

Agenda for a meeting of the Onewhero-Tuakau Community Board to be held in the Port Waikato Community Hall, 3 Oceanview Road, Port Waikato on **MONDAY 3 DECEMBER 2018** commencing at **7.00pm**.

*Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.*

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

**3. DISCLOSURES OF INTEREST**

**4. CONFIRMATION OF MINUTES**

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**5. REPORTS**

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5.2 Discretionary Fund Report to 22 November 2018 8

5.3 Application for Funding – Tuakau & Districts Development Association 10

5.4 Onewhero-Tuakau Issues & Works Report – December 2018 30

5.5 ANZAC Day 2019 34

5.6 Date and Time of 2019 Meetings 35

5.7 Kids off the Couch 36

5.8 Gearing for Growth and Greatness – Staff Change Programme *Verbal*

5.9 Chairperson's Report *Verbal*

5.10 Councillors' and Community Board Members' Report *Verbal*

GJ Ion  
**CHIEF EXECUTIVE**

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### **Open Meeting**

<b>To</b>	Onewhero-Tuakau Community Board
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	7 November 2018
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV0502
<b>Report Title</b>	Receipt of Minutes

### **1. EXECUTIVE SUMMARY**

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To confirm the minutes of the Onewhero-Tuakau Community Board meeting held on Monday 5 November 2018.

### **2. RECOMMENDATION**

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**THAT** the minutes of the meeting of the Onewhero-Tuakau Community Board held on Monday 5 November 2018 be confirmed as a true and correct record of that meeting.

### **3. ATTACHMENTS**

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OTCB minutes 5 November 2018

**MINUTES** of a meeting of the Onewhero-Tuakau Community Board held in the Board Room, Tuakau Memorial Hall, George Street, Tuakau on **MONDAY 5 NOVEMBER 2018** commencing at **7.00pm**.

**Present:**

Mr B Cameron (Chairperson)  
Cr J Church  
Cr B Main  
Ms C Conroy  
Mr S Jackson  
Mr L Petersen  
Mr V Reeve  
Mrs B Watson

**Attending:**

Cr S Henderson  
Mr I Cathcart (General Manager Service Delivery)  
Mrs S O’Gorman (General Manager Customer Support)  
Mrs LM Wainwright (Committee Secretary)  
Senior Constable J Twiss (Tuakau Police)  
Mr RA Bell (Tuakau Lions Club)  
Mr R Smith (Tuakau Lions Club)  
Members of the public

**APOLOGIES AND LEAVE OF ABSENCE**

All members were present.

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mrs Watson/Mr Reeve)**

**THAT** the agenda for a meeting of the Onewhero-Tuakau Community Board held on **Monday 5 November 2018** be confirmed and all items therein be considered in open meeting;

**AND THAT** all reports be received;

**AND FURTHER THAT** in accordance with **Standing Order 9.4** the order of business be changed with agenda item 5.2 [*Police Update*] being considered the first item and that other items be considered as appropriate during the course of the meeting;

**AND FURTHER THAT** the Board resolves that the following item be deferred to the next meeting:

- **Item No. 5.5 Application for Funding – Tuakau & Districts Development Association.**

**CARRIED on the voices**

**OTCB1811/01**

### **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

### **CONFIRMATION OF MINUTES**

**Resolved: (Crs Church/Main)**

**THAT** the minutes of a meeting of the Onewhero-Tuakau Community Board held on Monday 1 October 2018 be confirmed as a true and correct record of that meeting.

**CARRIED on the voices**

**OTCB1811/02**

### **REPORTS**

Police Update  
Agenda Item 5.2

The report was received [*OTCB1811/02 refers*] and discussion was held. Senior Constable Twiss gave a verbal update and answered questions of the Board.

Public Forum  
Agenda Item 5.1

The following item was discussed at the public forum:

- Objection to Mercer Assets new composting plant on Morrison Road.

Discretionary Fund Report to 25 October 2018  
Agenda Item 5.3

The report was received [OTCB1811/02 refers] and discussion was held.

**Resolved: (Mr Petersen/Ms Conroy)**

**THAT the Onewhero-Tuakau Community Board approves reimbursement of \$50.95 for workshop expenses to Mr Cameron from the chairperson's discretionary fund.**

**CARRIED on the voices**

**OTCB1811/03**

Application for Funding – Lions Club of Tuakau Inc.  
Agenda Item 5.4

The report was received [OTCB1811/02 refers] and discussion was held.

**Resolved: (Ms Conroy/Cr Main)**

**THAT an allocation of \$2,375.00 is made to the Tuakau Lions Club towards the cost of Tuakau Community Christmas Parade and purchasing twenty new Christmas themed flags to complement the event.**

**CARRIED on the voices**

**OTCB1811/04**

Application for Funding – Tuakau & Districts Development Association  
Agenda Item 5.5

This item was deferred to the December meeting of the Board.

Kids off the Couch  
Agenda Item 5.6

The report was received [OTCB1811/02 refers] and discussion was held.

Onewhero-Tuakau Works & Issues Report – November 2018  
Agenda Item 5.7

The report was received [OTCB1811/02 refers] and discussion was held.

Year to Date Service Request Report  
Agenda Item 5.8

The report was received [OTCB1811/02 refers] and discussion was held.

Tuakau Main Street Toilet – Options Report  
Agenda Item 5.9

The report was received [OTCBI811/02 refers] and discussion was held.

**Resolved: (Mr Jackson/Ms Conroy)**

**THAT the Board support the construction of a two (2) pan silver model toilet facility to be constructed at 62-64 George Street, Tuakau with the following finishes included:**

- stainless steel swing doors,
- stainless steel fittings,
- tiled interiors,
- baby change table,
- extended roof – unsupported,
- suitable lighting, and
- wood batten finish.

**CARRIED on the voices**

**OTCBI811/05**

Chairperson's Report  
Agenda Item 5.10

Nil to report.

Councillors' and Community Board Members' Report  
Agenda Item 5.11

Verbal reports were received on the following items:

- Armistice Day,
- Community Hub at Port Waikato – Council's final decision on 12 November,
- Waingaro Hot Pools – in abeyance,
- Possible joint venture between Onewhero Domain and the Rugby Club on facility upgrades for existing services and freedom camping,
- Sealed and unsealed road rebuilds following cyclone Debbie,
- Business cards,
- Joint Community Board meetings,
- Trails forum,
- Combined Sports Society – Shaun Jackson is the new chair,
- Placemaking funding – poles for the welcome sign are at TTT being treated, and
- Tuakau skatepark – funding through Lotteries Commission.

There being no further business the meeting was declared closed at 9.32pm.

Minutes approved and confirmed this                      day of                      2018.

BB Cameron  
**CHAIRPERSON**

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**Open Meeting**

<b>To</b>	Onewhero-Tuakau Community Board
<b>From</b>	Tony Whittaker Chief Operating Officer
<b>Date</b>	22 November 2018
<b>Prepared by</b>	Julienne Calambuhay Management Accountant
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV0514
<b>Report Title</b>	Discretionary Fund Report to 22 November 2018

**1. EXECUTIVE SUMMARY**

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To update the Board on the Discretionary Fund Report to 22 November 2018.

**2. RECOMMENDATION**

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**THAT the report from the General Manager Strategy & Support be received.**

**3. ATTACHMENTS**

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Discretionary Fund Report to 22 November 2018



## ONEWHERE TUAKAU COMMUNITY BOARD DISCRETIONARY FUND 2018/2019

		GL	1.215.1704
<b>2018/19 Annual Plan</b>			28,878.00
<b>2017/18 Carry forward</b>			38,618.00
<b>Total Funding</b>			<u><u>67,496.00</u></u>
 <b>EXPENDITURE:</b>			
06-Jul-18	Onewhero Society of Performing Arts Inc - purchasing a new projector	OTCB1805/05	2,500.00
16-Jul-18	Repayment of Anzac costs		(35.32)
18-Aug-18	Sunset Beach Lifeguard Service Committee - replace Automated External Defibrillator (AED) machines	OTCB1808/04	750.00
12-Sep-18	Te Kohanga School - maintenance of school pool for community use	OTCB1711/12	399.10
25-Sep-18	Catering exp for meeting at Glen Murray - reimbursement to Mr Cameron	OTCB1808/06	55.93
25-Sep-18	Catering exp for meeting at Glen Murray - reimbursement to Mr Jackson	OTCB1808/06	37.34
04-Oct-18	Nikau Cave Ltd - room hire 01 October 2018		43.48
07-Nov-18	Armitice Day Event - wreath for flowers	OTCB1810/04	47.83
16-Nov-18	B Cameron - OTCB Workshop expenses	OTCB1811/3	44.30
<b>Total Expenditure</b>			<u>3,842.66</u>
<b>Net Funding (Excluding commitments)</b>			<u><u>63,653.34</u></u>
 <b>COMMITMENTS:</b>			
01-Jul-15	Allocated amount to the Chair to purchase misc. items (balance from 30/6/2015)	301.81	
	Less : Expenses	<u>257.05</u>	44.76
01-Sep-14	Contribution towards placemaking project (OTCB1409/06/2)	6,000.00	
	Less : Expenses	<u>1,500.00</u>	4,500.00
06-Mar-17	Port Waikato Yacht & Motor Boat Club - 6 new life jackets (OTCB1703/07)		614.00
06-Nov-17	Onewhero Area School - purchasing 15 traditionally made piu piu costumes (OTCB1711/13)		2,200.00
06-Nov-17	Onewhero Area School - purchasing of school chemicals for community use of school pool (OTCB1711/14)		500.00
01-Oct-18	Armitice Day Event in November 2018 (OTCB1810/04)	1,000.00	
	Less : Expenses	<u>47.83</u>	952.17
05-Nov-18	Tuakau Lions Club - Tuakau Community Christmas Parade and 20 Christmas themed flags (OTCB1811/4)		2,375.00
<b>Total Commitments</b>			<u>11,185.93</u>
<b>NET FUNDING REMAINING (Including commitments) as of 22 November 2018</b>			<u><u>52,467.41</u></u>

### **Open Meeting**

<b>To</b>	Onewhero-Tuakau Community Board
<b>From</b>	Tony Whittaker Chief Operating Officer
<b>Date</b>	22 October 2018
<b>Prepared by</b>	Lianne van den Bemd Community Development Advisor
<b>Chief Executive Approved</b>	Y
<b>Reference#</b>	GOV0514 / CDR0502 / 2102286
<b>Report Title</b>	Application for Funding – Tuakau & Districts Development Association

## **1. EXECUTIVE SUMMARY**

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The purpose of this report is to present an application for funding from Tuakau & Districts Development Association (“the TDDA”) towards the cost of installing additional closed-circuit television (“CCTV”) cameras in Tuakau.

## **2. RECOMMENDATION**

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**THAT** the report from the Chief Operating Officer be received;

**AND THAT** an allocation of \$..... is made to the Tuakau & Districts Development Association towards the cost of installing additional CCTV cameras in Tuakau;

**OR**

**AND THAT** the request from the Tuakau & Districts Development Association towards the cost of installing additional CCTV cameras in Tuakau is declined / deferred until ..... for the following reasons:

## **3. BACKGROUND**

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The Tuakau & Districts Development Association is the umbrella organisation for CCTV cameras in the Tuakau Township.

The TDDA is working closely with the New Zealand Police in Tuakau (“Tuakau Police”) to upgrade the current CCTV camera surveillance system for the community of Tuakau. The

upgrade will enhance the current analogue security system by providing wider coverage and enhanced capability.

Tuakau is susceptible to various forms of crime. Stolen vehicle activity has been identified as one activity that could be addressed by way of installing a licence plate recognition camera as part of the additional system upgrade. The Tuakau Police have specifically requested a camera capable of reading license plates to be installed on the Tuakau Library.

Three locations have been identified for additional cameras to be installed:

- The Tuakau Library (includes licence plate recognition);
- The new ITM building on Bollard Road (to cover the East entrance to town); and
- Corner of George Street and Buckland Road.

Permission regarding access at the identified locations will need to be sought in writing prior to installation.

A detailed quote from Corner Stone Security has been supplied with the application for funding. Cornerstone is the preferred supplier for stage two of the project. The Tuakau Police and TDDA will clarify the reasons for the supplier preference when they present the application for funding at the November meeting.

The Tuakau Police have indicated its support for the project. The operation of the camera systems will be managed through the Tuakau stations CCTV monitoring equipment which was previously installed in stage one of the CCTV project.

A letter of support has been requested from the Waikato District Crime Prevention Technology Trust.

The Tuakau Police and the TDDA will be in attendance to present and answer any questions the Board may have regarding this application for funding.

#### **4. OPTIONS CONSIDERED**

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- 1) That the application is approved and an allocation of partial or full funding requested by made.
- 2) That the application is declined.
- 3) That the application is deferred.

#### **5. FINANCIAL**

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Funding is available to allocate for the year.

The project is noted to cost \$16,942.38. The Tuakau & Districts Development Association is seeking funding of **\$16,942.38** towards the cost of Project. For grants above \$5,000.00 a

funding cap of 75% of the total project cost applies and other funding needs to be sought.  
**75% of this request is \$12,706.785.**

GST Registered			No
Set of Accounts supplied			Yes
Previous funding has been received by this organisation			Yes
Waikato District Council	Graffiti Management	Contracted (reviewed by Council annually)	\$7,200 per annum
Onewhero-Tuakau Community Board	Website Development	November 2017	\$1,500.00

## **6. POLICY**

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The application meets the criteria set in the Discretionary Grants Policy, one of which is that grants up to \$5,000.00 can be funded up to 100% at the discretion of the relevant community board or committee or Council's Discretionary & Funding Committee.

For grants above \$5,000.00 a funding cap of 75% of the total project cost applies (whichever is the greater) and other funding needs to be sought.

Funds cannot be uplifted until all sufficient funds for the project are approved.

## **7. CONCLUSION**

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Consideration by the Board is required with regard to this funding request.

## **8. ATTACHMENTS**

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Application for Funding - Tuakau & Districts Development Association



## DISCRETIONARY FUNDING APPLICATION FORM

### Important notes for applicant:

- Applications must be completed in the document provided and emailed to Funding [funding@waidc.govt.nz](mailto:funding@waidc.govt.nz)
- Prior to submitting your application, please contact the Waikato District Council's community development co-ordinator, on 0800 492 45 Ext 5732 or 5650, to discuss your application requirements and confirm that your application meets the eligibility criteria. Have you Discussed your application with the Waikato District Council community development co-ordinator **Yes/No**
- Please ensure you have read the Guidelines prior to completing the application form (these are updated from time to time). I have read and understood the understood the guidelines for funding applications document **Yes/No**
- All parts of the application need to be completed and all supporting information supplied.
- Please note that incomplete applications **WILL NOT** be considered and will be returned.

Which fund are you applying to: (Please tick appropriate box)

Discretionary and Funding Committee

Project Fund (Rural Ward Areas)

Event Fund

OR

Community Board / Committee Discretionary Fund for local Projects/Events

Raglan

Taupiri

Onewhero-Tuakau

Ngaruawahia

Huntly

Te Kauwhata

Meremere

### Section I – Your details

Name of your organisation and contact person

Tuakau & Districts Development Assn

What is your organisation's purpose/background (who are you? what do you do?)

The purpose of the society is to help create and sustain a strong economic foundation for the community of Tuakau and Districts pecuniary is not purpose of the society.



tddatreasurer@gmail.com

**Phone number/s:**

021714229

**Address:**

Meets at Tuakau hotel 1-3 George Street Tuakau

**If you are a Registered Charity** (we require your registration number & confirmation that your organization registration is current):

No Charitable Status

**Section 2 – Your event/project**

**What is your event / project, including date and location?** *(please describe in full the project details)*

Funds will go towards installing additional Surveillance camera's to be used in conjunction with Tuakau Police.

Equipment will include Licence plate Recongnition camera by Tuakau Library. Another two camera's to be placed on New ITM building (Bollard Road) covering the East entrance to town. One also to be situated on the Corner of George st and Buckland road

**How many volunteers and who else is involved in the project?**

Tuakau Districts Development Assn., Tuakau Police. Other businesses in Tuakau are currently connecting their surveillance systems to the police system to give a thought coverage of the town.

**How will the wider community benefit from this event/project?**

Better Security coverage as requested by the police, safer community.

Are you GST registered?

No

Yes

GST Number

/

/ \_ \_ \_ \_

**The following documentation must be supplied with your application:**

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- A copy of the last three months bank statements
- A copy of any documentation verifying your organisations legal status
- Include copies of written quotes (these must match the Funding Requirements in section 4.)



### Section 3 – Funding requirements

**Note:** Please provide full details of how much your event/project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the event/project.

**Important:** Please ensure that all quotes supplied are clearly itemised and match the project breakdown (Total B)

Please complete all of the following sections	GST Inclusive Costs (use this column if you are not GST registered)	GST Exclusive Costs (use this column if you are GST registered)
<b>What is the total cost of your project/event</b>	\$ 16942.38	\$
<b>Existing funds available for the project.</b> Include any projected income i.e. ticket sales, merchandise etc.		
<b>Total A</b>	\$	\$

**Only include the Funding being sought from Waikato District Council below**

<b>Project Breakdown</b> (itemised costs of funding being sought) If there is insufficient space below please provide a breakdown of costs on an additional sheet.	\$	
Camera capable of reading licence plates	\$ 2384.14	\$
Camera covering Bollard road entrance	\$ 7279.12	\$
Camera covering cnr George and Buckland Road	\$ 7279.12	\$
	\$	\$
	\$	\$
	\$	\$
<b>Total Funds being sought from WDC</b> <b>Total B</b>	\$ 16942.38	\$

Has/will funding been sought from other funders?    Yes        No      
 If 'Yes', please list the funding organisation(s) and the amount of funding sought

a)	\$ _____	\$ _____
b)	\$ _____	\$ _____
c)	\$ _____	\$ _____
d)	\$ _____	\$ _____
<b>Total of other funds being sought</b> <b>Total C</b>	\$ _____	\$ _____

<b>Total Funding Applied for</b> (Add totals A, B, and C together to make Total D) <b>Total D</b>	\$ 16942.38	\$
<b>Note:</b> This total should equal the Total Cost of the Project/Event		

**Describe any donated material / resources provided for the event/project:**

Committee time and assistance, sites from local businesses to host the units. Young group have linked 7 camera's to the police station.



**Section 4 – Community wellbeing and outcomes**

**Which community wellbeing will your project contribute to?**

(See the guidelines sheet for more information on this section).

Social  Economic  Cultural  Environmental

**Which of the five community outcomes for the Waikato district does this project contribute to?**

(See the guidelines sheet for more information on this section).

Accessible  Safe  Sustainable  Healthy  Vibrant

**Section 5 – Previous Funding Received from Waikato District Council**

If you have received funding from or through the Waikato District Council for any project/event in the past two years, please list below:

What Board/ Committee	Type of Project/Event	Date received	Amount
WDC	Graffiti Cleanup	Montly	600.00
	(To remove and cleanup non council graffiti)		

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. **Note:** this will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned for previous funding received.

Signed: Vicki Reeve Name: Vicky Reeve

I certify that the funding information provided in this application is correct.

Signature: [Signature] Date: GARY MCGUIRE  
 Position in organisation (tick which applies) Chairman  Secretary  Treasurer

Signature: V. h. Reeve Date: \_\_\_\_\_  
 Position in organisation (tick which applies) Chairman  Secretary  Treasurer

\*Incomplete applications will not be accepted and will be returned



**Cornerstone Security Limited**

69 Ina Ville Dr  
 Pukekohe  
 Pukekohe, 2120  
 andrew@cornerstonesecurity.co.nz  
 027 270 8705

**Tuakau District Development Association**

PO Box 124  
 Tuakau

Job Number: CSL-1354  
 GST Number: 105795939  
 Site Address: PO Box 124  
 Tuakau  
 Quote Date: 16th Jul 2018  
 Valid Until: 15th Aug 2018

## Quote | Bollard Rd CCTV Hub

**Work Summary:**

To add CCTV Hub and cameras to the new ITM building in Bollard Rd as discussed with Todd Kirker, Tuakau Police

Name	Quantity	Price	Total
<b>Equipment &amp; Installation</b>			
2 x 4 Megapixel IR Vandal Dome Camera with 2.8-12mm Motorised Lens			
1 x 3 Megapixel IR Bullet Camera capable of reading license plates day & night			
1 x Wireless Point to Point link to link to existing CCTV infrastructure inc roof mount stays			
Housed in Wall Mount Cabinet			
800VA UPS			
47141 Avigilon 3.0 HD IR Bullet Camera, 2 Megapixel, IR Cut Filter, 9-22m Lens - Can read LPR Day& Night - 6m image width @ 25m from camera	1.00	\$1,132.59	\$1,132.59
47146 Avigilon Bullet Camera Junction Box - H3-B0-JB	1.00	\$173.50	\$173.50
44120 DAHUA IPC-HDBW2421RP-ZS 4MP WDR VARIFOCAL DOME 2.8~12MM MOTORIZED SD STORAGE	2.00	\$334.60	\$669.20
436741 DAHUA PFA137 Round Back Box for DAHUA HDBW2xxx Domes [for 44850, 44898] [Base size round]	2.00	\$35.25	\$70.50
48346 Avigilon ACC5 Standard HD NVMS 1 Camera Channel License	3.00	\$347.67	\$1,043.01
HDDWD4007 WD 4TB Red NAS Edition	1.00	\$284.70	\$284.70
GS-1008PV2 EDIMAX 8-Port Gigabit PoE+ Switch (150W) 802.3at. Plug and play. PoE auto detect. Fan-less	1.00	\$239.40	\$239.40
RSFDS6-450 Wall Cabinet 450 x 368 x 600mm	1.00	\$310.80	\$310.80
DSV800 Business Grade UPS - 800VA (Approx. 30mins Back Up)	1.00	\$213.20	\$213.20
NBE-5AC-19 Ubiquiti NanoBeam NBE-5AC-19	1.00	\$197.40	\$197.40
43440420 Perma stay 1.5m Aluminium	2.00	\$16.44	\$32.88
43440590 Fascia mount galv 2.0mt (J Mount)	1.00	\$31.08	\$31.08
C-C6EXT-SOL R BK Cat6e Ethernet Cable, Underground, Not Gel Filled	120.00	\$1.22	\$146.40
Consumables Clips, Connectors, DC Plugs etc	1.00	\$85.00	\$85.00
LAB85 Snr Tech Labour:	20.00	\$85.00	\$1,700.00
			<b>\$6,329.66</b>

Name	Quantity	Price	Total
		Subtotal	\$6,329.66
		GST Amount	\$949.46
		Total	\$7,279.12

*Thanks & regards Cornerstone Security - We look forward to working with you!*



**Cornerstone Security Limited**

69 Ina Ville Dr

Pukekohe

Pukekohe, 2120

andrew@cornerstonesecurity.co.nz

027 270 8705

**Tuakau District Development Association**

PO Box 124

Tuakau

Job Number: CSL-1355

GST Number: 105795939

Site Address: PO Box 124

Tuakau

Quote Date: 16th Jul 2018

Valid Until: 15th Aug 2018

## Quote | Buckland Rd CCTV Hub

**Work Summary:**

To add CCTV Hub and cameras to a new host site in Buckland Rd as discussed with Todd Kirker, Tuakau Police

Name	Quantity	Price	Total
<b>Equipment &amp; Installation</b>			
2 x 4 Megapixel IR Vandal Dome Camera with 2.8-12mm Motorised Lens			
1 x 3 Megapixel IR Bullet Camera capable of reading license plates day & night			
1 x Wireless Point to Point link to link to existing CCTV infrastructure inc roof mount stays			
Housed in Wall Mount Cabinet			
800VA UPS			
47141 Avigilon 3.0 HD IR Bullet Camera, 2 Megapixel, IR Cut Filter, 9-22m Lens - Can read LPR Day& Night - 6m image width @ 25m from camera	1.00	\$1,132.59	\$1,132.59
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Consumables Clips, Connectors, DC Plugs etc	1.00	\$85.00	\$85.00
LAB85 Snr Tech Labour:	20.00	\$85.00	\$1,700.00
			<b>\$6,329.66</b>

Name	Quantity	Price	Total
		Subtotal	\$6,329.66
		GST Amount	\$949.46
		Total	\$7,279.12

*Thanks & regards Cornerstone Security - We look forward to working with you!*



**Cornerstone Security Limited**

69 Ina Ville Dr  
 Pukekohe  
 Pukekohe, 2120  
 andrew@cornerstonesecurity.co.nz  
 027 270 8705

**Tuakau District Development Association**

PO Box 124  
 Tuakau

Job Number: CSL-1356  
 GST Number: 105795939  
 Site Address: PO Box 124  
 Tuakau  
 Quote Date: 16th Jul 2018  
 Valid Until: 15th Aug 2018

## Quote | Library License Plate Camera

**Work Summary:**

To add a camera capable of reading license plates day & night positioned off the library building as discussed with Todd Kirker, Tuakau Police

Name	Quantity	Price	Total
<b>Equipment &amp; Installation</b>			
1 x 3 Megapixel IR Bullet Camera capable of reading license plates day & night Installed to existing Hub at the library			
47141 Avigilon 3.0 HD IR Bullet Camera, 2 Megapixel, IR Cut Filter, 9-22m Lens - Can read LPR Day& Night - 6m image width @ 25m from camera	1.00	\$1,132.59	\$1,132.59
47146 Avigilon Bullet Camera Junction Box - H3-B0-JB	1.00	\$173.50	\$173.50
48346 Avigilon ACC5 Standard HD NVMS 1 Camera Channel License	1.00	\$347.67	\$347.67
C-C6EXT-SOL R BK Cat6e Ethernet Cable, Underground, Not Gel Filled	20.00	\$1.22	\$24.40
Consumables Clips, Connectors, DC Plugs etc	1.00	\$55.00	\$55.00
LAB85 Snr Tech Labour:	4.00	\$85.00	\$340.00
			<b>\$2,073.16</b>

**Subtotal \$2,073.16**  
**GST Amount \$310.98**  
**Total \$2,384.14**

*Thanks & regards Cornerstone Security - We look forward to working with you!*

Vicky Reeve  
Tuakau District Development Association  
PO Box 124  
Tuakau



**RE: TOWN CCTV SYSTEM SERVICE PROVIDER**

Dear Vicky,

Thank you for your recent interest in having cameras added to the town CCTV system for to provide additional coverage. We appreciate your interest in adding these cameras to the town system as the more coverage we have of the business district area the better, both for the uses of your own organisation, the town managers as well as that of the Police.

Cornerstone Security are the current nominated supplier for all work relating to the town CCTV system. We provide comprehensive design, installation and ongoing support as well as all warranty and service requirements.

The design of the original system and of these additions has been arrived at through our close collaboration with Police and so the quotes currently submitted represent coverage of the areas of most interested to Police to assist them with their current Policing requirements.

Being relatively new the entire system is currently still under warranty cover. To keep the warranty intact all service work and/or additions to the system must be undertaken by trained Cornerstone Security staff.

Although this may restrict other providers from supplying competitive quotes please be assured the pricing and rates we have provided in our quotation to you are at the same rates as quoted for the original town system installation (allowing for exchange rate variations) and so the quote you hold represents excellent value for money considering the quality of the equipment provided.

I would like to take this opportunity to thank you for showing interest in our Security Solutions and look forward to providing you with ongoing security support.

Thanks and regards

Andrew Waugh  
Director  
Mobile: 027 270 8705

**Cornerstone Security Ltd**



Non Profit Organisation Current Account

Account name TUAKAU & DISTRICTS DEVELOPMENT COMMUNITY PROJECTS  
 Account number 06-0469-0046866-03

Statement number 00094  
 Statement period 31 May 2018 - 29 Jun 2018

Transaction type and details	Withdrawals	Deposits	Balance
May Opening balance			3,008.39
No transactions for this period			
<b>Balance at end of period</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,008.39</b>

Your available credit is \$3,008.39 as at the closing date of this statement.

- AP Automatic Payment
- ATM Automatic Teller Machine
- BP Bill Payment
- CQ Cheque/Withdrawal
- DC Direct Credit
- DD Direct Debit
- ED Electronic Dishonour
- EP EFTPOS Transaction
- FX Foreign Exchange
- IA International Money Machine
- IP International EFTPOS Transaction
- VT Visa Transaction

Non Profit Organisation Current Account

Account name	TUAKAU & DISTRICTS DEVELOPMENT COMMUNITY PROJECTS	Statement number	00093
Account number	06-0469-0046866-03	Statement period	30 Apr 2018 - 31 May 2018

Date	Transaction type and details	Withdrawals	Deposits	Balance
Apr	Opening balance			3,008.39
	No transactions for this period			
	Totals at end of period	\$0.00	\$0.00	\$3,008.39

Your available credit is \$3,008.39 as at the closing date of this statement.

AP Automatic Payment	BP Bill Payment	DC Direct Credit	ED Electronic Dishonour	FX Foreign Exchange	IP International EFTPOS Transaction
AT Automatic Teller Machine	CQ Cheque/Withdrawal	DD Direct Debit	EP EFTPOS Transaction	IA International Money Machine	VT Visa Transaction



Non Profit Organisation Current Account

Account name	TUAKAU & DISTRICTS DEVELOPMENT COMMUNITY PROJECTS	Statement number	00092
Account number	06-0469-0046866-03	Statement period	31 Mar 2018 - 30 Apr 2018

Date	Transaction type and details	Withdrawals	Deposits	Balance
Mar	<b>Opening balance</b>			<b>3,008.39</b>
	No transactions for this period			
<b>Totals at end of period</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,008.39</b>

Your available credit is \$3,008.39 as at the closing date of this statement.

AP Automatic Payment	BP Bill Payment	DC Direct Credit	ED Electronic Dishonour	FX Foreign Exchange	IP International EFTPOS Transaction
AT Automatic Teller Machine	CQ Cheque/Withdrawal	DD Direct Debit	EP EFTPOS Transaction	IA International Money Machine	VT Visa Transaction



# CERTIFICATE OF INCORPORATION

## TUAKAU & DISTRICTS DEVELOPMENT ASSOCIATION INCORPORATED 890380

This is to certify that TUAKAU DEVELOPMENT ASSOCIATION INCORPORATED was incorporated under the Incorporated Societies Act 1908 on the 11th day of May 1998 and changed its name to TUAKAU & DISTRICTS DEVELOPMENT ASSOCIATION INCORPORATED on the 21st day of September 2007.

Registrar of Incorporated Societies  
28th day of September 2017







Tuakau & Districts Development Association Incorporated

**Tuakau and Districts Development Association Inc  
Statement of Receipts and Payments  
For the Year Ended 30 June 2017**

	<u>2017</u>	<u>2016</u>
Income		
Funding WDC (Graffiti)	7200.00	7200.00
Interest	8.61	62.58
Donations (In Kind)		
- Palms on George Ltd	2400.00	2400.00
- VL Reeve		9765.00
- Geewiz		3000.00
- Young Investments Ltd	2999.04	5215.68
Membership	510.00	
Diorama Grant & Donation		
Fundraiser - Radio project	1500.00	
Total Income	\$ 14,617.65	\$ 27,643.26
Less Expenditure		
CCTV		5000
Postage	175.00	
Advertising	154.17	842.75
AGM/Meeting Expenses	2400.00	2400
Domain Name/Hosting	22.94	119.28
General Expenses		1580.93
Graffiti Removal Expenses	5549.74	6568.27
Info centre	2999.04	5215.68
Insurance - Public liability		362.66
Networking / After 5	100.00	7170.00
Printing Stationery		675.00
Community Newsletter		4920.00
Total Expenditure	\$ 11,400.89	\$ 34,854.57
Net Surplus / Loss of Cash expenditure	\$ 3,216.76	-\$ 7,211.31

VMB  
10/11/17

<u>Represented by</u>	<u>2017</u>	<u>2016</u>
Opening Bank 1/7/2016	8115.55	15326.85
Movement	3216.76	-7211.3
Closing Balance 30/6/17	<u>11332.31</u>	<u>8115.55</u>
ANZ Bank 00 A/c	2206.28	2146.12
ANZ Savings A/c	1669.33	1667.65
ANZ CCTV	110.18	110.06
ANZ Graffitti A/c	5240.32	4186.34
ANZ Community Projects A/c	2106.2	5.38
	<u>\$ 11,332.31</u>	<u>\$ 8,115.55</u>



**Tuakau & Districts Development Association Incorporated**

**ACCOUNTANTS REPORT**

**FOR THE YEAR ENDED 30<sup>TH</sup> JUNE 2017**

To the members of The T.D.D.A.

I have verified the financial statements. The financial statements provide information about the past financial performance of the T.D.D.A for the year ended 30<sup>th</sup> June 2017.

**Board of Trustees Responsibilities**

The board are responsible for the preparation of the financial statements which fairly reflect the financial position of the T.D.D.A at 30th June 2017 and of the results of its operations for the year ended on that date.

**Accountants Responsibilities**

It is my responsibility to express an independent opinion on the financial statements presented by the T.D.D.A and report my opinion to you.

**Basis of Opinion**

An verification includes examining ,on a test basis evidence relevant to the amounts and disclosures in the financial statements.It also includes assessing:

The significant estimates and judgements made by The T.D.D.A in the preparation of the financial statements and

Whether the accounting policies are appropriate to T.D.D.A,s ,circumstances, and consistently applied and adequately disclosed.

I conducted my verification in accordance with generally accepted standards in New Zealand. I planned and performed my examination so as to obtain all the information and explanations which I considered necessary in order to provide me with sufficient evidence to give reasonable assurance that the financial statements are free from material -mis-statements whether caused by fraud or error. In forming my opinion I also evaluated the overall adequacy of the presentation of information in the financial statements.The Accounts and revelant information were well presented and easy to understand for my purposes, I consider they reflect the true status of the T.D.D.A, for this last financial year.

Yours Sincerely

Heather Blanchard Accountant

Wwwfacebook.com/HBAmobileaccountant

*Heather Blanchard*

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***Open Meeting***

<b>To</b>	Onewhero-Tuakau Community Board
<b>From</b>	Sue O’Gorman General Manager Customer Support
<b>Prepared By</b>	Evonne Miller PA General Manager Customer Support
<b>Date</b>	4 December 2018
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV0514
<b>Report Title</b>	Onewhero-Tuakau Works & Issues Report – December 2018

**1. EXECUTIVE SUMMARY**

---

To update the Board on issues arising from the previous meeting.

**2. RECOMMENDATION**

---

**THAT the report from the General Manager Customer Support be received.**

**3. ATTACHMENTS**

---

N/A

### Issues Report - Status of Item Raised at Previous Meeting

Date	Issue	Assign to	Response
1.	<u>Recycling Bins – Tuakau Town</u> Can there be recycling bins next to the refuse bins?	Luke	Council will investigate an appropriate recycling bin, dependent on space/location and available budget/service requirements.
2.	<u>Halls</u> Who is visiting each one? Frequency of visits/inspections?	Deidre/ Megan	The Town Halls are inspected by a Customer Delivery team member in Tuakau, Huntly, and Raglan after use, and prior to refund of bonds. Facilities staff check the Ngaruawahia Hall.
3.	<u>Tuakau/Pokeno New Cemetery</u> Who is engaged in the design from the community?	Deidre/ Megan	Whangarata Road Cemetery design maps along with updates on proposed works was included in the November Pokeno Community report. This information was also forward to the Onewhero Tuakau Community Board upon request, for there 5 <sup>th</sup> November meeting.
4.	<u>Swimming Pool, Tuakau</u> Can opening hours be extened? Can access into pool be improved (ramps or steps)? Can opening date be brought forward to week after Labour Weekend?	Gavin B	There was a project to upgrade the entrance to the Pool, however, the budget has been re-purposed to replace the Chlorine Gas dosing system with a Chlorine make-up system. The Chlorine Gas was identified as a Safety Hazard. The Pool opens on the 1 <sup>st</sup> December as the pool temperature is too cold to open any earlier.

## SERVICE DELIVERY

### PROGRAMME DELIVERY

#### Boat Ramps

##### Les Batkin Ramp

Received quote from Schicks but some of the items need clarification.

### WATERS

#### Tuakau Bulk Watermain

Packaged with the Huntly to Hopuhopu Pipeline project, for efficiencies, the proposed construction works are for a 1.6km of Bulk Watermain from the Harrisville Road reservoir to near Park Avenue, and will connect to the already constructed 250mm watermain from Park Avenue to the industrial area.

Tender negotiations are underway with the preferred tenderer. A tender report will be provided to the 10 December Council meeting.

#### Buildings/Facilities

##### Tuakau Library

Request for Expressions of Interest for Architectural services closed on Friday 23 November for refurbishment and extension of the existing building. The successful Architect is to incorporate community feedback into the overall design, ie modern and/or consistent with existing buildings.

Discussions are underway with the Procurement Manager regarding methodologies across all library projects.

##### Tuakau Dog Pound

The Property team are to locate a suitable property that meets the minimum requirements, reticulation water supply and wastewater. The Programme Delivery team have started initial discussions around potential designers.

##### Onewhero Onsite Wastewater Treatment System

Agreement has been reached to carry out the work in two stages as mentioned in the previous update. Stage one is to replace the failed dispersal system due to overloading of the treatment system. The new dispersal system is a "Wisconsin Mound" style which uses evaporation along with some soakage which was recommended following soil testing.

Stage 1 has been awarded and the contractor C.F. Reece established on site on 19 November with a large portion of works already completed. Stage 1 is expected to be completed by 28 November 2018. This will provide adequate dispersal over the summer months avoiding the existing public health risks from overflows in pedestrian traffic areas.

Stage 2 is required to be complete before the winter months and peak rugby season. If not complete, the combination of high water table, high wastewater flows, and low evaporation will cause the new dispersal system to fail. This allows time to properly plan the second stage and provide the Rugby Club time to source additional funding through external grants.

Other minor works not yet priced are for the outdoor shower and wash sink. This work will be priced and installed by 28 November to ensure that the funding grant conditions are met.





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**Open Meeting**

<b>To</b>	Onewhero-Tuakau Community Board
<b>From</b>	Sue O’Gorman General Manager Customer Support
<b>Date</b>	8 November 2018
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0514
<b>Report Title</b>	ANZAC Day 2019

## **I. EXECUTIVE SUMMARY**

---

Organisation of the commemorative service for ANZAC Day 2019 in Tuakau needs to commence. This includes appointing a Master of Ceremonies and other key participants for the ceremony.

## **2. RECOMMENDATION**

---

**THAT the Onewhero-Tuakau Community Board agrees to continue hosting and organising the Commemoration of ANZAC Day in Tuakau with support from Waikato District Council;**

**AND THAT \_\_\_\_\_ be delegated to lead the organisation of the commemorative ANZAC Day service in Tuakau with support from the Waikato District Council.**

## **3. ATTACHMENTS**

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Nil

### **Open Meeting**

<b>To</b>	Onewhero-Tuakau Community Board
<b>From</b>	Sue O’Gorman General Manager Customer Support
<b>Date</b>	16 November 2018
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0514
<b>Report Title</b>	Date and Time of 2019 Meetings

## **I. EXECUTIVE SUMMARY**

---

The Board needs to agree on a schedule of meetings for the 2019 year.

## **2. RECOMMENDATION**

---

**THAT** the report from the General Manager Customer Support be received;

**AND THAT** the Onewhero-Tuakau Community Board meetings for the 2019 year be scheduled as follows:

<b>Month</b>	<b>Location</b>	<b>Time</b>
<b>February</b>	<b>Waikaretu</b>	<b>7.00pm</b>
<b>March</b>	<b>Tuakau</b>	<b>7.00pm</b>
<b>April</b>	<b>Port Waikato</b>	<b>7.00pm</b>
<b>May</b>	<b>Tuakau</b>	<b>7.00pm</b>
<b>June</b>	<b>Onewhero</b>	<b>7.00pm</b>
<b>August</b>	<b>Tuakau</b>	<b>7.00pm</b>
<b>September</b>	<b>Glen Murray</b>	<b>7.00pm</b>
<b>October</b>	<b>Triennial Elections</b>	
<b>November</b>	<b>To be advised by the new Board</b>	
<b>December</b>	<b>To be advised by the new Board.</b>	

## **3. ATTACHMENTS**

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Nil

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**Open Meeting**

<b>To</b>	Onewhero-Tuakau Community Board
<b>From</b>	Sue O’Gorman General Manager Customer Support
<b>Date</b>	22 November 2018
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0514
<b>Report Title</b>	Kids off the Couch

**1. EXECUTIVE SUMMARY**

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The Tuakau Lions Club will be hosting an event in March 2019 called “Kids off the Couch”.

**2. RECOMMENDATION**

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**THAT the report from the General Manager Customer Support be received”**

**AND THAT an allocation of \$..... is made to the Tuakau Lions Club towards the cost running the “Kids off the Couch” event in March 2019.**

**3. ATTACHMENTS**

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Kids off the Couch Letter and Flyer



## Lions Club of Tuakau Inc.

P.O. Box 77, Tuakau 2342

15 November 2018

Onewhero-Tuakau Community Board.

Dear Sir / Madam,

### **KIDS OFF THE COUCH : Funding application.**

This letter is to confirm as discussed at the O.T.C.B meeting on the 5<sup>th</sup> November 2018.

We, the Tuakau Lions Club wish to apply for \$1,000.00 funding for the "Kids off the Couch" obstacle course race to be held at the Tuakau Domain Recreational Reserve, River Rd, Tuakau on the 17<sup>th</sup> March 2019.

This event is a race divided into gender and age groups, 8-9, 10-11, 12-13, 14-15 years old.

Please see the supporting document here with for additional details.

Looking forward to a positive result to this application.

Kind regards

Bob Bell

Event coordinator

Tuakau Lions Club

P : 2368384

M : 0211797245

E : [bob16b@xtra.co.nz](mailto:bob16b@xtra.co.nz)





# KIDS OFF THE COUCH – OBSTACLE COURSE

Presented by the Tuakau Lions Club

Venue – Tuakau Pony Club, River Rd., Tuakau

Date - March 17<sup>th</sup> 2019

This event is restricted to kids 8 – 13 years old from schools : Tuakau Primary, Harrisville Primary, Pokeno Primary, Pukekawa Primary, Onewhero Area School, Tuakau College. .TeKohanga Primary.

All who complete the course receive a Gold Medal, a mini chocolate bar and a tumbler of orange juice

**This is a free event.**

A fun afternoon for the kids.



## Funding will assist with :

St John Ambulance Event Standby Service

Winners Trophy are available at \$18.00 each

We will apply to Pac'n'Save for a donation of the Chocolate bars, Orange Raro Sachets, Plastic tumblers ???

We approach KFC, McDonalds, Burger King

for prize vouchers



The Gold Medals we import from China at the cost of 100 for \$25.00 = 25c NZ each

There are other miscellaneous costs ie, on the day costs for obstacles, certificates etc.

We design and print the certificates

For an "Over View" of the event go to :

**Lions Club of Tuakau/facebook**, scroll down to view the video.

There are also other obstacles that get constructed on the day.