

Agenda for a meeting of the Meremere Community Committee to be held in the Meremere Community Hall, Heather Green Ave, Meremere on **THURSDAY 8 NOVEMBER 2018** commencing at **7.00pm**.

Information and recommendations are included in the reports to assist the Committee in the decision making process and may not constitute Council's decision or policy until considered by the Committee.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

4. CONFIRMATION OF MINUTES

Meeting held on 13 September 2018

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5. REPORTS

5.1. Meremere Works & Issues Report

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5.2. Councillor's Report

Verbal

5.3. Discretionary Fund Report to 29 October 2018

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5.4. Year to Date Service Request Report

10

6. GENERAL BUSINESS

GJ Ion
CHIEF EXECUTIVE

Open Meeting

To	Meremere Community Committee
From	Gavin Ion Chief Executive
Date	27 September 2018
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0510
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of the Meremere Community Committee meeting held on Thursday 13 September 2018.

2. RECOMMENDATION

THAT the minutes of the meeting of the Meremere Community Committee held on Thursday 13 September 2018 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

MMCC Minutes

MINUTES of a meeting of the Meremere Community Committee held at the Meremere Community Hall, Heather Green Avenue, Meremere on **THURSDAY 13 SEPTEMBER 2018** commencing at **7.00pm**.

Present:

Mr J Katu (Chairperson)
 Cr J Sedgwick
 Mrs V Milton (Secretary)
 Mr D Creed
 Mr J Harman
 Ms C Heta

Attending:

Mr M Balloch (Building Quality Manager)
 Mr J Marconi (Sport Waikato)
 Ms A Maipi (Waikato District Health Board)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mr Creed/Cr Sedgwick)

THAT an apology be received from Mr Ngatai and Mrs Jenkin.

CARRIED

MMCCI809/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Harman/Mr Creed)

THAT the agenda for a meeting of the Meremere Community Committee held on Thursday 13 September 2018 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received.

CARRIED

MMCCI809/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Mr Creed/Mr Harman)

THAT the minutes of a meeting of Meremere Community Committee held on Thursday 9 August 2018 be confirmed as a true and correct record of that meeting.

CARRIED

MMCCI809/03

REPORTS

Central Rugby League Inc. Presentation
Agenda Item 5.1

Mr Jason Marconi gave a verbal presentation and answered questions from the Committee.

Works & Issues Report
Agenda Item 5.2

The report was received [MMCCI809/02 refers] and discussion was held.

Appointment of Secretary
Agenda Item 5.3

The report was received [MMCCI809/02 refers] and discussion was held.

Mrs Vivienne Milton was nominated by Mr Katu and seconded by Mr Creed and Mrs Milton accepted the nomination.

Resolved: (Mr Katu/Mr Creed)

THAT Vivienne Milton be appointed Secretary of the Meremere Community Committee.

CARRIED

MMCCI809/04

Councillor's Report
Agenda Item 5.4

Cr Sedgwick gave a verbal report and answered questions of the Committee.

Open Meeting

To	Meremere Community Committee
From	Mervyn Balloch Building Quality Manager
Date	November 2018
Chief Executive Approved	Y
Reference #	MMCC2018; GOV0510
Report Title	Meremere Works & Issues Report – November 2018

1. EXECUTIVE SUMMARY

To update the Committee and provide information on works and issues raised at previous meetings.


2. RECOMMENDATION

THAT the report from the General Manager Customer Support be received.

3. ATTACHMENTS

- Works and Issues Report

Works and Issues Report

	Issue	Area	Action
1.	Keys required to the sports field.	Service delivery/Mark Janssen	Mark to provide interim keys to Merv to pass onto the Chair. Done.
2.	What is going to happen to the NZ post boxes currently attached to the library?	Service Delivery	This is dependent on the outcome of this building. If the proposal received by the Hilltop Community Fellowship is advanced, there may be an opportunity to leave the post boxes in their current location.
3.	A proposal was tabled in respect to the use of the existing library once it is vacated. Council to provide information on what they intend to do with the existing library once new library is in operation	Service Delivery/Megan May	The Property team have been provided with a copy of the presentation received by the Community Committee at their September meeting. Staff have committed to investigating the possibility and will work with the charity to see if this is a viable use for this space.
4.	Meremere Library Update	Programme Delivery/Paul McPherson	<p>The construction works contract has been advertised and tenders close on 21st September. The tenders are to be evaluated with intention of awarding on 12th October. The contract period will be 20 weeks.</p> <p>The existing community hall is to accommodate the Doctor's practice. Initial works associated with re-establishment of the Doctor's practice to the community hall has commenced. The date for relocation of the Doctor's practice is still to be confirmed.</p> 

Open Meeting

To	Meremere Community Committee
From	Tony Whittaker Chief Operating Officer
Date	29 October 2018
Prepared by	Julienne Calambuhay Management Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0502 / 2106049
Report Title	Discretionary Fund Report to 29 October 2018

1. EXECUTIVE SUMMARY

To update the Committee on the Discretionary Fund Report to 29 October 2018.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received.

3. ATTACHMENTS

Discretionary Fund Report to 29 October 2018

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MEREMERE COMMUNITY COMMITTEE DISCRETIONARY FUND 2018/2019

	GL	1.209.1704
Commitments from Committee Meeting Minutes & Other Information		
2018/19 Annual Plan (including Salaries)		6,499.00
Carry forward from 2017/18		11,763.00
Total Funding		<u><u>18,262.00</u></u>
 Expenditure		
 Total Expenditure		<u><u>-</u></u>
Net Funding Remaining (Excluding commitments)		<u><u>18,262.00</u></u>
 Commitments		
09-Mar-17 Reconnection of power for the Tennis Pavillion	MMCC1703/04/2	to be confirmed
08-Mar-18 Meremere Community Development Committee Inc - cost of producing five new signage boards for the Meremere Village community	MMCC1803/04	1,960.72
13-Sep-18 Purchase 20 tables for the Community Centre to be paid to the Youth Account	MMCC1809/05	1,000.00
13-Sep-18 Purchase of feet for the new chairs in the Hall to be paid to the Youth Account	MMCC1809/05	300.00
 Total Commitments		<u><u>3,260.72</u></u>
Net Funding Remaining (Including commitments) as of 29 October 2018		<u><u>15,001.28</u></u>

Open Meeting

To	Meremere Community Committee
From	Tony Whittaker Chief Operating Officer
Date	19 October 2018
Prepared by	Sharlene Jenkins Executive Assistant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0510
Report Title	Year to Date Service Request Report

1. EXECUTIVE SUMMARY

To update the Committee on the Year to Date Service Request Report to 30 September 2018.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received.

3. ATTACHMENTS

Year to Date Service Request Report for Meremere Community Committee

Service Request Time Frames for MEREMERE Community Board

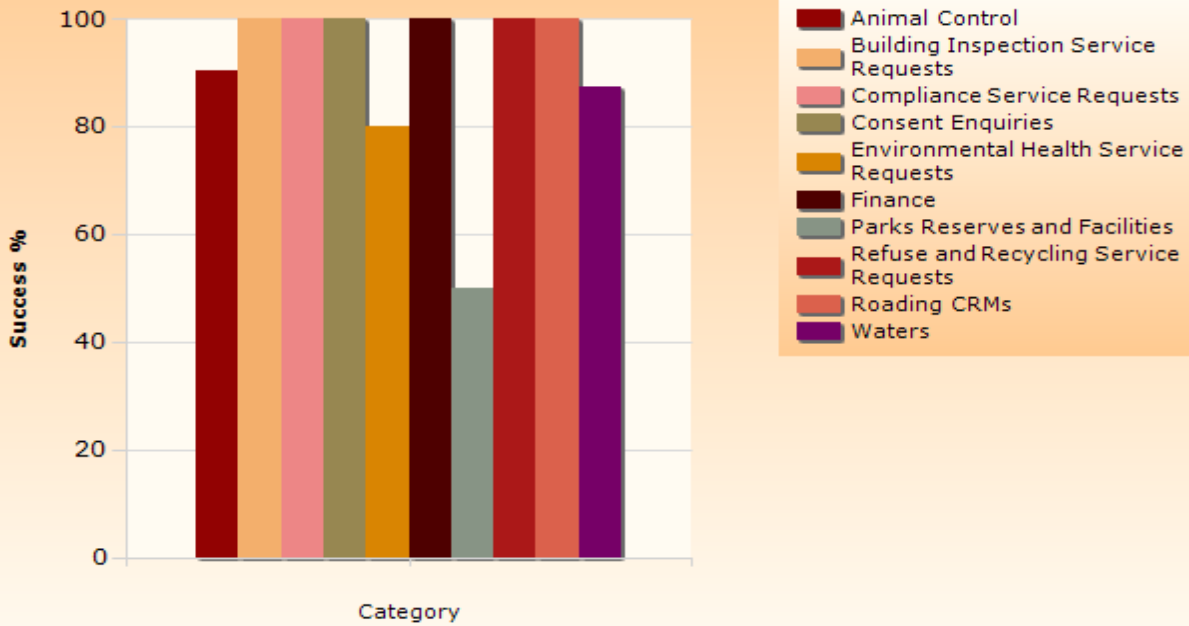
Date Range: 01/07/2018 to 30/09/2018



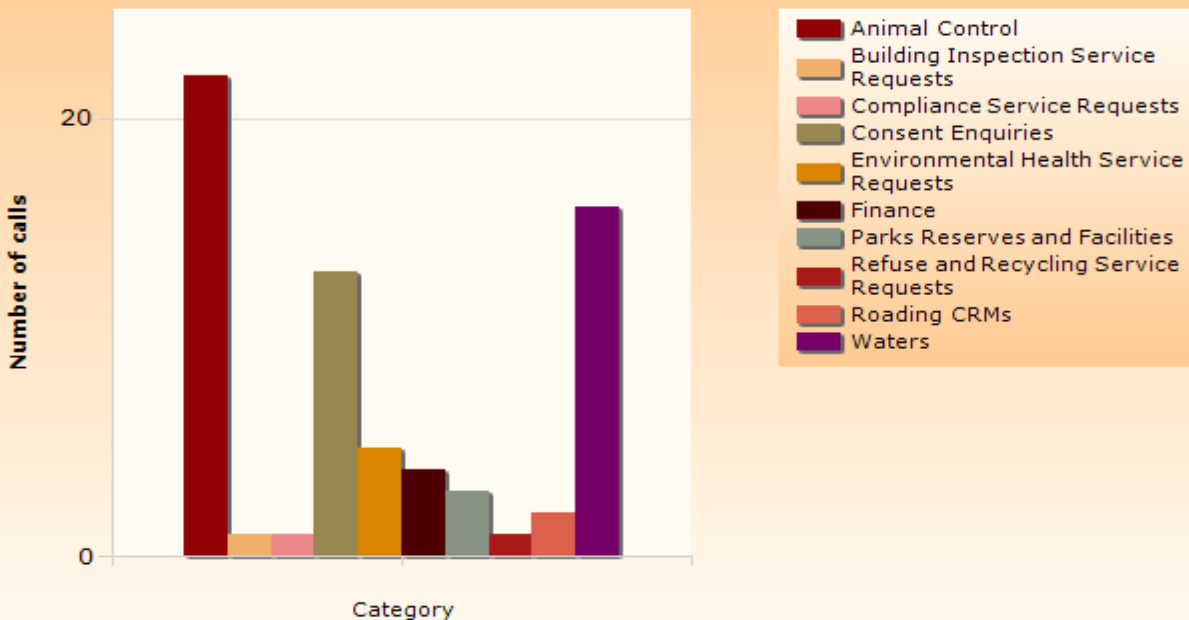
The success rate excludes Open Calls as outcome is not yet known.

10/19/2018 11:24:34 AM

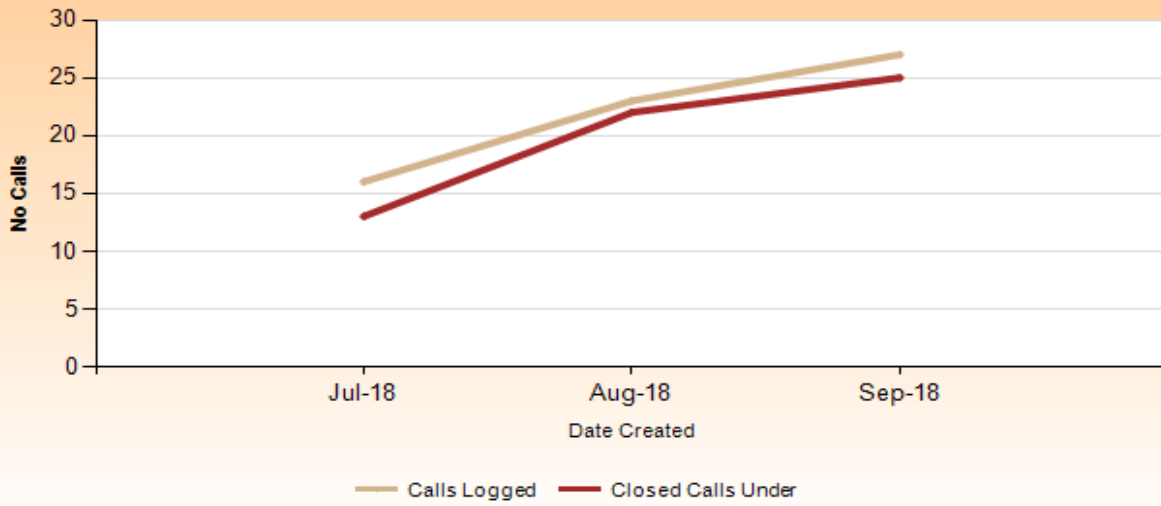
Call Completion % Success by Type



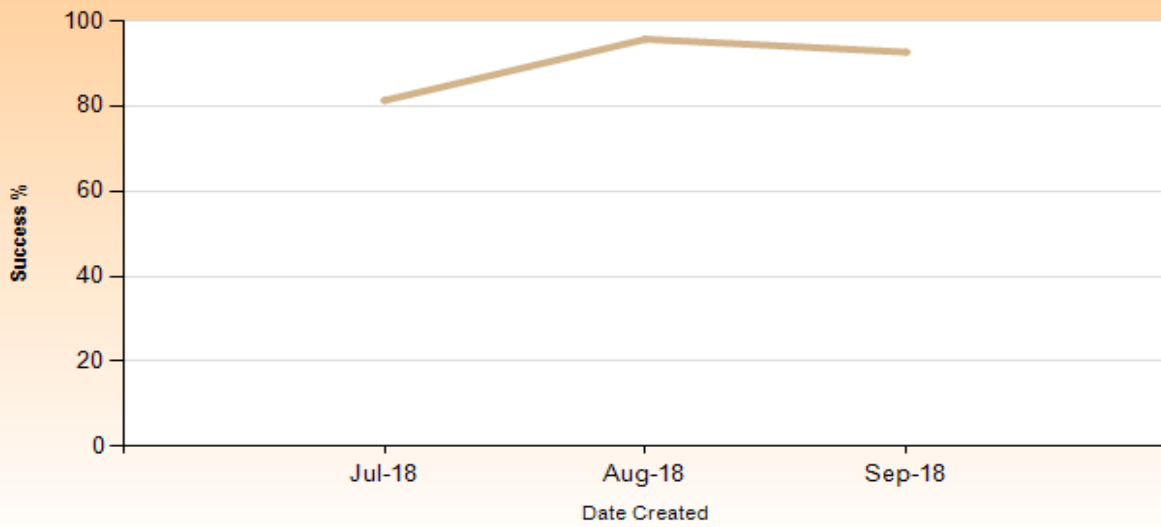
Number of Calls logged by Type



Volume of Calls Closed vs Calls Closed in Time



Completion Success per month



			Open		Closed		
Closed Calls are those calls logged during the time period that are now closed.	Open Calls are all the calls open for the ward and may have been logged at any time.	Number of Calls	Open Calls Over	Open Calls Under	Closed Calls Over	Closed Calls Under	Success Rate
Animal Control							
	Summary	22	1		2	19	90.48%
	Animal Charges	4	1			3	100.00%
	Dog Property Visit	2				2	100.00%
	Dog Straying - Current	5			2	3	60.00%
	Dog Straying - Historic	2				2	100.00%
	Dog Surrender	1				1	100.00%
	Dog/Animal Missing	1				1	100.00%
	Dogs Aggression - Current	2				2	100.00%
	Dogs Aggression - Historic	1				1	100.00%
	Dogs Barking Nuisance	3				3	100.00%
	Livestock Trespassing - Historic	1				1	100.00%
Building Inspection Service Requests							
	Summary	1				1	100.00%
	Building Inspection Service Requests	1				1	100.00%
Compliance Service Requests							
	Summary	1				1	100.00%
	DNU - Illegal parking	1				1	100.00%
Consent Enquiries							
	Summary	13				13	100.00%
	Onsite Services	1				1	100.00%
	Planning Process	3				3	100.00%
	Property Information Request	3				3	100.00%
	Zoning and District Plan Enquiries	6				6	100.00%
Environmental Health Service Requests							
	Summary	5			1	4	80.00%
	Environmental Health Complaint	1			1		0.00%
	Noise complaints straight to contractor	4				4	100.00%
Finance							
	Summary	4				4	100.00%
	Rates query	4				4	100.00%
Parks Reserves and Facilities							
	Summary	3	1		1	1	50.00%
	Parks & Reserves - Buildings	1			1		0.00%
	Parks & Reserves - Graffiti	1	1				NaN
	Parks & Reserves - Reserve Issues	1				1	100.00%
Refuse and Recycling Service Requests							
	Summary	1				1	100.00%
	Refuse - Non-Collection	1				1	100.00%
Roading CRMs							
	Summary	2				2	100.00%
	Roading Work Assessment Required - OnSite 5WD	1				1	100.00%
	Urgent Rooding Work 4Hr Response	1				1	100.00%

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Waters							
	Summary	16			2	14	87.50%
	3 Waters Enquiry	1				1	100.00%
	Drinking Water Final Meter Read	3				3	100.00%
	Drinking Water minor leak	4				4	100.00%
	New Drinking Storm Waste water connections	2				2	100.00%
	Wastewater Overflow or Blocked Pipe	1				1	100.00%
	Waters Pump Station jobs - only for internal use	5			2	3	60.00%
Total		68	2		6	60	90.91%