

Agenda for a meeting of the Onewhero-Tuakau Community Board to be held in the Board Room, Tuakau Memorial Hall, George Street, Tuakau on **MONDAY 5 NOVEMBER 2018** commencing at **7.00pm**.

*Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.*

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

**3. DISCLOSURES OF INTEREST**

**4. CONFIRMATION OF MINUTES**

Meeting held on Monday 1 October 2018 2

**5. REPORTS**

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| 5.3  | Discretionary Fund Report to 25 October 2018                         | 7      |
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| 5.7  | Onewhero-Tuakau Issues & Works Report – November 2018                | 51     |
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| 5.10 | Chairperson's Report   | Verbal |
| 5.11 | Councillors' and Community Board Members' Report                     | Verbal |

GJ Ion  
**CHIEF EXECUTIVE**

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### **Open Meeting**

<b>To</b>	Onewhero-Tuakau Community Board
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	3 October 2018
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV0502
<b>Report Title</b>	Receipt of Minutes

### **1. EXECUTIVE SUMMARY**

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To confirm the minutes of the Onewhero-Tuakau Community Board meeting held on Monday 1 October 2018.

### **2. RECOMMENDATION**

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**THAT** the minutes of the meeting of the Onewhero-Tuakau Community Board held on Monday 1 October 2018 be confirmed as a true and correct record of that meeting.

### **3. ATTACHMENTS**

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OTCB minutes 1 October 2018

**MINUTES** of a meeting of the Onewhero-Tuakau Community Board held in the Nikau Café, 1779 Waikaretu Valley Road Waikaretu on **MONDAY 1 OCTOBER 2018** commencing at **7.00pm**.

**Present:**

Mr B Cameron (Chairperson)  
 Cr J Church  
 Cr B Main  
 Ms C Conroy  
 Mr V Reeve [from 7.07pm]  
 Mrs B Watson

**Attending:**

Mrs S O’Gorman (General Manager Customer Support)  
 Mrs LM Wainwright (Committee Secretary)  
 Members of the public

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Mrs Watson/Cr Main)**

**THAT an apology be received from Mr Jackson and Mr Petersen;**

**THAT an apology for lateness be received from Mr Reeve.**

**CARRIED on the voices**

**OTCBI810/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Cr Church/Ms Conroy)**

**THAT the agenda for a meeting of the Onewhero-Tuakau Community Board held on Monday 1 October 2018 be confirmed and all items therein be considered in open meeting;**

**AND THAT all reports be received.**

**CARRIED on the voices**

**OTCBI810/02**

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**CONFIRMATION OF MINUTES****Resolved: (Ms Conroy/Mrs Watson)****THAT the minutes of a meeting of the Onewhero-Tuakau Community Board held on Monday 3 September 2018 be confirmed as a true and correct record of that meeting.****CARRIED on the voices****OTCBI810/03****REPORTS****Public Forum**

Agenda Item 5.1

The following items were discussed at the public forum:

- Representation Review,
- Continuation of Board meetings in the outlying areas,
- 9 July 2018 – Council meeting. A report on asbestos management. Is the plan still under development?
- An item is requested to be placed on the monthly works & issues report updating the Board on roading maintenance in the area,
- Rally roads, and
- Tendering for possum control – this is Waikato Regional Council.

Mr Reeve entered the meeting at 7.07pm during discussion on the above item.

**Discretionary Fund Report to 19 September 2018**

Agenda Item 5.2

The report was received [*OTCBI810/02 refers*] and discussion was held.**Resolved: (Mrs Watson/Mr Reeve)****THAT the Onewhero-Tuakau Community Board approves the amount of \$1,000.00 to be spent from the discretionary fund towards the cost of holding the Armistice Day Event in November 2018.****CARRIED on the voices****OTCBI810/04****Armistice Day Event**

Agenda Item 5.3

The report was received [*OTCBI810/02 refers*] and discussion was held. The Event will be held in Central Park if the weather is fine or the Tuakau Memorial Town Hall if wet. Mrs Watson and Mr Petersen are co-ordinating the event.



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**Open Meeting**

<b>To</b>	Onewhero-Tuakau Community Board
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	9 October 2018
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0514
<b>Report Title</b>	Police Update

**1. EXECUTIVE SUMMARY**

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To advise members that a representative from the New Zealand Police will be in attendance at the Community Board meeting.

**2. RECOMMENDATION**

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**THAT** the report from the Chief Executive be received.

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**Open Meeting**

<b>To</b>	Onewhero-Tuakau Community Board
<b>From</b>	Tony Whittaker Chief Operating Officer
<b>Date</b>	25 October 2018
<b>Prepared by</b>	Julienne Calambuhay Management Accountant
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV0514
<b>Report Title</b>	Discretionary Fund Report to 25 October 2018

**1. EXECUTIVE SUMMARY**

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To update the Board on the Discretionary Fund Report to 25 October 2018.

**2. RECOMMENDATION**

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**THAT** the report from the Chief Operating Officer be received.

**3. ATTACHMENTS**

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Discretionary Fund Report to 25 October 2018

**ONEWHERE TUAKAU COMMUNITY BOARD DISCRETIONARY FUND 2018/2019**

		GL	1.215.1704
<b>2018/19 Annual Plan</b>			28,878.00
<b>2017/18 Carry forward</b>			38,618.00
<b>Total Funding</b>			<u><u>67,496.00</u></u>
<b>EXPENDITURE:</b>			
06-Jul-18	Onewhero Society of Performing Arts Inc - purchasing a new projector	OTCBI805/05	2,500.00
16-Jul-18	Repayment of Anzac costs		(35.32)
18-Aug-18	Sunset Beach Lifeguard Service Committee - replace Automated External Defibrillator (AED) machines	OTCBI808/04	750.00
12-Sep-18	Te Kohanga School - maintenance of school pool for community use	OTCBI711/12	399.10
25-Sep-18	Catering exp for meeting at Glen Murray - reimbursement to Mr Cameron	OTCBI808/06	55.93
25-Sep-18	Catering exp for meeting at Glen Murray - reimbursement to Mr Jackson	OTCBI808/06	37.34
<b>Total Expenditure</b>			<u>3,707.05</u>
<b>Net Funding (Excluding commitments)</b>			<u><u>63,788.95</u></u>
<b>COMMITMENTS:</b>			
01-Jul-15	Allocated amount to the Chair to purchase misc. items (balance from 30/6/2015)	301.81	
	Less : Expenses	<u>212.75</u>	89.06
01-Sep-14	Contribution towards placemaking project (OTCBI409/06/2)	6,000.00	
	Less : Expenses	<u>1,500.00</u>	4,500.00
06-Mar-17	Port Waikato Yacht & Motor Boat Club - 6 new life jackets (OTCBI703/07)		614.00
06-Nov-17	Onewhero Area School - purchasing 15 traditionally made piu piu costumes (OTCBI711/13)		2,200.00
06-Nov-17	Onewhero Area School - purchasing of school chemicals for community use of school pool (OTCBI711/14)		500.00
<b>Total Commitments</b>			<u>7,903.06</u>
<b>NET FUNDING REMAINING (Including commitments) as of 25 October 2018</b>			<u><u>55,885.89</u></u>



### **Open Meeting**

<b>To</b>	Onewhero-Tuakau Community Board
<b>From</b>	Tony Whittaker Chief Operating Officer
<b>Date</b>	20 October 2018
<b>Prepared by</b>	Lianne van den Bemd Community Development Advisor
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	GOV0514 / CDR0502 / 2102285
<b>Report Title</b>	Application for Funding – Lions Club of Tuakau Inc.

## **I. EXECUTIVE SUMMARY**

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The purpose of this report is to present an application for funding from the Tuakau Lions Club (“the Lions”) towards the cost of Tuakau Community Christmas Parade and purchasing twenty new Christmas themed flags to complement the event.

## **2. RECOMMENDATION**

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**THAT the report from the Chief Operating Officer be received;**

**AND THAT an allocation of \$..... is made to the Tuakau Lions Club towards the cost of Tuakau Community Christmas Parade and purchasing twenty new Christmas themed flags to complement the event;**

**OR**

**AND THAT the request from the Tuakau Lions Club towards the cost of Tuakau Community Christmas parade and purchasing twenty new Christmas themed flags to complement the event is declined / deferred until ..... for the following reasons:**

## **3. BACKGROUND**

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Lions Club of Tuakau Inc. is organising the Tuakau Community Christmas Parade and purchasing twenty new Christmas themed flags to complement the event.

Past events have been very successful with an estimated 2,000 people in attendance each year.

People who provide entertainment, food, and Christmas-themed products are all invited to the event.

The Lions have enlisted 30 active volunteers and community organisations to help with event on the day.

The event will take place on Saturday, 01 December 2018 in the Tuakau town centre.

#### **4. OPTIONS CONSIDERED**

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- 1) That the application is approved and an allocation of partial or full funding requested by made.
- 2) That the application is declined.
- 3) That the application is deferred.

#### **5. FINANCIAL**

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Funding is available to allocate for the year.

The project is noted to cost \$5,743.49. The Lions are seeking funding of \$2,357.00 towards the cost of raising the float prize money for the event and purchasing twenty new Christmas themed flags.

GST Registered			No
Set of Accounts supplied			Yes
Previous funding has been received by this organisation			Yes
Onewhero–Tuakau Community Board	Tuakau Christmas Lights	November 2015	\$4,099.94
Onewhero–Tuakau Community Board	Tuakau Christmas Parade	November 2016	\$1,000.00
Onewhero–Tuakau Community Board	Tuakau Christmas Parade	November 2017	\$1,000.00

The application meets the criteria set in the Discretionary Grants Policy, one of which is that grants up to \$5,000.00 can be funded up to 100% at the discretion of the relevant community board or community committee or Council's Discretionary & Funding Committee.

For grants above \$5,000.00 a funding cap of 75% of the total project cost applies (whichever is the greater) and other funding needs to be sought.

Funds cannot be uplifted until all sufficient funds for the project are approved.

#### **6. CONCLUSION**

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Consideration by the Board is required with regard to this funding request.

## **7. ATTACHMENTS**

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Application for Funding – Tuakau Lions Club



## DISCRETIONARY FUNDING APPLICATION FORM

### Important notes for applicant:

- Applications must be completed in the document provided and emailed to Funding [funding@waidc.govt.nz](mailto:funding@waidc.govt.nz)
- Prior to submitting your application, please contact the Waikato District Council's community development co-ordinator, on 0800 492 45 Ext 5732 or 5650, to discuss your application requirements and confirm that your application meets the eligibility criteria. Have you Discussed your application with the Waikato District Council community development co-ordinator **Yes/No**
- Please ensure you have read the Guidelines prior to completing the application form (these are updated from time to time). I have read and understood the understood the guidelines for funding applications document **Yes/No**
- All parts of the application need to be completed and all supporting information supplied.
- Please note that incomplete applications **WILL NOT** be considered and will be returned.

**Which fund are you applying to:** (Please tick appropriate box)

Discretionary and Funding Committee



Project Fund (Rural Ward Areas)



Event Fund

OR

Community Board / Committee Discretionary Fund for local Projects/Events

Raglan



Taupiri



Onewhero-Tuakau



Ngaruawahia



Huntly



Te Kauwhata



Meremere



### Section I – Your details

Name of your organisation and contact person

Lions Club of Tuakau Inc.

What is your organisation's purpose/background (who are you? what do you do?)

Community Service Organisation

Contact email: (Correspondence will be emailed from [funding@waidc.govt.nz](mailto:funding@waidc.govt.nz))

Bob Bell - bob16b@xtra.co.nz

Phone number/s:

0211797245

Address:

P.O.Box 77 Tuakau 2342

If you are a Registered Charity (we require your registration number & confirmation that your organization registration is current):

2152503

**Section 2 – Your event/project**

**What is your event / project, including date and location?** (please describe in full the project details)

To organise and run the Tuakau Christmas parade and to purchase 20 new Christmas themed flags.

1st December 2018.

Tuakau CBD

**How many volunteers and who else is involved in the project?**

30 + volunteers

Participants on/and floats

Contractors and volunteers involved in the parade

**How will the wider community benefit from this event/project?**

This is Tuakaus largest one day event and entertains and involves the community.

Are you GST registered?

No

Yes

GST Number

/

/ \_ \_ \_ \_

**The following documentation must be supplied with your application:**

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- A copy of the last three months bank statements
- A copy of any documentation verifying your organisations legal status
- Include copies of written quotes (these must match the Funding Requirements in section 4.)

### Section 3 – Funding requirements

**Note:** Please provide full details of how much your event/project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the event/project.

**Important:** Please ensure that all quotes supplied are clearly itemised and match the project breakdown (Total B)

Please complete all of the following sections	GST Inclusive Costs (use this column if you are not GST registered)	GST Exclusive Costs (use this column if you are GST registered)
<b>What is the total cost of your project/event</b>	\$ 5743.49	\$
<b>Existing funds available for the project.</b> Include any projected income i.e. ticket sales, merchandise etc.		
<b>Total A</b>	\$ 0	\$

**Only include the Funding being sought from Waikato District Council below**

<b>Project Breakdown</b> (itemised costs of funding being sought) If there is insufficient space below please provide a breakdown of costs on an additional sheet.	\$	\$
Xmas parade - budgets attached	\$ 1,000.00	\$
20 Xmas themed flags - budgets attached	\$ 1,357.00	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>Total Funds being sought from WDC</b> <b>Total B</b>	\$ 2,357.00	\$

Has/will funding been sought from other funders?    Yes     No   
If 'Yes', please list the funding organisation(s) and the amount of funding sought

a) The Southern Trust	\$ 2,611.49	\$ _____
b) Lions fund raising	\$ 775.00	\$ _____
c)	\$ _____	\$ _____
d)	\$ _____	\$ _____
<b>Total of other funds being sought</b> <b>Total C</b>	\$ 3,386.49	\$ _____

<b>Total Funding Applied for</b> (Add totals A, B, and C together to make Total D) <b>Total D</b>	\$ 5743.49	\$
<b>Note:</b> This total should equal the Total Cost of the Project/Event		

**Describe any donated material / resources provided for the event/project:**

Volunteers and monetary donations

**Section 4 – Community wellbeing and outcomes**

**Which community wellbeing will your project contribute to?**  
 (See the guidelines sheet for more information on this section.)

Social  Economic  Cultural  Environmental

**Which of the five community outcomes for the Waikato district does this project contribute to?**  
 (See the guidelines sheet for more information on this section.)

Accessible  Safe  Sustainable  Healthy  Vibrant


**Section 5 – Previous Funding Received from Waikato District Council**

If you have received funding from or through the Waikato District Council for any project/event in the past two years, please list below:

What Board/ Committee	Type of Project/Event	Date received	Amount
OTCB	Christmas parade event	2016	\$1,000.00
OTCB	Christmas parade event	2017	\$1,000.00

**Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. Note : this will be checked and confirmed by council staff.**

I confirm that an accountability statement has been completed and returned

Signed:  Name: Bob Bell

I certify that the funding information provided in this application is correct.

Signature:  Date: 2-10-18

Position in organisation (tick which applies) Chairman  Secretary  Treasurer

Signature:  Date: 2-10-18

Position in organisation (tick which applies) Chairman  Secretary  Treasurer

13 SEP 2018

**Lions Club of Tuakau Inc.**

P.O. Box 77 Tuakau 2342

Waikato District Council

28<sup>th</sup> August 2018

Waikato District Council / O.T.C.B  
Private Bag 544  
Ngaruawahia

Dear Sir / Madam,

I forward herewith the Lions Club of Tuakau Inc's application and supporting documents for funding of the Tuakau Community Christmas Parade.

The funding will assist with prize money, lollies and hand outs.

We have also applied for funding from "The Southern Trust" but they will only fund hard copy quotations.

We provide herewith a budget explaining costs and funding applications.

The Parade is on the 1<sup>st</sup> December 2018.

Kind Regards  
Bob Bell

A handwritten signature in black ink, appearing to read 'Bob Bell', is written below the typed name.

Parade Coordinator  
Lions Club of Tuakau  
P.O.Box 77  
Tuakau 2342  
Ph 092368384  
M 0211797245  
E bob16b@xtra.co.nz



## TUAKAU CHRISTMAS PARADE 2018 BUDGET

OPERATORS	QUOTE	PAID	FUNDING	DESCRIPTION
Fairfax Media	\$ 405.72			Franklin County News Advertising
Securi Com	\$ 603.75			Sound System
Computer Food	\$ 57.98			Stationery
St John	\$ 483.00			Event Service Ambulance Standby
Sign Max	\$ 31.22			Change dates on Street Signs
Pipe Band	\$ 460.00			Parade Leaders
LS Electrical	\$ 569.82			Erect and Dismantle Christmas Decorations
<b>SUB TOTAL</b>	<b>\$ 2,611.49</b>			<b>Application to Southern Trust</b>
Float Prize Money	\$ 1,550.00			
Misc Costs Estimate	\$ 600.00			Lollies, Street Music etc.
<b>TOTAL</b>	<b>\$4,761.49</b>			
<b>FUNDING BREAKDOWN</b>				
<b>Southern Trust</b>			\$ 2,611.49	
Waikato District Council O.T.C.B			\$ 1,000.00	
Tuakau Lions Fund Raising			\$ 1,150.00	
<b>TOTAL</b>			<b>\$ 4,761.49</b>	o





## Lions Club of Tuakau Inc.

P.O. Box 77 Tuakau 2342

28<sup>th</sup> August 2018

Waikato District Council / O.T.C.B  
Private Bag 544  
Ngaruawahia

Dear Sir / Madam,

I forward herewith the Lions Club of Tuakau Inc's application and supporting documents for funding of the new Tuakau Christmas Decorations ( 20 Flags ) \$1,357.00 GST inclusive.

We are applying for "Standard Print" ( See Flagz quote )  
The "Double Sided" flags are the same material, therefore will not last longer.

As you maybe aware we were funded for new flags in 2015.

They are becoming quite damaged and the colours are fading,  
It appears that 3 years is going to be their life span.

We feel that the \$1,357.00 = \$452.00 per year is a reasonable cost.

Kind Regards  
Bob Bell

A handwritten signature in black ink, appearing to read 'Bob Bell', is written below the typed name.

Coordinator  
Lions Club of Tuakau  
P.O.Box 77  
Tuakau 2342  
Ph 092368384  
M 0211797245  
E bob16b@xtra.co.nz



## Lions Club of Tuakau Inc.

P.O. Box 77 Tuakau 2342

Onewhero – Tuakau Community Board

Dear Sir / Madam

**Read this in conjunction with : Document Number 2 – Funding Project Accountability**

**Tuakau Christmas Parade Balance Sheet :**

**Float's Prize Money : there are five groups sections.**

1<sup>st</sup> Place : \$150.00 x 5 = \$750.00

2<sup>nd</sup> Place : \$100.00 x 5 = \$500.00

3<sup>rd</sup> Place : \$50.00 x 5 = \$250.00

Most Entertaining ..... \$50.00

**TOTAL ..... \$1,550.00**

**Funding Provided ..... \$1,000.00**

**Balance ..... \$550.00**

This plus other "On the day" cost are raised from the Business's within Tuakau.

Foot Note : The "Southern Trust" supplies funding for the majority of the Christmas Parade. They will only fund "Hard Copy Quotes" that we can get from providers, they will not fund the Prize Money and On the Day costs.  
The "Funding Application" ( As above ) to the O.T.C.B. is an annual application that The Southern Trust will not provide.

**Subject:** Festive Street FLags

**From:** Keith Herewini <info@flagz.co.nz>

**Date:** 3/04/2018 3:18 p.m.

**To:** "bob16b@xtra.co.nz" <bob16b@xtra.co.nz>

Hi Bob

Thank you for your visit

Visual is attached of latest festive season flag designs for your perusal and comment.  
Stock print designs

Flags finished with top sleeve with eyelets on top edge @ 780mm centres  
Finished left hanging or Right hanging  
Webbing full length on pole side with bottom loop.  
Raw cut edges

**STANDARD PRINT** – 'Bleed through' with positive image on front and mirror image on back  
Full colour digital print on Polyknit  
Price \$59.00 each

**DOUBLE SIDED PRINT** - Positive image on front and back  
Two sheets of Silver-back, Blockout Taffeta sewn together back to back  
Price \$160.00 each

Prices exclude Freight & GST

**PAYMENT TERMS**

Unless a Credit Account has been established, payment is required prior to despatch and can be made by:

- Cheque
- Direct Credit to our account ASB 12 3089 0253146 00
- Advise credit card details for processing. We accept Visa and MasterCard

We hope you find our offer acceptable and look forward to your favourable reply

Rgds

Keith Herewini

Sales Consultant



**Flagz Group Limited**

38 Roma Rd, Mt Roskill 1041

PO Box 57012, Mt Roskill 1440

**T** +64 9 620 5995

**F** +64 9 629 3778

**M** +64 21 352 476

**E** info@flagz.co.nz

**W** www.flagz.co.nz

**Bank** ASB 12 3089 0253146 00



—2016 Christmas Street Banner-2.jpg

## Welcome to Flagz - Wind Powered Signage

New Zealand's largest range of flags and banners.

### Standard Christmas Banner

1800x900mm. Also available as indoor hanging flag.

 <p><b>CSB1101</b> <input type="checkbox"/> Left Hanging Qty. <input type="checkbox"/> Right Hanging Qty.</p>	 <p><b>CSB1102</b> <input type="checkbox"/> Left Hanging Qty. <input type="checkbox"/> Right Hanging Qty.</p>	 <p><b>CSB1103</b> <input type="checkbox"/> Left Hanging Qty. <input type="checkbox"/> Right Hanging Qty.</p>	 <p><b>CSB1104</b> <input type="checkbox"/> Left Hanging Qty. <input type="checkbox"/> Right Hanging Qty.</p>	 <p><b>CSB1105</b> <input type="checkbox"/> Left Hanging Qty. <input type="checkbox"/> Right Hanging Qty.</p>	 <p><b>CSB1106</b> <input type="checkbox"/> Left Hanging Qty. <input type="checkbox"/> Right Hanging Qty.</p>	 <p><b>CSB1107</b> <input type="checkbox"/> Left Hanging Qty. <input type="checkbox"/> Right Hanging Qty.</p>	 <p><b>CSB1108</b> <input type="checkbox"/> Left Hanging Qty. <input type="checkbox"/> Right Hanging Qty.</p>
 <p><b>CSB1109</b> <input type="checkbox"/> Left Hanging Qty. <input type="checkbox"/> Right Hanging Qty.</p>	 <p><b>CSB1110</b> <input type="checkbox"/> Left Hanging Qty. <input type="checkbox"/> Right Hanging Qty.</p>	 <p><b>CSB1111</b> <input type="checkbox"/> Left Hanging Qty. <input type="checkbox"/> Right Hanging Qty.</p>	 <p><b>CSB1112</b> <input type="checkbox"/> Left Hanging Qty. <input type="checkbox"/> Right Hanging Qty.</p>	 <p><b>CSB1201</b> <input type="checkbox"/> Left Hanging Qty. <input type="checkbox"/> Right Hanging Qty.</p>	 <p><b>CSB1202</b> <input type="checkbox"/> Left Hanging Qty. <input type="checkbox"/> Right Hanging Qty.</p>	 <p><b>CSB1203</b> <input type="checkbox"/> Left Hanging Qty. <input type="checkbox"/> Right Hanging Qty.</p>	 <p><b>CSB1204</b> <input type="checkbox"/> Left Hanging Qty. <input type="checkbox"/> Right Hanging Qty.</p>
 <p><b>CSB1205</b> <input type="checkbox"/> Left Hanging Qty. <input type="checkbox"/> Right Hanging Qty.</p>	 <p><b>CSB1206</b> <input type="checkbox"/> Left Hanging Qty. <input type="checkbox"/> Right Hanging Qty.</p>	 <p><b>CSB1207</b> <input type="checkbox"/> Left Hanging Qty. <input type="checkbox"/> Right Hanging Qty.</p>	 <p><b>CSB1208</b> <input type="checkbox"/> Left Hanging Qty. <input type="checkbox"/> Right Hanging Qty.</p>	 <p><b>CSB1209</b> <input type="checkbox"/> Left Hanging Qty. <input type="checkbox"/> Right Hanging Qty.</p>	 <p><b>CSB1210</b> <input type="checkbox"/> Left Hanging Qty. <input type="checkbox"/> Right Hanging Qty.</p>	 <p><b>CSB1211</b> <input type="checkbox"/> Left Hanging Qty. <input type="checkbox"/> Right Hanging Qty.</p>	 <p><b>CSB1212</b> <input type="checkbox"/> Left Hanging Qty. <input type="checkbox"/> Right Hanging Qty.</p>
 <p><b>CSB1213</b> <input type="checkbox"/> Left Hanging Qty. <input type="checkbox"/> Right Hanging Qty.</p>	 <p><b>CSB1214</b> <input type="checkbox"/> Left Hanging Qty. <input type="checkbox"/> Right Hanging Qty.</p>	 <p><b>CSB1215</b> <input type="checkbox"/> Left Hanging Qty. <input type="checkbox"/> Right Hanging Qty.</p>	 <p><b>CSB1216</b> <input type="checkbox"/> Left Hanging Qty. <input type="checkbox"/> Right Hanging Qty.</p>	 <p><b>CSB1217</b> <input type="checkbox"/> Left Hanging Qty. <input type="checkbox"/> Right Hanging Qty.</p>	 <p><b>CSB1218</b> <input type="checkbox"/> Left Hanging Qty. <input type="checkbox"/> Right Hanging Qty.</p>	 <p><b>CSB1501</b> <input type="checkbox"/> Left Hanging Qty. <input type="checkbox"/> Right Hanging Qty.</p>	 <p><b>CSB1502</b> <input type="checkbox"/> Left Hanging Qty. <input type="checkbox"/> Right Hanging Qty.</p>



**LIONS CLUB OF TUAKAU****FINANCIAL REPORTS**

FOR THE YEAR ENDED 30th JUNE 2018

**Enclosures**

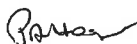
Summary of Bank Accounts	1
Administration Receipts and Payments Accounts	2
Charitable Trust Receipts and Payments Account	3
Serious Saver Receipts and Payments Account	4

**Review Report**

I have examined the cash records of the TUAKAU LIONS CLUB INCORPORATED for the year ended 30th June 2018. In common with other organisations of a similar nature, control over fundraising income prior to it being recorded is limited and there are no practical review procedures to determine the effect of this control. Subject to the foregoing, in my opinion, the financial report fairly reflects the financial position of the Tuakau Lions Club Inc. as at 30th June 2018 and the results of its operations and cash flows for the year ended 30th June 2018.

My review report was completed on the 30th of July 2018 and my opinion is expressed at that date.

**Philippa Hooper**  
Accountant



Date 30/7/18.

## LIONS CLUB OF TUAKAU

## SUMMARY OF BANK ACCOUNTS

As at 30th June 2018

	Balance at 01/07/17	Receipts	Payments	Transfers In/Out	Balance at 30/06/18
Administration Receipts and Payments Account	823.09	13,036.13	12,346.10		1,513.12
Charitable Trust Receipts and Payments Account	4,797.27	19,028.06	22,193.98	-240.00	1,391.35
Serious Saver Receipts and Payments Account	2,093.40	49.17		240.00	2,382.57
	<u>7,713.76</u>	<u>32,113.36</u>	<u>34,540.08</u>	<u>0.00</u>	<u>5,287.04</u>

## LIONS CLUB OF TUAKAU

## ADMINISTRATION RECEIPTS AND PAYMENTS ACCOUNT

For the year ended 30th June 2018

RECEIPTS	2018	2017
Subscriptions	1,100.00	1,200.00
Bank Interest	1.58	1.17
Auction	1,002.10	942.60
Meals	7,577.00	6,531.00
Donations	1,380.00	245.00
Donations of milage from members	683.55	1,010.10
Raffles	1,137.00	748.00
Tail Twisting	154.90	116.60
	<hr/>	
Total Receipts	13,036.13	10,794.47
PAYMENTS		
Post Office Box Rental	175.00	175.00
Auditing	100.00	100.00
Stationery	70.45	227.98
Club Supplies	0.00	168.64
National and International Fees	3,126.61	2,918.07
Zone Meetings	165.00	220.00
Gifts	0.00	135.98
Raffles	454.77	344.60
Meals	7,817.50	6,777.50
Sundry	436.77	85.00
	<hr/>	
Total Payments	12,346.10	11,152.77
	<hr/>	
Cash Surplus/(Shortage) for the Year	690.03	-358.30
Add Transfers in		
- from Charitable Trust Receipts and Payments Account	0	0
Cash at ANZ Bank at Start of Year	823.09	1,181.39
Cash at ANZ Bank at End of Year	<u>1,513.12</u>	<u>823.09</u>



## LIONS CLUB OF TUAKAU

## CHARITABLE TRUST RECEIPTS AND PAYMENTS ACCOUNT

For the year ended 30th June 2018

RECEIPTS	2018	2017
Bank Interest	7.79	7.50
Christmas Raffle	1,611.00	1,666.50
Donation & Special Help	450.00	25.00
Sale of Manure	10,557.00	11,752.00
Parade	6,252.27	4,385.00
Pinecone Sales	50.00	270.00
Christmas Decorations	0.00	566.28
Return of WDC Bond	100.00	0.00
Total Receipts	<u>19,028.06</u>	<u>18,672.28</u>
<b>PAYMENTS</b>		
Donations to Schools & Other	12,485.00	8,475.70
Manure	3,016.55	3,385.00
Christmas Raffle	80.83	59.83
Christmas Decorations	0.00	604.91
Members Donation of Milage to Admin	683.55	1,010.10
Club Supplies	0.00	109.21
Parade	4,625.85	3,642.07
Sundry	542.20	1,267.55
Other ClubProjects, Spirit, Lioyd Morgan	760.00	0.00
Total Payments	<u>22,193.98</u>	<u>18,554.37</u>
Cash Surplus/(Shortage) for the Year	<u>-3,165.92</u>	<u>117.91</u>
Add Transfers out		
- to Serious Saver Receipts and Payments Account	-240.00	-240.00
Cash at ANZ Bank at Start of Year	4,797.27	4,919.36
Cash at ANZ Bank at End of Year	<u><u>1,391.35</u></u>	<u><u>4,797.27</u></u>

## LIONS CLUB OF TUAKAU

## SERIOUS SAVER RECEIPTS AND PAYMENTS ACCOUNT

For the year ended 30th June 2018

RECEIPTS	2018	2017
Bank Interest	49.17	48.17
Total Receipts	<u>49.17</u>	<u>48.17</u>
<b>PAYMENTS</b>	0.00	0.00
<b>Total Payments</b>	<u>0.00</u>	<u>0.00</u>
Cash Surplus/(Shortage) for the Year	<u>49.17</u>	<u>0.00</u>
Add Transfers in - from Charitable Trust Receipts and Payments Account	240.00	240.00
Cash at ANZ Bank at Start of Year	2,093.40	1,805.23
Cash at ANZ Bank at End of Year	<u><u>2,382.57</u></u>	<u><u>2,093.40</u></u>

## TUAKAU LIONS CLUB INC 224655

## Financial Statements For 2018

## Financial Year July 2017 to June 2018

	2018	2017
	\$	\$
<b>Income</b>		
Subscriptions	1100	1200
Donations	2514	1280
Activities	28341	26978
Sundry Income	158	57
<b>Total Income</b>	<u>32113</u>	<u>29515</u>
<b>Expenses</b>		
National & International Fees	3292	3138
Donations	13169	9486
Activities	17298	14814
Club Supplies	245	278
Sundry Expenses	536	1991
<b>Total Expenses</b>	<u>34540</u>	<u>29707</u>
<b>Cash Surplus /(Deficit)</b>	-2427	-192
<b>Opening Bank Account Balances</b>	7714	7906
<b>Closing Bank Account Balances</b>	<u><u>5287</u></u>	<u><u>7714</u></u>
<b>Assets</b>		
Cash at Bank	5987	8214
<b>Liabilities</b>		
Unpresented Cheques	700	500
<b>Total Funds</b>	<u><u>5287</u></u>	<u><u>7714</u></u>



# CERTIFICATE OF INCORPORATION

## TUAKAU LIONS CLUB INCORPORATED 224655

This is to certify that TUAKAU LIONS CLUB INCORPORATED was incorporated under the Incorporated Societies Act 1908 on the 24th day of March 1980.

*Mandy McDonald*

Registrar of Incorporated Societies  
22nd day of February 2016



For further details visit [www.societies.govt.nz](http://www.societies.govt.nz)

Certificate printed 22 Feb 2016 11:13:44 NZT



### **Open Meeting**

<b>To</b>	Onewhero-Tuakau Community Board
<b>From</b>	Tony Whittaker Chief Operating Officer
<b>Date</b>	22 October 2018
<b>Prepared by</b>	Lianne van den Bemd Community Development Advisor
<b>Chief Executive Approved</b>	Y
<b>Reference#</b>	GOV0514 / CDR0502 / 2102286
<b>Report Title</b>	Application for Funding – Tuakau & Districts Development Association

## **1. EXECUTIVE SUMMARY**

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The purpose of this report is to present an application for funding from Tuakau & Districts Development Association (“the TDDA”) towards the cost of installing additional closed-circuit television (“CCTV”) cameras in Tuakau.

## **2. RECOMMENDATION**

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**THAT** the report from the Chief Operating Officer be received;

**AND THAT** an allocation of \$..... is made to the Tuakau & Districts Development Association towards the cost of installing additional CCTV cameras in Tuakau;

**OR**

**AND THAT** the request from the Tuakau & Districts Development Association towards the cost of installing additional CCTV cameras in Tuakau is declined / deferred until ..... for the following reasons:

## **3. BACKGROUND**

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The Tuakau & Districts Development Association is the umbrella organisation for CCTV cameras in the Tuakau Township.

The TDDA is working closely with the New Zealand Police in Tuakau (“Tuakau Police”) to upgrade the current CCTV camera surveillance system for the community of Tuakau. The

upgrade will enhance the current analogue security system by providing wider coverage and enhanced capability.

Tuakau is susceptible to various forms of crime. Stolen vehicle activity has been identified as one activity that could be addressed by way of installing a licence plate recognition camera as part of the additional system upgrade. The Tuakau Police have specifically requested a camera capable of reading license plates to be installed on the Tuakau Library.

Three locations have been identified for additional cameras to be installed:

- The Tuakau Library (includes licence plate recognition);
- The new ITM building on Bollard Road (to cover the East entrance to town); and
- Corner of George Street and Buckland Road.

Permission regarding access at the identified locations will need to be sought in writing prior to installation.

A detailed quote from Corner Stone Security has been supplied with the application for funding. Cornerstone is the preferred supplier for stage two of the project. The Tuakau Police and TDDA will clarify the reasons for the supplier preference when they present the application for funding at the November meeting.

The Tuakau Police have indicated its support for the project. The operation of the camera systems will be managed through the Tuakau stations CCTV monitoring equipment which was previously installed in stage one of the CCTV project.

A letter of support has been requested from the Waikato District Crime Prevention Technology Trust.

The Tuakau Police and the TDDA will be in attendance to present and answer any questions the Board may have regarding this application for funding.

#### **4. OPTIONS CONSIDERED**

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- 1) That the application is approved and an allocation of partial or full funding requested by made.
- 2) That the application is declined.
- 3) That the application is deferred.

#### **5. FINANCIAL**

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Funding is available to allocate for the year.

The project is noted to cost \$16,942.38. The Tuakau & Districts Development Association is seeking funding of **\$16,942.38** towards the cost of Project. For grants above \$5,000.00 a

funding cap of 75% of the total project cost applies and other funding needs to be sought.  
**75% of this request is \$12,706.78.**

GST Registered			No
Set of Accounts supplied			Yes
Previous funding has been received by this organisation			Yes
Waikato District Council	Graffiti Management	Contracted (reviewed by Council annually)	\$7,200 per annum
Onewhero-Tuakau Community Board	Website Development	November 2017	\$1,500.00

## **6. POLICY**

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The application meets the criteria set in the Discretionary Grants Policy, one of which is that grants up to \$5,000.00 can be funded up to 100% at the discretion of the relevant community board or committee or Council's Discretionary & Funding Committee.

For grants above \$5,000.00 a funding cap of 75% of the total project cost applies (whichever is the greater) and other funding needs to be sought.

Funds cannot be uplifted until all sufficient funds for the project are approved.

## **7. CONCLUSION**

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Consideration by the Board is required with regard to this funding request.

## **8. ATTACHMENTS**

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Application for Funding - Tuakau & Districts Development Association





## DISCRETIONARY FUNDING APPLICATION FORM

### Important notes for applicant:

- Applications must be completed in the document provided and emailed to Funding [funding@waidc.govt.nz](mailto:funding@waidc.govt.nz)
- Prior to submitting your application, please contact the Waikato District Council's community development co-ordinator, on 0800 492 45 Ext 5732 or 5650, to discuss your application requirements and confirm that your application meets the eligibility criteria. Have you Discussed your application with the Waikato District Council community development co-ordinator **Yes/No**
- Please ensure you have read the Guidelines prior to completing the application form (these are updated from time to time). I have read and understood the understood the guidelines for funding applications document **Yes/No**
- All parts of the application need to be completed and all supporting information supplied.
- Please note that incomplete applications **WILL NOT** be considered and will be returned.

Which fund are you applying to: (Please tick appropriate box)

Discretionary and Funding Committee

Project Fund (Rural Ward Areas)

Event Fund

OR

Community Board / Committee Discretionary Fund for local Projects/Events

Raglan

Taupiri

Onewhero-Tuakau

Ngaruawahia

Huntly

Te Kauwhata

Meremere

### Section I – Your details

Name of your organisation and contact person

Tuakau & Districts Development Assn

What is your organisation's purpose/background (who are you? what do you do?)

The purpose of the society is to help create and sustain a strong economic foundation for the community of Tuakau and Districts pecuniary is not purpose of the society.

tddatreasurer@gmail.com

**Phone number/s:**

021714229

**Address:**

Meets at Tuakau hotel 1-3 George Street Tuakau

**If you are a Registered Charity** (we require your registration number & confirmation that your organization registration is current):

No Charitable Status

**Section 2 – Your event/project**

**What is your event / project, including date and location?** (please describe in full the project details)

Funds will go towards installing additional Surveillance camera's to be used in conjunction with Tuakau Police.

Equipment will include Licence plate Recongnition camera by Tuakau Library. Another two camera's to be placed on New ITM building (Bollard Road) covering the East entrance to town. One also to be situated on the Corner of George st and Buckland road

**How many volunteers and who else is involved in the project?**

Tuakau Districts Development Assn., Tuakau Police. Other businesses in Tuakau are currently connecting their surveillance systems to the police system to give a thought coverage of the town.

**How will the wider community benefit from this event/project?**

Better Security coverage as requested by the police, safer community.

Are you GST registered?

No

Yes

GST Number

/

/ \_ \_ \_ \_

**The following documentation must be supplied with your application:**

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- A copy of the last three months bank statements
- A copy of any documentation verifying your organisations legal status
- Include copies of written quotes (these must match the Funding Requirements in section 4.)



### Section 3 – Funding requirements

**Note:** Please provide full details of how much your event/project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the event/project.

**Important:** Please ensure that all quotes supplied are clearly itemised and match the project breakdown (Total B)

Please complete all of the following sections	GST Inclusive Costs (use this column if you are not GST registered)	GST Exclusive Costs (use this column if you are GST registered)
<b>What is the total cost of your project/event</b>	\$ 16942.38	\$
<b>Existing funds available for the project.</b> Include any projected income i.e. ticket sales, merchandise etc.		
<b>Total A</b>	\$	\$

**Only include the Funding being sought from Waikato District Council below**

<b>Project Breakdown</b> (itemised costs of funding being sought) If there is insufficient space below please provide a breakdown of costs on an additional sheet.	\$	\$
Camera capable of reading licence plates	\$ 2384.14	\$
Camera covering Bollard road entrance	\$ 7279.12	\$
Camera covering cnr George and Buckland Road	\$ 7279.12	\$
	\$	\$
	\$	\$
	\$	\$
<b>Total Funds being sought from WDC</b> <b>Total B</b>	\$ 16942.38	\$

Has/will funding been sought from other funders?    Yes        No      
 If 'Yes', please list the funding organisation(s) and the amount of funding sought

a)	\$ _____	\$ _____
b)	\$ _____	\$ _____
c)	\$ _____	\$ _____
d)	\$ _____	\$ _____
<b>Total of other funds being sought</b> <b>Total C</b>	\$ _____	\$ _____

<b>Total Funding Applied for</b> (Add totals A, B, and C together to make Total D) <b>Total D</b>	\$ 16942.38	\$
<b>Note:</b> This total should equal the Total Cost of the Project/Event		

**Describe any donated material / resources provided for the event/project:**

Committee time and assistance, sites from local businesses to host the units. Young group have linked 7 camera's to the police station.



**Section 4 – Community wellbeing and outcomes**

**Which community wellbeing will your project contribute to?**

(See the guidelines sheet for more information on this section).

Social  Economic  Cultural  Environmental

**Which of the five community outcomes for the Waikato district does this project contribute to?**

(See the guidelines sheet for more information on this section).

Accessible  Safe  Sustainable  Healthy  Vibrant

**Section 5 – Previous Funding Received from Waikato District Council**

If you have received funding from or through the Waikato District Council for any project/event in the past two years, please list below:

What Board/ Committee	Type of Project/Event	Date received	Amount
WDC	Graffiti Cleanup	Montly	600.00
	(To remove and cleanup non council graffiti)		

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. **Note:** this will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned for previous funding received.

Signed: Vicki Reeve Name: Vicky Reeve

I certify that the funding information provided in this application is correct.

Signature: [Signature] Date: GARY MCGUIRE  
 Position in organisation (tick which applies) Chairman  Secretary  Treasurer

Signature: V. h. Reeve Date: \_\_\_\_\_  
 Position in organisation (tick which applies) Chairman  Secretary  Treasurer

\*Incomplete applications will not be accepted and will be returned



**Cornerstone Security Limited**

69 Ina Ville Dr  
 Pukekohe  
 Pukekohe, 2120  
 andrew@cornerstonesecurity.co.nz  
 027 270 8705

**Tuakau District Development Association**

PO Box 124  
 Tuakau

Job Number: CSL-1354  
 GST Number: 105795939  
 Site Address: PO Box 124  
 Tuakau  
 Quote Date: 16th Jul 2018  
 Valid Until: 15th Aug 2018

## Quote | Bollard Rd CCTV Hub

**Work Summary:**

To add CCTV Hub and cameras to the new ITM building in Bollard Rd as discussed with Todd Kirker, Tuakau Police

Name	Quantity	Price	Total
<b>Equipment &amp; Installation</b>			
2 x 4 Megapixel IR Vandal Dome Camera with 2.8-12mm Motorised Lens			
1 x 3 Megapixel IR Bullet Camera capable of reading license plates day & night			
1 x Wireless Point to Point link to link to existing CCTV infrastructure inc roof mount stays			
Housed in Wall Mount Cabinet			
800VA UPS			
47141 Avigilon 3.0 HD IR Bullet Camera, 2 Megapixel, IR Cut Filter, 9-22m Lens - Can read LPR Day& Night - 6m image width @ 25m from camera	1.00	\$1,132.59	\$1,132.59
47146 Avigilon Bullet Camera Junction Box - H3-B0-JB	1.00	\$173.50	\$173.50
44120 DAHUA IPC-HDBW2421RP-ZS 4MP WDR VARIFOCAL DOME 2.8~12MM MOTORIZED SD STORAGE	2.00	\$334.60	\$669.20
436741 DAHUA PFA137 Round Back Box for DAHUA HDBW2xxx Domes [for 44850, 44898] [Base size round]	2.00	\$35.25	\$70.50
48346 Avigilon ACC5 Standard HD NVMS 1 Camera Channel License	3.00	\$347.67	\$1,043.01
HDDWD4007 WD 4TB Red NAS Edition	1.00	\$284.70	\$284.70
GS-1008PV2 EDIMAX 8-Port Gigabit PoE+ Switch (150W) 802.3at. Plug and play. PoE auto detect. Fan-less	1.00	\$239.40	\$239.40
RSFDS6-450 Wall Cabinet 450 x 368 x 600mm	1.00	\$310.80	\$310.80
DSV800 Business Grade UPS - 800VA (Approx. 30mins Back Up)	1.00	\$213.20	\$213.20
NBE-5AC-19 Ubiquiti NanoBeam NBE-5AC-19	1.00	\$197.40	\$197.40
43440420 Perma stay 1.5m Aluminium	2.00	\$16.44	\$32.88
43440590 Fascia mount galv 2.0mt (J Mount)	1.00	\$31.08	\$31.08
C-C6EXT-SOL R BK Cat6e Ethernet Cable, Underground, Not Gel Filled	120.00	\$1.22	\$146.40
Consumables Clips, Connectors, DC Plugs etc	1.00	\$85.00	\$85.00
LAB85 Snr Tech Labour:	20.00	\$85.00	\$1,700.00
			<b>\$6,329.66</b>

Name	Quantity	Price	Total
		Subtotal	\$6,329.66
		GST Amount	\$949.46
		Total	\$7,279.12

*Thanks & regards Cornerstone Security - We look forward to working with you!*



**Cornerstone Security Limited**

69 Ina Ville Dr

Pukekohe

Pukekohe, 2120

andrew@cornerstonesecurity.co.nz

027 270 8705

**Tuakau District Development Association**

PO Box 124

Tuakau

Job Number: CSL-1355

GST Number: 105795939

Site Address: PO Box 124

Tuakau

Quote Date: 16th Jul 2018

Valid Until: 15th Aug 2018

## Quote | Buckland Rd CCTV Hub

**Work Summary:**

To add CCTV Hub and cameras to a new host site in Buckland Rd as discussed with Todd Kirker, Tuakau Police

Name	Quantity	Price	Total
<b>Equipment &amp; Installation</b>			
2 x 4 Megapixel IR Vandal Dome Camera with 2.8-12mm Motorised Lens			
1 x 3 Megapixel IR Bullet Camera capable of reading license plates day & night			
1 x Wireless Point to Point link to link to existing CCTV infrastructure inc roof mount stays			
Housed in Wall Mount Cabinet			
800VA UPS			
47141 Avigilon 3.0 HD IR Bullet Camera, 2 Megapixel, IR Cut Filter, 9-22m Lens - Can read LPR Day& Night - 6m image width @ 25m from camera	1.00	\$1,132.59	\$1,132.59
47146 Avigilon Bullet Camera Junction Box - H3-B0-JB	1.00	\$173.50	\$173.50
44120 DAHUA IPC-HDBW2421RP-ZS 4MP WDR VARIFOCAL DOME 2.8~12MM MOTORIZED SD STORAGE	2.00	\$334.60	\$669.20
436741 DAHUA PFA137 Round Back Box for DAHUA HDBW2xxx Domes [for 44850, 44898] [Base size round]	2.00	\$35.25	\$70.50
48346 Avigilon ACC5 Standard HD NVMS 1 Camera Channel License	3.00	\$347.67	\$1,043.01
HDDWD4007 WD 4TB Red NAS Edition	1.00	\$284.70	\$284.70
GS-1008PV2 EDIMAX 8-Port Gigabit PoE+ Switch (150W) 802.3at. Plug and play. PoE auto detect. Fan-less	1.00	\$239.40	\$239.40
RSFDS6-450 Wall Cabinet 450 x 368 x 600mm	1.00	\$310.80	\$310.80
DSV800 Business Grade UPS - 800VA (Approx. 30mins Back Up)	1.00	\$213.20	\$213.20
NBE-5AC-19 Ubiquiti NanoBeam NBE-5AC-19	1.00	\$197.40	\$197.40
43440420 Perma stay 1.5m Aluminium	2.00	\$16.44	\$32.88
43440590 Fascia mount galv 2.0mt (J Mount)	1.00	\$31.08	\$31.08
C-C6EXT-SOL R BK Cat6e Ethernet Cable, Underground, Not Gel Filled	120.00	\$1.22	\$146.40
Consumables Clips, Connectors, DC Plugs etc	1.00	\$85.00	\$85.00
LAB85 Snr Tech Labour:	20.00	\$85.00	\$1,700.00
			<b>\$6,329.66</b>

Name	Quantity	Price	Total
		<b>Subtotal</b>	<b>\$6,329.66</b>
		<b>GST Amount</b>	<b>\$949.46</b>
		<b>Total</b>	<b>\$7,279.12</b>

*Thanks & regards Cornerstone Security - We look forward to working with you!*



**Cornerstone Security Limited**

69 Ina Ville Dr  
 Pukekohe  
 Pukekohe, 2120  
 andrew@cornerstonesecurity.co.nz  
 027 270 8705

**Tuakau District Development Association**

PO Box 124  
 Tuakau

Job Number: CSL-1356  
 GST Number: 105795939  
 Site Address: PO Box 124  
 Tuakau  
 Quote Date: 16th Jul 2018  
 Valid Until: 15th Aug 2018

## Quote | Library License Plate Camera

**Work Summary:**

To add a camera capable of reading license plates day & night positioned off the library building as discussed with Todd Kirker, Tuakau Police

Name	Quantity	Price	Total
<b>Equipment &amp; Installation</b>			
1 x 3 Megapixel IR Bullet Camera capable of reading license plates day & night Installed to existing Hub at the library			
47141 Avigilon 3.0 HD IR Bullet Camera, 2 Megapixel, IR Cut Filter, 9-22m Lens - Can read LPR Day& Night - 6m image width @ 25m from camera	1.00	\$1,132.59	\$1,132.59
47146 Avigilon Bullet Camera Junction Box - H3-B0-JB	1.00	\$173.50	\$173.50
48346 Avigilon ACC5 Standard HD NVMS 1 Camera Channel License	1.00	\$347.67	\$347.67
C-C6EXT-SOL R BK Cat6e Ethernet Cable, Underground, Not Gel Filled	20.00	\$1.22	\$24.40
Consumables Clips, Connectors, DC Plugs etc	1.00	\$55.00	\$55.00
LAB85 Snr Tech Labour:	4.00	\$85.00	\$340.00
			<b>\$2,073.16</b>

**Subtotal \$2,073.16**  
**GST Amount \$310.98**  
**Total \$2,384.14**

*Thanks & regards Cornerstone Security - We look forward to working with you!*

Vicky Reeve  
Tuakau District Development Association  
PO Box 124  
Tuakau



**RE: TOWN CCTV SYSTEM SERVICE PROVIDER**

Dear Vicky,

Thank you for your recent interest in having cameras added to the town CCTV system for to provide additional coverage. We appreciate your interest in adding these cameras to the town system as the more coverage we have of the business district area the better, both for the uses of your own organisation, the town managers as well as that of the Police.

Cornerstone Security are the current nominated supplier for all work relating to the town CCTV system. We provide comprehensive design, installation and ongoing support as well as all warranty and service requirements.

The design of the original system and of these additions has been arrived at through our close collaboration with Police and so the quotes currently submitted represent coverage of the areas of most interested to Police to assist them with their current Policing requirements.

Being relatively new the entire system is currently still under warranty cover. To keep the warranty intact all service work and/or additions to the system must be undertaken by trained Cornerstone Security staff.

Although this may restrict other providers from supplying competitive quotes please be assured the pricing and rates we have provided in our quotation to you are at the same rates as quoted for the original town system installation (allowing for exchange rate variations) and so the quote you hold represents excellent value for money considering the quality of the equipment provided.

I would like to take this opportunity to thank you for showing interest in our Security Solutions and look forward to providing you with ongoing security support.

Thanks and regards

Andrew Waugh  
Director  
Mobile: 027 270 8705

**Cornerstone Security Ltd**



Non Profit Organisation Current Account

Account name TUAKAU & DISTRICTS DEVELOPMENT COMMUNITY PROJECTS  
 Account number 06-0469-0046866-03

Statement number 00094  
 Statement period 31 May 2018 - 29 Jun 2018

Transaction type and details	Withdrawals	Deposits	Balance
May Opening balance			3,008.39
No transactions for this period			
<b>Balance at end of period</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,008.39</b>

Your available credit is \$3,008.39 as at the closing date of this statement.

- AP Automatic Payment
- BP Bill Payment
- CC Automatic Teller Machine
- CQ Cheque/Withdrawal
- DC Direct Credit
- DD Direct Debit
- ED Electronic Dishonour
- EP EFTPOS Transaction
- FX Foreign Exchange
- IA International Money Machine
- IP International EFTPOS Transaction
- VT Visa Transaction

Non Profit Organisation Current Account

Account name	TUAKAU & DISTRICTS DEVELOPMENT COMMUNITY PROJECTS	Statement number	00093
Account number	06-0469-0046866-03	Statement period	30 Apr 2018 - 31 May 2018

Date	Transaction type and details	Withdrawals	Deposits	Balance
Apr	Opening balance			3,008.39
	No transactions for this period			
	Totals at end of period	\$0.00	\$0.00	\$3,008.39

Your available credit is \$3,008.39 as at the closing date of this statement.

AP Automatic Payment	BP Bill Payment	DC Direct Credit	ED Electronic Dishonour	FX Foreign Exchange	IP International EFTPOS Transaction
AT Automatic Teller Machine	CQ Cheque/Withdrawal	DD Direct Debit	EP EFTPOS Transaction	IA International Money Machine	VT Visa Transaction

on Profit Organisation Current Account

Account name	TUAKAU & DISTRICTS DEVELOPMENT COMMUNITY PROJECTS	Statement number	00092
Account number	06-0469-0046866-03	Statement period	31 Mar 2018 - 30 Apr 2018

Date	Transaction type and details	Withdrawals	Deposits	Balance
Mar	<b>Opening balance</b>			<b>3,008.39</b>
	No transactions for this period			
<b>Totals at end of period</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,008.39</b>

Your available credit is \$3,008.39 as at the closing date of this statement.

AP Automatic Payment	BP Bill Payment	DC Direct Credit	ED Electronic Dishonour	FX Foreign Exchange	IP International EFTPOS Transaction
AT Automatic Teller Machine	CQ Cheque/Withdrawal	DD Direct Debit	EP EFTPOS Transaction	IA International Money Machine	VT Visa Transaction





# CERTIFICATE OF INCORPORATION

## TUAKAU & DISTRICTS DEVELOPMENT ASSOCIATION INCORPORATED

890380

This is to certify that TUAKAU DEVELOPMENT ASSOCIATION INCORPORATED was incorporated under the Incorporated Societies Act 1908 on the 11th day of May 1998 and changed its name to TUAKAU & DISTRICTS DEVELOPMENT ASSOCIATION INCORPORATED on the 21st day of September 2007.

Registrar of Incorporated Societies  
28th day of September 2017





Tuakau & Districts Development Association Incorporated

**Tuakau and Districts Development Association Inc  
Statement of Receipts and Payments  
For the Year Ended 30 June 2017**

	<u>2017</u>	<u>2016</u>
Income		
Funding WDC (Graffiti)	7200.00	7200.00
Interest	8.61	62.58
Donations (In Kind)		
- Palms on George Ltd	2400.00	2400.00
- VL Reeve		9765.00
- Geewiz		3000.00
- Young Investments Ltd	2999.04	5215.68
Membership	510.00	
Diorama Grant & Donation		
Fundraiser - Radio project	1500.00	
Total Income	\$ 14,617.65	\$ 27,643.26
Less Expenditure		
CCTV		5000
Postage	175.00	
Advertising	154.17	842.75
AGM/Meeting Expenses	2400.00	2400
Domain Name/Hosting	22.94	119.28
General Expenses		1580.93
Graffiti Removal Expenses	5549.74	6568.27
Info centre	2999.04	5215.68
Insurance - Public liability		362.66
Networking / After 5	100.00	7170.00
Printing Stationery		675.00
Community Newsletter		4920.00
Total Expenditure	\$ 11,400.89	\$ 34,854.57
Net Surplus / Loss of Cash expenditure	\$ 3,216.76	-\$ 7,211.31

VMB  
10/11/17



<u>Represented by</u>	<u>2017</u>	<u>2016</u>
Opening Bank 1/7/2016	8115.55	15326.85
Movement	3216.76	-7211.3
Closing Balance 30/6/17	<u>11332.31</u>	<u>8115.55</u>
ANZ Bank 00 A/c	2206.28	2146.12
ANZ Savings A/c	1669.33	1667.65
ANZ CCTV	110.18	110.06
ANZ Graffitti A/c	5240.32	4186.34
ANZ Community Projects A/c	2106.2	5.38
	<u>\$ 11,332.31</u>	<u>\$ 8,115.55</u>



**Tuakau & Districts Development Association Incorporated**

**ACCOUNTANTS REPORT**

**FOR THE YEAR ENDED 30<sup>TH</sup> JUNE 2017**

To the members of The T.D.D.A.

I have verified the financial statements. The financial statements provide information about the past financial performance of the T.D.D.A for the year ended 30<sup>th</sup> June 2017.

**Board of Trustees Responsibilities**

The board are responsible for the preparation of the financial statements which fairly reflect the financial position of the T.D.D.A at 30th June 2017 and of the results of its operations for the year ended on that date.

**Accountants Responsibilities**

It is my responsibility to express an independent opinion on the financial statements presented by the T.D.D.A and report my opinion to you.

**Basis of Opinion**

An verification includes examining ,on a test basis evidence relevant to the amounts and disclosures in the financial statements.It also includes assessing:

The significant estimates and judgements made by The T.D.D.A in the preparation of the financial statements and

Whether the accounting policies are appropriate to T.D.D.A,s ,circumstances, and consistently applied and adequately disclosed.

I conducted my verification in accordance with generally accepted standards in New Zealand. I planned and performed my examination so as to obtain all the information and explanations which I considered necessary in order to provide me with sufficient evidence to give reasonable assurance that the financial statements are free from material -mis-statements whether caused by fraud or error. In forming my opinion I also evaluated the overall adequency of the presentation of information in the financial statements.The Accounts and revelant information were well presented and easy to understand for my purposes, I consider they reflect the true status of the T.D.D.A, for this last financial year.

Yours Sincerely

Heather Blanchard Accountant

Wwwfacebook.com/HBAmobileaccountant

*Heather Blanchard*

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**Open Meeting**

<b>To</b>	Onewhero-Tuakau Community Board
<b>From</b>	Sue O’Gorman General Manager Customer Support
<b>Date</b>	24 October 2018
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0514
<b>Report Title</b>	Kids off the Couch

## **1. EXECUTIVE SUMMARY**

---

The Tuakau Lions Club will be hosting an event in March 2019 called “Kids off the Couch”.

As all rounds of funding are closed for the year and the next opening is not until 2019, it has been suggested that the Lions Club request to be heard at the Board’s November meeting to gauge support in principle prior to an application being lodged for the Board’s March meeting.

## **2. RECOMMENDATION**

---

**THAT** the report from the Chief Operating Officer be received;

**AND THAT** the Onewhero-Tuakau Community Board supports/does not support in principle, the application by the Tuakau Lions Club to hold an event “Kids off the Couch” in March 2019.

## **3. ATTACHMENTS**

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Nil

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**Open Meeting**

<b>To</b>	Onewhero-Tuakau Community Board
<b>From</b>	Sue O’Gorman General Manager Customer Support
<b>Prepared By</b>	Evonne Miller PA General Manager Customer Support
<b>Date</b>	25 October 2018
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV0514
<b>Report Title</b>	Onewhero-Tuakau Works & Issues Report – November 2018

**1. EXECUTIVE SUMMARY**

---

To update the Board on issues arising from the previous meeting.

**2. RECOMMENDATION**

---

**THAT** the report from the **General Manager Customer Support** be received.

**3. ATTACHMENTS**

---

N/A

### Issues Report - Status of Item Raised at Previous Meeting

Date	Issue	Assign to	Response
1.	<p><b>Tuakau Toilets</b></p> <p>(With fire destroying toilets, it is an opportunity to get better toilet facilities?)</p>	Service Delivery	<p><b><u>June</u></b> The insurance company has confirmed that they will pay for the replacement of the toilets. The toilets are currently located on Church land and they have indicated that they do not want the replacement toilets positioned there and therefore we need to identify a new location before we can commence construction. With the current development of Pokeno, staff need to decide the best location for new toilets. Staff will keep the Board updated with any progress in the future.</p> <p><b><u>July</u></b> Options Report for Toilets in Tuakau to be presented at this meeting.</p> <p><b><u>August</u></b> See attached timeline and photos of what toilet may look like on site. Total budget is \$190,800.00 as the insurance payment.</p> <p><b><u>September</u></b> Council staff are still wanting a decision on the type of toilet that the community wants to have installed. There have been requests to build a facility similar to that installed in Te Kauwhata. This will be more expensive and a funding solution will need to occur if this is the desired build. This option will extend the time in which it can be built but may be possible if there is a strong desire for this to occur.</p> <p>There are already increased costs with the installation of the toilet at George Street as additional drainage and pumps will need to be installed. This will need to be included in the total build cost.</p> <p>If Te Kauwhata design is the preferred option there will need to be additional funding sourced over and above \$190,800.00 to complete toilets only.</p> <p><b><u>October</u></b> A separate report is on the agenda which offers a number of options for decision.</p>

2.	<p><b>Slippery Pavers</b></p> <p>(Medical Centre – incidents/accidents? Slip Hazard??)</p>	<p>Service Delivery /Todd Mylchreest</p>	<p><b><u>July</u></b> Waikato District Alliance (WDA) have carried out three trials in Tuakau for the slippery pavers. All three have come back unsuccessful.</p> <p>Staff met with one shop owner on 25 June 2018 (fish &amp; chip shop owner).</p> <p>WDA have contacted two contractors who are going to carry out a trial area (probably outside the fish and chip shop) and if this is successful WDA will look at completing all of Tuakau main street subject to budgets. The trial is likely to take place within the next six weeks.</p> <p><b><u>August</u></b> Waiting on Safe Work Method Statement and availability of contractor. Planned for end of august, weather permitting.</p> <p><b><u>September</u></b> Trial completed, appears to have had some impact, waiting on results of before and after skid resistance tests.</p> <p>The pavers have been acid washed and have achieved an increase in slip resistance of between 35% and 50%.</p> <p>While the slip resistance is better staff don't believe that it looks very nice. Can we get some feedback please?</p> <p>We have trialled our three low cost options (first 2 were unsuccessful) and currently there is no funding to undertake a more expensive option at this time.</p> <p><b><u>October</u></b> What is the Community Board feedback on the look of the pavers after the acid washing?</p>
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3.	<p><b>Tuakau Main Street Bins</b></p> <p>To be reviewed for condition and potential upgrade if poor quality.</p>	WDA	<p>Waikato District Alliance supply partner, Civic, are going to check the bins as they are emptied. The review is scheduled to start in the week of 27 August 2018. WDA staff will then determine the size of project and associated funding.</p> <p><b><u>September</u></b> Two bins with missing bases will be replaced immediately, awaiting report on aesthetics of other bins.</p> <p><b><u>October</u></b> WDA will programme the repair and painting of the damaged bins to be completed in the new year.</p>
4.	<p><b>Proposed public transport improvements and impact of government transport funding priorities</b></p>	Strategy and Support /Vishal Ramduny	<p>As part of a joint Public Transport Review conducted by the Waikato Regional Council and the Waikato District Council in 2017/2018 (following a period of extensive public consultation) the following interventions have been included in the respective Long Term Plan of both Councils (note the Regional Council is the operator of the service):</p> <ul style="list-style-type: none"> <li>• Pokeno to Pukekohe bus service commencing Q3 2019/20 (one return trip a day Monday to Friday off-peak)</li> <li>• Huntly to Pukekohe commencing Q2 2019/20 – (one return trip a day Monday to Friday in off-peak) replacing the current Hamilton – Pukekohe service</li> <li>• Te Kauwhata – Hamilton commencing Q1 (one return trip per day Monday to Friday at peak times)</li> <li>• Port Waikato to Pukekohe – Investigate replacing the timetabled bus with a community transport option.</li> <li>• Community transport initiatives commencing (investigate options commencing in Q3)</li> </ul> <p>In addition to the above, the Council has agreed to allocate \$50,000 from its \$250,000 LTP allocation for a Tuakau rail facility, to Huntly. This will enable Council to access the New Zealand Transport Agency's 75% Funding Assistance Rate for both the Tuakau and Huntly stations meaning that the total allocation for Tuakau will be \$800,000 (\$200,000 plus \$600,000 from the 75% FAR) and for Huntly \$200,000K (\$50,000 plus \$150,000 from the 75% FAR). A business case is currently being prepared for consideration by the multi-party Hamilton to Auckland Transport Connections Working Group meeting in September prior to it being considered by the NZTA Board in October.</p>

**October**

No decision has been made on this as yet. The community will be engaged starting next year (2019). This will include engaging with users of the existing service.

The Regional Council (who is the provider of public transport in the region) would be looking at either a demand responsive option or funding/partnering with a community led service. We will need to cost up the options and engage with any suitable community partners. There is no reason to suspect that the new service would be any more infrequent than the existing service, although it would likely be a more flexible timetable.

The Regional Council envisages the current timetabled service remaining for time being until that process is complete and we have identified the preferred model - so we would start consultation next year with an implementation period that will be determined by the preferred delivery model.

			<p>No decision has been made on this as yet. The community will be engaged starting next year (2019). This will include engaging with users of the existing service.</p> <p>The Regional Council (who is the provider of public transport in the region) would be looking at either a demand responsive option or funding/partnering with a community led service. We will need to cost up the options and engage with any suitable community partners. There is no reason to suspect that the new service would be any more infrequent than the existing service, although it would likely be a more flexible timetable.</p> <p>The Regional Council envisages the current timetabled service remaining for time being until that process is complete and we have identified the preferred model - so we would start consultation next year with an implementation period that will be determined by the preferred delivery model.</p>
5.	<b>Community Halls – Strategy and Funding – update on this please</b>	Service Delivery/ Megan May	<p>Hall funding catchment areas are reviewed at the same time as rates are reviewed and is not done on an adhoc basis.</p> <p>In addition to this, it must be noted that if a change was to be made to a hall catchment area, there will be flow on effects:</p> <ul style="list-style-type: none"> <li>• One area will gain income based on an increased funding catchment</li> <li>• Other areas will have reduced income due to the changes</li> </ul> <p>These two factors contribute to the need for it to be done in a co-ordinated way to ensure that all areas are funding appropriately.</p> <p><b>October</b></p> <p>There are different processes to change funding models and catchment areas. These are as follows:</p> <ul style="list-style-type: none"> <li>• To change a hall catchment area which will in turn increase the funding collected for a hall, the committee needs to pass a resolution through their AGM process requesting that their catchment is increased which is then . This expansion can not impact on another area but there are some parts of the district which are not rate targeted for a particular hall and therefore have the potential to be included. This process can only be done during an LTP process every three years.</li> </ul>



			<ul style="list-style-type: none"><li>• If the committee would like to request an increase to the targeted rate for a particular hall, the same process as above is followed but can be requested each year and done through the annual plan consultation process.</li><li>• If a hall committee would like to request an overhaul to the whole method of funding for halls throughout the district, a formal written request needs to be made to the Policy team.</li></ul>
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## **SERVICE DELIVERY**

### **PROGRAMME DELIVERY**

#### **Boat Ramps**

##### Les Batkin Ramp

Schicks are to provide a quote for the repair works required to be undertaken. Staff are looking into engaging Schicks in conjunction with Narrows boat ramp works and contract.

## **WATERS**

### **District Wide Watermain Renewals - Contract I7/093 Allens United Drainage & Pipelines**

#### Tuakau Bulk Watermain

The Tuakau Bulk watermain contract is out for Tender with Tender period closing on the 7<sup>th</sup> November 2018. The works are scheduled for completion in June 2019.

#### **Buildings**

##### Tuakau Library

Request for Expressions of Interest for architectural services to be advertised. Looking at future potential and building design that can be staged with modular unit add-ons over time. Similar in design concept to Te Kauwhata Library.

##### Tuakau Dog Pound

Inspection of Tauranga Dog Pound facility to occur as identified as an example of best fit for purpose building. Design to be flexible to enable construction to occur at various locations based on property dynamics.

## **WAIKATO DISTRICT ALLIANCE**

### **Maintenance**

#### Drainage

One drainage crew operates almost full time in the Tuakau/Onewhero ward completing routine drainage maintenance, responding to appropriate service requests and repairing slips.

#### Unsealed maintenance

One grader operates full time in the North West of the district on a 3 to 4 month rotation, undertaking maintenance on roads as required

#### Cyclic

One crew operates full time in the Tuakau/Onewhero ward undertaking cyclic work such as road sweeping, pothole repairs, minor drainage work etc.

## **Capital Works**

### Rehabilitation

Design is currently underway for this season's rehabilitation sites. The designs will vary for each project from basic pavement rehabilitation to full geometric and pavement rehabilitation including widening, flush medians and guardrails at sites like Whangarata Road. The first project has commenced on Highway 22.

### Reseal

Approximately 110km of resealing will take place throughout the district this season. Repairs are underway and over 40% of the resealing programme has already been completed.

## **Asset Management**

The Asset Management team have been busy working on forward planning and safety prioritisation work and also assisting with customer service requests and providing evidence for potential claims against New Zealand Transport Agency for previous revocation and Waikato Expressway haulage damages to the network.

### 2019/20 Renewal Forward Works Programme

The desk top analysis phase, including deterioration modelling, has been completed for the 2019/20 10 year FWP. The Asset Management team is about to commence the field verification phase which will take approximately three months to complete.

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**Open Meeting**

<b>To</b>	Onewhero-Tuakau Community Board
<b>From</b>	Tony Whittaker Chief Operating Officer
<b>Date</b>	19 October 2018
<b>Prepared by</b>	Sharlene Jenkins Executive Assistant
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV0514
<b>Report Title</b>	Year to Date Service Request Report

**1. EXECUTIVE SUMMARY**

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To update the Board on the Year to Date Service Request Report to 30 September 2018.

**2. RECOMMENDATION**

---

**THAT** the report from the Chief Operating Officer be received.

**3. ATTACHMENTS**

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- A – Service Request Time Frames by Ward for Onewhero
- B – Service Request Time Frames by Ward for Tuakau

# Service Request Time Frames By Ward for <sup>61</sup>

ONEWHEREO

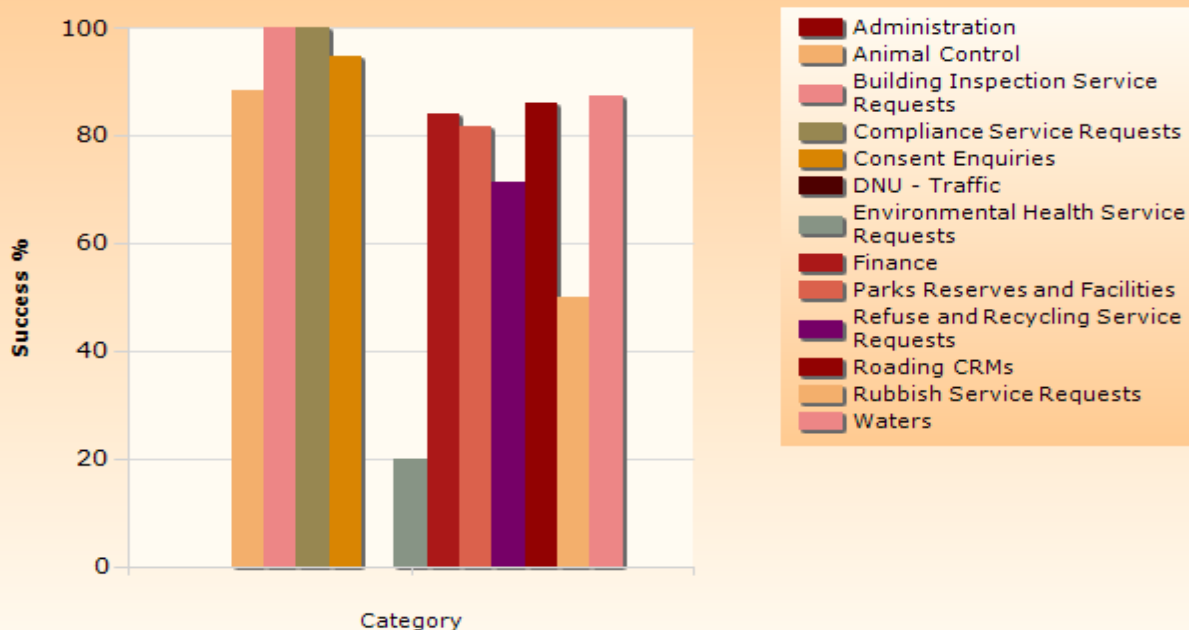


Date Range: 01/07/2018 to 30/09/2018

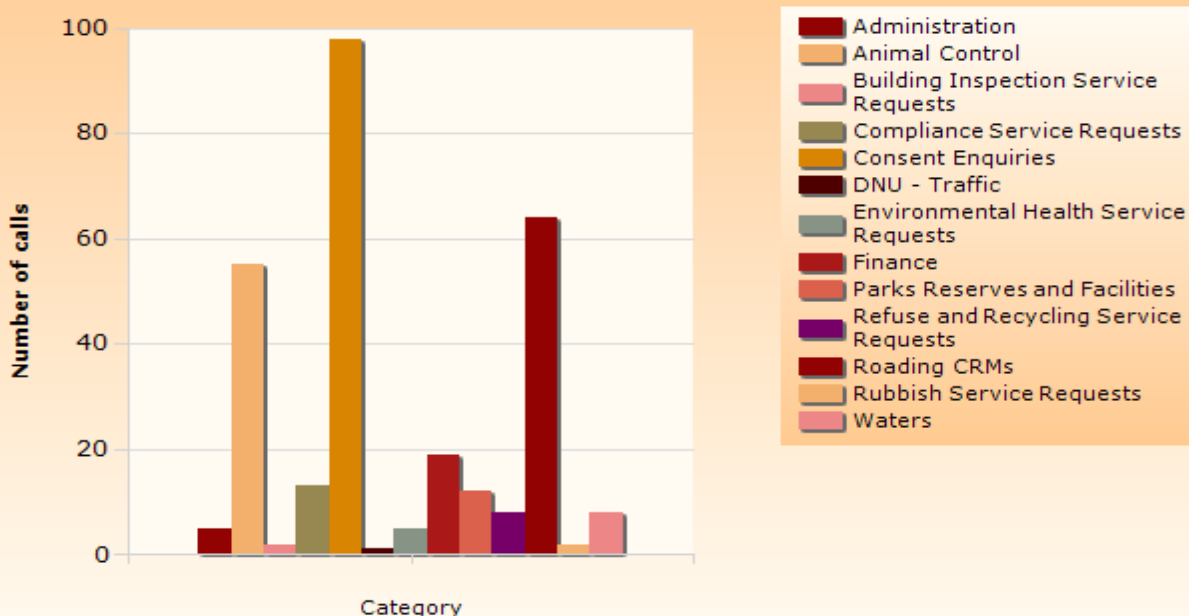
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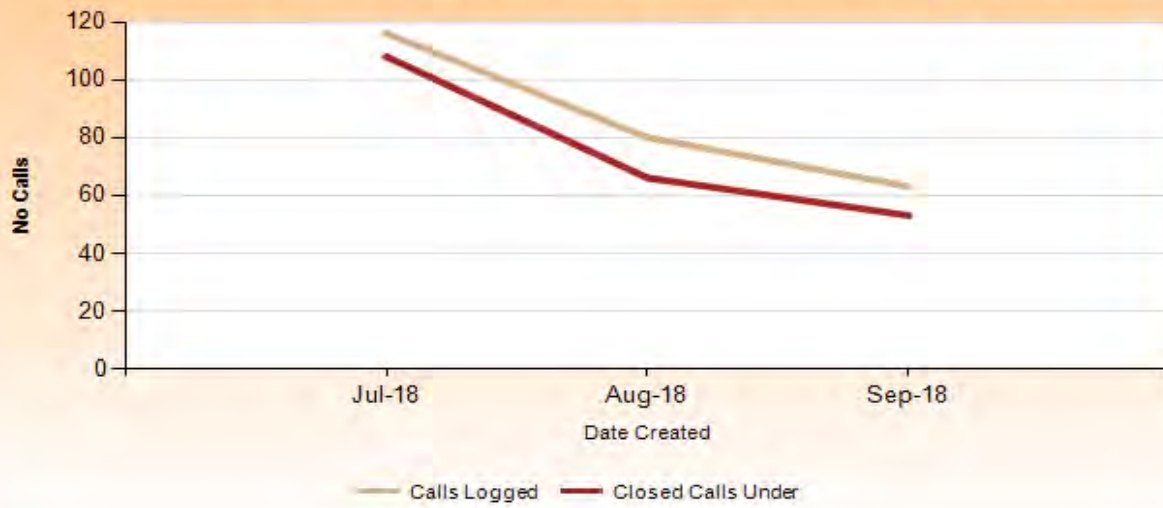
## Call Completion % Success by Type



## Number of Calls logged by Type



### Volume of Calls Closed vs Calls Closed in Time



### Completion Success per month



		Open			Closed		
Closed Calls are those calls logged during the time period that are now closed.	Open Calls are all the calls open for the ward and may have been logged at any time.	Number of Calls	Open		Closed		Success Rate
			Open Calls Over	Open Calls Under	Closed Calls Over	Closed Calls Under	
<b>Administration</b>							
	<b>Summary</b>	<b>5</b>	<b>5</b>				<b>NaN</b>
	Pro rated rates for the period xx to xx	5	5				NaN
<b>Animal Control</b>							
	<b>Summary</b>	<b>55</b>		<b>3</b>	<b>6</b>	<b>46</b>	<b>88.46%</b>
	Animal Charges	8				8	100.00%
	Dog / Cat Trap Required	1		1			NaN
	Dog Property Visit	24			1	23	95.83%
	Dog Straying - Current	8			4	4	50.00%
	Dog Straying - Historic	3				3	100.00%
	Dog/Animal Missing	3		2		1	100.00%
	Dogs Aggression - Current	1			1		0.00%
	Dogs Aggression - Historic	2				2	100.00%
	Dogs Barking Nuisance	4				4	100.00%
	Livestock Trespassing - Historic	1				1	100.00%
<b>Building Inspection Service Requests</b>							
	<b>Summary</b>	<b>2</b>				<b>2</b>	<b>100.00%</b>
	Building Inspection Service Requests	2				2	100.00%
<b>Compliance Service Requests</b>							
	<b>Summary</b>	<b>13</b>	<b>2</b>	<b>3</b>		<b>8</b>	<b>100.00%</b>
	Compliance - Unauthorised Activity	13	2	3		8	100.00%
<b>Consent Enquiries</b>							
	<b>Summary</b>	<b>98</b>		<b>4</b>	<b>5</b>	<b>89</b>	<b>94.68%</b>
	Planning Process	9		1		8	100.00%
	Property Information Request	42		1		41	100.00%
	Rural Rapid Number assignment & purchase of plates	3				3	100.00%
	Zoning and District Plan Enquiries	44		2	5	37	88.10%
<b>DNU - Traffic</b>							
	<b>Summary</b>	<b>1</b>			<b>1</b>		<b>0.00%</b>
	DNU - Safety issue	1			1		0.00%
<b>Environmental Health Service Requests</b>							
	<b>Summary</b>	<b>5</b>			<b>4</b>	<b>1</b>	<b>20.00%</b>
	Environmental Health Complaint	4			4		0.00%
	Noise Complaint - Environmental Health	1				1	100.00%
<b>Finance</b>							
	<b>Summary</b>	<b>19</b>			<b>3</b>	<b>16</b>	<b>84.21%</b>
	Rates query	19			3	16	84.21%

<b>Parks Reserves and Facilities</b>	<b>Summary</b>	<b>12</b>		<b>1</b>	<b>2</b>	<b>9</b>	<b>81.82%</b>
	Parks & Reserves - Beach Issues	1				1	100.00%
	Parks & Reserves - Council owned land	6				6	100.00%
	Parks & Reserves - Reserve Issues	4			2	2	50.00%
	Parks & Reserves-Council owned buildings on reserv	1		1			NaN
<b>Refuse and Recycling Service Requests</b>	<b>Summary</b>	<b>8</b>		<b>1</b>	<b>2</b>	<b>5</b>	<b>71.43%</b>
	New collections	1				1	100.00%
	Refuse - Non-Collection	6		1	1	4	80.00%
	Refuse & Recycling Enquiries	1			1		0.00%
<b>Roading CRMs</b>	<b>Summary</b>	<b>64</b>		<b>14</b>	<b>7</b>	<b>43</b>	<b>86.00%</b>
	Footpath Maintenance - Non_Urgent	1		1			NaN
	New Vehicle Entrance Request	1				1	100.00%
	Road Culvert Maintenance	10		2		8	100.00%
	Road Marking Sign & Barrier Maint Marker Posts	1				1	100.00%
	Road Safety Issue Enquiries	3		1	2		0.00%
	Roading Work Assessment Required - OnSite 5WD	30		7	4	19	82.61%
	Routine Roding Work Direct to Contractor 5WD Comp	5				5	100.00%
	Urgent Roding Work 4Hr Response	8				8	100.00%
	Vegetation Maintenance	5		3	1	1	50.00%
	<b>Rubbish Service Requests</b>	<b>Summary</b>	<b>2</b>			<b>1</b>	<b>1</b>
Illegal Rubbish Dumping		2			1	1	50.00%
<b>Waters</b>	<b>Summary</b>	<b>8</b>			<b>1</b>	<b>7</b>	<b>87.50%</b>
	Drinking Water Final Meter Read	3				3	100.00%
	Drinking Water Quantity/Pressure	1				1	100.00%
	Fix Water Toby	1			1		0.00%
	Stormwater Blocked pipe	1				1	100.00%
	Stormwater Property Flooding	2				2	100.00%
<b>Total</b>		<b>292</b>	<b>7</b>	<b>26</b>	<b>32</b>	<b>227</b>	<b>87.64%</b>



# Service Request Time Frames By Ward for <sup>65</sup>

TUAKAU

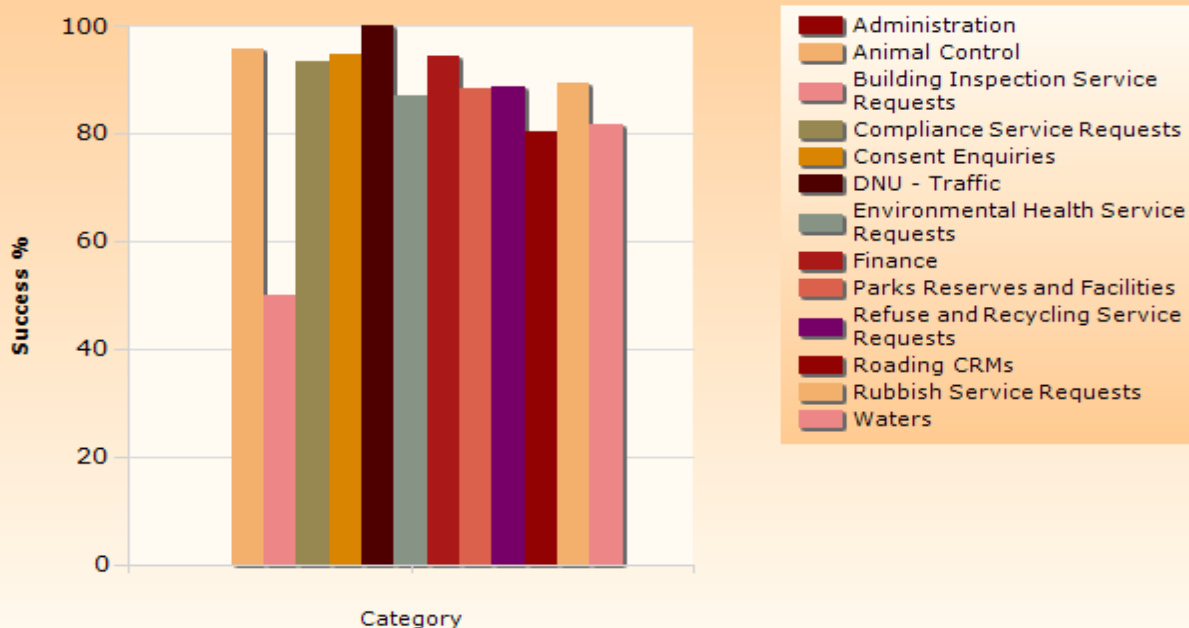


Date Range: 01/07/2018 to 30/09/2018

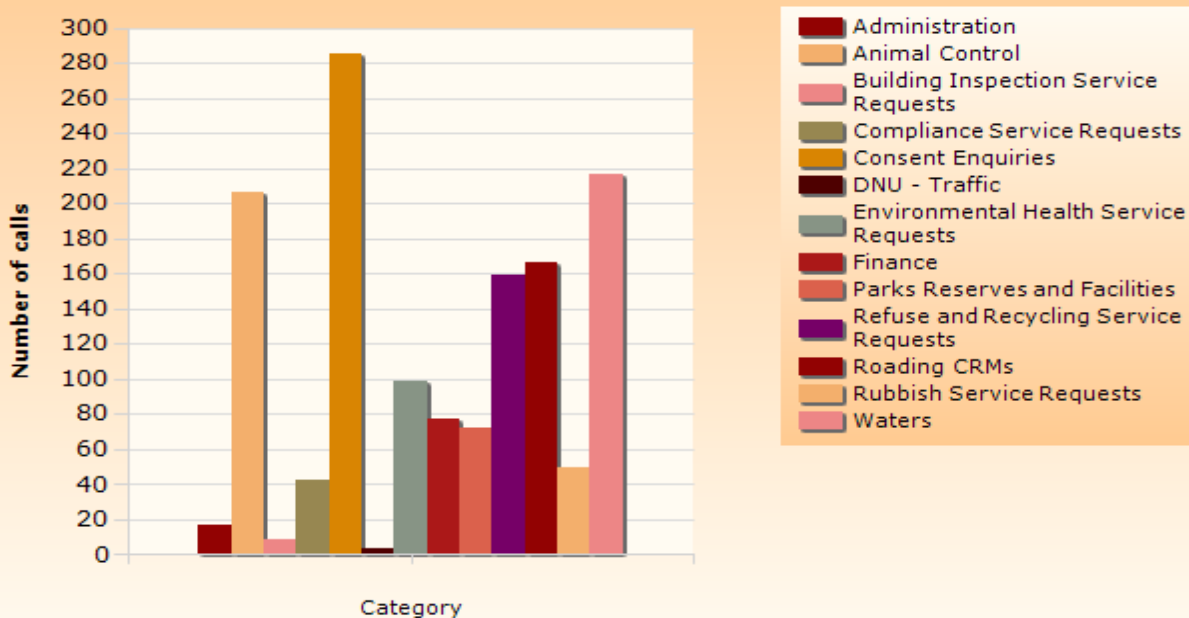
The success rate excludes Open Calls as outcome is not yet known.

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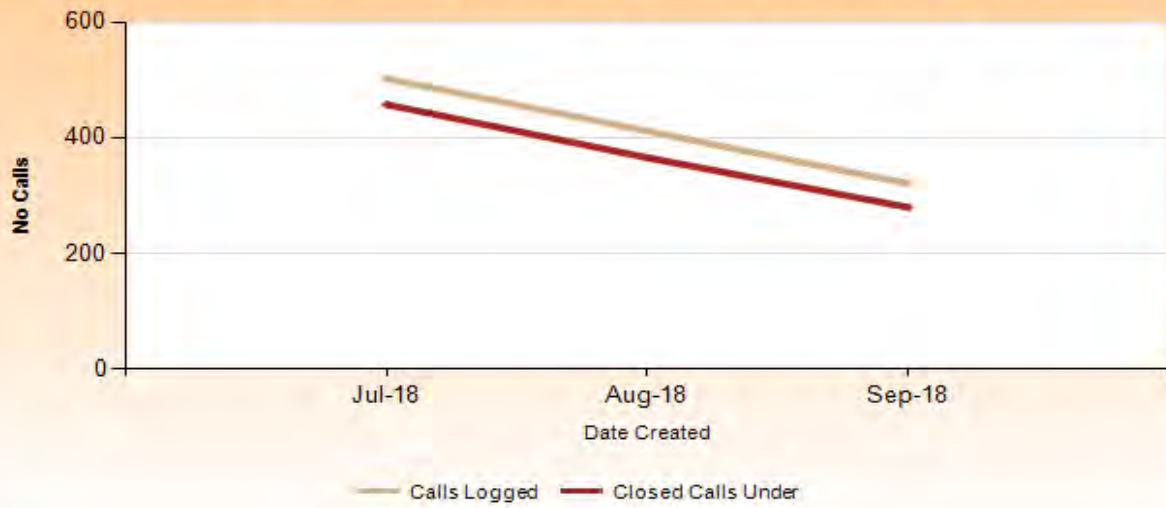
## Call Completion % Success by Type



## Number of Calls logged by Type



### Volume of Calls Closed vs Calls Closed in Time



### Completion Success per month



			Open		Closed		
<b>Closed Calls</b> are those calls logged during the time period that are now closed.	<b>Open Calls</b> are all the calls open for the ward and may have been logged at any time.	<b>Number of Calls</b>	<b>Open Calls Over</b>	<b>Open Calls Under</b>	<b>Closed Calls Over</b>	<b>Closed Calls Under</b>	<b>Success Rate</b>
<b>Administration</b>							
	<b>Summary</b>	<b>17</b>	<b>17</b>				<b>NaN</b>
	Pro rated rates for the period xx to xx	17	17				NaN
<b>Animal Control</b>							
	<b>Summary</b>	<b>206</b>		<b>12</b>	<b>8</b>	<b>186</b>	<b>95.88%</b>
	Animal Charges	27				27	100.00%
	Dog Property Visit	60		1	3	56	94.92%
	Dog Straying - Current	46			1	45	97.83%
	Dog Straying - Historic	14		3		11	100.00%
	Dog Surrender	3				3	100.00%
	Dog Welfare - Not immediate threat to life	2				2	100.00%
	Dog/Animal Missing	11		4	1	6	85.71%
	Dogs Aggression - Current	8			2	6	75.00%
	Dogs Aggression - Historic	3				3	100.00%
	Dogs Barking Nuisance	13		3		10	100.00%
	Livestock Trespassing - Current	19		1	1	17	94.44%
<b>Building Inspection Service Requests</b>							
	<b>Summary</b>	<b>9</b>		<b>1</b>	<b>4</b>	<b>4</b>	<b>50.00%</b>
	Building Inspection Service Requests	9		1	4	4	50.00%
<b>Compliance Service Requests</b>							
	<b>Summary</b>	<b>42</b>	<b>6</b>	<b>6</b>	<b>2</b>	<b>28</b>	<b>93.33%</b>
	Compliance - Animal By Law	2		1	1		0.00%
	Compliance - Unauthorised Activity	37	4	5		28	100.00%
	DNU - Illegal parking	3	2		1		0.00%
<b>Consent Enquiries</b>							
	<b>Summary</b>	<b>285</b>	<b>2</b>	<b>17</b>	<b>14</b>	<b>252</b>	<b>94.74%</b>
	Land Hazard Notifications	1				1	100.00%
	Onsite Services	17	2	2	5	8	61.54%
	Planning Process	29		4		25	100.00%
	Property Information Request	91		2		89	100.00%
	Rural Rapid Number assignment & purchase of plates	5				5	100.00%
	Zoning and District Plan Enquiries	142		9	9	124	93.23%
<b>DNU - Traffic</b>							
	<b>Summary</b>	<b>3</b>				<b>3</b>	<b>100.00%</b>
	DNU - Illegal parking	1				1	100.00%
	DNU - Safety issue	2				2	100.00%
<b>Environmental Health Service Requests</b>							
	<b>Summary</b>	<b>99</b>	<b>3</b>	<b>4</b>	<b>12</b>	<b>80</b>	<b>86.96%</b>
	Environmental Health Complaint	14	3	2	7	2	22.22%
	Noise Complaint - Environmental Health	10		2	3	5	62.50%
	Noise complaints straight to contractor	75			2	73	97.33%

<b>Finance</b>							
	<b>Summary</b>	<b>77</b>	<b>3</b>	<b>3</b>	<b>4</b>	<b>67</b>	<b>94.37%</b>
	Rates query	77	3	3	4	67	94.37%
<b>Parks Reserves and Facilities</b>							
	<b>Summary</b>	<b>72</b>		<b>2</b>	<b>8</b>	<b>62</b>	<b>88.57%</b>
	Parks & Reserves - Buildings	25			8	17	68.00%
	Parks & Reserves - Council owned land	16		1		15	100.00%
	Parks & Reserves - Graffiti	7				7	100.00%
	Parks & Reserves - Non-urgent Public Toilet Issues	1				1	100.00%
	Parks & Reserves - Park Furniture	2				2	100.00%
	Parks & Reserves - Reserve Issues	16		1		15	100.00%
	Parks & Reserves - Urgent Public Toilet Issues	3				3	100.00%
	Parks & Reserves-Council owned buildings on reserv	2				2	100.00%
	<b>Refuse and Recycling Service Requests</b>						
<b>Summary</b>		<b>159</b>	<b>12</b>	<b>13</b>	<b>15</b>	<b>119</b>	<b>88.81%</b>
Green stickered rubbish bags		1	1				NaN
Inorganic Non-Collection		10	1		3	6	66.67%
New collections		3				3	100.00%
Recycling Not Collected		12				12	100.00%
Refuse - Non-Collection		53		7		46	100.00%
Refuse & Recycling Contractor Complaints		31	9	3	5	14	73.68%
Refuse & Recycling Enquiries		8	1		1	6	85.71%
Rubbish bag sticker/tag orders - internal use only		10		1	3	6	66.67%
Tuakau Wheelie Bins	31		2	3	26	89.66%	
<b>Roading CRMs</b>							
	<b>Summary</b>	<b>166</b>		<b>18</b>	<b>29</b>	<b>119</b>	<b>80.41%</b>
	Boundary fences on roads - permanent & temporary	2				2	100.00%
	Footpath Maintenance - Non_Urgent	6		1	3	2	40.00%
	New Vehicle Entrance Request	55		2		53	100.00%
	Request 4 new street light path sign etc	4		2	1	1	50.00%
	Road Culvert Maintenance	29		5	5	19	79.17%
	Road Marking Sign & Barrier Maint Marker Posts	1			1		0.00%
	Road Safety Issue Enquiries	5		1	1	3	75.00%
	Roading Work Assessment Required - OnSite 5WD	22		3	8	11	57.89%
	Routine Roding Work Direct to Contractor 5WD Comp	11			1	10	90.91%
	Street Light Maintenance	13		1	7	5	41.67%
	Urgent Roding Work 4Hr Response	12				12	100.00%
	Vegetation Maintenance	6		3	2	1	33.33%
	<b>Rubbish Service Requests</b>						
<b>Summary</b>		<b>50</b>	<b>2</b>	<b>1</b>	<b>5</b>	<b>42</b>	<b>89.36%</b>
Abandoned Vehicle		6				6	100.00%
Illegal Rubbish Dumping		26	1	1	3	21	87.50%
Inorganic Non-Collection		18	1		2	15	88.24%

<b>Waters</b>							
<b>Summary</b>		<b>217</b>	<b>6</b>	<b>41</b>	<b>31</b>	<b>139</b>	<b>81.76%</b>
3 Waters Enquiry		13	4	1	3	5	62.50%
3 Waters Safety Complaint - Urgent		2			2		0.00%
Drinking water billing		34	1	19		14	100.00%
Drinking Water Final Meter Read		95		17	2	76	97.44%
Drinking Water Major Leak		7			2	5	71.43%
Drinking Water minor leak		18	1	1	6	10	62.50%
Drinking Water Quantity/Pressure		6		1	2	3	60.00%
Fix Water Toby		11			8	3	27.27%
New Drinking Storm Waste water connections		11		1		10	100.00%
No Drinking Water		5			2	3	60.00%
Stormwater Blocked pipe		3			2	1	33.33%
Stormwater Open Drains		1				1	100.00%
Stormwater Property Flooding		4		1		3	100.00%
Wastewater Odour		2			1	1	50.00%
Wastewater Overflow or Blocked Pipe		4			1	3	75.00%
Wastewater Pump Alarm		1				1	100.00%
<b>Total</b>		<b>1402</b>	<b>51</b>	<b>118</b>	<b>132</b>	<b>1101</b>	<b>89.29%</b>

### **Open Meeting**

<b>To</b>	Onewhero-Tuakau Community Board
<b>From</b>	Ian Cathcart General Manager Service Delivery
<b>Date</b>	25 October 2018
<b>Prepared by</b>	Donna Rawlings Projects Team Leader
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	OTCB2018
<b>Report Title</b>	Tuakau Main Street Toilet – Options Report

## **1. EXECUTIVE SUMMARY**

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This report has been prepared to provide more detail on options for a new toilet facility to be constructed at 62-64 George Street, Tuakau.

## **2. RECOMMENDATION**

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**THAT** the report from the **General Manager Service Delivery** be received;

**AND THAT** the Board support a [.....]  
solution for the toilet facility to be constructed at **62-64 George Street, Tuakau.**

## **3. BACKGROUND**

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The old Exeloo facility situated adjacent to 11 George Street, Tuakau, has been written off and demolished due to fire damage. Insurance proceeds are available for a “like for like” facility and do not allow for additional costs associated with relocating the facility.

The Onewhero-Tuakau Community Board support a new toilet facility to be constructed on Council Reserve land at 62-64 George Street, Tuakau.

As per the attached email dated 1 October 2018, the insurance provider has indicated a replacement cost of \$200,000 for a like for like solution on the existing footprint. As per the breakdown of costs, the insurance assessor has indicated that insurance proceeds may cover up to \$145,000 in cost for a new toilet facility.

That is made up of the following (extracted from the above email):

- Two pan Exeloo Jupiter \$110,000 base unit
- Services, landscaping, foundation changes \$34,000 (up to – this will depend on what the insurance provider deems to be in excess of replacing like for like)
- Delivery \$1,500

The \$31,000 estimated for demolition was completed for \$11,000 and the \$23,000 allowed for electronic doors is not required (and therefore not available). The final amount to be contributed through insurance will depend on the design and the type of facility procured.

As per the attached email, approximate costing for three options was as follows:

	Approx. cost (excl. GST) as provided by Insurer	Foundations, connections and water/waste/storm water, consents, pump (estimated by Council)	<b>Approximate total cost</b>	Insurance contribution* (UP TO)	additional funding required (net of \$40k available)
Bespoke toilet block (Te Kauwhata)	\$328,000 (rounded)	\$10,000	<b>\$338,000</b>	\$145,000	\$153,000
Two pan unisex	\$110,000	\$45,000	<b>\$155,000</b>	\$145,000	\$0
Three pan unisex	\$130,000	\$55,000	<b>\$185,000</b>	\$145,000	\$0

#### 4. DISCUSSION

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Further costing has been completed to show options available for the toilet facility alone. The indicative costs are to get the facility built and delivered to site only, and do not cover foundations, connection costs, consents, water, services etc. An indication of these costs has been provided above.

All costings in the table below have been based on a toilet facility with one accessible toilet. Costings are based on Exeloo prices, it has been found that Permaloo prices have, on average, come in \$10,000 more for a similar specification product. The models costed are non-automated as it is an operational policy to no longer install automation in Council toilet facilities.

The Bronze model provides aluminium swing doors and tough sheet lining. The Silver model provides stainless steel swing doors, stainless steel fittings and tiled interiors. It is recommended that stainless steel doors are installed as these are more hard wearing. It is also recommended a baby change table be included in the accessible toilet.

	<b>2 pan indicative</b>	<b>3 pan indicative</b>	<b>Additional items</b>
“Bronze”	\$84,000 - \$94,000	\$104,000 - \$114,000	
“Silver”	\$94,000 - \$104,000	\$121,000 - \$131,000	
Baby change table			\$2,500
Photo Film Overlay (“Wrap” finish)			\$9,000
Wood Bittern			\$15,000
Paintable finish – for an “artists finish”			No extra cost
Extended roof – poles			\$14,000
Extended roof – unsupported			\$6,000
Stainless steel doors (each)			\$2,000
Delivery			\$1,500

Example photos of Exeloo models are provided in section 4.1 below. Example photos of Permaloo models are provided in section 4.2 below.

The Photo Film Overlay (or “Wrap” finish) provides the opportunity for the community to create a design or photo that will fit with the theme/look. Where a wrap finish is desired the final design or photo needs to be confirmed with the supplier at the time the unit is ordered. The photo must be of good enough quality to allow it to be sufficiently enlarged. Staff that manage Council toilets have indicated that the Wrap finish is best for graffiti resistance as very easy to clean off.

There would also be options to create a privacy screen or bollards in front of the facility which the community can design, manage and construct.

Note that final costs (and final amount payable through insurance) will depend on the outcome of the appropriate procurement process, including full cost to get services to the location. Amounts are subject to change depending on market conditions and costs of materials etc. All amounts are GST exclusive.



## Site

Council staff understand that the Onewhero-Tuakau Community Board wish for the toilet facility to be situated further toward the Service Station (indicated in red below) than was indicated on the site map (indicated in blue below).



### Tuakau Toilet – proximity to Council services

#### Key:

Red – Wastewater

Blue – Water

Green – Stormwater

Light blue – indication of site

Pink – options for proposed wastewater

Yellow – potential telecom/Opus services and power

The initial site was chosen due to:

- Proximity to pedestrian crossing and vehicle parking
- Pedestrian sight lines to cross George Street
- Connection route for services:
  - We try and achieve the most direct route for connection, ideally we do not want bends in the waste water pipe
  - Telecom/Opus services are present in the footpath along George Street as well as water and storm water services. This adds complexity and cost to drilling under George Street to connect to the manhole indicated
- Ease of navigation around tree roots – trenching through the reserve will avoid other services though will need to navigate around tree roots to prevent damage.

There is likely to be additional cost (due to complexity) around situating the facility on the site indicated in red.

## 5. TOILET EXAMPLES

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5.1 Exeloo Jupiter models – costs vary though would be based on the table above



*1 pan (plus service door) with plain painted finish (comes in a number of colours) – indicative costing for a 2 pan \$96,500 - \$106,500.*



2 pan (with service door) with artists finish – indicative costing \$96,500 - \$106,500



3 pan with Wood batten finish (note these are automated doors) – indicative costing \$138,500 - \$148,500





3 pan with Wood batten finish and extended roof (unsupported) – indicative costing \$144,500 - \$154,500



2 pan with wrap finish – indicative costing \$105,500 - \$115,500



2 pan with wrap finish – indicative costing \$105,500 - \$115,500



2 pan, extended roof on poles and wrap finish – indicative costing \$119,500 - \$129,500





*6 pan, extended roof on poles (both ends), wood batten and wrap finish – indicative costing for a 3 pan \$166,500 - \$176,500*



*Example with bollards – creates a visual barrier and helps prevent vandalism*



- 5.1 Permaloo models – indicative 2 pan units that were built and delivered to site for up to \$130,000. As per the Exeloo examples, this does not cover foundations, connection costs, consents, water services etc



