

Agenda for a meeting of the Onewhero-Tuakau Community Board to be held in the Nikau Café, 1779 Waikaretu Valley Road, Waikaretu on **MONDAY 1 OCTOBER 2018** commencing at **7.00pm**.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

4. CONFIRMATION OF MINUTES

Meeting held on Monday 3 September 2018

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5. REPORTS

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Verbal

5.6 Councillors' and Community Board Members' Report

Verbal

GJ Ion
CHIEF EXECUTIVE

Open Meeting

To	Onewhero-Tuakau Community Board
From	Gavin Ion Chief Executive
Date	5 September 2018
Prepared by	Rose Gray Council Support Manager
Chief Executive Approved	Y
Reference #	GOV0502
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of the Onewhero-Tuakau Community Board meeting held on Monday 3 September 2018.

2. RECOMMENDATION

THAT the minutes of the meeting of the Onewhero-Tuakau Community Board held on Monday 3 September 2018 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

Minutes

MINUTES of a meeting of the Onewhero-Tuakau Community Board held in the Glen Murray Hall, 2400 Highway 22, Glen Murray on **3 SEPTEMBER 2018** commencing at **7.02pm**.

Present:

Mr B Cameron (Chairperson)
Ms C Conroy
Mr S Jackson
Mr V Reeve
Mrs B Watson

Attending:

Mrs RJ Gray (Council Support Manager)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mrs Watson/Mr Jackson)

THAT an apology be received from Cr Church, Cr Main and Mr Petersen.

CARRIED on the voices

OTCBI808/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Cameron/Ms Conroy)

THAT the agenda for a meeting of the Onewhero-Tuakau Community Board held on Monday 3 September 2018 be confirmed and all items therein be considered in open meeting.

CARRIED on the voices

OTCBI808/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES**Resolved: (Mr Jackson/Ms Conroy)****THAT the minutes of a meeting of the Onewhero-Tuakau Community Board held on Monday 6 August 2018 be confirmed as a true and correct record of that meeting.****CARRIED on the voices****OTCBI808/03****REPORTS**Public Forum
Agenda Item 5.1

No members of the public were in attendance.

Onewhero-Tuakau Works and Issues Report – September 2018
Agenda Item 5.2

Issues in the status report were fully discussed and the following additional issues were raised:

- Public Land Purchase: the General Manager Service Delivery is requested to update the Board on the proposed public land purchase.
- Main Street Upgrade – please check bollards have been maintained. The Board will explore other projects for the Main Street Upgrade. Please provide an explanation on the smaller variety of trees planted, as against the larger established trees. It was noted that the removed reusable bollards and rails are in storage at the Tuakau Emergency Services Hub Centre.

Resolved: (Ms Conroy/Mr Jackson)**THAT the report from the General Manager Service Delivery be received.****CARRIED on the voices****OTCBI808/04**Discretionary Report to 22 August 2018
Agenda Item 5.3**Resolved: (Mr Cameron/Mr Reeve)****THAT the report from the Chief Operating Officer be received.****CARRIED on the voices****OTCBI808/05**

Resolved: (Ms Conroy/Mrs Watson)

THAT catering expenses for the meeting at Glen Murray be reimbursed to Mr Jackson of \$42.94 and Mr Cameron of \$55.93 from the Chair's budget.

CARRIED on the voices

OTCBI808/06

Chairperson's Report

Agenda Item 5.4

The chairperson gave a verbal report on the following issues:

- Representation Review – a lot of work was involved and workshops held. Spoke to submission at Council
- Attendance at Lightbody Reserve meeting and Tuakau Combined Sports Society meeting – positive meetings, and an opportunity for the Board to put funds into the group in some form or another
- Working with the General Manager Service Delivery on Highway 22, following the March/April 2017 storm event and also, regarding the soil dumped there this year causing the side of the road to collapse.

Councillors' and Community Board Members' Report

Agenda Item 5.5

Verbal reports were received on the following items:

Mr Jackson and Mr Reeve attended a meeting with the Project Manager Pokeno and Tuakau, regarding beautification of the town and further development opportunities.

Mrs Watson encouraged attendance of Councillors at the Franklin Age Positive Expo on 28 September 2018. Armistice Day 11 November 2018 – Board to promote this event and agreed to look at purchasing a banner, flyers etc and invite local organisations for support. To further discuss the organisation at the October 2018 meeting.

Mr Jackson spoke of a meeting attended in Pukekohe that gave promise to progress in trails. It was agreed that the Tuakau Structure Plan requires updating before being included in the District Plan. Feedback is sought from Council as to the best process to progress trails in the area.

Mr Jackson noted the Proposed Community Hub Port Waikato is on the Council website and submissions close on 10 September 2018. The Chair asked members to read this document prior to a submission being written. Consultation was discussed and the Board requested a project list be provided from Council in advance of consultation on projects. The Board wish to be fully involved in their community's requirements and need time to allow this.

There being no further business the meeting was declared closed at 8.35pm.

Minutes approved and confirmed this day of 2018.

BB Cameron
CHAIRPERSON

Open Meeting

To	Onewhero-Tuakau Community Board
From	Tony Whittaker Chief Operating Officer
Date	19 September 2018
Prepared by	Julienne Calambuhay Management Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0514
Report Title	Discretionary Fund Report to 19 September 2018

1. EXECUTIVE SUMMARY

To update the Board on the Discretionary Fund Report to 19 September 2018.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received.

3. ATTACHMENTS

Discretionary Fund Report to 19 September 2018

ONEWHERE TUAKAU COMMUNITY BOARD DISCRETIONARY FUND 2018/2019

		GL	1.215.1704
2018/19 Annual Plan			28,878.00
2017/18 Carry forward			38,618.00
Total Funding			<u><u>67,496.00</u></u>
 EXPENDITURE:			
06-Jul-18	Onewhero Society of Performing Arts Inc - purchasing a new projector	OTCBI805/05	2,500.00
16-Jul-18	Repayment of Anzac costs		(35.32)
18-Aug-18	Sunset Beach Lifeguard Service Committee - replace Automated External Defibrillator (AED) machines	OTCBI808/04	750.00
Total Expenditure			<u>3,214.68</u>
Net Funding (Excluding commitments)			<u><u>64,281.32</u></u>
 COMMITMENTS:			
01-Jul-15	Allocated amount to the Chair to purchase misc. items (balance from 30/6/2015)	301.81	
	Less : Expenses	<u>119.48</u>	182.33
01-Sep-14	Contribution towards placemaking project (OTCBI409/06/2)	6,000.00	
	Less : Expenses	<u>1,500.00</u>	4,500.00
06-Mar-17	Port Waikato Yacht & Motor Boat Club - 6 new life jackets (OTCBI703/07)		614.00
06-Nov-17	Te Kohanga School - maintenance of school pool for community use (OTCBI711/12)		399.10
06-Nov-17	Onewhero Area School - purchasing 15 traditionally made piu piu costumes (OTCBI711/13)		2,200.00
06-Nov-17	Onewhero Area School - purchasing of school chemicals for community use of school pool (OTCBI711/14)		500.00
Total Commitments			<u>8,395.43</u>
NET FUNDING REMAINING (Including commitments) as of 19 September 2018			<u><u>55,885.89</u></u>

Open Meeting

To	Onewhero-Tuakau Community Board
From	Bruce Cameron Chairperson
Date	20 September 2018
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0514
Report Title	Armistice Day Event

1. EXECUTIVE SUMMARY

At its meeting held on Monday 3 September 2018, the Board discussed holding an event for Armistice Day which is on 11 November 2018. Further discussion is required.

2. RECOMMENDATION

THAT the report from the Chairperson be received.

3. ATTACHMENTS

Nil

Open Meeting

To	Onewhero-Tuakau Community Board
From	Sue O’Gorman General Manager Customer Support
Prepared By	Evonne Miller PA General Manager Customer Support
Date	21 September 2018
Chief Executive Approved	Y
Reference/Doc Set #	GOV0514
Report Title	Onewhero-Tuakau Works & Issues Report – October 2018

1. EXECUTIVE SUMMARY

To update the Board on issues arising from the previous meeting.

2. RECOMMENDATION

THAT the report from the General Manager Customer Support be received.

3. ATTACHMENTS

N/A

Issues Report - Status of Item Raised at Previous Meeting

Date	Issue	Assign to	Response
<p>1.</p>	<p>Tuakau Toilets</p> <p>(With fire destroying toilets, it is an opportunity to get better toilet facilities?)</p> <p>Costings to be provided for two sites by General Manager Service Delivery for Board to make decision on. Reactivate funding of \$160,000+ which was allocated for the toilets.</p>	<p>Parks and Reserves/ Kevin Stokes</p>	<p><u>June</u> The insurance company has confirmed that they will pay for the replacement of the toilets. The toilets are currently located on Church land and they have indicated that they do not want the replacement toilets positioned there and therefore we need to identify a new location before we can commence construction. With the current development of Pokeno, staff need to decide the best location for new toilets. Staff will keep the Board updated with any progress in the future.</p> <p><u>July</u> Options Report for Toilets in Tuakau to be presented at this meeting.</p> <p><u>August</u> See attached timeline and photos of what toilet may look like on site. Total budget is \$190,800.00 as the insurance payment.</p> <p><u>September</u> Council staff are still wanting a decision on the type of toilet that the community wants to have installed. There have been requests to build a facility similar to that installed in Te Kauwhata. This will be more expensive and a funding solution will need to occur if this is the desired build. This option will extend the time in which it can be built but may be possible if there is a strong desire for this to occur.</p> <p>There are already increased costs with the installation of the toilet at George Street as additional drainage and pumps will need to be installed. This will need to be included in the total build cost.</p> <p>If Te Kauwhata design is the preferred option there will need to be additional funding sourced over and above \$190,800.00 to complete toilets only.</p>

2.	<p>Slippery Pavers</p> <p>(Medical Centre – incidents/accidents? Slip Hazard??)</p>	<p>Service Delivery /Todd Mylchreest</p>	<p><u>July</u> Waikato District Alliance (WDA) have carried out three trials in Tuakau for the slippery pavers. All three have come back unsuccessful.</p> <p>Staff met with one shop owner on 25 June 2018 (fish & chip shop owner).</p> <p>WDA have contacted two contractors who are going to carry out a trial area (probably outside the fish and chip shop) and if this is successful WDA will look at completing all of Tuakau main street subject to budgets. The trial is likely to take place within the next six weeks.</p> <p><u>August</u> Waiting on Safe Work Method Statement and availability of contractor. Planned for end of august, weather permitting.</p> <p><u>September</u> Trial completed, appears to have had some impact, waiting on results of before and after skid resistance tests.</p> <p>The pavers have been acid washed and have achieved an increase in slip resistance of between 35% and 50%.</p> <p>While the slip resistance is better staff don't believe that it looks very nice. Can we get some feedback please?</p> <p>We have trialled our three low cost options (first 2 were unsuccessful) and currently there is no funding to undertake a more expensive option at this time.</p>
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3.	Harker Reserve Paper Road? Metal on Track?	Service Delivery/ Duncan MacDougall	<p>While the parcel of land is colloquially known as Harker Reserve/Vivian Falls, Council understands this area to be privately owned land which is protected by a Conservation Covenant and cared for through the efforts of a local community group.</p> <p>The entranceways are not part of the maintained network however Council will endeavour to support the communities efforts by providing some metal at the entranceways; this will be followed up by the Council's Open Spaces team in the near future.</p> <p><u>August</u> Staff are to confirm the quantity of gravel to be supplied and will liaise with the Committee regarding delivery.</p> <p><u>September</u> Gravel will be delivered to the entrance of Harkers Reserve in early 2019 as requested by the interest group.</p>
4.	Tuakau Main Street Bins To be reviewed for condition and potential upgrade if poor quality.	WDA	<p>Waikato District Alliance supply partner, Civic, are going to check the bins as they are emptied. The review is scheduled to start in the week of 27 August 2018. WDA staff will then determine the size of project and associated funding.</p> <p><u>September</u> Two bins with missing bases will be replaced immediately, awaiting report on aesthetics of other bins.</p>
5.	Proposed public transport improvements and impact of government transport funding priorities	Strategy and Support /Vishal Ramduny	<p>As part of a joint Public Transport Review conducted by the Waikato Regional Council and the Waikato District Council in 2017/2018 (following a period of extensive public consultation) the following interventions have been included in the respective Long Term Plan of both Councils (note the Regional Council is the operator of the service):</p> <ul style="list-style-type: none"> • Pokeno to Pukekohe bus service commencing Q3 2019/20 (one return trip a day Monday to Friday off-peak) • Huntly to Pukekohe commencing Q2 2019/20 – (one return trip a day Monday to Friday in off-peak) replacing the current Hamilton – Pukekohe service • Te Kauwhata – Hamilton commencing Q1 (one return trip per day Monday to Friday at peak times) • Port Waikato to Pukekohe – Investigate replacing the timetabled bus with

			<p>a community transport option.</p> <ul style="list-style-type: none"> Community transport initiatives commencing (investigate options commencing in Q3) <p>In addition to the above, the Council has agreed to allocate \$50,000 from its \$250,000 LTP allocation for a Tuakau rail facility, to Huntly. This will enable Council to access the New Zealand Transport Agency's 75% Funding Assistance Rate for both the Tuakau and Huntly stations meaning that the total allocation for Tuakau will be \$800,000 (\$200,000 plus \$600,000 from the 75% FAR) and for Huntly \$200,000K (\$50,000 plus \$150,000 from the 75% FAR). A business case is currently being prepared for consideration by the multi-party Hamilton to Auckland Transport Connections Working Group meeting in September prior to it being considered by the NZTA Board in October.</p>
6.	Community Halls – Strategy and Funding – update on this please	Service Delivery/ Megan May	<p>Hall funding catchment areas are reviewed at the same time as rates are reviewed and is not done on an adhoc basis.</p> <p>In addition to this, it must be noted that if a change was to be made to a hall catchment area, there will be flow on effects:</p> <ul style="list-style-type: none"> One area will gain income based on an increased funding catchment Other areas will have reduced income due to the changes <p>These two factors contribute to the need for it to be done in a co-ordinated way to ensure that all areas are funding appropriately.</p>

SERVICE DELIVERY

PARKS AND FACILITIES

Open Spaces

Scheduled Maintenance

Public Facilities Cleaning - OCS

OCS performed well over August with all audited site passing. OCS reported a general increase in graffiti and vandalism within toilets over August. OCS's contract ends in February 2019. The contract will be going out to the market in the last quarter of 2018.

Arboricultural Services – Franklin Trees

Franklin trees completed all programmed works over August to a good standard. There was little reactive work over this period.

Open Spaces Maintenance - Citycare

Citycare reported a round completion of 98% over August. It was a fairly typical month with little reactive work. Eight quality audits were undertaken over August. Aspects highlighted in the quality audits are used to improve Citycare's service delivery and increase field staff awareness on Council's expectations.

Staff continue to monitor the maintenance of walkways within the district. There has been a noticeable improvement and this was reinforced through the following compliment received:

Every morning I take my dog for a walk along the Waipa river walk. I noticed it was getting very scruffy and overgrown mainly due to the winter and bad weather we have been having.

Yesterday morning starting at the Ngaruawahia Road end I noticed an immediate change and later I came across two WDC men working away, blowing the leaves cutting back the undergrowth and generally making a transformation to the once Winter worn path.

I had a chat with them and congratulated them on the difference they were making to the pathway. I saw them again this morning they are doing a marvellous job.

The car park at Ngaruawahia Road end was cleared of some rubbish thrown into the bush, it was all looking good. The final touch would be to grade the car park there are lots of water filled holes.

Mr Mayor it's great to see the WDC looking after one of the Jewells in the Ngaruawahia's crown.

Garden Renewals District Wide

The planting season is coming to a close at the end of September with a number of gardens having been replanted since May. George Street, Tuakau renovations were completed mid-September (aside from bark/mulch being applied). Staff have received mostly positive feedback. There is further work to be completed which will commence May 2019.



Photo 5: George Street, Tuakau

PROGRAMME DELIVERY

Boat Ramps

Les Batkin Ramp

Schicks are to provide a quote for the repair works required to be undertaken. Staff are looking into engaging Schicks in conjunction with Narrows boat ramp works and contract.

WATERS

District Wide Watermain Renewals - Contract I7/093 Allens United Drainage & Pipelines

Tuakau Bulk Watermain

The concept design for the bulk watermain from the reservoir to connect to existing mains near Park Avenue is now complete. This is a distance of approximately 1.6km and will connect to the already constructed 250mm main from Park Avenue to the industrial area.

Detailed design, geotechnical investigation, and potholing/services locating has commenced for this work.

The contract document is being prepared to go tender in October.

Buildings

Tuakau Library

Request for Expressions of Interest for architectural services to be advertised. Looking at future potential and building design that can be staged with modular unit add-ons over time. Similar in design concept to Te Kauwhata Library.

Tuakau Dog Pound

Inspection of Tauranga Dog Pound facility to occur as identified as an example of best fit for purpose building. Design to be flexible to enable construction to occur at various locations based on property dynamics.

WAIKATO DISTRICT ALLIANCE

Maintenance

Drainage

Three drainage crews have been busy installing culverts and attending to service requests throughout the district. There have also been some minor slips and fallen trees to attend to during the month.

Capital Works

Rehabilitation

Design is currently underway for this season's rehabilitation sites. The designs will vary for each project from basic pavement rehabilitation to full geometric and pavement rehabilitation including widening, flush medians and guardrails at sites like Whangarata Road. The first project has commenced on Highway 22.

Asset Management

The Asset Management team have been busy working on forward planning and safety prioritisation work and also assisting with customer service requests and providing evidence for potential claims against New Zealand Transport Agency for previous revocation and Waikato Expressway haulage damages to the network.

2019/20 Renewal Forward Works Programme

The desk top analysis phase, including deterioration modelling, has been completed for the 2019/20 10 year FWP. The Asset Management team is about to commence the field verification phase which will take approximately three months to complete.