

Agenda for a meeting of the Meremere Community Committee to be held in the Meremere Community Hall, Heather Green Ave, Meremere on **THURSDAY 13 SEPTEMBER 2018** commencing at **7.00pm**.

Information and recommendations are included in the reports to assist the Committee in the decision making process and may not constitute Council's decision or policy until considered by the Committee.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

Mr Kerry Mason, representative from Central Rugby League Inc., will be in attendance from 7.00pm to discuss item 5.1.

3. DISCLOSURES OF INTEREST

4. CONFIRMATION OF MINUTES

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5. REPORTS

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6. GENERAL BUSINESS

GJ Ion
CHIEF EXECUTIVE

Open Meeting

To	Meremere Community Committee
From	Gavin Ion Chief Executive
Date	23 August 2018
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0510
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of the Meremere Community Committee meeting held on Thursday 9 August 2018.

2. RECOMMENDATION

THAT the minutes of the meeting of the Meremere Community Committee held on Thursday 9 August 2018 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

MMCC Minutes

MINUTES of a meeting of the Meremere Community Committee held at the Meremere Community Hall, Heather Green Avenue, Meremere on **THURSDAY 9 AUGUST 2018** commencing at **7.00pm**.

Present:

Mr J Harman (Chairperson)
 Cr J Sedgwick
 Mr B Brown
 Mr D Creed
 Ms C Heta

Attending:

Mr M Balloch (Building Quality Manager)
 Mr P White (Project Manager)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Cr Sedgwick/Mr Creed)

THAT an apology be received from Ms Dobby, Mrs Jenkins, Mr Katu & Mr Ngatai;

AND THAT an apology for lateness be received from Ms Heta.

CARRIED

MMCCI808/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Harman/Cr Sedgwick)

THAT the agenda for a meeting of the Meremere Community Committee held on Thursday 9 August 2018 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received.

CARRIED on the voices

MMCCI808/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES**Resolved: (Mr Creed/Mr Harman)****THAT the minutes of a meeting of Meremere Community Committee held on Thursday 14 June 2018 be confirmed as a true and correct record of that meeting.****CARRIED on the voices****MMCCI808/03**

Ms Heta entered the meeting at 7.15pm during discussion of the above item and was present when voting took place.

REPORTS

Appointment of Secretary
Agenda Item 5.1

Resolved: (Cr Sedgwick/Ms Heta)**THAT the Committee will appoint a Secretary at the September meeting.****CARRIED****MMCCI808/04**

The Building Quality Manager advised the Committee that a Secretary had to be appointed at the next meet to meet legislative requirements.

Works & Issues Report
Agenda Item 5.2

The report was received [MMCCI808/02 refers] and discussion was held.

Additional Items discussed:

- Tennis pavilion – to be provided a report on the condition of the pavilion including an electrical assessment (Staff to action – Gavin Benseman).
- The Project Manager gave an update of the progress of the Library and Doctors' Rooms
- Committee is to develop a roster to assist with the management of the patients for above doctors' rooms.
- Cr Sedgwick to write a piece for the September issue of the local newsletter covering the doctors' move to the Community Hall.

Councillor's Report
Agenda Item 5.3

Cr Sedgwick gave a verbal report and answered questions of the Committee.

Open Meeting

To	Meremere Community Committee
From	Gavin Ion Chief Executive
Date	6 August 2018
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0502
Report Title	Central Rugby League Inc. Presentation

1. EXECUTIVE SUMMARY

Mr Kerry Mason will be in attendance to present a proposal to create a local rugby league club.

2. RECOMMENDATION

THAT the report from the Chief Executive be received.

Open Meeting

To	Meremere Community Committee
From	Mervyn Balloch Building Quality Manager
Date	31 August 2018
Chief Executive Approved	Y
Reference #	MMCC2018; GOV0510
Report Title	Meremere Works & Issues Report – August 2018

1. EXECUTIVE SUMMARY

To update the Committee and provide information on works and issues raised at previous meetings.

2. RECOMMENDATION

THAT the report from the General Manager Customer Support be received.

3. ATTACHMENTS

- Works and Issues Report

Works and Issues Report

	Issue	Area	Action
1.			
2.			
3.			
4.			

Open Meeting

To	Meremere Community Committee
From	Gavin Ion Chief Executive
Date	23 August 2018
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0510
Report Title	Appointment of a Secretary

1. EXECUTIVE SUMMARY

Due to the resignation of Trish van der Wende who was appointed at the meeting on 10 May 2018 to replace Ms A Dobby as Secretary of the Committee, the Community Committee must agree on a Secretary at this meeting in order to ensure the appropriate governance structure is in place.

2. RECOMMENDATION

THAT the report from the Acting Chief Executive be received;

AND THAT be appointed Secretary of the Meremere Community Committee.

3. ATTACHMENTS

Nil.

Open Meeting

To	Meremere Community Committee
From	Tony Whittaker Chief Operating Officer
Date	29 August 2018
Prepared by	Julienne Calambuhay Management Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0510
Report Title	Discretionary Fund Report to 29 August 2018

1. EXECUTIVE SUMMARY

To update the Committee on the Discretionary Fund Report to 29 August 2018.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received.

3. ATTACHMENTS

Discretionary Fund Report to 29 August 2018

II

MEREMERE COMMUNITY COMMITTEE DISCRETIONARY FUND 2018/2019

	GL	1.209.1704
Commitments from Committee Meeting Minutes & Other Information		
2018/19 Annual Plan (including Salaries)		6,499.00
Carry forward from 2017/18		11,763.00
Total Funding		18,262.00
Expenditure		
Total Expenditure		-
Net Funding Remaining (Excluding commitments)		18,262.00
Commitments		
09-Mar-17 Reconnection of power for the Tennis Pavillion	MMCC1703/04/2	to be confirmed
11-May-17 Commitment for MYG Youth Group	MMCC1705/05/4	200.00
08-Mar-18 Meremere Community Development Committee Inc - cost of producing five new signage boards for the Meremere Village community	MMCC1803/04	1,960.72
Total Commitments		2,160.72
Net Funding Remaining (Including commitments) as of 29 August 2018		16,101.28