

Agenda for a meeting of the Raglan Community Board to be held in the Town Hall, Supper Room, Bow Street, Raglan on **TUESDAY 14 AUGUST 2018** commencing at **2.00pm**.

Note: A public forum will be held at 1.30pm prior to the commencement of the meeting.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

4. CONFIRMATION OF MINUTES

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GJ Ion
CHIEF EXECUTIVE

Open Meeting

To	Raglan Community Board
From	GJ Ion Chief Executive
Date	2018
Prepared by	Rose Gray Council Support Manager
Chief Executive Approved	Y
Reference #	GOV0507
Report Title	Confirmation of Minutes

I. EXECUTIVE SUMMARY

The minutes for a meeting of the Raglan Community Board held on Tuesday 12 June 2018 are submitted for confirmation.

2. RECOMMENDATION

THAT the minutes of a meeting of the Raglan Community Board held on Tuesday 12 June 2018 be confirmed.

3. ATTACHMENTS

Minutes

MINUTES of a meeting of the Raglan Community Board held in the Supper Room, Town Hall, Bow Street, Raglan on **TUESDAY 12 JUNE 2018** commencing at **2.03pm**.

Present:

Mr R MacLeod (Chairperson)
Cr LR Thomson
Mr PJ Haworth
Mrs R Kereopa
Mrs GA Parson

Attending:

Mr C Morgan (Economic Development Manager)
Mrs R Gray (Council Support Manager)
Miss G Mindoro (Youth Representative)
Miss C Irvin (Youth Representative)
Mr S Seddon (Youth Representative)
Mr A Carnell (Waikato Regional Council)
Mr R Rink (Contracts Team Leader)
Mr C Birkett (Monitoring Officer)
20 Members of the Public

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Cr Thomson/Mr MacLeod)

THAT an apology be received from **Mr Oosten and Mr Vink**.

CARRIED on the voices

RCB1806/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mrs Parson/Mrs Kereopa)

THAT the agenda for a meeting of the Raglan Community Board held on Tuesday 12 June 2018 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received;

AND FURTHER THAT the youth representatives be given speaking rights for the duration of the meeting.

CARRIED on the voices

RCBI806/02

DISCLOSURES OF INTEREST

Cr Thomson advised members of the Board that she would declare a non financial conflict of interest in item 5.3 [*Application for Funding – Raglan Area School*].

Mr MacLeod advised members of the Board that he would declare a non-financial conflict of interest in item 5.4 [*Joyce Petchell Park Proposed Carpark Design*].

CONFIRMATION OF MINUTES

Resolved: (Mr MacLeod/Mrs Parson)

THAT the minutes of a meeting of the Raglan Community Board held on Tuesday 8 May 2018 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

RCBI806/03

REPORTS

Waikato Regional Council Presentation – Raglan Bus Route
Agenda Item 5.1

The report was received [*RCBI806/02 refers*].

Mr Carnell, Waikato Regional Council, spoke to a power point slide presentation and answered questions of the members.

Mrs McEwen and Mr Lawson were granted speaking rights for this item and Mr Carnell answered their questions.

Mr Carnell agreed to look into the feedback suggested.

Discretionary Fund Report
Agenda Item 5.2

The report was received [*RCBI8006/02 refers*] and discussion was held.

Application for Funding – Raglan Area School
Agenda Item 5.3

The report was received [RCB18006/02 refers].

Cr Thomson declared a conflict of interest and did not speak or vote on this item.

Miss Mindoro and Miss Irvin, provided an overview in support of the application and answered questions from the members.

Resolved: (Mr MacLeod/Mrs Parson)

THAT an allocation of \$1,450.00 from the 2018/2019 discretionary fund budget be made to the Raglan Area School towards the cost of the photo booth and entertainment for the senior school ball.

CARRIED on the voices

RCB1806/04

Joyce Petchell Park Proposed Carpark Design
Agenda Item 5.4

The report was received [RCB1806/02 refers].

The Chair declared a conflict of interest and did not speak or vote on this item.

Tabled: Copy of letter from the Raglan and Area Museum Society dated 8 August 2017
Copy of letter from the Raglan and Districts Museum Society Inc to the Chief Executive Waikato District Council dated 12 June 2018

The Contracts Team Leader provided some background information and answered questions of the members.

Dr Day was granted speaking rights for this item. Members of the public asked questions of the Contracts Team Leader.

The Contracts Team Leader accepted the feedback and agreed to revise the drawings.

Resolved: (Cr Thomson/Mrs Parson)

THAT the Board agree to the plans being revised from the feedback provided;

AND THAT the Board review the updated plans at the August 2018 meeting.

CARRIED on the voices

RCB1806/05

Review of Parking in Raglan
Agenda Item 5.5

The report was received [RCB1806/02 refers]. The Monitoring Officer spoke to this report and answered questions from the board members and members of the public.

It was agreed that the Board would hold a workshop in July 2018 and include the stakeholders in the discussion on parking in Raglan.

Resolved: (Mrs Kereopa/Mr Haworth)

THAT the Raglan Community Board facilitate a workshop on parking changes proposed for the Raglan community.

CARRIED on the voices

RCB1806/06

Youth Engagement Update June 2018
Agenda Item 5.6

The report was received [RCB1806/02 refers] and discussion was held.

It was requested that the report from Smart Waikato be included in the August agenda for information of the members.

Housing Symposium 2018
Agenda Item 5.7

The report was received [RCB1806/02 refers] and discussion was held.

Resolved: (Mrs Parson/Mr MacLeod)

THAT the Raglan Community Board nominate Cr Lisa Thomson as their representative to attend the Housing Symposium in Wellington on Thursday 28 June 2018 with payment of \$120 for the air fares being funded from the discretionary fund.

CARRIED on the voices

RCB1806/07

Long Term Plan Update
Agenda Item 5.8

The Economic Development Manager provided an update to the members as follows:

- In excess of 800 submissions for LTP and Fees and Charges received with approximately 50 submitters.
- Approximately 500 submissions received on the two key consultation items of:

- i) Management of Council's waters business - 86% of submitters support change from what is done now. (63% of submitters supported the Council recommendation of a contract arrangement with Watercare).
- ii) Reduction in the level of Uniform Annual General Charge (UAGC) - 78% of submitters supported a reduction in the UAGC (59% supported the Council recommendation to reduce by \$100 over the current level of UAGC). Some submitters even wanted it lower – the implications over a lower UAGC is it adversely affects higher value properties and helps lower value properties when it comes to the general rate (the UAGC is a fixed portion of the General Rate – the other portion is the amount charged via the Capital Value of properties).
 - Quite a few submitters wanting Council to do better with the current rate charges.
 - A lot of support for master planning for communities – to help deliver on Council's vision of LTCC.
 - Fees and Charges – most submissions on not supporting the increase in pensioner housing rents required to make those facilities self-funding – also a number of submissions supporting the Huntly Aquatics fees not increasing.
 - The LTP will be adopted on 27 June at the Extraordinary Council meeting.
 - Letters to all submitters detailing the decisions and responding to their submissions will be sent in July.

Appointment of Community Representative to Raglan Kopua Holiday Park Board
Agenda Item 5.9

The report was received [RCB1806/02 refers] and discussion was held.

Safety Railings on Wainui Bridge
Agenda Item 5.10

The report was received [RCB1806/02 refers]. The Road Safety Engineer was unable to attend and therefore this item is to be considered at the August meeting.

Raglan Naturally Update
Agenda Item 5.11

The report was received [RCB1806/02 refers] and discussion was held. Ms Parson, Raglan Naturally Coordinator, spoke to this report and answered questions from the members.

Resolved: (Mr MacLeod/Cr Thomson)

THAT the Memorandum of Understanding, as attached to the report, be adopted.

CARRIED on the voices

RCB1806/07

Raglan Works and Issues Report: Status of Items June 2018

Agenda Item 5.12

The report was received [RCB1806/02 refers] and discussion was held.

Chairperson's Report

Agenda Item 5.13

The report was received [RCB1806/02 refers] and discussion was held.

Councillor's Report

Agenda Item 5.14

The report was received [RCB1806/02 refers] and discussion was held.

Public Forum

Agenda Item 5.15

The following items were discussed during the Public Forum held prior to the commencement of the meeting:

- Fishing Club want the 120 minute parking for boats and trailers at wharf extended. Request to consider 48 hour parking. Concern for the retail business if parking extended.
- Joyce Petchell Park - Norfolk trees need to come out. Danger for navigation. Sheltered estuary so no erosion will happen.
- Utilise Stewart Street for Museum parking.

There being no further business the meeting was declared closed at 4.03pm.

Minutes approved and confirmed this day of 2018.

RJ MacLeod
CHAIRPERSON

Open Meeting

To	Raglan Community Board
From	Gavin Ion Chief Executive
Date	7 August 2018
Prepared by	Rose Gray Council Support Manger
Chief Executive Approved	Y
Reference #	GOV0507
Report Title	Proposed Rangitahi Street Names

1. EXECUTIVE SUMMARY

A presentation will be provided to the board meeting on the Proposed Rangitahi street names created in collaboration with Tainui Hapu. This will be presented by Sam and Sophie from The Rangitahi Project.

2. RECOMMENDATION

THAT the report from the Chief Executive be received.

3. ATTACHMENTS

Map
Board Name List report to Infrastructure Committee
Road Naming Policy




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REF	REVISIONS	BY	DATE
1	ISSUED FOR INFORMATION	PXP	16.07.18

PROJECT:
RAGLAN LAND COMPANY LTD
RANGITAHU PENINSULA
DEVELOPMENT

TITLE:
PRECINCT A
ROAD NAMING PLAN

ORIGINATOR:	DATE:	SIGNED:	PLOT BY:
HLB	11.2016		PXP
DRAWN:	DATE:	SIGNED:	PLOT DATE:
PXP	16.07.18		19.07.18
CHECKED:	DATE:	SIGNED:	SURVEY BY:
MYB	16.07.18		
APPROVED:	DATE:	SIGNED:	SURVEY DATE:
AWD	16.07.18		

ISSUE STATUS: **FOR INFORMATION**

PROJECT No:	SCALES:	A1
1510-140001-01	1:1000 - A1 1:2000 - A3	
DRAWING No:		REV
140001-01-SK62		1

Open Meeting

To	Infrastructure Committee
From	Tim Harty General Manager Service Delivery
Date	13 July 2017
Prepared by	Tony Peake Asset Engineer, Roothing
Chief Executive Approved	Y
DWS Document Set #	Inf 2017 (17 August 2017)
Report Title	Approval of Proposed Raglan Community Board Road Name List

I. EXECUTIVE SUMMARY

This report seeks the Committee's approval of the proposed road name list prepared by the Raglan Community Board (RCB).

The list has been checked by staff against the Road Naming Policy and some names are not recommended for inclusion on the approved list.

This report recommends the Committee considers the name options presented and resolves to approve a list of names for road naming purposes in the Raglan area.

2. RECOMMENDATION

THAT the report from the **General Manager Service Delivery** be received;

AND THAT the Committee resolves that the June 2017 "Approved Road Name List" for Raglan is restricted to the following fourteen names: **Raumatirua, Hoehoeata, Omahina, Waipatukahu, Wetini Mahikai, Patahi, Koata, Punatoto, Putoetoe, Pirihira, Taikarekare, Petchell, Amooore and Edwin Watkins.**

3. BACKGROUND

A list of suggested Road Names suitable for registering within the Raglan area has been prepared by the Raglan Community Board (RCB1706/05).

Staff have now reviewed the list and excluded duplications and names with sound similarity issues. Staff have reviewed new names from a 2013 Raglan list (RCB1309/06/5) that was not administered.

No duplications of existing Waikato District, Waipa District, or Hamilton City names remain on this recommended Raglan potential road name list.

The recommended list has been checked against Google mapping and NZ Post. When potential names are selected from the list for allocation, a further check will be made for new duplications.

This report is submitted in accordance with section 2.1 of the Road Naming policy.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

The following table provides a list of 14 recommended themed names, background to the name choice, an indication of any potential duplication or sound similarity issues, and nominates any excluded road titles.

ID	Name	Reason	Location of duplicate or similar sounding name in NZ	Title exclusions because of duplicates
	13 June 2017 Names - Cultural Theme			
1	Raumatirua	Twice summer	None	None
2	Hoehoeata	Wetland	None	None
3	Omahina	Name of harbour channel off Opoturu	Waverley	None
4	Waipatukahu	1874 ish flour and flax mill owned by Maori at Rangitahi and leased to Duncan and Mitchell	None	None
5	Wetini Mahikai	Tainui chief and block owner	None	None
6	Patahi	Tupuna through which block was originally claimed	None	None
7	Koata	Tupuna of all hapu Te Kopua to coast	Roxborough	None
8	Punatoto	Ngati Hourua/Mahanga chief	None	None
9	Putoetoe	Original name of township	Rotorua	None
10	Pirihira	Woman of high rank who sold land around Whaingaroa belonging to Tainui and Hourua/Mahanga	None	None
11	Taikarekare	Rippling tides/ waters – name of Wallis' section on Cliff street	None	None

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ID	Name	Reason	Location of duplicate or similar sounding name in NZ	Title exclusions because of duplicates
	13 September 2013 Names – Notable persons theme			
12	Petchell	Family name of Raglan based general merchants 1923 to 2003. (2013 name proposal)	None	None
13	Amoore	Family name of Raglan based garage owners 1937 to 1975. (2013 name proposal)	Manukau	None
14	Edwin Watkins	Family and given name of early Raglan pioneer during the period 1902 to about 1914. (2013 name proposal)	None	None

4.2 OPTIONS

The following table lists 13 potential RCB road names staff recommend to be unsuitable for inclusion on the approved list.

	Proposed Raglan names to be excluded	Background	Duplicates	Reason for exclusion
1	Bates	Raglan General carriers (2013 name proposal)	Tamahere	Exclude due to proximity of duplication
2	Corlett	First teacher in Raglan (2013 name proposal)	5 over NZ	Exclude due to the number of existing duplications
3	Jack Hartstone	Owner of Raglan fishing company (2013 Name proposal)	Te Kowhai	Exclude due to proximity of similar name
4	Pegler	Another first teacher in Raglan (2013 Name proposal)	Auckland and 2 others	Exclude due to the number of existing duplications
5	Peter Miller	Pioneer Raglan surfer	Family name duplicated in Pokeno and Mangatangi	Exclude due to proximity of similar names
6	Pukewhau	Hill covered with Whau trees	Te Awamutu, Kerikeri.	Exclude due to Te Awamutu duplication
7	Stephens	Early Raglan bakers (2013 name proposal)	5 over NZ	Exclude due to the number of existing duplications

8	Vernon	Historian and author	Auckland, Thames	Exclude due to proximity of duplications
9	Waiwhero	Not known	Motueka, Moutere, Rotorua, Greymouth.	Exclude due to potential sound similarity with Waiwherowhero Drive in Hamilton.
10	Waiwhatawhata	stream	None	Exclude due to potential sound similarity with Whatawhata village and locality.
11	Huia	Ngati Koata chief	Auckland, Waikanae, Hastings, Taupo, Whakatane, Waiuku, Taumarunui, Taihape, Hamilton	Exclude due to Hamilton duplication
12	Mataira	Family name of noted Raglan author – Dame Katerina Te Heikoko Mataira. (2013 name proposal)	Nuhaka and Tologa Bay	Exclude due to potential sound similarity issue with Matai in Hamilton City.
13	Tuirirangi	High chief of west coast, recognised by all coastal hapu and related to all, including Hourua/Mahanga	None	Exclude due to potential sound similarity issue with Tuirangi in Hamilton City.

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5. CONSIDERATION

5.1 FINANCIAL

All costs for new road names are being met by developers.

5.2 LEGAL

Nil

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

Community Board consultation around private road naming has been undertaken in accordance with Council policy and standard operating procedures.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
This matter is not considered to be significant in terms of Council's significance policy.					

Planned	In Progress	Complete	
		Yes	Internal
		Yes	Community Boards/Community Committees
		Yes	Waikato-Tainui/Local iwi
No			Households
No			Business
		Yes	Adjoining TLA's.

6. CONCLUSION

The Committee should now be able to confirm an “Approved 2017 Raglan Street Name List” to satisfy new road name requests from developers. Developers may still choose their own names under section 1.2 of the Road Naming Policy.

7. ATTACHMENTS

Nil.

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Road Naming Policy

Policy Owner:	General Manager, Service Delivery
Policy Sponsor:	Infrastructure Committee
Approved By:	Policy Committee
Approval Date:	14 March 2016
Resolution Number:	WDC1603/06/1/18
Effective Date:	14 March 2016
Next Review Date:	October 2018

Scope

This Policy applies to:

- the naming of new or previously unnamed Public Roads;
- changing the name of an existing Public Road; and
- the naming of Private Roads.

Objectives

The objectives of this policy are to ensure that:

- Clear guidance of the criteria and process for road naming is provided to Council employees subdivision developers, Community Boards/Committees/ Groups and the general public.
- Council meets the requirements of the Local Government Act 1974.
- Communities and local iwi have input into road naming.
- Adequate consultation is undertaken with Community Boards/ Committees/ Groups.

Application

This Policy applies to the following parties:

- Waikato District Council - Service Delivery Group, Consents, Planning and Strategy
- General Public
- Subdivision Developers

Related Documents/Legislation

- Hamilton City Council – Infrastructure Technical Specification
- WDC Heritage Strategy
- Local Government Act 1974 – s319A
- Manual of Traffic Signs and Markings - Part 1 Section 7 Guide Signs (Design, Policy, Location)
- Road Naming Policy (2013)
- Guidelines for selection of road names

Definitions

Approved List	A list of road names which have been pre-selected by Community Boards, Community Committees, Community Groups, Iwi and approved by the Infrastructure Committee.
Private Road	Has the same meaning as private road in the Local Government Act 1974 (s315) Private Roads are not maintained by the Council.
Public Road	Has the same meaning as road in the Local Government Act 1974 (s315)Public Roads are maintained by the Council.
Subdivision Developer	A person, consultant or agent who is in the process of undertaking a subdivision development whereby subdivision resource consent is applicable.

The following definitions include the different types of road titles which could apply to both public and private roads:

Avenue	wide straight roadway or street usually planted either side with trees
Boulevard	once a promenade on the side of demolished fortifications; now applied to any street or broad main road
Close	a small quiet residential road or street
Court	an enclosed, uncovered area opening off a street(s)
Crescent	a crescent shaped street
Drive	a main connecting route in a suburb
Esplanade	Level roadway along the seaside, lake or a river
Glade	tree covered street or a passage between trees
Glen	in a narrow valley
Grove	a road lined with houses and often trees, especially in a suburban area
Hill	applies to a feature rather than a route
Lane	a narrow road or way between buildings, hedges, fences, etc.
Place	an open square lined with houses in a town
Quay	along the waterfront
Road/Street	route of way between places
Terrace	a street along the face or top of a slope
View	a street with a view
Way	a path or route

Community Boards, Committees and Groups to be consulted

A list of Community Boards, Committees and Groups is as follows:

Community Boards	Community Groups	
Huntly	Eureka	North East Waikato
Ngaruawahia	Glen Afton/Pukemiro	Newstead
Onewhero-Tuakau	Glen Massey	Pokeno
Raglan	Gordonton	Rangariri
Taupiri	Horongarara	Tamahere
	Horsham Downs	Tauwhare
	Matangi	Te Kowhai
Community Committees		
Meremere	Port Waikato Residents & Ratepayers	
Te Kauwhata	Whatawhata Residents & Ratepayers	

Policy Statements

All road names require approval by the Infrastructure Committee. This includes all road names to be included on the Approved List.

Naming Public Roads

Public Roads to be vested in Council shall be named (at the cost of the developer).

Public Road Signs shall be in accordance with Manual of Traffic Signs and Markings - Part I Section 7 Guide Signs (Design, Policy, Location)

Naming Private Roads

Private roads shall be named (at the cost of the developer) where there are 6 or more lots gaining access. If there are 5 or fewer lots gaining access, the developer may use the number with lettering suffix A-E or suggest a private name as per section 1.2.

Private Road Signs shall have blue lower case lettering with initial capitals lettering on a white background and shall have a supplementary 'Private Access' plate with blade height of 75mm attached to the bottom edge of the street name plate. All other sign attributes shall comply with the Manual of Traffic Signs and Markings.

I. Making a Request for Road Name(s)

I.1 Using a road name from the 'Approved List'

- (a) Where an 'Approved List' is available, the subdivision developer shall be invited to choose from that list and submit a written request to Council's Roading Asset Team. Note: It is advised that the subdivision developer discusses their road name selection with the Roading Asset Team to ensure the road name has not already been used (and not yet taken off the list) or is proposed to be used by another subdivision developer.

I.2 Request for Road Name not from the "Approved List" of Road Names

- (a) Where an "Approved List" is not available or the subdivision developer wishes to choose their own road names, the developer shall follow the guideline included in

section 3 of this policy and make a request to Council's Roding Asset Team. Council's Roding Asset Team shall then follow procedure as set out in section 2.3.

- (b) Council's Roding Asset Team shall ensure the request is complete before proceeding with the process for name approval, as set out in section 3 below. Should the request require further information, Council's Roding Asset Team shall contact the subdivision developer by phone, email or in writing.

2. Infrastructure Committee Procedure

2.1 Establishing Road Names onto the 'Approved List'

- (a) Ward Councillor's shall consult with Community Boards, Community Committees, Community Groups and local Iwi, in accordance with Guidelines section 3.2, to establish a tentative list of road names. Tentative names are to be checked by the Roding Asset Team then submitted and approved by the Infrastructure Committee before inclusion on the 'approved list'. Iwi consultation can be co-ordinated by Waikato District Council Iwi & Community Partnership Manager. Council shall hold the 'approved list'.

All road names, once approved by the Infrastructure Committee and included on the "approved list" do not require any further approvals from the Infrastructure Committee.

- (b) The "approved list" shall be reviewed from time to time as appropriate by the Community Boards/ Committees/ Groups to ensure the list comprises a sufficient number of road names (i.e. more than 20 names at any one time).

Note: An approved list may not be available for every Community. Ward Councillor's shall determine whether or not an approved list is required for their Community depending on whether there is a need.

2.2 Altering Existing Road Names

- (a) In the event an existing road requires renaming, a request shall be made by either the general public or Council in accordance with section 2.3.
- (b) Where the request is being made by the general public for the alteration, they shall be responsible for undertaking consultation with both the residents of the road to be renamed and the ward councillors. The ward councillors will advise whether further consultation is required with the Community Board/Committee before making the amendment request to Council.
- (c) Where the request for amendment is being made by Council, Council's Roding Asset Team shall undertake consultation with all owners and occupiers in the affected street or road; the local Ward Councillors; and Community Board/ Committees/ Groups before reporting to the Infrastructure Committee.
- (d) In the event of an unfavourable response from owners and occupiers (less than 75% in favour), the road name shall remain unchanged.
- (e) If 75% approval is gained from the responses received, Council's Roding Asset Team will recommend to the Infrastructure Committee that the name be approved.

2.3 Road Name Requests to the Infrastructure Committee or Council

- (a) Upon receiving a request as set out in section 1.2 from either a subdivision developer, or as required by Council (if there is a road name change required), shall undertake consultation with local iwi, Community Boards, Community Committees

and Community Groups. Following consultation a report (in accordance to Guidelines Section 3 shall be prepared by Council's Roading Asset Team recommending approval from either the Infrastructure Committee or Council.

- (b) In the case of no support from the Community Board/ Committees/ Groups the Infrastructure Committee will make final decision on approving the Road Name(s).
- (c) Upon approval of a road name Council's Roading Asset Team shall notify external agencies (i.e. Land Information New Zealand, Emergency Services).
- (d) Council's Roading Asset Team will report to Council twice yearly (in June & December) with a list and map of all new road names confirmed over the previous 6 months. An updated Road Name directory shall also be provided before this meeting.

3 Guidelines and Criteria for Selection of Road Names

3.1 Making a request to Council's Roading Asset Team

All requests for road names shall be in writing and submitted to Council's Roading Asset Team. All requests shall include the following details (as applicable):

- i) Three proposed road names (using guidance below); and
- ii) The reasons the subdivision developer wants to use these options (see guidance below); and
- iii) Evidence to support the reasons outlined above in criteria (ii) (if applicable)

3.2 When considering options for road names, the following criteria must be taken into account:

- (a) Names should be brief (i.e. restricted to one word only) and be easily and readily pronounced. Identical sounding names with different spelling are to be avoided.
- (b) Names should not duplicate any existing district roads and preferably any name occurring within surrounding districts, including Hamilton and Auckland.
- (c) The length of the name should preferably not exceed 12-15 characters. The use of hyphens to connect parts of names should in most cases be avoided and the name written either as one word or as separate words where established by usage.
- (d) Short names should be chosen for short streets for mapping purposes.
- (e) Reasons for a road name may include but is not limited to: political, historical (including Maaori or early settler), memorial, social or economic, natural features, outstanding events or persons as categorized in section 3.3 below.

3.3 Weighting Categories and Description

The following categories have been afforded a weighting based on their importance with respect to road name selection. The higher the weighting afforded (i.e. 3), the higher the importance.

History – Weighting 3

- (a) The name of a historical family, event industry or activity associated with the area. Such names may include early settlers and early notable families.
- (b) The family name of the former owner of a farm or property or the name of the farm or property may be used if a historical context is established. Permission of surviving relatives should be obtained where appropriate.

Culture – Weighting 3 (Cultural significance to Maaori or culture other than Maaori)

- (a) The category includes the name of a Maaori heritage precinct, site or track or traditional appropriate name for the area.
- (b) All Maaori names are to be submitted to Council’s Iwi & Community Partnership Manager to ensure that they are appropriate; spelt correctly, interpreted correctly and are not offensive to Maaori.
- (c) Joint non-Maaori/Maaori names will not generally be considered.

Geography – Weighting 2

- (a) The category includes local geographical, topographical, geological and landscape features.
- (b) Local flora and fauna also included in this category eg. Trees, plants and animals that is widespread and plentiful in the area.
- (c) Views must be readily identifiable.

Theme – Weighting 2 (Common or established themes in the area)

- (a) Where more than one road is being created in a development, a common theme is recommended for the names.
- (b) Where there is an established theme in the area, new road names should reflect this theme.
- (c) Proposed themes for a new subdivision must be submitted to council for approval.

Noteworthy Person – Weighting 1

- (a) Persons who have made a notable contribution to the area of the District. The contribution may be in conservation, community service, sport, arts, military, commerce, local government or other activity.
- (b) Names from local war memorials will be considered where appropriate. Permission of surviving relatives should be obtained where appropriate.

Policy Review

This policy will be reviewed as deemed appropriate by the General Manager Service Delivery but not less than once every three years.

Open Meeting

To	Raglan Community Board
From	Ian Cathcart General Manager Service Delivery
Date	2 August 2018
Prepared by	Donna Rawlings Projects Team Leader
Chief Executive Approved	Y
Reference/Doc Set #	RCB2018
Report Title	Raglan Wharf Handrails – Project Update

1. EXECUTIVE SUMMARY

To provide a verbal update to the Raglan Community Board on the Raglan Wharf Handrails project.

2. RECOMMENDATION

THAT the update from the **General Manager Service Delivery** be received.

3. ATTACHMENTS

- N/A

Open Meeting

To	Raglan Community Board
From	General Manager Customer Support
Date	31 July 2018
Prepared by	Craig Birkett Monitoring Team Leader
Chief Executive Approved	Y
Reference #	GOV0507
Report Title	Feedback regarding changes to parking restrictions

I. EXECUTIVE SUMMARY

The community board has undertaken workshops and received feedback from the community on proposals to change the parking restrictions in Raglan. There is general support for the proposed changes to the parking schedules of the Waikato District Council Public Places Bylaw identified in Attachment 1 and 2. However the Raglan Sports Fishing Club (the club) have indicated that they do not support the implementation of time restrictions for those parks adjacent to the board walk at the wharf. The club has stated that this area is frequently used by members for parking with boat trailers and they have requested that time limits are not imposed for this parking area.

As part of the consultation that was undertaken, feedback was obtained from a meeting of the Chamber of Commerce. This has been analysed and considered and the majority of the feedback was regarding matters outside the scope of the schedules of the bylaw. The suggestions that were within the scope of the bylaw were for more loading zones and more 120 minute parking spaces in the CBD. There is a new loading zone for Wallis Street identified in Map 3. The meeting was attended by Cr Lisa Thomson, Chair Bob McCloud and Craig Birkett.

In order to progress the proposed changes to the bylaw schedules a recommendation is being sought from the Community Board to determine its support for the changes identified in Attachment 1 and 2.

2. RECOMMENDATION

THAT the report from the Group Manager Customer Support be received;

AND THAT the community board supports the recommended changes to the Bylaw;

3. BACKGROUND

Council is able to amend the schedules of the Public Places Bylaw 2016 by resolution. The schedules of the bylaw establish what parking restrictions are in place for the towns within the District. Currently there are parking restrictions that apply to Raglan, Ngaruawahia and Huntly. Prior to undertaking a change to a schedule of the bylaw feedback is normally sought from the community board.

The Community Board has received a report regarding potential changes to the Public Places Bylaw schedule for parking on 12 June 2018. The Community Board considered the proposed changes at a workshop on the 10 April 2018. It has received feedback at its board meeting on 12 June 2018 and at a community workshop on the 17 July 2018. A presentation was also made at the chamber of commerce breakfast on the 19 July 2018.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

Feedback from the workshops and meetings relating to the proposed bylaw schedule changes has identified that there is concern about introducing time limit parking at all car parking spaces near the wharf. The Raglan Sportfishing Club has attended the workshops and were present that the Chamber of Commerce meeting, representatives of the club have expressed their view that the carparks adjacent to the boardwalk area at the wharf should not have any time limit restrictions. There has also been some concern raised about the ability of people attending charters or trips to find longer term parking near the wharf.

The chamber of commerce meeting discussed a range of issues associated with parking in Raglan and its surrounds. However specific feedback relating to the proposed schedule changes included requests for a loading zone on Wallis Street and Wainui Road. There has been a loading zone added on Wallis Street however there is not an ability to add a loading zone on Wainui Road without a reduction in carparks. There was also a suggestion for more 120 minute parking in the central business area. Additional 120 minute parking has been introduced outside the community house however in order to ensure that there is a turnover of parking in the central business area 60 minute parking is recommended. There was support from those present for Cliff Street becoming a one way street.

4.2 OPTIONS

A: Support the proposed changes.

The proposed changes will be identified to Council and it will be reported that they have the support of the community board.

B: Request further changes

The community board may identify further changes to the bylaw and include them as part of their recommendation. This could include removing the time restriction on the area adjacent to the boardwalk or other areas.

C: Do not support the proposed changes.

The proposed changes will be reported to Council and it will be identified that they do not have the support of the community board.

5. CONSIDERATION

5.1 FINANCIAL

There will be a need to put in place additional signage where time limit restrictions area put in place and remark some locations. The cost associated with undertaking this will be met from existing budgets.

5.2 LEGAL

The Public Places Bylaw 2016 identifies that changes to the schedule can be made by resolution of Council.

6. CONCLUSION

Changes to the schedule of the bylaw have been suggested by members of the community and the community board. The community board has considered the proposed changes and engaged with stakeholders in Raglan. Prior to putting the suggested changes before Council a recommendation is being sought from the community board on its support for the changes to the schedule.

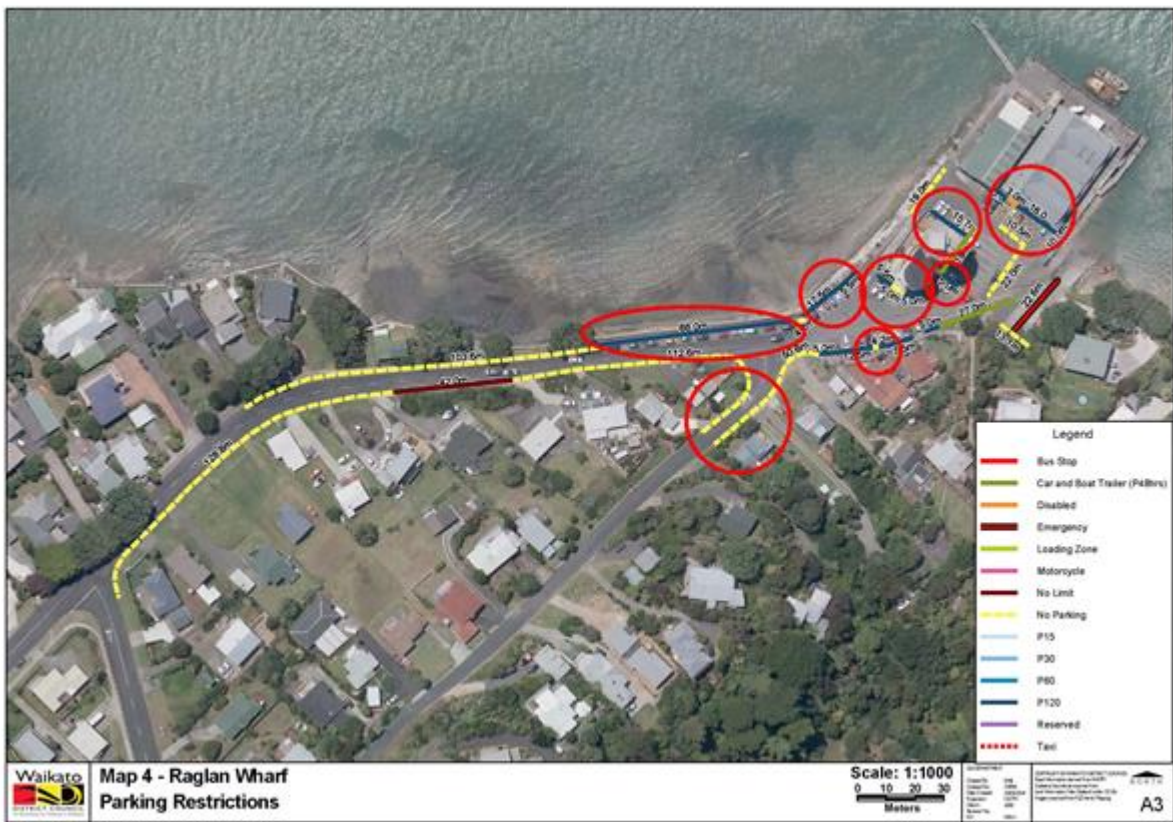
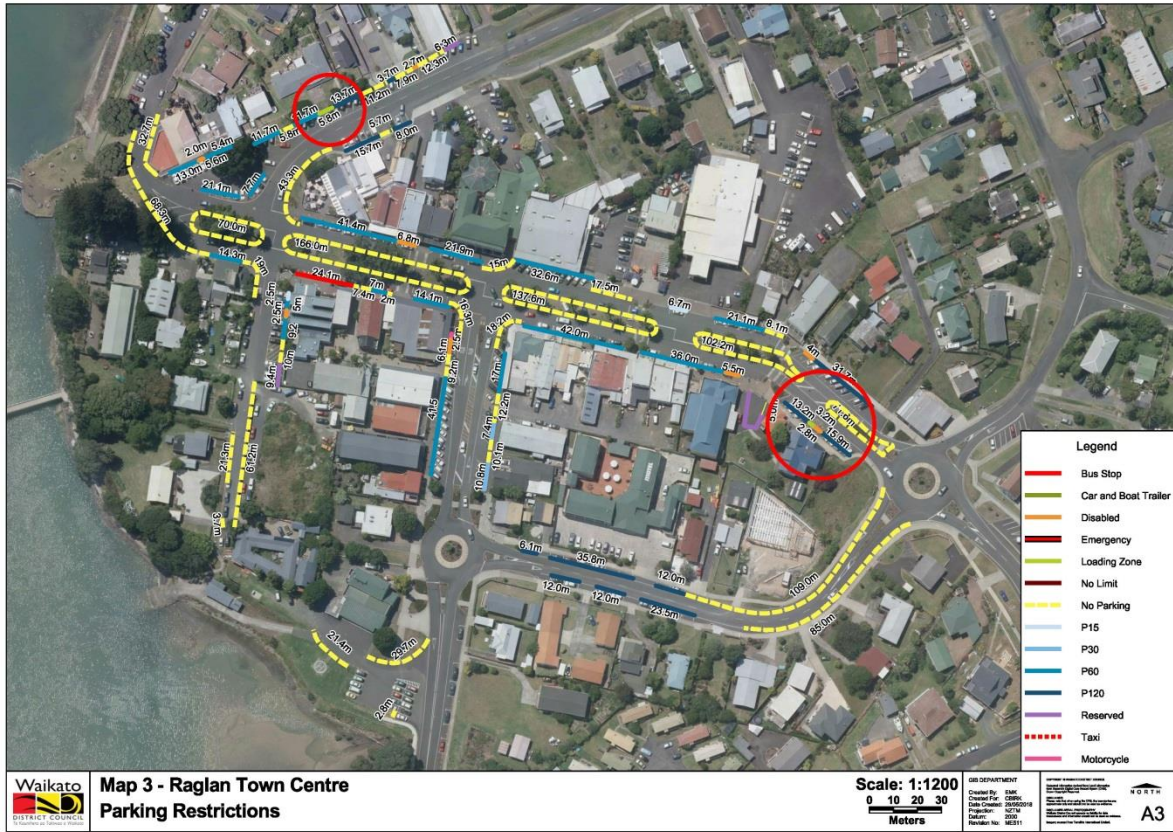
The recommendation of the Community Board will be identified in a report to Council regarding the suggested changes to the schedule of the bylaw.

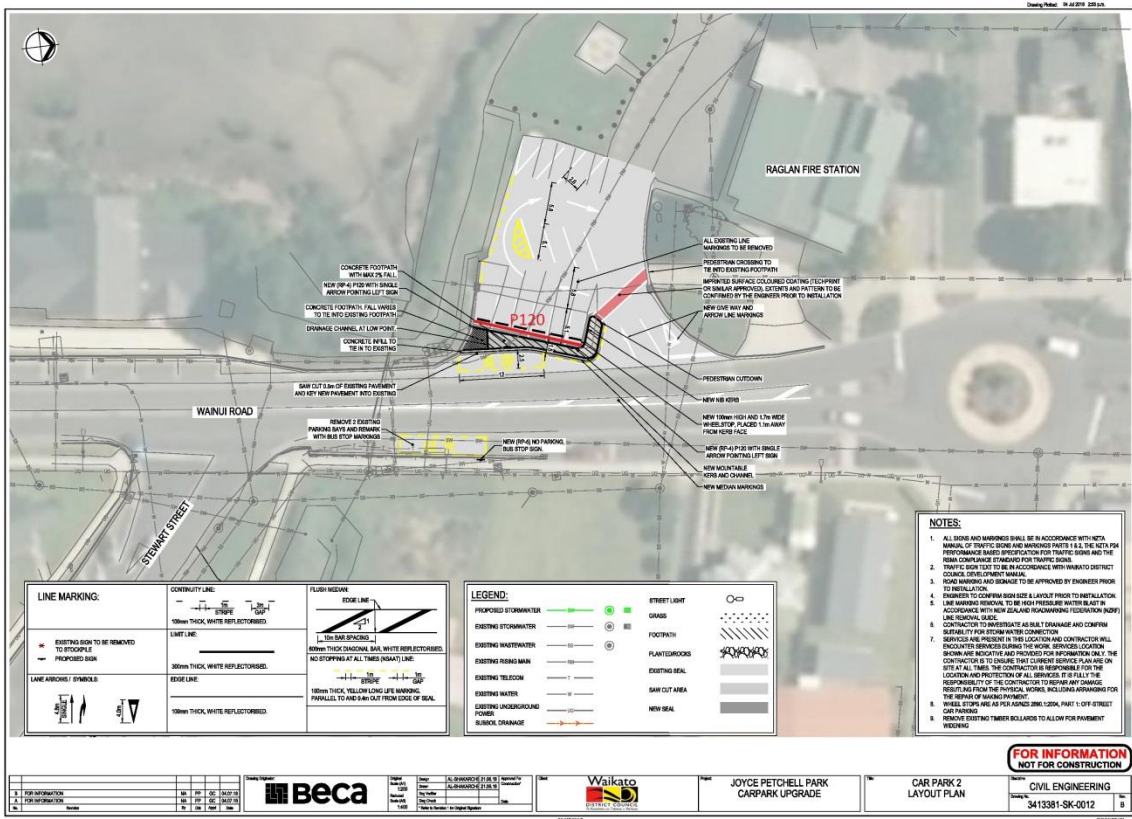
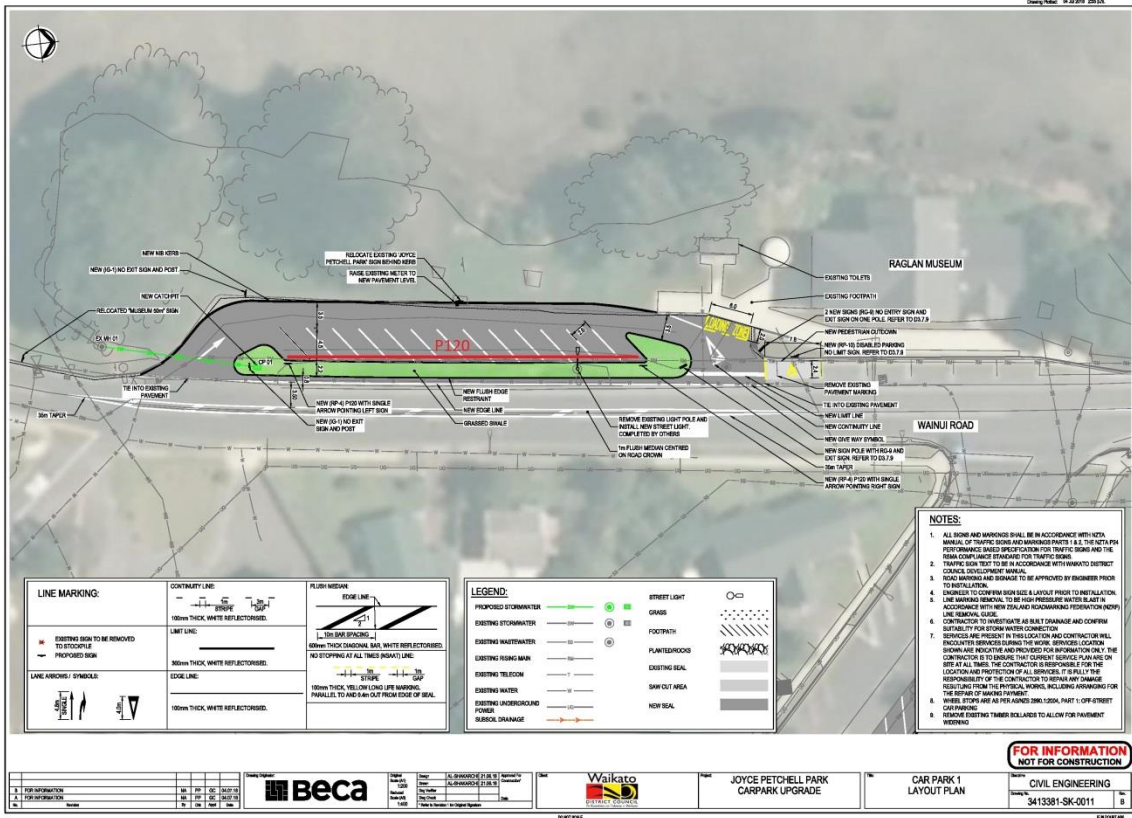
7. ATTACHMENTS

Attachment 1: Copy of Schedule 1 Parking Maps with mark up showing areas of change and introduction of parking restrictions at Joyce Petchel Reserve.

Attachment 2: Copy of Schedule 2 of the Public Places Bylaw identifying inclusion of Cliff Street.

Attachment I





Attachment 2

Schedule 2 One-Way Street Restrictions

Pursuant to the Land Transport Act 1998 and the Local Government Act 2002 **Council Hereby Declares** the following streets to be one-way streets, in that any vehicle may only travel in the specified direction for that street.

Type of Restriction

The following portions of roads are hereby constituted one-way streets and no person may travel upon them in a direction other than that indicated by traffic signs and Maps.

Applicable to

All vehicles

Specified Area/Road

Huntly Shand Lane, in a northerly direction from Station Place to the northern end of the Permit Only parking area shown on Map I.

Shand Lane in a northerly direction from the northern side of Mine Square (BNZ Plaza) its intersection with Main Street.

Venna Fry Lane in a northerly direction from Garden Place to Main Street.

Cliff Street in a northerly direction from Bow Street to Wallis Street

Open Meeting

To	Raglan Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	20 June 2018
Prepared by	Rose Gray Council Support Manager
Chief Executive Approved	Y
Reference #	GOV0507 / 1971377
Report Title	Safety Railings on Wainui Bridge

1. EXECUTIVE SUMMARY

Raglan Community Board has expressed concern that there is no protection between pedestrians and vehicles on Wainui Bridge.

Gareth Bellamy, Road Safety Engineer will be in attendance at the August Board meeting to discuss this with the Board.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received.

3. ATTACHMENTS

NIL

Open Meeting

To	Raglan Community Board
From	Ian Cathcart General Manager Service Delivery
Date	24 July 2018
Prepared by	Gareth Bellamy Road Safety Engineer
Reference #	RCB2018
Report Title	Speed Limit Bylaw Changes 2018

I. EXECUTIVE SUMMARY

This report is to advise the Board that Gareth Bellamy, Road Safety Engineer or Jeannette Underwood, Consultant from GHD, will be in attendance at the meeting to provide an update on the Speed Limit Bylaw Changes 2018.

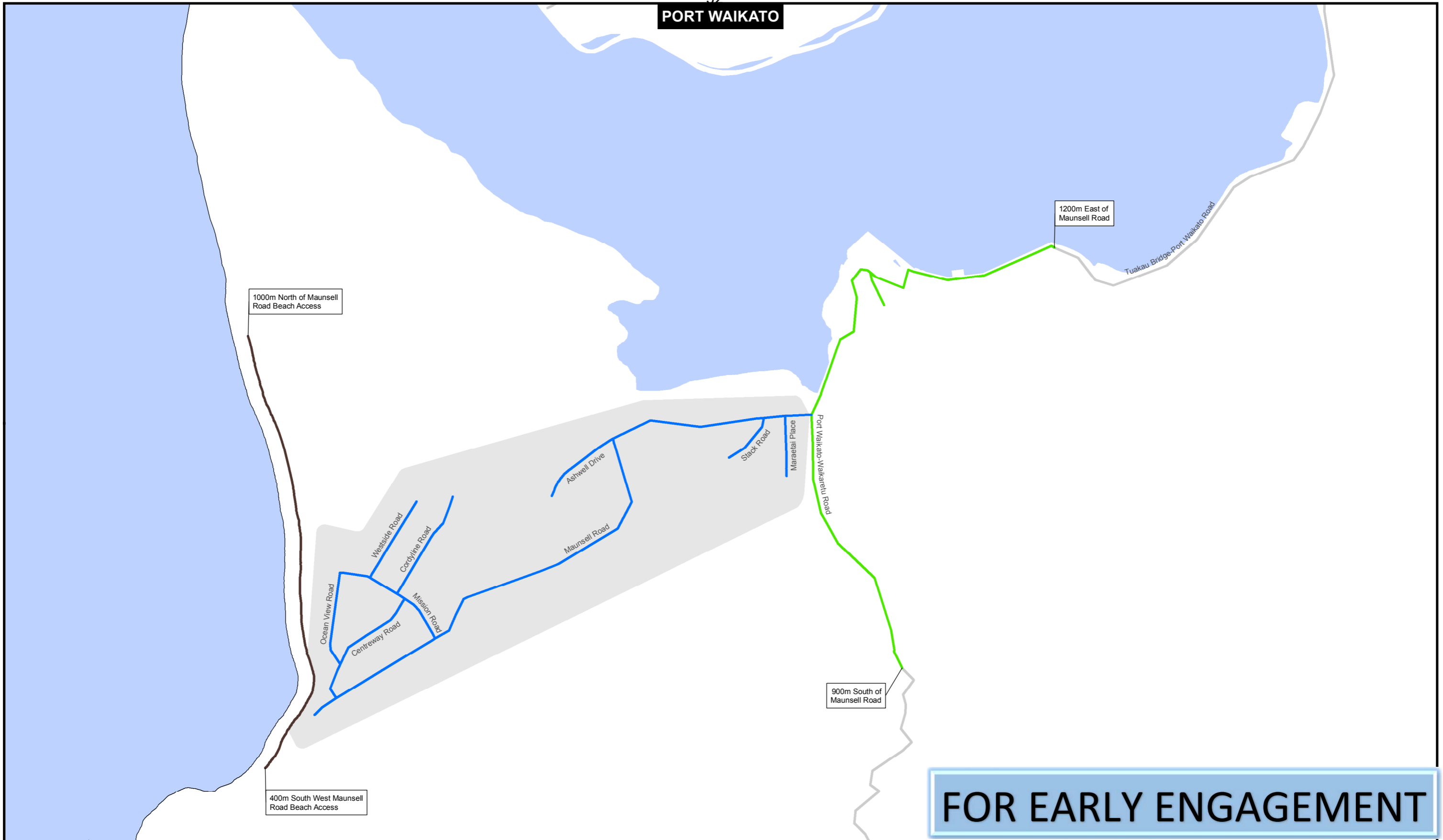
Staff are seeking early engagement feedback on the draft schedule (maps) for the 2018 proposed amendments to the Waikato District Council Speed Limit Bylaw 2011. Please note formal approval is not required at this stage, this is early engagement and the maps are subject to change following feedback received.

2. RECOMMENDATION

THAT the report from the General Manager Service Delivery be received.

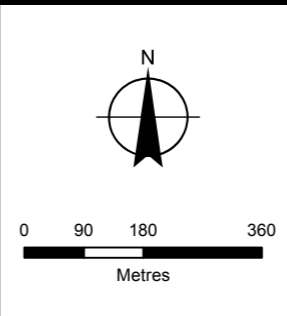
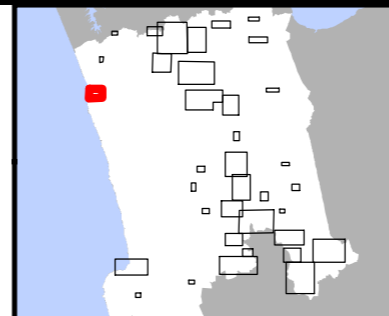
3. ATTACHMENTS

Maps



FOR EARLY ENGAGEMENT

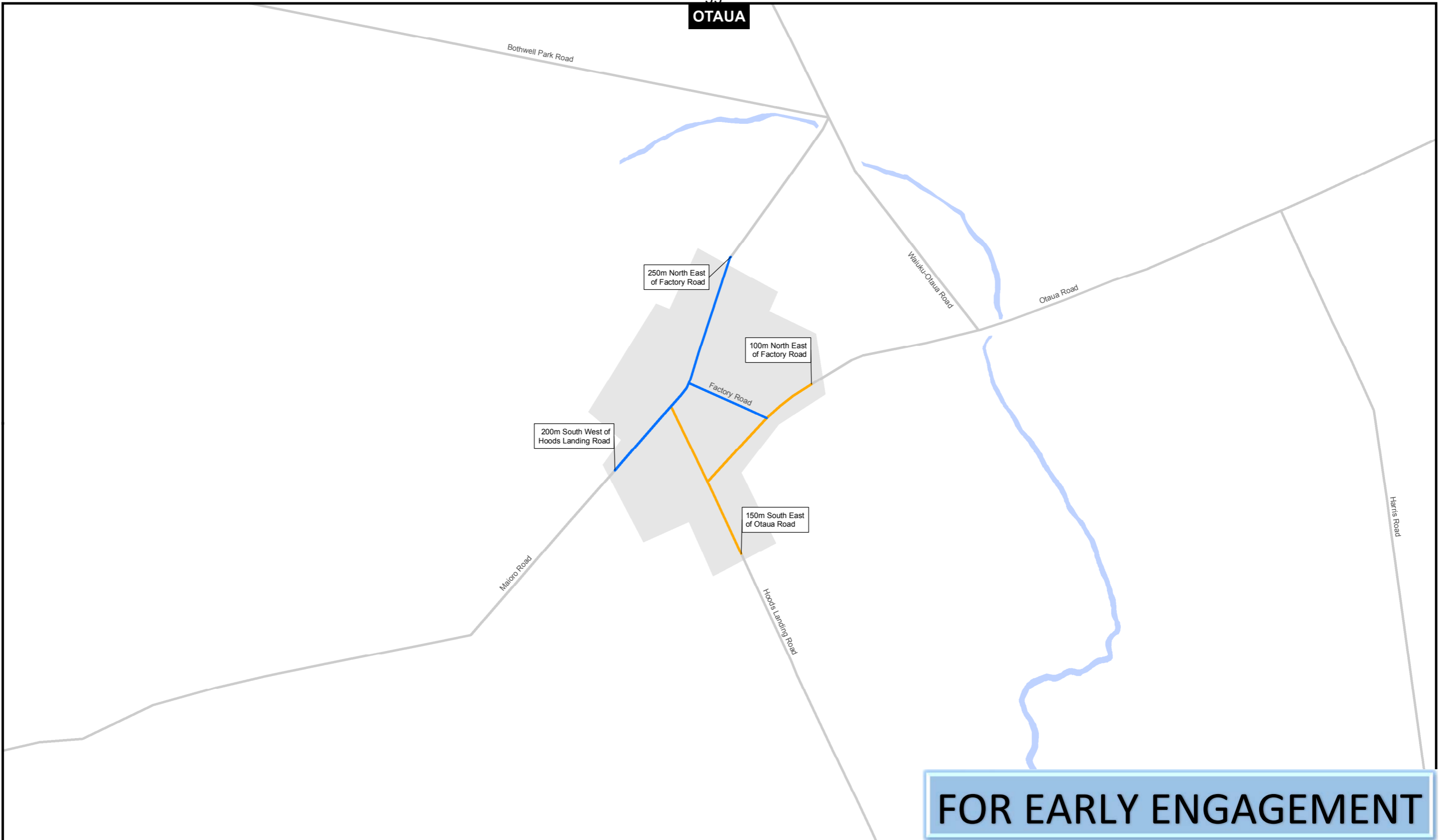
- LEGEND**
- Study area
 - Extent of area declared to be urban traffic area pursuant to Waikato District Council Bylaw
 - Water
 - Existing speed**
 - Road declared to be 20km/h speed limit pursuant to Waikato District Council bylaw
 - Road declared to be 50km/h speed limit pursuant to Waikato District Council bylaw
 - Road declared to be 60km/h speed limit pursuant to Waikato District Council bylaw
 - 100km/h speed limit



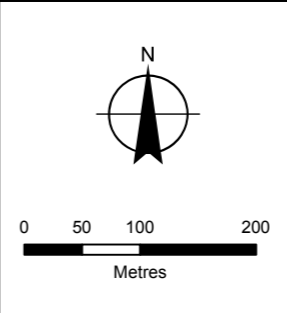
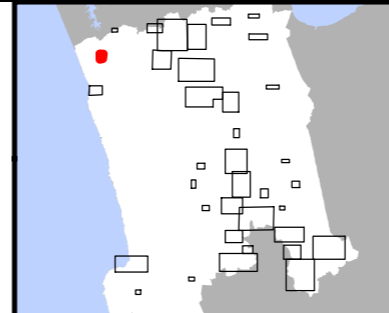
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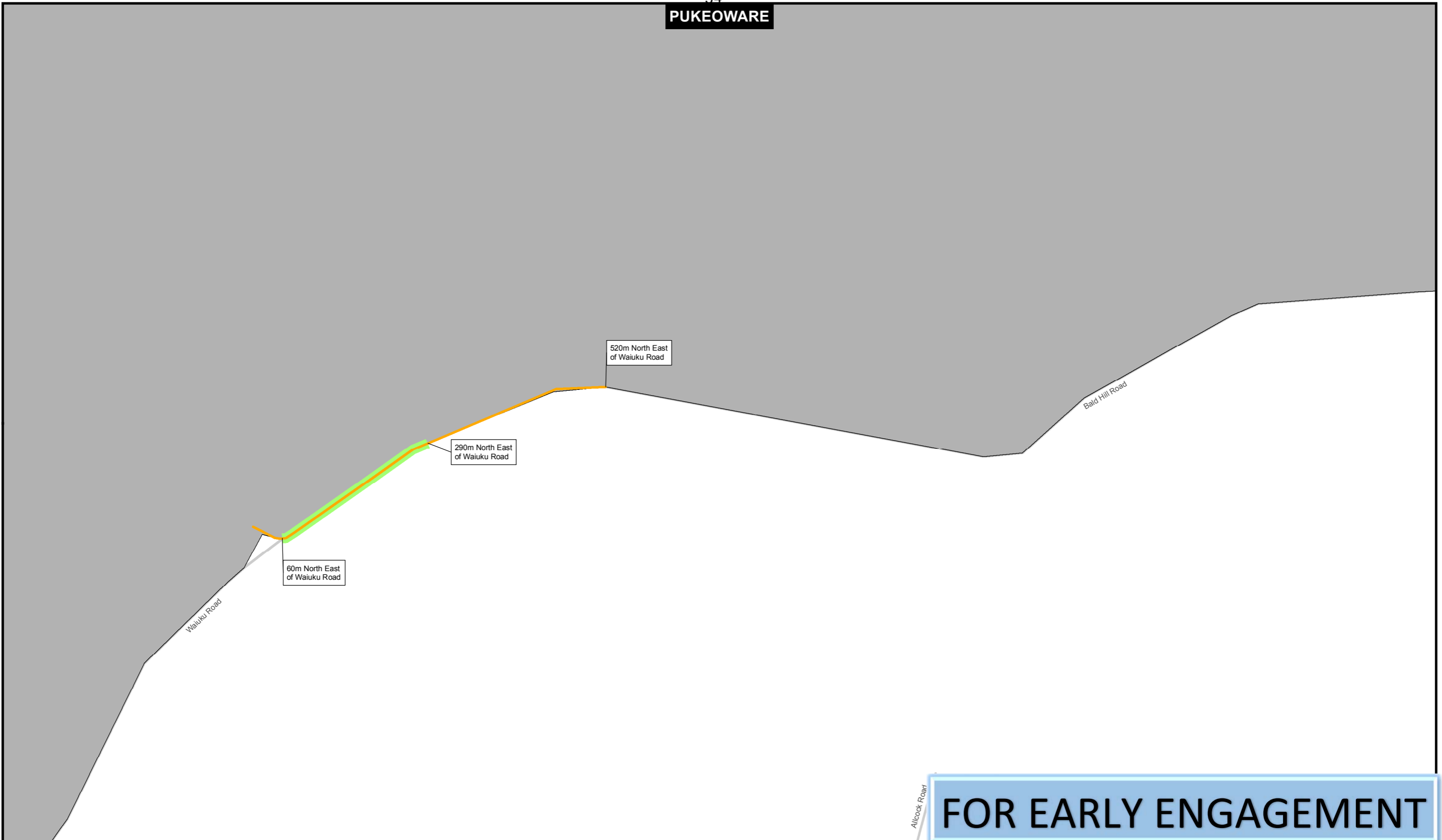
- LEGEND**
- Study area
 - Extent of area declared to be urban traffic area pursuant to Waikato District Council Bylaw
 - Water
 - Existing speed**
 - Road declared to be 50km/h speed limit pursuant to Waikato District Council bylaw
 - Road declared to be 70km/h speed limit pursuant to Waikato District Council bylaw
 - 100km/h speed limit



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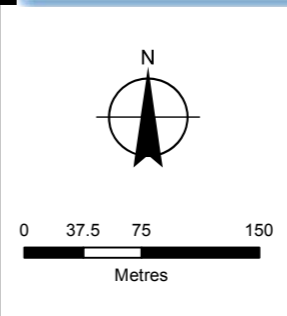
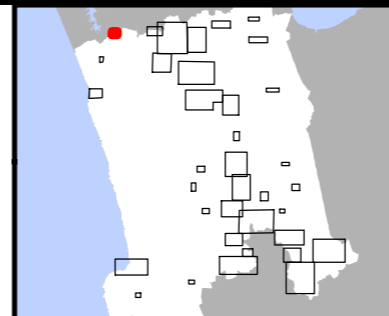




FOR EARLY ENGAGEMENT

LEGEND

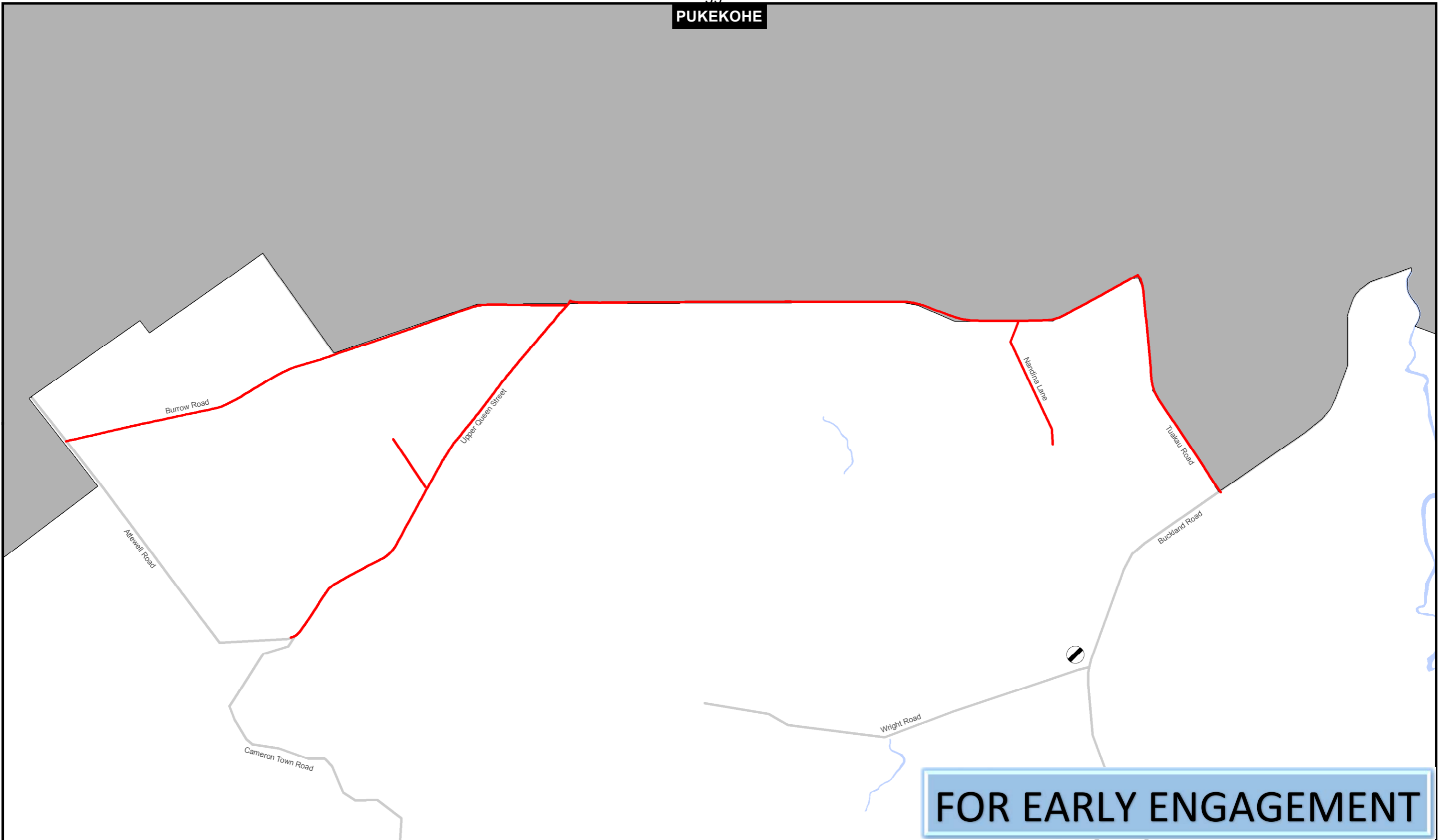
- Study area
- Existing speed**
- Road declared to be 70km/h speed limit pursuant to Waikato District Council bylaw
- Road declared to be 40km/h speed limit in school zone pursuant to Waikato District Council bylaw
- 100km/h speed limit










**Waikato District
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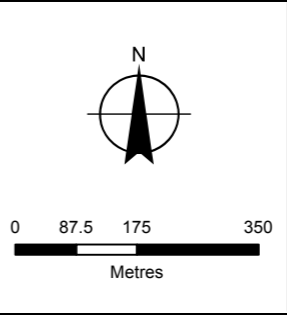
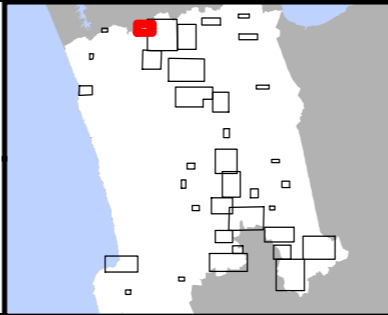
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- LEGEND**
-  Study area
 -  Derestriction sign
 -  Water
 - Existing speed**
 -  Road declared to be 80km/h speed limit pursuant to Waikato District Council bylaw
 -  100km/h speed limit
 -  Speed Bylaw SH
 -  Under construction

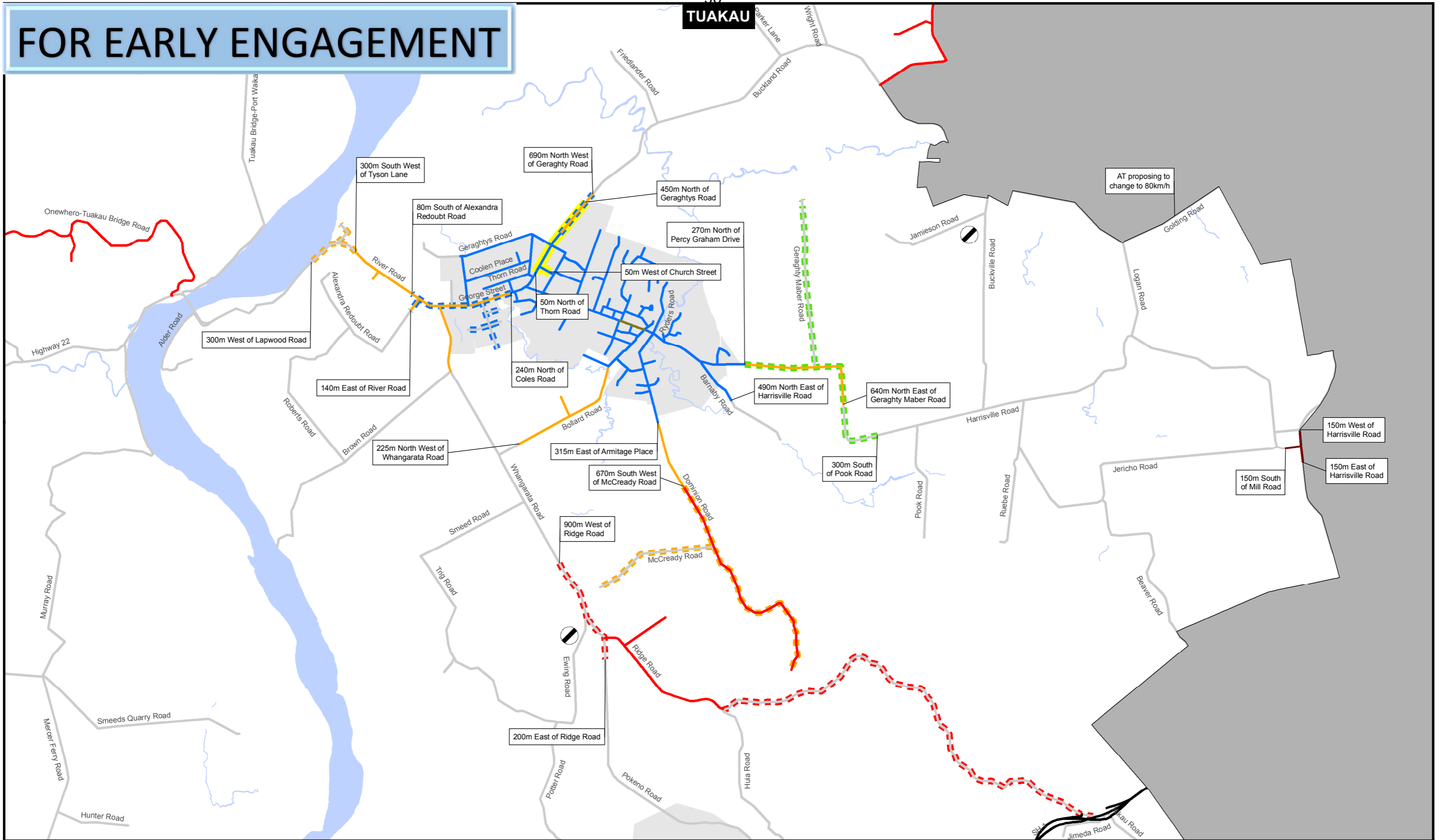


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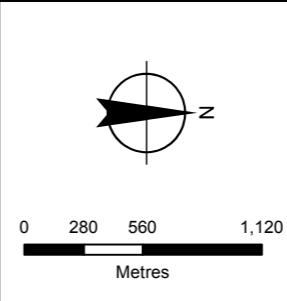
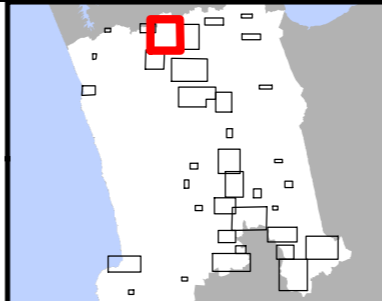
FOR EARLY ENGAGEMENT



LEGEND

- Study area
- Derestriction sign
- Extent of area declared to be urban traffic area pursuant to Waikato District Council Bylaw
- Water
- Existing speed**
- Road declared to be 40km/h speed limit pursuant to Waikato District Council bylaw
- Road declared to be 50km/h speed limit pursuant to Waikato District Council bylaw
- Road declared to be 70km/h speed limit pursuant to Waikato District Council bylaw
- Rural intersection activated warning zones declared to be 70km/h pursuant to Waikato District Council bylaw

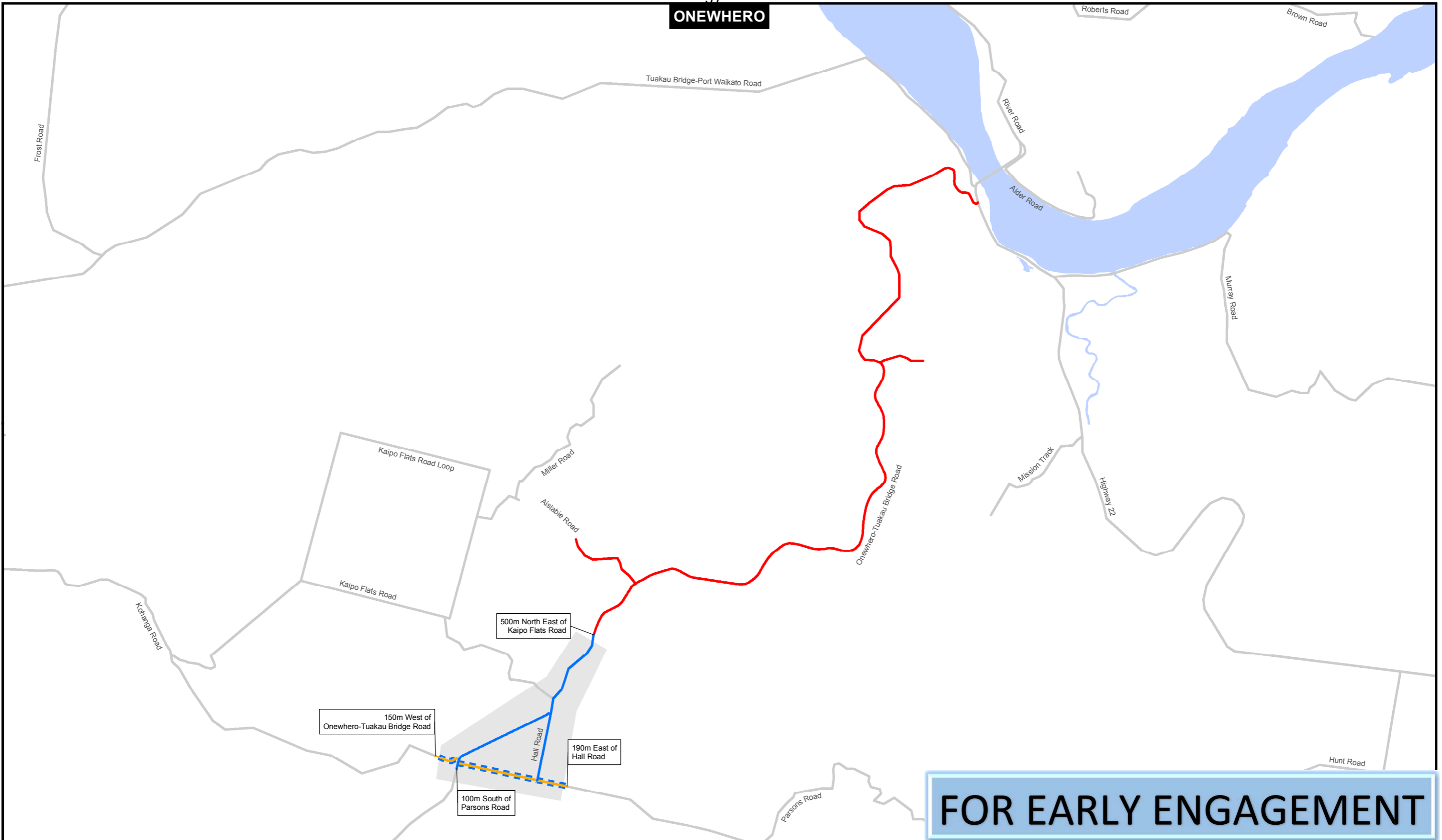
- Road declared to be 80km/h speed limit pursuant to Waikato District Council bylaw
- 100km/h speed limit
- Speed Bylaw SH
- Under construction
- Proposed speed**
- Road proposed to have 50km/h speed limit (2018)
- Road proposed to have 60km/h speed limit (2018)
- Road proposed to have 70km/h speed limit (2018)
- Road proposed to have 80km/h speed limit (2018)
- Road proposed to be 40km/h speed limit in school zone



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LEGEND

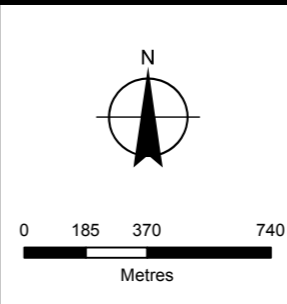
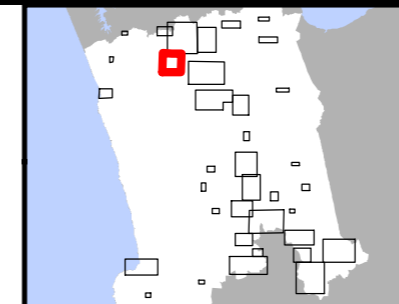
- Study area
- Extent of area declared to be urban traffic area pursuant to Waikato District Council Bylaw
- Water

Existing speed

- Road declared to be 50km/h speed limit pursuant to Waikato District Council bylaw
- Road declared to be 70km/h speed limit pursuant to Waikato District Council bylaw
- Road declared to be 80km/h speed limit pursuant to Waikato District Council bylaw
- 100km/h speed limit
- Speed Bylaw SH
- Under construction

Proposed speed

- Road proposed to have 50km/h speed limit (2018)

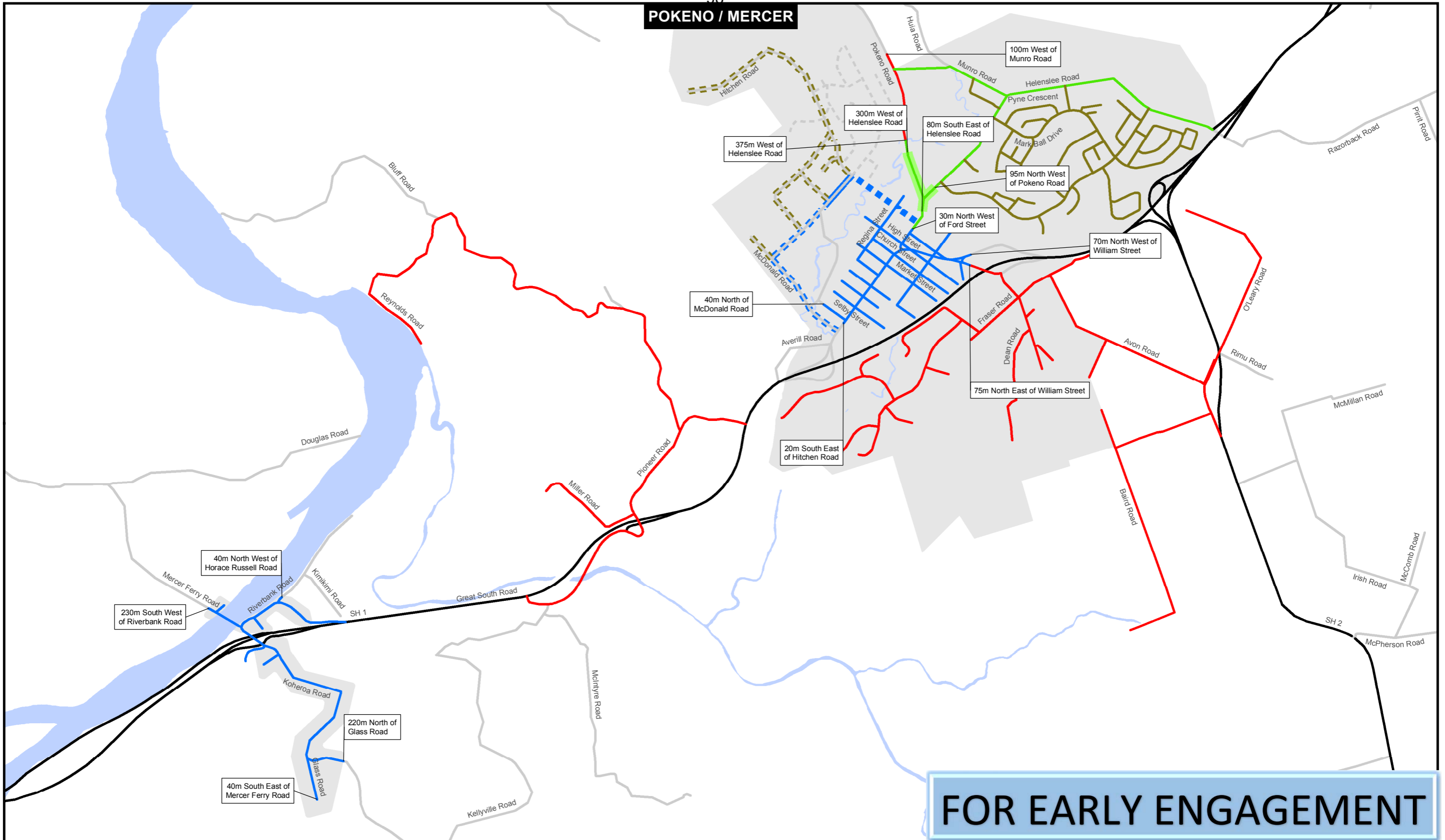


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POKENO / MERCER

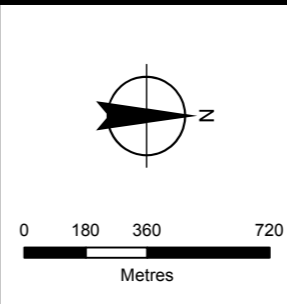
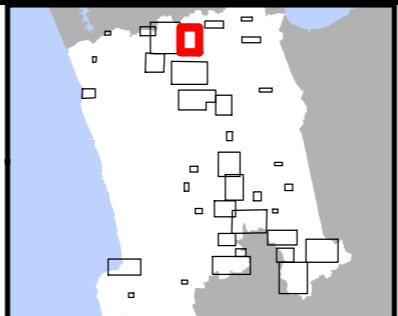


FOR EARLY ENGAGEMENT

LEGEND

- Study area
- Extent of area declared to be urban traffic area pursuant to Waikato District Council Bylaw
- Water
- Existing speed**
 - Road declared to be 40km/h speed limit pursuant to Waikato District Council bylaw
 - Road declared to be 50km/h speed limit pursuant to Waikato District Council bylaw
 - Road declared to be 60km/h speed limit pursuant to Waikato District Council bylaw
 - Road declared to be 80km/h speed limit pursuant to Waikato District Council bylaw
 - Road declared to be 40km/h speed limit in school zone pursuant to Waikato District Council bylaw
 - 100km/h speed limit

- Speed Bylaw SH
- Under construction
- Proposed speed**
 - Road proposed to have 40km/h speed limit (2018)
 - Road proposed to have 50km/h speed limit (2018)

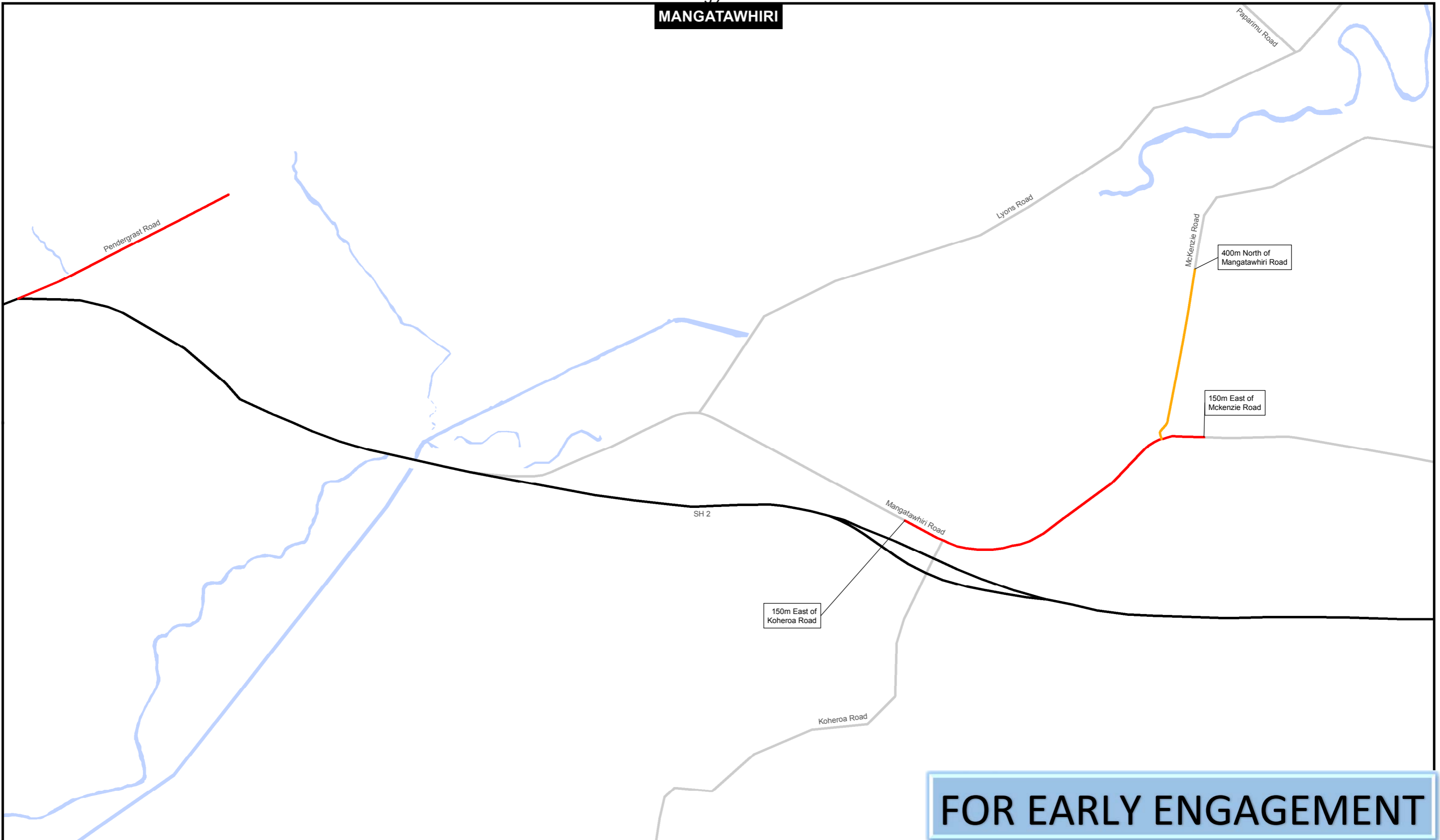


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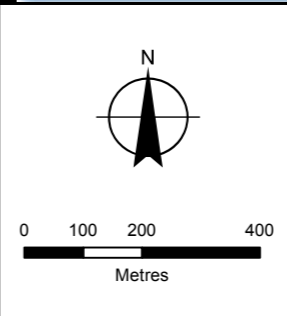
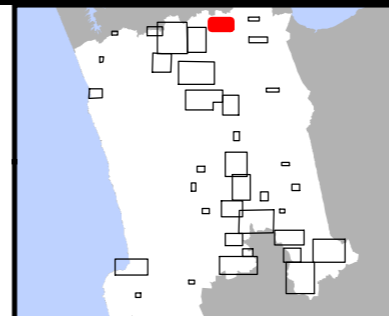
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MANGATAWHIRI



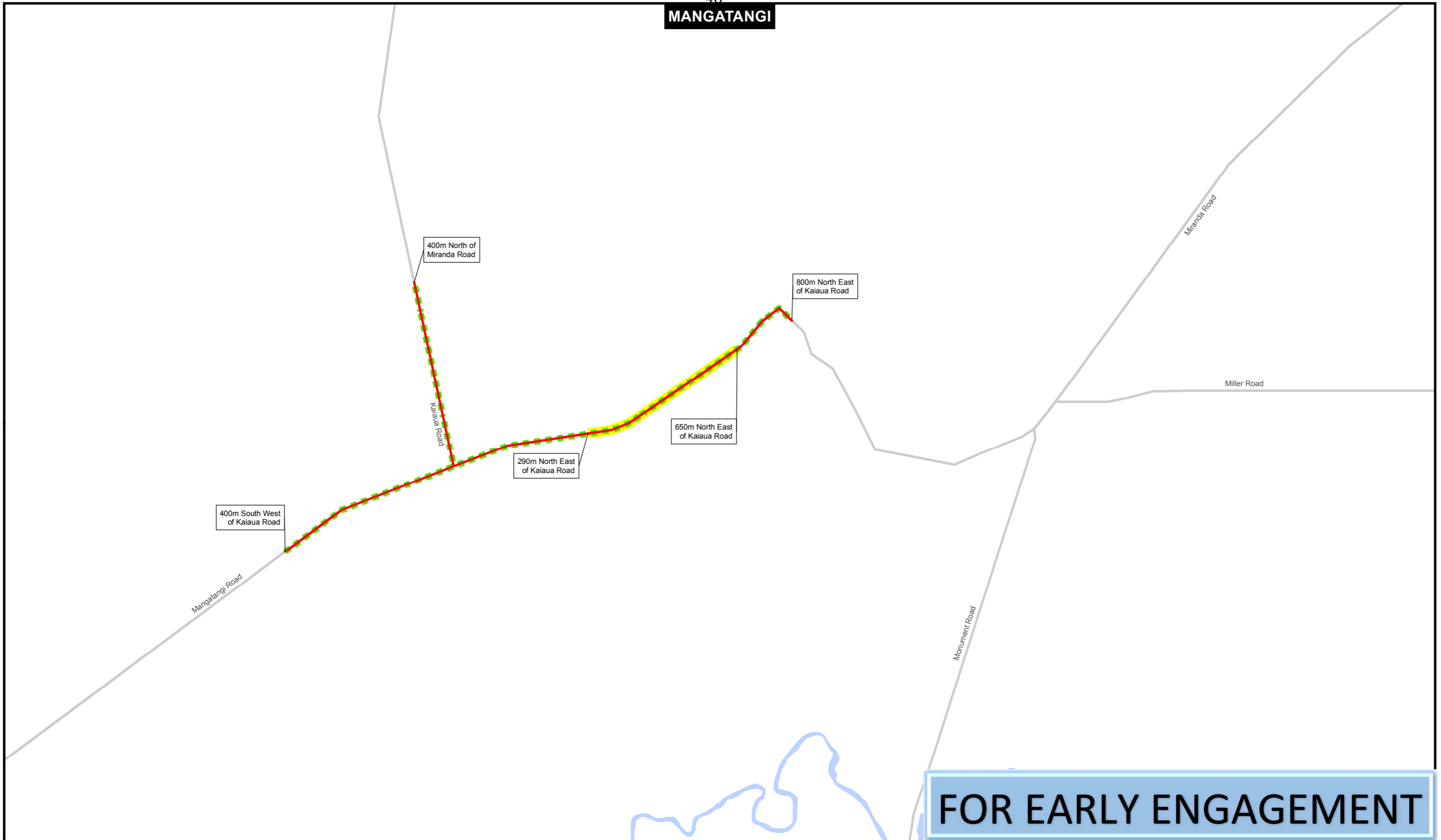
- LEGEND**
- Study area
 - Water
 - Existing speed**
 - Road declared to be 70km/h speed limit pursuant to Waikato District Council bylaw
 - Road declared to be 80km/h speed limit pursuant to Waikato District Council bylaw
 - 100km/h speed limit
 - Speed Bylaw SH
 - Under construction



**Waikato District
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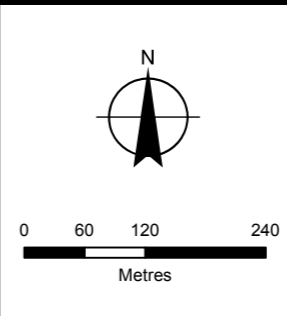
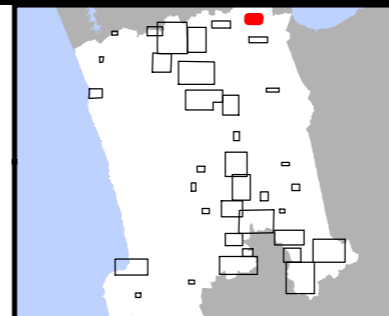
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LEGEND

- Study area
- Water
- Existing speed**
 - Road declared to be 80km/h speed limit pursuant to Waikato District Council bylaw
 - 100km/h speed limit
 - Speed Bylaw SH
- Proposed speed**
 - Road proposed to have 60km/h speed limit (2018)
 - Road proposed to be 40km/h speed limit in school zone



**Waikato District
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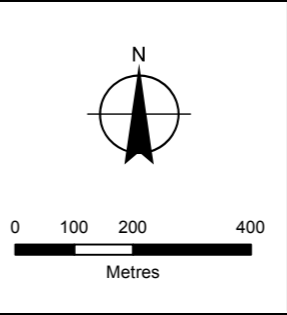
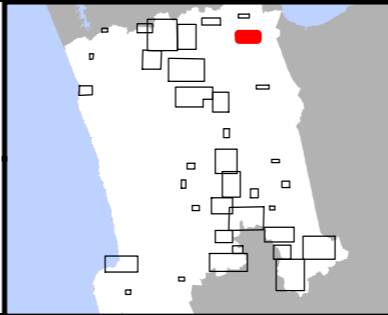
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- LEGEND**
- Study area
 - Water
 - Existing speed**
 - Road declared to be 70km/h speed limit pursuant to Waikato District Council bylaw
 - 100km/h speed limit
 - Speed Bylaw SH
 - Under construction

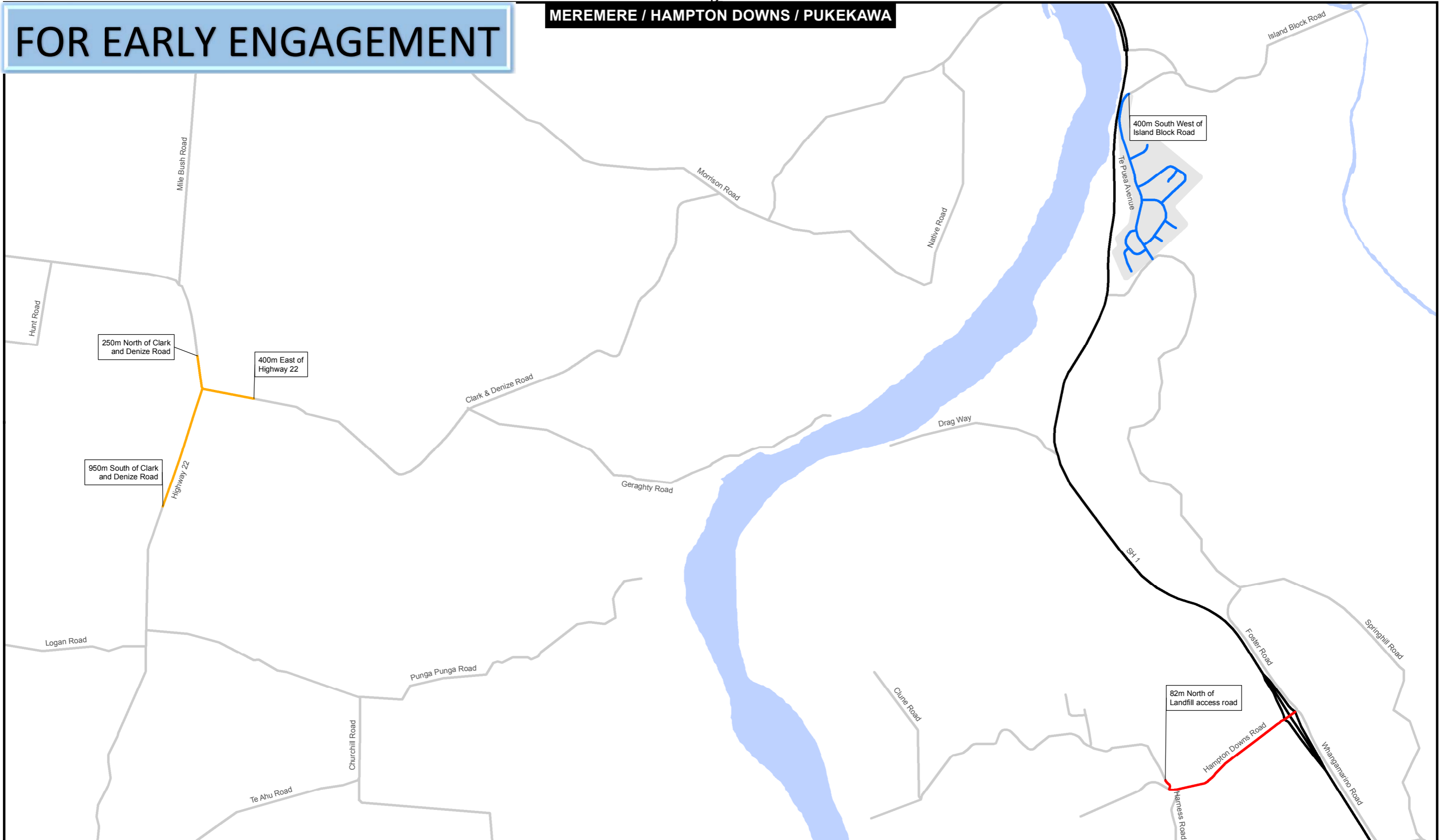


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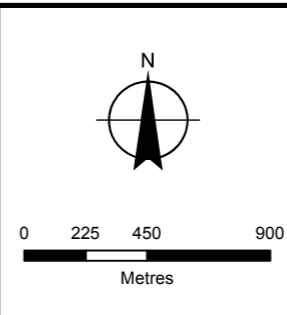
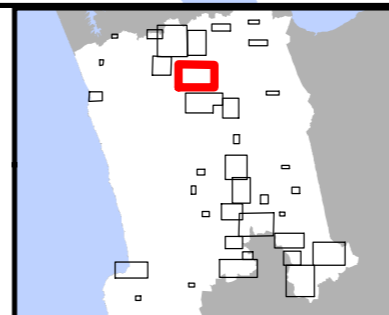


FOR EARLY ENGAGEMENT



LEGEND

- Study area
- Extent of area declared to be urban traffic area pursuant to Waikato District Council Bylaw
- Water
- Existing speed**
- Road declared to be 50km/h speed limit pursuant to Waikato District Council bylaw
- Road declared to be 70km/h speed limit pursuant to Waikato District Council bylaw
- Road declared to be 80km/h speed limit pursuant to Waikato District Council bylaw
- 100km/h speed limit
- Speed Bylaw SH
- Under construction

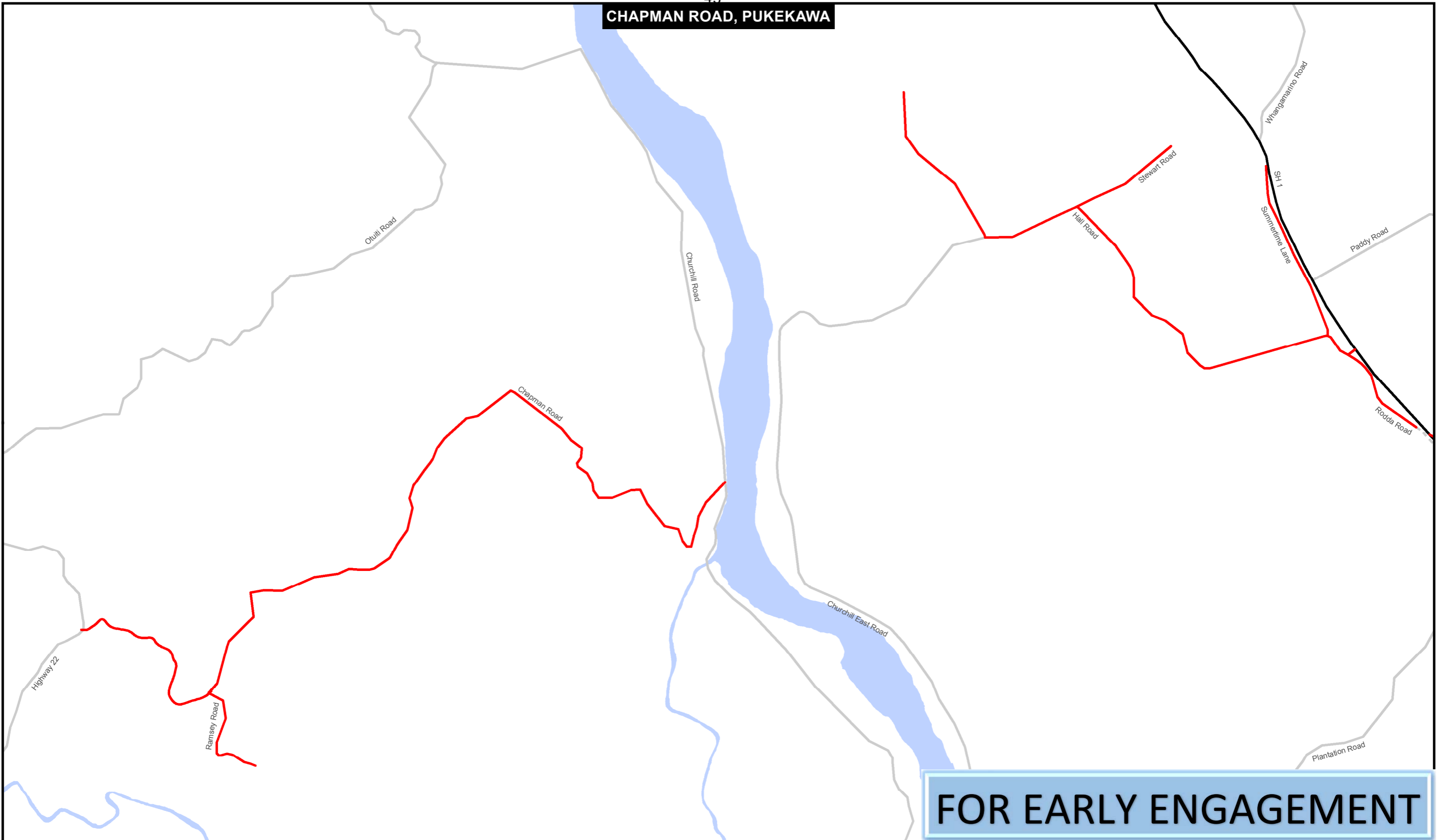


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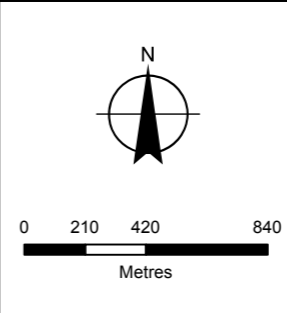
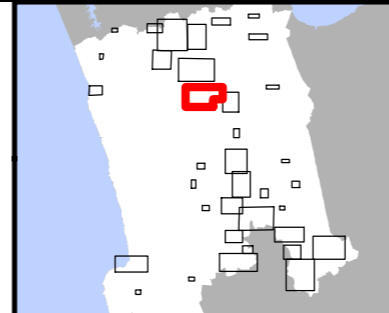
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CHAPMAN ROAD, PUKEKAWA



- LEGEND**
- Study area
 - Water
 - Existing speed**
 - Road declared to be 80km/h speed limit pursuant to Waikato District Council bylaw
 - 100km/h speed limit
 - Speed Bylaw SH
 - Under construction

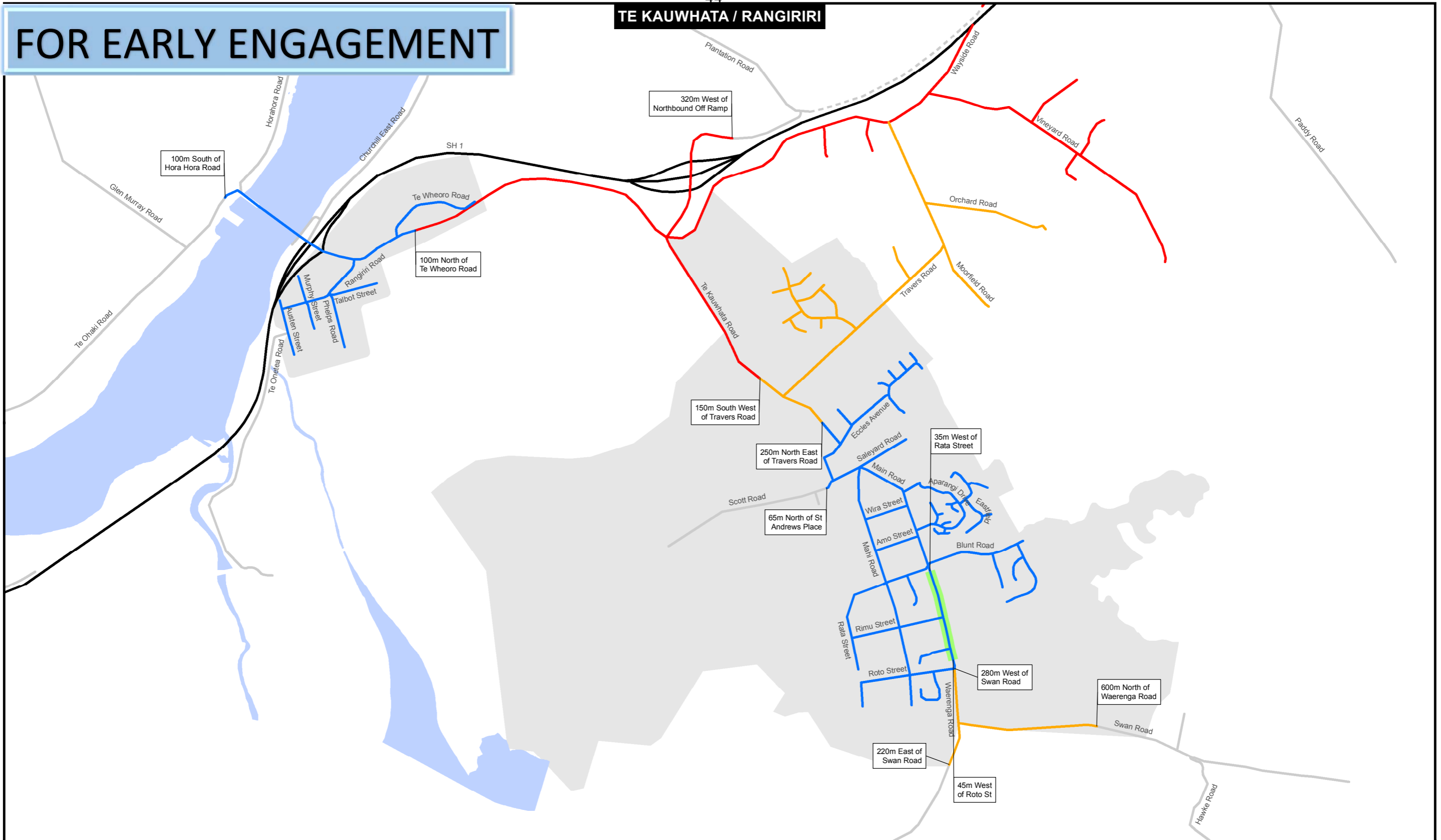


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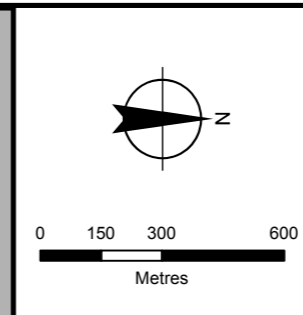
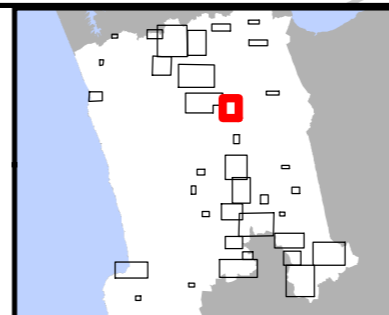


FOR EARLY ENGAGEMENT



LEGEND

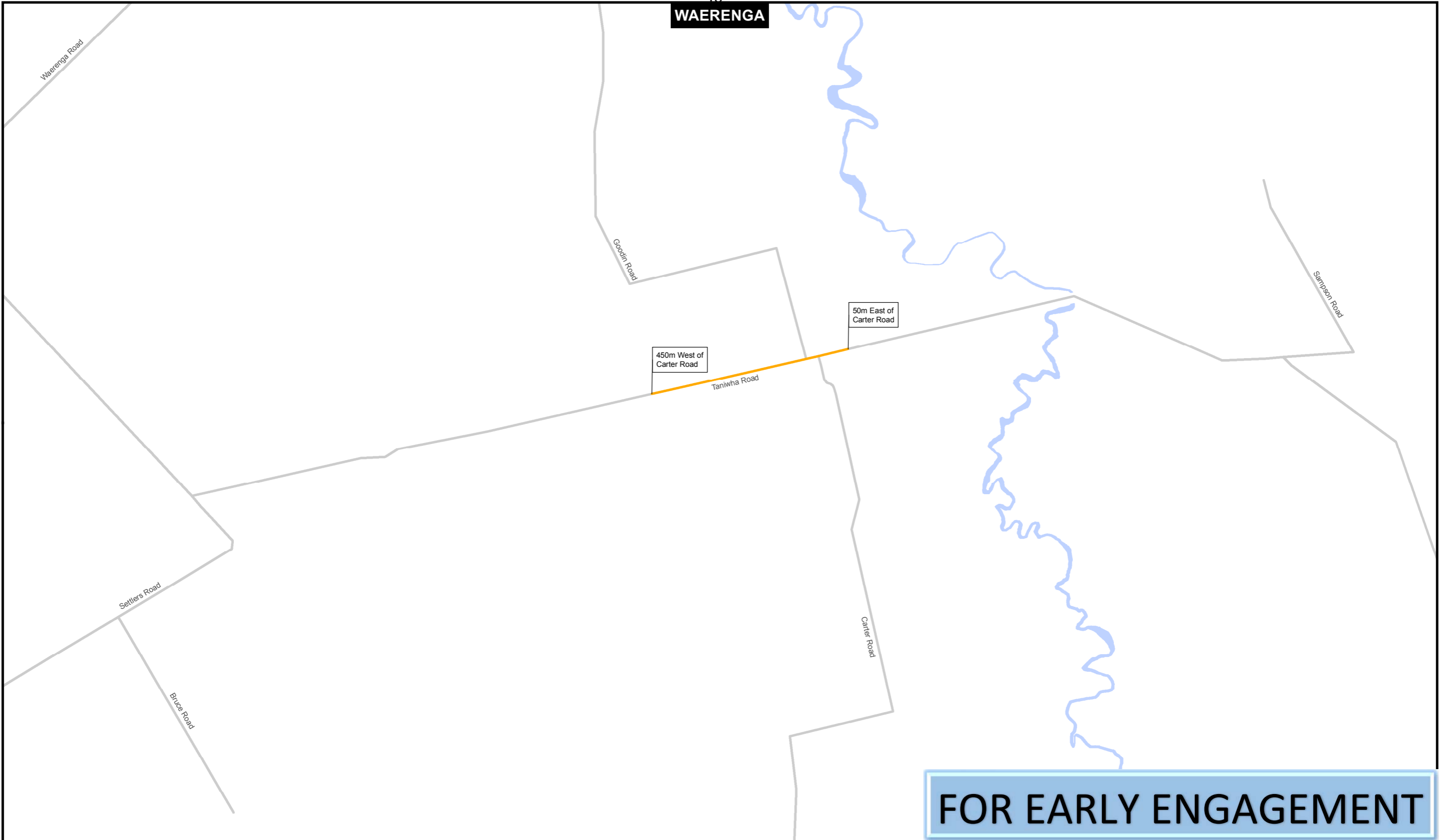
- Study area
- Extent of area declared to be urban traffic area pursuant to Waikato District Council Bylaw
- Water
- Existing speed**
- Road declared to be 50km/h speed limit pursuant to Waikato District Council bylaw
- Road declared to be 70km/h speed limit pursuant to Waikato District Council bylaw
- Road declared to be 80km/h speed limit pursuant to Waikato District Council bylaw
- Road declared to be 40km/h speed limit in school zone pursuant to Waikato District Council bylaw
- 100km/h speed limit
- Speed Bylaw SH
- Under construction



**Waikato District
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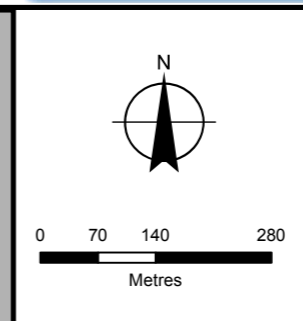
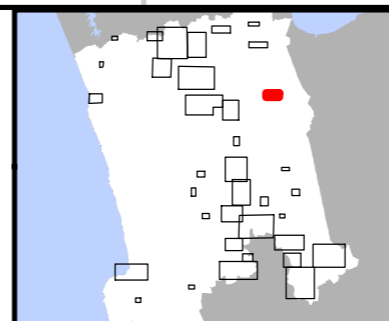
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FOR EARLY ENGAGEMENT

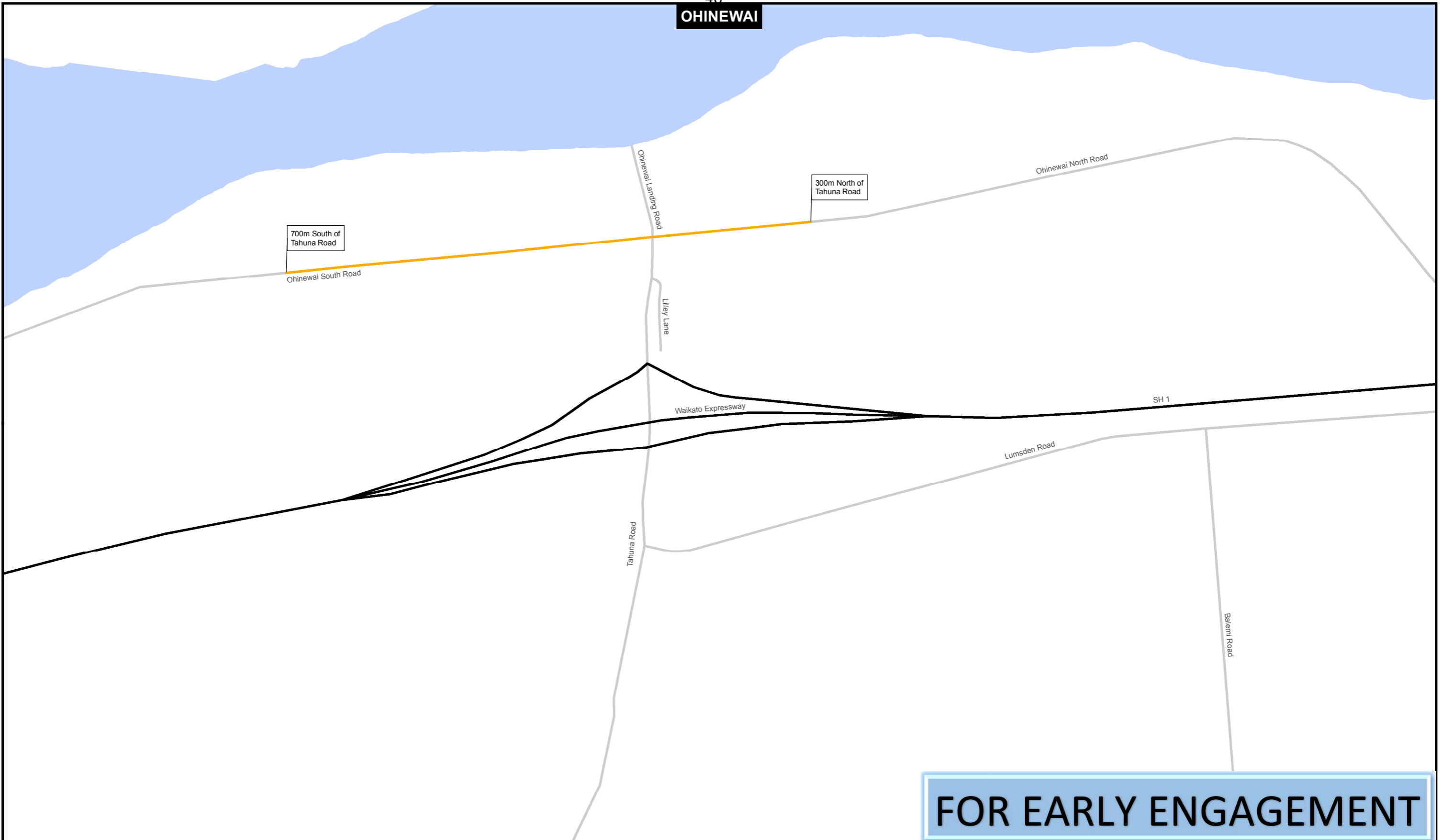
- LEGEND**
- Study area
 - Water
 - Existing speed**
 - Road declared to be 70km/h speed limit pursuant to Waikato District Council bylaw
 - 100km/h speed limit
 - Speed Bylaw SH



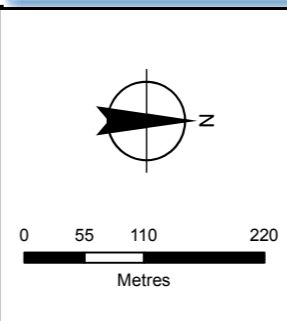
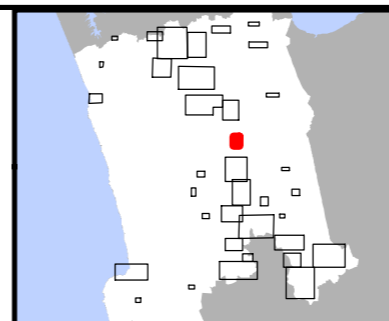
**Waikato District
Speed Limit Bylaw 2011
Proposed Amendments
2018**

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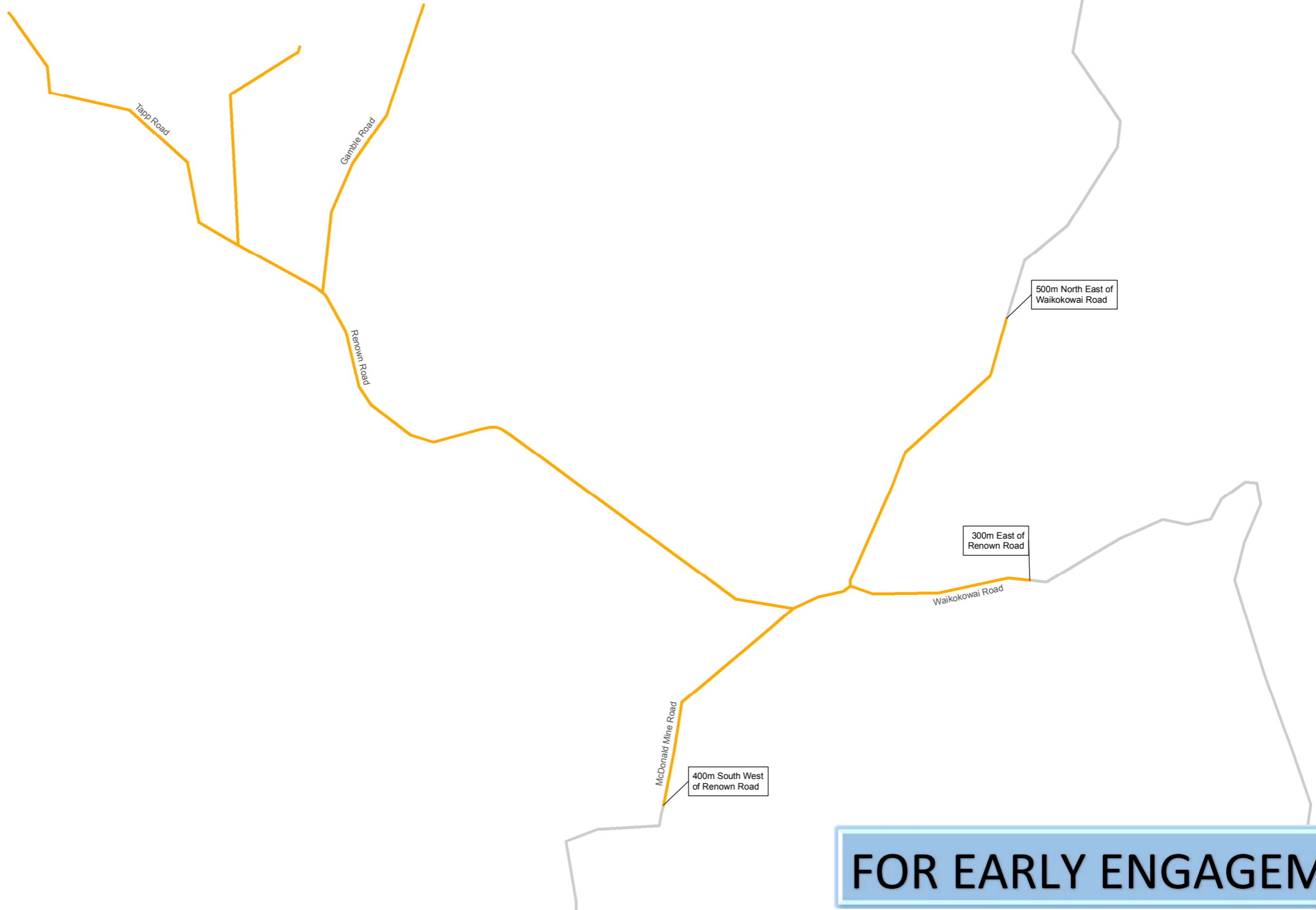
- LEGEND**
- Study area
 - Water
 - Existing speed**
 - Road declared to be 70km/h speed limit pursuant to Waikato District Council bylaw
 - 100km/h speed limit
 - Speed Bylaw SH
 - Under construction



**Waikato District
Speed Limit Bylaw 2011
Proposed Amendments
2018**

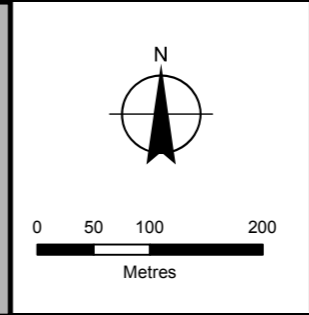
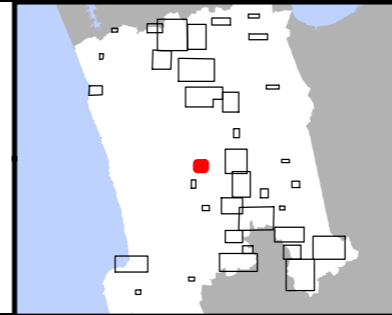
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FOR EARLY ENGAGEMENT

- LEGEND**
- Study area
 - Existing speed**
 - Road declared to be 70km/h speed limit pursuant to Waikato District Council bylaw
 - 100km/h speed limit
 - Speed Bylaw SH
 - Under construction

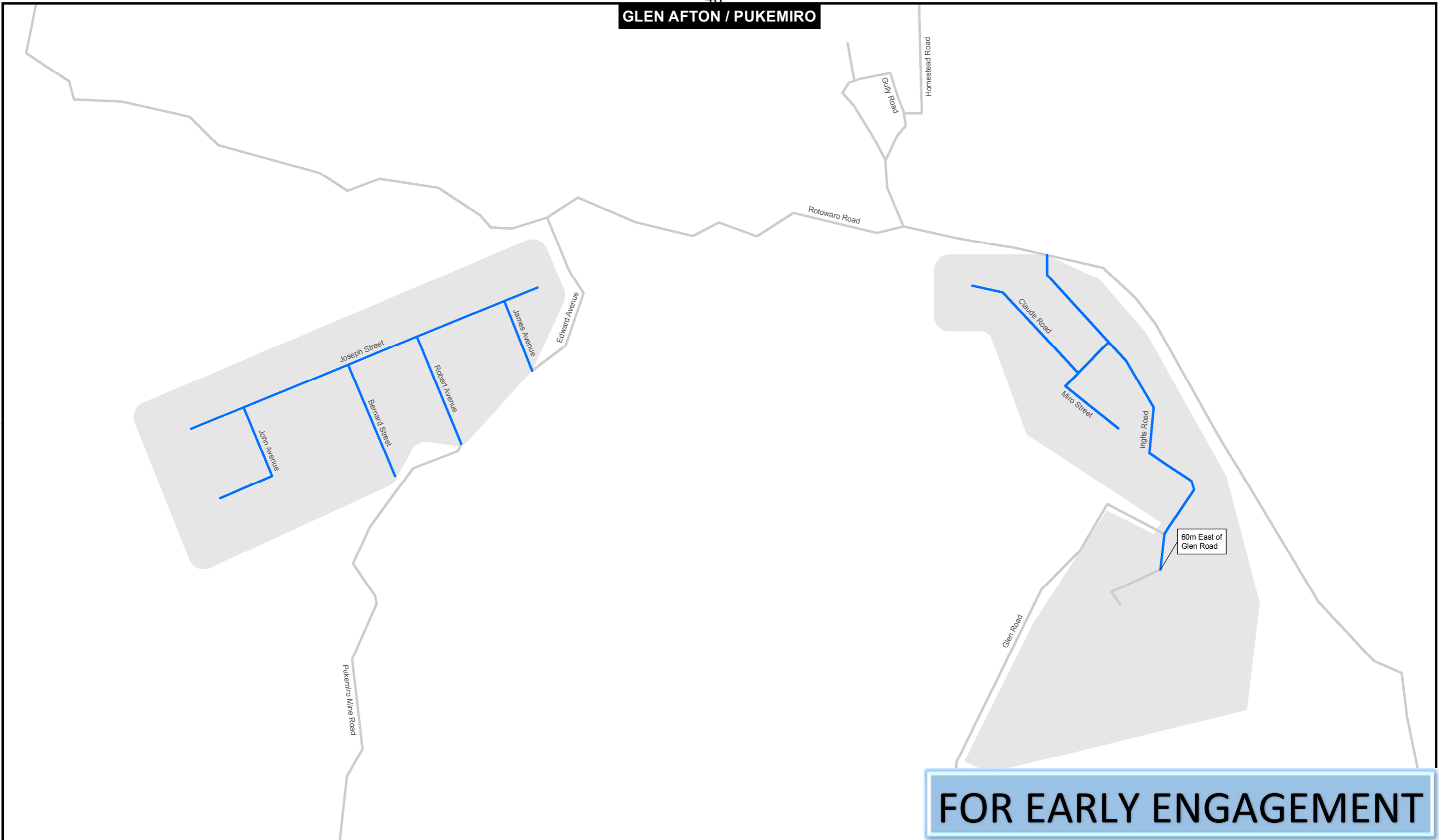


**Waikato District
Speed Limit Bylaw 2011
Proposed Amendments
2018**

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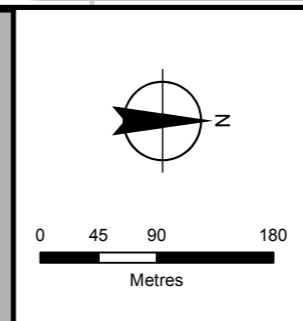
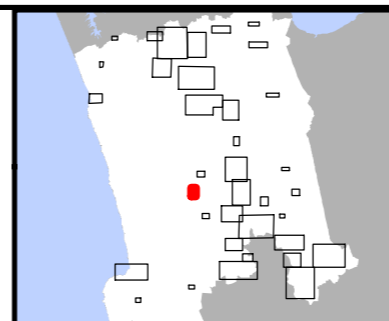


GLEN AFTON / PUKEMIRO



FOR EARLY ENGAGEMENT

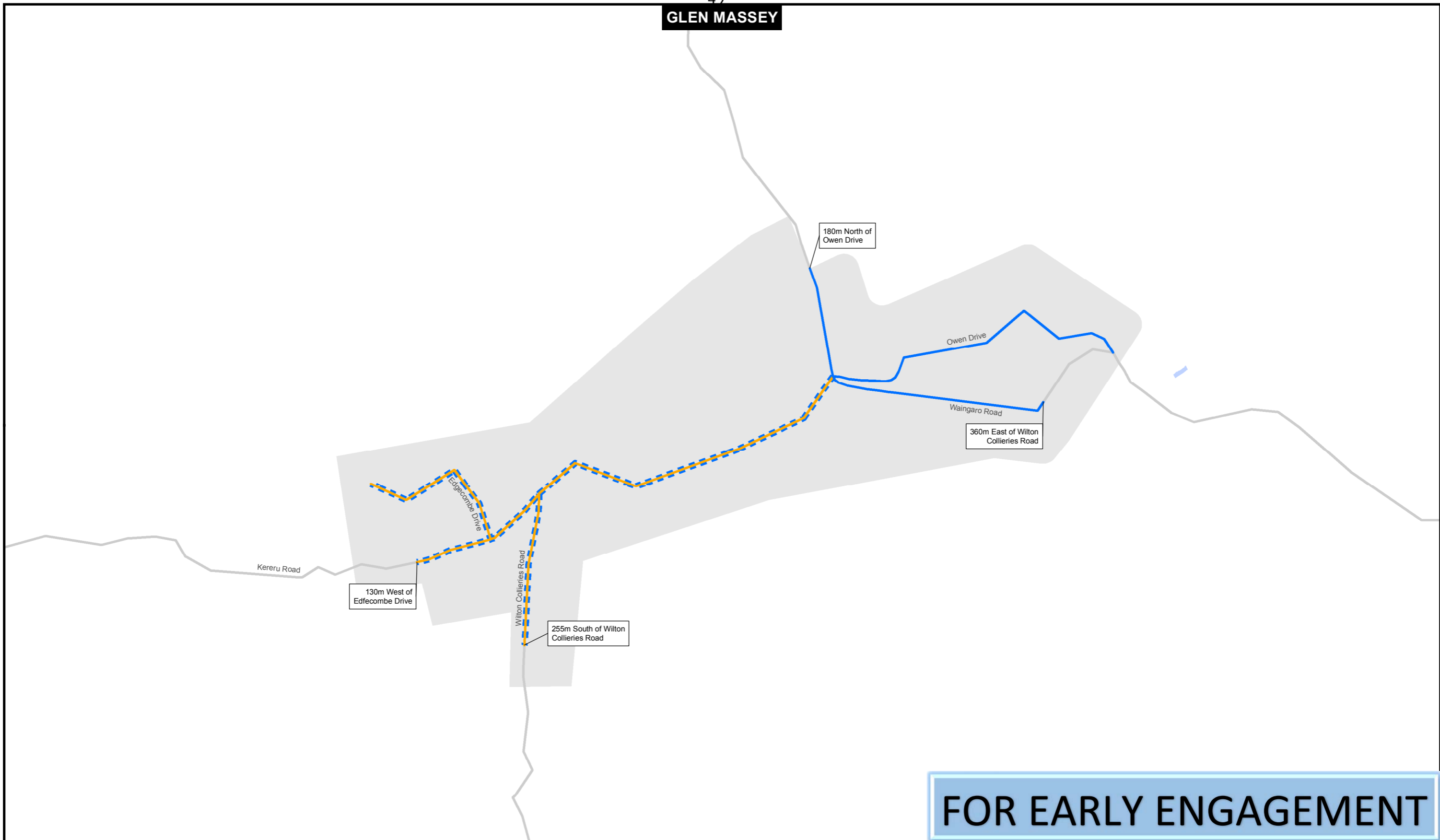
- LEGEND**
- Study area
 - Extent of area declared to be urban traffic area pursuant to Waikato District Council Bylaw
 - Existing speed**
 - Road declared to be 50km/h speed limit pursuant to Waikato District Council bylaw
 - 100km/h speed limit
 - Speed Bylaw SH



**Waikato District
Speed Limit Bylaw 2011
Proposed Amendments
2018**

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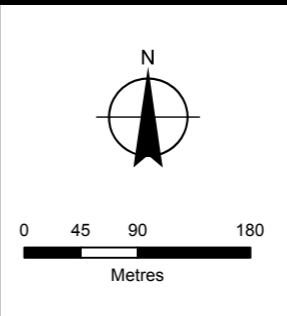
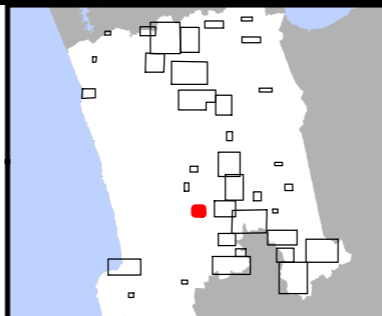




FOR EARLY ENGAGEMENT

LEGEND

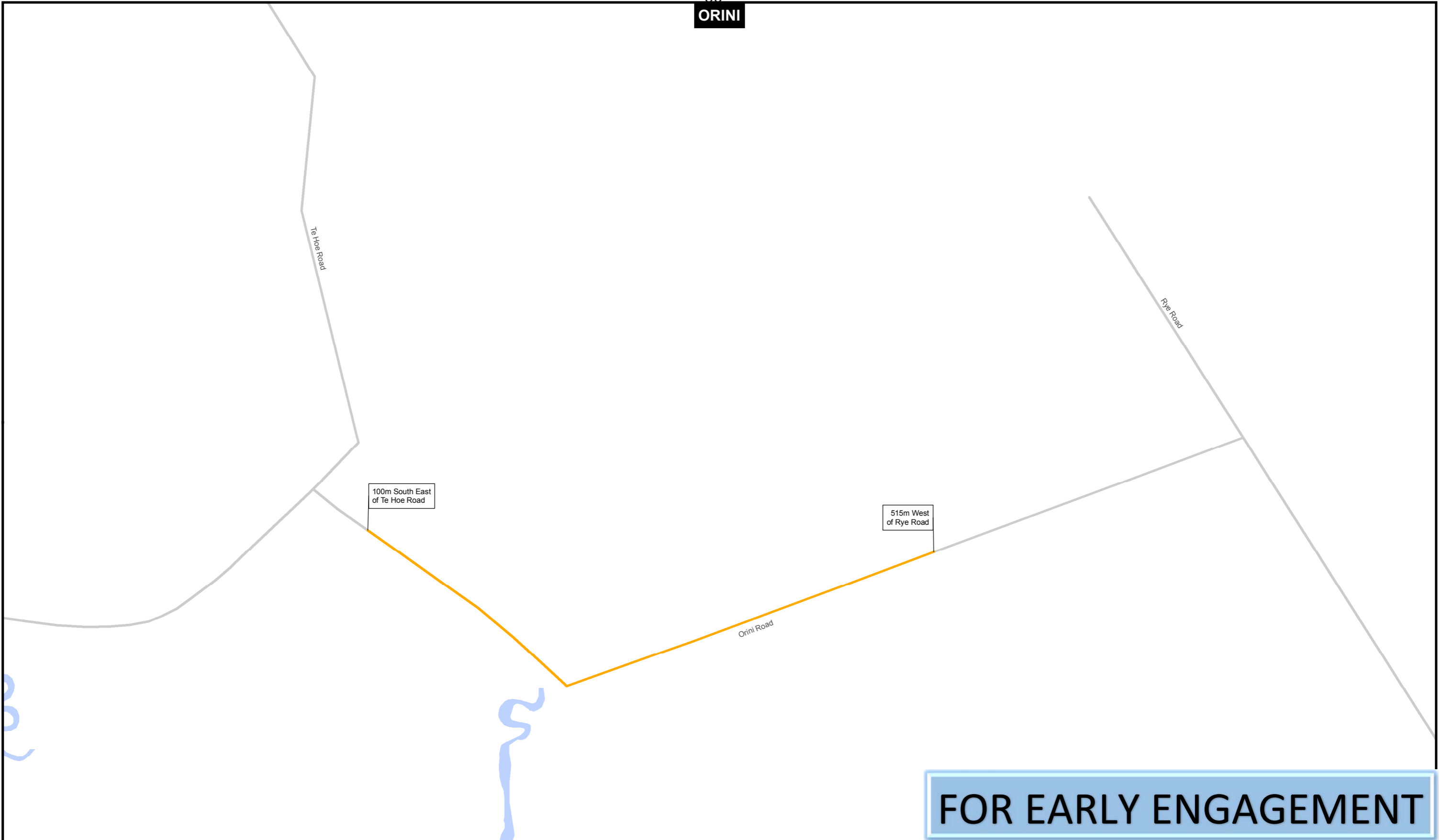
- Study area
- Extent of area declared to be urban traffic area pursuant to Waikato District Council Bylaw
- Water
- Existing speed**
- Road declared to be 50km/h speed limit pursuant to Waikato District Council bylaw
- Road declared to be 70km/h speed limit pursuant to Waikato District Council bylaw
- 100km/h speed limit
- Speed Bylaw SH
- Proposed speed**
- Road proposed to have 50km/h speed limit (2018)



**Waikato District
Speed Limit Bylaw 2011
Proposed Amendments
2018**

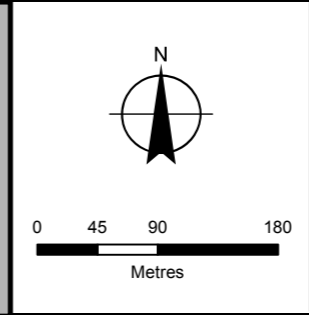
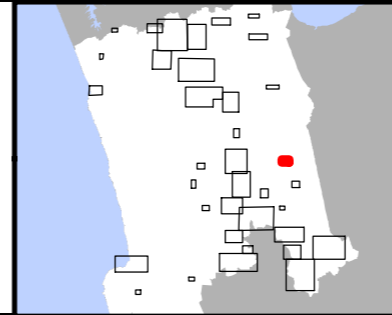
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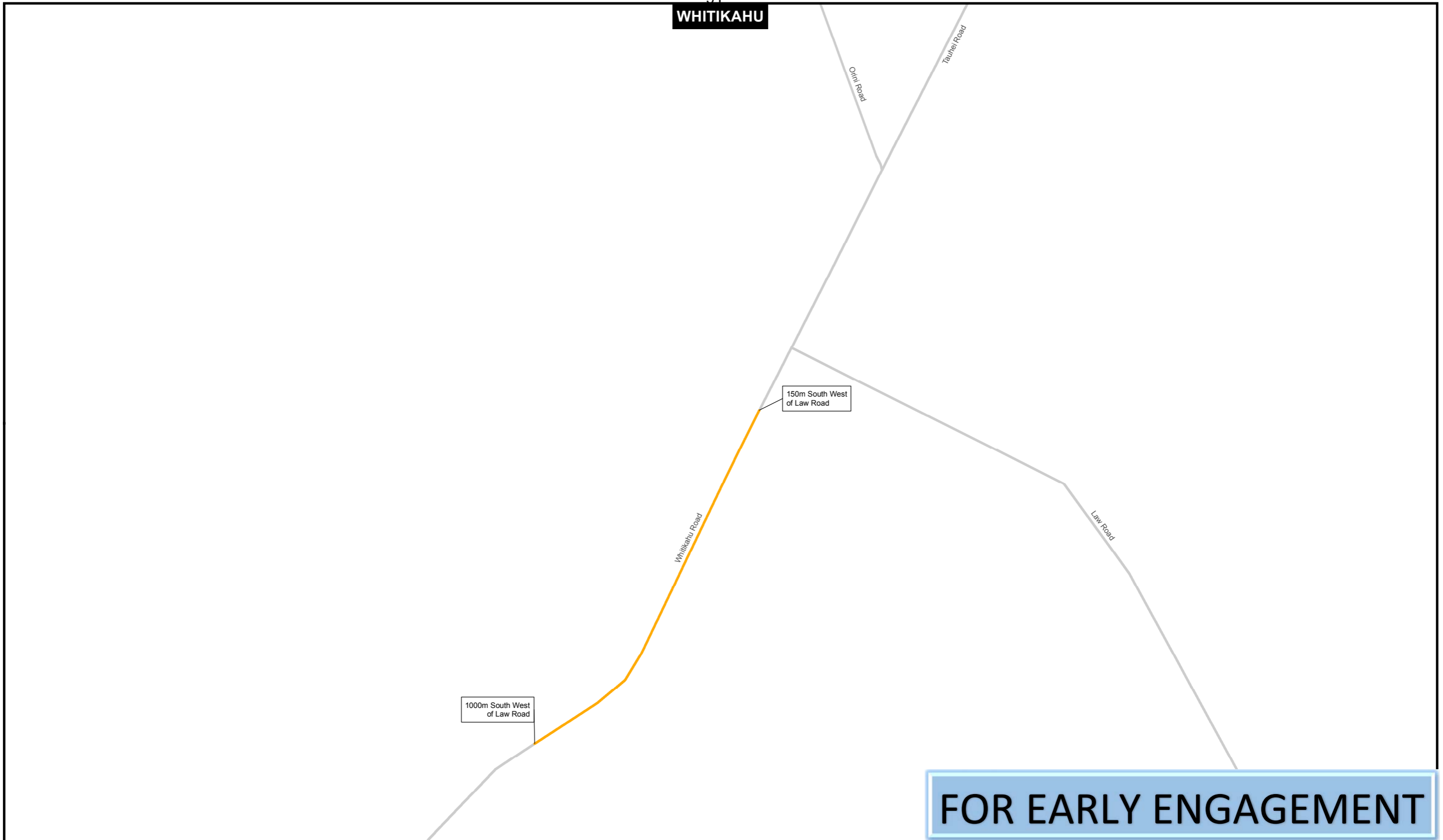
- LEGEND**
- Study area
 - Water
 - Existing speed**
 - Road declared to be 70km/h speed limit pursuant to Waikato District Council bylaw
 - 100km/h speed limit
 - Speed Bylaw SH



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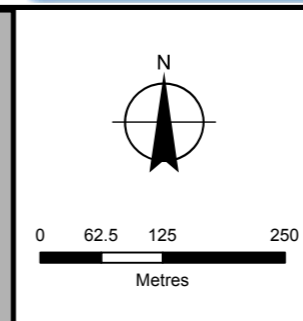
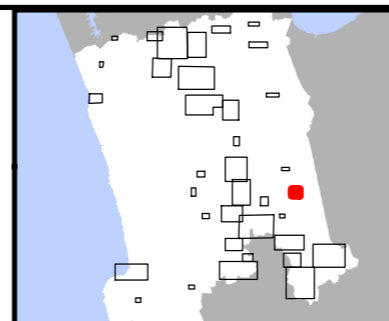




FOR EARLY ENGAGEMENT

LEGEND

- Study area
- Existing speed**
- Road declared to be 70km/h speed limit pursuant to Waikato District Council bylaw
- 100km/h speed limit
- Speed Bylaw SH

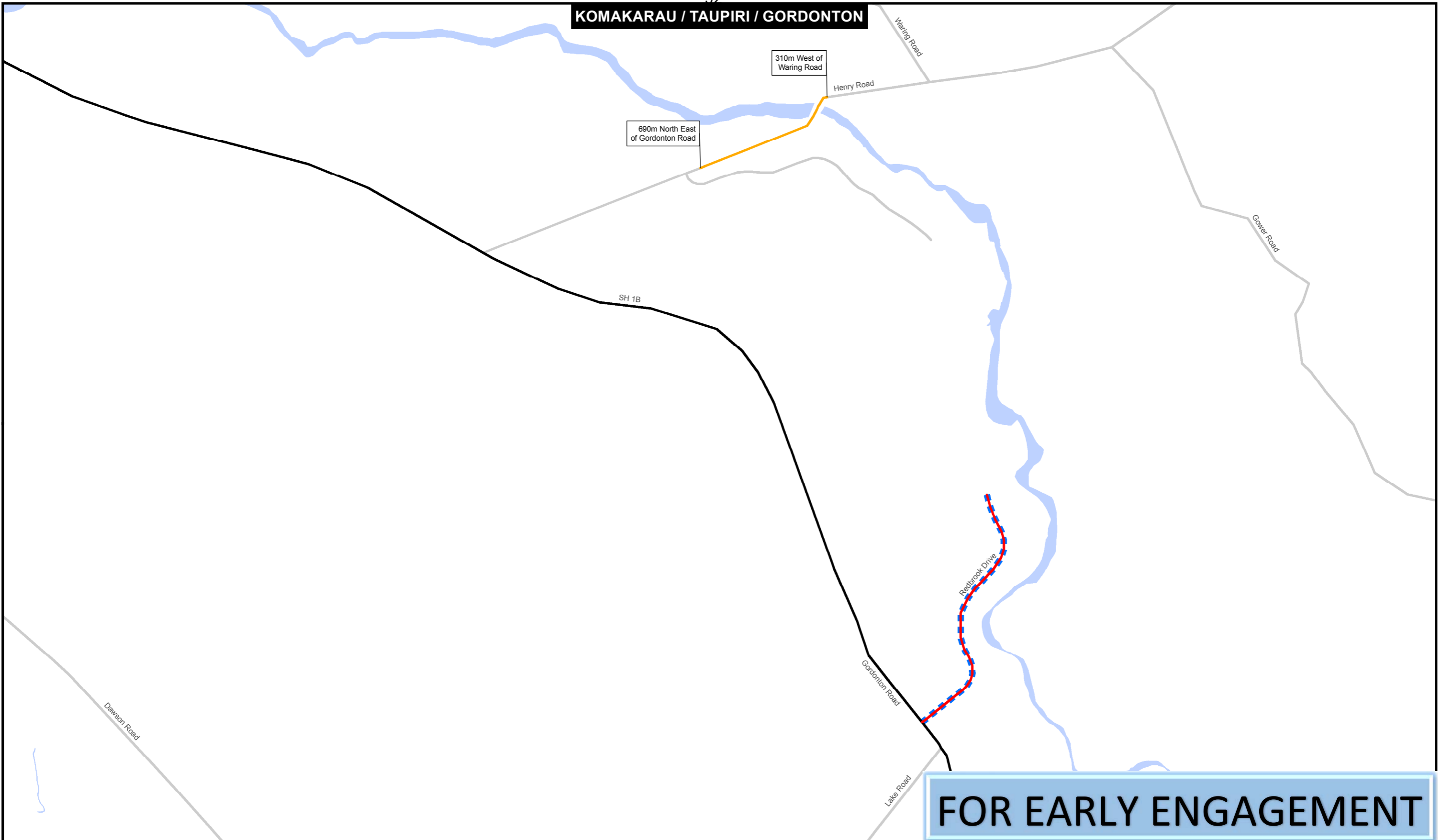


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Speed Limit Bylaw 2011
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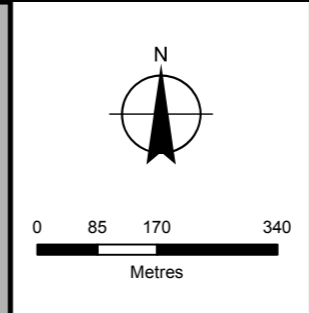
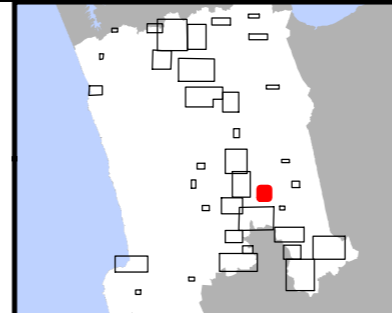
KOMAKARAU / TAUPIRI / GORDONTON



FOR EARLY ENGAGEMENT

LEGEND

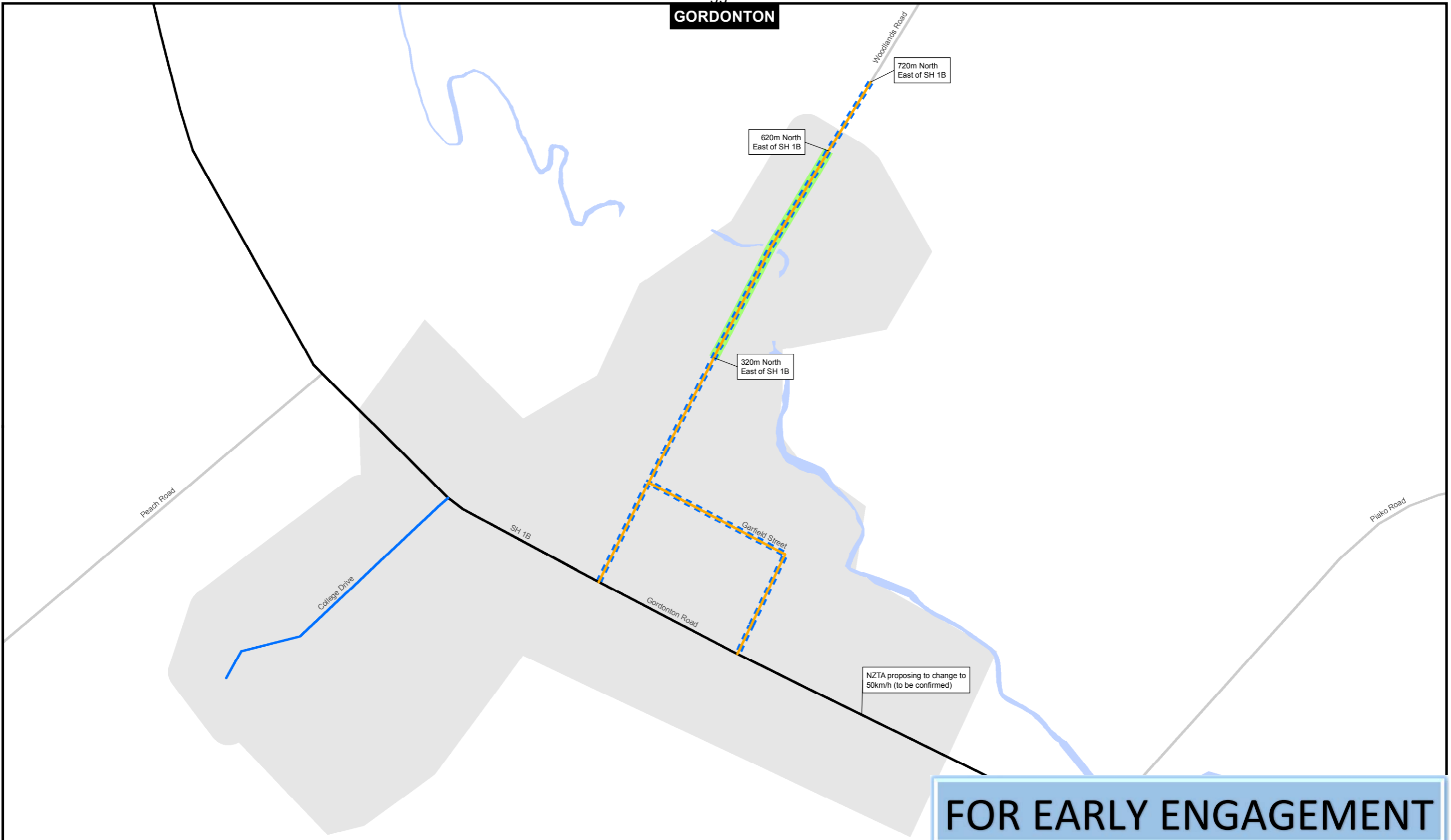
- Study area
- Water
- Existing speed**
 - Road declared to be 70km/h speed limit pursuant to Waikato District Council bylaw
 - Road declared to be 80km/h speed limit pursuant to Waikato District Council bylaw
 - 100km/h speed limit
 - Speed Bylaw SH
- Proposed speed**
 - Road proposed to have 50km/h speed limit (2018)



**Waikato District
Speed Limit Bylaw 2011
Proposed Amendments
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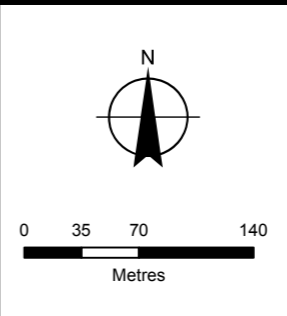
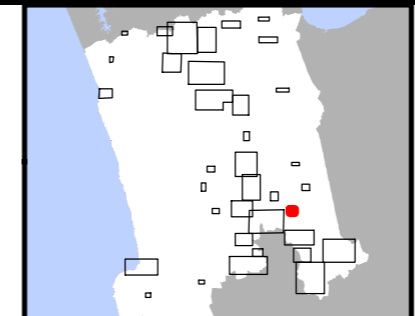


LEGEND

- Study area
- Extent of area declared to be urban traffic area pursuant to Waikato District Council Bylaw
- Water
- Existing speed**
- Road declared to be 50km/h speed limit pursuant to Waikato District Council bylaw
- Road declared to be 70km/h speed limit pursuant to Waikato District Council bylaw
- Road declared to be 40km/h speed limit in school zone pursuant to Waikato District Council bylaw
- 100km/h speed limit
- Speed Bylaw SH

Proposed speed

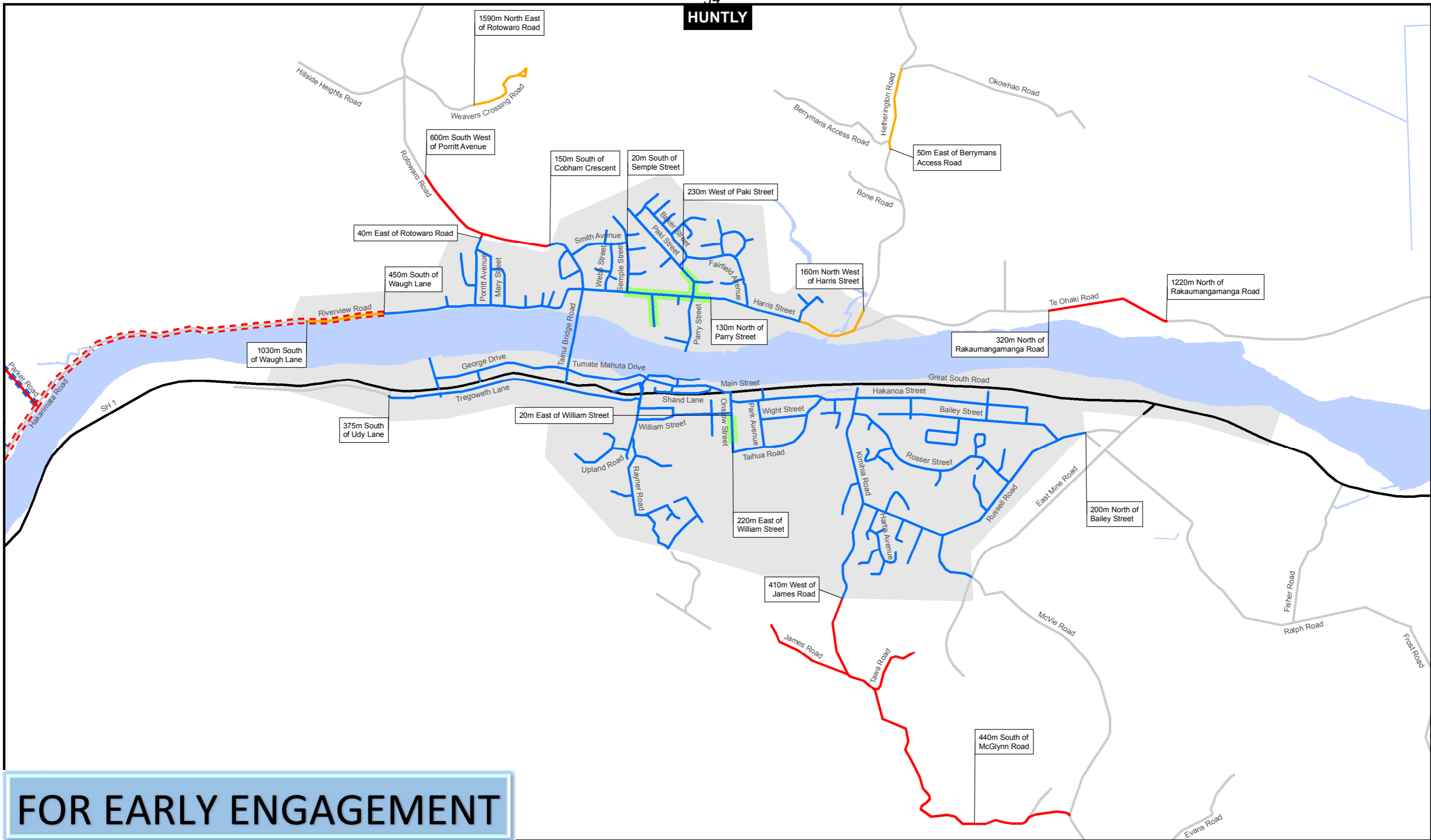
- Road proposed to have 50km/h speed limit (2018)



**Waikato District
Speed Limit Bylaw 2011
Proposed Amendments
2018**

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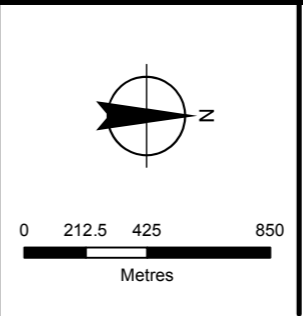
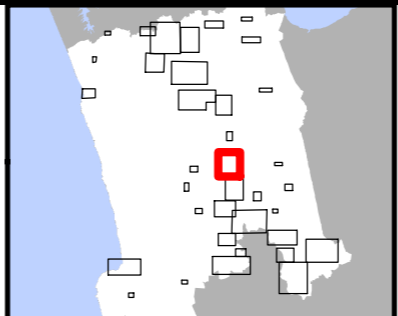


FOR EARLY ENGAGEMENT

LEGEND

- Study area
- Extent of area declared to be urban traffic area pursuant to Waikato District Council Bylaw
- Water
- Existing speed**
 - Road declared to be 50km/h speed limit pursuant to Waikato District Council bylaw
 - Road declared to be 70km/h speed limit pursuant to Waikato District Council bylaw
 - Road declared to be 80km/h speed limit pursuant to Waikato District Council bylaw
 - Road declared to be 40km/h speed limit in school zone pursuant to Waikato District Council bylaw
 - 100km/h speed limit
 - Speed Bylaw SH

- Under construction
- Proposed speed**
 - Road proposed to have 50km/h speed limit (2018)
 - Road proposed to have 80km/h speed limit (2018)

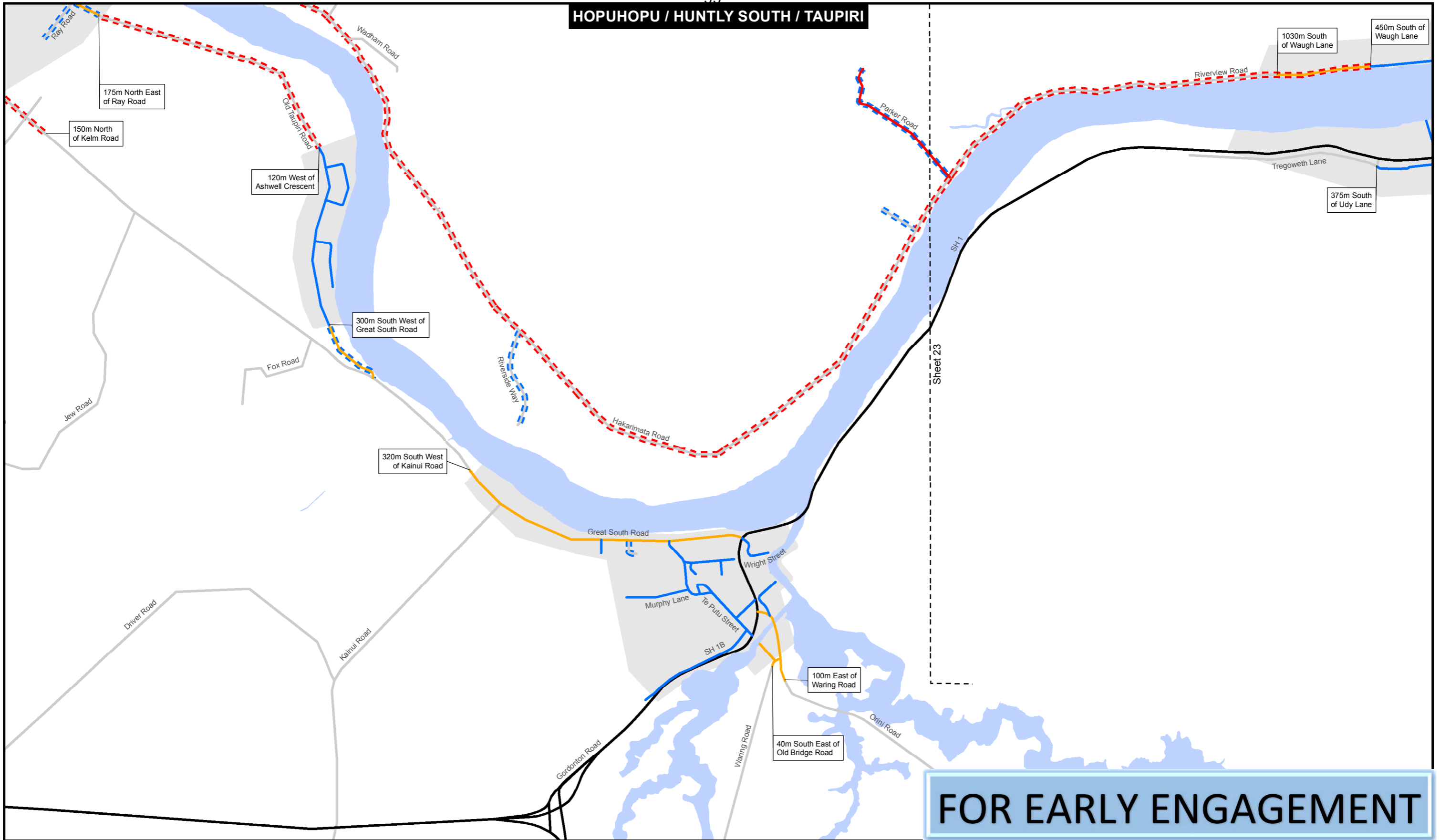


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Speed Limit Bylaw 2011
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2018**

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HOPUHOPU / HUNTLY SOUTH / TAUPIRI



FOR EARLY ENGAGEMENT

LEGEND

- Study area
- Extent of area declared to be urban traffic area pursuant to Waikato District Council Bylaw
- Water

Existing speed

- Road declared to be 50km/h speed limit pursuant to Waikato District Council bylaw
- Road declared to be 70km/h speed limit pursuant to Waikato District Council bylaw
- Road declared to be 80km/h speed limit pursuant to Waikato District Council bylaw
- 100km/h speed limit
- Speed Bylaw SH
- Under construction

Proposed speed

- Road proposed to have 50km/h speed limit (2018)
- Road proposed to have 80km/h speed limit (2018)

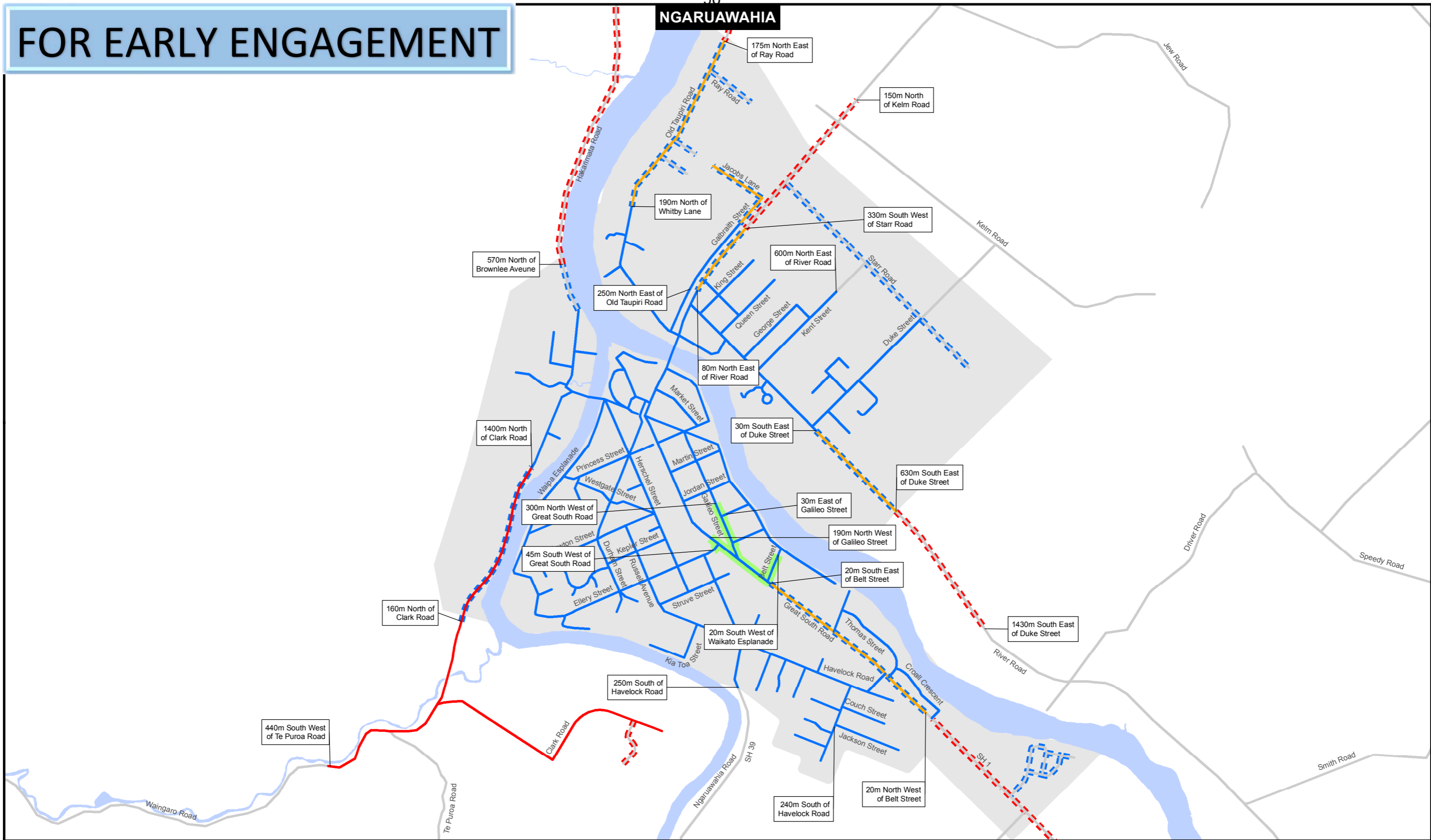
**Waikato District
Speed Limit Bylaw 2011
Proposed Amendments
2018**

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FOR EARLY ENGAGEMENT

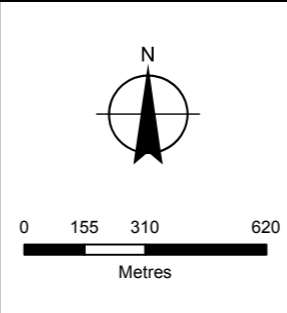
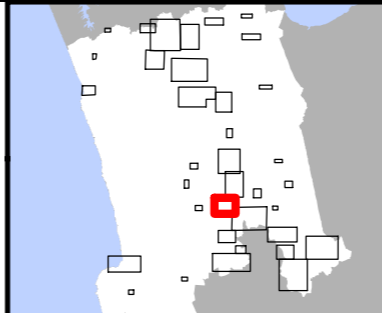
56 NGARUAWAHIA



LEGEND

- Study area
- Extent of area declared to be urban traffic area pursuant to Waikato District Council Bylaw
- Water
- Existing speed**
- Road declared to be 50km/h speed limit pursuant to Waikato District Council bylaw
- Road declared to be 70km/h speed limit pursuant to Waikato District Council bylaw
- Road declared to be 80km/h speed limit pursuant to Waikato District Council bylaw
- Road declared to be 40km/h speed limit in school zone pursuant to Waikato District Council bylaw
- 100km/h speed limit
- Speed Bylaw SH

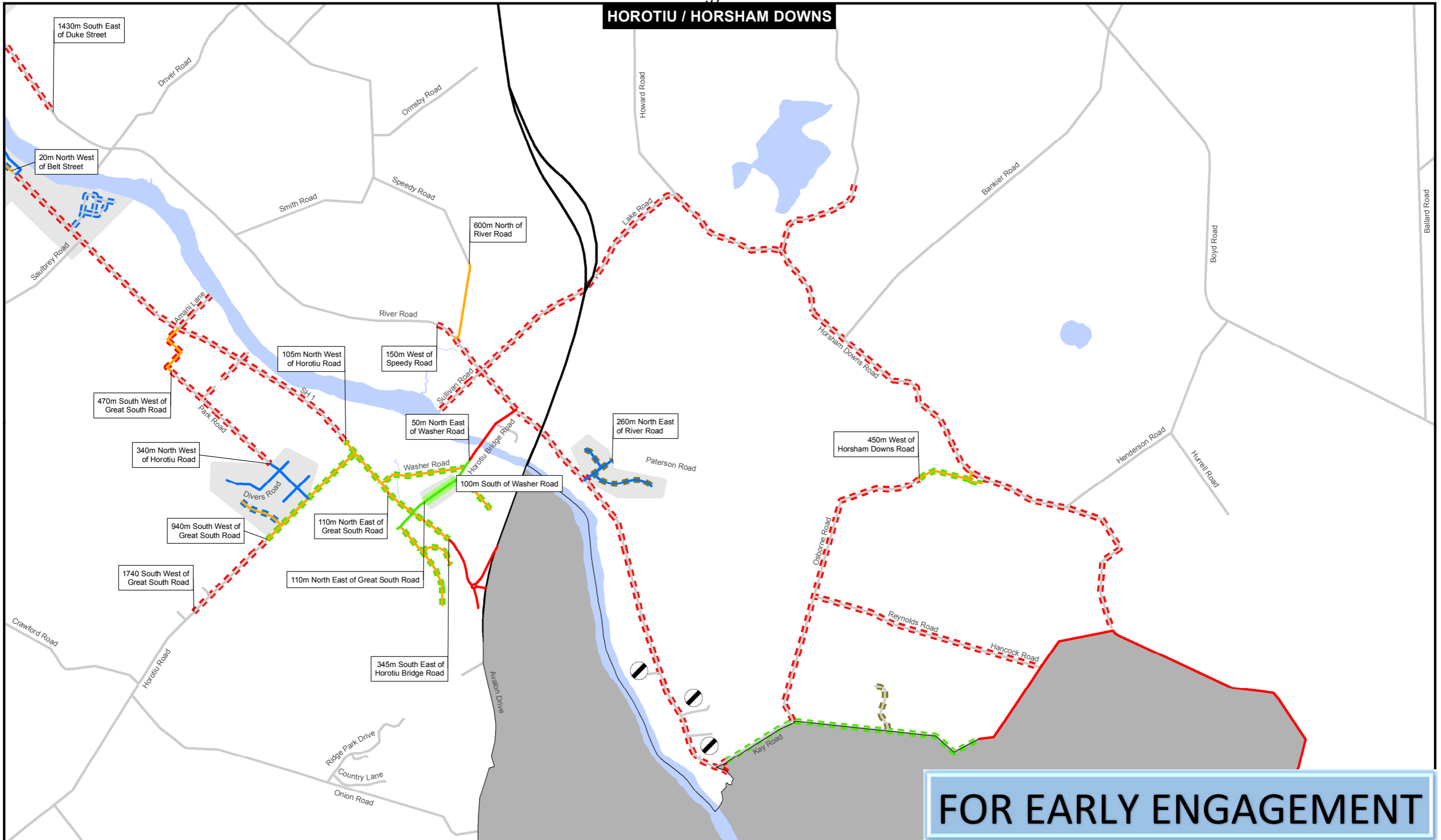
- Proposed speed**
- Road proposed to have 50km/h speed limit (2018)
- Road proposed to have 80km/h speed limit (2018)



**Waikato District
Speed Limit Bylaw 2011
Proposed Amendments
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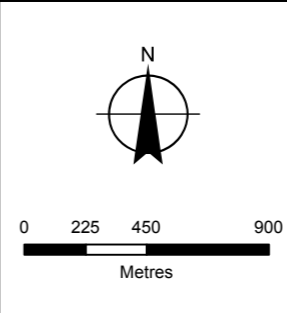
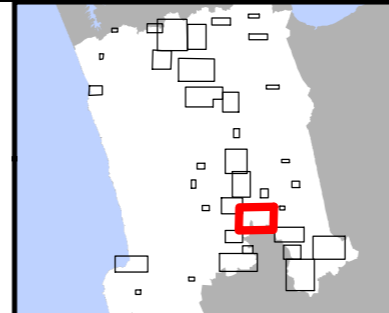
HOROTIU / HORSHAM DOWNS



LEGEND

- Study area
- Derestriction sign
- Extent of area declared to be urban traffic area pursuant to Waikato District Council Bylaw
- Water
- Existing speed**
- Road declared to be 50km/h speed limit pursuant to Waikato District Council bylaw
- Road declared to be 60km/h speed limit pursuant to Waikato District Council bylaw
- Road declared to be 70km/h speed limit pursuant to Waikato District Council bylaw
- Road declared to be 80km/h speed limit pursuant to Waikato District Council bylaw

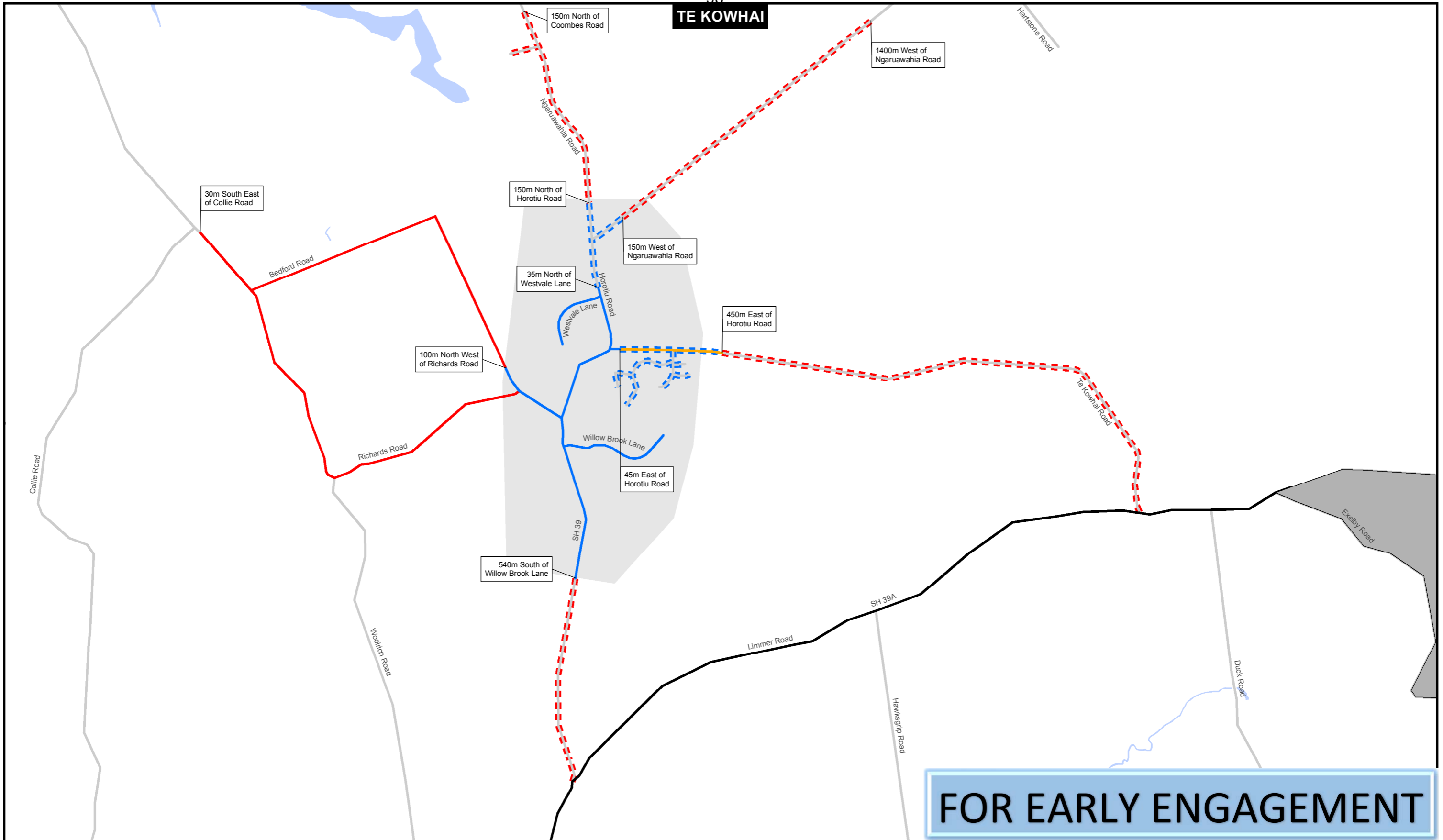
- Road declared to be 40km/h speed limit in school zone pursuant to Waikato District Council bylaw
- 100km/h speed limit
- Speed Bylaw SH
- Proposed speed**
- Road proposed to have 40km/h speed limit (2018)
- Road proposed to have 50km/h speed limit (2018)
- Road proposed to have 60km/h speed limit (2018)
- Road proposed to have 80km/h speed limit (2018)



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Proposed Amendments
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LEGEND

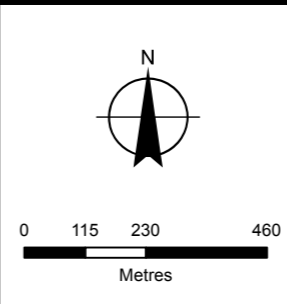
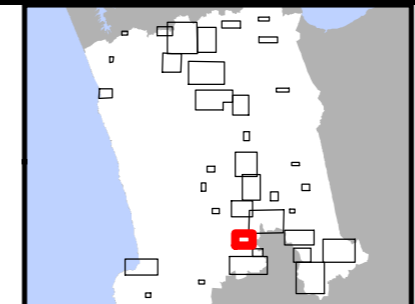
- Study area
- Extent of area declared to be urban traffic area pursuant to Waikato District Council Bylaw
- Water

Existing speed

- Road declared to be 50km/h speed limit pursuant to Waikato District Council bylaw
- Road declared to be 70km/h speed limit pursuant to Waikato District Council bylaw
- Road declared to be 80km/h speed limit pursuant to Waikato District Council bylaw
- 100km/h speed limit
- Speed Bylaw SH

Proposed speed

- Road proposed to have 50km/h speed limit (2018)
- Road proposed to have 80km/h speed limit (2018)

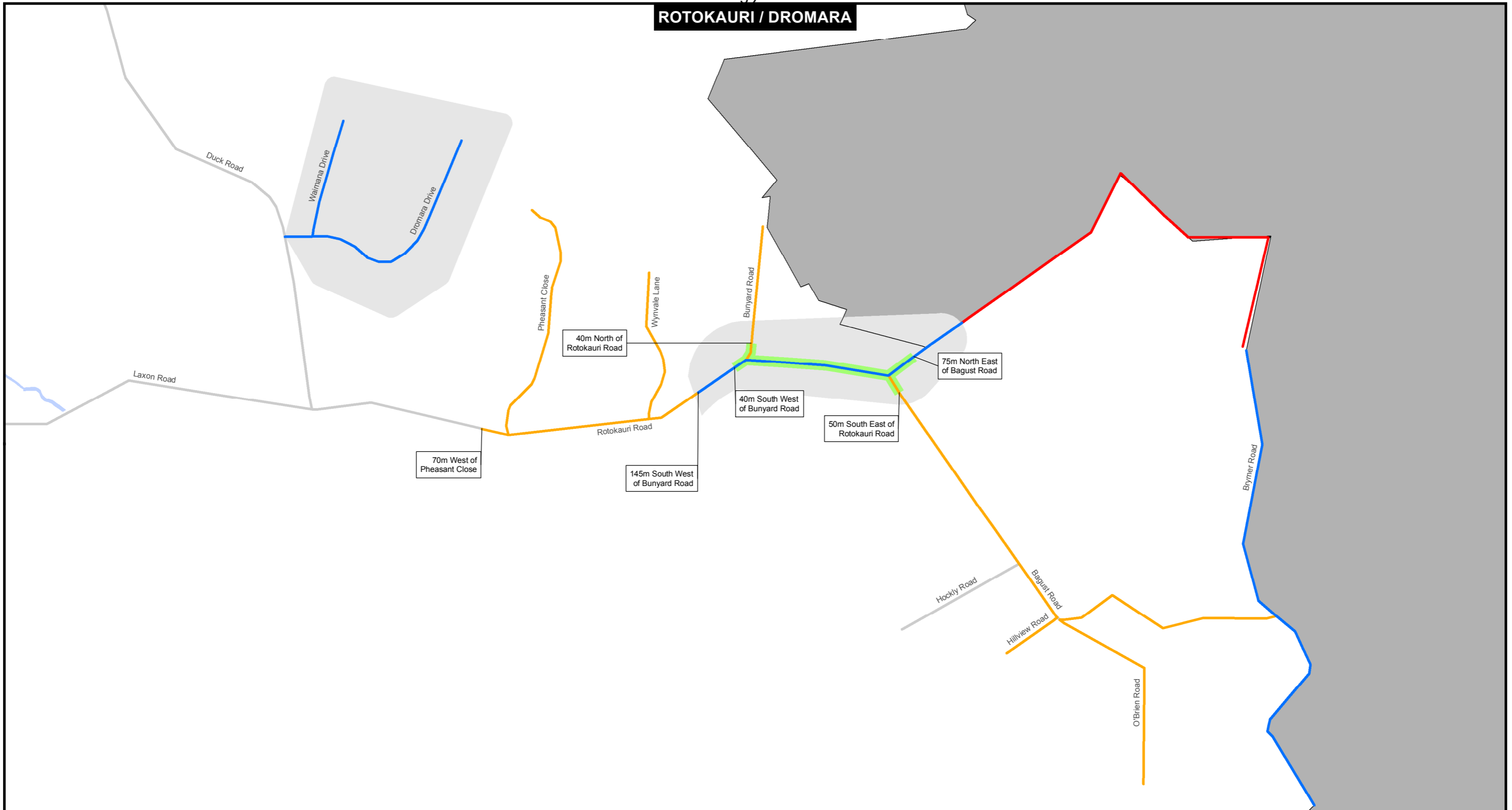


**Waikato District
Speed Limit Bylaw 2011
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2018**

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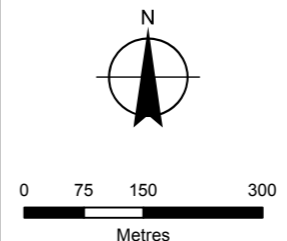
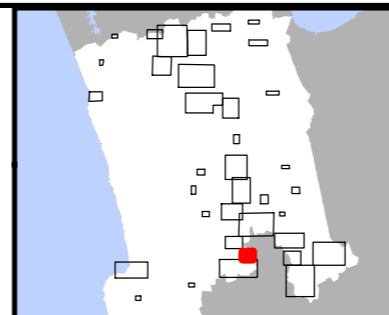
ROKOKAURI / DROMARA



FOR EARLY ENGAGEMENT

LEGEND

- Study area
- Extent of area declared to be urban traffic area pursuant to Waikato District Council Bylaw
- Water
- Existing speed**
- Road declared to be 50km/h speed limit pursuant to Waikato District Council bylaw
- Road declared to be 70km/h speed limit pursuant to Waikato District Council bylaw
- Road declared to be 80km/h speed limit pursuant to Waikato District Council bylaw
- Road declared to be 40km/h speed limit in school zone pursuant to Waikato District Council bylaw
- 100km/h speed limit
- Speed Bylaw SH

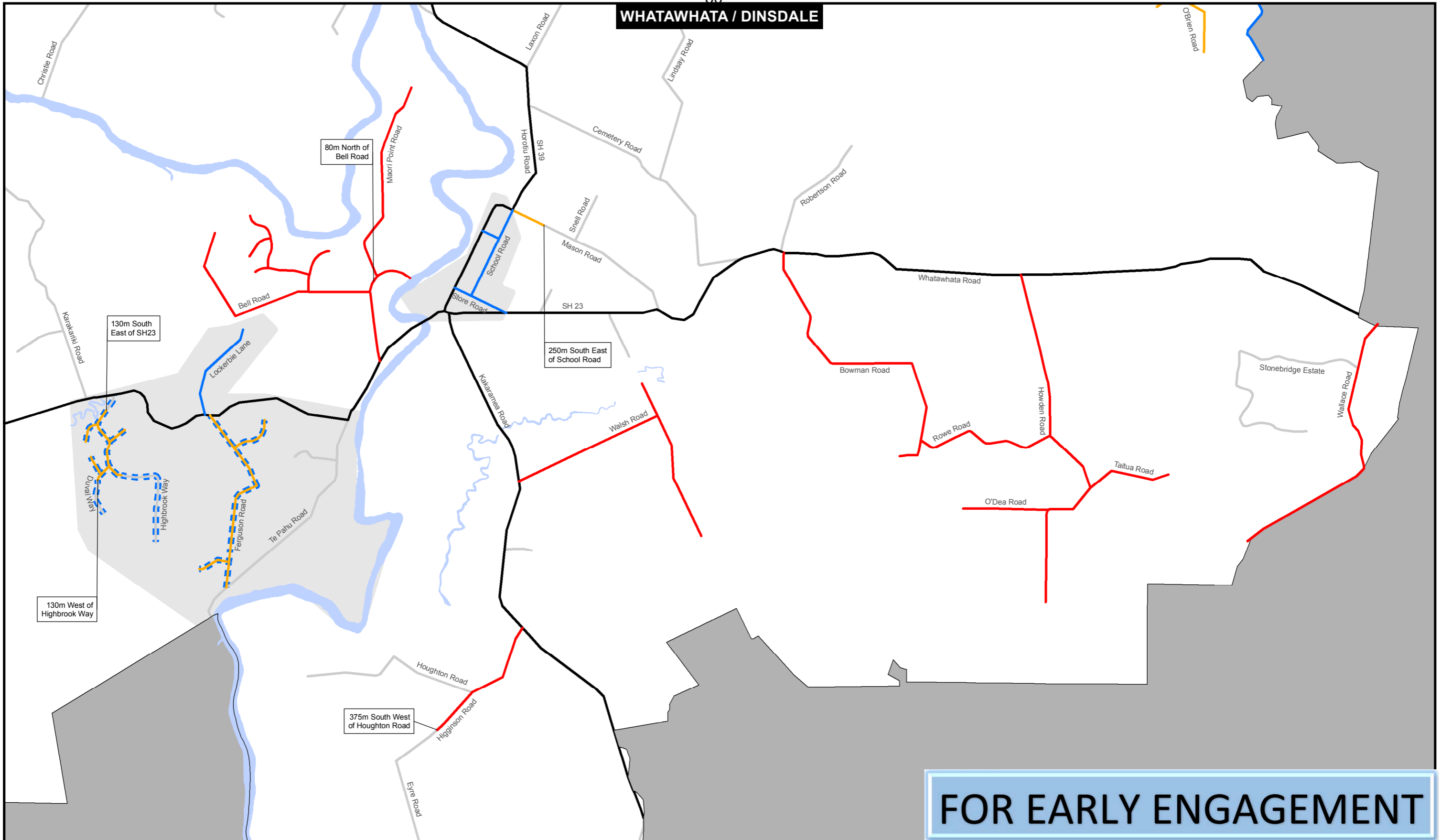


**Waikato District
Speed Limit Bylaw 2011
Proposed Amendments
2018**

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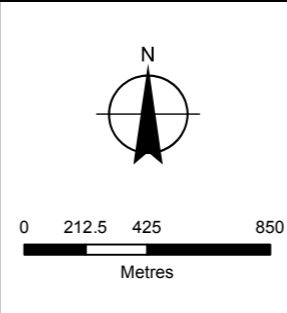
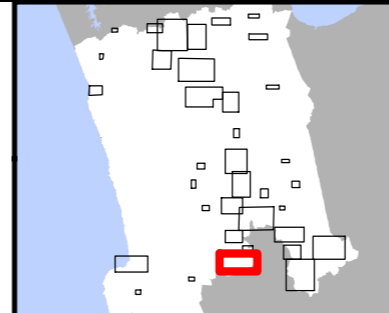
WHATAWHATA / DINSDALE



FOR EARLY ENGAGEMENT

LEGEND

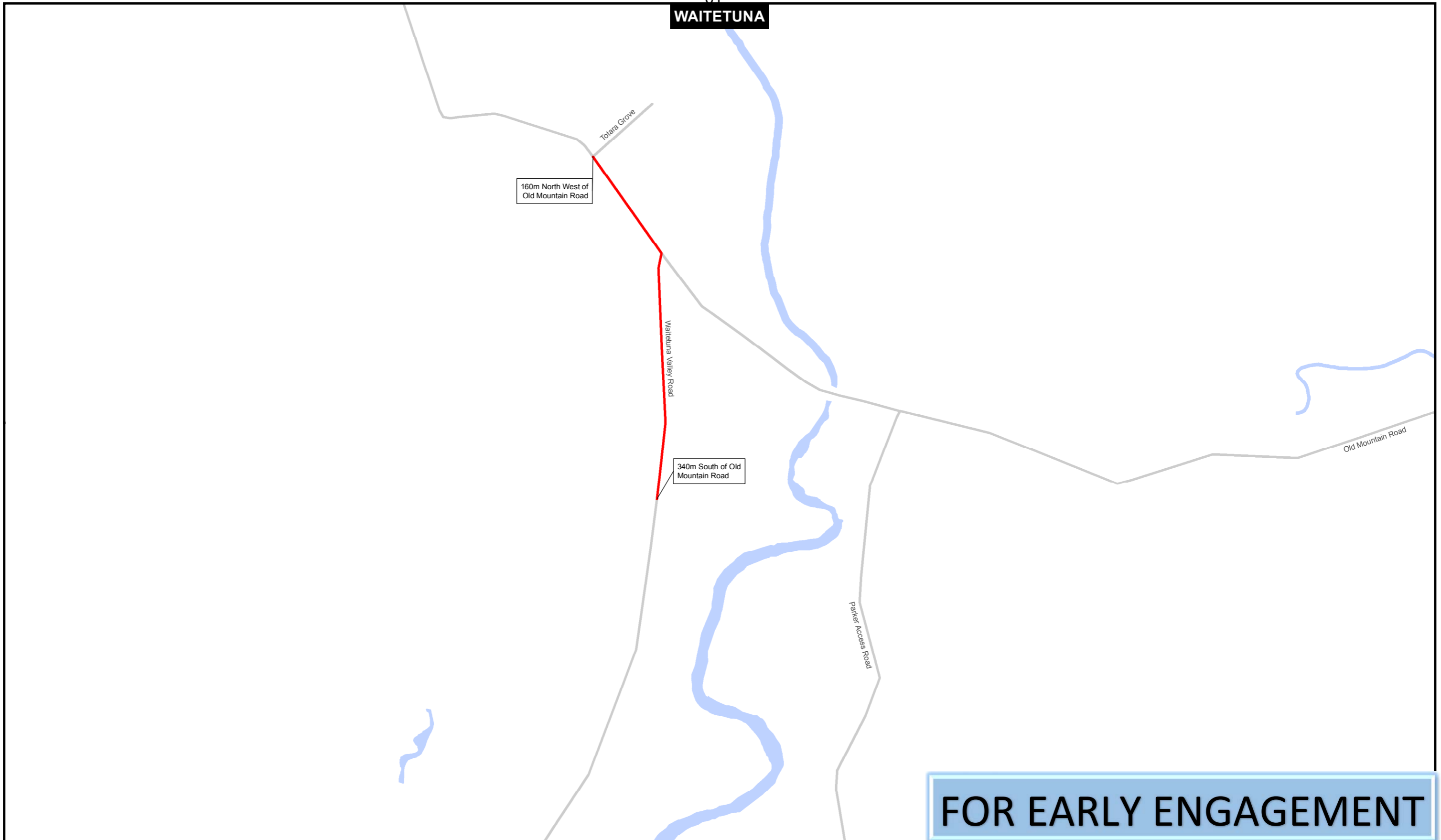
- Study area
- Extent of area declared to be urban traffic area pursuant to Waikato District Council Bylaw
- Water
- Existing speed**
- Road declared to be 50km/h speed limit pursuant to Waikato District Council bylaw
- Road declared to be 70km/h speed limit pursuant to Waikato District Council bylaw
- Road declared to be 80km/h speed limit pursuant to Waikato District Council bylaw
- 100km/h speed limit
- Speed Bylaw SH
- Proposed speed**
- Road proposed to have 50km/h speed limit (2018)



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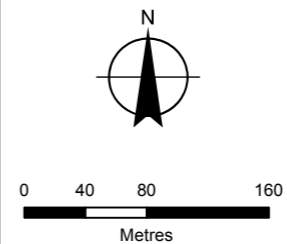
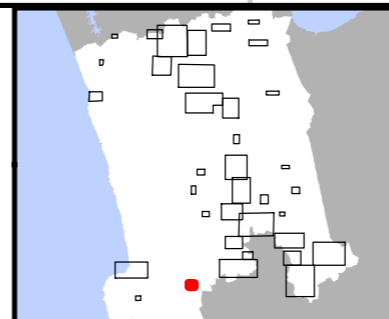




FOR EARLY ENGAGEMENT

LEGEND

- Study area
- Water
- Existing speed**
- Road declared to be 80km/h speed limit pursuant to Waikato District Council bylaw
- 100km/h speed limit
- Speed Bylaw SH

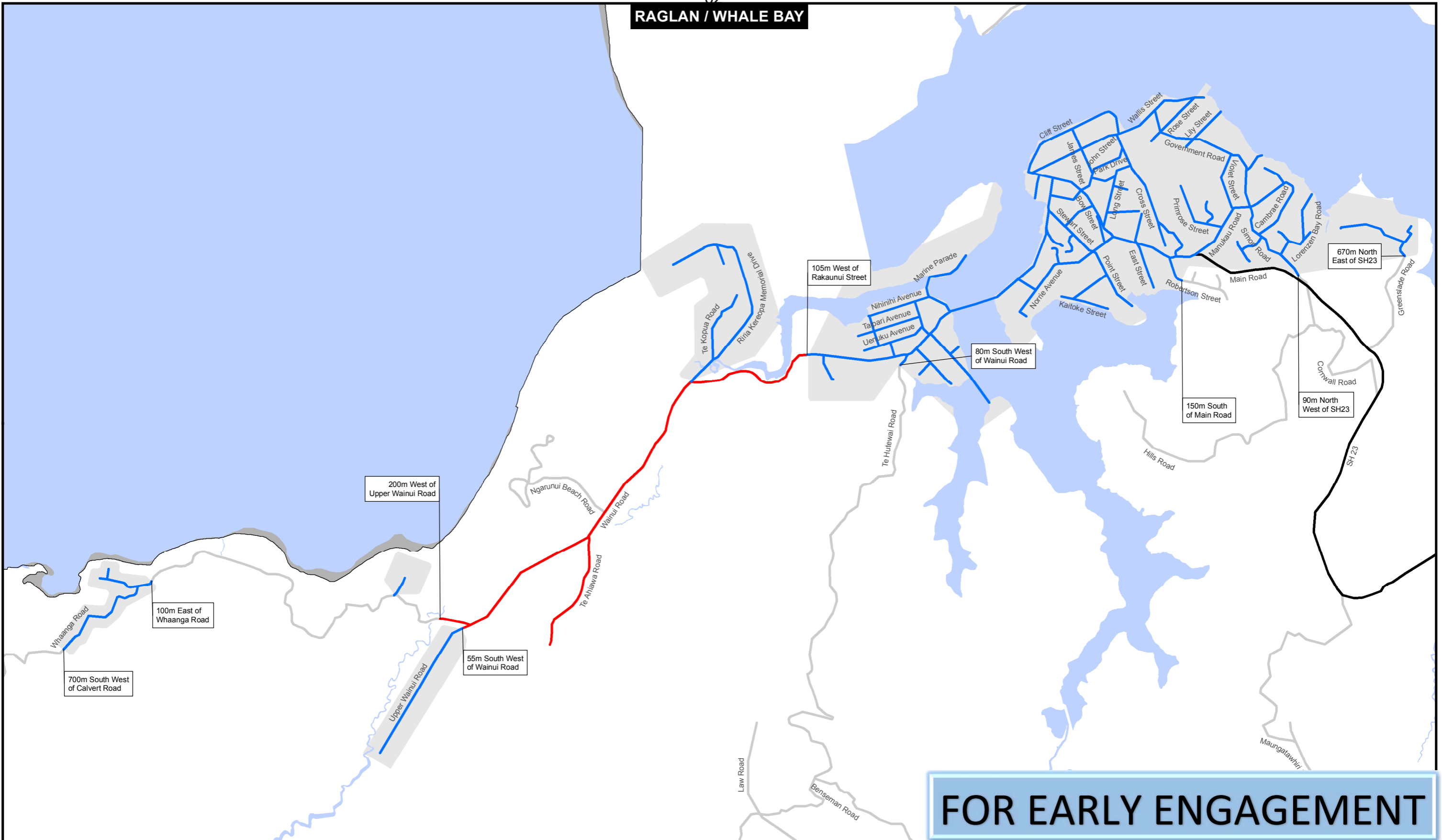


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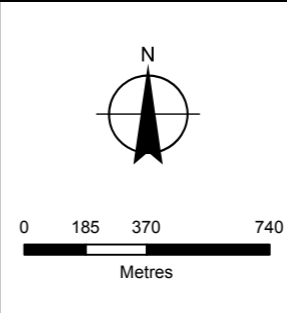
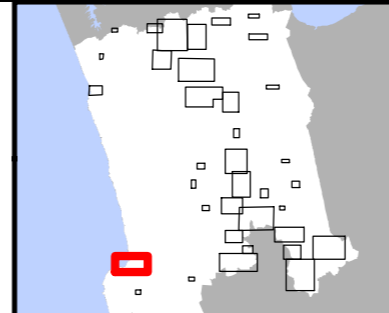


RAGLAN / WHALE BAY



LEGEND

- Study area
- Extent of area declared to be urban traffic area pursuant to Waikato District Council Bylaw
- Water
- Existing speed**
- Road declared to be 50km/h speed limit pursuant to Waikato District Council bylaw
- Road declared to be 80km/h speed limit pursuant to Waikato District Council bylaw
- 100km/h speed limit
- Speed Bylaw SH

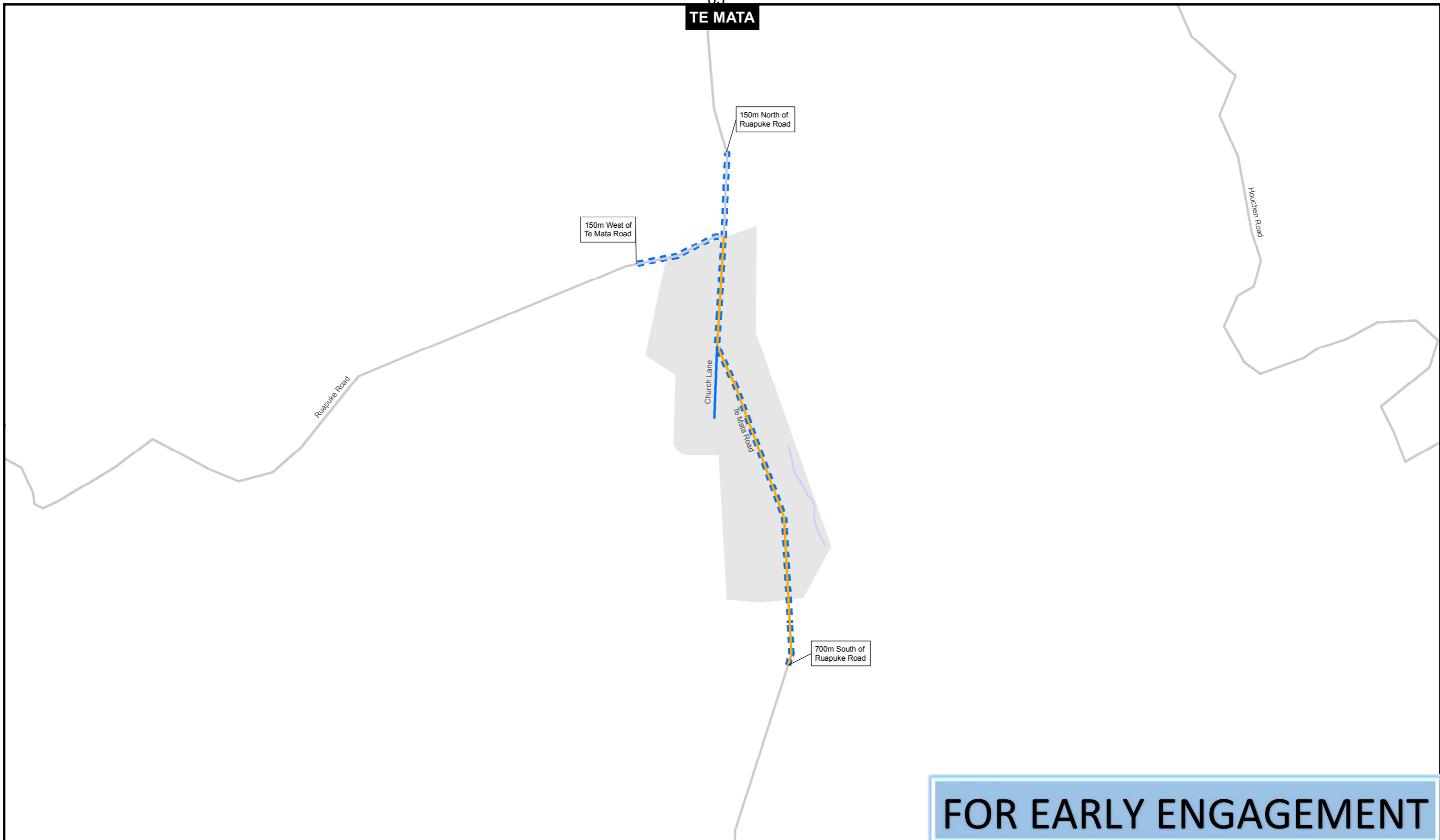


**Waikato District
Speed Limit Bylaw 2011
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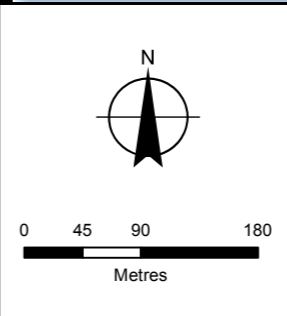
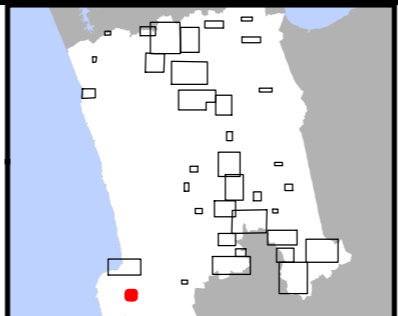


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TE MATA



FOR EARLY ENGAGEMENT

- LEGEND**
- Study area
 - Extent of area declared to be urban traffic area pursuant to Waikato District Council Bylaw
 - Water
 - Existing speed**
 - Road declared to be 50km/h speed limit pursuant to Waikato District Council bylaw
 - Road declared to be 70km/h speed limit pursuant to Waikato District Council bylaw
 - 100km/h speed limit
 - Speed Bylaw SH
 - Proposed speed**
 - Road proposed to have 50km/h speed limit (2018)



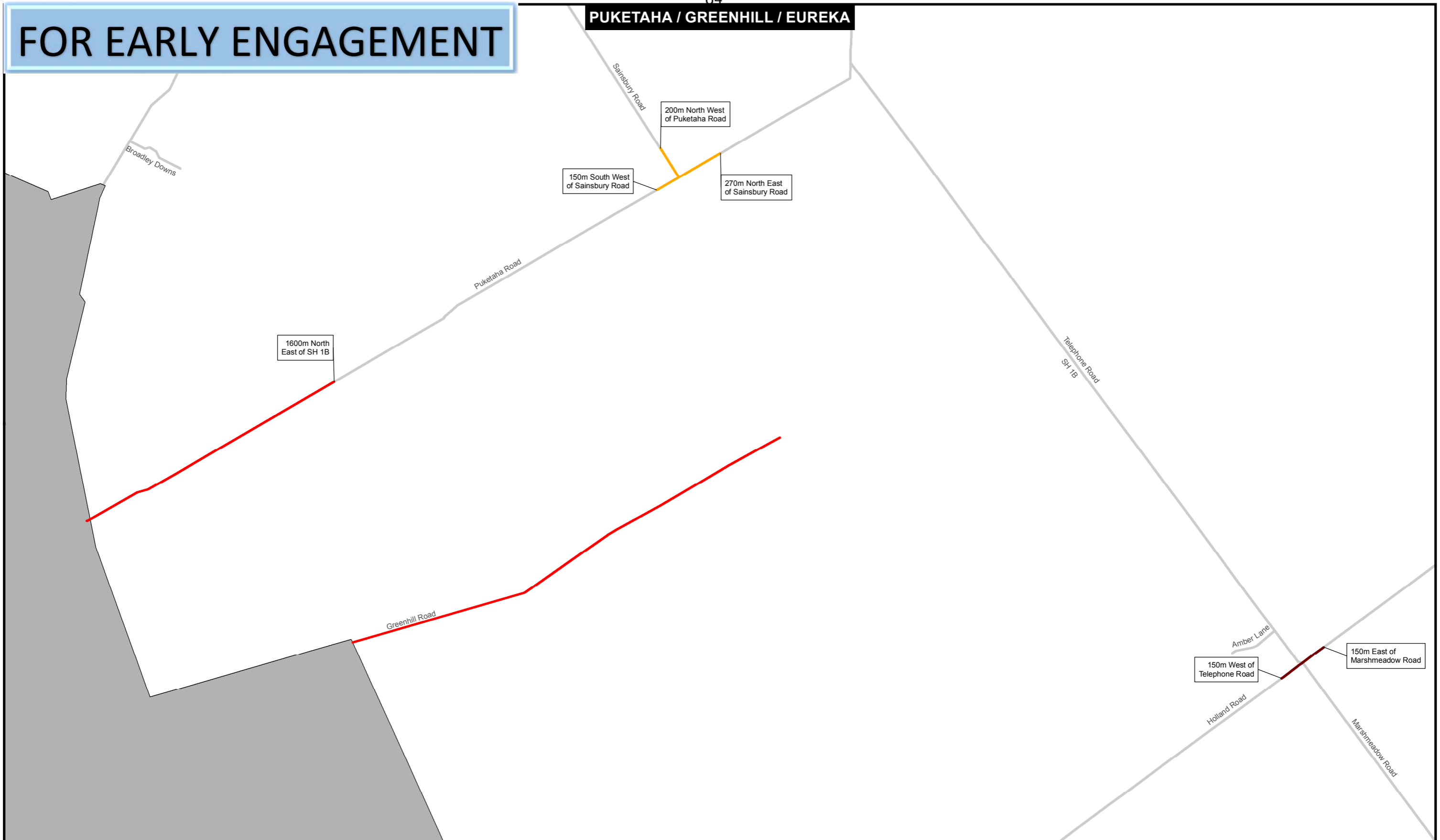
**Waikato District
Speed Limit Bylaw 2011
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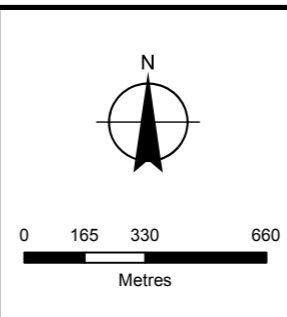
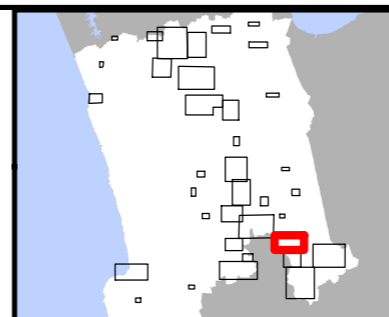
FOR EARLY ENGAGEMENT

PUKETAHA / GREENHILL / EUREKA



LEGEND

- Study area
- Existing speed**
- Road declared to be 70km/h speed limit pursuant to Waikato District Council bylaw
- Rural intersection activated warning zones declared to be 70km/h pursuant to Waikato District Council bylaw
- Road declared to be 80km/h speed limit pursuant to Waikato District Council bylaw
- 100km/h speed limit
- Speed Bylaw SH

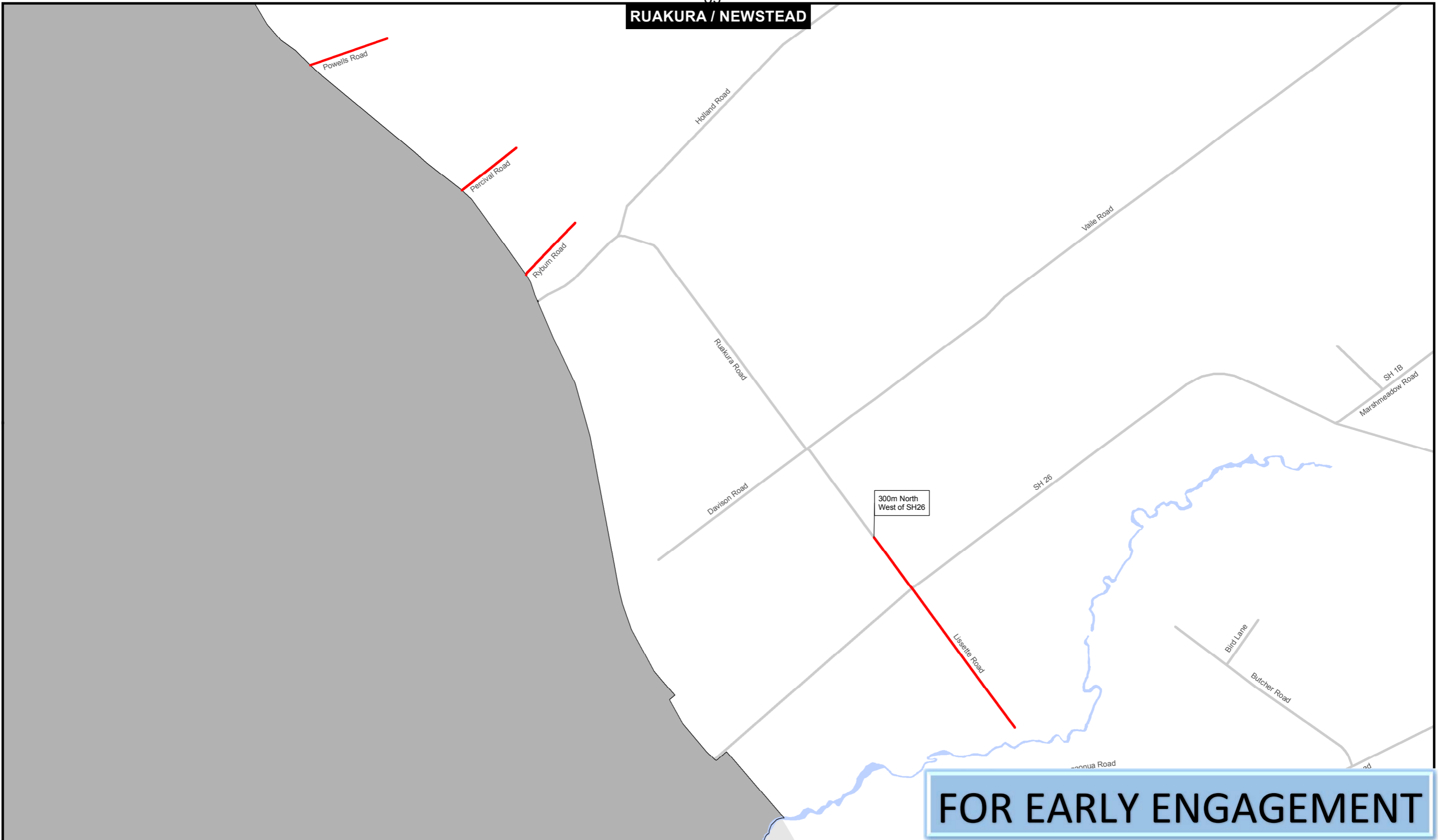


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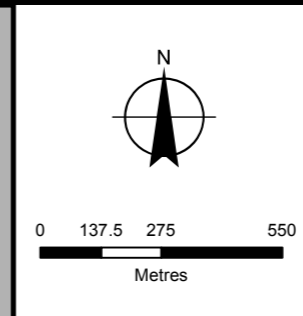
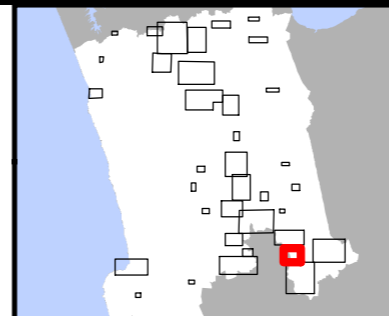
RUAKURA / NEWSTEAD



FOR EARLY ENGAGEMENT

LEGEND

- Study area
- Extent of area declared to be urban traffic area pursuant to Waikato District Council Bylaw
- Water
- Existing speed**
- Road declared to be 80km/h speed limit pursuant to Waikato District Council bylaw
- 100km/h speed limit
- Speed Bylaw SH



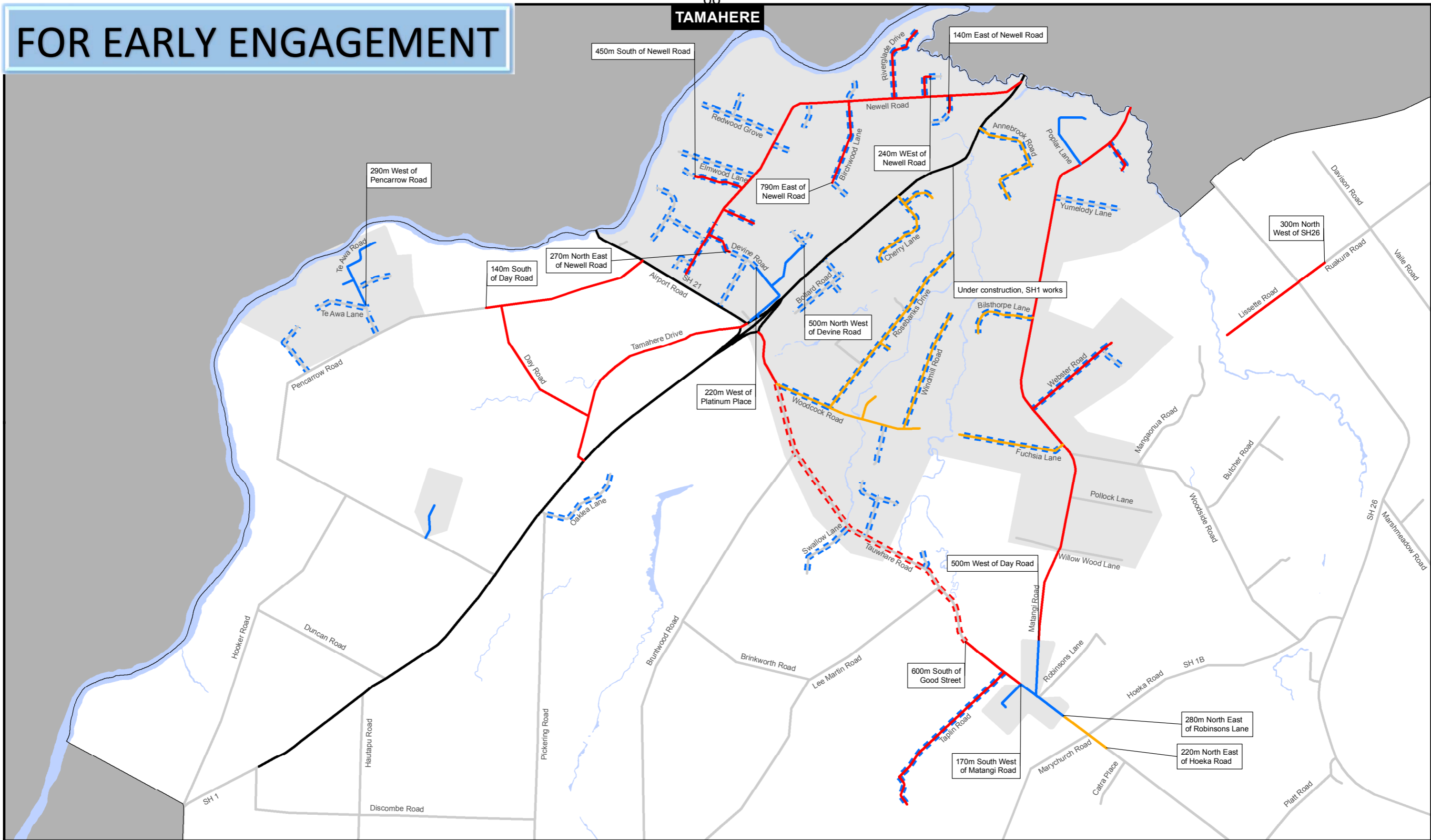
**Waikato District
Speed Limit Bylaw 2011
Proposed Amendments
2018**

Revision B
Sheet 34 of 36



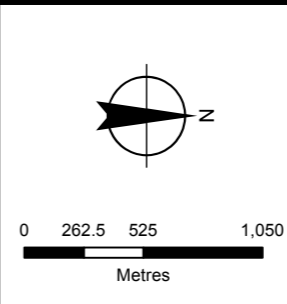
FOR EARLY ENGAGEMENT

66
TAMAHERE



LEGEND

- Study area
- Extent of area declared to be urban traffic area pursuant to Waikato District Council Bylaw
- Water
- Existing speed**
 - Road declared to be 50km/h speed limit pursuant to Waikato District Council bylaw
 - Road declared to be 70km/h speed limit pursuant to Waikato District Council bylaw
 - Road declared to be 80km/h speed limit pursuant to Waikato District Council bylaw
 - 100km/h speed limit
 - Speed Bylaw SH
- Proposed speed**
 - Road proposed to have 50km/h speed limit (2018)
 - Road proposed to have 80km/h speed limit (2018)

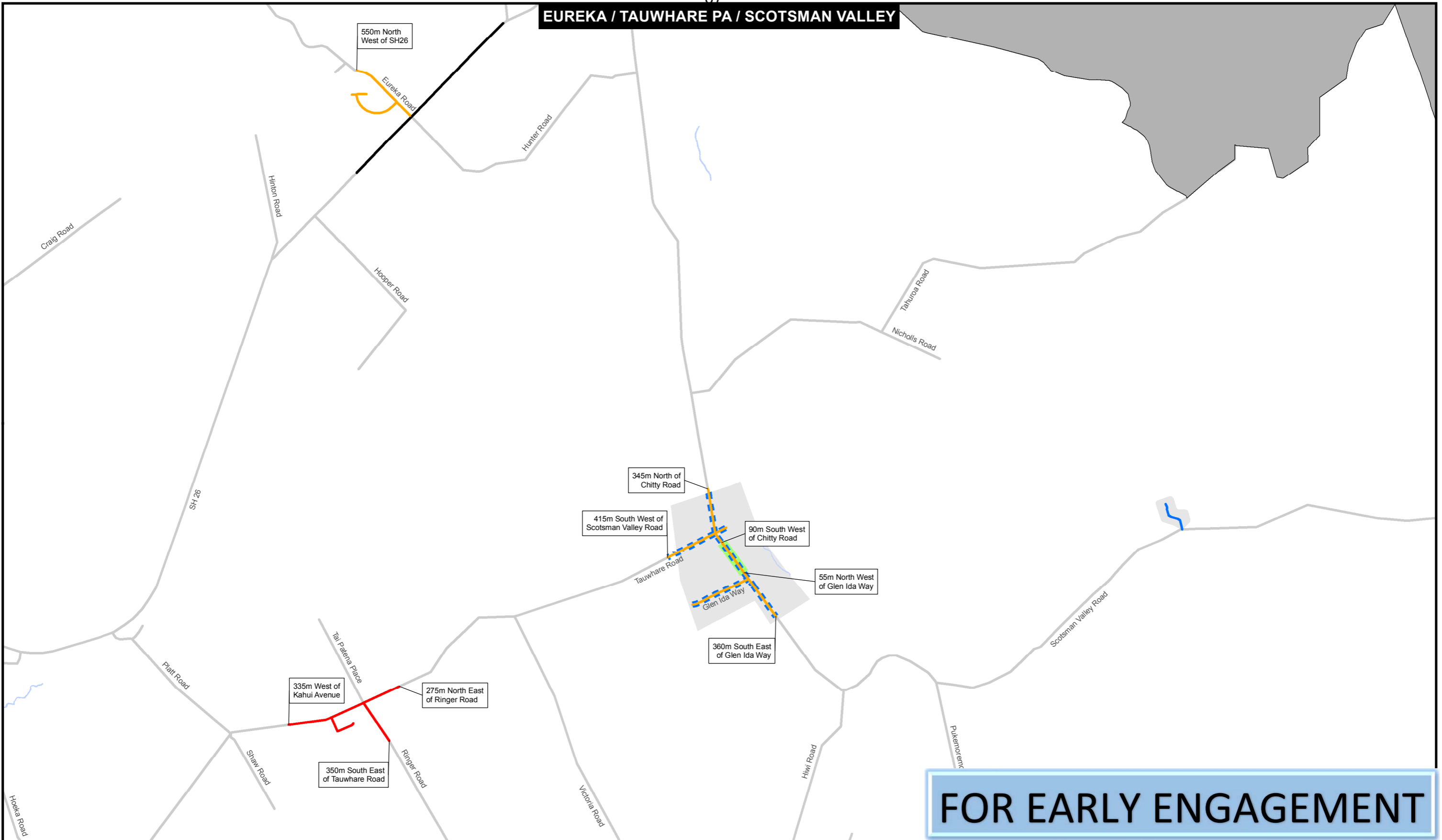


**Waikato District
Speed Limit Bylaw 2011
Proposed Amendments
2018**

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EUREKA / TAUWHARE PA / SCOTSMAN VALLEY



LEGEND

Study area

Extent of area declared to be urban traffic area pursuant to Waikato District Council Bylaw

Water

Existing speed

Road declared to be 50km/h speed limit pursuant to Waikato District Council bylaw

Road declared to be 70km/h speed limit pursuant to Waikato District Council bylaw

Road declared to be 80km/h speed limit pursuant to Waikato District Council bylaw

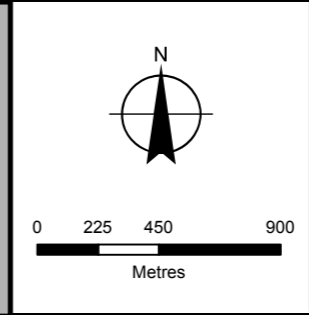
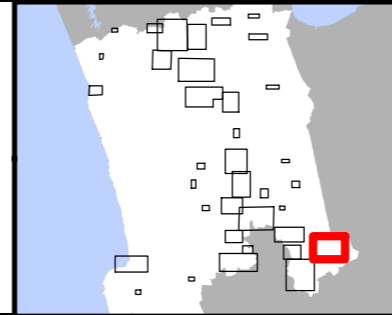
Road declared to be 40km/h speed limit in school zone pursuant to Waikato District Council bylaw

100km/h speed limit

Speed Bylaw SH

Proposed speed

Road proposed to have 50km/h speed limit (2018)



**Waikato District
Speed Limit Bylaw 2011
Proposed Amendments
2018**

Revision B
Sheet 36 of 36



Open Meeting

To	Raglan Community Board
From	Ian Cathcart General Manager Service Delivery
Date	31 July 2018
Prepared by	Reuben Rink Contracts Team Leader
Chief Executive Approved	Y
Reference/Doc Set #	RCB2018
Report Title	Updated Joyce Petchell Park Proposed Car Park Design for the Tourism Infrastructure Fund (TIF) Project

1. EXECUTIVE SUMMARY

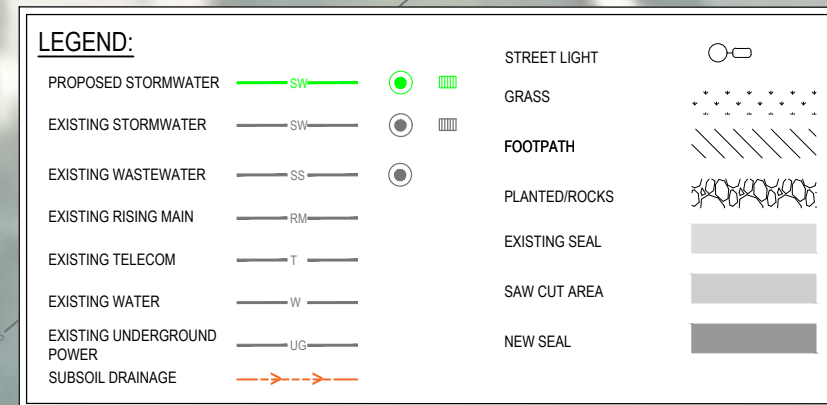
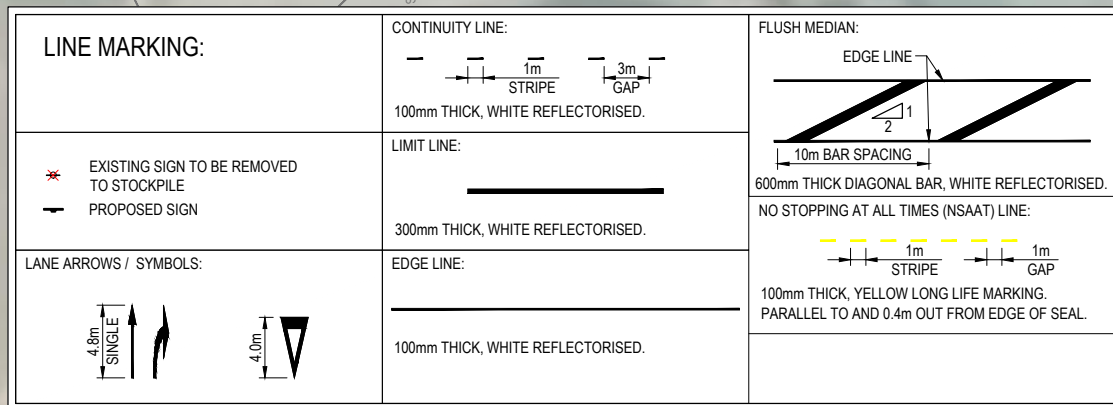
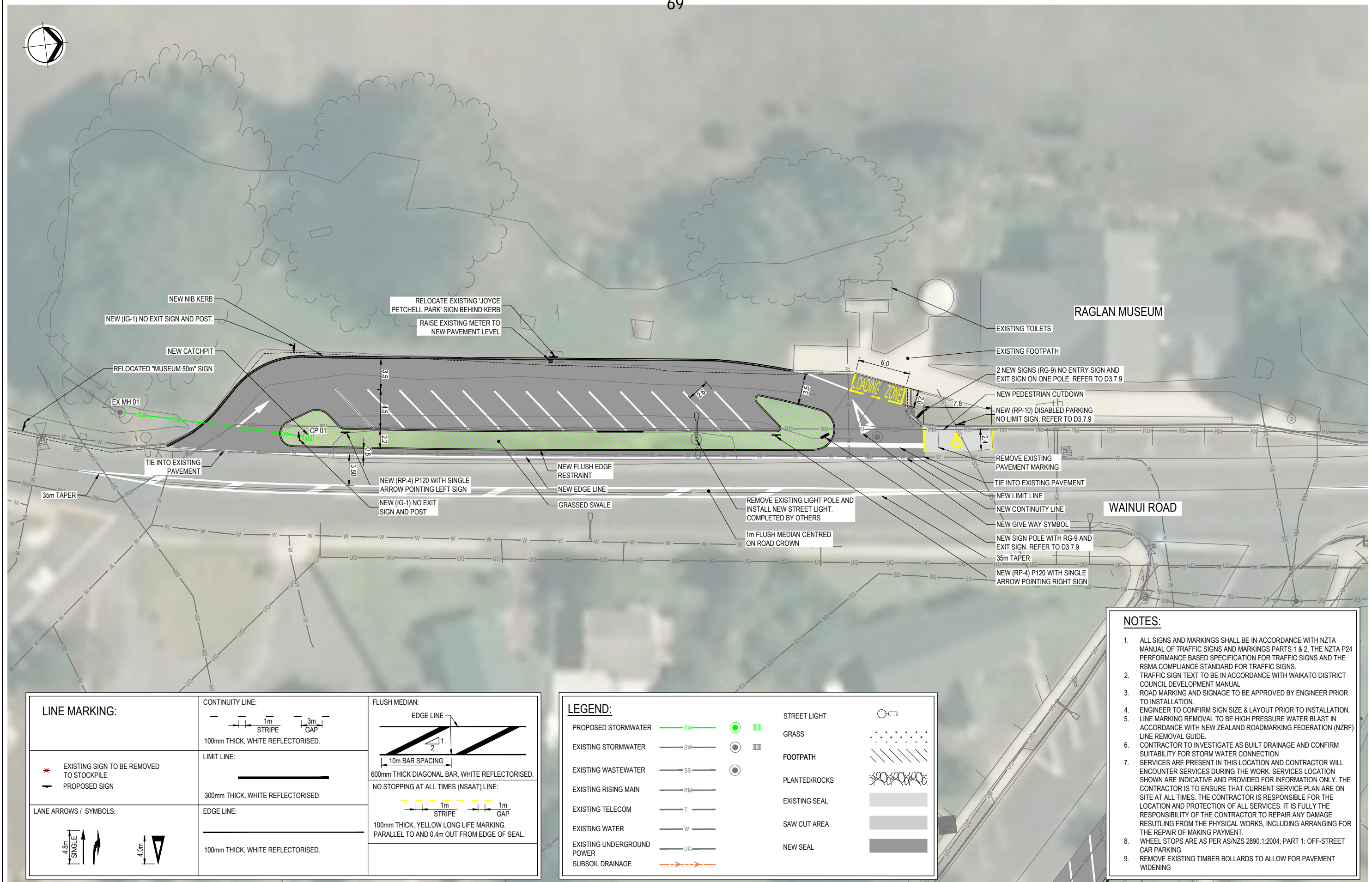
To provide updated plans for the Joyce Petchell Park Proposed Car Park Design to the Raglan Community Board on the Tourism Infrastructure Fund (TIF) project.

2. RECOMMENDATION

THAT the report from the General Manager Service Delivery be received.

3. ATTACHMENTS

- Joyce Petchell Park Proposed Car Park Design Updated Plans (Drawings x 3)



- NOTES:**
- ALL SIGNS AND MARKINGS SHALL BE IN ACCORDANCE WITH NZTA MANUAL OF TRAFFIC SIGNS AND MARKINGS PARTS 1 & 2, THE NZTA P24 PERFORMANCE BASED SPECIFICATION FOR TRAFFIC SIGNS AND THE RSM COMPLIANCE STANDARD FOR TRAFFIC SIGNS.
 - TRAFFIC SIGN TEXT TO BE IN ACCORDANCE WITH WAIKATO DISTRICT COUNCIL DEVELOPMENT MANUAL.
 - ROAD MARKING AND SIGNAGE TO BE APPROVED BY ENGINEER PRIOR TO INSTALLATION.
 - ENGINEER TO CONFIRM SIGN SIZE & LAYOUT PRIOR TO INSTALLATION.
 - LINE MARKING REMOVAL TO BE HIGH PRESSURE WATER BLAST IN ACCORDANCE WITH NEW ZEALAND ROADMARKING FEDERATION (NZRF) LINE REMOVAL GUIDE.
 - CONTRACTOR TO INVESTIGATE AS BUILT DRAINAGE AND CONFIRM SUITABILITY FOR STORM WATER CONNECTION.
 - SERVICES ARE PRESENT IN THIS LOCATION AND CONTRACTOR WILL ENCOUNTER SERVICES DURING THE WORK. SERVICES LOCATION SHOWN ARE INDICATIVE AND PROVIDED FOR INFORMATION ONLY. THE CONTRACTOR IS TO ENSURE THAT CURRENT SERVICE PLAN ARE ON SITE AT ALL TIMES. THE CONTRACTOR IS RESPONSIBLE FOR THE LOCATION AND PROTECTION OF ALL SERVICES. IT IS FULLY THE RESPONSIBILITY OF THE CONTRACTOR TO REPAIR ANY DAMAGE RESULTING FROM THE PHYSICAL WORKS, INCLUDING ARRANGING FOR THE REPAIR OF MAKING PAYMENT.
 - WHEEL STOPS ARE AS PER AS/NZS 2890.1:2004, PART 1: OFF-STREET CAR PARKING.
 - REMOVE EXISTING TIMBER BOLLARDS TO ALLOW FOR PAVEMENT WIDENING.

No.	Revision	By	Chk	Appd	Date
B	FOR INFORMATION	NA	PP	GC	04.07.18
A	FOR INFORMATION	NA	PP	GC	04.07.18

Design Originator: **Beca**

Original Scale (A1)	1:200	Design	AL-SHAKARCHI	21.06.18	Approved For Construction*
Reduced Scale (A3)	1:400	Drawn	AL-SHAKARCHI	21.06.18	Date
		Design Checker			
		Design Verifier			
		Design Check			

* Refer to Revision 1 for Original Signature

Client: **Waikato District Council**

Project: **JOYCE PETCHELL PARK CARPARK UPGRADE**

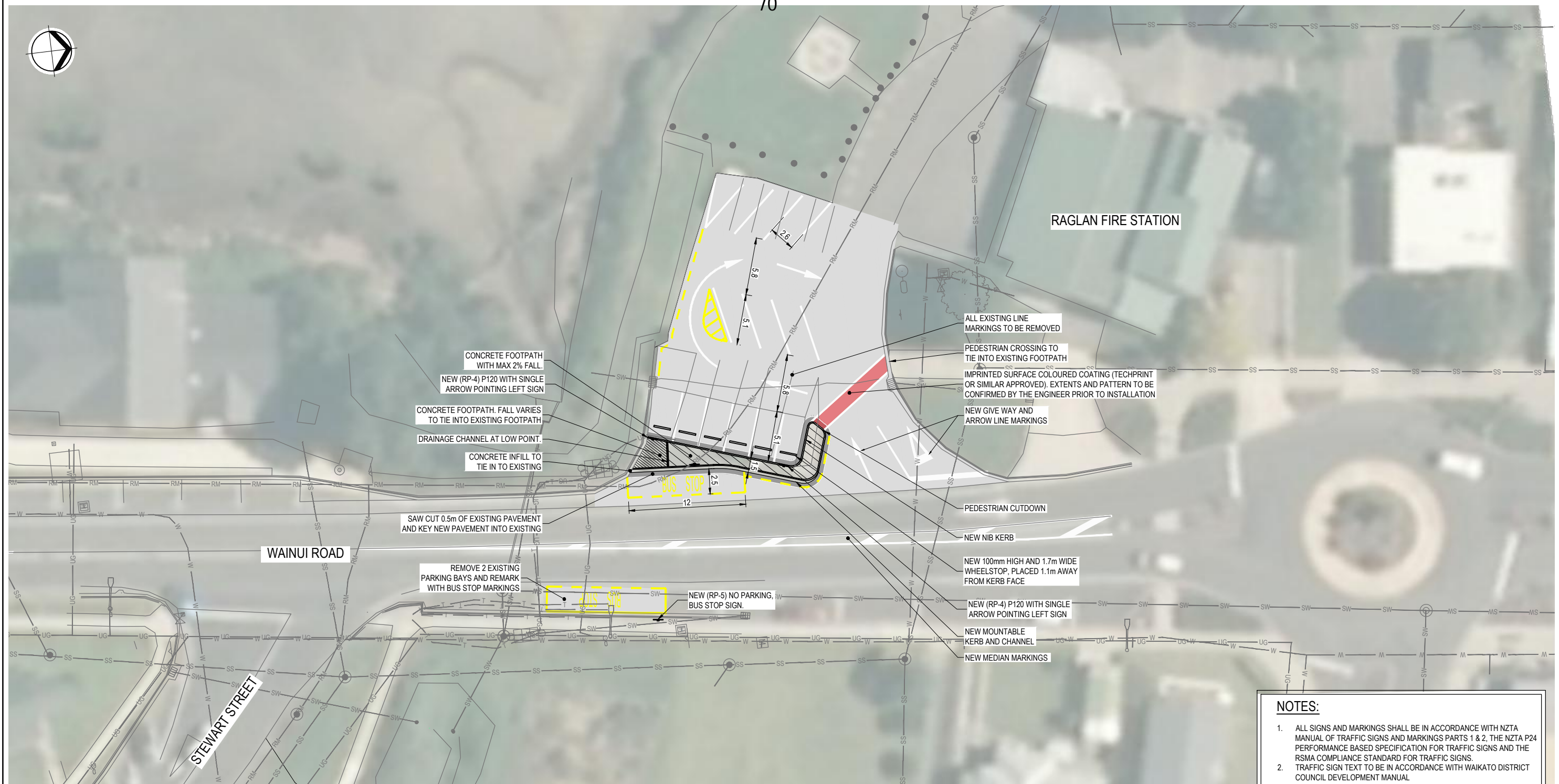
Title: **CAR PARK 1 LAYOUT PLAN**

Discipline: **CIVIL ENGINEERING**

Document No.: **3413381-SK-0011**

Rev: **B**

FOR INFORMATION NOT FOR CONSTRUCTION



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* EXISTING SIGN TO BE REMOVED TO STOCKPILE - PROPOSED SIGN	LIMIT LINE: 300mm THICK, WHITE REFLECTORISED.	
LANE ARROWS / SYMBOLS: 	EDGE LINE: 100mm THICK, WHITE REFLECTORISED.	

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- NOTES:**
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No.	Revision	By	Chk	Appd	Date
B	FOR INFORMATION	NA	PP	GC	04.07.18
A	FOR INFORMATION	NA	PP	GC	04.07.18

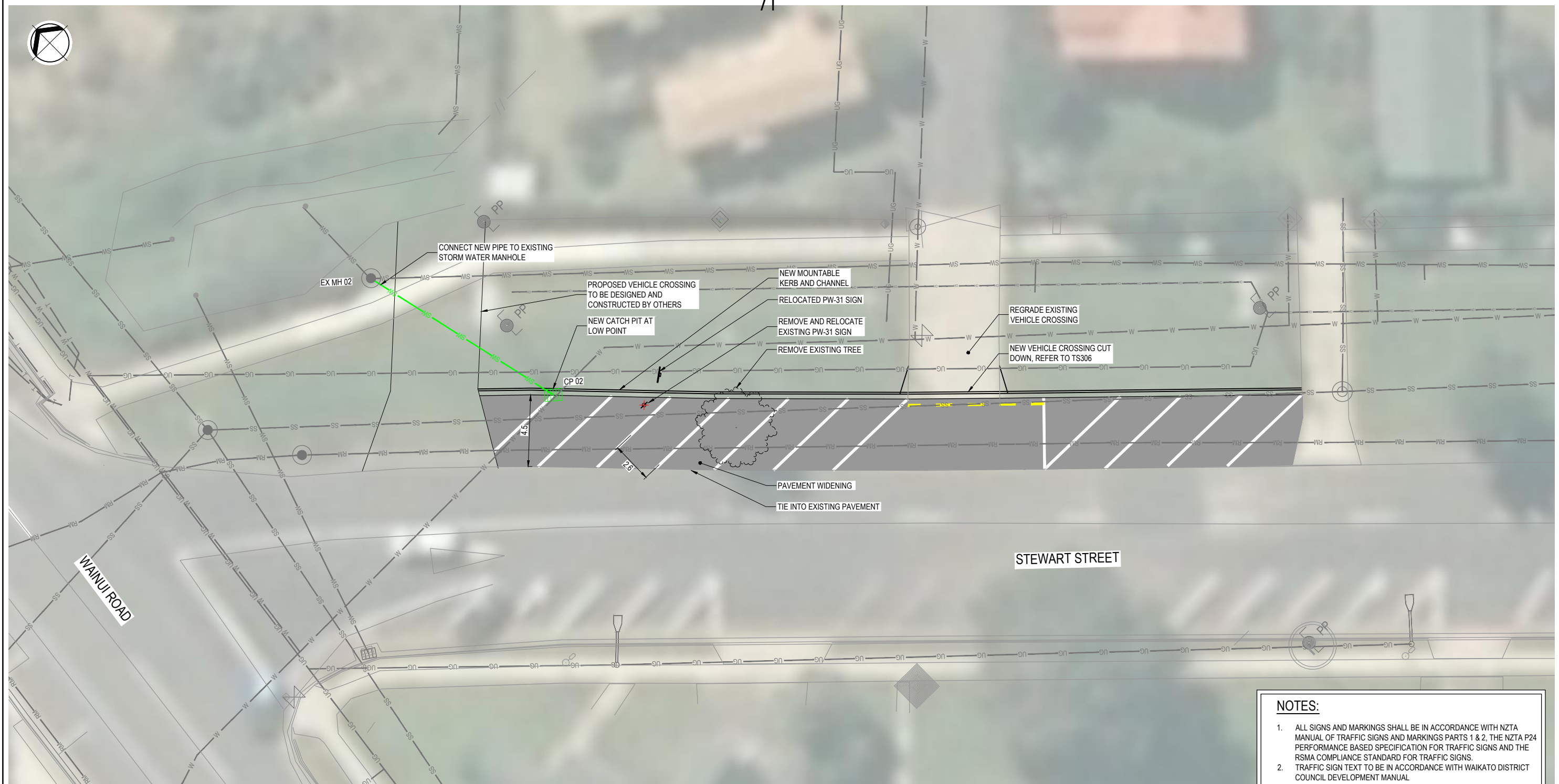
Drawing Originator: **Beca**
 Original Scale (A1): 1:200
 Design: AL-SHAKARCHI | 21.06.18
 Drawn: AL-SHAKARCHI | 21.06.18
 Reduced Scale (A3): 1:400
 Design Verifier: []
 Date: []
 Approved For Construction: []
 Date: []
 * Refer to Revision 1 for Original Signature

Client: **Waikato District Council**
 Project: **JOYCE PETCHELL PARK CARPARK UPGRADE**

Title: **CAR PARK 2 LAYOUT PLAN**
 Discipline: **CIVIL ENGINEERING**

Drawing No: **3413381-SK-0012**
 Rev: **B**

FOR INFORMATION NOT FOR CONSTRUCTION



LINE MARKING: * EXISTING SIGN TO BE REMOVED TO STOCKPILE - PROPOSED SIGN LANE ARROWS / SYMBOLS: 	CONTINUITY LINE: 100mm THICK, WHITE REFLECTORISED.	FLUSH MEDIAN: 600mm THICK DIAGONAL BAR, WHITE REFLECTORISED. NO STOPPING AT ALL TIMES (NSAAT) LINE: 100mm THICK, YELLOW LONG LIFE MARKING. PARALLEL TO AND 0.4m OUT FROM EDGE OF SEAL.
	LIMIT LINE: 300mm THICK, WHITE REFLECTORISED.	EDGE LINE: 100mm THICK, WHITE REFLECTORISED.

LEGEND: PROPOSED STORMWATER: SW (green line) EXISTING STORMWATER: SW (grey line) EXISTING WASTEWATER: SS (grey line) EXISTING RISING MAIN: RM (grey line) EXISTING TELECOM: T (grey line) EXISTING WATER: W (grey line) EXISTING UNDERGROUND POWER: UG (grey line) SUBSOIL DRAINAGE: (dashed orange line)	STREET LIGHT: (circle with cross) GRASS: (dotted pattern) FOOTPATH: (diagonal lines) PLANTED/ROCKS: (irregular pattern) EXISTING SEAL: (grey rectangle) SAW CUT AREA: (grey rectangle) NEW SEAL: (dark grey rectangle)
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- NOTES:**
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No.	Revision	By	Chk.	Appd.	Date
B	FOR INFORMATION	NA	PP	GC	04.07.18
A	FOR INFORMATION	NA	PP	GC	04.07.18

Drawing Originator: **Beca**

Original Scale (A1)	1:125	Design	AL-SHAKARCHI	21.06.18	Approved For Construction*
Reduced Scale (A3)	1:250	Drawn	AL-SHAKARCHI	21.06.18	Date
		Dwg Verifier			
		Dwg Check			

* Refer to Revision 1 for Original Signature

Client: **Waikato District Council**

Project: **JOYCE PETCHELL PARK CARPARK UPGRADE**

Title: **CAR PARK 3 LAYOUT PLAN**

Discipline: **CIVIL ENGINEERING**

Document No. **3413381-SK-0013**

Rev. **B**

FOR INFORMATION NOT FOR CONSTRUCTION

Open Meeting

To	Raglan Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	31 July 2018
Prepared by	Julienne Calambuhay Management Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0507
Report Title	Discretionary Fund Report to 31 July 2018

1. EXECUTIVE SUMMARY

To update the Board on the Discretionary Fund Report to 31 July 2018.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received.

3. ATTACHMENTS

Discretionary Fund Report to 31 July 2018

RAGLAN COMMUNITY BOARD DISCRETIONARY FUND 2018/2019

		1,206,170.4
2018/19 Annual Plan		14,271.00
Carry forward from 2017/18		5,826.00
Total Funding		<u>20,097.00</u>
Expenditure		
18-Jul-2018 The Inspiring Communities - One day workshop for Raglan Naturally (excl GST)	1,027.39	
Total Expenditure		<u>(1,027.39)</u>
Net Funding Remaining (Before commitments)		<u>19,069.61</u>
Commitments		
19-Mar-2018 Raglan Point Boardriders - safety information signage boards for 2017-2018	2,000.00	
19-Mar-2018 Raglan Point Boardriders - safety information signage boards for 2018-2019	2,000.00	
08-May-2018 Commitment for youth activities	120.00	
08-May-2018 Commitment to support the Raglan Naturally project	3,000.00	
Less: Ingrid Huygens worksop 29/05/2018 GST incl	(1,725.00)	
The Inspiring Communitites - one day workshop GST incl	<u>(1,181.50)</u>	93.50
12-Jun-2018 Raglan Area School - cost of photo booth and entertainment for senior ball		1,450.00
12-Jun-2018 Cr Lisa Thomson - air fares for Housing Symposium in Wellington		120.00
Total Commitments		<u>(5,783.50)</u>
Net Funding Remaining (Including commitments) as of 31 July 2018		<u><u>13,286.11</u></u>

Open Meeting

To	Raglan Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	10 July 2018
Prepared by	Lianne van den Bemd Community Development Advisor
Chief Executive Approved	Y
Reference #	CDR0502 / GOV0507
Report Title	Revised Discretionary Grants Policy

I. EXECUTIVE SUMMARY

The purpose of this report is for the Community Board to receive Waikato District Council's revised Discretionary Grants Policy ("the Policy"). The Policy has been reviewed and updated following consultation with Council's Discretionary & Funding Committee, community boards and community committees.

The Discretionary Grants Policy was adopted by Council at its meeting on 9 April 2018.

2. RECOMMENDATION

THAT the report of the General Manager Strategy & Support be received;

AND THAT the Raglan Community Board applies the revised Discretionary Grants Policy with immediate effect.

3. BACKGROUND

This policy applies to:

I. Waikato District Council Discretionary & Funding Committee

The Discretionary & Funding Committee allocates grants from the Events Fund and the Rural Ward Fund. Rural Ward grants are available for projects and initiatives in rural areas and Events grants are available for events held within the Waikato District Council area.

2. Waikato District Council Community Boards / Community Committees

Community boards / community committees may use a portion of their discretionary funds to allocate grants for events and projects in their areas. Applicants must outline how their event or project will contribute to the community board / community committee area and wider community. The relevant community board / community committee has responsibility for determining grant applications in their area.

The objective of this Policy is to ensure that discretionary grants are distributed to community groups, non-commercial groups and voluntary organisations within the Waikato district in accordance with set criteria.

The revised Policy includes the following changes to the criteria as agreed by the Discretionary & Funding Committee at its meeting held on Tuesday, 28 November 2017:

- Applications for Christmas parade / events will need to be made to the relevant community board or community committee (previously applications for Christmas parade / events could be made to both the Discretionary & Funding Committee and to community boards and community committees).
- Applications for ANZAC events will need to be made the Discretionary & Funding Committee only (previously applications relating to ANZAC could be considered by community boards / community committees).
- Applications may be considered from schools where the Ministry of Education will not fully fund the project and the benefits are for the wider community (maintenance and operational costs are now excluded).
- Multiple applications through the discretionary grants funding cycle made to community boards, community committees and Discretionary & Funding Committee for a local event can be considered provided there is wide community benefit (previously only one application per project / event could be made).
- Applications above \$1000 will need to complete the prescribed application form, provide relevant quotes and financial statements (status quo remains).
- Applications under \$1000 will only need to provide a cover letter describing the event / project and relevant quotes (new criteria).
- Council-owned property i.e. halls managed by hall committees and who receive a targeted rate are not eligible for funding (previously hall committees could be considered for funding).
- Applicants or their agent will be required to attend the community board / community committee and the Discretionary & Funding Committee to present their application. For applications where an applicant cannot attend the meeting, they need to advise in advance their unavailability to the Community Development Advisor (new criteria).

This Policy is due to be reviewed again in June 2021.

4. CONSIDERATION

4.1 FINANCIAL

Council allocates funding annually for discretionary grants. The Policy will ensure that funds are disbursed to the community, yield optimal community-wide benefits and greater accountability.

4.2 LEGAL

The Local Government Act requires local authorities to play a broad role in meeting the current and future needs of their communities for good quality local infrastructure, local public services and performance of regulatory functions (*Local Government Act 2002 Amendment Act 2012*). Waikato District Council achieves this in a number of ways, including through the provision of discretionary funding to community boards / community committees to advance projects within their local areas and through the allocation of grants for rural communities and events by the Discretionary & Funding Committee.

This policy also aligns to the Local Government (Community Well-being) Amendment Bill aims to restore the purpose of local government to “promote the social, economic, environmental, and cultural well-being of communities”.

5. CONCLUSION

This report presents the revised Discretionary Grants Policy adopted by Council at its meeting on 9 April 2018.

The views of community boards and community committees were considered as part of the policy review. The revised Policy will enable both the application process and the administration of funding and grants to be streamlined and simplified.

6. ATTACHMENTS

Revised updated Discretionary Grants Policy

Discretionary Grants Policy

Policy Owner:	Community Development Adviser
Date approved:	June 2018
Next review date:	June 2021
Document number:	1987518
Engagement required:	External

1 Introduction

The Local Government Act requires local authorities to play a broad role in meeting the current and future needs of their communities for good quality local infrastructure, local public services and performance of regulatory functions (Local Government Act 2002 Amendment Act 2012). Waikato District Council supports this in a number of ways, including through the provision of discretionary funding to community boards and community communities and through the Discretionary & Funding Committee to advance projects and events within communities through the allocation of grants.

2 Purpose

The objective of this policy is to ensure that discretionary grants are distributed to community groups, non-commercial groups and voluntary organisations within the Waikato district in accordance with set criteria whilst ensuring greater accountability.

3 Definitions

Word: definition

4 Application

This policy applies to:

- a) The Discretionary & Funding Committee, local community boards and the Te Kauwhata and Meremere Community Committees as they either consider grant applications and/or make decisions about the distribution of discretionary funds as grants.
- b) External applicants who apply on behalf of community groups, non-commercial groups and voluntary organisations for discretionary grants from the Waikato District Council.

5 Significance

This policy is not considered significant under the Significance and Engagement Policy.

6 Policy statements

6.1 General Statements

The Waikato District Council, as a provider of local public services, provides discretionary grants four times annually to assist community groups, non-commercial groups and voluntary organisations operating within the district.

Discretionary grants are contestable and will be allocated in a manner consistent with the criteria outlined in this policy.

Discretionary grants can be sought for community projects and/or events to be held or completed in the district.

Community organisations can apply for and have grants approved provided they are able to demonstrate broad community benefits from their project and community support for it.

6.2 Funding Mechanisms

Discretionary grants in accordance with this policy are allocated through two funding mechanisms:

a) Waikato District Council Discretionary & Funding Committee

The Discretionary & Funding Committee allocates grants from the Events Fund and the Rural Ward Fund. Rural Ward grants are available for projects in rural areas and areas that are not served by a community board. Events grants are available for events held within the Waikato District Council area.

b) Waikato District Council Community Boards and the Te Kauwhata and Meremere Community Committees

Community boards (Ngaruawahia, Raglan, Onewhero – Tuakau, Taupiri, Huntly) and the Te Kauwhata and Meremere Community Committees allocate grants for events and projects in their areas. Applicants must outline how their event or project will contribute to the community board area and wider community. The relevant community board or committee has responsibility for determining grant applications in their area.

6.3 Criteria for grants

Applications are required to meet the following criteria:

- a) Applications will be accepted from community groups, non-commercial groups and voluntary organisations. Applications from individuals will not be accepted.
- b) Applications will need to be made to the relevant community board or committee, or to Council's Discretionary & Funding Committee.
- c) Applications for Christmas parade/events will need to be made to the relevant community board or community committee.
- d) Applications for Anzac events will need to be made the Discretionary & Funding Committee only.

- e) Applicants need to describe in their application why the event or project is important to the community and how the wider community will benefit by the event or project.
- f) Grants up to \$5000 can be funded up to 100% at the discretion of the relevant community board or committee or Council's Discretionary & Funding Committee. For grants above \$5000 a funding cap of 75% applies
- g) Applicants can have in-kind contributions recognised in terms of the non-grant funding component provided they demonstrate good community engagement.
- h) Applications must detail how the monies sought will specifically be used and how the balance of the monies required for the event or project will be obtained. All grant applications must include a detailed budget for the event or project.
- i) Capital expenditure items may be considered for grant applications.
- j) Applicants can make more than one application for a grant within a 12-month period provided that the grant being sought is for a different project or event and an accountability statement has been completed.
- k) Applications may be considered from schools where the Ministry of Education will not fully fund the project and the benefits are for the wider community. (maintenance and operational costs are excluded).
- l) Grants will not be considered for events or projects that have already occurred / projects completed (i.e. no retrospective funding).
- m) Grants will not be considered for ongoing operational & maintenance cost.
- n) Grants will not be given to oppose consent decisions, attend conferences or to contest legal cases.
- o) Applications from commercial entities will not be considered.
- p) Multiple applications through the discretionary grants funding cycle made to the community boards, community committees and Discretionary & Funding Committee for a local event can be considered provided there is wide community benefit.
- q) Applications above \$1000 will need to complete the prescribed application form, provide relevant quotes and financial statements.
- r) Applications under \$1000 will only need to provide a cover letter describing the event/project and relevant quotes.
- s) The project or event must take place in the Waikato District Council area of jurisdiction.
- t) Council-owned property i.e. halls managed by hall committees and who receive a targeted rate are not eligible for funding.

6.4 Eligibility Criteria

- a) Applications are required to meet the following eligibility criteria:

- b) Applicants must demonstrate that they will be undertaking a project or event that benefits particular community/communities within the Waikato district.
- c) Applicants must be based in the Waikato district or offering services to a community/communities in the district.
- d) Applicants must be either a not for profit organisation OR a registered charitable trust, charitable entity or incorporated society.
- e) Incomplete or non-complying applications will not be considered. If an application is considered to be incomplete the applicant will be given five working days to submit the required outstanding information. If the required information is not received within five working days the entire application will be returned to the applicant.
- f) Successful applicants must complete a project accountability report within 2 months of the completion of the project before being eligible for further funding. This is essential for auditing requirements.
- g) Applicants or their agent will be required to attend the community board / community committee and the Discretionary & Funding Committee to present their application. For applications where an applicant cannot attend the meeting, they need to advise in advance their unavailability to the Community Development Advisor

6.5 Accountability

- a) On completion of the project or event an accountability statement must be completed within 2 months. Successful applicants will be required to:
- b) Publicly acknowledge Council support received on brochures or sponsorship boards.
- c) Submit an invoice showing completion of specific works, unless a general grant has been made. Funding will be paid following receipt of the invoice.
- d) Expend grants within 12 months of approval (If the monies cannot be expended within a 12 month period, applicants will need to apply in writing for an extension of the grant).
- e) For grants over \$10,000 additional conditions appropriate to the circumstances may be imposed at the discretion of the Discretionary & Funding Committee, or the relevant community board or committee.
- f) Grants cannot be uplifted until all funds have been secured for the project.

6.6 Discretion

Applications received outside of the closing dates for funding rounds will not be considered.

6.7 Goods and Services Tax (GST)

- a) Applicants who are not GST registered need to provide budget figures that include GST.
- b) Applicants who are GST registered need to provide budget figures that exclude GST. They will also need to provide:
 - i. their GST number, and

- ii. a separate GST invoice if their application is successful.

7 Policy review

- 7.1 This policy shall be reviewed every three years or as required.

Open Meeting

To	Raglan Community Board
From	Bob MacLeod Chair Raglan Community Board
Date	18 June 2018
Prepared by	Rose Gray Council Support Manager
Chief Executive Approved	Y
Reference #	GOV0507
Report Title	Advancing Youth Development

I. EXECUTIVE SUMMARY

At the Extraordinary Council meeting held on 22 May 2018, the attached report was discussed and agreed that the Council supports co-funding the District-Wide Youth to Employment Coordinator role. This report is for your information.

2. RECOMMENDATION

THAT the report from the Chair Raglan Community board be received.

3. ATTACHMENTS

Report

Open Meeting

To	Waikato District Council
From	Tony Whittaker General Manager Strategy & Support
Date	16 May 2018
Prepared by	Vishal Ramduny, Planning & Strategy Manager Clive Morgan, Economic Development Manager
Chief Executive Approved	Y
Reference #	GOV1301 / 1953918
Report Title	Advancing Youth Development

I. EXECUTIVE SUMMARY

Waikato District Council (“Council”) embarked on a youth engagement programme in 2015 as part of its Youth Engagement Plan developed with funding assistance from the Ministry for Social Development. The Youth Engagement Plan focused on establishing local youth action groups in Te Kauwhata, Huntly and Ngaruawahia and facilitating the interaction of these groups (through youth representatives) with the respective community boards and committees to help address issues relevant to young people. This youth engagement model was expanded over the last few years to include Onewhero, Tuakau, Meremere, Taupiri, Raglan and Tamahere.

The main concern raised by local youth action groups and youth representatives across the district is the lack of employment opportunities for young people. There is now an opportunity to broaden Council’s approach by focussing on youth *empowerment* as well as youth engagement. It is envisaged that this empowerment outcome will be realised through a specific focus on supporting youth to employment initiatives.

Through establishing a ‘youth to employment’ programme with local businesses, educators, Ministry of Social Development and other employment-related stakeholders, we will be able to better support sustainable outcomes for the youth, their families, and the businesses in our district. There is an opportunity to partner with Smart Waikato on their Smart Transitions ‘youth to employment’ model, which has outcomes directly linked to and supported by our Economic Development Strategy.

At the 14 May Council meeting, Council reiterated their support of the Youth Engagement Programme in its current state, and do not wish to see the focus for this change. Council requested staff to review the suggested approach of refocusing youth engagement towards youth empowerment, and to re-present the youth to employment initiative as an additional level of service.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received;

AND THAT Council supports co-funding the District-Wide Youth to Employment Coordinator role.

3. BACKGROUND

3.1 BACKGROUND

Council's approach to youth development has been successful in engaging with youth and getting young people to be more active in local governance through their local community boards and community committees.

Council, community boards and some community committees have also provided grants to a number of community-based youth initiatives. Examples of these include:

- Community-based projects such as tree planting; upgrading skate parks and basketball courts; and bike tracks;
- Funding murals (e.g. in Raglan) and collaborating on joint art projects with young people;
- Facilitating arts in local communities (e.g. Huntly workshops for children and young people).

These initiatives provide local youth with an opportunity to advance issues relevant to their local communities. Throughout the youth engagement programme, Council's Youth Engagement Advisor has noted a key concern raised by our youth action groups and youth representatives is the lack of employment opportunities for young people.

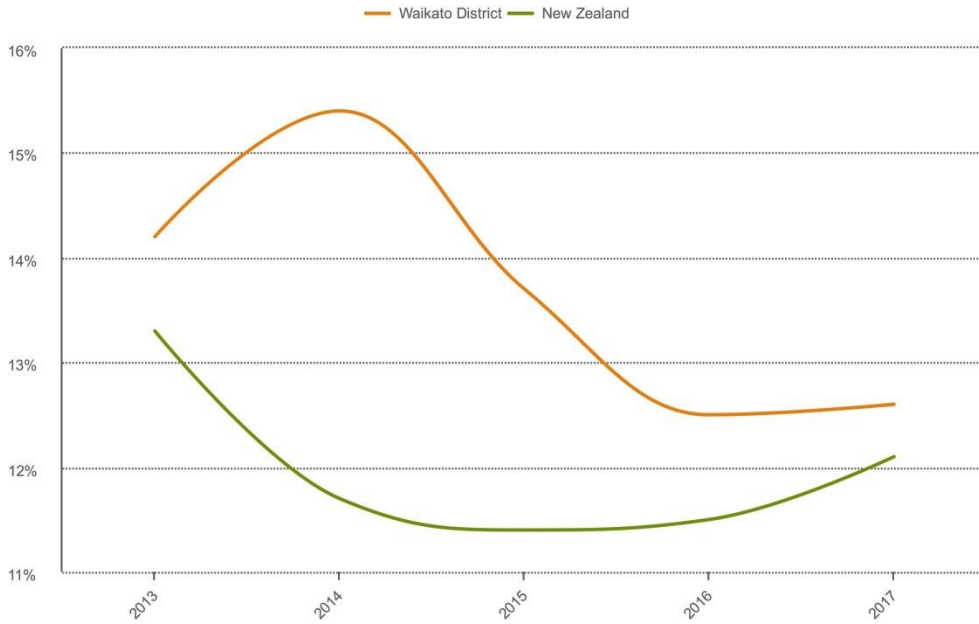
The Waikato District Economic Profile measures the NEET rate¹ as the proportion of people aged 15-24 years who are not employed or engaged in education or training.

The 2017 data shows Waikato NEET youth are currently 12.6% of all youth in the district. This is higher than the NEET rate for New Zealand Youth of 12.1%. The graph below shows the change in the NEET rate for Waikato youth since 2013 compared to New Zealand youth.

¹ NEET (NOT IN EDUCATION, EMPLOYMENT, OR TRAINING)

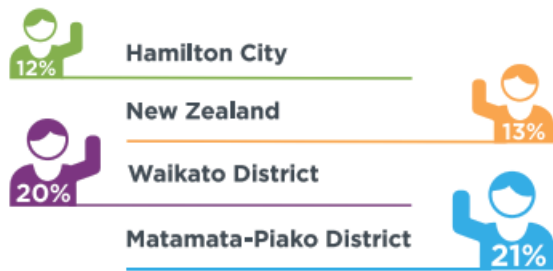
Territorial authority NEET rates provide a measure of the proportion of young people aged 15-24 that are not in education, employment or training.

Regional level NEET rates are sourced from Statistics New Zealand's Household Labour Force Survey. Census data, Jobseeker numbers by age, and transient secondary school numbers have been used to estimate NEET rates by territorial authority.



The Momentum Waikato Vital Signs report published in 2016 indicates that the Waikato region had a NEET rate of 15%.

NO FORMAL QUALIFICATIONS*



Numbers have **improved** since 2006 in Hamilton City and Waikato District, but have **worsened** in Matamata-Piako District.

Source: Census 2006 and 2013, Statistics New Zealand.
*25-34 year olds

Give options other than the mainstream in education to build a vibrant community.

Morrinsville Vital Signs community engagement participant.



15% OF 15-24 YEAR OLDS in the Waikato region are **not in employment, education or training (NEET)**.

There is now an opportunity – through the imminent consideration of funding by Council for its youth focus through the Long Term Plan (“LTP”) and the drive by Council to build liveable, thriving, and connected communities – for lifting Council’s approach to youth development through an additional resource to support outcomes that are more sustainable and empowering for youth.

A youth-to-employment model connecting youth, education providers, employers, community boards and committees, government agencies and local iwi, will provide the framework and tools to enable young people to become employment-ready. This approach will ensure that youth are uplifted from being ‘socially dependent’ to ‘economically independent’ – a more sustainable outcome for youth in our district.

COPY

Staff have been supporting the Smart Waikato programme through the Economic Development Strategy Work programme (building a skilled workforce) since 2015. This agenda recognises Waikato as a high-growth district with significant new employment demand and the opportunity to improve local employment outcomes. Wherever possible, staff actively promote employment within the district in the first instance.

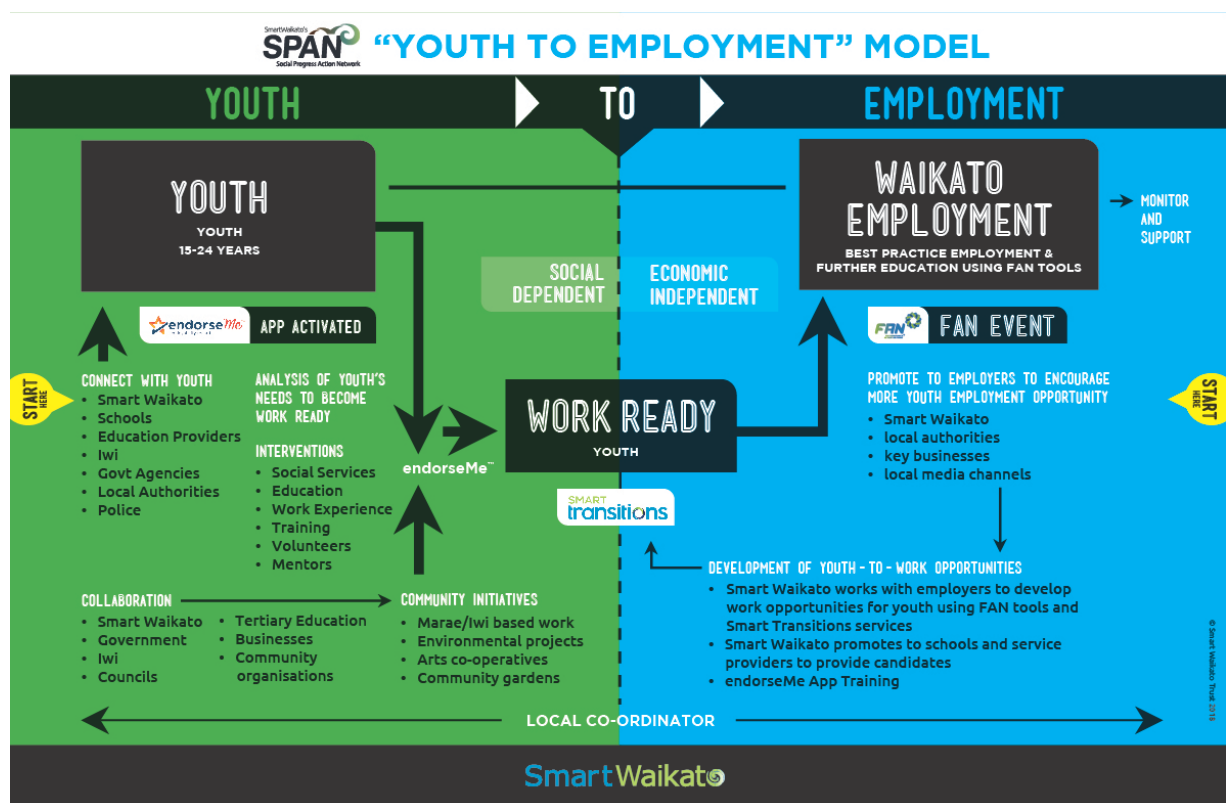
Building a skilled workforce

A second underpinning focus is on ensuring there is an appropriately sized and skilled labour force available to meet the needs of existing and new industry. The council will support actions generated from the regional study underway to identify emerging industry skills needs and ways to improve linkages with the education and training sectors.

– Economic Development Strategy 2015

Smart Waikato, in collaboration with Council, have developed the *Ngaruawahia-Huntly Collaborative Youth Strategy 2016*, focused on Waikato district youth outcomes through employment and education initiatives. We recommend that Council continues to partner with Smart Waikato on the Strategy, the ‘Youth to Employment’ model and the new *Smart Transitions* initiative. A local co-ordinator is required to co-ordinate the programme.

This new youth empowerment approach will support the achievement of the strategy. The Youth to Employment model and subsequent Smart Transitions initiative is visually represented below:



Council can advance its approach to youth development with a renewed focus on youth empowerment. This will provide an opportunity to connect with key stakeholders and role-players, identify skill requirements for youth and bridge the gaps between youth and

COPY

employers in partnership with Smart Waikato and other providers working in this space, such as Ministry of Social Development, Te Wharekura o Rakaumanga, Huntly College and Ngaruawahia High School.

The perceived advantages include providing life-long, sustainable and tangible benefits for youth enabling them to progress from social dependency to economic independence. This approach will also support employers who are seeking work-ready employees. These outcomes are directly linked to Council's Economic Development Strategy and therefore would be managed through the Economic Development Work Programme.

Preliminary discussions with Smart Waikato have confirmed their interest in co-funding a coordinator role. Smart Waikato has also indicated support from Ministry of Social Development for the Smart Transitions initiative.

The co-funded District-Wide Co-ordinator role would represent the various sustainable youth-to-employment programmes and initiatives to employers investing in the district. The programme would be focused through specific KPIs, would encompass a broad range of initiatives and activities for all NEET youth from ages 15 – 24. For example, students leaving school, unemployed and youth with disabilities. While Council will not be delivering these programmes, the role will act as a conduit and connect the appropriate resources and programmes to meet specific employer needs. This partnership approach is anticipated to deliver broader benefits than an internal resource solely funded by Council, and the role will work closely with the Youth Development Advisor to support the current youth engagement programme to ensure that opportunities for youth are leveraged.

A key factor for the ongoing success of the Economic Development Strategy is to address the growing labour supply demand gaps within the district. This role will help to inform our education providers of future job demands, particularly low-skilled and semi-skilled roles that would otherwise be filled from outside the district. Council's ability to influence new businesses early in their establishing phase means we are often best-placed to promote and match our work-ready youth with particular job requirements. For example, Ports of Auckland's Waikato Freight Hub will require truck and crane drivers, the skill requirements can be identified well in advance of construction and operations, meaning our youth will be prepared when the employment opportunity arises.

4. CONSIDERATION

4.1 FINANCIAL

Council will be considering funding for the Youth Engagement Advisor position as part of the Long Term Plan 2018-2028.

There will be an opportunity to develop an additional resource to support a youth-to-employment partnership and, in turn, seek external co-funding to supplement the youth-to-employment initiative, for example: Ministry for Social Development level of Council co-funding required is estimated to be \$30,000–35,000 per annum.

4.2 LEGAL

NIL

4.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

Building a skilled workforce is key to Council's Economic Development Strategy. Staff are currently writing a Youth Strategy which will include a youth-to-employment theme. The suggested approach also supports the Youth Development Strategy Aotearoa which provides a framework for government and society to support young people (aged 12 to 24 years) to develop the skills and attitudes they need to make a meaningful contribution to society.

4.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Enhancing Council's youth focus provides an opportunity for Council, in collaboration with key partners such as Smart Waikato, to better involve and empower youth by collaborating with key stakeholders.					

5. CONCLUSION

At the 14 May Council meeting, Council reiterated their support of the Youth Engagement Programme in its current state, and do not wish to see the focus for this change. Council requested staff to review the suggested approach of refocusing youth engagement towards youth empowerment, and to re-present the youth to employment initiative as an additional level of service.

Council continues with its current approach to youth development, with the focus on youth engagement. The focus for Council's youth engagement advisor position will continue to recruit and replace youth representatives on community boards, community committees and youth action groups and identifying local projects with youth.

Staff seek to secure Long-Term Plan 2018-2028 funding for a co-funded coordinator role to delivery specific youth to employment outcomes in alignment with the Economic Development Strategy.

6. ATTACHMENTS

NIL

COPY

Open Meeting

To	Raglan Community Board
From	Ian Cathcart General Manager Service Delivery
Date	21 June 2018
Prepared by	Paul Harrison Corridor Engineer
Chief Executive Approved	Y
DWS Document Set #	RCB2018
Report Title	Approval of Bridge Name – Dando’s Bridge

I. EXECUTIVE SUMMARY

This report seeks the Raglan Community Board’s approval of the bridge name list prepared by Ben Dando, the applicant.

The list has been checked by staff against the Road Naming Policy and all names are recommended for inclusion. Some prefix sub names may need to be changed.

This report recommends that the Committee consider and approve the name option for the two lane bridge over the stream near the Friends of the Wainui Bush Reserve on Wainui Road Raglan supplied by Ben Dando in the Raglan Community.

2. RECOMMENDATION

THAT the report from the General Manager Service Delivery be received;

AND THAT the Committee approves the proposed name of “Dando’s Bridge” for the two lane bridge over the stream on Wainui Road Raglan (near the Friends of the Wainui Bush Reserve).

3. BACKGROUND

A list of suggested Bridge Names suitable for posting within the Raglan area has been prepared by the applicant Ben Dando.

The Raglan Community Board and staff have now reviewed the list and excluded name duplications and names with sound similarity issues and those considered not suitable by the Raglan Community Board have also been excluded from this list.

In the case of Raglan, no duplications of existing in South Auckland, Waipa, Hamilton City Council or Waikato District names remain on the recommended name list.

The names were checked for duplication in Google and Intramaps mapping and the WDC RAMM list.

When potential names are selected from the list for allocation, a further check will be made for new duplications.

For Raglan, historical themes have provided a source for the name chosen.

This report is submitted in accordance with section 2.1 of the Road Naming policy.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

The following table provides a list of recommended pioneer historical themed names, background to the name choice, an indication of any potential duplication or sound similarity issues, and nominates recommended prefix road titles as per road naming policy.

ID	Name and Suffix	Reason	Location of duplicate or similar sounding name in NZ	OFFICE USE ONLY	
				Classification and notes	Approved or Declined
Option 1	Dando's Bridge	Historic name long standing resident of Raglan. Family Farm See supporting information.	None	Roading approve this one - See Asbuilt drawing	
Option 2	Dando's Homestead Bridge	Historic name long standing resident of Raglan. Family Farm See supporting information.	None	Too long	
Option 3	Dando's Family Bridge		None	Too long	

5. CONSIDERATION

5.1 FINANCIAL

All costs are being met by the applicant, Ben Dando.

5.2 LEGAL

Nil

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

Community Board consultation around private road naming has been undertaken in accordance with Council policy and standard operating procedures.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
This matter is not considered to be significant in terms of Council's significance policy.					

Planned	In Progress	Complete	
		Yes	Internal
		Yes	Community Boards/Community Committees
No			Waikato-Tainui/Local iwi
No			Households
No			Business
No			Adjoining TLA's.

6. CONCLUSION

The Committee is requested to consider and approve the name of "Dando's Bridge" for the two lane bridge over the stream on Wainui Road Raglan (near the Friends of the Wainui Bush Reserve), which complies with the Road Naming Policy.

7. ATTACHMENTS

I. Supporting documentation by applicant

To Whom it may Concern
My name is Ben Dando.

I'm enquiring about getting a sign put on the car bridge over the stream near the 'Friends of the Wainui Bush Reserve', about 3.5km's out of Raglan, up Wainui Rd.

This bridge is named 'Dando's Bridge', but never officially got a sign put up on it. This was when there were only about half a dozen families living up this road!

The reason it is named after our family is because our homestead and farm was closest to the (then) one way bridge (now a 2 lane bridge), when the bridge was originally erected (this can be supported by Council plans). This bridge name is also noted on official Council documentation (provided to me by Paul Harrison).

Our family is a prominent, well known, well liked, giving, and well respected family up Wainui Road, and in Raglan.

I am wondering if it is possible to put a sign on this Bridge now?

My Dad was going to get onto this for years, but in true Raglan-style, never got around to it, and he sadly passed in August 2017.

Before that, my Grandparents were going to look into it, but my Pa passed in 2009, and my Nan in 2012.

Our family are long-time residents of Raglan, coming out to New Zealand in 1866 on the 'Wild Duck' and purchasing the Dando Farm in 1885. After travel and trading for several years, Raglan was the spot the family purchased land, settled, started farming, and proudly lived and contributed to. I would like this long, rich history and heritage recognised officially (via this bridge sign). This would mean a lot to my family, and is something I would like to do to honour my Dad and Grandparents, and generations before them.

This would be a great legacy for our family, as we are long term residences of Raglan, are proud of our heritage, and extremely proud to live(d) in Raglan.

My ancestors also built several buildings in Bow Street (Main Street of Raglan) when the township was being established, and they are still (miraculously!) standing to this day.

My brother and I recently had a seat erected in the 'Wainui Reserve' for Dad, Alan Dando, (the 'Wainui Reserve' is opposite his old house), and my Nan and Pa (Les and Eileen Dando) have seats in the 'Friends of the Wainui Bush Reserve' (opposite their old house in the location of the original homestead, where my Grandfather used to play after school as a young boy).

The significance of my Grandparents seats are that it is opposite the original Dando homestead, and overlooks the Dando farm - and Dando's Bridge....

Please note: all 3 seats went through a rigorous approval process, with fees required. This was done without issue or hesitation, and with enthusiasm and haste, due to the importance and love for passed family members, and for future Dando generations and the public to enjoy.

(And just last week, My Great Uncle Jack – my Grandfather's brother – got a refurbished lounge at the Raglan Union Church named after him: 'The Jack Dando Lounge')

An official 'Dando's Bridge' sign for the bridge over the stream (which is located a stone's throw from the original Dando homestead) would be the icing on the cake, would mean so much to the family, and a wonderful, fitting tribute to an original family of Raglan, and fantastic recognition of this rich history.

And I could finish this task for my Dad...

If you have any further questions or require anything else from me, please don't hesitate to contact me.

Please find attached supporting documentation/photos, and historical articles pertaining to the Dando's and the very close association with Raglan.

A few notes/questions:

- *3 possible names for the Bridge:*
 - *Dando's Bridge (1st option, as this is what it is known as, and also what is on the official Raglan County Council paperwork)*
 - *Dando Family Bridge (2nd option)*
 - *Dando's Homestead Bridge (3rd option)*

- *Would payment be required for this application, seeing as on official Council documentation it is already named 'Dando's Bridge'? All that really needs to be done is an official sign attached to the Bridge... However, if a fee is required for my application/submission and sign production, please send me the necessary forms for me to complete and I will do asap, as this is very important to me, and a priority.*

I look forward to hearing from you...

Kind Regards

Ben Dando (son of Alan Dando, Grandson to Les and Eileen Dando, Great-Grandson to Herbie Dando, and Great Great Grandson of Sydney Dando)

Road Naming Application Format to Waikato District Council

The following table provides an example of applicant themed names, background to the name choice, an indication of any potential duplication or sound similarity issues, and nominates any included road titles.

Please advise of your road name choices below and include this page with your letter of application.

Additional supporting information, history of name and theme choice can be provided in support of the abbreviated information in the table.

ID	Name and Suffix	Reason	Location of duplicate or similar sounding name in NZ	OFFICE USE ONLY	
				Classification and notes	Approved or Declined
1.	Magner Road	John Magner and wife Brigit arrived from Ireland (via Boston) and settled in Ngāruawāhia about 1876.	None	None	Approved
2.	Peter Bently Road	Peter was born in 1908. His family were farming at Waitoa.	Bently Rd – Original request 2 x ACC 1 x HCC 1 x CHCH	Councils changed to Peter Bently Road	Declined or use changed name
Option 1:	Dando's Bridge	Dando's bought the family farm	NONE WDC " HCC " WAIPA	AUTHORISE ROADING.	
Option 3:	Dando's Homestead Bridge	in 1855 land it was the closest farm to the bridge when it was erected/built.	NONE WDC " HCC " WAIPA	ROADING. use option 1	
Option 2:	Dando's Family Bridge	Strong ties and history with Rauparua district (See attached supporting info)	NONE WDC " HCC " WAIPA	ROADING. use option 1	
Option 1:					
Option 2:					
Option 3:					
Option 1:					
Option 2:					
Option 3:					

**COUNCIL 11 JULY 2016
ACTION SHEET**

OPEN MEETING

To Chief Executive
General Manager Customer Support – Sue Duignan
General Manager Service Delivery – **Tim Harty** x
General Manager Strategy & Support – Tony Whittaker x
Steve Thompson x

From RJ Gray – Council Support Manager Date 14 July 2016

COMMITTEE AND DEPARTMENTAL REPORTS

Receipt of Policy & Regulatory Committee Minutes held on Tuesday 21 June 2016

Delegation to Approve Future Name Requests for Private Roads - P&R1606/07/4

Resolved: (Crs Fulton/Gibb)

THAT Waikato District Council delegate approval for future private road name requests to Roading Planning staff in conjunction with the ward councillor;

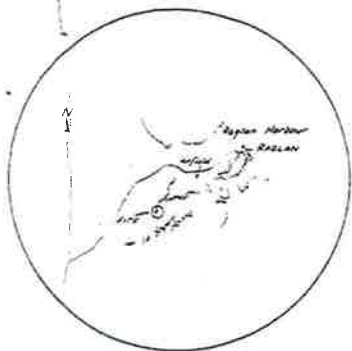
AND THAT the Road Naming Policy be amended accordingly.

CARRIED on the voices

WDC1607/04/1/2

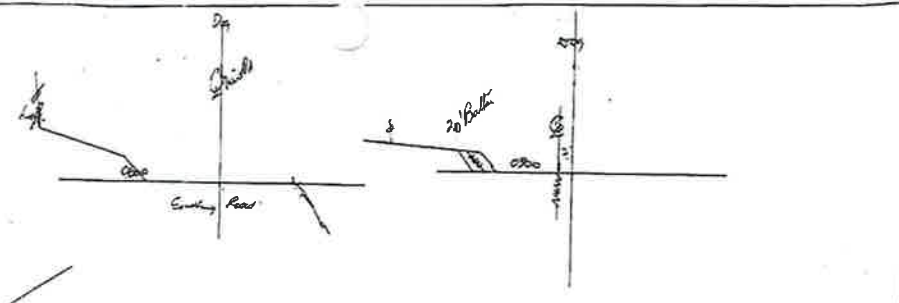
HB!!

*Can approve private road names that meet the selection criteria in the policy
To confirm name with ward councillor by email.*



SITE PLAN
Scale 1:4000

Revised limits of bridge
Development height 40'
Span length 200' 0"
Trough width 20' 0"



PLAN Scale 1:4000

Assumed datum RL 100.00 The original
Proposed by Mr. G. S. M. M. M. M.

DATA	EL. 100.00										
Full		1+00									
CUT											
PEG OR GROUND LEVEL		100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00
DISTANCE		0.00	100.00	200.00	300.00	400.00	500.00	600.00	700.00	800.00	900.00
PROPOSED FORMATION E LEVEL		100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00
GRADE											

LONGITUDINAL SECTION THIRD TRAVERSE

Scales Vert 1" = 10'
HORIZ 1" = 10'

R. J. Harris

SCALES HORIZ 1" = 10' VERT 1" = 10'	SURVEY P.H. DRAWN G.A.H. TRACED J.M.S. REVISIONS J.M.S. DATE 29.1.78	J.A. MARRIS M.N.Z.I.E., AM.I.C.E. COUNTY ENGINEER	RAGLAN COUNTY COUNCIL DANDO'S BRIDGE	SITE PLAN & LONGITUDINAL SECTION	NORTH, SHARPSHOCK HILLS & WESTWOOD CONSULTING ENGINEERS SURVEYORS & TOWN PLANNERS 55 ROSTREYOR ST. H.A.M.I.L.T.O.N.	D.W.C. N° B 521/1 SHEET 1 OF 5 SHEETS
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NDC 4892-3
REC 2265 (3)



Dando Bridge Raglan – Wainui Road





Open Meeting

To	Raglan Community Board
From	Chief Executive
Date	18 July 2018
Prepared by	Rose Gray Council Support Manager
Chief Executive Approved	Y
Reference #	GOV0507
Report Title	Master Planning – Proposed Approach

1. EXECUTIVE SUMMARY

The Chair has requested the Master Planning report that was considered at the recent Strategy & Finance Committee meeting be included in this agenda for members' information.

2. RECOMMENDATION

THAT the report from the Chief Executive be received.

3. ATTACHMENTS

Copy of report and attachment: Master Planning – Proposed Approach

Open Meeting

To	Strategy & Finance Committee
From	Tony Whittaker General Manager Strategy & Support
Date	19 June 2018
Prepared by	Clive Morgan Economic Development Manager
Chief Executive Approved	Y
Reference #	GOV1318 / 1981564
Report Title	Master Planning - Proposed Approach

I. EXECUTIVE SUMMARY

The purpose of this report is to provide a proposed approach to Master Planning to enable liveable, thriving and connected communities.

At the request of staff, Mr Kobus Mentz of Urbanismplus was engaged to develop a proposal to satisfy the requirements for better planning outcomes through a master planning approach.

The proposal has been received from Urbanismplus Ltd to develop a District Blueprint and Local Area Blueprints for Waikato district. The proposal presents a framework to deliver on Council's aspiration for better master planning, to enable Liveable, Thriving and Connected Communities and shows how blueprints related to Council's draft Strategic Planning Framework.

The District Blueprint addresses the vision and layers of planning to show the desired future for the district as a whole, whilst Local Area Blueprints are focused at town, village or rural area level. Urbanismplus has explained that the Blueprint will contain 'Master Plans' however their preferred terminology is 'Town Centre Strategies'. Master planning is often misinterpreted as a fixed design, whereas Town Centre Strategies are designed to be flexible and adaptable.

Urbanismplus are mindful of the consultation and planning processes recently undertaken and will incorporate the feedback into their methodology. The methodology is inclusive and engages directly with Councillors, communities, staff, and other key stakeholders. It will acknowledge and reference recent consultation and planning processes, such as land-use planning and will be used to inform upcoming processes requiring consultation.

It is proposed the Local Area Blueprints for communities within the Auckland – Hamilton Corridor be prioritised reflecting the opportunity that this work represents for the Waikato district.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received;

AND THAT the **Strategy & Finance Committee** recommends to Council that it adopts the **'Proposal for Waikato District Blueprint Waikato District Council'** by **Urbanismplus Ltd** with **Prosperous Places Ltd, Brisbane**;

AND FURTHER THAT the **Strategy & Finance Committee** recommends to Council that it approves the **Chief Executive** to reallocate the **Long Term Plan 2018-2028** budget for **Master Planning** as appropriate to fund this proposal.

3. BACKGROUND

In February 2018, Council presented a new vision and direction titled 'Liveable, Thriving, and Connected Communities' which is incorporated into the Long Term Plan 2018-2028 consultation document. This vision was developed through the Long Term Plan programme.

During deliberations Councillor Bech introduced a paper on urban design, "Urban Design: Supporting our Communities" – September 2017. The paper highlighted concerns regarding growth pressures and consequent sub-division. It also highlighted development risks and exposed potential weaknesses in the tools available to Council planners, by way of provisions in the District Plan and other regulatory mechanisms. These have the potential to restrict the enablement of 'whole town' planning.

"In this whole town scenario, we do not have the agreed vision or regulatory tools to achieve our desire to 'plan for the development of complete and connected communities'."

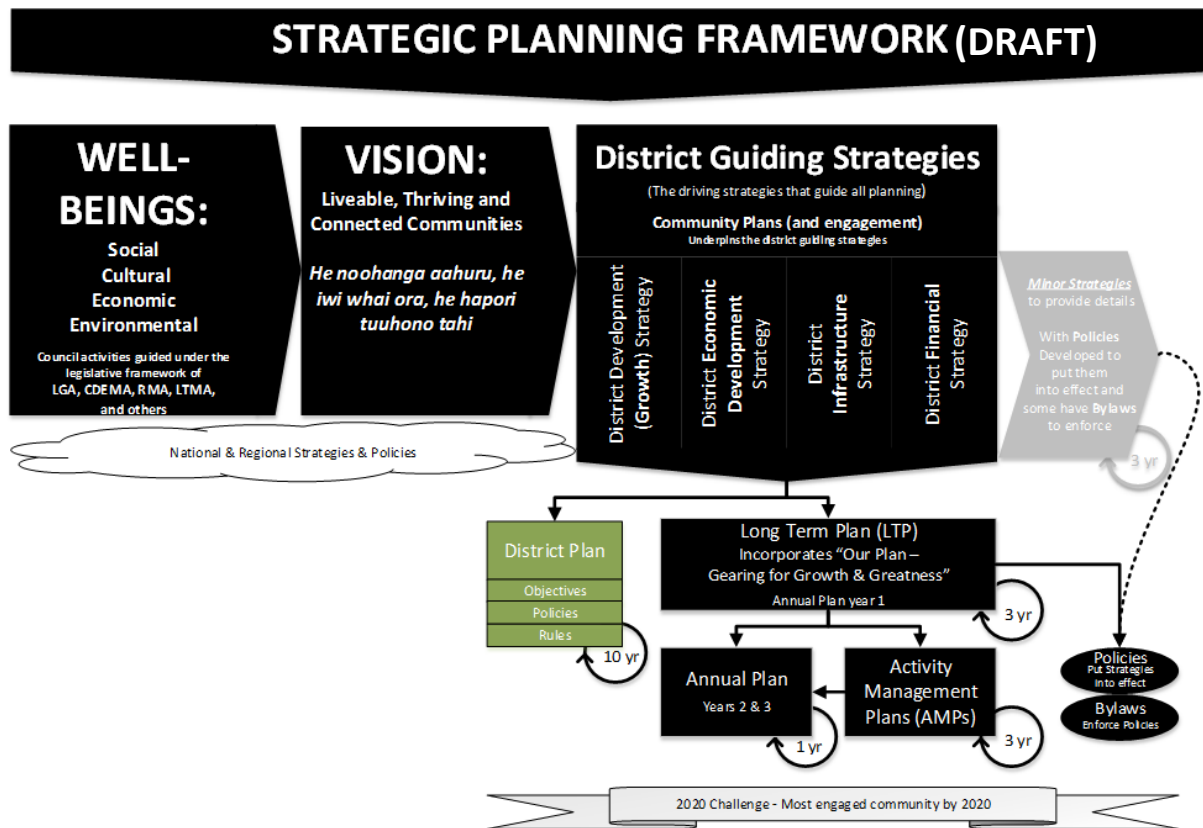
Staff have taken Council's direction to investigate (and ultimately establish) a Master Planning Framework to help deliver liveable, thriving, and connected communities through three principle workstreams:

1. The development of objectives and policies in the District Plan Review to support Council's vision.
2. Chief Executive-led 100 Day Project to realign and position to better manage growth and improve planning outcomes;
3. Investigation into Master Planning approaches to establish a Master Planning Framework.

The first of these workstreams led Council to endorse a move away from deferred zoning to live zoning, and requires staff to update the draft policies and objectives in the proposed District Plan.

One of the outcomes of the second workstream led to the development of a new draft Strategic Planning Framework, providing clarity regarding how the four wellbeings (social, economic, cultural, environmental) relate to Council's vision of liveable, thriving, and connected communities, and to the District Guiding Strategies (district development strategy, district economic development strategy, district infrastructure strategy, district financial strategy).

Furthermore, it identifies the alignment of these strategies and the District Plan, Long Term Plan and Activity Management Plans.



The third workstream has led to receiving this proposal from Urbanisplus Ltd on an approach to Master Planning.

Urbanisplus Ltd

Staff were invited by Pokeno Land Company ("PLC") to participate in a town centre planning exercise, which was initiated to assist in progressing the new Progressive Enterprises Supermarket development in Pokeno. During this exercise, staff and Councillors were introduced to Mr Kobus Mentz of Urbanisplus Ltd.

Mr Mentz is one of Australia and New Zealand's most experienced urban designers and has made a significant contribution to the move towards applying more sustainable practices in producing urban design solutions that combine good economic, ecological and social outcomes. He was awarded the Alfred O. Glasse Award by New Zealand Planning Institute in recognition of his significant contribution to the profession and practice of planning in New Zealand. A comprehensive biography on Mr Mentz and his team members is included in the proposal, and Urbanisplus has undertaken a number of master planning processes in New Zealand and Australia.

Staff have met with Mr Mentz on a number of occasions regarding Councils aspirations for improved Master Planning. This has led to the development of a "Proposal for Waikato District Blueprint Waikato District Council" by Urbanisplus Ltd with Prosperous Places Ltd, Brisbane.

The proposal outlines a specific approach for Waikato district that will provide an effective and legible pathway from vision to strategy and from strategy to action.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

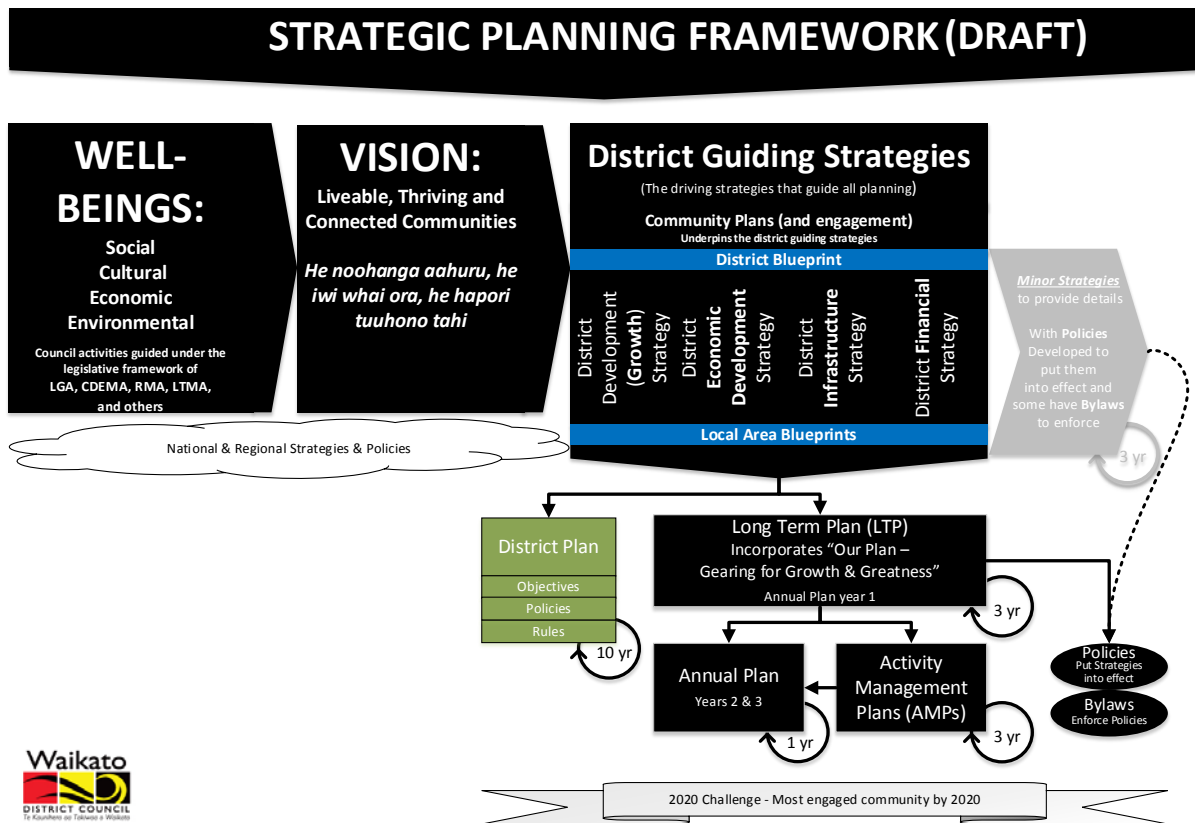
Urbanismplus is proposing the development of a District Blueprint (“DB”) and Local Area Blueprints (“LAB”) for Waikato district. The concept of blueprints is new to Council.

A **District Blueprint** is where the vision and layers of planning come together to show the desired future for the district as a whole. It incorporates the four Guiding Strategies in Council’s draft Strategic Planning Framework into a single place.

Each town, village or rural area will have what is known as a **Local Area Blueprint**.

The blueprints address growth, infrastructure, social, community, environmental, economic and transport issues. At a local level these are more detailed and specific to the place, whereas at a district-wide level these are articulated as networks. In combination they serve as a strategic tool with which Council, informed by the community, can determine a holistic and strategic approach with clearly defined priorities and actions for that community.

Below is the draft Strategic Planning Framework, highlighting the conceptual placement of the blueprints.



COPY

Methodology

The methodology is inclusive and engages directly with Councillors, staff, and key stakeholders, such as our communities. It will acknowledge and reference recent consultation and planning processes, and will also include a stocktake of the land-use planning already undertaken.

The stocktake will identify gaps and areas of duplication to streamline the consultation process with our communities. For example, Council's investment in planning for some communities (e.g. Tuakau and Te Kauwhata) may enable the level of engagement for these communities to be more targeted. It will also take into account other recent engagements, such as the Long Term Plan consultation programme.

Discussions with Urbanismplus have confirmed the methodology will take account of opportunities to support current work programme data needs, to ensure efficient use of resources and budget and avoid over-consultation with our communities. It will also capitalise on district and community data already available.

The blueprints could also inform the following upcoming planning processes in the next three years:

- Future Development Strategy (Sub-regional) – due December 2108 to fulfil National Policy Statement – Urban Development Capacity (“NPS-UDC”) requirements.
- Review of the Regional Policy Statement – to set NPS-UDC targets, due early 2019 which will also be incorporated into District Plan.
- Hamilton to Auckland Corridor Plan – this may identify new iwi aspirations.
- National Planning Standards – Central Government are currently consulting on this which will be incorporated into District Plan within next two years.
- Planning for next Long Term Plan 2021-2031.
- Economic Development Strategy – third generation.
- Community Development Framework study.
- Youth empowerment and youth engagement programmes.

District Wide Blueprint

As part of an integrated approach, the process is designed to bring disciplines together to seek win-win outcomes, balance trade-offs, or at worst, limit any harm. At a district wide level, the following discipline areas are mapped:

- Social & Cultural Network – Community infrastructure, affordability, equity, urban health, safety, housing preference etc.
- Green & Blue Network – Catchments, water courses, the three urban waters, water management, low impact measures, natural features, ecological areas, urban parks etc.
- Movement Network – Public transport, traffic management, strategy routes, freight, industrial, cycle, pedestrian etc.
- Employment & Wealth – New economy, industrial and other large employers, the special role of retail, etc.

- Consolidation & Growth – Determining the balance between internal consolidation and growth, residential needs, housing preferences etc.

Local Area Blueprint

Local area blueprints can apply to towns, village and rural areas and account for specific local needs and constraints. Topic areas typically include:

- Summary of key initiatives;
- Land use conditions and suggested changes;
- Key transport issues including roading, as well as cycle and pedestrian links;
- Open space conditions, including recreational space, as well as biodiversity and natural water areas;
- Other infrastructure such as water supply and waste water.

The proposal includes a detailed step by step methodology commencing July 2018 through to March 2019.

Deliverables

- A. District-wide blueprint
- B. Local area blueprints:
 1. Pokeno and Mercer
 2. Tuakau
 3. Meremere
 4. Huntly
 5. Te Kauwhata & Rangiriri
 6. Ngaruawahia, Taupiri & Horotiu
 7. Te Kowhai & Whatawhata
 8. Raglan
 9. Tamahere

Note: It was raised in workshop held 19 June 2018 by Mr Mentz that prioritisation and programming of the local area blueprints could reflect the Auckland to Hamilton corridor work programme communities. Mr Mentz indicated taking this approach would require extending timeframes somewhat, resulting in the completion of non-corridor communities being deferred until early 2019. Mr Mentz indicated this approach would not change Urbanismplus' fee.

Out of scope – Town Centre Strategies

The Local Area Blueprints will identify, at a high level, the strategies required in a local area. This may lead to a requirement for specific town centre strategies for some of our urban areas. Urbanismplus will provide guidance to Council on which areas require town centre strategies in order to help Council prioritise the development of these.

COPY

Masterplans vs Blueprints and Town Centre Strategies

Urbanisplus has explained that the Blueprint will contain 'Masterplans' however their preferred terminology is 'Town Centre Strategies'. This is due to a common misinterpretation that a 'Masterplan' is only a fixed spatial plan. A 'Town Centre Strategy' combines the spatial framework (which is more flexible than a masterplan) with non-spatial strategies which a masterplan usually doesn't incorporate. e.g. Masterplans are typically used for large-scale subdivision design rather than whole town approaches.

The proposal includes a number of example blueprints, including: New Plymouth District Council; Marlborough District Council; Thames Coromandel District Council; Hamilton City Council; Auckland Council; Christchurch City Council; Palmerston North City Council; Dunedin City Council; and others.

5. CONSIDERATION

5.1 FINANCIAL

The Proposal from Urbanisplus is \$220,000 plus GST. The current budget through proposed Long Term Plan ("LTP") for Master Planning is \$100,000 per annum. This proposal would require bringing forward LTP year two funding.

5.2 LEGAL

NIL.

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

This proposal and process has strong alignment with Councils' Liveable, Thriving, and Connected Communities vision, draft Strategic Planning Framework, District Plans, Long Term Plan, and Activity Management Plans. The engagement approach is also consistent with Councils philosophy around engagement and the significance and engagement policy.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

(Ascertain if the Significance & Engagement Policy is triggered or not and specify the level/s of engagement that will be required as per the table below (refer to the Policy for more detail and an explanation of each level of engagement):

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>	Proposal methodology provides for significant community engagement including all the above.				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
✓	✓		Internal
✓			Community Boards/Community Committees
✓			Waikato-Tainui/Local iwi
✓			Households
✓			Business
✓			Other Please Specify: Regional and sub regional partners and Councils and agencies.

6. CONCLUSION

The proposal will provide Council with a process ensuring a high level of engagement with our key stakeholders using co-design principles resulting in a robust district-wide blueprint and local area blueprints. It offers an accelerated process that will consolidate existing plans and strategies, and new data using a blueprint framework that can be repeated and maintained.

The process will also engage staff extensively across the organisation to enhance outcomes and foster greater levels of integrated, collaborative planning.

Given the current and scheduled planning processes, undertaking this proposal will provide timely, useable data inputs which can be utilised to progress planning outcomes at a district, regional and central government levels, e.g. Auckland – Hamilton Corridor: Southern Auckland/Northern Waikato Case Study. This could also reduce consulting costs and resourcing requirements over the next three years.

This proposal provides the framework to deliver on Councils aspiration for better master planning, to enable liveable, thriving and connected communities.

7. ATTACHMENTS

Proposal for Waikato District Blueprint Waikato District Council by Urbanismplus Ltd with Prosperous Places Ltd, Brisbane.

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PROPOSAL FOR

WAIKATO DISTRICT BLUEPRINT

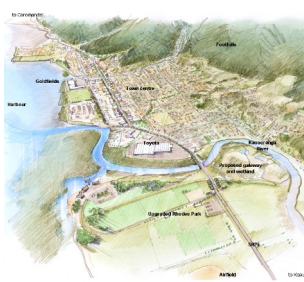
Waikato District Council

by

Urbanismplus Ltd

with

Prosperous Places Ltd, Brisbane



delivering sustainable urban form

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Team Structure & CVs - 5

CONTACT

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Director, Urbanismplus Ltd

km@urbanismplus.com

Level 1, 10 O'Connell Street, Auckland City Central (T) 09 302 2488

— OUR APPROACH COPY

OUR APPROACH

A Blueprint for Waikato District will provide an effective and legible pathway from vision to strategy, and from strategy to action.

A BLUEPRINT FOR WAIKATO DISTRICT

Urbanismplus will be delighted to assist Waikato District Council with the production of a Blueprint.

The opportunity is to provide the Council with an effective tool to guide the district toward outcomes that respond to the community's social, economic and environmental needs.

The Blueprint will provide a high-level 'spatial picture' of how the district could progress over the next 30 years, and how it responds to its regional context. It will also address local conditions and more immediate needs.

Additional benefits will be:

- **Clarity:** of direction and certainty for the Council, the community, and the private sector.
- **Integration:** of different disciplines (e.g. transport, environmental, community services, urban design, etc.) to achieve enhanced gains.
- **Alignment:** between infrastructure investment priorities, and policy and planning directions.

We are well equipped to deliver this project, as we have significant experience undertaking all the major growth strategies in New Zealand, as well as numerous regional blueprints and town centre regeneration strategies.

HOW THE BLUEPRINT FITS IN WITH OTHER PLANS

As illustrated below, the Blueprint will sit as a strategic layer, acting as a conduit between the Council’s strategies, policies and plans, and will position these in an understandable spatial context. It operates at the district level as well as the local.

DISTRICT-WIDE BLUEPRINT

A district-wide Blueprint is where the vision and layers of planning come together to show the desired future for the district as a whole. It incorporates the four Guiding Strategies into a single place.

LOCAL AREA BLUEPRINTS

Each town, village or rural area has what is known as a Local Area Blueprint.

The blueprints address growth, infrastructure, social, community, environmental, economic and transport issues. At a local level these are more detailed and specific to the place, at district-wide level these are articulated as networks. In combination, they serve as a strategic tool with which the Council, informed by the community, can determine a holistic and strategic approach with clearly defined priorities and actions.

TOWN CENTRE STRATEGIES

The blueprint process will identify a range of key opportunities in the district, and will, with the involvement of Councillors, prioritise the town centres that need early attention.

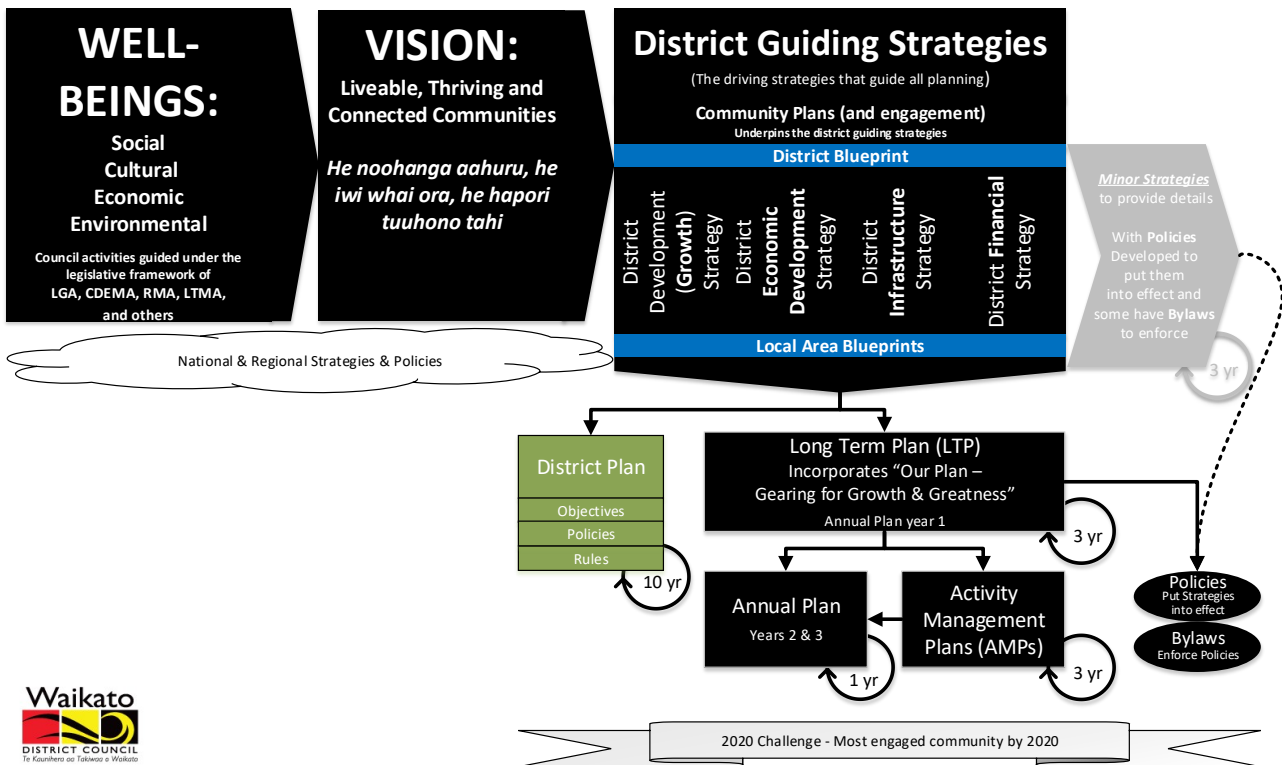
The town centre strategies will respond to the key issues identified in the local area blueprints. In the inquiry process it is likely that more detailed opportunities will be uncovered.

The local area blueprint may identify employment creation in a particular town centre as a priority opportunity - the town centre strategy will identify which employment uses may be viable and suggest methods by which to pursue them.

Where a local area blueprint may identify the need to improve the quality of the public realm, a town centre strategy will propose specific space designs.

Upon completion of a town centre strategy, the local area blueprint will be amended to reflect the progression in thinking.

STRATEGIC PLANNING FRAMEWORK



ABOVE FIG. 1.1: Provisional Waikato District Strategic Planning Framework Map produced by Dave Brady, Rocket Projects.

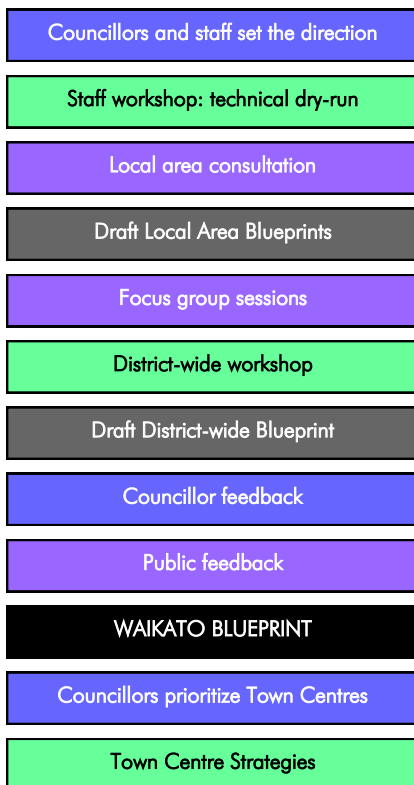
THE PROCESS

The approach is an inclusive one which engages directly with Councillors, staff, key stakeholders and the public. Recent consultation and current plans will be carried forward for continuity.

The project will be structured around Councillor and key stakeholder sessions, a series of consultation workshops held within local communities, and a district-wide workshop with Council staff and the consultant team.

Our experience suggests that this mixture of technical skills, local knowledge, and outside expertise offers the best chance of delivering durable solutions with wide endorsement.

The process steps are detailed in the next section.



WORKING WITH YOUR EXISTING PROCESSES AND POLICIES

The blueprint process will be a continuation of current council processes. The Long Term Plan (LTP) consultation outcomes and decisions will be adopted as a starting point. The status of current work being undertaken on changes to the District Plan will also be accounted for.



OUR COMMUNITY OUTCOMES AND GOALS

Together with your Community Boards and Committees, we have developed the following community outcomes to guide our decision-making:

- SUPPORTING OUR COMMUNITIES: KIA TAUIKOKI KIA TAATOU HAPOKI**
We consider the well-being of all of our people in all our planning and activities. We support and plan for the development of complex and connected communities.
- BUILDING OUR ECONOMY: KIA HANGA A TAATOU HOANGA**
We attract diverse enterprise/business, creating jobs and opportunities for our community. We continue to support our existing industry. We support others who leverage our location to ensure tourism brings benefits to a range of people in our communities.
- SUSTAINING OUR ENVIRONMENT: KIA TOIITU TO TAATOU TAJAO**
We are a community that values an environment sustainability - we pursue and promote related ideas and manage regulatory processes to safeguard and improve our district.
- WORKING TOGETHER WITH YOU: KIA MAHI TAHI TAATOU**
Our communities work with us to be collectively focused on the right things at the right time.
- PROVIDING VALUE FOR MONEY: KIA WHAI PAINGA MO TE PULITIA**
Business and consumers get value for money because we find innovative ways to deliver strategic, timely and fit-for-purpose infrastructure and services at the most effective cost.

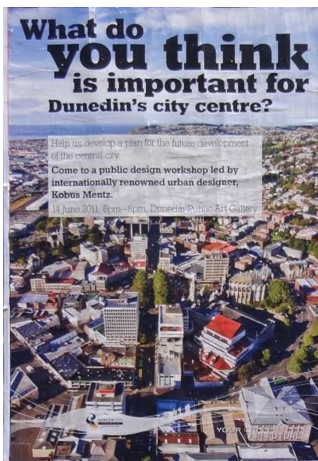
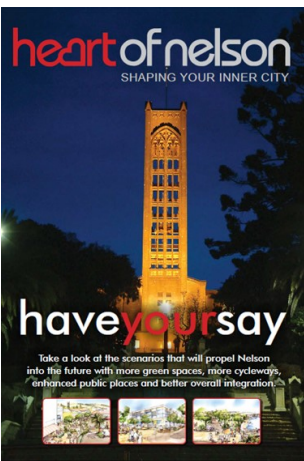
Our Approach
When considering the financial picture, the Council's overall approach continues to be:
1. Support growth in targeted areas
2. Maintain existing assets
3. Modernise infrastructure where it is prudent to do so
4. Do more within existing budgets
5. Move the cost of providing a service to those who use them in user pays

COPY

CONSULTATION

As stated above, care will be taken not to create confusion between the LTP consultation and this work. Conversations with the public will be along the lines of how the goals of the LTP will be achieved and implemented, and which specific initiatives will further these in your local area, or topic area. The blueprint, and especially the town centre strategies, will also promote ideas that may be delivered by entities other than council. Consultation will occur at several levels:

- With Councillors to glean their perspectives as elected leaders of the district.
- With key stakeholders who have specialist knowledge of key sectors such as iwi, business, agriculture, community development, education, health, and the environment.
- With citizens to understand their local needs.
- With Council staff to draw on their considerable technical and administrative knowledge.

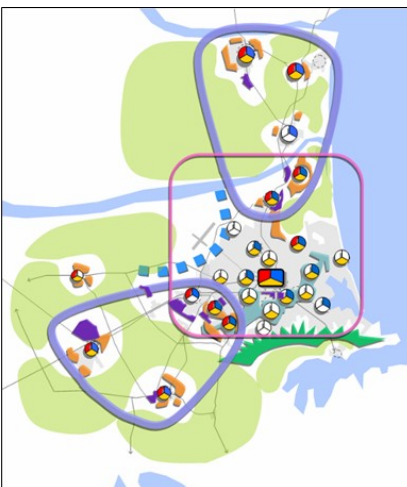


WORKING AT DIFFERENT SCALES

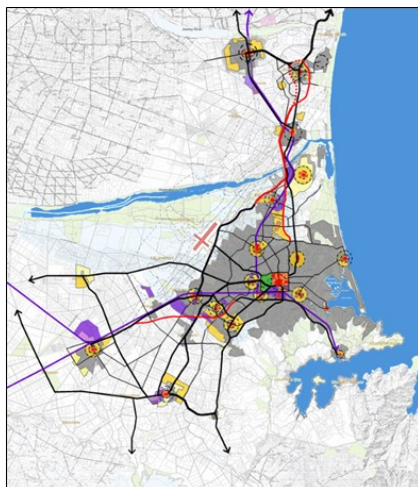
The blueprint process will operate at different scales and will seek to connect actions at district level with those at the local level. At a local level the town centre strategies will deepen the connection even further, to specific places, entities, interest groups, and even individuals.

At a district level, consideration will be given to the district in relation to the sub-region, particularly to Hamilton and Auckland.

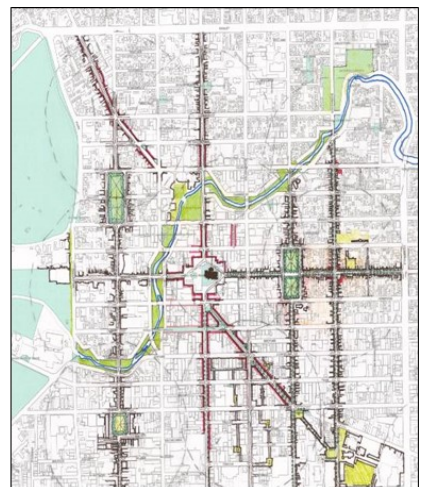
The process will also question and strengthen connections between policy and Council actions.



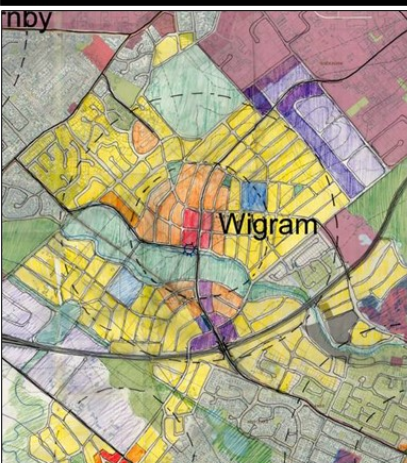
DISTRICT STRATEGY



DISTRICT PLAN



TOWN CENTRES



NEIGHBOURHOODS



PLACES



PEOPLE

INTEGRATING DISCIPLINES AT DISTRICT BLUEPRINT LEVEL.

The blueprint process is designed to bring disciplines together to seek win-win outcomes, balanced trade-offs, or, at worst, limit any harm. By considering several disciplines simultaneously areas of alignment and tension are quickly revealed. With this knowledge a strategic response can be formulated.

The diagrams below illustrate different discipline areas being mapped at district-wide level.

SOCIAL & CULTURAL NETWORK

Community infra structure, affordability, equity, urban health, safety, housing preference, etc..

GREEN + BLUE NETWORK

Catchments, water courses, the three urban waters, water management, low impact measures, natural features, ecological areas, urban parks etc..

MOVEMENT NETWORK

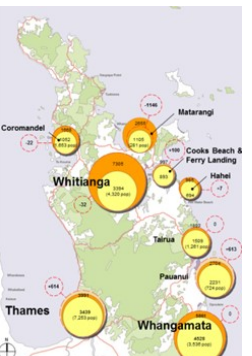
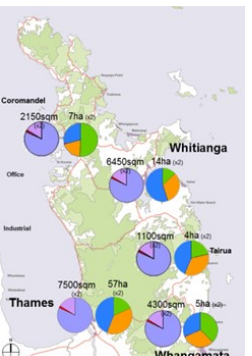
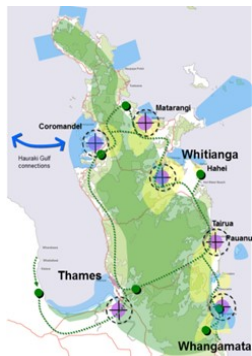
Public transport, traffic management, strategic routes, freight, industrial, cycle, pedestrian, etc..

EMPLOYMENT & WEALTH

New economy, industrial and other large employers, town centres strategy, the special role of retail, etc..

CONSOLIDATION AND GROWTH

Determining the balance between internal consolidation and growth, residential needs, housing preference etc..



LOCAL AREA BLUEPRINTS

Local area blueprints can apply to towns, villages, and rural areas. They account for specific local needs and constraints. Topic areas typically include:

- A summary of key initiatives.
- Land use conditions and suggested changes.
- Key transport issues including roading, as well as cycle and pedestrian links.
- Open space conditions, including recreational space, as well as biodiversity and natural water areas.
- Other infrastructure such as water supply and waste water.

The locations of the Local Area Blueprints are listed in the Methodology section.

Whitianga



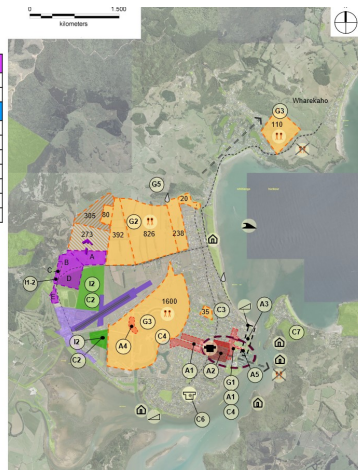
KEY LAB INITIATIVES

- ✓ Build a new link (Racecourse Road Extension) for a robust road network
- ✓ Provide for new industrial and business activities
- ✓ Green linkages and connections
- ✓ Consolidate growth in flat land protecting hills
- ✓ Research noise contours around the airport
- ✓ Take pressure off wharf boat ramp through new and upgraded ramps
- ✓ Build on the town centre plan (Albert Street upgrade) and local identity (four pou and gateways)



Land use

GROWTH	ECONOMY
G1 Intensification	I1 Industrial expansion
G2 Greenfield growth	I2 New economy
G3 Consistent growth	
G4 Land around the airfield	COMMUNITY
G5 Growth buffer	C1 Social service agencies
	C2 Sports park/fill
	C3 Community garden
	C4 Youth infrastructure
	C5 Medical services
	C6 Performing Arts Centre
	C7 Observatory
ACTIVITY CENTRE	
A1 Commercial expansion	
A2 Town centre zone (District Plan)	
A3 Waterfront mixed use precinct	
A4 Waterways retail precinct	
A5 Market	



LEGEND

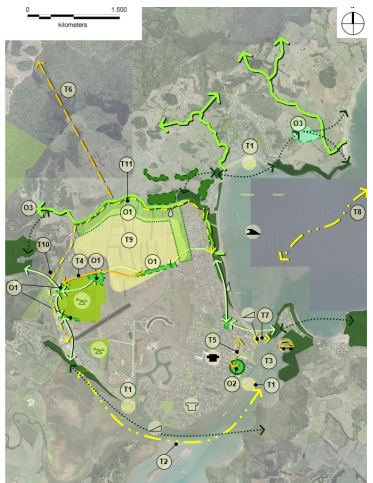
School	Airship
Slipway	Recreation / open space
Tsunami risk	Existing industrial zone
Flooding problems	Proposed industrial zone
Scope For Growth	Future residential growth
No Scope For Growth	Residential growth with 50% intensification
Activity centres expansion	Residential growth with 0% intensification
Existing town centre zone	Possible area to intensify
Historical / character value	
Important view shafts	
Airfield	

Open space + transport

TRANSPORT	OPEN SPACE
T1 Marine based recreation (boat ramps)	O1 Ecological flood zone
T2 Marine based industrial transport	O2 Ecological / cultural centre
T3 Harbour traffic management	O3 Ecological planting
T4 New roads	
T5 Streetscape enhancement	
T6 Transport Route Security	
T7 Vehicular ferry to Ferry Landing	
T8 Auckland to Whitianga ferry	
T9 Residential street connectivity	
T10 Winter recreational linkages	
T11 Winter recreational linkages	

LEGEND

Proposed parking area	Ecological centre
School	Riparian corridor protection
Shops	Recreation / open space
Slipway	High ecological value
Tsunami risk	Proposed ecological islands
Flooding problems	Existing ecological connections
Gateway	Proposed ecological connections
Proposed recreation zone	Walkway / cycle way
Airfield	Visual buffer
Proposed wetland	Ecological flood zone buffer
Street upgrade	New road connection
Ferry	



COPY



Pokeno



Tuakau



Meremere



Te Kauwhata



Huntly



Ngaruawahia



Raglan



Tamahere

COPY



1	a proud district	Brand, Prospectus, Information Point
2	a prosperous district	Business, Employment, Visitors, Council Practices, Agriculture, Industry, Affordability, Town Centre Vitality, Parking, Safety, Earthquake, Events
3	strong communities	Community plans, lwi, facilities, youth, seniors, Health, Crime
4	connected citizens	Communications, Social Media, Cycling, Walking, Bus
5	smart growth	Barriers to Growth, Affordability, Quality, Energy, Retirement, Pensioner Flats,
6	nature friendly	Sustainable Practices, Biodiversity, Clean Rivers, Dams and Oceans, Waste Management
7	durable infrastructure	Water supply, Wastewater, Stormwater, Transport

A COMPELLING VISION AND STRATEGY

The ideas, aspirations, and delivery pathways will be drawn together in an overarching vision statement that can be easily comprehended by the community and stakeholders.

A BLUEPRINT FOR ACTION

All key initiatives will be given an outline description, who will deliver, who will fund, and where possible a rough order cost.

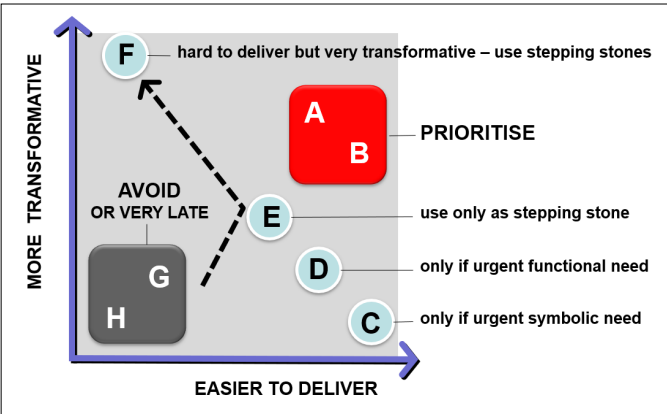
STRATEGIC SEQUENCE OF ACTIONS

Key initiatives will also be ranked in terms of strategic importance. This will be done on a matrix of how **transformative** a project will be, compared with how **deliverable** (community support, cost, technical complexity etc.) it will be. See the diagram bottom left on this page.

THE REPORT

The Blueprint Report will describe the vision, strategies, as well as capturing the process. Diagrams and notes produced at the consultation sessions will be preserved in an appendix.

Key aspects of the report will be made available to the public.



TOWN CENTRE VITALITY

- Catchment
- Anchors
- Movement economy & parking
- Quality of place & pedestrian access
- Weekend economy - management, markets & events
- Night time economy – cinemas, clubs
- Employment
- Residential

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TOWN CENTRE STRATEGIES

Local area blueprints identify, at a high level, the strategies required in a local area; town centre strategies progress these strategies (and additional ones) to a level of a specific action plan.

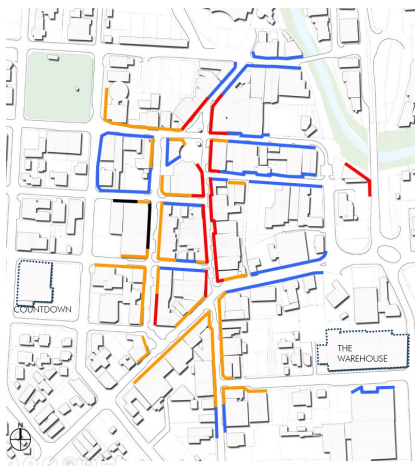
The benefits of a good strategy can be significant. Our strategy for Dunedin’s historic Warehouse District has been calculated to have delivered **\$52m** in private investment on the back of an investment of **\$1.1m** by the Council in grants and amenity upgrades. With the uplifted amenity of the area, property market views have shifted and now highly value the heritage buildings, finding them attractive as both office and residential spaces. Once derelict heritage buildings now offer high quality and high commercial returns. Tourism opportunities have been increased and the district as a whole is providing a high-profile opportunity to market the city.

Typically a town centre strategy will give consideration to the following topic areas and determine where specific initiatives may be appropriate:

- Retail vitality conditions, vacancies and which retailers are absent that may be attracted.
- Public realm conditions and initiatives that may improve trading performance, personal safety and user amenity.
- Open space provision and initiatives that may improve recreational and biodiversity conditions.
- Transport conditions and initiatives to improve safety, congestion conditions, walkability or cycling.
- Community service provision and initiatives that improve their effectiveness, or respond to other social needs.
- Economic conditions and initiatives to increase employment or the retention of wealth.

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DAY TIME VITALITY



LEGEND

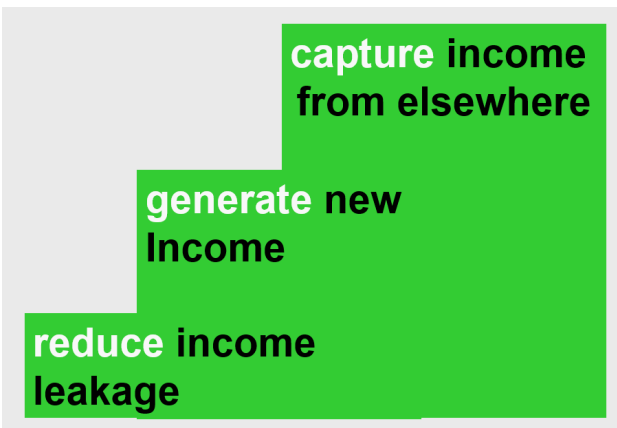
- Hot
- Warm
- Cold
- Blank wall

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\$1.1m council investment has leveraged \$52m in private investment in Dunedin’s once threatened historic Warehouse District



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Local economy opportunities

'Comparative' Advantage Opportunities:

- Forestry (ETS, Carbon trading)
- Saw milling (glued engineered and architectural timber products?)
- Aquaculture Processing
- Recreational Boating
- Related Marine Services
- Recreational Multi-Eventing

High School(*)/Training Specialisations:

- Aeronautics (private pilot license)*
- Maori Cultural Tourism (Wharekaho) (!)*
 - cultural tracking (urban/natural areas)
 - cultural emersion experience (food, o/n)
- Environmental education* (guiding/interpretation)
- Silver culture/arbor culture
- Ranger and nature restoration skills
- Light aircraft & boat maintenance & instrumentation

'Competitive' Advantage Opportunities:

- Sports Fields 'Small Business Park/Trading Estate'
- Maori Cultural Tourism (!)
 - cultural tracking (urban/natural areas)
 - cultural emersion
 - Urban Marae (cultural events, o/n, festivals, carving, crafts)
- Global Contractors 'Home Base'
- Housing the Elderly
- Light aircraft (training /maintenance/instrumentation)
- Regional & Visitors Sports (indoor/out door, wet weather visitor)
- Corporate Team Building (high rope challenge)
- Extreme Sports
- Nature as the 'Third' Teacher (experiential preschools)

ECONOMIC CONDITIONS

The economic work will apply to all levels. At a district-wide level the overall condition will be analysed in order to determine a district-wide approach. This will comment on the sectors worth pursuing and how they may benefit from initiatives in specific locations.

The blueprint will also deliver the following:

- Analyse comparative growth to see which employment sectors the district should target.
- Consider comparative and competitive advantages to determine new potential forms of employment.
- Determine employment growth targets.
- Calculate employment land needs for industrial as well as other commercial activities.
- Determine the appropriate locations for new businesses.
- Outline other approaches to increase income.

Examples of similar projects are provided with the description of deliverables.

Trading Estate Opportunity



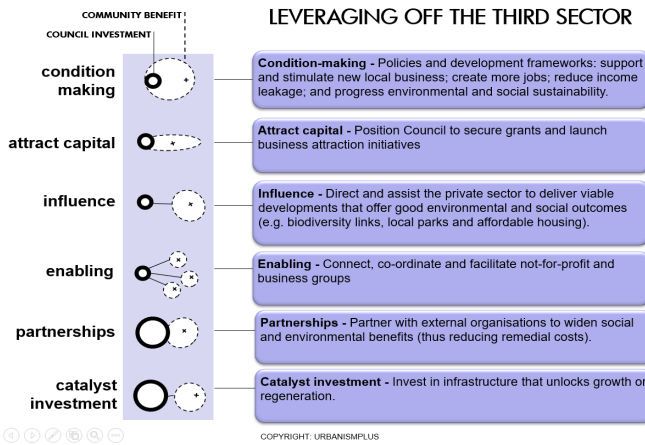
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LEVERAGING OFF PRIVATE SECTOR AND THIRD SECTOR ENTITIES

Councils cannot do it all, and there never is enough money. Yet there are many entities in the community that are, often voluntarily, working towards goals that align with the Council’s objectives.

While these entities are usually expert at what they do, they seldom have the resource to widen the impact of their good work. Council can have a role supporting this work, which is not capital intensive. While the Council is likely to already act in this role to some degree, it could be productive to expand its involvement in conjunction with the specific town centre strategies so they become more activated.



This may be in the form of a facilitated conversation with a selection of community and business leaders to assess how council could assist (but not fund or lead) specific initiatives. The Council’s role could take the form of the following:

Condition-making

Create the conditions which will stimulate new local businesses to create more jobs and reduce income leakage, and for not-for-profits to flourish by removing barriers, adjusting policies, and improving the physical environment.

Attracting capital

Secure grants and launching business attraction initiatives.

Influence

Encourage the private sector to deliver developments that offer community benefits (e.g. biodiversity links, local parks and affordable housing).

Enabling

Connect, co-ordinate and facilitate not-for-profit and business groups.

Partnerships

Partner with external organisations where objectives are aligned.

Catalyst investment

Invest in infrastructure that unlocks growth or regeneration.

...worth millions of dollars to local businesses. Excellence in Innovation Business Award 2014



2 METHODOLOGY COPY

Methodology

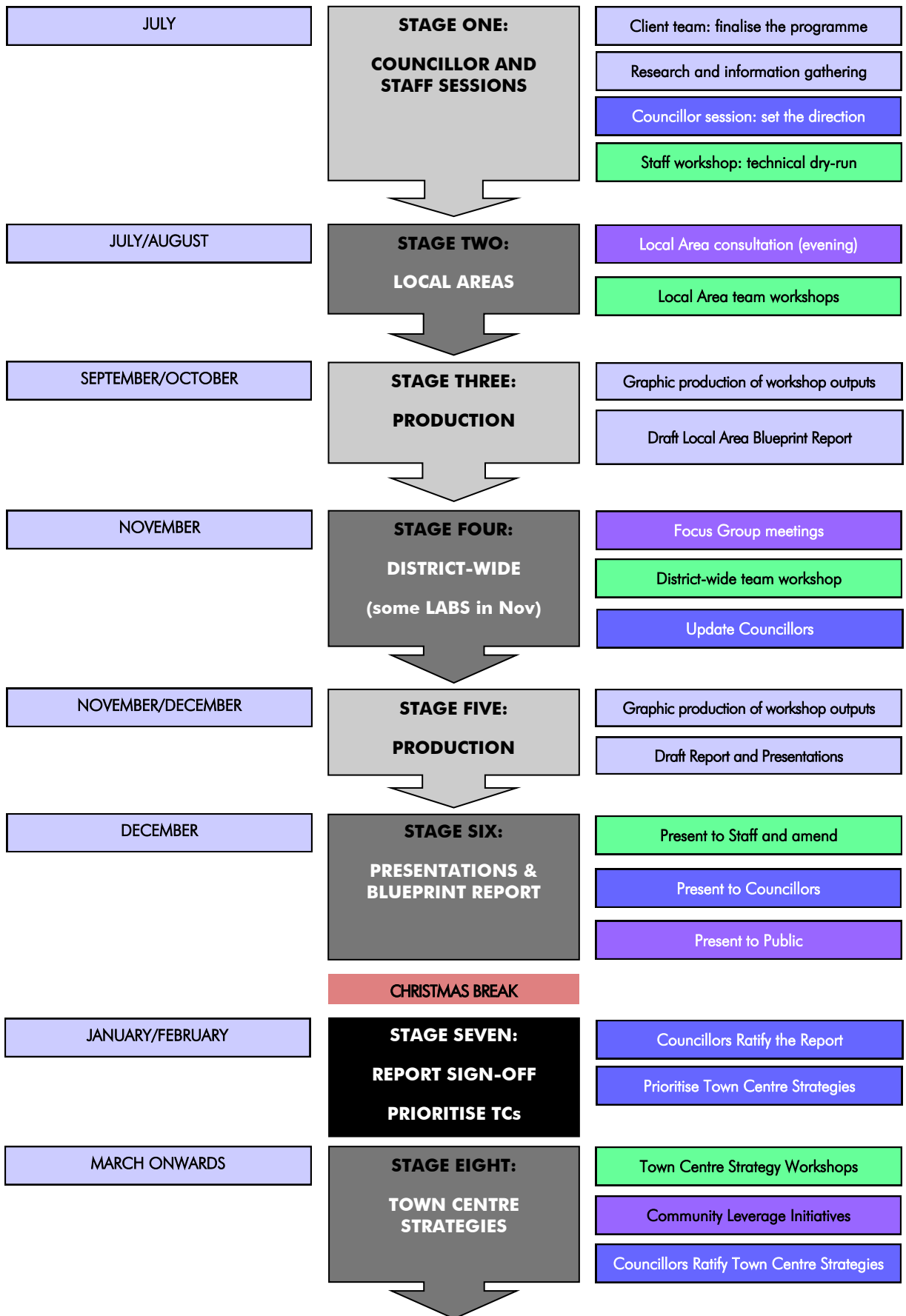
Our methodology seeks to generate solutions that respond to community needs in a manner that enables Council to exercise strategic leadership.

The detailed step by step methodology is arranged under the following headings:

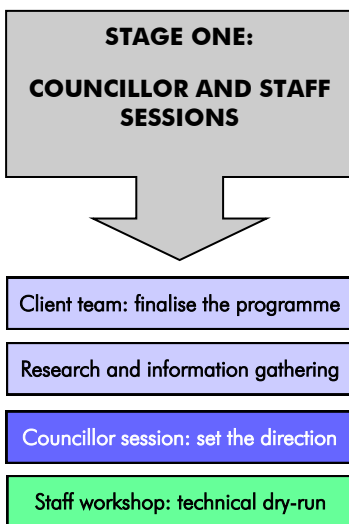
- Councillor and staff sessions.
- Local Areas.
- Production.
- District-wide.
- Production.
- Presentation and Blueprint Report.
- Blueprint Report sign-off and Town Centre Strategy priorities.
- Town Centre Strategies.



STEP BY STEP METHODOLOGY AT A GLANCE



COPY



FOUNDATIONS

The project would commence with an inception meeting which will bring together the project team and cover the following items:

- Finalise the brief, confirm lines of communication, project structure, responsibilities, deliverables, timeframes, and project contract.
- Establish who attends each project stage.
- Review all existing available site information, studies, reports, data etc.
- Identify possible outstanding information.
- Identify and agree on all 'interested and affected parties' to be consulted.
- Confirm local area and district-wide workshop requirements, including:
 - Workshop needs, such as venue, who attends, who presents, catering, base maps, information booklet etc.
 - Presentations needs, such as timings, venue, invitees and materials.
- Any other matters which the client wishes to raise.

COUNCILLOR SESSION

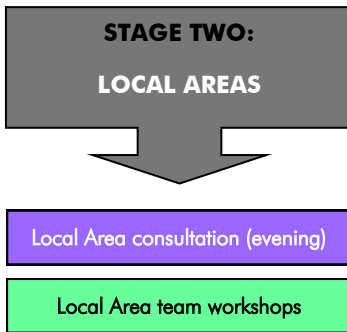
A 1.5-hour **Councillor** working session to:

- Set the direction for the local area and district-wide workshops.
- Fully inform and prepare them for the workshop process.
- Get their ideas, directions, and expectations.

COUNCIL STAFF WORKSHOP

A 1-day **Council Staff** working session to:

- Fully inform and prepare them for the workshop process including doing a technical dry-run.
- Share knowledge on local conditions and constraints.
- Get their provisional ideas down on maps.



LOCAL AREA BLUEPRINT (LAB) WORKSHOPS

The LAB workshops investigate specific local needs and constraints including land use, transport, environmental and open space, and other infrastructure. Care will be taken not to create confusion between the LTP consultation and this work. Conversations will be along the lines of how to implement and achieve the goals of the LTP, and which specific initiatives will progress these in the local area, or topic area.

As a large number of centres will be visited, the workshops will group together more than one centre and also include representation of the surrounding rural area or ward. We propose a provisional list of nine workshops as follows:

1. Pokeno and Mercer.
2. Tuakau.
3. Meremere.
4. Huntly.
5. Te Kauwhata, and Rangiriri.
6. Ngaruawahia, Taupiri and Horotiu.
7. Te Kowhai, and Whatawhata.
8. Raglan.
9. Tamahere.

The sessions will combine the following activities:

- Visiting the location.
- Meeting the community board late afternoon before the workshop.
- Facilitating an evening public workshop.
- A four-hour design session with Council staff the next morning.

For efficiency some workshops will be undertaken on consecutive days.

Evening public workshop sessions

The public sessions will be held in the evening in each of the nine locations. These will be facilitated by Kobus Mentz with support from one of the Urbanismplus team members, and will be attended by the Local Community Board relevant to the area and key Council staff.

The workshops aim to:

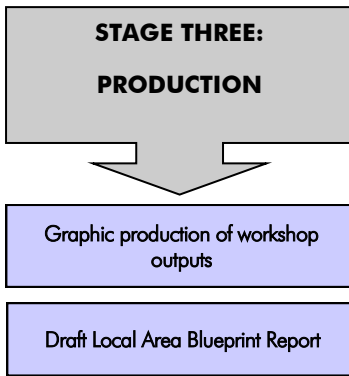
- Provide information to the general public on the purpose of the project, key personnel, methodology, and process.
- Engage members of the public in a group design session where they are invited to produce ideas for opportunities and actions in their local area.

In the past we have had extremely high approval ratings on this format, and the outcomes have been invaluable in gaining new ideas, setting the tone for the strategy, and gaining support for the process from the public.

Team workshops

Following each LAB a team design session, including Council staff, will review the outputs of the public workshop, including highlighting areas of commonality, contradiction and innovation. The outputs will be summarised diagrammatically and fed into the district-wide workshop.

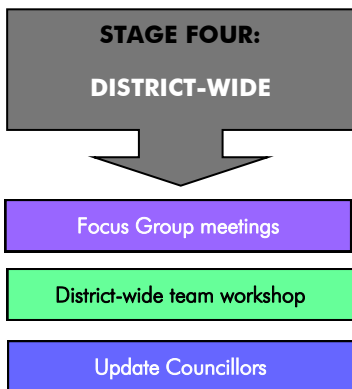
The findings of the LAB workshops will also be shared with Derek Kemp, specialist employment consultant from Prosperous Places. This will help him to prepare for his input into the process via his attendance at the district-wide workshop.



PRODUCTION

This will be a period of production which will include:

- Graphic production of the LAB outputs.
- Draft Local Area Blueprint report, capturing the findings for each of the individual local areas, but not yet combining them into a district-wide strategy.
- Preparation for the district-wide workshop.



FOCUS GROUPS

Focus group sessions will bring together stakeholders who have specialist knowledge of key sectors such as iwi, business, agriculture, community development, education, health, and the environment.

Focus group meetings

Four 1.5-hour stakeholder meetings (up to 25 persons) will be facilitated with the following groups:

- Representatives of local iwi and hapu.
- Representatives of community groups, the elderly, youth, and education.
- Representatives of environmental, sports and recreation groups.
- Representatives of business and commercial sector, retailers, large landowners, developers, and large institutions.

Ideas shared will be documented and fed into the district-wide workshop.

DISTRICT-WIDE TEAM WORKSHOP

This phase of the project will determine the core district-wide strategic priorities. It is to be anchored around a four-day intensive, inter-disciplinary workshop. We propose the workshop to be held in November 2018, subject to agreement with the client.

Kobus Mentz, the project director from Urbanismplus will lead this workshop, with support from several of the Urbanismplus team members. Additionally, we propose that Derek Kemp, specialist employment consultant from Prosperous Places, will contribute his input in the workshop.

This highly specialised process offers the following benefits:

- It will produce well coordinated, high quality, deliverable outcomes with good prospects for achieving support and ownership.
- It will create a deeper understanding of the complexities of the project achieved through a wide range of participants addressing a wide range of issues simultaneously.
- Meaningful involvement and support from Council officers will enable them to take ownership and drive future continuity.

The workshop will involve developing 'place based' concepts and strategies in response to identified opportunities across the district. It will look at the bigger-picture context as well as local urban design responses. The investigation cuts across all key discipline areas, such as open space, movement, employment, retail, community infrastructure, heritage, housing choice etc.

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Day 1

- The Long Term Plan (LTP) consultation outcomes and decisions will be reviewed as a starting point.
- Briefings covering the key issues and opportunities identified in each of the nine LAB sessions will be held.
- Technical briefings by relevant Council officers and other specialists representing them. Briefings are to be kept short and concise, limited to issues of specific relevance to the project. Specific recommendations that will be required for action during the workshop (i.e. "What can the workshop do for each specific issue?") will be established. Briefings are indicatively likely to be required from: economic development and growth / land use; district planning provisions and bylaws; financial issues and constraints; infrastructure and other limitations, ecology or biodiversity issues, heritage and local character areas.

Day 2 and Day 3

- The project team commences inquiry-by-design per discipline or focus area, which would likely include:
 - open space networks, including ecology;
 - movement networks by individual modes;
 - residential and employment-based land use networks; and
 - community networks.
- Each discipline would develop an understanding of how the built form and spatial structure would best respond to their specific issues. This would deliver a set of ideal, individualised 'demands' for the district.
- Concepts and options for areas of identified tension or opportunity will be developed.
- Thematic and qualitative analysis will be undertaken to establish a strategic business approach.
- Internal working reviews will be undertaken in order to combine the spatial preferences and outline the different spatial demands being placed on different parts of the district. This helps inform a discussion of what overall preference should be given and why.

Day 4

- Integration and refinement of the local area and district-wide strategy and placed-based proposals.
- Implementation session to identify strategic approach and direction. A series of actions and initiatives will be collectively agreed upon, and each action will be ranked in terms of the degree to which they are transformative, the appropriate implementation sequence and preliminary funding model.
- Presentation of workshop outputs to key Council staff and Councillors to invite their feedback, identify gaps and establish risks.

District-wide Workshop Outputs

The workshop will deliver the following key outputs:

- An overarching vision statement based on the ideas, aspirations, and delivery pathways that can be easily comprehended by the community and stakeholders.
- Specific initiatives for each discipline, including an outline description, who will deliver, who will fund, and where possible a rough order cost.
- Rationale to support design proposals.
- A sequence of actions with key initiatives ranked in terms of strategic importance.

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Council Commitment

For a quality outcome the Council should provide at least two representatives from the following disciplines to continuously attend the workshop:

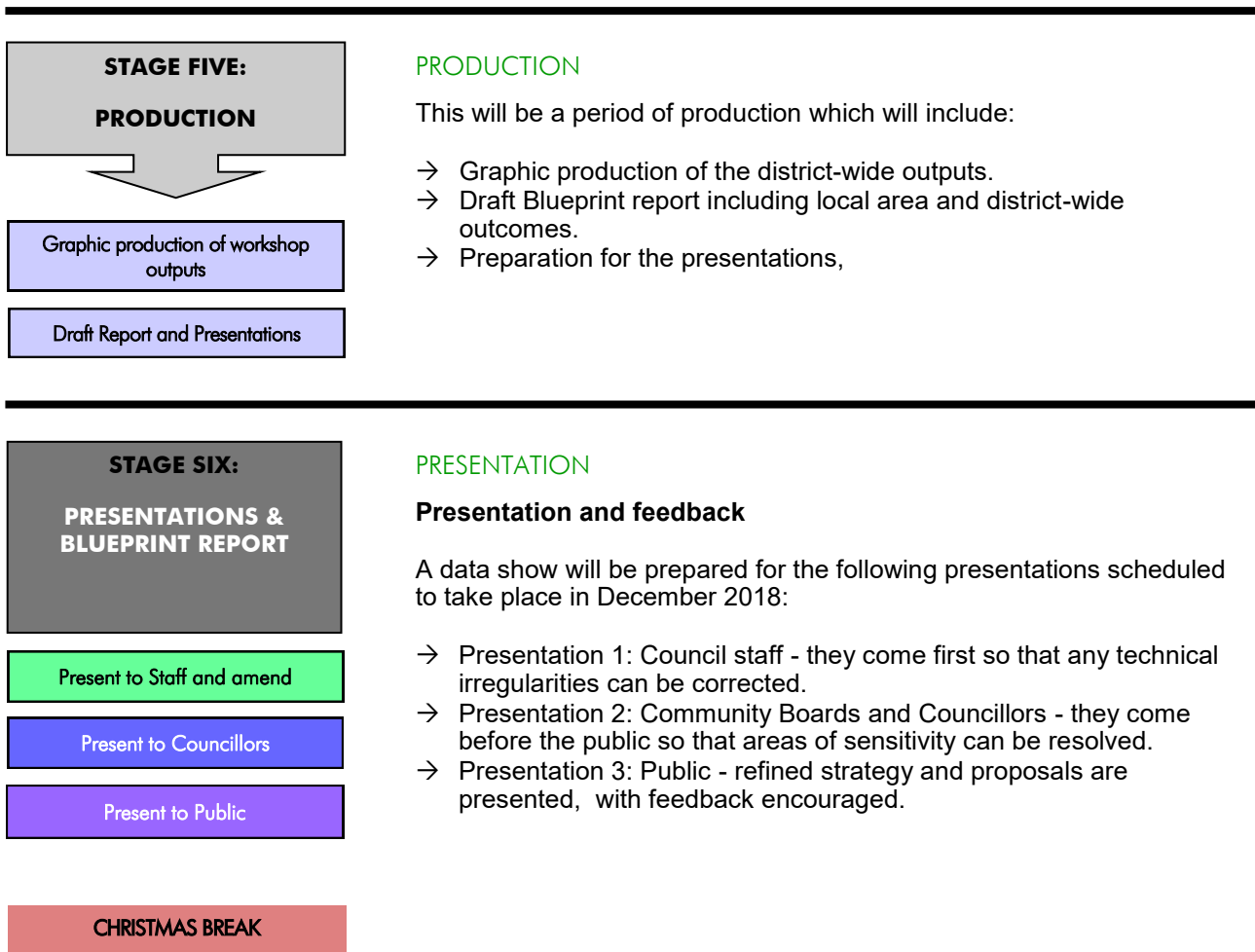
- Infrastructure: roading, storm water, waste water, and water supply
- Asset management
- Environmental services and planning
- Economic development
- Community and recreational facilities
- Parks and recreation
- Regulatory and compliance
- Community services and social planning

Assumptions

We have assumed the following in relation to this phase:

- Urbanismplus will lead the workshop sessions.
- The client will be responsible for providing the venue, any refreshments and materials.
- The client will be responsible for any advertising, promotion or otherwise, and the logistical coordination of participants for the workshops.
- The preliminary proposals and plans developed during the workshop will be improved upon and drawn to presentation quality during Stage Five.

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BLUEPRINT REPORT & COUNCIL SIGN-OFF

Reporting and client review

Workshop outputs, consultation and presentation feedback will be captured in a Blueprint Report which will integrate the LABs and district-wide outcomes. The draft report will be made available to the client by the end of January 2019. We have allowed a two week period for the Council to review the document and provide (internally reconciled) feedback to the consultant team. Councillors will then ratify the report.

Town Centre Strategy prioritisation

The outcomes of the Blueprint report will include suggested prioritisation of the Town Centre Strategies to be taken forward. Councillors will ratify these alongside the report.



TOWN CENTRE STRATEGIES

Town Centre Strategy Workshops

The LABs will have identified, at a high level, the strategies required in a local area. This stage will undertake to produce town centre strategies to progress these strategies (and additional ones) to a level of a specific action plan.

While the specific elements cannot be identified until the LABs are undertaken, typically a town centre strategy will give consideration to the following topic areas and determine where specific initiatives may be appropriate.

- Retail vitality conditions, vacancies and which retailers are absent that may be attracted.
- Public realm conditions and initiatives that may improve trading performance, personal safety and user amenity.
- Open space provision and initiatives that may improve recreational and biodiversity conditions.
- Transport conditions and initiatives to improve safety, congestion conditions, walkability or cycling.
- Community service provision and initiatives that improve their effectiveness, or respond to other social needs.
- Economic conditions and initiatives to increase employment or the retention of wealth.

Community Leverage Initiatives

The LAB and Town Centre Strategy processes will identify areas where existing community organisations are already involved in work that aligns with the Council's objectives. There may be opportunities where this work could be further expanded through support by council to align with the specific town centre strategies.

This may be in the form of a facilitated conversation with a selection of community and business leaders to assess how the Council could assist (but not fund or lead) specific initiatives. Refer to the Our Approach section for more details on the form the Council's role could take.

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3 PROFESSIONAL SERVICES

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PROFESSIONAL SERVICES

FEES

We propose a professional fee of **\$XXX + GST** for the project, with an additional estimate of **\$XXX + GST** for project disbursements.

A detailed breakdown and fee calculation is provided overleaf.

HOURLY / DAILY RATES

This fee proposal is based on the following professional rates:

→ Kobus Mentz, Director Urbanismplus	NZ\$300 per hour / \$2,400 per day
→ Wayne Bredemeijer, Urban Design Manager	NZ\$200 per hour / \$1,600 per day
→ Susannah Goble, Senior Urban Planner	NZ\$150 per hour / \$1,200 per day
→ Kirsten Hauschild, Urban Planner	NZ\$125 per hour / \$1,000 per day
→ Yan Xue, Urban Designer & Graphics	NZ\$125 per hour / \$1,000 per day
→ Derek Kemp, Employment Specialist	NZ\$300 per hour / \$2,400 per day

DISBURSEMENTS

Disbursement items will be payable on receipts of actual costs incurred. These will cover:

- Vehicle travel (estimate based on vehicle mileage)
- Flights, taxis and airport transfers for Derek Kemp (estimate based on flexible flight times)
- Accommodation and meals
- In-house printing
- Telephone, couriers, stationery etc.

EXCLUSIONS

This budget excludes the following items:

- Any meetings and workshops additional to those specified in the Methodology section of this proposal.
- Costs for venues and catering associated with the workshops, technical and consultation sessions.
- Costs associated with the attendance of any stakeholder or workshop participants, other than members of the consultant team subject to this proposal.
- Summary material or any work associated with displays, web site publication or other consultation material.
- Mailing and advertising costs.

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4 RELEVANT EXPERIENCE COPY

URBANISMPPLUS' PROJECT EXPERIENCE

The Urbanismplus team, led by Kobus Mentz, is arguably amongst the most experienced in this field in Australasia. They have helped pioneer the blueprint process in New Zealand have delivered blueprints and growth strategies throughout the country.

We understand regional growth

We have extensive experience in delivering growth strategies around New Zealand and Australia. Our work fully integrates employment, retail, community, parking, transport, infrastructural, ecological and environmental quality issues. Our growth plans for the Christchurch metropolitan area as well as the Melbourne 2030 Growth Strategy have gained international recognition for both approaches and outcomes.

Our experience in integrated urban structures and form

Our urban designers and specialist team members have extensive urban growth and consolidation project experience of this scale and complexity. We understand how to combine issue-based strategies with place-based outcomes and are adept at working at the sub-regional as well as the local level.

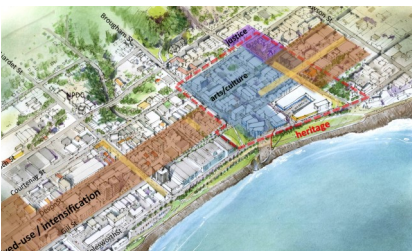
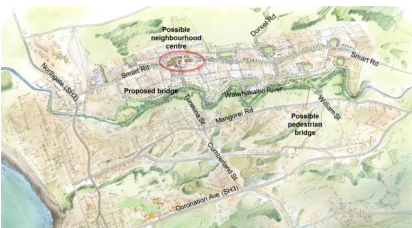
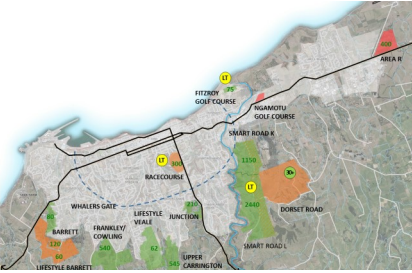
Proven skills

Our proposed team is highly skilled with considerable technical depth and a proven collaborative track record. The team has the ability to design and implement complex growth strategies.

Refer to job sheets on the following pages for examples of our relevant project experience.

COPY

COPY



BLUEPRINT FOR NEW PLYMOUTH DISTRICT

CLIENT: NEW PLYMOUTH DISTRICT COUNCIL
 LOCATION: NEW PLYMOUTH
 DATE: SEPTEMBER - DECEMBER 2015
 PROJECT LEADER: KOBUS MENTZ, URBANISPLUS
 KEY PERSONNEL: SUSANNAH GOBLE, WAYNE BREDEMEIJER
 SUBCONSULTANTS: CRAIG POCOCK, JIM HIGGS, DEREK KEMP
 CONTACT: LIAM HODGETTS, NPDC, PH: 06 759 6060

The Blueprint for New Plymouth District is a 30-year vision which will provide a strategic framework for Council growth planning and activities locally and district-wide. It is a conduit between Council strategies, policies and plans, and places them in an integrated, spatial context.

Urbanismplus and sub-consultants worked with New Plymouth District Council to design and lead a series of intensive consultation and multidisciplinary Inquiry-By-Design workshops to produce the Blueprint.

The outcome of the process was eight Key Directions, each with a series of high level initiatives and actions for Council focus on. The Key Directions look to achieve the 'Shaping Our Future Together' (SOFT) environmental, community, and economic vision and outcomes that were developed through an earlier community engagement process.

Greater strategic alignment and synergies were created across the organisation using the workshop process, allowing integrated decision making and funding prioritisation for the Long Term Plan, Infrastructure Plan, and District Plan review process.

SHAPING OUR FUTURE TOGETHER

Manaaki - tāngata - whenua - Ngāmotu

Together we support, nurture and respect our people, our environment, our district

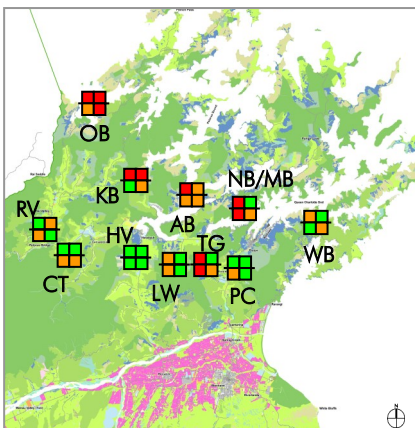
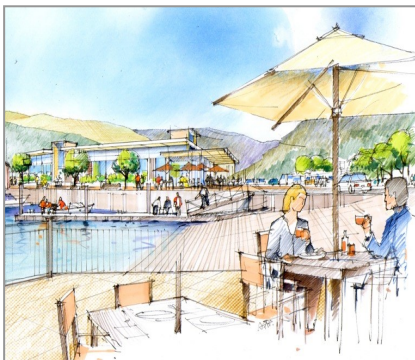
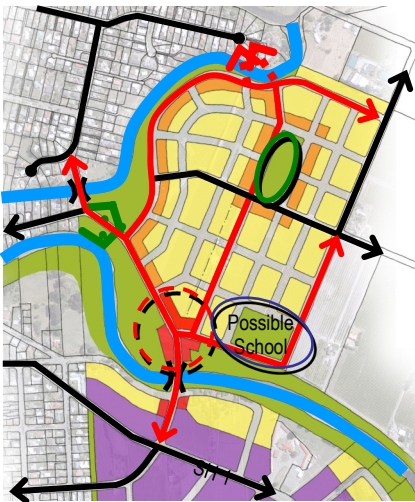
OUTCOMES: What the Vision Means for the Future

<p>Our Economy 'A strong and resilient economy'</p> <ul style="list-style-type: none"> • built on sustainable management of economic resources • that encourages and builds on innovation and creativity • supported by a diverse range of industry 	<p>Our Environment 'A clean, green, liveable environment'</p> <ul style="list-style-type: none"> • supported by the sustainable management and protection of natural resources • where future challenges are recognised and planned for • that is liveable for our community 	<p>Our Community 'An inclusive and connected community'</p> <ul style="list-style-type: none"> • that fosters pride and a collective sense of identity • that enjoys the great Taranaki lifestyle • that is strong, resilient and values diversity
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Stewardship of Resources - Valuing Te Ao Māori - Facilitation, Collaboration and Partnership - Open and Honest Engagement

KEY DIRECTIONS	
1	enhance the natural environment with biodiversity links and clean waterways
2	strengthen and connect local communities
3	enable engaged and resilient citizens
4	cohesive growth that strengthens the city and smaller settlements
5	strengthen the rural economy, industry, the port and the airport
6	attract entrepreneurs, talented workers and visitors
7	champion a thriving central city for all
8	become a world class destination





MARLBOROUGH DISTRICT WIDE GROWTH STRATEGY

CLIENT: MARLBOROUGH DISTRICT COUNCIL
 LOCATION: MARLBOROUGH, NEW ZEALAND
 DATE: 2009-2013
 PROJECT LEADER: KOBUS MENTZ, URBANISMPPLUS LTD
 KEY PERSONNEL: WAYNE BREDEMEIJER
 SUBCONSULTANTS: CRAIG POCOCK, JIM HIGGS, DEREK KEMP, MIKE CULLEN
 CONTACT: NEIL HENRY, MDC, PH: 03 520 7400

Marlborough District Council seeks to update the Regional Policy Statements and Resource Management Plans, informed by the outcomes of this project, to be able to direct growth and development of Blenheim, Picton, and many other Marlborough townships.

The first part of the project focused on Blenheim and the other settlements within the Wairau-Awatere area (Marlborough-South) and then involved a similar study for Picton and the other townships in the Marlborough Sounds area. The key aims of this project included:

- To take planning steps that will positively impact on the development of the settlements over a 25-year period between the last census in 2006, and 2031.
- To achieve integrated urban design outcomes, where initiatives preferably fulfil more than just one objective.
- To align funding priorities and infrastructure upgrades with planning policy.

The project included seven public and six stakeholder consultation sessions at the outset. Draft findings were presented in public meetings and the final reports are published on the website for feedback. The deliverables of this project include concrete proposals to guide decision making. Proposals for initiatives and interventions are practical, realistic for the scale of the settlements and affordable. Guidance for future plan changes was given, including direction for the period beyond the project horizon.

Following the initial stage of the project and earthquakes in the Canterbury the Council commissioned extensive geotechnical testing. A revised strategy was developed to incorporate the findings and establish some alternative growth areas.

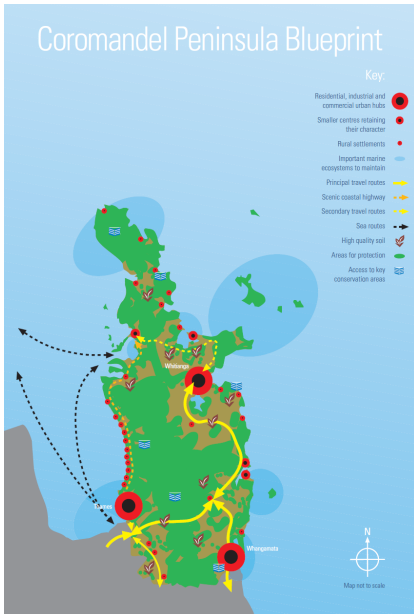
To conclude the project an exercise to bring the Blenheim Town Centre, the Southern and Northern Marlborough Growth and Development Strategies together into a District-wide Strategy was completed in March 2013. This strategy outlines the headline recommendations of the sub-strategies, with a focus on the District-wide growth and development picture.

The project was highly commended for the Nancy Northcroft Planning Practice Award by the NZPI in 2011.

SCOPE OF SERVICES

- Leadership of the entire team.
- Integration of all social, economic, environmental, transport and infrastructure disciplines.
- Production of the Strategy Report and Implementation Plan.
- Presentation to stakeholders.

COPY



THAMES COROMANDEL LOCAL AREA BLUEPRINTS

CLIENT:	THAMES COROMANDEL DISTRICT COUNCIL
LOCATION:	THAMES COROMANDEL
DATE:	2010
PROJECT LEADER:	KOBUS MENTZ, URBANISMPPLUS LTD
KEY PERSONNEL:	WAYNE BREDEMEIJER
SUBCONSULTANTS:	CRAIG POCOCK, JIM HIGGS, DEREK KEMP, MIKE CULLEN
CONTACT:	KATHERINE PALMER, TCDC, PH: 07 868 0200

Urbanismplus was the lead consultant on this project, the joint clients were TCDC, Environment Waikato, DoC and Hauraki Whanui. A previous consultation process established a preferred structure for the district with Thames, Whitianga and Whangamata as prime centres and a range of secondary and smaller settlements.

While at a strategic level the Blueprint looks 50 years ahead, it also delivers in a medium term implementation strategy which brings together a range of local plans and achieves alignment with the District Plans, Regional Policy Statement and Coastal Management Plan.

Eight public consultation sessions, several focus group sessions and 7 lwi group meetings were undertaken.

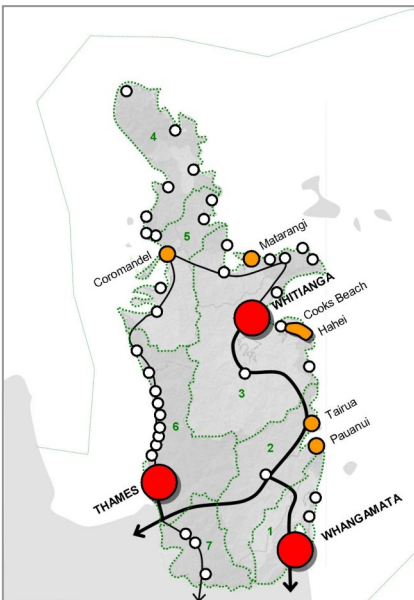
The project produced 7 Natural Area plans that form the environmental backdrop to a series of sub strategies for growth, town centre revitalisation, employment, open space networks, transport, and infrastructure. These are expressed at district wide level as local place based plans.

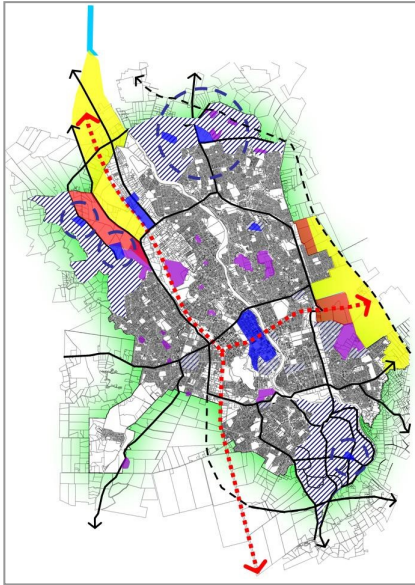
SCOPE OF SERVICES

- Leadership of the entire team.
- Integration of all social, economic, environmental, transport and infrastructure disciplines.
- Production of the Strategy Report and Implementation Plan.
- Presentation to stakeholders.

RELEVANCE

District wide strategy; public consultation; management of a large multi-disciplinary project team; social, cultural, environmental and economic issues; the need for and cost of infrastructure supply; the need to understand development economics; and rough order costing.





HAMILTON URBAN GROWTH STRATEGY

CLIENT:	HAMILTON CITY COUNCIL
LOCATION:	HAMILTON
DATE:	2008
PROJECT LEADER:	KOBUS MENTZ, URBANISMPPLUS LTD
KEY PERSONNEL:	WAYNE BREDEMEIJER
SUBCONSULTANTS:	CRAIG POCOCK, DEREK KEMP, JIM HIGGS,
CONTACT:	TEGAN MCINTYRE, HCC, PH: 07 838 6699

Hamilton has experienced rapid urban change in recent years. The client recognised that it is important that the continual development and growth of the city is planned for in a coherent and logical manner, aimed at delivering maximum quadruple bottom line benefits and wellbeing to its people.

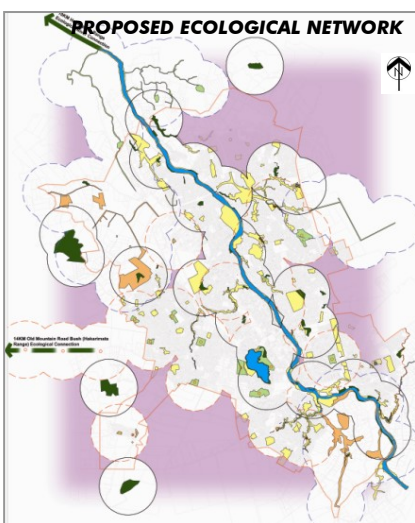
There is a need to integrate and bring a citywide approach to planning, recognising that the fundamental planning approach of Hamilton is in a state of transition. Since the last LTCCP the Council has been developing a suite of new strategies, which will play a large part in developing an informed synthesis between visionary ideas and achievable opportunities.

The Council identified numerous growth cells to accommodate potential future growth. Associated with a number of these growth cells are indicative staging, implementation and land use activity issues. This project looked to consider the strategic bigger picture, represented by all of the City's growth cells and opportunities to 2044, before determining what these options may mean for specific choices in the next LTCCP (from 2009-2019). This ensures that planning and development in Hamilton will have the greatest likelihood of delivering long term, sustainable prosperity to the community.



SCOPE OF SERVICES

- Leadership for city-wide growth strategy.
- Guidance for all social, economic, environmental and movement disciplines.

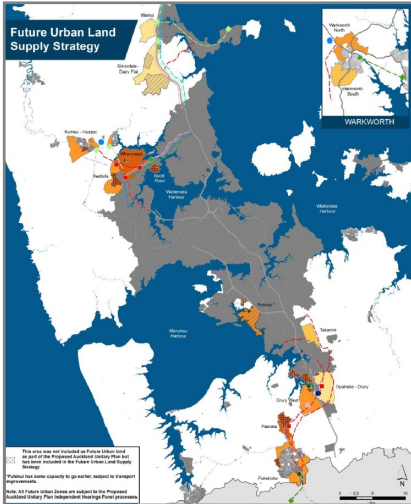


RELEVANCE

Public consultation; management of a large multi-disciplinary project team; social, cultural, environmental and economic issues; the need for and cost of infrastructure supply; the need to understand development economics; and rough order costing.

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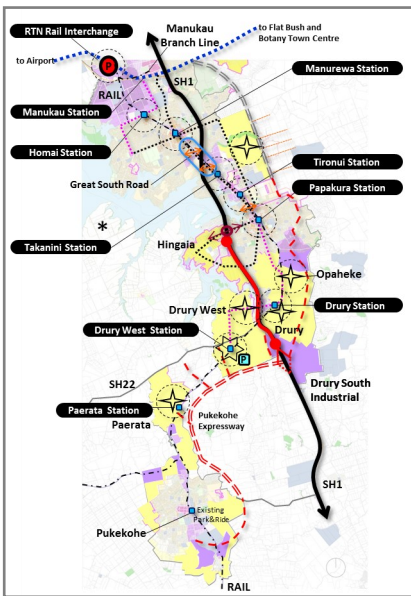
TRANSPORT FOR FUTURE URBAN GROWTH (AUCKLAND)

CLIENT: AUCKLAND TRANSPORT, AUCKLAND COUNCIL & NZ TRANSPORT AGENCY
LOCATION: AUCKLAND, NEW ZEALAND
DATE: NOVEMBER 2015 - MAY 2016
PROJECT LEADER: KOBUS MENTZ, URBANISMPPLUS LTD
KEY PERSONNEL: SUSANNAH GOBLE, WAYNE BREDEMEIJER, YAN XUE
SUBCONSULTANTS: CRAIG POCOOCK, DEREK KEMP, JIM HIGGS
CONTACT: MATTHEW REDNALL, AUCKLAND TRANSPORT



The Transport for Future Urban Growth project was established to address the urgent need to integrate the future urban transport network with rapid growth across the Auckland region.

Over 11,000 hectares of greenfields development will be undertaken in the next 30 years, including 50,000 new jobs and at least 110,000 new dwellings, and requiring around \$17 billion of new infrastructure in future urban areas. The pressure for infrastructure has increased further due to the political pressures to address Auckland’s housing crisis which resulted land future urban land being brought forward for immediate development under the Special Housing Area legislation.

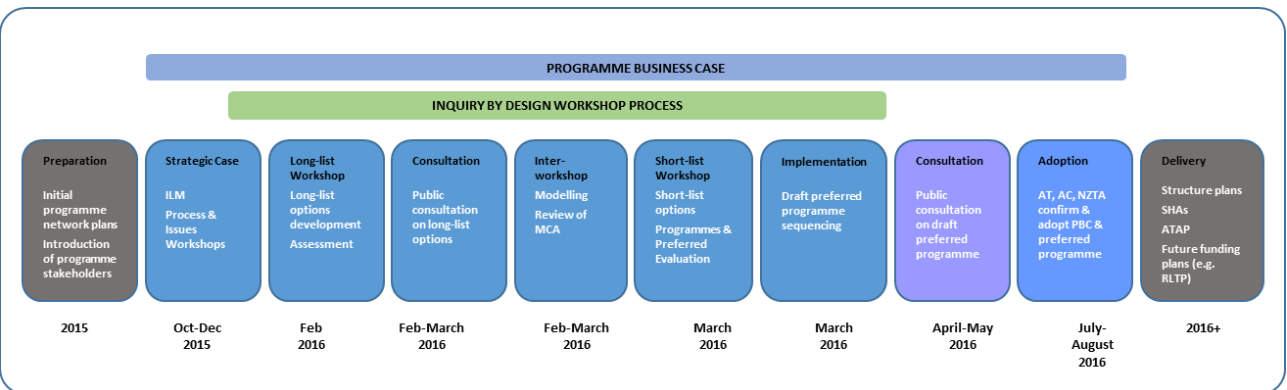


Urbanismplus led a series of 10 intensive workshops over an eight week period which included discipline experts and their consultants from the three project partner agencies, Auckland Transport, Auckland Council, and the NZ Transport Agency, working within a collaborative framework. Consultation with elected members, Iwi, land owners, and the general public was undertaken in a parallel process alongside the workshops and feed back into the workshops.

The outcome was an agreed set of preferred programmes of options for the Southern, Northern, and North-Western growth areas, corroborated by a robust process and high-level evaluations of all long-list and short-list options, in order to satisfy the Programme Business Case approach requirements.

The workshop-based integrated urban design approach was integral in reaching the agreed outcomes within a very short timeframe while achieving a result that best responds to the strategic transport problems and opportunities within the growth areas, as well as for the wider Auckland region, and which responds to the local context.

The project was awarded an NZPI Best Practice Award, in the category Integrated Planning and Investigations in 2017.



COPY



GREATER CHRISTCHURCH URBAN DEVELOPMENT STRATEGY

CLIENT: CHRISTCHURCH CITY COUNCIL, SELWYN DISTRICT COUNCIL, WAIMAKIRIRI DISTRICT COUNCIL, ECAN, TRANSIT NZ
LOCATION: CHRISTCHURCH REGION
DATE: 2006 - 2007
PROJECT LEADER: KOBUS MENTZ,
CONTACT: LAURIE MCCULLUM, ECAN

The purpose of the project was to develop an agreed development strategy (growth and consolidation) to accommodate an additional 75,000 households of new population growth in the most sustainable manner possible. The process had to establish an urban growth areas and all key strategic components of the growth area such as the; distribution of uses; transport and road network; open space network; infra structure network; urban water strategy; social network; employment nodes; activity centres and retail and community facilities. All aspects of the process have had to be able to stand up to scrutiny, making accountability paramount.



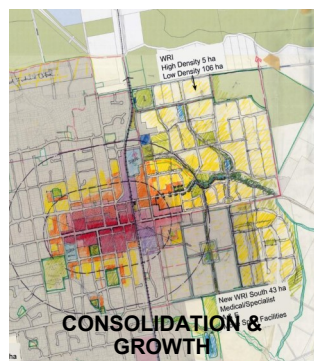
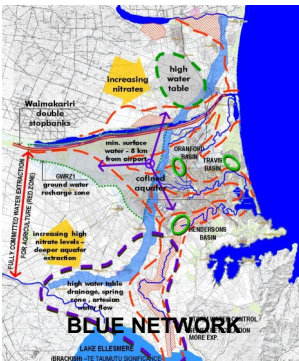
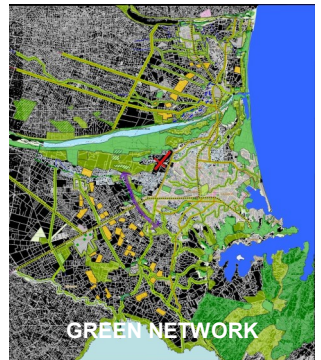
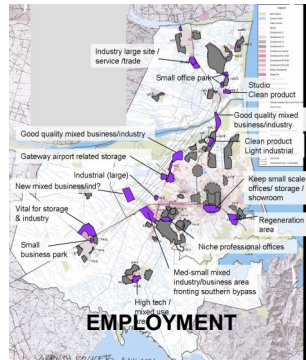
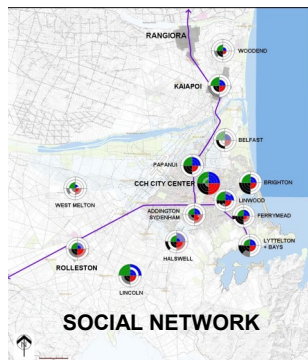
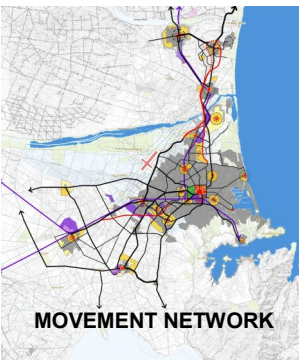
Implementation, staging, costs and longer term future expansion was an integral part of the work. The existing urban areas had to be considered at the same time as the expansion so that a holistic outcome was achieved.



The UDS comprises an urban area and hinterland within the jurisdictions of Christchurch City, Waimakariri District, and Selwyn District Territorial Local Authorities.

SCOPE OF SERVICES

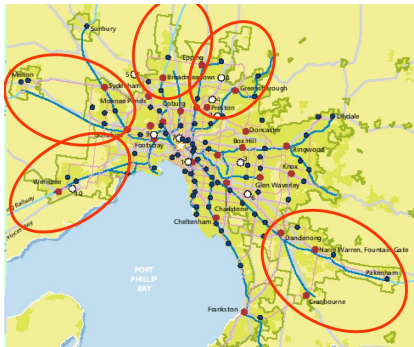
- Leadership of the design and workshop processes.
- Guidance for all social, economic, environmental and movement disciplines.





MELBOURNE 2030

CLIENT: DEPARTMENT OF SUSTAINABILITY AND ENVIRONMENT, VICTORIA
 LOCATION: MELBOURNE REGION
 DATE: NOVEMBER 2003 - MARCH 2005
 PROJECT LEADER: KOBUS MENTZ, URBANISPLUS LTD
 CONTACT: RUDY KOHUT, DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT, STATE GOVERNMENT OF VICTORIA, PH: 00 61 3 9223 1764



Melbourne is currently experiencing rapid growth. Melbourne 2030 is a strategic framework that sets out the principles to guide the accommodation of that growth. The project team, including Michael Cullen (Patrick Partners), assisted the Victorian State Government to carry out comprehensive design programmes in relation to four identified growth areas at the City's periphery. It is anticipated that these areas will accommodate up to a million new residents. The process included combined public consultation and inquiry by design processes as the means of establishing 'place based' activity and town centres within green and brown field areas and in a manner that is economically, socially and environmentally sustainable within the region's framework.



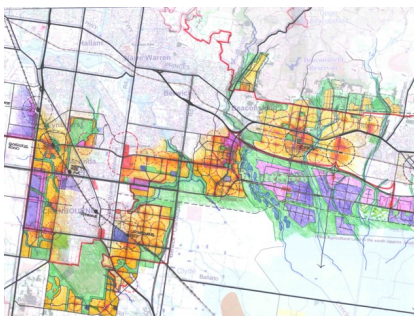
SCOPE OF SERVICES

- Leadership for metropolitan growth strategy.
- Guidance for all social, economic, environmental and movement disciplines.



RELEVANCE

Public consultation, management of a large multi-disciplinary project team, social environmental and economic issues, the need for and cost of infrastructure supply, and the need to understand development economics and rough order costings.



A vibrant new town centre below the Cardinia foothills

COPY



PALMERSTON NORTH RURAL-RESIDENTIAL LAND USE STRATEGY

CLIENT: PALMERSTON NORTH CITY COUNCIL
 LOCATION: PALMERSTON NORTH
 DATE: 2011
 PROJECT LEADER: KOBUS MENTZ, URBANISMPPLUS LTD
 CONTACT: CYNTHIA WARD , PNCC, PH: 06 356 8199



Urbanismpplus was engaged by the Palmerston North City Council to facilitate the first phase of public consultation and technical workshop to develop future rural residential land use options.

This project has required Kobus Mentz to facilitate a public meeting for local residents and key stakeholders including rural sector industry groups, rural business and the development sector. The open forum discussion was successful in involving the community, gathering information and identifying priority issues to inform the development of an overarching strategy to guide rural residential development over the next 10 years.

An Inquiry-by-Design (IBD) workshop with Council staff was conducted, involving all critical disciplines within the Council including transport, infrastructure, natural environment and community. The two-day workshop identified issues concerning respective disciplines and areas requiring further investigation, rural residential development options, and a review of the District Plan rules controlling rural residential growth. The IBD workshop methodology was a 'ground breaking' approach for the staff involved, particularly in understanding the challenges of respective disciplines and inter-relationships, the holistic framework, and ways of moving forward collectively.



RELEVANCE

Identification of priority issues, impact on land form and biodiversity, development and cost implications associated with rural residential needs.

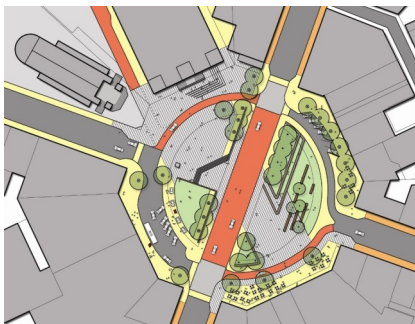
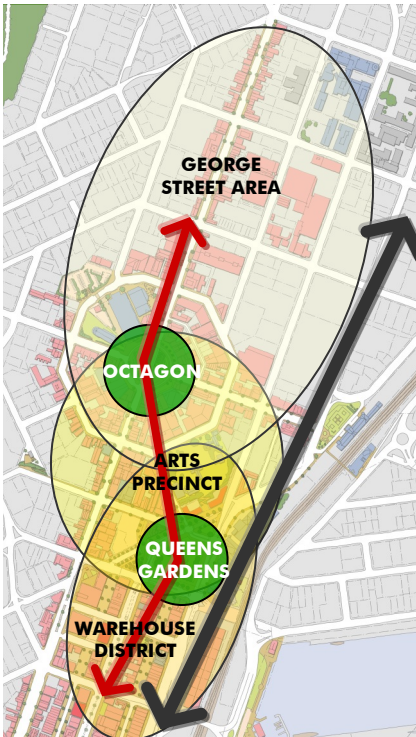


COPY



DUNEDIN CENTRAL CITY FRAMEWORK

CLIENT:	DUNEDIN CITY COUNCIL
LOCATION:	DUNEDIN
DATE:	2011– 2013
PROJECT LEADER:	KOBUS MENTZ, URBANISMPPLUS LTD
KEY PERSONNEL:	WAYNE BREDEMEIJER
SUBCONSULTANTS:	CRAIG POCOCK, DEREK KEMP, JIM HIGGS, MIKE CULLEN
CONTACT:	ANNA JOHNSON, DCC, PH: 03 4774000



In 2011 the Dunedin City Council commissioned Urbanismplus and its sub consultants to undertake an urban design-led project aimed at revitalising the Dunedin Central City with a specific focus on the “Warehouse Precinct”, an underutilised light-industrial area with a large number of heritage buildings adjacent to the city centre. The resultant Dunedin Central City Framework provides strategic directions for the central city and forms the basis for the Council’s integrated Central City Plan (CCP). This CCP establishes a vision for the central city and a strategic plan to guide development for the next 15 to 20 years.

Building on an extensive community and stakeholder visioning and consultation exercise and based around a four day intensive technical Inquiry-By-Design workshop, the project has formulated the following vision for the central city:

- A vibrant, safe and comfortable city centre which balances pedestrian and traffic needs and offers enhanced family, visitor and student experiences.
- A flourishing arts precinct that benefits from stronger linkages between The Octagon and the improved Queens Gardens.
- A Creative Quarter with Queens Gardens at its heart which promotes creative, technical and innovative industries.
- A Warehouse Precinct, which is a hive of employment, that builds on its heritage resource, robust character and attractiveness to urban living.
- An upgraded Octagon that better responds to its heritage setting, active edges, small events and the need for green space.

The Central City Framework proposes a measured and affordable approach that addresses a range of smaller and larger, often low cost, high return initiatives for the city centre. This is combined with laying the groundwork for an employment-based plan for the ‘Warehouse Precinct’.

A strong focus has been placed on the reduction of the severance by State Highway 1 that currently exists between The Octagon, and Queens Gardens and the Warehouse Precinct. The two-waying of the one-way pair through the city centre, with Crawford Street as a calmed two-way city street with enhanced pedestrian and cycling amenities, and Cumberland Street as a State Highway with two lanes in each direction has been proposed as a concept for further technical investigation by the Council and NZTA.

Following the development of the framework Urbanismplus were asked by the Council to peer review designs for the proposed amenity improvements in the Warehouse Precinct. This included reviewing the designs with a focus on technical feasibility and quality, in addition to the alignment with the overall vision for the precinct and integration with the Central City Plan.

COPY



BLENHIM TOWN CENTRE, A VISION FOR THE FUTURE

CLIENT:	MALBOROUGH DISTRICT COUNCIL
LOCATION:	BLENHIM, MARLBOROUGH
DATE:	FEBRUARY - JULY 2009
PROJECT LEADER:	KOBUS MENTZ, URBANISMPPLUS LTD
KEY PERSONNEL:	WAYNE BREDEMEIJER
SUBCONSULTANTS:	CRAIG POCOCK, DEREK KEMP, JIM HIGGS, MIKE CULLEN
CONTACT:	NEIL HENRY, MDC, PH: 03 520 7480

This project provided an integrated long term urban design vision for the Blenheim town centre with the ultimate aim of creating a liveable environment for people and to enable business prosperity. A key focus for the project has been to design the town centre to be a destination in itself rather than a gateway to the rest of the Marlborough region. Strategies and concepts for the town centre include:

- Strengthening gateways into the town centre to create a sense of arrival.
- Redesigning the public forum area to be safe, vibrant and connected to community facilities and the retail core.
- A civic quarter with a range of uses including a new art gallery, library and community service building.
- Recognising key strategic sites for tourism and mixed use development.
- Providing connections to the river and enhancing the river edge for amenity and recreation.
- Protecting valued heritage and recognising the value of character buildings.

RELEVANCE

Main street design, community facility location, river management and landscape design treatment, tourism, parking strategy, local network improvements, wayfinding and gateways, pocket parks, heritage and character protection, development opportunities assessment.



COPY



URBAN DESIGN GUIDELINES

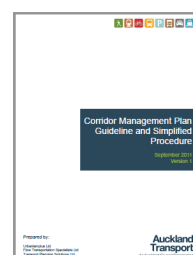
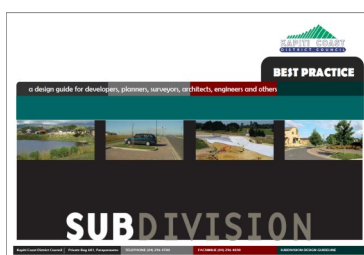
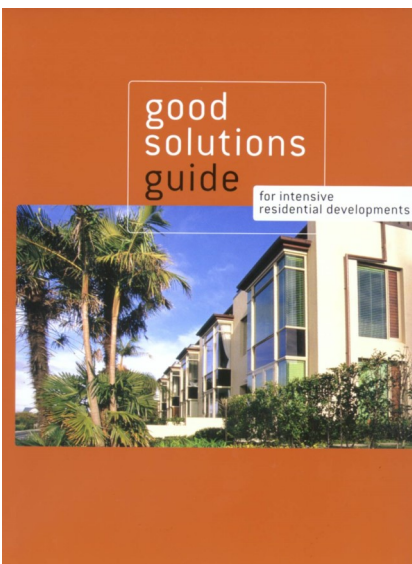
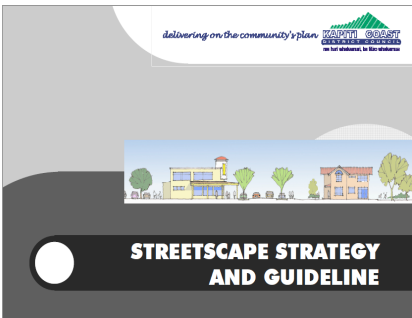
Urbanismplus has led the industry with pioneering design guidelines for many local authorities. With some councils, ongoing updating has seen development of the latest, third generation design guides that focus more on partnership with the private sector; procedural advice and troubleshooting; and *before* and *after* examples that bring together design concepts.

Key issues that we have developed expertise in include:

- the allocation of guidance between non statutory and statutory contexts
- engaging with communities, practising professionals, and development interests to focus guidance on the key issues that are important locally
- the interface between design guidelines, district and regional plans, and the RMA
- providing specific guidance on ‘worst case’ sites rather than just ‘best case’ examples
- urban sustainability responses as they relate to development contributions under the Local Government Act.

Clients include:

- Auckland Transport, Corridor Management Plan Guideline
- Whanganui Riverfront Guidelines, Wanganui District Council
- Marlborough District Council: Residential Guideline and Blenheim Town Centre Guideline
- Queenstown Lakes District Council: Wanaka Town Centre and Cardrona Village Character Guidelines,
- Nelson City Council: Residential Street Frontage Guideline and Nelson CBD Street Frontage Guide,
- Waitakere City Council: Industrial and Commercial Building Design Guidelines for Developers
- Tauranga City Council: Urban Design Development Guide
- Franklin District Council: Urban Residential, Guidelines for Better Development
- Kapiti Coast District Council: Streetscape Strategy and guideline, 2008, and Best Practice Manual for Developers, Planners, Architects and others
- Manukau City Council: Towards Urban Design Excellence in Growth Centres
- North Shore City Council: Good Solutions Guide
- Auckland City Council: Newmarket Urban Design Guidelines



5 KEY PERSONNEL & CV'S COPY

KEY PERSONNEL

The key **Urbanismplus** team members will be:

URBAN DESIGNER, FACILITATOR, AND PROJECT LEADER

Kobus Mentz

Kobus will act as project director and lead urban designer. He will also be a process facilitator and will lead any working sessions and presentations.

URBAN DESIGN MANAGER

Wayne Bredemeijer

Wayne will provide urban design input and lead a single-discipline group during the district-wide workshops. He will also direct the production of graphics and other project outputs, and provide input into quality control over the project report. Wayne will also act as the project manager, being the day-to-day contact for the client team and responsible for the project logistics from the consultant team's side.

SENIOR URBAN PLANNER

Susannah Goble

Susannah will provide urban planning input and attend the district-wide workshop. She will record the process and outputs of the district-wide workshop, and be the lead author of the project report.

URBAN PLANNER & DESIGNER

Kirsten Hauschild

Kirsten will provide urban planning input and lead a single-discipline group during the district-wide workshops. She will attend the LAB sessions and record the process and outputs of these sessions, and contribute to the project report.

GRAPHICS PRODUCTION

Yan Xue

Yan will attend the district-wide workshop and transform the outputs of all the workshops into graphics fit for presentations and the report.

The following **external expert** will be involved as a sub-consultant to Urbanismplus:

PLACE-BASED EMPLOYMENT SPECIALIST

Derek Kemp, Prosperous Places, Brisbane

Derek specialises in land use mix and location. He will review the existing information and will provide a clear spatial direction for desired employment and economic development issues in the wider Waikato District. Derek will attend the district-wide workshop, for which he will prepare by undertaking desk-top economic research, site visits, interviews, and reviewing the provisional LABs outcomes.

Refer to the CVs on the following pages for more details on the key personnel's project experience.

COPY



CAREER PROFILE

2010 +

Adjunct Professor, Masters of Urban Design, University of Auckland.

2004 +

Director Urbanismplus.

1994 - 2004

Shareholder and Manager Urban Design and Architecture Sinclair Knight Merz, Auckland

1993 - 1994

Associate Director David Lock Associates, Milton

1991 - 1993

Senior Urban Designer Peridot Urban Designers,

1989 - 1991

Associate lecturer in Urban Design at Joint Centre for Urban Design, Oxford UK

1987 - 1989

Post graduate diploma in Urban Design at Joint Centre for Urban Design, Oxford UK

1983 - 1987

Partner, Schmidt and Mentz Architects

1981 - 1983

Architect Urban Foundation, not-for-profit organisation

KOBUS MENTZ BArch, Post Grad Dip Urban Design (JCUD Oxford), Assoc.NZPI
DIRECTOR, URBANISMPPLUS LTD, AUCKLAND

RELEVANT EXPERTISE

Kobus is one of Australia and New Zealand's most experienced urban designers and has made a significant contribution to the move towards applying more sustainable practices in urban planning. He has specific expertise in producing urban design solutions that combine good economic, ecological and social outcomes.

Kobus has architectural and overseas post-graduate urban design qualifications, and over 20 years international experience in strategic planning, master planning and consultation/design processes. Kobus has advanced human and social development analysis techniques to give real understanding of how regions function and can be enhanced. He regularly runs training courses and has been a key note speaker or contributor to numerous conferences in New Zealand and Australia.

He was awarded the Alfred O. Glasse Award by the New Zealand Planning Institute in recognition of his significant contribution to the profession and practice of planning in New Zealand.

RELEVANT PROJECT EXPERIENCE:

- Appointed by the Department of Sustainability and the Environment to provide leadership for the Melbourne 2030 project which determines the urban structure, activity centres and growth boundaries for the next 25 years for some 500,000 people.
- Urban design advisor for the development of Local Area implementation frameworks for Thames-Coromandel District Council.
- Lead masterplanner for Hamilton Urban Growth Strategy and Hamilton City Heart Revitalisation.
- Project director for the New Plymouth District Blueprint.
- Lead masterplanner for Growing Marlborough, a growth and development strategy for 8 urban centres including Blenheim and Picton Town Centre, (NZPI Nancy Northcroft Planning Practice Award – Highly Commended, 2011); this continued on to Blenheim Town Centre CBD Streetscape Implementation Plan; Blenheim Riverside Precinct Development Framework and Picton Libraries Development Framework.
- Project design leader for the Greater Christchurch Urban Development Strategy's Spatial Planning component, Christchurch City Council, Selwyn District Council, Waimakiriri District Council, Environment Canterbury, Transit NZ (2006 - 2007). Winner, New Zealand Planning Institute Nancy Northcroft Planning Practice Award, 2008.
- Led, or participated in, numerous consultation/design or charrette-based revitalisation projects in Australia and New Zealand which involved the development of implementation priorities, including Dunedin Central City Framework; Whanganui Town Centre Revitalisation Strategy; Invercargill City Centre Outline Action Plan; Post-Earthquake Sydenham and Lyttelton Master Plans; Nelson Central City Strategy; Hastings Urban Issues; Paraparaumu Town Centre Structure Plan and Development Framework; Hutt CBD Making Places town centre revitalisation project; Adelaide Road Planning for the Future, Wellington; Porirua City Centre Revitalisation.
- Project lead and workshop facilitator: Transport for Future Urban Growth Workshop Process, a cross agency project working with NZ Transport Agency, Auckland Transport, Auckland Council to plan the future transport networks required across the Auckland Region, including connections into surrounding districts, over the next 30 years.
- Urban designer: University Hill New Town, Bundoora, Victoria, which was a leading example of a new economy employment based strategy, City of Whittlesea and MAB Corporation (2003 - 2004). 2011: Property Council of Australia's GroupGSA Award for 'Best Master Planned Community'.
- Lead author: 'People + Places + Spaces: A Design Guideline For Urban New Zealand' for the Ministry for the Environment (2002).

COPY



CAREER PROFILE

2014+

Urban Design Manager,
Urbanismplus Ltd.

2010+

Senior Urban Designer,
Urbanismplus Ltd.

2009+

Guest critic (occasional) in
studio sessions of the
Masters of Urban Design
programme, University of
Auckland.

2008-2010

Urban Designer,
Urbanismplus Ltd.

2005-2008

Urban Designer, Urban
Initiatives Ltd (Auckland).

2002-2005

Urban Designer, Rein
Geurtsen & Partners BV
(Delft, The Netherlands).

2001-2002

Master thesis in conjunction
with Ministry of Housing,
Spatial Planning and the
Environment, The
Netherlands.

1999-2002

Part-time Urban Design
assistant, Rein Geurtsen &
Partners BV (Delft, The
Netherlands).

1995-2002

Master of Science
(Urbanism), Delft University
of Technology (Department
of Architecture).

WAYNE BREDEMEIJER MSc (Urbanism); Assoc.NZPI; Affiliate Member of IPENZ Transportation Group

SENIOR URBAN DESIGNER, URBANISMPPLUS LTD, AUCKLAND

RELEVANT EXPERTISE

Wayne is an urban designer with 16 years full-time professional experience, of which 13 years in New Zealand. He is trained in The Netherlands at Delft University of Technology (Department of Architecture) and has worked for specialised Urban Design consultancies both there and in New Zealand.

Wayne has worked on a wide variety of projects including providing strategic urban design input into revitalisation and urban growth projects and high-level through to detailed design input in structure plans and master plans.

He has extensive experience providing urban design evaluations and advice including producing numerous urban design assessments for private sector clients as well as assessing over 40 applications on behalf of the Auckland Design Office. As part of this work Wayne has presented to urban design panels and as an expert witness in Council and Environment Court hearings.

RELEVANT PROJECT EXPERIENCE:

- **Strategic Growth Planning:** Marlborough District Urban Growth and Development Strategy (2011 NZPI Highly Commended award); New Plymouth District Blueprint; Coromandel Local Area Blueprints project; Hamilton; Hastings Medium Density Strategy.
- **Town and City Centre Revitalisation:** Wollongong (NSW); Dunedin; Invercargill; Blenheim; Northcote; Hastings; Hutt City; Avondale; Whanganui.
- **Urban Design Guidelines and Design Review Panels:** Produced guidelines including Wanaka Town Centre; Cardrona Village; Blenheim Town Centre; Marlborough residential; Nelson Residential Street Frontage. Design Review Panel Member for Hobsonville Land Company and Marlborough District Council.
- **Structure Plans and Development Frameworks:** Whenuapai Structure Plan inception; Te Tumu (Papamoa East); Blenheim's Riverside Precinct; Picton library and surrounds; Paraparaumu Town Centre; Three Parks (Wanaka); Pauatahanui-Judgeford (Porirua); Adelaide Road Area (Wellington).
- **Masterplans:** Input into CRL Mt Eden TOD; Redevelopment case studies for five AT carparking sites; Panmure TOD Masterplan and Property Study; numerous masterplans and subdivision layouts for private sector clients around New Zealand, including Albany, Scott Point, Riverhead, Lake Tekapo.
- **Urban Design Assessments for Resource Consents:** 50+ consent applications for Auckland Council's Auckland Design Office (2014-ongoing).
- **Urban Design Quality Control, Assessments, and Consent Applications for private sector clients,** including:
 - Mixed-use redevelopment (16,500m² retail; 8,800m² office; a hotel; 150 apartments; 718 carparks) in Broadway Newmarket;
 - 17-storey hotel redevelopment at Customs Street East, Auckland Central;
 - 8-storey office and retail development in Parnell;
 - Mixed-use development at Great North Road Grey Lynn;
 - Apartment development in Kingsland;
 - Redevelopment projects for two Arvida Retirement Villages;
 - Two medium density housing projects in Long Bay;
 - Mixed-use and medium density housing projects in Albany Metropolitan Centre;
 - Two mixed-use projects in Milford Town Centre.
- **Transport-related Urban Design:** Transport for Future Urban Growth project (for NZTA, Auckland Transport, and Auckland Council, 2017 NZPI Best Practice award); Urban design assessment for Lincoln Road Corridor Improvement NOR; Option development and assessment process for the East West Link project (for NZTA and Auckland Transport); Transport and land-use study for Takanini, Opaheke, Drury and Karaka; several Corridor Management Plans in Auckland; urban design assessment for Woodend State Highway Realignment NOR.
- **Research, Education, Conference talks:** Contributions to two research projects on the relationship between urban design and transport (for NZTA); conference addresses in Taupo (2010), Hobart (2011), Hamilton (2013) and Auckland (2014); occasional guest critic and lecturer at University of Auckland, School of Planning and Architecture.

COPY



SUSANNAH GOBLE MPlanPrac (hons), BSc (Geography), BA (Criminology); MNZPI

URBAN PLANNER, URBANISMPPLUS LTD AUCKLAND

RELEVANT EXPERTISE

Susannah is a qualified urban planner and full member of the New Zealand Planning Institute. She began working at Urbanismplus in December 2011 providing planning, research, policy, and reporting expertise. Susannah has experience in strategic alignment and sequencing processes, transportation specific urban design, strategic growth and land use projects, and urban design assessments for the resource consent process.

RELEVANT PROJECT EXPERIENCE

Strategic planning and alignment projects including:

- Analysis and reporting for the Central Hawkes Bay Community Vision Consultation Workshops, Central Hawkes Bay District Council (2017).
- Project Manager and reporting for the Auckland Strategic Frameworks (New Growth Area Planning) Review Workshop, Auckland Council (2016)
- Project Manager and Planner for the New Plymouth District Blueprint, New Plymouth District Council (2014).
- Project Manager and Planner for the Whanganui Strategy Alignment, Wanganui District Council (2012).
- Project Manager and Planner for the Lismore Community Strategic Plan, Lismore City Council (2012).

Town centre revitalisation projects including:

- Discipline group leader and reporting support for the Whanganui Town Centre Strategy (2015).
- Planner for Nelson City Centre Initiatives (2014).

Public Consultation projects including:

- Consultation support and reporting for the Gloucester Park Interchange (East-West Connection, Auckland) Stakeholder Options Workshop, NZ Transport Agency (2015).
- Project Manager and reporting for the Lismore Citizens' Jury Workshop Process (2014).

Structure Plan and Precinct Plan projects including:

- Project Manager and report production for the Southern Growth Area Structure Plan, Auckland Council (2017 - ongoing).
- Tauranga Museum City Making Objectives Site Assessment, Tauranga City Council (2017).
- Project Manager and report production in the revitalisation project for the Tokoroa Town Centre with a focus on Leith Place, South Waikato District Council (2016 - 2017).
- Project Manager and report production for Neighbourhood Regeneration Plans and capacity testing, Housing New Zealand (2016 - 2017).
- Project Manager and Planner for the St Vincents Private Hospital Precinct workshop, St Vincents Private Hospital and Lismore City Council (2013). *Winner of the 2015 NSW Local Government Excellence Award for 'Partnerships in Growth'.*
- Project Manager and report production for the East Lismore Residential Infill Structure Plan, Lismore City Council (2014).
- Reporting for the resource management consent application for the Gills Road, Albany, medium density development, World-wide Building Systems Ltd (2013).

Various other projects including:

- Urban-design led transport projects including Project Manager and Reporting for the Auckland's Transport for Future Urban Growth Workshop Process, NZ Transport Agency, Auckland Transport, Auckland Council (2016). *Winner of the 2017 NZPI Best Practice Award for Integrated Planning and Investigations* and Project Manager and reporting for the Mill Road Corridor: Integrated Transport and Land Use Study, Auckland Transport (2014).
- Urban-design assessments for various projects including production of Environment Court Evidence.
- Various District Plan submissions and policy and research projects.

CAREER PROFILE

2014+

Senior Urban Planner,
Urbanismplus Ltd

2011+

Urban Planner,
Urbanismplus Ltd

2011+

Part-time Planning Researcher &
ad hoc Assistant,
University of Auckland

2010- 2011

Masters Planning Practice,
University of Auckland

2009

Personal Assistant,
Vital Regeneration (London)

2006-2008

National Contracts Advisor,
Ministry of Social Development
(Wellington)

2002-2006

Bachelor of Arts (Criminology)
Bachelor of Science
(Geography),
Victoria University of Wellington

COPY



CAREER PROFILE

2017+

Urban Planner / Urban Designer,
Urbanismplus Ltd

2015-2016

Landscape Planner / Urban
Designer,
Boffa Miskell Ltd

2014-2015

Master of Urban Design (first
class honours),
University of Auckland

2012-2015

Planner,
Boffa Miskell Ltd

2010-2011

Postgraduate Diploma in
Development Studies,
Massey University

2008-2009

Student Research Planner in
Environmental Policy,
Tauranga City Council

2006-2009

Bachelor of Resource and
Environmental Planning (second
class honours, first division),
Massey University

KIRSTEN HAUSCHILD MUD(hons), PGDipDevStud, BRP(hons)

URBAN PLANNER AND URBAN DESIGNER, URBANISMPPLUS LTD
AUCKLAND

RELEVANT EXPERTISE

Kirsten is a qualified planner and urban designer. She began working at Urbanismplus in June 2017 providing planning, urban design, research, policy, and reporting expertise. Previously, Kirsten was employed at Boffa Miskell from July 2012 to April 2016. She joined as a planner and moved to assisting the design team in July 2015. During employment at Boffa Miskell, Kirsten has been involved in a range of environmental planning projects. She has gained experience across the development sector including infrastructure, residential, district plan policy development, and subdivision. Areas of expertise include: research, activity status assessment, resource consent applications, assessment of effects on the environment, production of digital graphics, and freehand drawing.

RELEVANT PROJECT EXPERIENCE:

Urbanismplus:

Strategic growth planning

- Report production for the Putaruru Growth Plan (2017-ongoing).
- Report editing for the Southern Growth Area Plan (2017).

Redevelopment opportunity planning

- Project management, planning, workshop facilitation support, and report production for New Lynn Rewarewa Redevelopment (2017-ongoing).

Urban design assessments

- Production of assessment reports for resource consent applications.

Boffa Miskell:

Resource Consent Applications

- Preparation and lodgement of successfully granted resource consent applications, including the assessment of effects on the environment.

Site and Context Analysis

- Conducted a site and context analysis provided as further information for a resource consent application for residential additions in a special character zone.

Research

- Created a stocktake matrix of projects and strategies planned for Hobson Bay, for the Hobson Bay Action Plan (2013).
- Urban design context analysis.

Designation Review

- Reviewed and altered designations and associated documents for inclusion in the Draft Auckland Unitary Plan for Auckland Transport.

Graphics

- Production of diagrams, photo simulations, plans, and maps.
- Freehand sketches.

Certificates of Compliance

Prepared and lodged CoCs for the following activities:

- Residential additions and alterations.
- Building demolition.
- Electricity supply infrastructure.

Submission summaries

- Reviewed and prepared summaries for Te Arai coastal development.
- Reviewed and prepared summaries for Brookby Quarry redevelopment.

Plan development

- Reviewing the Draft and Proposed Auckland Unitary Plan for a range of clients.
- Planning support in the review and evidence preparation for a range of plan changes and planning documents.

Property assessment (due diligence)

- Assessing development potential and planning status for properties for a range of clients under various District and Regional Plans.

COPY



CAREER PROFILE

2015+

Urban Designer
Urbanismplus Ltd

2014-2015

Masters of Urban Design
University of Auckland

2006-2014

Werkhart International Ltd
(Beijing)

2002-2006

Bachelor of Arts
Tianjing University China

YAN XUE Masters of Urban Design, BA (Arts)

URBAN DESIGNER, URBANISMPPLUS LTD AUCKLAND

RELEVANT EXPERTISE

Yan Xue is a qualified urban designer who joined Urbanismplus in November 2015. Before that, she worked for eight years with Werkhart International, Beijing, China. She gained experience as an urban designer and project manager involved in over 30 projects. She worked with several different teams and successfully oversaw, managed, and implemented projects, including residential and commercial area planning, landscape design, architectural design, urban design, and regional planning.

RELEVANT PROJECT EXPERIENCE

With Urbanismplus

- Design and graphic support work for HNZ and HLC urban design projects on several sites around Auckland (2016-ongoing);
- Design and graphic support for Amberfield, Hamilton Masterplan (2017-2018);
- Design and graphic support work for Te Tumu Structure Plan (2016-2018);
- Design and graphic support for Lake Tekapo Masterplan (2017);
- Facilitation of, and participation in, 'Transport for Future Urban Growth', determining and prioritising transport infrastructure investments to facilitate Auckland's growth in the next 30 years (for Auckland Council, Auckland Transport, and NZTA (2015-2016);
- Design and graphic support work for Whenuapai Structure Plan (2016);
- Design and graphic support work for 10 and 20 Scott Road, Hobsonville (2016-2018);
- Design and graphic support work for Wanganui Town Centre Strategy (2015-2016);
- Design and graphic support work for upgrade plan for Leith Place, Tokoroa (2016);
- Design and graphic support work for other ongoing strategic planning and masterplanning projects.

With Werkhart International

- Project Manager and Planner for Hulunbuir Hedong Hailar City Concept Plan covering 2.2 square km (2013). The detailed regulatory planning of Hulunbuir project was honored by the Regional government of Inner Mongolia Autonomous region of China (2012-2014);
- Fatou Urban Design, a collaboration design project, working with Wisenova and Shanghai Urban Planning and Design Research Institute (SUPDRI). Wisenova worked on the industry research and positioning, while Werkhart helped the SUPDRI complete the positioning of the function and land-use planning (2013);
- Leadership over the design team on behalf of the company to participate in the tender for Urban Design for World Seed Conference project, a bidding project organised by the government of Fengtai District, Beijing. Responsibilities included the general plan design, the conceptual design of the main buildings and controlling the production of models and effect diagrams (2014);
- Project Manager and designer for Karamay, Xingjiang, Urban design. Responsibilities included the general plan design (2013);
- Project Manager and designer for Inner Mongolia Minzuyuan urban design and landscape design (2014);
- Project Manager and designer for Beijing Senlinjiari GLOFurban design and landscape design (2013-2014).

COPY



CAREER PROFILE

1992

Post Grad Diploma in Applied Economics, University of Queensland

1989

Masters of Business Administration, University of Queensland

1984

Grad Dip Urban & Regional Planning Queensland University of Technology

1972 - 1976

Bachelor of Arts (3 year majors in economics and in geography) Hons (1st) in Economic geography, University of Western Australia

DEREK KEMP M.B.A. Post Grad. Dip. in Applied Economics Grad. Dip. Urban & Regional Planning B.A. (Hons) in Economics and Urban Geography

RELEVANT EXPERTISE

Derek Kemp is an economist, town planner, employment and economic development specialist, located in Queensland but working throughout Australia. He is the Proprietor of 'Prosperous Places' a multi-disciplinary consultancy specialising in leading edge, integrated economic, land use, employment, development and design solutions. Derek has considerable experience in applied economics consulting, urban and regional planning, urban, and regional economic development, management experience in large public sector organisations.

RELEVANT PROJECT EXPERIENCE

The following projects are especially relevant to this project:

New Zealand

- Transport for Future Urban Growth: Employment Land and Centres Assessment, Auckland Region.
- New Plymouth Blueprint, New Plymouth New Zealand: Employment and Economic Growth Opportunities and Employment Land Assessment
- Hamilton City Employment Growth, Demand and Economic Outcomes, Hamilton.
- Marlborough District Urban Growth and Development: Employment and Economic Growth Opportunities and Employment Land Assessment, Marlborough.
- Coromandel Local Area Blueprints project: Employment and Economic Growth Opportunities and Employment Land Assessment, Coromandel.
- Adelaide Road Economic and Commercial Demand Assessment. Wellington.
- Porirua City Centre Revitalisation Strategy and Initiatives, Porirua, Greater Wellington.
- Wellington Regional Planning Strategy: Advice on Strategic Initiatives, Planning and Location Strategies. Wellington Regional Council.
- Franklin District Economic Employment and Business and Industry Lands Strategy, Auckland.
- Rodney District, Silverdale Growth Corridor Planning and Land Use Strategy, Auckland.
- Henderson Town Centre Revitalisation Strategy and Initiatives, Waitakere, Auckland.
- Henderson Recreational Precinct Strategy and Business Models, Waitakere, Auckland.
- New Lynn Town Centre Revitalisation Strategy and Initiatives, Waitakere, Auckland.
- Manurewa Town Centre Strategy Revitalisation Strategy Assessment, Manukau.
- Manukau City Centre Strategy Economic Assessment and Design Review, Auckland.
- Flatbush Recreational Facilities Location Strategy, Manukau, Auckland.
- Hobsonville Urban Growth Corridor Economic and Land Use Strategy, Auckland.

Australia

- Employment specialist for the Melbourne 2030 project a growth strategy for an additional population of 500,000 for the Victoria State Government.
- He has advised the Western Australian Planning Commission on Facilitating Employment Growth and Positioning Perth to Realise Its Potential for Service Sector Growth. He has made major contributions towards the future economic development, employment and town centre revitalisation strategies for Midland, Gosnells and Armadale in Western Australia. He has also, prepared economic development, urban renewal and visitor attraction strategies for Katoomba, in the Blue Mountains of N.S.W. and for numerous other regions and urban centres throughout Queensland and in New South Wales.

COPY

U+					PP		
Project Director	Urban Designer	Urban Planner	Urban Plannr/Dsgnr	Urban Dsgnr / Graphics			
KM	WB	SG	KH	YX	sub totals	Derek Kemp	sub totals

DAY RATE

2.40	1.60	1.20	1.00	1.00	2.40		
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1. COUNCILLOR AND STAFF SESSIONS										
client team meeting	1	1.20			0.50					
research and information gathering				1.20	1.00			7.20		
Councillor session		0.60			0.25					
staff meeting		0.60			0.25					
staff workshop		2.40			1.00					
16.20										
2. LOCAL AREAS										
consultation sessions preparation		2.40			1.00					
x3 two workshops (3 days each)	3	21.60	0.00		9.00	9.00				
x1 three workshops (4 days) (includes team workshops)	1	9.60			4.00	4.00				
Site visits and draft LAB employment								12.00		
72.60										
3. PRODUCTION										
graphics production					5.00					
draft Blueprint report					13.00			0.00		
18.00										
4. DISTRICT-WIDE										
workshop preparation			0.80	0.00	1.00	2.00				
ONE DAY ONLY focus group meetings	1	2.40			1.00					
District-wide team workshop (3 days)	1	9.60	6.40	4.80	4.00	4.00		9.60		
DEREK KEMP Travel day update Councillors								2.40		
48.00										
5. PRODUCTION										
graphic production					5.00					
artist impressions (5)			1.60							
draft report				12.00				7.20		
ASAP PERSPECTIVES						6.30				
32.10										
6. PRESENTATIONS & REPORT										
preparation of slideshow		2.40	0.80		3.00					
presentation to staff		0.60			0.25					
presentation to Councillors		0.90			0.38					
presentation to public		0.90			0.38					
amendments to report				3.60	2.00					
15.20										
7. REPORT SIGN-OFF AND PRIORITISE TCs										
Councillors ratify report prioritise town centre strategies		2.40			1.00					
3.40										
8. TOWN PLANS										
Not included in the fees										
0.00										
trips	7									
Sub Total		57.6	9.6	21.6	43.0	35.3	167.1	38.4	38.4	
205.50										
FEE SUB TOTALS \$1,000 + GST		167.10					38.40			
205.50										
TOTAL FEE \$1,000 + GST		205.500								
cross chk										

DISBURSEMENTS BUDGET ONLY

Derek Kemp Flights from Brisbane								1.6	
Derek Car Hire 11 days \$70								0.77	
Hotel nights - DK 12 - LAB 5 Wkp 2		1.8	0.4	0.4	1.8	1.8		2.4	
Mileage 2+ 8 + 1 + 1 + 1 (13) \$200		2.6							
printing, couriers, consumables etc.		0.2							
Sub Total Disbursements		4.6	0.4	0.4	1.8	1.8	9.0	4.8	4.8

Disbursements \$1,000 + GST

9.000	4.770
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TOTAL Disbursements \$1,000 + GST

13.770

OVERALL TOTAL \$1,000 + GST

219.270

Notes

COPY

Open Meeting

To	Raglan Community Board
From	Gabrielle Parson Raglan Naturally Coordinator
Date	7 August 2018
Prepared by	Rose Gray Council Support Manager
Chief Executive Approved	Y
Reference #	GOV0507
Report Title	Raglan Naturally Update

1. EXECUTIVE SUMMARY

The report from the Raglan Naturally Coordinator is attached for the information of the members.

2. RECOMMENDATION

THAT the report from the Raglan Naturally Coordinator be received.

3. ATTACHMENTS

- Report from Coordinator
- Treaty of Waitangi Workshop report
- Raglan Chronicle notice
- Focus Group Workshop

Report from RN Coordinator to Raglan Community Board (RCB)

Report items:

RCB and RNC relationship

- RN into RCB Charter - please confirm this has been actioned. Has RCB received the revised Charter?
RCB May meeting. Agenda Item 6.10 The report was received and taken as read [RCB1805/02 refers]. Discussion was held regarding the wording required for the Charter. Resolved: (Cr Thomson/Mr Vink) THAT the Raglan Community Board confirms the addition to its Charter with regard to the community plan as follows: THAT the board owns the community plan, Raglan Naturally, keeps it current, and ensures delivery of actions. CARRIED on the voices RCB1805/06Draft
- RCB/RNC MoU. Request for RCB to please provide feedback on the Project Update report to RNC, within 7 days of receiving it.

RN Project Update

- Progress Report attached

Funding Request & Coordinator Invoice Approval

- RN to RCB Discretionary Fund. See attached Project Budget and Financial Summary
The Raglan Naturally Committee are seeking \$3,000 funding through the Raglan Community Board Discretionary Fund as continued support for this community project. This \$3,000 will contribute towards expenses for July, August and Sept as we plan and action the next phase, Community-wide Engagement in September. These funds will also support the work of a Funding person, so we can seek further funding.

We currently have around 100 volunteers involved in this community project and this is just the start as we reach out into all the areas of the community. The updated community plan will have benefits across the community, both during the process in building relationships and connection and after the plan is updated by working toward community partnerships, resilience and effectiveness in actioning our priority projects. Aside from creating our community plan, Raglan Naturally has the opportunity to bring support and funding into the community – for example through the Community-Led Development Programme through the Department of Internal Affairs (DIA), which we are starting to explore with them.

- Coordinator Reimbursement Invoice – approved by RNC. Attached for approval and payment please

Attachments

Progress Report

Memorandum of Understanding

Financial Summary

Project Budget

Coordinator Invoice and RNC Minutes 5th July approving such.

Ingrid Huygens, Treaty facilitator report

Focus Group Workshop report – facilitated by Denise Bijoux (incl. letter of support from WDC to RN)

Raglan Chronicle notice 26th July

Progress Report

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Raglan Naturally Update Project Key Performance Indicators	KPIs 31 May	Progress report - what's been achieved. Next Steps	New KPIs 31 July
1. Delivery of the updated community plan by Nov 2018.	30-Nov	on target	30-Nov
Focus Groups - creating Snapshots	10-Jul	11 Focus Groups (Youth group added), approx 60 volunteers. Coordinator meetings. FGs meeting. All Snapshots to draft (-one) with support from Anna and Gabrielle. Enthusiastic Youth Group meeting. FGs will need support to finalise.	15-Aug
Treaty Workshop - Our local Focus Group Workshop 1	9-Jun	Plan the next Treaty conversation workshop for August A full day workshop was held on 9th June at RAS School. Around 30 participants. All the FG coordinators, good representation from RN committee, some new people. Lots of valuable conversation and connection, creation of draft agreed Values. Workshop report created (attached) Support from Raglan Bakery and Satnaim, 4 Square for our kai and	complete
Focus Group Workshop 2	15-Jul	Evening workshop held on 26/07. Around 25 participants. All FG Snapshot drafts up on wall. We reflected on Snapshots, what we are learning about this community, patterns across aspirations, understanding how values/principles underpin aspirations/projects, RN outcomes and how process is shaping, next steps.	complete
RN2018 - Structure of the plan		Draft outline to RNC for review, RNC agenda August	16-Aug
Values/Vision Statement		RNC developing RN Values and Vision Statement.	16-Aug
Quantitative Data		Finalise data needed, inform WDC - so they can support us to	7-Aug
Community-wide consultation plan finalised.	15-Jun	Planning group formed and met twice. Next, draft outline and budget. Meet with experts. Contact WDC for support. Align with WDC blueprinting for Raglan?	10-Aug
Creating Materials for C Wide Consult write, design, \$ printing		Find comms/design person. Contact WDC for support. Source funding	15-31 Aug
Organise C Wide Consult organise events, build props, volunteers prep		organise events, build props, prep volunteers. Town Hall booked 14,15,16 September.	20-Aug
Implementation/Management Plan	30-Jul	Implementation/Management Plan outline to RN Committee for review. RNC August agenda	16-Aug
Community-wide consultation - September	Aug/Sept	need to be very organised with a robust plan, volunteers . Date moved to end of August/September reasons 1) not to clash with WRAP community consultation 2) give us more time to plan a robust and creative consultation	Sept
Planning for this: Collating feedback, prioritise projects, planning with stakeholders and community plan draft prepared	end Oct	Who will help? How will we prioritise and plan?	end Aug
Finalising the community plan	end Nov	**need to plan this phase and decide if this is enough time	end Nov

2. Funding and Working to Project Budget			
Monthly reporting	3-Aug	Report done	31-Aug
Coordinator & Volunteers		The Coordinator is currently being paid 10 hours per week and on top of this is volunteering around 20 hours per week. Key volunteers are supporting the coordinator regularly. It seems this project needs 2 part time coordinators - paid. We are under resourced here, this may not be sustainable and will need to be reviewed by RNC in August.	
Budget summary.	ongoing	We have \$500. We need funds for July/August/Sept. See attached financial summary.	ongoing
Funding plan	8-Jun	Urgently needing funding. RNC decided we would pay AC to create a 1 page appeal so we can approach local funders. GP and AC to finalise funding plan. Contact WDC to see if they can support Community Wide Engagement.	13-Jul
Sourcing funding	ongoing to meet budget	WEC MOU draft to be agreed. Need to actively seek funding for August and creation of and printing C Wide materials	ongoing to meet budget
3. Monitoring outcomes – are we working toward the identified outcomes?			
· Monthly reporting on progress to outcomes	ongoing	RN Foundations - Treaty framework for RN - conversations and relationships developing to support this. We are hearing clearly that the stories of this place, whenua, mana whenua need to be told. Rangatahi/Youth hui held mid May and RN discussion at the Youth Week Event on 27th May. Youth Focus Group formed with Rangī Rongo as coordinator - needs support (Naomi and Gabrielle). RNC to review this progress in	16-Aug
4. Community participation & Relationships (including successful partnership between Community, RCB,			
Communications & Comm Engagement	15-Jun	No advert in Chronicle in June. Full page 26/07. Relationship building happening. Comm. Involvement through FGs. Made contact with rural community members (Waitetuna, Te Mata, Te Uku, Ruapuke), notice on Waitetuna FB. New people asking questions on FB and email and Rag 23 and offering support. Alison Green offering support with stats/data to support FG work. Sadra Saffari offering support to project/coordinator with regenerative community development practice/experience and Comms support. Aiming for regular Chronicle ads in August - leading up to C Wide consultation.	31-Jul
Key Stakeholders/Partnerships		Aim to meet with all key stakeholders to formalise relationships. WDC - met with Clive Morgan, letter of support from Tony Whittaker (attached) and support from Surya Pandey. Work closely with WDC on Blueprint planning. Continuing conversation with J Nand of DIA re community led development programme. Meetings booked with RASchool and Xtreme Zero Waste. RNC & RCB MOU agreed. Working	
5. Included in the Management Plan will be KPIs such as community support, RCB and Council implementation, updating and application of the community plan in the community, outcomes – how is			
	30-Jun	to be developed	16-Aug

Memorandum of Understanding¹⁶¹

Between

Raglan Community Board

And

Raglan Naturally Committee

This Memorandum of Understanding (MOU) sets out the terms and understanding between the Raglan Community Board and the Raglan Naturally Committee to review and update the Raglan Naturally Community Plan.

Background

- The Raglan Community Board is responsible for the Raglan Naturally Community Plan review and has delegated this project to a sub-committee, the Raglan Naturally Committee.

The original plan in 2001 was a community driven initiative to provide a framework for Raglan's future development. The 2001 plan indicated that regular reports on the activities carried out under the plan would be made to the Raglan Community Board (RCB) and the RCB would report to the community on the progress of the plan. There was a review of the RN 2001 in 2006 which produced RN 2008. The RN 2008 integrated and updated this to the community priority project list.

In 2016, recognising the value of RN, the community board held an event to celebrate the achievements of RN 2001, and to gauge community interest in reviewing the plan. Community response was positive and names were put forward to form an Interim Steering Group to carry out a review [RCB1611/11/13]. The review process started in late 2016 led by the Interim Steering Group, endorsed by the RCB [RCCB1612/03/6]. In July 2017, it was recognised that the Steering Group needed more support and participation from the RCB to drive the review process.

September 2017, the Raglan Naturally Review Committee was endorsed by the RCB and Ms Parson was appointed as Coordinator for the Raglan Naturally review. [RCCB1709/05].

February 2018 the RCB confirmed that the responsibility of the community plan be included in the Raglan Community Board Charter. [RCCB1802/06] and that a summation of clause 4a (The Team Roles), of the RN Project Plan, be drafted for inclusion in the Raglan Community Board Charter and that a report be provided to the next meeting for further discussion on the Charter.

Purpose

This MOU will ensure:

- A clear working relationship between RCB and RNC
- The responsibility of the RN Review lies with the RCB
- RCB supports and oversees the Raglan Naturally Committee (RNC)
- The RNC delivers the reviewed RN Community Plan

The above goals will be accomplished and a clear working relationship established by undertaking the following activities:

The responsibility of the RN Review lies with the RCB and so RCB:

- Is responsible for holding and updating the community plan, currently Raglan Naturally (RN). Plan to be updated every three years to align with Council's Long Term Plan (LTP) review.
- Advocates for the community on RN with WDC
- Ensures RN is in the WDC planning and policies for the area.
- Includes priority projects from RN in their submission to WDC for LTP and District Plan reviews.
- Has delegated the review and update to the Raglan Naturally Committee

RCB supports and oversees the work of the Raglan Naturally Committee by:

- the Chair keeping up to date and informed on the project
- the Chair requesting formal monthly reports for inclusion in RCB agenda
- RCB, through the Chair, providing feedback on the report to RNC, within 7 days
- Meeting 3 monthly with RN Committee
- Appointing the RNC members
- Appointing one or more RCB members to sit on RN Committee as RCB RN Committee Rep. RN Rep. to monitor RNC progress and report to RCB. Rep to provide update to RN Committee on RCB work, community issues, projects and developments and to fulfil RNC role.
- Supporting the recommendations from RNC to WDC

The RNC delivers the reviewed RN Community Plan by:

- Appointing a Project Coordinator
- Creating a Project Plan, approved by RCB
- Agreeing on a clear outcome with RCB
- Working to and reporting on the Project Plan

Reporting

See above

Funding

This MOU is not a commitment to funding.

Duration

This MOU is at-will and may be modified by mutual consent of the Chairs of RCB and RNC. This MOU shall become effective upon signature by the Chairs of RCB and RNC and will remain in effect until modified or terminated by either Chair by mutual consent. In the absence of mutual agreement by the Chairs of RCB and RNC this MOU shall end on 31 December 2018.

- Budget/expected expenses from Feb – Nov \$25,340
- Sourced to date \$19,320
- Need \$6,000
- Current balance \$519 (excluding coordinator salary and Chronicle monthly advert)
- *See Budget spreadsheet for detail*

Projected expense for the year (in Budget) are the minimum costs to create the community plan. The Coordinator is currently being paid 10 hours per week and on top of this is volunteering around 20 hours per week. Key volunteers are supporting the coordinator regularly. It seems this project needs 2 part time coordinators - paid. We are under resourced here, this may not be sustainable and will need to be reviewed by RNC in August. We have relied on community business/organisation support and on many volunteer hours to date.

We need support with funding to cover July, August and Sept expense as we keep this project moving and plan for the community-wide engagement in September. This will cover some coordinator support, funding – sourcing, focus group meetings, initial promotional materials, koha for meeting venues and basic running costs.

Unknown costs are: community-wide engagement – prep and actioning (design materials – message/style/delivery strategy/cost overall). We are planning for this now, will have costs and intend to work with WDC for support.

Discretionary Funding Received from RCB in May (last financial year)

We appreciated the support of funding received in May. This \$3,000 has been spent as follows:

- Ingrid Huygens, Treaty of Waitangi workshop \$1725. All day workshop for 30 people. See attached report.
- Denise Bijoux, Inspiring Communities Facilitator. All day Focus Group workshop for around 30 people, \$1181.50 (partly funding the total of \$3494). See attached report.

BUDGET 2018		dated 28/02/18		164	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
		Budget	Will seek Sponsor/Volunteer/Timebank												
Coordinator/s															
10 Months (10 hours per week @ \$25 per hour, \$250 weekly, \$1000 monthly)		10,000			1000	1000	1000		1000	1000	1000	1000	1000	1000	1000
Additional coordinator support with specific skills		1,000	Sponsor - CoCommerce + Volunteer		150		300			300	300				
Faciliator for public meetings		?	Volunteer/Timebank										500		
Facilitated Focus Group Meetings x 4 , venue, refreshments		600							300	150	150				
Open Consultation Meetings x 2 - venue, equipment hire, refreshments		400									200	200			
Revision Group - info collation, document creation to Draft		?	Volunteers												
Funding Team source funding for update		?	Volunteers?							400					
Communications/Marketing - Community Engagement															
Raglan Chronicle - monthly advert 1/2 page \$380 x 10 months		3,420					380		380	380	380	380	380	380	380
Creative Market stall - monthly \$20		180							20	20	20	20	20	20	20
RN presence at Community events (Maui Dolphin Day..)		200						40		40		40		40	
Promotional materials - flyers, small posters			Volunteer design, Sponsor printing - WDC/local business												
Large Posters x 2 - design and print (\$280 each)		560				280				280	280				
Website?		?	Volunteer							35					
Facilitated Workshops															
Focus Group Workshops 1 & 2 - Denise Bijoux (including reimbursement of travel and accom.and gst.)		5005							3494	500					
Future Focus		500	Volunteers						500						
Treaty - Ingrid Huygens - full day workshop		1500							1725						
Treaty - Community Members - 2 x half day		1500							750		750				
Admin															
Meeting rooms/koha - Kokiri		250							100		150				
Meeting rooms/koha - Poihakena		225			25	25		25	25	25	25	25	25	25	25
Supper Room/Town Hall			sponsor - WDC through RCB/Town Hall Committee												
Printing			sponsor - WDC through RCB/library												
Publishing RN 2018			sponsor/WDC												
		25340	0												
TOTAL			25340		1150	1305	1705		4540	5219	3130	3255	2165	1425	1465
Funding Sourced/Needed															
		Confirmed	Expected	To be used for			For		Notes						
WDC funding (remaining balance)		2780		Feb/March expenses			April								
WEL Energy Trust - March		2500		Focus Group Workshop (1)			June		We will work to bring cost of Workshop (1) down v						
Other		8000		Coordinator salary April - Nov			Monthly \$1000								
WDC		3040		R Chronicle monthly 1/2 page ad			monthly \$380								
Raglan Community Board - May		3000		Treaty of Waitangi Workshops//RN			May/J								
Raglan Chamber of Commerce			1000	Coordinator support - specfic skills			April								
Raglan Lions Club			500												
Raglan Community Board - July			3000	Comm Wide Engag/General exp			July/Aug/Sept								
Other Funding sources			1520												
WDC				Support for design and printing of community engagement resources											
		19320	6020												
Total funding			25340												

165
Invoice

FROM: Gabrielle Parson, 78a Greenslade Road, Raglan. 021 844 785

Invoice No: 4

TO: Raglan Naturally, c/- Raglan Community Board, 7 Bow Street, Raglan. Resolution No: SF1705/10

Date: 30 June 2018

For Period: 21-26th May 2018

Future Focus Workshop held on 26th May

Date	Detail			Total
	Thank you to speakers and facilitator \$30 each x 8			240.00
	Lunch and refreshments - Raglan Bakery - Supervalu			135.00 77.00
	Venue and equipment - Koha to Kokiri Centre - Koha to Raglan House for projector and screen			80.00 35.00
	Please see receipts and internet banking detail attached. Reimbursement for Expenses paid by Gabrielle			
	TOTAL OWING			\$567.00

Account name:

166

G A PARSON

Available balance:

\$6.18

[Additional options & details](#)

 [Print this page](#)

Showing 33 of 33

Past transactions

Future

Add a goal

Search account

Non home working accou \$6.18

Show transactions from:

4/5/2018

to

3/7/2018

[Search](#)[Search/export options](#)

Date	Description	Deposits	Withdrawals	Balance
1 Jul '18	PAY RAGLAN COMMUNITY HOUSE		\$35.00	\$6.18
1 Jul '18	TRANSFER FROM G A PARSON - 00	\$35.00		\$41.18
30 Jun '18	TRANSFER TO G A PARSON - 00		\$35.00	\$6.18
15 Jun '18	PAY WORKWISE ASSOCIATES		\$310.00	\$41.18
4 Jun '18	PAY WHAINGAROA KITE WHENUA TRUST		\$80.00	\$351.18
4 Jun '18	TRANSFER TO G A PARSON - 00		\$452.00	\$431.18
4 Jun '18	TRANSFER FROM G A PARSON - 01	\$567.00		

	DETAIL	IN	OUT
4/06	Loan from G personal	567.00	
4/06	Repayment of expenses (receipts attached)		452.00
4/06	Payment to Kokiri Centre		80.00
1/07	Payment to R House projector		35.00
	TOTALS	567.00	567.00

The Herbal Dispensary - Raglan
Ph 07 825 7444
GST 68 538 194

#066737 3 OLIVIA 18/05/18 13:09:12

Gift Voucher \$30.00
Gift Voucher \$30.00
TOTAL \$60.00

EFTPOS \$60.00

GIFT VOUCHER Code: 9818261158979
Remaining Value: \$30.00

supervalue
just what you need

Raglan
Ph: 07 825 8300 Fax: 07 825 7253
GST No: 115-382-837
*** GST Inclusive ***

TAX INVOICE

(S) denotes items on special
18/05/2018 12:47pm

Friday

10C BAG	
2 @ \$0.10	
S BELL TBAGS 2STYGRN BLK&PR EACH	\$0.20
S DOLE TROPICAL GOLD PINEAPPLE	\$2.99
S FANTASTIC R/CRKR S/C&CHIVE 100G	\$2.99
S HB COCONUT FINE DESICCATED 500G	\$1.79
S JEDS COFFEE PLUNGER N04 200G	\$3.99
M/FRESH MILK ORIGINAL 2L	\$6.49
NATURAL SPCA F/RANGE EGGS 12PACK	\$4.89
R/HARRIS F/DRD BRAZILIAN 100G	\$7.99
RED SEAL TBAG RED BUSH 25PACK	\$8.49
SELECT JAM BLACKBERRY 500G	\$3.29
SELECT WHEATEN ROSEMARY CRK 170G	\$2.99
R BUTTER SALTED 500G	\$2.00
N VALLEY COCOA POWDER 400G	\$6.49
NVALLEY DK/BUTTONS 250G	\$6.19
P \$2.80	\$5.60
ARUA BUTTER 500G	\$6.59
ATOES TRUSS KG	
15kg net @ \$8.20/kg	\$4.06
al (19 items)	\$77.03
	\$77.03

The Shack Raglan
19 Bow Street Raglan
GST # 108-258-446

*** COPY ***

#316848 2 HOLLY 18/05/18 12:57:05

Gift Voucher \$60.00
TOTAL \$60.00

EFTPOS \$60.00

GIFT VOUCHER Code: 9813761066816
Remaining Value: \$60.00

RAGLAN BAKERY & CAFE
4 BOW ST
RAGLAN

-----EFTPOS-----

TERMINAL 04711802
TIME 18MAY18 10:57
TRAN 087455 CHEQUE
EFTPOS
CARD3693

UISA DEBIT
RID: A000000003
PIX: 1010
TC: 523ABFF33D0BB49E
TUR: 0880048000
ATC: 07F3
TSI: FB00
PURCHASE NZ\$135.00
TOTAL NZ\$135.00

ACCEPTED

MERCHANT COPY

RECEIPT COPY
Orca Restaurant & Bar
2 Wallis St Raglan 3225
www.orcarestaurant.co.nz
dine@orcaraglan.co.nz
Ph: 07 825 6543
GST# 124 884 084
ORCA RESTAURANT & BA
2 WALLIS STREET
RAGLAN

-----EFTPOS-----
TERMINAL 45879401
18 May 18 10:45 CHEQUE
EFTPOS ICC
AID A000000031010
APP LABEL VISA DEBIT
CARD3693
PAN SEQ Number 00
AUTHORISATION
REFERENCE 036655
PURCHASE NZD60.00
TOTAL NZD60.00

ACCEPTED

PIN VERIFIED

CUSTOMER COPY

PLEASE RETAIN
FOR YOUR RECORDS

ROCK-IT KITCHEN
GST-112 145 974
PH-07 825 8233
248 WAINUI RD
facebook rock-it raglan
EMAIL rockitraglan@gmail.com
DATE 19/05/2018 SAT TIME 09:39

CAFE MISC T1 \$30.00
CAFE MISC T1 \$30.00
TOTAL \$60.00
CASH \$60.00
GST \$5.45

CLERK 1 114973 00000

Minutes from Meeting of Raglan Naturally Committee at Poihakena Marae

4-.15 – 6.15 pm 5th July 2018

Item	Discussion
PRESENT:	Gabrielle Parson, Heather Thomson, Denise Reynolds, Tony Mayow, Lisa Thomson. Guests: Dr Surya Pandey, Sadra Saffari
APOLOGIES:	Anna Cunningham (Chair), Rangi Kereopa, Frida Kabo, Karamea Puriri, Rolande Paekau
Welcoming	Gabrielle
Minutes June 21st	Not available
Guest	Introduction from Dr Surya Pandey and group discussion about the WDC masterplan and engaging communities.
Guest	Introduction from Sadra Saffari about his support for Gabrielle. Communications, design and branding.
Bank Account for Raglan Naturally	Urgent that an account is opened. Refer to Memorandum of Understanding with Whaingaroa Environment Centre, attached in the 3 July email from Gabrielle. The designated signatories are: Lisa and Anna.
Approval Needed	<ul style="list-style-type: none"> • Memorandum of Understanding with Whaingaroa Environment Centre. Sitting advisory members agreed to the MOU in draft. Amendments forthcoming. Please read the document attached in the 3 July email from Gabrielle. • Budget attached to 3 July email from Gabrielle. • Invoice for reimbursement to Gabrielle for costs of last community workshop at RAS (approved). • Project Coordinator report. • Minutes from the last meeting.

Next Meeting	Reschedule advisory meeting to cover Agenda ¹⁶⁹ Items not discussed today. Suggested dates are: Tuesday, 16 or Wednesday, 17 July. Please ensure you read the attachments sent on 3 July; and Department of Internal Affairs, Community Development Programme, emailed from Gabrielle on 4 July, which we may be eligible to apply.
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Raglan Naturally Committee Members

Tony Mayow

Rangi Kereopa (Community Board)

Anna Cunningham (WEC)

Karamea Puriri (Chamber of Commerce and DMO)

Rolande Paekau (Poihakena Marae)

Heather Thomson and Denise Reynolds (Ngati Mahanga/Hourua)

Gabrielle Parson (RN Coordinator)

Lisa Thomson (Councillor)

Frida Kabo (Chamber of Commerce)

EVALUATION OF UNDERSTANDING THE TREATY OF WAITANGI Raglan community workshop Saturday, 26 May, 2018

Raglan Naturally coordinator Gabrielle Parsons commissioned Dr. Ingrid Huygens of the Tangata Tiriti – Treaty People programme to run a second Treaty workshop for Raglan Naturally volunteers, participants and Raglan community members.

Aim of workshop

- To inform citizen contributions & strategizing on the Raglan Naturally plan..

Learning outcomes

- Māori intentions for the Declaration and Treaty
- Impact of colonisation on Māori society
- Brainstorm local actions

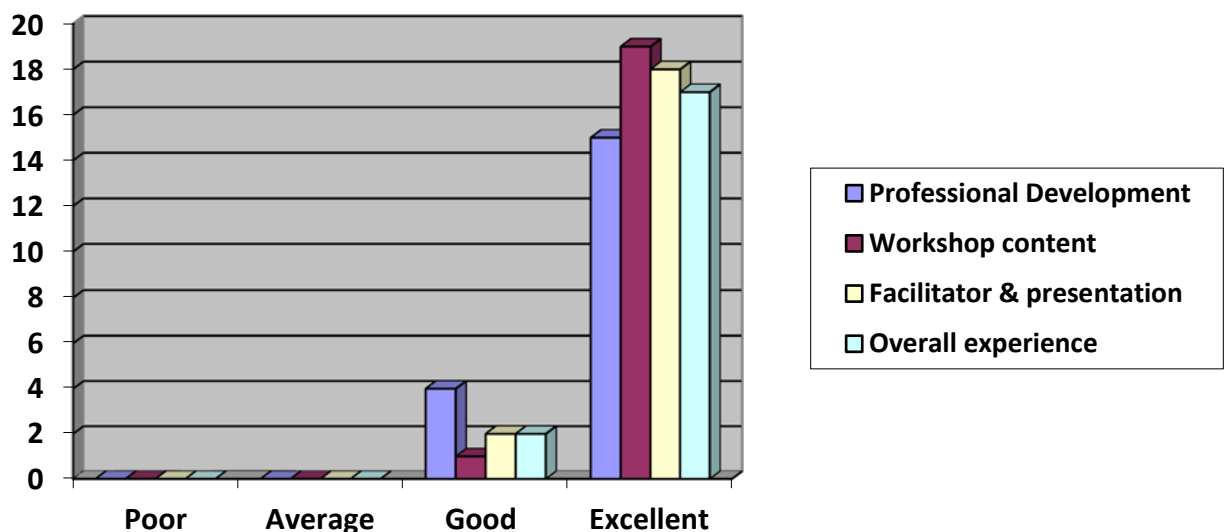
The Saturday workshop was very well attended with 28 participants, including Raglan Naturally members and other roles such as community members, business operator, pastor, volunteer, parent, change agent, coordinator, broadcaster, board member, physio, timebank manager, surfer, marae trustee and kaiako.

Twenty evaluation forms were returned. Comments in the tables below are drawn directly from the evaluation forms.

1. Ratings of workshop

The workshop was very highly rated, with almost all participants considering all aspects of the workshop ‘excellent’. One person did not rate the workshop for professional development.

Participant ratings for Treaty workshop



2. Significant strengths of the workshop

Participants named content, process and facilitation as all strengths of the workshop. One participant explained the strength like this:

“The previously unheard ‘real’ story of the treaty history, how it came to be and what happened afterwards, the struggle, the hurt and the efforts by Maori to change things”..

Strengths of workshop	Number of mentions
Process & facilitation Flow of learning of the day/ Easily understood presentation of information/ Interesting ways of delivering/ Varied presentation format/ The stories/ Role play/ The facts and how interactively it was delivered/ Engaging/ Excellent facilitation and presentation/ Skilled facilitators/ Real depth of experience through great facilitation	13
Content Content/ Getting a real in depth understanding of the Treaty/ Clear explanation of development of Treaty/ Clarity/ Bigger picture/ Historical narrative/ History lesson/ History learnings and the on-going Crown breakage of the Treaty/	9
Emotional process Feeling emotion/ Feel shocked about the injustice the Government has played in our lives/ Very interesting (shocking) history/ The standing session (about laws attack Māori society)/ The hurt and the efforts by Maori to change things/ Personal/ Safe space emotionally/ Healing	8
Sharing of Māori experiences Learning about the Maori response/ Te Paea and health clinics etc!!!/ Culture/ Tangata Whenua/ Good tangata whenua input/	5
Korero with others Opportunities to korero with others/ Interactive/ Inclusive/ Nice to see the people that was at this workshop/ The sharing from others in the group	5

3. Learning achieved

Some participants responded with “Heaps!” and “Too much to write here!”.

Learning achieved	Number of mentions
About tangata whenua & culture New information about tangata whenua sovereignty/ That iwi is a fluid political concept and not defined as [website URLs]/ Depth of emotional impact on tangata whenua today/ About Hapu, Iwi, Rangatira, history, treaty, some local knowledge/ More Maori language, history and culture, respect for Maori culture and all they have been though and continue to fight for/ How multicultural Raglan is and representation from many immigrant groups	7

New information Lots of new/alternative information very succinctly put/ Awareness, details I hadn't known/ A LOT, key thing is that our cultural understanding of words is dependant/ History/ More in-depth history around treaty signing and declaration of independence than I have previously received A lot, that what I thought I knew was a misunderstanding and largely wrong	6
Understanding the Treaty & Declaration The treaty was about protecting our people and growing relationships/ Declaration of Independence of NZ and Te Tiriti articles 1-4/ Essence of tiriti -manage tau iwi/ The responsibility I have to uphold the Maori version of the treaty and learn and uphold the Maori culture/	4
Critical awareness Don't trust organisations/ The lack of transparency of the crown/ The lack of education on these topics in NZ schools in 2018	2
Healing There is some healing done, it's not all about turning the other cheek	1

Another participant felt they understood better: "That local tangata whenua are happy to accept the current Raglan Naturally process as a sufficient implementation of Treaty principles, given their current lack of resourcing"

4. How participants plan to use their learning

While one participant said "Honestly don't know", others planned to use their learning in local community development and the Raglan Naturally strategy, to strengthen mana Māori, at home and at work, and in all interactions with others.

Local community development & Raglan Naturally planning

- Te Tiriti principles throughout the Raglan Naturally community plan/ To advance development of Raglan Naturally
- Active development of a community plan/ Community group development/ / Integration into long term planning
- Further explore how to put treaty into practice locally/ To guide Kaupapa Māori and make a positive contribution in the community
- As a teacher and mother and as a board member I can share this knowledge and allow it to guide me in the decisions I make for the community
- Join activist events/movements to make change in community/ I will make sure that ignorance is never any excuse for a lack of compassion and ACTION

Strengthen mana Māori

- Whakakaha ake i tōku tū mana Māori, mana motuhake
- To support Maori sovereignty and drive implementation of community plan

Personally & inter-personally

- I will educate my own family/ All begins at home first
- Inform my interactions with Maori and non-Maori
- Explore more local info and history to be better informed for my interactions

- More understanding in all conversations and interactions/ In all my interactions
- I will bring this focus into my everyday life, how I think about myself as a NZer and how I can help effect real change to better understand the treaty.
- Spread the word/ To continue attempts to raise awareness and minimise effects of racism/ To make a positive progressive contribution

Professionally

- In my business
- Awareness of cultural differences in working as a therapist.

5. Further learning requested

Participants asked for further learning on a number of topics:

1. **Local history** - More local knowledge sharing/ More local Maori history and how History of local treaty transgressions, both resolved and unresolved/ Local history workshop/ Local issues
2. **Practical examples to learn from** - Examples of implementation of treaty principles/ Examples of publicity/campaigns which have succeeded in raising awareness and creating change/ Concrete ways to honour treaty in community/ Events with specific action items attached/ Priorities for practical action/
3. **Forward thinking & planning** - Kōrero whakamana whenua/ Further workshop to develop ways to work together long term/ Critical thinking workshop explaining dominant systems/ How to change the culture of central and local government/ Continued learning, esp local and also how change can happen throughout NZ

6. Recommendations

Several recommendations were made:

“More people should have been here, there should be some way to video this and share it with a much wider audience”

“A wider advertising of these events outside of Raglan Naturally family, as those not in the loop are probably most in need of future training”

“Need to continue reaching wider networks/community/ More people leaning about the Treaty”

And offers of help were given: “We can help support bringing the stories into the wider community”.

Nicolina Newcombe (evaluator)

Ingrid Huygens

29 May 2018

Raglan Naturally working together for Whaingaroa



The Raglan Naturally focus groups have been working on creating snapshots of the community these past couple of months.

wide engagement in September. The groups each have a coordinator and they have met a number of times. The coordinators have also been meeting regularly to share and contribute to the process.

“The focus groups play a key role in gathering information, connecting with relevant people in the community and painting a picture of where we are at in each focus area, the strengths and assets in our community, and the potential challenges and opportunities in the future,” she says.

Raglan Naturally has held three workshops to support the focus groups, starting with a Future Focus workshop with seven speakers discussing how to plan for the future. A Te Tiriti o Waitangi workshop facilitated by Ingrid Huygens provided rich learning about the treaty and ended with a discussion about how this fits our local context and what learning opportunities to continue with. Thirdly, a full day focus group workshop gave opportunities to share and integrate information gathered for wider community engagement.

“Raglan Naturally is growing and maintaining momentum. In Whaingaroa we have an abundance of experience, knowledge and wisdom to add to this project. This is a learning journey for us and everyone is welcome to come on board,” Gabrielle says.

Raglan Naturally encompasses the Raglan Ward including Ruapuke, Te Mata, Te Uku, Waitetuna and Waingaro. RN

Created by the community in 2001 as a shared vision of Raglan's future, the Raglan Naturally community plan was designed as a living document to guide and manage growth and development while protecting and enhancing Raglan's unique character.

Project coordinator Gabrielle says an amazing amount of time has been invested by a dedicated group of volunteers representing many

different voices, points of view and with a wealth of different skill sets.

“It is really wonderful to see enthusiasm and interest from a diverse group of people as we work toward creating an updated community plan.”

The Raglan Naturally committee meets monthly to advise and steer the project.

Gabrielle says the focus groups are currently working on their specific areas, gathering information to create a starting point for the community

RAGLAN NATURALLY WHĀNAU — FOCUS GROUPS, COMMITTEE MEMBERS, SUPPORT AND COUNCIL SUPPORT

NATURAL ENVIRONMENT

Anna Cunningham (Coordinator), WEC, Phil McCabe, Leanne Steel, John Lawson, Kate Richardson, Wiea Van der Zwan, Hannah Mueller, Eleanor Gee, Ollie Gansell, Sam McElwee

LOCAL GOVERNMENT & PLANNING

Brian Ruawai (Coordinator), David Peacocke, Gabrielle Parson, Bob McLeod, Hannah Mueller, Adrian Morton, Rolande Paekau, John Lawson, Malibu Hamilton

TOURISM/PROMOTION

Karamea Puriri (Coordinator), Charlie Young, Laura Zilderberg, Phil McCabe, Heather Thomson, Daniel Kereopa, Renee Davenport, Brian Ruawai, Stephen Reid, Candide Le Courtois, Sue Noble

ARTS

Naomi Tuao (Coordinator), Brian Ruawai, Patti Mitchley, Ruth Hare, Wanda Barker, Maryann Tuao, Jacqueline Anderson, Kawharu Greensill, Sean Reid

COMMUNITY WELLBEING

Therese Boyle (Coordinator), Meredith Youngson (Coordinator), Lesley Clough, Maree Haworth, Annie Lorenzen, Therese Hogan, Heather Thomson, Peter Hurst, Lois Slattery, Pauline Abraham, Veita Harding, Melissa Teague, Dan Thompson, Daniel Leishman

EDUCATION

Lee Clarkson (Coordinator), Jack O'Donahue, Lynne Adrienne, Angela Kimber, Katarina Mataira, David Williams, Kylie Hollis, Isabel Crawforth, Briony Kirk

BUSINESS

Frida Kabo (Coordinator), Geoff Kelly, Annick Jason, Phil McCabe, Dave Peacock, Etai, Andreas Broring, Tim Duff, Charlie Young, Adrian Morton

RANGATAHI (YOUTH)

Rangi Rongo (Coordinator), Grace Mindoro, Jai Debesten, Sahara Leng-Ware, Kaea Ruawai, Awatea Dillon, Charlie Irvin-Thomson, Sven Seddon, Lexie Holmes, Tehiata, Josh, Maki Nishiyama

INFRASTRUCTURE 3 WATERS

Tony Oosten (Coordinator), Lisa Thomson, John Lawson, Matt Holl, Kevin Ormsby, Denise Reynolds, Megan Wood

INFRASTRUCTURE TRANSPORT

John Lawson (Coordinator), Niall Darwin, Deb King, Tim Duff, Linda Silvester, Bob MacLeod, Sheryl Hart

ACTIVE RECREATION

Renee Davenport (Coordinator), Kim Waterson, John Lawson, Luca Grilli, Ross Ormsby, Juan Gomez, Luke Hughes, Jo Gibbs, Gordon Jowsey, Jason Waitere, Dirk de Ruyscher, Maioha Kelly, Daniel Kereopa, Matt Taggart, Morgan Coster, Candide Le Courtois

RN COMMITTEE

Tony Mayow, Lisa Thomson, Karamea Puriri, Anna Cunningham, Rolande Paekau, Heather Thomson, Denise Reynolds, Rangi Kereopa, Frida Kabo, Gabrielle Parson

COMMUNICATIONS

Janine Jackson, Tracey Cooper, Ngawai Clarkson, Maki Nishiyama, Sadra Saffari

SUPPORT

Peter Boyle, Fiona McNabb, Angeline Greensill, Helen Ritchie, Clare Wimmer, Charlotte Catmur, Lani Puriri, Kim Waterson, Alison Green, Sadra Saffari

COUNCIL SUPPORT

Dr Surya Pandey, Lisa Thomson and Tony Whittaker.

Thank you to the local organisations and businesses that have supported us so far with donations, food, prizes and venues. Special thanks to WEC for funding umbrella.

Our Community, Our Plan

With support from Waikato District Council, Raglan Naturally is a way for our community to shape the future planning and development of Whaingaroa Raglan.

To find out more contact
Gabrielle Parson (Coordinator):
raglannaturally@gmail.com
[facebook.com/raglannaturally](https://www.facebook.com/raglannaturally)
 021 844 785

APR / MAY

Focus groups established supported by RN team. Focus groups gather information to help us see the bigger picture and understand where we are at as a community.

Treaty of Waitangi workshop

RN regular monthly committee meetings.

JUN / JUL

First focus group workshop:

Discover and discuss the purpose and foundations of Raglan Naturally. Outcomes included – draft values, understanding the value and role of focus groups, sharing between focus groups.

Focus groups meet and collect data for snapshots.

Second focus group workshop:

Sharing and integrating the gathered information to create a starting point for wider community engagement.

RN regular monthly committee meetings.

AUG / SEPT

Focus groups continue to meet and work to complete snapshot of their respective areas.

Meetings with council and other stakeholders:

Align around a shared purpose and understanding of the overall planning process for Whaingaroa Raglan and the role of our community, Raglan Naturally and other stakeholders in the process.

Community-wide engagement (Raglan Ward):

Community event [Date: TBA]

RN regular monthly committee meetings.

OCT / NOV / DEC

Completion of community-wide engagement.

Creating a draft plan and implementation/management strategy.

Reflection and evaluation of process to identify priorities for the coming year.

RN regular monthly committee meetings.



He mahere hapori whānui o
WHAINGAROA

RAGLAN NATURALLY
 our community plan



RAGLAN NATURALLY

FOCUS GROUP WORKSHOP

9TH JUNE 9-4PM

REPORT

Raglan Area School Staff Room
Raglan Whāingaroa, Waikato

This report gives a brief overview of the explorations and outcomes from the workshop on the 9th of June for Raglan Naturally

WORKSHOP OVERVIEW

WORKSHOP PURPOSE

Raglan Naturally held a workshop to support the work of the 11 Focus Groups, as they work toward creating Snapshots on the key areas of the community plan.

The Purpose of the day was: To clarify our work and path forward in such a way that inspires connection, so that our input into the process is meaningful and valuable.

DESIRED OUTCOMES FOR THE WORKSHOP

- + find clarity on the pathway and contribution of Focus Groups
- + Create an agreed set of values for how we will work together
- + Collate information already collected and share with other Focus Groups
- + Identify next steps needed to complete the snapshots and capture the communities' voice

PARTICIPANTS:

Renee Davenport, Daniel Kereopa, Phil McCabe, Lee Clarkson, Kate Richardson, Therese Boyle, Leanne Steel, Lani Puriri, Naomi Tuao, Brian Ruawai, Angela Kimber, Francesca Dodd, Peter Hurst, Heather Thomson, Alison Green, Tim Duff, Sadra Saffari, Frida Kabo, Karamea Puriri, Maioha Kelly, Therese Hogan, Etai Gilad, Anna Cunningham, Tony Oosten, John Lawson, Tony Mayow, Bronwyn Warren, Kevin Ormsby, Lisa Thomson, Gabrielle Parson

Facilitator:

Denise Bijoux, Inspiring Communities

WORKSHOP NOTES

Introductions

Heather Thomson – Mihi whakatau

Tony Mayow introduced Denise Bijoux

Whakawhanaungatanga outside in the morning sun

WHAT DO YOU LOVE ABOUT RAGLAN? WHY ARE YOU INVOLVED IN THIS PROJECT?

I love the community here and how we are working together.

Beautiful community who is caring for each other and the land.

Karioi, the Sea, the harbour. Because it's possible to get a big group together in a small town who are interested in improving it.

What is going on here can serve as a beacon to the rest of the world.

Because I'm connected to the land and environment (the tui in the tree).

Diversity. To give to the land and community. It's been a great place to raise my children.

Nurturing of our children and friends.

The character of the place and the ocean.

Absolutely love the whole feel of Raglan and the community.

A continuation of journey of doing the right things, creating community that is open welcoming, Wilson's, Eva, Xtreme Zero, etc

Opportunity to engage with the environment...connection with the ocean and the mountain. The community is diverse and progressive thinking.

My heart is here (from a very young age). Although, I can't dream of anywhere else I'd rather live, how can we do it better. The community really wants this. It will benefit us all.

Responsibility. That's why I'm here. Guardianship for future generations.

Love the environment. I have belief that community and people should flourish where they are planted. I have a belief we can do it together.

Who doesn't love this place? I care about this place.

Keep it safe for everybody.

People should be driving change. It's all about people.

I love Whaingaroa because I am Whaingaroa.

Raglan was one of my first experiences of community. It's a beautiful shinny gem for me.

I love this area for all of the diversity. Inclusion of all our community adds to our diversity and the strength of who we are as a people.

The natural landscape and vibrancy of the community. I've always see Raglan as a strong community that can be self directing and proactive.

The mountain and the sea.

People, community and connection to the environment.



‘HOW WE DO THINGS’ IS AS IMPORTANT AS ‘WHAT WE DO’

Gabrielle ran through the RN process (see next next page and appendix) and the steps to November 2018, completion of the plan. She talked about the RN process being a structured process with a date deadline and then what is emerging underneath as a slower process of relationships, the desire for a partnership, and the discovering of this place, Whaingaroa. A new way of being as a community. Question from meeting – concern whether the council is going to take notice, we don’t want to do this again in 10 years. Following on from questions and concerns at the Future Focus Workshop 26th May we requested written acknowledgment and commitment from WDC. A letter from the Waikato District Council was read out, where they acknowledge and show support for the work we are doing. Key to RN is the quality of the relationships we establish, just as important ‘how we do things’ as ‘what we do’.



Dear Gabrielle

Raglan Naturally Community Plan and Waikato District Council

Waikato District Council (“WDC”) feels that it is an opportune time to set out in writing matters that we have discussed with you.

WDC is embarking on a more ‘bottom-up’, or ‘outside-in’ approach to developing our plans. In order to achieve this we are seeking to enhance our engagement with local communities. The community driven approach to provide input to us through a Community Plan on matters that are important to the Raglan area is consistent with our desire for more inclusive engagement. We are therefore fully supportive of the community based approach that Raglan Naturally are undertaking in developing a Community Plan.

Therefore, it follows that a Community Plan that has been developed in an inclusive manner within the Raglan area is far more likely to reflect the matters that are important locally. This will assist WDC in prioritising resources and projects as part of our Master Plan development. To be clear WDC are not committing to do everything that maybe included in the Raglan Community Plan but we are able to give reassurance that inclusion in the Community Plan is likely to carry more weight when we consider priorities for the Raglan area, within the context of district wide priorities. In this way WDC becomes an advocate for fulfilling the community aspirations.

Where there are community aspirations that are beyond the scope or remit of WDC we will support you to work with other bodies including central Government, Ministries, departments and other agencies to assist in those aspirations being met.

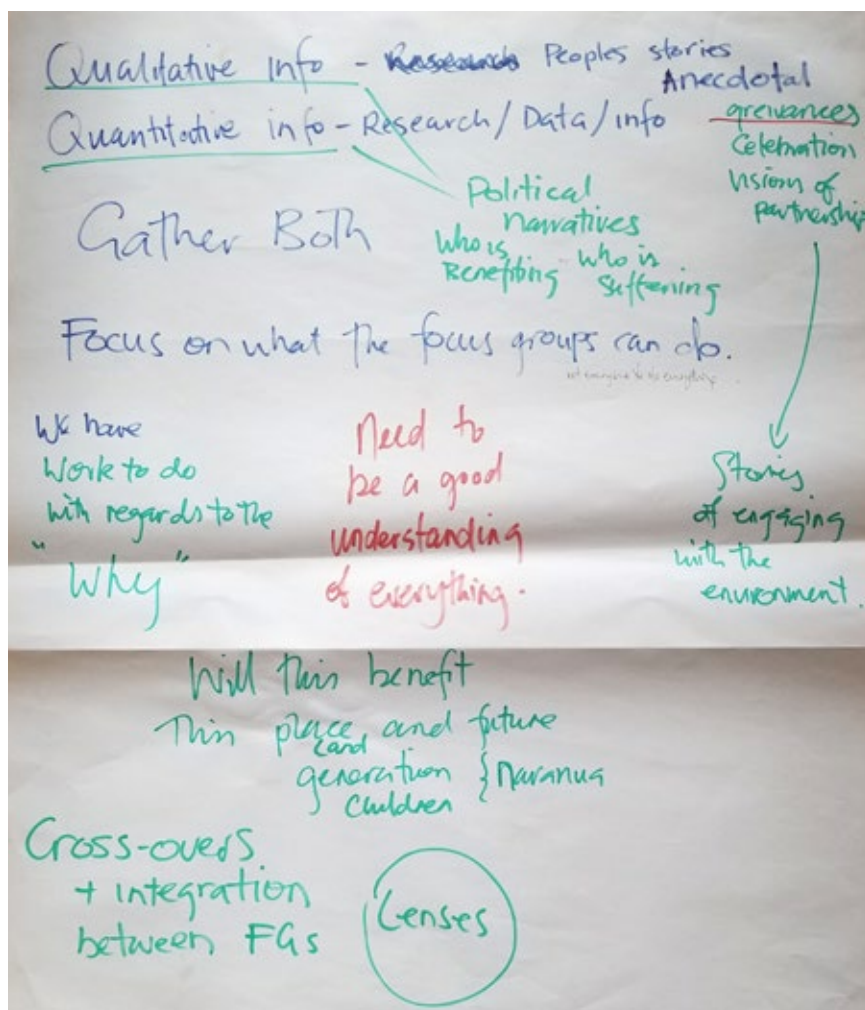
WHAT SORT OF DATA ARE WE COLLECTING?

Quantitative and Qualitative

How can we gather both – quantitative and qualitative? Empirical data is critical but doesn't collect everything. In addition to this, the anecdotal and emotional stuff is what people are really experiencing.

Qualitative data can also be evidence based.

Gather some more macro documents to put alongside our work. There might be expertise in the FGs to bring this data to the group. Committee will support focus groups with help from local community experts.



WHY RAGLAN NATURALLY?

WHY ARE WE WORKING THIS WAY?

It was agreed that it would be useful to have an overarching purpose statement for Raglan Naturally, and clarity around why we are creating snapshots, especially whilst we go out to engage the wider community.

The bracts of the kiekie on land and the fat of the snapper at sea – abundance and fertility. A symbol of wealth among people. Its about wealth of spirit, mind and knowledge.

NZ the first place in the world who has recognised a river as a being. We need to acknowledge this place as a being.

We don't want sewerage into harbour, we want rejuvenation, young Maori to grow up knowing who they are and knowing their place in this landscape. our tamariki and mokopuna have a place where te reo Maori is spoken and valued

Not just a place of beauty. We want sustainable fishing, a plastic free ocean. That is why I am here and other Maori are here to contribute. Grievances, not off to the side, they are the undercurrents. They are celebratory things. They are visions of real partnership. There are narratives, political narratives, that are from past but are contemporary. We need to deal with those. Let's look at the data. Who is benefiting here, who is suffering? We want to see change, we want to see a partnership, there are many who want to work on this. There are common interests and understanding of what is happening in this world.

We have climate change now, sea levels rising, myrtle rust, challenges that we didn't have then – back in 2001.

It was never about the beautiful view, but how you engage with your environment.

Change is going to happen, together we can direct that. With these conversations we can help to create something that is positive.

The 'why' is changing, through what we are learning... its not just about the plan and the original statement, it's about the story of place, understanding this place.

At Raglan Naturally celebration in 2016, two powerful questions were asked by Ngaronoa, Will this benefit this place, we live in, (health and wellbeing). Will it contribute to health and wellbeing of my children.

FOCUS GROUPS SHARING

Education – have had 2 meetings, heard Maori perspective, early childhood, primary, secondary – really broad view of Education. Issues – number of students going over hill, why aren't their needs being met here, sustainability for early childhood, number of centres. Mental health and what is being provided. Another community in Wairarapa have done a great project within education and how we care for our young people. Have a google doc, each sub group has own document.

Recreation – Surfing. Comprehensive summary of surfing from the surfing community. Surfers making a contribution to community. Surf destination. Challenges and opportunities covered.

Recreation – defining this focus area. Lots of crossover with environment, business, wellbeing, tourism. Coordinator is learning lots from today. Company from a city wanting to bring an event to Raglan – how do things like that get managed?

Chat about crossovers, each FG to hand over things to the right group – not feel burdened to cover all aspects.

Natural Environment – Met twice, different people at meetings. Many environmental professionals in Raglan. Lots of organisations working in this space. Started brainstorming strengths and assets. More opportunities than challenges – saw challenges as opportunities. Everything overlaps with other focus groups. This group is very aware that they will be talking with other groups. How to protect and enjoy our environment. They can provide that knowledge and enviro protection lens for other focus groups if they need that support.

Infrastructure – really good first meeting very early on. Second meeting held. Started snapshot. Want to engage deeper with natural environment group. Three waters, electricity, communication etc.

Local Government & Planning – diverse group, looking for youth representative. Quite an abstract group, lots of moving parts. Two meetings held. Housing – meeting

with WRAP. Google document. Chose 10 things out of District Plan. More of a support group for other groups – bringing plans to their attention. Objective to look at the focus group priorities and then get feedback from groups on priorities – see how the rules in the plan enable us to implement.

Some further conversation...As a RCBoard we need to be more involved in the political process, as a board we need to make submissions into central and regional gov policy. RN and the Local Government & Planning group can keep an eye on whats coming out. IE. Regional policy statement – these things the council has to follow. RCB is a legal and political entity to submit on behalf of the community – straight to Ministry of enviro and then this feeds down to district plan. RN with the RCB can actually act and make change. Perhaps this focus group can support local submissions. Can we argue for more delegation and spending power for the community board?

Community Wellbeing – have been a few meetings, and individual conversations. Main message hearing, lots of people isolated and feeling separate and disconnected. Huge amount of voluntary work to connect and join people up. To make some ease and flow in that would be great. Lots of crossovers in this group – huge issue in housing. Education big crossover – challenges, some services need to go over the hill, mental health. Lots of opportunity.

Arts – met twice, good representative of Maori, all types of creativity. Looking at the Kokiri and the High School and see what is needed in the Arts – around funding and education. Set up google doc, meeting at house.

Youth – recently celebrated youth week in Raglan and took opportunity to talk about Raglan Naturally. We have a youth coordinator for this group. The young people are worried that there is no training here, most won't do subjects they wanted at school, jobs, housing. This group needs nurturing. Could other groups connect with them and have tolerance and patience with them. They

FOCUS GROUPS SHARING (CONTINUED)

are saying they don't want to leave Whaingaroa. Lots of discussions, they are a really important group and have lots to say. Confidence and mental health is an issue. The 18-25 year olds. Still working with them to see how we can feed back the information.

Is there some way to get some of this adult expertise into the youth space.

Tourism – Discuss tourism as whole – maybe change name to visitor and destination management. Managing the destination as a place, educating visitors to the community. Identifying the visitor impacts on enviro, community, local people. Amenity values. Reality of tourism as whole feeds into every group. Were interested to see how the crossovers between groups. Some of the strengths and assets – natural enviro that is underdeveloped, strong and connected community, open minded. Challenge – growth in numbers. In depth conversation about upholding the Raglan/Whaingaroa kaupapa. If you have Raglan in your business name,

what does that look like in your promotion and branding – upholding the values of the community. Are you in line with what we are developing here. When outside the divvy – what are you promoting.

Business – new coordinator. Look forward to knowing more. Have really important work to do. The business group is really important, it's the main street, the employment, the livelihood. The business community needs to be here in this conversation, its really important. There is lots of cottage industry. There is Chamber of Commerce representation here.

Transport – quite big email list, only a tiny portion have met once. Lots of google documents created and seems most people are happy. But unsatisfactory that only a few have inputted.

Important to understand what is tricky, how is the diversity. How do you take to the youth for example? There are things to talk about.

SHARED VALUES

Working from the identified values/goals of RN, which came from the RN Committee:

- Deeper relationships and partnership with Iwi and hapu
- Inclusion of the principles of Te Tiriti o Waitangi, The Treaty of Waitangi
- Strong environmental focus
- Community led development
- Inclusivity and collaboration
- Strength based process
- Future focused
- Relationship building – between community and councils

We worked together in small groups and then came back together. We agreed on these together:

- Respect
- Equity
- Tiriti o Waitangi
- Kaitiakitanga
- Partnership
- Participation, inclusivity, diversity

VALUES	Principles / action	Outcomes
Respect	Social responsibility	Unity?
Equity	Strength based process	Wholeness?
Tiriti o Waitangi	Ask for what you need. no fear.	Reconciliation
Kaitiakitanga		Quality of process under the unity of law
Partnership		
Participation - Inclusivity - diversity		

This did not result in

Tino Kaitiakitanga – Self management

Kawaneitanga – Governance

Whaka whanautanga – Partnership

Oritetanga – Equality

Kaitiakitanga – Guardianship

te here kua mohio – Cooperation + consultation

Whakatika – Redress past breaches

RN Values/goals

Strong environmental focus

Community led development

Inclusivity + Collaboration

Strength based process

Future focused

Relationship building between community + Council

Relationships

Compassion

Resilience

enduring relationship

Protection

Unity

Business

Respect

Accountability

Respect for cultural individual diversity

Sustainability

Valuing Diversity

Reciprocity

social responsibility

Implementation

Living of

acknowledgment of treaty partnership?

It is now an acknowledgment

Why can we have a response? What is value in coming

HOW BIG IS THIS PLACE? HOW DOES 'HERE' WORK?

I don't see Raglan Naturally as a Raglan Township community conversation as I see it reaching our entire Whaingaroa area to be inclusive of Ruapuke, Aotea, Makomako, Waitatuna, Te Uku. It's our community that adds to our diversity and the strength of who we are as a people.

What is going on here can serve as a beacon to the rest of the world.

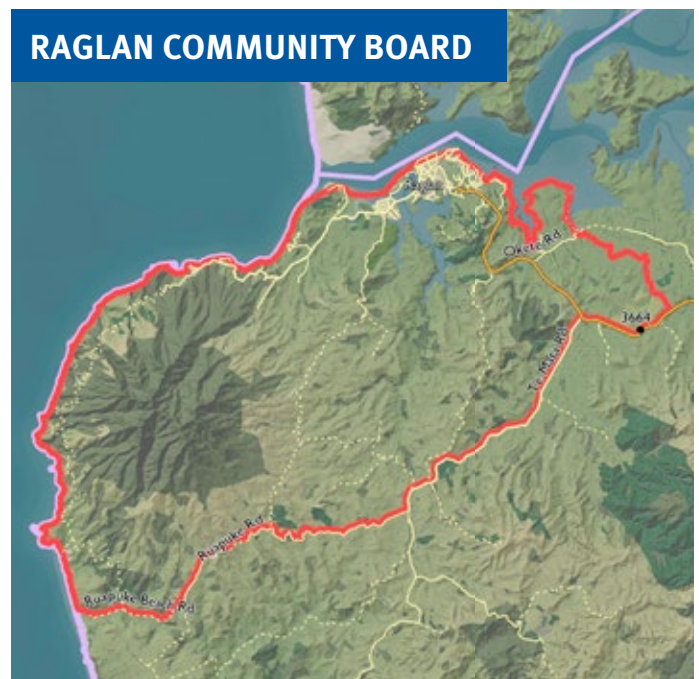
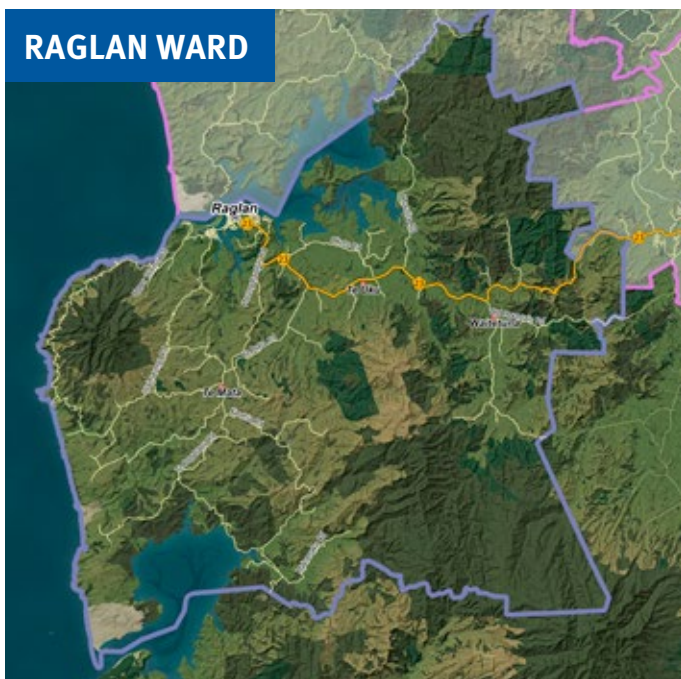
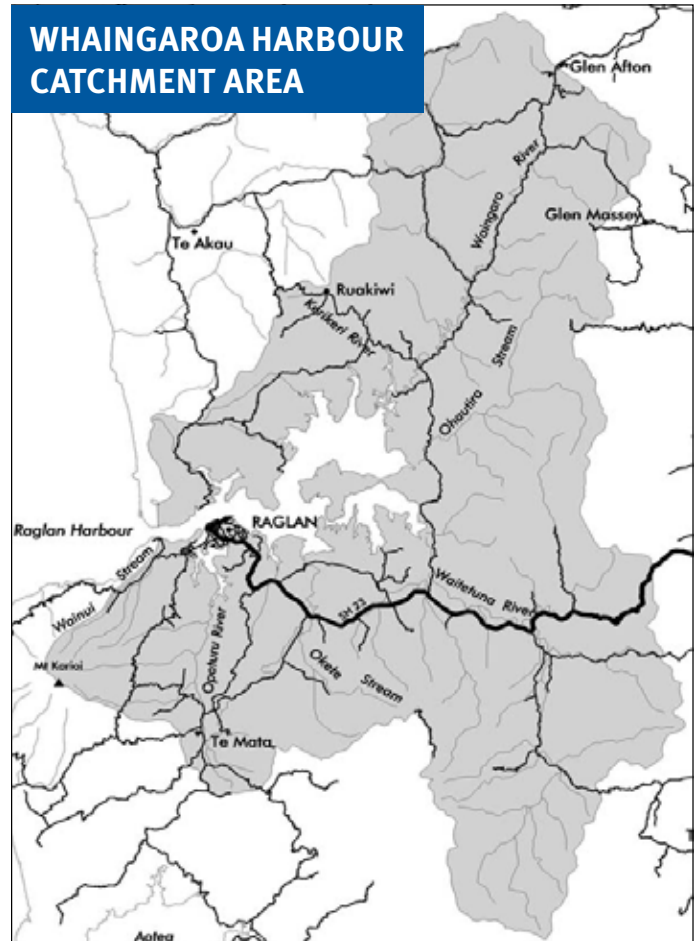
—

What is Raglan, what is included...this will give a sense of what relationships are needed. The interconnection between relationships and our understanding of how big this place is. We need to understand the boundaries, especially if gathering statistics.

We are working in the Raglan Ward.

The iwi boundaries are easily definable and discernable in this area. This is part of the narrative and stories that need to be told, the living narrative.

Micro plans (hapu, rural communities). We need to understand and acknowledge that mana whenua have plans already. How do iwi and hapu values go through everything.



General:

- *Regular coordinator check in – weekly meet up*
- *RNC Natural Environment Focus Group can support other focus groups with environment.*
- *Local Government & Planning can support other focus groups by bringing plans/policies to their awareness.*
- *Gabrielle and Naomi to support the Youth focus group*

RNC/Gabrielle, Coordinator to:

- *support FG with data/stats (Alison and WDC)*
- *support FGs to create a flexible framework to bring in/address other aspects ie. grievances, challenges*
- *with FG coordinators - develop the overarching purpose statement*
- *with FG coordinators – bring clarity to the ‘why’ of Focus Groups and Snapshots.*
- *update the RN values, from the workshop*
- *work with FGs to set up google docs folder that all can feed into*

Focus Groups:

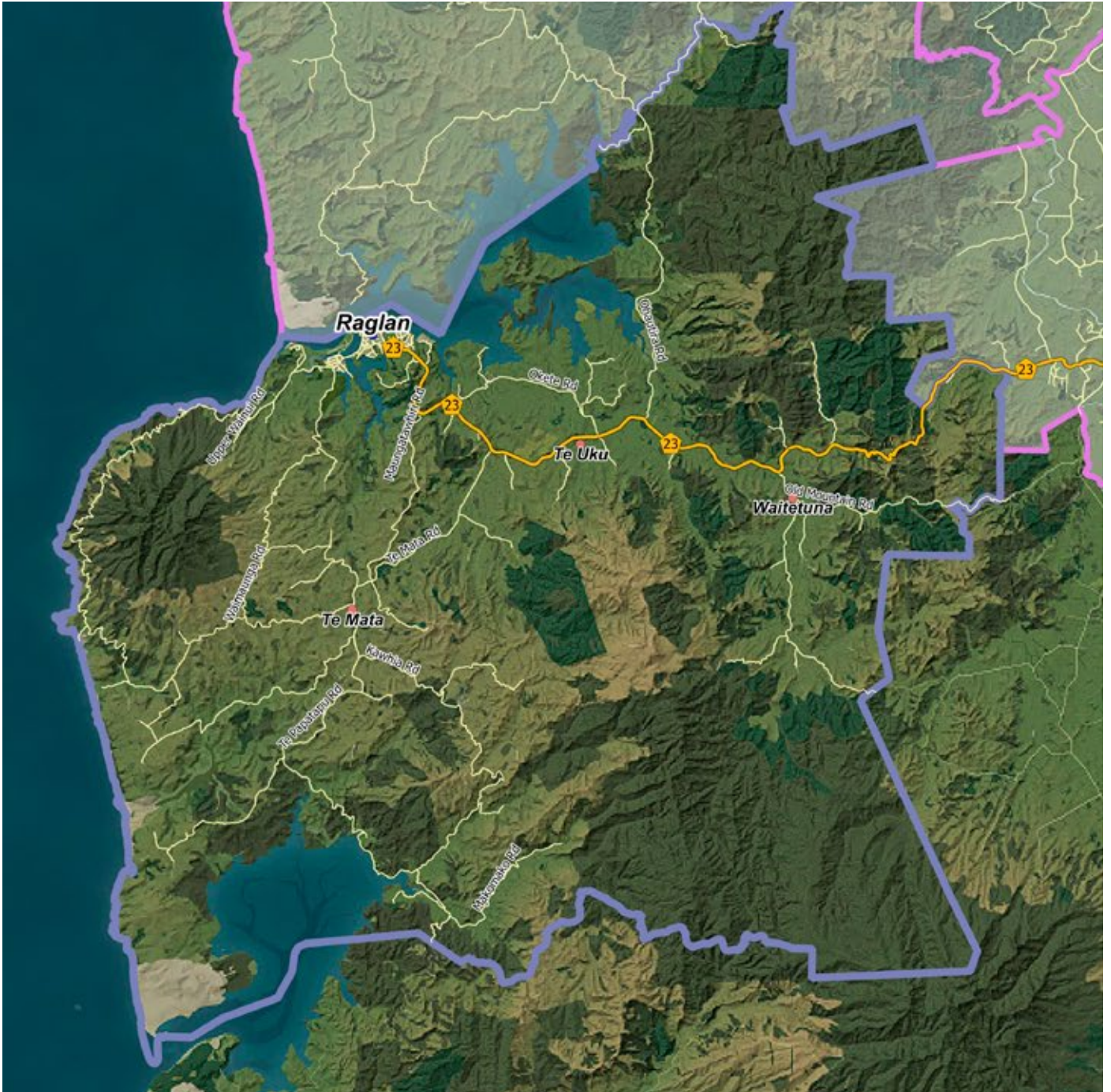
- *Working to Snapshots completed 10th July (check in on 1st July)*
- *Remember to check in on RN 2001*
- *As part of Strengths and Assets - gather info on what already exists, plans, concrete examples that have gone through a community process.*
- *Gathering both quantitative and qualitative data*
- *Feed into Raglan Community Board, where possible, directly or through Gabrielle, Tony Oosten, Rangi or Lisa.*
- *Is the description/scope of your focus area clear enough for the info gathering/research to be effective? To come up with a succinct piece of work.. enjoyment, fitness, connection to enviro, wellbeing. What are the structures in place in raglan to support recreation generally. Across all these areas. Maybe more of a macro definition – that allow them to focus but enable us to contribute to the bigger view.*



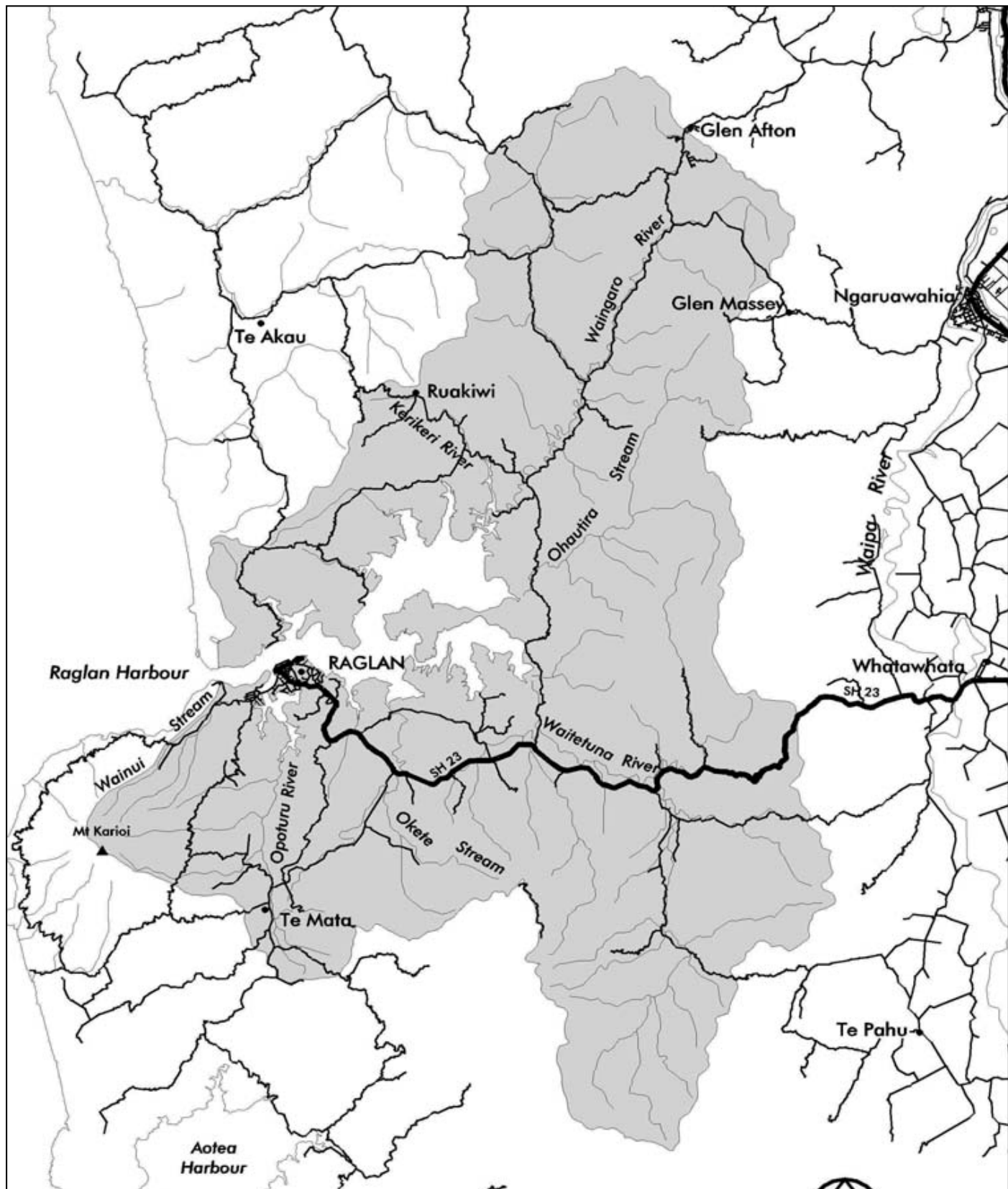
REGIONAL MAP



RAGLAN WARD

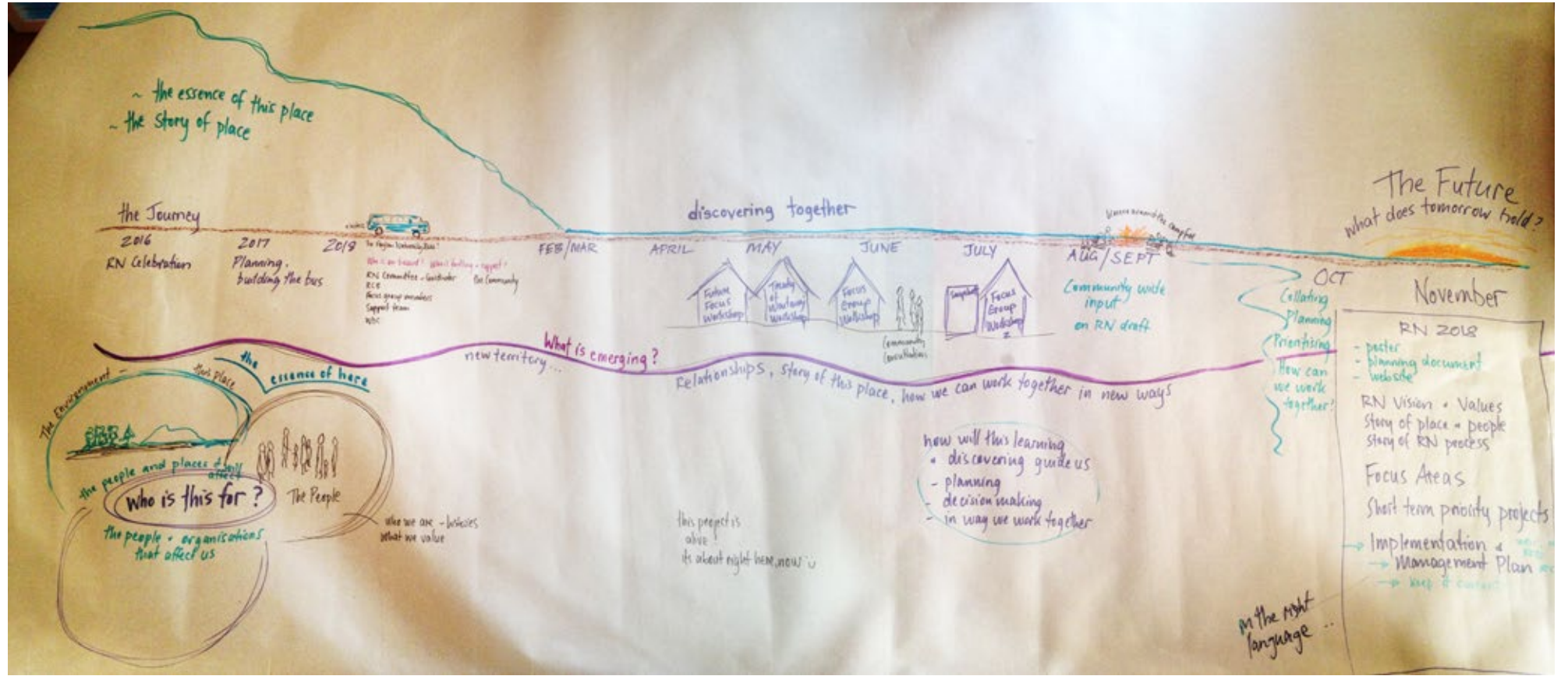


WHAINGAROA HARBOUR CATCHMENT AREA



WHAINGAROA/RAGLAN COMMUNITY BOARD AREA





LETTER FROM WAIKATO DISTRICT COUNCIL



07 June 2018

Via Email: raglannaturally@gmail.com

Raglan Naturally
78A Greenslade Road
RDI
RAGLAN 3295

**Attention: Ms Gabrielle Parson
Coordinator Raglan Naturally**

Postal Address

Private Bag 544
Ngaruawahia, 3742
New Zealand

0800 492 452
www.waikatodistrict.govt.nz

Dear Gabrielle

Raglan Naturally Community Plan and Waikato District Council

Waikato District Council (“WDC”) feels that it is an opportune time to set out in writing matters that we have discussed with you.

WDC is embarking on a more ‘bottom-up’, or ‘outside-in’ approach to developing our plans. In order to achieve this we are seeking to enhance our engagement with local communities. The community driven approach to provide input to us through a Community Plan on matters that are important to the Raglan area is consistent with our desire for more inclusive engagement. We are therefore fully supportive of the community based approach that Raglan Naturally are undertaking in developing a Community Plan.

Therefore, it follows that a Community Plan that has been developed in an inclusive manner within the Raglan area is far more likely to reflect the matters that are important locally. This will assist WDC in prioritising resources and projects as part of our Master Plan development. To be clear WDC are not committing to do everything that maybe included in the Raglan Community Plan but we are able to give reassurance that inclusion in the Community Plan is likely to carry more weight when we consider priorities for the Raglan area, within the context of district wide priorities. In this way WDC becomes an advocate for fulfilling the community aspirations.

Where there are community aspirations that are beyond the scope or remit of WDC we will support you to work with other bodies including central Government, Ministries, departments and other agencies to assist in those aspirations being met.

HOW BIG IS THIS PLACE? RECIPROCITY WITHIN NESTED SYSTEMS

What is our role as part of the living systems in which we are nested?

How can we understand and take into consideration the range and breadth of the impact we will have through our work as Raglan Naturally?

How does/can the activity of the Raglan Naturally contribute and add value to the larger system it is a part of?

How does/can the larger system contribute and add value to Raglan Naturally?



Open Meeting

To	Infrastructure Committee Raglan Community Board
From	Ian Cathcart General Manager Service Delivery
Date	30 July 2018
Chief Executive Approved	Y
Reference #	INF2018; RCB2018
Report Title	Raglan Holiday Park Papahua – Chairperson’s Annual Report for 1 July – 30 June 2018

1. EXECUTIVE SUMMARY

The Raglan Kopua Holiday Park Chairperson’s Annual Report for the period 1 July – 30 June 2018 is attached for the Committee’s/Board’s information.

2. RECOMMENDATION

THAT the report from the General Manager Service Delivery be received.

3. ATTACHMENTS

- Raglan Holiday Park Papahua – Chairperson’s Annual Report for 1 July – 30 June 2018

TO	Infrastructure Committee Raglan Community Board
DATE	27 July 2018
FROM	Colin KM Chung, Chairperson Raglan Holiday Park Papahua Board of Governance
SUBJECT	Raglan Holiday Park Papahua – Chairperson’s Annual Report for 1 July – 30 June 2018

PURPOSE OF REPORT

The purpose of the Chairperson’s Annual report is to keep the Infrastructure Committee/Raglan Community Board of the Waikato District Council fully informed of all significant issues/activities of the Raglan Holiday Park Papahua.

REPORT

Introduction

This report presents a summary of the main issues/activities for the period of 12 months from 1 July 2017-30 June 2018 and in general. We have had a catch-up year for up-grading facilities, maintenance, systems and staffing, but did manage a small increase in sales of 5%.

Issues

It has been a very productive year as much time has been spent on problem-solving, maintenance, repairs, up-grading and replacements. Early part of the year saw our new manager, Pam, indoctrinated, introduced and supported by the interim manager and assistant manager for several months before reverting back to their former roles and lower salaries, (the whole process was beyond our control, as negotiated by Tim Harty for the WDC) just before the summer rush. This resulted in a sizeable increase in management salary costs and well as, a hefty increase in staff accommodation allowances.

Our summer trade was quite successful with little or no problems overall in both customer satisfaction/sales and service/maintenance in the park, and with many good comments and re-bookings for next year. The shoulder season before winter was quite a struggle with lots of rainy periods especially on the long weekends, but with good marketing and promotions we were still able to equal and slightly increase sales over last year. With all the rain these last few months, extreme flooding in certain parts of the park and out in the soccer fields, have forced us to relook at, carefully locate and examine all our stormwater drains and pumps throughout the camp and surrounding terrain to come up with an efficient plan to permanently upgrade the surface water disposal process. Pam and WDC will liaise to provide a solution. A great investment in time and money has been spent in upgrading facilities, equipment and infrastructure within the park these last 6 months and still needs more to continue at least over the next few months. Even though the park looks quite good from the outside, it will soon be all good on the inside as well, and a proper program of timely replacement and upgrading will be in place for the future.

Budget/Financial Performance

We had budgeted for only a small growth in sales for this year over last, but we have managed to obtain a growth of just over \$83,000 or 5% over last year’s sales. Although this came with increased costs of \$192,000, an increase of 17.4% mainly beyond our control, we were still able to achieve a small net surplus of 12.4% after depreciation, which is a drop of

38% over last year. This still however, leaves ¹⁹⁶ us with a very healthy working capital of well over \$1M and equity of over \$4M.

Our main increases in operating costs were from three areas:

1. Repairs, maintenance, replacements of \$77,044 or an increase of 70% is mainly a reflection of the many years the previous manager failed to do timely scheduled maintenance, replacement and upgrades.
2. Security costs, up 39% were increased by using a contracted security company, probably not as wisely and as efficiently as we could have. A review and new cost effective system is under way.
3. Wages and salaries were up \$140,328 or 26.8% all beyond our control as WDC employs management and staff without our input and sometimes even advice. The transition of hiring a new manager, keeping the interim managers on for a few months at their elevated salaries to indoctrinate and support and the accommodation allowance given to the interim managers, the timing of hiring/resignation of the managers and the way it was handled, and the accumulation of casual and permanent leave allowances have all contributed greatly to this large increase for this past year. Most of this a one-off expense.

Capital Works/Projects

The capital improvement budget for this past year was just in excess of \$412,000 with most going to upgrade the toilets throughout the park, with quite a bit already spent before the summer rush on improvements & upgrading of facilities, including the motel units and finishing off the new Pump Track (replacement to the BMX track and a very popular addition for locals). The replacement and upgrade of the par course and climbing wall, the driveway and entrance upgrade, improvements to the main kitchen and the Papahua kitchen block will all proceed in the coming months and should be completed before our busy summer rush. The other internal improvements and upgrade of the motel units are still currently being done in-house.

Major Maintenance Items:

Some major projects and upgrades had been planned for this past year, however with the onslaught of rain and flooding and the lack of qualified tradesmen to give quotes or who actually are free to do the work, Pam has been struggling to get projects started or completed. Most of the upgrades, maintenance and replacements in the motel units and cabins have been done in-house because of this.

PROPERTY REPORT

Capital Expenditure Analysis

30 June 2018

Description of work	Carried forward	Forecast cost*	Actual cost to date	Balance to expend
Pump track, seal, landscaping, & incl amenities	\$0	\$125,000	\$108,404	\$16,596
Boundary survey	\$0	\$600	\$0	\$600
Heritage Trail	\$0	\$5,000	\$0	\$5,000
Driveway upgrade, including entrance	\$0	\$20,000	\$0	\$20,000
Main kitchen ceiling	\$0	\$30,000	\$550	\$29,450
Boat and car wash area and upgrade boat parking	\$0	\$30,000	\$0	\$30,000
Increase security coverage	\$0	\$480	\$480	\$0
Flooring for Papahua and small toilet block 2	\$0	\$26,340	\$26,340	\$0

Description of work	Carried forward	Forecast cost*	Actual cost to date	Balance to expend
Recoat main toilet block floors	\$0	\$26,340	\$13,819	\$12,521
Toilet block floors plus small block I		\$26,340	\$26,340	\$0
Golf cart	\$0	\$9,820	\$9,820	\$0
Trailer	\$0	\$13,000	\$12,174	\$826
Dump station upgrade	\$0	\$1,500	\$0	\$1,500
Office upgrade - planning and refurbishing	\$0	\$10,000	\$0	\$10,000
Hand dryers x 6	\$0	\$7,945	\$7,945	\$1
Papahua upgrade roof	\$0	\$8,714	\$8,714	(\$0)
Soccer field report	\$0	\$5,380	\$5,380	\$0
Murals - materials and contribution to schools	\$0	\$15,000	\$1,937	\$13,063
Rubbish system upgrade	\$0	\$10,000	\$6,981	\$3,019
Disability facilities in tourist flats	\$0	\$6,000	\$22,405	(\$16,405)
Kitchen cabins design and planning	\$0	\$20,000	\$0	\$20,000
Camp vehicle (excl proceeds from vehicle sales)	\$0	\$15,000	\$0	\$15,000
Total	\$0	\$412,459	\$251,289	\$161,170

* Per draft Capital Plan March 2018

Expenditure on programmed maintenance is	\$71,700	\$68,032	
Expenditure included in wages is		\$0	
Balance left to spend on programmed maintenance			\$3,668

Repairs & Maintenance Analysis

30 June 2018

Description of work	Revised forecast	Actual cost to date	Balance to expend	Previous year to date
Replacements - Other	\$25,000	\$26,202	(\$1,202)	\$23,376
Replacements - Linen & Bedding	\$12,000	\$7,971	\$4,030	\$0
Crockery, utensils, small appliances	\$3,500	\$2,570	\$930	\$0
Replace large appliances, furniture, TVs	\$35,000	\$29,102	\$5,898	\$0
Replacements - Tools	\$2,500	\$3,146	(\$646)	\$0
Hardware Supplies	\$2,000	\$2,489	(\$489)	\$0
Maintenance - Grounds	\$5,000	\$3,652	\$1,348	\$4,419
Maintenance - Plant	\$25,000	\$31,400	(\$6,400)	\$11,481
Maintenance - Property	\$45,000	\$25,512	\$19,488	\$7,561
		\$0	\$0	
Total	\$155,000	\$132,043	\$22,957	\$46,837

Health and Safety Issues

We have had no major health or safety issues with either staff or patrons of the park during the last year and the park is well on its way to a Zero Harm compliance and a Camp Hazard register.

Number of Visitors/Stays

We can report that we continued to have an increase in numbers from clever advertising and promotions over the last year (even under budget) and by having a much bigger on-line

presence, we were able to get good results. ¹⁹⁸ We will continue with this strategy especially in the upcoming “shoulder” and “slow” seasons and in promoting the Papahua Centre.

MARKETING EXPENDITURE

Year to date

For the year ended 30 June 2018

	Forecast cost	Actual cost to date	Balance to expend
Advertising	\$60,500	\$23,675	\$36,825
Design	\$13,000	\$1,043	\$11,957
Marketing	\$10,000	\$8,393	\$1,607
Website Maintenance & Development	\$0	\$2,690	(\$2,690)
Papahua Design & Marketing	\$0	\$0	\$0
Raglan Map - Income	\$0	\$0	\$0
Raglan Map - Expenditure	\$0	\$0	\$0
Total	\$83,500	\$35,801	

Expenditure included in wages is **\$0**

Balance left to spend **\$47,699**

Miscellaneous Items

Pam and her team have been struggling to complete the rest of the projects on the Capital Plan, upgrade electrical and plumbing fixtures and infrastructure around the camp and move on with the programmed maintenance during these slow months before summer, having been hampered by constant wet weather and a slow response for quotes.

The addition this past year of Denise Reynolds, representing Ngati Mahaanga and her background in HR and experience on other boards and governance bodies has added much depth to the Board’s ability to deal with the terms of the new charter, especially with WDC changing our responsibility from a management to a governance role. Our new community representative, Jeanette Tyrrell, comes with a good background in public relations and a lot of experience serving on a few governance boards, so we look forward to her sage contribution in the future. We also welcome Ian Cathcart into his new position as a manager from WDC who appears to be more than willing to assist and support our operations and initiatives at the camp and look forward to working with him and his fresh cooperative attitude.

A big congratulations to Pam with her managers Jo, Haven and their team for the really great effort over these past 12 months in maintaining a high level of service, health and safety and identifying/rectifying the many maintenance and operational issues that have come up over the past year. It is through their diligence and team effort that we have finished this fiscal year, although short of our normal results, with a high note of financial security, whilst still providing for the needs of both our visitors and residents of Raglan.

Open Meeting

To	Raglan Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	03 August 2018
Prepared by	Sharlene Jenkins PA General Manager Strategy & Support
Chief Executive Approved	Y
DWS Document Set #	GOV0507 / 1977870
Report Title	Raglan Works & Issues Report: Status of Items August 2018

1. EXECUTIVE SUMMARY

To update the Board on issues arising from the previous meeting.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received.

3. ATTACHMENTS

1. Raglan Works & Issues Report: Status of Items August 2018
2. Raglan – Waters Performance Dashboard Report – May – June 2018 (to be circulated)
3. Raglan – Waters Performance Dashboard Report – June – July 2018 (to be circulated)



RAGLAN COMMUNITY BOARD WORKS & ISSUES REGISTER – 2018


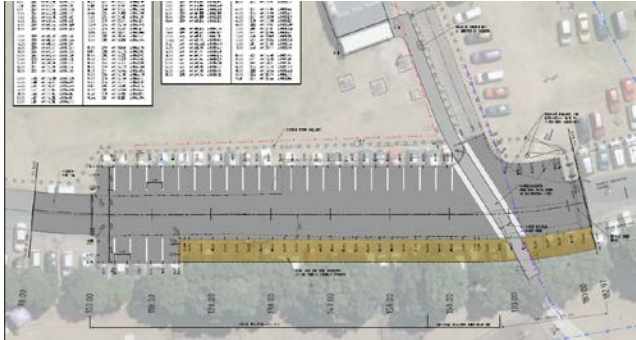
Issue	Area	Action	Comments
Whale Bay Access Way	Service Delivery	<p>JUNE: PRK0183/17 – Reoccurring issue at the Whale Bay access way, needs long term solution.</p> <p>Running from the concrete platform at the bottom of the stairs, to the west along the top of the bank, is a huge mud puddle. It happens every winter, and something needs to be done. It is a definite hazard, and not a good look to the multitude of visitors who are using this access to surf or watch the surfers.</p> <p>AUGUST: The Chair to follow up with staff.</p> <p>NOVEMBER: Update please.</p> <p>FEBRUARY: Update please.</p> <p>MARCH: Work not started yet.</p> <p>JUNE: Update please.</p>	<p><i>SEPTEMBER ADDITIONAL COMMENT: Pricing is underway for an extension to the track. Work will not be able to commence until the ground conditions improve.</i></p> <p>NOVEMBER: Prices are being sought to construct a walkway at the bottom of the stairs. The Community Board will be updated with timelines for completion once further information becomes available.</p> <p>FEBRUARY: Work is scheduled for late February/early March start. See <u>attached</u> schedule of works. Construction details can be provided.</p> <p>MARCH: Work is scheduled for late February/early March start.</p> <p>MAY: The work has been fully scoped and a contract awarded. It is due to commence by mid-May and will take approximately 3 days to complete.</p> <p>JUNE: Work has commenced, but has been put on hold due to weather conditions. Completion date is weather dependent.</p> <p>AUGUST: Completed.</p> <div data-bbox="1711 1038 1966 1481" style="text-align: right;">  </div>

Issue	Area	Action	Comments
Decorative Lights, Bow Street	Service Delivery	<p>JUNE: Decorative lights still dangling, not completed. Still dangerous – edge chipped off, three in total not right. Bob to email photos to Tony. WEL networks job. Connect or remove? Remove.</p> <p>AUGUST: For discussion in November.</p> <p>SEPTEMBER: Please have Alliance remove the decorative lights on Bow Street, at no cost. Please advise timing for this work.</p> <p>NOVEMBER: Please remove the decorative lights on Bow Street before Christmas.</p> <p>FEBRUARY: Update please.</p> <p>MARCH: Update please</p> <p>JUNE: Update please</p>	<p>AUGUST: There is no unsubsidised funding available to replace these decorative lights. The Waikato District Alliance can however remove them at no cost, during the forthcoming LED streetlight upgrade project (unable at this stage to provide a timeframe).</p> <p>NOVEMBER: Lights will be removed during March / April 2018.</p> <p>DECEMBER: No update at present.</p> <p>MARCH: The Raglan Community Board decided to install some Christmas style white decorative lights to the existing street light poles on Bow street Raglan about four years ago and they would like us to remove these decorative lights during our Waikato new led street light upgrade.</p> <p>Our new larger wattage LED street light upgrade lights will be delivered to New Zealand for Bow Street Raglan in April 2018.</p> <p>Our Waikato street light team is currently in Raglan installing the smaller wattage size of new LED street lights at the moment and will wait for the larger wattage LED street lights to arrive in April before completing the Bow Street decorative light removals.</p> <p>MAY: Due to a delay in delivery in the higher wattage LED's, decorative lights will now be removed at the same time as the scheduled install of those high wattage LED's. Programmed for end of May.</p> <p>JUNE: All LED lights have been replaced, and the last of the decorative lights are scheduled to be removed Wednesday, 06 June.</p> <p>AUGUST: Work has been completed and Raglan Community Board Chair advised.</p>


Issue	Area	Action	Comments
Raglan Schedule of Works	Service Delivery	<p>SEPTEMBER: The Community Board would like to understand what CBD clean up works are undertaken by contractors e.g. cleaning of footpaths, the unblocking of drains etc, so that community initiative in addressing some of these things is not in vain, and the community can be “eyes and ears” for the Council, ensuring the contractor is delivering what Council pay for.</p> <p>NOVEMBER: Please provide a schedule of works for Raglan CBD.</p> <p>FEBRUARY: The Community Board would like a list of maintenance type activities (cleaning of cobbles in main street, maintenance of stormwater drains etc.) so they can be our eyes and ears re: what Council’s level of service has been contracted to third parties.</p> <p>MARCH: Chair met with Acting General Manager Service Delivery and was advised that work is in progress. List of forward works requested.</p>	<p>NOVEMBER: Waikato District Alliance’s contractor steam cleans footpaths in Raglan every six months. This has just been completed and due to be done again around April / May 2018.</p> <p>Sumps have also recently been completed and will be due again around April / May 2018.</p> <p>Feedback on quality or issues can be through the Service Request process.</p> <p>FEBRUARY: Work in progress.</p> <p>MARCH: Work in progress.</p> <p>MAY: Inspections for weed spraying will happen in May with works to be carried out end of May/June. Street sweeping completed prior to Easter, sump sucking planned for April and steam cleaning due in May/June.</p> <p>JUNE: Chair working with Service Delivery</p> <p>AUGUST: Waikato District Alliance advise:</p> <ul style="list-style-type: none"> ▪ Steam cleaning of cobbles is planned to take place three times per year: August, December (Prior to Christmas) and March (Prior to Easter); ▪ Street Sweeping approximately October and April; ▪ Sump cleaning will take place once per year.
Wainui Road Gorse and Pampas Grass	Service Delivery	<p>SEPTEMBER: There is a need to spray or remove the gorse and pampas grass on Wainui Road from the Raglan and District Museum out to Whale Bay.</p> <p>NOVEMBER: Update please.</p>	<p>NOVEMBER: Recent spell of wet weather has impacted on planned spraying programmes. Inspections are ongoing and programmes will shortly be finalised. Waikato Regional Council assisting with liaison with adjacent property owners, as both sides of the road boundary will need treating at generally the same time. Will notify once programmes commence.</p> <p>FEBRUARY: Staff undertook a noxious weed removal programme which began in 2017 along the coastline targeting the esplanade reserves from the museum to the one lane bridge. This programme will continue in 2018 as funding permits.</p>


Issue	Area	Action	Comments
		<p>FEBRUARY: Chair to follow up.</p> <p>MARCH: Update please.</p> <p>MAY: Update please.</p> <p>JUNE: Chair and member of the Waikato District Alliance checked this area and pampas not sprayed is not included in the noxious weeds list of the Regional Council plan. Under action.</p>	<p>MARCH: Chair meeting with Malibu to view the issues. Chair will report back to the Board</p> <p>MAY: Waikato District Alliance have completed a spray run from outside of the 50kmph zones.</p> <p>JUNE: Chair and Malibu viewed spray run and noted a number of places had been missed. Chair took photos and will follow this up with Waikato District Alliance.</p> <p>AUGUST: Pampas grass has been sprayed, however it will take a few weeks before the weed starts to die off.</p>
4 Wi Neera Street, Raglan Drain	Service Delivery	<p>NOVEMBER: This work is deemed to now have created a dangerous situation for both pedestrians and parked vehicles which are now pushed out into the middle of the road. The police have even commented on the poor outcome. A practical solution is required here that eliminates the public risk and vehicle risk of driving into the drain.</p> <p>FEBRUARY: General Manager Service Delivery investigating.</p> <p>MARCH: Update please.</p>	<p>FEBRUARY: Our current view is that we have replaced the existing culverts and maintained the existing storm water channel. We do not currently have funding to undertake a capital upgrade and pipe the full length of this site as other parts of the network require the capital funding in order to reduce severe risks to motorists. There are no-parking lines in place that people are choosing to ignore, we could look to enforce this and erect additional signage.</p> <p>We could look to programme installing a culvert for the full length of the storm water channel in the new financial year.</p> <p>MARCH: No update.</p> <p>MAY: We are now looking at a Kerb & Channel option as opposed to installing culverts the full length. Currently engaging survey team to check levels to see for Kerb & Channel. Works will be undertaken in new financial year</p> <p>JUNE: Watching brief until new financial year</p> <p>AUGUST: Currently waiting to see if new footpath can be included at the same time as the Kerb & Channel is completed. Will not know if NZTA portion of funding is approved until September 2018.</p>

Issue	Area	Action	Comments
Safety Railings on the Wainui Bridge	Service Delivery	<p>MARCH: Concern there is no protection between pedestrian and vehicles on Wainui Bridge. Are Safety Railings an option?</p>  <p>MAY: Sent to Zero Harm, received a solution, cyclists must push bikes on footpath across bridge. Suggest that the Road Safety Engineer speak to this item at the next meeting.</p> <p>JUNE: Gareth Bellamy to attend August meeting.</p>	<p>MAY: Cannot install railing options as heavy and wide loads from trucks/trailers will come into contact with a railing when passing through the bridge.</p> <p>JUNE: Gareth Bellamy, Road Safety Engineer, will attend the June Raglan Community Board meeting and speak to this item.</p> <p>AUGUST: Gareth Bellamy was unable to attend the June meeting. Gareth will be attending the August Raglan Community Board meeting to speak to this item.</p>
East St, Raglan. Cemetery Access	Service Delivery		<p>MAY: The tender for the construction of the access has been awarded to Fulton Hogan. Construction is programmed to start end of April. Works are expected to take around three weeks.</p> <p>JUNE: Concrete Access Road construction completed with just the fence reinstatement and new gate installation to be completed.</p> 

Issue	Area	Action	Comments
		<p>JUNE: Completed. Chair to talk to Duncan MacDougall, Open Spaces Team Leader to obtain cemetery layout plan that includes RSA plot.</p>	<p>AUGUST: Gate installation completed.</p> 
<p>Kopua Papahua Carpark Upgrade Stage 2</p>	<p>Service Delivery</p>		<p>MAY: Design is underway for the extension of the Kopua carpark constructed recently. The design is expected to be completed in early May. Fulton Hogan will construct the carpark following completion of the East Street cemetery access.</p> <p>JUNE: Kopua Domain carpark design complete, community and lwi consultations completed, negotiating with contractor for confirmation of costs and timing of the works.</p>  <p>AUGUST: Contractor has mobilised onto site at Paphua, and physical works will commence 03 August 2018.</p>

Issue	Area	Action	Comments
Raglan Wharf Safety Rails – Dolphin Pier	Service Delivery		<p>MAY: Design is underway to provide handrails for the dolphin. Design is to replicate Kopua Footbridge hand railing.</p> <p>JUNE: Project Manager engaged to determine feasibility of works within budget and manage through to procurement with the contract to be let by end of June. Design is still that which was approved by the Raglan Community Board and match the Kopua Footbridge hand railing.</p> <p>Works are intended to commence by the end of June, with more detailed communications to come for affected users.</p> <p>Concept drawing below:</p>  <p>AUGUST: Staff to provide a verbal update.</p>

Issue	Area	Action	Comments
Raglan Wharf Safety Rails – Wharf Handrail	Service Delivery		<p>MAY: A design is being developed, with design work to be completed by 30 June.</p> <p>JUNE: Project Manager engaged to determine feasibility of works within budget and manage through to procurement with the contract to be let by end of June. Design is still that which was approved by the Raglan Community Board and options are being determined balance between length of life with value for money.</p> <p>Works are intended to commence by the end of June, with more detailed advice to come for affected users.</p> <p>Concept drawing below:</p>  <p>AUGUST: Staff to provide a verbal update.</p>

Issue	Area	Action	Comments
<p>Raglan Tourism Infrastructure Fund (“TIF”) projects</p>	<p>Service Delivery</p>		<p>JUNE: Finish on toilets to be artists finish, to allow murals to be painted by the community once toilet blocks installed. Budget to be made available for this. Note there will be no automation in any of the toilet blocks.</p> <p><u>Joyce Petchell</u></p> <p>Archaeologist engaged to review carpark plan and lwi engaged to discuss design. Post discussion with Bob Macleod - working with regulatory team regarding placement of bus stop.</p> <p>Select supplier through Exeloo to ensure compatibility with foundation and services, toilet block to be ordered early June.</p> <p><u>Cliff Street</u></p> <p>Specifications complete and agreed. Request for quotes to be sent by 30 May with award to be made end of June.</p> <p><u>Ngarunui Beach</u></p> <p>Site visit completed with operations staff to discuss practicalities and lay out. Select supplier through Norski to ensure look/feel same as existing toilets.</p> <p><u>Riria Kereopa Memorial Drive</u></p> <p>Discussions with lwi ongoing around placement.</p> <p>AUGUST: <u>Joyce Petchell</u> Exeloo Toilet (below) ready for install when programme allows.</p>  <p>Staff to provide a verbal update.</p>
<p>District Wide Wastewater</p>	<p>Service</p>		<p>MAY: This involves upgrades or replacement of pump station</p>

Issue	Area	Action	Comments
Pump station Renewals	Delivery		<p>components across the district. The work sites include Kopua Campground, opposite 34 Kaitoke Street, 11 Wainui Road, opposite 12 Kaitoke Street, 80m west of 41 Wallis Street, 32 Wainui Road, 90C Greenslade Road, and at Raglan Pond – Wainui Road.</p> <p>JUNE: Watching brief</p> <p>AUGUST: Contract has been awarded. Work to start by early September 2018.</p>
Raglan Stormwater Reticulation Extensions (17/104)	Service Delivery		<p>MAY: This involves upgrades at Stewart Street and Wainui Road. This contract will go out to the market shortly. All works expected to be completed by end of October.</p> <p>JUNE: Tender closed late May. Tender Evaluation negotiations with sole tenderer received from Connell Contractors and Award of Contract will progress in June. All works expected to be completed by end of October.</p> <p>AUGUST: Contract Awarded to Connell Contractors, and physical works is programmed to start late August. The works involves a deep excavation that will require a road closure of Wainui Rd for a number of weeks. Planning for this is underway and detours are proposed along Stewart St, Gilmour St, Bow St and Bankart St. The introduction of the Double Decker bus service will be introduced once this road closure is finished.</p>
Wastewater Rising Main Renewals	Service Delivery	<p>MAY: Some delays in renewal programme, but timeline still accurate.</p>	<p>MAY: Rising main replacements in Kaitoke Street, Tutchen Ave, Wallis Street, Nihinihi Avenue, and Kopus Campground to Marine Parade / Nihinihi Avenue Intersection. Contract is being put out market for tenders in the May. All works are expected to be completed by the end of the calendar year.</p> <p>JUNE: Watching brief</p> <p>AUGUST: Contract has been awarded. Work to start mid August .</p>
Transporting of large beams over Wainui Bridge and down Norrie Avenue	Service Delivery	<p>JUNE: Concern raised over weights of large beams being transported over Wainui Bridge and down Norrie Avenue. Who monitors this?</p>	<p>AUGUST: Overweight Permits are scrutinised and processed by Beca on behalf of Waikato District Council. Each application is run through a series of calculations to determine whether a heavy vehicle and its load can traverse our structures. Once a permit is issued there will be</p>

Issue	Area	Action	Comments
			conditions applied such as speed crossing the bridge and indeed whether or not that load can actually go over the bridge. Staff are not aware of any permit issues being raised at this time as it relates to loads specifically going over the Wainui Bridge.

FORWARD WORKS PROGRAMME

For the Community Board's information the forward works programme can be found at:

Programme Delivery Projects

<https://www.google.com/maps/d/viewer?mid=I7xLvEayHNRLi6vhkxKejLc5z6JE&ll=-37.533917736799545%2C175.09939685000006&z=10>

Roading Projects

https://www.google.com/maps/d/viewer?mid=I_Z3x2rVXNQzUqxQVxlnDvsfXep8&ll=-37.51860014399512%2C175.10095550000005&z=9

Please note that the web link is updated as projects progress.

Open Meeting

To	Raglan Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	16 July 2018
Prepared by	Sharlene Jenkins PA to General Manager Strategy & Support
Chief Executive Approved	Y
Reference/Doc Set #	GOV0507
Report Title	Year to Date Service Request Report

1. EXECUTIVE SUMMARY

To update the Board on the Year to Date Service Request Report to 30 June 2018.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received.

3. ATTACHMENTS

Year to Date Service Request Report for Raglan Community Board

Service Request Time Frames By Ward for

RAGLAN

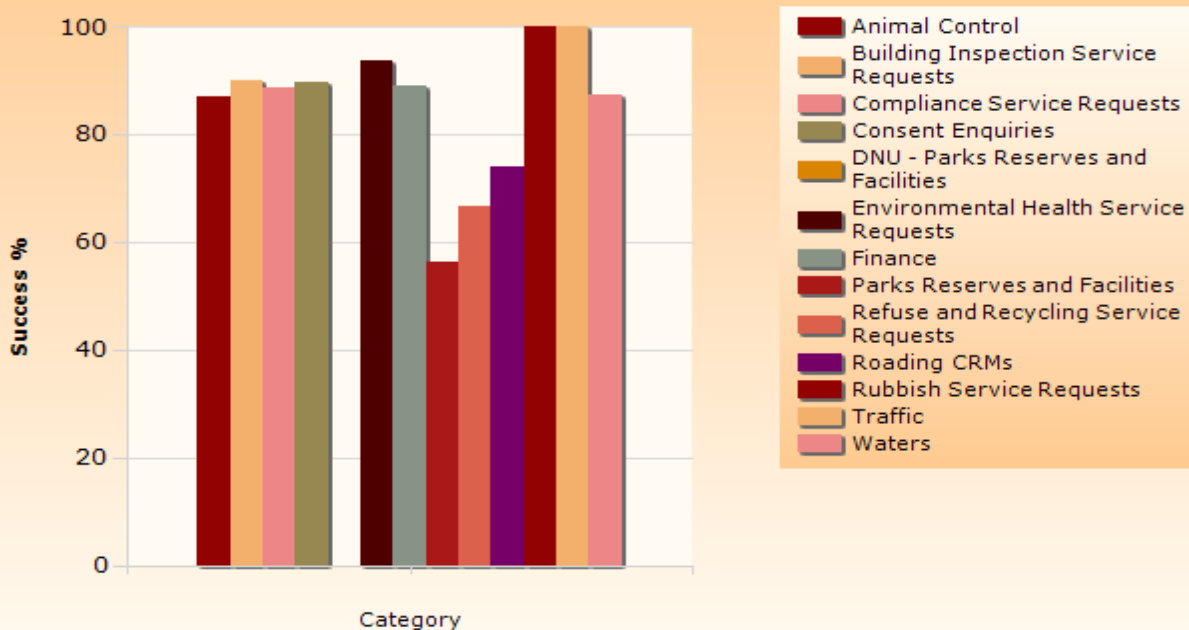


Date Range: 01/04/2018 to 30/06/2018

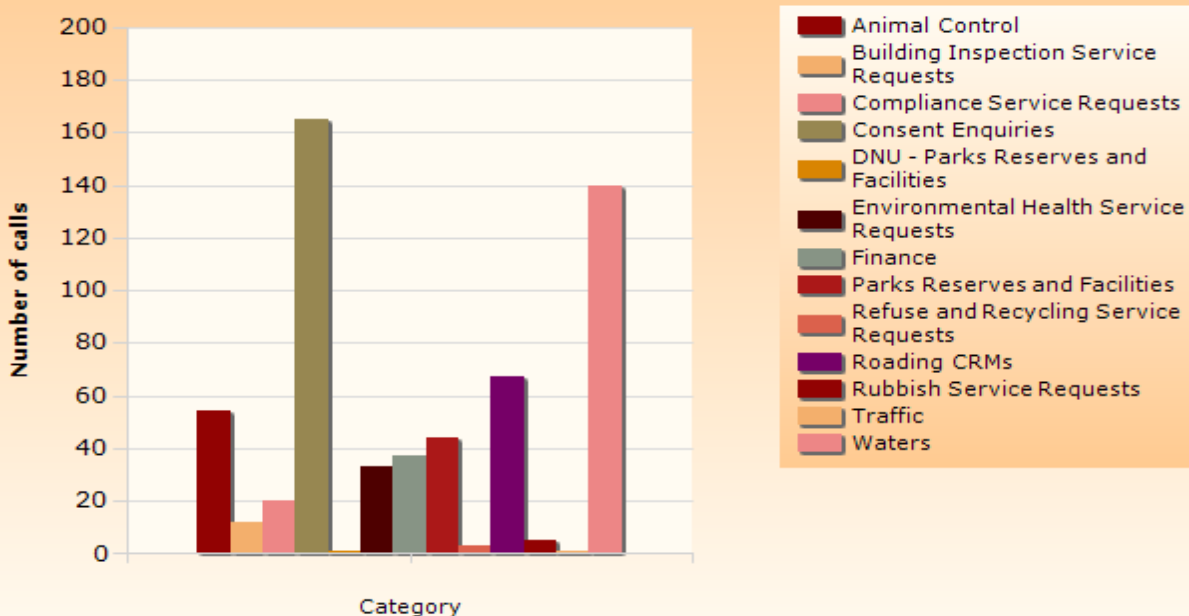
The success rate excludes Open Calls as outcome is not yet known.

7/16/2018 12:05:16 PM

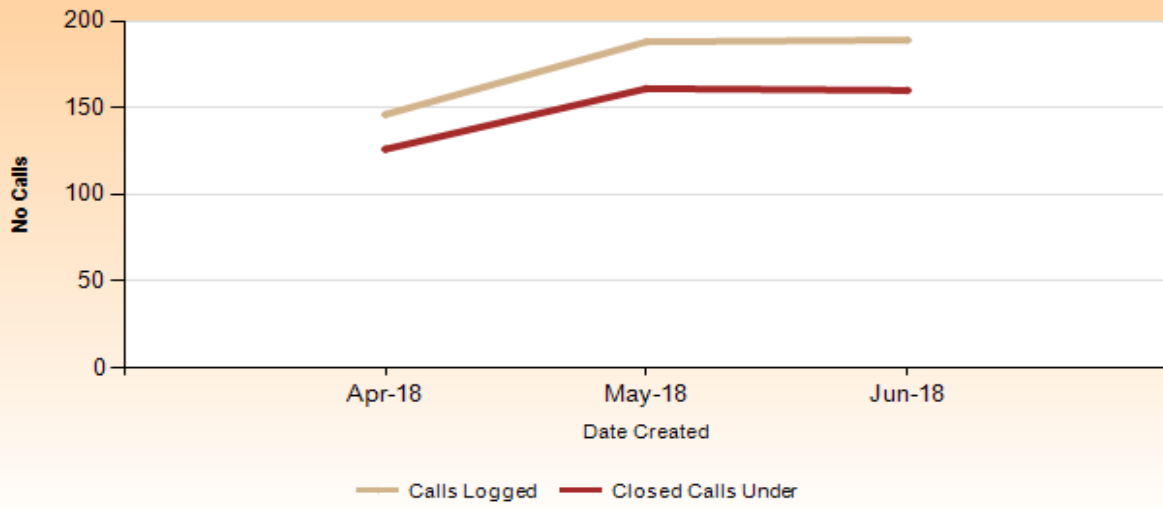
Call Completion % Success by Type



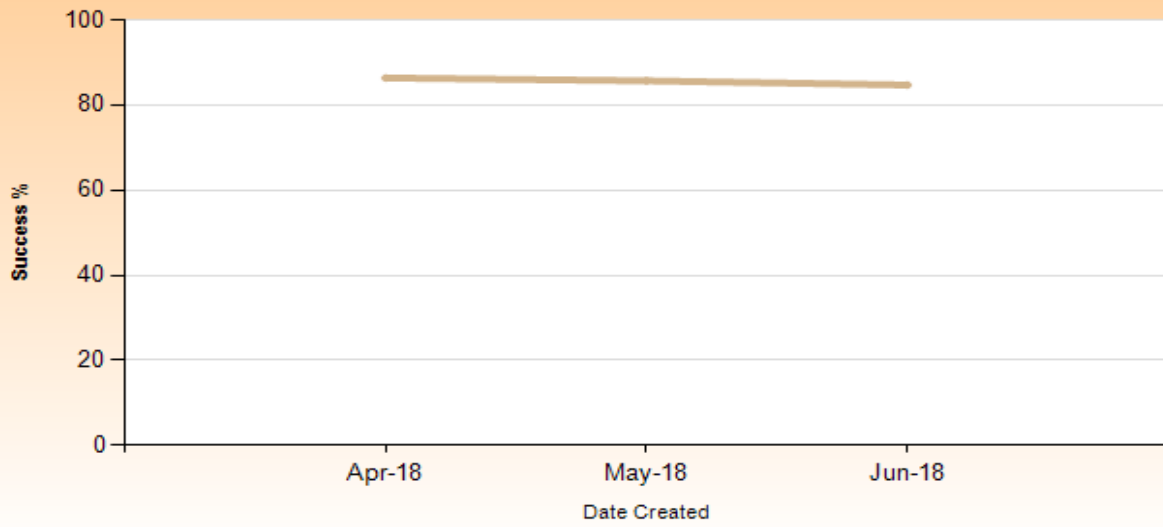
Number of Calls logged by Type



Volume of Calls Closed vs Calls Closed in Time



Completion Success per month



			Open		Closed		
Closed Calls are those calls logged during the time period that are now closed.	Open Calls are all the calls open for the ward and may have been logged at any time.	Number of Calls	Open Calls Over	Open Calls Under	Closed Calls Over	Closed Calls Under	Success Rate
Animal Control							
	Summary	54	2	5	6	41	87.23%
	Animal Charges	4				4	100.00%
	Dog / Cat Trap Required	1		1			NaN
	Dog Property Visit	29	1	2	5	21	80.77%
	Dog Straying - Current	9				9	100.00%
	Dog Straying - Historic	1			1		0.00%
	Dog/Animal Missing	2		1		1	100.00%
	Dogs Aggression - Current	3	1			2	100.00%
	Dogs Barking Nuisance	3		1		2	100.00%
	Livestock Trespassing - Current	2				2	100.00%
Building Inspection Service Requests							
	Summary	12		2	1	9	90.00%
	Building Inspection Service Requests	12		2	1	9	90.00%
Compliance Service Requests							
	Summary	20	1	1	2	16	88.89%
	Compliance - Unauthorised Activity	10		1		9	100.00%
	Illegal parking	10	1		2	7	77.78%
Consent Enquiries							
	Summary	165		8	16	141	89.81%
	Onsite Services	17		1	6	10	62.50%
	Planning Process	7		1	2	4	66.67%
	Property Information Request	33		1		32	100.00%
	Rural Rapid Number assignment & purchase of plates	4				4	100.00%
	Zoning and District Plan Enquiries	104		5	8	91	91.92%
DNU - Parks Reserves and Facilities							
	Summary	1	1				NaN
	Trimming of vegetation - Urban	1	1				NaN
Environmental Health Service Requests							
	Summary	33			2	31	93.94%
	Environmental Health Complaint	3			1	2	66.67%
	Noise Complaint - Environmental Health	4				4	100.00%
	Noise complaints straight to contractor	26			1	25	96.15%
Finance							
	Summary	37			4	33	89.19%
	Rates query	37			4	33	89.19%

Parks Reserves and Facilities	Summary	44	1	11	14	18	56.25%
	Parks & Reserves - Beach Issues	2		1	1		0.00%
	Parks & Reserves - Buildings	9	1	1	2	5	71.43%
	Parks & Reserves - Council owned land	7		3		4	100.00%
	Parks & Reserves - Non-urgent Public Toilet Issues	1				1	100.00%
	Parks & Reserves - Reserve Issues	22		6	10	6	37.50%
	Parks & Reserves - Urgent Public Toilet Issues	1				1	100.00%
	Parks & Reserves-Council owned buildings on reserv	2			1	1	50.00%
Refuse and Recycling Service Requests	Summary	3			1	2	66.67%
	Recycling Not Collected	2				2	100.00%
	Refuse & Recycling Enquiries	1			1		0.00%
Roading CRMs	Summary	67	2	11	14	40	74.07%
	Footpath Maintenance - Non_Urgent	1				1	100.00%
	New Vehicle Entrance Request	3		3			NaN
	Request 4 new street light path sign etc	9				9	100.00%
	Road Culvert Maintenance	11		5	1	5	83.33%
	Road Marking Sign & Barrier Maint Marker Posts	1				1	100.00%
	Road Safety Issue Enquiries	2				2	100.00%
	Roading Work Assessment Required - OnSite 5WD	14	1	2	5	6	54.55%
	Routine Roding Work Direct to Contractor 5WD Comp	9	1			8	100.00%
	Street Light Maintenance	3			3		0.00%
	Urgent - Footpath Maintenance	1				1	100.00%
	Urgent Roding Work 4Hr Response	3				3	100.00%
	Vegetation Maintenance	10		1	5	4	44.44%
Rubbish Service Requests	Summary	5	1			4	100.00%
	Abandoned Vehicle	2				2	100.00%
	Illegal Rubbish Dumping	3	1			2	100.00%
Traffic	Summary	1				1	100.00%
	Illegal parking	1				1	100.00%

Waters							
Summary	140		13	16	111	87.40%	
3 Waters Enquiry	16			6	10	62.50%	
3 Waters Safety Complaint - Non Urgent	1				1	100.00%	
3 Waters Safety Complaint - Urgent	3			3		0.00%	
Drinking water billing	23		2		21	100.00%	
Drinking Water Final Meter Read	34		7		27	100.00%	
Drinking Water Major Leak	1				1	100.00%	
Drinking Water minor leak	23			2	21	91.30%	
Drinking Water quality	1				1	100.00%	
Drinking Water Quantity/Pressure	4		1		3	100.00%	
Fix Water Toby	5				5	100.00%	
New Drinking Storm Waste water connections	3				3	100.00%	
No Drinking Water	1				1	100.00%	
Stormwater Blocked pipe	3			1	2	66.67%	
Stormwater Open Drains	3		1	1	1	50.00%	
Stormwater Property Flooding	8		1		7	100.00%	
Wastewater Odour	1		1			NaN	
Wastewater Overflow or Blocked Pipe	6			1	5	83.33%	
Wastewater Pump Alarm	2			1	1	50.00%	
Waters Pump Station jobs - only for internal use	2			1	1	50.00%	
Total	582	8	51	76	447	85.47%	

Open Meeting

To	Raglan Community Board
From	Ian Cathcart General Manager Service Delivery
Date	17 July 2018
Prepared by	Karen Bredesen PA to the General Manager Service Delivery
Chief Executive Approved	Y
Reference/Doc Set #	CDR1101, RCB2018
Report Title	Raglan Coastal Reserves Advisory Meeting Minutes – 14 May 2018 and 11 June 2018

1. EXECUTIVE SUMMARY

The minutes of the Raglan Coastal Reserves Advisory Committee meeting dated 14 May 2018 and 11 June 2018 are attached for the Board's information. The Raglan Community Board representative will confirm the minutes have been approved at the meeting.

2. RECOMMENDATION

THAT the report from the General Manager Service Delivery be received.

3. ATTACHMENTS

- Raglan Coastal Reserves Advisory Committee Minutes – 14 May 2018 and 11 June 2018

MINUTES

Raglan Coastal Reserves Advisory Committee Meeting

Raglan Town Hall
5.30pm, Monday, 14 May 2018

Present: Angeline Greensill (Joint Chair), Shayne Gold (Joint Chair), Sheryl Hart, Frank Turner, Dean Hishon, Bob MacLeod, Lisa Thomson, Anne Snowden and Duncan MacDougall (Council Representative)

Visitor: John Lawson and Charlie Young

In Attendance: Eric Hamilton presented the draft Wainui Reserve Management Plan to the Committee.

	Item	To Action
1	Apologies	
	<ul style="list-style-type: none"> Nil 	
2	Approve Previous Minutes	
	<ul style="list-style-type: none"> As there were copies of the previous minutes from 12 February 2018 Anne read out the appropriate minutes. Minutes from 9 April meeting will be read out at next meeting on the 12th June 2018. 	
3	Matters Arising from Previous Minutes	
	<ul style="list-style-type: none"> Nil 	
4	Events/Calendar	
	<ul style="list-style-type: none"> Nil 	
5	General Business	
	<ul style="list-style-type: none"> Raglan Coastal Reserves Management Plan Presentation <ul style="list-style-type: none"> Presentation attached. Tainui hapu needs to be part of the advisory on this management plan, the Kite Surfers, Raglan Naturally, Mountain Bike Club, Horse groups, Whaingaroa Harbour Care, Karioi Maunga project, Whaingaroa Beach Care group. Reserves to be included are Wainui, Papahua and Manu Bay. Whale Bay is detailed Neighbourhood Reserve Management Plan will not be included in the Coastal Reserves Management Plan. Important issues to consider include farming, revegetation, conservation, commercial activities, coastal erosion, conflict between recreational users, infrastructure on the Reserve ie increasing car parks vs increased use and lifeguarding hours, security, signage, health and safety. The process is slow and could take upwards of 12 months. 	
	<ul style="list-style-type: none"> Brief to Committee on signage project for Raglan Coastal Reserves 	Duncan

	Item	To Action
	<ul style="list-style-type: none"> - Staff are not happy with the designs that were done. - The project is about finding and providing information about a reserve to visitors. - Designs will be provided to Committee for comment once finalised. - Papahua, Manu Bay, Kaitoke walkway, Wainui Reserve. - Papanui Point is not included in this year's signage. - The East Coast signage is what the committee was looking to see here. 	
	<ul style="list-style-type: none"> • Tourism Infrastructure Fund (TIF) <ul style="list-style-type: none"> - Council has secured \$800,000 to upgrade Raglan's infrastructure that support tourism. - The projects included replacement of toilets at Joyce Petchell Park, Riria Kereopa Drive to be shifted, dismantle Cliff Street and two new composting bins at the bottom of Ngarunui Beach access at Surf tower. Reseal and re-channel Joyce Petchell Park. 	
	<ul style="list-style-type: none"> • Meeting frequency <ul style="list-style-type: none"> - RCRC will continue to meet on the 2nd Monday of each month and meetings will be short and to the point during the winter months to keep on top of community needs. 	
	<ul style="list-style-type: none"> • Capital Works <ul style="list-style-type: none"> - Bridge funding for Wainui Bush Park available. Once project is ready for tender the Committee will be informed, including timeframes for work. 	
	<ul style="list-style-type: none"> • Papahua Issues <ul style="list-style-type: none"> - Realignment of parking at boat ramp including the creation of a disabled car park. The group that meet there made these recommendations so a plan needs to be submitted to the Council as a verbal discussion does not get the job done. Sheryl and Shayne will make a google map and look at what would work including disabled parking. - Mowing next to the edge of the beach 50 south of the boatramp is being mowed and it is no longer a deterrent for walking there and does not help erosion. 	
	<ul style="list-style-type: none"> • Gates Closures <ul style="list-style-type: none"> - The gates are still NOT being closed. This has been going on for 10 years. Motion that "The gates at Wainui and Te Kopua are closed during daylight saving hours at 9.30pm and winter 7.00pm and opened at 7.00am all year and signage provided to make this clear at the entrance to all Reserves" <i>Angeline/Shayne</i> 	

MINUTES**Raglan Coastal Reserves Advisory Committee Meeting**

Raglan Town Hall
5.30pm, Monday, 11 June 2018

Present: Shayne Gold, Sheryl Hart, Frank Turner, Lisa Thomson, Anne Snowden, Angeline Greensill, Dean Hishon, John Lawson and Duncan MacDougall (Council Representative)

Visitor: Charlie Young

	Item	To Action
1.	Apologies - Nil	
2.	Approve Previous Minutes – Minutes of the 14 May 2018 meeting read and confirmed.	
3.	Matters Arising from Previous Minutes	
	<ul style="list-style-type: none"> ▪ <u>Signage</u> The signs were not appropriate for what the Committee want as they are not clear. Layton Davies to do the work now. Hopefully will be done by summer. 	
	<ul style="list-style-type: none"> ▪ <u>Gates</u> Signs have been made by the Council with open/closing times. Noel is in charge of the open and shut process with the job being unpaid at this stage. 	
	<ul style="list-style-type: none"> ▪ <u>Papahua</u> Duncan and Sheryl walked the area last week - a disabled car park is being put in and the lawn mowing people have been contacted about the mowing. 	
	<ul style="list-style-type: none"> ▪ Friends of Wainui area and half the reserve are not being mowed well. Keep an eye on and see what is happening in these areas. 	
4.	Events	
	<ul style="list-style-type: none"> ▪ <u>7-10 August</u> Academy competition where the students run the event. Four days are taken but only two days used. 	
	<ul style="list-style-type: none"> ▪ <u>Mini BMX bikes at the skatepark on 23 June 2018</u> It is weather dependent. Small bikes are brought over and people who want to use them can. There is no selling involved. Frank/Shayne 	

	Item	To Action
5.	General Business	
	<ul style="list-style-type: none"> <li data-bbox="298 226 1281 590"> <p>▪ <u>Foot Bridge Completion</u> John talked to what the possibilities are of looking at checking better on how long things will take and what diversions could take place at this stage. Duncan replied that on assessment the bridge only required a couple of planks but when taken apart they found more needed to be done. Contractors did not secure the area and have been contacted about this. Funding has been found to commit to completing the bridge after the Field Days. Normally in situations like this there is no contingency fund if it goes over budget. In the future please make sure alternative routes are sign posted.</p> <li data-bbox="298 632 1281 695"> <p>▪ Duncan gave an overview of ongoing projects for the future which will streamline information shared from Council to our community.</p> <li data-bbox="298 737 1281 1136"> <p>▪ <u>Coastal Reserve Management Plan</u> Discussion on whether Papahua will be included in the plan under the Reserves Act. Currently being drafted and before it goes out for initial consultation it has to be approved by Council. Report going to Council July/August. Manu Bay, Wainui Reserve, Papahua has a joint management agreement in 1918, a gift with tuku (conditions) land this decision a culmination of eight years engagement with Council from the tribe to the Council. The current Camp Board represents tribe, Council and community. The Raglan Councillor and President of the Community Board are on the camp committee. Plan will be out by July and sent to everybody. First draft is sent out to be commented on.</p> <li data-bbox="298 1178 1281 1430"> <p>▪ <u>Kevin Spring - 3 and 7 anti -drink drive commercial in Raglan</u> Filmed in Wainui Reserve on the farm and 2 jet skis coming out of the boat ramp. Cars parked at Papanui Point to go ahead later in the week. Event application has been sent out during the week from WDC. Dean added that it would be great to see it first before it goes out to the public. It would be good to make sure this does not bring Raglan into a bad light.</p> <p>Angeline talked to the fact of when iconic places are being used as back drops for ads something is given back to the local community. Thoughts for the future and thanked Kevin for coming to talk to us.</p> <li data-bbox="298 1619 1281 1724"> <p>▪ The delegated authority for the Committee is updated by Council on a routine basis. Duncan has supplied Committee with current delegated authorities.</p> <li data-bbox="298 1766 1281 1913"> <p>▪ <u>Details of new toilets</u> Are underway still. Another also to be put in Joyce Petchell Park which will be a four pan toilet and double the number of toilets at the bottom of the surf track walk way.</p> 	

	Item	To Action
	<ul style="list-style-type: none"> ▪ Duncan was unable to find anything about the proposal for tree planting that John was asking about. If it's within the reserve there will be a plan which Sheryl would like to see, species specific please. Duncan shared that this is an operational matter which the Advisory has no action needed. ▪ Walkway construction goes over Maori land and discussion is needed, this is ongoing. ▪ Pump track has several holes which need to be filled and sealed out further. Lisa to keep onto this. ▪ Erosion at Manu Bay with the Council thoughts of 'nature will take its course' Sheryl sees Papahua and Manu Bay areas of erosion could be easily fixed with planting. ▪ <u>Bollards at Manu Bay</u> Sheryl mentioned that the Advisory was never told of the bollards being put into place around the picnic tables which are placed outside the toilets. Duncan to check with Noel the reasoning for this which could be quite valid. Sheryl keen for these things to be run passed the Advisory so that we know and can share with the community. ▪ Dean thought that the bollards were possibly put there because when it gets muddy it is difficult to mow. Car parks have been lost in this area. Duncan to discuss with Noel as to why the bollards are there. ▪ Unnoticed memorials are turning up ie seats (Frank says there are about 6 seats put in place with Noel's permission). The policy is not being adhered to at this stage. If this continues as it is at the moment these will need to be removed, either by the families concerned or the Council if this does not happen. All seats being donated need to come through Council to get approval. ▪ Stones at Manu Bay on the toilet side is the finished product but looking at something else to tidy this up. ▪ Event applications going forward will be a month's notice, supported by the Committee as discussion often needs to be had by the Board, especially for a new activity. ▪ When advertising using our area, a policy should be noted. 	<p>Duncan</p> <p>Lisa</p> <p>Lisa</p> <p>Duncan</p> <p>Duncan</p>
	Meeting Closed at 7.05 pm.	

Open Meeting

To	Raglan Community Board
From	Bob MacLeod Chair, Raglan Community Board
Date	27 July 2018
Prepared by	Rose Gray Council Support Manager
Chief Executive Approved	Y
Reference #	GOV0507
Report Title	Chairperson's Report

I. EXECUTIVE SUMMARY

I once again need to acknowledge our community, service groups, volunteers, the focus groups of Raglan Naturally that are working diligently through our community and giving us positive feedback.

- I.1 Onsite Meetings** – Camp flooding and ponding on the Reserve.
- I.2 Informal Meetings** - Koning Family Trust, Wintec, Community Patrol, and WRAP, Combined Community Board meeting.
- I.3 Council delegated role** – Raglan Holiday Park Board: strategic review, Raglan Coastal Reserves Advisory Committee, apology.
- I.4 Council Committee** – attended
 - I.4.1** Infrastructure Committee, Draft Regional Transport Development Plan, adoption of the Regional Infrastructure Technical Specifications.
 - I.4.2** Strategy & Finance Committee, Adoption of the Long Term Plan 2018-2028, Update District Plan Review, Approval of proposed Waikato District Plan (phase one) for notification and very pleasing the adoption of a Master Planning strategy including Town Development.
- I.5 Community engagement** – RCB Transport Workshop, Raglan House AGM, Boost our Town workshop, Raglan Club AGM, Chamber AGM, and participated in my first community patrol.
- I.6 Current Consultation-** Representation Review, due 1st August and the Proposed Gambling Venues Policy 2018, due 13th August.

2. RECOMMENDATION

THAT the report from the Chair, Raglan Community Board be received.

3. ATTACHMENTS

LTP Submission

Your ref
710

If calling, please ask for
Melissa Russo

19 July 2018

Bob Macleod
On behalf of: Raglan Community Board

New Zealand

Dear Sir/Madam

COUNCIL DECISION ON YOUR SUBMISSION TO THE LONG TERM PLAN

Waikato District Council would like to thank you for your submission on the Long Term Plan 2018-28 that was publicly notified on 14 March 2018 and adopted by Council on 27 June 2018. We received many high quality submissions that highlighted specific issues and assisted in the final development of the plan.

A total of 733 submissions were received from a variety of organisations and members of the public.

The Council heard submissions at the Council Chambers in Ngaruawahia on 16th and 17th May 2018. A total of 48 submitters were heard.

The Council met again on 18 June 2018 to consider all submissions, and recommended a number of changes to the Long Term Plan 2018-28 as a result.

The purpose of this letter is to inform you of the decisions made on the matters you raised in your submission. These decisions are on the following page.

A copy of the Council decisions report, which provides more details on all submissions received, and the final adopted version of the Long Term Plan 2018-28 will be available for viewing on our website www.waikatodistrict.govt.nz and from our Council offices and libraries in Ngaruawahia, Huntly, Raglan, Tuakau and Te Kauwhata from 27 July 2018.

If you have any questions please contact Melissa Russo on 0800 492 452 or email consult@waidc.govt.nz. Once again, we would like to thank you for taking the time to make your views known.

Yours sincerely



Melissa Russo
Corporate Planner

Three Water's Management

As part of the consultation process Council presented three options for consideration. Four hundred and ninety submissions in total were received on the Three Waters Management option. Of those, 69 supported option one, 47 supported option two, 65 supported option three and 309 supported option four, council's preferred option.

Council resolved to continue with their preferred option of a Council appointed waters governance board to provide three waters management.

Uniform Annual General Charge

As part of the consultation process Council presented three options for consideration. Four hundred and ninety four submissions in total were received on the Uniform Annual General Charge. Of those, 110 supported option one (\$482.85), 292 supported Council's preferred option, option two (\$351.96) and 92 supported option three (\$286.50).

Council resolved to adopt their preferred option (option 2) for the Uniform Annual General Charge to be set at \$351.96.

Huntly Memorial Hall

Council have consulted with the Huntly ward on whether or not the community want, and would use the Hall. Once the outcome of this is known, we will work closely with the Huntly Community Board to ascertain the next steps in regards to the Hall.

Decision regarding your submission

Decision for category: Comments

We have noted your desire for Raglan to be considered for a master plan. Council will consider this through a master plan programme for some of its towns and villages once funding for such an exercise is committed through the LTP.

With Raglan being a major visitor destination within our district we have always considered its importance to the sub-regional economy in regional planning initiatives. We will continue advocating for the interest of Raglan in such forums as well as raising issues that are pertinent to the sustainable and affordable growth of Raglan. Council awaits with interest the recommendations from the Raglan Visitor Infrastructure Study.

We absolutely agree that engagement and consultation is the key for the District Plan Review. We have been through an extensive engagement process over the past 18 months and once the District Plan is notified in July this year there will be an opportunity for members of the public to make a formal submission. Council has to balance conflicting priorities when it comes to growth we cannot always satisfy everyone. However, we urge you to make a submission on the Proposed District Plan when it is notified if you feel strongly about something. We will be allowing 60 working days (more than the statutory requirement) for the public to make a submission as we acknowledge that this is a very important stage of the process.

Any further growth planning for Raglan will need to consider the limitations of the existing Wainui Road Bridge if there is to be any further growth in the town.

The establishment of an RSA section of the cemetery has been explored by Council staff. The RSA are willing to assist but would like to see consultation with existing returned servicemen to establish if there is a need.

The Housing Infrastructure Fund (HIF) which Council applied for was specifically to support a major housing development (for 1600 houses) in Te Kauwhata. Government has announced they will support our

application. However your point has been noted.

This would be expected to offset rates increases should the regional fuel tax be implemented in future years.

There is strict criteria around when agenda items can be excluded from the public. Often due the commercial sensitivity of economic development these items fit this criteria.

In regards to general economic development in Raglan, council often work with developers to ensure their intention aligns with Raglan Naturally. Council hosts monthly free business service to assist business owners with their economic growth aspirations. When Raglan Naturally is updated we will actively promote the town in alignment with these aspirations. Raglan is openly promoted through both Council and Hamilton & Waikato Tourism initiatives.

The Long Term Plan includes an increase in resource to support the increasing demand for economic development activity.

Council supported the funding budgeted for the Pill Boxes to be re-directed towards the maintenance of existing community facilities.

The airstrip is grass and the fees are to manage costs such as mowing, insurances etc.

Should any significant decisions regarding halls or community facilities become necessary, Council will certainly engage with the Raglan Community Board.

Open Meeting

To	Raglan Community Board
From	Cr Lisa Thomson Raglan Ward Councillor
Date	3 August 2018
Chief Executive Approved	Y
DWS Document Set #	GOV0507
Report Title	Councillor's Report

I. EXECUTIVE SUMMARY

Kia ora koutou,

The Community Board has embarked on discussions with our community on the future of parking in our little town, which include parking at the wharf, Ngarunui Beach, Stewart Street, Cliff Street, Joyce Petchell and Papahua parking upgrade, and the possibility of boat ramp charges, timed parking at the wharf and even ticket parking in places.

We have all experienced our parking pressures - moving forward what will that look like in the coming years? There has been some excellent discussion and suggestions on how we can solve some of the more challenging areas, for example the wharf area, a little shuttle bus service with a specific predetermined route - perhaps there is an entrepreneurial soul in our community who would take this up? It has certainly been suggested before, but as yet on one has seen it as an opportunity. What are some other ideas around parking and connectivity?

On that note, Bob MacLeod and I met with Fraser Nicholls, Maintenance Operations Manager, Waikato District Alliance at the wharf boardwalk to discuss the work being undertaken to remedy what is happening. A consultant has been engaged to assist with design and specifications for the boardwalk/seawall replacement, which should be completed in 3 weeks this will give a much better idea of what will be built and the timeframe for completion.

Transport across our country is a hot topic, at our Community Board workshop in July we had a presentation from Andrew Wilson, Waikato Regional Council, on transport challenges in our region, the most liveable communities are those that prioritise walking and cycling, the least liveable are those that are vehicle focused - time for more of us to get out on bikes or put our walking shoes on? I was really surprised when Andrew shared that there are more cars in NZ than there are drivers!

District Plan Consultation

The Proposed District Plan 2018 (Stage 1) is out for consultation until Tuesday 9th October, you can view it online or alternatively there are a number of copies available at our Raglan office on Bow Street. A District Plan is a document which sets out the guidance and rules on how you can use and develop your land. Every development project needs to be assessed under the Waikato District Plan to determine if resource consent is required, it is very important to have your say.

LGNZ Housing 2030 Housing Symposium

At the end of June I attended the LGNZ Housing 2030 Symposium in Wellington as the Community Board representative; 'housing is a significant issue for all New Zealanders. We need to get housing Right for the sake of our communities' social and economic futures. Unaffordable housing is having a negative impact on local economies, discretionary household expenditure and social well-being.' We are feeling that in our own community here in Raglan, regularly we see posts from families or individuals looking for accommodation.

WRAP will be sending out a householder survey this month to all homes in the census area of Raglan, please encourage all your networks to participate, even if they don't feel they are impacted on by housing issues.

LGNZ Te Maruata Hui

I was really lucky to have the opportunity to attend LGNZ national hui for Maori elected members and staff on councils, at Tuaiwi Marae in Kaiapo in July, we had presentations on:

- 'Treasury: The Living Standards Framework' - Fiona Ross
- 'Creative NZ: Maori Strategic Partnerships' - Paula Cuff
- 'Te Maruata Chairs Report' - Bonita Bingham
- 'Te Ao Maori' - Malcolm Alexander
- 'Mobilising iwi/Maori for LG Elections 2019' - Bayden Barber
- Panel discussion 'Maintaining mana in the face of racism'

Meetings:

- Council meeting.
- Council workshops.
- Raglan Chamber of Commerce breakfast - parking discussion.
- Papahua camp board meeting.
- WRAP meeting.
- Raglan Naturally committee meeting.



Feedback Raglan Chamber of Commerce Breakfast – 19 July 2018

- Bow Street across from the Raglan Club entrance where proposal to close and landscape – turn into car parks instead.
- Angle parking the other way to reverse into parks for safety.
- Agree with angle parking but not to cutting off access to Bow Street.
- Closing off turns on Bow Street would cause a long drive around Cliff Street.
- Closing off turns on Bow Street not a good plan.
- Closing off turns on Bow Street – find another option.
- Closing off turns on Bow Street – not feasible idea this would encourage further congestion at Bow Street and Wi Neera Street.
- Closing off turns on Bow Street – great idea as it would improve traffic flow and give extra parking. People have the option of Bankart Street for a quick way if not needing to use CBD.
- Need loading zones on Wallis and Wainui.
- Need more 120 parking to shop, eat etc.
- Where do workers park in the CBD.
- Need signage for longer term parking on James Street/Bowling Club and Papahua areas.
- Council could lease the land on Wi Neera Street and use for parking.
- Utilise the club carpark somehow.
- Put an underground & 1 level above ground carpark on corner of Bankart & Bow St
- Build underground carparks in CBD as old buildings become redeveloped to meet earthquake standards, will require 3 floors to justify expense for example 12m – 14m in height.
- Underground parking incentive for developers.
- Need bike racks provided to encourage people to bike need safe bike lanes.

- Curb and channel 4 – 12 Wallis Street.
- Loading zone outside 6 Wallis Street.
- Cliff Street one way all the way through, time restricted parking and no freedom camping.
- Cliff Street – will these be unlimited parking?
- Cliff Street one way – good idea.
- Cliff Street one way – I think that there should be some parking closer to town but leave some of this without parking and leave some for picnics, walking etc.
- Show walkways and cycleways, board walks etc, help flow of traffic.
- Cycle ways for safety of cyclists.
- Leave boardwalk parking as is. Unlimited and available to boat and car parking. Shuttle bus service & develop parking at trial area.
- Shuttle bus service in summer.
- Make out of town boaties pay for ramps and parking.
- Levy out of town boaties to use the boat ramps, put money back into upkeep of ramps.
- Restricted parking times at the wharf 9am – 5pm.
- Reclaim the area to the right of the boat ramp at the wharf.
- Are there plans for boat parking opposite Puriri Park on John Street?
- Invest in a marina.
- Fix Manu Bay before undertaking work at the wharf.
- Businesses need to work with the fishing club to help get Manu Bay fixed; this will take boaties back to Manu Bay.
- For all areas on the maps, please record the fact that we want a discussion around the right of Raglan residents to park at no cost whilst going about their everyday business!!! I.e. shopping, dropping off children etc..
- Whale Bay's angle parking changed to parallel so road doesn't close down to one lane when congested.
- Build footpaths from Whale Bay to Manu Bay to park overload at Manu Bay when Whale Bay Parks become over loaded.

Email feedback:

- I have noticed that a lot of town parking is taken up by CBD workers perhaps encourage them to park further away, or bike!
- Stewart St is the obvious next extension. The street is so wide it will be easy to put in angled parking.
- Ngaranui beach carpark lost lots of parks when it was repainted last.
- Should avoid sealing more land at Papahua and keep it grass!
- Workers need to come along NOW and re level soil plus re sow grass in preparation for the spring. Where there is a depression, water sits and grass won't grow = puddles/ mud.
- Then there is pressure to seal area but grass is hardy if above is maintained.
- It would be easy to get more parking on Wallis st.
- There has been some mention of angled parking on Wi Neera st.
- This is a no go as it impedes access for emergency vehicles.
- If the Chamber wants to think BIG ! investigate the means to purchase #2 and #4 Wi Neera st as parking. It will hold 100 plus cars!

- Paid parking in those lots would help for the cost
- Another idea...The Raglan Club offers day parking for workers at minimal cost for members but not well advertised.

2. RECOMMENDATION

THAT the report from Cr Thomson be received.