

Agenda for a meeting of the Huntly Community Board to be held in the Riverside Room, Civic Centre, Main Street, Huntly on **TUESDAY 19 JUNE 2018** commencing at **6.00pm**.

Note: A public forum will be held at 5.45pm prior to the commencement of the meeting.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

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GJ Ion

CHIEF EXECUTIVE

Open Meeting

To	Huntly Community Board
From	Gavin Ion Chief Executive
Date	16 May 2018
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference/Doc Set #	GOV1318
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of the Huntly Community Board meeting held on Tuesday 15 May 2018.

2. RECOMMENDATION

THAT the minutes of the meeting of the Huntly Community Board held on Tuesday 15 May 2018 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

HCB minutes 15 May 2018

MINUTES of a meeting of the Huntly Community Board held in the Riverside Room, Civic Centre, Main Street, Huntly on **TUESDAY 15 MAY 2018** commencing at **6.00pm**.

Present:

Ms K Langlands (Chairperson)
Cr S Lynch
Cr F McNally
Ms K Bredenbeck [from 6.52pm]
Mr R Farrar
Mrs D Lamb
Mr C Rees

Attending:

His Worship the Mayor, Mr AM Sanson
Cr J Sedgwick
Mr T Whittaker (General Manager Strategy & Support)
Mrs LM Wainwright (Committee Secretary)
Mr K Pavlovich (Acting Waters Manager)
Ms P Cronin (Waste Minimisation Officer)
Ms V Jenkins (HR Manager)
Mr J Scott (Youth Representative)
Ms P Comins (Youth Representative)
Ms A Potts (Huntly Gymnastics Club Inc.)
Ms A Leef (North Waikato Transport Trust)
Members of the public

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Ms Langlands/Cr Lynch)

THAT an apology for lateness be received from Ms Bredenbeck.

CARRIED on the voices

HCBI805/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms Langlands/Mrs Lamb)

THAT the agenda for a meeting of the Huntly Community Board held on Tuesday 15 May 2018 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received;

AND FURTHER THAT the Board resolves that the following item be withdrawn from the agenda:

- Item No. 5.1 NZ Police Update,

AND FURTHER THAT the youth representatives be given full speaking rights for the duration of the meeting.

CARRIED on the voices

HCBI805/02

DISCLOSURES OF INTEREST

Mr Farrar advised members of the Board that he would declare a non financial conflict of interest in item 5.4 [*Application for Funding – North Waikato Transport Trust – Waka Tautoko*].

CONFIRMATION OF MINUTES

Resolved: (Ms Langlands/Mr Rees)

THAT the minutes of a meeting of the Huntly Community Board held on Tuesday 20 March 2018 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

HCBI805/03

REPORTS

NZ Police Update

Agenda Item 5.1

This item was withdrawn from the agenda.

Discretionary Fund Report to 30 April 2018

Agenda Item 5.2

The report was received [*HCBI805/02 refers*] and discussion was held.

Application for Funding – Huntly Gymnastics Club Inc.
Agenda Item 5.3

The report was received [*HCB1805/02 refers*] and discussion was held.

Ms Potts gave a verbal presentation and answered questions of the Board.

Resolved: (Cr Lynch/Mr Rees)

THAT an allocation of \$5,000.00 is made to the Huntly Gymnastic Club Inc. towards the cost of upgrading the internal sprung floor.

CARRIED on the voices

HCBI805/04

Application for Funding – North Waikato Transport Trust – Waka Tautoko
Agenda Item 5.4

The report was received [*HCB1805/02 refers*] and discussion was held.

Ms Leef gave a verbal presentation and answered questions of the Board.

Mr Farrar declared a non financial conflict of interest and did not speak to, or vote on this item.

Resolved: (Crs McNally/Lynch)

THAT an allocation of \$850.31 is made to the North Waikato Transport Trust – Waka Tautoko towards the cost of purchasing volunteer uniforms.

CARRIED on the voices

HCBI805/05

Consultation on Proposed Waste Management and Minimisation Plan 2018-2024
Agenda Item 5.5

The report was received [*HCB1805/02 refers*] and discussion was held.

The Acting Waters Manager gave a powerpoint presentation and answered questions of the Board.

Huntly Community Plan Update
Agenda Item 5.6

The report was received [*HCB1805/02 refers*] and discussion was held.

Huntly Works & Issues Report: Status of Items May 2018

Agenda Item 5.7

The report was received [*HCB1805/02 refers*] and discussion was held.

Year to Date Service Request Report

Agenda Item 5.8

The report was received [*HCB1805/02 refers*] and discussion was held.

Long Term Plan Update

Agenda Item 5.9

The report was received [*HCB1805/02 refers*] and discussion was held.

Ms Bredenbeck entered the meeting at 6.52pm during discussion on the above item.

Public Forum

Agenda Item 5.10

The following items were discussed at the public forum:

- reverse graffiti project,
- drinking water in Huntly – what is in it?
- more Maori input into the Huntly Community Plan, and
- 2019 elections.

Chairperson's Report

Agenda Item 5.11

The report was received [*HCB1805/02 refers*] and discussion was held.

Councillors' and Community Board Members' Report

Agenda Item 5.12

The following items were discussed:

- Kimihia Home,
- Huntly Museum meeting on 22 May 2018 – business plan,
- congratulations to the Waikato District Council staff re: work output at a very busy time,
- thank you to Tony Whittaker for his attendance at the Huntly Community Board meetings as the staff representative,
- better promotion of ANZAC Day in the Huntly township next year, and
- representation review update.

There being no further business the meeting was declared closed at 7.17pm.

Minutes approved and confirmed this day of 2018.

K Langlands
CHAIRPERSON

Open Meeting

To	Huntly Community Board
From	Gavin Ion Chief Executive
Date	8 June 2018
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0514
Report Title	NZ Police Update

1. EXECUTIVE SUMMARY

To advise members that a representative from the New Zealand Police will be in attendance at the Community Board meeting.

2. RECOMMENDATION

THAT the report from the Chief Executive be received.

Open Meeting

To	Huntly Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	28 May 2018
Prepared by	Shannon Kelly Youth Engagement Advisor
Chief Executive Approved	Y
Reference #	GOV0505 / 1972655
Report Title	Youth Engagement Update June 2018

I. EXECUTIVE SUMMARY

The purpose of this report is to update the Huntly Community Board (“the Board”) on youth engagement in Huntly.

2. REPORT

Council is currently reviewing its approach to youth development with the intention to focus on empowering and upskilling young people whilst continuing to engage with them.

Council is developing a Youth Strategy which will reflect this approach. Once a draft has been workshopped with Council it will be made available for wider feedback.

The current contract for Council’s Youth Engagement Advisor position expires on 30 June 2018. The position will be reviewed in light of Council’s joint focus on youth engagement and youth economic empowerment. A verbal update will be provided to the Board on how the existing role Youth Engagement Advisor role will transition should there be anything further to report at the meeting.

The Board can be proud of its efforts to date in supporting and advocating for empowering young people in local democracy and civil participation in Huntly.

Special thanks to Katrina Langland and Councillor Shelley Lynch for supporting Logan Cotter, Phoebe Comins and Jack Scott in their journeys of youth representation, governance, and leadership.

Council looks forward to continuing to work with the Board in advancing initiatives already underway as part of a renewed focus on youth engagement and youth empowerment.

3. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received.

4. ATTACHMENTS

NIL

Open Meeting

To	Huntly Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	07 June 2018
Prepared by	Julienne Calambuhay Management Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0505 / 1974037
Report Title	Discretionary Fund Report to 07 June 2018

I. EXECUTIVE SUMMARY

This report is to update the Huntly Community Board on the Discretionary Fund Report to 07 June 2018.

The amount of \$442.61 is currently committed to the cost of hosting Business Breakfast meetings in February and March 2018 (Resolution HCB 1802/04).

If these funds are no longer required to be committed for Business Breakfast meetings, the Board needs to resolve to return the funds to the discretionary fund.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received;

AND THAT the Huntly Community Board resolves to return the amount of \$442.61 currently committed to the cost of hosting Business Breakfast meetings to the discretionary fund.

3. ATTACHMENTS

Discretionary Fund Report to 07 June 2018

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HUNTLY COMMUNITY BOARD DISCRETIONARY FUND 2017/2018

	GL	GL 1.204.1704
2017/18 Annual Plan		24,026.00
Carry forward from 2016/17		26,842.38
Total Funding		50,868.38
Expenditure	Resolution No.	
1/07/2017 R Thurston - for vehicle running costs in removing graffiti - July 2017	HCB1706/05	400.00
7/07/2017 Haven Signs Huntly - PVC stencils for footpath signage	HCB1606/03/1	150.00
1/08/2017 R Thurston - for vehicle running costs in removing graffiti - August 2017	HCB1706/05	400.00
1/09/2017 R Thurston - for vehicle running costs in removing graffiti - September 2017	HCB1706/05	400.00
1/10/2017 R Thurston - for vehicle running costs in removing graffiti - October 2017	HCB1706/05	400.00
2/10/2017 Dynamic Media - Development of Huntly community plan	HCB1705/08	9,167.00
1/11/2017 R Thurston - for vehicle running costs in removing graffiti - November 2017	HCB1706/05	400.00
27/11/2017 Huntly Community Angels - "Christmas in the Park" event	HCB1711/05	3,000.00
10/11/2017 Haven Signs Huntly - stencils for footpath marking	HCB1606/03/1	240.00
1/12/2017 R Thurston - for vehicle running costs in removing graffiti - December 2017	HCB1706/05	400.00
6/12/2017 Lakeside Christian Life Centre - Community Christmas Carols event	HCB1711/06	2,000.00
11/01/2018 R Thurston - for vehicle running costs in removing graffiti - January 2018	HCB1706/05	400.00
31/01/2018 Keith Mahon Painters - Paint for Art project - placemaking project	HCB1606/03/1	748.94
1/02/2018 R Thurston - for vehicle running costs in removing graffiti - February 2018	HCB1706/05	400.00
26/02/2018 Keith Mahon Painters Ltd - application of graffiti guard to seat in Garden Place	HCB 1802/04	210.00
12/03/2018 R Thurston - for vehicle running costs in removing graffiti - March 2018	HCB1706/05	400.00
23/03/2018 MH Feasey - painting of the seat in Garden Place , Huntly	HCB 1803/04	171.96
28/03/2018 Cost of hosting Business Breakfast meeting - 23/02, 01/03 and 02/03 2018	HCB 1802/04	857.39
1/04/2018 R Thurston - for vehicle running costs in removing graffiti - April 2018	HCB1706/05	400.00
1/05/2018 R Thurston - for vehicle running costs in removing graffiti - May 2018	HCB1706/05	400.00
Total Expenditure		20,945.29
Net Funding Remaining (Excluding commitments)		29,923.09
Commitments		
21/06/2016 Commitment for placemaking projects (HCB1606/03/1)	15,000.00	
Less: Expenses	2,874.61	12,125.39
21/02/2017 Huntly Christmas related activities (HCB1702/04) - recurring		3,800.00
20/06/2017 Robin Thurston - for vehicle running costs in removing graffiti (HCB1706/05)	4,800.00	
Less: Expenses	4,400.00	400.00
20/02/2018 Cost of hosting Business Breakfast meeting - 23/02, 01/03 and 02/03 2018 (HCB 1802/04)	1,300.00	
Less: Expenses	857.39	442.61
15/05/2018 Huntly Gymnastic Club Inc - upgrading of the internal sprung floor (HCB1805/04)		5,000.00
15/05/2018 North Waikato Transport Trust - Waka Tautoko - volunteer uniforms (HCB1805/05)		850.31
Total Commitments		22,618.31
Net Funding Remaining (Including commitments) as of 07 June 2018		7,304.78

Open Meeting

To	Huntly Community Board
From	Ian Cathcart General Manager Service Delivery
Date	08 June 2018
Prepared by	Donna Rawlings Projects Team Leader
Chief Executive Approved	Y
Reference #	GOV0505 / 1974310
Report Title	Huntly Memorial Hall consultation update and next steps

1. EXECUTIVE SUMMARY

This report has been prepared to advise of the outcome of the Huntly Memorial Hall (“the Hall”) consultation and to seek endorsement from the Huntly Community Board (“the Board”) of the outcome. The report also updates the Board on the next steps of the project and seeks its support on the proposed approach.

On the assumption the Board agrees the recommendations below a copy of this report has been placed on the Infrastructure Committee agenda for formal agreement of the Board’s position and resolution.

2. RECOMMENDATION

THAT the report from the **General Manager Service Delivery** be received;

AND THAT the **Huntly Community Board** endorses the outcome of the consultation, being - **74%** of the community support the refurbishment of the **Huntly Memorial Hall**;

AND FURTHER THAT the **Huntly Community Board** supports the approach to the project as outlined in 4.1 below.

3. BACKGROUND AND DISCUSSION

Early 2018 Council staff worked with Board representatives and Huntly Ward Councillors to develop consultation material around the Hall. This material was set at a broad level to determine the level of community support for a Council owned facility in Huntly, and in particular, whether the community supported the refurbishment of the Hall.

The material (attached at Appendix 1) included comment that a local community group (“the local community group”) was interested in helping refurbish the Hall to an acceptable standard for it to be used. This, alongside a staged refurbishment, is hoped to minimise any potential targeted rated increase to Huntly ratepayers.

Although the timeframes overlapped with consultation for the 2018-2028 Long Term Plan the directive was given by the Board and Huntly Ward Councillors to open this consultation in April 2018.

Council sent out 2,365 feedback forms to ratepayers within the Huntly Community Facilities catchment. Feedback forms were also made available through the Council website, the Huntly Library and the Huntly Residents & Ratepayers Association.

Consultation closed on Friday, 11 May. Council received 251 responses with the majority of respondents indicating that they want a community facility in Huntly and support the refurbishment of the Huntly Memorial Hall.

That is:

- 180 (74%) indicated that they want, and would use, a Council owned facility in Huntly;
- 179 (74%) supported the refurbishment of the Huntly Memorial Hall.

Through the Long Term Plan consultation process 165 people also informally fed-back that the Hall was to be brought up to a standard for public use and to be re-opened for the community to use.

On cross referencing the respondents through the Long Term Plan process with those through the formal consultation process, only 25 submissions came from people submitting through both processes.

This would indicate a total of 319 people supporting the refurbishment (and re-opening) of the Hall.

Through the Long Term Plan submission process Council received two verbal submissions from Mr Des Maskell and Mr Tony Perkins. They both supported the refurbishment of the Hall and indicated an interest in driving the project with a view to keeps costs at a minimum.

4. DISCUSSION

The outcome of the consultation indicates that the community supports the refurbishment of the Hall. Where the Board endorses this outcome (and it is supported by Council) staff will work with the Board and local community group to firm up how the groups will work together. The overall cost of the work will also be determined so that the work programme can be developed. Alongside this, Council will need to determine the level of funding that can be made available for the project without impacting ratepayers.

Once the overall cost and available Council funding have been confirmed the shortfall can be confirmed and options to address this shortfall can be considered. This may include applying for grant funding or loan funding through Council to be repaid via a targeted rate.

If additional targeted rates are required a further round of consultation would be required to advise ratepayers of the impact on their targeted rate. As this would be an increase to a targeted rate, ratepayers would have to agree to the increase prior to any works beginning.

4.1 NEXT STEPS

Council proposes the following high level steps as an approach to this project:

Completion of minor works to the Hall – immediate

- treatment for mould. This will allow staff and contractors to safely enter the Hall to plan works. Care will still need to be taken when refurbishment work begins.
- tree work. To clear foliage interfering with the roof to prevent further water ingress. Note a number of trees may need to be cleared for scaffold access when works begin.
- fix roof leak/s and clean out gutters.

Planning and consultant work – July - September

- review of Seismic Assessment Report completed by Opus. To agree approach and timeframes with Council from a risk perspective, this will need to consider cost and practicalities.
- review of the asbestos report carried out in 2015 to ensure it is suitable for any demolition and refurbishment work required.
- engagement of a construction project manager/quantity surveyor to group the work required into work packages and prioritise based on safety, getting the Hall open and “future projects”. To provide material, labour and cost estimates for each package, this includes an indication of the specialist sign off required, for example, Licensed Building Practitioner number or Electrical Certificate of Compliance.

Community project group engagement – July – September

- to meet with Des Maskell and Tony Perkins (and other community group members to be confirmed by Councillors and the Board) to discuss results, approach and planning. To work with the Board to confirm the “community project group” that will be driving this work and responsible for the outcomes.
- to work alongside the construction project manager and the community project group to confirm how the group will contribute (whether this be in sourcing free/discounted materials, providing free/discounted labour and/or specialist skills, providing project management/construction management knowledge, providing an overall building professional to be responsible for the work).
- to work through the Zero Harm, Procurement and Legal requirements to allow the work to be completed.
- to work with the community project group to confirm how they may be structured and how the work will be delivered to Council. This will depend on the level of contribution

that the community project group can provide and will progress as the project plan is developed. This is discussed further below.

Community engagement and consultation – July - November

- once the Board has confirmed they are comfortable with the approach some communications will be released to the community confirming the result of the consultation and advising of the high level approach. This will include an update of the planned immediate work so that the community is aware that contractors may be on site.
- where an additional targeted rate amount is needed to fund the refurbishment work formal consultation will be required. If this is needed a report will go through Council outlining the work required, priorities and funding required so that the consultation and proposed increase in targeted rate is approved by Council.

At the end of this tranche of work we should have:

- an agreed project plan (prioritising work based on cost and resourcing) with the view to get the Hall to a standard where it can be **safely** re-opened and used.
- an agreed structure through which we will work with the community group.
- an overall cost and funding plan, including the amount of additional targeted rate required (if any).
- an outcome from community consultation around the additional targeted rate (if required).

5. CONSIDERATION

5.1 DELIVERY OF THE PROJECT PLAN

Once the level of contribution that the community project group can provide is confirmed the overarching structure and delivery of the project plan can be agreed.

At one end of the spectrum this could mean that the project is effectively contracted out to the community project group. The community project group would create a formal structure (such as a trust) and the contract would be treated as a normal Council contract. They would be subject to our Zero Harm requirements (including site audits), contract management requirements (including quality assurance), reporting requirements and day to day liaison with a Council engineers representative.

On the other hand, this could be that the community project group simply apply for alternative funding (such as grants) and organise free materials. Council would work with contractors to complete the physical work.

5.2 LEGAL

Alongside the consultation required around any increase to targeted rate (if required), the structure of the community project group will need to be considered. This would allow the group to contract with Council to agree deliverables.

The accountability for the outcome of each work package will need to be considered and how this is contracted or agreed will need to be agreed at the outset.

5.3 COUNCIL POLICY AND PROCEDURES

Council is bound by a number of policies and procedures that will impact how the work is carried out. These should not be insurmountable and will be discussed with the community project group. In particular, Council has policies around:

- Procurement;
- Zero Harm;
- Significance and Engagement.

5.4 TIMEFRAMES

As noted in section 4.1 above, if further consultation is required this may not occur until late this calendar year. This will mean that physical works cannot begin until early 2019. Council will need to work alongside the Board and community project group to communicate to the community how the project will be run and the expected timeframes.

It will be an opportunity to show some real community leadership and support to get a great outcome that would otherwise not be achieved.

6. CONCLUSION

Once the Board has endorsed the outcome of the consultation and supports the approach to the project, a formal report will go through Council so that the planning work can begin.

7. ATTACHMENTS

Huntly Community Facility – consultation letter and feedback form - (for the Board's information only)

5 April 2018

DO YOU WANT A COUNCIL-OWNED COMMUNITY FACILITY?

Dear Sir/Madam

We want to find out if you want, and would use, a Council-owned community facility in Huntly.

STORY SO FAR

We sent you a letter in July last year asking for your feedback about the future of the Huntly Memorial Hall, which has been unable to be used since 2015.

Five options were presented and 438 responses were received. From the feedback, 309 (71%) of respondents chose an option that would have seen the removal of the hall, with no impact on the current community facilities targeted rate of \$42.

Of those, 147 respondents wanted to see the hall removed and the area landscaped to incorporate memorial items; 87 preferred the hall to be removed, the land sold and memorial items rehomed; and 75 were in favour of the hall being repurposed via a commercial partnership.

On the other hand, 125 respondents (28%) opted to retain the hall in one form or another. Of those, 101 people wanted to see the current hall refurbished and 24 wanted the hall removed and a new community facility built. These options would have resulted in an increase in the community facilities targeted rate.

Four people (1%) gave feedback without selecting an option.

SITUATION HAS CHANGED

Since that consultation, things have changed somewhat. The other Council-owned facility in town, the Huntly Civic Centre, has been earmarked for use by the Waikato Coalfields Museum.

This means there would be no Council-owned community facility available in Huntly if the Memorial Hall is not refurbished and is removed.

It has also emerged that a local community group is interested in helping refurbish the Huntly Memorial Hall to an acceptable standard for it to be used. This may be a staged development over some years but it is their belief that they can help bring the hall to a usable standard at a lower cost than what was initially envisaged by Council consultants.

ARE THERE ALTERNATIVES?

There are a number of other community-owned facilities in Huntly that are available for public use. The details of these can be found at www.waikatodistrict.govt.nz/huntlyhall. The closest Council-owned facilities to Huntly are the Taupiri Soldiers and Settlers Hall (8km) and Ohinewai Hall (8km).

We acknowledge the Huntly Memorial Hall has been around for a long time and many in the town have a sentimental attachment to the building. The reality is that before its closure in 2015 only five groups booked the hall on a regular weekly basis, resulting in a usage rate of seven hours a week. On average there were three one-off bookings a year.

But, even though the hall was not well used before it was closed in 2015, it does not mean that Council is against the refurbishment of the hall. We basically need a guide from the community, who will be potentially using a community facility in Huntly, to help us decide if it would be money well spent.

WHAT'S IT GOING TO COST ME?

There may be financial implications to you if the Huntly Memorial Hall is refurbished, though Council will make every effort to keep costs at a minimum. This may involve collaborating with the local community group to undertake some of the work required and to seek outside funding opportunities.

As ratepayer within the Huntly Community Facilities catchment, you currently pay an annual community facilities targeted rate of \$42 – the portion allocated to the hall and Civic Centre is \$26, and \$16 is used for the Huntly Aquatic Centre (GST inclusive).

Money you have been paying for the hall, even while it has not been in use, is in a reserve fund which is used to fund depreciation and maintenance costs of the Civic Centre. There is not enough money currently available to pay for the estimated Memorial Hall refurbishment costs.

To minimise any potential targeted rate increase to Huntly ratepayers, a staged refurbishment of the hall over some years could be considered alongside community involvement in the refurbishment and fundraising.

Any increase in a community facilities targeted rate that could result from the refurbishment of the Huntly Memorial Hall would be added to the current targeted rate of \$42.

If the community indicates that they want a facility and support refurbishing the hall there is a possibility that an additional amount of targeted rate may be required. We will come back to you to confirm the amount (if any) and that you are happy to proceed before the any refurbishment work is undertaken.

NOW WHAT?

So, after taking all of the above into consideration, we need to go back to the very crux of the matter before we move forward.

Do you want, and would you use, a Council-owned community facility in Huntly?

If so, do you support refurbishing the Huntly Memorial Hall?

HAVE YOUR SAY

We encourage you to let us know by filling in the feedback form online, or by returning the feedback form included with this letter by email or post:

Online: www.waikatodistrict.govt.nz/huntlyhall

Email: consult@waidc.govt.nz

Post: Return the enclosed feedback form to:
Waikato District Council
Attn: Corporate Planner
Private Bag 544

Feedback must be received by **11 May 2018**.

Want to know more?

If you would like any further information please go to www.waikatodistrict.govt.nz/huntlyhall, contact us on 0800 492 452 or email donna.rawlings@waidc.govt.nz.

Yours faithfully



Donna Rawlings

Projects Team Leader



ECM Project #
 ECM set #
 Submission #
 Customer #
 Property #

Huntly Memorial Hall – feedback form

Submission form

Please provide your feedback by 5pm on 11 May 2018

Property Number (if known).....

Name/organisation

Physical address

Postal address Postcode.....

Email Phone.....

Are you a: Ratepayer Resident Ratepayer & Resident

Preferred method of contact (circle one) Email Post

The Huntly Civic Centre is currently used by the Museum. The Huntly Memorial Hall is currently not fit for use. A local community group is committed to help get the hall useable again and reduce the cost of refurbishment to the community. Considering these facts:

Do you want, and would you use, a Council-owned community facility in Huntly?

Yes No

If so, do you support refurbishing the Huntly Memorial Hall?*

Yes No

* If the community indicates that they want a facility and support refurbishing the hall there is a possibility that an additional amount of targeted rate may be required. We will come back to you to confirm the amount (if any) and that you are happy to proceed before the any refurbishment work is undertaken.

Comments:

Written feedback

Postal Address
 Waikato District Council, Private Bag 544,
 Ngaruawahia 3742 • Telephone 0800 492 452

Online feedback

■ www.waikatodistrict.govt.nz/sayit
 ■ consult@waidc.govt.nz

Submissions are public information. Your feedback will be used for purposes such as reports to Councillors, which are made available to the public, media and on our website. If you would like your personal information concealed, please tell us in your submission.

Open Meeting

To	Huntly Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	06 June 2018
Chief Executive Approved	Y
Reference #	GOV0505
Report Title	Huntly Community Plan Update

1. EXECUTIVE SUMMARY

The purpose of this report is for the Huntly Community Board to provide an update on progress with regards to the Huntly Community Plan refresh.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received.

3. ATTACHMENTS

NIL

Open Meeting

To	Huntly Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	06 June 2018
Chief Executive Approved	Y
Reference #	GOV0505 / 1972796
Report Title	Agreement for the Removal and Control of Graffiti in Huntly

I. EXECUTIVE SUMMARY

Currently graffiti is removed in Huntly from private property via an agreement set up some years ago by the Huntly Community Board ("the Board"). The Board covers the cost for this from its discretionary fund. A resolution was passed in June 2017 supporting continued payments from the Discretionary Fund until June 2018.

A report as part of an annual review of this service will be presented to the August Huntly Community Board meeting. The purpose of this report is to obtain support to continue to make reimbursing payments of \$400 per month to the contractor for July and August, such that the service can continue until the Board make their decision in August.

2. RECOMMENDATION

THAT the report from the **General Manager of Strategy & Support** be received;

AND THAT the Huntly Community Board supports an additional \$800 being allocated from the Discretionary Fund for provision of the current graffiti service.

3. ATTACHMENTS

NIL

Open Meeting

To	Huntly Community Board
From	Vanessa Jenkins Human Resources Manager
Date	16 May 2018
Prepared by	Sharlene Jenkins PA to General Manager Strategy & Support
Chief Executive Approved	Y
Reference/Doc Set #	GOV0505 / 1953408
Report Title	Huntly Works & Issues Report: Status of Items June 2018

1. EXECUTIVE SUMMARY

To update the Board on issues arising from the previous meeting.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received.

3. ATTACHMENTS

Huntly Works & Issues Report: Status of Items June 2018

**HUNTLY COMMUNITY BOARD
WORKS & ISSUES REGISTER – 2018**

Issue	Area	Action	Comments
LED Lights Main Street, Huntly	Service Delivery	A number of LED lights are not working on Main Street, Huntly.	<p>MAY: Remaining repair in Garden Place on the grass lawn edge closest to the coal skip – Venna Fry Lane – Garden Place Main Street Huntly – have been waiting for the small truck to arrive, which has now arrived and will be completed within 2 weeks. All the other street lights have been fixed.</p> <p>JUNE: There is one remaining repair in Garden Place. The repair will be completed at the end of this month once a plan is in place to gain access (Bollards are restricting access). All the other street lights have been fixed.</p>

Open Meeting

To	Huntly Community Board
From	Katrina Langlands Chairperson
Date	5 June 2018
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
DWS Document Set #	GOV0505
Report Title	Chairperson's Report

I. EXECUTIVE SUMMARY

- Had a meeting with Leah Crawford formally of Smart Waikato, now working with Tainui and local Secondary Schools in helping place local children in future employment. They are working on having a workshop/evening with employers August 9th at Te Wharekura o Rakaumanga,
- Was the Speaker for the evening at the local BPW meeting,
- Attended monthly clinic at the Huntly Library with Cr Lynch. We did have a member of the public call in to see us regarding the Memorial Hall,
- Involved in the local fund raiser " Nearly Frozen Again" fashion show supporting the local St John's shop and North Waikato Transport Trust, and
- Working with Karen Cousins from Open Waikato and Steve Adams from About Us on potential workshops for local businesses on getting Business Digital Capacity by getting the most out of Facebook - aiming for Thursday 14th July. One is being held in Raglan on July 11th.

2. RECOMMENDATION

THAT the report from the Chairperson be received.