

Agenda for a meeting of the Raglan Community Board to be held in the Town Hall, Supper Room, Bow Street, Raglan on **TUESDAY 12 JUNE 2018** commencing at **2.00PM**.

Note: A public forum will be held at 1.30pm prior to the commencement of the meeting.

*Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.*

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

*Representatives from Waikato Regional Council will be in attendance to discuss item 5.1.*

**3. DISCLOSURES OF INTEREST**

**4. CONFIRMATION OF MINUTES**

Meeting held on Tuesday 8 May 2018 3

**5. REPORTS**

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5.15	Public Forum	<i>Verbal</i>

GJ Ion  
**CHIEF EXECUTIVE**

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### **Open Meeting**

<b>To</b>	Raglan Community Board
<b>From</b>	GJ Ion Chief Executive
<b>Date</b>	9 May 2018
<b>Prepared by</b>	Rose Gray Council Support Manager
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0507
<b>Report Title</b>	Confirmation of Minutes

### **1. EXECUTIVE SUMMARY**

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The minutes for a meeting of the Raglan Community Board held on Tuesday 8 May 2018 are submitted for confirmation.

### **2. RECOMMENDATION**

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**THAT the minutes of a meeting of the Raglan Community Board held on Tuesday 8 May 2018 be confirmed.**

### **3. ATTACHMENTS**

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Minutes

**MINUTES** of a meeting of the Raglan Community Board held in the Supper Room, Town Hall, Bow Street, Raglan on **TUESDAY 8 MAY 2018** commencing at **2.02pm**.

**Present:**

Mr R MacLeod (Chairperson)  
 Cr LR Thomson [until 4.12pm]  
 Mr PJ Haworth  
 Mr AM Oosten  
 Mrs GA Parson  
 Mr AW Vink

**Attending:**

His Worship the Mayor (Mr AM Sanson)  
 Mr TG Whittaker (General Manager Strategy & Support)  
 Mrs R Gray (Council Support Manager)  
 Ms Charlie (Youth Representative)  
 Ms G Mondoro (Youth Representative)  
 Mr Sven Seddon (Youth Representative)  
 Ms D Rawlings (Projects Team Leader)  
 Mr K Pavlovich (Acting Waters Manager)  
 Ms P Cronin (Waste Minimisation Officer)  
 9 members of the public

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Mr MacLeod/Cr Thomson)**

**THAT** an apology be received from Mrs Kereopa.

**CARRIED** on the voices

**RCBI805/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mr Oosten/Mrs Parson)**

**THAT** the agenda for a meeting of the Raglan Community Board held on Tuesday 8 May 2018 be confirmed and all items therein be considered in open meeting;

**AND THAT** all reports be received and taken as read;

**AND FURTHER THAT** the Youth Representatives be given speaking rights during the course of the meeting;

**AND FURTHER THAT** in accordance with **Standing Order 9.4** the order of business be changed with agenda item 6.11 [*Consultation on Proposed Waste Management and Minimisation Plan 2018-2024*] being considered following agenda item 6.2.

**CARRIED on the voices**

**RCB1805/02**

### **DISCLOSURES OF INTEREST**

Mrs Parson advised members of the Board that she would declare a financial conflict of interest in item 7.1 [*Raglan Naturally*].

### **CONFIRMATION OF MINUTES**

**Resolved: (Mr MacLeod/Cr Thomson)**

**THAT** the minutes of a meeting of the **Raglan Community Board** held on **Tuesday 13 March 2018** be confirmed as a true and correct record of that meeting.

**CARRIED on the voices**

**RCB1805/03**

### **SPEAKER**

The speaker was unavailable for this meeting.

### **REPORTS**

Tourism Infrastructure Fund – Project Update  
Agenda Item 6.1

The report was received and taken as read [*RCB1805/02 refers*].

The Projects Team Leader provided an overview of the Tourism Infrastructure Fund project by way of power point slides. It was agreed that Cr Thomson and the Projects Team Leader would liaise with stakeholders and brief the board of feedback received.

Youth Engagement Update May 2018  
Agenda Item 6.2

The report was received and taken as read [*RCB1805/02 refers*].

The youth representatives provided an update to the members.

Consultation on Proposed Waste Management and Minimisation Plan 2018-2024  
Agenda Item 6.11

The report was received and taken as read [RCB1805/02 refers].

Tabled: Slides of the Proposed Waste Management and Minimisation Plan

The Acting Waters Manager spoke of the legislative requirements regarding consultation on the Proposed Waste Management and Minimisation Plan, and provided an overview. The Acting Waters Manager and Waste Minimisation Officer answered questions of the members and were encouraged to provide a submission to Council.

Discretionary Fund Report to 24 April 2018  
Agenda Item 6.3

The report was received and taken as read [RCB1805/02 refers].

Discussion was held regarding the involvement of the youth representatives.

**Resolved: (Mr MacLeod/Mrs Parson)**

**THAT \$120 be approved as a commitment for Youth Activities.**

**CARRIED on the voices**

**RCB1805/04**

Raglan Works & Issues Report – Status of Items  
Agenda Item 6.4

The report was received [RCB1805/02 refers] and discussion was held on various issues.

Year to Date Service Request Report  
Agenda Item 6.5

The report was received and taken as read [RCB1805/02 refers]. The General Manager Strategy & Support answered questions of the members.

Raglan Boat Ramp Report  
Agenda Item 6.6

The report was received and taken as read [RCB1805/02 refers].

**Resolved: (Mr MacLeod/Cr Thomson)**

**THAT the Board received feedback on the Boat Ramp Assets Feasibility Study for the Infrastructure Committee and will liaise with the Raglan Sports Fishing Club, and report back to the next community board meeting in June 2018.**

**CARRIED on the voices**

**RCB1805/05**

Raglan Kopua Holiday Park Charter  
Agenda Item 6.7

The report was received and taken as read [RCB1805/02 refers].

Raglan Kopua Holiday Park Financial Statements Ended 31 January 2018  
Agenda Item 6.8

The report was received and taken as read [RCB1805/02 refers].

Raglan Kopua Holiday Park Chairperson's Six-Monthly Report 1 July 2017-31 January 2018  
Agenda Item 6.9

The report was received and taken as read [RCB1805/02 refers].

Community Board Charter  
Agenda Item 6.10

The report was received and taken as read [RCB1805/02 refers]. Discussion was held regarding the wording required for the Charter.

**Resolved: (Cr Thomson/Mr Vink)**

**THAT the Raglan Community Board confirms the addition to its Charter with regard to the community plan as follows:**

**THAT the board owns the community plan, Raglan Naturally, keeps it current, and ensures delivery of actions.**

**CARRIED on the voices**

**RCB1805/06**

Representation Review 2018

## Agenda Item 6.12

The report was received and taken as read [RCB1805/02 refers] and discussion was held.

Raglan Coastal Reserves Advisory Meeting Minutes – 12 March 2018, 9 April 2018

## Agenda Item 6.13

The report was received and taken as read [RCB1805/02 refers] and discussion was held.

Chairperson's Report

## Agenda Item 6.14

The report was received and taken as read [RCB1805/02 refers].

Councillor's Report

## Agenda Item 6.15

Cr Thomson provided a verbal update to the members that included:

- Expressed thanks to the Chair for the support he gives behind the scenes, acknowledged Mrs Parson for the work carried out as the Coordinator for Raglan Naturally, and Fiona McNabb for the Whaingaroa Housing Project work.
- Has attended Council meetings and workshops, camp board meetings and JMA meetings, steering group for Raglan Naturally and Destination Tourism meeting.
- Attended Chamber of Commerce breakfast and presentation by the Economic Development Manager
- Presentation at the Permaculture Course
- Roadside meetings
- Wastewater visits in the area.

Community Engagement Plan Report

## Agenda Item 6.16

The report was received and taken as read [RCB1805/02 refers] and discussion was held.

**Resolved: (Mr Oosten/Mr MacLeod)**

**THAT the Board Members provide feedback to the Chair.**

**CARRIED on the voices**

**RCB1805/07**



Long-Term Plan Update  
Agenda Item 6.17

The report was received and taken as read [RCB1805/02 refers].

The General Manager Strategy & Support provided an update to the members on the submissions for the Long-Term Plan Hearing. There was general support for the recommended options in the LTP. 770 submissions were received with approximately 60 wishing to present at the Hearing.

Public Forum  
Agenda Item 6.18

The following items were discussed during the Public Forum held prior to the commencement of the meeting:

- Raglan Sports Fishing Club – The Secretary and President provided an overview on the agenda report 'Boat Ramp Report'.
- More consultation requested regarding Council proposals, eg culvert in Stewart Street, Joyce Petchell toilets and parking, stormwater, drainage Wi Neera Street etc
- Letter from Deborah Fenton received requesting support to install a pontoon in the Estuary. To include in the agenda for the June meeting.

**MEMBERS' REPORT**

Raglan Naturally Update  
Agenda Item 7.1

The report was received and taken as read [RCB1805/02 refers].

Mrs Parson, the Raglan Naturally Coordinator, declared a conflict of interest in the resolution and did not vote on this item. She provided an overview of her report and the board agreed to review the Raglan Naturally Project Plan 2018 with regard to aspirations for the community in future decades with a timeframe.

**Resolved: (Mr MacLeod/Mr Haworth)**

**THAT the Raglan Community Board endorses the following members to the Raglan Naturally Committee:**

- **Heather Thomson, Denise Reynolds and Geoff Kelly;**

**AND THAT \$3,000 be granted to the Raglan Naturally Committee to support their project;**



### **Open Meeting**

<b>To</b>	Raglan Community Board
<b>From</b>	Bob MacLeod Chair Raglan Community Board
<b>Date</b>	31 May 2018
<b>Prepared by</b>	Rose Gray Council Support Manager
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0507
<b>Report Title</b>	Waikato Regional Council Presentation - Raglan Bus Route

## **I. EXECUTIVE SUMMARY**

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Waikato Regional Council representatives, Andrew Carnell, (Team Leader – Network Planning and Performance Public Transport, Finance Office) and Susi Marinkovich, (Team Leader Customer Focus) will be in attendance to speak to members regarding the Raglan Bus Route.

The following points can be noted:

- Double decker bus for Raglan has arrived.
- Chorus are raising the telephone lines along Wallis, Government and Manukau roads to ensure we can run the double decker bus along this part of the route.
- Bus route proposed to change from using Norrie, Main, Bow and Wallis roads in town, to using Wainui (with stops at the i-SITE), James and Wallis roads. This is due to community desire to serve the i-SITE, and the need to avoid the pohutukawa trees on Bow Street with the double decker.
- There's a possibility we may remove the Whatawhata Assist service – for now- until capacity required if demand increases, as the double decker and Raglan Assist services will now have enough capacity between them to carry Whatawhata passengers.
- Suggested start date of double decker is still awhile away - once telephone lines are raised and comms have gone out to bus users, Raglan and Whatawhata communities.

## **2. RECOMMENDATION**

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**THAT the report from the Chair Raglan Community Board be received.**

## **3. ATTACHMENTS**

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Powerpoint Slides for presentation



# Raglan Community Board

June 2018

## Raglan bus service update

**BUSIT**

**Waikato**  
  
REGIONAL COUNCIL  
Te Kaunihera ā Rohe o Waikato

# Thank you – positive results

- In association with the Community Board, improvements were made to the Raglan bus service last year, including:
  - New larger buses, free passenger Wi-Fi, bike racks
  - An additional return trip between Raglan and Hamilton in the middle of the day
  - Sunday and public holiday service returned
- Passenger feedback regarding the improvements has been positive and patronage is increasing.

**BUSIT**

# Capacity

Last year it was agreed we would continue to look at the capacity issues on the Raglan buses, particularly for the early morning services into Hamilton and the after school buses returning to Raglan.



Solution = double decker bus

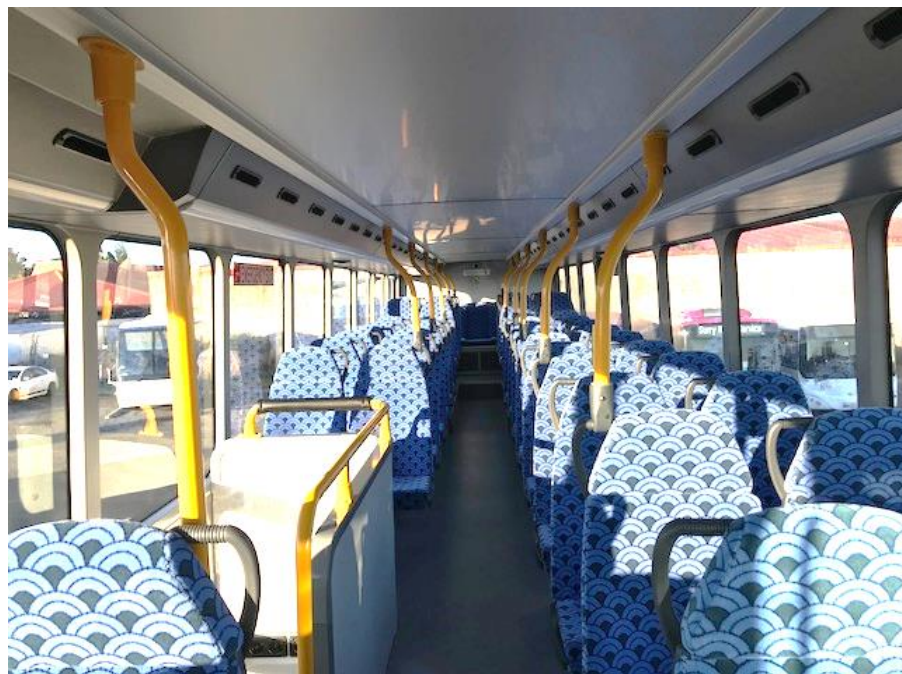
# New Bus

- 87 seats + room for 13 standing passengers on the lower deck
- Air conditioning, accessible, free Wi-Fi



**BUSIT**

# New Bus



**BUSIT**



# Telecoms Cables

- Undertaken trial runs with double decker to ascertain any issues.
- Identified a number of low (sub standard) cables on Government Road.
- Preferable to maintain the current route as far as possible.
- WRC has been working with Chorus to get phone lines raised so double decker can get round Raglan safely.



# Capacity

## From Raglan to Hamilton

### Existing

49 seats (single decker) + 49 seats (single decker) = 98 seats.

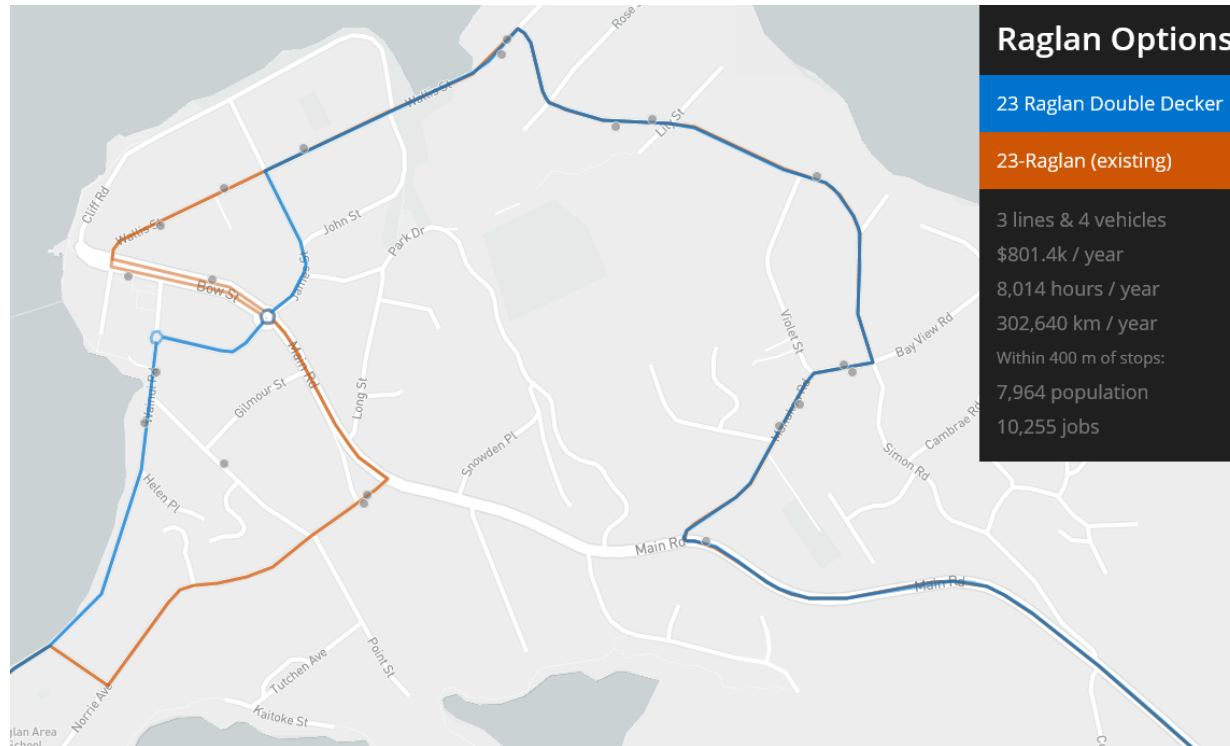
### Proposed

87 Seats (double decker) + 49 seats (single decker) = 136 seats

38 additional seats (39% increase)

**BUSIT**

# Proposed Route Changes



To discuss:

- Removal of Bow Street / Norrie Ave from double decker route only due to pohutakawa trees and divert via James St & Bankart St.
- Serving the i-SITE instead of Norrie Ave on double decker route only.
- Changing to proposed route for all bus services?

## To discuss:

- Journeys on the double decker will be timetabled to take slightly longer.
- The remainder of the timetable (including Raglan and Whatawhata assist services) will remain as-is.
- Removal of Bow Street section due to pohutakawa trees and divert via James St.
- Serving the i-SITE instead of Norrie Ave.

**BUSIT**

## Timetable:

	Manu Bay	Raglan	Te Uku	Whatawhata	Transport Centre	Hamilton Boys High	St Johns College
single decker		6:55	7:15	7:40		8:25	
whatawhata assist				7:30	8:00		
<b>double decker</b>		<b>6:55</b>	<b>7:20</b>	<b>7:50</b>	<b>8:15</b>		<b>8:30</b>
single decker	9:20	9:30	9:50	10:15	10:30		
single decker	13:30	13:40	14:00	14:25	14:40		
single decker		16:40	17:00	17:25	17:40		

	St Johns	Hamilton Boys High	Transport Centre	Whata Whata	Te Uku	Raglan	Manu Bay
single decker			8:10	8:25	8:50	9:05	9:15
single decker			12:15	12:30	12:55	13:10	13:20
whatawhata assist			15:30	16:25			
<b>double decker</b>	<b>15:15</b>		<b>15:40</b>	<b>16:10</b>	<b>16:35</b>	<b>16:55</b>	
single decker		15:25		16:10	16:25	16:40	
single decker			17:40	18:05	18:25	18:40	

# BUSIT

# Passenger and resident communications

- Significant passenger and resident communications will be undertaken ahead of these changes including:
  - Stakeholder communications, including i-SITE
  - On bus communications, including poster and flyers
  - Signage at bus stops
  - Social media
  - Information in local papers and radio

***BUSIT***

# Questions and feedback?



**BUSIT**

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**Open Meeting**

<b>To</b>	Raglan Community Board
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	30 May 2018
<b>Prepared by</b>	Julienne Calambuhay Management Accountant
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV0507 / 1969796
<b>Report Title</b>	Discretionary Fund Report to 30 May 2018

**1. EXECUTIVE SUMMARY**

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To update the Board on the Discretionary Fund Report to 30 May 2018.

**2. RECOMMENDATION**

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**THAT** the report from the **General Manager Strategy & Support** be received.

**3. ATTACHMENTS**

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Discretionary Fund Report to 30 May 2018



**RAGLAN COMMUNITY BOARD DISCRETIONARY FUND 2017/2018**

	<b>1.206.1704</b>
<b>2017/18 Annual Plan</b>	14,271.00
<b>Carry forward from 2016/17</b>	8,078.47
<b>Total Funding</b>	<b>22,349.47</b>
<b>Expenditure</b>	
17-Nov-2017 Raglan Ink Ltd - 2 classified advertisements 29 June & 6 July 2017	(71.68)
17-Nov-2017 Raglan House - hire of projector/screen on 7,13,27 Oct and 3 November	(86.96)
22-Nov-2017 Surfside Christian Life Centre - "Christmas in the Park" event	(3,500.00)
23-Nov-2017 Whaingaroa Environment Centre - Plastic Free Raglan Project	(2,000.00)
27-Nov-2017 Raglan Lions Club - cost of the 2017 New Year's Eve parade	(1,775.00)
10-Dec-2017 Whaingaroa Environment Centre - upgrading the interior working spaces of the centre	(2,000.00)
11-Dec-2017 Raglan Community Arts Council - commitment to a project	(5,000.00)
11-Jan-2018 Raglan House - hire of projector at the Treaty Workshop	(21.74)
21-Feb-2018 Ingrid Huygens Workwise Asso - Treaty of Waitangi Workshop, 07 Oct 2017	(1,500.00)
14-Mar-2018 Mrs Parson - training workshop - Inspiring Communities	(60.00)
<b>Total Expenditure</b>	<b>(16,015.38)</b>
<b>Income / Grant Received</b>	
13-Jun-2017 Grant to support the review of Raglan Naturally (WDC1706/14)	5,000.00
30-May-2018 Contribution from the Mayoral Fund towards Raglan Naturally	1,000.00
Total grants received	6,000.00
27-Oct-2017 Raglan Ink Ltd - 1/2 page advertisement 19/10/2017	(334.76)
14-Nov-2017 Gabrielle Parson - work involved with Raglan Naturally Project	(875.00)
17-Dec-2017 Gabrielle Parson - work involved with Raglan Naturally Project	(1,909.50)
14-May-2018 Gabrielle Parson - work involved with Raglan Naturally Project 1/2-20/3/18	(1,888.00)
	<b>992.74</b>
<b>Net Funding Remaining (Before commitments)</b>	<b>7,326.83</b>
<b>Commitments</b>	
19-Mar-2018 Raglan Point Boardriders - safety information signage boards for 2017-2018	(2,000.00)
19-Mar-2018 Raglan Point Boardriders - safety information signage boards for 2018-2019	(2,000.00)
08-May-2018 Commitment for youth activities	(120.00)
08-May-2018 Commitment to support the Raglan Naturally project	(3,000.00)
<b>Total Commitments</b>	<b>(7,120.00)</b>
<b>Net Funding Remaining (Including commitments) as of 30 May 2018</b>	<b>206.83</b>

### **Open Meeting**

<b>To</b>	Raglan Community Board
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	29 May 2018
<b>Prepared by</b>	Ingrid-Jayne Huirama Team Administrator
<b>Chief Executive Approved</b>	Y
<b>Reference#</b>	GOV0507 / 1970251
<b>Report Title</b>	Application for Funding – Raglan Area School

## **I. EXECUTIVE SUMMARY**

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The purpose of this report is to present an application for funding from Raglan Area School towards the cost of the photo booth and entertainment for the senior school ball.

## **2. RECOMMENDATION**

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**THAT** the report from the **General Manager Strategy & Support** be received;

**AND THAT** an allocation of \$..... is made to the **Raglan Area School** towards the cost of the photo booth and entertainment for the senior school ball;

**OR**

**AND THAT** the request from the **Raglan Area School** towards the cost of the the photo booth and entertainment for the senior school ball is declined / deferred until ..... for the following reasons:

## **3. BACKGROUND**

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The Raglan Area School are hosting the senior school ball on Friday, 06 July 2018. They are expecting over eighty senior students will be in attendance. This is the only event held in Raglan that the students get to celebrate their achievements and are able to openly reflect on their time at the school. This event is supported by the student leadership team who are taking an integral role in organising and providing a safe environment. This year the theme of the ball is Neverland (Peter Pan) and the students have organised a photo booth and a local band as the entertainment to enhance the celebrations. This event has the support of their teachers and the community.

#### **4. OPTIONS CONSIDERED**

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- 1) That the application is approved and an allocation of partial or full funding requested by made.
- 2) That the application is declined.
- 3) That the application is deferred.

#### **5. FINANCIAL**

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Funding is available to allocate for the year.

The project is noted to cost \$5,050.00. The Raglan Area School is seeking funding of \$1,450.00 towards the cost of the photo booth and entertainment for the senior school ball.

GST Registered	Yes
Set of Accounts supplied	Yes
Previous funding has been received by this organisation	No

#### **6. POLICY**

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The application meets the criteria set in the Discretionary Grants Policy, one of which is that grants up to \$5,000.00 can be funded up to 100% at the discretion of the relevant community board or committee or Council's Discretionary & Funding Committee.

For grants above \$5,000.00 a funding cap of 75% of the total project cost applies (whichever is the greater) and other funding needs to be sought.

Funds cannot be uplifted until all sufficient funds for the project are approved.

#### **7. CONCLUSION**

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Consideration by the Board is required with regard to this funding request.

#### **8. ATTACHMENTS**

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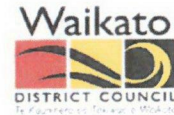
Application for Funding – Raglan Area School

RECEIVED

2.9 MAY 2018

Waikato District Council

28  
SCANNED  
Set No \_\_\_\_\_



**DISCRETIONARY FUNDING APPLICATION FORM**

**Important notes for applicant:**

- It is recommended that, prior to submitting your application, you contact the Waikato District Council's community development co-ordinator, on 07 824 8633 or 0800 492 452, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Please read the Guidelines for Funding Applications document to assist you with completing this application form.
- All applications must be on this application for funding form. We will not accept application forms that have been altered.
- Please note that incomplete applications WILL NOT be considered. All parts of the application MUST be completed and all supporting information supplied.
- The checklist on page 5 needs to be completed.

Which fund are you applying to: (Please tick appropriate box)

Discretionary and Funding Committee  Project  Event

OR

Community Board / Committee Discretionary Fund

Raglan  Taupiri  Onewhero-Tuakau   
 Ngaruawahia  Huntly  Te Kauwhata  Meremere

**Section I – Your details**

Name of organisation

Raglan Area School - Student Leadership Team

What is your organisation's purpose?

To provide leadership and guidance to the Raglan Area School Body

Address: (Postal)

PO Box 80, Raglan 3265

Address: (Physical if different from above)

42 Norrie Ave, Raglan 3225

Contact name, phone number/s and email address

Grace Mindoro - Head Girl Raglan Area School  
0273 977 069 School phone: 07825 8140

Charities Commission Number: (If you have one)

N/A

Are you GST registered? No  Yes  GST Number 52,459,207

Bank account details 03156310028247100

Bank Westpac Branch Raglan

The following documentation is required in support of your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- Encoded deposit slip to enable direct credit of any grant payment made
- A copy of any documentation verifying your organisations legal status

### Section 2 – Community wellbeing and outcomes

Which community wellbeing will your project contribute to?

(See the guidelines sheet for more information on this section).

Social  Economic  Cultural  Environmental

Which of the five community outcomes for the Waikato district does this project contribute to?

(See the guidelines sheet for more information on this section.)

Accessible  Safe  Sustainable  Healthy  Vibrant

### Section 3 – Your event/project

<p>What is your event / project, including date and location? (please provide full details) <u>School Ball held 6th July.</u>  <u>Annual Raglan Area School Ball, a key youth event in Raglan for young people, run by young people. This event provides a safe and well supported environment for students and guests to celebrate student achievements and a place to have fun. The theme for this year is 'Neverland', the student leadership team are taking an integral role in organising this event, with the support of teachers and community. To support our vision we are seeking funding for the photo booth and live music.</u></p>
<p>Who is involved in your event / project?  <u>Student leadership team, staff, ex students and whanau.</u></p>
<p>How many volunteers are involved?  <u>30-35</u></p>
<p>What other groups are involved in the project?  <u>Ex students providing the catering</u>  <u>Local musicians</u>  <u>Parents/whanau</u>  <u>Raglan Buds - helping with floral ideas</u></p>
<p>How will the wider community benefit from this event/project?  <u>By supporting our young people to organise an event that is well run and sustainable, learning new skills for event management, safety and logistics, creating and supporting responsible young people.</u></p>

\* This event will assist with event costs but also builds in capacity to have funds for next years event via the sale of tickets, any funds over and above this will be tagged for specific school projects for example our school tiki sculpture was funded through the help of money made at a school ball

**Section 4 – Funding requirements**

**Note :** Please provide full details of how much your event/project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the event/project.

Please complete all of the following sections	GST Inclusive Costs (use this column if you are not GST registered)	GST Exclusive Costs (use this column if you are GST registered)
<b>TOTAL COST OF THE PROJECT/EVENT</b>	\$ 5,050.00	\$
Existing funds available for the project <b>Total A</b> Include any projected income i.e. ticket sales, merchandise etc.	\$ 3,600.00 80 guests \$45 per ticket	\$

**Funding being sought from Waikato District Council**

Project Breakdown (itemised costs of funding being sought) If there is insufficient space below please provide a breakdown of costs on an additional sheet.	\$	\$
photo Booth	\$ 650.00	\$
Music /entertainment	\$ 800.00	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>Total Funds being sought from WDC</b> <b>Total B</b>	\$ 1,450.00	\$

Has funding been sought from other funders? Yes  No   
If 'Yes', please list the funding organisation(s) and the amount of funding sought

a)	\$ _____	\$ _____
b)	\$ _____	\$ _____
c)	\$ _____	\$ _____
d)	\$ _____	\$ _____
<b>Total of other funds being sought</b> <b>Total C</b>	\$ _____	\$ _____

<b>Total Funding Applied for</b> (Add totals A, B, and C together to make Total D) <b>Total D</b>	\$ 5,050.00	\$
<b>Note :</b> This total should equal the Total Cost of the Project/Event		

breakdown of \$3600.00 :  
 food \$2,100.00  
 Decorations \$ 800.00  
 Miscellaneous \$ 700.00  
 activities, hcdetrip, p.rntrip, lighttrip).

**Describe any donated material / resources provided for the event/project:**  
 Kahui Nest, Raglan Buds, Whanau Time  
 Lights etc.. will come from whanau and friends

**Section 5 – Previous Funding Received from Waikato District Council**

If you have received funding from or through the Waikato District Council for any project/event in the past two years, please list below:

What Board/ Committee	Type of Project/Event	Date received	Amount
<del> </del>			

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. Note : this will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned

Signed: \_\_\_\_\_ Name: \_\_\_\_\_

I certify that the funding information provided in this application is correct.

Signature: [Signature] Date: 28.05.18

Position in organisation (tick which applies)

Chairman  Secretary  Treasurer   
 Teacher in charge of school Ball.

Signature: [Signature] Date: 28.05.18

Position in organisation (tick which applies)

Chairman  Secretary  Treasurer

25 May 2018

Dear Grace,

Thanks for approaching me about playing a gig at the Raglan Area School Ball this year. For an evening of live music my bandmates and I would normally charge out at approximately \$1000.00. However, as this is a local community event and given that I teach music part-time at Raglan Area School we would be able to play the gig for a cost of \$800.00.

You will need to confirm with me as soon as you can, as I will need to book the date in with my bandmates.

Regards,

Nick Keyes

*Dave O'Leary*  
Confirm this is what  
we paid Nick last  
year.  
Dave O'Leary





# TAX INVOICE

Raglan Area School

Invoice Date  
15 May 2018

Hotshots Whanau Ltd  
Waikato

Invoice Number  
INV-0007

Reference  
Grace

Description	Quantity	Unit Price	Amount NZD
Deposit	1.00	150.00	150.00
		Subtotal	150.00
		<b>TOTAL NZD</b>	<b>150.00</b>

**Due Date: 22 May 2018**

PAYMENT OPTIONS:

Bank Deposit: Hotshots Whanau Ltd 12-3134-0073348-00 Reference: please include above reference number.

Prompt payment is appreciated. Please ensure full invoice is paid 7 days before event date.



## PAYMENT ADVICE

To: Hotshots Whanau Ltd  
Waikato

Customer Raglan Area School  
Invoice Number INV-0007  
Amount Due 150.00  
Due Date 22 May 2018  
Amount Enclosed \_\_\_\_\_

Enter the amount you are paying above



# TAX INVOICE

Raglan Area School

Invoice Date  
15 May 2018

Hotshots Whanau Ltd  
Waikato

Invoice Number  
INV-0008

Reference  
Grace

Description	Quantity	Unit Price	Discount	Amount NZD
School Ball Package Package	1.00	600.00	25.00%	450.00
Travel Fee	1.00	100.00	50.00%	50.00
Subtotal (includes a discount of 200.00)				500.00
TOTAL GST				0.00
TOTAL NZD				500.00

**Due Date: 1 Jul 2018**

PAYMENT OPTIONS:

Bank Deposit: Hotshots Whanau Ltd 12-3134-0073348-00 Reference: please include above reference number.



## PAYMENT ADVICE

To: Hotshots Whanau Ltd  
Waikato

Customer Raglan Area School  
Invoice Number INV-0008  
Amount Due 500.00  
Due Date 1 Jul 2018  
Amount Enclosed \_\_\_\_\_

Enter the amount you are paying above

*Second star to the  
right and straight  
on till morning*

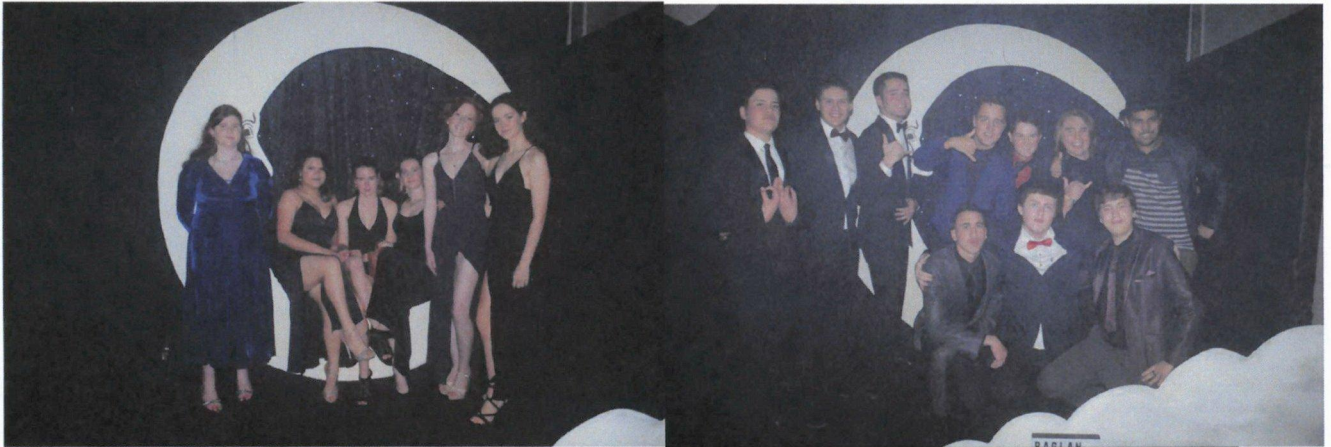
# Neverland

- **early bird deal: \$45.00 per  
ticket: week 3-end of week 5**
- **normal ticket price:\$50.00  
per ticket: week 6-end of  
week 9**
- **late buyers: \$60.00 per  
ticket: week 10**

**2018 RAGLAN AREA SCHOOL BALL**

**RAGLAN TOWN HALL**

# RAGLAN AREA SCHOOL BALL 2017





**Raglan Area School**  
TE KURA A ROHE O WHAINGAROA

**Board of Trustees**  
**2017 Annual Report**  
**and**  
**Financial Statements**

Street address	42 Norrie Avenue Raglan
Postal address	P.O. Box 80 Raglan
Phone	07 825 8140
Fax	07 825 8659
Website	<a href="http://www.raglanarea.school.nz">www.raglanarea.school.nz</a>

*Raglan Area School will provide a quality education in a caring bi-cultural environment*

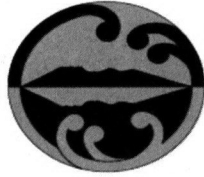


**Raglan Area School**  
TE KURA A ROHE O WHAINGAROA

**Financial Statements  
for the year ended 31 December 2017**

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**Raglan Area School**  
TE KURA A ROHE O WHAINGAROA

**Statement of Responsibility**  
**For the year ended 31 December 2017**

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal control designed to provide reasonable assurance as to the integrity and reliability of the School's financial reporting.

In the opinion of the Board's management, that the annual financial statements for the financial year ended 31 December 2017 fairly reflect the financial position and operations of the School.

The School's 2017 financial statements are authorised for issue by the Board Chairperson and Principal

\_\_\_\_\_  
Full Name of Board Chairperson

\_\_\_\_\_  
Full Name of Principal

\_\_\_\_\_  
Signature of Board Chairperson

\_\_\_\_\_  
Signature of Principal

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



## Raglan Area School

TE KURA A ROHE O WHAINGAROA

### Statement of Comprehensive Revenue and Expense For the year ended 31 December 2017

	Note	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
<b>Revenue</b>				
Government Grants	10	5,143,677	5,359,237	4,915,957
Locally Raised Funds	11	258,882	380,741	281,990
Interest Earned		1,279	4,900	1,791
Gain on sale of Property, Plant and Equipment		17,272	0	4,400
		<u>5,421,110</u>	<u>5,744,878</u>	<u>5,204,138</u>
<b>Expenses</b>				
Learning Resources	12	3,448,511	3,317,821	3,299,291
Administration	13	275,286	257,560	271,817
Property	14	1,532,276	2,030,330	1,449,977
Locally Raised Funds	11	96,757	89,500	101,360
Depreciation	8	92,121	26,500	85,828
Loss on Disposal of Property, Plant and Equipment		336	0	4,902
Finance Costs	23	12,500	0	10,025
		<u>5,457,787</u>	<u>5,721,711</u>	<u>5,223,200</u>
<b>Net Surplus (Deficit)</b>		<b>(36,677)</b>	<b>23,167</b>	<b>(19,062)</b>
Other Comprehensive Revenue and Expenses		0	0	0
<b>Total Comprehensive Revenue and Expenses for the Year</b>		<b><u>(36,677)</u></b>	<b><u>23,167</u></b>	<b><u>(19,062)</u></b>





**Raglan Area School**  
TE KURA A ROHE O WHAINGAROA

**Statement of Changes in Net Assets/Equity**  
**For the year ended 31 December 2017**

	Note	2017 Actual	2017 Budget (Unaudited)	2016 Actual
		\$	\$	\$
<b>Balance at 1 January</b>		<u>566,878</u>	<u>566,878</u>	<u>558,906</u>
Total comprehensive revenue and expense for the year		(36,677)	23,167	(19,062)
Capital Contributions from the Ministry of Education Contribution - Furniture and Equipment Grant		16,956	0	27,034
<b>Equity at 31 December</b>		<u>547,157</u>	<u>590,045</u>	<u>566,878</u>
Retained Earnings		547,157	590,045	566,878
Reserves		0	0	0
<b>Equity at 31 December</b>		<u>547,157</u>	<u>590,045</u>	<u>566,878</u>



## Raglan Area School

TE KURA A ROHE O WHAINGAROA

### Statement of Financial Position As at 31 December 2017

	Note	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
<b>Current Assets</b>				
Cash and Cash Equivalents	3	(6,316)	178,332	260,902
Accounts Receivable	4	335,287	213,745	182,482
GST Receivable		8,778	0	23,063
Inventory	2	4,870	0	4,893
Funds Held for Capital Works Projects	6	0	0	0
Prepayments		0	0	3,187
		<u>342,619</u>	<u>392,077</u>	<u>474,527</u>
<b>Current Liabilities</b>				
Accounts Payable	5	270,793	274,500	268,157
GST Payable		0	12,000	0
Leases current portion	20	41,891	21,000	32,970
Provision for Cyclical Maintenance	18	14,764	19,000	14,764
Funds Held for Capital Works Projects	6	43,056	0	169,332
Funds Held on behalf - Clusters		0	10,000	0
Painting Contract Liability - Current Portion	19	14,275	29,987	28,551
Revenue Received in Advance	24	0	0	0
		<u>384,779</u>	<u>366,487</u>	<u>513,774</u>
<b>Surplus or (Deficit)</b>		<u>(42,160)</u>	<u>25,590</u>	<u>(39,247)</u>
<b>Non-current Assets</b>				
Property, Plant & Equipment	7	785,279	744,524	759,916
		<u>785,279</u>	<u>744,524</u>	<u>759,916</u>
<b>Non-current Liabilities</b>				
Provision for Cyclical Maintenance	18	121,182	60,000	98,262
Funds held in Trust	9	69	69	69
Leases term portion	20	74,711	83,000	55,460
Painting Contract Liability	19	0	37,000	0
		<u>195,962</u>	<u>180,069</u>	<u>153,791</u>
<b>Net Assets</b>		<u>547,157</u>	<u>590,045</u>	<u>566,878</u>
<b>Total Equity</b>		<u>547,157</u>	<u>590,045</u>	<u>566,878</u>

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The above Statement of Financial Position should be read in conjunction with the accompanying notes.  
Raglan Area School Annual Report and Financial Statements



**Raglan Area School**  
TE KURA A ROHE O WHAINGAROA

**Statement of Cash Flows**  
**For the year ended 31 December 2017**

	Note	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
<b>Cash flows from Operating Activities</b>				
Government Grants		1,049,489	1,849,237	1,040,709
Locally Raised Funds		144,546	380,741	314,777
Goods and Services Tax (net)		15,846	0	1,561
Payments to Employees		(659,041)	(623,200)	(704,381)
Payments to Suppliers		(648,012)	(1,562,011)	(520,807)
Interest Paid		(12,500)	0	(10,025)
Interest Received		1,279	4900	1,791
Funds Administered on Behalf of Third Parties		0	0	-
Net cash from / (to) the Operating Activities		(108,393)	49,667	123,625
<b>Cash flows from Investing Activities</b>				
Proceeds from Sale of PPE (and Intangibles)		0	0	4400
Purchase of PPE (and Intangibles)		(219,031)	(26,500)	(135,175)
Purchase of Investments		0	94624	0
Net cash from / (to) the Investing Activities		(219,031)	68,124	(130,775)
<b>Cash flows from Financing Activities</b>				
Furniture and Equipment Grant		16956	0	27034
Finance Lease Payments		(36,774)	(21,000)	(26,717)
Painting contract payments		(46,252)	0	(44,589)
Loans Received/ Repayment of Loans		0	0	0
Funds Administered on Behalf of Third Parties		126,276	(171,314)	185097
Net cash from Financing Activities		60,206	(192,314)	140,825
<b>Net increase/(decrease) in cash and cash equivalents</b>		<b>(267,218)</b>	<b>(74,523)</b>	<b>133,675</b>
Cash and cash equivalents at the beginning of the year	3	260,901	260,901	127,226
<b>Cash and cash equivalents at the end of the year</b>	3	<b>(6,317)</b>	<b>186,378</b>	<b>260,901</b>

*The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been omitted.*



# Raglan Area School

TE KURA A ROHE O WHAINGAROA

## Notes to the Financial Statements

### 1 Statement of Significant Accounting Policies For the year ended 31 December 2017

#### a) Reporting Entity

Raglan Area School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education Act 1989. The Board of Trustees (the Board) is of the view the School is a public benefit entity for financial reporting purposes.

#### b) Basis of Preparation Reporting Period

The financial reports have been prepared for the period 1 January 2017 to 31 December 2017 and in accordance with the requirements of the Public Finance Act 1989.

#### *Basis of Preparation*

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

#### *Financial reporting standards applied*

The Education Act 1989 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

#### *PBE Accounting Standards Reduced Disclosure Regime*

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

#### *Measurement base*

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

#### *Presentation currency*

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

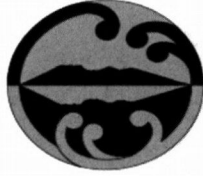
#### *Specific accounting policies*

The accounting policies used in the preparation of these financial statements are set out below.

#### *Critical Accounting Estimates and Assumptions*

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.



# Raglan Area School

TE KURA A ROHE O WHAINGAROA

## Notes to the Financial Statements

### *Useful lives of property, plant and equipment*

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 7.

### **Critical Judgements in applying accounting policies**

Management has exercised the following critical judgements in applying accounting policies:

#### *Classification of leases*

The School reviews the details of lease agreements at the end of each reporting date. The School believes the classification of each lease as either operation or finance is appropriate and reflects the nature of the agreement in place. Finance leases are disclosed at note 20.

#### *Recognition of grants*

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 10.

### **c) Revenue Recognition**

#### **Government Grants**

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers' salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown

#### **Grants**

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

#### **Donations, Gifts and Bequests**

Donations, gifts and bequest are recorded as revenue when their receipt is formally acknowledged by the School.

#### **Interest Revenue**

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.



# Raglan Area School

TE KURA A ROHE O WHAINGAROA

## Notes to the Financial Statements

### d) Use of Land and Buildings Expense

The property from which the School operates is owned by the Crown and managed by the Ministry on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant received from the Ministry.

### e) Operating Lease Payments

Payments made under operating leases are recognised in the statement of comprehensive income on a straight line basis over the term of the lease.

### f) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

### g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represents fair value.

### h) Accounts Receivable

Accounts Receivable represents items that the School has issued invoices for or accrued for, but has not received payment for at year end. Receivables are initially recorded at fair value and subsequently recorded at the amount the School realistically expects to receive. A receivable is considered uncollectable where there is objective evidence the School will not be able to collect all amounts due. The amount that is uncollectable (the provision for uncollectibility) is the difference between the amount due and the present value of the amounts expected to be collected.

### i) Inventories

Inventories are consumable items held for sale and comprise of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the statement of comprehensive income in the period of write down.

### j) Investments

Bank term deposits for periods exceeding 90 days are classified as investments and are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. After initial recognition bank term deposits are measured at amortised cost using the effective interest method less impairment.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards. Share investments are recognised initially by the School at fair value plus transaction costs. At balance date the School has assessed whether there is any evidence that an investment is impaired. Any impairment, gains or losses are recognised in the Statement of Comprehensive Revenue and Expense.

After initial recognition investments are measured at amortised cost using effective interest method less impairment.

After initial recognition any investments categorised as available for sale are measured at their fair value without any deduction for transaction costs the school may incur on sale or other disposal.



## Raglan Area School

TE KURA A ROHE O WHAINGAROA

### Notes to the Financial Statements

The School has met the requirements under section 73 of the Education Act 1989 in relation to the acquisition of securities.

#### k) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document. Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$1,000 are not capitalised, they are recognised as an expense in the statement of comprehensive income.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

#### Leased Assets

Leases where the School assumes substantially all the risks and rewards of ownership are classified as finance leases. The assets acquired by way of finance lease are measured at an amount equal to the lower of their fair value and the present value of the minimum lease payments at inception of the lease, less accumulated depreciation and impairment losses. Leased assets and corresponding liability are recognised in the Statement of Financial Position and leased assets are depreciated over the period the School is expected to benefit from their use or over the term of the lease.

#### Depreciation

Property, plant and equipment, except for library resources, are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

Estimated useful lives are:

Building Improvements - Crown	10 - 75 years
Furniture and equipment	10 - 15 years
Information and communication technology	4 - 5 years
Motor vehicles	5 years
Textbooks	3 - 4 years
Leased assets held under a Finance Lease - Photocopier	5 years
Leased assets held under a Finance Lease - Laptops	3 years
Library Resources	12.5% Diminishing Value

#### l) Intangible Assets

##### Software costs

Computer software acquired by the School is capitalised on the basis of the costs incurred to acquire and bring to use the specific software. Costs associated with subsequent maintenance or licensing of software are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.



# Raglan Area School

TE KURA A ROHE O WHAINGAROA

## Notes to the Financial Statements

Computer software licenses with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

Computer software that the school receives from the Ministry of Education is normally acquired through a non-exchange transaction and is not of a material amount. Its fair value can be assessed at time of acquisition if no other methods lead to a fair value determination. Computer software purchased directly from suppliers at market rates are considered exchange transactions and the fair value is the amount paid for the software.

The carrying value of software is amortised on a straight line basis over its useful life. The useful life of software is estimated as three years. The amortisation charge for each period and any impairment loss is recorded in the Statement of Comprehensive Revenue and Expense.

### k) Accounts Payable

Accounts payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

### l) Employee Entitlements

#### *Short-term employee entitlements*

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned but not yet taken at balance date.

#### *Long-term employee entitlements*

Employee benefits that are due to be settled beyond 12 months after then end of the period in which the employee renders the related service, such as long service leave and retirement gratuities, have been calculated on an actuarial basis. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement, and contractual entitlement information, and
- the present value of the estimated future cash flows.

### m) Funds held in trust

Funds are held in trust where they have been received by the School for a specified purpose. The School guarantees to hold sufficient funds to enable the funds to be used for their intended purpose at any time.

### n) Shared funds

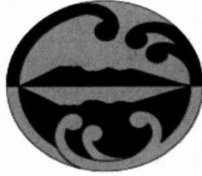
Shared Funds are held on behalf of participating schools within a cluster of schools. The School guarantees to hold sufficient funds to enable the funds to be used for their intended purpose.

### o) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside the day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YP).





## Raglan Area School

TE KURA A ROHE O WHAINGAROA

### Notes to the Financial Statements

#### p) Revenue Received in Advance

Revenue received in advance relates to fees received from students where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School guarantees to hold sufficient funds to enable the refund of unearned fees in relation to students, should the School be unable to provide the services to which they relate.

#### q) Financial Assets and Liabilities

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as "loans and receivables" for accounting purposes in accordance with financial reporting standards. Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability and painting contract liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

#### r) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flow.

Commitments and contingencies are disclosed exclusive of GST.

#### s) Budget figures

The budget figures are extracted from the School budget that was approved by the Board of Trustees.

#### t) Borrowings

Borrowings are recognised at the amount borrowed. Borrowings are classified as current liabilities unless the school has an unconditional right to defer settlement of the liability for at least twelve months after the balance date.

#### u) Impairment of property, plant, and equipment and intangible assets

The School does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

#### Non cash generating assets

Property, plant, and equipment and intangible assets are held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.



## Raglan Area School

TE KURA A ROHE O WHAINGAROA

### Notes to the Financial Statements

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

#### **w) Services Received in-kind**

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.



**Raglan Area School**  
TE KURA A ROHE O WHAINGAROA

**Notes to the Financial Statements**  
**For the year ended 31 December 2017**

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
	\$	\$	\$
<b>2 Inventory</b>	<u>4,870</u>	<u>0</u>	<u>4,893</u>
<b>3 Cash &amp; Cash Equivalents</b>			
Westpac Cheque Account	(6,371)	0	8,047
Westpac Savings Account	33	0	240,494
Westpac Jubilee Account	<u>22</u>	<u>178,332</u>	<u>12,361</u>
Cash equivalents and bank overdraft for Cash Flow Statement	<u>(6,316)</u>	<u>178,332</u>	<u>260,902</u>
The carrying value of short-term deposits with maturity dates of 90 days or less approximates their fair value.			
<b>4 Accounts Receivable</b>			
Teachers Salaries Grant Receivable	180,209	195,745	159,014
Receivables	<u>155,078</u>	<u>18,000</u>	<u>23,468</u>
	<u>335,287</u>	<u>213,745</u>	<u>182,482</u>
Receivables from Exchange Transactions	155078	18,000	23468
Receivables from Non-Exchange Transactions	<u>180209</u>	<u>195,745</u>	<u>159014</u>
	<u>335287</u>	<u>213745</u>	<u>182482</u>
<b>5 Accounts Payable</b>			
Operating Creditors	39,319	29,500	30,799
Employee Entitlements - salaries	182,954	235,000	161,094
Banking Staffing overuse	18,631	0	32,590
Employee Entitlements - leave accruals	20,863	0	34,763
Other accruals	<u>9,026</u>	<u>10,000</u>	<u>8,911</u>
	<u>270,793</u>	<u>274,500</u>	<u>268,157</u>
Payables from Exchange Transactions	270,793	274,500	268,157
Payables from Non-Exchange Transactions	<u>0</u>	<u>0</u>	<u>0</u>
	<u>270,793</u>	<u>274,500</u>	<u>268,157</u>
The carrying value of payables approximates their fair value			



**Raglan Area School**  
TE KURA A ROHE O WHAINGAROA

**Notes to the Financial Statements**  
**For the year ended 31 December 2017**

**6 Funds Held on behalf of MOE - Capital Works**

	2017	Opening Balances	Receipts from MOE	Payments	Tsf to R & M	Closing Balances
AV Room	in progress	(1,819)	0	0	0	(1,819)
Dental Clinic	in progress	(18,202)	0	(1,958)	0	(20,160)
Siteworks	in progress	(1,714)	0	0	1,714	0
Boiler Upgrade	in progress	(513)	0	(100)	0	(612)
Hall, Pool Shed, Kauroa Upgrade	in progress	205,542	131,593	(340,291)	3,156	0
New Entrants Refurbishment	in progress	(13,915)	537,002	(458,039)	419	65,467
Pool Improvements	in progress	(47)	0	0	47	0
		<u>169,332</u>	<u>668,595</u>	<u>(800,388)</u>	<u>5,336</u>	<u>42,876</u>

Represented by:

Funds Held on Behalf of the Ministry of Education

85,627

Funds Due from the Ministry of Education

42,571

43,056

	2016	Opening Balances	Receipts from MOE	Payments	Tsf to R & M	Closing Balances
AV Room	in progress	(1,819)	0	0	0	(1,819)
Dental Clinic	in progress	(4,705)	0	(13,497)	0	(18,202)
Siteworks	in progress	(1,714)	0	0	0	(1,714)
Boiler Upgrade	in progress	(7,577)	17,563	(10,500)	0	(513)
Hall, Pool Shed, Kauroa Upgrade	in progress	0	424,500	(218,958)	0	205,542
New Entrants Refurbishment	in progress	0	0	(13,915)	0	(13,915)
Pool Improvements	in progress	0	8,622	(8,669)	0	(47)
		<u>(15,815)</u>	<u>450,685</u>	<u>(265,539)</u>	<u>0</u>	<u>169,332</u>

Represented by:

Funds Held on Behalf of the Ministry of Education

205,542

Funds Due from the Ministry of Education

36,210

169,332

**7 Property, Plant & Equipment**

	Opening Balance (NBV)	Additions	Disposal s	Impairment	Depn	Total (NBV)
2017	\$	\$	\$	\$	\$	\$
Office Furniture	2,267	0	0	0	(640)	1,627
Office Equipment	95,353	105,303	(57,932)	0	(24,121)	118,603
Hall Furniture	5,894	0	0	0	(842)	5,052
Hall Equipment	0	0	0	0	0	0
Computers & AV Equipment	72,671	35,180	(999)	0	(29,230)	77,622
Classroom Furniture	35,690	14,291	0	0	(7,836)	42,145
Classroom Equipment	18,926	9,645	0	0	(6,174)	22,397
Vehicles	13,502	0	0	0	(200)	13,302
Ground Development	17,050	0	0	0	(2,749)	14,301
Building Improvements	17,812	0	0	0	(1,505)	16,307
Buildings	426,541	0	0	0	(4,600)	421,941
Library Resources	32,853	6,303	(1,163)	0	(4,749)	33,244
Textbooks & Resources	21,357	6,415	374	0	(9,408)	18,738
<b>Balance at 31 December 2017</b>	<u>759,916</u>	<u>177,137</u>	<u>(59,720)</u>	<u>0</u>	<u>(92,054)</u>	<u>785,279</u>

The net carrying value of equipment held under a finance lease is \$109,899.85



## Raglan Area School

TE KURA A ROHE O WHAINGAROA

### Notes to the Financial Statements For the year ended 31 December 2017

#### 7 Property, Plant & Equipment 2017

	Cost/ Value	Accum Depn	Book Value
Office Furniture	39,486	37,219	2,267
Office Equipment	153,251	57,894	95,355
Hall Furniture	17,880	11,986	5,894
Hall Equipment	4,572	4,572	0
Computers & AV Equipment	166,982	94,309	72,671
Classroom Furniture	264,305	228,615	35,690
Classroom Equipment	276,395	257,469	18,926
Vehicles	96,980	83,478	13,502
Ground Development	106,046	88,997	17,049
Building Improvements	82,826	65,014	17,812
Buildings	488,932	62,392	426,541
Library Resources	99,976	67,124	32,852
Textbooks & Resources	158,846	137,487	21,357
<b>Balance as 31 December 2016</b>	<b>1,956,477</b>	<b>1,196,556</b>	<b>759,916</b>

Property, Plant & Equipment 2016	Opening Balance (NBV)	Additions	Disposal	Impairment	Depn	Total (NBV)
	\$		s			
Office Furniture	12,791	0	(9,764)	0	(760)	2,267
Office Equipment	87,239	33,421	0	0	(25,307)	95,353
Hall Furniture	3,425	3,020	0	0	(551)	5,894
Hall Equipment	0	0	0	0	0	0
Computers & AV Equipment	30,137	64,730	(4,902)	0	(17,294)	72,671
Classroom Furniture	32,606	10,427	0	0	(7,343)	35,690
Classroom Equipment	21,667	5,756	0	0	(8,497)	18,926
Vehicles	99	13,703	0	0	(300)	13,502
Ground Development	16,207	5,106	0	0	(4,263)	17,050
Building Improvements	19,317	0	0	0	(1,505)	17,812
Buildings	431,141	0	0	0	(4,600)	426,541
Library Resources	31,406	7,335	(1,195)	0	(4,693)	32,853
Textbooks & Resources	24,521	7,458	96	0	(10,718)	21,357
<b>Balance at 31 December 2016</b>	<b>710,556</b>	<b>150,956</b>	<b>(15,765)</b>	<b>0</b>	<b>(85,831)</b>	<b>759,916</b>

The net carrying value of equipment held under a finance lease is \$76,720.93



**Raglan Area School**  
TE KURA A ROHE O WHAINGAROA

**Notes to the Financial Statements**  
**For the year ended 31 December 2017**

**7 Property, Plant & Equipment**  
**2016**

Office Furniture
Office Equipment
Hall Furniture
Hall Equipment
Computers & AV Equipment
Classroom Furniture
Classroom Equipment
Vehicles
Ground Development
Building Improvements
Buildings
Library Resources
Textbooks & Resources
<b>Balance as 31 December 2016</b>

Cost/ Value	Accum Depn	Book Value
39,486	37,219	2,267
153,251	57,894	95,355
17,880	11,986	5,894
4,572	4,572	0
166,982	94,309	72,671
264,305	228,615	35,690
276,395	257,469	18,926
96,980	83,478	13,502
106,046	88,997	17,049
82,826	65,014	17,812
488,932	62,392	426,541
99,976	67,124	32,852
158,846	137,487	21,357
<b>1,956,477</b>	<b>1,196,556</b>	<b>759,916</b>

	2017 Actual	2017 Budget (Unaudited)	2016 Actual
<b>8 Depreciation Charge</b>	\$	\$	\$
Office Furniture	640	500	760
Office Equipment	24,120	500	25,306
Hall Furniture	842	0	551
Computers & AV Equipment	29,229	25,000	17,293
Classroom Furniture	7,836	500	7,343
Classroom Equipment	6,174	0	8,497
Vehicles	200	0	300
Ground Development	2,749	0	4,263
Building Improvements	1,505	0	1,505
Buildings	4,600	0	4,600
Library Resources	4,749	0	4,693
Textbooks & Resources	9,477	0	10,717
	<u>92,121</u>	<u>26,500</u>	<u>85,828</u>
<b>9 Trust funds</b>			
<b>Board of Trustees Awards Trust:</b>			
Balance January 1	69	119	119
Investment revenue	0	0	0
Awards Paid	0	(50)	(50)
	<u>69</u>	<u>69</u>	<u>69</u>



## Raglan Area School

TE KURA A ROHE O WHAINGAROA

### Notes to the Financial Statements For the year ended 31 December 2017

	2017 Actual	2017 Budget (Unaudited)	2016 Actual
	\$	\$	\$
<b>10 Grants</b>			
Operating Grant	883,985	821,544	859,400
Teachers Salaries MOE Funded	2,865,897	2,676,000	2,679,564
Use of Land & Buildings Grant	1,207,096	910,000	1,121,245
Secondary tertiary alignment resource funding grant	33,412	0	33,412
Other MOE Grants	153,287	951,693	222,336
	<u>5,143,677</u>	<u>5,359,237</u>	<u>4,915,957</u>
<b>11 Locally Raised Funds</b>			
Local funds raised within the School's community are made up of:			
Revenue:			
Donations	12,469	0	23751
Fundraising	40,110	227,216	7,364
Activities	97,127	143,525	92,979
Other Revenue	41,878	0	75,300
Trading	8,768	10,000	9,361
Curricular Recoveries	58,530	0	73,235
	<u>258,882</u>	<u>380,741</u>	<u>281,990</u>
Expenses:			
Activities	61,065	79,500	59,674
Other Fundraising costs	26,680	0	29,172
Trading	9,012	10,000	12,514
	<u>96,757</u>	<u>89,500</u>	<u>101,360</u>
<b>Surplus for the year locally raised funds</b>	<u><b>162,125</b></u>	<u><b>291,241</b></u>	<u><b>180,630</b></u>
<b>12 Learning Resources</b>			
Library (excluding depreciation)	25,061	33,000	23,834
Teaching Resources	127,758	317,971	167,264
Minor Equipment & Repairs	41,064	6,150	23,489
Employee benefits - salaries	3,222,221	2,919,000	3,044,946
Staff Development	30,159	36,200	33,165
General Expenses	2,248	5,500	6,593
	<u>3,448,511</u>	<u>3,317,821</u>	<u>3,299,291</u>



**Raglan Area School**  
TE KURA A ROHE O WHAINGAROA

**Notes to the Financial Statements**  
**For the year ended 31 December 2017**

	2017 Actual	2017 Budget (Unaudited)	2016 Actual
	\$	\$	\$
<b>13 Administration</b>			
Communication Expenses	6,712	7,650	8,390
Postage	171	2,000	1,067
Board of Trustee Fees	5,348	0	6,667
Board of Trustees Expense	16,052	28,000	25,244
Audit	4,800	4,700	4,700
Employee benefits - salaries	165,578	155,200	174,338
Consumables	9,178	9,500	9,481
General Expenses	52,260	33,910	25,586
Risk Management Premium	4,214	4,000	4,209
Service Providers, Contractors & Consultancy	10,973	12,600	12,135
	<u>275,286</u>	<u>257,560</u>	<u>271,817</u>
<b>14 Property Maintenance Costs</b>			
Caretaking & Cleaning	9,592	9,500	10,598
Cyclical Maintenance provision	54,896	36,000	56,922
Heat, Light, Water	61,416	60,000	58,427
Grounds	14,271	10,500	17,499
Repairs & Maintenance	37,955	859,330	30,015
Rates	6,484	5,000	5,637
Use of Land & Buildings	1,207,096	910,000	1,121,245
Employee benefits - salaries	140,566	140,000	149,634
	<u>1,532,276</u>	<u>2,030,330</u>	<u>1,449,977</u>

**15 Related Party Transactions**

The school is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.





## Raglan Area School

TE KURA A ROHE O WHAINGAROA

### Notes to the Financial Statements For the year ended 31 December 2017

#### 16 Remuneration

##### *Key management personnel compensation*

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments

	2017 Actual \$000	2016 Actual \$000
<i>Board Members</i>		
Remuneration	5	6
Full-time equivalent members	0.21	0.11
<i>Leadership Team</i>		
Remuneration	1433	1321
Full-time equivalent members	16	15
Total key management personnel remuneration	1438	1327
Total full-time equivalent personnel	16.21	15.11

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

##### *Principal*

The total value of remuneration paid or payable to the Principal was in the following bands:

Salaries and other Short-term Employee Benefits:	\$000	\$000
Salary and Other Payments	140 - 150	140 - 150
Benefits and Other Emoluments	0	0
Termination Benefits	0	0

##### *Other Employees*

The number of employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2017 FTE Number	2016 FTE Number
100 - 110	2	1

The disclosure for 'Other Employees' does not include remuneration of the Principal

#### 17 Compensation and other benefits upon leaving

The total value of any compensation or other benefits paid or payable to persons who ceased to be trustees, committee members, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable

		2017 Actual	2016 Actual
Number of people	No	Nil	Nil
Total value	\$	Nil	Nil



## Raglan Area School

TE KURA A ROHE O WHAINGAROA

### Notes to the Financial Statements For the year ended 31 December 2017

18 Provision for Cyclical Maintenance	2017 Actual	2017 Budget (Unaudited)	2016 Actual
	\$	\$	\$
Provision as at 1 January	113,026	131,093	86,495
Increase/(decrease) to provision during the year	26,534	45,000	26,534
Use of provision during the year	<u>(3,614)</u>	<u>(97,093)</u>	<u>(3)</u>
Provision at the End of the Year	<u>135,946</u>	<u>79,000</u>	<u>113,026</u>
Cyclical Maintenance - Current	14,764	19,000	14,764
Cyclical Maintenance - Term	<u>121,182</u>	<u>60,000</u>	<u>98,262</u>
	<u>135,946</u>	<u>79,000</u>	<u>113,026</u>

### 19 Painting Contract Liability

Current liability	14,275	29,987	28,551
Non-current liability	0	37,000	0
	<u>14,275</u>	<u>66,987</u>	<u>28,551</u>

*In 2014 the Board signed an agreement with Programmed Maintenance Services (N.Z.) Limited (the contractor) for an agreed programmed of work covering a four year period. The program provides for an exterior repaint of some of the Ministry owned buildings in 2015, with regular maintenance in the other years. The agreement has an annual commitment of \$31,500. The liability is the best estimate of the actual amount of work performed by the contractor for which the contractor has not been paid at balance sheet date. The liability has not been adjusted for inflation and the effect of the time value of money.*

### 20 Leases - Finance

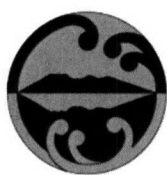
*The school has entered into a number of finance lease agreements for computers and equipment.*

*Minimum lease payments payable:*

Not later than one year	41,892	21,000	32,970
Later than one year and not later than five years	110,856	90,000	68,173
	<u>152,748</u>	<u>111,000</u>	<u>101,143</u>
Future finance charges	<u>(36,146)</u>	<u>(7,000)</u>	<u>(12,713)</u>
<b>Liability</b>	<u>116,602</u>	<u>104,000</u>	<u>88,430</u>
Current liability	41,891	21,000	32,970
Non-current liability	<u>74,711</u>	<u>83,000</u>	<u>55,460</u>
	<u>116,602</u>	<u>104,000</u>	<u>88,430</u>

### 21 Contingencies

There are no contingent liabilities and no contingent assets as at 31 December 2017 (Contingent liabilities and assets at 31 December 2016: nil)



## Raglan Area School

TE KURA A ROHE O WHAINGAROA

### Notes to the Financial Statements

For the year ended 31 December 2017

	2017 Actual	2017 Budget (Unaudited)	2016 Actual
	\$	\$	\$
<b>22 Commitments</b>			
<i>(a) Capital Commitments</i>			
As at 31 December 2016 the Board has no capital commitments apart from capital works (2015: Nil)			
<i>(b) Operating Commitments</i>			
As at 31 December 2016 the Board had entered into the following contracts:			
(1) Operating lease of laptops and equipment; and			
(2) Painting the exterior of the school buildings			
No later than one year	32,155	0	33,325
Later than one year and no later than five years	0	0	32,155
Later than five years	0	0	0
	<u>32,155</u>	<u>0</u>	<u>65,480</u>
<b>23 Finance Costs</b>			
Finance Costs	12,500	0	10,025
	<u>12,500</u>	<u>0</u>	<u>10,025</u>
<b>24 Revenue Received in Advance</b>			
Other	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>
<b>25 Managing Capital</b>			
The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but 'attempts' to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.			
<b>26 Financial Instruments</b>			
The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:			
<b>Loans and receivables</b>			
Cash and Cash Equivalents	-6,316	178,332	260,902
Receivables	335,287	213,745	182,482
Total Loans and Receivables	<u>328,971</u>	<u>392,077</u>	<u>443,384</u>



# Raglan Area School

TE KURA A ROHE O WHAINGAROA

## Notes to the Financial Statements For the year ended 31 December 2017

	2017 Actual	2017 Budget (Unaudited)	2016 Actual
	\$	\$	\$
<b>26 Financial Instruments</b>			
<b>Financial liabilities measured at amortised cost</b>			
Payables	270,793	274,500	268,157
Painting Contract	14,275	66,987	28,551
Finance Leases	116,602	104,000	88,430
Total Financial Liabilities measured as Amortised Cost	<u>401,670</u>	<u>445,487</u>	<u>385,138</u>

### 27 Events After Balance Date

There were no significant events after the balance date that impact these financial statements.



# Raglan Area School

TE KURA A ROHE O WHAINGAROA

## Schedule of Board of Trustees For the year ended 31 December 2017

Board Member	Position	Term Start Date	Term End Date	Occupation
<b>Elected Trustees</b>				
Mel Brydon	Chairperson	Aug 2015	Jun 2019	Self-employed
Christopher Banks	Deputy Chairperson	Jun 2016	Jun 2019	Administrator/Parent
Rhys Ellison	Parent Rep	Jul 2014	Jun 2019	Solicitor/Parent
Maria Tedeschi	Parent Rep	Jun 2016	Jun 2019	Teacher
Joe Hassell	Parent Rep	Sep 2017	Jun 2016	Sales Manager
Lisa Thomson	Parent Rep	Jun 2016	Jun 2019	Councillor
Makere Ranga	Iwi Rep	Jul 2016	Jun 2019	Parent
Ryan Dingle	Student Rep	Nov 2017	Nov 2018	Student
Liam Dingle	Student Rep	Nov 2016	Nov 2017	Student
Tara Wrigley	Parent Rep	Sep 2017	Jun 2019	Account Manager
Peter Maloney	Staff Rep	Jun 2016	Jun 2019	Teacher
<b>Secretary</b>				
Tania Slater	Secretary	Mar 2010	Apr 2017	Administrator
Rachel El Kamraoui	Secretary		Nov 2017	
<b>Principal</b>				
Malcolm Cox	Principal			Principal

### Kiwisport

Kiwisport is a Government initiative to support students' participation in organised sport. In 2016 the school received Kiwisport funding of \$8,034 (excluding GST). The funding was spent on wages and professional development in the employment of a sportsfit co-ordinator. (2016 - \$7,539)

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### **Open Meeting**

<b>To</b>	Raglan Community Board
<b>From</b>	Ian Cathcart General Manager Service Delivery
<b>Date</b>	5 June 2018
<b>Prepared by</b>	Donna Rawlings Projects Team Leader
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	RCB2018
<b>Report Title</b>	Proposed Joyce Petchell Car Park Design

## **1. EXECUTIVE SUMMARY**

---

This report has been prepared to update the Board on the proposed car park design (as attached) at Joyce Petchell Reserve.

Reuben Rink, Contracts Team Leader will be in attendance at the June Board meeting to discuss the design with the Board and answer any questions.

## **2. RECOMMENDATION**

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**THAT the report from the General Manager Service Delivery be received;**

**AND THAT the Board provide feedback on the proposed design so that it can be finalised for construction.**

## **3. ATTACHMENTS**

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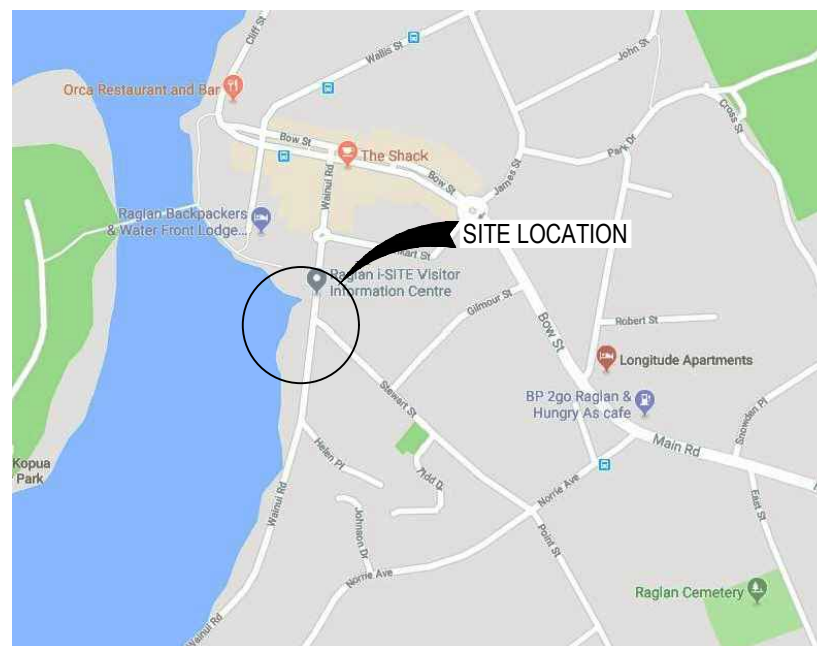
- Joyce Petchell Car Park Design



# JOYCE PETCHELL CARPARK

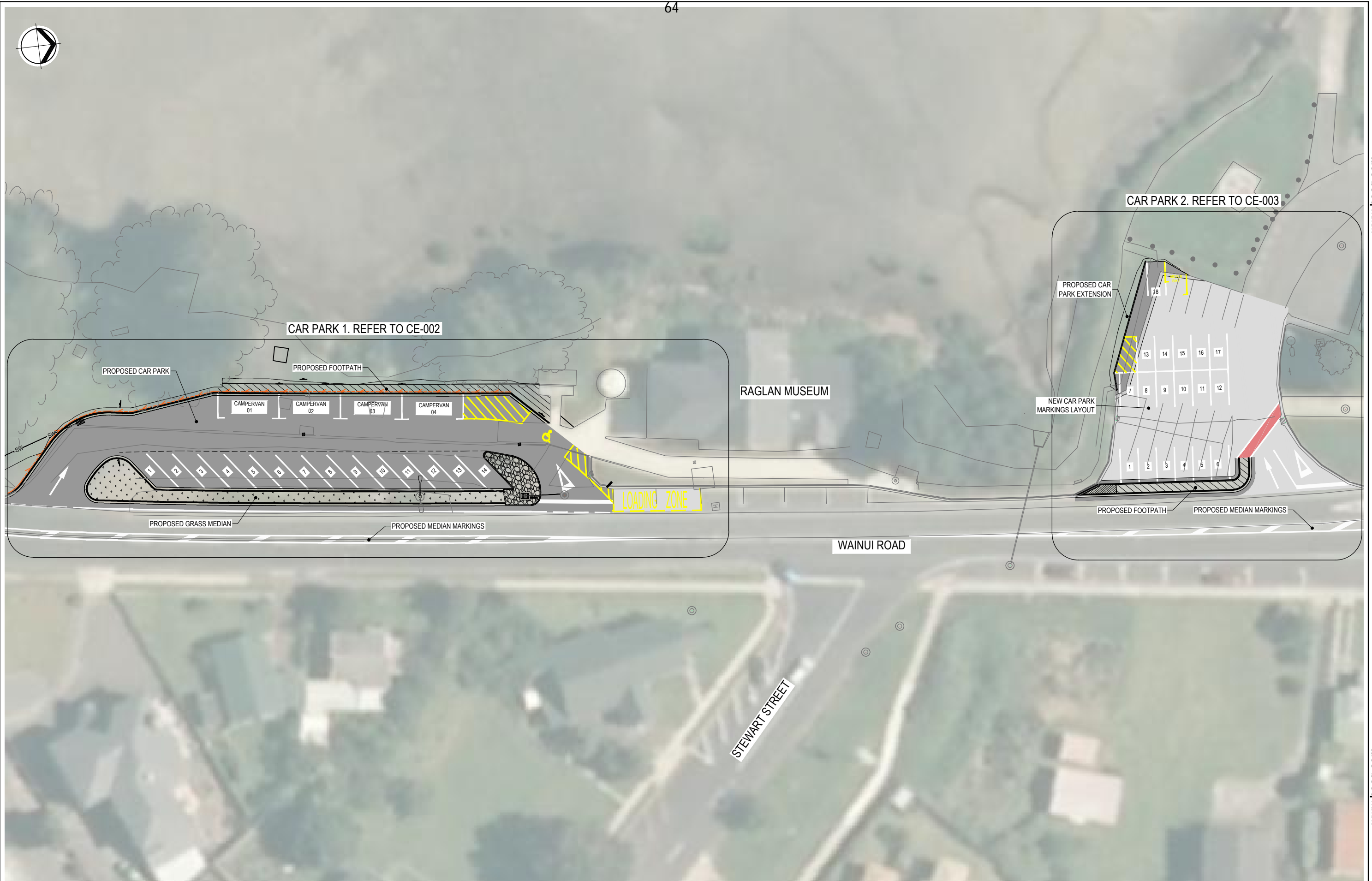
Prepared For  
WAIKATO DISTRICT COUNCIL

By  
BECA



DRAWING NO.	REV	TITLE				
3413381-CE-000	1	COVER SHEET				
3413381-CE-001	1	GENERAL ARRANGEMENT				
3413381-CE-002	1	LAYOUT PLAN	SHEET	1	OF	2
3413381-CE-003	1	LAYOUT PLAN	SHEET	2	OF	2
3413381-CE-011	1	TYPICAL CROSS SECTIONS				
3413381-CE-022	1	TYPICAL DETAILS	SHEET	2	OF	2
3413381-CE-031	1	SETOUT DATA				

**FOR CONSTRUCTION**



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**FOR CONSTRUCTION**

No.	Revision	By	Chk	Appd	Date
1	FOR CONSTRUCTION	NA	NA	GC	02.05.18

Drawing Originator:

Original Scale (A1)	Design	Drawn	05.04.18	Approved For Construction*
1:250	AL SHAKARCHI	GOULDING	05.04.18	
Reduced Scale (A3)	Design Verifier	R. NIELSEN	05.04.18	Date
1:500	Design Check	R. NIELSEN	05.04.18	

\* Refer to Revision 1 for Original Signature

Client:

Te Kaitiaki o Te Waikato o Te Aroaro

Project:

JOYCE PETCHELL CAR PARK

Title:

GENERAL ARRANGEMENT

Discipline:

CIVIL ENGINEERING

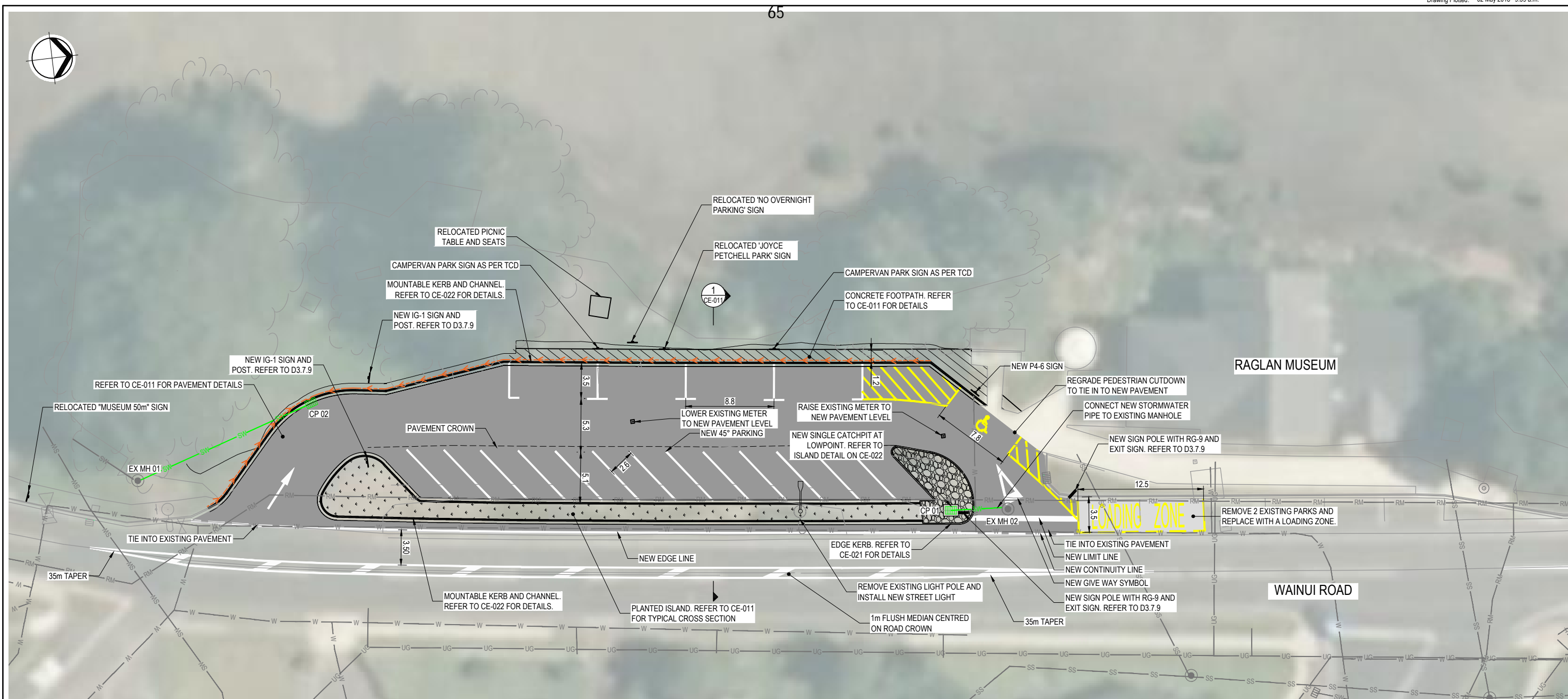
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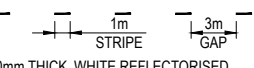
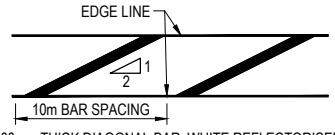


3413381-CE-001

Rev:

1





<b>LINE MARKING:</b>  * EXISTING SIGN TO BE REMOVED TO STOCKPILE - PROPOSED SIGN  LANE ARROWS / SYMBOLS:  	<b>CONTINUITY LINE:</b>  100mm THICK, WHITE REFLECTORISED.	<b>FLUSH MEDIAN:</b>  600mm THICK DIAGONAL BAR, WHITE REFLECTORISED.	
	<b>LIMIT LINE:</b>  300mm THICK, WHITE REFLECTORISED.	<b>EDGE LINE:</b>  100mm THICK, WHITE REFLECTORISED.	

<b>LEGEND:</b> PROPOSED STORMWATER: SW (green line) EXISTING STORMWATER: SW (black line) EXISTING WASTEWATER: SS (black line) EXISTING RISING MAIN: RM (black line) EXISTING TELECOM: T (black line) EXISTING WATER: W (black line) EXISTING UNDERGROUND POWER: UG (black line) SUBSOIL DRAINAGE: (dashed orange line)	STREET LIGHT: (circle with cross) GRASS: (dotted pattern) FOOTPATH: (diagonal lines) PLANTED/ROCKS: (irregular pattern) EXISTING SEAL: (horizontal lines) SAW CUT AREA: (horizontal lines) NEW SEAL: (solid grey)
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- NOTES:**
- ALL SIGNS AND MARKINGS SHALL BE IN ACCORDANCE WITH NZTA MANUAL OF TRAFFIC SIGNS AND MARKINGS PARTS 1 & 2, THE NZTA P24 PERFORMANCE BASED SPECIFICATION FOR TRAFFIC SIGNS AND THE RSMA COMPLIANCE STANDARD FOR TRAFFIC SIGNS.
  - TRAFFIC SIGN TEXT TO BE IN ACCORDANCE WITH WAIKATO DISTRICT COUNCIL DEVELOPMENT MANUAL.
  - ROAD MARKING AND SIGNAGE TO BE APPROVED BY ENGINEER PRIOR TO INSTALLATION.
  - ENGINEER TO CONFIRM SIGN SIZE & LAYOUT PRIOR TO INSTALLATION.
  - LINE MARKING REMOVAL TO BE HIGH PRESSURE WATER BLAST IN ACCORDANCE WITH NEW ZEALAND ROADMARKING FEDERATION (NZRF) LINE REMOVAL GUIDE.
  - CONTRACTOR TO INVESTIGATE AS BUILT DRAINAGE AND CONFIRM SUITABILITY FOR STORM WATER CONNECTION.
  - SERVICES ARE PRESENT IN THIS LOCATION AND CONTRACTOR WILL ENCOUNTER SERVICES DURING THE WORK. SERVICES LOCATION SHOWN ARE INDICATIVE AND PROVIDED FOR INFORMATION ONLY. THE CONTRACTOR IS TO ENSURE THAT CURRENT SERVICE PLAN ARE ON SITE AT ALL TIMES. THE CONTRACTOR IS RESPONSIBLE FOR THE LOCATION AND PROTECTION OF ALL SERVICES. IT IS FULLY THE RESPONSIBILITY OF THE CONTRACTOR TO REPAIR ANY DAMAGE RESULTING FROM THE PHYSICAL WORKS, INCLUDING ARRANGING FOR THE REPAIR OF MAKING PAYMENT.
  - WHEEL STOPS ARE AS PER AS/NZS 2890.1:2004, PART 1: OFF-STREET CAR PARKING.
  - REMOVE EXISTING TIMBER BOLLARDS TO ALLOW FOR PAVEMENT WIDENING.

1	FOR CONSTRUCTION	NA	NA	GC	02.05.18
No.	Revision	By	Chk	Appd	Date

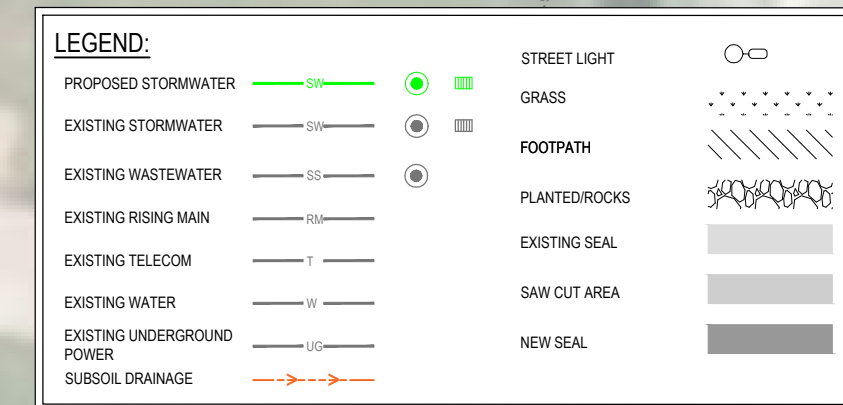
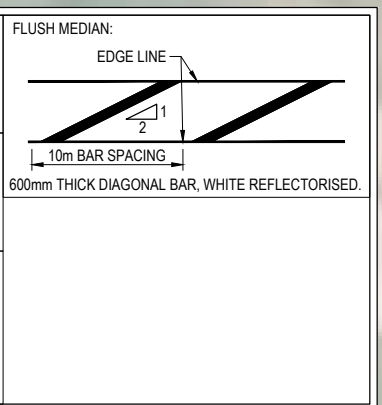
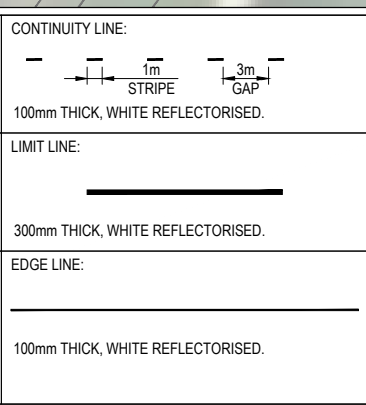
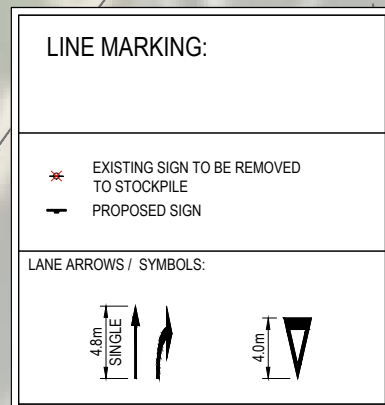
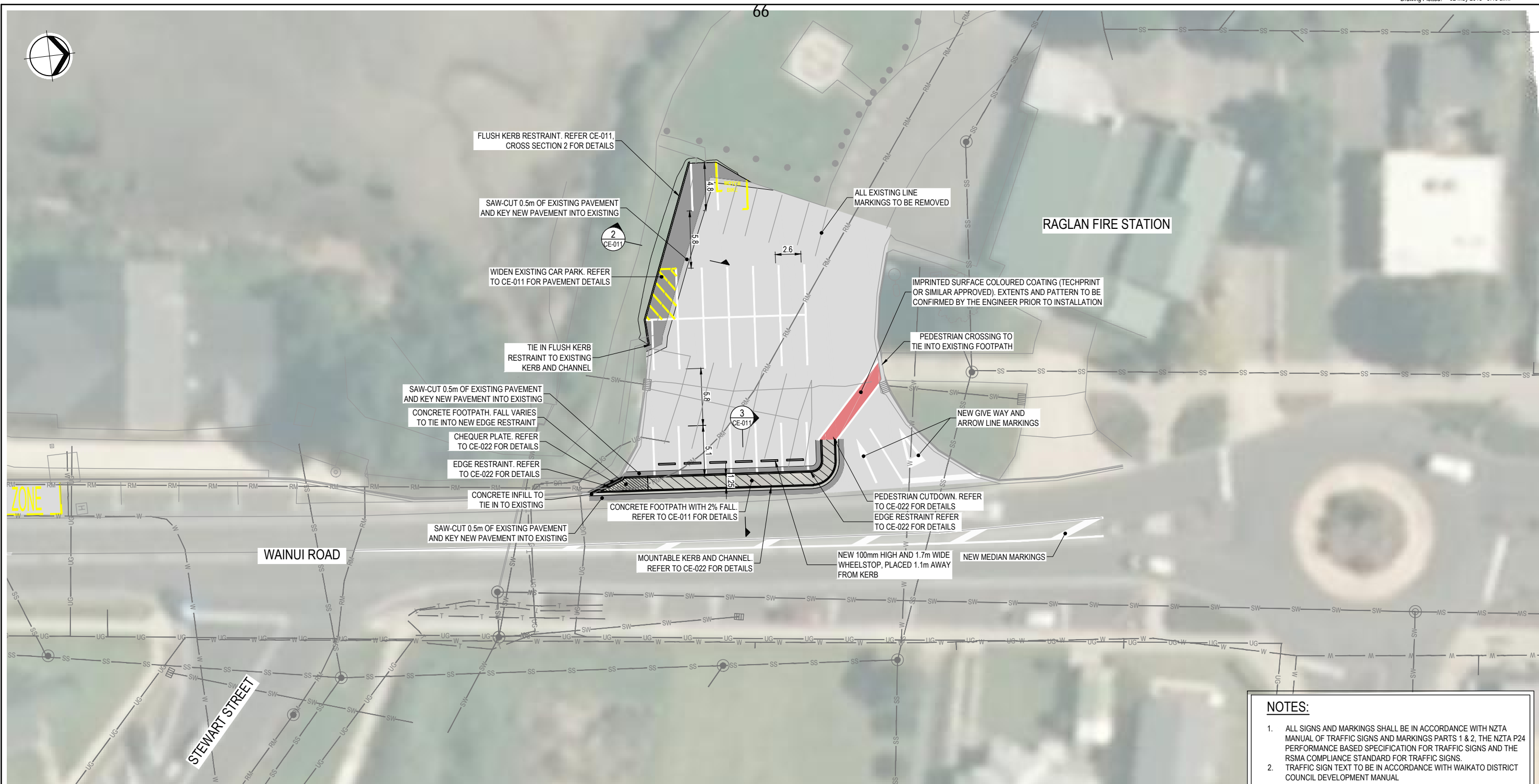
Drawing Originator: **Beca**  
 Original Scale (A1): 1:200  
 Design: AL-SHAKARCHI 05.04.18  
 Drawn: GOULDING 05.04.18  
 Design Checker: R. NIELSEN 05.04.18  
 Date: 05.04.18  
 Approved For Construction: R. NIELSEN 05.04.18  
 \* Refer to Revision 1 for Original Signature

Client: **Waikato District Council**  
 Project: JOYCE PETCHELL CAR PARK

Title: CAR PARK 1 LAYOUT PLAN  
 Discipline: CIVIL ENGINEERING

Drawing No: 3413381-CE-002  
 Rev: 1

**FOR CONSTRUCTION**



- NOTES:**
- ALL SIGNS AND MARKINGS SHALL BE IN ACCORDANCE WITH NZTA MANUAL OF TRAFFIC SIGNS AND MARKINGS PARTS 1 & 2, THE NZTA P24 PERFORMANCE BASED SPECIFICATION FOR TRAFFIC SIGNS AND THE RSMA COMPLIANCE STANDARD FOR TRAFFIC SIGNS.
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No.	Revision	By	Chk	Appd	Date
1	FOR CONSTRUCTION	NA	NA	GC	02.05.18

Drawing Originator: **Beca**

Original Scale (A1)	1:200	Design	AL-SHAKARCHI	05.04.18	Approved For Construction*
Drawn	GOULDING	05.04.18			
Reduced Scale (A3)	1:400	Design Verifier	R. NIELSEN	05.04.18	Date
		Diag Check	R. NIELSEN	05.04.18	

\* Refer to Revision 1 for Original Signature

Client: **Waikato District Council**

Project: **JOYCE PETCHELL CAR PARK**

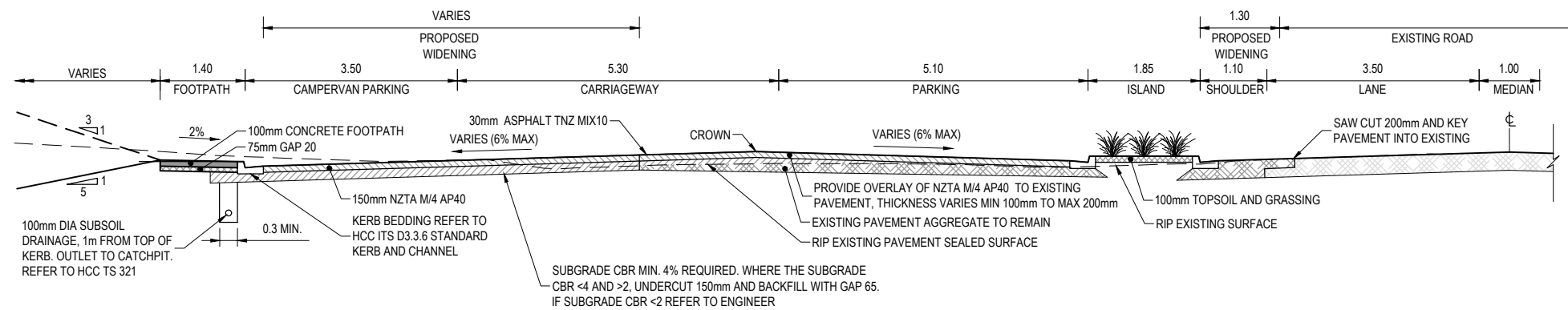
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Discipline: **CIVIL ENGINEERING**

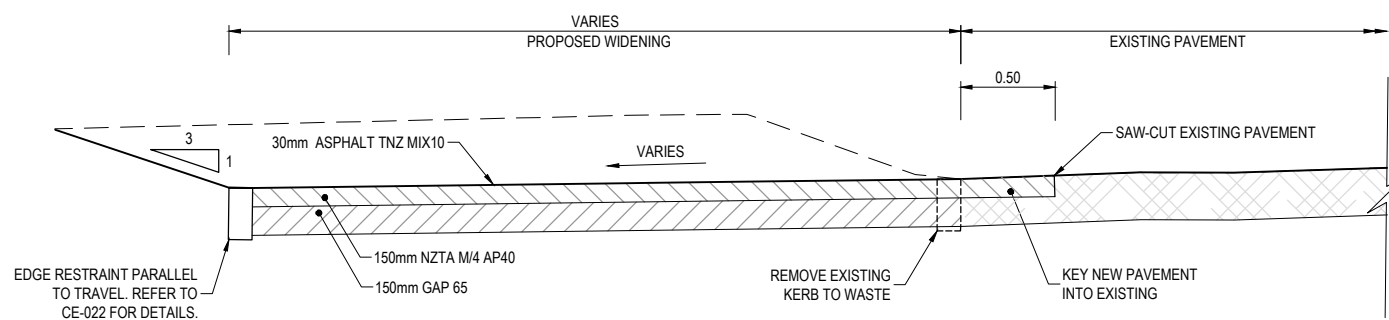
Document No. **3413381-CE-003**

Rev. **1**

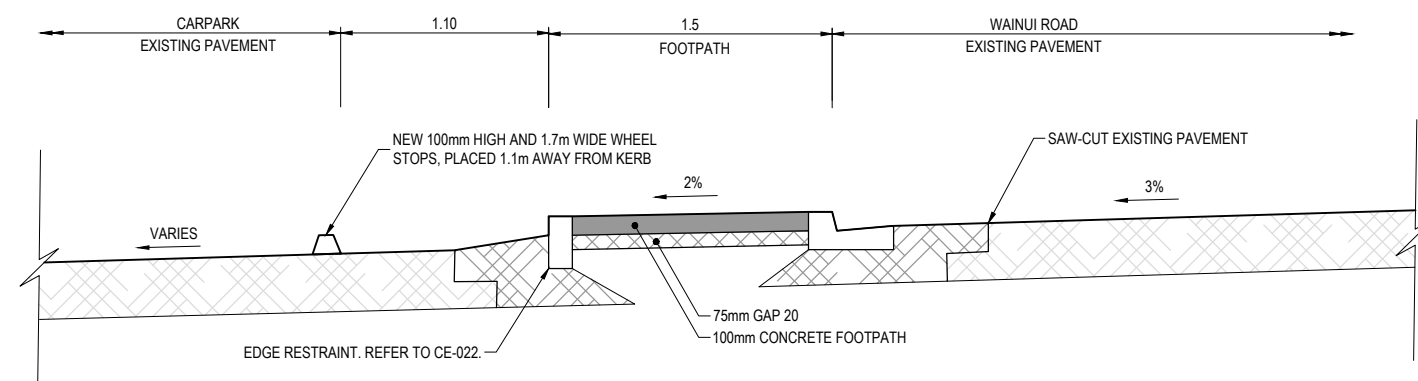
**FOR CONSTRUCTION**



1 TYPICAL CROSS SECTION  
CE-002 1:50



2 TYPICAL CROSS SECTION  
CE-003 1:20



3 TYPICAL CROSS SECTION  
CE-003 1:20

No.	Revision	By	Chk	Appd	Date
1	FOR CONSTRUCTION	NA	NA	GC	02.05.18

Drawing Originator:  
**Beca**

Original Scale (A1)	Design	AL-SHAKARCHI	05.04.18	Approved For Construction*
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Reduced Scale (A3)	Design Verifier	R. NIELSEN	05.04.18	Date
1:100	Design Check	R. NIELSEN	05.04.18	

\* Refer to Revision 1 for Original Signature

Client:  
**Waikato District Council**  
Te Kaitiaki o Te Tokiwha o Waikato

Project:  
**JOYCE PETCHELL CAR PARK**

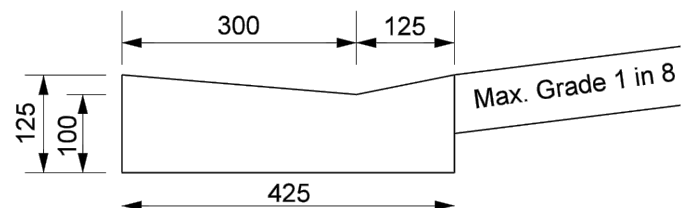
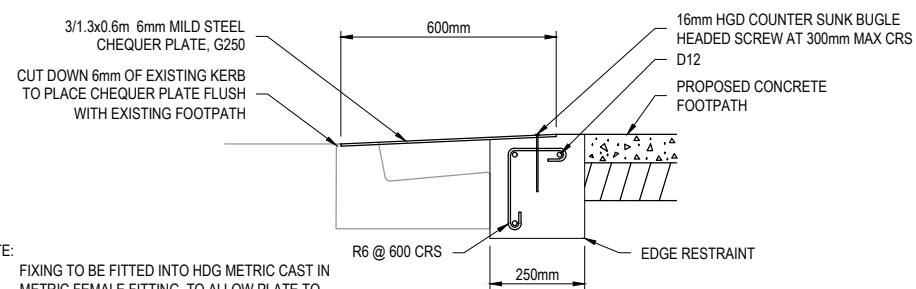
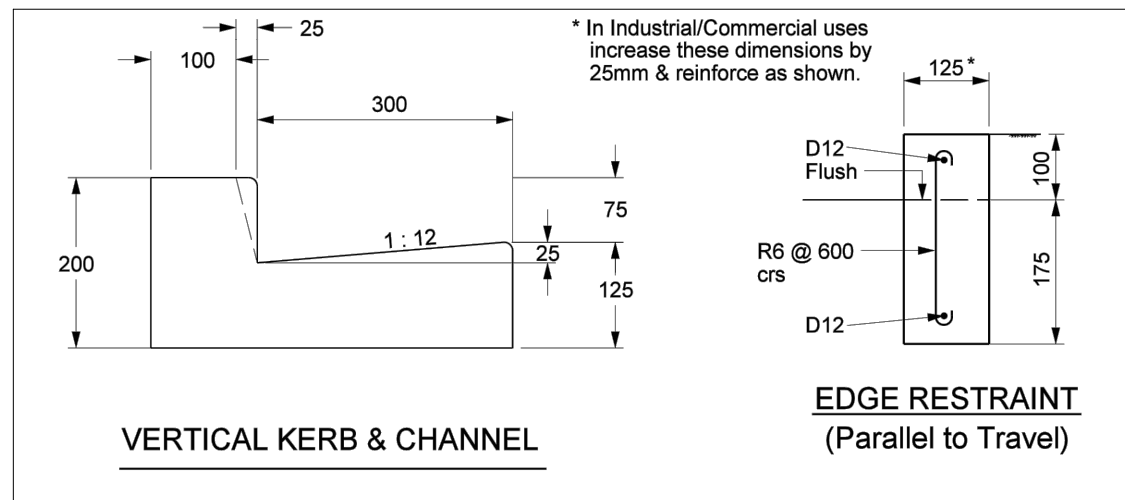
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**FOR CONSTRUCTION**

Discipline:  
**CIVIL ENGINEERING**

Drawing No:  
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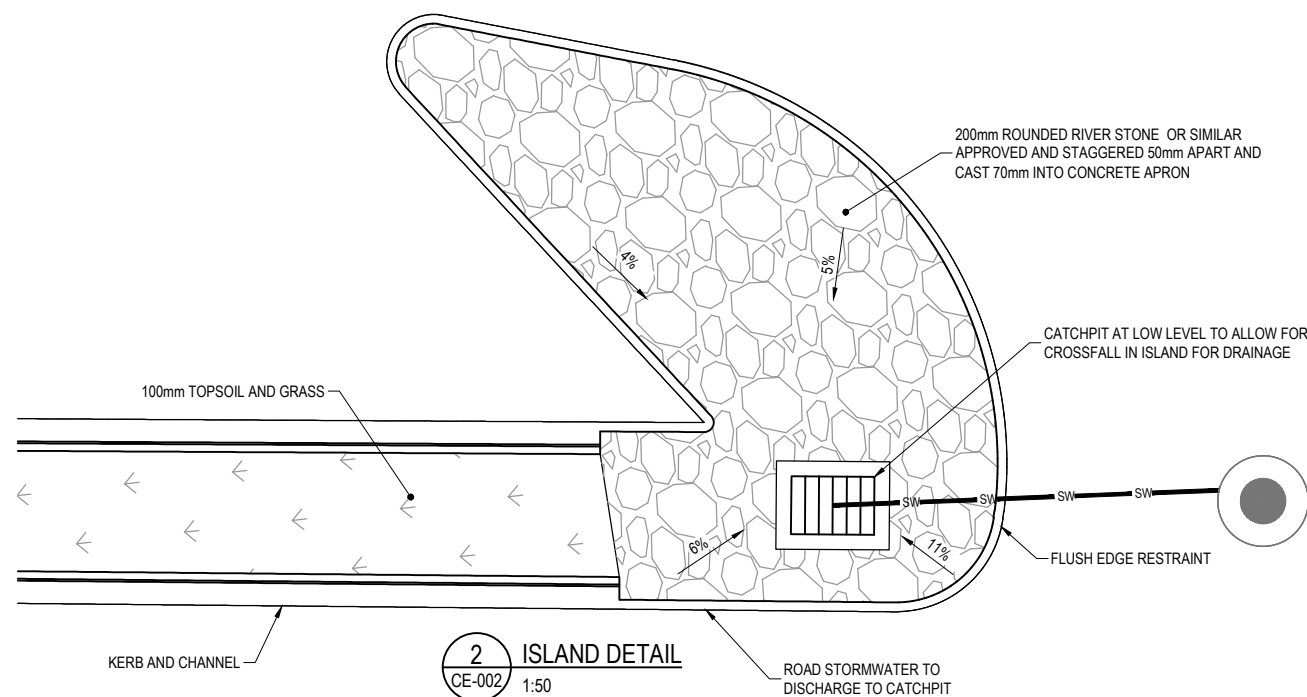
Rev:  
**1**



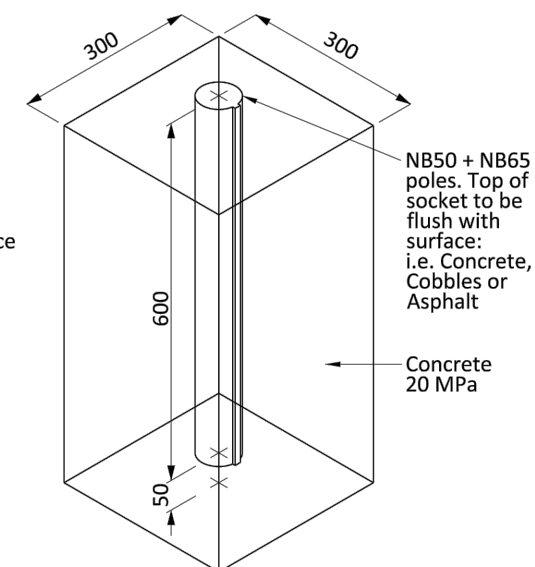
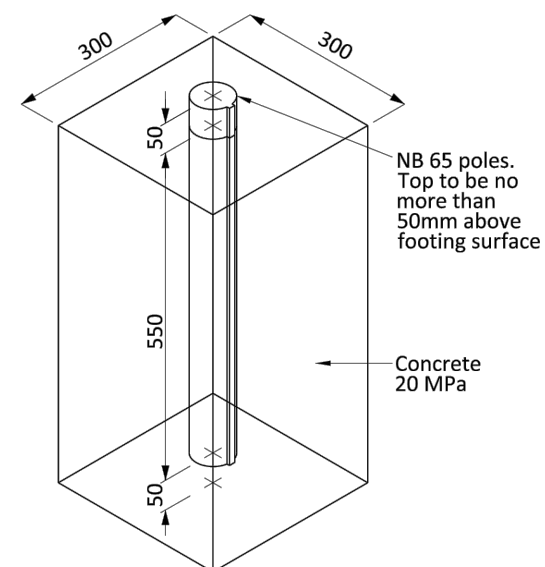
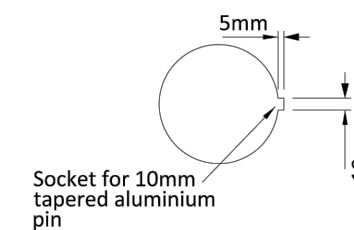
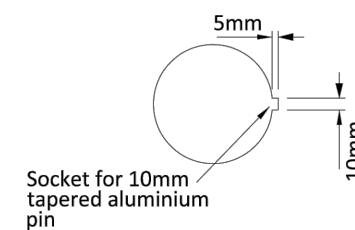
**PRAM/PEDESTRIAN/CYCLE FLUSH CUTDOWN**

**1 CHEQUER PLATE DETAIL**  
CE-003 1:10

- NOTE:
1. FIXING TO BE FITTED INTO HDG METRIC CAST IN METRIC FEMALE FITTING, TO ALLOW PLATE TO BE REMOVED IF REQUIRED.
  2. HOLES IN PLATES TO BE MADE PRIOR TO HDG PROCESS.
  3. PLATE INCLUDES 2 ELONGATED HOLES TO ALLOW FOR TWO MANHOLE LIFTERS TO PICK THE PLATE IN A BALANCE MATTER.



**2 ISLAND DETAIL**  
CE-002 1:50



This detail only to be used for Real Time Bus signage or at request of Councils Engineer.



**GROUND SOCKETS FOR REMOVABLE POLES**

D3.7.9

INFRASTRUCTURE TECHNICAL SPECIFICATION

Version: October 2016

**FOR CONSTRUCTION**

No.	Revision	By	Chk	Appd	Date
1	FOR CONSTRUCTION	NA	NA	GC	02.05.18



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1:125	Drawn	GOULDING	05.04.18	
Reduced Scale (A3)	Design Checker	R. NIELSEN	05.04.18	Date
1:250	Drawn	R. NIELSEN	05.04.18	



Client:	JOYCE PETCHELL CAR PARK
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Title:	TYPICAL DETAILS SHEET 2 OF 2
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Discipline:	CIVIL ENGINEERING
Drawing No:	3413381-CE-022
Rev:	1

**ALIGNMENT 1 - JOYCE PETCHELL FOOTPATH**

CHAINAGE	RL	NORTHING	EASTING
0	6.4	697542.34	409184.73
5	6.16	697546.12	409181.55
10	5.89	697549.49	409177.86
15	5.64	697553.67	409175.21
20	5.66	697558.61	409174.89
25	5.68	697563.57	409174.99
30	5.7	697568.53	409174.37
35	5.72	697573.49	409173.83
40	5.74	697578.45	409174.48
45	5.76	697583.41	409175.12
50	5.78	697588.37	409175.75
55	5.8	697593.33	409176.35
60	5.82	697598.29	409176.96
65	5.84	697603.26	409177.56
70	5.86	697608.22	409178.16
75	5.88	697613.19	409178.74
80	5.87	697617.34	409181.01
85	5.82	697620.90	409184.53
90	5.77	697624.46	409188.04

**ALIGNMENT 3 - PAVEMENT CROWN**

CHAINAGE	RL	NORTHING	EASTING
0	6	697558.76	409180.28
5	6.01	697563.74	409180.76
10	6.01	697568.71	409181.30
15	6.02	697573.67	409181.96
20	6.04	697578.63	409182.58
25	6.04	697583.59	409183.20
30	6.04	697588.55	409183.81
35	6.02	697593.51	409184.44
40	6	697598.49	409184.96
45	5.99	697603.45	409185.53
50	5.98	697608.42	409186.12

**ALIGNMENT 4 - EDGE FLUSH KERB**

CHAINAGE	RL	NORTHING	EASTING
0	4.65	697701.87	409188.69
5	4.58	697702.71	409183.89
8.2	4.54	697703.92	409180.99
10	4.52	697704.64	409179.27
15	4.48	697706.56	409174.66
20	4.44	697709.07	409171.01
25	4.53	697713.42	409173.11

**ALIGNMENT 5 - FOOTPATH K&C**

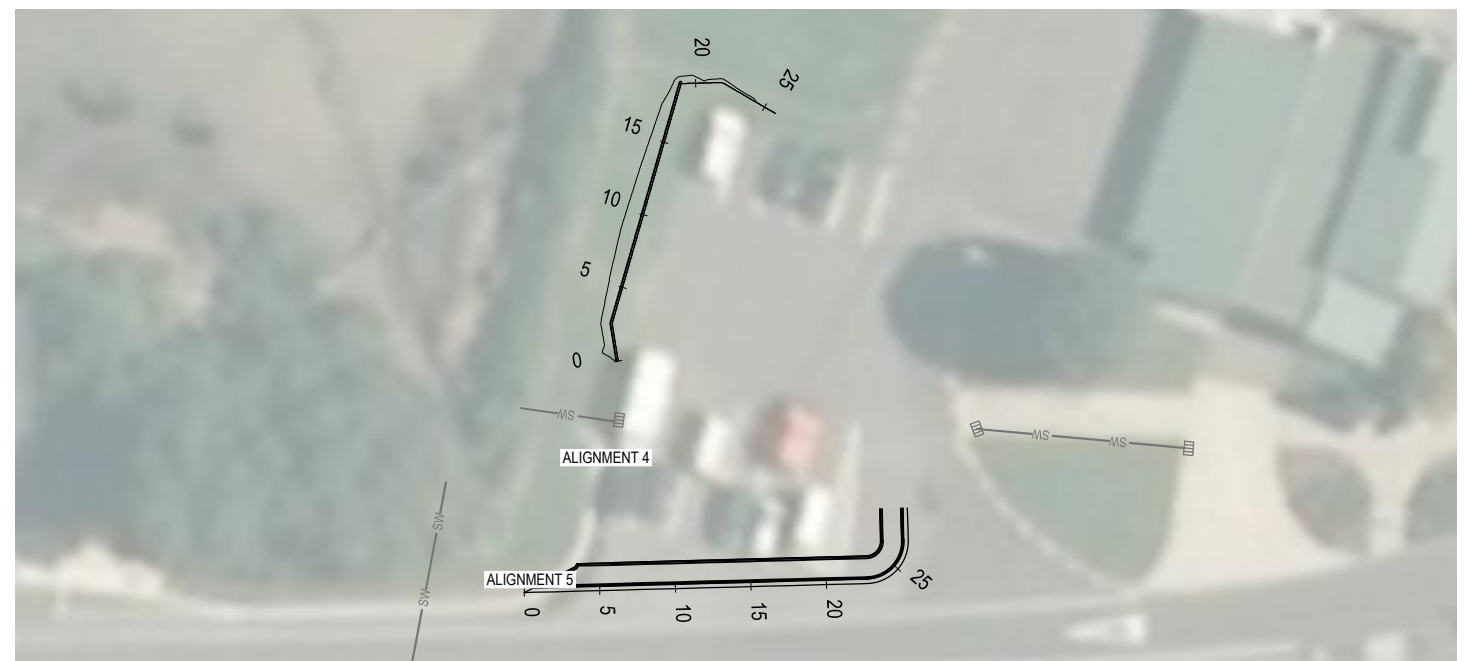
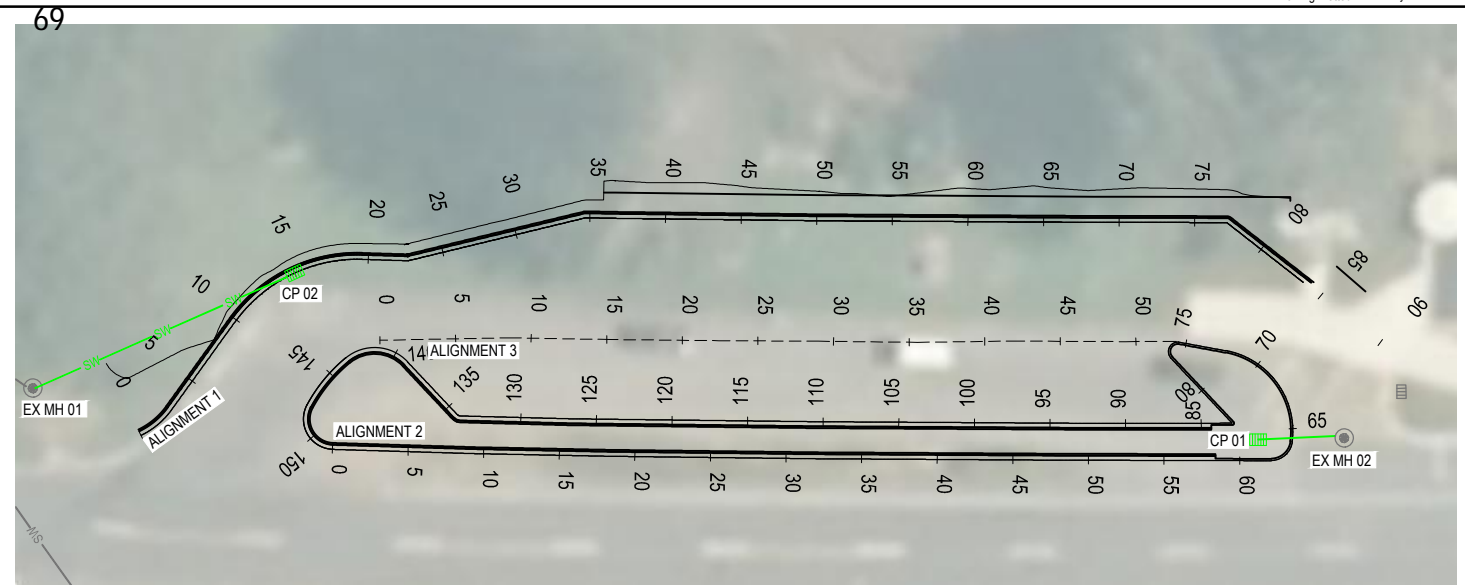
CHAINAGE	RL	NORTHING	EASTING
0	5.47	697693.93	409203.21
5	5.49	697698.91	409203.65
10	5.5	697703.89	409204.09
15	5.52	697708.87	409204.54
20	5.54	697713.85	409204.98
25	5.53	697718.65	409204.49

**ALIGNMENT 2 - JOYCE PETCHELL PLANTED ISLAND**

CHAINAGE	RL	NORTHING	EASTING
0	6.13	697554.82	409187.10
5	6.1	697559.76	409187.82
10	6.08	697564.71	409188.54
15	6.06	697569.67	409189.21
20	6.04	697574.62	409189.87
25	6.02	697579.58	409190.50
30	6	697584.54	409191.14
35	5.98	697589.50	409191.74
40	5.96	697594.47	409192.36
45	5.93	697599.43	409192.96
50	5.91	697604.39	409193.56
55	5.89	697609.36	409194.15
60	5.87	697614.32	409194.74
65	5.85	697618.06	409193.03
70	5.9	697616.26	409188.55
75	5.95	697611.70	409186.63
80	5.82	697612.36	409189.85
85	5.75	697612.09	409191.99
90	5.77	697607.12	409797.42
95	5.79	697602.15	409190.83
100	5.81	697597.19	409190.22
105	5.83	697592.23	409189.62
110	5.85	697587.26	409189.01
115	5.87	697582.30	409188.38
120	5.89	697577.34	409187.75
125	5.91	697572.38	409187.11
130	5.93	697567.43	409186.43
135	5.96	697562.82	409185.14
140	6.01	697559.72	409181.24
145	6.05	697555.21	409182.05
150	6.1	697553.44	409186.23

**STORMWATER DATA**

ID	TYPE	X-COORDINATES	Y-COORDINATES	SIZE	PIPE DIA	PIPE LENGTH	LID LEVEL	IL - IN	IL - OUT	COVER
EXMH01	MANHOLE	409180.8	697535.59	-	600	-	5.263	4.41	4.098	0.862
EXMH02	MANHOLE	409194.05	697621.357	-	-	-	5.755	4.856	4.856	0.899
CP01	SINGLE CATCHPIT	409193.5	697615.69	300x300	225	5	5.724	-	4.902	0.822
CP02	SINGLE CATCHPIT	409175.21	697553.67	300x300	225	18	5.64	-	4.59	1.05



**NOTES:**

- COORDINATE SYSTEM: MT EDEN 2000
- VERTICAL DATUM: MOTURIKI VD 1953
- ENGINEER TO CONFIRM SETOUT ON SITE PRIOR TO COMMENCEMENT OF CONSTRUCTION.

**FOR CONSTRUCTION**

No.	Revision	By	Chk.	Appd.	Date
1	FOR CONSTRUCTION	NA	NA	GC	02.03.18

Drawing Originator: **Beca**

Original Scale (A1) NTS  
 Design: AL-SHAKARCHI | 02.03.18  
 Drawn: GOULDING | 02.03.18  
 Design Checker: [Blank]  
 Date: [Blank]

Approved For Construction: [Blank]

Client: **Waikato District Council**

Project: **JOYCE PETCHELL CAR PARK**

Title: **SETOUT DATA**

Discipline: **CIVIL ENGINEERING**

Drawing No: **3413381-CE-031**

Rev: **1**

### **Open Meeting**

<b>To</b>	Raglan Community Board
<b>From</b>	Sue O’Gorman General Manager Customer Support
<b>Date</b>	24 May 2018
<b>Prepared by</b>	Craig Birkett Monitoring Team Leader
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0507
<b>Report Title</b>	Review of Parking in Raglan

## **I. EXECUTIVE SUMMARY**

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Parking areas and controls for Raglan are defined in the Public Places Bylaw 2016. The schedules of the Public Places Bylaw contain maps and tables that set out parking restrictions. These maps and tables are able to be amended by resolution of Council.

Changes to parking controls have been requested by members of the community and the Community Board. In addition there has been discussion by the community board on the potential to implement permit or paid parking and information has been sought on the process and costs associated with implementing this.

Changes to the parking schedule have been suggested by the community and feedback was provided at the Raglan Community Board workshop on 10 April 2018. The following recommendations have been made:

- i. Extend the time limit parking at the eastern end of Bow Street to 120 minutes.
- ii. Introduce a loading zone on Wallis Street that is currently a no parking area.
- iii. Introduce time limit parking at the wharf for marked car parking spaces.
- iv. Relocate a disabled park to an area closer to a public toilet located in the wharf building and introducing some additional parking adjacent to the wharf building.
- v. Turn Cliff Street into a one way road.

All of these proposed changes have been incorporated into the bylaw maps and are attached (Attachment 1) to this report.

There has also been a request to introduce parking controls at the Museum and Joyce Petchell Park. This is to allow for a Bus Stop to be created in front of the Museum/i-Site and introduce time limits to ensure increased parking availability. These proposed controls can be seen in Attachment 2.

At the Community Board workshop a proposal was put forward for additional parking to be marked out in the CBD by incorporating angled parks in Bow Street. The changing of parking spaces from parallel to angled is not a change to the schedule of the bylaw but it will

be signalled as part of the consultation that is being proposed. Additional work is required to be carried out and a scheme plan developed by Councils Roading Engineer.

## **2. RECOMMENDATION**

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**THAT the report from the General Manager Customer Support be received;**

**AND THAT the Raglan Community Board confirms that the suggested amendments to the schedules of the Public Places Bylaw are consistent with the feedback received at the workshop dated 10 April 2018;**

**AND FURTHER THAT the Raglan Community Board supports a request to the Policy and Regulatory committee to undertake public consultation on the amendments suggested.**

## **3. BACKGROUND**

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Council officers have received requests from members of the Raglan Community for changes to be made to the parking schedule for Raglan. This has included a change to time limit parking at the wharf and moving the disabled park nearer to toilets as well as additional parking to be put in place outside the wharf building. There was also a request to change a no parking area on Wallis Street to a loading zone.

In addition to this the Raglan Community Board has undertaken a workshop on parking issues in and around Raglan. During the workshop discussion was had around different approaches that could be taken to increase the availability of parking and manage parking in Raglan going forward.

In considering this there is an expectation that visitor numbers to Raglan will increase over time. A report from QRIOUS<sup>1</sup> established that the majority of visitors to Raglan are domestic visitors. The report also identified that there are a significant number of day trips by domestic visitors. Whilst the report did not identify visitors from the Waikato Region it would be reasonable to expect the number of visitors from Hamilton to grow. Day trippers are putting increasing pressure on parking availability in Raglan and a difficulty in finding short term parking has the potential to impact on the quality of the visit to the town. In order to address this future projects to increase parking availability will need to be considered. To have available funding for these projects additional sources of revenue should be considered.

### **Additional Parking locations in Raglan**

Councils Road Safety Engineer identified the potential for the CBD to convert to angle parking with Wainui Road being left turn only and the crossing areas for vehicles in the middle of Bow Street being removed. This proposal has been forwarded to Councils Acting Programme Delivery Manager who considers this would be a big improvement to pedestrian friendly traffic speeds, improved parking numbers, and amenities. A further consideration would be converting the section (i.e. the right turning area from Wainui Road) that is closed

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<sup>1</sup> Visitors to Raglan, November 2016 – March 2017, 1/6/2017, QRIOUS

on Bow Street to motorcycle only parking. If the Community Board supports this proposal a design and timeframe will be sought from Councils project management team. The introduction of angled parking can be consulted on as part of the proposed bylaw change.

Additional parking will be provided at Joyce Petchell reserve. This is associated with the placement of the museum and is a requirement of the Resource Consent that was issued. A copy of the layout is attached and shows the proposed parking restrictions. In order to allow for a turnover of parking some parks have been limited to 90 minutes parks. It has been identified that a bus stop is also necessary for this area.

The inclusion of parking on Stewart Street was also discussed to determine if parking opposite the angled parking could be included using a similar method to James Street. This verge is currently not being used for any parking. There are current no proposals to develop this area and therefore no budget for this to occur.

### **One Way Roads**

There was also discussion regarding turning Cliff Street and Rose Street into one way streets. Making Cliff Street one way would better manage traffic in this area and could allow for the potential of introducing additional parking on one side of the street and make the use of the road safer. Converting Cliff Street is into a one way street is supported by Councils Roading Design Team.

The conversion of Rose Street is not supported due to the steepness and acute angles of some entranceways. It is also felt that the number of carparks that could be accommodated on Rose Street as a result of the change would be very small.

### **Sources of Additional Revenue to aid parking improvements**

The issue of paid parking in the Raglan CBD was discussed at the workshop and it was determined that there should be further consideration of this. As a result feedback has been sought from Councils current supplier of parking technology. The PayMyPark system has been suggested as a solution for those using these parks. This method of payment is used by Hamilton City Council, Tauranga City Council as well as other Councils in New Zealand. It allows people to pay for parking with a mobile phone and modify the amount of time that is paid for without having to display a permit. However this is not a complete system. In order to enable payment to be received by coin a machine would be required. The cost of a machine is between \$10,000 to \$12,000 depending on the configuration. It has been identified that a machine comes with a monthly maintenance cost and can be a target for vandals due to the cash element. Also the Council will need to implement a cash collection system on a regular basis. It is anticipate that a minimum of 4 machines would be required to provide Bow Street parkers the ability to purchase permits. An additional 2 machines would be required for Wainui Street.

The Waikato District Council Boat Ramp Assets Feasibility Study was completed in July 2017 by Bloxam Burnett Oliver. This report has been presented to the Raglan Community Board. The report identified that a user pays approach could be implemented as a means of helping to fund boat ramps from those that gain benefit from it. Examples of user pays approaches that are in place in other parts of the country are identified in the report. In the Raglan situation barrier arms are not a preferred approach. The most simplistic approach would be the one that has been implemented at Thames Coromandel where there is a payment for a



permit that can be used at all ramps and is based on the parking of the boat trailer. The enforcement of this can be implemented through the Bylaw as it is a permit parking system. The permit is not an assurance of a park but is a method to charge those who park a boat trailer.

## **4. DISCUSSION AND ANALYSIS OF OPTIONS**

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### **4.1 DISCUSSION**

As a result of the workshop Council officers have sought views from others and prepared this report in preparation of seeking support from Council to commence a consultative process. The consultation would be regarding the proposed changes to the bylaw and feedback on implementing a paid parking system in the CBD and for Boat Trailers.

A council report has identified that boat trailer permits could be a source of funding for boat ramps. The most popular boat ramp assets within the district comprise of the 3 main Raglan ramps i.e. Kopua, Wharf and Manu Bay. In order to help fund maintenance and improvements to these ramps a boat trailer permitting scheme is proposed.

A change in funding would need to be signalled in an Annual Plan or Long Term Plan. The introduction of parking fees or boat ramp fees is a significant change in funding and requires incorporation into Councils fees and charges schedule. These changes in funding and revenue could be identified in the next Annual Plan and discussions have been held with Councils strategic team. Prior to incorporating a change like this they have advised that there should be pre-consultation on the specific issue. It has been identified that as part of the consultation on the proposed bylaw changes (i.e. parking restrictions, one way street and potential layout to bow street parking) feedback could also be sought on introducing boat permit passes and paid parking in the Raglan CBD.

Prior to implementing paid parking a business case will need to be developed around the costs involved in installing parking machines and the revenue that will be generated from people using the parking. The provision of parking permits will require the installation of parking machines that will need to be maintained.

By introducing paid parking there is likely to be decreased parking pressure on the main street of Raglan and an improvement on the availability of parking. With paid parking it is appropriate to extend the time frame for parking out to a 2 hour parking limit. This could be undertaken as part of a schedule change identifying the areas where payment for parking will occur.

In order to enable additional parking in the CBD it has been suggested that Bow Street could be remarked to accommodate angled parking. In order to accommodate angled parking, the crossing on Wainui Road and the crossing outside the Raglan Club at 22 Bow Street will need to be closed and removed. In closing the turning areas on Bow Street there may be the opportunity to convert them into motorcycle parking only locations. A request has been made through to Councils roading team to prepare a scheme plan of this area so that an accurate 2D drawing can be developed.

Turning Cliff Street into a one way road will provide for increased opportunities for long term parking and reduce the risks associated with vehicles using this narrow section of road. However the conversion of Rose street into a one way road is not recommended due to the steepness of the road and the effect it will have on persons accessing the road from there driveway.

The recommended changes to the parking schedule have been included as per requests from the community and feedback at the workshop. These proposes changes include:

- i. extend the time limit parking at the eastern end of Bow Street to 120 minutes.
- ii. introduce a loading zone on Wallis Street that is currently a no parking area.
- iii. to introduce time limit parking at the wharf for marked car parking spaces.
- iv. to relocate a disabled park to an area closer to a public toilet located in the wharf building and introducing some additional parking adjacent to the wharf building.

All of these proposed changes have been incorporated into the Schedule Maps and are attached to this report.

It is also recommended that parking restrictions are introduced for the new parking that is being proposed for Joyce Petchell Reserve and Museum area. These parking restrictions are identified in Attachment 2 to this report. Due to a change in bus and route a double decker bus will be using the area outside the museum on Wainui Road. In order to accommodate the “double decker” a Bus Stop is being proposed. In order to ensure that there is a “turnover” of some parks in this area time limit parking is proposed for some of the marked parking.

Contact has been made with the Waikato Regional Council regarding the Bus Routes. They have identified that there is a proposed move to a double decker bus for transporting people from Raglan in the morning and to Raglan in the evening. It is understood that this is due to an increasing demand for this service. This bus does have limitations about accessing Bow Street due to the trees at the western end and in order to address the route is being modified. The proposed bus stop for this bus is outside the Museum and i-site and will therefore cease using the current Bow Street bus stop. This then raises the question regarding the need for a bus stop on Bow Street and should the current bus stop outside the Council offices in Bow Street be returned to parking. Having a bus stop in the CBD when there is a lack of parking during summer months may be not be the best utilisation of parking space. It is therefore recommended that this parking area is returned to car parking and buses are directed to the new bus stop outside the Museum/i-site.

## 4.2 OPTIONS

### **(A) Keep with the current parking restrictions:**

This is not a preferred option as it has been identified by members of the community and the Community Board that the current parking controls are not meeting the requirements of the town and should therefore be reviewed.

### **(B) Recommend that there are only changes to the schedules of the bylaw:**

It would be identified to Council that the Community Board only requests that the schedule is consulted on and reviewed. This would include the changes to time limit parking, loading

zone and identifying Cliff Street as a one way road. The addition of a schedule for Joyce Petchell Park including a new bus stop and time limit parking. This option would not include consulting on the placement of angled parking on Bow Street, introduction of paid parking in the CBD, introduction of boat trailer permits.

**(C) Recommend that there is a review of parking in Raglan:**

As a result of the workshop it was identified that there are a number of actions that Council could consider to help with parking availability and management in Raglan and that there are addition sources of funding that the Board wishes to explore. In doing this the Board is recommending that consultation start of this range of options. This would result in consultation on the schedules of the Bylaw. It would also include consulting on the potential for Bow Street to include angled parking and paid parking on Bow Street, Wi Neera Street, Wainui Road. Consultation would also take place on the issue of paid parking for Boat Trailers at boat ramps.

**Preferred Option**

The preferred option is Option C, the Community Board would be recommending to Council that it takes a wider view on parking in Raglan and the future management of this activity. Whilst the changes to the schedule are necessary in the short term longer term solutions will need to be consulted on and a process commenced around introducing these potential solutions to the community.

## **5. CONSIDERATION**

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### **5.1 FINANCIAL**

There will be increased costs associated with undertaking a consultation process, physical remarking or additional marking. This is expected to be met from existing budgets.

The introduction of Permit Parking or Boat Ramp parking will require additional budget that has not been allocated. However this will be offset by revenue gained from the operation of this activity.

### **5.2 LEGAL**

A change to the schedule of the bylaw can be done by resolution of Council.

The introduction of paid parking in Raglan CBD will need to be consulted on as part of the Annual Plan.

The introduction of permits for boat trailers will need to be consulted on as part of the Annual Plan.

### **5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT**

There is no current indicator in the Long Term Plan that parking charges will be introduced for Raglan central business area or for boat trailers to help fund boat ramp costs.

### **5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS**

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>	The proposal is to consult with the public prior to adopting changes to the bylaw.				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
	✓		Internal
	✓		Community Boards/Community Committees
			Waikato-Tainui/Local iwi (provide evidence / description of engagement and response)
✓			Households
✓			Business
			Other Please Specify

Comment: It is proposed to consult with residents regarding changes that may affect them and with businesses and other community groups. Approval will be sought from Council to commence this process.

## 6. CONCLUSION

Changes to the Bylaw are recommended in order to enable parking controls to be put in place for a new parking area designed for the area around the museum and i-site. These controls are to allow for a bus stop to be incorporated into this area and put in place time limit parking preventing the area being used by person that may wish to park there all day. Other changes to the bylaw are recommended based on feedback from the community and community board.

Consideration should be given to commencing consultation around the introduction of paid parking and permits for boat trailers to help fund future projects. Advice received is that this should be run through a LTP or Annual Plan process. In anticipation of this it has been recommended to start consultation before these processes commence to receive feedback from the community.

Consultation can be carried regarding addressing the following issues.

- Changes to the bylaw including Cliff Street becoming a one way road.
- Introduction of paid parking in the CBD
- Introduction of parking permits for boat trailers.

Guidance is being sought from the community board on its support for these options to be taken to Council for commencing a consultation process for each of these issues.

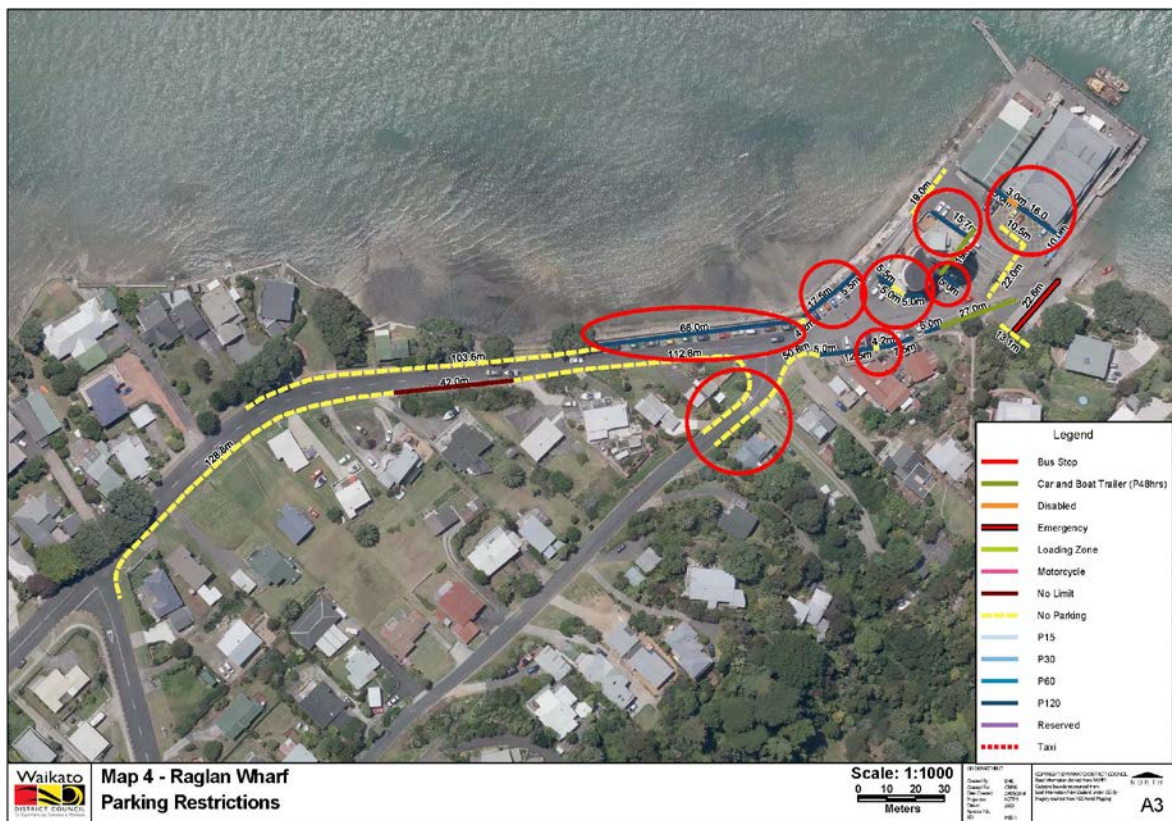
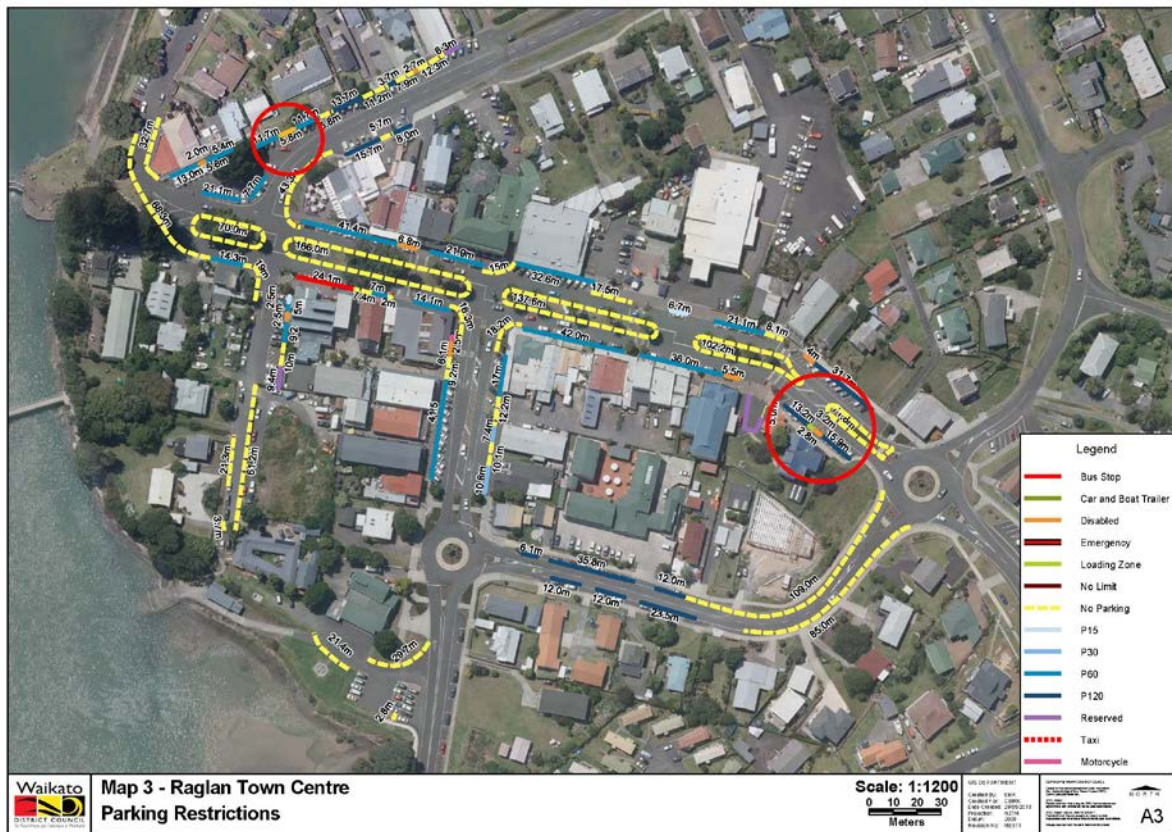
## **7. ATTACHMENTS**

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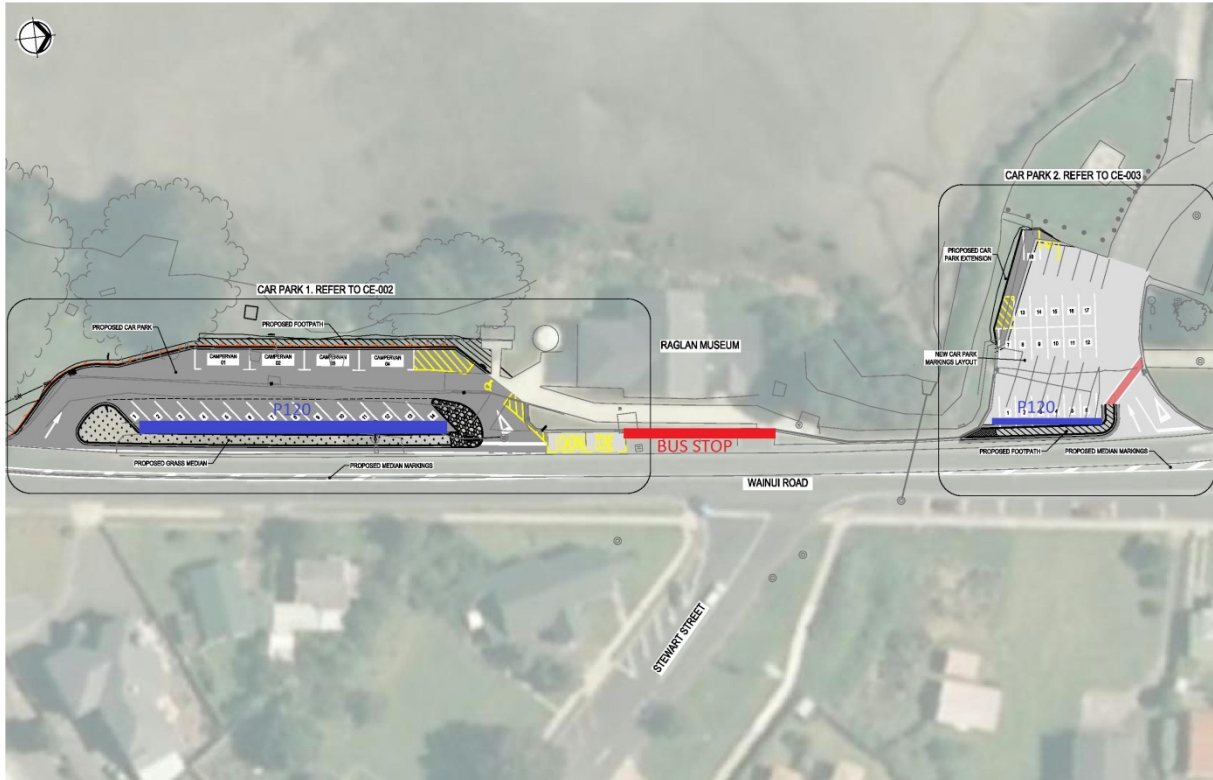
Attachment 1: Parking maps marked up to show the proposed changes

Attachment 2: Proposed parking restrictions at Museum on Wainui Road.

Attachment I: Parking maps marked up to show the proposed changes



Attachment 2: Proposed parking restrictions at Museum on Wainui Road.



### **Open Meeting**

<b>To</b>	Raglan Community Board
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	25 May 2018
<b>Prepared by</b>	Shannon Kelly Youth Engagement Advisor
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0507 / 1970248
<b>Report Title</b>	Youth Engagement Update June 2018

## **I. EXECUTIVE SUMMARY**

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The purpose of this report is to update the Raglan Community Board (“the Board”) on Council’s youth engagement in Raglan and on the way forward for Waikato District Council’s youth engagement.

## **2. REPORT**

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A meeting to complete the community mapping exercise was held on Thursday, 10 May from 6pm to 8pm at Raglan Community House. The Hui was well attended and gave young people and community members an opportunity to share in the collective findings, and commit to new pathways / priorities at the community level. One of the key outcomes of this hui was to support community led groups, such as Raglan Community House who is hosting Youth Week in Raglan. The event is managed by artist and Community Projects Coordinator, Maryanne Tuao.

Council is currently reviewing its approach to youth development with the intention to focus on empowering and upskilling young people whilst continuing to engage with them.

Council is developing a Youth Strategy which will reflect this approach. Once a draft has been workshopped with Council it will be made available for wider feedback.

The current contract for Council’s Youth Engagement Advisor position expires on 30 June 2018. The position will be reviewed in light of Council’s joint focus on youth engagement and youth economic empowerment. A verbal update will be provided to the Board on how the existing role Youth Engagement Advisor role will transition should there be anything further to report at the meeting.

The Board can be proud of its efforts to date in supporting and advocating for empowering young people in local democracy and civil participation in Raglan.



Special thanks to Councillor Lisa Thomson, Bob MacLeod, Gabrielle Parson and Rose Gray for supporting Liam Dingle, Grace Mindoro, Sven Seddon and Charlie Irvin on their efforts of youth representation, governance, and leadership.

Council looks forward to continuing to work with the Board in advancing initiatives already underway as part of a renewed focus on youth engagement and youth empowerment.

### **3. RECOMMENDATION**

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**THAT the report from the General Manager Strategy & Support be received.**

### **4. ATTACHMENTS**

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NIL

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### **Open Meeting**

<b>To</b>	Raglan Community Board
<b>From</b>	Bob MacLeod Chair Raglan Community Board
<b>Date</b>	31 May 2018
<b>Prepared by</b>	Rose Gray Council Support Manager
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0507
<b>Report Title</b>	Housing Symposium 2018

## **I. EXECUTIVE SUMMARY**

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As a partner to the WRAP focus group of Raglan Naturally this Board should nominate a representative to attend alongside the Community House Representative. It is an important networking opportunity for this community to support the Housing Audit that is being developed with the assistance of WINTEC and the University as well as Waikato District Council economic team.

## **2. RECOMMENDATION**

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**THAT** the report from the **Chair Raglan Community Board** be received;

**AND THAT** the Raglan Community Board nominate ..... as representative to attend the Housing Symposium in Wellington on Thursday 28 June 2018 with payment for the air fares from the discretionary fund.

## **3. ATTACHMENTS**

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Housing Symposium Agenda

## Housing Symposium 2018

Thursday 28 June 2018

MAC's Function Centre, Taranaki St, Wellington

### Day one

Time	Agenda Items	Speaker
<b>Registration 8.30 - 9.00am</b>		
9.00 – 9.15am	<b>Welcome and introduction</b> <ul style="list-style-type: none"> <li>Local Government Infrastructure – Future challenges, LGNZ's Housing 2030 project – A partnership with Central Government</li> </ul>	Dave Cull, President, LGNZ
9.15 – 9.30am	<b>Opening remarks – Government's housing policy</b>	Hon. Phil Twyford, Minister of Housing and Urban Development, Parliament
<b>Land supply and infrastructure</b>		
9.30 – 9.35am	<b>Opening remarks from the Chair</b>	Rachel Reese, Mayor, Nelson City Council
9.35 – 10.40am	<b>Panel discussion - Funding and finance</b>	Treasury, Crown Infrastructure Partners, Metro councils, Macquarie bank; Facilitated by the Chair
<b>Morning tea 10.40 – 11.00am</b>		
11.00 – 11.05am	<b>Welcome and introduction to the session</b>	Malcolm Alexander, Chief Executive, LGNZ (Chair)
11.05 – 11.20am	<b>Wellington City Council – A city perspective on the Urban Development Authority proposal and how it might best be implemented</b>	Kevin Lavery, Chief Executive, Wellington City Council
11:20 – 11:25am	<b>Q&amp;A session</b>	
11.25 – 11.40am	<b>An introduction to the government's role out of KiwiBuild</b>	KiwiBuild Programme Manager, MBIE
11.40 – 11.45am	<b>Q and A session</b>	Facilitated by the Chair
11.45 – 11.50am	<b>Introduction to the topic and panel</b>	Chair
11.50 – 12.25pm	<b>Panel discussion across 4 pillars:</b> <ul style="list-style-type: none"> <li>Skills and supply;</li> <li>Regulatory issues;</li> <li>Financing; and</li> <li>Land supply</li> </ul>	Panel: Representatives from BCITO, Auckland Council and others
12.25 – 12.50pm	<b>Housing supply – National Policy Statement on Urban Development capacity</b>	MFE and selected Councils

12.50 – 1.00pm	<b>Closing remarks from the Chair</b>	Chair
<b>Lunch 1.00 - 1.20pm</b>		
1.20 – 1.25pm	<b>Welcome back</b>	Dave Cull, President, LGNZ
<b>Social and affordable housing – session in development</b>		
1.25 – 1.45pm	<b>Central Governments vision for social housing</b>	Hon. Jenny Salesa, Minister of Building and construction
1.45 – 2.00pm	<b>Ministry of Social Development - Social Housing Reform Programme</b>	TBC
2.00 – 2.20pm	<b>Maori housing supply – Understanding the issues</b>	TBC
2.20 – 2.25pm	<b>Introduction to the best practice session</b>	LGNZ National Council Representative - Chair
2.25 – 3.00pm	<b>Local Government – Case Study of affordable housing best practice: Mayoral Housing Affordability Task Force (HAT)</b> <ul style="list-style-type: none"> <li>• Secure Home Programme</li> <li>• Shared Home Equity Product</li> <li>• Tackling Airbnb</li> <li>• Making more land available</li> </ul>	Queenstown Lakes District Council Tony Avery, GM Planning and Development – QLDC
3.00 – 3.20pm	<b>Enabling delivery of affordable housing</b>	Chris Glaudel, Deputy Director, Community Housing Aotearoa (CHA)
3.20 – 3.30pm	<b>Concluding remarks</b>	Chair
<b>Afternoon Tea and Networking 3.30 – 4.00pm</b>		

### Open Meeting

<b>To</b>	Raglan Community Board
<b>From</b>	Bob MacLeod Chair Raglan Community Board
<b>Date</b>	31 May 2018
<b>Prepared by</b>	Rose Gray Council Support Manager
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0507
<b>Report Title</b>	Appointment of Community Representative to the Raglan Kopua Holiday Park Board

## I. EXECUTIVE SUMMARY

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At the Council meeting held on Tuesday 22 May 2018 a report was provided on appointing a community representative to the Raglan Kopua Holiday Park Board. The following resolution was made at this meeting:

*That the report from the Chief Executive be received;*

*AND THAT Jeanette Tyrell be appointed as Community Representative to the Raglan Kopua Holiday Park Board;*

*AND FURTHER THAT Peter Storey be thanked for his service and commitment to the Camp.'*

## 2. RECOMMENDATION

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**THAT the report from the Chair, Raglan Community Board be received.**

## 3. ATTACHMENTS

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Nil

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### **Open Meeting**

<b>To</b>	Raglan Community Board
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	01 June 2018
<b>Prepared by</b>	Sharlene Jenkins PA General Manager Strategy & Support
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0507 / 1971377
<b>Report Title</b>	Safety Railings on Wainui Bridge

### **1. EXECUTIVE SUMMARY**

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Raglan Community Board have expressed their concern that there is no protection between pedestrians and vehicles on Wainui Bridge.

Gareth Bellamy, Road Safety Engineer will be in attendance at the June Board meeting to discuss this with the Board.

### **2. RECOMMENDATION**

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**THAT** the report from the **General Manager Strategy & Support** be received.

### **3. ATTACHMENTS**

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NIL

### Open Meeting

<b>To</b>	Raglan Community Board
<b>From</b>	Bob MacLeod Chair Raglan Community Board
<b>Date</b>	5 June 2018
<b>Prepared by</b>	Gabrielle Parson Raglan Naturally Coordinator
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0507
<b>Report Title</b>	Raglan Naturally Update

## I. EXECUTIVE SUMMARY

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### Raglan Naturally Committee (RNC)

Report from RN Coordinator to Raglan Community Board (RCB)

31 May 2018

Report items:

1. RN Project Update

- Progress Report - Key Performance Indicators. Report attached

2. Action requested from RNC to RCB

- *Outstanding from April meeting.* Draft Memorandum of Understanding for discussion and feedback to RNC. See attached.

## 2. RECOMMENDATION

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**THAT the report from the Chair Raglan Community Board be received.**

Progress Report May – KPIs

Treaty of Waitangi Workshop Evaluation 26<sup>th</sup> May

Draft Memorandum of Understanding



Raglan Naturally Update Project Key Performance Indicators	KPIs 30 April	89 Progress report - what's been achieved	New KPIs 31 May
<b>1. Delivery of the updated community plan by Nov 20</b>	30-Nov	on target	30-Nov
· Focus Groups established	12-May	11 Focus Groups (Youth group added), approx 60 volunteers. Coordinators agreed for all FGs. Coordinator's met up. Coordinator guide created. FG's working to FG Worksheet - towards 9th June workshop. Business and Infrastructure groups not met yet.	9-Jun
· Future Focus Workshop held by	5-May	Successful workshop held on 19th, 8 speakers, approx 30 total. To write up notes, share with others (incl presentations and recordings)	complete
· Treaty Workshop	26-May	successful workshop held on 26th. 28 attendees. Plan the followup workshop around our local context	26-May
· Treaty Workshop - Our local context		plan this workshop which follows on from 26th.	15-Jun
· Focus Group Workshop 1 held by	9-Jun	booked with Denise Bijoux, facilitator, FG members will attend. Have started planning for the day.	9-Jun
· Focus Group Workshop 2, FG Community Consultation and Snapshots from Focus Groups by	10-Jul	on target	10-Jul
· Community-wide consultation plan finalised to include collation of feedback, creation of final draft, prioritising of projects, mandated by community and plan finalised.	15-May	planning group formed and meeting held, another after 9th June Focus Group Workshop as will get input from FG members	15-Jun
· Management Plan development <b>starts</b>	1-Jun	We are focusing on FG work for now. FG's to help inform this planning.	30-Jun
· Community-wide consultation	Aug/Sept	need to be very organised with a robust plan, volunteers and Plan Writing team ready	Aug/Sept

· Collating feedback, prioritise projects and community plan draft prepared by	end October	90 **need to plan this phase and decide if this is enough time	end October
· Finalising the community plan	nd November	**need to plan this phase and decide if this is enough time	nd November
<b>2. Funding and Working to Project Budget</b>			
· Monthly reporting	1-Jun	Report done	29-Jun
· Funding plan	4-May	Behind. Funding plan 1/2 done. Decision to be made, do we pay someone to work on funding? Or can we find a community volunteer?	8-Jun
· Sourcing funding	ongoing to meet budget	WEC agreed to act as Umbrella org. for funding. MOU draft to be agreed. Sourced \$3000 from the Raglan Community Board. Need to actively seek funding for July.	ongoing to meet budget
<b>3. Monitoring outcomes – are we working toward the identified outcomes?</b>			
· Monthly reporting on progress to outcomes	1-Jun	RN Foundations - Treaty framework for RN - conversations and relationships developing to support this. Possible workshopping on 9th June with local treaty facilitator. We are hearing clearly that the stories of this place, whenua, mana whenua need to be told. Rangatahi/Youth hui held mid May and RN discussion at the Youth Week Event on 27th May. Relationship & Comms Plan to be finalised after 9th June workshop. Future Focus workshop held. WDC/RN/RCB relationship being developed. RNC to review this progress in next committee meeting.	29-Jun

<b>4. Community participation &amp; Relationships (including successful partnership between Community, RCB, Councillor and</b>			
· Relationships & Comms Plan to set targets for community participation & relationship building	5-May	Plan to be finalised. Article in Chronicle. Relationship building happening. Comm. Involvement through FGs. Relationship building between RN and WDC, support from Surya Pandey. Developing MOU RNC & RCB. Working closely with Councillor Thomson.	15-Jun
· Monthly reporting by Coordinator & Comms on Plan/targets	1-Jun		29-Jun
<b>5. Included in the Management Plan will be KPIs such as community support, RCB and Council implementation, updating and application of the community plan in the community, outcomes – how is it affecting the development of Whaingaroa.</b>			
	1-Jun	to be developed	30-Jun

## EVALUATION OF UNDERSTANDING THE TREATY OF WAITANGI Raglan community workshop Saturday, 26 May, 2018

Raglan Naturally coordinator Gabrielle Parsons commissioned Dr. Ingrid Huygens of the Tangata Tiriti – Treaty People programme to run a second Treaty workshop for Raglan Naturally volunteers, participants and Raglan community members.

### Aim of workshop

- To inform citizen contributions & strategizing on the Raglan Naturally plan..

### Learning outcomes

- Māori intentions for the Declaration and Treaty
- Impact of colonisation on Māori society
- Brainstorm local actions

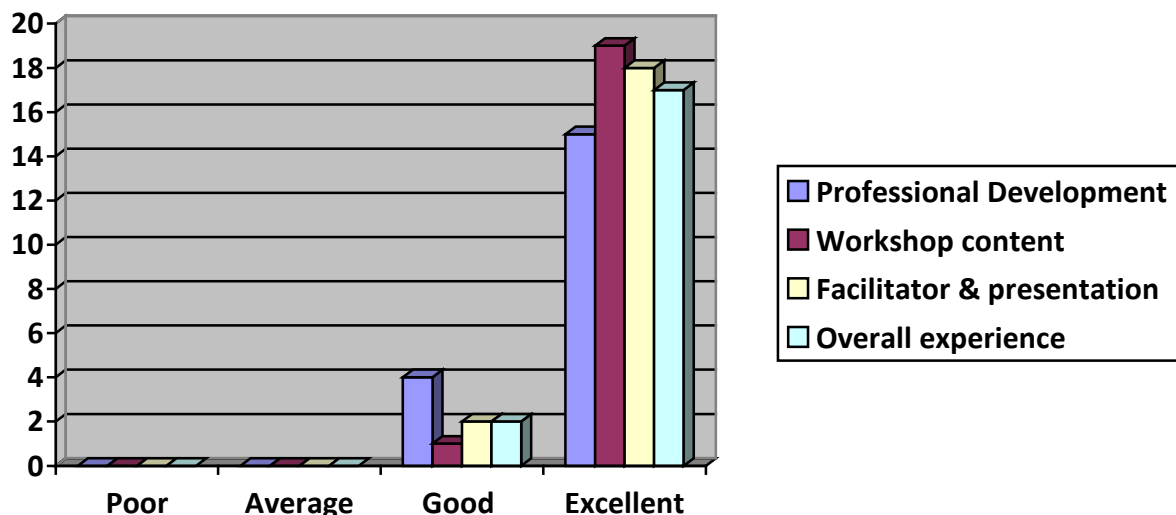
The Saturday workshop was very well attended with 28 participants, including Raglan Naturally members and other roles such as community members, business operator, pastor, volunteer, parent, change agent, coordinator, broadcaster, board member, physio, timebank manager, surfer, marae trustee and kaiako.

Twenty evaluation forms were returned. Comments in the tables below are drawn directly from the evaluation forms.

### 1. Ratings of workshop

The workshop was very highly rated, with almost all participants considering all aspects of the workshop 'excellent'. One person did not rate the workshop for professional development.

**Participant ratings for Treaty workshop**



### 2. Significant strengths of the workshop

Participants named content, process and facilitation as all strengths of the workshop. One participant explained the strength like this:

“The previously unheard ‘real’ story of the treaty history, how it came to be and what happened afterwards, the struggle, the hurt and the efforts by Maori to change things”..

Strengths of workshop	Number of mentions

<b>Process &amp; facilitation</b> Flow of learning of the day/ Easily understood presentation of information/ Interesting ways of delivering/ Varied presentation format/ The stories/ Role play/ The facts and how interactively it was delivered/ Engaging/ Excellent facilitation and presentation/ Skilled facilitators/ Real depth of experience through great facilitation	93	13
<b>Content</b> Content/ Getting a real in depth understanding of the Treaty/ Clear explanation of development of Treaty/ Clarity/ Bigger picture/ Historical narrative/ History lesson/ History learnings and the on-going Crown breakage of the Treaty/		9
<b>Emotional process</b> Feeling emotion/ Feel shocked about the injustice the Government has played in our lives/ Very interesting (shocking) history/ The standing session (about laws attack Māori society)/ The hurt and the efforts by Maori to change things/ Personal/ Safe space emotionally/ Healing		8
<b>Sharing of Māori experiences</b> Learning about the Maori response/ Te Puea and health clinics etc!!!/ Culture/ Tangata Whenua/ Good tangata whenua input/		5
<b>Korero with others</b> Opportunities to korero with others/ Interactive/ Inclusive/ Nice to see the people that was at this workshop/ The sharing from others in the group		5

### 3. Learning achieved

Some participants responded with “Heaps!” and “Too much to write here!”.

<b>Learning achieved</b>	<b>Number of mentions</b>
<b>About tangata whenua &amp; culture</b> New information about tangata whenua sovereignty/ That iwi is a fluid political concept and not defined as [website URLs]/ Depth of emotional impact on tangata whenua today/ About Hapu, Iwi, Rangatira, history, treaty, some local knowledge/ More Maori language, history and culture, respect for Maori culture and all they have been though and continue to fight for/ How multicultural Raglan is and representation from many immigrant groups	7

<b>New information</b> Lots of new/alternative information very succinctly put/ Awareness, details I hadn't known/ A LOT, key thing is that our cultural understanding of words is dependant/ History/ More in-depth history around treaty signing and declaration of independence than I have previously received A lot, that what I thought I knew was a misunderstanding and largely wrong	94	6
<b>Understanding the Treaty &amp; Declaration</b> The treaty was about protecting our people and growing relationships/ Declaration of Independence of NZ and Te Tiriti articles 1-4/ Essence of tiriti -manage tau iwi/ The responsibility I have to uphold the Maori version of the treaty and learn and uphold the Maori culture/		4
<b>Critical awareness</b> Don't trust organisations/ The lack of transparency of the crown/ The lack of education on these topics in NZ schools in 2018		2
<b>Healing</b> There is some healing done, it's not all about turning the other cheek		1

Another participant felt they understood better: "That local tangata whenua are happy to accept the current Raglan Naturally process as a sufficient implementation of Treaty principles, given their current lack of resourcing"

#### 4. How participants plan to use their learning

While one participant said "Honestly don't know", others planned to use their learning in local community development and the Raglan Naturally strategy, to strengthen mana Māori, at home and at work, and in all interactions with others.

##### Local community development & Raglan Naturally planning

- Te Tiriti principles throughout the Raglan Naturally community plan/ To advance development of Raglan Naturally
- Active development of a community plan/ Community group development/ / Integration into long term planning
- Further explore how to put treaty into practice locally/ To guide Kaupapa Māori and make a positive contribution in the community
- As a teacher and mother and as a board member I can share this knowledge and allow it to guide me in the decisions I make for the community
- Join activist events/movements to make change in community/ I will make sure that ignorance is never any excuse for a lack of compassion and ACTION

##### Strengthen mana Māori

- Whakakaha ake i tōku tū mana Māori, mana motuhake
- To support Maori sovereignty and drive implementation of community plan

##### Personally & inter-personally

- I will educate my own family/ All begins at home first
- Inform my interactions with Maori and non-Maori
- Explore more local info and history to be better informed for my interactions
- More understanding in all conversations and interactions/ In all my interactions
- I will bring this focus into my everyday life, how I think about myself as a NZer and how I can help effect real change to better understand the treaty.
- Spread the word/ To continue attempts to raise awareness and minimise effects of racism/ To make a positive progressive contribution

##### Professionally

- In my business
- Awareness of cultural differences in working as a therapist.

## 5. Further learning requested

Participants asked for further learning on a number of topics:

1. **Local history** - More local knowledge sharing/ More local Maori history and how History of local treaty transgressions, both resolved and unresolved/ Local history workshop/ Local issues
2. **Practical examples to learn from** - Examples of implementation of treaty principles/ Examples of publicity/campaigns which have succeeded in raising awareness and creating change/ Concrete ways to honour treaty in community/ Events with specific action items attached/ Priorities for practical action/
3. **Forward thinking & planning** - Kōrero whakamana whenua/ Further workshop to develop ways to work together long term/ Critical thinking workshop explaining dominant systems/ How to change the culture of central and local government/ Continued learning, esp local and also how change can happen throughout NZ

## 6. Recommendations

Several recommendations were made:

“More people should have been here, there should be some way to video this and share it with a much wider audience”

“A wider advertising of these events outside of Raglan Naturally family, as those not in the loop are probably most in need of future training”

“Need to continue reaching wider networks/community/ More people leaning about the Treaty”

And offers of help were given: “We can help support bringing the stories into the wider community”.

*Nicolina Newcombe (evaluator)*

*Ingrid Huygens*

*29 May 2018*

## **Memorandum of Understanding**

Between

**Raglan Community Board**

And

**Raglan Naturally Committee**

This Memorandum of Understanding (MOU) sets out the terms and understanding between the Raglan Community Board and the Raglan Naturally Committee to review and update the Raglan Naturally Community Plan.

### **Background**

- The Raglan Community Board is responsible for the Raglan Naturally Community Plan review and has delegated this project to a sub-committee, the Raglan Naturally Committee.

The original plan in 2001 was a community driven initiative to provide a framework for Raglan's future development. The 2001 plan indicated that regular reports on the activities carried out under the plan would be made to the Raglan Community Board (RCB) and the RCB would report to the community on the progress of the plan. There was a review of the RN 2001 in 2006 which produced RN 2008. The RN 2008 integrated and updated this to the community priority project list.

In 2016, recognising the value of RN, the community board held an event to celebrate the achievements of RN 2001, and to gauge community interest in reviewing the plan. Community response was positive and names were put forward to form an Interim Steering Group to carry out a review [RCB1611/11/13]. The review process started in late 2016 led by the Interim Steering Group, endorsed by the RCB [RCCB1612/03/6]. In July 2017, it was recognised that the Steering Group needed more support and participation from the RCB to drive the review process.

September 2017, the Raglan Naturally Review Committee was endorsed by the RCB and Ms Parson was appointed as Coordinator for the Raglan Naturally review. [RCCB1709/05].

February 2018 the RCB confirmed that the responsibility of the community plan be included in the Raglan Community Board Charter. [RCCB1802/06] and that a summation of clause 4a (The Team Roles), of the RN Project Plan, be drafted for inclusion in the Raglan Community Board Charter and that a report be provided to the next meeting for further discussion on the Charter.

### **Purpose**

This MOU will ensure:

- A clear working relationship between RCB and RNC
- The responsibility of the RN Review lies with the RCB
- RCB supports and oversees the Raglan Naturally Committee (RNC)
- The RNC delivers the reviewed RN Community Plan



The above goals will be accomplished and a clear working relationship established by undertaking the following activities:

The responsibility of the RN Review lies with the RCB and so RCB:

- Is responsible for holding and updating the community plan, currently Raglan Naturally (RN). Plan to be updated every three years to align with Council's Long Term Plan (LTP) review.
- Advocates for the community on RN with WDC
- Ensures RN is in the WDC planning and policies for the area.
- Includes priority projects from RN in their submission to WDC for LTP and District Plan reviews.
- Has delegated the review and update to the Raglan Naturally Committee

RCB supports and oversees the work of the Raglan Naturally Committee by:

- the Chair keeping up to date and informed on the project
- the Chair requesting formal monthly reports for inclusion in RCB agenda
- RCB, through the Chair, providing feedback on the report to RNC, within 7 days
- Meeting 3 monthly with RN Committee
- Appointing the RNC members
- Appointing one or more RCB members to sit on RN Committee as RCB RN Committee Rep. RN Rep. to monitor RNC progress and report to RCB. Rep to provide update to RN Committee on RCB work, community issues, projects and developments and to fulfil RNC role.
- Supporting the recommendations from RNC to WDC

The RNC delivers the reviewed RN Community Plan by:

- Appointing a Project Coordinator
- Creating a Project Plan, approved by RCB
- Agreeing on a clear outcome with RCB
- Working to and reporting on the Project Plan

## **Reporting**

See above

## **Funding**

This MOU is not a commitment to funding.

## **Duration**

This MOU is at-will and may be modified by mutual consent of the Chairs of RCB and RNC. This MOU shall become effective upon signature by the Chairs of RCB and RNC and will remain in effect until modified or terminated by either Chair by mutual consent. In the absence of mutual agreement by the Chairs of RCB and RNC this MOU shall end on 31 December 2018.

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### **Open Meeting**

<b>To</b>	Raglan Community Board
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	25 Ma 2018
<b>Prepared by</b>	Sharlene Jenkins PA General Manager Strategy & Support
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	GOV0507 / 1948924
<b>Report Title</b>	Raglan Works & Issues Report: Status of Items June 2018

### **1. EXECUTIVE SUMMARY**

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To update the Board on issues arising from the previous meeting.

### **2. RECOMMENDATION**

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**THAT** the report from the **General Manager Strategy & Support** be received.

### **3. ATTACHMENTS**

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1. Raglan Works & Issues Report: Status of Items June 2018
2. Raglan – Waters Performance Dashboard Report – March – April 2018

**RAGLAN COMMUNITY BOARD  
WORKS & ISSUES REGISTER – 2018**

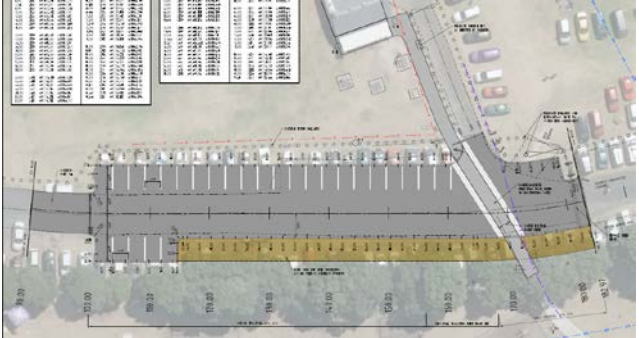
Issue	Area	Action	Comments
Whale Bay Access Way	Service Delivery	<p>JUNE: PRK0183/17 – Reoccurring issue at the Whale Bay access way, needs long term solution.</p> <p>Running from the concrete platform at the bottom of the stairs, to the west along the top of the bank, is a huge mud puddle. It happens every winter, and something needs to be done. It is a definite hazard, and not a good look to the multitude of visitors who are using this access to surf or watch the surfers.</p> <p>AUGUST: The Chair to follow up with staff.</p> <p>NOVEMBER: Update please.</p> <p>FEBRUARY: Update please.</p> <p>MARCH: Work not started yet.</p>	<p><i>SEPTEMBER ADDITIONAL COMMENT: Pricing is underway for an extension to the track. Work will not be able to commence until the ground conditions improve.</i></p> <p>NOVEMBER: Prices are being sought to construct a walkway at the bottom of the stairs. The Community Board will be updated with timelines for completion once further information becomes available.</p> <p>FEBRUARY: Work is scheduled for late February/early March start. See <u>attached</u> schedule of works. Construction details can be provided.</p> <p>MARCH: Work is scheduled for late February/early March start.</p> <p>MAY: The work has been fully scoped and a contract awarded. It is due to commence by mid-May and will take approximately 3 days to complete.</p> <p>JUNE: Work has commenced, but has been put on hold due to weather conditions. Completion date is weather dependent.</p>

Issue	Area	Action	Comments
Decorative Lights, Bow Street	Service Delivery	<p>JUNE: Decorative lights still dangling, not completed. Still dangerous – edge chipped off, three in total not right. Bob to email photos to Tony. WEL networks job. Connect or remove? Remove.</p> <p>AUGUST: For discussion in November.</p> <p>SEPTEMBER: Please have Alliance remove the decorative lights on Bow Street, at no cost. Please advise timing for this work.</p> <p>NOVEMBER: Please remove the decorative lights on Bow Street <b>before</b> Christmas.</p> <p>FEBRUARY: Update please.</p> <p>MARCH: Update please</p>	<p>AUGUST: There is no unsubsidised funding available to replace these decorative lights. The Waikato District Alliance can however remove them at no cost, during the forthcoming LED streetlight upgrade project (unable at this stage to provide a timeframe).</p> <p>NOVEMBER: Lights will be removed during March / April 2018.</p> <p>DECEMBER: No update at present.</p> <p>MARCH: The Raglan Community Board decided to install some Christmas style white decorative lights to the existing street light poles on Bow street Raglan about four years ago and they would like us to remove these decorative lights during our Waikato new led street light upgrade.</p> <p>Our new larger wattage LED street light upgrade lights will be delivered to New Zealand for Bow Street Raglan in April 2018.</p> <p>Our Waikato street light team is currently in Raglan installing the smaller wattage size of new LED street lights at the moment and will wait for the larger wattage LED street lights to arrive in April before completing the Bow Street decorative light removals.</p> <p>MAY: Due to a delay in delivery in the higher wattage LED's, decorative lights will now be removed at the same time as the scheduled install of those high wattage LED's. Programmed for end of May.</p> <p>JUNE: All LED lights have been replaced, and the last of the decorative lights are scheduled to be removed Wednesday, 06 June.</p>


Issue	Area	Action	Comments
Raglan Schedule of Works	Service Delivery	<p>SEPTEMBER: The Community Board would like to understand what CBD clean up works are undertaken by contractors e.g. cleaning of footpaths, the unblocking of drains etc, so that community initiative in addressing some of these things is not in vain, and the community can be “eyes and ears” for the Council, ensuring the contractor is delivering what Council pay for.</p> <p>NOVEMBER: Please provide a schedule of works for Raglan CBD.</p> <p>FEBRUARY: The Community Board would like a list of maintenance type activities (cleaning of cobbles in main street, maintenance of stormwater drains etc.) so they can be our eyes and ears re: what Council’s level of service has been contracted to third parties.</p> <p>MARCH: Chair met with Acting General Manager Service Delivery and was advised that work is in progress. List of forward works requested.</p>	<p>NOVEMBER: Waikato District Alliance’s contractor steam cleans footpaths in Raglan every six months. This has just been completed and due to be done again around April / May 2018.</p> <p>Sumps have also recently been completed and will be due again around April / May 2018.</p> <p>Feedback on quality or issues can be through the Service Request process.</p> <p>FEBRUARY: Work in progress.</p> <p>MARCH: Work in progress.</p> <p>MAY: Inspections for weed spraying will happen in May with works to be carried out end of May/June. Street sweeping completed prior to Easter, sump sucking planned for April and steam cleaning due in May/June.</p> <p>JUNE: Chair working with Service Delivery</p>
Wainui Road Gorse and Pampas Grass	Service Delivery	<p>SEPTEMBER: There is a need to spray or remove the gorse and pampas grass on Wainui Road from the Raglan and District Museum out to Whale Bay.</p> <p>NOVEMBER: Update please.</p> <p>FEBRUARY: Chair to follow up.</p> <p>MARCH: Update please.</p>	<p>NOVEMBER: Recent spell of wet weather has impacted on planned spraying programmes. Inspections are ongoing and programmes will shortly be finalised. Waikato Regional Council assisting with liaison with adjacent property owners, as both sides of the road boundary will need treating at generally the same time. Will notify once programmes commence.</p> <p>FEBRUARY: Staff undertook a noxious weed removal programme which began in 2017 along the coastline targeting the esplanade reserves from the museum to the one lane bridge. This programme will continue in 2018 as funding permits.</p> <p>MARCH: Chair meeting with Malibu to view the issues. Chair will report back to the Board</p> <p>MAY: Waikato District Alliance have completed a spray run from outside of the 50kmph zones.</p>


Issue	Area	Action	Comments
		MAY: Update please.	JUNE: Chair and Malibu viewed spray run and noted a number of places had been missed. Chair took photos and will follow this up with Waikato District Alliance.
4 Wi Neera Street, Raglan Drain	Service Delivery	<p>NOVEMBER: This work is deemed to now have created a dangerous situation for both pedestrians and parked vehicles which are now pushed out into the middle of the road. The police have even commented on the poor outcome. A practical solution is required here that eliminates the public risk and vehicle risk of driving into the drain.</p> <p>FEBRUARY: General Manager Service Delivery investigating.</p> <p>MARCH: Update please.</p>	<p>FEBRUARY: Our current view is that we have replaced the existing culverts and maintained the existing storm water channel. We do not currently have funding to undertake a capital upgrade and pipe the full length of this site as other parts of the network require the capital funding in order to reduce severe risks to motorists. There are no-parking lines in place that people are choosing to ignore, we could look to enforce this and erect additional signage.</p> <p>We could look to programme installing a culvert for the full length of the storm water channel in the new financial year.</p> <p>MARCH: Comment Needed.</p> <p>MAY: We are now looking at a Kerb &amp; Channel option as opposed to installing culverts the full length. Currently engaging survey team to check levels to see for Kerb &amp; Channel. Works will be undertaken in new financial year</p> <p>JUNE: Watching brief until new financial year</p>
Safety Railings on the Wainui Bridge	Service Delivery	<p>MARCH: Concern there is no protection between pedestrian and vehicles on Wainui Bridge. Are Safety Railings an option?</p>  <p>MAY: Sent to Zero Harm, received a solution, cyclists must push bikes on footpath across bridge. Suggest that the Road Safety Engineer speak to this item at the next meeting.</p>	<p>MAY: Cannot install railing options as heavy and wide loads from trucks/trailers will come into contact with a railing when passing through the bridge.</p> <p>JUNE: Gareth Bellamy, Road Safety Engineer, will attend the June Raglan Community Board meeting and speak to this item.</p>

Issue	Area	Action	Comments
East St, Raglan. Cemetery Access	Service Delivery		<p>MAY: The tender for the construction of the access has been awarded to Fulton Hogan. Construction is programmed to start end of April. Works are expected to take around three weeks.</p> <p>JUNE: Concrete Access Road construction completed with just the fence reinstatement and new gate installation to be completed.</p> 

Issue	Area	Action	Comments
Kopua Carpark Extension	Service Delivery		<p>MAY: Design is underway for the extension of the Kopua carpark constructed recently. The design is expected to be completed in early May. Fulton Hogan will construct the carpark following completion of the East Street cemetery access.</p> <p>JUNE: Kopua Domain carpark design complete, community and lwi consultations completed, negotiating with contractor for confirmation of costs and timing of the works.</p> 



Issue	Area	Action	Comments
Raglan Wharf Safety Rails – Dolphin Pier	Service Delivery		<p>MAY: Design is underway to provide handrails for the dolphin. Design is to replicate Kopua Footbridge hand railing.</p> <p>JUNE: Project Manager engaged to determine feasibility of works within budget and manage through to procurement with the contract to be let by end of June. Design is still that which was approved by the Raglan Community Board and match the Kopua Footbridge hand railing.</p> <p>Works are intended to commence by the end of June, with more detailed communications to come for affected users.</p> <p>Concept drawing below:</p> 

Issue	Area	Action	Comments
Raglan Wharf Safety Rails – Wharf Handrail	Service Delivery		<p>MAY: A design is being developed, with design work to be completed by 30 June.</p> <p>JUNE: Project Manager engaged to determine feasibility of works within budget and manage through to procurement with the contract to be let by end of June. Design is still that which was approved by the Raglan Community Board and options are being determined balance between length of life with value for money.</p> <p>Works are intended to commence by the end of June, with more detailed advice to come for affected users.</p> <p>Concept drawing below:</p> 

Issue	Area	Action	Comments
Raglan Tourism Infrastructure Fund ("TIF") projects	Service Delivery		<p>JUNE: Finish on toilets to be artists finish, to allow murals to be painted by the community once toilet blocks installed. Budget to be made available for this. Note there will be no automation in any of the toilet blocks.</p> <p><u>Joyce Petchell</u></p> <p>Archaeologist engaged to review carpark plan and Iwi engaged to discuss design. Post discussion with Bob Macleod - working with regulatory team regarding placement of bus stop.</p> <p>Select supplier through Exeloo to ensure compatibility with foundation and services, toilet block to be ordered early June.</p> <p><u>Cliff Street</u></p> <p>Specifications complete and agreed. Request for quotes to be sent by 30 May with award to be made end of June.</p> <p><u>Ngarunui Beach</u></p> <p>Site visit completed with operations staff to discuss practicalities and lay out. Select supplier through Norski to ensure look/feel same as existing toilets.</p> <p><u>Riria Kereopa Memorial Drive</u></p> <p>Discussions with Iwi ongoing around placement.</p>
District Wide Wastewater Pump station Renewals	Service Delivery		<p>MAY: This involves upgrades or replacement of pump station components across the district. The work sites include Kopua Campground, opposite 34 Kaitoke Street, 11 Wainui Road, opposite 12 Kaitoke Street, 80m west of 41 Wallis Street, 32 Wainui Road, 90C Greenslade Road, and at Raglan Pond – Wainui Road.</p> <p>JUNE: Watching brief</p>
Raglan Stormwater Reticulation Extensions (17/104)	Service Delivery		<p>MAY: This involves upgrades at Stewart Street and Wainui Road. This contract will go out to the market shortly. All works expected to be completed by end of October.</p> <p>JUNE: Tender closed late May. Tender Evaluation negotiations with sole tenderer received from Connell Contractors and Award of Contract will progress in June. All works expected to be completed by end of October.</p>

Issue	Area	Action	Comments
Wastewater Rising Main Renewals		MAY: Some delays in renewal programme, but timeline still accurate.	MAY: Rising main replacements in Kaitoke Street, Tutchen Ave, Wallis Street, Nihinihi Avenue, and Kopus Campground to Marine Parade / Nihinihi Avenue Intersection. Contract is being put out market for tenders in the May. All works are expected to be completed by the end of the calendar year. JUNE: Watching brief

### FORWARD WORKS PROGRAMME

For the Community Board's information the forward works programme can be found at:

#### Programme Delivery Projects

<https://www.google.com/maps/d/viewer?mid=17xLvEayHNRli6vhkxKeJLc5z6JE&ll=-37.533917736799545%2C175.09939685000006&z=10>

#### Roading Projects

[https://www.google.com/maps/d/viewer?mid=1\\_Z3x2rVXNQzUqxQVxlnDvsfXep8&ll=-37.51860014399512%2C175.10095550000005&z=9](https://www.google.com/maps/d/viewer?mid=1_Z3x2rVXNQzUqxQVxlnDvsfXep8&ll=-37.51860014399512%2C175.10095550000005&z=9)

Please note that the web link is updated as projects progress.

Waters Performance Dashboard Report

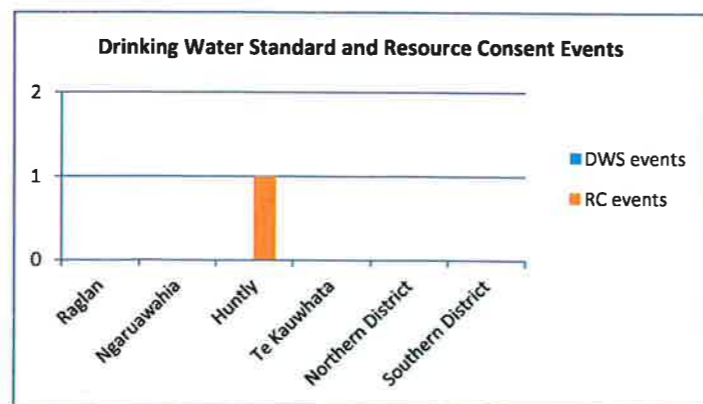
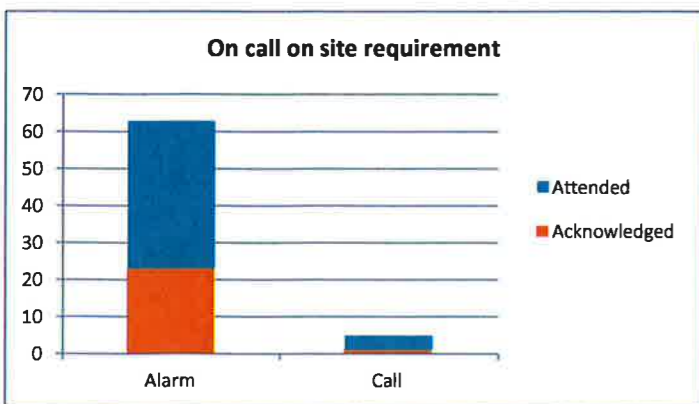
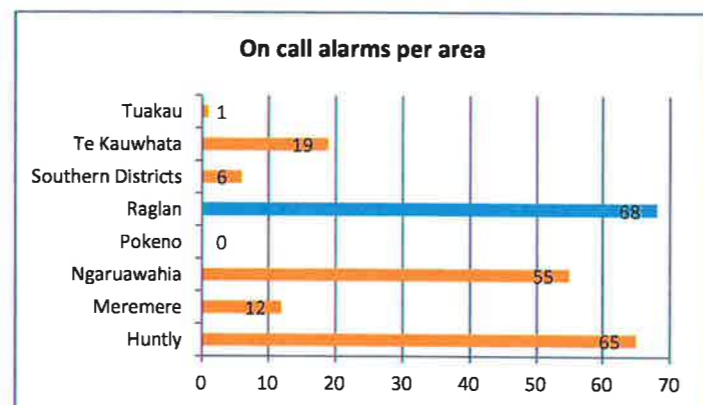
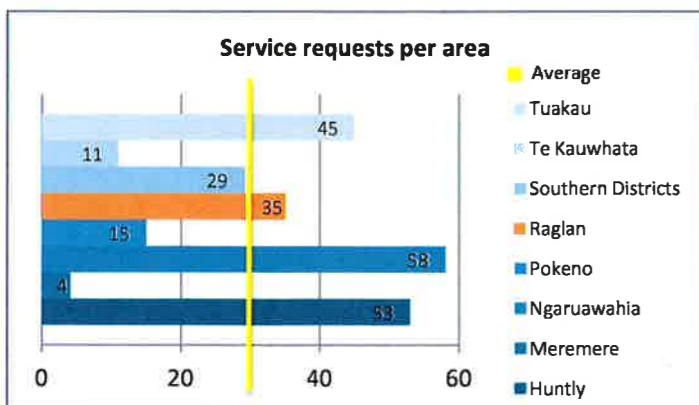
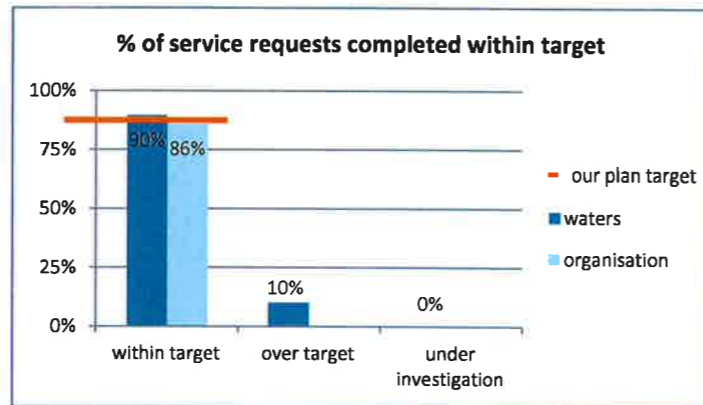
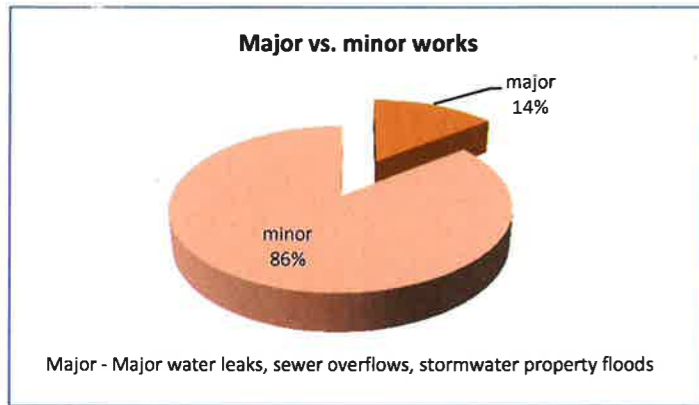
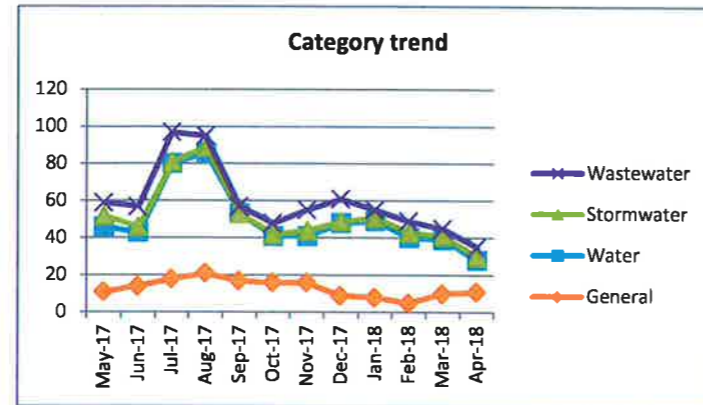
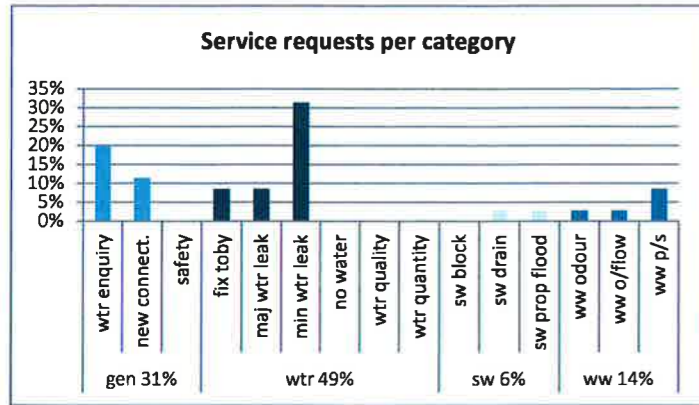
Programme: Waters – Raglan

Manager: Karl Pavlovich

Date: March – April 2018

Version: Final

Service Requests Breakdown



Mandatory Performance Measures – DISTRICT WIDE

		Measure	March (16 <sup>th</sup> -)	April
Water	The number of complaints received by WDC about drinking water clarity, taste, odour, pressure, flow, continuity of supply	< 17 per 1000 connections	1.26 per 1000 connections (18 complaints)	0.84 per 1000 connections (12 complaints)
	Fault Response Times for Urgent call outs	60 minutes median	20 minutes	46 minutes
	Fault Completion Times for Urgent call outs	240 minutes median	26 minutes	108 minutes
	Fault Response Times for Non-Urgent call outs	1 day median	1 day	2 day
Wastewater	The number of dry weather sewerage overflows from WDC wastewater system	< 5 per 1000 connections	Nil per 1000 connections (Nil complaints)	0.45 per 1000 connections (5 complaints)
	The total number of complaints received by WDC about the waste water system	< 25 per 1000 connections	0.18 per 1000 connections (2 complaints)	0.54 per 1000 connections (6 complaints)
	Fault Response Times for Sewerage Overflows	60 minutes median	Nil	47 minutes
	Fault Completion Times for Sewerage Overflows	240 minutes median	Nil	138 minutes
Stormwater	The number of flooding events (affecting habitable floors)	<0.3 per 1000 connections	Nil	Nil
	The number of complaints received by WDC about the stormwater system	<4 per 1000 connections	Nil per 1000 connections (Nil complaints)	0.07 per 1000 connections (1 complaint)
	Median Fault Response Times to attend a flooding event	8 hours	Nil	Nil

Number of Service Requests

	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-17	Apr-18	YTD
Wtr enquiry	10	10	16	19	15	11	11	9	7	3	7	7	125
New connect.		4	1	2	1	3	3				3	4	21
Safety	1		1		1	2	2		1	2			10
Toby repair	9	3	3	1	4	3	1	6	6	5	3	3	47
Major wtr leak	2	4	9	8	5	2	1	5	7	6	2	3	54
Minor wtr leak	23	16	13	18	11	10	20	20	21	23	22	11	208
No water	1	4	7	4	9	6	3	7	6				47
Wtr quality		2	24	25	1	2		1					55
Wtr quantity			6	9	6	2			1	1	2		27
SW block	2		1	2		1							6
SW drain	2	1		1					1	2	2	1	10
SW property flood	2	2					3	1	1	1		1	11
WW odour	2		2	2		1	6	9	3	2	2	1	30
WW overflow	1	3	2	2	2	3	2	2	1	1		1	20
WW p/station	4	8	12	2	2	2	3	1	3	2	2	3	42

Comments

- Rising Mains Contingency Plan now complete. This report ties in with the renewals planning.
- April – power outage resulted in generator deployment. WEL networks repaired phase failure and generator worked as intended.
- Hydrotech completing works on Raglan WW network. Raglan is the final area to be completed in the District.
- One overflow occurred in Raglan in April as a result of a blockage in the network. The overflow was contained by HydroTech with nil wastewater released into the Harbour.

DWS Event – compliance measure transgression requiring the Drinking Water Assessor to be notified, transgression is not the same as non-compliant  
 RC Event – breach of resource consent condition that requires WRC to be notified, this is not necessarily a measure of overall compliance for the year and excludes WWTP laboratory results outside of consent conditions

### **Open Meeting**

<b>To</b>	Raglan Community Board
<b>From</b>	Bob MacLeod Chair, Raglan Community Board
<b>Date</b>	1 June 2018
<b>Prepared by</b>	Rose Gray Council Support Manager
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0507
<b>Report Title</b>	Chairperson's Report

## **I. EXECUTIVE SUMMARY**

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I need to acknowledge our community and the groups that are working diligently through our community giving us positive feedback.

- 1.1 **Onsite Meetings** – Waikato District Council- Raglan Manager parks, update of current works and progress on the forward works schedule within the Raglan Community Board area.
- 1.2 **Informal Meetings**- Senior citizen group and concerns about housing and rates, WDHB Health Hui concerns with wellbeing throughout our community, and WRAP.
- 1.3 **Council delegated role** – Raglan Holiday Park Board, and interviews for the Community representative: Raglan Coastal Reserves Advisory Committee, as reported in the minutes: Presentation on behalf of the Raglan Community Board on the submissions for the LTP.
- 1.4 **Council Committee** – attended
  - 1.4.1 Infrastructure Committee, Service delivery for May, Raglan Cemetery Road part completed, Tourism Infrastructure design received by Becca for Joyce Petchell car park, stormwater Contract 17/104 reticulation extensions and upgrades Stewart Street and Wainui Road, Contract 17/207 Raglan rising main renewal, design underway.
  - 1.4.2 Strategy & Finance Committee, was an apology as I was traveling to Fiji.
- 1.5 **Community engagement** – No site visits, RN clean up group participation.

## **2. RECOMMENDATION**

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**THAT the report from the Chair, Raglan Community Board be received.**

## **Open Meeting**

<b>To</b>	Raglan Community Board
<b>From</b>	Cr Lisa Thomson Raglan Ward Councillor
<b>Date</b>	29 May 2018
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	GOV0507
<b>Report Title</b>	Councillor's Report

## **I. EXECUTIVE SUMMARY**

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Kia ora koutou,

May has been a busy month with Long Term Plan hearings - a big thank you to everyone who took the time to submit to the council on our LTP and also to those who made the effort to speak to their submissions.

It is a privilege to listen and learn from those members of our communities who came to speak to their submissions, everyone wants the very best for the place they call home and I think we have more in common than we have differences.

Gabrielle, Shannon Kelly and I co-hosted a youth/rangatahi discussion at Raglan House, those in attendance were keen to support our young people in the community. Maryann Tuao also shared with us a new youth initiative which will be run under the umbrella of Raglan House - great stuff for our youth.

I also attended our Waikato District Council staff awards morning, that was a lot of fun and so good to see staff being recognised by their peers for the work that they do, well done to all the team.

I went to our Raglan Library 'Open Mic Night', it was a great success, music, book readings and more to be enjoyed - well done to our Raglan office staff for organising the event, it shows the importance of libraries as a community hub to bring people together.

The WRAP (Whaingaroa Raglan Affordability Project - Housing) is progressing. We have met a number of times with Clive Morgan, Karen Cousins, Kelvin Norgrove from Strateg.ease and Chris Ryan from Waikato University to refine our household questionnaire - thanks to our Project Lead Fiona McNabb. Fiona and I will be attending the LGNZ Housing Symposium next month in Wellington.

The Treaty of Waitangi workshop facilitated by Ingrid Huygens from Tangata Tiriti on Saturday 26th May was another successful Raglan Naturally initiative and was well attended by community members.

Unfortunately, I was unable to attend my council duties last week 21st May - 23rd May due to personal circumstances.

Council Meetings:  
Discretionary & Funding  
Council meeting  
Policy & Regulatory  
LTP Hearings

Councillor Workshops:  
Representation Review  
District Plan  
Papahua Presentation

Meetings/community discussions attended:  
Coastal Reserves Committee  
Papahua Camp Board Committee  
Raglan Naturally  
Poutama Tane  
Raglan Area School student leadership - Application to the discretionary fund.

## **2. RECOMMENDATION**

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**THAT the report from Cr Thomson, Raglan Ward Councillor, be received.**

## **3. ATTACHMENTS**

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Nil