

Agenda for a meeting of the Ngaruawahia Community Board to be held in the Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 12 JUNE 2018** commencing at **6.15pm**.

Note: A public forum will be held at 5.45pm prior to the commencement of the meeting.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

Representatives from Open Up Ngaruawahia will be in attendance from 6.15pm to discuss item 5.1.

3. DISCLOSURES OF INTEREST

4. CONFIRMATION OF MINUTES

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5. REPORTS

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| 5.10 | Community Board Members' Report | <i>Verbal</i> |

GJ Ion
CHIEF EXECUTIVE

Open Meeting

To	Ngaruawahia Community Board
From	Gavin Ion Chief Executive
Date	10 May 2018
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0508
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of a meeting of the Ngaruawahia Community Board held on Tuesday 8 May 2018.

2. RECOMMENDATION

THAT the minutes of a meeting of the Ngaruawahia Community Board held on Tuesday 8 May 2018 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

NCB Minutes

MINUTES of a meeting of the Ngaruawahia Community Board held in the Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 8 MAY 2018** commencing at **6.18pm**

Present:

Mr J Whetu (Chair)
Cr JM Gibb
Cr E Patterson
Mrs W Diamond
Ms R Kirkwood
Ms K Morgan
Mrs J Stevens

Attending:

His Worship the Mayor, Mr AM Sanson
Mr GJ Ion (Chief Executive)
Mrs W Wright (Committee Secretary)
C Newport (Youth Representative)
Mr C Jarnet (Ngaruawahia High School)
Ms R Ralph (Hope Rising Farm Trust)
Mr K Pavlovich (Acting Waters Manager)
Ms P Cronin (Waste Minimisation Officer)
1 Member of Staff
14 Members of the public

The Chair opened the meeting with a karakia.

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mr Whetu/Ms Morgan)

THAT an apology be received from Mr Sherson.

CARRIED on the voices

NCBI805/01

It was noted that Mr Vowles was unable to attend this meeting.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Whetu/Ms Kirkwood)

THAT the agenda for a meeting of the Ngaruawahia Community Board held on Tuesday 8 May 2018 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received;

AND FURTHER THAT in accordance with Standing Order 9.4 the order of business be changed with agenda item 5.7 [*Consultation on Proposed Waste Management and Minimisation Plan 2018-2024*] being considered after agenda item 5.3 [*Application for Funding – Hope Rising Farm Trust*];

AND FURTHER THAT Cory Newport be given speaking rights for the duration of this meeting.

CARRIED on the voices

NCBI805/02

DISCLOSURES OF INTEREST

Cr Gibb advised members of the Board that she would declare a non-financial conflict of interest in item 5.2 [*Application for Funding – Ngaruawahia High School*].

Ms Stevens advised members of the Board that she would declare a non-financial conflict of interest in item 5.5 [*Twin Rivers Community Art Centre*].

CONFIRMATION OF MINUTES

Resolved: (Mr Whetu/Ms Morgan)

THAT the minutes of a meeting of the Ngaruawahia Community Board held on Tuesday 13 March 2018 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

NCBI805/03

REPORTS

Discretionary Fund Report to 24 April 2018

Agenda Item 5.1

The report was received [*NCBI805/02 refers*] and discussion was held. It was noted that the Perry Group Ltd donation was received.

Application for Funding – Ngaruawahia High School
Agenda Item 5.2

The report was received [NCB1805/02 refers]. Chris Jarnet gave a quick overview of the purpose for the application and answered questions from the Board.

Cr Gibb declared a conflict of interest, withdrew to the gallery and did not take part in the voting or discussion of this item.

Resolved: (Mr Whetu/Ms Kirkwood)

THAT an allocation of \$4,668.00 be made to the Ngaruawahia High School towards the cost of purchasing two gazebos and two promotional flags.

CARRIED on the voices

NCB1805/04

Application for Funding – Hope Rising Farm Trust
Agenda Item 5.3

The report was received [NCB1805/02 refers]. Rachel Ralph spoke to her application.

Tabled: Powerpoint Presentation and “Hope Rising Farm Charitable Trust Newsletter – Overview of Vision – Stage 2”

Resolved: (Mr Whetu/Cr Gibb)

THAT an allocation of \$4,687.50 be made to the Hope Rising Farm Trust towards the cost of the programme “Time out with Horses”.

CARRIED on the voices

NCB1805/05

Consultation on Proposed Waste Management and Minimisation Plan 2018-2024
Agenda Item 5.7

The report was received [NCB1805/02 refers]. The Acting Waters Manager and Waste Minimisation Officer spoke to their report and answered questions from the Board.

Youth Engagement Update May 2018
Agenda Item 5.4

The report was received [NCB1805/02 refers]. The Youth Representative took the report as read. He provided an overview of the Youth Action Group tasks and answered questions of the Board.

The Board wished to record that Cory is doing an amazing work with the youth and they wanted to acknowledge this.

Twin Rivers Community Art Centre
Agenda Item 5.5

The report was received [NCB1805/02 refers] and discussion was held.

Tabled: Draft Proposal April 11 version to Ngaruawahia Community Board for a new Community Arts Centre Facility for Ngaruawahia April 2018

Ms Stevens declared a conflict of interest, withdrew to the gallery and did not speak to, or vote on this item.

Resolved: (Ms Diamond/Ms Morgan)

THAT the proposal from Twin Rivers Art Centre (as tabled at the meeting) is not endorsed by the Ngaruawahia Community Board subject to clarification of any previous agreement between Waikato District Council and Twin Rivers Art Centre;

AND THAT the Ngaruawahia Twin Rivers Community Arts Facility Centre proposal be considered as part of the Ngaruawahia community facilities through the Long Term Plan process.

CARRIED on the voices

NCB1805/06

LTP Update
Agenda Item 5.6

The Chief Executive gave a verbal update.

Ngaruawahia Works and Issues Report
Agenda Item 5.8

The report was received [NCB1805/02 refers] and discussion was held.

The following item is to be removed from the report:

- Item 2 – Major Health & Safety Issue

Ngaruawahia Community Board Resolution/Action Register
Agenda Item 5.9

The report was received [NCB1805/02 refers] and discussion was held.

Resolved: (Cr Patterson/Ms Morgan)

THAT the following items be deleted from the Register:

- **Item 5 (Adult Fitness Trail) as it is completed**
- **Item 9 (Princess Street Level Crossing) – out of Board's control**
- **Item 10 (Ngaruawahia Town Clock) as it is completed**

CARRIED on the voices

NCB1805/07

Year to Date Service Request Report
Agenda Item 5.10

The report was received [*NCB1805/02 refers*] and discussion was held.

Public Forum
Agenda Item 5.11

The following items were discussed at the public forum:

- Community Notice Board has been broken/damaged since January (service request put in, nothing happened) [*Staff to follow up*]
- Concern re costing of proposed agenda item (Twin River Arts Community Centre)
- Meeting on 1 May in Ngaruawahia regarding recent train accident where a life was lost. His Worship the Mayor congratulated James on his conduct of the meeting, his interaction as Chair of the Community Board and embracing the public and their views on the night.
- What is the process to change parking places? Councillors agreed to be emailed so as to share the process.
- Several members of the public voiced their support for the Twin River Community Arts Centre and the importance of having access to such a facility
- Where are we at with the hedge/screening for the VW-yard? The owner of the neighbouring property is looking at changing his access.

Chairperson's Report
Agenda Item 5.12

The Chair gave a verbal report and answered questions of the Board.

Councillors' Report
Agenda Item 5.13

Cr Patterson gave an update of the town Cross that is damaged, the progress around fixing it and preventing further damage.

Community Board Members' Report
Agenda Item 5.14

Members provided feedback during the course of the meeting. It was noted that the Kingitanga event (previous week end at Turangawaewae Marae) went really well and it was a great family day.

There being no further business the meeting was declared closed at 8.52pm.

Minutes approved and confirmed this day of 2018.

J Whetu
CHAIRPERSON

Open Meeting

To	Ngaruawahia Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	28 May 2018
Prepared by	Shannon Kelly Youth Engagement Advisor
Chief Executive Approved	Y
Reference #	GOV0508 / 1970181
Report Title	Youth Engagement Update June 2018

I. EXECUTIVE SUMMARY

The purpose of this report is to update the Ngaruawahia Community Board (“the Board”) on Council’s youth engagement in Ngaruawahia and provide the Board with the Youth Action Group’s Quarterly Report prepared by Cory Newport.

2. REPORT

The New Zealand Youth Awards 2018 have opened and the Minister of Youth, Peeni Henare has called on communities to nominate young people who have made a significant contribution in their communities and who have achieved outstanding results. The categories in 2018 recognise crucial skills and personal qualities, such as leadership, empathy, working for the benefit of others and caring for our environment. Embrace the Future, the Ngaruawahia Youth Action Group was nominated for a National Youth Award for contribution to their community by the Youth Engagement Advisor. Congratulations to Embrace the Future for all of their great work over the last two years.

Council is currently reviewing its approach to youth development with the intention to focus on empowering and upskilling young people whilst continuing to engage with them.

Council is developing a Youth Strategy which will reflect this approach. Once a draft has been workshopped with Council it will be made available for wider feedback.

The current contract for Council’s Youth Engagement Advisor position expires on 30 June 2018. The position will be reviewed in light of Council’s joint focus on youth engagement and youth economic empowerment. A verbal update will be provided to the Board on how the existing role Youth Engagement Advisor role will transition should there be anything further to report at the meeting.

The Board can be proud of its efforts to date in supporting and advocating for empowering young people in local democracy and civil participation.

Special thanks to James Whetu and Councillor Janet Gibb for supporting Salem Waters, Antonia Van den Bemd, Wirihana Eriepa and now Cory Newport in their journeys of youth representation, governance, and leadership.

Council looks forward to continuing to work with the Board in advancing initiatives already underway as part of a renewed focus on youth engagement and youth empowerment.

3. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received;

AND THAT if there are any new issues identified in the Youth Action Group's Quarterly Report that the Board agrees on, they be added to the Board's Works & Issues report so that progress on implementation can be monitored.

4. ATTACHMENTS

- Ngaruawahia Youth Action Group's Quarterly Report
- Ngaruawahia Youth Engagement photos 2016 – 2018



Ngaruawahia Youth Action Group Quarterly Report

	Identified Issue	Projects we should do	Background into why	Progress / Outcome / Thoughts
1	Empower youth through the arts	Kauawhi Matakite Film Festival	Embrace the Future will provide an opportunity for the youth of creative passions to create a short film showcasing their town.	Embrace the Future has secured a venue at Ngaruawahia Memorial Hall to hold our premiere night to showcase all the hard work young people have put into their films. Embrace the Future and OMGTech! are currently creating Health and Safety plans to ensure everyone is safe.
2		Fundraising for our Film Festival	Embrace the Future members thought it would be a great opportunity to create a Raffle to help fundraise for the upcoming event.	Some of our members sat outside New World to create more sales for the Raffle. We sold all 100 Tickets and drew the lucky winner on Wednesday 16 May. We are currently looking into doing another Raffle soon.

Cory Newport

Embrace the Future Coordinator

Ngaruawahia Community Board Youth Representative

Ngaruawahia Youth Engagement Photos 2016-2018



Youth Awards 2016 – Ngaruawahia Finalist:
Helyn Huirama, Whetukura Huirama,
Merika Huirama and Coral Miller



**Youth Awards 2016 – Ngaruawahia Finalists
and Youth Judge:** Brayden Walker-Logan,
Wirihana Eriepa, and Samuel Haehae



Youth Awards 2016 – Ngaruawahia Finalist:
Wednesday Gilbert with her father



Youth Awards 2016 – Ngaruawahia Finalist:
Antonia Van den Bemd with Cr Jan Sedgewick



Youth Awards 2016 – Ngaruawahia Finalist:
Georgia Raynell with Logan Cotter and
Cr Jacqui Church



Youth Awards 2016 – Ngaruawahia Finalists:
Whetukura Huirama, Georgia Young and Antonia
Van den Bemd with Mayor Allan Sanson



Youth Awards 2016 – Ngaruawahia Finalist:
Antonia Van den Bemd with Lianne Van den Bemd
and Mayor Allan Sanson



Youth Awards 2016 – Ngaruawahia Finalist:
Wednesday Gilbert with Sharnay Cocup and
Mayor Allan Sanson



Thank You Lunch 2017: Azabeth Dobby,
Cory Newport, Phoebe Comins, Logan Cotter and
Wirihana Eriepa being acknowledged for their
leadership



Thank You Lunch 2017: Mayor Allan Sanson
acknowledging the great work of Wirihana Eriepa
(Embrace the Future) and Jemimah Elley
(Onewhero Youth Action Group) over 2017



**Training in understanding finances of their
youth group 2018:** Salem Waters and Sam
Turnbull with Juliene Calambuhay



Frame Your Town design competition 2016:
Winner Tamihana Moanaroa receiving prize from
Wirihana Eriepa

Youth to embrace Ngaruawahia's future with new action group

Last updated 09:55, August 12 2016



Members of the Embrace the Future youth action group, Cory Newport, left, Antonia van der Biem and Winihana Enepa, are excited about the work they'll be doing around the town.

Youth of Ngaruawahia are set to make their mark in the town with a new action group, Embrace the Future. Since April, a team of young people has started to get the ball rolling on ideas for youth in the North Waikato town. Their first project is a picture frame to be erected for visitors and locals to use for photos.



Ngaruawahia Youth Action Groups first newspaper article - 2016

Ngaruawahia Youth Action Group's logo – named Embrace the future. Designed by group member Samuel Turnbull



Youth Gaming Retro Event 2017: Embrace the Future Youth Committee



Youth Gaming Retro Event 2017: Set Up

Ngaruawahia retro gaming inspiring

CAPTAIN WALLACE

Old school games are making a comeback in Ngaruawahia. Youth group Embrace the Future is hosting the Ngaruawahia Retro Gaming Olympics on November 19. It is being supported by a PaaS which covers online technology beyond what you can find at home. The group's aim is to work alongside youth to run events and opportunities that celebrate and inspire communities to see how future technology needs to be part of the future. And the PaaS Project was established for digital stimulation in Māori communities. While the games are set to be a fun way of interacting with the youth, it's about much more than that, says project leader Kaitiaki Walker. The idea was to inspire people to learn more about technology. "Some of the computers I'd like to see from this event is that they're not just for fun, but they're for learning, and I want to learn how to make games or build a website. "One of the events we are able to do this through the support of our partners such as SuperMarts. At the event, youth will create games in genres such as Super Mario, Donkey Kong and Space Invaders. Walker is the project leader but he gave the group an opportunity to help manage it.



Embrace the Future member Cory Newport will be helping with the gaming skills ahead of the Ngaruawahia Retro Gaming Olympics.

Embrace the Future member Cory Newport said a lot of the town's youth don't have access to specific technology and games. "So this was one opportunity the group could help provide. "Getting in a coding thing nowadays and it's very hard to get video games because there are no computers," Newport said. "There will be 50 seats available on the day and it will be split into two sessions. Held at the Ngaruawahia Memorial Hall, from 10am there will be 1 to 12 year olds competing and from 1pm to 4pm will be 13 to 18 year olds. Registration will be online and details will be posted on the E Future Facebook page. Another project Walker is leading is a progress event at the Waikato Pūāhanga on November 25 and 26. There, visitors can learn about robotics, game design and coding.

News media relating to Youth Gaming Retro Event 2017



Youth Health Expo run by Embrace the Future 2017: Winners

Open Meeting

To	Ngaruawahia Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	30 May 2018
Prepared by	Julienne Calambuhay Management Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0508 / 1969733
Report Title	Discretionary Fund Report to 30 May 2018

1. EXECUTIVE SUMMARY

To update the Board on the Discretionary Fund Report to 30 May 2018.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received.

3. ATTACHMENTS

Discretionary Fund Report to 30 May 2018

NGARUAWAHIA COMMUNITY BOARD DISCRETIONARY FUND 2017/2018

			GL 1.205.1704
2017/18 Annual Plan			20,999.00
Carry forward from 2016/17			37,439.11
			<u>58,438.11</u>
Total Funding			
Expenditure			
04-Aug-17	Contribution towards adult playground fitness equipment	NCB1511/06/2	10,000.00
12-Sep-17	NZCB Conference (Methven, May 2017) - Mr Sherson's accommodation expenses	NCB1709/04	150.00
16-Nov-17	Ngaruawahia Community House Inc - Christmas on Jesmond Street event	NCB1711/06	5,000.00
05-Dec-17	Table fee for tea and coffee for meeting - 05 Dec 2017	NCB1705/04/2	10.00
06-Dec-17	Contribution towards outdoor fitness stations along Waikato Esplanade	NCB1711/05	4,782.00
13-Feb-18	Table fee for tea and coffee for meeting - 13 Feb 2018	NCB1802/04	10.00
13-Mar-18	Table fee for tea and coffee for meeting - 13 Mar 2018	NCB1802/04	10.00
10-May-18	Hope Rising Farm Trust - cost of the programme "Time out with Horses"	NCB1805/05	4,687.50
15-May-18	Ngaruawahia High School - two gazebos and two promotional flags	NCB1805/04	4,668.00
			<u>29,317.50</u>
Total Expenditure			
Income			
16-Mar-18	Grant from Perry Group Limited		4,782.00
			<u>24,535.50</u>
Net Expenditure			
Net Funding Remaining (Excluding commitments)			<u><u>33,902.61</u></u>
Commitments			
09-Sep-14	Commitment for information signage boards	NCB1409/06/2	5,000.00
14-Jun-16	Te Mana o Te Rangi Reserve	NCB1606/06/1	8,000.00
14-Nov-17	Commitment towards the expenditure of maintenance for the town	NCB1711/05	1,500.00
13-Feb-18	Catering for NCB 2018 meetings (\$10 per meeting)	NCB1802/04	80.00
	Less: Expenses		<u>20.00</u> 60.00
13-Mar-18	Bikes Up Ngaruawahia - community event	NCB1803/05	2,560.00
			<u>17,120.00</u>
Total Commitments			
Net Funding Remaining (Including commitments) as of 30 May 2018			<u><u>16,782.61</u></u>

Open Meeting

To	Ngaruawahia Community Board
From	Gavin Ion Chief Executive
Date	28 May 2018
Chief Executive Approved	Y
DWS Document Set #	NCB2017; GOV0508
Report Title	Ngaruawahia Works and Issues Report

1. EXECUTIVE SUMMARY

To update the Community Board on issues arising from the previous meeting and on contracts and projects underway in Ngaruawahia.

2. RECOMMENDATION


THAT the report from the Chief Executive be received.

3. ATTACHMENTS

- Issues Report

	Issue	Area	Action
I	<p>Patterson Park netball courts – the courts have been resealed but the surface is not level, as they are used by four netball clubs this needs to be addressed prior to the winter.</p> <p>The work has been completed and the issue of an un-level surface remains.</p>	Service Delivery	<p><u>August 2017</u> Original topography survey of the netball courts (which design was based on) showed a number of height inconsistencies between 10mm and 50mm over the area of the court. The surface was uneven and there was no level fall over the length of the court. The original court surface had large depressions where water would pond.</p> <p>Now the courts are designed and constructed to have a 0.5% grade to allow water to run off. This has improved the surface of the courts and reduced the amount of ponding significantly.</p> <p><u>September 2017</u> Photos of Patterson Park Courts received from Kiri Morgan August 23rd and awaiting a response.</p> <p><u>November 2017</u> The Long Term Plan held an allocation for the upgrade of the Ngaruawahia Netball Courts of \$180,236.</p> <p>Staff approached the project by determining what type of upgrade could be accommodated within that budget allocation.</p> <p>Staff assessed two options:</p> <ol style="list-style-type: none"> 1. Reshape and reseal court to improve drainage, replace nets, hoops signs etc. 2. Full NZ Netball specification rebuild, plus replace nets, hoops, signs etc. <p>Assessment of costs for each option was completed by an external consultant. The costs for meeting NZ Netball</p>

Issue	Area	Action
		<p>specification was excessive and would exceed budget (est. by Waikato District Alliance is approximately \$300,000 total project cost). The cost for option one fell inside budget and was completed at a total cost of \$152,000.</p> <p>The courts have been shaped as best as possible to shed water during rainfall events. Staff will continue to inspect through rainfall events to ensure that site drainage is effective and operating as expected. Staff are also happy to meet with netball club/teams representatives and discuss options moving.</p> <p>A full copy of the consultant review and as built drawings are attached for information.</p> <p><u>December</u> A site meeting has been organised for early December with Kiri Morgan. Mark Janssen and Tim Harty.</p> <p><u>February</u> Mark Jansen and Jacki Remihana will be having an on-site meeting with Kiri Morgan on 13 March.</p> <p><u>May</u> On-site meeting was held on 22 March, issues were discussed.</p>
2	Memorial Hall Refurbishment	<p>Sam F</p> <p>Ngaruawahia Community Board are stakeholders within this project and will be reported back to as part of the project updates.</p> <p>Project Manager is Samantha Frederick who has already met with James Whetu in a preliminary meeting.</p> <p><u>June</u> An on-site meeting with Ngaruawahia Community Board steering group and Councillor Patterson, along with Lion's</p>

	Issue	Area	Action
			<p>representative, Council representative Samantha Frederick and Beca project manager Tom Snaith, to be held 25 May. Site meeting is to discuss the “shopping list” for upgrade options at the Hall given the budget and requirements based on community feedback through the consultation carried out in 2017.</p>
3	Information Board – Jesmond Street, Ngaruawahia		<p>The information board outside the old Pharo’s Post and Lotto shop has been badly vandalised.</p> <p>As there are already two other information boards in the centre of town, staff need a decision on whether to repair or remove the vandalised information board.</p>  <p><u>May</u> The Board believes the Board should be retained. Only the perspex needs replacement.</p> <p><u>June</u> The notice board is currently being repaired. This should be installed by the end of June 2018.</p>

Service Delivery

The Point - Toilets

The design is being drawn to fit two pans (one being wheelchair accessible) into the existing footprint. This will require some re-work around entrance to toilet. Expect to have design confirmed and able to go to tender late June. We will report back to Ngaruawahia Community Board once design is confirmed.

Centennial Park - Toilets

This will be a two pan toilet, one being wheelchair accessible. A meeting was held with the Soccer Club to discuss priorities around storage and changing room space. This will be included in the tender alongside Raglan toilets and have change room space and storage space as provisional items to firm up the budget. The Soccer Club are not concerned about finish, options for Ngaruawahia Community Board to consider are artists finish (allowing a mural painting on the outside), photo wrap finish (as with Brownlee Ave) or plain colour finish.

District Wide Watermain Renewals (Contract 17/093)

Construction has commenced with the first site in Ngaruawahia complete along with a second site programmed for early August:

- Durham Street, Ngaruawahia – Complete and commissioned with 140m of Cast-Iron pipe replaced with 150mm PVC pipeline.
- Princess Street/Durham Street, Ngaruawahia – Construction of Princess and Durham Streets is complex. The watermain renewal site is to commence early August with the upgrade and abandonment of 360m of 100mm Cast-Iron pipe. The replacement will be a 150mm PVC pipeline in its place. The renewal site includes trenchless technology pipe installation of a railway underpass encasement pipe and watermain pipeline.

Additional sites have been added to include initiatives set by the District Health Board as we identified as an outcome of NZ drinking water standards:

- Penny Crescent, Hopuhopu – This site has been included to rectify the resultant dead end watermain due to the abandonment of Hopuhopu treatment plant. 15m of 150mm PVC pipeline is to be installed.

Central District Reservoir

Central Districts Reservoir is in its final stages of electrical works and commissioning testing at which point this will be considered Practically Complete and fully operational.



Hopuhopu Reservoir

Hopuhopu reservoir has reached Practical Completion as of Thursday, 8 February 2018. The roof structure did however sustain wind damage during a storm event with temporary repairs complete. Staff are awaiting replacement panels for the Contractor to carry out the permanent repairs which is at the Contractors Cost. Demolition of the old steel reservoir will be included in a future contract and planned to begin in the months of October – December.

Kent and George St Stormwater Upgrade

Contract 16/167 for the Stage 1 phase of Stormwater drainage works upgrade, up to the Kent and George St intersection, is completed.

Currently in the tender evaluation stage under Contract 17/104 for Stage 2 scope to extend main.



Reinstatement looking towards Kent St, from George St



Stage 1 complete at Kent St George St intersection

Hopuhopu to Huntly Watermain Connection

Negotiations progressed well in May and Te Aratika contract works should be finished by the end of June.

The agreement does allow for removal of scope from the existing contract and this work will be tendered separately in late 2018. Planning is well underway for the separate tender and includes revised landowner agreements, project risk and scope reviews, archaeological studies, and an application for Heritage authority.

Wastewater Reticulation Renewals – Waikato Esplanade

Contract 16/165 with Spartan Construction Ltd for the installation of Lower Waikato Esplanade wastewater pumpstation storage tanks is now complete.

Design and Tendering for the upgrade/replacement of the gravity wastewater line is underway and the plan is to award by end of June.



Installation complete for WW Storage at Lower Waikato Esplanade

Open Meeting

To	Ngaruawahia Community Board
From	Gavin Ion Chief Executive
Date	May 2018
Chief Executive Approved	Y
DWS Document Set #	GOV0508
Report Title	Ngaruawahia Community Board Resolution/Action Register

1. EXECUTIVE SUMMARY

To update the Ngaruawahia Community Board Resolution/Action Register.

2. RECOMMENDATION

THAT the report of the Chief Executive be received.

3. ATTACHMENTS

Project	Action required	Refer to	Up-dated	Action	
1	<p>Beautifying the Riverbank [NCB03/23/10]</p> <p>A pontoon on Waipa River in relation to launching canoes particularly for the Waipa School</p>	<p>Ngaruawahia Community Plan 'Clean up the river and riverbanks'. Planting on River Road side.</p> <p>A pontoon on Waipa river is suggested to enable Waipa Primary students and the wider community access to the river for waka-ama and other water sports.</p>	<p>SD</p> <p>NCB</p>	<p>1 June 2017</p> <p>1 May 2017</p>	<p><i>This work has been completed.</i></p> <p><i>This project is not funded in the LTP and therefore the Community Board will need to look for other funding sources.</i></p>
2	Green Belt [NCB1304/06/6]	Investigate proposed green belt around township.	S&S	1 June 2017	<i>A green belt is an area of open land around a city or town on which building is restricted. Rules in the District Plan help ensure that fragmentation of the rural land around Ngaruawahia township is avoided, thus providing a</i>

Project		Action required	Refer to	Up-dated	Action
					rural interface at the town's northern entrance that supports this green belt concept. District plan rules ensure residential growth occurs within defined zones.
3	Centennial Park toilet [NCB1302/06/8]	Installation of toilet	SD	1 May 2017	<p>A report is being presented to the NCB on placement of this facility. <u>February 2018</u> (Following the meeting) Project is underway, once scope is confirmed it will come back to the Ngaruawhia Community Board with an update. <u>May 2018</u> Project is underway with project manager appointed, scope is confirmed. Will go to market for a 2 pan unisex toilet (one being accessible), 2 change rooms and a storage room for the Ngaruawahia United Football club.”</p> <p><u>Following the meeting</u> Ensure design is that approved by the Community Board.</p>
4	Wedding Quarry	Wedding Quarry – over spraying of the quarry appears to be causing erosion and is visually unpleasant, is there anything that can be done about this?	CS	1 August 2015	<p>Council is unable to undertake any formal action for activity. There is no breach of the District Plan. We understand that it is for weed control purposes and is authorised by Waikato Regional Council. Slip noted and followed up via Works and Issues report. <u>August 2017</u> – this is WRC issue and can't be progressed by NCB.</p>
6	Te Mana o Te Rangi Reserve development	The beautification of the old dump site to enable recreational enjoyment and to comply with the landfill aftercare management plan.	SD	16 March 2017	Board have been through consultation and will put project forward as LTP item.

Project		Action required	Refer to	Up-dated	Action
7	The Point – photo frame	The Youth Action Group is investigating the opportunity to erect a giant photo frame at The Point.	S&S	9 May 2017	<p><i>Embrace the Future (ETF) have made contact with WDC Iwi Liaison to ensure that ETF are not crossing any cultural and sacred boundaries. Are awaiting response. ETF have approved initial design for community consultation and have engaged with Community Development Coordinator to initiate the Placemaking process for this.</i></p> <p><i>9/05/2017 – Youth Action Group advise the project is on hold until further notice.</i></p> <p><i>13/06/2017 - The Community Board continue to support and encourage the Youth Group to move this forward.</i></p> <p><i>February 2018 – The Community Baord are encouring the Youth Group to continue with this project. Kiri Morgan has taken a lead in this space to support Cory.</i></p> <p><i>March 2018 – To recommence next year.</i></p>
8.	The Point	Concerns about the Squash Club, Rowing Club & Dog Sheds – conditions, appearance & upkeep. The NCB are asking for the details of the lease conditions and arrangements in place.			<p><u>August 2017</u> <i>The Point is currently undergoing a draft management plan process where all leases are being considered, and during this process all expired and current leases will look to be aligned. This will include the way that repairs and maintenance are carried out for those buildings that Council own (the kennel club) and those that we do not (the squash and rowing clubs). In the meantime, the property maintenance team will review the buildings with a view to determining what, if anything requires immediate attention while the management plan process continues.</i></p> <p><u>September 2017</u> <i>After looking into the leases of the occupants at The Point, and discussions with the wider Parks and Facilities unit, conversations regarding the recently commenced Reserve Management Plan process for The Point were</i></p>

Project	Action required	Refer to	Up-dated	Action
				<p>raised. The Reserve Management Plan has been out for its initial public consultation round which closed 7th July 2017. The Reserves Planner is now working through integrating the key themes from the first round and it will go out for a second round according to Strategy as soon as this has happened.</p> <p><u>November 2017</u> Until the Reserve Management Plan is finalised there will be no changes to the agreements or current occupation. The Reserve Management Plan may have effect on those occupants and it is unreasonable to expect the occupants to outlay costs with no guarantee of occupation following the Reserve Management Plan coming into effect.</p> <p>The draft Reserve Management Plan for The Point is due to be completed by the end of January 2018. It will then go out for public consultation after approval from the 2018 February Council meeting. A presentation will be made to the February Community Board meeting. Consultation would be over February-April 2018 period, review submissions in April-May, hearings if required in May, final plan will go back to Council for adoption in June-July 2018. The Board will be kept informed of progress.</p> <p><u>February 2018</u> Staff are meeting with the Chair of the Community Board this month to discuss the draft Reserve Management Plan for The Point. The process and timeframes will be agreed post this discussion to ensure the draft plan addresses the initial issues/concerns from the community.</p> <p><u>February 2018 (Following the meeting)</u> Staff met with Chair of community board to discuss initial issues/concerns and have noted these for the draft RMP. Chair has asked for the final Draft RMP to go to the community board for discussion and endorsement before it goes out for Public consultation. Staff will work with the Chair to get it on a future agenda once the final draft plan</p>

Project	Action required	Refer to	Up-dated	Action
				<p><i>has incorporated this initial feedback.</i></p> <p><u>May 2018</u> <i>The draft RMP has been provided to the Community Board Chair and will be discussed with Councillors on 11 June.</i></p> <p><i>The draft RMP will then be presented to the Community Board at the next available opportunity.</i></p> <p><i>Board Chair does not require staff to attend.</i></p>