

Agenda for a meeting of the Infrastructure Committee to be held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 22 MAY 2018** commencing at **9.00am**.

Information and recommendations are included in the reports to assist the committee in the decision making process and may not constitute Council's decision or policy until considered by the committee.

1. **APOLOGIES AND LEAVE OF ABSENCE**
2. **CONFIRMATION OF STATUS OF AGENDA**
3. **DISCLOSURES OF INTEREST**
4. **CONFIRMATION OF MINUTES**
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5. **REPORTS**
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Gj Ion
CHIEF EXECUTIVE

Open Meeting

To	Infrastructure Committee
From	Gavin Ion Chief Executive
Date	27 March 2018
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV1318
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of the Infrastructure Committee meeting held on Tuesday 27 March 2018.

2. RECOMMENDATION

THAT the minutes of the meeting of the Infrastructure Committee held on Tuesday 27 March 2018 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

INF minutes 27 March 2018

MINUTES for a meeting of the Infrastructure Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 27 MARCH 2018** commencing at **9.00am**.

Present:

Cr DW Fulton (Chairperson)
His Worship the Mayor Mr AM Sanson
Cr A Bech
Cr JA Church [*from 9.01am*]
Cr JM Gibb [*from 9.26am until 10.24am and from 10.42am*]
Cr S Henderson
Cr SD Lynch
Cr RC McGuire
Cr FM McInally
Cr BL Main
Cr EM Patterson [*until 11.31am and from 11.32am*]
Cr JD Sedgwick [*until 9.09am and from 9.26am*]
Cr NMD Smith
Cr LR Thomson

Attending:

Mr B MacLeod (Chairperson, Raglan Community Board)
Mr G Ion (Chief Executive)
Mrs S O’Gorman (General Manager Customer Support)
Ms J Remihana (Acting General Manager Service Delivery)
Mr T Whittaker (General Manager Strategy & Support)
Mrs LM Wainwright (Committee Secretary)
Mrs A Hampton (Parks & Reserves Manager)
Mr P McPherson (Acting Programme Delivery Manager)
Mr K Pavlovich (Acting Waters Manager)
Ms G Waterkamp (Acting Roding Manager)
Mr G dela Rue (Waikato District Alliance)
Ms J Stevens (Twin Rivers Community Art Centre)
Members of staff

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Main/Sedgwick)

THAT an apology for lateness be received from Cr Gibb.

CARRIED on the voices

INF1803/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs Sedgwick/Patterson)

THAT the agenda for a meeting of the Infrastructure Committee held on Tuesday 27 March 2018 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 6 which shall be considered with the public excluded;

AND THAT all reports be received;

AND FURTHER THAT in accordance with Standing Order 9.4 the order of business be changed with agenda item 5.1 [*Service Delivery Report for March*] being considered after agenda item 5.3;

AND FURTHER THAT the Chair of the Raglan Community Board be given speaking rights for the duration of the open section of this meeting.

CARRIED on the voices

INF1803/02

Cr Church entered the meeting at 9.01am during discussion on the above item and was present when voting took place.

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Crs McInally/Thomson)

THAT the minutes of a meeting of the Infrastructure Committee held on Tuesday 27 February 2018 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

INF1803/03

REPORTS

Complex Water Meter Installs for Ngaruawahia, Huntly and Raglan Update Agenda Item 5.2

The report was received [*INF1803/02 refers*] and discussion was held.

Resolved: (Crs Patterson/Lynch)

THAT Council adopts option 4 for the Complex Water Meter Installs for Ngaruawahia, Huntly and Raglan as follows:

Option 4: Provide boundary connections as well as fully funding private plumbing costs.

CARRIED on the voices

INF1803/04

Cr Sedgwick withdrew from the meeting at 9.09am during discussion on the above item and was not present when voting took place.

Twin Rivers Community Art Centre Agenda Item 5.3

Ms Stevens gave a verbal presentation and answered questions of the Committee.

The report was received [*INF1803/02 refers*] and discussion was held.

Resolved: (Crs Patterson/Church)

THAT the proposal from Twin Rivers Art Centre (*attached to the agenda report*) be referred to the Ngaruawahia Community Board for endorsement;

AND THAT the Ngaruawahia Twin Rivers Community Arts facility centre proposal be considered as part of the Ngaruawahia community facilities through the Long Term Plan process.

CARRIED on the voices

INF1803/05

Cr Gibb entered the meeting at 9.26am during discussion on the above item and was present when voting took place.

Cr Sedgwick re-entered the meeting at 9.26am during discussion on the above item and was present when voting took place.

Service Delivery Report for March
Agenda Item 5.1

The report was received [*INF1803/02 refers*] and discussion was held.

Havelock North Inquiry; Stage Two Discussion Paper
Agenda Item 5.4

The report was received [*INF1803/02 refers*] and discussion was held.

The meeting adjourned at 10.24am and resumed at 10.41am

Cr Gibb withdrew from the meeting at 10.24am.

Proposed Waste Management and Minimisation Plan for consultation
Agenda Item 5.5

The report was received [*INF1803/02 refers*] and discussion was held.

Resolved: (Cr Smith/His Worship the Mayor)

THAT Council adopts the recommended option 1 as follows:

“Council workshop the Draft Waste Management and Minimisation Plan V2 on 10 April 2018. Following the workshop, have a final draft Waste Management and Minimisation Plan return to an extraordinary Council meeting 17 April 2018 to be approved for consultation”.

CARRIED on the voices

INF1803/06

Cr Gibb re-entered the meeting at 10.42am during discussion on the above item and was present when voting took place.

Raglan Kopua Holiday Park, Chairperson’s Six Monthly Report, 1 July-31 January 2018
Agenda Item 5.6

The report was received [*INF1803/02 refers*] and discussion was held.

Raglan Kopua Holiday Park Financial Statements ended 31 January 2018
Agenda Item 5.7

The report was received [*INF1803/02 refers*] and discussion was held.

Raglan Kopua Holiday Park Charter and Procedures for the Selection and Appointment of Members

Agenda Item 5.8

The report was received [*INF1803/02 refers*] and discussion was held.

Resolved: (Crs McGuire/McInally)

THAT the Infrastructure Committee recommends to Council adoption of the amended Raglan Kopua Holiday Park Charter and Procedure for Selection and Appointment of Members, effective immediately.

CARRIED on the voices

INF1803/07

Cr Patterson withdrew from the meeting at 11.31am during discussion on the above item and was not present when voting took place.

Cr Patterson re-entered the meeting at 11.32am following discussion on the above item.

Contract No. 14/079 Arboricultural Services – Extension and Increase in Approved Contract Sum

Agenda Item 5.9

The report was received [*INF1803/02 refers*] and discussion was held.

Resolved: (Crs Patterson/McGuire)

THAT Council award Franklin Trees the Right of Renewal Contract No. 14/079 Arboriculture Services;

AND THAT the increase of \$1,114,661 in Approved Contract Sum for Contract 14/079 Arboricultural Services be approved.

CARRIED on the voices

INF1803/08

Open Meeting

To	Infrastructure Committee
From	Ian Cathcart General Manager Service Delivery
Date	7 May 2018
Prepared by	Paul Harrison Corridor Engineer
Chief Executive Approved	Y
DWS Document Set #	INF 2018
Report Title	Approval of Proposed Pokeno Developer's Dine Group Name List

1. EXECUTIVE SUMMARY

This report seeks the Committee's approval of the potential road name list prepared by the Pokeno Developer's Dine Group in support of further subdivision road names.

The list has been checked by staff against the Road Naming Policy and all names are recommended for inclusion. Some prefix sub names may need to be changed.

This report recommends the Committee considers the name options presented and resolves to approve a list of names for road naming purposes in the Pokeno Community.

2. RECOMMENDATION

THAT the report from the General Manager Service Delivery be received;

AND THAT the Committee resolves that the May 2018 "Approved Pokeno Developer's Dine Group Name List" includes the following eight names:

Chiverton Road, Horton Road, John Bouskill Avenue, Coatbridge Terrace, Frankfield Road, Bathgate Court, Noble Lane, McLean Street.

3. BACKGROUND

A list of suggested road names suitable for posting within the Pokeno area has been prepared by Pokeno Developer, Dine Group.

Staff have now reviewed the list and excluded name duplications and names with sound similarity issues.

In the case of Pokeno, no duplications of existing South Auckland or Waikato District names remain on the recommended name list.

The names were checked for duplication in Google mapping and the WDC RAMM list.

When potential names are selected from the list for allocation, a further check will be made for new duplications.

For Pokeno, historical themes have provided a source for some of the names chosen.

This report is submitted in accordance with section 2.1 of the Road Naming policy.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

The following table provides a list of recommended pioneer historical themed names, background to the name choice, an indication of any potential duplication or sound similarity issues, and nominates recommended prefix road titles as per road naming policy.

ID	Name and Suffix	Reason	Location of duplicate or similar sounding name in NZ	OFFICE USE ONLY	
				Classification and notes	Approved or Declined
Road 1:	Chiverton Road	Name on historical memorial see supporting doc.	None	None	
Road 2:	Horton Road	Name on historical memorial see supporting doc.	1xACC Avondale	Exclude Avenue	
Road 3:	John Bouskill Avenue	Mason who built the war memorial	None	None	
Road 4:	Coatbridge Terrace	Historical birthplace see supporting doc.	None	None	
Road 5:	Frankfield Road	Historic farm name see supporting doc	None	None	
Road 6:	Bathgate Court	Original settler see supporting doc.	1xACC, Wellsford 1x Wellington	None	

ID	Name and Suffix	Reason	Location of duplicate or similar sounding name in NZ	OFFICE USE ONLY	
				Classification and notes	Approved or Declined
Road 7:	Noble Lane	Locals serving community see supporting doc. Assists people with brain damage.	2xACC East Tamaki, Waiuku BOP, Taupo	Exclude Road	
Road 8:	McLean Street (Map road 2)	Existing historic map name of 1863 to be allocated.	1xACC, Mt. Albert 1 x Tauranga	Include Street others far enough away or change prefix	

5. CONSIDERATION

5.1 FINANCIAL

All costs are being met by developers.

5.2 LEGAL

Nil.

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

Community Board consultation around private road naming has been undertaken in accordance with Council policy and standard operating procedures.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
This matter is not considered to be significant in terms of Council's significance policy.					

Planned	In Progress	Complete	
		Yes	Internal
		Yes	Community Boards/Community Committees
No			Waikato-Tainui/Local iwi
No			Households
No			Business
Yes			Adjoining TLA's.

6. CONCLUSION

The Committee should confirm an approved 2018 Pokeno Developer's Dine Group name list of eight names to satisfy requests for new road names from developers which complies with the 2018 Road Naming Policy.

7. ATTACHMENTS

1. Historic map 1863
2. Hitchen Road
3. McLean Street (Road 2 on map).
4. Noble Lane
5. Road Naming Policy

TOWNSHIP OF

POKENO

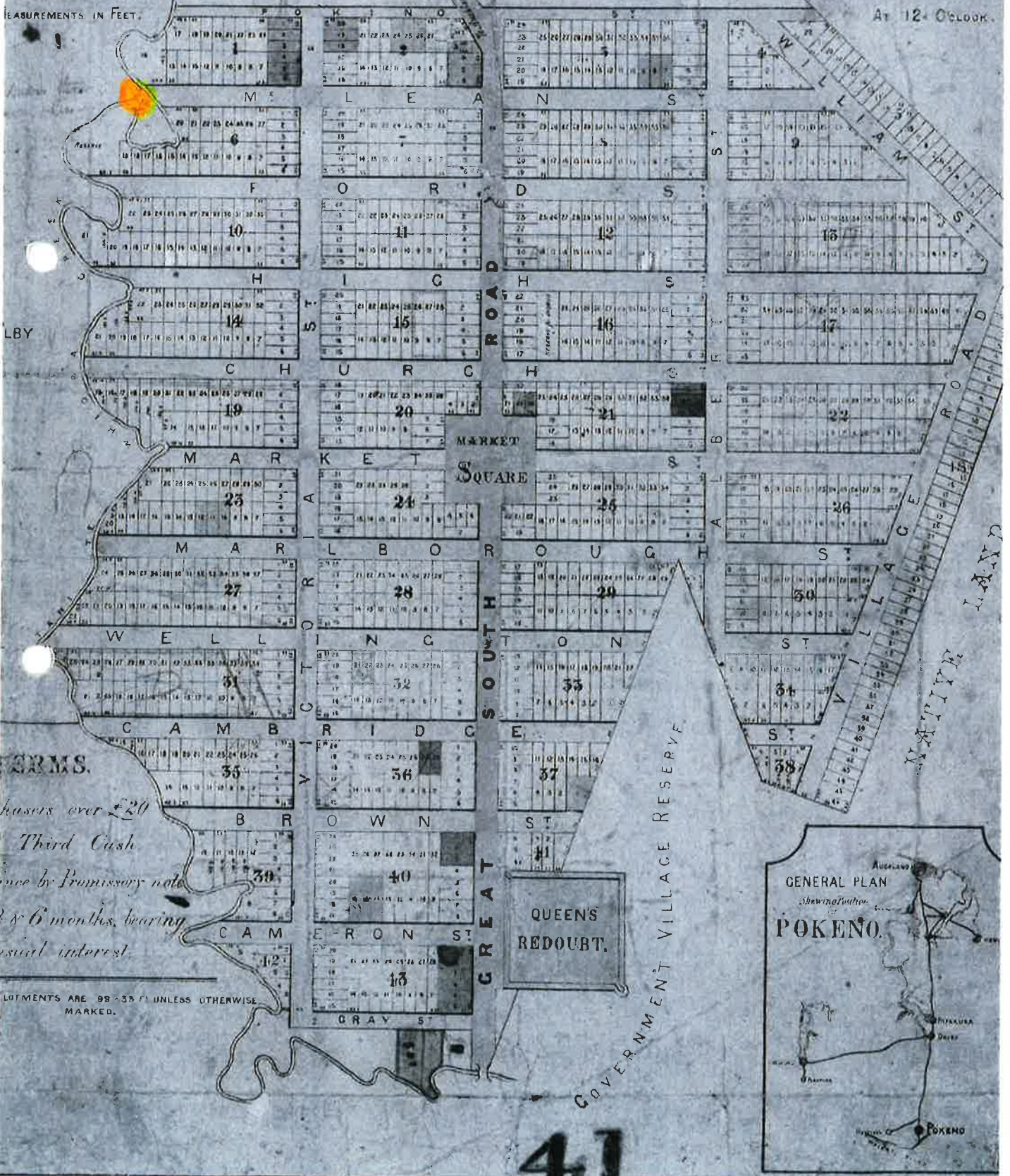
MANGATAWHIRI CREEK, WAIKATO RIVER.

AT AUCTION

At Cochranes Market, DUBLIN ST. Wednesday June 17th 1863

MEASUREMENTS IN FEET.

At 12 O'CLOCK.



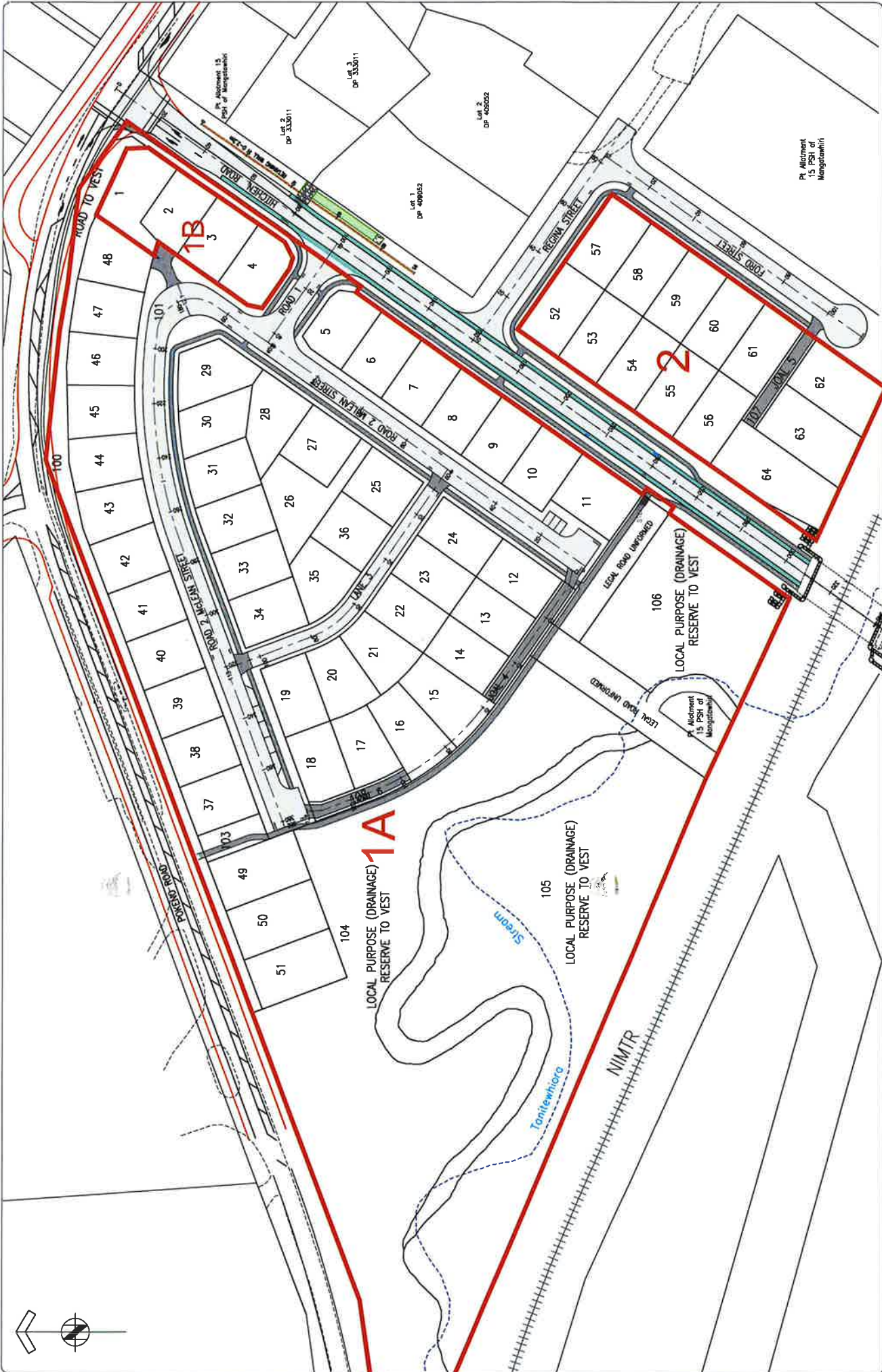
TERMS.

*buyers over £20
Third Cash
once by Promissory note
& 6 months, bearing
usual interest*

LOTMENTS ARE 99-33 FT UNLESS OTHERWISE MARKED.

41





RESOURCE CONSENT

SCALE: 1:1250

DATE: 1.6.25 / 1:1250

PROJECT NUMBER: 137848-01-300

REV: D

ROADING PLAN

PROJECT TITLE:

DFH JOINT VENTURE

BARTLELL BLOCK

POKEKO

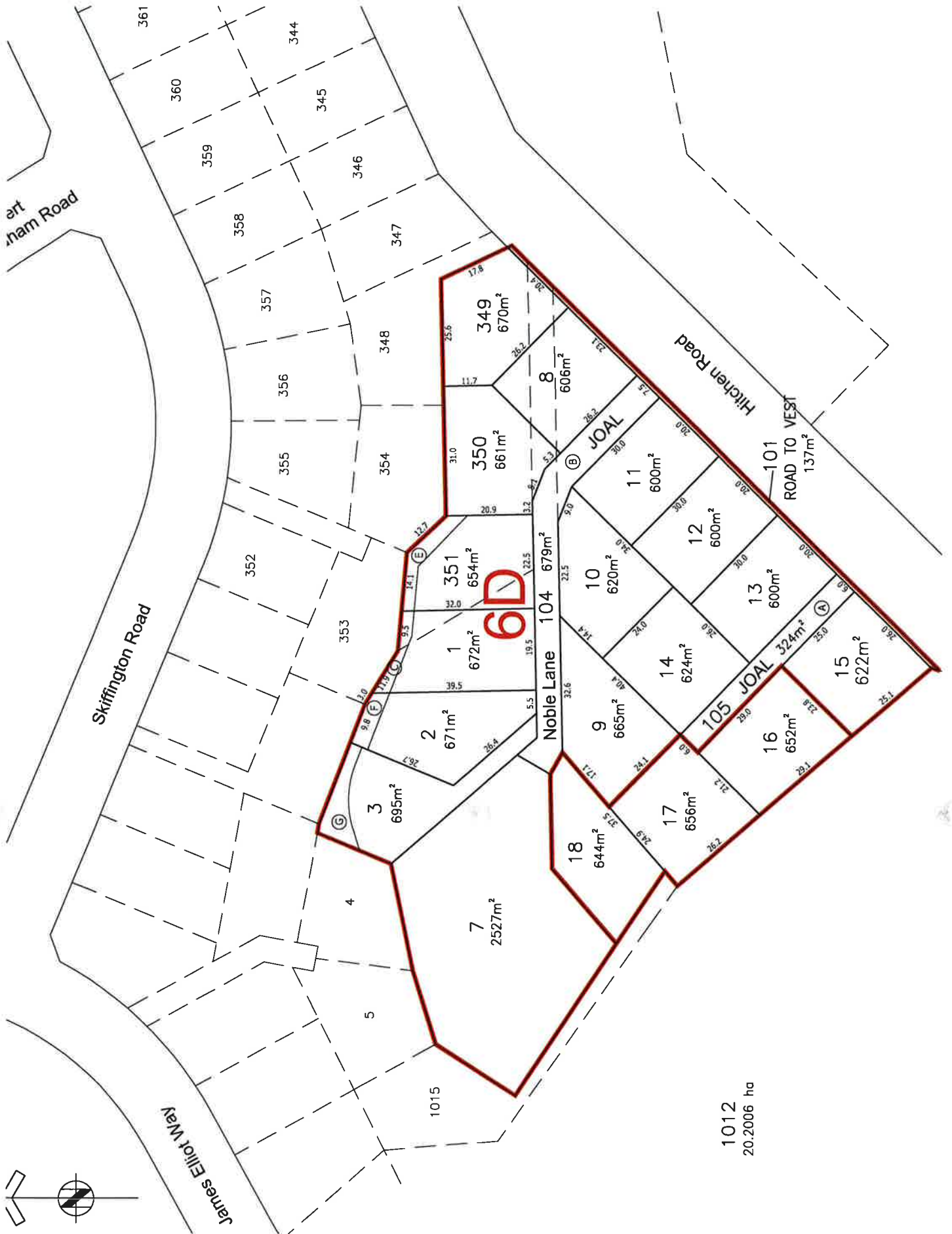
CIVILPLAN

CONSULTANTS

Level 3, 4th Building, 15 O'Rourke Way, Manukau City, Auckland 2022

REP	03-16
REP	03-16
REP	03-16

LOT LAYOUT APPROVED & PERMITTED ROAD TAKING RECORDS	REP	03-17
PLAN APPROVAL	REP	11-16
STAGE 2 APPROVAL	REP	11-16
DESIGN FOR CONSENT	REP	03-16
REVISION SHEET	REP	03-16



1012
20.2006 ha



Road Naming Policy

Policy Owner:	General Manager, Service Delivery
Policy Sponsor:	Infrastructure Committee
Approved By:	Policy Committee
Approval Date:	14 March 2016
Resolution Number:	WDC1603/06/1/18
Effective Date:	14 March 2016
Next Review Date:	October 2018

Scope

This Policy applies to:

- the naming of new or previously unnamed Public Roads;
- changing the name of an existing Public Road; and
- the naming of Private Roads.

Objectives

The objectives of this policy are to ensure that:

- Clear guidance of the criteria and process for road naming is provided to Council employees subdivision developers, Community Boards/Committees/ Groups and the general public.
- Council meets the requirements of the Local Government Act 1974.
- Communities and local iwi have input into road naming.
- Adequate consultation is undertaken with Community Boards/ Committees/ Groups.

Related Documents/Legislation

- Hamilton City Council – Infrastructure Technical Specification
- WDC Heritage Strategy
- Local Government Act 1974 – s319A
- Manual of Traffic Signs and Markings - Part I Section 7 Guide Signs (Design, Policy, Location)
- Road Naming Policy (2013)
- Guidelines for selection of road names

Application

This Policy applies to the following parties:

- Waikato District Council - Service Delivery Group, Consents, Planning and Strategy
- General Public
- Subdivision Developers

Definitions

Approved List A list of road names which have been pre-selected by Community Boards, Community Committees, Community Groups, Iwi and approved by the Infrastructure Committee.

Private Road Has the same meaning as private road in the Local Government Act 1974

(s315)

Private Roads are not maintained by the Council.

Public Road

Has the same meaning as road in the Local Government Act 1974 (s315)Public

Roads are maintained by the Council.

Subdivision Developer

A person, consultant or agent who is in the process of undertaking a subdivision development whereby subdivision resource consent is applicable.

The following definitions include the different types of road titles which could apply to both public and private roads:

Avenue	wide straight roadway or street usually planted either side with trees
Boulevard	once a promenade on the side of demolished fortifications; now applied to any street or broad main road
Close	a small quiet residential road or street
Court	an enclosed, uncovered area opening off a street(s)
Crescent	a crescent shaped street
Drive	a main connecting route in a suburb
Esplanade	Level roadway along the seaside, lake or a river
Glade	tree covered street or a passage between trees
Glen	in a narrow valley
Grove	a road lined with houses and often trees, especially in a suburban area
Hill	applies to a feature rather than a route
Lane	a narrow road or way between buildings, hedges, fences, etc.
Place	an open square lined with houses in a town
Quay	along the waterfront
Road/Street	route of way between places
Terrace	a street along the face or top of a slope
View	a street with a view
Way	a path or route

Community Boards, Committees and Groups to be consulted

A list of Community Boards, Committees and Groups is as follows:

Community Boards	Community Groups	
Huntly	Eureka	North East Waikato
Ngaruawahia	Glen Afton/Pukemiro	Newstead
Onewhero-Tuakau	Glen Massey	Pokeno
Raglan	Gordonton	Rangariri

Taupiri	Horongarara	Tamahere
	Horsham Downs	Tauwhare
	Matangi	Te Kowhai
Community Committees		
Meremere	Port Waikato Residents & Ratepayers	
Te Kauwhata	Whatawhata Residents & Ratepayers	

Policy Statements

All road names require approval by the Infrastructure Committee. This includes all road names to be included on the Approved List.

Naming Public Roads

Public Roads to be vested in Council shall be named (at the cost of the developer).

Public Road Signs shall be in accordance with Manual of Traffic Signs and Markings - Part I Section 7 Guide Signs (Design, Policy, Location)

Naming Private Roads

Private roads shall be named (at the cost of the developer) where there are 6 or more lots gaining access. If there are 5 or fewer lots gaining access, the developer may use the number with lettering suffix A-E or suggest a private name as per section 1.2.

Private Road Signs shall have blue lower case lettering with initial capitals lettering on a white background and shall have a supplementary 'Private Access' plate with blade height of 75mm attached to the bottom edge of the street name plate. All other sign attributes shall comply with the Manual of Traffic Signs and Markings.

I. Making a Request for Road Name(s)

I.1 Using a road name from the 'Approved List'

- (a) Where an 'Approved List' is available, the subdivision developer shall be invited to choose from that list and submit a written request to Council's Roading Asset Team.
Note: It is advised that the subdivision developer discusses their road name selection with the Roading Asset Team to ensure the road name has not already been used (and not yet taken off the list) or is proposed to be used by another subdivision developer.

I.2 Request for Road Name not from the "Approved List" of Road Names

- (a) Where an "Approved List" is not available or the subdivision developer wishes to choose their own road names, the developer shall follow the guideline included in section 3 of this policy and make a request to Council's Roading Asset Team. Council's Roading Asset Team shall then follow procedure as set out in section 2.3.
- (b) Council's Roading Asset Team shall ensure the request is complete before proceeding with the process for name approval, as set out in section 3 below. Should the request require further information, Council's Roading Asset Team shall contact the subdivision developer by phone, email or in writing.

2. Infrastructure Committee Procedure

2.1 Establishing Road Names onto the 'Approved List'

- (a) Ward Councillor's shall consult with Community Boards, Community Committees, Community Groups and local Iwi, in accordance with Guidelines section 3.2, to establish a tentative list of road names. Tentative names are to be checked by the Roading Asset Team then submitted and approved by the Infrastructure Committee before inclusion on the 'approved list'. Iwi consultation can be co-ordinated by Waikato District Council Iwi & Community Partnership Manager. Council shall hold the 'approved list'.

All road names, once approved by the Infrastructure Committee and included on the "approved list" do not require any further approvals from the Infrastructure Committee.

- (b) The "approved list" shall be reviewed from time to time as appropriate by the Community Boards/ Committees/ Groups to ensure the list comprises a sufficient number of road names (i.e. more than 20 names at any one time).

Note: An approved list may not be available for every Community. Ward Councillor's shall determine whether or not an approved list is required for their Community depending on whether there is a need.

2.2 Altering Existing Road Names

- (a) In the event an existing road requires renaming, a request shall be made by either the general public or Council in accordance with section 2.3.
- (b) Where the request is being made by the general public for the alteration, they shall be responsible for undertaking consultation with both the residents of the road to be renamed and the ward councillors. The ward councillors will advise whether further consultation is required with the Community Board/Committee before making the amendment request to Council.
- (c) Where the request for amendment is being made by Council, Council's Roading Asset Team shall undertake consultation with all owners and occupiers in the affected street or road; the local Ward Councillors; and Community Board/ Committees/ Groups before reporting to the Infrastructure Committee.
- (d) In the event of an unfavourable response from owners and occupiers (less than 75% in favour), the road name shall remain unchanged.
- (e) If 75% approval is gained from the responses received, Council's Roading Asset Team will recommend to the Infrastructure Committee that the name be approved.

2.3 Road Name Requests to the Infrastructure Committee or Council

- (a) Upon receiving a request as set out in section 1.2 from either a subdivision developer, or as required by Council (if there is a road name change required), shall undertake consultation with local iwi, Community Boards, Community Committees and Community Groups. Following consultation a report (in accordance to Guidelines Section 3 shall be prepared by Council's Roading Asset Team recommending approval from either the Infrastructure Committee or Council.

- (b) In the case of no support from the Community Board/ Committees/ Groups the Infrastructure Committee will make final decision on approving the Road Name(s).
- (c) Upon approval of a road name Council's Roding Asset Team shall notify external agencies (i.e. Land Information New Zealand, Emergency Services).
- (d) Council's Roding Asset Team will report to Council twice yearly (in June & December) with a list and map of all new road names confirmed over the previous 6 months. An updated Road Name directory shall also be provided before this meeting.

3 Guidelines and Criteria for Selection of Road Names

3.1 Making a request to Council's Roding Asset Team

All requests for road names shall be in writing and submitted to Council's Roding Asset Team. All requests shall include the following details (as applicable):

- i) Three proposed road names (using guidance below); and
- ii) The reasons the subdivision developer wants to use these options (see guidance below); and
- iii) Evidence to support the reasons outlined above in criteria (ii) (if applicable)

3.2 When considering options for road names, the following criteria must be taken into account:

- (a) Names should be brief (i.e. restricted to one word only) and be easily and readily pronounced. Identical sounding names with different spelling are to be avoided.
- (b) Names should not duplicate any existing district roads and preferably any name occurring within surrounding districts, including Hamilton and Auckland.
- (c) The length of the name should preferably not exceed 12-15 characters. The use of hyphens to connect parts of names should in most cases be avoided and the name written either as one word or as separate words where established by usage.
- (d) Short names should be chosen for short streets for mapping purposes.
- (e) Reasons for a road name may include but is not limited to: political, historical (including Maaori or early settler), memorial, social or economic, natural features, outstanding events or persons as categorized in section 3.3 below.

3.3 Weighting Categories and Description

The following categories have been afforded a weighting based on their importance with respect to road name selection. The higher the weighting afforded (i.e. 3), the higher the importance.

History – Weighting 3

- (a) The name of a historical family, event industry or activity associated with the area. Such names may include early settlers and early notable families.
- (b) The family name of the former owner of a farm or property or the name of the farm or property may be used if a historical context is established. Permission of surviving relatives should be obtained where appropriate.

Culture – Weighting 3 (Cultural significance to Maaori or culture other than Maaori)

- (a) The category includes the name of a Maaori heritage precinct, site or track or traditional appropriate name for the area.
- (b) All Maaori names are to be submitted to Council's Iwi & Community Partnership Manager to ensure that they are appropriate; spelt correctly, interpreted correctly and are not offensive to Maaori.
- (c) Joint non-Maaori/Maaori names will not generally be considered.

Geography – Weighting 2

- (a) The category includes local geographical, topographical, geological and landscape features.
- (b) Local flora and fauna also included in this category eg. Trees, plants and animals that is widespread and plentiful in the area.
- (c) Views must be readily identifiable.

Theme – Weighting 2 (Common or established themes in the area)

- (a) Where more than one road is being created in a development, a common theme is recommended for the names.
- (b) Where there is an established theme in the area, new road names should reflect this theme.
- (c) Proposed themes for a new subdivision must be submitted to council for approval.

Noteworthy Person – Weighting 1

- (a) Persons who have made a notable contribution to the area of the District. The contribution may be in conservation, community service, sport, arts, military, commerce, local government or other activity.
- (b) Names from local war memorials will be considered where appropriate. Permission of surviving relatives should be obtained where appropriate.

Policy Review

This policy will be due for review in 2018.

[Previous Policies - WDC06/11/1/3, WDC07/12/05/1/12 & WDC09/03/08/1/4]

6. CONCLUSION

The Committee should confirm an approved 2018 Pokeno Developer's Dine Group name list of eight names to satisfy requests for new road names from developers which complies with the 2018 Road Naming Policy.

7. ATTACHMENTS

1. Historic map 1863
2. Hitchen Road
3. McLean Street (Road 2 on map).
4. Noble Lane
5. Road Naming Policy

Open Meeting

To	Infrastructure Committee
From	Ian Cathcart General Manager Service Delivery
Date	7 May 2018
Prepared by	Karen Bredesen PA
Chief Executive Approved	Y
Reference/Doc Set #	INF2018
Report Title	Service Delivery Report for May 2018

1. EXECUTIVE SUMMARY

This report is to inform the Infrastructure Committee of significant operations/projects commenced, in progress, or completed since the date of the last report.

2. RECOMMENDATION

THAT the report from the General Manager Service Delivery be received.

3. ATTACHMENTS

Dash Board Reports

REPORT

Service Delivery

Parks & Facilities

Lake Hakanoa Domain, Huntly

New park furniture (including picnic tables, rubbish bins, and seats) has been established within the Lake Hakanoa Domain. The furniture was part of a planned replacement programme. All furniture within the Domain was replaced to provide a high standard of amenity value across the entire park.



Waipa Walkway

The Parks team successfully facilitated a partnership with the Department of Corrections to assist with the upgrade of the Waipa Walkway. Council provides materials (in this case, gravel) and Corrections provide the labour to complete the works. Corrections is registered on Council's SHE database and full Health & Safety requirements are adhered to on site. The project is in its early stages with approximately 100 metres of the walkway completed to date. Final completion is expected next summer.

Street Planting in Huntly and Tuakau and Raglan

Planting designs are underway for a renewal of the street gardens within the Huntly and Tuakau townships. Final designs will only be completed following consultation with the relevant Community representatives. Soil preparation is about to get underway and planting is expected to be completed by the end of June.

Raglan Cemetery Access Road

The access road into the Raglan Cemetery is nearing completion. The new road will enable easy access into the area of the cemetery now in use.



Open Spaces Contract Updates

City Care – Parks and Reserves Maintenance

Zero Harm

Over the past month there have been two first aid injuries recorded both injuries were considered minor and required little treatment. One person was stung by a wasp and the other twisted ankle getting out of a vehicle.

Nine near misses were reported, these have been shared with WDC Zero Harm team.

There were four vehicle incidents reported, two minor and two moderate incidents. No staff or public were injured in these incidents.

There was one environmental incident reported where a chemical was spilt out of the container and over the adjacent staff. The incident took place within a chemical storage confinement zone.

Routine Maintenance

Autumn planting season has begun with the district's annuals being changed from summer plantings to winter. Unfortunately due to road works at the beginning of the year the annual beds on the corner of Great South Road and Pokeno Road were not reinstated correctly and the beds are awaiting renovation at contractor's expense.

Internal City Care staff routine maintenance rounds (including mowing and gardening etc) were recorded at 99% complete. The warm weather continued in the month which meant that growth rate was still at peak; it was however manageable due to the volume of rainfall within the region. City Care have managed to get on top of the season's growth and the same was achieved for the Horticultural team.

Key Months Challenges

Volume of rubbish removed on the contract continues to present its challenges. The waste tracker identifies the increase in green waste removed from the contract. The volume

doubled for the month of March. This increase was directly associated to cleaning up after the floods from late February, seasonal pruning and annual bedding changeover.

Community Engagement

Over April City Care undertook several community engagement initiatives. These initiatives include:

- Supporting the RSA with monthly breakfasts for the staff. CCL also maintain at their cost the gardens and lawn areas.
- Removing the grass clippings from the Ngaruawahia bowling clubs mulch pit.
- Maintaining the Ngaruawahia Community Houses gardens at CCL's cost.

Horotiu School has asked for help with a couple of upcoming and planned initiatives including:

- Playground Place-Making Project at AFFCO Park, and
- Assisting with a planting day along the Te Awa Cycle Way

Franklin Trees – Arboricultural Services

The arboricultural services contract has been extended for another three years. Franklin trees have begun forward works planning for the next three years.

Strong winds over April caused a significant amount of damage in both park and street trees. Most of the damage was minor and to smaller trees. The north of the region was most severely affected by the wind with staff receiving over 25 service requests in the days immediately after Franklin Trees are still working through the clean-up of many sites.



No zero harm incidents were reported under this contract over April.

OCS – Toilet Cleaning

It was a normal month for cleaning maintenance, with all their audits getting completed and pass marks.

Challenges

There has been quite a lot of damage to the toilets especially in the Boatie Reserve, Huntly and Dr John Lightbody Reserve. Graffiti was a normal month, especially with the school holidays which usually creates an increase in damage.

There are ongoing issues at Onewhero Domain due to increased use and insufficient sewerage facilities. This is to be addressed urgently. There are also problems with water supply to the exeloo at the Elbow Reserve and investigations are to be carried out.

Zero Harm

There were several near misses report and one injury. A staff member injured a shoulder from getting in and out of the van. She is having physio and has been moved to light duties.

Programme Delivery

Contract 17/120 - Tamahere Recreation Reserve

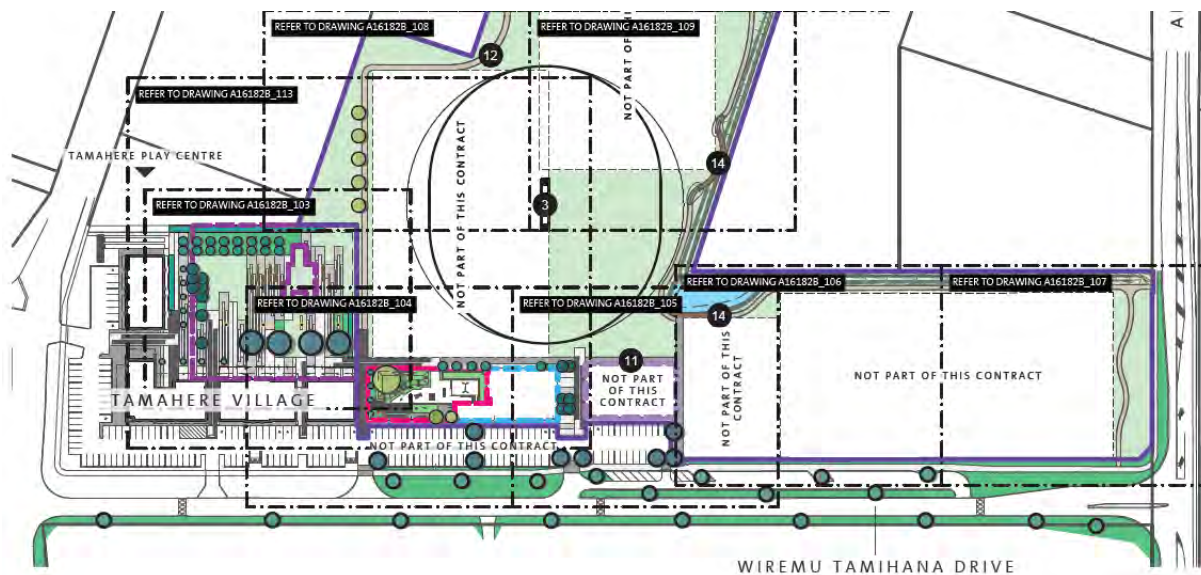
Fosters have completed the design for the piazza.

The play space construction will initially be only the earthworks, bunding, and set paved areas until any savings we can achieve on other portions of the works can be identified.

The skateboard park and half court for basketball is going out to tender for design and build (four invited tenderers).

The car parking is currently being designed by Fosters based on the format of their adjacent parking area.

Fosters are underway with their Hub construction and will construct the adjacent piazza and the other Council facilities to maximise efficiencies.



Tourism Infrastructure

The Ministry of Tourism has approved funding of up to \$868,000 for car parking, toilets, and rubbish facilities in Raglan, and toilet facilities in Whatawhata.

Design has been received from Beca for the Joyce Petchell car park at the Raglan Museum and is with the Waikato District Alliance to produce an estimate for construction. If the estimate is acceptable the Alliance will be engaged under a variation agreement to complete the car park construction by Friday 19 October 2018.

The existing two bay Exeloo toilets in the car park are to be replaced with a four bay Exeloo toilet on the same foundations.

Significant deterioration within the timber structure of the Cliff Street toilets has triggered a change from refurbishment to replacement of the structure. Investigation is underway into a four bay Exeloo toilet unit for the site.

The composting toilets at Ngarunui Beach are also to be refurbished as part of this project.

Aecom has completed the Whatawhata Toilet Location Assessment report and have identified the Whatawhata Rugby Club site as the preferred location.

District Wide Toilets

Renewal work for Main Street, Tuakau – Pricing has been received from two suppliers for the refurbishment work, removal of automation features to be completed by Exeloo.

Scope at The Point, Ngaruawahia has changed to include two pans within the same footprint. Options are being investigated to achieve this and architect engaged.

The Pokeno toilet block is to be refurbished to ensure safety and security issues are resolved, and the block will be connected to the main wastewater system and the septic tank decommissioned. Scope reduced due to budget constraints and as Market Square concept may change orientation and look of toilet block.

The proposed toilet facility at Centennial Park, Ngaruawahia, has been endorsed by the Ngaruawahia Community Board who will also be investigating a local design for the wrap around the toilet building.

Boat Ramps

The proposed work is intended for the Mercer, Narrows, and Elbow Reserve boat ramps and involves re-establishing the existing boat ramp at Mercer, general revamp of the Narrows boat ramp, and repair of the Elbow Reserve ramp including installation of a pontoon.

A minor physical works contract has been signed for the Narrows boat ramp with Schicks Contracting. Timing of the works is dependent on weather and river level control, as the works can only occur at low river levels.

Investigations by Bloxam Burnett & Olliver are continuing into design and material options for Elbow and Mercer ramps. Once these issues are resolved staff will go out to the market for prices.

Walkways

Tamahere Walkways

Contract 17/174 was awarded to Base Civil on 1 March 2018 for a value of \$448,036.11. Works commencement has been delayed due to review of the site safety management plan. Completion of construction is expected to be at the end of June 2018.

Te Kauwhata Walkways

The off-road shared path between the Te Kauwhata Road roundabout, heading towards Rangiriri has been awarded to the Alliance by variation agreement and construction will be completed by 30 June 2018. The cycleway connects to an on-road facility provided by Fletcher Construction through to Rangiriri.

For the loop walkway via Te Kauwhata, Travers, and Wayside Roads, discussions are to be initiated with several landowners to seek access for interim path sections while waiting for urban subdivision development to enable the final path route.

Further meetings with a sub-group of the Te Kauwhata Community Committee to discuss the Te Kauwhata walkway/cycleway are planned before any construction commences.

Waters

Waters Renewals

Contract 17/093 District Wide Water Reticulation Renewals was awarded to Allen's United Drainage and Earthworks Ltd on 1 March 2018 for a value of \$1,141,736.00.

This Contract is a combined procurement with Waipa District Council. Works have commenced with two of the 14 sites completed. All works are expected to be completed by the end of August 2018.

Reservoirs

This project comprises the construction of four reservoirs, and associated works.

Central District Reservoir – Jackson Street Cemetery, Ngaruawahia

Power has been connected, the reservoir has been filled and treated, and water sampling is underway. Once three consecutive days of clear results are achieved, the reservoir will be commissioned.

Pokeno Reservoir – Hitchens Road, Pokeno

This reservoir is complete and has been commissioned.

Huntly Reservoir – Water Treatment Plant, Jackson Road, Huntly

This reservoir is complete and has been commissioned.

Hopuhopu Reservoir – Tainui Endowed College, Old Taupiri Road, Hopuhopu

The reservoir has been filled and treated, and water sampling is underway. Once three consecutive days of clear results are achieved, the reservoir will be commissioned.

The existing fastening system will be upgraded at the contractor's cost to a higher wind rating to avoid a repetition of the damage. The parts are due to arrive in one month and will be installed.

The old reservoir is no longer to be demolished under this contract, as it would not be practical to carry out the demolishing in the wet winter months. The demolition works will be added to another upcoming contract involving piping under the Waikato River to complete the Hopuhopu to Huntly watermain.

Pipelines

Ngaruawahia, Kent & George Stormwater Upgrade

Contract C16/167 with Connell is complete, Asbuilts and asset sheets received, and Practical Completion Certificate issued. Awaiting final costs to be claimed before capitalisation. There is an extension of this pipeline needed north along Kent Street, and will be carried out under the Contract 17/104 currently being tendered.

Hopuhopu to Huntly Watermain Connection

Contract C15/216 with Te Aratiki Drilling Ltd is currently suspended while a process to increase the Approved Contract Sum is underway. A report is going to Council on 14 May 2018 for the approval to settle and pay for variation works completed to date and for the forecast additional works to commission and test pipeline works already completed by Te Aratika. WDC Staff and the Engineer to the Contract have been working extensively on this negotiation process to value and validate numerous claims in variations and additional scope costs.

The two remaining river crossings (one main pipeline crossing at Huntly and one a branch line to Taupiri) were held up due to finalisation of a land easement deal. One easement is still needed for the Taupiri connection.

Part of the Te Aratiki Drilling Ltd negotiation is an amicable agreement to remove from the Contract the two remaining river crossings, which due to delays have ultimately resulted in the works needing to be delivered under a separate Contract.

Wastewater Pump Station Emergency Storage Tanks

All works are complete.

Stormwater

Raglan Stormwater Reticulation Extensions

Contract 17/104 Stormwater Reticulation Extensions is back out for tender following a poor response received from the previous tender. Current closing date is 18 May 2018.

This work involves stormwater upgrades in Stewart Street and Wainui Road in Raglan, with an added separable portion to extend the stormwater network in Kent Street, Ngaruawahia.

Wastewater

Pokeno Wastewater Reticulation Scheme, Phase 2

This involved construction of a public main and reticulation to private properties in the Pokeno Village. The public works were completed and commissioned in December 2017 and are now operational. Some of the private connections, including a number of additional connections, will be carried out under a new contract.

Wastewater Pumpstation Renewals (2016/17)

Contract 16/258 Wastewater Pumpstation Switchboard Replacement. Northern Electrical are now complete with their switchboard manufacturing. Installation of the panels are being carried out under a separate contract 17/200 WDC Wastewater Pump Station Panel Installations. This contract has been awarded to McKay and is expected to be a 10 week programme.

Wastewater Pump Station Renewals

Contract 17/101 District-Wide Wastewater Pump Station Renewals 2017/18 involves renewal of valve chambers, valves, pumps, and various electrical controls in Raglan, Horotiu, Ngaruawahia, Huntly, Te Kauwhata and Meremere.

A two stage tender process with the Stage 1 ROI completed resulted in a shortlist of three parties to tender for the work. The Stage 2 RFQ resulted in only one tender being received. This contract was withdrawn from the market and will be re-tendered to ensure a transparent and competitive tender process.

This contract is to be merged with Contract 17/207 – Raglan Rising Main Renewals. Design is underway for this rising main and once design is complete, the combined contract will be put out to open tender.

Wastewater Reticulation Renewals

Contract 17/102 Wastewater Reticulation tender was withdrawn due to a poor response received from the previous tender. These project works are currently being redesigned to account for some change to the scope requested by Water Assets. The work focuses on critical gravity sewer pipes in Waikato Esplanade, Ngaruawahia.

Additional funding has been approved to include the Raglan Wastewater Rising Main Renewals. Design and contract documents are currently being finalised and will go out to tender in May 2018, for works to be awarded by 30 June 2018.

Buildings

Meremere Hall and Library

An engineer's estimate is being refined to confirm budgets are adequate. Once confirmed, the contract will be advertised, expected to be late May.

Front of House/Call Centre, Ngaruawahia

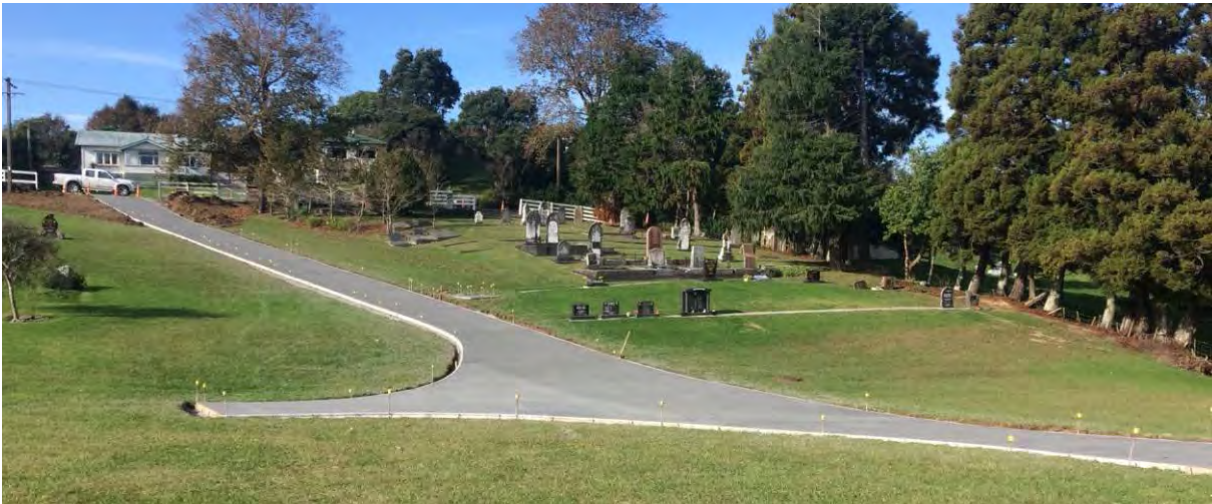
Phase 1, the front of house refurbishment is complete.

Phase 2, quotes for optional alteration work to the front counter area to further improve security has been requested from two contractors. This work will need to be approved by the Executive Leaders Team to commence.

Car Parks

Raglan Cemetery Access Road and 2017/18 District-Wide Car Parks Upgrade

Contract C17/155 was awarded to Fulton Hogan on 16 March 2018 with the Approved Contract Sum set at \$277,141.00. Cemetery Access concrete was poured 3 May and just some topsoil reinstatement remaining to do.



East St Cemetery, Raglan – Access concrete pour complete.

Design finalised for Kopua Domain Car Park and work to start mid-May with all work to be completed by the end of June. The 2017/18 District-Wide Car Parks Upgrade project also included scope proposed for Kainui Tennis Court car park and provision for a car park for the Shepherds Bush Walkway project.

Following consultation with the Community Group (Kay Vincent) for Shepherds Bush proportion of the work, this work may be deferred to 2018/19.

The Kainui Tennis Court car park is currently being designed.

Waters

Stockpiling of Plastic at Metrowaste, Huntly

Stockpiling of plastic at the Metrowaste site in Huntly has received significant media attention. Staff have been aware of the growing issues around disposal of plastics for recycling.

Provided contamination rates are low, there currently remains a market for number 1 and 2 plastics.

Council's recycling contracts provide for the collection of number 1, 2 and 5 plastics. Co-mingled plastics are currently being stockpiled.

There is no limit for the volume of stockpiled plastics in the Metrowaste contract, management of these stockpiles is the sole responsibility of the contractor.

The current market situation is unlikely to activate the force majeure provisions in the Metrowaste contract. This is not an act of god, Metrowaste would have to be losing significantly more revenue in order for that conversation to occur.

As of 8 May 2018 Metrowaste have been able to move their comingled product and have another three containers ready to be shipped.

Wastewater System

There is currently a big problem district-wide with rags/items of clothing in the wastewater system that are blocking pumps. This has become worse in the last couple of months. The latest occurrence was in the weekend when both pumps at Waipa Esplanade pump station tripped. This failure was a result of a pair of shorts.

Inorganic Rubbish Collection 2018

The Inorganic Rubbish Collection commenced on 29 April 2018 in the southern district and is due to be completed by the end of June 2018.

Roading

Waikato District Alliance

April was a safe and productive month for the Waikato District Alliance despite disruptions due to wet weather.

Good progress was made on all four Rehabs, ie Hakarimata, Highway 22, Mercer Ferry Road, Te Onetea, Helenslee/Munro Road. Hetherington Rehab was completed and also earthworks on the Highway 22 project which will provide a safe two lane roadway again.

Sealing teams had a stop/start month due to wet weather but still made good progress and will complete all remaining work in May.

Maintenance teams completed all remaining pre-reseal stabilisation repairs and then focused on high priority safety repairs.

Drainage teams completed work clearing water tables, cleaning culverts and small slips ahead of the programmed grader maintenance around Raglan, Te Akau and Port Waikato.

This month the grader maintenance covered roads in Ruapuke, Te Akau, Waikaretu and Onewhero.

The Asset Management team has been busy producing an innovative deterioration model, finalising the forward work programme and producing all faults data to support the Revocation claims with New Zealand Transport Agency. The High Speed Data survey was completed last month and skid deficient sites will be reviewed once the data is available.

WDA staff assisted with three road show presentations associated with the Long Term Plan consultation at Te Akau, Glen Murray and Onewhero.

April was a safe month with no Medical Treatment Injuries, no plant damage and just one first aid injury resulting from a jammed depot roller door. There were two minor driving incidents involving getting temporarily stuck in soft ground and needing to take evasive action to avoid a wandering dog. Public abuse of Stop Go staff continues and some cases were reported to the Police.

In summary, a busy productive month.

Rehabilitation

2017/18

Design Phase

Ward	Name/Location	RP Start	RP end	Lengths (km) to be constructed	Status
Ngaruawahia	Hakarimata Rd	2.600	3.414	0.814	Site is under construction with completion to be end of May.
Onewhero - Te Akau	Mercer Ferry Rd	1.578	2.910	1.332	Site is under construction with completion to be end of May.
Awaroa - Tuakau	Ray Wright Rd	0.385	1.265	0.880	Deferred This project has been deferred until the 2018/19 season. The straight section at the western end of this site was not able to be rehabilitated due to stormwater issues still to be resolved between Auckland City and Waikato Regional Council. Re-design underway following decision not to proceed with the land purchase required for initial design.
Awaroa - Tuakau	Munro Rd Urban Upgrade	0.400	0.740	0.340	Urban upgrade alongside Pokeno Heights subdivision, including Helenslee Road intersection. Detailed design complete. Construction to start May.

Construction Phase

Ward	Name/Location	RP Start	RP end	Lengths (km) to be constructed	Status
Awaroa - Tuakau	Whangarata Rd	1.356	1.586	0.230	Construction complete.
Eureka	Tauwhare Rd	5.924	6.940	1.016	Construction complete.
Awaroa - Tuakau	Bright Rd	0.003	1.840	1.837	Construction complete.
Whangamarino	Falls Rd I	0.010	1.333	1.323	Construction complete.
Whangamarino	Falls Rd II	1.842	2.080	0.238	Construction complete.
Whangamarino	Falls Rd III	2.638	3.429	0.791	Construction complete.
Onewhero - Te Akau	Hetherington Rd	19.375	19.741	0.366	Construction complete.
Hukanui - Waerenga	Mangapiko Valley Rd	0.906	1.930	1.024	Construction complete.
Awaroa - Tuakau	Ridge Rd	1.999	2.512	0.513	Construction complete.
Hukanui - Waerenga	Tahuna Rd	17.299	17.586	0.287	Construction complete.
Huntly	Waingarō Rd	14.550	14.780	0.230	Construction complete.
Onewhero - Te Akau	Waikaretu Valley Rd	1.190	1.900	0.710	Construction complete.
Awaroa - Tuakau	Whangarata Rd	2.892	3.663	0.771	Site deferred till 2018/19 to take advantage of possible available funding for new cemetery. Otherwise bare minimum will be completed and widening of cemetery entrance at a later date.
Whangamarino	Kopuku Rd	6.080	6.965	0.885	Construction complete.
Whangamarino	Kopuku Rd	7.940	8.140	0.200	Construction complete.
Whangamarino	Kopuku Rd	8.440	9.374	0.934	Construction complete.
Hukanui - Waerenga	Orini Rd	8.627	10.150	1.523	Construction complete.
Onewhero - Te Akau	Highway 22 (walls)	26.700	27.450	0.750	Construction well underway with completion early May.
Hukanui - Waerenga	Keith Rd	0.600	1.945	1.345	Construction complete.

Zero Harm

There were no Medical Treatment Injuries (MTI) and only one First Aid Injury (FAI) reported in April, injured shoulder, treatment being monitored.

There were two non-injury driving incidents which involved getting stuck in soft ground and one near miss when a dog ran across the road in front of a driver. There was no plant damage. All actions have been closed.

Near misses reported during the period included mostly members of the public speeding and abusing traffic management crew. These were discussed with staff at toolbox meetings and the relevant information was passed on to the Police.

Asset Management

During the month of April the Asset Management team worked on a few different projects. These included analysis of the current condition of historic revoked State Highways that we are currently maintaining to determine the level of maintenance and renewals that have been incurred to date, as well as what is required going forward. This will allow some informed discussion with New Zealand Transport Agency on lessons learnt and preparation for future handover of revoked State Highway. The team has also been working on development and testing of a new method for deterioration modelling. The high speed data truck has just completed its annual data collection on our sealed network for this year, which will be used to do skid resistance analysis and go into improving our deterioration modelling and assisting in the determination of our pavement and surfacing forward work programmes.

Capital Works

During the month of April the Capital Works team has been busy working to complete some of the bigger sites for the season. This includes Mercer Ferry Road and Highway 22.

Planning for the next construction season has made good progress with 90% of the programme locked in. Work to balance the reduced Minor Improvement Programme is underway and a final programme spend can then be locked in.

The earthworks for the Highway 22 site have been completed and the transformation of this problem area of Highway 22 from one lane to two is brilliant. Some great work from all of the teams involved with some very long days.



Highway 22 Rehab

The resurfacing teams had disruption due to weather in April and will complete the sealing programme in early May.-

Maintenance

During April the last of the stabilizing for the season was completed. Once pre-reseal repairs were completed staff focused on safety maintenance repairs, and a number of high deficiencies areas around our network were completed. The photo below shows one of our stabilization pavement crews undertaking some final patches for the season.

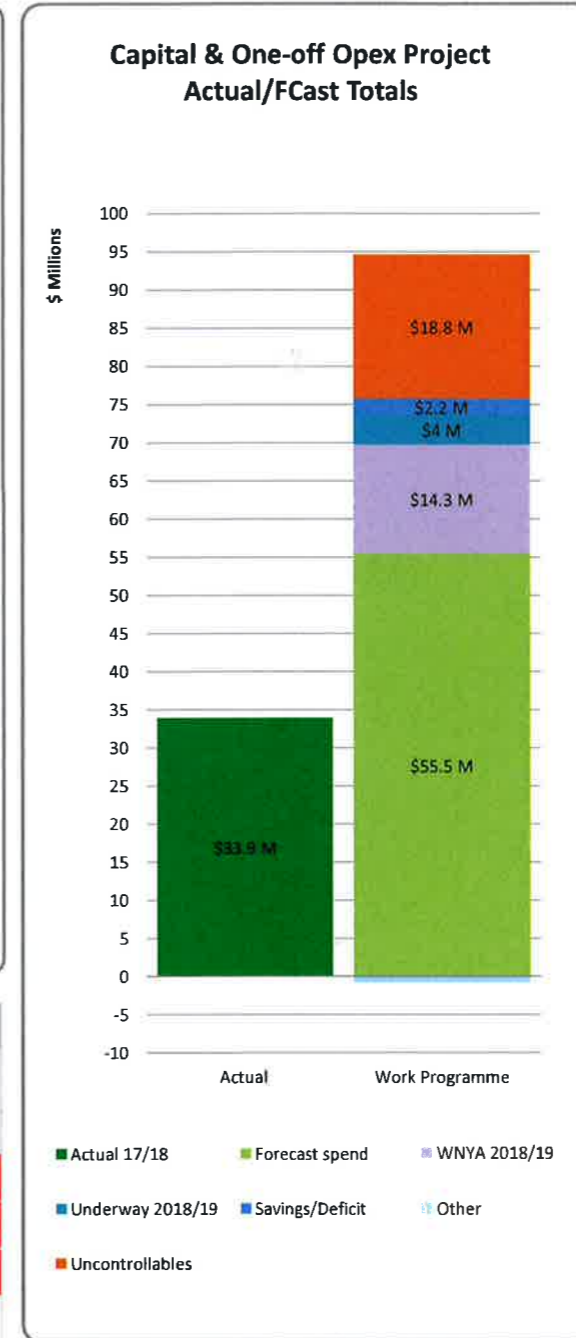
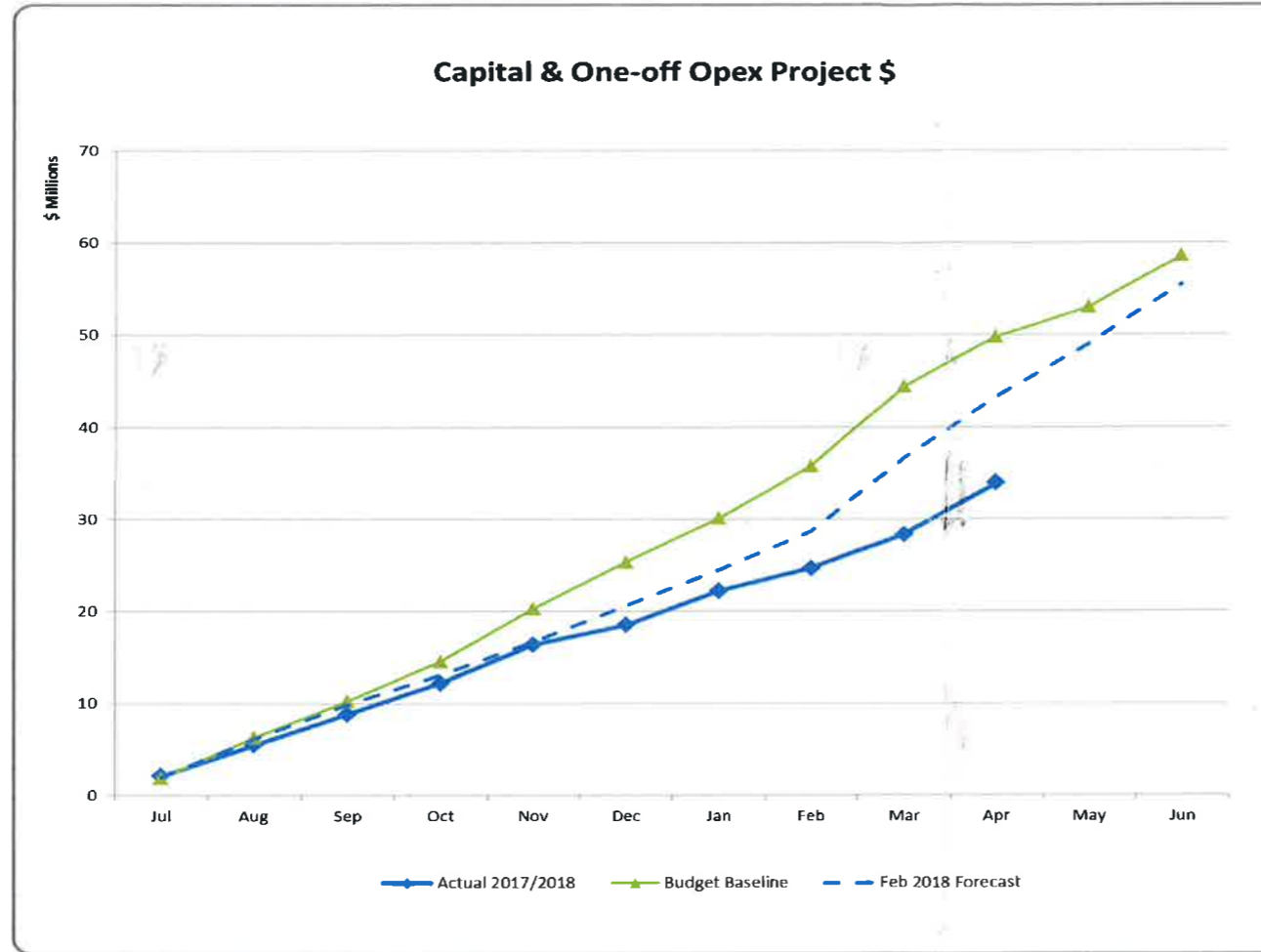


Seddon Road

Unsealed grading continues with an ongoing emphasis on the Ruapuke, Te Akau, Waikaretu and Onewhero areas. Spot metalling throughout the month has been completed with some roads having to be touched up after local rally events.

The drainage crews have increased their focus on general routine drainage maintenance ahead of the approaching wet winter months. This has involved a large number of culverts being cleared, water tables being opened up and small slips being cleared. This work has been planned ahead of the grading rounds increasing serviceability of the roads overall. A lot of emphasis has been put on the Raglan, Te Akau and Port Waikato areas.

SERVICE DELIVERY GM SUMMARY TO APRIL 2018



CAPITAL & ONE-OFF OPEX PROJECTS						
Team	Full Year Budget	YTD Fcast	YTD Actual	Fcast vs Actual Variance	Variance %	Variance Status
Roading	37,599,627	25,556,203	20,347,266	5,208,937	20%	
Facilities	17,299,861	5,155,489	3,021,889	2,133,600	41%	
Waters	37,779,857	12,545,774	10,544,410	2,001,365	16%	
TOTAL	92,679,345	43,257,466	33,913,566	9,343,901	22%	

Waters Performance Dashboard Report

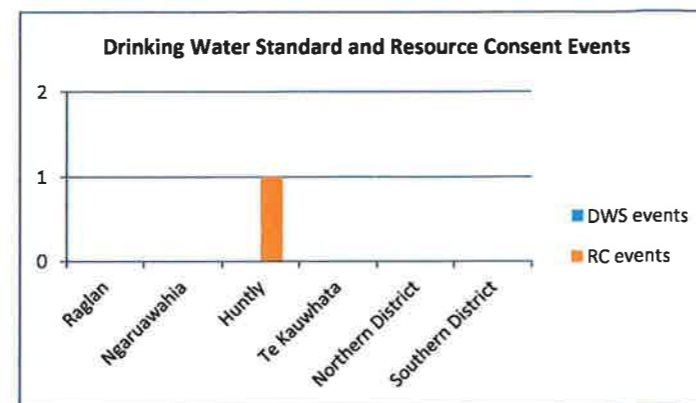
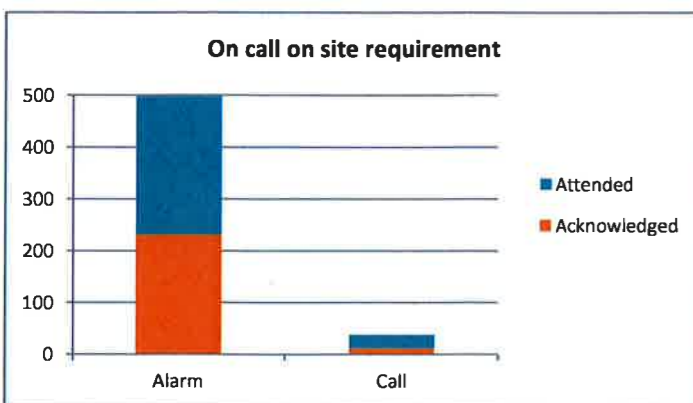
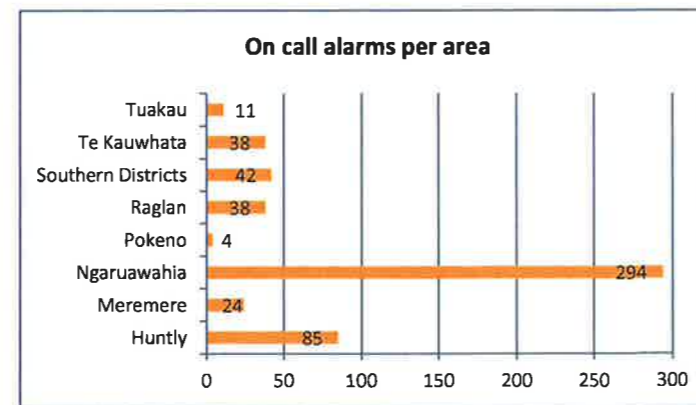
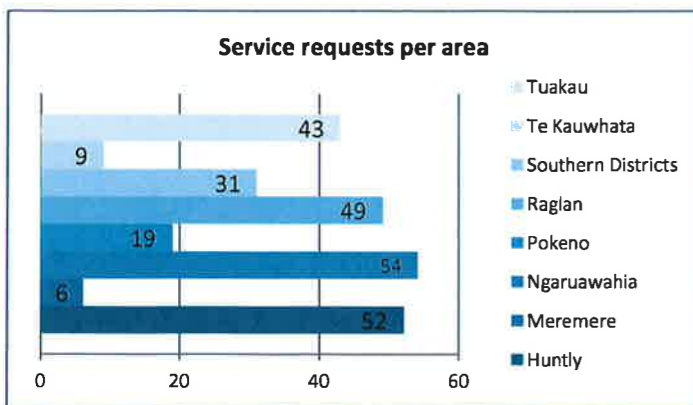
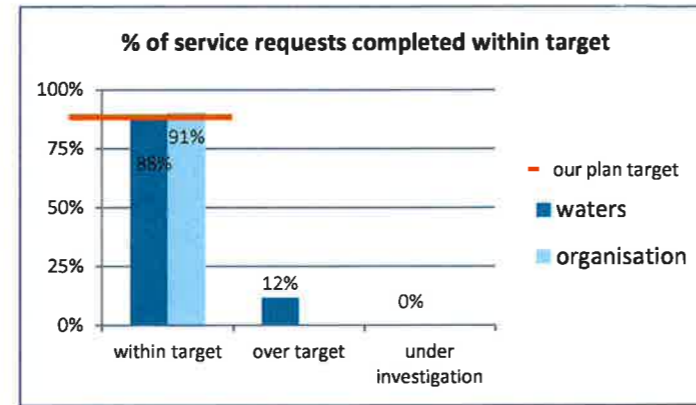
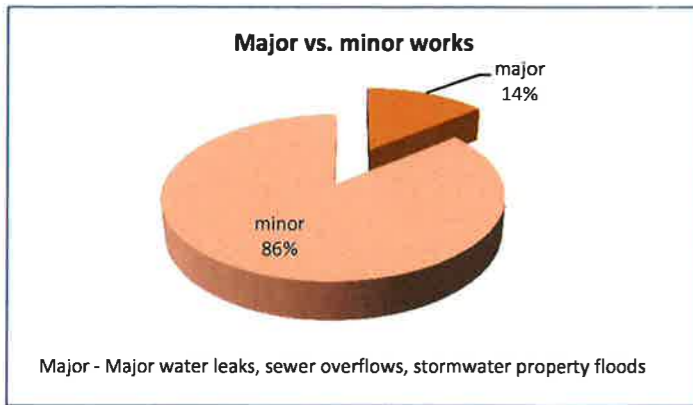
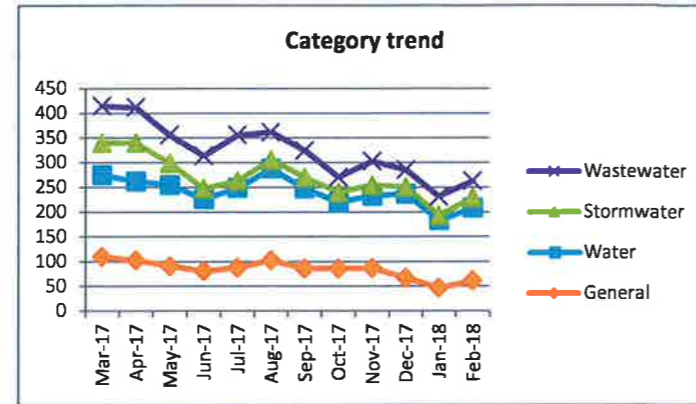
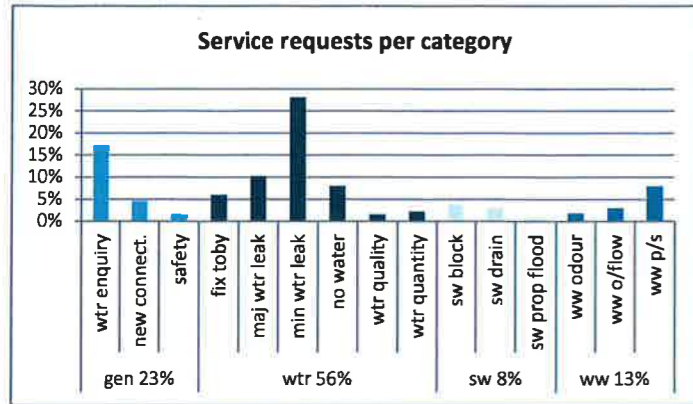
Programme: Waters – District Wide

Date: January – February 2018

Manager: Karl Pavlovich

Version: Final

Service Requests Breakdown



Mandatory Performance Measures – district wide

	Measure	January (16 th)	February	
Water	The number of complaints received by WDC about drinking water clarity, taste, odour, pressure, flow, continuity of supply	< 17 per 1000 connections	1.05 per 1000 connections (15 complaints)	1.19 per 1000 connections (17 complaints)
	Fault Response Times for Urgent call outs	60 minutes median	36 minutes	34 minutes
	Fault Completion Times for Urgent call outs	240 minutes median	61 minutes	105 minutes
	Fault Response Times for Non-Urgent call outs	1 day median	1 day	1 day
Wastewater	Fault Completion Times for Non-Urgent call outs	5 day median	1 day	1 day
	The number of dry weather sewerage overflows from WDC wastewater system	< 5 per 1000 connections	Nil per 1000 connections (Nil complaints)	0.09 per 1000 connections (1 complaint)
	The total number of complaints received by WDC about the waste water system	< 25 per 1000 connections	0.36 per 1000 connections (4 complaints)	0.63 per 1000 connections (7 complaints)
	Fault Response Times for Sewerage Overflows	60 minutes median	Nil	38 minutes
Stormwater	Fault Completion Times for Sewerage Overflows	240 minutes median	Nil	118 minutes
	The number of flooding events (affecting habitable floors)	<0.3 per 1000 connections	0	0
	The number of complaints received by WDC about the stormwater system	<4 per 1000 connections	0.07 per 1000 connections (1 complaint)	0.22 per 1000 connections (3 complaints)
	Median Fault Response Times to attend a flooding event	8 hours	Nil	Nil

Number of Service Requests

	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	YTD
Wtr enquiry	84	78	72	59	70	80	60	65	60	49	44	45	766
New connect.	21	13	9	13	9	13	15	14	22	14		12	155
Safety	5	12	10	9	9	10	11	7	5	4	3	4	89
Toby repair	21	28	33	20	13	8	20	30	23	17	16	16	245
Major wtr leak	18	15	10	16	22	20	15	12	11	25	25	27	216
Minor wtr leak	83	80	83	63	55	61	58	51	64	68	61	74	801
No water	18	15	23	24	13	21	30	20	20	28	24	21	257
Wtr quality	14	12	12	13	37	20	15	12	18	17	1	4	212
Wtr quantity	11	9	3	9	21	25	17	9	10	15	9	6	144
SW block	13	18	7	5	2	3	2	3	2	1	1	10	67
SW drain	27	21	11	7	4	6	3	10	12	9	7	8	125
SW property flood	25	39	26	10	9	9	18	7	8	4	3	2	160
WW odour	10	14	11	2	5	4		1	8	12	9	5	81
WW overflow	26	25	10	14	14	14	11	11	10	12	7	8	162
WW p/station	39	33	36	50	73	38	43	19	30	11	22	21	415

Comments

- A blockage occurred in the Waingaro Road Pump on 1 February. Hydrotech were called to drain down the wet well. The pump was fixed without further issues.
- On 5 February 2018 a surcharge at Lorenzen Bay caused two manholes to overflow. One was contained on land and the other had trickled to a tidal pond. The overflow did not reach the water as the tide was out at the time. The overflow was contained and completely sucked out once the wastewater main was unblocked. Regional Council and other key stakeholders were advised and a report was submitted to Regional Council as closure.
- An after-hour's blockage in the sewer line caused an overflow of wastewater at Blundell Place, Huntly on 14 February. Hydrotech cleared the blockage.
- On 18 February, a major water leak occurred at Springhill Road, Meremere. A temporary repair occurred with further repair the next morning.
- A major water leak occurred at Bridge Street, Huntly on 19 February. Leak repaired by a Serviceman.
- A major water leak from vandalism was discovered at the old Hopuhopu treatment plant on 21 February - Repaired.
- Resource Consent Event – Letter of direction received from Waikato Regional Council in relation to the Huntly Plant in January.
- The Water Treatment Plants (WTPs) are generally performing well and complying with the NZDWS, four transgressions are being investigated.
- A portable turbidity analyser has been installed at the Huntly KFC to identify if there is a correlation between the Water Treatment Plant backwashes and dirty water incidents. Results to-date are not consistent and further sampling is required before a decision is made to proceed with a new backwash system.
- A number of annual resource consent compliance reports from Waikato Regional Council have been received (16/17). Compliance is low with a number of plants receiving enforcement notices. WWTP Investigations and plant improvements are occurring in an effort to improve compliance levels.

DWS Event – compliance measure transgression requiring the Drinking Water Assessor to be notified, transgression is not the same as non-compliant

RC Event – breach of resource consent condition that requires WRC to be notified, this is not necessarily a measure of overall compliance for the year and excludes WWTP laboratory results outside of consent conditions

Waters Performance Dashboard Report

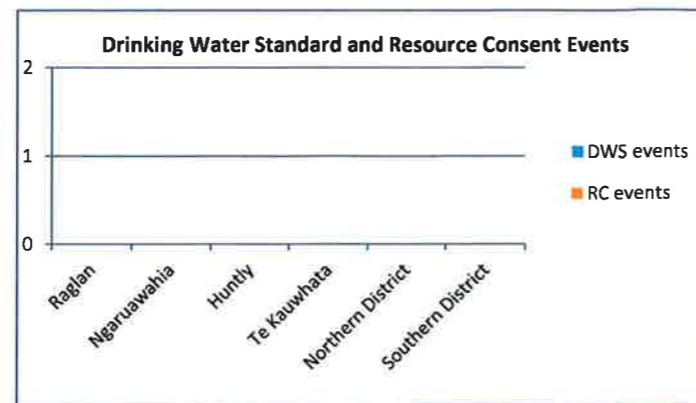
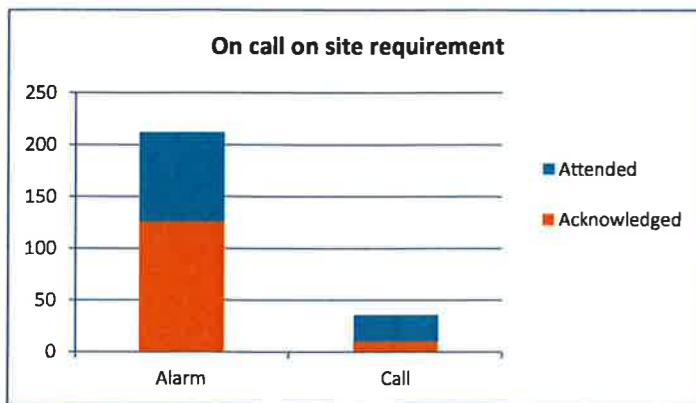
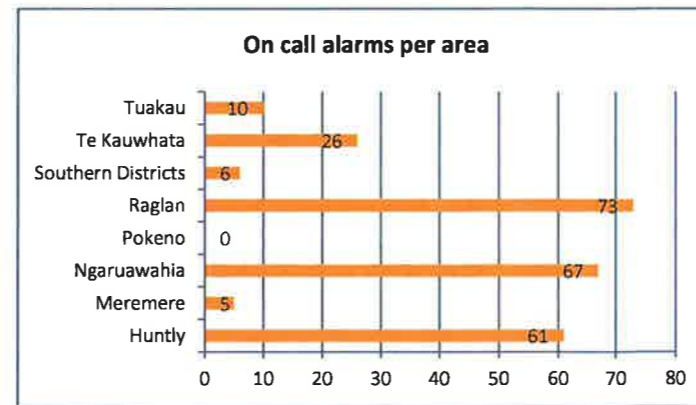
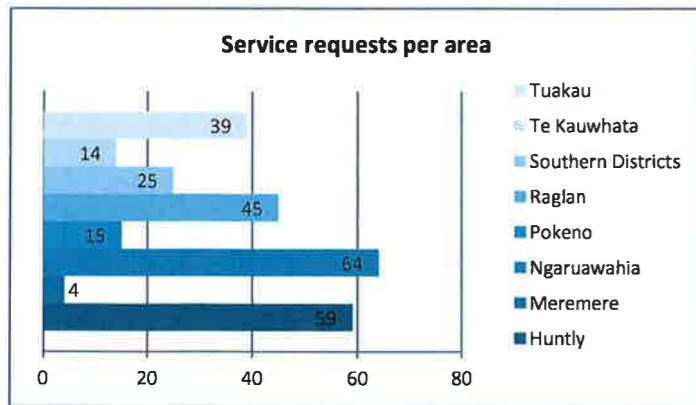
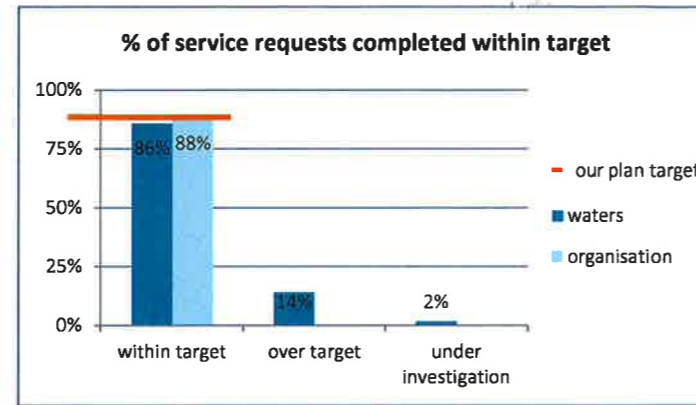
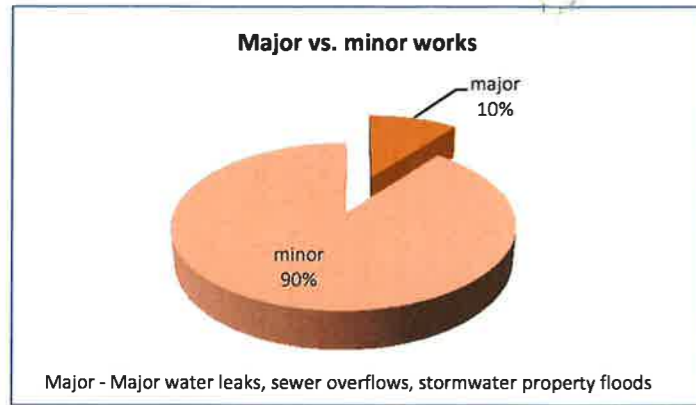
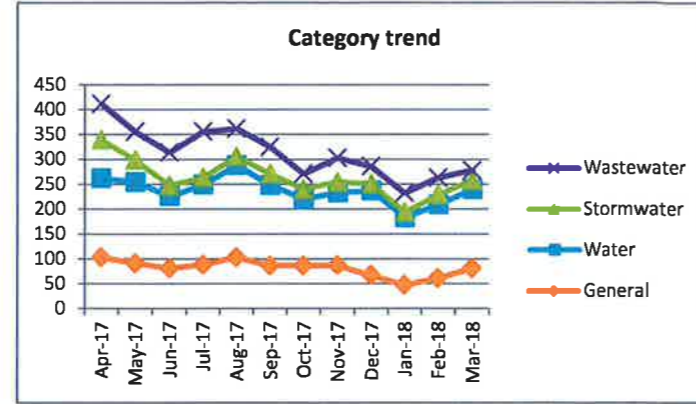
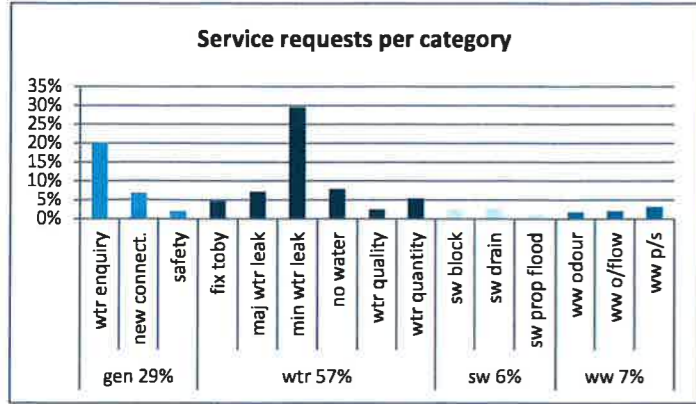
Programme: Waters – District Wide

Manager: Karl Pavlovich

Date: February – March 2018

Version: Final

Service Requests Breakdown



Mandatory Performance Measures – district wide

	Measure	February (16 th)	March
Water	The number of complaints received by WDC about drinking water clarity, taste, odour, pressure, flow, continuity of supply	< 17 per 1000 connections	0.84 per 1000 connections (12 complaints) / 1.95 per 1000 connections (28 complaints)
	Fault Response Times for Urgent call outs	60 minutes median	44 minutes / 20 minutes
	Fault Completion Times for Urgent call outs	240 minutes median	98 minutes / 49 minutes
	Fault Response Times for Non-Urgent call outs	1 day median	1 day / 1 day
Wastewater	Fault Completion Times for Non-Urgent call outs	5 day median	1 day / 1 day
	The number of dry weather sewerage overflows from WDC wastewater system	< 5 per 1000 connections	Nil per 1000 connections (Nil complaints) / Nil per 1000 connections (Nil complaints)
	The total number of complaints received by WDC about the waste water system	< 25 per 1000 connections	0.27 per 1000 connections (3 complaints) / 0.36 per 1000 connections (4 complaints)
	Fault Response Times for Sewerage Overflows	60 minutes median	Nil / 48 minutes
Stormwater	Fault Completion Times for Sewerage Overflows	240 minutes median	Nil / 93 minutes
	The number of flooding events (affecting habitable floors)	<0.3 per 1000 connections	Nil / Nil
	The number of complaints received by WDC about the stormwater system	<4 per 1000 connections	0.22 per 1000 connections (3 complaint) / 0.22 per 1000 connections (3 complaints)
	Median Fault Response Times to attend a flooding event	8 hours	Nil / Nil

Number of Service Requests

	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	YTD
Wtr enquiry	78	72	59	70	80	60	65	60	49	44	45	56	738
New connect.	13	9	13	9	13	15	14	22	14		12	19	153
Safety	12	10	9	9	10	11	7	5	4	3	4	6	90
Toby repair	28	33	20	13	8	20	30	23	17	16	16	13	237
Major wtr leak	15	10	16	22	20	15	12	11	25	25	27	20	218
Minor wtr leak	80	83	63	55	61	58	51	64	68	61	74	82	800
No water	15	23	24	13	21	30	20	20	28	24	21	22	261
Wtr quality	12	12	13	37	20	15	12	18	17	1	4	7	205
Wtr quantity	9	3	9	21	25	17	9	10	15	9	6	15	148
SW block	18	7	5	2	3	2	3	2	1	1	10	7	61
SW drain	21	11	7	4	6	3	10	12	9	7	8	8	106
SW property flood	39	26	10	9	9	18	7	8	4	3	2	3	138
WW odour	14	11	2	5	4		1	8	12	9	5	5	76
WW overflow	25	10	14	14	14	11	11	10	12	7	8	6	142
WW p/station	33	36	50	73	38	43	19	30	11	22	21	9	385

Comments

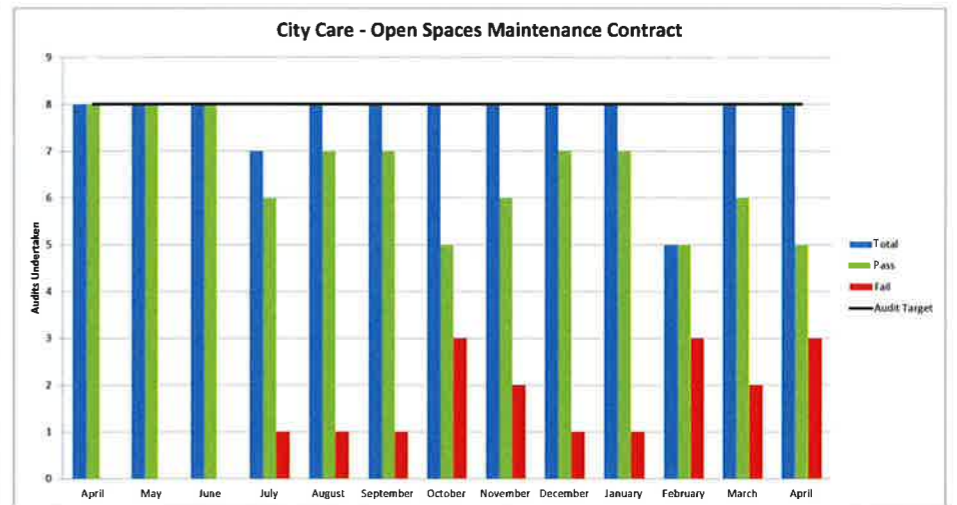
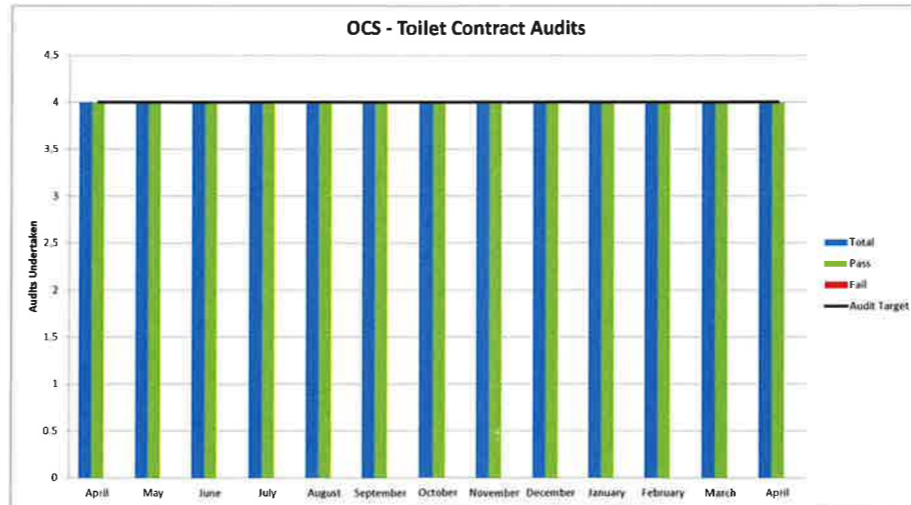
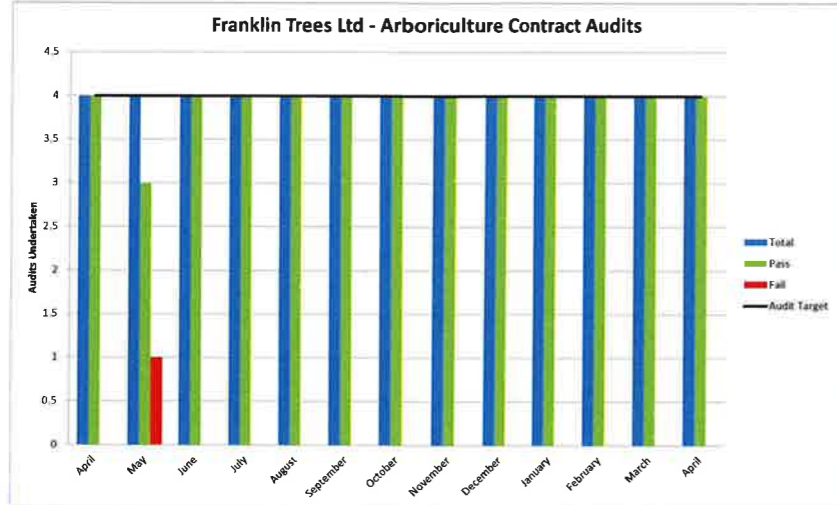
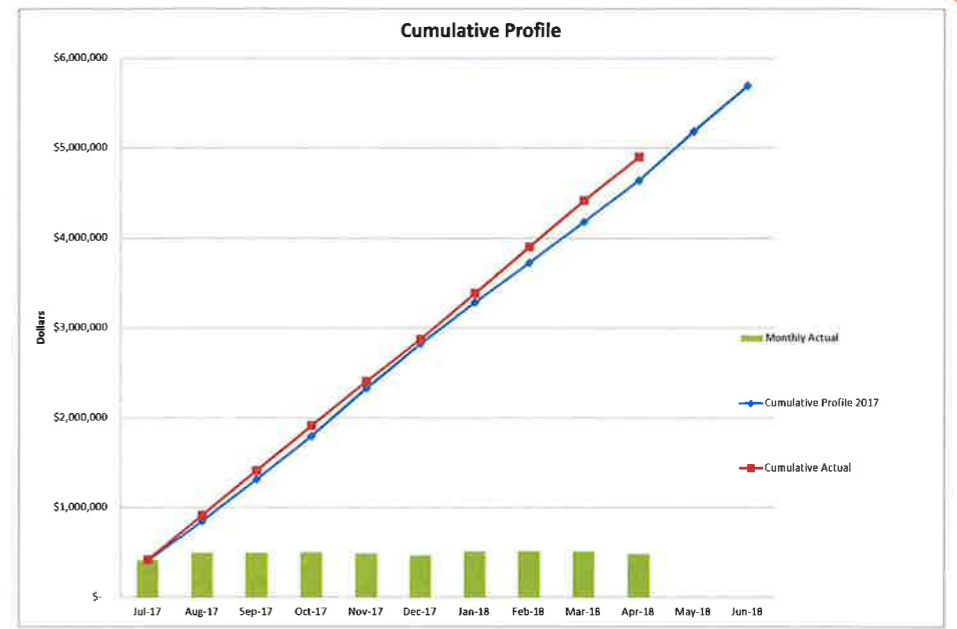
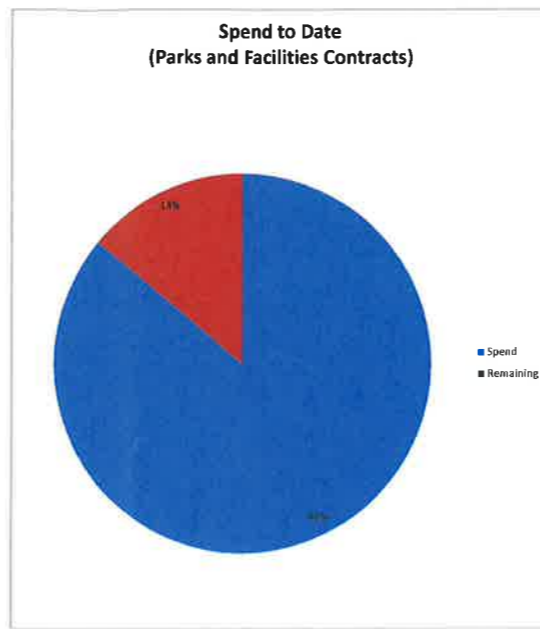
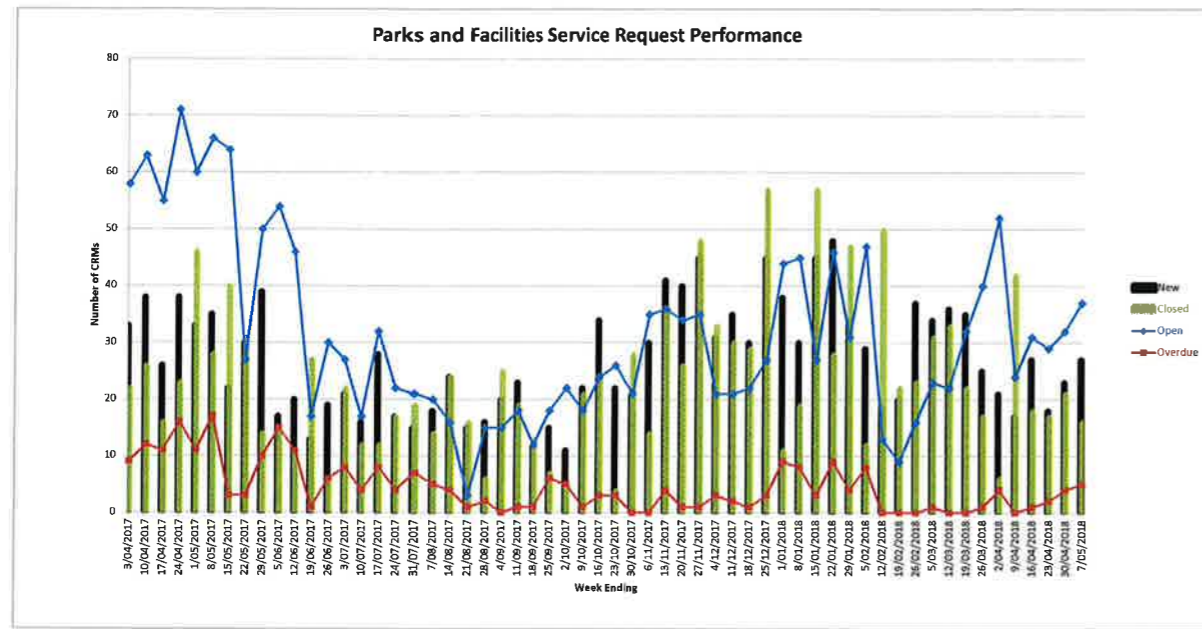
- WEL networks unplanned power outage on 8 March affected all of Raglan. Generators deployed to the Marae Pump Station and Marine Parade. No overflows occurred.
- Brown Water complaint at Bailey Street, Huntly received on 9 March. The lines were flushed which resolved the issue.
- Hydrotech were engaged to carry out intensive flushing works in Huntly West.
- Drilling contractors hit a water main on 12 March. Repaired by Servicemen.
- A sewer overflow occurred afterhours in Hakanoa Street, Huntly on 13 March. Unblocked at manhole using drainage rods. Tanker assistance not required.
- Power failure at Huntly Library caused communications to fail in the central district on 27 March. Over two hundred alarms were received. Scada was fully reset at 8am the next day. Failure was due to a WEL networks issue. Nil overflows or incidents occurred during the outage.
- The Water Treatment Plants (WTPs) are generally performing well and complying with the NZDWS, four transgressions are being investigated.
- A portable turbidity analyser has been installed at the Huntly KFC to identify if there is a correlation between the Water Treatment Plant backwashes and dirty water incidents. There does appear to be some correlation between Filter 5 backwashes and elevated turbidity at the KFC. However, the turbidity does not increase every time a filter 5 backwash occurs. The dirty water incidents are more likely to occur when there is a build-up of solids in the pipe. Robert Ball is engaging a contractor to flush the network using a methodology that will avoid knock-on dirty water events. We will see how effective this flushing programme is before investing capital in a new backwash system at the Huntly water treatment plant.
- A number of annual resource consent compliance reports from Waikato Regional Council have been received (16/17). Compliance is low with a number of plants receiving enforcement notices. WWTP Investigations and plant improvements are occurring in an effort to improve compliance levels.

DWS Event – compliance measure transgression requiring the Drinking Water Assessor to be notified, transgression is not the same as non-compliant
 RC Event – breach of resource consent condition that requires WRC to be notified, this is not necessarily a measure of overall compliance for the year and excludes WWTP laboratory results outside of consent conditions

Activity Dashboard Report

Programme : Open Spaces Operations
 Manager: Amanda Hampton

Date: Apr-18
 Version: Final



Service Request Performance:

The number of service requests has reduced over April compared with previous months. There was a spike in service requests in the second week of April due to the recent storm. Staff are working to action all CRMs in the allotted time frames.

Financial:

The operational spend for Parks and Facilities contracts over April is tracking just above 2017 accumulated actuals. This is to be expected with additional parks now being maintained under the open spaces operation contract as well as the autumn sports turf renovations and garden renewals taking place. Total contractual spend for Parks and Facilities is tracking at 86% in April with 17% of the financial year left. Staff are working with contractors to manage the budgets and ensure that the contracts come within budget.

Audits: City Care (Open Spaces Maintenance Contract)

The contract specifies that 8 joint site audits are to be undertaken each month in conjunction with the contractor. The audit pass mark is 90% and above. City Care averaged 89% over April. The highest score was 99% and the lowest score 75%. 3 Audits failed due to the work not being completed to the levels of service outlined in the contract and those task being signed off as complete by the gardening staff. Staff are working closely with the contractors to ensure that are addressed appropriately and do not reoccur.

Audits: Franklin Trees (Arboriculture Maintenance Contract)

The contract specifies that a minimum of 4 site audits be undertaken each month by both the contractor and Council. The audit pass mark is 95% and above. Franklin Trees audits averaged 100% over the April period. All Audits scored 100% over April.

Audits: OCS (Public Facilities Cleaning Contract)

The contract specifies that 10% of the Public Cleaning Contract shall be audited each month. An audit pass mark is 90% and above. OCS audits averaged 97% over April. The highest audit scored 100% and the lowest scored 90%.

WAIKATO DISTRICT ALLIANCE DASHBOARD - April 2018

ZERO HARM AUDITS COMPLETED

Month: **Apr**

ZH Audit Month

16

TARGET >24

Traffic Mgmt Month

26

TARGET >30

Safety Behaviour Month

27

TARGET >30

ETM Score: 10 | FTM Standard: 88%

Monthly tally of Safety metrics

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
MTI	0	0	0	0	0	0	0	0	0	0	0	0
LTI	0	0	0	0	0	0	0	0	0	0	0	0
Near miss	2	6	3	3	5	5	1	4	5	8	0	0
FAI	0	0	1	0	1	0	1	1	1	1	0	0
SBC	11	3	13	12	23	5	15	6	3	17	0	0
CoPTM	20	17	15	25	17	34	10	16	14	16	0	0
TMP/CAR	112	142	137	146	152	102	119	108	110	132	0	0
% audits	17.9	22.0	23.3	17.1	22.9	13.7	18.4	14.5	12.7	12.1	0.0	0.0
Worked Hours	15452	15371	15485	23054	24573	17744	20105	18197	20326	0	0	0

SERVICE REQUEST MANAGEMENT

Response time

YTD: 1.39
LTD: 1.39
Target: <5

Top 5 CRM Types

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Roads Urgent	56	21	34	41	12	8	9	24	15	37	0	0
Roads Routine	37	29	25	22	25	23	58	51	26	47	0	0
Emergency	12	5	4	5	3	3	1	4	0	3	0	0
Road Assessment	116	151	134	116	107	104	154	115	115	102	0	0
Drainage	42	42	44	17	23	6	18	33	18	31	0	0
Total	345	370	352	319	262	243	361	379	359	337	0	0

NETWORK INDICATORS

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Litter collected (tn)	12	10	12	14	12	16	25	10	10	10	-	-	130
Edge marker post(ea)	22	9	14	37	63	1	6	38	25	13	-	-	228
Sign renewals (ea)	26	34	59	37	27	30	51	75	36	64	-	-	439
Potholes filled (ea)	552	602	139	803	565	296	172	248	331	70	-	-	3,778
Edgebreak repair (m2)	431	609	3	101	62	75	-	9	63	69	-	-	1,422
Unsealed grading (km)	127	159	98	144	119	69	62	137	178	80	-	-	1,173
Water table clean (km)	2.0	24.6	1.1	5.2	2.9	1.6	2.0	3.1	2.4	3.8	-	-	48.8
Vegetation mowing (km's)	-	-	492	537	863	592	985	541	481	276	-	-	4,767
Sweeping (tn)	19	40	38	11	5	5	6	5	20	48	-	-	186

PAVEMENT REHABILITATION WORKS - STATUS

Site name	Options	Testing	Design	Construct	Complete
WHANGARATA RD	█	█	█	█	█
BRIGHT RD	█	█	█	█	█
TAUWHARE RD	█	█	█	█	█
MANGAPIKO VALLEY RD	█	█	█	█	█
GREAT SOUTH RD POKENO	█	█	█	█	█
RIDGE RD	█	█	█	█	█
FALLS RD	█	█	█	█	█
FALLS RD	█	█	█	█	█
WAINGARO RD	█	█	█	█	█
KOPUKU RD	█	█	█	█	█
KOPUKU RD (SS)	█	█	█	█	█
KEITH RD (SB)	█	█	█	█	█
HETHERINGTON RD	█	█	█	█	█
WAIKARETU VALLEY RD	█	█	█	█	█
WAIKARETU VALLEY RD	█	█	█	█	█
TAHUNA RD	█	█	█	█	█
SHIELD RD	█	█	█	█	█
HIGHWAY 22 (S30)	█	█	█	█	█
HAKARIMATA RD	█	█	█	█	█
MERCER FERRY RD	█	█	█	█	█
WHANGARATA RD	█	█	█	█	█
RAY WRIGHT RD (3138)	█	█	█	█	█
MUNRO RD	█	█	█	█	█
HELENSLEE RD	█	█	█	█	█

FINANCIAL SUMMARY YEAR TO DATE

Rehabilitation 2017 - 18

Sealing 17-18

Subsidised Maintenance

Unsubsidised Maintenance

Subsidised Renewals

Unsubsidised Renewals

KEY PERFORMANCE INDICATORS

- Zero Harm Trends**
 - Only one First Aid Injury (FAI) reported in April, injured shoulder, treatment being monitored.
- Customer**
 - Increased effort to respond to customer service requests, has dropped average response time to under 5 days.
- Financial**
 - Subsidised Maintenance inline with budget with the maintenance team working hard to complete requests within available funds.
 - Capital programme is slightly behind budget with Resurfacing and Managawara Bridge being the key drivers, Resurfacing will be back on track at end of May. The LED Programme continues on track.
- Team**
 - Allan Yeoman, P&Q Manager and Tina Corbin, Network Controls Corridor Engineer, have resigned and will be replaced shortly.
- Risk**
 - No new operational risks identified this month.
- Quality**
 - Nothing to report
- Bright Ideas/Innovation**
 - Nothing to report

Key

MTI - Medical Treatment Injury
 Near miss - Event that could have the potential to cause harm
 FAI - First Aid Injury
 SBC - Safety Behavioural Conversation

TMP/CAR - Number of TMP/Corridor Access Requests Received

Open Meeting

To	Infrastructure Committee
From	Gavin Ion Chief Executive
Date	11 May 2018
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV1318
Report Title	Exclusion of the Public

1. EXECUTIVE SUMMARY

To exclude the public from the whole or part of the proceedings of the meeting to enable to the Infrastructure Committee to deliberate and made decisions in private on public excluded items.

2. RECOMMENDATION

THAT the report from the Chief Executive be received;

AND THAT the public be excluded from the meeting to enable the Infrastructure Committee to deliberate and make decisions on the following items of business:

Confirmation of Minutes dated Tuesday 27 March 2018

REPORTS

- a. **Finalisation of a cost share agreement for enhanced wastewater and stormwater infrastructure**

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: **Ground(s) under section 48(1) for the passing of this resolution is:**

Section 7(2)(b)(ii)(i)

Section 48(1)(3)(a)(i)(d)

- b. **Raglan Food Waste Shortfall**

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: **Ground(s) under section 48(1) for the passing of this resolution is:**

Section 7(2)(b)(i)(ii)

Section 48(1)(3)(d)

- c. **Lots 1 – 3 DPS81963, Huntly**

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: **Ground(s) under section 48(1) for the passing of this resolution is:**

Section 7(2)(a)(b)(ii)(i)(j)

Section 48(1)(3)(d)

d. Lease or Sale of part Les Batkin Reserve, Tuakau

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under:

Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(a)(b)(ii)

Section 48(1)(3)(d)