

Agenda for an extraordinary meeting of the Waikato District Council to be held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 22 MAY 2018** commencing at **1.00pm**.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

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CHIEF EXECUTIVE

Open Meeting

To	Waikato District Council
From	Tony Whittaker General Manager Strategy and Support
Date	18 May 2018
Prepared by	Melissa Russo Corporate Planner
Chief Executive Approved	Y
Reference #	1957518
Report Title	Adoption of the Fees and Charges 2018-21

I. EXECUTIVE SUMMARY

The proposed Fees and Charges 2018-21 were approved for consultation by Council at their meeting on 28 February 2018.

Consultation on the proposed Fees and Charges 2018-21 was run concurrently with the Long Term Plan 2018-28. The submission period ran from 14 March and 16 April 2018. During this time 138 submissions were received and five submitters presented at the hearing on 18 May 2018.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received;

AND THAT Council adopt the proposed Fees and Charges 2018-21 including amendments discussed during deliberations.

3. DISCUSSION AND ANALYSIS OF OPTIONS

3.1 DISCUSSION

During the submission period between 14 March and 16 April 2018 138 submissions were received. The two key themes of submissions made to the Fees and Charges 2018-21 included the admission fees to the Huntly Aquatic Facility and the increase in rents for our Elderly Persons Housing residents. These submissions equated to 116 and 68 respectively, all submitting against the proposals.

Other, less prominent themes included in the submissions were rates, revaluations and dog registration fees and the No Spray Zone.

3.2 OPTIONS

Huntly Aquatic Facility

The current admission fees for Huntly Aquatic Facility is \$5.50. This is proposed to decrease to \$4.50 in 2018/19 and increase to \$6.00 in 2019/20.

During deliberations council indicated they would like to continue with the proposal for the 2018/19 year of the fees and charges and revisit the fees for subsequent years next financial year.

Elderly Persons Housing

The current rents for Elderly Persons Housing is \$130 per week. This is proposed to increase to \$158 in 2018/19, \$182 in 2019/20 and \$208 in 2020/21. Council's current policy is that Elderly Persons Housing is self funding and the proposed increases were to cover the cost of maintenance.

During deliberations Council indicated they would like to continue with the proposed rent increases.

No Spray zones

During the deliberations Council indicated they would like to remove all fees relating to the administration of No Spray Zones.

4. CONSIDERATION

4.1 FINANCIAL

The proposed changes made through the submission process will have limited impact on Council's budget as only four No Spray Zone charges per annum were budgeted in the Long Term Plan.

4.2 LEGAL

Council is required to consult on their proposed Fees and Charges under section 83 of the Local Government Act 2002.

4.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

The Fees and Charges allow Council to charge fees where the user can of the specified service can be identified. This aligns with Councils Revenue and Financing Policy.

4.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by</i>	Targeted consultation was undertaken with residents of Elderly Persons				

<i>providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>	Housing via a direct mail out.
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State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
		✓	Internal
			Community Boards/Community Committees
			Waikato-Tainui/Local iwi (provide evidence / description of engagement and response)
			Households
			Business
		✓	Other: Elderly Persons Housing residents.

5. CONCLUSION

In order to give staff time to make any adjustments to our systems to accommodate the new Fees and Charges 2018-21, Council must adopt the Fees and Charges before the end of May.

6. ATTACHMENTS

Fees and Charges 2018-21



FEES AND CHARGES

1 July 2018 - 30 June 2021

Fees and Charges 2018 - 2021

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Introduction

This document has been prepared to provide a comprehensive guide to fees and charges for the first three years of the 2018-28 Long Term Plan.

Legislative framework

The Council derives its right to apply fees and charges in general from section 150 and section 12 of the Local Government Act (LGA) 2002. Other Acts which the Council administers, such as the Resource Management Act 1991, the Building Act 2004, the Dog Control Act 1996 and others, give all Territorial Authorities the right to prescribe fees and charges pertaining to the particular activity dealt with under that Act. In the following fees and charges schedules the empowering legislation is noted where the right to apply fees and charges is not derived from the LGA 2002.

Any situations for which no fee or charge has been prescribed but which involve costs to the Council, section 252 under the LGA 2002 also gives the Council the right to recover the reasonable costs incurred for works or services provided by the Council.

Schedules

The following should be noted with regard to the fees and charges schedules:

In some cases the fees are defined by the relevant statute and are therefore not open for consultation or to change by the Council. These include:

- Infringement fees for parking, resource management and dog control offences
- Liquor licensing
- Amusement devices licensing
- Development contributions

Subdivision consent for additional lots, and any land use consent or permitted activity may include a condition requiring development contributions to ensure adequate and appropriate provision of infrastructure to service those new lots or activity. Contributions relate to roading network access, wastewater and stormwater disposal, rural drainage and water supply. These contributions relate solely to the Council's own infrastructure and not to infrastructure of other service providers who have their own charging regimes. For further information please refer to our Development Contributions Policy.

Sustainable Communities

Customer Services

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
Requests, searches and enquires			
Printing from internet (per page)	0.30	0.30	0.30
Electronic communications			
Fax Transaction Fee	3.00	3.00	3.00
Emailing documents (maximum 10 pages)	3.00	3.00	3.00
Photocopying			
Black & white – per page	0.30	0.30	0.30
Colour – per page	0.60	0.60	0.60
Photocopy/printing of CV/resume	Up to 5 copies free	Up to 5 copies free	Up to 5 copies free

Library Services

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
Books			
4 weeks no renewal	Free of charge	Free of charge	Free of charge
Book renewal after 4 weeks (per book)	2.00	2.00	2.00
Overdue item fees (per day)	0.50	0.50	0.50
Reserve/hold fee	2.00	2.00	2.00
Magazines			
General – two weeks	0.50	0.50	0.50
DVDs			
Adult New Release	4.00 first week & .50 per day thereafter	4.00 first week & .50 per day thereafter	4.00 first week & .50 per day thereafter
Junior New Release	3.00 first week & .50 per day thereafter	3.00 first week & .50 per day thereafter	3.00 first week & .50 per day thereafter
Adult Recent Release	1.00 first week & .50 per day thereafter	1.00 first week & .50 per day thereafter	1.00 first week & .50 per day thereafter
Junior Recent Release	1.00 first week & .50 per day thereafter	1.00 first week & .50 per day thereafter	1.00 first week & .50 per day thereafter
N.B: overdue item fees apply as per above			
Card fees			
Replacement card	3.00	3.00	3.00
Inter-loan charge	5.00 + charges incurred	5.00 + charges incurred	5.00 + charges incurred
Withdrawn For Sale			

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
Adult Books	3.00 per book or buy 5 and get one for free	3.00 per book or buy 5 and get one for free	3.00 per book or buy 5 and get one for free
Junior Books	1.50 per book or buy 5 and get one for free	1.50 per book or buy 5 and get one for free	1.50 per book or buy 5 and get one for free
All DVDs	3.00 per DVD or buy 5 and get one for free	3.00 per DVD or buy 5 and get one for free	3.00 per DVD or buy 5 and get one for free
Magazines	.50 per book or buy 5 and get one for free	.50 per book or buy 5 and get one for free	.50 per book or buy 5 and get one for free
Library Membership			
District ratepayers & residents	Free of charge	Free of charge	Free of charge
Out-of-district non-residents and non-ratepayers (per year)	80.00	80.00	80.00
Requests, searches & enquires			
Research enquiry (per hour or part thereof)	70.00	70.00	70.00
Laminating			
A5	2.00	2.00	2.00
A4	3.00	3.00	3.00
A3	5.00	5.00	5.00
Damaged/lost items			
Major damage	Full replacement cost	Full replacement cost	Full replacement cost
Minor damage	5.00	5.00	5.00
Lost items	Full replacement cost	Full replacement cost	Full replacement cost

The Council has entered into reciprocal arrangements with Hamilton City, Matamata-Piako and Waipa District Council's library service, whereby out-of district subscriptions are at no cost to library members. Ex-Franklin District Council residents also have reciprocal arrangement with Auckland Council until October 2018. However, it is important to note that these other libraries have their own schedule of service charges.

Community Facilities: Cemeteries

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
Plot purchase			
All of the Waikato – including maintenance	2,413.00	2,483.00	2,556.00
All of the Waikato's Children's areas including maintenance	838.00	862.00	816.00
RSA plot	Free of charge	Free of charge	Free of charge
Sexton fees			
Interments	1,849.00	1,903.00	1,958.00

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
Stillborn babies	Free of charge	Free of charge	Free of charge
Ashes			
Plot	359.00	369.00	380.00
Sexton	308.00	317.00	326.00
RSA plot	Free of charge	Free of charge	Free of charge
Other cemetery services			
Disinterment	3,107.00	3,197.00	3,290.00
Reinterment	1,489.00	1,532.00	1,576.00
Breaking concrete	103.00	106.00	109.00
Memorial Permit	10.00	10.00	10.00
Locate Plot	21.00	22.00	23.00

Community Facilities: Halls and Meeting Rooms

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
General charges			
Deposits	385.00	385.00	385.00
Deposits - non-profit organisations	100.00	100.00	100.00
Penalty for late return of keys – per working day	26.00	27.00	28.00
Surcharge for events with alcohol	62.00	64.00	66.00
Te Kauwhata Library – community meeting room			
Community groups – per hour	8.00	8.00	8.00
Community groups – per half day (4 hours)	13.00	13.00	13.00
Community groups – per day	28.00	29.00	30.00
Commercial – per hour	27.00	28.00	29.00
Commercial – per half day (4 hours)	34.00	35.00	36.00
Commercial – per day	62.00	64.00	66.00
Huntly Library – community meeting room			
Community groups – per hour	8.00	8.00	8.00
Community groups – per half day (4 hours)	13.00	13.00	13.00
Community groups – per day	28.00	29.00	30.00
Commercial – per hour	27.00	28.00	29.00
Commercial – per half day (4 hours)	34.00	35.00	36.00
Commercial – per day	62.00	64.00	66.00
Huntly Civic Centre			
Full day (8 hours)	128.00	131.00	133.00
Part day (4 hours)	77.00	78.00	80.00
Commercial (8 hours)	307.00	313.00	320.00
Commercial (4 hours)	128.00	131.00	133.00
Charitable (8 hours)	66.00	68.00	69.00

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
Charitable (4 hours)	36.00	37.00	37.00
Riverside Room Huntly			
Full day (8 hours)	43.00	44.00	45.00
Part day (4 hours)	18.00	19.00	19.00
Commercial (8 hours)	129.00	132.00	135.00
Commercial (4 hours)	99.00	101.00	104.00
Ngaruawahia War Memorial Hall			
Full day (8 hours)	85.00	87.00	89.00
Part day (4 hours)	43.00	44.00	45.00
Commercial (8 hours)	129.00	132.00	135.00
Commercial (4 hours)	106.00	109.00	111.00
Charitable (8 hours)	53.00	54.00	56.00
Charitable (4 hours)	28.00	28.00	29.00
Tuakau War Memorial Hall			
Commercial			
Main hall or supper room (8 hours)	105.00	108.00	110.00
Main hall and supper room (8 hours)	204.00	209.00	213.00
Mezzanine or committee rooms (8 hours)	47.00	48.00	49.00
Mezzanine and committee rooms (8 hours)	90.00	92.00	94.00
Main hall or supper room (day and evening)	204.00	209.00	213.00
Main hall and supper room (day and evening)	408.00	418.00	426.00
Mezzanine or committee rooms (day and evening)	95.00	97.00	99.00
Mezzanine and committee rooms (day and evening)	189.00	193.00	197.00
Non-commercial			
Main hall or supper room (8 hours)	55.00	56.00	58.00
Main hall and supper room (8 hours)	105.00	108.00	110.00
Mezzanine or committee rooms (8 hours)	26.00	26.00	27.00
Mezzanine and committee rooms (8 hours)	47.00	48.00	49.00
Main hall or supper room (day and evening)	105.00	108.00	110.00
Main hall and supper room (day and evening)	204.00	209.00	213.00
Mezzanine or committee rooms (day and evening)	48.00	49.00	50.00
Mezzanine and committee rooms (day and evening)	95.00	97.00	99.00
Charitable			
Main hall or supper room (8 hours)	28.00	28.00	29.00
Main hall and supper room (8 hours)	53.00	54.00	56.00
Mezzanine or committee rooms (8 hours)	15.00	16.00	16.00
Mezzanine and committee rooms (8 hours)	26.00	26.00	27.00
Main hall or supper room (day and evening)	55.00	56.00	58.00

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
Main hall and supper room (day and evening)	105.00	108.00	110.00
Mezzanine or committee rooms (day and evening)	15.00	16.00	16.00
Mezzanine and committee rooms (day and evening)	26.00	26.00	27.00

Leisure Facilities: Aquatic Centres

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
Huntly			
Children	2.50	4.00	4.00
Adults	4.50	6.00	6.00
Seniors & tertiary students	3.00	4.00	4.00
One lane hire per hour	15.00	27.00	28.00
Spectators	1.50	2.00	2.00
Children aged 3 and under – accompanied by an adult	Free of charge	Free of charge	Free of charge
Parents supervising their children	2.00	2.00	2.00
Toddler's pool/bulkhead pool per hour	75.00	32.00	33.00
Ngaruawahia			
Children	2.00	3.00	3.00
Adults	4.00	5.00	5.00
Seniors & tertiary students	2.00	2.00	2.00
Spectators	1.50	2.00	2.00
Children aged 3 and under – accompanied by an adult	Free of charge	Free of charge	Free of charge
Parents supervising their children	2.00	2.00	2.00
Tuakau			
Children	2.50	3.00	3.00
Adults	4.50	5.00	5.00
Seniors & tertiary students	3.00	2.00	2.00
One lane hire per hour	21.00	22.00	23.00
Children aged 3 and under – accompanied by an adult	Free of charge	Free of charge	Free of charge
Parents supervising their children	2.00	2.00	2.00

Leisure Facilities: Parks

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
Sporting & recreation facilities			
Winter sports (field use)	Free of charge	Free of charge	Free of charge
Summer sports (field use)	Free of charge	Free of charge	Free of charge
Lake Puketirini - Key	100.00	100.00	100.00
Lake Puketirini - (refundable deposit on return of key deposit included)	21.00	21.00	21.00
Lake Kainui - Key	120.00	120.00	120.00

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
Lake Kainui - (refundable deposit on return of key deposit included)	21.00	21.00	21.00

Community Facilities: Other

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
Raglan wharf			
Fishing vessels regularly using the port – per annum	1,258.00	1,294.00	1,332.00
Raglan Aerodrome			
Landing fees – casual use per day	10.00	10.00	10.00
Regular use (annual aerodrome landing fee for clubs or similar organisations)	601.00	618.00	636.00
Administration fee (late payments etc)	21.00	22.00	23.00
Special events			
Housing for the elderly			
Ngaruawahia – per week	156.00	182.00	208.00
Huntly – per week	156.00	182.00	208.00
Tuakau – per week	156.00	182.00	208.00

Information Management

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
Photocopying			
Per A4 page – single sided black & white	0.30	0.30	0.30
Per A4 page – double sided black & white	0.45	0.45	0.45
Per A4 page – single sided colour	0.55	0.55	0.55
Per A4 page – double sided colour	0.80	0.80	0.80
Individual map – A3 colour	4.40	4.40	4.40

Sustainable Environment

Animal Control

All fees are set in accordance with the Dog Control Act 1996. The registration fee is set to recover costs associated with the administration of the dogs register, response to service requests from the public, compliance monitoring and enforcement of the relevant provisions of the Dog Control Act 1996, the Waikato District Council Dog Control Bylaw 2007.

The Council's general approach when setting the fees is to presume that all owners are classified as 'approved' unless breaches to the classification are made within a 12-month period. The Waikato District Council classifies dog owners according to criteria detailed on the following pages.

A1 Approved owner

The approved owner classification applies to all new dog owners who have not previously owned a dog, or current owners who have not been subject to any of the following offences:

- impounded dog
- registered complaint
- prosecution
- infringement fine
- non-notification of changes to ownership details
- repeated non-payment of registration fee.

A dog owner moving to the district will be given consideration for the approved owner classification if proven evidence of previous history relating to the above criteria is presented.

Any owner who breaches two or more of the above criteria within a 12-month period will lead to immediate cancellation of the approved owner classification and will be reverted to the general owner classification for a period of two years.

To requalify for the approved owner classification the owner must remain offence-free for two consecutive years.

A2 Selected owner

The selected owner classification applies to a dog owner who lives on a residential, living, country living, rural, rural residential, village or residential 2 (Pokeno) zoned property that is less than 20 hectares and complies with the following conditions:

- currently meets the approved owner classification
- holds a permit where more than two dogs are kept on the premises
- meets the minimum standards for accommodation of dogs (as set out in the Code of Animal Welfare) provides a fully fenced dog-proof section or area of the premises, appropriate for the size of the dog/s kept.

Any breach of these conditions will lead to the immediate cancellation of the selected owner classification.

A3 Farm owner

The farm owner classification applies to a rural dog owner who lives on and farms a property of 20 hectares or more, and who:

- currently meets the approved owner classification
- meets the minimum standards for accommodation of dogs (as set out in the Code of Animal Welfare)
- ensures that all home killing and the disposal and or treatment of offal and trimmings, including the heads of sheep and goats, are carried out in an approved dog-proof enclosure or killing facility
- does not feed or allow the dog/s access to any raw offal or untreated sheep or goat meat
- will undertake voluntarily treatment for hydatids and sheep measles as part the regular dog worming programme with the local veterinarian.

Any breach of these conditions will lead to the immediate cancellation of the farm owner classification.

A4 General owner

A general owner has generally breached one or more of the offences listed under the approved owner classification and is recognised as follows:

- cannot supply evidence of a dog previously registered or has kept unregistered dog under another local authority
- has had a dog impounded
- has been the subject of a registered complaint
- has been prosecuted for a dog offence
- has received an infringement fine.
- To qualify for approved owner classification the owner must remain offence-free for two consecutive years.

A5 Neutered or spayed dogs

On the provision of written proof from a veterinary surgeon the registration fee for the current year will be waived and a tag provided free of charge for a dog that has been neutered or spayed during the course of the previous year. Subject to the following conditions:

- the dog is not classified as a dangerous dog that has been required to be neutered or spayed under provisions set out in the Dog Control Amendment Act 2003
- written proof is provided by a certified veterinary surgeon who has adequately described the dog involved
- the proof and registration form are presented to the Council on or before 31 July of the current year.

The waiver will apply for one registration year only.

Cat Traps

The Animal Welfare Act 1999 allows for the use of traps such as live catch (cage traps). These traps can be used for the control of feral cats. Cage traps are available for hire from the Councils Animal Control Unit.

A bond of \$100 cash is required and a refund of \$75 will be issued when the trap is returned within two weeks. If the trap is returned damaged there will be no refund.

Please note responsibility for disposal of feral cats trapped is on the householder leasing the trap. The Council has no facilities to dispose of these cats.

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
Payment by 20 July (discounted rate)			
General owner	105.00	105.00	105.00
Approved owner	80.00	80.00	80.00
Farm owner	50.00	50.00	50.00
Selected owner	50.00	50.00	50.00
Guide dogs	5.00	5.00	5.00

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
Hearing dogs	5.00	5.00	5.00
Dogs neutered in previous year (special conditions apply)			
Dangerous	187.50	187.50	187.50
Basic registration fee (after 20 July) (full rate)			
General owner	125.00	125.00	125.00
Approved owner	100.00	100.00	100.00
Selected & farm owner	70.00	70.00	70.00
Selected & farm owner	70.00	70.00	70.00
Other charges			
Application for selected owner	20.00	20.00	20.00
Application for permit to keep more than two dogs	65.00	65.00	65.00
Disposal/surrender	50.00	50.00	50.00
Implanting of microchips	25.00	25.00	25.00
Collars & tags			
Small	10.00	10.00	10.00
Medium	14.00	14.00	14.00
Large	18.00	18.00	18.00
Exchange tags	Free of charge	Free of charge	Free of charge
Replacement tags	6.00	6.00	6.00
Registration of pups age 3 months			
General owner			
July	125.00	125.00	125.00
August	114.60	114.60	114.60
September	104.20	104.20	104.20
October	93.80	93.80	93.80
November	83.40	83.40	83.40
December	73.00	73.00	73.00

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
January	62.60	62.60	62.60
February	52.20	52.20	52.20
March	41.80	41.80	41.80
April	31.40	31.40	31.40
May	21.00	21.00	21.00
Approved owner			
July	100.00	100.00	100.00
August	91.70	91.70	91.70
September	83.40	83.40	83.40
October	75.10	75.10	75.10
November	66.80	66.80	66.80
December	58.50	58.50	58.50
January	50.20	50.20	50.20
February	41.90	41.90	41.90
March	33.60	33.60	33.60
April	25.30	25.30	25.30
May	17.00	17.00	17.00
Selected/farm owner			
July	70.00	70.00	70.00
August	64.20	64.20	64.20
September	58.40	58.40	58.40
October	52.60	52.60	52.60
November	46.80	46.80	46.80
December	41.00	41.00	41.00
January	35.20	35.20	35.20
February	29.40	29.40	29.40
March	23.60	23.60	23.60
April	17.80	17.80	17.80
May	12.00	12.00	12.00
Impounding - Dog Control Act 1996, section 68			
First impounding	80.00	80.00	80.00
Second impounding	120.00	120.00	120.00
Third or subsequent impounding	150.00	150.00	150.00
Seizure – additional to impounding fee	70.00	70.00	70.00
Sustenance	22.00	22.00	22.00

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
Infringement offences - Dog Control Act 1996, section 66			
(GST is not applicable to these fees)			
Wilful obstruction of a dog control officer or ranger	750.00	750.00	750.00
Infringement offences - Dog Control Act 1996, section 66			
(GST is not applicable to these fees)			
Failure or refusal to supply information or wilfully providing false particulars	750.00	750.00	750.00
Infringement offences - Dog Control Act 1996, section 66			
(GST is not applicable to these fees)			
Failure to supply information or wilfully providing false particulars about a dog	750.00	750.00	750.00
Failure to comply with any bylaw authorised by section 20 of the Dog Control Act	300.00	300.00	300.00
Failure to undertake dog owner education programme or dog obedience course (or both)	300.00	300.00	300.00
Failure to comply with obligations of probationary owner	750.00	750.00	750.00
Failure to comply with effects of disqualification	750.00	750.00	750.00
Failure to comply with effects of classification of dog as dangerous dog	300.00	300.00	300.00
Fraudulent sale or transfer of dangerous dog	500.00	500.00	500.00
Failure to comply with effects of classification of dog as menacing	300.00	300.00	300.00
Failure to advise person of muzzle and leashing requirements	100.00	100.00	100.00
Failure to implant microchip transponder in dog	300.00	300.00	300.00
False statement relating to dog registration	750.00	750.00	750.00
False notifying death of dog	750.00	750.00	750.00
Failure to register dog	300.00	300.00	300.00
Fraudulent procurement or attempt to procure replacement dog registration label or disc	500.00	500.00	500.00
Failure to advise change of dog ownership	100.00	100.00	100.00
Failure to advise change of address	100.00	100.00	100.00
Removal, swapping or counterfeiting of registration label or disc	500.00	500.00	500.00
Failure to keep dog controlled or confined	200.00	200.00	200.00
Failure to keep dog under control	200.00	200.00	200.00
Failure to provide proper care and attention to supply proper and sufficient food, water and shelter and to provide adequate exercise	300.00	300.00	300.00
Failure to carry a leash in public	100.00	100.00	100.00
Failure to comply with barking dog abatement notice	200.00	200.00	200.00
Allowing dog known to be dangerous to be at large unmuzzled or unleashed	300.00	300.00	300.00
Failure to advise of muzzle and leashing requirements	100.00	100.00	100.00
Releasing dog from custody	750.00	750.00	750.00

Stock control

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
Trespass - Impounding Act 1955, section 16			
Any paddock or meadow or grass or stubble			
Fee per - horse, mare, gelding, colt, bull, cow, steer, heifer, calf, ass, mule or deer (per animal per day)	2.00	2.00	2.00
Fee per - ram, ewe, wether or lamb (per animal per day)	0.50	0.50	0.50
Fee per - goat, boar, sow or other pig (per animal per day)	5.00	5.00	5.00
Any land having thereon any growing crop or from which the crop has not been removed, or in any cemetery			
Fee per - horse, mare, gelding, colt, bull, cow, steer, heifer, calf, ass, mule or deer (per animal per day)	5.00	5.00	5.00
Fee per - ram, ewe, wether or lamb (per animal per day)	1.00	1.00	1.00
Fee per - goat, boar, sow or other pig (per animal per day)	10.00	10.00	10.00
Stock call outs			
Corporate mileage	0.75	0.75	0.75
Advertising	Actual cost	Actual cost	Actual cost
Repeated impounding (Cow)	31.00	31.00	31.00
Repeated impounding (Bull)	31.00	31.00	31.00
Repeated impounding (Mare)	31.00	31.00	31.00
Repeated impounding (Mule)	31.00	31.00	31.00
Repeated impounding (Pig)	31.00	31.00	31.00
Repeated impounding (Sheep)	31.00	31.00	31.00
Repeated impounding (Deer)	31.00	31.00	31.00
Repeated impounding (Goat)	31.00	31.00	31.00
Other charges - Impounding Act 1955, sections 14 & 15			
Pound fee per animal, per day (stallion, ass, mule or bull over the age of 9 months, mare, gelding, colt, filly or foal, ox, cow, steer, heifer or calf, ram, ewe, wether or lamb, goat, deer, boar, sow or other pig)	19.00	19.00	19.00
Sustenance per animal, per day	14.00	14.00	14.00
Conveyance charge	Actual cost	Actual cost	Actual cost

Building Control

These fees are set in accordance with the Building Act 2004, the Fencing of Swimming Pools Act 1978, the Sale of Liquor Act 1989 and the Amusement Devices Regulations 1978. However through the course of processing building consents there are some exceptions to this and they are outlined as follows:

- Where external or additional internal expertise is necessary for processing building consents, the charge for those services will be passed onto the applicant
- Structural checking fees when undertaken by Council officers are charged at the Officers' hourly charge out rate
- Fixed charges are payable on application. At the end of processing inspection fees and additional levies may be payable.
- Under the Building Act 2004 some applications may be referred to the NZ Fire Service for review. The costs associated with the review will be determined by the work required by the Fire Service and will be unknown until the Fire Service invoices the Council which will then be passed onto the applicant
- The Council is required to collect fees on behalf of others:
 - Building Research Association Levy – for every building consent with an estimated value of \$20,000 and over, \$1 per \$1,000 is payable (Note: GST is not applicable to this levy)
 - Ministry of Business, Innovation & Employment (MBIE - Building and Housing Levy) – for every building consent with an estimated value of 20,000 and over, \$2.01 per \$1,000 is payable (Note: GST is applicable to Fees and Charges 2018 - 2021

this levy)

- Building consents cancelled before the first inspection is conducted will be refunded only that part of the full charge for which processing work has not yet been carried out.

Where inspection fees apply the cost includes the building inspector's hourly charge out rate, and corporate mileage.

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
Project Information Memoranda (PIM) - Building Act 2004, sections 219 & 32			
Building work valued up to \$20,000 including structures as listed under building consents (b)(i) and (b)(ii), but excluding items listed under (a), (c) and (j) – all listed in the table below	160.00	165.00	170.00
Building work valued up to and including \$1,000,000	330.00	335.00	340.00
Building work valued over \$1,000,000	410.00	415.00	420.00
Building consents - Building Act 2004, section 219			
Inspection fee per visit in relation to building consent applications (the number of inspections will vary depending on the project)	165.00	170.00	175.00
Solid fuel and solar water heaters – includes one inspection, accreditation levy and final code compliance certificate	365.00	365.00	365.00
(a) <ul style="list-style-type: none"> • Minor plumbing and drainage (e.g. ensuites, septic tanks, other small works involving no increase in building area) • Demolitions • Signs 	210.00	215.00	220.00
(a)(i) <ul style="list-style-type: none"> • Swimming Pools • Garages (including resited garages) • Carports • Farm buildings (up to 100m²) • Decks • Shade cloth structures 	370.00	375.00	380.00
(b)(ii) Building work valued up to \$20,000 including temporary or transportable classrooms, garages converted to habitable rooms, re-piled dwellings, retaining walls	415.00	420.00	430.00
(c) Erection and removal of marquees for temporary events	215.00	220.00	225.00
(d) Dwelling additions, commercial and public buildings up to \$20,000 in value	545.00	555.00	565.00
(e) All building work of value from \$20,001 up to \$100,000	970.00	990.00	1,010.00
(f) All building work of value from \$100,001 up to \$150,000	1,490.00	1,520.00	1,550.00
(g) All building work of value from \$150,001 up to \$500,000	1,965.00	2,000.00	2,040.00
(h) All building work of value from \$500,001 up to \$1,000,000	2,335.00	2,380.00	2,430.00
Building consents - Building Act 2004, section 219			
(i) Buildings over \$1,000,000 in value, add \$120 for every \$100,000 over \$1,000,000	2,850.00	2,900.00	2,970.00
(j) Stock underpasses and farm bridges. Includes two building inspections and engineering input into checking of plans, technical advice and inspection of site before and after installation	1,325.00	1,350.00	1,380.00
Accreditation levy - Building Act 2004, sections 215 & 219			

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
All consents	70.00	75.00	80.00
Scanning and storage of building consents and documents - Building Act 2004, section 219			
All Consents	40.00	50.00	60.00
Development Contribution assessment and administration – Local Government Act 2002			
Actual and reasonable costs for objections to Development Contributions will be payable in accordance with the Local Government Act 2002			
Residential	70.00	75.00	80.00
Non-residential	120.00	125.00	130.00
Special Assessment (residential or non-residential)	250.00	255.00	260.00
Expert input sought by Council for a development contributions assessment	Actual and reasonable cost	Actual and reasonable cost	Actual and reasonable cost
Ongoing enquiries, administration, monitoring and/or enforcement of development contribution notices and agreements	Actual and reasonable cost	Actual and reasonable cost	Actual and reasonable cost
To process, assess, and respond to a request for reconsideration of development contributions (Note: a charge will not be made where the request for reconsideration is successful. A reduced rate may be charged where the request for reconsideration is partially successful)	Actual and reasonable cost	Actual and reasonable cost	Actual and reasonable cost
Establishment of DC Development Agreement	Actual and reasonable cost of administration and legal staff time	Actual and reasonable cost of administration and legal staff time	Actual and reasonable cost of administration and legal staff time
Objections (actual costs for commissioner/s Council staff and other support) (deposit)	500.00	510.00	520.00
Code Compliance Certificates - Building Act 2004, sections 95 & 93(2)(b)			
To issue a final Code Compliance Certificate (CCC) in respect of a building consent that has already been issued and interim Code Compliance Certificate	165.00	170.00	175.00
Application for extension of time to apply for a Code Compliance Certificate	145.00	150.00	155.00
Compliance schedules & building warrant of fitness - Building Act 2004, sections 100, 108 & 219			
Issue of a new Compliance Schedule	200.00	205.00	210.00
Annual inspection of buildings with specified systems	200.00	205.00	210.00
Where a building fails its annual compliance audit, a re-inspection fee will apply at standard inspection rates.			
Amendment to Compliance Schedule	85.00	90.00	90.00
Annual receipt of building warrant of fitness (where an inspection did not take place)	85.00	90.00	90.00
Resiting			
Resiting report	125.00	130.00	130.00

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
Officers' hourly charge out rate (outside the district only)	130.00	135.00	135.00
Mileage (outside the district only)	0.075	0.075	0.075
Application for temporary accommodation - Building Act 2004, section 219			
Available only while an application is building a dwelling	240.00	245.00	250.00
A refundable performance bond of \$5,000 is also required under the RMA 1991 to ensure that occupation of the temporary premises is discontinued within the agreed period.			
Application for dispensation and waivers - Building Act 2004, section 219			
For dispensation from provisions of the Building Act 2004 or the Fencing of Swimming Pools Act 1987 (per hour)	165.00	170.00	175.00
Application for a Building Certificate - Sale and Supply of Alcohol Act 2012			
Inspection of premises for fire safety and access for people with disabilities	280.00	285.00	290.00
Certificate of Acceptance - Building Act 2004, section 96			
Application fee (includes the cost of one inspection)	570.00	580.00	590.00
These projects are also liable for all fees that would have been payable had the owner (or the owner's predecessor in title) applied for building consent before carrying out the building work.			
Certificate for public use - Building Act 2004, section 363A			
To issue a certificate for public use in respect of a building	180.00	185.00	190.00
Inspections to check compliance with conditions of the certificate	165.00	170.00	175.00
Fencing of swimming pools - Fencing of Swimming Pools Act 1987			
First inspection of pool fence to check compliance	80.00	85.00	90.00
Inspection fee for second and subsequent inspections if satisfactory progress is not made (per inspection)	155.00	160.00	165.00
Certificates - Building Act 2004, sections 71, 77, 78(1) & 219			
Section 71 Certificate – preparation, signing and registration of certificates	460.00	465.00	470.00
Section 75 Certificate – preparation, signing and registration	500.00	510.00	520.00
Removal of entry under section 78(1) of the Building Act	230.00	235.00	240.00
Amendments			
Processing charge is based on the review Officers' and adminiation standard hours rates	Officers' hourly charge out rate	Officers' hourly charge out rate	Officers' hourly charge out rate
Notice to Fix - Building Act 2004, section 164			
To issue and serve	235.00	240.00	245.00
Inspections to check compliance with conditions of Notice to Fix – includes legal advice	165.00	170.00	175.00
Infringement Notices - Building (Infringement Offences, Fees, and Forms) Regulations 2007			

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
Infringement Notices issued for offences under the Regulations. (Fees vary depending on the offence)	Fees as prescribed in Schedule I of the Regulations	Fees as prescribed in Schedule I of the Regulations	Fees as prescribed in Schedule I of the Regulations
Request for information or service - Building Act 2004, section 219			
Non-routine request for information	Officers' hourly charge out rate	Officers' hourly charge out rate	Officers' hourly charge out rate
Certificate of title and ordering documents through LINZ	35.00	35.00	35.00
Amusement devices - Amusement Devices Regulations 1978: regulation 11 approval to operate			
One device for up to 7 days	10.00	10.00	10.00
Additional device for up to 7 days	2.00	2.00	2.00
Each device for every 7 days	1.00	1.00	1.00

Strategic & district planning

Application for a private plan change to the district plan

A charge/s for a plan change will be made to recover the Council's actual costs to prepare a private plan change to the district plan including, but not limited to, the following matters:

- administration costs
- research
- technical advice
- preparation of reports to meet the requirements of sections 32 and 72 to 76 of the Resource Management Act (RMA)
- processing of the plan change in accordance with the First Schedule of the RMA
- legal costs

Other matters

Where the plan change to which the charges relates has any of the following attributes:

- it involves a major change in policy
- it affects a wide geographical area
- it is likely to involve the Council in significant investigation or research
- has any other attribute that is likely to incur significant cost,

the deposit may be increased up to a maximum of \$27,000.

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
District Plan			
Variations and plan changes	Charged on a cost recovery basis	Charged on a cost recovery basis	Charged on a cost recovery basis
Deposit to consider a proposed private plan change	10,600.00	10,800.00	11,000.00
2nd deposit to process	10,600.00	10,800.00	11,000.00

Resource management

Planning and planning information

These fees and charges are set by various sections of the Resource Management Act (RMA) 1991, sections of the Local Government Act (LGA) 2002 and sections of the Sale and Supply of Alcohol Act 2012. In addition to the listed fee, charge or lodgement fee, all land use consent applications (except those for outline plans) incur a minimum monitoring charge.

Pre-application charges

The lodgement fee for pre application requests covers the provision of a meeting for up to one hour with a Planner and up to two technical experts (as deemed necessary by the Planner). Any additional time spent on your request is charged at an Officers' hourly charge out rate and includes but is not limited to administration, research, writing and distribution of minutes, and additional meetings.

Voluntary Conservation Covenants

The Council will meet the actual internal legal costs associated with conservation covenant document preparation where the conservation covenant is entered into on a voluntary basis; such costs will be met by the conservation fund.

Section 36 of the Resource Management Act

The charges (set fees, lodgement fees and hourly rates) set out in this booklet are charges which meet the definition of a 'fixed charge' pursuant to Section 36 of the RMA 1991 and are stated inclusive of GST, at the prevailing rate.

All 'fixed charges' are payable in full in advance. Pursuant to Section 36(7) of the RMA, the Council will not perform the action or commence processing the application to which the charge relates until it has been paid. Documentation or certificates will not be issued until cheques in payment of charges have been cleared. Unless stated as a set fee, all fees are lodgement fees and are subject to additional charges below.

Additional charges

Where a lodgement fee is in any particular case inadequate to enable the Council to recover its actual and reasonable costs in respect of the matter concerned, the Council will require the applicant to pay an additional charge. Additional charges do not apply to set fees. Where the additional charge is less than \$25 the Council will not require the applicant to pay the additional charge.

Additional charges may also be included in the following circumstances:

- If it is necessary for the services of a consultant to be engaged by the Council (including their attendance at any hearing or meeting) then the consultant's fees will be charged in full to the application as an additional charge
- If any legal fees are incurred by the Council in relation to legal advice obtained for any particular application, including fees incurred if the Council's solicitor is required to be present at any hearing, these fees will be charged in full to the applicant as an additional charge.
- If any commissioner hearing fees and associated costs are incurred in considering and determining a particular

application these fees will be charged in full to the applicant as an additional charge.

Purpose

The purpose of each set fee and lodgement fee and additional charge is to recover the actual and reasonable costs incurred by the Council in receiving and processing applications and in issuing decisions and monitoring performance of consent conditions.

Charge-out rates for Council Officers' and mileage

Council Staff Charge-out rates are set out in this schedule on page 40.

Mileage rates will be charged in accordance with the prevailing Inland revenue Department mileage rates at the time of invoice.

Additional fixed fees

At any time after the receipt of an application and before a decision has been made, the Council may fix a fee pursuant to Section 36(1) of the RMA which is in excess of the fixed charge set out in this booklet.

In that event:

- The Council may require that no further action will be taken in connection with the application until that fixed fee is paid in accordance with Section 36(7) of the RMA; and
- Pursuant to Section 36(3) of the RMA make additional charges.

Legal Documents

Where any legal document requires more than three hours work an extra charge based on the solicitor's hourly charge out rate will be made, over and above the set fee.

Lodgement Fees

Any lodgement fees required under this schedule of fees and charges for any application for a resource consent or requirement for designation or heritage order may be increased up to the stated maximum of \$27,000, where the matter to which the charge relates has any of the following attributes for any other reason the Customer Support General Manager deems appropriate:

- a large development proposal; or the proposal
- is likely to involve significant potential adverse effects on the environment; or
- involves major policy issues; or
- is likely to involve the Council in significant research or investigation; or
- involves the notification of over 35 parties; or
- is a subdivision involving more than 10 lots.

The Consents Manager shall have the right to reduce lodgement fees to the level of expected costs in circumstances where he or she considers this appropriate.

The Consents Manager shall have the right to vary lodgement fees and final charges for heritage order requests if, in his or her opinion, some of the benefits are to the community as a whole.

Where an application involves both a land use and subdivision consent, and is to be notified, then only one lodgement fee for a notified application may be required.

Refund of charges

Pursuant to Section 36(5) of the RMA, the Council will remit the whole or part of the charges listed in this schedule where the lodgement fee paid is greater than the costs incurred by the Council in processing the application. Any refund due will be paid after the Council has assessed the final costs of processing the application. Where the refund is less than \$25 no refund will be given.

Planning charges

Note: all charges are lodgement fees unless states as a set fee.

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
Pre Application Advice			
Pre application advice and meeting - note: first hour free for Planning & Technical Staff and then charged actual and reasonable	350.00	360.00	370.00
Planning information research - Duty Planner	First 30 minutes free of charge, then recovery of actual and reasonable costs	First 30 minutes free of charge, then recovery of actual and reasonable costs	First 30 minutes free of charge, then recovery of actual and reasonable costs
Applications for land use consent – non-notified applications			
Major	3,200.00	3,300.00	3,400.00
Minor - eg: Dependant person dwellings, development control and performance standards infringements, minor earthworks	1,600.00	1,700.00	1,800.00
Resites include bond preparation and monitoring	1,600.00	1,700.00	1,800.00
Earthworks in the Hauraki Gulf Catchment Area - set fee (Monitoring Fee to be added)	500.00	510.00	520.00
Exemption for Temporary or Marginal Boundary Activities - set fee	500.00	510.00	520.00
Permitted Boundary Activities - set fee	350.00	360.00	370.00
Fast Track Consents as prescribed in Section 87AAC of the RMA	1,000.00	1,100.00	1,200.00
Planning Certificate - Sale and Supply of Alcohol Act 2012 - set fee	400.00	4,10.00	420.00

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
Section 127-132 – change, cancel or review conditions of consent	1,400.00	1,500.00	1,600.00
Section 125 - Extension of Time	1,200.00	1,300.00	1,400.00
Certificates of compliance and existing use certificates - section 139 & 139A	2,000.00	2,100.00	2,200.00
Applications for subdivision consent – non-notified applications			
1 - 4 Lot subdivision & Boundary Adjustments/Relocation	3,000.00	3,100.00	3,200.00
5 - 10 Lot Subdivision	5,000.00	5,100.00	5,200.00
> 10 Lots + additional \$ charge per lot over 10 lots	5,000.00 + 100 per lot in excess of 10	5,100.00 + 100 per lot in excess of 10	5,200.00 + 100 per lot in excess of 10
Transferrable Lots/Environmental Lots, Conservation Lots	4,000.00	4,100.00	4,200.00
Section 226 Subdivision - Report and Decision	2,000.00	2,100.00	2,200.00
Section 127-132 – change, cancel or review conditions of consent	1,400.00	1,500.00	1,600.00
Section 125 - Extension of Time	1,400.00	1,500.00	1,600.00
Cross Lease Subdivision Amendment	1,400.00	1,500.00	1,600.00
Easement approvals - LGA Section 348 - decision and report	1,000.00	1,100.00	1,200.00
Revocation of easements - report and decision only - Section 243	750.00	850.00	950.00
Change or cancel consent notice Section 221 report and decision only	1,400.00	1,500.00	1,600.00
Cancellation of amalgamation conditions - section 241 report and decision only where a full subdivision consent is not required	750.00	850.00	950.00
Non-notified applications regarding requirements for designation and heritage orders - Resource Management Act 1991 unless otherwise stated			
Requirements for designation	4,000.00	4,100.00	4,200.00
Requirements for alteration to a designation - Section 181 (2)	4,000.00	4,100.00	4,200.00
Requirements for alteration to a designation - Section 181 (3)	1,600.00	1,700.00	1,800.00
Requirements for removal of a designation - Section 182	1,600.00	1,700.00	1,800.00
Applications to determine that a designation should not lapse – sections 184(1)(b) & 2(b)	1,600.00	1,700.00	1,800.00

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
Requirements for heritage orders	1,600.00	1,700.00	1,800.00
Requirements for the removal of heritage orders	1,600.00	1,700.00	1,800.00
Outline plans – section 176A - Major	1,600.00	1,700.00	1,800.00
Request to Waiver of requirement for outline plan - section 176A (2) - Minor - set fee	400.00	410.00	420.00
Limited Notified and Full Notified Application for Subdivision, Landuse Consent, Designations and Heritage Orders			
Limited Notified Deposit includes 1/2 day Hearing deposit	6,500.00	6,600.00	6,700.00
Notified Deposit includes 1 day Hearing Deposit	10,500.00	10,600.00	10,700.00
For any additional hearing days a further deposit will be required (per 1/2 day, 6,000 per day)	3,500.00	3,600.00	3,700.00
Pre hearing Meetings	Actual and reasonable costs	Actual and reasonable costs	Actual and reasonable costs
Hearing fees will generally be charged at an actual hourly charge out rate and fall under the following criteria:			
For the hearing of any application made under the RMA a charge will be made for the costs of planning staff, technical advisors, secretariat and administration.	Actual and reasonable costs plus deposit for each half day of the hearing	Actual and reasonable costs plus deposit for each half day of the hearing	Actual and reasonable costs plus deposit for each half day of the hearing
Hearing by external commissioners	Actual costs to hear and application – to be charged to the applicant	Actual costs to hear and application – to be charged to the applicant	Actual costs to hear and application – to be charged to the applicant
Hearings by Councillors	Fee for each Councillor, including time spent on site visits (as measured from the hearing venue) and set by the Remuneration Authority	Fee for each Councillor, including time spent on site visits (as measured from the hearing venue) and set by the Remuneration Authority	Fee for each Councillor, including time spent on site visits (as measured from the hearing venue) and set by the Remuneration Authority

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
Where applicants do not give at least 48 hours written notice of a request for cancellation, withdrawal or postponement of a schedule hearing	The Council reserves the right to charge the applicant the actual costs incurred in preparing for the scheduled hearing	The Council reserves the right to charge the applicant the actual costs incurred in preparing for the scheduled hearing	The Council reserves the right to charge the applicant the actual costs incurred in preparing for the scheduled hearing
Actions related to Engineering Approvals, 223, 224 and Compliance of Conditions on Subdivision			
Post Subdivision Start-up Meeting and Pre construction of infrastructure site meeting	Actual costs + corporate mileage	Actual costs + corporate mileage	Actual costs + corporate mileage
Section 223 Certificate Survey Plan approval - 1 - 4 Lots - set fee	350.00	360.00	370.00
Section 223 Certificate Survey Plan approval 5 -10 Lots - set fee	400.00	410.00	420.00
Section 223 Certificate Survey Plan approval > 10 Lots - set fee plus \$10 per lot over 10 lots	600.00 + \$10 per lot over 10 lots	610.00 + \$10 per lot over 10 lots	620.00 + \$10 per lot over 10 lots
Engineering plan approvals	500.00 + Actual costs + corporate mileage	600.00 + Actual costs + corporate mileage	700.00 + Actual costs + corporate mileage

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
Clearance Checks of conditions in preparation for Section 224 Certificate	Actual costs + corporate mileage	Actual costs + corporate mileage	Actual costs + corporate mileage
Section 348 (LGA) certificate, 224(f) Certificate and Processing transferrable lots	Actual costs + corporate mileage	Actual costs + corporate mileage	Actual costs + corporate mileage
Section 224 - LOL Certificate Approval - set fee	300.00	310.00	310.00
Resign of Section 223 or 224 Certificate - set fee	300.00	310.00	310.00
Fees for the creation of all new property files for each lot created during subdivision - to be paid at Clearance stage (set fee)	82.00	84.00	84.00
Update new Properties with Hazards	Actual Costs	Actual Costs	Actual Costs
241 and 243 RMA Certificates, Unit Title Certificates	450.00	460.00	460.00
Assign and supply RAPID property number at subdivision (per plate) - to be paid at clearance stage	60.00	60.00	60.00
Supply replacement RAPID property number (number already assigned)	33.00	33.00	33.00
Assign Urban property number at subdivision (per number) - to be paid at clearance stage	15.00	15.00	15.00
Assign Urban/RAPID property number outside of Subdivision	Free of charge	Free of charge	Free of charge
Development Contribution assessment and administration			
Land Use consent - residential - set fee	70.00	75.00	80.00
Land Use consent - non-residential - set fee	120.00	125.00	130.00
Subdivision consent - set fee (per stage)	100.00	105.00	110.00
Special Assessment (land use or subdivision) set fee	250.00	255.00	260.00
Expert input sought by Council for a development contributions assessment	Actual and reasonable cost	Actual and reasonable cost	Actual and reasonable cost
Ongoing enquiries, administration, monitoring and/or enforcement of development contribution notices and agreements	Actual and reasonable cost	Actual and reasonable cost	Actual and reasonable cost
To process, assess, and respond to a request for reconsideration of development contributions (Note: A charge will not be made where the request for reconsideration is successful. A reduced rate may be charged where the request for reconsideration is partially successful)	Actual and reasonable cost	Actual and reasonable cost	Actual and reasonable cost
Establishment of DC Development Agreement	Actual and reasonable cost of administration and legal staff time	Actual and reasonable cost of administration and legal staff time	Actual and reasonable cost of administration and legal staff time
Objections (actual costs for commissioner/s Council staff and other support) (deposit)	500.00	510.00	520.00
All development contributions, legal fees, clearance costs and outstanding consent fees are required to be paid prior to the release of the 224 certificate.			

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
Legal fees related to all types of subdivision and land use consents - Resource Management Act unless otherwise stated			
Sections 108 & 109 - Preparation and signing of any bond, covenant, legal document, encumbrance instrument or variation thereto required as a condition of consent to enable the issue of a completion certificate (set fee)	790.00	850.00	890.00
Variation of bond, covenant or consent notice (set fee)	500.00	550.00	600.00
Partial bond refunds - administration fee per site inspection - Note: partial refunds for cash bonds will be deducted from the bond amount	Admin Officers' hourly charge out rate	Admin Officers' hourly charge out rate	Admin Officers' hourly charge out rate
Partial bond refunds – site inspections associated with partial refunds per site inspection	Admin Officers' hourly charge out rate	Admin Officers' hourly charge out rate	Admin Officers' hourly charge out rate
Preparation of consent notice (set fee)	650.00	700.00	750.00
Preparation of minor covenants or any variations thereto (set fee)	500.00	550.00	580.00
Discharge of bond, encumbrance instrument, cancellation of consent notice or covenant - partial or full (set fee)	350.00	380.00	400.00
Surrender of consent – legal fee (set fee)	350.00	380.00	400.00
Miscellaneous legal services e.g. any certificates or other legal document prepared by the Council's legal section	Hourly charge out rate + mileage & actual cost of disbursements	Hourly charge out rate + mileage & actual cost of disbursements	Hourly charge out rate + mileage & actual cost of disbursements
Actions related to all types of subdivision and land use - Resource Management Act 1991 unless otherwise stated			
Objections requested to be considered by an Independent Hearings Commissioner - Actual Costs incurred by engaging a Commissioner	2,500.00	2,600.00	2,700.00
The Council's policy determines that it may decide on a case-by-case basis to refund any deposit paid if the Council upholds the objection in its entirety.			
Iwi consult charge (set fee)	40.00	40.00	55.00
Certificate of Title and ordering documents through Land Information New Zealand (LINZ)	35.00	40.00	45.00
Preparation of any document or certificate for the purposes of Overseas Investment Office or for any such enactments or regulations (set fee)	590.00	590.00	590.00
Every other certificate authority, approval, consent, report or service given, or inspection made by the Council under any enactment or regulation not otherwise mentioned elsewhere in this schedule where such enactment contains no provision authorising the Council to charge a fee and does not provide that the certificate, authority, approval, consent, report or service or inspection is to be given or made free of charge.	Officers' hourly charge out rate + corporate mileage	Officers' hourly charge out rate + corporate mileage	Officers' hourly charge out rate + corporate mileage

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
The applicant will reimburse any fees paid by the Council to commissioners, consultants, advisers, solicitors and other creditors related to any other matter connected with resource consent or certificate application	Officers' hourly charge out rate + corporate mileage	Officers' hourly charge out rate + corporate mileage	Officers' hourly charge out rate + corporate mileage
Administration fee for the processing of non-payment	Officers' hourly charge out rate + corporate mileage	Officers' hourly charge out rate + corporate mileage	Officers' hourly charge out rate + corporate mileage

Property information requests

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
Information and requests			
General Photocopying	Actual Costs	Actual Costs	Actual Costs
Scanning and providing disks	Actual Costs	Actual Costs	Actual Costs
Drainage plans	28.00	30.00	32.00
Building consents	28.00	30.00	32.00
Microfiche	28.00	30.00	32.00
Resource Consents	28.00	30.00	32.00
Any person wishing to view information on any files held by the Council will be charged at the Officers' hourly charge out rate for each half hour or thereafter. If a staff member is required to assist in your request there will be a charge per half hour at the Officers' hourly rate.	Officers' hourly charge out rate	Officers' hourly charge out rate	Officers' hourly charge out rate

Land Information Memoranda

Land Information Memoranda (LIM) requests for the supply of information in writing about a property including plan and resource consent details service details, requisitions and rates and any other matters within Council records.

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
LIM Services			
Urban/Country Living/New Residential	240.00	245.00	250.00

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
Rural/Coastal/Pa Zone	320.00	325.00	330.00
Commercial/industrial	415.00	420.00	425.00
Urgent LIM Services Note: No Council is unable to provide Urgent LIM'S for Commercial and Industrial Properties			
Within 5 working days	115.00	120.00	125.00
Urban/Country Living/New Residential	240.00 + 115.00 Urgent Fee	245.00 + 120.00 Urgent Fee	250.00 + 125.00 Urgent Fee
Rural/Coastal/Pa Zone	240.00 + 115.00 Urgent Fee	245.00 + 120.00 Urgent Fee	250.00 + 125.00 Urgent Fee
Courier Fee	6.50	7.00	7.50
Certificate of title	35.00	40.00	45.00

Environmental health & alcohol licensing

Environmental health

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
Registration of premises under the Food Hygiene Regulations 1974			
Renewal of registration This covers the cost of inspections to be carried out during the registration year. The number of inspections required is determined on the basis of the activity carried out on the premises.			
Renewal - low risk premises	285.00	285.00	285.00
Renewal - medium risk premises	570.00	570.00	570.00
Registration and renewal of food premises for multiple users	90.00	90.00	90.00
Food businesses operating under the Food Act 2014			
Application for registration of Food Control Plan (Section 56, Food Act 2014). Includes assessment of the food business, mentoring, processing the application and issuing registration. Fee not applicable to food businesses operating a deemed Food Control Plan under the Food Act 1981 Voluntary Implementation Programme.	350.00	360.00	370.00
Application for registration of Food Control Plan (Section 56, Food Act 2014) by business operating a deemed Food Control Plan under the Food Act 1981 Voluntary Implementation Programme	150.00	150.00	N/A
Renewal of registration of Food Control Plan in accordance with Part 2 of Schedule 4 of the Act before the expiry of the current registration	150.00	155.00	160.00
Processing an application for a significant amendment to a Food Control Plan under section 45 of the Act	190.00	200.00	210.00

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
Processing notification of a significant change in circumstances to a Food Control Plan under section 51 of the Act	150.00	155.00	160.00
Processing mandatory suspension of a Food Control Plan under section 62 of the Act	100.00	105.00	160.00
Processing voluntary suspension of a Food Control Plan under section 64 of the Act	100.00	105.00	160.00
Application for registration of a National Programme (Section 86, Food Act 2014)	250.00	260.00	270.00
Renewal of registration of National Programme in accordance with Part 2 of Schedule 4 of the Act before the expiry of the current registration	150.00	155.00	160.00
Processing notification of a significant change in circumstances to a National Programme under section 81 of the Act	150.00	155.00	160.00
Processing mandatory suspension of a National Programme under section 90 of the Act	100.00	105.00	160.00
Processing voluntary suspension of a National Programme under section 92 of the Act	100.00	105.00	160.00
Adding additional food business to a current registration	40.00	42.00	45.00
All activities associated with verification of food control plans or national programmes – covers all activities associated with verification of food control plans or national programmes, including administration, preparation, on site verification, travel, report preparation, follow up visits. Applies to scheduled and unscheduled verifications. Hourly charge (15 minute units).	160.00	165.00	170.00
Termination of verification due to failure of the operator to facilitate the verification	100.00	105.00	110.00
Monitoring and compliance activities under the Food Act 2014 including exercising any power referenced by and for the purposes expressed in Section 298 of the Act (except for Sections 302 and 303) where a sanction has been imposed by the Food Safety Officer and/or where some form of corrective action is required by the operator - hourly charge	160.00	165.00	170.00
Issue of Improvement Notice in accordance with Section 302 of the Act, including development of the notice - per notice plus hourly charge spent developing and issuing the notice after the first hour	160.00	165.00	170.00
Processing application for review of issue of improvement notice under section 303 of the Act - per application plus per hour spent processing the application after the first hour	160.00	165.00	170.00
Processing application for review of decision under section 355 of the Act	250.00	260.00	260.00
Registration of Hairdressers (Health (Hairdressers) Regulations 1980)			

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
Initial registration - covers costs consultation and advice, administrative costs of setting up the premises in the database and a pre-registration inspection	250.00	260.00	270.00
Renewal of registration - covers the cost of annual inspection of the premises	165.00	170.00	180.00
Registration of Camping Grounds (Health (Camping Grounds) Regulations 1985)			
Initial registration - covers costs consultation and advice, administrative costs of setting up the premises in the database and a pre-registration inspection	275.00	290.00	300.00
Renewal of registration - covers the cost of annual inspection of the premises	190.00	190.00	195.00
Registration of Offensive Trades/Stock Saleyards (Health Act 1956)			
Initial registration - covers costs consultation and advice, administrative costs of setting up the premises in the database and a pre-registration inspection	215.00	215.00	215.00
Renewal of registration - covers the cost of annual inspection of the premises	165.00	170.00	175.00
Registration of funeral directors			
Premises with mortuary – initial registration covers consultation and advice, administrative costs of setting up the premises in the database and a pre-registration inspection.	215.00	215.00	215.00
Renewal of registration – covers the cost of annual inspection of the premises	165.00	170.00	175.00
Premises with no mortuary – initial registration	90.00	90.00	90.00
Renewal of registration – covers the cost of maintaining a register of funeral directors in accordance with the Health (Burial) Regulations 1946	90.00	90.00	90.00
Noting of certificates - (Health (Registration of Premises) Regulations 1966)			

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
Covers the cost of altering the details in the database and on the certificate of registration after any change in the occupation of premises.	90.00	90.00	90.00
Additional inspections			
Premises which, during the course of an inspection are found not to comply and receive written notice of work which is required to be completed within a given timeframe will be reinspected. If the required works have not been completed a further notice may be issued and an additional inspection fee charged .- per inspection charge	285.00	290.00	295.00
Trading in public places			
Covers the cost of regulating where and under what conditions persons wishing to trade in public places may operate within the district. Operators selling articles of food for human consumption (other than fruit and vegetables grown on own property) shall also be required to be registered pursuant to the Food Hygiene Regulations 1974. The Council will accept the current health registration of another local authority.	100.00	105.00	110.00
Gaming Machines and TAB Board Venues			
Gambling Venues Policy applications incur a minimum non-refundable deposit. Further charges may be charged should a hearing be required.	1,200.00	1,200.00	1,200.00
Applications for TAB Board Venue Consent under Council's Gambling Venues Policy incur a minimum non-refundable deposit. Further charges may be charged should a hearing be required	900.00	900.00	900.00
Excessive noise			
This covers the costs incurred in seizing, impounding, transporting and storing property seized under sections 323 or 328 of the RMA 1991.	265.00	270.00	275.00

Alcohol licensing

The Sale and Supply of Alcohol (Fees) Regulations 2013 prescribe the fees payable for applications and services under the Sale and Supply of Alcohol Act 2012. The regulations provide for application and annual fees for on, off and club licences and define a fees framework for determining the fees categories for premises using a defined cost/risk rating system. The regulations provide for Council to make a bylaw to set its own fees payable within the framework specified and therefore the specified fees are subject to change should the Council determine to make a bylaw. An amount is paid to the Alcohol Regulatory and Licensing Authority (ARLA) from the fees for on, off, club licences and managers' certificates.

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
Alcohol Licence Fees - 2015 to 2018 (Inclusive of GST)			
Fee Category Premises			
Very Low			
Total	368.00	368.00	368.00

Waikato District Council	350.75	350.75	350.75
ARLA	17.25	17.25	17.25
Low			
Total	609.50	609.50	609.50
Waikato District Council	575.00	575.00	575.00
ARLA	34.50	34.50	34.50
Medium			
Total	816.50	816.50	816.50
Waikato District Council	764.75	764.75	764.75
ARLA	51.75	51.75	51.75
High			
Total	1,023.50	1,023.50	1,023.50
Waikato District Council	937.25	937.25	937.25
ARLA	86.25	86.25	86.25
Very High			
Total	1,437.50	1,437.50	1,437.50
Waikato District Council	1,265.00	1,265.00	1,265.00
ARLA	172.50	172.50	172.50
Special licence			
Class 1 - Waikato District Council	575.00	575.00	575.00
Class 2 - Waikato District Council	207.00	207.00	207.00
Class 3 - Waikato District Council	63.25	63.25	63.25
Manager's certificate/ renewal			
Total	316.25	316.25	316.25
Waikato District Council	287.5	287.5	287.50
ARLA	28.75	28.75	28.75
Other Liquor charges			
Temporary Authority - Waikato District Council	296.70	296.70	296.70
Temporary Licence - Waikato District Council	296.70	296.70	296.70
Permanent Club Charter - Waikato District Council	632.50	632.50	632.50
Extract from Register - Waikato District Council	57.50	57.50	57.50
Note: above number of charges for licences each year is for the Application Fee. Below are the number of charges for the Annual Fee			
Fee Category Premises			
Very Low			
Total	161.00	161.00	161.00
Waikato District Council	143.75	143.75	143.75
ARLA	17.25	17.25	17.25
Low			
Total	391.00	391.00	391.00
Waikato District Council	356.50	356.50	356.50
ARLA	34.50	34.50	34.50
Medium			
Total	632.50	632.50	632.50
Waikato District Council	580.75	580.75	580.75

ARLA	51.75	51.75	51.75
High			
Total	1,035.00	1,035.00	1,035.00
Waikato District Council	948.75	948.75	948.75
ARLA	86.25	86.25	86.25
Very High			
Total	1,437.50	1,437.50	1,437.50
Waikato District Council	1,265.00	1,265.00	1,265.00
ARLA	172.50	172.50	172.50
Hazardous Activities and Industry List (HAIL)			
This supplies specific information in determining if a potentially contaminating activity has occurred on a property	130.00	135.00	140.00

Monitoring and enforcement

There will be a charge for every land use consent relating to the monitoring and associated administration costs of the consent.

Resource monitoring

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
Monitoring requests			
Yard encroachments and minor consents – to monitor progress with giving effect to the consent and compliance with consent conditions. For new consents this is payable at issue of consent.	250.00	250.00	260.00
All other consents – to monitor progress with giving effect to the consent and compliance with consent conditions. For new consents this is payable at issue of consent	450.00	450.00	460.00
Cost per additional site inspection required due to on-going site compliance with conditions (e.g. required work not done) or where other costs are required to monitor any consent.	Officers' hourly charge out rate + corporate mileage	Officers' hourly charge out rate + corporate mileage	Officers' hourly charge out rate + corporate mileage
Designations or Heritage orders			
The requiring authority or heritage protection authority shall pay costs incurred by the Council in monitoring the conditions of notices of requirement. RMA 1991: section 36(1)(d)	Actual and reasonable costs	Actual and reasonable costs	Actual and reasonable costs
Infringement fees - Resource Management (Infringement Offences) Regulations 1999 and the Litter Act 1979, section 13 GST is not applicable to these fees			
Contravention of section 9 – restrictions on the use of land section 338(1)(a) GST is not applicable to these fees	300.00	300.00	300.00
Contravention of an abatement notice – not under section 322(1)(c) and section 338(1)(c)	750.00	750.00	750.00
Failure to supply information to an enforcement officer – s.338(2)(c)	300.00	300.00	300.00

Administration fee for the administration of any non-payment (GST applicable)	Actual and reasonable costs	Actual and reasonable costs	Actual and reasonable costs
Depositing litter in or on any public place or private land without the consent of the occupier; or having deposited any litter there.	400.00	400.00	400.00
Monitoring			
The cost of staff time and expense associated with investigation, remediation (if necessary) and complaints can be recovered for significant non-compliance with the District Plan or for repeat offending where environmental impacts are considered to be more than minor.	Actual and reasonable costs based on Officers' hourly charge out rate + corporate mileage	Actual and reasonable costs based on Officers' hourly charge out rate + corporate mileage	Actual and reasonable costs based on Officers' hourly charge out rate + corporate mileage

Parking

Council staff can issue infringement notices for breaches of the Transport (Vehicle and Driver Registration and Licensing) Act 1986, the Land Transport Act 1998, the Transport Act 1962, the Traffic Regulations 1976, the Land Transport (Offences and Penalties) Regulations 1999, the Road Users Rules 2004 and the Tyres and Wheels Rules including unlicensed and unwarranted vehicles. Infringement fees for such breaches are those set out in the relevant legislation.

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
Parking infringement fees - second schedule of the Transport Act 1962			
Excess parking GST is not applicable to these fees			
For parking on a road in breach of the provisions of the Waikato District Council Parking, Traffic Control and Public Places Bylaw 2007, and the former Franklin District Council Traffic Control 2006, in excess of a period of time fixed by the bylaw or otherwise where the excess is:			
Up to 30 minutes	12.00	12.00	12.00
Over 30 minutes but no more than 1 hour	15.00	15.00	15.00
Over 1 hour but no more than 2 hours	21.00	21.00	21.00
Over 2 hours but no more than 4 hours	30.00	30.00	30.00
Over 4 hours but no more than 6 hours	42.00	42.00	42.00
Over 6 hours	57.00	57.00	57.00
Other parking offences GST is not applicable to these fees			
Parking on a flush median	40.00	40.00	40.00
Failed to Display a permit	40.00	40.00	40.00
No evidence of current vehicle inspection - private vehicle	200.00	200.00	200.00
Operated a unlicensed motor vehicle - parked vehicle	200.00	200.00	200.00
Inconsiderate parking	60.00	60.00	60.00
Parking in a reserved mobility space	150.00	150.00	150.00
Any other parking offence in breach of the Council's Parking Traffic Control and Public Places Bylaw 2007 and the FDC Traffic Control 2006	40.00	40.00	40.00

Other breaches (other than parking breaches) of the Council's Parking Traffic Control and Public Places Bylaw 2007 and the (former) Franklin District Council's Traffic Control Bylaw 2006	35.00	35.00	35.00
Parking charges			
General parking	Free of charge	Free of charge	Free of charge
Parking permit for designated spaces	380.00	380.00	380.00
Towage fees - Transport (Tow Fees) Notice 2004 Towage of more than 10km from other urban areas may incur an extra charge.			
Vehicle 3,500kg or less (gross) – 7am to 6pm Monday to Friday (except public holidays)	65.00	65.00	65.00
Other times	85.00	85.00	85.00
Vehicle more than 3,500kg (gross) – 7am to 6pm Monday to Friday (except public holidays)	145.00	145.00	145.00
Other times	215.00	215.00	215.00

Service Delivery

Roading

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
Road Safety			
Application to erect a bus shelter on a road reserve	Free of charge	Free of charge	Free of charge
Livestock crossing, moving or droving permit application	Free of charge	Free of charge	Free of charge
Permanent livestock crossing application	Free of charge	Free of charge	Free of charge
Overweight permit - valid up to 24 months (includes shorter duration permits)	96.00	96.00	96.00
Monitoring & inspection			
New stock crossing - Installation of posts, signs & cones	1,250.00	1,250.00	1,250.00
Stock crossings - dealing with non-compliance of stock crossing permit conditions	Actual cost	Actual cost	Actual cost
Two-yearly structural inspection of stock underpass	176.00	176.00	176.00
No Spray Zone Applications	+92.00	+92.00	+92.00
Corridor Maintenance			
Corridor Access Request (CAR) - includes first inspection			
0-99 metres	150.00	150.00	150.00
100-499 metres	235.00	235.00	235.00
Second and subsequent inspections	192.00	192.00	192.00
Penalty for non-notification	854.00	854.00	854.00
Vehicle entranceways			
Application - includes for inspection	250.00	250.00	250.00
Network development and maintenance			
Temporary road closure permit application			
Road closures for motor sport events and other sporting and community events (except as is allowed by Council resolution for approved community events).	Free of charge	Free of charge	Free of charge
Street/footpath damage	Actual cost	Actual cost	Actual cost
Road Naming Process	400.00	400.00	400.00
Motor rallies			
Bond - sealed roads (per road - maximum 10,000)	1,000.00	1,000.00	1,000.00
Bond - unsealed roads (per km - maximum 45,000)	1,500.00	1,500.00	1,500.00
Repair to road and structures	Actual cost	Actual cost	Actual cost
Unformed (paper) roads			
Requests to initiate road stopping process. All costs including purchase of land at market value to be met by the applicant. A non-refundable deposit is required to initiate the process.	5,000.00	5,000.00	5,000.00
Temporary fences on formed roads			
Application	Actual cost	Actual cost	Actual cost
First inspection	Actual cost	Actual cost	Actual cost
More than one inspection	182.00	182.00	182.00
Road reserve			
Utility installation	As negotiated	As negotiated	As negotiated

Waste minimisation and refuse

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
Recycling bins and crates			
Tuakau wheelie bin replacement	50.00	50.00	50.00
Replacement/additional recycling crates	18.50	18.50	18.50
Raglan food caddy replacement	8.00	8.00	8.00
Raglan food bin replacement	11.00	11.00	11.00
Refuse prepaid stickers and tags			
Wheelie bin tag	3.00	3.00	3.00
Bag sticker	1.50	1.50	1.50
Roll of 100 wheelie bin tags	287.50	287.50	287.50
Roll of 200 bag stickers	287.50	287.50	287.50
Interim charge Any property that connects to the reticulated wastewater or stormwater network or receives a refuse or recycling service will be required to pay a charge to reflect actual period of use.			
July	110.00	113.00	116.00
August	100.00	103.00	106.00
September	90.00	93.00	96.00
October	80.00	82.00	84.00
November	70.00	72.00	74.00
December	60.00	62.00	64.00
January	50.00	51.00	53.00
February	40.00	41.00	42.00
March	30.00	31.00	32.00
April	20.00	21.00	22.00
May	10.00	10.00	10.00

Water supply

Reticulation

Connection fees

A connection fee applies to all water supply schemes where work is required to connect the property to a Council service. All connections must be installed in accordance with the Hamilton City infrastructure Technical Specifications and Waikato Addendum.

The term 'at cost' means the property owner or developer is liable for the total cost of constructing the connection to the Council main and is also responsible for the physical work in providing the connection.

All connections must be referred to the Council's Water Team for approval to connect. Non-standard type connections such as industrial and commercial should be referred to the Water Team for an estimate of cost.

All fees are for standard residential urban or rural water supply connections as detailed in the Hamilton City infrastructure Technical Specification and Waikato Addendum. A backflow preventer is mandatory for all new

connections and is included in the cost of the connection. Non-standard and commercial connections are charged at cost.

Additional independent dwelling units may require separate water connections, and appropriate connection costs and development contributions will be incurred. For more detail refer to the Council's Development Contributions Policy.

Disconnection fees

When a house is demolished or removed from a site, Council staff are required to disconnect the water supply at the Council watermain. The costs of disconnection and final water meter reading, if required, will be charged.

Rural consumers may at any time wish to disconnect from a reticulated water scheme. A fee is charged to recover the costs of disconnecting the supply and physically removing the connection. The ownership of removed materials remains with the Council. Normal connection fees will apply should the property owner wish to reconnect to the water supply scheme at a later date.

Final water meter reading

A property owner or agent can request a final meter reading to be carried out, the Council will charge a one-off fee for this request. A minimum of 10 working days' notice is required when making the request.

Water drawn from fire hydrants

Currently registered tanker water suppliers are permitted to draw water from the Council fire hydrant, on payment of an annual fee and registration completed with Council. These suppliers will be charged on the amount of water drawn from the hydrant. Only blue-coloured metered hydrant standpipes should be used to draw water from hydrants.

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
Water connection & disconnection			
20mm urban residential/rural metered	1,461.00	1,509.00	1,562.00
20mm urban residential/rural metered State Highways	2,629.00	2,716.00	2,811.00
Above 20mm and commercial (in all areas all costs are borne by the property owner and water systems are installed by the property owner's contractors to the Councils standards)	At cost	At cost	At cost
Disconnection from water supply – rural reticulated schemes only	226.00	233.00	241.00
Disconnection from water supply upon removal or demolition of a building	142.00	147.00	152.00
Capital Contribution			
Te Ohaaki (Capital contribution additional to boundary connection costs)	19,510.00	20,154.00	20,859.00
Water meter reading			
Final or special water meter reading – minimum 10 working days notice required	100.00	103.00	107.00
Water drawn from fire hydrants			

Annual permit to draw water from fire hydrants – mandatory	85.00	88.00	91.00
Charge by kilo litre (m3) by permit holders only	3.12	3.22	3.33
Flow restrictor			
Temporary removal and reinstallation	143.00	148.00	153.00
After hours removal – outside the hours of 8am to 4.30pm Monday to Friday	287.00	296.00	306.00

Water by meter

The Council has set a targeted rate for water according to the quantity of water consumed by any person receiving the same as measured or controlled by meter.

The district-wide targeted rate has been set across all water supply schemes on a per cubic metre basis.

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
District wide	1.91	2.01	2.11

Wastewater

Reticulation

Connection fees

The term 'at cost' means the property owner or developer is liable for the total cost of constructing the connection to the Council main and is also responsible for the physical work in providing the connection. It is expected that the client's contractor will complete the connection to the service at the time that site works are carried out and will charge the client directly. The work must be done to the Council's standards, as specified in the Hamilton infrastructure Technical Specification and Waikato Addendum and will be inspected as part of the subdivision or building consent inspection. Additional connections may require development contributions or capital contribution fee

Disconnection fees

When a building is demolished or removed from a serviced site then a disconnection fee shall be payable to the Council for the existing wastewater connection to be capped and the utilities information recorded on the Council's 'as-built' plans.

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
Connection fee			
In all areas all costs are borne by the property owner and wastewater systems are installed by the property owner's contractors to the Council's standards	At cost	At cost	At cost
Capital Contribution (capital contribution additional to boundary connection costs)			
Rangiriri – for scheme installed in 2008	4,318.00	4,460.00	4,616.00
Taupiri – for scheme installed in 2007	3,886.00	4,014.00	4,154.00
Meremere	1,306.00	1,349.00	1,396.00
Pokeno	31,258.00	32,290.00	33,420.00

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
Tauwhare Pa	7,791.00	8,048.00	8,330.00
Te Ohaki Road	3,218.00	3,324.00	3,440.00
Whaanga Coast	36,980.00	38,200.00	39,537.00
Disconnection fee			
House removal or demolition	334.00	345.00	357.00
Interim Charge Any property that connects to the reticulated wastewater or stormwater network or receives a refuse or recycling service will be required to pay a charge to reflect actual period of use.			
July	385.00	398.00	412.00
August	350.00	362.00	375.00
September	315.00	325.00	336.00
October	280.00	289.00	299.00
November	245.00	253.00	262.00
December	210.00	217.00	225.00
January	175.00	181.00	187.00
February	140.00	145.00	150.00
March	105.00	108.00	112.00
April	70.00	72.00	75.00
May	35.00	36.00	37.00

Disposal

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
Individual Trade Waste Agreement			
Wastewater disposal charges in respect of commercial organisations that require substantial quantities of discharge into the wastewater reticulation system will be determined by the Council on a case by case basis	Case by case basis	Case by case basis	Case by case basis

Trade waste

Any non-domestic users that discharge into the Wastewater reticulation system will need to obtain a trade waste consent from the Council and may be charged a fair share of the costs. Any 'permitted' and 'conditional' consents relate to the types of trade waste that these businesses produce.

Charges for trade waste administration fees align with the shared services arrangement with Hamilton City and Waipa District Council. The uniform annual charge per trade waste consent for Tuakau and Pokeno reflects our agreement with Watercare.

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
Disposal of septic tank cleanings			
Huntly wastewater septage facility disposal volume \$ per m3	70.00	72.00	74.00
Application Fees			
Permitted/Controlled Discharge (including final inspection)	195.50	201.95	209.02
Conditional Consent (covering 5 hours work including final inspection)	362.50	374.46	387.57
Hourly rate for applications	103.00	106.40	110.12
Temporary Discharge (including final inspection)	195.50	201.95	209.02
Renewal Fee for Trade Waste Consents	96.00	99.17	102.64
Variation/Change of Details Request	52.00	53.72	55.60
Site Inspection Fees			
Permitted/Controlled Discharge - final inspection (approval to discharge) - additional inspection	138.00	142.55	147.54
Conditional Consent - final inspection (approval to discharge) - additional inspection	218.50	225.71	233.61
Tempoary discharge - final inspection (approval to discharge) - additional inspection	218.50	225.71	233.61
Site Inspection - Non-compliance	218.50	225.71	233.61
Annual Charges			
Permitted/controlled discharge	195.50	201.95	209.02
Conditional discharge - Risk Class 3	1,529.50	1,579.97	1,635.27
Conditional discharge - Risk Class 2	874.00	902.84	934.44
Temporary discharge	195.50	201.95	209.02
Discharges to the Tuakau treatment plant	Refer to Watercare	Refer to Watercare	Refer to Watercare
Quantity charge rates for conditional discharge			

Tuakau and Pokeno			
Daily flow volume - \$ per m3	0.79	0.82	0.85
Suspended solids treatment \$ per kg	1.49	1.54	1.59
Total kjeldahl nitrogen treatment \$ per kg	8.02	8.28	8.57
Chemical oxygen demand (COD) \$ per kg	0.66	0.68	0.71
All other areas			
Daily flow volume \$ per m3	1.20	1.24	1.28
Suspend solids treatment \$ per kg	0.80	0.83	0.86
Biochemical oxygen demand treatment \$ per kg	0.95	0.98	1.02
Total phosphorus \$ per kg	5.68	5.86	6.07
Total kjeldahl nitrogen treatment \$ per kg	0.92	0.95	0.98

Stormwater

Reticulation

Administration fees

The term 'at cost' means the property owner or developer is liable for the total cost of constructing the connection to the Council main and is also responsible for the physical work in providing the connection. A administration fee applies to all stormwater supply schemes where work is required to connect the property to a Council service. All connections must be referred to the Councils Water Team for approval to connect.

Description	Proposed charge 2018/2019 \$	Proposed charge 2019/2020 \$	Proposed charge 2020/2021 \$
In all areas all costs are borne by the property owner and stormwater systems are installed by the property owner's contractors to the Council's standards.	At cost	At cost	At cost
Administration fee			
Actual costs for commissioner/s Council and other support support staff to consider and action application	70.00	72.00	74.00
Interim charge			
Any property that connects to the reticulated wastewater or stormwater network or receives a refuse or recycling service will be required to pay a charge to reflect actual period of use			
July	143.00	147.00	151.00
August	130.00	134.00	138.00
September	117.00	120.00	124.00
October	104.00	107.00	110.00
November	91.00	94.00	97.00
December	78.00	80.00	82.00
January	65.00	67.00	69.00
February	52.00	54.00	56.00
March	39.00	40.00	41.00
April	26.00	27.00	28.00
May	13.00	13.00	13.00

Request for official or personal information

The Local Government Official Information and Meetings Act 1987 (LGOIMA) requires the Council to make available certain public or personal information which it holds.

The Act also makes provision for the Council to make a charge for the information supplied but this charge must be reasonable and is for the cost of labour and materials involved in making the information available. If the request expresses urgency then the Council may have to use additional resources to gather the information promptly and the Act permits the Council to charge for these extra resources.

If the charges to gather the information requested are likely to be substantial, the Council will advise the applicant of the likely charges before it commences processing the request and will give the applicant the opportunity to decide whether or not to proceed with the request. In such cases the Council may also require that the whole or part of any charge be paid in advance before commencing to process the request.

Charges are made by the Council on the following basis.

1. Any request by a person wishing to view information on any files held by Council and requires the presence of an officer during the viewing will incur a charge at the Officers' hourly rate for the first half hour and the Officers' hourly rate for each half hour thereafter.
2. The first half hour spent in processing the LGOIMA application will be free of charge but a charge of \$38.00 will be made for each half hour or part thereof in excess of that half hour.
3. All other charges incurred will be at actual cost involved. The cost includes:
 - producing a document by the use of a computer or other like equipment;
 - reproducing a film, video or audio recording;
 - arranging for the applicant to hear or view an audio or visual recording;
 - providing a copy of any map, plan or other document larger than A4 size.
4. If the time taken to process the information and/or the number of copies supplied is only a small margin over the 'free' allowance, the Council may use its discretion as to whether any charge should be made.
5. Where repeated requests are made by the same applicant in respect of a common subject the Council will aggregate these requests for charging purposes. This means that the second and subsequent requests will not be subject to half an hour of free time and 20 free standard A4 photocopies.
6. The Council is not permitted to charge for:
 - locating and retrieving information which is not where it ought to be;
 - time spent deciding whether or not access should be allowed, and in what form.
7. A deposit will be required where the charge is likely to exceed \$90.00 or where some assurance of payment is required to avoid waste of resources.
8. A record will be kept of any costs incurred. Wherever a liability to pay is incurred the applicant will be notified of the method of calculating the charge and this notification placed on the file.

'Personal' information does not include rating records, resource consents, building consent applications, or any information pertaining to property, which is public information.

Council Staff Charge out rates

Position title	Proposed rates 2018/19 \$	Proposed rates 2019/20 \$	Proposed rates 2020/21 \$
Chief Executive	440.00	445.00	450.00
General Manager	325.00	330.00	335.00
HR Manager	200.00	205.00	210.00
Marketing & Communications Manager	200.00	205.00	210.00
Zero Harm Manager	160.00	165.00	170.00
HR Advisor	135.00	140.00	145.00
Learning & Development Advisor	135.00	140.00	145.00
Communications Advisor	135.00	140.00	145.00
Executive Assistant	110.00	115.00	120.00

Zero Harm Advisor	110.00	115.00	120.00
Communications Administrator	95.00	100.00	105.00
HR Administrator	95.00	100.00	105.00
Team Administrator	95.00	100.00	105.00
SERVICE DELIVERY - WATERS			
Waters Manager	240.00	245.00	250.00
Asset Engineer, Waters	155.00	160.00	165.00
Asset Management Team Leader, Waters	155.00	160.00	165.00
SCADA Network Manager	155.00	160.00	165.00
Operations Team Leader	155.00	160.00	165.00
Treatment & Service Team Leader	155.00	160.00	165.00
Senior Engineer, Waters	145.00	150.00	155.00
Senior Waters Planner	145.00	150.00	155.00
Compliance Officer	130.00	135.00	140.00
Waste Minimisation Officer	125.00	130.00	135.00
Engineer, Waters	120.00	125.00	130.00
Reticulation Servicemen Lead	105.00	110.00	115.00
Treatment Plant Supervisor	105.00	110.00	115.00
Asset Information Officer, Waters	105.00	110.00	115.00
Treatment Plant Operator	95.00	100.00	105.00
Reticulation Serviceman	95.00	100.00	105.00
Asset Officer, Waters	85.00	90.00	95.00
Plant Maintenance Officer	85.00	90.00	95.00
SERVICE DELIVERY - ROADING			
Roading Manager	210.00	215.00	220.00
Programme Delivery Team Manager	200.00	205.00	210.00
Development Coordinator, Roading Asset Management	175.00	180.00	185.00
Senior Design Engineer	170.00	175.00	180.00
Contracts Team Leader, Programme Delivery	165.00	170.00	175.00
Asset Management Team Leader, Roading	155.00	160.00	165.00
Road Safety Engineer	155.00	160.00	165.00
Road Asset Engineer	155.00	160.00	165.00
Projects Team Leader, Programme Delivery	145.00	150.00	155.00
Asset Engineer, Roading	145.00	150.00	155.00
Design Engineer	145.00	150.00	155.00
Roading Corridor Engineer	145.00	150.00	155.00
Contract Engineer	145.00	150.00	155.00
Project Manager, Programme Delivery	125.00	130.00	135.00
Project Coordinator, Programme Delivery	105.00	110.00	115.00
Asset Information Officer, Roading	105.00	110.00	115.00
Networks Control Engineer	105.00	110.00	115.00
Surveyor	105.00	110.00	115.00
Surveyors Assistant	90.00	95.00	100.00
SERVICE DELIVERY - PARKS AND FACILITIES			
Parks and Facilities Manager	210.00	215.00	220.00
Asset Management Team Leader, Parks & Facilities	155.00	160.00	165.00
Asset Engineer, Parks & Facilities	155.00	160.00	165.00
Open Spaces Operations Team Leader	150.00	155.00	160.00
Ecological Planner	145.00	150.00	155.00

Reserves Planner	140.00	145.00	150.00
Property Operations Team Leader	130.00	135.00	140.00
Community Leasing Officer	130.00	135.00	140.00
Property Officer	115.00	120.00	125.00
Maintenance and Contracts Officer	110.00	115.00	120.00
Arborist	110.00	115.00	120.00
Asset Information Officer, Parks & Facilities	105.00	110.00	115.00
Technical Support	100.00	105.00	110.00
Property Maintenance Officer	95.00	100.00	105.00
Cemetery Officer	85.00	90.00	95.00
Gardener	70.00	75.00	80.00
CUSTOMER SUPPORT			
Consents Manager	205.00	210.00	215.00
Building Quality Manager	185.00	190.00	195.00
Regulatory Manager	185.00	190.00	195.00
Development Engineer Team Leader	185.00	190.00	195.00
Principal Planner	185.00	190.00	195.00
Consents Team Leader	185.00	190.00	195.00
Consents - Technical Team Leader	185.00	190.00	195.00
Customer Delivery Manager	170.00	175.00	180.00
Senior Planner	170.00	175.00	180.00
Senior Land Development Engineer	170.00	175.00	180.00
Environmental Health Team Leader	160.00	165.00	170.00
Monitoring Team Leader	160.00	165.00	170.00
Animal Control Team Leader	160.00	165.00	170.00
Intermediate Land Development Engineer	155.00	160.00	165.00
Intermediate Planner	155.00	160.00	165.00
Planning & Engineering Officer - Senior	155.00	160.00	165.00
Contaminated Land Specialist	150.00	155.00	160.00
Planning & Engineering Officer	145.00	150.00	155.00
Technical Planner	145.00	150.00	155.00
Planner	145.00	150.00	155.00
Land Development Engineer	145.00	150.00	155.00
Development Contributions Coordinator	155.00	160.00	165.00
Development Contributions Assessment Officer	145.00	150.00	155.00
Environmental Health Officer	135.00	140.00	145.00
Monitoring Officer	125.00	130.00	135.00
Building Inspector	125.00	130.00	135.00
Building Review Officer	125.00	130.00	135.00
Consents - Admin Team Leader	115.00	120.00	125.00
Customer Delivery Team Leader	115.00	120.00	125.00
Animal Control Officer	100.00	105.00	110.00
Animal Control Engagement & Education Officer	100.00	105.00	110.00
Regulatory Administrator	100.00	105.00	110.00
Building Administrator	100.00	105.00	110.00
Consents Administrator	100.00	105.00	110.00
Building Enforcement Officer	100.00	105.00	110.00
Monitoring Enforcement Officer	100.00	105.00	110.00

Property Information Officer	100.00	105.00	110.00
LIM Officer	100.00	105.00	110.00
Parking Enforcement Officer	100.00	105.00	110.00
Library Coordinator	95.00	100.00	105.00
Customer Delivery Officer	90.00	90.00	90.00
STRATEGY AND SUPPORT			
Planning & Strategy Manager	215.00	220.00	225.00
Legal Counsel	200.00	205.00	210.00
Chief Information Officer	200.00	205.00	210.00
Finance Manager	200.00	205.00	210.00
Organization Planning and Project Support Manager	190.00	195.00	200.00
Procurement Manager	190.00	195.00	200.00
Economic Development Manager	185.00	190.00	195.00
Team Leader, IT Support	180.00	185.00	190.00
Strategic Planner & Resource Management Team Leader	165.00	170.00	175.00
Iwi & Community Partnership Manager	160.00	165.00	170.00
Corporate Planner	160.00	165.00	170.00
Accountant	160.00	165.00	170.00
Senior Solicitor	150.00	155.00	160.00
Strategic Planner	145.00	150.00	155.00
Project Management Advisor	145.00	150.00	155.00
Senior Policy Planner	145.00	150.00	155.00
Senior Environmental Planner	145.00	150.00	155.00
Legal Officer	145.00	150.00	155.00
Business Analyst	140.00	145.00	150.00
IT Support	140.00	145.00	150.00
GIS Officer	140.00	145.00	150.00
Policy Planner	130.00	135.00	140.00
Records Information Team Leader	125.00	130.00	135.00
Quality Management Coordinator	125.00	130.00	135.00
Legal Assistant	110.00	115.00	120.00
Marketing Officer	105.00	110.00	115.00
District Plan Administrator	105.00	110.00	115.00
Committee Secretary	105.00	110.00	115.00
Planning Technician	100.00	105.00	110.00
Accounting Officer	100.00	105.00	110.00
Rates Officer	100.00	105.00	110.00
Community Development Advisor	100.00	105.00	110.00
External Funding Officer	100.00	105.00	110.00
Information Officer	90.00	95.00	100.00

Mileage charge out rates

Mileage rates will be charged in accordance with the prevailing Inland revenue Department mileage rates at the time of invoice.

Open Meeting

To	Waikato District Council
From	Tony Whittaker General Manager Strategy & Support
Date	16 May 2018
Prepared by	Vishal Ramduny, Planning & Strategy Manager Clive Morgan, Economic Development Manager
Chief Executive Approved	Y
Reference #	GOV1301 / 1953918
Report Title	Advancing Youth Development

I. EXECUTIVE SUMMARY

Waikato District Council (“Council”) embarked on a youth engagement programme in 2015 as part of its Youth Engagement Plan developed with funding assistance from the Ministry for Social Development. The Youth Engagement Plan focused on establishing local youth action groups in Te Kauwhata, Huntly and Ngaruawahia and facilitating the interaction of these groups (through youth representatives) with the respective community boards and committees to help address issues relevant to young people. This youth engagement model was expanded over the last few years to include Onewhero, Tuakau, Meremere, Taupiri, Raglan and Tamahere.

The main concern raised by local youth action groups and youth representatives across the district is the lack of employment opportunities for young people. There is now an opportunity to broaden Council’s approach by focussing on youth *empowerment* as well as youth engagement. It is envisaged that this empowerment outcome will be realised through a specific focus on supporting youth to employment initiatives.

Through establishing a ‘youth to employment’ programme with local businesses, educators, Ministry of Social Development and other employment-related stakeholders, we will be able to better support sustainable outcomes for the youth, their families, and the businesses in our district. There is an opportunity to partner with Smart Waikato on their Smart Transitions ‘youth to employment’ model, which has outcomes directly linked to and supported by our Economic Development Strategy.

At the 14 May Council meeting, Council reiterated their support of the Youth Engagement Programme in its current state, and do not wish to see the focus for this change. Council requested staff to review the suggested approach of refocusing youth engagement towards youth empowerment, and to re-present the youth to employment initiative as an additional level of service.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received;

AND THAT Council supports co-funding the District-Wide Youth to Employment Coordinator role.

3. BACKGROUND

3.1 BACKGROUND

Council's approach to youth development has been successful in engaging with youth and getting young people to be more active in local governance through their local community boards and community committees.

Council, community boards and some community committees have also provided grants to a number of community-based youth initiatives. Examples of these include:

- Community-based projects such as tree planting; upgrading skate parks and basketball courts; and bike tracks;
- Funding murals (e.g. in Raglan) and collaborating on joint art projects with young people;
- Facilitating arts in local communities (e.g. Huntly workshops for children and young people).

These initiatives provide local youth with an opportunity to advance issues relevant to their local communities. Throughout the youth engagement programme, Council's Youth Engagement Advisor has noted a key concern raised by our youth action groups and youth representatives is the lack of employment opportunities for young people.

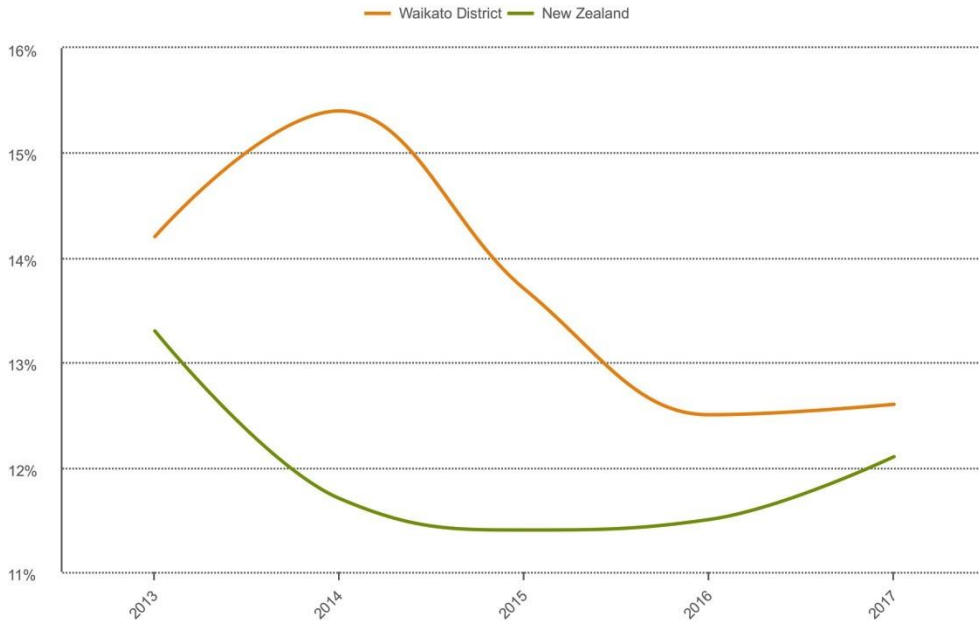
The Waikato District Economic Profile measures the NEET rate¹ as the proportion of people aged 15-24 years who are not employed or engaged in education or training.

The 2017 data shows Waikato NEET youth are currently 12.6% of all youth in the district. This is higher than the NEET rate for New Zealand Youth of 12.1%. The graph below shows the change in the NEET rate for Waikato youth since 2013 compared to New Zealand youth.

¹ NEET (NOT IN EDUCATION, EMPLOYMENT, OR TRAINING)

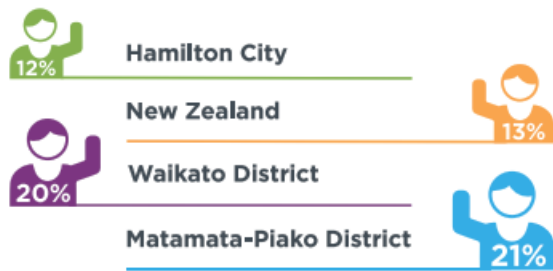
Territorial authority NEET rates provide a measure of the proportion of young people aged 15-24 that are not in education, employment or training.

Regional level NEET rates are sourced from Statistics New Zealand's Household Labour Force Survey. Census data, Jobseeker numbers by age, and transient secondary school numbers have been used to estimate NEET rates by territorial authority.



The Momentum Waikato Vital Signs report published in 2016 indicates that the Waikato region had a NEET rate of 15%.

NO FORMAL QUALIFICATIONS*



Numbers have **improved** since 2006 in Hamilton City and Waikato District, but have **worsened** in Matamata-Piako District.

Source: Census 2006 and 2013, Statistics New Zealand.
*25-34 year olds

Give options other than the mainstream in education to build a vibrant community.

Morrinsville Vital Signs community engagement participant.



15% OF 15-24 YEAR OLDS in the Waikato region are **not in employment, education or training (NEET)**.

There is now an opportunity – through the imminent consideration of funding by Council for its youth focus through the Long Term Plan (“LTP”) and the drive by Council to build liveable, thriving, and connected communities – for lifting Council’s approach to youth development through an additional resource to support outcomes that are more sustainable and empowering for youth.

A youth-to-employment model connecting youth, education providers, employers, community boards and committees, government agencies and local iwi, will provide the framework and tools to enable young people to become employment-ready. This approach will ensure that youth are uplifted from being ‘socially dependent’ to ‘economically independent’ – a more sustainable outcome for youth in our district.

Staff have been supporting the Smart Waikato programme through the Economic Development Strategy Work programme (building a skilled workforce) since 2015. This agenda recognises Waikato as a high-growth district with significant new employment demand and the opportunity to improve local employment outcomes. Wherever possible, staff actively promote employment within the district in the first instance.

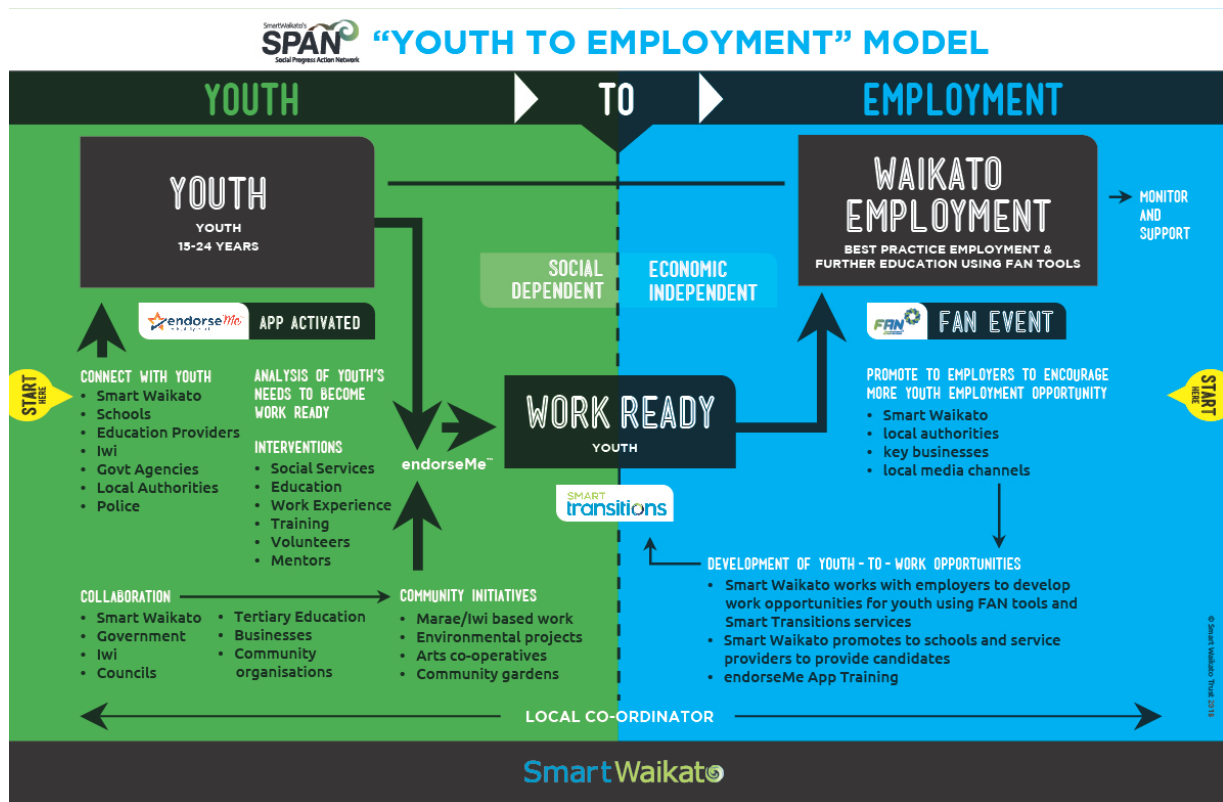
Building a skilled workforce

A second underpinning focus is on ensuring there is an appropriately sized and skilled labour force available to meet the needs of existing and new industry. The council will support actions generated from the regional study underway to identify emerging industry skills needs and ways to improve linkages with the education and training sectors.

– Economic Development Strategy 2015

Smart Waikato, in collaboration with Council, have developed the *Ngaruawahia-Huntly Collaborative Youth Strategy 2016*, focused on Waikato district youth outcomes through employment and education initiatives. We recommend that Council continues to partner with Smart Waikato on the Strategy, the ‘Youth to Employment’ model and the new *Smart Transitions* initiative. A local co-ordinator is required to co-ordinate the programme.

This new youth empowerment approach will support the achievement of the strategy. The Youth to Employment model and subsequent Smart Transitions initiative is visually represented below:



Council can advance its approach to youth development with a renewed focus on youth empowerment. This will provide an opportunity to connect with key stakeholders and role-players, identify skill requirements for youth and bridge the gaps between youth and

employers in partnership with Smart Waikato and other providers working in this space, such as Ministry of Social Development, Te Wharekura o Rakaumanga, Huntly College and Ngaruawahia High School.

The perceived advantages include providing life-long, sustainable and tangible benefits for youth enabling them to progress from social dependency to economic independence. This approach will also support employers who are seeking work-ready employees. These outcomes are directly linked to Council's Economic Development Strategy and therefore would be managed through the Economic Development Work Programme.

Preliminary discussions with Smart Waikato have confirmed their interest in co-funding a coordinator role. Smart Waikato has also indicated support from Ministry of Social Development for the Smart Transitions initiative.

The co-funded District-Wide Co-ordinator role would represent the various sustainable youth-to-employment programmes and initiatives to employers investing in the district. The programme would be focused through specific KPIs, would encompass a broad range of initiatives and activities for all NEET youth from ages 15 – 24. For example, students leaving school, unemployed and youth with disabilities. While Council will not be delivering these programmes, the role will act as a conduit and connect the appropriate resources and programmes to meet specific employer needs. This partnership approach is anticipated to deliver broader benefits than an internal resource solely funded by Council, and the role will work closely with the Youth Development Advisor to support the current youth engagement programme to ensure that opportunities for youth are leveraged.

A key factor for the ongoing success of the Economic Development Strategy is to address the growing labour supply demand gaps within the district. This role will help to inform our education providers of future job demands, particularly low-skilled and semi-skilled roles that would otherwise be filled from outside the district. Council's ability to influence new businesses early in their establishing phase means we are often best-placed to promote and match our work-ready youth with particular job requirements. For example, Ports of Auckland's Waikato Freight Hub will require truck and crane drivers, the skill requirements can be identified well in advance of construction and operations, meaning our youth will be prepared when the employment opportunity arises.

4. CONSIDERATION

4.1 FINANCIAL

Council will be considering funding for the Youth Engagement Advisor position as part of the Long Term Plan 2018-2028.

There will be an opportunity to develop an additional resource to support a youth-to-employment partnership and, in turn, seek external co-funding to supplement the youth-to-employment initiative, for example: Ministry for Social Development level of Council co-funding required is estimated to be \$30,000–35,000 per annum.

4.2 LEGAL

NIL

4.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

Building a skilled workforce is key to Council's Economic Development Strategy. Staff are currently writing a Youth Strategy which will include a youth-to-employment theme. The suggested approach also supports the Youth Development Strategy Aotearoa which provides a framework for government and society to support young people (aged 12 to 24 years) to develop the skills and attitudes they need to make a meaningful contribution to society.

4.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Enhancing Council's youth focus provides an opportunity for Council, in collaboration with key partners such as Smart Waikato, to better involve and empower youth by collaborating with key stakeholders.					

5. CONCLUSION

At the 14 May Council meeting, Council reiterated their support of the Youth Engagement Programme in its current state, and do not wish to see the focus for this change. Council requested staff to review the suggested approach of refocusing youth engagement towards youth empowerment, and to re-present the youth to employment initiative as an additional level of service.

Council continues with its current approach to youth development, with the focus on youth engagement. The focus for Council's youth engagement advisor position will continue to recruit and replace youth representatives on community boards, community committees and youth action groups and identifying local projects with youth.

Staff seek to secure Long-Term Plan 2018-2028 funding for a co-funded coordinator role to delivery specific youth to employment outcomes in alignment with the Economic Development Strategy.

6. ATTACHMENTS

NIL

Open Meeting

To	Waikato District Council
From	Tony Whittaker General Manager Strategy and Support
Date	21 May 2018
Prepared by	Melissa Russo Corporate Planner
Chief Executive Approved	Y
Document Set #	1956166
Report Title	External Funded Projects List

I. EXECUTIVE SUMMARY

Council has updated the external funded projects list following the Long Term Plan 2018-28 hearing. Some detail is yet to be obtained from those organisations who submitted to the LTP. Council are being requested to support the projects in principle in the interim.

Ref no.	Organisation	Project	Amount Requested (\$)
1	Te Kauwhata & Districts Information & Support Centre ("the Community House").	To purchase the existing Community House land and building.	40,000.00
2	Taupiri Rugby Club Inc. (the Club").	To install three new Panasonic heating units.	12,075.00
3	Ngaruawahia Squash Racquets Club ("the Club")	To upgrade the bathroom facilities.	15,213.33
4	Golden Beads The Golden Beads Charitable Trust T/A Montessori ("the Trust").	To extend a weather proof area for a junior classroom.	6,259.45
5	Bush Tramway Club Inc. ("the Club").	To extend the existing carriage storage shelter.	13,570.00
6	Matangi Rugby Club ("the Club").	To join the club to the towns water supply.	6,161.70
7	Waikato District Crime Prevention Camera Trust ("the Trust").	To review and upgrade all the current CCTV cameras and monitoring equipment across the Waikato District (excluding Huntly).	30,000.00

8	Onewhero Residents and Ratepayers Association	Onewhero BMX track	5,000
9	Onewhero Residents and Ratepayers Association	Onewhero 'third' sport field	
10	Sunset Beach Lifeguard Service	Sunset Beach Community Hub	600,000
11	Ngaruawahia community	Ngaruawahia Arts Centre and Culture Facility	500,000
12	Onewhero-Tuakau Community Board	Tuakau Skatepark	

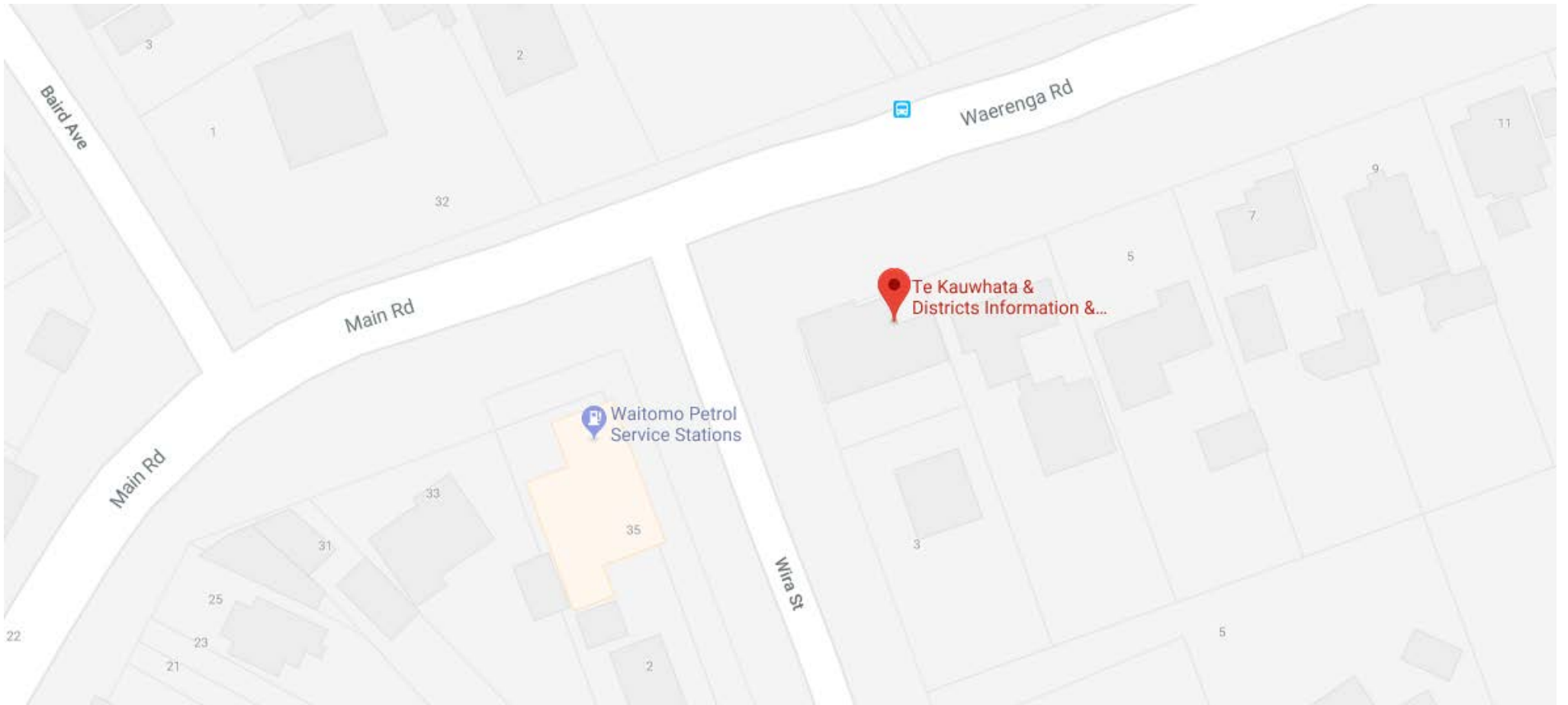
2. RECOMMENDATION

THAT the report from the General Manager Strategy and Support be received;
AND THAT Council confirms the externally funded projects list.

3. ATTACHMENTS

- I. Table of listed projects

Applicant Name: Te Kauwhata & Districts Information & Support Centre (“the Community House”)		Project Purpose: To purchase the existing Community House land and building	
Total Cost of Project: \$393,862.50 Purchase price \$390,000.00 Legal Fees \$3,000.00 Valuation registration \$862.50	In Hand \$Nil	Council Funding Sought: \$40,000.00	Other Funding Sought: \$353,862.50 - to be actively sought over the next twelve months.
Project Background: The Community House has been offered the opportunity to purchase the existing land and building that it has been renting for nearly 22 years. The Community House identifies and provides accessible quality support for the welfare needs of the Te Kauwhata and surrounding communities. The Community House has had a strong presence in the community going on 22 years, as a standalone wrap around support service which delivers budgeting, food bank and clothing services; monthly luncheons for the elderly; health and wellbeing counselling service, hospice equipment hire, medical transport; frozen meal parcels; the annual Children’s day event for 550 plus children and whanau; and information through social media. A full list of services provided is attached to the application form. On average 28 people per day access the service. The Community House is operated by six volunteer executive members, two paid staff, two budget advisors and a core team of volunteers who help out when required. An agreement to purchase the land and building is attached to the application.			
The group /community has been advised and the following feedback has been provided: Letters of support to purchase the building and continue the Community House services have been provided by the Lions Club of Te Kauwhata & Districts; New Zealand Police -Te Kauwhata Station; Oranga Tamariki Ministry for Children; Te Kauwhata Primary School; Member of Parliament Tim van de Molen; Te Kauwhata Fire Brigade; Te Kauwhata Health Centre and the Te Kauwhata Community Association.			
Project Justification: The ownership of the land and building will ensure that the Te Kauwhata Community will have accessibility to a wide range of community support services for years to come. The building is located in a desired area that is close to the village township and other services such as the local chemist, schools, library, retirement village and super market.			
Staff Comments: The building is housed on free hold land and will not require any land lease agreements between Council and the Community House.			



Applicant Name: Taupiri Rugby Club Inc. (the Club")	Project Purpose: To install three new heating units	
Total Cost of Project: \$26,850.20 In Hand \$2,700.20	Council Funding Sought : \$12,075.00	Other Funding Sought: \$12,075.00
<p>Project Background: The Taupiri Rugby Club Inc. (the "Club") wants to purchase three new under ceiling Panasonic heating units that are hard wired and wall controlled systems. The Club currently has three small bar heaters mounted to the walls which are well over 40 years in age and are deemed not to be energy efficient at all. They also do not heat the space adequately. the new heating units will be installed by a qualified tradesperson. The upgrade is an opportunity for the Club to extend the capacity of the facility during the colder months to the community for variety events.</p> <p>The purpose of Club is to foster, encourage and support amateur rugby in Taupiri. Providing a facility that assists and promotes active involvement in sports at an affordable level in a fair play sporting environment provides massive health benefits to families and cohesiveness within the community.</p> <p>The clubrooms and land are owned by the Club.</p> <p>Details from quotes supplied: Site visit and measure by McAlpine Hussmann. 3 x Panasonic S/U-I4OPT2R5A underceiling units on R410a, with wired wall controllers. Install indoor units at high level on east wall. Outdoor unit to be mounted on Monkey Toe mounts on single storey roof. Run power feeds from switch board to units. Evacuate and commission system.</p>		
<p>The group /community has been advised and provide following the following feedback: Letters of support to upgrade the heating system have been provided by Fonterra Farm Source and Councillor Janet Gibb.</p>		
<p>Project Justification: The Taupiri Rugby Club is a focal point for the community of Taupiri. The club is well patronised during the rugby season and has an active membership role. The community use the facility for weddings, birthday celebrations on a regular basis.</p>		
<p>Staff Comments: In 2014 the club was granted \$20,000.00 from the Wellbeing Trust towards the upgrade of the car park and in 2017 the Club was granted \$7,500.00 to upgrade the exiting toilet block to include new toilets, painting and new floor coverings.</p>		

Applicant Name: Ngaruawahia Squash Racquets Club (“the Club”) ⁶⁴			Project Purpose: To upgrade the bathroom facilities
Total Cost of Project: \$15,213.33	Council Funding Sought: \$15,213.33	Other Funding Sought: \$	
In Hand \$Nil			
<p>Project Background: The Ngaruawahia Squash Racquets Club (“the Club”) wants to upgrade the ladies and gents amenities rooms. The Club upgrade is been undertaken by the governance committee, club members (38 financial members) and also lifetime members. The members have donated time, services and materials to paint and refresh and make the club look cared for and loved e.g. installed mirrors in toilets, flower arrangements, couches, coffee tables and more. The Club has tried to make do with what it has but also recognizes that the bigger jobs need to be done by professional trade’s people. It also acknowledges that to do this requires a good funding plan to ensure this work is done timeously.</p> <p>The purpose of the Club is to: provide the opportunity for members and the community to play squash and meet socially at a dedicated facility Hold well organised tournaments, competitions and matches. Welcome new people into the sport and Guide and support community members.</p> <p>Details from quotes supplied: Van Dyks Flooring - Flooring for changing rooms \$2,990.00 Effects - Painting of changing rooms \$4,025.00 Ngaruawahia Electrical Ltd- Lighting improvements in changing rooms \$ 1,484.19 North end Plumbing -Toilet and shower upgrades \$6,714.14</p>			
The group /community has been advised and provide following the following feedback:			
Letter of support to upgrade the Club’s ladies and gents amenities rooms have been provided by Life time club members Toni and Trevor Barton.			
Project Justification			
The Ngaruawahia Squash Racquets Club is one of the sporting focal points for the community of Ngaruawahia. The Club provides the opportunity for community members to compete and socialize in a healthy sporting activity. The club is well patronised during the season.			
Staff Comments: The Club building is owned by the Trust. The land is Council			

Applicant Name: The Golden Beads Charitable Trust T/A Montessori (“the Trust”)	Project Purpose: To extend a weather proof area for one of the junior classrooms
Total Cost of Project: \$18,854.42 In Hand \$8,682.44	Council Funding Sought : \$6,259.45 Other Funding Sought: \$3,912.53
<p>Project Background: The Golden Beads Charitable Trust T/A Montessori (“the Trust”) wants to extend the junior classroom to accommodate a larger learning space and allow for more performing /arts activity and lunch space options during the school’s busy periods. The purpose of the Trust is to provide quality Montessori education for children aged 3 to 12 years. The Montessori Method of education, developed by Dr. Maria Montessori, is a child-centered educational approach based on scientific observations of children from birth to adulthood. It is an approach that values the human spirit and the development of the whole child i.e. physical, social, emotional, and cognitive.</p> <p>Details from quotes supplied: Duncan's Canvas will install a structure made from powder-coated galvanised steel measuring approximately 11m x 4m to cover the outdoor classroom area. It would form an arched canopy and be covered in top quality Ferrari 502 PVC which is designed for use on tensioned structures. The fabric is UV stabilised and fire retardant with a 10 year ultra violet (UV) warranty. 7 screens made from high clarity clear PVC will be fitted to enclose the proposed extended canopy area. Awning track would be fitted for attaching the screens. The screens will have rope sewn into the PVC borders and be threaded through the awning track for installation. The effect of this is a longer lasting screen because there is no specific loading stress point. There will be zips at each side to allow the screens to be opened.</p> <p>Choices Flooring is to supply and install Autex Decord (storm grey) (stock) flooring by direct stuck method.</p>	
<p>The group /community has been advised and provide following the following feedback: Letters of support to extend a weather proof area for one of the junior classrooms have been supplied by three parents of the school; Rosemary Roberts and Hineata and Leighton Ngawaka.</p>	
<p>Project Justification: In 2018 the school is experiencing an increase in children wishing to attend the 6-9 years class and would like to make better use of the outdoors area in all weather conditions. Covering in the verandah area will allow children to be outside but in shelter. Montessori is unique in the world of education and deals holistically with developmental stages and places no limits on a child’s potential in any area.</p>	
<p>Staff Comments: The work being undertaken does not require a consent</p>	

Applicant Name: Bush Tramway Club Inc. ("the Club").

⁶⁶**Project Purpose:** To extend the existing carriage storage shelter

Total Cost of Project: \$13,570.00

Council Funding Sought : \$13,570.00

Other Funding Sought: \$Nil

In Hand: \$Nil

Project Background:

The Bush Tramway Club Inc. ("the Club") wants to extend the existing carriage shelter to accommodate the newly restored 1913 vintage railway carriage. The purpose of the Club is to preserve heritage railway items from the coal and timber industries and to display the items to the public and preserve these for future generations.

The protection of the newly restored carriage is tremendously important to the Bush Tramway railway community, its volunteers, railway enthusiast and heritage preservation in New Zealand.

The carriage will be on display and in use during the Club's open days.

Details from quote supplied

Totalspan steel shelter.

Specification: • 3.6m span x 11.76m length x 4.2m stud height steel shelter, roofed with 7 rib lengthwise run scoria coloursteel (Rated for high wind zone), • 2m part wall to each side, • Four 75mm x 75mm legs set in concrete piles, • Assembly of carport including gutters with downpipe to ground. Delivered to the site.

The group /community has been advised and provide following the following feedback:

Support for the existing work being carried out have been provided by:

We do not have any letters of support specifically for the extension of the carriage shelter. However support for our heritage railway and its aims can be seen by (for example) studying our Facebook page (<https://www.facebook.com/TheBushTramwayClubInc/>) and the 5 star reviews of our Open Days from the General Public who have attended our Open Days:

(https://www.facebook.com/pg/TheBushTramwayClubInc/reviews/?ref=page_internal).

Project Justification:

Heritage is that which is inherited from past and current generations, cared for in the present and handed on for the benefit of future generations, and includes:

Built heritage - the legacy of man-made buildings, structures and **objects and associated intangible attributes**. Ref: *Waikato District Heritage Strategy March 2014*.

Staff Comments:

In 2015 the club was granted \$31,096.00 from the Wellbeing Trust towards the upgrade of the Glen Afton extension.

Applicant Name: Matangi Rugby Club (“ the Club”)

⁶⁷**Project Name:**

Total Cost of Project: \$6,161.70

Council Funding Sought: \$6,161.70

Other Funding Sought: \$Nil

In Hand \$Nil

Project Background: The Club have started the new year with a serious water problem. The current water well is no longer providing enough water to support the activities of the Club.

The Club has met with Council to discuss this issue and the solution is to join the club to the town’s water supply.

This project will include the costs to;

Dig the trench for the water supply and lay pipes.

Connect to town supply outside the Club.

Plumb the town supply pipes to the Club’s water tank,

The rugby team and club members will volunteer time to dig trenches.

Primary Purpose – promote sports both amateur and professional; ensure access to sports grounds for the entire community of Matangi.

Secondary Purpose – promotion of arts & culture, health & nutrition and support for social issues.

Project Justification:

The Matangi Rugby Club is a focal point for the community of Matangi. The club is well patronised during the rugby season and has an active membership role. The facilities are available to the community whether they are rugby players or not and is well patronised by youth groups, cultural groups, schools. The Club host an annual festival at the club every Easter weekend.

Staff Comments: The Club will be required to work closely with Council staff regarding the town supply connection and any consenting issues should they arise.

Applicant Name: Waikato District Crime Prevention Camera Trust (“the Trust”)	68	Project Purpose: To review and upgrade all the current CCTV cameras and monitoring equipment across the Waikato District (excluding Huntly)
Total Cost of Project: \$ the total cost is	Council Funding Sought : \$30,000.00	Other Funding Sought: external funding will need to be sought.
In Hand \$Nil for this project. Current funds held by the Trust are tagged for the Huntly upgrade.		
Project Background: A full review and upgrade of all the current CCTV cameras and monitoring equipment across the Waikato District (excluding Huntly) needs to be carried out by the Trust. The work is to be assessed by an independent CCTV advisory company. This review is to be undertaken at the request of the New Zealand Police and the newly formed Trust. Early assessments have shown that the current equipment is not performing up to standard.		

Applicant Name: Onewhero Residents and Ratepayers Association	Project Name: Onewhero BMX track	
Total Cost of Project: \$ the total cost is	Council Funding Sought : \$5,000	Other Funding Sought:
Project Background: A submission was received through the LTP to include \$5000 in the budget for the construction of a BMX track on Onewhero reserve. The community is prepared to undertake all the physical work – track construction, fencing, planting however we will need financial support for contract a digger driver, purchase fencing materials and metal and lime chip for the surface of the track.		

Applicant Name: Onewhero Residents and Ratepayers Association	Project Name: Onewhero ‘third’ sports field	
Total Cost of Project: \$ the total cost is	Council Funding Sought :	Other Funding Sought:
Project Background: The two existing fields are not large enough to cope with the demand in the area, particularly for the junior part of the club. The fields at the Onewhero Area School often have to be used to cater for all teams. While the school is accommodating, there is also increased interest in both local soccer and cricket clubs starting. The third field could accommodate both of these activities.		

Applicant Name: Sunset Beach Lifeguard Service	Project Name: Sunset Beach Community Hub	
Total Cost of Project: \$ the total cost is	Council Funding Sought : \$600,000	Other Funding Sought:
Project Background: The current Port Waikato Hall has been subject to erosion at Sunset Beach, Port Waikato. This has created an opportunity to build a community hub in Port Waikato that acts as a combined 'community hall' and facilities for Sunset Beach Surf Life Saving Service.		

Applicant Name:	Project Name: Ngaruawahia Arts and Culture Facility/Twin Rivers	
Total Cost of Project: \$ the total cost is	Council Funding Sought : \$500,000	Other Funding Sought:
Project Background: Previously Twin Rivers was a tenant in a Council owned building which had to be demolished due to earthquake non-compliance. The Twin Rivers Arts group has since been lobbying Council for a facility. The possibility of a community hub including a library and space for Twin Rivers was explored in 2017. The project was proposed to be funded through a targeted rate however following consultation with the community, the project as it was proposed was determined cost prohibitive.		

Applicant Name: Onewhero-Tuakau Community Board	Project Name: Tuakau Skatepark	
Total Cost of Project: \$ the total cost is	Council Funding Sought :	Other Funding Sought:
Project Background: Council currently has budgeted \$350,000 for a skatepark facility in Tuakau. A community group is leading this project. The Onewhero-Tuakau Community Board have been advised that the amount budgeted is not sufficient.		

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	18 May 2018
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference	GOV1301
Report Title	Exclusion of the Public

1. EXECUTIVE SUMMARY

To exclude the public from the whole or part of the proceedings of the meeting to enable Council to deliberate and make decisions in private on public excluded items.

2. RECOMMENDATION

THAT the report of the Chief Executive be received;

AND THAT the public be excluded from the meeting to enable Council to deliberate and make decisions on the following items of business:

REPORTS

a. Appointment of Community Representative to Raglan Kopua Holiday Park Board

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under:

Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(a)

Section 48(1)(3)(d)

3. ATTACHMENTS

Nil