

Agenda for a meeting of the Waikato District Council to be held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY 14 MAY 2018** commencing at **1.15pm**.

*Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.*

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GJ Ion  
**CHIEF EXECUTIVE**

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### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	12 April 2018
<b>Prepared by</b>	Rose Gray Council Support Manager
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301
<b>Report Title</b>	Confirmation of Minutes

### **1. EXECUTIVE SUMMARY**

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To confirm the minutes of a meeting held on Monday 9 April 2018.

### **2. RECOMMENDATION**

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**THAT the minutes of a meeting of Waikato District Council held on Monday 9 April 2018 be confirmed as a true and correct record of that meeting.**

### **3. ATTACHMENTS**

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Minutes

Minutes of a meeting of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY 9 APRIL 2018** commencing at **1.15pm**.

**Present:**

Cr DW Fulton (Chairperson)  
Cr AD Bech  
Cr JA Church  
Cr JM Gibb  
Cr SL Henderson  
Cr SD Lynch  
Cr RC McGuire  
Cr FM McNally [*until 3.35pm*]  
Cr BL Main  
Cr EM Patterson  
Cr NMD Smith [*until 3.22pm*]  
Cr LR Thomson

**Attending:**

Mr GJ Ion (Chief Executive)  
Mrs S O’Gorman (General Manager Customer Support)  
Ms J Remihana (Acting General Manager Service Delivery)  
Mr TG Whittaker (General Manager Strategy & Support)  
Mrs R Gray (Council Support Manager)  
Ms A Diaz (Finance Manager)  
Mr K Pavlovich (Acting Waters Manager)  
Mr S Pandey (Corporate Planning Team Leader)  
1 member of staff

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Crs Fulton/Church)**

**THAT** an apology be received from His Worship the Mayor (representing Council at a meeting) and Cr Sedgwick.

**CARRIED on the voices**

**WDC1804/01**

## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Crs Gibb/McInally)**

**THAT the agenda for a meeting of the Waikato District Council held on Monday 9 April 2018 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 8 which shall be considered with the public excluded;**

**AND THAT all reports be received.**

**CARRIED on the voices**

**WDC1804/02**

## **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

## **CONFIRMATION OF MINUTES**

**Resolved: (Crs Bech/McGuire)**

**THAT the minutes of a meeting of the Waikato District Council held on Monday 12 March 2018 be confirmed as a true and correct record of that meeting.**

**CARRIED on the voices**

**WDC1804/03**

## **COMMITTEE AND DEPARTMENTAL REPORTS**

### **Policy & Regulatory Committee**

Receipt of Policy & Regulatory Committee Minutes  
Agenda Item 5.1.1

**Resolved: (Crs Main/Thomson)**

**THAT the minutes of a meeting of the Policy & Regulatory Committee held on Tuesday 20 March 2018 be received.**

**CARRIED on the voices**

**WDC1804/04**

Discretionary Grants Revised Policy – P&R1803/08

**Resolved: (Crs Main/Lynch)**

**THAT Council adopts the revised Discretionary Grants Policy;**

**AND THAT once adopted by Council the Discretionary Grants Policy be circulated to all the relevant community boards and community committees for implementation.**

**CARRIED on the voices**

**WDC1804/05**

Zero Harm

Agenda Item 5.1.2

The report was received [WDC1804/02 refers].

The General Manager Strategy & Support took the report as read and answered questions in relation to:

- The downward trend with safety conversations has been raised at an executive level and currently revisiting the environment where staff are recording conversations.

Development Contributions Policy Feedback

Agenda Item 5.1.3

The report was received [WDC1804/02 refers].

Tabled: Feedback received from other Councils

The Finance Manager took the report as read and provided an overview of the report.

The Chair advised that emails attached to the report were for feedback and not considered as submissions.

**Resolved: (Crs Smith/Bech)**

**THAT Council receive the proposed changes to the Development Contributions Policy identified as part of the workshop;**

**AND THAT, subject to legal validation, special assessments will result in no less than 0.5 of an HEU limit being applied in the policy wording;**

**AND FURTHER THAT Council authorise the amendments to be made to the draft Development Contributions Policy and authorise that feedback be given to the submitters accordingly;**

**AND FURTHER THAT Council approve further consultation of the draft wording of the Development Contributions Policy if required as part of the consultation of the policy appendices;**

**CARRIED on the voices**

**WDCI804/06**

Receipt of Hearing Minutes – Josephine Poland  
Agenda Item 5.1.4

**Resolved: (Crs Lynch/Smith)**

**THAT the minutes of the Regulatory Subcommittee hearing held on Wednesday 18 October 2017 for Josephine Poland be received.**

**CARRIED on the voices**

**WDCI804/07**

Receipt of Hearing Minutes – Lakeside Developments (2017) Ltd  
Agenda Item 5.1.5

**Resolved: (Crs Smith/McGuire)**

**THAT the minutes of the Independent Commissioner hearing held on Friday 27 October 2017 for Lakeside Developments (2017) Ltd be received.**

**CARRIED on the voices**

**WDCI804/08**

Receipt of Minutes – Grattan Investments Limited  
Agenda Item 5.1.6

**Resolved: (Crs Patterson/Smith)**

**THAT the minutes of the Independent Commissioner hearing held on Tuesday 12 December 2017 for Grattan Investments Limited be received.**

**CARRIED on the voices**

**WDCI804/09**

Statement of Proposal to Amend the 2018/19 Development Contributions Policy Appendices  
Agenda Item 5.1.7

The report was received [WDCI804/02 refers]. The Finance Manager took the report as read and provided an overview.

Tabled: Appendix 1 – Development Contribution Levies Updated  
Appendix 3 – Capital Works Schedule

It was noted that further discussion was required on this topic and a report would be provided for consideration of recommendations at the extraordinary meeting on 17 April 2018.

Waikato District Council Submission on the Waikato Regional Council Long Term Plan 2018-2028 Consultation Document

Agenda Item 5.1.8

The report was received [WDC1804/02 refers].

The General Manager Strategy & Support took the report as read and provided a brief overview.

**Motion: (Crs Smith/Lynch)**

**THAT Council approves the submission including Option 5, Regional Theatre.**

Amendment : (Crs McGuire/Bech)

THAT Council approves the submission including Option 3, Regional Theatre.

The Amendment was PUT and LOST on a show of hands, 5 voting in FAVOUR and 7 voting AGAINST.

**The original motion was PUT and CARRIED on the voices**

**WDC1804/10**

**Strategy & Finance Committee**

Receipt of Strategy & Finance Committee Minutes

Agenda Item 5.2.1

**Resolved: (Crs Gibb/Lynch)**

**THAT the minutes of a meeting of the Strategy & Finance Committee held on Wednesday 28 March 2018 be received.**

**CARRIED on the voices**

**WDC1804/11**



**Infrastructure Committee**

Receipt of Infrastructure Committee Minutes  
Agenda Item 5.3.1

**Resolved: (Crs Patterson/Lynch)**

**THAT the minutes of a meeting of the Infrastructure Committee held on Tuesday 27 March 2018 be received.**

**CARRIED on the voices**

**WDCI804/12**

Complex Water Meter Installs for Ngaruawahia, Huntly and Raglan Update – INF1803/04

**Resolved: (Crs Patterson/Gibb)**

**THAT Council adopts option 4 for the Complex Water Meter Installs for Ngaruawahia, Huntly and Raglan as follows:**

**Option 4: Provide boundary connections as well as fully funding private plumbing costs.**

**CARRIED on the voices**

**WDCI804/13**

Cr Church and Cr Henderson requested their dissenting votes be recorded.

Twin Rivers Community Art Centre – INF1803/05

**Resolved: (Crs Patterson/Gibb)**

**THAT the proposal from Twin Rivers Art Centre (*attached to the agenda report*) be referred to the Ngaruawahia Community Board for endorsement;**

**AND THAT the Ngaruawahia Twin Rivers Community Arts facility centre proposal be considered as part of the Ngaruawahia community facilities through the Long Term Plan process.**

**CARRIED on the voices**

**WDCI804/14**

Proposed Waste Management and Minimisation – INF1803/06**Resolved: (Crs Patterson/Church)****THAT Council adopts the recommended option I as follows:*****‘Council workshop the Draft Waste Management and Minimisation Plan V2 on 10 April 2018. Following the workshop, have a final draft Waste Management and Minimisation Plan return to an extraordinary Council meeting 17 April 2018 to be approved for consultation’.*****CARRIED on the voices****WDC1804/15**Raglan Kopua Holiday Park Charter and Procedures for the Selection and Appointment of Members – INF1803/07**Resolved: (Crs Patterson/Smith)****THAT Council adopts the amended Raglan Kopua Holiday Park Charter and Procedure for Selection and Appointment of Members, effective immediately.****CARRIED on the voices****WDC1804/16**Contract No 14/079 Arboricultural Services – Extension and Increase in Approved Contract Sum – INF1803/08**Resolved: (Crs Patterson/McGuire)****THAT Council award Franklin Trees the Right of Renewal Contract No14/079 Arboriculture Services;****AND THAT the increase of \$1,114,661 in Approved Contract Sum for Contract 14/079 Arboricultural Services be approved.****CARRIED on the voices****WDC1804/17**Puketirini Management Committee & Election of Committee for 2018  
Agenda Item 5.3.2

The report was received [WDC1804/02 refers]. The Acting General Manager Service Delivery took the report as read.

**Resolved: (Crs Smith/McGuire)****THAT Waikato District Council appoints two community representatives being Craig Smith and Pauline Kosoof to the Puketirini Management Committee;**

**AND THAT Waikato District Council appoints Katrina Langlands as an additional Council representative to the Puketirini Management Committee;**

**AND FURTHER THAT the wording be reviewed in the delegations register regarding the membership of the Puketirini Management Committee.**

**CARRIED on the voices**

**WDC1804/18**

Creation of Wastewater Reticulation Renewals Budget  
Agenda Item 5.3.3

The report was received [*WDC1804/02 refers*]

The Acting Waters Manager took the report as read.

**Resolved: (Crs McGuire/Thomson)**

**THAT the report from the Acting General Manager Service Delivery be received;**

**AND THAT \$700,000 of additional 2017/18 capital budget for the Raglan wastewater reticulation renewals be formally approved.**

**CARRIED on the voices**

**WDC1804/19**

**Discretionary & Funding Committee**

Receipt of Discretionary & Funding Committee Minutes

Agenda Item 5.4.1

**Resolved: (Crs Lynch/McGuire)**

**THAT the minutes of a meeting of the Discretionary & Funding Committee held on Monday 12 March 2018 be received.**

**CARRIED on the voices**

**WDC1804/20**

**OTHER COMMITTEES**

Receipt of Creative Communities Scheme Assessment Committee Minutes  
Agenda Item 5.5.1

**Resolved: (Crs McGuire/McInally)**

**THAT the minutes of a meeting of the Creative Communities Scheme Assessment Committee held on Thursday 29 March 2018 be received.**

**CARRIED on the voices**

**WDC1804/21**

**COMMUNITY BOARD MINUTES**

Receipt of Onewhero-Tuakau Community Board Minutes  
Agenda Item 6.1

**Resolved: (Crs Church/McInally)**

**THAT the minutes of a meeting of the Onewhero-Tuakau Community Board held on Monday 5 March 2018 be received.**

**CARRIED on the voices**

**WDC1804/22**

Receipt of Taupiri Community Board Minutes  
Agenda Item 6.2

**Resolved: (Crs Gibb/Patterson)**

**THAT the minutes of a meeting of the Taupiri Community Board held on Monday 12 March 2018 be received.**

**CARRIED on the voices**

**WDC1804/23**

Receipt of Raglan Community Board Minutes  
Agenda Item 6.3

**Resolved: (Crs Thomson/Patterson)**

**THAT the minutes of a meeting of the Raglan Community Board held on Tuesday 13 March 2018 be received.**

**CARRIED on the voices**

**WDC1804/24**

Receipt of Ngaruawahia Community Board Minutes  
Agenda Item 6.4

**Resolved: (Crs Gibb/Patterson)**

**THAT the minutes of a meeting of the Ngaruawahia Community Board held on Tuesday 13 March 2018 be received.**

**CARRIED on the voices**

**WDCI804/25**

Receipt of Huntly Community Board Minutes  
Agenda Item 6.5

**Resolved: (Crs McInally/Bech)**

**THAT the minutes of a meeting of the Huntly Community Board held on Tuesday 20 March 2018 be received.**

**CARRIED on the voices**

**WDCI804/26**

### **COMMUNITY COMMITTEE MINUTES**

Receipt of Te Kauwhata Community Committee Minutes  
Agenda Item 7.1

**Resolved: (Crs Smith/Patterson)**

**THAT the minutes of a meeting of the Te Kauwhata Community Committee held on Wednesday 7 March 2018 be received.**

**CARRIED on the voices**

**WDCI804/27**

Receipt of Tamahere Community Committee Minutes  
Agenda Item 7.2

**Resolved: (Crs Bech/Henderson)**

**THAT the minutes of a meeting of the Tamahere Community Committee held on Wednesday 7 March 2018 be received.**

**CARRIED on the voices**

**WDCI804/28**

**EXCLUSION OF THE PUBLIC**

Agenda Item 8

**Resolved: (Crs Patterson/Thomson)****THAT the public be excluded from the meeting to enable Council to deliberate and make decisions on the following items of business:****Confirmation of Minutes dated Monday 12 March 2018****Receipt of Minutes:**

- **Strategy & Finance Committee dated 26 March 2018**
- **Infrastructure Committee dated 27 March 2018**
- **Creative Communities Scheme Assessment Committee dated 29 March 2017**

**REPORTS****a. Housing Infrastructure Fund Detailed Business Case**

**This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:**

**Reason for passing this resolution to withhold exists under:** **Ground(s) under section 48(1) for the passing of this resolution is:**

**Section 7(2)(b)(ii)(i)****Section 48(1)(3)(a)(ii)(d)****CARRIED on the voices****WDC1804/29**

*Resolutions WDC1804/30 – WDC1804/36 are contained in the public excluded section of these minutes.*



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### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	17 April 2018
<b>Prepared by</b>	Rose Gray Council Support Manager
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301
<b>Report Title</b>	Confirmation of Extraordinary Minutes

### **1. EXECUTIVE SUMMARY**

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To confirm the minutes of an extraordinary meeting held on Tuesday 17 April 2018.

### **2. RECOMMENDATION**

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**THAT** the minutes of an extraordinary meeting of **Waikato District Council** held on **Tuesday 17 April 2018** be confirmed as a true and correct record of that meeting.

### **3. ATTACHMENTS**

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Minutes



**MINUTES** of an extraordinary meeting of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 17 APRIL 2018** commencing at **12.30pm.**

**Present:**

His Worship the Mayor, Mr AM Sanson (Chairperson)  
Cr AD Bech  
Cr JA Church  
Cr DW Fulton  
Cr JM Gibb  
Cr SL Henderson  
Cr SD Lynch  
Cr RC McGuire  
Cr BL Main  
Cr EM Patterson  
Cr NMD Smith  
Cr LR Thomson

**Attending:**

Mr T Whittaker (Acting Chief Executive)  
Mrs S O’Gorman (General Manager Customer Support)  
Mrs RJ Gray (Council Support Manager)  
Mr K Pavlovich (Acting Waters Manger)  
Ms A Diaz (Finance Manager)  
2 Members of staff

The meeting was opened at 12.30pm and adjourned. The meeting resumed at 12.43pm.

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Crs Lynch/Main)**

**THAT an apology be received from Cr McNally and Cr Sedgwick.**

**CARRIED on the voices**

**WDC1804/37**

## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Crs Church/Main)**

**THAT the agenda for the meeting of the Waikato District Council held on Tuesday 17 April 2018 be confirmed and all items therein be considered in open meeting.**

**CARRIED on the voices**

**WDCI804/38**

## **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

## **REPORTS**

Waste Management and Minimisation Plan  
Agenda Item 4.1

The Acting Waters Manager took the report as read. He spoke of feedback on more definition around what Activity One was and clarity on what 'Council Services' means.

**Resolved: (Crs Fulton/Gibb)**

**THAT the report from the General Manager Service Delivery be received;**

**AND THAT Council adopts the recommended option – option 2:**

**Change the working of activity one to “Review funding model for council services to align with waste minimisation activities (to including but not limited to contracting of solid waste services, kerbside refuse, inorganic collection, food waste and drop off collections).” and approve the Statement of Proposal and the proposed Waikato District Council 2018-2024 WMMP v3. Following approval, begin consultation on the final Draft WMMP commencing 23 April 2018 and consultation closing 23 May 2018 following the special consultative procedure. Submissions on the proposed WMMP will be considered and, if requested, heard by Council at a meeting on 13 June 2018 or as early thereafter as possible. The WMMP is scheduled to be confirmed and a final version adopted by Council at a meeting to be held on 27 June 2018.**

**CARRIED on the voices**

**WDCI804/39**



### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	1 May 2018
<b>Prepared by</b>	Lynn Shirley Zero Harm Manager
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301
<b>Report Title</b>	Zero Harm Update

## **I. EXECUTIVE SUMMARY**

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The purpose of this report and its attachments is to provide an update on current health and safety performance. Council recognises that compliance is essential but they aspire to achieve best practice in health and safety management, and to create a sustainable zero harm culture, where everyone works safely and goes home safe every day.

Councils' sustainable zero harm culture shall be supported by a health and safety management system of policies, standards and procedures that effectively manage risk and enable best practice by all workers, contractors, volunteers and visitors.

## **2. RECOMMENDATION**

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**THAT the report from the Chief Executive be received.**

## **3. BACKGROUND**

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### **Capable and Believable Leadership**

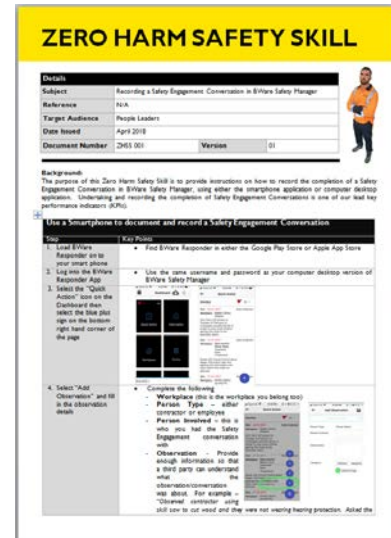
#### Safety and Wellness Engagement Conversations

The Chief Executive continues to undertake due-diligence duties by conducting site visits and carrying out safety and wellness engagement conversations with both staff and contractors. The following site visits were completed during April:

- Raglan Kopua Holiday Park
- Wainui Reserve Farm
- Raglan Xtreme Zero Waste Recovery Centre

A number of improvement opportunities were identified during these visits and where applicable actions have been assigned in BWare Safety Manager.

A one page Zero Harm Safety Skill has been developed to support People Leaders to complete and record Safety Engagement Conversations.



## Disciplined Management Systems

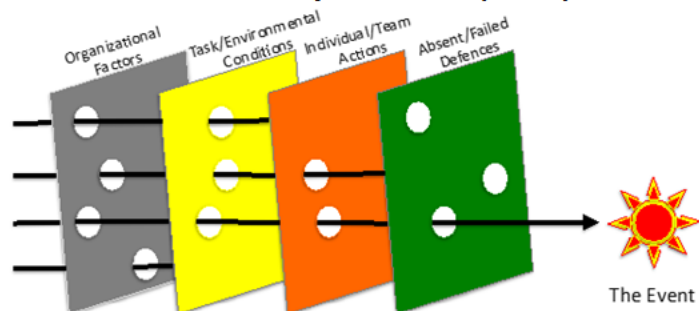
### Event Management

Our Zero Harm Event Management Standard has been published on Waisite so it is readily accessible. It is the first document of our revised Health and Safety Management System to be issued.

One Severity 3 (Serious Near Miss) event was reported in April. This event was associated with the critical risk of Working at Height. A reticulation serviceperson was observed standing on the edge of an open pump station, with their back to the open manhole, whilst undertaking maintenance activities. This exposed the worker to a significant fall hazard of approximately 3.5 to 4 metres in to a confined space. An event investigation was undertaken using ICAM (Incident Causation Analysis Methodology) and recommendations for improvement were identified in the following areas:

- Design
- Training
- Risk Management and;
- Organisational Culture

### Incident Causation Analysis Method (ICAM) Model



Two Severity 6 work-related personal events (First Aid injuries) were reported in April.

19 Severity 7 (Minor Near Miss) events were reported in April.

A quarterly Zero Harm Dashboard has been generated to illustrate April's safety performance, and is attached for reference.

### Contractor Management

Good progress continues to be made on the task of reviewing Contractor Project/Contract Specific Health and Safety Plans. The reviews have been undertaken in conjunction with the associated Contract Manager. Reviews this month have included three physical works contracts. Where required, site visits have also been undertaken to gain a better understanding of the Contractor's Health and Safety Management system in action.

### Volunteer Management

Due to a number of projects being undertaken by volunteer groups, a review of our Volunteer Site Specific Health and Safety Plan has been completed. The revised Volunteer

Site Specific Health and Safety Plan is now being trialled with the volunteer group undertaking maintenance work on the Te Otamanui Walkway.

## **Managed Risks**

### On Road Driving – Light Vehicles

There were 17 over speed events recorded in April. Unfortunately five of these events exceeded 110km per hour and required formal coaching conversations to be undertaken.

### Asbestos

The WDC Asbestos Management Plan has been reviewed by the internal legal team and is now ready to be signed and published. Two formal Asbestos Management Surveys have been undertaken by an Asbestos Surveyor this month and we are now waiting for the survey reports for the following facilities;

- Ngaruawahia Z Service Station
- Brownlee Avenue Depot

### Hazardous Substances

Work has commenced on reviewing our current chlorine emergency response plans for Water Treatment Plants.

## **4. DISCUSSION AND ANALYSIS OF OPTIONS**

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### **4.1 DISCUSSION**

This report is to assist Councillors with their due diligence requirements as Officers. The report should start the conversation and provide opportunities for Councillors to raise questions and discuss progress.

### **4.2 OPTIONS**

Council could choose to accept the report or not. Council could ask for additional information if needed.

## **5. CONSIDERATION**

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### **5.1 FINANCIAL**

There are no direct financial requirements identified in this report.

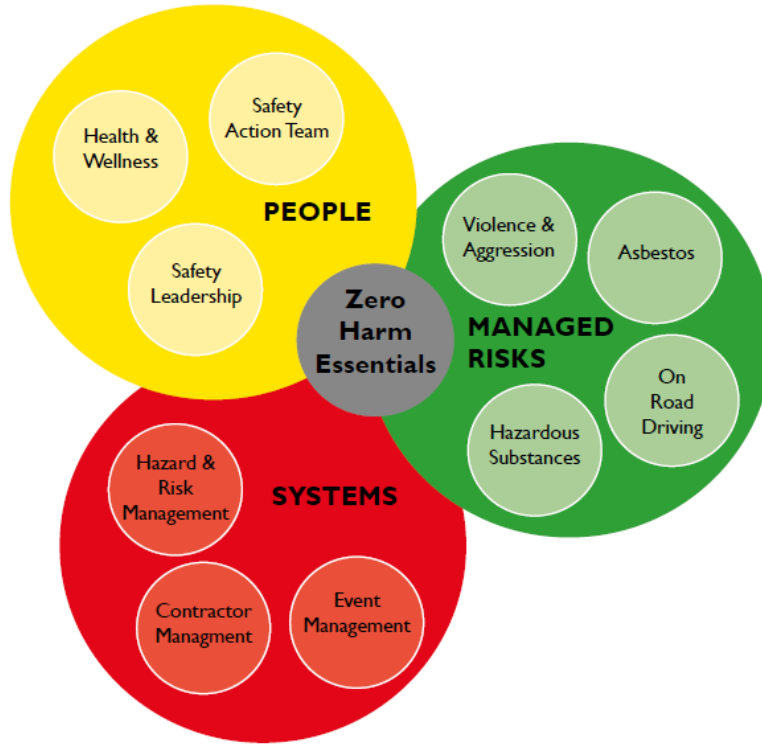
### **5.2 LEGAL**

This report is prepared as part of assisting Council with compliance with the Health & Safety at Work Act 2015 and associated Regulations.

Councillors, as Officers under the Health & Safety at Work Act 2015 are required to undertake due diligence to ensure appropriate health & safety systems are in place and operating.

**5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT**

The revised “Work Safe, Home Safe” Strategic Plan for 2017-2018 was shared with all staff as part of the “Work Safe, Home Safe 2018” event presentation. Good feedback was received from a number of event attendees on the simplicity and content of the plan.



**5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS**

<b>Highest levels of engagement</b>	<b>Inform</b> <input type="checkbox"/>	<b>Consult</b> <input type="checkbox"/>	<b>Involve</b> <input checked="" type="checkbox"/>	<b>Collaborate</b> <input type="checkbox"/>	<b>Empower</b> <input type="checkbox"/>
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State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
	✓		Internal
	✓		Community Boards/Community Committees
			Waikato-Tainui/Local iwi
			Households
			Business
	✓		Other Please Specify

Council engages with our Community Boards and Community Committees to ensure they are clear on their obligations. Council also undertakes audits and safety engagement conversations in relation to our contractors.

## **6. CONCLUSION**

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This report provides an update on progress with our Zero Harm systems and processes, and monthly health and safety performance.

## **7. ATTACHMENTS**

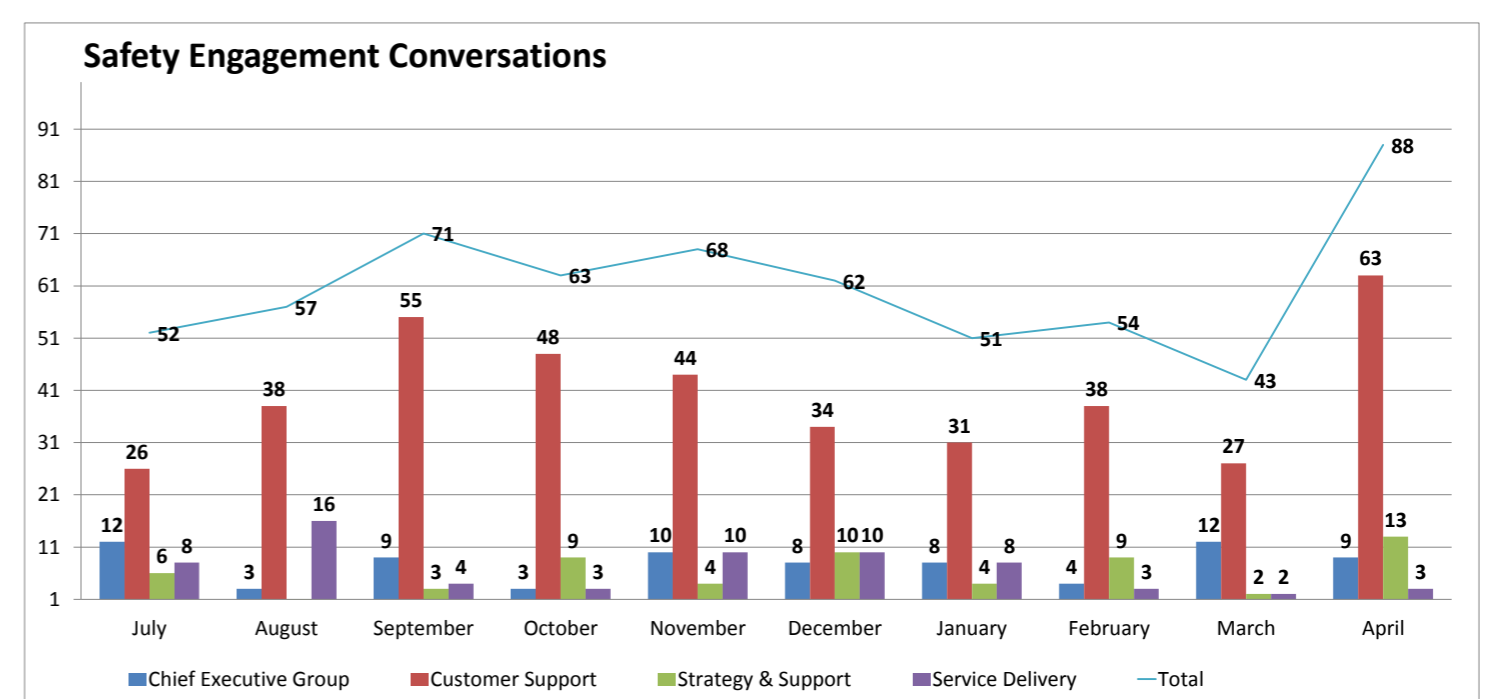
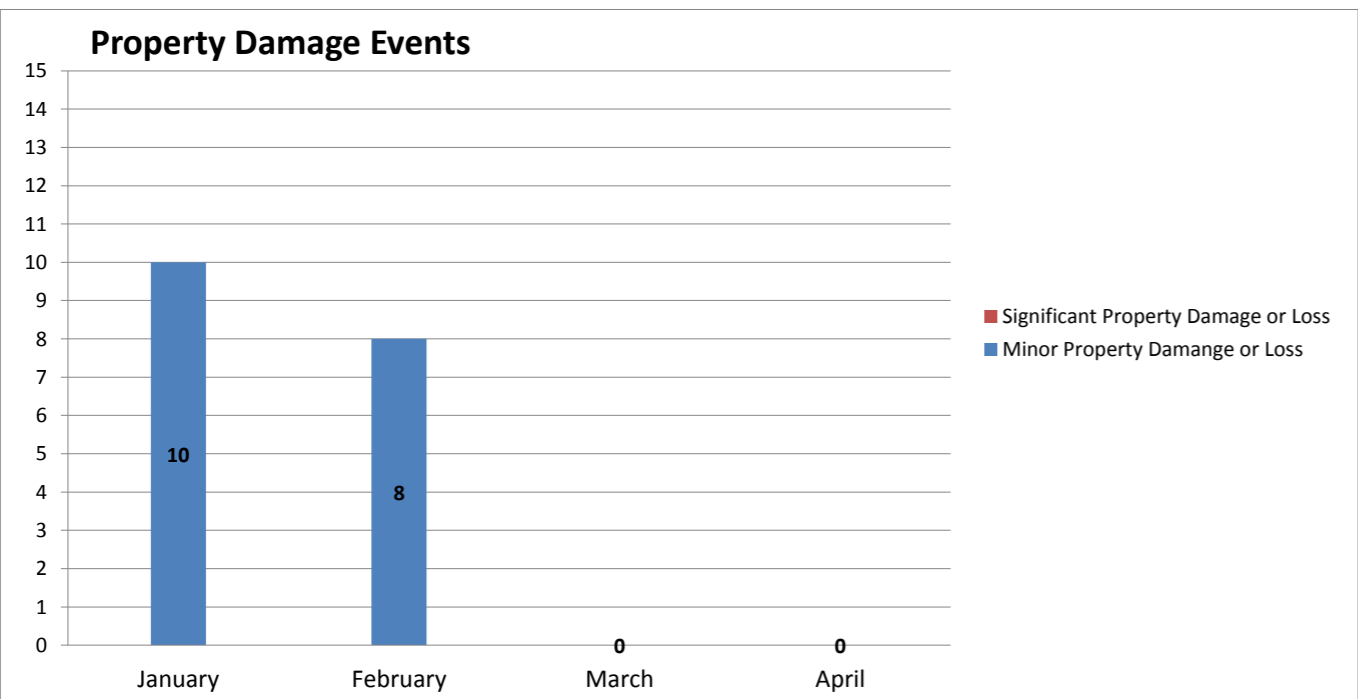
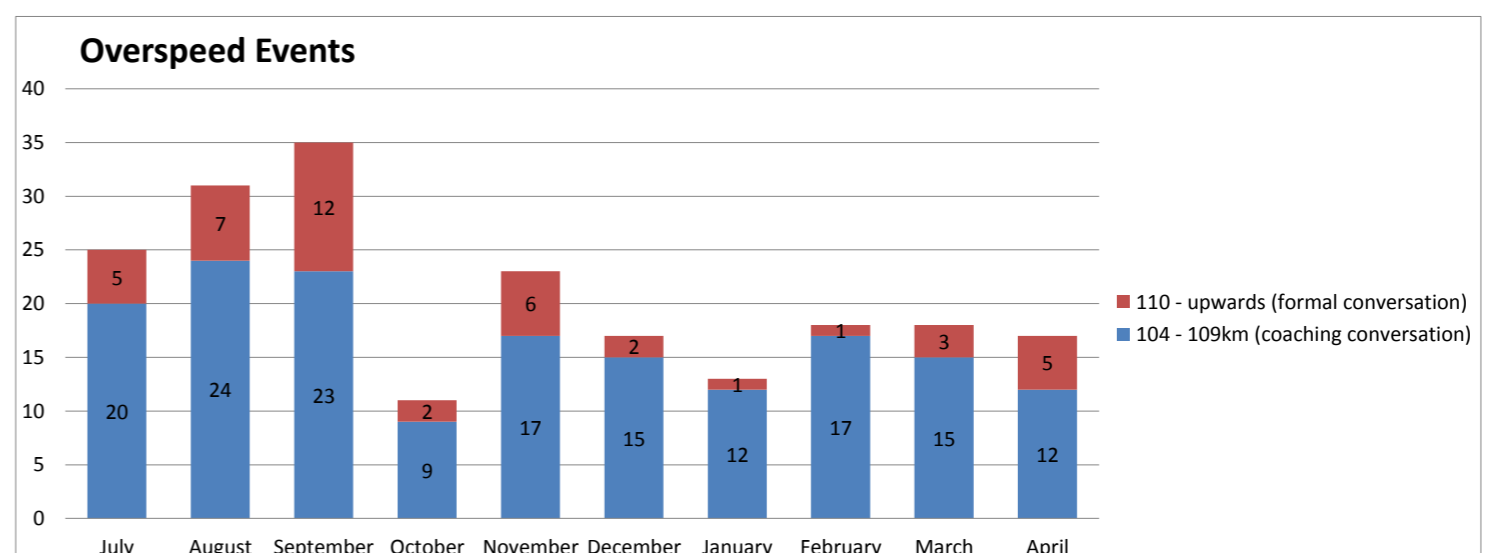
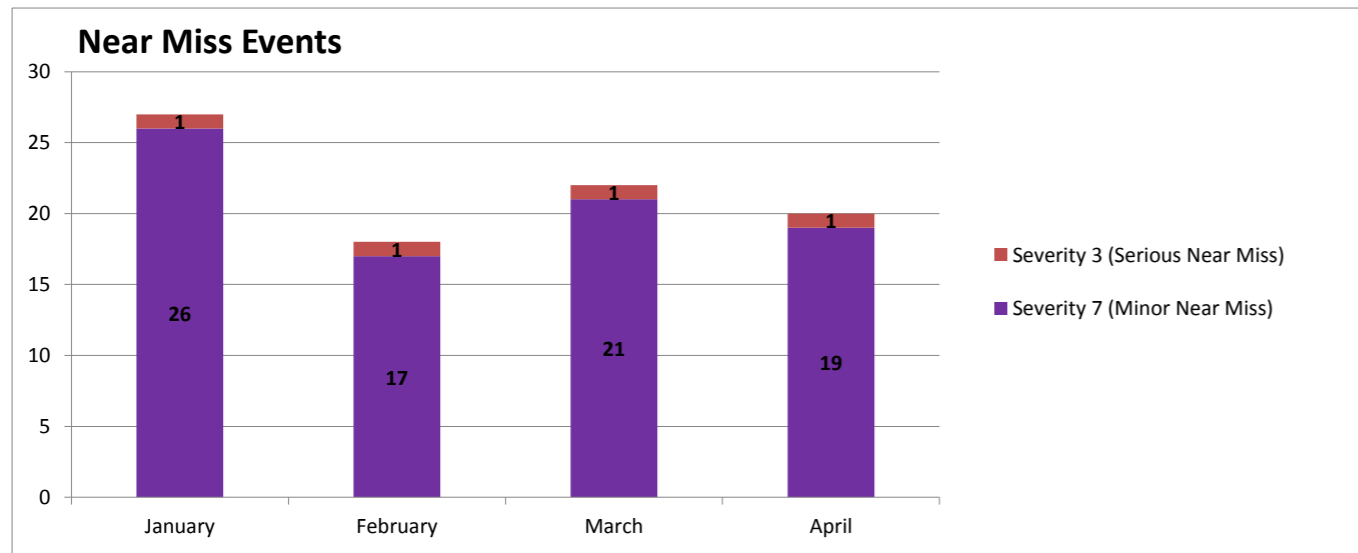
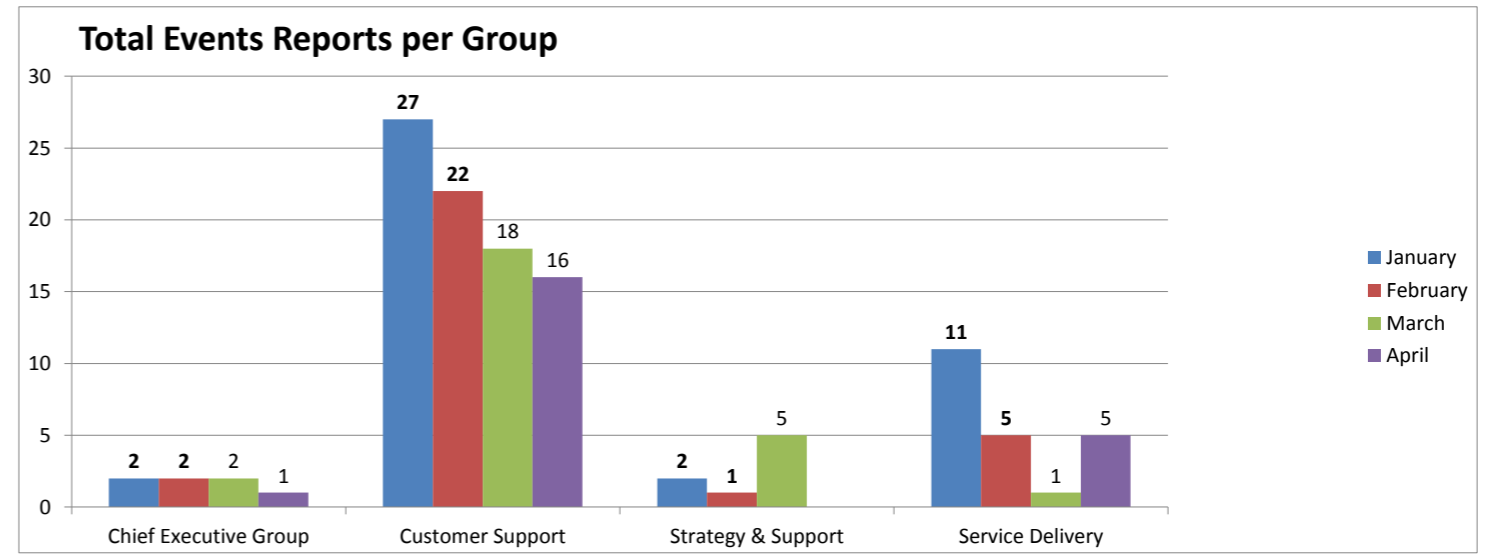
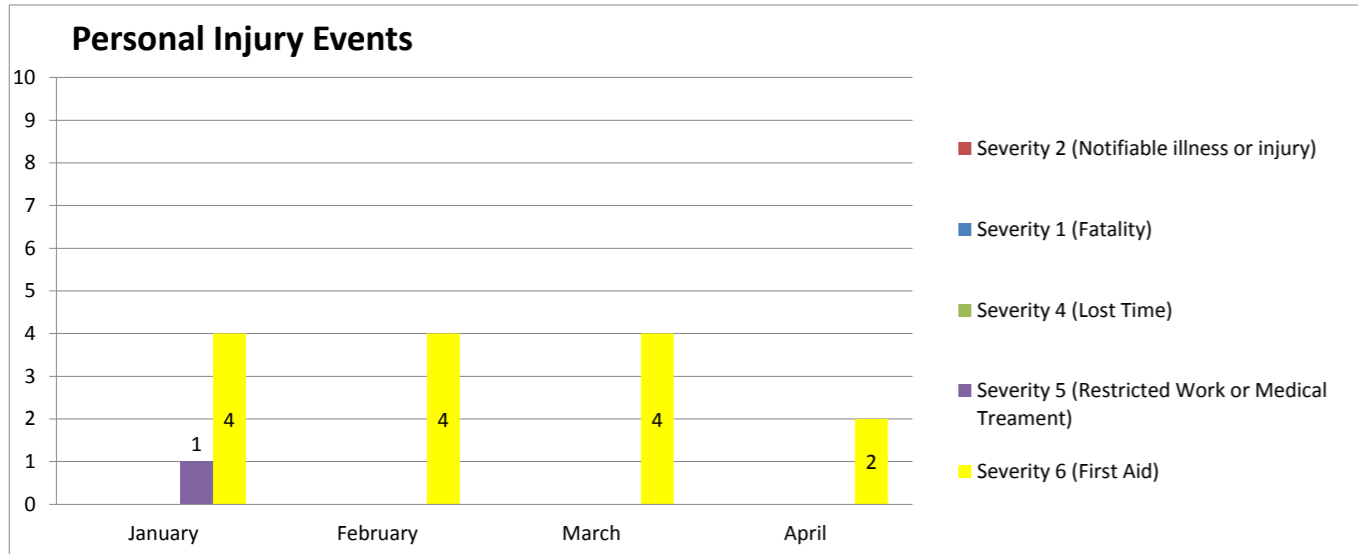
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Zero Harm Dashboard – Quarter Four (April – June 2018)



# Zero Harm Dashboard - Quarter Four April - June 2018

Dashboard as at 03/05/2018



“Work safe, home safe”

### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	24 April 2018
<b>Prepared by</b>	Vishal Ramduny Planning & Strategy Manager
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301 / 1938472
<b>Report Title</b>	Submission on the proposal for Kiwi Rail to become an approved organisation under the Land Transport Management Act 2003 – For retrospective approval

## **I. EXECUTIVE SUMMARY**

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The purpose of this report is for Council to retrospectively approve its submission on the proposal for Kiwi Rail to become an approved organisation under the Land Transport Management Act 2003 (“LTMA”).

The submission is in support of the proposal by the Minister of Transport, the Honourable Phil Twyford, to make KiwiRail an approved public organisation under LTMA.

The recently released draft Government Policy Statement (“GPS”) on Land Transport 2018 provides funding for rail through the National Land Transport Fund (“NLTF”). To enable KiwiRail to receive funding from the NLTF, and streamline the NLTF funding process, it would need to be made an approved public organisation under section 23 of the LTMA.

The submission states that Council is in support of the proposal and specifically supportive of funding passenger rail through the NLTF. It also states that Council believes that a proposed Hamilton to Auckland service requires significant central government funding assistance, and that enabling KiwiRail to be funded by the NLTF will enable this to happen.

## **2. RECOMMENDATION**

---

**THAT** the report from the **General Manager Strategy & Support** be received;

**AND THAT** Council’s submission on the proposal for Kiwi Rail to become an approved organisation under the Land Transport Management Act 2003 is retrospectively approved.

### **3. ATTACHMENTS**

---

Submission on the proposal for Kiwi Rail to become an approved organisation under the Land Transport Management Act 2003

Via Email: [gps2018@transport.govt.nz](mailto:gps2018@transport.govt.nz)

16 April 2018

GPS Policy team  
Ministry of Transport  
P O Box 3175  
WELLINGTON 6140

**Postal Address**

Private Bag 544  
Ngaruawahia, 3742  
New Zealand

0800 492 452  
[www.waikatodistrict.govt.nz](http://www.waikatodistrict.govt.nz)

## **KIWI RAIL BECOMING AN APPROVED ORGANISATION**

The Waikato District Council (WDC) welcomes the opportunity to make a submission on the proposal for KiwiRail to become an approved organisation under the Land Transport Management Act 2003 (LTMA).

### **1. PURPOSE**

- 1.1 This feedback is in support of the proposal by the Minister of Transport, the Hon Phil Twyford, to make KiwiRail an approved public organisation under the Land Transport Management Act 2003 (LTMA).

### **2. NATIONAL CONTEXT**

- 2.1 The recently released draft Government Policy Statement (GPS) on Land Transport 2018 provides funding for rail through the National Land Transport Fund (NLTF).
- 2.2 To enable KiwiRail to receive funding from the NLTF, and streamline the NLTF funding process, it would need to be made an approved public organisation under section 23 of the LTMA.

### **3. FEEDBACK**

- 3.1 Waikato District Council (WDC) is supportive of the proposal to make KiwiRail an approved public organisation under the LTMA.
- 3.2 WDC is specifically supportive of funding passenger rail through the NLTF and notes that it is clearly government policy to commence a Hamilton to Auckland passenger rail service.

- 3.3 WDC, in partnership with Waikato Regional Council, Hamilton City Council, the Ministry of Transport, Auckland Transport and Auckland Council is in the process of finalising a business case to enable this interim service to get underway in 2019.
- 3.4 WDC believes that the service requires significant central government funding assistance, and that enabling KiwiRail to be funded by the NLTF will allow this to happen.
- 3.5 WDC's support of enabling KiwiRail to be eligible for NLTF funding is subject to the NLTF funds being maintained at a level to fund the GPS priorities and not at the expense of reduced levels of service across other categories of GPS expenditure.
- 3.6 WDC has included in its 2018-2028 Long Term Plan funding for a rail platform upgrade in Tuakau in support of a Hamilton to Auckland passenger rail service.

#### **4 FURTHER INFORMATION**

- 4.1 Should the Ministry of Transport require clarification of the points raised in this submission, or further information, please contact me in the first instance.

Thank you once again for this opportunity for Council to provide this feedback.

Yours sincerely



Tony Whittaker  
**ACTING CHIEF EXECUTIVE**

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### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	24 April 2018
<b>Prepared by</b>	Vishal Ramduny Planning & Strategy Manager
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301 / 1938381
<b>Report Title</b>	Submission on Land Transport Management (Regional Fuel Tax) Amendment Bill – For retrospective approval

## **I. EXECUTIVE SUMMARY**

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The purpose of this report is for Council to retrospectively approve the submission on the Land Transport Management (Regional Fuel Tax) Amendment Bill.

The Bill proposes to introduce a mechanism under which regional fuel taxes can be established to provide a way for regions to fund transport infrastructure programmes (from 01 January 2021) that would otherwise be delayed or not funded.

The revenue from a regional fuel tax is proposed to be collected by the regional council responsible for the region where the taxed fuel is delivered for sale or consumption, and then dispersed to the council(s) within the region which are/is undertaking the transport works agreed.

Whilst the submission notes that Waikato District Council is supportive of the Bill, it also states that Council is seeking an amendment to allow for a sub-regional approach (rather than a regional approach) for the fuel tax.

## **2. RECOMMENDATION**

---

**THAT** the report from the **General Manager Strategy & Support** be received;

**AND THAT** Council's submission on the **Land Transport Management (Regional Fuel Tax) Amendment Bill** is retrospectively approved.

### **3. ATTACHMENTS**

---

Submission on Land Transport Management (Regional Fuel Tax) Amendment Bill

16 April 2018

Via Email: [fe@parliament.govt.nz](mailto:fe@parliament.govt.nz)

Committee Secretariat  
Finance and Expenditure Committee  
Parliament Buildings  
WELLINGTON

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Dear Sir/Madam

## **Land Transport Management (Regional Fuel Tax) Amendment Bill**

The Waikato District Council (WDC) welcomes the opportunity to make a submission on the Land Transport Management (Regional Fuel Tax) Amendment Bill.

This submission outlines Council's understanding of the purpose of the Bill, the proposed process for establishing the regional fuel tax and Council's feedback.

### **1. PURPOSE**

- 1.1. This Bill proposes to introduce a mechanism under which regional fuel taxes can be established to provide a way for regions to fund transport infrastructure programmes that would otherwise be delayed or not funded.
- 1.2. The revenue from a regional fuel tax is proposed to be collected by the regional council responsible for the region where the taxed fuel is delivered for sale or consumption, and then dispersed to the council(s) within the region which are/is undertaking the transport works agreed.

### **2. PROPOSED PROCESS FOR ESTABLISHING A REGIONAL FUEL TAX**

- 2.1. The Bill provides a process for establishing a regional fuel tax where a region's Regional Transport Committee (RTC) considers that there are one or more capital projects that would benefit the region, but they cannot be fully funded from sources other than a regional fuel tax within the timeframe desired by the council.



## 2.2. The process includes:

- A (regional) council making a proposal that sets out the proposed tax rate, the duration of the tax, the transport programme and projects that the tax will fund, and how the proposal contributes to the relevant regional transport plan, the relevant GPS, and other relevant statutory documents.
- A council consulting the community before finalising a proposal.
- A council submitting its proposal to the joint Ministers.
- The joint Ministers accepting or rejecting the proposal and, if accepting it, recommending the making of an Order in council to implement a regional fuel tax in that region.

## 3. WAIKATO DISTRICT CONTEXT

- 3.1. Waikato District Council (WDC) faces significant funding challenges to maintain and grow its transport network. The draft 10 Year Plan 2018-28 contains significant expenditure on the transport infrastructure programme to maintain the existing network; a large renewals programme; and investments which aims to improve the balance between road safety, public transport, cycling and walking; and substantial investment to accommodate growth within the district. This, however, is not going to be enough to meet the demands of growth in the district. We need to do more.
- 3.2. Many of the high cost transport projects required to enable growth that WDC is delivering are also regionally significant, and are recognised as such in the Waikato Regional Land Transport Plan (both draft and operative) and the Waikato Regional Policy Statement as part of the regional strategic transport network.
- 3.3. The opportunity to raise additional revenue from a fuel tax would provide the opportunity to advance regionally significant transport projects, which will be able to be completed sooner than current fiscal constraints allow, while at the same time relieving pressure on rates as the primary funding source for the transport activity.
- 3.4. WDC has also supported the inclusion of an action in the Draft Waikato Regional Land Transport Plan 2018-48 (RLTP) to investigate the application of a future regional or sub-regional fuel tax as an alternative transport funding solution.

## 4. FEEDBACK

- 4.1. In principle, WCC is supportive of the Bill that will enable regions to apply for a fuel tax to fund transport infrastructure programmes from 1 January 2021.
- 4.2. WDC is in a position where it is facing significant costs to provide transport infrastructure that is recognised as regionally significant in a number of statutory and non-statutory documents.
- 4.3. WDC is aware of central government's comments to Hamilton City Council that the size of the fuel tax area needs to be of a scale to avoid potential leakage (users seeking cheaper fuel outside of the area).

- 4.4. We note that the current fuel tax legislation, and proposed Amendment Bill, is designed to operate as a regional funding mechanism (rather than local or sub-regional). We seek an amendment to allow for a sub-regional approach. Where a sub-regional approach is sought, it needs to be able to demonstrate that 'potential leakage' is not significantly different as compared to a regional approach.
- 4.5. WDC is supportive of investigating the potential for a fuel tax at a sub-regional level and we are consulting on this through our draft 2018-28 Long-Term Plan. The combined area of Hamilton city and Waikato district is substantial, with a number of aligned transport challenges. The addition of 1-2 more councils to this area would create a large sub-region within the current Waikato boundary.
- 4.6. We note under the current Local Authority Petroleum Tax Scheme (LAPT), only seven councils out of the 10 territorial local authorities in the Waikato Region are part of the scheme, making it sub-regional. The remaining four councils (Otorohanga, Waitomo, Taupo and Rotorua) are part of a separate areas LAPT scheme.

## 5. FURTHER INFORMATION

- 5.1. Should the Ministry of Transport and Government require clarification of the points raised in this submission, or further information, please contact me in the first instance.

Thank you once again for this opportunity for Council to provide this feedback.

Yours sincerely



Tony Whittaker  
**ACTING CHIEF EXECUTIVE**

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### Open Meeting

<b>To</b>	Waikato District Council
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	29 April 2018
<b>Prepared by</b>	Vishal Ramduny, Planning & Strategy Manager Clive Morgan, Economic Development Manager
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301 / 1940770
<b>Report Title</b>	Advancing Youth Development

## I. EXECUTIVE SUMMARY

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Waikato District Council (“Council”) embarked on a youth engagement programme in 2015 as part of its Youth Engagement Plan developed with funding assistance from the Ministry for Social Development. The Youth Engagement Plan focused on establishing local youth action groups in Te Kauwhata, Huntly and Ngaruawahia and facilitating the interaction of these groups (through youth representatives) with the respective community boards and committees to help address issues relevant to young people. This youth engagement model was expanded over the last few years to include Onewhero, Tuakau, Meremere, Taupiri, Raglan and Tamahere.

There is now an opportunity to re-think Council’s approach by focussing on youth *empowerment* rather than youth engagement. It is envisaged that this empowerment outcome will be realised through a specific focus on supporting youth to employment initiatives.

Through establishing a ‘youth to employment’ programme with local businesses, educators, Ministry of Social Development and other employment-related stakeholders, we will be able to better support sustainable outcomes for the youth, their families, and the businesses in our district. There is an opportunity to partner with Smart Waikato on their Smart Transitions ‘youth to employment’ model, which has outcomes directly linked to and supported by our Economic Development Strategy.

## 2. RECOMMENDATION

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**THAT** the report from the **General Manager Strategy & Support** be received;

**AND THAT** Council approves advancing its youth engagement programme to achieve specific youth to employment outcomes;

**AND FURTHER THAT Council supports staff investigating a collaborative funding approach with Smart Waikato.**

### 3. DISCUSSION AND OPTIONS

#### 3.1 DISCUSSION

Council's approach to youth development has traditionally been on engaging with youth and getting young people to be more active in local governance through their local community boards and community committees.

The success of this model has varied with differing levels of participation by youth with the respective local governance bodies. A challenge with youth in general is their transitional nature, often moving on to further their studies, employment or seeking opportunities out of the district, which means continuously re-establishing group leaders and relationships. Tangible and visible outcomes for youth have been difficult to realise given this environment.

Council, community boards and some community committees have also provided grants to a number of community-based youth initiatives. Examples of these include:

- Community-based projects such as tree planting; upgrading skate parks and basketball courts; and bike tracks;
- Funding murals (e.g. in Raglan) and collaborating on joint art projects with young people;
- Facilitating arts in local communities (e.g. Huntly workshops for children and young people).

Whilst some of the above initiatives are well-meaning and provide local youth with an opportunity to advance issues relevant to their local communities, this approach has resulted in few outcomes being realised with regards to youth employment – a key issue afflicting youth in our district.

#### NO FORMAL QUALIFICATIONS\*



Numbers have **improved** since 2006 in Hamilton City and Waikato District, but have **worsened** in Matamata-Piako District.

Source: Census 2006 and 2013, Statistics New Zealand.  
\*25-34 year olds

*Give options other than the mainstream in education to build a vibrant community.  
Morrinsville Vital Signs community engagement participant.*



**15% OF 15-24 YEAR OLDS**  
in the Waikato region are **not in employment, education or training (NEET)**.

- *Momentum Waikato – Vital Signs 2016*

There is now an opportunity – through the imminent consideration of funding by Council for its youth focus through the Long Term Plan (“LTP”) and the drive by Council to build liveable, thriving, and connected communities – for lifting Council’s approach to youth development by focusing on outcomes that are more sustainable and empowering for youth.

A youth-to-employment model connecting youth, education providers, employers, community boards and committees, government agencies and local iwi, will provide the framework and tools to enable young people to become employment-ready. This approach will ensure that youth are uplifted from being ‘socially dependent’ to ‘economically independent’ – a more sustainable outcome for youth in our district.

Staff have been supporting the Smart Waikato programme through the Economic Development Strategy Work programme (building a skilled workforce) since 2015. This agenda recognises Waikato as a high-growth district with significant new employment demand and the opportunity to improve local employment outcomes. Wherever possible, staff actively promote employment within the district in the first instance.

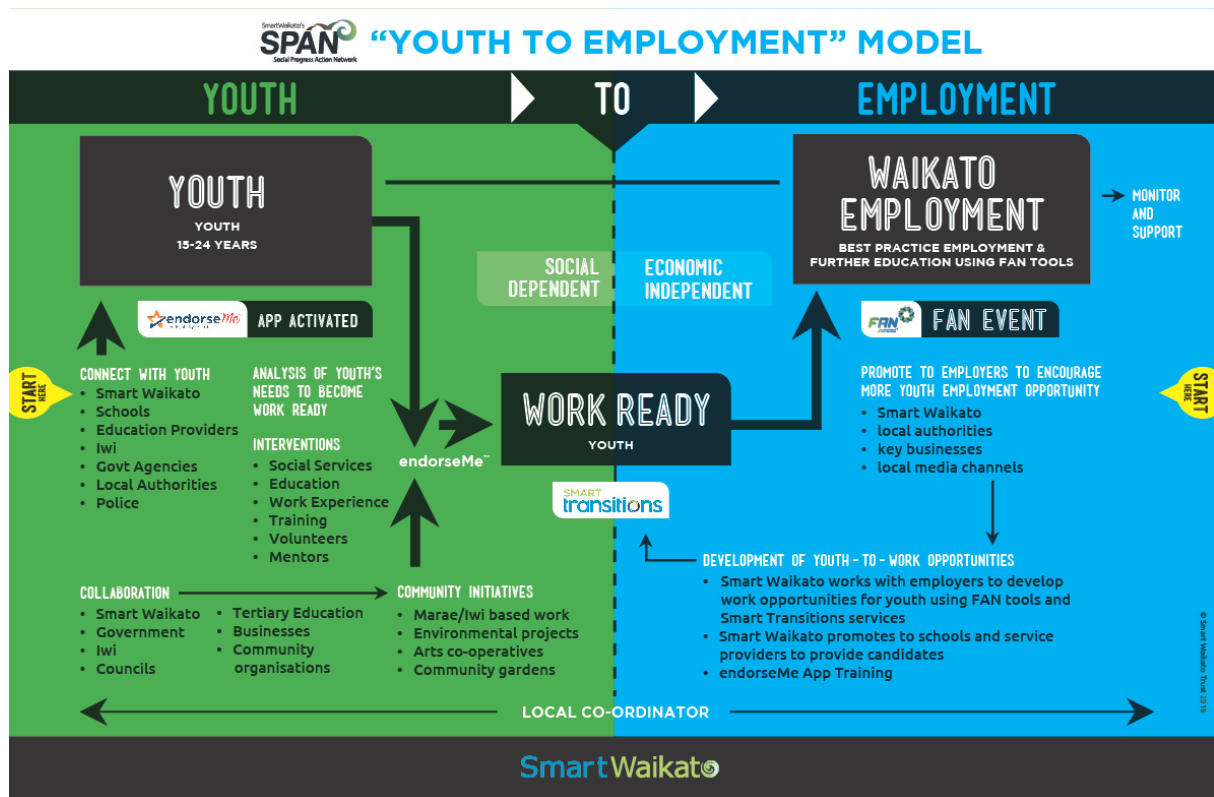
*Building a skilled workforce*

*A second underpinning focus is on ensuring there is an appropriately sized and skilled labour force available to meet the needs of existing and new industry. The council will support actions generated from the regional study underway to identify emerging industry skills needs and ways to improve linkages with the education and training sectors.*

*– Economic Development Strategy 2015*

Smart Waikato, in collaboration with Council, have developed the *Ngaruawahia-Huntly Collaborative Youth Strategy 2016*, focused on Waikato district youth outcomes through employment and education initiatives. We recommend that Council continues to partner with Smart Waikato on the Strategy, the ‘Youth to Employment’ model and the new *Smart Transitions* initiative. A local co-ordinator is required to co-ordinate the programme.

This new youth empowerment approach will support the achievement of the strategy. The Youth to Employment model and subsequent Smart Transitions initiative is visually represented below:



### 3.2 OPTIONS

Option 1 – Council can continue with its current approach to youth development, with the focus on youth engagement. This approach yields outcomes which are currently difficult to sustain and have limited impact on empowering our youth. The focus for Council's youth engagement advisor position will continue to recruit and replace youth representatives on community boards, community committees and youth action groups and identifying local projects with youth. This approach has limited alignment with Council's Economic Development Strategy.

Option 2 – Council can advance its approach to youth development with a renewed focus on youth empowerment. This will provide an opportunity to connect with key stakeholders and role-players, identify skill requirements for youth and bridge the gaps between youth and employers in partnership with Smart Waikato. The perceived advantages include providing more sustainable and meaningful tangible benefits for youth, and enabling them to progress from social dependency to economic independence. This approach has a direct connection and outcomes linked to Council's Economic Development Strategy and therefore would be managed through the Economic Development Work Programme.

Preliminary discussions with Smart Waikato have confirmed their interest in co-funding a coordinator role. Smart Waikato have also indicated support from Ministry of Social Development for the Smart Transitions initiative.

## 4. CONSIDERATION

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### 4.1 FINANCIAL

Council will be considering funding for the Youth Engagement Advisor position as part of the Long Term Plan 2018-2028. There will be an opportunity to develop the role requirements to support a youth-to-employment partnership by working with Smart Waikato. There will be opportunities for this partnership to seek external funding to supplement the youth-to-employment programme, including approaching the Ministry for Social Development.

### 4.2 LEGAL

NIL

### 4.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

Building a skilled workforce is key to Council's Economic Development Strategy. Staff are currently in the process of writing a Youth Strategy which will reflect the youth-to-employment theme. The suggested approach also supports the Youth Development Strategy Aotearoa which provides a framework for government and society to support young people (aged 12 to 24 years) to develop the skills and attitudes they need to make a meaningful contribution to society.

### 4.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

(Ascertain if the Significance & Engagement Policy is triggered or not and specify the level/s of engagement that will be required as per the table below (refer to the Policy for more detail and an explanation of each level of engagement):

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>	Enhancing Council's youth focus provides an opportunity for Council, in collaboration with key partners such as Smart Waikato, to better involve and empower youth by collaborating with key stakeholders.				

## 5. CONCLUSION

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Council's investment in the youth of our district through the youth engagement plan can be further advanced to provide sustainable, significant ongoing benefits for the youth and the wider community. This opportunity can significantly lift the focus of its youth activities through alignment with the Economic Development Strategy. Equipping young people by developing and facilitating their skillsets and linking them with employers will result in more

sustainable and meaningful outcomes for young people through gainful employment. The partnership with Smart Waikato is a natural progression of both the Economic Development Strategy and Youth Strategy.

## **6. ATTACHMENTS**

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NIL



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### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	25 April 2018
<b>Prepared by</b>	Vishal Ramduny Planning & Strategy Manager
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	GOV1301 / 1938998
<b>Report Title</b>	Minutes of the Future Proof Implementation Committee meeting held on 19 March 2018

### **1. EXECUTIVE SUMMARY**

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The purpose of this report is for Council to receive the minutes of the Future Proof Implementation Committee meeting held on 19 March 2018.

### **2. RECOMMENDATION**

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**THAT the report from the Chief Executive be received.**

### **3. ATTACHMENTS**

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Minutes of the Future Proof Implementation Committee held on 19 March 2018



Minutes of a meeting of the

## Implementation Committee – OPEN MINUTES

Time and Date: 1.00pm, 19 March 2018

Venue: Council Chamber, Waikato Regional Council, Grey Street, Hamilton

Members:

Bill Wasley	Independent Chair, Future Proof
Andrew King	Mayor, Hamilton City Council
Alan Livingston	Chairperson, Waikato Regional Council
Bob Simcock	Councillor, Waikato Regional Council
Allan Sanson	Mayor, Waikato District Council / Deputy Chair
Dynes Fulton	Deputy Mayor, Waikato District Council
Jim Mylchreest	Mayor, Waipa District Council
Liz Stolwyk	Councillor, Waipa District Council
Parekawhia McLean	NZ Transport Agency (from 1.05pm)
Kataraina Hodge	Tainui Waka Alliance
Rangipipi Bennett	Nga Karu Atua o te Waka

In Attendance:

Ken Tremaine	Implementation Advisor, Future Proof
Paul Bowman	Hamilton City Council
Keith Hornby	Hamilton City Council
David Totman	Waikato District Council
Blair Bowcott	Hamilton City Council
Vishal Ramduny	Hamilton City Council
Vaughan Payne	Waikato Regional Council

Committee Advisor: Michelle White  
Planner, Future Proof

Apologies:

Dave Macpherson	Councillor, Hamilton City Council
Martin Gallagher	Councillor, Hamilton City Council

Chair: Welcomed all to the meeting and made special mention of interim appointment of Kataraina Hodge who fills the vacancy left by the withdrawal of Maxine Moana-Tuwahangi.

### 1. Apologies

The apologies were accepted.

**Resolved:** (Mayor King/Deputy Mayor Fulton)  
That the apologies be received.

### 2. Declarations of Interests

No declarations of interest were received.

### 3. Minutes of the meeting held on 30 October 2017

There were no comments on the previous minutes.

**Resolved:** (Mayor Mylchreest/R Bennett)  
That the minutes be received.

#### 4. Tainui Waka Alliance Appointment

The Tainui Waka Alliance representative has been Maxine Moana-Tuwhangai for several years. Her contribution over a long period of time was acknowledged.

The interim appointment of Kataraina Hodge was acknowledged and it was resolved to confirm the appointment of Kataraina as the new Tainui Waka Alliance representative.

**Resolved:** (Deputy Mayor Fulton/Mayor Mylchreest)  
That the Future Proof Implementation Committee:

1. Receives this report.
2. Acknowledges Maxine Moana-Tuwhangai for her valuable contribution to Future Proof.
3. Appoints Kataraina Hodge, as the representative from Tainui Waka Alliance, as a voting member of the Future Proof Implementation Committee.

#### 5. Future Proof Strategy Update – Phase 1

Ken Tremaine reported that Phase 1 has been completed. Most partners to the Future Proof had adopted the Phase 1 Strategy Update.

He advised that Phase 2 would address the requirements of the NPS-UDC, an update to the settlement pattern component of Phase 1, any updates required as a result of the adoption of the Waikato Plan and any updates required as a result of new legislation, policies or strategies.

**Resolved:** (Mayor Sanson/Cr Stolwyk)  
That the Future Proof Implementation Committee:

1. Notes that the Future Proof Strategy Update (Phase 1) has been completed.
2. Notes that Hamilton City Council, Waikato District Council and Waipa District Council have adopted the Phase 1 Strategy.

#### 6. National Policy Statement on Urban Development Capacity

Ken and Keith Hornby gave a presentation on the National Policy Statement on Urban Development Capacity (NPS-UDC).

Three deliverables are required to be produced under NPS-UDC, including: 1) housing and business development capacity assessment; 2) minimum targets; and, 3) future development strategy.

The work of Keith and staff from the four partner councils was acknowledged as was the skill and contribution from the Hamilton City Council.

Keith reported that the aim of the NPS-UDC is to ensure that councils have sufficient land and a robust evidence base. This has emerged from a body of work completed by the Productivity Commission. Waipa and Waikato District Councils and the Hamilton City Council have been identified as high growth areas.

### **Housing and Business Development Capacity Assessment**

The NPS-UDC has codified an approach to establish development capacity:

Step 1 – assess demand:

- Population projections
- Dwelling projections
- Visitor numbers
- Economic projections

Step 2 – assess capacity:

- Look at plan enabled capacity
- Apply infrastructure constraints
- Apply commercially feasible development constraints (from the perspective of developers).

Step 3 – assess sufficiency

Overall, the results of the Future Proof Housing and Business Capacity Assessment indicate that the sub-region does not have any projected shortfalls in capacity for either housing or business capacity over the short, medium or long-term.

The results shown in the table provide a snapshot of our sufficiency at this point in time. There is a need to undertake regular monitoring and confirm the need to progress initiatives and plan changes.

Mayor Mylchreest	The biggest problem is that sections are difficult to buy. You have to buy a land and house package. Theoretically there is capacity but in fact it is not coming onto the market.
K Tremaine	Acknowledged that issue and noted that most greenfield developments were facing covenants.
Mayor Sanson	Noted that 60% of the available land goes to developer consortiums with around 40% sold on the open market. There is a waiting list for land and house packages with a longer list to get land only.
K Tremaine	Agreed that it was a valid issue.
Mayor King	Thought we are failing if you can't buy a section without having to go on a waiting list. Staff are indicating that we have capacity 30 years out but we don't have capacity today. He suggested that we need to open our boundaries and expand, and open land at the landowner's cost, not at the City's cost.
K Hodge	Asked how much of the planning had taken the requirements of the low income earner into account.
K Hornby	The NPS-UDC was focused on examining sufficiency of land supply. It does not consider affordability.
Cr Simcock	In theory if you put enough land out there, it would become cheaper, however this is not necessarily the case.
K Tremaine	Incomes and housing cost have been separating over the past 30 years and that situation will require some separate initiatives; this exercise will not answer that question.

- Mayor Sanson Noted that developers are in the business of maximising their profits. Section prices have gone up by 50%.
- K Hodge Asked that low income people be looked after to enable them to get on the property ladder.
- Chair Livingston Raised the point that Future Proof is a subset of the Waikato Plan and asked how we look at the cost of sections from a wider perspective across the wider region. He added that it was preferable to look at the bigger perspective.
- K Tremaine Noted that we are required to look at the NPS-UDC at the sub-regional scale.
- K Hodge Acknowledged that the Hamilton City Council has realised that cost is a major problem and is looking at changing the District Plan to bring through lower house prices:
- Bring section sizes down
  - Forcing through legislation to push affordable housing
  - SHA's; working with central government
  - Median house price is \$538,000
  - Looking after our people is a pressing issue
- Mayor Sanson Advised that he was recently in Wellington and was concerned that Central Government is looking for more from us. We need to be more nimble and to give serious consideration to the changing climate.
- D Totman left the meeting at 1.35pm.
- K Tremaine Noted that the Government will take a paper to Cabinet in April and suggested we should be preparing a response once it is available. He also suggested that a workshop should be held when the paper has been released.
- Cr Simcock Commented that Mayor King was correct regarding incentivising land owners, however the issue needs to be seen as part of the wider Auckland problem that can't be solved on our own. He thought that if a gap opened between Auckland and Hamilton then the flow from Auckland will increase.
- Mayor King He stated that as Mayors and leaders, we need time to step up regarding affordability and that it was time to stop looking to Central Government for help. Councils need to be innovative in forcing developers to consider selling to first home buyers.
- Mayor Sanson Commented that another issue was the difference between Auckland and the rest of New Zealand re financing. You can borrow more in Auckland than you can in the Waikato.
- K Hodge Asked if consideration was being given to an ageing population.
- K Tremaine Thought that many older people were in rental accommodation and asked how we respond to issues arising from that situation.
- B Wasley Referred to the Queenstown model which is another market where land is taken out of the equation to ensure it is affordable. He noted there were some interesting models but no silver bullet.

Chair Livingston Urged caution given the potential of ill-intended consequences.

### **Quarterly Indicator Monitoring Report**

The NPS-UDC directs local authorities to monitor a range of housing and business market indicators and price efficiency indicators on a quarterly basis. This is to ensure that local authorities are well informed with timely information about demand.

K Hornby Thought an interesting trend was the bio classification for all TAs.

K Tremaine Noted that Phase 2 needs to reflect the Government's spatial planning thinking; minimum targets need to be set; and we need to be wary as we are operating in a changing climate. We need to consider what it is that we need out of this and secondly, how do we comply.

Chair Suggested an 8<sup>th</sup> recommendation that staff be requested to report back once Cabinet Papers had been received.

A King Expressed concern around the prefabricated type models being built in our towns. He asked if this is the future we want for our towns. He thought there was little difference in price between the budget models and those of a better quality. He emphasised his concern for the budget model of housing being rolled out in our towns.

Chair Livingston Highlighted his comment about ill-intended consequences. Need to look at the bigger picture and what the consequences might be.

Deputy Mayor  
Fulton Felt the Government was making promises and there has to be some reality checks.

Mayor Sanson Agreed with Chair Livingston, Mayor King and Deputy Mayor Fulton. Also expressed concern regarding relocatable houses, adding that they are harder to finance and harder to sell.

K Hodge Did not think low income purchasers would worry about relocatable housing but that the land they were being placed on was the real question. What's happening in the rural areas, is that prefabricated houses are being put on land for family members.

Mayor Sanson Noted that banks will only allow 60% borrowing.

Mayor King This is a nation-wide issue. We need to be doing everything we can to get more affordable houses onto the market.

**Resolved:** (Chair Livingston/Mayor Sanson)  
That the Future Proof Implementation Committee:

1. Note the Future Proof Housing and Business Capacity Assessment and its main conclusion that there is sufficient development capacity to meet the anticipated demand for the next 30 years.
2. Note that the Future Proof Housing and Business Capacity Assessment will remain as a working draft so any feedback from MfE and MBIE officials can be considered.
3. Note that the Future Proof partners will continue to work with the other high growth councils in order to ensure that common views are presented to Government.

4. Endorse the Future Proof Housing and Business Market Indicators Quarterly Monitoring Report, subject to any input FPIC may have.
5. Approve the Future Development Strategy under the NPS-UDC being incorporated into Phase 2 of the Future Proof Strategy Update.
6. Note the next steps to complete the Future Development Strategy / Phase 2 of the Future Proof Strategy Update.
7. Note that given the rapid changes in our operating environment, care will be taken to ensure that the Future Development Strategy / Phase 2 of the Future Proof Strategy Update is scoped in a manner that relates well to the existing Future Proof Strategy, is not solely focussed on land supply, and reflects the emerging Government spatial planning initiatives.
8. Request that staff report back on actions regarding emerging Government initiatives once any cabinet papers are received, in particular, in response to the Ministerial issued Auckland to Hamilton corridor work.

## 7. Future Proof Submissions

The committee considered the retrospective submissions, and the Implementation Adviser outlined that submissions often have to be filed prior to meetings given timeframes.

He highlighted the proposed process for preparation and lodgement of submissions as a result of the matter being raised by Hamilton City Council.

**Resolved:** (Deputy Mayor Fulton/Mayor Mylchreest)  
That the Future Proof Implementation Committee:

1. Receives this report.
2. Retrospectively approves the eight submissions attached as Appendix 1 in the agenda.
3. Agrees to the suggested approach to approve Future Proof submissions.

## 8. General Discussion on Auckland/Waikato Corridor Plan

Mayor Sanson Outlined that he had recently met with the Mayor of Matamata-Piako District Council (MPDC) who raised the matter around MPDC being part of Future Proof. He added that he thought it would make sense to have them join as they see themselves as part of the “golden triangle” and are experiencing growth issues. There appeared to be no reason for them not to join.

Deputy Mayor Fulton

Added that this matter was raised at the hearing and that it made sense for MPDC to join.

Chair

Advised that he would take the matter to the next meeting of the Chief Executive’s Advisory Group and come back with a proposition including funding arrangements.

**Resolved:** (Mayor Sanson/Chair Livingston)  
That the Future Proof Implementation Committee:

1. Agrees to MPDC joining the Future Proof partnership and that the CEAG be requested to develop a proposal for this to occur, and engage with MPDC as part of that process.

- B Bowcott            On behalf of Mayor King, regarding the Auckland to Waikato corridor work, it is our desire to keep that work moving at some pace. Our expectation is that through CEAG, the partners will be kept up to speed on the work.
- P McLean            Advised that following the Wellington meeting, a Cabinet Paper has been drafted, including a stocktake. The other side of this is Auckland and the other partner is iwi. We need to be careful that we bring everyone on board.
- K Tremaine           Acknowledged the work of Keith and the partners on the NPS-UDC.

**The meeting was declared closed at 2.15pm**



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**Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	17 April 2018
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV1318
<b>Report Title</b>	Receipt of Onewhero-Tuakau Community Board Minutes

**1. EXECUTIVE SUMMARY**

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To receive the minutes of the Onewhero-Tuakau Community Board meeting held on Monday 16 April 2018.

**2. RECOMMENDATION**

---

**THAT the minutes of the meeting of the Onewhero-Tuakau Community Board held on Monday 16 April 2018 be received.**

**3. ATTACHMENTS**

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OTCB minutes 16 April 2018

**MINUTES** of a meeting of the Onewhero-Tuakau Community Board held in the Board Room, Tuakau Memorial Hall, George Street, Tuakau on **MONDAY 16 APRIL 2018** commencing at **7.00pm**.

**Present:**

Mr B Cameron (Chairperson)  
Cr J Church [until 8.35pm]  
Ms C Conroy [from 7.41pm]  
Mr S Jackson  
Mr L Petersen  
Mrs B Watson [from 7.08pm]

**Attending:**

Mrs S O’Gorman (General Manager Customer Support)  
Mrs LM Wainwright (Committee Secretary)  
Mr G Donald (GMD Consultants)  
Member of the public

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Mr Cameron/Cr Church)**

**THAT** an apology be received from Cr Main;

**AND THAT** an apology for lateness be received from Ms Conroy.

**CARRIED on the voices**

**OTCBI804/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mr Petersen/Mr Jackson)**

**THAT** the agenda for a meeting of the Onewhero-Tuakau Community Board held on Monday 16 April 2018 be confirmed and all items therein be considered in open meeting;

**AND THAT** all reports be received;

**AND FURTHER THAT** the following matter be added to the agenda and discussed at an appropriate time during the course of the meeting.

- **Public Forum.**

**CARRIED on the voices**

**OTCBI804/02**

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**CONFIRMATION OF MINUTES**

**Resolved: (Mr Jackson/Mr Petersen)**

**THAT the minutes of a meeting of the Onewhero-Tuakau Community Board held on Monday 5 March 2018 be confirmed as a true and correct record of that meeting.**

**CARRIED on the voices**

**OTCBI804/03**

**REPORTS**

Public Forum

Add. Item

The following item was discussed at the public forum:

- District Plan and notification date.

Mrs Watson entered the meeting at 7.08pm during discussion on the above item.

North Waikato Sport and Recreation Strategy

Agenda Item 5.1

The report was received [*OTCBI804/02 refers*] and discussion was held.

Mr Donald gave a verbal presentation and answered questions of the board.

Ms Conroy entered the meeting at 7.41pm during discussion on the above item.

Discretionary Fund Report to 29 March 2018

Agenda Item 5.2

The report was received [*OTCBI804/02 refers*] and discussion was held.



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**Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	26 April 2018
<b>Prepared by</b>	Wanda Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301
<b>Report Title</b>	Receipt of Meremere Community Committee Minutes

**1. EXECUTIVE SUMMARY**

---

The minutes for a meeting of the Meremere Community Committee held on Thursday 8 March 2018 are submitted for receipt.

**2. RECOMMENDATION**

---

**THAT the minutes of a meeting of the Meremere Community Committee held on Thursday 8 March 2018 be received.**

**3. ATTACHMENTS**

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MMCC Minutes

**MINUTES** of a meeting of the Meremere Community Committee held at the Meremere Community Hall, Heather Green Avenue, Meremere on **8 MARCH 2018** commencing at **7.07pm**.

**Present:**

Mr J Katu (Chairperson)  
Cr J Sedgwick  
Mr B Brown  
Mr D Creed  
Ms A Dobby (Secretary)  
Mr J Harman  
Ms C Heta  
Mr J Ngatai

**Attending:**

Ms J Remihana (Acting General Manager Service Delivery)  
Miss A Dobby (Youth Representative)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Mr Katu/Ms Dobby)**

**THAT** an apology for lateness be received from **Mr Ngatai**.

**CARRIED**

**MMCCI803/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mr Harman/Ms Heta)**

**THAT** the agenda for a meeting of the Meremere Community Committee held on Thursday 8 March 2018 be confirmed and all items therein be considered in open meeting;

**AND THAT** the Committee resolves that the following items be added to the agenda as a matter of urgency as advised by the Chief Executive;

- Sport Waikato Sport Plan (Add.Item 1)
- Community Engagement Update (Add.Item 2)
- Long Term Plan 2018-28 Consultation (Add.Item 3)

**AND FURTHER THAT** all reports be received;

**AND FURTHER THAT** all youth members present be given speaking rights for the duration of this meeting.

**CARRIED**

**MMCCI803/02**

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**CONFIRMATION OF MINUTES**

**Resolved: (Mr Brown/Mr Harman)**

**THAT** the minutes of a meeting of Meremere Community Committee held on Thursday 8 February 2018 be confirmed as a true and correct record of that meeting.

**CARRIED on the voices**

**MMCCI803/03**

**REPORTS**

Discretionary Fund Report to 21 February 2018  
Agenda Item 5.1

The report was received [MMCCI803/02 refers] and discussion was held.

Application for Funding – Meremere Community Development Committee Incorporated  
Agenda Item 5.2

The report was received [MMCCI803/02 refers] and discussion was held.

**Resolved: (Mr Brown/Mr Creed)**

**THAT** an allocation of \$1,960.72 is made to the Meremere Community Development Committee Incorporated towards the cost of producing five new signage boards for the Meremere Village community.

**CARRIED**

**MMCCI803/04**

Meremere Works & Issues Report – March 2018  
Agenda Item 5.3

The report was received [MMCCI803/02 refers] and discussion was held.

Councillor's Report  
Agenda Item 5.4

Cr Sedgwick gave a verbal report and answered questions of the Committee.





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**Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	7 May 2018
<b>Prepared by</b>	Wanda Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301
<b>Report Title</b>	Receipt of Tamahere Community Committee Minutes

**1. EXECUTIVE SUMMARY**

---

To receive the minutes of the Tamahere Community Committee meeting held on Monday 9 April 2018.

**2. RECOMMENDATION**

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**THAT** the minutes of the meeting of the Tamahere Community Committee held on Monday 9 April 2018 be received.

**3. ATTACHMENTS**

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TCC Minutes



**Minutes of Committee Meeting  
Held 7.30pm on Monday April 9<sup>th</sup>, 2018  
Tamahere Community Centre**

**Present:**

- TCC:** Ro Edge, Leo Koppens, Graham McAdam, Sue Robertson, Bevan Coley, Connie Short, Alison Ewing, Joy Wright, Dallas Fisher, Charles Fletcher, James Yearsley
- WDC:** Aksel Bech, Jacki Remihana
- Sanderson Group:** Fraser Sanderson, Nathan Sanderson, Brendon Russo
- Tamahere School:** Ingrid ter Beek
- Apologies:** Jane Manson, Shelley Howse

**Confirmation of Minutes** of Meeting held on March 5<sup>th</sup>, 2017

**Moved:** Sue Robertson

**Seconded:** Ro Edge

**All in Favour**

**1. Matters arising:****2. Correspondence Tabled****IN**

- Gmail: Karen Bredesen – TCC Works and Issues report April
- Gmail: Aksel Bech – Ultrafast Fibre
- Gmail: Duncan Mc Dowell– WDC naming of track Allan Turner Bridge to Bilsthorpe
- Gmail: Leo Koppens – Library in Tamahere
- Gmail: John Brown WDC - Tamahere rec. reserve progress report
- Gmail: WDC – LTP information sessions

**OUT**

- Gmail – Tim Van der Molen letter of thanks.
- Gmail: Charles Fletcher to Opus/WDC, TCC response to Newell Rd Intersection Review.

**Moved:** James Yearsley

**Seconded:** Leo Koppens

**All in favour**

**3. Service Delivery – Tamahere Community Committee Issues Report****Newell Rd Cycleway/Walkway Design**

- Design circulated. Completion pre Christmas.
- Feedback has been received about the potentially dangerous crossing at the Newell Rd/Devine Rd double S bend. Road Safety Manager (Gareth Bellamy) looking at extending footpath to Wiremu Tamihana Drive and crossing there.

### **Tamahere Walk/Cycleways**

- The Te Awa Avantidrome to Hamilton path will receive the full WDC district wide funding entitlement of 1.4 million for the next 4 years. This will create a main arterial pathway. Small funding amounts may still allow for minor local projects.
- Important that there is an update of the 1 Network plan area to ensure all paths logically connected.
- Development contributions from Tamahere and how the funds are allocated - once the LTP process has run its course, TCC will request information on where the contributions are being spent.

### **Old Nursery site leveling**

- This work will happen in conjunction with the Tamahere Recreational Reserve contract.

### **Update on Hub and Reserve Works**

- Playground design is still being discussed to bring it into line with the budget.

*Action;* Playground sub committee will bring new design to May meeting.

*Action;* Service Delivery Manager to provide a breakdown of the Hub and reserve budget for the May meeting.

## **4. Cr Aksel Bech Report**

### **ANZAC initiative**

- Plan is to leave commemorations to 2019. A suggestion was made that Nov. 11 Armistice Day (centenary) be commemorated.

### **Ultrafast Fibre**

- Rollout plan to be made public this month. Completion expected August 2019

### **Newell Rd Closure**

- Subcommittee have submitted their report to NZTA.
- Public consultation tentative date; April 30<sup>th</sup> (to be confirmed)

*Action;* That the TCC submission be included in these minutes and made available to the Tamahere Forum.

**Moved:** Charles Fletcher   **Seconded:** Bevan Coley   **All in Favour**

## **5. Sanderson Group rest home proposal**

- Tauranga based company proposing 130 high spec 3 bedroom homes, 20 resthome beds, 20 dementia beds on 10 ha site between Airport Rd and Tamahere Drive.
- Initial informal support from neighbours and Te Awa cycleway trust.
- Designs would reflect neighbourhood. Currently looking at community support before progressing.

TCC response: Conceptually interested, will wait for full details before giving formal support.

## 6. Tamahere Reserve Report

- 80m new boardwalk completed. Thank you to resident Gavin Burns. Official opening April 27<sup>th</sup>.
- Difficulties persist with WDC funding for weed control.
- Pine Tree removal at the site remains at an impasse. Gavin Ion (WDC) in consultation with DOC.
- Old Truck wash site usage;

*Action;* Leo/Alison Letter to WDC recommending that the old truck wash site remain vacant.

## **Moved;** Leo Koppens **Seconded;** Ro Foley **All in favour**

- Reserve names - Tamahere now has 2 reserves ( gully resoration site and a sports ground). Recent WDC adding confusion calling the Tamahere Reserve, Crawfords Gully.

*Action;* TCC propose 'Ecological' be added to Tamahere Reserve.  
Councillor Bech to consult with Ngati Haua prior to an application to WDC to remove 'Crawfords Quarry' from the records. Leo Koppens to drive this process.

## 7. TCC Hall Defibrillator update

- No update. Carry over to May.

## 8. Pub Subcommittee Report

- A work in progress. Emails have been send to possible tenants with some tenatative responses but nothing definite. Futher work on the concept of the community as landlords.

## 9. Gully Subcommittee Report

Report from Alisdair Gray (Graymatter -working pro bono) outlining a proposal to connect Waikato District and Hamilton City by way of a link to Annebrook Rd.

*Action;*

Subcommittee to prepare submission to HCC Long term plan regarding this proposal.

## 10. Update on bridge over SH21

- Continuing to sound positive.

## 11. Long Term Plan

- Due Monday April 16<sup>th</sup>

*Action;* Subcommittee to meet Wednesday April 11<sup>th</sup> 7.30pm at hall to prepare submission.

## 12. Other Business

### Tamahere School

- Role currently 450, growing to 500 by the end of the year.
- School would like to be kept informed about playing field bookings. Current bookings from soccer and lacrosse until mid August.
- Access to the fields is currently over a fence from Wiremu Tamihana Drive. SD Manager confirms the fence will not be removed until the final plans for the Hub area are completed and funding available.

**Date of next meeting:** Monday May 7<sup>th</sup>

**Meeting closed** at 9.35pm

#### **Items for Next Meeting:**

- Defibrillator update
- Pub subcommittee update
- SD to provide Hub cost breakdown
- Playground subcommittee - new design
- Gully Subcommittee submission



## Response to NZTA/WDC Review of Cambridge Road/Newell Road Intersection

To: **Waikato District Council**  
Private Bag 544  
Ngaruawahia 3742

**Opus International Consultants**  
Private Bag 3057  
Hamilton 3240

Response from: **Tamahere Community Committee**

Contact: Charles Fletcher

Phone: 021 964000

Email: [charlesnz@me.com](mailto:charlesnz@me.com) and [tamaherecommunitycommittee16@gmail.com](mailto:tamaherecommunitycommittee16@gmail.com)

The Tamahere Community Committee [TCC] was established by the Waikato District Council [WDC] in conjunction with the Tamahere Ward Councillor. Its members are elected at a Triennial Public meeting convened by the CEO of the WDC and is governed by the Council protocols for Community Boards and Committees. This submission is made by the TCC representing the wider interests of the Tamahere Community and its planned population of over 6,100 living in a rural/country living environment.

Proposal: **Cambridge Road/Newell Road Intersection Review**  
Report: Opus NZ Transport Agency Contract No NZTA 2/09-015/602 dated Nov 2017 (Final V2)  
Reported to TCC on: 12 February 2018 [currently treated as "in Committee"]

TCC is making this response as a Community organisation.

Opus has released the Report to TCC to begin a community consultation process. The Report proposes:

- Closing Newell Road (at the Cambridge Road intersection), or alternatively
- Restricting access to Cambridge Road as Left turn movements only

TCC **Opposes** the Proposal to close Newell Road  
**Supports** a proposal to restrict access to Cambridge Road as left turn out only (with Right turn out, Left turn in and Right turn in all prohibited)

*Page 1*

- d. The Report records “SIDRA modelling of the existing intersection layout indicates capacity problems in ... 2016 and 2021” (§ 6.2). Tables 4 and 5 show the worst level of service for the intersection for 2016, 2021 and 2041 pre and post changes.
- e. The Report also details the crash history for the intersection for the 5 years from 2011 to 2015, being 3 non-injury crashes, all minor (§ 6.4) recorded in the Crash Analysis System (which are crashes reported to Police) then proposes that there could have been “at least one injury accident” (§ 6.5) with ongoing speculation based on a probability of future injury accidents, not supported by any data!
- f. Newell Road is identified as a “Country Living Collector” road and assumes the new East-West Link road will have the same status, but Birchwood Lane is a “Local Access” road designed to be a “small road facilitation daily activities” (Devine Road has the same classification) (Table 2 at § 4.2).
- g. Table 6 in §7 purports to define the problem and potential operating deficiencies and observes there are “constructability issues” specifically ‘large stream culvert extension, land purchase, maintaining access to adjacent business, construction costs and a likelihood of closure at a later date’ due to poor safety performance or unreliable trip times at a cost to be paid by WDC and /or Hamilton City Council, once the expressway is operational, without further consideration of what should be done to address these issues, therefore leaving them unaddressed.
- h. The Report assumes:
  - i. Birchwood Lane connects to Devine Road
  - ii. The intersections at both ends of Birchwood Land (Newell Road and Devine Road) will be T intersections
  - iii. Riverfields Lane is not included in the WRTM model
  - iv. Heavy traffic will be 5% of turning movement flows  
(§ 8.2)
- i. The Report also acknowledges that significant increase in traffic flows in Birchwood Lane could become a safety issue (§ 8.4) but, surprisingly, notes that expected traffic flows are within the “assigned road hierarchy” [*a local access road designed as a small road for facilitation of local daily activities*]

and, at 50 kph, is not likely to result in high severity crashes ... with traffic volumes of 1,000 – 6,000 vpd (§ 8.6).

- j. No local community inputs have been obtained for the investigation work to date (§ 9.2)
3. NZTA cannot close Newell Road – legally this can only be done by WDC (§ 9.1).
  4. Any changes to Newell Road will have to be made within the construction window for the Hamilton Section of the Waikato Expressway (completed by 2020) otherwise the full cost will fall on WDC (§ 9.3).

The reasons for our response and our concerns are:

1. The Tamahere CLZ is twice the size of the current population of Raglan and TCC favours two access routes for residents to travel into Hamilton, particularly in the event of an accident on Cambridge Road between the East-West Link and Newell Road. Therefore the left turn out of Newell Road onto Cambridge Road should be retained, with a slip lane to allow a safe merge into traffic in the left lane, which means the “constructability issues” should be addressed and not ignored.
2. Once the Hamilton Section of the Waikato Expressway opens, Cambridge Road will be 4 lanes (2 lanes into Hillcrest and 2 lanes out of Hillcrest), so using Newell Road to:
  - a. Right turn travelling south is unsafe and impractical given the alternate available access via the East-West Link
  - b. Left turn travelling north is rarely used now and unsafe given the angle of the turn into Newell Road
  - c. Right turn, from Newell Road across Cambridge Road, to travel south is rarely used now, unsafe and impractical given the alternate available access via the East-West Link or the existing Tamahere interchange.



3. The WDC plan for the Newell Road/Birchwood Lane intersection contemplates a roundabout. The Report proposes a “gooseneck” curved narrow T (Appendix E). TCC is concerned that this design will:
  - a. push more traffic onto Birchwood Lane at speed
  - b. significantly impair traffic movement into and out of the northern section of Newell Road “cut off” by this gooseneck design
4. Is Birchwood Lane to be extended to Devine Road? If so, by what date and who is responsible for the cost?
5. As a result is Birchwood Lane to be renamed Birchwood Road? The SIDRA results in Appendix D refer to “Birchwood Road”!
6. It seems better to upgrade part or all of Birchwood Lane/Road to “Country Living Collector”, the same as Newell Road and the East-West Link road. It will no longer be a “Local Access” road.
7. The concept of a 3m wide footpath makes sense but not at the expense of leaving Birchwood Lane designed as a “local access road”. A footpath on the north side of the road should be added from the East West Link road to Newell Road.
8. Smooth seal (not chip seal) needs to be used for all finished surfaces in the CLZ, including the East-West link and the upgrade to Birchwood Lane/Road.
9. Will it be necessary to consider traffic calming measures in the design of Birchwood Lane/Road, especially the section from Devine Road to the East-West Link road? These will suppress the use of this section of road as a “rat run” for traffic having a choice of using the expressway and/or Cambridge Road.
10. TCC records that Newell Road is still used by some motorists and taxis as a “rat run” and recent discussions with WDC resulted in the Mayor undertaking to ask the NZ Police to monitor this road with traffic enforcement to suppress excess

speeds. The changes to Newell Road, at the Birchwood Lane/Road intersection, will have a traffic calming effect but may not solve the problem unless further measures are adopted on other sections of Newell Road.

11. If, at a future date after the opening of the Hamilton section of the Waikato Expressway, the Tamahere community and WDC determine to close Newell Road at the Cambridge Road intersection, that could be done for minimal cost to WDC following further community consultation at that time (assuming all other issues are appropriately addressed now). TCC sees no benefit to closing this intersection fully until more substantial information, post the opening of the Hamilton section of the Waikato Expressway, is available.

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This response is submitted electronically for OPUS, NZTA and WDC.

TCC response is for the reasons set out below.

TCC **wishes to be heard** in support of this response by way of a formal meeting with representatives of NZTA and WDC, in addition to and before any public ‘open day’ consultations.

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Factors for consideration from the Report:

1. The Report requires careful consideration.
2. The various “Predicted Daily Traffic Flows in Tamahere” figures are questionable and should not be relied on. Although Information Sources are identified in the Report (§ 2.3) the Report records:
  - a. An area of uncertainty is the amount of traffic on Cambridge Road that will shift over to the Hamilton Section of the Expressway when it becomes operational. A “credibility check cannot be undertaken as the actual Origin/Destination survey data is unavailable” (§ 3.5).
  - b. Opus staff undertook a site survey at the intersection to obtain current traffic volumes on Friday 20 May 2016 between 7:30 – 9:30 am and 4:00 – 6:00 pm (§ 3.3). The data from this survey is included in the Report with projections for traffic movements:
    - i. Pre-opening Hamilton Section 2021
    - ii. Post-opening Hamilton Section 2021
    - iii. Pre-opening Southern Links 2041
    - iv. Post-opening Southern Links 2041
 (Table 1 and Figure 3 in § 3.4)
  - c. At § 6.1 the Report states “Calibration of the SIDRA models was not attempted as no detailed delay and queue information for the existing intersection was available” (SIDRA is an industry recognised traffic modelling package including outputs for degree of saturation, queue lengths, average delay, level of service for each traffic movement).

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### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	6 April 2018
<b>Prepared by</b>	Wanda Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301
<b>Report Title</b>	Receipt of Pokeno Community Committee Minutes

### **I. EXECUTIVE SUMMARY**

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To receive the minutes of the Pokeno Community Committee meetings held on Tuesday 20 March 2018 and Tuesday 10 April 2018.

### **2. RECOMMENDATION**

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**THAT the minutes of the meetings of the Pokeno Community Committee held on Tuesday 20 March 2018 and Tuesday 10 April 2018 be received.**

### **3. ATTACHMENTS**

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PCC Minutes

**POKENO COMMUNITY COMMITTEE**

**MINUTES** of the monthly Pokeno Community Committee meeting held in the Pokeno Hall, Pokeno on 20 March 2018, commencing at 7.00pm.

**Committee Members Present:** Helen Clotworthy, Ric Odom, Janet McRobbie, Kris Hines, Todd Miller, Doug Rowe, Lance Straker

**Apologies:** Wayne Rogers, Trish Graham

**Guests In Attendance:** Tony Whittaker, Jacob Quinn, Kurt Abbot (Waikato District Council)

**Councilors In Attendance:** Cr S Henderson, Cr J Church

**Community Members** Community members were present

**Attending:** Approximately 30 members of the public

**1. APOLOGIES**

Apologies were received from Tricia Graham and Wayne Rogers

**Moved:** Doug Rowe

**Seconded:** Lance Straker

**Carried**

**2. DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**3. CONFIRMATION OF THE STATUS OF THE AGENDA**

The Chair advised that Items 5 (LTP Roadshow) and 7 (Long Term Plan 2018-2028) would be addressed together and that the Sport Waikato team were unable to be present at the meeting to present Item 6 (Sport Waikato Plan) but that would now be Item 5 of the agenda and Tony Whittaker would speak to it. Item 8 (Community Engagement Update) would be moved to Item 6 on the Agenda.

**Moved:** Helen Clotworthy

**Seconded:** Kris Hines

**Carried**

**4. CONFIRMATION OF PREVIOUS MINUTES**

**THAT the minutes of the meeting held on 13 February 2018 be confirmed as a true and correct record of that meeting.**

**Moved:** Helen Clotworthy

**Seconded:** Doug Rowe

**Carried**

**MATTERS ARISING FROM THE MINUTES**

There were no matters arising.

## **5. SPORT WAIKATO PORT PLAN**

Tony Whittaker spoke to this on behalf of Sport Waikato.

- There are elements of the plan that are particular to each community (e.g. the Munro Road Sport Park in Pokeno).
- Each community is asked to review the plan and to provide feedback.
- There will be a Sport Waikato representative based at the Council office in Tuakau.
- A copy of the Sport Waikato plan is available online on the Waikato District Council website.
- While no cut-off time for feedback on the plan has been specified, but it would be helpful if consideration of it and feedback relating to it could be completed as soon as possible.

The Chair thanked Tony for speaking to the report.

## **6. COMMUNITY ENGAGEMENT UPDATE**

Tony Whittaker spoke to this. AS the Waikato District Council was developing the plan, it became apparent, following the surveys that had been undertaken, that the Council has a significant amount of work to do. Council staff would greatly appreciate feedback on community priorities and the amount of engagement required.

A member of the public asked for an update on the Totara Park development in Pokeno. It was pointed out that following community consultation, some preferred options were outlined. The Committee will ask Colin Bottica Project Manager with the Dines Group, to provide an update.

## **7. LONG TERM PLAN 2018-20128**

Jacob Quinn, Communications Manager for the Waikato District Council, delivered a presentation and reminded all present that a consultation document has been circulated to every household (copies were also available at the meeting). He acknowledged there is a lot of information to digest with much of the content being required by legislation.

There were numerous questions from the floor, most questioning the rationale for or seeking clarification of the various parts of overall rates.

## **8. GENERAL BUSINESS**

Helen Clotworthy thanked the Waikato District Council officers for attending and presenting at the meeting and thanked the public for attending the meeting. She then took the opportunity to introduce the elected Pokeno Community Committee members.

A member asked if more posts containing bags for dog excrement could be provided as increasing levels of dog fouling has been noticed.

## **CLOSURE**

There being no further business, the meeting was declared closed at 8.55pm.

The next meeting of the Pokeno Community Committee will be held on Tuesday 10th April 2018 at 7.00pm in the Pokeno Hall.

## POKENO COMMUNITY COMMITTEE MEETING

**MINUTES** of the monthly Pokeno Community Committee meeting held in the Pokeno Hall, Pokeno, on 10 April 2018, commencing at 7.05pm.

**Committee Members Present:** Helen Clotworthy, Doug Rowe, Kris Hines, Ric Odom Charles Hackett, Trish Graham, Janet McRobbie, Todd Miller

**WDC Staff in Attendance:** Sue O’Gorman

**Councillors in Attendance:** None

**Community Members Attending:** Community members attended.

**1. APOLOGIES:** Apologies received from Cr Jacqui Church, Cr Stephanie Henderson, Wayne Rodgers, Lance Straker, Sue Willoughby (public)

**Moved that apologies be accepted:** Helen Clotworthy

**Seconded:** Kris Hines

**2. CONFIRMATION OF THE STATUS OF THE AGENDA**

This was confirmed with the exception of Agenda Item 6 and the presenter was unavailable

**Moved:** Helen Clotworthy

**Seconded:** Doug Rowe

**3. DISCLOSURE OF INTEREST**

There was no disclosure if interest.

**4. CONFIRMATION OF THE MINUTES**

**Moved:** Helen Clotworthy

**Seconded:** Charles Hackett

**5. NORTH WAIKATO SPORT & RECREATION STRATEGY**

Gavin Donald of GMG Consulting. Spoke to North Waikato Sport & Recreation Strategy. Also attending was Jason Marconi (District Coordinator Sports Waikato based in Tuakau).

Gavin advised that he has some questions relating to consulting in the area. He will send a questionnaire to the committee secretary for further local distribution. Gavin is especially keen to engage with those local or groups who should be consulted. He spoke to the process which is based on completing a needs analysis, determining what is currently available, what is needed and rationalising council owned land and assets.

It was noted that this will increase time it takes to determine the Sport & Recreation facilities in Pokeno. Helen expressed serious concern at this delay, stating that it felt we were making no progress and in fact seem to be going backwards.

Gavin stated that he is connecting with youth via the school principals who have been engaging well but the committee expressed concern that the young people of Pokeno are not being directly engaged.

There was a question from the floor about Totara Park.

Sue apologised on behalf of Council for the time this is taking and said Council felt it important that a District wide approach is taken with wide consultation. In response, committee members stated

that considerable local consultation has already been undertaken and that the information has been given to council but nothing appears to have been done. The committee has done significant work and was given some assurances but there appears to have been no progress. Pokeno still has no facilities, there are outstanding works issues etc. Ratepayers are becoming very frustrated at the lack of action. Sue acknowledged the lack of progress but gave an assurance that she would follow up on action to be taken and that this ought to be addressed better with the appointment of a new General Manager in Council.

Jason introduced himself and mentioned that it is up to individuals or groups to establish clubs or activities not Sport Waikato which could provide support. He also offered to host a meeting of those interested once he has settled in to his role.

In closing, Gavin reiterated the importance of providing strong feedback.

#### **6. FUNDING FOR YOUTH FACILITIES IN POKENO**

This item was deferred.

#### **7. POKENO MEDICAL CENTRE AND PHARMACY**

Manisha, the Pokeno Pharmacy Manager provided an update on the Medical Centre. The Pharmacy is open 9.00am – 5.00pm Monday to Friday and able to dispense full range. It also offers free blood pressure checks.

Ash, the Business Manager, talked about the Medical Centre. There is a package for the community to improve engagement. With proof of address, residents of Pokeno will be given a free flu vaccine. There is also a business package available for the flu vaccine and a business package for staff consults, pre-employment checks etc. Staff are also keen to engage with other community organisations.

There was some discussion including suggestions from those present that having the pharmacy and surgery open at least one late night per week or open on a Saturday would better meet the needs of Pokeno residents. This was understood but it was explained that to a degree, the Medical Centre is governed by its contract with Counties Manukau DHB.

Todd advised that he is leading Pokeno Civil Defence plan and would like to meet with them to discuss.

#### **8. LTP UPDATE**

Sue provided an update on the LTP process, reminded those present that feedback is required by 16<sup>th</sup> April and strongly encouraged the Committee and public to provide feedback. In response to a question, Sue gave an overview of the key points from the Tuakau consultation meeting. Essentially, while no-one is happy with rates increases, they just want the basics done. In relation to the Waikato Regional Council LTP, residents should consider putting in a submission on the transport plan. Additionally, Sue highlighted that as part of their facilities plan, Waikato Regional Council want all ratepayers in Waikato to contribute to building a new theatre in Hamilton. WDC submitted that it would not be appropriate for Tuakau/Pokeno ratepayers to contribute much to this fund as these residents are unlikely to make much use of the facility. Sue urged all to read the WRC LTP on their website and make a submission.

**THAT the report on the LTP Update be accepted.**

**Moved:** Helen Clotworthy

**Seconded:** Ric Odom



**9. POKENO COMMUNITY COMMITTEE SCHEDULE.**

Moved tonights youth presentation to the May meeting. Sue will follow up on planning update from Colin Bottica/Dines. Invite Alan Johnstone to present on the idea of a Christmas parade. Will there be re-planting around the cenotaph?

**10. POKENO WORKS & ISSUES REPORT; STATUS ITEMS APRIL 2018**

Sue O’Gorman spoke to the report which included an update on requested footpath work, a crossing point on Helenslee Rd for school children and extending the gravel footpath along Helenslee Rd. In response to questions, Sue requested the Committee provide a map of paths we are expecting to be addressed to avoid confusion. Helen will provide a map.

Sue talked to the Village concept plan and noted that Progressive remains keen to build a supermarket in Pokeno and potentially making it a full size supermarket (such as a Countdown store).

Regarding planning for the CBD, it is hoped that a suggested outline may be presented at the Community Committee meeting.

Committee members requested updates on a variety of issues including a question as to why 30km/hr temp speed signs remain on Helenslee/Munro. It was also noted that the rubbish bins in the area of the shops have still not been changed over.

**THAT the report on the Pokeno Works & Issues be accepted.**

**Moved:** Helen Clotworthy

**Seconded:** Todd Miller

**11. COUNCILLORS REPORT**

There were no Councillors present as they are both at a LTP Roadshow. Sue advised that Councillors have been working on a number of large items relating to the LTP.

**12. COMMITTEE REPORTS**

Doug provided Community Patrol update. The patrol has a number of new patrol members. Kris submitted a suggestion regarding the location of bins for disposing dog waste but has received no response yet.

Todd spoke to Civil Defence Plan which is in progress with large parts of draft plan complete. He is working with the WRC Civil Defence staff on this.

**13. NEXT MEETING AGENDA**

This items had already been covered.

**14. GENERAL BUSINESS**

Sue advised that every 6 years councils need to consider boundaries, local committees, boards etc. A workshop on this is being held at Tuakau Hall on 24<sup>th</sup> April.

Helen proposed that Community Committee members convene for a special meeting in the Pokeno Hall on Sunday 15<sup>th</sup> April at 6.00pm to consider possible submissions on the LTP.

**CLOSURE**

There being no further business, the meeting was declared closed at 8.59pm.

The next full meeting of the Pokeno Community Committee will be held on Tuesday 8<sup>th</sup> May at 7.00pm in the Pokeno Hall.

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### Open Meeting

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	3 May 2018
<b>Prepared by</b>	Rose Gray Council Support Manager
<b>Chief Executive Approved</b>	Y
<b>Reference</b>	GOV1301
<b>Report Title</b>	Exclusion of the Public

## I. EXECUTIVE SUMMARY

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To exclude the public from the whole or part of the proceedings of the meeting to enable Council to deliberate and make decisions in private on public excluded items.

## 2. RECOMMENDATION

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**THAT** the report of the Chief Executive be received;

**AND THAT** the public be excluded from the meeting to enable Council to deliberate and make decisions on the following items of business:

Confirmation of minutes dated 9 April 2018.

### REPORTS

a. **Contract 15-216 – Huntly to Hopuhopu Pipeline Increase to Approved Contract Sum**

*The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:*

Reason for passing this resolution to withhold exists under:

Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(a)(b)(ii)

Section 48(1)(3)(d)

## 3. ATTACHMENTS

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Nil

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