

Agenda for a meeting of the Onewhero-Tuakau Community Board to be held in the Board Room, Tuakau Memorial Hall, George Street, Tuakau on **MONDAY 16 APRIL 2018** commencing at **7.00pm**.

*Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.*

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

*Mr G Donald, representative from GMD Consultants will be in attendance from 7.00pm to discuss item 5.1.*

**3. DISCLOSURES OF INTEREST**

**4. CONFIRMATION OF MINUTES**

Meeting held on Monday 5 March 2018 2

**5. REPORTS**

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| 5.5 | Chairperson's Report                               | Verbal |
| 5.6 | Councillors' and Community Board Members' Report   | Verbal |

GJ Ion  
**CHIEF EXECUTIVE**

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### **Open Meeting**

<b>To</b>	Onewhero-Tuakau Community Board
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	6 March 2018
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV0502
<b>Report Title</b>	Receipt of Minutes

### **1. EXECUTIVE SUMMARY**

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To confirm the minutes of the Onewhero-Tuakau Community Board meeting held on Monday 5 March 2018.

### **2. RECOMMENDATION**

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**THAT the minutes of the meeting of the Onewhero-Tuakau Community Board held on Monday 5 March 2018 be confirmed as a true and correct record of that meeting.**

### **3. ATTACHMENTS**

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OTCB minutes 5 March 2018

**MINUTES** of a meeting of the Onewhero-Tuakau Community Board held in the Board Room, Tuakau Memorial Hall, George Street, Tuakau on **MONDAY 5 MARCH 2018** commencing at **7.00pm**.

**Present:**

Mr S Jackson (Chairperson)  
 Cr J Church  
 Ms C Conroy  
 Mr L Petersen  
 Mr V Reeve [*from 7.10pm until 8.16pm*]  
 Mrs B Watson

**Attending:**

Cr S Henderson  
 Mrs S O’Gorman (General Manager Customer Support)  
 Mrs LM Wainwright (Committee Secretary)  
 Ms K Horsfall (Pukekawa Pony Club)  
 Members of the public

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Mr Petersen/Cr Church)**

**THAT an apology be received from Cr Main and Mr Cameron.**

**CARRIED on the voices**

**OTCBI803/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mr Petersen/Cr Church)**

**THAT the agenda for a meeting of the Onewhero-Tuakau Community Board held on Monday 5 March 2018 be confirmed and all items therein be considered in open meeting;**

**AND THAT all reports be received.**

**CARRIED on the voices**

**OTCBI803/02**

## **DISCLOSURES OF INTEREST**

Cr Church advised members of the Board that she would declare a non financial conflict of interest in Add. Item 5.8 [*Sport Waikato Sport Plan*].

## **CONFIRMATION OF MINUTES**

**Resolved: (Ms Conroy/Mr Petersen)**

**THAT the minutes of a meeting of the Onewhero-Tuakau Community Board held on Monday 5 February 2018 be confirmed as a true and correct record of that meeting.**

**CARRIED on the voices**

**OTCBI803/03**

## **REPORTS**

Public Forum  
Agenda Item 5.1

The following Onewhero Domain issues were discussed at the public forum:

- Rubbish bin requirement
- Recycling pickup is required
- Two effluent spills
- Educational signs in the toilets required
- Leases under the Reserves Management Plan have not been received from Waikato District Council

Mr Reeve entered the meeting at 7.10pm during discussion on the above item.

Discretionary Fund Report to 21 February 2018  
Agenda Item 5.2

The report was received [*OTCBI803/02 refers*] and discussion was held.

**Resolved: (Mr Jackson/Mr Petersen)**

**THAT the ANZAC Day 2017 commitment of \$626.18 (Resolution No. OTCBI612/06) be returned to the pool.**

**CARRIED on the voices**

**OTCBI803/04**

Application for Funding – Pukekawa Pony Club  
Agenda Item 5.3

The report was received [*OTCB/803/02 refers*] and discussion was held.

Ms Horsfall gave a verbal presentation and answered questions of the Board.

Youth Engagement Report  
Agenda Item 5.4

The report was received [*OTCB/803/02 refers*] and discussion was held.

Onewhero-Tuakau Works & Issues Report – March 2018  
Agenda Item 5.5

The report was received [*OTCB/803/02 refers*] and discussion was held.

Mr Reeve retired from the meeting at 8.16pm during discussion on the above item.

Long Term Plan Update  
Agenda Item 5.6

This item was discussed with Add. Item [*Long Term Plan 2018-28 Consultation*].

Councillors' and Community Board Members' Report  
Agenda Item 5.7

Verbal reports were received on the following items:

- Community Board Reserve Fund
- ANZAC Day
- Representation Review dates

Sport Waikato Sport Plan  
Add. Item

The report was received [*OTCB/803/02 refers*] and discussion was held.

Community Engagement Update  
Add. Item

The report was received [*OTCB/803/02 refers*] and discussion was held.



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### **Open Meeting**

<b>To</b>	Onewhero-Tuakau Community Board
<b>From</b>	Jacki Remihana Acting General Manager Service Delivery
<b>Date</b>	29 March 2018
<b>Prepared by</b>	Samantha Frederick Project Coordinator
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0514
<b>Report Title</b>	North Waikato Sport and Recreation Strategy

## **I. EXECUTIVE SUMMARY**

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GMD Consultants have been engaged by Council to develop the North Waikato Sport and Recreation Strategy. Project Lead Gavin Donald is going to be attending all the community board meetings in the area, to introduce the project and seek some initial feedback. Gavin will briefly talk to the questionnaire he would like for all members to respond to. As part of the questionnaire Gavin would also like members to consider who in the committee's catchment he should also talk to, that contribute to sport and recreation in the area.

Gavin Donald of GMD Consultants will be in attendance to update the Board on the North Waikato Sport and Recreation Strategy.

## **2. RECOMMENDATION**

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**THAT the report from the Acting General Manager Service Delivery be received.**

## **3. ATTACHMENTS**

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N/A

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**Open Meeting**

<b>To</b>	Onewhero-Tuakau Community Board
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	29 March 2018
<b>Prepared by</b>	Julienne Calambuhay Management Accountant
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV0514
<b>Report Title</b>	Discretionary Fund Report to 29 March 2018

**1. EXECUTIVE SUMMARY**

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To update the Board on the Discretionary Fund Report to 29 March 2018.

**2. RECOMMENDATION**

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**THAT the report from the General Manager Strategy & Support be received.**

**3. ATTACHMENTS**

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Discretionary Fund Report to 29 March 2018



**ONEWHERE TUAKAU COMMUNITY BOARD DISCRETIONARY FUND 2017/2018**

	<b>GL</b>	<b>1.215.1704</b>
<b>2017/18 Annual Plan</b>		28,878.00
<b>2016/17 Carry forward</b>		28,515.44
<b>Total Funding</b>		<b><u>57,393.44</u></b>

**EXPENDITURE:**

15-Sep-17	Glen Murray Community Equestrian Centre - towards cost of defibrillator		750.00
04-Oct-17	Nikau Café - Community Board Meeting 2/10/17		149.13
01-Nov-17	Te Kohanga Community Hall Inc - water tank installation		2,149.50
16-Nov-17	Uenuku Hawira - kauri slab for carving to be placed at the entrance to Tuakau		1,500.00
16-Nov-17	Lions Club of Tuakau Inc - towards Tuakau Community Christmas Parade		1,000.00
18-Nov-17	Sunset Beach Lifeguard Service Inc - lifeguard programme over the summer of 2017/2018		2,000.00
20-Nov-17	Tuakau Youth Sport Trust - design/consultation fees to build a new skate park in Tuakau		8,308.67
20-Nov-17	Tuakau & Districts Development Association - cost of upgrading the website		1,500.00
05-Dec-17	Port Waikato Community Hall - hall hire		135.00
14-Mar-18	L Petersen - ANZAC music CD cost		13.04
14-Mar-18	Tuakau & Districts Development Association - towards Christmas Meet & Greet		100.00
<b>Total Expenditure</b>			<b><u>17,605.34</u></b>
<b>Net Funding (Excluding commitments)</b>			<b><u>39,788.10</u></b>

**COMMITMENTS:**

01-Jul-15	Allocated amount to the Chair to purchase misc. items (balance from 30/6/2015)	301.81	
	Less : Expenses	<u>119.48</u>	182.33
01-Sep-14	Contribution towards placemaking project (OTCB1409/06/2)	6,000.00	
	Less : Expenses	<u>1,500.00</u>	4,500.00
06-Mar-17	Port Waikato Yacht & Motor Boat Club - 6 new life jackets (OTCB1703/07)		614.00
06-Nov-17	Te Kohanga School - maintenance of school pool for community use (OTCB1711/12)		399.10
06-Nov-17	Onewhero Area School - purchasing 15 traditionally made piu piu costumes (OTCB1711/13)		2,200.00
06-Nov-17	Onewhero Area School - purchasing of school chemicals for community use of school pool (OTCB1711/14)		500.00
06-Mar-18	Pukekawa Pony Club - cost of purchasing new gazebos (OTCB1803/06)		500.00
<b>Total Commitments</b>			<b><u>8,895.43</u></b>
<b>NET FUNDING REMAINING (Including commitments) as of 29 March 2018</b>			<b><u>30,892.67</u></b>

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**Open Meeting**

<b>To</b>	Onewhero-Tuakau Community Board
<b>From</b>	Sue O’Gorman General Manager Customer Support
<b>Prepared By</b>	Evonne Miller PA General Manager Customer Support
<b>Date</b>	29 March 2018
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV0514
<b>Report Title</b>	Onewhero-Tuakau Works & Issues Report – April 2018

**1. EXECUTIVE SUMMARY**

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To update the Board on issues arising from the previous meeting.

**2. RECOMMENDATION**

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**THAT** the report from the **General Manager Customer Support** be received.

**3. ATTACHMENTS**

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Issues report

## Issues Report - Status of Item Raised at Previous Meeting

Date	Issue	Assign to	Response
1.	<b>Positioning of new toilets in Tuakau</b>	Service Delivery/ Parks, Reserves & Facilities	<p><b><u>August</u></b> Options for siting of new toilets in Tuakau are being prepared and once completed will be distributed to the Board for discussion.</p> <p><b><u>September</u></b> Minor repairs to the George Street toilets will be undertaken within the next few months as staff continue to work through appropriate placement of new toilets for Tuakau. There is a study being undertaken on northern Council facilities, which talks to a possible new library and Council office of which new public toilets could be accommodated - the study is not yet complete with any outcome being included in the LTP. The proposed repairs will extend the life of the current toilet facility.</p> <p><b><u>October</u></b> Project is in the initial planning phase with a scope of works currently being developed. Time lines are not yet available. The Community Board will be updated with work schedules as they become available.</p> <p><b><u>November</u></b> No updates at this stage.</p> <p><b><u>February 2018</u></b> Some options were discussed in a workshop.</p> <p><b><u>March</u></b> Sue/Eve will set up a site visit with Service Delivery and the Board to walk around and discuss the toilets, garden and bollards.</p> <p><b><u>April</u></b> Board visit completed, action plan being developed.</p>
2.	<b>Welcome to Tuakau sign on Council land at corner of George and Liverpool Streets.</b>	Shaun Jackson	<p><b><u>August</u></b> Council have received the required paperwork from the Tuakau Placemaking group. Council's Placemaking Team are now working through the consent</p>

Date	Issue	Assign to	Response
	Shaun Jackson, advised the artist, Nuku, is commencing work after Christmas		<p>process.</p> <p><b><u>September</u></b> Good progress is being made to gain permission for the long term use of the land for carpark usage and installation of new signage. The OTCB Deputy Chair has been kept up to date as the project has progressed by Council's Placemaking Team.</p> <p><b><u>October</u></b> Staff are awaiting an indication from Counties Power about connecting lighting to the street lighting network. Staff are also seeking final permissions to proceed with the proposal. Staff will update Community Board with further information when it is available.</p> <p><b><u>November</u></b> Counties Power contacted staff to work through the process of connecting lighting to the street lighting network. Staff have referred this onto Shaun Jackson from the Placemaking Group to work directly with Counties Power.</p> <p><b><u>March</u></b> Shaun to update the Board at the meeting.</p> <p><b><u>April</u></b> Nuku has finished the sign. Vern to talk to Genesis Solar office in Tuakau regarding solar power lighting for the sign.</p>
3.	<b>Request for safety assessment at Harrisville School by WDC road safety person.</b>	Service Delivery/ Gareth B	<p><b><u>August</u></b> This request has been passed on to Council's Road Safety Engineer.</p> <p><b><u>September</u></b> The Roading Safety Engineer has met with the School Principal and the issue is under investigation. A site inspection (vehicle observations, speed checks and pedestrian counts) is planned for 19/9/2017, followed by a meeting with the school board.</p> <p><b><u>October</u></b> Road Safety Engineer has completed investigation and found speed outside the school to be elevated, ad-hoc parking on the road corridor from parents, lack of</p>

Date	Issue	Assign to	Response
	<p><b><u>March</u></b> What will be the timeframe around delivery?</p>		<p>“visible presence” of the school to road users. Road Safety Engineer has made a first stage list of improvements to manage speed near the school and bring awareness of school activity to the road user, these include relocation of school zone signage, reduction in curve advisory speed adjacent to school, improved road marking within the “school zone” including red pavement threshold markings at each end. Further investigation of on-site parking is to be considered at another stage as it will require consultation with the school board for on-site parking improvements and education to parents when collecting children.</p> <p><b><u>November</u></b> With Alliance Designers and construction programming.</p> <p>Initial Design in progress. Programming to be agreed with Gareth Bellamy, Road Safety Engineer after review of Design.</p> <p><b><u>February 2018</u></b> Design will be complete in January.</p> <p><b><u>March</u></b> Design completed, sent to school for commentary. Safety Engineer attended the school board meeting (21/2/2018) to give a presentation of the proposed works. The design was endorsed by the board. Project is now with Alliance for implementation and works programming.</p> <p><b>CLOSED</b></p>
4.	<p><b>Tuakau George Street maintenance, cleaning and weeding</b> Concern that service levels are not being met, e.g. long grass, weeds. A service request has been raised (by Shaun Jackson), PRK0549/18, but nothing seem anything to have been done.</p> <p><b><u>March</u></b> The street has not been visibly cleaned and the weeds are still there. The Board want to know what the schedule is what was done and when they</p>	Service Delivery/ Parks, Reserves & Facilities	<p>Weed spraying is complete.</p> <p>Normal maintenance including street steam cleaning is programmed every 6 months.</p> <p><b><u>March</u></b> Bollard removal priced, weed spraying scheduled. Works to be completed by the end of March.</p>

Date	Issue	Assign to	Response
	did it?		<p><b><u>April</u></b>  Board visit completed, action plan being developed.  <u>Bollard Removal</u>  A Bollard Removal/Bin Upgrade proposal will be completed next week. Rough Order Cost is \$16K.  <u>Slippery Pavers</u>  Most quotes to restore the pavers are very high. We have sourced a reasonably priced alternative treatment and will trial a small area in April.</p>
5. 17/01/2018	<p style="text-align: center;"><b>Youth Centre</b></p> <p>The Youth Centre is looking for more space and was wondering about covering in the veranda. Discussion is required around the Lightbody Reserve – use of current facilities, is there an option to sell some of the property and to use the money to upgrade the facilities etc.</p> <p><b><u>March</u></b>  Discussed with the Board at February meeting they are after a couple of glass windows and a roller door and potentially a deck out the front and would be interested in making it a place making exercise. Just need approval. Sue will speak to the building team.  Service Delivery Strategy &amp; Support can give some feedback.</p> <p><b><u>April</u></b>  Board member Bronwyn Watson will supply a sketch for Service Delivery.</p>	<p>Service Delivery</p> <p>Strategy &amp; Support</p> <p>Customer Support</p>	<p><b><u>March</u></b>  Staff will look at what options are available and will report back on what those might be to the April meeting.  This potentially doesn't need a building consent from initial conversations as we are not increasing the roof area. We will confirm once final plans are available.</p> <p><b><u>April</u></b>  Bronwyn is still waiting for plan drawings to be completed.</p>

Date	Issue	Assign to	Response
6.	<p align="center"><b>Waikaretu Rd</b></p> <p>there is a tarsal drop off, if approached at speed is dangerous and it is 5km from the port heading south to Waikaretu –contact Bruce Cameron RDG02582/18 raised 12/2/18.</p>	Service Delivery /WDA	<p>Cyclic crew has attended the site and pre reseal repairs are scheduled. Works to be completed by the end of March.</p> <p><b>April</b> This work has been completed.</p>
7.	<p><b>Onwhero Domain freedom camping</b> Septic tank/ &amp; rubbish bins overflows.</p>	Service Delivery	<p>Bruce has asked the Rugby Club for a report on the extent of these issues. Service Delivery is currently looking into short and long term options to mitigate effects. Sue will give a verbal update on this at the meeting.</p> <p><b>April</b> <b>Rubbish:</b></p> <ul style="list-style-type: none"> <li>• The bin emptying has been increased to once per day.</li> <li>• 2 x additional rubbish bins are going to be installed, Still awaiting delivery of the bins.</li> <li>• A set of 120L recycling bins for glass paper will be installed. Also awaiting delivery</li> <li>• Also looking into a small station for 2<sup>nd</sup> hand goods or items that could be sent to an op shop. As the rubbish guys have said a lot of the rubbish is pots pans, knives forks, blankets sheets. But this is just a thought at this stage. (any feedback on this idea would be appreciated)</li> </ul> <p><b>Toilets &amp; Septic:</b></p> <ul style="list-style-type: none"> <li>• Toilet contractors are monitoring the septic tank and will empty it when required.</li> <li>• In the long term a larger septic tank may need to be installed, at this stage there is no budget to undertake this work.</li> <li>• Signs have been placed in each toilet with explaining what not to flush i.e. cloth or nappies. Hopefully these will help with the blockages.</li> <li>• The invoice for the plumber the club engaged will be reimbursed. Payment should occur on the 20<sup>th</sup> of the month.</li> </ul>

Date	Issue	Assign to	Response
8.	The Tuakau pool is empty, was this a planned outage, the Board don't believe this is being managed well by Belgravia. Explanation as to why the Tuakau pools closed for a couple of days, again, as of March 5 <sup>th</sup> .	Service Delivery	<p><b><u>April</u></b></p> <p>There was an issue over the past month with the water in the Tuakau Pool which turned green due to a chemical reaction with the iron in the sand filter. While there was no health risk (as there was no algae), the pool was closed and emptied as this was the most efficient way to resolve the problem. Sand replacement is programmed every 3-years and was completed 12 months ago as part of the planned maintenance requirements for the facility. Broken pipes were found under the sand and it is assumed this caused the current issue (further investigation is ongoing). The pool reopened seven days later and is fully operational again.</p> <p>The outdoor pool season finishes at the end of March.</p>



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**Open Meeting**

<b>To</b>	Onewhero-Tuakau Community Board
<b>From</b>	Sue O’Gorman General Manager Customer Support
<b>Date</b>	15 March 2018
<b>Prepared by</b>	Lynette Wainwright
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0514
<b>Report Title</b>	Submission to the Long Term Plan

**1. EXECUTIVE SUMMARY**

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The LTP consultation process opened on Wednesday 14 March with submissions closing at 9am on Monday 16 April 2018.

A submission has been made on behalf of the Board.

**2. RECOMMENDATION**

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**THAT the report from the General Manager Customer Support be received.**

**3. ATTACHMENTS**

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Nil