

Agenda for a meeting of the Huntly Community Board to be held in the Riverside Room, Civic Centre, Main Street, Huntly on **TUESDAY 20 MARCH 2018** commencing at **6.00pm**.

Note: A public forum will be held at 5.45pm prior to the commencement of the meeting.

*Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.*

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

*Ms S Marinkovich, representative from Waikato Regional Council will be in attendance from 6.00pm to discuss item 5.2.*

*Mr T Nikau will be in attendance from 6.00pm to discuss item 5.3.*

**3. DISCLOSURES OF INTEREST**

**4. CONFIRMATION OF MINUTES**

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GJ Ion  
**CHIEF EXECUTIVE**  
Agenda2018\HCB\180320 HCB OP.doc

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**Open Meeting**

<b>To</b>	Huntly Community Board
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	22 February 2018
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV1318
<b>Report Title</b>	Confirmation of Minutes

**1. EXECUTIVE SUMMARY**

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To confirm the minutes of the Huntly Community Board meeting held on Tuesday 20 February 2018.

**2. RECOMMENDATION**

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**THAT the minutes of the meeting of the Huntly Community Board held on Tuesday 20 February 2018 be confirmed as a true and correct record of that meeting.**

**3. ATTACHMENTS**

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HCB minutes 20 February 2018

**MINUTES** of a meeting of the Huntly Community Board held in the Riverside Room, Civic Centre, Main Street, Huntly on **TUESDAY 20 FEBRUARY 2018** commencing at **6.00pm**.

**Present:**

Ms K Langlands (Chairperson)  
Cr S Lynch  
Cr F McNally  
Ms K Bredenbeck  
Mr R Farrar  
Mrs D Lamb  
Mr C Rees

**Attending:**

His Worship the Mayor, Mr AM Sanson  
Cr J Sedgwick  
Mr T Whittaker (General Manager Strategy & Support)  
Mrs LM Wainwright (Committee Secretary)  
Mr J Scott (Youth Representative)  
Members of the public

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Ms Langlands/Mrs Lamb)**

**THAT** an apology be received from Mrs Stewart.

**CARRIED** on the voices

**HCBI802/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mrs Lamb/Ms Bredenbeck)**

**THAT** the agenda for a meeting of the Huntly Community Board held on Tuesday 20 February 2018 be confirmed and all items therein be considered in open meeting;

**AND THAT** all reports be received;

**AND FURTHER THAT** the Board resolves that the following items be withdrawn from the agenda:

- **Item No. 5.1 NZ Police Update**



**AND FURTHER THAT** the youth representative be given full speaking rights for the duration of the meeting.

**CARRIED on the voices**

**HCBI802/02**

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**CONFIRMATION OF MINUTES**

**Resolved: (Cr Lynch/Mrs Lamb)**

**THAT** the minutes of a meeting of the Huntly Community Board held on Tuesday 21 November 2017 be confirmed as a true and correct record of that meeting.

**CARRIED on the voices**

**HCBI802/03**

**REPORTS**

NZ Police Update  
Agenda Item 5.1

This report was withdrawn from the agenda.

Discretionary Fund Report to 13 February 2018  
Agenda Item 5.2

The report was received [*HCBI802/02 refers*] and discussion was held.

**Resolved: (Cr Lynch/Mrs Lamb)**

**THAT** the Huntly Community Board approves the amount of \$1,300.00 to be spent from the discretionary fund towards the cost of hosting Business Breakfast meetings to be held on Friday 23 February, Thursday 1 March and Friday 2 March 2018;

**AND THAT** the Huntly Community Board approves the amount of \$210.00 + GST to Keith Mahon Painters Ltd for the application of graffiti guard to the seat in Garden Place, Huntly.

**CARRIED on the voices**

**HCBI802/04**

Huntly Community Plan Update  
Agenda Item 5.3

The report was received [*HCB1802/02 refers*] and discussion was held.

Ms Langlands gave a verbal update and answered questions of the Board.

Huntly Works & Issues Report: Status of Items February 2018  
Agenda Item 5.4

The report was received [*HCB1802/02 refers*] and discussion was held.

The General Manager Strategy & Support gave a verbal update and answered questions of the Board.

Appoint Youth Representative to Community Board  
Agenda Item 5.5

The report was received [*HCB1802/02 refers*] and discussion was held.

**Resolved: (Cr McNally/Ms Bredenbeck)**

**THAT the Huntly Community Board appoints Jack Scott as youth representative to the Huntly Community Board.**

**CARRIED on the voices**

**HCBI802/05**

Year to Date Service Request Report  
Agenda Item 5.6

The report was received [*HCB1802/02 refers*] and discussion was held.

Long Term Plan Update  
Agenda Item 5.7

The report was received [*HCB1802/02 refers*] and discussion was held.

The General Manager Strategy & Support gave a verbal update and answered questions of the Board.

Road Names List

Agenda Item 5.8

The report was received [*HCBI 802/02 refers*] and discussion was held.

**Resolved: (Ms Langlands/Mrs Lamb)**

**THAT the following road names be submitted for the Huntly area:**

- **Jack Malcolm**
- **Doug Morris**
- **Roberts (Bob, Billy, Bert, George, Josh, Hugh)**
- **Gill (William, Brian, Roger)**
- **Tinney (Brian, Jack)**
- **Mary Clarke**
- **Dr Bruce Ryburn**
- **Robert (Bob) Tukiri**
- **Ces Adams**
- **Guy King**
- **Fred Jones**
- **Rae Ruffin**
- **Digger Dillon**
- **Coal Miners**
- **Mallard (Duck) Lakes**
- **Kereru (Wood Pigeon)**
- **Pukeko**
- **Piwakawaka (Fantail)**
- **Harakeke (Flax)**
- **Kotare (Kingfisher)**
- **Healey**
- **Cox**

**CARRIED on the voices**

**HCBI 802/06**

Public Forum

Agenda Item 5.9

No members of the public were present for this item.



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**Open Meeting**

<b>To</b>	Huntly Community Board
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	5 March 2018
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0514
<b>Report Title</b>	NZ Police Update

**1. EXECUTIVE SUMMARY**

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To advise members that a representative from the New Zealand Police will be in attendance at the Community Board meeting.

**2. RECOMMENDATION**

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**THAT** the report from the Chief Executive be received.

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**Open Meeting**

<b>To</b>	Huntly Community Board
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	5 March 2018
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0514
<b>Report Title</b>	21 Northern Connector (Huntly) bus route update and changes

**I. EXECUTIVE SUMMARY**

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To advise members that Ms Susi Marinkovich, Waikato Regional Council, will be in attendance at the Community Board meeting to present a report on the 21 Northern Connector (Huntly) bus route update and changes.

**2. RECOMMENDATION**

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**THAT the report from the Chief Executive be received.**

## Report to Huntly Community Board March 2018

### 21 Northern Connector (Huntly) bus route update and changes

In April 2017 improvements were made to the Northern Connector bus service, resulting in new buses providing additional capacity, free passenger Wi-Fi and bike racks.

Passenger feedback regarding the improvements has been positive and patronage is increasing, with more than 230,000 passengers carried between Hamilton and Ngaruawahia/Huntly in the 12 months to end-February 2018. Including the passengers that travel on these buses between The Base and the Hamilton Transport Centre, passenger numbers are over 270,000 a year.

Patronage	TC - The Base			TC - Ngaruawahia/Huntly			Total		
	March 2016 – February 2017	March 2017 – February 2018	% Diff	March 2016 – February 2017	March 2017 – February 2018	% Diff	March 2016 – February 2017	March 2017 – February 2018	% Diff
<b>Total</b>	34,468	37,481	+8.7%	229,938	233,936	+1.7%	264,406	271,417	+2.7%

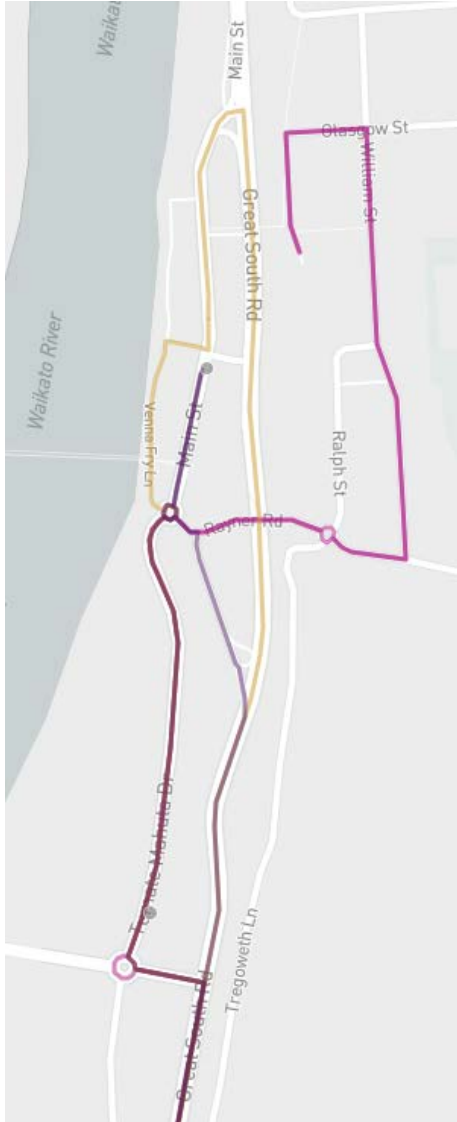
A new double decker bus will be introduced to the Huntly fleet in approximately May of this year, to provide more seated and overall capacity.



*Example of new double decker shape.*

The double decker will have 87 seats and room for 13 people standing on the lower deck, with capacity for 100 people in total. The new bus will be fully air conditioned and have free wi-fi available on board.

The double decker will be used on the busiest trips on the Northern Connector service.



With the introduction of the new double decker into the Huntly fleet, there are some decisions that need to be made with regard to the bus route. **We would appreciate feedback from the community board on these decisions.**

The current route travels from the Huntly town centre, under the rail bridge, but this will not be possible with the height of the new double decker bus. Waikato Regional Council's BUSIT team are working with Waikato District Council to look at alternative options for the bus route, including starting the bus in Huntly East (purple line) and/or using Civic Place in the town centre (gold line) to enable buses to return back to the main road.

Over the next few weeks, staff from the councils and the bus company will be testing the alternative route options and then put them to the bus users and wider community for feedback.

Significant passenger and resident communications will then be undertaken ahead of these changes including:

- Stakeholder communications, including schools served by the Northern Connector buses
- On bus communications, including poster and flyers
- Signage at bus stops
- Social media
- Information in local papers and radio



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**Open Meeting**

<b>To</b>	Huntly Community Board
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	5 March 2018
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0514
<b>Report Title</b>	Development Presentation for Huntly

**1. EXECUTIVE SUMMARY**

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To advise members that Mr Tawera Nikau will be in attendance at the Community Board meeting to present a development proposal.

**2. RECOMMENDATION**

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**THAT** the report from the Chief Executive be received.

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**Open Meeting**

<b>To</b>	Huntly Community Board
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	07 March 2018
<b>Prepared by</b>	Julienne Calambuhay Management Accountant
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV0507
<b>Report Title</b>	Discretionary Fund Report to 07 March 2018

**1. EXECUTIVE SUMMARY**

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To update the Board on the Discretionary Fund Report to 07 March 2018.

**2. RECOMMENDATION**

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**THAT the report from the General Manager Strategy & Support be received.**

**3. ATTACHMENTS**

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Discretionary Fund Report to 07 March 2018

## HUNTLY COMMUNITY BOARD DISCRETIONARY FUND 2017/2018

	GL	GL I.204.1704
<b>2017/18 Annual Plan</b>		24,026.00
<b>Carry forward from 2016/17</b>		26,842.38
<b>Total Funding</b>		<b>50,868.38</b>
<b>Expenditure</b>	<b>Resolution No.</b>	
1/07/2017 R Thurston - for vehicle running costs in removing graffiti - July 2017	HCBI706/05	400.00
7/07/2017 Haven Signs Huntly - PVC stencils for footpath signage	HCBI606/03/1	150.00
1/08/2017 R Thurston - for vehicle running costs in removing graffiti - August 2017	HCBI706/05	400.00
1/09/2017 R Thurston - for vehicle running costs in removing graffiti - September 2017	HCBI706/05	400.00
1/10/2017 R Thurston - for vehicle running costs in removing graffiti - October 2017	HCBI706/05	400.00
2/10/2017 Dynamic Media - Development of Huntly community plan	HCBI705/08	9,167.00
1/11/2017 R Thurston - for vehicle running costs in removing graffiti - November 2017	HCBI706/05	400.00
27/11/2017 Huntly Community Angels - "Christmas in the Park" event	HCBI711/05	3,000.00
10/11/2017 Haven Signs Huntly - stencils for footpath marking	HCBI606/03/1	240.00
1/12/2017 R Thurston - for vehicle running costs in removing graffiti - December 2017	HCBI706/05	400.00
6/12/2017 Lakeside Christian Life Centre - Community Christmas Carols event	HCBI711/06	2,000.00
11/01/2018 R Thurston - for vehicle running costs in removing graffiti - January 2018	HCBI706/05	400.00
31/01/2018 Keith Mahon Painters - Paint for Art project - placemaking project	HCBI606/03/1	748.94
1/02/2018 R Thurston - for vehicle running costs in removing graffiti - February 2018	HCBI706/05	400.00
<b>Total Expenditure</b>		<b>18,505.94</b>
<b>Net Funding Remaining (Excluding commitments)</b>		<b>32,362.44</b>
<b>Commitments</b>		
21/06/2016 Commitment for placemaking projects (HCBI606/03/1)	15,000.00	
Less: Expenses	2,874.61	12,125.39
15/11/2016 End of year function following December meeting (HCBI611/09/2/2)		200.00
21/02/2017 Huntly Christmas related activities (HCBI702/04) - recurring		3,800.00
20/06/2017 Robin Thurston - for vehicle running costs in removing graffiti (HCBI706/05)	4,800.00	
Less: Expenses	3,200.00	1,600.00
20/02/2018 Cost of hosting Business Breakfast meeting - 23 Feb, 01 March and 02 March 2018 (HCB 1802/04)		1,300.00
20/02/2018 Keth Mahon Pailters Ltd - application of graffiti guard to seat in Garden Place (HCB 1802/04)		210.00
<b>Total Commitments</b>		<b>19,235.39</b>
<b>Net Funding Remaining (Including commitments) as of 07 March 2018</b>		<b>13,127.05</b>

### **Open Meeting**

<b>To</b>	Huntly Community Board
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	06 March 2018
<b>Prepared by</b>	Lianne van den Bemd Community Development Advisor
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	CDR0502 / 1908874
<b>Report Title</b>	Application for Funding – Lakeside Christian Life Centre

## **I. EXECUTIVE SUMMARY**

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The purpose of this report is to present an application for funding from Lakeside Christian Life Centre towards the cost of hosting a community Easter event.

## **2. RECOMMENDATION**

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**THAT the report from the General Manager Strategy & Support be received;**

**AND THAT an allocation of \$..... is made to Lakeside Christian Life Centre towards the cost of hosting a community Easter event;**

**OR**

**AND THAT the request from Lakeside Christian Life Centre towards the cost of hosting a community Easter event is declined / deferred until ..... for the following reasons:**

## **3. BACKGROUND**

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Lakeside Christian Life Centre is hosting its first ever Easter event. The community will be invited to come together and assist in putting on a memorable Easter celebration for Huntly and surrounding communities.

Included in the day's activities are: an Easter egg hunt; kite flying; decorating/colouring; movies; and lots of yummy hot cross buns.

The event is to take place on Sunday, 01 April 2018 at 1 Emmanuel Place, Huntly.

#### 4. OPTIONS CONSIDERED

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- 1) That the application is approved and an allocation of partial or full funding requested be made.
- 2) That the application is declined.
- 3) That the application is deferred.

#### 5. FINANCIAL

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Funding is available to allocate for the year.

The project is noted to cost \$1,154.17. The Lakeside Christian Life Centre is seeking funding of \$1,154.17 towards the cost of purchasing Easter eggs/buns, decorations, activity items and advertising.

GST Registered			Yes
Set of Accounts supplied			Yes
Previous funding has been received by this organisation			Yes
Huntly Community Board	Christmas Carols	November 2017	\$2,000.00
Huntly Community Board	Christmas Carols	November 2016	\$1,747.95
Huntly Community Board	Christmas Carols	November 2015	\$1,676.01

#### 6. POLICY

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The application meets the criteria set in the Discretionary Grants Policy, one of which is that grants up to \$5,000.00 can be funded up to 100% at the discretion of the relevant community board or committee or Council's Discretionary & Funding Committee.

For grants above \$5,000.00 a funding cap of 75% of the total project cost applies (whichever is the greater) and other funding needs to be sought.

Funds cannot be uplifted until all sufficient funds for the project are approved.

#### 7. CONCLUSION

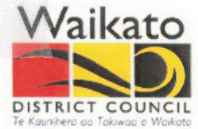
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Consideration by the Board is required with regard to this funding request.

#### 8. ATTACHMENTS

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Application for Funding – Lakeside Christian Life Centre



# DISCRETIONARY FUNDING APPLICATION FORM

### Important notes for applicant:

- It is recommended that, prior to submitting your application, you contact the Waikato District Council's community development co-ordinator, on 07 824 8633 or 0800 492 452, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Please read the Guidelines for Funding Applications document to assist you with completing this application form.
- All applications must be on this application for funding form. We will not accept application forms that have been altered.
- Please note that incomplete applications WILL NOT be considered. All parts of the application MUST be completed and all supporting information supplied.
- The checklist on page 5 needs to be completed.

Which fund are you applying to: (Please tick appropriate box)

Discretionary and Funding Committee

Project

Event

OR

Community Board / Committee Discretionary Fund

Raglan

Taupiri

Onewhero-Tuakau

Ngaruawahia

Huntly

Te Kauwhata

Meremere

### Section I – Your details

Name of organisation

Lakeside Christian Life Centre

What is your organisation's purpose?

To hold an 'Easter' celebration for the Huntly and surrounding communities with a variety of activities for all ages

Address: (Postal)

PO Box 47 Huntly

Address: (Physical if different from above)

1 Emmanuel Place Huntly

Contact name, phone number/s and email address

Helen Mahon 027 657 4622 lakesidedc@gmail.com

Charities Commission Number: (If you have one)

CC 23881



Are you GST registered? No  Yes  GST Number 22,789,057  
 Bank account details 01 1033010013 162100  
 Bank ANZ Branch Hamilton

The following documentation is required in support of your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- Encoded deposit slip to enable direct credit of any grant payment made
- A copy of any documentation verifying your organisations legal status

## **Section 2 – Community wellbeing and outcomes**

**Which community wellbeing will your project contribute to?**

(See the guidelines sheet for more information on this section.)

Social  Economic  Cultural  Environmental

**Which of the five community outcomes for the Waikato district does this project contribute to?**

(See the guidelines sheet for more information on this section.)

Accessible  Safe  Sustainable  Healthy  Vibrant

## **Section 3 – Your event/project**

**What is your event / project, including date and location ? (please provide full details)**

Easter 2018.  
 1 Emmanuel Place  
 Huntly  
 1 April 2018

**Who is involved in your event / project?**

Communities of Huntly and surrounding  
 areas

**How many volunteers are involved?**

30

**What other groups are involved in the project?**

-

**How will the wider community benefit from this event/project?**

The community can come together to celebrate  
 Easter. There will be a variety of activities  
 for all ages, eg flying kites, movies, Hot  
 Cross Buns, Easter egg hunt.

### Section 4 – Funding requirements

**Note :** Please provide full details of how much your event/project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the event/project.

Please complete all of the following sections	GST Inclusive Costs (use this column if you are not GST registered)	GST Exclusive Costs (use this column if you are GST registered)
<b>TOTAL COST OF THE PROJECT/EVENT</b>	\$	\$ 1154.17
<b>Existing funds available for the project</b> <b>Total A</b> <b>Include any projected income i.e. ticket sales, merchandise etc.</b>	\$	\$ 0.00

#### Funding being sought from Waikato District Council

<b>Project Breakdown</b> (itemised costs of funding being sought) If there is insufficient space below please provide a breakdown of costs on an additional sheet.	\$	\$
Oriental Trading - activities/deco.	\$	\$ 292.11
Waikato Valley Chocolates	\$	\$ 200.00
Coupland Bakeries	\$	\$ 91.30
Oriental Trading - activities/deco	\$	\$ 250.76
Advertising - Chatter	\$	\$ 320.00
	\$	\$
<b>Total Funds being sought from WDC</b> <b>Total B</b>	\$	\$ 1154.17

Has funding been sought from other funders?      Yes       No   
If 'Yes', please list the funding organisation(s) and the amount of funding sought

a)	\$ _____	\$ _____
b)	\$ _____	\$ _____
c)	\$ _____	\$ _____
d)	\$ _____	\$ _____
<b>Total of other funds being sought</b> <b>Total C</b>	\$ _____	\$ _____

<b>Total Funding Applied for</b> (Add totals A, B, and C together to make Total D) <b>Total D</b>	\$	\$ 1154.17
<b>Note : This total should equal the Total Cost of the Project/Event</b>		



Describe any donated material / resources provided for the event/project:

Church members will oversee this event with the preparing of refreshments and helping with the variety of activities

**Section 5 – Previous Funding Received from Waikato District Council**

If you have received funding from or through the Waikato District Council for any project/event in the past two years, please list below:

What Board/ Committee	Type of Project/Event	Date recieved	Amount
Huntly	2017 Community Christmas	20/12/17	\$2300
Huntly	2016 Community Christmas	29/11/16	\$2010.14

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. Note : this will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned

Signed: H. Mahon Name: Helen Mahon

I certify that the funding information provided in this application is correct.

Signature: H. Mahon Date: 25/2/18

Position in organisation (tick which applies)

Chairman  Secretary  Treasurer

Signature: [Signature] Date: 25/2/18

Position in organisation (tick which applies)

Chairman  Secretary  Treasurer



*The Home of Good Baking*

Karewa Lane 3 GST: 30-449-851  
 26-Feb-2018 10:11:50  
 Tax Invoice: 0410030346718

FUND HOT CROSS BUNS 6 PK	25	\$75.00
FUND CHOC CROSS BUNS 6 PK	10	\$30.00
Total Transaction Value:		\$105.00
Includes GST of:		\$13.70

You were served by Cindy

**DAIRY DALE**  
**2L MILK**

or \$3.29 ea.  
 While stocks last

2 for  
**\$5.98**





Lakeside CLC <lakesideclc@gmail.com>

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**FW: Easter Eggs**

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Leigh Anne Hidden <leighanne@wvcl.co.nz>  
To: "lakesideclc@gmail.com" <lakesideclc@gmail.com>

Mon, Feb 26, 2018

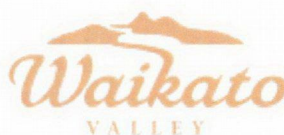
Hi Helen

As requested a quote for small foiled Easter eggs,  
with a total cost for 300 eggs at \$0.40c = \$120 + gst  
with a total cost for 500 eggs at \$0.40c = \$200 + gst \*

Many thanks

Kind Regards

LeighAnne Hidden  
Purchasing Officer  
07 855-8733 ext:202  
Email:[purchasing@wvcl.co.nz](mailto:purchasing@wvcl.co.nz)  
[www.waikatovalleychocolates.co.nz](http://www.waikatovalleychocolates.co.nz)



PO Box 10538, Te Rapa  
Hamilton 3241  
GST # 063-831-301

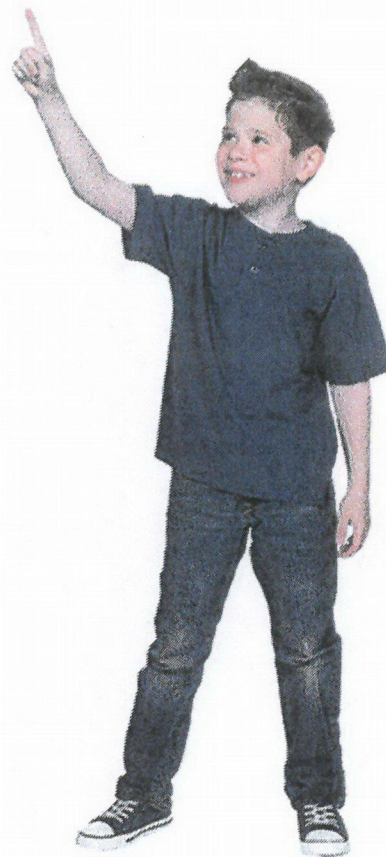
The Important Stuff:

Order Date: **02/23/2018**

Order Status: **In Process**

Shipped To: **HUNTLY AOG  
OWEN MOUNSEY  
3 EMMANUEL PALCE  
HUNTLY, NEW ZEALAND,  
3700  
owenmounsey@hotmail.com**

Billed To: **HUNTLY AOG  
Owen Mounsey  
3 Emmanuel Palce  
Huntly, new zealand,  
3700**



The Fun Stuff:

You may also [view your order online here.](#)

Item#	Item Name	Qty	Unit Price	Subtotal
13774298	BUILD A RAINBOW JUMBO CUTOUTS	2	8.99	17.98
3/101	TISSUE FISH (6PC)	1	6.99	6.99
49/57	MINI INFLATE FISH	1	8.99	8.99
34/184	FOAM JUMBO PARROTS	1	15.99	15.99
13682986	3-D GROWING IN HIS WORD TULIP CK-12	1	7.99	7.99
13729904	KITE ASSORTMENT WITH TAILS	3	14.99	44.97
5/723	GLIDER ASSORTMENT (6DZ)	1	12.99	12.99
13660448	RAINBOW TISSUE FAN DECORATIONS (6PC)	1	9.99	9.99
48/5694	RELIGIOUS EASTER WREATH CRAFT KIT	1	12.74	12.74
13626004	HE LIVES PRAYER BOX CK	2	7.22	14.44

Order Subtotal: **153.07**

Shipments: **1**

Charges: **61.23**



Sales Tax: 0.00

Certificates:

Discounts:

Order Total: \$ 214.30 US  
\$292.11 M2

Personalized items may be shipped separately at no additional charge. If your order was shipped to a PO Box, APO/FPO, or some US territories, your order will be delivered via the United States Postal Service and cannot be tracked.

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Your Order #: 688656531

The Important Stuff:

Order Date: 02/25/2018

Order Status: In Process

Shipped To: LAKESIDE CHRISTIAN LIFE  
JENNIFER MOUNSEY  
3 EMMANUEL PLACE  
HUNTLY  
NEW ZEALAND, 3700  
[lakesideclc@gmail.com](mailto:lakesideclc@gmail.com)

Billed To: LAKESIDE CHRISTIAN LIFE  
Po Box 47  
Huntly  
New zealand,  
3740

The Fun Stuff:

You may also view your order online here.

Item#	Item Name	Qty	Unit Price	Subtotal
/K149	FOIL WRAPPED CHOCOLATE EGGS (1LB)	3	5.99	17.97
13720277	HE IS RISEN FILLED EASTER EGG	2	4.98	9.96
13721332	RELIGIOUS EGG ASST (864PC)	1	54.98	54.98

13787175	JESUS WITH CROSS BACKDROP BANNER	1	17.99	17.99
13785888	CHURCH RESURRECTION BANNER SET (2PC)	1	29.99	29.99

Order Subtotal: **130.89**

Shipments: **1**

Charges: **52.36**

Sales Tax: **0.00**

Certificates:

Discounts:

Order Total: **\$183.25** *US*

*\$250.76 NZ*

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If you have any questions, please contact us via email at [orders@oriental.com](mailto:orders@oriental.com), or call us at 1 (800) 228-0475.

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# Chatter<sup>28</sup>

Locally Owned Community Newspaper  
Circulation 8,800 Covering North Waikato

Lakeside Christian Life Centre  
Attention Helen Mahon  
Administrator

February 28th  
2018

Good morning Helen

Please find our quote as requested for your up and coming event  
being held on Easter Sunday 2018

To publish one quarter page advert in full colour as supplied

\$320.00 price excludes GST .

This is to appear in Chatter Newspaper in our March 28th edition.

Regards Jim Richardson  
Editor Chatter Community Newspaper

Regards Jim & Karen Richardson  
Chatter Community Newspaper

**Chatter Celebrated 18 Years in Print March 2017**

**P.O Box 113 Te Kauwhata**

**email:tkchatta@xtra.co.nz**

**Office 07 8263 148**

**Jim: 0274 746867, Karen 0274 771 603**

**www.chatternewspaper.co.nz**



# Certificate of Registration

**Lakeside Christian Life Centre**

Registration number: CC23881

This is to certify that Lakeside Christian Life Centre was registered as a charitable entity under the Charities Act 2005 on 5 May 2008.



Chair  
Charities Commission



Chief Executive  
Charities Commission

CERTIFICATE OF INCORPORATION

of

LAKESIDE CHRISTIAN LIFE CENTRE  
(HN/1130681)

This is to certify that LAKESIDE CHRISTIAN LIFE CENTRE was incorporated under the Charitable Trusts Act 1957 on the 23rd day of March 2001.



*Neville Harris*

Neville Harris  
Registrar of Incorporated Societies  
4 April 2001



**31**  
**Lakeside Christian Life Centre**  
P O Box 47  
Huntly 3740

**Profit & Loss Statement**

**April 2015 through March 2016**

29/09/2016  
11:46:06 a.m.

4-0000	Income		
4-1000	Tithes and Offerings		
4-1001	General Tithes & Offerings	130,404.00	
4-1002	Love Offerings	392.10	
4-1003	Koha	4,354.56	
	Total Tithes and Offerings		135,150.66
4-3000	Investment and Property Income		
4-3016	Interest Received	30.46	
4-3050	Genesis Energy	2,399.49	
4-3599	Funeral Services	260.86	
4-3700	Rent Received	1,391.30	
	Total Investment and Property Income		4,082.11
4-4000	Missions and Activities		
4-4001	Grants	6,254.01	
4-4002	SuperKidz Club	3,420.00	
4-4090	Emmanuel Catering	515.74	
4-4103	Youth Group	2,893.95	
4-4107	Ladies Fellowship	328.94	
4-4108	Mens Fellowship	116.00	
4-4192	Community Christmas Carols	71.30	
4-4561	Bonus Bonds	20.00	
	Total Missions and Activities		13,619.94
	Total Income		152,852.71
6-0000	Expenses		
6-1000	Fellowship Running Expenses		
6-1021	Accounting	875.70	
6-1023	Advertising	830.05	
6-1025	Bank Fees	230.00	
6-1026	Bibles & Literature	248.85	
6-1027	Computer Supplies	389.33	
6-1028	Communion Supplies	203.48	
6-1029	Depreciation	10,414.76	
6-1041	Flowers	269.57	
6-1046	Insurance	4,606.15	
6-1050	Laundry & Cleaning	529.39	
6-1056	Petty Cash	434.80	
6-1057	Photocopying charges	4,345.19	
6-1060	Postage	178.27	
6-1062	Power	4,290.94	
6-1070	Meals & Entertainment	1,007.86	
6-1072	Stationery	657.52	
6-1076	Subscriptions	454.78	
6-1078	Telephones & Internet	3,061.05	
6-1079	Mobile Phone	860.64	
	Total Fellowship Running Expenses		33,888.33
6-1100	Ministries and outreach		
6-1200	Teaching		
6-1216	Promise Keepers	313.04	
6-1220	Seminars & Conferences	569.34	
6-1221	Subscriptions & Levies	52.18	
	Total Teaching		934.56
6-1300	Music Resources		
6-1314	Sound Equipment	196.33	
6-1315	Instrument Tuning	152.17	
6-1321	Copyright Fees	533.04	
	Total Music Resources		881.54
6-1400	Children Ministries		
6-1415	Superkidz Church	1,818.50	
	Total Children Ministries		1,818.50
6-1500	Fellowship Ministries		
6-1505	Mens Fellowship	41.65	
6-1509	Emmanuel Catering	1,280.88	
6-1521	Ministerial Expenses	124.07	
6-1537	Youth Group	2,634.63	

32  
Lakeside Christian Life Centre

Profit & Loss Statement

April 2015 through March 2016

29/09/2016  
11:46:06 a.m.

6-1539	Church picnic	110.44	
	Total Fellowship Ministries		4,191.67
6-1600	Community Missions		
6-1636	Love Offering / Koha	1,060.00	
6-1637	Welfare	1,611.45	
6-1680	Community Christmas Carols	2,342.00	
	Total Community Missions		5,013.45
6-1700	Specific Missions		
6-1705	John Childers	600.00	
6-1706	Des Short	500.00	
6-1713	Sonny Ooi	556.90	
6-1715	Joshua Fund	600.00	
6-1717	Howard Willard	60.00	
6-1790	Crossroads Encounter - Whitnga	47.13	
6-1791	Rhema Broadcasting Donation	520.00	
	Total Specific Missions		2,884.03
	Total Ministries and outreach		15,723.75
6-1800	Property Expenses		
6-1866	Rates	871.17	
6-1868	Repairs & Maintenance Building	8,673.27	
6-1869	Repairs & Maintenance Property	1,520.65	
6-1890	Water	216.99	
	Total Property Expenses		11,282.08
6-1900	Pastoral Expenses		
6-1901	O & J Mounsey	24,149.06	
6-1920	A.C.C. Levy	93.34	
6-1930	Wages, Salaries & Stipends	22,714.38	
	Total Pastoral Expenses		46,956.78
6-2400	Motor Vehicle Costs		
6-2410	Petrol	5,348.32	
6-2411	Petrol - Other Vehicles	1,138.85	
6-2420	Car Repairs & Maintenance	2,458.63	
6-2421	Car Insurance	405.72	
6-2422	Van Repairs & Maintenance	1,049.76	
6-2423	Van Insurance	635.23	
	Total Motor Vehicle Costs		11,036.51
6-9999	Prior period adjustments		-5,848.01
	Total Expenses		113,039.44
	Operating Profit		39,813.27
8-0000	Designated Funds Received		
8-1006	Designated Des Short		100.00
8-1013	Designated Sonny Ooi		743.10
8-1017	Designated Howard Willard		240.00
	Total Designated Funds Received		1,083.10
9-0000	Designated Funds Disbursed		
9-1006	Designated Des Short		100.00
9-1013	Designated Sonny Ooi		743.10
9-1017	Designated Howard Willard		240.00
	Total Designated Funds Disbursed		1,083.10
	Net Profit / (Loss)		39,813.27



**33**  
**Lakeside Christian Life Centre**  
P O Box 47  
Huntly 3740

**Balance Sheet**

**As of March 2016**

29/09/2016  
11:46:16 a.m.

1-0000 Assets		
1-1000	Current Assets	
1-1111	Cheque Account General - ANZ	28,268.00
1-1112	Serious Saver	3,800.00
1-1140	ANZ - Bonus Bonds	420.00
1-1150	ANZ - Bonus Bonds - Womens F.	230.00
1-1160	Bonus Bonds Youth	210.00
1-1200	Trade Debtors	6,196.00
1-1300	GST Refund Due	1,559.11
	<b>Total Current Assets</b>	<b>40,683.11</b>
1-3000	Fixed assets	
1-3200	Land & Buildings	
1-3201	Land at Cost	330,000.00
1-3210	Building at Valuation	731,713.00
1-3211	Provision for Depreciation	-95,831.00
1-3220	Container	17,641.00
1-3221	Provision for Depreciation	-2,641.00
	<b>Total Land &amp; Buildings</b>	<b>980,882.00</b>
1-3300	Vehicles	
1-3305	Kingcat Lawn Tractor	8,695.65
1-3306	Provision for Depreciation	-3,695.65
1-3307	Nissan Maxima 50% share	10,222.00
1-3308	Provision for Depreciation	-9,522.00
1-3309	Ford Transit Van	24,347.83
1-3310	Provision for Depreciation	-12,347.83
1-3311	50% share of Ford Falcon	2,173.91
1-3312	Provision for Depreciation	-173.91
	<b>Total Vehicles</b>	<b>19,700.00</b>
1-3400	Plant and Equipment	
1-3401	Plant and Equipment	63,691.49
1-3402	Provision for Depreciation	-53,691.49
1-3403	LCD TV Projector Unit	692.15
1-3404	Provision for Depreciation	-342.15
1-3407	Retaining Wall	5,713.69
1-3408	Provision for Depreciation	-713.69
1-3413	Sound equipment	5,217.39
1-3415	Televisions	2,190.07
1-3416	Provision for Depreciation	-190.07
1-3417	Security Cameras	483.45
1-3418	Provision for Depreciation	-83.45
1-3419	Ipads and casings	2,861.33
1-3420	Provision for Depreciation	-61.33
	<b>Total Plant and Equipment</b>	<b>25,767.39</b>
1-3500	Computer equipment	
1-3505	Computer printer	913.58
1-3506	Provision for Depreciation	-313.58
1-3509	Computer	814.00
1-3510	New Account	-214.00
	<b>Total Computer equipment</b>	<b>1,200.00</b>
1-3600	Furniture and fittings	
1-3601	Church furniture	50,000.00
1-3602	Provision for Depreciation	-45,000.00
1-3615	Tables 2.	536.00
1-3616	Provision for Depreciation	-36.00
1-3617	Trough	882.55
1-3618	Provision for Depreciation	-132.55
	<b>Total Furniture and fittings</b>	<b>6,250.00</b>
	<b>Total Fixed assets</b>	<b>1,033,799.39</b>
	<b>Total Assets</b>	<b>1,074,482.50</b>
2-0000 Liabilities		
2-1000	Current Liabilities	
2-1300	GST Owing	
2-1344	GST Adjustment	1,456.75
	<b>Total GST Owing</b>	<b>1,456.75</b>

**34**  
**Lakeside Christian Life Centre**

**Balance Sheet**

**As of March 2016**

29/09/2016  
11:46:16 a.m.

Total Current Liabilities	1,456.75	
Total Liabilities		1,456.75
Net Assets		<u>1,073,025.75</u>
3-0000 Equity		
3-1000 Balance at Beginning of Year	1,033,212.48	
3-2000 Current Year Earnings	39,813.27	
Total Equity		1,073,025.75

---

**Open Meeting**

<b>To</b>	Huntly Community Board
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	1 March 2018
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	CDR0901/GOV0505
<b>Report Title</b>	Sport Waikato Sport Plan

## **1. EXECUTIVE SUMMARY**

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At its meeting held on Tuesday 27 February, the Infrastructure Committee received a presentation from Sport Waikato on their proposed Sport Plan. The Committee has recommended that the Community Board receive this report to enable them to give feedback.

## **2. RECOMMENDATION**

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**THAT the report from the General Manager Strategy & Support be received.**

## **3. ATTACHMENTS**

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Attachment 1 – Sport Waikato Infrastructure Committee Paper  
Attachment 2 – Sport Waikato Plan Presentation

# INFRASTRUCTURE COMMITTEE PAPER

Waikato District Council Presentation from Sport Waikato

February 2018

Sport Plan Update

Sport Waikato would like to thank the Waikato District Council for their ongoing partnership and commitment in enabling the people of the District to be “Out there and Active”.

Focus of Councillor presentation 27th February 2018 is the Waikato District Sport Plan – A review of the partnered development of this plan and proposal for adoption.

## **Waikato District Sport, Recreation and Physical Activity Plan: High-Level Overview**

### Timeline

- In early 2016 a project team was established to oversee the development of a plan to grow participation in sport, recreation and physical activity for the Waikato District, the project team included members of staff from Sport Waikato and the Waikato District Council

### The purpose

A partnered plan to support the achievement of Three Visions:

- Waikato District Council: “To be a recognised leader in creating a district that prides itself on economic excellence, local participation and sustainable communities”
- Moving Waikato 2025: “A Healthy, Vibrant, Physically Active and Successful Sporting Region”
- Sport Waikato “Everyone Out there and Active”

Significantly the Plan was developed to help identify current and future demand impacts on sports facilities and services within Waikato.

### Trends Driving the Need for a Plan

A variety of trends, plans and emerging projects were drivers for the development of the plan including:

- A growing population and integration with Waikato District Growth Plans
- The need to prioritise facilities for maintenance and prioritise sports to deliver sustainable outcomes
- Changing participation preferences
- A need to improve collaborative approaches
- The work with neighbouring councils and other public/private partners

### Methodology/Results

- Research to develop a plan included: survey assessments, secondary data analysis (trends in sport and district demographics) and community consultation.
- Survey assessment included local clubs and regional sports organisations with a total of 57% clubs responding to the survey sent (94 clubs in total on record in the district) and 16 RSO’s contributing to delivery in the District
- Survey and focus group results combined with demographic and sporting trend research provided several trends from which the following implications and priority projects have been developed



## Summary Recommendations

### *Existing assets*

- There is potential to better develop existing facilities to maximize the community benefit of the spaces for the Waikato District community with sports working together to maximize outcomes. The location and types of sport and recreation facilities and services offered will therefore need to adapt to match and meet community needs.
- Where repairs and maintenance costs exceed utilization, especially with local facilities, rationalisation will need to be considered. Asset management plans will be an important feature of future plans.
- The Waikato District has an aging network of facilities, with limited lifecycle asset modelling. This is particularly true of many of the club buildings on Council land.
- Many of the existing facilities in the Waikato District are unable to be adapted for different functions, this is something that will need to be considered as buildings and other facilities reach the end of their useful lives.
- It will become increasingly important for all stakeholders to work collaboratively in order to improve delivery of sport facilities.
- Engage with Clubs to ensure that they have asset management plans (which take into account the buildings lifecycle). Encourage co-use of existing assets and / or amalgamation of clubs when warranted.
- Before committing a significant capital investment into any clubrooms carry out an independent building condition assessment (on buildings over 20 years old), quantity survey of refurbishment / repair costs and a cost benefit analysis and sustainability / feasibility analysis (this work should be scaled appropriately to the capital investment being considered).

### *Future facilities*

- For the Waikato District sound planning and pre-feasibility should be applied to determine actual needs of facilities before any budget for construction is conceived.
- Full whole of life costing models (capital and 10 year operational) consideration should guide investment costing logic.
- Facility design and modification will need to focus on multi-purpose use and be flexible to allow future adaptation.
- Projected rapid growth will place stress on facilities, and clubs. Planning will be needed for new facilities, administration and programs to target growth and changing demographics.

### *Growth*

- As the Waikato District continues to grow and focus continues on the provision of core infrastructure to meet growth, investment in sport facilities will necessitate a strategic business approach.

### *Partnerships*

- It will be important to engage RSO's (and NSO's where appropriate) when considering sub-regional and regional projects in the Waikato District.
- There are considerable opportunities to partner with schools, particularly secondary schools, in the provision of facilities for community use. Rationalisation of existing assets and proposals for new facilities must take into account local secondary school provision and potential community-school partnerships.
- Partnerships with schools, neighbouring councils, DOC and local Iwi offer opportunities to provide adequate community spaces and places.

### Financial Sustainability

- Affordable facility solutions are important to smaller local clubs to enable the affordable delivery of programmes to the community.
- Where clubs are finding it difficult to fund ongoing repairs and maintenance, with declining or small membership, opportunities should be investigated for clubs to come together in facilities and rationalisation of facilities to occur.
- Whilst Council assists clubs/organisations occasionally through grants it seems that resources overall are decreasing whilst maintenance and other costs rise. This makes discussions regarding planning for the future very important.

### Project Evaluation

- In considering any facility development project for prioritisation a matrix included the assessment of the following criteria:
  - Partnership and collaboration (sharing/multi-use)
  - Growing participation/membership
  - Projected growth for participation and membership
  - Strategic alignment to Regional and National Facility Strategies
  - Appropriate scale – meet the needs of the community
  - Operational sustainability – financial sustainability
  - Capital funding available by proponent for the proposed project

### Priority Facility Projects

- Draft findings of the report suggest the following priority facility investigation/development projects:
  - Cross Boundary Partnership Projects:

<b>CROSS BOUNDARY PARTNERSHIP PROJECTS</b>	
CROSS BOUNDARY PARTNERSHIP PROJECTS	TIMEFRAME
Rototuna Indoor Recreation Centre (Partnered investment in capital/operating)	1-3 YEARS
Bombay Sports Park Development	1-3 YEARS
2nd Hamilton City Indoor Court Facility	4-10 YEARS
Rototuna Aquatics Facility	4-10 YEARS

o Local Facility Investigations/Development Projects:

Indicative Timeframe (Funding Dependent)	Project Name	Proposed Approach
1 – 3 Years	Bombay Sports Hub	Complete partnership investigation with Waikato Franklin Local Board
	Pokeno Sports Park (Munro Block)	Confirm development plan for optimal utilisation, in-conjunction with other Pokeno Council Assets. (Balance of assets – recreation reserve, MTB / walking etc.)
	Cross boundary funding policy	Develop in partnership cross boundary funding policy/framework. Confirm with Mayoral Forum.
	Rototuna Indoor Recreation Centre – Investment Policy	Confirm investment decision on operational grants
	Pokeno Domain	Confirm development plan for optimal utilisation, in-conjunction with other Pokeno Council Assets. (Balance of assets – recreation reserve, MTB / walking etc.)
	Tuakau Hub	Investigation into community hub development to progress Lightbody reserve utilisation. (Cricket, Jnr Cricket, Rugby League, Football, Rugby Football). Could aquatics (Tuakau pool) fit
4 – 6 Years	Aquatics facilities - North, Huntly, South, Raglan	Utilise Waikato District Aquatics Plan in partnership with [TBC Regional Aquatics Strategy and Franklin Local Board Aquatics
	Huntly Community facilities (Including domain and squash club)	Bring organisations together to enable shared service delivery. Consider Huntly community facilities plan.
	Te Kauwhata Domain	Optimise use of assets (squash requires upgrade of club (kitchen, changing rooms, showers), cricket wants a pavilion). Shared use where possible and consideration of rugby needs where squash lease has expired.
	Model Aero clubs	Proposed centralised facility for 3 clubs, existing council initiative. Hub for Model Aero Clubs.
	Centennial Park – Ngaruawahia	Part of a wider project considering upgrades of the number one turf at Centennial Park
7 – 10 Years	Sunset Beach Lifeguard Service Inc.	Club planning on developing new facility at Port Waikato, will require council consideration. Potential to provide public amenities.
	Bowls	Optimise or rationalise assets in partnership with Waikato District Council, Sport Waikato and Bowls NZ.
	Patterson Park – Ngaruawahia	Upgrade to clubrooms - Rugby, Rugby League, Netball
	Hockey Turfs in partnership with HC - RSFP	Encourage schools to convert courts into turfs and tennis clubs to convert into multiuse. Partner investigation.
	Netball, Rowing, Tennis, Squash, Football, Rugby, Rugby League	Maintain existing assets and investigate multiuse facilities

### Priority Service Delivery Projects

- Draft findings of the report suggest the following priority service delivery projects:
  - Regional or sub-regional priorities:
    - Tuakau multi-sports Hub – service delivery support, building capability (year 1)
    - Golf – optimising existing assets, assistance to diversify revenue and organisational sustainability
    - Netball, Rowing, Rugby, Rugby League and Touch – prioritised sport delivery
    - Basketball – building a sustainable model for local competition delivery
    - Tennis, Squash and Equestrian – investigation and support for sustainable models of delivery
  - Local Club Support priorities: (building capability focus)
    - Tuakau Waka Ama Sports Inc
    - Hukanui Golf Club
    - Huntly Badminton Club
    - Huntly Motorcycle Club
    - Kia Ora Netball Club
    - Taniwharau Netball
    - Horsham Downs Badminton Club
    - Taupiri Squash Club
    - Onewhero Golf Club
    - Onewhero Pukekohe Hockey Club
    - Raglan Sport Fishing Club
    - Maramarua Rugby Football Club
    - Waikare (Te Kauwhata) Golf Club

### Proposed Steps

- Councillors to provide feedback on presentation and full report
- Proposal to include provision in LTP to support delivery of 1-3 year objectives:
  - Facility Developments/Feasibilities/Investigations NEW
  - District Coordinator role for Service Delivery Support
  - Facilities Advisor role to support facilities guidance
- Council to adopt Waikato District Sport, Recreation and Physical Activity Plan



# WAIKATO DISTRICT SPORT PLAN

---

COUNCILLOR PRESENTATION FEBRUARY 2018





# MOVING WAIKATO 2025



**VISION** A Healthy, Vibrant, Physically Active and Successful Sporting Region



## VISION

*To be a recognised leader in creating a district that prides itself on economic excellence, local participation and sustainable communities*



## VISION

*Everyone Out there and Active*

*Working together, both organisations recognised a need to deliver a coordinated, collaborative and clear plan to lead, enable and guide provision of opportunities for the people of the Waipa district.*

# TRENDS

DRIVING THE NEED FOR A PLAN?



Changing  
Population  
Distribution  
and  
Demographics



Maintaining  
Assets, Facility  
Sustainability  
and Service  
Levels



Changing  
Sport  
Participation  
Preferences



Improving  
Collaborative  
Approaches



Working with  
Neighbouring  
Local  
Authorities  
and other  
public/private  
partners



# WE SURVEYED CLUBS...

**62%** OF CLUBS &  
ORGANISATIONS  
completed the survey (58 total)

Across  
10 WARDS

Servicing  
20 LOCAL  
COMMUNITIES  
(including towns)

Across  
25 DIFFERENT  
SPORTS &  
ACTIVITIES

**55 facility specific responses**



- Existing assets
- Future facilities
- Growth
- Financial Sustainability

# **RECOMMENDATIONS**

---

# EXISTING ASSETS

Collaboration of sports to maximize the community benefit

Rationalisation where repairs and maintenance costs exceed utilization. Asset management plans will be an important feature of future plans

Ageing network of facilities, with limited lifecycle asset modelling

Many existing facilities unable to be adapted for different functions

Stakeholders to work collaboratively to improve delivery of sport facilities

Engage with Clubs to ensure that they have asset management plans. Encourage co-use of existing assets and / or amalgamation of clubs when warranted

Prior to a significant capital investment ensure independent building condition assessment, quantity survey of refurbishment / repair costs, a cost benefit analysis and sustainability / feasibility analysis

Additional investment in the Home of Champions and High-Performance Facilities will need to be balanced with Community utilisation and Community needs

# FUTURE FACILITIES

- Sound planning and pre-feasibility should be applied to determine actual needs of facilities before any budget for construction is conceived.
- Full whole of life costing models (capital and 10 year operational) consideration should guide investment costing logic.
- Facility design and modification will need to focus on multi-purpose use and be flexible to allow future adaptation.
- Planning will be needed for new facilities, administration and programs to target growth and changing demographics.



# GROWTH

Growth focus of Pokeno, Kainui and Eureka, Gordonton and Te Kauwhata.

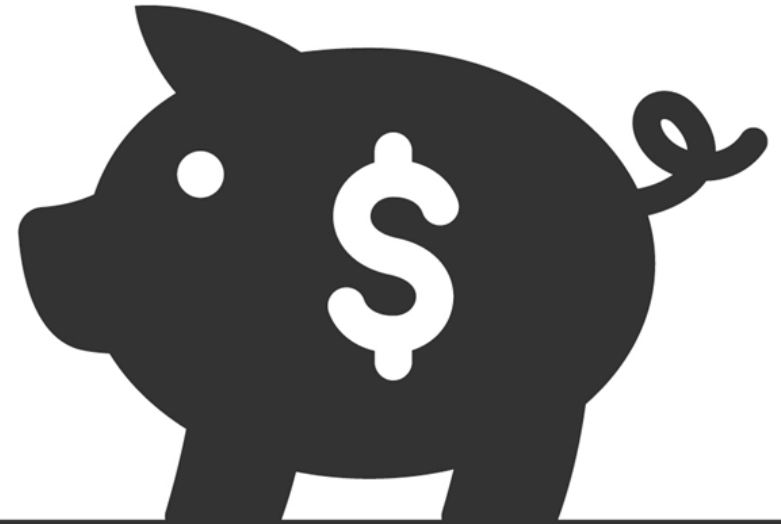
The population will also be aging in all districts, with the highest growth age-group across the Waikato being among those aged over 65 years.

The location and types of sport and recreation facilities and services offered will therefore need to adapt to match and meet community needs.



# FINANCIAL SUSTAINABILITY

---



Affordable facility solutions are important to smaller local clubs to enable the affordable delivery of programmes to the community

Opportunities should be investigated for clubs to come together in facilities and rationalisation of facilities to occur

Funding resources overall are decreasing whilst maintenance and other costs rise. This makes discussions regarding planning for the future very important

# PRIORITIES FOR PLAN

In considering any facility development project for prioritisation a matrix included the assessment of the following criteria;



Partnerships and collaborations (sharing/multi-use)

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Growing participation/membership



Projected growth for Participation and membership

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Strategic alignment to Regional and National Facility strategies

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Appropriate scale – meet the needs of the community

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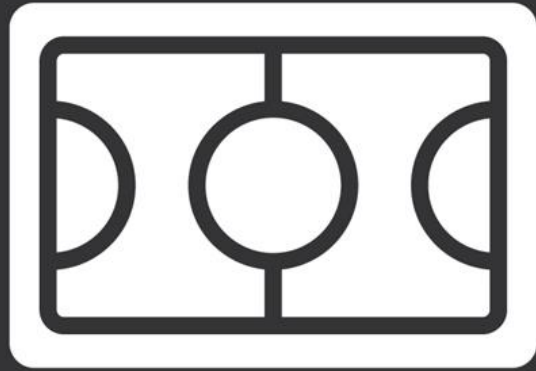


Operational sustainability – financial sustainability

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Capital funding for proposed project



# PRIORITY FACILITY PROJECTS

Draft findings of the report suggest the following priority facility investigations/development projects:

- Cross Boundary Partnership Projects
- Priority Local facility projects
- Priority service delivery projects



# CROSS BOUNDARY PARTNERSHIP PROJECTS

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## CROSS BOUNDARY PARTNERSHIP PROJECTS

## TIMEFRAME

Rototuna Indoor Recreation Centre  
(Partnered investment in capital/operating)

**1-3 YEARS**

Bombay Sports Park Development

**1-3 YEARS**

2nd Hamilton City Indoor Court Facility

**4-10 YEARS**

Rototuna Aquatics Facility

**4-10 YEARS**

# LOCAL FACILITY PROJECTS MUST CONSIDER...

**OPTIMISING ASSETS**

**MANAGING GROWTH  
PROJECTS**

**ASSET MANAGEMENT  
PLANS**

# LOCAL FACILITY PROJECTS

INDICATIVE TIMEFRAME	WARD	PROJECT NAME	PROPOSED APPROACH
1 - 3 YEARS	Awaroa ki Tuakau	Bombay Sports Hub	Complete partnership investigation with Waikato Franklin Local Board
	Awaroa ki Tuakau	Pokeno Sports Park (Munro Block)	Confirm development plan for optimal utilisation, in-conjunction with other Pokeno Council Assets. (Balance of assets – recreation reserve, MTB / walking etc.)
	Awaroa ki Tuakau	Pokeno Domain	Confirm development plan for optimal utilisation, in-conjunction with other Pokeno Council Assets. (Balance of assets – recreation reserve, MTB / walking etc.)
	Awaroa ki Tuakau	Tuakau Hub	Investigation into community hub development to progress Lightbody reserve utilisation
	District	Cycleways and Walkways –recreation	Implement trails strategy – identified priority trails, new trails, linkages or improvements.

# LOCAL FACILITY PROJECTS

INDICATIVE TIMEFRAME	WARD	PROJECT NAME	PROPOSED APPROACH
4-6 YEARS	Regional	Aquatics facilities - North, Huntly, South, Raglan	Utilise Waikato District Aquatics Plan in partnership with [TBCompleted] Regional Aquatics Strategy and Franklin Local Board Aquatics
	Huntly	Huntly Community facilities (Including domain and squash club)	Bring organisations together to enable shared service delivery. Consider Huntly community facilities plan.
	Whangamarino	Te Kauwhata Domain	Optimise use of assets. Shared use where possible
	District	Model Aero clubs	Proposed centralised facility for 3 clubs, existing council initiative. Hub for Model Aero Clubs.
	Ngaruawahia	Centennial Park – Ngaruawahia	Part of a wider project considering upgrades of the number one turf at Centennial Park

# LOCAL FACILITY PROJECTS

INDICATIVE TIMEFRAME	WARD	PROJECT NAME	PROPOSED APPROACH
7-10 YEARS	Onewhero – Te Akau	Sunset Beach Lifeguard Service Inc.	Club planning on developing new facility at Port Waikato, will require council consideration. Potential to provide public amenities.
	District	Bowls	Optimise or rationalise assets in partnership with Waikato District Council, Sport Waikato and Bowls NZ.
	Ngaruawahia	Patterson Park – Ngaruawahia	Upgrade to clubrooms - Rugby, Rugby League, Netball
	All wards	Hockey Turfs in partnership with HC - RSFP	Encourage schools to convert courts into turfs and tennis clubs to convert into multiuse. Partner investigation.
	All wards	Netball, Rowing, Tennis, Squash, Football, Rugby, Rugby League	Maintain existing assets and investigate multiuse facilities



# PRIORITY SERVICE DELIVERY PROJECTS

## SPORT WAIKATO PROJECTS

### UNDERTAKEN BY SPORT WAIKATO WAIKATO DISTRICT COORDINATOR

SPORT ORGANISATION	PROPOSED APPROACH
Proposed Tuakau (Multisport)Hub	Short term service delivery support. Investigation of feasibility of a hub project in conjunction with Waikato District Council asset delivery Building capability with assistance for training clashes, nets and new turf cover requirements
Golf	Sport Capability: Optimise existing assets, assist to diversify revenue, and organisation sustainability. Potential for partnerships with other sports, community organisations and partnerships and amalgamations between golf clubs. Investigation into alternative revenue and incomes
Priority Sports Netball Rowing Rugby Rugby League Touch	Ongoing support in sport delivery as required.  Note: Equestrian requires investigation of maintenance, repairs and upgrades at a local club level.
Basketball	Building a sustainable model for local competition delivery and a connection to the Regional Sports Organisation
Tennis Squash Equestrian Football	Investigate and support sustainable models for delivery

\* Specific club support - where requested, including service delivery and capability building

**THE FOLLOWING CLUBS HAVE BEEN IDENTIFIED WITH REGARDS TO SPORT WAIKATO SERVICE DELIVERY AND BUILDING CAPABILITY FOCUS.**

- Tuakau Waka Ama Sports. Inc.
- Hukanui Golf Club
- Huntly Badminton Club
- Huntly Motorcycle Club
- Huntly Squash Club
- Kia Ora Netball Club
- Taniwharau Netball
- Horsham Downs Badminton Club Inc
- Taupiri Squash Club
- Onewhero Golf Club
- Onewhero Pukekohe Hockey Club
- Raglan Sport Fishing Club
- Maramarua Rugby Football Club
- Waikare (Te Kauwhata) Golf Club



# IN SUMMARY,

## **PROPOSAL TO INCLUDE PROVISION IN LTP TO SUPPORT DELIVERY OF 1-3 YEAR OBJECTIVES:**

- Local facility projects (Bombay Sports Park, Pokeno Sports Park, Tuakau Hub)
- Continue investment in District Coordinator role for Service Delivery Support
- Continue investment in Facilities Advisor role to support facilities guidance

# PROPOSED NEXT STEPS

- Councillor presentation
- Council approval of plan
- Final publication of plan





### **Open Meeting**

<b>To</b>	Huntly Community Board
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	1 March 2018
<b>Prepared by</b>	Melissa Russo Corporate Planner
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0505
<b>Report Title</b>	Long Term Plan 2018-28 Consultation

## **I. EXECUTIVE SUMMARY**

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At its meeting on 28 February 2018, Council adopted the Long Term Plan 2018-28 Consultation Document.

The consultation is for our Long Term Plan which sets out a plan for works and services, budgets and rates for the next 10 years.

The purpose of the Consultation Document is to provide information to the public about issues that Council is currently seeking feedback on, and to encourage those affected by the proposals to tell us what they think.

Through the Long Term Plan 2018-28 Consultation Document Council is seeking feedback on two options:

1. How Council manages their water, wastewater and stormwater services;
2. Rebalancing ratepayer contributions to the General Rate.

With the revaluation of properties undertaken last year and effective for rates levied from 1 July 2018, certain ratepayers will experience significant rate increases. We encourage involvement in the consultation process to ensure ratepayers understand the consequences of the proposals.

Submissions open on 14 March 2018 and close 9am, 16 April 2018.

The Consultation Document will be available on our website and will be posted to every household in the district. We will also be holding 15 public meetings across the district for our communities to seek more information. The schedule of meetings is displayed on the back page of the Consultation Document.

## **2. RECOMMENDATION**

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**THAT** the report from the **General Manager Strategy & Support** be received;

**AND THAT** the **Huntly Community Board** makes a submission to **Council** by **16 April 2018**, and encourages members of their communities to likewise.

## **3. ATTACHMENTS**

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Long Term Plan 2018-28 Consultation Document



# FROM THE MAYOR AND COUNCILLORS

**Waikato District is the third fastest-growing district in the country. In the next 10 years our population is expected to grow by more than 12,000 – nearly as much as the populations of Huntly and Ngaruawahia combined.**

Sitting between Auckland and Hamilton, and within the golden triangle anchored by Tauranga to the east, our district is attracting new businesses and residents. We expect the number of our rateable properties will increase by about 6,500 in the next decade, from 32,000 to 38,500.

Growth brings opportunities as well as challenges. In recent years we've worked to develop and maintain our infrastructure – our roads and waters services – to keep pace with this growth while seeking to maintain affordability for our ratepayers. Our achievements over the past three years have included:

- An 'Alliance' with Downer NZ that provides more cost-effective roading services and faster customer responses
- A major programme to assess our wastewater assets and to invest in making improvements to reduce spillages, especially in environmentally sensitive areas.

The options presented in this consultation document focus on how we manage our 'Three Waters' services (see page 6), and how we might re-balance ratepayer contributions to General Rates by adjusting the Uniform Annual General Charge (see page 9). These are the next steps in our efforts to balance growth and affordability.

We now also want to spend time addressing how to plan for and create liveable, thriving and connected communities.

We want to put more effort and resources into ensuring we shape our growth so we create communities that people feel connected to and want to live in. Getting the planning right is crucial to ensure we invest in roads, water services infrastructure, parks and community facilities at the right time, in the right place and of the right size. We have set aside funds to develop 'master plans' for our key growth areas to ensure our investments deliver real value to our community, in an affordable way and in a way that helps build a sense of community as our district grows.

We have refreshed our vision and community objectives to reflect this new approach, and presented these for you to read about on pages 4 and 5.

Feedback already received from our community board and committee representatives is supportive of this approach. So we look forward to working with all of you to create liveable, thriving and connected communities in our district.



**Allan Sanson**  
Mayor







# CONTENTS

## Have Your Say

This consultation is for our Long Term Plan which sets out a plan for works and services, budgets and rates for the next 10 years, but with a particular focus on the next three years. It determines how we will spend our funds to make our communities better.

We update our Long Term Plan every three years to make sure it is still relevant, accurate and moving us towards our goals and community outcomes.

For more information and supporting material on the Long Term Plan go to [www.waikatodistrict.govt.nz/longtermplan](http://www.waikatodistrict.govt.nz/longtermplan) or phone us on 0800 492 452.

### TELL US WHAT YOU THINK:

- Online – go to [www.waikatodistrict.govt.nz/sayit](http://www.waikatodistrict.govt.nz/sayit)
- Post – use the submission form and reply envelope provided in this document
- Email – send your feedback to [consult@waicd.govt.nz](mailto:consult@waicd.govt.nz)

**Submissions close at 9am,  
Monday 16 April**

2	From The Mayor And Councillors
3	Have Your Say
4	Our Vision
6	Decisions We Need To Make With Your Help (Consultation Matters)
11	Planning To Achieve Our Vision
13	Building And Maintaining Infrastructure (Infrastructure Strategy)
16	How We Fund The Future (Financial Strategy)
20	Auditor's Report
21	Property Rating Examples
23	Submission Form
24	Information Sessions

**Should we save \$28.3m on waters services?**

Tell us... see page 6



**Should we rebalance your contributions to general rates?**

Tell us... see page 9



**Your general rate will rise by 6.24%...**

See rates table page 18



**What does this mean for your property?...**

See examples page 21



**FIND OUT MORE AT AN INFORMATION SESSION IN YOUR AREA (SEE BACK PAGE FOR DETAILS).**

# OUR VISION: LIVEABLE, THRIVING AND CONNECTED COMMUNITIES

HE NOOHANGA AAHURU,  
HE IWI WHAI ORA, HE HAPORI  
TUUHONO TAHI



Our Vision and Community Outcomes set the goals we want to achieve in everything we do. We have refreshed our vision to embrace the growth and changes we face. Our vision is that we work together as a district to build liveable, thriving and connected communities as our district grows.

**Liveable communities** are well-planned and people-friendly, providing for a range of quality residential options, social infrastructure, walkways and open spaces. They reflect what's important to people, and support a shared sense of belonging both to the local community and the wider district.

**Thriving communities** participate in Council decision-making and community-led projects, provide input into the management of their local assets, and sustain the local business sector providing local employment.

**Connected communities** have fit-for-purpose infrastructure to create liveable, thriving communities. Connectivity through roads, cycleways, walkways and digital capabilities enable rapid information sharing and engaging in activities together. By these means, people in connected communities access services and amenities that meet their social, health, education and employment needs.

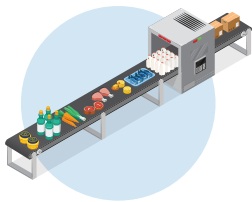
# OUR COMMUNITY OUTCOMES AND GOALS

Together with your Community Boards and Committees, we have developed the following community outcomes to guide our decision-making:



## **SUPPORTING OUR COMMUNITIES: KIA TAUTOKO KI A TAATOU HAAPORI**

We consider the well-being of all of our people in all our planning and activities. We support and plan for the development of complete and connected communities.



## **BUILDING OUR ECONOMY: KA HANGA A TAATOU OOHANGA**

We attract diverse enterprise/business; creating jobs and opportunities for our community. We continue to support our existing industry. We support others who leverage our location to ensure tourism brings benefits to a range of people in our communities.



## **SUSTAINING OUR ENVIRONMENT: KIA TOITUU TO TAATOU TAIAO**

We are a community that believes in environmental sustainability; we pursue and promote related ideas and manage regulatory processes to safeguard and improve our district.



## **WORKING TOGETHER WITH YOU: KIA MAHI TAHI TAATOU**

Our communities work with us so we are collectively focused on the right things at the right time.



## **PROVIDING VALUE FOR MONEY: KA WHAI PAINGA MO TE PUUTEA**

Residents and ratepayers get value for money because we find innovative ways to deliver strategic, timely and fit for purpose infrastructure and services at the most effective cost.

## **Our Approach**

When considering the financial picture, the Council's overall approach continues to be:

1. Support growth in targeted areas
2. Maintain existing assets
3. Modernise infrastructure where it is prudent to do so
4. Do more within existing budgets
5. Move the cost of providing a service to those who use them ie. user pays

# DECISIONS WE NEED TO MAKE WITH YOUR HELP



A key focus of our Long Term Plan is to build the Council's capacity and capability to fulfil our vision for the district. The community has already helped us make some decisions on our wastewater infrastructure and our library services in the past year and these are already built into this plan.

However, we have identified the following issues we would value your feedback on, to help us to continue to work towards our vision and achieve the community outcomes we all want:

- How do we manage our 'Three Waters' for maximum benefit for the district?
- How do we re-balance ratepayer contributions to the General Rate to address fairness and affordability?

## How We Manage our Water, Wastewater and Stormwater ('Three Waters')

**The issue:** Our growing population is putting pressure on our water supplies as well as on our wastewater and stormwater infrastructure. The challenges in providing fit-for-purpose infrastructure and services at an affordable price include: significant capital investment requirements; anticipated tougher environmental, regulatory and public health standards following from the Havelock North drinking water inquiry; and market shortages of skilled staff.

The Council commissioned a business case to investigate the risks and benefits of four different options for managing our waters services:

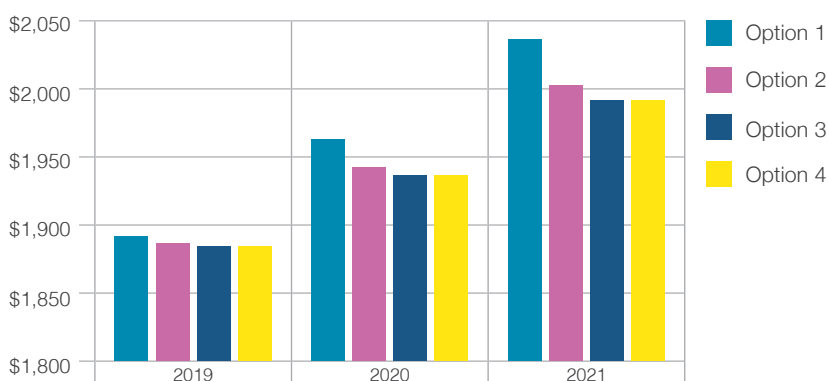
1. Current Operations (status quo)
2. Shared Waters Management Company (partnering with Hamilton City and Waipa District Councils)

3. Council Waters Company (partnering with Waikato Tainui and Watercare Services Ltd)
4. Waters Governance Board: A variation to the Council Waters Company option replacing the company structure with a Council-appointed Governance Board.

Since preparation of the business case, Waipa District Council's announcement in December last year that it would not form a Shared Waters Management Company with Hamilton City Council may have removed this as an option. Nevertheless we are offering all four options for you to consider. (For full details, see the business plan on our website.)

**Our preferred option is Option 4 outlined in more detail on page 8.**

### YOUR WATERS SERVICES RATES WILL CHANGE ACCORDING TO THE OPTION WE CHOOSE



*Total annual targeted rates for water, wastewater and stormwater services (including an estimate of average household water-by-meter usage) are aggregated for each option (left). This shows how rates will change under the options presented in the following pages.*



## Option 1: Current Operations (status quo)

We continue to operate our own waters infrastructure with our own staff, and share laboratory, trade waste and water education services with Hamilton City and Waipa District. This is still a workable solution and involves no new set-up costs. However, it means continuing to rely on external contractors and consultants due to the ongoing challenge to secure qualified staff, and it offers basic service delivery performance at a higher cost and with some significant risk when compared with the other options.

This option maintains the levels of service (LOS) as currently agreed with the community, but debt levels will rise, and your waters services rates will rise as laid out in the graph on page 6.

**The status quo is not the preferred option.**

## Option 2: Shared Waters Management Company (with Hamilton City and Waipa District Councils)

We establish a company co-owned with Hamilton City and Waipa District Councils to undertake all waters operations and associated services, including planning and asset management. Each Council would retain ownership of their own waters assets (pipes, pumping stations and treatment plants), collect associated revenues and raise and repay any necessary debt. This solution would be similar in ownership structure and operations to Wellington Water Ltd which undertakes waters operations for Wellington City, Hutt City, Upper Hutt City and Porirua City Councils.

This option builds on our current relationships with the Councils with which we share laboratory, trade waste and water education services. We also currently contract Hamilton City Council to provide drinking water for our southern areas including Gordonton, Puketaha, Horsham Downs, Eureka, Matangi and Tamahere. The larger operation would offer greater efficiencies and be able to attract and offer the expertise needed now and for the future. However, it would meet limitations associated with the different processes and

systems (including asset management IT systems) currently in operation at each Council, as each Council would continue to own their own waters assets. Waipa District Council's decision last year not to enter into such an arrangement creates some uncertainty over this option.

Levels of service would be maintained as presently agreed, but it may offer an opportunity to raise levels of service in the future.

**Savings are forecast to total \$20.1 million over 10 years.**

This means our debt would be lower than forecast under Option 1 and your waters services rates will not rise as much. (See graph on page 6).

This option is assessed to be the hardest to implement in comparison to the other options.

**A Shared Waters Management Company (SWMC) is not the Council's preferred option.**

## Option 3: Council Waters Company (with Waikato Tainui and Watercare Services Ltd)

We establish a new Council Controlled Organisation (CCO), owned by the Council but operated by an independent Board, to take ownership and responsibility for our assets and for providing 'three waters' services to the Waikato district. Waikato-Tainui would be offered board representation as a key partner. The CCO would enter into a commercial arrangement with Watercare to provide full management oversight, asset management, customer support and customer billing services. This would offer significant cost and risk reduction by leveraging Watercare's expertise and substantial economies of scale.

This option builds on our current relationships. Watercare already provide drinking water and wastewater treatment services to our north Waikato communities. Waikato-Tainui is a co-governance partner with the Council in a Joint Management Agreement covering the Waikato River and other areas of mutual interest, and the Council has an existing Memorandum of Agreement with Watercare.

Under this option levels of service will be maintained as presently agreed, but it may offer an opportunity to raise levels of service in the future.

**Savings are forecast to total \$28.3 million over 10 years.** This means our debt would be lower than forecast under both Options 1 and 2 and your waters services rates will rise more slowly. (See graph on page 6).

This option is assessed to be the most expensive to implement. Establishing an independent company with independent billing would remove the flexibilities to charge development contributions and offer rates rebates to ratepayers, and may risk creating a tax liability.

**A Council Waters Company (CWC) is not the preferred option.**

## Option 4: A professional Council-appointed Waters Governance Board (Council's preferred option)

We establish a Council-appointed Waters Governance Board, including Waikato-Tainui representation. Watercare Services Ltd would provide waters management services under a contract for supply. The Board would control all the 'three waters' operations and service delivery, but the Council would retain ownership of the infrastructure and would continue to provide the background corporate support required so that the way you pay for your waters services would stay the same.

While not offering the level of independence of a separate asset-owning company, this option provides the service delivery and commercial benefits offered under Option 3 along with the following additional benefits:

- Simpler and cheaper to establish
- Removes the risk of creating a tax liability

- Allows the Council to continue to collect development contributions for waters services, to recover costs through targeted rates and offer rates rebates options for low-income ratepayers.

Under this option levels of service will be maintained as presently agreed, but it may offer an opportunity to raise levels of service in the future.

**Savings are forecast to total \$28.3 million or more over 10 years.** This means our debt would be lower than forecast under both Options 1 and 2 and your waters services rates will rise more slowly. (See graph on page 6 and the table under the Rates section on page 18).

**A Waters Governance Board (WGB) is the COUNCIL'S PREFERRED OPTION.**

### COMPARING THE OPTIONS

Benefits	Option 1: Current Operations	Option 2: SWMC	Option 3: CWC	Option 4: WGB
More effective partnership with iwi to achieve improved environmental outcomes	N/A	✓✓	✓✓✓	✓✓✓
Access to world-class expertise in water and wastewater that Council can't afford on its own	✓	✓✓	✓✓✓	✓✓✓
Realisation of significant financial savings from joint procurement and cost-efficiencies	N/A	✓✓	✓✓✓	✓✓✓
Specialist waters organisation able to attract and retain expert staff	N/A	✓✓	✓✓✓	✓✓✓
Optimise the use of water services to support the district's economic and population growth	✓	✓✓	✓✓✓	✓✓✓
Independent governance with experienced directors largely free of political influence	N/A	✓	✓✓✓	✓✓
Access to cutting edge technology and infrastructure offering world-class safety standards and giving effect to the Council's Zero Harm commitments	✓	✓	✓✓✓	✓✓✓
Responsive to increasing regulatory demands and higher quality standards expected in the future	N/A	✓✓	✓✓✓	✓✓✓
Access to greater resources for emergency response	N/A	✓✓	✓✓✓	✓✓✓
Cost of Implementation	✓✓✓	✓✓	✓	✓✓
Ease of Implementation	✓✓✓	Difficult	✓	✓✓
Risk Assessment	✓	✓✓	✓✓✓	✓✓✓

**Key**  
(performance  
against criteria):

✓ – Acceptable  
 ✓✓ – Improvement  
 ✓✓✓ – Significant Improvement  
 N/A – Not applicable

**SWMC** – Shared Waters Management Company  
**CWC** – Council Waters Company  
**WGB** – Waters Governance Board

## Re-balancing ratepayer contributions to the General Rate

Your Council wants your view on the level of the fixed charge within the general rate. Should we increase it or reduce it? The following explains why this is important.

**How your rates are calculated:** Your rates are made up of two types being General Rates and Targeted Rates (explained in more detail on page 17). General Rates primarily pay for Council services that are available to all properties in the district, while Targeted Rates pay for localised services depending on the location of your property and the services available. The General Rate is made up of two parts; one is variable and based on the value of the property, and one is a fixed charge that is the same amount for every property (called the Uniform Annual General Charge or UAGC).

**Why is this important:** The UAGC for 2017/18 is \$454.49. It is a significant portion of the rates on lower-value properties. If we reduce the UAGC it would mean a bigger portion of your rates would be based on your property value. This would ease the rates burden on lower-value properties.

**Two views:** There are two main points of view. One view is that a lower UAGC is fairer because owners of lower-value properties generally have lower incomes and are less able to pay. Also, they are unable to take advantage of tax deductions that businesses are able to. The other view is that a higher UAGC is fairer because we should all be paying the same amount for the Council services that all households enjoy or have access to. When balancing up these two views it is a good idea to consider the outcomes of the decisions to be made as represented in the bar graph over the page.

**Effects on rates, debt, and levels of service:** Under all options offered below, Council levels of service will remain the same, debt will remain the same, and the overall level of rates will remain the same but will be split differently between ratepayers across the district. How the different options would impact different categories of ratepayers is shown in the bar graph over the page.

### Option 1: Set the UAGC at \$482.85

We set the UAGC at \$482.85. This is based on the current year's UAGC (\$454.49) and calculated to cover increases in the cost of Council services that are enjoyed by all ratepayers. However it doesn't take account of the district's

2017 property revaluation which is shifting the balance in how the rates burden is shared across the district.

**Option 1 is not the Council's preferred option.**

### Option 2: Reduce the UAGC to \$351.96 (Council's preferred option)

We set the UAGC at \$351.96. This level would re-balance ratepayer contributions to general rates to ease the rates burden on lower-value properties.

**There are three main reasons that support this option:**

1. Most lower-value properties are in our townships and are more likely to be subject to targeted rates for localised services. Targeted rates for localised services fit our user-pays policy, but there is also a 'public good' element to many of these services. For example, good wastewater services for our townships and surrounding areas keep our environment clean for everyone in the district. Re-balancing contributions to the general rates that pay for this 'public good' would seem to be fair.
2. General rates also cover all our roading services and your Council has recently re-balanced its roading maintenance budgets to save costs on the sealed network, but to keep maintenance levels up on the unsealed network to support our rural economic base. Re-balancing contributions to the general rates to ease the burden on lower-value township properties for this reason would also seem to be fair.

3. When property values were reassessed in Waikato District in 2017 lower-value residential properties in our townships had the highest increase in value. For example, some houses in Huntly West went up by more than 100 per cent compared with an average rise in value of 33.7 per cent across the district. This means the general rates burden is likely to fall more heavily on lower-value residential property owners than on other categories of ratepayers. Reducing the UAGC will help ease this burden.

**Option 2 is the COUNCIL'S PREFERRED OPTION.**



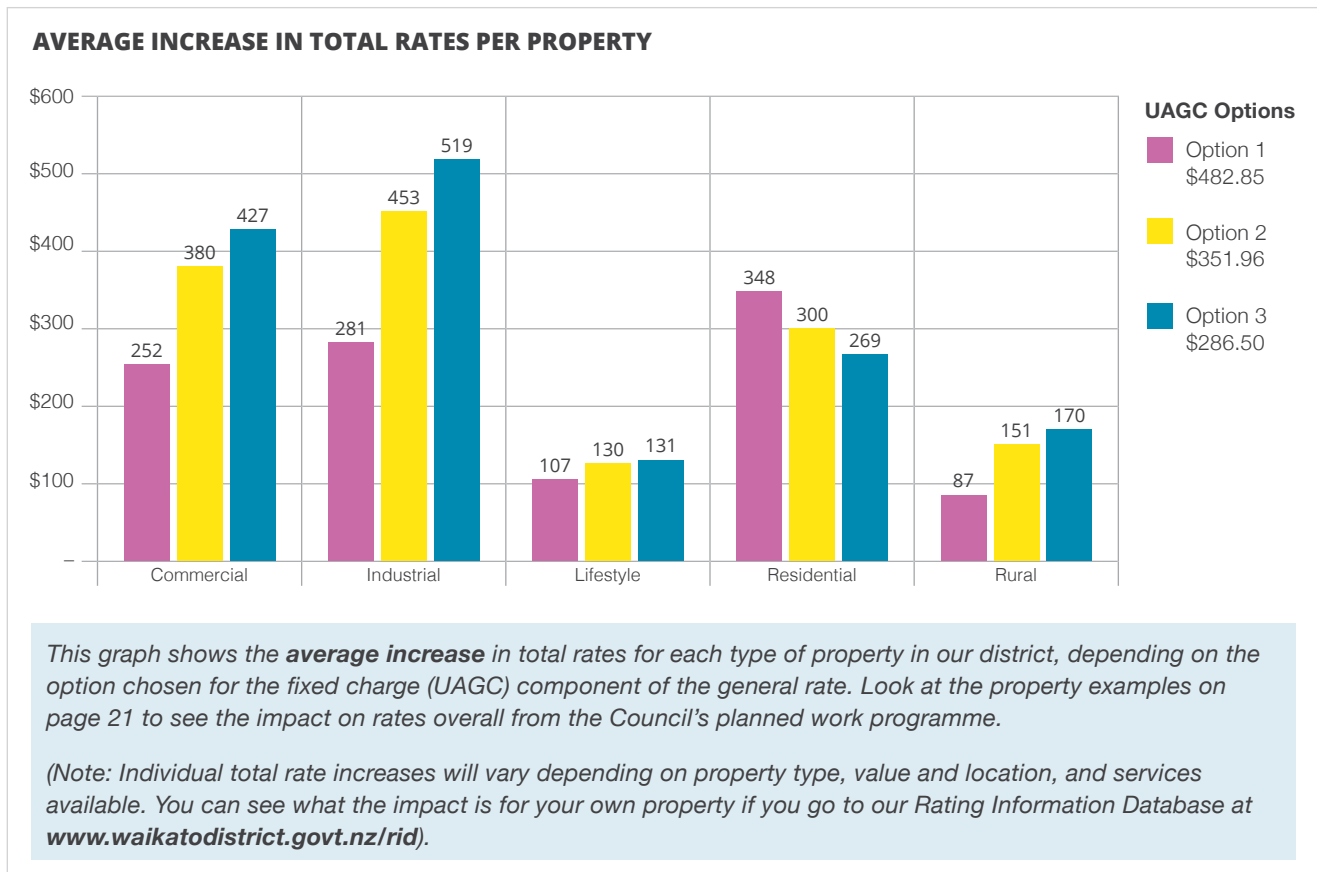
### Option 3: Reduce the UAGC to \$286.50

We set the UAGC at \$286.50. In this option, the fixed charge (UAGC) would be lowest in proportion to the variable charge (based on property value) in your general rates. However, your Council must consider the needs of all ratepayers, including residential, rural and business ratepayers. This option would

move the balance too far away from our user-pays policy and the equity established by a UAGC through which everyone pays the same for the Council services they all receive.

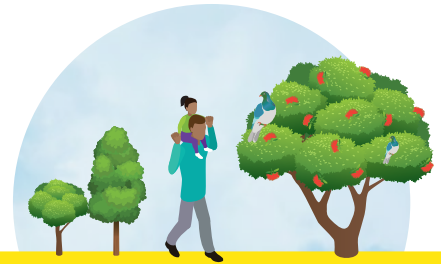
**Option 3 is not the Council's preferred option.**

## How UAGC options affect average total rates for different types of properties





# PLANNING FOR LIVEABLE, THRIVING AND CONNECTED COMMUNITIES



## Planning for growth that achieves our vision

The Council is taking a number of initiatives that will enable us to work with the community and other agencies to design and create liveable, thriving and connected communities.

- Master Planning:** To undertake a more wholistic approach to planning for our growing communities a master planning budget of \$100,000 has been set aside for each year of the 10-year Long Term Plan for our key towns, with Tuakau and Pokeno identified as early priorities.
- Sub Regional Initiatives:** The annual budget for sub regional planning is proposed to increase from \$70,000 to \$110,000. This will allow further development of the Future Proof growth management plan with partners including Hamilton City, Waipa District and Waikato Regional Councils. Future Proof identifies and monitors land supply needs in the sub region over the next 50 years, and provides an agreed sequence for development based on the ability to fund growth equitably and other considerations. The budget also allows for further work on the North Waikato Integrated Growth Management Programme with Auckland, Hamilton City and Waikato
- Housing Infrastructure Fund:** The Council has prepared a detailed business case to access the \$37 million of government interest-free funding it successfully bid for in order to build the infrastructure required to support housing development in Te Kauwhata, consistent with the Sub Regional growth strategies. Our capital expenditure modelling is based on the assumption that this money (including a 10 per cent contingency) will be received.
- District Plan Review:** The Council is undertaking a review of the District Plan to integrate the Waikato and Franklin sections into a single district wide plan. We expect to be consulting with the community on the proposed new District Plan in mid-2018. We are setting aside about \$1 million to cover costs associated with the statutory process to make the plan fully operative. These costs will be spread over the full 10 years of the Long Term Plan so that they will be borne by both current and future ratepayers who will benefit from the implementation of the new District Plan.

## Building resources to improve customer experience

We are undertaking a programme to build the Council's resources to improve our customer experience and to plan effectively for liveable, thriving and connected communities.

This includes an Information Services Digital Strategy aimed at allowing our customers to interact with us more efficiently online. Projects include a new electronic customer portal with an individualised log-in, a payment gateway and an enhanced online process for lodging building consents and submissions.

To help us manage our growing district, we also propose employing more staff in consents, planning, information management, economic development and customer service.

There will be no net cost to our ratepayers since we expect our investments in staff and technology will be matched by increased business efficiencies.

## Halls and community facilities

We will complete a Halls Strategy to guide future decisions on the management of the Council's halls portfolio. The future of the Huntly Memorial Hall is still under consideration and subject to separate local consultation. Decisions on

community facilities in other parts of our district will be progressed subject to local consultation which will include consideration of the targeted rates required.

## Economic Development

Our Economic Development Strategy focuses on attracting business and employment into the district and on working with the community to improve work opportunities for our youth. We've enjoyed high economic growth since we developed the strategy in 2015, so we will review it to ensure we keep in step with our community's outlook and priorities. Meanwhile, we will continue to support growth in our proven areas of economic strength in primary and food industries,

energy, freight and logistics, and will work to strengthen a diversified local economy in processing, manufacturing and service industries. Tourism has been identified as a major opportunity. Tourism spending in the Waikato district is already \$120m each year and this is expected to grow. The Council will continue to investigate how it can facilitate this growth through smart investment in infrastructure.

## Regional Fuel Tax

A proposal to support the introduction of an 11.5 cents per litre regional fuel tax was put to the Council during the Long Term Plan debate. While the Government's preference is for a fuel tax in Auckland only, we will work with Hamilton City and other local government partners in the region to put a detailed

proposal to the Government for further consideration. Should this be approved, and consultation with the public supports this move, revenue from the fuel tax will be used to help fund transport and roading improvements and to reduce the amount of rates you pay.

## Waste Management and Minimisation

Every six years we must undertake a review of our Waste Management and Minimisation Plan (WMMP). Our current plan expires this financial year and so we will be seeking your feedback on our new draft plan in May.

- **Refuse and recycling:** Although the amount of kerbside refuse we take to landfill has reduced in some areas of the district, it has increased overall, and our recycling has also increased. The costs of providing these services have also risen, so we need to re-adjust our targeted rates to cover our fixed costs. Accordingly the district wide refuse targeted rate is proposed to increase by \$28.85 (22%) in 2018/2019 with sticker prices remaining at \$1.50, and this has been included in our Long Term Plan financial forecasts. On a wider matter, we also intend to review our refuse and recycling services to ensure they align with our WMMP and that we are recovering the full cost of these services. We will seek your feedback if service delivery changes are proposed. Any service delivery changes agreed would not be undertaken until 2019/20.

- **Inorganic collection:** The next inorganic collection will take place in April 2018 as planned. We propose changing the timing of this service and aligning it with the goals of the WMMP and this forms part of our WMMP consultation with you.
- **Raglan organic kerbside collection:** In 2018/19 this service will be funded from the Raglan Refuse and Recycling Reserve, and then we will consult with the community over introducing a targeted rate to fund the service on a continuing basis from 2019/20.

Consultation on our WMMP is being run separately shortly after consultation on our Long Term Plan. You can find out more detail by going to [www.waikatodistrict.govt.nz/wmmp](http://www.waikatodistrict.govt.nz/wmmp), or phone us on **0800 492 452**, or visit us at our Council offices.

**This is a separate consultation that opens on a date to be advertised by public notice soon. Find out more at [www.waikatodistrict.govt.nz/wmmp](http://www.waikatodistrict.govt.nz/wmmp). Please make your submissions online at [www.waikatodistrict.govt.nz/sayit](http://www.waikatodistrict.govt.nz/sayit) once consultation starts.**

# BUILDING AND MAINTAINING INFRASTRUCTURE

**Infrastructure is anything the Council owns or builds to deliver core services**



The Waikato District Council has developed an **Infrastructure Strategy** that outlines the rationale, funding and programme of works for all our infrastructure developments over the next 30 years. You can find this on our website [www.waikatodistrict.govt.nz/longtermplan](http://www.waikatodistrict.govt.nz/longtermplan)

We are planning to ensure most of the district's projected growth will occur in our main towns and villages. This will support economies of scale and cost-efficiencies in provision of infrastructure and safeguard the productive capacity of our rural land.

Approximately 60% of what we spend on infrastructure is on maintenance and renewals. The remaining 40% is for significant capital projects that are planned over the next ten years (see page 15 for the list and location of these).

The Council also has Activity Management Plans which provide a full list of assets for each core service and more detail on future developments. These can also be found on the Council's website.

*Details follow about our infrastructure strategy and some of the changes being proposed. Note: These are for your information only as they do not constitute significant changes that require formal consultation.*

## Roads and transport

We've undertaken significant work to assess the condition of our roading assets so that we can maintain what we have as well as meet short to medium term affordability targets, and improve community outcomes. Compared with 2017/18, it is proposed that transport and roading works will add an extra \$1.8 million to general rates from Year 1 of the Long Term Plan. Five areas will receive particular attention in the next three years:

- **Maintenance:** Growth is increasing demand on maintenance budgets. To maintain affordability over the next three years, sealed road rehabilitation will be reduced in favour of a heavy maintenance and reseal strategy, but we will maintain heavy grading of our unsealed roads. No seal extension projects are included in this Long Term Plan as we need to focus on maintaining our current assets. It costs about \$500,000 to seal one kilometre of unsealed road, and then it becomes more expensive to maintain. (Each extra kilometre of sealed road adds more than one per cent to the general rate you pay.) However, budgets for footpath maintenance and extensions will increase.
- **Safety:** In years 1-3 of the Long Term Plan (2019-21) we will focus on high priority safety issues such as bridge and structure replacement, high risk rural road safety and traffic calming. There will be a reduction in minor, lower-priority safety improvements associated with our road rehabilitation projects. In years 4-10 (2022-28), minor safety work will increase as bridge and structure renewal work decreases.

- **Planning for growth:** In the next three years we will focus on a strategy for improving transport networks in growth areas, particularly in north Waikato. With support from the NZ Transport Agency and Waikato Regional Council we will co-fund improvements to public transport services in the north Waikato. Some growth related roading infrastructure projects will be implemented in the next three years, but most will be delivered through the next Long Term Plan 2021-2031.
- **Network resilience and emergency works:** A new budget of \$800,000 per year has been allocated for emergency works in response to major storm damage to roads, and a further \$300,000 per year for minor emergency works. Following short term repairs to district roads damaged in the storms of March and April 2017, \$2.58 million has been allocated for permanent restoration. Some of this work will gradually be accommodated in the new annual budget for emergency works as opportunity allows, and the balance will be budgeted for completion in Year 4 of the Long Term Plan (2021/2022).
- **State Highway handovers:** As the Waikato Expressway is completed, the NZ Transport Agency will handover nearly 90 kilometres of the former State Highways 1 and 1B to the Council to maintain. We're working with NZTA and the local community to explore opportunities to reconfigure the old State Highway through Huntly to better suit the town's needs.

## Waters services

The 'three waters' include water supply, wastewater (water that goes down sinks and toilets) and stormwater (water that goes down drains and downpipes and runs off land and roads).

Whichever option we choose for managing our 'three waters' services in the future, we're not expecting to change levels of service in the first year of the Long Term Plan (2018/19) except for the changes already endorsed during last year's consultation on our wastewater services. However, the option we choose will have a beneficial effect on targeted rates from the first year of the Long Term Plan (2018/19). The 2018/19 wastewater targeted rate agreed through last year's wastewater consultation is the only rate that remains the same in all options. If the Council's preferred option is chosen, it should allow us to start leveraging the benefits quickly. The graph on page 6 shows how rates will change in the first three years depending on the 'Three Waters' management option chosen. Over 10 years the effect will be to save about \$1,000 per property.

Overall we have already delivered district-wide metering, unified targeted rates and undertaken other measures to improve our network resilience. Data we are gathering on our assets will help us maintain what we have, continue to make incremental improvements and support district growth.

- **Wastewater:** Three wastewater spills into Raglan Harbour over four months in 2016 sparked a major review of our wastewater services. Long term plans to protect our waterways and environmentally sensitive areas were supported through an Annual Plan consultation in 2017. We will continue to implement our 'Continuous Improvement Programme' as agreed through that Annual Plan consultation, including asset assessment,

monitoring equipment upgrades, a public education programme to change behaviour to reduce blockages, and separation of the wastewater and water operations in line with industry best practice. We are already meeting the new levels of service endorsed\* through that consultation, and our asset assessment is providing the understanding we need to address priority areas through our \$1.5 million per year asset renewals programme. As also agreed through that consultation, the wastewater targeted rate will increase by 13.9 per cent in the first year of the Long Term Plan (2018/19). From then on the rate will be determined by the 'Three Waters' management option chosen through the current consultation. Under the preferred option, wastewater rate increases would drop to two per cent per year.

- **Water:** The Council's water supply is chlorinated, with the exception of a small scheme in Onewhero which uses filtration and Ultraviolet light sterilisation, so no specific work has been identified in our district as a result of the Havelock North water enquiry\*\* at this stage. Your future water rates will be determined by the 'Three Waters' management option chosen through the current consultation. Water rates will rise as part of a long term adjustment to recover costs. Under the preferred option, water rates and water-by-meter charges will increase by 4.5 and 4 per cent per year respectively over the next 10 years.
- **Stormwater:** Operational budgets have been increased by \$50,000 per year to support appropriate maintenance. Future stormwater rates will be determined by the 'Three Waters' management option chosen through the current consultation. Under the preferred option, stormwater rates will increase by two per cent per year over the next 10 years.

## Parks and Facilities

We will complete a Halls strategy as outlined on page 12. We will also develop an Acquisition and Disposal Strategy to consider what we have and what our district needs. We will set priorities addressing deferred maintenance requirements across our portfolio of parks and reserves and other facilities.

Budgets have been proposed to support growth in north Waikato in order to: investigate a Library/Service Centre in Pokeno, develop an Animal Control Centre facility, and develop a new cemetery in Whangarata Rd near Tuakau.

Walkway spending will continue at current levels, but will focus on Te Awa walkway (Hamilton – Cambridge section), with funding for other walkways recommencing from year 4 of the Long Term Plan (2021/22).

Pensioner housing will be maintained with a proposal to increase rent from \$130 to \$156 per week from 2018/19 in order to do so. Recently announced pension increases should assist tenants to cover this.

\*No more than three dry-weather overflows per 1,000 connections per year with a focus on reducing spills in sensitive environments such as waterways to no more than one dry-weather overflow per 1,000 connections per year.

\*\*This enquiry into NZ drinking water safety and compliance levels followed the widespread outbreak of gastroenteritis in Havelock North in August 2016



# KEY COUNCIL PROJECTS IN YOUR AREA

## 2018-28

For the full list of capital projects please go to [www.waikatodistrict.govt.nz/longtermpplan](http://www.waikatodistrict.govt.nz/longtermpplan)



These projects are included in detail in the Infrastructure Strategy. There may be changes in prioritising these projects when we review our Long Term Plan again in 2021, and as new information becomes available.

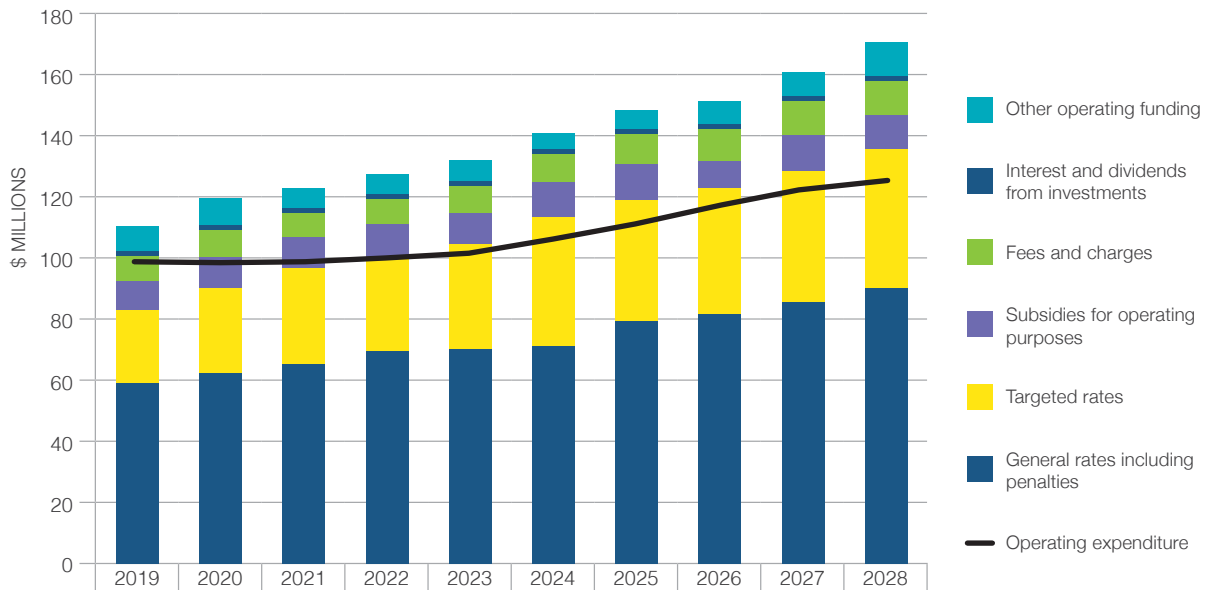
# HOW WE FUND THE FUTURE



The Council has five main sources of income: general rates (including the Uniform Annual General Charge), targeted rates (including water charges), development contributions, user fees and charges, and subsidies/grants/investments.

## HOW COUNCIL WILL FUND ITS OPERATIONAL ACTIVITY 2018 TO 2028

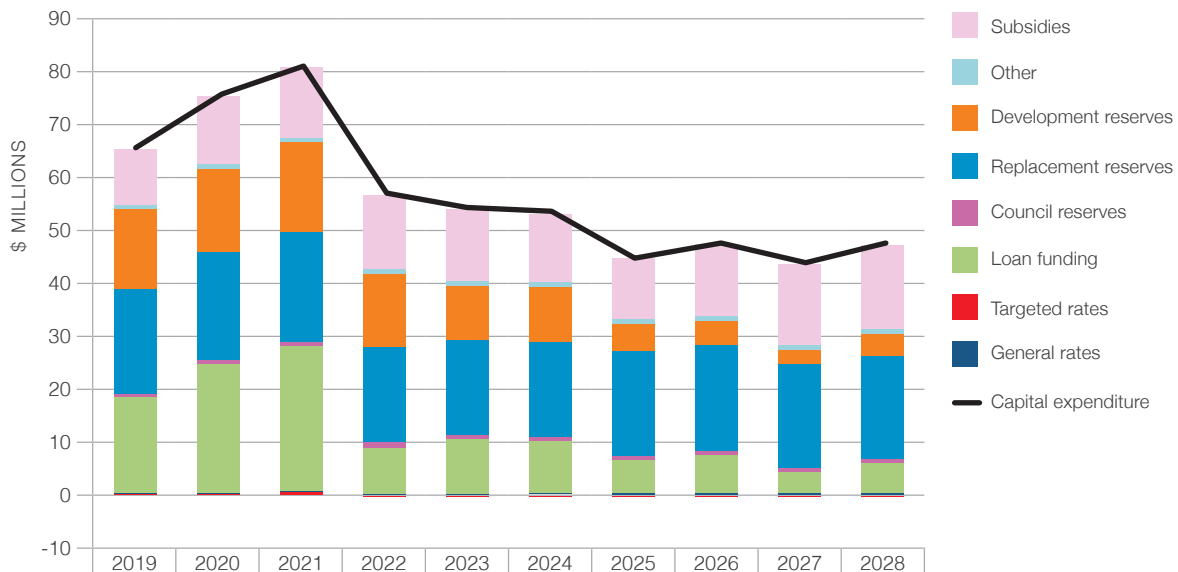
Ten year operating expenditure and funding sources



*In the graph above you will see that the actual operating expenditure (the black line) is less than the total amount we collect in revenue. This is because we put money in reserve for future replacement of assets and capital work programmes (infrastructure).*

## HOW COUNCIL WILL FUND ITS CAPITAL EXPENDITURE 2018 TO 2028

Ten year capital expenditure and funding sources



## Key elements in our financial strategy

**Sustainable growth:** We will balance affordability and growth by doing more with existing budgets, moving costs of services to those who use them, maintaining existing assets; modernising infrastructure, and supporting growth.

**Capital investment for growth** will initially be funded by borrowing, including the interest-free Housing Infrastructure Fund (\$37 million). We will use subsidies, external funds and development contributions where possible to reduce debt. The remainder will be repaid over 25 years by ratepayers.

**The Council's net debt** will not exceed 1.5 times our revenue, except to address unplanned events and emergencies, such as severe weather.

**Rates limits:** The average rate increase for ratepayers will not exceed 15 per cent per year in the first three years. This limit will reduce to five per cent per year from 2022. Total rates will not exceed 0.7 per cent of the total rateable capital value of the district (based on 2017 rating valuations).

## Meeting our funding challenges: growth and asset revaluation

We're a growing district. The Council's forecast growth will mean 6,500 properties and 12,000 more people in the next 10 years. Growth brings new residents, businesses, income and employment to the district, but it also increases costs – particularly in the early stages when infrastructure is needed to support that growth. Much of this growth infrastructure is paid for by development contributions (see page 18) and the balance comes from loans and reserves.

While supporting growth in growth areas, we must also continue to maintain services in non-growth areas.

Asset revaluations over the past three years show us that it will cost us more to maintain and renew our assets over the next 10 years. Asset depreciation costs have risen by \$1.2 million in the first year (2018/19) compared with the Annual Plan 2017/18. Higher depreciation and lower dividends (we no longer have dividend income from a Council-owned roading company) mean we have to increase our general rate. Work programme efficiencies will allow us to cap the average general rates increase at 6.24 per cent for 2018/19 and to maintain lower increases every year after that. (See table over the page).

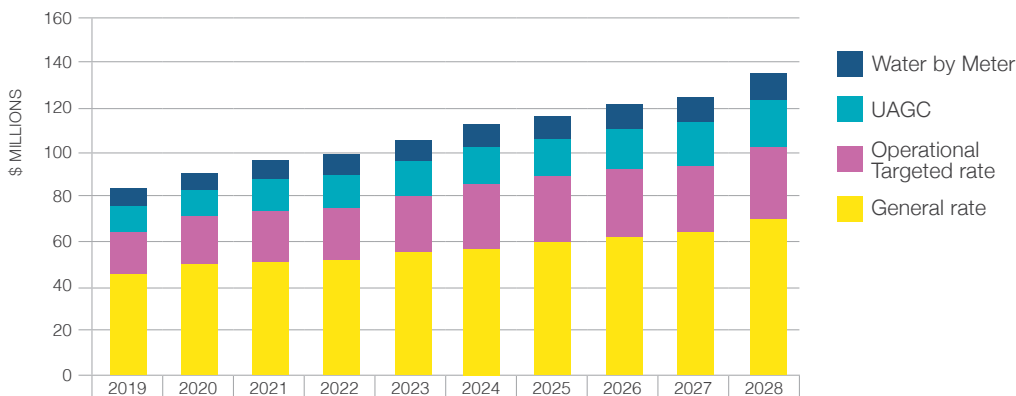
## Rates

There are two types of rates: general rates (which includes a fixed and a variable charge) and targeted rates. This section outlines changes to each of these.

- **General Rate:** The general rate is for services and activities that all residents may benefit from. It is a variable rate based on the value of your property. The general rates increase for 2018/19 is 6.24 per cent.

- **Uniform Annual General Charge (UAGC):** This is part of the General Rate, but is a fixed charge regardless of the value of your property. It means all ratepayers pay the same minimum amount for council services that everyone benefits from. We propose changing the UAGC to re-balance ratepayers' contributions to the General Rate. Your feedback is important in helping the Council to make this decision (see page 9).

**OVERALL RATING INCOME FROM 2018 TO 2028**



- **Targeted Rates:** Targeted rates are for services that benefit properties in specific locations, for example, refuse collections, water supplies, and maintenance for your local community hall.

Changes to targeted rates are covered earlier in this document in sections on our waters services (page 14) and refuse and recycling services (page 12).

## SUMMARY OF PROPOSED RATES INCREASES 2018-28:

Rate	Year 1 2018/19	Year 2 2019/20	Year 3 2020/21	Years 4-10 2022 - 2028
General rate	6.24%	4.8%	3.73%	3%
Uniform Annual General Charge (UAGC) preferred option	Reduce the UAGC from \$454.49 to \$351.96			
Water targeted rate	4.5%	4.5%	4.5%	4.5%
Water-by-meter	4%	4%	4%	4%
Wastewater targeted rate	13.9%*	2%	2%	2%
Stormwater targeted rate	2%	2%	2%	2%
Refuse targeted rate	22%** (stickers remain \$1.50)	Service review and further consultation planned		

\* As agreed through our Annual Plan 2017/18 consultation on wastewater services. See page 14.

\*\* Except Raglan and Te Mata where the increase will be 5%.

## Development Contributions

Development contributions is money that developers pay towards the costs of infrastructure required for growth eg water supply and wastewater pipes, roads and footpaths, parks and reserves.

The Council's Development Contribution Policy outlines in more detail how this works in our district. You can view this online at [www.waikatodistrict.govt.nz/longtermplan](http://www.waikatodistrict.govt.nz/longtermplan)

## Debt

Councils borrow money to fund major projects that can't be afforded in one lump sum. This borrowing is repaid through rates, and through development contributions as appropriate for projects that support development and growth. By spreading repayment of debt over the life of the assets, this spreads the cost of the projects across ratepayers who will benefit from the facilities both now and in the future.

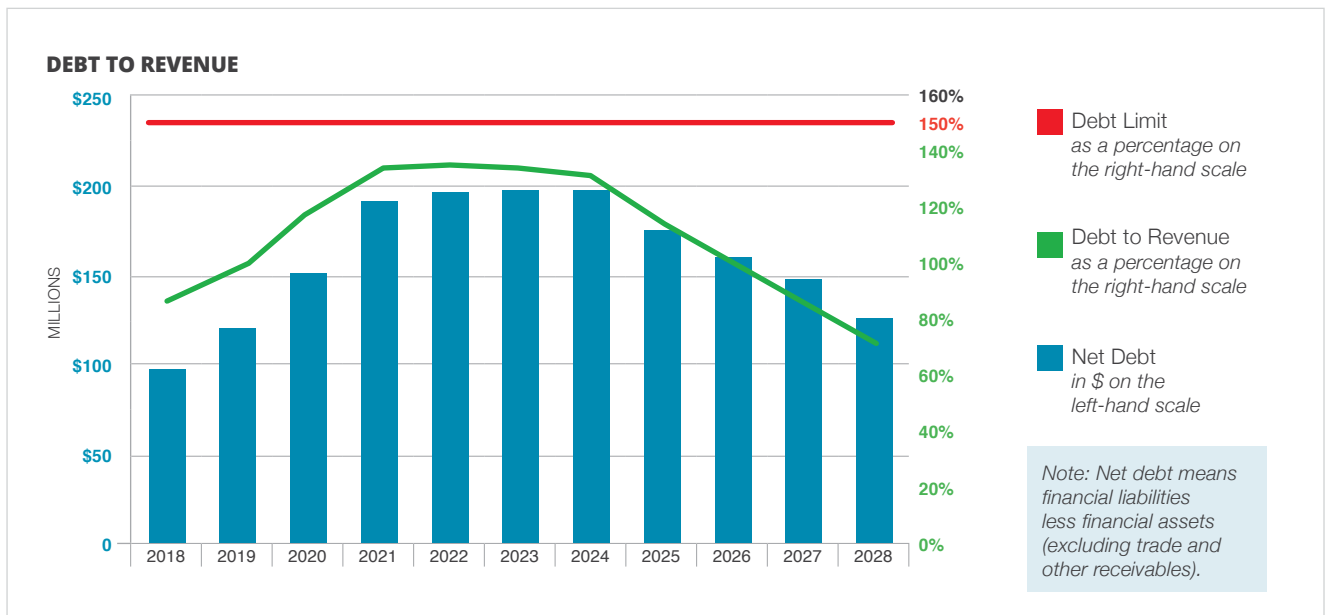
Council is able to borrow up to 1.75 times revenue based on Treasury Guidelines, but has chosen a prudent strategy to limit borrowing to 1.5 times revenue. Over the next few

years the Council's debt is expected to increase to just over \$195 million (in 2023). At this level it is still well within the recommended guidelines as well as the Council's strategic limit, giving us capacity to borrow more if we need (eg. due to growth or natural disaster). See the graph opposite.

We keep our rates at affordable levels by borrowing only what we need.







## Fees and Charges

Changes proposed for the next three years include:

- Animal control fees: To encourage responsible dog ownership, 'selected owner' application fees will drop from \$65 to \$20 while the fees for a second impounding will rise from \$110 to \$120 and for a third or subsequent impounding fees will rise from \$130 to \$150. The price charged for large dog collars sold through Council offices will rise from \$13 to \$18 to recover costs.
- Pensioner housing weekly rents will rise from \$130 to \$156 to cover maintenance costs.
- Environmental Health fees will be restructured to reflect changes in the Food Act.
- New consents fees will be introduced to reflect new services as a result of changes to the RMA, complexities in some types of resource consent applications, and the administrative costs of handling development contributions.
- All other changes to fees and charges reflect CPI adjustments.

A document is available outlining the Council's fees and charges and the proposed changes on Council's website under "have your say".

Consultation on our fees and charges is being run separately but within the same timeframe as consultation on our Long Term Plan.

You can find out more detail by going to [www.waikatodistrict.govt.nz/Your-Council/Fees-and-charges](http://www.waikatodistrict.govt.nz/Your-Council/Fees-and-charges). Phone us on 0800 492 452 or visit us at our Council offices.

**This is a separate consultation.**  
**Please make your submissions online**  
**by 9am, Monday 16 April 2018 at**  
**[www.waikatodistrict.govt.nz/sayit](http://www.waikatodistrict.govt.nz/sayit)**



# AUDITORS

# WHAT DOES THIS MEAN FOR YOUR RATES OVERALL?



If we choose the Council's preferred options for waters services management and for the fixed charge component (UAGC) of general rates, the impact on total property rates for 2018/19 for a selection of district properties is shown below.



## RESIDENTIAL

	Awaroa Ki Tuakau		Huntly		Ngaruawahia		Raglan		Tamahere	
	2017/18	2018/19	2017/18	2018/19	2017/18	2018/19	2017/18	2018/19	2017/18	2018/19
Average Capital Value	410,000	600,000	185,000	320,000	230,000	395,000	405,000	610,000	470,000	610,000
General Rates	1,003.68	1,232.64	452.88	657.41	563.04	811.49	991.44	1,253.18	1,150.56	1,253.18
UAGC	454.49	351.96	454.49	351.96	454.49	351.96	454.49	351.96	454.49	351.96
Fixed Targeted Rates	1,292.65	1,432.44	1,465.80	1,634.44	1,448.80	1,617.44	1,428.76	1,574.11	310.30	368.00
Total Rates	2,750.82	3,017.04	2,373.17	2,643.81	2,466.33	2,780.89	2,874.69	3,179.25	1,915.35	1,973.14
Total % increase (over 2017/18)		9.68%		11.40%		12.75%		10.59%		3.02%
Total \$ increase (over 2017/18)		266.22		270.64		314.56		304.56		57.79



## RURAL

	Low range		Mid range		High range	
	2017/18	2018/19	2017/18	2018/19	2017/18	2018/19
Average Capital Value	475,000	680,000	860,000	1,125,000	6,260,000	7,600,000
General Rates	1,162.80	1,396.99	2,105.28	2,311.20	15,324.48	15,613.44
UAGC	454.49	351.96	454.49	351.96	454.49	351.96
Fixed Targeted Rates	344.98	383.45	382.98	421.45	1,091.60	1,357.00
Total Rates	1,962.27	2,132.40	2,942.75	3,084.61	16,870.57	17,322.40
Total % increase (over 2017/18)		8.67%		4.82%		2.68%
Total \$ increase (over 2017/18)		170.13		141.86		451.83

### Note 1:

Individual rate increases will vary depending on property type, value and location, and services available. You can see what the impact is for your own property if you go to our Rating Information Database at [waikatodistrict.govt.nz/rid](http://waikatodistrict.govt.nz/rid)

### Note 2:

Average Capital Value for 2018/2019 is per the 2017 rating valuation.

### Note 3:

Fixed Targeted Rates reflect the range of services available for each property example. These do not include water-by-meter charges



## LIFESTYLE



## COMMERCIAL



## INDUSTRIAL

	LIFESTYLE		COMMERCIAL		INDUSTRIAL	
	2017/18	2018/19	2017/18	2018/19	2017/18	2018/19
Average Capital Value	580,000	880,000	1,230,000	1,520,000	3,860,000	4,810,000
General Rates	1,419.84	1,807.87	3,011.04	3,122.69	9,449.28	9,881.66
UAGC	454.49	351.96	454.49	351.96	454.49	351.96
Fixed Targeted Rates	557.98	407.45	1,317.65	1,457.44	630.51	697.94
Total Rates	2,432.31	2,567.28	4,783.18	4,932.09	10,534.28	10,931.56
Total % increase (over 2017/18)		5.5%		3.11%		3.77%
Total \$ increase (over 2017/18)		134.97		148.91		397.28

# SUMMARY OF CONSULTATION MATTERS

**Now that you have read this document please tell us what you think about:**

## 1. Proposed Changes to our Long Term Plan

### 1.1 HOW WE MANAGE OUR WATER, WASTEWATER AND STORMWATER ('THREE WATERS')

Please read the details on page 6. There are four options available. You can either use the submission page opposite to tell us which option you prefer, or, for easier handling, please go online at [www.waikatodistrict.govt.nz/sayit](http://www.waikatodistrict.govt.nz/sayit)

### 1.2 SETTING THE UAGC TO BALANCE CONTRIBUTIONS TO THE GENERAL RATE WITH FAIRNESS AND AFFORDABILITY

Please read the details on page 9. There are three options available. You can either use the submission page opposite to tell us which option you prefer, or, for easier handling, please go online at [www.waikatodistrict.govt.nz/sayit](http://www.waikatodistrict.govt.nz/sayit)

For more information on these issues call us on Freephone 0800 492 452 or go to the Waikato District Council website as follows:

See supporting material on the Long Term Plan at [www.waikatodistrict.govt.nz/longtermplan](http://www.waikatodistrict.govt.nz/longtermplan)

Contact your Councillor using their contact details at [www.waikatodistrict.govt.nz/councillors](http://www.waikatodistrict.govt.nz/councillors)

## 2. Other Separate Consultation Matters

### 2.1 FEES AND CHARGES

We are reviewing our Fees and Charges at the same time as we are reviewing our Long Term Plan (see page 19) and would like your feedback. You can find out more detail by going to [www.waikatodistrict.govt.nz/Your-Council/Fees-and-charges](http://www.waikatodistrict.govt.nz/Your-Council/Fees-and-charges). Phone us on 0800 492 452 or visit us at our Council offices.

**This is a separate consultation. Please make your submissions online by 9am, Monday 16 April 2018 at [www.waikatodistrict.govt.nz/sayit](http://www.waikatodistrict.govt.nz/sayit)**

### 2.2 WASTE MANAGEMENT AND MINIMISATION PLAN

We do not expect to make any changes to our refuse and recycling services in 2018/19, but we are undertaking a separate review of our Waste Management and Minimisation Plan (WMMP) shortly after we are reviewing our Long Term Plan (see page 12) and would like your feedback. You can find out more detail by going to [www.waikatodistrict.govt.nz/wmmp](http://www.waikatodistrict.govt.nz/wmmp), or phone us on 0800 492 452, or visit us at our Council offices.

**This is a separate consultation that opens on a date to be advertised by public notice soon. Find out more at [www.waikatodistrict.govt.nz/wmmp](http://www.waikatodistrict.govt.nz/wmmp). Please make your submissions online at [www.waikatodistrict.govt.nz/sayit](http://www.waikatodistrict.govt.nz/sayit) once consultation starts.**



For internal use only

ECM Project # LTP PR891-10

ECM # .....

Submission # .....

Customer # .....

## LONG TERM PLAN 2018-2028

Please provide your feedback by **9am, Monday 16 April 2018**.

Name/organisation: .....

Address: ..... Postcode: .....

Email: ..... Phone: .....

Hearings will be held between 15 and 18 May 2018. (Venues TBC)

Do you want to speak about your submission at this hearing?  Yes  No

Preferred method of contact:  Email  Post

Age: (optional)  16-24  25-35  36-50  51-65  66+

Ethnicity: (optional) .....

This information will be used for statistical purposes only, to help us understand who is engaging with Council.

There are two specific issues the Council would like feedback on. Each is summarised in this document but you're welcome to contact us for more information.

Please indicate which option you support for the following issues:

**PAGE 6** 1. 'Three Waters' Management  Option 1  Option 2  Option 3  Option 4

**PAGE 9** 2. Uniform Annual General Charge  Option 1  Option 2  Option 3

If there is any more information you want to supply in addition to this submission form, please attach it to this submission form and enclose it in the Freepost return envelope provided.

### Please tell us what you think of what we are proposing by making a submission in one of the following ways:

**Online (recommended):** [www.waikatodistrict.govt.nz/sayit](http://www.waikatodistrict.govt.nz/sayit)

**Post to:** Freepost 803, Waikato District Council,  
Private Bag 544, Ngaruawahia 3742

**Emailing to:** [consult@waidc.govt.nz](mailto:consult@waidc.govt.nz)

**Faxing to:** (07) 824 8091

**Deliver to:** Any Council office or library

# INFORMATION SESSIONS

You can find out more about the options offered for consultation on our Long Term Plan 2018-28 by attending a Waikato District Council Information session.

LOCATION		TIME
<b>Awaroa ki Tuakau</b>	Pokeno Hall, 19 Market St	Tuesday 20 March, 7.00pm-8.30pm
	Tuakau Memorial Hall, 70 George St	Monday 9 April, 7.00pm-8.30pm
	Aka Aka Hall, 809 Aka Aka Rd	Tuesday 10 April, 6.00pm-7.30pm
<b>Eureka</b>	Matangi Hall, 478 Tauwhare Rd	Wednesday 4 April, 6.30pm-8.00pm
<b>Hukanui-Waerenga</b>	Gordonton Hall, 1024 State Highway 1B	Wednesday 21 March, 6.00pm-7.30pm
<b>Huntly</b>	Riverside Room, Huntly Civic Centre, 148 Main St	Thursday 5 April, 6.00pm-7.30pm
<b>Newcastle</b>	Te Kowhai Hall, 612 Horotiu Rd	Wednesday 11 April, 6.00pm-7.30pm
<b>Ngaruawahia</b>	Ngaruawahia Bowling Club, 103 Ellery St	Wednesday 4 April, 6.00pm-7.30pm
<b>Onewhero-Te Akau</b>	Te Akau Waingaro Community Complex, 612 Te Akau Rd	Thursday 22 March, 4.00pm-5.30pm
	Glen Murray Memorial Hall, 2400 Highway 22	Thursday 22 March, 7.00pm-8.30pm
	Port Waikato Hall, Maunsell Rd	Tuesday 27 March, 6.30pm-8.00pm
	Onewhero Rugby Club, 769 Onewhero-Tuakau Bridge Rd	Tuesday 3 April, 6.00pm-7.30pm
<b>Raglan</b>	Supper Room, Raglan Hall, 41 Bow St	Wednesday 28 March, 5.00pm-7.00pm
<b>Tamahere</b>	Tamahere Hall, 35 Devine Rd	Thursday 15 March, 6.00pm-7.30pm
<b>Whangamarino</b>	Te Kauwhata Rugby Club, Te Kauwhata Domain	Thursday 22 March, 6.00pm-7.30pm

Use the submission form inside this document to have your say and deliver it to any Council office or library, fax or email us, or post it using the Freepost envelope provided, or go online and have your say at [www.waikatodistrict.govt.nz/sayit](http://www.waikatodistrict.govt.nz/sayit)

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**Open Meeting**

<b>To</b>	Huntly Community Board
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	1 March 2018
<b>Prepared by</b>	Rose Gray Council Support Manager
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	Various
<b>Report Title</b>	Community Engagement Update

**1. EXECUTIVE SUMMARY**

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The attached report was discussed at the recent Strategy & Finance Committee meeting and is attached for the information of the members.

**2. RECOMMENDATION**

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**THAT** the report from the **General Manager Strategy & Support** be received.

**3. ATTACHMENTS**

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Copy of Community Engagement Update

### Open Meeting

<b>To</b>	Strategy & Finance Committee
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	14 February 2018
<b>Prepared by</b>	Melissa Russo Corporate Planner
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1318 / 1897286
<b>Report Title</b>	Community Engagement Update

## I. EXECUTIVE SUMMARY

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The purpose of this report is to provide the Strategy & Finance Committee (“the Committee”) with an update on engagement initiatives that Council has completed since November 2016 or are currently being undertaken. It is also an opportunity for the Committee to provide feedback on how these initiatives are progressing and to identify any other initiatives that should be noted.

Below is a list of some of the more recent engagement initiatives are as follows:

### Completed

- Tuakau Dog Exercise area bylaw review
- Dogs in Libraries
- Spey me Baby
- Priority Projects
- Tamahere Business Hub and Reserve
- Perry's Te Awa Cycleway Bridge
- Annual Report 2016/17
- Onewhero and Glen Murray Recycling drop off
- Ngaruawahia Community Facility

### In Progress

- Huntly Garden Place placemaking
- Community Plans (all communities)
- Huntly Memorial Hall
- Natural Parks Reserve Management Plan



- The Point Reserve Management Plan
- Representation Review

#### Ongoing

- Dogs in Libraries
- Boy Racer Bylaw
- Whatawhata Community Facility

#### Planned

- LTP Roadshow
- Future Proof
- Representation Review
- Raglan Boat Ramps - Wallis and Wainui

For a full list of engagement projects and their progress please refer to the attachment to this report, *Community Engagement register*.

Staff would also appreciate feedback from the Committee on: this report as a standing item; whether Councillors find the report useful; and whether or not it is achieving its purpose of keeping Councillors informed on engagement projects.

## **2. RECOMMENDATION**

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**THAT the report from the General Manager Strategy and Support be received;**

**AND THAT the Strategy & Finance Committee provide feedback to staff on how best to achieve the purpose of the report.**

## **3. BACKGROUND**

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An engagement register was initially developed for staff to be made aware of other engagement activities that were being undertaken throughout the organisation.

The register then formed the attachment to this report as a standing item to the Strategy & Finance Committee to keep Councillors informed of the engagement activities being undertaken by staff.

## **4. DISCUSSION AND ANALYSIS OF OPTIONS**

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### **4.1 DISCUSSION**

Staff are seeking feedback on whether or not this standing report provides useful updates to Councillors on engagement activities that are planned for, in progress, ongoing or completed.

### **4.2 OPTIONS**

1. Continue with the current format of the report.
2. Agree on an alternative means to keep Councillors informed of the engagement activities being undertaken

## **5. CONSIDERATION**

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### **5.1 FINANCIAL**

There is no financial impact of continuing this reporting.

### **5.2 LEGAL**

There are no legal implications.

## **6. CONCLUSION**

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An update on the more recent engagement activities has been provided, however staff are seeking feedback from Council on how this report best achieve its purpose.

## **7. ATTACHMENTS**

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Community Engagement Register

COPY

Project Name	Organisation Group	Service Catchment (e.g. area of influence, area you need to engage with)	Highest level of Engagement required (refer to page 7 of the significance and engagement policy)	Formal consultation required (Yes/No)	Iwi Engagement required (Yes/No)	Status	General Update (e.g. what was the community engagement about, time spent, what was the outcome)
Freedom Camping Bylaw	Customer Support	District Wide	Consult	Yes (SCP)		Complete	Adopted at the September Council meeting
Dog Exercise area bylaw review	Customer Support	Pokeno and Tamahere community	Consult	No		Complete	The two dog exercise areas at Pokeno and Tamahere were adopted at the September Council meeting. Final decision letters are scheduled to be sent to submitters by mid-November.
Alcohol licensing workshops	Customer Support	District Wide	Inform	No	no	Complete	Workshops for duty managers and licensees to be held for on/off licensees following workshops for clubs completed last year.
Hakarimata Waharoa Project	Strategy & Support	Ngaruawahia	Collaborate	yes	yes	Complete	The Waharoa was unveiled in December 2016.
Youth Engagement Plan	Strategy & Support	District Wide	Empower	No	no	Complete	Govern Up programme developed to engage with young people and support with governance and leadership training. Engaged with young people in Onewhero, Tuakau, Pokeno, Te Kauwhata, Meremere, Huntly and Ngaruawahia to develop groups and projects. Raglan and Tamahere contacted but no response back. Project ends 30 June 2017.
5 year Review of the JMA's with Waikato-Tainui and Maniapoto Maori Trust Board	Strategy & Support	District Wide	Involve	yes	yes	Complete	Review is complete and report has been issued.
MOU with Ngaati Haua	Strategy & Support	Tamahere	involve	no	yes	Complete	The MOU with Ngaati Haua iwi Trust was signed on 18 April 2017.
Easter Trading Policy	Strategy & Support	District wide	Involve	Yes	no	Complete	The Easter Trading Policy was adopted by Council on 10 April.
Annual plan 2017/18	Strategy & Support	District Wide	Inform (TBC)	Yes	no	Complete	Hearings and deliberations were completed on 31 May and 1 June. The Annual Plan was adopted at an Extra-ordinary Council meeting on 28 June.
Fees and Charges	Strategy & Support	Consult		Yes		Complete	Consultation and a hearing has been undertaken. Submitters yet to be notified of Council's decision.
Roading Roadshow	Service Delivery	Te Mata	Consult	No	No	Complete	Engagement with the Te Mata Community to receive feedback on roading related issues
Roading Roadshow	Service Delivery	Waerenga	Consult	No	No	Complete	Engagement with the Waerenga Community to receive feedback on roading related issues
Post Cyclone Recovery Meeting	Service Delivery	Onewhero	Consult	No	No	Complete	Engagement with the Onewhero Community post cyclone with MPI and other agencies

Project Name	Organisation Group	Service Catchment (e.g. area of influence, area you need to engage with)	Highest level of Engagement required (refer to page 7 of the significance and engagement policy)	Formal consultation required (Yes/No)	Iwi Engagement required (Yes/No)	Status	General Update (e.g. what was the community engagement about, time spent, what was the outcome)
Roadshow	Service Delivery	Te Kowhai	Consult	No	No	Complete	Engagement with the Te Kowhai Community to receive feedback on roading related issues
Roadshow (Alliance)	Service Delivery	District Wide	Consult	No	No	Complete	Engaged with utility companies (WEL Networks, Counties Power & chorus), in order to coordinate forward work programmes
Karioi track (3.4km walking/biking track from Wainui Road)	Service Delivery	Raglan	Collaborate	No		Complete	Before work can commence consultation is required with neighbouring land owners. Discussions with Raglan Community Board on the best way forward due to commence in September/October.
Roadshow Raglan	Service Delivery	residents/ratepayers in local area	Inform	No		Complete	To introduce the community to the Waikato District Alliance and discuss the changed method of delivering roading maintenance and roading renewal activities. To identify any local issues on the roading network.
Huntly Library upgrade	Service Delivery	Huntly Ward	Inform	No		Complete	
Sunset Beach erosion report	Service Delivery	Port Waikato/extended community	Collaborate	No	yes	Complete	Adopted at June 2016 Council meeting
Meremere Library	Service Delivery	Meremere Community	Consult	No	no	Complete	Consultation completed - works on detailed design now underway
Raglan Wharf - handrail and balustrade renewals	Service Delivery	Raglan Wharf stakeholders and tenants	Consult	No		Complete	Consultation complete. Works to commence in the next few weeks.
Pukekawa refuse and recycling	Service Delivery	Pukekawa	Consult	No	No	Complete	The reaction from the community was fantastic - 65% of letter recipients (431 rate payers) took the time to let Council know their preferred option.  Of those responses, 74% (321) voted in favour of a weekly kerbside pre-paid refuse and recycling collection, which includes a weekly two-crate recycling collection, and an annual inorganic collection.  As a result of this response, the monthly recycling drop-off service at Pukekawa Hall has ceased.

COPY



Project Name	Organisation Group	Service Catchment (e.g. area of influence, area you need to engage with)	Highest level of Engagement required (refer to page 7 of the significance and engagement policy)	Formal consultation required (Yes/No)	Iwi Engagement required (Yes/No)	Status	General Update (e.g. what was the community engagement about, time spent, what was the outcome)
Ngaruawahia Community Facilities	Service Delivery	Ngaruawahia Community	Consult	No	no	Complete	Council determined following a period of consultation that a community hub incorporating the library and Arts Centre will not proceed.
LTP - Forestry target rate	Service Delivery	Forestry companies and local residents	Consult	No	no	Complete	Council indicated as a part of the LTP workshops in February that a forestry targeted rate will not be implemented through the 2018 LTP.
Waikato River Authority funding application August 2015	Service Delivery	Rotokauri lake catchment	Empower	No	yes	Complete	August 2015: Application to WRA submitted with endorsements from WDC, Rotokauri committee, WRC, HCC and Iwi. December 2015: Funding approved for Rotokauri Lake catchment. Feb 2016: Report to Infrastructure committee advising both funding amount granted and potential work programme for the catchment. Deed to Infrastructure and Council approved for implementation. Signed by Councillors Peterson and Baddley. Year one for the WRA programme successfully delivered.
Speed Management Plan - Speed Bylaw	Service Delivery	Port Waikato & Pokeno	Involve	Yes	no	Complete	Council has pass the Bylaw for all roads with one exception. Pot Waikato road will be left status quo and returned to the ad-hoc list for consideration next year.
Rangiriri WeX State Highway transfers to local road (will require some community engagement)	Service Delivery	Rangiriri - Te Kauwhata	Involve	No	yes	Complete	The final local road handover process in underway.
Mangawara Bridge construction (Taupiri)	Service Delivery	Taupiri Township	Involve	No	yes	Complete	The project consultation is complete and the project is entering the design and construct phase.
Tamahere business hub and reserve	Service Delivery	Tamahere Ward	Involve		yes	Complete	The Tamahere Recreational Reserve is being undertaken in stages – Stage one is earthworks, Stage two is the development of playground, landscape, fitness trail and skate park. The Commercial Hub is a development being undertaken by Fosters. Currently working through funding for Stage II. Met with Ngati Haua 9 May to discuss requirements. targeted rate consultation open 30 July 2017 – 25 August 2017. Will workshop results with Councillors 11 September 2017.
Taupiri Boat Ramp Upgrade	Strategy & Support	Taupiri	Involve	no	yes	Complete	Awaiting input from Taupiri Marae representatives.
Dog Exercise Area - Tuakau Bylaw Review	Customer Support	Tuakau	Engage	No	No	Complete	Consultation on two additional Off Leash Dog Exercise areas was consulted on with the Tuakau community late 2017.

Project Name	Organisation Group	Service Catchment (e.g. area of influence, area you need to engage with)	Highest level of Engagement required (refer to page 7 of the significance and engagement policy)	Formal consultation required (Yes/No)	Iwi Engagement required (Yes/No)	Status	General Update (e.g. what was the community engagement about, time spent, what was the outcome)
Annual Report 2016/17	Strategy & Support	District Wide	Inform	Yes	No	Complete	Council scheduled to adopt Annual report and Summary on 9 October. The summary will be circulated with the LINK in late October.
Onewhero and Glen Murray Recycling Drop off	Service Delivery	Glen Murray area	Consult	No	No	Complete	Review of process to be conducted as a high volume of negative feedback from concerned residents was received. Re-consult may be required here. Report in process of being prepared for ELT which will outline options on this
Spey me Baby	Customer Support	District wide	Engage	No	No	In progress	Central government has made a commitment to reduce dog bites and as a result of this, a fund has been developed to subsidise desexing of classified menacing dogs. WDC has made application for funding for 100 dogs plus advertising costs which has been approved. This programme is now happening with a large number of dogs already registered. Funding use has been extended for another 6 months which will enable us to complete the 100 planned desexings.
Huntly Garden Place Place making	Strategy & Support	Huntly Ward	collaborate	No	T	In progress	The Huntly Community Board has an initiative to re-develop Garden Place in Huntly as a community-driven project with a view to revitalising this precinct. The Board are taking a staged approach to this redevelopment. The first stage has seen a seat built which can accommodate 24 people. This was designed by a member by the Huntly Community Board and built with community help. The seat surrounds the existing tree at the fore front of Garden Place. Discussions are underway with local artists on painting the seat. The board is currently researching quotes for a sunshade for the area and following up with photos and quotes for a wrap for the public toilet. Further discussions are underway with Council staff on the feasibility of removing the coal skips. One of the little Free Libraries is due to be installed within this area.
Place making	Strategy & Support	District Wide	collaborate	No	no	In progress	Place making is gaining momentum in the district. Staff are working alongside groups in Raglan, Huntly, Tauwhare, Tuakau and Pokeno. A presentation was provided to the Pokeno community in November 2015 with a view to kick starting projects in that area. Pokeno have identified a project that will see a little free library installed in to a public area by October 2016. Workshops have been run with the community committee and the wider community. Staff will continue to present Place making strategy to community boards and committees in 2016. A web page has been created for communities to access for ideas and information. Staff are building momentum for the Place making concept across the district.
Youth Action Groups	Strategy & Support	District Wide	Empower	No	no	In progress	Youth Action Groups winding down for 2017. Ngaruawahia YAG running Retro Gaming event on 19th Nov at War Memorial Hall. A thank you lunch has been planned to acknowledge the mentoring and leadership of youth reps and youth mentors on Community Boards on 29th November. Youth Engagement Advisor attending Kimihia gala Day (24th Nov), Huntly Youth Day 28th Nov, and Keep Huntly Safe event 30th Nov.
Priority projects	Strategy & Support	District Wide	Collaborate	No	no	In progress	The Community Boards and Committees received a report at their December meeting requesting they develop, through engagement with their communities, their community plans. The Community Plan template was supplied. As a part of the template, the community board/committee have provided a list of projects to be included in the LTP. The projects to be included in the LTP have been provided to Council and was discussed at the February workshops.

Project Name	Organisation Group	Service Catchment (e.g. area of influence, area you need to engage with)	Highest level of Engagement required (refer to page 7 of the significance and engagement policy)	Formal consultation required (Yes/No)	Iwi Engagement required (Yes/No)	Status	General Update (e.g. what was the community engagement about, time spent, what was the outcome)
Pokeno Future Growth	Strategy & Support	Pokeno	Involve	No	yes	In progress	The first community 'Drop-in' session was held on Saturday 29 October 2016. This was to begin the planning process of where the community sees the need and aspirations for future growth in and around their town. This project will lead eventually to new Structure plan for the Pokeno area following on from PC 24. approximately 95 people attended this drop in session and was well received.
Signage at Te Kopua Native Reserve	Strategy & Support	Whaingaroa / Raglan	Collaborate	Yes	yes	In progress	This is still in progress and currently sitting with the Hounuku Trust.
MOU with Ngaati Tamainupoo	Strategy & Support	Ngaruawahia and surrounds	Involve	no	yes	In progress	Ngaati Tamainupoo wish to enter into a MOU with the Council. The MOU will be finalised and signed in 2017.
Community Plan (all communities)	Strategy & Support	District Wide	Empower	No	No	In progress	The work has been taken over by Betty who will assist communities to write their communities plans as resourcing allows.
Waikato Plan	Strategy & Support	District Wide	Consult	Yes	yes	In progress	The draft plan was workshopped with the councillors on 6 March 2017. Adoption of draft Plan and summary – Feb 2017 Public consultation – March/April 2017 (advertised in Franklin News, North Waikato News, Raglan Chronicle, Waikato Times & The Herald. Also a link on our website) Final sign-off – August 2017 Implementation underway
Invites for Formal Hui with Iwi Governance Groups	Strategy & Support	District Wide	Collaborate	no	yes	In progress	Letters have been sent to all iwi, hapuu and Marae groups and council have attended 2 meetings in 2017 with more being planned.
Joint Committee hui (Waikato Tainui and Maniapoto Maaori Trust Board)	Strategy & Support	District Wide	Collaborate	no	yes	In progress	The first hui for 2017 have been held with both Waikato-Tainui and Maniapoto. Two further hui are planned toward the end of the year.
Long Term Plan 2018-28	Strategy & Support	District Wide	Involve	Yes	yes	In progress	Formal consultation with our community will occur between 14 March and 16 April. The Consultation Document will be sent to every resident and ratepayer. The community boards and committees will be meeting on 14 March as a part of their normal 6 monthly meeting with the focus of the discussion being on the LTP.
Mana whenua reps	Strategy & Support	District Wide	Consult	No	Yes	In progress	Discussion with mana whenua reps from North Waikato and Waikato-Tainui regarding a better process to ensure that iwi/ hapuu are involved early in developments, to ensure that iwi values and aspirations are preserved and taken into account during the planning of these developments. To be discussed further across the organisation including as a JMA project

Project Name	Organisation Group	Service Catchment (e.g. area of influence, area you need to engage with)	Highest level of Engagement required (refer to page 7 of the significance and engagement policy)	Formal consultation required (Yes/No)	Iwi Engagement required (Yes/No)	Status	General Update (e.g. what was the community engagement about, time spent, what was the outcome)
Sunset beach erosion	Service Delivery	Port Waikato, Sunset beach	Collaborate	No	yes	In Progress	Collaborative approach to dealing with the retreat of public assets from eroding Sunset beach, Port Waikato. Key dates: Dec 2014: Consultation with local stakeholders and GHD report produced for council. June 2015: GHD report published and presented to beach residents, other stakeholders and OTCB. July 2015: Report presented to residents and ratepayers AGM and webpage set up. August 2015: Report presented to Iwi. September 2015: Stakeholder open day to discuss retreat options. Oct 2015 to Jan 2016: Feedback on options and time frames. Feedback closes on 10 February 2016. March 2016: Report to council advising of options for managed retreat of community assets in Sunset beach. Report made public and meetings with Iwi and Community organisations. November 2016: Cultural Impact Assessment completed. May 2017 to October 2017 work continues with a community working group from Port Waikato to
Huntly Memorial Hall	Service Delivery	Huntly	Consult	Yes	Yes	In Progress	Any further consultation on the Huntly Hall has been postponed due to the uncertainty of Coalfields remaining in the Civic Centre.
Pokeno Waste Water Phase 2	Service Delivery	Old Pokeno Village residents	Consult	No	yes	In progress	Construction is underway, continuing to engage with property owners with a view to having more properties connect.
Te Kauwhata Walkway/Cycle ways	Service Delivery	Te Kauwhata	Consultation	No	no	In progress	Consultation to include selected stakeholders (inc Committee, NZTA) through using a Consultant to inform the Te Kauwhata Cycle and Walkway strategy, expect draft from consultant end of Jan 2017.
Water Meters installation	Service Delivery	Raglan, Huntly, Ngaruawahia	Inform	No	no	In progress	In progress beginning 01/07/2017. Majority of meters are installed, a few hundred still to go.
Waste Water spill mitigation	Service Delivery	Raglan Ward+ depends on location impacted	Inform	No	see comment	In progress	Provide Raglan Community Board with Waters Service Request Dashboard monthly (suggest make this report available on request to Iwi/hapu in Raglan)



Project Name	Organisation Group	Service Catchment (e.g. area of influence, area you need to engage with)	Highest level of Engagement required (refer to page 7 of the significance and engagement policy)	Formal consultation required (Yes/No)	Iwi Engagement required (Yes/No)	Status	General Update (e.g. what was the community engagement about, time spent, what was the outcome)
North Waikato Passenger Transport Review	Service Delivery	North Waikato	Involve	Yes - next phase of project	no	In Progress	Council have now approved the LTP for public consultation, which included the NWPT enhanced bus service. Discussions continue on the passenger transport link between Hamilton and Auckland with a particular focus on a rail link. The 2nd stage of the ILM workshop is complete.
Longswamp WeX State Highway transfers to local road (will require some community engagement)	Service Delivery	Te Kauwhata - Hampton downs	Involve	Yes	yes	In progress	Project construction phase is well underway. Most local road issues resolved at design phase. Expect a possible few local issues to tidy up nearer end of contract in 2019.
Hamilton WeX State Highway transfers to local road (will require some community engagement)	Service Delivery	Gordonton to Tamahere	Involve	Yes	yes	In progress	Staff attend regular meetings with NZTA and the City Edge Alliance regarding this project. An issues register has been prepared to track all outstanding tasks. Co ordination is progressing however there are still a few issues that are stalled pending funding decisions.
Northern Feasibility programme (Northern iSite, Pokeno Sports Park and Pokeno Library)	Service Delivery	North Waikato		No	potentially	In progress	Assessment is complete, next steps to progress project ready for presentation to Council March 2017.
State Highway transfers to local road (will require some community engagement)	Service Delivery	TBC-depends on location impacted			no	In progress	Staff continue to work through this process with NZTA. Project plans and work programmes are in place. Investigation on SH1B has commenced from a safety perspective.
Wi Neera Street connectivity	Service Delivery	Raglan Ward			yes	On hold	Project has been put on hold due to local Iwi withdrawing support for the project at this time. Further discussions are to be undertaken between the Iwi , Mayor and CE.
North Waikato Integrated Programme Business Case	Strategy & Support & Service Delivery Groups	Northern Waikato	Inform, Consult, Involve, Collaborate & Empower	Yes (outputs will inform District Plan Review, Future Proof Review and LTP)	Yes, this is being done through Future Proof and will be done through the District Plan Review Iwi Reference Group	In progress	Workshop with councillors held on 4 April 2017. This has been followed by a presentation to Future Proof and community workshops with the following: - Onewhero Tuakau Community Board (1 May 2017) - Te Kauwhata Community Committee (3 May 2017) - Pokeno Community Committee (9 May 2017) - Meremere Community Committee (11 May 2017).  Further engagement sessions will be held with the Huntly Community Board (16 May) and Franklin Local Board (6 May). Engagement with the District Plan Review Iwi Reference Group will be done on 18 May.
Natural Parks Reserve Management Plan	Service Delivery	District wide	Consult	Yes	yes	In progress	Engagement to seek input as to what should be included in the draft plan occurred between 1 February and 3 March 2017. Feedback was received from 30 interested parties. Staff are now beginning to prepare the draft management plan (taking public feedback in to consideration). Once completed the draft will be taken to Council for approval to complete a second stage of public consultation (likely to occur mid 2017).
District Wide Toilets	Service Delivery	Tuakau and Ngaruawahia	Consult	No	no	In progress	Centennial Park to be constructed, minor repairs to the Point and Tuakau (whilst site being established - now linked to Northern Feasibility)
Rainwater Tank Strategy	Service Delivery	District Wide	Education	Yes	Yes	In Progress	We are currently developing the community engagement plan and education documents for roll out in July

Project Name	Organisation Group	Service Catchment (e.g. area of influence, area you need to engage with)	Highest level of Engagement required (refer to page 7 of the significance and engagement policy)	Formal consultation required (Yes/No)	Iwi Engagement required (Yes/No)	Status	General Update (e.g. what was the community engagement about, time spent, what was the outcome)
Future Proof	Strategy & Support	District Wide	Consult	Yes	yes	In progress	Draft Future Proof Strategy was workshopped with the councillors on 28 February. Feb – March: Draft Strategy and a summary will be completed. Strategy
Representation Review	Strategy & Support	District Wide		Yes	yes	In progress	Council determined in 2017 that WDC would not incorporate a Maori ward as part the 2019 elections. Engagement with the wider community will be held during the review of representation arrangements.
The Point Reserve Management Plan	Service Delivery	District wide - emphasis on Ngaruawahia	Consult	Yes	yes	In progress	Staff are currently planning for a second round of consultation mid 2018.
Development Contributions Policy review	Customer Support	Targeted through Growing Places newsletter	Consult	Yes	No	In progress	A review of the Development Contributions policy was undertaken and amendments proposed. Consultation on the policy closes on 23 February. To date one submission has been received. This was advertised through the Growing Places newsletter.
Dogs in Libraries	Customer Support	District Wide	Inform	No	no	Ongoing	As per our business plan, the animal control team wanted to introduce initiatives that would allow our officers to interact with the community in a positive way whilst providing education. We have teamed with the library leadership team to develop the Dogs in Libraries programme that will involve school children reading to dogs in the library environment. This has been proven to improve children's literacy skills, build self confidence and lowers anxiety of children. This programme is now running and has been launched in Ngaruawahia, Raglan, Tuakau, Huntly, Te Kauwhata and Meremere Libraries. This sees staff sitting with up to 20 children a week to teach dog safety, build confidence, encourage library attendance and contributes towards our 20/20 engagement challenge.
Alcohol liaison statutory agency meetings	Customer Support	District Wide	Collaborate	No	no	Ongoing	Meetings of alcohol licensing statutory reporting agencies held three times per year.
Dogsmart Education Programme	Customer Support	District Wide	Inform	No	no	Ongoing	An education package has been created to present to school age children. This presentation teaches children about caring for their pets, staying safe around dogs and what to do if approached by an aggressive dog. We have committed to presenting this programme at least 2 times per month but are optimistic that we will exceed this target significantly.
Dog Registration Process	Customer Support	District Wide	Inform	No	no	Ongoing	Each year we send out yearly invoices to dog owners reminding them of their obligations to register their dogs. This year we increased the material that we sent out with our yearly invoices to educate dog owners to the changes to our bylaws following the bylaw review. We also sent out information on payment options and worked with a designer to make our forms and information more engaging with our community. This process was successful and we are preparing to begin again for the upcoming 2017/18 registration period.
Food Act 2014 transition	Customer Support	District Wide	Inform	No	no	Ongoing	Education and information of food businesses on requirements of new Act. Involves one on one interactions with business owners and targeted correspondence to businesses nearing transition dates. Information also provided in Food Safety newsletter.
Food Safety newsletter - stakeholder engagement	Customer Support	District Wide	Inform	No	no	Ongoing	Biennial food safety newsletter implemented to send to food business owners and Marae in WDC.

Project Name	Organisation Group	Service Catchment (e.g. area of influence, area you need to engage with)	Highest level of Engagement required (refer to page 7 of the significance and engagement policy)	Formal consultation required (Yes/No)	Iwi Engagement required (Yes/No)	Status	General Update (e.g. what was the community engagement about, time spent, what was the outcome)
Huntly Bypass Stakeholder meetings	Customer Support	Huntly	Inform	No	yes	Ongoing	Update on progress to stakeholders approx. every 3 months
Hamilton Bypass Stakeholder Meetings	Customer Support	Horsham Downs, Tamahere	Inform	No	No	Ongoing	WRC, NZTA and Alliance to track progress and identify community concerns
Community Liaison Group Meeting Genesis Energy	Customer Support	Huntly	Inform	No	Yes	Ongoing	Update on progress to stakeholders annually
Holcim CLG Meetings	Customer Support	Pokeno	Inform	No	no	Ongoing	Update on progress to stakeholders quarterly
Perry's	Customer Support	Tuakau	Inform	No	yes	Ongoing	Update for stakeholders every 6 months
Yashili	Customer Support	Pokeno	Inform	No	potentially	Ongoing	Update for stakeholders every 6 months
Community Liaison Group Meeting Titoki Sands	Customer Support	Tamahere	Inform	No	no	Ongoing	To update stakeholders and interested parties (Tamahere Community Committee, Tamahere school, Environment Tamahere Inc., DoC every 6 months).
Economic Development Work Programme	Strategy & Support	District Wide	Collaborate	No	yes	ongoing	The Work Programme is reported three monthly through the Strategy and Finance Committee. Current: Section 17a review of iSITE contracts is being undertaken by external consultants K. Goulter and R. McIntyre. The consultation period will be completed at end of February and draft report to S&F committee by end April 2018.
District Plan Review	Strategy & Support	District Wide	Involve	yes	yes	ongoing	Support staff in District Plan Engagement with Iwi reps. This is ongoing, providing feedback through the district plan review currently being undertaken by Vishal's team from Iwi's perspective.
Liquor Control Bylaw	Customer Support	District Wide	Consult	Yes (SCP)	no	Planned	To be undertaken in 2018.
Raglan boat ramps - Wallis and Wainui	Service Delivery	Raglan Community inc emergency services (Wallis) and Coastguard (both)	Inform	No	yes	Planned	Renewal works to be undertaken at the boat ramps, have made initial contact with the coastguard and will work with identifying stakeholders as the assessments are undertaken.
Boy Racer Bylaw	Service Delivery	District Wide - residents on roads specified in the relevant schedule	Consult	Yes	No	Planned	Amendments to the Public Places Bylaw have been drafted and will seek approval to consult in March 2018.
Whatawhata community Facility	Service Delivery	Whatawhata community	Involve	Yes	Yes	Planned	Consultation on a community facility for Whatawhata will be undertaken early 2018. Consultation will be targeted to those living in the area.

Project Name	Organisation Group	Service Catchment (e.g. area of influence, area you need to engage with)	Highest level of Engagement required (refer to page 7 of the <a href="#">significance and engagement policy</a> )	Formal consultation required (Yes/No)	Iwi Engagement required (Yes/No)	Status	General Update (e.g. what was the community engagement about, time spent, what was the outcome)
Customer Survey in Growing Places E-Newsletter	Customer Support	District wide	Consult	No	no	In progress	As part of our quarterly building and resource consents e-newsletter (Growing Places), we have surveyed the recipients to ascertain the value of the newsletter, what more they'd like to see in it, and what interest there is in a face-to-face opportunity to get together (eg a developers' forum). Results still to come.



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### **Open Meeting**

<b>To</b>	Huntly Community Board
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	08 March 2018
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0505
<b>Report Title</b>	Huntly Community Plan Update

## **1. EXECUTIVE SUMMARY**

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The purpose of this report is for the Huntly Community Board to provide an update on progress with regards to the Huntly Community Plan refresh.

## **2. RECOMMENDATION**

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**THAT the report from the General Manager Strategy & Support be received.**

## **3. ATTACHMENTS**

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NIL

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**Open Meeting**

<b>To</b>	Huntly Community Board
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	23 February 2018
<b>Prepared by</b>	Sharlene Jenkins PA to General Manager Strategy & Support
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV0505 / 1902704
<b>Report Title</b>	Huntly Works & Issues Report: Status of Items March 2018

**1. EXECUTIVE SUMMARY**

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To update the Board on issues arising from the previous meeting.

**2. RECOMMENDATION**

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**THAT** the report from the **General Manager Strategy & Support** be received.

**3. ATTACHMENTS**

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Huntly Works & Issues Report: Status of Items March 2018

## HUNTLY COMMUNITY BOARD WORKS & ISSUES REGISTER – 2018

Issue	Area	Action	Comments
Tainui Bridge Expansion Plate	Service Delivery	<p>Can now hear tapping as you drive over the bridge. Is work on the Expansion Plate on track? Is it dangerous?</p> <p>SEPTEMBER: Update please</p> <p>NOVEMBER: Update please.</p>	<p>A temporary repair was made on 23 August.</p> <p>A specialist subcontractor has been engaged to carry out the permanent repair.</p> <p>This work is set to be undertaken over two nights (Monday, 18 September and Tuesday, 19 September).</p> <p>The bridge is not required to be closed throughout this period, as it will be completed in two halves.</p> <p>NOVEMBER: The Alliance are awaiting an options report from BECA consultants re the design of a structural repair. Once a preferred option is selected and funding approved, staff will be able to provide the repair project timeframe.</p> <p>Temporary repair continues to be monitored.</p> <p>NOVEMBER FURTHER UPDATE:</p> <p><i>We opened up the deck joint on 18th September with a view to undertake a permanent repair and found that due to the amount of exposed reinforcing steel and the thinness of the deck that the repair we had designed had the potential to weaken the structure, causing safety concerns. As a result we had to engage BECA who investigated and measured the site on 17/10/17. WDC signed an agreement for services for BECA to design the repair shortly afterwards and Luke McCarthy managed to reduce the timeframe from an 8 week design period down to a 5 week period. Unfortunately we couldn't get a design any sooner than that. We are expecting a design back on 15/12/17 at which point we will interrogate the design and look to engage a sub-contractor to undertake the repairs. The temporary repair is safe and will remain in place until we have received a design and can engage a specialist contractor to undertake the works.</i></p> <p>FEBRUARY: Design has been received and staff have approached two specialist contractors for pricing. Pricing is expected back by 16 February 2018. Staff will then evaluate the prices and work with the successful contractor on safe methodology and traffic management prior to undertaking the repair.</p>

Issue	Area	Action	Comments
		FEBRUARY: Update please.	MARCH: Waikato District Alliance have requested prices from specialist bridge repair sub-contractors. Additional estimates are being sought, as only one price has been received to date, and it is above our Engineer's estimate.
LED Lights Main Street, Huntly	Service Delivery	<p>A number of LED lights are not working on Main Street, Huntly.</p> <p>FEBRUARY: There are still a number of LED lights not working. Please contact Katrina Langlands to assist with identifying locations.</p>	<p>FEBRUARY: Alliance staff walked the length of the Main Street at night and were unable to identify any LED lights that were faulty. If there are any faults remaining a specific location would assist staff in identifying and repairing these.</p> <p>MARCH: Waikato District Alliance recently walked the Main Street of Huntly to review the LED under veranda lights in operation. We also completed 6x decorative street light pole repairs in the same area at the same time. All lights on under verandas and on street light poles are now fully operational.</p> <p>The Waikato Alliance street light team subsequently received a list of street lights from Katrina Langlands that were requiring maintenance in the Huntly Main Street area:</p> <ul style="list-style-type: none"> <li>▪ 1 in front of McGinty's and concept accountants</li> <li>▪ 1 at the second pedestrian crossing by garden place, closest to the little library</li> <li>▪ 1 at the traffic island roundabout in front of motorcycling nz</li> <li>▪ 1 at the KFC traffic island roundabout facing on to river and the car park there</li> <li>▪ 1 behind the library that faces on to the river</li> <li>▪ 2 that face on to the jetty behind garden place</li> <li>▪ 1 in garden place on the grass lawn edge closest to the coal skip</li> <li>▪ 1 behind the \$1.2.3 dollar shop at back of the shops</li> <li>▪ 1 across that lane at back of shops riverside but behind Century 21.</li> </ul> <p>Street light staff have addressed all but two of these street light repairs. The remaining two repairs will be completed in the near future.</p>
Flaxes Southern end of Main Street, Huntly	Service Delivery	<p>Flaxes at the southern end of Main Street, Huntly are over grown and blocking the view of traffic.</p> <p>FEBRUARY: Preference is for the flaxes to be removed and replaced with something a bit more uplifting.</p>	<p>FEBRUARY: Service Request raised: PRK1259/18 This has been referred to CityCare to investigate.</p> <p>MARCH: Flaxes have been removed. A planting plan for the gardens in Main Street is underway. The plan will be distributed to the Community Board prior to planning in winter.</p>



Issue	Area	Action	Comments
Overgrown Islands SHI by Bell Crossing	Service Delivery	The Island's on SHI by Bell Crossing are overgrown. Whilst this is an NZTA responsibility, can our Roding team please drive this being addressed.	MARCH: Waikato District Alliance have contacted Fulton Hogan to carry out this work.

### **Open Meeting**

<b>To</b>	Huntly Community Board
<b>From</b>	Katrina Langlands Chairperson
<b>Date</b>	5 March 2018
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	GOV0505
<b>Report Title</b>	Chairperson's Report

## **I. EXECUTIVE SUMMARY**

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Meetings and community engagement carried out recently:

- Organised and hosted 3 breakfast meetings which went extremely well. I was really pleased with the turn out to each meeting and for the support of project 5000. The meetings were made up of most of those interviewed by Chris Simpson in the original draft, local business people suggested by the community board plus Lions, Rotary, BPW and the local police. A good number of those who attended would like to keep the breakfast meeting as a yearly event and many of those who couldn't make it want to be invited to the next one. It gave all the businesses an opportunity to talk to the Mayor and made for some interesting debate at each meeting. The meetings also had some great results for our youth members and helped them make some good connections and possible job opportunities,
- Went for a drive after dark to check which lights in the main street were going and recorded the ones not going for Paul Griffiths of the Alliance,
- Walked the Main Street and Bridge Street to check how many stencils we had painted on pavers,
- Had the seat in Garden Place graffiti guarded by Keith Mahon Painters. Completed Saturday 24th Feb, and
- Still have no response from Duncan McDougall re: my email for help cleaning the pavers and skips in Garden place and also about some plantings under tree where the seat is. Made a service request for this.
- attending high achievers prize evening at Huntly college 8th March,
- attending joint community board/council meeting 14th March

To carry out this month:

- delivering letters to local businesses and building owners, and
- meeting Gary Reid from Cobb-Vantress (chicken farm) to discuss the employment of 100 local people for the jobs at the facility when it opens and discussing how the community board can help with this.

## **2. RECOMMENDATION**

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**THAT the report from the Chairperson be received.**