

Agenda for a meeting of the Ngaruawahia Community Board to be held in the Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 13 MARCH 2018** commencing at **6.15pm**.

Note: A public forum will be held at 5.45pm prior to the commencement of the meeting

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

4. CONFIRMATION OF MINUTES

Meeting held on Tuesday 13 February 2018 3

5. REPORTS

5.1	Discretionary Fund Report to 28 February 2018	8
5.2	Application for Funding – Bikes Up Ngaruawahia	10
5.3	Youth Engagement Report	23
5.4	Long Term Plan 2018-2018 Consultation	26
5.5	Sport Waikato Sport Plan	52
5.6	Community Engagement Update	78
5.7	Ngaruawahia Works and Issues Report	92
5.8	Ngaruawahia Community Board Resolution/Action Register	97
5.9	Public Forum	Verbal
5.10	Chairperson's Report	Verbal

5.11 Councillors' Report

Verbal

5.12 Community Board Members' Report

Verbal

GJ Ion

CHIEF EXECUTIVE

Agenda2018\NCB\180313 NCB OP.dot

Open Meeting

To	Ngaruawahia Community Board
From	Gavin Ion Chief Executive
Date	14 February 2018
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference #	Gov0508
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of a meeting of the Ngaruawahia Community Board held on Tuesday 13 February 2018.

2. RECOMMENDATION

THAT the minutes of a meeting of the Ngaruawahia Community Board held on Tuesday 13 February 2018 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

NCB Minutes

MINUTES of a meeting of the Ngaruawahia Community Board held in the Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 13 FEBRUARY 2018** commencing at **6.15pm**

Present:

Ms R Kirkwood (Chairperson)
Cr JM Gibb
Cr E Patterson
Mrs W Diamond
Ms K Morgan
Mr BJ Sherson
Mrs J Stevens

Attending:

His Worship the Mayor, Mr AM Sanson
Mrs A Parquist (Customer Delivery Manager)
Mrs W Wright (Committee Secretary)
C Newport (Youth Representative)
3 Members of the Ngaruawahia Patrol
4 Members of the public

The Chairperson opened the meeting with karakia. She proceeded with a mihi in honour of matua John Deacon who has passed on recently and in memory of his contribution to the community.

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Ms Kirkwood/Ms Morgan)

THAT an apology be received from Mr Whetu.

CARRIED on the voices

NCBI802/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms Kirkwood/Cr Gibb)

THAT the agenda for a meeting of the Ngaruawahia Community Board held on 13 February 2018 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received;

AND FURTHER THAT Cory Newport (Youth Representative) be given speaking rights for the duration of this meeting.

CARRIED on the voices

NCBI802/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Ms Kirkwood/Mr Sherson)

THAT the minutes of a meeting of the Ngaruawahia Community Board held on Tuesday 5 December 2017 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

NCBI802/03

REPORTS

Discretionary Fund Report to 31 January 2018
Agenda Item 5.1

The report was received [*NCBI 802/02 refers*] and discussion was held.

Resolved: (Ms Morgan/Cr Patterson)

THAT a sum of \$80 be allocated for catering purposes (\$10 per meeting) for 2018.

CARRIED on the voices

NCBI802/04

Youth Action Group's Report
Agenda Item 5.2

The report was received [*NCBI 802/02 refers*].

The Chair welcomed Cory Newport as the new Youth Representative to the Ngaruawahia Community Board. The Youth Representative spoke to the report and answered questions of the Board.

LTP Update

Agenda Item 5.3

Cr Gibb gave a verbal update on current LTP issues and answered questions from the Board.

Ngaruawahia Works and Issues Report

Agenda Item 5.4

The report was received [NCB/802/02 refers] and discussion was held.

Ngaruawahia Community Board Resolution/Action Register

Agenda Item 5.5

The report was received [NCB/802/02 refers] and discussion was held.

Year to Date Service Request Report

Agenda Item 5.6

The report was received [NCB/802/02 refers] and discussion was held.

Public Forum

Agenda Item 5.7

The following items were discussed at the public forum:

- Privet trees growing in Waingaro Road (opposite the shops #28 and all along Waingaro Road) causing health issues to people along the road. Waikato Regional Council issue – there are terms and conditions on getting privets removed. [Staff to follow up.]
- Signposts are getting smashed around town – 30km/h sign took 6 weeks to replace. [Staff to follow up.]
- With the Masonic Lodge closing down, can Council take it on and turn it into a museum? [Staff to investigate.]
- Water rates – will there be a grace period for payment from landlords? [Councillors replied accordingly.]
- Newly formed NZ Patrol for Ngaruawahia introduced themselves and will keep the Board posted with their progress. [Noted.]
- Public crossing the railway tracks – serious concerns for safety of youth. [Town stakeholders are involved and actions are in progress.]
- VW yard/dealer – update on trees that were going to get planted. [Councillor Patterson to follow up.]

Open Meeting

To	Ngaruawahia Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	28 February 2018
Prepared by	Julienne Calambuhay Management Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0508
Report Title	Discretionary Fund Report to 28 February 2018

1. EXECUTIVE SUMMARY

To update the Board on the Discretionary Fund Report to 28 February 2018.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received.

3. ATTACHMENTS

Discretionary Fund Report to 28 February 2018

NGARUAWAHIA COMMUNITY BOARD DISCRETIONARY FUND 2017/2018

			GL 1.205.1704
2017/18 Annual Plan			20,999.00
Carry forward from 2016/17			37,439.11
			<u>58,438.11</u>
Expenditure			
04-Aug-17	Contribution towards adult playground fitness equipment	NCB1511/06/2	10,000.00
12-Sep-17	NZCB Conference (Methven, May 2017) - Mr Sherson's accommodation expenses	NCB1709/04	150.00
16-Nov-17	Ngaruawahia Community House Inc - Christmas on Jesmond Street event	NCB1711/06	5,000.00
05-Dec-17	Table fee for tea and coffee for meeting - 05 Dec 2017	NCB1705/04/2	10.00
06-Dec-17	Contribution towards outdoor fitness stations along Waikato Esplanade	NCB1711/05	4,782.00
Total Expenditure			<u>19,942.00</u>
Income			
Total Income			<u>-</u>
Net Expenditure			<u>19,942.00</u>
Net Funding Remaining (Excluding commitments)			<u>38,496.11</u>
Commitments			
09-Sep-14	Commitment for workshop costs/room - ongoing	NCB1409/06/2	100.00
09-Sep-14	Commitment for information signage boards	NCB1409/06/2	5,000.00
10-Nov-15	Commitment for workshop expenses - ongoing	NCB 1511/06/2	300.00
14-Jun-16	Te Mana o Te Rangī Reserve	NCB1606/06/1	8,000.00
14-Nov-17	Commitment towards the expenditure of maintenance for the town	NCB1711/05	1,500.00
13-Feb-18	Catering for NCB 2018 meetings (\$10 per meeting)	NCB1802/04	80.00
Total Commitments			<u>14,980.00</u>
Net Funding Remaining (Including commitments) as of 28 February 2018			<u>23,516.11</u>

Open Meeting

To	Ngaruawahia Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	12 February 2018
Prepared by	Lianne van den Bemd Community Development Advisor
Chief Executive Approved	Y
Reference#	GOV0502 / CDR0502
Report Title	Application for Funding – Bikes Up Ngaruawahia

1. EXECUTIVE SUMMARY

The purpose of this report is to present an application for funding from Bikes Up Ngaruawahia (“Bikes Up”) towards the cost of the Ngaruawahia Bikes Up community event.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received;

AND THAT an allocation of \$..... is made to Bikes Up Ngaruawahia towards the cost of the Ngaruawahia Bikes Up community event;

OR

AND THAT the request from Bikes Up Ngaruawahia towards the cost of the Ngaruawahia Bikes Up community event is declined / deferred until for the following reasons:

3. BACKGROUND

Bikes Up is organising the annual Bikes Up community event for the young people of Ngaruawahia.

Last year the organisers ran the inaugural Bikes Up event to raise the profile around the road safety awareness of young people riding and performing tricks in an unsafe manner in and around Ngaruawahia. This year’s event will again promote the importance of how to ride a bike safely whilst still be able to have fun in a controlled environment.

The main event of the day will be the free standing wheelie competition that last year attracted a great number of entries from Ngaruawahia and Huntly.

There will also be a creative youth exhibition, best dressed bike competition, BMX riders show, fun rides and a free sausage sizzle on the day.

Bikes Up is working closely with a number of Ngaruawahia organisations and volunteers (as per the list included in the application).

Young people from Ngaruawahia, Huntly and surrounding areas are all invited to partake in the event.

The event will take place at the Ngaruawahia Point Domain on Sunday, 08 July 2018.

4. OPTIONS CONSIDERED

- 1) That the application is approved and an allocation of partial or full funding requested by made.
- 2) That the application is declined.
- 3) That the application is deferred.

5. FINANCIAL

Funding is available to allocate for the year.

The project is noted to cost \$2,650.00. Bikes up Ngaruawahia are seeking funding of \$2,650.00 towards the cost of the annual Ngaruawahia Bikes Up community event.

GST Registered	No
Set of Accounts supplied	N/A
Previous funding has been received by this organisation	No

6. POLICY

The application meets the criteria set in the Discretionary Grants Policy, one of which is that grants up to \$5,000.00 can be funded up to 100% at the discretion of the relevant community board or committee or Council's Discretionary & Funding Committee.

For grants above \$5,000.00 a funding cap of 75% of the total project cost applies (whichever is the greater) and other funding needs to be sought.

Funds cannot be uplifted until all sufficient funds for the project are approved.

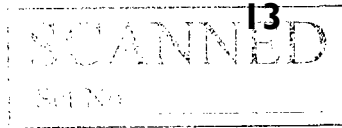
7. CONCLUSION

Consideration by the Board is required with regard to this funding request.

8. ATTACHMENTS

Application for Funding - Bikes Up Ngaruawahia

RECEIVED
12 FEB 2018



Waikato District Council

DISCRETIONARY FUNDING APPLICATION FORM

Important notes for applicant:

- It is recommended that, prior to submitting your application, you contact the Waikato District Council's community development co-ordinator, on 07 824 8633 or 0800 492 452, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Please read the Guidelines for Funding Applications document to assist you with completing this application form.
- All applications must be on this application for funding form. We will not accept application forms that have been altered.
- Please note that incomplete applications WILL NOT be considered. All parts of the application MUST be completed and all supporting information supplied.
- The checklist on page 5 needs to be completed.

Which fund are you applying to: (Please tick appropriate box)

Discretionary and Funding Committee

Project



Event

OR

Community Board / Committee Discretionary Fund

Raglan

Taupiri

Onewhero-Tuakau

Ngaruawahia



Huntly

Te Kauwhata

Meremere

Section I Your details

Name of organisation

BIKES UP ORG. NGARUAWAHIA

What is your organisation's purpose?

Awareness for Bikes on roads and to highlight talents and skills bikes are ridden.

Address: (Postal)

57 Ellery Street. Ngaruawahia

Address: (Physical if different from above)

Contact name, phone number/s and email address

Tama Paekau, 0220387422, taniwhatu@gmail.com

Charities Commission Number: (If you have one)

Are you GST registered? No Yes GST Number ___/___/___

Bank account details 031175410760270100

Bank First credit Union Ngaruawahia Branch _____

The following documentation is required in support of your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- Encoded deposit slip to enable direct credit of any grant payment made
- A copy of any documentation verifying your organisations legal status

Section 2 Community wellbeing and outcomes

Which community wellbeing will your project contribute to?

(See the guidelines sheet for more information on this section).

Social Economic Cultural Environmental

Which of the five community outcomes for the Waikato district does this project contribute to?

(See the guidelines sheet for more information on this section.)

Accessible Safe Sustainable Healthy Vibrant

Section 3 Your event/project

What is your event / project, including date and location ? (please provide full details)

BIKE'S UP DAY 2018 NGARUAWAHIA

Date: Sunday 8th July. 2018

Venue: The Point reserve park. Ngaruawahia

This event is simply a bikes day out where parents can bring there children on there bikes and if under 10years old they enter into a bikes obstacle challenge this is not a competition they all receive a prize for giving it ago. This is In the care of our local Fire brigade Service Ngaruawahia.

BEST DRESS BIKES: children and youth can decorate there own bikes to enter into this competition. We choose a 1st, 2nd & 3rd place winner.

YOUTH GROUP EXHIBITIONS: We invite youth groups from around the waikato to participate in showing there talent in entertainment, art tagging, and what they have to offer to youth when needing help. To help guide them in the right path.

HIGHLIGHT OF THE DAY: Bikes Up Wheelies Comp. Kids from age 12 to 50 can enter

GUEST SPEAKEES

And **OUR MESSAGE IS AWARENESS FOR BIKES ON ROADS.** We want to cut down young ones riding there bikes on the road unsafely.

This year I'm looking at supporting a charity Youth suicide NZ

I wants to invite those who ride there motor bikes supporting this charity to be part of our **BIKES UP DAY.**

BMX in the skate board ramp Exhibitions riders show there skills and talents

Childrens fun rides. Free alday

FOOD STALLS

<p>Who is involved in your event / project?</p> <p>Ngaruawahia voluteer Fire Service Maori Wardens Community Police Te reo irirangi O Tainui Shirley Warner's Photography Waikato North news paper Waikato Times Waikato District Council Outbacks 4 x 4 Ute and spare parts Ngaruawahia Cami Diggers Sports Waikato huntly</p>
<p>How many volunteers are involved?</p> <p>30</p>
<p>What other groups are involved in the project?</p> <p>Ngaruawahia Youth group</p>
<p>How will the wider community benefit from this event/project?</p> <p>Ngaruawahia would benefit from this that there's something like this happening in there town and it's not held anywhere else. It can get bigger and also it's an event thats showcasing our local talents who wheelies on one wheel. And putting it into a competition. May I also mention that since last years bikes up our messages like got out there. There's not many doing what they loved doing on our busy roads or in town. To many complaints made that there were youth wheeling on roads and in front of moving vehicles. This comp. Last year had cut that down here in our community. Ngaruawahia may also be put on the map for what we're doing. And I choose July because it's not really a time our kids are swimming or bombing of our bridge where our venue for this is held down at The Point reserved park.</p> <p>Ngaruawahia should benefit from this that someone like myself has gone out of my way to organise it. And making it a yearly thing.</p> <p>We have been called upon to help run this event in Hamilton. And Koroneihana kings Coronation showing young talents doing Wheelies on there bikes but doing certain challenges.</p> <p>Family member has called also to see if can organise a bikes up in Huntly. Tbc</p> <p style="text-align: center;">" IT'S WHEELIE HAPPENING IN NGARUAWAHIA"</p>

Section 4 Funding requirements

Note : Please provide full details of how much your event/project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the event/project.

Please complete all of the following sections	GST Inclusive Costs (use this column if you are not GST registered)	GST Exclusive Costs (use this column if you are GST registered)
TOTAL COST OF THE PROJECT/EVENT	\$ 2,560	\$
Existing funds available for the project Total A Include any projected income i.e. ticket sales, merchandise etc.	\$	\$

Funding being sought from Waikato District Council

Project Breakdown (itemised costs of funding being sought) If there is insufficient space below please provide a breakdown of costs on an additional sheet.	\$	\$
Aims hire Portaloo	\$ 460	\$
Road Closure	\$ 1000	\$
Petrol vouchers (for Volunteers)	\$ 100	\$
Prizes, Trophies (est cost)	\$ 400	\$
Bikes Up T' Shirts (est cost)	\$ 400	\$
Shirley Warner Photography	\$ 200	\$
Total Funds being sought from WDC Total B	\$ 2,560	\$
Children Rides		

Has funding been sought from other funders? Yes No

If Yes, please list the funding organisation(s) and the amount of funding sought

a)	\$ _____	\$ _____
b)	\$ _____	\$ _____
c)	\$ _____	\$ _____
d)	\$ _____	\$ _____
Total of other funds being sought Total C	\$ _____	\$ _____

Total Funding Applied for (Add totals A, B, and C together to make Total D) Total D Note : This total should equal the Total Cost of the Project/Event	\$ 2,560	\$
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Describe any donated material / resources provided for the event/project:

Sponsorships coming in.
 Donated Food & Prizes.
 Donated Sounds
 Donated Gazebo.

Donated Green Room
 Rowing Club for
 power.

Section 5 Previous Funding Received from Waikato District Council

If you have received funding from or through the Waikato District Council for any project in the past two years, please list below:

Board/ Committee Project	Project/Event	Amount received	Date

Please confirm that a Funding Project Accountability form has been completed and returned to Waikato District Council for the funds listed above. Note : this will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned

Signed: _____ Name: _____

I certify that the funding information provided in this application is correct.

Signature: *Jama Peckau* Date: 7/2/2018

Position in organisation (tick which applies) Chairman Secretary Treasurer

Signature: _____ Date: _____

Position in organisation (tick which applies) Chairman Secretary Treasurer



QUOTE

Tama Paekau

Date
25 Jan 2018

Aim Hire Hamilton
PO Box 10527

Expiry
24 Feb 2018

Te Rapa
Hamilton

Quote Number
QU-0040

Mobile: 0272464473

Email:

hamilton@aimhire.co.nz

Reference
Bikes Day Out

GST Number
119-104-807

Description	Quantity	Unit Price	Amount NZD
Event : Bikes Day Out Ngaruawahia Delivery Date : Sunday 8th July early AM Pickup Date : Sunday 8th July after 4PM Venue : Point reserve park Ngaruawahia			
Event Portable Toilet Hire	4.00	100.00	400.00
		Subtotal	400.00
		TOTAL GST 15%	60.00
		TOTAL NZD	460.00

Terms

This quote includes delivery, set up and pick up.

Confirmation in writing required.

Payment in full required by delivery date.

All our toilets are top quality, hands-free flush with hand wash basin.

Below is our web site, this will show you the toilets you would be hiring for your event plus a full copy of our terms and conditions of hire.

www.aimhire.co.nz

All the best with your event.

Regards Jason & Alisha Wilkinson

Phone: 027 246 4473

Safe Traffic Management Services Ltd

PROUD TO BE PROVIDING A SAFE WORKING ENVIRONMENT

PO Box 5074, Frankton
Hamilton, New Zealand
www.roadmark.com

Phone: +64-7-847-7871
Fax: +64-7-847-2028
Email: admin@safetraffic.co.nz

QUOTATION

Tama Paekau

DATE	QUOTE No:	ATTENTION	GST Reg. Number:
13/02/2018	00004462	BROADWAY STREET	839 933 24

DESCRIPTION	QTY	UNIT	PRICE	TOTAL
ATTENTION: TAMA PAEKAU				
RE: BIKES DAY OUT - BROADWAY STREET, NGARUAWAHIA				
TRAFFIC CONTROL - LEVEL 1 ROAD				
TMP - site visit, draft & submit	1	ea	\$250.00	\$250.00
Corridor Access Requested	1	ea	\$250.00	\$250.00
Road Closure per day		ea	\$1,000.00	
NOTE: 50% DEPOSIT IS REQUIRED				
All prices exclude GST.				
STMS over 10 hours will incurred an extra charge of \$150.00 per hour.				

Thank you for the opportunity to quote.

.....
Reg Rouse

If you would like to accept this quote, please sign, scan & email us this form with your purchase order number.

We reserve the right to charge interest & collection costs on all accounts not paid by their due date.

Yes, please go ahead with the quotation,

SIGNED _____

Name/Position _____

Purchase Order No. _____

QUOTATION

Shirley Warner
5 Gwendoline Place
Glenview
HAMILTON 3206

Cell: 021 434550
Email: dove21.shirley@gmail.com

5 February 2018

QUOTATION FOR:

Photography services for 'Bikes Up' – 8 July 2018

- ✓ This quotation includes attendance at competition for duration of event;
- ✓ Edit and supply photographic images;
- ✓ Post watermarked, low resolution images to 'Bikes Up' Facebook group for public viewing;
- ✓ Any photographs used for promotion or purchase will be high resolution photographic images.

My fee for these services is \$200.00 (two hundred dollars).

Please note: For any use of images for promotional purposes, credit must be given to the photographer.

Kind regards

Shirley Warner

QUOTATION

Shirley Warner
5 Gwendoline Place
Glenview
HAMILTON 3206

Cell: 021 434550
Email: dove21.shirley@gmail.com

5 February 2018

QUOTATION FOR:

Photography services for 'Bikes Up' – 8 July 2018

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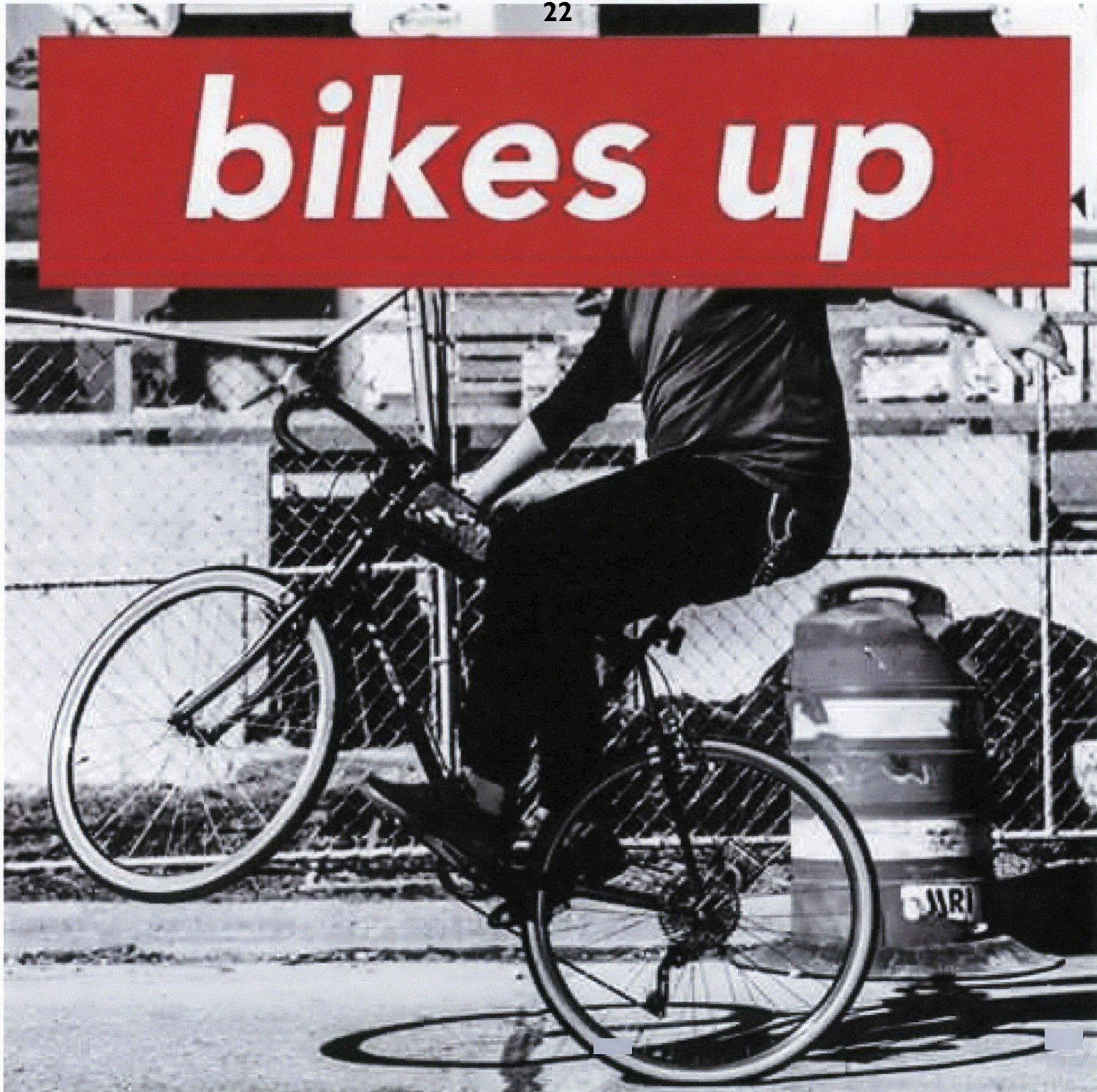
My fee for these services is \$200.00 (two hundred dollars).

Please note: For any use of images for promotional purposes, credit must be given to the photographer.

Kind regards

Shirley Warner

bikes up



Open Meeting

To	Ngaruawahia Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	27 February 2018
Prepared by	Shannon Kelly Youth Engagement Advisor
Chief Executive Approved	Y
Reference #	GOV0508 / 1903684
Report Title	Youth Engagement Update March 2018

I. EXECUTIVE SUMMARY

The purpose of this report is to update the Ngaruawahia Community Board about engagement in Ngaruawahia and to submit the Ngaruawahia Youth Action Group (“Youth Action Group”) quarterly report from the Youth Action Group coordinator and youth representative, Cory Newport.

- On Wednesday 29th November, Council held a thank you lunch for the youth representatives and youth mentors involved in implementing Council’s Youth Engagement Plan during the year. It was a great day and a good opportunity to acknowledge the work our community boards and our youth groups have accomplished in a small space in time.
- Council’s Youth Engagement Advisor met with various Youth Action Group members over the last three months to organise training sessions between young people and Council staff on finance and meeting etiquette training. The Youth Engagement Advisor has met with the Youth Action Group to support with long term planning and has plans to meet with the group in April to assist them with moving their funding applications forward.
- As a result of the Govern Up project and the review of the Youth Engagement Plan, the Youth Engagement Advisor is currently developing a draft youth strategy for Council and community boards and community committees to better respond to the needs of young people. This strategy is also intended to ensure that Council’s youth engagement initiatives better and align with Council’s long term objectives. A draft copy will be available for the Community Boards comment before it is finalised in mid-2018.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received.

3. ATTACHMENTS

Ngaruawahia Youth Action Group report

Ngaruawahia Youth Action Group Quarterly Report



	Identified Issue	Projects we should do	Background into Why	Progress/Outcome/Thoughts
I	Lack of youth-related events in Ngaruawahia.	Embrace the Future is planning on holding a 72 hour film festival to enable local youth to unleash their creativity for all to see. Over the three days, participants will brainstorm, film and edit their short films. They will also receive training before commencing their filmmaking. The films will be presented to the public during a premier night.	Kawana from OMGTech! approached Embrace the Future to negotiate further collaborations after the previous Retro Olympics. The idea that Embrace the Future came up with was a 72 hour film festival.	We are currently sorting out the details of the event, including rules, scheduling and venues. We want to approach HOYTS Te Awa to use one of their theatres as the venue for our premier night. We also want to ask the Community House to use their location for the training and editing of the films. We are going to apply for funding/sponsorship from Canon. We want to seek guidance from Kiri Morgan and Maori Television.

Embrace the Future
Coordinator

Cory Newport

Open Meeting

To	Ngaruawahia Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	1 March 2018
Prepared by	Melissa Russo Corporate Planner
Chief Executive Approved	Y
Reference #	GOV0507
Report Title	Long Term Plan 2018-28 Consultation

I. EXECUTIVE SUMMARY

At its meeting on 28 February 2018, Council adopted the Long Term Plan 2018-28 Consultation Document.

The consultation is for our Long Term Plan which sets out a plan for works and services, budgets and rates for the next 10 years.

The purpose of the Consultation Document is to provide information to the public about issues that Council is currently seeking feedback on, and to encourage those affected by the proposals to tell us what they think.

Through the Long Term Plan 2018-28 Consultation Document Council is seeking feedback on two options:

1. How Council manages their water, wastewater and stormwater services;
2. Rebalancing ratepayer contributions to the General Rate.

With the revaluation of properties undertaken last year and effective for rates levied from 1 July 2018, certain ratepayers will experience significant rate increases. We encourage involvement in the consultation process to ensure ratepayers understand the consequences of the proposals.

Submissions open on 14 March 2018 and close 9am, 16 April 2018.

The Consultation Document will be available on our website and will be posted to every household in the district. We will also be holding 15 public meetings across the district for our communities to seek more information. The schedule of meetings is displayed on the back page of the Consultation Document.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received;

AND THAT the **Ngaruawahia Community Board** makes a submission to **Council** by **16 April 2018**, and encourages members of their communities to likewise.

3. ATTACHMENTS

Long Term Plan 2018-28 Consultation Document

FROM THE MAYOR AND COUNCILLORS

Waikato District is the third fastest-growing district in the country. In the next 10 years our population is expected to grow by more than 12,000 – nearly as much as the populations of Huntly and Ngaruawahia combined.

Sitting between Auckland and Hamilton, and within the golden triangle anchored by Tauranga to the east, our district is attracting new businesses and residents. We expect the number of our rateable properties will increase by about 6,500 in the next decade, from 32,000 to 38,500.

Growth brings opportunities as well as challenges. In recent years we've worked to develop and maintain our infrastructure – our roads and waters services – to keep pace with this growth while seeking to maintain affordability for our ratepayers. Our achievements over the past three years have included:

- An 'Alliance' with Downer NZ that provides more cost-effective roading services and faster customer responses
- A major programme to assess our wastewater assets and to invest in making improvements to reduce spillages, especially in environmentally sensitive areas.

The options presented in this consultation document focus on how we manage our 'Three Waters' services (see page 6), and how we might re-balance ratepayer contributions to General Rates by adjusting the Uniform Annual General Charge (see page 9). These are the next steps in our efforts to balance growth and affordability.

We now also want to spend time addressing how to plan for and create liveable, thriving and connected communities.

We want to put more effort and resources into ensuring we shape our growth so we create communities that people feel connected to and want to live in. Getting the planning right is crucial to ensure we invest in roads, water services infrastructure, parks and community facilities at the right time, in the right place and of the right size. We have set aside funds to develop 'master plans' for our key growth areas to ensure our investments deliver real value to our community, in an affordable way and in a way that helps build a sense of community as our district grows.

We have refreshed our vision and community objectives to reflect this new approach, and presented these for you to read about on pages 4 and 5.

Feedback already received from our community board and committee representatives is supportive of this approach. So we look forward to working with all of you to create liveable, thriving and connected communities in our district.



Allan Sanson
Mayor





CONTENTS

Have Your Say

This consultation is for our Long Term Plan which sets out a plan for works and services, budgets and rates for the next 10 years, but with a particular focus on the next three years. It determines how we will spend our funds to make our communities better.

We update our Long Term Plan every three years to make sure it is still relevant, accurate and moving us towards our goals and community outcomes.

For more information and supporting material on the Long Term Plan go to www.waikatodistrict.govt.nz/longtermplan or phone us on 0800 492 452.

TELL US WHAT YOU THINK:

- Online – go to www.waikatodistrict.govt.nz/sayit
- Post – use the submission form and reply envelope provided in this document
- Email – send your feedback to consult@waicd.govt.nz

**Submissions close at 9am,
Monday 16 April**

- 2 From The Mayor And Councillors
- 3 Have Your Say
- 4 Our Vision
- 6 Decisions We Need To Make With Your Help (Consultation Matters)
- 11 Planning To Achieve Our Vision
- 13 Building And Maintaining Infrastructure (Infrastructure Strategy)
- 16 How We Fund The Future (Financial Strategy)
- 20 Auditor's Report
- 21 Property Rating Examples
- 23 Submission Form
- 24 Information Sessions

Should we save \$28.3m on waters services?

Tell us... see page 6



Should we rebalance your contributions to general rates?

Tell us... see page 9



Your general rate will rise by 6.24%...

See rates table page 18



What does this mean for your property?...

See examples page 21



FIND OUT MORE AT AN INFORMATION SESSION IN YOUR AREA (SEE BACK PAGE FOR DETAILS).

OUR VISION: LIVEABLE, THRIVING AND CONNECTED COMMUNITIES

HE NOOHANGA AAHURU,
HE IWI WHAI ORA, HE HAPORI
TUUHONO TAHI



Our Vision and Community Outcomes set the goals we want to achieve in everything we do. We have refreshed our vision to embrace the growth and changes we face. Our vision is that we work together as a district to build liveable, thriving and connected communities as our district grows.

Liveable communities are well-planned and people-friendly, providing for a range of quality residential options, social infrastructure, walkways and open spaces. They reflect what's important to people, and support a shared sense of belonging both to the local community and the wider district.

Thriving communities participate in Council decision-making and community-led projects, provide input into the management of their local assets, and sustain the local business sector providing local employment.

Connected communities have fit-for-purpose infrastructure to create liveable, thriving communities. Connectivity through roads, cycleways, walkways and digital capabilities enable rapid information sharing and engaging in activities together. By these means, people in connected communities access services and amenities that meet their social, health, education and employment needs.

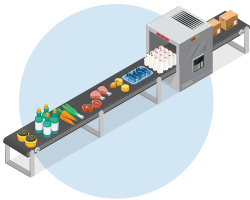
OUR COMMUNITY OUTCOMES AND GOALS

Together with your Community Boards and Committees, we have developed the following community outcomes to guide our decision-making:



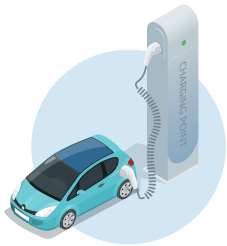
SUPPORTING OUR COMMUNITIES: KIA TAUTOKO KI A TAATOU HAAPORI

We consider the well-being of all of our people in all our planning and activities. We support and plan for the development of complete and connected communities.



BUILDING OUR ECONOMY: KA HANGA A TAATOU OOHANGA

We attract diverse enterprise/business; creating jobs and opportunities for our community. We continue to support our existing industry. We support others who leverage our location to ensure tourism brings benefits to a range of people in our communities.



SUSTAINING OUR ENVIRONMENT: KIA TOITUU TO TAATOU TAIAO

We are a community that believes in environmental sustainability; we pursue and promote related ideas and manage regulatory processes to safeguard and improve our district.



WORKING TOGETHER WITH YOU: KIA MAHI TAHI TAATOU

Our communities work with us so we are collectively focused on the right things at the right time.



PROVIDING VALUE FOR MONEY: KA WHAI PAINGA MO TE PUUTEA

Residents and ratepayers get value for money because we find innovative ways to deliver strategic, timely and fit for purpose infrastructure and services at the most effective cost.

Our Approach

When considering the financial picture, the Council's overall approach continues to be:

1. Support growth in targeted areas
2. Maintain existing assets
3. Modernise infrastructure where it is prudent to do so
4. Do more within existing budgets
5. Move the cost of providing a service to those who use them ie. user pays

DECISIONS WE NEED TO MAKE WITH YOUR HELP



A key focus of our Long Term Plan is to build the Council's capacity and capability to fulfil our vision for the district. The community has already helped us make some decisions on our wastewater infrastructure and our library services in the past year and these are already built into this plan.

However, we have identified the following issues we would value your feedback on, to help us to continue to work towards our vision and achieve the community outcomes we all want:

- How do we manage our 'Three Waters' for maximum benefit for the district?
- How do we re-balance ratepayer contributions to the General Rate to address fairness and affordability?

How We Manage our Water, Wastewater and Stormwater ('Three Waters')

The issue: Our growing population is putting pressure on our water supplies as well as on our wastewater and stormwater infrastructure. The challenges in providing fit-for-purpose infrastructure and services at an affordable price include: significant capital investment requirements; anticipated tougher environmental, regulatory and public health standards following from the Havelock North drinking water inquiry; and market shortages of skilled staff.

The Council commissioned a business case to investigate the risks and benefits of four different options for managing our waters services:

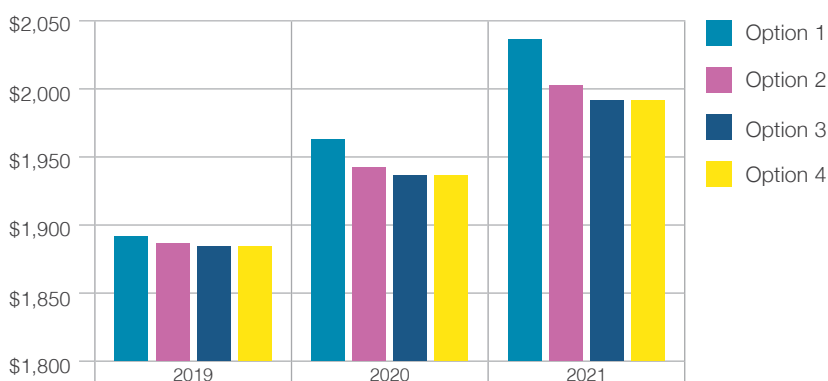
1. Current Operations (status quo)
2. Shared Waters Management Company (partnering with Hamilton City and Waipa District Councils)

3. Council Waters Company (partnering with Waikato Tainui and Watercare Services Ltd)
4. Waters Governance Board: A variation to the Council Waters Company option replacing the company structure with a Council-appointed Governance Board.

Since preparation of the business case, Waipa District Council's announcement in December last year that it would not form a Shared Waters Management Company with Hamilton City Council may have removed this as an option. Nevertheless we are offering all four options for you to consider. (For full details, see the business plan on our website.)

Our preferred option is Option 4 outlined in more detail on page 8.

YOUR WATERS SERVICES RATES WILL CHANGE ACCORDING TO THE OPTION WE CHOOSE



Total annual targeted rates for water, wastewater and stormwater services (including an estimate of average household water-by-meter usage) are aggregated for each option (left). This shows how rates will change under the options presented in the following pages.

Option 1: Current Operations (status quo)

We continue to operate our own waters infrastructure with our own staff, and share laboratory, trade waste and water education services with Hamilton City and Waipa District. This is still a workable solution and involves no new set-up costs. However, it means continuing to rely on external contractors and consultants due to the ongoing challenge to secure qualified staff, and it offers basic service delivery performance at a higher cost and with some significant risk when compared with the other options.

This option maintains the levels of service (LOS) as currently agreed with the community, but debt levels will rise, and your waters services rates will rise as laid out in the graph on page 6.

The status quo is not the preferred option.

Option 2: Shared Waters Management Company (with Hamilton City and Waipa District Councils)

We establish a company co-owned with Hamilton City and Waipa District Councils to undertake all waters operations and associated services, including planning and asset management. Each Council would retain ownership of their own waters assets (pipes, pumping stations and treatment plants), collect associated revenues and raise and repay any necessary debt. This solution would be similar in ownership structure and operations to Wellington Water Ltd which undertakes waters operations for Wellington City, Hutt City, Upper Hutt City and Porirua City Councils.

This option builds on our current relationships with the Councils with which we share laboratory, trade waste and water education services. We also currently contract Hamilton City Council to provide drinking water for our southern areas including Gordonton, Puketaha, Horsham Downs, Eureka, Matangi and Tamahere. The larger operation would offer greater efficiencies and be able to attract and offer the expertise needed now and for the future. However, it would meet limitations associated with the different processes and

systems (including asset management IT systems) currently in operation at each Council, as each Council would continue to own their own waters assets. Waipa District Council's decision last year not to enter into such an arrangement creates some uncertainty over this option.

Levels of service would be maintained as presently agreed, but it may offer an opportunity to raise levels of service in the future.

Savings are forecast to total \$20.1 million over 10 years.

This means our debt would be lower than forecast under Option 1 and your waters services rates will not rise as much. (See graph on page 6).

This option is assessed to be the hardest to implement in comparison to the other options.

A Shared Waters Management Company (SWMC) is not the Council's preferred option.

Option 3: Council Waters Company (with Waikato Tainui and Watercare Services Ltd)

We establish a new Council Controlled Organisation (CCO), owned by the Council but operated by an independent Board, to take ownership and responsibility for our assets and for providing 'three waters' services to the Waikato district. Waikato-Tainui would be offered board representation as a key partner. The CCO would enter into a commercial arrangement with Watercare to provide full management oversight, asset management, customer support and customer billing services. This would offer significant cost and risk reduction by leveraging Watercare's expertise and substantial economies of scale.

This option builds on our current relationships. Watercare already provide drinking water and wastewater treatment services to our north Waikato communities. Waikato-Tainui is a co-governance partner with the Council in a Joint Management Agreement covering the Waikato River and other areas of mutual interest, and the Council has an existing Memorandum of Agreement with Watercare.

Under this option levels of service will be maintained as presently agreed, but it may offer an opportunity to raise levels of service in the future.

Savings are forecast to total \$28.3 million over 10 years. This means our debt would be lower than forecast under both Options 1 and 2 and your waters services rates will rise more slowly. (See graph on page 6).

This option is assessed to be the most expensive to implement. Establishing an independent company with independent billing would remove the flexibilities to charge development contributions and offer rates rebates to ratepayers, and may risk creating a tax liability.

A Council Waters Company (CWC) is not the preferred option.

Option 4: A professional Council-appointed Waters Governance Board (Council's preferred option)

We establish a Council-appointed Waters Governance Board, including Waikato-Tainui representation. Watercare Services Ltd would provide waters management services under a contract for supply. The Board would control all the 'three waters' operations and service delivery, but the Council would retain ownership of the infrastructure and would continue to provide the background corporate support required so that the way you pay for your waters services would stay the same.

While not offering the level of independence of a separate asset-owning company, this option provides the service delivery and commercial benefits offered under Option 3 along with the following additional benefits:

- Simpler and cheaper to establish
- Removes the risk of creating a tax liability

- Allows the Council to continue to collect development contributions for waters services, to recover costs through targeted rates and offer rates rebates options for low-income ratepayers.

Under this option levels of service will be maintained as presently agreed, but it may offer an opportunity to raise levels of service in the future.

Savings are forecast to total \$28.3 million or more over 10 years. This means our debt would be lower than forecast under both Options 1 and 2 and your waters services rates will rise more slowly. (See graph on page 6 and the table under the Rates section on page 18).

A Waters Governance Board (WGB) is the COUNCIL'S PREFERRED OPTION.

COMPARING THE OPTIONS

Benefits	Option 1: Current Operations	Option 2: SWMC	Option 3: CWC	Option 4: WGB
More effective partnership with iwi to achieve improved environmental outcomes	N/A	✓✓	✓✓✓	✓✓✓
Access to world-class expertise in water and wastewater that Council can't afford on its own	✓	✓✓	✓✓✓	✓✓✓
Realisation of significant financial savings from joint procurement and cost-efficiencies	N/A	✓✓	✓✓✓	✓✓✓
Specialist waters organisation able to attract and retain expert staff	N/A	✓✓	✓✓✓	✓✓✓
Optimise the use of water services to support the district's economic and population growth	✓	✓✓	✓✓✓	✓✓✓
Independent governance with experienced directors largely free of political influence	N/A	✓	✓✓✓	✓✓
Access to cutting edge technology and infrastructure offering world-class safety standards and giving effect to the Council's Zero Harm commitments	✓	✓	✓✓✓	✓✓✓
Responsive to increasing regulatory demands and higher quality standards expected in the future	N/A	✓✓	✓✓✓	✓✓✓
Access to greater resources for emergency response	N/A	✓✓	✓✓✓	✓✓✓
Cost of Implementation	✓✓✓	✓✓	✓	✓✓
Ease of Implementation	✓✓✓	Difficult	✓	✓✓
Risk Assessment	✓	✓✓	✓✓✓	✓✓✓

Key
(performance
against criteria):

✓ – Acceptable
 ✓✓ – Improvement
 ✓✓✓ – Significant Improvement
 N/A – Not applicable

SWMC – Shared Waters Management Company
CWC – Council Waters Company
WGB – Waters Governance Board

Re-balancing ratepayer contributions to the General Rate

Your Council wants your view on the level of the fixed charge within the general rate. Should we increase it or reduce it? The following explains why this is important.

How your rates are calculated: Your rates are made up of two types being General Rates and Targeted Rates (explained in more detail on page 17). General Rates primarily pay for Council services that are available to all properties in the district, while Targeted Rates pay for localised services depending on the location of your property and the services available. The General Rate is made up of two parts; one is variable and based on the value of the property, and one is a fixed charge that is the same amount for every property (called the Uniform Annual General Charge or UAGC).

Why is this important: The UAGC for 2017/18 is \$454.49. It is a significant portion of the rates on lower-value properties. If we reduce the UAGC it would mean a bigger portion of your rates would be based on your property value. This would ease the rates burden on lower-value properties.

Two views: There are two main points of view. One view is that a lower UAGC is fairer because owners of lower-value properties generally have lower incomes and are less able to pay. Also, they are unable to take advantage of tax deductions that businesses are able to. The other view is that a higher UAGC is fairer because we should all be paying the same amount for the Council services that all households enjoy or have access to. When balancing up these two views it is a good idea to consider the outcomes of the decisions to be made as represented in the bar graph over the page.

Effects on rates, debt, and levels of service: Under all options offered below, Council levels of service will remain the same, debt will remain the same, and the overall level of rates will remain the same but will be split differently between ratepayers across the district. How the different options would impact different categories of ratepayers is shown in the bar graph over the page.

Option 1: Set the UAGC at \$482.85

We set the UAGC at \$482.85. This is based on the current year's UAGC (\$454.49) and calculated to cover increases in the cost of Council services that are enjoyed by all ratepayers. However it doesn't take account of the district's

2017 property revaluation which is shifting the balance in how the rates burden is shared across the district.

Option 1 is not the Council's preferred option.

Option 2: Reduce the UAGC to \$351.96 (Council's preferred option)

We set the UAGC at \$351.96. This level would re-balance ratepayer contributions to general rates to ease the rates burden on lower-value properties.

There are three main reasons that support this option:

1. Most lower-value properties are in our townships and are more likely to be subject to targeted rates for localised services. Targeted rates for localised services fit our user-pays policy, but there is also a 'public good' element to many of these services. For example, good wastewater services for our townships and surrounding areas keep our environment clean for everyone in the district. Re-balancing contributions to the general rates that pay for this 'public good' would seem to be fair.
2. General rates also cover all our roading services and your Council has recently re-balanced its roading maintenance budgets to save costs on the sealed network, but to keep maintenance levels up on the unsealed network to support our rural economic base. Re-balancing contributions to the general rates to ease the burden on lower-value township properties for this reason would also seem to be fair.

3. When property values were reassessed in Waikato District in 2017 lower-value residential properties in our townships had the highest increase in value. For example, some houses in Huntly West went up by more than 100 per cent compared with an average rise in value of 33.7 per cent across the district. This means the general rates burden is likely to fall more heavily on lower-value residential property owners than on other categories of ratepayers. Reducing the UAGC will help ease this burden.

Option 2 is the COUNCIL'S PREFERRED OPTION.



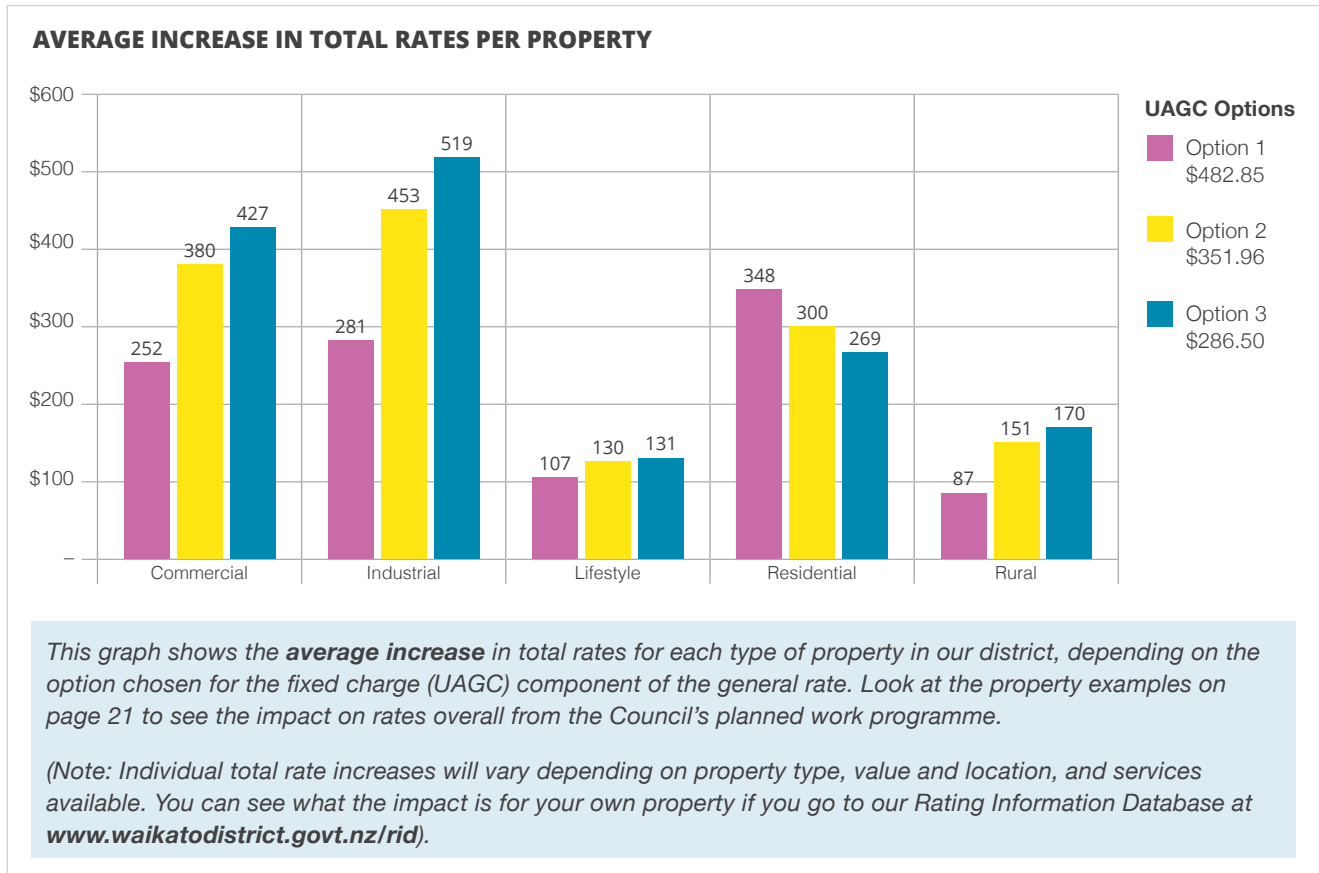
Option 3: Reduce the UAGC to \$286.50

We set the UAGC at \$286.50. In this option, the fixed charge (UAGC) would be lowest in proportion to the variable charge (based on property value) in your general rates. However, your Council must consider the needs of all ratepayers, including residential, rural and business ratepayers. This option would

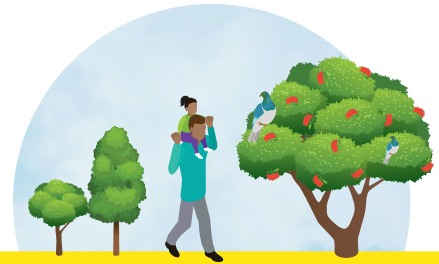
move the balance too far away from our user-pays policy and the equity established by a UAGC through which everyone pays the same for the Council services they all receive.

Option 3 is not the Council's preferred option.

How UAGC options affect average total rates for different types of properties



PLANNING FOR LIVEABLE, THRIVING AND CONNECTED COMMUNITIES



Planning for growth that achieves our vision

The Council is taking a number of initiatives that will enable us to work with the community and other agencies to design and create liveable, thriving and connected communities.

- Master Planning:** To undertake a more wholistic approach to planning for our growing communities a master planning budget of \$100,000 has been set aside for each year of the 10-year Long Term Plan for our key towns, with Tuakau and Pokeno identified as early priorities.
- Sub Regional Initiatives:** The annual budget for sub regional planning is proposed to increase from \$70,000 to \$110,000. This will allow further development of the Future Proof growth management plan with partners including Hamilton City, Waipa District and Waikato Regional Councils. Future Proof identifies and monitors land supply needs in the sub region over the next 50 years, and provides an agreed sequence for development based on the ability to fund growth equitably and other considerations. The budget also allows for further work on the North Waikato Integrated Growth Management Programme with Auckland, Hamilton City and Waikato
- Housing Infrastructure Fund:** The Council has prepared a detailed business case to access the \$37 million of government interest-free funding it successfully bid for in order to build the infrastructure required to support housing development in Te Kauwhata, consistent with the Sub Regional growth strategies. Our capital expenditure modelling is based on the assumption that this money (including a 10 per cent contingency) will be received.
- District Plan Review:** The Council is undertaking a review of the District Plan to integrate the Waikato and Franklin sections into a single district wide plan. We expect to be consulting with the community on the proposed new District Plan in mid-2018. We are setting aside about \$1 million to cover costs associated with the statutory process to make the plan fully operative. These costs will be spread over the full 10 years of the Long Term Plan so that they will be borne by both current and future ratepayers who will benefit from the implementation of the new District Plan.

Building resources to improve customer experience

We are undertaking a programme to build the Council's resources to improve our customer experience and to plan effectively for liveable, thriving and connected communities.

This includes an Information Services Digital Strategy aimed at allowing our customers to interact with us more efficiently online. Projects include a new electronic customer portal with an individualised log-in, a payment gateway and an enhanced online process for lodging building consents and submissions.

To help us manage our growing district, we also propose employing more staff in consents, planning, information management, economic development and customer service.

There will be no net cost to our ratepayers since we expect our investments in staff and technology will be matched by increased business efficiencies.

Halls and community facilities

We will complete a Halls Strategy to guide future decisions on the management of the Council's halls portfolio. The future of the Huntly Memorial Hall is still under consideration and subject to separate local consultation. Decisions on

community facilities in other parts of our district will be progressed subject to local consultation which will include consideration of the targeted rates required.

Economic Development

Our Economic Development Strategy focuses on attracting business and employment into the district and on working with the community to improve work opportunities for our youth. We've enjoyed high economic growth since we developed the strategy in 2015, so we will review it to ensure we keep in step with our community's outlook and priorities. Meanwhile, we will continue to support growth in our proven areas of economic strength in primary and food industries,

energy, freight and logistics, and will work to strengthen a diversified local economy in processing, manufacturing and service industries. Tourism has been identified as a major opportunity. Tourism spending in the Waikato district is already \$120m each year and this is expected to grow. The Council will continue to investigate how it can facilitate this growth through smart investment in infrastructure.

Regional Fuel Tax

A proposal to support the introduction of an 11.5 cents per litre regional fuel tax was put to the Council during the Long Term Plan debate. While the Government's preference is for a fuel tax in Auckland only, we will work with Hamilton City and other local government partners in the region to put a detailed

proposal to the Government for further consideration. Should this be approved, and consultation with the public supports this move, revenue from the fuel tax will be used to help fund transport and roading improvements and to reduce the amount of rates you pay.

Waste Management and Minimisation

Every six years we must undertake a review of our Waste Management and Minimisation Plan (WMMP). Our current plan expires this financial year and so we will be seeking your feedback on our new draft plan in May.

- **Refuse and recycling:** Although the amount of kerbside refuse we take to landfill has reduced in some areas of the district, it has increased overall, and our recycling has also increased. The costs of providing these services have also risen, so we need to re-adjust our targeted rates to cover our fixed costs. Accordingly the district wide refuse targeted rate is proposed to increase by \$28.85 (22%) in 2018/2019 with sticker prices remaining at \$1.50, and this has been included in our Long Term Plan financial forecasts. On a wider matter, we also intend to review our refuse and recycling services to ensure they align with our WMMP and that we are recovering the full cost of these services. We will seek your feedback if service delivery changes are proposed. Any service delivery changes agreed would not be undertaken until 2019/20.

- **Inorganic collection:** The next inorganic collection will take place in April 2018 as planned. We propose changing the timing of this service and aligning it with the goals of the WMMP and this forms part of our WMMP consultation with you.
- **Raglan organic kerbside collection:** In 2018/19 this service will be funded from the Raglan Refuse and Recycling Reserve, and then we will consult with the community over introducing a targeted rate to fund the service on a continuing basis from 2019/20.

Consultation on our WMMP is being run separately shortly after consultation on our Long Term Plan. You can find out more detail by going to www.waikatodistrict.govt.nz/wmmp, or phone us on **0800 492 452**, or visit us at our Council offices.

This is a separate consultation that opens on a date to be advertised by public notice soon. Find out more at www.waikatodistrict.govt.nz/wmmp. Please make your submissions online at www.waikatodistrict.govt.nz/sayit once consultation starts.

BUILDING AND MAINTAINING INFRASTRUCTURE

Infrastructure is anything the Council owns or builds to deliver core services



The Waikato District Council has developed an **Infrastructure Strategy** that outlines the rationale, funding and programme of works for all our infrastructure developments over the next 30 years. You can find this on our website www.waikatodistrict.govt.nz/longtermplan

We are planning to ensure most of the district's projected growth will occur in our main towns and villages. This will support economies of scale and cost-efficiencies in provision of infrastructure and safeguard the productive capacity of our rural land.

Approximately 60% of what we spend on infrastructure is on maintenance and renewals. The remaining 40% is for significant capital projects that are planned over the next ten years (see page 15 for the list and location of these).

The Council also has Activity Management Plans which provide a full list of assets for each core service and more detail on future developments. These can also be found on the Council's website.

Details follow about our infrastructure strategy and some of the changes being proposed. Note: These are for your information only as they do not constitute significant changes that require formal consultation.

Roads and transport

We've undertaken significant work to assess the condition of our roading assets so that we can maintain what we have as well as meet short to medium term affordability targets, and improve community outcomes. Compared with 2017/18, it is proposed that transport and roading works will add an extra \$1.8 million to general rates from Year 1 of the Long Term Plan. Five areas will receive particular attention in the next three years:

- **Maintenance:** Growth is increasing demand on maintenance budgets. To maintain affordability over the next three years, sealed road rehabilitation will be reduced in favour of a heavy maintenance and reseal strategy, but we will maintain heavy grading of our unsealed roads. No seal extension projects are included in this Long Term Plan as we need to focus on maintaining our current assets. It costs about \$500,000 to seal one kilometre of unsealed road, and then it becomes more expensive to maintain. (Each extra kilometre of sealed road adds more than one per cent to the general rate you pay.) However, budgets for footpath maintenance and extensions will increase.
- **Safety:** In years 1-3 of the Long Term Plan (2019-21) we will focus on high priority safety issues such as bridge and structure replacement, high risk rural road safety and traffic calming. There will be a reduction in minor, lower-priority safety improvements associated with our road rehabilitation projects. In years 4-10 (2022-28), minor safety work will increase as bridge and structure renewal work decreases.

- **Planning for growth:** In the next three years we will focus on a strategy for improving transport networks in growth areas, particularly in north Waikato. With support from the NZ Transport Agency and Waikato Regional Council we will co-fund improvements to public transport services in the north Waikato. Some growth related roading infrastructure projects will be implemented in the next three years, but most will be delivered through the next Long Term Plan 2021-2031.
- **Network resilience and emergency works:** A new budget of \$800,000 per year has been allocated for emergency works in response to major storm damage to roads, and a further \$300,000 per year for minor emergency works. Following short term repairs to district roads damaged in the storms of March and April 2017, \$2.58 million has been allocated for permanent restoration. Some of this work will gradually be accommodated in the new annual budget for emergency works as opportunity allows, and the balance will be budgeted for completion in Year 4 of the Long Term Plan (2021/2022).
- **State Highway handovers:** As the Waikato Expressway is completed, the NZ Transport Agency will handover nearly 90 kilometres of the former State Highways 1 and 1B to the Council to maintain. We're working with NZTA and the local community to explore opportunities to reconfigure the old State Highway through Huntly to better suit the town's needs.

Waters services

The 'three waters' include water supply, wastewater (water that goes down sinks and toilets) and stormwater (water that goes down drains and downpipes and runs off land and roads).

Whichever option we choose for managing our 'three waters' services in the future, we're not expecting to change levels of service in the first year of the Long Term Plan (2018/19) except for the changes already endorsed during last year's consultation on our wastewater services. However, the option we choose will have a beneficial effect on targeted rates from the first year of the Long Term Plan (2018/19). The 2018/19 wastewater targeted rate agreed through last year's wastewater consultation is the only rate that remains the same in all options. If the Council's preferred option is chosen, it should allow us to start leveraging the benefits quickly. The graph on page 6 shows how rates will change in the first three years depending on the 'Three Waters' management option chosen. Over 10 years the effect will be to save about \$1,000 per property.

Overall we have already delivered district-wide metering, unified targeted rates and undertaken other measures to improve our network resilience. Data we are gathering on our assets will help us maintain what we have, continue to make incremental improvements and support district growth.

- **Wastewater:** Three wastewater spills into Raglan Harbour over four months in 2016 sparked a major review of our wastewater services. Long term plans to protect our waterways and environmentally sensitive areas were supported through an Annual Plan consultation in 2017. We will continue to implement our 'Continuous Improvement Programme' as agreed through that Annual Plan consultation, including asset assessment,

monitoring equipment upgrades, a public education programme to change behaviour to reduce blockages, and separation of the wastewater and water operations in line with industry best practice. We are already meeting the new levels of service endorsed* through that consultation, and our asset assessment is providing the understanding we need to address priority areas through our \$1.5 million per year asset renewals programme. As also agreed through that consultation, the wastewater targeted rate will increase by 13.9 per cent in the first year of the Long Term Plan (2018/19). From then on the rate will be determined by the 'Three Waters' management option chosen through the current consultation. Under the preferred option, wastewater rate increases would drop to two per cent per year.

- **Water:** The Council's water supply is chlorinated, with the exception of a small scheme in Onewhero which uses filtration and Ultraviolet light sterilisation, so no specific work has been identified in our district as a result of the Havelock North water enquiry** at this stage. Your future water rates will be determined by the 'Three Waters' management option chosen through the current consultation. Water rates will rise as part of a long term adjustment to recover costs. Under the preferred option, water rates and water-by-meter charges will increase by 4.5 and 4 per cent per year respectively over the next 10 years.
- **Stormwater:** Operational budgets have been increased by \$50,000 per year to support appropriate maintenance. Future stormwater rates will be determined by the 'Three Waters' management option chosen through the current consultation. Under the preferred option, stormwater rates will increase by two per cent per year over the next 10 years.

Parks and Facilities

We will complete a Halls strategy as outlined on page 12. We will also develop an Acquisition and Disposal Strategy to consider what we have and what our district needs. We will set priorities addressing deferred maintenance requirements across our portfolio of parks and reserves and other facilities.

Budgets have been proposed to support growth in north Waikato in order to: investigate a Library/Service Centre in Pokeno, develop an Animal Control Centre facility, and develop a new cemetery in Whangarata Rd near Tuakau.

Walkway spending will continue at current levels, but will focus on Te Awa walkway (Hamilton – Cambridge section), with funding for other walkways recommencing from year 4 of the Long Term Plan (2021/22).

Pensioner housing will be maintained with a proposal to increase rent from \$130 to \$156 per week from 2018/19 in order to do so. Recently announced pension increases should assist tenants to cover this.

*No more than three dry-weather overflows per 1,000 connections per year with a focus on reducing spills in sensitive environments such as waterways to no more than one dry-weather overflow per 1,000 connections per year.

**This enquiry into NZ drinking water safety and compliance levels followed the widespread outbreak of gastroenteritis in Havelock North in August 2016

KEY COUNCIL PROJECTS IN YOUR AREA

2018-28

For the full list of capital projects please go to www.waikatodistrict.govt.nz/longtermpplan



These projects are included in detail in the Infrastructure Strategy. There may be changes in prioritising these projects when we review our Long Term Plan again in 2021, and as new information becomes available.

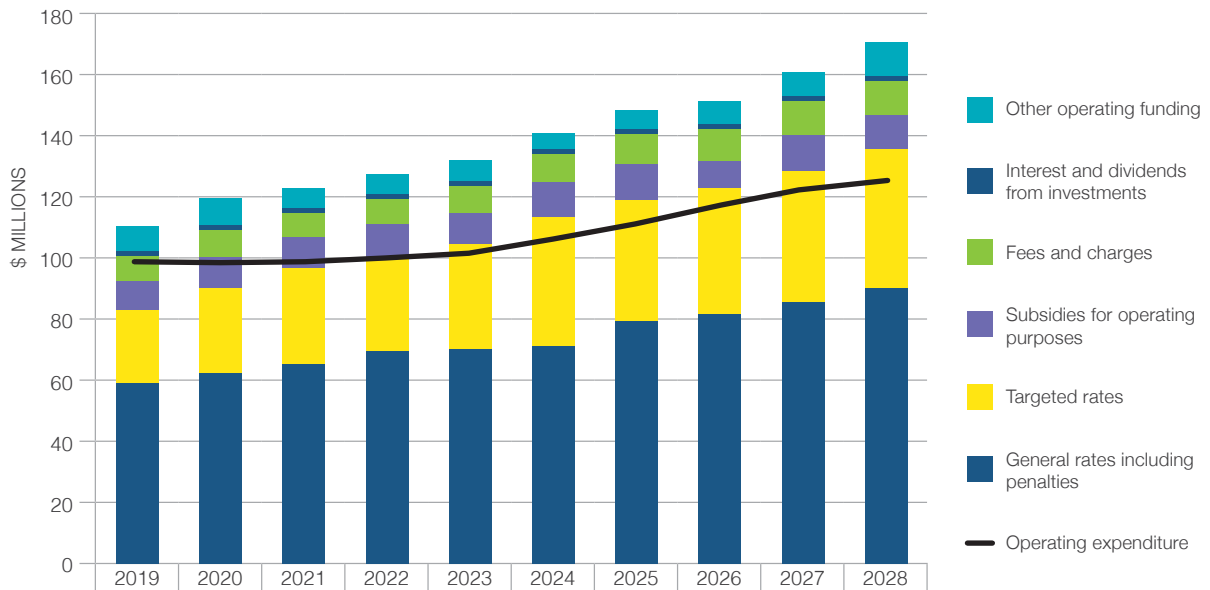
HOW WE FUND THE FUTURE



The Council has five main sources of income: general rates (including the Uniform Annual General Charge), targeted rates (including water charges), development contributions, user fees and charges, and subsidies/grants/investments.

HOW COUNCIL WILL FUND ITS OPERATIONAL ACTIVITY 2018 TO 2028

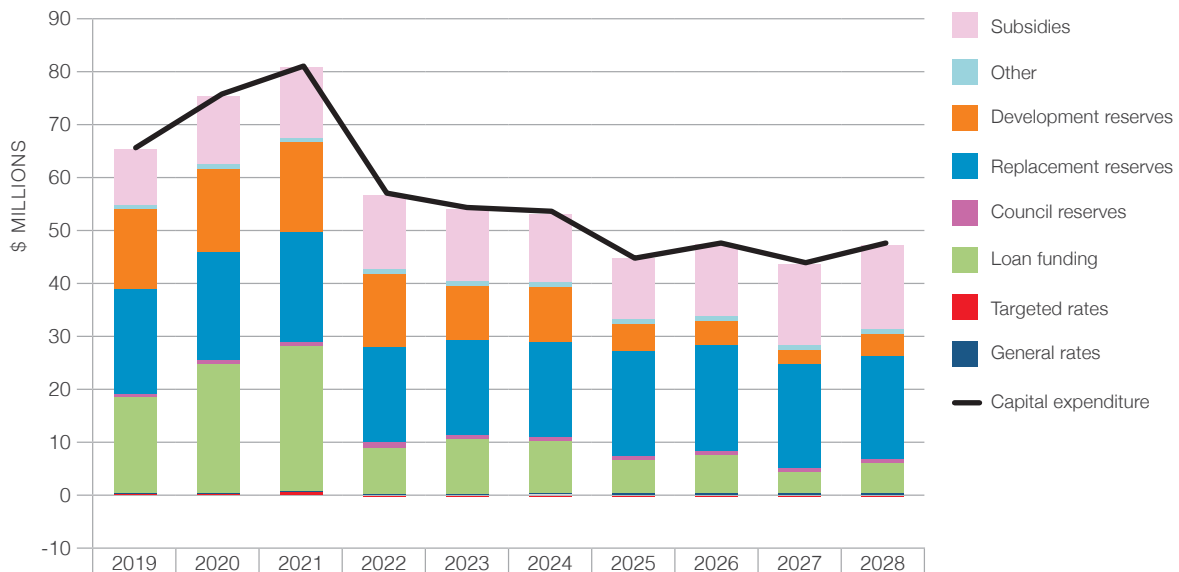
Ten year operating expenditure and funding sources



In the graph above you will see that the actual operating expenditure (the black line) is less than the total amount we collect in revenue. This is because we put money in reserve for future replacement of assets and capital work programmes (infrastructure).

HOW COUNCIL WILL FUND ITS CAPITAL EXPENDITURE 2018 TO 2028

Ten year capital expenditure and funding sources



Key elements in our financial strategy

Sustainable growth: We will balance affordability and growth by doing more with existing budgets, moving costs of services to those who use them, maintaining existing assets; modernising infrastructure, and supporting growth.

Capital investment for growth will initially be funded by borrowing, including the interest-free Housing Infrastructure Fund (\$37 million). We will use subsidies, external funds and development contributions where possible to reduce debt. The remainder will be repaid over 25 years by ratepayers.

The Council's net debt will not exceed 1.5 times our revenue, except to address unplanned events and emergencies, such as severe weather.

Rates limits: The average rate increase for ratepayers will not exceed 15 per cent per year in the first three years. This limit will reduce to five per cent per year from 2022. Total rates will not exceed 0.7 per cent of the total rateable capital value of the district (based on 2017 rating valuations).

Meeting our funding challenges: growth and asset revaluation

We're a growing district. The Council's forecast growth will mean 6,500 properties and 12,000 more people in the next 10 years. Growth brings new residents, businesses, income and employment to the district, but it also increases costs – particularly in the early stages when infrastructure is needed to support that growth. Much of this growth infrastructure is paid for by development contributions (see page 18) and the balance comes from loans and reserves.

While supporting growth in growth areas, we must also continue to maintain services in non-growth areas.

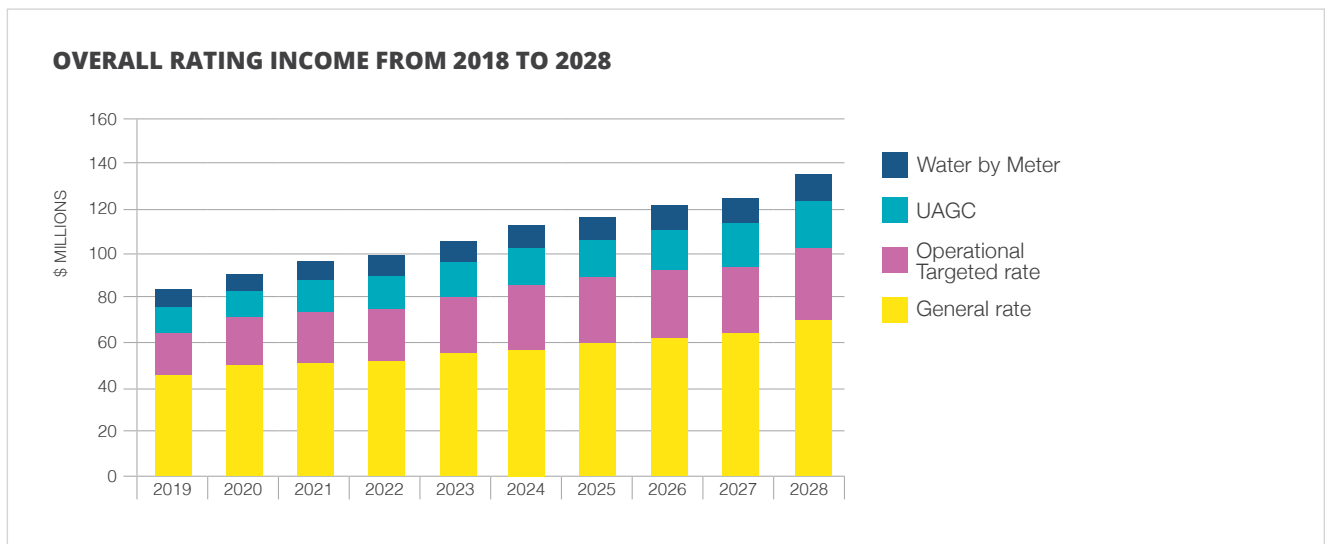
Asset revaluations over the past three years show us that it will cost us more to maintain and renew our assets over the next 10 years. Asset depreciation costs have risen by \$1.2 million in the first year (2018/19) compared with the Annual Plan 2017/18. Higher depreciation and lower dividends (we no longer have dividend income from a Council-owned roading company) mean we have to increase our general rate. Work programme efficiencies will allow us to cap the average general rates increase at 6.24 per cent for 2018/19 and to maintain lower increases every year after that. (See table over the page).

Rates

There are two types of rates: general rates (which includes a fixed and a variable charge) and targeted rates. This section outlines changes to each of these.

- **General Rate:** The general rate is for services and activities that all residents may benefit from. It is a variable rate based on the value of your property. The general rates increase for 2018/19 is 6.24 per cent.

- **Uniform Annual General Charge (UAGC):** This is part of the General Rate, but is a fixed charge regardless of the value of your property. It means all ratepayers pay the same minimum amount for council services that everyone benefits from. We propose changing the UAGC to re-balance ratepayers' contributions to the General Rate. Your feedback is important in helping the Council to make this decision (see page 9).



- **Targeted Rates:** Targeted rates are for services that benefit properties in specific locations, for example, refuse collections, water supplies, and maintenance for your local community hall.

Changes to targeted rates are covered earlier in this document in sections on our waters services (page 14) and refuse and recycling services (page 12).

SUMMARY OF PROPOSED RATES INCREASES 2018-28:

Rate	Year 1 2018/19	Year 2 2019/20	Year 3 2020/21	Years 4-10 2022 - 2028
General rate	6.24%	4.8%	3.73%	3%
Uniform Annual General Charge (UAGC) preferred option	Reduce the UAGC from \$454.49 to \$351.96			
Water targeted rate	4.5%	4.5%	4.5%	4.5%
Water-by-meter	4%	4%	4%	4%
Wastewater targeted rate	13.9%*	2%	2%	2%
Stormwater targeted rate	2%	2%	2%	2%
Refuse targeted rate	22%** (stickers remain \$1.50)	Service review and further consultation planned		

* As agreed through our Annual Plan 2017/18 consultation on wastewater services. See page 14.

** Except Raglan and Te Mata where the increase will be 5%.

Development Contributions

Development contributions is money that developers pay towards the costs of infrastructure required for growth eg water supply and wastewater pipes, roads and footpaths, parks and reserves.

The Council's Development Contribution Policy outlines in more detail how this works in our district. You can view this online at www.waikatodistrict.govt.nz/longtermplan

Debt

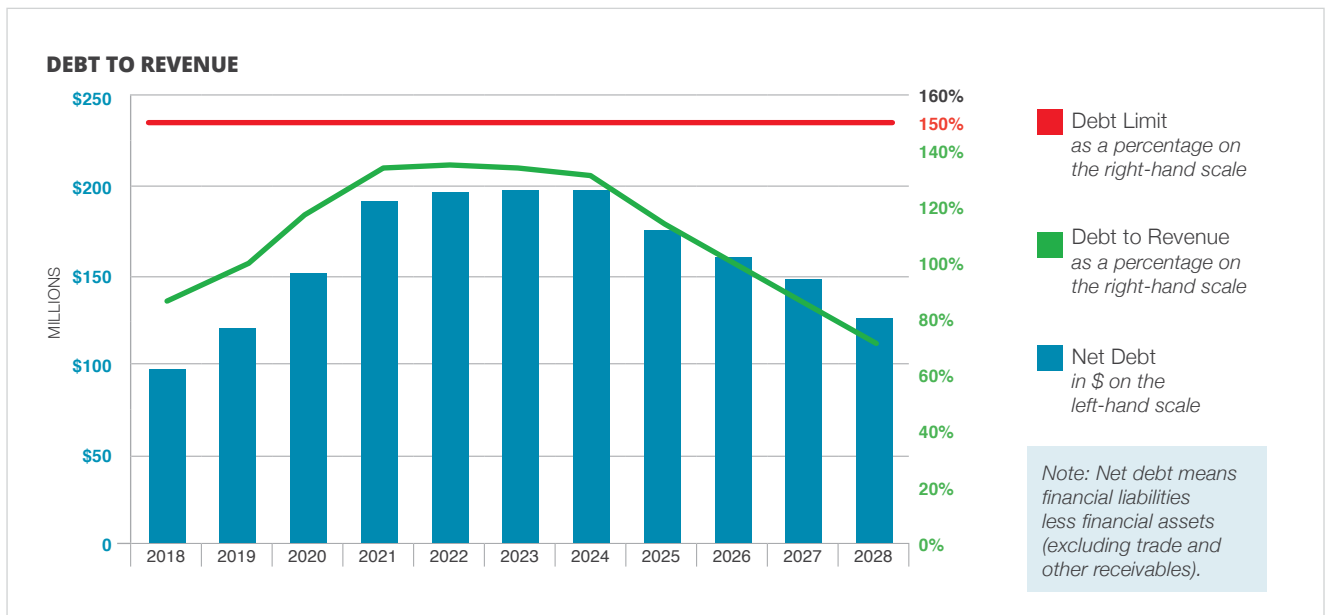
Councils borrow money to fund major projects that can't be afforded in one lump sum. This borrowing is repaid through rates, and through development contributions as appropriate for projects that support development and growth. By spreading repayment of debt over the life of the assets, this spreads the cost of the projects across ratepayers who will benefit from the facilities both now and in the future.

Council is able to borrow up to 1.75 times revenue based on Treasury Guidelines, but has chosen a prudent strategy to limit borrowing to 1.5 times revenue. Over the next few

years the Council's debt is expected to increase to just over \$195 million (in 2023). At this level it is still well within the recommended guidelines as well as the Council's strategic limit, giving us capacity to borrow more if we need (eg. due to growth or natural disaster). See the graph opposite.

We keep our rates at affordable levels by borrowing only what we need.





Fees and Charges

Changes proposed for the next three years include:

- Animal control fees: To encourage responsible dog ownership, 'selected owner' application fees will drop from \$65 to \$20 while the fees for a second impounding will rise from \$110 to \$120 and for a third or subsequent impounding fees will rise from \$130 to \$150. The price charged for large dog collars sold through Council offices will rise from \$13 to \$18 to recover costs.
- Pensioner housing weekly rents will rise from \$130 to \$156 to cover maintenance costs.
- Environmental Health fees will be restructured to reflect changes in the Food Act.
- New consents fees will be introduced to reflect new services as a result of changes to the RMA, complexities in some types of resource consent applications, and the administrative costs of handling development contributions.
- All other changes to fees and charges reflect CPI adjustments.

A document is available outlining the Council's fees and charges and the proposed changes on Council's website under "have your say".

Consultation on our fees and charges is being run separately but within the same timeframe as consultation on our Long Term Plan.

You can find out more detail by going to www.waikatodistrict.govt.nz/Your-Council/Fees-and-charges. Phone us on 0800 492 452 or visit us at our Council offices.

This is a separate consultation.
Please make your submissions online
by 9am, Monday 16 April 2018 at
www.waikatodistrict.govt.nz/sayit



AUDITORS

WHAT DOES THIS MEAN FOR YOUR RATES OVERALL?



If we choose the Council's preferred options for waters services management and for the fixed charge component (UAGC) of general rates, the impact on total property rates for 2018/19 for a selection of district properties is shown below.



RESIDENTIAL

	Awaroa Ki Tuakau		Huntly		Ngaruawahia		Raglan		Tamahere	
	2017/18	2018/19	2017/18	2018/19	2017/18	2018/19	2017/18	2018/19	2017/18	2018/19
Average Capital Value	410,000	600,000	185,000	320,000	230,000	395,000	405,000	610,000	470,000	610,000
General Rates	1,003.68	1,232.64	452.88	657.41	563.04	811.49	991.44	1,253.18	1,150.56	1,253.18
UAGC	454.49	351.96	454.49	351.96	454.49	351.96	454.49	351.96	454.49	351.96
Fixed Targeted Rates	1,292.65	1,432.44	1,465.80	1,634.44	1,448.80	1,617.44	1,428.76	1,574.11	310.30	368.00
Total Rates	2,750.82	3,017.04	2,373.17	2,643.81	2,466.33	2,780.89	2,874.69	3,179.25	1,915.35	1,973.14
Total % increase (over 2017/18)		9.68%		11.40%		12.75%		10.59%		3.02%
Total \$ increase (over 2017/18)		266.22		270.64		314.56		304.56		57.79



RURAL

	Low range		Mid range		High range	
	2017/18	2018/19	2017/18	2018/19	2017/18	2018/19
Average Capital Value	475,000	680,000	860,000	1,125,000	6,260,000	7,600,000
General Rates	1,162.80	1,396.99	2,105.28	2,311.20	15,324.48	15,613.44
UAGC	454.49	351.96	454.49	351.96	454.49	351.96
Fixed Targeted Rates	344.98	383.45	382.98	421.45	1,091.60	1,357.00
Total Rates	1,962.27	2,132.40	2,942.75	3,084.61	16,870.57	17,322.40
Total % increase (over 2017/18)		8.67%		4.82%		2.68%
Total \$ increase (over 2017/18)		170.13		141.86		451.83

Note 1:

Individual rate increases will vary depending on property type, value and location, and services available. You can see what the impact is for your own property if you go to our Rating Information Database at waikatodistrict.govt.nz/rid

Note 2:

Average Capital Value for 2018/2019 is per the 2017 rating valuation.

Note 3:

Fixed Targeted Rates reflect the range of services available for each property example. These do not include water-by-meter charges



LIFESTYLE

COMMERCIAL

INDUSTRIAL

	LIFESTYLE		COMMERCIAL		INDUSTRIAL	
	2017/18	2018/19	2017/18	2018/19	2017/18	2018/19
Average Capital Value	580,000	880,000	1,230,000	1,520,000	3,860,000	4,810,000
General Rates	1,419.84	1,807.87	3,011.04	3,122.69	9,449.28	9,881.66
UAGC	454.49	351.96	454.49	351.96	454.49	351.96
Fixed Targeted Rates	557.98	407.45	1,317.65	1,457.44	630.51	697.94
Total Rates	2,432.31	2,567.28	4,783.18	4,932.09	10,534.28	10,931.56
Total % increase (over 2017/18)		5.5%		3.11%		3.77%
Total \$ increase (over 2017/18)		134.97		148.91		397.28

SUMMARY OF CONSULTATION MATTERS

Now that you have read this document please tell us what you think about:

1. Proposed Changes to our Long Term Plan

1.1 HOW WE MANAGE OUR WATER, WASTEWATER AND STORMWATER ('THREE WATERS')

Please read the details on page 6. There are four options available. You can either use the submission page opposite to tell us which option you prefer, or, for easier handling, please go online at www.waikatodistrict.govt.nz/sayit

1.2 SETTING THE UAGC TO BALANCE CONTRIBUTIONS TO THE GENERAL RATE WITH FAIRNESS AND AFFORDABILITY

Please read the details on page 9. There are three options available. You can either use the submission page opposite to tell us which option you prefer, or, for easier handling, please go online at www.waikatodistrict.govt.nz/sayit

For more information on these issues call us on Freephone 0800 492 452 or go to the Waikato District Council website as follows:

See supporting material on the Long Term Plan at www.waikatodistrict.govt.nz/longtermplan

Contact your Councillor using their contact details at www.waikatodistrict.govt.nz/councillors

2. Other Separate Consultation Matters

2.1 FEES AND CHARGES

We are reviewing our Fees and Charges at the same time as we are reviewing our Long Term Plan (see page 19) and would like your feedback. You can find out more detail by going to www.waikatodistrict.govt.nz/Your-Council/Fees-and-charges. Phone us on 0800 492 452 or visit us at our Council offices.

This is a separate consultation. Please make your submissions online by 9am, Monday 16 April 2018 at www.waikatodistrict.govt.nz/sayit

2.2 WASTE MANAGEMENT AND MINIMISATION PLAN

We do not expect to make any changes to our refuse and recycling services in 2018/19, but we are undertaking a separate review of our Waste Management and Minimisation Plan (WMMP) shortly after we are reviewing our Long Term Plan (see page 12) and would like your feedback. You can find out more detail by going to www.waikatodistrict.govt.nz/wmmp, or phone us on 0800 492 452, or visit us at our Council offices.

This is a separate consultation that opens on a date to be advertised by public notice soon. Find out more at www.waikatodistrict.govt.nz/wmmp. Please make your submissions online at www.waikatodistrict.govt.nz/sayit once consultation starts.

For internal use only

ECM Project # LTP PR891-10

ECM #

Submission #

Customer #

LONG TERM PLAN 2018-2028

Please provide your feedback by **9am, Monday 16 April 2018**.

Name/organisation:

Address: Postcode:

Email: Phone:

Hearings will be held between 15 and 18 May 2018. (Venues TBC)

Do you want to speak about your submission at this hearing? Yes No

Preferred method of contact: Email Post

Age: (optional) 16-24 25-35 36-50 51-65 66+

Ethnicity: (optional)

This information will be used for statistical purposes only, to help us understand who is engaging with Council.

There are two specific issues the Council would like feedback on. Each is summarised in this document but you're welcome to contact us for more information.

Please indicate which option you support for the following issues:

PAGE 6 1. 'Three Waters' Management Option 1 Option 2 Option 3 Option 4

PAGE 9 2. Uniform Annual General Charge Option 1 Option 2 Option 3

If there is any more information you want to supply in addition to this submission form, please attach it to this submission form and enclose it in the Freepost return envelope provided.

Please tell us what you think of what we are proposing by making a submission in one of the following ways:

Online (recommended): www.waikatodistrict.govt.nz/sayit

Post to: Freepost 803, Waikato District Council,
Private Bag 544, Ngaruawahia 3742

Emailing to: consult@waidc.govt.nz

Faxing to: (07) 824 8091

Deliver to: Any Council office or library

INFORMATION SESSIONS

You can find out more about the options offered for consultation on our Long Term Plan 2018-28 by attending a Waikato District Council Information session.

	LOCATION	TIME
Awaroa ki Tuakau	Pokeno Hall, 19 Market St	Tuesday 20 March, 7.00pm-8.30pm
	Tuakau Memorial Hall, 70 George St	Monday 9 April, 7.00pm-8.30pm
	Aka Aka Hall, 809 Aka Aka Rd	Tuesday 10 April, 6.00pm-7.30pm
Eureka	Matangi Hall, 478 Tauwhare Rd	Wednesday 4 April, 6.30pm-8.00pm
Hukanui-Waerenga	Gordonton Hall, 1024 State Highway 1B	Wednesday 21 March, 6.00pm-7.30pm
Huntly	Riverside Room, Huntly Civic Centre, 148 Main St	Thursday 5 April, 6.00pm-7.30pm
Newcastle	Te Kowhai Hall, 612 Horotiu Rd	Wednesday 11 April, 6.00pm-7.30pm
Ngaruawahia	Ngaruawahia Bowling Club, 103 Ellery St	Wednesday 4 April, 6.00pm-7.30pm
Onewhero-Te Akau	Te Akau Waingaro Community Complex, 612 Te Akau Rd	Thursday 22 March, 4.00pm-5.30pm
	Glen Murray Memorial Hall, 2400 Highway 22	Thursday 22 March, 7.00pm-8.30pm
	Port Waikato Hall, Maunsell Rd	Tuesday 27 March, 6.30pm-8.00pm
	Onewhero Rugby Club, 769 Onewhero-Tuakau Bridge Rd	Tuesday 3 April, 6.00pm-7.30pm
Raglan	Supper Room, Raglan Hall, 41 Bow St	Wednesday 28 March, 5.00pm-7.00pm
Tamahere	Tamahere Hall, 35 Devine Rd	Thursday 15 March, 6.00pm-7.30pm
Whangamarino	Te Kauwhata Rugby Club, Te Kauwhata Domain	Thursday 22 March, 6.00pm-7.30pm

Use the submission form inside this document to have your say and deliver it to any Council office or library, fax or email us, or post it using the Freepost envelope provided, or go online and have your say at www.waikatodistrict.govt.nz/sayit

Head Office: 15 Galileo Street, Ngaruawahia, 3720

Phone: 07 824 8633

Freepost 803 Waikato District Council,
Private Bag 544, Ngaruawahia 3742,
New Zealand

Fax: (07) 824 8091

Email: consult@waidc.govt.nz

www.waikatodistrict.govt.nz

Freephone: 0800 492 452



Open Meeting

To	Ngaruawahia Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	1 March 2018
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference #	CDR0901/GOV0508
Report Title	Sport Waikato Sport Plan

1. EXECUTIVE SUMMARY

At its meeting held on Tuesday 27 February, the Infrastructure Committee received a presentation from Sport Waikato on their proposed Sport Plan. The Committee has recommended that the Community Board receive this report to enable them to give feedback.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received.

3. ATTACHMENTS

Attachment 1 - Sport Waikato Infrastructure Committee Paper
Attachment 2 – Sport Waikato Plan Presentation

INFRASTRUCTURE COMMITTEE PAPER

Waikato District Council Presentation from Sport Waikato

February 2018

Sport Plan Update

Sport Waikato would like to thank the Waikato District Council for their ongoing partnership and commitment in enabling the people of the District to be “Out there and Active”.

Focus of Councillor presentation 27th February 2018 is the Waikato District Sport Plan – A review of the partnered development of this plan and proposal for adoption.

Waikato District Sport, Recreation and Physical Activity Plan: High-Level Overview

Timeline

- In early 2016 a project team was established to oversee the development of a plan to grow participation in sport, recreation and physical activity for the Waikato District, the project team included members of staff from Sport Waikato and the Waikato District Council

The purpose

A partnered plan to support the achievement of Three Visions:

- Waikato District Council: “To be a recognised leader in creating a district that prides itself on economic excellence, local participation and sustainable communities”
- Moving Waikato 2025: “A Healthy, Vibrant, Physically Active and Successful Sporting Region”
- Sport Waikato “Everyone Out there and Active”

Significantly the Plan was developed to help identify current and future demand impacts on sports facilities and services within Waikato.

Trends Driving the Need for a Plan

A variety of trends, plans and emerging projects were drivers for the development of the plan including:

- A growing population and integration with Waikato District Growth Plans
- The need to prioritise facilities for maintenance and prioritise sports to deliver sustainable outcomes
- Changing participation preferences
- A need to improve collaborative approaches
- The work with neighbouring councils and other public/private partners

Methodology/Results

- Research to develop a plan included: survey assessments, secondary data analysis (trends in sport and district demographics) and community consultation.
- Survey assessment included local clubs and regional sports organisations with a total of 57% clubs responding to the survey sent (94 clubs in total on record in the district) and 16 RSO’s contributing to delivery in the District
- Survey and focus group results combined with demographic and sporting trend research provided several trends from which the following implications and priority projects have been developed

Summary Recommendations

Existing assets

- There is potential to better develop existing facilities to maximize the community benefit of the spaces for the Waikato District community with sports working together to maximize outcomes. The location and types of sport and recreation facilities and services offered will therefore need to adapt to match and meet community needs.
- Where repairs and maintenance costs exceed utilization, especially with local facilities, rationalisation will need to be considered. Asset management plans will be an important feature of future plans.
- The Waikato District has an aging network of facilities, with limited lifecycle asset modelling. This is particularly true of many of the club buildings on Council land.
- Many of the existing facilities in the Waikato District are unable to be adapted for different functions, this is something that will need to be considered as buildings and other facilities reach the end of their useful lives.
- It will become increasingly important for all stakeholders to work collaboratively in order to improve delivery of sport facilities.
- Engage with Clubs to ensure that they have asset management plans (which take into account the buildings lifecycle). Encourage co-use of existing assets and / or amalgamation of clubs when warranted.
- Before committing a significant capital investment into any clubrooms carry out an independent building condition assessment (on buildings over 20 years old), quantity survey of refurbishment / repair costs and a cost benefit analysis and sustainability / feasibility analysis (this work should be scaled appropriately to the capital investment being considered).

Future facilities

- For the Waikato District sound planning and pre-feasibility should be applied to determine actual needs of facilities before any budget for construction is conceived.
- Full whole of life costing models (capital and 10 year operational) consideration should guide investment costing logic.
- Facility design and modification will need to focus on multi-purpose use and be flexible to allow future adaptation.
- Projected rapid growth will place stress on facilities, and clubs. Planning will be needed for new facilities, administration and programs to target growth and changing demographics.

Growth

- As the Waikato District continues to grow and focus continues on the provision of core infrastructure to meet growth, investment in sport facilities will necessitate a strategic business approach.

Partnerships

- It will be important to engage RSO's (and NSO's where appropriate) when considering sub-regional and regional projects in the Waikato District.
- There are considerable opportunities to partner with schools, particularly secondary schools, in the provision of facilities for community use. Rationalisation of existing assets and proposals for new facilities must take into account local secondary school provision and potential community-school partnerships.
- Partnerships with schools, neighbouring councils, DOC and local Iwi offer opportunities to provide adequate community spaces and places.

Financial Sustainability

- Affordable facility solutions are important to smaller local clubs to enable the affordable delivery of programmes to the community.
- Where clubs are finding it difficult to fund ongoing repairs and maintenance, with declining or small membership, opportunities should be investigated for clubs to come together in facilities and rationalisation of facilities to occur.
- Whilst Council assists clubs/organisations occasionally through grants it seems that resources overall are decreasing whilst maintenance and other costs rise. This makes discussions regarding planning for the future very important.

Project Evaluation

- In considering any facility development project for prioritisation a matrix included the assessment of the following criteria:
 - Partnership and collaboration (sharing/multi-use)
 - Growing participation/membership
 - Projected growth for participation and membership
 - Strategic alignment to Regional and National Facility Strategies
 - Appropriate scale – meet the needs of the community
 - Operational sustainability – financial sustainability
 - Capital funding available by proponent for the proposed project

Priority Facility Projects

- Draft findings of the report suggest the following priority facility investigation/development projects:
 - Cross Boundary Partnership Projects:

CROSS BOUNDARY PARTNERSHIP PROJECTS	
CROSS BOUNDARY PARTNERSHIP PROJECTS	TIMEFRAME
Rototuna Indoor Recreation Centre (Partnered investment in capital/operating)	1-3 YEARS
Bombay Sports Park Development	1-3 YEARS
2nd Hamilton City Indoor Court Facility	4-10 YEARS
Rototuna Aquatics Facility	4-10 YEARS

o Local Facility Investigations/Development Projects:

Indicative Timeframe (Funding Dependent)	Project Name	Proposed Approach
1 – 3 Years	Bombay Sports Hub	Complete partnership investigation with Waikato Franklin Local Board
	Pokeno Sports Park (Munro Block)	Confirm development plan for optimal utilisation, in-conjunction with other Pokeno Council Assets. (Balance of assets – recreation reserve, MTB / walking etc.)
	Cross boundary funding policy	Develop in partnership cross boundary funding policy/framework. Confirm with Mayoral Forum.
	Rototuna Indoor Recreation Centre – Investment Policy	Confirm investment decision on operational grants
	Pokeno Domain	Confirm development plan for optimal utilisation, in-conjunction with other Pokeno Council Assets. (Balance of assets – recreation reserve, MTB / walking etc.)
	Tuakau Hub	Investigation into community hub development to progress Lightbody reserve utilisation. (Cricket, Jnr Cricket, Rugby League, Football, Rugby Football). Could aquatics (Tuakau pool) fit
4 – 6 Years	Aquatics facilities - North, Huntly, South, Raglan	Utilise Waikato District Aquatics Plan in partnership with [TBC Regional Aquatics Strategy and Franklin Local Board Aquatics
	Huntly Community facilities (Including domain and squash club)	Bring organisations together to enable shared service delivery. Consider Huntly community facilities plan.
	Te Kauwhata Domain	Optimise use of assets (squash requires upgrade of club (kitchen, changing rooms, showers), cricket wants a pavilion). Shared use where possible and consideration of rugby needs where squash lease has expired.
	Model Aero clubs	Proposed centralised facility for 3 clubs, existing council initiative. Hub for Model Aero Clubs.
	Centennial Park – Ngaruawahia	Part of a wider project considering upgrades of the number one turf at Centennial Park
7 – 10 Years	Sunset Beach Lifeguard Service Inc.	Club planning on developing new facility at Port Waikato, will require council consideration. Potential to provide public amenities.
	Bowls	Optimise or rationalise assets in partnership with Waikato District Council, Sport Waikato and Bowls NZ.
	Patterson Park – Ngaruawahia	Upgrade to clubrooms - Rugby, Rugby League, Netball
	Hockey Turfs in partnership with HC - RSFP	Encourage schools to convert courts into turfs and tennis clubs to convert into multiuse. Partner investigation.
	Netball, Rowing, Tennis, Squash, Football, Rugby, Rugby League	Maintain existing assets and investigate multiuse facilities

Priority Service Delivery Projects

- Draft findings of the report suggest the following priority service delivery projects:
 - Regional or sub-regional priorities:
 - Tuakau multi-sports Hub – service delivery support, building capability (year 1)
 - Golf – optimising existing assets, assistance to diversify revenue and organisational sustainability
 - Netball, Rowing, Rugby, Rugby League and Touch – prioritised sport delivery
 - Basketball – building a sustainable model for local competition delivery
 - Tennis, Squash and Equestrian – investigation and support for sustainable models of delivery
 - Local Club Support priorities: (building capability focus)
 - Tuakau Waka Ama Sports Inc
 - Hukanui Golf Club
 - Huntly Badminton Club
 - Huntly Motorcycle Club
 - Kia Ora Netball Club
 - Taniwharau Netball
 - Horsham Downs Badminton Club
 - Taupiri Squash Club
 - Onewhero Golf Club
 - Onewhero Pukekohe Hockey Club
 - Raglan Sport Fishing Club
 - Maramarua Rugby Football Club
 - Waikare (Te Kauwhata) Golf Club

Proposed Steps

- Councillors to provide feedback on presentation and full report
- Proposal to include provision in LTP to support delivery of 1-3 year objectives:
 - Facility Developments/Feasibilities/Investigations NEW
 - District Coordinator role for Service Delivery Support
 - Facilities Advisor role to support facilities guidance
- Council to adopt Waikato District Sport, Recreation and Physical Activity Plan

WAIKATO DISTRICT SPORT PLAN

COUNCILLOR PRESENTATION FEBRUARY 2018



MOVING WAIKATO 2025



VISION A Healthy, Vibrant, Physically Active and Successful Sporting Region



VISION

To be a recognised leader in creating a district that prides itself on economic excellence, local participation and sustainable communities



VISION

Everyone Out there and Active

Working together, both organisations recognised a need to deliver a coordinated, collaborative and clear plan to lead, enable and guide provision of opportunities for the people of the Waipa district.

TRENDS

DRIVING THE NEED FOR A PLAN?



Changing
Population
Distribution
and
Demographics



Maintaining
Assets, Facility
Sustainability
and Service
Levels



Changing
Sport
Participation
Preferences



Improving
Collaborative
Approaches



Working with
Neighbouring
Local
Authorities
and other
public/private
partners

WE SURVEYED CLUBS...

62% OF CLUBS &
ORGANISATIONS
completed the survey (58 total)

Across
10 WARDS

Servicing
20 LOCAL
COMMUNITIES
(including towns)

Across
25 DIFFERENT
SPORTS &
ACTIVITIES

55 facility specific responses

- Existing assets
- Future facilities
- Growth
- Financial Sustainability

RECOMMENDATIONS

EXISTING ASSETS

Collaboration of sports to maximize the community benefit

Rationalisation where repairs and maintenance costs exceed utilization. Asset management plans will be an important feature of future plans

Ageing network of facilities, with limited lifecycle asset modelling

Many existing facilities unable to be adapted for different functions

Stakeholders to work collaboratively to improve delivery of sport facilities

Engage with Clubs to ensure that they have asset management plans. Encourage co-use of existing assets and / or amalgamation of clubs when warranted

Prior to a significant capital investment ensure independent building condition assessment, quantity survey of refurbishment / repair costs, a cost benefit analysis and sustainability / feasibility analysis

Additional investment in the Home of Champions and High-Performance Facilities will need to be balanced with Community utilisation and Community needs

FUTURE FACILITIES

- Sound planning and pre-feasibility should be applied to determine actual needs of facilities before any budget for construction is conceived.
- Full whole of life costing models (capital and 10 year operational) consideration should guide investment costing logic.
- Facility design and modification will need to focus on multi-purpose use and be flexible to allow future adaptation.
- Planning will be needed for new facilities, administration and programs to target growth and changing demographics.



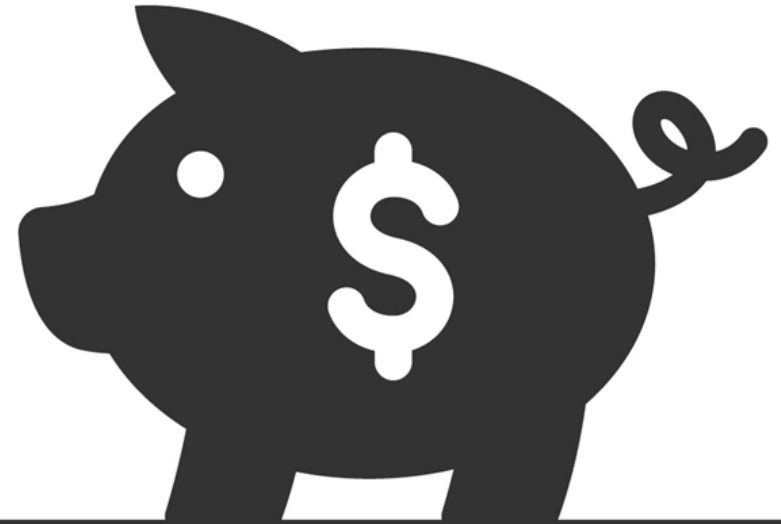
GROWTH

Growth focus of Pokeno, Kainui and Eureka, Gordonton and Te Kauwhata.

The population will also be aging in all districts, with the highest growth age-group across the Waikato being among those aged over 65 years.

The location and types of sport and recreation facilities and services offered will therefore need to adapt to match and meet community needs.

FINANCIAL SUSTAINABILITY



Affordable facility solutions are important to smaller local clubs to enable the affordable delivery of programmes to the community

Opportunities should be investigated for clubs to come together in facilities and rationalisation of facilities to occur

Funding resources overall are decreasing whilst maintenance and other costs rise. This makes discussions regarding planning for the future very important

PRIORITIES FOR PLAN

In considering any facility development project for prioritisation a matrix included the assessment of the following criteria;



Partnerships and collaborations (sharing/multi-use)



Growing participation/membership



Projected growth for Participation and membership



Strategic alignment to Regional and National Facility strategies



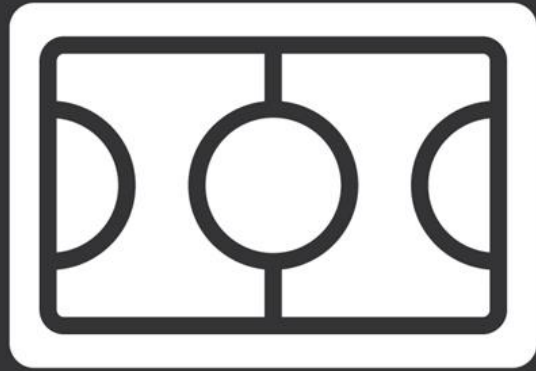
Appropriate scale – meet the needs of the community



Operational sustainability – financial sustainability



Capital funding for proposed project



PRIORITY FACILITY PROJECTS

Draft findings of the report suggest the following priority facility investigations/development projects:

- Cross Boundary Partnership Projects
- Priority Local facility projects
- Priority service delivery projects

CROSS BOUNDARY PARTNERSHIP PROJECTS

CROSS BOUNDARY PARTNERSHIP PROJECTS

TIMEFRAME

Rototuna Indoor Recreation Centre
(Partnered investment in capital/operating)

1-3 YEARS

Bombay Sports Park Development

1-3 YEARS

2nd Hamilton City Indoor Court Facility

4-10 YEARS

Rototuna Aquatics Facility

4-10 YEARS

LOCAL FACILITY PROJECTS MUST CONSIDER...

OPTIMISING ASSETS

**MANAGING GROWTH
PROJECTS**

**ASSET MANAGEMENT
PLANS**

LOCAL FACILITY PROJECTS

INDICATIVE TIMEFRAME	WARD	PROJECT NAME	PROPOSED APPROACH
1 - 3 YEARS	Awaroa ki Tuakau	Bombay Sports Hub	Complete partnership investigation with Waikato Franklin Local Board
	Awaroa ki Tuakau	Pokeno Sports Park (Munro Block)	Confirm development plan for optimal utilisation, in-conjunction with other Pokeno Council Assets. (Balance of assets – recreation reserve, MTB / walking etc.)
	Awaroa ki Tuakau	Pokeno Domain	Confirm development plan for optimal utilisation, in-conjunction with other Pokeno Council Assets. (Balance of assets – recreation reserve, MTB / walking etc.)
	Awaroa ki Tuakau	Tuakau Hub	Investigation into community hub development to progress Lightbody reserve utilisation
	District	Cycleways and Walkways –recreation	Implement trails strategy – identified priority trails, new trails, linkages or improvements.

LOCAL FACILITY PROJECTS

INDICATIVE TIMEFRAME	WARD	PROJECT NAME	PROPOSED APPROACH
4-6 YEARS	Regional	Aquatics facilities - North, Huntly, South, Raglan	Utilise Waikato District Aquatics Plan in partnership with [TBCompleted] Regional Aquatics Strategy and Franklin Local Board Aquatics
	Huntly	Huntly Community facilities (Including domain and squash club)	Bring organisations together to enable shared service delivery. Consider Huntly community facilities plan.
	Whangamarino	Te Kauwhata Domain	Optimise use of assets. Shared use where possible
	District	Model Aero clubs	Proposed centralised facility for 3 clubs, existing council initiative. Hub for Model Aero Clubs.
	Ngaruawahia	Centennial Park – Ngaruawahia	Part of a wider project considering upgrades of the number one turf at Centennial Park

LOCAL FACILITY PROJECTS

INDICATIVE TIMEFRAME	WARD	PROJECT NAME	PROPOSED APPROACH
7-10 YEARS	Onewhero – Te Akau	Sunset Beach Lifeguard Service Inc.	Club planning on developing new facility at Port Waikato, will require council consideration. Potential to provide public amenities.
	District	Bowls	Optimise or rationalise assets in partnership with Waikato District Council, Sport Waikato and Bowls NZ.
	Ngaruawahia	Patterson Park – Ngaruawahia	Upgrade to clubrooms - Rugby, Rugby League, Netball
	All wards	Hockey Turfs in partnership with HC - RSFP	Encourage schools to convert courts into turfs and tennis clubs to convert into multiuse. Partner investigation.
	All wards	Netball, Rowing, Tennis, Squash, Football, Rugby, Rugby League	Maintain existing assets and investigate multiuse facilities

PRIORITY SERVICE DELIVERY PROJECTS

SPORT WAIKATO PROJECTS

UNDERTAKEN BY SPORT WAIKATO WAIKATO DISTRICT COORDINATOR

SPORT ORGANISATION	PROPOSED APPROACH
Proposed Tuakau (Multisport)Hub	Short term service delivery support. Investigation of feasibility of a hub project in conjunction with Waikato District Council asset delivery Building capability with assistance for training clashes, nets and new turf cover requirements
Golf	Sport Capability: Optimise existing assets, assist to diversify revenue, and organisation sustainability. Potential for partnerships with other sports, community organisations and partnerships and amalgamations between golf clubs. Investigation into alternative revenue and incomes
Priority Sports Netball Rowing Rugby Rugby League Touch	Ongoing support in sport delivery as required. Note: Equestrian requires investigation of maintenance, repairs and upgrades at a local club level.
Basketball	Building a sustainable model for local competition delivery and a connection to the Regional Sports Organisation
Tennis Squash Equestrian Football	Investigate and support sustainable models for delivery

* Specific club support - where requested, including service delivery and capability building

THE FOLLOWING CLUBS HAVE BEEN IDENTIFIED WITH REGARDS TO SPORT WAIKATO SERVICE DELIVERY AND BUILDING CAPABILITY FOCUS.

- Tuakau Waka Ama Sports. Inc.
- Hukanui Golf Club
- Huntly Badminton Club
- Huntly Motorcycle Club
- Huntly Squash Club
- Kia Ora Netball Club
- Taniwharau Netball
- Horsham Downs Badminton Club Inc
- Taupiri Squash Club
- Onewhero Golf Club
- Onewhero Pukekohe Hockey Club
- Raglan Sport Fishing Club
- Maramarua Rugby Football Club
- Waikare (Te Kauwhata) Golf Club

IN SUMMARY,

PROPOSAL TO INCLUDE PROVISION IN LTP TO SUPPORT DELIVERY OF 1-3 YEAR OBJECTIVES:

- Local facility projects (Bombay Sports Park, Pokeno Sports Park, Tuakau Hub)
- Continue investment in District Coordinator role for Service Delivery Support
- Continue investment in Facilities Advisor role to support facilities guidance

PROPOSED NEXT STEPS

- Councillor presentation
- Council approval of plan
- Final publication of plan



Open Meeting

To	Community Boards and Community Committees
From	Tony Whittaker General Manager Strategy & Support
Date	1 March 2018
Prepared by	Rose Gray Council Support Manager
Chief Executive Approved	Y
Reference #	various
Report Title	Community Engagement Update

1. EXECUTIVE SUMMARY

The attached report was discussed at the recent Strategy & Finance Committee meeting and is attached for the information of the members.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received.

3. ATTACHMENTS

Copy of Community Engagement Update

Open Meeting

To	Strategy & Finance Committee
From	Tony Whittaker General Manager Strategy & Support
Date	14 February 2018
Prepared by	Melissa Russo Corporate Planner
Chief Executive Approved	Y
Reference #	GOV1318 / 1897286
Report Title	Community Engagement Update

I. EXECUTIVE SUMMARY

The purpose of this report is to provide the Strategy & Finance Committee (“the Committee”) with an update on engagement initiatives that Council has completed since November 2016 or are currently being undertaken. It is also an opportunity for the Committee to provide feedback on how these initiatives are progressing and to identify any other initiatives that should be noted.

Below is a list of some of the more recent engagement initiatives are as follows:

Completed

- Tuakau Dog Exercise area bylaw review
- Dogs in Libraries
- Spey me Baby
- Priority Projects
- Tamahere Business Hub and Reserve
- Perry's Te Awa Cycleway Bridge
- Annual Report 2016/17
- Onewhero and Glen Murray Recycling drop off
- Ngaruawahia Community Facility

In Progress

- Huntly Garden Place placemaking
- Community Plans (all communities)
- Huntly Memorial Hall
- Natural Parks Reserve Management Plan

- The Point Reserve Management Plan
- Representation Review

Ongoing

- Dogs in Libraries
- Boy Racer Bylaw
- Whatawhata Community Facility

Planned

- LTP Roadshow
- Future Proof
- Representation Review
- Raglan Boat Ramps - Wallis and Wainui

For a full list of engagement projects and their progress please refer to the attachment to this report, *Community Engagement register*.

Staff would also appreciate feedback from the Committee on: this report as a standing item; whether Councillors find the report useful; and whether or not it is achieving its purpose of keeping Councillors informed on engagement projects.

2. RECOMMENDATION

THAT the report from the General Manager Strategy and Support be received;

AND THAT the Strategy & Finance Committee provide feedback to staff on how best to achieve the purpose of the report.

3. BACKGROUND

An engagement register was initially developed for staff to be made aware of other engagement activities that were being undertaken throughout the organisation.

The register then formed the attachment to this report as a standing item to the Strategy & Finance Committee to keep Councillors informed of the engagement activities being undertaken by staff.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

Staff are seeking feedback on whether or not this standing report provides useful updates to Councillors on engagement activities that are planned for, in progress, ongoing or completed.

4.2 OPTIONS

1. Continue with the current format of the report.
2. Agree on an alternative means to keep Councillors informed of the engagement activities being undertaken

5. CONSIDERATION

5.1 FINANCIAL

There is no financial impact of continuing this reporting.

5.2 LEGAL

There are no legal implications.

6. CONCLUSION

An update on the more recent engagement activities has been provided, however staff are seeking feedback from Council on how this report best achieve its purpose.

7. ATTACHMENTS

Community Engagement Register

COPY

Project Name	Organisation Group	Service Catchment (e.g. area of influence, area you need to engage with)	Highest level of Engagement required (refer to page 7 of the significance and engagement policy)	Formal consultation required (Yes/No)	Iwi Engagement required (Yes/No)	Status	General Update (e.g. what was the community engagement about, time spent, what was the outcome)
Freedom Camping Bylaw	Customer Support	District Wide	Consult	Yes (SCP)		Complete	Adopted at the September Council meeting
Dog Exercise area bylaw review	Customer Support	Pokeno and Tamahere community	Consult	No		Complete	The two dog exercise areas at Pokeno and Tamahere were adopted at the September Council meeting. Final decision letters are scheduled to be sent to submitters by mid-November.
Alcohol licensing workshops	Customer Support	District Wide	Inform	No	no	Complete	Workshops for duty managers and licensees to be held for on/off licensees following workshops for clubs completed last year.
Hakarimata Waharoa Project	Strategy & Support	Ngaruawahia	Collaborate	yes	yes	Complete	The Waharoa was unveiled in December 2016.
Youth Engagement Plan	Strategy & Support	District Wide	Empower	No	no	Complete	Govern Up programme developed to engage with young people and support with governance and leadership training. Engaged with young people in Onewhero, Tuakau, Pokeno, Te Kauwhata, Meremere, Huntly and Ngaruawahia to develop groups and projects. Raglan and Tamahere contacted but no response back. Project ends 30 June 2017.
5 year Review of the JMA's with Waikato-Tainui and Maniapoto Maori Trust Board	Strategy & Support	District Wide	Involve	yes	yes	Complete	Review is complete and report has been issued.
MOU with Ngaati Haua	Strategy & Support	Tamahere	involve	no	yes	Complete	The MOU with Ngaati Haua iwi Trust was signed on 18 April 2017.
Easter Trading Policy	Strategy & Support	District wide	Involve	Yes	no	Complete	The Easter Trading Policy was adopted by Council on 10 April.
Annual plan 2017/18	Strategy & Support	District Wide	Inform (TBC)	Yes	no	Complete	Hearings and deliberations were completed on 31 May and 1 June. The Annual Plan was adopted at an Extra-ordinary Council meeting on 28 June.
Fees and Charges	Strategy & Support	Consult		Yes		Complete	Consultation and a hearing has been undertaken. Submitters yet to be notified of Council's decision.
Roading Roadshow	Service Delivery	Te Mata	Consult	No	No	Complete	Engagement with the Te Mata Community to receive feedback on roading related issues
Roading Roadshow	Service Delivery	Waerenga	Consult	No	No	Complete	Engagement with the Waerenga Community to receive feedback on roading related issues
Post Cyclone Recovery Meeting	Service Delivery	Onewhero	Consult	No	No	Complete	Engagement with the Onewhero Community post cyclone with MPI and other agencies

Project Name	Organisation Group	Service Catchment (e.g. area of influence, area you need to engage with)	Highest level of Engagement required (refer to page 7 of the significance and engagement policy)	Formal consultation required (Yes/No)	Iwi Engagement required (Yes/No)	Status	General Update (e.g. what was the community engagement about, time spent, what was the outcome)
Roadshow	Service Delivery	Te Kowhai	Consult	No	No	Complete	Engagement with the Te Kowhai Community to receive feedback on roading related issues
Roadshow (Alliance)	Service Delivery	District Wide	Consult	No	No	Complete	Engaged with utility companies (WEL Networks, Counties Power & chorus), in order to coordinate forward work programmes
Karioi track (3.4km walking/biking track from Wainui Road)	Service Delivery	Raglan	Collaborate	No		Complete	Before work can commence consultation is required with neighbouring land owners. Discussions with Raglan Community Board on the best way forward due to commence in September/October.
Roadshow Raglan	Service Delivery	residents/ratepayers in local area	Inform	No		Complete	To introduce the community to the Waikato District Alliance and discuss the changed method of delivering roading maintenance and roading renewal activities. To identify any local issues on the roading network.
Huntly Library upgrade	Service Delivery	Huntly Ward	Inform	No		Complete	
Sunset Beach erosion report	Service Delivery	Port Waikato/extended community	Collaborate	No	yes	Complete	Adopted at June 2016 Council meeting
Meremere Library	Service Delivery	Meremere Community	Consult	No	no	Complete	Consultation completed - works on detailed design now underway
Raglan Wharf - handrail and balustrade renewals	Service Delivery	Raglan Wharf stakeholders and tenants	Consult	No		Complete	Consultation complete. Works to commence in the next few weeks.
Pukekawa refuse and recycling	Service Delivery	Pukekawa	Consult	No	No	Complete	The reaction from the community was fantastic - 65% of letter recipients (431 rate payers) took the time to let Council know their preferred option. Of those responses, 74% (321) voted in favour of a weekly kerbside pre-paid refuse and recycling collection, which includes a weekly two-crate recycling collection, and an annual inorganic collection. As a result of this response, the monthly recycling drop-off service at Pukekawa Hall has ceased.

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Project Name	Organisation Group	Service Catchment (e.g. area of influence, area you need to engage with)	Highest level of Engagement required (refer to page 7 of the significance and engagement policy)	Formal consultation required (Yes/No)	Iwi Engagement required (Yes/No)	Status	General Update (e.g. what was the community engagement about, time spent, what was the outcome)
Ngaruawahia Community Facilities	Service Delivery	Ngaruawahia Community	Consult	No	no	Complete	Council determined following a period of consultation that a community hub incorporating the library and Arts Centre will not proceed.
LTP - Forestry target rate	Service Delivery	Forestry companies and local residents	Consult	No	no	Complete	Council indicated as a part of the LTP workshops in February that a forestry targeted rate will not be implemented through the 2018 LTP.
Waikato River Authority funding application August 2015	Service Delivery	Rotokauri lake catchment	Empower	No	yes	Complete	August 2015: Application to WRA submitted with endorsements from WDC, Rotokauri committee, WRC, HCC and Iwi. December 2015: Funding approved for Rotokauri Lake catchment. Feb 2016: Report to Infrastructure committee advising both funding amount granted and potential work programme for the catchment. Deed to Infrastructure and Council approved for implementation. Signed by Councillors Peterson and Baddley. Year one for the WRA programme successfully delivered.
Speed Management Plan - Speed Bylaw	Service Delivery	Port Waikato & Pokeno	Involve	Yes	no	Complete	Council has pass the Bylaw for all roads with one exception. Pot Waikato road will be left status quo and returned to the ad-hoc list for consideration next year.
Rangiriri WeX State Highway transfers to local road (will require some community engagement)	Service Delivery	Rangiriri - Te Kauwhata	Involve	No	yes	Complete	The final local road handover process in underway.
Mangawara Bridge construction (Taupiri)	Service Delivery	Taupiri Township	Involve	No	yes	Complete	The project consultation is complete and the project is entering the design and construct phase.
Tamahere business hub and reserve	Service Delivery	Tamahere Ward	Involve		yes	Complete	The Tamahere Recreational Reserve is being undertaken in stages – Stage one is earthworks, Stage two is the development of playground, landscape, fitness trail and skate park. The Commercial Hub is a development being undertaken by Fosters. Currently working through funding for Stage II. Met with Ngati Haua 9 May to discuss requirements. targeted rate consultation open 30 July 2017 – 25 August 2017. Will workshop results with Councillors 11 September 2017.
Taupiri Boat Ramp Upgrade	Strategy & Support	Taupiri	Involve	no	yes	Complete	Awaiting input from Taupiri Marae representatives.
Dog Exercise Area - Tuakau Bylaw Review	Customer Support	Tuakau	Engage	No	No	Complete	Consultation on two additional Off Leash Dog Exercise areas was consulted on with the Tuakau community late 2017.

Project Name	Organisation Group	Service Catchment (e.g. area of influence, area you need to engage with)	Highest level of Engagement required (refer to page 7 of the significance and engagement policy)	Formal consultation required (Yes/No)	Iwi Engagement required (Yes/No)	Status	General Update (e.g. what was the community engagement about, time spent, what was the outcome)
Annual Report 2016/17	Strategy & Support	District Wide	Inform	Yes	No	Complete	Council scheduled to adopt Annual report and Summary on 9 October. The summary will be circulated with the LINK in late October.
Onewhero and Glen Murray Recycling Drop off	Service Delivery	Glen Murray area	Consult	No	No	Complete	Review of process to be conducted as a high volume of negative feedback from concerned residents was received. Re-consult may be required here. Report in process of being prepared for ELT which will outline options on this
Spey me Baby	Customer Support	District wide	Engage	No	No	In progress	Central government has made a commitment to reduce dog bites and as a result of this, a fund has been developed to subsidise desexing of classified menacing dogs. WDC has made application for funding for 100 dogs plus advertising costs which has been approved. This programme is now happening with a large number of dogs already registered. Funding use has been extended for another 6 months which will enable us to complete the 100 planned desexings.
Huntly Garden Place Place making	Strategy & Support	Huntly Ward	collaborate	No	T	In progress	The Huntly Community Board has an initiative to re-develop Garden Place in Huntly as a community-driven project with a view to revitalising this precinct. The Board are taking a staged approach to this redevelopment. The first stage has seen a seat built which can accommodate 24 people. This was designed by a member by the Huntly Community Board and built with community help. The seat surrounds the existing tree at the fore front of Garden Place. Discussions are underway with local artists on painting the seat. The board is currently researching quotes for a sunshade for the area and following up with photos and quotes for a wrap for the public toilet. Further discussions are underway with Council staff on the feasibility of removing the coal skips. One of the little Free Libraries is due to be installed within this area.
Place making	Strategy & Support	District Wide	collaborate	No	no	In progress	Place making is gaining momentum in the district. Staff are working alongside groups in Raglan, Huntly, Tauwhare, Tuakau and Pokeno. A presentation was provided to the Pokeno community in November 2015 with a view to kick starting projects in that area. Pokeno have identified a project that will see a little free library installed in to a public area by October 2016. Workshops have been run with the community committee and the wider community. Staff will continue to present Place making strategy to community boards and committees in 2016. A web page has been created for communities to access for ideas and information. Staff are building momentum for the Place making concept across the district.
Youth Action Groups	Strategy & Support	District Wide	Empower	No	no	In progress	Youth Action Groups winding down for 2017. Ngaruawahia YAG running Retro Gaming event on 19th Nov at War Memorial Hall. A thank you lunch has been planned to acknowledge the mentoring and leadership of youth reps and youth mentors on Community Boards on 29th November. Youth Engagement Advisor attending Kimihia gala Day (24th Nov), Huntly Youth Day 28th Nov, and Keep Huntly Safe event 30th Nov.
Priority projects	Strategy & Support	District Wide	Collaborate	No	no	In progress	The Community Boards and Committees received a report at their December meeting requesting they develop, through engagement with their communities, their community plans. The Community Plan template was supplied. As a part of the template, the community board/committee have provided a list of projects to be included in the LTP. The projects to be included in the LTP have been provided to Council and was discussed at the February workshops.

Project Name	Organisation Group	Service Catchment (e.g. area of influence, area you need to engage with)	Highest level of Engagement required (refer to page 7 of the significance and engagement policy)	Formal consultation required (Yes/No)	Iwi Engagement required (Yes/No)	Status	General Update (e.g. what was the community engagement about, time spent, what was the outcome)
Pokeno Future Growth	Strategy & Support	Pokeno	Involve	No	yes	In progress	The first community 'Drop-in' session was held on Saturday 29 October 2016. This was to begin the planning process of where the community sees the need and aspirations for future growth in and around their town. This project will lead eventually to new Structure plan for the Pokeno area following on from PC 24. approximately 95 people attended this drop in session and was well received.
Signage at Te Kopua Native Reserve	Strategy & Support	Whaingaroa / Raglan	Collaborate	Yes	yes	In progress	This is still in progress and currently sitting with the Hounuku Trust.
MOU with Ngaati Tamainupoo	Strategy & Support	Ngaruawahia and surrounds	Involve	no	yes	In progress	Ngaati Tamainupoo wish to enter into a MOU with the Council. The MOU will be finalised and signed in 2017.
Community Plan (all communities)	Strategy & Support	District Wide	Empower	No	No	In progress	The work has been taken over by Betty who will assist communities to write their communities plans as resourcing allows.
Waikato Plan	Strategy & Support	District Wide	Consult	Yes	yes	In progress	The draft plan was workshopped with the councillors on 6 March 2017. Adoption of draft Plan and summary – Feb 2017 Public consultation – March/April 2017 (advertised in Franklin News, North Waikato News, Raglan Chronicle, Waikato Times & The Herald. Also a link on our website) Final sign-off – August 2017 Implementation underway
Invites for Formal Hui with Iwi Governance Groups	Strategy & Support	District Wide	Collaborate	no	yes	In progress	Letters have been sent to all iwi, hapuu and Marae groups and council have attended 2 meetings in 2017 with more being planned.
Joint Committee hui (Waikato Tainui and Maniapoto Maaori Trust Board)	Strategy & Support	District Wide	Collaborate	no	yes	In progress	The first hui for 2017 have been held with both Waikato-Tainui and Maniapoto. Two further hui are planned toward the end of the year.
Long Term Plan 2018-28	Strategy & Support	District Wide	Involve	Yes	yes	In progress	Formal consultation with our community will occur between 14 March and 16 April. The Consultation Document will be sent to every resident and ratepayer. The community boards and committees will be meeting on 14 March as a part of their normal 6 monthly meeting with the focus of the discussion being on the LTP.
Mana whenua reps	Strategy & Support	District Wide	Consult	No	Yes	In progress	Discussion with mana whenua reps from North Waikato and Waikato-Tainui regarding a better process to ensure that iwi/ hapuu are involved early in developments, to ensure that iwi values and aspirations are preserved and taken into account during the planning of these developments. To be discussed further across the organisation including as a JMA project

Project Name	Organisation Group	Service Catchment (e.g. area of influence, area you need to engage with)	Highest level of Engagement required (refer to page 7 of the significance and engagement policy)	Formal consultation required (Yes/No)	Iwi Engagement required (Yes/No)	Status	General Update (e.g. what was the community engagement about, time spent, what was the outcome)
Sunset beach erosion	Service Delivery	Port Waikato, Sunset beach	Collaborate	No	yes	In Progress	Collaborative approach to dealing with the retreat of public assets from eroding Sunset beach, Port Waikato. Key dates: Dec 2014: Consultation with local stakeholders and GHD report produced for council. June 2015: GHD report published and presented to beach residents, other stakeholders and OTCB. July 2015: Report presented to residents and ratepayers AGM and webpage set up. August 2015: Report presented to Iwi. September 2015: Stakeholder open day to discuss retreat options. Oct 2015 to Jan 2016: Feedback on options and time frames. Feedback closes on 10 February 2016. March 2016: Report to council advising of options for managed retreat of community assets in Sunset beach. Report made public and meetings with Iwi and Community organisations. November 2016: Cultural Impact Assessment completed. May 2017 to October 2017 work continues with a community working group from Port Waikato to
Huntly Memorial Hall	Service Delivery	Huntly	Consult	Yes	Yes	In Progress	Any further consultation on the Huntly Hall has been postponed due to the uncertainty of Coalfields remaining in the Civic Centre.
Pokeno Waste Water Phase 2	Service Delivery	Old Pokeno Village residents	Consult	No	yes	In progress	Construction is underway, continuing to engage with property owners with a view to having more properties connect.
Te Kauwhata Walkway/Cycle ways	Service Delivery	Te Kauwhata	Consultation	No	no	In progress	Consultation to include selected stakeholders (inc Committee, NZTA) through using a Consultant to inform the Te Kauwhata Cycle and Walkway strategy, expect draft from consultant end of Jan 2017.
Water Meters installation	Service Delivery	Raglan, Huntly, Ngaruawahia	Inform	No	no	In progress	In progress beginning 01/07/2017. Majority of meters are installed, a few hundred still to go.
Waste Water spill mitigation	Service Delivery	Raglan Ward+ depends on location impacted	Inform	No	see comment	In progress	Provide Raglan Community Board with Waters Service Request Dashboard monthly (suggest make this report available on request to Iwi/hapu in Raglan)

Project Name	Organisation Group	Service Catchment (e.g. area of influence, area you need to engage with)	Highest level of Engagement required (refer to page 7 of the significance and engagement policy)	Formal consultation required (Yes/No)	Iwi Engagement required (Yes/No)	Status	General Update (e.g. what was the community engagement about, time spent, what was the outcome)
North Waikato Passenger Transport Review	Service Delivery	North Waikato	Involve	Yes - next phase of project	no	In Progress	Council have now approved the LTP for public consultation, which included the NWPT enhanced bus service. Discussions continue on the passenger transport link between Hamilton and Auckland with a particular focus on a rail link. The 2nd stage of the ILM workshop is complete.
Longswamp WeX State Highway transfers to local road (will require some community engagement)	Service Delivery	Te Kauwhata - Hampton downs	Involve	Yes	yes	In progress	Project construction phase is well underway. Most local road issues resolved at design phase. Expect a possible few local issues to tidy up nearer end of contract in 2019.
Hamilton WeX State Highway transfers to local road (will require some community engagement)	Service Delivery	Gordonton to Tamahere	Involve	Yes	yes	In progress	Staff attend regular meetings with NZTA and the City Edge Alliance regarding this project. An issues register has been prepared to track all outstanding tasks. Co ordination is progressing however there are still a few issues that are stalled pending funding decisions.
Northern Feasibility programme (Northern iSite, Pokeno Sports Park and Pokeno Library)	Service Delivery	North Waikato		No	potentially	In progress	Assessment is complete, next steps to progress project ready for presentation to Council March 2017.
State Highway transfers to local road (will require some community engagement)	Service Delivery	TBC-depends on location impacted			no	In progress	Staff continue to work through this process with NZTA. Project plans and work programmes are in place. Investigation on SH1B has commenced from a safety perspective.
Wi Neera Street connectivity	Service Delivery	Raglan Ward			yes	On hold	Project has been put on hold due to local Iwi withdrawing support for the project at this time. Further discussions are to be undertaken between the Iwi , Mayor and CE.
North Waikato Integrated Programme Business Case	Strategy & Support & Service Delivery Groups	Northern Waikato	Inform, Consult, Involve, Collaborate & Empower	Yes (outputs will inform District Plan Review, Future Proof Review and LTP)	Yes, this is being done through Future Proof and will be done through the District Plan Review Iwi Reference Group	In progress	Workshop with councillors held on 4 April 2017. This has been followed by a presentation to Future Proof and community workshops with the following: <ul style="list-style-type: none"> - Onewhero Tuakau Community Board (1 May 2017) - Te Kauwhata Community Committee (3 May 2017) - Pokeno Community Committee (9 May 2017) - Meremere Community Committee (11 May 2017). Further engagement sessions will be held with the Huntly Community Board (16 May) and Franklin Local Board (6 May). Engagement with the District Plan Review Iwi Reference Group will be done on 18 May.
Natural Parks Reserve Management Plan	Service Delivery	District wide	Consult	Yes	yes	In progress	Engagement to seek input as to what should be included in the draft plan occurred between 1 February and 3 March 2017. Feedback was received from 30 interested parties. Staff are now beginning to prepare the draft management plan (taking public feedback in to consideration). Once completed the draft will be taken to Council for approval to complete a second stage of public consultation (likely to occur mid 2017).
District Wide Toilets	Service Delivery	Tuakau and Ngaruawahia	Consult	No	no	In progress	Centennial Park to be constructed, minor repairs to the Point and Tuakau (whilst site being established - now linked to Northern Feasibility)
Rainwater Tank Strategy	Service Delivery	District Wide	Education	Yes	Yes	In Progress	We are currently developing the community engagement plan and education documents for roll out in July

Project Name	Organisation Group	Service Catchment (e.g. area of influence, area you need to engage with)	Highest level of Engagement required (refer to page 7 of the significance and engagement policy)	Formal consultation required (Yes/No)	Iwi Engagement required (Yes/No)	Status	General Update (e.g. what was the community engagement about, time spent, what was the outcome)
Future Proof	Strategy & Support	District Wide	Consult	Yes	yes	In progress	Draft Future Proof Strategy was workshopped with the councillors on 28 February. Feb – March: Draft Strategy and a summary will be completed. Strategy
Representation Review	Strategy & Support	District Wide		Yes	yes	In progress	Council determined in 2017 that WDC would not incorporate a Maori ward as part the 2019 elections. Engagement with the wider community will be held during the review of representation arrangements.
The Point Reserve Management Plan	Service Delivery	District wide - emphasis on Ngaruawahia	Consult	Yes	yes	In progress	Staff are currently planning for a second round of consultation mid 2018.
Development Contributions Policy review	Customer Support	Targeted through Growing Places newsletter	Consult	Yes	No	In progress	A review of the Development Contributions policy was undertaken and amendments proposed. Consultation on the policy closes on 23 February. To date one submission has been received. This was advertised through the Growing Places newsletter.
Dogs in Libraries	Customer Support	District Wide	Inform	No	no	Ongoing	As per our business plan, the animal control team wanted to introduce initiatives that would allow our officers to interact with the community in a positive way whilst providing education. We have teamed with the library leadership team to develop the Dogs in Libraries programme that will involve school children reading to dogs in the library environment. This has been proven to improve children's literacy skills, build self confidence and lowers anxiety of children. This programme is now running and has been launched in Ngaruawahia, Raglan, Tuakau, Huntly, Te Kauwhata and Meremere Libraries. This sees staff sitting with up to 20 children a week to teach dog safety, build confidence, encourage library attendance and contributes towards our 20/20 engagement challenge.
Alcohol liaison statutory agency meetings	Customer Support	District Wide	Collaborate	No	no	Ongoing	Meetings of alcohol licensing statutory reporting agencies held three times per year.
Dogsmart Education Programme	Customer Support	District Wide	Inform	No	no	Ongoing	An education package has been created to present to school age children. This presentation teaches children about caring for their pets, staying safe around dogs and what to do if approached by an aggressive dog. We have committed to presenting this programme at least 2 times per month but are optimistic that we will exceed this target significantly.
Dog Registration Process	Customer Support	District Wide	Inform	No	no	Ongoing	Each year we send out yearly invoices to dog owners reminding them of their obligations to register their dogs. This year we increased the material that we sent out with our yearly invoices to educate dog owners to the changes to our bylaws following the bylaw review. We also sent out information on payment options and worked with a designer to make our forms and information more engaging with our community. This process was successful and we are preparing to begin again for the upcoming 2017/18 registration period.
Food Act 2014 transition	Customer Support	District Wide	Inform	No	no	Ongoing	Education and information of food businesses on requirements of new Act. Involves one on one interactions with business owners and targeted correspondence to businesses nearing transition dates. Information also provided in Food Safety newsletter.
Food Safety newsletter - stakeholder engagement	Customer Support	District Wide	Inform	No	no	Ongoing	Biennial food safety newsletter implemented to send to food business owners and Marae in WDC.

Project Name	Organisation Group	Service Catchment (e.g. area of influence, area you need to engage with)	Highest level of Engagement required (refer to page 7 of the significance and engagement policy)	Formal consultation required (Yes/No)	Iwi Engagement required (Yes/No)	Status	General Update (e.g. what was the community engagement about, time spent, what was the outcome)
Huntly Bypass Stakeholder meetings	Customer Support	Huntly	Inform	No	yes	Ongoing	Update on progress to stakeholders approx. every 3 months
Hamilton Bypass Stakeholder Meetings	Customer Support	Horsham Downs, Tamahere	Inform	No	No	Ongoing	WRC, NZTA and Alliance to track progress and identify community concerns
Community Liaison Group Meeting Genesis Energy	Customer Support	Huntly	Inform	No	Yes	Ongoing	Update on progress to stakeholders annually
Holcim CLG Meetings	Customer Support	Pokeno	Inform	No	no	Ongoing	Update on progress to stakeholders quarterly
Perry's	Customer Support	Tuakau	Inform	No	yes	Ongoing	Update for stakeholders every 6 months
Yashili	Customer Support	Pokeno	Inform	No	potentially	Ongoing	Update for stakeholders every 6 months
Community Liaison Group Meeting Titoki Sands	Customer Support	Tamahere	Inform	No	no	Ongoing	To update stakeholders and interested parties (Tamahere Community Committee, Tamahere school, Environment Tamahere Inc., DoC every 6 months).
Economic Development Work Programme	Strategy & Support	District Wide	Collaborate	No	yes	ongoing	The Work Programme is reported three monthly through the Strategy and Finance Committee. Current: Section 17a review of iSITE contracts is being undertaken by external consultants K. Goulter and R. McIntyre. The consultation period will be completed at end of February and draft report to S&F committee by end April 2018.
District Plan Review	Strategy & Support	District Wide	Involve	yes	yes	ongoing	Support staff in District Plan Engagement with Iwi reps. This is ongoing, providing feedback through the district plan review currently being undertaken by Vishal's team from Iwi's perspective.
Liquor Control Bylaw	Customer Support	District Wide	Consult	Yes (SCP)	no	Planned	To be undertaken in 2018.
Raglan boat ramps - Wallis and Wainui	Service Delivery	Raglan Community inc emergency services (Wallis) and Coastguard (both)	Inform	No	yes	Planned	Renewal works to be undertaken at the boat ramps, have made initial contact with the coastguard and will work with identifying stakeholders as the assessments are undertaken.
Boy Racer Bylaw	Service Delivery	District Wide - residents on roads specified in the relevant schedule	Consult	Yes	No	Planned	Amendments to the Public Places Bylaw have been drafted and will seek approval to consult in March 2018.
Whatawhata community Facility	Service Delivery	Whatawhata community	Involve	Yes	Yes	Planned	Consultation on a community facility for Whatawhata will be undertaken early 2018. Consultation will be targeted to those living in the area.

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Project Name	Organisation Group	Service Catchment (e.g. area of influence, area you need to engage with)	Highest level of Engagement required (refer to page 7 of the significance and engagement policy)	Formal consultation required (Yes/No)	Iwi Engagement required (Yes/No)	Status	General Update (e.g. what was the community engagement about, time spent, what was the outcome)
Customer Survey in Growing Places E-Newsletter	Customer Support	District wide	Consult	No	no	In progress	As part of our quarterly building and resource consents e-newsletter (Growing Places), we have surveyed the recipients to ascertain the value of the newsletter, what more they'd like to see in it, and what interest there is in a face-to-face opportunity to get together (eg a developers' forum). Results still to come.

Open Meeting

To	Ngaruawahia Community Board
From	Gavin Ion Chief Executive
Date	31 February 2018
Chief Executive Approved	Y
DWS Document Set #	NCB2017; GOV0508
Report Title	Ngaruawahia Works and Issues Report

1. EXECUTIVE SUMMARY

To update the Community Board on issues arising from the previous meeting and on contracts and projects underway in Ngaruawahia.

2. RECOMMENDATION

THAT the report from the Chief Executive be received.

3. ATTACHMENTS

- Issues Report

	Issue	Area	Action
I	<p>Patterson Park netball courts – the courts have been resealed but the surface is not level, as they are used by four netball clubs this needs to be addressed prior to the winter.</p> <p>The work has been completed and the issue of an un-level surface remains.</p>	Service Delivery	<p><u>August 2017</u> Original topography survey of the netball courts (which design was based on) showed a number of height inconsistencies between 10mm and 50mm over the area of the court. The surface was uneven and there was no level fall over the length of the court. The original court surface had large depressions where water would pond.</p> <p>Now the courts are designed and constructed to have a 0.5% grade to allow water to run off. This has improved the surface of the courts and reduced the amount of ponding significantly.</p> <p><u>September 2017</u> Photos of Patterson Park Courts received from Kiri Morgan August 23rd and awaiting a response.</p> <p><u>November 2017</u> The Long Term Plan held an allocation for the upgrade of the Ngaruawahia Netball Courts of \$180,236.</p> <p>Staff approached the project by determining what type of upgrade could be accommodated within that budget allocation.</p> <p>Staff assessed two options:</p> <ol style="list-style-type: none"> 1. Reshape and reseal court to improve drainage, replace nets, hoops signs etc. 2. Full NZ Netball specification rebuild, plus replace nets, hoops, signs etc. <p>Assessment of costs for each option was completed by an external consultant. The costs for meeting NZ Netball</p>

Issue	Area	Action
		<p>specification was excessive and would exceed budget (est. by Waikato District Alliance is approximately \$300,000 total project cost). The cost for option one fell inside budget and was completed at a total cost of \$152,000.</p> <p>The courts have been shaped as best as possible to shed water during rainfall events. Staff will continue to inspect through rainfall events to ensure that site drainage is effective and operating as expected. Staff are also happy to meet with netball club/teams representatives and discuss options moving.</p> <p>A full copy of the consultant review and as built drawings are attached for information.</p> <p><u>December</u> A site meeting has been organised for early December with Kiri Morgan. Mark Janssen and Tim Harty.</p> <p><u>February</u> Mark Jansen and Jacki Remihana will be having an on-site meeting with Kiri Morgan on 13 March.</p>
2	<p>Major H&S issue: Roading to review safety of River Road from 70km sign to Duke Street.</p> <ol style="list-style-type: none"> 1) Islands 2) Signage 3) Speed 4) Lighting (corner Great South Road and River Road intersection) 5) Tyre truck parked near the corner of River Road and Great South Road. 	<p>Service Delivery</p> <p>The Safety Engineer has visited the site and investigated the speed data from traffic counts. The Safety Engineer reports that the operating speed is below the posted speed limit, however he notes that there are some vehicles that exceed the limit. Lighting and signage is reported as adequate and functional and meets requirements, however additional speed limit repeater signs are recommended in the section adjacent to the school. The safety engineer notes that the section of River road adjacent to the school has a high number of school children crossing and may warrant a school activated warning sign, this will be investigated further.</p> <p>The Safety Engineer, as well as Council Monitoring staff have undertaken site visits to observe the truck noted, however, on</p>

	Issue	Area	Action
	<p>1, 2, 3, 4: Community Board maintain that this is not safe. A member has requested that roading consider that the safety engineer does a night time assessment and also look at painting the front side of the islands in white paint, or at the least a waterblast. Could roading confirm if this could be looked at over the coming month?</p>		<p>those visits the truck was not present. We will continue to monitor this.</p> <p>The Road Safety Engineer will undertake a night time assessment within 14 days and report back to the Board on the findings.</p> <p><u>February 2018</u> The Safety Engineer undertook a night time inspection in December 2017. The lighting levels comply with standards for that road. Some of the median islands require white paint on the kerb noses and this has been requested to be undertaken during the next cyclic run.</p>
3	Memorial Hall Refurbishment		<p>Ngaruawahia Community Board are stakeholders within this project and will be reported back to as part of the project updates.</p> <p>Project Manager is Samantha Frederick who has already met with James Whetu in a preliminary meeting.</p>
4	Maple Trees		Report as requested by Community Board in the March agenda.

MEMORANDUM

To | Ngaruawahia Community Board
From | Amanda Hampton, Parks & Facilities Manager
Subject | Removal of the Maple Trees
File | NCB2018
Date | 5 March 2018

The Ngaruawahia Community Board has requested information relating to the planting and subsequent removal of the Maple Trees from the old Ngaruawahia Landfill site.

Staff can confirm that:

1. The cost to source and plant the maple trees was \$7,100.
2. The cost to remove the trees was significantly less as the majority of the trees had died prior to their removal. The cost of removal was \$307.
3. It was originally anticipated that the trees could be relocated within the District and as such staff waited until the trees were dormant to give them the best chance of survival. Unfortunately, due to the condition of the trees, it was found that none were viable for relocation. As such, the last surviving trees were removed by chainsaw. Any future planting within this location will need to consider existing ground conditions particularly issues around drainage and staff will liaise with the Ngaruawahia Community Board and other key stakeholders prior to undertaking any planting.

I trust this is the information requested. Please advise should you require anything further.

Amanda Hampton
PARKS & FACILITIES MANAGER

Open Meeting

To	Ngaruawahia Community Board
From	Gavin Ion Chief Executive
Date	27 February 2018
Chief Executive Approved	Y
DWS Document Set #	GOV0508
Report Title	Ngaruawahia Community Board Resolution/Action Register

1. EXECUTIVE SUMMARY

To update the Ngaruawahia Community Board Resolution/Action Register.

2. RECOMMENDATION

THAT the report of the Chief Executive be received.

3. ATTACHMENTS

	Project	Action required	Refer to	Up-dated	Action
1	Beautifying the Riverbank [NCB03/23/10]	Ngaruawahia Community Plan 'Clean up the river and riverbanks'. Planting on River Road side.	SD	1 June 2017	<i>This work has been completed.</i>
	A pontoon on Waipa River in relation to launching canoes particularly for the Waipa School	A pontoon on Waipa river is suggested to enable Waipa Primary students and the wider community access to the river for waka-ama and other water sports.	NCB	1 May 2017	<i>This project is currently not funded in the LTP and therefore the Community Board will either need to apply for funding at the next LTP (2018) or lead and fund the project as a Board initiative.</i>
2	Green Belt [NCB1304/06/6]	Investigate proposed green belt around township.	S&S	1 June 2017	<i>A green belt is an area of open land around a city or town on which building is restricted. Rules in the District Plan help ensure that fragmentation of the rural land around Ngaruawahia township is avoided, thus providing a</i>

Project		Action required	Refer to	Up-dated	Action
					rural interface at the town's northern entrance that supports this green belt concept. District plan rules ensure residential growth occurs within defined zones.
3	Centennial Park toilet [NCB1302/06/8]	Installation of toilet	SD	1 May 2017	A report is being presented to the NCB on placement of this facility. <u>February 2018</u> (Following the meeting) Project is underway, once scope is confirmed it will come back to the Ngaruawhia Community Board with an update.
4	Wedding Quarry	Wedding Quarry – over spraying of the quarry appears to be causing erosion and is visually unpleasant, is there anything that can be done about this?	CS	1 August 2015	Council is unable to undertake any formal action for activity. There is no breach of the District Plan. We understand that it is for weed control purposes and is authorised by Waikato Regional Council. Slip noted and followed up via Works and Issues report. August 2017 – this is WRC issue and can't be progressed by NCB.
5	Adult fitness trail	The adult fitness trail would install fitness equipment on a suitable site to encourage adults to exercise as part of the cycle way and the Hakarimata stairs.	SD	Feb 2018	\$10K granted from the Community Wellbeing Trust. Awaiting further funding and council advice on suitable sites. The Te Awa cycleway is recommended by parks and facilities as a suitable site for the proposed fitness trail. Wendy Diamond provided update at NCB workshop. 13/06/2017 - \$40K received from WEL Energy Trust. February – Comms to make contact with Wendy to understand how Council can support and promote this initiative.
6	Te Mana o Te Rangi Reserve development	The beautification of the old dump site to enable recreational enjoyment and to comply with the landfill aftercare management	SD	16 March 2017	Board have been through consultation and will put project forward as LTP item.

Project		Action required	Refer to	Up-dated	Action
		plan.			
7	The Point – photo frame	The Youth Action Group is investigating the opportunity to erect a giant photo frame at The Point.	S&S	9 May 2017	<p><i>Embrace the Future (ETF) have made contact with WDC Iwi Liaison to ensure that ETF are not crossing any cultural and sacred boundaries. Are awaiting response. ETF have approved initial design for community consultation and have engaged with Community Development Coordinator to initiate the Placemaking process for this.</i></p> <p><i>9/05/2017 – Youth Action Group advise the project is on hold until further notice.</i></p> <p><i>13/06/2017 - The Community Board continue to support and encourage the Youth Group to move this forward.</i></p> <p><i>February 2018 – The Community Board are encouraging the Youth Group to continue with this project. Kiri Morgan has taken a lead in this space to support Cory.</i></p>
8.	The Point	Concerns about the Squash Club, Rowing Club & Dog Sheds – conditions, appearance & upkeep. The NCB are asking for the details of the lease conditions and arrangements in place.			<p><u>August 2017</u> <i>The Point is currently undergoing a draft management plan process where all leases are being considered, and during this process all expired and current leases will look to be aligned. This will include the way that repairs and maintenance are carried out for those buildings that Council own (the kennel club) and those that we do not (the squash and rowing clubs). In the meantime, the property maintenance team will review the buildings with a view to determining what, if anything requires immediate attention while the management plan process continues.</i></p> <p><u>September 2017</u> <i>After looking into the leases of the occupants at The Point, and discussions with the wider Parks and Facilities unit, conversations regarding the recently commenced Reserve Management Plan process for The Point were raised. The Reserve Management Plan has been out for its initial public</i></p>

Project	Action required	Refer to	Up-dated	Action
				<p>consultation round which closed 7th July 2017. The Reserves Planner is now working through integrating the key themes from the first round and it will go out for a second round according to Strategy as soon as this has happened.</p> <p><u>November 2017</u> Until the Reserve Management Plan is finalised there will be no changes to the agreements or current occupation. The Reserve Management Plan may have effect on those occupants and it is unreasonable to expect the occupants to outlay costs with no guarantee of occupation following the Reserve Management Plan coming into effect.</p> <p>The draft Reserve Management Plan for The Point is due to be completed by the end of January 2018. It will then go out for public consultation after approval from the 2018 February Council meeting. A presentation will be made to the February Community Board meeting. Consultation would be over February-April 2018 period, review submissions in April-May, hearings if required in May, final plan will go back to Council for adoption in June-July 2018. The Board will be kept informed of progress.</p> <p><u>February 2018</u> Staff are meeting with the Chair of the Community Board this month to discuss the draft Reserve Management Plan for The Point. The process and timeframes will be agreed post this discussion to ensure the draft plan addresses the initial issues/concerns from the community.</p> <p><u>February 2018 (Following the meeting)</u> Staff met with Chair of community board to discuss initial issues/concerns and have noted these for the draft RMP. Chair has asked for the final Draft RMP to go to the community board for discussion and endorsement before it goes out for Public consultation. Staff will work with the Chair to get it on a future agenda once the final draft plan has incorporated this initial feedback.</p>

Project		Action required	Refer to	Up-dated	Action
9.	Princess Street Level Crossing	Princess Street level crossing – uneven and repair likely to fail. Have staff managed to contact Kiwirail?			<p>Staff have tried contacting Kiwirail on two occasions regarding the defects and are awaiting a response.</p> <p><u>December 2017</u> Kiwirail consider the crossing to be adequate. Staff continue to discuss the matter with Kiwirail and monitor the crossing.</p>
10.	Ngaruawahia Town Clock				<p>The town clock has had a lot of water damage to the electronics and drive mechanism. The clock needs to be removed and refurbished. An inspection has been completed and staff are awaiting a quote from the contractor.</p> <p><u>November 2017</u> Community Board want staff to be aware and vigilant when working on this site as it is believes a time capsule is still buried beneath the clock – please acknowledge this is part of the project planning. Staff are only looking at replacing the clock not the structure.</p> <p><u>February 2018</u> Quotes have been received, staff to update on progress.</p>