

Agenda for a meeting of the Waikato District Council to be held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY 12 MARCH 2018** commencing at **1.15pm**.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

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GJ Ion

CHIEF EXECUTIVE

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Open Meeting

| | |
|---------------------------------|---|
| To | Waikato District Council |
| From | Gavin Ion Chief Executive |
| Date | 15 February 2018 |
| Prepared by | Lynette Wainwright Committee Secretary |
| Chief Executive Approved | Y |
| Reference # | GOV1301 |
| Report Title | Confirmation of Minutes |

1. EXECUTIVE SUMMARY

To confirm the minutes of a meeting held on Monday 12 February 2018.

2. RECOMMENDATION

THAT the minutes of a meeting of Waikato District Council held on Monday 12 February 2018 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

Minutes 12 February 2018

Minutes of a meeting of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY 12 FEBRUARY 2018** commencing at **1.15pm**.

Present:

His Worship the Mayor, Mr AM Sanson (Chairperson)
Cr AD Bech
Cr JA Church
Cr DW Fulton
Cr JM Gibb
Cr SL Henderson
Cr SD Lynch
Cr RC McGuire
Cr FM McNally
Cr BL Main
Cr NMD Smith
Cr LR Thomson

Attending:

Mr GJ Ion (Chief Executive)
Mrs S O’Gorman (General Manager Customer Support)
Ms J Remihana (Acting General Manager Service Delivery)
Mr TG Whittaker (General Manager Strategy & Support)
Mrs LM Wainwright (Committee Secretary)
Ms L Shirley (Zero Harm Manager)
Mrs G Jones (Legal Counsel)
Ms A Murphy (Corporate Planner)
Ms A Hampton (Parks & Reserves Manager)
Mr K Pavlovich (Acting Waters Manager)
Members of staff
Member of the media
Mrs B Parham (Legal Counsel, Tompkins Wake)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Gibb/Main)

THAT an apology be received from Cr Patterson and Cr Sedgwick.

CARRIED on the voices

WDC1802/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs McInally/Church)

THAT the agenda for a meeting of the Waikato District Council held on Monday 12 February 2017 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 8 which shall be considered with the public excluded;

AND THAT all reports be received.

CARRIED on the voices

WDC1802/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Crs McGuire/Bech)

THAT the minutes of a meeting of the Waikato District Council held on Monday 11 December 2017 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

WDC1802/03

COMMITTEE AND DEPARTMENTAL REPORTS

Policy & Regulatory Committee

Zero Harm

Agenda Item 5.1.1

The report was received [*WDC1802/02 refers*] and discussion was held.

The Zero Harm Manager provided a summary of the report.

Questions were asked of the Chief Executive in general on health and safety matters raised, and specifically in relation to:

- the draft asbestos management policy,
- asbestos cement water pipe network – there has been no evidence of asbestos leakage in water to date, and
- safety engagement conversations being held with people leaders.

Options for Iwi and Maaori Input to Council Decision-Making
Agenda Item 5.1.2

The report was received [*WDC1802/02 refers*] and discussion was held.

Resolved: (Crs Church/Fulton)

THAT Council support the preferred option, at the current time, to work on enhancing the status quo arrangements, in particular the Joint Management Agreements.

CARRIED on the voices

WDC1802/04

Final – Recommended 2017 Amendments to 2011 Speed Limited Bylaw
Agenda Item 5.1.3

The report was received [*WDC1802/02 refers*] and discussion was held.

Resolved: (Crs Smith/Church)

THAT Council adopts the 2017 Amendments to the Waikato District Council Speed Bylaw 2011, noting that the signage of Tuakau Road, Ray Wright Road, Bayly Road, Burrow Road and Upper Queen Street in Pukekohe will be installed to coincide with the adoption of Auckland Transport proposed Speed Limit Bylaw Change;

AND THAT Council chooses to keep the status quo of 100km/h from Tuakau Bridge to the Port Waikato Village location;

AND FURTHER THAT the road be added to the 2018 ad-hoc road section for further review/engagement;

AND FURTHER THAT the Waikato District Council Speed Limit Bylaw Amendment 2015 be revoked on the day the Waikato District Council Speed Limit Bylaw Amendment 2017 comes into effect.

CARRIED on the voices

WDC1802/05

Port Waikato Community Hub
Agenda Item 5.1.4

The report was received [*WDC1802/02 refers*] and discussion was held.

Resolved: (Crs Bech/Main)

THAT Council provide a letter of support to Sunset Beach Surf Lifesaving club for the purpose of raising funds for a mixed use Port Waikato Community Hub;

AND THAT Council consider funding for this project in due course.

CARRIED on the voices

WDC1802/06

COMMUNITY BOARD MINUTES

Receipt of Onewhero-Tuakau Community Board Minutes
Agenda Item 6.1

Resolved: (Crs Church/Bech)

THAT the minutes of a meeting of the Onewhero-Tuakau Community Board held on Monday 4 December 2017 be received.

CARRIED on the voices

WDC1802/07

Receipt of Ngaruawahia Community Board Minutes
Agenda Item 6.2

Resolved: (Crs Gibb/McGuire)

THAT the minutes of a meeting of the Ngaruawahia Community Board held on Tuesday 5 December 2017 be received.

CARRIED on the voices

WDC1802/08

COMMUNITY COMMITTEE MINUTES

Receipt of Tamahere Community Committee Draft Minutes
Agenda Item 7.1

Resolved: (Cr Bech/His Worship the Mayor)

THAT the draft minutes of a meeting of the Tamahere Community Committee held on Monday 4 December 2017 be received.

CARRIED on the voices

WDC1802/09

Receipt of Pokeno Community Committee Minutes
Agenda Item 7.2

Resolved: (Crs Church/Henderson)

THAT the minutes of a meeting of the Pokeno Community Committee held on Tuesday 12 December 2017 be received.

CARRIED on the voices

WDC1802/10

EXCLUSION OF THE PUBLIC

Agenda Item 8

Resolved: (Crs Gibb/McInally)

THAT the public be excluded from the meeting to enable Council to deliberate and make decisions on the following items of business:

Confirmation of Minutes dated Monday 11 December 2017

Receipt of Minutes:

Tamahere Community Committee dated 4 December 2017

REPORTS

a. Ngruwahia Landfill

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: **Ground(s) under section 48(1) for the passing of this resolution is:**

Section 7(2)(a)(e)(g)(i)(j)

Section 48(1)(3)(a)(d)

b. Chief Executive’s Issues

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(f)(g)(h)(i)(j)

Section 48(1)(a)(d)

AND FURTHER THAT Mrs Parham, Legal Counsel Tompkins Wake, be permitted to remain at this meeting because of her knowledge of the Ngaruawahia Landfill.

CARRIED on the voices

WDC1802/11

Resolutions WDC1802/12 - WDC1802/15 are contained in the public excluded section of these minutes.

There being no further business the meeting was declared closed at 3.10pm.

Minutes approved and confirmed this day of 2018.

AM Sanson

CHAIRPERSON

Minutes 2018/CCL 180212 Minutes

Open Meeting

| | |
|---------------------------------|---|
| To | Waikato District Council |
| From | Gavin Ion Chief Executive |
| Date | 5 March 2018 |
| Prepared by | Rose Gray Council Support Manager |
| Chief Executive Approved | Y |
| Reference # | GOV1301 |
| Report Title | Confirmation of Minutes – Extraordinary Meeting |

I. EXECUTIVE SUMMARY

To confirm the minutes of an extraordinary meeting held on Wednesday 28 February 2018.

2. RECOMMENDATION

THAT the minutes of an extraordinary meeting of **Waikato District Council** held on **Wednesday 28 February 2018** be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

Minutes

MINUTES of an extraordinary meeting of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **WEDNESDAY 28 FEBRUARY 2018** commencing at **1.00pm**.

Present:

His Worship the Mayor, Mr AM Sanson (Chairperson)
Cr AD Bech
Cr JA Church
Cr DW Fulton
Cr JM Gibb
Cr SL Henderson
Cr SD Lynch
Cr RC McGuire
Cr FM McInally
Cr BL Main
Cr EM Patterson
Cr JD Sedgwick
Cr NMD Smith
Cr LR Thomson

Attending:

Mr GJ Ion (Chief Executive)
Mrs S O’Gorman (General Manager Customer Support)
Ms J Remihana (Acting General Manager Service Delivery)
Mr TG Whittaker (General Manager Strategy & Support)
Mrs R Gray (Council Support Manager)
Mr B MacLeod (Chair Raglan Community Board)
Ms A Diaz (Finance Manager)
Ms B Parham (Tompkins Wake)
Mr L Pieterse (Director Audit New Zealand)
7 staff members

APOLOGIES AND LEAVE OF ABSENCE

All members were in attendance.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs McNally/Sedgwick)

THAT the agenda for the meeting of the Waikato District Council held on Wednesday 28 February 2018 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 5 which shall be considered with the public excluded;

AND THAT Council resolves that the following item be added to the Public Excluded agenda owing to an urgent decision required as advised by the Chief Executive:

- **Ngaruawahia Landfill.**

CARRIED on the voices

WDC1802/01

DISCLOSURES OF INTEREST

There were no disclosures of interest.

REPORTS

Options for 2018-28 LTP Consultation – Waters Business Case
Agenda Item 4.1

The Chief Executive spoke of the preferred option and the consultation process. Full discussions had been held previously and Waikato Tainui were fully supportive of the preferred option.

Resolved: (Crs Smith/Bech)

THAT the report from the Acting General Manager Service Delivery be received;

AND THAT Council confirm the preferred option from the Better Business Case and addendum is 3a – Water Governance Board, to be referred to in the consultation document as 4 – Water Governance Board;

AND FURTHER THAT the issue be consulted on as part of the Long Term Plan consultation process.

CARRIED on the voices

WDC1802/02

Proposed Long Term Plan 2018-28 Consultation Document for Notification
Agenda Item 4.2

The General Manager Strategy & Support expressed thanks to the Councillors for their extensive feedback on the consultation document that led to complimentary feedback from the Office of the Auditor-General.

The Director Audit New Zealand spoke of the following highlights:

- considered as the best consultation document he had come across in Hot Review owing to the input of the Councillors and the work done by management and staff
- the underlying information from management and staff that is audited was easy to understand and he was impressed by the quality of work delivered to complete the audit within the necessary time frames. He advised that the fee was to be reduced on this occasion.

Resolved: (Crs McNally/Main)

THAT the report of the General Manager Strategy and Support be received;

AND THAT pursuant to section 93G of the Local Government Act 2002, subject to Audit New Zealand feedback and the Long Term Plan 2018-28 supporting information, and the proposed Consultation Document be approved and publicly notified on 14 March 2018, with the closing date for submissions being 16 April 2018, in accordance with section 83 (special consultative procedure) of the Local Government Act 2002;

AND FURTHER THAT submissions on the Consultation Document be considered and, if requested, be heard by Council at a meeting to be held on 16 May 2018 or as early thereafter as possible;

AND FURTHER THAT Council staff continue to work with Hamilton City and other local government partners in the region to put a detailed proposal on fuel tax to the Government for further consideration.

CARRIED on the voices

WDC1802/03

Proposed Schedule of Fees and Charges | July 2018 – 30 June 2021 for Notification
Agenda Item 4.3

The General Manager Strategy & Support took the report as read and invited questions from the Councillors. Clarification was provided on the status of Charitable, Non-Commercial and Commercial for the Tuakau War Memorial Hall.

Resolved: (Crs Patterson/Sedgwick)

THAT the report of the General Manager Strategy & Support be received;

AND THAT the Statement of Proposal attached to the agenda as Appendix I, incorporating the Proposed Fees and Charges for financial years 2018/19 to 2020/21,

be approved to publicly notify and consult on 14 March 2018 with the closing date for submissions being 16 April 2018, in accordance with section 150 and the special consultation procedure set out in Section 83 of the Local Government Act 2002;

AND FURTHER THAT submissions to the Proposed Fees and Charges for financial years 2018/19 to 2020/21 on the Statement of Proposal be considered and, if requested, be heard by Council (or a Council Committee) at a meeting to be held on or about 16 May 2018.

CARRIED on the voices

WDC1802/04

EXCLUSION OF THE PUBLIC

Agenda Item 5

Resolved: (Crs Smith/Gibb)

THAT the report of the Chief Executive be received;

AND THAT the public be excluded from the meeting to enable Council to deliberate and make decisions on the following items of business:

REPORTS

- a. **Award of Contract 16/174 Newell Road, Tamahere – Shared Path Construction 2018**

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(h)(i)

Section 48(1)(3)(d)

- b. **Ngaruawahia Landfill (Additional Item)**

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: **Ground(s) under section 48(1) for the passing of this resolution is:**

Section 7(2)(a)(e)(i)(j)

Section 48(1)(3)(a)(d)

AND FURTHER THAT Ms Parham be permitted to remain in the meeting, after the public has been excluded, because of their knowledge of the additional item [Ngaruawahia Landfill].

CARRIED on the voices

WDC1802/05

Resolution nos WDC1802/06 to WDC1802/08 are contained in the public excluded section of these minutes.

Having resumed open meeting and there being no further business the meeting was declared closed at 3.32pm.

Minutes approved and confirmed this day of 2018.

AM Sanson
CHAIRPERSON

Minutes2018/CCL/180228 CCL Extra Minutes

Open Meeting

| | |
|---------------------------------|-----------------------------------|
| To | Waikato District Council |
| From | Gavin Ion Chief Executive |
| Date | 27 February 2018 |
| Prepared by | Lynn Shirley Zero Harm Manager |
| Chief Executive Approved | Y |
| Reference # | GOV1301 |
| Report Title | Zero Harm Update |

I. EXECUTIVE SUMMARY

The purpose of this report and its attachments is to provide an update on current health and safety performance. Council recognises that compliance is essential but they aspire to achieve best practice in health and safety management, and to create a sustainable zero harm culture, where everyone works safely and goes home safe every day.

Councils' sustainable zero harm culture shall be supported by a health and safety management system of policies, standards and procedures that effectively manage risk and enable best practice by all workers, contractors, volunteers and visitors.

2. RECOMMENDATION

THAT the report from the Chief Executive be received.

3. BACKGROUND

Capable and Believable Leadership

Safety and Wellness Engagement Conversations

The Chief Executive continues to undertake due-diligence duties by conducting site visits and carrying out safety and wellness engagement conversations with both staff and contractors. The following site visits have been undertaken this month:

- Ngaruawahia Pound
- Ngaruawahia Water Treatment Plant

Improvement opportunities identified during these conversations are being recorded and actions assigned in BWare Safety Manager.

Our first Zero Harm Moment was released last week. The purpose of our fortnightly Zero Harm Moments is to inform our people on key health, safety and wellbeing topics and support our People Leaders with conducting safety engagement conversations. Feedback has been positive.

Work Safe, Home Safe 2018 Campaign

Planning is well underway for our Work Safe, Home Safe 2018 event that will be held in Ngaruawahia on the 15th March and Tuakau on the 16th March. Electronic invitations have been sent to all employees and Councillors so they can book themselves on one of the 45 minute sessions.

Zero Harm Essentials Refresh

Great progress has been made on the visual refresh and supporting story book for our Zero Harm Essentials. These will be re-launched as part of our Work Safe, Home Safe 2018 campaign.

Disciplined Management Systems

Event Management

The revised Event Management Standard has been approved by Executive Leadership Team. An overview of the new standard has also been delivered to the Senior Leadership Team to familiarise them with their responsibilities as people leaders.

Four work-related personal injury events were reported in February (4 x Severity 6 (First Aid injuries)).

17 Severity 7 (Minor Near Miss) events were reported in February. One Severity 3 (Serious Near Miss) event was reported. This event was associated with our critical risk of On Road Driving – Light vehicles and involved a member of the public driving dangerous. Our employee was required to take evasive action to ensure their safety.

A quarterly Zero Harm Dashboard has been generated to illustrate February’s safety performance, and is attached for reference.

Contractor Management

Work is still progressing on reviewing the health and safety processes that are in place with our current contracts. These include;

1. Contractor SHE Prequalification Status
2. Provision and content of Contractor health and safety plans
3. Ongoing monitoring of Contractor health and safety performance

Managed Risks

Workplace Violence and Threatening Behaviour

Implementation of the recommendations from the security review, undertaken by external consultants FearFree are progressing. Mental Health First Aid Training has been offered to all people leaders, first aiders and Safety Action Team members. 33 people to date have attended the four hour training, with positive feedback being received from participants.

On Road Driving – Light Vehicles

A positive trend is still being observed, with a reduction in level of over speed being recorded. There were 18 over speed events recorded in February, with only one event exceeding 110km per hour. The risk of On Road Driving – Light Vehicles is the subject of constant monitoring, with both coaching and formal conversations being undertaken for over speed events. As part of our critical risk management bowtie (a disciplined formula for managing risk) for On Road Driving, we are currently investigating the delivery of online driver safety training (through Fleetcoach) for high risk drivers in accordance with Councils' Safe Use of Vehicle Policy.

Asbestos

A draft Asbestos Management Plan has been developed in accordance with the Health and Safety at Work (Asbestos) Regulations 2016. A meeting has been held with asset management software providers SPM to develop an electronic asbestos register for the organisation. Planning is also underway to engage and commence an asbestos management survey. Work has started on documenting and assigning risk control actions in BWare Safety Manager for the asbestos critical risk management bowtie.

Hazardous Substances

To ensure compliance with the Health and Safety at Work (Hazardous Substances) Regulations 2017, a Hazardous Substances Management Standard is being developed. This will detail Council's approach to managing the risks associated with hazardous substances including the content of hazardous substance inventories and emergency response plans.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

This report is to assist Councillors with their due diligence requirements as Officers. The report should start the conversation and provide opportunities for Councillors to raise questions and discuss progress.

4.2 OPTIONS

Council could choose to accept the report or not. Council could ask for additional information if needed.

5. CONSIDERATION

5.1 FINANCIAL

There are no direct financial requirements identified in this report.

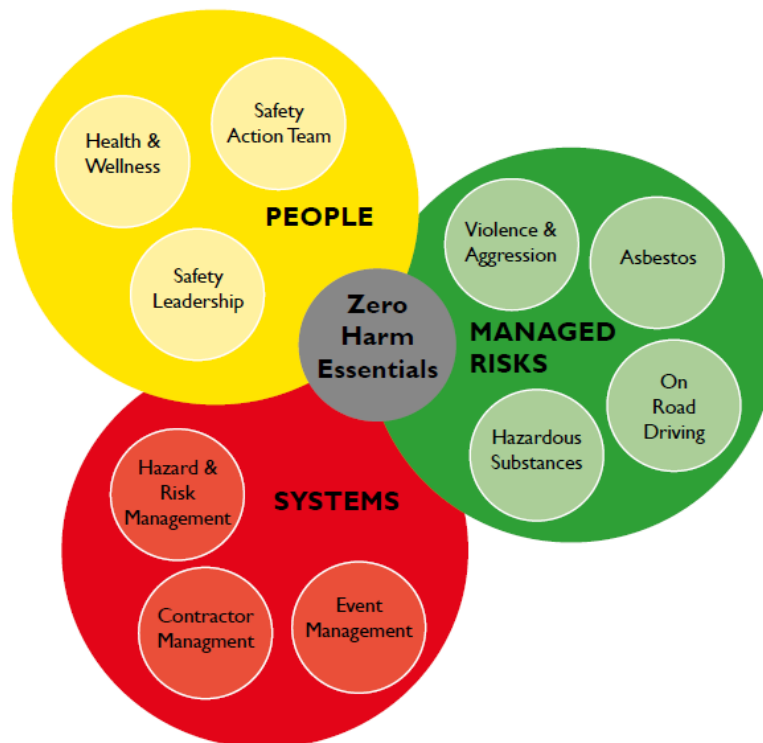
5.2 LEGAL

This report is prepared as part of assisting Council with compliance with the Health & Safety at Work Act 2015 and associated Regulations.

Councillors, as Officers under the Health & Safety at Work Act 2015 are required to undertake due diligence to ensure appropriate health & safety systems are in place and operating.

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

The revised “Work Safe, Home Safe” Strategic Plan for 2017-2018 has been shared with and endorsed by the Executive Leadership Team, Senior Leadership Team and Safety Action Team (SAT). Progress has been made over the last month on a number of strategic improvement initiatives. A high level overview of the plan will be shared with all staff and Councillors as part of the “Work Safe, Home Safe” 2018 event.



5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

| | | | | | |
|-------------------------------------|---|--|---|--|--|
| Highest levels of engagement | Inform <input type="checkbox"/> | Consult <input type="checkbox"/> | Involve <input checked="" type="checkbox"/> | Collaborate <input type="checkbox"/> | Empower <input type="checkbox"/> |
|-------------------------------------|---|--|---|--|--|

State below which external stakeholders have been or will be engaged with:

| Planned | In Progress | Complete | |
|---------|-------------|----------|---------------------------------------|
| | ✓ | | Internal |
| | ✓ | | Community Boards/Community Committees |
| | | | Waikato-Tainui/Local iwi |
| | | | Households |
| | | | Business |
| | ✓ | | Other Please Specify |

Council engages with our Community Boards and Community Committees to ensure they are clear on their obligations. Council also undertakes audits and safety engagement conversations in relation to our contractors.

6. CONCLUSION

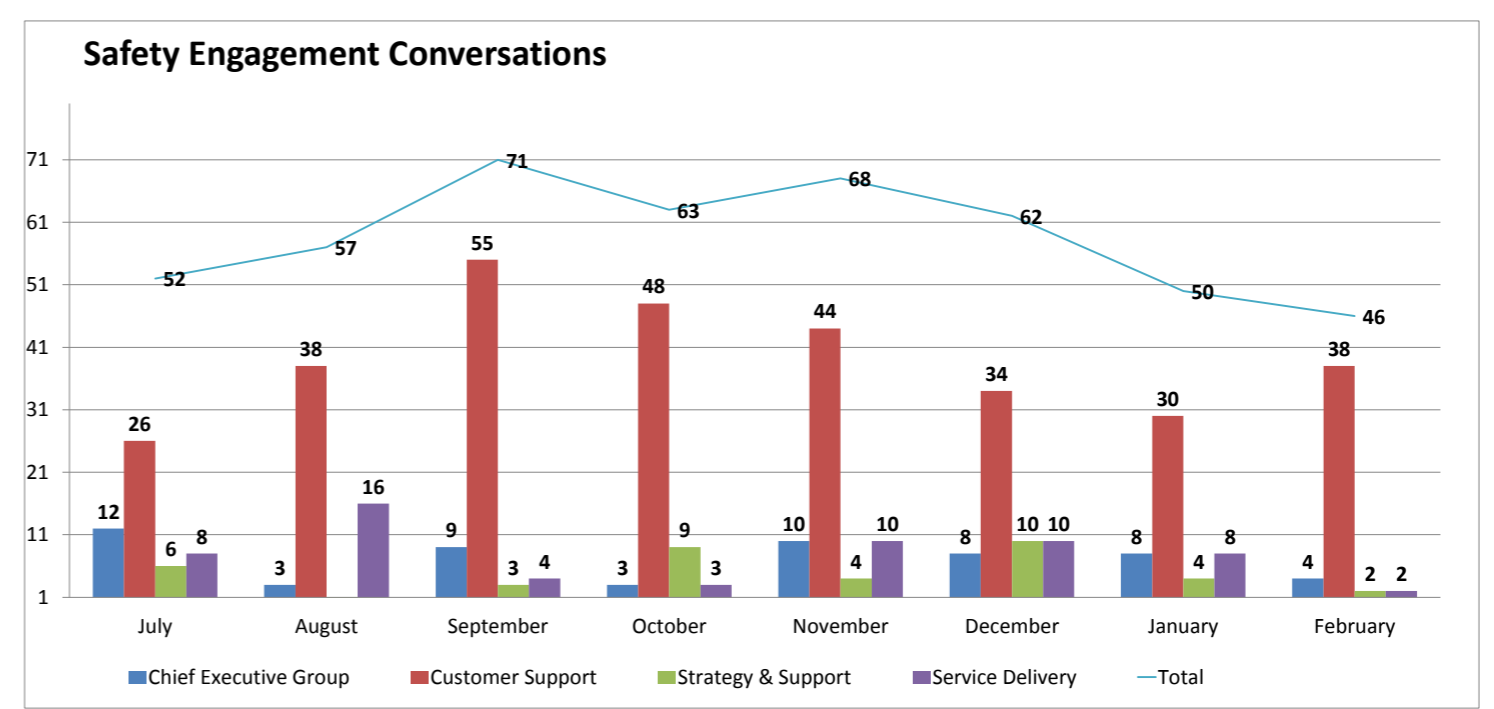
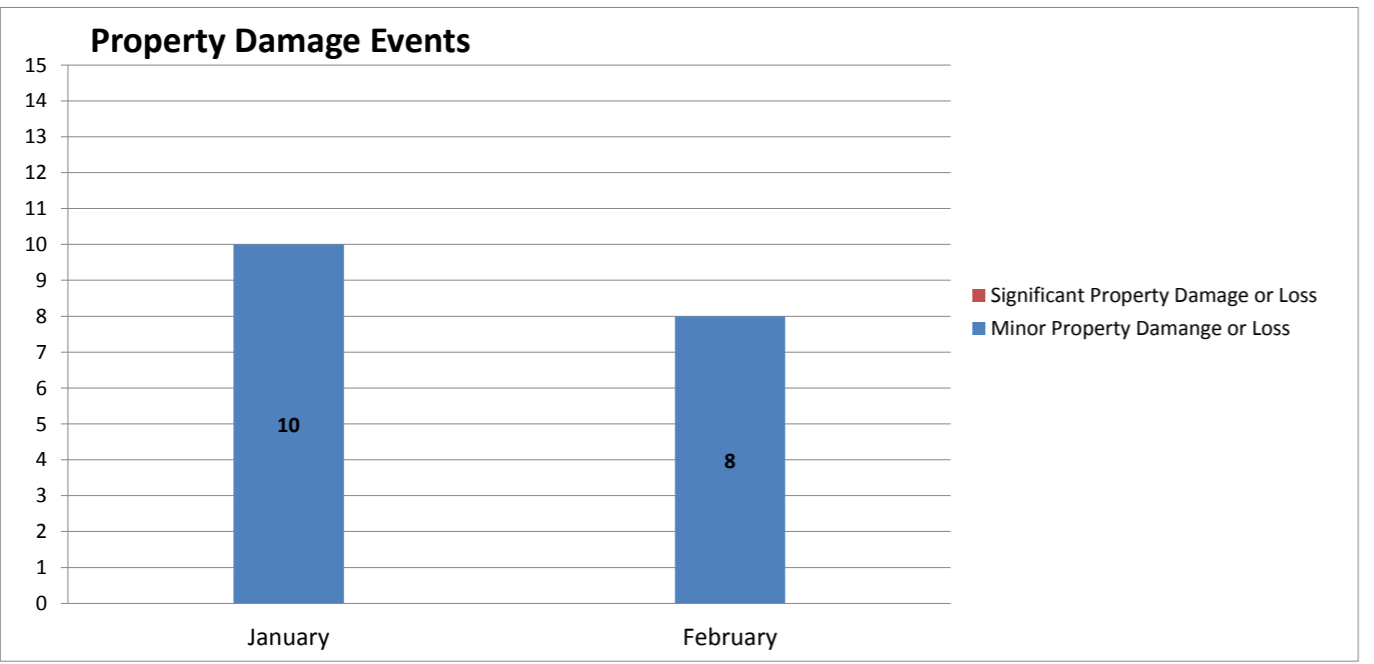
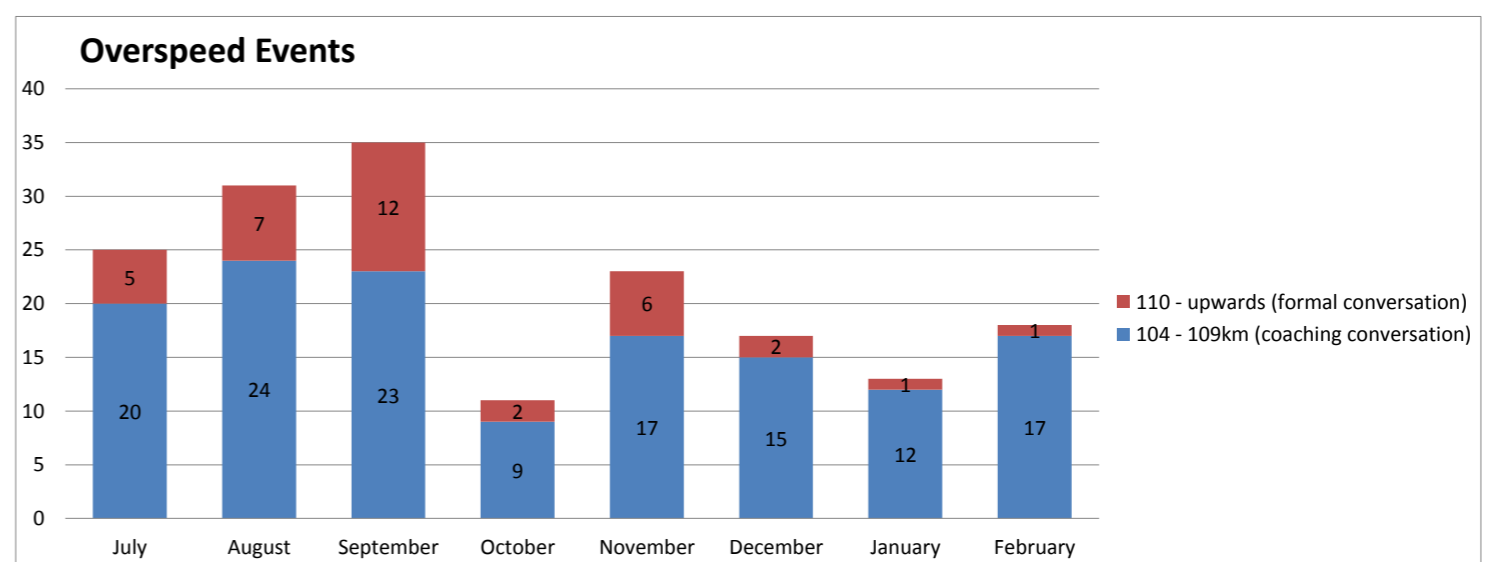
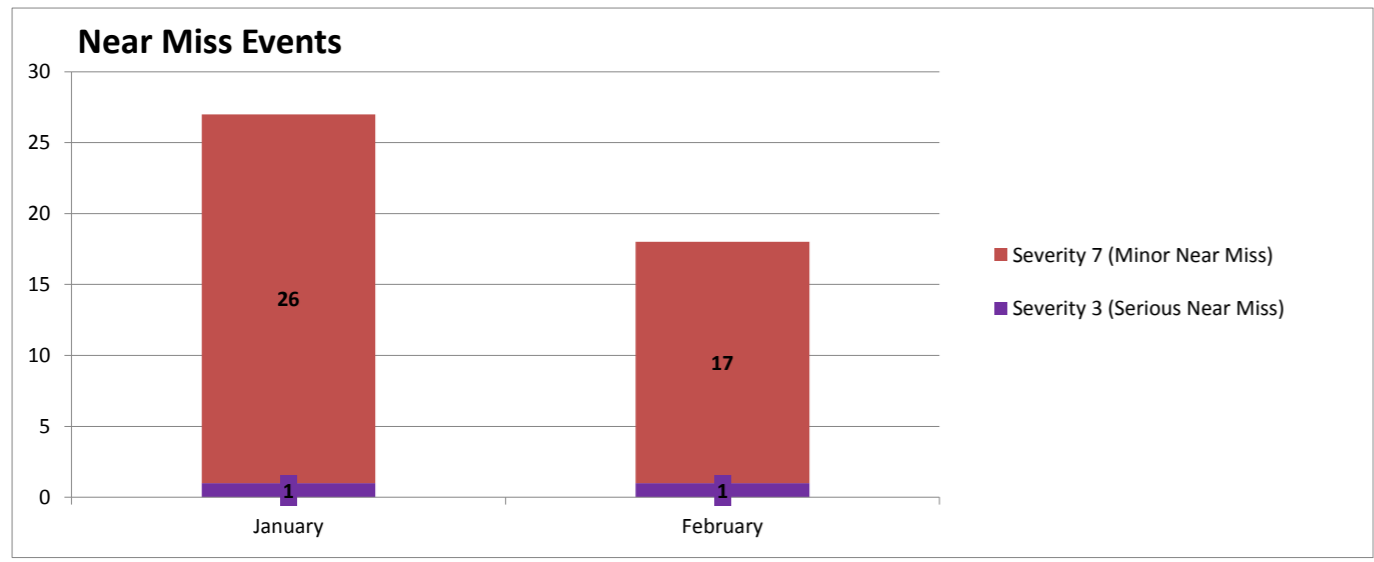
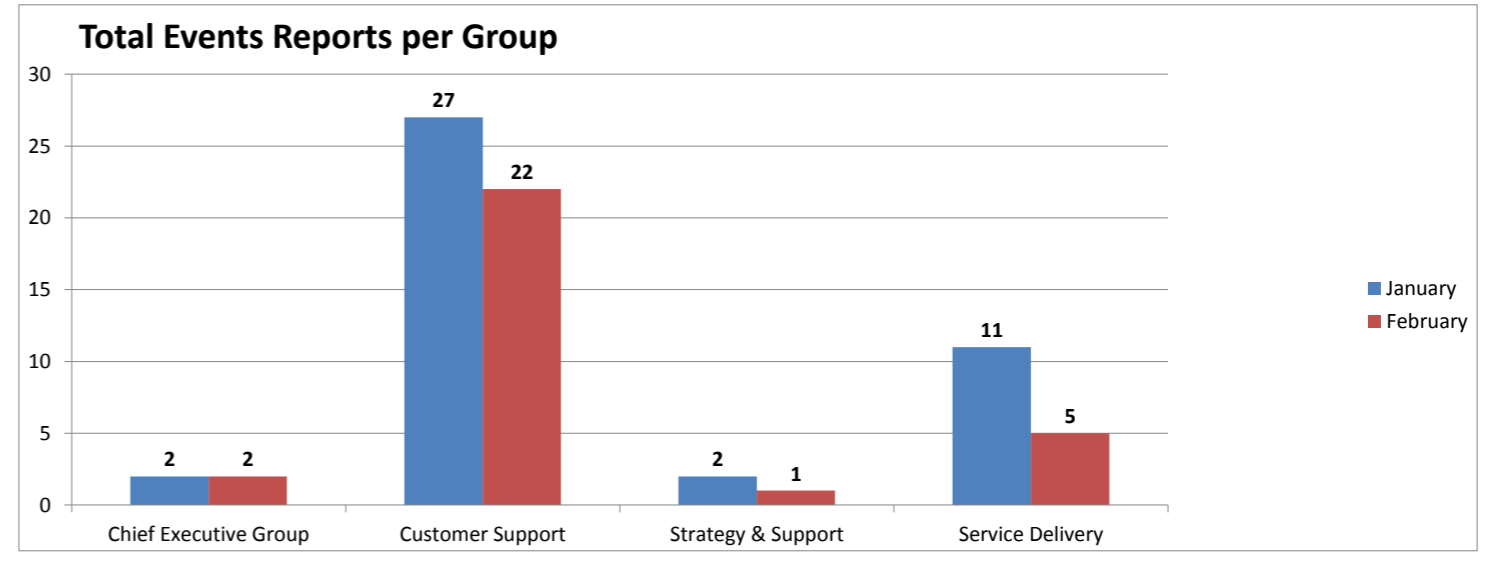
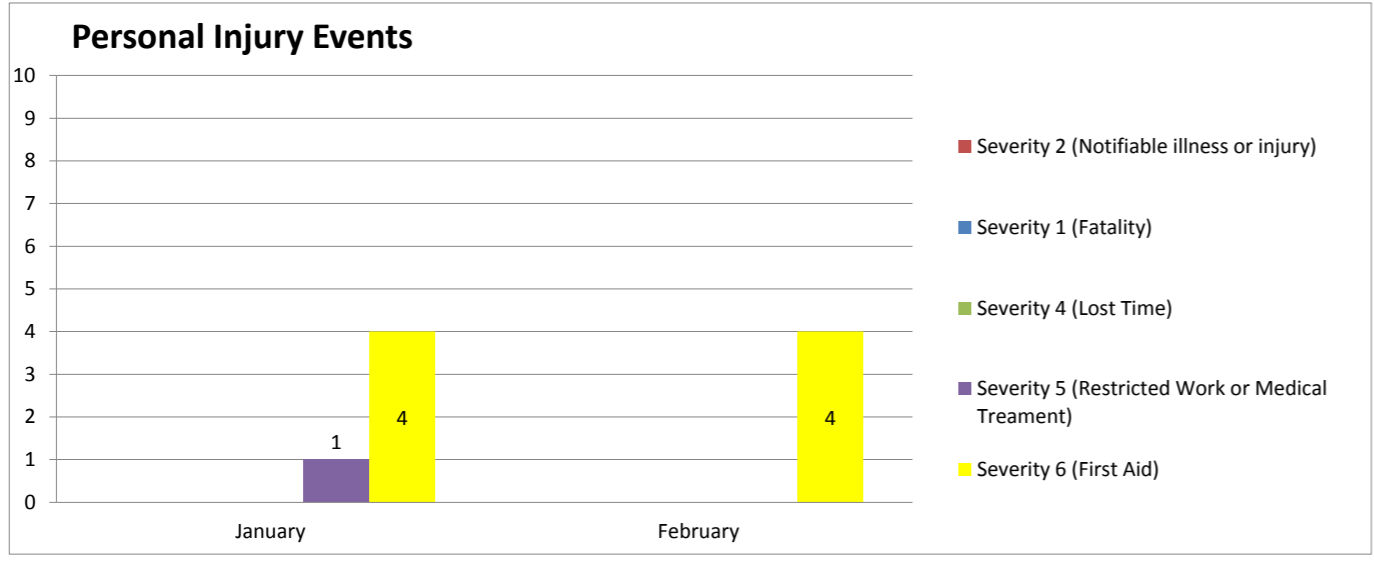
This report provides an update on progress with our Zero Harm systems and processes, and monthly health and safety performance.

7. ATTACHMENTS

Zero Harm Dashboard – Quarter Three (January – March 2018)

Zero Harm Dashboard - Quarter Three (January- March 2018)

Dashboard as at 31/01/2018



“Work safe, home safe”

Open Meeting

| | |
|---------------------------------|--|
| To | Waikato District Council |
| From | Tony Whittaker General Manager Strategy & Support |
| Date | 27 February 2018 |
| Prepared by | Vishal Ramduny Planning & Strategy Manager |
| Chief Executive Approved | Y |
| Reference # | GOV1318 / 1905362 |
| Report Title | Submission on WEL Energy Trust Draft Annual Plan 2018/2019 |

I. EXECUTIVE SUMMARY

The purpose of this report is to seek Council approval on a submission on the WEL Energy Trust Draft Annual Plan 2018/2019 (the “Annual Plan”).

The Annual Plan provides an overview of the Trust’s objectives, intentions and expected outcomes over the next 12 months within the framework of the 2017-21 Strategic Plan. This will be year two of the Strategic Plan.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received;

AND THAT Council approves the submission on the **WEL Energy Trust Draft Annual Plan 2018/2019**.

3. BACKGROUND

WEL Energy Trust was formed in 1993 for the purpose of holding shares in the newly created lines company WEL Energy Group. The Trust is now a 100% shareholder of WEL Networks Ltd (as the group is now known) and owns these shares on behalf of the community. The Trust invests about \$2.5 million each year into the community through grants. The Trust was established for a period of 80 years.

The Trust has four categories of beneficiary :

1. Electricity customers connected to the WEL Networks power lines network and located within the Trust's area.
2. The community located within the Trust's area.
3. The three councils (Hamilton City Council, Waikato District Council and Waipa District Council).
4. WEL Networks.

The capital beneficiaries are Hamilton City Council (63%), Waikato District Council (35%) and Waipa District Council (2%). When the Trust is wound up these three councils will receive the capital in the percentages outlined.

Income beneficiaries are those electricity customers connected to the WEL Networks power lines network. Since its inception, the Trust has supported the return of \$273 million to WEL Networks customers through discounts on individual electricity accounts and investments over \$60 million in community and energy efficiency grants.

4. SUMMARY OF ANNUAL PLAN 2018-2019

The draft Annual Plan contains a one-page distribution plan which outlines the Trust's intentions in terms of distributions. This is the provision, along with the commentary on strategic intentions regarding distributions, that is of most interest to organisations making submissions.

Totals in the distributions plan are based on business-as-usual and income from the Company (excluding any special dividends). However, the proportions allocated to each priority area remain indicative and highlight the Trust's current strategic priorities in funding allocation.

The Annual Plan refers to a General Theory of Change which provides a clear indication of the direction the Trust is moving in terms of the proposed Community Investment Strategic Review which is to be conducted later in 2018.

The Annual Plan reflects the second year of the Five-Year Strategic Plan and builds on the groundwork done in 2017/18 in terms of reviewing business structures, establishing the Trust as a diligent shareholder as well as a guardian of significant community assets. The strategic focus this year moves to planning and executing a review of the Trust's Community Investment Strategy.

Budget & Costs

All the costs associated with achieving the goals and actions in the Annual Plan are included in the draft budget (see Annual Plan attached). The draft budget provides details of all the key initiatives and a comparison with 2017/18 actuals.

Reserves

Since 2009 the Trust has kept \$10,000,000 in reserves and aims to ensure this keeps up with inflation. At year-end 2017, net reserves were \$13,289,062. New Zealand CPI average inflation since 2000 is 2.7%. This means the Trust is currently \$913,539 above the inflation-adjusted reserves target. The budget before tax is a surplus of \$42,581.

Portfolio Return

- Reduced returns over 2017/18 of \$586,050 are budgeted for 2018/19 due to greater returns than expected in 2017/18. The 2017/18 portfolio return was budgeted at 3.65% based on bank term rates. This has been outperformed by \$806,525 from actual and unrealised returns of 10% (\$1,065,000 from equities and \$185,000 from bonds).
- The 2018/19 annual return is expected to be 4.9% net of management fees (\$663,950).

Dividends

- There is a budget variance of \$198,234 due to a special dividend received in 2017/18. A net dividend of \$350,000 was received in 2017/18 as budgeted for.
- \$350,000 is being budgeted for in 2018/19, the same as last year. Dividends are due to increase in 2019/20 when the dividend policy has been implemented and the replacement of the electricity lines rebate has taken effect.

Expenditure

This has reduced by \$30,077 compared to FY2017/18 actuals/projections.

Distributions

The annual distribution plan is shown below. It is worth highlighting that the Trust has decided not to proceed with WEL Network's discount scheme (and therefore this is not reflected in the distribution plan). This is based on the understanding that the company was effectively adding the discount to its pricing so consumers were in fact no better off.

Grants and Other Support

| Distribution Area | Allocation |
|--|--------------------|
| Quick Response Grants | \$400,000 |
| Energy Efficiency and Healthier Homes | \$250,000 |
| Flourishing Families/Liveability | \$1,000,000 |
| Enhancing Image/Community Pride | \$500,000 |
| Business/Economic Development | \$300,000 |
| Convening and Organisational Development | \$80,000 |
| Vital Impact Grants | TBC |
| Total Distributions | \$2,530,000 |

Investments

| Community Loans Fund | |
|--|--------------------|
| Subject to the Trust's Community Loans Policy | |
| Total available for Community Loans 2018/19 | \$1,179,000 |

| Social Impact Investment | |
|---|------------------|
| Subject to Trust approval and availability of funds \$377,000 budgeted from 2016/17 | |
| Total available for Social Investment Projects 2018/19 | \$377,000 |

5. PROPOSED COUNCIL'S SUBMISSION

(see attached)

6. ATTACHMENTS

1. Waikato District Council's Proposed Submission on the WEL Energy Trust Draft Annual Plan 2018/2019.
2. WEL Energy Trust Draft Annual Plan 2018/2019

(To be placed on a letterhead)

Date: 28 February 2018

WEL Energy Trust
Perry House
360 Tristram Street Hamilton
New Zealand 3204
info@welenergytrust.co.nz

Dear Sir/Madam

RE: Submission from Waikato District Council on the WEL Energy Trust Annual Plan 2018/2019

The Waikato District Council (“Council”) welcomes the opportunity to provide feedback on the WEL Energy Trust’s (“the Trust”) Annual Plan for 2018/2019.

Council would like to acknowledge the important and noble work undertaken by the Trust since its inception.

Council supports the Trust’s direction for 2018-2019 (the second year of its 2017-2021 Strategic Plan) and more specifically with the objectives, intentions and expected outcomes identified over the next 12 months. We are also in support of the associated distribution plan.

The Trust’s General Theory of Change approach is sensible. The intended impact of this approach (of building a “*forward thinking, vibrant, connected community*”) resonates with Council’s own vision of building “*liveable, thriving, connected and complete communities*”. The proposed community investment strategic review (to be conducted later this year) will be important in informing any future review of the Trust’s distribution plan to ensure optimal impact and value. Council will be interested in receiving the results of this review.

We are also supportive of the Trust’s decision not to proceed with WEL Network’s discount scheme as part of its distribution plan. This is based on our understanding that the company was effectively adding the discount to its pricing so consumers were in fact no better off. Council understands that consumers will now receive lower pricing when billed each month. This will also offer greater transparency in pricing. We are also supportive of the Trust intention of looking at ways in which WEL Networks can disrupt pricing to aid the consumer.

I thank you once again for this opportunity to make a submission. Please do not hesitate to contact me should you require any clarity on any of the matters raised.

Yours faithfully

Allan Sanson

MAYOR

DRAFT ANNUAL PLAN 2018/19

This report presents an overview of the Trust's objectives, intentions and expected outcomes over the next 12 months within the framework of the 2017-21 Strategic Plan.

WEL Energy Trust



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Introduction

WEL Energy Trust wishes to present this **draft** Annual Plan for 2018/19. It sets out the Trust’s direction for this, the second year within the 2017-2021 Strategic Plan, and provides an overview of the objectives, intentions and expected outcomes for key areas over the next 12 months.

Trustees see this coming year as an opportunity to build on the significant groundwork done in 2017/18 in executing the Trust’s bold five-year Strategic Plan (page 19).

Our Mission: ‘Working together, working smarter, to grow investment and to unlock the powerful possibilities of our Community, now and into the future.’

Our Mission forms the heart of the Trust’s five-year Strategic Plan and is the driver of the objectives and intentions outlined in this **draft** Annual Plan. The Mission was adopted in 2017 after 18 months of engagement, listening and challenging ourselves regarding what role the Trust can and should play in our region’s bright future. It refers to both the Trust’s financial investments (including the Trust’s core investment in WEL Networks Ltd), as well as investment in the community through grants.

Our Vision: ‘A forward thinking, vibrant, connected Community.’

We aim to use knowledge, networks, funding, skills and leadership, working in partnership with others including Local and Central Government, businesses, For-Purpose organisations and other funders to achieve our Vision.

Based on our guiding documents, the Trust will continue to focus on the success of WEL Networks Ltd, as well as the need to balance both consumer and wider community benefit in our decision making.



A forward thinking, vibrant, connected community



Growing Investment for our Community



The people and communities of the WEL Energy Region in the Waikato



The Waikato Story describes our Waikato as a place of powerful possibilities:

“We grow and celebrate world-changers, local innovators and inspiring champions... in a world hungry for new technology and pure produce we hold prime position.”

We have good reason to be proud of the Mighty Waikato.

The 2016 Vital Signs research listened to over 400 Waikato voices, and identified what we love most about our place:

TOP 10 THINGS WE LOVE ABOUT OUR PLACE



- | | |
|--------------------------|------------------------------|
| 1 Our diversity | 6 Our Kiingitanga heritage |
| 2 Our connectedness | 7 Our environment |
| 3 Our community vibrancy | 8 Our community friendliness |
| 4 Our community safety | 9 Our location |
| 5 Our community spirit | 10 Our volunteers |

Our quality of life is good. Many of us are healthy, employed, and live in safe, comfortable homes. At the same time, some of us are living in very difficult circumstances and are struggling to meet our basic needs. **To deliver new solutions to old problems, things need to change.**

Where to from here?

One of the Trust’s core Values is **to embrace positive change and to seek constant improvement.**

We recognise that innovation and new thinking is required to deliver simple and practical solutions for our community's greatest challenges in future.

Building on the strategic work done in relation to the Trust’s financial investments last year, it is our intention to conduct a full review of the Trust’s Community Investment Strategy this year. We would welcome your thoughts and invite your submission on this draft Annual Plan, including the proposed review of the Community Investment Strategy (detailed on page 14) and our General Theory of Change (page 4).

“To genuinely stretch ourselves to be transformative we will be brave, and we will continue to listen to the community voice as we act, in good faith, to make our Mission a reality. If you’re reading this, then you most likely have a role to play as we work together. Thanks, and please join us on our journey.” **Mark Ingle, WEL Energy Trust Chairman.**

We welcome thoughts on this draft Annual Plan from our stakeholders, and from mission-led businesses and organisations.

Our General Theory of Change



IF we make coordinated use of different forms of financial capital and non-financial resources to support innovation and the wider innovation ecosystem, **THEN** we will begin to see the systemic change required for impact at scale.

Our General Theory of Change

Impact Goal: A forward thinking, vibrant, connected community



- *Our General Theory of Change recognises that change on a community level depends on systemic change and backing new and innovative ideas*
- *We aim to use knowledge, networks, funding, skills and leadership, working in partnership with others including government, businesses and for-purpose organisations and other funders to achieve our Vision*
- *The intention is to enable the coordinated use of different forms of capital (grants and investment funds) as well as non-financial resources to support enterprises, charities and Not for Profit organisations*

that are working to solve complex social and environmental problems

- *This will be done intentionally, within the bounds of the Trust Statement of Investment Policies and Objectives (SIPO), and with attention to appropriate due diligence in the measurement of both financial and non-financial risk and return*
- *We will develop specific Theories of Change around individual Trust priority areas to guide investment decisions*

Investments and Finance

Our Objectives

Core Infrastructure Holding (WEL Networks Ltd)

A major objective for 2017/18 was to define the expected outcomes, parameters and expectations for the Trust's investment portfolio, including the core infrastructure holding in WEL Networks Ltd.

Great progress has been made in consultation with the Company and our advisors, and it is our objective that we will finalise and implement:

- Long term capital growth expectations for the investment in WEL Networks Ltd
- A new distribution policy with WEL Networks Ltd which is based on an agreed dividend policy
- Capital structures that best fit the Trust's purpose and strategic intent, now and into the future

This will be done in consultation with our stakeholders and with reference to the Trust's governing documents (Trust Deed, SIPO, Long Term Plan), and with attention to our core purpose to ensure the success of WEL Networks Ltd and to balance benefit to the consumer and the wider community, now and into the future.

Portfolio Investments

Upon finalisation of the Trust SIPO in February 2017, the Trust moved funds that had formerly been held on term deposit to a 50:50 balanced portfolio of Global Bonds and Global Equities under management by Russell Investments. The quarterly report as at 31 December 2017 showed a 10.98% return since inception, outperforming the benchmark by 0.90%, and outperforming our internal goal (which was based on previous returns in the bank) by 7.33%.

The Trust's objective is to continue to monitor its portfolio investments against the market benchmark, and to ensure investments are appropriate considering the SIPO and the Trust's broader investment portfolio, which includes the core investment in WEL Networks Ltd and any Mission Related Investments.

Mission Related Investments

During 2017/18 the Trust made good progress in developing its understanding and strategic intent in relation to Mission Related and Impact Investment. Both staff and Trustees undertook significant professional development in this area and actioned an Impact Investment Strategy and action plan for the 2017/18 year. This had three focus areas:

1. To research, design and implement a social or blended capital investment project as per the 2017/18 budget
2. To develop a Community of Practice
3. To understand the wider social finance ecosystem in NZ and to identify areas where the Trust can add value

Our Objective this year is to identify investment opportunities where we can work with others to impact on regional priority areas, returning a balance of social and financial dividends to the Trust. This will involve continuing to build a community of practice around social and Impact Investment, and supporting the development of an effective Impact Investment ecosystem. We will also develop clear policy guidelines to inform our practice.

Our Intentions

Overall, the Trust will manage our investments to ensure:

- Growth, income and performance expectations are clear and are being met
- We have a sufficiently diverse investment portfolio that manages risk and income volatility
- We start to move towards a more mission-aligned investment portfolio, underpinned by clear policy guidelines

Core Infrastructure Holding (WEL Networks Ltd)

- Define a long-term capital growth return
- Keep the risk of a reduction in the value of the investment by more than 20% to a minimum (this level of risk is reviewed annually in concert with the Review of Investment in the Company)
- Agree and implement a new distribution policy with WEL Networks Ltd based on an agreed dividend policy
- Find a balance between commercial outcomes and the social and growth aspirations of the community – explore a multiple bottom line approach to measuring success including supporting initiatives such as OurPower to provide consumers with lower electricity costs
- Determine and implement targets and measures to ensure the Trust’s intentions to ensure lower prices to electricity customers are being delivered over time
- Determine capital structures that best fit the Trust’s purpose and strategic intent, now and into the future

Portfolio Investments

The investment objective of the Investment Portfolio with Russell Investments is to:

- Generate a pre-tax return of between 4.5%-5.5% including capital growth
- Carry out the above while keeping the risk of a reduction in the value of the investment by more than 20% to a minimum
- Investigate Responsible Investment options for the Trust’s portfolio

Mission Related Investments

- Within the requirements of the Trust SIPO, and with attention to appropriate due diligence in the measurement of both financial and non-financial risk and return, we intend to investigate opportunities to engage in Social and Impact Investment
- We will look to identify opportunities for the Trust to work with others and use its investments to impact on regional priority areas as identified through Council LTPs and Vital Signs
- We will continue to support the wider ecosystem for Impact Investment
- We will look to integrate Social and Impact Investment into our review of distributions strategy
- This will require the development of clear policy and processes for the management of the Trust's Mission Related Investments
- Attention will also be paid to sourcing and developing the appropriate skills and experience required by the Trust to support Mission Related Investment decisions

Expected Outcomes

- Achievement of the best fit-for-purpose business structure and expected returns to meet the Trust's long term strategic intent
- Sufficient income to meet our Trust Deed obligations and current strategic intentions
- A financially resilient organisation
- A more 'mission-aligned' portfolio of investment, including the establishment of targets and measures to ensure the Trust's intentions to ensure lower prices to electricity customers are being delivered over time
- The ability to make meaningful investments into the community through distributions and investments with a view to unlocking the 'powerful possibilities' of the region

The **draft** Budget for 2018/19 can be found on page 17.

Working with WEL Networks Ltd

Our Objectives

WEL Networks Ltd, like WEL Energy Trust, aims to support a connected and resilient community. We will continue to support WEL Networks Ltd in the diversification of its investments into areas that will enhance the region's economic and social growth, including WEL's investment in a world-class fibre network that reinforces its position as an innovative and future-focused investor in infrastructure.

The Ultra-Fast Fibre (UFF) network construction was completed in December 2016 and has now connected 46% of homes and businesses in the Waikato region, and is still growing at 2% per month. Further network expansion is also occurring including the installation of fibre in Ngaruawahia, Huntly and Raglan. The network is world class, affordable and provides speeds up to 1 Gigabyte. Empiric evidence shows Fibre-to-the-Home (FTTH) provides improvements in both economic and social conditions in the areas they serve. As this is the future, this network will be a strong earning asset for the community for many decades.

WEL Networks Ltd has developed in-house data analytics expertise to enable better customer services, as well as lower operational costs. This has enabled the development of a retail capability (OurPower) designed to deliver a low-cost energy solution into our region. WEL Networks Ltd has also developed a commercial opportunity to provide data analytic services to other lines companies.

The Trust's intention in working with WEL Networks Ltd is to balance commercial outcomes and growth with the social and cultural aspirations of the community. This involves taking a 'multiple bottom line' approach to investment, with consideration of both profit- and socially-oriented goals (five-year Strategic Plan, page 19).

Our Intentions

- Implement the Owners Expectation Manual (OEM) which was agreed with WEL Networks Ltd in September 2017 to ensure clarity of communications and understanding of governance roles and expectations
- Work with WEL Networks Ltd to implement the dividend policy agreed in the OEM at the end of March 2018
- Support the development of OurPower in any way that the Trust can add value, as we believe it will provide genuine consumer choice and lower prices
- Review the capital structure to ensure it is the best structure to meet the Trust's strategic intent, also considering the core purpose of the Trust to ensure WEL Networks Ltd is a successful company
- Provide a Letter of Expectations (LOE) by August 2018 to communicate Trust strategic priorities in relation to supporting the success of the Company and efficiency of the network, as well as considerations about consumer and community benefit, and performance measures around pricing as below
- Carefully consider any strategic issues raised by the Company, considering the LOE before the Company completes its Strategic Directions Document

Expected Outcomes

- An open, transparent and professional relationship with the Company
- WEL Networks Ltd is both operating as a successful company and delivering competitive returns to WEL Energy Trust, thereby adding value to consumers and the wider community

We foresee significant disruption in the power and communications sectors from new technologies, new business models, and Government regulation or intervention. We must be agile and ready to respond to trigger events.

Working with WEL Networks Ltd, we expect to deliver the following:

| Successful Company/ Efficient Network | Electricity Consumer Benefit | Community Benefit |
|---|---|---|
| <ul style="list-style-type: none"> • Best in class in terms of efficiency, taking into account price, safety and network reliability. • Finding a balance between commercial outcomes and the social growth aspirations of the community - a multiple bottom line approach to measuring success (clear targets and measures for pricing over time). • Increased resilience - ability to diversify activities and invest in new technologies, and to re-invest in infrastructure. • Company in a position of strength, agile and able to respond to opportunities and threats. | <ul style="list-style-type: none"> • Transparency in pricing, and lower prices. • Consumer Choice - Power to the people through OurPower and other initiatives. • Increased ability for consumers to control peak usage and reduce electricity costs. • Targeting benefit to those who are most in need. • Ability to share savings peer to peer. • Supporting business with flexible options and increased responsiveness - more customer focussed service. • Increasing access to new technologies and models to reduce pricing. | <ul style="list-style-type: none"> • Kaitiakitanga - guardianship of both community assets and value for present and future generations. • Clarity about long term growth expectations for the value of Trust assets. • Finding new ways of investing in the Community, innovating and backing new ideas to find new solutions to old problems. • Increased investment in the Community enabled through dividends to the Trust. |

Working with our Capital Beneficiaries

Our Objectives

The Trust acknowledges the relationship it has with its Capital Beneficiaries; Hamilton City Council (63%), Waikato District Council (35%) and Waipa District Council (2%) (as mandated by the Trust Deed). The Trust is committed to working with Capital Beneficiaries in developing those relationships.

Our Intentions

- To engage with Capital Beneficiaries around suitable priority projects for application to the Trust's Community Support grants rounds (March, June and September)
- To consult on the development of the Trust's draft Annual Plan and to take submissions on this, as well as the draft Annual Budget
- Trust management will maintain a working relationship with appropriate members of the Council management team
- We will work to ensure that the Trust understands community priorities (including through Capital Beneficiary Long Term Plans) to contribute effectively to the strategic direction, goals and aspirations of the community

Expected Outcomes

- WEL Energy Trust and our respective Capital Beneficiary Councils enjoy a culture of mutual trust, respect and understanding
- We will have established a shared understanding of the Capital Growth value expectations for the Group over time
- This includes working strategically together to create a forward thinking, vibrant and connected community

Communications and Relationships

Our Objectives

- The Trust aims to openly and fairly listen to and consider the opinions of each other, and our stakeholders in the community
- We aim to engage in clear, constructive communication where we create understanding through open and informative engagement, and to provide relevant information
- We will listen well, and develop a range of partnerships and collaborations with our stakeholders as appropriate – by working together more we believe we can have greater impact

Our Intentions

WEL Energy Trust will **provide information** in a number of ways:

1. We will keep the new website www.welenergytrust.co.nz up-to-date with relevant content and ensure the Trust Deed, Annual Report, Annual Plan and other pertinent information is kept publicly accessible.
2. The Annual Plan will be made available for public consultation no later than early March 2018.
3. All formal meetings of the Trustees are advertised in two local newspapers and are open for the public to attend. Trustees retain the right to discuss matters of a private or sensitive nature with the public excluded.
4. The Trust will hold an Annual General Meeting towards the end of July 2018 (within five months of the Trust's balance date of 31 March 2018). The AGM will disclose financials, Auditors' Report and a summary of activities.
5. The Trust will maintain a communications plan which will include distributing communications during the year through various media to keep the beneficiaries and the community informed.

Partnership and Collaboration will be encouraged in many ways:

1. Increasing use of 'round table' reporting for grantees in related areas.
2. Consultation with sector groups and regional research to inform granting decisions.
3. Active participation in the Community Funders Group (Chair, Deputy Chair and Trust Manager), Managers' groups and Community Funders' Forums.
4. Community engagement by staff and Trustees with community groups and support organisations.
5. Engagement with Capital Beneficiaries on their annual and long term strategic goals as appropriate, as well as the strategic intentions of the Trust.

6. Participation by staff and Trustees in relevant sector conferences and training, such as Electricity Trusts of New Zealand and Philanthropy New Zealand.
7. Participation on working or steering groups where we can add value, particularly with multi-year or 'partnership' organisations.
8. Financial and practical support of Vital Signs community collaborative research.
9. Looking for new ways to work with funders, Local Government, community groups and other stakeholders to make an impact in agreed regional priority areas.
10. Consultation as required by the Trust Deed for any proposed changes to the Trust Deed.
11. Work more closely with WEL Networks Ltd on areas where we can together enhance the connectedness and resilience of the community, and where outcomes affect the Group, such as the development of OurPower.

Expected Outcomes

It is expected that our community will:

- Be well informed and be kept abreast of WEL Energy Trust activities
- Understand how our activities relate to our purpose and how we add value to the community (this includes consideration of the Trust's requirements under the Trust Deed to ensure the success of the Company, and to have regard to both consumer and community benefit)
- Continue to have faith in the work we are doing in preserving capital and supporting a forward thinking, vibrant, connected community

It is expected the Trust will:

- Ensure robust relationships are in place with key funders and stakeholders
- Maintain active partnerships and be engaged strategically in regional matters where it can add value

Distributions

Our Objectives

The objective of our grants and investment in the community is to maximise long term impact by being strategic and transformative. The Trust does this in three ways:

- A. Grants (or distributions) including Community Support Grants (\$5,000 and above) and Quick Response Grants (up to \$5,000)
- B. Though a “toolbox” of other support, such as through the Convening and Organisational Development Fund
- C. Mission Related Investment – such as Community Loans

The details of our Community Investment Strategy can be found on the Trust Website.

Broadly speaking, there are four main strategic focus areas for the Trust for distributions in the current strategy, which have the following objectives:



The existing 2015-2019 Community Investment Strategy will be applied during 2018/19.

During 2018/19 the Trust will conduct a compressive review of the Distributions/Community Investment strategy based on our General Theory of Change (page 4). This will include clarifying our purpose, principles and process, and identifying priorities for the next three to five years.

Our Intentions

The 2015 to 2019 Community Investment Strategy is now embedded and is delivering an effective and sustainable investment model for our community. This model will be applied during 2018/19.

We recognise that innovation and new thinking is required to deliver simple and practical solutions for our community's greatest challenges in future. We also recognise that transition between old and new ways requires understanding, compassion and bravery.

It is our intention to build on the best practice in our current strategy and to conduct a full review of the Trust's Community Investment Strategy during 2018/19, based on our General Theory of Change (page 4).

The Trust will clarify the PURPOSE, PRINCIPLES, and PROCESS, and identify PRIORITIES for the next three to five years:

1. CLARIFY THE PURPOSE
 - WHERE are we now? WHERE are we going?
 - WHY do we do what we do? (Related to the Trust's Vision)
2. CLARIFY THE PRINCIPLES (AND PROCESS)
 - HOW do we do it? HOW do we behave? (Applying Trust Values)
 - WHAT role do we play in the community that others don't? (Objectives)
3. CLARIFY PRIORITIES
 - The Trust will establish the key priority areas for the next three to five years, with specific Theories of Change for each
 - Three to Five Year Goals and KPIs

As part of this comprehensive process the Trust will consider:

- Requirements of the Trust Deed and strategic intent of the Trust's five-year strategic plan (page 19)
- Stakeholders voice: Key considerations include Trustees' vision, current operations and depth of experience (we will consult with the community, Capital Beneficiaries, the Company and other stakeholders)
- Financial Assessment: Statement of Investment Policies and Objectives (SIPO)
- Existing and potential alliances, e.g., with WEL Networks Ltd, community organisations, umbrella groups, Local and Central Government, business, other funders, Capital Beneficiaries, educational institutions, etc
- Trust Deed: Changes required to enable purpose, principles and process
- Activities: Grantmaking (how grants are made)/investment management, etc;
- Governance: Structure/development needs
- Staffing: Structure/development needs

Expected Outcomes

- The distribution during 2018/19 of approximately \$2,530,000 to organisations and projects that meet Trust criteria and benefit the Community in the Trust Region
- The development of a new three to five-year Community Investment Strategy that reflects our General Theory of Change (page 4)
- The development of policies and processes for other options that are available to the Trust in respect of investment into the community, such as Social or Impact Investment, in addition to the existing Community Loan programme
- Contribution to greater cohesion and cooperation by working together more with other funders, umbrella groups and other stakeholders

Annual Distribution Plan 2018/19

Grants and Other Support

| Distribution Area | Allocation |
|--|--------------------|
| Quick Response Grants | \$400,000 |
| Energy Efficiency and Healthier Homes | \$250,000 |
| Flourishing Families/Liveability | \$1,000,000 |
| Enhancing Image/Community Pride | \$500,000 |
| Business/Economic Development | \$300,000 |
| Convening and Organisational Development | \$80,000 |
| Vital Impact Grants | TBC |
| Total Distributions | \$2,530,000 |

Investments

| Community Loans Fund | |
|--|--------------------|
| <i>Subject to the Trust's Community Loans Policy</i> | |
| Total available for Community Loans 2018/19 | \$1,179,000 |

| Social and Impact Investment | |
|--|-------------------|
| <i>Subject to Trust approval and availability of funds \$377,000 budgeted from 2016/17 special dividend.</i> | |
| Total available for Social Investment Projects 2018/19 | \$377,000* |

* This amount will be used for Social and Impact Investment, either as an Impact Investment or a Vital Impact grant.

2018/19 Budget

Financial Performance

| | <i>previous budget</i> | <i>actual/ projected</i> | <i>draft</i> |
|---|----------------------------|------------------------------|--------------------|
| Details | 2017/18 | 2017/18 | 2018/19 |
| Income | | | |
| Interest Earned | \$2,504,407 | \$2,499,594 | \$2,495,394 |
| Portfolio Return | \$443,475 | \$1,250,000 | \$663,950 |
| Dividend Received | \$350,000 | \$548,234 | \$350,000 |
| Other Income | \$0 | \$13,841 | \$0 |
| Total income | \$3,297,882 | \$4,311,669 | \$3,509,344 |
| Expenditure | | | |
| Staff Costs | \$283,986 | \$284,991 | \$350,100 |
| Management & Administration | \$97,238 | \$93,187 | \$103,830 |
| Governance / Representation | \$289,674 | \$268,632 | \$309,363 |
| Election | \$181,500 | \$176,232 | \$0 |
| Communications | \$25,000 | \$23,718 | \$32,200 |
| WEL Networks Shareholding | \$121,500 | \$90,089 | \$101,750 |
| Distribution related costs | \$20,300 | \$18,944 | \$14,300 |
| Special Projects | \$0 | \$0 | \$15,000 |
| Audit Fees | \$26,000 | \$25,446 | \$26,000 |
| Depreciation | \$9,691 | \$6,491 | \$6,100 |
| Loss/(Gain) on loan revaluation | -\$15,390 | -\$20,890 | -\$20,000 |
| Total Expenditure | \$1,039,499 | \$966,840 | \$939,263 |
| Net surplus / deficit | \$2,258,383 | \$3,344,830 | \$2,570,081 |
| Distributions | \$2,900,000 | \$2,977,872 | \$2,530,000 |
| Net surplus / deficit after distributions | -\$641,617 | \$366,958 | \$40,081 |
| Tax Expense | -\$230,097 | -\$183,945 | -\$24,227 |
| Total net surplus / deficit after tax | -\$411,520 | \$550,903 | \$64,308 |
| Capital Expenditure | \$5,100 | \$0 | \$9,000 |

Financial Position

| | <i>previous budget</i> | <i>actual/ projected</i> | <i>draft</i> |
|---------------------------------|----------------------------|------------------------------|----------------------|
| Details | 2017/18 | 2017/18 | 2018/19 |
| Income Fund | | | |
| Retained Earnings | \$86,335,015 | \$87,657,407 | \$87,721,716 |
| Total Income Fund | \$86,335,015 | \$87,657,407 | \$87,721,716 |
| Capital Fund | | | |
| Vested Capital | \$52,066,788 | \$52,066,788 | \$52,066,788 |
| Total Capital Fund | \$52,066,788 | \$52,066,788 | \$52,066,788 |
| Total Trust Funds | \$138,401,803 | \$139,724,195 | \$139,788,504 |
| Represented by | | | |
| Current Assets | \$11,815,845 | \$13,902,197 | \$13,393,721 |
| Fixed Assets & Intangibles | \$16,029 | \$14,200 | \$15,283 |
| Community Loans | \$930,435 | \$830,419 | \$692,938 |
| Social Impact Investment/Grants | | | |
| Contingency | \$377,000 | \$0 | \$377,000 |
| WEL Networks Convertible Notes | \$39,000,000 | \$39,000,000 | \$39,000,000 |
| Shares in WEL Networks | \$85,796,998 | \$85,796,998 | \$85,796,998 |
| Long-Term Loan Momentum | | | |
| Foundation | \$235,399 | \$235,399 | \$251,865 |
| Deferred Tax Asset | \$230,097 | \$236,470 | \$260,698 |
| Accounts Payable & Accruals | \$0 | -\$291,488 | |
| Provisional Grants | \$0 | \$0 | |
| Total | \$138,401,803 | \$139,724,195 | \$139,788,504 |

Five-Year Strategic Plan 2017-21



'Working together, working smarter, to grow investment and to unlock the powerful possibilities of our Community, now and into the future.'

GOVERN THE TRUST EFFECTIVELY AND EFFICIENTLY AND BE RESPONSIVE TO OUR COMMUNITY

| | |
|-----------|---|
| 1. | We recognise the need to align our resources with our strategic intent, and to regularly monitor and review our investments and practices. |
| 2. | The Trust believes that retaining a controlling interest in WEL Networks is beneficial in ensuring the Company retains a strong sense of social responsibility, and in growing investment for our community. |
| 3. | We'll continue to review investments and business structures to ensure they are the best fit for purpose, including providing the level of liquidity the Trust requires to action its strategic intent. |
| 4. | Through a clear Statement of Intent, we'll strive to balance commercial outcomes and growth with the social and cultural aspirations of the Community. This will involve taking a holistic or 'multiple bottom line' approach to investment, with consideration of both profit-related and socially oriented goals. |

MAXIMISE LONG TERM IMPACT BY BEING STRATEGIC AND TRANSFORMATIVE

| | |
|-----------|---|
| 1. | We are a Community Trust with a regional focus and roles to play in terms of both regional leadership and the guardianship of community assets/value. |
| 2. | The Trust wishes to understand the social and cultural aspirations of the Community, and to work collaboratively to make a transformational difference in identified regional priority areas, including economic development. |
| 3. | The Trust focuses on making a long term sustainable difference by giving priority to initiatives and organisations that can demonstrate collaboration and that are impacting or enhancing: <ul style="list-style-type: none"> • Individuals' lives – providing high and/or broad impact • Organisations – capacity building and encouraging collaboration • The Community – preventing issues from occurring • People's views – delivering strong community pride |
| 4. | We will take a balanced view of intergenerational benefit which relates to investment in the Community in the present, over the life of the Trust, as well as the capital value of the Trust's assets at the termination of the Trust. |
| 5. | We aim to leverage grants through partnership and collaboration with community groups, other funders, business, and Local and Central Government to have a greater impact in the region. |

EXPAND SUPPORT BEYOND GRANT MAKING

| | |
|-----------|---|
| 1. | To assist communities in developing their full potential, and to find answers to complex issues and encourage better ways for working together, the Trust will look for new ways to support the economic, social and physical wellbeing of the community. |
| 2. | Our aspiration is to prevent problems from occurring in the first place, and to work together to back the people who are leading positive change, building on existing strengths to move the needle on identified regional priority areas. |
| 3. | We'll ensure the Trust contributes to the dialogue, vision and leadership in the Community, particularly as it relates to the Trust's strategic vision and wider regional priorities. |

Open Meeting

| | |
|---------------------------------|---|
| To | Waikato District Council |
| From | Jacki Remihana Acting General Manager Service Delivery |
| Date | 5 March 2018 |
| Prepared by | Mark Janssen Maintenance & Contracts Officer |
| Chief Executive Approved | Y |
| Reference # | CCL2018 |
| Report Title | Ngaruawahia Town Clock Funding Request |

I. EXECUTIVE SUMMARY

The attached budget review memo seeks approval from Council to spend \$12,000 over and above current budget levels to replace the Ngaruawahia Town Clock. There is sufficient budget within the replacement fund to undertake this work.

2. RECOMMENDATION

THAT the report from the Acting General Manager Service Delivery be received;

AND THAT \$12,000 is approved to replace the Ngaruawahia Town Clock funded by the Parks and Facilities Replacement Fund.

3. ATTACHMENTS

- Budget Review Memorandum

MEMORANDUM

To | Executive Team
 From | Jacki Remihana
 Subject | Ngaruawahia Town Clock
 | Level 4 (FYI - Executive Leadership Team)
 File | BR18033
 Date | 23 February 2018

Post Approval Notification: Duncan MacDougall and Denise Wilson

PURPOSE OF REPORT

The purpose of this memo is to request additional capital budget to replace the Ngaruawahia town centre clock.

BUDGET REQUEST

The current clock built in 1963 stopped working several months ago. Due to the volume of complaints received from the community about the clock not working Council staff investigated repairing the clock. When the clock was inspected staff were advised the clock was not worth fixing and would need to be replaced.

The estimated cost of removing the existing clock and replacing it with a new clock is \$12,000 excl GST

Total Required budget

| Project Name | Code | Amount |
|------------------------|----------------------|----------|
| Ngaruawhaia Town Clock | IRG10020.C0.0000.018 | \$12,000 |

FUNDING IMPLICATION

The proposed funding for the clock is from the Parks and Reserves replacement fund (8500). There are adequate funds available in the relevant reserve to fund the additional budget requirement (\$4.2m as at 31 January 2018 and \$3.8m forecasted balance as at 30 June 2018).

MANAGEMENT ACCOUNTANT AUTHORISATION

The Management Accountant has checked that the budget movement and funding is appropriate and correct for this request. The Management Accountant has confirmed the budget review memo process is the correct mechanism to request approval for this adjustment.

Recommended by



Duncan MacDougall
Open Spaces Team Leader

Reviewed by



Denise Wilson
Management Accountant

Recommended by



Jacki Remihana
Acting General Manager Service Delivery

Open Meeting

| | |
|---------------------------------|---|
| To | Waikato District Council |
| From | Gavin Ion Chief Executive |
| Date | 1 March 2018 |
| Prepared by | Lynette Wainwright Committee Secretary |
| Chief Executive Approved | Y |
| Reference/Doc Set # | GOV1318 |
| Report Title | Receipt of Strategy & Finance Committee Minutes |

I. EXECUTIVE SUMMARY

To receive the minutes of a meeting of the Strategy & Finance Committee held on Wednesday 28 February 2018 and to adopt the recommendations therein.

2. RECOMMENDATION

THAT the minutes of the Strategy & Finance Committee meeting held on Wednesday 28 February 2018 be received;

AND THAT the following become resolutions of Council/becomes a resolution of Council:

Development Contributions Policy Proposal – S&F1802/05

THAT Council in accordance with section 82A(2) of the Local Government Act 2002 formally ratifies its decision to make the draft Development Contributions Policy 2018/19 proposal publicly available on Council's Website and via Growing Places Newsletter from 24 January 2018;

AND THAT feedback received between 24 January and 23 February 2018 on proposed wording changes to the draft Development Contributions Policy be reviewed by way of a report to the Strategy & Finance Committee;

AND FURTHER THAT all changes to the draft Development Contributions Policy arising as a result of the draft Long Term Plan Considerations be consulted on in March/April 2018.

Undertaking a Rolling Review versus a Full Review of the Waikato District Plan – S&F1802/07

THAT the Strategy & Finance Committee recommends to Council that the following resolution (WDC 1404/08/1/7) be revoked:

“THAT a review of the Operative Waikato District Plan (including the Franklin Section) commences with Stage One for future notification;

AND THAT all matters pertaining to the district plan review be presented to the whole Council with the option to delegate matters to a subcommittee if desired.”

AND THAT the Strategy & Finance Committee recommends to Council that, pursuant to section 79(1) of the Resource Management Act 1991, a rolling review of the Operative Waikato District Plan be commenced forthwith;

AND FURTHER THAT the topic concerning climate change and natural hazards be reviewed and notified separate from the rest of the district plan topics once critical updated technical data is available.

Waikato District Community Wellbeing Trust Draft Statement of Intent for the year ended 30 June 2019 – S&F1802/08

THAT Council supports the statement of intent subject to the change of the diversification of investment cap to 7.5%

Waikato District Council Community Wellbeing Trust – Interim Performance Report for the 6 months ended 31 December 2017 – S&F1802/09

THAT the financial statements be received in accordance with the Local Government Act.

Update on District Plan Review Project Financials – S&F1802/10

THAT Council approve the estimated budget shortfall to complete the District Plan Review be ‘forward funded’ from the LTP 2018-2028 budget allocation for the District Plan.

3. ATTACHMENTS

S&F minutes 28 February 2018

MINUTES for a meeting of the Strategy & Finance Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **WEDNESDAY 28 FEBRUARY 2018** commencing at **9.00am**.

Present:

Cr JM Gibb (Chairperson)

His Worship the Mayor Mr AM Sanson [*from 9.07am until 10.22am and from 10.28am until 10.35am and from 11.02am*]

Cr A Bech [*until 10.35am and from 10.55am*]

Cr JA Church

Cr DW Fulton [*until 10.35am and from 10.55am*]

Cr S Henderson

Cr SD Lynch [*until 10.35am and from 10.54am*]

Cr RC McGuire [*until 10.35am and from 10.54am*]

Cr FM McNally

Cr BL Main

Cr EM Patterson [*until 10.35am and from 10.54am*]

Cr JD Sedgwick

Cr NMD Smith [*from 10.17am*]

Cr LR Thomson [*until 10.35am and from 10.54am*]

Attending:

Mr B MacLeod (Chairperson Raglan Community Board)

Mr G Ion (Chief Executive)

Mrs S O’Gorman (General Manager Customer Support)

Mr T Whittaker (General Manager Strategy & Support)

Mrs LM Wainwright (Committee Secretary)

Ms D Dalbeth (Business Analyst)

Ms A Brodie (Development Contributions Co-ordinator)

Ms A Diaz (Finance Manager)

Ms M Russo (Corporate Planner)

Mr R Java (Procurement Manager)

Ms K Nicolson (Senior Policy Planner)

Mr C Morgan (Economic Development Manager)

Ms K Bredenbeck (General Manager Waikato Enterprise Agency)

Members of staff

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Sedgwick/Church)

THAT an apology for lateness be received from Cr Smith.

CARRIED on the voices

S&F1802/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs Sedgwick/Thomson)

THAT the agenda for a meeting of the Strategy & Finance Committee held on Wednesday 28 February 2018 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 7 which shall be considered with the public excluded;

AND THAT all reports be received;

AND FURTHER THAT the Chair of the Raglan Community Board be given speaking rights for the duration of the open section of this meeting.

CARRIED on the voices

S&F1802/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Crs Thomson/Main)

THAT the minutes of a meeting of the Strategy & Finance Committee held on Wednesday 22 November 2017 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

S&F1802/03

RECEIPT OF MINUTES

Resolved: (Crs Patterson/McInally)

THAT the minutes of a meeting of the Audit & Risk Committee held on Wednesday 13 December 2017 be received.

CARRIED on the voices

S&F1802/04

REPORTS

Waikato Enterprise Agency Agenda Item 6.1

The General Manager Waikato Enterprise Agency gave a verbal update and answered questions of the committee.

The report was received [*S&F1802/02 refers*] and discussion was held.

His Worship the Mayor entered the meeting at 9.07am during discussion on the above item.

2017-2018 Second Quarter Non-Financial Performance Report Agenda Item 6.2

The Business Analyst gave a verbal update and answered questions of the committee.

The report was received [*S&F1802/02 refers*] and discussion was held.

Development Contributions Policy Proposal Agenda Item 6.3

The Development Contributions Co-ordinator gave a verbal update and answered questions of the committee.

The report was received [*S&F1802/02 refers*] and discussion was held.

Resolved: (His Worship the Mayor/Cr Sedgwick)

THAT Council in accordance with section 82A(2) of the Local Government Act 2002 formally ratifies its decision to make the draft Development Contributions Policy 2018/19 proposal publicly available on Council's Website and via Growing Places Newsletter from 24 January 2018;

AND THAT feedback received between 24 January and 23 February 2018 on proposed wording changes to the draft Development Contributions Policy be reviewed by way of a report to the Strategy & Finance Committee;

AND FURTHER THAT all changes to the draft Development Contributions Policy arising as a result of the draft Long Term Plan Considerations be consulted on in March/April 2018.

CARRIED on the voices

S&F1802/05

Community Engagement Plan
Agenda Item 6.4

The Corporate Planner gave a verbal update and answered questions of the committee.

The report was received [S&F1802/02 refers] and discussion was held.

Resolved: (Crs Lynch/Main)

THAT the Strategy & Finance Committee provide feedback to staff on how best to achieve the purpose of the agenda report.

CARRIED on the voices

S&F1802/06

Summary of Procurement Savings for the Financial Year 2017-2018 as at 31/12/2017
Agenda Item 6.5

The report was received [S&F1802/02 refers] and discussion was held.

The Procurement Manager gave a verbal update and answered questions of the committee.

Undertaking a Rolling Review versus a Full Review of the Waikato District Plan
Agenda Item 6.6

The report was received [S&F1802/02 refers] and discussion was held.

The Senior Policy Planner gave a verbal update and answered questions of the committee.

Resolved: (Crs Fulton/Church)

THAT the Strategy & Finance Committee recommends to Council that the following resolution (WDC 1404/08/1/7) be revoked:

“THAT a review of the Operative Waikato District Plan (including the Franklin Section) commences with Stage One for future notification;

AND THAT all matters pertaining to the district plan review be presented to the whole Council with the option to delegate matters to a subcommittee if desired.”

AND THAT the Strategy & Finance Committee recommends to Council that, pursuant to section 79(1) of the Resource Management Act 1991, a rolling review of the Operative Waikato District Plan be commenced forthwith;

AND FURTHER THAT the topic concerning climate change and natural hazards be reviewed and notified separate from the rest of the district plan topics once critical updated technical data is available.

CARRIED on the voices

S&F1802/07

Cr Smith entered the meeting at 10.17am during discussion on the above item and was present when voting took place.

Strada Corporation Limited Annual Report 2017

Agenda Item 6.7

The General Manager Strategy & Support gave a verbal update and answered questions of the committee.

The report was received [*S&F1802/02 refers*] and discussion was held.

His Worship the Mayor withdrew from the meeting at 10.22am during discussion on the above item.

Summary of Movements in Discretionary Funds to 14 February 2018

Agenda Item 6.8

The report was received [*S&F1802/02 refers*] and discussion was held.

Treasury Risk Management Policy – Compliance Report at 31 December 2017

Agenda Item 6.9

The Finance Manager gave a verbal update and answered questions of the committee.

The report was received [*S&F1802/02 refers*] and discussion was held.

His Worship the Mayor re-entered the meeting at 10.28am during discussion on the above item.

His Worship the Mayor withdrew from the meeting at 10.35am following discussion on the above item.

Crs Bech, Fulton, Lynch, McGuire, Patterson and Thomson withdrew from the meeting at 10.35am following discussion on the above item.

The meeting adjourned at 10.35am and resumed at 10.52am.

Waikato District Community Wellbeing Trust Draft Statement of Intent for the year ended 30 June 2019

Agenda Item 6.10

The report was received [*S&F1802/02 refers*] and discussion was held.

Resolved: (Crs Church/Sedgwick)

THAT the Strategy & Finance Committee supports the statement of intent subject to the change of the diversification of investment cap to 7.5%

CARRIED on the voices

S&F1802/08

Crs Lynch, McGuire, Patterson and Thomson re-entered the meeting at 10.54am during discussion on the above item and were present when voting took place.

Crs Bech and Fulton re-entered the meeting at 10.55am during discussion on the above item and were present when voting took place.

Waikato District Council Community Wellbeing Trust – Interim Performance Report for the 6 months ended 31 December 2017

Agenda Item 6.11

The report was received [*S&F1802/02 refers*] and discussion was held.

Resolved: (Crs Church/McGuire)

THAT the financial statements be received in accordance with the Local Government Act.

CARRIED on the voices

S&F1802/09

His Worship the Mayor re-entered the meeting at 11.02am during discussion on the above item and were present when voting took place.

Update on District Plan Review Project Financials

Agenda Item 6.12

The report was received [*S&F1802/02 refers*] and discussion was held.

Resolved: (Crs Fulton/Thomson)

THAT the Strategy & Finance Committee recommends to Council that the estimated budget shortfall to complete the District Plan Review be ‘forward funded’ from the LTP 2018-2028 budget allocation for the District Plan.

CARRIED on the voices

S&F1802/10

Local Government Funding Agency Quarterly Report
Agenda Item 6.13

The General Manager Strategy & Support gave a verbal update and answered questions of the committee.

The report was received [*S&F1802/02 refers*] and discussion was held.

Summary of Movements in Community Administration Funding to 14 February 2018
Agenda Item 6.14

The General Manager Strategy & Support answered questions of the committee.

The report was received [*S&F1802/02 refers*] and discussion was held.

Financial Performance Summary for the period ending 31 January 2018
Agenda Item 6.15

The Finance Manager gave a verbal update and answered questions of the committee.

The report was received [*S&F1802/02 refers*] and discussion was held.

Economic Development Update
Agenda Item 6.16

The Economic Development Manager gave a verbal update and answered questions of the committee.

The report was received [*S&F1802/02 refers*] and discussion was held.

EXCLUSION OF THE PUBLIC
Agenda Item 7

Resolved: (Crs Thomson/Henderson)

THAT the report of the Chief Executive be received;

AND THAT the public be excluded from the meeting to enable Council to deliberate and make decisions on the following items of business:

Confirmation of Minutes dated Wednesday 22 November 2017

Receipt of Minutes:

Audit & Risk Committee dated Wednesday 13 December 2017

REPORTS

a. Economic Development Verbal Update

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(f)(i)(h)(i)(j)

Section 48(1)(3)(a)(d)

CARRIED on the voices

S&F1802/11

Resolutions S&F1802/12 - S&F1802/14 are contained in the public excluded section of these minutes.

Having resumed open meeting and there being no further business the meeting was declared closed at 12.09pm.

Minutes approved and confirmed this day of 2018.

JM Gibb

CHAIRPERSON

Minutes2018/S&F/180228 S&F Minutes

Open Meeting

| | |
|---------------------------------|---|
| To | Waikato District Council |
| From | Gavin Ion Chief Executive |
| Date | 28 Februry 2018 |
| Prepared by | Lynette Wainwright Committee Secretary |
| Chief Executive Approved | Y |
| Reference/Doc Set # | GOV1318 |
| Report Title | Receipt of Infrastructure Committee Minutes |

I. EXECUTIVE SUMMARY

To receive the minutes of a meeting of the Infrastructure Committee held on Tuesday 27 February 2018 and to adopt the recommendations therein.

2. RECOMMENDATION

THAT the minutes of the Infrastructure Committee meeting held on Tuesday 27 February 2018 be received;

AND THAT the following become resolutions of Council/becomes a resolution of Council:

Whatawhata Community Facility Engagement Plan – INF1802/06

THAT Council agree to the following proposed approach and timeframes for the Whatawhata Community Facility Engagement Plan:

| Whatawhata Community Facility | Key dates |
|---|--------------------|
| Report to INF for approval for consultation | 28 February |
| Report to Council for approval for consultation | 12 March |
| Early engagement opens | 4 April |
| Open day | 23 April (week of) |
| Early engagement closes | 11 May |
| Report to S&F to approve consultation* | 27 June |
| Consultation opens | 16 July |
| Consultation closes | 24 August |
| Report to S&F to recommend decision | 26 September |
| Report to Council for decision | 12 November |

AND THAT Council agree to the proposed catchment map for consultation, provided as appendix I in the agenda.

2017/18 Inorganic Collection – INF1802/07

THAT Council support option 3, the same service as last year, as follows:

Option 3: District-Wide Kerbside Collection

Staff to engage with contractors to deliver a kerbside collection service using the method where the inorganics are placed outside the property during set and limited collection weeks.

Sport Waikato Plan Presentation – INF1802/11

THAT Council support the Sport Waikato Sports Plan in principle and continue to work with Sport Waikato to finalise the draft plan to be placed before the Waikato District Council's April meeting for adoption.

3. ATTACHMENTS

INF minutes 27 February 2018

MINUTES for a meeting of the Infrastructure Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 27 FEBRUARY 2018** commencing at **9.04am**.

Present:

Cr DW Fulton (Chairperson)
His Worship the Mayor Mr AM Sanson
Cr A Bech
Cr JA Church
Cr JM Gibb [*from 9.35am*]
Cr S Henderson
Cr SD Lynch
Cr RC McGuire
Cr FM McInally
Cr BL Main
Cr EM Patterson
Cr JD Sedgwick
Cr NMD Smith
Cr LR Thomson

Attending:

Mr B MacLeod (Chairperson Raglan Community Board)
Mr S Jackson (Member Onewhero-Tuakau Community Board)
Mrs S O’Gorman (General Manager Customer Support)
Ms J Remihana (Acting General Manager Service Delivery)
Mr T Whittaker (General Manager Strategy & Support)
Mrs LM Wainwright (Committee Secretary)
Mrs A Hampton (Parks & Reserves Manager)
Mr K Pavlovich (Acting Waters Manager)
Ms D Rawlings (Projects Team Leader)
Mr P McPherson (Acting Programme Delivery Manager)
Ms M Jolly (Road Safety Co-ordinator)
Mr M Cooper (Sport Waikato)
Ms R Thorby (Sport Waikato)
Ms L Stewart (Sport Waikato)
Ms F Devonshire (Sport Waikato)
Members of staff

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Fulton/Sedgwick)

THAT an apology for lateness be received from Cr Gibb.

CARRIED on the voices

INF1802/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs Lynch/Henderson)

THAT the agenda for a meeting of the Infrastructure Committee held on Tuesday 28 February 2018 be confirmed and all items therein be considered in open meeting;

AND THAT in accordance with Standing Order 9.4 the order of business be changed with agenda item 5.5 [*Sport Waikato Plan Presentation*] being considered the last item of the meeting;

AND FURTHER THAT the Chair of the Raglan Community Board be given speaking rights for the duration of the open section of this meeting.

CARRIED on the voices

INF1802/02

DISCLOSURES OF INTEREST

Cr Church advised members of the Committee that she would declare a non financial conflict of interest in item 5.5 [*Sport Waikato Plan Presentation*].

CONFIRMATION OF MINUTES

Resolved: (Crs Patterson/McInally)

THAT the minutes of a meeting of the Infrastructure Committee held on Tuesday 28 November 2017 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

INF1802/03

Resolved: (Crs Patterson/Main)

AND THAT the public excluded minutes of the meeting of the Infrastructure Committee held on Tuesday 28 November 2018 be confirmed as a true and correct record of that meeting and remain confidential and unavailable to the public.

CARRIED on the voices

INF1802/04

REPORTS

Complex Water Meter Installs for Ngaruawahia, Huntly and Raglan
Agenda Item 5.1

Resolved: (Crs Smith/McGuire)

THAT the report of the Acting General Manager Service Delivery be received;

AND THAT this item be deferred to the March Infrastructure meeting pending further information on the costs for water meter installations for Ngaruawahia, Huntly and Raglan.

CARRIED on the voices

INF1802/05

Whatawhata Community Facility Engagement Plan
Agenda Item 5.2

Resolved: (Crs Patterson/Main)

THAT the report of the Acting General Manager Service Delivery be received;

AND THAT Council agree to the following proposed approach and timeframes for the Whatawhata Community Facility Engagement Plan:

| Whatawhata Community Facility | Key dates |
|--|---------------------------|
| Report to INF for approval for consultation | 28 February |
| Report to Council for approval for consultation | 12 March |
| Early engagement opens | 4 April |
| Open day | 23 April (week of) |
| Early engagement closes | 11 May |
| Report to S&F to approve consultation* | 27 June |
| Consultation opens | 16 July |
| Consultation closes | 24 August |
| Report to S&F to recommend decision | 26 September |
| Report to Council for decision | 12 November |

AND FURTHER THAT Council agree to the proposed catchment map for consultation, provided as appendix I in the agenda.

CARRIED on the voices

INF1802/06

2017/18 Inorganic Collection
Agenda Item 5.3

Resolved: (Crs Church/McGuire)

THAT the report of the Acting General Manager Service Delivery be received;

AND THAT Council support option 3, the same service as last year, as follows:

Option 3: District-Wide Kerbside Collection

Staff to engage with contractors to deliver a kerbside collection service using the method where the inorganics are placed outside the property during set and limited collection weeks.

CARRIED on the voices

INF1802/07

Road Safety Education
Agenda Item 5.4

Resolved: (Crs Church/Gibb)

THAT the report of the Acting General Manager Service Delivery be received.

CARRIED on the voices

INF1802/08

Cr Gibb entered the meeting at 9.35am during discussion on the above item and was present when voting took place.

Budget Correction for the Hitchen Road Bridge (Pokeno Structure Plan)
Agenda Item 5.6

Resolved: (Crs Smith/Sedgwick)

THAT the report of the Acting General Manager Service Delivery be received.

CARRIED on the voices

INF1802/09

Service Delivery Report for February 2018
Agenda Item 5.7

Resolved: (Crs Church/Patterson)

THAT the report of the Acting General Manager Service Delivery be received.

CARRIED on the voices

INF1802/10

Sport Waikato Plan Presentation
Agenda Item 5.5

Resolved: (Crs McGuire/Sedgwick)

THAT the report of the Acting General Manager Service Delivery be received;

AND THAT Council support the Sport Waikato Sports Plan in principle and continue to work with Sport Waikato to finalise the draft plan to be placed before the Waikato District Council's April meeting for adoption.

CARRIED on the voices

INF1802/11

There being no further business the meeting was declared closed at 11.08am.

Minutes approved and confirmed this day of 2018.

DW Fulton
CHAIRPERSON

Minutes2018/INF/180227 INF Minutes

Open Meeting

| | |
|---------------------------------|---|
| To | Waikato District Council |
| From | Gavin Ion Chief Executive |
| Date | 26 February 2018 |
| Prepared by | Rose Gray Council Support Manager |
| Chief Executive Approved | Y |
| Reference # | GOV1301 |
| Report Title | Receipt of Minutes – Chief Executive’s Performance Review Subcommittee |

1. EXECUTIVE SUMMARY

To receive the minutes of a meeting of the Chief Executive’s Performance Review Subcommittee held on Wednesday 21 February 2018.

2. RECOMMENDATION

THAT the minutes of a meeting of the Chief Executive’s Performance Review Subcommittee held on 21 February 2018 be received as a true and correct record of that meeting.

3. ATTACHMENTS

Minutes

MINUTES of the Chief Executive's Performance Review Subcommittee meeting of the Waikato District Council held in the Board Room, District Office, 15 Galileo Street, Ngaruawahia on **WEDNESDAY 21 FEBRUARY 2018** commencing at **9.00am**.

Present:

His Worship the Mayor, Mr AM Sanson
Cr A Bech
Cr DW Fulton
Cr JM Gibb
Cr JD Sedgwick

Attending:

Mr GJ Ion (Chief Executive)
Mrs R Gray (Council Support Manager)
Mr G Tims (HR Consultant)

APOLOGIES AND LEAVE OF ABSENCE

All members were present.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs Sedgwick/Gibb)

THAT the agenda for the meeting of the Chief Executive's Performance Review Subcommittee meeting held on **Wednesday 21 February 2018** be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 5 which shall be considered with the public excluded.

CARRIED on the voices

CE1802/01

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES**Resolved: (Crs Bech/Fulton)****THAT the minutes of a meeting of the Chief Executive's Performance Review Subcommittee held on Tuesday 19 September 2017 be confirmed as a true and correct record of that meeting.****CARRIED on the voices****CEI802/02****Resolved: (Crs Sedgwick/Gibb)****THAT the minutes of an extraordinary meeting of the Chief Executive's Performance Review Subcommittee held on Wednesday 27 September 2017 be confirmed as a true and correct record of that meeting.****CARRIED on the voices****CEI802/03****EXCLUSION OF THE PUBLIC**

Agenda Item 5

Resolved: (Crs Gibb/Fulton)**THAT the public be excluded from the meeting during discussion on the following items of business:**

- a. **Confirmation of Minutes dated Tuesday 19 September 2017**
- b. **Confirmation of Extraordinary Minutes Wednesday 27 September 2017**
- c. **Chief Executive's Performance Review 2017/2018**

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:**Reason for passing this resolution to withhold exists under:****Ground(s) under section 48(1) for the passing of this resolution is:****Section 7(2)(a)****Section 48(1)(3)(d)**

AND THAT Mr Tims be permitted to remain in the meeting after the public has been excluded to facilitate discussion on the Chief Executive’s Performance Agreement.

CARRIED on the voices

CE1802/04

Resolution nos CE1802/05 to CE1802/08 are contained in the public excluded section of these minutes.

Having resumed open meeting and there being no further business the meeting was declared closed at 10.22am.

Minutes approved and confirmed this day of 2018.

AM Sanson

CHAIRPERSON

Minutes2018/CEPR/180221Minutes

Open Meeting

| | |
|---------------------------------|---|
| To | Waikato District Council |
| From | Gavin Ion Chief Executive |
| Date | 7 February 2018 |
| Prepared by | Lynette Wainwright Committee Secretary |
| Chief Executive Approved | Y |
| Reference/Doc Set # | GOV1318 |
| Report Title | Receipt of Onewhero-Tuakau Community Board Minutes |

1. EXECUTIVE SUMMARY

To receive the minutes of the Onewhero-Tuakau Community Board meeting held on Monday 5 February 2018.

2. RECOMMENDATION

THAT the minutes of the meeting of the Onewhero-Tuakau Community Board held on Monday 5 February 2018 be received.

3. ATTACHMENTS

OTCB minutes 5 February 2018

MINUTES of a meeting of the Onewhero-Tuakau Community Board held in the Board Room, Tuakau Memorial Hall, George Street, Tuakau on **MONDAY 5 FEBRUARY 2018** commencing at **7.00pm**.

Present:

Mr B Cameron (Chairperson)
Cr J Church
Cr B Main [until 8.05pm]
Ms C Conroy
Mr S Jackson
Mr L Petersen
Mr V Reeve [from 7.07pm]
Mrs B Watson

Attending:

His Worship the Mayor, Mr AM Sanson
Mayoress T Sanson
Mrs S O’Gorman (General Manager Customer Support)
Mrs LM Wainwright (Committee Secretary)
Ms A French (Waikato District Council)
Mr G McGuire (Tuakau District Development Association)
Ms M Haines (Port Waikato Community Hub)
Mr M Beatty (Port Waikato Community Hub)
Ms T Maera (Port Waikato Community Hub)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mrs Watson/Cr Main)

THAT an apology for lateness be received from Mr Reeve.

CARRIED on the voices

OTCBI802/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Cameron/Mr Petersen)

THAT the agenda for a meeting of the Onewhero-Tuakau Community Board held on Monday 5 February 2018 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received;

AND FURTHER THAT in accordance with **Standing Order 9.4** the order of business be changed with agenda item 5.7 [*Port Waikato Community Hub*] being considered after agenda item 5.1;

AND FURTHER THAT the Board resolves that the following item be withdrawn from the agenda:

- **Item No. 5.6 [*Proposed Works Programme and Timeline for the Tuakau Town Centre Maintenance*]**

CARRIED on the voices

OTCBI802/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Mr Reeve/Cr Church)

THAT the minutes of a meeting of the **Onewhero-Tuakau Community Board** held on **Monday 4 December 2017** be confirmed as a true and correct record of that meeting.

CARRIED on the voices

OTCBI802/03

REPORTS

Public Forum

Agenda Item 5.1

The following items were discussed at the public forum:

- The Chair of the Tuakau District Development Association gave a verbal update on the public meeting held, funding requirements for extra CCTV cameras, building of the railway platform at Tuakau and bollards for the Tuakau CBD.
- Speed Limit Bylaw – where does the Port Waikato Community stand?
- Discharge from the Port Waikato public toilets.

Mr Reeve entered the meeting at 7.07pm during discussion on the above item.

Port Waikato Community Hub
Agenda Item 5.7

Members of the Port Waikato Community Hub Group gave a verbal presentation and answered questions of the Board.

The report was received [*OTCBI802/02 refers*] and discussion was held.

Resolved: (Mr Petersen/Cr Main)

THAT the Onewhero-Tuakau Community Board support, in principle, the proposal to establish a community hub in a new building on Surf Club land at Sunset Beach;

AND THAT Council includes the Port Waikato Community Hub as an item in the Long Term Plan.

CARRIED on the voices

OTCBI802/04

Cr Main retired from the meeting at 8.05pm following discussion on the above item.

Discretionary Fund Report to 23 January 2018
Agenda Item 5.2

The report was received [*OTCBI802/02 refers*] and discussion was held.

Onewhero-Tuakau Works & Issues Report: Status of Items February 2018
Agenda Item 5.3

The report was received [*OTCBI802/02 refers*] and discussion was held.

Year to Date Service Request Report
Agenda Item 5.4

The report was received [*OTCBI802/02 refers*] and discussion was held.

North Waikato Sports and Recreation Study
Agenda Item 5.5

The report was received [*OTCBI802/02 refers*] and discussion was held.

Proposed Works Programme and Timeline for the Tuakau Town Centre Maintenance
Agenda Item 5.6

This item was withdrawn from the agenda.

Tuakau Library Update
Agenda Item 5.8

The General Manager Customer Support gave a brief overview of the feasibility study.

Long Term Plan
Agenda Item 5.9

Discussions were held on the Long Term Plan.

Chairperson's Report
Agenda Item 5.10

The chairperson gave a verbal report on the following items:

- Important to get staff to visit sites re: issues
- Freedom campers at Onewhero Domain – more rubbish stickers required
- Funding for glass crusher at Onewhero Domain
- LTP issues.

Councillors' and Community Board Members' Report
Agenda Item 5.11

Verbal reports were received on the following items:

- Close in the porch area at the Youth Centre
- ANZAC Day
- District Plan.

There being no further business the meeting was declared closed at 9.23pm.

Minutes approved and confirmed this day of 2018.

BB Cameron
CHAIRPERSON
Minutes 2018/OTCB/180205 OTCB Minutes

Open Meeting

| | |
|---------------------------------|--|
| To | Waikato District Council |
| From | Gavin Ion Chief Executive |
| Date | 13 February 2018 |
| Prepared by | Wanda Wright Committee Secretary |
| Chief Executive Approved | Y |
| Reference # | GOV0506 |
| Report Title | Receipt of Taupiri Community Board Meeting Minutes |

I. EXECUTIVE SUMMARY

To receive the minutes of the Taupiri Community Board meeting held on Monday 12 February 2018.

2. RECOMMENDATION

THAT the minutes of the meeting of the Taupiri Community Board meeting held on Monday 12 February 2018 be received.

3. ATTACHMENTS

TCB Minutes

MINUTES of a meeting of the Taupiri Community Board held in the Memorial Hall, Greenlane Road, Taupiri on **MONDAY 12 FEBRUARY 2018** commencing at **5.30pm.**

Present:

Mrs D Lovell (Chairperson)
Cr JM Gibb
Mr H Lovell
Ms J Morley
Miss S Ormsby-Cocup [from 5.34pm]
Ms J Pecékajus

Attending:

Mr R MacCulloch (Regulatory Manager)
Mrs W Wright (Committee Secretary)
Mr T Hook (Senior Asset Manager Integrator, NZTA)
8 Members of the public

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mrs Lovell/Cr Gibb)

THAT an apology be received from **Cr Patterson;**

AND THAT an apology for lateness be received from **Miss Ormsby-Cocup.**

CARRIED on the voices

TCBI802/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mrs Lovell/Ms Pecekajus)

THAT the agenda for a meeting of the Taupiri Community Board held on Monday 12 February 2018 be confirmed and all items therein be considered in open meeting;

AND THAT the following item be discussed at an appropriate time during the course of the meeting;

- **Taupiri Engine Braking**

AND FURTHER THAT all reports be received.

CARRIED on the voices

TCBI802/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

Miss Orsmy-Cocup entered the meeting at 5.34pm during the above item.

CONFIRMATION OF MINUTES

Resolved: (Mrs Lovell/Ms Morley)

THAT the minutes of a meeting of the Taupiri Community Board held on Monday 13 November 2017 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

TCBI802/03

REPORTS

Public Forum
Agenda Item 5.1

The following items were discussed at the Public Forum:

- Letter of support from the Board was requested by the owners of Taupiri Dairy to get Lotto installed/made available in their dairy
- Button Lane not showing on Google Maps
- Fruit trees being run over by the contractor mowing the lawns
- Engine braking in Taupiri

Taupiri Engine Braking
Add.Item

Mr Hook from NZTA updated Board Members on the current status and answered questions from the Board.

- Monitoring equipment (with camera) broke down. Will be available in May for Taupiri. The equipment usually stays in place for a period of 2 – 4 weeks
- Temporary solution; other monitoring equipment that picks up noise levels but might not be able to take pictures of the vehicles
- Mr Hook will keep the Board informed with progress including updates on issues raised.

Discretionary Fund to 31 January 2018
Agenda Item 5.2

The report was received [TCB1802/02 refers] and discussion was held.

Resolved: (Mr Lovell/Ms Pecekajus)

THAT the commitment of \$60 [TCB1711/05] previously made for printing requirements, be returned to the pool.

CARRIED on the voices

TCB1802/04

Taupiri Works and Issues Report
Agenda Item 5.3

The report was received [TCB1802/02 refers] and discussion was held.

Taupiri Community Draft Plan
Agenda Item 5.4

The Chair invited input to update the Draft Plan with current information. Cr Gibb advised that a workshop was held in 2016 which covered most of the information required for the new Draft Plan.

Year to Date Service Request Report
Agenda Item 5.5

The report was received [TCB1802/02 refers].

Chairperson's Report
Agenda Item 5.6

The Chair gave a verbal report and answered questions of the Board.

Councillors' Report
Agenda Item 5.7

Cr Gibb gave a verbal overview on current Council issues.

PROJECTS

Project Update – Bridge Development
Agenda Item 7.1

Cr Gibb gave a verbal update and answered questions from the Board.

Land Development

Agenda Item 7.2

No update was given.

Expressway Update

Agenda Item 7.3

Ms Morley gave a verbal update and answered questions from the Board.

Taupiri Mountain Update

Agenda Item 7.4

Miss Cocup-Ormsby gave a verbal update and answered questions from the Board.

Parks & Reserves

Agenda Item 7.5

This was covered under the Works & Issues Report.

Footpaths & Frontages

Agenda Item 7.6

Ms Pecekajus gave a verbal update and answered questions from the Board.

There being no further business the meeting was declared closed at 6.41pm.

Minutes approved and confirmed this day of 2018.

D Lovell

CHAIRPERSON

Minutes2018/TCB/180212 TCB Minutes

Open Meeting

| | |
|---------------------------------|---|
| To | Waikato District Council |
| From | Gavin Ion Chief Executive |
| Date | 15 February 2018 |
| Prepared by | Rose Gray Council Support Manager |
| Chief Executive Approved | Y |
| Reference | GOV1301 |
| Report Title | Receipt of Raglan Community Board Minutes |

1. EXECUTIVE SUMMARY

To receive the minutes of a meeting of the Raglan Community Board held on Tuesday Tuesday 13 February 2018.

2. RECOMMENDATION

THAT the minutes of the Raglan Community Board held on Tuesday 13 February 2018 be received.

3. ATTACHMENTS

Minutes

MINUTES of a meeting of the Raglan Community Board held in the Supper Room, Town Hall, Bow Street, Raglan on **TUESDAY 13 FEBRUARY 2018** commencing at **2.00pm**.

Present:

Mr R MacLeod (Chairperson)
Cr LR Thomson
Mr PJ Haworth
Mrs R Kereopa
Mrs GA Parson

Attending:

Mr TG Whittaker (General Manager Strategy & Support)
Mrs R Gray (Council Support Manager)
Ms G Mindoro (Youth Representative)
Mr S Seddon (Youth Representative)
Ms C Irvin (Youth Representative)
Mr R MacCulloch (Regulatory Manager)
Mr C Birkett (Monitoring Team Leader)
5 Members of the Public

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mr MacLeod/Mr Haworth)

THAT an apology be received from Mr Oosten and Mr Vink.

CARRIED on the voices

RCBI802/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr MacLeod/Mrs Parson)

THAT the agenda for a meeting of the Raglan Community Board held on Tuesday 13 February 2018 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received;

AND THAT in accordance with Standing Order 9.4 the order of business be changed with agenda item 5.4 [*Parking, Freedom Camping and Litter Action in Raglan*]

over the Peak Summer Period] being considered after agenda item 5.12 [Parking in Raglan – Including Raglan Wharf];

AND FURTHER THAT the youth representatives be given speaking rights for the duration of the meeting.

CARRIED on the voices

RCBI802/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Mr MacLeod/Mr Haworth)

THAT the minutes of a meeting of the Raglan Community Board held on Tuesday 14 November 2017 be confirmed as a true and correct record of that meeting;

AND THAT the public excluded minutes of a meeting of the Raglan Community Board held on Tuesday 14 November 2017 be confirmed as a true and correct record of that meeting and remain confidential and unavailable to the public.

CARRIED on the voices

RCBI802/03

REPORTS

Appoint Youth Representative to Community Board
Agenda Item 5.1

The report was received [RCBI802/02 refers].

The Chair welcomed the youth representatives to the meeting and discussion was held.

Resolved: (Mrs Kereopa/Mr Haworth)

THAT the Raglan Community Board appoints Grace Mindoro, Sven Seddon, and Charlie Irvin to be the youth representatives on the Board;

AND THAT the Raglan Community Board appoint Councillor Lisa Thomson as youth mentor to support the youth representatives.

CARRIED on the voices

RCBI802/04

Discretionary Fund Report to 31 January 2018
Agenda Item 5.2

The report was received [*RCB1802/02 refers*] and discussion was held on the Treaty Workshop and hireage of the projector.

Resolved: (Mr MacLeod/Cr Thomson)

THAT payment of \$25 be made to Raglan House for projector hire at the Treaty Workshop.

CARRIED on the voices

RCB1802/05

Year to Date Service Request Report
Agenda Item 5.3

Tabled:

Updated Statistics for Raglan Service Requests replacing the paper in the agenda

The report was received [*RCB1802/02 refers*]. Discussion was held on the updated statistics for Raglan.

Parking in Raglan – Including Raglan Wharf
Agenda Item 5.12

The report was received [*RCB1802/02 refers*].

The Regulatory Manager and Monitoring Team Leader spoke to areas identified in two maps of the Public Places Bylaw and discussion was held on parking concerns in Raglan. It was agreed that the members of the board and staff meet to further discuss the Public Places Bylaw, at a workshop in April, and identify priorities for parking in Raglan.

Parking, Freedom Camping and Litter action in Raglan over the peak summer period
Agenda Item 5.4

The report was received [*RCB1802/02 refers*]. The Monitoring Team Leader took the report as read and briefly spoke on the statistics and the process of infringement notices.

Raglan Visitor Infrastructure Study Report
Agenda Item 5.5

The report was received [*RCB1802/02 refers*].

The General Manager Strategy & Finance provided background information on this report regarding the recommendations within the framework of the Long Term Plan and spoke of

the progress being made. The board will pass this to the Raglan Naturally Group to analyse and follow through with recommendations.

Resolved: (Cr Thomson/Mrs Parson)

THAT the board look forward to engaging with Council to deliver some outcomes in the report;

AND THAT Raglan Naturally, Whaingaroa Destination Management Organisation and the board analyse the report and prioritise actions going forward.

CARRIED on the voices

RCB1802/06

Raglan Boat Ramp
Agenda Item 5.6

The report was received [RCB1802/02 refers] and discussion was held on the feasibility study.

It was agreed that the Chair would table the report at the next Raglan Coastal Reserves Committee for consideration and to request a report back to the community board for discussion.

Raglan Works & Issues Report: Status of Items February 2018
Agenda Item 5.7

The report was received [RCB1802/02 refers] and discussion was held.

Receipt of the Raglan Town Hall Minutes
Agenda Item 5.8

The report was received [RCB1802/02 refers] and it was agreed that Mr Oosten would meet with the Chair of the Raglan Town Hall Committee regarding an energy efficient audit.

Raglan Coastal Reserves Advisory Meeting Minutes – 13 November and 11 December 2017
Agenda Item 5.9

The report was received [RCB1802/02 refers] and discussion was held.

Chairperson's Report
Agenda Item 5.10

The Chair provided a brief update to the members on the Stakeholders Meeting.

Councillor's Report
Agenda Item 5.11

The report was received [RCB1802/02 refers] and it was agreed that the General Manager Strategy & Support would look into prioritising engagement with staff and the board members on key issues such as Joyce Petchell parking upgrade, rubbish bins, toilets.

Raglan Naturally Update
Agenda Item 5.13

The report was received [RCB1802/02 refers].

It was agreed to draft a summation of clause 4a (The Team Roles) for inclusion in the Raglan Community Board Charter and that a report be provided to the next meeting for further discussion on the Charter.

The General Manager Strategy & Support agreed to meet with the 100day plan team to find common ground on the development of the community plan framework going forward.

Resolved: (Mr MacLeod/Mrs Kereopa)

THAT the Raglan Community Board fully endorse and support the Project Plan;

AND THAT the board confirm that the responsibility of the community plan be included in the Raglan Community Board Charter;

AND FURTHER THAT the board agree that Mrs Parson attend the training workshop facilitating change through Inspiring Communities with payment of \$69 from the discretionary fund.

CARRIED on the voices

RCB1802/06

Public Forum
Agenda Item 5.14

The following items were discussed during the Public Forum held prior to the commencement of the meeting:

- local committees reports – each has a charter and a set of objectives to work to.
- Football Club - concern with timing of work and was further discussed during the meeting with agreement that it is in progress.
- various issues around the land (and water) use and development interests in the Karioi block area. Board agreed to support a submission to the District Plan Review.
- North Waikato extra bus services - focus is on the growth area in North Waikato.
- Main Street/Road – concern with road safety and service request to be made.
- Safety rails required on one lane bridge as a safety issue. Service request to be raised. The Chair to follow up on this.

BOARD MEMBERS' REPORT

Agenda Item 6

Nothing to report.

There being no further business the meeting was declared closed at 4.40pm.

Minutes approved and confirmed this day of 2018.

RJ MacLeod

CHAIRPERSON

Minutes 2018/RCB/180213 RCB Minutes

Open Meeting

| | |
|---------------------------------|--|
| To | Waikato District Council |
| From | Gavin Ion Chief Executive |
| Date | 14 February 2018 |
| Prepared by | Wanda Wright Committee Secretary |
| Chief Executive Approved | Y |
| Reference # | GOV318 |
| Report Title | Receipt of Minutes – Ngaruawahia Community Board |

1. EXECUTIVE SUMMARY

To receive the minutes of the Ngaruawahia Community Board meeting held on Tuesday 13 February 2018.

2. RECOMMENDATION

THAT the minutes of the meeting of the Ngaruawahia Community Board meeting held on Tuesday 13 February 2018 be received.

3. ATTACHMENTS

NCB Minutes

MINUTES of a meeting of the Ngaruawahia Community Board held in the Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 13 FEBRUARY 2018** commencing at **6.15pm**

Present:

Ms R Kirkwood (Chairperson)
Cr JM Gibb
Cr E Patterson
Mrs W Diamond
Ms K Morgan
Mr BJ Sherson
Mrs J Stevens

Attending:

His Worship the Mayor, Mr AM Sanson
Mrs A Parquist (Customer Delivery Manager)
Mrs W Wright (Committee Secretary)
C Newport (Youth Representative)
3 Members of the Ngaruawahia Patrol
4 Members of the public

The Chairperson opened the meeting with karakia. She proceeded with a mihi in honour of matua John Deacon who has passed on recently and in memory of his contribution to the community.

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Ms Kirkwood/Ms Morgan)

THAT an apology be received from **Mr Whetu**.

CARRIED on the voices

NCBI802/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms Kirkwood/Cr Gibb)

THAT the agenda for a meeting of the Ngaruawahia Community Board held on **13 February 2018** be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received;

AND FURTHER THAT Cory Newport (Youth Representative) be given speaking rights for the duration of this meeting.

CARRIED on the voices

NCBI802/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Ms Kirkwood/Mr Sherson)

THAT the minutes of a meeting of the Ngaruawahia Community Board held on Tuesday 5 December 2017 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

NCBI802/03

REPORTS

Discretionary Fund Report to 31 January 2018
Agenda Item 5.1

The report was received [*NCBI 802/02 refers*] and discussion was held.

Resolved: (Ms Morgan/Cr Patterson)

THAT a sum of \$80 be allocated for catering purposes (\$10 per meeting) for 2018.

CARRIED on the voices

NCBI802/04

Youth Action Group's Report
Agenda Item 5.2

The report was received [*NCBI 802/02 refers*].

The Chair welcomed Cory Newport as the new Youth Representative to the Ngaruawahia Community Board. The Youth Representative spoke to the report and answered questions of the Board.

LTP Update

Agenda Item 5.3

Cr Gibb gave a verbal update on current LTP issues and answered questions from the Board.

Ngaruawahia Works and Issues Report

Agenda Item 5.4

The report was received [NCB/802/02 refers] and discussion was held.

Ngaruawahia Community Board Resolution/Action Register

Agenda Item 5.5

The report was received [NCB/802/02 refers] and discussion was held.

Year to Date Service Request Report

Agenda Item 5.6

The report was received [NCB/802/02 refers] and discussion was held.

Public Forum

Agenda Item 5.7

The following items were discussed at the public forum:

- Privet trees growing in Waingaro Road (opposite the shops #28 and all along Waingaro Road) causing health issues to people along the road. Waikato Regional Council issue – there are terms and conditions on getting privets removed. [Staff to follow up.]
- Signposts are getting smashed around town – 30km/h sign took 6 weeks to replace. [Staff to follow up.]
- With the Masonic Lodge closing down, can Council take it on and turn it into a museum? [Staff to investigate.]
- Water rates – will there be a grace period for payment from landlords? [Councillors replied accordingly.]
- Newly formed NZ Patrol for Ngaruawahia introduced themselves and will keep the Board posted with their progress. [Noted.]
- Public crossing the railway tracks – serious concerns for safety of youth. [Town stakeholders are involved and actions are in progress.]
- VW yard/dealer – update on trees that were going to get planted. [Councillor Patterson to follow up.]

Chairperson's Report
Agenda Item 5.8

The Chairperson thanked the Board for all their various contributions during workshops and meetings and acknowledged Mr Whetu's contributions behind the scenes.

Councillors' Report
Agenda Item 5.9

Crs Gibb and Patterson gave a verbal overview on current Council issues.

Community Board Members' Report
Agenda Item 5.10

Members spoke on several current issues.

Meeting closed with karakia.

There being no further business the meeting was declared closed at 7.36pm.

Minutes approved and confirmed this day of 2018.

J Whetu
CHAIRPERSON
Minutes 2018/NCB/180213 NCB Minutes

Open Meeting

| | |
|---------------------------------|---|
| To | Waikato District Council |
| From | Gavin Ion Chief Executive |
| Date | 22 February 2018 |
| Prepared by | Lynette Wainwright Committee Secretary |
| Chief Executive Approved | Y |
| Reference/Doc Set # | GOV1318 |
| Report Title | Receipt of Huntly Community Board Minutes |

I. EXECUTIVE SUMMARY

To receive the minutes of the Huntly Community Board meeting held on Tuesday 20 February 2018.

2. RECOMMENDATION

THAT the minutes of the meeting of the Huntly Community Board held on Tuesday 20 February be received.

3. ATTACHMENTS

HCB minutes 20 February 2018

MINUTES of a meeting of the Huntly Community Board held in the Riverside Room, Civic Centre, Main Street, Huntly on **TUESDAY 20 FEBRUARY 2018** commencing at **6.00pm**.

Present:

Ms K Langlands (Chairperson)
Cr S Lynch
Cr F McNally
Ms K Bredenbeck
Mr R Farrar
Mrs D Lamb
Mr C Rees

Attending:

His Worship the Mayor, Mr AM Sanson
Cr J Sedgwick
Mr T Whittaker (General Manager Strategy & Support)
Mrs LM Wainwright (Committee Secretary)
Mr J Scott (Youth Representative)
Members of the public

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Ms Langlands/Mrs Lamb)

THAT an apology be received from Mrs Stewart.

CARRIED on the voices

HCBI802/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mrs Lamb/Ms Bredenbeck)

THAT the agenda for a meeting of the Huntly Community Board held on Tuesday 20 February 2018 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received;

AND FURTHER THAT the Board resolves that the following items be withdrawn from the agenda:

- **Item No. 5.1 NZ Police Update**

AND FURTHER THAT the youth representative be given full speaking rights for the duration of the meeting.

CARRIED on the voices

HCBI802/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Cr Lynch/Mrs Lamb)

THAT the minutes of a meeting of the Huntly Community Board held on Tuesday 21 November 2017 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

HCBI802/03

REPORTS

NZ Police Update
Agenda Item 5.1

This report was withdrawn from the agenda.

Discretionary Fund Report to 13 February 2018
Agenda Item 5.2

The report was received [*HCBI802/02 refers*] and discussion was held.

Resolved: (Cr Lynch/Mrs Lamb)

THAT the Huntly Community Board approves the amount of \$1,300.00 to be spent from the discretionary fund towards the cost of hosting Business Breakfast meetings to be held on Friday 23 February, Thursday 1 March and Friday 2 March 2018;

AND THAT the Huntly Community Board approves the amount of \$210.00 + GST to Keith Mahon Painters Ltd for the application of graffiti guard to the seat in Garden Place, Huntly.

CARRIED on the voices

HCBI802/04

Huntly Community Plan Update
Agenda Item 5.3

The report was received [*HCBI 802/02 refers*] and discussion was held.

Ms Langlands gave a verbal update and answered questions of the Board.

Huntly Works & Issues Report: Status of Items February 2018
Agenda Item 5.4

The report was received [*HCBI 802/02 refers*] and discussion was held.

The General Manager Strategy & Support gave a verbal update and answered questions of the Board.

Appoint Youth Representative to Community Board
Agenda Item 5.5

The report was received [*HCBI 802/02 refers*] and discussion was held.

Resolved: (Cr McNally/Ms Bredenbeck)

THAT the Huntly Community Board appoints Jack Scott as youth representative to the Huntly Community Board.

CARRIED on the voices

HCBI 802/05

Year to Date Service Request Report
Agenda Item 5.6

The report was received [*HCBI 802/02 refers*] and discussion was held.

Long Term Plan Update
Agenda Item 5.7

The report was received [*HCBI 802/02 refers*] and discussion was held.

The General Manager Strategy & Support gave a verbal update and answered questions of the Board.

Road Names List
Agenda Item 5.8

The report was received [*HCBI 802/02 refers*] and discussion was held.

Resolved: (Ms Langlands/Mrs Lamb)

THAT the following road names be submitted for the Huntly area:

- **Jack Malcolm**
- **Doug Morris**
- **Roberts (Bob, Billy, Bert, George, Josh, Hugh)**
- **Gill (William, Brian, Roger)**
- **Tinney (Brian, Jack)**
- **Mary Clarke**
- **Dr Bruce Ryburn**
- **Robert (Bob) Tukiri**
- **Ces Adams**
- **Guy King**
- **Fred Jones**
- **Rae Ruffin**
- **Digger Dillon**
- **Coal Miners**
- **Mallard (Duck) Lakes**
- **Kereru (Wood Pigeon)**
- **Pukeko**
- **Piwakawaka (Fantail)**
- **Harakeke (Flax)**
- **Kotare (Kingfisher)**
- **Healey**
- **Cox**

CARRIED on the voices

HCBI 802/06

Public Forum
Agenda Item 5.9

No members of the public were present for this item.

Chairperson's Report
Agenda Item 5.10

The report was received [*HCB/802/02 refers*] and discussion was held.

The chairperson gave a verbal report on the following items:

- letter from the Huntly Community Board has been prepared for distribution to business/land owners,
- Garden Place plans,
- placemaking meeting held – great ideas came out of this meeting, and
- business breakfast has been organised.

Councillor's/Councillors' and Board Members' Reports
Agenda Item 5.11

The report was received [*HCB/802/02 refers*] and discussion was held.

Verbal reports were received on the following items:

- LTP workshops
- Crime Prevention Trust for Huntly has been handed over
- Where is the key for the Huntly War Memorial Hall.

There being no further business the meeting was declared closed at 7.05pm.

Minutes approved and confirmed this day of 2018.

K Langlands
CHAIRPERSON
Minutes 2018/HCB/180220 HCB Minutes

Open Meeting

| | |
|---------------------------------|---|
| To | Waikato District Council |
| From | Gavin Ion Chief Executive |
| Date | 15 February 2018 |
| Prepared by | Wanda Wright Committee Secretary |
| Chief Executive Approved | Y |
| Reference # | GOV1301 |
| Report Title | Receipt of Te Kauwhata Community Committee Meeting Minutes |

1. EXECUTIVE SUMMARY

To receive the minutes of the Te Kauwhata Community Committee meeting held on Wednesday 7 February 2018.

2. RECOMMENDATION

THAT the minutes of the meeting of the Te Kauwhata Community Committee held on Wednesday 7 February 2018 be received.

3. ATTACHMENTS

TKCC Minutes

MINUTES of a meeting of the Te Kauwhata Community Committee held at the St John Ambulance Rooms, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY 7 FEBRUARY 2018** commencing at **7.00pm**.

Present:

Ms T Grace (Chairperson)
Cr JD Sedgwick
Mrs C Berney (Secretary)
Mr J Cunningham
Mr K Dawson
Mr D Hardwick
Mr T Hinton [*until 8.14pm*]
Mr C Howells
Mrs M Raumati
Mr B Weaver

Attending:

His Worship the Mayor, Mr AM Sanson
Mr V Ramduny (Manager Strategy & Planning)
Jillian and Stuart McNab
Rohan Wahrlich
John Koolen

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mr J Cunningham, Mr T Hinton)

THAT an apology be received from Sara Hall;

AND THAT an apology for early departure be received from Tim Hinton.

CARRIED on the voices

TKCCI802/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mrs M Raumati, Mr D Hardwick)

THAT the agenda for a meeting of the Te Kauwhata Community Committee held on **Wednesday 7 February 2018** be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received.

CARRIED on the voices

TKCCI802/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Mrs M Raumati, Mr D Hardwick)

THAT the minutes of a meeting of the Te Kauwhata Community Committee held on Wednesday 1 November 2017 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

TKCCI802/03

REPORTS

Te Kauwhata Works & Issues Report: February 2018
Agenda Item 6.1

The report was received [TKCCI802/02 refers] and discussion was held.

Additional item discussed as follows:

- Illegal Signs & Bollards

The legality of some recently erected advertising signage and bollard placement was queried, to which WDC staff advised that the items in question are legally erected, therefore no further action is required.

Councillor's Report
Agenda Item 6.2

Cr Sedgwick gave a verbal report around the walkway to Rangiriri, the Library going cash free, street name signs information, the BMX track, Freedom Campers and flower boxes on the main street and answered questions of the Committee.

Request to Appoint 2018 Youth Representatives
Agenda Item 6.3

The report was received [TKCCI802/02 refers] and discussion was held.

Resolved: (Mr B Weaver, Mr T Hinton)

THAT Ocean Herewini be appointed as a Youth Representative to the Te Kauwhata Community Committee together with Sara Hall.

CARRIED on the voices

TKCCI802/04

Discretionary Fund Report to 23 January 2018

Agenda Item 6.4

The report was received [TKCCI8002/02 refers] and discussion was held.

The Committee received a written request from Te Kauwhata Community House (DISC) for a monetary contribution towards expenses for the Children's Day event being held in March.

Resolved: (Mr D Hardwick, Mr K Dawson)

THAT the Discretionary Fund contribute \$500 towards expenses to Te Kauwhata Community House (DISC) for the Children's Day event;

AND THAT \$3,937.45 of the commitment for security cameras be paid to Te Kauwhata Community Events Inc in reimbursement of security camera installation costs;

AND FURTHER THAT the Discretionary Fund pay Te Kauwhata Community Events Inc \$750 for ANZAC catering costs.

CARRIED on the voices

TKCCI802/05

Year to Date Service Request Report

Agenda Item 6.5

The report was received [TKCCI802/02 refers] and discussion was held.

Chairperson's Report

Agenda Item 6.6

The chair gave a verbal report and answered questions of the committee.

PROJECTS UPDATE

Wetlands Walkway

Agenda Item 7.1

Covered in Works and Issues Report

Dog Park

Agenda Item 7.2

A few of the dog shapes have been added to the dog park. There are some more to be collected from the prison. Waiting to hear when drainage can be started.

There being no further business the meeting was declared closed at 8.32pm.

Minutes approved and confirmed this day of 2018.

T Grace

CHAIRPERSON

Minutes2018/TKCC/180207TKCC Minutes

Open Meeting

| | |
|---------------------------------|--|
| To | Waikato District Council |
| From | Gavin Ion Chief Executive |
| Date | 22 February 2018 |
| Prepared by | Wanda Wright Committee Secretary |
| Chief Executive Approved | Y |
| Reference # | GOV1301 |
| Report Title | Receipt of Meremere Community Committee Minutes |

1. EXECUTIVE SUMMARY

The minutes for a meeting of the Meremere Community Committee held on Thursday 8 February 2018 are submitted for receipt.

2. RECOMMENDATION

THAT the minutes of a meeting of the Meremere Community Committee held on Thursday 8 February 2018 be received.

3. ATTACHMENTS

MMCC Minutes

MINUTES of a meeting of the Meremere Community Committee held at the Meremere Community Hall, Heather Green Avenue, Meremere on **THURSDAY 8 FEBRUARY 2018** commencing at **7.06pm**.

Present:

Mr J Harman(Chairperson)
Cr J Sedgwick
Mr B Brown
Mr D Creed
Ms A Dobby (Secretary)
Ms C Heta [*from 7.08pm*]
Mr J Ngatai

Attending:

Ms J Remihana (Acting General Manager Service Delivery)
Miss A Dobby (Youth Representative)
4 Members of the Public

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Cr Sedgwick/Ms Dobby)

THAT an apology be received from **Mr Katu & Mrs Jenkin.**

THAT an apology for lateness be received from **Ms Heta.**

CARRIED

MMCCI802/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Cr Sedgwick/Ms Dobby)

THAT the agenda for a meeting of the Meremere Community Committee held on Thursday 8 February 2018 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received;

AND FURTHER THAT speaking rights be given to **Azabeth Dobby** for the duration of this meeting.

CARRIED

MMCCI802/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Ms Heta/Mr Harman)

THAT the minutes of a meeting of Meremere Community Committee held on Thursday 9 November 2018 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

MMCCI802/03

REPORTS

Works & Issues Report
Agenda Item 5.1

The report was received [*MMCCI802/02 refers*] and discussion was held.

Meremere Hall & Library
Agenda Item 5.2

The Acting General Manager Service Delivery gave a verbal update and answered questions from the Committee.

Councillor's Report
Agenda Item 5.3

Cr Sedgwick gave a verbal report and answered questions of the Committee.

Discretionary Fund Report to 23 January 2018
Agenda Item 5.4

The report was received [*MMCCI802/02 refers*] and discussion was held.

Resolved: (Mr Brown/Mr Harman)

THAT the commitment of \$50 for Pika Hema [*MMCCI705/05/4*] be returned to the pool.

CARRIED

MMCCI802/04

Discretionary Fund Transaction
Agenda Item 5.5.

The report was received [MMCC/1802/02 refers] and discussion was held.

Resolved: (Mr Brown/Mr Creed)

THAT \$65.00 for flowers to the owner of the Meremere Superette and Takeaways be approved for funding by the Meremere Community Committee discretionary fund.

CARRIED

MMCC/1802/05

Year to Date Service Request Report
Agenda Item 5.6

The report was received [MMCC/1802/02 refers].

GENERAL BUSINESS

The following items were discussed:

- The tables still haven't been paid – to check with the Committee Secretary. Dudley is saying no money at all has been put into the Youhtown Account.
- The committee would like a decision at the next meeting on who runs the hall
- Attached to the Minutes; James Harman's Declaration of Interest and receipts for Meremere Christmas party \$600

There being no further business the meeting was declared closed at 8.05pm.

Minutes approved and confirmed this day of 2018.

Mr J Katu
CHAIRPERSON

Minutes2018/MMCC/180208 MMCC Minutes

Open Meeting

| | |
|---------------------------------|---|
| To | Waikato District Council |
| From | Gavin Ion Chief Executive |
| Date | 19 February 2018 |
| Prepared by | Wanda Wright Committee Secretary |
| Chief Executive Approved | Y |
| Reference # | GOV1301 |
| Report Title | Receipt of Tamahere Community Committee Minutes |

1. EXECUTIVE SUMMARY

To receive the minutes of the Tamahere Community Committee meeting held on Monday 12 February 2018.

2. RECOMMENDATION

THAT the minutes of the meeting of the Tamahere Community Committee held on Monday 12 February 2018 be received.

3. ATTACHMENTS

TCC Minutes



Minutes of Committee Meeting Held 7.30pm on 12th February, 2018

Tamahere Community Centre

Present: Ro Edge, Leo Koppens, Graham McAdam, Bevan Coley, Connie Short, Charles Fletcher, Joy Wright, Shelley Howse, James Yearsley, Aksel Bech, Jane Manson, Sue Robertson, Gina Woodfield

Apologies: Dallas Fisher, Alison Ewing, Tim van den Molen

1. **Confirmation of Minutes of Meeting held on 4 December 2017**
Moved: Ro Edge Seconded: Connie Short. All were in Favour

2. **Matters arising:**

3. **Correspondence In/Out**

Traffic Island/roadside maintenance document NZTA 12th Feb

Action: Chris Clarke to take traffic Island questions and respond accordingly.

Feedback on District Plan – 12th Jan

4. **Cr Aksel Bech Report**

LTP: Discussions around what is in and what is out. Aksel to action information about workshops to be available to Committee members. Rec Reserve is slowly progressing and still hoping to complete the toilets are part of the main build programme.

Ultrafast Fibre: Contacted Mike Ryan for update; still needs a couple of months to come back to us. Contracted to roll out by 2021 under UFB2+ but hoping to be complete in all areas earlier. This is still much later than they indicated before UFB2+ announced provided we had high uptake so Aksel continuing to keep up communications with Ultrafast in the hope to get it sooner. Residents of Matangi/Tauwhare/Tamahere area can now “see” UFB coming on website but pointless signing up with retailers as UFB have not been able to deliver on their earlier suggestions of binding sign-up database.

Icepak: One application was submitted and has been declined for sections of 2000- 4000sqm, on the basis of opening ‘pandoras box’ and allowing others to ask for the same sized sections. Developer is appealing the decision.

5. Newells Road Update (Chris Clarke WDC in attendance)

Gareth Bellamy will work with Aksel to update the committee on traffic calming on Newells Road; must take in to account possible NZTA options for northern (city) end of Newell.

Public tenders have closed for the footpath for Newell Road and WDC is working through pricings received. Committee confirmed that if for practical/engineering reasons some parts had to be less than 2.5m width (shared path Te Awa spec) then that was far more preferable than path not being built due to over-budget cost.

Southern Links: Discussion around the further implications locally; appears to be tied up with Hamilton City’s development of Peacocks.

6. Service Delivery - Tamahere Community Committee Issues Report

Leo's letter – Council has taken the fields back and we would like an update on timeline for the fields, the piazza/playgrounds project and (from Fosters) the commercial Hub.

Aksel to Action: Peter Simcock attending the next meeting, Richard Clarke to speak to Leo's questions at the next meeting regarding Reserve fields and Fosters to come and give us an update so we can feedback to the community.

7. Tamahere Recreational Reserve • Update on the Hub and Reserve works:

Playground: A plan was discussed with pictures showing some ideas. This is yet to be costed, lots of options for play. Skatepark: Scott Woolston is to be Councils representative for the Tamahere Skatepark with contractor.

8. Village Hub Update

Fosters to give us an update regarding what is happening. Working on the tenants on C, D the current buildings that are going ahead. We are still unable to get A, B off the ground, we need to meet with Fosters, Ro: Action, to get a meeting sorted with Fosters and find out what is happening and where they are at.

9. Tamahere Reserve Report

Leo's report: Leo will send the report to everybody. We need soil for Tamahere Reserve. Fosters, Aksel to discuss with Fosters if they will have surplus soil of right quality. Richard Clarke to confirm what permissions or consents required or if covered by Fosters consents.

10. Other Business:

Hall defibrillator ; Jane to follow up

Update on bridge over Airport Rd/SH21

This is moving along with NZTA's internal business case stacking up. NZTA funded. Still some legal processes and notifications required. Discussion around design are progressing as part of Te Awa walkway.

Tamahere History update:

Joy gave an update on her historic records research.

WDC update:

Tim Harty has left council and Richard Clarke will take over as Project Manager for the Reserve as Jacki Remihana has taken over from Tim Harty as Acting GM until permanent appointment made.

Feedback District Plan:

Aksel to circulate the updated schedule

11. Date of Next Meeting – 5 March 2018

Meeting closed at 9.15pm

Open Meeting

| | |
|---------------------------------|-------------------------------------|
| To | Pokeno Community Committee |
| From | Gavin Ion Chief Executive |
| Date | 19 February 2018 |
| Prepared by | Wanda Wright Committee Secretary |
| Chief Executive Approved | Y |
| Reference # | GOV0516 |
| Report Title | Receipt of Minutes |

1. EXECUTIVE SUMMARY

To receive the minutes of the Pokeno Community Committee meeting held on Tuesday 13 February 2018.

2. RECOMMENDATION

THAT the minutes of the meeting of the Pokeno Community Committee held on Tuesday 13 February 2018 be received.

3. ATTACHMENTS

PCC Minutes & tabled item



POKENO COMMUNITY COMMITTEE

MINUTES of the monthly Pokeno Community Committee meeting held in the Pokeno Hall, Pokeno, on 13 February 2018, commencing at 7.00pm.

Committee Members Present: Helen Clotworthy, Doug Rowe, Tricia Graham, Lance Straker, Janet McRobbie, Charles Hackett, Morris Roberts, Kris Hines, Wayne Rodgers, Paul Heta

WDC Staff in Attendance: Sue O’Gorman
Megan May and Helen Williams

Councillors in Attendance: Cr J Church

Community Members Attending: Community Members attended.

1 APOLOGIES: Apologies received from Ric Odom, Todd Miller,

Moved that the apologies be accepted: Helen Clotworthy

Seconded: Wayne Rodgers

2 CONFIRMATION OF THE STATUS OF THE AGENDA

This was confirmed

Moved Tricia Graham

Seconded Wayne Rodgers

3 DISCLOSURE OF INTEREST

There was no disclosure of interest

4. CONFIRMATION OF THE MINUTES

Moved Helen Clotworthy

Seconded Janet McRobbie

5 ANIMAL CONTROL AND EDUCATION

Megan May (team leader) and Helen Williams (engagement officer) gave a report on animal control and education in the area There are

8 control officers – 3 of which are in Tuakau

2 pounds

15,000 registered dogs in the Waikato

300 service calls a month

1200 dogs a year are impounded There is every effort made to return these dogs to their homes or to rehome them – good progress is being made

Helen runs a rehoming program which is her passion and an education program – she is always available to talk to groups – at present they are working on a bilingual education policy

Questions were asked about the problems of people picking up after their dogs and it was suggested that more signage and bins were required It was pointed out that there is a \$150 fine for failing to pick up after a dog. Kris Hines to draw a map of the area to show where signs and bins could be located and this will be investigated

The problem of contractor's dogs was raised and Helen Williams agreed to contact the developers about this

6 POKENO WORKS AND ISSUES : STATUS OF ITEMS FEBUARY 2018

Sue O'Gorman presented the report matters arising where

Helenslee Rd Footpath It is disappointing that this is on hold It is a health and safety issue as far as school children are concerned and even a temporary solution until the upgrades on Pokeno Rd were completed would be better than nothing

Rubbish It would not be feasible to move the compactor bin from outside the dairy as we would be back to the problems we had previously what is needed is a new compactor bin outside the toilets

Village Concept A further meeting has been held with Progressive Enterprises who are still keen and willing to work with council though progress is slow. There is a suggestion that partnership funding should be investigated for the whole concept

Helenslee Walkways It was felt that little progress had been made in solving the problems

It was mover that the report be accepted

Moved Helen Clotworthy

Seconded Wayne Rodgers

7 YEAR TO DATE SERVICE REQUEST REPORTS

It was moved that the report be accepted

Moved Tricia Graham

Seconded Doug Rowe

8 LTP UPDATE

The content has been signed off - material to go to draft- this to be available 15th March when a consultation document will go out to the public it is important that the committee has a session to go through this as soon as possible

9 NORTH WAIKATO SPORTS FACILITY STUDY

There is a funded feasibility study being conducted in conjunction with Tuakau Allan has in mind a local community member who would be ideal to join this.

10 POKENO COMMUNITY SCHEDULE

The importance of consideration of the LTP means that it needs to be the item for the March meeting. Because this will not be available to 15th March the meeting will need to be postponed until the 3rd Tuesday. The presentation by the Fire Service to be postponed until April

11 REPORTS

There was nothing new to report that had not been already mentioned

12 COMMITTEE REPORTS

Doug gave a report of the Community Patrol

13 NEXT MEETINGS AGENDA

Consideration of the LTP

14 GENERAL BUSINESSES

The Bombay/Pokeno Anglican church applied for discretionary funding to restore the grave of a local benefactor Harriot Johnson They were grateful to receive this and on Sunday 25th February after the 9.30 service a celebratory morning tea will be held and the grave blessed

There being no further business Helen thanked our guests and declared the meeting close at 9pm the next meeting to be held on March 20th at 7pm

6 ROAD NAMING SWIFT MacDONALD SUBDIVISION

The preferred name was agreed to
Robins Way for the SG and WJ swift subdivision

Moved Ric Odom

Seconded Tricia Graham

Carried

7 SPEED REVIEW

A risk based list of proposed speed changes was presented. All residents to be involved in decisions. Helenslee Rd and all roads in the subdivision have not been included as they are already being considered. People were encouraged to report other roads of concern.

Moved that the report be accepted Helen Clotworthy

Seconded Tricia Graham

Carried

8 POKENO WORKS AND ISSUES

These were discussed

Road Naming The part of old Hitchen Rd leading from the Great South Rd to be named Walter Rodgers Rd.

The part of old Hitchen Rd leading from McDonald Rd to be named William McRobbie Rd

Sports Waikato to attend our September meeting

-

The new bridge over the railway at the end of Hitchen Rd to be available to both commercial and residential vehicles.

Footpaths this is going to the Environment Committee in a couple of weeks - there is to be a reallocation of funding for footpaths

Moved H Clotworthy

Seconded Doug Rowe

Carried

9 POKENO COMMUNITY SCHEDULE

22nd June 6pm the committee meet to discuss the Market Square and the development of the Sports Field

July the developer of Kowhai Downs to be invited to give an update

July A discussion on Public Transport

September A presentation by Waikato Regional Council

10 COUNCILORS

A work shop on the LTP Plan and shared facilities to be held

Inorganic Collection this week

Waste Water Phase 2 – 62 people have signed up

Cyclone Debbie – Some roads still closed

A private plan change for the Graham Block has been submitted

Janet McRobbie is to be congratulated for being awarded a QSM for her services to the community

11 GENERAL BUSSINESS

Web Site The front page has been redesigned. The site is live and all material that has been given has been loaded. An announcement is to be made as to how people register. Questions will be able to be raised but this is to be in the form of suggestions rather than a forum

Passport type photos of the committee are still required

The question was raised as to whether recycling bin could be provided beside the rubbish bins and if there could be a rubbish bin beside the toilets

CLOSURE

Helen Clotworthy thanked the visitors for their attendance and their contribution. .

There being no further business, the meeting was declared closed at 8.25pm

The next meeting of the Pokeno Community Committee will be held on 11th June at 7pm

Open Meeting

| | |
|---------------------------------|--------------------------------------|
| To | Waikato District Council |
| From | Gavin Ion Chief Executive |
| Date | 5 March 2018 |
| Prepared by | Rose Gray Council Support Manager |
| Chief Executive Approved | Y |
| Reference | GOV1301 |
| Report Title | Exclusion of the Public |

1. EXECUTIVE SUMMARY

To exclude the public from the whole or part of the proceedings of the meeting to enable Council to deliberate and make decisions in private on public excluded items.

2. RECOMMENDATION

THAT the report of the Chief Executive be received;

AND THAT the public be excluded from the meeting to enable Council to deliberate and make decisions on the following items of business:

Confirmation of minutes dated 12 February 2018

Confirmation of extraordinary minutes dated 28 February 2018.

Receipt of Minutes:

- **Strategy & Finance Committee**
- **Infrastructure Committee**
- **Tamahere Community Committee**

3. ATTACHMENTS

Nil