

Agenda for a meeting of the Meremere Community Committee to be held in the Meremere Community Hall, Heather Green Ave, Meremere on **THURSDAY 8 MARCH 2018** commencing at **7.00pm**.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

4. CONFIRMATION OF MINUTES

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6. GENERAL BUSINESS

GJ Ion

CHIEF EXECUTIVE

Agenda2018\MMCC\180308 MMCC OP.dot

Open Meeting

To	Meremere Community Committee
From	Gavin Ion Chief Executive
Date	22 February 2018
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0510
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of the Meremere Community Committee meeting held on Thursday 8 February 2018.

2. RECOMMENDATION

THAT the minutes of the meeting of the Meremere Community Committee held on Thursday 8 February 2018 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

MMCC Minutes

MINUTES of a meeting of the Meremere Community Committee held at the Meremere Community Hall, Heather Green Avenue, Meremere on **THURSDAY 8 FEBRUARY 2018** commencing at **7.06pm**.

Present:

Mr J Harman(Chairperson)
Cr J Sedgwick
Mr B Brown
Mr D Creed
Ms A Dobby (Secretary)
Ms C Heta [*from 7.08pm*]
Mr J Ngatai

Attending:

Ms J Remihana (Acting General Manager Service Delivery)
Miss A Dobby (Youth Representative)
4 Members of the Public

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Cr Sedgwick/Ms Dobby)

THAT an apology be received from **Mr Katu & Mrs Jenkin.**

THAT an apology for lateness be received from **Ms Heta.**

CARRIED

MMCCI802/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Cr Sedgwick/Ms Dobby)

THAT the agenda for a meeting of the Meremere Community Committee held on Thursday 8 February 2018 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received;

AND FURTHER THAT speaking rights be given to **Azabeth Dobby** for the duration of this meeting.

CARRIED

MMCCI802/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Ms Heta/Mr Harman)

THAT the minutes of a meeting of Meremere Community Committee held on Thursday 9 November 2018 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

MMCCI802/03

REPORTS

Works & Issues Report

Agenda Item 5.1

The report was received [*MMCCI802/02 refers*] and discussion was held.

Meremere Hall & Library

Agenda Item 5.2

The Acting General Manager Service Delivery gave a verbal update and answered questions from the Committee.

Councillor's Report

Agenda Item 5.3

Cr Sedgwick gave a verbal report and answered questions of the Committee.

Discretionary Fund Report to 23 January 2018

Agenda Item 5.4

The report was received [*MMCCI802/02 refers*] and discussion was held.

Resolved: (Mr Brown/Mr Harman)

THAT the commitment of \$50 for Pika Hema [*MMCCI705/05/4*] be returned to the pool.

CARRIED

MMCCI802/04

Open Meeting

To	Meremere Community Committee
From	Tony Whittaker General Manager Strategy & Support
Date	21 February 2018
Prepared by	Julienne Calambuhay Management Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0510 / 1901629
Report Title	Discretionary Fund Report to 21 February 2018

1. EXECUTIVE SUMMARY

To update the Committee on the Discretionary Fund Report to 21 February 2018.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received.

3. ATTACHMENTS

Discretionary Fund Report to 21 February 2018

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MEREMERE COMMUNITY COMMITTEE DISCRETIONARY FUND 2017/2018

	GL	1.209.1704
Commitments from Committee Meeting Minutes & Other Information		
2017/18 Annual Plan (including Salaries)		6,421.00
Carry forward from 2016/17		8,929.26
Total Funding		<u><u>15,350.26</u></u>
Expenditure		
03-Jul-17 Contact - credit 5/5/2017 - 30/6/2017		(29.31)
10-Jul-17 Marina Whihongi -travel to China	MMCCI706/04	1,000.00
03-Aug-17 Contact - July 2017		58.66
25-Aug-17 Vivienne Milton - plates & cutlery for Community hall (\$569 less \$300 already paid for cooking classes)	MMCCI708/04	269.00
25-Aug-17 Meremere Youth Town account - plywood & hinges	MMCCI708/04	68.76
29-Sep-17 Contact - August 2017		56.31
02-Oct-17 Tuakau Glass & Glazing - reglazing of the gym windows	MMCCI709/04	180.60
02-Oct-17 Youth Town Account - cost of padlocks, plywood, hinges and screws for cupboards	MMCCI709/04	421.39
28-Nov-17 Meremere Youthtown account - purchase 10 tables @ \$45 each	MMCCI706/04	450.00
28-Nov-17 Meremere Youthtown account - further purchase 10 tables @ \$45 each	MMCCI709/04	450.00
29-Nov-17 Meremere Youthtown account - sunk bolts	MMCCI711/06	4.91
26-Jan-18 Anita Flowerbix & Gifts - flowers for Meremere Superette	MMCCI802/05	56.52
Total Expenditure		<u>2,986.84</u>
Income		
Total Income		<u>-</u>
Net Expenditure		<u>2,986.84</u>
Net Funding Remaining (Excluding commitments)		<u>12,363.42</u>
Commitments		
09-Mar-17 Reconnection of power for the Tennis Pavillion	MMCCI703/04/2	to be confirmed
11-May-17 Commitment for MYG Youth Group	MMCCI705/05/4	200.00
14-Sep-17 Meremere Christmas party - to be paid to Meremere Development Account	MMCCI709/04	600.00
Total Commitments		<u>800.00</u>
Net Funding Remaining (Including commitments) as of 21 February 2018		<u><u>11,563.42</u></u>

Open Meeting

To	Meremere Community Committee
From	Tony Whittaker General Manager Strategy & Support
Date	14 February 2018
Prepared by	Lianne van den Bemd Community Development Advisor
Chief Executive Approved	Y
Reference#	CDR0502 / GOV0510 / 1901621
Report Title	Application for Funding – Meremere Community Development Committee Incorporated

1. EXECUTIVE SUMMARY

The purpose of this report is to present an application for funding from Meremere Community Development Committee Incorporated (“the Development Committee”) towards the cost of producing five new signage boards for the Meremere Village community. The signage boards are for information purposes.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received;

AND THAT an allocation of \$..... is made to the Meremere Community Development Committee Incorporated towards the cost of producing five new signage boards for the Meremere Village community;

OR

AND THAT the request from the Meremere Community Development Committee Incorporated towards the cost of producing five new signage boards for the Meremere Village community is declined / deferred until for the following reasons:

3. BACKGROUND

The Development Committee wants to produce and install five new signage boards for the Meremere Village community.

The Development Committee has identified with the community the need to visually increase awareness and participation around the many projects and events happening throughout the Village.

Feedback from the community suggest that there are a number of residents who do not have easy access to social media i.e. Facebook, and that many residents will often miss out on information when events are happening or are cancelled in the Village.

It is envisage that the signs will also attract more involvement from those who visit the Village from time to time.

The size and content for each signage board is as follows:

- Two 1.2x2.4m community information boards, one at each end of the village.
- One 1.2x1.2m (approx) sign advertising the community hall for hire
- One 1.2x1.2m (approx) sign for the community garden
- One 1.2x1.2m (approx) sign for the community gym

The site locations are yet to be confirmed. The Development Committee will need to contact Council and other relevant land owners will need to be advised of the project prior to commencement.

4. OPTIONS CONSIDERED

- 1) That the application is approved and an allocation of partial or full funding requested by made.
- 2) That the application is declined.
- 3) That the application is deferred.

5. FINANCIAL

Funding is available to allocate for the year.

The project is noted to cost \$1,960.72. The Meremere Community Development Committee Incorporated is seeking funding of \$1,960.72 towards the cost of producing five new signage boards for the Meremere village.

GST Registered	No
Set of Accounts supplied	Yes
Previous funding has been received by this organisation	No

6. POLICY

The application meets the criteria set in the Discretionary Grants Policy, one of which is that grants up to \$5,000.00 can be funded up to 100% at the discretion of the relevant community board or committee or Council's Discretionary & Funding Committee.

For grants above \$5,000.00 a funding cap of 75% of the total project cost applies (whichever is the greater) and other funding needs to be sought.

Funds cannot be uplifted until all sufficient funds for the project are approved.

7. CONCLUSION

Consideration by the Committee is required with regard to this funding request.

8. ATTACHMENTS

Application for Funding – Meremere Community Development Committee



11

RECEIVED

12 FEB 2018

Waikato District Council



DISCRETIONARY FUNDING APPLICATION FORM

Important notes for applicant:

- It is recommended that, prior to submitting your application, you contact the Waikato District Council's community development co-ordinator, on 07 824 8633 or 0800 492 452, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Please read the Guidelines for Funding Applications document to assist you with completing this application form.
- All applications must be on this application for funding form. We will not accept application forms that have been altered.
- Please note that incomplete applications WILL NOT be considered. All parts of the application MUST be completed and all supporting information supplied.
- The checklist on page 5 needs to be completed.

Which fund are you applying to: (Please tick appropriate box)

Discretionary and Funding Committee

Project

Event

OR

Community Board / Committee Discretionary Fund

Raglan

Taupiri

Onewhero-Tuakau

Ngaruawahia

Huntly

Te Kauwhata

Meremere

Section I - Your details

Name of organisation

2578742 - MEREMERE COMMUNITY DEVELOPMENT COMMITTEE INCORPORATED

What is your organisation's purpose?

Assist with the development of the Meremere community

Address: (Postal)

C/- Angela Dobby - 22 Te Puea Ave, Meremere

Address: (Physical if different from above)

Contact name, phone number/s and email address

Angela Dobby 027-244-4250

angeladobby_5@msn.com

Charities Commission Number: (If you have one)

Are you GST registered? No Yes GST Number ___/___/___

Bank account details 03 / 1355 / 0740491 / 00

Bank SBS Bank Branch Hamilton

The following documentation is required in support of your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- Encoded deposit slip to enable direct credit of any grant payment made
- A copy of any documentation verifying your organisations legal status

Section 2 – Community wellbeing and outcomes

Which community wellbeing will your project contribute to?

(See the guidelines sheet for more information on this section.)

Social Economic Cultural Environmental

Which of the five community outcomes for the Waikato district does this project contribute to?

(See the guidelines sheet for more information on this section.)

Accessible Safe Sustainable Healthy Vibrant

Section 3 – Your event/project

What is your event / project, including date and location ? (please provide full details)

To design and erect community- information signage physically located in Meremere Village:

1. Two 1.2x2.4m community information boards, one at each end of the village.
 2. One 1.2x1.2m (approx) sign advertising the community hall for hire
 3. One 1.2x1.2m (approx) sign for the community garden
 4. One 1.2x1.2m (approx) sign for the community gym
- Locations TBC

Who is involved in your event / project?

Meremere Development Committee members, the Meremere Youth Group, and other volunteers from within the community.

How many volunteers are involved?

5-10 approx

What other groups are involved in the project?

Meremere Youth Group

How will the wider community benefit from this event/project?

Community information boards are much needed. Many people within the community are missing events (or cancellation / updates of events) on the Meremere Facebook page, and the community newsletter. It will be a useful tool for the community to have a reminder of upcoming events, and will be visible to every person who enters Meremere, which should also increase overall event involvement. Signs for the gym and community garden are also essential, as many people don't even realise these resources exist within their community.

Section 4 – Funding requirements

Note : Please provide full details of how much your event/project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the event/project.

Please complete all of the following sections	GST Inclusive Costs (use this column if you are not GST registered)	GST Exclusive Costs (use this column if you are GST registered)
TOTAL COST OF THE PROJECT/EVENT	\$	\$
Existing funds available for the project Total A Include any projected income i.e. ticket sales, merchandise etc.	\$ None allocated	\$

Funding being sought from Waikato District Council

Project Breakdown (itemised costs of funding being sought) If there is insufficient space below please provide a breakdown of costs on an additional sheet.	\$	
AliPanel Signboard 2.44x1.22m x4 @ \$111.89 ea.	\$ 447.53	\$
Plywood panel 18MM 2400X1200 x4 @ \$96.78 ea.	\$ 387.12	\$
Posts Pine 100X100 H4 RS 3.0M x 8 @ \$28.98 ea.	\$ 231.84	\$
Frame timber 100X50 N2 H4RS LM 31m @ \$6.88/m	\$ 214.66	\$
CONCRETE 25KG DRYMIX x16 @ \$11.03ea	\$ 176.48	\$
SCREW HEX T17 12GX50 50PK @ \$22.47pk x3	67.41	
ORACAL 641 Economy Vinyl 50m roll + 50m transfer tape	\$ 435.68	\$
Total Funds being sought from WDC Total B	\$ 1960.72	\$

Has funding been sought from other funders? Yes No
If 'Yes', please list the funding organisation(s) and the amount of funding sought

a)	\$ _____	\$ _____
b)	\$ _____	\$ _____
c)	\$ _____	\$ _____
d)	\$ _____	\$ _____
Total of other funds being sought Total C	\$ _____	\$ _____

Total Funding Applied for (Add totals A, B, and C together to make Total D) Total D	\$ 1960.72	\$
Note : This total should equal the Total Cost of the Project/Event		

Describe any donated material / resources provided for the event/project:

Ben Brown is a signwriter (and member of Meremere Development Committee) who will volunteer his labour, tools, vehicle & trailer (for delivery), and signwriting equipment to build and erect the signs, as well as being committed to the ongoing signwriting and application of notices on the info boards. Volunteers within the community have other tools we will need such as a concrete mixer & post hole auger

Section 5 – Previous Funding Received from Waikato District Council

If you have received funding from or through the Waikato District Council for any project/event in the past two years, please list below:

What Board/ Committee	Type of Project/Event	Date received	Amount

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. Note : this will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned

Signed: _____ Name: _____

I certify that the funding information provided in this application is correct.

Signature: BB Date: 1/2/18

Position in organisation (tick which applies) Chairman Secretary Treasurer

Signature: A. M. Dobby Date: 1/2/18

Position in organisation (tick which applies) Chairman Secretary Treasurer

Ben Brown (Co-Secretary)
Angela Dobby (Co-Secretary)

Checklist

Please ensure you have completed all parts of the funding application form by marking the boxes below and include copies of all accompanying documentation required.

Please also ensure you attach the completed checklist with your application.

Items Required	Enclosed ✓
Read and understood the guidelines for funding applications document	x
Discussed your application with the Waikato District Council community development co-ordinator	x
Nominated the fund you are applying for	x
Completed Section 1 – Your details	x
Enclosed a full copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club	x
Enclosed an encoded deposit slip to enable direct credit of any grant payment made	x
Enclosed a copy of any documentation verifying your organisations legal status	x
Completed Section 2 - community wellbeing and outcomes	x
Completed Section 3 – details of your event/project	x
Completed Section 4 – Funding requirements – Budget and quotes need to match. Include copies of written quotes.	x
Completed Section 5 where funding has been received in the previous 2 years	x
Obtained two signatures on your application	x

Please note: Incomplete applications will not be considered. Applicants will be requested to submit relevant outstanding information within 5 days or their application will be returned.



PLYWOOD CITY

Plywood City Ltd

PO Box 22-327 Otahuhu 1640
 3/525 Great South Road Penrose 1061
 Auckland
 Phone : 09 580 0242
 Fax : 09 580 0967

Email : sales@plywoodcity.co.nz
 Website : www.plywoodcity.co.nz

Quote

Quote # : 2331

Ben Brown

Date : 01/02/2018
 Order No :
 Account : 10873
 Reference :
 Sales Rep :
 Quote Expires 03/03/2018
 Page No : 1
 Entered by: Raewyn Winks

Code	Description	Quantity	Rate	Total
4ACPSWH/WH2 44	4mm AliPanel Sign (0.3) White/White 2.440 X 1.220	4.00	97.29	389.16

Thank you for your custom.
 We appreciate the opportunity to present this Quote.

Freight	0.00
GST Exclusive	389.16
GST	58.37
Rounding	0.00
GST Inclusive	447.53

=====

QUOTE FROM:
Mitre 10 MEGA Manukau
61 Lambie Drive
Manukau

=====

Account Address	Job Address	Quote No	X-16710.1	CUSTOMER COPY
Ben Decal	BEN DECAL	Date	01/02/2018	
	.	Rep	Mel Grigg	
	.	Valid Till	03/03/2018	
		Customer:	Ben Decal	

Account: Q14521 Job: Pricing Customer Ref: Pricing Op: MG Page 2

Signed:

Name:

Date:

Note: QUOTE GRAND TOTAL

GST	140.54
Incl. GST	1077.51

=====

All prices Include GST



Your Premier Digital & Graphic Supplier

Sign Supplies Ltd, P. O. Box 132-331, Sylvia Park, Auckland 1644.
P. 09 573 2048 F. 09 573 2049 E. info@signsupplies.co.nz

Quotation No:

9292

Date:

2/02/2018

Order No:

Salesperson:

Froi Aguja

Page No:

Page: 1 of 1

G.S.T. No:

28-581-165

Bill To:

Deliver To:

Attn: Ben Brown

Customer No. 30186

Item no.	Item name	Qty.	Price	Total (NZD)
VOE6070	GRACAL 641 Economy Vinyl 630mm - Black 070	50.00	\$4.23	\$211.50
ATOMCL	ORATAPE MT95 - Medium Tack Clear Application Tape 1m(w) x 100m(l)	0.61	\$274.35	\$167.35

Comments:

Sub Total

\$378.85

GST @ 15.0%

\$56.83

Document Total (NZD)

\$435.68

AUCKLAND BRANCH
2/99 Carbine Rd, Mt Wellington
P. 09 525 6370 F. 09 525 6373
E. auckland@signsupplies.co.nz

TAURANGA BRANCH
19a Tukorako Dr, Mt. Maunganui
P. 07 575 3614 F. 07 575 2435
E. tauranga@signsupplies.co.nz

WELLINGTON BRANCH
60 Victoria St, Petone, Lower Hutt
P. 04 586 5082 F. 04 586 5083
E. wellington@signsupplies.co.nz

CHRISTCHURCH BRANCH
10b Moncur Pl, Addington
P. 03 379 3795 F. 03 379 3796
E. christchurch@signsupplies.co.nz



CERTIFICATE OF INCORPORATION

**MEREMERE COMMUNITY DEVELOPMENT COMMITTEE
INCORPORATED
2578742**

This is to certify that MEREMERE COMMUNITY DEVELOPMENT COMMITTEE INCORPORATED was incorporated under the Incorporated Societies Act 1908 on the 19th day of April 2013.

Registrar of Incorporated Societies
2nd day of February 2018



To The Meremere Community Development Committee

I have audited the Statement of Receipts and Payments of The Meremere Community Development Committee for the year ended 31 March 2015. These financial statements are the responsibility of the Committee. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted by the NZICA. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Committee as at March 31 2015, and the results of its operations and its cash flows for the year then ended, in accordance with generally accepted accounting principles.



W J Clifford
CA (Retd) ACIS ANZIM
6 July 2016

MEREMERE COMMUNITY DEVELOPMENT COMMITTEE INCORPORATED
ANNUAL STATEMENT OF RECEIPTS AND PAYMENTS 1 APRIL 2015-31 MARCH 2016

OPENING BALANCE (including unrepresented cheques \$260.00) \$ 10262.38

INCOME

Bank Interest (less 33%) \$48.14 15.89 57.14

COGS Grant \$ 6000.00

TOTAL INCOME \$6057.14

EXPENDITURE

TRAINING \$ 0.00

TRAVEL/MILEAGE \$ 520.00

ADMINISTRATION \$ 1021.60

STATIONERY \$ 37.98

AUDITOR \$ 100.00

HOLIDAY PROGRAMME \$ 0.00

EVENTS \$ 0.00

SPORTS and Youth \$ 224.89

PLAYGROUP \$ 0.00

Hall \$ 5141.74

COMM GDN, (NOT Kaiwhenua) \$ 1608.47

KAIWHENUA/Garden 0.00

TOTAL EXPENDITURE \$8654.68

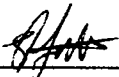
Opening balance plus income \$16319.52

Outgoings, \$ 8654.68

Balance \$ 7664.84

Plus unrepresented cheque \$ 40.00

Bank statement as at 31 March 2016 \$ 7704.84

Treasurer:  _____

Auditor:  _____

Open Meeting

To	Meremere Community Committee
From	Jacki Remihana Acting General Manager Service Delivery
Date	20 February 2018
Chief Executive Approved	Y
Reference #	MMCC2018; GOV0510
Report Title	Meremere Works & Issues Report – March 2018

1. EXECUTIVE SUMMARY

To update the Committee and provide information on works and issues raised at previous meetings.

2. RECOMMENDATION

THAT the report from the General Manager Service Delivery be received.

3. ATTACHMENTS

- Works and Issues Report

Works and Issues Report

	Issue	Area	Action
1.	<p>Gorse on the roadside on Springhill Road leading to the village. This is on Council land, could we please address the gorse.</p> <p>09.03.17 Committee want to know state of the native trees, can these be saved and the gorse removed?</p> <p>11.05.17 What landscape options are there for this site to alleviate further issues Can this be stepped to make it more accessible? What would the requirements be eg TMPs, dumping of waste etc</p>	Service Delivery/Duncan	<p>A light chemical control spray of the gorse has been completed. It is however apparent that any heavy chemical application in the area will have a devastating effect on the planted native trees within the vicinity.</p> <p>The Alliance is keen to understand the Community Board's expectations, as frequent manual control of pest plants is an expensive exercise.</p> <p>Site visit undertaken, some natives are surviving; however it will be a major exercise to remove the gorse and keep the natives that have survived. An option could be to spray it out, remove dead vegetation and replant.</p> <p>The Open Spaces Team Leader, Duncan MacDougall will contact Jim Katu regarding the wants/needs/requirements for this area.</p> <p>Additional comment 14/09: I have spoken with Jim around the gorse on Spring Hill Road. He was just wanting advice and options around how the gorse along spring hill road could be cleared/removed. I said we would come up with a few ideas for options/initiatives to remove the gorse and send it through to him.</p> <p>NOVEMBER: Options for the removal of the gorse will be provided to Jim early November.</p> <p>FEBRUARY: Parks & Reserves, along with City Care and Waikato District Alliance staff are currently developing a Works Plan for the removal of gorse. This work will commence March 2018.</p> <p>MARCH: Work committed for March to remove gorse on Council owned property.</p>

	Issue	Area	Action
2.	<p>Te Puea Avenue at the Island Block Road end. There are still issues around pooling of water</p> <p>Can the owners of cars on the corner of Te Puea Avenue and Heather Green Avenue be asked to keep their cars off the footpath (this seems to be an ongoing issue and one for which a Service Request has previously been raised). (Raised again on 8 Feb)</p>	Service Delivery	<p>As previously reported, the current plan is to install an additional 60m of stormwater pipe and two new manholes, draining into the existing system. This solution will ensure that road drainage is independent to both the power station site and adjacent state highway road reserve.</p> <p>Project is planned to be completed during week of 17 March 2017.</p> <p>Project has been rescheduled due to the weather events that have hit the district - now scheduled for the new construction season starting September 2017.</p> <p><i>Additional comment 14/09: Waters Team will action the solution as soon as ground conditions allow. Unfortunately similar to the March delay, the persistent wet weather means that we cannot start the ground works required. FYI: we need approximately 2 weeks of dry weather to allow the digger works to take place.</i></p> <p>NOVEMBER: As previously reported, ongoing clean-up from recent weather events have hampered progress on this project. Hopeful to have a confirmed project commencement date by mid-November.</p> <p>Parking Wardens have visited the site. Any vehicles parked on the footpath will be ticketed. The owner has been written to informing them that they cannot park on the footpath.</p> <p>FEBRUARY 2018: WDA have scheduled to install a 100m long 375mm Culvert in mid-February. Job completed on 23 February 2018.</p> <p>MARCH 2018: Council's Compliance Officer has visited the site and taken photos and written to the owner of the property requesting that all vehicles be removed from the footpath.</p>

	Issue	Area	Action
3.	Safety Report for the Pavilion building – for the youth group to be able to utilise.	Service Delivery – Facilities	MARCH 2018: Council's Youth Engagement Advisor, Shannon Kelly, has advised that interest has currently diminished in this project. She will advise Facilities staff once she knows what the Youth Group's plans are for the future.
4.	<p>Service Requests</p> <ul style="list-style-type: none"> - Carpark linemarking outside the Shop (RDG0550/18) - Speed signs required at north end of Te Paea Ave (RDG05224/18) - Tree maintenance on Taniwha Ave required (PRK1244/18) <ul style="list-style-type: none"> - Meremere Hall outside lighting (light flickering 2nd in from entrance) (PRK1243/18) 	Service Delivery	<p>09/02 - PG - Assigned to Darren Bourne via sharepoint. This work has been programmed and will be completed by the end of March.</p> <p>09/02 - PG - Assigned to Directionz via sharepoint. RAMM 17/32362 (Pauline Giles). The signs will be installed by the end of February 2018.</p> <p>09/02 - Site visit undertaken and inspection of the one and only tree on the road berm of Taniwha Street, being a Silver Dollar Gum. Tree requires general maintenance prune including a crown lift of lower branches extending over the road and tennis court fence respectively. Lower descending branch partially fractured precluding full use of the carriageway width. Photos & request emailed to Franklin trees requesting tree matters be attended to asap.</p> <p>MARCH 2018: This job is in the forward works plan and noted as a high priority, but is to be done in conjunction with other jobs in that general location for efficiency.</p> <p>14/02 - NTC sent to CW to replace blown bulb SW 14/02/18. Job completed.</p>
5.	<p>Town maintenance issues</p> <ol style="list-style-type: none"> 1. There is extremely long grass on the verges in front of vacant sections, can we either write to the owners or get these mown 2. At the back of the skatepark there is gorse/bamboo growing that is now 	Service Delivery – Parks/Roading	<ol style="list-style-type: none"> 1. A letter will be sent to owners outlining that it is their responsibility to mow grass verges. 2. The particular section of land (where the bamboo and other pest plants are located) is in Crown ownership, as such the matter has been

	Issue	Area	Action
	<p>getting out of control – can we check to see if it is our land, if not, can we liaise with the landowner</p> <p>3. Do we have a contractor who works in Meremere that is using an electric van?</p> <p>4. Overall maintenance of town – needs to be assessed by Roding – lots of weeds, broken footpaths, potholes – can someone please come and do a full assessment and advise a works programme.</p>		<p>referred to the (contract) Property Manager for follow up action.</p> <p>3. No, WDC do not have any contractors using an electric van</p> <p>5. WDA to carry out an assessment and will report back to the April meeting.</p>

Open Meeting

To	Meremere Community Committee
From	Tony Whittaker General Manager Strategy & Support
Date	19 February 2018
Prepared by	Shannon Kelly Youth Engagement Advisor
Chief Executive Approved	Y
DWS Document Set #	GOV0510 / 1901222
Report Title	Youth Engagement Update

1. EXECUTIVE SUMMARY

The purpose of this report is to provide the Meremere Community Committee with:

1. An update from Council's Youth Engagement Advisor; and
2. A present the report from the Meremere Community Committee Youth Representative, Tinny Rudolph on behalf of Azabeth Dobby.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received;

AND THAT if there are any new issues identified in the Meremere Youth representatives verbal report that the Committee agrees on, be added to the Committee's Works and Issues report so that progress on implementation can be monitored.

3. YOUTH ENGAGEMENT UPDATE

Due to her other commitments, Tinnay Rudolph has stepped down from running the Meremere Youth Action Group.

Azabeth and Angela Dobby have made contact with the Youth Engagement Advisor to take a lead role in moving youth engagement forward in the Meremere area.

We thank Tinnay for her support and participation in the ongoing development of Meremere and in particular youth development in Meremere. Azabeth will provide a verbal report about the progress of the Meremere Youth Action Group.

After valuable feedback from the Govern Up project and the review of Council's Youth Engagement Plan, the Youth Engagement Advisor is developing a youth strategy to better respond to the needs of young people and community boards and committees across the Waikato district whilst ensuring alignment with Council's long term engagement objectives. This strategy will clarify the direction that Council will take regarding youth representation and youth participation in the district. The draft strategy will be available for comment prior to it being finalised in mid-2018.

4. ATTACHMENTS

Meremere Youth Action Group Quarterly Report

Meremere Youth Action Group Quarterly Report

Please find below email correspondence received from Tinny Rudolph regarding the great work the Meremere Youth Action Group has achieved in 2017.

Kia Ora Shannon

This is Tinny here sorry I haven't gotten back to you since our last phone call. I've been quite busy with my assessments and relocating. Azabeth had contacted me last night asking for a bit of help on writing up a report. So I thought I'll send you a bit of an update on how things have been going and how the youth went last year 2017.

Thursday 16th of February 2017 was the day the youth group kicked off. The youth met up every Tuesday's to plan / brain storm their ideas and goals they wanted to achieve.

One of the ultimate goals was to go on a trip which they knew, and in order to make that happen they had to fundraise.

Fundraising ideas/ projects:

1. Raffles which went well for the first fundraiser - accomplished
2. The next one was the Movie Marathon which hit the charts it was such a massive turn out - achieved
3. We also had a Disco which was held in Pokeno – achieved
4. Ice cream / chocolate bars every Friday's - achieved
5. Sales Day. The youth held a Sale day for another fundraiser selling items and clothing's that they no longer needed - accomplished
6. The youth also entered a competition ran by The Raukura Hauora organisation in Auckland. The aim was to promote any issues that our community was facing these days and the impact on our people. The topic choice our youth came up with was underage drinking. The video went viral and the Youth came second place, with the video reaching to 70,000-100,000 people across Aotearoa and also Australia. Our Youth were very stunned by the outcome of their film and how much the film had drawn a positive impact on a lot of people – achieved
7. Dinner Night – achieved
8. The Last Fundraiser the Youth had was a Dinner Night which was held at our local Community Centre. The Dinner Night turned out successfully. A lot of Great support and Awesome Helping hands with the youth and family.
9. Our youth have been on a few outings we were given 30 tickets to the Hampton Downs Go Karts.
10. The Youth was invited to the Tuakau Youth Centre for a Holiday Youth Event which was held in Tuakau. They had enjoyed getting to know other Youth members and being able to compete against each other with activities that were set out for them.
11. End of the Year Trip: The Meremere Youth Group went on their end of the Year Breakup to Kaitaia on Friday December 15th 2017. The First night we had done some in door activities. The Next Morning the Rangatahi went out to the beaches/ lakes and spent the whole day out swimming. Some had gathered seafood on the shore such as picking Pipis / Mussels while the host family went out driving. Later that night we held a formal dinner for three boys that graduated school. This dinner was way for us to celebrate their success, and to top it off we had

Secret Santa to end the awesome day. On Sunday 17th December we had one of the whanau members share some stories and korero about the school and the tribes that were from that area. During our journey home, we stopped in at a cemetery near Kaitaia to pay our respects to the father of one of our rangatahi. Our intention was to show our support and aroha for one of our boy's that had lost his father. Our youth shared a waiata and a karakia as to show our condolences – achieved.

2018 Youth Group

This year I'm not 100% sure who is running the Youth Group. As far as I know, there was a meeting held last night for the Development Group. The Pastor of the Hilltop Church has requested to take over the youth group. The best person to ask would be Angela Dobby as she is part of the Committee.

My last project I am doing is a film about "THE LIFE OF MEREMERE". I am currently in the planning progress and starting the film next week. So please keep an eye out for the film once it's uploaded. The reason behind this film is to show the wider community the amount of hidden talents in this small place. These kids deserve to be recognised.

Lastly we would like to thank you Shannon and the Waikato District for helping our rangatahi out with the gas vouchers we really appreciate it. We have enjoyed your visits and support you have given us and we hope we see you soon.

Nga Mihi
Tinny Rudolph



