

Agenda for a meeting of the Infrastructure Committee to be held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 27 FEBRUARY 2018** commencing at **9.00am**.

Information and recommendations are included in the reports to assist the committee in the decision making process and may not constitute Council's decision or policy until considered by the committee.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

Representatives from Sport Waikato will be in attendance from 10am to discuss item 5.5.

3. DISCLOSURES OF INTEREST

4. CONFIRMATION OF MINUTES

Meeting held on Tuesday 28 November 2017

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5. REPORTS

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Gj Ion

CHIEF EXECUTIVE

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Open Meeting

To	Infrastructure Committee
From	Gavin Ion Chief Executive
Date	30 November 2017
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV1318/ GOV1303
Report Title	Confirmation of Minutes

I. EXECUTIVE SUMMARY

To confirm the minutes of the Infrastructure Committee meeting held on Tuesday 28 November 2017.

2. RECOMMENDATION

THAT the minutes of the meeting of the Infrastructure Committee held on Tuesday 28 November 2018 be confirmed as a true and correct record of that meeting;

AND THAT the public excluded minutes of the meeting of the Infrastructure Committee held on Tuesday 28 November 2018 be confirmed as a true and correct record of that meeting and remain confidential and unavailable to the public.

3. ATTACHMENTS

INF minutes 28 November 2017

MINUTES for a meeting of the Infrastructure Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 28 NOVEMBER 2017** commencing at **9.00am**.

Present:

Cr DW Fulton (Chairperson)
His Worship the Mayor Mr AM Sanson
Cr A Bech
Cr JA Church
Cr JM Gibb *[from 9.26am]*
Cr S Henderson
Cr SD Lynch
Cr RC McGuire
Cr FM McInally
Cr BL Main
Cr EM Patterson
Cr JD Sedgwick
Cr NMD Smith *[until 11.13am and from 11.38am]*
Cr LR Thomson

Attending:

Mr B MacLeod (Chair Raglan Community Board)
Mr GJ Ion (Chief Executive)
Mrs S O’Gorman (General Manager Customer Support)
Mr T Harty (General Manager Service Delivery)
Mr V Ramduny (Acting General Manager Strategy & Support)
Mrs LM Wainwright (Committee Secretary)
Ms M Jolly (Road Safety Co-ordinator)
Mrs A Hampton (Parks & Reserves Manager)
Ms M Smart (Property Officer)
Mr C Clarke (Roading Manager)
Mr K Pavlovich (Acting Waters Manager)
Mr W Furlong (Asset Management Team Leader – Roading)
Ms J Remihana (Programme Delivery Manager)
Mr S Howard (Senior Planner – Water)
Mr G Dela Rue (Waikato District Alliance Manager)
Mr T Mylchreest (Waikato District Alliance Maintenance Manager)
Mr N Robinson (Rocket Projects)
Ms P Williams (Waikato Tainui)
Ms R Schaafhausen, (Chair of Te Arataura)
Ms D Flavell (Waikato Tainui)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Fulton/Main)

THAT an apology for lateness be received from Cr Gibb.

CARRIED on the voices

INF1711/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs Sedgwick/Patterson)

THAT the agenda for a meeting of the Infrastructure Committee held on Tuesday 28 November 2017 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 6 which shall be considered with the public excluded;

AND THAT all reports be received;

AND FURTHER THAT in accordance with Standing Order 9.4 the order of business be changed with agenda item 5.2 [*Road Safety Education*] being considered the first item and that other items be considered as appropriate during the course of the meeting;

THAT FURTHER THAT the Chair of the Raglan Community Board be given speaking rights for the duration of the open section of this meeting.

CARRIED on the voices

INF1711/02

DISCLOSURES OF INTEREST

Cr McNally advised members of the Committee that he would declare a non financial conflict of interest in item PEX 2.6 [*Competing Interest in Lots 1-3 DPS 81963, Huntly*].

CONFIRMATION OF MINUTES

Resolved: (Crs Lynch/Sedgwick)

THAT the minutes of a meeting of the Infrastructure Committee held on Tuesday 26 September 2017 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

INF1711/03

REPORTS

Road Safety Education

Agenda Item 5.2

The report was received [*INF1711/02 refers*] and discussion was held.

The Road Safety Co-ordinator gave a verbal update and answered questions of the committee.

Consenting methodology to obtain Waikato Regional Council discharge consents for non-routine discharges (insignificant network overflows)

Agenda Item 5.1

The report was received [*INF1711/02 refers*] and discussion was held.

The Senior Planner – Water gave a verbal update and answered questions of the committee.

Resolved: (Crs Patterson/Smith)

THAT Council support the proposed Waikato Regional Council discharge consent consultation methodology where a Wastewater Advisory Group is formed to support and advise Council through the consulting process;

AND THAT Council support the approach of investigating longer term sustainable wastewater treatment options for the district, through the consolidation of wastewater treatment plants over the long term.

CARRIED on the voices

INF1711/04

Sport Waikato Report for July-September 2017

Agenda Item 5.3

The report was received [*INF1711/02 refers*] and discussion was held.

Service Delivery Report for October 2017

Agenda Item 5.4

The report was received [*INF1711/02 refers*] and discussion was held.

The Waikato District Alliance Manager and Maintenance Manager answered questions of the committee.

Cr Gibb entered the meeting at 9.26am during discussion on the above item.

Te Awa/Horotiu Cycle Bridge Crossing Increase Approved Contract Sum - Contract 15/288
Agenda Item 5.5

The report was received [INF1711/02 refers] and discussion was held.

The Asset Management Team Leader – Roding gave a verbal update and answered questions of the committee.

Resolved: (His Worship the Mayor/Cr Patterson)

THAT the approved Contract Sum for Contract 15/288 be increased from \$2,461,969 to \$2,867,358.

CARRIED on the voices

INF1711/05

Approval of Proposed Te Kauwhata Community Committee/Developer’s Road Name List
Agenda Item 5.6

The report was received [INF1711/02 refers] and discussion was held.

The Roding Manager gave a verbal update and answered questions of the committee.

Resolved: (Crs Sedgwick/Lynch)

THAT the Committee resolves that the November 2017 “Approved Road Name List” for the above property is restricted to the one name submitted - Murray Ward Drive.

CARRIED on the voices

INF1711/06

North Waikato Integrated Growth Management Programme Business Case – In Principle Approval
Agenda Item 5.7

The report was received [INF1711/02 refers] and discussion was held.

The Acting General Manager Strategy & Support gave a verbal update and answered questions of the committee.

Resolved: (Crs Sedgwick/Church)

THAT the Infrastructure Committee recommends to Council that the North Waikato Integrated Growth Management Programme Business Case be approved in principle on the understanding that it will be used to inform the development of upcoming long term plans of the Council.

CARRIED on the voices

INF1711/07

North Waikato Public Transport Review and Options
Agenda Item 5.8

The report was received [*INF1711/02 refers*] and discussion was held.

The Roading Manager gave a verbal update and answered questions of the committee.

Resolved: (Crs Sedgwick/Church)

THAT the Committee recommends to Council that the preferred North Waikato short-term public transport options (as determined through the North Waikato Public Transport Review) be received and that the associated costs be noted;

AND THAT the preferred options be considered in upcoming Council long term plans.

CARRIED on the voices

INF1711/08

Razorback Road Spring Site
Agenda Item 5.9

The report was received [*INF1711/02 refers*] and discussion was held.

The Parks & Reserves Manager gave a verbal update and answered questions of the committee.

Resolved: (Crs McGuire/Patterson)

THAT part Allotment 116 Suburban Section 1 Parish of Mangatawhiri contained in Computer Interest Register 43747, and easements created by Proclamation B131440.1, be declared surplus to Council requirements, and Council carries out its offer back obligations under section 40 Public Works Act 1981;

AND THAT if the former owner/s, or their successor/s, take up the offer, that the proceeds of sale, less costs (including costs associated with the decommissioning of the site) are to be credited to the Property Proceeds Reserve;

AND FURTHER THAT if the former owner/s, or their successors, do not take up the offer that the land remains in Council ownership pending further decisions about its use.

CARRIED on the voices

INF1711/09

EXCLUSION OF THE PUBLIC

Agenda Item 6

Resolved: (His Worship the Mayor/Cr Gibb)**THAT** the report of the Chief Executive be received;**AND THAT** the public be excluded from the meeting to enable the Committee to deliberate and make decisions on the following items of business:**Confirmation of Minutes dated Tuesday 26 September 2017****REPORTS****a. Ad Hoc Land Purchase – Te Kowhai**

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(a)(b)(ii)(i)(j)

Section 48(1)(3)(d)

b. 2018/18 Inorganic Collection

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(h)(i)(j)

Section 48(1)(3)(d)

c. Water CCO Draft Better Business Case

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: **Ground(s) under section 48(1) for the passing of this resolution is:**

Section 7(2)(f)(i)(h)

Section 48(1)(3)(d)

d. Rural Monthly Recycling Collection

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: **Ground(s) under section 48(1) for the passing of this resolution is:**

Section 7(2)(b)(i)(ii)(c)(i)(ii)(j)

Section 48(1)(3)(a)(i)(ii)(b)(i)(ii)(d)

e. Update on Options for Community Facility at Port Waikato and Approval for Further Consultation

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: **Ground(s) under section 48(1) for the passing of this resolution is:**

Section 7(2)(a)(b)(ii)(i)(j)

Section 48(1)(3)(d)

f. Competing Interest in Lots 1-3 DPS81963, Huntly

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: **Ground(s) under section 48(1) for the passing of this resolution is:**

Section 7(2)(a)(b)(ii)(i)(j)

Section 48(1)(3)(a)(d)

g. Update on Huntly i-SITE Investigations

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(a)(b)(ii)(i)(j)

Section 48(1)(3)(a)(d)

h. Ngaruawahia Community Facility

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(i)(j)

Section 48(1)(3)(d)

AND FURTHER THAT the representatives from Waikato Tainui be permitted to remain in the meeting, after the public has been excluded, for item PEX 2.3 [Water CCO Draft Better Business Case].

CARRIED on the voices

INF1711/10

Resolutions INF1711/11 – INF1711/19 are contained in the public excluded section of these minutes.

Having concluded the public excluded meeting, the following items were released into open meeting:

REPORTS (CONTINUED)

2017/18 Inorganic Collection Agenda Item PEX 2.2

It was resolved [Resolution No. INF171112] during the public excluded section of the meeting that the following resolution be released into open meeting but the report remain confidential and unavailable to the public:

“Resolved: (Crs Smith/Patterson)

THAT Council support the same service as was provided for the 2016/17 year (option 3) as follows:

“District-Wide Kerbside Collection

Staff have commenced investigating the possibility of the collections being undertaken using the method where the inorganics are placed outside the property during set and limited collection weeks. Undertaking the collection this way is more cost effective and will result in a reduced collection timeframe. This would be a new collection method for the North Waikato residents, but has been used for the last 15 plus years in the Central area”;

AND THAT the timing of the collection be subject to confirmation and report back to Council.

CARRIED on the voices”

Rural Monthly Recycling Collection Agenda Item PEX 2.4

It was resolved [Resolution No. INF171114] during the public excluded section of the meeting that the following resolution be released into open meeting but the report remain confidential and unavailable to the public:

“Resolved: (Crs Church/Sedgwick)

THAT Council support the option set out in this report as it does exactly what the Council agreed to originally on 3 July 2017 workshop and furthermore, contact those residents who have been extracted from the targeted area by formal letter to advise them of the decision.

CARRIED on the voices”

Update on Options for Community Facility at Port Waikato and Approval for Further Consideration

Agenda Item PEX 2.5

It was resolved [Resolution No. INF1711115] during the public excluded section of the meeting that the following resolution be released into open meeting but the report remain confidential and unavailable to the public:

“Resolved: (His Worship the Mayor/Cr McNally)

THAT Council confirm that the framework for assessing the Port Waikato Hall be confirmed as the Community of Interest Approach as adopted for consideration of new halls within the Districts’ Halls network;

AND THAT Council direct that staff investigate options to reduce the estimated spend for a community facility at Port Waikato and report those findings back to a future meeting of the Infrastructure Committee.

CARRIED on the voices”

Ngaruawahia Community Facility

Agenda Item PEX 2.8

It was resolved [Resolution No. INF1711117] during the public excluded section of the meeting that the following resolution be released into open meeting but the report remain confidential and unavailable to the public:

“Resolved: (Crs Patterson/Gibb)

THAT the Ngaruawahia Community Board resolution is supported by the Infrastructure Committee;

AND THAT staff work with the Ngaruawahia Community Board to scope and price the required upgrades for the War Memorial Hall to make it fit for purpose and report back to Council as soon as possible for approval to proceed with works out of the 2017/18 approved budget;

AND FURTHER THAT staff proceed and scope the Ngaruawahia Library future upgrade and land requirement needs and present back to Council as soon as possible for approval to proceed with works out of the 2017/18 approved budget.

CARRIED on the voices”

Having resumed open meeting and there being no further business the meeting was declared closed at 1.42pm.

Minutes approved and confirmed this day of 2017.

DW Fulton
CHAIRPERSON

Minutes2017/INF/171128 INF Minutes

Open Meeting

To	Infrastructure Committee
From	Jacki Remihana Acting General Manager Service Delivery
Date	8 February 2018
Prepared by	Karl Pavlovich Acting Waters Manager
Chief Executive Approved	Y
Reference #	INF2018
Report Title	Complex Water Meter Installs for Ngaruawahia, Huntly and Raglan

I. EXECUTIVE SUMMARY

The district wide water metering project installed water meters on 5716 properties across Huntly, Ngaruawahia and Raglan. During the delivery of this project, 570 of properties in these townships were identified as having complex servicing arrangements and were not able to have water manifolds and meters installed.

Some of these meters were unable to be installed due to contractors being unable to locate services or services being shared across multiple dwellings (complex meters). Currently contractors are working through the remaining complex meters, including 131 found to be sharing a single water meter connection across individually owned rating units.

2. RECOMMENDATION

THAT the report from the Acting General Manager Service Delivery be received;

AND THAT Council adopts option 2 as follows:

Option 2: Provide boundary connections as well as a subsidy towards private plumbing costs

Council provide a boundary connection for all properties and contribute to the cost of connecting these properties to the new meters. The cost of connecting a property to the meter will vary from property to property due to distance or terrain. Customers will be required to engage with a plumber directly.

An application process whereby the customer provides two quotes for the cost of plumbing to be considered for a subsidy is recommended. Through discussion, additional criteria for eligibility would be determined (for example where the

quotes show the cost of connection to be above \$1,000) as well as what a reasonable subsidy would be.

This option also achieves standardisation of the water connections against the ITS and would be more acceptable to customers facing high costs to connect to the new meters.

3. BACKGROUND

In October 2017, Council wrote to 171 property owners with properties serviced by a shared water connection. The letter proposed that Council provide each property with a full urban water meter setup (at a cost of \$1,416.00 incl. GST each), with the costs of connecting supply pipes from the dwelling to the new water meter are to be met by the owner/s.

The letter had a 33% response rate with customers expressing a range of views.

Current works on these properties have been placed on hold for Council to provide direction on the preferred decision for the contractor to start installation from February 2018.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

There are 3 possible options available to Council to move this matter forward to achieve all properties being metered.

4.2 OPTIONS

Option 1: Provide boundary connections only

As described in the letter to property owners, this option would see council provide boundary connections but the owners involved would need to connect to the new meter at their cost.

This option provides a solution that would standardise the water connections of these properties to the infrastructure technical specifications (ITS). This option may also be unacceptable to owners of properties facing significant plumbing costs to connect into these new boundary connections.

Option 2: Provide boundary connections as well as a subsidy towards private plumbing costs

Council provide a boundary connection for all properties and contribute to the cost of connecting these properties to the new meters. The cost of connecting a property to the meter will vary from property to property due to distance or terrain. Customers will be required to engage with a plumber directly.

An application process whereby the customer provides two quotes for the cost of plumbing to be considered for a subsidy is recommended. Through discussion, additional criteria for eligibility would be determined (for example where the quotes show the cost of connection to be above \$1,000) as well as what a reasonable subsidy would be.

This option also achieves standardisation of the water connections against the ITS and would be more acceptable to customers facing high costs to connect to the new meters.

Option 3: Check meter

The final option presented is to provide properties with a manifold and water meter. Customers will be required to engage a plumber at their own cost to install the meters on their private network. Once installed the meters would allow the customers on the shared meter to equitably divide the invoice. It must be noted that under this scheme, the owner of the “Council water meter” would still be legally responsible for the entire invoice.

5. CONSIDERATION

5.1 FINANCIAL

Charging

From 1 July 2018, if supply pipes are not separated, the invoice and legal responsibility for water consumption would sit with a single property. This could be unacceptable to customers and may result in water connections being cut or charges not paid due to sharing water usage with neighbours.

Communications

Through communications with Customers on shared meters, it has become apparent that most customers are not aware of the implications of not having their connections separated. The follow up February 2018 letter will further explain the situation to those who have not made contact or expressed concerns.

Budget

It is proposed that the project be funded out two existing budgets; District Wide water supply connection upgrades (IWA14600.0118) and District Wide water supply connection renewals (IWA14500.0118). The total budget required to deliver either option is not entirely understood due to the nature of the works involved. In all cases connecting these properties involves significant investigation of the site by the contractor and often requires be-spoke solutions.

5.2 LEGAL

Nil

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

Options one and two align with RITS specification, option three does not.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

(Ascertain if the Significance & Engagement Policy is triggered or not and specify the level/s of engagement that will be required as per the table below (refer to the Policy for more detail and an explanation of each level of engagement):

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>	Letter to residents notifying them of the adopted option.				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
			Internal
			Community Boards/Community Committees
			Waikato-Tainui/Local iwi (provide evidence / description of engagement and response)
✓			Households
			Business
			Other Please Specify

Comment (if any): Nil

6. CONCLUSION

To achieve all properties being metered, option 2 is recommended. This option strikes a balance between driving Council outcomes in terms of standardization water connections, minimising exposure to both legal and reputational risk as well as addressing affordability concerns of affected customers.

7. ATTACHMENTS

Appendix I - Breakdown of complex meters per property based on December 2017 figures

Breakdown of complex meters per property based on December 2017 figures

Count of Property ID Description works	Action of meter			Install full urban meter set up	Install Water Meter (Locate)	No change	Grand Total
	Already installed	Could be no change					
Rider main to be extended - letter sent to owner				2	1		3
(blank)	1	1		43	36	3	84
Contact from neighbour going to investigate supply pipes				13	6		19
Contact not happy to pay for any costs				10	9		19
Contact will investigate with plumber				7	4		11
Not sharing meter	1			4	30		35
Grand Total	2	1		79	86	3	171

Open Meeting

To	Infrastructure Committee
From	Jacki Remihana Acting General Manager Service Delivery
Date	2 February 2018
Prepared by	Donna Rawlings Projects Team Leader
Chief Executive Approved	Y
Reference #	INF2018
Report Title	Whatawhata Community Facility Engagement Plan

1. EXECUTIVE SUMMARY

This report has been prepared to update Council on the Whatawhata Community Facility engagement plan and project timing.

Staff are looking to undertake an initial round of consultation with support from the Whatawhata Residents & Ratepayers Association (WRRRA) to firm up community expectations. This will feed into the detailed design and consent process allowing a better estimate of cost. The final cost will inform a second round of consultation which will look to set a targeted rate as outlined below.

2. RECOMMENDATION

THAT the report from the **Acting General Manager Service Delivery** be received;

AND THAT Council agree to the proposed approach and timeframes;

AND FURTHER THAT Council agree to the proposed catchment for consultation (Appendix I).

3. BACKGROUND

The Whatawhata community does not currently have a designated community facility that may be used for meetings, social and community related functions and activities. Budget has been provided in the 2015-2025 Long Term Plan for the development of a facility that will address this need.

In 2016 Visitor Solutions completed a halls' feasibility and facilities study across our District. This work included discussion around a facility in Whatawhata and examined current community facility use, local needs and the types of activities likely at the proposed community facility. The results of this work were presented to Council and a Community of Interest Approach was agreed for the Whatawhata community.

Following this, the Whatawhata Residents & Ratepayers Association (WRRRA) has been working alongside the local Councillor to engage with the community and identify the location and type of facility desired. This informal feedback received by the WRRRA has indicated that the old hall site (legal description PT SEC 20 Whatawhata Subs Blk III Alexandra SD)) is preferred. Appendix 3 shows a summary of the informal feedback received to date.

During discussion between Council staff, the local Councillor and the WRRRA in late 2017 it was agreed that two rounds of consultation would take place for this project. The first round would be undertaken early in 2018 to confirm the location, needs of the community, user groups and amenities the facility would need to include. This will allow the design, and therefore consents and costing, to be confirmed ready for the second round of consultation.

The preferred site that has initially been indicated by the WRRRA has lost its land use consent therefore resource consent will need to be sought and granted. A high level report completed by GMD Consultants has indicated a number of issues that will need to be addressed through the resource consent process if this is to remain the preferred site. In particular, vehicle access and traffic movements and issues with disposal of wastewater will need to be addressed.

Due to these constraints around the preferred site the existing budget may not be sufficient. Through the first round of consultation staff hope to communicate the type of facility possible with the available budget. Whether additional budget is made available will depend on community expectations and willingness to pay additional amounts in their rates, this will come out through the consultation process.

The proposed catchment is included at Appendix I and has been agreed by Councillor Smith and the WRRRA. Within this proposed catchment there are approximately 140 dwellings that are currently paying a targeted rate toward the Koromatua Memorial Hall. This money is collected by Council and paid across to the Waipa District Council.

The Koromatua Community Hall Committee has indicated that they would give up these ratepayers if a facility was built in Whatawhata and the ratepayers would be incorporated into a Whatawhata Community Facility catchment. This would need to be passed by Waipa District Council and included in their Long Term Plan though note Waipa are currently undertaking a consultation process around the funding of Community Halls. Staff have had initial discussions with Waipa District Council and will work with them to consult with effected ratepayers.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

To undertake the required consultation Council staff have developed an engagement plan to formalise the community feedback received through the WRRRA to date. At a high level, the consultation will be undertaken in two stages and proceed as outlined in the table below. A more detailed programme of work can be found at Appendix 2.

Whatawhata Community Facility	Key dates
Report to INF for approval for consultation	28 February
Report to Council for approval for consultation	12 March
Early engagement opens	4 April
Open day	23 April (week of)
Early engagement closes	11 May
Report to S&F to approve consultation*	27 June
Consultation opens	16 July
Consultation closes	24 August
Report to S&F to recommend decision	26 September
Report to Council for decision	12 November

* this round of consultation will confirm the funding and therefore the targeted rate required for the facility

Informal engagement indicates there is widespread community support for a standalone community facility. This will form a basis for the engagement plan as it will present the community with the path to date and indicated desired options

The first round of consultation will therefore formally confirm the community needs prior to design work being completed and the consent process beginning. It is anticipated that feedback will be sought from ratepayers, residents and likely facility users.

This will be completed alongside the WRRRA recognising the work they have completed to date. It is anticipated that an open day will be held and will be driven by the WRRRA. This will be held during the first round of consultation to allow the community to discuss any issues or concerns directly, prior to providing feedback.

Budget and cost information will need to be carefully communicated through this first round of consultation (note this will also occur through the second round of consultation). This will be in an effort to ensure the community are aware of cost implications and impact on their rates.

The consultation will highlight that our current budget may achieve a certain outcome, where a higher level of service is desired the community will need to pay for the difference. This will also highlight that, regardless of the type of facility, there will be an ongoing targeted rate to cover the operational costs associated with the facility. It is also anticipated that the facility will be under Council's Halls Terms of Reference. This will be consistent with Councils' other hall and community facilities.

The consultation will therefore:

- Advise that the ratepayer is in the proposed catchment
- Outline the preferred option and specifications established through engagement undertaken by the WRRRA to date
- Outline how much they would need to pay in targeted rate for operational expenses and any additional capital of required
- Ask whether they want, and therefore are willing to pay for, a Community Facility

Once the community needs are determined through the first round of consultation the cost can be firmed up once design and consent requirements are better understood. The second round of consultation will therefore confirm the targeted rate required to support the Community Facility.

As per the proposed programme of work at Appendix 2 the results of the second round of consultation (that is, any applicable targeted rate) will be included in the in the 2019/2020 Annual Plan. That is, the targeted rate would apply from 1 July 2019.

4.2 OPTIONS

There are two options:

Option 1: Accept the community engagement plan and timeframes as presented. This option will allow staff to continue planning the community engagement and to seek feedback from the community. The project will therefore be able to progress toward achieving the best outcome for the community.

This option is recommended.

Option 2: Reject the community engagement plan and timeframes presented. This will not allow the project to progress as it is pivotal on the results of the community consultation.

This option is not recommended.

5. CONSIDERATION

5.1 FINANCIAL

There is current budget of \$540,000 for the design and build of a Community Facility for Whatawhata (\$545,000 less \$5,000 spent to date). This is funded through the Properties General Replacement Fund (8499).

Where any additional capital funding is required the balance will be funded via a community loan with a targeted rate to cover repayments. This will only occur if the community indicates they are willing to pay an additional amount via the formal consultation process.

5.2 LEGAL

If it is to apply, the targeted rate would be set based on the number of separately used or inhabited parts of the rating unit on a uniform basis. Council's funding impact statement would also need to refer to this targeted rate.

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

There is funding available in the 2015-2025 Long Term Plan for the construction of a Community Facility in Whatawhata.

Council staff will be partnering with the WRRRA to engage with the community to achieve the best outcome.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Council's Significance and Engagement Policy requires Council to consider the significance of the proposal and appropriate level of engagement. Factors to consider include the degree to which the issue will impact rating levels, community interest, relative increase in expenditure and proportion of people impacted.

The Significance and Engagement Policy will be triggered as the construction of a Community Facility will require the introduction of a new targeted rate, consistent with Council's funding of its other community halls and facilities. As outlined above, targeted consultation will be undertaken in two tranches.

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Refer to the engagement plan and associated timeframes outlined above					

The external stakeholders that have been, or will be, engaged with:

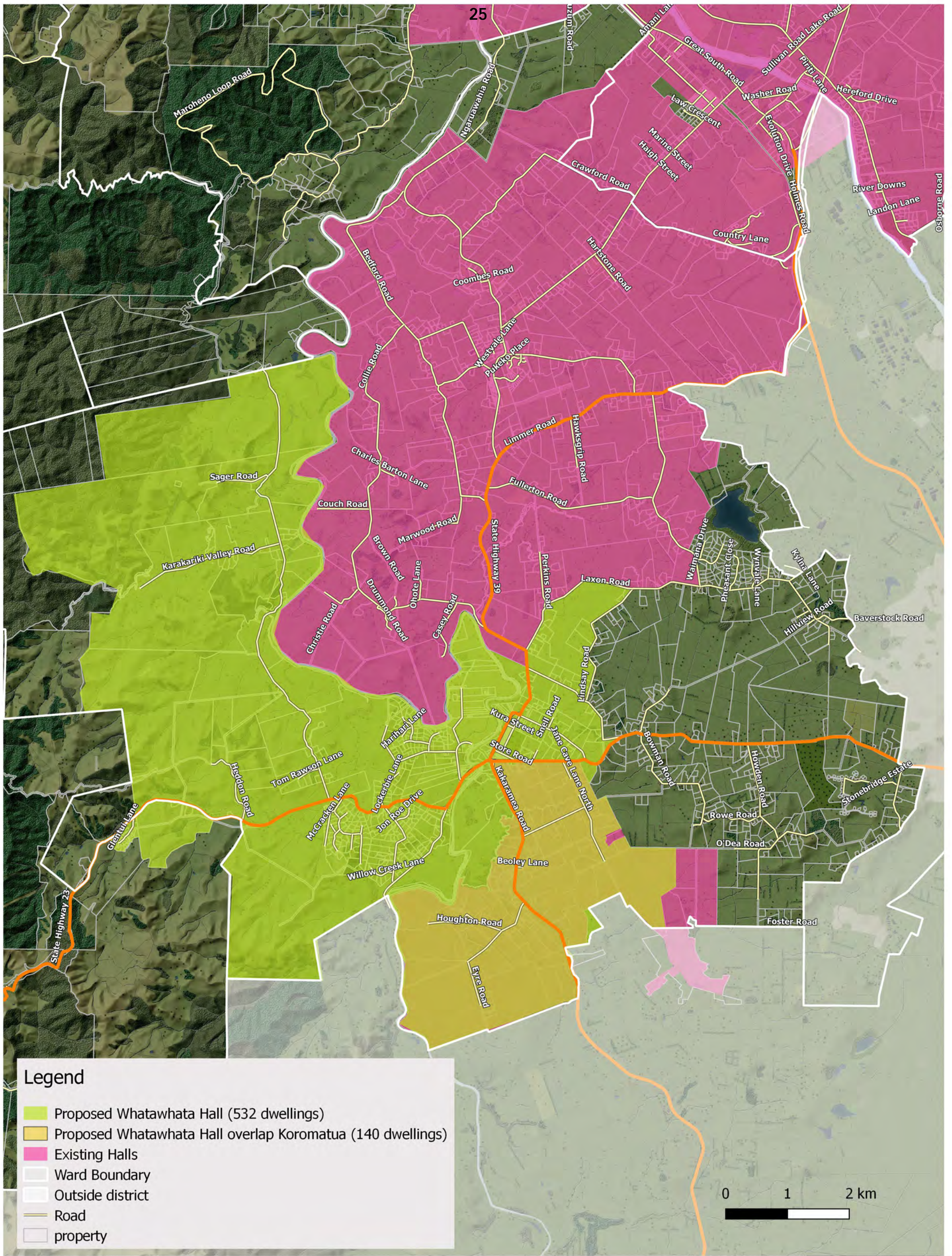
Planned	In Progress	Complete	
	✓		Internal
	✓		Residents & Ratepayers Association
	✓		Waikato-Tainui/Local iwi (in particular, local marae)
✓			Households – formal consultation with both ratepayers and residents
✓			Business
✓			Other – School, local sport clubs

6. CONCLUSION

This report requests that Council approve the proposed engagement plan and timeframes to allow the project to progress.

7. ATTACHMENTS

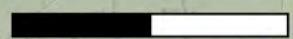
- Appendix 1 - Proposed Catchment Map
- Appendix 2 – Programme of Works
- Appendix 3 – Informal Feedback from WRRRA



Legend

- Proposed Whatawhata Hall (532 dwellings)
- Proposed Whatawhata Hall overlap Koromatua (140 dwellings)
- Existing Halls
- Ward Boundary
- Outside district
- Road
- property

0 1 2 km



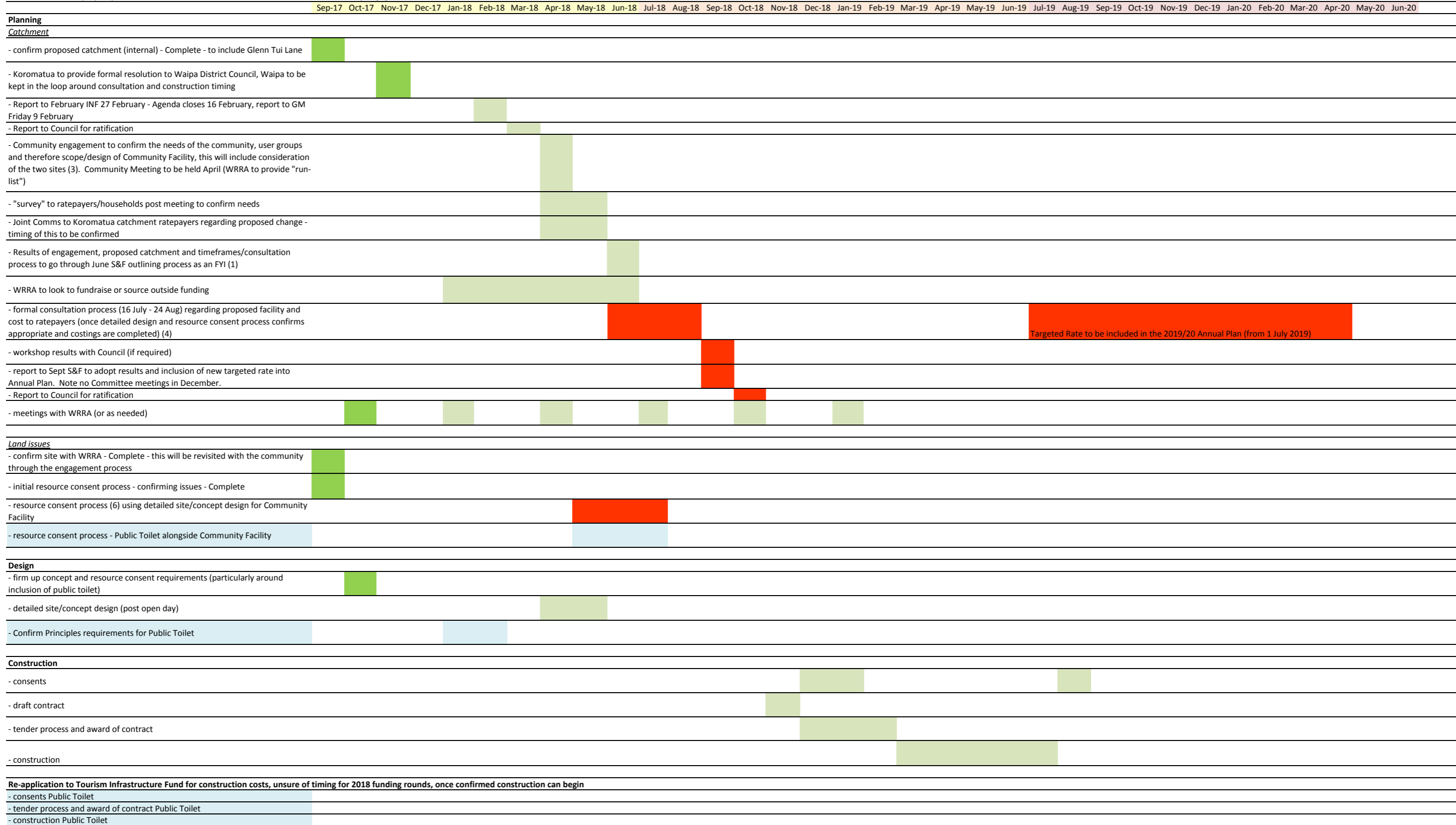
Draft Proposed Whatawhata Hall Map 4

Note Hall boundary drawn approximately

GIS Department
 Created By: AJT
 Created For:
 DRAWL001
 Date Created:
 2017-11-28
 Projection: NZTM
 GD2000
 Ref: SD19388

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Whatawhata Hall - project plan and timeframes - revised to include first round of community engagement and feedback



Targeted Rate to be included in the 2019/20 Annual Plan (from 1 July 2019)

From: McLennan, Glenn
Sent: 12 Sep 2017 15:51:02 +1300
To: Donna Rawlings
Cc: Noel Smith;Gavin J. Ion;Melissa Russo;John Brown;Amanda Hampton
Subject: Whatawhata Facility

To help us pull together the Resource Consent requirements and Community Open Day, please provide details of all engagement carried out by the WRRRA and outcomes of this engagement, including:

Community groups engaged with, details of “reach” of the engagement process

Whatawhata rugby club – dealt with Morris Rua President (he not in favour as wants a new rugby club
 Whatawhata tennis club- would use for agm’s and meetings
 Whatawhata golf club- have own facility
 Whatawhata knaps and knickers playgroup – need a venue
 Local businesses – very supportive
 Open day to the public November 2016 – discussed in open forum the possibility of a facility (not a bar/sportsclub) and received unanimous support
 Both local Marae chairs Rik samuels and Milton ngauhue consulted re location and cultural sensitivities in prep for council consul

Options presented to the Community (site and type of facility)

Sites we came up with were:

- Road reserve off the end of school road towards sh39 – too small and issues with access around an adjoining house also too close to houses
- Road reserve river side of sh 27 in village– too small and issues with access around state highway
- Old hall site (initially ruled out due to cultural sensitivities due to close to Urupa) so resolution to dispose passed then rescinded due to more investigation with Kaumatua and Marae chairs
- Whatawhata domain – ruled out due to potential re route of road and lack of space
- A house for sale adjacent to school but price was approx. 700K so too much after renovation to fit purpose.

Preferred option and reasons for discounting the others

Preferred option was old hall site due to:

- Local iwi would not like to see this land sold
- Cultural sensitivities proved unfounded
- Access easy off Rothwell lane would also give better access to Urupa and overflow parking on old road reserve
- General agreement that the commercial land adjacent would have no objection re noise traffic etc

Details around the type of facility (including size, fit out e.g. kitchenette versus larger kitchen, meeting rooms versus space for indoor bowls, public toilets versus facility toilets)

Facility Parameters

- 200 -300 square meters
- Kitchenette not commercial kitchen

- Lockable cabinets for specific community groups
- A small meeting room inside main structure for smaller groups, break outs or private meeting ie visiting public health nurse etc

Potential public toilets attached due to old ones no longer supported

The expected user groups (including approx. numbers), frequency of use and times the facility will be used – this will be useful information for Resource Consent and NZTA so as much information here as possible would be great

- Expected user groups include Marae x 2 (adjacent to Urupa), Local school, community groups some formed others will as result of this facility being built, usage will be predominantly evenings and weekends along with school use during the day which would use pedestrian access.
- Numbers would vary by event school groups up to 40 odd/ meetings could be up to 150 people

Key contacts within local Iwi and details of discussions held and outcome from these discussions, confirmation they are comfortable with the Urupa entrance being closed off and redirected to the proposed Community Centre entrance

- Rik Samuels
- Milton Ngaruhe

Met with Rik on several occasions to discuss location etc closing of Urupa entrance not discussed but opportunity to improve egress and parking definitely seen as a potential positive outcome from the project for Marae

Met with Milton, Rik and Kaumatua at Te papa o rotu Marae 25th March 2017 with Cr Smith in attendance to ensure the project had support from both Marae where mutual benefits were discussed also potentially one Marae rep on any facility steering group put in place (they saw no need for two seats)

Open Meeting

To	Infrastructure Committee
From	Jackie Remihana Acting General Manager Service Delivery
Date	1 February 2018
Prepared by	Karl Pavlovich Acting Waters Manager
Chief Executive Approved	Y
Reference #	INF2018
Report Title	2017/18 Inorganic Collection

I. EXECUTIVE SUMMARY

Council completed the Inorganic Collection for the 2016/17 year in June 2017. Following on from protracted discussions post-implementation of the 2015/25 Long Term Plan (LTP) which sought to bring into effect changes in the way this service was offered.

The 2015/25 LTP changes were all aimed at driving progress on achieving Council's waste minimisation goals as per the approved Waste Minimisation Management Plan. During the LTP project, the annual inorganics collection was identified as an area of improvement. The improvement with support by the public was the transformation of the current Refuse Transfer Stations at Huntly and Te Kauwhata to the Resource Recovery Centres and the delivery of an inorganic collection service via a phone in service. This was to allow more of the inorganic waste collected to be upcycled and reused, much in the same fashion as Xtreme Zero Waste in Raglan operates.

In late November 2016 it became very evident that the LTP proposed service would be unlikely to occur and following a Council Report, it was recommended and agreed that the service for the 2016/17 year revert back to the pre 2015/25 LTP service.

Council is in the last year of the current three year planning period and is required to deliver the inorganic service as has been rated for. There have been no changes to suggest that any different service offerings can be implemented and as such, it is recommended that for the 2017/18 year that the inorganic collection again be provided at the pre 2015/25 LTP service level.

It is proposed to offer the service from the end of March 2018 and again to be finished by the end of June 2018. Discussions have commenced with Smart Environmental and MetroWaste for pricing in order to undertake the collection as planned.

2. RECOMMENDATION

THAT the report from the Acting General Manager Service Delivery be received;

AND THAT Council support option 3, the same service as was provided for the 2016/17 year, as follows:

Option 3: District-Wide Kerbside Collection

Staff have commenced investigating the possibility of the collections being undertaken using the method where the inorganics are placed outside the property during set and limited collection weeks. Undertaking the collection this way is more cost effective and will result in a reduced collection timeframe. This would be a new collection method for the North Waikato residents, but has been used for the last 15+ years in the Central area.

3. BACKGROUND

A recommendation was made to Council in March 2017 that the Inorganic Collection for 2016/17 revert to the pre-LTP service levels. Council staff then engaged Smart Environmental, one of the existing Refuse and Recycling contractors to implement the collection district-wide.

Smart Environmental Ltd (Smart) were awarded a variation to Contract 15-127 for the Inorganic Collection 2016/17. The basis of the variation and subsequent Council report was as follows:

The cost is made up as follows:

Collection	\$ 158,915 (fixed price)
Disposal	\$ 65,000 (based on 1000 Tonnes)
Communications	\$ 20,000
Contingency	\$ <u>24,300</u>
TOTAL	<u>\$268,216</u>

Contractor costs were estimated at \$245,000 (inclusive of disposal) with remaining \$23,216 for Council communications and other related costs.

As part of the pre-planning, Council staff worked with Smart to get communications printed for letterbox drops, to establish a 0800 number and establish communications via Council's social media and also into the printed press.

2016/17 Collection Summary

The collection commenced on 1 May 2017 with an 8 week programme covering the entire district. Council had established a maximum size of 2x1x1m, however once the collection commenced in Huntly it became evident that the size limit had not been taken notice of. The

contractor came across numerous incidences of multiple houses creating a single pile. Multiple large piles were also evident in Ngaruawahia the following week (and Meremere, Tuakau). The decision was made to collect all piles, only leaving behind what was excluded from the collection as per the information flyers (i.e. fridges, tyres, gas bottles etc.). This decision was made on the basis that:

- The collection had not been undertaken for 18 months.
- Although householders are asked to take back inorganic that exceeded that size limit and or non-collected items, more often than not, this did not occur and items left soon became an issue for illegal dumping. This process just moved the cost of removal from one part of Council to another.
- It was also considered that the less negative press generated by the collection would be a positive.

In the case of Huntly and Ngaruawahia, it was agreed that extra trucks would need to be added as a variation to get through the volume of inorganic on the kerbside. The extra volume in these two areas also added extra days, which combined with some equipment breakages also added to the extra week being required to complete the collection.

The area summary is as follows:

Week	Description	Tonnage
1	Te Kowhai, Whatawhata, Rotokauri surrounds	52.66
2	Huntly urban, Glen Afton, Waingaro surrounds	197.22
3	Ngaruawahia, Taupiri, Horotiu, Hopuhopu surrounds	199.22
4	Tamahere, Matangi, Tauwhare and surrounds	102.12
5	Te Kawhata, Rangiriri, Meremere and surrounds inclusive of Whangamarino up to the Miranda boundary	107.88
6	North East – Mangatawhiri, Mangatangi, Maramarua out to Miranda/Kaiaua	79.74
7	North Central – Pokeno/Tuakau	124.86
8	North West – Port Waikato – north and south of the Waikato River	61.1
9	Cleaning up North West/North Central	65.34
		990.14

The cost of the 2016/17 service was as follows:

Collection	\$158,915	(fixed price)
Flyer Delivery (Variation)	\$ 19,763	
Extra Truck Days (Variation)	\$ 25,200	
SUBTOTAL	\$203,878	
Disposal	\$ 60,191	(based on 990.14 Tonnes)
Communications	\$ 11,296	
Consultants	\$ 10,000	
SUBTOTAL	\$ 71,487	
TOTAL	\$285,365	

This provided a variance which was approved and funded via the Refuse Targeted Rates Reserve, which pushed the balance further into deficit.

Inorganic Collection 2017/18

Unfortunately, Council's situation regarding the progress of transfer stations remains unchanged and with this year being the final year of the LTP period, Council is obligated to undertake an inorganic collection of some description. Council's ability to fund the inorganic collection is constrained with approximately \$218,000 available from the Refuse Targeted Rates Reserve.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

The inorganic collection is an extremely popular service across the district and a number of calls and public enquires have been fielded by both communications via Council's Facebook page and webpage. At this stage communication is that Council is investigating once more how and when to undertake the collection.

To date, four options have been investigated in some detail. These are outlined below.

4.2 OPTIONS

Option 1: Do not provide a service

There is the option to not provide a collection service this financial year. However, the service is very popular and if not undertaken, a rates rebate would need to be placed on the targeted rate to acknowledge that a collection fee was included in the 2017/18 rates.

If Option 1 was to occur, based on received advice, this would trigger the need to consult with the District as the non-delivery of this service would constitute a significant change and departure from the LTP. In addition, Council would need to consider the impacts on rates collected for this service for the 2017/18 FY.

It would also result in some negative community reaction.

Option 2: LTP Service

Without the required refuse and recycling centres at Te Kauwhata and Huntly, providing the agreed service is very difficult. Dealing with the collected materials results in an increased cost as an alternate storage and sorting site needs to be found. There is no change from 2016/17 and Option 2 is not considered any further.

Option 3: District-Wide Kerbside Collection

Staff have commenced investigating the possibility of the collections being undertaken using the method where the inorganics are placed outside the property during set and limited collection weeks. Undertaking the collection this way is more cost effective and will result in a reduced collection timeframe. This would be a new collection method for the North Waikato residents, but has been used for the last 15+ years in the Central area.

Option 4: Revert to pre LTP Service

Under this option customers across the district will receive the levels of service previously delivered pre the 2015/25 LTP (this is kerbside in central and annual drop off in northern areas).

It should be noted that the Northern communities (Pokeno, Onewhero, Port Waikato etc) received the largest increase in targeted rate for the refuse and recycling service. There may be some conjecture from the community with a perceived lower level of service being delivered, elevated by the fact that a kerbside inorganic collection was undertaken in 2016/17.

4.3 LEVELS OF SERVICE

It is important to note that options 1, 3 and 4 all constitute a change in LoS to that approved through the 2015/25 LTP process and charged for. There is some risk that the delivery of a service different to that consulted on could draw negative public feedback and a challenge to the process. The legal advice sought in relation to LoS is as follows:

- Option 1 – Significant change in LoS, would require consultation with the District as per the Significance and Engagement Policy.
- Option 2 – No change (however service cannot be delivered with the budget available).
- Option 3 – It constitutes a change from that was consulted on and provided for in the LTP, the Northern area will receive a higher LoS. Option 3 represents a material change in the LoS.
- Option 4 – Is again a material change in the LoS from that provided in the LTP. Option 4 reverts to a service that has been available to the District in previous years. However, service expectations have been established with the 2016/17 collection.

Options 3 and 4 represent the best possible solutions in relation to Council providing a service within available budgets. There is a risk that some ratepayers may question the difference in LoS when compared to the LTP, however the majority of ratepayers would be more concerned with the removal of the service as opposed to a change.

5. CONSIDERATION

5.1 FINANCIAL

The available budget for this year's collection is \$218,000. Based on 2016/17 costs all options will exceed the available budget.

Should Council support Option 3, staff will do further work with the contractor to see if there are cost savings that could bring the price lower.

5.2 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

The 2015/25 LTP outlined the change in Solid Waste services and was subject to a full consultation and hearing process.

5.3 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>	<p>A Communications Plans will be developed with the Communications Team to ensure all residents are well informed of the collection method this year, when the collection will start and then their properties collection week will take place. These messages will be shared using the following:</p> <ul style="list-style-type: none"> • Newspaper advertising • Direct letter drop to households receiving the service • Media releases • Facebook – WDC, Local Councillors • Council Website 				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
	X		Internal
X			Community Boards/Community Committees
			Waikato-Tainui/Local iwi (provide evidence / description of engagement and response)
X			Households
			Business
			Other Please Specify

6. CONCLUSION

Delivering the pre LTP service to the serviced areas appears to be the most efficient way to get a service delivered this year, however, there is a risk that Council could be challenged regarding meeting the LoS in this area.

The budget available for running the inorganic service for the 2017/18 year is approx. \$218,000. The shortfall will add to the current solid waste service deficit.

It is recommended to carry out the inorganic service for the 2017/18 year in the same manner as was undertaken in 2016/17, being a district wide kerbside collection (Option3).

7. ATTACHMENTS

Nil

Open Meeting

To	Infrastructure Committee
From	Jacki Remihana Acting General Manager Service Delivery
Date	1 February 2018
Prepared by	Megan Jolly Road Safety Co-ordinator
Chief Executive Approved	Y
Reference #	INF2018
Report Title	Road Safety Education

1. EXECUTIVE SUMMARY

The purpose of this report is to inform the Infrastructure Committee of key 'road safety education' activities and information for the months of November- January 2018. The report will also highlight the road safety issue of motorcycles and outline education initiatives that aim to address these crashes. A provisional summary of crashes for 2017 on Council managed roads is included.

2. RECOMMENDATION

THAT the report from the General Manager Service Delivery be received.

3. ATTACHMENTS

- Road Safety Education Report

I. Key Activities

The last three months saw completion of the following activities/campaigns:

- **Young driver skills day** (25 participants)
- **Motorcycle skills training x2** (24 participants)
- **Community Driver Mentor Licence Programme** – Council received funding for a further course from NZTA and this is now underway.
- **Safe Kids at the Point-** targeting students from Ngaruawahia and surrounding primary schools. The focus was on cycle safety.
- **Sober Driver Campaign-** targeting all licenced premises but with a special focus at Raglan.
- **Motorcycle education stop-** Te Uku. (2 others postponed due to weather)
- **Cycle skills** - Onewhero
- **Summer fatigue campaign-** targeting Motels, and Campgrounds
- **Media** - Fatigue, back to school, Drive sober



2. Upcoming Projects

- Motorcycle education stops- Drury, Tuakau, Ngaruawahia (Feb, March)
- Truck Education stop (March)
- Fatigue stop (Easter)
- Young Drivers Day x2 (March)
- SADD regional workshop (March)

3. Motorcyclists

This section of the report will briefly summarise motorcycle crashes within the district (2013-2017) and outline work currently being done by Council to assist motorcyclists to ride safely.

Statistics (2013- 2017) show that there have been 11 fatalities involving motorcyclist on local roads (a further 3 on SH's) and 28 Serious Injury crashes (28 on SH's).

CAS data from 2006-2015 show the proportion of rural crashes involving a motorcycle has increased by 0.6% each year for all casualties and 1.7% for high severity crashes.

ACC data in the following table shows that new claims have been steadily increasing from 2013-2016 at a significant annual cost.

Table 1: ACC Motorcycle Claims Waikato District

New	New	Active	Cost (\$000)
2012	72	173	\$2450
2013	72	171	\$2600
2014	78	175	\$3600
2015	84	190	\$3700
2016	92	185	\$3350

The Council has over several years implemented different initiatives targeting motorcyclists. The next 4 years will be no exception with a variety of different approaches used to specifically target this road user group.

Engineering

Following the recommendations from an Aecom Report, the H22 Motorcycle route has been targeted and includes the following engineering initiatives:

Investigation of delineation and signage for Section 1 (Tuakau Bridge to Mile Bush Rd), 2 (Mile Bush Rd to Te Ahu Rd) and 6 (Waingaro Rd to SH23. Upgrades have commenced and will be completed prior to March 2018.

It is proposed in year's 2 and 3(2018/19, 2019/20) to undertake repairs to the existing retaining walls, installation of Guardrail and completion of delineation and signage for remaining sections along this route.

Council has also received funding from ACC to investigate further motorcycle initiatives within the district.

It can be noted that engineering initiatives targeting motorcycles are also likely to improve safety for other road users.

Education

Education initiatives are outlined in table 2 below.

Table2: Education Initiatives.

Skills training	Education Stops	Billboards
<ul style="list-style-type: none"> • 4 training days per year. Sponsored by 3 Councils. • Active promotion of ACC 'Ride Forever' programme to encourage further skills training. 	<ul style="list-style-type: none"> • Held in conjunction with Police on the side of roads. X5 • Education stands at motorcycle events (as they occur in the district). 	<ul style="list-style-type: none"> • Periodic billboards targeting motorcycles H22 • Permanent billboards Kaiaua

4. Fatal and Serious Injury Crashes, 2017

There were been four fatal crashes 51 Serious Injury crashes for January to December 2017 on Council managed roads (provisional). Fatal crashes were on Pukekohe East Road, Waerenga Road, Lyons Road and Whitiakahu Road.

Table 3: Number of Fatal and SI crashes Waikato District Council (Local roads)

Year	2011	2012	2013	2014	2015	2016	2017
Number of fatal crashes	18	20	7	12	11	14	4
Number serious injury crashes	38	22	27	30	25	33	51

Fatal crashes local roads, 2018

14.01.2018 Highway 22, Pukekawa. Male motorcyclist, 56Yrs

Open Meeting

To	Infrastructure Committee
From	Jacki Remihana Acting General Manager Service Delivery
Date	16 February 2018
Prepared by	Shelley Woollett Waters and Roding Team Administrator
Chief Executive Approved	Y
Reference #	INF2018
Report Title	Sport Waikato Plan Presentation

1. EXECUTIVE SUMMARY

Attached are the Sport Waikato Plan Update and Plan Presentation. In this update the Waikato District Sport Co-ordinator presents a review of the partnered development of the plan.

2. RECOMMENDATION

THAT the report from the **Acting General Manager Service Delivery** be received.

3. ATTACHMENTS

Attachment 1 - Sport Waikato Infrastructure Committee Paper
Attachment 2 – Sport Waikato Plan Presentation

INFRASTRUCTURE COMMITTEE PAPER

Waikato District Council Presentation from Sport Waikato

February 2018

Sport Plan Update

Sport Waikato would like to thank the Waikato District Council for their ongoing partnership and commitment in enabling the people of the District to be “Out there and Active”.

Focus of Councillor presentation 27th February 2018 is the Waikato District Sport Plan – A review of the partnered development of this plan and proposal for adoption.

Waikato District Sport, Recreation and Physical Activity Plan: High-Level Overview

Timeline

- In early 2016 a project team was established to oversee the development of a plan to grow participation in sport, recreation and physical activity for the Waikato District, the project team included members of staff from Sport Waikato and the Waikato District Council

The purpose

A partnered plan to support the achievement of Three Visions:

- Waikato District Council: “To be a recognised leader in creating a district that prides itself on economic excellence, local participation and sustainable communities”
- Moving Waikato 2025: “A Healthy, Vibrant, Physically Active and Successful Sporting Region”
- Sport Waikato “Everyone Out there and Active”

Significantly the Plan was developed to help identify current and future demand impacts on sports facilities and services within Waikato.

Trends Driving the Need for a Plan

A variety of trends, plans and emerging projects were drivers for the development of the plan including:

- A growing population and integration with Waikato District Growth Plans
- The need to prioritise facilities for maintenance and prioritise sports to deliver sustainable outcomes
- Changing participation preferences
- A need to improve collaborative approaches
- The work with neighbouring councils and other public/private partners

Methodology/Results

- Research to develop a plan included: survey assessments, secondary data analysis (trends in sport and district demographics) and community consultation.
- Survey assessment included local clubs and regional sports organisations with a total of 57% clubs responding to the survey sent (94 clubs in total on record in the district) and 16 RSO’s contributing to delivery in the District
- Survey and focus group results combined with demographic and sporting trend research provided several trends from which the following implications and priority projects have been developed

Summary Recommendations

Existing assets

- There is potential to better develop existing facilities to maximize the community benefit of the spaces for the Waikato District community with sports working together to maximize outcomes. The location and types of sport and recreation facilities and services offered will therefore need to adapt to match and meet community needs.
- Where repairs and maintenance costs exceed utilization, especially with local facilities, rationalisation will need to be considered. Asset management plans will be an important feature of future plans.
- The Waikato District has an aging network of facilities, with limited lifecycle asset modelling. This is particularly true of many of the club buildings on Council land.
- Many of the existing facilities in the Waikato District are unable to be adapted for different functions, this is something that will need to be considered as buildings and other facilities reach the end of their useful lives.
- It will become increasingly important for all stakeholders to work collaboratively in order to improve delivery of sport facilities.
- Engage with Clubs to ensure that they have asset management plans (which take into account the buildings lifecycle). Encourage co-use of existing assets and / or amalgamation of clubs when warranted.
- Before committing a significant capital investment into any clubrooms carry out an independent building condition assessment (on buildings over 20 years old), quantity survey of refurbishment / repair costs and a cost benefit analysis and sustainability / feasibility analysis (this work should be scaled appropriately to the capital investment being considered).

Future facilities

- For the Waikato District sound planning and pre-feasibility should be applied to determine actual needs of facilities before any budget for construction is conceived.
- Full whole of life costing models (capital and 10 year operational) consideration should guide investment costing logic.
- Facility design and modification will need to focus on multi-purpose use and be flexible to allow future adaptation.
- Projected rapid growth will place stress on facilities, and clubs. Planning will be needed for new facilities, administration and programs to target growth and changing demographics.

Growth

- As the Waikato District continues to grow and focus continues on the provision of core infrastructure to meet growth, investment in sport facilities will necessitate a strategic business approach.

Partnerships

- It will be important to engage RSO's (and NSO's where appropriate) when considering sub-regional and regional projects in the Waikato District.
- There are considerable opportunities to partner with schools, particularly secondary schools, in the provision of facilities for community use. Rationalisation of existing assets and proposals for new facilities must take into account local secondary school provision and potential community-school partnerships.
- Partnerships with schools, neighbouring councils, DOC and local Iwi offer opportunities to provide adequate community spaces and places.

Financial Sustainability

- Affordable facility solutions are important to smaller local clubs to enable the affordable delivery of programmes to the community.
- Where clubs are finding it difficult to fund ongoing repairs and maintenance, with declining or small membership, opportunities should be investigated for clubs to come together in facilities and rationalisation of facilities to occur.
- Whilst Council assists clubs/organisations occasionally through grants it seems that resources overall are decreasing whilst maintenance and other costs rise. This makes discussions regarding planning for the future very important.

Project Evaluation

- In considering any facility development project for prioritisation a matrix included the assessment of the following criteria:
 - Partnership and collaboration (sharing/multi-use)
 - Growing participation/membership
 - Projected growth for participation and membership
 - Strategic alignment to Regional and National Facility Strategies
 - Appropriate scale – meet the needs of the community
 - Operational sustainability – financial sustainability
 - Capital funding available by proponent for the proposed project

Priority Facility Projects

- Draft findings of the report suggest the following priority facility investigation/development projects:
 - Cross Boundary Partnership Projects:

CROSS BOUNDARY PARTNERSHIP PROJECTS	
CROSS BOUNDARY PARTNERSHIP PROJECTS	TIMEFRAME
Rototuna Indoor Recreation Centre (Partnered investment in capital/operating)	1-3 YEARS
Bombay Sports Park Development	1-3 YEARS
2nd Hamilton City Indoor Court Facility	4-10 YEARS
Rototuna Aquatics Facility	4-10 YEARS

o Local Facility Investigations/Development Projects:

Indicative Timeframe (Funding Dependent)	Project Name	Proposed Approach
1 – 3 Years	Bombay Sports Hub	Complete partnership investigation with Waikato Franklin Local Board
	Pokeno Sports Park (Munro Block)	Confirm development plan for optimal utilisation, in-conjunction with other Pokeno Council Assets. (Balance of assets – recreation reserve, MTB / walking etc.)
	Cross boundary funding policy	Develop in partnership cross boundary funding policy/framework. Confirm with Mayoral Forum.
	Rototuna Indoor Recreation Centre – Investment Policy	Confirm investment decision on operational grants
	Pokeno Domain	Confirm development plan for optimal utilisation, in-conjunction with other Pokeno Council Assets. (Balance of assets – recreation reserve, MTB / walking etc.)
	Tuakau Hub	Investigation into community hub development to progress Lightbody reserve utilisation. (Cricket, Jnr Cricket, Rugby League, Football, Rugby Football). Could aquatics (Tuakau pool) fit
4 – 6 Years	Aquatics facilities - North, Huntly, South, Raglan	Utilise Waikato District Aquatics Plan in partnership with [TBC Regional Aquatics Strategy and Franklin Local Board Aquatics
	Huntly Community facilities (Including domain and squash club)	Bring organisations together to enable shared service delivery. Consider Huntly community facilities plan.
	Te Kauwhata Domain	Optimise use of assets (squash requires upgrade of club (kitchen, changing rooms, showers), cricket wants a pavilion). Shared use where possible and consideration of rugby needs where squash lease has expired.
	Model Aero clubs	Proposed centralised facility for 3 clubs, existing council initiative. Hub for Model Aero Clubs.
	Centennial Park – Ngaruawahia	Part of a wider project considering upgrades of the number one turf at Centennial Park
7 – 10 Years	Sunset Beach Lifeguard Service Inc.	Club planning on developing new facility at Port Waikato, will require council consideration. Potential to provide public amenities.
	Bowls	Optimise or rationalise assets in partnership with Waikato District Council, Sport Waikato and Bowls NZ.
	Patterson Park – Ngaruawahia	Upgrade to clubrooms - Rugby, Rugby League, Netball
	Hockey Turfs in partnership with HC - RSFP	Encourage schools to convert courts into turfs and tennis clubs to convert into multiuse. Partner investigation.
	Netball, Rowing, Tennis, Squash, Football, Rugby, Rugby League	Maintain existing assets and investigate multiuse facilities

Priority Service Delivery Projects

- Draft findings of the report suggest the following priority service delivery projects:
 - Regional or sub-regional priorities:
 - Tuakau multi-sports Hub – service delivery support, building capability (year 1)
 - Golf – optimising existing assets, assistance to diversify revenue and organisational sustainability
 - Netball, Rowing, Rugby, Rugby League and Touch – prioritised sport delivery
 - Basketball – building a sustainable model for local competition delivery
 - Tennis, Squash and Equestrian – investigation and support for sustainable models of delivery
 - Local Club Support priorities: (building capability focus)
 - Tuakau Waka Ama Sports Inc
 - Hukanui Golf Club
 - Huntly Badminton Club
 - Huntly Motorcycle Club
 - Kia Ora Netball Club
 - Taniwharau Netball
 - Horsham Downs Badminton Club
 - Taupiri Squash Club
 - Onewhero Golf Club
 - Onewhero Pukekohe Hockey Club
 - Raglan Sport Fishing Club
 - Maramarua Rugby Football Club
 - Waikare (Te Kauwhata) Golf Club

Proposed Steps

- Councillors to provide feedback on presentation and full report
- Proposal to include provision in LTP to support delivery of 1-3 year objectives:
 - Facility Developments/Feasibilities/Investigations NEW
 - District Coordinator role for Service Delivery Support
 - Facilities Advisor role to support facilities guidance
- Council to adopt Waikato District Sport, Recreation and Physical Activity Plan

WAIKATO DISTRICT SPORT PLAN

COUNCILLOR PRESENTATION FEBRUARY 2018



MOVING WAIKATO 2025



VISION A Healthy, Vibrant, Physically Active and Successful Sporting Region



VISION

To be a recognised leader in creating a district that prides itself on economic excellence, local participation and sustainable communities



VISION

Everyone Out there and Active

Working together, both organisations recognised a need to deliver a coordinated, collaborative and clear plan to lead, enable and guide provision of opportunities for the people of the Waipa district.

TRENDS

DRIVING THE NEED FOR A PLAN?



Changing
Population
Distribution
and
Demographics



Maintaining
Assets, Facility
Sustainability
and Service
Levels



Changing
Sport
Participation
Preferences



Improving
Collaborative
Approaches



Working with
Neighbouring
Local
Authorities
and other
public/private
partners

WE SURVEYED CLUBS...

62% OF CLUBS &
ORGANISATIONS
completed the survey (58 total)

Across
10 WARDS

Servicing
20 LOCAL
COMMUNITIES
(including towns)

Across
25 DIFFERENT
SPORTS &
ACTIVITIES

55 facility specific responses

- Existing assets
- Future facilities
- Growth
- Financial Sustainability

RECOMMENDATIONS

EXISTING ASSETS

Collaboration of sports to maximize the community benefit

Rationalisation where repairs and maintenance costs exceed utilization. Asset management plans will be an important feature of future plans

Ageing network of facilities, with limited lifecycle asset modelling

Many existing facilities unable to be adapted for different functions

Stakeholders to work collaboratively to improve delivery of sport facilities

Engage with Clubs to ensure that they have asset management plans. Encourage co-use of existing assets and / or amalgamation of clubs when warranted

Prior to a significant capital investment ensure independent building condition assessment, quantity survey of refurbishment / repair costs, a cost benefit analysis and sustainability / feasibility analysis

Additional investment in the Home of Champions and High-Performance Facilities will need to be balanced with Community utilisation and Community needs

FUTURE FACILITIES

- Sound planning and pre-feasibility should be applied to determine actual needs of facilities before any budget for construction is conceived.
- Full whole of life costing models (capital and 10 year operational) consideration should guide investment costing logic.
- Facility design and modification will need to focus on multi-purpose use and be flexible to allow future adaptation.
- Planning will be needed for new facilities, administration and programs to target growth and changing demographics.



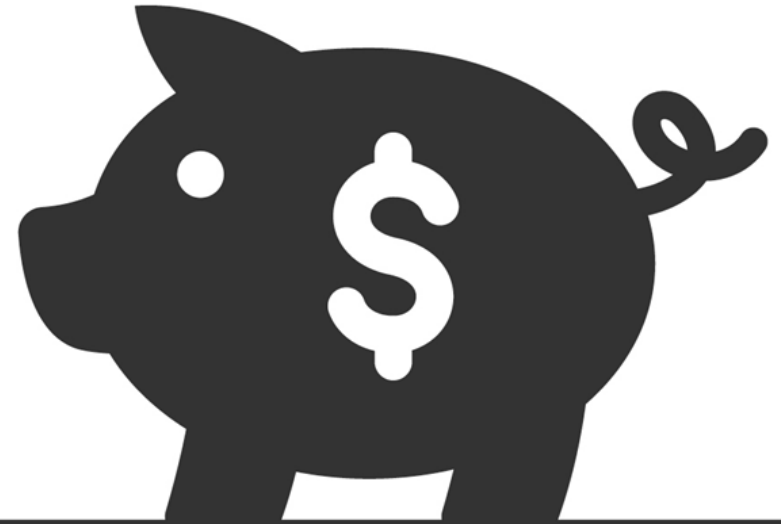
GROWTH

Growth focus of Pokeno, Kainui and Eureka, Gordonton and Te Kauwhata.

The population will also be aging in all districts, with the highest growth age-group across the Waikato being among those aged over 65 years.

The location and types of sport and recreation facilities and services offered will therefore need to adapt to match and meet community needs.

FINANCIAL SUSTAINABILITY



Affordable facility solutions are important to smaller local clubs to enable the affordable delivery of programmes to the community

Opportunities should be investigated for clubs to come together in facilities and rationalisation of facilities to occur

Funding resources overall are decreasing whilst maintenance and other costs rise. This makes discussions regarding planning for the future very important

PRIORITIES FOR PLAN

In considering any facility development project for prioritisation a matrix included the assessment of the following criteria;



Partnerships and collaborations (sharing/multi-use)



Growing participation/membership



Projected growth for Participation and membership



Strategic alignment to Regional and National Facility strategies



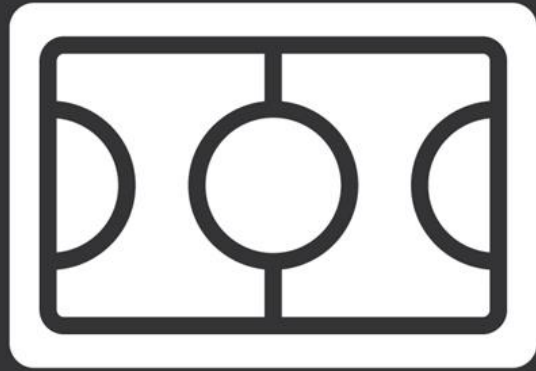
Appropriate scale – meet the needs of the community



Operational sustainability – financial sustainability



Capital funding for proposed project



PRIORITY FACILITY PROJECTS

Draft findings of the report suggest the following priority facility investigations/development projects:

- Cross Boundary Partnership Projects
- Priority Local facility projects
- Priority service delivery projects

CROSS BOUNDARY PARTNERSHIP PROJECTS

CROSS BOUNDARY PARTNERSHIP PROJECTS

TIMEFRAME

Rototuna Indoor Recreation Centre
(Partnered investment in capital/operating)

1-3 YEARS

Bombay Sports Park Development

1-3 YEARS

2nd Hamilton City Indoor Court Facility

4-10 YEARS

Rototuna Aquatics Facility

4-10 YEARS

LOCAL FACILITY PROJECTS MUST CONSIDER...

OPTIMISING ASSETS

**MANAGING GROWTH
PROJECTS**

**ASSET MANAGEMENT
PLANS**

LOCAL FACILITY PROJECTS

INDICATIVE TIMEFRAME	WARD	PROJECT NAME	PROPOSED APPROACH
1 - 3 YEARS	Awaroa ki Tuakau	Bombay Sports Hub	Complete partnership investigation with Waikato Franklin Local Board
	Awaroa ki Tuakau	Pokeno Sports Park (Munro Block)	Confirm development plan for optimal utilisation, in-conjunction with other Pokeno Council Assets. (Balance of assets – recreation reserve, MTB / walking etc.)
	Awaroa ki Tuakau	Pokeno Domain	Confirm development plan for optimal utilisation, in-conjunction with other Pokeno Council Assets. (Balance of assets – recreation reserve, MTB / walking etc.)
	Awaroa ki Tuakau	Tuakau Hub	Investigation into community hub development to progress Lightbody reserve utilisation
	District	Cycleways and Walkways –recreation	Implement trails strategy – identified priority trails, new trails, linkages or improvements.

LOCAL FACILITY PROJECTS

INDICATIVE TIMEFRAME	WARD	PROJECT NAME	PROPOSED APPROACH
4-6 YEARS	Regional	Aquatics facilities - North, Huntly, South, Raglan	Utilise Waikato District Aquatics Plan in partnership with [TBCompleted] Regional Aquatics Strategy and Franklin Local Board Aquatics
	Huntly	Huntly Community facilities (Including domain and squash club)	Bring organisations together to enable shared service delivery. Consider Huntly community facilities plan.
	Whangamarino	Te Kauwhata Domain	Optimise use of assets. Shared use where possible
	District	Model Aero clubs	Proposed centralised facility for 3 clubs, existing council initiative. Hub for Model Aero Clubs.
	Ngaruawahia	Centennial Park – Ngaruawahia	Part of a wider project considering upgrades of the number one turf at Centennial Park

LOCAL FACILITY PROJECTS

INDICATIVE TIMEFRAME	WARD	PROJECT NAME	PROPOSED APPROACH
7-10 YEARS	Onewhero – Te Akau	Sunset Beach Lifeguard Service Inc.	Club planning on developing new facility at Port Waikato, will require council consideration. Potential to provide public amenities.
	District	Bowls	Optimise or rationalise assets in partnership with Waikato District Council, Sport Waikato and Bowls NZ.
	Ngaruawahia	Patterson Park – Ngaruawahia	Upgrade to clubrooms - Rugby, Rugby League, Netball
	All wards	Hockey Turfs in partnership with HC - RSFP	Encourage schools to convert courts into turfs and tennis clubs to convert into multiuse. Partner investigation.
	All wards	Netball, Rowing, Tennis, Squash, Football, Rugby, Rugby League	Maintain existing assets and investigate multiuse facilities

PRIORITY SERVICE DELIVERY PROJECTS

SPORT WAIKATO PROJECTS

UNDERTAKEN BY SPORT WAIKATO WAIKATO DISTRICT COORDINATOR

SPORT ORGANISATION	PROPOSED APPROACH
Proposed Tuakau (Multisport)Hub	Short term service delivery support. Investigation of feasibility of a hub project in conjunction with Waikato District Council asset delivery Building capability with assistance for training clashes, nets and new turf cover requirements
Golf	Sport Capability: Optimise existing assets, assist to diversify revenue, and organisation sustainability. Potential for partnerships with other sports, community organisations and partnerships and amalgamations between golf clubs. Investigation into alternative revenue and incomes
Priority Sports Netball Rowing Rugby Rugby League Touch	Ongoing support in sport delivery as required. Note: Equestrian requires investigation of maintenance, repairs and upgrades at a local club level.
Basketball	Building a sustainable model for local competition delivery and a connection to the Regional Sports Organisation
Tennis Squash Equestrian Football	Investigate and support sustainable models for delivery

* Specific club support - where requested, including service delivery and capability building

THE FOLLOWING CLUBS HAVE BEEN IDENTIFIED WITH REGARDS TO SPORT WAIKATO SERVICE DELIVERY AND BUILDING CAPABILITY FOCUS.

- Tuakau Waka Ama Sports. Inc.
- Hukanui Golf Club
- Huntly Badminton Club
- Huntly Motorcycle Club
- Huntly Squash Club
- Kia Ora Netball Club
- Taniwharau Netball
- Horsham Downs Badminton Club Inc
- Taupiri Squash Club
- Onewhero Golf Club
- Onewhero Pukekohe Hockey Club
- Raglan Sport Fishing Club
- Maramarua Rugby Football Club
- Waikare (Te Kauwhata) Golf Club

IN SUMMARY,

PROPOSAL TO INCLUDE PROVISION IN LTP TO SUPPORT DELIVERY OF 1-3 YEAR OBJECTIVES:

- Local facility projects (Bombay Sports Park, Pokeno Sports Park, Tuakau Hub)
- Continue investment in District Coordinator role for Service Delivery Support
- Continue investment in Facilities Advisor role to support facilities guidance

PROPOSED NEXT STEPS

- Councillor presentation
- Council approval of plan
- Final publication of plan



Open Meeting

To	Infrastructure Committee
From	Jackie Remihana Acting General Manager Service Delivery
Date	2 February 2018
Prepared by	Luke McCarthy Roothing Asset Manager
Chief Executive Approved	Y
Reference #	BR18022
Report Title	Budget Correction for the Hitchen Road Bridge (Pokeno Structure Plan)

I. EXECUTIVE SUMMARY

Council entered into a development agreement with Dines Fulton Hogan related to the development of infrastructure to support the Pokeno Structure Plan. A key part of the infrastructure is the North Island Main Trunk rail overbridge, now referred to as the Hitchen Road Bridge.

In June 2015 the estimated costs for this bridge and approaches was \$4.05M. The costs provided by Dines Fulton Hogan in September 2017 (programme update) showed that costs for the Hitchen Road Bridge had increased to \$4.67M, representing a 14% increase. The bridge and approaches are currently under construction and is due for completion by June 2018.

The impact of the increase in costs is that the General Rate (loan interest) and Roothing Replacement Fund (Principal Loan repayments) will increase.

2. RECOMMENDATION

THAT the report from the Acting General Manager Service Delivery be received.

3. BACKGROUND

Dines Fulton Hogan (DFH) and Council signed the development agreement for Pokeno to incorporate construction works and agreed development contributions. A key aspect of the construction works included the bridge over the North Island Main Trunk rail line, referred to as the Hitchen Road Bridge.

The June 2015 construction budget for the bridge and approaches was \$4.05M. The updated programme provided by DFH in September 2017 showed that the bridge and approaches had increased to \$4.67M, a 14% increase in costs.

Construction of the bridge commenced in late 2017 and has an expected completion date of June 2018.

One of the issues was that the bridge was not budgeted for in the 2015-2025 LTP. However, the bridge and approaches was recorded in the development agreement and development contributions accounted for.

4. CONSIDERATION

4.1 FINANCIAL

The tables below outline the budget changes from June 2015 to September 2017.

June 2015 Budget

Item BRR-1	Ch 020-280: New Construction (Pokeno Rd-Bridge)	330,000
Item BRR-2	Ch: 280-360 BRIDGE and approaches over railway and stream	3,500,000
Item BRR-2a	Land	25,000
Item BRR-3	Ch 360-490: New Construction (Bridge-Hitchen Rd)	203,000
7PO72018C000000000	Hitchen Road Bridge Total Project Cost	4,058,000

Funded By:		
7PO72018C000006169	Loan funding (24%)	-973,920
7PO72018C000009713	Pokeno Structure Plan (76%)	-3,084,080

September 2017 Updated Budget

Item BRR-1	Ch 020-280: New Construction (Pokeno Rd-Bridge)	400,000
Item BRR-2	Ch: 280-360 BRIDGE and approaches over railway and stream	4,000,000
Item BRR-2a	Land	25,000
Item BRR-3	Ch 360-490: New Construction (Bridge-Hitchen Rd)	245,000
7PO72018C000000000	Hitchen Road Bridge Total Project Cost	4,670,000

Funded By:		
7PO72018C000006169	Loan funding (24%)	-1,120,800
7PO72018C000009713	Pokeno Structure Plan (76%)	-3,549,200

Additional Funding Requirements

Funded By:		June 2014	Sept 2017	Difference
7PO72018C000006169	Loan funding (24%)	-867,606	1,120,800	+ \$253,194
7PO72018C000009713	Pokeno Structure Plan (76%)	2,747,419	3,549,200	+ \$801,781

The impact of the change will result in increases to the General Rate and Rooding Replacement Fund.

4.2 LEGAL

Signed Development Agreement is in place.

5. CONCLUSION

To conclude, the cost increase provided by DFH for the Hitchen Road Bridge from \$4.05M to \$4.67M will impact on the General Rate and Rooding Replacement Fund.

6. ATTACHMENTS

Nil

Open Meeting

To	Infrastructure Committee
From	Jacki Remihana Acting General Manager Service Delivery
Date	7 February 2018
Prepared by	Karen Bredesen Business Support Team Leader/PA
Chief Executive Approved	Y
Reference/Doc Set #	INF2018
Report Title	Service Delivery Report for February 2018

1. EXECUTIVE SUMMARY

This report is to inform the Infrastructure Committee of significant operations/projects commenced, in progress, or completed since the date of the last report.

2. RECOMMENDATION

THAT the report from the **Acting General Manager Service Delivery** be received.

3. ATTACHMENTS

Dash Board Reports

REPORT

Service Delivery

Parks & Facilities

Summer Use of Recreation Reserves

There has been a noticeable increase in use of Recreation Reserves over the current hot dry summer. The largest impact from this has been the amount of rubbish left behind at sites despite contractors increasing the frequency of rubbish collection. Complaints over this period have mainly related to the rubbish issue and the storm event that passed through in early January. General maintenance complaints, including incidents of Graffiti, have been minimal to date.

KPI data also shows a decrease in satisfaction for public toilets over this corresponding period. This is related to significantly increased use; an example being the Exeloo in raglan which registered 20,000 occupancies compared to between 10,000 and 11,000 for the past two years. The contractor did not identify any obvious reductions in levels of service across the District. A further review of data will occur in the next quarter.

Lake Puketirini

The NIWA/WDC collaboration project to repair the native fish protection weir has been completed. The work was planned over the past two years and was fully completed in February. The purpose is to allow native fish to move upstream while preventing pest fish from passing the weir.



Programme Delivery

Tamahere Recreation Reserve

Tender has been awarded to Fosters for the development of the Recreation Reserve. Contract is being developed alongside programme of works.

Tamahere Walkways

Design complete and Contract 17/174 is currently out for open tender, closing at 4.00pm on 2nd February 2018. Expectation is that tender prices will exceed available budget, however there is opportunity to seek additional funds from the Te Awa River Ride Trust.

Construction is proposed for later this financial year.

Te Kauwhata Walkways

A detailed design is currently underway, taking into consideration the feedback from a sub-group of the Te Kauwhata Community Committee held in September 2017. On completion of the design, open tendering for the physical work contract will proceed in February 2018.

A meeting is to be held with a sub-group of the Te Kauwhata Community Committee to discuss the Te Kauwhata walkway/cycleway and ensure that there is satisfaction with the proposal before any construction commences.

The Te Kauwhata Community Committee agreed to a section of the Te Kauwhata to Rangiriri link being prioritised this financial year to allow the uptake of an NZ Transport Agency grant.

Waters Renewals

The tender process is complete and Contract 17/093 has been awarded to Allens United Drainage and Earthworks Ltd, subject to final delegation signoff of the tender evaluation report.

This Contract was presented to the market as a combined procurement with Waipa District Council, giving tender respondents the opportunity to optimise resource efficiencies from a collaborative combined work delivery model. The process was supported by BECA Project Implementation and was estimated to have:

- Financial savings to both Councils of \$355,000. The Engineers Estimate for both contracts was \$2.52M, with the lowest tenderer coming in at \$2.16M, which is \$355,000 or 16% lower than budgeted and an excellent financial result. The next closest combined tenderers price was \$2.56M, just over the Engineers Estimate.
- Intangible benefits including a chance to trial a streamlined procurement process, collaboration and learning lessons with a neighbouring Council and the future opportunity to bundle contracts of this nature together over the longer term (ie 3 years).

The contract period is 15 weeks, commencing on Monday, 12 March 2018. All works are to be completed by 25 June 2018.

Wastewater Renewals

The 2017/18 wastewater renewals programme has been reprioritised by WDC Water Assets and the Continual Improvement Programme study to focus on critical gravity sewer pipes in Waikato Esplanade, Ngaruawahia. Detailed designs are now underway for these works, and will go to the open market early in February.

Wastewater Pump Station Renewals

Detailed designs are now underway for these works, and tender documents will go to the open market in early February.

Raglan Stormwater Reticulation Extensions

Currently reviewing daylighting options. For Stewart Street and Wainui Road, an alternative solution utilising existing pipework, extending and upsizing is underway with modelling complete and detailed design in progress. Then tender documents will go to the open market early in February.

Procurement approach for the Waste & Storm Water Reticulation packages above will be a two staged open market process of Stage 1) single document Registration of Interest (ROI), followed by Stage 2) Request for Proposal (RFP) for three individual packages of work.

This approach is proposed because in the past two financial years limited responses to tenders put to the market in either an open tender or under the framework agreement for the 3 waters reticulation contractors' panel have been received. In addition suppliers have experienced significant resourcing challenges affecting timely delivery of projects.

In an effort to improve the current situation, and enhance Council's reputation where we are viewed by suppliers as a collaborative client who they choose to work for, we must:

- Know what we want and need
- Attract the best suppliers
- Choose the right suppliers for the work required
- Manage suppliers with integrity and fairness for best business-like outcomes

Reservoirs

This project comprises of constructing of four reservoirs, and associated works.

Central District

Sealant remedial works underway. Awaiting notification from contractor of pre-installment inspection. Also awaiting KiwiRail permit to enter for WEL to install the power supply.

Pokeno

Reservoir filled, monitoring of sediment and leakage continues with no obvious issues identified. Power supply with Counties Power has been contracted and is with Counties Power construction team for scheduling.

Huntly

Reservoir filled and final commissioning to be completed in February. Storm damage to roof has been resolved.

Hopuhopu

Strom damaged roof panels have been secured and reservoir is now rodent and bird proof. However, damaged panels have a notifiable defect and require complete replacement. The replacement panels are to be manufactured overseas and sea freighted resulting in a 12-16 week waiting period. Replacing panels will not hold up final commissioning.

Pipelines

Ngaruawahia, Kent & George SW Upgrade

Works progressing along George Street are approximately 70% complete. Resealing of road works area to-date is complete. Productivity has been slower than expected due to extensive ground water and contractor resourcing shortages which has pushed completion date out.

Hopuhopu to Huntly watermain connection

The contract with Te Aratiki Drilling Ltd is currently suspended while negotiations continue to resolve contractual disputes regarding variation works completed to date, and the forecast additional costs to complete the two remaining river crossings. The main Waikato River crossing at Huntly was held up due to finalisation of a land easement deal.

Currently 7.5 km of the proposed 8 km of mains is installed, significant challenges on this project to date include extensive unforeseen underground services encountered at the Huntly Water Treatment Plan, the need to Remote Drill Tracking for River Crossings due to elevated river levels, and Construction Methodology Change Mandated by Electricity Act 1992 due to close proximity to national grid electrical transmission lines.

Wastewater Pump Station Emergency Storage Tanks

Daisy Street storage tanks are complete.

Waikato Esplanade storage tanks are installed and connection works are underway.

Waikato Esplanade storage tanks Installation

Meremere Hall and Library

Design options are to be taken to the Meremere Community Committee for review at their February meeting. Looking to go to market and award contract end of March.

District wide toilets

Renewal work be completed for Tuakau and The Point, including removal of automation features and general refresh. Work on the wastewater pipe is required at The Point, this will be completed in February or March prior to any renewal works.

The new toilet facility at Centennial Park has been scoped. To work through procurement process with an aim to tender and award of contract by year end. The Customer Support team will organise a competition to design the artwork to appear on the outside of the toilets through the Ngaruawahia library.

Pokeno design is a work in progress, resource consent issues are being worked through. Aim is to tender alongside the Centennial Park toilet build.

Raglan wharf handrails

Agreement has been gained from key stakeholders around concept and design. High level costing will be completed with a budget shortfall likely. Report will come through Infrastructure if additional funding required. Work to be completed mid 2018 once peak season finishes.

Tourism Infrastructure

The Ministry of Tourism has approved funding of up to \$868,000 for car parking, toilets, and rubbish facilities in Raglan. Design and scoping works have commenced, with Construction expected to be complete later this financial year.

Front of House / Call centre

The front of house refurbishment is almost complete with staff moving into their new space mid-January. The next steps will involve the Call Centre and Human Resources teams moving into their new spaces.

Boat Ramps

Existing 2015-2025 LTP budgets do not align with the works prioritised in the recently completed Boat Ramp Assets Feasibility Study ("the Study"). This Study helps to prioritise the renewal works required to continue to meet community needs and to maintain resource consent.

Although there was budget available in the LTP for work at Port Waikato, the Study does not prioritise works to be completed here. The Study instead prioritises work at the Raglan Coastguard, the Mercer and Puriri boat ramps. Capital budget has therefore been transferred from a Port Waikato boat ramp project code to a District Wide level, enabling distribution of the funds as per the priorities identified. The Port Waikato boat ramps will continue to be monitored as part of the ongoing assessment and prioritisation programme.

Staff note that the operational work at Sunset Beach will continue to achieve clear access for the Surf Lifesaving club.

WatersOperations

The majority of CIP work continues to progress well. The SCADA project is currently in the contract development stage.

The response time for the vacuum truck contract has been unsatisfactory to date, this issue has been raised with the Contractor and Council expect to see an improvement.

Treatment

Waste:

Botulism response plan has been implemented at the Ngaruawahia and Te Kauwhata wastewater treatment plants.

The capacity of the textile media pods at Tauwhare Pa WWTP was increased recently. The plant performance has improved considerably and is being monitored.

Water:

The Huntly water treatment plant experienced a fluoride transgression in January as a result of maintenance on the dosing system. As a corrective action the maintenance process for the system has been reviewed and improvements made to the overall control system.

Asset management:

Assets team have recently begun a further above ground asset data project targeting the water and wastewater treatment plants.

Southern districts reservoir project has recently made progress. Waters are in the process of confirming preferred locations and land availability.

Continuing from the report to Council (WDCI1712/23), progress is being made in arranging the first meeting of the Wastewater Advisory Group (WAG) as part of new consenting strategy.

RoadingWaikato District Alliance (WDA) - Summary

January started with a significant rainfall event which involved calling back 8 crews to deal with storm damage and flooding issues. WDA teams performed well and received good feedback.

All staff attended a detailed First Day Back Zero Harm training session on 8 January and Monday morning Toolbox sessions are used to reinforce safe working practices.

This month we had one First aid incident, minor plant damage incidents and a property damage (and high harm potential) incident while installing LED street lights in Jackson Street, Ngaruawahia. A full investigation of this incident has been carried out and our installation methodology updated.

Since then our unsealed maintenance team have been busy all month grading and metalling roads damaged by the storm event in particular Waitetuna Valley, Whaanga, Dixon, Richardson, Baker and Port Waikato – Waikaretu Roads.

Our Drainage and Maintenance teams have focused on responding to Service Requests (SR) around the Uereka and Tamahere wards and Onewhero – Te Akau area.

Programmed work completed included drainage and pre reseal patching on reseal sites in Waingaro, Rotowaro and Highway 22 and heavy maintenance was commenced on Cobourne Place in Port Waikato.

Our Maintenance Budget is extremely tight for the remainder of the year with reprioritisation required monthly to accommodate high priority work and programmed drainage work.

Our Construction teams have taken advantage of the enabling works completed in December and have laid 1.8 Km of pavement this month.

Earthworks have started on the historical slip on Highway 22 with construction of 2 lanes of pavement scheduled for February.

Our surfacing team has focussed this month on high stress and cracked pavement sites applying a polymer modified bitumen based chip seal which is a cost effective solution which should prolong the life of the pavement without costly repairs.

In summary, our crews responded well to the early January storm event, reallocated crews to repair unsealed storm damage, respond to Service Requests and completed a significant quantum of programmed maintenance, drainage, capital and surfacing work.

Rehabilitation

2017/18

Design Phase

Ward	Name/Location	RP Start	RP end	Lengths (km) to be constructed	Status
Ngaruawahia	Hakarimata Rd	2.600	3.414	0.814	Was 1.414km long but initial 600m has been deferred until property issues are resolved. After meeting with Landowner the entire site will be rehabilitated this season
Onewhero - Te Akau	Highway 22 (walls)	26.700	27.450	0.750	Two main retaining walls completed. Detailed road alignment design is complete. Construction of this site set to start in early Jan.
Hukanui - Waerenga	Keith Rd	0.600	1.945	1.345	Off Waerenga Rd east of Te Kauwhata. Section from RP 1.945 to 3.648 design is complete but has been deferred in order to carry out this section which has deteriorated faster than expected.
Onewhero - Te Akau	Mercer Ferry Rd	1.578	2.910	1.332	Hill ascent. Design being revisited to better match budget constraints.
Whangamarino	Kopuku Rd	6.080	6.965	0.885	Earthworks underway currently
Whangamarino	Kopuku Rd	7.940	8.140	0.200	Earthworks underway currently
Whangamarino	Kopuku Rd	8.440	9.374	0.934	Design underway.
Hukanui - Waerenga	Orini Rd	8.627	10.150	1.523	Tenfoot Rd to Piri Rd. Design underway.
Awaroa - Tuakau	Ray Wright Rd	0.385	1.265	0.880	Deferred This project has been deferred until the 2017/18 season. The straight section at the western end of this site was not able to be rehabilitated due to stormwater issues still to be resolved between Auckland City and Waikato Regional Council. Re-design underway following decision not to proceed with the land purchase required for initial design.

Construction Phase

Ward	Name/Location	RP Start	RP end	Lengths (km) to be constructed	Status
Awaroa - Tuakau	Whangarata Rd	1.356	1.586	0.230	Construction complete.
Eureka	Tauwhare Rd	5.924	6.940	1.016	Construction complete.
Awaroa - Tuakau	Bright Rd	0.003	1.840	1.837	Construction complete.
Whangamarino	Falls Rd I	0.010	1.333	1.323	From Waerenga Rd intersection. Pavement construction underway.
Whangamarino	Falls Rd II	1.842	2.080	0.238	North of Waikiwi Rd. Earthworks underway.
Whangamarino	Falls Rd III	2.638	3.429	0.791	Construction complete.
Onewhero - Te Akau	Hetherington Rd	19.375	19.741	0.366	Slumped area west of 2016/17 project. Removed vegetation and carried out drainage improvement works. Road will be re-levelled and left unsealed to assess success of drainage changes. If no further movement, will reshape pavement and seal.
Hukanui - Waerenga	Mangapiko Valley Rd	0.906	1.930	1.024	Construction complete.
Awaroa - Tuakau	Ridge Rd	1.999	2.512	0.513	Construction complete.
Hukanui - Waerenga	Tahuna Rd	17.299	17.586	0.287	From Te Hoe to the east.
Huntly	Waingaro Rd	14.550	14.780	0.230	West of long left bend (east of Rotowaro Rd). earthworks complete, pavement construction to start January
Onewhero - Te Akau	Waikaretu Valley Rd	1.190	1.900	0.710	1.2km from Highway 22 past long slip area.
Awaroa - Tuakau	Whangarata Rd	2.892	3.663	0.771	From Ridge Rd (rail overbridge) past Ewing Rd then west.
Awaroa - Tuakau	Munro Rd Urban Upgrade	0.400	0.740	0.340	Urban upgrade alongside Pokeno Heights subdivision, including Helenslee Rd intersection.

Zero Harm

There was no Medical Treatment Injuries (MTI) and one First Aid Injuries (FAI) reported in January. FAI incident causing injury saw a staff member straining back when lowering a kneeling chair, chair dropped suddenly as gas lift was faulty. Staff member took pain and anti-inflammatory medication. Chair returned to supplier for repairs.

We had a few non-injury incidents which included a crew member bumping head on vehicle mirror on disembarking and an insulated EWP hitting overhead power cable, causing a power outage in Jackson Street, Ngaruawahia. A full investigation into the overhead power cable incident has been undertaken due to the high severity potential. A draft copy of the Investigation Report has been sent to Council's ZH team. The investigation report recommendations will be shared with teams across all Alliance partner organisations.

Near misses reported during the period, included mostly members of the public speeding and abusing traffic management crew. These were discussed with staff at toolbox meetings and the relevant information was passed on to police.

Asset Management

The Asset Management team continue to work in conjunction with the Roding team, on the Activity Management Plans, which form part of the Transport Agency and WDC LTP submissions.

Capital Works

The month of January has flown past like usual, crews returned on the 8th of January for the first day back and then out on site to get underway on the 9th of January. A huge effort for the month of January to complete 1.8km of pavement in the shortest month we have for construction in the season. This compliments the efforts the teams went to in December to get sites ready for pavement crews to construct over the months of January and February.

Earthworks on the Highway 22 site are underway currently. This is a historical slip site that had been at one lane for approximately 4 years and under constant threat of making the road impassable. With the construction of an MSE (Mechanically Stabilised Earth) wall last season the Alliance managed to save the remainder of the road and get it through the winter months. Now work has started to reconstruct the road to two lanes.



Highway 22 Rehab

Over the month of January the surfacing teams have been busy with some of the high priority Polymer Modified Bitumen sites. These are sites that are under high stress or have cracking in the surface that we want to try and heal before intervention by the way of pavement repairs. A higher cost treatment of polymer seal is a huge value add to the network given the alternative of costly repairs and seal coats.

Maintenance

January started a little early for some of the team who assisted with storm damage on the 5th of January. The majority of the immediate response work was for fallen trees and some flooding.

The drainage crews have focused their efforts on outstanding Service Requests around the Uereka and Tamahere wards. We also had crews completing drainage on reseal sites and completing CRM work while in the Onewhero – Te Akau area.

Pre-reseal patch repairs have progressed really well in January with work being completed in Waingaro, Rotowaro and Highway 22. The team have also started repair work on Cobourne Place in Port Waikato.

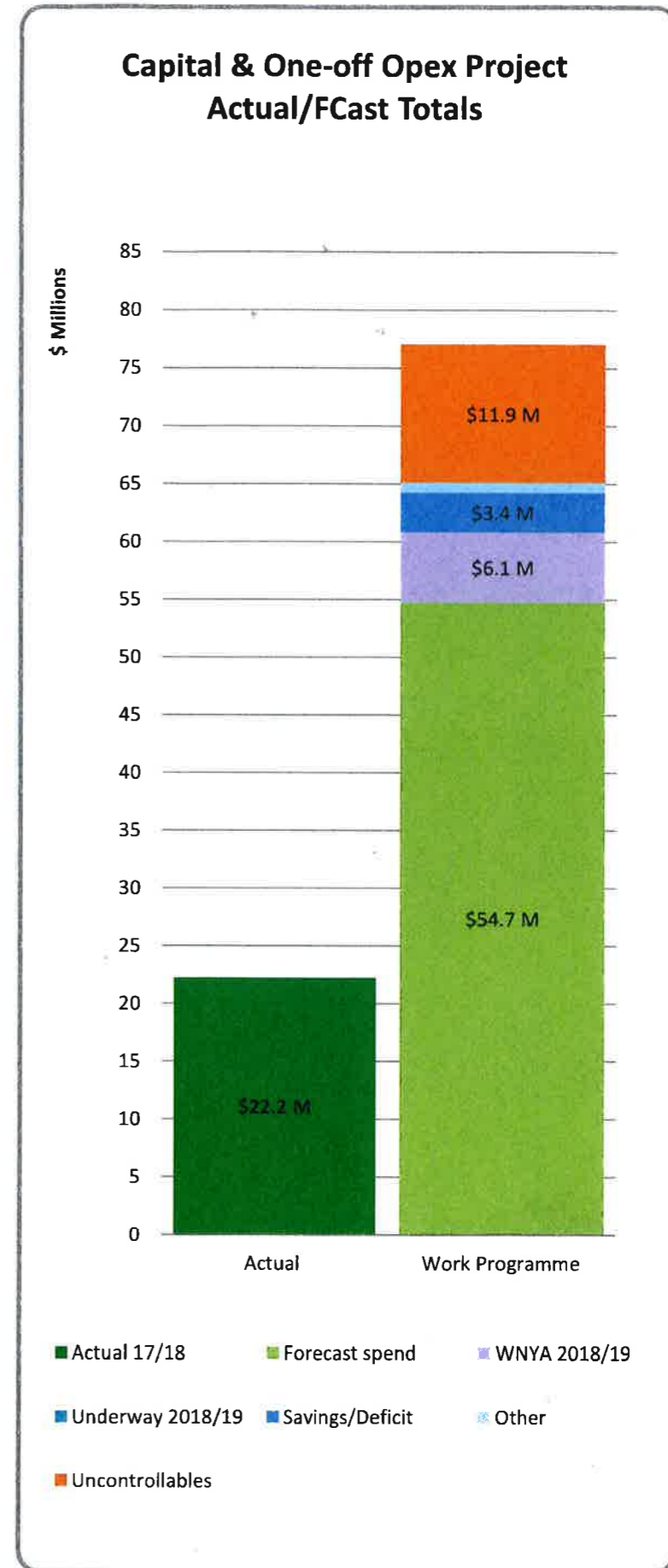
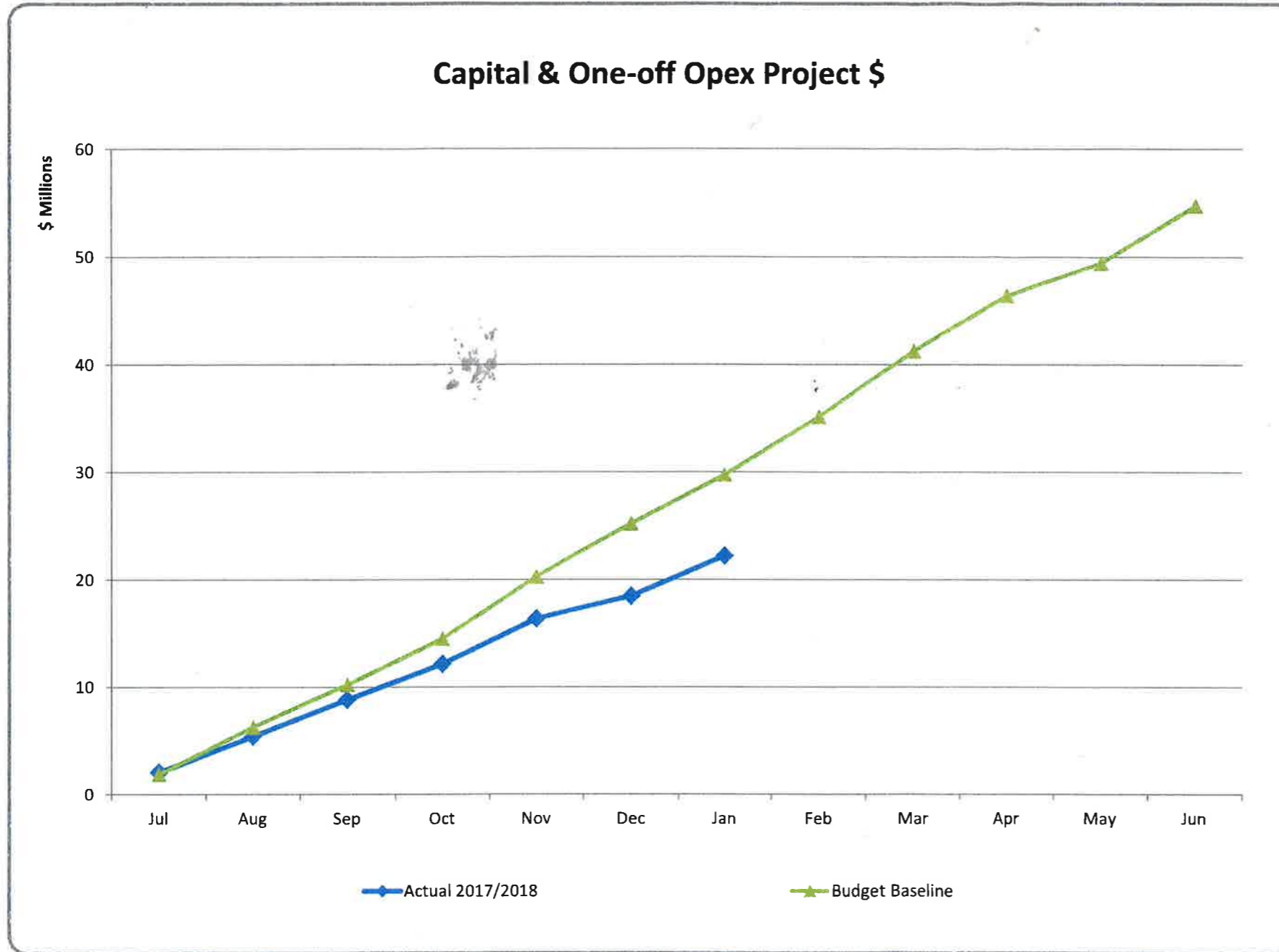


Cobourne Place

The period of heavy rain and heavy truck movements created issues on some of our unsealed roads, so our unsealed maintenance has had to be somewhat reactive in January. Areas of concern have been Waitetuna Valley, Whaanga, Dixon, Richardson, Baker and Port Waikato – Waikaretu Roads.

We also managed to complete some unsealed road maintenance in the North Eastern part of the district over the Christmas period.

SERVICE DELIVERY GM SUMMARY to JANUARY 2018

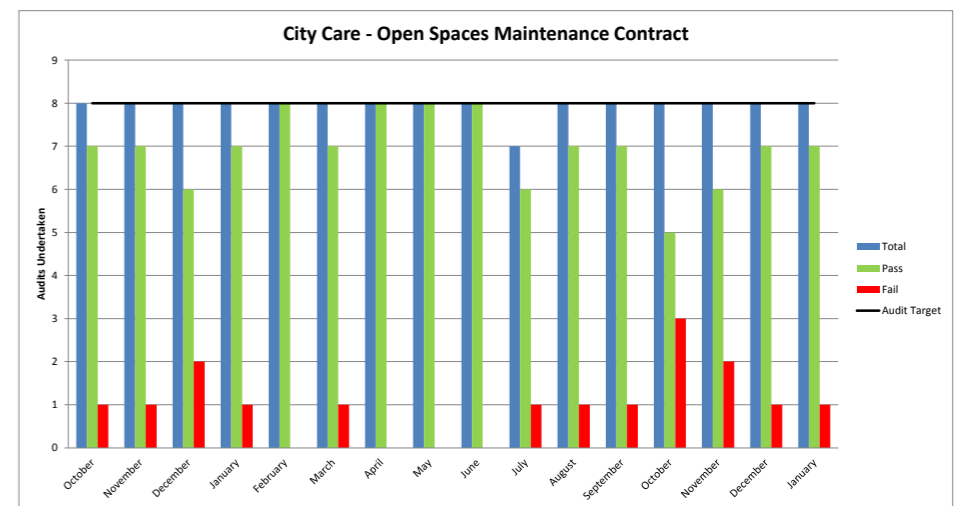
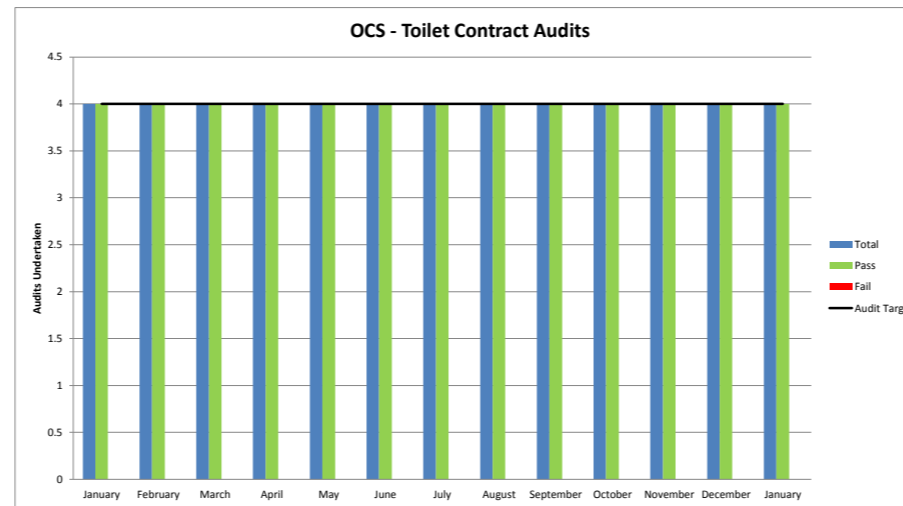
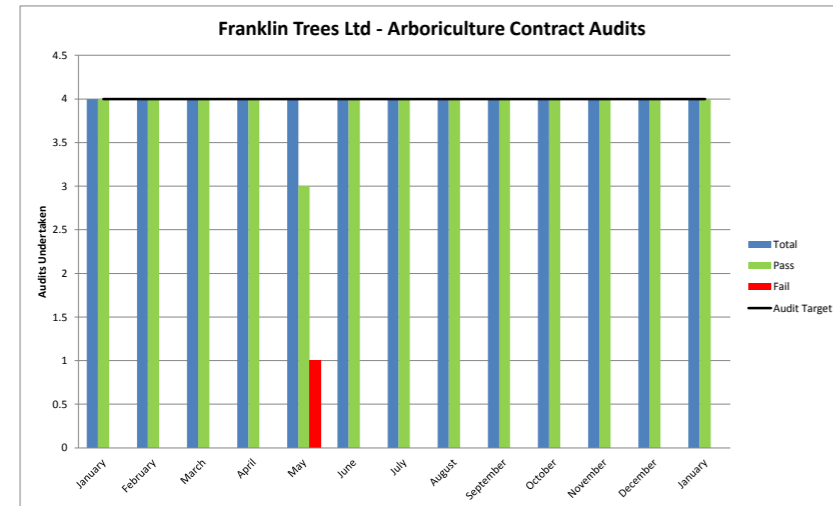
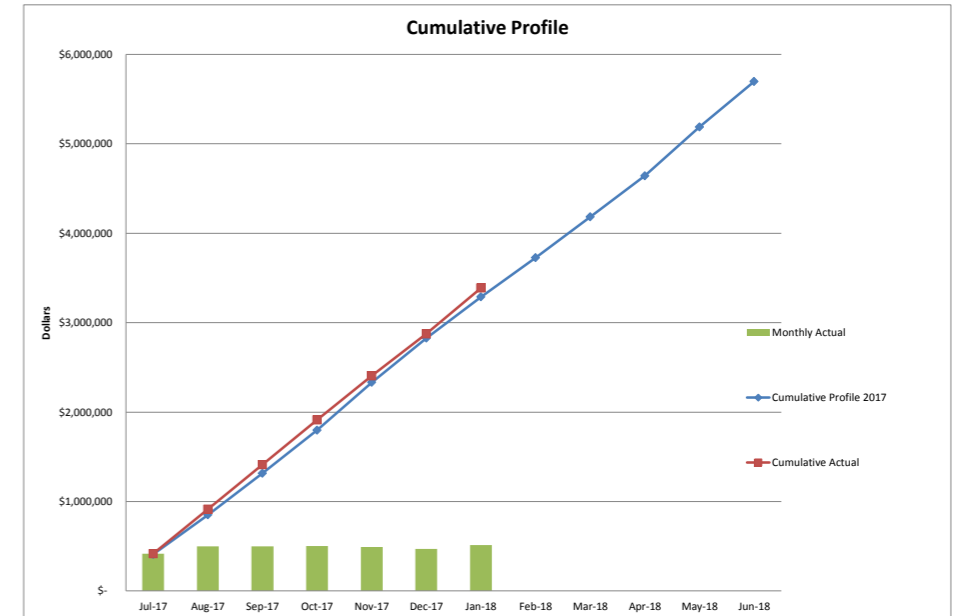
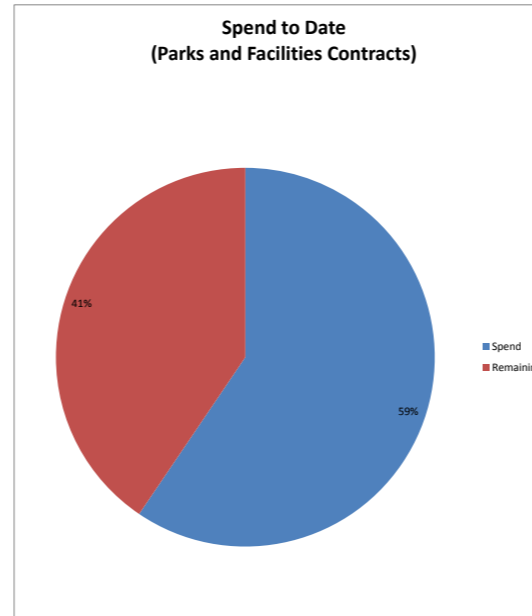
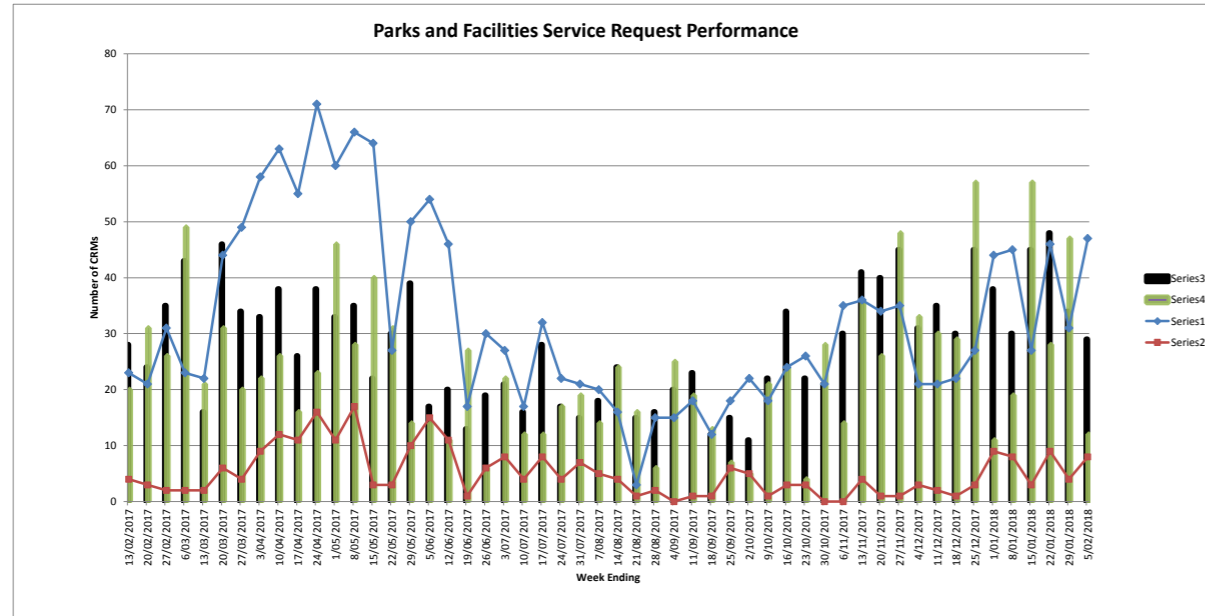


CAPITAL & ONE-OFF OPEX PROJECTS						
Team	Full Year Budget	YTD FCast	YTD Actual	Fcast vs Actual Variance	Variance %	Variance Status
Roading	24,418,905	14,482,287	12,587,607	1,894,680	13%	
Facilities	17,287,861	3,947,338	1,977,836	1,969,502	50%	
Waters	37,223,037	11,349,466	7,659,852	3,689,614	33%	
TOTAL	78,929,803	29,779,092	22,225,296	7,553,796	25%	

Activity Dashboard Report

Programme : Open Spaces Operations
Manager: Amanda Hampton

Date: Jan-17
Version: Final



Service Request Performance:

The number of service requests remains comparable to previous months. The majority of service requests received over January were due to increases in rubbish and littering. Also a number came through after the January 4th storm.

Financial:

The operational spend for parks and facilities contracts over January is tracking just above 2017 accumulated actuals. This is to be expected with additional parks such as Tamahere recreation reserve and the Te Awa cycleway now being maintained under the open spaces operation contracts. Total contractual spend for parks and facilities is tracking at 59% in January with 41% left for the remaining 5 months.

Audits: City Care (Open Spaces Maintenance Contract)

The contract specifies that 8 joint site audits are to be undertaken each month in conjunction with the contractor. The audit pass mark is 90% and above. City Care averaged 93% over January. The highest score was 97% and the lowest score 88%. 1 Audit failed due to gardening work not being completed to the levels of service outlined in the contract.

Audits: Franklin Trees (Arboriculture Maintenance Contract)

The contract specifies that 4 site audits be undertaken each month. The audit pass mark is 95% and above. Franklin Trees audits averaged 100% over the January period. All Audits scored 100% over January.

Audits: OCS (Public Facilities Cleaning Contract)

The contract specifies that 10% of the Public Cleaning Contract shall be audited each month. An audit pass mark is 90% and above. OCS audits averaged 100% over January. The highest audit scored 100% and the lowest scored 96%.

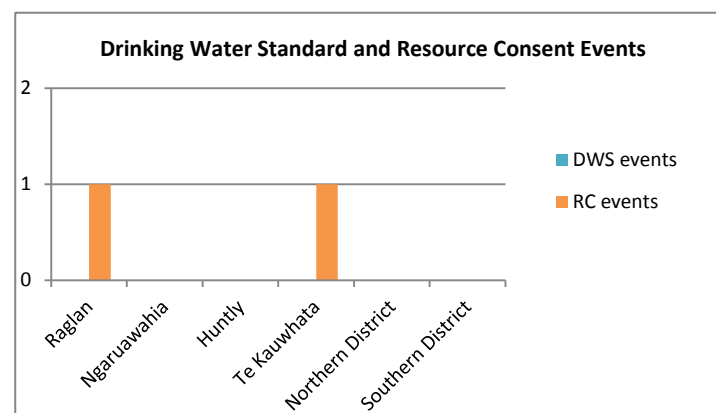
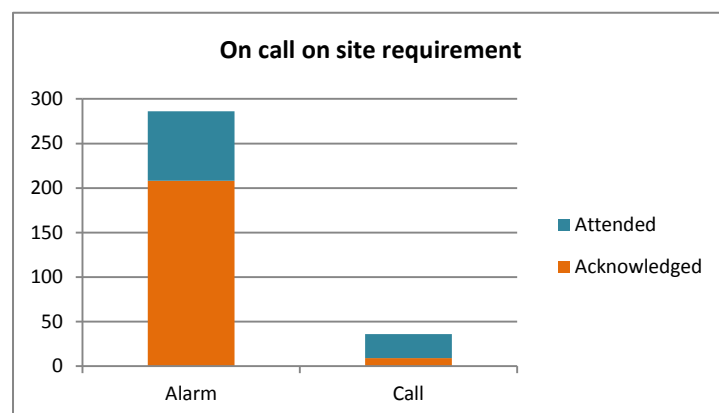
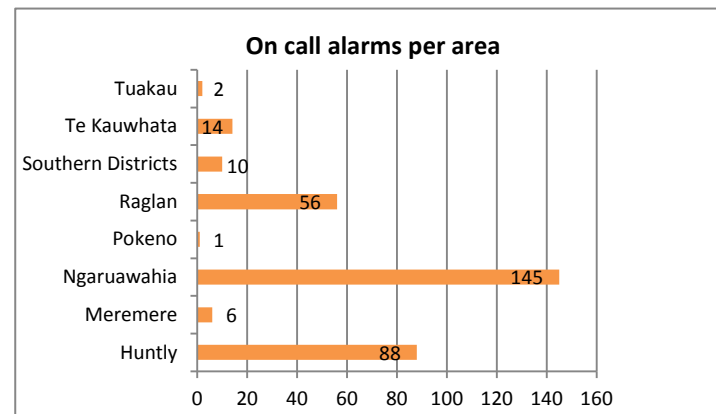
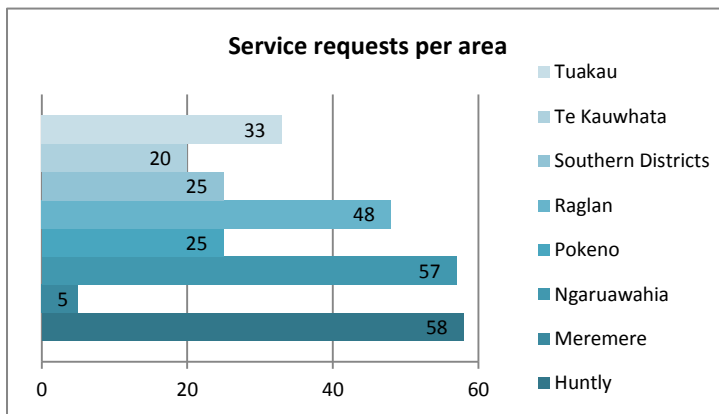
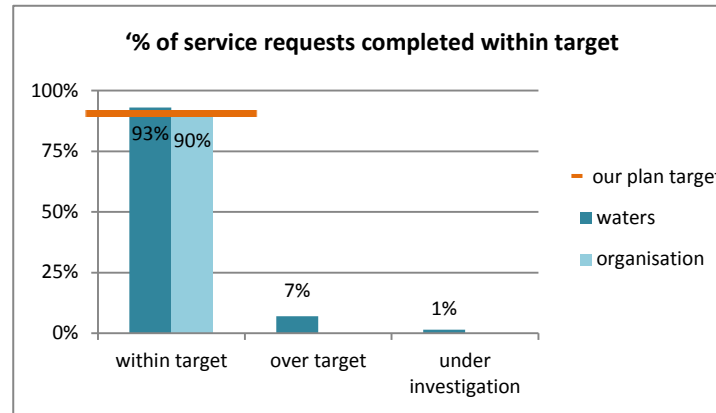
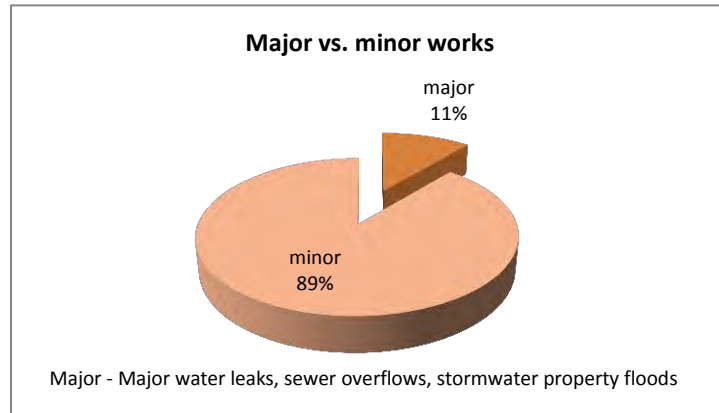
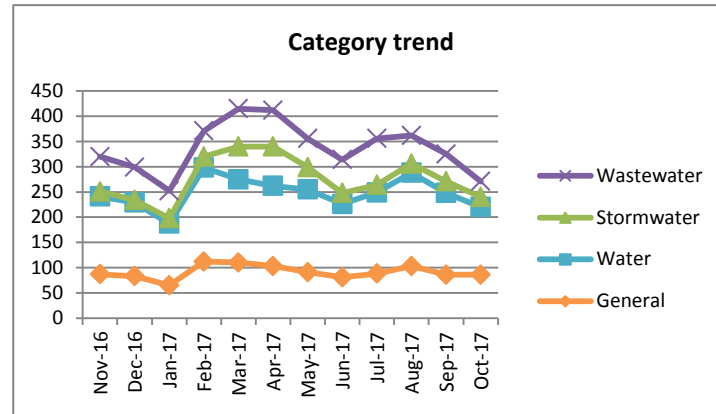
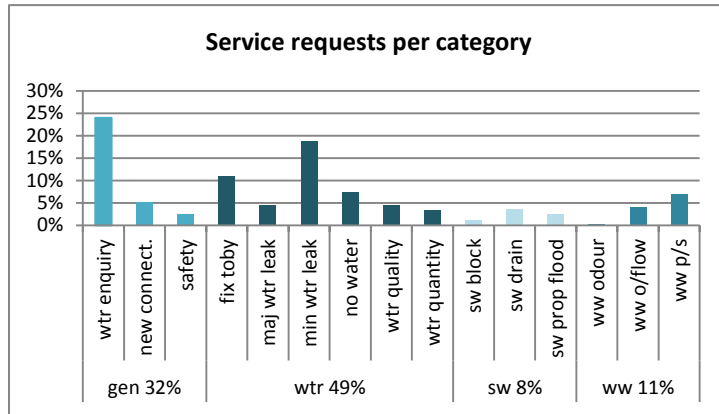
Programme: Waters – District Wide

Manager: Karl Pavlovich

Date: September – October 2017

Version: Final

Service Requests Breakdown



Mandatory Performance Measures – district wide

	Measure	September (16 th)	October	
Water	The number of complaints received by WDC about drinking water clarity, taste, odour, pressure, flow, continuity of supply	< 17 per 1000 connections	1.46 per 1000 connections (21 complaints)	2.09 per 1000 connections (30 complaints)
	Fault Response Times for Urgent call outs	60 minutes median	51 minutes	42 minutes
	Fault Completion Times for Urgent call outs	240 minutes median	120 minutes	76 minutes
	Fault Response Times for Non-Urgent call outs	1 day median	1 day	1 day
Wastewater	Fault Completion Times for Non-Urgent call outs	5 day median	1 day	1 day
	The number of dry weather sewerage overflows from WDC wastewater system	< 5 per 1000 connections	0 per 1000 connections (0 complaints)	0.09 per 1000 connections (1 complaints)
	The total number of complaints received by WDC about the waste water system	< 25 per 1000 connections	0.09 per 1000 connections (1 complaints)	0.63 per 1000 connections (7 complaints)
	Fault Response Times for Sewerage Overflows	60 minutes median	16 minutes	25 minutes
Stormwater	Fault Completion Times for Sewerage Overflows	240 minutes median	151 minutes	120 minutes
	The number of flooding events (affecting habitable floors)	<0.3 per 1000 connections	0	0
	The number of complaints received by WDC about the stormwater system	<4 per 1000 connections	0.07 per 1000 connections (1 complaints)	0.07 per 1000 connections (1 complaints)
	Median Fault Response Times to attend a flooding event	8 hours	N/A	NA

Number of Service Requests

	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	YTD
Wtr enquiry	62	63	45	82	84	78	72	59	70	80	60	65	820
New connect.	19	13	16	25	21	13	9	13	9	13	15	14	180
Safety	6	7	4	5	5	12	10	9	9	10	11	7	95
Toby repair	12	13	14	20	21	28	33	20	13	8	20	30	232
Major wtr leak	15	14	19	24	18	15	10	16	22	20	15	12	200
Minor wtr leak	87	78	56	76	83	80	83	63	55	61	58	51	831
No water	20	26	23	38	18	15	23	24	13	21	30	20	271
Wtr quality	7	6	4	19	14	12	12	13	37	20	15	12	208
Wtr quantity	13	9	6	9	11	9	3	9	21	25	17	9	141
SW block	6	2	6	5	13	18	7	5	2	3	2	3	72
SW drain	2	1	5	15	27	21	11	7	4	6	3	10	112
SW property flood	2	2		2	25	39	26	10	9	9	18	7	149
WW odour	2	1	2		10	14	11	2	5	4		1	52
WW overflow	17	20	14	10	26	25	10	14	14	14	11	11	186
WW p/station	50	44	38	41	39	33	36	50	73	38	43	19	504

Comments

- CCTV/Flushing contract started. Tuakau and Pokeno first area to have this done.
- I&I testing to be carried out in Tuakau/Pokeno along with CCTV work.
- Vacuum tanker contract with HydroTech now under way.
- RC Event – Letter of Direction and Formal warning received from WRC.
- The WTP's are generally performing well and complying with the NZDWS.
- A portable turbidity analyser has been installed at the Huntly KFC to identify if there is a correlation between the WTP backwashes and dirty water incidents.
- A number of annual resource consent compliance reports from WRC received (16/17), overall compliance low with a number of plants receiving enforcement notices.
- WWTP Investigations and plant improvements are ongoing in an effort to improve compliance levels.

DWS Event – compliance measure transgression requiring the Drinking Water Assessor to be notified, transgression is not the same as non-compliant

RC Event – breach of resource consent condition that requires WRC to be notified, this is not necessarily a measure of overall compliance for the year and excludes WWTP laboratory results outside of consent conditions

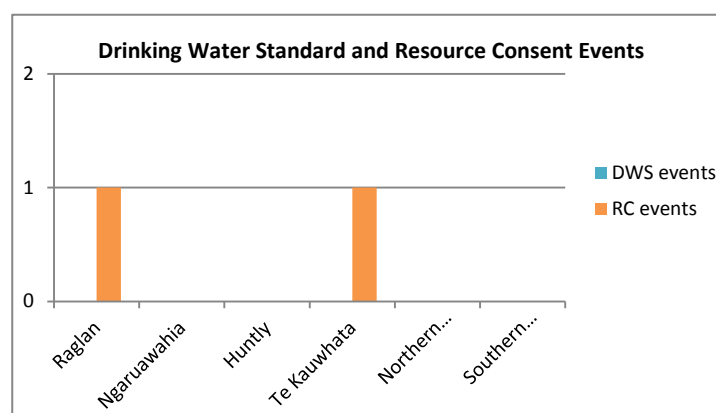
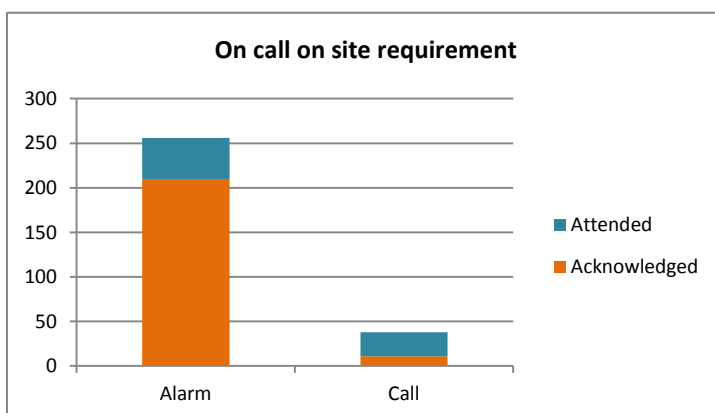
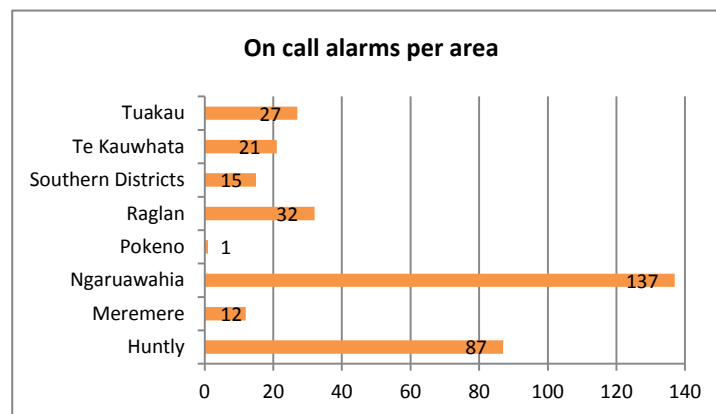
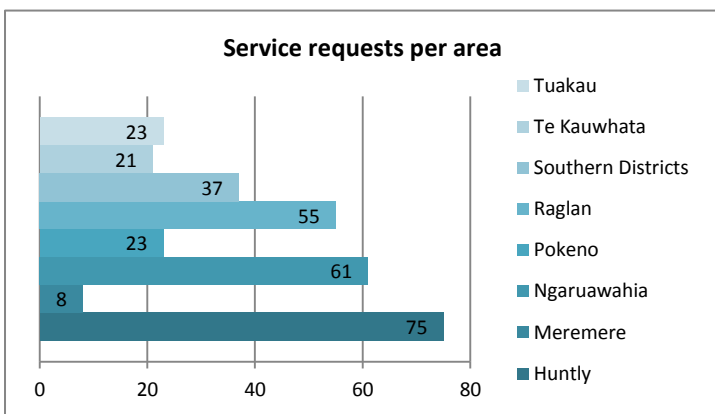
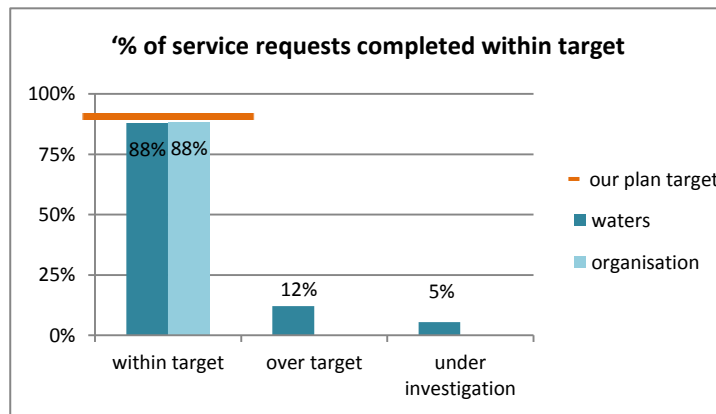
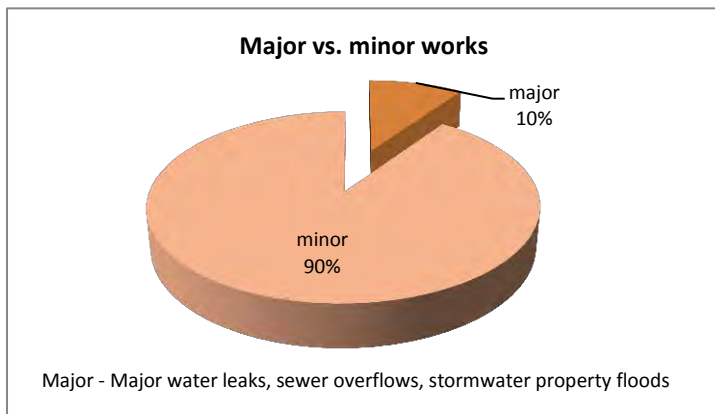
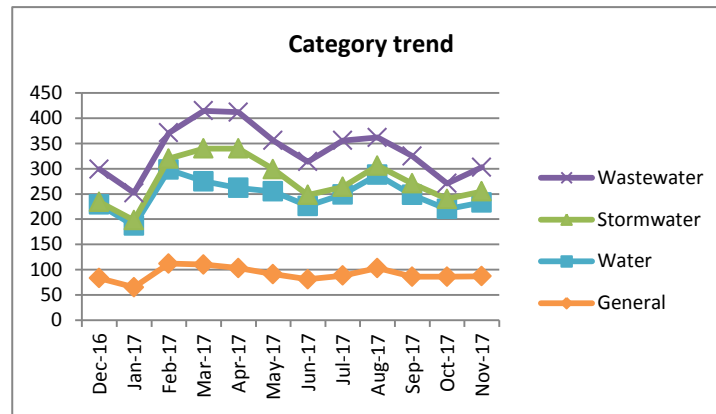
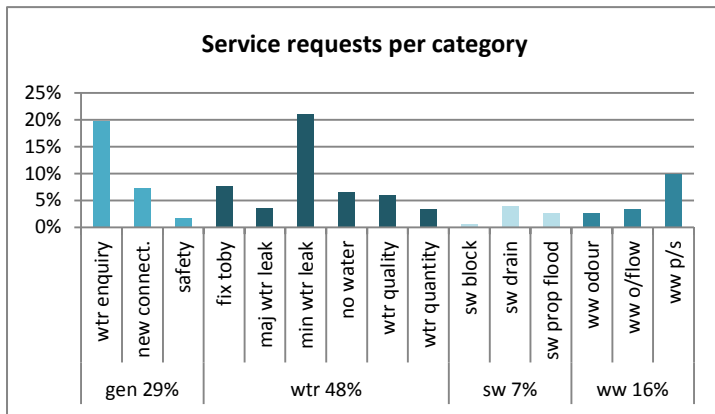
Programme: Waters – District Wide

Manager: Karl Pavlovich

Date: October – November 2017

Version: Final

Service Requests Breakdown



Mandatory Performance Measures – district wide

	Measure	October (16 th -)	November
Water	The number of complaints received by WDC about drinking water clarity, taste, odour, pressure, flow, continuity of supply	< 17 per 1000 connections	1.05 per 1000 connections (15 complaints)
	Fault Response Times for Urgent call outs	60 minutes median	43 minutes
	Fault Completion Times for Urgent call outs	240 minutes median	76 minutes
	Fault Response Times for Non-Urgent call outs	1 day median	1 day
Wastewater	The number of dry weather sewerage overflows from WDC wastewater system	< 5 per 1000 connections	0 per 1000 connections (0 complaints)
	The total number of complaints received by WDC about the waste water system	< 25 per 1000 connections	0.18 per 1000 connections (2 complaints)
	Fault Response Times for Sewerage Overflows	60 minutes median	25 minutes
	Fault Completion Times for Sewerage Overflows	240 minutes median	55 minutes
Stormwater	The number of flooding events (affecting habitable floors)	<0.3 per 1000 connections	0
	The number of complaints received by WDC about the stormwater system	<4 per 1000 connections	0.00 per 1000 connections (0 complaints)
	Median Fault Response Times to attend a flooding event	8 hours	N/A

Number of Service Requests

	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	YTD
Wtr enquiry	63	45	82	84	78	72	59	70	80	60	65	60	818
New connect.	13	16	25	21	13	9	13	9	13	15	14	22	183
Safety	7	4	5	5	12	10	9	9	10	11	7	5	94
Toby repair	13	14	20	21	28	33	20	13	8	20	30	23	243
Major wtr leak	14	19	24	18	15	10	16	22	20	15	12	11	196
Minor wtr leak	78	56	76	83	80	83	63	55	61	58	51	64	808
No water	26	23	38	18	15	23	24	13	21	30	20	20	271
Wtr quality	6	4	19	14	12	12	13	37	20	15	12	18	219
Wtr quantity	9	6	9	11	9	3	9	21	25	17	9	10	138
SW block	2	6	5	13	18	7	5	2	3	2	3	2	68
SW drain	1	5	15	27	21	11	7	4	6	3	10	12	122
SW property flood	2		2	25	39	26	10	9	9	18	7	8	155
WW odour	1	2		10	14	11	2	5	4		1	8	58
WW overflow	20	14	10	26	25	10	14	14	14	11	11	10	179
WW p/station	44	38	41	39	33	36	50	73	38	43	19	30	484

Comments

- RC Event – Letter of Direction and Formal warning received from WRC.
- Commencement of Contracts: Wastewater pipeline CCTV inspection (17/030) and Service Level Agreement for Vacuum Truck hireage (17/033).
- Greenslade resource consent complete. Tender issued to source contractor for works.
- Meremere – Overflow within private property. Not WDC responsibility.
- Downer hit sewer main @ Springhill prison. Overflow contained, no spillage to environment.
- Pump fault – drained pump chamber. Repair/reattachment of pump riser completed.
- The WTP's are generally performing well and complying with the NZDWS.
- A portable turbidity analyser has been installed at the Huntly KFC to identify if there is a correlation between the WTP backwashes and dirty water incidents.
- A number of annual resource consent compliance reports from WRC received (16/17), overall compliance low with a number of plants receiving enforcement notices.
- WWTP Investigations and plant improvements are ongoing in an effort to improve compliance levels.

DWS Event – compliance measure transgression requiring the Drinking Water Assessor to be notified, transgression is not the same as non-compliant

RC Event – breach of resource consent condition that requires WRC to be notified, this is not necessarily a measure of overall compliance for the year and excludes WWTP laboratory results outside of consent conditions

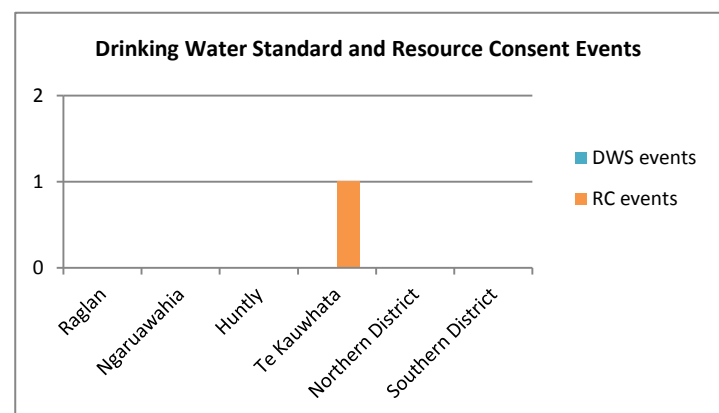
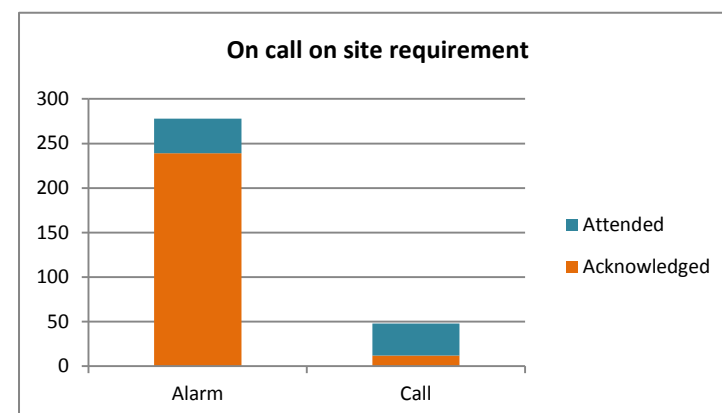
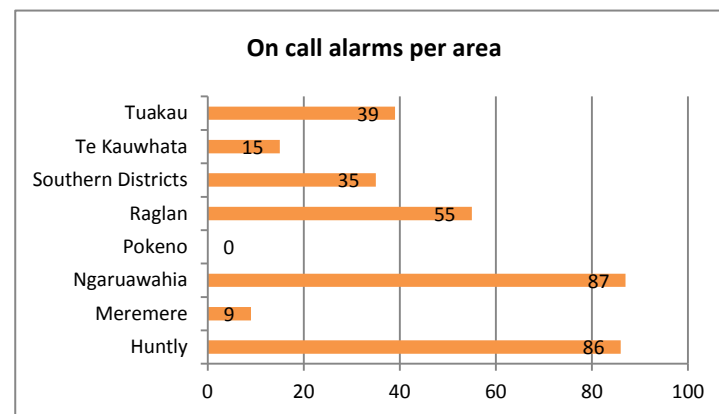
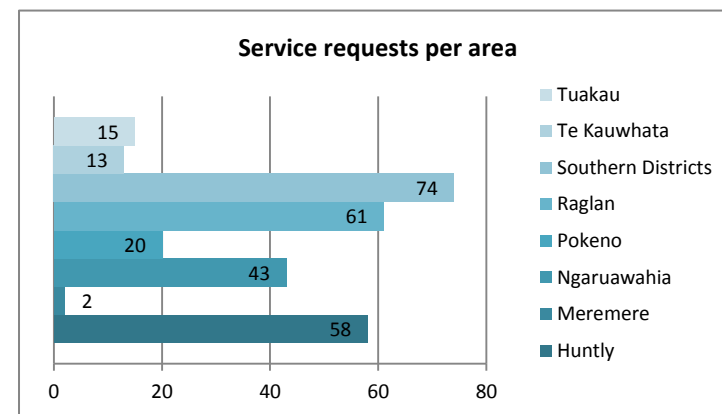
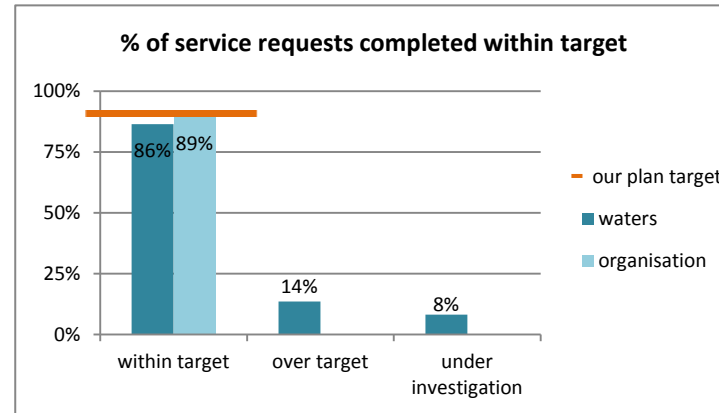
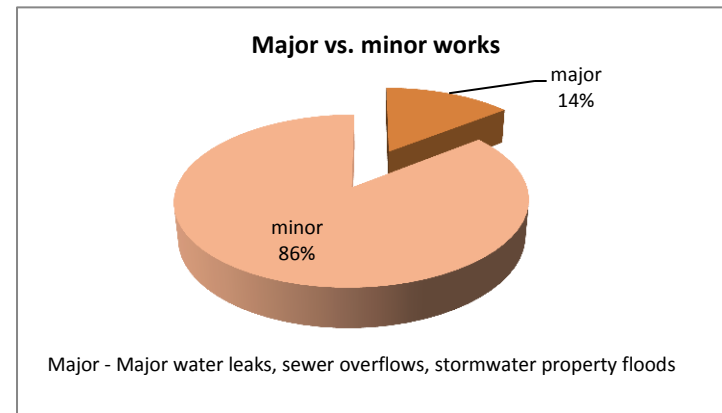
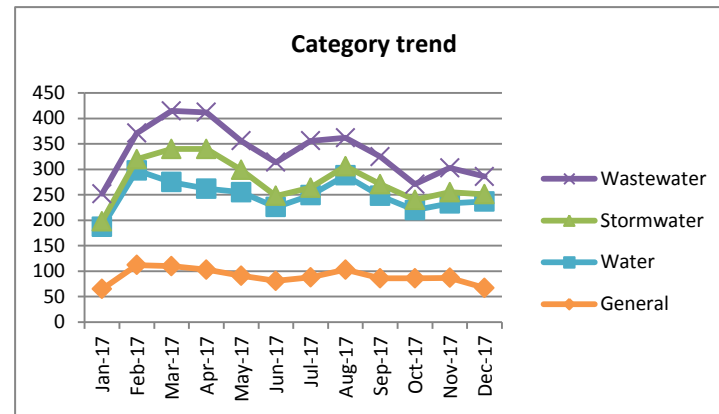
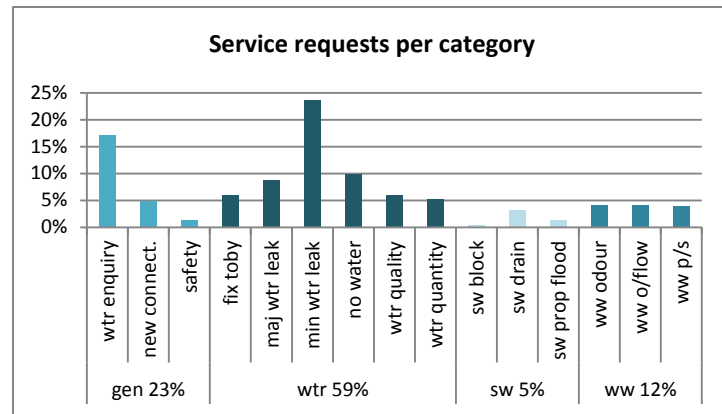
Programme: Waters – District Wide

Manager: Karl Pavlovich

Date: November – December 2017

Version: Final

Service Requests Breakdown



Mandatory Performance Measures – district wide

	Measure	November (16 th -)	December
Water	The number of complaints received by WDC about drinking water clarity, taste, odour, pressure, flow, continuity of supply	< 17 per 1000 connections	1.46 per 1000 connections (21 complaints) / 3.14 per 1000 connections (45 complaints)
	Fault Response Times for Urgent call outs	60 minutes median	38 minutes / 39 minutes
	Fault Completion Times for Urgent call outs	240 minutes median	84 minutes / 92 minutes
	Fault Response Times for Non-Urgent call outs	1 day median	1 day / 1 day
Wastewater	Fault Completion Times for Non-Urgent call outs	5 day median	1 day / 1 day
	The number of dry weather sewerage overflows from WDC wastewater system	< 5 per 1000 connections	0.36 per 1000 connections (4 complaints) / 0.27 per 1000 connections (3 complaints)
	The total number of complaints received by WDC about the waste water system	< 25 per 1000 connections	0.90 per 1000 connections (10 complaints) / 0.72 per 1000 connections (8 complaints)
	Fault Response Times for Sewerage Overflows	60 minutes median	51 minutes / 35 minutes
Stormwater	Fault Completion Times for Sewerage Overflows	240 minutes median	199 minutes / 155 minutes
	The number of flooding events (affecting habitable floors)	<0.3 per 1000 connections	0 / 0
	The number of complaints received by WDC about the stormwater system	<4 per 1000 connections	0.15 per 1000 connections (2 complaints) / 0.07 per 1000 connections (1 complaints)
	Median Fault Response Times to attend a flooding event	8 hours	N/A / NA

Number of Service Requests

	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	YTD
Wtr enquiry	45	82	84	78	72	59	70	80	60	65	60	49	804
New connect.	16	25	21	13	9	13	9	13	15	14	22	14	184
Safety	4	5	5	12	10	9	9	10	11	7	5	4	91
Toby repair	14	20	21	28	33	20	13	8	20	30	23	17	247
Major wtr leak	19	24	18	15	10	16	22	20	15	12	11	25	207
Minor wtr leak	56	76	83	80	83	63	55	61	58	51	64	68	798
No water	23	38	18	15	23	24	13	21	30	20	20	28	273
Wtr quality	4	19	14	12	12	13	37	20	15	12	18	17	230
Wtr quantity	6	9	11	9	3	9	21	25	17	9	10	15	144
SW block	6	5	13	18	7	5	2	3	2	3	2	1	67
SW drain	5	15	27	21	11	7	4	6	3	10	12	9	130
SW property flood		2	25	39	26	10	9	9	18	7	8	4	157
WW odour	2		10	14	11	2	5	4		1	8	12	69
WW overflow	14	10	26	25	10	14	14	14	11	11	10	12	171
WW p/station	38	41	39	33	36	50	73	38	43	19	30	11	451

Comments

- RC Event – Formal warning received from WRC.
- District wide generator Promapp process written. Accompanies other processes.
- CCTV Jetting work - Meremere work package completed. Works commencing in Te Kauwhata and Huntly.
- Greenslade generator tenders closed – McKay selected as contractor. Works on generator panel commenced. Estimated works completion date late Feb.
- 9 reactive callouts for Vacuum tankers in Dec.
- Scada server failure over the Christmas period. Server replaced and operational.
- Blocked sewer pipe. HydroTech contacted and unblocked pipe with Jetting unit. No spillage to environment
- CityCare job. Faulty cross connection on private property.
- Bayonne Construction clipped sewer rising main breaking the pipe. WDC carried out repair.
- The WTP's are generally performing well and complying with the NZDWS.
- A portable turbidity analyser has been installed at the Huntly KFC to identify if there is a correlation between the WTP backwashes and dirty water incidents.
- A number of annual resource consent compliance reports from WRC received (16/17), overall compliance low with a number of plants receiving enforcement notices.
- WWTP Investigations and plant improvements are ongoing in an effort to improve compliance levels.

DWS Event – compliance measure transgression requiring the Drinking Water Assessor to be notified, transgression is not the same as non-compliant

RC Event – breach of resource consent condition that requires WRC to be notified, this is not necessarily a measure of overall compliance for the year and excludes WWTP laboratory results outside of consent conditions

WAIKATO DISTRICT ALLIANCE DASHBOARD - January 2018

ZERO HARM AUDITS COMPLETED

Month: Jan

ZH Audit Month

16

TARGET >34

Traffic Mgmt Month

10

TARGET >30

Safety Behaviour Month

15

TARGET >30

Env score: 8 TTM Standard: 100%

Monthly tally of Safety metrics

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
MTI	0	3	1	0	1	6	0	0	0	0	0	0
LTI	0	0	0	0	0	0	0	0	0	0	0	0
Nearmiss	2	6	3	3	4	2	8	0	0	0	0	0
FAI	0	0	0	0	0	3	1	0	0	0	0	0
SBC	11	5	18	11	31	5	15	0	0	0	0	0
CoPTM	20	17	13	25	17	14	10	0	0	0	0	0
TMP/CAR	112	142	137	146	132	102	119	0	0	0	0	0
% audits	17.9	12.0	9.5	17.1	12.9	13.7	8.4	0.0	0.0	0.0	0.0	0.0
Worked Hrs	15892	19371	19466	23054	26873	17754	0	0	0	0	0	0

SERVICE REQUEST MANAGEMENT

Response time

YTD: 1.80
LTD: 1.80
Target: <5

Top 5 SCRM Types

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Roads Urgent	56	21	34	41	12	8	9	0	0	0	0	0
Roads Routine	37	59	55	52	38	23	56	0	0	0	0	0
Emergency	12	5	4	5	3	3	1	0	0	0	0	0
Road Assessment	118	131	114	116	107	103	155	0	0	0	0	0
Drainage	42	42	44	37	23	9	17	0	0	0	0	0
Total	345	370	352	339	302	242	355	0	0	0	0	0

NETWORK INDICATORS

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Litter collected (tn)	12	10	12	14	12	16	25	-	-	-	-	-	100
Edge marker post(ea)	22	9	14	37	63	1	6	-	-	-	-	-	152
Sign renewals (ea)	26	34	59	37	27	30	51	-	-	-	-	-	264
Potholes filled (ea)	552	602	139	803	565	296	172	-	-	-	-	-	3,129
Edgebreak repair (m2)	431	609	3	101	62	75	-	-	-	-	-	-	1,281
Unsealed grading (km)	127	159	98	144	119	69	62	-	-	-	-	-	779
Watertable clean (km)	2.0	24.6	1.1	5.2	2.9	1.6	2.0	-	-	-	-	-	39.4
Vegetation mowing (km's)	-	-	492	537	863	592	985	-	-	-	-	-	3,469
Sweeping (tn)	19	40	38	11	5	5	6	-	-	-	-	-	124

PAVEMENT REHABILITATION WORKS - STATUS

Site name	Options	Testing	Design	Construct	Complete
WHANGARATA RD					
BRIGHT RD					
TALUWAI RD					
MANGAPIKO VALLEY RD					
GREAT SOUTH RD POKENO					
RIDGE RD					
FALLS RD					
FALLS RD					
FALLS RD					
WAINGARO RD					
HETHERINGTON RD					
WAIKARETU VALLEY RD					
KOPIUKU RD					
WAIKARETU VALLEY RD					
HIGHWAY 22 (930)					
KOPIUKU RD (55)					
KEITH RD (93)					
WHANGARATA RD					
TAHUNA RD					
HAKARIMATA RD					
ORINI RD					
MERCER FERRY RD					
RAY WRIGHT RD (3138)					
MUNRO RD					
HELENLEE RD					

FINANCIAL SUMMARY YEAR TO DATE

Rehabilitation 2017 - 18

Sealing 17-18

Subsidised Maintenance

Unsubsidised Maintenance

Subsidised Renewals

Unsubsidised Renewals

KEY PERFORMANCE INDICATORS

- Zero Harm Trends**
 - There was one First Aid Injury (FAI) reported in January (back strain). Near misses reported during the period, included mostly members of public speeding and abusing traffic management crew, which were discussed with staff at toolbox meetings. Relevant info was passed on to police.
- Customer**
 - The average response time to Customer Requests has improved slightly to 1.8 days YTD.
- Financial**
 - Subsidised Maintenance continues ahead of budget (5%) with the maintenance team working hard to complete requests within available funds. Capital programme is slightly behind budget with Resurfacing and Managawara Bridge being the key drivers. Resurfacing will be back on track at end of March. The LED Programme continues on track.
- Team**
 - Nothing to report
- Risk**
 - No new operational risks identified this month.
- Quality**
 - Nothing to report
- Bright Ideas/Innovation**
 - Nothing to report

Key

MTI - Medical Treatment Injury
Near miss - Event that could have the potential to cause harm
FAI - First Aid Injury
SBC - Safety Behavioural Conversation

TMP/CAR - Number of TMP/Corridor Access Requests Received