

Agenda for a meeting of the Waikato District Council to be held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY 12 FEBRUARY 2018** commencing at **1.15pm**.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

- 1. APOLOGIES AND LEAVE OF ABSENCE**
- 2. CONFIRMATION OF STATUS OF AGENDA**
- 3. DISCLOSURES OF INTEREST**
- 4. CONFIRMATION OF MINUTES**
 - 4.1 Minutes of a meeting held on 11 December 2017 3
- 5. COMMITTEE AND DEPARTMENTAL REPORTS**
 - 5.1 Policy & Regulatory Committee**
 - 5.1.1 Zero Harm 22
 - 5.1.2 Options for Iwi and Maaori Input to Council Decision-Making 28
 - 5.1.3 Final – Recommended 2017 Amendments to 2011 Speed Limit Bylaw 36
 - 5.1.4 Port Waikato Community Hub *To be circulated*
- 6. COMMUNITY BOARD MINUTES**
 - 6.1 Receipt of Onewhero-Tuakau Community Board Minutes 38
 - 6.2 Receipt of Ngaruawahia Community Board Minutes 42
- 7. COMMUNITY COMMITTEE MINUTES**
 - 7.1 Receipt of Tamahere Community Committee Draft Minutes 47

7.2	Receipt of Pokeno Community Committee Minutes	50
-----	---	----

8.	<u>EXCLUSION OF THE PUBLIC</u>	54
----	---------------------------------------	----

GJ Ion
CHIEF EXECUTIVE
Agenda2018\CCL\180212 CCL OP.docx

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	13 December 2017
Prepared by	Rose Gray Council Support Manager
Chief Executive Approved	Y
Reference #	GOV1301
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of a meeting held on Monday 11 December 2017.

2. RECOMMENDATION

THAT the minutes of a meeting of Waikato District Council held on Monday 11 December 2017 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

Minutes

Minutes of a meeting of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY 11 DECEMBER 2017** commencing at **1.15pm**.

Present:

His Worship the Mayor, Mr AM Sanson (Chairperson)
 Cr AD Bech
 Cr JA Church
 Cr DW Fulton *[until 3.25pm]*
 Cr JM Gibb
 Cr SL Henderson
 Cr SD Lynch
 Cr RC McGuire *[until 3.44pm]*
 Cr FM McNally *[until 3.25pm and from 4.00pm]*
 Cr BL Main
 Cr EM Patterson
 Cr JD Sedgwick
 Cr NMD Smith

Attending:

Mr GJ Ion (Chief Executive)
 Mrs S O’Gorman (General Manager Customer Support)
 Mr T Harty (General Manager Service Delivery)
 Mr TG Whittaker (General Manager Strategy & Support)
 Mrs R Gray (Council Support Manager)
 Ms L Shirley (Zero Harm Manager)
 Ms J Remihana (Programme Delivery Manager)
 Mr V Ramduny (Planning & Strategy Manager)
 Ms A Diaz (Finance Manager)
 Ms D Rawlings (Management Projects Team Leader)
 Mr C Morgan (Economic Development Manager)
 Mr K Tremaine (Future Proof Implementation Advisor)
 Ms M White (Future Proof Co-ordinator)
 Mr R MacLeod (Chair Raglan Community Board)
 Ms C Moorby (Waikato Times)
 6 members of staff

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Smith/Main)

THAT an apology be received from Cr Thomson.

CARRIED on the voices

WDC1712/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs Church/Gibb)

THAT the agenda for a meeting of the Waikato District Council held on Monday 11 December 2017 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 8 which shall be considered with the public excluded;

AND THAT all reports be received;

AND FURTHER THAT the Committee resolves that the following item be added to the agenda as a matter of urgency as advised by the Chief Executive:

- Civil Defence – Appointment of a Local Controller.

CARRIED on the voices

WDC1712/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Crs Sedgwick/McInally)

THAT the minutes of a meeting of the Waikato District Council held on Monday 13 November 2017 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

WDC1712/03

COMMITTEE AND DEPARTMENTAL REPORTS

Strategy & Finance Committee

Receipt of Strategy & Finance Committee Minutes
Agenda Item 5.1.1

Resolved: (Crs Gibb/Lynch)

THAT the minutes of a meeting of the Strategy & Finance Committee held on Wednesday 22 November 2017 be received.

CARRIED on the voices

WDCI712/04

Waikato District Community Committee Plan and Administration Funding Criteria – S&F1711/05

Motion: (Crs Gibb/McGuire)

THAT Council adopts the funding criteria for the Waikato District Community Committee Plans and Administration Funding subject to the following groups being removed from the list:

- Tamahere Community Committee
- Tuakau and Districts Development Association
- Hall Committees.

Amendment: (Cr Smith/Henderson)

THAT Council adopts the funding criteria for the Waikato District Community Committee Plans and Administration Funding subject to the following groups being removed from the list:

- Tamahere Community Committee
- North West Waikato Residents and Ratepayers Committee (remove one reference within the report) and
- Hall Committees.

The Amendment was PUT and CARRIED on the voices.

The Amendment became the substantive motion and was PUT and CARRIED on the voices.

WDCI712/05

Submission for the Hamilton City Te Awa Lakes Private Plan Change – S&F1711/06

Resolved: (Crs Gibb/Bech)

THAT Council approve the submission for the Hamilton City Te Awa Lakes Private Plan Change.

CARRIED on the voices

WDC1712/06

Hearing Commissioners for Plan Change 20 and 21 – S&F1711/07

Resolved: (Crs Gibb/Sedgwick)

THAT an independent hearing panel comprising Dr Phil Mitchell (Chair), Alan Watson and Linda Te Aho be appointed for Plan Change 20 and that this panel be delegated authority to hear and decide on all submissions received;

AND THAT Alan Watson be appointed as sole commissioner to hear and decide on all submissions received on Plan Change 21.

CARRIED on the voices

WDC1712/07

Plan Change 20 Submission – Retrospective Approval – S&F1711/08

Resolved: (Crs Gibb/Church)

THAT the Waikato District Council submission on Plan Change 20 – Lakeside Development, as attached to the Strategy & Finance agenda, be retrospectively approved.

CARRIED on the voices

WDC1712/08

Wastewater Generator Budget Transfer – S&F1711/09

Resolved: (Crs Gibb/Henderson)

THAT a budget transfer of \$86,427 to purchase a standby generator and trailer be approved by Council;

AND THAT Council approve the release of \$25,000 operational budget no longer needed in order to realise a portion of operational savings commitment made in the 2016/17 Annual Plan.

CARRIED on the voices

WDC1712/09

Raglan Visitor Infrastructure Study – S&F1711/10

Motion: (Crs Gibb/Patterson)

THAT the recommendations in the Raglan Visitor Infrastructure Study are adopted by Council;

AND THAT Council consider making provision for the recommendations through the Long Term Plan.

Amendment: (Crs Smith/Sedgwick)

THAT the recommendations from the Raglan Visitor Infrastructure Study that include transport, carparks, walkways/cycleways and wayfinding signage be adopted;

AND THAT Council consider making provision for the recommendations through the Long Term Plan.

The Amendment was PUT and CARRIED on the voices.

The Amendment became the substantive motion and was PUT and CARRIED on the voices.

WDC1712/10

Future Proof Strategy Phase One Review – Final Document For Adoption
Agenda Item 5.1.2

The report was received [WDC1712/02 refers] and taken as read.

The Planning & Strategy Manager provided background information on the Future Proof Strategy advising that the review incorporates part of the previous Franklin District which Council inherited in 2010 and related cross-boundary issues. The Planning & Strategy Manager also advised that the North Waikato Integrated Growth Management Programme Business Case has been incorporated into the review to reflect the expected impact of growth. The Planning & Strategy Manager introduced Mr Tremaine (Future Proof Implementation Advisor) and Ms White (Future Proof Co-ordinator).

Mr Tremaine spoke of the milestone made with the strategy. Questions were raised regarding specifics of the Te Kowhai map and it was confirmed that there is sufficient flexibility in the Future Proof Strategy to accommodate future growth in Te Kowhai.

Resolved: (Crs Bech/Church)

THAT Council adopt the Phase One Review of Future Proof Strategy.

CARRIED on the voices

WDC1712/11

Whatawhata Public Toilet and Tourism Infrastructure Fund Application – Request For Funding
Agenda Item 5.1.3

The report was received [WDC1712/02 refers] and taken as read.

The Management Accountant provided a brief summary on the application.

Resolved: (Crs Smith/Bech)

THAT funding of \$30,000 be made available from the Aspirational Projects Feasibility Studies (account 2MI21000) budget to fund an operating project code ITO-I0071-E0-I202-0000 to perform the work as follows:

to scope, site and design a public toilet and to work through the resource consent process. This includes project management costs, design costs and costs associated with the consents process;

AND THAT once the site is deemed appropriate, a resubmission to the Tourism Infrastructure Fund is made for the Whatawhata public toilet project.

CARRIED on the voices

WDC1712/12

Policy & Regulatory Committee

Receipt of Policy & Regulatory Committee Minutes
Agenda Item 5.2.1

Resolved: (Crs Sedgwick/Main)

THAT the minutes of a meeting of the Policy & Regulatory Committee held on Tuesday 21 November 2017 be received.

CARRIED on the voices

WDC1712/13

Amendment of Schedule One of the Dog Control Bylaw 2015 following Community Engagement – P&R1711/03

Resolved: (Crs Sedgwick/Church)

THAT Schedule One of the Dog Control Bylaw be amended to include Kowhai Reserve (subject to contamination issues being investigated) and Centennial Park as off leash dog exercise areas;

AND THAT Centennial Park playground be fenced to exclude dogs;

AND FURTHER THAT Council approves that funding is made available to complete the required works;

AND FURTHER THAT the works be loan funded, with principal repayments from the Parks & Reserves Replacement Fund and interest repayments from general rate.

CARRIED on the voices

WDC1712/14

Vehicle Dimension and Mass (VDAM) Rule Implementation and Annual Bridge Posting – P&R1711/05

Resolved: (Crs Sedgwick/Gibb)

THAT Council approves the posting of the following 13 bridges to a maximum gross weight limit of 44 tonnes:

Buckland Road 6201 Bridge, Coalfields Road 5643 Bridge, Glen Murray Road 133 Bridge, Highway 22 20276 Bridge, Horotiu Bridge Road 724 Bridge, Maxwell Road 2067 Bridge, Mercer Ferry Road 11 Bridge, Pioneer Road 313 Bridge, Proctor Road 4773 Bridge, River Road (Onewhero) 2924 Bridge, Riverview Road 00 Bridge, Wainui Road 957 Bridge, Waiterimu Road 126 Bridge.

CARRIED on the voices

WDC1712/15

Adoption of Section 10A Report – P&R1711/04

Resolved: (Crs Sedgwick/McGuire)

THAT Council approves the Section 10A Report for release to the Secretary for Local Government.

CARRIED on the voices

WDC1712/16

District Wide Minor Improvement Programme Policy - P&R1711/06

Resolved: (Crs Sedgwick/McGuire)

THAT Council approves the amended District Wide Minor Improvements Policy as attached to these minutes.

CARRIED on the voices

WDC1712/17

Waikato District Crime Prevention Technology Trust – Amendment to Trust Deed – P&R1711/07

Resolved: (His Worship the Mayor/Cr Patterson)

THAT Council approves an amendment to the composition of the trustees of the Trust by removing representatives of the NZ Police as a Trustees of the Waikato District Crime Prevention Technology Trust, with a subsequent amendment being made to the Trust Deed in this regard.

CARRIED on the voices

WDC1712/18

Receipt of Hearing Minutes – Amendments to 2011 Speed Limit Bylaw
Agenda Item 5.2.2

Resolved: (Crs Sedgwick/McGuire)

THAT the minutes of a Hearing by the Policy & Regulatory Committee - Amendments to 2011 Speed Limit Bylaw held on Monday 27 November 2017 be received.

CARRIED on the voices

WDC1712/19

Recommended 2017 Amendments to 2011 Speed Limit Bylaw Hearing- P&R1711/03

Motion: (Crs Sedgwick/McGuire)

THAT pursuant to sections 83 of the Local Government Act 2002, the Committee consider and, where requested, hear submissions on the notified Proposed 2017 Amendments to the Waikato District Council Speed Limit Bylaw 2011;

AND THAT Council adopts the 2017 Amendments to the Waikato District Council Speed Bylaw 2011, noting that the signage of Tuakau Road, Ray Wright Road, Bayly Road, Burrow Road and Upper Queen Street in Pukekohe will be installed to coincide with the adoption of Auckland Transport proposed Speed Limit Bylaw Change;

AND FURTHER THAT the Committee chooses Option 4 of the Agenda report:
To keep the status quo of 100km/h from Tuakau Bridge to Te Kohanga village, to reduce Te Kohanga village to 80km/h (800m), Te Kohanga village to Klondyke Road – 100km/h, from Klondyke Road to the Port Waikato Village – 80km/h (1.2km from Maunsell Road);

AND FURTHER THAT the Waikato District Council Speed Limit Bylaw Amendment 2015 be revoked on the day the Waikato District Council Speed Limit Bylaw Amendment 2017 comes into effect.

Amendment: (Crs Fulton/Gibb)

THAT Council defers adopting the amendments to the Waikato District Council Speed Bylaw 2011, until after a workshop has been held to further discuss the principles and guidelines set out in the Council adopted Speed Management Guide.

The Amendment was PUT and CARRIED on a show of hands 8 voting in FAVOUR and 5 voting AGAINST.

The amendment became the substantive motion and was PUT and CARRIED on a show of hands 8 voting in FAVOUR and 5 voting AGAINST. WDC1712/20

Cr Church requested her dissenting vote be recorded.

Zero Harm**Agenda Item 5.2.3**

The report was received [WDC1712/02 refers] and taken as read.

The Chief Executive introduced the newly appointed Zero Harm Manager, Lynn Shirley to the Councillors.

Questions were asked of the Chief Executive in general on health and safety matters raised, and specifically in relation to:

- Contractors - the Chief Executive explained that all contractors register or pre-qualify prior to working on specific work and have a site specific zero harm plan available in relation to the work to be undertaken. Random audits of contractors are carried out, safety conversations are held and contractors are subject to annual review in relation to their health and safety plans. A full review of the contracts register was carried out three months ago resulting in some follow up action being taken in relation to a few contractors.
- Slow Drivers – request for Council drivers to drive to the speed limit on open roads. The Chief Executive explained that drivers are encouraged to drive to the conditions, within the speed limit and at a speed they are comfortable with. A driver education programme is in place to assist where needed.

Civil Defence – Appointment of a Local Controller**Add.Item**

The report was received [WDC1712/02 refers] and taken as read.

Resolved: (Crs Church/Main)

THAT Council approves the appointment of Will Gauntlett as a Civil Defence Local Controller.

CARRIED on the voices

WDC1712/21

Infrastructure Committee

Receipt of Infrastructure Committee Minutes
Agenda Item 5.3.1

Resolved: (Crs Fulton/Patterson)

THAT the minutes of a meeting of the Infrastructure Committee held on Tuesday 28 November 2017 be received.

CARRIED on the voices

WDC1712/22

Consenting Methodology to Obtain Waikato Regional Council Discharge Consents for Non-Routine Discharges (insignificant network overflows) – INF1711/04

Resolved: (Crs Fulton/Patterson)

THAT Council support the proposed Waikato Regional Council discharge consent consultation methodology where a Wastewater Advisory Group is formed to support and advise Council through the consulting process;

AND THAT Council support the approach of investigating longer term sustainable wastewater treatment options for the district, through the consolidation of wastewater treatment plants over the long term.

CARRIED on the voices

WDC1712/23

Te Awa/Horotiu Cycle Bridge Crossing Increase Approved Contract Sum – Contract 15/288 – INF1711/05

Resolved: (Crs Fulton/Gibb)

THAT Council approve the increase for the Contract Sum for Contract 15/288 from \$2,461,969 to \$2,867,358.

CARRIED on the voices

WDC1712/24

Approval of Proposed Te Kauwhata Community Committee/Developer's Road Name List – INF1711/06

Resolved: (Crs Fulton/Sedgwick)

THAT Council approves the November 2017 “Approved Road Name List” for the above property be restricted to the one name submitted - Murray Ward Drive.

CARRIED on the voices

WDC1712/25

North Waikato Integrated Growth Management Programme Business Case – In Principle Approval – INF1711/07

Resolved: (Crs Fulton/Church)

THAT Council approve, in principle, the North Waikato Integrated Growth Management Programme Business Case on the understanding that it will be used to inform the development of upcoming long term plans of the Council.

CARRIED on the voices

WDC1712/26

North Waikato Public Transport Review and Options – INF1711/08

Resolved: (Crs Fulton/Church)

THAT the preferred North Waikato short-term public transport options (as determined through the North Waikato Public Transport Review) be received by Council and that the associated costs be noted;

AND THAT the preferred options be considered in upcoming Council long-term plans.

CARRIED on the voices

WDC1712/27

Razorback Road Spring Site – INF1711/09

Resolved: (Crs Fulton/McGuire)

THAT part Allotment 116 Suburban Section 1 Parish of Mangatawhiri contained in Computer Interest Register 43747, and easements created by Proclamation B131440.1, be declared surplus to Council requirements, and Council carries out its offer back obligations under section 40 Public Works Act 1981;

AND THAT if the former owner/s, or their successor/s, take up the offer, that the proceeds of sale, less costs (including costs associated with the decommissioning of the site) are to be credited to the Property Proceeds Reserve;

AND FURTHER THAT if the former owner/s, or their successor/s, do not take up the offer that the land remains in Council ownership pending further decisions about its use.

CARRIED on the voices

WDC1712/28

2017/18 Inorganic Collection – INF1711/12

Resolved: (Crs Fulton/Patterson)

THAT Council support the same service as was provided for the 2016/17 year (option 3) as follows:

“District-Wide Kerbside Collection. Staff have commenced investigating the possibility of the collections being undertaken using the method where the inorganics are placed outside the property during set and limited collection weeks. Undertaking the collection this way is more cost effective and will result in a reduced collection timeframe. This would be a new collection method for the North Waikato residents, but has been used for the last 15 plus years in the Central area”;

AND THAT the timing of the collection be subject to confirmation and report back to Council.

CARRIED on the voices

WDC1712/29

Rural Monthly Recycling Collection – INF1711/14

Motion: (Crs Fulton/Sedgwick)

THAT Council supports the option set out in the report attached to the agenda as it does exactly what the Council agreed to originally on 3 July 2017 workshop.

AND THAT Council contact those residents who have been removed from the service area by formal letter to advise them of the decision.

Amendment: (Crs Church/Main)

THAT Council support Option 1 as recommended in the report; a monthly drop-off service of recyclable materials only at Glen Murray Hall for those ratepayers in the refined service area;

AND THAT no dwelling is charged twice for the recycling service in this collection area.

The amendment was PUT and CARRIED on the voices.

The amendment became the substantive motion and was PUT and CARRIED on the voices.

WDC1712/30

Update on Options for Community Facility at Port Waikato and Approval for Further Consideration – INF1711/15

Resolved: (Crs Fulton/Gibb)

THAT the framework for assessing the Port Waikato Hall be confirmed by Council as the Community of Interest Approach, as adopted for consideration of new halls within the Districts' Halls network;

AND THAT Council direct that staff investigate options to reduce the estimated spend for a community facility at Port Waikato and report those findings back to a future meeting of the Infrastructure Committee.

CARRIED on the voices

WDC1712/31

Ngaruawahia Community Facility – INF1711/17

Resolved: (Crs Fulton/Patterson)

THAT the Ngaruawahia Community Board resolution is supported by Council;

AND THAT staff work with the Ngaruawahia Community Board to scope and price the required upgrades for the War Memorial Hall to make it fit for purpose and report back to Council as soon as possible for approval to proceed with works out of the 2017/18 approved budget;

AND FURTHER THAT staff proceed and scope the Ngaruawahia Library future upgrade and land requirement needs and present back to Council as soon as possible for approval to proceed with works out of the 2017/18 approved budget.

CARRIED on the voices

WDC1712/32

Contract 11/064 - UGL (NZ) Limited - Increase in Approved Contract Sum
Agenda Item 5.3.1

The report was received [WDC1712/02 refers] and taken as read. The Programme Delivery Manager provided a brief overview of the contract.

Resolved: (Crs McGuire/Bech)

THAT the increase of \$259,218.66 in Approved Contract Sum for Contract 11/064 be approved.

CARRIED on the voices

WDC1712/33

Discretionary & Funding Committee

Receipt of Discretionary & Funding Committee Minutes
Agenda Item 5.4.1

Resolved: (Crs Lynch/McGuire)

THAT the minutes of a meeting of the Discretionary & Funding Committee held on Monday 13 November 2017 be received.

CARRIED on the voices

WDC1712/34

Receipt of Discretionary & Funding Committee Extraordinary Minutes
Agenda Item 5.4.2

Resolved: (Crs Lynch/McGuire)

THAT the minutes of an extraordinary meeting of the Discretionary & Funding Committee held on Monday 28 November 2017 be received.

CARRIED on the voices

WDC1712/35

OTHER COMMITTEES

Receipt of Draft Minutes of the Waikato Raupatu River Trust and Waikato District Council Co-Governance Committee
Agenda Item 5.5.1

Resolved: (Cr Fulton/His Worship the Mayor)

THAT the draft Minutes of the Waikato Raupatu River Trust and Waikato District Council Co-Governance Committee meeting held on 31 October 2017 be received.

CARRIED on the voices

WDC1712/36

COMMUNITY BOARD MINUTES

Receipt of Onewhero-Tuakau Community Board Minutes
Agenda Item 6.1

Resolved: (Crs Church/McGuire)

THAT the minutes of a meeting of the Onewhero-Tuakau Community Board held on Monday 6 November 2017 be received.

CARRIED on the voices

WDC1712/37

Receipt of Taupiri Community Board Minutes
Agenda Item 6.2

Resolved: (Crs Gibb/Patterson)

THAT the minutes of a meeting of the Taupiri Community Board held on Monday 13 November 2017 be received.

CARRIED on the voices

WDC1712/38

Receipt of Raglan Community Board Minutes
Agenda Item 6.3

Resolved: (Crs McGuire/Gibb)

THAT the minutes of a meeting of the Raglan Community Board held on Tuesday 14 November 2017 be received.

CARRIED on the voices

WDC1712/39

Receipt of Ngaruawahia Community Board Minutes
Agenda Item 6.4

Resolved: (Crs McGuire/Patterson)

THAT the minutes of a meeting of the Ngaruawahia Community Board held on Tuesday 14 November 2017 be received.

CARRIED on the voices

WDC1712/40

Receipt of Huntly Community Board Minutes
Agenda Item 6.5

Resolved: (His Worship the Mayor/Cr McNally)

THAT the minutes of a meeting of the Huntly Community Board held on Tuesday 21 November 2017 be received.

CARRIED on the voices

WDC1712/41

COMMUNITY COMMITTEE MINUTES

Receipt of Te Kauwhata Community Committee Minutes
Agenda Item 7.1

Resolved: (Crs Sedgwick/Patterson)

THAT the minutes of a meeting of the Te Kauwhata Community Committee held on Wednesday 1 November 2017 be received.

CARRIED on the voices

WDC1712/42

Receipt of Meremere Community Committee Minutes
Agenda Item 7.2

Resolved: (Crs Sedgwick/Church)

THAT the minutes of a meeting of the Meremere Community Committee held on Thursday 9 November 2017 be received.

CARRIED on the voices

WDC1712/43

Receipt of Tamahere Community Committee Minutes
Agenda Item 7.3

Resolved: (Crs Bech/Patterson)

THAT the minutes of a meeting of the Tamahere Community Committee held on Monday 6 November 2017 be received.

CARRIED on the voices

WDC1712/44

Receipt of Pokeno Community Committee Minutes
Agenda Item 7.4

Resolved: (Crs Church/Henderson)

THAT the minutes of a meeting of the Pokeno Community Committee held on Tuesday 14 November 2017 be received.

CARRIED on the voices

WDC1712/45

EXCLUSION OF THE PUBLIC

Agenda Item 8

Resolved: (Crs McInally/Patterson)**THAT the public be excluded from the meeting to enable Council to deliberate and make decisions on the following items of business:****Confirmation of Minutes dated Monday 13 November 2017****Receipt of Minutes:**

- **Strategy & Finance Committee dated Wednesday 22 November 2017**
- **Infrastructure Committee dated Tuesday 28 November 2017**
- **Raglan Community Board dated Tuesday 14 November 2017**

REPORTS**a. Selected Supplier Contract Award**

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: **Ground(s) under section 48(1) for the passing of this resolution is:**

Section 7(2)(c)(i)(ii)(f)(i)(ii)(h)(i) **Section 48(1)(3)(d)**

b. Professional Negligence and Weathertight Homes Claims – Six-Monthly Report

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: **Ground(s) under section 48(1) for the passing of this resolution is:**

Section 7(2)(a) **Section 48(1)(3)(a)(i)**

c. Mayoral Delegation to China – October 2017 Report

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	31 January 2018
Prepared by	Lynn Shirley Zero Harm Manager
Chief Executive Approved	Yes
Reference #	GOV1301
Report Title	Zero Harm Update

I. EXECUTIVE SUMMARY

The purpose of this report and its attachments is to provide an update on current health and safety performance. Council recognises that compliance is essential but they aspire to achieve best practice in health and safety management, and to create a sustainable zero harm culture, where everyone works safely and goes home safe every day.

Councils' sustainable zero harm culture shall be supported by a Health & Safety management system of policies, standards and procedures that effectively manage risk and enable best practice by all workers, contractors, volunteers and visitors.

2. RECOMMENDATION

THAT the report from the Chief Executive be received.

3. BACKGROUND

Capable and Believable Leadership

Safety and Wellness Engagement Conversations

The Chief Executive continues to undertake due-diligence duties by conducting site visits and carrying out safety and wellness engagement conversations with both staff and contractors.

A Zero Harm First Day Back Team Brief was prepared for People Leaders to engage in a proactive and positive safety engagement conversation with their teams following the holiday season. The intent of the First Day Back Team Brief was to promote and encourage a team based safety conversation on key risks associated with work that the team undertakes and how these risks are managed.

Whist People Leaders continue to carry out safety engagement conversations with staff, the number of conversations being recorded in BWare Safety Manager is still below the KPI target. Senior leadership team members continue to be advised of the drop off and are encouraged to reinforce the strong benefits of safety engagement conversations with their respective teams.

To support our People Leaders with conducting safety engagement conversations fortnightly Zero Harm Moments are being developed and deployed with the aim to inform our people on key health, safety and wellbeing topics.

Zero Harm Essentials Refresh

Our Zero Harm Essentials are the foundation of our zero harm behavioural safety culture. They have been designed to provide guidance on how to stay safe and manage risk as we complete our daily work tasks. To support engagement with and develop a better understanding of our Zero Harm Essentials we are undertaking a visual refresh of them and developing a story, to support their integration into the way we work.

Work Safe, Home Safe 2018 Campaign

Planning is well underway for a revamped Start Safe Campaign to be held in mid-March.



Disciplined Management Systems

Zero Harm Event Reporting

A review has been undertaken and a new Zero Harm Event Management Standard has been developed which includes a severity rating system for all events (e.g. work-related personal injuries, near misses and property damage). The standard details escalation and investigation requirements for events based on their severity rating. Relevant Promapp procedures have been updated to reflect the revised standard.

Four work-related personal injury events were reported in January (3 x Severity 6 (First Aid) and 1x Severity 5 (Medical Treatment)).

24 Severity 7 (Minor Near Miss) events were reported in January. No Severity 3 (Serious Near Miss) events were reported. The ratio of work-related personal injury to near miss event reports remains very positive at 1:4.

A quarterly Zero Harm Dashboard has been generated to illustrate safety performance during January, and this is attached for reference.

Contractor Management

A review of current contracts is underway with Contract Managers to appraise key Health & Safety processes to ensure they are in place and effectively managing risk. These include;

1. Contractor Prequalification Status
2. Provision and content of Contractor Health & Safety Plans
3. Ongoing monitoring of Contractor Health & Safety performance

Managed Risks

Critical Risk Management

The Executive Leadership Team with assistance from subject matter experts, undertook a review of the organisation's 16 critical risks. Following on from this, work has commenced on the development of documented standards detailing the minimum requirements for effectively controlling these risks. Current focus is on the following four risks:

- Asbestos
- Hazardous Substances
- On Road Driving – Light Vehicles
- Workplace Violence and Threatening Behaviour

Following the development of standards, Bowtie Risk Management Diagrams (example as below) will be created for each critical risk to support the implementation and monitoring of control preventative and recovery controls.



On Road Driving – Light Vehicles

A positive trend is being observed, with a reduction in both the number of overspeed events and the speeds being recorded. There were 13 overspeed events recorded in January, with only one event exceeding 110km per hour. The risk of On Road Driving is the subject of constant monitoring, with both coaching and formal conversations being undertaken for overspeed events.

Asbestos

To ensure compliance with the Health and Safety at Work (Asbestos) Regulations 2016 an Asbestos Management Standard has been developed. This details Council's approach to managing the risk of asbestos including the requirement to have in place an Asbestos Management Plan as per Regulation 13 - Duty to prepare asbestos management plan and Regulation 14 - Duty to review asbestos management plan. Council is required to have an Asbestos Management Plan in place by 4 April 2018.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

This report is to assist Councillors with their due diligence requirements as Officers. The report should start the conversation and provide opportunities for Councillors to raise questions and discuss progress.

4.2 OPTIONS

Council could choose to accept the report or not. Council could ask for additional information if needed.

5. CONSIDERATION

5.1 FINANCIAL

There are no direct financial requirements identified in this report.

5.2 LEGAL

This report is prepared as part of assisting Council with compliance with the Health & Safety at Work Act 2015 and associated Regulations.

Considerations

Councillors, as Officers under the Health & Safety at Work Act 2015 are required to undertake due diligence to ensure appropriate health & safety systems are in place and operating.

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

A review of the Councils' internal Zero Harm "Work Safe, Home Safe" Strategic Plan for 2017-2018 has been completed. Good progress has been made on a number of strategic improvement initiatives including the SHE Contractor Pre-qualification Programme and Critical Risk Reviews. A number of additional improvement initiatives have been planned for Quarter Three and Four in relation to the following themes:

- Capable and Believable Leadership
- Disciplined Management Systems
- Managed Risks

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
	✓		Internal
	✓		Community Boards/Community Committees
			Waikato-Tainui/Local iwi
			Households
			Business
	✓		Other Please Specify

Council engages with our Community Boards and Community Committees to ensure they are clear on their requirements. Council also undertakes audits and safety engagement conversations in relation to our contractors.

6. CONCLUSION

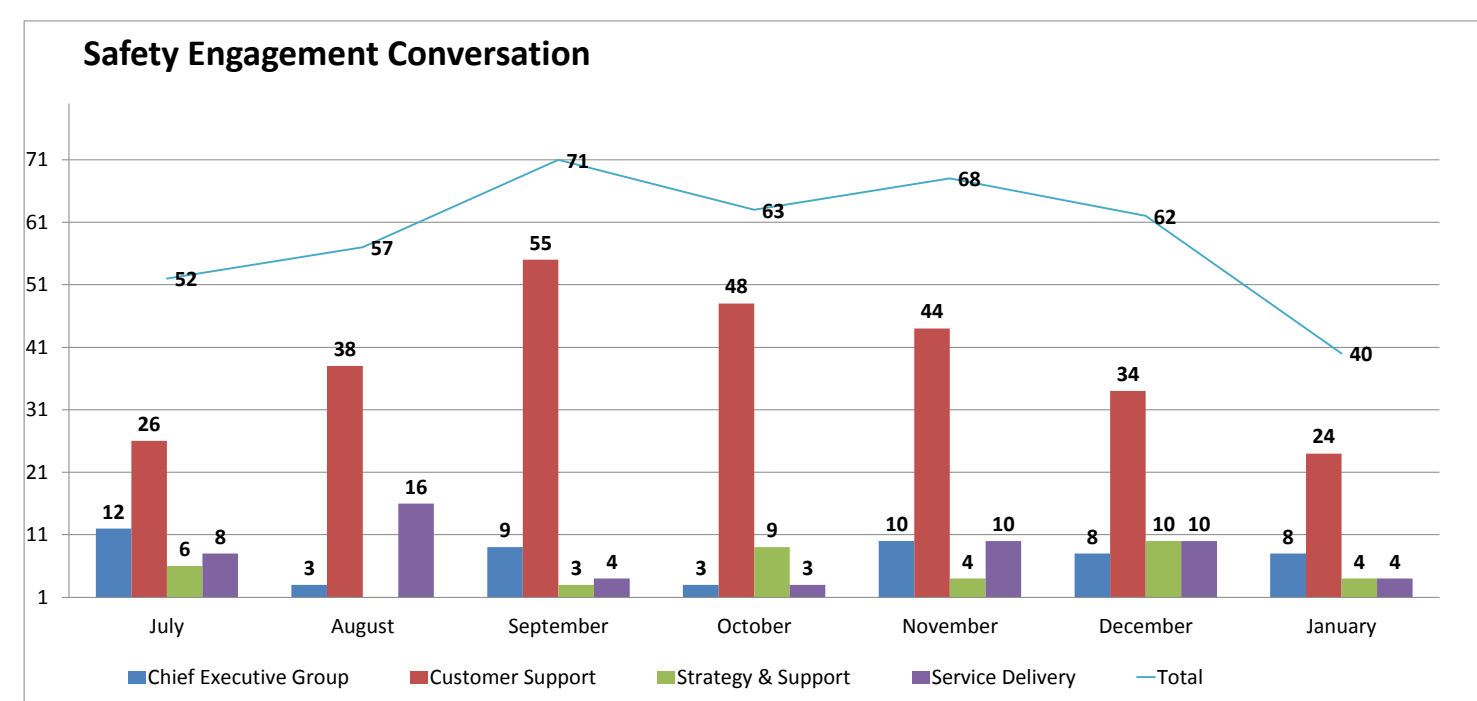
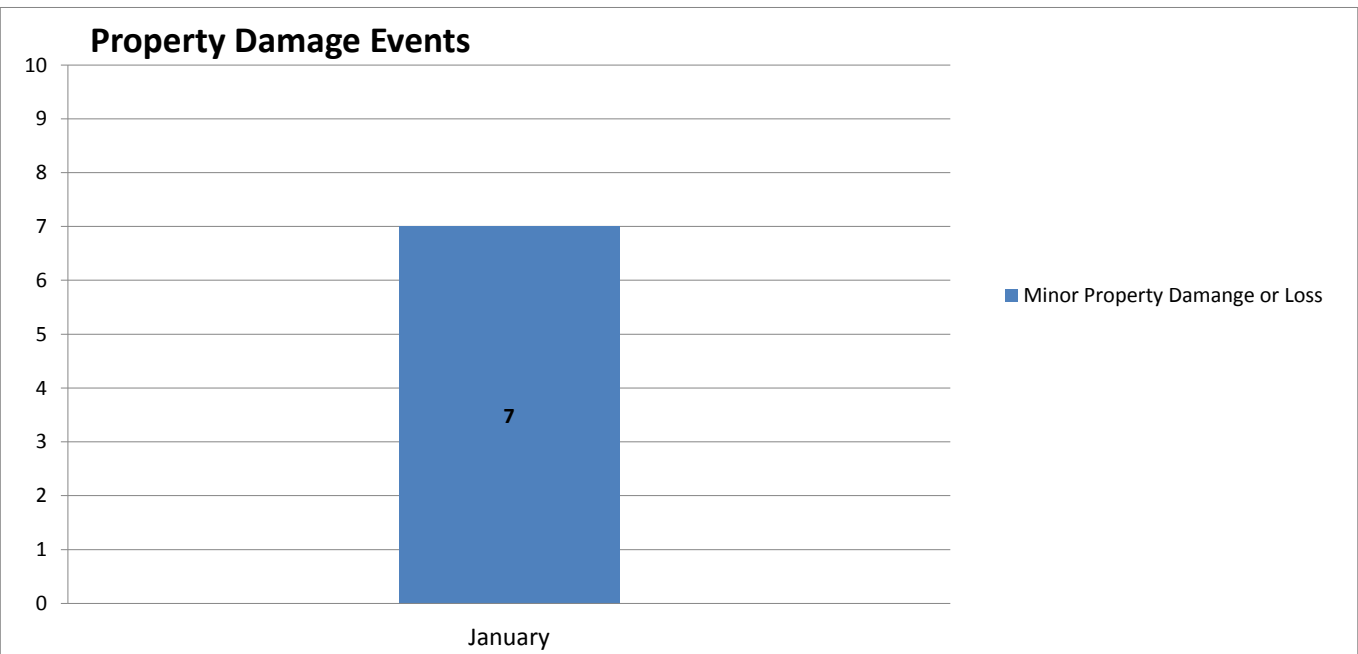
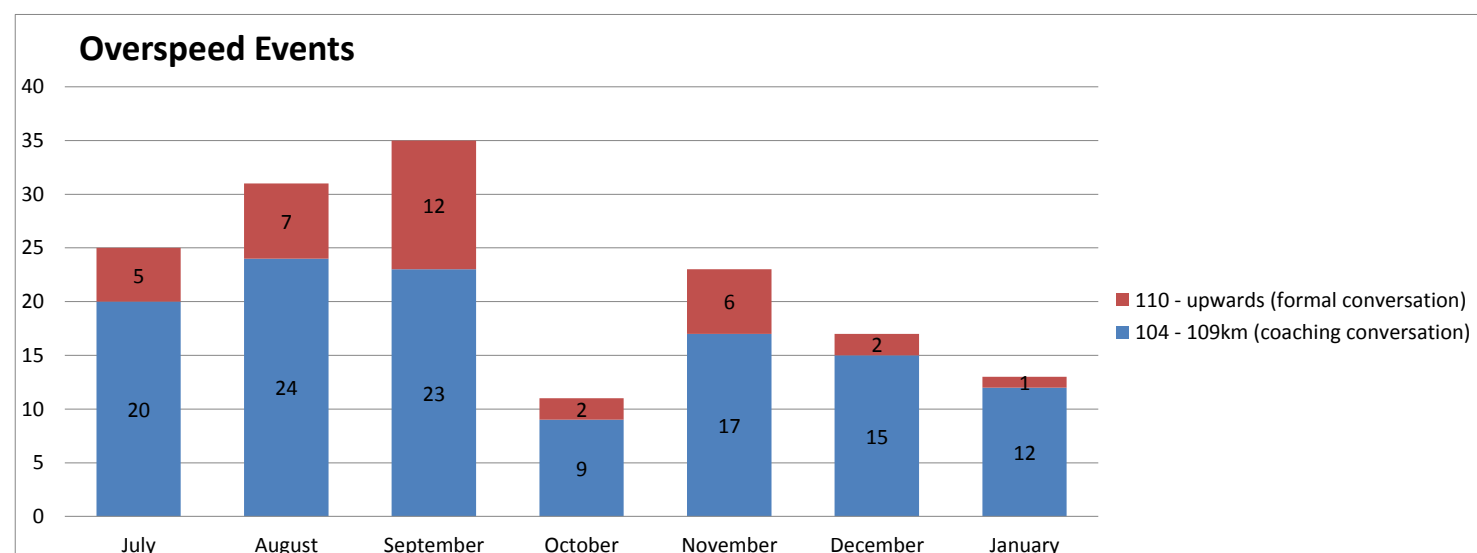
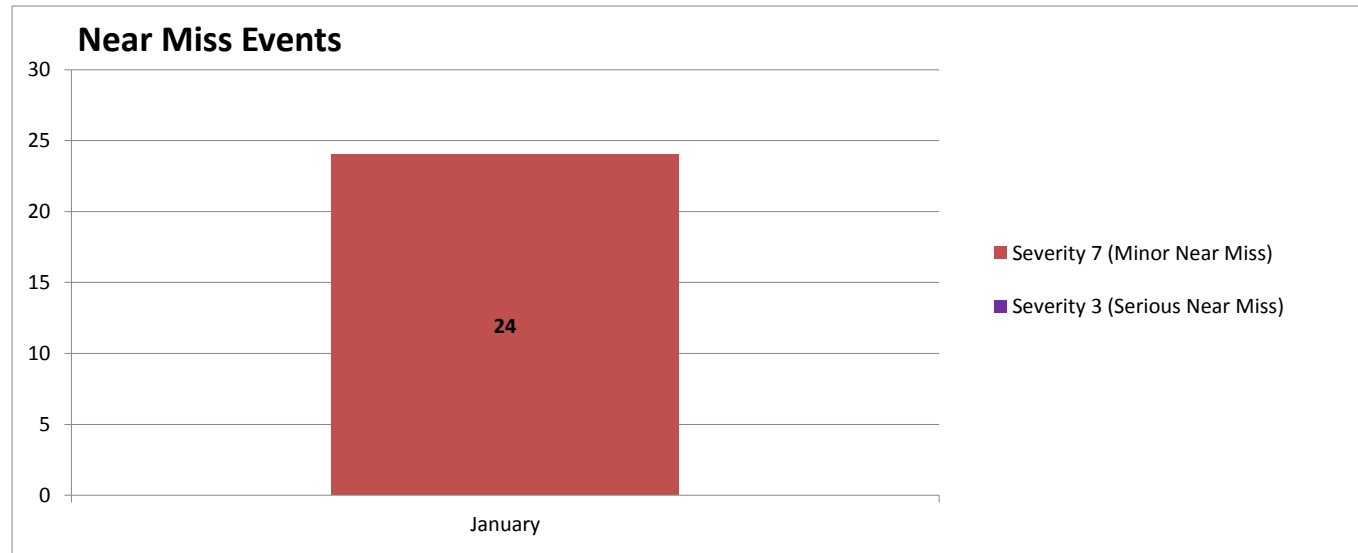
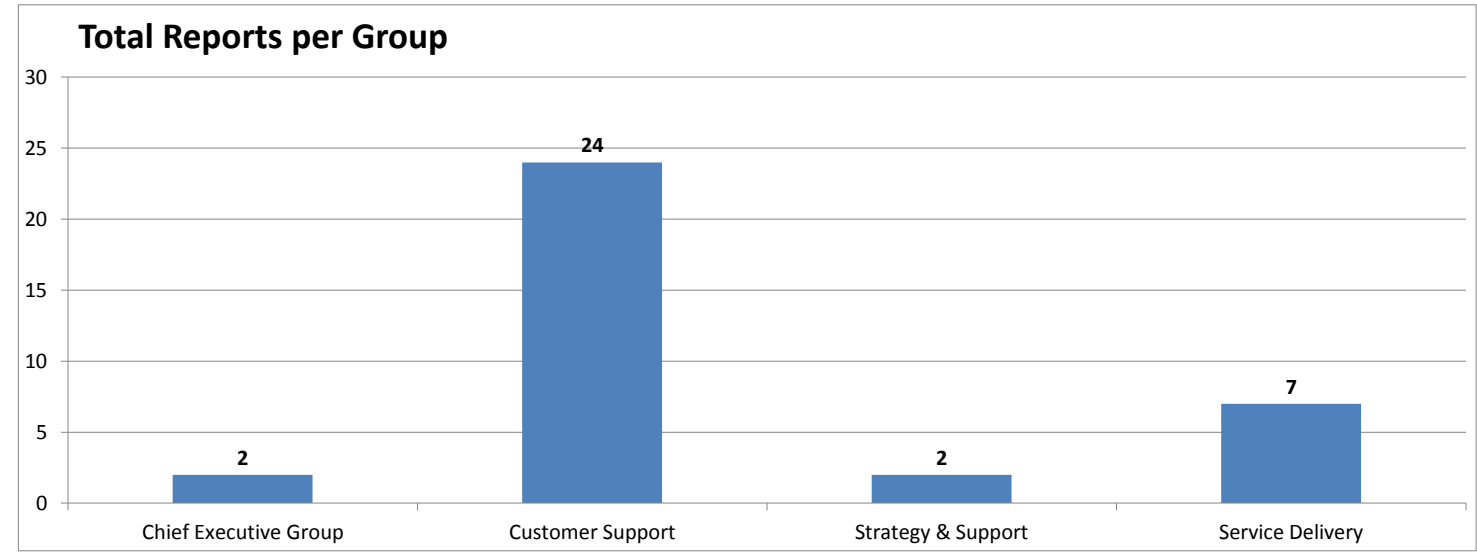
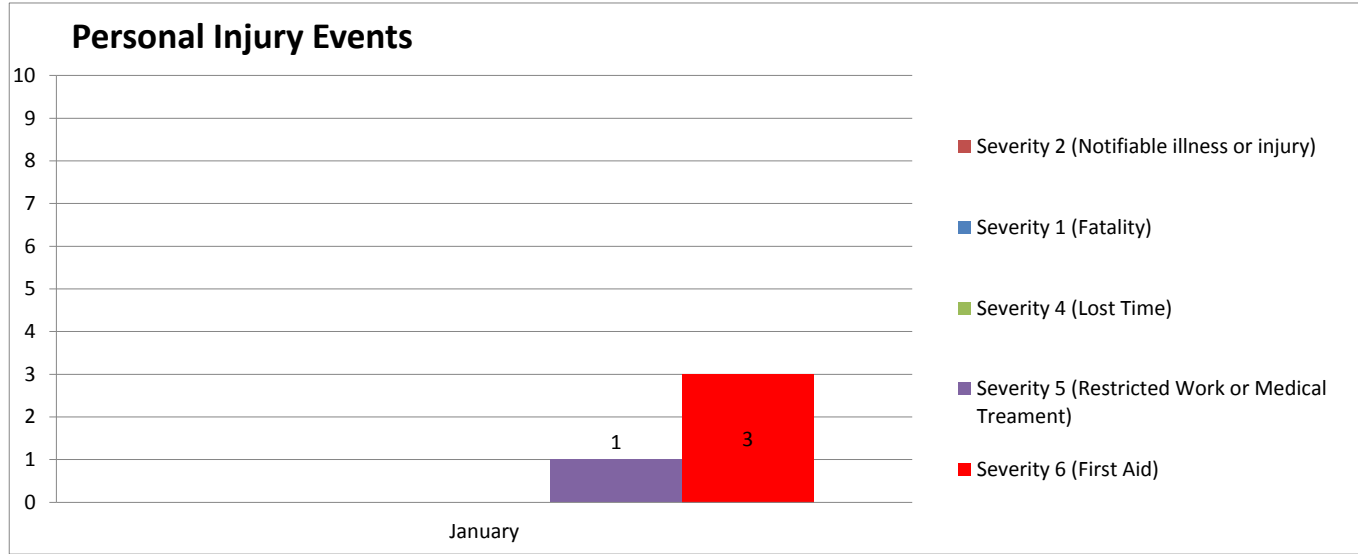
This report provides an update on progress with our Zero Harm systems and processes, and monthly health and safety performance.

7. ATTACHMENTS

Zero Harm Dashboard – Quarter Three (January – March 2018)

Zero Harm Dashboard - Quarter Three (January- March 2018)

Dashboard as at 31/01/2018



“Work safe, home safe”

Open Meeting

To	Waikato District Council
From	Tony Whittaker General Manager Strategy and Support
Date	30 November 2017
Prepared by	Marae Tukere, Iwi & Community Partnership Manager Jacob Quinn, Communications & Marketing Manager
Chief Executive Approved	Y
Reference #	GOV1318 / 1890918
Report Title	Options for iwi and Maaori input to Council decision-making

1. EXECUTIVE SUMMARY

Council has recently concluded work on its vision to have liveable, thriving and connected communities. To achieve this, council must engage and involve the community in everything we do. Maaori are one of our key stakeholders, with our district having comparatively high percentage of Maaori in our district 24.08% compared to national average of 15.3%.

While we pride ourselves on our good relationship with Maaori partners, it has been recognised by our partners that Council could do more to leverage off that relationship, connect our communities and achieve better outcomes.

This paper sets out other options that could enhance the opportunities for the Maaori community to have input into and awareness of Council processes and decision making.

2. RECOMMENDATION

THAT the report from the General Manager Strategy and Support be received;

AND THAT Council support the preferred option, at the current time, to work on enhancing the status quo arrangements, in particular the Joint Management Agreements.

3. BACKGROUND

Council requested last year that a paper be developed which provides options to enable Maaori participation, advice and input to decision-making within Waikato District Council.

This is consistent with the work Council is undertaking to ensure active involvement in water management for the District.

In June 2017, Local Government New Zealand (“LGNZ”) published its report entitled “*Council-Maori Participation Arrangements*”. The options summarised below have been sourced from this paper and other sources.¹

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

Option One: Status Quo

Status Quo means Waikato District Council retains the existing processes and mechanisms for Maaori participation in Council processes, including governance decision making.

Current participation mechanisms

- *Waikato District Council / Waikato-Tainui Co-Governance Committee for the Waikato River and Waikato District Council and Maniapoto Maaori Trust Board Co-Governance Committee for the Waipaa River.*

These committees are required under legislation to meet obligations in relation to restoring and enhancing / maintaining the health and wellbeing of the Waikato and Waipaa Rivers.

- *Appointments to Hearings Committees*

There is ability to appoint members with specific skills, including knowledge of tikanga and te reo Maaori, to hearing committees.

- *Unofficial advisory or consultative groups set up for specific purposes*

Representative groups may be set up for specific purposes e.g. the Iwi Reference Group for the District Plan review.

- *Other partnership arrangements*

Council currently has Memorandum of Understanding’s (“MOU’s”) with Nga Uri aa Maahanga and Ngaati Haua Tribal Trust. There is a Partnership Agreement in progress with the trustees of the Mai Uenuku ki te Whenua Marae.

- *Involvement in Waters Management*

Council is exploring options to include Waikato-Tainui as a key part of governance for our water operations in the future. No decision on the appropriate model has been made at this point in time.

¹ Hamilton City Council recently published a paper on this matter, which was also used to develop this paper.

Responsibility under these arrangements

Council and Waikato-Tainui and Maniapoto respectively have responsibility for appointments to the Joint Committees.

The Policy & Regulatory Committee of Council has authority to appoint external members to Hearings Committees.

Unofficial advisory or consultative groups can be set up by Senior Managers with General Manager support.

The MOU's and other partnership agreements sit with the Chief Executive and Executive Leadership Team supported by the Pouhono iwi ki te Haapori.

Implications of maintaining Status Quo:

The Joint Management Agreements ("JMAs") have recently been reviewed and there are recommendations for improvements. However, the basic principles and processes remain the same. The minimum two hui per year for both these agreements enable discussion on the river/awa and also on other strategic matters of interest to Council and the iwi.

The advisory groups and the MOU's do not impact directly on governance decision making and there are very few hearings being held now.

Risks and Benefits

The status quo representation arrangements are in compliance with relevant legislation.

However, there is a risk that some Maaori may feel excluded from participation in Council governance and decision making under the status quo arrangements (apart from matters relating to the Waikato and Waipaa Rivers).

Option Two: Enhanced Status Quo

This option provides the possibility to review the current arrangements, particularly the JMAs. The aim of this review would be to promote wider discussions at the Joint Management hui on specific, strategic issues (outside of just river/awa management) and provide recommendations for Council consideration on these issues.

While the core objectives of the JMAs would remain, there would be an opportunity to obtain an iwi perspective on other issues which could add value to Council decision making, and enhance Council-iwi relationships, by considering iwi aspirations and values.

An active example of this is the work that is currently happening around Waikato-Tainui involvement in the future of water management.

Objectives

Key objectives for the enhanced status quo option could include:

- 1) to provide Council with specific feedback on issues of significance to iwi/Maori particularly social, cultural, economic and environmental issues
- 2) to provide specific iwi/Maori input into council strategic planning
- 3) to provide iwi input into one of our most precious resources – awa.

What needs to be done to achieve enhanced status quo?

The most value add to Council would be to complete a joint review of the Terms of Reference for the Waikato-Tainui Joint Management Agreement in the first instance. Waikato-Tainui is the principal iwi of the region and covers most of the Waikato district. Similar work could be undertaken at a later date for the Maniapoto Joint Management Agreement.

The objective of the review of the Terms of Reference would be to ensure that the focus remains on the health and wellbeing of the awa, but also to include specific strategic matters that require discussion and agreement for recommendation to Council.

Implications of Enhanced Status Quo option

The main purpose of the JMA would remain as changes would only be made to the Terms of Reference. However, the opportunity to receive iwi/Maori views and input on specific issues would be of benefit to council decision making and relationships. The meeting agendas would need to be planned to correspond with existing Council / iwi calendars. Potentially, the Joint Committee could provide recommendations to Council on major issues, for example, twice a year.

The involvement at a governance level of Waikato-Tainui regarding future waters management would be a strategic advantage to Council and iwi and reflect a maturing of the relationship.

Option Three: Incorporating Maori representation into existing Council committees

Exploration of this option provides the possibility for appointments of suitably skilled iwi and mana whenua representatives to be included as members of Council committees, to ensure that Maori values and aspirations are taken into account and included in Council decision-making.

This option meets statutory obligations under the Local Government Act to provide Maori with opportunities to contribute to the decision making process.

What might this option look like?

Council could appoint one or more suitably experienced and qualified representatives to Council committees that include the Mayor and all councillors; namely:

- Infrastructure;

- Policy & Regulatory;
- Strategy & Finance.

These members could have:

- Voting and/or speaking rights – i.e. full participation in decision making; or
- Non-voting and/or non-speaking rights i.e. an advisory or observer role.

What other Councils have used this or a similar option?

- Marlborough District Council
- Napier City Council
- Taranaki Regional Council

Would there be any impact on the committee's current functions under this option?

Apart from designing an appointment process for the Maaori members and considering the key question of voting rights, there would be no other impact on the functions of this committee.

Is there legislative authority for this option?

Council are able to appoint members to committees under clause 31, schedule 7 of the Local Government Act.

Appointment Process

The process would need to be agreed and would likely incorporate a joint process with iwi which might be by election, recruitment or appointment.

Risks and Benefits

There is a risk that Maaori participation may be less enthusiastic if it was decided that the role/s would be non-voting and/or non-speaking.

There would be benefits from the inclusion of a Maaori world view in the decision-making of Council, including increased diversity, inclusion of Maaori knowledge to Council decisions and increased engagement from the Maaori community.

Option Four: Providing Maaori input into Governance decision-making via an internal Maaori Advisory Board

Exploration of this option enables Council to analyse the benefits of having an Advisory Board which could provide input into major decisions of Council.

This option meets statutory obligations under the Local Government Act to provide Maaori with opportunities to contribute to the decision-making process. It could also provide potential candidates for Council with an insight into the breadth of Council's responsibilities while at the same time providing Council with the opportunity to incorporate Maaori values, knowledge and aspirations into decisions.

What might this option look like?

An advisory board could have a number of objectives:

1. to provide iwi/Maori with the opportunity to participate in Council decision-making;
2. to provide Council with a Maori world view of major decisions of Council;
3. to provide Council with specific feedback on issues of significance to Maori particularly social, cultural, economic and environmental issues;
4. to provide specific iwi/Maori input into Council strategic planning.

What other Councils have used this or a similar option?

- Central Hawkes Bay District Council
- Hawkes Bay Regional Council
- Hastings District Council
- New Plymouth City Council

Appointment Process

It is recommended that this approach be developed jointly with iwi. Suitable applicants could be elected, appointed or recruited. It may be useful in terms of guidance and direction to include any Maori Councillors on the Advisory Board.

How could an Advisory Board work?

An Advisory Board could be set up with:

- Delegated authority to make decisions on specific issues; or
- Recommendations to Council committees only on specific or assigned issues; and/or
- Recommendations to Council on specific or assigned issues.

Is there legislative authority for this option?

Yes, within the Local Government Act, the Mayor can establish new committees and appoint the chairperson (but council appoints the members), and Council can also establish additional committees.

Risks and Benefits

Depending on how this Board is set up, Maori may see an Advisory Board as an effective way to provide consistent feedback, opinion and analysis to Council on various strategic and significant matters. The risk is that Council may ignore Advisory Board inputs, reducing the Board's effectiveness, and creating additional relationship risks.

Option Five: Providing Maori input into Governance decision-making via an external Maori Advisory Board

Under this option an external Maori advisory board would provide advice to Council on significant and/or strategic matters. Members of this Board may also be members of existing Council committees.

This option meets statutory obligations under the Local Government Act to provide Maaori with opportunities to contribute to the decision making process and an external Board could be regarded as having a high level of independence and objectivity.

What might this option look like?

If an external, independent Maaori advisory board were established, it is likely to be wholly or partly funded by Council. A schedule of those matters that the Board could provide input and advice on would be jointly developed. The Council could also consult the Board on specific matters which may affect iwi/Maaori.

What other Councils have used this or a similar option?

- Auckland Council
- Rotorua Lakes Council

Appointment Process

The appointment process could be developed by iwi or jointly with Council. In the Auckland example there was specific legislation enacted (a unique case specifically for Auckland) and in Rotorua, the Te Arawa iwi set up the Board themselves – members of the Te Arawa Board also sit on some of the Council committees.

The Board members would be appointed independently by the iwi and then could recommend appointees to Council committees. These recommendations would need to be endorsed by Council. Like a number of the above options, the appointment process could be by election, recruitment or appointment.

How could Council recognise an external Board?

Council would need to agree in advance with the iwi the objectives of the establishment of a Board via a Partnership or other formal agreement.

4.2 PREFERRED OPTION

The preferred option is the Enhanced Status Quo option, as outlined in this report. This option is preferred because of the low cost, and, compared to the other options, the relative ease of implementation.

Further, this option could incorporate recommendations from the recent Joint Management Agreement review and build on work already completed under the existing agreement.

5. CONSIDERATION

5.1 FINANCIAL

The Enhanced Status Quo option has low/no cost implications.

5.2 LEGAL

There are no legal issues that stand out in relation to the review of the Terms of Reference. However, that final document would need to be assessed by our legal team.

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

The preferred option aligns with current Council strategy, plans, policy and partnership objectives.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
The review of the Terms of Reference would be a collaboration between Council and Waikato-Tainui.					

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
			Internal
			Community Boards/Community Committees
✓			Waikato-Tainui/Local iwi
			Households
			Business
			Other Please Specify

6. CONCLUSION

There are a number of options available to Council to provide iwi and Maaori with the opportunity to have meaningful input to Council decision-making. At the current time, the Enhanced Status Quo option is recommended, however, Council should regularly review the options available, some of which are set out in this paper.

Open Meeting

To	Waikato District Council
From	Jacki Remihana Acting General Manager Service Delivery
Date	1 February 2018
Prepared by	Amy Murphy Corporate Planner
Chief Executive Approved	Y
Reference #	CCL2018
Report Title	Final - Recommended 2017 Amendments to 2011 Speed Limit Bylaw

1. EXECUTIVE SUMMARY

At its meeting held on 11 December 2017 Council deferred adopting the amendments to the Waikato District Council Speed Limit Bylaw 2011 until after a workshop had been held. A workshop was then scheduled and held on 1 February 2018 to provide Councillors further information on the New Zealand Transport Agency (NZTA) 'Speed Management Guide.'

2. RECOMMENDATION OF POLICY & REGULATORY COMMITTEE

The recommendations following the Hearing held on 27 November 2017, *Amendments to 2011 Speed Limit Bylaw* were:

THAT Council adopts the 2017 Amendments to the Waikato District Council Speed Bylaw 2011, noting that the signage of Tuakau Road, Ray Wright Road, Bayly Road, Burrow Road and Upper Queen Street in Pukekohe will be installed to coincide with the adoption of Auckland Transport proposed Speed Limit Bylaw Change;

AND THAT the Committee chooses Option 4 of the Agenda report:

To keep the status quo of 100km/h from Tuakau Bridge to Te Kohanga village, to reduce Te Kohanga village to 80km/h (800m), Te Kohanga village to Klondyke Road – 100km/h, from Klondyke Road to the Port Waikato Village – 80km/h (1.2km from Maunsell Road);

AND FURTHER THAT the Waikato District Council Speed Limit Bylaw Amendment 2015 be revoked on the day the Waikato District Council Speed Limit Bylaw Amendment 2017 comes into effect.

At the Council meeting held in December 2017 the Council resolved to defer adoption of the above recommendation as follows:

THAT Council defers adopting the amendments to the Waikato District Council Speed Bylaw 2011, until after a workshop has been held to further discuss the principles and guidelines set out in the Council adopted Speed Management Guide.

Workshop

The workshop was held on 1st February 2018 with Councillors, NZTA Staff and WDC staff to discuss the principles and guidelines set out in the Council adopted Speed Management Guide.

In order to make the bylaw, Council has to decide whether it adopts the recommendations of the Policy and Regulatory Committee of 27 November 2017, or wishes to make any change.

3. RECOMMENDATION:

THAT Council adopts the 2017 Amendments to the Waikato District Council Speed Bylaw 2011, noting that the signage of Tuakau Road, Ray Wright Road, Bayly Road, Burrow Road and Upper Queen Street in Pukekohe will be installed to coincide with the adoption of Auckland Transport proposed Speed Limit Bylaw Change;

AND THAT the Committee chooses Option 4 of the Agenda report:

To keep the status quo of 100km/h from Tuakau Bridge to Te Kohanga village, to reduce Te Kohanga village to 80km/h (800m), Te Kohanga village to Klondyke Road – 100km/h, from Klondyke Road to the Port Waikato Village – 80km/h (1.2km from Maunsell Road);

AND FURTHER THAT the Waikato District Council Speed Limit Bylaw Amendment 2015 be revoked on the day the Waikato District Council Speed Limit Bylaw Amendment 2017 comes into effect.

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	5 December 2017
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference/Doc Set #	GOV1318
Report Title	Receipt of Onewhero-Tuakau Community Board Minutes

1. EXECUTIVE SUMMARY

To receive the minutes of the Onewhero-Tuakau Community Board meeting held on Monday 4 December 2017.

2. RECOMMENDATION

THAT the minutes of the meeting of the Onewhero-Tuakau Community Board held on Monday 4 December 2017 be received.

3. ATTACHMENTS

OTCB minutes 4 December 2017

MINUTES of a meeting of the Onewhero-Tuakau Community Board held in the Port Waikato Community Hall, 3 Oceanview Road, Port Waikato on **MONDAY 4 DECEMBER 2017** commencing at **7.00pm**.

Present:

Mr S Jackson (Chairperson)
 Ms C Conroy [*from 7.08pm*]
 Mr L Petersen
 Mr V Reeve
 Mrs B Watson

Attending:

Mrs S O’Gorman (General Manager Customer Support)
 Mrs LM Wainwright (Committee Secretary)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mr Reeve/Mr Petersen)

THAT an apology be received from Mr Cameron, Cr Church and Cr Main.

CARRIED on the voices

OTCBI712/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Petersen/Mrs Watson)

THAT the agenda for a meeting of the Onewhero-Tuakau Community Board held on Monday 4 December 2017 be confirmed and all items therein be considered in open meeting.

CARRIED on the voices

OTCBI712/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Mr Petersen/Mrs Watson)

THAT the minutes of a meeting of the Onewhero-Tuakau Community Board held on Monday 6 November 2017 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

OTCBI712/03

REPORTS

Public Forum
Agenda Item 5.1

No members of the public were present.

Ms Conroy entered the meeting at 7.08pm following the above item.

Discretionary Fund Report to 20 November 2017
Agenda Item 5.2

The report was received [*OTCBI712/02 refers*] and discussion was held.

Resolved: (Mr Petersen/Ms Conroy)

THAT the Board approves the amount of \$100.00 to be spent from the chairman's discretionary fund towards the cost of hosting "The People of Tuakau Meet & Greet" meeting to be held on Wednesday 6 December 2017, 5.30pm at Chez Bean, Tuakau;

AND THAT the Board purchase an ANZAC music CD at a cost of \$15.00 out of the funds allocated for ANZAC Day (Res. No. OTCBI612/06 refers).

CARRIED on the voices

OTCBI712/04

Works & Issues Report - December
Agenda Item 5.3

The report was received [*OTCBI712/02 refers*] and discussion was held.

The General Manager Customer Support gave a verbal presentation and answered questions of the Board.

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	6 December 2017
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV318
Report Title	Receipt of Minutes – Ngaruawahia Community Board

1. EXECUTIVE SUMMARY

To receive the minutes of the Ngaruawahia Community Board meeting held on Tuesday 5 December 2017.

2. RECOMMENDATION

THAT the minutes of the meeting of the Ngaruawahia Community Board meeting held on Tuesday 5 December 2017 be received.

3. ATTACHMENTS

NCB Minutes

MINUTES of a meeting of the Ngaruawahia Community Board held in the Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 5 DECEMBER 2017** commencing at **6.18pm**

Present:

Mr J Whetu (Chair)
Cr JM Gibb
Cr E Patterson
Mrs W Diamond
Mr BJ Sherson
Mrs J Stevens

Attending:

Mr GJ Ion (Chief Executive)
Mrs W Wright (Committee Secretary)
7 Members of the public

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mr Whetu/Cr Gibb)

THAT an apology be received from Ms Kirkwood.

CARRIED on the voices

NCB1712/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Whetu/Ms Diamond)

THAT the agenda for a meeting of the Ngaruawahia Community Board held on Tuesday 5 December 2017 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received.

CARRIED on the voices

NCB1712/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES**Resolved: (Mr Whetu/Ms Diamond)****THAT the minutes of a meeting of the Ngaruawahia Community Board held on Tuesday 14 November 2017 be confirmed as a true and correct record of that meeting.****CARRIED on the voices****NCB1712/03****REPORTS**Updates on Te Mana o Te Rangi Reserve and The Point
Agenda Item 5.1

The Chair and the Chief Executive gave verbal updates and answered questions from the Board.

Waikato District Plan Review - Update
Agenda Item 5.2

The report was received [NCB1712/02 refers] and discussion was held.

Update on LTP
Agenda Item 5.3

The Chief Executive gave a verbal update and answered questions from the Board.

Discretionary Fund Report to 20 November 2017
Agenda Item 5.4

The report was received [NCB1712/02 refers] and discussion was held.

Ngaruawahia Works and Issues Report
Agenda Item 5.5

The report was received [NCB1712/02 refers] and discussion was held.

Resolved: (Mr Whetu/Cr Patterson)**THAT the following items be deleted from the Works and Issues Report:**

- Item 2 – Light on the Cross
- Item 3 – The Point
- Item 6 – Princess Street level crossing &
- Item 7 – Town Clock

CARRIED on the voices**NCB1712/04**

Ngaruawahia Community Board Resolution/Action Register
Agenda Item 5.6

The report was received [NCB1712/02 refers] and discussion was held.

Code of Conduct
Agenda Item 5.7

The report was received [NCB1712/02 refers] and discussion was held.

Resolved: (Cr Patterson/Ms Diamond)

THAT the updated Code of Conduct attached to the Agenda report be adopted by the Ngaruawahia Community Board.

CARRIED on the voices

NCB1712/05

Public Forum
Agenda Item 5.8

The following items were discussed at the public forum:

- Parking along the side of Waingaro Road – blocking views. The volume of traffic has increased and there is no place to cross the road safely
- Driveway entrances are too steep/sharp where it meets the roads and residents are asking Council what can be done about it as it causes damages to the cars
- Requests for toilets between Ngaruawahia & Horotiu along the Te Awa Walkway
- Maple trees – query re costs being followed up again
- Memorial Hall – where are things at?
- Representatives of 25 families seeking access to the cycleway from where they live. Access sought via Smith Road for children going to school etc. What else can be done?
- Safety cones/rails on Horotiu Bridge; too short; really dangerous

Chairperson's Report
Agenda Item 5.9

The Chair gave a verbal report and answered questions of the Board.

Councillors' Report
Agenda Item 5.10

Crs Gibb and Patterson gave a verbal overview on current Council and community issues.

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	8 December 2017
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV1301
Report Title	Receipt of Tamahere Community Committee Draft Minutes

1. EXECUTIVE SUMMARY

To receive the draft minutes of the Tamahere Community Committee meeting held on Monday 4 December 2017.

2. RECOMMENDATION

THAT the draft minutes of the meeting of the Tamahere Community Committee held on Monday 4 December 2017 be received.

3. ATTACHMENTS

TCC Minutes



DRAFT Minutes of Committee Meeting
Held 7.30pm on December 4th 2017
Tamahere Community Centre

Present:

TCC: Ro Edge, Leo Koppens, Graham McAdam, Sue Robertson, Shelley Howse, Bevan Coley, Connie Short, Jane Manson, Tim van de Molen, Charles Fletcher, James Yearsley, Alison Ewing

WDC: Aksel Bech, Tim Harty

Lions: Robert McHugh

Apologies: Dallas Fisher, Joy Wright, James Yearsley, Connie Short, Charles Fletcher

1. Confirmation of Minutes of Meeting held on November 6th, 2017

Moved: Ro Edge **Seconded:** Sue Robertson **All in Favour**

2. Matters arising:

Defibrillator external Lock box

Action: email response from Hall Committee to be followed up by Dallas Fisher. Lions will consider contributing to cost at their next meeting.

3. Correspondence Tabled

IN

Gmail – From Hall Committee, Defibrillator

Gmail – WDC LTP workshop schedule

Gmail – WDC joint community workshop

Gmail – Grant Hubbard City Alliance, actions from expressway survey

Gmail – WDC, author Catherine Chidley at Ngaruawahia Library

Gmail – WDC revised LTP workshop schedule

OUT

Gmail – Tamahere Hall Committee – community defibrillator position

Gmail - Karen Boyte NZTA – thankyou for verge/reserve maintenance

Moved: Leo Koppens **Seconded:** Jane Manson **All in favour**

4. Cr Aksel Bech Report

- **Library Services** Contracts under review. WDC pays \$300,000 for resident access to library services provided by other councils. Tamahere is one of key wards without a library for whom this arrangement is in place; is it good value? Lot's of support for libraries with huge feedback numbers. e-libraries an option. Church hall a possible location option. For further consideration and input next year before decisions are made.

- **UFF update**
Final map of roll out area now available.
Current website issues mean residents unable to register uptake interest and is being addressed.

5. WDC Report Tim Harty

Newell Road Safety Options in response to speed and increased traffic

- Safety Engineer confirms road safety risk, recommends 3 options;
 1. Several temporary pin kerb bubble outs to narrow road to single lane to reduce speed and deter road being used as rat run. Most expensive option.
 2. 2 Speed activated warning signs to reinforce speed limit.
 3. Additional speed limit signs, alter road markings.

Feedback; Heavy morning traffic flowing one way, bubble won't alter speeds.

Action; Tim Harty to pass on support for option 2. Also bring Newell Road future (incl on to SH1) into picture for making decisions

Newell Road Shared Use Pathway

- Final section design confirmed and out for tender. Crosses road a few times due to practical considerations of width available and stormwater issues.

6. Tamahere Hub Update

- Stage 1 complete
- Skatepark; Local resident Scott Woolston assist as client rep for WDC
- New Tamahere Tavern Working Group formed. Pub floorspace is very large. The working group will consult with Fosters in the first instance on a possible tenancy split for a pub and café.
- Tenants to date; Block D – grocer, Block C – 2 doctor medical centre, short hours pharmacy, sushi takeaway, hairdresser. Upstairs as yet untenanted.
- Playground designers Boffa Miskell are working on a final design with TCC sub-committee to confirm

Action: TTWG to report back following consultation with Fosters.

7. Tamahere Recreational Reserve

- nothing to report

8. Tamahere Historical Records

Action; table for February meeting

9. Other Business

- **Roadside verges** particularly on Birchwood Lane are overgrown and impeding pathway. Worse where sections are empty. Difficult to put pressure on landowners.
Action: WDC request for service
- **Church hall** is empty for much of the time. Possible uses include i site, community library, scout hall.
Action; Cr Bech to look at i site option
- **Community Carol Service** to be held outside the church 6.30pm Saturday December 9th
- **Date of next meeting:** Monday February 12th
Meeting closed at 9.05 pm

Items for Next Meeting: Historical records update

Open Meeting

To	Pokeno Community Committee
From	Gavin Ion Chief Executive
Date	18 January 2018
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0516
Report Title	Receipt of Minutes

1. EXECUTIVE SUMMARY

To receive the minutes of the Pokeno Community Committee meeting held on Tuesday 12 December 2017.

2. RECOMMENDATION

THAT the minutes of the meeting of the Pokeno Community Committee held on Tuesday 12 December 2017 be received.

3. ATTACHMENTS

Minutes

POKENO COMMUNITY COMMITTEE

MINUTES of the monthly Pokeno Community Committee meeting held in the Pokeno Hall, Pokeno on 12 December 2017, commencing at 7.00pm.

Committee Members Present: Helen Clotworthy, Ric Odom, Janet McRobbie, Kris Hines, Todd Miller, Paul Heta, Wayne Rodgers, Doug Rowe

Guests In Attendance: Sue O’Gorman (Waikato District Council)

Councilors In Attendance: Cr S Henderson

Community Members Community members were present

Attending

1. APOLOGIES

Apologies were received from Tricia Graham, Lance Straker and Cr Jacqui Church

Moved: Helen Clotworthy

Seconded: Kris Hines

Carried

2. DISCLOSURES OF INTEREST

There were no disclosures of interest.

3. CONFIRMATION OF THE STATUS OF THE AGENDA

Item 5 of the agenda – the Pokeno CBD Concept Plan Update – was moved to the meeting being held on 14 December.

Moved: Helen Clotworthy

Seconded: Kris Hines

Carried

4. CONFIRMATION OF PREVIOUS MINUTES

THAT the minutes of the meeting held on 14 November 2017 be confirmed as a true and correct record of that meeting.

Moved: Janet McRobbie

Seconded: Doug Rowe

Carried

5. MATTERS ARISING FROM THE MINUTES

There were no matters arising.

6. PUBLIC WORKS & ISSUES: STATUS OF ITEMS NOVEMBER 2017

Sue O’Gorman spoke to the update.

- The footpath at Pokeno will be completed – probably in March or April 2018.
- The new rubbish bin has been installed in the village but overflows daily. Looking to replace with a compacting bin.
- The concept plan for the Pokeno Village will be outlined on Thursday 14 December.
- Issues around the Helenslee Estate walkway will be followed up.
- A new footpath outside the cemetery will be constructed in February while the Whangarata Cemetery Project will be considered as part of the 2018-2028 LTP.
- The Pokeno Honours Board will be returned to Pokeno from Tuakau while the clock has already been returned and installed in the Pokeno Hall.
- A request was made to trim the hedge at the Pokeno Hall.
- Thanks were expressed to the WDC roading team for their work in re-sealing the main road.

THAT the report from the General Manager Service Delivery be received.

Moved: Helen Clotworthy

Seconded: Kris Hines

Carried

7. LTP UPDATE

LTP workshops have been postponed to February 2018 with indications that councilors will be trying to limit rate rises.

8. POKENO COMMUNITY COMMITTEE SCHEDULE

As the February meeting to focus on animal control issues with WDC Animal Control staff present, the Lions Club to be asked to present at the March meeting.

Moved: Helen Clotworthy

Seconded: Janet McRobbie

Carried

9. COUNCILLORS REPORT

Cr Henderson advised that a decision on changes to the speed by-law has been deferred as more information has been requested.

10. COMMITTEE REPORTS

Doug Rowe provided an update from the community patrol noting that most burglaries occur between 9.00am and 3.00pm.

11. NEXT MEETING AGENDA ITEMS

Already discussed.

12. GENERAL BUSINESS

Helen Clotworthy tabled and delivered a Pokeno Review 2017 Report which was accepted.

Moved: Helen Clotworthy

Seconded: Ric Odom

Carried

A member present noted that the original section of Helenslee Road by the sharp bend is eroding and needs repairing and that the Munro Road/Helenslee Road intersection is becoming increasingly dangerous as drivers cut the corner.

A member asked if more posts containing bags for dog excrement could be provided as increasing levels of dog fouling has been noticed.

CLOSURE

Helen Clotworthy thanked the visitors for their attendance and contribution. There being no further business, the meeting was declared closed at 7.40pm.

The next meeting of the Pokeno Community Committee will be held on Tuesday 13 February 2018 at 7.00pm in the Pokeno Hall

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	30 January 2018
Prepared by	Rose Gray Council Support Manager
Chief Executive Approved	Y
Reference	GOV1301
Report Title	Exclusion of the Public

I. EXECUTIVE SUMMARY

To exclude the public from the whole or part of the proceedings of the meeting to enable Council to deliberate and make decisions in private on public excluded items.

2. RECOMMENDATION

THAT the report of the Chief Executive be received;

AND THAT the public be excluded from the meeting to enable Council to deliberate and make decisions on the following items of business:

Confirmation of Minutes dated Monday 11 December 2017

Receipt of Minutes:

- **Tamahere Community Committee dated 4 December 2017**

REPORTS

a. Ngaruawahia Landfill

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under: **Ground(s) under section 48(1) for the passing of this resolution is:**

Section 7(2)(a)(e)(g)(i)(j)

Section 48(1)(3)(a)(d)

b. Chief Executive's Issues

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(f)(g)(h)(i)(j)

Section 48(1)(a)(d)

AND FURTHER THAT Ms Parham be permitted to remain in the meeting, after the public has been excluded, because of her knowledge of Ngaruawahia Landfill.

3. ATTACHMENTS

Nil