



**POKENO COMMUNITY COMMITTEE
MONTHLY MEETING**

**Tuesday, 13 June 2017 – 7.00pm
Pokeno Community Hall, Cnr Great South Road and Market Street**

AGENDA

1. Apologies
2. Confirmation of Status of Agenda
3. Disclosure of Interest
4. Confirmation of Minutes 09 May 2017
5. Matters arising from the minutes
6. Sports park and Market Square Development Update / Process
7. Road Name Proposals for Swift and MacDonald subdivision,
Dean Road, Pokeno
8. Pokeno Works & Issues
9. Draft Community Committee Schedule
10. Councillors
11. Next Meeting's Agenda Items
12. General

Council Staff in attendance: Tony Whittaker, Jacki Remihana



POKENO COMMUNITY COMMITTEE

MINUTES of the monthly Pokeno Community Committee meeting held in the Pokeno Hall, Pokeno, on 09 May 2017, commencing at 7.00pm.

Committee Members Present: Helen Clotworthy, Doug Rowe, Todd Miller, Tricia Graham, Lance Straker, Janet McRobbie, Charles Hackett, Kris Hines, Rick Odom, Morris Roberts

Guests in Attendance: Vishal Ramduny (Waikato District Council), Kay Whittle (Consultant to Waikato District Council), Annika Lane (Waikato Regional Council), James Bevan (NZTA)

Councillors in Attendance: Cr J Church

Community Members Attending: Community Members attended.

1. APOLOGIES

Apologies were received from Cr S Henderson, Tony Whittaker, Wayne Rodgers, Paul Heta

Moved: Helen Clotworthy

Seconded: Todd Miller

Carried

2. DISCLOSURES OF INTEREST

There was no disclosure of interest.

3. CONFIRMATION OF THE STATUS OF THE AGENDA

No items were added to the agenda.

4. CONFIRMATION OF PREVIOUS MINUTES

THAT the minutes of the meeting held on 11 April 2017 be confirmed as a true and correct record of that meeting.

Moved: Doug Rowe
Seconded: Helen Clotworthy
Carried

5. MATTERS ARISING FROM THE MINUTES

It was suggested that a letter be sent to the pipers and the bugler who were part of the ANZAC Service.

6. NEW ZEALAND POLICE

They were again unable to attend the meeting.

7. SMART WASTE WATER – MARKETING AND EDUCATION CAMPAIGN

Kay Whittle outlined the education program necessary to overcome the fact that 80% of the problems occurred because of blockages. Kay said there was a need to appoint ‘a Waste Water Champion’ however there were no immediate volunteers. Discussion occurred regarding the cost of the program and its likely effect on reducing the engineering costs and the possibility of engaging youth in the project.

THAT the report from the General Manager Strategy & Support be received.

Moved: Helen Clotworthy
Seconded: Doug Rowe
Carried

8. NORTH WAIKATO INTEGRATED GROWTH MANAGEMENT

A detailed report of this was given by Vishal Ramduny, James Bevan (a representative of NZTA), and Annika Lane (WRC). The North is the part of the region where the major growth is considered to occur and this was looked at in the long term and in a holistic manner considering the benefits and the investment in all aspects of growth.

THAT the report from the General Manager Strategy & Support be received.

Moved: Helen Clotworthy
Seconded: Doug Rowe
Carried

9. POKENO WORKS & ISSUES

These were discussed.

A meeting is to be set up between Helen Clotworthy and the Roothing Committee to discuss the use of the proposed Rail Overbridge on Hitchen Rd.

More road names are required by next month.

The sports park is now rated as doable.

Two public spaces in the Hitchen Block - a plan for these needs to be in place before they are vested in council. Key people, including Colin Botica to be invited to the June meeting.

That the report from the General Manager Strategy & Support be received.

Moved: Helen Clotworthy

Seconded: Doug Rowe

Carried

10. POKENO COMMUNITY COMMITTEE SCHEDULE

It was agreed that the following be added to the Draft Community Schedule:

- June: To be an opportunity to discuss the Market Square and the development of the Sports Field
- July: The developer of Kowhai Downs to be invited to give an update
- July: A discussion on Public Transport
- September: A presentation by Waikato Regional Council

That the report from the General Manager Strategy & Support be received.

Moved: Helen Clotworthy

Seconded: Doug Rowe

Carried

11. COUNCILLORS REPORT

The Council is to provide us with \$4000 - \$5000. A bank account needs to be set up for this.

A speed management trial is being set up on Helenslee Road the speed will be reduced to 60 km/h and in the new subdivision to 40km/h.

Inorganic collection for the area 12th-17th June.

That the report from the General Manager Strategy & Support be received.

Moved: Tricia Graham

Seconded: Doug Rowe

Carried

12. NEXT MEETINGS AGENDA ITEMS

NIL.

13. GENERAL BUSINESS

PTA Wendy Harrod

They are holding Quiz Night on 29th July and are looking for people to provide transport and to sponsor tables at \$200 a table.

Dog Agility Park Kris Hines

A concept plan is underway trees need to be trimmed. This could be a Place making project.

Defibrillator Todd Miller

This has been serviced it is to go into the lobby of the hall. The 111 number is approved. Signs need to be made. A Public Opening to be held. Ken Graham to be asked to talk.

CLOSURE

Helen Clotworthy thanked the visitors for their attendance and their contribution. There being no further business, the meeting was declared closed at 9.35pm.

The next meeting of the Pokeno Community Committee will be held on 13 June 2017 at 7.00pm in the Pokeno Hall.

Open Meeting

To	Pokeno Community Committee
From	Tony Whittaker General Manager Strategy & Support
Date	06 June 2017
Prepared by	Sharlene Jenkins PA General Manager Strategy & Support
Chief Executive Approved	Y
Reference #	GOV0516
Report Title	Sports park and Market Square Development Update / Process

1. EXECUTIVE SUMMARY

Staff will be in attendance to provide an update on the Sports Park and Market Square Development, and process.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received.

3. ATTACHMENTS

NIL

Open Meeting

To	Pokeno Community Committee
From	Tim Harty General Manager Service Delivery
Date	23 May 2017
Prepared by	Tony Peake Asset Engineer
Chief Executive Approved	Y
DWS Document Set #	PCC2017
Report Title	Road Name Proposals for Swift and MacDonal subdivision, Dean Road, Pokeno

1. EXECUTIVE SUMMARY

This consultation report provides the Committee with three suggested names for a vested road constructed to Right Of Way standard off Dean Road.

This report recommends the Committee supports the developer's request to name the road Robins Way –after his neighbour Robin Greenland.

The road does not require a name for the allotment address points to be allocated. In the event none of the developer's suggested names are suitable, the developer has requested the road remain unnamed.

2. RECOMMENDATION

THAT the consultation report from the General Manager Service Delivery be received;

AND THAT the public road servicing the S.G. and W.J. Swift subdivision is named Robins Way.

3. BACKGROUND

The developers (S.G and W.J Swift) have submitted three name proposals for new road servicing a subdivision of Lot 2 DP 166808.

The road has been constructed to Council Right Of Way (ROW) standards and will be maintained by the three residents whose lots gain access from the road.

The three names proposed have the lowest theme weighting in Council's Road Name Policy – Noteworthy person.

The three names proposed are Robins Way, Greenland Grove and Kath's Way.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

This subdivision is unusual in that a short length of vested road was available and was utilised to service two additional allotments. Normally a subdivision of this size would gain access via a private ROW. A ROW can be named by a developer provided the name chosen aligns with Council's road name policy and the Council Ward Member is in agreement.

In this instance, a ROW has been essentially constructed over a road which will be then maintained as a private ROW. However it is considered appropriate to consult with the Committee before determining the new name.

The developers highest ranked name choice is Robins Way. This recognises Robin Greenland's given name. Robin has been the historical user of the road and has maintained residence since 1998. The unformed road has been unofficially referred to as Robins Way for some time. There are no potential conflicts associated with Robins Way.

The second name choice is Greenland Grove and this choice recognises Robin Greenland's family name.

The third name choice is Kath's way and this choice recognises the given name of Robin Greenland's mother.

If none of the developer's name choices are suitable for the committee to consider, the developers have requested the road remains unnamed and the three allotments are addressed as Dean Road.

4.2 OPTIONS

There are three options are:

Option 1: The Committee may **agree** to support the developer's highest ranked road name suggestion – Robins Way - by resolving to adopt the report recommendation.

Option 2: The Committee may **agree** to instead support either of the other two developer name suggestions by resolving to amend the report recommendation.

Option 3: The Committee may **agree** not to support any of the developer name suggestions and instead resolve to leave the road unnamed.

It is recommended that the Committee endorses option 1.

5. CONSIDERATION

5.1 FINANCIAL

All costs to name and provide address points will be met by the Developer.

5.2 LEGAL

Nil

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

Community Board consultation around road naming has been undertaken in accordance with Council policy and standard operating procedures.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
This matter is not considered to be significant in terms of Council's significance policy.					

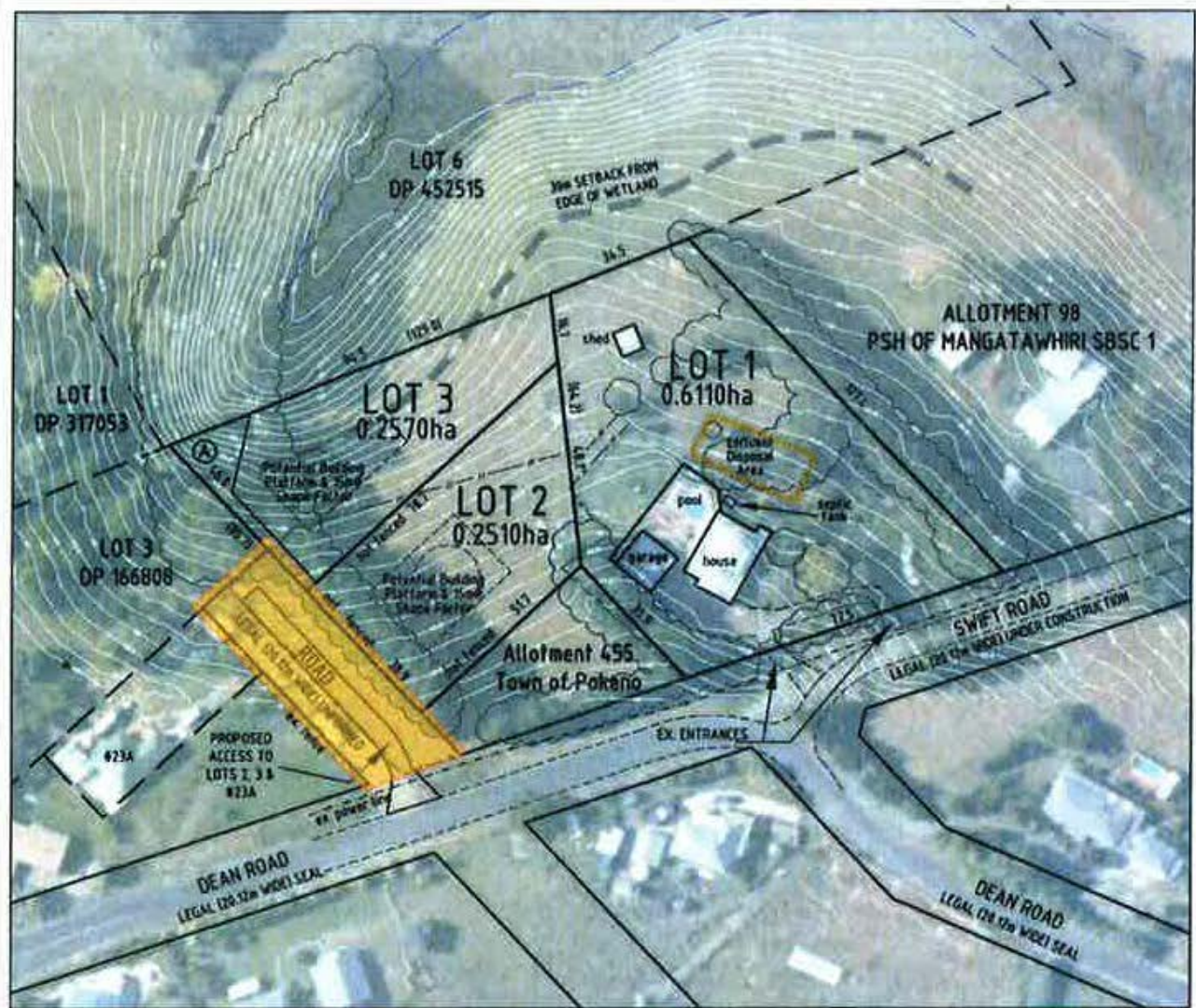
Planned	In Progress	Complete	
		Yes	Internal
	Yes		Community Committee
No			Waikato-Tainui/Local iwi
No			Households
No			Business
Yes			Adjoining TLA's and Emergency Services.

6. CONCLUSION

The Committee is requested to consider the new names suggested and endorse the decision by resolution.

7. ATTACHMENTS

- Locality Plan



ISOURCED

MEMORANDUM OF EASEMENTS IN GROSS

	SERVIENT TENEMENT		

RESOURCE CONSENT
 No. ERO142/16
 By *V. J. J. J.*
 23/08/16
NOT FOR CONSTRUCTION

THE SURVEYING COMPANY
 Specialist Surveyors.
 STREET, PO Box 444 POKEROHE
 Phone 0800 TO SURVEY (0800 84 78 78) E-mail info@subdivision.co.nz
 Web www.thesurveyingcompany.nz

Drawn By L B	SUBCON1-F
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Open Meeting

To	Pokeno Community Committee
From	Tony Whittaker General Manager Strategy & Support
Date	06 June 2017
Prepared by	Sharlene Jenkins PA General Manager Strategy & Support
Chief Executive Approved	Y
Reference/Doc Set #	GOV0516
Report Title	Pokeno Works & Issues: Status of Items June 2017

1. EXECUTIVE SUMMARY

To update the Committee on issues arising from the previous meeting.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received.

3. ATTACHMENTS

Pokeno Works & Issues: Status of Items June 2017
Application to Unfunded Projects List – Footpaths and Road Crossing

**POKENO COMMUNITY COMMITTEE
ISSUES REGISTER – 2017**

Issue	Area	Action	Comments
Road Naming	Community Committee	<p>APRIL: Currently Hitchens Road has two sections that will require renaming. The committee should now consider renaming the two sections that will be severed. The committee should consider allocating a name from the approved name list. Suitable names remaining on the approved list are: Coptic; Edward Pope; Harry Richards; Herbert Oldham; James Elliot; Moyle; Peter Bourne; Skiffington; Walter Rogers; and William McRobbie.</p> <p>MAY: At its meeting of 09 May the Committee requested some additional time to decide on the names with the intention of making a decision at its next meeting (in June 2017).</p>	
Sport Waikato / Counties Manukau Sport	Community Committee	<p>Helen Clotworthy and Janet McRobbie have spoken to the children at Pokeno School.</p> <p>Parks & Facilities team to set up a meeting with Sport Waikato & Counties Manukau Sport.</p>	Parks & Facilities team are arranging for Sport Waikato and Counties Manukau Sport to attend a Community Committee meeting.
Pokeno Bridge and Hitchen Road Bridges	Service Delivery	Clarity required from Council's roading team if the rail overbridge is for Hitchen Road residents only or can trucks also use this bridge.	This bridge will be available for both residential and industrial traffic.
Helenslee Road Footpath	Service Delivery	Can we get the Helenslee Road footpath connected to the school? This is currently a Health & Safety issue for the children.	The Committee have made application to Council via the unfunded projects list (attached). This will be considered at the Strategy & Finance Committee meeting on 28 June. The footpath priority list is also in the process of review.

Issue	Area	Action	Comments
Neighbourhood Reserve Development	Strategy & Support	A meeting between PLC, the Parks & Reserves team and the Community Committee to be held regarding Neighbourhood Reserve Development.	A meeting was held on 06 June in Pokeno between Colin Botica, a Harrison Grierson Neighbourhood Parks designer and Council to establish guidelines for this project. This project can now be lead by the Community Committee with support from Council and the designer above.
Presentation from WRC on how rates are spent	Strategy & Support		Tony to arrange for this August 2017
Pokeno Community Committee bank account (to receive money from Council)	Strategy & Support	Vishal to ask Council's Management Accountant	Council does not transfer funds – instead invoices should be sent Council for payment.
Speed Limit Bylaw	Strategy & Support	Vishal to check with Council's Corporate Planners re: timing and whether Dean Road can be added.	<u>Response From Roading Team (Nathan Hancock)</u> Not for this year but can be considered as part of a future Speed Limit Bylaw Review. An explanation of the Speed Review Bylaw process is going to all community boards and committees once Council's Policy & Regulatory Committee considers the new Speed Limit Bylaw review process at its meeting on 16 June. This will provide clarity of how future reviews for speed limit assessments will be undertaken.

Applicant Name: Pokeno Community Committee		Project Name: Footpaths/Road Crossing	
Total Cost of Project: \$15,000	Council Funding Sought : \$15,000	Other Funding Sought: \$Nil	
In Hand \$Nil			
<p>Project Background: The Pokeno Community Committee has recently undertaken a review of their community aspirations and developed a refreshed list of priorities for their focus. Among other initiatives a key priority based on concerns within the community is ensuring children and other members of the community are safe as they travel (walking/biking) around the community. As the community is growing more quickly than was first imagined the connectivity between the new and old parts of Pokeno has become disjointed, particularly the safe connection to the school. The community are asking Council to support this rapid growth by being more flexible with regard to the timing of provision of infrastructure (particularly footpaths). The community have identified 5 areas where footpaths are required but three keys areas are a priority based on safety concerns (please see <u>attached</u> maps for the relevant footpath locations). These are:</p> <ol style="list-style-type: none"> 1. Helenslee road from “McRobbie’s shed” to Hillpark Drive. This side of the road then needs connection to the school via a ‘crossing’ or other practical and safe means for the children. 2. The corner of Helenslee Road adjacent to the Cemetery which connects two developer built footpaths on that road. This will provide connection for residents/children walking to school, exercising, etc. 3. Helenslee Road from Gatehead Road to 170 Helenslee Road. This piece could simply be providing an even walking surface in the interim. <p>These are the three priority footpaths out of the five identified. The other areas identified include existing streets in the ‘old’ Pokeno and connectivity to the dog park in Pokeno East.</p> <p>It is also noted that the current speed restriction on Helenslee Road is 70 km/hr.</p>			
<p>The group /community has been advised and provide following the following feedback: The above safety concerns and disconnect between the ‘old’ and ‘new’ Pokeno has been the subject of discussion at a number of Community Committee and Community Workshop sessions culminating with the development of the Pokeno Community Plan.</p>			
<p>Project Justification: The Committee understand that there is constant pressure on Council’s footpath budget and hence this application is made in an attempt to deliver practical amenity to a significantly growing community which has identified a key safety risk re residents and children.</p> <p>The Committee has not completed any analysis of cost so have put \$15,000 in this application which would need to be refined by Council staff.</p>			
<p>Staff Comments: It is acknowledged that the above footpath priorities identified by the Pokeno Community Committee are real amenity and safety issues. The footpath budget is always challenged by competing priorities across the district. There is no specific budget for this work.</p>			

Open Meeting

To	Pokeno Community Committee
From	Tony Whittaker General Manager Strategy & Support
Date	06 June 2017
Prepared by	Sharlene Jenkins PA General Manager Strategy & Support
Chief Executive Approved	Y
Reference/Doc Set #	GOV0516
Report Title	Pokeno Community Committee Schedule

1. EXECUTIVE SUMMARY

The purpose of this report is to provide an updated Pokeno Community Committee Schedule to discuss and populate.

It is intended that the Committee will develop a schedule as a guide for Council support and community information and engagement.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received.

3. ATTACHMENTS

Draft Pokeno Community Committee Schedule

**POKENO COMMUNITY COMMITTEE
SCHEDULE**

January 2017	February 2017	March 2017
<ul style="list-style-type: none"> ▪ NO MEETING 	<ul style="list-style-type: none"> ▪ Pokeno Community Plan (Tony Whittaker) 	<ul style="list-style-type: none"> ▪ Pokeno Community Plan ▪ Queens Redoubt Trust Presentation (Ian Barton and Dr Neville Ritchie)
	February 2017 – Planning Meeting 23 February	
	<ul style="list-style-type: none"> ▪ “Drop in” session planning 	
	February 2017 – Council Workshop 15 February	
	<ul style="list-style-type: none"> ▪ Waikato District Council Annual Community Board / Community Committee Workshop 	
	February 2017 –Workshop 28 February	
	<ul style="list-style-type: none"> ▪ Pokeno Community Plan 	
April 2017	May 2017	June 2017
<ul style="list-style-type: none"> ▪ Pokeno Land Consortium (Colin Botica) ▪ Annual Plan (Tony Whittaker) 	<ul style="list-style-type: none"> ▪ New Zealand Police ▪ North Waikato Integrated Growth Management (Vishal Ramduny) ▪ Wastewater Education Campaign (Kay Whittle) 	<ul style="list-style-type: none"> ▪ Sports Park and Market Square Development Update (Jacki Remihana)
	May 2017 – Drop-in Session 02 May	
	<ul style="list-style-type: none"> ▪ Annual Plan 2017/2018 Consultation 	
July 2017	August 2017	September 2017
<ul style="list-style-type: none"> ▪ Public Transport Discussion ▪ Developer of Kowhai Downs 	<ul style="list-style-type: none"> ▪ Pokeno Land Consortium (Colin Botica) ▪ Waikato Regional Council - Rates ▪ 	<ul style="list-style-type: none"> ▪ Overview of Sports and Recreation ▪
October 2017	November 2017	December 2017
<ul style="list-style-type: none"> ▪ ▪ ▪ 	<ul style="list-style-type: none"> ▪ Pokeno Land Consortium (Colin Botica) ▪ 	<ul style="list-style-type: none"> ▪ ▪ ▪

January 201		
▪ NO MEETING		

Open Meeting

To	Pokeno Community Committee
From	Tony Whittaker General Manager Strategy & Support
Date	06 June 2017
Prepared by	Sharlene Jenkins PA General Manager Strategy & Support
Chief Executive Approved	Y
DWS Document Set #	GOV0516
Report Title	Councillor's Report

1. EXECUTIVE SUMMARY

The purpose of this report is for Pokeno's local Councillors to provide an update to the Committee on relevant issues.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received.

3. ATTACHMENTS

NIL