



## **POKENO COMMUNITY COMMITTEE MONTHLY MEETING**

**TUESDAY 14 NOVEMBER 2017 – 7.00PM**

Pokeno Community Hall, Cnr Great South Road and Market Street, Pokeno

### **AGENDA**

*Mr C Botica from Pokeno Land Consortium & Ms L Jack from Harrison Grierson  
will be in attendance to discuss item 7.*

- |     |                                                                |    |
|-----|----------------------------------------------------------------|----|
| 1.  | Apologies                                                      |    |
| 2.  | Confirmation of Status of Agenda                               |    |
| 3.  | Disclosures of Interest                                        |    |
| 4.  | Confirmation of Minutes                                        | 2  |
| 5.  | Wastewater Overflow CIP Education Programme update             | 6  |
| 6.  | Joint Community Board and Community Committee December Meeting | 12 |
| 7.  | Pokeno Land Consortium                                         | 14 |
| 8.  | Waikato Regional Council Biosecurity Programme                 | 15 |
| 9.  | Pokeno Works & Issues: Status of Items November 2017           | 16 |
| 10. | Year to Date Service Request Report                            | 21 |
| 11. | Pokeno Community Committee Schedule                            | 26 |
| 12. | Councillors' Report                                            | 30 |
| 13. | Committee Reports                                              | 31 |
| 14. | Agenda items for next meeting                                  |    |
| 15. | General Business                                               |    |

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**Open Meeting**

<b>To</b>	Pokeno Community Committee
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	24 October 2017
<b>Prepared by</b>	Wanda Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0516
<b>Report Title</b>	Confirmation of Minutes

**1. EXECUTIVE SUMMARY**

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To confirm the minutes of the Pokeno Community Committee meeting held on Tuesday 10 October 2017.

**2. RECOMMENDATION**

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**THAT the minutes of the meeting of the Pokeno Community Committee held on Tuesday 10 October 2017 be confirmed as a true and correct record of that meeting.**

**3. ATTACHMENTS**

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PCC Minutes



## **POKENO COMMUNITY COMMITTEE**

**MINUTES** of the monthly Pokeno Community Committee meeting held in the Pokeno Hall, Pokeno, on 10<sup>th</sup> October 2017, commencing at 7.30pm.

**Committee Members Present:** Helen Clotworthy, Doug Rowe, Kris Hines, Todd Miller  
Tricia Graham, Charles Hackett, Ric Odom, Lance Straker  
Janet McRobbie, Wayne Rodgers.

**Council Staff in Attendance:** Sue O’Gorman

**Councillors in Attendance** Cr S Henderson

**Guests Attending:** Michelle Holland (general manager Sports Waikato)  
Fiona Devonshire (district co-ordinator Sports Waikato)

**Apologies and leave of absence:** Apologies were received Paul Heta, Counties Manukau Sports

**Moved that the apologies be accepted:** Helen Clotworthy

**Seconded:** Kris Hines

### **1 DISCLOSURE OF INTEREST**

There was no disclosure of interest

### **2 CONFIRMATION OF THE STATUS OF THE AGENDA**

This was confirmed

Moved Helen Clotworthy Seconded Wayne Rodgers **carried**

### **3 CONFIRMATION OF PREVIOUS MINUTES meeting held 12<sup>th</sup> September 2017**

Moved that the minutes be accepted: Helen Clotworthy

Seconded: Janet Mc Robbie

**Carried**

There were no matters arising from the minutes.

## **5. PRESENTATION SPORTS WAIKATO AND COUNTIES MANUKAU SPORT**

The committee were disappointed that Counties Manukau Sport was unable to attend and welcomed Michelle and Fiona from Sports Waikato

Michelle as General Manager described her role as looking at what is available in the Waikato District as a whole

Fiona sees what needs to be provided on a local level and works towards empowering communities

Sports Waikato looks at the surrounding areas to see that there is not duplication

Michelle had been led to believe that the Pokeno land set aside for sports was not suitable for development It was pointed out that we had had a presentation from Colin Botica of Pokeno Land Consortium who said that this was not the case and as part of their work for Zone Change 24 they had done extensive engineering work to determine how this land could be used This is available to council A robust discussion followed. The committee feels that little progress has been made by council and want to voice their frustration.

A strategic plan has been developed and it is at present in draft form at council and we would like to see it before it is adopted

Michelle said she would get the documentation and approach council

In the meantime it is felt that small things could be put in place like the provision of exercise stations along the walk ways

## **6. POKENO WASTEWATER CONSTRUCTION UPDATE**

It was moved that the report be accepted

**Moved** Helen Clotworthy **Seconded** Todd Miller **carried**

## **7 POKENO WORKS AND ISSUES**

Sue presented the report The major concern was that the Helenslee Road footpath had not been completed

It was moved that the report be accepted

**Moved** Helen Clotworthy **Seconded** Lance Straker **carried**

## **8 LTP**

Sue pointed out that there were considerable problems involving loss of income, growth that was not anticipated and other matters. A 9% rate increase would be needed to complete all projects. This is naturally not acceptable. What is proposed is that there is a 'pause' so that detailed planning is done so that projects are carried out in a more planned manner rather than a reactive one. In the meantime small things would be done

It is acknowledged that other forms of funding need to be investigated

A workshop is to be held on 23<sup>rd</sup> November to look at priority projects We were asked to submit ours

It was moved that this be accepted

**Moved** Helen Clotworthy **Seconded** Todd Miller **carried**

## **9 COMMUNITY COMMITTEE SCHEDULE**

At the November meeting Pokeno Land Consortium to give an update on Totoro Park  
It was suggested that Chairman of the School Board of Trustees be invited to the meeting  
In November

## **10 COUNCILLOR'S REPORT**

Cnr Stephanie Henderson reported that

\*The design for the Munroe Rd realignment is complete

\*There is a District plan Road Show on 27<sup>th</sup> Nov from 2pm to 7pm

\*There is discussion on the setting up of Maori Wards

It was moved that this be accepted

**Moved** Helen Clotworthy **Seconded** Tricia Graham **carried**

## **11 COMMITTEE REPORTS**

Todd reported that work was being done setting up a Civil Defence Group

Lance reported that the web site was now up and running with a link to Council

Community Patrol reported it had had a relatively quiet time

Community Meet and Greet this continues to meet every second Thursday with around 20 attending

## **12 NEXT MONTHS ADGENDA**

This is to come in during the month

## **CLOSURE**

As there was no further business the meeting was declared closed at 9pm

The next meeting of the Pokeno Community Committee will be held on 7<sup>th</sup> November at 7.00pm in the Pokeno Hall

### **Open Meeting**

<b>To</b>	Pokeno Community Committee
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	27 October 2017
<b>Prepared by</b>	Teresa Hancock Communications Advisor
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0516
<b>Report Title</b>	Wastewater Overflow CIP Education Programme update

## **I. EXECUTIVE SUMMARY**

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A workshop with Community Board/Committee “champions” was held on 11 October 2017 at Waikato District Council. The workshop discussed the roll out of the Wastewater Overflow CIP Education Programme to the rest of the district.

This report updates each of the Council’s Community Boards and Community Committees with what has been happening in the public education programme and what the next steps are.

At the workshop there was representation from the Onewhero-Tuakau Community Board, Te Kauwhata Community Committee, Huntly Community Board, Taupiri Community Board and the Ngaruawahia Community Board along with Councillors Main and Thomson.

Council staff hope that these champions can now be the point of contact between Council and each of the communities regarding wastewater education.

Speaking at the workshop, Councillor Thomson indicated that the wastewater education programme is one of the biggest ways Council and the community can work together to reduce the number of overflows across the district.

She highlighted that 81% of overflows are caused by blockages – people putting stuff down the loo and kitchen sink that just shouldn’t be there.

The solution is simple - education. Changing behaviour, especially when it comes to people’s toilet behaviour, won’t be easy but preventing what is put down the loo other than the ‘3 Ps’ (pee, poo and paper) will go a long way to reducing the overflows that do happen. The remaining overflows are caused by the network which is being improved under the Continuous Improvement Programme (CIP).

Under the CIP, the wastewater education programme has a budget of \$100,000 per year. This will be spent on collateral (posters, stickers, fridge magnets – the list is endless), education in schools, advertising and some additional staffing to manage these activities.

The campaign is currently active in Raglan and a roll out to the rest of the district will start early 2018. Buy-in from each of the Community Boards and Community Committees is important to ensure the success of the programme.

Those who attended the workshop were happy to have the same 'look and feel' as what is being used in Raglan. Examples such as posters and cistern stickers are attached to this report.

The next steps for Community Boards and Committees include completing the "collateral wish list" which is also attached. This will identify what material each board and committee want for their community, for example posters, banners, fliers, or stickers. Help is also needed to identify where material should go i.e. public toilets, plumbing businesses, real estate agents, cafes etc (and how many).

### **Update on Raglan campaign**

Cr Thomson and the Raglan Community Board held a stall over the Labour weekend and shared the wastewater education messaging with visitors and locals.

A "residents pack" will be distributed to all Raglan residents before Christmas which will include a '3 P's' and a 'Think at the Sink' flier, a 'Think at the Sink' fridge magnet and a '3 P's' toilet sticker. A letter will also be included that explains the campaign messaging and the importance of everyone getting on board. If successful, this will be rolled out to the other townships next year, as budget allows.

Posters and poster holders, fliers and brochures will be distributed to public toilets, businesses and accommodation providers before the end of summer.

## **2. RECOMMENDATION**

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**THAT the report on the wastewater education programme be received and the collateral 'wish list' be completed by each Community Board and Community Committee and returned to Teresa Hancock in the WDC Communications Team.**

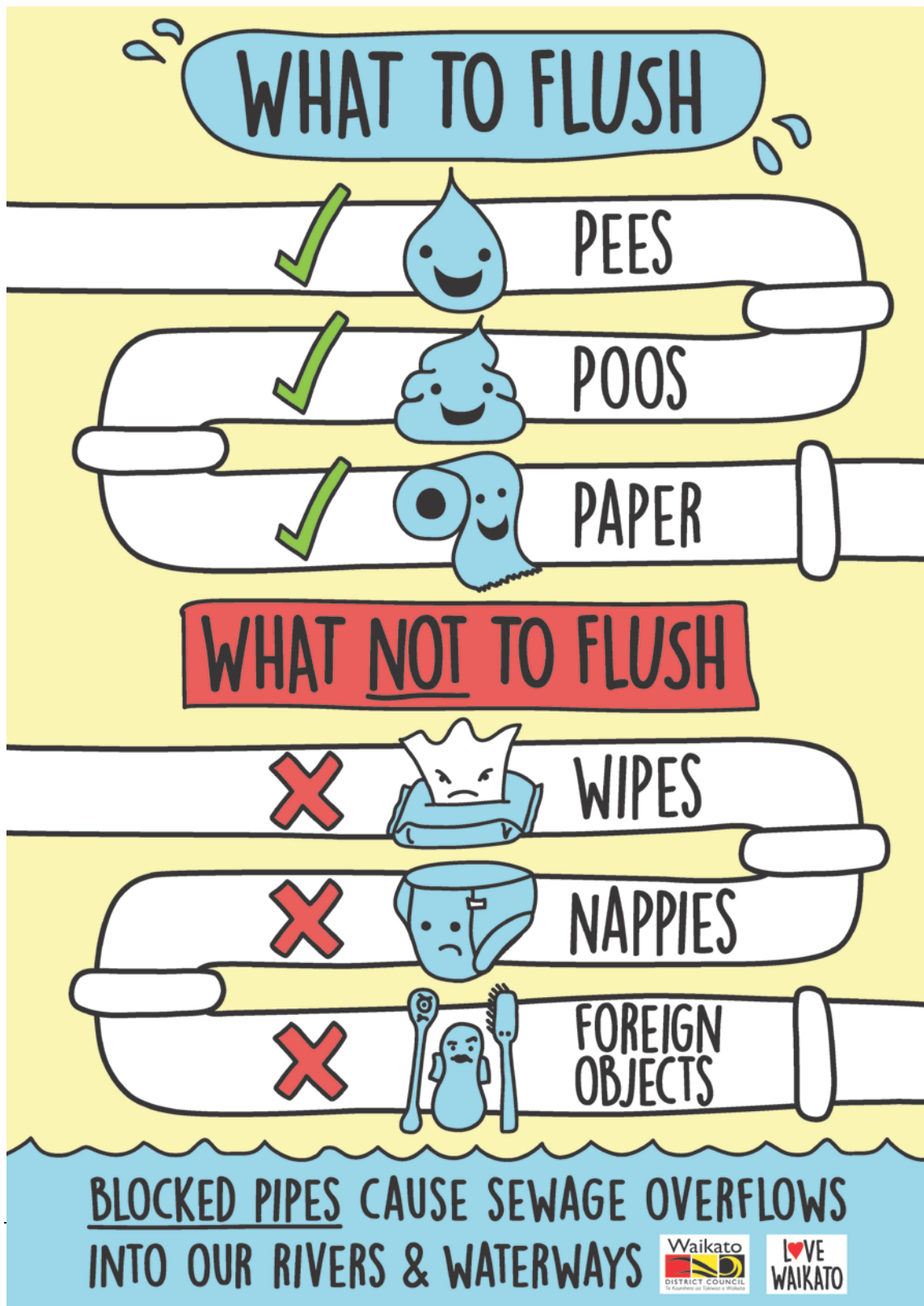
## **3. ATTACHMENTS**

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- Examples of collateral
- Collateral wish list

Examples of collateral

3 P's poster





Think at the Sink poster



3 P's cistern sticker



Newspaper advertorial

# Ponder on the porcelain and think at the sink

You don't need to engage your brain much to go to the toilet or do the washing up.

But Waikato District Council is asking its residents and ratepayers to do exactly that as it embarks on a public education programme all about wastewater.

Wastewater is the water that is disposed of into sewer pipes from homes and business. It comes from toilets, sinks, showers, washing machines and industrial activities.

Council is currently running its Wastewater Overflow Continual Improvement Programme which is an extensive package of work that involves a series of projects that will improve its wastewater infrastructure.

One of the more surprising statistics that the community may not be aware of is that a staggering 80% of wastewater



Wipes and nappies that are flushed down the toilet contribute towards many blockages in wastewater pipes.

overflows in the Waikato district from 2014 to 2016 were caused by blockages.

There are two main causes of these blockages:

- Foreign objects such as wipes, clothing, sanitary pads and nappies being flushed down toilets.

- And grease, oil and food scraps being poured down the kitchen sink.

Sewer pipes are generally only 15-20cm in diameter and clearly not designed to carry objects like wipes, nappies and sanitary pads.

If cooking oil or grease from cooking meat is poured down the sink, it solidifies as it cools into a disgusting mass of congealed fat, (sometimes referred to as fatbergs).

As this is happening, foreign

objects like wipes get stuck on to the lumps of fat and that causes the lumps of fats to grow, eventually blocking a pipe and causing a spillage of raw sewage on to land or into our waterways.

While Council staff are busy improving the state of our wastewater pipes, the community can play its part in reducing the number of sewage spillages.

And it really is quite simple. Only flush the three P's down the loo – pees, paper (of the toilet variety) and poo.

Dispose of things like wipes, nappies and sanitary pads in the rubbish bin.

And we should also pull the plug on pouring oil, cooking fats or food scraps down the kitchen sink.

You can soak up leftover oil with paper towels or let grease from cooking meat solidify in a container and put them in the bin.

Basically the message in the kitchen is – don't forget you oughta, pour nothing but water down the drain.

Sewage spillages damage our precious environment. They also cost everyone money.

If Council's operational goals of improving our wastewater network can be combined with the community's efforts in the bathrooms and kitchens of their own homes, it's a win-win for the people of Waikato district and the environment that we live in and hold so dear.

**WHAT TO FLUSH**

- ✓ PEES
- ✓ POOS
- ✓ PAPER

**WHAT NOT TO FLUSH**

- ✗ WIPES
- ✗ NAPPIES
- ✗ FOREIGN OBJECTS

**BLOCKED PIPES CAUSE SEWAGE OVERFLOWS INTO OUR RIVERS & WATERWAYS**

Waikato DISTRICT COUNCIL | LOVE WAIKATO

Collateral wish list to be completed and returned:

<b>Collateral</b>	<b>Number required</b>	<b>Available now</b>
A4 What to Flush/What not to Flush poster		Yes
A3 What to Flush/What not to Flush poster		Yes
DLE What to Flush/What Not to Flush		Yes
A4 Think at the Sink poster		
A3 Think at the Sink poster		
A3 poster holder		
A4 poster holder		
DLE Think at the Sink		
What to Flush cistern sticker		
What to Flush/What not to Flush pull up banner		I available
Think at the Sink fridge magnet		
Email signature		
Brochure		
Letterhead		
Anything else?		

Please list events in your area over summer you'd like to have a presence at:

### **Open Meeting**

<b>To</b>	Pokeno Community Committee
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	09 October 2017
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0516
<b>Report Title</b>	Joint Community Board and Community Committee December Meeting

## **I. EXECUTIVE SUMMARY**

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We have been running joint Community Board and Community Committee sessions with Council now for over a year. The purpose of these sessions was to enable Council to keep the respective community representatives informed of key issues, and to enable a sharing of views and ideas among community representatives. The feedback we have received so far has been positive and that those that do attend are enjoying them.

Although it is appreciated that time is precious leading up to Christmas, Council would like to host all Community Board and Community Committee representatives at one last joint meeting prior to the end of the year. Council will hopefully have completed its detailed Long Term Plan budget deliberations by 15 December and hence would like to share the results of this with you, and to celebrate the end of another challenging year.

In lieu of the above, it is suggested that Community Boards and Community Committees might reconsider whether they have a meeting in December and attend the joint session instead. We appreciate you will need to be cognisant of any key decisions required in December, to enable this to work. This would also provide some relief from preparing December agendas etc.

If Community Boards and Community Committees are in agreement to meet jointly, this meeting could be held in Ngaruawahia on Tuesday, 19 December 2017 at 6.00pm.

It is recommended that unless there are pressing matters for Community Boards and Community Committees to attend to at their December meetings, they agree to not meet as planned, but attend a joint meeting instead.

## **2. RECOMMENDATION**

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**THAT the report from the General Manager Strategy & Support be received;**

**AND THAT the Pokeno Community Committee agrees to support the joint meeting of Community Boards and Community Committees on Tuesday, 19 December;**

**AND FURTHER THAT the Pokeno Community Committee supports not having an individual meeting in December.**

### **3. ATTACHMENTS**

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NIL

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**Open Meeting**

<b>To</b>	Pokeno Community Committee
<b>From</b>	Sue O’Gorman General Manager Customer Support
<b>Date</b>	3 November 2017
<b>Prepared by</b>	Evonne Miller PA General Manager Customer Support
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0516
<b>Report Title</b>	Pokeno Land Consortium

**1. EXECUTIVE SUMMARY**

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Colin Botica from the Pokeno Land Consortium and Lisa Jack from Harrison Grierson will be in attendance to brief the Community Committee on Totara Park feedback.

**2. RECOMMENDATION**

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**THAT** the report from the **General Manager Customer Support** be received.

**3. ATTACHMENTS**

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NIL

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**Open Meeting**

<b>To</b>	Pokeno Community Committee
<b>From</b>	Sue O’Gorman General Manager Customer Support
<b>Date</b>	3 November 2017
<b>Prepared by</b>	Evonne Miller PA General Manager Customer Support
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0516
<b>Report Title</b>	Waikato Regional Council Biosecurity Programme

**1. EXECUTIVE SUMMARY**

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WRC Biosecurity Team Leader Darion Embling and WRC Councillors Stu Husband and Jennie Hayman will be in attendance to discuss the WRC Biosecurity Programme.

**2. RECOMMENDATION**

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**THAT** the report from the **General Manager Customer Support** be received.

**3. ATTACHMENTS**

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NIL

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**Open Meeting**

<b>To</b>	Pokeno Community Committee
<b>From</b>	Sue O’Gorman General Manager Customer Support
<b>Date</b>	3 November 2017
<b>Prepared by</b>	Evonne Miller PA General Manager Customer Support
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV0516
<b>Report Title</b>	Pokeno Works & Issues: Status of Items November 2017

**1. EXECUTIVE SUMMARY**

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To update the Committee on issues arising from the previous meeting.

**2. RECOMMENDATION**

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**THAT** the report from the **General Manager Customer Support** be received.

**3. ATTACHMENTS**

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Pokeno Works & Issues: Status of Items November 2017



**POKENO COMMUNITY COMMITTEE  
ISSUES REGISTER – 2017**

Issue	Area	Action	Comments
Sport Waikato / Counties Manukau Sport	Community Committee	Parks & Facilities team to set up a meeting with Sport Waikato & Counties Manukau Sport.	<p>JULY: Michelle Hollands, Sport Waikato General Manager Regional Leadership is arranging with Counties Manukau Sport to attend the September Committee meeting.</p> <p>SEPTEMBER: Michelle Hollands, Sports Waikato and Counties Manukau Sport will now attend the October Committee meeting.</p> <p>OCOTBER: COMPLETED</p>
Helenslee Road Footpath	Service Delivery	<p>Can we get the Helenslee Road footpath connected to the school? This is currently a Health &amp; Safety issue for the children.</p> <p>The committee understood the footpath was already in the 2017 budget and was supposed to have been connected in the Sept-March season.</p>	<p>JUNE: The Committee have made application to Council via the unfunded projects list (<a href="#">attached</a>). This will be considered at the Strategy &amp; Finance Committee meeting on 28 June. The footpath priority list is also in the process of review.</p> <p>JULY: The proposal on the agenda last month has been included on Council's unfunded projects list. This means that it will be considered by Waikato District Community Wellbeing Trust.</p> <p>AUGUST: The footpath programme for 2017/18 is currently under development. This footpath is being considered as part of this review.</p> <p>SEPTEMBER: The footpath programme for 2017/18 is currently under development. This footpath is being considered as part of this review. An application to the Wellbeing Trust will also be made.</p> <p>OCTOBER: Roading is organising a workshop with Councillors for late in October. Staff will present our forward works programme for 2017/18 for consideration and approval by the Councillors. Helenslee Road footpath</p>

Issue	Area	Action	Comments
			<p>proposals will be part of those discussions but has yet to be confirmed as part of the 2017/18 programme. Other Long Term Plan options for footpaths will also be discussed at the workshop.</p> <p>NOVEMBER: Councillors workshop is scheduled for 7 November 2017. This section of footpath is on the proposed schedule and will be considered through the upcoming LTP.</p>
Rubbish / Recycling Bins in Main Street	Service Delivery	Can Pokeno have a rubbish bin outside the toilets? Is it possible to get recycling bins next to the main rubbish bins in Main Street?	<p>AUGUST: Yes – will be addressed as part of the redevelopment of the toilet block.</p> <p>SEPTEMBER: A rubbish bin is being incorporated into the Toilet Project.</p> <p>OCTOBER: A preliminary scope of works is underway for the proposed toilets in Pokeno and is expected to be completed by mid-December. Once that work has been completed staff will be in a position to provide an update to the Community Committee on a timeline.</p> <p>NOVEMBER: A compactor bin is proposed for the site. Staff are working with contractors and suppliers to have the bin installed outside the existing toilets before mid-December. Consideration has also been given around locating the bin so it does not interfere with the proposed toilet project.</p>
Main Street	Roading	Main Street, can the road surface (pot holes / repair work) be checked as it's pretty rough.	<p>AUGUST: The current repairs are only temporary in nature to hold the pavement until permanent repairs can be completed in more suitable weather conditions. It is anticipated that this will be undertaken by the end of September 2017. In the meantime, Waikato District Alliance staff will continue to monitor the performance of the temporary repairs.</p>

Issue	Area	Action	Comments
			<p>SEPTEMBER: The road surface condition is acknowledged. The Alliance are wanting to progress some work. However, the planning of this will have regard to development in the Main Street. To be discussed as part of the Village Concept Plan.</p> <p>OCTOBER: Due to uncertainty surrounding the timings of the market square and supermarket projects, short term holding repairs are in the process of being programmed and at this stage are planned to occur in November. As it is likely that the form and function of Great South Road will change in the medium term, full rehabilitation of the pavement and any required associated improvements, will be coordinated as part of the wider central village project.</p> <p>NOVEMBER: A letter drop and consultation with the motel and other business owners and residents, for the section to be reconstructed is currently underway. Planned timing of the pavement works is currently the second week of November (weather dependent).</p>
Village Concept Plan	Strategy & Support		<p>OCTOBER: Staff have started making contact with key property owners and stakeholders regarding their individual aspirations. The intention is to summarise some of this thinking, together with initial aspirations from stakeholders such as the District Health Board, before it is shared with the community via the Community Committee. It is thought that between three to four property owners, including Council, there is a basis to move forward. This is a workstream now, getting focused attention. We will report to you further next month.</p> <p>NOVEMBER: Staff are currently working on the mapping</p>

Issue	Area	Action	Comments
			of Pokeno and overlaying known projects. Key meetings to be held in the next few weeks with significant land owners in the CBD.
Walkway slipping	Service Delivery		NOVEMBER: Paul Heta is logging a service request for this issue.
Sports & Recreation Plan	Service Delivery		NOVEMBER: Staff are meeting with Sport Waikato on 29 November, and will keep update the committee at the next meeting.

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**Open Meeting**

<b>To</b>	Pokeno Community Committee
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	26 October 2017
<b>Prepared by</b>	Sharlene Jenkins PA to General Manager Strategy & Support
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0516 / 1840102
<b>Report Title</b>	Year to Date Service Request Report

**1. EXECUTIVE SUMMARY**

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To update the Committee on the Year to Date Service Request Report for Pokeno.

**2. RECOMMENDATION**

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**THAT the report from the General Manager Strategy & Support be received.**

**3. ATTACHMENTS**

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Year to Date Service Request Report for Pokeno

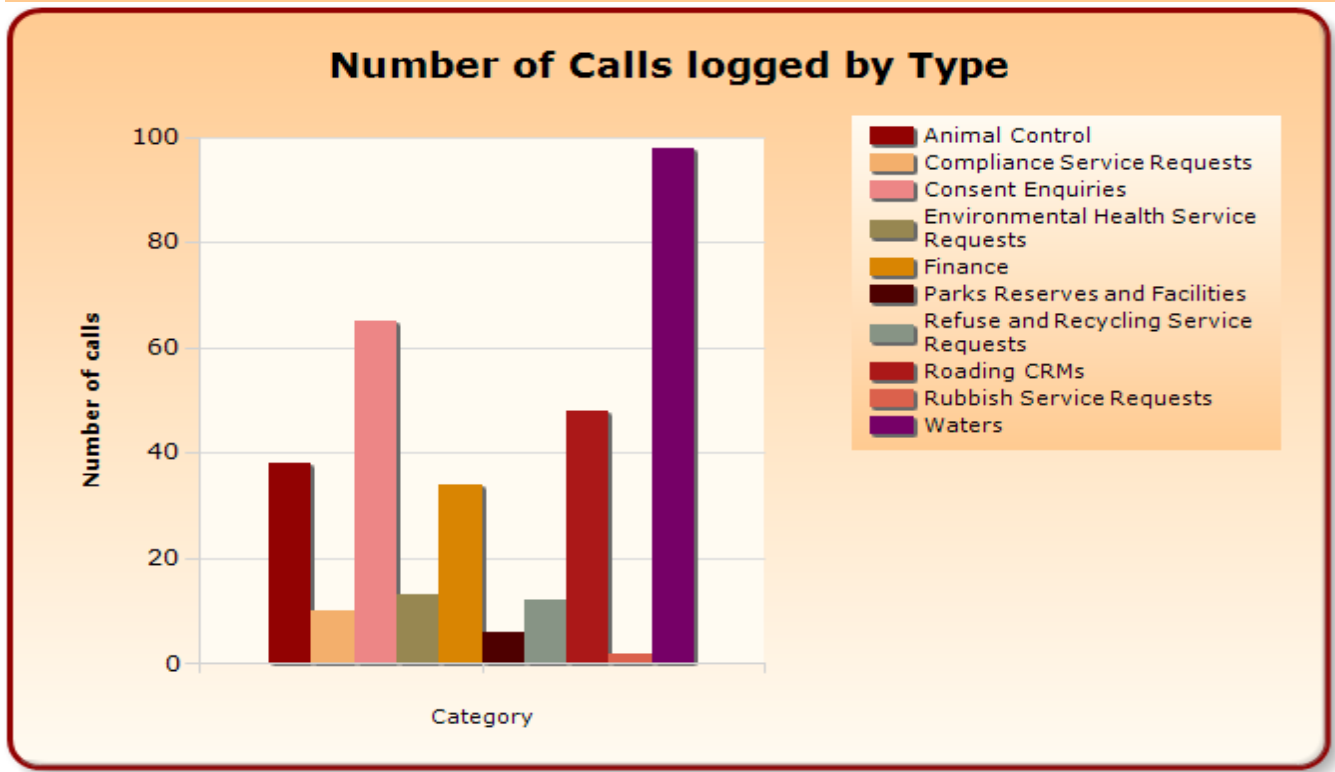
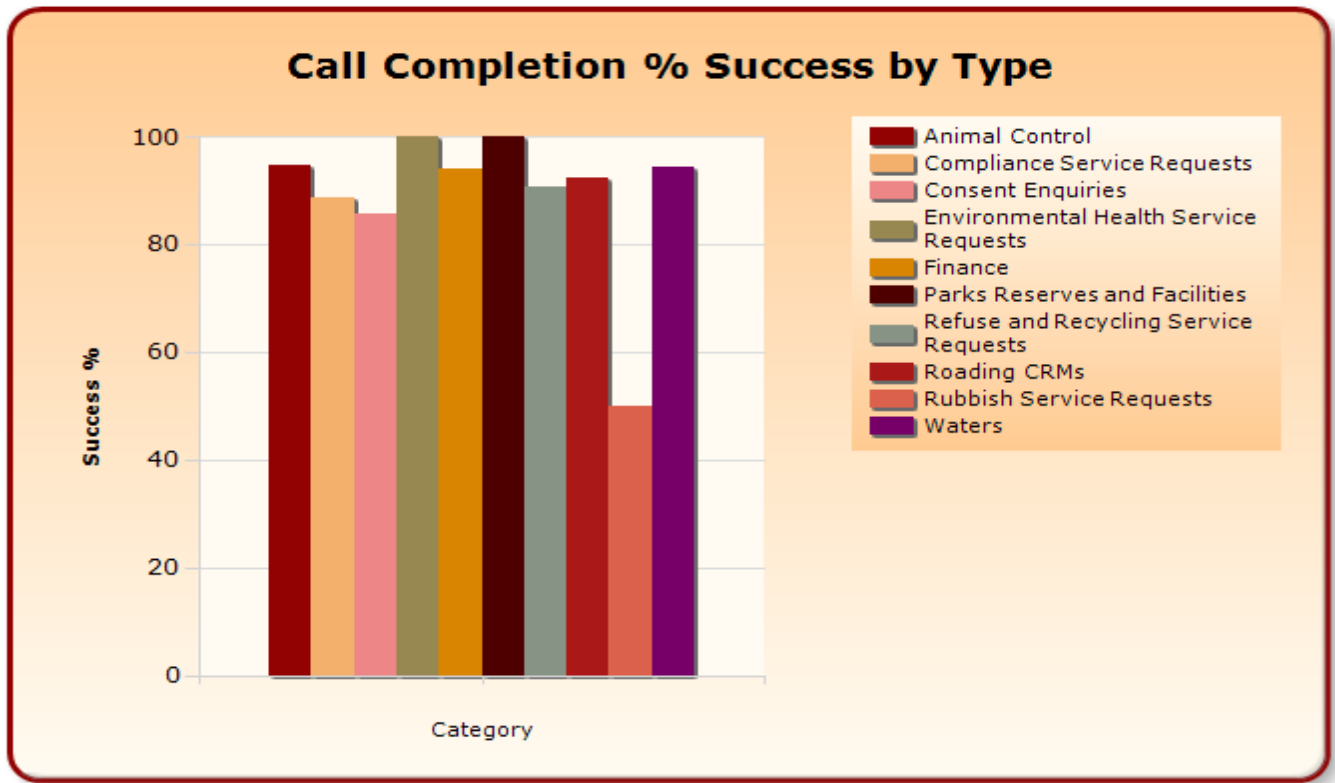
# Service Request Time Frames for POKENO Community Board

Date Range: 01/07/2017 to 30/09/2017

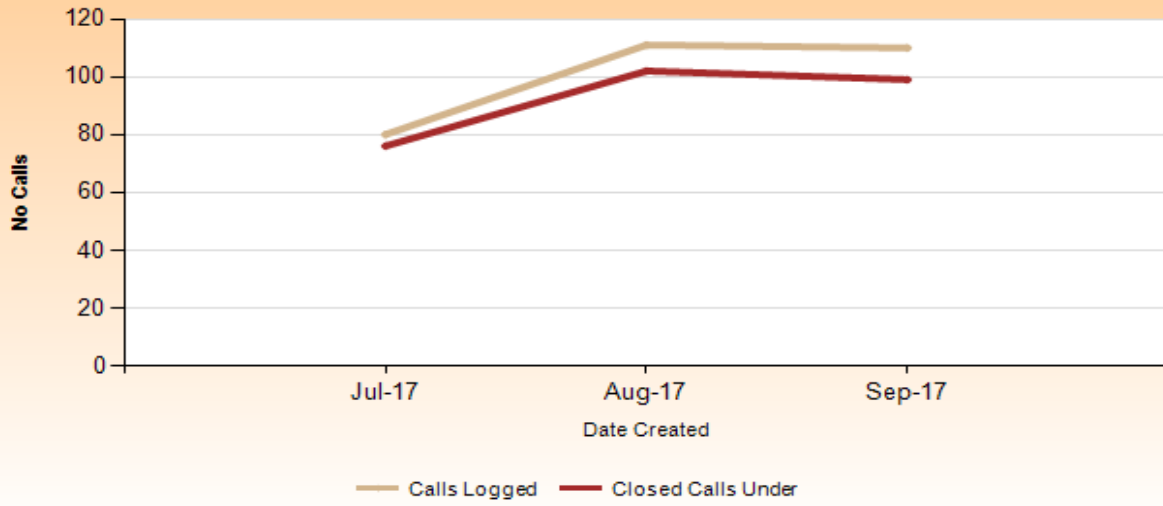


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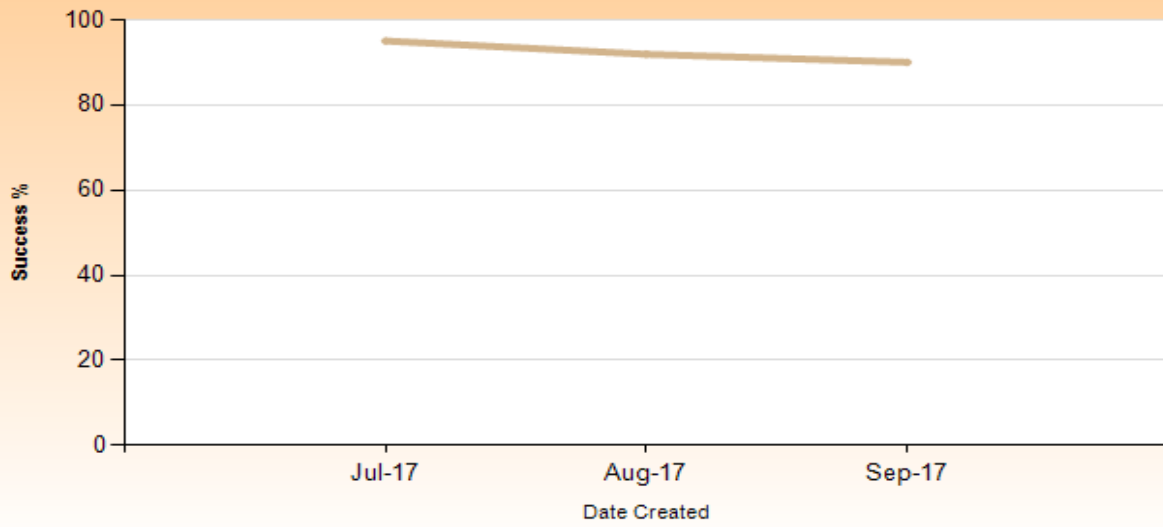
The success rate excludes Open Calls as outcome is not yet known.



### Volume of Calls Closed vs Calls Closed in Time



### Completion Success per month



Closed Calls are those calls logged during the time period that are now closed.	Open Calls are all the calls open for the ward and may have been logged at any time.	Number of Calls	Open		Closed		Success Rate
			Open Calls Over	Open Calls Under	Closed Calls Over	Closed Calls Under	
<b>Animal Control</b>							
	<b>Summary</b>	<b>38</b>			<b>2</b>	<b>36</b>	<b>94.74%</b>
	Animal Charges	8				8	100.00%
	Dog Property Visit	11			1	10	90.91%
	Dog Straying - Current	6			1	5	83.33%
	Dog Straying - Historic	1				1	100.00%
	Dog Welfare - Not immediate threat to life	1				1	100.00%
	Dog/Animal Missing	4				4	100.00%
	Dogs Aggression - Historic	1				1	100.00%
	Dogs Barking Nuisance	6				6	100.00%
<b>Compliance Service Requests</b>							
	<b>Summary</b>	<b>10</b>	<b>1</b>		<b>1</b>	<b>8</b>	<b>88.89%</b>
	Compliance - Animal By Law	1			1		0.00%
	Compliance - Unauthorised Activity	8	1			7	100.00%
	Non-animal bylaws	1				1	100.00%
<b>Consent Enquiries</b>							
	<b>Summary</b>	<b>65</b>		<b>2</b>	<b>9</b>	<b>54</b>	<b>85.71%</b>
	Onsite Services	5				5	100.00%
	Planning Process	14			2	12	85.71%
	Property Information Request	17		1		16	100.00%
	Zoning and District Plan Enquiries	29		1	7	21	75.00%
<b>Environmental Health Service Requests</b>							
	<b>Summary</b>	<b>13</b>		<b>1</b>		<b>12</b>	<b>100.00%</b>
	Environmental Health Complaint	1		1			NaN
	Noise complaints straight to contractor	12				12	100.00%
<b>Finance</b>							
	<b>Summary</b>	<b>34</b>			<b>2</b>	<b>32</b>	<b>94.12%</b>
	Rates query	34			2	32	94.12%
<b>Parks Reserves and Facilities</b>							
	<b>Summary</b>	<b>6</b>		<b>2</b>		<b>4</b>	<b>100.00%</b>
	Parks & Reserves - Council owned land	2		1		1	100.00%
	Parks & Reserves - Reserve Issues	2		1		1	100.00%
	Parks & Reserves - Urgent Public Toilet Issues	2				2	100.00%
<b>Refuse and Recycling Service Requests</b>							
	<b>Summary</b>	<b>12</b>		<b>1</b>	<b>1</b>	<b>10</b>	<b>90.91%</b>
	New collections	1			1		0.00%
	Recycling Not Collected	2				2	100.00%
	Refuse - Non-Collection	5		1		4	100.00%
	Refuse & Recycling Contractor Complaints	3				3	100.00%
	Refuse & Recycling Enquiries	1				1	100.00%



<b>Roading CRMs</b>							
	<b>Summary</b>	<b>48</b>		<b>8</b>	<b>3</b>	<b>37</b>	<b>92.50%</b>
	Footpath Maintenance - Non_Urgent	1				1	100.00%
	New Vehicle Entrance Request	25		2		23	100.00%
	Road Culvert Maintenance	5		4	1		0.00%
	Road Safety Issue Enquiries	2				2	100.00%
	Roading Work Assessment Required - OnSite 5WD	6		2		4	100.00%
	Routine Roding Work Direct to Contractor 5WD Comp	2				2	100.00%
	Street Light Maintenance	3				3	100.00%
	Urgent Roding Work 4Hr Response	2				2	100.00%
	Vegetation Maintenance	2			2		0.00%
<b>Rubbish Service Requests</b>							
	<b>Summary</b>	<b>2</b>			<b>1</b>	<b>1</b>	<b>50.00%</b>
	Illegal Rubbish Dumping	2			1	1	50.00%
<b>Waters</b>							
	<b>Summary</b>	<b>98</b>	<b>1</b>	<b>9</b>	<b>5</b>	<b>83</b>	<b>94.32%</b>
	3 Waters Enquiry	15		2	2	11	84.62%
	3 Waters Safety Complaint - Urgent	1				1	100.00%
	Drinking water billing	15		2		13	100.00%
	Drinking Water Final Meter Read	44		4		40	100.00%
	Drinking Water Major Leak	2			1	1	50.00%
	Drinking Water minor leak	11		1		10	100.00%
	Drinking Water Quantity/Pressure	2			1	1	50.00%
	Fix Water Toby	3	1		1	1	50.00%
	New Drinking Storm Waste water connections	2				2	100.00%
	No Drinking Water	2				2	100.00%
	Stormwater Property Flooding	1				1	100.00%
<b>Total</b>		<b>326</b>	<b>2</b>	<b>23</b>	<b>24</b>	<b>277</b>	<b>92.03%</b>

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**Open Meeting**

<b>To</b>	Pokeno Community Committee
<b>From</b>	Sue O’Gorman General Manager Customer Support
<b>Date</b>	3 November 2017
<b>Prepared by</b>	Evonne Miller PA General Manager Customer Support
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0516
<b>Report Title</b>	Pokeno Community Committee Schedule

## **1. EXECUTIVE SUMMARY**

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The purpose of this report is to provide an updated Pokeno Community Committee Schedule to discuss and populate.

It is intended that the Committee will develop a schedule as a guide for Council support and community information and engagement.

## **2. RECOMMENDATION**

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**THAT the report from the General Manager Customer Support be received.**

## **3. ATTACHMENTS**

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Draft Pokeno Community Committee Schedule

**POKENO COMMUNITY COMMITTEE  
SCHEDULE**

<b>January 2017</b>	<b>February 2017</b>	<b>March 2017</b>	
<ul style="list-style-type: none"> <li>▪ NO MEETING</li> </ul>	<ul style="list-style-type: none"> <li>▪ <b>Pokeno Community Plan</b> (Tony Whittaker)</li> </ul>	<ul style="list-style-type: none"> <li>▪ <b>Pokeno Community Plan</b></li> <li>▪ <b>Queens Redoubt Trust Presentation</b> (Ian Barton and Dr Neville Ritchie)</li> </ul>	
	<b>February 2017 – Planning Meeting 23 February</b>		
	<ul style="list-style-type: none"> <li>▪ “Drop in” session planning</li> </ul>		
	<b>February 2017 – Council Workshop 15 February</b>		
	<ul style="list-style-type: none"> <li>▪ Waikato District Council Annual Community Board / Community Committee Workshop</li> </ul>		
	<b>February 2017 –Workshop 28 February</b>		
	<ul style="list-style-type: none"> <li>▪ Pokeno Community Plan</li> </ul>		
<b>April 2017</b>	<b>May 2017</b>	<b>June 2017</b>	
<ul style="list-style-type: none"> <li>▪ <b>Pokeno Land Consortium</b> (Colin Botica)</li> <li>▪ <b>Annual Plan</b> (Tony Whittaker)</li> </ul>	<ul style="list-style-type: none"> <li>▪ <b>New Zealand Police</b></li> <li>▪ <b>North Waikato Integrated Growth Management</b> (Vishal Ramduny)</li> <li>▪ <b>Wastewater Education Campaign</b> (Kay Whittle)</li> </ul>	<ul style="list-style-type: none"> <li>▪ <b>Sports Park and Market Square Development Update</b> (Jacki Remihana)</li> </ul>	
	<b>May 2017 – Drop-in Session 02 May</b>		<b>June 2017 – Workshop 22 June</b>
	<ul style="list-style-type: none"> <li>▪ Annual Plan 2017/2018 Consultation</li> </ul>		<ul style="list-style-type: none"> <li>▪ Process for engaging with the community on reserves Workshop</li> </ul>

July 2017	August 2017	September 2017
<ul style="list-style-type: none"> <li>▪ <b>Process for engaging with the community on Market Square</b> (Jacki Remihana)</li> </ul>	<ul style="list-style-type: none"> <li>▪ <b>Waikato Regional Council - Rates</b> (Mike Garrett, Chief Financial Officer WRC)</li> </ul>	<ul style="list-style-type: none"> <li>▪ <b>Pokeno Land Consortium – Feedback on neighbourhood park open day</b> (Colin Botica)</li> <li>▪ <b>North Waikato Public Transport Review</b> (Waikato Regional Council)</li> </ul>
		<b>September 2017 – Community Day 10 September</b>
		<ul style="list-style-type: none"> <li>▪ Totara Reserve Community Day</li> </ul>
October 2017	November 2017	December 2017
<ul style="list-style-type: none"> <li>▪ <b>Overview of Sports and Recreation</b> (Michelle Hollands, Sport Waikato and Counties Manukau Sport representative)</li> <li>▪ <b>LTP</b> (Sue O’Gorman)</li> <li>▪ <b>Pokeno Resident Group Report</b></li> </ul>	<ul style="list-style-type: none"> <li>▪ <b>Waikato Regional Council – Biosecurity Programme</b> (Darion Embling &amp; Councillor Stu Husband)</li> <li>▪ <b>Pokeno Land Consortium</b> (Colin Botica)</li> <li>▪ <b>Pokeno School Board of Trustees</b> (Helen to invite Chair)</li> <li>▪ <b>LTP update</b> (Sue O’Gorman)</li> </ul>	<ul style="list-style-type: none"> <li>▪ Christmas Party</li> </ul>
	<b>November 2017 - Proposed District Plan Roadshow</b>	
	<b>23 November, Pokeno Hall 2-7pm</b>	
		<ul style="list-style-type: none"> <li>▪ Pokeno Pride day</li> <li>▪ Friday Feast</li> <li>▪ Community Parade Mar/Apr</li> </ul>

January 2018	February 2018	March 2018
<ul style="list-style-type: none"> <li>▪ NO MEETING</li> </ul>	<ul style="list-style-type: none"> <li>▪ <b>Pokeno Community Plan?</b> (Tony Whittaker)</li> <li>▪ <b>Animal Control Engagement</b> (Megan May)</li> <li>▪ <b>LTP Update</b> (Sue O’Gorman)</li> </ul>	
April 2018	May 2018	June 2018
	<ul style="list-style-type: none"> <li>▪</li> </ul>	<ul style="list-style-type: none"> <li>▪</li> </ul>

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**Open Meeting**

<b>To</b>	Pokeno Community Committee
<b>From</b>	Sue O’Gorman General Manager Customer Support
<b>Date</b>	3 November 2017
<b>Prepared by</b>	Evonne Miller PA General Manager Customer Support
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0516
<b>Report Title</b>	Councillors' Reports

### **1. EXECUTIVE SUMMARY**

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The purpose of this report is for Pokeno’s local Councillors to provide an update to the Committee on relevant issues.

### **2. RECOMMENDATION**

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**THAT** the report from the **General Manager Customer Support** be received.

### **3. ATTACHMENTS**

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NIL

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**Open Meeting**

<b>To</b>	Pokeno Community Committee
<b>From</b>	Sue O’Gorman General Manager Customer Support
<b>Date</b>	3 November 2017
<b>Prepared by</b>	Evonne Miller PA General Manager Customer Support
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0516
<b>Report Title</b>	Committee Reports

**1. EXECUTIVE SUMMARY**

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The purpose of this report is for members of the Pokeno Community Committee to provide updates on relevant issues.

**2. RECOMMENDATION**

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**THAT** the report from the **General Manager Customer Support** be received.

**3. ATTACHMENTS**

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Nil