

Agenda for a meeting of the Te Kauwhata Community Committee to be held in the St John Hall, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY 1 NOVEMBER 2017** commencing at **7.00pm**.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

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- 5.9 Chairperson's Report *Verbal*

6. PROJECTS UPDATE

- 6.1 Wetlands Walkway *Verbal*
- 6.2 Dog Park *Verbal*

Gj Ion

CHIEF EXECUTIVE

Agenda2017\TKCC\17\10\ TKCC OP

Open Meeting

To	Te Kauwhata Community Committee
From	Gavin Ion Chief Executive
Date	7 September 2017
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0509
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of the Te Kauwhata Community Committee meeting held on Wednesday 6 September 2017.

2. RECOMMENDATION

THAT the minutes of the meeting of the Te Kauwhata Community Committee held on **Wednesday 6 September 2017** be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

TKCC Minutes

MINUTES of a meeting of the Te Kauwhata Community Committee held at the St John Ambulance Rooms, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY 6 SEPTEMBER 2017** commencing at **7.01pm**.

Present:

Ms T Grace (Chairperson)
Cr JD Sedgwick
Mr J Cunningham
Mr K Dawson
Mr T Hinton [from 7.07pm]
Mr C Howells
Mr B Weaver

Attending:

His Worship the Mayor, Mr AM Sanson
Mr V Ramduny (Manager Strategy & Planning)
Mrs W Wright (Committee Secretary)
Mr V Kuo (Waikato Regional Council)
Ms J Underwood (Consultant Engineer)
Constable G Barnes (NZ Police)
Miss S Hall (Youth Representative)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Cr Sedgwick/Mr Cunningham)

THAT an apology be received from Mrs Berney, Mrs Raumati and Mr Hardwick.

CARRIED on the voices

TKCCI709/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Weaver/Mr Dawson)

THAT the agenda for a meeting of the Te Kauwhata Community Committee held on Wednesday 6 September 2017 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received;

AND FURTHER THAT the following items be added to Agenda:

- **Te Kauwhata Youth Action Group Quarterly Report (from August)**

- **Te Kauwhata Christmas Lights**
- **NZ Police Report**
- **Lakeside Proposed Plan Change**
- **Parking in Te Kauwhata**

AND FURTHER THAT the following items be discussed at an appropriate time during the course of the meeting:

- **Proposed 2017 Amendments to the Waikato District Council Speed Limits Bylaw 2011**

AND FURTHER THAT Sara Hall be given speaking rights for the duration of the meeting.

CARRIED on the voices

TKCCI709/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Cr Sedgwick/Mr Weaver)

THAT the minutes of a meeting of the Te Kauwhata Community Committee held on **Wednesday 2 August 2017** be confirmed as a true and correct record of that meeting.

CARRIED on the voices

TKCCI709/03

REPORTS

Update on North Waikato Public Transport Review
Agenda Item 6.1

The report was received [TKCCI709/02 refers]. Mr Kuo from the Waikato Regional Council gave a verbal update and answered questions from the Committee.

Te Kauwhata Youth Action Group Quarterly Report
Add.Item

The Youth Representative spoke to the report contained in the August Agenda (Item 6.4).

Proposed 2017 Amendments to the Waikato District Council Speed Limits Bylaw 2011
Agenda Item 6.3

The report was received [TKCCI709/02 refers] and discussion was held.

The Consultant Engineer gave a verbal overview and answered questions from the Committee.

NZ Police Report
Add.Item

Constable Barnes gave an overview of current issues around Te Kauwhata and answered questions from the Committee.

Long Term Plan State of Play
Agenda Item 6.2

The report was received [TKCC1709/02 refers]. The Manager Strategy & Planning gave a verbal presentation and answered questions from the Committee.

Tabled Item: Powerpoint handouts

Te Kauwhata Works & Issues Report: August 2017
Agenda Item 6.4

The report was received [TKCC1709/02 refers] and discussion was held.

Councillor's Report
Agenda Item 6.5

Cr Sedgwick advised the Committee there were no updates at this time.

Discretionary Fund Report to 24 August 2017
Agenda Item 6.6

The report was received [TKCC1709/02 refers] and discussion was held.

Resolved: (Cr Sedgwick/Mr Cunningham)

THAT a commitment of \$5,000 be made for the replacement of the Te Kauwhata Christmas Lights;

AND THAT the remaining \$15,000 of the commitment for the Whangamarino Walkways be paid into the Te Kauwhata Community Events Committee Whangamarino Walkway Account.

CARRIED on the voices

TKCC1709/04

Chairperson's Report
Agenda Item 6.7

The Chair had no other items to report on; most items were covered during the meeting.

PROJECTS UPDATE

Wetlands Walkway
Agenda Item 7.1

Stage 1 ("plus") now complete. When the weather allows, pictures are to be taken and external funding will then be sought.

Dog Park
Agenda Item 7.2

Dog shapes for the park have been completed and might be painted black. Ideas to be looked at to get youth to partake in the second stage of painting.

ADDITIONAL ITEMS:

Christmas Lights
Add.Item

Quotes are to be obtained and the decisions will be made via email amongst the Committee.

Lakeside Proposed Plan Change
Add.Item

The Manager Strategy & Planning proposed that the Committee could consider holding an Open Day with the wider community once the Proposed Plan Change has been notified.

Parking in Te Kauwhata
Add.Item

It was mentioned that the parking in Te Kauwhata could become a Youth Project to conduct a survey to ascertain who is parking where and look at other alternatives for staff in businesses etc.

There being no further business the meeting was declared closed at 9.20pm.

Minutes approved and confirmed this day of 2017.

T Grace
CHAIRPERSON
Minutes2017/TKCC/I70906TKCC Minutes

Open Meeting

To	Te Kauwhata Community Committee
From	Tony Whittaker General Manager Strategy & Support
Date	12 October 2017
Prepared by	Shannon Kelly Youth Engagement Advisor
Chief Executive Approved	Y
Reference #	GOV0509 / 1829288
Report Title	Youth Engagement Update August 2017

1. EXECUTIVE SUMMARY

The purpose of this report is to provide the Te Kauwhata Community Committee with an update from Council's Youth Engagement Advisor on youth engagement in Te Kauwhata, and the Youth Action Group's Quarterly Report (prepared by Sara Hall).

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received.

AND THAT if there are any issues identified in the **Te Kauwhata Youth Action Group's Quarterly Report** that the **Committee** wishes to progress, that these be added to the **Committee's Works and Issues** report so that progress on implementation can be monitored.

3. YOUTH ENGAGEMENT IN TE KAUWHATA

In September 2017, the Youth Engagement Advisor and the Animal Control Education and Engagement Officer facilitated a session with the Te Kauwhata Youth Action Group at Te Kauwhata College. Animal Control bought one of their dogs as a part of that consultation, to great delight of young people in the group.

The aim of this facilitation was to obtain feedback regarding the TK Extravaganza and to review the Council's youth engagement plan. The youth action group also provided meaningful consultation about how Animal Control could be working more meaningfully with young people.

Attached is a copy of the feedback presented regarding Animal Control and feedback regarding youth engagement within Council. Both documents will go on to inform the

recommendations of the Youth Engagement Review and key comments will be included to shape the Youth Engagement Plan.

Also attached are the TK Extravaganza feedback and the three monthly Te Kauwhata Youth Action Group Quarterly report written by youth leader Sara Hall, who will present the report.

4. ATTACHMENTS

Attachment 1: Te Kauwhata Youth Action Group Quarterly Report

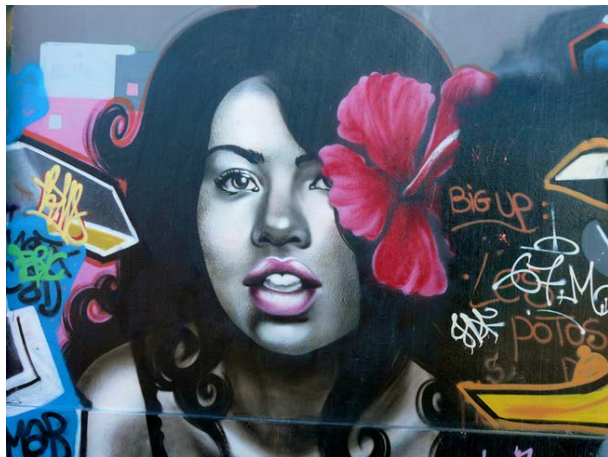
Attachment 2: Te Kauwhata Youth Action Group Youth Engagement Plan Review Feedback

Attachment 3: Te Kauwhata Animal Control Feedback

Attachment 4: TK Extravaganza feedback

Te Kauwhata Youth Action Group Quarterly Report

	Identified Issue	Projects we should do	Background into Why	Progress / Outcome / Thoughts
1	Graffiti	We would like to look into finding a wall for people to express their art in a fashioned manner.	Tagging is all around our town, in public places and other well-known areas, schools in the community really struggle with the problem of teens commonly expressing themselves in an unorderly manner.	In Noumea New Caledonia, they have an abandoned building up on the hillside that they repaint once a year and it is covered in art by the youth, the town visually had no tagging around apart from that building. <u>Pictures Below.</u>
2	Promotion of our group	Design a Facebook page.	We believe we are not yet well known enough and therefore would like to launch a Facebook page to better promote ourselves and our work within the community.	This will be launched early 2018 and designed throughout the rest of this year.
3	Cultures not embraced	We would like to host a talent type of show in 2018.	Allowing people such as the Te Kauwhata Pasifika dance group to dance in the show. Kapa Haka to be involved from both the primary and the college, and all other aspects of talent cultural or not to be show cased in a fun family event.	Before we begin in depth planning we would like your opinion on this? Asking for the use of the college hall would eliminate the cost of location.



Picture's from the Noumea Building

FACILITATED QUESTIONS:**What annoys you the most about your town?**

That people have the nerve to defame our name as youth in this town, we would like to express a positive message about the youth in this town to better our name and support of all members of the community, and to do this as a group we have decided to approach this by in early 2018 launching a Facebook page with all updates of our group to hopefully entice not only other members but potential ideas from the older generations of Te Kauwhata.

What are the biggest issues and concerns young people have here in town?

After our most recent meeting we would like to progress toward more public notice, letting people know who we are and in doing this showing what we can do as not only a team of youth but as a community.

Why are these biggest issues for young people in your town?

Not being able to express themselves both visually and literally in our community to not only other youth but to the older generations of the town. We feel as if there is a lot of unnoticed talent in this town and we would like to work towards establishing how to better notice those people.

What do you think could be done about the things we have talked about?

We believe that if any grants or scholarships anyone is aware of for us, we could start developing the group more for the next age of children as we pass the leadership roles in the group down as we move on in life. To fully do this we believe applying for numerous scholarships would help us to do this.

What is missing for young people in your town?

Leadership opportunities, this is why I feel this group itself has provided young people of Te Kauwhata a chance to express who they really are and believe that their opinions really matter.

What do you want most for your town?

For everyone to feel as if they are in a safe environment and feel as if they belong and fit in no matter who you are or where you come from.

Sara Hall

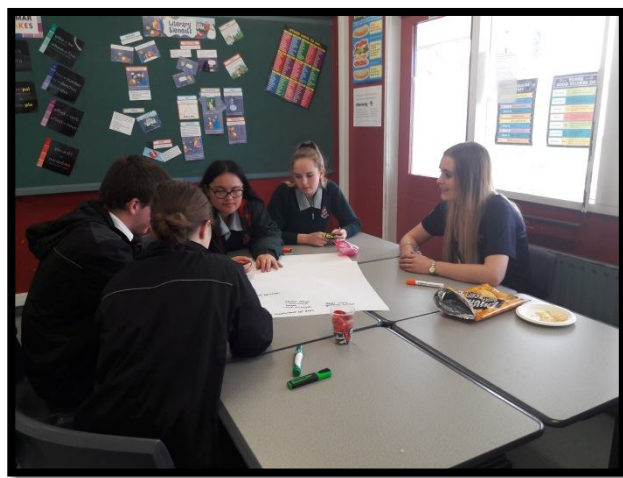
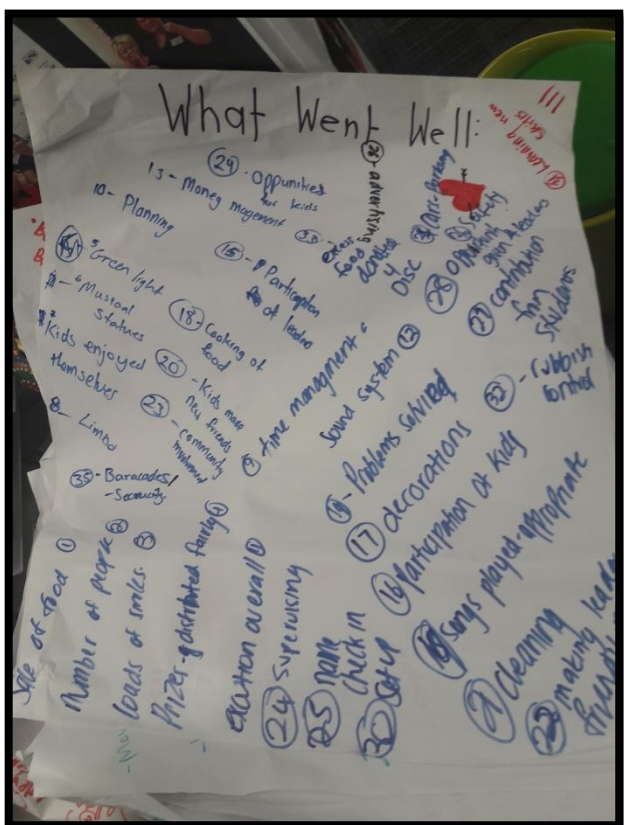
Youth Action Group Coordinator

Purpose of Meeting:		Youth Engagement Plan Review	
Project:		YEP Review	Project No:
Prepared by:		Shannon Kelly, Youth Engagement Advisor	
Place of Meeting:		Te Kauwhata College	Date of Meeting:
Present:		Organisation:	
Shannon Kelly	Brenna Pengelly		
Sara Hall	Danielle Guy		
America Whitiri	Azabeth Dobby		
Oleeche Te Maioha	Ocean Herewini		
Aiden Tawhiao	Jacinta Aldridge		
Kyjiah Maningo	Roger Toogood		
Angus Girvan	Daniel Over		
Joshua Kirkham	Dimagnaong		
Apologies:			
Item:		Decision /Action By /Date	
1	What do you know about community boards or community committee?	A: They help sort out issues in a community R: Nothing O: Nothing... They make our community better? B: They control upcoming community events K: That they make the community better D: They look after the upcoming events for the community A: Not much – meetings, people from community	
2	What do you think community boards or community committees do or are supposed to do?	A: Help the community. They have briefings. They have meetings to talk about what has been happening in a community R: Talk to the Council O: Talk about what's going on in the community issues and see what they can do about them B: They control upcoming community events K: They have meetings and discuss about some issues D: Manage the events and organising more events A: Community development for all	
3	What does meaningful engagement mean to you?	A: To be more engaged. To put your all in to it and care R: Feel like someone has actually listened. O: They work with us Brenna: Including everyone K: That they put effort and meaning in what they do. D: Including everyone A: taking in everyone's idea, also listened to.	
4	How can the Waikato District Council meaningfully engage with young people like you?	A: have talks with us R: Bring Food	

		<p>O: Talk to us about the issues we have...</p> <p>B: Events, groups</p> <p>K: To try and talk to us and in all age groups</p> <p>D: Like youth groups organise events that everyone can get involved with, and group</p> <p>A: Bring food, not treating us like we are younger than our age.</p>
5	What does look like to you? (give us some examples)	<p>A: no answer</p> <p>R: Chicken, buns, Salad</p> <p>O: I don't know – suicide prevention??</p> <p>B: having fun, meeting people</p> <p>K: Maybe have like a meeting for all age groups</p> <p>D: Having fun and meeting new people</p> <p>A: Variety or food, treating us like young adults</p>
6	(Activity for YEP) Look at our goals – what do you think of these key points? Do you want these things from the Council?	<p>A: no answer</p> <p>R: I agree with all of it</p> <p>O: ?</p> <p>B: I think that these points are important and good points to focus on</p> <p>K: ?</p> <p>D: I think that they are important and good things to focus on</p> <p>A: I agree with all of them. More multiple age engagement.</p>
	Questionnaires to Youth reps:	
1	How many community Board meetings have you attended and where?	<p>S: Te Kauwhata Community Committee. Probably 7 meetings</p> <p>A: Meremere (the Hall). About 12 meetings</p>
2	How do you feel about attending the community board meeting?	<p>S: Very welcomed, my position is clear and I am encouraged</p> <p>A: good because I can say what the youth want to do</p>
3	Why do you feel like that?	<p>S: Love it</p> <p>A: good because I can say what the youth want to do</p>
4	How do you contribute to the discussions in community meetings?	<p>S: Reports and I'm asked for my opinion</p> <p>A: I don't really unless I have a message from youth</p>
5	If yes, how do you feel about contributing to those discussions: if no, tell us why is that?	<p>S: Good, I enjoy them and feel like my opinion matters</p> <p>A: if they want to know what happens then I'll tell them</p>
6	Who is your mentor on the community board?	S: Tim Hinton
7	What are three things you appreciate about your youth mentor?	<p>S: Easily contactable, very helpful</p> <p>A: (No answer because she doesn't have a youth mentor as yet)</p>
8	What are three things your youth mentor/ a youth mentor could be better at?	<p>S: Na bo (means nothing)</p> <p>A: (No answer because she didn't have a youth mentor)</p>
9	Is there anything that feels like it is missing from the Youth Rep experience?	S: leadership externally

Purpose of Meeting:		WDC Youth Engagement Plan review	
Project:		Animal Control feedback	Project No:
Prepared by:		Shannon Kelly, Youth Engagement Advisor	
Place of Meeting:		Date of Meeting:	Wed 13 th Sept 2017
Present:		Organisation:	
Shannon Kelly			
Helen Williams			
Te Kauwhata Youth Action Group			
Item:		Decision /Action By /Date	
1	What do you know about Animal control?	<ul style="list-style-type: none"> - Dogs - Microchips x 2 - Pick up stray animals x 2 - spay them - Engagement - Rehome animals - Remove cattle on road - Remove animals in abusive homes - Decrease chances of animal injuries - Make sure dogs are registered x 3 - Property has to be fenced - Pound - Animal control pick up dogs and other animals around towns - Put down dogs (Vicious ones) - Control animals 	
2	What do you want to learn about Animal control?	<ul style="list-style-type: none"> - What the reality is as to the perception - Pound in relation to SPCA - How they feel after they put down animals - Why <u>people</u> put microchips in dogs? - What's the hardest part about this job? 	

TK EXTRAVAGANZA FEEDBACK

**What went well**

1. Sale of food
2. Number of people
3. Loads of smiles
4. Prizes distributed fairly
5. Overall execution
6. Supervising
7. Name check in
8. Set up
9. Making leaders
10. Making friendships
11. Cleaning
12. Songs played – appropriate
13. Participation of kids
14. Decorations
15. Problems solved
16. Sound system
17. Time management x 2
18. Rubbish control
19. Contribution from students
20. Opportunities for kids
21. Money management
22. Planning
23. Green light
24. Musical statues
25. Kids enjoyed themselves
26. Limbo
27. Baracades/ security
28. Kids made new friends
29. Community involvement
30. Participation of leaders
31. Cooking of food

TK EXTRAVAGANZA FEEDBACK

32. Excess food donated for DISC
33. Advertising
34. Cars – parking
35. Safety
36. Opportunity given for leaders
37. Learning new skills
38. No injuries
39. Hall looked amazing
40. All children were accounted for
41. Excellent behaviour
42. Good team work with clean up
43. Good turnup of children
44. Food was good
45. The kids enjoyed it and behaved
46. Profit earned from the night
47. Leaders were good
48. Advertising went well
49. Games went well e.g Limbo
50. Prizes were given out fairly and honestly
51. Appropriate music
52. Decorations
53. Dancing with the kids
54. Leadership
55. Working as a team
56. Following plan
57. Managing activities
58. Controlling kids
59. Working with youth
60. Communication
61. Sticking to budget
62. Games
63. Seeing everyone have fun
64. Making kids happy
65. Communicated well as a team
66. Music prizes
67. Activities
68. Clean up
69. Decorations
70. Time
71. Setting up

72. Balloon assembly
73. Making sure everyone behaved
74. Helping the kids
75. Having the kids come up to us
76. Music
77. Planning activities
78. Oleeche worked overseeing activities

What didn't work so well?

1. Use different advertising strategies
2. More leaders
3. Got side tracked at times
4. Could've started earlier
5. Too long
6. More activities
7. More supervision
8. Some food
9. Too much
10. Some not enough
11. More involvement with kids
12. Some food too much
13. Some food not enough
14. More promotion
15. Kids were getting bored
16. Bigger signs
17. Sticking to schedule
18. Better time management
19. Better rubbish bins
20. More seating
21. Face painting
22. More prizes
23. More budget on games
24. Barracade gate crashers
25. Not enough lollies
26. Some of the little kids couldn't have fun because of the bigger kids
27. People turning up that weren't supposed to – ended in police
28. More food than needed – some things not enough

TK EXTRAVAGANZA FEEDBACK

29. They didn't listen
 30. Lights exploded prior to event
 31. Wrong size kids
 32. Kids monitoring, age boundaries
 33. Ran out of lollies, needed more
 34. Difficult control of running around, little kids popping balloons
 35. Difficult picking their music
 36. Deciding what was appropriate
 37. Injury of one child
 38. Having to call mum
 39. Missing – game demonstration
 40. Unauthorized personnel
 41. Balloons (too much)
 42. Wastage of food
 43. Fight between leaders
 44. Health and safety issues with Breanna
 45. Not listening
 46. No barricades
 47. Not enough lollies
 48. Safety briefing could have been more thorough
 49. Leaders left early, didn't help clean up
 50. Communication issues between leaders
 51. Lack of responsibility between leaders
 52. Toilets weren't managed properly
 53. Enough change in kitty
 54. The kids chucking things around
- What we learnt**
1. Dealing with children of multiple ages
 2. Write report
 3. Budget
 4. Leadership
 5. Working together
 6. Follow through plans
 7. Evaluation planning
 8. Executing plan
 9. Teamwork
 10. Responsibility
 11. Communication
 12. Honest how to set up a PA source
 13. Basic health and safety
 14. Selling
 15. Develop yourself
 16. Cooking
 17. Cleaning
 18. Care
 19. Debrief
 20. Preparing
 21. Dealing with stress
 22. Problem solving
 23. How to manage money
 24. Advertise
 25. Innovative thinking
 26. Commitment
 27. Decorating
 28. Time management
 29. Compromising ideas
 30. First aid
 31. Take photos in dark
 32. Promoting events
 33. How to contribute to teams
 34. Clean up
 35. How to budget
 36. How to make a plan and stick to it
 37. How to set up the PA system
 38. How to contribute to group tasks
 39. How to lead
 40. How to blow up balloons
 41. How to cooperate with the little kids
 42. How to work as a team
 43. How to organise an event
 44. To be more involved in the community
 45. How to contribute to a project

TK EXTRAVAGANZA FEEDBACK**What we learnt and know now that we have done the project**

1. How to control children in different environment
2. Responsibility
3. Advertising
4. Respect for others
5. Increase prices
6. Charge child to enter
7. Better speakers and Mic
8. More games
9. How to organise
10. More help with cleanup
11. More control over kids
12. Different location
13. More money in kitty
14. Bigger space
15. Time management
16. Introduce holiday programme
17. Better safety briefing
18. Leadership skills
19. More prizes
20. Customer service
21. More senior leadership experience
22. Better food
23. Learned how to plan event
24. Teamwork
25. Barricades
26. How to dance
27. More leaders in other areas
28. More resources
29. Committed helpers
30. More bins
31. How to supervise kids
32. More hygiene in kitchen
33. More lollies
34. Respect for each other
35. Plan and prepare better
36. More cleaning equipment

Open Meeting

To	Te Kauwhata Community Committee
From	Tony Whittaker General Manager Strategy & Support
Date	16 October 2017
Prepared by	Sharlene Jenkins PA General Manager Strategy & Support
Chief Executive Approved	Y
Reference #	GOV0509 / 1834337
Report Title	Update on Housing Infrastructure Fund

1. EXECUTIVE SUMMARY

Staff will be in attendance to provide an update on the Housing Infrastructure Fund.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received.

3. ATTACHMENTS

NIL

Open Meeting

To	Te Kauwhata Community Committee
From	Gavin Ion Chief Executive
Date	27 October 2017
Prepared by	Teresa Hancock Communications Advisor
Chief Executive Approved	Y
Reference #	GOV0509
Report Title	Wastewater Overflow CIP Education Programme update

I. EXECUTIVE SUMMARY

A workshop with Community Board/Committee “champions” was held on 11 October 2017 at Waikato District Council. The workshop discussed the roll out of the Wastewater Overflow CIP Education Programme to the rest of the district.

This report updates each of the Council’s Community Boards and Community Committees with what has been happening in the public education programme and what the next steps are.

At the workshop there was representation from the Onewhero-Tuakau Community Board, Te Kauwhata Community Committee, Huntly Community Board, Taupiri Community Board and the Ngaruawahia Community Board along with Councillors Main and Thomson.

Council staff hope that these champions can now be the point of contact between Council and each of the communities regarding wastewater education.

Speaking at the workshop, Councillor Thomson indicated that the wastewater education programme is one of the biggest ways Council and the community can work together to reduce the number of overflows across the district.

She highlighted that 81% of overflows are caused by blockages – people putting stuff down the loo and kitchen sink that just shouldn’t be there.

The solution is simple - education. Changing behaviour, especially when it comes to people’s toilet behaviour, won’t be easy but preventing what is put down the loo other than the ‘3 Ps’ (pee, poo and paper) will go a long way to reducing the overflows that do happen. The remaining overflows are caused by the network which is being improved under the Continuous Improvement Programme (CIP).

Under the CIP, the wastewater education programme has a budget of \$100,000 per year. This will be spent on collateral (posters, stickers, fridge magnets – the list is endless), education in schools, advertising and some additional staffing to manage these activities.

The campaign is currently active in Raglan and a roll out to the rest of the district will start early 2018. Buy-in from each of the Community Boards and Community Committees is important to ensure the success of the programme.

Those who attended the workshop were happy to have the same 'look and feel' as what is being used in Raglan. Examples such as posters and cistern stickers are attached to this report.

The next steps for Community Boards and Committees include completing the "collateral wish list" which is also attached. This will identify what material each board and committee want for their community, for example posters, banners, fliers, or stickers. Help is also needed to identify where material should go i.e. public toilets, plumbing businesses, real estate agents, cafes etc (and how many).

Update on Raglan campaign

Cr Thomson and the Raglan Community Board held a stall over the Labour weekend and shared the wastewater education messaging with visitors and locals.

A "residents pack" will be distributed to all Raglan residents before Christmas which will include a '3 P's' and a 'Think at the Sink' flier, a 'Think at the Sink' fridge magnet and a '3 P's' toilet sticker. A letter will also be included that explains the campaign messaging and the importance of everyone getting on board. If successful, this will be rolled out to the other townships next year, as budget allows.

Posters and poster holders, fliers and brochures will be distributed to public toilets, businesses and accommodation providers before the end of summer.

2. RECOMMENDATION

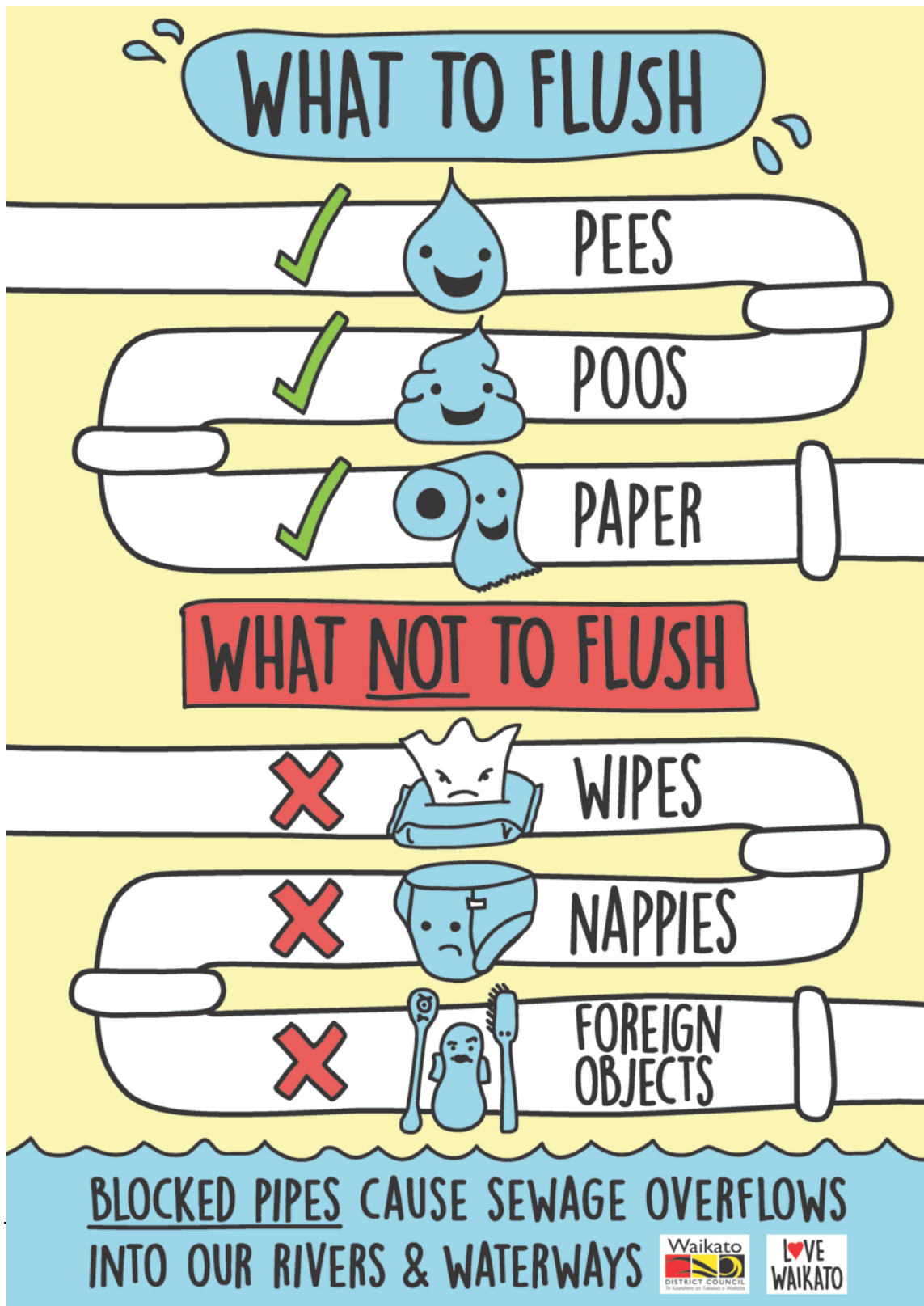
THAT the report on the wastewater education programme be received and the collateral 'wish list' be completed by each Community Board and Community Committee and returned to Teresa Hancock in the WDC Communications Team.

3. ATTACHMENTS

- Examples of collateral
- Collateral wish list

Examples of collateral

3 P's poster



Think at the Sink poster



3 P's cistern sticker



Newspaper advertorial

Ponder on the porcelain and think at the sink

You don't need to engage your brain much to go to the toilet or do the washing up.

But Waikato District Council is asking its residents and ratepayers to do exactly that as it embarks on a public education programme all about wastewater.

Wastewater is the water that is disposed of into sewer pipes from homes and business. It comes from toilets, sinks, showers, washing machines and industrial activities.

Council is currently running its Wastewater Overflow Continual Improvement Programme which is an extensive package of work that involves a series of projects that will improve its wastewater infrastructure.

One of the more surprising statistics that the community may not be aware of is that a staggering 80% of wastewater



Wipes and nappies that are flushed down the toilet contribute towards many blockages in wastewater pipes.

overflows in the Waikato district from 2014 to 2016 were caused by blockages.

There are two main causes of these blockages:

- Foreign objects such as wipes, clothing, sanitary pads and nappies being flushed down toilets.

- And grease, oil and food scraps being poured down the kitchen sink.

Sewer pipes are generally only 15-20cm in diameter and clearly not designed to carry objects like wipes, nappies and sanitary pads.

If cooking oil or grease from cooking meat is poured down the sink, it solidifies as it cools into a disgusting mass of congealed fat, (sometimes referred to as fatbergs).

As this is happening, foreign

objects like wipes get stuck on to the lumps of fat and that causes the lumps of fats to grow, eventually blocking a pipe and causing a spillage of raw sewage on to land or into our waterways.

While Council staff are busy improving the state of our wastewater pipes, the community can play its part in reducing the number of sewage spillages.

And it really is quite simple. Only flush the three P's down the loo – pees, paper (of the toilet variety) and poo.

Dispose of things like wipes, nappies and sanitary pads in the rubbish bin.

And we should also pull the plug on pouring oil, cooking fats or food scraps down the kitchen sink.

You can soak up leftover oil with paper towels or let grease from cooking meat solidify in a container and put them in the bin.

Basically the message in the kitchen is – don't forget you oughta, pour nothing but water down the drain.

Sewage spillages damage our precious environment. They also cost everyone money.

If Council's operational goals of improving our wastewater network can be combined with the community's efforts in the bathrooms and kitchens of their own homes, it's a win-win for the people of Waikato district and the environment that we live in and hold so dear.

WHAT TO FLUSH

- ✓ PEES
- ✓ POOS
- ✓ PAPER

WHAT NOT TO FLUSH

- ✗ WIPES
- ✗ NAPPIES
- ✗ FOREIGN OBJECTS

BLOCKED PIPES CAUSE SEWAGE OVERFLOWS INTO OUR RIVERS & WATERWAYS

Waikato DISTRICT COUNCIL | LOVE WAIKATO

Collateral wish list to be completed and returned:

Collateral	Number required	Available now
A4 What to Flush/What not to Flush poster		Yes
A3 What to Flush/What not to Flush poster		Yes
DLE What to Flush/What Not to Flush		Yes
A4 Think at the Sink poster		
A3 Think at the Sink poster		
A3 poster holder		
A4 poster holder		
DLE Think at the Sink		
What to Flush cistern sticker		
What to Flush/What not to Flush pull up banner		I available
Think at the Sink fridge magnet		
Email signature		
Brochure		
Letterhead		
Anything else?		

Please list events in your area over summer you'd like to have a presence at:

Open Meeting

To	Te Kauwhata Community Committee
From	Tony Whittaker General Manager Strategy & Support
Date	16 October 2017
Prepared by	Sharlene Jenkins PA to General Manager Strategy & Support
Chief Executive Approved	Y
DWS Document Set #	GOV0507 / 1828826
Report Title	Te Kauwhata Works & Issues Report: November 2017

1. EXECUTIVE SUMMARY

To update the Committee on issues arising from the previous meeting.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received.

3. ATTACHMENTS

Te Kauwhata Works & Issues Report: November 2017

**TE KAUWHATA COMMUNITY COMMITTEE
WORKS & ISSUES REGISTER – 2017**

	Issue	Area	Comment	Action
1.	Dog exercise area	Service Delivery (Parks & Facilities)	The Community Committee would like some seating to be provided in the dog exercise area. The Community Committee is willing to put in some simple posts and plank seats x3 but would like to understand what Council's approved design for such.	<p>AUGUST: Staff have met with Tim Hinton and Toni Grace and have come up with a list of agreed actions.</p> <p>An overall plan for the dog park area is requested from the Community Committee.</p> <p>NOVEMBER: Tim Hinton to provide an update at the November Committee meeting.</p>
2.	Sink and benchtop required outside of toilets at Te Kauwhata Domain	Service Delivery (Parks & Facilities)	The Community Committee would like a push tap (timer tap) to be installed with a stainless steel tub that drains into the toilet.	<p>AUGUST: Installation has not yet been completed. Cushman & Wakefield are undertaking the works.</p> <p>SEPTEMBER: Last month's statement may have given the wrong impression on the state of the works. The original estimate staff received was considerably higher than anticipated so it was decided to seek further market evidence. This took longer than anticipated. Second quote is now in and will be accepted. Work is still to be scheduled.</p> <p>NOVEMBER: Sink, benchtop and a push tap have now been installed.</p>

	Issue	Area	Comment	Action
3.	Basketball backboard and pole + concrete slab	Service Delivery (Parks & Facilities)	<p>The Community Committee has requested specifications for this from Council.</p> <p>A basketball hoop and half court is an activity promoted by the Council's play strategy. However, there is no allocated budget in the upcoming financial year to fund the construction.</p> <p>It is recommended that either the committee fundraise to start the project or that a submission be made to the long-term plan (LTP).</p>	<p>AUGUST: Staff have been working with the Community Committee to find an appropriate location. Several actions were agreed and the location was agreed. Proximity to war memorial was a possible issue.</p> <p>The Community Committee are to keep Parks staff informed of any decisions made around the landscaping of the half court. However, the general location was agreed.</p> <p>NOVEMBER: Community Board members have been keeping parks staff informed about the progress of the basketball court and staff are happy.</p>
4.	Picnic table at Waikare lookout on Waerenga Road, Te Kauwhata	Service Delivery (Parks & Facilities)	Barry Weaver noted that the table had not been replaced after he lodged a service request.	<p>AUGUST: The table is included in this year's district-wide furniture replacement, and will be installed within the next few months.</p> <p>NOVEMBER: Picnic table has been installed.</p>

	Issue	Area	Comment	Action
5.	Blue and yellow lights outside library not working	Service Delivery	Lights on the eastern side of the library have 1 blue light and no other colours, lights on the western side (i.e. the park side) have 3 out of 4 not working properly (blue) and no other colour lights showing.	<p>AUGUST: Te Kauwhata Community Committee to lodge a service request.</p> <p>SEPTEMBER: A complete review of the lighting on the building is required as there have been multiple failures of these lights. This will be completed over the next 2-3 months and further information provided to map next steps. The Committee will be provided with a copy of the review, once completed and prior to undertaking any further works.</p> <p>NOVEMBER: A proposal has been received and will be reviewed over the next month. The Committee will be provided with a copy of the review, once completed and prior to undertaking any further works. The review should be available for the Committee's December meeting.</p>
6.	Te Kauwhata Service Request Report	Strategy & Support		This is included in the November agenda.

Open Meeting

To	Te Kauwhata Community Committee
From	Tony Whittaker General Manager Strategy & Support
Date	19 October 2017
Prepared by	Juliene Calambuhay Management Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0509 / 1836613
Report Title	Discretionary Fund Report to 19 October 2017

1. EXECUTIVE SUMMARY

To update the Committee on the Discretionary Fund Report to 19 October 2017.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received.

3. ATTACHMENTS

Discretionary Fund Report to 19 October 2017

TE KAUWHATA COMMUNITY COMMITTEE DISCRETIONARY FUND 2017/2018

	GL	1.207.1704
Commitments from Committee Meeting Minutes & Other Information		
2017/18 Annual Plan		11,278.00
Carry forward from 2016/17		57,105.16
Total Funding		<u><u>68,383.16</u></u>
Expenditure		
06-Sep-17 Transfer of funds to Whangamarino Walkway account		15,000.00
Total Expenditure		<u>15,000.00</u>
Total Income		-
Net Expenditure		<u>15,000.00</u>
Net Funding Remaining (excluding commitments)		<u><u>53,383.16</u></u>
Commitments		
06-May-09 Further development of playground		5,000.00
07-Oct-15 Commitment for security cameras	9,436.00	
Less: Expenses	<u>2,310.00</u>	7,126.00
07-Mar-12 Railway Cottage Community Park		10,000.00
03-Sep-14 Ken Knobbs memorial garden	5,000.00	
Less: Expenses	<u>3,800.00</u>	1,200.00
07-Oct-15 TK Youth Action Group - basketball area project at Village Green	7,500.00	
Less: Expenses	<u>220.00</u>	7,280.00
06-Sep-17 Commitment for replacement of TK Christmas lights		5,000.00
Total Commitments		<u><u>35,606.00</u></u>
Net Funding Remaining (Including commitments) as of 19 October 2017		<u><u>17,777.16</u></u>

Open Meeting

To	Te Kauwhata Community Committee
From	Tony Whittaker General Manager Strategy & Support
Date	09 October 2017
Chief Executive Approved	Y
Reference #	GOV0509 / 1836165
Report Title	Joint Community Board and Community Committee December Meeting

I. EXECUTIVE SUMMARY

We have been running joint Community Board and Community Committee sessions with Council now for over a year. The purpose of these sessions was to enable Council to keep the respective community representatives informed of key issues, and to enable a sharing of views and ideas among community representatives. The feedback we have received so far has been positive and that those that do attend are enjoying them.

Although it is appreciated that time is precious leading up to Christmas, Council would like to host all Community Board and Community Committee representatives at one last joint meeting prior to the end of the year. Council will hopefully have completed its detailed Long Term Plan budget deliberations by 15 December and hence would like to share the results of this with you, and to celebrate the end of another challenging year.

In lieu of the above, it is suggested that Community Boards and Community Committees might reconsider whether they have a meeting in December and attend the joint session instead. We appreciate you will need to be cognisant of any key decisions required in December, to enable this to work. This would also provide some relief from preparing December agendas etc.

If Community Boards and Community Committees are in agreement to meet jointly, this meeting could be held in Ngaruawahia on Tuesday, 19 December 2017 at 6.00pm.

It is recommended that unless there are pressing matters for Community Boards and Community Committees to attend to at their December meetings, they agree to not meet as planned, but attend a joint meeting instead.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received;

AND THAT the Te Kauwhata Community Committee agrees to support the joint meeting of Community Boards and Community Committees on Tuesday, 19 December;

AND FURTHER THAT the Te Kauwhata Community Committee supports not having an individual meeting in December.

3. ATTACHMENTS

NIL

Open Meeting

To	Te Kauwhata Community Committee
From	Tony Whittaker General Manager Strategy & Support
Date	17 October 2017
Prepared by	Sharlene Jenkins PA to General Manager Strategy & Support
Chief Executive Approved	Y
Reference/Doc Set #	GOV0509 / 1834873
Report Title	Year to Date Service Request Report

1. EXECUTIVE SUMMARY

To update the Committee on the Year to Date Service Request Report for Te Kauwhata.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received.

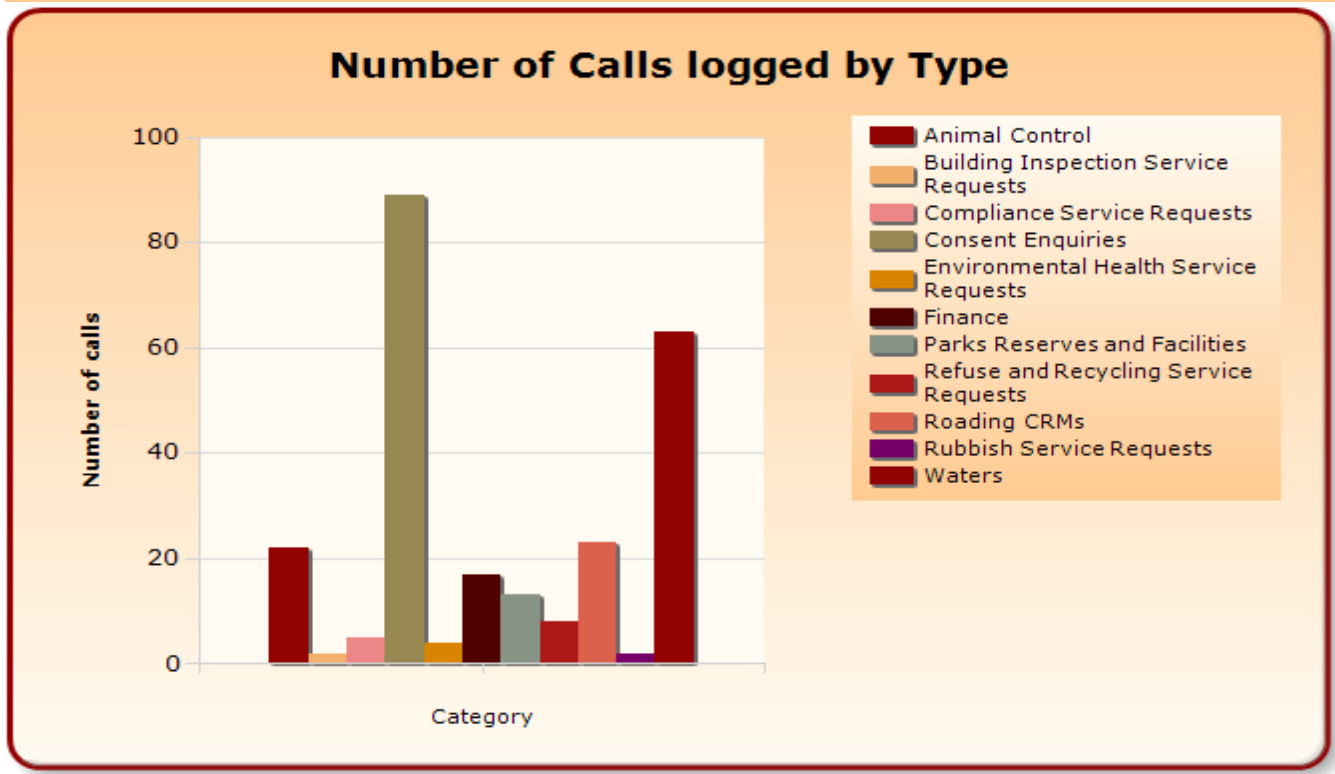
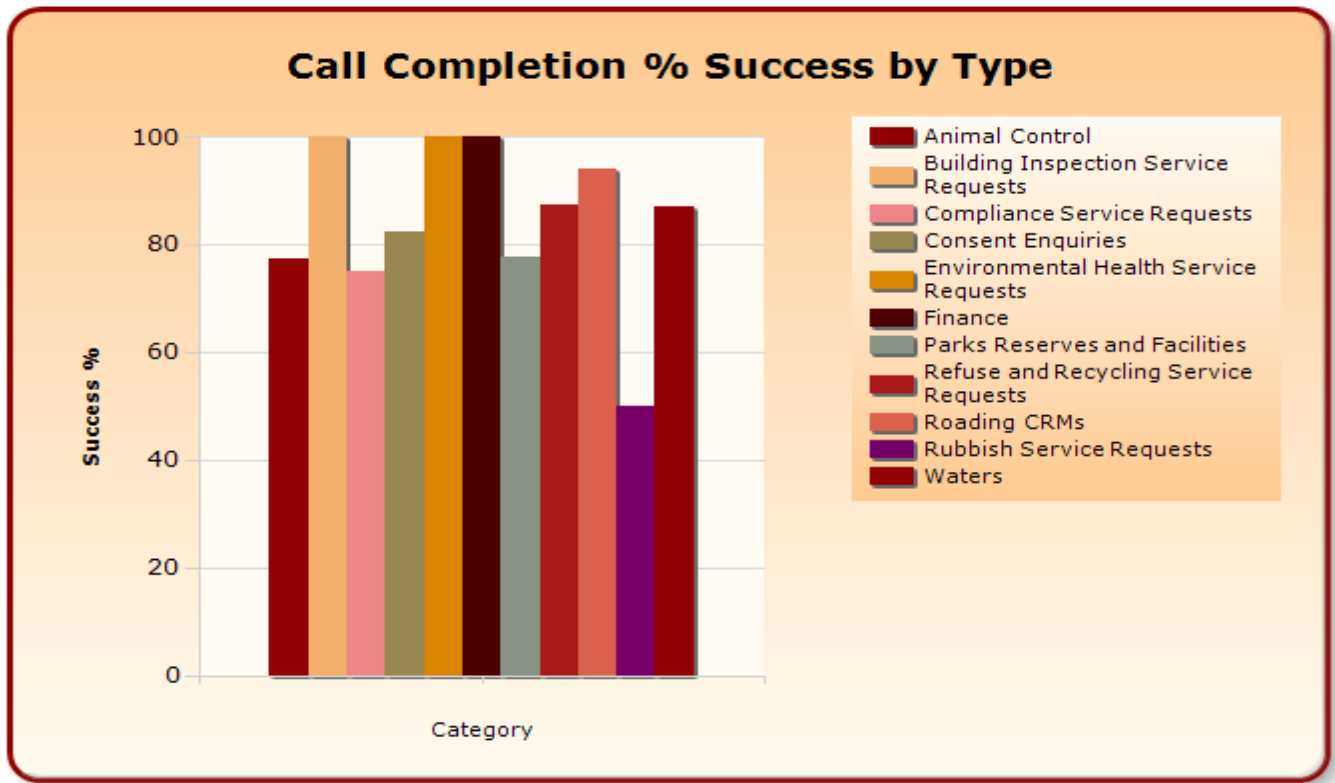
3. ATTACHMENTS

Year to Date Service Request Report for Te Kauwhata

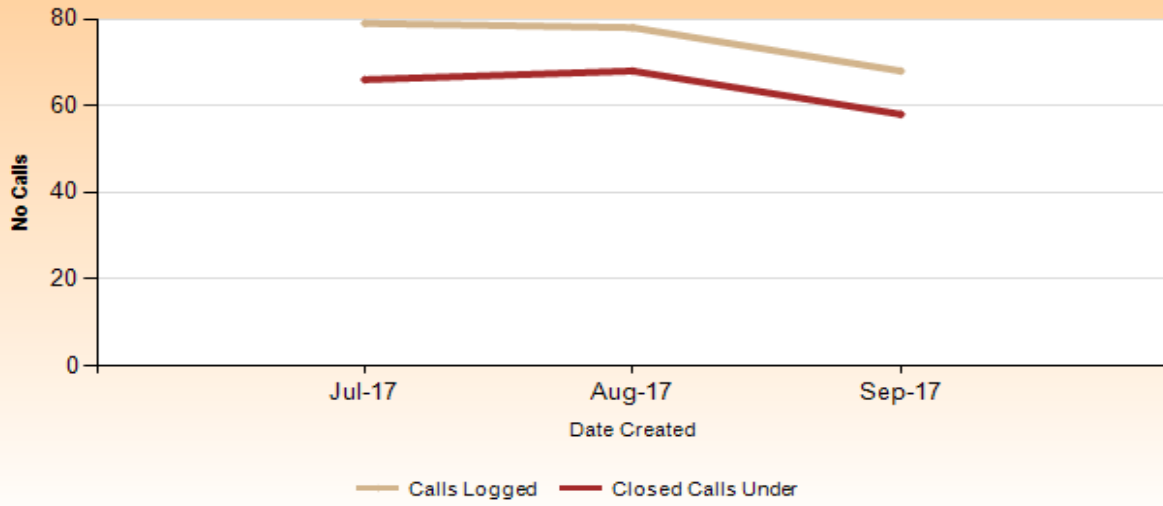
Date Range: 01/07/2017 to 30/09/2017

The success rate excludes Open Calls as outcome is not yet known.

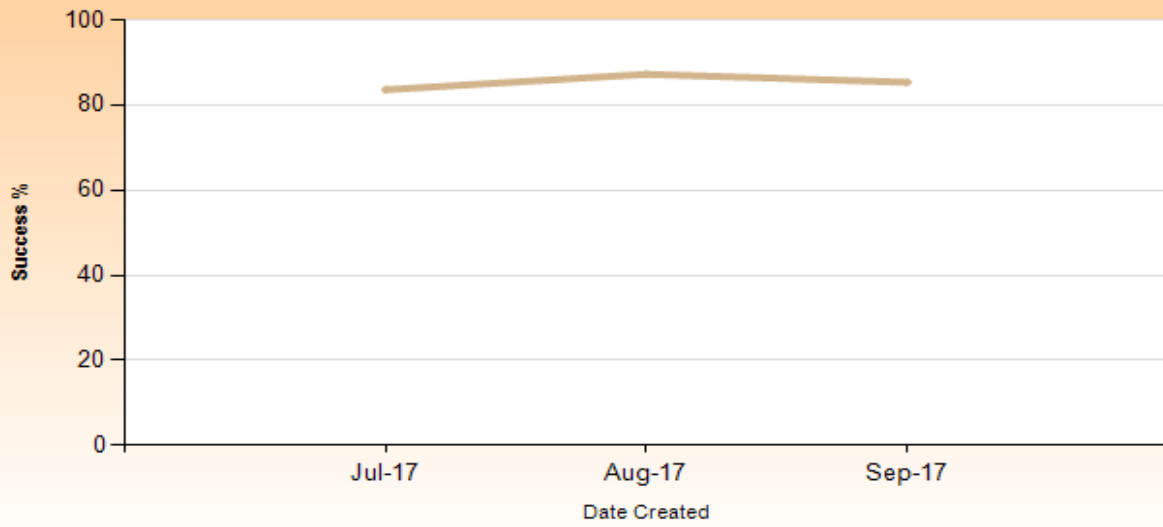
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Volume of Calls Closed vs Calls Closed in Time



Completion Success per month



			Open		Closed		
Closed Calls are those calls logged during the time period that are now closed.	Open Calls are all the calls open for the ward and may have been logged at any time.	Number of Calls	Open Calls Over	Open Calls Under	Closed Calls Over	Closed Calls Under	Success Rate
Animal Control							
	Summary	22			5	17	77.27%
	Dog Property Visit	7			3	4	57.14%
	Dog Straying - Current	2				2	100.00%
	Dog Straying - Historic	3				3	100.00%
	Dog Surrender	1				1	100.00%
	Dogs Aggression - Current	2			2		0.00%
	Dogs Barking Nuisance	6				6	100.00%
	Livestock Trespassing - Current	1				1	100.00%
Building Inspection Service Requests							
	Summary	2				2	100.00%
	Building Inspection Service Requests	2				2	100.00%
Compliance Service Requests							
	Summary	5	1		1	3	75.00%
	Compliance - Animal By Law	1			1		0.00%
	Compliance - Unauthorised Activity	4	1			3	100.00%
Consent Enquiries							
	Summary	89		3	15	71	82.56%
	Onsite Services	4				4	100.00%
	Planning Process	9			3	6	66.67%
	Property Information Request	30		2	1	27	96.43%
	Zoning and District Plan Enquiries	46		1	11	34	75.56%
Environmental Health Service Requests							
	Summary	4				4	100.00%
	Noise Complaint - Environmental Health	1				1	100.00%
	Noise complaints straight to contractor	3				3	100.00%
Finance							
	Summary	17				17	100.00%
	Rates query	17				17	100.00%
Parks Reserves and Facilities							
	Summary	13		4	2	7	77.78%
	Parks & Reserves - Buildings	4		1		3	100.00%
	Parks & Reserves - Council owned land	1		1			NaN
	Parks & Reserves - Reserve Issues	6		2	1	3	75.00%
	Parks & Reserves - Urgent Public Toilet Issues	2			1	1	50.00%
Refuse and Recycling Service Requests							
	Summary	8			1	7	87.50%
	New collections	4			1	3	75.00%
	Refuse - Non-Collection	2				2	100.00%
	Refuse & Recycling Enquiries	1				1	100.00%
	Rubbish bag sticker/tag orders - internal use only	1				1	100.00%

Roading CRMs							
	Summary	23		6	1	16	94.12%
	Footpath Maintenance - Non_Urgent	1				1	100.00%
	New Vehicle Entrance Request	6		1		5	100.00%
	Request 4 new street light path sign etc	2				2	100.00%
	Road Culvert Maintenance	2		1		1	100.00%
	Road Marking Sign & Barrier Maint Marker Posts	1				1	100.00%
	Roading Work Assessment Required - OnSite 5WD	3		1	1	1	50.00%
	Routine Roding Work Direct to Contractor 5WD Comp	1				1	100.00%
	Street Light Maintenance	6		2		4	100.00%
	Vegetation Maintenance	1		1			NaN
Rubbish Service Requests							
	Summary	2			1	1	50.00%
	Abandoned Vehicle	2			1	1	50.00%
Waters							
	Summary	63	2	7	7	47	87.04%
	3 Waters Enquiry	14	2	1	1	10	90.91%
	3 Waters Safety Complaint - Urgent	1			1		0.00%
	Drinking water billing	3		2		1	100.00%
	Drinking Water Final Meter Read	27		3	1	23	95.83%
	Drinking Water Major Leak	4			2	2	50.00%
	Drinking Water minor leak	3				3	100.00%
	Drinking Water Quantity/Pressure	1		1			NaN
	New Drinking Storm Waste water connections	1				1	100.00%
	No Drinking Water	2				2	100.00%
	Stormwater Blocked pipe	1			1		0.00%
	Stormwater Property Flooding	3				3	100.00%
	Wastewater Overflow or Blocked Pipe	3			1	2	66.67%
Total		248	3	20	33	192	85.33%