

Agenda for a meeting of the Raglan Community Board to be held in the Town Hall, Bow Street, Raglan on **12 SEPTEMBER 2017** commencing at **2.00pm**.

Note: A public forum will be held at 1.30pm prior to the commencement of the meeting.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

4. CONFIRMATION OF MINUTES

Meeting held on 8 August 2017

3

5. SPEAKER

The President of the Raglan Club (Colin Sullivan) will be in attendance to address the Board.

6. REPORTS

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6.11	Public Forum	<i>Verbal</i>
7.	<u>BOARD MEMBERS' REPORTS</u>	
7.1	Raglan Naturally Steering Group Committee	54

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Open Meeting

To	Raglan Community Board
From	GJ Ion Chief Executive
Date	24 August 2017
Prepared by	Rose Gray Council Support Manager
Chief Executive Approved	Y
Reference #	GOV0507
Report Title	Confirmation of Raglan Community Board Minutes

1. EXECUTIVE SUMMARY

The minutes for a meeting of the Raglan Community Board held on Tuesday 8 August 2017 are submitted for confirmation.

2. RECOMMENDATION

THAT the minutes of a meeting of the Raglan Community Board held on Tuesday 8 August 2017 be confirmed.

3. ATTACHMENTS

Minutes

MINUTES of a meeting of the Raglan Community Board held in the Supper Room, Town Hall, Bow Street, Raglan on **TUESDAY 8 AUGUST 2017** commencing at **2.00pm**.

Present:

Mr R MacLeod (Chairperson)
Mr PJ Haworth
Mrs R Kereopa [Until 3.16pm]
Mrs GA Parson
Mr AW Vink

Attending:

Mr C Morgan (Economic Development Manager)
Mrs RJ Gray (Council Support Manager)
Mr L Dingle (Youth Representative)
Mr S Cockburn (St John Central Region)
Mr H Davidson (St John)
Mr R Thorpe (Xtreme Waste)
Ms P Cronin (Waste Minimisation Officer)
Mr M Rarere (Raglan Community House)
Mr A Broring
Ms I Voss (Media)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mr MacLeod/Mrs Parson)

THAT an apology be received from Cr Thomson and Mr Oosten.

CARRIED on the voices

RCBI708/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr MacLeod/Mr Vink)

THAT the agenda for a meeting of the Raglan Community Board held on Tuesday 8 August 2017 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received;

AND FURTHER THAT agenda item 6.14 [Councillor's Report] be withdrawn;

AND THAT in accordance with **Standing Order 9.4** the order of business be changed with agenda item **6.4 [Parking Restrictions]** being considered following agenda item **6.1**;

AND FURTHER THAT the following item be discussed at an appropriate time during the course of the meeting:

- **Raglan Central Business Area;**

AND FURTHER THAT Liam Dingle be given speaking rights for the duration of the meeting.

CARRIED on the voices

RCBI708/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Mrs Parson/Mrs Kereopa)

THAT the minutes of a meeting of the Raglan Community Board held on Tuesday 13 June 2017 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

RCBI708/03

SPEAKER

Mr Cockburn and Mr Davidson (St John) were in attendance to address the Board noting that St John had been successful in a government proposal receiving \$100M over a 4-year period that will include double crewing in ambulances and employment of more staff New Zealand wide. It was unsure when the strategic plan would be rolled out in Raglan.

REPORTS

Food Waste Diversion Project Whaingaroa
Agenda Item 6.1

The report was received [*RCBI 708/02 refers*].

The Waste Minimisation Officer was in attendance to provide an overview of the project advising of a display at the Raglan Council Office and Environment Centre.

This item was revisited briefly when Mr Rick Thorpe entered the meeting and displayed the waste minimisation containers.

Parking Restrictions
Agenda Item 6.4

The report was received [RCBI 708/02 refers].

Mr Rarere, Raglan Community House, provided an overview of the parking issues outside their organisation. The Chair suggested a submission be made to the next review of the parking bylaw in Raglan.

Resolved: (Mr MacLeod/Mrs Parson)

THAT the 10 car parks (currently with 60 minutes parking limits) directly outside the Raglan Community House (45 Bow Street Raglan) be extended to 120 minutes.

CARRIED on the voices

RCBI 708/04

Discretionary Fund Report to 30 June 2017.
Agenda Item 6.2

The report was received [RCBI 708/02 refers] and discussion was held.

Application for Funding – Whaingaroa Environment Centre
Agenda Item 6.3

The report was received [RCBI 708/02 refers].

Ms Hill, Centre Coordinator, was in attendance to provide an overview of the application.

Resolved: (Mr Vink/Mr Haworth)

THAT an allocation of \$2,000.00 be made to the Whaingaroa Environment Centre towards the cost of upgrading the interior working spaces of the centre.

CARRIED on the voices

RCBI 708/05

Raglan Business Area
Add.Item

Tabled: Raglan Central Proposal

Mr Broring provided an overview of a proposal and discussion held recently with the Raglan Club and was invited to speak at this meeting to provide awareness to the community. As a member of the Raglan Club he has a proposal for the Club to consider building 7 shops.

The Chair agreed to invite the President of the Raglan Club to the next meeting.

Mrs Kereopa retired from the meeting at 3.16pm during discussion on the above item.

Year to Date Service Request Report

Agenda Item 6.5

The report was received [RCBI 708/02 refers] and discussion was held.

A question was raised regarding the accuracy of statistics for completed CRMs and the Economic Development Manager agreed to request the process be reviewed.

Raglan Works & Issues Report: Status of Items August 2017

The report was received [RCBI 708/02 refers] and discussed in full.

Additional items discussed:

- Alarms - Are the alarms at an acceptable level and is the number of pumps satisfactory.

Raglan Naturally Steering Group Committee

Agenda Item 6.7

The report was received [RCBI 708/02 refers].

The Chair advised that the Steering Group Committee needed more support and participation from the board to drive it. Members asked for clarity of the purpose of the committee. Members discussed a new committee be formed with existing members and one or more of the community board members be involved. The Chair noted that a proposal was provided to the Steering Group Committee members recently.

Resolved: (Mr MacLeod/Mrs Parson)

THAT a report to the next meeting be provided on the purpose, focus, and timeline of Raglan Naturally.

CARRIED on the voices

RCBI 708/06

Raglan Naturally Interim Steering Group Meeting Notes

Agenda Item 6.8

The report was received [RCBI 708/02 refers] and discussion was held.

Raglan Coastal Reserves Minutes – 12 June 2017
Agenda Item 6.9

The report was received [RCBI 708/02 refers] and discussion was held.

Presentation to Workshop – July 2017
Agenda Item 6.10

The report was received [RCBI 708/02 refers] and discussion was held. There was concern expressed with the amount of funding towards footpaths.

Code of Conduct
Agenda Item 6.11

The report was received [RCBI 708/02 refers] and discussion was held.

Resolved: (Mr MacLeod/Mr Haworth)

THAT the updated Code of Conduct attached to the Agenda be adopted by the Raglan Community Board.

CARRIED on the voices

RCBI 708/07

Raglan Wharf
Agenda Item 6.12

The report was received [RCBI 708/02 refers] and discussion was held.

Resolved: (Mr MacLeod/Mrs Parson)

THAT the Raglan Community Board approve the concept designs for works to the handrails at the Wharf and Dolphin Pier;

AND THAT the Raglan Community Board approve the works to be undertaken on the Dolphin Pier.

CARRIED on the voices

RCBI 708/08

Chairperson's Report
Agenda Item 6.13

The Chair provided a verbal report for information that included:

- Attendance at meetings of Council, hub meeting of community health forum.

Open Meeting

To	Raglan Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	17 August 2017
Prepared by	Shannon Kelly Youth Engagement Advisor
Chief Executive Approved	Y
Reference #	GOV0507 / 1791243
Report Title	Update on Youth Engagement and Appointment of a Youth Mentor

I. EXECUTIVE SUMMARY

The purpose of this report is to:

- Provide a brief summary of the Waikato District Council Youth Engagement Plan and its relevance to the Raglan Community Board;
- Outline common expectations for youth representative/s, youth mentors, the Youth Engagement Advisor and community boards;
- Request the Raglan Community Board to consider appointing Liam Dingle as the youth representative on the Board; and
- Ask the Community Board to formally appoint a youth mentor (from amongst the Board's members) at the September meeting.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received;

AND THAT the Raglan Community Board agrees to have youth representation on the Board;

AND FURTHER THAT the Raglan Community Board appoints Liam Dingle to be the youth representative on the Board;

AND FURTHER THAT the Raglan Community Board appoint as the youth mentor to support the youth representative.

3. BACKGROUND

Council's Youth Engagement Plan (which was adopted in August 2015 after a period of extensive consultation, including with the Raglan Community Board) focuses on how Council, its community boards and community committees can give young people a voice in local decision-making structures.

The key objectives of the Youth Engagement Plan are to:

- Give young people a voice in local decision-making;
- Build the confidence of young people to engage in local government matters;
- Help to ensure that the views of youth are considered in community planning matters; and
- Help to create a cadre of future leaders.

Council's 2020 challenge is to have the most engaged community in New Zealand. The Youth Engagement Plan helps towards achieving this by offering young people opportunities to meaningfully engage into their communities and giving them a platform to air their views at a local governance level.

The key recommendation in the Youth Engagement Plan is that community boards and community committees consider having youth representation (non-elected).

Council's Youth Engagement Advisor approached the Raglan Community Board in November 2016 to discuss the possibility of creating youth representative positions at the Community Board level in order to give young people a voice in local decision making and to help create confidence in young people to be able to have a voice.

Since then, the Youth Engagement Advisor has supported Councillor Lisa Thomson to further develop these opportunities. Councillor Thomson has approached young people to participate in the process and local youth leader Liam Dingle has indicated his interest in representing the views of the youth on the Raglan Community Board.

Liam attended his first Raglan Community Board meeting in August and Councillor Thomson approached the Youth Engagement Advisor to support her in moving the youth engagement process forward.

As a youth representative, Liam would be required to:

- Represent the youth voice on matters pertinent to young people in Raglan on the Community Board.
- Attend monthly Community Board meetings (the youth representative is required to let the Board's secretary know if he is unable to attend any Board meeting).
- Attend training in governance and community board etiquette as promoted by the youth mentor, Chairman of the community board or Council's Youth Engagement Advisor.
- Communicate with the Raglan community board on youth-related issues, projects and activities.

- Submit a three monthly report to the community board about projects or activities that the young people in Raglan / the youth action group are involved in (to be presented usually in March, May, August and November).
- Co-ordinating and facilitating the youth action group in Raglan to meaningfully engage with the Raglan Community Board.

The Raglan Community Board would be required to:

- Discuss and decide with the youth representative the term of representation that the youth representation role is for. Traditionally, youth representatives are involved for a 12 month term, starting at the beginning of the year. Many youth representatives go on to serve longer. This needs to be worked out with the board and the young person to provide clarity.
- Support the youth representative to participate fully in community board meetings and activities. This means informing and supporting them regarding meeting times, workshops, and encouraging them to speak about relevant issues that arise.
- Nominate a youth mentor, who will meet and liaise with the youth representative on a monthly basis, and support the youth representative in local community matters.
- Check in with the youth mentor about progress.

The youth mentor would be required to:

- Be the liaison and support person on the community board.
- Take a proactive approach to mentoring by making contact with the youth representative before each meeting, and ensuring they are able to attend, have the agenda and answer any questions the youth representative may have.
- Support the youth representative to present his/her report to the community board, and help him/her develop their confidence in speaking to the board.

Council's Youth Engagement Advisor will:

- Liaise with the youth mentor and at times with the youth representative to ensure that the latter is being well supported.
- Help the community board and the youth mentor to develop positive and meaningful relationships.
- Set up and arrange training for the youth representative in governance, meeting etiquette.
- Work with the youth mentor and youth representative in identifying opportunities that the Youth Engagement Advisor can support.
- Provide the youth mentor with vouchers for the youth representative's attendance at the Board meetings.

As part of Health and Safety legislation and Council's draft Child Protection Policy, the youth mentor will be required to complete the police vetting process before youth mentoring begins.

This report seeks to formalise the youth representative position so that Liam and the Raglan Community Board receive the same support as highlighted in the Youth Engagement Plan.

Council's Youth Engagement Plan provides for youth representatives to receive a reward voucher (currently \$20 per meeting) for their service and attendance at monthly community committee meetings. For the 2017-2018 financial year, this reward will be available to the Raglan youth representative.

As part of the review of the Youth Engagement Plan Council will be looking at how this reward system can be made more sustainable and enduring.

For your information, the Youth Engagement Plan can be found at this link <https://wdcsitefinity.blob.core.windows.net/sitefinity-storage/docs/default-source/your-council/plans-policies-and-bylaws/plans/youth-engagement-plan/youth-engagement-plan.pdf?sfvrsn=2>

It is proposed that Liam Dingle be appointed as the Raglan Community Board Youth Representative.

4. ATTACHMENTS

NIL

Open Meeting

To	Huntly, Raglan and Taupiri Community Boards; Tamahere Community Committee
From	Tim Harty General Manager Service Delivery
Date	25 August 2017
Prepared by	Janette Underwood, Consultant Engineer
Chief Executive Approved	Y
Reference #	HCB2017, RCB2017, TCB2017, TCC2017
Report Title	Proposed 2017 Amendments to the Waikato District Council Speed Limits Bylaw 2011

I. EXECUTIVE SUMMARY

The Waikato District Council (“the Council”) adopted a new approach to speed management in June 2017. Council is currently reviewing its bylaw relating to the Speed Limits within the Waikato District. In accordance with the Speed Bylaw Review Policy and the New Zealand Transport Agency (“NZTA”) Speed Management Framework this review has a focus on sites that were identified as having a self-explaining priority of high to medium-high and located within Northern Area of the district. The central area will be reviewed in 2018 with the southern and western areas being reviewed in 2019.

Council is now required to consult on all proposed changes using the special consultative procedure as outlined in the Local Government Act 2002 (“LGA 2002”).

There are no roads within this ward proposed for change in the 2017 Amendments to the Waikato District Speed Limit Bylaw 2011.

The proposed Bylaw will be publicly notified on 13 September 2017 with submissions being open until 13 October 2017. Submissions on the proposed Bylaw will be considered and, if requested, heard by Council at a meeting on 27 November 2017 or as early thereafter as possible. The Bylaw is scheduled to be confirmed by Council at a meeting to be held on 11 December 2017.

2. RECOMMENDATION

THAT the report of the General Manager Service Delivery be received.

3. BACKGROUND

The NZTA Speed Management Guide (“the Guide”) was released by NZTA in November 2016. The Guide is a tool designed to help Road Controlling Authorities, such as Council,

determine objective road risks and work with communities to develop speed management approaches to address those risks and meet their needs. The Guide provides a framework to identify roads offering the greatest benefit from speed management, and assess the safe and appropriate speed on them. The new approach is underpinned by the Government's Safer Journeys Strategy 2010-2020 which seeks to reduce death and serious injury on New Zealand roads.

Council adopted the guidance provided in the Guide as part of a new Speed Bylaw Review Policy ("the Policy") in June 2017. Adopting this Policy formalised the Speed Bylaw Review process. The Policy sets out an approach that splits the District in three areas, with the roads identified as being high to medium-high risk and self-explaining priority by the NZTA Speed Management Framework maps addressed one area per year over a three year time frame as shown in Appendix I. Council staff recommended that the high risk roads in the northern area of the district be addressed first, in the Policy with the central area to be reviewed in 2018 and the southern and western areas being reviewed in 2019.

The roads currently out for consultation in the northern area and additional background information can be found on Council's website www.waikatodistrict.govt.nz/sayit

4. ATTACHMENTS

- Appendix I – Ward Map

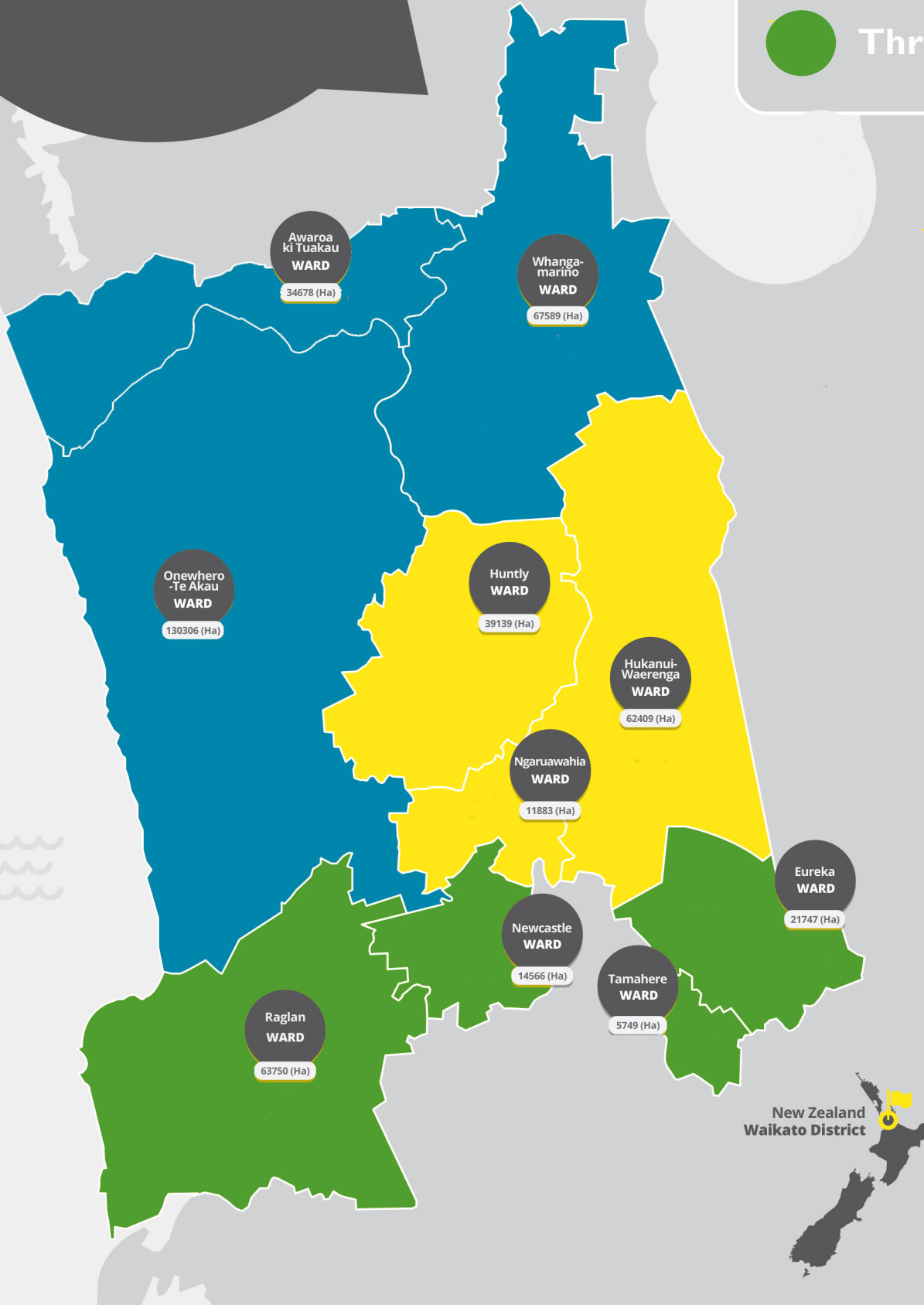
WARD MAP

YEARS

One

Two

Three



New Zealand
Waikato District

Open Meeting

To	Raglan Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	25 August 2017
Prepared by	Sharlene Jenkins PA General Manager Strategy & Support
Chief Executive Approved	Y
Reference #	GOV0507
Report Title	Long Term Plan State of Play

1. EXECUTIVE SUMMARY

Staff will be in attendance to give a presentation on the Long Term Plan State of Play.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received.

3. ATTACHMENTS

NIL

Open Meeting

To	Raglan Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	30 August 2017
Prepared by	Julienne Calambuhay Management Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0507 / 1796458
Report Title	Discretionary Fund Report to 31 August 2017

1. EXECUTIVE SUMMARY

To update the Board on the Discretionary Fund Report to 31 August 2017.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received.

3. ATTACHMENTS

Discretionary Fund Report to 31 August 2017

RAGLAN COMMUNITY BOARD DISCRETIONARY FUND 2017/2018

		1.206.1704
2017/18 Annual Plan		14,271.00
Carry forward from 2016/17		8,078.47
Total Funding		<u><u>22,349.47</u></u>
Expenditure		
Total Expenditure		-
Income		
Total Income		-
Net Expenditure		-
Net Funding Remaining (Excluding commitments)		<u><u>22,349.47</u></u>
Commitments		
09-Aug-2016 Raglan Naturally celebration (RCBI608/04/1)	1,000.00	
Less: Expenses	<u>883.39</u>	116.61
08-Nov-2016 Raglan Community Arts Council - commitment to a project subject to funding available from Council (RCBI611/11/6)		5,000.00
08-Aug-2017 Whaingaroa Environment Centre - upgrading the interior working spaces of the centre (RCBI708/05)		2,000.00
Total Commitments		<u>7,116.61</u>
Net Funding Remaining (Including commitments) as of 31 August 2017		<u><u>15,232.86</u></u>

Open Meeting

To	Raglan Community board
From	Bob MacLeod Chair, Raglan Community Board
Date	4 September 2017
Prepared by	Rose Gray Council Support Manager
Chief Executive Approved	Y
Reference #	GOV0507
Report Title	Briefing for Treaty Workshop

1. EXECUTIVE SUMMARY

Cr Thomson has provided information for discussion at a workshop and a date is required to be scheduled for this.

2. RECOMMENDATION

THAT the report from the Chair, Raglan Community Board be received.

3. ATTACHMENTS

Briefing Notes

BRIEFING RE: TANGATA TIRITI - TREATY PEOPLE WORKSHOPS

1.0 Tangata Tiriti – Treaty People one-day workshop

The Tangata Tiriti – Treaty People full-day workshop about the Treaty of Waitangi is appropriate for community leaders, community participants, service providers, Board members, and newcomers to Aotearoa New Zealand. The workshop takes an ‘informed citizen’ approach to the treaty, which is applicable to community participation and governance.

1.1 Learning outcomes

Participants receive

- an intensive update of the history and context of the treaty at Waitangi
- new understandings of the Māori-Pākehā/tauiwi relationship through time
- revisit impact of colonisation and Māori responses
- implications for present and future Treaty relationships.

Because the learning process is based on a series of interactive activities, the workshop also serves as a demonstration day for educators wanting to use the activities in the *Tangata Tiriti-Treaty People* workbook with their students and communities. See www.treatypeople.org

1.2 Timing

The *Tangata Tiriti – Treaty People* workshop runs from 9

– 4pm with a 45min lunchtime.

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1.3 Participant numbers

Up to 30 participants. With two experienced facilitators, more participants can be accommodated. Minimum number 7 participants to benefit from group activities.

1.4 Content

The workshop covers:

- Relationship between Māori and Europeans before the Treaty, including the Māori economy in the 1800s
- Lead up to the Treaty, including Declaration of Independence/He Wakaputanga – economic, legal & political
- Language of Te Tiriti and the Treaty
- Events after the signing to the present
- How multiculturalism is supported by Te Tiriti
- Supporting Maori values such as manaakitanga and kaitiakitanga
- Implications for communities & organisations

1.5 Learning achieved

Participants consistently report that the workshop gives them a very full understanding of the Treaty historically, and implications for working with Māori today.

Newcomers particularly appreciate the background to the Māori-Pākehā relationship, and hearing that they are welcomed through the Treaty. Māori participants report that they appreciate the focus on the Māori text of the treaty, the rich information about hapū history, and the review of colonisation.

1.6 Facilitation

Dr Ingrid Huygens is lead facilitator. A co-facilitator is welcomed from the community of participants, e.g. a local educator, in-house trainer, or colleague with experience of Treaty education or group facilitation (including those who have previously completed the workshop).

Kaumatua and kuia guidance throughout the day is warmly welcomed, as is participation by all local tangata whenua.

1.7 Certificates

All participants receive Certificates of Completion which specify that they have completed a full day Treaty workshop. Participants report that the certificates have been effective in job interviews and in gaining entry to educational courses.

1.8 Costing

Item	Cost	Notes
Delivery		
Workshop preparation, delivery & processing evaluations	\$2560 + GST	
(reduced rate for community organisations)	(\$1500 + GST)	
Recommended participant resource*		Participants are very appreciative of this information-packed resource in plain English*
<i>Questions & Answers about the Treaty of Waitangi (Network Waitangi 2016)</i>	\$10 per book	
(reduced rate for community organisations)	(\$8 per book)	
Complimentary resources		
Glossy colour Treaty & Declaration posters	Complimentary	
Participant handouts & worksheets	Complimentary	
Certificates		
An A4 size completion certificate is issued to each participant.	\$3 per participant	Participants appreciate evidence of Treaty learning for voluntary & paid positions in Aotearoa today.

* After a Treaty workshop, participants often want to bring their families and friends up to date. They find it very helpful to have available a clear, simply laid-out resource such as Q & A about the Treaty of Waitangi.

Open Meeting

To	Raglan Community board
From	Bob MacLeod Chair Raglan Community Board
Date	25 August 2017
Chief Executive Approved	Y
Reference #	GOV0507
Report Title	Presentation to Workshop – July 2017

1. EXECUTIVE SUMMARY

A further copy of slides from a presentation at the July Workshop on Raglan Transport has been provided for your information.

2. RECOMMENDATION

THAT the report from the Chair Raglan Community Board be received.

3. ATTACHMENTS

SH23 – Hamilton to Raglan Safety Improvements presentation

SH23: HAMILTON TO RAGLAN SAFETY IMPROVEMENTS

11 JULY 2017



Safe Roads

THE PROBLEM

In NZ road crashes are a major cause of preventable injury and death.

In 2015:

319 people died

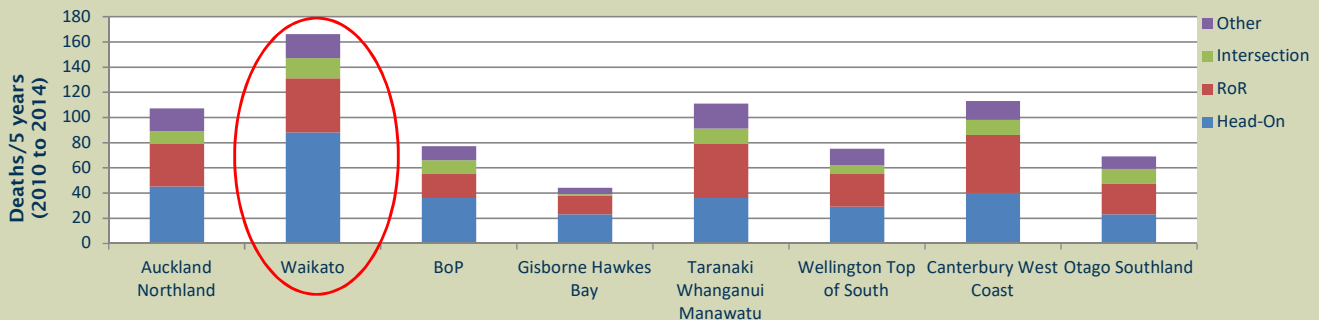
12,270 seriously injured



Safe Roads

HOW DO WE MAKE ROADS SAFE?

Head-on and run-off-road crashes account for **75%** of crashes where people are killed or seriously injured.



THE SOLUTION

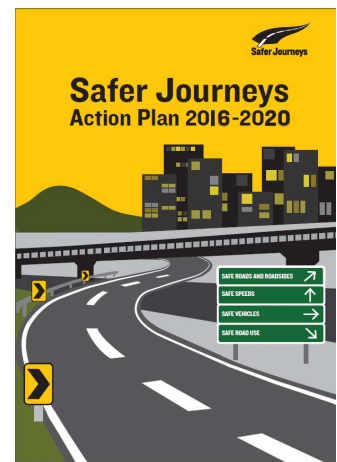
GOVERNMENT'S ROAD SAFETY STRATEGY:

A simple mistake shouldn't cost a life

THE FUNDAMENTAL SHIFT:

From - a roading system designed for vehicles

To - a roading system designed for people



SAFE SYSTEM APPROACH

Recognises people make mistakes

- Make changes so simple mistakes don't cost lives
- People are vulnerable
- Make existing roads more forgiving of human error

Whole of system approach

- Looks across entire road system
- Shared responsibility - manage the system



SAFE ROADS AND ROADSIDES PROGRAMME

- A \$600M government investment over 6 years
- Targeting high-speed rural state highways with a high crash risk

Safe roads and roadsides are:

- Predictable and forgiving of mistakes
- Their design should encourage appropriate road user behaviour and safe speeds

HOW DO WE MAKE ROADS SAFE?

Targeted safety treatments:

- Side and median barriers
- Rumble strips
- Widened centrelines
- Signs and road markings
- Shoulder widening
- Route specific treatments



SH23: HAMILTON TO RAGLAN



Three sections:

1. Hamilton to Highbrook Way – design underway, construction likely to begin early in 2018
2. Highbrook Way to Waitetuna – still being investigated
3. Waitetuna to Raglan – initial works almost complete, more works later in the year.

SH23: HAMILTON TO RAGLAN WHAT ARE THE ISSUES?

- 10 years*, 391 crashes
 - 5 people died , 64 seriously injured
- Most serious crashes caused by:
 - crossing the centreline
 - losing control on bends
 - running off the road and hitting hazards such as trees, power poles and ditches



* 2006 to 2015

PROPOSED SOLUTION

- Install additional side barriers
 - *Stops the vehicle from hitting a power pole, tree, etc*
- Rumble strips – in particular on the centreline
 - *Alerts driver to stay in their lane*
- Shoulder widening at high-risk locations and improved signage
 - *Better messaging for drivers and room to recover*
- Review high-risk intersections
 - *Solution depends upon issue – visibility, road surface, turning*

HOW TO BE INFORMED

- We will keep your Community Board informed so they can put out updates
- You can access the latest information at www.nzta.govt.nz/projects/sh23-hamilton-to-raglan/ (google “safe roads raglan”)
- If works are going to happen outside your property you will be contacted by Safe Roads or the contractor

Open Meeting

To	All Community Boards/Committees
From	Tim Harty General Manager Service Delivery
Date	16 August 2017
Prepared by	Vincent Kuo (Waikato Regional Council) and Chris Clarke, Roding Manager
Chief Executive Approved	Y
Reference #	HCB2017, NCB2017, RCB2017, TCB2017, OTCB2017, MMCC2017, TKCC2017, TCC2017, PCC2017, MANGATANGI CC2017
Report Title	Update on North Waikato Public Transport Review

I. EXECUTIVE SUMMARY

Waikato Regional Council, in partnership with Waikato District Council, Auckland Transport and the NZ Transport Agency, is undertaking a public transport review focused on the North Waikato area. The aim of the project is to better understand community transport needs and identify potential public transport options that may be considered for funding as part of Waikato District Council's 2018-21 Long Term Plan.

As part of the review, a household travel survey was undertaken in 2016. The purpose of the survey was to gain the community feedback and to collect relevant information on household travel demands and needs. Following the survey, a workshop was held with the chairs of local Community Boards/Committees and transport partners to confirm the survey findings and to identify key transport challenges. All of the information was then brought together via a technical assessment.

Based on the household survey, stakeholder engagement and technical assessment, a number of potential options have been identified aimed at enhancing public transport connections in North Waikato. These potential options include:

- **Bus service between Pokeno and Pukekohe** – this option will provide improved connections for Pokeno and Tuakau residents to Pukekohe, both in peak and off-peak times.
- **Bus service between Huntly and Pukekohe** – this option looks at establishing a bus service through to Pukekohe once a day in the off-peak, providing connectivity between Huntly, Rangiriri, Te Kauwhata, Mercer, Pokeno and Pukekohe.
- **Bus service between Te Kauwhata and Hamilton** – this option looks at extending the current Northern Connector service to Te Kauwhata for one return

trip in the peak weekdays, providing access for Te Kauwhata residents to Huntly and Hamilton.

- **Bus service between Hamilton and Papakura** – a new bus route designed to provide fast and direct commuter access between Hamilton and Auckland, and between key towns in North Waikato.
- **Bus service between Port Waikato and Pukekohe** – this looks at maintaining current levels of bus service between Port Waikato and Pukekohe (once a week) or replacing the scheduled bus service with a community based transport solution.
- **North Waikato Community Transport Service** – this option will investigate the opportunity of community initiated transport solutions to provide improved transport access, particularly in areas where public transport may not be a suitable/cost effective option.

Waikato Regional Council staff will be attending the following meetings to provide a short presentation and to answer any question regarding the draft public transport options:

- Onewhero-Tuakau Community Board (in Glen Murray) on 4 September at 7.30pm
- Te Kauwhata Community Committee on 6 September at 7.00pm
- Pokeno Community Committee on 12 September at 7.00pm
- Meremere Community Committee on 14 September at 7.00pm
- Huntly Community Board on 19 September at 6.00pm

2. RECOMMENDATION

THAT the report from the General Manager Service Delivery be received.

3. ATTACHMENTS

N/A

Open Meeting

To	Raglan Community Board
From	Bob MacLeod Chair, Raglan Community Board
Date	31 August 2017
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0507
Report Title	Chairperson's Report

1. EXECUTIVE SUMMARY

Once again I need to acknowledge our board members and our Councillor, Lisa Thomson for all the work they do in the community.

1. **Onsite Meetings:** Waikato District Council- Raglan Parks and Reserves Manager
2. **Informal Meetings:** Board Workshop preparation, RN strategy briefing, Raglan Camp Charter draft
3. **Community participation:** Workshop on the Circular Economy model for Raglan,
4. Council delegated role – Raglan Kopua Holiday Park Board of Management: Raglan Coastal Reserves Advisory Committee
5. Council Committee – attended
6. Infrastructure Committee, Approval of the Raglan Names,Playground Strategy 2017, and Natural Parks Resere Manageent Plan Draft
7. Strategy & Finance Committee, Community Engagement Update, movement in the discretionary Fund, Youth engagement update, Non Financial Performance
8. Council workshops – participated in the Halls Strategy workshop with Cr Lisa and Steve Soanes
9. Council Meeting – Progressive Raglan Club with Cr Thomson
10. Community engagement – Attended Raglan Club special meeting, Raglan Halls AGM, and participated with the RN clean up group every Monday.

2. RECOMMENDATION

THAT the report from the Chair, Raglan Community Board be received.

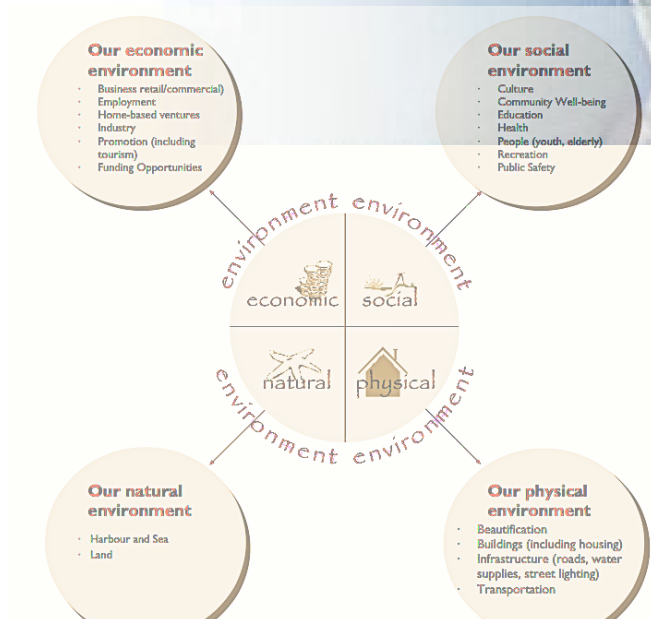
3. ATTACHMENTS

Nil

Regenerative Practice and the Circular Economy

Prepared for the Community of Raglan

Henk Roodt – August 2017



Seeding a Discussion³⁶

Refresh

Rethink

Refocus

Starting with the end in mind

RAGLAN as a leader in regenerative practice towards a circular economy

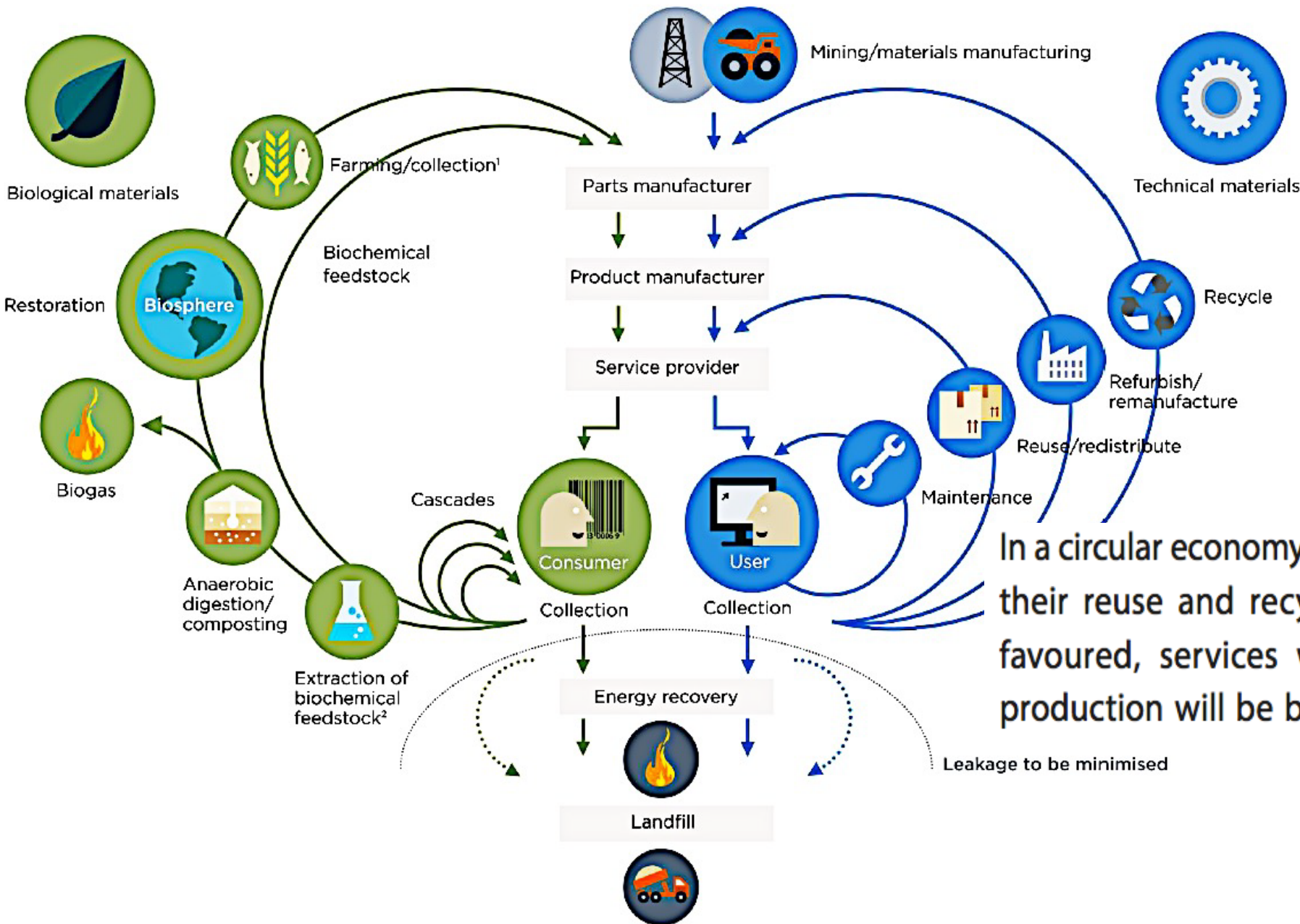
Visionary

37

Raglan “.....”



1	DENMARK	<i>“BECOMING THE STATE OF GREEN”</i>
2	HOLLAND	<i>“A GLOBAL HOTSPOT FOR CIRCULAR ECONOMY IN 2016”</i>
3	SCOTLAND	<i>“MAKING THINGS LAST”</i>



Possible

In a circular economy, products will be designed to enable their reuse and recycling, renewable resources will be favoured, services will replace products, and energy production will be based on renewable energy sources¹.

³⁹The Change

Embrace a specific identity and transform through a variety of enablers and activities by diverse stakeholders to realise a shared vision of the future –
Social & Regional Innovation: Mariana vd Walt

Regional
Governance

Rich
Worldviews

Regenerative
Practices

Innovation by
Society

Knowledgeable
Masses

Repurposing
Infrastructure

Indirect
Economies

Design The Future in a Positive Manner

”Things derive their being and nature by mutual dependence and are nothing in themselves.”

Nagarjuna

The Past

Shame

The fortunate few

Integrity

Inclusivity

Harmony

Respect

Humility

Responsibility

Mutuality

Positive Reciprocity

Fellowship

Blame



Design The Future from many World Views⁴¹

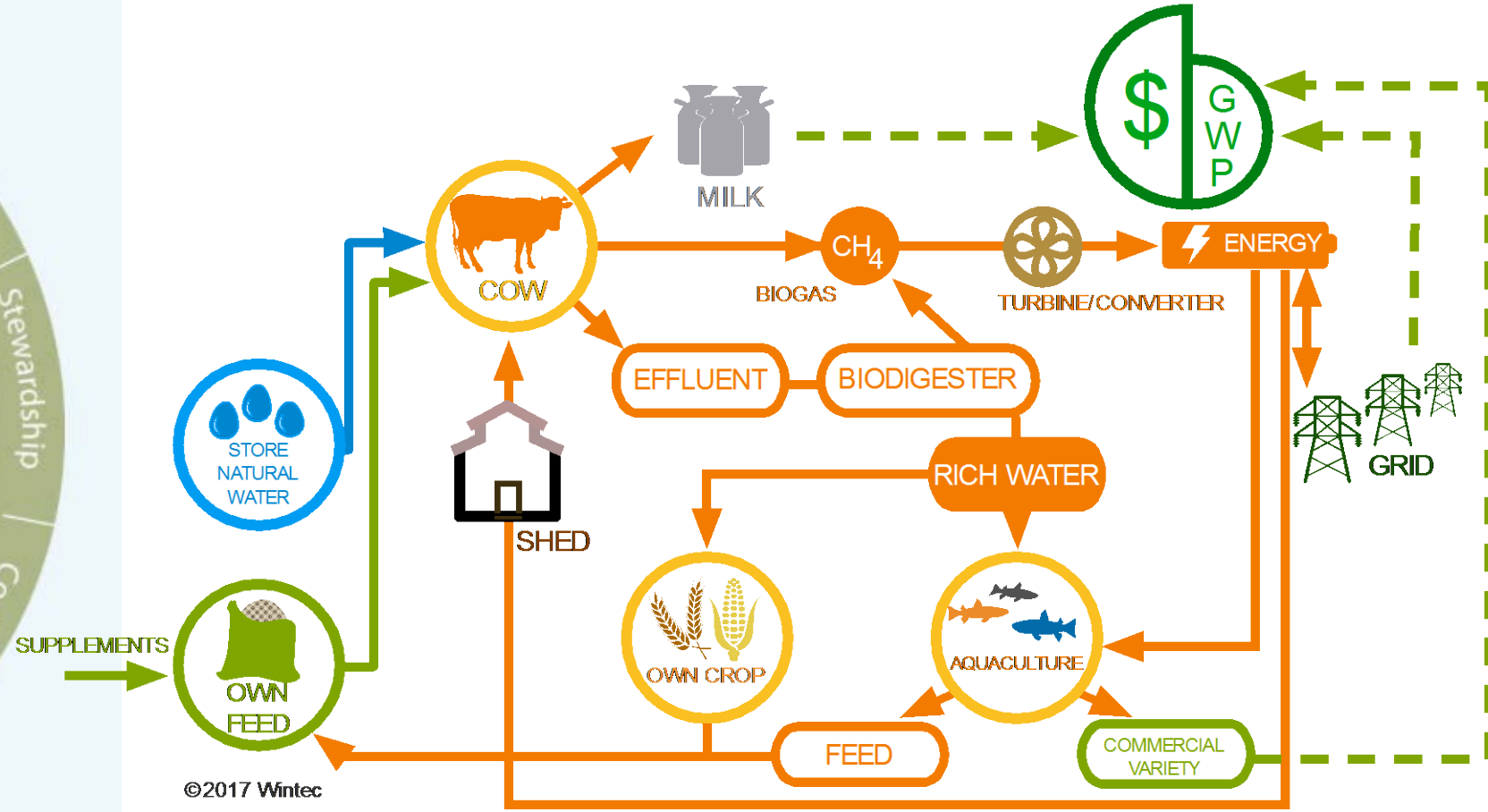
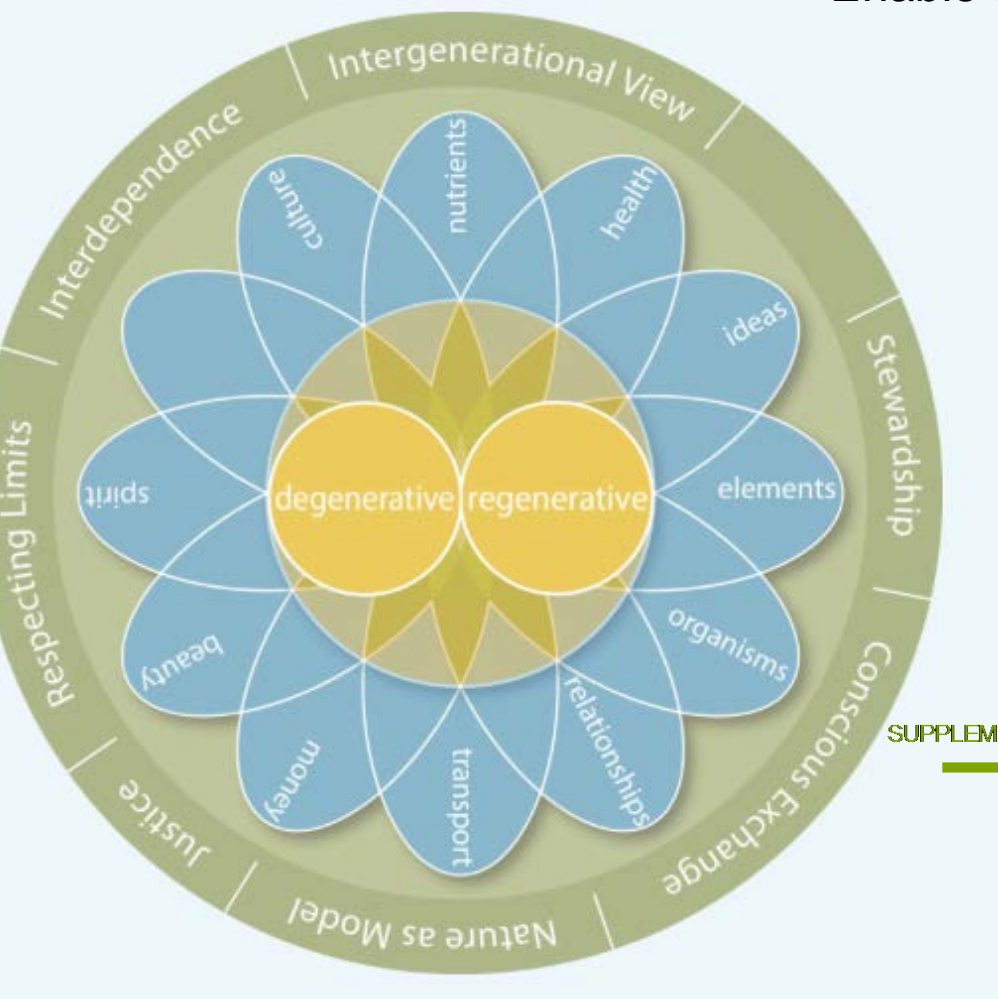
“No problem can be solved from the same consciousness that created it.”

Albert Einstein



Design The Future Using Modern Tools and Networks of Experts

Cascade new concepts, models and actionable plans
Enable the change through transdisciplinary education of change agents



©2017 Wintec

Open Meeting

To	Raglan Community Board
From	Cr Lisa Thomson Raglan Ward Councillor
Date	31 August 2017
Chief Executive Approved	Y
DWS Document Set #	GOV0507
Report Title	Councillor's Report

I. EXECUTIVE SUMMARY

Meetings attended:

Council
Policy & Regulatory
Infrastructure
Strategy & Finance
Reserves Committee
Te Kopua Camp
Te Maruata
Te Kopua Camp capital planning

Other Meetings attended:

Empire of Dirt onsite
Maori Representation
Senior Citizens
Raglan Naturally catch up with Gabrielle & Bob
Tourism Infrastructure
Poihakena marae meeting - daylighting concept with staff
Poihakena kaumatua group - Papakainga presentation from staff and Maori party presentation
Chamber of Commerce breakfast
Introduction of circular economy
Innovation Hub
Ray White Whatawhata office opening
Halls - strengths, challenges, plans, opportunities
Workshops

Follow up meeting and planning on circular economy:

Subject: Raglan wastewater/circular economy

Hi all,

I have to say I was tempted to title this email –Welcome on board our magic carpet ride to a discharge free world for Raglan – and no, I haven’t been drinking – it just feels way more exciting than the subject line I chose J

Anyway –Lisa, Charlie, Grant (Board member of Bio Energy Association NZ)and I met this morning at the Raglan Library and created such synchronicity of thought that I’m surprised the “Fish bowl” didn’t explode.

Grant shared his amazing knowledge of waste and energy streams, value add income generating options for waste solutions and loads of other fantastic ideas that we could incorporate into our journey.

Grant has many years’ experience and many networks within the bio energy space and is keen for his organisation to collaborate with our project and possibly offer expertise as part of the funded work that will need to be done.

Lisa and Charlie mentioned there is a \$6k fund that the Community Board has that could be seed funding for the early work required to engage the community.

The following are the outcomes and next steps from the meeting:

- Grant will send Fiona some links to video material that we could watch (and share) that will explain some different energy, waste solutions – Fiona to circulate to the XZW board members by Monday 28th so they can view before the next board meeting on Thursday the 31st August
- Fiona will add to the board meeting agenda a discussion with Lisa and Charlie –and maybe Grant - (who will attend the first portion of the meeting – time TBC) to scope out the “carpet ride” project
- Lisa, Charlie and Fiona will come up with an agenda of actions – suggestions are:
 - o First focus – engage the community and get a mandate to proceed – this MUST come from the community, it MUST be a shared desire and vision
 - o Connect up Grant with Henk and Mariana at Wintec
 - o Outline our objectives for the journey
 - o Refine our “story” – the agreed version we will all stick to when talking with/presenting to community groups to continue on the discussion from the meetings and Chronicle article this week

- o Lisa: Document the evidence we have about our waste water system
 - § The plans, the problems, anything the WDC are planning to do in the very near future
 - § Quick list
 - Aging infrastructure
 - Risky pumps - # 1 – 18 of the most risky 25 in the whole region
 - Storm water infiltration
 - Discharge to the harbour
 - Algae growth inhibiting UV pathogen kill in exit pipes
 - Broken outfall pipe
 - Dodgy pipes in general
- o Grant: What's possible – a high level over view/suggestions – this is for the purpose of forming the “story”
- o Lisa to talk with Fred Litchwark - Sampling of sand and water – we feel we need to repeat the search for pathogens and microbial counts. Explore cost and report back
- o Start collecting images, photos, film footage so we can build a documentary later – who do we talk with about this - Maryanne? Can we come up with some money to start this off?
- o Consolidate the “story”
- o Build a communication and Engagement Plan
- o Execute series of community meetings – Lisa, Fiona, Rick?, Charlie initially
 - § Chamber of Commerce, Community Board
 - § Iwi
 - § Harbourcare
 - § KASM – Phil McCabe
 - § Community groups – church communities, Fire brigade, sports groups, health groups, Coast guard etc
 - § District and regional councils – Lisa/Rick?
 - § Others?
- o Run a movie night to show case “Tomorrow” amazing new release with lots of reinforcement messages for circular economy solutions, “waste is a resource” and communities taking ownership of issues and creating AMAZING solutions
- o Plan a community forum/symposium – suggesting a day event – Town Hall? – to screen videos, have presentations, discussions (discussion panel?)
 - § Aim will be to have a time in the day to get as many people there as possible to raise the mandate
 - I have an idea for distilling a room full of ideas into 1 (or 3 at the most ☺)
 - § Frame up the working group

2. RECOMMENDATION

THAT the report from **Cr Thomson, Ward Councillor, Raglan Community Board** be received.

3. ATTACHMENTS

A – LGNZ Report

B – Te Maruata Minutes – 7 August 2017

Open Meeting

COPY

To	Waikato District Council
From	His Worship the Mayor Allan Sanson
Date	14 August 2017
Chief Executive Approved	Y
Reference #	GOV1301
Report Title	Local Government New Zealand Conference

1. EXECUTIVE SUMMARY

LGNZ Conference reflections by Councillors Bech, Fulton, Gibb, Henderson, Main and Thomson are attached for your information.

2. RECOMMENDATION

THAT the report from His Worship the Mayor be received.

3. ATTACHMENTS

Reflections

LGNZ Conference Reflections by Councillors Bech, Fulton, Gibb, Henderson, Main and Thomson. Thank you for the opportunity to attend this conference.

Key Messages:

- The costs for replacement and building of basic infrastructure cannot continue to be met by rate payers and will need to be financed by other funding mechanisms. Suggested that a redistribution from Central Government of a portion of GST on rates or other refundable tax be used to fund these costs. Probable the greatest issue facing not only Councils with rapid growth but also declining Councils with a decreasing rating base.
- More emphasis needed on providing for people rather than cars in our town centres.
- Children first in planning – they are our future
- Leadership: Mayor & Staff – get great staff. Find the best, brightest, smartest and let them go
- World events – deadlines needed to get stuff done
- Develop partnerships
- Measure the change – collect data
- Business Targeted Rate
- Value the power of the media

Highlights:

- Consistent theme was that of designing spaces for people (not cars, not buildings but people) and the need for 1) leadership by us as elected reps, and 2) long term commitment to shared vision and goals (stick to the plan for more than 2 or 3 election cycles to make lasting change)
- Principles (from Lord Mayor of Melbourne) of Jan Gehl in urban design for vibrant spaces where people want to linger. What gives the city vitality? What gives our heart and soul? How do we make it sustainable? Why would they choose to live, work and visit us? GET the WHY RIGHT – Tell the stories: restaurants, cafes and housing – street furniture. LIFE – SPACE – CITIES. Tourism is based around experiences. Invest in small business sector. Create a group across the silos to work together. Keep older people connected.
- Being prepared to look at unusual or novel solutions: minimal investment in community driven initiatives for large positive impact (like "activating" spaces, creative infrastructure components like art-manhole covers and benches that are sculptures, 1km long trampoline track through a forest, smart streets etc)
- Traditional and widespread under investment in infrastructure across our sector (in 3 waters particularly). Challenges in meeting drinking water expectations going forward (and no new solutions to be found anywhere)
- Urgent need to engage more of our communities and young people particularly in the democratic process so that when their turn comes (it is already here) they are there to take up that leadership role
- Impressed with the technology in Christchurch, particularly in relation to disabled parking.
- Community faces: how people are shaping the future - a great example of relationship building and partnership between council and community.
- Rouruina Emil'e Brown - Cook Island Development Agency

- Waikere Komene - Roots Collective 'where the hood is fixing the hood' grass roots action empowering communities to utilise local skills and resources to do/make amazing things happen.
- Building tomorrows places 2050: the role of technology - Mayor Lianne Dalziel very inspiring woman.
- Rocket Lab in Wairoa and the passion from Mayor Craig Little.
- Sustainable development 2050: Inspired action to build great communities - Ludo Campbell Reid, inspiring big city beauty.
- Great presentations from Lianne Dalziel; Craig Little/John Forbes/Chris Whelan; Ludo Campbell Reid /Bob Harvey. These were all stunning speakers, highly informative and motivational and could have had more detailed longer presentations from them.
- BIGGEST highlight - Holly Ransom: Future Proofing our Communities, outstanding presentation. "The hallmark of great leaders will be the DIVERSITY of the five people you spend the most time around". 50% of the global population is under 27 years old but Australia and NZ have an aging population. How do we coexist alongside machines – 5 to 8 years off. Digital access needs to be a government service. Use technology to assist people's lives. Create space on purpose for connecting face to face as digital age is reducing human contact.
Efficiency model has moved to Effectiveness model.

Te Maruata Hui - Cr. Thomson attended this for elected Maori representatives from across the country: discussed several issues and challenges, these included Maori wards and representation and the inclusion of the Treaty of Waitangi in council business.

A highlight was the presentation from Te Tatou o Te Arawa Board on their partnership with Rotorua Lakes District Council and how they are working toward operationalising that relationship in a meaningful way.

Lawrence Yule – Immediate Past President LGNZ final address generally cover the following points:

- Councils too slow to make changes
- Shared services – need more cross boundary facilities and thinking broadly across regions
- Funding of infrastructure
- Global thinking should be "Best Practice"
- Council transparency E.g. Do not encourage / provide recycling services that only end up with the material collected being sent to landfill
- Wastewater management
- Three waters
- Mainstream business for Councils ---- don't get too distracted.
- Look for efficiencies in delivery of services

Thoughts:

Much of the conference was of value as reinforces a collective way forward and opportunities/issues to focus on.

Could have better utilised Robert Doyle by using Rod Marler from Panuku Development Auckland. Rod only used as waterfront walking tour guide but some of his team worked on Docklands Melbourne project reinvigorating inner city area, together with Rod who has

been used extensively in Christchurch earthquake etc - all based in Auckland and would have provided practical information and examples of how to refresh old areas and plan growth. The ability to increase population without increasing footprint, something we should apply to our towns which are becoming rather sprawling.

In the workshop on Cross boundary collaboration, the Wellington waters model is just councils who employ one company to facilitate their waters, not quite the model described by Hamilton City to us. When they were asked what would happen if one council wanted a lower level of service would this reflect badly on the company or the councils, they didn't have an answer, in fact they looked blank, a good question left unanswered.

Better economic development session reflected on what is economic development: meant different things to different councils. Possible future structure? Discussed Regional or Sub-regional CCO option to gain more investment from government – varied views. Current collaboration works e.g. Hamilton Waikato Tourism but it is focused on only Tourism.

Growth councils in a different space to non-growth councils. No consensus reached.

Political Speeches: Could have been more relevant to local government and benefits, policies not just blatant electioneering. However, James Shaw (Greens) addressed the just released LGNZ manifesto.

In meeting other delegates, Cr. Bech tentatively agreed with Calum MacLeod (Deputy Mayor of Queenstown) that there would be some value in high growth Councils to share some ideas and experiences. He spoke to his equivalent in Tauranga and got a favourable response. Recommendation: pursue this opportunity.

Congratulations to both Waikato District Council finalists in the Awards: Chorus Excellence Award for Best Practice in Infrastructure Management – Waikato District Alliance and Creative NZ Excellence Award for Best Creative Place – Placemaking Programme. It is outstanding that both were finalists in their section and the Alliance team being announced winner. We are proud of both entries.

MINUTES

**We are.
LGNZ.**

Te Maruata Working Party

7 August 2017

Conference call 8.30 – 9.30

Attendees:

- Bonita Bigham – Chairperson, South Taranaki District Council
- Arama Ngapo-Lipscombe – South Waikato
- Brenda Steele – Rodney Local Board
- Soraya Peke-Mason – Rangitikei District
- Anne Maree-Ellison - KCDC
- Tipa Mahuta – Waikato Region
- Lisa Thompson – Waikato District
- Iaeen Cranwell – Environment Canterbury
- Dylan Tahau – Taupo District
- Mike Tana – Porirua City
- Malcolm Alexander
- Helen Mexted
- Mike Reid

Apologies:

- Arapeta Tahana
- Alf Filipaina
- Charlie Lambert

The hui opened with karakia and a short mihi from the chairperson to all attendees.

Item one – appointment to the conference committee

Te Maruata was asked to appoint a representative to the 2018 conference committee. Bonita recommended that wherever the conference is held around the motu, a Te Maruata member from the rohe is appointed to that conference committee to advise on tikanga, kawa, appropriate speakers and be a spokesperson for Te Maruata in the planning of the conference programme etc.

- Agreed, that Iaeen Cranwell is the Te Maruata representative on the 2018 conference committee.
Moved by Bonita and seconded by Lisa

Item two – appointment to the Water 2050 working parties

This is a major workstream within LGNZ and is of particular interest and concern to all iwi and Councils. Bonita recommended that Te Maruata members already working in this area be appointed to these working parties to promote the Maori viewpoint and reflect the views of Te Maruata.

It was agreed, moved Bonita and seconded by Brenda, that:

- Tipa Mahuta is the Te Maruata representative on the Water 2050 committee and that:
- Baden Barber be asked to represent Te Maruata on the Water 2050 governance sub-group.

Due to his status as an official Dylan recused himself from the above votes.

Item three – Working party tasks

Malcolm set out both the LGNZ context and the opportunities provided by the forthcoming National Council strategy day on 5 October. The working party's time frame is:

- Draft report to the Governance and Strategy Advisory Group (GSAG) scheduled to meet on September 29. GSAG is responsible for advising National Council on governance and strategic issues where Bonita is a member.
- Presentation by Te Maruata representatives to the National Council strategy day on October 5.

Discussion then focussed on the nature of the paper to be prepared for GSAG and NC. Given the nature of the strategy day there was agreement that the paper needed to be:

- Short and bold
- Set out Te Maruata's vision
- Identify major priorities and core issues for Maori communities
- Contain proposals for achieving those priorities
- Processes and mechanisms for participation
- Have a governance focus.

Mike Tana also suggested the paper could set out the opportunities that would open for LGNZ as a result of more active involvement by Maori members. This was followed by discussion on the additional roles that Te Maruata could play, such as ensuring new Maori elected members were given information about Te Maruata, and ensuring that Maori advisers in councils were "in the loop" (Dylan mentioned that many did not know about the MOU with the Iwi Chairs.)

The work of Bonita and Alf in supporting Te Maruata was acknowledged.

Item four – Hui

It was agreed that in addition to considering the working party's proposal to National Council the Hui should also formalise Te Maruata's leadership. The Hui date was set for September 22 (conditional on PCC being available).

Item five – Other issues

Dylan sought advice about the relationship with Te Pae Urungi. There was concern about expectations being placed on Maori officials when they may not have the information to respond effectively. Members were keen to look at options for linking with Te Pae Urungi and possibly providing the network with a more formal mandate.

LGNZ is also keen for Te Maruata members to provide feedback on our current work programme and an overview will be provided at the hui if members agree. In the meantime LGNZ's priorities can be viewed at either the:

Policy Statement: <http://www.lgnz.co.nz/assets/Uploads/44316-LGNZ-Policy-Statement-2017-New.pdf>

Manifesto: <http://www.lgnz.co.nz/assets/Uploads/44334-LGNZ-Election-Manifesto-FINAL2.pdf>

There was consensus Te Maruata is consulted when relationship agreements, such as that with the Iwi leaders, are considered and that advice is provided to assist officials with the implementation of any agreements at the local level, for example, to enhance relationships between iwi leaders and councils. The

link to the mou is: <http://www.lgnz.co.nz/assets/LGNZ-Iwi-Leaders-Forum-MoU-6-August-2015.pdf>

It was agreed to conference call every second Monday from 8.30-9.30am, the next hui to be held on Monday 21 August. Mike will provide dial-in details.

Bonita thanked everyone for their korero and ongoing mahi within their respective councils and rohe and also the LGNZ staff who support Te Maruata.

The hui closed with karakia at 9.30am.

Open Meeting

To	Raglan Community Board
From	Bob MacLeod Chair, Raglan Community Board
Date	4 September 2017
Prepared by	Gabrielle Parson Deputy Chair, Raglan Community Board/ Coordinator for Raglan Naturally Interim Steering Group Report
Chief Executive Approved	Y
Reference #	GOV0507
Report Title	Raglan Naturally Interim Steering Group

I. EXECUTIVE SUMMARY

At the RCB meeting on 8 August 2017 it was agreed that I would act as a coordinator on behalf of the RCB and Raglan Naturally Interim Steering Group to write a report on the purpose, focus and timeline of the Raglan Naturally review process.

To have the understanding and knowledge to write the report I have: from 21 August – 4 September:

Had meetings with (approx. 2 hours each meeting):

Raglan Naturally Interim Steering Group (see Minutes attached)

Kelly Clarkson

Bob MacLeod and Lisa Thompson

John Lawson and Malibu Hamilton

Deb King (Youth engagement)

Meredith Youngson (Interim steering group member) and Rachel Wright

Had conversations with:

Rolanda Paekau (Interim steering group member)

Latesha Randall (Communications team)

Angeline Greensill

Alan Vink

Charlie Young

Steve Soanes

Around 10 members of the community – to get a feel of what the community understands about RN and the review process.

Have worked on:

Read all the minutes and related documents of RN and RN Interim Steering Group

Created a draft/rough visual plan of RN which has been very helpful in meetings (see attached – please note this is a draft and my own workings)

A draft Project Brief for the RN Focus Groups

Draft process and timeline for RN (building on work already done by Interim Steering Group)

2. RECOMMENDATION

THAT the report from the Chair, Raglan Community Board be received;

AND THAT the Raglan Naturally Review Commite be endorsed by the Raglan Community Board.

3. BACKGROUND

Raglan Naturally Community Plan (RN)

Context

The original plan in 2001 was a community driven initiative to provide a framework for Raglan's future development. The 2001 plan indicated that regular reports on the activities carried out under the plan would be made to the Raglan Community Board (RCB) and the RCB would report to the community on the progress of the plan.

In 2002 a new provision under the Local Government Act required that Community Boards have a community plan and the Raglan Community Board adopted RN 2001 as its community plan. There was a review of the RN 2001 in 2006 which produced RN 2008. The RN 2008 integrated and updated this to the community priority project list.

In 2016, recognising the value of RN, the community board held an event to celebrate the achievements of RN 2001, and to gauge community interest in reviewing the plan. Community response was positive and names were put forward to form an Interim Steering Group to carry out a review [RCB161111113]. The review process started in late 2016 led by the Interim Steering Group, endorsed by the RCB [RCCB1612/03/6]. In July 2017, it was recognised that the Steering Group needed more support and participation from the RCB to drive the review process.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 OPTION

It was agreed by the Steering Group and the RCB that a permanent committee be formed to build on the work of the Steering Group and to carry forward the review process. It was agreed that RCB would take interim responsibility for the RN review to keep it moving forward, and that ideally the responsibility would be with the community to drive and manage the RN review. It was agreed that the committee would consist of members from the Steering Group and RCB. The committee is called the RN Review Committee and consists of an Advisory Team (members of the Interim Steering Group and RCB) and a Coordinator and is required to report to the RCB who is ultimately responsible for the RN review. The RN Review Committee will assign Focus Groups (RN Review Focus Groups) to review key areas under RN.

4.2 PURPOSE

Two main purposes of the RN are:

- RN is a blueprint for the future of Whaingaroa Raglan, that accurately reflects the community's goals and aspirations and the new challenges and opportunities faced in Whaingaroa Raglan. RN actively supports community initiatives and manages economic growth and development while protecting and enhancing Whaingaroa Raglan's unique character and diversity, aligning with the community's long term aspirations.
- RN community plan functions to communicate the community's goals and aspirations to the community board and the local Councillor, who represents the community to the Waikato District Council (WDC).

The plan is a living, breathing document created by the community and used by everyone in Whaingaroa Raglan, promoting a set of inclusive values such as kaitiakitanga and collaboration, which would underpin the way the community, the Raglan Community Board, the Councillor and the Waikato District Council work together.

FOCUS OF THE RNRC COMMITTEE

4.3.1 Stage 1 – Providing RCB with priority projects by 1 March 2018

The RCB is required to report to the WDC on the community's priorities for consideration for inclusion in the WDC Long Term Plan 2015-2025 (LTP), which is currently in its 3 yearly review process, and for consideration and inclusion in the Waikato District Plan which is currently in a review process. The RCB must work closely with the RN Review Committee to help identify the community's priority projects and supporting information for inclusion in the LTP and Waikato District Plan. Through the RN Review Process (see below), information on priority projects will be provided to the RCB by 1 March 2018.

4.3.2 Stage 2 – Provide the Community and the RCB with RN 2018 (the RN review) by 1 November 2018.

The RN Review Committee will work with the RN Review Focus Groups and RN Support Groups (Communications, Funding and Revision teams) to guide, coordinate and support the RN Review. As it is the community's plan the community will be consulted widely throughout this process. A plan for the keeping RN alive and reviewed regularly will be included in the RN Review. During this review process the RN Review Committee will support community initiatives and the management of economic growth and development, which align with RN.

The RN Review Committee aims to review RN to ensure that the future of Whaingaroa Raglan has a clear and powerful vision, underpinned by a successful partnership between the community, RCB and WDC. A key aim is to create a plan that will be written, owned and held by this community. The Raglan community will feel they have more ownership over what decisions are made for Whaingaroa Raglan, and RCB, our local Councillor and WDC will have the resources and information to make decisions that the community will support.

4.3.3 Raglan Naturally Review Committee

Coordinator: Gabrielle Parson (RCB)

Advisory Team: Kelly Clarkson, Tony Mayow, Karamea Puriri (Chamber of Commerce and Whaingaroa Raglan Destination Management Organisation), Meredith Youngson (Community Wellbeing), Te Aronui Maihi (Information Centre and Whaingaroa Raglan Destination Management Organisation), Rangi Kereopa (RCB), Rolande Paekau (Poihakena Marae), Anna Cunningham (WEC)

The community needs to know more about the plan, including its background and the current review process. A report for the community will be issued in September and will be fed into the main streams of communication in Raglan.

5. ATTACHMENTS

- A - RN Steering Group Minutes
- B – Draft Coordinator Job Description
- C - Process and timeline
- D – Outline Plan

Raglan Naturally Meeting
23 August 2017 - 4pm to 6pm
Poihakena Marae

Chair: Gabrielle Parson

Present: Kelly Clarkson, Tony Mayow, Rangi Kereopa, Karamea Puriri, Te Aronui Maihi

Agenda:

Coordinator Role

Roles for the Steering Committee

Revision of Plan

Projected Timeline

Template for Focus Groups

General Business Discussion:

Clarity on when the revision of the document is required. It needs to be made clear to the Community Board that the community consultation is vital to the plan. If you don't have community engagement you don't have a community plan. In order for the community to feed into the long term plan, revisions need to be given to the Community Board by March 2018. Priorities need to be placed on the big ticket items. At the last meeting the steering group decided that we needed a timeline. It would be helpful to know the priorities of the Community Board and what they want the sub-committee group to focus on. It would be great for the Community Board to step up and take complete ownership of the plan. It's also important for the RN group to hold the bigger picture, which is essentially returning the plan back to the community, for the community to *own* the plan.

Action: Gabrielle to get clarity from the Community Board around what the priorities are.

Coordinator Role

The Community Board is happy for Gabrielle to take on the role of the coordinator and she's happy to take on the role. There is a lot of work that needs to be done, they would like to see a support person to assist Gabrielle. The Coordinator in legal terms would report to the Community Board on the progress of the sub-committee. Gabrielle feels comfortable with committing 10 hours a week to RN, but Tony and Kelly would be happy to see someone join alongside her in the paid position.

Roles for the Steering Committee

It was decided that the Raglan Naturally Steering Committee be changed to the Raglan Naturally Advisory Committee

The possible new governance structure could be as:

Community Board > Paid Coordinators > Advisory Committee Representatives > Community

The Advisory Committee will be made up of mainly hand-picked volunteers that strategically represent each section of the Raglan Naturally Community Plan.

Action: Clarify roles of the advisory committee, coordinator/s and Raglan Community Board.

Project Timeline and Focus Groups

The focus groups can essentially create a snapshot of where each project & section is at. Focus groups need to be identified and will need to have their suggestions for revisions by the end of November. It was felt that the waste water issue is the main project and should be the focal point of the revised community plan. We need to find out what other projects are happening and how all the projects are connected (if they are connected). Focus groups will need a set/strict end date, in order for the Coordinators to submit their revisions to the Community Board in March.

Action: Gabrielle will be drafting a template that each focus group can use.

Next Meeting: Monday 25th September, 4-6pm at the Poihakena Marae

DRAFT**RAGLAN NATURALLY COMMUNITY PLAN REVISION COORDINATOR****CONTRACT DESCRIPTION****BACKGROUND**

The Raglan Naturally Steering Group (RNSG) was established with the support of the Raglan Community Board following a community meeting in 2016, to:

- Review and update the Raglan Naturally Plan completed in 2001, by means of a process of community engagement, prioritising and mandating
- Ensure ongoing community ownership and oversight, and maximise community involvement in its implementation

Waikato District Council has resolved to grant a budget towards revision of the Plan. RNSG wishes to contract a Coordinator on a short term, part time basis to project manage the process and relationships.

The revision process aims to be completed as a draft plan by March 2018, in time to influence the next Long Term Council Plan.

The Coordinator will report to the RNSG, a volunteer group, through its Chair, and work with the convenors of working groups, some of which are in existence, key stakeholder groups, and WDC staff as necessary. It is not expected that the contractor will necessarily carry out all tasks, but be responsible for finding people who can, and supporting their work.

It is expected that the contractor will work approximately 15-20 hours per week. The current budget is sufficient for approximately 3 months, which will allow the project to be established. Further funding beyond the initial term will be sought. If funding applications are successful, and if performance is satisfactory, the contract term may be extended.

The position is a contract. The contractor will be expected to pay their own tax and all associated costs from the contract sum of \$30 per hour.

Payment will be made by regular invoices at a frequency to be negotiated.

KEY RESPONSIBILITIES AND TASKS

ADMINISTRATION AND GOVERNANCE	<ul style="list-style-type: none"> • Organise all required meetings of the RNSG, (currently approx. fortnightly) including scheduling, agendas, venues, minutes and record keeping, with the Chair • Establish with the RNSG, a Charitable Trust or similar legal entity • Set up and administer financial systems within the available budget • Set up and maintain a register of all RN supporters and project groups to facilitate ongoing communication • Set up and maintain a capability matrix to maximise the input from community volunteers
COMMUNITY ENGAGEMENT, CONSULTATION	<ul style="list-style-type: none"> • Oversee the planning, timetable and all aspects of organisation of the consultation/engagement process in conjunction with the Plan Revision Group convenor(s), including selection and briefing of facilitators, recording and communication • Oversee the production, distribution and collation of any surveys required • Ensure all processes maximise participation of all members of Raglan's communities and are in line with the values of RN • Collect and collate any research data or other information required to inform priority projects identified • Oversee or prepare the final Draft Plan to meet the deadline for a final community mandate
COMMUNICATION AND PROMOTION	<ul style="list-style-type: none"> • Work with the Communications Group to develop and implement a RN communications and promotion strategy • Manage internal communications to ensure all project groups are aligned and informed of each groups activities • Maintain the RN Facebook page

	<ul style="list-style-type: none"> • Oversee or prepare any press releases, advertisements etc required • Oversee a process to review and/or update the RN Brand and logo and any promotion material needed
REPORTING	<ul style="list-style-type: none"> • Oversee or prepare regular reports to WDC and Raglan Community Board • Prepare reports to the RNSG and RN supporters as required
FUNDING	<ul style="list-style-type: none"> • Work with the Funding Group to develop and implement a funding strategy for the Plan and for any projects which may be set up • Oversee or prepare funding applications as necessary including, as a priority, funding to continue the contract beyond the initial term • Investigate and recommend innovative ways of fundraising such as crowd funding, sponsorship, social enterprise that may lead to ongoing sustainability for RN • Prepare compliance reports as needed for funding organisations
TE TIRITI O WAITANGI	<ul style="list-style-type: none"> • Assist with the organisation of Treaty of Waitangi workshops and any other required work to ensure alignment of RN and Te Tiriti • Provide ongoing support and oversight in conjunction with the Treaty working group
RELATIONSHIP MANAGEMENT	<ul style="list-style-type: none"> • Establish and maintain excellent relationships with key organisations and individuals, in particular WDC, RCB, Iwi, funders, and relevant local community organisations
OTHER TASKS	<ul style="list-style-type: none"> • Perform such other tasks as may be determined from time to time

SKILLS AND ABILITIES

Project Management, financial	<ul style="list-style-type: none"> • Demonstrated skills in project management including attention to detail in planning, success in meeting deadlines • Experience managing budgets and financial reporting
Computer skills	<ul style="list-style-type: none"> • High proficiency in computer skills including Microsoft Office suite • Facebook use, social media knowledge and skills • General facility with computers and ability to learn new programmes quickly
Community Development, Raglan knowledge	<ul style="list-style-type: none"> • Strong knowledge and commitment to community development • Experience in volunteering and /or community sector organisations governance or management • Knowledge of Raglan community networks • Understanding of the social, economic and environmental issues facing Raglan and their interconnections
Relationships and conflict management	<ul style="list-style-type: none"> • Excellent demonstrated relationship management skills and experience • Demonstrated ability to accept and deal constructively with conflict, and dedication to 'win-win' solutions
Communication Skills	<ul style="list-style-type: none"> • Outstanding written and oral communication skills • Able to communicate well with all ages and levels of society • Knowledge of Te Reo would be an advantage
Personal Qualities	<ul style="list-style-type: none"> • Commitment to the values of Raglan Naturally, especially inclusion and integrity • Self-motivation and self-management, capable of working without close supervision • Well-developed ability to deal with pressure

	Sept 16 – Aug 17	August	September	October	November	December	January	February
Report to RCB for RCB meeting on 12 th Sept								
Regular reporting to RCB								
Report to the community – for understanding the background and process of the review								
Regular updates (minimum monthly) to the Community – newsletter, through RCB reports, and main community communication channels								
Form Support Groups (Communications, Funding and Revision) and develop strategies								
Clarify Process, stages and timeline **								
Develop Review Brief for RN Review Focus Groups								
Engage RN Review Focus Groups								
Focus Groups work on review supported by RN Review Committee [speak to this at meeting, in relation to different levels of progress expected by March 18]								
Community Building Workshops			15 th Jim Diers, Unleashing Power of Communities					
Organise and hold Community Education Workshops to bring in essential threads and build the Culture and Values of RN				Treaty Workshop 7 th or 14 th	Future Focus & Climate Change Workshop			
				Whole Community Engagement Workshop				
Community Consultation Strategy								
Community consultation – to include face-to-face, public consultation events/workshops, survey, newspaper, radio, market stall and more								
Priority projects to RCB – Stage 1						draft		final

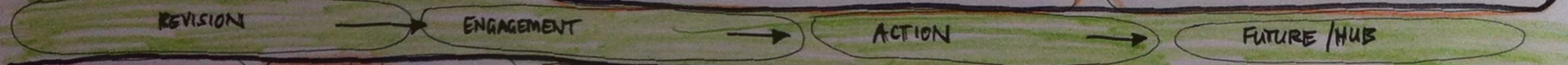
** This Process and Timeline take us to March 2018. The Review process will continue on to November 2018. The Process and Timeline will continue to be updated as the process evolves and these updates to be included in reporting to the community and RCB.

Advisory Group
 Kelly Clarkson
 Tony Mayon
 Karimeia Pahi - GC
 Meredith Youngson
 Te Atanu - info centre / tourism
 Rangy Kemapa - RES
 Anna Cunningham - WEC
 Rolande - WATSE
 Role:

Coordinator / s
 Gabrielle Patson (RCE)
 Role:

Raglan Community Board
 Role - Are responsible for the review
 - appointed coordinator, who will report to the board

Communications / Marketing
 Lakesha Randall
 Joanne
 Tracey Cooper
 Sarah Lancaster - Sew Love



Beach / Ocean
 Cleanup Crew - Cynthia Tucker
 Lifer
 Taina Hapa
 WBC
 Storage
 Min. standards / business
 Daily sand plans
 Town Square / pedestrian
 Beach / ocean
 Harbour Care
 WEC

Buildings (not housing)
 Anna Cunningham
 Carol M. Mitchell
 Raglan Land Co
 CBS
 Calum Macrae, Raglan 5, Andreas
 Design guidelines
 Coastal areas
 Heritage structures
 Energy, Retrofit
 Future Plan
 Design Guide 2017
 Town Hall Committee
 Ian Mayes (education sustainability)
 rising

Business (not commercial)
 CBD development
 sustainable develop.
 Chamber of Commerce
 Village Square
 parking

Community Well Being
 Meredith Youngson
 Leley Clough
 Michael Tompler
 Peter Hurst
 Thomson Heather
 Health centres / providers + emergency services 24/7
 Responsive town - to needs
 Gov agencies represented
 Local Support groups
 Rachel Wright
 Sherry
 WBC
 Timebank

Culture + Arts
 maintaining diversity
 Collaborate through the Arts
 Support cultural activities
 R.C.A.T.s Council
 Angelina + name
 Music Naomi + Brian, Sean Reed

Education
 Schools
 pre school
 enviro Ed.
 Facilities
 expand learning programming / options
 Education incl. all aspects of life
 Karion Kids - Kristel / Ben
 Te Manu Tau
 RA School
 Kohanga Reo
 Childcare centres
 Homeschool
 Venues / Facilities

Funding
 Cora Fischer
 Tracey Cooper
 Venues / Facilities

Group / Support
 Providing employment +
 skills experience
 Volunteer recruitment
 encouraging a support to business
 Local Co-ordination
 Local support initiatives
 Community Groups - X-Treme, W Harbour C
 Unions - Clnt B.
 Local support
 WATSE education - employment

Harbour + Sea
 Project related, character
 coastal management + options - ecosystems, pollution
 Development + business
 Access + activities
 Planning
 (Sewer)
 Coastal Channel
 Marine Pollution
 Nicole Homestead
 coast - Ed Douglas, Lisa
 Anna
 Tom Shand
 Jan Hooke
 Charlie
 Harbour Care
 WEC
 Transfers
 Graham Hubert
 Sheryl Hunt
 Fishing Clubs
 Surfing - Steve Freeman
 Phil McCabe
 Alan Campbell
 Malibu

Home based Ventures
 Continued opportunities with support + encouragement
 affects on surroundings / Mutual
 promotion
 Stephanie Pulp
 Angelina (owner of CoC)
 (District Plans)

Industry + Manufacturing
 Eco friendly
 Zero waste
 sympathetic location
 Essential industries / desired growth
 incl. Machine needs
 Martin Young (land behind sewage plant)
 Kapan Inc. Angelina + Heather Thomson
 Raglan Engineering

Infrastructure
 Lisa
 Erik + Liz
 Angelina Greenall
 Tony Olesen - RES
 Malibu
 Warran Witi
 Sean Reed - light rail
 Jake - telegrams
 Bob / Koolger
 X-Treme, Backcare
 Robert Waste Management
 Amenities - power, phone, lighting, parking, toilets,
 furniture
 3 workers - water, stormwater, wastewater

Land + Environment
 Ecology
 Biological Assessment
 RMA
 Beach care
 WEC
 X-Treme
 Solcape
 Local nursery
 World Views
 Kapiti / Kohanga - guardianship
 Native environments - Biodiversity
 Community Gardens, Planting
 Environmental education / tourism

Revision
 Deb King
 John Lawson
 Phil McCabe
 Tracey Cooper
 Kale - update intro of plan, state etc
 Raglan Naturally philosophy

Focus Groups to review RN

Promotion / Tourism
 Anna Cunningham
 Charlie Young
 Karimeia
 Phil McCabe
 Sue Noble
 Te Atanu / Malibu
 KWBMO
 Promotions - coordinated
 community plan
 Local support
 WATSE education - employment

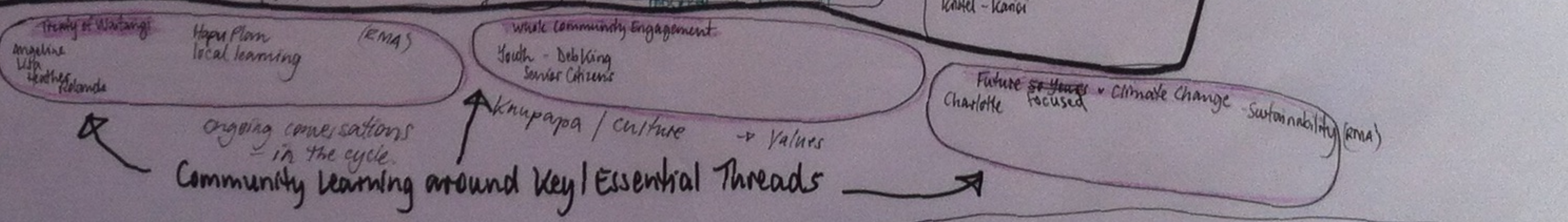
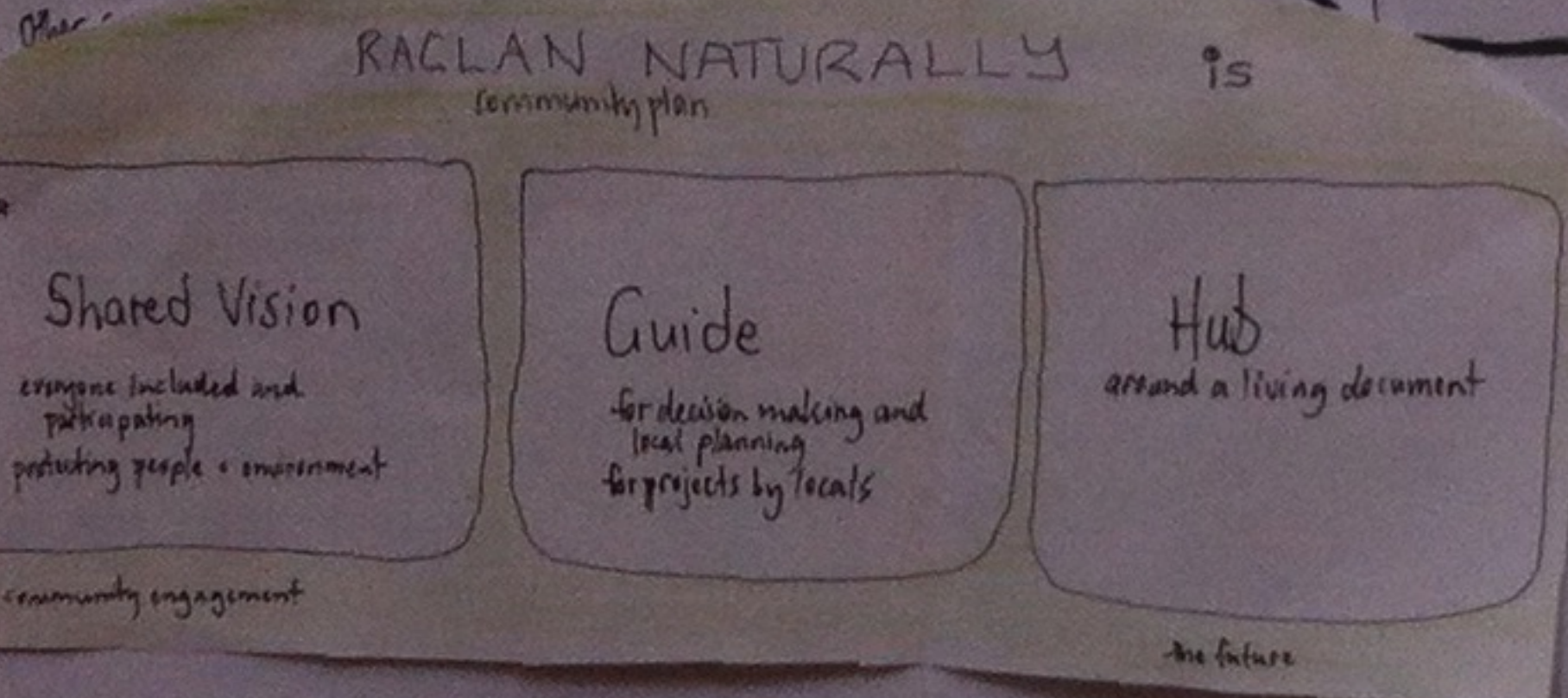
Public Safety
 Safety streets
 Emergency services - co-ordinating
 Alcohol bloom
 Fire / Waikanae Rd
 Coast / treatment for emergency
 Fire Service
 Civil Defence
 Police
 Ambulance
 West Coast Health
 Marine Health / Sea
 Tourism - coast / food
 Tennis, Netball

Recreation
 Recreation Facilities
 Sports facilities
 walking, bike paths, reserve, park
 Lifestyle - promote healthy
 living, education
 Raglan + Sevens Clubs
 Net - electric bikes
 R. Kambles
 Mountain - Bike Club
 Kapa
 Raglan Lock
 Kapa Committee
 Coastal Recreation
 Parks - playgrounds
 Golf Club
 Tennis, Netball
 Recreation Plans
 Climate Change

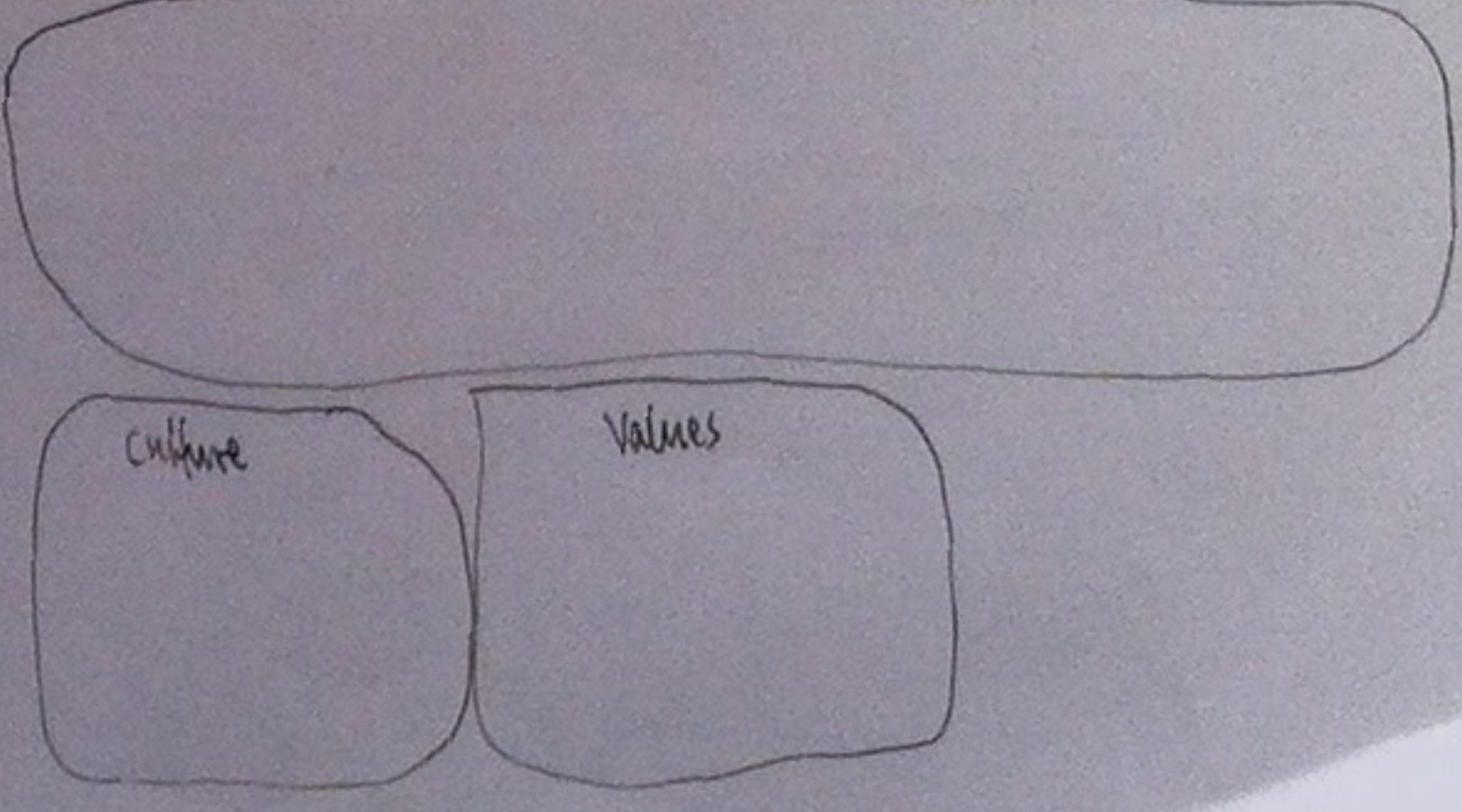
Transportation
 Erik McCleod - RES
 John Lawson
 Dirk de Kuysscher - cycling
 Pedestrian Services - footpaths, CBD, tourist routes
 Roadways
 Parking
 Traffic Solutions
 Cycling
 Public transport
 Electric cars
 Transport Strategy

Funding Opportunities
 united + coordinated approach
 external funding for local projects
 Rodney Gallagher
 Kirstine
 Te Manu Tau
 WBC
 Harbour Care
 Kristel - Kani

Support Groups



ACTIONS
 Raglan Cleanup Crew
 Tim Duff
 Plastic Bag Free
 Jione Penn
 Bob + Sue Noble
 WECarthe



Permaculture - where would this fit in?
 Library - focus each week - pods
 Senior Citizens
 Rese - admin support