

Agenda for a meeting of the Strategy & Finance Committee to be held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **WEDNESDAY 28 JUNE 2017** commencing at **9.00am**.

Information and recommendations are included in the reports to assist the committee in the decision making process and may not constitute Council's decision or policy until considered by the committee.

1.	<u>APOLOGIES AND LEAVE OF ABSENCE</u>	
2.	<u>CONFIRMATION OF STATUS OF AGENDA</u>	
3.	<u>DISCLOSURES OF INTEREST</u>	
4.	<u>CONFIRMATION OF MINUTES</u>	
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Gj Ion

CHIEF EXECUTIVE

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Open Meeting

To	Strategy & Finance Committee
From	Gavin Ion Chief Executive
Date	25 May 2017
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV1318
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of the Strategy & Finance Committee meeting held on Wednesday 24 May 2017.

2. RECOMMENDATION

THAT the minutes of the meeting of the Strategy & Finance Committee held on Wednesday 24 May 2017 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

S&F minutes 24 May 2017

MINUTES for a meeting of the Strategy & Finance Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **WEDNESDAY 24 MAY 2017** commencing at **9.00am**.

Present:

Cr JM Gibb (Chairperson)
His Worship the Mayor Mr AM Sanson [*until 9.38am and from 9.47am until 11.28am and from 11.31am*]
Cr A Bech
Cr JA Church
Cr DW Fulton [*until 9.42am and from 9.55am*]
Cr S Henderson
Cr SD Lynch
Cr RC McGuire
Cr FM McNally
Cr BL Main
Cr EM Patterson
Cr JD Sedgwick
Cr NMD Smith
Cr LR Thomson

Attending:

Ms K Langlands (Huntly Community Board)
Mr B MacLeod (Raglan Community Board)
Mr G Ion (Chief Executive)
Ms S Duignan (General Manager Customer Support)
Mr T Harty (General Manager Service Delivery)
Mr T Whittaker (General Manager Strategy & Support)
Mrs LM Wainwright (Committee Secretary)
Mr V Ramduny (Planning & Strategy Manager)
Ms A Diaz (Finance Manager)
Mr S Monrad (Corporate Planner)
Ms D Dalbeth (Business Analyst)
Mr C Morgan (Economic Development Manager)
Mrs J Vernon (Strategic Planning & Resources Management Team Leader)
Ms L Van Den Bemd (Community Development Advisor)
Ms B Connolly (Senior Policy Planner)
Ms J Remihana (Programme Delivery Manager)
Ms A Brodie (Development Contributions Co-ordinator)

APOLOGIES AND LEAVE OF ABSENCE

All members were present.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs Sedgwick/McInally)

THAT the agenda for a meeting of the Strategy & Finance Committee held on Wednesday 24 May 2017 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 7 which shall be considered with the public excluded;

AND THAT all reports be received.

CARRIED on the voices

S&F1705/01

Resolved: (Crs Main/Thomson)

THAT the Chairs of the Huntly Community Board and the Raglan Community Board be given speaking rights for the duration of the open section of this meeting.

CARRIED on the voices

S&F1705/02

DISCLOSURES OF INTEREST

Cr Church advised members of the Committee that she would declare a non financial conflict of interest in item 6.14 [*Unfunded Council Projects List for Funding Consideration by the Waikato District Community Wellbeing Trust*].

Cr Sedgwick advised members of the Committee that she would declare a non financial conflict of interest in item 6.14 [*Unfunded Council Projects List for Funding Consideration by the Waikato District Community Wellbeing Trust*].

CONFIRMATION OF MINUTES

Resolved: (Crs Sedgwick/Patterson)

THAT the minutes of a meeting of the Strategy & Finance Committee held on Wednesday 22 March 2017 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

S&F1705/03

RECEIPT OF COMMITTEE MINUTES

Resolved: (Crs Bech/Sedgwick)

THAT the minutes of a meeting of the Audit & Risk Committee held on Wednesday 22 March 2017 be received;

AND THAT the following recommendation becomes a resolution of the Strategy & Finance Committee:

Risk Assessment of Council Controlled Organisations' Draft Statements of Intent - A&R1703/07/1

THAT any Audit & Risk Committee feedback be incorporated in Council's response to the draft Statement of Intents for Council Controlled Organisations.

CARRIED on the voices

S&F1705/04

REPORTS

Review of Huntly Community Plan
Agenda Item 6.1

Resolved: (Cr Lynch/His Worship the Mayor)

THAT the Committee notes the development of a strategic community plan in accordance with the process articulated in this report;

AND THAT the Committee support the Board allocating up to \$10,000 from the discretionary fund for this purpose.

A division was called:

His Worship the Mayor – For
Cr AD Bech – For
Cr DW Fulton – For
Cr JM Gibb – For
Cr SL Henderson - For
Cr SD Lynch - For
Cr RC McGuire - For
Cr FM McNally - For
Cr J Sedgwick – For
Cr LR Thomson - For

Cr JA Church – Against
Cr BL Main - Against
Cr EM Patterson - Against
Cr NMD Smith - Against

The Motion was CARRIED 10 voting in favour and 4 voting against.

S&F1705/05

Update on Youth Engagement
Agenda Item 6.2

The report was received [*S&F1705/01 refers*] and discussion was held.

His Worship the Mayor withdrew from the meeting at 9.38am during discussion on the above item.

Financial Review of Key Projects
Agenda Item 6.3

The report was received [*S&F1705/11 refers*] and discussion was held.

Cr Fulton withdrew from the meeting at 9.42am during discussion on the above item.

Summary of Movement in Discretionary Funds to 27 April 2017
Agenda Item 6.4

The report was received [*S&F1705/11 refers*] and discussion was held.

His Worship the Mayor re-entered the meeting at 9.47am during discussion on the above item.

Tresurey Risk Management Policy – Compliance Report at 31 March 2017
Agenda Item 6.5

The report was received [*S&F1705/11 refers*] and discussion was held.

Cr Fulton re-entered the meeting at 9.55am during discussion on the above item.

Development Contribution Levies for 2017
Agenda Item 6.6

Resolved: (Crs Lynch/Sedgwick)

THAT the Strategy & Finance Committee recommends to Council that Appendix I of the Development Contributions Policy be updated for 2017/18 to capture producer price index movements over the past financial year.

CARRIED on the voices

S&F1705/06

Community Engagement Update May 2017

Agenda Item 6.7

The report was received [S&F1705/1 refers] and discussion was held.

The meeting adjourned at 10.03am and resumed at 10.25am.

2016-2017 3rd Quarter Non-Financial Performance Report

Agenda Item 6.8

The report was received [S&F1705/1 refers] and discussion was held.

Economic Development Update

Agenda Item 6.9

The report was received [S&F1705/1 refers] and discussion was held.

Lake Hakanoa Camp Ground Office Upgrade

Agenda Item 6.10

Resolved: (Crs Lynch/McInally)

THAT approval be given for the use of \$20,419 from the Lake Hakanoa Operational Reserve and Replacement fund for the purposes of upgrading the camp ground office.

CARRIED on the voices

S&F1705/07

“Clean Water” Submission

Agenda Item 6.11

Resolved: (Crs Lynch/Sedgwick)

THAT the “Clean Water” submission be approved retrospectively by the Strategy & Finance Committee.

CARRIED on the voices

S&F1705/08

Feedback regarding the proposed Urban Development Authority
Agenda Item 6.12

Resolved: (Cr Smith/His Worship the Mayor)

THAT the feedback regarding the proposed Urban Development Authority to the Ministry of Business, Innovation and Employment be approved retrospectively by the Strategy & Finance Committee.

CARRIED on the voices

S&F1705/09

Request for Funding – Raglan Naturally
Agenda Item 6.13

Resolved: (His Worship the Mayor/Cr Smith)

THAT the Committee recommends to Council that a funding contribution of \$5,000 is made from the Administration Expenses (Grants & Donations) budget to support the review of *Raglan Naturally*;

AND THAT once developed, *Raglan Naturally*'s priority projects be put forward for funding consideration in Council's Long Term Plan for 2018-2028.

CARRIED on the voices

S&F1705/10

Unfunded Council Projects List for Funding Consideration by the Waikato District Community Wellbeing Trust
Agenda Item 6.14

Cr Church declared a non financial conflict of interest, withdrew to the public gallery and did not speak to, or vote on this item.

Cr Sedgwick declared a non financial conflict of interest, withdrew to the public gallery and did not speak to, or vote on this item.

The report was received [*S&F1705/11 refers*] and discussion was held.

Civic Financial Services Limited Statement of Intent
Agenda Item 6.15

The report was received [*S&F1705/11 refers*] and discussion was held.

His Worship the Mayor withdrew from the meeting at 11.28am during discussion on the above item.

Summary of Movements in Heritage Project Fund to 30 April 2017
Agenda Item 6.16

The report was received [*S&F1705/1 refers*] and discussion was held.

His Worship the Mayor re-entered meeting at 11.31am during discussion on the above item.

EXCLUSION OF THE PUBLIC

Agenda Item 7

Resolved: (Crs Smith/Church)

THAT the report of the Chief Executive be received;

AND THAT the public be excluded from the meeting to enable the Strategy & Finance Committee to deliberate and make decisions on the following items of business:

Confirmation of Minutes dated Wednesday 22 March 2017

Receipt of Audit & Risk Subcommittee Minutes dated Wednesday 22 March 2017

REPORTS

a. Heritage Assistance Fund – Allocation of funds

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: **Ground(s) under section 48(1) for the passing of this resolution is:**

Section 7(2)(a)(b)(i)(ii)(c)(i)(f)(i)(ii)

Section 48(1)(a)(i)(ii)(d)

b. Tamahere Recreation Reserve Development

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(h)(i)(j)

Section 48(1)(3)(d)

c. Strategic Agreement on Future Urban Boundaries between Hamilton City Council and Waikato District Council

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(h)

Section 48(1)(3)(d)

d. Debt Write off for Pre Application Advice for Resource Consent and Application to change conditions (S127) of a granted consent

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(a)

Section 48(1)(3)(a)(i)(ii)(b)(i)

e. Silverspur Developments Limited (in liquidation) – Unpaid Debt

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(a)

Section 48(1)(3)(a)

f. Economic Development Update

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(f)(h)(i)(j)

Section 48(1)(3)(a)(d)

g. Civic Financial Services Limited Annual General Meeting

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(a)

Section 48(1)(3)(d)

AND FURTHER THAT Ms McEwan be permitted to remain in the meeting, after the public has been excluded, because of her knowledge of the Heritage Assistance Fund. This knowledge will be of assistance in relation to the matter to be discussed.

CARRIED on the voices

S&F1705/11

Resolutions S&F1705/12 – S&F1705/20 are contained in the public excluded section of these minutes.

Having concluded the public excluded meeting, the following items were released into open meeting:

REPORTS (CONTINUED)

Heritage Assistance Fund – Allocation of Funds

Agenda Item PEX 3.1

It was resolved [*Resolution No. S&F1705/14*] during the public excluded section of the meeting that the following resolution be released into open meeting but the report remain confidential and unavailable to the public:

'Resolved: (Crs Smith/McGuire)

THAT the recommendations for heritage funding listed in 5.1 of the agenda report, amounting to \$93,877.20 be approved;

AND THAT staff send a letter to all applicants commending them on their applications and encouraging them to participate in future funding rounds;

AND FURTHER THAT it be recommended that repeat applicants are encouraged to apply in future for funding to prepare a Conservation Management Plan (CMP);

AND FURTHER THAT the recommendation for the amounts granted in 5.1 of the agenda report, amounting to \$93,877.20, be released into open meeting but the report remain confidential and unavailable to the public.

HERITAGE PROPERTY	RECOMMENDED GRANT
<i>1 Main Road, Raglan (house)</i>	<i>3,758.80</i>
<i>584 Matangi Road, Matangi (house)</i>	<i>4,207.70</i>
<i>Former Te Kauwhata PO</i>	<i>7,500</i>
<i>79 Wilton Collieries Road (house)</i>	<i>5,000</i>
<i>Masonic Lodge Taupiri</i>	<i>4,939</i>
<i>Former Ngaruawahia bakehouse</i>	<i>3,500</i>
<i>78 Matangi Road, Matangi (house)</i>	<i>5,112.30</i>
<i>607 Matangi Road, Matangi (house)</i>	<i>10,000</i>
<i>1 Bow Street, Raglan</i>	<i>7,500</i>
<i>11 Lower Waikato Esplanade, Ngaruawahia (house)</i>	<i>7,500</i>
<i>588 Matangi Road, Matangi (house)</i>	<i>10,000</i>
<i>590 Matangi Road, Matangi (house)</i>	<i>3,859.40</i>
<i>Jackson farmhouse, Ruapuke</i>	<i>3,500</i>
<i>Former Pokeno PO</i>	<i>5,000</i>
<i>Swann woolshed</i>	<i>1,500</i>
<i>St Mary's Gordonton</i>	<i>4,000</i>
<i>Christ Church Taupiri</i>	<i>3,500</i>
<i>65 Great South Road (house)</i>	<i>5,000</i>
TOTALS	93,877.20

CARRIED on the voices"

Civic Financial Services Limited Annual General Meeting
Agenda Item PEX 3.7

It was resolved [*Resolution No. S&F1705/18*] during the public excluded section of the meeting that the following resolution be released into open meeting but the report remain confidential and unavailable to the public:

'Resolved: (Crs Sedgwick/Thomson)

THAT Council supports the appointment of Mr Anthony Gray and Mr Miles McConway as Directors of Civic Financial Services Limited;

AND THAT the Council support the decrease in Directors remuneration to reflect lower quartile rates based on external remuneration advice (\$112,500 from 1 July 2017, with annual CPI adjustments);

AND FURTHER THAT the resolution be released to the public, but that the attachments to the report remain in public excluded.

CARRIED on the voices"

Having resumed open meeting and there being no further business the meeting was declared closed at 12.35pm.

Minutes approved and confirmed this day of 2017.

JM Gibb
CHAIRPERSON

Minutes2017/S&F/170524 S&F Minutes

Open Meeting

To	Strategy & Finance Committee
From	Gavin Ion Chief Executive
Date	9 June 2017
Chief Executive Approved	Y
DWS Document Set #	1736470
Report Title	Financial Review of Key Projects

1. EXECUTIVE SUMMARY

To update the Committee on the monitoring and process that has been undertaken during 2016/2017 to ensure that the financial implications of projects are known at an early stage.

2. RECOMMENDATION

THAT the report from the Chief Executive – *Financial Review of Key Projects* - be received.

3. BACKGROUND

The Chief Executive, on an annual basis, provides details on a range of projects to be monitored and reported to the Strategy & Finance Committee. The projects are selected based on value, level of risk and other factors. A series of projects were identified for particular scrutiny during 2016/2017. Regular reports are provided on progress.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

Council has been kept fully informed of the financial consequences of the key projects that were identified at the start of the financial year. This is an interim report for the 2016/2017 financial year and supplements monthly reports to the Infrastructure Committee on the detailed projects.

The table attached to this report gives an update on the specific projects that Council wished to be given special consideration. The list was based on the major non-roading projects which Council has planned to undertake for 2016/2017, including carry forwards. Council has chosen not to reduce the upfront risk. This could have been done by investing in advance design work or other scoping work in advance of setting budgets.

It should also be noted that the nature of a number of these projects is that problems are only uncovered when Council undertakes the project. Reticulation issues, for example, are hidden until the pipes are exposed. Topographical and geotechnical issues can also arise in relation to a number of projects.

Councillors should also note that the purpose of this report is to identify progress with key projects from a financial perspective. This simply means that issues are identified earlier so that Council can make decisions before committing Council funds. It does not give certainty around the tender process as this is driven often by market forces, not by the project itself.

4.2 OPTIONS

This report is largely for information only. It is to update Councillors on progress with the financial implications of the key projects identified for the 2016/2017 financial year.

The report contains the latest forecast cost and a comparison to the budget allocation.

Council may consider that other actions should be taken to control costs. The emphasis of the report and the requirement was to identify potential issues and to advise Council so that cost implication could be considered before work proceeds.

Improved reporting has been implemented to keep the Chief Executive and the various Committees informed of progress on the key projects.

Any technical questions about the projects or infrastructure requirements should be addressed at the Infrastructure Committee meeting, not as part of this report.

The following is a list of agreed projects for 2016/2017:

- Wastewater Scheme – Pokeno Stage 2
- Water reservoirs/storage Hopuhopu
- Pokeno water reservoir
- Tamahere recreation reserve
- Wastewater Huntly
- Horotiu water reservoir
- Huntly water reservoir
- Ngaruawahia office front of house
- Stormwater upgrades Raglan
- Stormwater upgrades Ngaruawahia

5. CONSIDERATION

5.1 FINANCIAL

All of the projects included in the list form part of the Annual Plan for 2016/2017 or are carry forwards.

5.2 LEGAL

As part of undertaking the work, Council needs to ensure that the approach taken is consistent with the Purpose of Local Government.

Under this Act, good quality in relation to local infrastructure, local public services and performance of regulatory functions means infrastructure, services and performance that are efficient, effective and appropriate to present and anticipated future circumstances.

In other words, to meet the current and future needs of communities for good quality local infrastructure, local public services and performance of regulatory functions in a way that is most cost-effective for households and businesses.

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

A review of key projects was included in the Chief Executive's Performance Agreement.

The report is concerned with the community outcome of Thriving Waikato in relation to the economic importance of a number of the projects.

The report is also concerned with the economic wellbeing of residents in the district. If costs exceed budgets then alternative funding sources need to be found or elements of the project reviewed.

Projects such as water and wastewater schemes that impact on the Waikato River are of particular significance to Tangata Whenua. For example, discussions are ongoing with Iwi around the Hopuhopu reservoir water storage project.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Councillors will review the list of key projects and identify any change in significance, where appropriate.

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	This report is an update on progress. It is to inform.				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
		✓	Internal
	✓		Community Boards/Community Committees
	✓		Waikato-Tainui/Local iwi

	✓		Households
	✓		Business
			Other Please Specify

6. CONCLUSION

Staff believe that appropriate systems are in place to identify the cost implications of the various key projects that Council wished to ensure were given additional monitoring during the year. Council has been kept informed of cost implications as they arise. This report provides an update on progress with the key projects at this early stage in 2016/2017 financial year.

7. ATTACHMENTS

Financial Review of Key Projects

KEY PROJECTS

Team	Project Description	Project Owner	Full Year Budget	YTD Actual	Remaining Budget	Full Year Forecast	Expected Completion Date	Progress & Risk Comment
Programme Delivery	Ngaruawahia council office upgrade construction	Jacki Remihana	471,379	104,294	367,085	109,294	Jan-18	Scope significantly reduced to meet budget - Front of House and Call Centre works will be completed over Christmas period next financial year. Discussing relocation of services to ensure continuity for the public.
Programme Delivery	Tamahere Sports Ground Reserve Management Plan	Hamish Cairns	282,078	420,946	-138,868	438,701	Multi year project	Final levelling and seeding completed, working through the specifications with the contractor to ensure that the final outcome meets specifications. Minor flooding issues being remedied on the school boundary. Pond construction is complete but total works cannot be completed until the grass grows, planting is to be completed as weather allows. Spend includes planning for Piazza and recreation area - will be overspent for the financial year, a report approved by Council requesting negative carry forward of budget, currently working through budget and phasing of the next phase.
Programme Delivery	Raglan stormwater reticulation extensions	Surya Pandey	356,312	0	356,312	0	TBA	A public meeting was held to discuss stormwater and daylighting options late May in Raglan. Pros/ Cons of four sites/options considered. Discussion centred around two favoured sites Stewart Street and NihiNihi street. Stewart street generally considered to have greatest positives, with location being high profile and offering opportunity to improve/clean up the lower water way. Use of the site for youth and developer/community education could be ideal. However, recognised that challenges exist with site, given additional service providers use site (power/telecom). An option that could simplify any proposed work would be a staged approach. NihiNihi street site offered better use of an soggy under-utilised space; could be a more affordable option, considering challenges with other favoured site (Stewart St). Also benefits for education available here. Next steps include additional engagement with key stake holders, rain tanks discussions, alignment of rainwater tank strategy with stormwater initiatives and ultimately presentation to council.
Programme Delivery	Ngaruawahia, Kent St/George St Stormwater Network upgrades	Hamish Cairns	481,892	9,700	472,192	9,700	Oct-17	Works were expected to be carried out between March and June for this years programme of works, however due to the recent cyclone events at the Contractor's current sites, their resources are being utilised for emergent work in Auckland and as a result are currently unavailable to commence WDC work until after June. There are further works beyond June as part of this contract that will come from the 2017/18 budget.
Programme Delivery	New Reservoirs for Huntly, Central District, Hopuhopu and Pokeno	Richard Clark	7,800,397	3,516,932	4,283,465	4,602,378	Sep-17	Huntly - Roof is partially constructed inside the reservoir, awaiting other contract works at Huntly Treatment Plant before the roof can be completed. Central District - Wall completed and the dome was installed in May and final earthworks nearing completion. The pump station building has concrete foundation poured, pump set installed and bolted to the foundations, building frame commenced late May. Pokeno - Earthworks, security fence and access track complete. Ring beam foundation has been cut out for concrete slab and formwork currently being erected. Hopuhopu - Foundations and in-ground pipework complete, installation of reservoir wall panels currently underway.
Programme Delivery	Land Purchases for Pokeno, Central District and Hopuhopu Reservoir Sites	Elton Parata	367,708	146,633	221,075	154,003	Jun-17	All sites now secured and works underway.
Three Waters - Planning	Huntly wastewater treatment plant upgrade	Martin Mould	1,632,951	4,839	1,628,112	4,839	TBA	The Ministry for Business, Innovation and Employment visited Te Kauwhata in May, meeting WDC staff and talking about our Housing Infrastructure Fund (HIF) application. We expect to learn the outcome of our bid for a debt-free housing development loan when the Assessment Panel makes its recommendations to the Minister by the end of June. While this option is being looked at, there is a wider conversation with developers and WDC staff that this funding could be bundled with the Te Kauwhata Lakeside Development plan change/development proposal (and WDC) and a state of the art treatment plant could be established in Huntly to accommodate both Te Kauwhata and Huntly current and future wastewater demand. This approach is also promoted in WDC application to MBIE's HIF application.
Programme Delivery	Pokeno Wastewater scheme construction - Stage 2	Paul White	2,802,442	372,300	2,430,142	1,502,442	Aug-17	On site civil works is well underway. Heritage NZ consent is underway and working with affected property owners. At the end of May, 42 properties have fully signed up to connect with a further 22 indicating they intend to.

Open Meeting

To	Strategy & Finance Committee
From	Tony Whittaker General Manager Strategy & Support
Date	14 June 2017
Prepared by	Alison Diaz Finance Manager
Chief Executive Approved	Y
Reference #	GOV1318 / 1739175
Report Title	Financial Performance Summary for the period ending 31 May 2017

1. EXECUTIVE SUMMARY

This report presents year-to-date financial performance against the 2016/17 Annual Plan and those budgets carried forward from the 2015/16 financial year.

The report provides a summary of revenue and expenses, capital expenditure, summary treasury risk management policy compliance, and key reserve balances. The aging of Council's sundry debt (non-regulatory, non-rates related debtors) is also provided as this was a key issue raised in the 2015/16 Audit Management Report.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received.

3. ATTACHMENTS

Financial Performance Summary

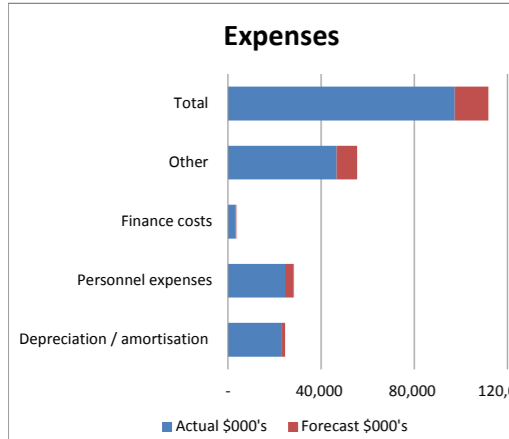
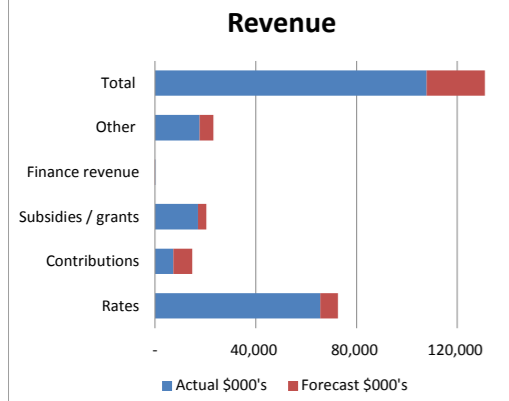
AT A GLANCE

No significant changes since last report. Treasury policy prudential, liquidity and interest rate risk within specified limits. Council has a number of permanent revenue variances that will need to be addressed through the LTP; water-by-meter, refuse collection and tradewaste (Watch Points section of this report). Capital programme approximately \$15 million less than the year to-date forecast; Te Awa Cycleway, Pokeno roading works and waters projects accounting for the majority of the variance.

	May-17 \$000's	Feb-17 \$000's
Reserve Balances Summary		
Restricted reserves	181	179
Council reserves	17,878	22,010
Development contributions	(38,360)	(35,615)
Replacement funds	14,229	12,994
Targeted rate reserves	(5,770)	(4,765)
Total	(11,842)	(5,197)

	May-17 \$000's	Feb-17 \$000's
Key reserves (included in balances above)		
Disaster recovery	911	894
Hamilton East Property proceeds	2308	2308
LTCPP Contribution reserve	2776	2776
Structure plan non-growth reserve	755	647
Northgate development area	(3,446)	(3,603)

Pokeno Structure plan	(10,348)	(8,890)
Tamahere Structure plan	(2,095)	(2,082)
DW water targeted rate	(3,899)	(3,886)
DW wastewater targeted rate	(5,520)	(4,735)



FINANCIAL PERFORMANCE SUMMARY

For the period ending 31 May 2017

	Actual \$000's	FY Forecast \$000's	% usage	YTD Variance \$000's	Ref.
Revenue					
Rates	65,684	72,567	91%	836	
Development and financial contributions	7,327	14,765	50%	6,208	1
Subsidies and grants	17,088	20,320	84%	1,539	2
Finance revenue	112	100	112%	(20)	
Other revenue	17,682	23,201	76%	3,586	3
Total revenue	107,893	130,953	82%	12,147	
Expense					
Depreciation and amortisation expense	22,902	24,462	94%	(479)	
Personnel expenses	24,557	28,252	87%	1,341	4
Finance costs	3,236	3,589	90%	54	
Other expenses	46,649	55,412	84%	4,145	5
Total operating expenses	97,344	111,715	87%	5,061	
Surplus (deficit) before tax	10,549	19,238	55%	7,086	

Year-to-date net operating surplus of \$10.5 million is approximately \$7.1 million behind year to date expectations.

Items to note are as follows:

Income

- Unfavourable - Development contribution income for Te Kauwhata and Pokeno are ahead of annual plan budget expectations for the year. However, there is still an overall timing lag in terms of income flows from applications granted in prior financial years.
- Unfavourable - Expected subsidy for Te Awa Walkway will not be achieved due to timing of the project and accounts for \$1.2 million of the year-to-date variance.
- Unfavourable - Budget for the state highway revocation will not be realised until it is transferred from NZTA. This accounts for the majority of the year-to-date variance, along with refuse sticker sales, trade waste and contributions from external parties for items such as the Mangawara stream crossing.

Expense

- Favourable - Savings due to staff vacancies and identified savings in ACC levies.
- Favourable - Operational expenditure is below budgeted levels due to the relative timing of work programmes (mainly wastewater and roading related). Expenditure on consultants and legal costs are approximately \$2 million lower than year to date expectations.

Watch Points

- Budget for water consumption is overstated. Adjustments for non-chargeable consumption have been made in the Annual Plan and the LTP will need to consider future funding requirements to balance the service.
- There is a differential between the amount being charged by Watercare for water development contributions and what council is passing on to developers. This is due to the underlying household equivalent unit measures and will amount to approx. \$80,000 per annum if not rectified. Some of this variance relates to an increase in the charge from Watercare. Waters staff have been tasked with organising pre-purchase of capacity similar to the arrangement for wastewater treatment. Yashili's production expectations are also changing and it is unclear whether they will reach full production in the estimated timeframes. This would impact tradewaste income and the targeted rate reserve.
- A 'both sides of the road' collection has affected the Metrowaste contract amount. Refuse sticker income is below expected levels (approx. \$400,00 off full year projections). A permanent variance for the year is expected although exact quantum will only be known.

Net Operating Surplus (Deficit) Breakdown	Actual \$000's	FY Forecast \$000's	YTD Variance \$000's	Favourable / Unfavourable
Roading	6,442	13,955	6,350	U - Contributions income below expectations. State highway revocation timing.
Water	1,645	6,319	4,147	U - Lower water-by-meter and contribution income
Wastewater	(1,384)	(5,199)	(3,382)	F - Higher interest income and lower activity expenditure
Stormwater	1,017	172	(859)	F - Activity expenditure low and income higher
Sustainable Communities	1,691	7,627	5,300	U - Contributions and subsidy income below expectations
Sustainable Environment	(916)	(1,495)	(454)	Timing
Governance	349	251	(119)	Timing
Organisational Support	(625)	(2,392)	(1,568)	F - Interest income higher than budgeted, activity expenditure lower
Total Group of Activities	8,219	19,238	9,416	
General rate usage	2,330	4	(2,326)	F - The general rate is expected to deliver a neutral year-end position provided work programmes continue along the same trajectory.
Surplus (deficit)	10,549	19,242	7,090	

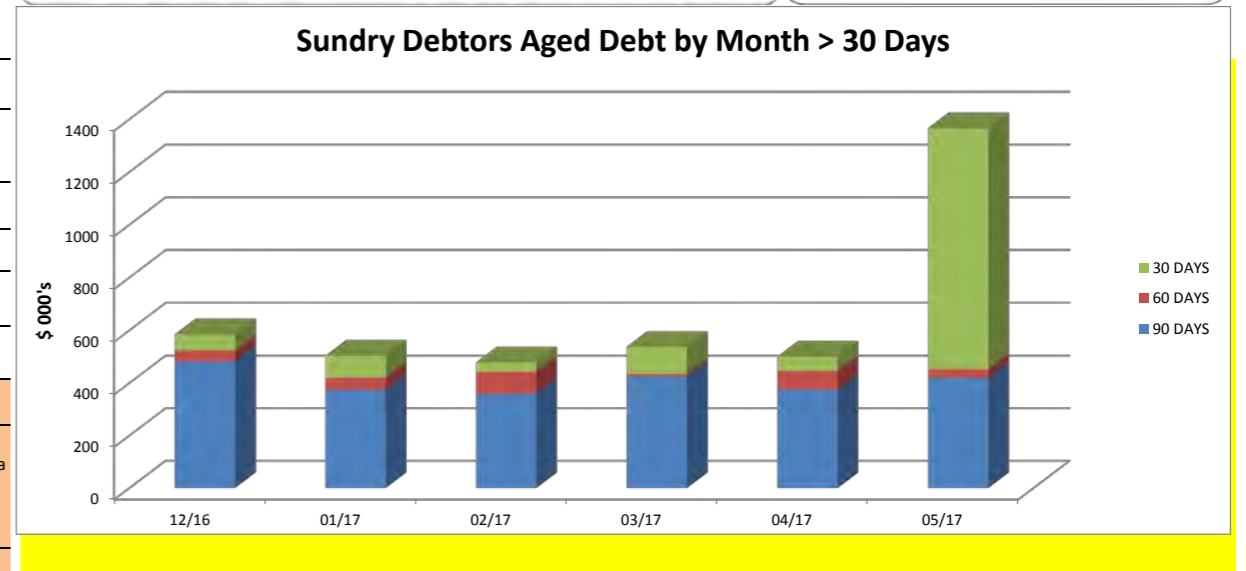
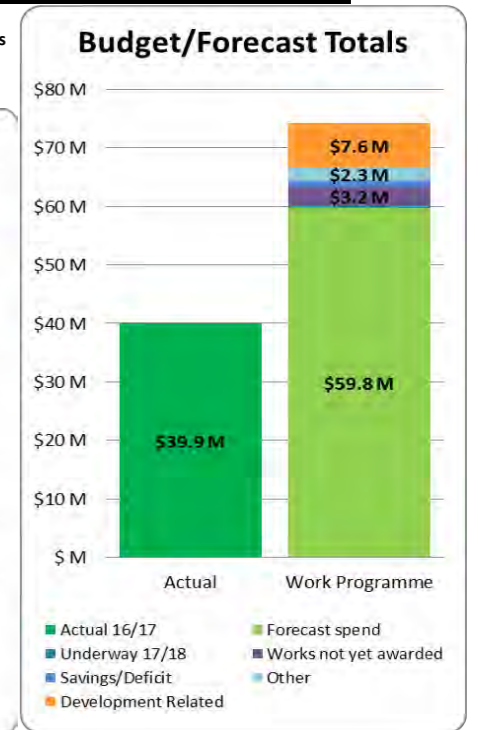
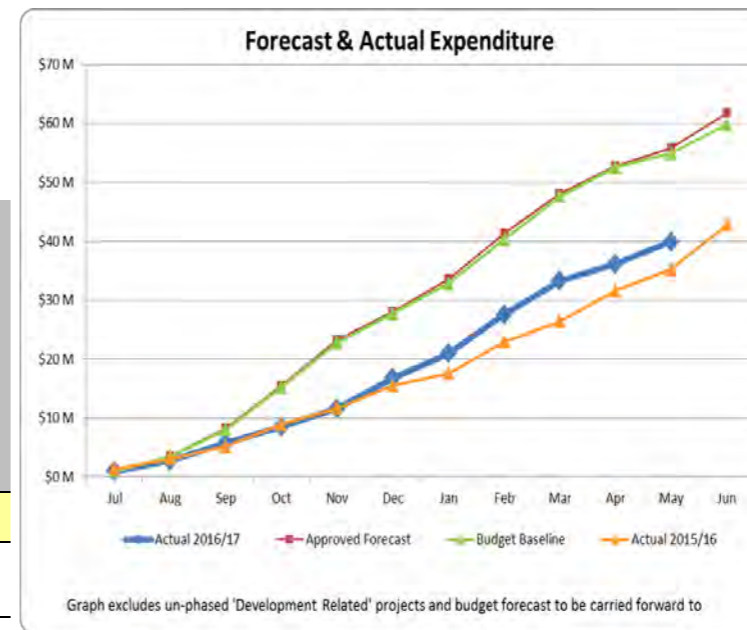
Treasury Policy compliance

Prudential limits

	Policy limit	Actual	Compliance
Percentage of net external debt to annual revenue	<150%	55%	✓
Net interest expense on net external debt as a percentage of total annual revenue	<20%	3.1%	✓
Net interest expense on net external debt as a percentage of annual rates	<25%	4.7%	✓
Interest rate risk controls limits (interest rate exposure)			
Fixed interest proportion	50%-100%	88%	✓
Liquidity/funding risk (access to funds)			
Liquidity	>110%	144%	✓
Broken down:			
0-3 years	15%-60%	53%	✓
3-5 years	15%-60%	16%	✓
5 years plus	10%-40%	31%	✓

Capital expenditure	Actual \$000's	Budget \$000's	% usage
Roading	18,654	26,321	71%
Water	10,564	17,120	62%
Wastewater	3,447	11,114	31%
Stormwater	321	4,693	7%
Sustainable Communities (P&R, halls, pools, toilets, walkways)	4,864	11,079	44%
Sustainable Environment (landfills)	190	1,080	18%
Governance	-	52	0%
Organisational Support (plant, offices/libraries & IM)	1,909	4,507	42%
Total Group of Activities	39,949	75,966	53%

Capital expenditure is tracking below forecast mainly in relation to land purchase issues, tender delays, pro-longed wet weather and easement processes. Full detail on progress of capital works is captured in the dashboard reporting contained in the Infrastructure committee monthly agendas.



Open Meeting

To	Strategy & Finance Committee
From	Tony Whittaker General Manager Strategy & Support
Date	07 June 2017
Prepared by	Jenni Vernon Strategic Planning & Resource Management Team Leader
Chief Executive Approved	Y
Reference #	GOV1318 / 1737146
Report Title	Solid Energy Lake Puketirini Rezoning

1. EXECUTIVE SUMMARY

In the last District Plan Review in 2004 Solid Energy land surrounding Lake Puketirini was zoned recreation. There are no records giving the reasons for this new zoning in 2004 and now that Solid Energy is to be disestablished as a State Owned Enterprise they have requested that the zoning be returned to the original rural zone which then can be sold to any willing buyer. Under the current zoning of recreation it is not possible to sell this land except to the district council. This offer to purchase the land for recreational purposes has previously been declined by Council.

Solid Energy have completed a geotechnical report (see Attachment 1) which recommends that the only suitable zoning is rural due to the area being largely unconsolidated overburden or prone to flooding and therefore unsuitable for residential or country living zoning.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received;

AND THAT the recommendation for the Solid Energy land surrounding Lake Puketirini be changed from recreation zone to rural zone in the current District Plan Review be approved.

3. BACKGROUND

The land areas assessed in this desktop review surrounds Lake Puketirini, which was created when the former Weavers opencast coalmine pit was rehabilitated to form a lake after coal mining ceased in December 1993.

The desktop assessment used the following data sources:

- Published geological maps
- Air photos from April 1941 to January 1985 (<http://retrolens.nz>)
- Solid Energy Files

The report has divided the land into 10 areas (see map in Attachment 1) and has analysed each area according to its topography and previous use (see Figure 1 in Attachment 1, Appendix A) and concluded that most of the land is unsuitable for construction of housing or other construction, as it has been affected by the previous mining activities.

Currently all of the land is zoned recreation in the operative Waikato District Plan (see Attachment 2).

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

The current District Plan Review is an ideal opportunity to correct the zoning anomaly that arose during the last District Plan Review in 2004 and will give Solid Energy as the landowner the opportunity to sell the land.

4.2 OPTIONS

The option of “do nothing” is not tenable or fair.

5. CONSIDERATION

5.1 FINANCIAL

NIL as this will be included in the District Plan Review and Solid Energy have completed the required technical evidence for the Section 32 justification.

5.2 LEGAL

NIL as this will be included in the overall District Plan Review funding.

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

To complete this rezoning is in the spirit of partnership with the landowner.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

(Ascertain if the Significance & Engagement Policy is triggered or not and specify the level/s of engagement that will be required as per the table below (refer to the Policy for more detail and an explanation of each level of engagement):

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>	Consultation will be undertaken as part of the District Plan Review process.				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
		✓	Internal
✓			Community Boards/Community Committees
✓			Waikato-Tainui/Local iwi (provide evidence / description of engagement and response)
✓			Households
			Business
			Other Please Specify

6. CONCLUSION

Staff supports the change of zoning for the land owned by Solid Energy surrounding Lake Puketirini to correct an anomaly that occurred during the last District Plan review in 2004.

7. ATTACHMENTS

1. GHD Solid Energy New Zealand Limited - Lake Puketirini Re-zoning Geotechnical Assessment
2. District Plan current zoning map

31 May 2017

Waikato District Council
Address
Ngaruawahia

15 Show Place
Christchurch 8024
PO Box 1303
Christchurch 8140
New Zealand

T: +64 3 345 6000
F: +64 3 345 6016

Attention M J Vernon

Dear Jenni,

Re: Re-zoning of Solid Energy land around Lake Puketirini, Huntly.

Kim Hardy and I met with you on 27 April 2017 to discuss Solid Energy's desire to have the land it owns around Lake Puketirini re-zoned. The current zoning of the land is for Recreation and our understanding is that this zoning was applied in error - the land is privately owned and Recreation zoning should not apply. At our meeting we discussed the possibility of re-zoning to Country Living or Rural. Solid Energy has since had a geotechnical investigation of the land carried out by GHD Consultants (report attached to this letter). The report concludes that most of the land is unsuitable for construction of housing or other construction, as it has been affected by previous mining activities and much of the land is unconsolidated overburden.

For that reason Solid Energy requests that the land be re-zoned as Rural, and that the re-zoning be carried out as part of the Waikato District Plan Change currently being developed. The attached map shows the parcels of land that Solid Energy owns around Lake Puketirini (labelled 1-10).

Solid Energy intends to sell the land and wishes to provide assurance to the likely buyer that the rezoning will occur as part of the Waikato District Council's up-coming plan change. We would be very grateful if you would review the geotechnical report and provide confirmation that the rezoning can be achieved in that manner.

Please do not hesitate to contact me (027 5878852) if you have any questions about our request, or require any additional information.

Yours sincerely



Ruth Bartlett
Consents and Planning Manager

WEAVERS ROWs



- Right of Way over WDC land (as per agreement)
- - - Right of Way over Solid Energy Land (additional easements required)



Solid Energy New Zealand Limited
Lake Puketirini Re-zoning
Geotechnical Assessment

May 2017

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Appendices

Appendix A – Figure 1 Land areas for geotechnical assessment

Appendix B – Documents provided by Solid Energy

1. Introduction

1.1 Background

Solid Energy proposes to rezone land surrounding Lake Puketirini to rectify a past rezoning error and has engaged GHD Limited to assist with a geotechnical assessment.

1.2 Purpose of this report

This report provides a desktop assessment of geotechnical conditions of the land to inform assessment of its potential future use.

1.3 Scope and limitations

This report has been prepared by GHD for Solid Energy New Zealand Limited and may only be used and relied on by Solid Energy New Zealand Limited for the purpose agreed between GHD and Solid Energy New Zealand Limited as set out in section 1.2 of this report.

GHD otherwise disclaims responsibility to any person other than Solid Energy New Zealand Limited arising in connection with this report. GHD also excludes implied warranties and conditions, to the extent legally permissible.

The services undertaken by GHD in connection with preparing this report were limited to those specifically detailed in the report and are subject to the scope limitations set out in the report.

The opinions, conclusions and any recommendations in this report are based on conditions encountered and information reviewed at the date of preparation of the report. GHD has no responsibility or obligation to update this report to account for events or changes occurring subsequent to the date that the report was prepared.

The opinions, conclusions and any recommendations in this report are based on assumptions made by GHD described in this report. GHD disclaims liability arising from any of the assumptions being incorrect.

GHD has prepared this report on the basis of information provided by Solid Energy New Zealand Limited and others who provided information to GHD (including Government authorities), which GHD has not independently verified or checked beyond the agreed scope of work. GHD does not accept liability in connection with such unverified information, including errors and omissions in the report which were caused by errors or omissions in that information.

2. Geotechnical conditions

2.1 Land description

The land areas assessed in this desktop review (Areas 1 to 5) are shown on Figure 1 (Appendix A). The land surrounds Lake Puketirini, which was created when the former Weavers opencast coalmine pit was rehabilitated to form a lake after coal mining ceased in December 1993.

2.2 Review methodology

Because the land surrounds a former opencast coalmine the desktop review has focused on examining former land use to inform likely ground conditions.

2.3 Data sources

The desktop assessment uses the following data sources:

- Published geological maps
- Air photos from April 1941 to January 1985 (<http://retrolens.nz>)
- Solid Energy Files (refer to Appendix B for the list of documents provided to GHD by Solid Energy). References used in this report refer to documents listed in Appendix B.

2.4 Geological setting

The geological setting of Areas 1 to 4 comprises Quaternary age Tauranga Group sediments deposited by the present and ancestral Waikato Rivers (Worley, 1994). The sediments are sub-horizontally bedded, lensoidal, frequently exhibit cross-bedding, and generally dip at 0-5 degrees. The sediments vary in thickness up to 50m. Underlying the Tauranga Group are tertiary age (Te Kuiti Group) terrestrial sediments (Waikato Coal Measures) overlain by 0-20m of shallow marine sediments comprising Glen Afton Claystone, Pukemiro Sandstone and Mangakotuku Siltstone. Beneath the Te Kuiti group is the Mesozoic age basement greywacke (Newcastle group).

The geological setting of Area 5 comprises Puketoka Formation (1:250000 Geological Map 3, IGNS).

2.5 Previous land use

2.5.1 General

Mining commenced in 1956 and continued to 1993 (Mines Division, 1984; Worley, 1994). Documents and aerial photographs indicate the following activities occurred on the land areas shown in Figure 1 (Appendix A).

2.5.2 Area 1

Area 1 is flat land between the edge of Lake Waahi and the railway line. It does not appear to have been affected by mining and historic aerial photographs indicate it has been used for agriculture. A portion of Area 1 is underlain at depth by former underground mine workings (Ralphs mine). The depth to the top of coal in those workings is approximately 100m (Weavers Opencast Working Plans, S Hough).

2.5.3 Area 2

Area 2 is flat land between the railway line and Lake Puketirini. A portion of the area is underlain at depth by former underground mine workings (Ralphs mine). The depth to the top of coal in those workings is approximately 100m (Weavers Opencast Working Plans, S Hough).

Whilst the current land use is recreational and agricultural, the eastern portion of Area 2 was used as a spoil dump during opencast mining operations. Thus the land has likely been disturbed and there may be areas of fill.

Where the western portion of Area 2 borders Lake Puketirini there is a very deep and large-scale slope failure on the edge of the former high wall of the pit (Worley, 1994).

2.5.4 Area 3

Area 3 has been heavily affected by open cast coalmining activities. Opencast coal mining occurred on portions of the land and the pits were backfilled with spoil from the main pit (the now flooded pit which is Lake Puketirini). A large engineered bund (No. 8 bund) was constructed to retain the spoil and allow mining of the main pit. The top of the bund is now below lake level. The spoil placed behind the bund was a mixture of overburden materials excavated from above the coal seam in the base of the opencast pit. The spoil was not compacted and was often saturated. The surface of the spoil dump would likely have been rehabilitated by covering it with topsoil and planting it. This history of mining on Area 3 means that the current ground surface is underlain by varying types and depths of non-engineered fill.

2.5.5 Area 4

Area 4 was used to stockpile topsoil during opencast mining operations. Thus the land has likely been disturbed and there may be areas of fill.

2.5.6 Area 5

Area 5 does not appear to have been affected by coalmining operations and appears to have been used for farming.

3. Recommendations for subdivision and building development

3.1 General

Expected ground conditions and recommendations for subdivision and building development are given for each area.

3.2 Area 1

Ground conditions are likely to comprise silts, clays and sands of the Tauranga Group. These are generally suitable for construction of low-rise residential buildings with standard foundations as occurs on land to the east. Land underlain by underground mine workings can have a risk of subsidence occurring at ground surface should the old workings collapse and collapse features propagate to ground level. The risk posed by underground mine workings beneath Area 1 is difficult to quantify and should be treated in the same manner as it is treated elsewhere in Huntly. The flood hazard of this land needs to be considered if subdivision and building development are contemplated. Geotechnical investigations to assess the land for subdivision and building may be warranted to provide better knowledge of ground conditions.

3.3 Area 2

The combination of underground mine workings, mining disturbance and proximity to a large instability feature on the edge of Lake Puketirini makes Area 2 unsuitable for subdivision and building development.

3.4 Area 3

This history of mining on Area 3 means that the current ground surface is underlain by varying types and depths of non-engineered fill. Geotechnical investigations to assess the land for subdivision and building are not warranted as the results are likely to reveal complex ground conditions.

Based on the history of mining disturbance the land is unsuitable for subdivision or building development. The primary geotechnical hazard with the land is settlement. It may be possible to construct isolated buildings on the land but expensive and intensive geotechnical investigations would be necessary for individual buildings unless the risk of settlement of the building can be tolerated.

3.5 Area 4

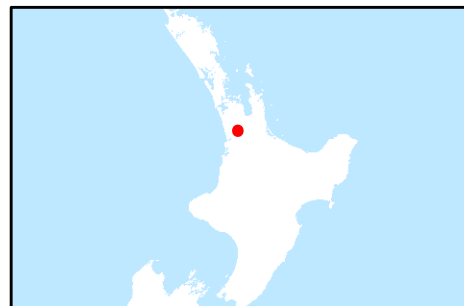
Area 4 may be suitable for subdivision and low-rise residential building development providing remedial earthworks are undertaken if mining has created land disturbance. Geotechnical investigations to assess the land for subdivision and building may be warranted to provide better knowledge of ground conditions.

3.6 Area 5

Ground conditions are likely to comprise silts, clays and sands of the Puketoka Formation. These are generally suitable for construction of low-rise residential buildings with standard foundations. We observe that there are similar structures on the land immediately to the north. Development of the northern end of Area 5 may be constrained by the slopes forming the flanks of the ridge. A slope failure is evident in ground immediately west of the northern portion of Area 5 (refer to Figure 1, Appendix A) may restrict building development along the edge of Area 5 unless measures are taken to protect buildings, e.g. piled foundations and in ground pile retaining walls.

Appendices

Appendix A – Figure 1 Land areas for geotechnical assessment



-  Office
-  Pit
-  Biodiesel New Zealand Ltd.
-  Pike River Mine (2012) Ltd
-  Solid Energy Land Holdings Ltd.
-  Solid Energy NZ Ltd.
-  Solid Energy Renewable Fuels Ltd.
-  Spring Creek Mining Company



Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community



Lake Puketirini re-zoning
Figure 1 Land areas for Geotechnical Assessment



Scale:	1:10,000
Compiled:	RAC
Approved:	XXX
Projection:	NZTM
Date:	5/10/2015

Appendix B – Documents provided by Solid Energy

Puketirini**List of documents re Weavers Highwall / Opencast provided to GHD by Solid Energy on 27 April 2017****Worley Reports for Solid Energy North:**

- Weavers Opencast Rehabilitation Final Design Report (dated December 1994)
- Weavers Pit Rehabilitation Monitoring Report 1996 (dated March 1997)
- Weavers Pit Rehabilitation Monitoring Report 1997 (dated April March 1998)
- Weavers Pit Rehabilitation Monitoring Report 1998 (dated March 1999)
- Weavers Pit Rehabilitation Monitoring Report 1999 (dated April 2000)
- Weavers Pit Rehabilitation Northwest Corner Remedial Work (dated October 1996)
- Weavers Pit Rehabilitation Southwest Corner Stability Assessment (dated June 2000)
- Weavers Pit Rehabilitation Western Drain Diversion (dated January 1997)

Meritec Reports for Solid Energy North:

- Weavers Pit Closure Lake Level Assessment (dated November 2001)
- Weavers Monitoring Report 2000 (dated January 2001)
- Weavers Monitoring Report 2001 (dated February 2002))
- Weavers Monitoring Report 2002 (dated February 2003)

Maunsell Report for Solid Energy North:

- Weavers Monitoring Report 2003 (dated February 2004)

Maunsell/AECOM Reports for Solid Energy New Zealand Limited

- Weavers Monitoring Report 2006 (dated March 2007)
- Weavers Opencast Rehabilitation- Summary of Geotechnical and Civil Works (dated 25 November 1998)
- Weavers Crossing Pit Rehabilitation NZ Engineering Excellence Awards 2007 (June 2007)
- Weavers Pit Rehabilitation ACENZ Annual Awards of Excellence 2007 (March 2007)
- Weavers Pit Rehabilitation Arthur Mead Environmental Award 2007 (June 2007)

Mines Division

- Weavers Opencast Coalmine Environmental Impact Report May 1984

Other

- Weavers Underground Report. Ian R Judd. June 1986.
- Weavers Mining Applications. Les McCracken 1988 (see old aerial within)
- Weavers Opencast Coalmine Report on Bund 8 and Highwall Design MWD Hamilton District lab Report No 1365. August 1985
- Weavers Opencast Working Plans. S Hough

GHD

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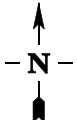
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Document Status

Revision	Author	Reviewer		Approved for Issue		
		Name	Signature	Name	Signature	Date
0	Geoffrey Farquhar	Wayne Thorburn		Kim Hardy		29 May 2017

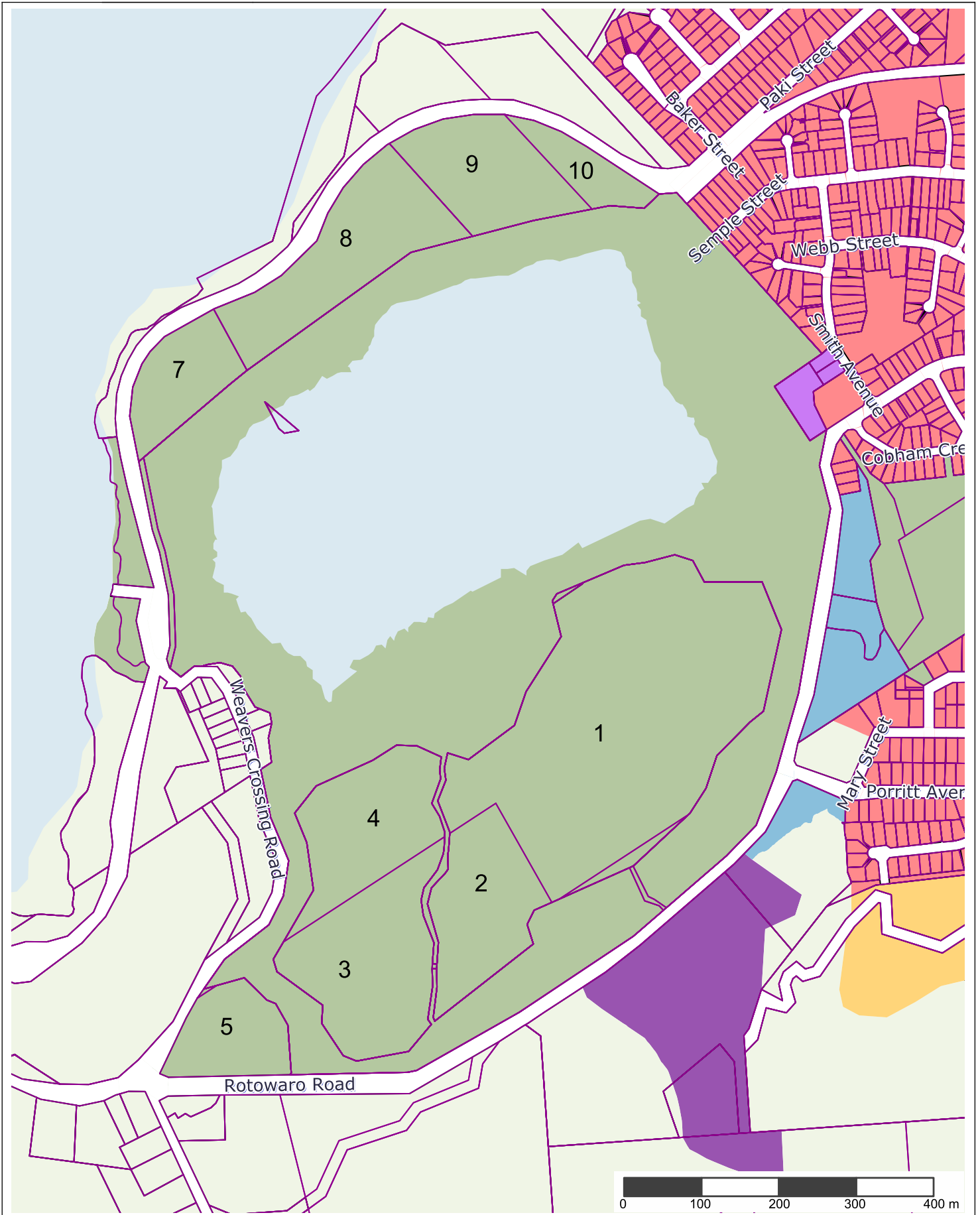
www.ghd.com





Waikato District Plan

Lake Puketirini



Legend

<p>Context</p> <ul style="list-style-type: none"> Plan Section Divide State Highway Rail Land Parcel Water Body Reserve 	<p>Infrastructure</p> <ul style="list-style-type: none"> Designation Gas Line Transmission Line Indicative Road Intent Important Indicative Road Intent Important Local A Indicative Road Intent Important Local B Indicative Road Location Important Collector Indicative Road Location Important Service Lane National Walkway Raglan Navigation Beacon Segregation Strip Walkway Cycleway Bridleway 	<p>Minerals Mining</p> <ul style="list-style-type: none"> Aggregate Extraction Policy Area Aggregate Resource Policy Area Coal Mine Policy Area
<p>Building Construction</p> <ul style="list-style-type: none"> Airport Inner Noise Control Boundary Airport Outer Noise Control Boundary Airport SEL 95 Noise Control Boundary Background Noise Area High Background Noise Area Noise Control Boundary Noise Boundary Distance (m) 	<p>Natural Environment</p> <ul style="list-style-type: none"> Coastal Marine Area Conservation Policy Area Ecological Corridor Environmental Enhancement Overlay Area Environmental Protection Policy Area Gully Area Hauraki Gulf Catchment Area Identified Significant Natural Feature Landscape Policy Area Management Area Proposed Esplanade Reserve Ridgeline Policy Area Schedule 5A Site of Special Wildlife Interest Threatened Species Serious Decline Threatened Species Gradual Decline Whaanga Coast Policy Area 	<p>Zones</p> <p>Commercial</p> <ul style="list-style-type: none"> Village Business (Franklin) Business (Waikato) Business (Franklin) <p>Open Space</p> <ul style="list-style-type: none"> Forest Conservation (Franklin) Queen's Redoubt Heritage (Franklin) Recreation (Franklin) Wetland Conservation (Franklin) Recreation (Waikato) <p>Industrial</p> <ul style="list-style-type: none"> Heavy Industrial (Waikato) Industrial 2 (Franklin) Industrial Services (Franklin) Light Industrial (Franklin) Industrial Park (Waikato) Light Industrial (Waikato) Industrial (Franklin) Maioiro Mining (Franklin) Aggregate Extraction (Franklin) Timber Processing (Franklin) <p>Cultural</p> <ul style="list-style-type: none"> Pa (Waikato) <p>High Density Residential</p> <ul style="list-style-type: none"> Residential (Franklin) Living (Waikato) Residential 2 (Franklin) <p>Low Density Residential</p> <ul style="list-style-type: none"> New Residential (Waikato) Living Zone Te Kauwhata Ecological (Waikato) Living Zone Te Kauwhata West (Waikato) Village (Franklin) Rural-Residential (Franklin) Country Living (Waikato) Coastal (Franklin) Coastal (Waikato) <p>Agriculture Production</p> <ul style="list-style-type: none"> Rural (Franklin) Rural (Waikato)
<p>Commercial</p> <ul style="list-style-type: none"> Airport Obstacle Limitation Surface Area A and B (Pokeno) Area of Interest / Scheduled Area Business Centre Classification Housing Restriction Area Front Yard Control Line Main Frontage Control Line Mixed Use Policy Area Tamahere Commercial Area Town Centre Town Centre Overlay Area Verandah 	<p>Urban Environment</p> <ul style="list-style-type: none"> Amenity Planting Requirement Anticipated Dwelling Number Concept Plan Papakainga Policy Area Residential Large Lot Overlay Area Residential Medium Lot Overlay Area Structure Plan Boundary Urban Expansion Policy Area Village Growth Area 	<p>Map Information</p> <p>Copyright & Disclaimer - Cadastre boundaries sourced from Land Information New Zealand under CC-BY. Graphical representations of the District Plan rules have been derived from various sources; the representations are to the best of knowledge. Exact boundaries may require further investigation, please direct enquiries to the Planning and Strategy Team, districtplan@waicd.govt.nz</p> <p>Map Coordinates - the grid coordinates, provided as easting and northing values, measured in metres, use the New Zealand Transverse Mercator 2000 projection grid coordinates. Eastings are labelled on the top and bottom margins, their values increase towards the east. Northings are labelled on the lateral margin. Their values increase towards the north. For example, the value 5884321 is read as 5884 km and 321 m. 1:50 000 maps are marked at 4 km intervals, the area of a grid is 16 square km or 1600 hectares.</p> <p>On the overview map the following town abbreviations have been used; Pokeno as Pok, Te Kauwhata as TeK, Huntly as Hun, Ngaruawahia as Nga and Raglan as Rag</p>
<p>Hazard Policies</p> <ul style="list-style-type: none"> Catchment Management Plan Area 1% Design Flood Level Flood Limit Flood Risk Huntly East Mine Subsidence Huntly South Assessment I Land Stability Policy Area Remediation Policy Area River Stability Policy Area 	<p>Culture & Heritage</p> <ul style="list-style-type: none"> Battlefield View Shaft Heritage Area Heritage Item Notable Tree Schedule 8A Site of Significance Urupa Waikato River Catchment 	

Open Meeting

To	Strategy & Finance Committee
From	Vishal Ramduny Acting General Manager Strategy & Support
Date	13 June 2017
Prepared by	Betty Connolly Senior Policy Planner
Chief Executive Approved	Y
Reference #	GOV1318 / 1739897
Report Title	Update on Waikato District Council's Heritage Forum

I. EXECUTIVE SUMMARY

This report is to provide an update to the Strategy & Finance Committee on the Waikato District Council Heritage Forum (“the Forum”).

The Forum has continued to meet and the number of interest groups has increased since it was first launched in 2016. Good feedback has been received from the community about this forum. Community groups have been undertaking a number of varied projects related to heritage – such as signs, heritage brochures, heritage websites and oral history among the top priorities.

The Heritage Project Fund has been well received with projects such as: heritage information signs in Te Kowhai and Raglan; brochures and heritage resource booklets; costs towards websites; costs of digital voice recorder for oral history; educational resource book written by a local marae; and restoration projects. It is refreshing to see that the community groups are taking advantage of these funds.

The Forum is currently reviewing a software program for community heritage archives, genealogy and accessible Council archives. Workshops have been held with the Forum and council staff on options and budgets and the preferred option is a software program called Recollect. Recollect is a platform used by a number of councils and community groups for publishing heritage material, researching genealogy and sharing photographic images. This is generally done with a long term vision to use this as a tool for making council archives available to the community. This software is in use by Hamilton City Council and Upper Hutt City Council to publish heritage collections. It is also being used by a crowd funded group from the Westcoast along with other heritage groups. The software is still being considered and once a decision has been made by the Forum the next step will be on how this can be funded.

The dedicated archive room has now been refurbished (next to the Council Chambers) and staff will be setting this up for use in the next few weeks. There are already a number of

Council files that have been brought in from Council's offsite storage facility to be rehoused in this room. Essentially this room is now ready to receive community archives and the Forum members will be advised of this at the next heritage forum meeting.

The Council Heritage Strategy will need to be reviewed in shortly and this will be undertaken in conjunction with Council staff and the forum members.

2. RECOMMENDATION

THAT the report from the Acting General Manager Strategy & Support be received.

3. ATTACHMENTS

NIL

Open Meeting

To	Strategy & Finance Committee
From	Vishal Ramduny Acting General Manager Strategy & Support
Date	15 June 2017
Prepared by	Julienne Calambuhay Management Accountant
Chief Executive Approved	Y
DWS Document Set #	GOV1318 / 1739898
Report Title	Summary of Movements in Discretionary Funds to 15 June 2017

1. EXECUTIVE SUMMARY

To provide the Committee with a summarised report giving balances of all the discretionary funds including commitments as at 15 June 2017.

2. RECOMMENDATION

THAT the report from the Acting General Manager Strategy & Support be received.

3. ATTACHMENTS

Summary of Movements in Discretionary Funds to 15 June 2017

**Summary of Movements in Discretionary Funds
As of 15 June 2017**

	Carry Forward 2015/16	Annual Plan Budget 2016/17	Plus Income 2016/17	Less Expenditure 2016/17	Net Funding Remaining 2016/17	Less Commitments 2016/17	Funding Remaining after Commitments
Rural Ward	17,325.00	30,963.00	-	33,714.15	14,573.85	11,247.68	3,326.17
Huntly	25,941.00	24,026.00	-	22,256.09	27,710.91	26,896.48	814.43
1 Meremere	5,871.00	6,325.00	-	2,839.57	9,356.43	2,000.00	7,356.43
Ngaruawahia	51,473.00	20,999.00	-	34,700.39	37,771.61	23,410.00	14,361.61
Onewhero Tuakau	30,656.00	28,878.00	-	30,051.34	29,482.66	8,018.82	21,463.84
Raglan	6,718.00	14,271.00	-	11,312.39	9,676.61	6,675.59	3,001.02
Taupiri	7,870.00	1,624.00	206.16	6,804.78	2,895.38	1,000.00	1,895.38
2 Te Kauwhata	64,087.00	11,139.00	40.00	8,160.84	67,105.16	55,606.00	11,499.16
Mayoral	2,383.00	8,000.00	-	7,171.16	3,211.84	1,500.00	1,711.84

1 Meremere budget inclusive of budget for salaries of \$4,775

2 Te Kauwhata budget inclusive of budget for salaries of \$6,941

Open Meeting

To	Strategy & Finance Committee
From	Tony Whittaker General Manager Strategy & Support
Date	13 June 2017
Prepared by	Lianne van den Bemd Community Development Advisor
Chief Executive Approved	Y
DWS Document Set #	GOV1318 / CDR0502 / 1738017
Report Title	2017 Community Projects for External Funding

I. EXECUTIVE SUMMARY

The purpose of this report is for the Strategy & Finance Committee to consider the 2017 list of community projects for external funding. Once adopted by Council the projects will be included onto the Council's External Funding List. The External Funding List is a list of projects which councillors have in the past endorsed for external funding opportunities.

The purpose of the External Funding List is to enable Council to advocate for funding from external grantees.

Staff requested feedback on both the above lists from Councillors, fellow staff and the applicants. The feedback received has been added to both lists.

2. BACKGROUND AND DISCUSSION

The 2017 applications have been received from the following organisations/groups:

- Tamahere – Mangaone Restoration Trust
- Raglan Community Arts Council Inc.
- Opuatia Community Centre
- Waikato Playcentre Association
- Holy Trinity Church
- Ngaruawahia RSA Memorial Club Inc.
- Waikato District Council Parks and Facilities Department
- St Andrews Presbyterian Church, Te Kauwhata
- Tuakau Youth Sport Trust

3. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received;

AND THAT the **Strategy & Finance Committee** recommends to **Council** that the 2017 projects for external funding are adopted;

AND FURTHER THAT that the projects be included on the **Council External Funding List** for other funding opportunities.

4. ATTACHMENTS

- 2016 – 2017 Council External Funding List

2017 – 2018 Community Projects for adoption by Council

Applicant Name: Tamahere – Mangaone Restoration Trust		Project Name: Stage two of the Tamahere Reserve boardwalk project.	
Total Cost of Project: \$26,061.73	Wellbeing Trust Funding Sought :	Other Funding Sought: \$13,000.00	
In Hand \$	\$13,061.73		
Project Background:			
<p>Tamahere-Mangaone Restoration Trust engage in restoration work in their community. The Trust consists of 5 members and 4 volunteers along with the local Rowing Club who help with the man power of the projects.</p> <p>The Trust wants to start the Tamahere Reserve stage 2 of the boardwalk located on Tamahere road. This track is well used by the Community and others that visit. Recent monitoring shows weekly 196 people use the track.</p> <p>This track walkway varies with over half of the path in the bush. This Reserve is special as it is used for Eco sourced seeds from 15 species of plants which are being produced and collected for Tamahere – Matangi.</p> <p>The Trust is constructing and replacing approximately 100 meters of the existing temporary boardwalk. Building to commence through the summer 2017 and 2018.</p>			
The group /community provided supporting letters from:			
<ul style="list-style-type: none"> – Jan Simmons – Chair Waikato Ecological Restoration Trust 			
Project Justification Tamahere-Mangaone Restoration Trust is the Kaitiaki of the management of the Reserve. The construction of the new boardwalk is vitally important as visitor and user group numbers increase, the standard of the current boardwalk is undesirable for the protection of the surrounding wetlands.			
Staff Comments: The site identified is on Council land. Staff has advised the Tamahere-Mangaone Restoration Trust of the need to contact Council regarding any consenting required.			

Applicant Name: Raglan Community Arts Council Inc.		Project Name: To build a new theatre and clay shed on the Old School site in Raglan	
Total Cost of Project: \$592,567.02	Wellbeing Trust Funding Sought: \$57,500.00	Other Funding Sought: \$118,679.88	
In Hand \$			
Project Background:			
<p>Raglan Community Arts Council wants to build a new creative space behind the Raglan Old School Building on 5 Stewart Street, which will replace the old metal weatherboard sheds.</p> <p>Raglan Community Arts Council is an organisation that nurtures and develops the arts in Raglan Whaingaroa. RCAC consists of 50 volunteers for this project.</p> <p>The new building will accommodate the clay activities, community dance/drama classes and can also be utilised by all community groups in the Raglan Whaingaroa.</p> <p>Development of facilities at the Raglan Old School Arts centre is part of the Raglan Naturally Plan.</p> <p>The building is a two level building that will house the clay activities on the first floor and the performing, music and other activities on the second floor.</p> <p>The Raglan population is forecasted to double over the next 50 years.</p> <p>The plans for the new build are displayed at the Centre and at the Raglan Library.</p> <p>Upon all funding being secured towards the project it is envisage that the project will commence in April 2018 and be completed by August 2018.</p>			
The group /community provided supporting letters from:			
<p>Attached to the application are supporting documents from key arts practitioners, iwi, community and those who have expressed an interest in the use of the new building.</p> <ul style="list-style-type: none"> – Ruth Hare Drama Trix Performing Arts – Bob McLeod Raglan Lions Club President – The Monster Company – Raglan Sailing Club – The Raglan House 			

- Whaingaroa Environment Centre
- 'Ahoy'-Creative Crew
- Mighty Mighty Music
- Surfside Church
- Raglan Ballet
- Jet Collective
- Barbara MP Taranaki-King Country

Project Justification

The existing facility is at its capacity limit with 3 children's clay classes a week, 2 adult workshops and 2 after school children's dance/drama classes. The RCAC envisage that the new building will meet the Communities demands for more classes.

There is a shortage of space for the increasing number of performing, visual and music art activities that are being carried out across a wide sector of the Raglan community

The Raglan Community Arts Council exists primarily for the mutual benefit, success and support of members and to facilitate public access to creative spaces that are purpose built to carry out various arts activities. The Raglan Community is supportive of the project.

Staff Comments: The site identified is on Council land. Staff have advised the Raglan Community Arts Council of the need to contact Council regarding any consenting required.

Last week, WEL Energy Trust advised us that they have made a \$40,250 (35,000 exl GST) commitment to the Creative Space project.

What this means is that with this grant and community fund raising now underway, we just need one more commitment at a similar level to meet the one third funding threshold needed to apply for a Lottery Grants Board Community Facilities grant for the remaining funding.

Would you please pass on this information to the trustees of the Waikato District Community Wellbeing Trust Fund.

We are aiming to apply for the building consent on the 1st June.

Applicant Name: Opuatia Community Centre		Project Name: To upgrade to the exterior of the building	
Total Cost of Project: \$57,500.00	Wellbeing Trust Funding Sought:	Other Funding Sought: \$7,500.00	
In Hand \$20,000.00	\$30,000.00		
<p>Project Background:</p> <p>The Opuatia Community Committee wants to restore and repaint the exterior of the 100 year old hall building. The work involved includes the repairs to the all windows, doors, walls and roof to remove the rotting material and worn paint. For this project the scaffolding equipment required is donated. A qualified trade's person will undertake to project to completely undercoat, partial repairs to the roof and repaint the entire building.</p> <p>The Committee consists of 7-15 volunteers who will assist where needed.</p> <p>Further information has been requested ie. User groups, supporting letters and documentation.</p>			
The group /community provided supporting letters from:			
Project Justification: The Opuatia Hall provides a meeting and venue space for anyone within their rural area.			
Staff Comments: The site identified is on Council land. Staff have advised the Opuatia Community Hall of the need to contact Council regarding any consenting required			

Applicant Name: Waikato Playcentre Association		Project Name: To new build an new Playcentre facility in Raglan	
Total Cost of Project: \$1,004,737.00	Wellbeing Trust Funding Sought:	Other Funding Sought: \$440,901.00	
In Hand \$517,000.00	\$46,836.00		
Project Background:			
<p>The Raglan Centre would like to build a new play centre within the grounds of Raglan Area School – to commence November 2017. Venue will provide SPACE sessions for new parents, play centre sessions for 0-5 year olds and adult education covering positive parenting and community strengthening.</p> <p>The Waikato Play centre Association (Raglan) recognises and supports parents with their children. They offer education on child initiated play infant 0-5 and adult education. Raglan Centre consists of 20+ volunteers and 15 families.</p> <ul style="list-style-type: none"> – SPACE 4 times a week – 9:30-12pm – play centre – 9:15am through 12pm – Adult Education – 2 hours to full day (9-6) depending on the workshops / topics) 			
The group /community provided supporting letters from:			
<ul style="list-style-type: none"> – Tracy Frew - parent of the association – Susan Sallis – Plunket – Barbara Kuriger MP Taranaki –King Country. 			
Project Justification Further information regarding feasibility studies, survey and feedback with the Raglan community has been requested from the Association.			
Staff Comments: The site identified is on private land. Staff have advised the Waikato Playcentre Association of the need to contact Council regarding any consenting required.			
We have not updated our feasibility study with local survey results per se, however we have a groundswell of local support for the project as follows;			

- WDC Libraries – Raglan Playcentre is Charity of the Month for June
- Raglan Lions – they have donated \$5K to the project & have indicated they would like to take on this project as a special focus for their members
- Raglan Area School – while the school is unable to provide us with a site (basis parking restrictions) , their principal & school board remain supportive of our project
- Te Uku School Principal have expressed positive interested in providing a site & these discussions are on going
- Lisa Thomson Raglan Councillor has provided on- going support
- Both the local Anglican & Catholic churches have lent their support in prayer circles & ideas on fundraising
- Plunket have been supportive & hosted a workshop recently the outcomes of which are attached.
- Various members of the community have come forward with offers to fundraise
- Support from Raglan Community House – letter forthcoming.

I hope this goes some way toward answering your concerns about support from within Raglan community. Please let us know if you require any further info.

Attached are copies of letters of support we have on file. We have reached out to others & will forward these soonest.

Applicant Name: Holy Trinity Church		Project Name: To replacement of the front facing Hall window in Jesmond Street, Ngaruawahia.	
Total Cost of Project: \$11,516.85	Wellbeing Trust Funding Sought:	Other Funding Sought: \$	
In Hand \$1,500.00	\$10,016.85		
Project Background:			
<p>The Ngaruawahia Anglican hall is not only used by the church but consistently used by Community groups. All groups that use the hall are all volunteers mostly being the elderly, local hui's and Health & Welfare.</p> <p>The hall needs repairs and the Church wants to replace the large window looking onto Jesmond Street. The window has rotted which means it leaks and is very dangerous and could cause further problems to the building. The window has been looked at to be repaired but the Church has been advised that it's beyond repair and needs replacement.</p> <p>The Church recognises that the hall is under high demand from local Community groups and supplying a safe and dry venue is now an urgency.</p>			
The group /community provided supporting letters from:			
<ul style="list-style-type: none"> - Perter Wiggins – Ngaruawahia Police Youth Aid Officer - Anne Patterson – Ngaruawahia Senior Citizens & Friendship Club - Rosemary J Higgins – Secretary of The Care and Craft Centre of New Zealand Trust 			
Project Justification			
Staff Comments: The site identified is on private land. Staff have advised the Holy Trinity Church of the need to contact Council regarding any consenting required.			

Applicant Name: Ngaruawahia RSA Memorial Club Inc.		Project Name: To upgrade the building roof	
Total Cost of Project: \$56,668.55	Wellbeing Trust Funding Sought:	Other Funding Sought: \$	
In Hand \$	\$56,668.55		
Project Background:			
<p>Ngaruawahia RSA would like to partially replace their roof. They have had repairs done in 2014 in the hall and restaurant area and it was maintained regularly but now this requires replacement.</p> <p>The work requires professional tradesman to undertake the project in order to meet the RSA Health & Safety legal requirements.</p> <p>The RSA have 6 volunteer members that help with the maintenance where needed and have helped trying to upkeep (painting and small leaks) the existing roof.</p> <p>The Ngaruawahia RSA hosts a variety of events and social evenings for the community of Ngaruawahia. There are variety of groups such as the card, eight ball & darts clubs and the local history group that meet at the club on a regular basis.</p> <p>There are 460 members registered with the Ngaruawahia RSA Memorial Club Inc.</p> <p>Further information has been requested for the RSA regarding seeking other funding towards the project and letters of support.</p>			
The group /community provided supporting letters from:			
Project Justification Ngaruawahia RSA want to ensure that the memorabilia inside is protected and that they can continue on with supplying a community facility that is safe and dry. The Ngaruawahia RSA feel that by maintaining the facility it is giving the community a building that it can be proud of and that it also attracts more visitors to the town.			
Staff Comments: The site identified is on private land. Staff have advised the RSA of the need to contact Council regarding any consenting required.			
Update from the RSA received 24 May 2017			
<p>Ngaruawahia RSA Eight Ball and Darts - they have a monthly meeting and two Thursday night tournaments. They also invite other groups in for competitions, Huntly, Pukemiro, Edgecumbe, Tokoroa, etc.</p> <p>Ngaruawahia History Group- meet weekly at RSA on Tuesday from 1 pm – about 10-12 members</p> <p>Ngaruawahia Euchre Club- meet weekly on Wednesday from 1pm – 10-12 members. They are also hosting a tournament here in July.</p> <p>Wine Club – meet 1 Thursday per month to discuss wines, etc – 20 in group.</p> <p>Ngaruawahia RSA Indoor Bowls – meet weekly on Thursday's from 10am.</p> <p>Village Church – every Sunday use our conference room for Sunday School</p> <p>These are the groups that regularly meet and there is no charge from them to use it.</p> <p>The RSA also hosts groups from around the region for training and management meeting:</p> <ul style="list-style-type: none"> • Waikato Regional Council • Waikato District Council • Turangawaewae regatta committee 			

-
- Z Waikato training
- Blue light (Police)
- Tribal Nation – AGM to name a few.

We also host birthdays, weddings, funerals and reunions for the community, given there are not many facilities available.

We also offer our quiz night – once a month on Thursday for community groups to use as a fundraiser – so far we have had, Nga Com House, Cancer Support Group, Community Care and Crisis, Twin Rivers Art Centre.

Ngaruawahia Senior Citizens group use our restaurant facility during the year for functions, as does the Ngaruawahia Knitting group.

We also have the meals on wheels contract and are currently doing up to 16 meals per day – Monday to Friday.

We also host fundraisers throughout the year – Mothers Day this year was used to raise funds for Cancer Support Group – about 76 people attended a pink breakfast, we also host a Matariki banquet annually amongst many others. All of these events are open to the public to attend.

If we don't get the full funding we may be able to break the roof repair down into two large stages, repairing the most urgent first. We may also be able to source funding from elsewhere. As a last resort we will have to extend our mortgage and this is not the most favoured option

Applicant Name: Waikato District Council Parks and Facilities Department	Project Name: Conservation Management Plan for The Former Flour Mill	
Total Cost of Project: \$9,600 + GST In Hand \$	Council Funding Sought : \$9,600 + GST	Other Funding Sought: \$
<p>Project Background:</p> <p>The consultants (Dr Ann McEwan, Heritage Consultancy Services) will prepare a Conservation Management Plan (CMP) for the former Lamb's Mill granary & store following the template established by the Raglan Pillboxes CMP (March 2017). The Conservation Management Plan will adhere to best practice, professional standards and conform to the ICOMOS New Zealand Charter (2010). Research and investigation undertaken for the CMP will include ground penetrating radar (GPR) scans to determine the level of reinforcing present in the perimeter walls of the structure. Consideration will then be given in the CMP to identifying necessary remedial works and future work to improve seismic resilience.</p> <p>Staff have already requested and received a proposal from Heritage Consultancy Services for a Conservation Management Plan for The Former Flour Mill.</p>		
<p>The group /community has been advised and provide the following feedback:</p> <p>Restoring and repurposing the Old Flour Mill is a Ngaruawahia Community Board priority project.</p>		
<p>Project Justification</p> <p>A Conservation Management Plan is sought to provide an account of the history and heritage significance of the Four Mill, to assess the current condition, and to make recommendations for the ongoing conservation of this historic structure.</p>		
<p>Staff Comments:</p> <p>A Conservation Management Plan has recently been completed for the Pillboxes in Raglan by the same Consultant. The same template will be used for consistency.</p> <p>Staff have already requested and received a proposal from Heritage Consultancy Services for a Conservation Management Plan for The Former Flour Mill.</p>		

Applicant Name: St Andrews Presbyterian Church, Te Kauwhata Youth Centre	Project Name: Project I – Stage II Youth Centre Ramp Project 2 – Stage III Youth Centre Roof Replacement and Electrical Work	
Total Cost of Project: Project I \$14,937.64 Project II \$77,306.1 In Hand \$2,500.00	Council Funding Sought : \$12,450.00	Other Funding Sought: \$77,294.15
<p>Project Background:</p> <p>The Youth Centre, which is situated behind St Andrews Presbyterian Church in Scott Road, was opened and dedicated to the Youth of Te Kauwhata and District on 3 August 1957. The Centre will be 60 years old this August and now requires new wheel chair access and replacement of the roof.</p> <p>Stage I of the Youth Centre upgrade was the remodelling of the kitchen at a cost of \$14,390.00 plus GST which was funded by a \$5,000.00 grant from The Trusts Community Foundation, \$1,000.00 from the Church Shop, \$6,000.00 from a term deposit and the balance from general funds.</p> <p>Stage II will be the upgrading of the disability access to the hall. This will involve a new (wider) doorway, a ramp to meet the 12:1 grading standard, a weatherproof cover over the ramp and extending to the carpark area, handrail and drainage work necessary to prevent flooding.</p> <p>Stage III of this project has come about due to the age of the building and construction materials used. The current iron roofing has deteriorated to such an extent that rain is causing leakage into the Michelangelo ceiling tiles. There is also concern about the possibility of water getting into the electrical work. The Church intend to fix the ceiling temporarily to keep the premises safe for the community while raising funds to complete the project.</p> <p>Insulation will be included as part of the upgrade as currently the hall is very cold during winter months and the new lowered ceiling panels will allow for insulation to be installed. Currently the ceiling panels follow the roofline. The upgrading and installing new lighting is included in the replacement. The new lighting will be more energy efficient than the current fluorescent tubing.</p>		
<p>The group /community has been advised and provide following the following feedback:</p> <p>The Youth Centre is used by a number of community organisations, some weekly and others only once or twice a year.</p> <p>Letters of support for the application are from the following: Jan Sedgwick (Whangamarino Ward Councillor); Te Kauwhata Primary School, The Coffee Group, and the Card Making Group.</p> <p>Other users of the Centre include (but are not limited to) Indoor Bowls, Martial Arts, Growing Swag Dance Group, NZ Police (for Blue Light Disco), A & P Show, Community Meet and Greet (various clubs and services in our community), fundraising events e.g. Discos.</p> <p>Church run programmes include The Youth Group, Annual Light Party, Waitangi Day Family Evening, Gold Club (get together for the over 65s), Sunday School, World Day of Prayer, Men’s Group.</p> <p>The Centre is also used for funerals when required. It has been used by community groups when their normal facility is not available.</p>		
<p>Project Justification This upgrade work will ensure the Youth Centre is available for future use by the community.</p>		
<p>Staff Comments: The site identified is on private/Council land? Staff have advised the St Andrews Presbyterian Church, Te Kauwhata Youth Centre of the need to contact Council regarding any consenting required.</p>		

Applicant Name: Tuakau Youth Sport Trust		Project Name: Tuakau Skate park	
Total Cost of Project: \$330,000 In Hand \$1000	Council Funding Sought : \$18,000	Other Funding Sought: \$	
<p>Project Background: The Tuakau Community would like a skatepark situated in the Dr John Lightbody reserve. It has been discussed for over 10 years but has not come to fruition The Tuakau Youth Sport Trust has been established to assist in the funding and installation of the facility .</p> <p>We have consulted with youth through the Tuakau Youth Centre and also through the Facebook Page Skatepark in Tuakau and have immense support</p> <p>The project will be completed in a minimum of two stages</p> <p>First stage Design /Consultation \$25,700+gst (We are applying to the Onewhero Tuakau Community Board for 10k to assist with this)</p> <p>2nd stage Construction \$300,000+gst (We have had discussion with DIA and anticipate them being a major funder)</p>			
<p>The group /community has been advised and provide following the following feedback:</p> <p>We have letters of support from the Tuakau Soccer club and the Waikato District Council Parks and reserves Manager Andrew Corkill</p> <p>We have had verbal support from the Tuakau Police and the Tuakau Lions</p>			
<p>Project Justification</p> <p>As a relatively low decile area it is essential that youth have access to low cost sport. Not all children can afford to pay Club fees or have the means to be taken to Districtwide sport each week</p> <p>We believe that having a Skate/scooter /BMX park will go a long way to fill this need. It will also enable Youth services to have a location to engage with Youth for positive outcomes</p>			
<p>Staff Comments: Below is an extract from the WDC Sports Park RMP for Dr John Lightbody Reserve:</p> <p>2. Permit expansion of the existing skate park facilities as demand and resources permit.</p> <p>The placing of the skate park needs to be in a high visible area in line with CPTED principles. Work with WDC parks staff as to the placement and finish for ease of parks operations/maintenance on completion.</p> <p>The Playground Strategy (review 2017) has a proposed budget of \$350k for a skatepark in 19/20 year, which will be going to the community boards and committees for comment and then through the LTP process.</p>			

Applicant Name: Pokeno Community Committee	Project Name: Footpaths/Road Crossing	
Total Cost of Project: \$15,000 In Hand \$Nil	Council Funding Sought : \$15,000	Other Funding Sought: \$Nil
<p>Project Background: The Pokeno Community Committee has recently undertaken a review of their community aspirations and developed a refreshed list of priorities for their focus. Among other initiatives a key priority based on concerns within the community is ensuring children and other members of the community are safe as they travel (walking/biking) around the community. As the community is growing more quickly than was first imagined the connectivity between the new and old parts of Pokeno has become disjointed, particularly the safe connection to the school. The community are asking Council to support this rapid growth by being more flexible with regard to the timing of provision of infrastructure (particularly footpaths). The community have identified 5 areas where footpaths are required but three keys areas are a priority based on safety concerns (please see <u>attached</u> maps for the relevant footpath locations). These are:</p> <ol style="list-style-type: none"> 1. Helenslee road from “McRobbie’s shed” to Hillpark Drive. This side of the road then needs connection to the school via a ‘crossing’ or other practical and safe means for the children. 2. The corner of Helenslee Road adjacent to the Cemetery which connects two developer built footpaths on that road. This will provide connection for residents/children walking to school, exercising, etc. 3. Helenslee Road from Gatehead Road to 170 Helenslee Road. This piece could simply be providing an even walking surface in the interim. <p>These are the three priority footpaths out of the five identified. The other areas identified include existing streets in the ‘old’ Pokeno and connectivity to the dog park in Pokeno East.</p> <p>It is also noted that the current speed restriction on Helenslee Road is 70 km/hr.</p>		
<p>The group /community has been advised and provide following the following feedback: The above safety concerns and disconnect between the ‘old’ and ‘new’ Pokeno has been the subject of discussion at a number of Community Committee and Community Workshop sessions culminating with the development of the Pokeno Community Plan.</p>		
<p>Project Justification: The Committee understand that there is constant pressure on Council’s footpath budget and hence this application is made in an attempt to deliver practical amenity to a significantly growing community which has identified a key safety risk re residents and children.</p> <p>The Committee has not completed any analysis of cost so have put \$15,000 in this application which would need to be refined by Council staff.</p>		
<p>Staff Comments: It is acknowledged that the above footpath priorities identified by the Pokeno Community Committee are real amenity and safety issues. The footpath budget is always challenged by competing priorities across the district. There is no specific budget for this work.</p>		

2016 -2017

Applicant Name: Ngaruawahia Community House		Project Name: Replacement of the original house roof
Total Cost of Project: \$13,556.55	Funding Sought From Council: \$13,556.55	Other Funding Sought: other funding will need to be sought to cover any shortfall
Project Background: The Ngaruawahia Community House needs to replace the roof on the original part of the building. The replacement includes new colour steel iron, spouting and down pipes.		
Project Justification: The Ngaruawahia Community House provides advice and services that relate to budgeting, counselling, community probation, programmes aimed at supporting families, and other social services related programmes as required. The community of Ngaruawahia is appreciative of the work done by the Community House. The Community House is open five days a week and operates with an open door policy to help those in need.		
Staff Comments: No consent is required as the roof is being replaced like for like. Project Complete and reported to the Wellbeing Trust Suggest removing from the list.		

Applicant Name: Menzshed (under the umbrella of Friendship House Huntly) **Project Name:** Community workshop build
2016 -2017

Total Cost of Project: \$75,000.000

Funding Sought: \$25,000.00

Other Funding Sought: \$24,900.00

In Hand:

All funding secured

Project Background: A new group called the Menzshed has been set up in Huntly. The Menzshed volunteers are mostly experienced craftsmen who want to share their skills and knowledge to assist with community projects and training for young people and those who want to learn the basics of how to use various tools.

To do so the group wants to build a new shed facility to carry out the work. Once built the shed will be equipped with basic hand and power tools, mechanical tools and welding gear.

It is envisaged that the shed will be open several days a week, depending on the availability of competent members to ensure the health & safety requirements are met. The types of projects that could be undertaken includes anything from making a picnic table to repairing a push bike.

The application relates to the building of a new shed premise to be located 42 William Street on the Returned Service Association site.

The Menzshed are looking at a placemaking project to fit out little free libraries throughout the Huntly community. They will be working with the Friendship House and the local Community Board to ensure the best outcome.

We hope to start the project in June 2017.

Mary Wilson from Department of Internal Affairs Lotteries Fund met with us late last year and recommended we apply to the community facility fund. In order to do this we need a third of the final amount of the project funds in hand. She encouraged members to visit other Menzshed facilities and really make sure the resulting Huntly Shed will be purpose built and meet all the needs of the Menzshed.

From these visits members have made some adjustments to the plan of the final workshop, this has increased the cost to \$75000.00.

With the WDC Wellbeing fund and other fundraising and grants received we have \$25000.00 to contribute to the shed and will be applying to the Lotteries Community Facilities Fund for the remaining \$50000.00.

If this application is successful we will start the building process in May/ June 2017. Funding secured from Lotteries

Project Justification: The Menzshed exists primarily for the mutual benefit, success and support of members and to facilitate public access to those sheds. The Huntly community is supportive of the project.

Staff Comments: A consent application will need to be made.

Project to commence in 2017.

Applicant Name: Ngaruawahia Community Board 2016 -2017		Project Name: Enhancement of the Hakarimata Walkway - Installation of a carved Pou
Total Cost of Project: \$190,000.00 In Hand: \$155,000.00	Funding Sought: \$25,000.00	Other Funding Sought: \$20,000.00 (however there is only a shortfall of \$10,000.00 if they receive the \$25,000.00 sought)
<p>Project Background: The Ngaruawahia Community Board is working on a project to develop and enhance the entrance, walkway and summit viewing platform located at the top of the Hakarimata Walkway in Ngaruawahia.</p> <p>The partners involved in the project include Department of Conservation, Waikato Tainui, Ngaruawahia Community Board, Waikato Regional River Trust and Waikato District Council. The application relates to the funding of a new carved Pou to be sited at the summit viewing platform area at the top of the Walkway. Waikato Tainui is designing the concept which is based on the native wildlife and Kingitanga relating to the area.</p> <p>Other enhancement projects for the walkway include the planting of native trees, extending tracks, creating information signage, installing a waharoa history board, car parking and new toilets.</p>		
<p>Project Justification: The Walkway attracts in excess of 100,000 visitors every year. The site is recognised as having historical and cultural importance to Tainui and the people of New Zealand. The project is a priority project for all the partners involved.</p>		
<p>Staff Comments: The application is 1 of 2 applications from the Board requesting a grant from the Wellbeing Trust.</p> <ol style="list-style-type: none"> 1. There are no implications that Council needs to consider. The Pou is being carved by Te Wiata who is a master carver and Waikato-Tainui's head carver. He is also one of the Maaori king's carvers. 2. The Board is currently going through a resource consent process with Council and applying for a dispensation of the setback rule once the consent has been submitted. This project is in conjunction with Waikato-Tainui. 3. Staff are liaising with both Waikato-Tainui and Te Wiata. 4. Council is managing the consent application. 5. Budget has been provided as the basis of the estimated quote. <p>Project Withdrawn. Suggest removing from the list</p>		

Applicant Name: Turangawaewae Rugby League Club 2016 -2017		Project Name: To upgrade the kitchen facility
Total Cost of Project: \$49,128.00	Funding Sought: \$20,000.00	Other Funding Sought: \$15,625.00
In Hand: \$13,503.00		Received a \$5,625.00 grant from the Ngaruawahia Community Board towards the cost of installing a new switch board.
<p>Project Background: The Turangawaewae Marae Rugby League Club is undertaking essential repairs to the club's facility. The club's kitchen room is no longer fit for purpose and requires an upgrade. The club has also been advised by its insurance company that the electrical switch board is a potential hazard. The electrical upgrade will be addressed before proceeding with the kitchen upgrade.</p> <p>The application is stage two of the project to upgrade the club.</p> <p>The club has organised 'working bees' to assist with the upgrade. The building work will be carried out by qualified tradesman.</p>		
<p>Project Justification: The kitchen area has not been upgraded since it was built in the 1970s. The club has no plans to move out of the premises and plan to continue carrying out the league and netball activities associated with the club. The Turangawaewae Marae and the community use the facility for unveilings, tangihanga and birthday celebrations.</p>		
<p>Staff Comments: Staff will need to be informed for consenting purposes. Staff have been advised.</p> <p>Project completed in 2017 and will be reported to the Wellbeing Trust in due course.</p>		

Applicant Name: Ngaruawahia Community Board 2016 -2017		Project Name: Installation of an adult fitness station in Ngaruawahia	
Total Cost of Project: \$63,000.00		Funding Sought: \$	
In Hand: \$51,500		Other Funding Sought: 11,500.00	
<p>Project Background: The Ngaruawahia Community Board wants to install five pieces of dual use adult fitness equipment at the Ngaruawahia Point Domain or alongside the Te Awa Cycleway. The preferred option is to have the equipment installed at the petanque area located at the Domain.</p> <p>The five gym stations are as follows:</p> <ul style="list-style-type: none"> ▪ Cycle strider & stretching station; ▪ Leg press & situp bench station; ▪ Recumbent cycle & pulldown exerciser station; ▪ Vertical bench press & twister station; and ▪ An ex-bench. <p>Photos and details of the equipment have been supplied with the application.</p>			
<p>Project Justification: The Board feel the project will enhance the Te Awa Cycle Way and the Hakarimata Walkway by attracting people of similar interest to use all three areas. The Board have undertaken the project as they see the benefits of promoting health & wellbeing through physical activity as a great way to encourage the community to use the Ngaruawahia Point Domain more often.</p> <p>The community were engaged to gain their support by way of a survey held at the Waitangi Day event in 2016 and by way of individual community consultation with prominent community groups and sporting clubs. Sport Waikato and Nania Mahuta (Member of Parliament) are supportive of the project going ahead.</p>			
<p>Staff Comments: Staff advise the following:</p> <ol style="list-style-type: none"> 1. This is not part of the playground strategy. Staff have advised the project co-ordinator of this. 2. Consent to install the fitness station at the Point Domain has been verbally agreed. 3. There are no budgets set aside for the 2016/2017 year to fund such equipment for the reserve area. 4. Regular maintenance and safety inspection costs will need to be met by Council if the project goes ahead. 			

Applicant Name: Whitikahu Hall Committee 2016 -2017	Project Name: To upgrade the Whitikahu tennis courts	
Total Cost of Project: \$58,770.00	Funding Sought: Nil	Other Funding Sought: Nil
In Hand \$ all funding received from Wellbeing Trust , WEL Energy Trust and Trust Waikato		
<p>Project Background: The Whitikahu Tennis Club (under the umbrella of the Whitikahu Hall) needs to resurface and install new nets and posts to upgrade the club's tennis courts. The Club is approximately 70 years old.</p> <p>The work being carried out includes new base pitching, satellite surfacing, and installation of six new net posts, three new nets and centre tie downs. Professional trades people are to carry out the work.</p> <p>The club has advised the following:</p> <p>At the moment we have approx. 20 active members, with about 10 ex members who still reside in the area but are not fit to play due to old age. It is worth noting that members come from Orini, Netherby and Te Hoe as these areas no longer have courts to play on. The courts and tennis club at Whitikahu therefore fulfil the needs of more than just one community. Some of the Club' members also come from Hamilton because they like the relaxed atmosphere at the Club.</p> <p>There is a possibility of the courts being used for hockey. Whitikahu School has hockey teams who have nowhere to train so could possibly use the new courts for this purpose. This hasn't been finalised as yet as the windows on the hall would need to be strengthened and the Hall Committee would like to give this idea more consideration. If it is agreed that hockey can be played on the courts it wouldn't adversely affect the condition of the courts as more resilient turf would be used to cater for this. The Club doubts that the courts would be used for much more than training for the hockey teams as most games get played at Gallagher centre.</p> <p>The Club uses the hall for club and interclub matches. It has chairs, toilets and kitchen facilities.</p> <p>The Whitikahu hall committee has fully secured all funds to complete the resurfacing of our tennis courts.</p>		
<p>Project Justification: The Club has been operating for approximately 70 years. It plays a vital part in the health and wellbeing of Whitikahu and nearby communities by providing a surface for physical activity to be carried out on. Tennis is the main activity but the courts could be used for hockey as well as karate. The courts were last upgraded in 2002.</p>		
<p>Staff Comments: A consent application would need to be made to Council. Staff have been advised.</p> <p>Project Completed in 2017 and will be reported to the Wellbeing Trust in due course. Suggest removing from the list.</p>		

Applicant Name: Pukemokemoke Bush Trust 2016 -2017	Project Name: Upgrade of the Pukemokemoke Bush Reserve walking track	
Total Cost of Project: \$34,193.00	Funding Sought: Nil	Other Funding Sought: Nil
In Hand: \$ All funding received from Waikato Regional Council WEL Energy Trust, Wellbeing Trust and the Discretionary & Funding Committee		
Project Background: The David Johnstone Pukemokemoke Bush Trust (“DJPB Trust”) is a 40 hectare reserve located in Tauhei. It contains examples of lowland native bush which has been vastly established over the last 20 years, including one of the southernmost examples of natural kauri tree forest with individual trees being over 200 years old. The DJPB Trust wants to develop a 360m long raised boardwalk to protect the trees from Phytophthora Taxon Agathis (a disease that has affected other native Kauri tree bush areas throughout the north of New Zealand). The disease is spread by transfer of infected soil being carried throughout the forest by foot traffic. Foot wash stations have been installed as a measure to prevent the disease. It is the intention that the boardwalk will also assist with the elimination of disease being transferred throughout the Kauri tree forest. Before the boardwalk project can commence the DJPB Trust and a team of volunteer’s will be undertaking the removal of unwanted plants, weeds and animal pests in the area. This will be followed by the planting of 8,000 native trees and shrubs. The project is led by three senior members of the DJPB Trust volunteer group who are supported by 60 active friends of the DJPB Trust.		
Project Justification: The work being undertaken by the DJPB is vital for the protection and preservation of New Zealand’s indigenous flora & fauna, ecological associations and natural features of the reserve. A walkway would help protect Kauri trees in the reserve from an incursion of Phytophthora Taxon Agathis (Kauri Die Back) which is spreading through Kauri forests in the upper north island. The reserve is a good example of a regenerating lowland forest which is a rare habitat type in the Waikato District. The area is identified as Significant Natural Area by the Waikato Regional Council in their provisional mapping. The DJPB has also been a host site for events including educating youth on conservation. The reserve is a prime destination for walkers, picnickers, runners and schools.		
Staff Comments: staff included their comments in the project justification above. Completed in 2017. Reported to the Wellbeing Trust. Suggest removing from the list.		

Applicant Name: Taupiri Rugby Football Club 2016 -2017	Project Name: Upgrade the communal toilet facilities	
Total Cost of Project: \$39,800.00	Funding Sought: Nil	Other Funding Sought:
In Hand: All funding received from Grassroots Trust Wellbeing Trust and Lion Foundation		
<p>Project Background: The Taupiri Rugby Club needs to replace the communal toilet facilities. The toilets are approximately 50 years old and in a state of disrepair.</p> <p>The upgrade is to refurbish the exiting toilet block to include new toilets, re- painting and new floor coverings.</p> <p>The upgrade is an opportunity for the club to extend the capacity of the facility to a more appropriate level that will enable the community to hold larger events.</p> <p>The club committee members (some of whom are trades people) have volunteered to undertake some of the work.</p> <p>The clubrooms and land are owned by the Club.</p>		
<p>Project Justification: The Taupiri Rugby Club is a focal point for the community of Taupiri. The club is well patronised during the rugby season and has an active membership role. The community use the facility for weddings, birthday celebrations and in recent times has been booked for share holding meetings by Fonterra. The club has received feedback from those who use the use the facility that the toilets are not pleasant to use and are not up to an acceptable standard.</p>		
<p>Staff Comments: In 2014 the club was granted \$20,000.00 from the Wellbeing Trust towards the upgrade of the car park.</p> <p>Project Completed in 2017.</p> <p>Reported to the Wellbeing Trust. Suggest removing from the list.</p>		

Applicant Name: Puketaha School 2016 -2017		Project Name: To extend the number of carparks the school uses
Total Cost of Project: \$50,000.00 Estimated cost	Funding Sought: \$50,000.00	Other Funding Sought: No other funding sought at this stage
<p>Project Background: The Puketaha School needs to extend the school car parking area on Sainsbury Road, Puketaha.</p> <p>The school has observed a number of safety issues when parents are dropping of and picking up children from the school. The children have to cross a 70 km /hr speed zone to school and when they arrive at the school they are then having to navigate their way around a busy bus bay area at the main entrance to the school. Staff and parents have to be extra watchful during the peak times.</p> <p>The school wants to put in electronic warning signs during peak times, extend the number of parks, create a walking path, and have barriers installed to direct traffic to cross at a certain point on the road.</p> <p>The Puketaha Community Hall carpark is located on Sainsbury Road also and the school believe that by extending the car parking areas and putting in safety measures that this will ease the pressure on both areas when there is an increase number of cars in the area.</p>		
<p>Project Justification: The factors surrounding the parking create a problematic situation making it unsafe for children to access the school. Both the school and the Community Hall users will benefit from having more carparks to use during peak times. The health & safety issues surrounding the car parking area have been highlighted with Council roading staff. Legislation prevents the school from being able to have a pedestrian crossing on a rural road.</p> <p>The school is working closely with Council's Roding team to look at how the issue can be addressed.</p>		
<p>Staff Comments: No budget has been assigned to the project by Council.</p> <p>If the school is successful in getting the Wellbeing Trust funding then this will need to be provided to the Roding team to undertake the work. There are other works programmed for 2016/17 in the vicinity of the school so Council would add the carpark works into the existing project scope.</p> <p>No consents are required if the Roding team undertakes the work as the carpark is within a road reserve.</p> <p>Should the school not be successful in getting funding then an unsealed carpark area is likely to result (approx. \$15,000 - \$20,000). This is not desirable as sealing might be some time away if the priority ranking on the District Wide Minor Improvements Programme is maintained. Should the carpark be unsealed then aggregate migration onto Council's adjacent sealed road is also likely to cause a safety issue.</p> <p>Audited accounts are for 2014. Staff have requested updated accounts.</p> <p>Project funded through the District Wide Minor Improvement Funds. Suggest removing from the list.</p>		

Applicant Name: Te Kauwhata Rugby Club 2016 -2017	Project Name: To upgrade the facilities changing rooms	
Total Cost of Project: \$180,500.00	Funding Sought: \$40,000.00	Other Funding Sought: \$140,000.00
In Hand: \$500.00		
<p>Project Background: Te Kauwhata Rugby Club wants to build new changing room facilities at the Te Kauwhata Domain. The building is a 95 m² based on standard construction methodology. There will be separate male and female change rooms. The plan is to have 4 changing rooms each with showers in them including 4-5 shower heads in each changing room. The plan is to build concrete block walls like the rugby club with colour steel roofing. The old changing rooms at the Rugby Club will still be used as well.</p> <p>The community will have access to use the changing rooms for all events held at the Domain.</p> <p>The Club has advised the following:</p> <p>The Club has 150-200 members.</p> <p>The Te Kauwhata College is interested in some of its teams using the Club's facilities.</p> <p>There is no project plan as yet but the Club is working to get some drawings completed.</p> <p>The club have met with Jan Sedgwick up at the domain to discuss the project.</p> <p>The Club are also meeting Mary Wilson the community advisor for the Department of internal affairs DIA to discuss the project.</p>		
<p>Project Justification: The Te Kauwhata Community Committee, Te Kauwhata College and the Te Kauwhata Primary School community support the new build as the community will all be able to share the use of the changing rooms.</p>		
<p>Staff Comments: Staff will need to be advised of the project.</p> <p>Wellbeing Trust declined the application due to lack of supporting information and requested a future application to be made.</p>		

Applicant Name: Glen Murray Community Association 2016 -2017		Project Name: To upgrade the hall kitchen, toilets, floors and windows
Total Cost of Project: \$108,000.00	Funding Sought: \$78,000.00	Other Funding Sought: \$8,000.00
In Hand: \$30,000.00		Lotteries application declined
<p>Project Background: The Glen Murray Community Association wants to upgrade the hall kitchen, toilets, floors and windows. The works include varnishing the hall floors, installing a new kitchen, upgrading the toilet rooms and replacing damaged windows in the foyer area. The Glen Murray Hall Committee is an active committee who make themselves available for a variety of hall related jobs when required. The Committee wants to cater for larger community functions such as birthday celebrations, meeting space availability, weddings, funerals and tangis. The Glen Murray Hall is a meeting and event venue for Beef & Lamb NZ, corporate groups, rural merchants, the annual motor bike ride event, civic events, Council meetings and presentations. It also houses election polling booths and is home to the civil defence base for the community. The outside area of the hall has two tennis courts, netball courts, a children's playground, a small church, a large grassy area, and is adjacent to the Glen Murray Equestrian Centre. The Hall can accommodate over 150 people comfortably.</p>		
<p>Project Justification: The Glen Murray Hall provides a meeting and venue space for anyone within the rural area surrounding Glen Murray. The nearest town is Te Kauwhata (a 20 minute drive).</p>		
<p>Staff Comments: The Hall is owned by Council and is managed by the Glen Murray Hall Community Association. Council's building consents team will be able to assist regarding any consents required. The terms of reference for halls states any processes which need to be followed going forward (e.g. zero harm management etc.). Staff are working to get up to date audited accounts. Application declined and referred to Council to consider option of funding through a loan. Suggest removing from the list</p>		

Older Projects

Applicant Name: Whangamarino Wetland Walkway Te Kauwhata Events Committee Inc. 2015 -2016		Project Name: Whangamarino Wetland Walkway	
Total Cost of Project: :\$300k	Council Funding Sought : \$	Other Funding Sought: \$ For stage 2 \$180k	
In Hand \$ In Hand: \$120,000			
Wellbeing Trust Grant: \$40,000			
Project Background: To commence stage one of the Walkway project that runs alongside the Whangamarino Wetland Te Kauwhata.			
The group /community has been advised and provide following the following feedback: Stage 1 has started with access from the rail end and a start on the Blunt Road access. These two ends will be joined through the paper road that runs between the two ends. The piece between is the paper road and is reasonably formed. Good progress and finishing work will be completed as weather allows. We also need some fencing and have offers from several community groups – Lions, and schools to help beautify the track once formed. Completion will take about 6 weeks once the weather settles. Expected to be completed by end of June 2017.			
Project Justification			
Staff Comments:			

Applicant Name: Glen Afton/Pukemiro Society Incorporated –2014-2015			Project Name: Mining Memorial Structure		
Total Cost of Project: \$51,000		Council Funding Sought		Other Funding Sought: \$	
In Hand \$38,000.000					
Project Background:					
To re cite the Glen Afton Mining Memorial Structure on Council reserve land in Glen Afton.					
<p>The group /community has been advised and provide following the following feedback: Over the past 2 years, we have managed to progress the projects on the mine haulages by engaging Terra Firma to excavate the site, to carry out structural repairs, sand blast, and to paint the haulages.</p> <p>To this end the smaller McDonald Mine haulage has had all the above work completed and simply awaits concrete plinth to be constructed at the agreed site so it can be established there.</p> <p>The site, in which the haulages will sit, has been agreed to between Council and GAP/SINC and has been tested for stability by an engineer.</p> <p>Before the haulage can be moved, there is an issue with the site chosen, the ground appears to have been filled, this has created Health and Safety aspects concerning the weight of the structures, hence the need for an engineered solution, which has been sourced, engaged and undertaken, this has slowed the project down.</p> <p>This engineering solution has been handed to the Council by our contractor, who now needs to provide their own Health and Safety documentation to Council before they will allow us/the contractor to proceed.</p> <p>The Contractor has been informed of this requirement and we are awaiting confirmation from them and Council that all is as should be.</p> <p>We are keeping in contact with the contractor to make sure he is aware of the importance of the Council's requirements.</p> <p>We are waiting for some feedback from both Contractor and Council and are hoping to resolve this matter ASAP.</p> <p>As a Community group we would like to see the project completed with a 12-24 month time frame. Our overall goal as a non-profit Community group is to complete the memorial structure, so we can honour the 11 miners who lost their lives in the Glen Afton mine on the 24th September 1939.</p> <p>Financially we are depending on funding from the Wellbeing Trust to advance our project. This money will be spent on completing the second haulage and the plinths which they will sit on. This project has been very lengthy to say the least, but it is the communities hope that the Council will allow us to move forward by granting permission to move the haulages onto the site.</p> <p>Issue with Health and Safety, agreed site ground instability and associated documentation of our contractor waiting on both Contractor and WDC to make a decision or to give feedback.</p>					

Waikato District Council, Wel Energy Trust, Fonterra, Trust Waikato, and Donations from the Community. As a community group we have been at the mercy of the Council's regulations and requirements, so our project has been prolonged. The funders that required a time frame have been informed of our situation and fully understand our predicament

Applicant Name: Ngaruawahia United Football Club		Project Name: Ngaruawahia United Football Club	
Total Cost of Project: \$30,500.00 approx.	Funding Sought: \$	Other Funding Sought: \$	
Project Background Requested financial assistance to upgrade kitchen facilities and equipment.			
Project Justification:			
Staff Comments: Suggest this is removed from the list Reported to the Wellbeing Trust Completed May 2017			

Applicant Name: Onewhero Old School Committee		Project Name: Onewhero Old School Building	
Total Cost of Project: \$	Funding Sought: \$	Other Funding Sought: \$	
Project Background To re-site the original Old School Building off of Council land back to the Onewhero Area School grounds site.			
Project Justification: Wellbeing Trust \$35,000 2015/16 \$10,000 one off payment for 2015/16 year			
Staff Comments: The Group is currently working with experts to apply to Council for necessary legal documents. Funds for the initial part of the operation have been gathered. The Group has advised things are to happen in a pre-determined order. The project is still in its initial stages. The project is likely to be undertaken in stages Staff have been advised Unchanged			

Applicant Name:		Project Name: Orchestras Central	
Total Cost of Project: \$5,000 per annum	Funding Sought: \$	Other Funding Sought: \$	
Project Background: Requesting \$5,000 per annum to help fund administration for Orchestras Central and help leverage administrative funding from Creative New Zealand and other funders.			
Project Justification:			
Staff Comments: No further update. Suggest this is removed from the list			

Applicant Name: Community Request		Project Name: Tuakau pool upgrade	
Total Cost of Project: \$TBC	Funding Sought: \$	Other Funding Sought: \$	
Project Background Requesting a targeted rate to upgrade and maintain the pool and to become part of an integrated recreational centre in the future.			
Project Justification:			
Staff Comments: Changing Sheds have been upgraded May 2016. Assets & Facilities to provide an update			

Applicant Name: Community Request	Project Name: Vesting of Tuakau Sports Complex Trust building.	
Total Cost of Project: \$TBC	Funding Sought: \$	Other Funding Sought: \$
Project Background: In partnership with WDC, the Tuakau Sports Complex Trust would like to initiate the process of vesting its current club rooms building situated on Escotts Road, Tuakau to WDC with the Trust having the right to lease the building back and remain in a management role.		
Project Justification:		
<p>Staff Comments: Vesting the building in Council would result in Council being responsible for the renewal works required. The building would also need to be covered by Council's insurance policy and included as a property asset within the database. A lease agreement would be required and maintenance obligations would be a part of this arrangement.</p> <p>There is potential for the building to serve as more than a sports clubrooms if developed correctly. It has the potential to be a community hub from which the core recreation needs to Tuakau can be delivered. As such staff support the request for the building to be vested in Council but note that a renewal budget would need to be allocated to support this. An initial building assessment estimated approximately \$120,000 of renewal work would be required to rectify current issues i.e. water leakage. Maintenance could be funded via Annual Plan or 2018-2028 LTP.</p> <p>The Trusts have been advised that Council will not be taking on the building. The group has been advised to submit to the next LTP.</p> <p>Assets & Facilities to provide an update .</p>		

Applicant Name: Community Request	Project Name: Raglan skate park	
Total Cost of Project: \$TBC	Funding Sought: \$	Other Funding Sought: \$
Project Background: Requesting a reconfiguration and upgrade to a world class standard to build on Raglan's surfboarding international attraction.		
Project Justification:		
Staff Comments: Development as per Playground Strategy. Parks n Reserves to provide an update		

Applicant Name: Taupiri Community Board		Project Name: Taupiri jetty	
Total Cost of Project: \$TBC	Funding Sought: \$	Other Funding Sought: \$	
Project Background: Development of the area beside the Waikato River from 'Hoppin Stoppin' café and replacement of the Kotare Jetty.			
Project Justification:			
Staff Comments: The building of a jetty would cost significantly more than \$20,000. This would go toward covering part of the consenting and design process but not the physical works. Unchanged			

Applicant Name: Community Request		Project Name: Memorial wall at Tuakau cemetery	
Total Cost of Project: \$TBC	Funding Sought: \$	Other Funding Sought: \$	
Project Background: Requesting a brick and ashes wall on cemetery boundary near the RSA wall.			
Project Justification:			
Staff Comments: Not at this stage but not ruled out, dependant on demand. Tim to check if this project is included in the Cemetery Strategy. To be left in the interim. The Tuakau Cemetery is full and the new cemetery will incorporate appropriate burial areas. Parks n Reserves to provide an update			

Applicant Name: Raglan Mountain Bike Club		Project Name: Raglan Mountain Bike Track (Wainui Reserve)	
Total Cost of Project: \$TBC		Funding Sought: \$	Other Funding Sought: \$
Project Background:			
To construct a new Wainui Reserve Mountain Bike Trail.			
Project requirements:			
- Provide a plan and quote for track development			
- Carry out the build September/October 2014			
- Note: Club volunteers will carry out the maintenance of the tracks. Also, alternative funding sources have been secured:			
Wellbeing Trust \$20,000.00 2015/16			
2015-2025 Long Term Plan \$5,000.			
Meridian wind farm community fund \$4,000			
Raglan Land Company\$5,000			
Ask for funding update.			
Project Justification:			
Staff Comments: The club has approval from iwi to proceed with the project.			
The Raglan Mountain Bike Club have contracted Opus consultancy to seek the following approvals on their behalf.			
The club has been granted an authority from the Historical Places Trust.			
Regional council have granted consent to undertake tracking, roading and vegetation clearance in high risk erosion areas in association with the construction of the Wainui Reserve Mountain Bike Trail.			
The club are still waiting on the outcome for resource consent application with WDC			
These applications were lodged and accepted on 26 April 2016. An outcome is expected mid-June 2016.			
If all goes well, trail works should start by the end of June 2016.			
The project was signed off and completed in November 2017.			
Reported to the Wellbeing Trust			
Suggest removing from the list.			

Applicant Name: Community Request		Project Name: Firewood Creek walkway Stage 2	
Total Cost of Project: \$ 300,000	Funding Sought: \$	Other Funding Sought: \$	
Project Background: An extension of the existing walkway is proposed in conjunction with DOC.			
Project Justification:			
Staff Comments: This is DOC land, at this stage DOC haven't indicated that this as a priority project. Support in principle. Parks n Reserves to provide an update			

Applicant Name: Community Request		Project Name: Raglan heated swimming pool	
Total Cost of Project: \$TBC	Funding Sought: \$	Other Funding Sought: \$	
Project Background: A number of submissions were received during the 2015-2025 LTP hearings requesting a heated swimming pool to provide for: <ul style="list-style-type: none"> - Swimming lessons all year round - Health benefits - Community focus - Health and Safety 			
Project Justification:			
Staff Comments: A feasibility study was tabled at the September 2014 Community Board meeting, which recommended that the Swimming Club work with council staff over the next few years to develop a proposal to be considered for the 2018-2028 LTP. Council and staff to work with Raglan community on this. Would require significant funding. Assets & Facilities to provide an update			

Applicant Name: Bush Tramway Club		Project Name: Stage 3 of the Glen Afton line	
Total Cost of Project: \$TBC	Funding Sought: \$	Other Funding Sought: \$	
Project Background: To complete stage 3 of the extension line on the historic railway track leading in to the Glen Afton village. Wellbeing Trust \$31,096.00 2015/16 2015-2025 Long Term Plan of \$5,000. \$1,000 is allocated annually through the LTP to the Club for toilet maintenance			
Project Justification:			
Staff Comments Project Status The project commenced late March 2016. The project was completed in 2016. . May Still require funding to complete stage 4 the final stage to connect the Huntly rail track to the Glen Afton/Pukemiro townships. There are issues with road side subsidence. Staff have been advised - awaiting staff response			

Applicant Name:		Project Name: Mt Karioi walkway	
Total Cost of Project: \$TBC	Funding Sought: \$	Other Funding Sought: \$	
Project Background: There is no LTP funding for this project. It is important to note that lwi are not supportive of this project.			
Project Justification:			
Staff Comments: Undertaking some walkway development on Te Hutiwai Road. The project needs re-scoped if it's to continue, most of this land is DOCs and private farmland. Parks n Reserves to provide an update			

Applicant Name:	Project Name: Newstead walkway	
Total Cost of Project: \$TBC	Funding Sought: \$	Other Funding Sought: \$
Project Background: This project was identified in the 2005 Newstead Community Plan and has been kept in the 2013 revised Newstead Plan. The project relies on the community obtaining funding or services in lieu of funding. To date, there has been limited progress.		
Project Justification:		
Staff Comments: Council has put together a tender to upgrade the existing Newstead walkway to make it suitable for bikes and walkers. Funding for this has come from district wide minor improvement funding. Although there is likely to be a shortfall of around \$20,000. Council Owned Section Upgrade completed 2015. Parks & Reserves to provide an update		

Applicant Name: Graham Mc Bride	Project Name: Te Kowhai walkway (Te Otamanui Lagoon)	
Total Cost of Project: \$250,000	Funding Sought: \$	Other Funding Sought: \$
Project Background: The development of the Te Kowhai walkway (Te Otamanui Lagoon) Project well underway. Funding allocated in our 2015-2025 Long Term Plan.		
Project Justification:		
Staff Comments: This project is moving into the third phase of development. LTP grants and donations funding will cease in 2019. Now engaging with external funders, to continue further work. Unchanged		

Applicant Name:	Project Name: Tuakau Emergency Services Trust	
Total Cost of Project: \$600,000	Funding Sought: \$	Other Funding Sought: \$
Project Background: External fundraising for this is well underway to build a purpose built facility for shared emergency service use – approximately \$500k. Council is likely to provide land for the establishment of this station.		
Project Justification:		
Staff Comments: This project is now identified as an Emergency Services Station. Before the project progresses further, Council staff are working with the Trust to finalise a lease agreement. Council has granted a community lease adjacent to Dr John Lightbody Reserve to the Tuakau Emergency Services Charitable Trust. <i>Parks n Reserves to provide an update</i>		

Applicant Name: Community Request	Project Name: Titoki Pa (Matangi development)	
Total Cost of Project: \$TBC	Funding Sought: \$	Other Funding Sought: \$
Project Background: Council staff and Councillor Hayes are working with the developer to provide a link and access to the local pa site adjacent to Titoki Estate. This work is ongoing. Currently Ben Wolf is working with Mark Eman on this and are waiting for a plan from the community.		
Project Justification:		
Staff Comments: WDC has spent around \$30,000 on developing the reserve. Improvements have included the removal of a number of dangerous trees on the pa site to improve the H&S of the site, as well as the installation of a gravel path and bridge over the stream. Council has also erected temporary signage to warn people not to damage the historical features of the pa site. <i>Ongoing discussions with community/Iwi/Developer/Council - idea is for iwi to control pa site and manage in conjunction with council.</i> The community has also installed a seat in memory of Wally Pollock. There is currently no approved access to the pa site itself. The community continues to discuss plans for access to the pa site with the local iwi, local councillor, Heritage New Zealand Pouhere Taonga and other stakeholders. Meeting in September 2015 with Iwi. Stays on the list pending outcome of meeting with Iwi. <i>Titoki PA Management committee has been formed to negotiate the development options for the Pa Site. Other Parcel Named Wally Pollock Reserve by council Resolution. Parks n Reserves to provide an update</i>		

Applicant Name:		Project Name: Kopua Domain multi-purpose indoor facility	
Total Cost of Project: \$TBC	Funding Sought: \$	Other Funding Sought: \$	
Project Background: This project is at concept phase – there has been no design of consultation with the community. Currently there is no external funding for this, although the Committee are working through funding applications.			
Project Justification:			
Staff Comments: Kopua Camp Management Board have commissioned a study into whether a reserve management plan can be undertaken for Kopua Domain, this will be in the form of an information stocktake taking into account all interested parties particularly iwi interests. No indoor facility can be progressed until at the least this work is completed. Support in principle. Stays on the list pending process being undertaken. Study Completed, Sitting with the Domain Board			

Applicant Name: Waikato Coalfields Museum		Project Name: Waikato Coalfields Museum Build	
Total Cost of Project: \$TBC	Funding Sought: \$	Other Funding Sought: \$	
Project Background: This project is at concept phase – there has been no design of consultation with the community. Currently there is no external funding for this, although the Committee are working through funding applications.			
Project Justification:			
Staff Comments:			

Applicant Name:	Project Name: Security cameras across the Waikato District	
Total Cost of Project: \$67,000	Funding Sought: \$	Other Funding Sought: \$
Project Background: This funding will provide for security cameras across the Waikato district.		
Project Justification:		
<p>Staff Comments: HUNTLY: A review of all the current CCTV cameras and monitoring equipment in Huntly has recently been assessed by an independent CCTV advisory company. This review was undertaken at the request of the New Zealand Police Area Commander, Nilah Hassan. The results of the assessment have shown that the current equipment is not performing up to standard, and needs a full upgrade.</p> <p>A new trust is being established to encompass all areas of the Waikato district boundaries.</p> <p>Any equipment upgrade for Huntly will need to be worked through with the new trust.</p>		

Applicant Name:	Project Name: Opus Orchestra	
Total Cost of Project: \$10,000	Funding Sought: \$	Other Funding Sought: \$
Project Background: Requesting \$10,000 per annum to help leverage additional funding from Creative New Zealand and other funders and enable quality classical music performances to continue to be provided to the communities of Waikato.		
Project Justification:		
Staff Comments: Suggest to remove from the list		

Open Meeting

To	Strategy & Finance Committee
From	Tony Whittaker General Manager Strategy & Support
Date	13 June 2017
Prepared by	Lianne van den Bemd Community Development Advisor
Chief Executive Approved	Y
Reference #	GOV1318 / CDR0502 / 1738209
Report Title	Request for Community Committee Grants

1. EXECUTIVE SUMMARY

The purpose of this report is to:

1. Present to the Strategy & Finance Committee a list of all the community committees within the district that are potentially eligible for funding support from Council; and
2. Present the requests for funding received from six community committees towards the cost of expenses associated with the general business of a committee.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received;

AND THAT the **Strategy & Finance Committee** recommends to Council that the funding is provided to support the following community committees based on the requests received:

- **Newstead Resident Association Incorporated**
- **North East Waikato Community Committee**
- **Te Kowhai Community Committee**
- **Tamahere Community Committee**
- **Gordonton Community Committee**
- **Tauwhare Community Committee**

3. DISCUSSION

List of community committees / groups

Attached to the report is a list containing the names and types of community committees / groups within the district potentially eligible for administration expenses funding.

The list is made up of the following groups:

- Community committees / groups
- Resident & Ratepayers Associations

Note: The list does not include marae, heritage groups and Council hall committees.

List of applications received

A total of six applications were received.

1) Newstead Resident Association Incorporated

The Newstead Resident Association Incorporated is seeking financial support (\$500.00) to cover the cost of holding their annual general meeting.

2) North East Waikato Community Committee

The North East Waikato Community Committee is seeking financial support (\$4,000.00) to cover the cost of developing a long term plan for the preservation of the Gordonton Old School Building.

3) Te Kowhai Community Committee

The Te Kowhai Community Committee is seeking financial support (\$585.93) to cover the costs of researching and preparing discussion plans for the extension of the Te Kowhai Village Reserve.

4) Tamahere Community Committee

The Tamahere Community Committee is seeking financial support (\$3,300.00) to cover the cost of engagement regarding a new targeted rate a destination playground at the Tamahere Recreational Reserve. Council does not have the staffing resource for this community consultation at the present time due to other consultation currently underway.

5) Gordonton Community Committee

The Gordonton Community Committee is seeking financial support (\$4,000.00) to cover the cost of updating its community plan.

6) Tauwhare Community Committee

The Tauwhare Community Committee is seeking financial support (\$500.00) to cover the cost of promoting Placemaking in Tauwhare.

3.1 OPTIONS

- 1) The Committee may decide that the request/s is/are approved and an allocation of partial or full funding be made.
- 2) The Committee may decide that the application/s is/are declined.
- 3) The Committee may decide that the application/s be deferred.

4. CONSIDERATION

4.1 FINANCIAL

Currently the Administration Costs budget under the Grants & Donations cost centre has \$5,000.00 available to allocate for the current financial year ending June 2017.

This budget will be replenished by \$10,000.00 at the start of the new financial year (01 July).

Community Committee	Amount Requested
North East Waikato Community Committee	\$300.00
Newstead Resident Association Incorporated	\$500.00
Te Kowhai Community Committee	\$585.93
Tamahere Community Committee	\$3,300.00
Gordonton Community Committee	\$4,000.00
Tauwhare Community Committee	\$500.00
TOTAL	\$9,185.93

4.2 LEGAL

NIL

5. CONCLUSION

Consideration by the Strategy & Finance Committee is required with regard to this funding request from the community committees. The recommendation/s will then be forwarded to Council for adoption.

6. ATTACHMENTS

1. Application requests from:

- Newstead Resident Association Incorporated
- North East Waikato Community Committee
- Te Kowhai Community Committee (Invoice for services – McCracken Surveys)
- Tamahere Community Committee
- Gordonton Community Committee
- Tauwhare Community Committee

2. List of Community Committees/Groups

DISCRETIONARY FUNDING ADMINISTRATION SUPPORT FORM

Name of community committee

Newstead Residents Association Incorporated

What is your or committee's purpose?

We have formed the above association to let the locals know what is happening in the district and if they have any concerns we can go as a one body. It also allows them to meet their neighbours and to come along to the AGM held at the local Hamilton Car Club in Vaile Road Newstead to discuss any issues they may have and to learn what is happening in our district such the Exspressway, Ruakura Road turning into SH26 and the two roundabouts at Vaile and Rurakura and Minninsville and Lisette road corners. We also invite the Mayor Allan Sanson , Conunciller RobMcGuire, local MP and this year Transit NZ so our residences can meet them all and discuss their issues.

The association started some years ago because LIC wanted to put a 500 m buffer zone on our properties instead on their own. As a one we were able to defeat this proposal.

Your project details

What is the purpose of the project that the community committee is requesting funding for?
We hold a AGM every year at the Hamilton Car Club to elect a committee, allow the people to meet each other , to discuss any issues they may have and to learn what is happening in our district .By having the meeting at the Car Club this also promotes them and lets people see where they operate from . Our secretary works at Newstead School so we are very fortunate to be able to use their facilities. We believe by involving these two groups we are enhancing the district and making it a better place to live.

Funding requirements

Funding costs being sought from Waikato District Council

Project Breakdown <i>(itemised/estimated costs of funding being sought)</i>	\$
Afternoon Tea	\$100.00
Newstead School Paper, stamps time facilities etc.	\$200.00
Hamilton Car Club use of their rooms	\$200.00
	\$

		\$
Total Funds being sought from WDC	Total	\$500.00

I certify that the funding information provided in this application is correct.

Signature: Dennis Tickelpenny

Date: 9.6.17

Position in organisation (*tick which applies*)

Chairman x

Secretary

Treasurer



DISCRETIONARY FUNDING ADMINISTRATION SUPPORT FORM

Name of community committee

North Easter Waikato Community Group

What is your or committee's purpose?

To benefit the District by being a well oiled community

Your project details

What is the purpose of the project that the community committee is requesting funding for?

Hall Hire
Office & Printing

Funding requirements

Funding costs being sought from Waikato District Council

Project Breakdown (itemised/estimated costs of funding being sought)	\$
Hall Hire	\$ 250.00
Office & Printing	\$ 50.00
	\$
	\$
	\$
Total Funds being sought from WDC	Total
	\$ 300.00

I certify that the funding information provided in this application is correct.

Signature:

[Handwritten Signature]

Date:

14/6/2017

Position in organisation (tick which applies)

Chairman

Secretary

Treasurer

DISCRETIONARY FUNDING ADMINISTRATION SUPPORT FORM

Name of community committee

North Easter Waikato Community Group

What is your or committee's purpose?

To benefit the District by being a voice of our community

Your project details

What is the purpose of the project that the community committee is requesting funding for?

Hall Hire
Office & Printing

Funding requirements

Funding costs being sought from Waikato District Council

Project Breakdown (itemised/estimated costs of funding being sought)	\$
Hall Hire	\$ 250-00
Office & Printing	\$ 50-00
	\$
	\$
	\$
Total Funds being sought from WDC	Total
	\$ 300-00

I certify that the funding information provided in this application is correct.

Signature: Anna F. Shaker

Date: 14/6/2017

Position in organisation (tick which applies)

Chairman

Secretary

Treasurer

March 31, 2016

Te Kowhai Community Group
 220 Collie Road
 R D 8
 HAMILTON 3288

Attn: Graham McBride



David V. McCracken. M.N.Z.I.S., B. Surv.
 Registered Professional Surveyor

67 Norton Road, P O Box 19 182, Hamilton 3244
 Phone 07 848 1093 Fax 07 848 1094
 GST No. 61 209 573

TAX INVOICE

Our Ref: 15199
 Inv. No. 6277

ACCOUNT

TE KOWHAI RESERVE - 669 HOROTIU ROAD, TE KOWAHI

To research and prepare discussion plans for extension of Te Kowhai village
 reserve and forward for comment \$499.50

Disbursements: including title searching and survey data \$10.00

Subtotal	509.50
GST (15%)	76.43
TOTAL DUE	\$585.93

Pa 12/8/16
 Chq. 103119.

PC17

DISCRETIONARY FUNDING ADMINISTRATION SUPPORT FORM

Name of community committee

Tamahere Community Committee (TCC)

What is your or committee's purpose?

Representing the community of Tamahere with WDC and others.

Your project details

The TCC will lead a community consultation process (designed and supported by WDC's Comms and Community Engagement team: project leader Shelley Monrad) in regards to a new targeted rate for the increased scope and levels of service for the Tamahere Recreational Reserve project currently underway.

WDC does not have resource or budget allocation for this community consultation so the TCC has offered to lead this, but needs support for printing and postage of materials to residents and rate payers affected by the proposed Targeted Rate, and others in the wider Tamahere area.

Funding requirements

Funding costs being sought from Waikato District Council

Project Breakdown <i>(itemised/estimated costs of funding being sought)</i>		
Design and Printing of leaflets to be posted to residents and rate payers		\$1750
Postage of same		\$1175
Printing of Posters and other supporting materials (A2 and A1 colour representations of Rec Reserve plans etc)		\$275
Total Funds being sought from WDC	Total	\$3300

I certify that the funding information provided in this application is correct.

Signature: *Shelley Monrad*

Date: 12/6/17

Position in organisation (tick which applies)

Deputy Chairman

Secretary

Treasurer


 TAMAHERE COMMUNITY

12th June 2017

Attention: Tim Harty
Waikato District Council

Hi Tim

Re: Consultation regarding proposed Targeted Rate for Tamahere

The Tamahere Community Committee (TCC) wishes to record its support for the proposed Targeted Rate for Tamahere in order to raise some additional funds identified as required for the completion of the Tamahere Recreational Reserve to the higher specification and level than initial Council-only funding allowed for.


We believe our community would support creating a “destination” Rec Reserve that is at a high level to meet the community’s expectation for the junior sports fields, rugby and cricket grounds, junior and senior playgrounds, skatepark, basketball court and of course the Piazza that we believe will truly become the heart of our growing community.

To that end, if WDC supplies the required consultation documents (including posting these to our residents and ratepayers) the TCC commits to being the “arms and legs” to lead the consultation process. That is take the lead and resource public meetings and face-to-face sessions, following through on questions and input from the community and indeed promoting feedback so that at the end of the process we will aim to have a sufficient number of responses so that WDC can make a decision with confidence that it indeed reflects the will of the majority of the community.


In addition to this letter, we are submitting a request for funding under WDC’s Discretionary Funding Administration Support; please note we are not requesting any of the funds are passed to the TCC but rather used internally by WDC for the design, printing and posting of consultation materials plus some A2 or A1 larger posters for display at the local Hall, school and so on as this must be an unbudgeted/unplanned expense.

The TCC looks forward to continuing our positive working relationship with WDC as we complete this exciting community “Hub” -creating shared spaces for our locals and visitors alike.

Kind regards



Sue Robertson
Deputy Chair



Ro Edge
Secretary



DISCRETIONARY FUNDING ADMINISTRATION SUPPORT FORM

Name of community committee

GORDONTON DISTRICT COMMITTEE

What is your or committee's purpose?

TO PROMOTE GORDONTON AND MAINTAIN COMMUNITY FACILITIES IN GORDONTON AND TO SUPPORT COMMUNITY GROUPS WITH THEIR LONG TERM PLANS.

Your project details

What is the purpose of the project that the community committee is requesting funding for?

Administration and advertising costs to develop a long term plan in partnership with Council to preserve the old school building.

We would like to have full engineers report on the state of the building. This would give us some idea of the future costs of preserving this building. After this report we would consult the Gordonton community to develop a long term sustainable plan to preserve this historic building. eg flyers/ advertising

Funding requirements

Funding costs being sought from Waikato District Council

Project Breakdown (<i>itemised/estimated costs of funding being sought</i>)		\$
Advertising and consulting to community	estimated	\$1000.00
Engineers report	estimated	\$3000.00
Total Funds being sought from WDC	Total	\$4000.00

I certify that the funding information provided in this application is correct.

Signature: R. E. Reddell

Date: 16 June 2017

Position in organisation (*tick which applies*)

Chairman Secretary Treasurer

DISCRETIONARY FUNDING ADMINISTRATION SUPPORT FORM

Name of community committee

Tauwhare Hall

What is your or committee's purpose?

Tauwhare community hall maintenance and development of "Placemaking"

Your project details

What is the purpose of the project that the community committee is requesting funding for?

The placemaking team wish to develop the hall facility to be more friendly and have a community gathering area. The committee have additional funding requirements over and above the general maintenance for printing, advertising and community postal drops.

Funding requirements

Funding costs being sought from Waikato District Council

Project Breakdown (itemised/estimated costs of funding being sought)	\$
Stationery	\$ 200 00
Advertising	\$ 150 00
Postal drops.	\$ 150 00
	\$
	\$
Total Funds being sought from WDC	Total
	\$ 500 00

I certify that the funding information provided in this application is correct.

Signature: H. B. Moore

Date: 12/ Jun/ 2017

Position in organisation (tick which applies)

Chairman

Secretary

Treasurer

List of Community Committees/Groups

(Excludes Community Boards & Te Kauwhata & Meremere Community Committee)

	Organisation
1	Eureka Community Committee
2	Glen Afton/ Pukemiro Society Incorporated
3	Glen Massey Community Committee
4	Gordonton Community Committee
5	Horongarara Community Committee
6	Horsham Downs Community Committee
7	Matangi Community Committee
8	Mercer Resident & Ratepayers Association
9	Newstead Community Committee
10	North East Waikato Community Committee
11	Onewhero Residents & Ratepayers Association
12	Pokeno Community Committee
13	Port Waikato Residents and Ratepayers Association Inc
14	Raglan Residents and Ratepayers Association
15	Northwest Waikato Residents & Ratepayers Group
16	Tamahere Community Committee
17	Tauwhare Community Committee
18	Te Akau Community Committee
19	Te Kowhai Community Committee
20	Tuakau & Districts Development Association
21	Whatawhata Residents and ratepayers Association
22	Hall Committees
23	Northwest Waikato Residents & Ratepayers Group

Open Meeting

To	Strategy & Finance Committee
From	Tony Whittaker General Manager Strategy & Support
Date	14 June 2017
Prepared by	Alison Diaz Finance Manager
Chief Executive Approved	Y
Reference #	CPM0803 / GOV1318 / 1739179
Report Title	Approved Counterparty Review

I. EXECUTIVE SUMMARY

Treasury related transactions can only be entered into with organisations specifically allowed for under Council's Treasury Risk Management Policy.

Counterparties and limits are approved on the basis of long-term and short-term credit ratings of A- and above, and A2 or above respectively. Limits are spread across a number of Counterparties to manage credit exposure. Counterparty limits are reported quarterly, while credit ratings are reviewed on an ongoing basis with any material credit downgrades dealt with immediately. The Standard & Poors ratings are reported to the committee every six months and any changes noted.

The current credit ratings (last updated on 21 April 2017) are shown in the table below:

	Long Term		Short Term		Within Policy?
	S&P	Policy	S&P	Policy	
ANZ Bank	AA-	A-	A-1+	A2	✓
ASB Bank	AA -	A-	A-1+	A2	✓
Bank of New Zealand	AA -	A-	A-1+	A2	✓
HSBC	AA -	A-	A-1+	A2	✓
Westpac	AA-	A-	A-1+	A2	✓

There has been no change since the ratings were last reported.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received.

3. ATTACHMENTS

NIL

Open Meeting

To	Strategy & Finance Committee
From	Gavin Ion Chief Executive
Date	13 June 2017
Prepared by	Vishal Ramduny Planning & Strategy Manager
Chief Executive Approved	Y
Reference #	GOV1318 / 1738020
Report Title	Feedback to the Remuneration Authority on the Local Government Review Consultation Document

I. EXECUTIVE SUMMARY

The Remuneration Authority (“the Authority”) is required to issue a new determination, taking effect from 01 July 2017, covering local government elected members. In considering how the Authority should approach this in future, it has concluded that there is an opportunity for both short term improvements to the system, including some clarification of current policies, as well as some deeper changes which it is proposing introducing in 2019.

At a workshop held on 06 June 2017 Councillors considered questions posed by the Authority regarding its proposals for this year. This report seeks the retrospective approval of the Strategy & Finance Committee for the submission (this was provided to the Authority on the due date of 19 June 2017).

There will be a further workshop later on in the year to consider questions from the Authority for the longer term (the feedback for this is due at the end of October 2017).

2. RECOMMENDATION

THAT the report from the Chief Executive be received;

AND THAT the feedback to the Remuneration Authority on the Local Government Review Consultation Document be retrospectively approved.

3. ATTACHMENTS

Feedback to the Remuneration Authority on the Local Government Review Consultation Document.

06 March 2015

The Chair
Remuneration Authority
Resimac House Level 11
45 Johnston Street
Wellington 6011

info@remauthority.govt.nz

Postal Address

Private Bag 544
Ngaruawahia, 3742
New Zealand

0800 492 452

www.waikatodistrict.govt.nz

Dear Sir/Madam,

RE: Feedback to the Remuneration Authority on the Local Government Review Consultation Document

The Waikato District Council (WDC) welcomes the opportunity to provide feedback on the Remuneration Authority's Local Government Review Consultation Document.

This feedback is in response to Part Two (proposed immediate changes) of the Consultation Document. WDC will respond to Part Three (the longer term proposals) by the required date (30 October 2017).

The feedback is laid out in accordance with the questions posed in the Consultation Document.

RMA Plan hearing fees

Question 1: Do you agree that the elected members who are sitting on plan change hearings under the RMA should be remunerated in the same way as elected members who are sitting on resources consent hearings?

Yes – it is a fair and sensible thing to do.

My Council notes that only councillors who have completed the *Making Good Decisions* accreditation can sit on RMA Resource Consent and Plan Change hearings since the change in legislation approximately three years ago.

District Plan Hearings are part of the organisation's business-as-usual operation whilst resource consent hearings are a separate cost which is sent on to the customer. My Council is keenly aware of the level of commitment required to be part of the District Plan Review hearings (at the last District Plan Review undertaken by WDC our councillors sat for approximately 55 days of hearings) with no remuneration.

WDC prefers using independent commissioners as the chairpersons of hearings with panel members made up of councillors who have been accredited. Writing and forming the decision is the most difficult part of a hearing and the independent commissioners are well qualified to do this.

Question 2: Do you agree that elected members who chair such hearings should be remunerated for time spent writing up decisions.

Yes, especially since this requires a considerable time investment by the chairs including preparing for the hearings.

Leave of absence for elected members and acting mayor/chair payments

Question 3: Do you agree that there should be provision for elected members to be granted up to six months leave of absence without pay? If not, what should the maximum length of time?

WDC supports this in principle. We believe that for our council, six months may be too long so the wording is important. As long as the wording remains “up to six months leave of absence” we accept the idea. We note that leave of absence like this is common in the state sector and whilst the business of governance must go on this, council feels for short periods this can be managed .

Question 4: Do you agree that additional remuneration can be made to the deputy mayor or chair to act in the role under the circumstances outlined?

Yes. This reflects the fact that the job still needs to be done and the person doing the work should be recognised at the appropriate level for it. The discussion document is a little unclear as to whether additional remuneration would also be available if the absence was of a Committee Chair and another Councillor filled this role during that period. We would appreciate clarification on that point.

Question 5: If you disagree with any of the conditions, why?

WDC agrees with all the conditions. Everything is at Council’s discretion and by formal resolution.

Questions 6: Are there any other conditions that should apply?

As per above we require clarity as to whether additional remuneration would also cover someone stepping up to a committee chairs role during a leave of absence.

Approach to expense policies

Question 7: Do you agree that the Remuneration Authority should supply a prototype expenses policy that will cover all councils and that councils should be able to adopt any or all of it to the upper limit of the metrics within the policy?

Yes. This would be welcome. It is noted this would set maximum levels and limits and the council choose to prescribe lower expenditure or approval levels should it so choose.

Question 8: Do you agree that each council's auditor should review its policy and also the application of the policy?

Yes. WDC's auditors currently do this anyway.

Provision of and allowances for information and communication technology and services

Question 9: Do you agree that it should be common policy for council to provide the ICT hardware proposed above for all elected members?

Yes. However we contend that the question is too prescriptive and we therefore advise that the wording is changed to refer to 'appropriate technology' and rather than imply that it will be compulsory to do so it should read as 'may provide'. Our reference to appropriate technology notes that over time this may change and that a mobile phone or tablet or laptop may be superseded by some other form of technology. We are also not clear if this also includes elected members of community boards so would appreciate clarification on this. In our case, this would extend the requirement by up to 30 additional people.

Question 10: Do you agree that exemptions to this policy would be limited to exceptional circumstances?

Yes. However, we contend that the word 'exceptional' is too strong a word to use and there is a need for flexibility. For example, we have one ward where technology has limited application and we have to consider other solutions in order to provide coverage.

Question 11: Do you agree that a proportion of the ongoing cost of the use of home internet and personal mobile phone should be reimbursed as outlined above?

Yes. Council has an expenses policy and this can be done through this. We want to make sure that this does not become an administratively intensive process and therefore would prefer that a more pragmatic solution is found rather than individual invoices and receipts being used as the basis for approval.

Question 12: If you disagree with either of these proposals, why and what are your alternatives.

WDC is happy with these proposals as long as a pragmatic and flexible approach is taken to the issue and the process for reimbursement.

Question 13: Do you agree with the 'unusual circumstance' provision in the current policy where the council may put a costed recommendation to the Authority for approval to provide connection access or non-standard equipment where regular landline mobile coverage is not available?

Yes. As noted above these sorts of non-standard solutions may provide a solution for parts of our district.

Question 16 – It is proposed that after the first 5000km, elected members using their own vehicles should be reimbursed at the higher rate for the first 25% of the remaining distance they travel on council business. Do you agree?

In principle we agree but the document does not clearly explain why 25% is the appropriate figure – why not 50% or 100? Again, in our case, distances travelled can be large because of the geographic size and spread of our district and the demands of a growing population.

Question 17: Do you agree with the proposal to retain the 30km rule in its current form or should it be changed to something else?

No. There should be no limit. We have a huge district and our councillors travel considerable distances. This needs to be borne in mind. Every kilometre should be charged. The council does not see why the 30 kilometre rule should apply and doesn't accept the comparison with a staff member. Councillors are treated differently – in some cases they are treated as employees (the implication is that this is what is happening here) but for ACC they are independent contractors. Independent contractors would be entitled and frequently do charge mileage for attendance at work sites. For fairness and equity considerations, there should be no limit.

I thank you once again for this opportunity for my Council to provide this feedback. Please do not hesitate to contact me should you require any clarity on any matters raised in this submission.

Yours faithfully



MAYOR ALLAN SANSON

Open Meeting

To	Strategy & Finance Committee
From	Vishal Ramduny Acting General Manager Strategy & Support
Date	15 June 2017
Prepared by	Melissa Russo Corporate Planner
Chief Executive Approved	Y
Reference #	GOV1318 / 1739214
Report Title	Early engagement for the Long Term Plan 2018-28

I. EXECUTIVE SUMMARY

In order to develop a Long Term Plan (“LTP”) that is reflective of the communities desires and one that they feel they have had a genuine opportunity to be involved in, we must engage with them early in the process.

The purpose of this report is to seek approval to engage our communities on our draft community outcomes and potential issues facing Council in the future.

2. RECOMMENDATION

THAT the report from the Acting General Manager Strategy and Support be received;

AND THAT the Strategy & Finance Committee endorses the early engagement approach outlined in this report for the Long Term Plan 2018-28, noting that a full engagement strategy will be developed and brought before the Council at a later date.

3. BACKGROUND

As part of meeting our 2020 challenge to have the most engaged community, we want to bring our communities with us in developing a LTP. This means doing things a bit differently to the past.

We want to produce an LTP that sets a clear strategic direction and that the community feels they have had genuine input into, both in terms of opportunities to engage with us and to share their own views, throughout the planning process.

As a Council we have taken the first step in doing things differently by inviting our community board and committee members to join our Councillors in a series of workshops that have led to the development of five key themes. These themes will assist you in setting the strategic direction for the LTP.

Staff are now seeking Council endorsement for the next step, which is the purpose of this report.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

Staff wish to commence an early engagement approach that would see Council engage our wider communities on:

- a) the DRAFT community outcomes at an 'informing' level; and
- b) to undertake early engagement to find out what they think the big issues are that Council should be responding to over the next 10+ years.

To do this we would like to engage with our communities in two ways: Firstly we would share the DRAFT community outcomes with the community. Secondly we would share high level information with our communities about the major issues and opportunities facing Council's activity areas.

This information is being pulled together as part of our staff business planning process, and many of these issues were presented to Councillors during a workshop on 29 March 2017 as part of the lead up to the LTP workshops.

We will engage with our communities on these high level challenges or opportunities and also gather some feedback from them asking them what challenges or opportunities they think we might have missed. This information would be collated by staff and provided back to Councillors, community board and committee members as part of the LTP formation process.

The early engagement activity is planned to take place during the month of August. Exact dates are yet to be confirmed.

Please note that a more comprehensive engagement strategy for the LTP will be developed over the next two months, however staff wish to commence early engagement shortly, which is why this report has been brought to Council at this time.

4.2 OPTIONS

1. To engage with our communities on the strategic direction (informing level) and the big issues or challenges potentially facing Council (involving level).
2. To not engage with our communities on the strategic direction and potential issues facing Council. The risk associated with this option is that the LTP will not incorporate the concerns and desires of the community.

5. CONSIDERATION

5.1 FINANCIAL

Engagement will be undertaken within existing budgets.

5.2 LEGAL

We are not legally required to undertake engagement on the LTP prior to the consultation document however it is best practice.

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

Engaging with our communities at an early stage in the planning process aligns with the Significance and Engagement Policy.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

(Ascertain if the Significance & Engagement Policy is triggered or not and specify the level/s of engagement that will be required as per the table below (refer to the Policy for more detail and an explanation of each level of engagement):

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>	<p>We have already engaged Council, Community Boards and Committees through the series of workshops held to develop the community outcomes.</p> <p>Engagement with our community boards and committees will continue in addition to engagement with our wider communities to seek their feedback on the big issues and challenges facing Council in the next 10+ years.</p> <p>The majority of this engagement will be through online tools - website, social media, online feedback form etc.</p>				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
	✓		Internal
✓	✓		Community Boards/Community Committees
✓			Waikato-Tainui/Local iwi (provide evidence / description of engagement and response)
✓			Households
			Business
			Other Please Specify

6. CONCLUSION

In conclusion, the purpose of this report is to seek approval from the Strategy & Finance Committee to engage our communities on the strategic direction (informing level) and the big challenges facing Council over the next 10+ years (involve level). Engaging with our communities at this early stage should result in the development of an LTP that the community feel they have been meaningfully involved in.

7. ATTACHMENTS

Strategic direction (community outcomes)

Community Objectives

LTP Community Outcomes	
Sustaining Our Environment	We are a community that believes in environmental sustainability, we pursue and promote related ideas and manage regulatory process to safeguard and improve our district
Providing value for money	Residents/Ratepayers get value for money because we find innovative ways to deliver strategic, timely and fit for purpose infrastructure and services at the most effective cost.
Supporting our people	<p>We consider the well-being of all of our people in all our planning and activities.</p> <p>We support and plan for the development of complete and connected communities.</p>
Building our economy	<p>We attract diverse enterprise/business; creating jobs and opportunities for our community. We continue to support our existing industry.</p> <p>We support others who leverage our location to ensure tourism brings benefits to a range of people in our communities.</p>
Engaging our people	Our communities work with us so we are collectively focused on the right things at the right time

<p>We are a community that believes in environmental sustainability, we pursue and promote ideas and manage regulatory process to safeguard and improve our district</p>	<p>We have invested in appropriate technology to reduce our environmental footprint and operational costs</p> <p>Our communities’ water, waste water systems and services are designed with sustainability in mind</p> <p>We have contributed to the improved health and sustainability of our water resources by considering them in our decision making.</p> <p>We have encouraged more environmentally sustainable practices, including water capture, storage, and reuse of greywater.</p> <p>We partnered with other organisations to focus on sustainable transport options including public transport, an electric charging network and cycling.</p> <p>We have worked with our community, industry and business to advise and educate on how to minimise environmental impacts.</p> <p>We pursue and promote sustainability ideas and manage regulatory process to safeguard and improve our district</p>	<p>Because we cannot thrive without protecting our pristine natural environment.</p> <p>Because our natural environment is part of what makes living in the Waikato District so special.</p> <p>Alternate statements that were proposed:</p> <p>Because our natural environment is worth protecting.</p> <p>The natural environment contributes to the attractiveness of the Waikato District – work/life balance.</p>
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LTP DIRECTION STATEMENT Providing value for money	FUTURE STORY – EXAMPLES OF HOW WE AS WDC MADE IT HAPPEN (Thinking 10-20 years in the future, you are looking back)	WHY FOCUS ON THIS?
<p>Residents/Ratepayers get value for money because we find innovative ways to deliver strategic, timely and fit for purpose infrastructure and services at the most effective cost.</p>	<p>We have provided core services and met our community needs in the most cost effective way.</p> <p>We have looked to do things better whilst learning from others to avoid reinventing the wheel.</p> <p>We are always reviewing the way we do things and constantly look for improvement efficiency gains. We spend every last dollar as if it's our own.</p> <p>We have been partnering to deliver, and outsourcing where appropriate, services.</p> <p>We are always agile, open minded and transparent which means having the ability to change quickly to meet the needs of our communities and customers.</p> <p>We reach out to others and strive to learn lessons from those that have already made improvement and represent world best practice.</p>	<p>Because it's our communities money.</p> <p>We understand that affordability is an important issue for our community.</p> <p>Because we are here to delivery results for our community in an open and transparent way.</p> <p>Because our funding sources are limited and we must constantly strive for value-for-money.</p>

LTP DIRECTION STATEMENT Supporting our people	FUTURE STORY – EXAMPLES OF HOW WE AS WDC MADE IT HAPPEN (Thinking 10-20 years in the future, you are looking back)	WHY FOCUS ON THIS?
<p>We consider the well-being of all of our people in all our planning and activities.</p> <p>We support and plan for the development of complete and connected communities.</p>	<p>We make decisions only after considering the impact on our communities.</p> <p>Our ambitions and planning don't outstrip the ability for our people to pay.</p> <p>We have been successful in securing partnerships including government assistance to deliver programs.</p> <p>We plan long term (30yrs+) for a diverse range of developments that will provide quality diverse communities.</p> <p>We have provided choice, including the choice to live in the country side, in villages, small towns and larger towns.</p> <p>We are aligned with groups and agencies that support our communities.</p> <p>We are a partner with the community – we help others ensure their voices are heard.</p> <p>We ensure communities are built as houses are built.</p>	<p>Because people and communities matter.</p> <p>Because everyone in our community matters, not just the loudest voices.</p> <p>Because we all want to live in open, complete communities.</p> <p>Because we don't want to push people out of our district. We are open to all of our people.</p> <p>Because we serve our residents and ratepayers.</p>

LTP DIRECTION STATEMENT Sustaining our economy	FUTURE STORY – EXAMPLES OF HOW WE AS WDC MADE IT HAPPEN (Thinking 10-20 years in the future, you are looking back)	WHY FOCUS ON THIS?
<p>We attract diverse enterprise/business; creating jobs and opportunities for our community. We continue to support our existing industry.</p> <p>We support others who leverage our location to ensure tourism brings benefits to a range of people in our communities.</p>	<p>We have invested in attracting a diverse range of local employment opportunities for our people, many of which were built on our positioning in the centre of the golden triangle.</p> <p>This positioning means we are a key hub of freight, logistics, manufacturing and distribution in New Zealand.</p> <p>We work in collaboration with our neighbouring councils, central government and local stakeholders to get the right jobs and training in our district.</p> <p>We have planned and are ready for continued growth and development in our district.</p> <p>Primary industries remain a priority for the district</p> <p>We supported tourism in collaboration with local stakeholders such as Waikato Tainui, Hamilton-Waikato Tourism and the private sector.</p> <p>We now acknowledge the importance of the Waikato River.</p> <p>We have invested in tourism-supportive infrastructure to help meet increasing demand.</p> <p>We now have a full range of places (supported by infrastructure) that people can stay when they visit our district.</p>	<p>Because we want our people to be able to live, WORK and play in our district.</p> <p>Because the nature of work is changing and we need to be agile and shift as industry and people’s needs shift.</p> <p>Because housing growth without job growth will not make our district a thriving, vibrant place to be.</p> <p>Because we want our people to be able to find a career and lifestyle locally.</p> <p>Because we have an incredible natural environment, from our beaches and rivers to our ranges and famous walk and cycle ways.</p> <p>Because we are ideally placed to attract visitors on their way South from Auckland – NZ’s primary gateway.</p>

LTP DIRECTION STATEMENT Engaging our people	FUTURE STORY – EXAMPLES OF HOW WE AS WDC MADE IT HAPPEN (Thinking 10-20 years in the future, you are looking back)	WHY FOCUS ON THIS?
<p>Our communities work with us so we are collectively focused on the right things at the right time</p>	<p>We have walked with our communities and have achieved many of our district’s aspirations.</p> <p>We support the community to show leadership and be part of setting the future direction for our district</p> <p>We ensure that we actively engaged with our communities to hear their voice before we decide on the best course of action.</p> <p>We are seen as open, transparent, flexible and positively collaborative.</p>	<p>Because we serve our residents and ratepayers.</p> <p>We are here to deliver our community’s vision for the district.</p> <p>Because leadership is about taking people with you, about taking the time to check over your shoulder to see if your community is still with you.</p>

Open Meeting

To	Strategy & Finance Committee
From	Vishal Ramduny Acting Strategy & Support General Manager
Date	19 June 2017
Chief Executive Approved	Y
Reference #	GOV1318 / 1746926
Report Title	Regional Infrastructure Technical Specification – Recommendation to Commence Public Consultation

I. EXECUTIVE SUMMARY

The development of a Regional Infrastructure Technical Specification (“RITS”) is a key project identified by the Waikato Mayoral forum, led by the Bylaws and Policies work stream.

Once developed ownership of the Regional Infrastructure Technical Specification will be held by the Local Authority Shared Services (“LASS”), a council controlled organisation of the Waikato region local authorities.

The objective of the Regional Infrastructure Technical Specifications is to develop a single regional guide on how to build public infrastructure.

The Regional Infrastructure Technical Specifications will replace:

- The Hamilton City Council’s Development Manual and any addendums, e.g. rural sections, to it;
- Hamilton City Council’s Infrastructure Technical Specifications;
- Waikato District Council’s rural section to Hamilton’s Infrastructure Technical Specifications; and
- Any other infrastructure specifications held by any of the other councils in the region.

2. RECOMMENDATION

THAT the report from the Acting General Manager Strategy & Support be received.

AND THAT the Strategy & Finance Committee recommends to Council that the Regional Infrastructure Technical Specifications be released for public consultation;

AND FURTHER THAT the consultation is undertaken by the Waikato Local Authority Shared Service (“LASS”) and any submissions addressed by the LASS.

3. BACKGROUND, DISCUSSION AND OPTIONS

3.1. Background

The purpose of the Regional Infrastructure Technical Specifications (“RITS”) is to give guidance to developers and their consultants and contractors to the requirements that Council will accept in meeting the resource consent conditions of development. It becomes a means of compliance also to the District Plan requirements. It is however only one means, and innovation and other options can still be presented for acceptance.

The idea for this project has its origins in 2004 when staff from six councils in the Waikato region worked toward adopting the Hamilton City Council Development Manual with a supplement for the rural councils requirements. Over the following ten years a number of councils have prepared their versions and there is no longer the consistent commonality in place.

This project re-addresses this and also sets up a long-term management process under the Waikato Local Authority Shared Service (“LASS”).

The project commenced in January 2016 and over the year a Project Manager and Document Writer having been working part time with technical staff from the various councils to produce a document that can be used within the region.

One of the key benefits of the common document is that users can use the methods within the manual/code with the knowledge that their proposals will be acceptable, while other options will potentially take more time, and possibly cost, to be accepted.

Council currently uses the Hamilton City Council Infrastructure Technical Specifications (“HITS”) which has a Waikato District rural chapter. This document has now been superseded.

The RITS can also be specified in council’s contracts and this again helps designers and contractors with known and common requirements.

3.2. Components of the RITS

The RITS is a public document that provides approved design and construction techniques for which council staff, consultants, contractors and developers can use to design and construct public infrastructure. Specifically the RITS will:

- be aligned to and supported by each Council’s District Plan but decoupled from the District Plan.
- provide design and construction requirements for:
 - Earthworks

- Transportation
 - Stormwater
 - Wastewater
 - Water
 - Landscape
 - Approved Materials
- provide strong alignment to NZS 4404
 - remove the need for specific addendums or sections to support an individual council's needs but consider specifications for different zones (e.g. rural, Country Living/Lifestyle, coastal) that can be applied regionally.
 - provide for 80% of public infrastructure design requirements with the remainder 20% to be specifically approved utilising the objectives for each discipline
 - be readable, accurate and professional
 - be a public web based document, owned and managed by LASS, and hosted on each Council's web site
 - reviewed every two years unless significant legislation (or other) results in an immediate need to modify, review or change the RITS.

It is intended that each Council will provide a representative to engage with the RITS project manager in order to collate the Council's requirements, provide feedback, review, and provide agreements.

3.3. Options

Council has two options:

1. Continue with the status quo, i.e. retain the use of the existing (and outdated) Hamilton Infrastructure Technical Specifications;
2. Complete the project initiated by the Mayoral Forum in late 2015, to have one regional infrastructure specification.

Option 2 is recommended, as there is no reason not to continue and complete the project, and realise the benefits.

4. ENGAGEMENT

Specific consultation has recently been undertaken with the staff at key stakeholders Waikato Raupatu River Trust, Waikato Regional Council and the Property Council.

This was done to help ensure the RITS would address their needs and concerns, for example the Waikato-Tainui Environmental Plan, and the Waikato Regional Plan / Regional Policy Statement ("RPS").

The RITS is now ready to be shared and consultation with the public commenced. The Project Manager will undertake this jointly with the other participating councils. Many of the consultants and contractors will be common across the councils, and it is unlikely that the general public will have a lot of interest in the document.

The consultation will be for 4 weeks, and any submissions considered by the Project Manager and where necessary shared for comment with the appropriate technical staff at each council. The dates are yet to be confirmed.

5. CONCLUSION

This report seeks approval of Council to endorse the RITS for consultation. Once the RITS has been finalised following consultation Council will need to adopt it. A process is already in place through the District Plan Review to give effect to the RITS.

6. ATTACHMENTS

NIL

Open Meeting

To	Strategy & Finance Committee
From	Vishal Ramduny Acting General Manager Strategy & Support
Date	19 June 2017
Chief Executive Approved	Y
DWS Document Set #	GOV1318 / 1746943
Report Title	Waikato Regional Airport Limited Statement of Intent 2017/18

1. EXECUTIVE SUMMARY

Following feedback from the Shareholding Councils the Waikato Regional Airport Limited (“WRAL”) has finalised the Statement of Intent for 2017/2018.

2. RECOMMENDATION

THAT the report from the **Acting General Manager Strategy & Support** be received.

3. BACKGROUND

The attached Statement of Intent (“SOI”) sets out the Board’s intentions for the company for 2017/18.

4. DISCUSSION

The Airport has identified its core purpose and key objectives that recognise the strategic intent of the business:

4.1. Core Purpose

- Enabler of air services to the region.
- Operate a first class, safe and compliant regional airport.
- Strategic positioning of the business to enhance capital value.

4.2. Key Objectives of Waikato Regional Airport Limited

- Operate an efficient and compliant airport.
- Enhance the traveller experience.
- Maintain a viable aeronautical business.
- Maximise revenue diversification through non-aeronautical business opportunities.

4.3. Key Objectives of the Group (incorporating Titanium Park Limited & Waikato Tourism Limited)

- Operate an efficient and compliant airport.
- Enhance the traveller experience.
- Maintain a viable aeronautical business.
- Maximise revenue diversification through non-aeronautical business opportunities.
- Develop and optimise the land holdings of the Group to generate a long-term property income from a diversified property portfolio.
- To promote the Hamilton & Waikato region as an appealing destination to international and domestic visitors.

4.4. Nature and Scope of Activities to be Undertaken

- Operate an efficient and compliant airport:
 - Operate a safe, secure and compliant airport by providing for essential projects together with any compliance expenditure warranted.
- Enhance the traveller experience:
 - Maximise traveller satisfaction and airport experience.
- Maintain a viable aeronautical business
 - Identify opportunities to develop new, and expand existing, domestic passenger services.
- Promote development and growth of the general aviation sector:
 - To allow the main runway to be extended when supported by an appropriate business case.
 - Position and protect the airport as an efficient, cost-effective international port of arrival for private, corporate and medical aircraft.
- Maximise revenue diversification through non-aeronautical business opportunities
 - Support the development of land within the bounds of a sound strategic approach to long-term planning for the airport precinct by its subsidiary Titanium Park Limited (“TPL”).
 - TPL will identify and market for sale or development all available surplus airport-owned land in a planned and co-ordinated approach.

- Ensure appropriate internal and external resource to enable a commercially driven and high performing organisation
 - Knowledgeable and capable, high performing and appropriately resourced management team to ensure sound reporting and accountability, and delivery of the strategic plan.

Strategic Activities

Key activities for the 2017/18 year are:

- Optimise domestic passenger services and the customer experience;
- Maximise property lease income.

The full SOI together with both financial and non-financial performance targets is attached.

5. CONSIDERATION

5.1 FINANCIAL

Planned major capital expenditure included in the three year forecast is:

- 2018 \$1,254k
- 2019 \$970k
- 2020 \$1,500k

WRAL will endeavour to review paying an ordinary annual dividend based on the forecast Cash Flow for the year 2017–18 and propose to make a decision in the last quarter of the financial year ended 2017-18.

5.2 LEGAL

Pursuant to the requirements of Schedule 8 of the Local Government Act 2002, the Board of a Council Controlled Organisation must deliver a completed Statement of Intent to the shareholders by 30 June of each year.

5.3 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>	The WRAL Statement of Intent was finalised by WRAL after feedback on the draft SOI received from its shareholders. The final document is being presented here for Council's information.				

6. CONCLUSION

WRAL's Statement of Intent for 2017/18 has reaffirmed the company's strategic objectives and activities. Key activities for the 2017/18 year are to optimise domestic passenger services and the customer experience and; to maximise property lease income.

7. ATTACHMENT

Waikato Regional Airport Limited Statement of Intent 2017/18



2017/2018

Waikato Regional Airport Limited Statement of Intent

June 2017



Hamilton Airport



1.0 Introduction

This statement is presented by the Directors in accordance with s.64 (1) of the Local Government Act 2002 and sets out the Board's intentions for the Company for the year ending 30 June 2018 and succeeding two financial years.

2.0 Strategic Intent

The Airport has identified its core purpose and key objectives that recognise the strategic intent of the business:

Core Purpose

1. Enabler of air services to the region.
2. Operate a first class, safe and compliant regional airport.
3. Strategic positioning of the business to enhance capital value.

Key Objectives of Waikato Regional Airport Limited

1. Operate an efficient and compliant airport.
2. Enhance the traveller experience.
3. Maintain a viable aeronautical business.
4. Maximise revenue diversification through non-aeronautical business opportunities.

Key Objectives of the Group (*incorporating Titanium Park Limited & Waikato Tourism Limited*)

1. Operate an efficient and compliant airport.
2. Enhance the traveller experience.
3. Maintain a viable aeronautical business.
4. Maximise revenue diversification through non-aeronautical business opportunities.
5. Develop and optimise the land holdings of the Group to generate a long-term property income from a diversified property portfolio.
6. To promote the Hamilton & Waikato region as an appealing destination to international and domestic visitors.

3.0 In Pursuing its Goals the Company will:

- At all times behave in a professional and ethical manner in all its business dealings with its customers and stakeholders.
- Be a good employer.
- Ensure a safe and healthy work place environment that complies with government legislation.
- Identify and recognise Shareholders' expectations, within the bounds of corporate prudence.

**4.0 Nature and Scope of Activities to be Undertaken****(4.1) Operate an efficient and compliant airport**

Operate a safe, secure and compliant airport by providing for essential projects together with any compliance expenditure warranted.

(4.2) Enhance the traveller experience

Maximise traveller satisfaction and airport experience.

(4.3) Maintain a viable aeronautical business

Identify opportunities to develop new, and expand existing, domestic passenger services.

Promote development and growth of the general aviation sector.

To allow the main runway to be extended when supported by an appropriate business case.

Position and protect the airport as an efficient, cost-effective international port of arrival for private, corporate and medical aircraft.

(4.4) Maximise revenue diversification through non-aeronautical business opportunities

Support the development of land within the bounds of a sound strategic approach to long-term planning for the airport precinct by its subsidiary Titanium Park Limited (TPL).

TPL will identify and market for sale or development all available surplus airport-owned land in a planned and co-ordinated approach.

(4.5) Ensure appropriate internal and external resource to enable a commercially driven and high performing organisation

Knowledgeable and capable, high performing and appropriately resourced management team to ensure sound reporting and accountability, and delivery of the strategic plan.

(4.6) Capital Expenditure

Planned major capital expenditure included in the three year forecast is:

2018	\$1,254k
2019	\$970k
2020	\$1,500k

(4.7) Strategic Activities

Key activities for the 2017/18 year are:

- Optimise domestic passenger services and the customer experience;
- Maximise property lease income.



- Implement the comprehensive property business plan that will address development and investment opportunities to grow long term property income for the Group.

5.0 Shareholders' Funds to Total Assets

Years ending 30 June	2018	2019	2020
Shareholders' funds to total assets	76%	76%	76%

Definitions:

Shareholders' funds: Total assets less the total liabilities.

Total assets: The value of all assets reported in the Company's statement of financial position at the end of each reporting period.

6.0 Statement of Accounting Policies

The accounting policies adopted by the Group for the year ending 30 June 2018 and succeeding 2 years are those as adopted in the 2016 Annual Report prepared under Tier 2 of the Public Benefit Entity Standards Reduced Disclosure Regime (PBE Standards RDR).

7.0 Performance Targets

The following annual performance targets are for Waikato Regional Airport Limited (Parent).

		Year Ended 30 June		
<i>Based on consolidated company forecasts</i>		2018	2019	2020
7.1	Earnings before interest, taxation & depreciation (EBITDA) <i>of at least</i>	\$2,374,000	\$2,495,000	\$2,550,000
7.2	Net deficit after tax <i>of no more than</i>	(\$366,000)	(\$342,000)	(\$350,000)
7.3	Net cash flow (operating & investing)			
	Net operating cash flow	\$1,700,000	\$1,800,000	\$1,750,000
	Net investing cash flow	(\$1,500,000)	(\$970,000)	(\$1,500,000)
	Funding Titanium Park Limited			
	Total net cash flow (operating & investing) <i>at least</i>	(\$0)	(\$0)	(\$0)
	Net debt <i>a maximum of</i>	\$200,000	\$830,000	\$250,000
		\$13,000,000	\$11,170,000	\$10,920,000
7.4	Total liabilities/shareholders' funds (debt/equity ratio) <i>a maximum of</i>	35:65	35:65	35:65
7.5	Percentage of non-landing charges revenue <i>of at least</i>	76%	74%	74%
7.6	Interest cover <i>of at least</i> <i>(The interest cover measures the number of times the net profit before interest, tax and depreciation (EBITDA) covers interest paid on debt.)</i>	5.0x	5.0x	5.0x



Non-financial performance targets	
7.7	Health & Safety
7.7.1	Facilitate Health & Safety meetings every 2 months with representatives from each company department
7.7.2	Zero Work Safe notifiable accidents/injuries
7.7.3	Implement the company's Health & Safety framework to align with the requirements of the Health and Safety at Work Act 2015 and independently review and audit the system each year.
7.8	Operational Compliance
7.8.1	To achieve the Airport Certification Standards as required by the Civil Aviation Authority and as evidenced by Civil Aviation Authority audit reports
7.8.2	Ensure airport is operationally available for all scheduled passenger services (except for uncontrollable events)
7.8.3	Facilitate noise management meetings every 4 months in accordance with the Noise Management Plan
7.9	Customer Satisfaction
7.9.1	Collect, document and act (where viable) on customer feedback forms to continuously monitor and improve the customer experience. Maintain a database to ensure recurring negative feedback is promptly acted upon

8.0 Dividend Policy

WRAL will endeavor to review paying an ordinary annual dividend based on the forecast Cash Flow for the year 2017–18 and propose to make a decision in the last quarter of the financial year ended 2017-18.

9.0 Information to be provided to Shareholders

- 9.1 The Annual Report of the Company.
- 9.2 An Interim Report circulated to Shareholders each half-year including a Chair's Report, Consolidated Income Statement, Consolidated Balance Sheet and progress against Financial Performance Targets.
- 9.3 Shareholder Briefings.

10.0 Future Investment Proposals

If the Company wishes to subscribe for, purchase, or otherwise acquire shares in any other company or any other organisation it can do so only after first obtaining approval from the majority of shareholders at either a General Meeting or at a Special Meeting convened for that purpose.

11.0 Commercial Value of the Shareholders Investment

No valuation of shares has been completed.



The consolidated balance sheet of WRAL as at 30 June 2016 shows shareholder equity of \$64.4m. Company Property, Plant & Equipment is based upon a 2016 valuation except for land which was revalued as at 30 June 2013. Company assets such as runways, aprons, taxiways and the terminal building are based upon depreciated replacement cost.

12.0 Compensation from Local Authorities

There are no activities of the Company for which the Directorate would seek compensation from any local authority.

13.0 Major Transactions

Shareholders approve major transactions via a special resolution. A major transaction is defined as:

- (a) the acquisition of, or an agreement to acquire (whether contingent or not), assets the value of which is more than 10% of the value of the company's assets before the acquisition; or
- (b) the disposition of, or an agreement to dispose of (whether contingent or not), assets the value of which is more than 10% of the value of the company's assets before the disposition; or
- (c) a transaction which has or is likely to have the effect of the company acquiring rights or interests or incurring obligations or liabilities, the value of which is more than 10% of the value of the company's assets before the transaction;

but does not include:

- (d) any transaction entered into by a receiver appointed pursuant to a security over all or substantially all of the property of the company.

Nothing in paragraph (c) of this definition applies by reason only of the company giving, or entering into an agreement to give, a floating charge secured over assets of the company the value of which is more than 10% of the value of the company's assets for the purpose of securing the repayment of money or the performance of an obligation.

There are no major transactions planned during the period.

14.0 Health and Safety

The Board and Management will ensure that all requirements to the Health and Safety at Work Act 2015 are maintained. This will be achieved by the engagement of an independent consultant and audit processes to ensure the organisation and its subsidiary companies are maintaining compliant and best practise processes. At all times the company will continue to monitor and review Health and Safety requirements via monthly reporting.

Open Meeting

To	Strategy & Finance Committee
From	Gavin Ion Chief Executive
Date	13 June 2017
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference	GOV1318
Report Title	Exclusion of the Public

I. EXECUTIVE SUMMARY

To exclude the public from the whole or part of the proceedings of the meeting to enable the Strategy & Finance Committee to deliberate and make decisions in private on public excluded items.

2. RECOMMENDATION

THAT the report of the Chief Executive be received;

AND THAT the public be excluded from the meeting to enable the Strategy & Finance Committee to deliberate and make decisions on the following items of business:

Confirmation of Minutes dated Wednesday 24 May 2017

REPORTS

- a. **Professional Negligence and Weathertight Homes Claims – Six Monthly Report**

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: **Ground(s) under section 48(1) for the passing of this resolution is:**

Section 7(2)(a)

Section 48(1)(a)(i)

b. Lakeside Private Plan Change Update

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(h)

Section 48(1)(d)

c. Heritage Assistance Fund – Amendment to the Allocation of Funds

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(a)(b)(i)(ii)(c)(i)(f)(i)

Section 48(1)(a)(i)(ii)(d)

d. Tamahere Recreation Reserve Funding Options

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(f)(i)(ii)

Section 48(1)(d)

3. ATTACHMENTS

Nil