

Agenda for an extraordinary meeting of the Waikato District Council to be held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **WEDNESDAY 28 JUNE 2017** commencing at **1.00pm**.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

- 1. APOLOGIES AND LEAVE OF ABSENCE**
- 2. CONFIRMATION OF STATUS OF AGENDA**
- 3. DISCLOSURES OF INTEREST**
- 4. RECEIPT OF MINUTES**
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- 6. EXCLUSION OF THE PUBLIC 93**

GJ Ion

CHIEF EXECUTIVE

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Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	22 June 2017
Prepared by	Rose Gray Council Support Manager
Chief Executive Approved	Y
Reference #	GOV1301
Report Title	Receipt of Minutes – Chief Executive’s Performance Review Subcommittee

1. EXECUTIVE SUMMARY

To receive the minutes of a meeting of the Chief Executive’s Performance Review Subcommittee held on Wednesday 21 June 2017.

2. RECOMMENDATION

THAT the minutes of a meeting of the Chief Executive’s Performance Review Subcommittee held on Wednesday 21 June 2017 be received as a true and correct record of that meeting.

3. ATTACHMENTS

Minutes

MINUTES of the Chief Executive's Performance Review Subcommittee meeting of the Waikato District Council held in the Board Room, District Office, 15 Galileo Street, Ngaruawahia on **WEDNESDAY 21 JUNE 2017** commencing at **9.00am**.

Present:

His Worship the Mayor, Mr AM Sanson
Cr AD Bech
Cr JM Gibb
Cr DW Fulton
Cr JD Sedgwick

Attending:

Mr GJ Ion (Chief Executive)
Mrs R Gray (Council Support Manager)
Mr G Tims (HR Consultant)

APOLOGIES AND LEAVE OF ABSENCE

All members were present.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (His Worship the Mayor/Cr Sedgwick)

THAT the agenda for the meeting of the Chief Executive's Performance Review Subcommittee meeting held on **Wednesday 21 June 2017** be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 5 which shall be considered with the public excluded;

AND THAT all reports be received.

CARRIED on the voices

CEPRI706/01

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES**Resolved: (Crs Sedgwick/Fulton)****THAT the minutes of a meeting of the Chief Executive's Performance Review Subcommittee held on Wednesday 15 February 2017 be confirmed as a true and correct record of that meeting.****CARRIED on the voices****CEPRI706/02****EXCLUSION OF THE PUBLIC**

Agenda Item 5

Resolved: (Crs Gibb/Sedgwick)**THAT the public be excluded from the meeting to enable the Chief Executive's Performance Review Subcommittee to deliberate and make decisions on the following items of business:****Confirmation of Minutes dated Wednesday 15 February 2017****REPORTS****a. Chief Executive's Performance Review 2016/17****This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:****Reason for passing this resolution to withhold exists under:****Ground(s) under section 48(1) for the passing of this resolution is:****Section 7(2)(a)(f)(i)****Section 48(1)(d)****AND FURTHER THAT Mr Tims be permitted to remain in the meeting, after the public has been excluded, to facilitate discussion on the Chief Executive's performance agreement.****CARRIED on the voices****CEPRI706/03***Resolution nos CEPRI 706/04 to CEPRI 706/6 are contained in the public excluded section of these minutes.*

Open Meeting

To	Waikato District Council
From	Tony Whittaker General Manager Strategy & Support
Date	12 June 2017
Prepared by	Shelley Monrad Corporate Planner
Chief Executive Approved	Y
DWS Document Set #	GOV1301 / 1737101
Report Title	Adoption of the Annual Plan 2017/18

I. EXECUTIVE SUMMARY

On 29 March 2017 Council resolved to consider and approve the Annual Plan Consultation Document 2017/18 for public notification and consultation, in accordance with section 83 of the Local Government Act 2002 (special consultative procedure) provisions.

The Consultation Document was notified for public consultation on 05 April 2017, with submissions closing on 15 May 2017.

In total, 465 submissions have been received to the Annual Plan 2017/18 Consultation Document, with 15 submitters being heard. Deliberations were held on 01 June 2017 where Council resolved to support option 2 from the consultation document.

Staff have produced a Annual Plan for 2017/18 (Year 3 of the LTP) incorporating wastewater option 2 which is attached to this report for adoption.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received;

AND THAT the Council adopt the Annual Plan 2017/18 in accordance with Section 95 of the Local Government Act 2002.

3. BACKGROUND

The Local Government Act 2002 (“LGA”) stipulates that a local authority must prepare and adopt an annual plan for each financial year. However, in light of government’s move to streamline the consultation process, a local authority does not need to prepare a consultation document for the annual plan if there are no significant or material differences

from the content of the long-term plan for the financial year to which the proposed annual plan relates.

On 29 March 2017 Council resolved to consult on the Annual Plan 2017/18 using a Consultation Document in relation to wastewater options.

The Consultation Document was notified for public consultation on 05 April 2017, with submissions closing on 15 May 2017. Public notices to this effect were placed in the Waikato Times, North Waikato News, Franklin County News and Raglan Chronicle. In addition to this, a Consultation Document was sent to all those landowners who are connected to Council's wastewater system.

A number of methods and tools were used to engage with the community on the wastewater issues outlined in the consultation document. These included 14 drop-in sessions across the district, video, the LINK magazine, email to schools to include information in school newsletters, social media, advertisements, brochures with rates notices and the website.

4. DISCUSSION AND OPTIONS

4.1 DISCUSSION

Council's strategic direction has been set through the Long Term Plan 2015-25. The financial strategy provides guidance for decision making, however the expenditure tables, associated graphs and limits for both rates and debt levels have been updated to reflect any changes to budgets or assumptions made as a result of the hearing process.

The Consultation Document incorporated information required by legislation. The Consultation Document provided a basis for effective public participation in decision-making processes for the activities to be undertaken by the local authority in the coming year, and the effects of those activities on costs and funding, as proposed for inclusion in the annual plan by:

- (a) identifying significant or material differences between the proposed annual plan and the content of the long-term plan for the financial year to which the annual plan relates; and
- (b) explaining the matters in paragraph (a) in a way that was readily understood by interested or affected people; and
- (c) informing discussions between the local authority and its communities about the matters in paragraph (a).

Since April, further budget issues to be addressed within the Annual Plan were identified following discussion through Council Committees and from additional research undertaken by staff. These were discussed at the Council meeting on 31 May and a resolution was made to incorporate these into the Annual Plan 2017/18.

In summary the proposed Annual Plan 2017-18 includes:

- (a) Operational targeted rates other than for wastewater remained unchanged from year three of the LTP

- (b) The general rate increase for 2017/18 is 2.75%. In year three of the LTP the increase was 2.92% and this has been reduced to 2.75% to reflect the grants now rated for by Waikato Regional Council.
- (c) Planned capital project budgets remaining largely unchanged other than for wastewater.
- (d) Anticipated debt is lower by \$9m.
- (e) Depreciation expense increase of \$2.7m
- (f) Personnel related cost increases of \$1.7m (includes elected member remuneration updates). A portion of this is offset by increased income.

A general rate short fall of \$2.0m is addressed by increasing the non funding of road depreciation from 25% to 32.7% (to fund \$1.4m) and use of the general accounting reserve fund (to fund \$0.6m).

4.2 OPTIONS

The Council can choose to adopt the Annual Plan 2017/18 or not.

Any adjustments would require changes to the budget model, documents and further review. An extraordinary meeting of Council would need to be advertised and held prior to 01 July 2017 in order to adopt the rates resolution.

5. CONSIDERATION

5.1 FINANCIAL

The Annual Plan establishes the financial direction for the 2017/18 year.

5.2 LEGAL

Council has a statutory obligation to have an annual plan in accordance with section 95 and schedule 10 of the Local Government Act 2002. Community engagement was undertaken as the annual plan has changed 'significantly' or 'materially' from the 2015-2025 Long Term Plan in relation to wastewater.

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

The annual plan is an important document as it outlines what Council's work programme is for 2017/18. It describes the activities of Council and outlines how the activities are managed, delivered and funded. The annual plan for 2017/18 confirms the work programme contained in Year 3 of the Long Term Plan.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

The wastewater issues and options triggered the Significance and Engagement Policy. As a result, the Annual Plan 2017/18 Consultation Document was prepared and the Special Consultative Procedure was undertaken.

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p><i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i></p>	<ul style="list-style-type: none"> ▪ Consultation Document ▪ Frequently Asked Questions(FAQ) and Answers ▪ Video ▪ Online rates calculator – to find out what the proposed wastewater targeted rate for 2017/18 means for your rates overall. ▪ Dates and locations of drop-in sessions ▪ Ward Maps showing what projects are planned to be delivered in the 2017/18 year ▪ Media releases ▪ Facebook posts on Waikato District Council facebook page ▪ Twitter post ▪ Email out to schools in the affected areas with information on the annual plan for them to include in their school newsletters prior to the school holidays ▪ Adverts have been approved to publicise the drop-in sessions and the consultation process ▪ 14+ Drop-in sessions ▪ Public notices ▪ Offices and Libraries – display area and submission boxes set up ▪ Email sent to community board and committee members ▪ LINK ▪ Flyers included with the rates notice distribution ▪ Flyers and posters available for circulation ▪ Councillors talking to residents door to door ▪ Mailout to Pokeno residents who are not currently connected but may be in near future. 				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
		✓	Internal
		✓	Community Boards/Community Committees
		✓	Waikato-Tainui/Local iwi
		✓	Households
		✓	Business
			Other Please Specify

The submission period ran parallel with the proposed Fees and charges Schedule between 05 April and 15 May 2017 and public notices to this effect were placed in local papers.

Copies of the Consultation Document were distributed to all ratepayers in the district that currently pay a wastewater targeted rate and were available for viewing at Council offices, libraries and on the website.

Staff and Councillors also attended 14 organised events around the district. These were generally well received by the community and positive comments were noted around Council having a presence at these events.

6. CONCLUSION

The Annual Plan 2017/18 has been prepared in accordance with the Local Government Act 2002. Council must have an Annual Plan for 2017/18 adopted and in place before 01 July 2017.

7. ATTACHMENTS

Attachment 1: Annual Plan 2017/18



**MOVING
FORWARD
TOGETHER**



Annual Plan 2017/2018

Te Riipoata-a tau 2017/2018

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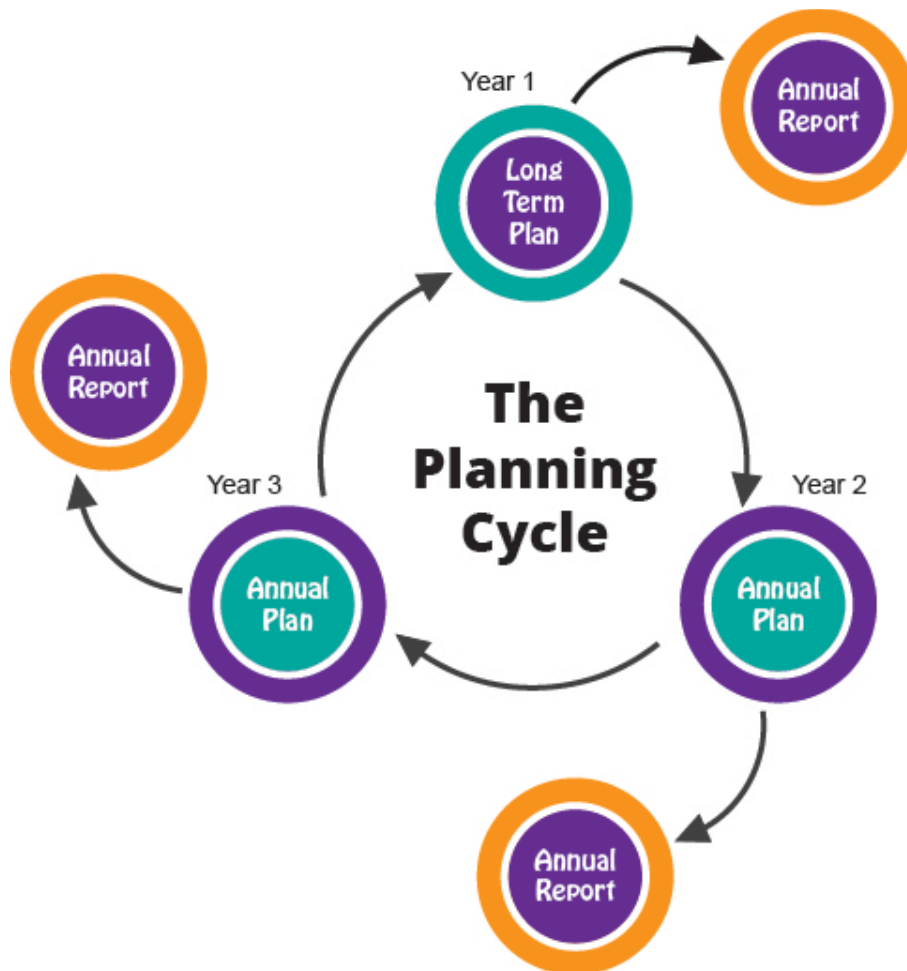
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Summary

Waikato district is in the middle of the 'golden triangle' between Auckland, Hamilton and Tauranga. Its location means that the Waikato benefits from the current and projected growth of these cities especially with regards to land, transport, access to resources, people, homes and businesses.

However, with the benefits of growth there are also costs. Waikato District Council has to find the balance between supporting development in our growth areas (which increases costs – particularly in the early stages of growth) and ensuring non-growth areas continue to have existing, or possibly improved, services.

It is this balance that is considered when planning for our Long Term Plan, which is a 10 year plan produced by Council every three years. An annual plan is then produced in the two years between each Long Term Plan and outlines what we intend to achieve in each of those financial years, how much it will cost, and how it will be funded (including the setting of rates). The 2017/18 Annual Plan outlines our plans for the next financial year.



Council is required consult with residents and ratepayers when there are significant changes to the work programmes that we agreed with you through our Long Term Plan 2015-25.

This year there was one significant issue identified and consulted on in relation to wastewater. This is summarised on the following page.

Wastewater consultation process summary

The current level of service is no more than 5 dry-weather wastewater overflows per 1,000 connections and council has indicated an aspiration to move to a level of service of no more than 3 dry-weather overflow per 1,000 connections.

Since August 2014 there have been three high profile overflows that have closed the Raglan Harbour for swimming and fishing. While the overall dry-weather overflow results for this period were below the level of service limit, (3.3 in 2014/15, 2.9 in 2015/16), the Council recognises that pollution of waterways can affect health, the environment and the economy.

In December 2016 the Council passed a resolution to commit \$1.7 million in the current financial year to undertake recommended condition assessment and telemetry system improvements underway (generator purchases, security of the connection between the Ngaruawahia office and the Raglan SCADA network), and to consult with the community on undertaking further work in 2017/18 to enable service level improvement planning for the long term.

On 29 March 2017 Council resolved to consider and approve the Annual Plan Consultation Document 2017/18 for public notification and consultation, in accordance with section 83 of the Local Government Act 2002 (special consultative procedure) provisions.

The Consultation Document outlined three options for addressing the risks of wastewater overflows and was notified for public consultation on 05 April 2017, with submissions closing on 15 May 2017. In total, 465 formal submissions were received to the Annual Plan 2017/18 Consultation Document, with 14 submitters of those heard at a hearing on 31 May 2017.

After deliberation, Council decided to proceed with the median option to prepare long term plans to protect waterways and environmentally sensitive areas with a vision of allowing no more than three dry weather overflows per 1,000 connections. On 28 June Council approved the Annual Plan for 2017/18 with an increase in the general and UAGC average rate of 2.75% for 2017/18 and an increase in the planned single district wide targeted rate for wastewater to \$896.62.

You'll find more information on our website: <https://www.waikatodistrict.govt.nz/annualplan>

What we do

The following pages provide information about our work programme – the key projects and activities we have decided on for the 2017/18 year and their associated budgets.

Our eight groups of activities contribute to keeping our district running, providing the services and facilities needed to meet residents' needs. These are: Governance, Sustainable Environment, Sustainable Communities, Roading, Stormwater, Wastewater, Water Supply and Organisational Support.

Sustainable environment includes animal control, building quality, strategic and district planning, solid waste and environmental health. Sustainable communities includes economic development, grants and donations, parks, property and facilities, emergency management and customer and partnership focus.

Seven of the activity groups listed above are externally focussed. The eighth, the organisational support activity group is internally focussed and is not an official group of activities as required under the Local Government Act, however, it includes a significant amount of the work we do and provides a complete picture of the activities we provide. It includes communications, business improvement, human resources, health and safety, finance and treasury, rates, information management, legal counsel and corporate property.

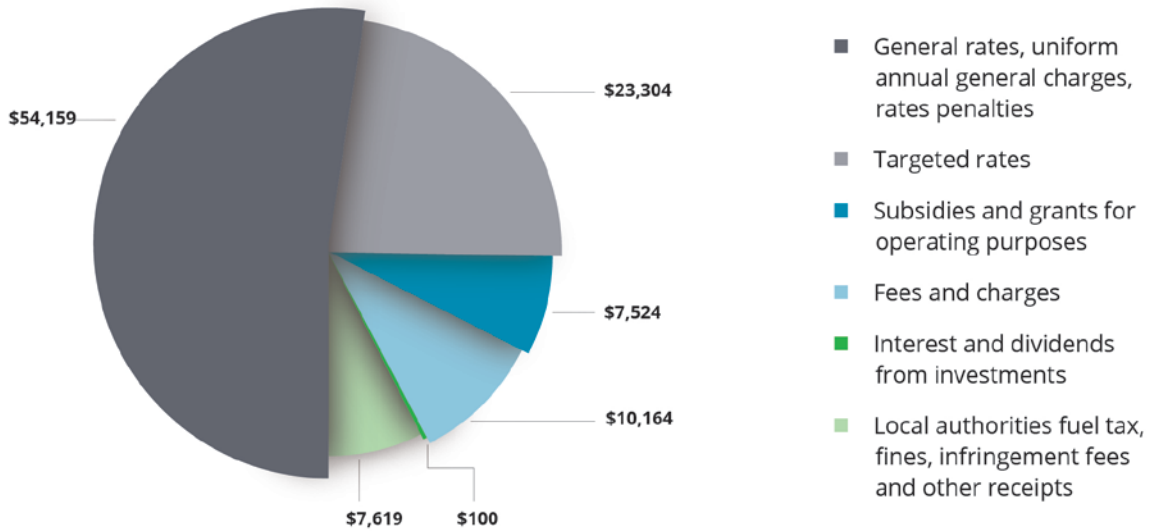
While many of the activities relate to legislation, for example the Building Act 2004 and the Resource Management Act 1991, they also contribute to the community's social, cultural, environmental and economic well-being and therefore they contribute to community outcomes in some way, either directly or indirectly.

Please see our Long Term Plan 2015-25 available on our website at www.waikatodistrict.govt.nz/LTP or at any Council Office or Library for more information, including:

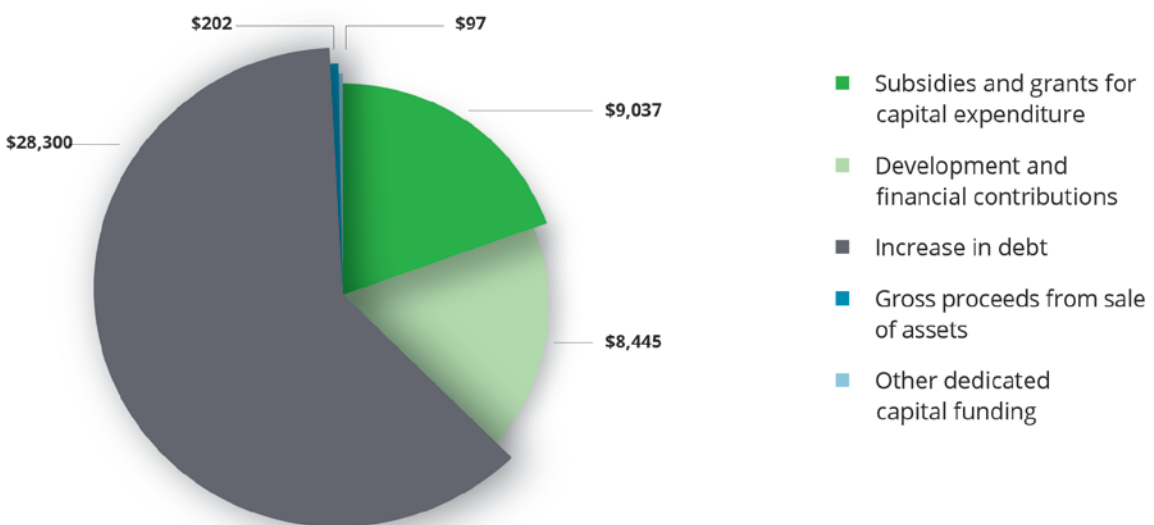
- Our Vision
- Our Community Outcomes and Goals
- Financial Strategy - how we fund it
- Infrastructure Strategy
- Outline of the groups of activities
 - Key Projects
 - Significant Effects
 - Levels of Service and Performance Measures.

WHERE DO YOUR RATES GO?

HOW IS OUR OPERATIONAL EXPENDITURE FUNDED? (NZ \$'000):



HOW IS OUR CAPITAL EXPENDITURE FUNDED? (NZ \$'000):



HOW WE SPENT EVERY \$1 WE RECEIVED IN GENERAL RATES

 **ANIMAL CONTROL**
1.9 CENTS

ENVIRONMENTAL HEALTH
1.9 CENTS 

RESOURCE MANAGEMENT
9.5 CENTS 

AREA OFFICES AND OTHER PROPERTIES
 **10.2 CENTS**

 **GRANTS AND DONATIONS/ COMMUNITY LIASON**
1.4 CENTS

ROADING **36.4 CENTS**


COMMUNITY AND SAFETY
 **0.4 CENTS**

LIBRARIES
3.7 CENTS 

SOLID WASTE MANAGEMENT **1.2 CENTS**


CORPORATE AND COUNCIL LEADERSHIP
10.7 CENTS

PARKS AND RESERVES
21.8 CENTS 

STORM WATER **0.1 CENTS**


 **WASTE WATER** **0.4 CENTS**



WATER SUPPLY **0.4 CENTS** 

Key projects for 2017/18

Projects	Description	Total cost for 2017/18 (\$'000)
Sustainable Environment		
Solid Waste - Te Kauwhata resource Recovery Centre Upgrade	Create a resource recovery centre	16
Sustainable Communities		
Playground Programme	As per Playground Strategy, comprehensive programme to reach levels of service for provision of playgrounds	457
Boat Ramps and Jetties	Bringing Council owned boat ramps up to compliance levels.	384
Tamahere Recreation Reserve	Development of the recreation reserve at Tamahere. Including: <ul style="list-style-type: none"> ▪ Skate park ▪ Playground ▪ Fitness Trail ▪ Sports fields ▪ Basketball half court 	1,613
Roading		
Districtwide – traction seal	Construct traction seal on unsealed roads in areas where there are potential safety issues.	100
Pokeno - Progress with structure plan roads	Will proceed to suit development progress.	571
Pokeno – Town Centre Beautification	Will proceed to suit development progress.	1,494
Raglan - Progress with structure plan roads	Will proceed to suit development progress.	2,040
Stormwater		
Districtwide – stormwater network upgrades to address lack of capacity	Install new pipes to increase capacity of network.	147
Pokeno - extensions of stormwater network to service growth	This work is dependent on growth occurring in Pokeno.	1,003
Pokeno – riparian planting of streams and drainage reserve associated with development	This work is dependent on growth occurring in Pokeno.	139
Raglan – stormwater network extensions and upgrades to address properties in flood hazard areas and to improve amenity value.	Plan and implement works based on the stormwater catchment management plan.	366
Te Kauwhata – Amo St Stormwater Upgrade	Install pipes to service un-reticulated properties.	136
Tuakau - extensions of stormwater	Council to construct network to meet	281

Projects	Description	Total cost for 2017/18 (\$'000)
network to service growth	future growth needed. This work is dependent on growth occurring in Tuakau.	
Wastewater		
Horotiu – Install a wastewater pump station	Council to construct a pump station and rising main to service growth areas. This work is dependent on growth occurring in Horotiu.	39
Meremere – meet treatment levels of service and comply with resource consent conditions.	Upgrade the wastewater treatment plant to meet levels of service and comply with resource consent conditions.	2,176
Ngaruawahia – meet treatment levels of service and comply with resource consent conditions.	Upgrade the wastewater treatment plant to meet levels of service and comply with resource consent conditions.	486
Raglan – meet treatment levels of service and comply with resource consent conditions.	Upgrade the wastewater treatment plant to meet levels of service and comply with resource consent conditions.	1,197
Tuakau - extensions of wastewater network to service growth.	Council and developer led construction of network to meet future growth needed. This work is dependent on growth occurring in Tuakau.	276
Water Supply		
Huntly – Improve public health grading	Upgrade the water treatment plant to improve public health grading.	607
Huntly – provide additional storage	Install reservoir to meet future growth needs and levels of service.	1,320
Pokeno – continue extensions of water supply network to service growth	Council and developer led construction of network to meet future growth is needed. This work is dependent on growth occurring in Pokeno.	184
Mid Waikato (Te Kauwhata) – meet future growth needs.	Upgrade the water treatment plant to meet the future growth requirements. This work is dependent on growth occurring in Mid Waikato	331
Tuakau – continue extensions of water supply network to service growth for Whangarata Business Park and the Tuakau Structure Plan area	Tuakau – continue extensions of water supply network to service growth for Whangarata Business Park and the Tuakau Structure Plan area.	1,640

Projects	Description	Total cost for 2017/18 (\$'000)
Organisational Support		
Council Offices Upgrades	Upgrade of council offices.	83
Libraries renewal and upgrades	Renewal and upgrade of library facilities to meet levels of service.	170
Various IT (software and hardware renewal and upgrades)	Renewal and upgrade of IT systems.	754

Funding Impact Statement (FIS)

The Council will set the following rates for the financial year commencing 01 July 2017 and ending 30 June 2018.

All amounts (except where otherwise stated) are inclusive of GST.

General rate

The Council proposes to set a General Rate on the capital value of rateable land within its district. The General Rate required to undertake the work programme outlined in the second year of the Long Term Plan 2015-25 is proposed to be \$0.0024480 in the dollar of capital value. This work programme covers Animal Control, Community and Safety, Corporate and Council Leadership, Environmental Health, Community Liaison, Libraries, Parks and Reserves, Resource Management, Roading, Solid Waste management, Stormwater, Wastewater and Water Supply.

Uniform Annual General Charge (UAGC)

The Council proposes to set a UAGC of \$454.49 per rating unit in the 2017/2018 year.

The Council considered and agreed on a range of services, which a UAGC might fund. The appropriate services are viewed as people-related, rather than property-related, including libraries, parks and reserves, public cemeteries, public swimming pools, public toilets, community centres, community liaison, grants and donations, safer communities, animal control, civil defence and safety, building control, environmental health, resource management planning, environmental consents planning, area offices and democracy/local government.

At \$454.49 the UAGC along with other fixed charges will contribute approximately 21.4 percent of the total rates revenue expected to be collected by the Council. The legislative maximum for rates revenue collected from the UAGC and targeted rates set on a uniform basis is 30 per cent as per the Local Government (Rating) Act (LGRA). The Council considered that the amount of the UAGC was fair and equitable and took into account the needs of our diverse community.

Rating of separately used or inhabited parts of a rating unit

Objective: To fairly apportion charges to properties containing multiple residences or multiple uses.

Conditions and Criteria: The Council will raise multiple charges against each separately used or inhabited part of a rating unit.

Definition: The basis of a unit of separate use or inhabitation is that the part can be separately let and permanently occupied by the owner or any other person having the right to use or inhabit that part by virtue of a lease, tenancy, licence or any other agreement.

For the purpose of this definition, where the use or inhabitation is an accessory one or is ancillary to another property or part thereof, it is not a separately used or inhabited part. For example:

- Not separately used or inhabited parts of a rating unit.
- A residential sleep-out or granny flat without independent kitchen facilities.
- A hotel room with or without kitchen facilities.
- Motel rooms with or without kitchen facilities.
- Individual storage garages/sheds/partitioned areas of a warehouse.

- Individual offices/premises of partners in a partnership.

These are separately used or inhabited parts of a rating unit:

- Houses/flats/apartments.
- Flats that share kitchen/bathroom.

Targeted Rates

Targeted Community Facilities Rates

The Council proposes to set targeted rates for the purpose of covering the costs of maintenance and operation of community facilities in the respective defined rating areas of Huntly (urban), Ngaruawahia and Raglan. This rate is a fixed amount per rating unit on all rating units within the defined catchment area.

Huntly Pool (Rural)

The Council proposes to set a targeted rate for the purpose of covering part of the costs of maintenance and operation of the Huntly Pool. This rate is a fixed amount per rating unit on all rating units within the defined catchment area.

Targeted Hall or Community Centres

The Council proposes to set targeted rates for the purpose of covering the costs of maintenance and operation of halls, other facilities and community centres in the respective defined rating areas. This rate is a fixed amount per separately used or inhabited part of a rating unit within the defined hall/community centre area (except for the Te Kohanga rate which is an amount in dollar of land value). The targeted rates are specific to individual areas.

Refuse & Recycling

District wide refuse and recycling collection

The Council proposes to set a targeted rate for household refuse collection, recycling and disposal where the refuse collection service is provided. The rate is a fixed amount per separately used or inhabited part of a residential rating unit within the serviced area.

Raglan recycling collection

The Council proposes to set a targeted rate for the purpose of covering the costs of recycling and waste minimisation where the service is provided in Raglan. This rate is a fixed amount per separately used or inhabited part of a residential rating unit within the area.

Te Mata/Te Uku recycling collection point

The Council proposes to set a targeted rate for the purpose of covering the costs of recycling collection points for the Te Mata and Te Uku area. This rate is a fixed amount per separately used or inhabited part of a residential rating unit within the area.

Tuakau refuse and recycling collection

The Council proposes to set a targeted rate for refuse collection, recycling and disposal in the Tuakau area. The rate is a fixed amount per wheelie bin supplied to each rating unit within the serviced area.

Water Supply

The Council proposes to set targeted rates to fund expenditure on water activities.

Temporary non-metered targeted rate

This rate is assessed on rating units in the urban centres of Huntly, Ngaruawahia and Raglan without a water meter and is differentiated based on the provision (connected to the supply) or availability/serviceability (rating unit situated within 100 metres of any part of the waterworks) of a water supply service to a rating unit.

The rate is a fixed amount of \$213.83 per separately used or inhabited part of a rating unit for the fixed component of the charge and \$335.59 per separately used or inhabited part of a rating unit in lieu of the usage component of the charge where connected.

Availability

The rate is a fixed amount of \$213.83 per rating unit for availability/serviceability (rating unit situated within 100 metres of any part of the waterworks) of a water supply service to a rating unit.

Metered – connection charge targeted rate

The rate is a fixed amount of \$213.83 per separately used or inhabited part of a rating unit.

The Council also proposes to set rates per cubic metre of water supplied to rating units (see below).

Water by Meter

The Council proposes to set targeted rates to fund expenditure on water activities for metered water supply. The rates are an amount per unit of water (cubic metre) consumed or supplied as measured or controlled by a meter. The rate for 2017/2018 is \$1.82 per cubic metre.

Wastewater

The Council proposes to set a District Wide targeted rate to fund expenditure on wastewater activities for those properties that receive the wastewater service.

The rates are differentiated by residential or commercial use.

Properties in the residential differential are further differentiated by connection or availability of the service.

For the purposes of this rate:

- Residential is defined as any part of a rating unit that is used primarily for residential purposes. This is the base differential.
- Availability is defined as any rating unit situated within 30 metres of a public wastewater drain to which it is capable of being effectively connected - set as 50 per cent of the fixed amount for connected properties.
- Commercial (commercial) is defined as any part of a rating unit that is not categorised as residential, commercial (non-rateable) or commercial (assistance for the elderly). The rates are set and assessed as 100 per cent of the residential connected differential for rating units with up to two pans, and 50 per cent of the residential connected rate for the third and subsequent pans for the additional use they make of the wastewater systems.
- Commercial (non-rateable) is defined as organisations classified by the Act as fully non-rateable or organisations that are not-for-profit as determined by the Council. The rates are set and assessed as 100 per cent of the residential connected differential for rating units with up to two pans, and 10 per cent of the connected rate for the third and subsequent pans in accordance with the Council's aim to assist not-for-profit organisations.

- Commercial (assistance for the elderly) is defined as organisations that are supportive of the elderly, including retirement homes, rest homes and Council - owned pensioner flats, as determined by the Council. The rates are set and assessed as 100 per cent of the residential connected differential for rating units with up to two pans and 20 per cent of the connected rate for the third and subsequent pans in accordance with the Council's aim of assisting with the elderly.

Urban stormwater

The Council proposes to set a targeted rate to fund expenditure on stormwater activities for stormwater catchments in Horotiu, Huntly, Matangi, Meremere, Ngaruawahia, Pokeno, Port Waikato, Raglan, Taupiri, Te Kauwhata and Tuakau based on the availability of drainage to land as a fixed amount per rating unit.

Land drainage – Travers Road

The Council proposes to set a targeted rate to fund expenditure on drainage activities based on the degree of benefit received from the Travers Road drainage system. This charge is assessed as an amount per hectare of land. The rate is set on a differential basis.

The differential categories are based on classifications:

Class A

Class B

Class C.

Tamahere rural stormwater – availability and land drainage

The Council proposes to set a targeted rate to fund expenditure on rural stormwater activities for the Tamahere stormwater rating area based on the availability of drainage to land. This targeted rate is a fixed amount per rating unit across the scheme.

In addition to this targeted rate, ratepayers in the Tamahere stormwater rating area will also be liable for a Land Drainage targeted rate to fund expenditure on drainage activities received from the Tamahere drainage system. This charge is an amount per hectare of land.

Tamahere stormwater infrastructural development (structure plan)

The Council proposes to set a targeted rate to fund extensions to the existing stormwater infrastructure in Tamahere to ensure that the potential for high water flows to cause erosion in the gully system is minimised. This rate is a fixed amount per rating unit across the Tamahere structure plan catchment for a period of 10 years up to and including the rating year 2017/2018.

Community board charges

The Council proposes to set a targeted rate for the purpose of covering the direct costs of operating all the community boards within the district. This rate is a fixed amount per rating unit for all rating units within the Onewhero-Tuakau, Huntly, Taupiri, Ngaruawahia and Raglan community boards' catchments.

Capital works targeted rates

The Council proposes to set targeted rates for the purpose of funding the capital cost and interest charges of specific capital work. Council initially provided ratepayers with an option on whether to pay for the cost of the capital work by a single payment over 3 instalments in a year or via targeted rates over an expected period of 10 years.

Council annually provides ratepayers with an option to pay off the balance of the rating unit's anticipated liability for targeted rates as at the 30th of June of the preceding financial year.

The targeted rates only apply to those rating units for which liability has not been discharged.

Pokeno wastewater scheme

A charge of \$13,619 per rating unit was made for the purpose of covering the capital cost of the wastewater system.

For rating units that have not discharged their liability by way of lump sum contribution, the Council will set a targeted rate as:

- a fixed amount per rating unit of \$1,961.55 (inclusive of GST) (comprising \$1,361.90 capital per year plus GST and interest on the outstanding portion of the lump sum at the start of each rating year).

Rangiriri wastewater scheme

A charge of \$2,812.50 per rating unit was made for the purpose of covering the capital cost of the wastewater system.

For rating units that have not discharged their liability by way of lump sum contribution, the Council will set a targeted rate as:

- a fixed amount per rating unit of \$287.50 (inclusive of GST) (comprising \$250.00 capital per year plus GST and interest on the outstanding portion of the lump sum at the start of each rating year).

Te Ohaki Road wastewater scheme

A charge of \$3,220.00 per rating unit was made for the purpose of covering the capital cost of the wastewater system.

For rating units that have not discharged their liability by way of lump sum contribution, the Council will set a targeted rate as:

- a fixed amount per rating unit of \$374.23 (inclusive of GST) (comprising \$280.00 capital per year plus GST and interest on the outstanding portion of the lump sum at the start of each rating year).

Tauwhare Pa wastewater scheme

A charge of \$4,637.16 per rating unit was made for the purpose of covering the capital cost of the wastewater system.

For rating units that have not discharged their liability by way of lump sum contribution, the Council will set a targeted rate as:

- a fixed amount per rating unit of \$538.94 (inclusive of GST) (comprising \$403.23 capital per year plus GST and interest on the outstanding portion of the lump sum at the start of each rating year).

Te Ohaki Road water scheme

A charge of \$2,817.50 per rating unit was made for the purpose of covering the capital cost of the wastewater system.

For rating units that have not discharged their liability by way of lump sum contribution, the Council will set a targeted rate as:

- a fixed amount per rating unit of \$392.75 (inclusive of GST) (comprising \$245.00 capital per year plus GST and interest on the outstanding portion of the lump sum at the start of each rating year).

Lump Sum contributions

Whaanga Coast wastewater scheme contributions

A charge of \$15,390 per rating unit was made for the purpose of covering the capital cost of the wastewater system.

For rating units that have not discharged their liability by way of lump sum contribution, the Council will set a targeted rate as:

- a fixed amount per rating unit of \$2,002.64 (inclusive of GST) (comprising \$1,338.26 capital per year plus GST and interest on the outstanding portion of the lump sum at the start of each rating year).

Lump sum contributions generally

The Council will not accept lump sum contributions in respect of any targeted rate, except where stated explicitly in this Funding Impact Statement.

Due Dates

The Waikato District Council due dates for rate payments for the 2017/18 year (excluding water by meter rates) shall be due in three equal instalments as follows:

First Instalment	25 September 2017
Second Instalment	23 January 2018
Third Instalment	23 May 2018

A penalty of 10% on so much of any rates instalment that has been assessed after 01 July 2017 and which is unpaid after the due date for payment, will be applied on the penalty dates as follows:

First instalment	26 September 2017
Second instalment	24 January 2018
Third instalment	24 May 2018

The Waikato District Council water by meter rates shall be invoiced separately and payable in two instalments each year. For the 2017/18 financial year, the meter reading dates and the payment due dates of instalments for each area are:

Area	Reading Date 1	Payment Due Date 1	Reading Date 2	Payment Due Date 2
Ngaruawahia	July 2017	01 September 2017	January 2018	02 March 2018
Taupiri	July 2017	01 September 2017	January 2018	02 March 2018
Horotiu	July 2017	01 September 2017	January 2018	02 March 2018
Huntly	August 2017	06 October 2017	February 2018	06 April 2018
North Waikato	September 2017	03 November 2017	March 2018	04 May 2018
Port Waikato	September 2017	03 November 2017	March 2018	04 May 2018
Onewhero	September 2017	03 November 2017	March 2018	04 May 2018
Tuakau	September 2017	03 November 2017	March 2018	04 May 2018
Pokeno	September 2017	03 November 2017	March 2018	04 May 2018

Southern Districts	October 2017	01 December 2017	April 2018	01 June 2018
Western Districts	October 2017	01 December 2017	April 2018	01 June 2018
Raglan	November 2017	05 January 2018	May 2018	06 July 2018
Te Akau	November 2017	05 January 2018	May 2018	06 July 2018

A penalty of 10% on so much of any water by meter instalment that has been assessed after 01 July 2017 and which is unpaid after the due date for payment will be applied on the following dates:

Area	Penalty date 1	Penalty date 2
Ngaruawahia	04 September 2017	05 March 2018
Taupiri	04 September 2017	05 March 2018
Horotiu	04 September 2017	05 March 2018
Huntly	09 October 2017	09 April 2018
North Waikato	06 November 2017	07 May 2018
Port Waikato	06 November 2017	07 May 2018
Onewhero	06 November 2017	07 May 2018
Tuakau	06 November 2017	07 May 2018
Pokeno	06 November 2017	07 May 2018
Southern Districts	04 December 2017	04 June 2018
Western Districts	04 December 2017	04 June 2018
Raglan	08 January 2018	09 July 2018
Te Akau	08 January 2018	09 July 2018

Rating Base Information

Rates for the financial year commencing 1 July 2017 to 30 June 2018 (All figures are inclusive of GST)

Source	Category	Funding	Basis of Rating	Annual Plan 2017/18 (\$)	Estimated Revenue (\$'000)
General Rate	All rateable land in the district	Work programme as highlighted in the annual plan including Animal Control, Community and Safety, Corporate and Council Leadership, Environmental Health, Community Liaison, Libraries, Parks and Reserves, Resource Management, Rooding, Solid Waste management, Stormwater, Wastewater and Water Supply	Uniform rate in the dollar of capital value	0.0024480	48,107
Uniform annual general charge (UAGC)		People related activities including but not limited to libraries, parks and reserves, public cemeteries, public swimming pools, public toilets, community centres, community liaison, grants and donations, safer communities, animal control, civil defence and safety, building control, environmental health, resource management planning, environmental consents planning, area offices and democracy/ local government.	Fixed amount per rating unit	454.49	12,923

Source	Category	Funding	Basis of Rating	Annual Plan 2017/18 (\$)	Estimated Revenue (\$'000)
Targeted catchment facilities rates (apply to all rating units within each ward catchment area).	Huntly Community Facilities (urban catchment)	Covers the cost of maintenance and operation of community facilities.	Fixed amount per rating unit	42	127
	Ngaruawahia Community Facilities			25	63
	Raglan Community Facilities			25	52
Huntly pool rural	Based on location of rating unit in catchment area	Covers the cost of maintenance and operation of community facilities.	Fixed amount per rating unit	16	3
	Te Kohanga		Uniform rate in the dollar of land value	0.000026	3
	Aka Aka			23	4
	Eureka			35	8
	Glen Murray			50	6
	Gordonton			26	14
	Horsham Downs			35	14
	Karioitahi			28.74	1
	Mangatangi			30	5
	Mangatawhiri			58.5	12
	Maramarua			24	8
	Matangi			24	24
	Meremere			24	4
	Naike			40.89	4

Source	Category	Funding	Basis of Rating	Annual Plan 2017/18 (\$)	Estimated Revenue (\$'000)
	Ohinewai			24	3
	Opuatia			32	3
Targeted hall or community centre rates (apply to all rating units within each hall catchment area).	Orini	Covers the cost of maintenance and operation of halls, other facilities and community centres.	Fixed amount per separately used or inhabited part of a rating unit	26	5
	Otaua			50	8
	Pokeno			23	12
	Port Waikato			25	11
	Pukekawa			40	16
	Puketaha			38	12
	Ruawaro			29	7
	Tamahere			70	88
	Taupiri			24	13
	Tauwhare			30	9
	Te Akau/Waingaro			32	7
	Te Hoe			30	4
	Te Kowhai			50	39
	Te Mata			24	5
	Tuakau			46.13	82
	Whangarata			46	3
	Waikaretu			50	3
	Whitikahu			53	9

Source	Category	Funding	Basis of Rating	Annual Plan 2017/18 (\$)	Estimated Revenue (\$'000)
Tuakau refuse and recycling collection	Rating units within serviced areas		Fixed amount per wheelie bin.	131.15	243
Raglan recycling collection	Residential rating units within serviced areas.		Fixed amount per separately used or inhabited part of a rating unit	111.11	211
Te Mata/Te Uku recycling collection points	Residential rating units within serviced areas.		Fixed amount per separately used or inhabited part of a rating unit	40.24	29
District wide refuse and recycling collection	Residential rating units within serviced areas. (Eureka, Glen Afton/Pukemiro, Gordonton and surrounds, Horotiu, Horsham Downs, Huntly and surrounds, Meremere, Ngaruawahia and surrounds, Pukekawa, Rangiriri and surrounds, Rotokauri, Tamahere and surrounds, Taupiri and surrounds, Te Kauwhata and surrounds, Te Kowhai, Whatawhata)		Fixed amount per separately used or inhabited part of a rating unit	131.15	2,560

Source	Category	Funding	Basis of Rating	Annual Plan 2017/18 (\$)	Estimated Revenue (\$'000)
Water Supply - Non metered	Temporary connection rate for unmetered properties in the urban centres of Huntly, Ngaruawahia and Raglan.	District wide water activities as per the long term plan.	Fixed amount per separately used or inhabited part of a rating unit	213.83	115
	Temporary water consumption rate for unmetered properties in the urban centres of Huntly, Ngaruawahia and Raglan.		Fixed amount per separately used or inhabited part of a rating unit	335.59	207
	Serviceable properties in the urban centres of Huntly, Ngaruawahia, Pokeno and Raglan.		Fixed amount per rating unit	213.83	98
Water Supply - Metered	Metered rating units in serviced areas	District wide water activities as per the long term plan.	Fixed amount per separately used or inhabited part of a rating unit	213.83	2,785
			Charge Per cubic metre of water consumed (as measured by meter).	1.82	7,068

Source	Category	Funding	Basis of Rating	Annual Plan 2017/18 (\$)	Estimated Revenue (\$'000)
Wastewater	Residential - connected	Wastewater activities	Fixed amount per separately used or inhabited part of a rating unit	896.62	9,449
	Residential - available (not connected but within 30 metres of a public wastewater drain - to which it is capable of effectively being connected)		Fixed amount per rating unit	448.31	473
	Non residential/commercial - Non rateable (Organisations classified by the Act as fully non-rateable or organisations that are not-for-profit as determined by the Council) - connected		Fixed amount per separately used or inhabited part of a rating unit for the first two pans.	896.62	-
	Non residential/commercial - Non rateable (Organisations classified by the Act as fully non-rateable or organisations that are not-for-profit as determined by the Council) - connected		Additional fixed amount per pan for the third and any subsequent pans.	89.66	86
	Non residential/commercial - Assistance for the elderly (Organisations supportive of the elderly as determined by the Council) - Connected		Fixed amount per separately used or inhabited part of a rating unit for the first two pans.	896.62	-

Source	Category	Funding	Basis of Rating	Annual Plan 2017/18 (\$)	Estimated Revenue (\$'000)
	Non residential/commercial - Assistance for the elderly (Organisations supportive of the elderly as determined by the Council) - Connected		Additional fixed amount per pan for the third and any subsequent pans.	179.32	11
	Non residential/commercial - Commercial - Connected		Fixed amount per separately used or inhabited part of a rating unit for the first two pans.	896.62	-
	Non residential/commercial - Commercial - Connected		Additional fixed amount per pan for the third and any subsequent pans.	448.31	185
Urban Stormwater	Rating units within the stormwater catchment areas (Horotiu, Huntly, Matangi, Meremere, Ngaruawahia, Pokeno, Port Waikato, Raglan, Taupiri, Te Kauwhata and Tuakau).	District wide stormwater activities as per the long term plan.	Fixed amount per rating unit	164	1,725
Travers Road land drainage	Travers Road land drainage - Class A	Land drainage activities.	Amount per hectare of land area	181.04	2
	Travers Road land drainage - Class B			120.70	2
	Travers Road land drainage - Class C			90.52	2
Tamahere structure plan stormwater	Rating units within the Tamahere structure plan catchment area	Existing stormwater infrastructure	Fixed amount per rating unit	189	185

Source	Category	Funding	Basis of Rating	Annual Plan 2017/18 (\$)	Estimated Revenue (\$'000)
Tamahere rural stormwater	Rating units within the Tamahere stormwater catchment area.	Tamahere rural stormwater activities	Fixed amount per rating unit	29.11	24
Tamahere land drainage	Rating units within the Tamahere land drainage catchment area.	Land drainage activities.	Amount per hectare of land area	6.59	10
Community Boards	Huntly ward	Direct costs of operating all the community boards within the district	Fixed amount per rating unit	18.2	55
	Ngaruawahia ward			18.2	47
	Onewhero-Tuakau ward			18.2	71
	Raglan ward			18.2	46
	Taupiri ward			18.2	4
Te Ohaki Capital Water Scheme	Connected properties in scheme area	Covers the capital cost and interest charges of the work.	Loan Instalments - Fixed amount per connection.	392.75	-
			Balance of Loan - Fixed amount per connection.	2,535.75	63
Pokeno Capital Wastewater Scheme	Connected properties in scheme area	Covers the capital cost and interest charges of the work.	Loan Instalments - Fixed amount per connection.	1,961.55	49
			Balance of Loan - Fixed amount per connection.	13,619.00	232
Rangiriri Capital Wastewater Scheme	Connected properties in scheme area	Covers the capital cost and interest charges of the work.	Loan Instalments - Fixed amount per connection.	287.50	2

Source	Category	Funding	Basis of Rating	Annual Plan 2017/18 (\$)	Estimated Revenue (\$'000)
			Balance of Loan - Fixed amount per connection.	287.50	-
Te Ohaki Capital Wastewater Scheme	Connected properties in scheme area	Covers the capital cost and interest charges of the work.	Loan Instalments - Fixed amount per connection.	374.23	10
			Balance of Loan - Fixed amount per connection.	1,288.00	-
Te Ohaki Capital Wastewater Scheme	Connected Marae in scheme area	Covers the capital cost and interest charges of the work.	Loan Instalments - Fixed amount per connection.	5,939.09	6
Tauwhare Pa Capital Wastewater Scheme	Connected properties in scheme area	Covers the capital cost and interest charges of the work.	Loan Instalments - Fixed amount per connection.	538.94	19
			Balance of Loan - Fixed amount per connection.	1,854.86	-
Whaanga Coast Capital Wastewater Scheme	Connected properties in scheme area	Covers the capital cost and interest charges of the work.	Loan Instalments - Fixed amount per connection.	2,002.64	40
			Balance of Loan - Fixed amount per connection.	10,773.00	-

Rates Breakdown Indicator Properties

Individual rate increases will vary depending on property type, value and location, and services available. You can see what the impact is for your own property if go to our Rating Information Database at waikatodistrict.govt.nz/rid



	RESIDENTIAL							
	Huntly	Ngaruawahia	Pokeno	Raglan	Taupiri	Tuakau	Horotiu	Te Kauwhata
Average Capital Value	180,000	230,000	507,000	400,000	250,000	365,000	340,000	358,000
General Rates (Including UAGC)	895.13	1,017.53	1,695.63	1,433.69	1,066.49	1,348.01	1,286.81	1,330.87
Wastewater – Option 2	896.62	896.62	896.62	896.62	896.62	896.62	896.62	896.62
Other Targeted Rates	1,033.63	1,016.63	996.43	996.24	1,015.63	1,037.76	1,016.63	973.43
Total Rates \$	2,825.38	2,930.78	3,588.68	3,326.55	2,978.74	3,282.39	3,200.06	3,200.92
Weekly Rates \$	54.33	56.36	69.01	63.97	57.28	63.12	61.54	61.56
Total \$ Increase over 2016/17	369.30	372.58	233.28	325.73	132.54	290.84	379.78	216.86



	RESIDENTIAL							
	Matangi	Maramarua	Meremere	Tauwhare Pa	Rangiriri	Te Kowhai	Te Ohaaki	Whaanga Coast
Average Capital Value	370,000	170,000	175,000	140,000	215,000	370,000	62,500	300,000
General Rates (Including UAGC)	1,360.25	870.65	882.89	797.21	980.81	1,360.25	607.49	1,188.89
Wastewater – Option 2	896.62	896.62	896.62	896.62	896.62	896.62	896.62	896.62
Other Targeted Rates	997.43	155.50	997.43	833.43	809.43	181.50	173.50	154.31
Total Rates \$	3,254.30	1,922.77	2,776.94	2,527.26	2,686.86	2,438.37	1,677.61	2,239.82
Weekly Rates \$	62.58	36.98	53.40	48.60	51.67	46.89	32.26	43.07
Total \$ Increase over 2016/17	140.40	105.77	127.62	125.33	207.49	118.87	233.09	190.67



	LIFESTYLE	RURAL	INDUSTRIAL	COMMERCIAL
Average Capital Value	625,000	850,000	1,350,000	1,230,000
General Rates (Including UAGC)	1,984.49	2,535.29	3,759.29	3,465.53
Wastewater – Option 2	–	–	1,306.96	896.62
Other Targeted Rates	161.50	809.43	885.13	885.13
Total Rates \$	2,145.99	3,344.72	5,951.38	5,247.28
Weekly Rates \$	41.27	64.32	114.45	100.91
Total \$ Increase over 2016/17	56.77	93.04	403.90	270.30

Note 1: Average Capital Value is per the 2014 rating valuation.

Note 2: Residential properties not connected, but within 30 metres of a public wastewater drain, are charged a wastewater 'availability' rate which is 50% of the wastewater rate for 'connected' properties.

Note 3: The wastewater rate shown for non-residential properties is for the first two pans. Additional rates are charged for the third and any subsequent pans.

Financial Planning

Prospective funding impact statement - Whole of Council

A forecast for the year ending 30 June 2018

	Annual plan 2016/17	LTP 2017/18	Annual plan 2017/18
	NZ \$'000	NZ \$'000	NZ \$'000
Sources of operating funding			
General rates, uniform annual general charges, rates penalties	51,604	53,759	54,159
Targeted rates	21,557	23,225	23,304
Subsidies and grants for operating purposes	8,047	8,380	7,524
Fees and charges	9,725	9,800	10,164
Interest and dividends from investments	500	600	100
Local authorities fuel tax, fines, infringement fees and other receipts	7,976	5,870	7,619
Total operating funding	99,409	101,634	102,870
Applications of operating funding			
Payments to staff and suppliers	74,556	72,830	77,398
Finance costs	3,588	4,934	4,393
Other operating funding applications	2,355	2,574	2,792
Total applications of operating funding	80,499	80,338	84,583
Surplus (deficit) of operating funding	18,910	21,296	18,287
Sources of capital funding			
Subsidies and grants for capital expenditure	9,494	9,091	9,037
Development and financial contributions	8,217	8,445	8,445
Increase (decrease) in debt	19,142	21,120	28,300
Gross proceeds from sale of assets	217	202	202
Lump sum contributions	-	-	-
Other dedicated capital funding	93	97	97
Total sources of capital funding	37,163	38,955	46,081
Applications of capital funding			
Capital expenditure			
- to meet additional demand	9,360	12,120	11,549
- to improve the level of service	12,945	14,490	15,741
- to replace existing assets	25,826	27,415	27,409
Increase (decrease) in reserves	7,700	5,706	9,307
Increase (decrease) of investments	242	520	362
Total applications of capital funding	56,073	60,251	64,368
Surplus (deficit) of capital funding	(18,910)	(21,296)	(18,287)
Funding balance	-	-	-

Prospective statement of comprehensive revenue and expense

A forecast for the year ending 30 June 2018

	Annual plan 2016/17	LTP 2017/18	Annual plan 2017/18
	NZ \$'000	NZ \$'000	NZ \$'000
Revenue			
Rates	73,161	76,984	77,463
Development and financial contributions	8,217	8,445	8,445
Subsidies and grants	17,541	17,471	16,561
Finance revenue	100	100	100
Other revenue	20,643	16,266	17,879
Total revenue	119,662	119,266	120,448
Expenses			
Depreciation and amortisation expense	24,462	24,258	26,948
Personnel expenses	28,028	28,170	29,477
Finance costs	3,588	4,934	4,393
Other expenses	48,799	47,152	50,631
Total operating expenses	104,877	104,514	111,449
Surplus (deficit) before tax	14,785	14,752	8,999
Other comprehensive revenue and expense			
Gain (loss) on property revaluations	25,507	48,311	40,016
Total other comprehensive revenue & expense	25,507	48,311	40,016
Total comprehensive revenue and expense	40,292	63,063	49,015

Note 1: Reconciliation of total comprehensive revenue and expense with net operating funding per prospective whole of Council funding impact statement

	Annual plan 2016/17	LTP 2017/18	Annual plan 2017/18
	NZ \$'000	NZ \$'000	NZ \$'000
Total prospective revenue and expense wholly attributable to Waikato District Council	40,292	63,063	49,015
Surplus (deficit) of operating funding per prospective whole of Council funding impact statement	18,910	21,296	18,287
Difference	21,382	41,767	30,728
The difference is due to:			
Capital income	17,804	17,633	17,579
Vested assets	2,451	-	-
Revaluation of assets	25,507	48,311	40,016
Gain (loss) on sale of assets	82	81	81
Depreciation and amortisation	(24,462)	(24,258)	(26,948)
Total explained difference	21,382	41,767	30,728

Note 2: Exchange and non-exchange revenue

	Annual plan 2016/17	LTP 2017/18	Annual plan 2017/18
	NZ \$'000	NZ \$'000	NZ \$'000
<u>Revenue from non-exchange transactions</u>			
Revenue from rates	67,250	68,621	71,317
Vested & found assets	2,451	-	-
Regulatory revenue	1,529	3,944	1,584
Infringements and fines	194	194	276
NZTA government subsidies	17,541	17,471	16,488
Petrol tax	441	458	458
Other subsidies and grants	70	-	72
Other fees and charges - Council	715	831	483
Other non-exchange revenue	1,057	1,386	746
Total revenue from non-exchange transactions	91,248	92,905	91,424
<u>Revenue from exchange transactions</u>			
Water billing charges	5,911	8,363	6,146
Development & financial contributions	8,217	8,445	8,445
Other fees and charges - Council	10,469	4,730	10,624
Finance income	100	100	100
Dividends	400	500	-
Subvention payment received	-	-	-
Other exchange revenue	3,317	4,223	3,709
Total revenue from exchange transactions	28,414	26,361	29,024
Total revenue	119,662	119,266	120,448

Prospective statement of financial position

A forecast for the year ending 30 June 2018

	Annual plan 2016/17	LTP 2017/18	Annual plan 2017/18
	NZ \$'000	NZ \$'000	NZ \$'000
ASSETS			
<u>Current assets</u>			
Cash and cash equivalents	10,418	473	7,720
Recoverables from non-exchange transactions	9,142	14,884	6,106
Receivables from exchange transactions	13,457	2,696	7,924
Non-current assets held for sale	-	400	386
Biological assets - cattle	90	83	102
Other financial assets	55	59	59
Prepayments	447	479	616
Total current assets	33,609	19,074	22,913
<u>Non-current assets</u>			
Property, plant and equipment	1,679,519	1,765,110	1,755,574
Intangible assets	5,623	5,587	5,960
Investment property	445	450	475
Investments in CCO's and other similar organisations	7,359	7,359	3,558
Other financial assets	1,346	1,750	809
Total non-current assets	1,694,292	1,780,256	1,766,376
Total assets	1,727,901	1,799,330	1,789,289
LIABILITIES			
<u>Current liabilities</u>			
Payables under exchange transactions	33,908	24,676	24,929
Taxes and transfers payable	1,244	1,345	993
Employee entitlements	3,150	3,394	3,521
Provisions	356	311	419
Borrowing	24,820	16,331	15,988
Total current liabilities	63,478	46,057	45,850
<u>Non-current liabilities</u>			
Provisions	1,645	1,655	1,578
Employee entitlements	203	228	213
Derivative financial instruments	2,052	(234)	5,561
Borrowing	54,634	90,173	82,712
Total non-current liabilities	58,534	91,822	90,064
Total liabilities	122,012	137,879	135,914
Net assets/equity	1,605,889	1,661,451	1,653,375
NET ASSETS/EQUITY			
Accumulated comprehensive revenue and expense	1,024,526	1,040,495	1,061,464
Other reserves	581,363	620,956	591,911
Total net assets/equity	1,605,889	1,661,451	1,653,375

Prospective statement of changes in net assets/equity

A forecast for the year ending 30 June 2018

	Annual plan 2016/17 NZ \$'000	LTP 2017/18 NZ \$'000	Annual plan 2017/18 NZ \$'000
<u>Balance at beginning of year</u>			
Accumulated comprehensive revenue & expense	1,005,693	1,018,601	1,042,700
Other reserves			
Revaluation	577,921	613,307	584,212
Restricted	168	32	174
Council created	15,239	8,992	18,370
Special rates and user pays	(3,292)	(4,792)	(9,331)
Capital replacement funds	8,363	5,725	7,999
Development contributions	(38,529)	(43,511)	(39,807)
Fair value through other comprehensive revenue and expense	34	34	43
Total net assets/equity at beginning of year	1,565,597	1,598,388	1,604,360
<u>Comprehensive revenue and expense for the year</u>			
Accumulated comprehensive revenue & expense	14,785	14,752	8,999
Other reserves			
Revaluation	25,507	48,311	40,016
Revaluation (landfill)	-	-	-
Fair value through other comprehensive revenue and expense	-	-	-
Total comprehensive revenue and expense for the year	40,292	63,063	49,015
<u>Transfers to (from) accumulated comprehensive revenue & expense</u>			
Accumulated comprehensive revenue & expense	4,048	7,142	9,765
Other reserves			
Revaluation	-	-	-
Restricted	1	2	1
Council created	(1,139)	(1,882)	(3,253)
Special rates and user pays	(1,235)	100	(913)
Capital replacement fund	124	(652)	170
Development contributions	(1,799)	(4,710)	(5,770)
Total transfers to (from) accumulated comprehensive revenue & expense	-	-	-
<u>Net assets/equity at end of year</u>			
Accumulated comprehensive revenue & expense	1,024,526	1,040,495	1,061,464
Other reserves			
Revaluation	603,428	661,618	624,228
Restricted	169	34	175
Council created	14,100	7,110	15,117
Special rates and user pays	(4,527)	(4,692)	(10,244)
Capital replacement funds	8,487	5,073	8,169
Development contributions	(40,328)	(48,221)	(45,577)
Fair value through other comprehensive revenue and expense	34	34	43
Total net assets/equity at end of year	1,605,889	1,661,451	1,653,375

Prospective statement of reserve funds

A forecast for the year ending 30 June 2018

Reserve	Purpose	Related activities	Forecast Balance	Transfers into fund	Transfers out of fund	Balance
			1-Jul-17			30-Jun-18
			\$'000	\$'000	\$'000	\$'000
Conservation fund	To fund expenditure items for conservation purposes.	Sustainable environment	444	45	(68)	421
Raglan Harbour reserve	Council took over assets from the Raglan Harbour Board. Any revenue or expense on these properties is kept separate from general funds.	Sustainable communities	97	424	(451)	0
Housing for the elderly	Income from housing for the elderly is put aside for use on the properties involved.	Sustainable communities	(16)	227	(276)	(65)
Plant reserve	Reserve used for control of expenditure and sale proceeds for vehicle and other plant running and maintenance costs.	Organisational support	144	1,643	(1,505)	282
Lake Hakanoa Caravan Park reserve	Revenue and expense for the Lake Hakanoa Caravan Park at Huntly is kept separate. The camp operation is self funding.	Sustainable communities	137	188	(134)	191
Raglan Kopua Holiday Park reserve	Revenue and expense for Kopua Camp at Raglan is kept separate. The camp operation is self funding.	Sustainable communities	1,072	1,225	(933)	1,364
Wainui Reserve farm	Revenue and expense for Wainui Reserve farm operations is kept separate. The farm operation is self funding and surpluses are used towards projects at Wainui Reserve.	Sustainable communities	230	157	(156)	231
Hillary Commission grants	These funds are committed to a club development programme for the future.	Sustainable communities	22	-	-	22
Creative NZ grant	The balance from Creative Communities New Zealand to be re-distributed as grants to suitable candidates.	Sustainable communities	37	-	-	37
Disaster recovery fund	Fund set aside for use in the event of a disaster.	Organisational support	1,045	33	-	1,078
Hillary Commission loans	Remaining funds and interest credits built up from Council's contribution to match Hillary Commission loans used in the past to assist sporting organisations. All loans have been repaid.	Sustainable communities	56	2	-	58

Reserve	Purpose	Related activities	Forecast Balance	Transfers into fund	Transfers out of fund	Balance
			1-Jul-17			30-Jun-18
			\$'000	\$'000	\$'000	\$'000
North Waikato development reserve	Remaining funds with interest credits from the Department of Corrections for use to assist the local community.	Sustainable communities	338	16	-	354
Hamilton East property proceeds	Proceeds from the sale of the Hamilton East property held separate for property related purposes.	Organisational support	2,308	-	-	2,308
Hakarimata Restoration Trust	A restricted reserve for Hakarimata Hills Reserve Trust to record all trust operations.	Sustainable environment	16	-	-	16
Development fund (ex shares sold)	Reserve originally representing the share of the Auckland Airport Shares received by the former Franklin District Council and transferred to Waikato District Council on part amalgamation in 2010.	Organisational support	-	-	-	-
LTCCP contribution reserve	Reserve created on amalgamation of part of the Franklin District Council with Waikato District Council to assist with operational funding.	Organisational support	2,057	-	(2,057)	-
Landfill aftercare contribution	Reserve created on amalgamation of part of the Franklin District Council with Waikato District Council to assist with aftercare costs for closed landfills transferred.	Sustainable environment	296	13	(52)	257
Structure plan non-growth reserve	Reserve to provide funding for the non growth element of Structure Plan development.	Organisational support	760	139	-	899
Waste minimisation reserve	To manage waste minimisation grants and qualifying expenditure.	Sustainable environment	(62)	207	(281)	(136)
Huntly College jubilee award	A restricted reserve; the interest income from which is to be used for educational sponsorship.	Sustainable communities	14	1	(1)	14
Frances Paki Trust	A restricted reserve in memory of Francis Paki of Huntly. Interest income to be used as sponsorship for educational purposes.	Sustainable communities	1	-	-	1
Mungall Scholarship Trust	A restricted reserve in memory of Agnes Simpson Mungall. Interest income to be used for educational sponsorship.	Sustainable communities	1	-	-	1

Reserve	Purpose	Related activities	Forecast	Transfers	Transfers	Balance
			Balance	into fund	out of fund	
			1-Jul-17			30-Jun-18
			\$'000	\$'000	\$'000	\$'000
Huntly Social Services	A restricted reserve created by the transfer of funds from the former Huntly Social Services Co-Ordinating committee Inc when it was wound up in 2015.	Sustainable communities	143	7	(7)	143
Sundry reserves	Sundry reserves for township development and other operational purposes.	Sustainable communities	5,403	2	(654)	4,751
Targeted rate reserves – operational	Reserves to monitor operational costs in relation to special rates and user pays.	Stormwater, Sustainable communities, Sustainable environment, Wastewater, Water supply	(9,331)	22,931	(23,844)	(10,244)
Replacement funds	Reserves where amounts equivalent to funded depreciation are held for use on capital renewals work.	Roading, Stormwater, Sustainable communities, Sustainable environment, Wastewater, Water supply, Organisational support	7,998	21,787	(21,616)	8,169
Revaluation reserves	Non-cash reserves representing the increases or decreases in the value of infrastructural assets that are periodically revalued.	Roading, Stormwater, Sustainable communities, Sustainable environment, Wastewater, Water supply, Organisational support	584,212	40,016	-	624,228
Capital rates and contributions	Reserves for structure plans, development contributions, financial contributions and capital targeted rates.	Roading, Stormwater, Sustainable communities, Sustainable environment, Wastewater, Water supply	(35,762)	9,475	(16,252)	(42,539)
			561,660	98,538	(68,287)	591,911

Prospective cash flow statement

A forecast for the year ending 30 June 2018

	Annual plan 2016/17	LTP 2017/18	Annual plan 2017/18
	NZ \$'000	NZ \$'000	NZ \$'000
<u>Cash flows from operating activities</u>			
Receipts			
Receipts from rates revenue	67,179	68,576	71,155
Subsidies received	18,217	17,965	17,251
Contributions received	8,618	8,426	8,970
Receipts from other revenue	23,247	23,553	23,843
Interest received	100	100	100
Dividends received	300	400	400
Payments			
Employee costs	(27,885)	(28,108)	(29,342)
Suppliers	(48,970)	(47,207)	(51,161)
Interest paid	(3,588)	(4,934)	(4,393)
Goods and services tax (net)	-	-	-
Net cash flows from operating activities	37,218	38,771	36,823
<u>Cash flows from investing activities</u>			
Purchase of property, plant and equipment	(55,574)	(58,853)	(63,101)
Proceeds from sale of property, plant and equipment	217	202	202
Community loans repayments received	-	-	-
Purchase of intangible assets	(819)	(683)	(1,848)
Community loans granted	-	-	-
Acquisition of investments	(242)	(520)	(618)
Proceeds from sale of investments	-	-	256
Net cash flows from investing activities	(56,418)	(59,854)	(65,109)
<u>Cash flows from financing activities</u>			
Proceeds from borrowings	19,142	41,120	48,300
Repayment of borrowings	-	(20,000)	(20,000)
Net cash flows from financing activities	19,142	21,120	28,300
Net increase(decrease) in cash and cash equivalents	(58)	37	14
Cash and cash equivalents at the beginning of the year	10,476	436	7,706
Cash and cash equivalents at 30 June	10,418	473	7,720

Disclosure statement

For the year ending 30 June 2018

What is the purpose of this statement?

The purpose of this statement is to disclose Council's planned financial performance in relation to various benchmarks to enable the assessment of whether Council is prudently managing its revenues, expenses, assets, liabilities and general financial dealings.

Council is required to include this statement in its annual plan in accordance with the Local Government (Financial Reporting and Prudence) Regulations 2014 (the Regulations). Refer to the Regulations for more information, including definition of some of the terms used in this statement.

Benchmark		Planned	Met
Rates affordability benchmarks			
▪ income		\$2,999	Yes
▪ increases		4%	Yes
Debt affordability benchmarks			
▪ total debt		\$178.9m	Yes
▪ average net debt		\$5,957	Yes
Balanced budget benchmark		100%	Yes
Essential services benchmark		100%	Yes
Debt servicing benchmark		15%	Yes

Notes

1. Rates affordability benchmark

(1) For this benchmark:

- (a) Council's planned rates income for the year is compared with a quantified limit on total rates per rateable property contained in the financial strategy included in Council's long term plan; and
- (b) Council's planned rates increases for the year are compared with a quantified limit on (cumulative from the 2016 limit) increases in total rates per rateable property contained in the financial strategy included in Council's long term plan.

(2) Council meets the rates affordability benchmark if:

- (a) its planned rates income for the year equals or is less than the quantified limit on rates; and
- (b) its planned rates increases for the year equal or are less than the quantified limit on rates increases.

2. Debt affordability benchmark

(1) For this benchmark:

- (a) Council's planned borrowing is compared with a quantified limit on total debt contained in the financial strategy included in Council's long term plan; and
- (b) Council's planned borrowing is compared with a quantified limit on average net debt per rateable property contained in the financial strategy included in Council's long term plan.

- (2) Council meets the debt affordability benchmark if:
 - (a) its planned borrowing is within the quantified limit on total debt; and
 - (b) its planned borrowing is within the quantified limit on net debt per rateable property.

3. Balanced budget benchmark

- (1) For this benchmark, Council's planned revenue (excluding development contributions, vested assets, financial contributions, gains on derivative financial instruments and revaluations of property plant or equipment) is presented as a proportion of its planned operating expenses (excluding losses on derivative financial instruments and revaluations of property, plant or equipment).
- (2) Council meets the balanced budget benchmark if its revenue equals or is greater than its operating expenses.

4. Essential services benchmark

- (1) For this benchmark, Council's planned capital expenditure on network services is presented as a proportion of expected depreciation on network services.
- (2) Council meets the essential services benchmark if its planned capital expenditure on network services equals or is greater than expected depreciation on network services.

5. Debt servicing benchmark

- (1) For this benchmark, Council's planned borrowing costs are presented as a proportion of planned revenue (excluding development contributions, vested assets, financial contributions, gains on derivative financial instruments and revaluations of property plant or equipment).
- (2) Because Statistics New Zealand projects that Council's population will grow faster than the national population growth rate, it meets the debt servicing benchmark if its planned borrowing costs equal or are less than 15% of its planned revenue.

Statement of accounting policies for the year ending 30 June 2018

Reporting Entity

Waikato District Council (the Council) is a territorial local authority governed by the Local Government Act 2002 (LGA 2002) and is domiciled and operates in New Zealand.

The Waikato District Council Group (the Group) consists of the ultimate parent Waikato District Council, its 100% owned subsidiary Strada Corporation Limited (Strada) and the Waikato District Community Wellbeing Trust. All the entities in which Council has an interest, directly or through Strada, are incorporated and domiciled in New Zealand.

The principal activity of Council is the provision of goods and services for the community or social benefit rather than making a financial return. Accordingly, Council has designated itself and the Group as Public Benefit Entities (PBE) for the purposes of financial reporting.

The prospective financial statements are for the year ending 30 June 2018. They were authorised for issue by Council on 28 June 2017. Council is responsible for the prospective financial statements presented, including the appropriateness of the assumptions underlying the prospective financial statements and all other required disclosures.

Basis of Preparation

Statement of compliance

Council's prospective financial statements have been prepared in accordance with the requirements of LGA 2002 which includes the requirement to comply with generally accepted accounting practice in New Zealand (NZ GAAP).

These prospective financial statements (with the exception of the Funding Impact Statement) have been prepared in accordance with Tier I PBE accounting standards.

These prospective financial statements comply with PBE standards.

Included in this plan are three types of financial information:

1. the usual NZ GAAP regulated statements of financial position, comprehensive revenue and expense and the like;
2. funding impact statements (FIS); and,
3. a disclosure statement.

The key difference between these three types of information is that FISs and the disclosure statement are not required by NZ GAAP.

The FIS is intended to make the sources and applications of Council funds more transparent to its stakeholders than might be the case if only the usual NZ GAAP financial statements were provided. The FIS format is prescribed by the Local Government (Financial Reporting and Prudence) Regulations 2014 and is required by the Local Government Act 2002.

The purpose of the disclosure statement is to disclose Council's planned financial performance in relation to various benchmarks to enable the assessment of whether Council is prudently managing its revenues, expenses, assets, liabilities and general financial dealings.

Measurement base

The prospective financial statements have been prepared on a historical cost basis, modified by the revaluation of land and buildings, certain infrastructural assets, investment properties, and certain financial instruments (including derivative instruments).

The actual results for the 2015/2016 financial year and the LTP financial performance and cash flows for the 2016/2017 financial year, as modified by known changes, have been used to arrive at the opening balances for the plan as at 1 July 2017.

Functional and presentation currency

The prospective financial statements are presented in New Zealand dollars and all values are rounded to the nearest thousand dollars (\$000's). The functional currency for Council is New Zealand dollars.

Changes in accounting policies

The accounting policies set out below have been modified from those applied in prior financial statements. Those modifications have resulted from the implementation of *Disclosure Initiative (Amendments to PBE IPSAS 1)*, *2015 Omnibus Amendments to PBE Standards* and *Amendments to PBE Standards and Authoritative Notice as a Consequence of XRB AI and Other Amendments*. There has been no effect from applying these amendments.

Significant Accounting Policies

Basis of consolidation

Council has not consolidated the prospective financial statements to include its subsidiaries Strada and the Waikato District Community Wellbeing Trust as a group because Council believes that consolidation would not enhance an understanding of Council's core activities and services.

Revenue

Revenue from exchange transactions is measured at the fair value of the consideration received or receivable.

Revenue from non-exchange transactions is measured at the amount of the increase in net assets recognised. An asset acquired through a non-exchange transaction is initially measured at its fair value at the date of acquisition.

Specific revenue items are recognised as follows:

- General rates, targeted rates (excluding water-by-meter) and uniform annual general charges are recognised at the start of the year to which the rates resolution relates. They are recognised at the amounts due. Council considers the effect of payment of rates by instalments is not sufficient to require discounting of rates receivables and subsequent recognition of interest revenue.
- Water billing revenue is recognised on an accrual basis. Unbilled usage, because there are unread meters at year-end, is accrued on an average usage basis.
- Rates arising from late payment penalties are recognised as revenue when rates become overdue.
- Rates remissions are recognised as a reduction of rates revenue when Council has received an application that satisfies its rates remission policy.
- Council receives government grants from the New Zealand Transport Agency (NZTA), which subsidises part of Council's costs in maintaining the local roading infrastructure. The subsidies are

recognised as revenue upon entitlement as conditions pertaining to eligible expenditure have been fulfilled.

- Revenue from the sale of goods is recognised when a product is sold to the customer.
- Revenue from the rendering of services is recognised by reference to the stage of completion of the transaction at balance date, based on the actual service provided as a percentage of the total services to be provided.
- Fes and charges revenue is recognised when the service is provided.
- Rental income from investment properties is recognised as revenue on a straight-line basis over the term of the lease.
- Traffic and parking infringement income is recognised when the infringement notice is issued.
- Where a physical asset is acquired for nil or nominal consideration, the fair value of the asset received is recognised as income. Assets vested in Council are recognised as income when control over the asset is obtained.
- Development and financial contributions are recognised as revenue when Council provides, or is able to provide, the service for which the contribution was charged.
- Interest income is recognised using the effective interest method.
- Dividends receivable are recognised when the right to receive the payment has been established.

Construction contracts

Contract revenue and contract costs are recognised as revenue and expense respectively by reference to the stage of completion of the contract at balance date. The stage of completion is measured by reference to the contract costs incurred up to balance date as a percentage of total estimated costs for each contract.

Contract costs include all costs directly related to specific contracts and costs that are specifically chargeable to the customer under the terms of the contract.

An expected deficit on construction contracts is recognised immediately as an expense in surplus or deficit.

Where the outcome of a contract cannot be reliably estimated, contract costs are recognised as an expense as incurred. When it is probable that the costs will be recovered, revenue is recognised to the extent of costs incurred.

Construction work in progress is stated at the aggregate of contract costs incurred to date plus recognised surpluses less recognised deficits and progress billings. If there are contracts where progress billings exceed the aggregate costs incurred plus surpluses less deficits, the net amounts are presented as a liability.

Borrowing costs

Borrowing costs are recognised as an expense in the period in which they are incurred.

Grant expenditure

Non-discretionary grants are those grants that are awarded if the grant application meets the specified criteria; they are recognised as expenditure when an application that meets the specified criteria for the grant has been received.

Discretionary grants are those grants where Council has no obligation to award on receipt of the grant application and are recognised as expenditure when a successful applicant has been notified of Council approval.

Foreign currency transactions

Foreign currency transactions are translated into the functional currency using the spot exchange rates prevailing at the dates of the transactions. Foreign exchange gains and losses resulting from the settlement of such transactions are recognised in surplus or deficit.

Operating leases

An operating lease is a lease which does not transfer substantially all the risks and rewards incidental to ownership. Lease payments under an operating lease are recognised as an expense on a straight-line basis over the lease term.

Cash and cash equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term, highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts that are repayable on demand and form an integral part of Council's cash management are shown within borrowings in current liabilities in the statement of financial position.

Recoverables from non-exchange transactions and other receivables

Recoverables from non-exchange transactions and other receivables are initially measured at fair value and subsequently measured at amortised cost, using the effective interest method, less any provision for impairment.

Other financial assets

Financial assets are initially recognised at fair value plus transaction costs unless they are carried at fair value through surplus or deficit in which case the transaction costs are recognised in surplus or deficit.

Council classifies its financial assets into the following categories:

- loans and receivables
- held to maturity investments
- fair value through surplus or deficit
- fair value through other comprehensive revenue and expense.

The classification depends on the purpose for which the investments were acquired.

Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are included in current assets, except for those with maturities greater than 12 months after balance date, which are included in non-current assets.

After initial recognition they are measured at amortised cost using the effective interest method less impairment. Gains or losses when the asset is impaired or derecognised are recognised in surplus or deficit.

Loans to community organisations made by Council at nil or below-market interest rates are initially recognised at the present value of their expected future cash flows, discounted at the current market rate of return for a similar financial instrument. The loans are subsequently measured at amortised cost using the effective interest method. The difference between the face value and present value of expected future cash flows of the loan is recognised in surplus or deficit as a grant.

Held to maturity investments

Held to maturity investments are non-derivative financial assets with fixed or determinable payments, with fixed maturities and with a positive intention and ability to hold to maturity. They are included in current assets, except for those with maturities greater than 12 months after balance date which are included in non-current assets.

After initial recognition they are measured at amortised cost using the effective interest rate method, less impairment. Gains and losses when the asset is impaired or de-recognised are recognised in surplus or deficit.

Financial assets at fair value through surplus or deficit

Financial assets at fair value through surplus or deficit include financial assets held for trading. A financial asset is classified in this category if acquired principally for the purpose of selling in the short term. Council's derivatives are categorised as held for trading unless they are designated into hedge accounting relationship for which hedge accounting is applied. Assets in this category are classified as current assets. After initial recognition, financial assets in this category are measured at their fair values with gains or losses on re-measurement recognised in surplus or deficit.

Financial assets at fair value through other comprehensive revenue and expense

Financial assets at fair value through other comprehensive revenue and expense are those that are designated into the category at initial recognition or are not classified in any of the other categories above. They are included in non-current assets unless management intends to dispose of the investment within 12 months of balance date. They comprise of the following:

- investments that it intends to hold long term but which may be realised before maturity; and
- shareholdings that it holds for strategic purposes

These investments are measured at their fair value, with gains and losses recognised in other comprehensive revenue and expense, except for impairment losses, which are recognised in surplus or deficit.

On de-recognition the cumulative gain or loss previously recognised in other comprehensive revenue and expense is reclassified from equity to surplus or deficit.

Impairment of financial assets

Financial assets are assessed for objective evidence of impairment at each balance date. Impairment losses are recognised in surplus or deficit.

Loans and receivables

Impairment is established when there is objective evidence that Council and the group will not be able to collect amounts due according to the original terms of the debt. Significant financial difficulties of the

debtor, probability that the debtor/issuer will enter into bankruptcy, and default in payments are considered indicators that the asset is impaired.

The amount of the impairment is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted using the original effective interest rate.

For debtors and other receivables, the carrying amount of the asset is reduced through the use of an allowance account, and the amount of the loss is recognised in surplus or deficit. When the receivable is uncollectible, it is written off against the allowance account. Overdue receivables that have been renegotiated are reclassified as current (i.e. not past due).

For community loans, impairment losses are recognised directly against the instrument's carrying amount.

Financial assets at fair value through other comprehensive revenue and expense

For equity investments, a significant or prolonged decline in the fair value of the investment below its cost is considered an indicator of impairment.

If impairment evidence exists for investments at fair value through other comprehensive revenue and expense, the cumulative loss (measured as the difference between the acquisition cost and the current fair value, less any impairment loss on that financial asset previously recognised in surplus or deficit) recognised in other comprehensive revenue and expense is reclassified from equity to surplus or deficit.

Impairment losses recognised in surplus or deficit on equity investments are not reversed through surplus or deficit.

Derivative financial instruments

Council uses derivative financial instruments to manage exposure to interest rate risks arising from financing activities. In accordance with its treasury policy, Council does not hold or issue derivative financial instruments for trading purposes.

Derivatives are initially recognised at fair value on the date a derivative contract is entered into and are subsequently re-measured at their fair value at each balance date. The associated gains or losses of derivatives are recognised in surplus or deficit. The portion of the fair value of a non-hedge accounted interest rate derivative that is expected to be realised within 12 months of balance date is classified as current, with the remaining portion of the derivative classified as non-current.

Non-current assets held for sale

Non-current assets held for sale are classified as held for sale if their carrying amount will be recovered principally through a sale transaction rather than through continuing use. Non-current assets held for sale are measured at the lower of their carrying amount and fair value less costs to sell.

Any impairment losses for write-downs of non-current assets held for sale are recognised in surplus or deficit. Any increases in fair value (less costs to sell) are recognised up to the level of any impairment losses that have been previously recognised.

Non-current assets (including those that are part of a disposal group) are not depreciated or amortised while they are classified as held for sale.

Property, plant and equipment

Property, plant and equipment consist of:

- **Operational assets:** These include land, buildings, improvements, landfill post closure, library books, plant and equipment, furniture, computers and motor vehicles.
- **Restricted assets:** These are parks and reserves owned by Council which provide a benefit or service to the community, and can only be disposed of after following a rigorous legal and public consultation process.
- **Infrastructure assets:** These are the fixed utility systems owned by Council. Each asset class includes all items that are required for the network to function. For example, wastewater reticulation includes reticulation piping and wastewater pump stations.

Council's pensioner housing and other non-commercial rental properties, which are held for service delivery objectives rather than for rental income or capital appreciation, are accounted for as property, plant and equipment.

Property, plant and equipment are shown at cost or valuation, less accumulated depreciation and impairment losses.

Additions

The cost of an item of property, plant and equipment is recognised as an asset if, and only if, it is probable that future economic benefits or service potential associated with the item will flow to Council and the Group and the cost of the item can be measured reliably. Only assets with a life of over one year and value of over \$2,000 are capitalised. Subsequent expenditure on an asset which restores or increases the service potential of the asset beyond the current economic benefit of that asset is capitalised. The costs of day-to-day servicing of property, plant and equipment are recognised in surplus or deficit as they are incurred.

Property, plant and equipment is recognised at its cost. Where an asset is acquired at no cost, or for a nominal cost, it is recognised at fair value as at the date of acquisition.

Assets under construction (work in progress)

Assets under construction are recognised at cost less impairment and not depreciated. The total cost of a project is transferred to the relevant asset class on its completion and then depreciated.

Disposals

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount of the asset. Gains and losses on disposals are reported net in surplus or deficit. When revalued assets are sold, the amounts included in the asset revaluation reserves in respect of those assets are transferred to accumulated funds.

Depreciation

Depreciation is provided on a straight-line basis on all property, plant and equipment (other than land) at rates that will write off the cost (or valuation) of the assets to their estimated residual values over their useful lives. The useful lives and associated depreciation rates of major classes of assets have been estimated as follows:

Description	Useful Life (Years)	Depreciation Rate
Audio-visual materials and electronic games – Libraries	5	20%
Buildings	12.5– 100	1% - 8%
Vehicles / Moveable plant	4 – 20	5% - 25%
Library books	8	12.5%
Computers	4 – 7	14% - 25%
Office equipment	2 – 20	5% - 50%
Furniture and fixtures	10	10%
Water supply	2 – 100	1% - 50%
Wastewater	2 – 100	1% - 50%
Urban stormwater	30 – 100	1% - 33.5%
Roading pavement – sealed	2 – 100	1% - 50%
Pavement (basecourse)		
- sealed	65 – 105	0.95% - 1.54%
- unsealed metal	20	5%
Surface water channel	20 – 80	1.25% - 5%
Culverts	80	1.25%
Guardrails/Barriers	40 – 80	1.25% - 2.5%
Footpaths	15 – 80	1.25% - 6.7%
Street lighting	20	5%
Bridges	60 – 100	1.67% - 5%
Parks and reserves	10-100	1% -10%
Solid waste	5 – 80	1.25% - 20%
Signs	20	5%

The residual value, depreciation method and useful life of an asset are reviewed, and adjusted if applicable, at each balance date.

Revaluation

Land, buildings (operational and restricted); parks and reserves; and infrastructural assets (except land under roads) are revalued on a regular basis to ensure that their carrying amounts do not differ materially from fair value, and at least every three years. All other asset classes are stated at depreciated historical cost.

The carrying values of the revalued assets are assessed at each balance date to ensure that they do not differ materially from the assets' fair value. If there is a material difference, the off-cycle asset classes are revalued.

Revaluations of property, plant and equipment are accounted for on a class-of-asset basis.

The net revaluation results are credited or debited to other comprehensive revenue and expense and are accumulated to an asset revaluation reserve for that class of asset. Where this results in a debit

balance in the asset revaluation reserve, this balance is expensed in surplus or deficit. Any subsequent increase on revaluation that reverses a previous decrease in value recognised in surplus or deficit will be recognised first in surplus or deficit up to the amount previously expensed, with any remainder recognised in other comprehensive revenue and expense.

Intangible assets

Software acquisition and development

Acquired computer software licenses are capitalised on the basis of costs incurred to acquire and bring to use the specific software. Costs that are directly associated with the development of software for internal use are recognised as an intangible asset. Direct costs include the software development employee costs and an appropriate portion of relevant overheads. Staff training costs and costs associated with maintaining computer software are recognised as an expense when incurred. This asset class, which is amortised on a straight-line basis, has a useful life of 4 to 7 years and the amortisation rates are between 14% and 25%.

Consents

Consent costs for capital works are recognised at cost, and amortised over the life of the consents - between ten and thirty-five years. The amortisation charge for each period is recognised in surplus or deficit.

Impairment of property, plant and equipment and intangible assets

Intangible assets having an indefinite useful life, or which are not yet available for use, are not subject to amortisation and are tested annually for impairment.

Assets that have a finite useful life are reviewed for indicators of impairment at each balance date. Where there is an indicator of impairment, the asset's recoverable amount is estimated. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use for non-cash generating assets is the present value of its remaining service potential.

The value in use for cash-generating assets and cash generating units is the present value of expected future cash flows from the continued use and eventual disposal of the asset.

If an asset's carrying amount exceeds its recoverable amount, the asset is impaired and the carrying amount is written down to the recoverable amount. For revalued assets the impairment loss is recognised in other comprehensive revenue and expense and accumulated against the revaluation reserve for that class of asset. Where that results in a debit balance in the revaluation reserve, the balance is recognised in surplus or deficit.

For assets not carried at revalued amounts, the total impairment loss is recognised in surplus or deficit.

The reversal of an impairment loss on a revalued asset is credited to the revaluation reserve. However, to the extent that an impairment loss for that class of asset was previously recognised in surplus or deficit, a reversal of the impairment loss is also recognised in surplus or deficit.

For assets not carried at a revalued amount (other than goodwill) the reversal of an impairment loss is recognised in surplus or deficit.

Biological assets

Cattle on Council's reserve are revalued annually at fair value less estimated cost to sell. Fair value is determined based on market price at balance date.

Gains or losses from a change in fair value less estimated costs to sell are recognised in surplus or deficit. The costs incurred in relation to the cattle are included in surplus or deficit.

Investment property

Properties leased to third parties under operating leases are classified as investment property unless the property is held to meet service delivery objectives, rather than to earn rentals or for capital appreciation.

Investment property is measured initially at cost, including transaction costs. After initial recognition, all investment properties are measured at fair value as determined annually by an independent valuer. Gains or losses arising from a change in the fair value of investment property are recognised in surplus or deficit.

Creditors and other payables

Short term creditors and other payables are recorded at their face value.

Employee entitlements

Short-term employee entitlements

Employee benefits expected to be settled within 12 months after the end of the period in which the employee renders the related service are measured at nominal values based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned to, but not yet taken at balance date, retiring and long service leave entitlements expected to be settled within 12 months, and sick leave.

A liability for sick leave is recognised to the extent that absences in the coming year are expected to be greater than the sick leave entitlements earned in the coming year. The amount is calculated based on the unused sick leave entitlement that can be carried forward at balance date, to the extent that it will be used by staff to cover those future absences.

Long-term employee entitlements

Entitlements that are due to be settled beyond 12 months after the end of the period in which the employee renders the related service, such as long service leave and retirement gratuities, have been calculated on an actuarial basis. The calculation is based on:

- Likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement and contractual entitlement information; and
- The present value of the estimated future cash flows.
- The inflation factor is based on the expected long-term increase in remuneration for employees.

Superannuation schemes

Obligations for contributions to defined contribution superannuation schemes such as KiwiSaver are recognised as an expense in surplus or deficit when incurred.

Presentation of employee entitlements

Employee entitlements expected to be settled within 12 months of balance date are classified as current liabilities. All other employee entitlements are classified as non-current liabilities.

Provisions

A provision is recognised for future expenditure of uncertain amount or timing when there is a present legal or constructive obligation as a result of a past event, it is probable that an outflow of future

economic benefits will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation. Provisions are measured at the present value of the expenditure expected to be required to settle the obligation using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the obligation. The increase in the provision due to the passage of time is recognised as an interest expense and is included in 'finance costs'.

Borrowings

Borrowing is initially recognised at fair value net of transaction costs. After initial recognition, all borrowings are measured at amortised cost using the effective interest method.

Borrowings are classified as current liabilities unless Council or the Group has an unconditional right to defer settlement of the liability at least 12 months after the balance date.

Net assets/equity

Net assets/Equity is the community's interest in Council and is measured as the difference between total assets and total liabilities. Net assets/equity is disaggregated and classified into the following components:

- Accumulated comprehensive revenue and expense
- Other reserves
 - asset revaluation
 - restricted
 - council-created
 - special rates and user pays
 - capital replacement funds
 - development contribution
 - fair value through other comprehensive revenue and expense.

Asset revaluation reserves

These reserves relate to the revaluation of property, plant and equipment to fair value.

Restricted reserves

Restricted reserves are a component of equity generally representing a particular use to which various parts of equity have been assigned. Reserves may be legally restricted or created by Council.

Restricted reserves are those subject to specific conditions accepted as binding by Council and which may not be revised by Council without reference to the Courts or a third party. Transfers from these reserves may be made only for certain specified purposes or when certain specified conditions are met.

Council-created reserves

Council-created reserves are reserves established by Council decisions. Council may alter them without reference to any third party or the Courts. Transfers to and from these reserves are at the discretion of Council.

Fair value through other comprehensive revenue and expense

This reserve comprises the cumulative net change in the fair value of financial instruments at fair value through other comprehensive revenue and expense.

Goods and Services Tax (GST)

All items in the financial statements are stated exclusive of GST except for Trade Payables and receivables, which are presented on a GST-inclusive basis. When GST is not recoverable as an input tax, it is recognised as part of the related asset or expense.

The net amount of GST recoverable from, or payable to, the Inland Revenue Department (IRD) is included as part of receivables or payables in the statement of financial position.

The net GST paid to, or received from the IRD, including the GST relating to investing and financing activities, is classified as an operating cash flow in the statement of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

Cost allocation policy

Council has derived the cost of service for each significant activity of Council using the cost allocation system outlined below.

Direct costs are those costs directly attributable to a significant activity. Indirect costs are those costs which cannot be identified in an economically feasible manner with a specific significant activity.

Direct costs are charged directly to significant activities. Indirect costs are charged to significant activities using cost drivers such as actual usage, staff numbers and floor area.

Cautionary note for prospective financial statements

The purpose for the preparation of the prospective financial statements is to enable ratepayers, residents and any other interested parties to obtain information about the expected future financial performance, position and cash flows of Council for the year ending 30 June 2018. The information contained in these statements may not be appropriate for purposes other than that as previously described.

The preparation of prospective financial statements requires management to make judgements, estimates and assumptions that affect the application of policies and reported amounts of assets and liabilities, income and expense. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances. The results form the basis of making the judgements about the carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may vary from these estimates and the variations may be material.

Significant forecasting assumptions

The significant forecasting assumptions and risks underlying the financial estimates are identified in Council's *Long Term Plan 2015-2025* pp73-82.

Glossary

Action Plan	A plan identifying a series of actions to be taken to achieve defined outcomes.
Activity	Services provided by or on behalf of the council.
Amortisation	The reduction of the value of an asset by prorating its cost over a period of years.
Annual Plan	Contains details of the council's action plan for the next financial year, the budget and the level of rates required to fund that spending. It also contains details of any variation from the financial statements and funding impact statement that are included in the council's current Long Term Plan.
Capital Expenditure	Money spent to build or buy a new asset, or to improve the standard of any existing asset.
Community	A group of individuals and organisations that are linked together by some common factor, interest, identity or administrative boundary.
Community Boards	Pass on community concerns and make recommendations to the elected council and its committees.
Community Outcomes	The outcomes that a local authority aims to achieve in order to promote the social, economic, environmental and cultural wellbeing of its district or region, in the present and for the future.
Community Wellbeing	The overall wellbeing (quality of life) of the community taking into account economic, cultural, social and environmental wellbeing.
Development Contributions	Payment from developers to help fund new infrastructure required by growth (as set out in the Local Government Act 2002).
District Plan	Required by the Resource Management Act 1991, it defines how resources and development will be managed by the district. The Plan is based on economic, cultural, social and environmental wellbeing.
Equity	The market value of assets less any liabilities.
Funding Impact Statement	A financial statement that discloses the revenue and financial mechanisms that council proposes to use.
General Rate	A charge calculated using the rateable value of property that is paid to council to fund its general services but not services funded by targeted rate, fees or charges.
Governance	Is how the council engages with the community, oversees the effective and responsible management of resources, delivers services and sets the strategic direction for the District.
Hearing	A meeting at which members of the public speak to elected representatives and/or staff about an issue.
Interest	Interest on bank accounts, overdrafts and debt.
Levels of Service (LOS)	The extent of a service provided by the council.
Local Authority	A regional, district or city council.

Local Government Act 2002	The legislation that defines the powers and responsibilities of Local Government organisations (regional, city and district councils).
Partnership	This refers to the council's relationship with groups within the community to achieve outcomes. This does not refer to a legal partnership.
Rates	Rates are what each property owner pays for the services provided by councils. The charge is set in accordance to the Local Government (Rating) Act 2002.
Resource Management Act 1991	Legislation setting out Local Government's responsibilities to promote the sustainable management of natural and physical resources. The Act includes a range of regulatory and other responsibilities for the councils, including requirements for the state of the environment monitoring and reporting.
Renewals	Activities required to upgrade, refurbish or replace current facilities or assets, with facilities or assets of equivalent capability or service potential.
Revenue	Revenue received by the council to fund the services it provides. Revenue sources include – rates; fees and charges for using a particular service; penalties and fines; and grants and subsidies.
Significance	The degree of importance that council has given to an issue, proposal, decision or any other matter that is likely to impact on the District's wellbeing.
Strategic Plan	An explanation of the overall direction and emphasis that the council's activities and programmes will take to realise the long-term vision.
Strategy	A plan of action designed to guide progress towards the long-term vision.
Targeted Rate	A rate that is levied to fund a particular service or facility.
Wellbeings	The four wellbeings refer to the social, economic, environmental and cultural wellbeing of communities in the present and for the future.
Vested Assets	An existing right to the immediate or future possession of property, resources, cash, stock and goodwill.
Long Term Plan	A strategic plan, covering at least 10 years, that describes a local authorities activities and the community outcomes of the authority's district or region. A council's Long Term Plan is the basis for its accountability to the community.

Open Meeting

To	Waikato District Council
From	Tony Whittaker General Manager Strategy & Support
Date	14 June 2017
Prepared by	Stephen Thompson Finance Operations Team Leader
Chief Executive Approved	Y
DWS Document Set #	GOV1301 / 1738375
Report Title	Rates Resolution 2017

I. EXECUTIVE SUMMARY

Council is required to set the rates needed for the 2017/18 financial year as reflected in the Annual Plan 2017. Council also needs to set the due dates for payment of rates and authorise the addition of penalties to unpaid rates.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received;

AND THAT the **Waikato District Council** hereby resolves that the rates set out in the table below be set under the **Local Government (Rating) Act 2002** (“the Act”) for the financial year commencing on **01 July 2017** and ending on **30 June 2018**;

66

Rates for the financial year commencing 1 July 2017 to 30 June 2018 (All figures are inclusive of GST)

Source	Category	Funding	Basis of Rating	AP 2017/18 \$
General Rate		Work program as highlighted in the annual plan including Animal Control, Community and Safety, Corporate and Council Leadership, Environmental Health, Community Liaison, Libraries, Parks and Reserves, Resource Management, Roading, Solid Waste management, Stormwater, Wastewater and Water Supply	Uniform rate in the dollar of capital value	0.0024480
Uniform annual general charge (UAGC)	All rateable land in the district	People related activities including but not limited to libraries, parks and reserves, public cemeteries, public swimming pools, public toilets, community centres, community liaison, grants and donations, safer communities, animal control, civil defence and safety, building control, environmental health, resource management planning, environmental consents planning, area offices and democracy/ local government.	Fixed amount per rating unit	454.49
Targeted catchment facilities rates (apply to all rating units within each ward catchment area).	Huntly Community Facilities (urban catchment)	Covers the cost of maintenance and operation of community facilities.	Fixed amount per rating unit	42
	Ngaruawahia Community Facilities			25
	Raglan Community Facilities			25
Huntly pool rural	Based on location of rating unit in catchment area	Covers the cost of maintenance and operation of community facilities.	Fixed amount per rating unit	16
	Te Kohanga		Uniform rate in the dollar of land value	0.000026
	Aka Aka			23
	Eureka			35
	Glen Murray			50
	Gordonton			26
	Horsham Downs			35
	Karioitahi			28.74
	Mangatangi			30
	Mangatawhiri			58.5
	Maramarua			24
	Matangi			24

Targeted hall or community centre rates (apply to all rating units within each hall catchment area).	Meremere	67	Covers the cost of maintenance and operation of halls, other facilities and community centres.	Fixed amount per separately used or inhabited part of a rating unit	24
	Naike				40.89
	Ohinewai				24
	Opuatia				32
	Orini				26
	Otaua				50
	Pokeno				23
	Port Waikato				25
	Pukekawa				40
	Puketaha				38
	Ruawaro				29
	Tamahere				70
	Taupiri				24
	Tauwhare				30
	Te Akau/Waingaro				32
	Te Hoe				30
	Te Kowhai				50
	Te Mata				24
Tuakau	46.13				
Whangarata	46				
Waikaretu	50				
Whitikahu	53				

Tuakau refuse and recycling collection	Rating units within serviced areas	Fixed amount per wheelie bin.	131.15
Raglan recycling collection	Residential rating units within serviced areas.	Fixed amount per separately used or inhabited part of a rating unit	111.11
Te Mata/Te Uku recycling collection points	Residential rating units within serviced areas.	Fixed amount per separately used or inhabited part of a rating unit	40.24
District wide refuse and recycling collection	Residential rating units within serviced areas. (Eureka, Glen Afton/Pukemiro, Gordonton and surrounds, Horotiu, Horsham Downs, Huntly and surrounds, Meremere, Ngaruawahia and surrounds, Pukekawa, Rangiriri and surrounds, Rotokauri, Tamahere and surrounds, Taupiri and surrounds, Te Kauwhata and surrounds, Te Kowhai, Whatawhata)	Fixed amount per separately used or inhabited part of a rating unit	131.15

Water Supply - Non metered	Temporary connection rate for unmetered properties in the urban centres of Huntly, Ngaruawahia and Raglan.	68 District wide water activities as per the long term plan.	Fixed amount per separately used or inhabited part of a rating unit	213.83
	Temporary water consumption rate for unmetered properties in the urban centres of Huntly, Ngaruawahia and Raglan.		Fixed amount per separately used or inhabited part of a rating unit	335.59
	Serviceable properties in the urban centres of Huntly, Ngaruawahia, Pokeno and Raglan.		Fixed amount per rating unit	213.83
Water Supply - Metered	Metered rating units in serviced areas	District wide water activities as per the long term plan.	Fixed amount per separately used or inhabited part of a rating unit	213.83
			Charge Per cubic metre of water consumed (as measured by meter).	1.82
Wastewater	Residential - connected	Wastewater activities	Fixed amount per separately used or inhabited part of a rating unit	896.62
	Residential - available (not connected but within 30 metres of a public wastewater drain - to which it is capable of effectively being connected)		Fixed amount per rating unit	448.31
	Non residential/commercial - Non rateable (Organisations classified by the Act as fully non-rateable or organisations that are non-profitable as determined by the Council) - connected		Fixed amount per separately used or inhabited part of a rating unit for the first two pans.	896.62
	Non residential/commercial - Non rateable (Organisations classified by the Act as fully non-rateable or organisations that are non-profitable as determined by the Council) - connected		Additional fixed amount per pan for the third and any subsequent pans.	89.66
	Non residential/commercial - Assistance for the elderly (Organisations supportive of the elderly as determined by the Council) - Connected		Fixed amount per separately used or inhabited part of a rating unit for the first two pans.	896.62
	Non residential/commercial - Assistance for the elderly (Organisations supportive of the elderly as determined by the Council) - Connected		Additional fixed amount per pan for the third and any subsequent pans.	179.32
	Non residential/commercial - Commercial - Connected		Fixed amount per separately used or inhabited part of a rating unit for the first two pans.	896.62
	Non residential/commercial - Commercial - Connected		Additional fixed amount per pan for the third and any subsequent pans.	448.31

Urban Stormwater	Rating units within the stormwater catchment areas (Horotiu, Huntly, Matangi, Meremere, Ngaruawahia, Pokeno, Port Waikato, Raglan, Taupiri, Te Kauwhata and Tuakau).	District wide stormwater activities as per the long term plan.	Fixed amount per rating unit	164
Travers Road land drainage	Travers Road land drainage - Class A	Land drainage activities.	Amount per hectare of land area	181.04
	Travers Road land drainage - Class B			120.70
	Travers Road land drainage - Class C			90.52
Tamahere structure plan stormwater	Rating units within the Tamahere structure plan catchment area	Existing stormwater infrastructure	Fixed amount per rating unit	189
Tamahere rural stormwater	Rating units within the Tamahere stormwater catchment area.	Tamahere rural stormwater activities	Fixed amount per rating unit	29.11
Tamahere land drainage	Rating units within the Tamahere land drainage catchment area.	Land drainage activities.	Amount per hectare of land area	6.59
Community Boards	Huntly ward	Direct costs of operating all the community boards within the district	Fixed amount per rating unit	18.2
	Ngaruawahia ward			18.2
	Onewhero-Tuakau ward			18.2
	Raglan ward			18.2
	Taupiri ward			18.2
Te Ohaki Capital Water Scheme	Connected properties in scheme area	Covers the capital cost and interest charges of the work.	Loan Instalments - Fixed amount per connection.	392.75
			Balance of Loan - Fixed amount per connection.	2,535.75
Pokeno Capital Wastewater Scheme	Connected properties in scheme area	Covers the capital cost and interest charges of the work.	Loan Instalments - Fixed amount per connection.	1,961.55
			Balance of Loan - Fixed amount per connection.	13,619.00
Rangiriri Capital Wastewater Scheme	Connected properties in scheme area	Covers the capital cost and interest charges of the work.	Loan Instalments - Fixed amount per connection.	287.50
			Balance of Loan - Fixed amount per connection.	287.50
Te Ohaki Capital Wastewater Scheme	Connected properties in scheme area	Covers the capital cost and interest charges of the work.	Loan Instalments - Fixed amount per connection.	374.23
			Balance of Loan - Fixed amount per connection.	1,288.00
Te Ohaki Capital Wastewater Scheme	Connected Marae in scheme area	Covers the capital cost and interest charges of the work.	Loan Instalments - Fixed amount per connection.	5,939.09
Tauwhare Pa Capital Wastewater Scheme	Connected properties in scheme area	Covers the capital cost and interest charges of the work.	Loan Instalments - Fixed amount per connection.	538.94
			Balance of Loan - Fixed amount per connection.	1,854.86
Whaanga Coast Capital Wastewater Scheme	Connected properties in scheme area	Covers the capital cost and interest charges of the work.	Loan Instalments - Fixed amount per connection.	2,002.64
			Balance of Loan - Fixed amount per connection.	10,773.00

AND FURTHER THAT the Waikato District Council resolves that rates for the 2017/18 year (excluding water by meter rates) shall be due in three equal instalments as follows:

First Instalment 25 September 2017
Second Instalment 23 January 2018
Third Instalment 23 May 2018;

AND FURTHER THAT the Waikato District Council resolves that water by meter rates shall be invoiced separately and payable in two instalments each year. For the 2017/18 financial year, the meter reading dates and the payment due dates of instalments for each area are:

Area	Reading Date 1	Payment Due Date 1	Reading Date 2	Payment Due Date 2
Ngaruawahia	July 2017	01 September 2017	January 2018	02 March 2018
Taupiri	July 2017	01 September 2017	January 2018	02 March 2018
Horotiu	July 2017	01 September 2017	January 2018	02 March 2018
Huntly	August 2017	06 October 2017	February 2018	06 April 2018
North Waikato	September 2017	03 November 2017	March 2018	04 May 2018
Port Waikato	September 2017	03 November 2017	March 2018	04 May 2018
Onewhero	September 2017	03 November 2017	March 2018	04 May 2018
Tuakau	September 2017	03 November 2017	March 2018	04 May 2018
Pokeno	September 2017	03 November 2017	March 2018	04 May 2018
Southern Districts	October 2017	01 December 2017	April 2018	01 June 2018
Western Districts	October 2017	01 December 2017	April 2018	01 June 2018
Raglan	November 2017	05 January 2018	May 2018	06 July 2018
Te Akau	November 2017	05 January 2018	May 2018	06 July 2018

AND FURTHER THAT the Waikato District Council authorises the following penalty regime on unpaid rates (including water by meter rates):

- i) A penalty of 10% on so much of any rates instalment that has been assessed after 01 July 2017 and which is unpaid after the due date for payment, to be applied on the penalty dates as follows:**

First instalment 26 September 2017
Second instalment 24 January 2018
Third instalment 24 May 2018

- ii) A penalty of 10% on so much of any water by meter instalment that has been assessed after 01 July 2017 and which is unpaid after the due date for payment. The penalty dates for the water instalments are as follows:

Area	Penalty date 1	Penalty date 2
Ngaruawahia	04 September 2017	05 March 2018
Taupiri	04 September 2017	05 March 2018
Horotiu	04 September 2017	05 March 2018
Huntly	09 October 2017	09 April 2018
North Waikato	06 November 2017	07 May 2018
Port Waikato	06 November 2017	07 May 2018
Onewhero	06 November 2017	07 May 2018
Tuakau	06 November 2017	07 May 2018
Pokeno	06 November 2017	07 May 2018
Southern Districts	04 December 2017	04 June 2018
Western Districts	04 December 2017	04 June 2018
Raglan	08 January 2018	09 July 2018
Te Akau	08 January 2018	09 July 2018

- iii) A penalty of 10% on so much of any rates assessed before 30 June 2017 which remain unpaid on 01 July 2017. The penalty date is 1 July 2017.
- iv) A further penalty of 10% on any rates to which a penalty has been added on 01 July 2017 if the rates remain unpaid. The penalty date is 01 January 2018.

AND FURTHER THAT the Waikato District Council sends a copy of the resolution to the secretary of Local Government within 20 working days of these decisions.

3. CONSIDERATION

3.1 FINANCIAL

Adoption of the Rates Resolution provides the ability to assess and collect rates, and authorisation of the addition of penalties allows penalties to be added to amounts of rates that remain unpaid.

3.2 LEGAL

Section 23 of the Local Government (Rating) Act 2002 requires a rates resolution to be adopted.

Section 24 requires that Council set the due dates for payment by resolution.

Sections 57 and 58 authorise the addition of penalties and the type of penalties that may be added to rates that are not paid by the due date.

3.3 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

The financial implications of the rates setting are significant in terms of Council's Significance Policy.

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
		✓	Internal
		✓	Community Boards/Community Committees
		✓	Waikato-Tainui/Local iwi
		✓	Households
		✓	Business
			Other Please Specify

Comment: All rates are consulted on as part of the Long term plan consultation process

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	19 June 2017
Chief Executive Approved	Y
Reference #	GOV1301
Report Title	LGNZ Conference and AGM Remit Process 2017

1. EXECUTIVE SUMMARY

The Local Government New Zealand Conference, Excellence Awards and AGM will be held in Auckland in July 2017. The remits to be considered at the AGM are attached to this report.

2. RECOMMENDATION

THAT the report from the Chief Executive be received;

AND THAT the Council vote as follows in respect of the remits:

Remit 1	In favour
Remit 2	In favour
Remit 3	In favour
Remit 4	In favour

3. BACKGROUND

The Local Government New Zealand Conference, Excellence Awards and Annual General Meeting will be held in Auckland from 23 July 2017 to 25 July 2017.

There are four remits to be considered at the AGM and which Council is entitled to vote on.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

There are four remits detailed below.

For the purposes of discussion, recommendations and reasoning have been provided:

1. **Litter Act 1979** – The remit seeks to amend the Litter Act 1979 to enable local authorities to legally issue infringement notices where there is evidence of an offence.

Recommendation: In favour.

Reason: Local authorities do not currently have an effective mechanism to issue infringement notices.

Note: The proposal change – removing one word from section 14(1) of the Litter Act is an effective approach but the suggested wording is incorrect. We would suggest it should read:

“Where a Litter Control Officer observes a person committing an infringement or has reasonable cause to believe such an offence is being or has been committed by that person, an infringement notice in respect of that offence may be issued to that person by that officer.”

This is an issue for local government as long as the offence can be proven.

2. **15% Goods and Services Tax (GST)** – This remit seeks to enable a proportion of GST to be returned to the regions it was generated in so that the councils can use this money to pay for servicing of visitor infrastructure.

Recommendation: In favour

Reason: There is merit in this proposal although it is extremely unlikely to be supported by government. For many years, Councils have argued that rates are a tax and adding GST imposes a tax on a tax. Various governments have consistently refused to exclude GST from rates. This remit is a variation of that theme for a specific purpose. The government would lose significant sums of money which is why the answer is likely to be “no”. Bearing all this in mind, the principle should be supported. It would seem wrong to vote against a valid remit on the basis of a low chance of success. If, however, Council considered that supporting this remit would impact on work programmes for LGNZ and resources could be better used elsewhere, then voting against the remit would be appropriate.

3. **National Legislation to Manage Cats** – This remit seeks to establish legislation to manage costs and include cost recovery for cat management. The aim is to empower councils to take measures so that rural and urban wildlife is protected.

Recommendation: In favour (as long as legislation contains appropriate funding mechanisms).

Reason: Whilst we do not advertise the fact or see cats as part of our core animal control function, this is a growing problem. It is also our belief that legislation will come (supported by other lobby groups) so local government is best to shape this in a pragmatic way. An effective funding mechanism will be essential.

4. **Development of a Sugar Sweetened Beverages Policy** – The remits suggests all councils should consider the development of a policy for their respective workplaces and facilities.

Recommendation: In favour (subject to clarification of what a policy would look like).

Reason: This is a contentious issue. The root of the argument is health and wellbeing of staff, elected members, visitors and members of the public. The challenges will lie with implementation and how such a policy could be managed. The remit looks for LGNZ to develop a template policy for the consideration of councils.

Some may liken this to smoke free policies but there is a difference. Smoking can impact on people around you as well as yourself. Sugar is more subtle and more personal.

As noted above, these are recommendations aimed to start the discussion.

4.2 OPTIONS

Council could choose to vote in favour of or against the remits. Council must vote one way or the other (no abstentions).

5. CONSIDERATION

5.1 FINANCIAL

There are no identified financial implications from any of the remits.

5.2 LEGAL

Three of the four remits (Litter Act, Goods and Services Tax and Managing Cats) have legislative implications.

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

Dependent on the nature of any remits, this could have policy implications.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

There are no significance implications from any of the remits.

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
	✓		Internal
			Community Boards/Community Committees
			Waikato-Tainui/Local iwi

			(provide evidence / description of engagement and response)
			Households
			Business
			Other Please Specify

Dependent on the nature of any remits, this could affect Tangata Whenua.

6. CONCLUSION

Council is being asked to consider how to vote on the various remits.

7. ATTACHMENTS

2017 Annual General Meeting Remits

Who's
putting local
issues on
the national
agenda?

**We are.
LGNZ.**

2017 Annual General Meeting Remits

1

Litter Act 1979

- Remit:** That LGNZ advocates to central government to amend the Litter Act 1979 to enable local authorities to legally issue infringement notices where there is evidence of an offence.
- Proposed by:** Palmerston North City Council
- Supported by:** Metro Sector

Background information and research

1. The indiscriminate disposal of rubbish is an ongoing and increasing problem for local authorities. The primary statutory instrument for the abatement and control of litter is the Litter Act 1979 ("the Act").
2. Section 14 of the Act creates authority for the issue of infringement notices, which has been used by local authorities in respect to indiscriminately dumped refuse. The practice of many local authorities is to issue an infringement notice, with an infringement fee of up to \$400, where a search of the material reveals the likely owner of the material.
3. An examination of section 14 reveals that this approach is beyond the authority of the Act. Section 14(1) limits the issue of an infringement notice to situations where the Litter Control Officer observes a person committing an infringement offence, or has reasonable cause to believe such an offence is being or has just been committed by that person.
4. Infringement notices cannot, therefore, be issued in respect to refuse or litter deposited beyond the present or immediate past. This means that local government does not have an effective statutory tool to address the indiscriminate disposal of rubbish. The only measures available are the issue of a warning letter, or prosecution for an offence against section 15 of the Act. The former is seen as an ineffective deterrent in the absence of the ability to issue an infringement, and the latter extremely costly on councils.

5. This limitation could be simply address through amendment of the Act to remove the word "just" from section 14(1). It would then read "Where a Litter Control Officer observes a person committing an infringement offence or has reasonable cause to believe such an offence is being or has just been committed by that person, an infringement notice in respect of that offence may be issued to that person by that Officer."
6. The current dispute and review mechanisms in respect to infringements would ensure protection from unjust fines.
7. This remit proposal meets the requirements for remits to be both relevant to local government overall, and to be of a significant policy nature. While the proposed remedy is a relatively simple one, managing the illegal dumping of rubbish is a significant issue for local authorities. The recommended action is an amendment to legislation, and therefore beyond the scope of 'administrative action' (as specified in the remit criteria).The lack of authority for councils to issue infringement notices for dumped refuse unless the offence is observed applies to all local authorities.

2

15 % Goods and Services Tax

Remit:	That Local Government New Zealand (LGNZ) request that the Government use the appropriate mechanisms to enable a proportion of the 15% Goods and Services Tax (GST) be returned to the regions it was generated in so that Councils can use this money to pay for the servicing of visitor infrastructure.
Proposed by:	Gisborne District Council
Supported by:	Nelson City Council Napier City Council Tasman District Council Wairoa District Council Far North District Council

Background information and research

1. Nature of the issue

Many of the public amenities provided by local government, like public toilets, roads, walkways and cycleways, free wi-fi at the library and parks and reserves have been mostly paid for by ratepayers.

The free provision of these amenities contribute to the wellbeing of our residents, but they also help to make the visitor experience to New Zealand Regions a positive one.

2. Background to its being raised

Meng Foon, District Mayor of Gisborne - Tairāwhiti raised the matter as a proposal to Gisborne District Councils (GDC) Future Tairāwhiti Committee on 20 April 2017.

After gaining Committee support, the recommendation to proceed with this application to LGNZ AGM was adopted by the full Council at their meeting on 18 May 2017.

The proposal has a timely connection with the February 2017 launch of the Tairāwhiti Economic Action Plan (EAP). The EAP recognises that taking a strategic and coordinated approach to grow our Regions share in the tourism market has the potential to generate an annual GDP return of \$6.5m (within 5 years) to our Region. It is also projected to bring >40 additional jobs per annum.

This proposal is one step towards adopting a strategic and coordinated approach to investment in Regional tourism growth. It is relevant to local government as a whole and has the potential to benefit the New Zealand economy.

3. New or confirming existing policy

The proposal of a GST remit to be used to maintain and enhance public and visitor infrastructure is new but it is consistent with Councils strategic priorities. These priorities are reflected in the Long Term Plan (LTP) projects and activities and align with our vision and community outcomes.

The strategic priorities that specifically relate to the proposal are:

- Prosperous Tairāwhiti – fostering economic growth and community well-being; &
- Mana Tairāwhiti – enhancing and enjoying our unique region.

The proposal is also consistent with the Tairāwhiti Economic Action Plan and the Tairāwhiti Māori Economic Development Report (28 February 2017). Both documents represent more than 18 months of collaboration between regional groups, industry groups, local businesses and iwi, with support from central government through the Regional Growth Programme.

Both documents recognise that investment in some core tourism infrastructure has a big role to play in hosting people and making them feel comfortable about the region.

4. How the issue relates to objectives in the current Work Programme

Council's current work programme, described in the 2015-2025 LTP, prioritises investment in community infrastructure that strengthens 'Our Place'. This includes our parks, pool, public spaces, sports grounds, our library and theatres. It also includes investing in our rural towns; cycle and walkways that improve connections and heritage trails, such as Council's major project Tairāwhiti Navigations .

All of these public infrastructure assets contribute to a positive visitor experience. All of these assets are currently paid for by ratepayers.

5. What work or action on the issue has been done on it, and the outcome

The Regions have all been working closely with the Ministry of Business, Innovation & Employment (MBIE) and the Ministry for Primary Industries (MPI) to explore opportunities to increase jobs, income and investment. This work to-date is reflected in the Tairāwhiti Economic Action Plan. As described at (2) in this application, the EAP lists tourism growth and activities as a key Sector Action that will contribute to major economic benefits for the region by 2022.

The proposal for a percentage return of GST generated in the Region for the purposes of being reinvested in public infrastructure that supports the positive visitor experience is consistent with the GDC Financial Strategy (2015-2025 LTP) which describes an overarching aim to be 'financially sustainable' and a key direction to 'balance user pays emphasis with public good'.

The proposal is also consistent with the purpose of the Local Government Act (2002) whereby local authorities are provided the ability "...to play a broad role in meeting the current and future needs of their communities for good quality local infrastructure (and) local public services..."

6. Outcome of any prior discussion at a Zone or Sector meeting

No.

7. Evidence of support from Zone/Sector meeting or five councils

The Mayor of Gisborne- Tairāwhiti, Meng Foon has canvassed other councils and has the all-inclusive support of at least five other local authorities. The written evidence showing the support of the Gisborne District Council, Nelson City Council, Napier City Council, Tasman District Council, Wairoa District Council to support Mayor Meng Foon's proposal are attached to this letter as appendix 1.

8. Suggested course of action envisaged.

That Local Government New Zealand (LGNZ) request that the Government use the appropriate mechanisms to enable a proportion of the 15% Goods and Service Tax (GST) be returned to the regions it was generated in so that Councils can use this money to pay for the servicing of visitor infrastructure.

Yours sincerely

Meng Foon
District Mayor
Gisborne- Tairāwhiti

3

National legislation to manage cats

Remit:	That Local Government New Zealand lobby the Government to take legislative action as a matter of urgency to develop national legislation to manage cats with the proviso that legislation includes provision for cost recovery for cat management.
Proposed by:	Dunedin City Council
Supported by:	Auckland Council
	Palmerston North City Council
	Rangitikei District Council
	Masterton District Council
	Otago District Council
	Invercargill City Council
	Hastings District Council

Background information and research

Nature of the issue

Throughout New Zealand many local authorities are individually trying to promote responsible cat ownership, good cat management and reduce the environmental impact cats have on our wildlife. The introduction of national legislation would help address these concerns and enable a consistent approach throughout New Zealand.

Concerns regarding nuisance caused by companion, stray and feral cats have been raised by the community via multiple channels, including unprompted comments in response to the Dunedin Residents' Opinion Survey 2014 and Dog Control Survey. Cat control is an issue that has also been raised in submissions received on the review of bylaws that regulate dogs as well as the use of parks and reserves. Submitters have requested the district council take additional measures to control cats so that urban and rural wildlife is protected.

Background to it being raised

Throughout New Zealand, companion cat and feral cat numbers are believed to be increasing. While the exact number of cats in New Zealand is unknown, the cat population is estimated at 1.4 million.

Councils are tasked with trying to promote responsible cat ownership and reduce their environmental impact on wildlife, including native birds and geckos. Yet, district council powers for cats are for the purpose of minimising the impact on people's health and wellbeing. The regional council's powers are restricted to destruction of feral cats as pests. There are no statutory powers available for the district council to implement an alternative solution such as requiring companion cat owners to control their cats to avoid or minimise the harm of companion cats on urban or rural wildlife.

This is confirmed by the Local Government Act 2002 which specifies that Council's powers to make bylaws are restricted to matters of public welfare such as:

- “(a) protecting the public from nuisance;
- (b) protecting, promoting, and maintaining public health and safety;
- (c) minimising the potential for offensive behaviour in public places.”¹ (emphasis added)

While the Local Government Act 2002 provides in section 146(a)(v) that the Council may make a bylaw for the keeping of animals, these powers are restricted to ensuring cats kept on a property to avoid a nuisance or cause a health problem for people.

A district council may not pass a bylaw to control cats for the purpose of generally protecting wildlife beyond the boundary of a reserve administered under the Reserves Act 1977, as the purposes for passing a bylaw specified in the Local Government Act 2002 are directed at ensuring that companion cat ownership does not adversely affect people.

This remit seeks the protection of our wildlife and native species by seeking regulatory powers for the Council to prescribe cat control measures for the protection of wildlife in urban and rural areas. Regulatory powers for companion cat control measures could include:

- Cat identification (e.g. collars and/or microchipping) of cats is a method of identifying the person that is the owner of the cat.
- Cat de-sexing
- Responsible cat ownership (such as locking in cats overnight and wearing collars with bells).

A secondary issue is the power to enforce those measures by way of issuing an infringement notice for a breach of a bylaw. Currently, a Council is not permitted to introduce infringement offences as Parliament has not yet enacted the regulations under the Local Government Act 2002 required to permit Councils to create an infringement fine for a breach of bylaws.

¹ Section 145, Local Government Act 2002

On 16 May 2017 the Dunedin City Council made a resolution that Local Government New Zealand lobby the Government to take legislative action as a matter of urgency to give Councils statutory power to control companion cats.

How the issue relates to objectives in the current Work Programme

This issue relates to maintaining and enhancing the quality of New Zealand's environment which is policy priority three in the LGNZ policy statement. Therefore this remit supports the work programme of LGNZ.

Outcome of any prior discussion at a Zone/Sector meeting or 5 Councils

Seven councils have indicated support for the remit.

Suggested course of action envisaged

That Local Government New Zealand lobby the Government to develop legislation at a national level akin to the Dog Control Act 1996 which would cover (but not necessarily limited to): Functions, duties, and powers of territorial authorities

- Cat control officers and cat rangers
- Cat registration (including chipping)
- Obligations of owner
- Infringement offences
- Custody of cats

A Cat Control Act would give Councils the necessary statutory power to control cats.

4

Development of a Sugar Sweetened Beverages Policy

- Remit:** All councils should consider the development of a Sugar Sweetened Beverages Policy for their respective workplaces and facilities.
- Proposed by:** Hastings District Council
- Supported by:** South Taranaki District Council
Central Hawke's Bay District Council
Nelson City Council
Wairoa District Council
Palmerston North City Council
Hawke's Bay Regional Council

Background information and research

Nature of the issue

There is a growing awareness of the association between too much sugar and a number of health related conditions including obesity, poor dental health, and serious medical conditions such as type-2 diabetes. Sugar sweetened beverages are recognised as being one of the leading contributors of sugar to the diets of New Zealanders.

Councils are well positioned to positively influence the health behaviours of its staff, elected representatives, and visitors, and to model good health behaviours for the wider community through the development of sugar sweetened beverage policies.

Councils lack guidance on the format and content of a policy on this issue. The provision of such guidance assists in enabling positive action on reducing the harm from the consumption of sugar sweetened beverages.

Background to it being raised

Choose Water Hawke's Bay presented to the Hastings District Council's Planning and Regulatory Committee in March 2017. *Choose Water Hawke's Bay* is a group of oral health promoters formed to look at local health measures to raise awareness of the detrimental effects of sugar sweetened beverages in the Hawke's Bay community and to promote healthy beverage alternatives. *Choose Water Hawke's Bay* sought support from Council to understand the problem and promote solutions; and to develop a Policy that provides a sugar free drink haven within Council facilities and Council run events. In response to *Choose Water Hawke's Bay* presentation, the Planning and Regulatory Committee agreed inter alia 'that a remit on Sugar Free Drinks and/or choose water be formulated and submitted to Local Government New Zealand for consideration'.

New or confirming existing policy

In 2013, the Nelson Marlborough District Health Board became the first Health Board in the country to implement a policy limiting access to sugar sweetened beverages. Nelson City Council supported this initiative through their own sugar sweetened beverages policy.

How the issue relates to objectives in the current Work Programme

The issue is not currently in the LGNZ current work programme.

What work or action on the issue has been done on it, and the outcome

Hastings District Council has been asked to: develop a Policy on sugar sweetened beverages and to develop a policy on a Sugar Free Drink Haven within Council Facilities and Council run events. Development of these policies has been initiated.

As mentioned above Nelson Marlborough District Health Board and Nelson City Council have developed policies limiting access to sugar sweetened beverages.

While some individual Councils have considered the development of sugar sweetened beverages for their respective Councils here is no overall Local Government policy or position on this matter.

Any existing relevant legislation, policy or practice

No relevant legislation identified.

The World Health Organisation (WHO) recommends that free sugars should contribute to no more than 10% of total energy intake, equivalent to approximately 12 teaspoons of sugar per day for an average adult.

Outcome of any prior discussion at a Zone/Sector meeting or five Councils

In gaining support from other Councils Palmerston North City Council requested that consideration also be given to the banning of artificial sweeteners. The approval of the supporting Councils was sought and at the time of writing, this amendment has been supported by Hastings District Council, Nelson City Council and Hawke's Bay Regional Council.

Suggested course of action envisaged

That all Councils should consider the development of a Sugar Sweetened Beverages Policy for their respective workplaces and facilities.

That LGNZ provide template policy and guidelines to assist Councils with the development of such policies.

That LGNZ collect data on the development of Sugar Sweetened Beverage Policies by Councils and report back at the 2018 LGNZ Annual General Meeting.

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	26 June 2017
Chief Executive Approved	Y
ECM #	GOV1301
Report Title	Sale of Council Vehicle – Toyota Highlander HHS938

1. EXECUTIVE SUMMARY

The Toyota Highlander HHS938 has recently been replaced. His Worship the Mayor has indicated that he would like to purchase the vehicle at market value. The vehicle has been valued at \$31,500 and this is the suggested sale price (inclusive of GST). In terms of Council's Sensitive Expenditure Policy, a direct sale to a member of staff or an elected member requires the express prior approval of Council. This report seeks a decision from Council.

2. RECOMMENDATION

THAT the report from the Chief Executive be received.

AND THAT Waikato District Council approve the sale of Toyota Highlander HHS938 to an elected member at the market valuation of \$31,500 inclusive of GST.

AND FURTHER THAT the sale be supported by a tax invoice and subsequent receipt.

3. BACKGROUND

When vehicles are due for disposal, council has found auction the most effective and productive (financially and administratively) method of disposal.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

His Worship the Mayor has indicated that he would like to purchase a vehicle scheduled for disposal. The vehicle is a Toyota Highlander and it has been valued at \$31,500 inclusive of

GST on the basis of the likely sale price at auction. This market valuation has been provided by a Registered Motor Vehicle Dealer.

A direct sale would eliminate any auction fees estimated at \$1,895 and would be invoiced and receipted through council's accounting system.

Council's Sensitive Expenditure Policy section 3.4 states that:

3.4 Disposal of surplus assets

Without the express prior approval of Council, no surplus assets with a market value of more than \$500 per item will be sold directly to staff or elected members. In any event, the sale of surplus assets must:

- *Maximise the return to Council;*
- *Be sold at no less than the market value determined by an appropriate valuation; and*
- *Be documented by the issuance of a tax invoice and receipt.*

Council will not permit direct sale to friends or acquaintances, of staff or elected members, for a surplus asset with a market value of more than \$500.

4.2 OPTIONS

Council could choose to make the sale or go to auction. Going to auction could result in a higher or lower sale price and would result in a commission being paid to the auctioneer.

5. CONSIDERATION

5.1 FINANCIAL

The proposed sale would be administratively efficient and result in sale proceeds of \$31,500 less GST for Council.

5.2 LEGAL

There are no legal implications of the sale.

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

This report outlines and follows the process detailed in the Sensitive Expenditure Policy.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

(Ascertain if the Significance & Engagement Policy is triggered or not and specify the level/s of engagement that will be required as per the table below (refer to the Policy for more detail and an explanation of each level of engagement):

Highest levels of engagement	Inform <input type="checkbox"/>	Consult <input checked="" type="checkbox"/>	Involve <input type="checkbox"/>	Collaborate <input type="checkbox"/>	Empower <input type="checkbox"/>
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<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>	A number of councillors have indicated they are happy to consider this matter.
---	--

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
		✓	Internal
			Community Boards/Community Committees
			Waikato-Tainui/Local iwi (provide evidence / description of engagement and response)
			Households
			Business
			Other Please Specify

6. CONCLUSION

Council has received a proposal to sell a Toyota Highlander vehicle due for disposal. The vehicle would be sold at market valuation and would avoid any sales commission or other fees. The proposed sale to an elected member would follow the process outlined in the Sensitive Expenditure Policy. The Policy requires the express prior approval of Council which is the purpose of this report.

7. ATTACHMENTS

-

Customer Details		Number	Name <u>Waikato District Council.</u>
Contact <u>Karen Brecksen</u>			Supplier in Trade: Yes <input type="checkbox"/> No <input type="checkbox"/>
Phone	Mobile	Email	

Branch Booked To		Consultant <u>NAKITA S</u>	Vendor Reference
<input type="checkbox"/> Whangarei	<input type="checkbox"/> Auckland - North Shore	<input type="checkbox"/> Auckland - Penrose	<input checked="" type="checkbox"/> Hamilton
<input type="checkbox"/> Napier	<input type="checkbox"/> Palmerston North	<input type="checkbox"/> Wellington	<input type="checkbox"/> Christchurch
			<input type="checkbox"/> Tauranga
			<input type="checkbox"/> Dunedin

Vehicle Details		Reg No. <u>TH5938</u>	Reg Expiry <u>27/9/17</u>	VIN
WoF Expiry <u>27/3/18</u>	<u>NZ NEW.</u>	Odometer <u>116232</u> km's	RUC to	
Year <u>2014</u>	Make <u>Ford</u>	Model <u>Highlander</u>	Variant <u>Limited SR</u>	
Body <u>SUV</u>	Seats <u>7</u>	Engine CC <u>3500</u>	Drive <u>4WD</u>	Colour <u>Green</u>
Manual <input type="checkbox"/>	Auto <input checked="" type="checkbox"/>	CVT <input type="checkbox"/>	Speed <u>6</u>	Petrol <input checked="" type="checkbox"/> Diesel <input type="checkbox"/> Hybrid <input type="checkbox"/> Other:

<input checked="" type="checkbox"/> ABS Brakes	<input checked="" type="checkbox"/> Blind Spot Alert	<input checked="" type="checkbox"/> Elec. Fuel Injection	<input type="checkbox"/> iPod Dock	<input checked="" type="checkbox"/> Reversing Camera
<input type="checkbox"/> AC - Air Conditioning	<input checked="" type="checkbox"/> Bluetooth	<input type="checkbox"/> Elec. Stability Control	<input checked="" type="checkbox"/> Leather Trim	<input type="checkbox"/> Roof Rack
<input checked="" type="checkbox"/> AC - Dual Zone	<input type="checkbox"/> Body Kit	<input checked="" type="checkbox"/> Electric Mirrors	<input type="checkbox"/> MP3 Player	<input type="checkbox"/> Roof Rails
<input type="checkbox"/> Air Bag	<input type="checkbox"/> Bull Bars	<input checked="" type="checkbox"/> Electric Seats	<input type="checkbox"/> NZ Satellite Nav	<input type="checkbox"/> Start-Stop Technology
<input type="checkbox"/> Air Bags Dual	<input type="checkbox"/> Canopy	<input checked="" type="checkbox"/> Engine Immobiliser	<input type="checkbox"/> Paddle-shift	<input checked="" type="checkbox"/> Steering Wheel Controls
<input checked="" type="checkbox"/> Air Bags Multi	<input checked="" type="checkbox"/> Central Locking	<input type="checkbox"/> Hands-Free Tailgate	<input type="checkbox"/> Park Assist	<input type="checkbox"/> Sunroof
<input type="checkbox"/> Alarm	<input checked="" type="checkbox"/> Child Seat Anchor Points	<input checked="" type="checkbox"/> Heated Seats - Front	<input checked="" type="checkbox"/> Parking Sensors Front	<input checked="" type="checkbox"/> Tow Bar
<input checked="" type="checkbox"/> Alloy Wheels	<input checked="" type="checkbox"/> Compact Disc	<input type="checkbox"/> Heated Seats - Rear	<input checked="" type="checkbox"/> Parking Sensors Rear	<input type="checkbox"/> Tuff Deck
<input checked="" type="checkbox"/> AUX Port	<input checked="" type="checkbox"/> Cruise Control	<input type="checkbox"/> Hill-start Assist	<input checked="" type="checkbox"/> Remote Locking	<input type="checkbox"/> Turbo
<input checked="" type="checkbox"/> Owner's manual	<input checked="" type="checkbox"/> Service history <u>Full</u>	Keys <u>x</u>	Remotes <u>2</u>	<input checked="" type="checkbox"/> USB Port

Sundry Charges	incl. GST	Approval Yes / No	Reconditioning	Indicate on diagram where reconditioning is required
Entry	\$		Key: S = Scratch D = Dent R = Rust PT = Paint defect C = Crack P = Pin dent * = Decals SC = Stonechips W = Significant scuffs Y = Re-spray	
Insurance	\$			
Reg Check	\$			
Full Groom <input checked="" type="checkbox"/>	\$112.44			
Half Groom	\$			
Decal Removal	\$			
Transport	\$			
Warrant of Fitness	\$			
	\$			
	\$			
Tyres <u>okay, all 5 okay.</u>				

Panel & paint (incl. windscreen)	<u>stone chips front, scratches rear bumper dirty, needs work</u>	\$
Upholstery	<u>tidy, mats, front seat wear slight, light green</u>	\$
Mechanical & Electrical	<u>starts, runs, n/s @ 20,000 km's & 28/2/18</u>	\$
Further Comments	<u>4WD player - remote in glove box spot bumps okay, running boards</u>	
Total (excl. GST)		\$

Pricing	<u>30500 -</u>	Sales Channels	Vendor Instructions
Estimated Auction Value	\$31500	<input checked="" type="checkbox"/> Auction	Reserve: \$
Suggested Reserve	\$30000	<input type="checkbox"/> Tender	
Suggested Buy Now Reserve	\$	<input type="checkbox"/> Buy Now	
		<input type="checkbox"/> Trade Me	
		Auction Date <u>/ /</u>	Authorised by <u>Karen</u>

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	22 June 2017
Prepared by	Rose Gray Council Support Manager
Chief Executive Approved	Y
Reference	GOV1301
Report Title	Exclusion of the Public

I. EXECUTIVE SUMMARY

To exclude the public from the whole or part of the proceedings of the meeting to enable Council to deliberate and make decisions in private on public excluded items.

2. RECOMMENDATION

THAT the report of the Chief Executive be received;

AND THAT the public be excluded from the meeting to enable Council to deliberate and make decisions on the following items of business:

Receipt of Minutes:

- Chief Executive's Performance Review Subcommittee dated 21 June 2017

REPORTS

a. Acquisition of Property Located at 1 Market Street, Pokeno

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under: **Ground(s) under section 48(1) for the passing of this resolution is:**

Section 7(2)(h)

Section 48(1)(3)(a)(i)(ii)

b. Solid Energy

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under: **Ground(s) under section 48(1) for the passing of this resolution is:**

Section 7(2)(I)

Section 48(1)(3)(d)

3. ATTACHMENTS

Nil