

Agenda for a meeting of the Waikato District Council to be held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY 12 JUNE 2017** commencing at **1.15pm**.

*Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.*

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**2. CONFIRMATION OF STATUS OF AGENDA**

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GJ Ion

**CHIEF EXECUTIVE**

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**Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	11 May 2017
<b>Prepared by</b>	Rose Gray Council Support Manager
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301
<b>Report Title</b>	Confirmation of Minutes

**1. EXECUTIVE SUMMARY**

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To confirm the minutes of a meeting held on Monday 8 May 2017.

**2. RECOMMENDATION**

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**THAT the minutes of the meeting of Waikato District Council held on Monday 8 May 2017 be confirmed as a true and correct record of that meeting.**

**3. ATTACHMENTS**

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Minutes

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**MINUTES** of a meeting of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY 8 MAY 2017** commencing at **1.15pm.**

**Present:**

His Worship the Mayor, Mr AM Sanson (Chairperson)  
Cr AD Bech  
Cr JA Church  
Cr DW Fulton  
Cr JM Gibb  
Cr SL Henderson  
Cr SD Lynch  
Cr RC McGuire  
Cr FM McNally  
Cr BL Main  
Cr EM Patterson  
Cr JD Sedgwick  
Cr NMD Smith  
Cr LR Thomson

**Attending:**

Mr GJ Ion (Chief Executive)  
Ms S Duignan (General Manager Customer Support)  
Mr T Harty (General Manager Service Delivery)  
Mrs R Gray (Council Support Manager)  
Mr K Lockley (Zero Harm Manager)  
Ms S Monrad (Corporate Planner)  
Ms K Wilkie (Waikato Times)

**APOLOGIES AND LEAVE OF ABSENCE**

All members were present.

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Crs Church/McNally)**

**THAT the agenda for the meeting of the Waikato District Council held on Monday 8 May 2017 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 8 which shall be considered with the public excluded.**

**CARRIED on the voices**

**WDC1705/01**

## **DISCLOSURES OF INTEREST**

Cr Bech, Cr Fulton, Cr Gibb, Cr Henderson, Cr McGuire, Cr Main and Cr Thomson advised members of the Board that they would declare a non-financial conflict of interest in item 5.1.2 [*LGNZ Conference and AGM Remit process 2017*].

## **CONFIRMATION OF MINUTES**

**Resolved: (Crs McGuire/Bech)**

**THAT the minutes of a meeting of Waikato District Council held on Monday 10 April 2017 be confirmed as a true and correct record of that meeting.**

**CARRIED on the voices**

**WDCI705/02**

## **COMMITTEE AND DEPARTMENTAL REPORTS**

### **Policy & Regulatory Committee**

#### **Zero Harm**

Agenda Item 5.1.1

**Resolved: (Crs Gibb/Patterson)**

**THAT the report of the Chief Executive be received.**

**CARRIED on the voices**

**WDCI705/03**

The Zero Harm Manager spoke of key highlights in the report taken as read:

- Reduced injuries, reduced number of overspeeds which is a positive sign and no alcohol tests were undertaken in April.
- Safety conversations and record of near miss reporting have decreased. It was noted that the process of reporting of safety conversations will be reviewed to ensure all conversations are recorded.

### **LGNZ Conference and AGM Remit Process 2017**

Agenda Item 5.1.2

**Resolved: (Crs Church/Sedgwick)**

**THAT the report from the Acting Chief Executive be received.**

**CARRIED on the voices**

**WDCI705/04**

**Resolved: (Crs Smith/Sedgwick)**

**THAT the following delegates attend the LGNZ Conference and Excellence Awards in Auckland from 23 July 2017 to 25 July 2017:**

**Deputy Mayor, Cr Fulton  
Cr Bech  
Cr Gibb  
Cr Henderson  
Cr McGuire  
Cr Main  
Cr Thomson;**

**AND THAT the Deputy Mayor be the presiding delegate at the Local Government Annual General Meeting on 25 July 2017;**

**AND FURTHER THAT Cr McGuire be the alternate delegate at the Local Government New Zealand Annual General Meeting on 25 July 2017;**

**AND FURTHER THAT Councillor Gibb be the third delegate (with no voting rights) at the Local Government New Zealand Annual General Meeting on 25 July 2017;**

**AND FURTHER THAT Waikato District Council submits any proposed remits to the Local Government New Zealand Annual General Meeting by 31 May 2017.**

**CARRIED on the voices**

**WDCI705/05**

Proposed Amendment to the Delegations Manual  
Agenda Item 5.1.3

**Resolved: (Crs Sedgwick/Patterson)**

**THAT the report from the General Manager Strategy & Support be received;**

**CARRIED on the voices**

**WDCI705/06**

The Corporate Planner took the report as read and answered questions from the members.

**Resolved: (Crs Sedgwick/Smith)**

**THAT the Delegations Manual be amended to allow the Policy & Regulatory Committee to approve the commencement of engagement/consultation without waiting for items to go to Council.**

**CARRIED on the voices**

**WDCI705/07**

**Strategy & Finance Committee**Strategic Risk Register Update April 2017

Agenda Item 5.2.1

**Resolved: (Crs Gibb/Thomson)****THAT the report from the General Manager Strategy & Support be received.****CARRIED on the voices****WDC1705/08**

The Chief Executive took the report as read. The General Manager Customer Support and Chief Executive answered questions of the members. A request was made for a summary of changes to the strategic risks to be included in the report, identifying changes from report to report.

**Other Committees**Receipt of Creative Communities Scheme Assessment Committee Minutes held on Tuesday 11 April 2017

Agenda Item 5.3.1

**Resolved: (Crs McGuire/Thomson)****THAT the minutes of a meeting of the Creative Communities Scheme Assessment Committee meeting held on Tuesday 11 April 2017 be received.****CARRIED on the voices****WDC1705/09****COMMUNITY BOARD MINUTES**Receipt of Onewhero-Tuakau Community Board Minutes held on Monday 3 April 2017

Agenda Item 6.1

**Resolved: (Crs Church/Sedgwick)****THAT the minutes of a meeting of the Onewhero-Tuakau Community Board held on Monday 3 April 2017 be received.****CARRIED on the voices****WDC1705/10**

## **COMMUNITY COMMITTEE MINUTES**

Receipt of Tamahere Community Committee Minutes held on Monday 3 April 2017  
Agenda Item 7.1

**Resolved: (Crs Beck/Patterson)**

**THAT the minutes of a meeting of the Tamahere Community Committee held on Monday 3 April 2017 be received.**

**CARRIED on the voices**

**WDC1705/11**

## **EXCLUSION OF THE PUBLIC**

Agenda Item 8

**Resolved: (Crs McNally/Gibb)**

**THAT the report of the Chief Executive be received;**

**AND THAT the public be excluded from the meeting to enable Council to deliberate and make decisions on the following items of business:**

**Confirmation of Minutes dated Monday 10 April 2017**

**Receipt of Minutes:**

- **Waikato District Council dated 10 April 2017**
- **Creative Community Scheme Committee dated 11 April 2017.**

## **REPORTS**

### **a. Southern Growth Corridor Memorandum of Understanding for Signing**

**This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:**

**Reason for passing this resolution to withhold exists under:** **Ground(s) under section 48(1) for the passing of this resolution is:**

**Section 7(2)(h)**

**Section 48(1)(3)(d)**

### **b. District Licensing Committee Member Approval**

**This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be**



prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(a)

Section 48(1)(3)(d)

**c. Chief Executive's Issues**

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(f)(g)(h)(i)(j)

Section 48(1)(a)(d)

**CARRIED on the voices**

**WDC1705/12**

*Resolution nos WDC1705/13 to WDC1705/19 are contained in the public excluded section of these minutes.*

Having resumed open meeting the following were released from the public excluded section of the meeting.

**RECEIPT OF PUBLIC EXCLUDED MINUTES**

Receipt of Public Excluded Minutes – Creative Communities Scheme Assessment Committee

It was resolved [WDC1705/14] during the public excluded section of the meeting that the following resolution be released into open meeting.

*'Resolved: (Crs McNally/McGuire)*

*THAT the public excluded minutes of the meeting of the Creative Communities Scheme Assessment Committee meeting held on Tuesday 11 April 2017 be received as a true record of that meeting;*

*AND THAT the minutes be released into open meeting.*

**CARRIED on the voices**

**WDC1705/13'**

District Licensing Committee Member Approval  
Agenda Item PEX 3.2

It was resolved [WDC1705/18] during the public excluded section of the meeting that the following resolution be released into open meeting but the report remain confidential and unavailable to the public.

'Resolved: (His Worship the Mayor/Cr Sedgwick)

*THAT Waikato District Council approves Chrissy Hodgkinson and Janet Williams to be a member of the Waikato District Licensing Committee for a maximum term ending on 11 November 2018;*

*AND THAT the recommendation be released into open meeting but the report remain confidential and unavailable to the public.*

CARRIED on the voices

WDC1705/15'

There being no further business the meeting was declared closed at 2.24pm.

Minutes approved and confirmed this                                    day of                                    2017.

AM Sanson

**CHAIRPERSON**

Minutes2017/CCL/170508 CCL Minutes

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### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	2 June 2017
<b>Prepared by</b>	Rose Gray Council Support Manager
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301
<b>Report Title</b>	Confirmation of Extraordinary Minutes – Draft Annual Plan Hearings

## **I. EXECUTIVE SUMMARY**

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To confirm the minutes of an extraordinary meeting to hear and consider submissions on the 2017/2018 Draft Annual Plan and 2017/2018 Proposed Fees and Charges held on Wednesday 31 May 2017 and continued on Thursday 1 June 2017.

## **2. RECOMMENDATION**

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**THAT the minutes of an extraordinary meeting of Waikato District Council to hear and consider submissions on the 2017/2018 Draft Annual Plan and 2017/2018 Proposed Fees and Charges held on Wednesday 31 May 2017 and continued on Thursday 1 June 2017 be confirmed as a true and correct record of that meeting.**

## **3. ATTACHMENTS**

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Minutes

Minutes of an extraordinary meeting of the Waikato District Council held to hear and consider submissions on the 2017/2018 Draft Annual Plan and 2017/2018 Proposed Fees and Charges. The hearing commenced in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **WEDNESDAY 31 MAY 2017** commencing at **9.03am** and continued on **THURSDAY 1 JUNE 2017** at **9.02am**.

**Present:**

His Worship the Mayor, Mr AM Sanson (Chairperson)  
 Cr AD Bech  
 Cr JA Church  
 Cr DW Fulton  
 Cr SL Henderson  
 Cr SD Lynch  
 Cr RC McGuire  
 Cr FM McNally  
 Cr BL Main  
 Cr EM Patterson  
 Cr JD Sedgwick *[until 1.55pm 31May]*  
 Cr NMD Smith  
 Cr LR Thomson

**Attending:**

Mr GJ Ion (Chief Executive)  
 Ms S Duignan (General Manager Customer Support)  
 Mr T Harty (General Manager Service Delivery)  
 Mr TG Whittaker (General Manager Strategy & Support)  
 Mrs R Gray (Council Support Manager)  
 Ms TA Maitland (Fairfax Media)  
 Mr I Garside, (Jacobs Engineering Group)  
 Members of the Public  
 Members of Staff

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Crs Church/Patterson)**

**THAT an apology be received from and leave of absence granted to Cr Gibb.**

**CARRIED on the voices**

**WDC1705/20**

## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Crs Sedgwick/McInally)**

**THAT** the agenda for an extraordinary meeting of the Waikato District Council to hear and consider submissions on the 2017/2018 Draft Annual Plan and 2017/2018 Proposed Fees and Charges held on Wednesday 31 May 2017 and continuing on Thursday 1 June 2017 be confirmed and all items therein be considered in open meeting;

**AND THAT** a presentation be provided by Mr Garside of Jacobs Engineering Group as part of the Annual Plan 2017/2018 report;

**AND FURTHER THAT** all reports be received;

**AND FURTHER THAT** all submissions be taken as read.

**CARRIED on the voices**

**WDC1705/21**

## **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

## **HEARING SCHEDULE**

Tabled – Schedule of Fees & Charges and Annual Plan Hearing

## **SUBMISSIONS ON THE PROPOSED FEES AND CHARGES 2017/2018**

**Resolved: (Crs Bech/Main)**

**THAT** all submissions made to the Proposed Fees and Charges be received.

**AND THAT** pursuant to section 219 of the Building Act and sections 83 and 150 of the Local Government Act 2002, the Committee consider and, where requested, hear submissions on the notified Proposed Fees and Charges 2017/18.

**CARRIED on the voices**

**WDC1705/22**

## **HEARING OF SUBMISSIONS**

Tabled: Submissions to the Proposed Fees and Charges.

The following submitters presented their evidence on the 2017/2018 Proposed Fees and Charges 2017/2018:

<u>Submitter</u>	<u>Presented By</u>	<u>Sub No.</u>
Whatawhata Ratepayers Assoc.	Glenn McLennan	77

## **DELIBERATIONS ON SUBMISSIONS**

Deliberations commenced on the submissions to the Proposed Fees and Charges.

## **SUBMISSIONS ON THE PROPOSED FEES AND CHARGES 2017/2018 (continued)**

Motion: (Crs McInally/Main)

THAT subject to any amendments, the proposed Fees and Charges be adopted.

**Amendment: (Crs Smith/Church)**

**THAT the fees in relation to swimming pools, as listed, be reversed; \$80 for the first inspection, \$155 for further inspections.**

**The Amendment was PUT and CARRIED on a show of hands 8 voting in FAVOUR and 5 voting AGAINST and became the substantive motion.**

**WDC1705/23**

**Resolved: (Crs Smith/Church)**

**THAT the Fees and Charges for interim fees (wastewater, stormwater, and refuse and recycling), and road signs be adopted.**

**CARRIED unanimously**

**WDC1705/24**

## **ANNUAL PLAN 2017/2018 AND ASSOCIATED FEES AND CHARGES**

**Resolved: (Crs Lynch/Henderson)**

**THAT all submissions made to the Annual Plan 2017/18 Consultation Document be received and taken as read;**

**AND THAT pursuant to sections 83 and 95 of the Local Government Act 2002, the Council consider and, where requested, hear submissions to the Annual Plan 2017/18 Consultation Document.**

**CARRIED on the voices**

**WDC1705/25**

### **HEARING OF SUBMISSIONS**

The following submitters presented their evidence on the 2017/2018 Draft Annual Plan:

<u>Submitter</u>	<u>Sub No</u>
Julie Halligan	174

The meeting adjourned at 10.24 and resumed at 10.49am.

### **HEARING OF SUBMISSIONS (continued)**

<u>Submitter</u>	<u>Sub No.</u>
Kenneth Soanes	331

**Resolved: (Crs Church/Bech)**

**THAT additional information for submissions 459, and late submissions 465, 466, be received for consideration.**

**CARRIED on the voices**

**WDC1705/26**

### **HEARING OF SUBMISSIONS (continued)**

<u>Submitter</u>	<u>Presented By</u>	<u>Sub No.</u>
Raglan Sport Fishing Club [Doc / ppt]	Sheryl Hart and Ken Berry	459
Tuakau & Districts Development Assn	Dee Bond	425

John & Bev Deacon	John Deacon	438
Susan Giessen-Prinz		443
Raglan Community Board	Bob MacLeod	424
Raglan Residents & Ratepayers	Bob MacLeod	439
RJ MacLeod & GA Wilson [Doc 2]	Bob MacLeod	445

The meeting adjourned at 12.25pm and resumed at 12.53pm.

### **HEARING OF SUBMISSIONS (continued)**

<u>Submitter</u>	<u>Presented By</u>	<u>Sub No.</u>
Ngaruawahia Community Board	James Whetu	385, 386
David Whyte [Doc 3 ppt]		24
Elva Gouk		437
The powerpoint slides were circulated in the absence of Angeline Greensill		463

### **ANNUAL PLAN 2017/2018 AND ASSOCIATED FEES AND CHARGES**

As part of the consideration of the Annual Plan 2017/2018 report, Mr Garside, representing Jacobs Engineering Group, provided a powerpoint presentation on the updated wastewater overflow continual improvement plan. He answered questions from the members.

Cr Sedgwick withdrew from the meeting at 1.55pm following the presentation.

The hearing was adjourned at 2.28pm.



The Hearing reconvened on THURSDAY 1 JUNE 2017 at 9.02am at the District Office, Waikato District Council, 15 Galileo Street, Ngaruawahia.

## **DELIBERATION ON SUBMISSIONS**

Deliberations commenced on the submissions to the Draft Annual Plan.

The General Manager Strategy & Support followed up on a question raised earlier in the hearing regarding delaying the process to consider an update of the Jacobs report that is expected shortly. He explained this was possible bearing in mind the striking of the rates deadline is 1 July 2017. He provided a summary of information on the three options.

## **2017/2018 DRAFT ANNUAL PLAN AND 2017/2018 PROPOSED FEES AND CHARGES** (continued)

**Resolved: (Crs McNally/Main)**

**THAT the Annual Plan 2017/18 be updated in line with the amendments detailed in Appendix 1 and incorporating Option 2 as detailed in the consultation document relating to wastewater;**

**AND THAT subject to the amendments made, the Annual Plan 2017/18 be recommended to Council for adoption at the 28 June 2017 extraordinary Council meeting.**

**The Chair declared voting would be on a division as follows:**

**Cr AD Bech – In Favour  
 Cr JA Church – In Favour  
 Cr DW Fulton - In Favour  
 Cr SL Henderson - Against  
 Cr SD Lynch - Against  
 Cr RC McGuire – In Favour  
 Cr FM McNally – In Favour  
 Cr BL Main - In Favour  
 Cr EM Patterson - Against  
 Cr JD Sedgwick – In Favour  
 Cr NMD Smith - In Favour  
 Cr LR Thomson – In Favour  
 His Worship the Mayor, Mr AM Sanson – In Favour**

**CARRIED on a division 10 voting in Favour and 3 voting Against    WDC1705/27**

There being no further business the hearing closed at 10.51am.

Minutes approved and confirmed this                      day of                      2017.

AM Sanson

**CHAIRPERSON**

Minutes 2017/CCL/170531 CCL Minutes

### Open Meeting

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	17 May 2017
<b>Prepared by</b>	Wanda Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301
<b>Report Title</b>	Receipt of Policy & Regulatory Committee Meeting Minutes

## I. EXECUTIVE SUMMARY

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To receive the minutes of the Policy & Regulatory Committee meeting held on Tuesday 16 May 2017.

## 2. RECOMMENDATION

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**THAT** the minutes of the meeting of the Policy & Regulatory Committee held on Tuesday 16 May 2017 be received.

**AND THAT** the following becomes a resolution of Council:

Bilingual Signage Policy Review 2017 - P&R1705/05/5/1

**THAT** the amended Policy “Te Kaupapa Here o Ngaa Tohu Reorua/Bilingual Signage Policy” be adopted.

2017 Speed Bylaw Review Policy and New Speed Bylaw Policy - P&R1705/05/6

**THAT** pursuant to section 155(1) of the Local Government Act 2002 the Committee recommends to Council that it make a determination that a bylaw is the most appropriate mechanism to address issues relating to the management of speed limits in the Waikato District, [pursuant to section 155(1) of the Local Government Act 2002 (“the Act”)], and that the Waikato District Council Speed Limit Bylaw 2011 be reviewed in accordance with the requirements of the Act;

**AND THAT the Speed Bylaw Review Policy (appendix I) be adopted;**

**AND FURTHER THAT staff undertake community engagement on roads identified in the NZTA online tool.**

### **3. ATTACHMENTS**

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P&R Minutes

**MINUTES** of a meeting of the Policy & Regulatory Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 16 MAY 2017** commencing at **9.00am**.

**Present:**

Cr JD Sedgwick (Chairperson)  
His Worship the Mayor, Mr AM Sanson  
Cr AD Bech  
Cr JA Church  
Cr DW Fulton  
Cr JM Gibb *[from 9.10am]*  
Cr SL Henderson  
Cr SD Lynch  
Cr RC McGuire  
Cr FM McInally  
Cr BL Main  
Cr EM Patterson  
Cr NMD Smith  
Cr LR Thomson

**Attending:**

Mr GJ Ion (Chief Executive)  
Ms S Duignan (General Manager Customer Support)  
Mr T Harty (General Manager Service Delivery)  
Mr T Whittaker (General Manager Strategy & Support)  
Mrs W Wright (Committee Secretary)  
Ms AM D'Aubert (Consents Manager)  
Ms E Makin (Consents Team Leader)  
Mr N Hancock (Road Safety Engineer)  
Ms M Tukere (Pouhono Iwi ki te Haapori/Iwi and Community Partnership Manager)  
Ms K Newell (Local CDEM Coordinator)  
3 Members of Staff

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Crs Main/Patterson)**

**THAT an apology for lateness be received from Cr Gibb.**

**CARRIED on the voices**

**P&R1705/01**

## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Crs Bech/Church)**

**THAT** the agenda for a meeting of the Policy & Regulatory Committee held on Tuesday 16 May 2017 be confirmed and all items therein be considered in open meeting;

**AND THAT** in accordance with Standing Order 9.4 the order of business be changed with agenda items 6.5 [*WEL Energy Trust 2017/2018 Annual Intentions Plan*], 6.6 [*Chief Executive's Business Plan*] and 6.7 [*2017 Meeting Calendar*] being considered as the first items as Reports on the Agenda.

**CARRIED on the voices**

**P&R1705/02**

## **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

## **CONFIRMATION OF MINUTES**

**Resolved: (Crs Thomson/Patterson)**

**THAT** the minutes of a meeting of the Policy & Regulatory Committee held on Wednesday 21 March 2017 be confirmed as a true and correct record of that meeting.

**CARRIED on the voices**

**P&R1705/03**

## **RECEIPT OF HEARING MINUTES AND DECISIONS**

Hearing Minutes for Mangawara Bridge held on 23 February 2017  
Agenda Item 5.1

**Resolved: (Crs McInally/Main)**

**THAT** the minutes and decision of a hearing for Mangawara Bridge held on Thursday 23 February 2017 be received.

**CARRIED on the voices**

**P&R1705/04/1**

Hearing Minutes for Mangawara Bridge held on 23 February 2017  
Agenda Item 5.2

**Resolved: (Crs Fulton/Henderson)**

**THAT** the minutes and decision of a hearing for WJ & LJ Pitts held on Wednesday 1 March 2017 be received.

**CARRIED on the voices**

**P&R1705/04/2**

**REPORTS**

WEL Energy Trust 2017/2018 Annual Intentions Plan  
Agenda Item 6.5

**Resolved: (Crs McGuire/Bech)**

**THAT the report from the Chief Executive be received.**

**CARRIED on the voices**

**P&R1705/05/1**

Chief Executive's Business Plan  
Agenda Item 6.6

**Resolved: (Crs Main/Lynch)**

**THAT the report from the Chief Executive be received.**

**CARRIED on the voices**

**P&R1705/05/2**

2017 Meeting Calendar  
Agenda Item 6.7

**Resolved: (Crs Gibb/Main)**

**THAT the report from the Chief Executive be received.**

**CARRIED on the voices**

**P&R1705/05/3**

Delegated Resource Consents approved for the months of March and April 2017  
Agenda Item 6.1

The Consents Manager introduced the new Consents Team Leader (Ella Makin). The report was taken as read and the Manager answered questions from the Committee.

**Resolved: (Crs Thomson/Church)**

**THAT the report of the General Manager Customer Support be received.**

**CARRIED on the voices**

**P&R1705/05/4**

Bilingual Signage Policy Review 2017

## Agenda Item 6.2

The Pouhono Iwi ki te Haapori/Iwi and Community Partnership Manager took the report as read, gave a brief overview and answered questions of the Committee.

**Resolved: (Crs Thomson/Main)**

**THAT the report from the General Manager Strategy and Support be received.**

**CARRIED on the voices**

**P&R1705/05/5/1**

**Resolved: (Crs Gibb/Smith)**

**THAT the amended Policy “Te Kaupapa Here o Ngaa Tohu Reorua/Bilingual Signage Policy” be recommended to Council for adoption.**

**CARRIED on the voices**

**P&R1705/05/5/2**

2017 Speed Bylaw Review Policy and New Speed Bylaw Policy

## Agenda Item 6.3

The Road Safety Engineer took the report as read, gave a brief overview and answered questions of the Committee.

**Resolved: (Crs Thomson/Lynch)**

**THAT the report from the General Manager Service Delivery be received;**

**AND THAT pursuant to section 155(1) of the Local Government Act 2002 the Committee recommends to Council that it make a determination that a bylaw is the most appropriate mechanism to address issues relating to the management of speed limits in the Waikato District, [pursuant to section 155(1) of the Local Government Act 2002 (“the Act”)] , and that the Waikato District Council Speed Limit Bylaw 2011 be reviewed in accordance with the requirements of the Act;**

**AND FURTHER THAT the Speed Bylaw Review Policy (appendix I) is recommended to Council for adoption;**

**AND FURTHER THAT staff undertakes community engagement on roads identified in the NZTA online tool.**

**CARRIED on the voices**

**P&R1705/05/6**





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### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	GJ Ion Chief Executive
<b>Date</b>	27 March 2017
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	GOV1301
<b>Report Title</b>	Receipt of Hearing Minutes

### **I. EXECUTIVE SUMMARY**

---

To receive the minutes of a hearing for Mangawara Bridge held on Thursday 23 February 2017.

### **2. RECOMMENDATION**

---

**THAT** the minutes of a hearing for Mangawara Bridge held on Thursday 23 February 2017 be received.

### **3. ATTACHMENTS**

---

Hearing Minutes 23 February 2017

**MINUTES** of a hearing by an Independent Commissioner of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **THURSDAY 23 FEBRUARY 2017** commencing at **9.02am**.

*These minutes should be read in conjunction with notes and evidence placed on the Consent file.*

**Present:**

Commissioner Ian Munro

**Attending:**

Cr J Gibb  
 Mrs LM Wainwright (Committee Secretary)  
 Mrs W Wright (Committee Secretary)  
 Mr R Douch (BECA on behalf of Waikato District Council)  
 Mr C Clarke (Roading Manager)  
 Mr W Furlong (Asset Management Team Leader – Roading)  
 Mr P Dautermann (KiwiRail)  
 Mr H Clarke (KiwiRail)  
 Mr T Moana (WRLT Kaumatua)  
 Mr J Williams (WRLT)  
 Ms K Drew (Consultant Planner for Waikato District Council)  
 Ms N Laurensen (Team Leader Consents)  
 Mr P Henderson (Senior Land Development Engineer)  
 Mr K Greig (Submitter)  
 Mrs S Meads (Submitter)  
 Ms P Jelaca (Submitter)  
 Members of the public

**HEARING – MANGAWARA BRIDGE**

File No. LUC0109/17

Application by Waikato District Council to construct and use a bridge over the Mangawara Stream to provide vehicular and pedestrian access from Watts Grove to Taupiri Urua.

**INTRODUCTION**

Commissioner Munro welcomed all parties and gave a verbal breakdown of the process.

Mr Moana provided a karakia prior to the discussion of business.

## **HEARING OF THE APPLICATION**

Mr Moana presented an opening statement.

Mr Douch the applicant's representative presented verbal evidence and answered questions of the commissioner.

Mr Furlong answered questions of the commissioner.

Mr Williams presented verbal evidence and answered questions of the commissioner.

## **HEARING OF SUBMISSIONS**

Mr Greig presented verbal evidence. The commissioner had no questions for the submitter.

Ms Jelaca (doc 1) presented written and verbal evidence and answered questions of the commissioner.

Mrs Meads (doc 2) presented written and verbal evidence and answered questions of the commissioner.

The meeting adjourned at 10.10am and resumed at 10.30am

## **STAFF REPORT**

The consultant planner gave verbal evidence and answered questions of the commissioner.

The meeting adjourned at 10.48am and resumed at 11.00am.

## **RIGHT OF REPLY**

The applicant's representative gave his right of reply and answered questions of the commissioner.

The hearing adjourned at 11.16am and the decision reserved.

## **DELIBERATIONS**

The commissioner undertook deliberations on all evidence presented.

**DECISION**

**THAT the Hearing by an Independent Commissioner confirmed the application of Waikato District Council for a road bridge crossing the Mangawara stream and connecting to Watts Grove, Taupiri be granted subject to conditions as outlined in the decision dated Tuesday 21 March 2017.**

**HE1702/01**

The hearing was declared closed at 7.37pm on Tuesday 7 March 2017.

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**Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	GJ Ion Chief Executive
<b>Date</b>	27 March 2017
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	GOV1301
<b>Report Title</b>	Receipt of Hearing Minutes

**1. EXECUTIVE SUMMARY**

---

To receive the minutes of a hearing for WJ & LJ Pitts held on Wednesday 1 March 2017.

**2. RECOMMENDATION**

---

**THAT the minutes of a hearing for WJ & LJ Pitts held on Wednesday 1 March 2017 be received.**

**3. ATTACHMENTS**

---

Hearing Minutes 1 March 2017

**MINUTES** of a hearing by an Independent Commissioner of the Waikato District Council held in Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **WEDNESDAY 1 MARCH 2017** commencing at **9.30am**.

*These minutes should be read in conjunction with notes and evidence placed on the Consent file.*

**Present:**

Commissioner D Hill

**Attending:**

Mrs LM Wainwright (Committee Secretary)  
Ms N Laurensen (Consents Team Leader)  
Ms G Burborough (Planner)  
Mrs B Parham (Tompkins Wake – Legal Counsel for Waikato District Council)  
Mr W Pitts (Applicant)  
Mrs L Pitts (Applicant)  
Mr D Botherway (Legal Counsel for the Applicant)  
Ms C Douglas (Consultant Planner for the Applicant)  
Mrs M Stolwyk (Submitter)  
Ms L Stolwyk (Submitter)  
Members of staff

**HEARING – WJ & LJ PITTS**

File No. LUC0144/17

Application for a landuse consent to construct a new dwelling that will encroach upon the 25m setback from the south-eastern (rear) boundary and the 300m setback required for an intensive farming activity at the southern boundary.

**INTRODUCTION**

Commissioner Hill welcomed all parties and outlined the process of the hearing.

**HEARING OF THE APPLICATION**

The applicant's representative presented a powerpoint presentation and written and verbal evidence (document 1) and answered questions of the commissioner.

The meeting adjourned at 10.29am and resumed at 10.46am.

The applicant's legal counsel presented written and verbal evidence (document 2) and answered questions of the commissioner.

Mr Pitt presented written and verbal evidence (document 3) and answered questions of the commissioner.

### **HEARING OF SUBMISSIONS**

Ms Stolwyk presented written evidence (document 4) and answered questions of the commissioner.

Mrs Stolwyk answered questions of the commissioner.

The meeting adjourned at 11.38am and resumed at 11.50am.

### **STAFF REPORT**

The planner's report was taken as read. Ms Burborough gave written and verbal evidence (document 5) and answered questions of the commissioner.

The meeting adjourned at 12.30pm and resumed at 1.05pm.

### **RIGHT OF REPLY**

Ms Douglas, the applicant's representative, gave her right of reply.

Mr Botherway, the applicant's legal counsel, gave his right of reply.

Mr Pitts give his right of reply.

The hearing adjourned at 1.18pm and the decision reserved.

### **DELIBERATIONS**

The Commissioner undertook deliberations on all evidence presented.



**DECISION**

**THAT the Independent Commissioner confirmed the application for land use resource consent by WJ and LJ Pitts to Waikato District Council under section 88 of the Resource Management Act 1991 to establish a new dwelling on a rural zoned site (Lot 1 DP 409452, CFR 434594) at 1246A State Highway 26, Eureka declined as outlined in the decision dated Tuesday 21 March 2017.**

**HE1703/01**

The hearing was declared closed at 9.34am on Monday 20 March 2017.

### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	29 May 2017
<b>Prepared by</b>	Kevin Lockley Zero Harm Manager
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1731843
<b>Report Title</b>	Zero Harm Update

## **1. EXECUTIVE SUMMARY**

---

The purpose of this report and its attachments is to provide an update on current health and safety performance. Council recognise that compliance is essential but they aspire to achieve best practice in health and safety performance and to create a sustainable zero harm culture where everyone goes home safe and healthy each day.

## **2. RECOMMENDATION**

---

**THAT the report from the Chief Executive be received.**

## **3. BACKGROUND**

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### Engagement Conversations

The Chief Executive and Managers continue to carry out safety conversations across the organisation.

Managers have concentrated their safety conversations with staff on health and wellbeing, to support Council's Wellness Programme. The average for safe behaviour conversations continued to drop in May to below two, the required KPI. This will require managers and team leaders to refocus their efforts as this is an important aspect of engagement and participation. Senior leadership team members have been advised of the drop off and encouraged to reinforce the strong benefits of engagement conversations with the respective teams.

### Managing motor vehicle risks

The number of events for the reporting period decreased and the ratio of formal conversations to coaching conversations with staff also decreased. The risk of speeding is a

subject of constant monitoring and managers continue to hold staff to account. During May there were no reports of excessive speed with the last week recording no overspeeds at all. The risk of overspeeding continues to be raised at the Senior Leadership Team and discussed at the Executive Leadership Team meetings.

### Risk Management

There has been no drug and alcohol tests undertaken during May. Council has changed their Occupational Health provider, as the provider is able to provide a more comprehensive service at a reduce cost. New applicants undergo a pre-employment medical and Drug and Alcohol test, pre-employments undertaken since the new contract commenced is providing good medical baseline information.

### Monthly Statistics

Total injury incidents for May was (6), all requiring first aid. There were no lost time or medical treatment injuries.

There has been a continuing decrease in near miss reporting, although reporting of injuries, incidents and near misses has become a very accepted process across the organisation.

A quarterly Zero Harm dash board has been generated and is attached.

## **4. DISCUSSION AND ANALYSIS OF OPTIONS**

---

### **4.1 DISCUSSION**

This report is to assist Councillors with their due diligence requirements as Officers. The report should start the conversation and provide opportunities for Councillors to raise questions and discuss progress.

### **4.2 OPTIONS**

Council could choose to accept the report or not. Council could ask for additional information if needed.

## **5. CONSIDERATION**

---

### **5.1 FINANCIAL**

There are no direct financial requirements identified in this report.

### **5.2 LEGAL**

This report is prepared as part of assisting Council with compliance with the Health & Safety at Work Act 2015.

### 5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

Council has a Zero Harm Strategy which forms the basis of our health & safety systems and philosophy. An internal Zero Harm Strategic Action Plan is also in place and has been reviewed by the Executive Team. This reflects the strategies for the next 12 months.

### 5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councillors, as Officers under the Health & Safety at Work Act 2015 are required to undertake due diligence to ensure appropriate health & safety systems are in place and operating.					

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
	✓		Internal
	✓		Community Boards/Community Committees
			Waikato-Tainui/Local iwi
			Households
			Business
	✓		Other Please Specify

Council engages with our Community Boards and Community Committees to ensure they are clear on their requirements. Council also undertakes audits and safety conversations in relation to our contractors. A briefing was held in February for Community Boards and Committees. A further briefing was provided to Hall Committees.

## 6. CONCLUSION

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This report provides an update on progress with our Zero Harm systems and processes, and monthly statistics progress

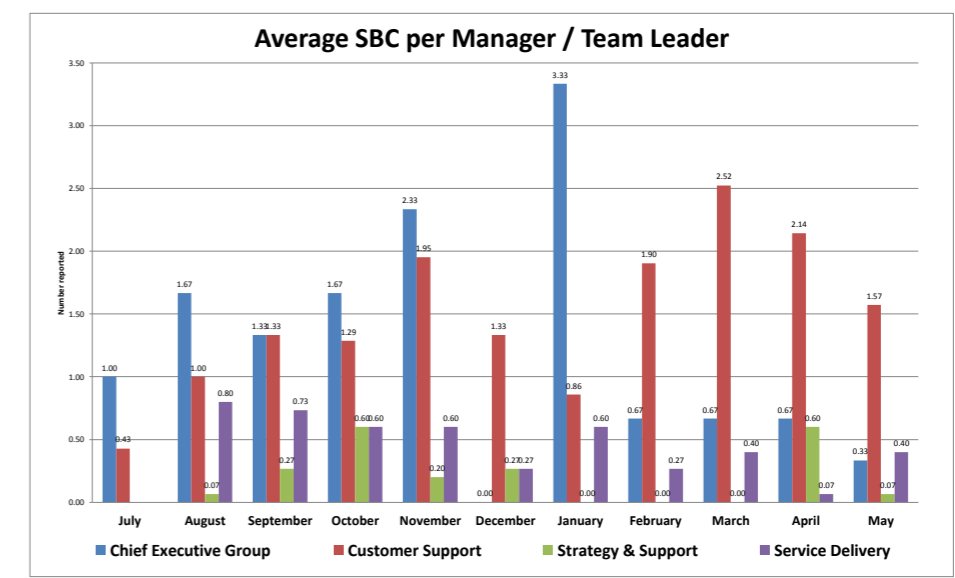
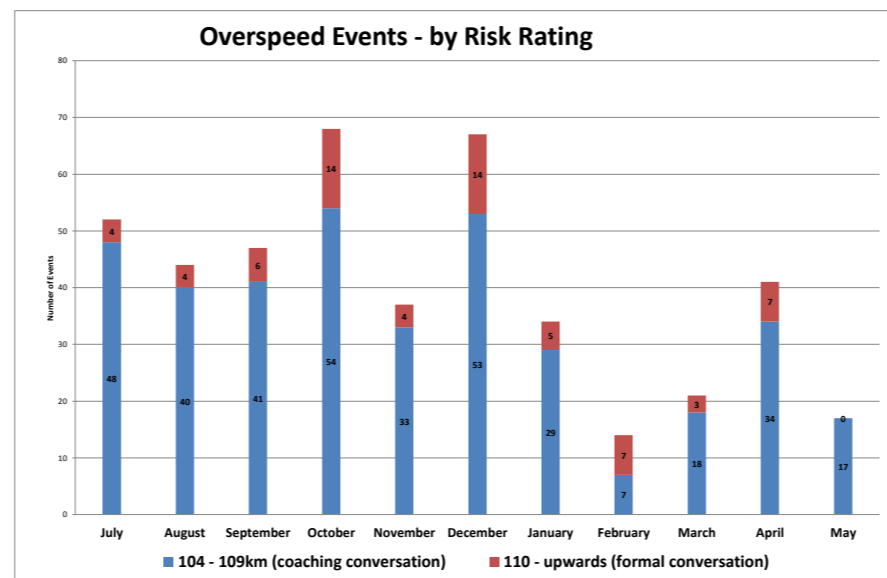
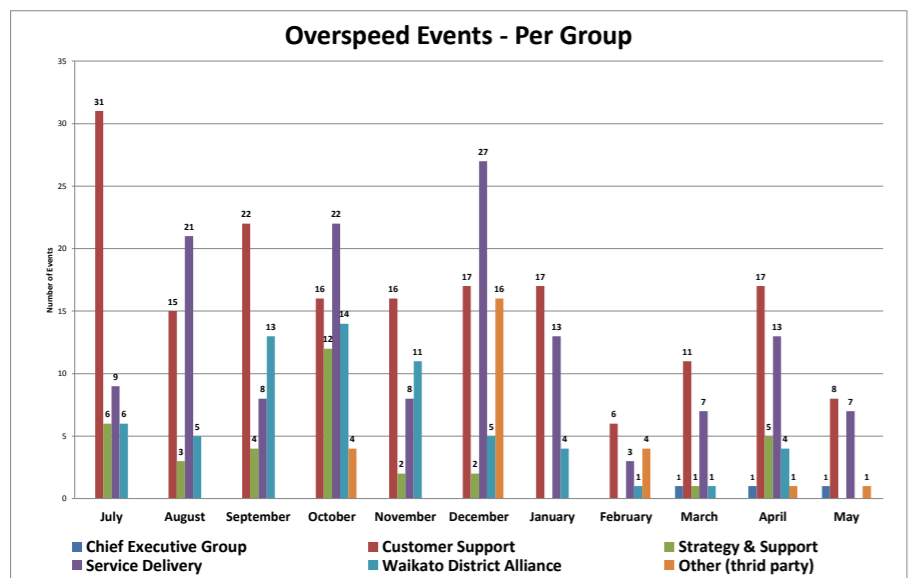
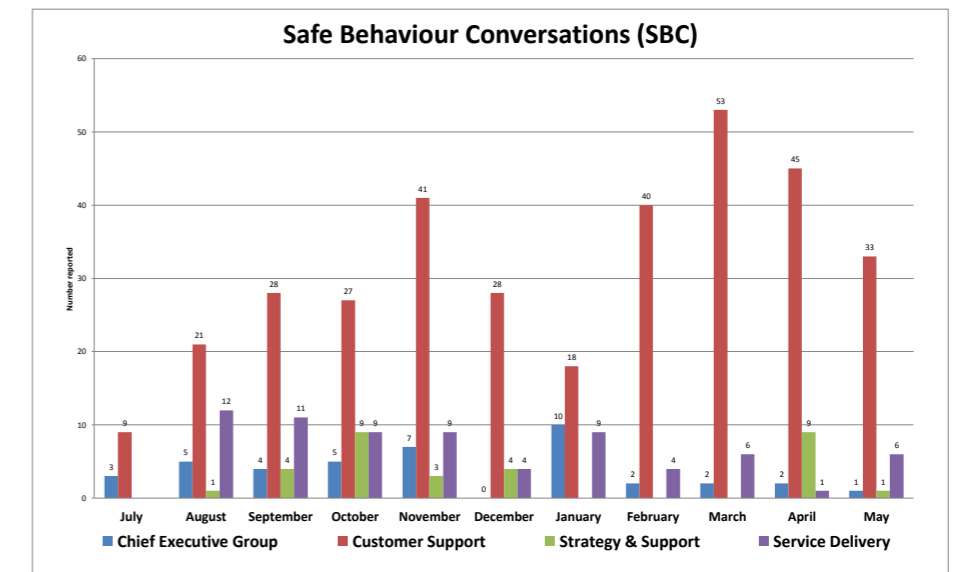
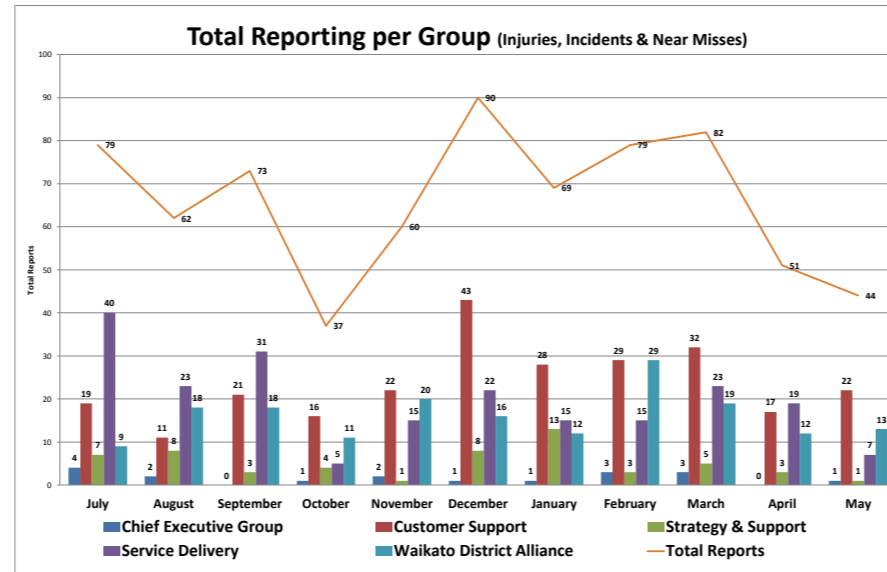
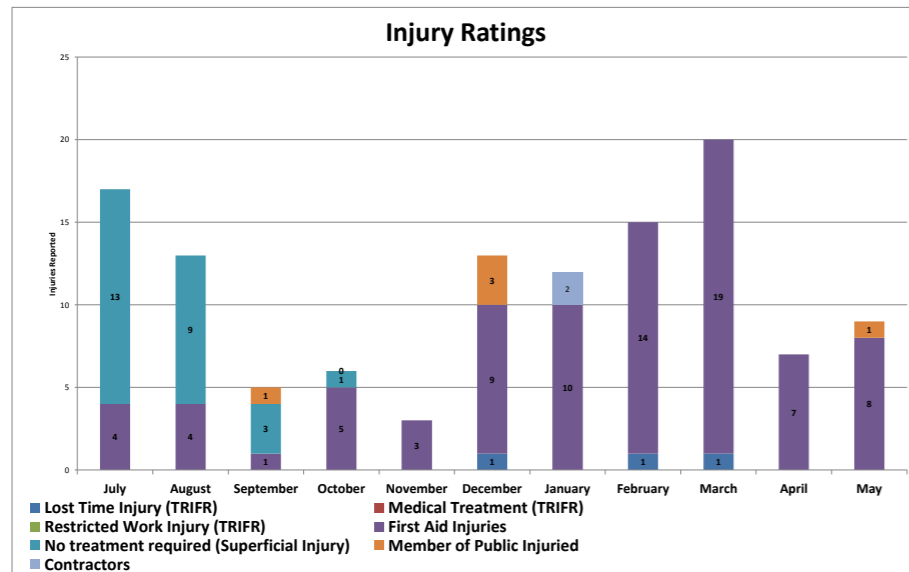
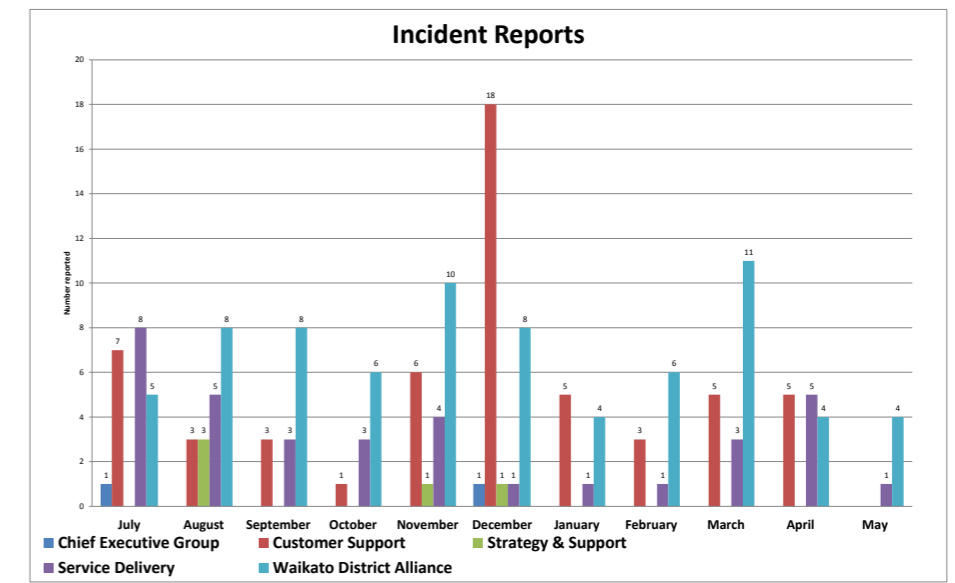
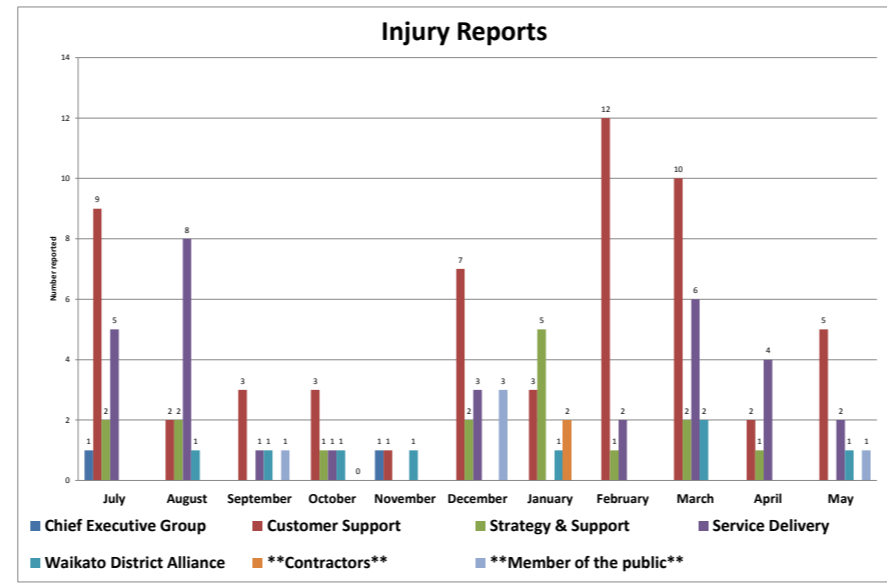
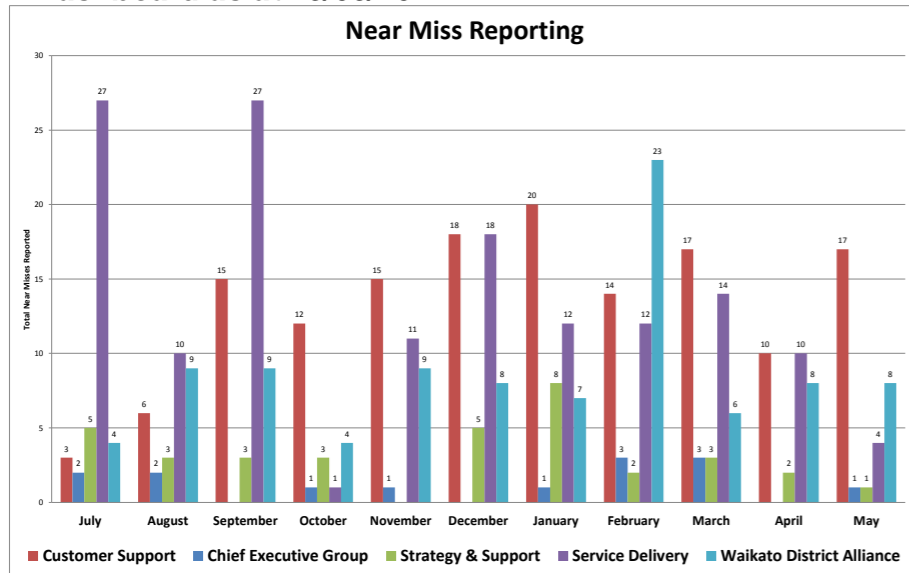
## 7. ATTACHMENTS

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- Zero Harm Monthly Dashboard

# Zero Harm Dashboard - Quarter Four (April - June 2017)

Dashboard as at 19/05/2017



"Work safe, home safe"

### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Tony Whittaker General Manager Strategy and Support
<b>Date</b>	17 May 2017
<b>Prepared by</b>	Marae Tukere Pouhono Iwi ki te Haapori
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1318 / 1725079
<b>Report Title</b>	<b>Updates to the Bilingual Signage Policy 2014</b>

## **I. EXECUTIVE SUMMARY**

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The Council's bilingual signage policy was approved in July 2014. In 2016, the Ministry of Maaori Development published its document "Maaori-English Bilinugal Signage" Guide for Best Practice. The Council policy has been amended to incorporate the recommendations under this Best Practice Guide.

## **2. RECOMMENDATION**

---

**THAT the report from the General Manager, Strategy and Support be received;**

**AND THAT the Waikato District Council Bilingual Signage Policy 2017 be adopted.**

## **3. BACKGROUND**

---

Council's Bilingual Signage policy was first approved in July 2014. It supports the Councils Te Reo Maaori Policy which was approved in April 2016. The objective of the Bilingual Signage policy is to provide guidelines for the use of te reo Maaori on Waikato District Council signage.

In November 2016, the Ministry of Maaori Development (Te Puni Kokiri) published the "**Maaori-English Bilinugal Signage**" **Guide for Best Practice**. Council's policy has therefore been updated to include these best practice guidelines.

## **4. DISCUSSION AND ANALYSIS OF OPTIONS**

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### **4.1 DISCUSSION**

The policy has been updated to include best practice as per the Guidelines. The objective is to enhance what Council is already doing and where possible, to ensure that Council signage meets the best practice guidelines.

Considerations such as cost and signage legibility are important and the main objective will be to ensure that the sign is able to be easily understood. This may mean that some signage does not meet full best practice standards if for example, the cost of producing the signage becomes excessive or where the sign is not able to be easily read (e.g. the sign becomes crowded or cluttered looking because of the amount of information in both languages).

Decisions will be made on a case by case basis.

At the Policy and Regulatory meeting held on 16 May, the committee members highlighted the following points:

- that on the majority of signs, both languages would be used with English appearing first.
- that any Maaori-only signage would be applied only to internationally recognised signage (eg toilets)
- that Waikato-Tainui dialect would be the preference.

### **4.2 OPTIONS**

As the policy has been considered by the Policy and Regulatory Committee and recommended to Council for adoption, the Council should adopt the Policy.

## **5. CONSIDERATION**

---

### **5.1 FINANCIAL**

The policy specifically states that during signage design, designers should ensure that the addition of te reo Maaori does not add excessive, additional cost and that the sign is still easy to read.

### **5.2 LEGAL**

There are no legal implications.

### **5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT**

The increased use of te reo Maaori on Council signage is seen as complimentary to the work Council is doing to improve engagement with our community, acknowledges obligations and partnerships under the Treaty of Waitangi and enhances the internal work we are doing to upskill our staff in the use of te reo Maaori.

#### 5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Planned	In Progress	Complete	
		√	Internal
			Community Boards/Community Committees
			Waikato-Tainui/Local iwi (provide evidence / description of engagement and response)
			Households
			Business
			Other Please Specify

## 6. CONCLUSION

---

The Waikato District Council Bi-lingual Signage Policy has been amended to include Best Practice Guidelines published by Te Puni Kokiri in 2016. These additions will assist staff to provide legible signage that incorporates te reo Maori.

## 7. ATTACHMENTS

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Te Kaupapa Here o Ngaa Tohu Reorua Bi-lingual Signage Policy



# Te Kaupapa Here o Ngaa Tohu Reorua

## Bilingual Signage Policy

Policy Owner:	Pohono Iwi ki te Haapori (Iwi and Community Partnerships Manager)
Date approved:	May 2017
Next review date:	May 2020
Document number:	
Engagement required:	Internal

---

### 1 Introduction

- 1.1 This policy was first approved in July 2014. It supports the Waikato District Council Te Reo Maaori Policy which was approved by Council in April 2016 and has been updated to include the 'Maori-English Bilingual Signage' Guide for Best Practice which was published by Te Puni Kokiri (Ministry for Maaori Development) in November 2016.

### 2 Purpose

- 2.1 The objective of this policy is to provide guidelines for the use of te reo Maaori on Waikato District Council signage.

### 3 Application

- 3.1 This policy applies to those council staff and teams that are responsible for the installation of signage on Waikato District Council facilities.

### 4 Relevant documents

- Maori-English Bilingual Signage – A guide to Good Practice

### 5 Significance

- 5.1 This policy is not deemed significant in terms of the Significant and Engagement Policy.

### 6 Policy statements

#### 6.1 General

- 6.1.1 Te Ture moo te Reo Maaori 2016 affirms the status of te reo Maaori as:
- a) The indigenous language of Aotearoa, New Zealand
  - b) A taaonga of iwi and Maaori
  - c) A language valued by the nation
  - d) An official language of Aotearoa, New Zealand.

6.1.2 This policy demonstrates Waikato District Council's acknowledgement of Te Ture moo te Reo Maaori 2016 and commitment to the principles of the Treaty of Waitangi.

6.1.3 Waikato District Council agrees that there should be a consistent application of te reo Maaori on Waikato District Council signage across the district.

## 6.2 Key principles

6.2.1 The following key principles<sup>1</sup> have been considered in the development of this policy and guidelines.

- a) Responsive and accessible services for all customers, including those who use te reo Maaori
- b) Visibility of language where it will have most benefit for customers, including those who use te reo Maaori
- c) Equality of language where te reo Maaori and English are presented equally, or Maaori only
- d) Quality of language where te reo Maaori is accurate and consistent in all signage.

6.2.2 Waikato District Council will make every effort to follow the guidelines for good practice:

- a) Te reo Maaori is included as part of any initiative involving design i.e. rebranding, building a website or changing signage on the outside of a building and within the workspaces occupied
- b) Te reo Maaori is included from the outset in any design briefs or specifications;
- c) Consideration is given to advisors or qualified experts in te reo Maaori translation, Maaori culture, language design, communications and graphic design are part of the planning process and design brief.

## 6.3 Implementation

6.3.1 All Waikato District Council signage in the list at Appendix A is to include te reo Maaori and English. This list is not restrictive and other signage can be bilingual.

6.3.2 During the design of signage, designers should ensure that the addition of te reo Maaori does not add excessive, additional cost and that the sign is still easy to read.

6.3.3 Consideration should be given to using bilingual signage on electronic signage and to using pictures with Maaori only signage – for example; health and safety signage (e.g. no smoking) or directional signage (e.g. toilets)

6.3.4 Equality of Maaori and English languages: signage designers should consider the following three key elements of effective basic bilingual signage design:

- a) Language equality – Maaori and English and treated equally
- b) Language differentiation – the eye can spot the difference between each language at a glance

---

<sup>1</sup> From Te Puni Kokiri's document *Maaori-English Bilingual Signage – A guide to Good Practice* ( Te Puni Kokiri, 2016)

c) Navigation clues – the eye can easily follow its chosen language without confusion and the navigation clues are consistent.<sup>2</sup>

6.3.5 A list of words and phrases that are to be used for bilingual signage has been compiled and is attached for reference. This list will be used by all council staff who are responsible for installing signage.

## **7 Policy review**

7.1 This policy shall be reviewed at three yearly intervals or as otherwise required by the Chief Executive or Iwi and Community Partnership Manager.

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<sup>2</sup> Further detail regarding equality of language can be found at p 16 of *Maori-English Bilingual Signage – A guide to Good Practice* (Te Puni Kokiri, 2016)

## Appendices

### A: Specific Bilingual Signs

#### District Entranceway Signage

English	Maaori
Welcome to the Waikato Our place	Nau mai, haere mai ki te rohe o Waikato Taatou waahi
Waikato District Council	Te Kaunihera aa Takiwaa o Waikato

#### Office, sub-office and library signage

English	Maaori
Waikato District Council	Te Kaunihera aa Takiwaa o Waikato
Library Eg: Ngaruawahia Library	Te Whare Pukapuka o (NAME OF TOWN) Te Whare Pukapuka o Ngaruawahia
Office  e.g. Waikato District Council, Ngaruawahia Office	Te Tari o (NAME OF TOWN)  Te Kaunihera aa Takiwaa o Waikato Te Tari o Ngaruawaahia

#### Parks & Reserves (headings only)

English	Maaori
Welcome	Nau mai haere mai
Welcome to Eg: Welcome to Ruapuke Beach Welcome to Tuakau Recreation Reserve	Nau mai haere mai ki  Nau mai, haere mai ki tatahi o Ruapuke Nau mai, haere mai ki te waahi haakinakina o Tuakau
Playground	Papa Taakaro
Reserve	Whenua Raahui
Sports Ground / Park	Waahi Haakinakina
Camping Grounds	kaainga taupua
Community Hall	Whare Haapori
Information Centre	Te Puna Koorero
Trails and Walks	Huarahi (singular) /Ngaa Huarahi (plural)
Skatepark	Papa Reehia
River	Awa
Lake	Roto
Pedestrian access	He huarahi mo ngaa tangata

### Buildings

English	Maaori
Ladies	Waahine
Mens	Taane
Toilets	Whare Iti
Conference Room	Ruunanga / Waahi hui
Exit	Putanga
Fire alarm	Whakahoho
Fire escape, fire exit	Rerenga ahi
Foyer	Roro
Interview room	Ruuma uiui
Main entrance	Kuuaha matua
No admittance	Kaua e kuhu mai
No exit	Kaua e puta maa konei
Reception area	Taupaeapae
Way out	Ara puta

### General warning (headings only)

English	Maaori
Beware Danger Warning Caution Be careful	Kia tuupato

### Cemeteries

English	Maaori
Cemetery Eg: Ngaruawahia Public Cemetery	Urupaa  Te Urupaa o Ngaaruawaahia

### **B: Existing bilingual signage**

English	Maaori
Welcome	Nau mai, Haere mai
Raglan Information Centre	Te Puna Koorero o Whaingaroa
Raglan and District Museum	Te Whare Taonga o Whaingaroa

### **C: Vocabulary List**

English	Maaori	English	Maaori
Access	Huarahi	Museum	Whare taonga
Adult	Pakeke / tangata	Office	Tari
Beach	Tatahi	Person / pedestrian	Tangata
Beware, warning,	Kia tuupato	Recreation / Games	Haakinakina

danger, caution, be careful			
Council	Kaunihera	Reserve	Waahi
Cemetery	urupaa	Stop	E Tu!
District	Takiwaa	Teenager	Taiohi / rangatahi
Hours	Nga haaora	Welcome	Nau mai, haere mai
Information	Koorero	To	Ki
Information centre	Puna koorero	Toilet	Whare iti
Kids	Tamariki	Woman / womens	Wahine / Waahine
Library	Whare Pukapukua	Zone / place	Waahi
Man / mens	Tane / Taane		

## **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	31 May 2017
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1731244 GOV1301
<b>Report Title</b>	Attendance at the ITP Symposium and Expo – Innovations that Transform Societies

## **1. EXECUTIVE SUMMARY**

---

To approve a Council representative to attend the 2017 ITP Symposium and Expo in Hamilton on 4 – 5 July 2017 regarding Innovations that Transform Societies.

## **2. RECOMMENDATION**

---

**THAT** the report from the Chief Executive be received;

**AND THAT** the following delegate attend the 2017 ITP Symposium and Expo – Innovations that Transform Societies in Hamilton on 4 – 5 July 2017

- Councillor Lisa Thomson

## **3. BACKGROUND**

---

The ITP Symposium and Expo - Innovations that Transform Societies will be held in Hamilton on 4 – 5 July 2017. It is an opportunity to be part of a global movement that transforms problems into opportunities, and challenges into new innovations.

## **4. DISCUSSION AND ANALYSIS OF OPTIONS**

---

### **4.1 DISCUSSION**

The symposium and expo is based around four key themes:

- Community impact
- Healthy living and ageing well
- Regenerative Practice
- Waste Management

More information is contained in the attachment.

## 4.2 OPTIONS

Council are being asked to support attendance or not for Councillor Thompson at the symposium.

## 5. CONSIDERATION

---

### 5.1 FINANCIAL

Attendance at the symposium has been budgeted for. The cost is between \$400 - \$500.

### 5.2 LEGAL

Nil.

### 5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

Matters discussed at the conference may impact on Tangata Whenua, depending on the issue.

### 5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
	✓		Internal
			Community Boards/Community Committees
			Waikato-Tainui/Local iwi
			Households
			Business
			Other Please Specify

## 6. CONCLUSION

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Council is being asked to confirm the attendance of Councillor Thompson at the symposium 2017.



## **7. ATTACHMENTS**

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- Invite to Symposium 2017



*Bringing you*

2017 ITP Symposium and Expo  
 Innovations that Transform Societies  
 4 - 5 July 2017  
 at **Wintec**, Hamilton, New Zealand

Your opportunity to be part of **global movement** that **transforms** problems into **opportunities**, and challenges into **new innovations**.

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To register email: [symposium2017@wintec.ac.nz](mailto:symposium2017@wintec.ac.nz)

# Innovations that Transform Societies

Symposium and Expo, 4 - 5 July 2017

at Wintec, Hamilton, New Zealand

Your opportunity to be part of **global movement** that **transforms** problems into **opportunities**, and challenges into **new innovations**.

The [2017 Symposium](#) will feature a mixture of presentations, workshops, exhibitions involving national and international speakers and participants.

The symposium features four themes over the 2 days:

- **Community Impact**
  - Looking at social innovation, social enterprise and creating lasting community impact
  - In particular considering the Impact Hub model from overseas.
- **Healthy Living & Ageing Well**
  - IoT and enabling Connected Health
  - What are the challenges facing us and how can we address them
  - How can a design model help us look creatively at developing solutions
- **Regenerative Practice (Circular Economies)**
  - IoT and how it relates
  - What has been done overseas and how to create a partnership model
  - Considering the case-study of Häme region, Finland
- **Waste Management**
  - Turning waste into resources

Participant fee is **NZ\$500 for the 2-day event**  
**Early bird price prior to 31 May 2017 is NZ\$400**

**Registrations prior to 31 May also go into the draw for a Cool-Cooker.**  
 Email: [symposium2017@wintec.ac.nz](mailto:symposium2017@wintec.ac.nz) (to register or for more information)

The [CoolCooker](#) is the latest in cooking and will be specially delivered from the US Manufacturer (and adapted for NZ power).



## Our International Guest Speakers are:



### **Alexandra Deschamps – Sonsino | Internet of Things | UK**

Alexandra is an interaction designer and entrepreneur based in London and director of [Designswarm](#). She was named 1st in a list of 100 Internet of Things Influencers (Postscapes, 2016), 2nd in Top 100 Internet of Things Thought Leaders (Onalytica, 2014) and in the Top 100 Influential Tech Women on Twitter (Business Insider, 2014)



### **Dr Vesa Salminen | Häme Applied University | Finland**

Vesa serves as research director at HAMK University of Applied Sciences. He has also been working as industrial professor at Lappeenranta University of Technology. He has earlier served two years' time as senior research scientist at Massachusetts Institute of Technology, Boston. He is the managing director at Spiral Business Services Corp. providing expert services for networked life cycle businesses. He has over 20 years industrial experience on various positions in several enterprises and in industrial organization Technology Industries of Finland.



### **Minna Takala | Häme Regional Council | Finland**

Minna is Senior Advisor at Häme Regional Council In Finland. She has a strong interest in [societal innovation leading to regional \(and rural\) development](#), and focuses on international collaboration in regional innovation. The [Forssa region](#), which revitalises itself through business-led circular economy, is part of her region. Minna is also an established entrepreneur.



### **Ola Svedin | CEO [Mobile Heights](#) | Sweden**

Ola has 25 years of experience from the space, telecom, IT security, smart card and biometric industries. As program manager, he headed the development of multiple mobile phones and modem chipsets at Ericsson and ST-Ericsson. He has also served as CTO at Precise Biometrics, a pioneer in implementing biometric applications in smart cards, going from start-up to becoming a world leading company. In his current position as head of Mobile Heights, a triple-helix cluster, his task is to support the transformation of the mobile industry into an enabler for IoT and the connected world. Currently focusing much on enabling connected health innovations.



**Jesper Kjellerås** | [IMPACT Hub](#) | Sweden

Jesper is a Kaos pilot graduate and Founder of Impact Hub Stockholm. He has extensive experience in ideation, innovation, project Management and social entrepreneurship. He represents Impact Hub Stockholm in the global network and coordinates international collaboration with sister hubs around the world.



**Wieke van der Zouwen** | [IMPACT Hub](#) | Holland

Wieke is the Scaling Manager of the Scaling Programme and the BENISI project. In this role, she applies her main strength in coupling a strategic overview with getting things done. Wieke brings global thinking in her support to entrepreneurs in designing, testing and scaling their business models to create viable enterprises.

**In addition,**  
 we will have presenters on a number of **exciting New Zealand initiatives which will be revealed at the event.**

## PROGRAMME

### Tuesday 4<sup>th</sup> July – Theme: Connected Health and Community IMPACT

8.30 am	registrations and coffee
9.00 am	Welcome and Opening
Morning	Symposium Speakers Lunch
Afternoon	ITP presentations Interactive Workshops
Evening	Symposium dinner

### Wednesday 5<sup>th</sup> July – Theme: Regenerative Practices /Circular Economy

9.00 am	Start Day 2
Morning	Symposium Speakers Lunch
Afternoon	ITP presentations Panel Discussions

Throughout the event **Expo participants** will showcase their innovations



The NZ Institutes of Technologies and Polytechnics have deep relationships in local industries and communities to deliver the types of innovation that bring about transformation and change.

At the event, we will bring together users, providers and thinkers around themes of innovation required for societies to prosper in the 21<sup>st</sup> century. We will be looking at case studies and new innovations that transform societies.

This symposium is action oriented and aims to establish global partnerships that can spearhead the next phase of change initiatives in the local context.

**This event is aimed at people from the following sectors:**

- local businesses and community groups,
- education and innovation providers
- central, regional and local authorities
- global and national development agencies and funders
- relevant special interest groups and networks



The international event will be held over two days at the fabulous Atrium venue in Wintec House.



If you would like to attend, please send an email to: [Symposium2017@Wintec.ac.nz](mailto:Symposium2017@Wintec.ac.nz) requesting a registration form.

We look forward to seeing you in July!

**Mariana van der Walt**  
Research and Innovation Director | Wintec  
Hamilton | New Zealand  
Website: [WintecInnovate.nz](http://WintecInnovate.nz)



### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	26 May 2017
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV1301
<b>Report Title</b>	Receipt of Strategy & Finance Committee Minutes

## **I. EXECUTIVE SUMMARY**

---

To receive the minutes of a meeting of the Strategy & Finance Committee held on Wednesday 24 May 2017 and to adopt the recommendations therein.

## **2. RECOMMENDATION**

---

**THAT the minutes of the Strategy & Finance Committee meeting held on Wednesday 24 May 2017 be received;**

**AND THAT the following become resolutions of Council:**

Review of Huntly Community Plan - S&F1705/05

**THAT Council notes the development of a strategic community plan in accordance with the process articulated in the report to the Strategy & Finance Committee;**

**AND THAT Council support the Board allocating up to \$10,000 from the discretionary fund for this purpose.**

Development Contribution Levies for 2017 - S&F1705/06

**THAT Appendix I of the Development Contributions Policy be updated for 2017/18 to capture producer price index movements over the past financial year.**

Lake Hakanoa Camp Ground Office Upgrade - S&F1705/07

**THAT approval be given for the use of \$20,419 from the Lake Hakanoa Operational Reserve and Replacement fund for the purposes of upgrading the camp ground office.**

Request for Funding – Raglan Naturally - S&F1705/10

**THAT a funding contribution of \$5,000 be made from the Administration Expenses (Grants & Donations) budget to support the review of *Raglan Naturally*;**

**AND THAT once developed, *Raglan Naturally*'s priority projects be put forward for funding consideration in Council's Long Term Plan for 2018-2028.**

Heritage Assistance Fund – Allocation of Funds - S&F1705/14

**THAT the recommendations for heritage funding amounting to \$93,877.20 be approved as follows:**

<b>HERITAGE PROPERTY</b>	<b>RECOMMENDED GRANT</b>
I Main Road, Raglan (house)	3,758.80
584 Matangi Road, Matangi (house)	4,207.70
Former Te Kauwhata PO	7,500
79 Wilton Collieries Road (house)	5,000
Masonic Lodge Taupiri	4,939
Former Ngaruawahia bakehouse	3,500
78 Matangi Road, Matangi (house)	5,112.30
607 Matangi Road, Matangi (house)	10,000
I Bow Street, Raglan	7,500
11 Lower Waikato Esplanade, Ngaruawahia (house)	7,500
588 Matangi Road, Matangi (house)	10,000
590 Matangi Road, Matangi (house)	3,859.40
Jackson farmhouse, Ruapuke	3,500
Former Pokeno PO	5,000
Swann woolshed	1,500
St Mary's Gordonton	4,000
Christ Church Taupiri	3,500
65 Great South Road (house)	5,000
<b>TOTALS</b>	<b>93,877.20</b>

**AND THAT staff send a letter to all applicants commending them on their applications and encouraging them to participate in future funding rounds;**



**AND FURTHER THAT** it be recommended that repeat applicants are encouraged to apply in future for funding to prepare a Conservation Management Plan (CMP).

Civic Financial Services Limited Annual General Meeting - S&F1705/18

**THAT Council supports the appointment of Mr Anthony Gray and Mr Miles McConway as Directors of Civic Financial Services Limited;**

**AND THAT the Council support the decrease in Directors remuneration to reflect lower quartile rates based on external remuneration advice (\$112,500 from 1 July 2017, with annual CPI adjustments).**

### **3. ATTACHMENTS**

---

S&F minutes 24 May 2017

**MINUTES** for a meeting of the Strategy & Finance Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **WEDNESDAY 24 MAY 2017** commencing at **9.00am**.

**Present:**

Cr JM Gibb (Chairperson)  
His Worship the Mayor Mr AM Sanson [*until 9.38am and from 9.47am until 11.28am and from 11.31am*]  
Cr A Bech  
Cr JA Church  
Cr DW Fulton [*until 9.42am and from 9.55am*]  
Cr S Henderson  
Cr SD Lynch  
Cr RC McGuire  
Cr FM McNally  
Cr BL Main  
Cr EM Patterson  
Cr JD Sedgwick  
Cr NMD Smith  
Cr LR Thomson

**Attending:**

Ms K Langlands (Huntly Community Board)  
Mr B MacLeod (Raglan Community Board)  
Mr G Ion (Chief Executive)  
Ms S Duignan (General Manager Customer Support)  
Mr T Harty (General Manager Service Delivery)  
Mr T Whittaker (General Manager Strategy & Support)  
Mrs LM Wainwright (Committee Secretary)  
Mr V Ramduny (Planning & Strategy Manager)  
Ms A Diaz (Finance Manager)  
Mr S Monrad (Corporate Planner)  
Ms D Dalbeth (Business Analyst)  
Mr C Morgan (Economic Development Manager)  
Mrs J Vernon (Strategic Planning & Resources Management Team Leader)  
Ms L Van Den Bemd (Community Development Advisor)  
Ms B Connolly (Senior Policy Planner)  
Ms J Remihana (Programme Delivery Manager)  
Ms A Brodie (Development Contributions Co-ordinator)

**APOLOGIES AND LEAVE OF ABSENCE**

All members were present.

## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Crs Sedgwick/McInally)**

**THAT the agenda for a meeting of the Strategy & Finance Committee held on Wednesday 24 May 2017 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 7 which shall be considered with the public excluded;**

**AND THAT all reports be received.**

**CARRIED on the voices**

**S&F1705/01**

**Resolved: (Crs Main/Thomson)**

**THAT the Chairs of the Huntly Community Board and the Raglan Community Board be given speaking rights for the duration of the open section of this meeting.**

**CARRIED on the voices**

**S&F1705/02**

## **DISCLOSURES OF INTEREST**

Cr Church advised members of the Committee that she would declare a non financial conflict of interest in item 6.14 [*Unfunded Council Projects List for Funding Consideration by the Waikato District Community Wellbeing Trust*].

Cr Sedgwick advised members of the Committee that she would declare a non financial conflict of interest in item 6.14 [*Unfunded Council Projects List for Funding Consideration by the Waikato District Community Wellbeing Trust*].

## **CONFIRMATION OF MINUTES**

**Resolved: (Crs Sedgwick/Patterson)**

**THAT the minutes of a meeting of the Strategy & Finance Committee held on Wednesday 22 March 2017 be confirmed as a true and correct record of that meeting.**

**CARRIED on the voices**

**S&F1705/03**

**RECEIPT OF COMMITTEE MINUTES**

**Resolved: (Crs Bech/Sedgwick)**

**THAT the minutes of a meeting of the Audit & Risk Committee held on Wednesday 22 March 2017 be received;**

**AND THAT the following recommendation becomes a resolution of the Strategy & Finance Committee:**

**Risk Assessment of Council Controlled Organisations' Draft Statements of Intent - A&RI703/07/1**

**THAT any Audit & Risk Committee feedback be incorporated in Council's response to the draft Statement of Intents for Council Controlled Organisations.**

**CARRIED on the voices**

**S&FI705/04**

**REPORTS**

Review of Huntly Community Plan  
Agenda Item 6.1

**Resolved: (Cr Lynch/His Worship the Mayor)**

**THAT the Committee notes the development of a strategic community plan in accordance with the process articulated in this report;**

**AND THAT the Committee support the Board allocating up to \$10,000 from the discretionary fund for this purpose.**

**A division was called:**

**His Worship the Mayor – For**  
**Cr AD Bech – For**  
**Cr DW Fulton – For**  
**Cr JM Gibb – For**  
**Cr SL Henderson - For**  
**Cr SD Lynch - For**  
**Cr RC McGuire - For**  
**Cr FM McNally - For**  
**Cr J Sedgwick – For**  
**Cr LR Thomson - For**

**Cr JA Church – Against**  
**Cr BL Main - Against**  
**Cr EM Patterson - Against**  
**Cr NMD Smith - Against**

**The Motion was CARRIED 10 voting in favour and 4 voting against.**

**S&FI705/05**

Update on Youth Engagement  
Agenda Item 6.2

The report was received [*S&F1705/01 refers*] and discussion was held.

His Worship the Mayor withdrew from the meeting at 9.38am during discussion on the above item.

Financial Review of Key Projects  
Agenda Item 6.3

The report was received [*S&F1705/11 refers*] and discussion was held.

Cr Fulton withdrew from the meeting at 9.42am during discussion on the above item.

Summary of Movement in Discretionary Funds to 27 April 2017  
Agenda Item 6.4

The report was received [*S&F1705/11 refers*] and discussion was held.

His Worship the Mayor re-entered the meeting at 9.47am during discussion on the above item.

Tresurey Risk Management Policy – Compliance Report at 31 March 2017  
Agenda Item 6.5

The report was received [*S&F1705/11 refers*] and discussion was held.

Cr Fulton re-entered the meeting at 9.55am during discussion on the above item.

Development Contribution Levies for 2017  
Agenda Item 6.6

**Resolved: (Crs Lynch/Sedgwick)**

**THAT the Strategy & Finance Committee recommends to Council that Appendix I of the Development Contributions Policy be updated for 2017/18 to capture producer price index movements over the past financial year.**

**CARRIED on the voices**

**S&F1705/06**

Community Engagement Update May 2017  
Agenda Item 6.7

The report was received [S&F1705/1 refers] and discussion was held.

The meeting adjourned at 10.03am and resumed at 10.25am.

2016-2017 3<sup>rd</sup> Quarter Non-Financial Performance Report  
Agenda Item 6.8

The report was received [S&F1705/1 refers] and discussion was held.

Economic Development Update  
Agenda Item 6.9

The report was received [S&F1705/1 refers] and discussion was held.

Lake Hakanoa Camp Ground Office Upgrade  
Agenda Item 6.10

**Resolved: (Crs Lynch/McInally)**

**THAT approval be given for the use of \$20,419 from the Lake Hakanoa Operational Reserve and Replacement fund for the purposes of upgrading the camp ground office.**

**CARRIED on the voices**

**S&F1705/07**

“Clean Water” Submission  
Agenda Item 6.11

**Resolved: (Crs Lynch/Sedgwick)**

**THAT the “Clean Water” submission be approved retrospectively by the Strategy & Finance Committee.**

**CARRIED on the voices**

**S&F1705/08**

Feedback regarding the proposed Urban Development Authority  
Agenda Item 6.12

**Resolved: (Cr Smith/His Worship the Mayor)**

**THAT the feedback regarding the proposed Urban Development Authority to the Ministry of Business, Innovation and Employment be approved retrospectively by the Strategy & Finance Committee.**

**CARRIED on the voices**

**S&F1705/09**

Request for Funding – Raglan Naturally  
Agenda Item 6.13

**Resolved: (His Worship the Mayor/Cr Smith)**

**THAT the Committee recommends to Council that a funding contribution of \$5,000 is made from the Administration Expenses (Grants & Donations) budget to support the review of *Raglan Naturally*;**

**AND THAT once developed, *Raglan Naturally*'s priority projects be put forward for funding consideration in Council's Long Term Plan for 2018-2028.**

**CARRIED on the voices**

**S&F1705/10**

Unfunded Council Projects List for Funding Consideration by the Waikato District Community Wellbeing Trust  
Agenda Item 6.14

Cr Church declared a non financial conflict of interest, withdrew to the public gallery and did not speak to, or vote on this item.

Cr Sedgwick declared a non financial conflict of interest, withdrew to the public gallery and did not speak to, or vote on this item.

The report was received [*S&F1705/11 refers*] and discussion was held.

Civic Financial Services Limited Statement of Intent  
Agenda Item 6.15

The report was received [*S&F1705/11 refers*] and discussion was held.

His Worship the Mayor withdrew from the meeting at 11.28am during discussion on the above item.

Summary of Movements in Heritage Project Fund to 30 April 2017  
Agenda Item 6.16

The report was received [*S&F1705/1 refers*] and discussion was held.

His Worship the Mayor re-entered meeting at 11.31am during discussion on the above item.

**EXCLUSION OF THE PUBLIC**

Agenda Item 7

**Resolved: (Crs Smith/Church)**

**THAT** the report of the Chief Executive be received;

**AND THAT** the public be excluded from the meeting to enable the Strategy & Finance Committee to deliberate and make decisions on the following items of business:

**Confirmation of Minutes dated Wednesday 22 March 2017**

**Receipt of Audit & Risk Subcommittee Minutes dated Wednesday 22 March 2017**

**REPORTS**

**a. Heritage Assistance Fund – Allocation of funds**

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

**Reason for passing this resolution to withhold exists under:**                      **Ground(s) under section 48(1) for the passing of this resolution is:**

**Section 7(2)(a)(b)(i)(ii)(c)(i)(f)(i)(ii)**

**Section 48(1)(a)(i)(ii)(d)**



**b. Tamahere Recreation Reserve Development**

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(h)(i)(j)

Section 48(1)(3)(d)

**c. Strategic Agreement on Future Urban Boundaries between Hamilton City Council and Waikato District Council**

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(h)

Section 48(1)(3)(d)

**d. Debt Write off for Pre Application Advice for Resource Consent and Application to change conditions (S127) of a granted consent**

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(a)

Section 48(1)(3)(a)(i)(ii)(b)(i)

**e. Silverspur Developments Limited (in liquidation) – Unpaid Debt**

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(a)

Section 48(1)(3)(a)

**f. Economic Development Update**

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(f)(h)(i)(j)

Section 48(1)(3)(a)(d)

**g. Civic Financial Services Limited Annual General Meeting**

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(a)

Section 48(1)(3)(d)

**AND FURTHER THAT Ms McEwan be permitted to remain in the meeting, after the public has been excluded, because of her knowledge of the Heritage Assistance Fund. This knowledge will be of assistance in relation to the matter to be discussed.**

**CARRIED on the voices**

**S&F1705/11**

*Resolutions S&F1705/12 – S&F1705/20 are contained in the public excluded section of these minutes.*

Having concluded the public excluded meeting, the following items were released into open meeting:

### **REPORTS (CONTINUED)**

#### **Heritage Assistance Fund – Allocation of Funds**

##### **Agenda Item PEX 3.1**

It was resolved [*Resolution No. S&F1705/14*] during the public excluded section of the meeting that the following resolution be released into open meeting but the report remain confidential and unavailable to the public:

*'Resolved: (Crs Smith/McGuire)*

*THAT the recommendations for heritage funding listed in 5.1 of the agenda report, amounting to \$93,877.20 be approved;*

*AND THAT staff send a letter to all applicants commending them on their applications and encouraging them to participate in future funding rounds;*

*AND FURTHER THAT it be recommended that repeat applicants are encouraged to apply in future for funding to prepare a Conservation Management Plan (CMP);*

*AND FURTHER THAT the recommendation for the amounts granted in 5.1 of the agenda report, amounting to \$93,877.20, be released into open meeting but the report remain confidential and unavailable to the public.*

HERITAGE PROPERTY	RECOMMENDED GRANT
<i>1 Main Road, Raglan (house)</i>	<i>3,758.80</i>
<i>584 Matangi Road, Matangi (house)</i>	<i>4,207.70</i>
<i>Former Te Kauwhata PO</i>	<i>7,500</i>
<i>79 Wilton Collieries Road (house)</i>	<i>5,000</i>
<i>Masonic Lodge Taupiri</i>	<i>4,939</i>
<i>Former Ngaruawahia bakehouse</i>	<i>3,500</i>
<i>78 Matangi Road, Matangi (house)</i>	<i>5,112.30</i>
<i>607 Matangi Road, Matangi (house)</i>	<i>10,000</i>
<i>1 Bow Street, Raglan</i>	<i>7,500</i>
<i>11 Lower Waikato Esplanade, Ngaruawahia (house)</i>	<i>7,500</i>
<i>588 Matangi Road, Matangi (house)</i>	<i>10,000</i>
<i>590 Matangi Road, Matangi (house)</i>	<i>3,859.40</i>
<i>Jackson farmhouse, Ruapuke</i>	<i>3,500</i>
<i>Former Pokeno PO</i>	<i>5,000</i>
<i>Swann woolshed</i>	<i>1,500</i>
<i>St Mary's Gordonton</i>	<i>4,000</i>
<i>Christ Church Taupiri</i>	<i>3,500</i>
<i>65 Great South Road (house)</i>	<i>5,000</i>
<b>TOTALS</b>	<b>93,877.20</b>

**CARRIED on the voices"**



### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	25 May 2017
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV1301
<b>Report Title</b>	Receipt of Infrastructure Committee Minutes

## **I. EXECUTIVE SUMMARY**

---

To receive the minutes of a meeting of the Infrastructure Committee held on Tuesday 23 May 2017 and to adopt the recommendations therein.

## **2. RECOMMENDATION**

---

**THAT the minutes of the Infrastructure Committee meeting held on Tuesday 23 May 2017 be received;**

**AND THAT the following become resolutions of Council:**

Giftng of Ruawaro Tennis Courts – INF1705/06

**THAT Council accept the ownership of Lot 2 DP 496467 held in CFR 738245, to be gifted at nil consideration;**

**AND THAT the Chief Executive be delegated to execute the relevant documentation to give effect to acceptance of the endowed land;**

**AND FURTHER THAT the site continue to be maintained at the cost of the Tennis Club.**

Te Awa/Horotiu Cycle Bridge Crossing Increase Approved Contract Sum - Contract 15/288 – INF1705/07

**THAT Council approve the contract sum increase for Contract 15/288 Horotiu Cycle Bridge to \$2,461,969 (excl GST);**

**AND THAT Council contribute \$150,000 of loan funded money to the shortfall.**

Contract 14/079 Arboricultural Services - Increase in Approved Contract Sum – INF1705/09

**THAT Council approve the increase of \$252,000 in Approved Contract Sum for Contract 14/079 Arboricultural Services.**

Contract 11/064 - UGL (NZ) Limited - Increase in Approved Contract Sum – INF1705/10

**THAT Council approve the increase of \$1,130,611 in Approved Contract Sum for Contract 11/064 UGL (NZ) Limited.**

Contract 14/009 Public Toilet Cleaning and Minor Maintenance - Increase in Approved Contract Sum – INF1705/11

**THAT Council approve the increase of \$480,000 in Approved Contract Sum for Contract 14/009 Public Cleaning and Minor Maintenance.**

Waikato District Alliance Contract 14/314 – Increase of Approved Contract Sum – INF1705/12

**THAT Council approve the contract sum of Contract 14/314 Waikato District Alliance being increased to \$154,240,000 (excl GST) for the purposes of completing existing Roding Emergency works and LED upgrades;**

**AND THAT Council approve the use of \$491,800 from the disaster recovery fund being allocated to Roding to cover the Council’s cost share of the emergency work;**

**AND FURTHER THAT Council give pre-approval for a further 10% in contract variances (\$3 million) per annum to be actioned where the work is no more than \$150,000 per variation, and it can be shown that using the WDA will benefit the council in terms of competitive pricing and reduction of administrative costs.**

Pukekawa Refuse & Recycling Extension Consultation – INF1705/13

**THAT the following Council Resolution WDC1702/3/1 be rescinded:**

*“AND THAT Council approve consultation with Pukekawa community on the extension of full solid waste services in the area;*

*AND FURTHER THAT should the support from the community be 65% or over, staff update the required systems and processes and commence delivery of the service on 1 July 2017.”*

**AND THAT Council approve the refuse and recycling service option with the largest majority from the submissions received from the Pukekawa community be implemented from 1 July 2017.**

### **3. ATTACHMENTS**

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INF minutes 23 May 2017

**MINUTES** for a meeting of the Infrastructure Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 23 MAY 2017** commencing at **9.00am**.

**Present:**

Cr DW Fulton (Chairperson)  
His Worship the Mayor Mr AM Sanson  
Cr A Bech  
Cr JA Church  
Cr JM Gibb  
Cr SD Lynch  
Cr RC McGuire  
Cr FM McNally  
Cr BL Main  
Cr EM Patterson  
Cr JD Sedgwick *[until 9.36am and from 9.39am]*  
Cr NMD Smith  
Cr LR Thomson

**Attending:**

Mr B MacLeod (Chairperson Raglan Community Board)  
Mr G Ion (Chief Executive)  
Mr T Harty (General Manager Service Delivery)  
Mrs LM Wainwright (Committee Secretary)  
Ms A Hampton (Parks & Reserves Manager)  
Mr C Clarke (Roading Manager)  
Mr M Mould (Waters Manager)  
Ms J Remihana (Programme Delivery Manager)  
Ms M Smart (Property Officer)  
Mr W Furlong (Asset Management Team Leader – Roading)  
Mr E Parata (Asset Management Team Leader)  
Ms D Rawlings (Management Accountant)  
Ms F Devonshire (Sport Waikato)  
Ms M Hollands (Sport Waikato)  
Mr M James (Waikato District Alliance)  
Ms K Miles (Ngaruawahia Environment Landfill Gas Action Group)  
Members of the Ngaruawahia Environment Landfill Gas Action Group  
Members of staff



**APOLOGIES AND LEAVE OF ABSENCE**

Resolved: (Crs Patterson/Sedgwick)

THAT an apology be received from and leave of absence granted to Cr Henderson.

**CARRIED on the voices**

**INF1705/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

Resolved: (Crs Fulton/Thomson)

THAT the agenda for a meeting of the Infrastructure Committee held on Tuesday 23 May 2017 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 6 which shall be considered with the public excluded;

AND THAT in accordance with Standing Order 9.4 the order of business be changed with agenda item PEX 2.1 [*Ngaruawahia Landfill*] being considered after agenda item 5.1;

AND FURTHER THAT the Chair of the Raglan Community Board be given speaking rights for the duration of the open section of this meeting;

AND FURTHER THAT all reports be received.

**CARRIED on the voices**

**INF1705/02**

**DISCLOSURES OF INTEREST**

His Worship the Mayor advised members of the Committee that he would declare a non financial conflict of interest in item 5.3 [*Gifting of Ruawaro Tennis Courts*].

**CONFIRMATION OF MINUTES**

Resolved: (Crs Sedgwick/Patterson)

THAT the minutes of a meeting of the Infrastructure Committee held on Tuesday 28 March 2017 be confirmed as a true and correct record of that meeting.

**CARRIED on the voices**

**INF1705/03**

The General Manager Service Delivery introduced the newly appointed Parks & Reserves Manager to the committee.

## **REPORTS**

### Sport Waikato Report for January-March 2017

Agenda Item 5.1

Sport Waikato representatives gave a verbal update and answered questions of the committee.

The report was received [*INF1705/02 refers*] and discussion was held.

### Exclusion of the Public

Agenda Item 6

**Resolved: (Crs Gibb/Lynch)**

**THAT the report of the Chief Executive be received;**

**AND THAT the public be excluded from the meeting to enable the Infrastructure Committee to deliberate and make a decision on the following item of business:**

**a. Ngaruawahia Landfill**

**This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:**

**Reason for passing this resolution to withhold exists under:**      **Ground(s) under section 48(1) for the passing of this resolution is:**

**Section 7(2)(a)(ba)(d)(e)(f)(i)(ii)**

**Section 48(1)(d)**

**CARRIED on the voices**

**INF1705/04**

Having resumed open meeting, the following reports were considered.

## **REPORTS (continued)**

### Service Delivery Report for May 2017

Agenda Item 5.2

The report was received [*INF1705/02 refers*] and discussion was held.

Cr Sedgwick re-entered from the meeting at 9.39am during discussion on the above item.

Giftng of Ruawaro Tennis Courts  
Agenda Item 5.3

His Worship declared a conflict of interest, withdrew to the public gallery and did not speak to, or vote on this item.

**Resolved: (Crs Church/Main)**

**THAT Council accept the ownership of Lot 2 DP 496467 held in CFR 738245, to be gifted at nil consideration;**

**AND THAT the Chief Executive be delegated to execute the relevant documentation to give effect to acceptance of the endowed land;**

**AND FURTHER THAT the site continue to be maintained at the cost of the Tennis Club.**

**CARRIED on the voices**

**INF1705/06**

The meeting adjourned at 10.40am and resumed at 10.57am.

Declare Local Purpose (Segregation) Reserve Road – Aspenleigh Drive, Tamahere  
Agenda Item 5.4

This report was deferred to the next meeting of Council pending further investigation by staff.

Te Awa/Horotiu Cycle Bridge Crossing Increase Approved Contract Sum - Contract 15/288  
Agenda Item 5.5

**Resolved: (Crs Smith/Patterson)**

**THAT the Infrastructure Committee recommend to Council that the approved contract sum of Contract 15/288 Horotiu Cycle Bridge be increased to \$2,461,969 (excl GST);**

**AND THAT the Infrastructure Committee recommend to Council that it contribute \$150,000 of loan funded money to the shortfall.**

**CARRIED on the voices**

**INF1705/07**

Contracts Requiring Increased Approved Contract Sum Amounts  
Agenda Item 5.6

**Resolved: (Crs McInally/Main)**

**THAT Council consider each Appendice/Resolution as outlined in the reports attached to the agenda.**

**CARRIED on the voices**

**INF1705/08**

**Resolved: (Crs Lynch/Church)**

**THAT the increase of \$252,000 in Approved Contract Sum for Contract I4/079 Arboricultural Services be approved.**

**CARRIED on the voices**

**INF1705/09**

**Resolved: (Crs Lynch/Gibb)**

**THAT the increase of \$1,130,611 in Approved Contract Sum for Contract I1/064 UGL (NZ) Limited be approved.**

**CARRIED on the voices**

**INF1705/10**

**Resolved: (Crs Sedgwick/Thomson)**

**THAT the increase of \$480,000 in Approved Contract Sum for Contract I4/009 Public Cleaning and Minor Maintenance be approved.**

**CARRIED on the voices**

**INF1705/11**

Waikato District Alliance Contract I4/314 – Increase of Approved Contract Sum  
Agenda Item 5.7

**Resolved: (Crs Church/Bech)**

**THAT the Infrastructure Committee recommend to Council that the approved contract sum of Contract I4/314 Waikato District Alliance be increased to \$154,240,000 (excl GST) for the purposes of completing existing Roding Emergency works and LED upgrades;**

**AND THAT the Infrastructure Committee recommend to Council that the use of \$491,800 from the disaster recovery fund be allocated to Roding to cover the Council's cost share of the emergency work;**

**AND FURTHER THAT** the Infrastructure Committee recommend to Council that pre-approval is provided for a further 10% in contract variances (\$3 million) per annum to be actioned where the work is no more than \$150,000 per variation, and it can be shown that using the WDA will benefit the council in terms of competitive pricing and reduction of administrative costs.

**CARRIED on the voices**

**INF1705/12**

Confirmed New Road Name List – 1 July 2016 to 30 March 2017  
Agenda Item 5.8

The report was received [*INF1705/02 refers*] and discussion was held.

Pukekawa Refuse & Recycling Extension Consultation  
Agenda Item 5.9

**Resolved: (His Worship the Mayor/Cr Patterson)**

**THAT** the following Council Resolution **WDC1702/3/1** be rescinded:

*“AND THAT Council approve consultation with Pukekawa community on the extension of full solid waste services in the area;*

*AND FURTHER THAT should the support from the community be 65% or over, staff update the required systems and processes and commence delivery of the service on 1 July 2017.”*

**AND THAT** the Infrastructure Committee recommend to Council that the refuse and recycling service option with the largest majority from the submissions received from the Pukekawa community be implemented from 1 July 2017.

**CARRIED on the voices**

**INF1705/13**

Exclusion of the Public  
Agenda Item 6

**Resolved: (Crs Gibb/Thomson)**

**THAT** the public be excluded from the meeting to enable the Infrastructure Committee to deliberate and make decisions on the following items of business:

**Confirmation of Minutes dated Tuesday 28 March 2017**

## **REPORTS**

**b. Tamahere Piazza and Recreation Reserve Selected Supplier**

**This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:**

**Reason for passing this resolution to withhold exists under:**      **Ground(s) under section 48(1) for the passing of this resolution is:**

**Section 7(2)(c)(i)(f)(i)(ii)(h)(i)**

**Section 48(1)(d)**

**CARRIED on the voices**

**INF1705/14**

*Resolutions INF1705/15 – INF1705/18 are contained in the public excluded section of these minutes.*

Having resumed open meeting and there being no further business the meeting was declared closed at 12.45pm.

Minutes approved and confirmed this    day of    2017.

DW Fulton  
**CHAIRPERSON**

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**Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	8 May 2017
<b>Prepared by</b>	Wanda Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301
<b>Report Title</b>	Receipt of Minutes – Discretionary & Funding Committee

**1. EXECUTIVE SUMMARY**

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To receive the minutes of the Discretionary & Funding Committee meeting held on Monday 8 May 2017.

**2. RECOMMENDATION**

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**THAT the minutes of the meeting of the Discretionary & Funding Committee held on Monday 8 May 2017 be received.**

**3. ATTACHMENTS**

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D&F Minutes

**MINUTES** of a meeting of the Discretionary & Funding Committee held in the Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 8 MAY 2017** commencing at **9.00am**.

**Present:**

Cr SD Lynch (Chairperson)  
His Worship the Mayor, Mr AM Sanson  
Cr RC McGuire  
Cr DW Fulton  
Cr SL Henderson  
Cr BL Main  
Cr LR Thomson

**Attending:**

Mrs W Wright (Committee Secretary)  
Mrs L van den Bemd (Community Development Adviser)  
Ms I-J Huirama (Team Administrator)  
Ms L Broughton and Ms A Hutchins (Hukanui Golf Club)  
Ms I Kelly and Ms B Berrick (Rural Women Car Pool)  
Ms J Rushton, Ms L Sylvester and Ms R Worsp (Word Café)  
Ms J Stevens (Twin Rivers Arts Centre)  
Ms K Miles (Wakatoo Boxing Club)

**APOLOGIES AND LEAVE OF ABSENCE**

All members were present.

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Crs Lynch/McGuire)**

**THAT the agenda for a meeting of the Discretionary & Funding Committee held on Monday 8 May 2017 be confirmed and all items therein be considered in open meeting.**

**CARRIED on the voices**

**D&F1705/01**

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.



**CONFIRMATION OF MINUTES****Resolved: (Crs Lynch/Thomson)****THAT the minutes of a meeting of the Discretionary & Funding Committee held on Tuesday 28 March 2017 be confirmed as a true and correct record of that meeting.****CARRIED on the voices****D&F1705/02****REPORTS**Summary of Movements in Discretionary Funds to 27 April 2017  
Agenda Item 5.1Tabled Item: Summary of current Grant Requests as of 27 April 2017**Resolved: (Cr Lynch/His Worship the Mayor)****THAT the report from the General Manager Strategy & Support be received.****CARRIED on the voices****D&F1705/03****APPLICATIONS FOR FUNDING – RURAL WARD**

The following applicants gave a presentation and answered questions of the committee:

- Hukanui Golf Club – Linda Broughton and Alison Hutchins
- Rural Women Car Pool – Isobel Kelly and Beverley Berrick

**FUNDING APPLICATIONS – EVENTS**

The following applicants gave a presentation and answered questions of the committee:

- Word Café – June Rushton, Linda Sylvester and Rosie Worsp
- Twin Rivers Community Arts Centre – Jane Stevens
- Wakatoo Boxing Club – Karen Miles

**APPLICATIONS FOR FUNDING – RURAL WARD DECISIONS**Hukanui Golf Club  
Agenda Item 6.1**Resolved: (Crs Lynch/Thomson)****THAT the report from the General Manager Strategy & Support be received.**

**Resolved: (His Worship the Mayor/Cr Main)**

**THAT an allocation of \$1,379.73 is made to the Hukanui Golf Club towards the cost of upgrading the ladies cloakroom.**

**CARRIED on the voices**

**D&F1705/04/1**

Rural Women New Zealand (Rural Women Car Pool Service)  
Agenda Item 6.2

Tabled Item: Letter from Te Kauwhata DISC, Fairview Motors Quote, Letter from Rural Women NZ

**Resolved: (Cr Lynch/His Worship the Mayor)**

**THAT the report from the General Manager Strategy & Support be received.**

**Resolved: (Crs Fulton/McGuire)**

**THAT an allocation of \$5,000.00 is made to the Rural Women New Zealand (Rural Women Car Pool Service) towards the cost of purchasing a new vehicle to transport patients in rural Waikato district to medical appointments.**

**CARRIED on the voices**

**D&F1705/04/2**

### **FUNDING APPLICATIONS – EVENTS DECISIONS**

Word Café  
Agenda Item 7.1

Tabled Item: 2017 Festival Programme

**Resolved: (Crs Lynch/Main)**

**THAT the report from the General Manager Strategy & Support be received.**

**Resolved: (Crs Thomson/Main)**

**THAT an allocation of \$4,000.00 is made to Word Café Raglan towards the cost of a Raglan Literature Festival.**

**CARRIED on the voices**

**D&F1705/05/1**

Twin Rivers Community Arts Centre  
Agenda Item 7.2

Tabled Item: Matariki Ngaruawahia 2017

**Resolved: (Crs Lynch/Thomson)**

**THAT the report from the General Manager Strategy & Support be received.**

**Resolved: (Crs Main/Thomson)**

**THAT an allocation of \$3,000.00 is made to the Twin Rivers Community Arts Centre towards the cost of the 2017 Matariki Arts Festival.**

**CARRIED on the voices**

**D&F1705/05/2**

Wakatoo Boxing Club Inc  
Agenda Item 7.3

**Resolved: (Crs Lynch/Henderson)**

**THAT the report from the General Manager Strategy & Support be received.**

**Resolved: (Crs McGuire/Henderson)**

**THAT an allocation of \$2,500.00 is made to the Wakatoo Boxing Club Inc. towards the cost of hosting the Annual Amateur / Corporate Boxing Tournament.**

**CARRIED on the voices**

**D&F1705/05/3**

The meeting adjourned at 10.02am and resumed at 10.20am.

There being no further business the meeting was declared closed at 10.38am.

Minutes approved and confirmed this                      day of                      2017.

Cr S D Lynch  
**CHAIRPERSON**

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### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	31 May 2017
<b>Prepared by</b>	Rose Gray Council Support Manager
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301
<b>Report Title</b>	Receipt of Minutes – Waikato Raupatu River Trust and Waikato District Council Co-Governance Committee

## **1. EXECUTIVE SUMMARY**

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To receive the minutes of the Waikato Raupatu River Trust and Waikato District Council Co-Governance Committee meeting held on 19 April 2017.

## **2. RECOMMENDATION**

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**THAT the minutes of the meeting of the Waikato Raupatu River Trust and Waikato District Council Co-Governance Committee held on 19 April 2017 be received.**

## **3. ATTACHMENTS**

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Minutes



**MINUTES** of a meeting of the Waikato Raupatu River Trust and Waikato District Council Co-Governance Committee held at the Manu Korero Boardroom, Hopuhopu, Ngaruawahia, on 19 April 2017, commencing at 10 am.

	Rahui Papa opened the hui with a karakia.	
<b>Present</b>	His Worship the Mayor, Mr A M Sanson (Co-Chair) Cr L Thomson Cr D Fulton Cr J Gibbs	Chair of Te Arataura and Trustee Rahui Papa (Co-Chair) Trustee Hemi Rau
<b>In attendance</b>	Cr J Church Ms D Flavell  Mr G Ion  Mr T Manukau Mr T Harty  Mr L Tane Mr T Whittaker Mr K O'Shanessey Ms M Tukere	Alternate Member Chief Executive, Waikato Raupatu Land and River Trust (WRRT) Chief Executive Waikato District Council (WDC) Environmental Manager WRRT General Manager Waikato District Council Officer, WRRT General Manager WDC Environmental Advisor WRRT Pouhono Iwi ki te Haapori, WDC
<b>JMC190417/01</b>	<b><u>APOLOGIES AND LEAVE OF ABSENCE</u></b>  <b>Resolved: Co-Chair Sanson / Co-Chair Papa</b>  <b>THAT apologies be received from Ms T Mahuta And an apology for lateness from Mr T Roa (Mr Roa arrived at 10.45 am)</b>  <b><u>CARRIED</u></b>	
<b>JMC190417/02</b>	<b><u>CONFIRMATION OF STATUS OF AGENDA ITEMS</u></b>  <b>Resolved: Co-Chair Sanson / Co-Chair Papa</b>  <b>THAT the agenda for the meeting of the Waikato Tainui/Waikato District Council Joint Committee for 19 April 2017 be confirmed.</b>  <b><u>CARRIED</u></b>	

	It was agreed to discuss all reports until a quorum was achieved and then to pass the resolutions at the end of the hui.
<b>JMC190417/03</b>	<b><u>DISCLOSURES OF INTEREST</u></b>  There were no declarations of interest noted.
<b>JMC190417/04</b>	<b><u>CONFIRMATION OF MINUTES</u></b>  <b>Resolved: Co-Chair Sanson / Co-Chair Papa</b>  <b>THAT the minutes of a meeting of the Waikato Tainui/Waikato District Council Joint Committee held on 19 September 2016 be confirmed as a true and correct record of that meeting.</b>  <b><u>CARRIED</u></b>
<b>JMC190417/05</b>	<b><u>MATTERS ARISING FROM THE MINUTES</u></b>  1) Taupiri Bridge : Mr Manukau provide an update: <ul style="list-style-type: none"> <li>- Consents have been granted</li> <li>- Good dialogue with submitters who seem to have their concerns allayed</li> <li>- Application has been through the Environment Court and appeals closed last week – there were no appeals.</li> <li>- Moving forward we are looking for construction to begin within the next 2 to 3 months.</li> </ul> Cr Gibb who is also on the oversight group confirmed that <ul style="list-style-type: none"> <li>- the budget is still to be finalised there may be a shortfall of around \$100k;</li> <li>- all parties concerned are determined to find the shortfall given the progress made.</li> <li>- the Contract was awarded to Downers and there is conversation with them and the Alliance about how we can achieve our goal.</li> </ul> 2) Letter to the Waikato River Authority: It was noted that the letter requested by Trustee Mahuta had been sent to the WRA but no response had been received.
<b>JMC190417/06</b>	<b><u>REPORTS</u></b>
<b>JMC190417/06/01</b>	<b><u>REVIEW OF THE SETTLEMENT FOR THE WAIKATO RIVER</u></b>  Tim Manukau provided an overview on the Review of the Settlement for the Waikato River and advised that there were no specific areas where change was sought however, that generally, iwi and council should look to do more across the board to ensure that the Vision and Strategy was achieved. General comments from the members and staff included:

	<ul style="list-style-type: none"> <li>- that the agreement focussed on a strategic level relationship at the forefront that went beyond the Waikato River and this was a positive;</li> <li>- that we continue to seek mutual beneficial outcomes</li> <li>- that we need to ensure that new elected members and staff understood the concepts of Mana o te Awa and Mana Whakahaere</li> <li>- that we might want to look at the frequency of the meetings; some felt that they were too far apart and we should also meet as and when required.</li> </ul> <p>Mayor Sanson commented that we are more aligned than what we think the councillors are very aware of the importance of the tribe to the wellbeing of the district. Noted that there were some distance on our positions in relation to the Healthy River Waioira Project.</p> <p>Trustee Papa noted this and also said it was acceptable to agree to disagree.</p> <p><b>Resolved: Co-Chair Sanson / Co-Chair Papa</b></p> <p><b>THAT the Joint Committee receive the report.</b></p> <p><b><u>CARRIED</u></b></p>
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JMC190417/06/02	<p><b><u>Update on activities in relation to JMA Schedules</u></b></p> <p>Presented by M Tukere and T Manukau; the Report was taken as read. All schedules are now in place. Recommendations have been provided to implement Schedule G:</p> <ol style="list-style-type: none"> <li>1) That the first award for the proposed Joint Scholarship for a Waikato-Tainui member undertaking study relevant to the restoration of the River be awarded in 2019. Criteria and process for selection and decision to be undertaken jointly. The scholarship will be to the value of \$10,000 (\$5,000 per organisation) and will be awarded bi-annually.</li> <li>2) That the first intern (a Waikato Tainui student) who will undertake work experience at Waikato District Council will be confirmed in 2019. Criteria and process for selection and decision to be developed jointly. Costs to be confirmed following development of criteria and discussions with relevant department heads.</li> </ol> <p>Comments: Cr Gibb: Referred to the successful cadetship programme with the Alliance where all but one of the cadets got a job. Need to ensure that we continue to support this programme as well as the tribes drivers licenses programme, both fantastic initiatives.</p> <p><b>Resolved: Co-Chair Sanson / Co-Chair Papa</b></p> <p><b>THAT the Joint Committee receive the report and</b></p>
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	<p><b>THAT the recommendations for Schedule implementation are supported.</b></p> <p><b><u>CARRIED</u></b></p>
JMC190417/06/03	<p><b><u>Update on the Collaborative Whitebait Project</u></b></p> <p>Lee Tane provided the update. Lee works for the River Trust and co-ordinates the hui as well as providing support. He advised that the group continues to meet and discuss issues around fishery and habitat. The Group is currently supporting NIWA whitebait projects. NIWA can only guesstimate the current state of the fishery. National discussion at the moment on the future management of the whitebait, whether people should still be allowed to catch and on-sell. Will come to a head shortly. There is an increase in the number of fishers which means growing issues exacerbated by the growing population in Auckland.</p> <p>General Comments:</p> <ul style="list-style-type: none"> <li>- The issue needs leadership and direction, we can't sit back and let it all collapse – we might be the first committee to take some action.</li> <li>- Need a sustainable approach to the fishing this species</li> <li>- Is there a possibility for a more restricted season? Who should be leading these discussions?</li> <li>- The sale of whitebait should be stopped and maybe the season is too long.</li> <li>- Is there an initiative that we can work on? Recreational fishers are complaining about commercial fishers. At Marae along the river, where whitebait used to plentiful and served for special occasions, whitebait is not seen on the table as it used to be seen.</li> <li>- oral histories pakeha and Maori need to be collected</li> <li>- DOC is the responsible party in terms of managing the fishery – Waikato Tainui have an ACCORD with them.</li> <li>- It was agreed that the current forum will be used to boost up this discussion and get some action.</li> </ul> <p>Co-Chairs agreed that this committee is in a position to push this conversation along - bring in the Regional council and DOC – alongside us to engage the whanau on the ground.</p> <p><b>Resolved: Co-Chair Sanson / Co-Chair Papa</b></p> <p><b>THAT the Joint Committee receive the report and</b></p> <p><b>THAT a further hui of the agencies involved be held and strong recommendations to protect the fishery be developed and referred back to this Committee for consideration and further discussion</b></p> <p><b><u>CARRIED</u></b></p>



JMCI90417/06/04	<p><b><u>Healthy Rivers (Waioira) Plan Change Project Update</u></b></p> <p>Tim Manukau: the report was taken as read and Tim advised that over 1000 submissions had been received. Cr Fulton said 500 were tick box submission. WRC staff are currently working through and collating the submissions. Summary would be available around June.</p> <p><b>Resolved: Co-Chair Sanson / Co-Chair Papa</b></p> <p><b>THAT the Joint Committee receive the report</b></p> <p><b><u>CARRIED</u></b></p>
JMCI90417/06/05	<p><b><u>Purchase of Solid Energy Lands by Waikato-Tainui</u></b></p> <p>Tim Manukau: the report was taken as read. The purpose of the report was to provide an update, talk about opportunities to develop plans together and where required, seek assistance from WDC for development, noting we have recently also purchased some ex Genesis land in Huntly. Tribe also has aspirations for land at Meremere.</p> <p>Mayor Allan advised that Council frequently has discussions with companies about land available for development and would be pleased to refer these to tribe where appropriate. We need to be more in tune with you so we can help – we are totally aligned in the Economic Development space.</p> <p>Other Comments: Trustee Rau said that WT acquire land we should discuss with the Council so we don't put pressure on infrastructure; e.g. Meremere power station is coming back to TGH – key aspect is Economic Development. Alliances are very important. We have a good strong relationship and we should build on that.</p> <p>Trustee Papa: agreed that for the betterment of the region we must work together, tribe has been to a number of groups about excess lands and if WDC has excess land we are interested in it. How can we best support each other building a strong Waikato region going forward? This was a great to start these discussions.</p> <p><b>Resolved: Co-Chair Sanson / Co-Chair Papa</b></p> <p><b>THAT the Joint Committee receive the report</b></p> <p><b><u>CARRIED</u></b></p>
JMCI90417/06/06	<p><b><u>Heritage Partnership for Sites of Significance.</u></b></p> <p>Tim Manukau presented the report and took it as read, and advised, that the iwi are working closely with WDC staff on identifying SOS and where appropriate have them recorded and listed. Still early days still in discussions</p>

	<p>with the staff.</p> <p>Trustee Papa advised that some of our kaumaatua are calling for increased visibility of our sites of significance – some are asking for pou. There is no fixed position except to say how can we honour these site and this might be on a digital platform rather than physical. Eg, Te Paina. Noted that there are a whole host of sites across the region.</p> <p><b>Resolved: Co-Chair Sanson / Co-Chair Papa</b></p> <p><b>THAT the Joint Committee receive the report</b></p> <p><b><u>CARRIED</u></b></p>
JMCI90417/06/07	<p><b><u>Update on the WDC Annual Plan and LTP</u></b></p> <p>Gavin Ion provided the update firstly on the Annual Plan, noting that Option 2 (within the presentation) is the preferred option.</p> <p>Comments:</p> <p>Trustee Rau: no questions, just a comment that this is inevitable and gradual steps are better than big steps at this stage.</p> <p>Mayor Sanson: this is not an easy decision for us. Sensitive spills bought us to this conclusion. We have run these systems on shoestring. But if you want a system that is better for the environment and for the people, you have to pay for it. The Jacobs report highlighted this for us – this is not just a Raglan problem, it is a district wide problem. More spills in Huntly &amp; Ngaruawahia than Raglan but Raglan just more high profile.</p> <p>Cr Thompson : most people are going for option 2 or 3 - Raglan people are being much more open to this than I expected.</p> <p>Cr Gibb: Asked if we could work more closely with the iwi to get these messages out – e.g. in Ngaruawahia the preferred option is Option 1 (no increases).</p> <p>Mr Harty advised that someone had been engaged to work with our community boards and is available to attend other forums, just need to let us know when.</p> <p>Mr Manukau advised that the tribe has a kai-tiaki forum which engage with our Marae – there is an opportunity for a presentation to this forum.</p> <p>Trustee Papa: essential to have input; the majority of our marae are still on sumps. The concern for me is that quite frequently in Te Whakakitenga o Waikato (the tribal parliament) Marae reps are raising the issue of increasing costs. If we can simplify this down and achieve more participation from people within the district actually ticking the box and sending in their thoughts it would be useful. At the end of the day for many of our whaanau the decision is a financial one.</p> <p><b>ACTION:</b> to see whether Kaye can present to the Kai-tiaki forum.</p> <p><b>Resolved: Co-Chair Sanson / Co-Chair Papa</b></p>

	<p><b>THAT the Joint Committee receive the report</b></p> <p><b><u>CARRIED</u></b></p>
JMCI90417/06/08	<p><b>Wastewater Network CIP.</b></p> <p>Tim Harty presented the report and advised that the Council is considering applying for a District Wide Network Overflow consent.</p> <p>Trustee Papa asked when these overflows do happen, how is the information relayed? Mr Harty advised that there are key stakeholder groups – there is a series of communication plans in place, from WRC to hapu and Marae. We email them when an incident occurs.</p> <p>Trustee Papa responded that he didn't want to find us in the same position as Gisborne DC, which resulted in erosion of trust in council processes. Want us to be tighter in our processes so our whanau don't get caught out.</p> <p>This was noted and agreed by Waikato District Council.</p> <p><b>Resolved: Co-Chair Sanson / Co-Chair Papa</b></p> <p><b>THAT the Joint Committee receive the report</b></p> <p><b><u>CARRIED</u></b></p>
JMCI90417/06/09	<p><b><u>Verbal update on the proposed Waters CCO.</u></b></p> <p>Gavin Ion provided this report and advised that: Waikato District Council preference is for an asset owning water CCO, Waipa has a different view as does Hamilton City Council.</p> <p>Discussion: How might WDC work with Watercare for the benefit of our district.</p> <ul style="list-style-type: none"> <li>- Waikato District Council have recently held further discussions with Watercare, to see what options might be. Very early days, not sure where this is going.</li> <li>- We feel having Waikato Tainui staff involved in the process will be to mutual benefit in terms of understanding where an option with Watercare might go.</li> </ul> <p>Trustee Papa: advised, as we highlighted Waikato Tainui's position hasn't changed, being involved at the front end is great. We don't want to be consulted at the end. Things are changing having our staff included in the framing to look for opportunities, in our environmental commercial cultural lense will assist and lead to a better way of doing things. So thank you for that.</p> <p>Mayor Sanson: supported this approach and said it was great having CEO Donna Flavell and her team involved.</p> <p><b>Resolved: Co-Chair Sanson / Co-Chair Papa</b></p>



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### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	2 May 2017
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301
<b>Report Title</b>	Receipt of Minutes – Onewhero-Tuakau Community Board

### **1. EXECUTIVE SUMMARY**

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To receive the minutes of the Onewhero-Tuakau Community Board meeting held on Monday 1 May 2017.

### **2. RECOMMENDATION**

---

**THAT** the minutes of the meeting of the Onewhero-Tuakau Community Board held on Monday 1 May 2017 be received.

### **3. ATTACHMENTS**

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OTCB minutes 1 May 2017

**MINUTES** of a meeting of the Onewhero-Tuakau Community Board held in the Board Room, Tuakau Memorial Hall, George Street, Tuakau on **MONDAY 1 MAY 2017** commencing at **7.32pm**.

**Present:**

Mr B Cameron (Chairperson)  
Cr B Main [*until 9.13pm*]  
Mr S Jackson  
Mr L Petersen  
Mr V Reeve  
Mrs B Watson

**Attending:**

Mr GJ Ion (Chief Executive)  
Mr V Ramduny (Planning & Strategy Manager)  
Mrs LM Wainwright (Committee Secretary)  
Mr J Bevan (Transport Planning Manager, NZTA)  
Ms A Lane (Manager: Integration Waikato Regional Council)  
Sergeant T Kirker (NZ Police, Tuakau)  
Mrs K Lane (Prevention Manager, NZ Police)  
Mr C Betty (Principal, Tuakau College)  
Ms K Whittle (Consultant to Waikato District Council)  
Members of the public

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Mr Cameron/Mrs Watson)**

**THAT an apology be received from and leave of absence granted to Cr Church and Ms Conroy.**

**CARRIED on the voices**

**OTCBI705/01**

## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mr Cameron/Mr Petersen)**

**THAT** the agenda for a meeting of the Onewhero-Tuakau Community Board held on Monday 1 May 2017 be confirmed and all items therein be considered in open meeting;

**AND THAT** in accordance with Standing Order 9.4 the order of business be changed with agenda item 5.2 [*North Waikato Integrated Growth Management*] being considered the first item and that other items be considered as appropriate during the course of the meeting;

**AND FURTHER THAT** the following matter be discussed at an appropriate time during the course of the meeting.

- **NZ Police**

**CARRIED on the voices**

**OTCBI705/02**

## **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

## **CONFIRMATION OF MINUTES**

**Resolved: (Cr Main/Mr Jackson)**

**THAT** the minutes of a meeting of the Onewhero-Tuakau Community Board held on Monday 3 April 2017 be confirmed as a true and correct record of that meeting.

**CARRIED on the voices**

**OTCBI705/03**

## **REPORTS**

North Waikato Integrated Growth Management  
Agenda Item 5.2

The Planning & Strategy Manager gave a verbal presentation and answered questions of the Board.

The NZTA representative answered questions of the Board.

**Resolved: (Mrs Watson/Mr Jackson)**

**THAT** the report from the General Manager Strategy & Support be received.

**CARRIED on the voices**

**OTCBI705/04**

NZ Police

## Add Item

Sergeant Kirker and Mrs Lane gave a verbal report on police issues in the area, outlined programmes that are being put in place to help with youth and crime prevention and answered questions of the Board.

Mr Betty gave a verbal report on youth issues in the school area and answered questions of the Board.

Wastewater Education Campaign

## Agenda Item 5.3

Ms Whittle gave a verbal report and answered questions of the Board.

**Resolved: (Mr Reeve/Mrs Watson)**

**THAT the report from the General Manager Service Delivery be received.**

**CARRIED on the voices**

**OTCBI705/05**

Cr Main withdrew from the meeting at 9.13am during discussion on the above item and was not present when voting took place.

Pukekawa Refuse and Recycling

## Agenda Item 5.3

**Resolved: (Mr Petersen/Mrs Watson)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**OTCBI705/06**

Works & Issues Report

## Agenda Item 5.5

**Resolved: (Mr Petersen/Mr Jackson)**

**THAT the report from the Chief Executive be received.**

**CARRIED on the voices**

**OTCBI705/07**



Youth Engagement Update  
Agenda Item 5.1

**Resolved: (Mrs Watson/Mr Jackson)**

**THAT the report from the General Manager Strategy & Support be received;**

**AND THAT if there are any new issues identified in the Youth Action Group's Quarterly Report that the Board agrees on, these be added to the Board's Works and Issues report so that progress on implementation can be monitored.**

**CARRIED on the voices**

**OTCBI705/08**

Discretionary Fund Report to 26 April 2017  
Agenda Item 5.6

**Resolved: (Mr Jackson/Mr Reeve)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**OTCBI705/09**

Public Forum  
Agenda Item 5.7

The following items were discussed at the public forum:

- Refuse and recycling – The General Manager Service Delivery gave a verbal update

Chairperson's Report  
Agenda Item 5.8

The chairperson gave a verbal report on the following items:

- A successful ANZAC Day was held. Thank you to Mr Petersen and Mrs Watson for their hard work.

Councillors' and Community Board Members' Report  
Agenda Item 5.9

Verbal reports were received on the following items:

- Mr Petersen and Mrs Watson – ANZAC Day
- Mr Jackson – Placemaking in Tuakau

There being no further business the meeting was declared closed at 9.48pm.

Minutes approved and confirmed this                      day of                      2017.

BB Cameron

**CHAIRPERSON**

Minutes 2017/OTCB/170501 OTCB Minutes

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### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	15 May 2017
<b>Prepared by</b>	Wanda Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301
<b>Report Title</b>	Receipt of Taupiri Community Board Meeting Minutes

### **1. EXECUTIVE SUMMARY**

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To receive the minutes of the Taupiri Community Board meeting held on Monday 8 May 2017.

### **2. RECOMMENDATION**

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**THAT** the minutes of the meeting of the Taupiri Community Board meeting held on Monday 8 May 2017 be received.

### **3. ATTACHMENTS**

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TCB Minutes

**MINUTES** of a meeting of the Taupiri Community Board held in the Soldiers & Settlers Hall, Te Putu Street, Taupiri on **MONDAY 8 MAY 2017** commencing at **5.31pm.**

**Present:**

Mrs D Lovell (Chairperson)  
Cr JM Gibb  
Cr EM Patterson  
Mr H Lovell  
Ms J Morley  
Miss S Ormsby-Cocup  
Mrs J Ross  
Mr R Van Dam *[from 5.43pm]*

**Attending:**

Mr R MacCulloch (Regulatory Manager)  
Mrs W Wright (Committee Secretary)  
Mrs L van den Bemd (Community Development Advisor)  
Mr L McLaggan (Taupiri Rugby Club)  
Mr T Adams (Fulton Hogan)  
Mr S Brandon (NZTA)  
36 Members of the public

**APOLOGIES AND LEAVE OF ABSENCE**

There were no apologies.

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Ms Morley/Cr Patterson)**

**THAT** the agenda for a meeting of the Taupiri Community Board held on Monday 8 May 2017 be confirmed and all items therein be considered in open meeting.

**AND THAT** in accordance with Standing Order 9.4 the order of business be changed for items to be considered when appropriate.

**CARRIED on the voices**

**TCBI705/01**

**DISCLOSURES OF INTEREST**

Cr Gibb advised members of the Board that she would declare a financial conflict of interest in item 6.2 *[Application for Funding – Taupiri Rugby Club]*.

**CONFIRMATION OF MINUTES****Resolved: (Cr Patterson/Mr Lovell)****THAT the minutes of a meeting of the Taupiri Community Board held on Monday 13 March 2017 be confirmed as a true and correct record of that meeting.****CARRIED on the voices****TCBI705/02****REPORTS**Discretionary Fund Report to 27 April 2017  
Agenda Item 6.2**Resolved: (Cr Gibb/Mr Lovell)****THAT the report from the General Manager Strategy & Support be received;****AND THAT the commitment for the Notice Board that was previously \$470 (including GST) be amended to \$494.50 (including GST) to cover the actual cost [TCBI611/10/3 refers].****CARRIED on the voices****TCBI705/03/1**Applications for Funding – Taupiri Rugby Club  
Agenda Item 6.3

Cr Gibb declared a conflict of interest in this item and withdrew from the table. She did not take part in discussion or voting on this item.

The Community Development Advisor gave a verbal presentation and answered questions from the Board. Mr McLaggan spoke to this application.

**Resolved: (Mr Lovell/Miss Ormsby-Cocup)****THAT the report from the General Manager Strategy & Support be received;****AND THAT an allocation of \$1,000.00 is made to Taupiri Rugby Club towards the cost of purchasing new curtains for the clubrooms.****CARRIED on the voices****TCBI705/03/2**

Public Forum  
Agenda Item 6.1

The following items were discussed at the Public Forum

- Mowing of Rugby Club lawns
- Discretionary Fund spending
- A commemorative tree was substantially trimmed; concerns were raised regarding its chances of regrowth

**SPEAKER**

Mr Adams and Mr Brandon presented a powerpoint presentation on the Huntly/Taupiri Expressway and answered questions of the Board and the Public.

**REPORTS (CONTINUED)**

Taupiri Works and Issues Report  
Agenda Item 6.4

**Resolved: (Miss Ormsby-Cocup/Cr Patterson)**

**THAT the report from the General Manager Customer Support be received.**

**CARRIED on the voices**

**TCB1705/03/3**

Chairperson's Report  
Agenda Item 6.5

The Chair gave a verbal update on current issues.

Councillors' Report  
Agenda Item 6.6

No updates were given.

**PROJECTS**

Project Update – Bridge Development  
Agenda Item 7.1

**Resolved: (Cr Gibb/Ms Morley)**

**THAT the report from Cr Gibb be received.**

**CARRIED on the voices**

**TCB1705/04/1**

Land Development  
Agenda Item 7.2

Cr Patterson gave a verbal update.

Expressway Update  
Agenda Item 7.3

Ms Morley's update was covered in the presentation.

Taupiri Mountain Update  
Agenda Item 7.4

No updates given.

Parks & Reserves  
Agenda Item 7.5

No updates given.

There being no further business the meeting was declared closed at 7.27pm.

Minutes approved and confirmed this                      day of                      2017.

D Lovell  
**CHAIRPERSON**  
Minutes2017/TCB/170508 TCB Minutes

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### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	11 May 2017
<b>Prepared by</b>	Rose Gray Council Support Manager
<b>Chief Executive Approved</b>	Y
<b>Reference</b>	GOV1301
<b>Report Title</b>	Receipt of Raglan Community Board Minutes

### **1. EXECUTIVE SUMMARY**

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To receive the minutes of a meeting of the Raglan Community Board held on Tuesday 9 May 2017.

### **2. RECOMMENDATION**

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**THAT the minutes of the Raglan Community Board held on Tuesday 9 May 2017 be received.**

### **3. ATTACHMENTS**

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Minutes



**MINUTES** of a meeting of the Raglan Community Board held in the Supper Room, Town Hall, Bow Street, Raglan on **TUESDAY 9 MAY 2017** commencing at **2.00pm**.

**Present:**

Mr R MacLeod (Chairperson)  
Cr LR Thomson  
Mr PJ Haworth  
Mrs R Kereopa  
Mr AM Oosten  
Mrs GA Parson  
Mr AW Vink

**Attending:**

Ms D Lovell (Chair Taupiri Community Board)  
Mr C Morgan (Business Development Manager)  
Mrs RJ Gray (Council Support Manager)  
Ms B Bull (Raglan Playcentre)  
Ms M Williams (Waikato Playcentre Assoc)  
Ms H Flynn (Chamber of Commerce)  
10 members of the public

**APOLOGIES AND LEAVE OF ABSENCE**

All members were present.

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mr MacLeod/Mr Oosten)**

**THAT** the agenda for a meeting of the Raglan Community Board held on Tuesday 9 May 2017 be confirmed and all items therein be considered in open meeting;

**AND THAT** the Board resolves that the following items be withdrawn from the agenda:

- **Item No 6.6 [Waters Performance Dashboard]**
- **Item No 6.7 [Raglan Kopua Holiday Park Summary Financial Statement]**

**CARRIED on the voices**

**RCBI705/01**

**SPEAKING RIGHTS****Resolved: (Mr MacLeod/Cr Thomson)****THAT speaking rights be given to the Chair of the Taupiri Community Board for the duration of this meeting.****CARRIED on the voices****RCBI705/02****DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**CONFIRMATION OF MINUTES****Resolved: (Mr Oosten/Mr MacLeod)****THAT the minutes of a meeting of the Raglan Community Board held on Tuesday 14 March 2017 be confirmed as a true and correct record of that meeting.****CARRIED on the voices****RCBI705/03****SPEAKER**Tabled: Playcentre Update

Ms Williams, representing Waikato Playcentre Association, and Ms Bull representing Raglan Playcentre were in attendance to address the Board regarding plans for a new playcentre in Raglan. A power point was provided as part of the presentation.

**REPORTS**Raglan Chamber of Commerce Update

Agenda Item 6.1

Cr Thomson and Mrs Parson declared a conflict of interest and did not vote on this item.

Ms Flynn introduced herself to the board as the co-chair of the Chamber of Commerce and provided an update of the Raglan Action Tourism Plan. She spoke of the members working together to support businesses and events in the community.

**Resolved: (Mr MacLeod/Mrs Kereopa)****THAT the report from the Chairperson be received.****CARRIED on the voices****RCBI705/04**

Discretionary Fund Report to 27 April 2017  
Agenda Item 6.2

**Resolved: (Mr MacLeod/Mr Vink)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**RCBI705/05**

Raglan Coastal Reserves Advisory Committee Minutes 13 March and 10 April 2017  
Agenda Item 6.3

A motion was noted in the minutes dated 10 April 2017 regarding the decision on Green Wave Raglan being outside the delegated authority of the community board. Staff are to provide the operations of the Management Plan to the Coastal Advisory Committee members.

**Resolved: (Mr MacLeod/Mrs Parson)**

**THAT the report from the General Manager Service Delivery be received;**

**AND THAT the Raglan Community Board requests staff make a presentation on the operations of the Management Plan to the Raglan Coastal Reserves Advisory Committee members.**

**CARRIED on the voices**

**RCBI705/06**

Youth Engagement Update  
Agenda Item 6.4

It was noted that Liam Dingle was unable to attend the meeting.

**Resolved: (Cr Thomson/Mr MacLeod)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**RCBI705/07**

Raglan Issues and Works Report  
Agenda Item 6.5

**Resolved: (Mr Oosten/Mrs Kereopa)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**RCBI705/08**

Waters Performance Dashboard

## Agenda Item 6.6

This item was considered in conjunction with the above item [Raglan Issues and Works Report, RCBI 705/04/7 refers] and was withdrawn from the agenda.

Raglan Kopua Holiday Park Summary Financial Statement

## Agenda Item 6.7

This item was withdrawn from the agenda.

Chairperson's Report

## Agenda Item 6.8

The Chair provided an overview of current issues:

- LTP Seminar 'Looking at Ourselves'
- Good feedback from consultation with public on the roadshows
- Major concerns with wastewater project.

Councillor's Report

## Agenda Item 6.9

Cr Thompson took her report as read and spoke on key highlights.

**Resolved: (Cr Thomson/Mr MacLeod)**

**THAT the report from Cr Thomson be received.**

**CARRIED on the voices**

**RCBI 705/09**

Board Members' Report

## Agenda Item 6.8

Board members reported on the following issues:

- Raglan Naturally – report required from steering group on milestone delivery and identified stakeholders, plan in time for engaging with different stakeholders.

Public Forum

## Agenda Item 6.11

The following topics were discussed during the Public Forum held prior to the commencement of the meeting:

- Wastewater rates – consultation document to annual plan regarding ‘place your vote’ on Facebook and recommendation of option to select, considered out of line. Haven’t addressed pumping mechanisms, brand of pump used, non return belts, subsidies etc.
- Bus service working well with 2 hour periods, concern with end of run in Raglan. Cr Thomson to look into this. Concern with the tall grass not being cut around many footpaths that should be clear in Raglan. The Board walk on Cliff Street is overgrown and is a hazard. Service request agreed to be completed.
- Wastewater spills – Technical advice was given on a submission to the LTP from information provided by Martin Mould.
- Fundraising event by the team from Rock-it Kitchen to support the work done at the Community House. The event is scheduled for Wednesday 17 May at Rock-it Kitchen that includes a delicious meal and auction. Looking for attendees and donations.

There being no further business the meeting was declared closed at 3.16pm.

Minutes approved and confirmed this                                      day of                                      2017.

RJ MacLeod  
**CHAIRPERSON**  
Minutes 2017/RCB/170509 RCB Minutes

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**Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	15 May 2017
<b>Prepared by</b>	Wanda Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301
<b>Report Title</b>	Receipt of Minutes – Ngaruawahia Community Board

**1. EXECUTIVE SUMMARY**

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To receive the minutes of the Ngaruawahia Community Board meeting held on Tuesday 9 May 2017.

**2. RECOMMENDATION**

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**THAT** the minutes of the meeting of the Ngaruawahia Community Board meeting held on Tuesday 9 May 2017 be received.

**3. ATTACHMENTS**

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NCB Minutes

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**MINUTES** of a meeting of the Ngaruawahia Community Board held in the Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 9 MAY 2017** commencing at **6.15pm**

**Present:**

Mr J Whetu (Chair)  
Cr JM Gibb  
Cr E Patterson  
Ms K Morgan  
Mrs J Stevens

**Attending:**

Ms S Duignan (General Manager Customer Services)  
Mrs W Wright (Committee Secretary)  
Master W Eriepa (Youth Representative)  
Ms K Huirama (Ngati Tamainupo)  
Ms IJ Huirama (Ngati Tamainupo)  
3 Members of Staff  
7 Members of the public

The Chair opened the meeting with a karakia.

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Ms Morgan/Cr Gibb)**

**THAT** an apology be received from and leave of absence granted to **Mrs Diamond, Ms Kirkwood and Mr Sherson.**

**CARRIED on the voices**

**NCBI705/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Cr Gibb/Cr Patterson)**

**THAT** the agenda for a meeting of the Ngaruawahia Community Board held on Tuesday 9 May 2017 be confirmed and all items therein be considered in open meeting;

**AND FURTHER THAT** Master Eriepa be given speaking rights for the duration of this meeting.

**CARRIED on the voices**

**NCBI705/02**

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**CONFIRMATION OF MINUTES**

**Resolved: (Cr Gibb/Ms Morgan)**

**THAT the minutes of a meeting of the Ngaruawahia Community Board held on Tuesday 14 March 2017 be confirmed as a true and correct record of that meeting.**

**CARRIED on the voices**

**NCBI705/03**

**REPORTS**

Developing our Local Sites of Significance  
Agenda Item 5.1

Tabled Item: Developing our sites of significance powerpoint presentation

Members from Ngati Tamainupo gave a powerpoint presentation and answered questions of the Board.

**Resolved: (Cr Gibb/Cr Patterson)**

**THAT the report from the Chairperson be received.**

**CARRIED on the voices**

**NCBI705/04/1**

Discretionary Fund Report to 27 April 2017  
Agenda Item 5.2

**Resolved: (Ms Morgan/Ms Stevens)**

**THAT the report from the General Manager Strategy & Support be received;**

**AND THAT the Board agrees to the table fee of \$10 for tea and coffee per meeting be paid to Council from the Discretionary Fund.**

**CARRIED on the voices**

**NCBI705/04/2**

Ngaruawahia Youth Engagement Update  
Agenda Item 5.3

The Youth Action Group Representative provided an update of the Youth Action Group tasks and answered questions of the Board.



**Resolved: (Mr Whetu/Cr Patterson)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**NCBI705/04/3**

Ngaruawahia Public Toilet Facilities  
Agenda Item 5.4

**Resolved: (Ms Morgan/Cr Gibb)**

**THAT the report from the General Manager Service Delivery be received;**

**AND THAT the Board endorse the recommendations on site and type of facility;**

**AND FURTHER THAT the Board suggests that Council work with the Community Board Member Ms Stevens to investigate a local design for the wrap around the toilet building.**

**CARRIED on the voices**

**NCBI705/04/4**

Ngaruawahia Works and Issues Report  
Agenda Item 5.5

**Resolved: (Cr Gibb/Ms Morgan)**

**THAT the report from the General Manager Customer Support be received.**

**CARRIED on the voices**

**NCBI705/04/5**

Ngaruawahia Community Board Resolution/Action Register  
Agenda Item 5.6

**Resolved: (Mr Whetu/Cr Gibb)**

**THAT the report of the General Manager Customer Support be received.**

**CARRIED on the voices**

**NCBI705/04/6**

Public Forum  
Agenda Item 5.7

The following items were discussed at the public forum:

- Ngaruawahia Community Equestrian Group – looking to create a facility at Waipaa Reserve for horses and open it up for public use so that they can serve the community; i.e. special needs kids etc. (Tabled Item A)



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**Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	18 May 2017
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301
<b>Report Title</b>	Receipt of Huntly Community Board Minutes

**1. EXECUTIVE SUMMARY**

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To receive the minutes of the Huntly Community Board meeting held on Tuesday 16 May 2017.

**2. RECOMMENDATION**

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**THAT the minutes of the meeting of the Huntly Community Board held on Tuesday 16 May 2017 be received.**

**3. ATTACHMENTS**

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HCB minutes 16 May 2017

**MINUTES** of a meeting of the Huntly Community Board held in the Riverside Room, Civic Centre, Main Street, Huntly on **TUESDAY 16 MAY 2017** commencing at **6.00pm**.

**Present:**

Ms K Langlands (Chairperson)  
Cr S Lynch  
Cr F McInally  
Mr R Farrar  
Mrs D Lamb  
Mr C Rees  
Mrs S Stewart [from 6.10pm]

**Attending:**

His Worship the Mayor, Mr A Sanson  
Mr T Whittaker (General Manager Strategy & Support)  
Mr V Ramduny (Policy & Planning Manager)  
Ms K Whittle (Consultant)  
Mrs R Gray (Council Support Manager)  
Ms K Pinny (Customer Delivery Officer)  
Ms J Steiner (Customer Delivery Officer)  
Mr B Mounsey (former Board Member)  
Ms P Comins (Youth Representative)  
Mrs D Lovell (Chair, Taupiri Community Board)  
3 Members of the Public

The Chair invited Mr Mounsey (a former member of the board up until 2016) to the meeting and presented him with a Certificate of Appreciation for the 15 years of service that he had provided the Board. Mr Mounsey advised that he had enjoyed his time on the board and wished the new members all the best for the future.

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Ms Langlands/Mrs Lamb)**

**THAT** an apology be received from and leave of absence granted to **Ms Bredenbeck;**

**AND** an apology be received from the youth representative, **Logan Cotter.**

**CARRIED on the voices**

**HCBI705/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS****Resolved: (Ms Langlands/Cr Lynch)****THAT the agenda for a meeting of the Huntly Community Board held on Tuesday 16 May 2017 be confirmed and all items therein be considered in open meeting;****AND THAT Miss Comins (Youth Representative), and Mrs Lovell (Chair, Taupiri Community Board) be given full speaking rights for the duration of the meeting.****CARRIED on the voices****HCBI705/02****DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**CONFIRMATION OF MINUTES****Resolved: (Ms Langlands/Mr Farrar)****THAT the minutes of a meeting of the Huntly Community Board held on Tuesday 21 March 2017 be confirmed as a true and correct record of that meeting.****CARRIED on the voices****HCBI705/03****REPORTS**Youth Engagement Update  
Agenda Item 5.1

The youth representative provided an overview of the report.

**Resolved: (Ms Langlands/Cr Lynch)****THAT the report from the General Manager Strategy & Support be received;****AND THAT progress with regards to the Govern Up project in Huntly be noted.****CARRIED on the voices****HCBI705/04**North Waikato Integrated Growth Management  
Agenda Item 5.2

The Planning &amp; Strategy Manager spoke to a power point presentation outlining how to support and accommodate growth in the North Waikato from an infrastructure perspective. Discussion included residential and industrial land, with some discomfort expressed around

the population statistics. The Planning & Strategy Manager answered questions of the members.

**Resolved: (Ms Langlands/Cr McNally)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**HCBI705/05**

Mrs Stewart entered the meeting at 6.10pm during discussion on the above item and was present when voting took place.

Wastewater Education Campaign  
Agenda Item 5.3

The Consultant spoke to a power point presentation on the wastewater continual improvement programme specifically in regard to the education programme and answered questions of the members. Two champions from the board are being sought for this wastewater campaign.

**Resolved: (Ms Langlands/Mrs Lamb)**

**THAT the report from the General Manager Service Delivery be received.**

**CARRIED on the voices**

**HCBI705/06**

Discretionary Fund Report to 27 April 2017  
Agenda Item 5.4

Discussion was raised regarding the funding for the application from Huntly Kyokushin Karate Club.

**Resolved: (Ms Langlands/Cr Lynch)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**HCBI705/07**

Review of Huntly Community Plan  
Agenda Item 5.5

The General Manager Strategy & Support provided an overview of the report and explained the importance of following good process to deliver the result that the community board wants. It is understood that the independent research being undertaken and funded independently of the community board will be commissioned by the external consultant to ensure it is relevant for the community plan project.

It is understood that the next stage of the process is for the board to meet with the consultant to fine tune the brief to ensure the deliverables are collectively understood. His Worship observed that the plan is not a sales document but rather a blue print for community direction.

This plan is recognised as a document which will provide the community board and its members with a united direction.

**Resolved: (Cr McNally/Mr Farrar)**

**THAT the report from the General Manager Strategy and Support be received;**

**AND THAT the Board support the development of a strategic community plan in accordance with the process articulated in this report;**

**AND FURTHER THAT subject to support from the Strategy & Finance Committee the Board allocate \$9,167.00 from the discretionary fund for this purpose;**

**AND FURTHER THAT the consultant will ensure the independently commissioned research will deliver the required inputs for the board's community plan project.**

**CARRIED on the voices**

**HCBI705/08**

Huntly Works & Issues Report: Status of Items May 2017

Agenda Item 5.6

**Resolved: (Ms Langlands/Mr Rees)**

**THAT the report from the General Manager Strategy and Support be received.**

**CARRIED on the voices**

**HCBI705/09**

Public Forum

Agenda Item 5.7

The following items were discussed during the public forum:

- Wastewater and metering questions were answered
- Area Police Commander position to be advertised in the near future.
- Progress on crime as discussed at a public meeting. His Worship advised that progress will be provided at a later date.
- Youth in trouble – It was advised that the Police ensure they are put in touch with youth agencies.

Chairperson's Report  
Agenda Item 5.8

The Chairperson gave a verbal report on the following items:

- 2018/2019 Representation Reviews includes Waikato District Council this year.
- Community Patrol – to attend next month's meeting.
- Huntly Watch Group – Ms Bredenbeck signed up to be part of this group.
- Donations for the Kids Kitchen received.
- Placemaking – request by Chair to get back into this mode.
- Community Board Conference in Methven –speakers.

Councillors' and Board Members' Reports  
Agenda Item 5.9

Cr Lynch spoke on many meetings and workshops she and Cr McInally had attended and the citizenship ceremony she had attended.

Mrs Lamb spoke of the special meeting for Waikato Coalfields Museum scheduled for 10 June 2017, of the successful exhibition held recently, and the Matariki Festival that is scheduled.

Mrs Stewart advised that a new Facility Manager had been employed at Kimihia Home and everything was going well.

There being no further business the meeting was declared closed at 7.53pm.

Minutes approved and confirmed this                          day of                          2017.

K Langlands  
**CHAIRPERSON**

Minutes 2017/HCB/170516 HCB Minutes



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### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	17 May 2017
<b>Prepared by</b>	Wanda Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301
<b>Report Title</b>	Receipt of Te Kauwhata Community Committee Meeting Minutes

### **1. EXECUTIVE SUMMARY**

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To receive the minutes of the Te Kauwhata Community Committee meeting held on Wednesday 3 May 2017.

### **2. RECOMMENDATION**

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**THAT** the minutes of the meeting of the Te Kauwhata Community Committee held on Wednesday 3 May 2017 be received.

### **3. ATTACHMENTS**

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TKCC Minutes

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**MINUTES** of a meeting of the Te Kauwhata Community Committee held at the St John Ambulance Rooms, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY 3 MAY 2017** commencing at **7.00pm**.

**Present:**

Ms T Grace (Chairperson)  
Cr JD Sedgwick  
Mrs C Berney (Secretary)  
Mr J Cunningham  
Mr K Dawson  
Mr D Hardwick  
Mr T Hinton  
Mr C Howells  
Mrs M Raumati  
Mr B Weaver

**Attending:**

Mr V Ramduny (Manager Strategy & Planning)  
Mr P Blue (WEL Energy)  
Ms K Whittle (Communications Contractor)  
Mrs A Purdy (Asset Engineer)  
Miss S Hall (Youth Representative)  
Ms B Loader (Labour Party candidate for Waikato Electorate)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Mrs Berney/Mr Hardwick)**

**THAT** an apology for lateness be received from Mr Hinton;

**AND THAT** an apology for early departure be received from Cr Sedgwick.

**CARRIED on the voices**

**TKCCI705/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Cr Sedgwick/Mr Hardwick)**

**THAT the agenda for a meeting of the Te Kauwhata Community Committee held on Wednesday 3 May 2017 be confirmed and all items therein be considered in open meeting;**

**AND THAT the youth representative present be given speaking rights for the duration of this meeting;**

**AND FURTHER THAT the following item be discussed at an appropriate time during the course of the meeting;**

**- David Hardwick's report**

**CARRIED on the voices**

**TKCCI705/02**

**DISCLOSURES OF INTEREST**

Mr Dawson and Mr Hinton advised members of the Committee that they would declare a financial conflict of interest in item 6.7 [*Discretionary Fund Report to 21 April 2017*].

**CONFIRMATION OF MINUTES**

**Resolved: (Cr Sedgwick/Mr Hardwick)**

**THAT the minutes of a meeting of the Te Kauwhata Community Committee held on Wednesday 1 March 2017 be confirmed as a true and correct record of that meeting.**

**CARRIED on the voices**

**TKCCI705/03**

**SPEAKERS**

Mr Blue from WEL Energy gave a verbal update on rapid chargers and answered questions from the Committee.

The Communications Contractor from Waikato District Council gave a verbal presentation on Wastewater and answered questions from the Committee (Refer Agenda Item 6.2).

**REPORTS**Youth Engagement Update May 2017

## Agenda Item 6.1

The Youth Representative gave a verbal report and answered questions of the Committee.

**Resolved: (Mr Cunningham/Mr Dawson)**

**THAT the report from the General Manager Strategy & Support be received;**

**AND THAT if there are any issues identified in the Te Kauwhata Youth Action Group's Quarterly Report that the Committee wishes to progress, that these be added to the Committee's Works and Issues report so that progress on implementation can be monitored.**

**CARRIED on the voices**

**TKCCI705/04/1**

Wastewater Education Campaign

## Agenda Item 6.2

The Communications Contractor gave a verbal report and answered questions of the Committee.

**Resolved: (Mr Hardwick/Mr Cunningham)**

**THAT the report from the General Manager Service Delivery be received.**

**CARRIED on the voices**

**TKCCI705/04/2**

Te Kauwhata Walkway & Cycleways

## Agenda Item 6.3

The Asset Engineer gave a verbal report and answered questions of the Committee.

**Resolved: (Mr Dawson/Mr Howells)**

**THAT the report from the General Manager Service Delivery be received;**

**AND THAT the feedback from the Committee is to be included in an amended report which will be circulated prior to next meeting.**

**CARRIED on the voices**

**TKCCI705/04/3**

North Waikato Integrated Growth Management  
Agenda Item 6.4

The Manager Strategy and Planning gave a verbal report and answered questions of the Committee.

**Resolved: (Cr Sedgwick/ Mrs Berney)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**TKCCI705/04/4**

Works and Issues Report: May 2017  
Agenda Item 6.5

**Resolved: (Mr Cunningham/Mr Hinton)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**TKCCI705/04/5**

Councillors Report  
Agenda Item 6.6

Cr Sedgwick gave a verbal report and answered questions of the committee.  
Cr Sedgwick retired from the meeting.

Discretionary Fund Report to 21 April 2017  
Agenda Item 6.7

Mr Dawson and Mr Hinton declared a conflict of interest and did not partake in speaking to or voting on this item.

**Resolved: (Ms Grace/Mr Hardwick)**

**THAT the report from the General Manager Strategy & Support be received;**

**AND THAT the Discretionary Fund reimburses Marion Handcock the sum of \$31.99 for purchase of sheep pellets for the main street planter boxes;**

**AND FURTHER THAT the Discretionary Fund pay Te Kauwhata Community Events Inc \$750 for ANZAC catering costs;**

**AND FURTHER THAT the Discretionary Fund pay \$253 to Inform Landscapes Limited for the fixing of the Village Green fence by the railway tracks;**

**AND FURTHER THAT the Discretionary Fund transfer \$10,000 from the previously committed funds for walkways into the Whangamarino Walkway ANZ bank account to allow payment of invoices as they arrive.**

**CARRIED on the voices**

**TKCC1705/04/6**

Chairperson's Report  
Agenda Item 6.8

The chair gave a verbal report which included correspondence received and answered questions of the committee.

**PROJECTS UPDATE**

Dog Park  
Agenda Item 7.1

Mr Hinton has spoken with the College and they are helping out with the project. Watch this space!

Wetlands Walkway  
Agenda Item 7.2

Progress has been made. Waiting for the weather to start co-operating.

David Hardwick's report  
Add.Item

Mr Hardwick gave a verbal update about the bus services in the village.

There being no further business the meeting was declared closed at 9.52.

Minutes approved and confirmed this                                      day of                                      2017.

T Grace  
**CHAIRPERSON**  
Minutes2017/TKCC/170503TKCC Minutes

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**Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	26 May 2017
<b>Prepared by</b>	Wanda Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301
<b>Report Title</b>	Receipt of Meremere Community Committee Minutes

**1. EXECUTIVE SUMMARY**

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The minutes for a meeting of the Meremere Community Committee held on Thursday 11 May 2017 are submitted for receipt.

**2. RECOMMENDATION**

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**THAT the minutes of a meeting of the Meremere Community Committee held on Thursday 11 May 2017 be received.**

**3. ATTACHMENTS**

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MMCC Minutes

**MINUTES** of a meeting of the Meremere Community Committee held at the Meremere Community Hall, Heather Green Avenue, Meremere on **THURSDAY 11 MAY 2017** commencing at **7.00pm**.

**Present:**

Mr J Katu (Chairperson)  
Cr J Sedgwick  
Mr D Creed  
Ms A Dobby  
Mr J Harman  
Ms C Heta  
Mr J Ngatai

**Attending:**

Mr GJ Ion (Chief Executive)  
Ms J Remihana (Programme Delivery Manager)  
Ms K Whittle (Communications Contractor)  
Mr V Ramduny (Planning and Strategy Manager)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Ms Heta/Mr Creed)**

**THAT** an apology be received from Mr Brown and Mrs Jenkin.

**CARRIED on the voices**

**MMCCI705/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mr Harman/ Ms Heta)**

**THAT** the agenda for a meeting of the Meremere Community Committee held on Thursday 11 May 2017 be confirmed and all items therein be considered in open meeting;

**AND THAT** the following item be discussed during General Business:

- Hall Committee
- Discussion on leepovers at the Hall

**CARRIED on the voices**

**MMCCI705/02**



**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**CONFIRMATION OF MINUTES**

**Resolved: (Mr Harman/Ms Heta)**

**THAT the minutes of a meeting of Meremere Community Committee held on Thursday 9 March 2017 be confirmed as a true and correct record of that meeting.**

**CARRIED on the voices**

**MMCCI705/03**

The Chief Executive assumed the Chair for the following item.

The Chief Executive explained that he would Chair this part of the meeting to appoint the new Secretary. He reminded the Committee of the process.

Appointment of Secretary  
Agenda Item 5.1

The Chief Executive called for nominations for the position of Secretary.

Ms A Dobby was nominated by Mr J Katu and seconded by Mr D Creed.

**Resolved: (Mr Katu/Mr Creed)**

**THAT the report from the Chief Executive be received;**

**AND THAT Ms Dobby be appointed as the Secretary of the Meremere Community Committee.**

**CARRIED on the voices**

**MMCCI705/04**

The Chief Executive vacated the Chair and Mr Katu resumed the Chair for the rest of the meeting.

**REPORTS**

Wastewater Education Campaign  
Agenda Item 5.2

Ms K Whittle presented a powerpoint presentation and answered questions of the Committee.

**Resolved: (Mr Harman/Ms Heta)**

**THAT the report from the General Manager Service Delivery be received.**

**CARRIED on the voices****MMCCI705/05/1**

North Waikato Integrated Growth Management  
Agenda Item 5.3

Mr V Ramduny gave a presentation and answered questions of the Committee.

**Resolved: (Cr Sedgwick/Mr Harman)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices****MMCCI705/05/2**

Works and Issues Report  
Agenda Item 5.4

**Resolved: (Ms Heta/Mr Harman)**

**THAT the report from the Chief Executive be received;**

**AND THAT the following issues be added:**

- **Sleepovers at the Hall**
- **Tennis Pavillion**

**CARRIED on the voices****MMCCI705/05/3**

Councillor's Report  
Agenda Item 5.5

Cr Sedgwick gave a verbal report and answered questions of the Committee.

Discretionary Fund Report to 27 April 2017  
Agenda Item 5.6

**Resolved: (Mr Katu/Mr Ngatai)**

**THAT the report from the General Manager Strategy & Support be received;**

**AND THAT the commitment of \$50 for Pika Hema be approved;**

**AND THAT the commitment of \$200 for MYG Youth Group be approved.**

**CARRIED on the voices****MMCCI705/05/4**

**GENERAL BUSINESS**

The following items were discussed:

- Meremere Development Committee – discussion on administration, James Harman resigned from the position of administrator.
  
- Hall Committee:

**Resolved: (Mr Harman/Mr Ngatai)**

**THAT that there is no need for a Hall Committee.**

**CARRIED on the voices**

**MMCC1705/06**

There being no further business the meeting was declared closed at 8.55pm.

Minutes approved and confirmed this                      day of                      2017.

**Mr J Katu**  
**CHAIRPERSON**

Minutes2017/MMCC/170511 MMCC Minutes

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**Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	1 June 2017
<b>Prepared by</b>	Wanda Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301
<b>Report Title</b>	Receipt of Tamahere Community Committee Minutes

**1. EXECUTIVE SUMMARY**

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To receive the minutes of the Tamahere Community Committee meeting held on Monday 1 May 2017.

**2. RECOMMENDATION**

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**THAT** the minutes of the meeting of the Tamahere Community Committee held on Monday 1 May 2017 be received.

**3. ATTACHMENTS**

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TCC Minutes



**DRAFT Minutes of Committee Meeting  
Held 7.30pm on 1<sup>st</sup> May 2017  
Tamahere Community Centre**

**Present:**

**TCC:** Bevin Coley, Ro Edge, Connie Short, Jane Manson, Tim van de Molen, Leo Koppens, Graham McAdam, James Yearsley, Charles Fletcher, Sue Robertson, Shelley Howse, Joy Wright

**WDC:** Aksel Bech, Jacki Remihana

**NZTA:** Gary Budden, Peter Simcock

1. **Apologies:** Gina Woodfield, Dallas Fisher, Tim Harty
2. **Confirmation of Minutes** of Meeting held on 3<sup>rd</sup> April 2017

**Moved:** Ro Edge      **Seconded:** Jane Manson      **All in Favour**

3. **Matters arising:**

4. **Correspondence Tabled**

**IN**

WDC - John Brown, Media Release of severe weather and flooding.  
 WDC – John Brown, Media Release of Cyclone Cook  
 WDC – John Brown, Media Release – Council staff focus on weather damage  
 WDC – Sheryl Flay, Media Release – Council adopts Easter Trading Policy.  
 WDC – Deborah Lee – Cancelled LTP Workshop – 20<sup>th</sup> April 2017  
 WDC – Deborah Lee – Cancelled LTP Workshop – 26<sup>th</sup> April 2017  
 WDC – Deborah Lee – LTP Workshop – 3<sup>rd</sup> May 2017  
 WDC – Tim Harty Report for April  
 NZTA – New contact Waikato Expressway – Jo Wilton

**OUT**

WDC, Karen Bredesen, Tim Harty & Support Team Minutes of Meeting  
 WDC, Karen Bredesen, Tamahere Forum Invoice Forwarded for Payment  
 NZTA, Dana MacDonald Re: attendance at May Meeting  
 WDC, WDC, Naming of Track From Allan Turner Bridge to Bilsthorpe  
 WDC, Tim and Jackie for planting at reserve to start now by community.

**Moved:** Leo Koopens      **Seconded:** Shelley Howse      **All in favour**

## 5. NZTA Expressway & Cycleway Update

### Cycleway Update

- A detailed business case has been completed for the Cambridge to Hamilton cycleway, but it's going back to the consultants for some further work.
- The route is fixed up to Riverglade Drive going north, but is still up in the air from there into Hamilton, and on the southern end there are still land owners to negotiate with to gain access into the Cambridge section.
- For the crossing at SH21, consultants are still looking at economics for a bridge.
- The committee asked if NZTA felt there was a realistic start date for Southern Links. Peter Simcock felt it was possible it could start within the next 10 years, if growth required it.
- Any community input into the bridge over SH21 can be directed to Peter Simcock.
- There is no update on Newell Road/SH1 intersection as yet.

### Expressway Update

- Rain has caused significant delays to the schedule.
- Medium barrier on existing Tamahere section to be paved shortly to allow for traffic management.

## 6. Cr Aksel Bech Report

### Shared Paths

- WDC have managed to get Te Awa to contribute money for a shared path from Parklea through to Punnet which is to be started shortly. The footpath will also be extended on the southern end of Newell Road to Devine Road with a new crossing being put in place.

### UltraFast Fibre

- Tony Whittaker and Aksel Bech met with Ultrafast Fibre and unfortunately our proposal didn't make the cut. This was due to the cost to get fibre to the door because of the long driveways in the area, as they are prohibited from getting a capital contribution due to the model with Crown Fibre Holdings that they operate under. However they are going to request the following:
  - That Crown Fibre Holdings lift that restriction, as we are not part of the government roll-out.
  - And secondly, Ultra Fast Fibre are allowed to provide residents with a roll of fibre that we will be responsible for trenching or laying on the ground, which will mean that they don't have to factor laying the fibre up the driveways as part of their costs.
- Ultrafast Fibre have offered to come to our next committee meeting to present the final proposal.
- The installation of fibre in the Tamahere/Matangi area will be about an 8 month project from start to finish, so if we have a business case that stacks up in June, we could have fibre by June 2018.

### Road Names

- The Tamahere area has some roads that will need naming shortly, so the committee needs to send WDC the list that was developed some years ago by the committee.

**Action:** Ro Edge to locate and send to Aksel Bech.

**Ngati Haua**

- Aksel Bech is working with Ngati Haua about providing input into the Recreational Reserve, and they are also looking at restoring the top pa site near Wally Pollock reserve.

## **7. WDC, Tim Harty Report**

### **Traffic Counts Newell Road**

- Traffic counts that were undertaken on the Thursday prior to Easter only show a minor increase, however there was no notation of times the counts were taken and given it was the day prior to Easter, this was a holiday for some schools. The committee had specifically said that the increase was between 7.30-9am and would like to see a traffic count undertaken at these times during a standard school and work day.

### **Signage in Bruntwood Road**

- Signs were installed on the 28<sup>th</sup> of March.

### **Intersection Safety Concerns on Brinkworth Road intersections**

- An investigation has been undertaken into signage and safety, and no safety risk was found at either intersection.

### **Closure of Newell Road**

- NZTA report received and being worked through.

### **Recreational Reserve Fields**

- WDC are working with the contractor to ensure the fields are up to spec at time of handover, as currently there are numerous issues that need addressing.

### **Regal Truck Wash**

- WDC attending site to check on progress on site clean up by Regal Transport.

### **Reserve Funding**

- A report will go to Council's strategy and Finance committee regarding the proposed extension to the Tamahere Hall targeted rate for the construction of the Recreational Reserve and Piazza. Consultation with the community will take place later this year, with the community able to put in submissions to the proposal.

### **Secretarial Fee**

- This was paid in November to the previous secretary by WDC, even though the payment was not authorized by the committee.

### **Planting Around Hub**

- The planting on the mounds on the corner of Newell/Devine Roads and the reeds on Wiremu Tamihana Drive are a mess and the committee would like to know who is responsible for their maintenance.

**Action:** Aksel Bech and Tim Van de Molen to attend next Tamahere Hall Committee meeting to discuss targeted rate extension proposal.

**Action:** Jackie Remihana to look into the maintenance contract for plants around the hub area.

## **8. Tamahere Recreational Reserve**

### **Community Tree Planting Proposal**

- WDC are very keen to see the community begin planting work on the reserve, but will need a quote in order to proceed.
- WDC now has concerns that weeds and water ponding do not meet contract specifications for the construction of the reserve. WDC in discussions with

contractors but now unlikely it will be ready for use in June. It may take up to another 12 months to be completed to WDC satisfaction

**Action:** Leo Koopens to provide a quote for plants and mulch, and once signed off, proceed with the planting along the Regals boundary.

#### **Reserve Management Plan**

- The Parks team will be responsible for the Reserve Management Plan, including managing bookings for it.

#### **Skate Park**

- Not yet been put out for tender and the finalized plan has not changed at all.

#### **Piazza**

- Charles Fletcher presented some ways that locals in Italy used local spaces, such as piazzas. It was suggested that funding be sought for sculptures relevant to Tamahere be incorporated into the reserve, especially around the Tamahere story.

**Action:** Aksel Bech to discuss with Ngati Haua.

### **9. Village Hub Update**

- Still waiting for consent.

### **10. Any Other Business**

#### **Council rules for the development of footpaths in new subdivisions**

- The committee asked WDC what the rules are for developers for new subdivisions when it comes to footpaths, as some developers have to put them in, while others don't.

**Action:** Jackie Ramihana to look into exactly what the rules are regarding the requirements of developers for sub-divisions.

#### **The Forum**

- The Forum is inviting locals to become supporters of the website by contributing to their crowdfunding campaign. Funding will be used to expand their reporting on important issues, events, human interest topics and community activities. And if anyone was interested in taking over the running of the Forum, this is an opportunity available.

#### **Archives**

- Joy brought along amazing archives of Tamahere communications and it was decided that they should all be scanned for future generations, and maybe stored on the Forum.

#### **LTP**

- Joy brought along amazing archives of Tamahere communications and it was decided that they should all be scanned for future generations, and maybe stored on the Forum.

#### **School Pool**

- Funding for the Tamahere School pool has reached \$330,000 thanks to the cook book and funding grants, and are now only \$70k short, so are looking to lodge consents so it is built and ready for use this coming summer. The School is wondering where the soil could be well utilized by the community, so that the cartage cost could be saved. E.g. Raised areas in playground and skate park.



**Action:** Aksel Bech to work with council to see what, if any, opportunities exist for use of top soil.

**LTP Workshops**

- Well worth attending and Leo Koppens has offered to attend the next one, which is from 1-3pm this Wednesday at the Ngaruawahia Bowling Club.

**Defibrillator**

- Leo Koppens asked if any action had been taken to move the defibrillator to the outside of the hall, rather than the inside, as it is now. This might be a matter that the Hall Committee could address.

**Action:** Aksel Bech and Tim Van de Molen to discuss this with the hall committee, and mention that the Lions were keen to assist with this.

**11. Date of next meeting:** 12<sup>th</sup> June 2017

**Meeting closed** at 9.25pm

**Items for Next Meeting:**

Ultra Fast Fibre

School Bus Routes

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### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	11 May 2017
<b>Prepared by</b>	Rose Gray Council Support Manager
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301
<b>Report Title</b>	Receipt of Minutes – Pokeno Community Committee

### **1. EXECUTIVE SUMMARY**

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To receive the minutes of the Pokeno Community Committee meeting held on Tuesday 11 April 2017.

### **2. RECOMMENDATION**

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**THAT** the minutes of the meeting of the Pokeno Community Committee held on Tuesday 11 April 2017 be received.

### **3. ATTACHMENTS**

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Minutes



## **POKENO COMMUNITY COMMITTEE**

**MINUTES** of the monthly Pokeno Community Committee meeting held in the Pokeno Hall, Pokeno, on 11 April 2017, commencing at 7.00pm.

**Committee Members Present:** Helen Clotworthy, Doug Rowe, Todd Miller, Paul Heta, Tricia Graham, Janet McRobbie, Charles Hackett, Kris Hines, Rick Odom, Morris Roberts, Wayne Rodgers

**Guests in Attendance:** Mayor Allan Sanson  
Tony Whittaker (Waikato District Council)  
Colin Botica (Pokeno Land Consortium)

**Councillors in Attendance:** Cr J Church, Cr S Henderson

**Community Members Attending:** Community Members attended.

### **1. APOLOGIES**

No apologies were received.

### **2. DISCLOSURES OF INTEREST**

There was no disclosure of interest.

### **3. CONFIRMATION OF THE STATUS OF THE AGENDA**

No items were added to the agenda.

**4. CONFIRMATION OF PREVIOUS MINUTES**

**THAT the minutes of the meeting held on 14 March 2017 be confirmed as a true and correct record of that meeting.**

**Moved: Helen Clotworthy**

**Seconded: Doug Rowe**

**Carried**

**5. MATTERS ARISING FROM THE MINUTES**

There were no matters arising from the minutes.

**6. NEW ZELAND POLICE**

Richard Wright of the New Zealand Police was unable to attend as he had urgent business.

**THAT the report from the General Manager Strategy & Support be received.**

**Moved: Helen Clotworthy**

**Seconded: Doug Rowe**

**Carried**

**7. POKENO LAND CONSORTIUM**

Colin Botica of the Pokeno Land Consortium gave a presentation in two parts.

Part 1 – An update of where they are up to

Fifty per cent of consented land, both residential and industrial, has either title or is awaiting title. The very wet weather at the moment means that they are behind with the work they had expected to do this season on consented land.

He showed plans of both earth work consents and storm water consents.

Questions regarding responsibility for storm water followed. Colin said that while they have ownership of the land they had responsibility for this, but not once the land was sold.

The maintenance along Pokeno Rd was discussed; he said this would be fixed.

The state of the pond in Helenslee Rd needs a solution as it is becoming very overgrown.

As regards reserves Colin pointed out present reserve land in both the Helenslee and Hitchen Blocks and said that the Norfolk Pine Reserve in the Hitchen Block was due to be vested

to Council in about 6 months, while the Totara Reserve in the Helenslee Block was about 18 months away.

On the subject of connectivity, it was conceded that there needs to be coordination between Pokeno Land Consortium, Council and third party owners.

### Part 2 – Application for a Private Plan Change

Maps were shown giving the history of the development including what the constraints to development were – the aggregate area, the motorway, and the Bombay Hills.

Colin showed maps of the present consented land which has a space in the centre which represents the Graham Land – 14Ha of this is zoned residential, and 25Ha rural. Pokeno Land Consortium has now bought this land, although settlement is not until late February 2018.

The intention is to apply for a Private Plan Change for the land not already zoned residential. At the same time an application is to be made that the land adjoining this which is zoned residential large lot overlay, have the large lot overlay removed. The original reason for this was the objection by the Grahams when the original zoning occurred because of its proximity to their vineyard and the possibility of reverse discrimination.

Much of this land is very challenging for development and will only be suitable for larger Countryside living plots of between 3000sqm and 3Ha. Considering this there will only be a maximum of about 100 houses.

It is likely that this will be lodged in the next few weeks and Colin considers it is likely to be publically notified. The process is likely to take between 18 months and 18 years. Building is unlikely to start for 5 years.

Questions regarding reserve land were asked and Colin pointed to an area of protected native bush, and other areas because of their challenging nature would be unsuitable for building.

**THAT the report from the General Manager Strategy & Support be received.**

**Moved: Helen Clotworthy**

**Seconded: Janet McRobbie**

**Carried**

## **8. ANNUAL PLAN 2017/2018 – WASTEWATER CONSULTATION**

Tony Whittaker spoke to this report.

Annual Plan 2017/18 Consultation document to be sent to all rate payers by 13 April. Drop-in session to be held on Tuesday, 02 May.

A number of the community had attended expecting this to be discussed.

Tony pointed out that the present level of service was not acceptable to the community and there was a need for a better understanding of the network – there have been some high profile overflows, particularly in Raglan.

Current practice of the Wastewater and Water teams not being separate is no longer acceptable for hygiene reasons and this separation of teams must occur.

He said that there were three options, and that the targeted rate increase, which in the Waikato District is a district wide policy, would be \$130.

He encouraged all rate payers to attend the consultation session on 02 May.

**That the report from the General Manager Strategy & Support be received.**

**Moved:** Helen Clotworthy  
**Seconded:** Todd Miller  
**Carried**

## **9. POKENO COMMUNITY PLAN**

This report has been received by the Council and is available on the website. Helen outlined to those unfamiliar with it its features and discussion followed. Tony pointed out that it was not only budgeting that was a problem but also resourcing. The report will be referred to when constructing the Draft Annual Plan.

**That the report from the General Manager Strategy & Support be received.**

**Moved:** Janet McRobbie  
**Seconded:** Doug Rowe  
**Carried**

## **10. POKENO WORKS & ISSUES**

Issues arising since the last meeting include: the need to rename the two sections of Hitchen Road that have been cut off; the need to tidy up the cenotaph prior to ANZAC Day; and issues regarding Sports and Recreation.

**That the report from the General Manager Strategy & Support be received.**

**Moved:** Trisha Graham  
**Seconded:** Janet McRobbie  
**Carried**

## **11. DRAFT POKENO COMMUNITY COMMITTEE SCHEDULE**

It was agreed that the following be added to the Draft Community Schedule:

- May: The New Zealand Police to be rescheduled and the North Waikato Business Association to be added.
- June: Discussion on Market Square and an overview of Sports and Recreation.
- July: The Waikato Regional Council.

**That the report from the General Manager Strategy & Support be received.**

**Moved: Helen Clotworthy**

**Seconded: Doug Rowe**

**Carried**

## **12. COUNCILLORS REPORT**

- Retail opening is allowed on Easter Sunday.
- Funding is available for Placemaking project.
- Inorganic Refuse Collection scheduled 12-17 June.
- Supermarket consent is approved.
- The stop sign at the Razorback exit is being investigated.
- Phase 2 of the wastewater – the contract has been let.

**That the report from the General Manager Strategy & Support be received.**

**Moved: Tricia Graham**

**Seconded: Doug Rowe**

**Carried**

## **13. NEXT MEETINGS AGENDA ITEMS**

NIL.

## **14. GENERAL BUSINESS**

Community Patrol Group

This is going well and has been reasonably quite. Signs have gone up advertising it.

Andrew Beyer

The 'Drop In' is underway. Fifteen people came to the first session.

Placemaking

A group are working on an installation for ANZAC Day to be erected on Wednesday, 19 April.

Defibrillator

This is now ready for installation.

**CLOSURE**

Helen Clotworthy thanked the visitors for their attendance and their contribution. There being no further business, the meeting was declared closed at 9.40pm.

The next meeting of the Pokeno Community Committee will be held on 09 May 2017 at 7.00pm in the Pokeno Hall.



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### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	31 May 2017
<b>Prepared by</b>	Rose Gray Council Support Manager
<b>Chief Executive Approved</b>	Y
<b>Reference</b>	GOV1301
<b>Report Title</b>	Exclusion of the Public

## **1. EXECUTIVE SUMMARY**

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To exclude the public from the whole or part of the proceedings of the meeting to enable Council to deliberate and make decisions in private on public excluded items.

## **2. RECOMMENDATION**

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**THAT** the report of the Chief Executive be received;

**AND THAT** the public be excluded from the meeting to enable Council to deliberate and make decisions on the following items of business:

**Confirmation of Minutes dated Monday 8 May 2017**

**Receipt of Minutes:**

- **Strategy & Finance Committee dated 24 May 2017**
- **Infrastructure Committee dated 23 May 2017.**

## **3. ATTACHMENTS**

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Nil