

Agenda for a meeting of the Infrastructure Committee to be held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 28 MARCH 2017** commencing at **9.00am**.

Information and recommendations are included in the reports to assist the committee in the decision making process and may not constitute Council's decision or policy until considered by the committee.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

Mr P Simcock, representative from NZTA will be in attendance from 9.00am to discuss item 5.1.

3. DISCLOSURES OF INTEREST

4. CONFIRMATION OF MINUTES

Meeting held on Tuesday 28 February 2017

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GJ Ion

CHIEF EXECUTIVE

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Open Meeting

To	Infrastructure Committee
From	Gavin Ion Chief Executive
Date	28 February 2017
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV1318
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of the Infrastructure Committee meeting held on Tuesday 28 February 2017.

2. RECOMMENDATION

THAT the minutes of the meeting of the Infrastructure Committee held on Tuesday 28 February 2017 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

INF minutes 28 February 2017

MINUTES for a meeting of the Infrastructure Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 28 FEBRUARY 2016** commencing at **9.00am**.

Present:

Cr DW Fulton (Chairperson)
His Worship the Mayor Mr AM Sanson *[from 9.01am]*
Cr A Bech
Cr JA Church
Cr JM Gibb
Cr S Henderson
Cr SD Lynch
Cr RC McGuire
Cr FM McInally
Cr BL Main
Cr EM Patterson
Cr JD Sedgwick
Cr NMD Smith
Cr LR Thomson

Attending:

Mr B MacLeod (Raglan Community Board)
Mr G Ion (Chief Executive)
Mr T Harty (General Manager Service Delivery)
Mrs LM Wainwright (Committee Secretary)
Ms J Remihana (Programme Delivery Manager)
Mr C Clarke (Roading Manager)
Ms M Smart (Property Officer)
Ms C Muggeridge (Property Officer)
Ms M Jolly (Road Safety representative)
Ms Anne Ramsay (Ngaruawahia Community Facilities Steering Group)
Ms Jane Stevens (Ngaruawahia Community Facilities Steering Group)

APOLOGIES AND LEAVE OF ABSENCE

There were no apologies.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs Church/Patterson)

THAT the agenda for a meeting of the Infrastructure Committee held on Tuesday 28 February 2017 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 6 which shall be considered with the public excluded;

AND THAT in accordance with Standing Order 9.4 the order of business be changed with agenda item 5.2 [*Road Safety Education*] being considered the first item and that other items be considered as appropriate during the course of the meeting

AND FURTHER THAT the Committee resolves that the following public excluded item be added to the agenda as a matter of urgency as advised by the Chief Executive:

- Update on Water CCO Discussions with Watercare Services Limited

CARRIED on the voices

INF1702/01

His Worship the Mayor entered the meeting at 9.01am during discussion on the above item and was present when voting took place.

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Crs Sedgwick/Thomson)

THAT the minutes of a meeting of the Infrastructure Committee held on Tuesday 22 November 2016 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

INF1702/02

REPORTS

Road Safety Education
Agenda Item 5.2

Resolved: (Crs Bech/Sedgwick)

THAT the report from the General Manager Service Delivery be received.

CARRIED on the voices

INF1702/03

Karakariki Road Realignment
Agenda Item 5.3

Resolved: (Crs Smith/Patterson)

THAT the report from the General Manager Service Delivery be received;

AND THAT the Chief Executive be authorised to sign an agreement pursuant to Section 17 of the Public Works Act 1981, to acquire the parcels of land described in the First Schedule hereto, for road;

AND FURTHER THAT the portions of unformed Karakariki Road described in the Second Schedule hereto, be declared surplus, stopped and amalgamated with the land of the adjoining owner pursuant to Sections 116 and 117 of the Public Works Act 1981 as compensation in exchange for the land to be acquired for road;

AND FURTHER THAT the Mayor and Chief Executive be authorised to execute the consents required pursuant to Part VIII of the Public Works Act 1981, to give effect to the above.

First Schedule

165sqm shown as Section 1 on Survey Office Plan 477053 and being part Allotment 66B3C3D Waipa Parish.

453 sqm shown as Section 2 on Survey Office Plan 477053 and being part Allotment 66B3C3D Waipa Parish.

Second Schedule

812 sqm shown as Section 3 on Survey Office Plan 477053 being legal road.

282 sqm shown as Section 4 on Survey Office Plan 477053 being legal road.

CARRIED on the voices

INF1702/04

Increase to Approved Contract Sum – Contract No 15/075 District Wide Watermain Replacement 15/16
Agenda Item 5.4

Resolved: (Crs Church/Thomson)

THAT the report from the General Manager Service Delivery be received.

CARRIED on the voices

INF1702/05

Award of Contracts
Agenda Item 5.5

Resolved: (Crs Gibb/Henderson)

THAT the report from the General Manager Service Delivery be received.

CARRIED on the voices

INF1702/06

Waikaretu Valley Road realignment, stopping and exchange
Agenda Item 5.6

Resolved: (Crs Main/Patterson)

THAT the report from the General Manager Service Delivery be received;

AND THAT the Chief Executive be authorised to sign an agreement pursuant to section 17 of the Public Works Act 1981 to acquire for road, the parcels of land shown marked (A) to (D) on the land requirement plans titled Waikaretu Valley Pavement Rehabilitations RPI.14 -1.96 & RP 2.29-2.42 Sheet 100 (R2), and Sheet 101(R1) totalling in area 2365sqm (subject to survey) and comprised in CT SA 9D/408;

AND FURTHER THAT the portions of unformed Waikaretu Valley Road shown on marked (E) and (F) on the Waikaretu Valley Pavement Rehabilitation Land Requirement Plan RPI.14 -1.96 to 2.29-2.42 (R2), totalling in area 3135 sqm (subject to survey), be stopped utilising the provisions of the Public Works Act 1981 and be amalgamated with the land of the adjoining owner, as compensation in exchange for the land to be acquired for road;

AND FURTHER THAT following completion of the formal survey, the Mayor and Chief Executive be authorised to execute the consents required pursuant to part VIII of the Public Works Act 1981 to give effect to the above.S

CARRIED on the voices

INF1702/07

North Waikato Integrated Programme Business Case – An Overview
Agenda Item 5.7

Resolved: (Crs Lynch/Sedgwick)

THAT the report from the General Manager Service Delivery be received;

AND THAT the Infrastructure Committee support the process to date of development of the NWIPBC;

AND FURTHER THAT staff are requested to workshop progress on the NWIPBC as soon as possible, prior to seeking final sign-off by Council.

CARRIED on the voices

INF1702/08

Stopping and Disposal of Overwide Unformed Portion of Springhill Road
Agenda Item 5.8

Resolved: (His Worship the Mayor/Cr McGuire)

THAT the report from the General Manager Service Delivery be received;

AND THAT the overwide unformed portion of Springhill Road comprising 4157 square metres (subject to survey) be declared surplus to Council roading requirements;

AND FURTHER THAT the section of overwide unformed portion of Springhill Road be stopped utilising the provisions of the Public Works Act 1981;

AND FURTHER THAT the portion of road when stopped, be transferred to the adjacent landowner for amalgamation, at a price to be established by market valuation and to be within Council property policy, with the applicant to be responsible for all costs incurred;

AND FURTHER THAT the nett proceeds of sale be credited to the Property Proceeds Reserve.

CARRIED on the voices

INF1702/09

SUB0017/17 – Tea Tree Properties Ltd, Primrose Street (unformed road section), Raglan – Grade in excess of 1:8, 12.5%
Agenda Item 5.9

Resolved: (Crs Patterson/Gibb)

THAT the report from the General Manager Service Delivery be received;

AND THAT the Infrastructure Committee recommends that Council pass a resolution to approve a road design of 1 to 5 (20%) as part of subdivision SUB0017/17 on Primrose Street in Raglan.

CARRIED on the voices

INF1702/10

Hetherington Road realignment, stopping and exchange
Agenda Item 5.10

Resolved: (Crs Church/Bech)

THAT the report from the General Manager Service Delivery be received;

AND THAT the Chief Executive be authorised to sign an agreement pursuant to Section 17 of the Public Works Act 1981, to acquire for road, the parcels of land shown marked (A) and (B) on the Land Requirement Plan for Hetherington Road Pavement Rehabilitation RP 16.876 to 17.758, totalling in area 1330 sqm (subject to survey) and comprised in CT SA 6C/1403;

AND FURTHER THAT the portion of unformed road shown marked C on the Land Requirement Plan for Hetherington Road Pavement Rehabilitation RP 16.876 to 17.758, totalling in area 1330 sqm (subject to survey) be stopped utilising the provisions of the Public Works Act 1981 and be amalgamated with the land of the adjoining owners, as compensation in exchange for the land to be acquired for road;

AND FURTHER THAT following completion of the formal survey, the Mayor and Chief Executive be authorised to execute the consents required pursuant to part VIII of the Public Works Act 1981 to give effect to the above.

CARRIED on the voices

INF1702/11

Service Delivery Report for February 2017
Agenda Item 5.11

Resolved: (Crs Sedgwick/Gibb)

THAT the report from the General Manager Service Delivery be received.

CARRIED on the voices

INF1702/12

Sport Waikato Activity Report – October-December 2016
Agenda Item 5.1

Resolved: (Crs Smith/McGuire)

THAT the report from the General Manager Service Delivery be received.

CARRIED on the voices

INF1702/13

EXCLUSION OF THE PUBLIC

Agenda Item 6

Resolved: (His Worship the Mayor/Cr Lynch)

THAT the report of the Chief Executive be received;

AND THAT the public be excluded from the meeting to enable the Committee to deliberate and make decisions on the following items of business:

Confirmation of Minutes dated Tuesday 22 November 2016

REPORTS

a. Ngaruawahia Community Facilities Steering Group Report

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under: **Ground(s) under section 48(1) for the passing of this resolution is:**

Section 7(2)(i)(j)

Section 48(1)(d)

b. Ngaruawahia Community Facilities

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under: **Ground(s) under section 48(1) for the passing of this resolution is:**

Section 7(2)(i)(j)

Section 48(1)(d)

c. 101 Tregoweth Lane, Huntly – Demolition/Removal of House and Disposal of Land

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(a)

Section 48(1)(d)

d. Acquisition of Land at Rangiriri

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(i)

Section 48(1)(d)

e. Waikato Expressway – All Sections Issues Register – Update February 2017

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(i)

Section 48(1)(d)

f. Update on Water CCO Discussions with Watercare Services Limited

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)

Section 48(1)(a)

AND FURTHER THAT Ms Ramsey and Ms Stevens be permitted to remain in the meeting, after the public has been excluded, because of their knowledge of the Ngaruawahia Community Facilities Steering Group.

CARRIED on the voices

INF1702/14

Resolutions INF1702/15 – INF1702/22 are contained in the public excluded section of these minutes.

Having resumed open meeting and there being no further business the meeting was declared closed at 12.33pm.

Minutes approved and confirmed this day of 2017.

DW Fulton

CHAIRPERSON

Minutes 2017/INF/170228 INF Minutes

Open Meeting

To	Infrastructure Committee
From	Tim Harty General Manager
Date	10 March 2017
Prepared by	KC Bredesen Business Support Team Leader/PA
Chief Executive Approved	Y
Reference #	Inf 2017 (28/03/2017)
Report Title	Waikato Expressway Update: Presentation by New Zealand Transport Agency

1. EXECUTIVE SUMMARY

This report is to advise the Committee that representatives from the New Zealand Transport Agency will be in attendance at the meeting to provide an update on the Waikato Expressway.

2. RECOMMENDATION

THAT the report from the General Manager Service Delivery be received.

3. ATTACHMENTS

N/A

Open Meeting

To	Infrastructure Committee
From	Tim Harty General Manager
Date	10 March 2017
Prepared by	Karen Bredesen Business Support Team Leader/PA
Chief Executive Approved	Y
Reference/Doc Set #	INF2017 (28/03/2017)
Report Title	Award of Contracts

1. EXECUTIVE SUMMARY

This report is to advise the Infrastructure Committee of the results of recently tendered contracts. The attached reports provide full details of the tenders received and the results of the tender evaluation process.

2. RECOMMENDATION

THAT the report from the General Manager Service Delivery be received.

3. ATTACHMENTS

Contract No 16/013, District Wide Watermain Renewals 2016/17
Contract No 16/167, Stormwater and Wastewater Package 1

MEMORANDUM

To	His Worship the Mayor A Sanson, Chief Executive Gavin Ion, General Manager Service Delivery Tim Harty, Waters Manager Martin Mould.
From	Reuben Rink
Subject	Tender Evaluation : Contract No. 16/013 : Name: District Wide Watermain Renewals 2016/17
File	16/013
Date	Wednesday, 8 February 2017.

1.0 INTRODUCTION

- 1.1 Contract No. 16/013 is a Measure and Value physical works contract for the district wide design and renewal of watermains, and associated components.
- 1.2 The contract period is 15 weeks, commencing on Monday, 6th March 2017. All works are to be completed by 19th June 2017.
- 1.3 The scheduled quantities tendered on includes:
- Inspection and Investigation of all sites, with council staff
 - Develop design and scoping for watermain renewals
 - Assist with design options, and scoping for any upgrades and extensions where detailed design has been supplied by Principal
 - Installation of 3,100m of 150mm diameter watermains by trenchless methods (180mm OD PE100 PN12.5) or open trench methods (150mm O-PVC PN12.5)
 - Installation of 550m of 250mm diameter watermains by trenchless methods or open trench methods
 - Installation of 500m of 63mm dia. PN12.5 MDPE ridermains by open trench methods.
 - Connection of new watermains to existing watermains
 - Removal of redundant valves, hydrants and bends
 - Supply and installation of new valves, prefabricated bends and concrete thrust blocks
 - Reinstatement of surfacing
 - Testing of work
 - As-built documents of the installed pipelines and connections.

As this is a measure and value contract, final payment will be determined by the actual amount of work completed.

1.6 Project Allocation Budget

The available budget for this project is \$1,419,999.00, which comes from Projects IWA11500.0117, IWA11620.0117, and IWA11295.0216 in the 2016/2017 Annual Plan and is made up as follows:

Project	Budget	Spend to Date	Available Budget
IWA11500.0117 – District Wide Water Supply Reticulation Renewals	\$969,101.00	\$189,353.00	\$779,748.00
IWA11620.0117 - Ngaruawahia Water Supply Reticulation Upgrades	\$322,718.00	\$12,000.00	\$310,718.00
IWA11295.0216 - Tuakau Water Supply Reticulation Extensions	\$341,126.00	\$11,593.00	\$329,533.00

Total Funds Available

\$1,419,999.00

A Provisional Sum of \$320,000.00 was included within the contract to allow the installation of water services required for supporting Tuakau Growth Plan. Scoping and design for these extension works is underway but is not yet completed. Works are to be ready for construction within this project duration. As the work is similar in nature to this contract, the rates supplied will be utilised with no extra establishment costs due to the contract containing works within the area. This provides Council financial benefits over engaging a separate contractor at a later date to undertake the works.

2.0 REPORT

2.1 Tenders Received

Two tenders were received prior to the advertised closing time of 4:00 pm on Friday, 20 January 2017.

2.2 Tender Evaluation

2.2.1 The tenders were assessed in accordance with New Zealand Transport Agency's Procurement Manual, using the 'Price Quality Method' for physical works as detailed in the tender documents. This procedure recommends that the proposal with the lowest price less supplier quality premium and less any added value premium is the preferred proposal.

A summary of the tenders received and the result of their evaluation is as follows:

Rank	Contractor	Tendered Price	Supplier Quality Premium (SQP)	Tender price less SQP
1	Waipa Civil	\$1,534,179.00	\$0.00	\$1,534,179.00
2	Spartan South	\$1,781,842.35	\$91,454.84	\$1,690,387.51

The Engineer's Estimate for this contract and associated project costs was \$1,632,945.00.

2.3 Preferred Tenderer

- 2.3.1 Following tender evaluation, the preferred tenderer is Waipa Civil Ltd who has completed similar work in the past to a satisfactory standard.

As the tendered price was greater than the available budget, staff undertook direct negotiations with Waipa Civil as the preferred contractor. This resulted in some watermain renewal sites being removed from the scope of works and a reduction in the tendered price was achieved.

The removed pipe sections will be renewed in the 2017/18 year and represent a low risk to Council in that time.

A summary of the negotiated tender is as follows:

Contractor	Tendered Price	Negotiated Tender Price	Negotiated Reduction
Waipa Civil Ltd	\$1,534,179.00	\$1,364,079.00	\$170,100.00

2.4 Financial

2.4.1 Expected Project Costs

Following the tender process, the total commitment for this project is expected to be \$1,419,999.00, which is made up as follows:

Project Management	\$25,000.00
Detailed Design supplied by Principal for Tuakau (PSP 15-100)	\$20,000.00
Contract Advertising	\$165.00
<i>Sub-Total – Non-contract costs (2016/17)</i>	<u>\$45,165.00</u>
Tendered Sum (Preferred Tender for this contract)	\$1,364,079.00
Contingency Sum retained from Budget Surplus	\$10,755.00
<i>Sub-Total – Contract costs</i>	<u>\$1,374,834.00</u>
Total Project Cost	<u>\$1,419,999.00</u>

2.4.2 Budget Surplus/Deficit

The final cost of the works is \$1,409,244.00, which results in a minor surplus on available budgets. It is recommended that this surplus remain within the existing budgets as a contingency sum.

Project	Available	Required	Surplus
IWA11500.0117	\$779,748.00	\$779,748.00	\$0.00
IWA11620.0117	\$310,718.00	\$309,496.00	\$1,222.00
IWA11295.0216	\$329,533.00	\$320,000.00	\$9,533.00
Totals	\$1,419,999.00	\$1,409,244.00	\$10,755.00

2.4.3 Credit Check

A credit report on the Company is currently being carried out and will be available on Friday, 3 February 2017.

2.4.4 Finance Check

The Management Accountant has checked numeric calculations within the report and confirmed that the budget and funding for this contract is available and correct.

2.5 Health & Safety Register

The preferred tenderer has been on our Approved Contractors Register for one year and has a good track record in health and safety on WDC contracts.

2.6 Contract Risk

A risk assessment previously carried out on this project identified the risk as medium. This is due to potential alignment issues that may be identified during the design phase. These risks have been addressed in the contract document.

2.7 Approved Contract Sum

This is a Measure and Value Contract and as such the final payment will be determined by the actual amount of work carried out. To allow for any potential issues relating to alignment, and inclusion of the Tuakau provisional item, the tender includes the following contingency and provisional sums.

Project	Provisional Sums	Contingency Sums	Provisional Items
District Wide Reticulation Renewals	\$0.00	\$50,000.00	\$70,390.00
Ngaruawahia Reticulation Upgrades	\$0.00	\$1,222.00	\$0.00
Tuakau Reticulation Extensions	\$320,000.00	\$9,533.00	\$0.00
Totals	\$320,000.00	\$60,755.00	\$70,390.00

The Approved Contract Sum should be set at \$1,374,834.00.

3.0 RECOMMENDATION

3.1 It is recommended that:

3.1.1 The tender submitted by Waipa Civil in the sum of: One Million Three Hundred and Sixty Four Thousand and Seventy Nine Dollars (\$1,364,079.00), excluding GST, be approved for Contract No I6/013: District Wide Watermain Renewals 2016/17.

3.1.2 The approved contract sum, including all provisional sums, provisional items, and contingency sums, will be set at \$1,374,834.00.

Recommended



 Jacki Remihana
Programme Delivery Manager

Approved by



 Martin Mould
Waters Manager

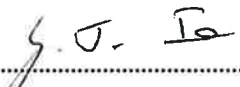
Financial information reviewed by



 Carole Nutt
Management Accountant



 Tim Harty
General Manager Service Delivery



 Gavin Ion
Chief Executive





 Cr Fulton
Chairperson Infrastructure Committee



 Cr Gibb
Chairperson Strategy & Finance



 A Sanson
His Worship the Mayor

MEMORANDUM

To	Chief Executive Gavin Ion, General Manager Service Delivery Tim Harty, Waters Manager Martin Mould.
From	Reuben Rink
Subject	Tender Evaluation : Contract No. 16/167 : Stormwater and Wastewater Package I
File	16/167
Date	Wednesday, 1 March 2017

1.0 INTRODUCTION

- 1.1 Contract No. 16/167 is a Measure and Value physical works contract to deliver Stormwater reticulation to Kent Street and George Street, Ngaruawahia and Amo Street, Te Kauwhata. This contract also includes construction of a Wastewater upgrade to Mahi Road, Te Kauwhata.
- 1.2 The contract period for Kent St and George St Stormwater Upgrades is 12 weeks, commencing on 6th March 2017, with all works are to be completed by 31st May 2017. The contract period for Mahi Road Wastewater Upgrade is 14 weeks, commencing on 24th April 2017, with all works are to be completed by 31st July 2017. The contract period for Amo Street Stormwater Upgrades is 2 weeks, commencing on 16th October 2017, with all works are to be completed by 31st October 2017.
- 1.3 The scheduled quantities tendered on includes:
- Service location and co-ordination, including power, telecom and water
 - Supply and installation of approximately 560m of 750mm diameter and 600mm diameter concrete Stormwater pipe at depths of up to 4.0m
 - Supply and installation of 7 x 1350mm and 1050mm diameter Stormwater manholes, ranging in depth from 1.5m to 4.5m
 - Supply and installation of approximately 603m of 225mm diameter and 300mm diameter Wastewater pipe by trenchless methods or open trench methods
 - Supply and installation of 11 x 1050mm diameter Wastewater manholes, at depths of up to 4.0m
 - Supply and installation of Wastewater property connections and associated works
 - Reinstatement of surfacing
 - Testing of work and as-built documents of the installed pipelines and connections

As this is a measure and value contract, final payment will be determined by the actual amount of work completed.

1.6 Project Allocation Budget

The available budget for this project is \$1,489,952.00 which comes from Programmes No(s). ISW11620, ISW11251, ISW11600, IWW11651, and IWW11500 in the 2016/17 and 2017/18 Annual Plan and is made up as follows:

Stormwater

Project	Budget	Spend to Date	Available Budget
ISW11620.0117 – Kent St / George St Stormwater Network Upgrades, Ngaruawahia	\$409,800	\$3,995	\$405,805
ISW11600.0116 - District Wide Stormwater Reticulation Upgrades	\$61,355	\$3,273	\$58,082
ISW11600.0117 - District Wide Stormwater Reticulation Upgrades	\$71,715	\$56,500	\$15,215
ISW11251.0117 - Amo St Stormwater Network Upgrade, Te Kauwhata	\$35,858	\$1,922	\$33,936
ISW11251.0117 (2017/18 budget) - Amo St Stormwater Network Upgrade, Te Kauwhata	\$136,648	\$0	\$136,648
ISW11600.0118 (2017/18 budget) - District Wide Stormwater Reticulation Upgrades	\$73,580	\$0	\$73,580

Budget Available For Stormwater Upgrades 2016/17	\$513,038
Budget Available For Amo Street Stormwater Upgrades 2017/18	\$210,228
	\$723,266

Wastewater

IWW11651.0116 - Te Kauwhata Wastewater Growth Upgrade Design	\$28,981	\$0.00	\$28,981
IWW11651.0117 - Te Kauwhata Wastewater Reticulation Upgrades	\$322,719	\$0.00	\$322,719
IWW11500.0117 – District Wide Wastewater Reticulation Renewals	\$476,847	\$52,861	\$423,986

Budget Available for Mahi Road Wastewater Upgrade, Te Kauwhata 2016/17	\$775,686
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Total Funds Available **\$1,489,952**

2.0 REPORT

2.1 Tenders Received

Two tenders were received prior to the advertised closing time of 4:00 pm on Tuesday 31 January 2017.

2.2 Tender Evaluation

2.2.1 The tenders were assessed in accordance with New Zealand Transport Agency's Procurement Manual using the 'Price Quality Method' for physical works as detailed in the tender documents. This procedure recommends that the proposal with the lowest price less supplier quality premium and less any added value premium is the preferred proposal.

A summary of the tenders received and the result of their evaluation is as follows:

Rank	Contractor	Tendered Price	Supplier Quality Premium (SQP)	Tender price less SQP
1	Connell Contractors Limited	\$1,640,907.37	\$215,480.87	\$1,425,426.50
2	Base Civil Limited	n/a	\$0.00	

The conforming tenders received from Base Civil Limited (\$1,162,522.98) was later withdrawn following a tender clarification process.

The Engineer's Estimate for this contract and associated project costs was \$1,024,690.

2.3 Preferred Tenderer

2.3.1 Following tender evaluation, the preferred tenderer is Connell Contractors Limited who has completed similar work in the past to a satisfactory standard.

As the tendered price was greater than the available budget, staff undertook direct negotiations with Connell Contractors Ltd as the preferred contractor. This resulted in some stormwater scope being removed from the contract works and a reduction in the tendered price was achieved.

The removed stormwater scope, which is currently non-critical works, will be reprioritised for renewal in subsequent years works programme and represents a low risk to Council.

A summary of the negotiated tender is as follows:

Contractor	Tendered Price	Negotiated Tender Price	Negotiated Reduction
Connell Contractors Ltd	\$1,640,907.37	\$1,383,182.89	\$257,724.48

2.4 Financial

2.4.1 Expected Project Costs

Following the tender process, the total commitment for this project is expected to be \$1,424,847.89, which is made up as follows:

Stormwater

Project Management	\$	10,000.00
Contract Advertising	\$	<u>165.00</u>
<i>Sub-Total - Non-contract costs</i>	\$	<i>10,165.00</i>
Tendered Sum	\$	<u>711,925.83</u>
Sub Total – Stormwater	\$	722,090.83

Wastewater

Project Management	\$	17,000.00
Professional Services Fees – Consultation	\$	<u>4,500.00</u>
<i>Sub-Total - Non-contract costs</i>	\$	<i>21,500.00</i>
Tendered Sum	\$	<u>681,257.06</u>
Sub Total – Wastewater	\$	702,757.06

Total Project Cost under Contract No. 16/067 \$ 1,424,847.89

2.4.3 Budget Surplus/Deficit

This project is fully funded from existing budgets and will leave \$1,175.17 and \$72,928.94 available to be allocated to other programmed renewals in the District Wide Stormwater Reticulation Upgrades and District Wide Wastewater Reticulation Renewals, respectively.

The Mahi Rd Wastewater Reticulation Upgrades project has a component of renewal works and IWW11651.0117 is partially funded via the District Wide Wastewater Replacement Reserve (8509). As the transfer occurs between available budgets within the 2016/17 income year there will be no overall impact on funding.

2.4.4 Credit Check

A credit report was carried out on 20 February 2017 and no adverse results were found.

2.4.5 Finance Check

The Management Accountant has checked numeric calculations within the report and confirmed that the budget and funding for this contract is available and correct.

2.5 Health & Safety Register

Connell Contractors Limited has been on our Approved Contractors Register since April 2013, and has a good track record in health and safety on Council contracts.

2.6 Contract Risk

A risk assessment previously carried out on this project identified the risk as low. These risks have been addressed in the contract document.

2.7 **Approved Contract Sum**


- 2.7.1 The Approved Contract Sum should be Negotiated Tender Sum of \$1,383,182.89, this includes a contingency of \$70,000.00.
- 2.7.2 This Contract runs over more than one financial year and the contract works will be managed to ensure that the budgets are expended in the appropriate financial year.

3.0 **RECOMMENDATION**

3.1 It is recommended that:

- 3.1.1 The tender submitted by Connell Contractors Limited in the sum of: One Million Three Hundred and Eighty Three Thousand, One Hundred and Eighty Two Dollars and Eighty Nine Cents (\$1,383,182.89), excluding GST, be approved for Contract No 16/067: Stormwater and Wastewater Package 1.
- 3.1.2 The Approved Contract Sum be set at \$1,383,182.89.
- 3.1.4 That \$58,052 be transferred from ISW11600.0116 - District Wide Stormwater Reticulation Upgrades and \$14,039.83 be transferred from ISW11600.0117 – District Wide Stormwater Reticulation Upgrades to ISW11620.0117 – Kent St / George St Stormwater Network Upgrades, Ngaruawahia, for ease of reporting.
- 3.1.5 That \$73,580 be transferred from ISW11600.0118 – District Wide Stormwater Reticulation Upgrades to ISW11251.0117 (2017/18) – Amo St Stormwater Network Upgrade, Te Kauwhata, for ease of reporting.
- 3.1.6 That \$351,057.06 be transferred from IWW11500.0117 - District Wide Wastewater Reticulation Renewals to IWW11651.0117 - Te Kauwhata Wastewater Reticulation Upgrades. The Mahi Rd Wastewater Reticulation Upgrades, for ease of reporting.

Recommended

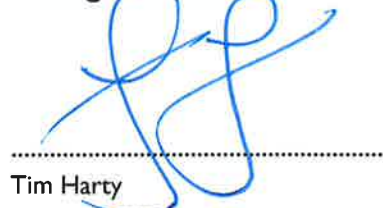

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Jacki Remihana

Programme Delivery Manager

Approved by


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Martin Mould

Manager Waters

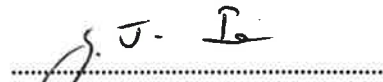

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Tim Harty

General Manager Service Delivery


Financial information reviewed by


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Carole Nutt

Management Accountant


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Gavin Ion

Chief Executive


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Cr Fulton

Chairperson Infrastructure Committee


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Cr Gibb

Chairperson Strategy & Finance


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A Sanson

His Worship the Mayor

Open Meeting

To	Infrastructure Committee
From	Tim Harty General Manager Service Delivery
Date	15 March 2017
Prepared by	Donna Rawlings Asset Management Team Leader (Acting)
Chief Executive Approved	Y
Reference #	INF2017 (28/3/2017)
Report Title	Contract 12/013 Cleaning - Increase in Approved Contract Sum

I. EXECUTIVE SUMMARY

Under Contract 12/013 Cleaning, RealClean Limited (RealClean) was contracted on 1 February 2013 to provide cleaning services across the Council property portfolio (excluding toilets).

Due to an increase in scheduled and unscheduled cleans the remaining contract sum is not sufficient to cover the actual cost out to contract expiry. An increase in Approved Contract Sum (ACS) is therefore requested. No additional budget is required as staff are working within available operational budgets.

2. RECOMMENDATION

THAT the report from the General Manager Service Delivery be received;

AND THAT the increase of \$151,140.42 in Approved Contract Sum for Contract 12/013 Cleaning be approved.

3. BACKGROUND AND DISCUSSION

The RealClean contract covers all aspects of Council's property cleaning requirements across the District, including the scheduled cleaning of Council offices, libraries and other community facilities. The contract term was 3 years with the right to renew for a further 2 years. The contract was renewed on 31 January 2016 and is due to expire on 31 January 2018.

The approved contract sum (ACS) was set at \$556,022.00. The spend as at 31 January 2017 is \$522,162.42. It is forecast the ACS will be reached on payment of the 31 March 2017 payment claim.

Due to an increase in scheduled and unscheduled cleans the remaining contract sum is not sufficient to cover the actual cost out to contract expiry.

The contract tender evaluation accepted RealClean's contract price of \$100,625.68 per year for scheduled and fixed rate services. Non-scheduled one off requirements and emergency cleans were set at a fixed hourly rate and CPI adjustments were built into the ACS. The ACS was therefore set at for 5 years at \$556,022.

The spend to date (after 48 months) includes:

	Approved Contract Sum (48 months)	Actual	Over/(under)
Original scheduled works	\$383,417.71	\$390,158.34	\$6,740.64
Original fixed cost tasks	\$19,085.00	\$21,259.05	\$2,174.05
CPI*	\$21,778.02	\$11,925.75 (paid)	(\$9,852.27)
<i>Additional costs</i>			
Meremere Library - scheduled		\$5,538.82	\$5,538.82
Raglan Library - scheduled		\$11,829.77	\$11,829.77
NTC's (refer below)		\$79,275.02	\$79,275.02
Other fixed cost tasks		\$2,175.65	\$2,175.65
Total (to 31 January 2017)	\$424,280.73	\$522,162.41	\$97,881.68

* CPI inflation budgeted at 5% per annum, the amount included in the ACS is therefore 3 years of the 4 inflation adjusted. Actual inflation has averaged 4.39%.

Works completed through Notices to Contractors (NTCs) total \$79,275.02. These were made up of the following (additional) scheduled works:

Brownlee avenue (main building and bungalow)	\$16,341.83
Ngaruawahia office (Café floor, windows, tables)	\$18,422.36
District wide libraries (windows, carpets, floors, rubbish removal)	\$26,399.35
Riverside rooms	\$4,886.82
Consumables/other	\$5,384.75

And reactive (unplanned) works:

Halls	\$1,356.91
Woodlands	\$3,875.00
Pensioner units/ Residential houses (cleaned prior to new tenant/after renovation)	\$2,608.00

There has been no change in the level of service provided under the contract, only additional cleans that were not anticipated in the original contract schedule or tender evaluation.

RealClean has provided an exceptional service to Council and are a responsive and professional contractor. With no issues with performance and contract KPIs met, the contract was rolled over on 31 January 2016 for an additional two years (as per contract specifications).

To ensure that Council maintain the current level of service an increase in the ACS is requested. There is sufficient operational budget to cover this increase and no additional funding is required.

The increase in the ACS is required to cover the 12 month period from 1 February 2017 to the expiry of the contract on 31 January 2018. The contract will be retendered at that time.

Total approved contract sum		\$556,022.00
Spend to 31 January 2017	\$522,162.42	
Forecast spend for remainder of contract term	<u>\$185,000.00</u>	
Contract sum required		\$707,162.42
Forecast contract sum deficit		(\$151,140.42)
Revised ACS requested		\$707,162.42

An increase in ACS of \$151,140.42 is therefore requested.

4. ANALYSIS OF OPTIONS

4.1 OPTIONS

There are two options.

Option 1: Increase the ACS to \$707,162.42 to allow for current level of service to continue to be met.

This option is recommended.

Option 2: Do not increase the ACS. This would require staff to remove scheduled works and limit the level of reactive works which would result in a poor level of cleanliness in Council facilities. This option is not recommended.

5. CONSIDERATION

5.1 FINANCIAL

No additional funding is required from operational budgets. The contract spend will utilise existing LTP budgets. The contract expiry at 31 January 2018 will allow the additional works to be built into a new contract and the budgets required to be planned through the 2018-2028 Long Term Plan.

5.2 LEGAL

The contract was renewed on 31 January 2016 and expires on 31 January 2018. There has been no issue with performance or pricing and no increase in levels of service. It is not appropriate therefore to go out to tender or seek a new supplier at this time.

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

N/A

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

This is an internal operational matter and will not trigger Council's Significance and Engagement Policy. The contract expires on 31 January 2018 and will be let out for tender prior to this date.

6. CONCLUSION

To allow the uninterrupted continuation of cleaning services at Council properties it is recommended the increase in ACS be approved by Council.

7. ATTACHMENTS

N/A

Open Meeting

To	Infrastructure Committee
From	Tim Harty General Manager Service Delivery
Date	20 March 2017
Prepared by	Karen Bredesen Business Support Team Leader/PA
Chief Executive Approved	Y
Reference/Doc Set #	INF 2017 (28/03/2017)
Report Title	Service Delivery Report for March 2017

1. EXECUTIVE SUMMARY

This report is to inform the Infrastructure Committee of significant operations/projects commenced, in progress, or completed since the date of the last report.

2. RECOMMENDATION

THAT the report from the General Manager Service Delivery be received.

3. ATTACHMENTS

- Dash Board Reports

REPORT

Service Delivery

Parks & Facilities

Mercer and Whatwhata Halls

Plans are being drafted in conjunction with Visitor Solutions Consultants for considering with both the Whatwhata and Mercer communities on proposed community facilities. This engagement will form the basis of future design scope for the community facilities in both communities.

Te Kowhai Playground

The new Te Kowhai Playground has been completed on time and within budget. The playground is located on the Te Kowhai Village Green Reserve.



Grass Verge Update

Staff have completed the list of people who qualify for an exemption and the mowing of these verges commenced late last year. Following process, staff continued to monitor the verges. Staff have now identified a number of verges across the district which Council should be maintaining. Some reasons for these further areas being, there is no adjacent landowner, the verge is on corner property with large rear or side berm or because Council owned assets are set within the verge. Staff are working with City Care to identify as many of verges as required and add them into the routine schedule.

A further update can be provided at the meeting.

Programme Delivery

Tamahere Recreation Reserve

There have been issues with the grassing which are currently being addressed through the contract.

There is a current shortfall in funding to deliver the community's aspirations and staff are working with the Tamahere Community Committee on possible options.

Reservoirs

Huntly – Tank wall construction currently under construction with the roof to follow. Works will be completed by the end of April.

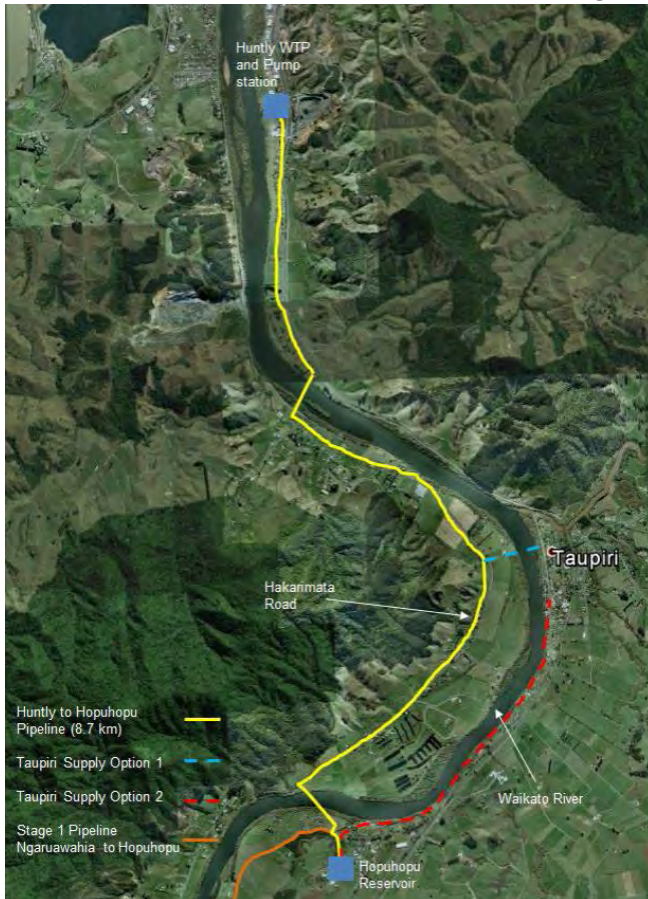
Central Districts – concrete pad completed, once Huntly finished tank build will begin.

Hopuhopu – earthworks near completion.

Pokeno – earthworks near completion.

Hopuhopu to Huntly Watermain connection

The watermain pipeline installation is currently under construction with final easement path being negotiated. This pipe will connect the new reservoirs as indicated below.



Te Kauwahta Skatepark

Currently at 35% completion, contractor behind schedule due to recent weather and the uncovering of concrete railway sleepers during excavation. Due date for completion now end of April.

Huntly Community Facilities

Currently compiling consultation information to take to the Huntly Community Board.

Water Renewals

Contract awarded early March. Initial works will be in Huntly and Raglan. Overall contract is 15 weeks and any affected residents will be contacted via letterdrops prior to works commencing.

Raglan Sports lighting

Project now complete and commissioned in time for rugby muster.



Waters

Weather Event (11 March 2017)

The wet weather event over the weekend of 11-12 March, kept the Waters team and local contractors busy with most of the network in Horotiu, Ngaruawahia, Huntly, Te Kauwhata, Meremere, Pokeno and Tuakau at capacity with overflows from around 8 pump stations in Ngaruawahia and 2 in Meremere.

The network capacity was returned to normal by Sunday.

The treatment plants at both Ngaruawahia and Huntly were at full capacity with less than 100mm freeboard at the ponds, step screens were lifted to enable flow to enter the plants with some partial bypasses of the UV at Huntly, Meremere was discharging for the entire period to ensure the ponds did not overflow.

Inorganic Collection

Staff are currently working with the contractors to arrange the collection schedule.

Continuous Improvement Programme (CIP)

Staff will give a verbal update on progress on the CIP programme.

Roading

Road Shows

In the 2015/25 Long Term Plan a measure was put in place for Roothing to undertake at least three community meetings, known as Roadshows, on an annual basis. During the 2015/16 financial year a total of four community meetings, were held in the district. The first was the return meeting to Naikē held in November 2015. The others were held at Gordonton, Te Mata and Mangatangi during April and May 2016.

At the June 2016 Infrastructure Committee meeting it was resolved to take the following approach with any future Roadshow Community Meetings:

- Meeting locations are to be selected at Infrastructure Committee meeting
- A questionnaire should be developed for attendees to complete
- Actively pursue questions with residents prior to the Roadshow to increase the likelihood of being able to respond to issues raised in discussion
- Roothing Manager, Alliance Manager and Operations representative should be in attendance at a minimum
- Meeting should be co-chaired by the Chairman of the Infrastructure Committee and the associated Ward Councilor
- Meeting protocols should be set and followed
- Topics for the meetings are to be framed around current local and district-wide roading issues.

During 2016/17 a total of three community based meetings have already been held by the Roothing team at Matangi, Mercer and Otāua. Although these were not formal Roadshows they served the purpose of the original intent of these meetings. It is therefore recommended that a further two Roadshows should be undertaken through the balance of this year in recognition that there have already been a number of meetings held.

It is recommended that agreement be reached by Councillors on the location of the remaining two meetings. The initial suggestion by staff is for one to be held at Te Mata as this was agreed during the 2015/16 meeting that staff would return to gauge progress. The second one is suggested in the Te Kauwhata/Waerenga area. Staff will structure these meetings as recommended at the June Infrastructure meeting detailed above.

Events Calendar

In response to a request for real time information relating to events a mapping tool has been developed and circulated to Councillors for feedback.

Status of Roading Projects

Rehabilitation

2016/17

Design Phase

<u>Rehabilitation Contract No.</u>	Ward	Name/Location	RP Start	RP end	Lengths (km) to be constructed	Status
WDA	Awaroa - Tuakau	Ridge Rd	1.999	2.512	0.513	Deferred to 2017/18.
WDA	Hukanui - Waerenga	Tahuna Rd	17.299	17.586	0.287	Deferred to 2017/18.
WDA	Onewhero - Te Akau	Waikaretu Valley Rd	1.190	1.900	0.710	Deferred to 2017/18.
WDA	Awaroa - Tuakau	Whangarata Rd	2.892	3.663	0.771	Deferred to 2017/18.
WDA	Onewhero - Te Akau	Highway 22 (walls)	26.700	27.450	0.750	Design continuing. Investigating repair options.

2016/17**Construction Phase**

Rehabilitation Contract No.	Ward	Name/Location	RP Start	RP end	Lengths (km) to be constructed	Status
WDA	Awaroa - Tuakau	Whangarata Rd	1.356	1.586	0.230	Deferred to 2017/18.
WDA	Onewhero - Te Akau	Waikaretu Valley Rd	1.190	1.900	0.710	Deferred to 2017/18. Minor works will be undertaken this season to utilise some of the cut material as fill for an adjacent site.
WDA	Hukanui - Waerenga	Gordonton Rd	4.110	5.401	1.291	Construction complete.
WDA	Awaroa - Tuakau	Ray Wright Rd	0.385	1.265	0.880	From Nandina Lane west (deferred from 2015/16). Awaiting land purchase resolution. Construction underway on straight at western end. If land purchase issues not resolved, will revise signage for safety and defer construction of remaining length to 2017/18.
WDA	Whangamarino	Island Block Rd	6.000	7.100	1.100	Rapid 606 to east of rapid 685. Construction underway.
WDA	Hukanui - Waerenga	Sainsbury Rd	0.008	0.185	0.177	Alongside school from Puketaha Rd to 100km/h threshold. Programmed for construction in April school holidays to avoid disruption to the school.
WDA	Awaroa - Tuakau	Pokeno Rd – The Cutting	2.500	3.782	1.282	Construction underway.

Rehabilitation Contract No.	Ward	Name/Location	RP Start	RP end	Lengths (km) to be constructed	Status
WDA	Onewhero - Te Akau	Highway 22 (long)	42.987	45.333	2.346	Construction underway.
WDA	Onewhero - Te Akau	Hetherington Rd	16.876	17.758	0.882	Construction underway.
WDA	Awaroa - Tuakau	River Rd (Tuakau)	0.874	1.336	0.462	Construction Complete. South of Tyson Lane past Lapwood Rd. Rip and remake surface with signage and markings updated. Project to be added to LTP for consideration as future reconstruction.

Rehabilitation**2017/18****Design Phase**

<u>Rehabilitation Contract No.</u>	Ward	Name/Location	RP Start	RP end	Lengths (km) to be constructed	Status
WDA	Awaroa - Tuakau	Bright Rd	0.003	1.840	1.837	Off Crouch and Otatau Rds west of Aka Aka.
WDA	Whangamarino	Falls Rd I	0.010	1.333	1.323	From Waerenga Rd intersection. Survey complete.
WDA	Whangamarino	Falls Rd II	1.842	2.080	0.238	North of Waikiwi Rd. Survey complete.
WDA	Whangamarino	Falls Rd III	2.638	3.429	0.791	North of Waikiwi Rd. Survey complete.
WDA	Ngaruawahia	Hakarimata Rd	2.098	3.414	1.316	Old Dairy Shed to Morepork Lane.
WDA	Huntly	Hetherington Rd	19.375	19.741	0.366	Slumped area west of 2016/17 project.
WDA	Whangamarino	Island Block Rd	2.253	3.260	1.007	On cableway straight east of bridge and first curve.
WDA	Hukanui - Waerenga	Keith Rd	1.945	3.648	1.703	Off Waerenga Rd east of Te Kauwhata. Survey underway.
WDA	Hukanui - Waerenga	Mangapiko Valley Rd	0.906	1.930	1.024	East off Storey Rd, alongside golf course. Survey complete.
WDA	Onewhero - Te Akau	Mercer Ferry Rd	1.578	2.910	1.332	Hill ascent. Survey complete.
WDA	Hukanui - Waerenga	Orini Rd	8.627	10.150	1.523	Tenfoot Rd to Piri Rd.

Rehabilitation Contract No.	Ward	Name/Location	RP Start	RP end	Lengths (km) to be constructed	Status
WDA	Onewhero - Te Akau	Richardson Rd	3.230	4.093	0.863	Ascent of hill with slips LHS.
WDA	Awaroa - Tuakau	Ridge Rd	1.999	2.512	0.513	From the quarry south. Survey complete.
WDA	Hukanui - Waerenga	Tahuna Rd	17.299	17.586	0.287	From Te Hoe to the east. Design underway.
WDA	Eureka	Tauwhare Rd	5.924	6.940	1.016	Up to Platt Rd intersection.
WDA	Whangamarino	Te Kauwhata Rd	1.406	1.554	0.148	East of Travers Rd intersection.
WDA	Huntly	Tregoweth Lane	0.460	0.642	0.182	From Metrapanel north (deferred from 2015/16). Property purchase negotiations to be carried out by WDC Properties staff. Design being updated to a two lane configuration. Works deferred to 2017/18 season.
WDA	Whangamarino	Vineyard Rd	0.004	0.900	0.896	Off Wayside Rd. Growth from subdivision.
WDA	Huntly	Waingaro Rd	14.550	14.780	0.230	West of long left bend (east of Rotowaro Rd)
WDA	Onewhero - Te Akau	Waikaretu Valley Rd	1.190	1.900	0.710	1.2km from Highway 22 past long slip area (deferred from 2015/16). Design complete.
WDA	Onewhero - Te Akau	Waikaretu Valley Rd	2.080	2.598	0.2	Downhill past dropout.
WDA	Awaroa - Tuakau	Whangarata Rd	2.892	3.663	0.771	From Ridge Rd (rail overbridge) past Ewing Rd then west. Design underway. Construction to dovetail with watermain

Rehabilitation Contract No.	Ward	Name/Location	RP Start	RP end	Lengths (km) to be constructed	Status
						installation (February 2017).
WDA	Awaroa - Tuakau	Whangarata Rd	1.356	1.586	0.230	Bollard Rd to the west.

Roading **Waikato District Alliance (WDA)**

Zero Harm

There has been a positive increase in the number of CoPTTM, Zero Harm and SBC audits undertaken on the network. All of the targets for these inspections were exceeded in February.

The reporting culture remains very strong and the honesty in reporting continues with all incidents and near misses being thoroughly investigated. No injuries were reported during February.

A random drug and alcohol test was conducted for Downer employees at the Brownlee Ave depot (as per Downer policy) and all tested negative. This is a positive result and gives us confidence that the team are arriving to work in an unimpaired state.

Bridge Painting

The Tainui Bridge painting project was complete before the stipulated timeframe. We are awaiting the final closeout report from independent coating inspectors (Linetech Ltd).



Photo 1: Newly painted Tainui Bridge

Asset Management

The Asset Management Team have completed a field/desktop analysis, of the proposed 17/18 pavement rehabilitation projects. This will enable the Capital Works Team to commence the design process.

Capital Works

The capital works team has made good progress in the month of February completing a larger quantum of work than forecast.

11km of pavement rehabilitation has been completed to date with a further 3.0km to be finished in March. The pavement rehabilitation programme is set to be completed by the end of April.

The reseal programme for 2016-17 has been completed.

Maintenance

We have 3 graders on the network, predominately working in the west, where there is a greater need.

Pavement repairs are currently being undertaken on areas of the network that require safety work.

Drainage crews have continued to complete service request-related work and culvert clearing as well as some new culvert installations.

Approval from NZTA has been given for 85% funding for the upgrade of 3000 street lights to LED lights. This work will be commenced in the next financial year.

Rain Event Issues

The band of wet weather over the weekend of 11-12 March, kept the Alliance afterhours team busy with over 100 service requests being assigned, 30 of which required urgent response (the same amount usually received in a month); these were in main, the clearance of overslip material, flooding and fallen trees. As shown opposite, Koheroa Road received a significant amount of damage, which is presently being investigated.



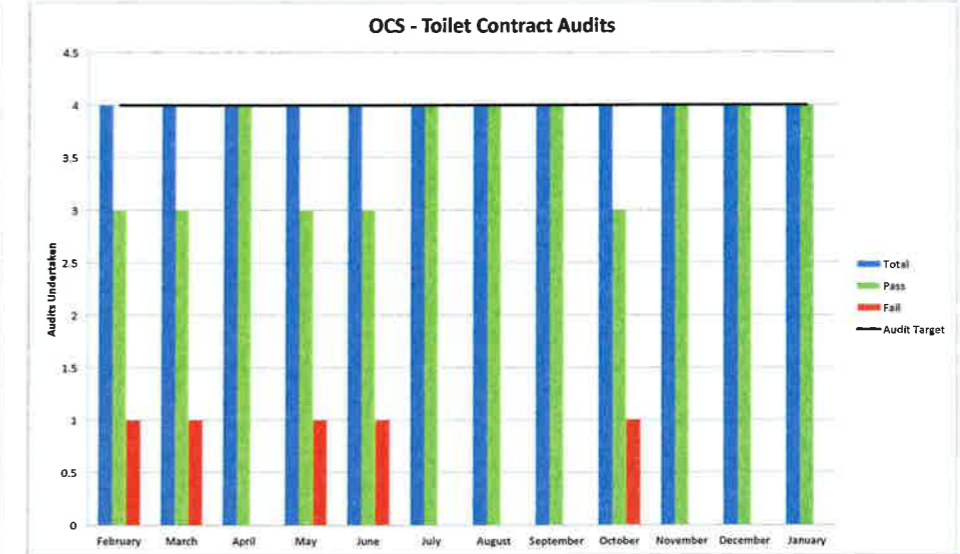
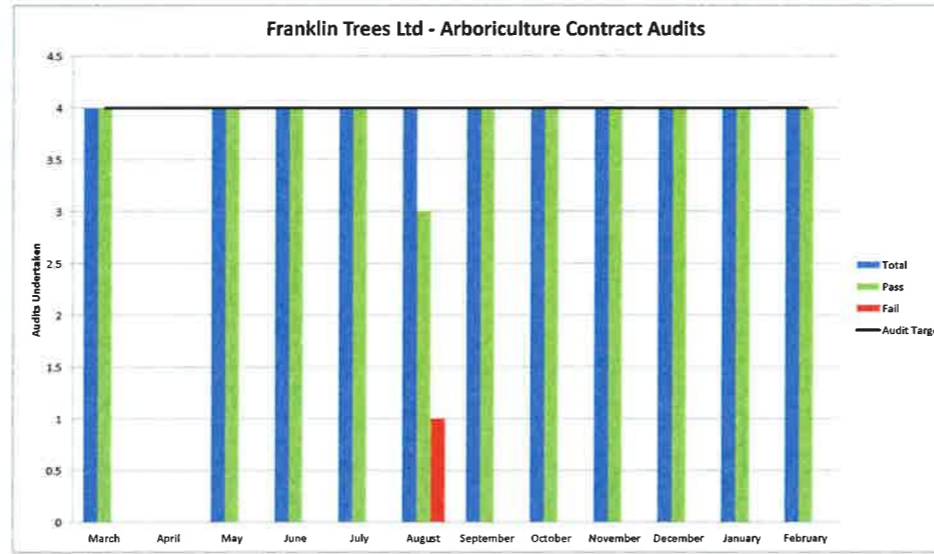
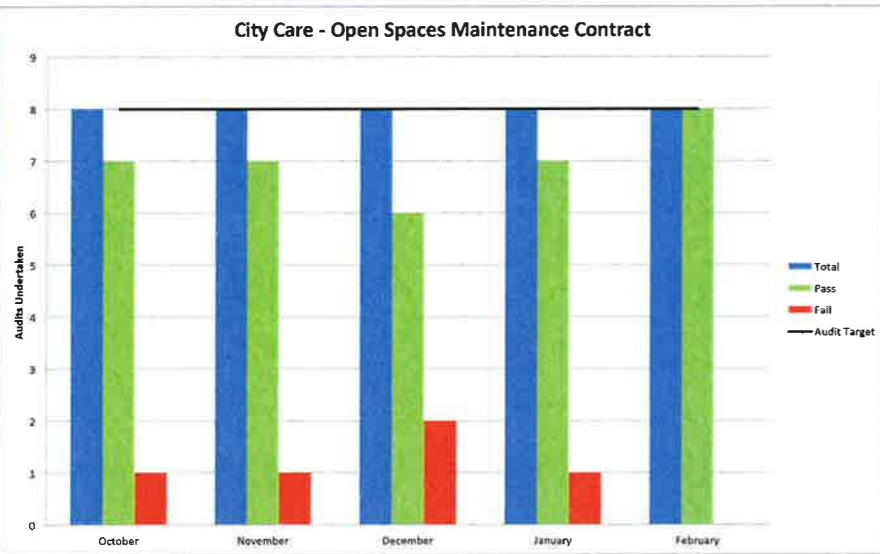
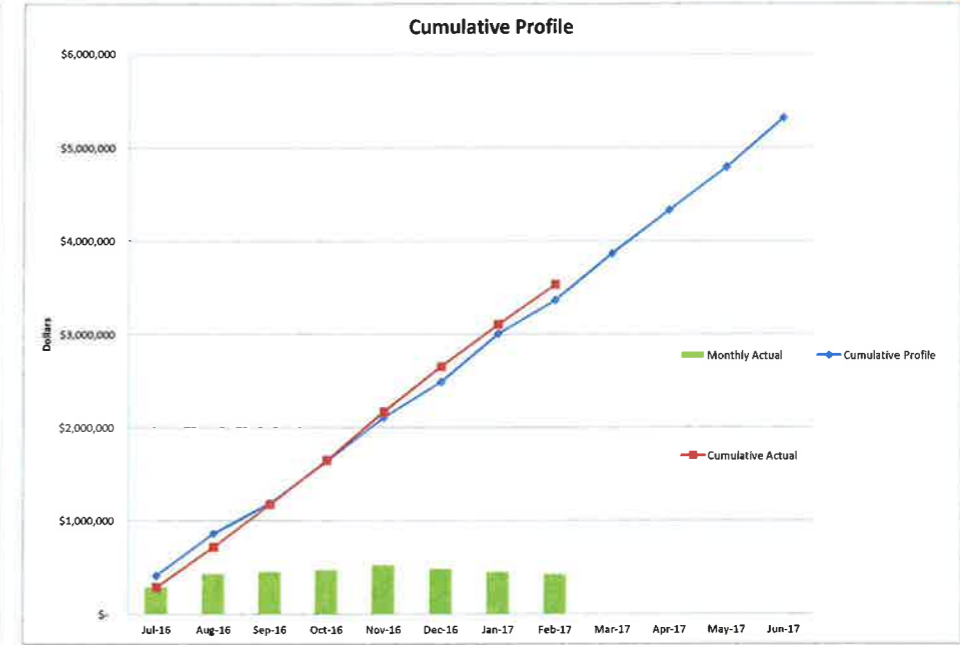
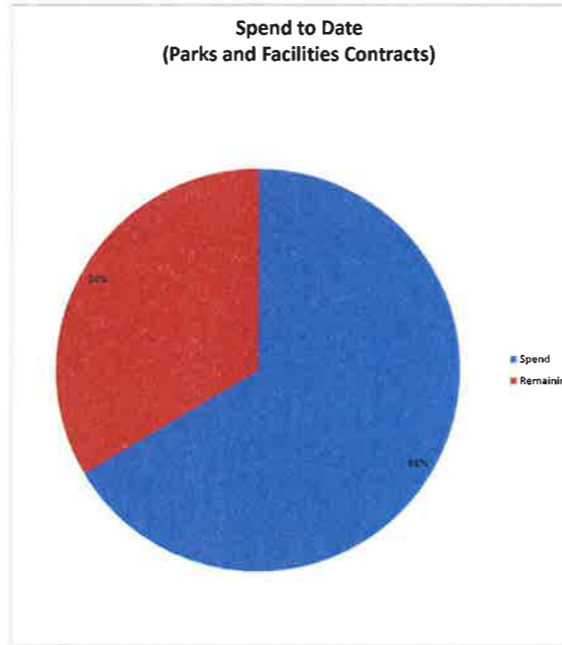
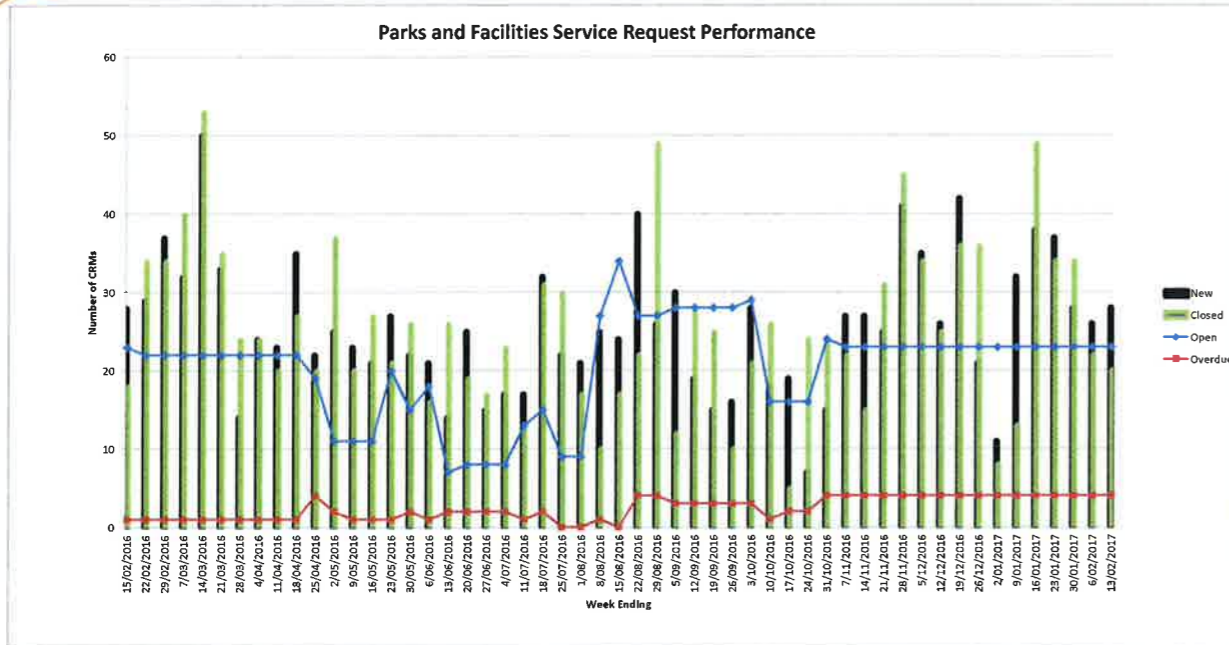
Upcoming Events

S.No	Event Name	Roads Affected	Event Date	Road Closure	TMP Status
1	Hamilton Cycling Club	32 Henderson Road - Horsham Downs Area	Weekly Sat/Wed	No	TMP Approved
2	Te Kauwhata Lions Club Cycling	Various Roads Maramarua	12-Mar-17	No	TMP Approved
3	Harris Street - Rail Crossing upgrade	Harris Street	TBA	Yes	TMP Approved
4	Child Cancer Charity Collection	Harrisville Road - Tuakau	14-Mar-17	No	TMP Approved
5	15th annual Maui Dolphin Day	Kopua Domain - No Effect on Road	18-Mar-17	No	N/A
6	Huntly Half Marathon	Alexandra Street & Hakarimata Road	19-Mar-17	Yes 7.00am - 1.00pm	TMP Approved

Activity Dashboard Report

Programme : Open Spaces Operations
Manager: Elton Parata (acting)

Date: Mar-17
Version: Final



Service Request Performance:

Service requests have leveled off over February. Most service requests are for minor maintenance issue particularly around public toilets. Staff and City Care have been resolving service requests as soon as possible.

Financial:

As of 1 August 2016 Open Spaces maintenance is performed by City Care and Belgravia has taken over management of the aquatic centers. Spend to date is over forecast, however closer management of spend should see this return to budget by May this year.

Audits: City Care (Open Spaces Maintenance Contract)

The contract specifies that 8 joint audits are to be undertaken each month in conjunction with the contractor. The audit pass mark is 90% and above. City Care averaged 94% over February. The highest score was 100% and the lowest score 92%.

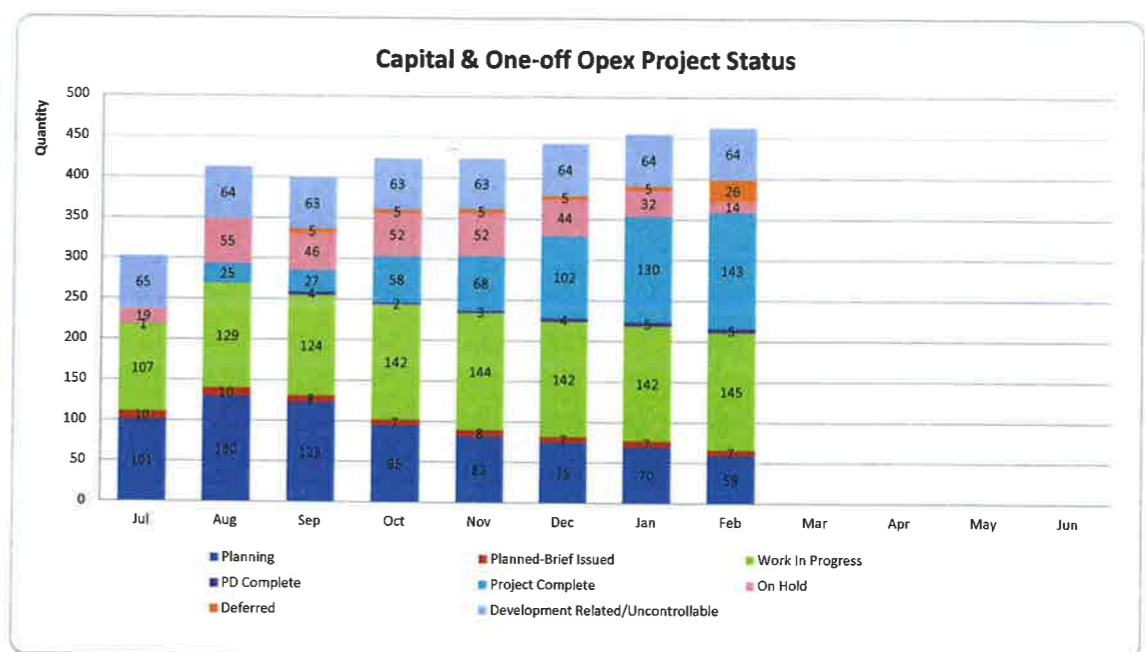
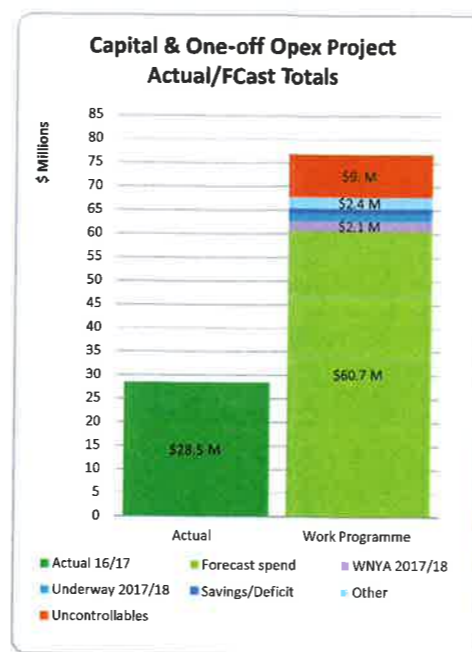
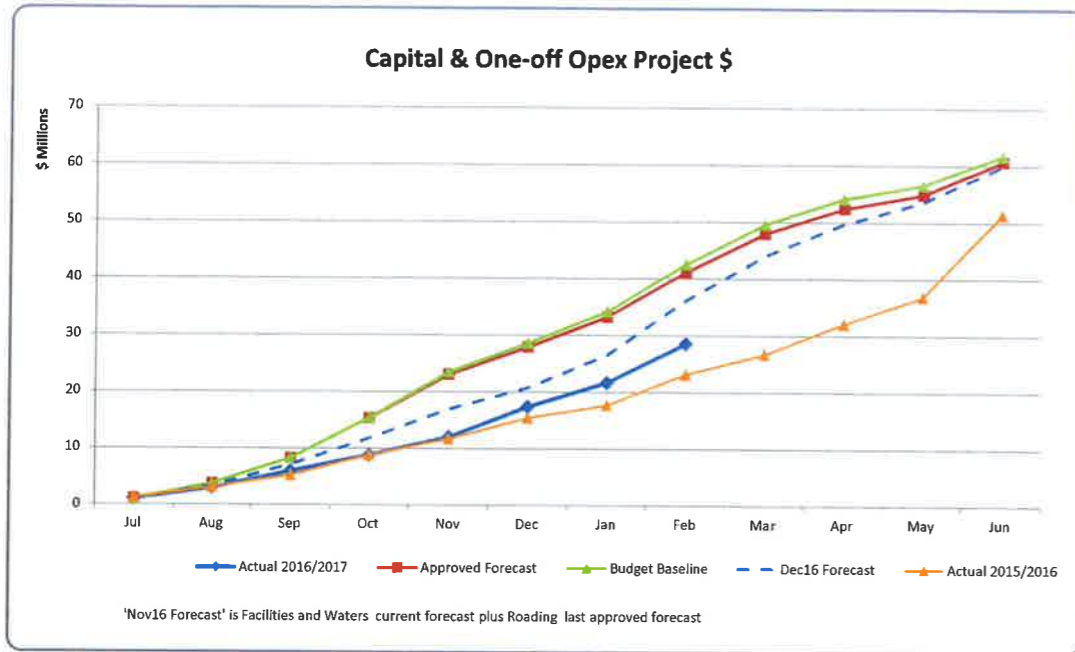
Audits: Franklin Trees (Arboriculture Maintenance Contract)

The contract specifies that 4 audits be undertaken each month. The audit pass mark is 95% and above. Franklin Trees audits averaged 100% over the February period.

Audits: OCS (Public Facilities Cleaning Contract)

The contract specifies that 10% of the Public Cleaning Contract shall be audited each month. An audit pass mark is 90% and above. OCS audits averaged 92% over February. The highest audit scored 100% and the lowest scored 90%.

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SERVICE DELIVERY GM SUMMARY to FEBRUARY 2017



CAPITAL & ONE-OFF OPEX PROJECTS						
Team	Full Year Budget	YTD FCast	YTD Actual	Fcast vs Actual Variance	Variance %	Variance Status
Rooding	30,046,834	19,782,809	15,141,257	4,641,552	23%	
Facilities	10,297,775	4,903,316	4,898,761	4,555	0%	
Waters	36,413,595	16,454,563	8,505,193	7,949,370	48%	
TOTAL	76,758,204	41,140,688	28,545,210	12,595,478	31%	

CARRY FORWARDS to 2017/2018				
Team	WNYA	Underway	Develop./Uncontrol.	Comment
Rooding	532,351	1,195,000	1,571,967	WNYA Ext to Annebrook Rd, land purchase only this yr, construction in later yrs (\$32K), Taupiri Mangawara Stream Crossing (\$1,195K) to be completed by Nov17.
Facilities	1,637,510	386,188	1,765,587	WNYA and Underway relates to Ngaruawahia Community Facility Project, \$51k Tuakau Library design, \$50k Fleet, \$47k Whatawhata Comm Centre and \$23k Mercer Comm Centre. There is a further - \$1.94m in negative carry forward under Development Led.
Waters	1,628,112	1,376,813	6,087,230	WNYA relates to Hly WWTP upgrade \$1.6m; Underway relates to Pokeno and Hopuhopu Reservoirs \$1m that a portion of the works is expected to slip into 2017/18 due to the delayed acquisition of land; DW WW pump stations upgrades \$269k and DW WW Retic renewals \$73k. There is a further -\$850k in negative carry forward for the Huntly Reservoir.
TOTAL	3,797,973	2,958,001	9,424,784	WNYA amount under/(over) \$5.816m max = \$2,664,075 Goal - 10% reduction in WNYA
2015/2016	6,462,048			
% Reduction	41%			

GENERAL RATE VARIANCES			
Team	Budget Description	Forecast Saving/(Deficit)	Comment
Waters	Wastewater Overflow report and public education	- 32,500	Additional budget allocated at Aug16 Infrastructure Committee and since approved to fund from 2015/16 GARF surplus.
Rooding	Fencing	- 60,000	Priced up \$60k for 16/17 completion - driven by landowners. \$35k have signed up for 16/17.
Facilities	Water rates - Parks & Facilities	- 135,000	Unpaid water rates invoices on Council properties \$135k from prior years accrued in November.
Facilities	Port Waikato Hall	- 88,000	Demolition of Port Waikato Hall due to erosion issues.
TOTAL		- 227,500	

WATCH LIST			
Team	Issue/Opportunity	Manager Responsible	Comment
Facilities	Fencing issue - legal requirement for Council to build fencing as not required through resource consent	Elton	Estimated total cost to Council to meet obligations \$168k - 16/17 spend to be covered through savings approx. \$60k may be met this financial year. Balance will be funded through savings in the relevant financial year. \$30k "committed" with \$1.2k spent to date.
Facilities	Pensioner Housing Income	Steph	61.91% income recognised to Feb (67% target). Reserve forecast to be in deficit at year end (approx \$16k), collectability of income and reducing expenditure is important. Replacement Fund insufficient to cover renewal works required, workshop with Council to decide on LOS through LTP process. Memo for proposed increase in rental with Tim - this will need to be consulted on and will not be included in 2017/18 Annual Plan. Memo to go to ET FYI.
Facilities	City Care YTD	Duncan	Spend to date \$2.571m - incl. Feb accrual (scheduled works agreed \$3.328m per annum + \$600k provisional) initial budget \$4.1m, available \$4.808m. Report to go to Council to increase ACS (no additional budget required will allow capital works).
Facilities	Belgravia YTD	Elton	Spend to date (includes Power/Gas and Feb accrual) \$305k (\$514k budget includes R&M) tender evaluation suggested \$504k per annum.
Facilities	Toilet Contract	Duncan	Spend to date - \$339k for toilet cleaning contract and R&M (budget \$320k cleaning, \$102k R&M) includes Cushman Wakefield. OCS contract Approved Contract Sum (ACS) to be increased (ACS \$1.148m for 4 years) with \$957k spent (28 months). The ACS includes renewal for a further 24 months (1 yr + 1 yr).
Facilities	Toliet Capital Projects	Jacki Remihana	Toliet capital budgets
Facilities	Tamahere Walkways	Wayne Furlong	Post discussions between Elton/Tim/Wayne - Tamahere walkways to be driven by Wayne alongside Te Awa
Facilities	Raglan Wharf	Steph	Issue with non complying work completed by tenant and cost to amend. Monitoring cost separately alongside any recoverability - \$391 cost to date.
Waters	Waters target rate reserve deficit	Martin	Due to lower water by meter income re budget volume error, we are unable to recover the shortfall and will need to address in the 2018-28 LTP.
Waters	Yashilli Tradewaste	Martin	Actual Income (and expenditure) significantly lower than budget due to production delays. Forecasting to be in full production from 1 July 2017 with net income of \$1.3m per annum. Loss of net income is contributing to Reserve being in Deficit. There is a possibility production may increase before 1 July 2017 (currently in full production but for only 12 hours per day).
Waters	Solid Waste refuse sticker income down and Contractor costs up	Martin	If refuse sticker sales trend to Dec16 continues, we could be \$400k short on income by Jun17; to monitor tonnage to landfill to see if decrease relative. Changes to service that Metrowaste provide could result in increased cost (\$200k EED + \$30k demobilisation and loss of profit). Inorganic collection - depending on service agreed, costs may exceed budget allocation.
SD	Consultants used for staff vacancies	All	Full year forecast for Rooding and Facilities consultancy cost versus vacancy savings are neutral. Waters are forecasting net savings due to long standing Retic Serviceman and Treatment Plant Operator vacancies; the new budget for Downer Consultants is likely to come in under budget as Downer were unable to fully staff the four positions initially.
SD	Depreciation forecast to be \$258k overspent	All	Full year depreciation has gone up following infrastructure revaluation, Waters \$398k and Rooding \$236k unfavourable, Facilities \$376k favourable. Internal Income should exceed budget (\$786k) by cost of Programme Assurance Coordinator role (as per business case). At Feb17, Income sitting at 58% of annual budget. Jacki has forecast to achieve \$786K by year end.
Rooding	Programme Delivery TD Cross Charging Inc	Jacki Remihana	Mar comment: Charging target amount for full year is \$896K inc. Programme Assurance Co-ord, however this will be unachievable due to the nature in which these targets are set vs actual hours available to charge - am also a key member of the team down and have been for the past two months which is approx. 400 hours that have not been charged for - this will compound as the year progresses if the team remains missing key staff. \$390K to be spent on resheeting Forestry roads. YTD to Feb17 \$67K. Works planned for April - June16.
Rooding	Resheeting on Forestry Roads	Chris Clarke	The removal of the Te Kauwhata Bypass designation has been completed. Erin has generated a budget review memo to remove the budget. It is currently with Chris Clarke to add the commentary.
Rooding	Te Kauwhata heavy vehicle by-pass - removal of designation	Chris Clarke	Physical works and funding resolved. Project complete.
Rooding	Emergency Works	Chris Clarke	Project complete.
Rooding	Tuakau Bridge Repainting	Chris Clarke	Project complete.
Rooding	Tainui Bridge Remedial Coating Works	Chris Clarke	Budget \$471K. Expenditure to Feb17 is \$221K. Project complete, final costs are yet to come to charge. Final estimate is approx \$525K.
Rooding	Otonga Valley Road Culvert Failure	Chris Clarke	Site investigation is complete and design of remedial options is underway. An insurance claim has been approved with an excess of \$300K being payable from WDC and NZTA subsidy (local share impact \$141K in 2017/2018 financial year). NZTA funding is yet to be confirmed. Council's share has been funded from the Disaster Recovery Fund.

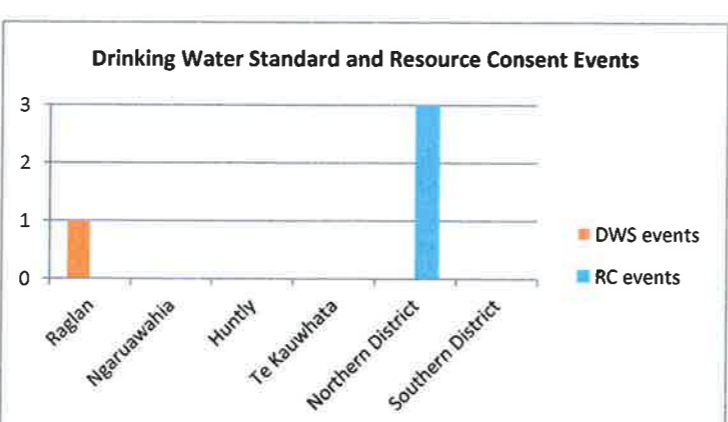
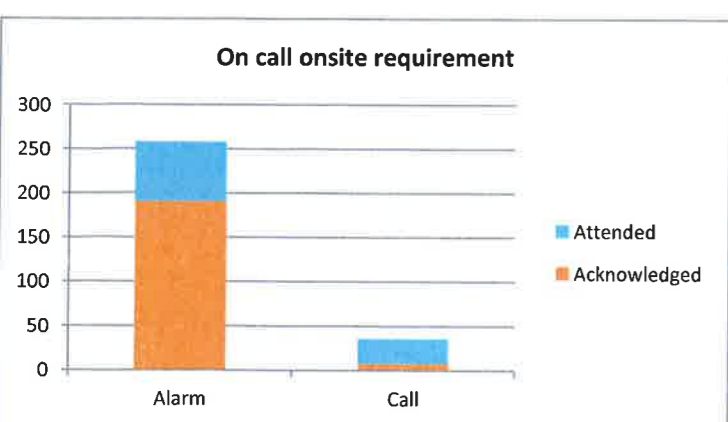
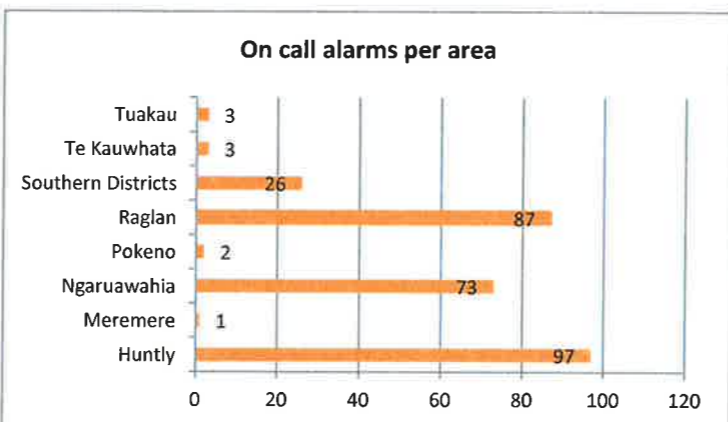
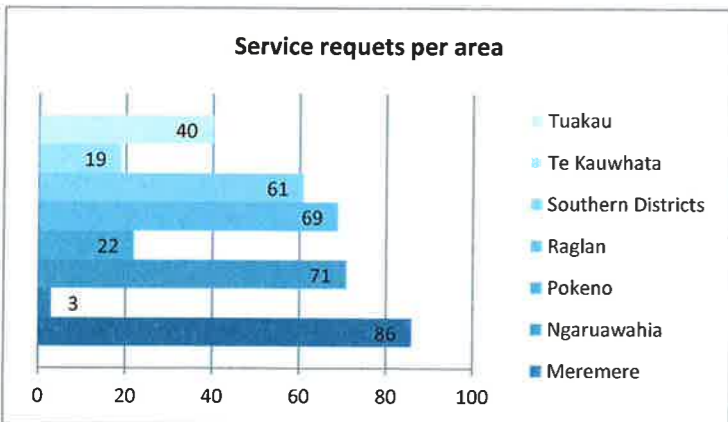
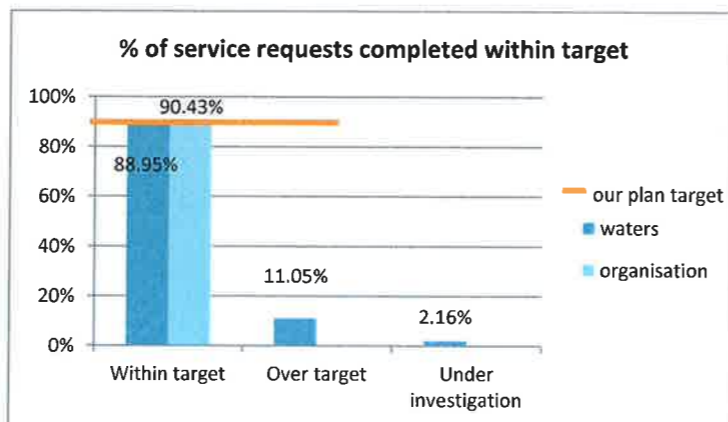
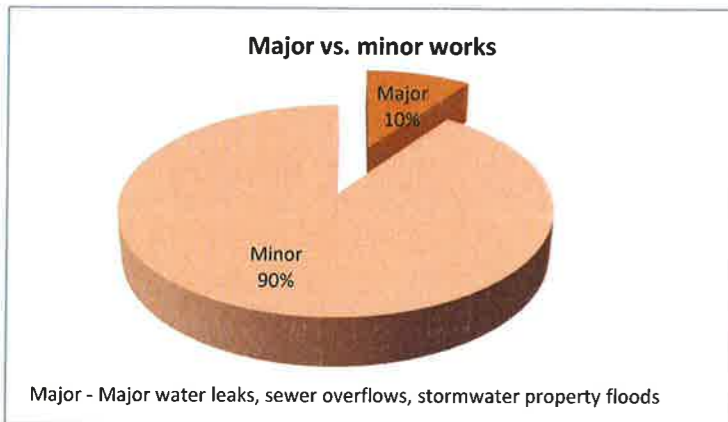
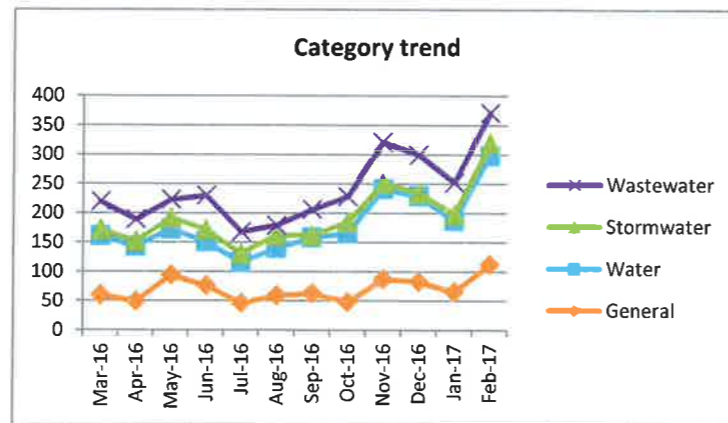
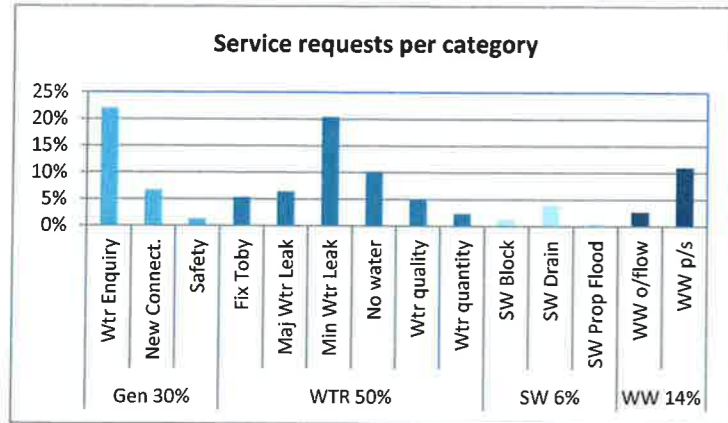
Programme: Waters – District Wide

Manager: Martin Mould

Date: January – February 17

Version: Final

Service Requests Breakdown



Mandatory Performance Measures

		Measure	January (16 th -)	February
Water	The number of complaints received by WDC about drinking water clarity, taste, odour, pressure, flow, continuity of supply	< 17 per 1000 connections	0.7 per 1000 connections (10 complaints)	4.05 per 1000 connections (58 complaints)
	Fault Response Times for Urgent call outs	60 minutes median	1 minute	31.3 minutes
	Fault Completion Times for Urgent call outs	240 minutes median	166 minutes	110.03 minutes
	Fault Response Times for Non-Urgent call outs	1 day median	1.76 days	1.98 days
Wastewater	Fault Completion Times for Non-Urgent call outs	5 day median	1.84 days	2.14 days
	The number of dry weather sewerage overflows from WDC wastewater system	< 5 per 1000 connections	0.00 per 1000 connections (0 complaint)	0.18 per 1000 connections (2 complaints)
	The total number of complaints received by WDC about the waste water system	< 25 per 1000 connections	0.18 per 1000 connections (2 complaint)	0.18 per 1000 connections (2 complaints)
	Fault Response Times for Sewerage Overflows	60 minutes median	N/A	19.5 minutes
Stormwater	Fault Completion Times for Sewerage Overflows	240 minutes median	N/A	133.5 minutes
	The number of flooding events (affecting habitable floors)	<0.3 per 1000 connections	0	0
	The number of complaints received by WDC about the stormwater system	<4 per 1000 connections	0.00 per 1000 connections (0 complaints)	0.15 per 1000 connections (2 complaints)
	Median Fault Response Times to attend a flooding event	8 hours	NA	NA

Number of Service Requests

	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	YTD
Wtr enquiry	36	27	67	47	35	37	45	31	62	63	45	82	577
New connect.	20	20	23	24	7	16	14	14	19	13	16	25	211
Safety	4	2	4	5	4	6	4	3	6	7	4	5	54
Toby repair	18	6	18	17	11	9	24	12	12	13	14	20	174
Major wtr leak	10	13	7	9	4	10	6	21	15	14	19	24	152
Minor wtr leak	57	54	30	34	25	36	38	42	87	78	56	76	613
No water	8	10	17	11	5	6	4	9	20	26	23	38	177
Wtr quality	3	2	1	4	16	13	12	25	7	6	4	19	112
Wtr quantity	5	9	6		9	7	11	9	13	9	6	9	93
SW block	4	2	8	11	5	6	1	4	6	2	6	5	60
SW drain	3	5	5	5	5	6		5	2	1	5	15	57
SW property flood	4	2	6	5	5	10	3	10	2	2		2	51
WW odour	5	2	2	4	2	1	3	3	2	1	2		27
WW overflow	10	5	5	14	7	12	12	9	17	20	14	10	135
WW p/station	33	30	24	40	28	4	29	31	50	44	38	41	392

Comments

On call alarms per area – increased in Southern Districts due to Hamilton City water main failure and resulting impact on Waikato’s southern districts (e.g. Tamahere, Tauhwhare etc) in early February

On call alarms per area – increase to Ngaruawahia rain events in mid-February

Drinking Water Standards – one event attributed to Raglan’s water treatment UV process

Resource Consents – Meremere discharge due to rain events

Continuous Improvement Projects – to be updated at next round of meetings

DWS Event – compliance measure transgression requiring the Drinking Water Assessor to be notified, transgression is not the same as non-compliant

RC Event – breach of resource consent condition that requires WRC to be notified, this is not necessarily a measure of overall compliance for the year and excludes WWTP laboratory results outside of consent conditions

WAIKATO DISTRICT ALLIANCE DASHBOARD - February 2017

ZERO HARM

Month: Feb

ZH Audit Month

TARGET=23

Traffic Mgmt Month

TARGET >20

Safety Behaviour Month

TARGET >34

Env score: 10 TTM Standard: 96%

Worked Hours

Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Worked Hrs	18037	19922	22927	26298	29701	17811	21875	28964	0	0	0	0

Monthly tally of Safety metrics

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
MTI	0	1	0	1	0	0	0	0	0	0	0	0
LTI	0	0	0	0	0	0	0	0	0	0	0	0
Near miss	6	13	24	13	19	9	12	25	0	0	0	0
FAI	0	0	1	0	0	0	0	0	0	0	0	0
SBC	17	33	36	36	58	36	28	35	0	0	0	0
CoPTTM	14	24	27	19	17	21	26	28	0	0	0	0
TMP/CAR	80	65	71	85	128	120	113	110	0	0	0	0
% audits	17.5	36.9	38.0	22.4	13.3	17.5	23.0	25.5	0.0	0.0	0.0	0.0

SERVICE REQUEST MANAGEMENT

Response time

YTD: 1.55
LTD: 1.55
Target: <5

Top 5 CRM Types

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Roads Urgent	73	40	19	31	37	22	22	20	0	0	0	0
Roads Routine	57	58	49	65	51	38	38	26	0	0	0	0
Emergency	5	1	3	18	5	5	5	4	0	0	0	0
Road Assessment	96	82	59	59	78	61	43	72	0	0	0	0
Drainage	52	40	28	34	29	7	10	21	0	0	0	0
Total	396	351	256	295	319	225	225	270	0	0	0	0

NETWORK INDICATORS

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Litter collected (tn)	21	17	16	19	12	13	10	11	*	*	*	*	118
Edge marker post(ea)	34	104	93	7	1	51	6	140	*	*	*	*	436
Sign renewals (ea)	33	56	37	52	67	25	56	52	*	*	*	*	378
Potholes filled (ea)	616	675	985	489	365	239	342	486	*	*	*	*	4,197
Edgebreak repair (m)	1,237	1,496	391	11	37	24	31	63	*	*	*	*	3,289
Unsealed grading (km)	113	280	168	222	219	217	131	236	*	*	*	*	1,586
Watertable clean (km)	3.3	5.9	27.0	7.7	7.4	7.1	10.6	1.4	*	*	*	*	70.5
Vegetation mowing (km's)	*	*	185	1,088	871	438	677	806	*	*	*	*	4,065
Sweeping (tn)	56	58	3	81	46	56	34	25	*	*	*	*	359

SLIP MITIGATION WORKS - STATUS

Site name	Geotech	Report	Design	Construct	Complete
Tuakau Br-P/Wiko RP6.6	Monitoring				
Tuakau Br-P/Wiko Rd RP13	Monitoring				
Onewhero - Tuakau Br RP 4					
Matakitaki Road Rp 0.4					
Ohautira RP 1043					
Makomako					
Ohautira RP 906					
Ruakiwi/Holiday					
Pongaru RP 16.5					
Onewhero-Wairamarama RP 10.1					
Onewhero-Wairamarama RP 10.2					
Highway 22 RP27.2					
Onewhero-Wairamarama RP 8.0	Monitoring				

PAVEMENT REHABILITATION WORKS - STATUS

Site name	Options	Testing	Design	Construct	Complete
WOODLANDS RD					
SEDDON RD					
BANKIER RD					
FROST RD (OHINEWAI)					
ONEWHERO-TUAKAU BR RD					
HORSHAM DOWNS RD					
POKENO RD					
WAINUI RD					
GORDONTON RD					
HIGHWAY 22 RP43					
RIVER RD (TUAKAU)					
WAIKARETU VALLEY RD					
HETHERINGTON RD					
ISLAND BLOCK RD					
POKENO RD CUTTING					
RAY WRIGHT RD					
SAINSBURY RD					
WHANGARATA RD RP1.3-1.5					
RIDGE RD					
WHANGARATA RD RP2.8-3.6					

FINANCIAL SUMMARY YEAR TO DATE

Rehabilitation 2016 - 17

Progress on rehabilitation in the month of February has been significant with the teams achieving more than forecast

Sealing 16-17

Reseal programme target is reduced from the time of TCE due to bitumen cost increase that have to be absorbed as a part of budget and higher quality treatment options to deliver better design life outcomes.

Subsidised Maintenance

Unsubsidised Maintenance

Subsidised Renewals

Unsubsidised Renewals

KEY PERFORMANCE INDICATORS

- Zero Harm** ● There have been no LTIs, FAIs or MTIs in the February period.
- Customer** ● The average response time for Service Requests was 1.0 days during the February period. 98.5% of requests were completed/resolved within target timeframes.
- Financial** ● The reseals programme is ahead of forecast spend. The rehab programme currently tracking behind forecast spend and is on track to be completed in April. We are currently ahead of the forecast spend on minor safety improvements, particularly relating to associated rehab work.
- Team** ● The WDA has secured 7 apprentices from 2 programmes (NZIHT open and Downer Waikato-Tainui). These apprentices will experience on-the-job training, working as part of our crews.
- Risk** ● An Operational Risk register review was undertaken in early February.
- Quality** ● Learnings have been implemented from recent post-completion audits that were undertaken, with new processes being drafted.
- Bright Ideas/Innovation** ● Trials using a dust suppression product that were undertaken on Rataroa and Dimmock Roads continue to be monitored to gauge the effectiveness. The success of these products will enable the team to deal with localised problem areas in a more effective manner.

Key

MTI - Medical Treatment Injury
Near miss - Event that could have the potential to cause harm
FAI - First Aid Injury
SBC - Safety Behavioural Conversation

TMP/CAR - Number of TMP/Corridor Access Requests Received

Open Meeting

To	Infrastructure Committee
From	Tim Harty General Manager Service Delivery
Date	8 March 2017
Prepared by	Luke McCarthy Asset Engineer, Roading
Chief Executive Approved	Y
Reference #	INF2017 (28/03/2017)
Report Title	Vehicle Dimension and Mass (VDAM) Rule Changes

I. EXECUTIVE SUMMARY

This report provides an update of Council's progress with the new Vehicle Dimension and Mass (VDAM) Rule which took effect on 1 February 2017. As a result of the new rule, Council is required to facilitate two key actions.

Action 1 was to provide authorisation to NZ Transport Agency (NZTA) to allow the use of Council's local 50MAX network by 45/46 tonne vehicles. NZTA will publish this information in a GIS map showing approved routes.

Action 2 requires Council, by 1 December 2017 to assess all of its bridges and structures for the increased gross mass limits. Any bridge or structure not capable of carrying 45/46 tonne vehicles will be posted at 44 tonnes or upgraded to accommodate the new loads. Those bridges to be posted at 44 tonnes will require annual gazetting and physical posting of signage that will require Council approval.

To facilitate these requests NZTA will provide 100% funding for bridge screening, selected investigations of individual bridges and the additional bridge posting signage.

2. RECOMMENDATION

THAT the report from the General Manager Service Delivery be received.

3. BACKGROUND

Over the past two years Government has consulted with the public to review and create a new Vehicle Dimensions and Mass (VDAM) Rule. The intent of the review was to set a reasonable balance between the risks that heavy vehicles present to public safety and the efficient operation of the heavy vehicle fleet, within the constraints imposed by the road network.

The new 2016 VDAM Rule has now been gazetted and took effect on 1 February 2017. Some changes to the rule require action from road controlling authorities (RCAs).

Stage 1: Preparing for route defined access at 1 February 2017

All RCAs are asked to respond, indicating whether or not authorisation is given to allow the use of the local 50MAX network to 45/46 tonne vehicles, subject to any road/structure/bridge restrictions notified. The NZTA will host a 45/46 tonne map showing approved routes.

Note that Council already has a list of 50MAX restricted bridges that is published in an NZTA Map Book.

Stage 2: Preparing for general access at 1 December 2017

By 1 December, all bridges and structures must be assessed for the increased gross mass limits. The posting regulations (heavy Vehicle Regulations 1974) require annual gazetting and physical posting of signage at the bridge or structure. Any not capable of carrying 45/46 tonne loads will be posted at 44 tonnes or alternatively, must be upgraded to accommodate the new loads.

To support the requirement, NZTA will provide **100%** funding for:

- The bridge screening process
- Selective investigations of individual bridges where this is seen to be a critical restriction
- Physical posting of restrictive bridges (note NZTA will be funding the cost of the signs not the installation).

This funding does not cover any upgrade work required to bridges or structures. Additional funding for such work will be considered separately.

It may be possible to remove some 50MAX restrictions for the 45/46 tonne access, through more detailed engineering assessments of individual bridges. This will be funded if it is considered good value for money.

Council has undertaken a number of assessments of its bridging assets since the inception of the VDAM rule and currently has a list of 50MAX restricted bridges. This is a work in progress as we seek to reduce this list through further investigations.

4. DISCUSSION

With regard to Stage 1 above, staff have not yet responded to authorise the use of the local 50MAX network to 45/46 tonne vehicles. Council's bridge consultants have advised that the provision of this authorisation is appropriate for routes and structures that are known to be 50MAX capable, based on the work previously carried out. This has included a full district review of routes and knowledge of the restrictions currently published on NZTA's website. Staff are receiving support as required from the bridge consultant through the process.

With regard to Stage 2 above, Council has requested the following in response to NZTA's request

Actions to date:

Council has requested via the assigned contractor – Beca, the following funding support from NZTA for Stage 2:

1. Review the current 50MAX restrictions. Approximate cost of this screening would be \$3000.
2. Carry out material testing of the Tahuna Rd 409 Bridge in attempt to improve results and allow Class 1, 45/46t, 50max and HPMV if possible. The investigation costs on this structure are approximately \$22,000.
3. Carry out an assessment of two bridges (Hopuhopu and Waikato River Bridge) which were SH1 (ex NZTA structures), Waikato DC have recently opened up adjacent Waingaro Road to provide better access to quarries for the Waikato Expressway, so clearing this route would be of assistance. Approximate costs would be \$23,000.

NZTA have opted to only fund item 1 at this stage. The response received made it clear that there was uncertainty around what will be funded with regards to items 2 and 3. Council has requested some clarification from NZTA in this regard.

Council will be working on a programme that takes into account road hierarchy, HCV counts, and structure location and capacity to determine which structures pose critical restrictions. These structures will be discussed with NZTA in order to maximise the 100% funding available.

By 1 December 2017, based on the above, Council will be required to post any bridge that is not capable of carrying 45/46 tonne vehicles in accordance with the Heavy Motor Vehicle Regulations 1974. Council currently has four weight restricted bridges (Blackett Road 168 Bridge, Kerr Road 5 Bridge, Te Putu Street 242 Bridge and Waipuna Road 7470 Bridge). As a result of the 2016 VDAM Rule, the list of bridges that will be posted will increase, albeit posted at 44 Tonnes, this will include the Hopuhopu and River Bridges’.

5. CONSIDERATION

5.1 FINANCIAL

NZTA is offering 100% funding for the bridge screening, selective investigations (value for money needs to be proven) and for the physical posting of the restrictive bridges (signs only). Council will continue to work with NZTA to put forward investigations, utilising the 100% offer of funding.

For any bridges that do not meet NZTA’s funding criteria, Council will need to utilise Work Category 151 in the subsidised roading programme, of which small amounts have been set aside for 2016/17 and 2017/18.

5.2 LEGAL

The recommended actions are required to meet Council's obligations under the Local Government Act to provide good quality infrastructure, and are in accord with the Heavy Motor Vehicle Regulations 1974.

5.3 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

The Significance & Engagement Policy provides at Schedule 1, a list of Waikato District Council's strategic assets, which identifies the roading network as a whole is considered to be a strategic asset. Council is required to publically notify weight restrictions annually as required by the Heavy Motor Vehicle Regulations 1974.

6. CONSULTATION

The following stakeholders have been consulted:

Planned	In Progress	Complete	
	✓		Internal – Roothing
	✓		NZTA

7. CONCLUSION

With regard to Stage 1 above, Council has not yet responded to authorise the use of the local 50MAX network to 45/46 tonne vehicles. There is little to no risk in Council providing this authorisation for structures that we know are 50MAX capable.

Stage 1 recommendation: Email NZTA as requested to authorise the use of the local 50MAX network to 45/46 tonne vehicles.

With regards to Stage 2, Council will continue to work towards the 1st December timeframe to further understand its bridge assets and to work with NZTA to identify opportunities to utilise the 100% funding.

8. ATTACHMENTS

N/A

Open Meeting

To	Infrastructure Committee
From	Tim Harty General Manager Service Delivery
Date	13 March 2017
Prepared by	Elton Parata Parks & Facilities Manager (Acting)
Chief Executive Approved	Y
Reference #	INF2017 (28/03/2017)
Report Title	Review of Public Toilet Strategy

1. EXECUTIVE SUMMARY

Council adopted a Public Toilet Strategy (the Strategy) in 2014. The adoption of the Strategy has resulted in significant improvements in public satisfaction with toilet facilities provided by Council. A number of new facilities have been suggested by the public and Councillors and it is now timely to review the strategy before considering a programme of works in the upcoming 2018-2028 Long Term Plan (LTP) given the high cost of providing and maintaining public toilets.

2. RECOMMENDATION

THAT the report from the General Manager Service Delivery be received;

AND THAT the 2014 Public Toilet Strategy be reviewed and include considering the priority and need for future new facilities in Te Kowhai, Whatawhata, Mercer and Maramarua.

3. BACKGROUND

Council currently provides 52 Buildings with 192 individual toilet units, 60% of which include accessible units.

A public toilet strategy was developed in 2014 with the primary objectives of providing a framework for considering the needs for new facilities as well as improving Service Delivery and level of service of existing facilities across the district.

A monitoring programme was also implemented to provide occupancy figures for a number of key public toilets.

The direct cost of providing public toilets in 2015/16 is:

- Cleaning \$420,912
- Repairs and Maintenance \$133,971
- Rent \$50,527
- \$32 per facility per day
- \$8.64 per unit per day

This excludes the cost of capital or depreciation on existing assets.

Since the implementation of the Strategy, public satisfaction with public toilets has increased from 48% to over 75%, the current required level of service.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

A number of new projects have been identified by the community and Councillors since 2014. These include:

- Tuakau town centre (in progress)
- Maramarua
- Whatawhata
- Te Kowhai
- Mercer

These toilets were highlighted at a recent Councillor workshop and staff will include the facilities for consideration during the Strategy review.

The 2014 Strategy established the following aims:

- maintain a network of safe, accessible, clean and environmentally sustainable public toilets;
- improve the quality of public toilets;
- ensure provision of public toilets is cost effective and meets the needs of residents and visitors to the Waikato District.

These aims will continue to underpin decision-making during the Strategy review.

The 2012-22 LTP had funds allocated for a Mercer facility (\$275,000 for design and build). These funds were released during the 2015-2025 LTP planning as a result of the Strategy and success of the ongoing rental arrangement.

A Maramarua facility was budgeted in the 2015-2025 LTP (\$601,637 for land, design and build). As per Council resolution WDC1507/16/3/4 it was resolved:

“AND THAT the toilet facility planned for Maramarua be deferred pending further public consultation and the funding allocated for this project be incorporated into the capital budgets outlined within the attached strategy;...”

The Strategy review will provide a platform to reassess whether these facilities should be incorporated into the Strategy. A review of the Strategy will retest the basis for not

providing facilities. This may result in the inclusion, or not, into the Strategy should the demand be there.

Initial planning for the upcoming 2018-2028 LTP has identified that in order to maintain levels of service with existing facilities, additional budget will be required. Additional toilets proposed outside of the adopted Strategy will require additional capital and repairs and maintenance budgets added to the LTP.

It is therefore timely to review the Strategy to inform decision-making as part of the LTP process.

A review of the strategy will:

- Review usage information gained since 2014.
- Refine the criteria used to assess projects including improving the clarity of the approach to balancing the needs of residents and visitors.
- Review the efficacy of public-private partnerships such as in place in Mercer in providing local needs.
- Assess projects identified against the criteria and develop a recommended programme of works for 2018–2018.
- Update the 2014 Strategy in general with best practice improvements.

4.2 OPTIONS

There are two options.

Option 1: Proceed with the review of the public toilet strategy.

This option is recommended.

Option 2: Do not proceed with the review of the public toilet strategy.

Decision-making may lack consideration of the full strategic and financial implications of individual facility decisions.

This option is not recommended.

5. CONSIDERATION

5.1 FINANCIAL

The cost of reviewing the Strategy is \$7,000. Funds have been allocated from existing LTP planning budgets.

5.2 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

The proposal is to review the existing Public Toilet Strategy approved by Council in 2014. The revised Strategy will provide direction to the upcoming 2018-2028 LTP.

5.3 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

It is proposed that consultation on the revised Public Toilet Strategy take place as part of the formal public consultation process associated with the upcoming 2018-2028 LTP.

6. CONCLUSION

A review of the 2014 Public Toilet Strategy will provide timely input into the upcoming 2018-2018 LTP and provide sufficient time to develop any recommended projects for inclusion in LTP.

7. ATTACHMENTS

N/A

Open Meeting

To	Infrastructure Committee
From	Gavin Ion Chief Executive
Date	17 March 2017
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference	GOV1301
Report Title	Exclusion of the Public

I. EXECUTIVE SUMMARY

To exclude the public from the whole or part of the proceedings of the meeting to enable the Infrastructure Committee to deliberate and make decisions in private on public excluded items.

2. RECOMMENDATION

THAT the report of the Chief Executive be received;

AND THAT the public be excluded from the meeting to enable the Infrastructure Committee to deliberate and make decisions on the following items of business:

Confirmation of Minutes dated Tuesday 28 February 2017

REPORTS

a. Meremere Community Facilities

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under: **Ground(s) under section 48(1) for the passing of this resolution is:**

Section 7(2)(h)(i)(j)

Section 48(1)(d)

b. Proposed Saalbrey Road/Great South Road Intersection Upgrade

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(a)(h)

Section 48(1)(d)

c. Legalisation of the constructed alignment of Potter Road, Pokeno

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(a)

Section 48(1)(d)

d. Huntly Museum and Archive Facility Options

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(i)

Section 48(1)(d)