

Agenda for a meeting of the Huntly Community Board to be held in the Riverside Room, Civic Centre, Main Street, Huntly on **TUESDAY 21 MARCH 2017** commencing at **6.00pm**.

Note: A public forum will be held at 5.45pm prior to the commencement of the meeting.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

4. CONFIRMATION OF MINUTES

Meeting held on Tuesday 21 February 2017 2

5. REPORTS

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| 5.7 | Change of Meeting and Public Forum Commencement Time | 44 |
| 5.8 | Public Forum | Verbal |
| 5.9 | Chairperson's Report | Verbal |
| 5.10 | Councillors' and Community Board Members' Reports | Verbal |

GJ Ion

CHIEF EXECUTIVE

Agenda2017\HCB\170321 HCB OP.dot

Open Meeting

To	Huntly Community Board
From	Gavin Ion Chief Executive
Date	27 February 2017
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference/Doc Set #	GOV1301
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of the Huntly Community Board meeting held on Tuesday 21 February 2017.

2. RECOMMENDATION

THAT the minutes of the meeting of the Huntly Community Board held on Tuesday 21 February 2017 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

HCB minutes 21 February 2017

MINUTES of a meeting of the Huntly Community Board held in the Riverside Room, Civic Centre, Main Street, Huntly on **TUESDAY 21 FEBRUARY 2017** commencing at **6.30pm**.

Present:

Ms K Langlands (Chairperson)
 Cr S Lynch
 Cr F McNally
 Mr R Farrar
 Mrs D Lamb

Attending:

His Worship the Mayor Mr AM Sanson
 Cr J Sedgwick
 Mr T Whittaker (General Manager Strategy & Support)
 Mrs LM Wainwright (Committee Secretary)
 Ms P Commins (Youth Representative)
 Members of the public

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mrs Lamb/Cr McNally)

THAT an apology be received from and leave of absence granted to Ms Bredenbeck and Mrs Stewart.

CARRIED on the voices

HCBI702/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms Langlands/Mrs Lamb)

THAT the agenda for a meeting of the Huntly Community Board held on Tuesday 21 February 2017 be confirmed and all items therein be considered in open meeting;

CARRIED on the voices

HCBI702/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Mr Farrar/Cr Lynch)

THAT the minutes of a meeting of the Huntly Community Board held on Tuesday 6 December 2016 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

HCBI702/03

REPORTS

Discretionary Fund Report to 31 January 2017
Agenda Item 5.1

Resolved: (Cr Lynch/Mrs Lamb)

THAT the report from the General Manager Strategy & Support be received;

AND THAT the Board support a commitment of \$3,800.00 for Christmas related events.

CARRIED on the voices

HCBI702/04

Approved Road Names Lists
Agenda Item 5.2

Resolved: (Ms Langlands/Cr Lynch)

THAT the report from the General Manager Strategy & Support be received.

CARRIED on the voices

HCBI702/05

Green Cathedral Signage
Agenda Item 5.3

Resolved: (Mrs Lamb/Cr Lynch)

THAT the report from the General Manager Service Delivery be received.

CARRIED on the voices

HCBI702/06

Huntly Works & Issues Report: Status of Items February 2017
Agenda Item 5.4

Resolved: (Ms Langlands/Mrs Lamb)

THAT the report from the General Manager Strategy & Support be received.

CARRIED on the voices

HCBI702/07

Public Forum
Agenda Item 5.5

The following items were discussed at the public forum:

- Museum at Puketirini
- Kids' Kitchen

Chairperson's Report
Agenda Item 5.6

The chairperson gave a verbal report on the following items:

- Attended the LGNZ Conference – February 11
- Annual Community Board/Community Committee Workshop at Waikato District Council
- Successful process with a service request
- Attended a hui at the RSA rung by DHB
- Attended Huntly Library blessing
- Toilet block signage

Councillor's/Councillors' and Board Members' Reports
Agenda Item 5.7

Board Members' gave verbal reports on the following items:

- Underground services plans for Garden Place
- 6 Little Libraries being set up – book donations required
- Huntly Lions Club – Welcome to Town project (placement of coal skips)

There being no further business the meeting was declared closed at 7.31 pm.

Minutes approved and confirmed this day of 2017.

K Langlands

CHAIRPERSON

Minutes 2017/HCB/170221 HCB Minutes

Open Meeting

To	Huntly Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	06 March 2017
Prepared by	Julienne Calambuhay Management Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0507
Report Title	Discretionary Fund Report to 06 March 2017

1. EXECUTIVE SUMMARY

To update the Board on the Discretionary Fund Report to 06 March 2017.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received.

3. ATTACHMENTS

Discretionary Fund Report to 06 March 2017

8 HUNTLY COMMUNITY BOARD DISCRETIONARY FUND 2016/2017

	GL	GL I.204.1704
2016/17 Annual Plan		24,026.00
Carry forward from 2015/16		25,941.00
Total Funding		<u><u>49,967.00</u></u>
Expenditure	Resolution No.	
1/07/2016 R Thurston - for vehicle running costs in removing graffiti - July 2016	(HCB1411/06/8)	400.00
11/06/2016 Placemaking project - GT Engineering -manufacture & galvanize seat parts	(HCB1606/03/1)	939.00
28/06/2016 Placemaking project - ANZOR Fasteners - 14G x 50mm Tek screws	(HCB1606/03/1)	75.57
1/08/2016 R Thurston - for vehicle running costs in removing graffiti - August 2016	(HCB1411/06/8)	400.00
11/08/2016 Huntly College Year 9 & 10 outdoor education programme one-off contribution	(HCB1605/06/2)	2,000.00
31/08/2016 North Waikato (Huntly) Basketball Development Programme Group - teaching, training, and refereeing skills for a group of young women in Huntly	(HCB1608/04/3)	1,000.00
1/09/2016 Angel Casts Charitable Trust - towards the cost of offering bereaved families free detailed stone casts for babies and children	(HCB1608/04/4)	3,615.88
1/09/2016 R Thurston - for vehicle running costs in removing graffiti - September 2016	(HCB1411/06/8)	400.00
1/10/2016 R Thurston - for vehicle running costs in removing graffiti - October 2016	(HCB1411/06/8)	400.00
20/10/2016 S Stewart - reimbursement for end of Triennium function	(HCB1606/04/1/1)	184.85
1/11/2016 R Thurston - for vehicle running costs in removing graffiti - November 2016	(HCB1411/06/8)	400.00
16/11/2016 Huntly Events Committee - towards cost of community Christmas parade	(HCB1611/09/4)	2,000.00
23/11/2016 Menzshed Huntly -towards cost of building six little free libraries for Huntly community	(HCB1611/09/5)	1,200.00
23/11/2016 Huntly Returned Services Asso Inc. - towards cost of Anzac Day Civic commemoration	(HCB1611/09/6)	1,500.00
29/11/2016 Lakeside Christian Life Centre - towards cost of the Community Christmas Carols event	(HCB1611/09/3)	1,747.95
1/12/2016 R Thurston - for vehicle running costs in removing graffiti - December 2016	(HCB1411/06/8)	400.00
31/12/2016 R Thurston - for vehicle running costs in removing graffiti - January 2017	(HCB1411/06/8)	400.00
1/02/2017 R Thurston - for vehicle running costs in removing graffiti - February 2017	(HCB1411/06/8)	400.00
Total Expenditure		<u>17,463.25</u>
Net Funding Remaining (Excluding commitments)		<u><u>32,503.75</u></u>
Commitments		
21/06/2016 Commitment for placemaking projects (HCB1606/03/1)	15,000.00	
Less: Expenses	<u>1,014.57</u>	13,985.43
18/11/2014 Robin Thurston - for vehicle running costs in removing graffiti (HCB1411/06/8)	4,800.00	
Less: Expenses	<u>3,200.00</u>	1,600.00
16/08/2016 End of year triennium function (remaining balance - \$250 less \$184.85 per above) (HCB1606/04/1/1)		65.15
15/11/2016 End of year function following December meeting (HCB1611/09/2/2)		200.00
21/02/2017 Huntly Christmas related activities (HCB1702/04)		3,800.00
Total Commitments		<u><u>19,650.58</u></u>
Net Funding Remaining (Including commitments) as of 06 February 2017		<u><u>12,853.17</u></u>

Open Meeting

To	Huntly Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	06 March 2017
Prepared by	Lianne van den Bemd Community Development Advisor
Chief Executive Approved	Y
Reference#	1691293
Report Title	Application for Funding – Huntly Kyokushin Karate Club

1. EXECUTIVE SUMMARY

The purpose of this report is to present an application for funding from the Huntly Kyokushin Karate Club towards the cost of hosting the 2017 national karate event in Huntly.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received;

AND THAT an allocation of \$..... is made to the **Huntly Kyokushin Karate Club** towards the cost of hosting the **2017 national karate event** in Huntly;

OR

AND THAT the request from the **Huntly Kyokushin Karate Club** towards the cost of hosting the **2017 national karate event** in Huntly is declined / deferred until for the following reasons:

3. BACKGROUND

The Huntly Kyokushin Karate Club is hosting a national karate event in Huntly.

Kyokushin Karate Clubs across New Zealand and Australia have been invited to compete in the event. The event will be a platform for competitors to showcase their skills they have learnt in the months leading up to the event.

Huntly Kyokushin Karate Club promotes healthy lifestyle and wellbeing for all its members.

A private sponsor from Huntly has kindly donated all the trophies for the event.

First aid and Maori warden volunteer attendees will assist with the traffic management and health & safety requirements on the day.

The event is open to all club members, whanau and the wider community to attend.

The event will take place on Saturday, 01 April 2017 at the Rakaumanga Kura Kaupapa School Hall in Huntly.

4. OPTIONS CONSIDERED

- 1) That the application is approved and an allocation of partial or full funding requested by made.
- 2) That the application is declined.
- 3) That the application is deferred.

5. FINANCIAL

Funding is available to allocate for the year.

The project is noted to cost \$1,698.00. The Huntly Kyokushin Karate Club is seeking funding of \$1,698.00 towards the cost of food, signage, hall hireage and printing cost for the event.

GST Registered	No
Set of Accounts supplied	N/A
Previous funding has been received by this organisation	No

6. POLICY

The application meets the criteria set in the Discretionary Grants Policy, one of which is that grants up to \$5,000.00 can be funded up to 100% at the discretion of the relevant community board or committee or Council's Discretionary & Funding Committee.

For grants above \$5,000.00 a funding cap of 75% of the total project cost applies (whichever is the greater) and other funding needs to be sought.

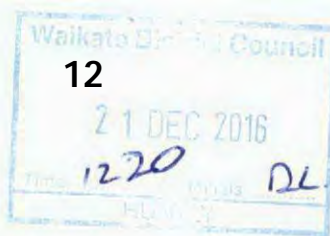
Funds cannot be uplifted until all sufficient funds for the project are approved.

7. CONCLUSION

Consideration by the Board is required with regard to this funding request.

8. ATTACHMENTS

Application for Funding - Huntly Kyokushin Karate Club.



DISCRETIONARY FUNDING APPLICATION FORM

Important notes for applicant:

- It is recommended that, prior to submitting your application, you contact the Waikato District Council's community development co-ordinator, on 07 824 8633 or 0800 492 452, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Please read the Guidelines for Funding Applications document to assist you with completing this application form.
- All applications must be on this application for funding form. We will not accept application forms that have been altered.
- Please note that incomplete applications WILL NOT be considered. All parts of the application MUST be completed and all supporting information supplied.
- The checklist on page 5 needs to be completed.

Which fund are you applying to: (Please tick appropriate box)

Discretionary and Funding Committee

Project

Event

OR

Community Board / Committee Discretionary Fund

Raglan

Taupiri

Onewhero-Tuakau

Ngaruawahia

Huntly

Te Kauwhata

Meremere

Section I – Your details

Name of organisation

Huntly Kyokushin Karate Club

What is your organisation's purpose?

To give local and external community members another avenue, of keeping themselves physically active for a better well being and healthy life style.

Address: (Postal)

41 Harris Street, Huntly West, Huntly 3700

Address: (Physical if different from above)

41 Harris Street, Huntly West, Huntly 3700

Contact name, phone number/s and email address

Lorraine Silbery-McKinnon Phone: 021 0411814
Email: lorzhly@gmail.com

Charities Commission Number: (If you have one)

N/A

Are you GST registered? No Yes GST Number ___/___/___

Bank account details 38,9011,0897344,00

Bank Kiwi Bank Branch Huntly

The following documentation is required in support of your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- Encoded deposit slip to enable direct credit of any grant payment made
- A copy of any documentation verifying your organisations legal status

Section 2 – Community wellbeing and outcomes

Which community wellbeing will your project contribute to?

(See the guidelines sheet for more information on this section.)

Social Economic Cultural Environmental

Which of the five community outcomes for the Waikato district does this project contribute to?

(See the guidelines sheet for more information on this section.)

Accessible Safe Sustainable Healthy Vibrant

Section 3 – Your event/project

What is your event / project, including date and location ? (please provide full details)

Event: 2017 Waikato Kyokushin Karate Open Tournament
(This is an annual event shared by other Kyokushin clubs each year)
DATE: 1st April 2017 LOCATION: Huntly
VENUE: Rakau Manga Kura Kaupapa School Hall

Who is involved in your event / project? Huntly Kyokushin Karate Club students who will be competing in this tournament.

How many volunteers are involved? 25 Volunteers which include club members, their family and friends.

What other groups are involved in the project? other Kyokushin Karate Clubs throughout NZ that will be competing. Also Australian competitors from Kyokushin Karate Rhino Martial Arts Club competitors, and Huntly Kick boxing club competitors. First Aid certified volunteers. Maori Wardens.

How will the wider community benefit from this event/project? Huntly Kyokushin Club members who are competing will have a chance to show case themselves to the community regarding how hard they have trained to get to this point. Also family, friends and the wider community will see how Huntly Kyokushin Karate club supports and promotes a healthy life style and well being to its community members.

Section 4 – Funding requirements

Note : Please provide full details of how much your event/project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the event/project.

Please complete all of the following sections	GST Inclusive Costs (use this column if you are not GST registered)	GST Exclusive Costs (use this column if you are GST registered)
TOTAL COST OF THE PROJECT/EVENT	\$ 1,698.00	\$
Existing funds available for the project Total A Include any projected income i.e. ticket sales, merchandise etc.	\$	\$

Funding being sought from Waikato District Council

Project Breakdown (itemised costs of funding being sought) If there is insufficient space below please provide a breakdown of costs on an additional sheet.	\$	\$
Hall Hireage (Rakaumanga Kura Hall)	\$ 350.00	\$
Hirage of Tournament Equipment	\$ 150.00	\$
Signs x 3 (2 teardrop flags) (1 promotional sign)	\$ 698.00	\$
Development and Printing of Tournament Itinerary booklets & Certificates	\$ 200.00	\$
Food (for Judges and VIP guest - 35 people)	\$ 300.00	\$
	\$	\$
Total Funds being sought from WDC Total B	\$ 1,698.00	\$

Has funding been sought from other funders? Yes No
If 'Yes', please list the funding organisation(s) and the amount of funding sought

a)	\$ _____	\$ _____
b)	\$ _____	\$ _____
c)	\$ _____	\$ _____
d)	\$ _____	\$ _____
Total of other funds being sought Total C	\$ _____	\$ _____

Total Funding Applied for (Add totals A, B, and C together to make Total D) Total D	\$ 1,698.00	\$
Note : This total should equal the Total Cost of the Project/Event		

Describe any donated material / resources provided for the event/project:

All Tournament Trophies have been sponsored


Section 5 – Previous Funding Received from Waikato District Council

If you have received funding from or through the Waikato District Council for any project/event in the past two years, please list below:

What Board/ Committee	Type of Project/Event	Date recieved	Amount
N/A			

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. Note : this will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned

Signed:  Name: Lorraine Silbery-McKinnon

I certify that the funding information provided in this application is correct.

Signature:  Date: 21/12/16

Position in organisation (tick which applies) Chairman Secretary Treasurer

Signature:  Date: 21/12/16

Position in organisation (tick which applies) Chairman Secretary Treasurer

Checklist

Please ensure you have completed all parts of the funding application form by marking the boxes below and include copies of all accompanying documentation required.

Please also ensure you attach the completed checklist with your application.

Items Required	Enclosed ✓
Read and understood the guidelines for funding applications document	✓
Discussed your application with the Waikato District Council community development co-ordinator	
Nominated the fund you are applying for	✓
Completed Section 1 – Your details	✓
Enclosed a full copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club	✓
Enclosed an encoded deposit slip to enable direct credit of any grant payment made	✓
Enclosed a copy of any documentation verifying your organisations legal status	✓
Completed Section 2 - community wellbeing and outcomes	✓
Completed Section 3 – details of your event/project	✓
Completed Section 4 – Funding requirements – Budget and quotes need to match. Include copies of written quotes.	✓
Completed Section 5 where funding has been received in the previous 2 years	✓
Obtained two signatures on your application	✓

Please note: Incomplete applications will not be considered. Applicants will be requested to submit relevant outstanding information within 5 days or their application will be returned.



Thursday, 27 August 2015

P O Box 34668
Birkenhead
Auckland

Re: Rahui Pokeka Kyokushin Karate Club

To whom it may concern

This is confirmation that Rahui Pokeka Kyokushin Karate Club is an affiliated member of our organisation the New Zealand Karate Organisation Kyokushinkaikan Incorporated Society.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'S. Takiwa'.

Stephen Takiwa
(President)





CERTIFICATE OF INCORPORATION

NEW ZEALAND KARATE ORGANISATION KYOKUSHINKAIKAN INCORPORATED 1047995

This is to certify that NEW ZEALAND KARATE ORGANISATION KYOKUSHINKAIKAN INCORPORATED was incorporated under the Incorporated Societies Act 1908 on the 10th day of July 2000.

Mandy McDonald

Registrar of Incorporated Societies
9th day of July 2014





Hi, MISS D.P.P.M. DIXON

Accounts

Your accounts

Account	Account number	Account name	Balance	Available balance
Now-00	38-9011-0897344-00	HUNTLY KYOKUSHIN	\$281.71	\$281.71

Payments and transfers in the next 7 days

You have no scheduled payments or transfers (excluding direct debits) from your accounts in the next seven days.
[View all upcoming payments and transfers](#)



NZ KKYOKUSHIN KAIKAN AGM MEETING

Venue: North Harbour Dojo Auckland

Date 8th Oct 2016 Time: 10am

Osu

Just added all the agenda stuff together to make it easier to read. In green is latest so far.

- Process for grading recommendation
- Women's breast protectors
- Dojo visits
- Hand stand 90 sec holds for over 40 year old candidates, should we be doing them? (Grading syllabus)

To make our meeting run smoothly on Saturday if everyone could read the minutes of our last meeting, anything arising from these minutes please send them through to me so I can send them out to everyone and hopefully we can have the answers for Saturday.

If you or your dojo representative can't make it to our AGM Saturday, can you please write a small report on how your dojo is going. If NO ONE from your dojo is attending can you please give YOUR proxy to someone you trust to vote for you 🙏

AGENDA

1 Who wants to hold the nationals for 2017 - 2018. 2019 nationals are in Auckland

- The names will be drawn out of the hat if there's more than one

2 The Kaikan Apply for funding for tournament safety gear.

- Chest guards for kids
- Head gear (like Japan or the ones we use)
- Mats
- Tournament Kit (Flags, Timer, Kata cards, air horn or drum)

3 The club holding the tournament will hire the equipment from the Kaikan and arrange pick up or travel arrangements

- Hire cost \$150.00 to be discussed

4 International competitors (Kata or fighters)

To be selected or to compete overseas, the student must be a member of the IKO 1 Kyokushinkan Honbu Japan and also paying fees to a dojo that is under New Zealand Karate Organisation Kyokushinkan Incorporated. If they not paying fees to any dojo then they can't be selected.

5 All grades Camp and Shinza grading Kaikan Apply for funding.

- 2017 October Labour weekend
- Maybe international instructor
- Anyone keen to host this

6 2018 Women's Camp

- Date and Venue to be decided
- Anyone keen to take this on

7 Calender 2017

1st April Waikato Tournament (Huntly)

22 April Friendship Tournament Japan

6th May South Island weekend seminar / or All kyu grade grading

10th June NZ Nationals Place to be decided (Sat after queen's birthday weekend)

19th Aug Fight Night Auckland

20th 21st Oct
22nd 23rd All grades Camp Shinza (Place to be decided)

4-5 All Japan / Napier friendship Tournament

18th Nov Northern Zone Tournament (Papakura)

Well that's all for now if you want add or reply to the things abover please get back to me asap so I can send your reply out to everyone ease!

Osu
Shihan Takiwa

Karate club enjoys success



The Rahui Pokeka Kyokushin team is delighted with their recent competition success at the New Zealand nationals in Wellington. Danielle Dixon, back left, Kelly Mohi-TeWara, Lucas McKinnon, Kristin Kelly, Mihi Hope, Ammon Apihai-Joyce, front left, Leon Mellsop, Charm McKinnon, Jorja Pettit, Madison Muru, Alexis Muru. ■ A story printed in the North Waikato News on June 29 featured the incorrect photo. North Waikato News apologises for the mistake and has reprinted the correct photo and caption.

**WAIKATO KYOKUSHIN KARATE TOURNAMENT
CHAMPIONSHIPS 2017 HUNTLY**



TOURNAMENT ITINERARY BOOKLET

New Zealand



KYOKUSHIN *Karate*

The Strongest Karate





WAIKATO KYOKUSHIN KARATE CHAMPIONSHIP

2017



Certificate

of

PARTICIPATION



Sensei Edwin McKinnon

DATE:.....



MENU PLAN FOR VIP AND DIGNITARIES

(Judges, Referees and VIP guests) - Total 35 people

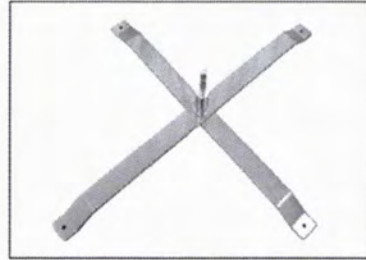
Tables to be set for accessibility for guest during Tournament

- Fruit Kebabs
- Whole Fruits
- Chicken Nibbles
- Salads
- Cold Meats and Turkey slices
- Cheese slices
- Bread/s and or Buns
- Margarine
- Salad Dressing
- Mayonnaise
- Salt and Pepper
- Milk
- Tea
- Coffee
- Milo
- Sugar
- Paper plates
- Plastic cups
- Styrofoam cups
- Bottled Water
- Fruit Juice
- Table cloths
- Serviettes
- Plastic knives and forks



NZ \$179.00

X2 = \$358.



Cross for Hard Surfaces



Spick Base for In-ground



A PLUS PRINT & BANNER

09 2712925

Shipping\$6.90

Total\$340.40

h



I-Jay Huirama

From: lorzhly <lorzhly@gmail.com>
Sent: Thursday, 9 March 2017 6:21 p.m.
To: I-Jay Huirama
Subject: Re: Copy of application and more information required

Follow Up Flag: Follow up
Flag Status: Completed

Thank you I-Jay, the ages of people competing are 5yrs to 60 yrs old. Junior, colts, novice, elite and masters.

Regards
Lorraine

Sent from my Samsung device

----- Original message -----

From: I-Jay Huirama <I-Jay.Huirama@waidc.govt.nz>
Date: 09/03/2017 10:23 am (GMT+12:00)
To: lorzhly@gmail.com
Subject: Copy of application and more information required

Kia ora Lorraine

Nice talking to you today!

Attached is a copy of your application.

Also could you please reply to this email for additional information regarding the age groups competing in the event.

Much appreciated

IJ

Regards - Naku noa na,

I-Jay (Ingrid-Jayne) Huirama

Team Administrator Strategy & Support

Waikato District Council

■ P 07 824 8633 ■ F 07 824 8091 ■ Call Free 0800 492 452

Private Bag 544, Ngaruawahia 3742

www.waikatodistrict.govt.nz ■ Like us on Facebook

 Please consider the environment before printing this e-mail

Open Meeting

To	Huntly Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	07 March 2017
Prepared by	Shannon Kelly Youth Engagement Advisor
Chief Executive Approved	Y
Reference #	GOV0505
Report Title	Youth Engagement Update

I. EXECUTIVE SUMMARY

The purpose of this report is to provide the Huntly Community Board with:

1. The Huntly Youth Action Group's Quarterly Report prepared by Phoebe Comins;
2. An update from Council's Youth Engagement Advisor, Shannon Kelly.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received.

AND THAT the **Huntly Community Board** nominate **Phoebe Comins** as the second youth representative on the **Huntly Community Board**

AND THAT if there are any new issues identified in the **Youth Action Group's Quarterly Report** that the **Board** agrees on, that these be added to the **Board's Works and Issues report** so that progress on implementation can be monitored.

3. YOUTH ACTION GROUP IN HUNTLY

The Youth Action Group was re-established in January 2017 by Shannon Kelly and is being coordinated and facilitated by Phoebe Comins. This group is being supported by Shannon Kelly and the Youth Mentors on the Huntly Community Board, Corey Rees and Ron Farrar.

4. “GOVERN UP” PROGRAMME

In January 2017 Waikato District Council successfully applied to the Ministry of Youth Development for funding to establish mentoring positions and youth action groups for young people. Huntly was one of the towns that funding was approved for.

“Govern Up” is a programme that will allow young people in Huntly to join the Huntly Youth Action Group, develop and use leadership skills and participate in youth led and initiated projects / events. Young people in leadership positions will support and mentor other young people and the Huntly Youth Action Group will recruit young people from their town.

Young people in the Youth Action Groups will have a budget of \$500-\$1000 to spend on youth development and community based projects for Huntly that they design. The projects are required to be youth coordinated and youth planned, and the projects will have to be completed by 30 June 2017.

We are asking for the Huntly Community Board to support the development of the “Govern Up” project by supporting the capacity development of these projects. It is envisioned that the Huntly Community Board support the youth groups to plan and execute the programmes as young people ask for assistance.

In order for this programme to be successful, we are asking for a minimum of 60 young people to participate in this project across the district. We are hoping to have at least 15-20 of those young people come from Huntly projects. We also require a dedicated adult agency / individual / mentor to support the youth group as they are developing their projects, and to liaise with the Waikato District Council Youth Engagement Advisor.

The responsibilities will be:

- To follow up with the Youth Action Group
- To help the group progress their projects forward
- To help the group maintain momentum of their projects
- Liaise with the Youth Engagement Advisor regarding progress and projects

The Youth Engagement Advisor has been in communication with the Youth Mentor of the Community Board to discuss the best way forward and is available for advice or support to increase positive youth participation.

5. ATTACHMENTS

Huntly Youth Action Group Quarterly Report

Huntly Youth Action Group Quarterly Report

	Identified Issue	Background into Why	Progress/Outcome/Thoughts
1	Huntly Youth Festival	This event is designed to get young people involved in community activities.	This festival is going to be run by young people. I have started planning with the Youth Action Group. I need to organise another meeting to progress this. Considering holding festival on the Saturday of Youth Week. We need permission to use the domain, help needed to do this.
2	Activities to promote Huntly Youth Action Group	This is to promote and gain members for the Huntly Youth Action group.	Discussions still in progress. This item is on the agenda for the next youth action meeting.
3	Work with other Youth Action Groups	This would help us plan our events better and support each other during our training.	Get all youth action groups together for an afternoon or evening activity.

Phoebe Comins

Open Meeting

To	Huntly Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	07 March 2017
Prepared by	Sharlene Jenkins PA to General Manager Strategy & Support
Chief Executive Approved	Y
Reference/Doc Set #	GOV0505
Report Title	Huntly Works & Issues Report: Status of Items March 2017

1. EXECUTIVE SUMMARY

To update the Board on issues arising from the previous meeting.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received.

3. ATTACHMENTS

Huntly Works & Issues Report: Status of Items March 2017

HUNTLY COMMUNITY BOARD WORKS & ISSUES REGISTER – 2017

Issue	Area	Action	Comments
Main Street Signage	Strategy & Support	For Community Board to discuss with Bryce Mounsey the option of etching a stencil onto the pavers.	

WORKS

Service Delivery

Parks & Facilities

Grass Verges Policy

The grass verges policy was enacted on 01 October 2016. Council wrote to approximately 650 property owners whose verges were maintained by Council contractors to inform them of the policy conditions and offer the opportunity to apply for an exemption. The exemption was to be only provided if the residences met central requirements, which were related to age, illness or condition of berm. Of the approximately 650 letters posted, Council received 112 responses requesting an exemption. Of the 112 exemption letters 58% were granted.

Since 01 October 2016 Council has received 24 service requests related to verge maintenance.

Programme Delivery

Hopuhopu to Huntly Watermain connection

Approximately 3.5km of 8km of land based drilling (pipeline) is complete to date. Easement issues over private land and other utility services set back requirements are still under review waiting on final approval.

Reservoirs

Land has been secured for both the Pokeno and Hopuhopu reservoirs, with works to start on both in February 2017. Site works for Central Districts (Ngaruawahia) and Huntly are well underway and the steel pre formed reservoirs are due to arrive this month.

Huntly Community Facilities

GMD Consultants have undertaken community engagement on wants and needs for community facilities within the Huntly area. The consultant has spoken with a number of groups and has provided verbal updates to the Huntly Councillors and Board Chair. Once additional groups have been spoken to a summary report will be presented to the Huntly Community Board on a way forward.

Open Meeting

To	Huntly Community Board Raglan, Ngaruawahia, Taupiri and Onewhero-Tuakau Community Boards Te Kauwhata, Meremere, Pokeno and Tamahere Community Committees
From	Tony Whittaker General Manager Strategy & Support
Date	20 February 2017
Prepared by	Rose Gray Council Support Manager
Chief Executive Approved	Y
Reference #	GOV1318
Report Title	Community Board/Committee Workshop

I. EXECUTIVE SUMMARY

The annual workshop held with Community Boards and Committees on 15 February 2017 included discussion on the role of Community Boards and Committees, Zero Harm, growth nodes and economic development within the district, Discretionary Fund Operations, Community Targeted Rates and the Relationship between Council and Community Boards and Committees, particularly with regard to communication.

At this workshop it was agreed that going forward they would be held quarterly. The next workshop is planned to be held at Council on 17 May 2017 at 5.30pm. His Worship the Mayor, Councillors and members of the Executive Team will again be in attendance.

Members are requested to provide topics for the agenda to the Council Support Team Manager by Monday 1 May 2017. Please email rose.gray@waidc.govt.nz.

The following topics have already been identified for discussion:

- Follow-up on the Community Board and Committee Terms of Reference
- Zero Harm
- Youth Representatives

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received.

3. ATTACHMENTS

Nil

Open Meeting

To	Huntly Community Board
From	Gavin Ion Chief Executive
Date	20 February 2017
Prepared By	Deborah Lee Executive Assistant
Chief Executive Approved	Y
DWS Document Set #	1683123
Report Title	New Zealand Community Boards' Conference 2017 – Methven

1. Executive Summary

To bring to the Community Board's attention the 2017 Community Board Conference to be held in Methven from 11-13 May 2017.

2. Recommendation

THAT the report of the Chief Executive – *New Zealand Community Boards' Conference 2017 – Methven* – be received;

AND THAT be nominated to attend the New Zealand Community Boards' Conference in Methven from Thursday 11 May to Saturday 13 May 2017.

AND FURTHER THAT Council funds the conference registration fee for one delegate and the Huntly Community Board funds accommodation, travel and other associated costs from its Discretionary Fund.

3. Background

The conference is scheduled to be held in Methven from Thursday 11 May to Saturday 13 May 2017. The draft conference programme is attached.

4. Discussion and Analysis of Options

The Community Board is asked to consider whether or not to send a representative to this conference.

5. Considerations

5.1 Financial

Council will fund the conference registration fee for one delegate with the Huntly Community Board funding accommodation, travel and all other associated costs.

5.2 Legal

Nil.

6. Consultation

The following stakeholders have been/or will be consulted:

Planned	In Progress	Complete	
		√	Internal
			Community boards/Community committees
			Waikato-Tainui/Local iwi
			Households
			Business
			Other Please Specify

7. Conclusion

The Community Board is being asked to consider nominating one representative to attend the New Zealand Community Boards' Conference 2017 in May.

8. Attachments

Draft New Zealand Community Boards' Conference 2017 programme

(/nzc17/)



11 - 13 MAY 2017, HERITAGE CENTRE, METHVEN (Nzc17/PROGRAMME_SPEAKERS/PROGRAMME/PROGRAMME#)

Programme

Subject to change.

Thursday 11 May (nzc17/programme_speakers/programme/programme#thursday)

Friday 12 May (nzc17/programme_speakers/programme/programme#friday)

Saturday 13 May 2017 (nzc17/programme_speakers/programme/programme#saturday)

Thursday 11 May

- 4.00pm Registration opens
- 6.00pm Welcome function at Methven Heritage Centre, Agriculture and Alpine Encounter
included in registration fee
- 7.30pm Evening free

Principal Sponsor

(/nzcbc17/)



11 - 13 MAY 2017, HERITAGE CENTRE, METHVEN (NZCBC17/PROGRAMME_SPEAKERS/PROGRAMME/PROGRAMME#)

Programme

Subject to change.

Thursday 11 May (nzcbc17/programme_speakers/programme/programme#thursday)

Friday 12 May (nzcbc17/programme_speakers/programme/programme#friday)

Saturday 13 May 2017 (nzcbc17/programme_speakers/programme/programme#saturday)

Friday 12 May

7.30am	Registration opens
8.30am	<p>Welcome</p> <p><i>Mayor Donna Favel (nzcbc17/programme_speakers/speakers/speakers#donnafavel)</i></p>
8.45am	<p>Adequate housing: Sustainable Development and the New Urban Agenda (nzcbc17/programme_speakers/abstracts/speakers#rutherford)</p> <p><i>David Rutherford (nzcbc17/programme_speakers/speakers/speakers#davidrutherford)</i></p>
9.30am	<p>From the SVA to today (nzcbc17/programme_speakers/abstracts/speakers#johnson)</p> <p><i>Sam Johnson, sponsored by Chorus (nzcbc17/programme_speakers/speakers/speakers#samjohnson)</i></p>
10.15am	Morning tea
10.45am	<p>Update from the Minister of Local Government</p> <p><i>Anne Tolley (nzcbc17/programme_speakers/speakers/speakers#annetolley)</i></p>
11.05am	<p>Keynote presentation (nzcbc17/programme_speakers/abstracts/speakers#halamish)</p> <p><i>Eyal Halamish (nzcbc17/programme_speakers/speakers/speakers#eyalhalamish)</i></p>

12.00pm	Lunch		
1.00pm	Update from LGNZ CEO <i>Malcolm Alexander (nzc17/programme_speakers/speakers/speakers#malcolmalexander)</i>		
1.30pm	Reflections on Baxter's Te Whiore o te Kuri: Connecting with communities in the 21st century (nzc17/programme_speakers/abstracts/speakers#big <i>Peter Biggs (nzc17/programme_speakers/speakers/speakers#peterbiggs)</i>		
2.15pm	Zone meetings Meet new members in your zone, plan for future meetings		
3.00pm	Afternoon tea		
12.00pm	Lunch		
1.00pm	Concurrent workshops		
	TacklingPovertyNZ (nzc17/programme_speakers/abstracts/speakers#mcguinness) <i>Wendy McGuinness</i> (nzc17/programme_speakers/speakers/speakers#wendymcguinness)	Organisation + Engagement = Great Outcomes (nzc17/programme_speakers/abstracts/speakers#keenan) <i>Darren Keenan</i> (nzc17/programme_speakers/speakers/speakers#darrenkeenan) <i>and Ray Tye</i> (nzc17/programme_speakers/speakers/speakers#raytye)	<i>Eya</i> (nzc17/programme_speakers/speakers/speakers#eysa) <i>Joh</i> (nzc17/programme_speakers/speakers/speakers#joh)
4.45pm	Close		
7.00pm	Conference dinner and Best Practice Awards (nzc17/best_practice_awards/best_practice_awards) at Methven Heritage Centre, Mt Hutt Memorial I <i>included in full registration fee, additional tickets can be purchased subject to availability</i>		
11.00pm	Close		

Principal Sponsor



(<http://www.lgnz.co.nz/home/nzs-local-government/community-boards/>)

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(<http://www.fonterra.com/nz>)



(<https://www.chorus.co.nz/>)



(<http://www.lgnz.co.nz/home/equip/>)



(<http://www.berl.co.nz/>)

(nzc17/)



11 - 13 MAY 2017, HERITAGE CENTRE, METHVEN (Nzc17/PROGRAMME_SPEAKERS/PROGRAMME/PROGRAMME#)

Programme

Subject to change.

Thursday 11 May (nzc17/programme_speakers/programme/programme#thursday)

Friday 12 May (nzc17/programme_speakers/programme/programme#friday)

Saturday 13 May 2017 (nzc17/programme_speakers/programme/programme#saturday)

Saturday 13 May

- | | |
|---------|---|
| 8.30am | Registration opens |
| 9.00am | Community Boards' Update
<i>Mick Lester (nzc17/programme_speakers/speakers/speakers#micklester)</i> |
| 9.15am | Nothing less than equal (nzc17/programme_speakers/abstracts/speakers#hammond)
<i>David Hammond (nzc17/programme_speakers/speakers/speakers#davidhammond)</i> |
| 10.00am | Morning tea |
| 10.30am | Update from LGNZ President
<i>Lawrence Yule (nzc17/programme_speakers/speakers/speakers#lawrenceyule)</i> |
| 11.15am | Keynote (nzc17/programme_speakers/abstracts/speakers#annear)
<i>Jane Annear (nzc17/programme_speakers/speakers/speakers#jannear)</i> |
| 12.00pm | Lunch |
| 1.00pm | Concurrent workshops |

- Start with a Smile Campaign
(nzc17/programme_speakers/abstracts/speakers#billante) *Vincie Billante, John Hobbs, Michele Hider*
- Organisation + Engagement = Great Outcomes
(nzc17/programme_speakers/abstracts/speakers#keenan) *Darren Keenan*
(nzc17/programme_speakers/speakers/speakers#darrenkeenan) *and Ray Tye* (nzc17/programme_speakers/speakers/speakers#raytye) *Eyal H*
- 2.20pm Keynote presentation (nzc17/programme_speakers/abstracts/speakers#williamson)
Nick Williamson (nzc17/programme_speakers/speakers/speakers#nickwilliamson)
- 3.05pm Long Service celebration and official conference closing
Mike Reid (nzc17/programme_speakers/speakers/speakers#mikereid)
- 3.45pm Close
- 5.30pm Post conference dinner at Methven's famous Blue Pub, Samuels Bar
Sponsored by NZCommunity Boards
meal included in full registration however please register, (cash bar), additional tickets may be available subject to availability

Principal Sponsor



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(<https://www.chorus.co.nz/>)



(<http://www.lgnz.co.nz/home/equip/>)



(<http://www.berl.co.nz/>)



(<https://www.iap2.org.au/Home>)



(www.mcguinnessinstitute.org)

Open Meeting

To	Huntly Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	07 March 2017
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0505
Report Title	Change of Meeting and Public Forum Commencement Time

I. EXECUTIVE SUMMARY

At its meeting held on Tuesday 15 November 2016 the Huntly Community Board resolved as follows:

“THAT the Huntly Community Board holds its meetings on the third Tuesday of each month commencing at 6.30pm;

AND THAT a Public Forum be held at 6.00pm prior to the commencement of a meeting.

CARRIED on the voices

HCBI611/05”

As the Board would like to change the meeting and public forum commencement time, a resolution is required.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received;

AND THAT the Huntly Community Board holds its meetings on the third Tuesday of each month commencing at 6.00pm;

AND FURTHER THAT a Public Forum be held at 5.45pm prior to the commencement of each meeting.