

Agenda for a meeting of the Raglan Community Board to be held in the Town Hall, Supper Room, Bow Street, Raglan on **14 MARCH 2017** commencing at **2.00pm**.

Note: A public forum will be held at 1.30pm prior to the commencement of the meeting.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

Ms Wendy Entwistle representing Waikato District Health Board will be in attendance [Agenda item 6.1 refers].

3. DISCLOSURES OF INTEREST

4. CONFIRMATION OF MINUTES

Meeting held on Tuesday 14 February 2017

3

5. SPEAKER

Mr Rick Thorpe of Xtreme Waste will be in attendance to address the Board regarding rubbish over the Christmas period and collection times.

6. REPORTS

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7. **BOARD MEMBERS' REPORTS**

GJ Ion

CHIEF EXECUTIVE

Agenda2017\RCB\170314 RCB OP.doc

Open Meeting

To	Raglan Community Board
From	GJ Ion Chief Executive
Date	16 February 2017
Prepared by	Rose Gray Council Support Manager
Chief Executive Approved	Y
Reference #	GOV0507
Report Title	Confirmation of Raglan Community Board Minutes

1. EXECUTIVE SUMMARY

The minutes for a meeting of the Raglan Community Board held on Tuesday 14 February 2017 are submitted for confirmation.

2. RECOMMENDATION

THAT the minutes of a meeting of the Raglan Community Board held on Tuesday 14 February 2017 be confirmed.

3. ATTACHMENTS

Minutes

MINUTES of a meeting of the Raglan Community Board held in the Supper Room, Town Hall, Bow Street, Raglan on **TUESDAY 14 FEBRUARY 2017** commencing at **2.00pm**.

Present:

Mr R MacLeod (Chairperson)
 Mr PJ Haworth
 Mrs R Kereopa
 Mrs G Parson
 Mr A Vink

Attending:

Mrs RJ Gray (Council Support Manager)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mrs Kereopa/Mr MacLeod)

THAT an apology be received from and leave of absence granted to Cr Thomson and Mr Oosten.

CARRIED on the voices

RCBI702/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr MacLeod/Mr Haworth)

THAT the agenda for a meeting of the Raglan Community Board held on Tuesday 14 February 2017 be confirmed and all items therein be considered in open meeting;

AND THAT the following items be discussed at an appropriate time during the course of the meeting:

- Council Owned Boat Ramps
- Raglan Naturally.

CARRIED on the voices

RCBI702/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES**Resolved: (Mr MacLeod/Mrs Parson)****THAT the minutes of a meeting of the Raglan Community Board held on Tuesday 6 December 2016 be confirmed as a true and correct record of that meeting.****CARRIED on the voices****RCBI702/03****SPEAKER**

Mr Novell Gopal, Business Growth Advisor of Waikato Innovation Park, was in attendance to address the board on the start up for a new business support service in Raglan offering free advice and access to enterprise funding. Flyers are available at the library.

REPORTS

Discretionary Fund Report to 31 January 2017
Agenda Item 6.1

Resolved: (Mr MacLeod/Mr Vink)**THAT the report from the General Manager Strategy & Support be received;****AND THAT the Chamber of Commerce Christmas light allocation of \$1,000 be returned to the pool [RCBI6111117 refers].****CARRIED on the voices****RCBI702/04/1**

Summary of the Earthquake Event that Affected the Raglan Water Supply on 14 November 2016
Agenda Item 6.2

It was noted that Council was extra cautious at this unexpected event and had been appreciated by the members.

The Chair agreed to follow up with the General Manager Service Delivery regarding information he would have liked to have included in the report such as what are the learnings from this.

Resolved: (Mr MacLeod/Mrs Parson)**THAT the report from the General Manager Service Delivery be received.****CARRIED on the voices****RCBI702/04/2**

Intention to Prepare Natural Parks Reserve Management Plan
Agenda Item 6.3

It was agreed that a draft submission would be put forward on behalf of the community board.

Resolved: (Mr Vink/Mr Haworth)

THAT the report from the General Manager Service Delivery be received.

CARRIED on the voices

RCBI702/04/3

Approved Road Names Lists
Agenda Item 6.4

A list of road names was provided to Council in November 2012. The Council Support Manager agreed to locate the list and forward to the members.

Resolved: (Mr MacLeod/Mr Vink)

THAT the report from the General Manager Strategy & Support be received.

CARRIED on the voices

RCBI702/04/4

Raglan Works & Issues Report: Status of Items February 2017
Agenda Item 6.5

Additional Item:

Berms & Verges – request an update from the General Manager Strategy & Support.

It was noted that the report did not contain all the issues still outstanding and a request was made that the December status of items be included in the March agenda for further discussion. A further request was made to include the Service Delivery reporting.

Resolved: (Mr Haworth/Mr MacLeod)

THAT the report from the General Manager Strategy & Support be received.

CARRIED on the voices

RCBI702/04/5

Raglan Coastal Reserves Advisory Meeting Minutes – 12 December 2016
 Agenda Item 6.6

It was noted that this is an Advisory Committee to this community board and further action is underway.

Resolved: (Mr MacLeod/Mrs Kereopa)

THAT the report from the General Manager Service Delivery be received.

CARRIED on the voices

RCB1702/04/6

Public Forum
 Add.Item

The following items were discussed during the Open Forum held prior to the commencement of the meeting:

- Concern regarding the rubbish collection at Kopua Domain being collected too early, preference to be collected at the end of the day to prevent rubbish being distributed around the place during busy periods eg over summer and longer weekends. Request to check collection times in Xtreme Waste contract. Too much rubbish also a concern with the small bins. Request to add to the works & issues report for March.
- Concern for cyclists on the road, and advocate the need for cycle paths. Advised to include in the Annual Plan by completing the RCB Priority List form set up by the board.
- The Go Bus Sunday timetable does not suit residents and tourists. Preference for the bus to depart from Raglan rather than from Hamilton. People need to be in Hamilton by 11am. Pleased with the 7 day service. No further action as awaiting survey results.
- A request for the public of Raglan to be given more consideration in the current bus contract. The Chair agreed to contact Mr Wilson (Regional Council) to express concern regarding the unsatisfactory timetable regarding the Boxing Day service.
- Concern with edge of pathways and banks eroding from public use at Kopua Camp. A suggestion to put limestone rockwork in to prevent eroding of the edges. To include in works & issues report for March.
- Concern with the new speed bump not well painted for cyclists to notice, before the bridge, Wainui Reserve; needs better markings on the speed bump. Chair advised speaker to use Council's website for request for service.

- Parking outside Raglan House and access for volunteers, lost some places owing to electric charging station, mobility is an issue for the volunteers. Looking at special permits. A service request will be completed by the Manager of the Raglan House.

Chairperson's Report

Agenda Item 6.8

The Chair noted the following issues:

- Meeting held of the community board and the Marae
- Wharf safety
- Roadside meetings with Cr Thomson
- Planning Meeting held for those unable to make the Public Forum
- Market Day
- Raglan Coastal Reserves
- Chair meeting by LGNZ in Taupo
- Raglan Kopua Camp Management Board
- Capital Works Meeting.

Councillor's Report

Agenda Item 6.9

A report was received from Cr Thomson and circulated prior to the meeting being held.

Resolved: (Mr MacLeod/Mrs Kereopa)

THAT the report of Cr Thomson be received.

CARRIED on the voices

RCB1702/04/7

Council Owned Boat Ramps

Add.Item

Resolved: (Mrs Parson/Mr Haworth)

THAT the report from the Chairperson be received;

AND THAT consultation be extended by one month to 31 March 2017.

CARRIED on the voices

RCB1702/04/8

Raglan Naturally
Add.Item

Resolved: (Mrs Kereopa/Mr MacLeod)

THAT the report from the Chairperson be received;

AND THAT the Raglan Naturally project become the top priority for the Annual Plan.

CARRIED on the voices

RCB1702/04/9

There being no further business the meeting was declared closed at 3.14pm.

Minutes approved and confirmed this day of 2016.

R MacLeod
CHAIRPERSON
Minutes 2017/RCB/170214RCB Minutes

Open Meeting

To	Raglan Community Board
From	Chairperson
Date	3 March 2017
Prepared by	Rose Gray Council Support Manager
Chief Executive Approved	Y
Reference #	GOV0507
Report Title	Development of a Consumer Council for Waikato District Health Board

1. EXECUTIVE SUMMARY

Wendy Entwistle, Team Leader Consumer Engagement, Waikato District Health Board, will be in attendance to provide information on preparing to set up a Consumer Council.

2. RECOMMENDATION

THAT the report from the Chairperson be received.

3. ATTACHMENTS

Setting up a Consumer Council for Waikato DHB



Setting up a Consumer Council for Waikato DHB

1. Waikato DHB is preparing to set up a Consumer Council. The purpose of the Consumer Council will be to provide a consumer perspective and advice to the DHB at a strategic level. It will help to:
 - ensure consumers and communities are involved in developing and improving health services that meet their needs and are people-centred
 - build on existing feedback and engagement mechanisms and progress from listening and understanding the perspectives of the public, patients and carers, to partnership, collaboration and responsiveness
 - ensure an effective consumer voice at a governance level
 - support the Strategic imperatives which include delivering people centred services and reducing inequity for high needs populations.
2. A number of DHBs in New Zealand either have a Consumer Council or like Waikato DHB, are in the process of developing one.
3. We have conducted a number of workshops and hui across the Waikato District Health Board region to inform people and communities about the Consumer Council and to seek their views on aspects of its design and operation. We have also engaged with a number of organisations.
4. Membership of the Consumer Council will comprise of 14 members plus a chairperson. It will be important that members reflect the diversity of our population in terms of communities, ethnicity and health and disability interest area. What all will have in common is that they will be passionate about health consumers being able to access the best possible services and care from Waikato District Health Board. Although appointed to reflect the consumer voice in a particular area of interest, members will not be regarded as representatives of any specific organisation or community.
5. Recruitment will be via an open Expression of Interest process.
6. The Consumer Council will report to the CEO and Board via the CEO.
7. We aim to have the Consumer Council established in September 2017.

Wendy Entwistle – Team Leader, Consumer Engagement – March 2017



Open Meeting

To	Raglan Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	28 February 2017
Prepared by	Julienne Calambuhay Management Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0507
Report Title	Discretionary Fund Report to 28 February 2017

1. EXECUTIVE SUMMARY

To update the Board on the Discretionary Fund Report to 28 February 2017.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received.

3. ATTACHMENTS

Discretionary Fund Report to 28 February 2017

RAGLAN COMMUNITY BOARD DISCRETIONARY FUND 2016/2017

		1,206,170.4
2016/17 Annual Plan		14,271.00
Carry forward from 2015/16		6,718.00
Total Funding		20,989.00
Expenditure		
24-Jun-2016 Raglan House - towards the cost of hosting a two-day workshop on suicide prevention and awareness	RCBI603/06/3	2,000.00
29-Aug-2016 Raglan Naturally celebration - Raglan Ink Ltd advertising	RCBI608/04/1	166.00
30-Aug-2016 Raglan Naturally celebration - True Food Ltd catering	RCBI608/04/1	695.65
31-Aug-2016 Raglan Naturally celebration - projector hire	RCBI608/04/1	21.74
17-Nov-2016 Raglan Mountain Bike Club - Wainui Reserve mountain bike tracks	RCBI611/11/3	787.75
08-Nov-2016 Raglan Community Arts Council - creative space upgrade	RCBI611/11/6	2,500.00
21-Nov-2016 Whaingaroa Environment Centre - Plastic Free Raglan project	RCBI611/11/4	3,137.00
04-Dec-2016 Raglan Lions Club - 2016 New Year's Eve parade	RCBI611/11/5	1,775.00
05-Dec-2016 Whaingaroa Environment Centre - return of funds		(500.58)
Total Expenditure		10,582.56
Income		
Total Income		-
Net Expenditure		10,582.56
Net Funding Remaining (Excluding commitments)		10,406.44
Commitments		
09-Aug-2016 Raglan Naturally celebration (RCBI608/04/1)	1,000.00	
Less: Expenses	883.39	116.61
08-Nov-2016 Raglan Community Arts Council - commitment to a project subject to funding available from Council (RCBI611/11/6)		5,000.00
Total Commitments		5,116.61
Net Funding Remaining (Including commitments) as of 28 February 2017		5,289.83

Open Meeting

To	Raglan Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	27 February 2017
Prepared by	Lianne van den Bemd Community Development Advisor
Chief Executive Approved	Y
Reference#	GOV0507 / 1687641
Report Title	Application for Funding – Raglan Junior Soccer Club

1. EXECUTIVE SUMMARY

The purpose of this report is to present an application for funding from the Raglan Junior Soccer Club towards the cost of purchasing two new football goal posts and net sets.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received;

AND THAT an allocation of \$..... is made to the **Raglan Junior Soccer Club** towards the cost of purchasing two new football goal posts and net sets;

OR

AND THAT the request from the **Raglan Junior Soccer Club** towards the cost of purchasing two new football goal posts and net sets is declined / deferred until for the following reasons:

3. BACKGROUND

The Raglan Junior Soccer Club wants to purchase two new football goal posts and net sets.

One set will be used for the 9th and 10th grade pitch area. The second set is to be used to replace the permanent 11th grade goal posts with a transportable set.

Having a transportable set of goal posts will allow the club to move games around the fields when the grounds become too wet and flooding occurs in different areas.

The club has an active team of 40 volunteers, and 170 members and their families helping with the running of the club and the organising of the seasonal games.

The club prides itself on playing an important role in the fabric of the local Raglan community, and provides a safe environment for people from all walks of life. The club has doubled in player size since 2011.

4. OPTIONS CONSIDERED

- 1) That the application is approved and an allocation of partial or full funding requested by made.
- 2) That the application is declined.
- 3) That the application is deferred.

5. FINANCIAL

Funding is available to allocate for the year.

The project is noted to cost \$3,356.00. The Raglan Soccer Club is seeking funding of \$1,558.98 towards the cost of purchasing two new set of soccer goal posts and nets.

GST Registered	No
Set of Accounts supplied	Yes
Previous funding has been received by this organisation	No

6. POLICY

The application meets the criteria set in the Discretionary Grants Policy, one of which is that grants up to \$5,000.00 can be funded up to 100% at the discretion of the relevant community board or committee or Council's Discretionary & Funding Committee.

For grants above \$5,000.00 a funding cap of 75% of the total project cost applies (whichever is the greater) and other funding needs to be sought.

Funds cannot be uplifted until all sufficient funds for the project are approved.

7. CONCLUSION

Consideration by the Board is required with regard to this funding request.

8. ATTACHMENTS

Application for Funding – Raglan Junior Soccer Club

SCANNED
Set No 1674535.



DISCRETIONARY FUNDING APPLICATION FORM

Important notes for applicant:

- It is recommended that, prior to submitting your application, you contact the Waikato District Council's community development co-ordinator, on 07 824 8633 or 0800 492 452, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Please read the Guidelines for Funding Applications document to assist you with completing this application form.
- All applications must be on this application for funding form. We will not accept application forms that have been altered.
- Please note that incomplete applications WILL NOT be considered. All parts of the application MUST be completed and all supporting information supplied.
- The checklist on page 5 needs to be completed.

Which fund are you applying to: (Please tick appropriate box)

Discretionary and Funding Committee



Project



Event

OR

Community Board / Committee Discretionary Fund

Raglan



Taupiri



Onewhero-Tuakau



Ngaruawahia



Huntly



Te Kauwhata



Meremere



Section 1 – Your details

Name of organisation

Raglan Junior Soccer Club.

What is your organisation's purpose?

To provide Saturday morning soccer for children aged 5-13

Address: (Postal)

22c Maukau Rd Raglan 3225

Address: (Physical if different from above)

Te Kopua Domain Raglan

Contact name, phone number/s and email address

Aaron Moor, 027 825 0234, aagaaron@slingshot.co.nz

Charities Commission Number: (If you have one)

N/A

Section 4 – Funding requirements

Note : Please provide full details of how much your event/project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the event/project.

Please complete all of the following sections	GST Inclusive Costs (use this column if you are not GST registered)	GST Exclusive Costs (use this column if you are GST registered)
TOTAL COST OF THE PROJECT/EVENT	\$ 3356.00	\$
Existing funds available for the project Total A Include any projected income i.e. ticket sales, merchandise etc.	\$ none	\$

Funding being sought from Waikato District Council

Project Breakdown (itemised costs of funding being sought) If there is insufficient space below please provide a breakdown of costs on an additional sheet.	\$	\$
9/10th grade goals and nets	\$ 1558	\$
11th grad goals and nets	\$ 1598	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total Funds being sought from WDC Total B	\$ 1558	\$

Has funding been sought from other funders? Yes No
If 'Yes', please list the funding organisation(s) and the amount of funding sought

a) Will be applying to WEL Energy Trust	\$ 1598	\$
b)	\$	\$
c)	\$	\$
d)	\$	\$
Total of other funds being sought Total C	\$	\$

Total Funding Applied for (Add totals A, B, and C together to make Total D) Total D Note : This total should equal the Total Cost of the Project/Event	\$ 3356	\$
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Describe any donated material / resources provided for the event/project:

*Field setup, coaching, club admin is all donated time
The club runs on the power of volunteers*

Section 5 – Previous Funding Received from Waikato District Council

If you have received funding from or through the Waikato District Council for any project/event in the past two years, please list below:

What Board/ Committee	Type of Project/Event	Date received	Amount
<i>N/a</i>			

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. Note: this will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned

Signed: _____ Name: _____

I certify that the funding information provided in this application is correct.

Signature: *Alan Maw* Date: 3/2/2017

Position in organisation (tick which applies) Chairman Secretary Treasurer

Signature: *[Signature]* Date: 3/2 - 2017

Position in organisation (tick which applies) Chairman Secretary Treasurer

Checklist

Please ensure you have completed all parts of the funding application form by marking the boxes below and include copies of all accompanying documentation required.

Please also ensure you attach the completed checklist with your application.

Items Required	Enclosed <input type="checkbox"/>
Read and understood the guidelines for funding applications document	<input checked="" type="checkbox"/>
Discussed your application with the Waikato District Council community development co-ordinator	<input checked="" type="checkbox"/>
Nominated the fund you are applying for	<input checked="" type="checkbox"/>
Completed Section 1 – Your details	<input checked="" type="checkbox"/>
Enclosed a full copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club	<input checked="" type="checkbox"/>
Enclosed an encoded deposit slip to enable direct credit of any grant payment made	<input type="checkbox"/>
Enclosed a copy of any documentation verifying your organisations legal status	<input checked="" type="checkbox"/>
Completed Section 2 - community wellbeing and outcomes	<input checked="" type="checkbox"/>
Completed Section 3 – details of your event/project	<input checked="" type="checkbox"/>
Completed Section 4 – Funding requirements – Budget and quotes need to match. Include copies of written quotes.	<input checked="" type="checkbox"/>
Completed Section 5 where funding has been received in the previous 2 years	<input checked="" type="checkbox"/>
Obtained two signatures on your application	<input checked="" type="checkbox"/>

Please note: Incomplete applications will not be considered. Applicants will be requested to submit relevant outstanding information within 5 days or their application will be returned.



Quote

Created Date
05 Dec 2016

Created By
Adam Luque

ETD

Ref
RJUN32384-3

Customer PO No

Customer:
Raglan Junior Soccer Club
Kathryn Hughes

Ship To:
Raglan Junior Soccer Club

Code	Item	Options	Qty	Unit Price	Discount	Sub Total
PG5X2IP	PORTABLE GOAL	5M X 2M	2	799.00		\$1,598.00
PG4X2IP	PORTABLE GOAL	4M X 2M	2	779.00		\$1,558.00

Payment Terms

Product Cost: \$3,156.00

Delivery Details: \$200.00

Sub Total: \$3,356.00

GST (15 %): \$437.74

Total (NZD): \$3,356.00

The Soccer Shop Limited
GST number: 96-366-965

PO Box 8024
Glenview
Hamilton 3245
New Zealand

P 0800 45 45 90
E sales@nzsoccershop.co.nz
W <http://www.nzsoccershop.co.nz>

QUOTE

Aaron Moorar

Date
6 Dec 2016**Expiry**
5 Jan 2017**Quote Number**
QU-0026**GST Number**
112-214-801Portagoals 2013 Limited
PO Box 84264
Westgate
Auckland 0657
NEW ZEALAND

Chairperson Raglan Junior Soccer WaiBop

Description	Quantity	Unit Price	Amount NZD
Inter Pro 4m Goal	2.00	695.00	1,390.00
Inter pro 5.0m Goal	2.00	740.00	1,480.00
Freight	1.00	320.00	320.00
		Subtotal	3,190.00
		TOTAL GST 15%	478.50
		TOTAL NZD	3,668.50

Terms

Thank you for the opportunity to quote on our portable football goals.

Portagoals Limited is a New Zealand company committed to providing quality portable football goals and accessories to suit the local market. Our goals are made here in New Zealand from quality, galvanised steel and are built to last. We stand by our products with a 12-month warranty on goal frames and nets and carry all replacement parts including nets should they be required in the future. The goals and accessories have a track record of being safe, durable and an affordable investment backed by a reputable New Zealand company.

Terms of Sale

- Quote valid for 28 days
- Freight quotation based on total order being freighted at one time.
- Full payment is required on placement of order
- Any returns required within 28 days.

Please don't hesitate to contact me if you have any queries, or require further quotation.

Best regards,
Shar Caitcheon
Portagoals.



7th December 2016

To Whom It May Concern

CONFIRMATION OF AFFILIATION

This letter is to confirm that Raglan Junior Soccer is affiliated to the No3 District Federation of NZ Soccer trading as Waikato Bay of Plenty Football.

Waikato Bay of Plenty Football is the Regional Body responsible for football in the Waikato, Bay of Plenty, Thames Coromandel and King country Regions and is affiliated to the national body New Zealand Football Incorporated.

Raglan Junior Soccer is one of 106 amateur football clubs affiliated to Waikato Bay of Plenty Football.

The club's purpose is to organise amateur football for men, women and children from its base.

As a member club of the Federation, it may be generally expected that the Club's core activities would be part of the mainstream of provision of football in their local community, and we would generally support applications for funding that develop the club and provide resources to help organise the game at club level.

If you require any further confirmation that the Club's activities in regard to this application are aligned to the Strategic direction for Football, you can:

- a) Visit our website www.waibop.co.nz to view a copy of the strategic plan for football in NZ or
- b) Contact the writer at the office contacts or by email to karyn.w@waibop.co.nz

A handwritten signature in black ink, appearing to read "Karyn Walters". To the left of the signature is a small, stylized initial "PW".

Karyn Walters
Finance and Competitions Manager

**RAGLAN JUNIOR SOCCER CLUB
STATEMENT OF ACCOUNTS YEAR ENDING SEPTEMBER 2016**

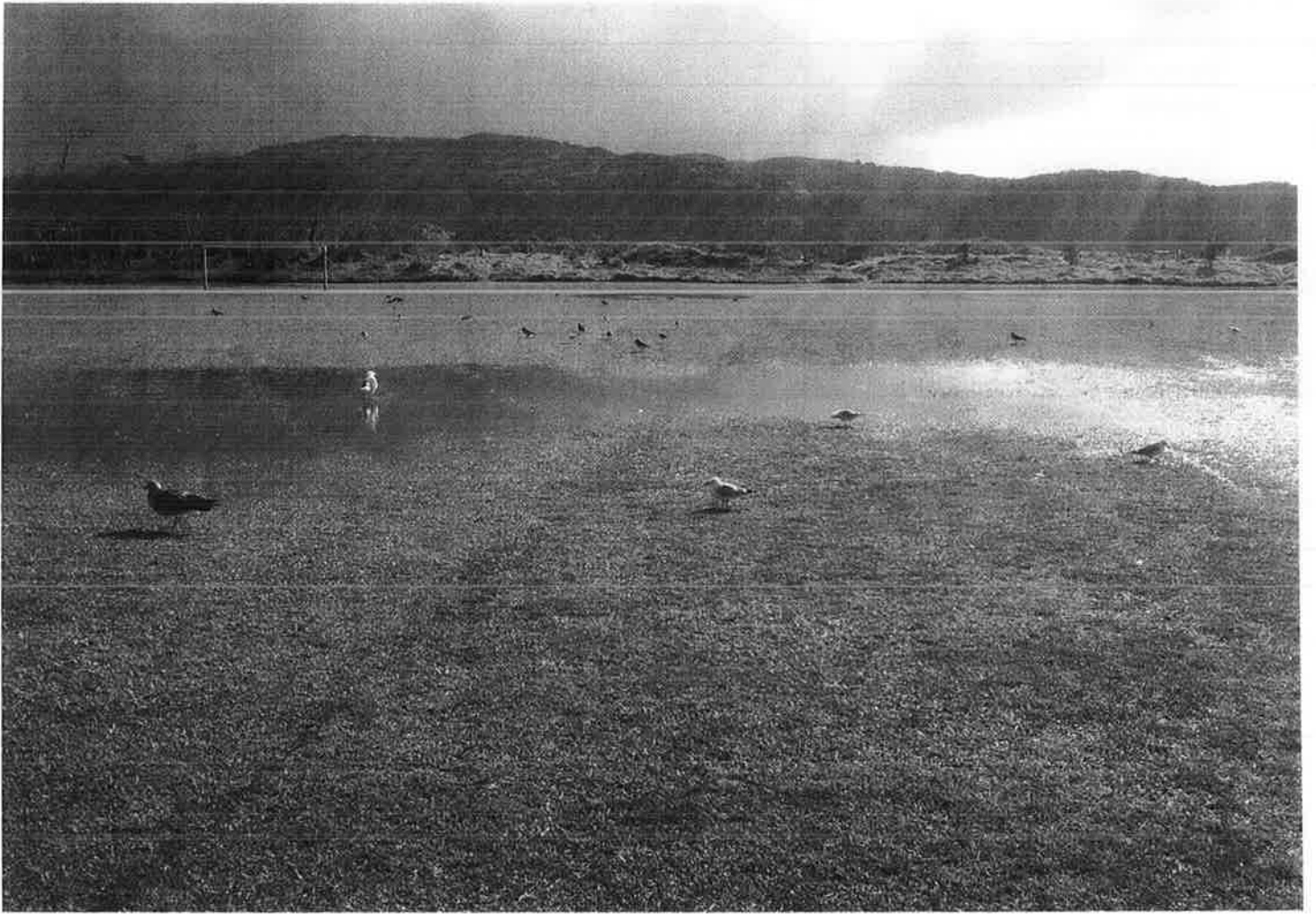
Income	
Registration fees	9400
Grants	2100
Fundraiser	
Donation	910
Photos	1190
Summer soccer	
Interest	18
TOTAL INCOME	13618
Expenses	
Maintenance	976
Equipment	1565
Fees	4976
Prizegiving	1933
Coaching Course	480
Advertising Chronicle	259
Printing Photos	1340
Printing	51
Food and Beverage	52
Stationary	15
TOTAL EXPENSES	11647
SUMMARY	
Opening Balance Jan 2016	6522
Surplus/Loss	2712
Closing Balance October 2016	9234

I certify that this information is correct



20/12/2016

Jennifer Hjern



Open Meeting

To	Raglan Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	01 March 2017
Prepared by	Shannon Kelly Youth Engagement Advisor
Chief Executive Approved	Y
Reference #	GOV0507
Report Title	Youth Engagement Update

1. EXECUTIVE SUMMARY

The purpose of this report is to provide the Raglan Community Board with an update from Council's Youth Engagement Advisor, Shannon Kelly.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received.

AND THAT if there are any new issues identified in the **Youth Engagement Update**, that these be added to the **Community Board's Works and Issues** report so that progress on implementation can be monitored.

3. YOUTH ENGAGEMENT IN RAGLAN

Snapshot of Youth Engagement and Youth Action Group work in Raglan community:

- March 2016: Youth Engagement Advisor organises local youth consultation for the Waikato District Youth Awards 2016 with Raglan Area School.
- November 2016 – Youth Engagement Advisor meets with Councillor Thompson and Chairman of Raglan Community Board to develop plans to increase engagement in Raglan.

As highlighted in previous meetings, the Raglan Community Board members are supportive of having two youth representatives to sit on the Raglan Community Board and participate in the decision making of the local community.

4. YOUTH ENGAGEMENT IN RAGLAN

In January 2017 Waikato District Council successfully applied to the Ministry of Youth Development for funding to establish mentoring positions and youth action groups for young people. Raglan was one of the towns that funding was approved for.

Govern Up is a programme that will allow young people in Raglan to join the Raglan Youth Action group, develop and use leadership skills and participate in youth led and initiated projects / events. Young people in leadership positions will support and mentor other young people and the Raglan Youth Action Group will recruit young people from their town.

Young people in the Youth Action Group will have a budget of \$500- \$1000 to spend on youth development and community based projects for Raglan that they design. The projects are required to be youth coordinated, youth planned, and be completed by 30 June 2017.

We are asking for the Raglan Community Board to support the development of the Govern Up project by supporting the capacity development of these projects. It is envisioned that the Raglan Community Board would support the youth groups to plan and execute the programmes.

In order for this programme to be successful, we need at least 60 young people from across the district to participate in this project. We are hoping to have at least 10-15 of those young people come from the Raglan projects. We also need a dedicated adult agency / individual / mentor to support the youth group as they are developing their projects, and to liaise with the Council's Youth Engagement Advisor.

The responsibilities will be:

- To follow up with the Youth Action Group
- To help the group progress their projects forward
- To help the group maintain momentum of their projects
- Liaise with the Youth Engagement Advisor regarding progress and projects

The Youth Engagement Advisor has been in communication with the Community Board's Youth Mentor (Councillor Thompson) to discuss the best way forward and suggestions to support and promote positive youth participation through the Community Board meetings.

5. ATTACHMENTS

NIL

Open Meeting

To	Raglan Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	03 March 2017
Prepared by	Sharlene Jenkins PA to General Manager Strategy & Support
Chief Executive Approved	Y
DWS Document Set #	GOV0507
Report Title	Raglan Works & Issues Report: Status of Items March 2017

1. EXECUTIVE SUMMARY

To update the Board on issues arising from the previous meeting.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received.

3. ATTACHMENTS

1. Raglan Works & Issues Report: Status of Items March 2017
2. Raglan Works & Issues Report: Status of Items December 2016-February 2017
3. Raglan – Waters Performance Dashboard Report December 2016 – January 2017
4. District Wide – Waters Performance Dashboard Report December 2016 – January 2017

RAGLAN COMMUNITY BOARD
WORKS & ISSUES REGISTER – MARCH 2017

Issue	Area	Action	Comments
Road Names	Service Delivery	Provide the Community Board with a list of Road Names to work through.	Report included in March agenda.
Berms and Verges	Service Delivery	General Manager, Service Delivery to provide an update.	General Manager, Service Delivery will be in attendance.
November Works & Issues	Strategy & Support	Please provide a copy of the December 2016 Works & Issues report for further discussion.	Attached to March Works & Issues report.
Rubbish overflowing and discharging around the Kopua Domain, especially during busy periods i.e. summer and long weekends	Service Delivery	Rubbish bins are too small to cope with demand busy periods. Preference is for rubbish to be collected at the end of the day (currently too early). Please advise collection times in Xtreme Waste contract.	Parks and Facilities will investigate issues and report back to the next meeting.
Kopua Camp edge of pathways and banks	Service Delivery	Need a solution to eroding banks where public are sliding down the banks and causing damage. Limestone rockwork has worked in other locations.	Parks and Facilities will investigate issues and report back to the next meeting.
Forward Works Programme	Service Delivery	For the Community Board's information.	The forward works programme can be found at: Programme Delivery Projects https://www.google.com/maps/d/viewer?mid=I7xLvEAYHNRIi6vhkxKejLc5z6jE&ll=-37.533917736799545%2C175.09939685000006&z=10 Roading Projects https://www.google.com/maps/d/viewer?mid=I_Z3x2rVXNQzUqxQVxlnDvsfXep8&ll=-37.51860014399512%2C175.10095550000005&z=9 Please note that the web link is updated as projects progress.

WORKS

Waters

CIP Programme

The approved 2016/17 Wastewater CIP programme of works is progressing well. Additional generators have been provided in Raglan, CCTV and jetting in Raglan commences this month and investigations to Scada link between Ngaruawahia and Raglan is well underway. The education programme in Raglan is also progressing well and is being led by Councillor Thomson and Tony Oosten from the Community Board.

Water Billing

The Water Billing and Metering project is progressing with the first round of trial readings posted out this month.

Resourcing

The Team continue to be pressed with workloads. With vacancies both due to long term illness and contractors struggling to provide adequate resources.

Parks & Facilities

Grass Verges Policy

The grass verges policy was enacted on 01 of October 2016. Council wrote to approximately 650 property owners whose verges were maintained by Council contractors to inform them of the policy conditions and offer the opportunity to apply for an exemption. The exemption was to be only provided if the residences met central requirements, which were related to age, illness or condition of berm. Of the approximately 650 letters posted, Council received 112 responses requesting an exemption. Of the 112 exemption letters 58% were granted. Since 01 October 2016 Council has received 24 service requests related to verge maintenance.

RAGLAN COMMUNITY BOARD
WORKS & ISSUES REGISTER – DECEMBER 2016 – FEBRUARY 2017

DECEMBER 2016

Issue	Area	Action	Comments
Traffic Count	Service Delivery	<ol style="list-style-type: none"> 1. Is there a plan regarding which roads Council is planning to have traffic counts on? 2. Does Council analyse and plan the counts? 	District-wide strategy has been developed in draft, which details locations and frequency of collection (currently under review). Data collected is utilised both during the development of a forwards works programme and during any projects subsequent design stage.
Forward Works Report	Service Delivery	Raised again. This is really important to this Committee. They want to understand what Council is going to be doing in their Community such that they can engage with their Community about what's coming up.	See attachment – Service Delivery Projects.
Annual Plan Projects	Service Delivery	<p>Please provide a report to the Board's December meeting on the below projects so as to keep members up to date with this planned work:</p> <ul style="list-style-type: none"> ▪ 3.7km of road resurfacing ▪ 1k of pavement renewal ▪ Vehicle pad replacement at Raglan Transfer Station ▪ Stormwater network extension and upgrade ▪ Upgrading the Wastewater Treatment Plant at Raglan ▪ Maintenance work to Raglan Wharf (under action with Cr Thomson) ▪ \$100,000 of lighting improvement 	<p><u>3.7km of road resurfacing and 1k of pavement renewal</u> Refer above.</p> <p><u>Vehicle pad replacement at Raglan Transfer Station</u> These works will be planned by Xtreme Zero Waste to suit their business with WDC being part of any decisions.</p> <p><u>Stormwater network extension and upgrade</u> These works are in the investigation and planning phase and include a day lighting project. Physical works are not expected until March.</p> <p><u>Upgrading the Wastewater Treatment Plant at Raglan</u> These works are in the investigation phase to improve the Suspended Solids performance of the plant.</p> <p><u>Maintenance work to Raglan Wharf</u> Completed.</p> <p><u>\$100,000 of lighting improvement</u> Physical works are complete. WEL Networks are planning to connect the lights on the 15th & 16th December.</p>

Issue	Area	Action	Comments
Designated park for electric charging station	Customer Support	Could car parking lines be painted in the Plunket carpark? Aaron to provide a map of the current parking configuration	To allow for the best utilisation of this area it is proposed that no markings are put in except for the one to identify the electric parking area. This has been discussed with Aaron and he has been provided with a schematic of the proposed parking bay.
Grass Verges	Service Delivery	The Board would like the appropriate staff member to come and explain how the policy now works, who is eligible for an exemption, and where Council gets the berms mowed and how regularly, in those community profile areas that look untidy.	The General Manager Service Delivery can attend meeting, if required.
T-Bar Swing in Playgrounds	Service Delivery	Can the replacement be available for the children over the Summer i.e. before Christmas?	No availability of swings due to national recall.
PRK0184/17 Kopua Domain Park newly installed lights concrete bases lodged by Kelly Murphy	Service Delivery	Completed by Contractor 25/08/16, however the concrete needs to be lowered as it is a safety risk.	The concrete surround has been programmed to be removed before the end of November.
Decorative Lights, Bow Street	Service Delivery	Some are dangling down and not working.	Work completed to date was to connect them safely into the lighting column, however the light fittings are not suited to the environment and are subsequently failing. No replacement funding is available within the roading budget.
Lorenzen Bay Road	Service Delivery	The Board understands a pipe recently burst as a result of contractor activity. Keen to understand that ratepayers don't pay for that type of thing.	Costs associated with this repair will be invoiced to the contractor.
Dashboard Report	Service Delivery	Would like some commentary around significant measures. For example: Wastewater odour, overflow and p/station.	Please supply further feedback unclear on the requirement. Happy to meet to discuss.
Raglan Kopua Camp	Service Delivery	Why don't the Minutes go to the Community Board?	The Raglan Community Board Chair is on the Kopua Board and provides the connection between both governance groups.

FEBRUARY 2017

Issue	Area	Action	Comments
Soccer Fields	Strategy & Support	Cr Thomson to organise a meeting with Mr Mooar and staff re: Resurfacing of existing domains and improving drainage for developing fields at the rugby ground area.	Meeting is currently being arranged.

COPY

Waters Performance Dashboard Report

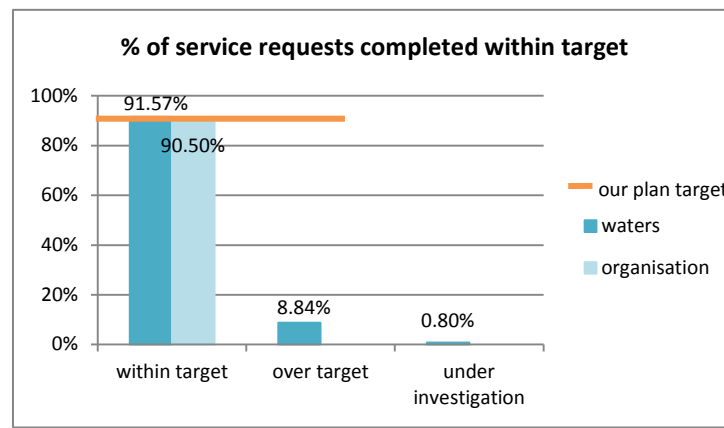
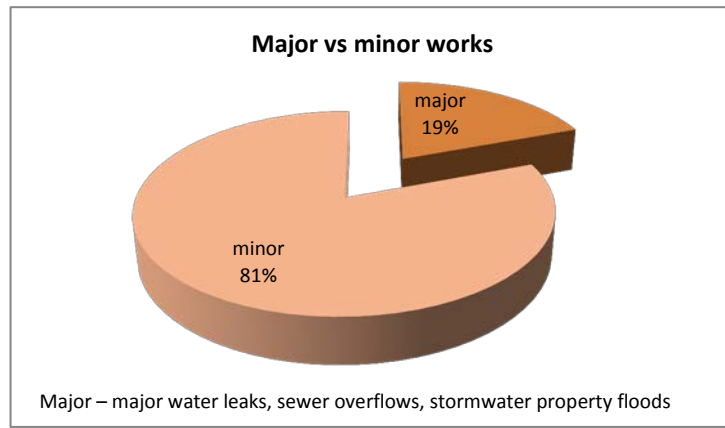
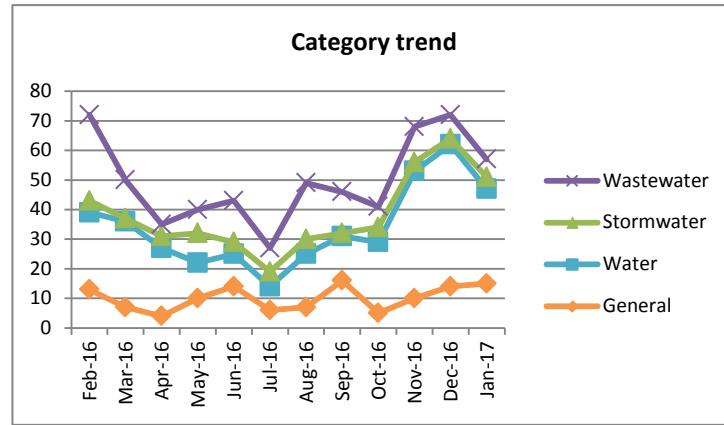
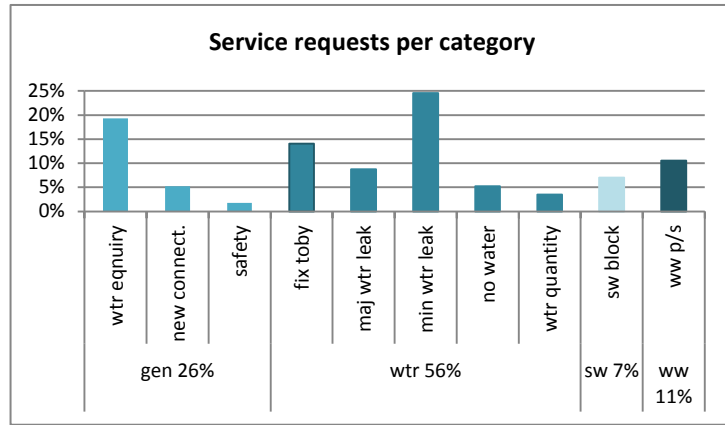
Programme: Waters – Raglan

Manager: Martin Mould

Date: December 16 – January 17

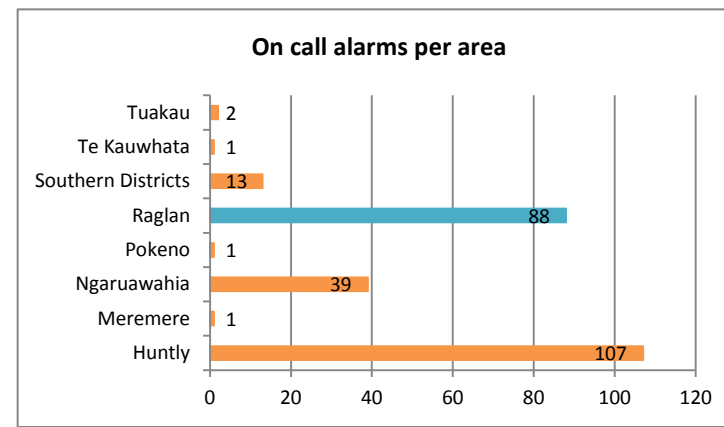
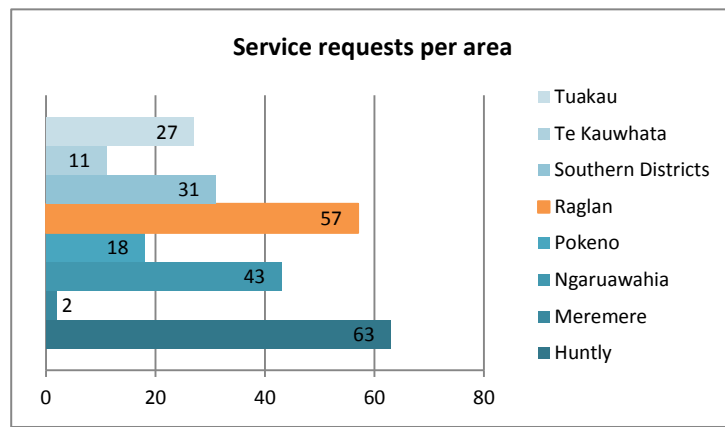
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Service Requests Breakdown



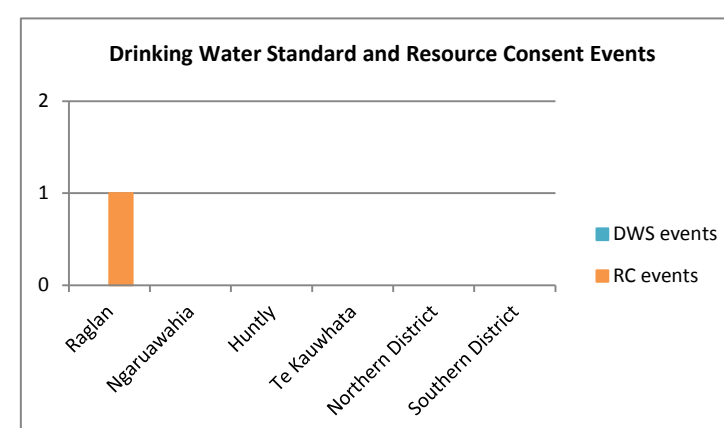
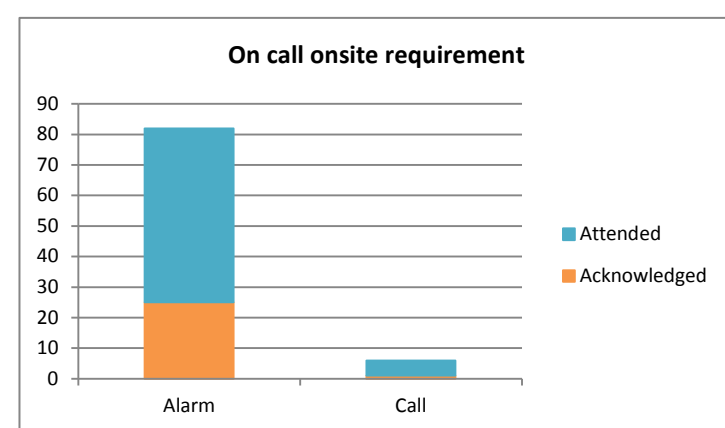
Mandatory Performance Measures

Measure	December (16 th -)	January		
			Measure	
Water	The number of complaints received by WDC about drinking water clarity, taste, odour, pressure, flow, continuity of supply	< 17 per 1000 connections	0.63 per 1000 connections (9 complaints)	1.19 per 1000 connections (17 complaints)
	Fault Response Times for Urgent call outs	60 minutes median	23.07 minutes	46.16 minutes
	Fault Completion Times for Urgent call outs	240 minutes median	86.73 minutes	110.86 minutes
	Fault Response Times for Non-Urgent call outs	1 day median	1.18 days	1.41 days
	Fault Completion Times for Non-Urgent call outs	5 day median	1.27 days	1.52 days
Wastewater	The number of dry weather sewerage overflows from WDC wastewater system	< 5 per 1000 connections	0.09 per 1000 connections (1 complaint)	0.27 per 1000 connections (3 complaints)
	The total number of complaints received by WDC about the waste water system	< 25 per 1000 connections	0.09 per 1000 connections (1 complaint)	0.54 per 1000 connections (6 complaints)
	Fault Response Times for Sewerage Overflows	60 minutes median	4 minutes	43.7 minutes
	Fault Completion Times for Sewerage Overflows	240 minutes median	51 minutes	77 minutes
Stormwater	The number of flooding events (affecting habitable floors)	<0.3 per 1000 connections	0	0
	The number of complaints received by WDC about the stormwater system	<4 per 1000 connections	0.00 per 1000 connections (0 complaints)	0 per 1000 connections (0 complaints)
	Median Fault Response Times to attend a flooding event	8 hours	NA	NA



Number of Service Requests

	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	YTD
Wtr enquiry	10	5	2	8	8	4	4	15	2	7	11	11	87
New connect.	3	2	1	1	5	2	2		3	3	2	3	27
Safety			1	1	1	1	1	1			1	1	7
Toby repair	4	5	3	1	1	1	2	2	4	8	6	8	45
Major wtr leak	2	2	3				4		3	3	4	5	26
Minor wtr leak	17	18	14	7	8	5	8	9	14	27	32	14	173
No water	2	2	3	3	2		2	2	3	4	4	3	30
Wtr quality	1	1				1	1			1	2		7
Wtr quantity		1		1		1	1	2				2	8
SW block		1	1	3	3	3	2	1	1	2	1	4	22
SW drain	3		2	2		1	1			1			10
SW flood	1		1	5	1	1	2		4		1		16
WW odour	1	2			2	1			2	2	1		11
WW overflow	4	1			2		3	2		4	2		18
WW p/station	24	10	4	8	10	7	16	12	5	6	5	6	113



Continuous Improvement Projects

Programme Components	Project	Comments	Budget	Dec		Jan	
Early Works	SMS Backup	Complete	\$55,000				
Early Works	Generator Plugs (Raglan)	Complete	\$50,000				
Early Works	Backup Generator - Greenslade	90% complete	\$75,000				
Early Works	City Care Support	Complete	\$50,000				
Early Works	Public Education Programme - Plan						
Early Works	Public Education Programme - Implement	15% complete	\$15,000				
CIP - Capital	Causal Analysis	Complete	\$5,000				
CIP - Capital	Enhanced Plan - Costed		TBD				
CIP - Capital	Enhanced Plan - Implementation		TBD				

DWS Event – compliance measure transgression requiring the Drinking Water Assessor to be notified, transgression is not the same as non-compliant

RC Event – breach of resource consent condition that requires WRC to be notified, this is not necessarily a measure of overall compliance for the year and excludes WWTP laboratory results outside of consent conditions

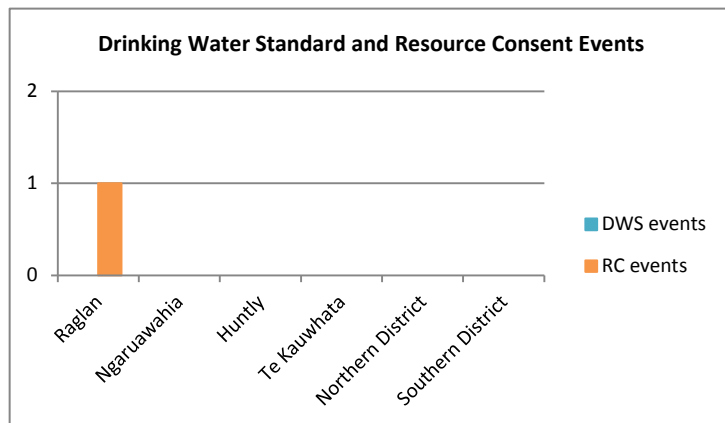
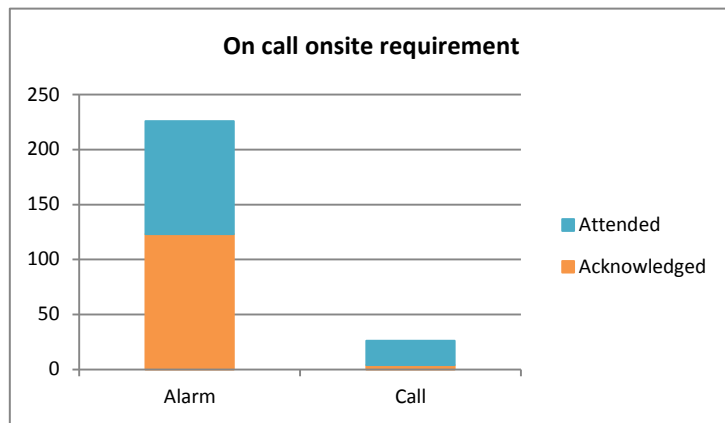
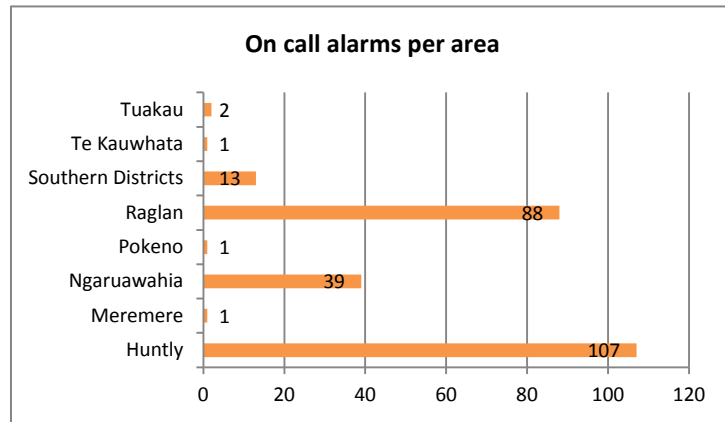
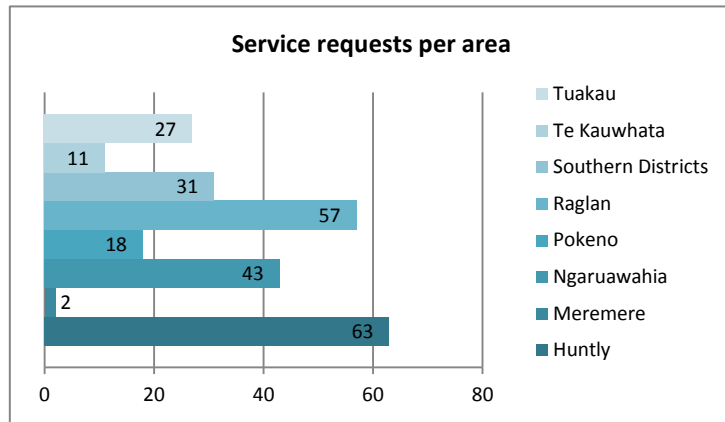
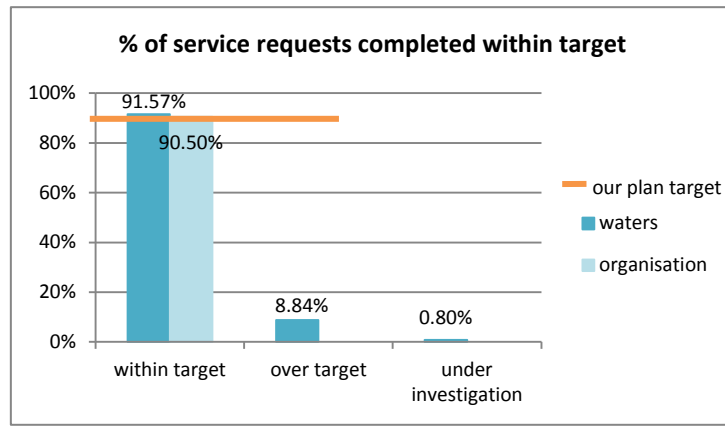
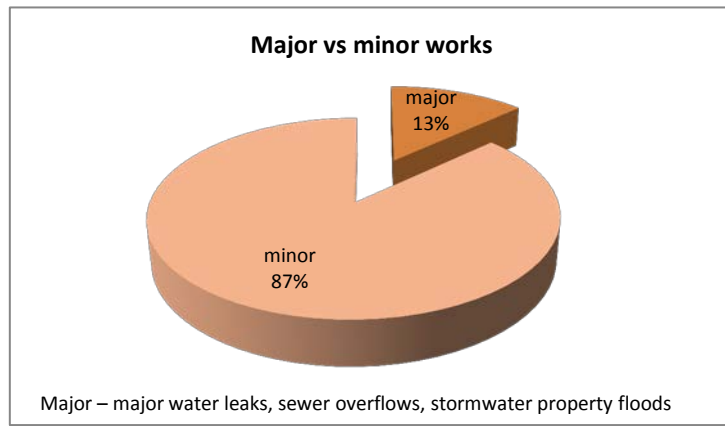
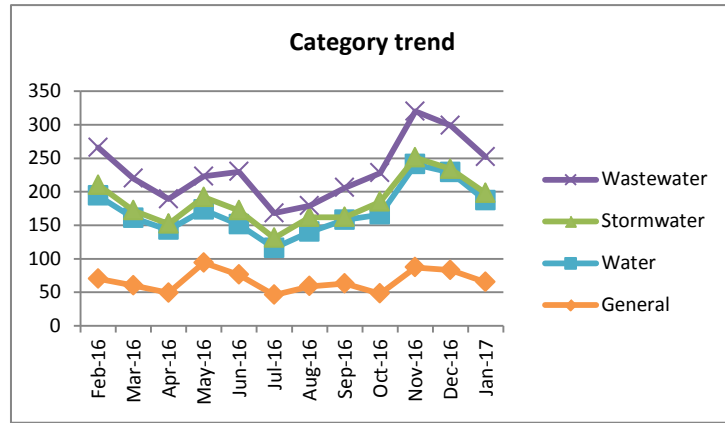
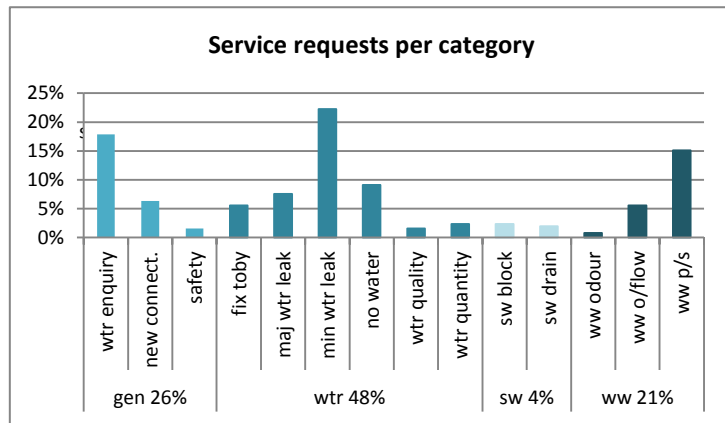
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Number of Service Requests

	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	YTD
Wtr enquiry	32	36	27	67	47	35	37	45	31	62	63	45	527
New connect.	32	20	20	23	24	7	16	14	14	19	13	16	218
Safety	6	4	2	4	5	4	6	4	3	6	7	4	55
Toby repair	15	18	6	18	17	11	9	24	12	12	13	14	169
Major wtr leak	9	10	13	7	9	4	10	6	21	15	14	19	137
Minor wtr leak	64	57	54	30	34	25	36	38	42	87	78	56	601
No water	8	8	10	17	11	5	6	4	9	20	26	23	147
Wtr quality	20	3	2	1	4	16	13	12	25	7	6	4	113
Wtr quantity	8	5	9	6		9	7	11	9	13	9	6	92
SW block	2	4	2	8	11	5	6	1	4	6	2	6	57
SW drain	8	3	5	5	5	5	6		5	2	1	5	50
SW property flood	6	4	2	6	5	5	10	3	10	2	2		55
WW odour	5	5	2	2	4	2	1	3	3	2	1	2	32
WW overflow	16	10	5	5	14	7	12	12	9	17	20	14	141
WW p/station	35	33	30	24	40	28	4	29	31	50	44	38	386

Continuous Improvement Projects

Programme Components	Project	Comments	Budget	Dec		Jan	
Early Works	SMS Backup	Complete	\$55,000				
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CIP - Capital	Enhanced Plan - Costed		TBD				
CIP - Capital	Enhanced Plan - Implementation		TBD				

DWS Event – compliance measure transgression requiring the Drinking Water Assessor to be notified, transgression is not the same as non-compliant

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Open Meeting

To	Raglan Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	03 March 2017
Prepared by	Sharlene Jenkins PA to General Manager Strategy & Support
Chief Executive Approved	Y
Reference #	GOV0507
Report Title	Year to Date Service Request Report

1. EXECUTIVE SUMMARY

To update the Board on the Year to Date Service Request Report for Raglan.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received.

3. ATTACHMENTS

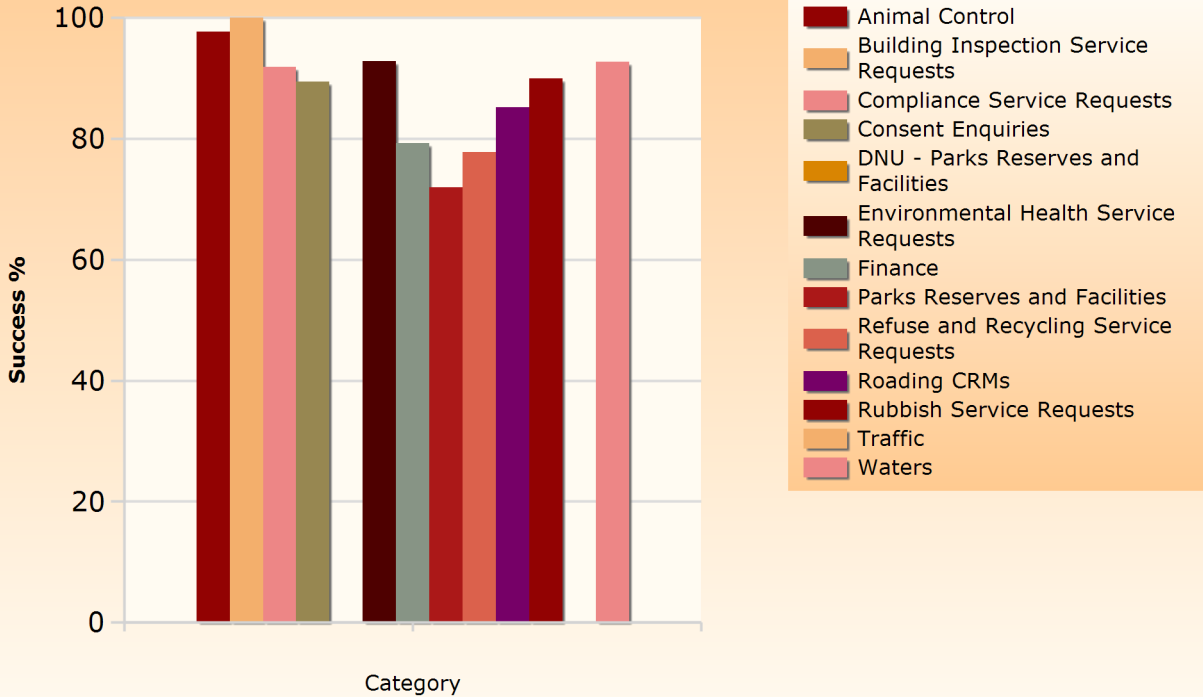
Year to Date Service Request Report for Raglan.

Date Range: 01/07/2016 to 28/02/2017

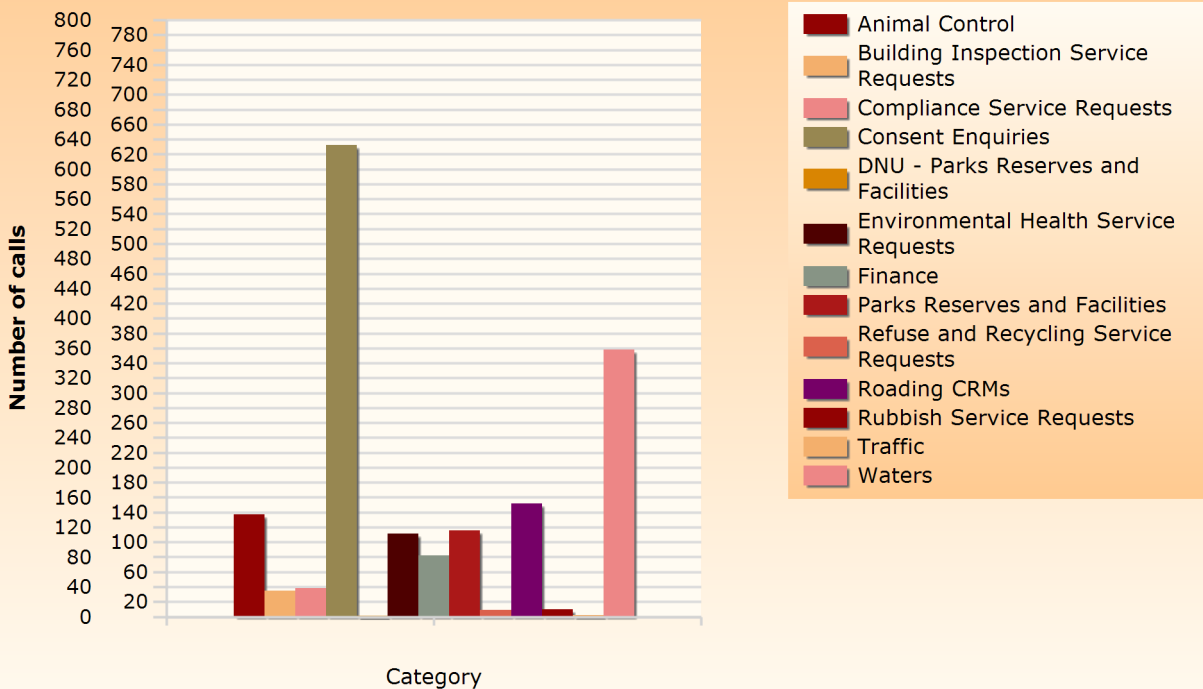
The success rate excludes Open Calls as outcome is not yet known.

3/3/2017 11:00:37 AM

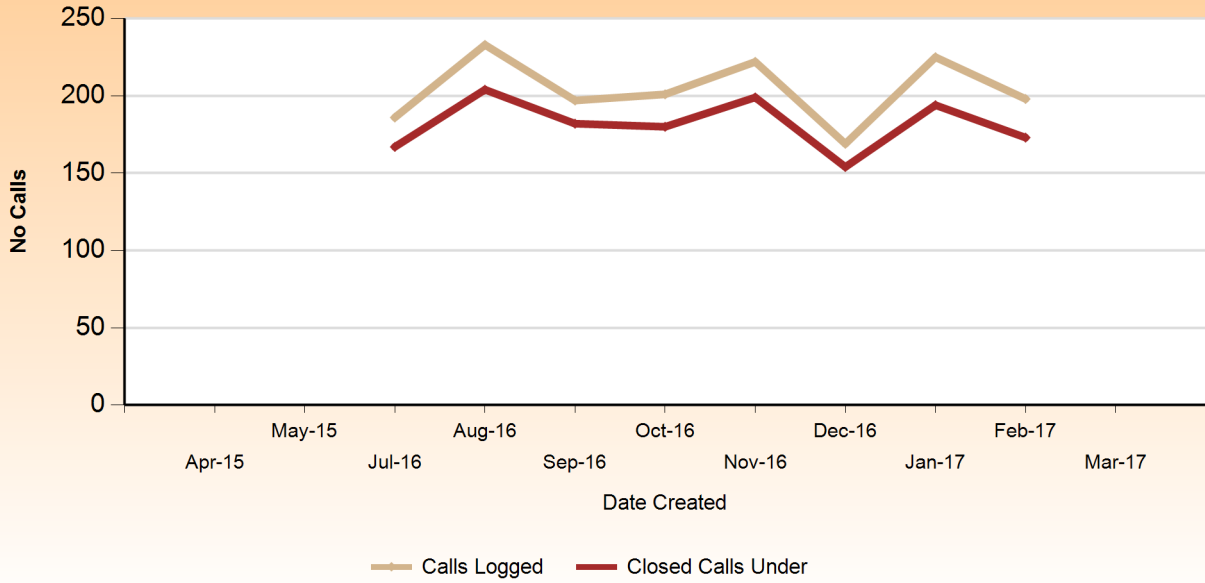
Call Completion % Success by Type



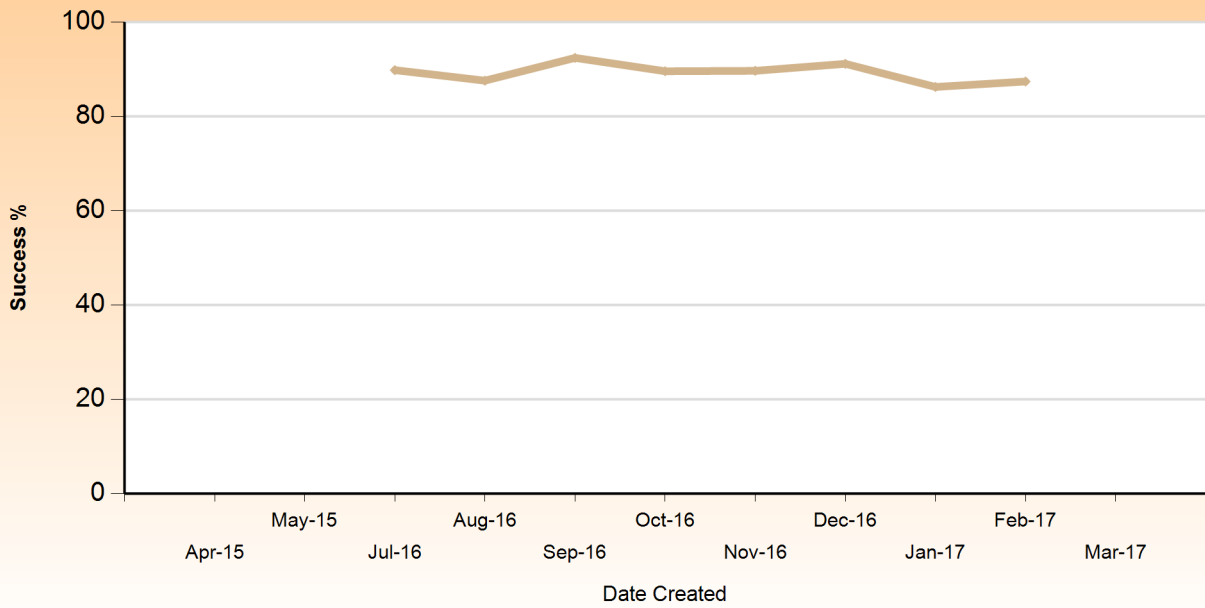
Number of Calls logged by Type



Volume of Calls Closed vs Calls Closed in Time



Completion Success per month



		Open			Closed		
Closed Calls are those calls logged during the time period that are now closed.	Open Calls are all the calls open for the ward and may have been logged at any time.	Number of Calls	Open		Closed		Success Rate
			Open Calls Over	Open Calls Under	Closed Calls Over	Closed Calls Under	
Animal Control							
	Summary	137	3	3	3	128	97.71%
	Animal Charges	13				13	100.00%
	Dog Property Visit	23				23	100.00%
	Dog Straying - Current	20	1			19	100.00%
	Dog Straying - Historic	20		1	1	18	94.74%
	Dog Welfare - Immediate threat to life	1				1	100.00%
	Dog Welfare - Not immediate threat to life	1				1	100.00%
	Dog/Animal Missing	17		1		16	100.00%
	Dogs Aggression - Current	11	2		1	8	88.89%
	Dogs Aggression - Historic	6				6	100.00%
	Dogs Barking Nuisance	23		1	1	21	95.45%
	Livestock Trespassing - Current	2				2	100.00%
Building Inspection Service Requests							
	Summary	35		10		25	100.00%
	Building Inspection Service Requests	35		10		25	100.00%
Compliance Service Requests							
	Summary	38		1	3	34	91.89%
	Compliance - Animal By Law	1				1	100.00%
	Compliance - Unauthorised Activity	34		1	1	32	96.97%
	Illegal parking	3			2	1	33.33%
Consent Enquiries							
	Summary	634		8	67	559	89.30%
	Land Hazard Enquiries	2				2	100.00%
	Onsite Services	30		1	10	19	65.52%
	Planning Process	36			7	29	80.56%
	Property Information Request	264				264	100.00%
	Zoning and District Plan Enquiries	302		7	50	245	83.05%
DNU - Parks Reserves and Facilities							
	Summary	1	1				NaN
	Trimming of vegetation - Urban	1	1				NaN
Environmental Health Service Requests							
	Summary	111			8	103	92.79%
	Environmental Health Complaint	11			5	6	54.55%
	Noise Complaint - Environmental Health	11			1	10	90.91%
	Noise complaints straight to contractor	89			2	87	97.75%
Finance							
	Summary	82			17	65	79.27%
	Rates query	82			17	65	79.27%

Parks Reserves and Facilities	Summary	116	2	32	82	71.93%	
	Parks & Reserves - Beach Issues	3		1	2	66.67%	
	Parks & Reserves - Boat Ramp and Jetty issues	2		1	1	50.00%	
	Parks & Reserves - Buildings	8		3	5	62.50%	
	Parks & Reserves - Cemetery Complaints (not mowing)	1		1		0.00%	
	Parks & Reserves - Council owned land	3		1	2	66.67%	
	Parks & Reserves - Graffiti	8		4	4	50.00%	
	Parks & Reserves - Non-urgent Public Toilet Issues	2			2	100.00%	
	Parks & Reserves - Park Furniture	5		2	3	60.00%	
	Parks & Reserves - Raglan Wharf Issues	2		1	1	50.00%	
	Parks & Reserves - Reserve Issues	70	2	16	52	76.47%	
	Parks & Reserves - Urgent Public Toilet Issues	5		2	3	60.00%	
	Parks & Reserves-Council owned buildings on reserv	7			7	100.00%	
	Refuse and Recycling Service Requests	Summary	9		2	7	77.78%
		New collections	1		1		0.00%
Recycling Not Collected		1			1	100.00%	
Refuse - Non-Collection		2		1	1	50.00%	
Refuse & Recycling Enquiries		5			5	100.00%	
Roading CRMs	Summary	152	10	21	121	85.21%	
	Emergency Events - 1 Hr Response	1			1	100.00%	
	Footpath Maintenance - Non_Urgent	8		2	6	75.00%	
	New Vehicle Entrance Request	4			4	100.00%	
	Request 4 new street light path sign etc	13	3	5	5	50.00%	
	Road Culvert Maintenance	29	1		28	100.00%	
	Road Marking Sign & Barrier Maint Marker Posts	6		1	5	83.33%	
	Road Safety Issue Enquiries	5	1	1	3	75.00%	
	Roading Work Assessment Required - OnSite 5WD	37	4	2	31	93.94%	
	Routine Roding Work Direct to Contractor 5WD Comp	15		3	12	80.00%	
	Street Light Maintenance	6	1		5	100.00%	
	Urgent - Footpath Maintenance	4			4	100.00%	
	Urgent Roding Work 4Hr Response	11		2	9	81.82%	
	Vegetation Maintenance	13		5	8	61.54%	
	Rubbish Service Requests	Summary	10		1	9	90.00%
Abandoned Vehicle		7		1	6	85.71%	
Illegal Rubbish Dumping		3			3	100.00%	

Traffic							
	Summary	2		2			NaN
	Safety issue	2		2			NaN
Waters							
	Summary	358	2	8	25	323	92.82%
	3 Waters Enquiry	63	2	1	5	55	91.67%
	3 Waters Safety Complaint - Non Urgent	4				4	100.00%
	Drinking water billing	20		6		14	100.00%
	Drinking Water Final Meter Read	4				4	100.00%
	Drinking Water Major Leak	14			2	12	85.71%
	Drinking Water minor leak	96		1	2	93	97.89%
	Drinking Water quality	2			1	1	50.00%
	Drinking Water Quantity/Pressure	7			1	6	85.71%
	Fix Water Toby	26			1	25	96.15%
	New Drinking Storm Waste water connections	16				16	100.00%
	No Drinking Water	13				13	100.00%
	Stormwater Blocked pipe	14			8	6	42.86%
	Stormwater Open Drains	5			1	4	80.00%
	Stormwater Property Flooding	8				8	100.00%
	Wastewater Odour	4				4	100.00%
	Wastewater Overflow or Blocked Pipe	9			3	6	66.67%
	Wastewater Pump Alarm	7			1	6	85.71%
	Waters Pump Station jobs - only for internal use	46				46	100.00%
Total		1685	6	44	179	1456	89.05%

REPORT

Item Number:

Open Meeting

To	Raglan Community Board
From	Gavin Ion Chief Executive
Date	20 February 2017
Prepared By	Deborah Lee Executive Assistant
Chief Executive Approved	Y
DWS Document Set #	1683126
Report Title	New Zealand Community Boards' Conference 2017 – Methven

1. Executive Summary

To bring to the Community Board's attention the 2017 Community Board Conference to be held in Methven from 11-13 May 2017.

2. Recommendation

THAT the report of the Chief Executive – *New Zealand Community Boards' Conference 2017 – Methven* – be received;

AND THAT be nominated to attend the New Zealand Community Boards' Conference in Methven from Thursday 11 May to Saturday 13 May 2017.

AND FURTHER THAT Council funds the conference registration fee for one delegate and the Raglan Community Board funds accommodation, travel and other associated costs from its Discretionary Fund.

3. Background

The conference is scheduled to be held in Methven from Thursday 11 May to Saturday 13 May 2017. The draft conference programme is attached.

4. Discussion and Analysis of Options

The Community Board is asked to consider whether or not to send a representative to this conference.

5. Considerations

5.1 Financial

Council will fund the conference registration fee for one delegate with the Raglan Community Board funding accommodation, travel and all other associated costs.

5.2 Legal

Nil.

6. Consultation

The following stakeholders have been/or will be consulted:

Planned	In Progress	Complete	
		√	Internal
			Community boards/Community committees
			Waikato-Tainui/Local iwi
			Households
			Business
			Other Please Specify

7. Conclusion

The Community Board is being asked to consider nominating one representative to attend the New Zealand Community Boards' Conference 2017 in May.

8. Attachments

Draft New Zealand Community Boards' Conference 2017 programme

(/nzcbbc17/)



11 - 13 MAY 2017, HERITAGE CENTRE, METHVEN (Nzcbbc17/PROGRAMME_SPEAKERS/PROGRAMME/PROGRAMME#)

Programme

Subject to change.

Thursday 11 May (nzcbbc17/programme_speakers/programme/programme#thursday)

Friday 12 May (nzcbbc17/programme_speakers/programme/programme#friday)

Saturday 13 May 2017 (nzcbbc17/programme_speakers/programme/programme#saturday)

Thursday 11 May

- 4.00pm Registration opens
- 6.00pm Welcome function at Methven Heritage Centre, Agriculture and Alpine Encounter
included in registration fee
- 7.30pm Evening free

Principal Sponsor

(/nzcbc17/)



11 - 13 MAY 2017, HERITAGE CENTRE, METHVEN (NZCBC17/PROGRAMME_SPEAKERS/PROGRAMME/PROGRAMME#)

Programme

Subject to change.

Thursday 11 May (nzcbc17/programme_speakers/programme/programme#thursday)

Friday 12 May (nzcbc17/programme_speakers/programme/programme#friday)

Saturday 13 May 2017 (nzcbc17/programme_speakers/programme/programme#saturday)

Friday 12 May

- | | |
|---------|--|
| 7.30am | Registration opens |
| 8.30am | Welcome
<i>Mayor Donna Favel (nzcbc17/programme_speakers/speakers/speakers#donnafavel)</i> |
| 8.45am | Adequate housing: Sustainable Development and the New Urban Agenda (nzcbc17/programme_speakers/abstracts/speakers#rutherford)
<i>David Rutherford (nzcbc17/programme_speakers/speakers/speakers#davidrutherford)</i> |
| 9.30am | From the SVA to today (nzcbc17/programme_speakers/abstracts/speakers#johnson)
<i>Sam Johnson, sponsored by Chorus (nzcbc17/programme_speakers/speakers/speakers#samjohnson)</i> |
| 10.15am | Morning tea |
| 10.45am | Update from the Minister of Local Government
<i>Anne Tolley (nzcbc17/programme_speakers/speakers/speakers#annetolley)</i> |
| 11.05am | Keynote presentation (nzcbc17/programme_speakers/abstracts/speakers#halamish)
<i>Eyal Halamish (nzcbc17/programme_speakers/speakers/speakers#eyalahalamish)</i> |

12.00pm	Lunch		
1.00pm	Update from LGNZ CEO <i>Malcolm Alexander (nzc17/programme_speakers/speakers/speakers#malcolmalexander)</i>		
1.30pm	Reflections on Baxter's Te Whiore o te Kuri: Connecting with communities in the 21st century (nzc17/programme_speakers/abstracts/speakers#big <i>Peter Biggs (nzc17/programme_speakers/speakers/speakers#peterbiggs)</i>		
2.15pm	Zone meetings Meet new members in your zone, plan for future meetings		
3.00pm	Afternoon tea		
12.00pm	Lunch		
1.00pm	Concurrent workshops		
	TacklingPovertyNZ (nzc17/programme_speakers/abstracts/speakers#mcguinness) <i>Wendy McGuinness</i> (nzc17/programme_speakers/speakers/speakers#wendymcguinness)	Organisation + Engagement = Great Outcomes (nzc17/programme_speakers/abstracts/speakers#keenan) <i>Darren Keenan</i> (nzc17/programme_speakers/speakers/speakers#darrenkeenan) <i>and Ray Tye</i> (nzc17/programme_speakers/speakers/speakers#raytye)	<i>Eya</i> (nzc17/programme_speakers/speakers/speakers#eysa) <i>Joh</i> (nzc17/programme_speakers/speakers/speakers#joh)
4.45pm	Close		
7.00pm	Conference dinner and Best Practice Awards (nzc17/best_practice_awards/best_practice_awards) at Methven Heritage Centre, Mt Hutt Memorial I <i>included in full registration fee, additional tickets can be purchased subject to availability</i>		
11.00pm	Close		

Principal Sponsor



(<http://www.lgnz.co.nz/home/nzs-local-government/community-boards/>)

Sponsors



(<http://www.fonterra.com/nz>)



(<https://www.chorus.co.nz/>)



(<http://www.lgnz.co.nz/home/equip/>)



MAKING SENSE OF THE NUMBERS

(<http://www.berl.co.nz/>)

(nzc17/)



11 - 13 MAY 2017, HERITAGE CENTRE, METHVEN (Nzc17/PROGRAMME_SPEAKERS/PROGRAMME/PROGRAMME#)

Programme

Subject to change.

Thursday 11 May (nzc17/programme_speakers/programme/programme#thursday)

Friday 12 May (nzc17/programme_speakers/programme/programme#friday)

Saturday 13 May 2017 (nzc17/programme_speakers/programme/programme#saturday)

Saturday 13 May

- | | |
|---------|---|
| 8.30am | Registration opens |
| 9.00am | Community Boards' Update
<i>Mick Lester (nzc17/programme_speakers/speakers/speakers#micklester)</i> |
| 9.15am | Nothing less than equal (nzc17/programme_speakers/abstracts/speakers#hammond)
<i>David Hammond (nzc17/programme_speakers/speakers/speakers#davidhammond)</i> |
| 10.00am | Morning tea |
| 10.30am | Update from LGNZ President
<i>Lawrence Yule (nzc17/programme_speakers/speakers/speakers#lawrenceyule)</i> |
| 11.15am | Keynote (nzc17/programme_speakers/abstracts/speakers#annear)
<i>Jane Annear (nzc17/programme_speakers/speakers/speakers#janeannear)</i> |
| 12.00pm | Lunch |
| 1.00pm | Concurrent workshops |

	Start with a Smile Campaign (nzcbc17/programme_speakers/abstracts/speakers#billante) <i>Vincie Billante, John Hobbs, Michele Hider</i>	Organisation + Engagement = Great Outcomes (nzcbc17/programme_speakers/abstracts/speakers#keenan) <i>Darren Keenan (nzcbc17/programme_speakers/speakers/speakers#darrenkeenan) and Ray Tye (nzcbc17/programme_speakers/speakers/speakers#raytye)</i>	<i>Eyal H</i> (nzcbc
2.20pm	Keynote presentation (nzcbc17/programme_speakers/abstracts/speakers#williamson) <i>Nick Williamson (nzcbc17/programme_speakers/speakers/speakers#nickwilliamson)</i>		
3.05pm	Long Service celebration and official conference closing <i>Mike Reid (nzcbc17/programme_speakers/speakers/speakers#mikereid)</i>		
3.45pm	Close		
5.30pm	Post conference dinner at Methven's famous Blue Pub, Samuels Bar <i>Sponsored by NZCommunity Boards</i> <i>meal included in full registration however please register, (cash bar), additional tickets may be available subject to availability</i>		

Principal Sponsor



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Sponsors



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(<https://www.chorus.co.nz/>)



(<http://www.lgnz.co.nz/home/equip/>)



(<http://www.berl.co.nz/>)



(<https://www.iap2.org.au/Home>)



(www.mcguinnessinstitute.org)

Open Meeting

To	Raglan Community Board Ngaruawahia, Taupiri, Huntly, Onewhero-Tuakau Community Boards Te Kauwhata, Meremere, Pokeno and Tamahere Community Committees
From	Tony Whittaker General Manager Strategy & Support
Date	20 February 2017
Prepared by	Rose Gray Council Support Manager
Chief Executive Approved	Y
Reference #	GOV1318
Report Title	Community Board/Committee Workshop

I. EXECUTIVE SUMMARY

The annual workshop held with Community Boards and Committees on 15 February 2017 included discussion on the role of Community Boards and Committees, Zero Harm, growth nodes and economic development within the district, Discretionary Fund Operations, Community Targeted Rates and the Relationship between Council and Community Boards and Committees, particularly with regard to communication.

At this workshop it was agreed that going forward they would be held quarterly. The next workshop is planned to be held at Council on 17 May 2017 at 5.30pm. His Worship the Mayor, Councillors and members of the Executive Team will again be in attendance.

Members are requested to provide topics for the agenda to the Council Support Team Manager by Monday 1 May 2017. Please email rose.gray@waikato.govt.nz.

The following topics have already been identified for discussion:

- Follow-up on the Community Board and Committee Terms of Reference
- Zero Harm
- Youth Representatives.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received.

3. ATTACHMENTS

Nil

Open Meeting

To	Raglan Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	21 February 2017
Prepared by	Rose Gray Council Support Manager
Chief Executive Approved	Y
Reference #	GOV0507
Report Title	Road Name List

1. EXECUTIVE SUMMARY

Following discussion of the Approved Road Names report at the meeting in February, an updated road name list is attached for discussion. The Raglan Community Board initially prepares a list of road names which can be considered by Council to be used for new development in the Raglan community. The members are requested to provide a further 10 names to Council including 3 Iwi themed names. Councillor Thomson has indicated that she would like to assist with appropriate Maaori names for new roads.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received;

AND THAT a further 10 names be provided to Council including at least 3 Iwi themed names in the new list.

3. ATTACHMENTS

Road Names List

Proposed Road Names for Use in Future Subdivisions

ID	Name	Reason	Location of duplicate or similar sounding name in NZ	Title exclusions
	Significant Raglan family name Theme			
1	Petchell	Family name of Raglan general Merchants 1923-2003.	None	None
2	Amoore	Family name of Raglan garage owners 1937-1975.	One duplicate in Mamaku. Duplicate disregarded due to generous separation distance to one duplicate.	None
	Significant Raglan person Theme			
3	Edwin Watkins	Early Raglan pioneer 1902 to about 1914.	None	None
4	Mataira	Named after Raglan author – Dame Katerina Te Heikoko Mataira	Two NZ duplicates, Nuhaka and Tologa Bay. Duplicates disregarded due to generous separation distance to two duplicates.	None
	Raglan family name Theme we can't have			
	101	Bates	Raglan General carriers.	Duplicated in Tamahere. Rejected due to close proximity of duplication.
	102	Stephens	Raglan Bakers.	Five NZ duplicates. Rejected because of existing duplicates.

ID	Name	Reason	Location of duplicate or similar sounding name in NZ	Title exclusions
	Significant Raglan person whose names we can't have			
103	Jack Hartstone	Owner of Raglan fishing company	Hartstone duplicated in Te Kowhai. Rejected because variations of existing names with close proximity not allowed.	
104	Vernon	Historian and author	Duplicated in Auckland and Thames. Rejected because we already have two duplicates in close proximity.	Can still consider adding given name from known initials -R.T. – to create distinction.
105	Corlett	First teacher in Raglan	Five NZ duplicates. Rejected because of existing duplicates.	Can still consider adding given name to create distinction.
106	Pegler	One of the first teachers	Three NZ duplicates. Rejected because of existing duplicates.	Can still consider adding given name from known initials –J.N. – to create distinction.
107	Peter Miller	Early raglan surfer	Duplicated in Pokeno and Mangatangi. Rejected because variations of existing names with close proximity not allowed.	
108	Penman	Raglan doctor	Duplicated in Huntly. Rejected because duplications of existing names in close proximity not allowed.	
109	Cresswell	Raglan musician	Five NZ duplicates - all in South Island. Rejected because of existing duplicates.	We could add Clarrie and create distinction. No close proximity duplicates exist.

Under the guidelines for the selection of road names:

“Names must not be a duplicate of any existing roads and preferably no duplicate of any name occurring within surrounding districts, including Hamilton”.

“Names should usually have brevity (restricted to one word) and be easily and readily pronounced.”

Open Meeting

To	Raglan Community Board
From	Bob MacLeod Chairperson
Date	2 March 2017
Chief Executive Approved	Y
Reference #	GOV0507
Report Title	Long Term Priority Projects

I. EXECUTIVE SUMMARY

Following the report received in our December 2016 agenda, the Community Board was empowered to develop community plans and to identify projects for consideration in the Council's Long Term plan 2018-2028 [RCB16111113 refers]. The Raglan Community Board empowered the Raglan Naturally Steering Group to engage the community in updating the Community Plan.

The Raglan Community Board then undertook a community "Raglan's Priority Projects" survey at Market Days, street displays and a letter drop to the residents of Raglan.

The Board would like to thank the community that took the time to engage with members of the Board and participate in the survey. We will forward the suggestions and comments to the Project Focus Groups of Raglan Naturally.

2. RECOMMENDATION

THAT the report from the Chairperson be received;

AND THAT the Board supports the following top three projects:

1. **Raglan Naturally Business Case [RCB1702/04/9 refers]**
2. **Continuing development of footpaths**
3. **Whale Bay to Manu Bay walkway.**

3. ATTACHMENTS

Nil

Raglan's Priority Projects

February 2017



Raglan Community Board

Every three years Council must prepare and adopt a Long Term Plan. The purpose of this plan is to set the budgets and projects for the next 10 years. Council are giving our community the opportunity to put forward projects that could be considered for funding through the next Long Term Plan (2018).

PROJECTS These are the top 8 from the current Priority Projects list.	Market/ handout	Street/ WDC box	WDC box/ Facebook	Total
(1) Continuing development of footpaths	10 10	10 25	23 5	83
(2) Heated swimming pool	4 8	2 17	9 3	43
(3) Central Business parking	6 8	2 18	10	40
(4) Whale Bay to Manu Bay walkway	10 3	6 8	21 6	53
(5) Public transport	2 4	6 11	16 1	40
(6) Establish Wi Neera Street property as a green reserve	4 3	1 8	12 1	29
(7) Convert Cliff Street to one-way traffic	10 4	5 12	5	36
(8) Complete upgrading the entrance to Raglan	4 2	5 11	11	33
Raglan Naturally 1 Mar 4.30			5	356

Open Meeting

To	Raglan Community Board
From	Tim Harty General Manager
Date	1 March 2017
Prepared by	Karen Bredesen Business Support Team Leader
Chief Executive Approved	Y
Reference/Doc Set #	CDR1101, RCB2017 (14/03/2017)
Report Title	Raglan Coastal Reserves Advisory Meeting Minutes – 13 February 2017

1. EXECUTIVE SUMMARY

The minutes of the Raglan Coastal Reserves Advisory Committee meeting dated 13 February 2017 are attached for the Board's information. The Raglan Community Board representative will confirm the minutes have been approved at the meeting.

2. RECOMMENDATION

THAT the report from the General Manager Service Delivery -Raglan Coastal Reserves Advisory Meeting Minutes – 13 February 2017- be received.

3. ATTACHMENTS

- Raglan Coastal Reserves Advisory Committee Minutes – 13 February 2017

Minutes Record
Raglan Coastal Reserves Advisory Committee Meeting
Raglan: 13 February 2017

Present:

- Shayne Gold (Chair)
- Ross Hodder
- Deane Hishone
- Sheryl Hart
- Anne Snowden
- Angeline Greensill
- John Lawson
- Duncan (WDC)
- Jade Hyslop (minutes)

Attendees:

- Bob MacLeod (Raglan Community Board), Lisa Thomson (Raglan Community Board), Charlie (Raglan Surf School)

Apologies:

- Frank Turner
- Debbie Phillips-Morgan

Confirmation of Previous Minutes:

- Ross to finish writing draft - Wainui Reserve
 - Maps reviewed by WDC monitoring team - requires follow up
- Approved (Ross, Anne)

ACTIONS:

- Duncan / WDC - New signs required at Ngarunui Beach specifying time of gate closure
- Ross - Circulate via email the submission to the Reserve Management Plan - RCC members to review and then Ross will submit
- Duncan/WDC - investigate Manu Bay car park maintenance
- Duncan/WDC - investigate sand removal from Riria Kereopa Drive beach car park
- Duncan/WDC - investigate signage "stay of dunes" - either side of tower, Riria Kereopa Drive beach
- Duncan/WDC - Show new dog signs to Committee when ready (currently in progress)
- Duncan/WDC - Wainui Reserve - follow up with Noel (farmer) re any issues with public access through farm walking tracks / farm animals and also planned track maintenance
- Duncan/WDC - Bring copy of Reserve Management Plan to next meeting

Events:

1. Rugby competition - approved, all in favour
2. Surf Comp - Still awaiting paperwork prior to approval - Make note that when they do get approved, Karen to find old email correspondence (sent out of RCC meeting) and re send the old correspondence with a reminder to send in dates on time

General Business:

1. (Deane) Manu Bay Car park - maintenance required either side of toilets - curbing, cars

stuck

2. (Deane) Gates at Ngarunui Beach - sign at gate with specific closing time to avoid confusion: 9:30pm (summer), 5:30pm (winter) - WDC to follow up
3. (Deane) WSL (world surfing league) - have penned interest to hold Qualifying Series in 2018
4. (Ross) - reserve natural management plan - Suggests i) a sub-district approach within the wider district plan which provides overview and ii) annual plans for better community involvement. Has drafted a submission which he will circulate via email for the RCC to review and then submit to council.
5. (Angeline) - Riria Kereopa Drive Carpark - Sand is building up on carpark, taking up parking spaces - WDC needs to push sand back down.
6. (Angleline) - Riria Kereopa Drive - Beach - Issue of people accessing and damaging sand dunes - suggests signs "stay off dunes" required either side of tower
7. (Sheryl) Kopua Park - No dogs sign to be made clearer. New dog signs are in progress (Duncan) - show to RCC when they are finished
8. Friends of Wainui (John) - lock to be reinstated at entrance on bar
9. Friends of Wainui (John) - clarification from Noel (farmer) required around public access on the farm and Noel's planned track maintenance
10. Kopua Reserve - Chain needed to restrict cars from driving behind mountain bike track
11. Commercial activities on Reserves --> RCC agreed to spend next committee meeting solely on this issue

Public Presentation: (Charlie, Raglan surf school) - Argued that it is outside of RCC's jurisdiction to enforce a public exclusion meeting. He wants to be kept informed and allowed to comment on commercial activities on Reserves. Agreement from all that if RCC advises any changes to the Reserve Management Plan, then changes must follow the same procedures as when the document was being drawn up - allow for public submissions etc. Duncan/WDC will bring a copy of the Reserve Management Plan for next meeting.

Open Meeting

To	Raglan Community Board
From	Chairperson
Date	2 March 2017
Chief Executive Approved	Y
Reference #	GOV0507
Report Title	Chairperson's Report

I. EXECUTIVE SUMMARY

Thanks for all who attended our February meeting; the start of exciting times ahead. My report covers a summary of things that I have and our members of the Board have been involved in.

- I.1 Onsite meetings – Greenslade Road residents roadside meeting regarding water meters and the ones that have not been read.
 - I.1.1 Meet with staff who are compiling a list of residents that have not been read yet.
 - I.1.2 Walk through with the Camp Board on the conditions of the facilities and equipment.
 - I.1.3 Market Day and Street day engagement.
- I.2 Community participation – Breakfast meeting with the Chamber of Commerce
 - I.2.1 Delivered the Bus questionnaire and RCB top Priority Projects
 - I.2.2 Collated results and reported to Board
 - I.2.3 Raglan Community Radio report on the Public meeting.
- I.3 Informal Meetings – Board workshop – facilitated by the Deputy Chairperson. Raglan naturally meeting with GM, Raglan House about community response & Light Exercise Group introduction and Councillor catch up meetings.
- I.4 Council Committee attended Policy & Regulatory. Strategy & Finance and Infrastructure
- I.5 Council delegated roles – Raglan Coastal Reserves Advisory, Raglan Kopua Holiday Park Board of Management.

Once again I wish to thank my board for their participation in our engagement strategy.

2. RECOMMENDATION

THAT the report from the Chairperson be received.

Open Meeting

To	Raglan Community Board
From	Cr Lisa Thomson
Date	2 March 2017
Chief Executive Approved	Y
Reference #	GOV0507
Report Title	Councillor's Report

I. EXECUTIVE SUMMARY

I would like to open my report with this from Dame Whina Cooper;

"You can never win anything unless you are there to do something"

The year is quickly flying by and there is certainly lots of things happening across our district. I have attended a number of workshops and meetings, which have included:

Council Meetings

Policy & Regulatory Committee Meeting
Strategy & Finance Committee Meeting
Infrastructure Committee Meeting.

Councillor Workshops:

Zero Harm Update

Healthy Rivers Update - Plan change 1 and its implications, including nitrogen levels in soil, land use changes, very little information about commercial vegetable growing, the extent of fencing Health and Safety Training for elected members, Annual Plan, Engagement Training, Fonterra presentation, Spring Hill Prison Update, Halls, Toilet Strategy, NZTA presentation - new business case model and speed management framework, LTP 2018 – 2025, District Plan Review, Future Proof Strategy Review, Draft Waikato Plan and Waikato Biodiversity Forum.

Community Meetings and Workshops:

Yarn bombing for ANZAC Day across the district, Raglan has Virginia Gallagher and others working on decorating trees on Bow Street, also Te Uku School has been approached to do some special knitting.

Raglan Naturally Steering Committee met with Tony Whittaker and Clive Morgan, which was very successful. The committee will be meeting the Mayor after our Community Board meeting in March.

Memorial Seat Raglan Jetty - the seat was blessed on February 8th. Following this we met with whanau and friends to discuss the art work to adorn the seat. Local artist Dallas Mihinui is generously donating the paint and we will be having a workshop on the 24th, 25th and 26th of March to complete the art.

Friends of Wainui - Monday 27th February along with Noel Barber to discuss signage, mowing and MTB access to the MTB park.

Raglan Community Board evening workshop - discussions included water meters, buses, parking, social housing, parking infringement money, harbour lease.

Raglan Radio interview with Aaron on Thursday 2nd March.

I have been approached by a community member who is keen to organise a crew for around town tidy ups. I will keep you posted on the outcome as we are meeting on March 7th.

Wastewater Education: I have met with Leighton Davies our local graphic designer. We have outlined our next steps and will be meeting with Jacob Quinn and John Brown from WDC communications to look at what can be rolled out across the district.

I had an awesome day out with Roger our local expert on the street. He works on our pumps and infrastructure and he does an amazing job. We cleaned out all 18 pump stations around Raglan - it's a stinky, hard job and I was lucky enough to be working on a sunny day. I can't imagine what it must be like in the middle of the night when it is rainy and freezing.

Over the next couple of weeks I will be setting dates to visit Te Mata, Te Uku and Waitetuna communities and all the marae in our ward. With me will be representatives from the Community Board and Raglan Naturally Steering Committee. I am really looking forward to getting out into our ward.

I have also had a number of calls regarding grass verges, rubbish and parking.

2. RECOMMENDATION

THAT the report from Cr Thomson be received.

3. ATTACHMENTS

Nil