

Agenda for a meeting of the Policy & Regulatory Committee to be held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 21 FEBRUARY 2017** commencing at **9.00am**.

*Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.*

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

*Ms P Fourie (Manager, Regional Engagement, Regional Relations North Island), Fonterra will be in attendance to present on item 5.1.*

**3. DISCLOSURES OF INTEREST**

**4. CONFIRMATION OF MINUTES**

Meeting held on 15 November 2016 2

**5. REPORTS**

- |     |   |    |
|-----|---|----|
| 5.1 | Presentation – Fonterra Co-operative Group Limited  | 7  |
| 5.2 | Civil Defence Emergency Management Overview   | 8  |
| 5.3 | Delegated Resource Consents Approved for the months of November, December 2016 and January 2017 | 18 |
| 5.4 | Summary of Applications determined by the District Licensing Committee                          | 41 |
| 5.5 | Local Governance Statement - February 2017  | 50 |
| 5.6 | Chief Executive's Business Plan   | 84 |
| 5.7 | 2017 Meeting Calendar   | 92 |

GJ Ion

**CHIEF EXECUTIVE**

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**Open Meeting**

|                                 |                                     |
|---------------------------------|-------------------------------------|
| <b>To</b>                       | Policy & Regulatory Committee       |
| <b>From</b>                     | Gavin Ion<br>Chief Executive        |
| <b>Date</b>                     | 16 November 2016                    |
| <b>Prepared by</b>              | Wanda Wright<br>Committee Secretary |
| <b>Chief Executive Approved</b> | Y                                   |
| <b>Reference #</b>              | Gov1318                             |
| <b>Report Title</b>             | Confirmation of Minutes             |

**1. EXECUTIVE SUMMARY**

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To confirm the minutes of a meeting of the Policy & Regulatory Committee held on Tuesday 15 November 2016.

**2. RECOMMENDATION**

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**THAT the minutes of a meeting of the Policy & Regulatory Committee held on Tuesday 15 November 2016 be confirmed as a true and correct record of that meeting.**

**3. ATTACHMENTS**

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P&R Minutes

**MINUTES** of a meeting of the Policy & Regulatory Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia held on **TUESDAY 15 NOVEMBER 2016** commencing at **9.00am**.

**Present:**

Cr JD Sedgwick (Chairperson)  
His Worship the Mayor, Mr AM Sanson  
Cr AD Bech  
Cr DW Fulton  
Cr JM Gibb  
Cr SL Henderson  
Cr SD Lynch  
Cr RC McGuire  
Cr FM McNally  
Cr EM Patterson  
Cr NMD Smith  
Cr LR Thomson

**Attending:**

Ms S Duignan (General Manager Customer Support)  
Mr T Whittaker (General Manager Strategy & Support)  
Mrs W Wright (Committee Secretary)  
Mr A Parkes (Environmental Team Leader)  
Mr R MacCulloch (Regulatory Manager)  
Mr C Birkett (Monitoring Team Leader)  
Ms N Laurenson (Consents Team Leader – East)  
Ms K Thomson (Consents Team Leader – West)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Crs Lynch/Gibb)**

**THAT an apology be received from Cr Church and Cr Main.**

**CARRIED on the voices**

**P&R1611/01**

## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Crs Sedgwick/Lynch)**

**THAT** the agenda for a meeting of the **Policy & Regulatory Committee** held on **15 November 2016** be confirmed and all items therein be considered in open meeting;

**AND THAT** the **Board** resolves that the following item be deferred to the next meeting:

- **Item No. 5.6** [Civil Defence Emergency Management Overview]

**CARRIED on the voices**

**P&R1611/02**

## **DISCLOSURES OF INTEREST**

Cr Gibb advised members of the Board that she would declare a non financial conflict of interest in item 5.3 [*Adoption of Local Alcohol Policy*].

Cr Smith advised members of the Board that he would declare a non financial conflict of interest in item 5.3 [*Adoption of Local Alcohol Policy*].

## **RECEIPT OF MINUTES**

**Resolved: (Cr Gibb/His Worship the Mayor)**

**THAT** the minutes of a meeting of the **Policy & Regulatory Committee** held on **Tuesday 20 September 2016** be received.

**CARRIED on the voices**

**P&R1611/03**

## **REPORTS**

**Delegated Resource Consents Approved for the months of September and October 2016**  
Agenda Item 5.1

The Consents Team Leaders (East/West) gave a verbal overview on this report and answered questions of the Committee.

**Resolved: (Cr Smith/His Worship the Mayor)**

**THAT** the report of the **General Manager Delegated Resource Consents** approved for the months of **September and October 2016** be received.

**CARRIED on the voices**

**P&R1611/04/1**

Summary of Applications Determined by the District Licensing Committee  
Agenda Item 5.2

The Regulatory Manager explained the process and covered most aspects of what the DLC entails. Cr Smith (Chair of DLC) added to this.

**Resolved: (Crs Lynch/Henderson)**

**THAT the report from the General Manager Customer Support be received.**

**CARRIED on the voices**

**P&R1611/04/2**

Adoption of Local Alcohol Policy  
Agenda Item 5.3

Cr Gibb and Cr Smith declared a non financial conflict of interest, withdrew to the gallery and did not take part in discussion or voting on this item.

The Regulatory Manager and the Environmental Team Leader answered questions of the Committee.

**Resolved: (His Worship the Mayor/Cr Lynch)**

**THAT the report from the General Manager Customer Support;**

**AND THAT Council resolves to bring the adopted Local Alcohol Policy into force;**

**AND FURTHER THAT Council resolves that the Local Alcohol Policy, with the exception of clauses 4.6, 5.6, and 6.6, comes into force on 1 January 2017;**

**AND FURTHER THAT Council resolves that clauses 4.6, 5.6, and 6.6 of the policy come into force 3 months later on 1 April 2017.**

**CARRIED on the voices**

**P&R1611/04/3**

Implementation of the Freedom Camping Bylaw  
Agenda Item 5.4

The Monitoring Team Leader gave a verbal overview of the report and answered questions of the Committee.

**Resolved: (Crs Smith/Patterson)**

**THAT the report of the General Manager Customer Support be received.**

**CARRIED on the voices**

**P&R1611/04/4**

CDEM Joint Committee Minutes  
Agenda Item 5.5

The General Manager Customer Support gave a verbal overview of the role of the Civil Defence Emergency Management Team and their recent activities given the earthquake experienced two days ago; including the impact on Raglan and its water supply.

**Resolved: (His Worship the Mayor/Cr Smith)**

**THAT the report of the General Manager Customer Support be received.**

**CARRIED on the voices**

**P&R1611/04/5**

Chief Executive's Business Plan  
Agenda Item 5.7

**Resolved: (Crs Lynch/Thomson)**

**THAT the report from the Chief Executive be received.**

**CARRIED on the voices**

**P&R1611/04/6**

2016 Meeting Calendar  
Agenda Item 5.8

**Resolved: (Crs Bech/Gibb)**

**THAT the report from the Chief Executive be received.**

**CARRIED on the voices**

**P&R1611/04/7**

Having deferred the following report and there being no further business the meeting was declared closed at 10.48am.

Report deferred:

- Item 5.6 - Civil Defence Emergency Management Overview

Cr JD Sedgwick

**CHAIRPERSON**

Minutes2016/P&R/161115P&R M.doc

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### **Open Meeting**

|                     |  |
|---------------------|--|
| <b>To</b>           | Policy & Regulatory Committee                      |
| <b>From</b>         | Allan Sanson<br>Mayor                              |
| <b>Date</b>         | 23 January 2017                                    |
| <b>Prepared by</b>  | Deborah Lee<br>Executive Assistant to the Mayor    |
| <b>Reference #</b>  | 1666406  |
| <b>Report Title</b> | Presentation – Fonterra Co-operative Group Limited |

## **I. EXECUTIVE SUMMARY**

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To advise that representatives from Fonterra Co-operative Group Limited will be in attendance to present their Living Water Strategy.

## **2. RECOMMENDATION**

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**THAT the report from Mayor Sanson be received.**

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**Open Meeting**

|                                 |   |
|---------------------------------|---|
| <b>To</b>                       | Policy & Regulatory Committee                   |
| <b>From</b>                     | Sue Duignan<br>General Manager Customer Support |
| <b>Date</b>                     | 1 Novemeber 2016                                |
| <b>Prepared by</b>              | Kelly Newell                                    |
| <b>Chief Executive Approved</b> | Y   |
| <b>Reference/Doc Set #</b>      | 1633734   |
| <b>Report Title</b>             | Civil Defence Emergency Management Overview     |

**1. EXECUTIVE SUMMARY**

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To give the Committee an overview of Civil Defence Emergency Management (CDEM).

**2. RECOMMENDATION**

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**THAT the report from the General Manager Customer Support be received.**


**3. ATTACHMENTS**

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Attachment - Councillor Introduction to CDEM PowerPoint.



Civil Defence Emergency Management (CDEM)  
Councillor Induction Information  
2016



WE ARE ALL CIVIL DEFENCE




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“Sometimes it does us a power of good to remind ourselves that we live on two volcanic rocks where two tectonic plates meet, in a somewhat lonely stretch of windswept ocean just above the Roaring Forties.

If you want drama – you’ve come to the right place”

Sir Geoffrey Palmer


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Our Hazards






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### Three acronyms you need to know

CDEM - Civil Defence and Emergency Management

4Rs - Reduction, Readiness, Response and Recovery

Group vs GEMO



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### CDEM ACT 2002

- Promotes sustainable management of hazards
- Enables communities to identify risk and be prepared
- Outlines arrangements of reduction, readiness, response and recovery
- Defines the coordination and collaboration of CDEM activities
- Encourages coordination and integration across agencies and sectors
- Provides the powers necessary to manage an event



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### Section 64 – Duties of Local Authorities

1. A local authority must plan and provide for civil defence emergency management within its district
2. A local authority must ensure it is able to function to the fullest possible extent, even though this may be a reduced level, during and after an emergency



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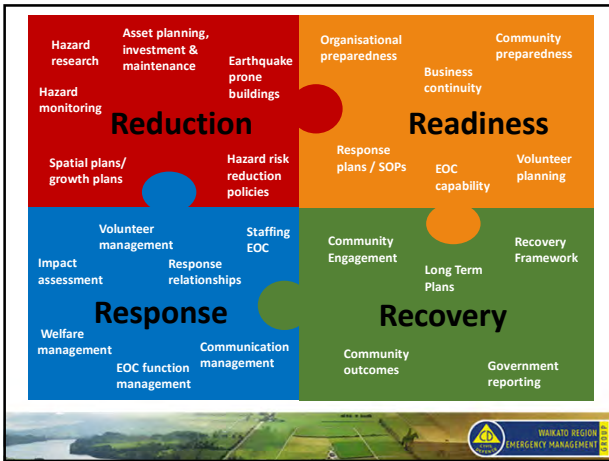
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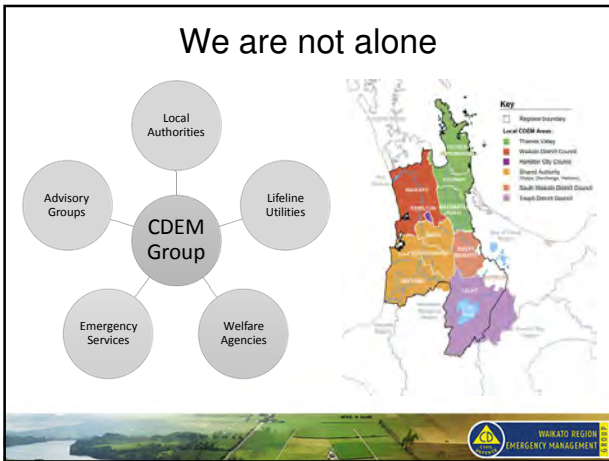
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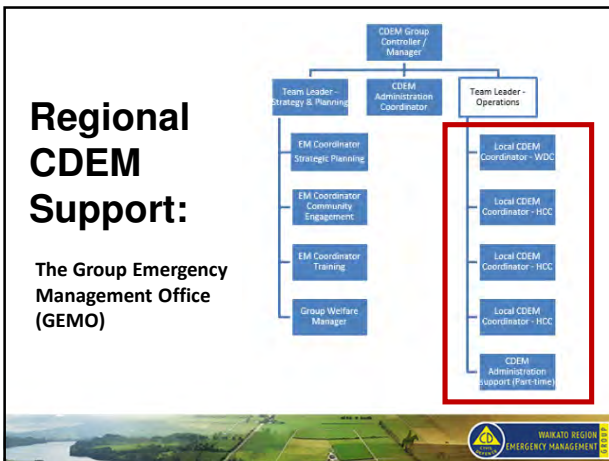
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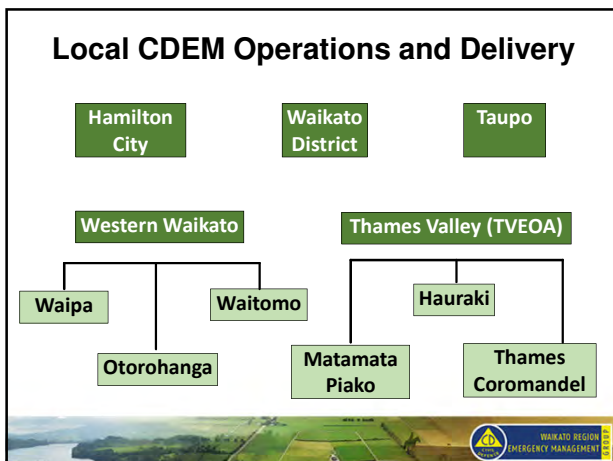
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### Who is your local contact person?

Insert photo

Insert name  
 Local CDEM Coordinator

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Insert photo

Local CDEM Controller  
 Insert name

Insert photo

Insert photo

Local Recovery Manager  
 Insert Name

Insert photo

Insert photo

Local Welfare Manager  
 Insert Name

Insert photo

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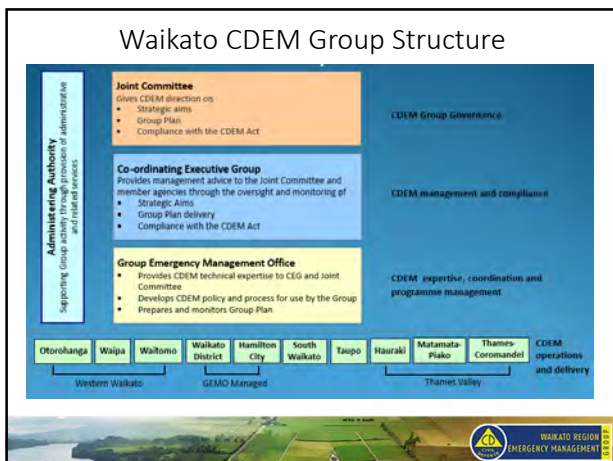
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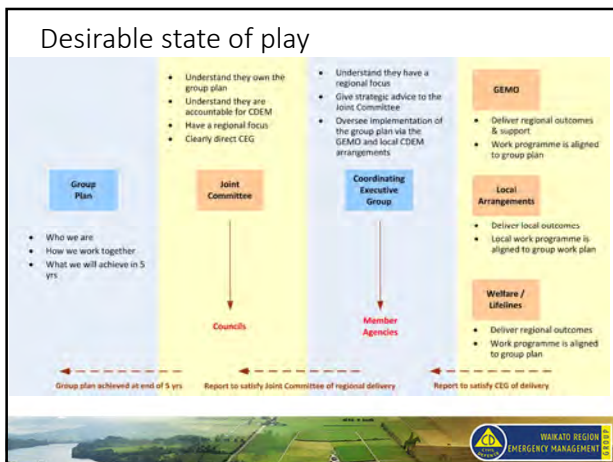
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Coming soon....

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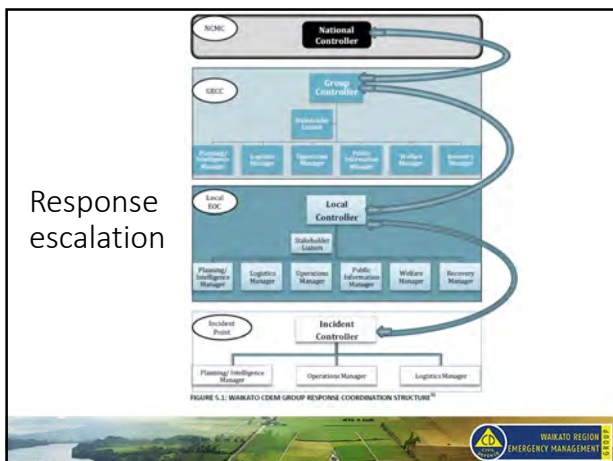
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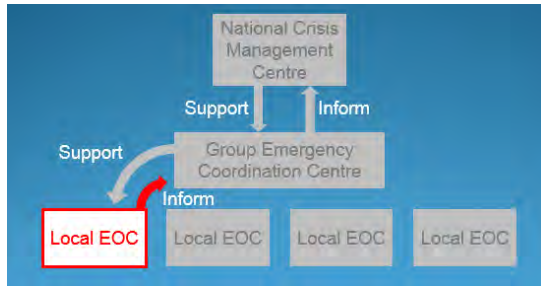
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### Local response (district wide)



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### Local response (group wide)



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### National response



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### Waikato CDEM Group Focus

- 2011 – 2012: Building infrastructure, administrative excellence and developing processes/plans.
- 2013-2015: Practical application of processes and plans to enhance overall capabilities. Building of community resilience (training, exercising and developing community response planning)
- 2016 – 2021: Continuation of capability enhancement and developing community resilience. Adding organisational collaboration, and hazard/risk reduction.



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### Back to you



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Questions?



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Appointment to the Joint Committee

Key responsibilities:

- Direction
- Approval of annual work programme and budget
- Policy/Strategy development workshops
- Promotion of CDEM to council and the community

Meetings for 2017:

- March (Informational)
- June (Progress reports)
- September (End of year report/Strategic look ahead)
- November (approval of annual work programme & budget)




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Event Response

- Responsible for declaration of state of emergency for the group
- Accountability and responsibility for managing an event resides solely with the Local or Group Controller
- Authority to remove Controller

Declaration - According to the Group Plan:

1. Chair (Group declaration)
2. Deputy Chair (Group declaration)
3. Any other member (Group declaration)
4. Local Mayor (Local declaration only)




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WaikatoCivilDefence  
CivilDefenceWKT  
WaikatoCivilDefence

**“We are **all** Civil Defence”**




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### Open Meeting

|                                 |  |
|---------------------------------|--|
| <b>To</b>                       | Policy and Regulatory Committee  |
| <b>From</b>                     | S Duignan<br>General Manager Customer Support  |
| <b>Date</b>                     | 9 February 2017  |
| <b>Prepared by</b>              | B McCauley   |
| <b>Chief Executive Approved</b> | Y  |
| <b>DWS Document Set #</b>       | 1674088  |
| <b>Report Title</b>             | Delegated Resource Consents Approved for the months of November and December 2016 and January 2017 |

## 1. EXECUTIVE SUMMARY

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This report gives information relating to all delegated Resource Consents processed for the months of November and December 2016 and January 2017 excluding hearings

## 2. RECOMMENDATION

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THAT the report of the General Manager Customer Support – *Delegated Resource Consents Approved for the months of November and December 2016 and January 2017*- dated 2 November 2016 be received

## 3. APPOINTMENT OF COMMISSIONERS

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Commissioners appointed for the months of November and December 2016 and January 2017

|            |   |
|------------|---|
| Ian Munro  | Appointed for the hearing of the application by Waikato District Council to construct and use a bridge over the Mangawara Stream to provide vehicular and pedestrian access from Watts Grove to Taupiri Urupa   |
| David Hill | Appointed for the hearing of the application by W J & L J Pitts to construct a new dwelling that will encroach upon the 25 m setback from the south-eastern (rear) boundary and the 300 m setback required from an intensive farming activity at the southern boundary. Earthworks not permitted as part of the Hauraki Gulf Catchment. |

## 4. ATTACHMENTS

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Delegated Authority Reports - attached

- November 2016
- December 2016
- January 2017

# Delegated Authority Report

Period from 1 November 2016 to 30 November 2016

| Awaroa ki Tuakau                |            | Ward Total: 25                |   |          |
|---------------------------------|------------|-------------------------------|---|----------|
| Applicant                       | ID No      | Address                       | Details   | Decision |
| G F Hockly                      | LUC0090/17 | 207 Whangarata Road<br>TUAKAU | To construct a building which accommodates 24 storage units to operate storage unit leasing business within the Tuakau Industrial Zone that does not comply with amenity planting area, fence height, and building façade requirements. The existing entrance fails a separation distance requirement from the nearest intersection. Retrospective consent is needed for earthworks that exceed the permitted earthworks amount. NES Consent is also required for removing earthworked material off site. | Granted  |
| N P Jamieson                    | LUC0104/17 | 101 Jamieson Road<br>PUKEKOHE | Establish a dwelling on Lot 2 prior to the issue of a 224c certificate or for a temporary period of up to 2 years in the event that the subdivision isn't completed (issue of 224c certificate).  | Granted  |
| M M Nicholson,<br>C A Nicholson | LUC0111/17 | 39 Whangarata Road<br>TUAKAU  | Change of land use (new dwelling) and soil disturbance of a site on which a HAIL activity has previously occurred and a Detailed Site Investigation has determined that the soils on the site exceed the applicable standard in Regulation 7 of the NES   | Granted  |
| K A Tryon,<br>A L Straker       | LUC0153/17 | 98 Huia Road<br>POKENO        | Undertake earthworks that exceed the permitted volume to provide a building platform in the Rural Zone.   | Granted  |
| C A Nicholson,<br>M M Nicholson | LUC0159/17 | 39 Whangarata Road<br>TUAKAU  | Establish a residential dwelling on a Rural Residential zoned property which existed prior to May 1994 and is less than 3000m <sup>2</sup>  | Granted  |
| Tuakau Proteins Limited         | LUC0175/17 | Lapwood Road<br>TUAKAU        | To construct a new boiler house in association with the existing and consented activities on the site that is unable to comply with height in relation to boundary on the southern boundary, parking spaces and earthworks volumes in the Business Zone.  | Granted  |
| Pokeno Village Holdings Limited | LUC0187/17 | 45 Hitchen Road<br>POKENO     | Undertake bulk earthworks in association with the Stage 4D of the Industrial Gateway Development  | Granted  |
| C Lan                           | LUC0193/17 | 94 Hillpark Drive<br>POKENO   | To undertake cut to fill earthworks that exceed the allowable volume in association with the construction of a new dwelling in the Residential 2 Zone.  | Granted  |

# Delegated Authority Report

Period from 1 November 2016 to 30 November 2016

|   |               |                                |  |         |
|---|---------------|--------------------------------|--|---------|
| GJ Gardiner Homes Limited                   | LUC0194/17    | 14 Raithburn Terrace<br>POKENO | Earthworks associated with the construction of a dwelling which exceeds the maximum permitted volume and for the deposition of cleanfill that exceeds the maximum permitted volume.  | Granted |
| S Kanwar,<br>S Bhattacharya                 | LUC0199/17    | 96 Hillpark Drive<br>POKENO    | Proposed construction of new dwelling requiring earthworks   | Granted |
| M A Causebrook,<br>R C Causebrook           | LUC0205/17    | 75 Graham Road<br>BOMBAY       | To establish a 96m <sup>2</sup> implement building positioned 7.5m from the road front boundary in the Rural Zone.   | Granted |
| Holcim (New Zealand) Limited - Christchurch | LUC0217/14.01 | 611 Beaver Road<br>BOMBAY      | S127 to change consent conditions to change the location upon the site which managed fill is deposited.  | Granted |
| D J McAnally                                | LUC0217/17    | 28 McIntosh Drive<br>POKENO    | Earthworks associated with the construction of a dwelling which exceeds the maximum permitted volume and for the deposition of cleanfill that exceeds the maximum permitted volume.  | Granted |
| G W Bovill                                  | LUC0224/17    | 28A Elizabeth Street<br>TUAKAU | To construct a four bedroom dwelling and attached garage within the notional boundaries of Lot 8 created under SUB0092/15, where the garage will encroach into the required setback from the road boundary, in the Residential Zone. | Granted |
| C H P Steele,<br>R Steele                   | SUB0037/17    | 325 Parker Lane<br>PUKEKOHE    | To undertake subdivision in the Rural Zone via the transfer of one consented lot with both donor and receiver lots outside the EEOA.   | Granted |
| N P Jamieson                                | SUB0052/17    | 101 Jamieson Road<br>PUKEKOHE  | Transfer of two consented lots inside of the Environmental Enhancement Overlay Area (EEOA) to a rural lot located in the Rural Zone, also inside the EEOA.   | Granted |
| PG Pendergrast Ltd                          | SUB0066/17    | 49 Pendergrast Road<br>POKENO  | Undertake an environmental lot subdivision that results in eight lots from the protection of Identified Significant Natural Features over four titles outside the EEOA and to undertake a boundary relocation in the Rural Zone.     | Granted |
| Pokeno Village Holdings Limited             | SUB0067/17    | 66 Hitchen Road<br>POKENO      | Subdivision Stage 6 of Hitchen Block development   | Granted |
| Pokeno Village Holdings Limited             | SUB0068/17    | 66 Hitchen Road<br>POKENO      | Subdivision Stage 4A of the Hitchen Block development  | Granted |
| S M Kennedy,<br>S L O'Connell               | SUB0077/17    | 242 Hull Road<br>WAIUKU        | To transfer an already consented lot (Lot 11) created from SUB0045/17 to a receiver site in the Rural Zone, to create proposed Lot 1.  | Granted |

# Delegated Authority Report

Period from 1 November 2016 to 30 November 2016

|                               |               |  |   |         |
|-------------------------------|---------------|--|---|---------|
| M P Hall,<br>R H Carr         | SUB0082/17    | 107 Parker Lane<br>PUKEKOHE            | PART A (Donor Property) - To undertake an environmental lot subdivision that results in the creation of one lot from the protection of an identified significant natural feature inside the EEOA in the Rural Zone<br>PART B (Receiver Property) - To undertake a transferable rural lot subdivision by transferring a consented lot with both donor and receiver lots inside the EEOA in the Rural Zone. | Granted |
| M F Jackson,<br>L G Jackson   | SUB0095/17    | Waller Road<br>PUKEKOHE                | To transfer one rural lot outside of the Environmental Enhancements Overlay Area (EEOA) to a lot located in the Rural Zone, also located outside of the EEOA.   | Granted |
| C M McGillan,<br>M I McGillan | SUB0097/17    | 113 Storey Road<br>WAIUKU              | To transfer one rural lot outside of the Environmental Enhancements Overlay Area (EEOA) to a lot located in the Rural Zone, also located outside of the EEOA.   | Granted |
| M J Moore,<br>J K Liefing     | SUB0104/17    | 370 Aka Aka Stream<br>Road<br>FRANKLIN | Undertake a boundary relocation between two existing titles   | Granted |
| K M Passau,<br>A Passau       | SUB0135/15.01 | 491 Harrisville Road<br>PUKEKOHE       | To relocate the boundaries of Lot 2 around an existing dwelling and the subsequent changes to the sizes of Lots 2 and 3.  | Granted |

## Eureka

Ward Total: 7

| Applicant                       | ID No      | Address                                 | Details   | Decision |
|---------------------------------|------------|---|---|----------|
| Transpower New Zealand Limited  | LUC0080/17 | Carrs Road<br>HAMILTON                  | To undertake works relating to the undergrounding of part of the HAM-MER B 110kv Transmission Line, involving the construction of one pair of cable termination structures and the removal of one existing tower. | Granted  |
| J L McDade,<br>A J R Jorgensen  | LUC0102/17 | 792 Scotsman Valley<br>Road<br>TAUWHARE | To establish a detached home occupation in detached buildings and associated earthworks within the Hauraki Gulf Catchment Area.   | Granted  |
| A P Duncan,<br>K L T W C Duncan | LUC0156/17 | 1146 Victoria Road<br>TAUWHARE          | Construction of a Dependent Person's Dwelling that will not share outdoor living area with the principal dwelling, or a single driveway access, and earthworks within the Hauraki Gulf Catchment Area.            | Granted  |
| Q Chicks Limited                | LUC0184/17 | 136 Schollum Road<br>EUREKA             | To undertake renovations and an extension to the existing dwelling which will exceed the permitted 2% site coverage.  | Granted  |

# Delegated Authority Report

Period from 1 November 2016 to 30 November 2016

|  |            |                           |  |         |
|--|------------|---------------------------|--|---------|
| K R Van De Pas,<br>L W Van De Pas          | LUC0190/17 | 89 Hinton Road<br>EUREKA  | To construct a new dwelling on the property and to repurpose the existing dwelling on the site to be a Dependent Person's Dwelling (DPD). The DPD and main dwelling will not share an outdoor living court. The main dwelling is to also encroach upon the 12 m permitted setback from the southern (side) boundary. | Granted |
| NZ Transport Agency                        | LUC0243/17 | Ryburn Road<br>RUAKURA    | Carry out earthworks that will exceed volumes. Construct a water storage pond outside the Hamilton Section Designation (J17)   | Granted |
| A S Luxford,<br>B G Luxford,<br>S C Turner | LUC0256/17 | 235 Hiwi Road<br>TAUWHARE | To undertake earthworks within the Hauraki Gulf Catchment Area in order to provide a suitable building platform for a new dwelling, attached garage and driveway.  | Granted |

## Hukanui - Waerenga

Ward Total: 6

| Applicant               | ID No      | Address                            | Details  | Decision |
|-------------------------|------------|------------------------------------|--|----------|
| B A Adams,<br>C B Adams | LUC0142/17 | 1991 Orini Road<br>WHITIKAHU       | To relocate a second hand dwelling onto a site in the Rural Zone.  | Granted  |
| S J Meredith            | LUC0200/17 | 136A Osborne Road<br>HORSHAM DOWNS | Change of conditions to 69 03 001 - condition 4  | Granted  |
| V Ranjith,<br>K H Wulff | LUC0215/17 | 413B Whitikahu Road<br>WHITIKAHU   | To construct a new garage which is to encroach upon the 12 m permitted setback from the eastern (side) and northern (rear) boundaries. | Granted  |
| P L Welch               | LUC0218/17 | 1015 Tahuna Road<br>OHINEWAI       | To establish a 384m <sup>2</sup> split level residential dwelling in the Rural Zone that infringes the side setback yard.              | Granted  |
| S W Banks               | SUB0054/17 | 29 Pororua Road<br>TE HOE          | To undertake a subdivision to create one additional allotment in the Rural Zone.   | Granted  |
| A R Allen               | SUB0073/17 | 745 Storey Road<br>WAITERIMU       | Undertake a subdivision to create one additional lot in the Rural Zone   | Granted  |

## Huntly

Ward Total: 3

| Applicant                | ID No      | Address                      | Details  | Decision |
|--------------------------|------------|------------------------------|--|----------|
| A J Boyer                | LUC0202/17 | 9 Gregson Drive<br>HUNTLY    | To construct a new dwelling in the Living Zone that fails to provide the required number of carparks or meet the manoeuvring requirements as it will be necessary to reverse onto a shared access. | Granted  |
| G A Wallis               | LUC0212/17 | 16A Hakanoa Street<br>HUNTLY | To construct a garage that encroaches into a side yard setback in the Living Zone  | Granted  |
| Eastside Heights Limited | SUB0090/17 | 51A Hartis Avenue<br>HUNTLY  | Partially cancel Consent Notice 8651796.2 in relation to the 5th Clause of the Second Schedule in so far as it applies to Lots 14, 15, 16, 25 and 26 DP 434943.                                    | Granted  |

# Delegated Authority Report

Period from 1 November 2016 to 30 November 2016

| Newcastle                              |               | Ward Total: 11                         |   |          |
|--|---------------|--|---|----------|
| Applicant                              | ID No         | Address                                | Details   | Decision |
| S Walker                               | LUC0166/17    | 47 Bowman Road<br>WHATAWHATA           | To construct a new dwelling, dependant persons dwelling and shed that will exceed the District Plan maximum permitted site coverage and earthworks requirements.  | Granted  |
| R R Pihama,<br>T A J Pihama            | LUC0174/17    | 116B Maori Point<br>Road<br>WHATAWHATA | To relocate a second-hand house onto a property in the Rural Zone. Property is undersized in regards to onsite wastewater disposal.   | Granted  |
| A G Stewart,<br>P J Stewart            | LUC0186/17    | 117 Ferguson Road<br>WHATAWHATA        | Construct a shed exceeding the 80m <sup>2</sup> of accessory building total gross area permitted and within 12m of the northern boundary, as well as two water tanks within 12m of the northern boundary        | Granted  |
| N A Van Der<br>Helm,<br>L Van Der Helm | LUC0216/17    | 13 Duck Road<br>ROKOKAURI              | To construct a new shed for storage purposes and a new indoor pool which will be connected to the existing dwelling via a covered passageway. Total building cover to exceed the permitted 500 m <sup>2</sup> . | Granted  |
| M A Mills                              | LUC0219/17    | 6 Crawford Road<br>TE KOWHAI           | Conversion of an existing building to a Dependent Person's Dwelling that will not share outdoor living area with the principal dwelling.  | Granted  |
| WTS Homes<br>Limited                   | LUC0230/17    | 74 Highbrook Way<br>WHATAWHATA         | To undertake earthworks in excess of the permitted volume and area over a single calendar year.   | Granted  |
| W G B De Groen                         | LUC0248/17    | Ngaruawahia Road<br>NGARUAWAHIA        | To construct a shed within the permitted setback. The shed is to be 10m from the western boundary – where the permitted setback is 25m.   | Granted  |
| K S<br>Kanaganakoppa,<br>D E Gottberg  | LUC0254/17    | 116 Higginson Road<br>WHATAWHATA       | To erect a Dependant Person's Dwelling within the Rural Zone that does not share an outdoor living court with the main dwelling.  | Granted  |
| J E McBeth,<br>A D McBeth              | SUB0031/11.01 | 143 Laxon Road<br>ROKOKAURI            | Change of conditions in relation to telecommunications and provision for wireless connection condition PC5  | Granted  |
| R Buchanan                             | SUB0062/17.01 | 19 Jon Roe Drive<br>WHATAWHATA         | S127 to change conditions of consent in relation to telecommunications and provision for wireless connection  | Granted  |
| D and L Gamble<br>Limited              | SUB0070/12.01 | Bell Road<br>WHATAWHATA                | S127 to change conditions of consent in relation to registering encumbrance PC6   | Granted  |

# Delegated Authority Report

Period from 1 November 2016 to 30 November 2016

| Ngaruawahia  |               | Ward Total: 4                          |   |          |
|--|---------------|--|---|----------|
| Applicant  | ID No         | Address                                | Details   | Decision |
| J M Hodgson,<br>M B Gibb   | LUC0133/17    | Great South Road<br>TAUPIRI            | To construct a 69m <sup>2</sup> single storey dwelling that encroaches on the road boundary and river setback requirements, in the Living Zone.   | Granted  |
| M B Gibb,<br>J M Hodgson   | LUC0134/17    | Great South Road<br>TAUPIRI            | To construct a 69m <sup>2</sup> single storey dwelling that encroaches on the road boundary and river setback requirements, in the Living Zone.   | Granted  |
| S P Duggan   | LUC0162/17    | Onion Road<br>HOROTIU                  | To construct a new dwelling and water tank in the Rural Zone that encroaches upon the required 12 m setback from the eastern (side) boundary.   | Granted  |
| A M Sharp,<br>R W Sharp,<br>Robertson Fulton<br>Trustees Limited | SUB0111/17    | 161A Hakarimata<br>Road<br>NGARUAWAHIA | To undertake boundary relocation subdivision resulting in allotments of 25.64ha and 2,829m  | Granted  |
| Onewhero-Te Akau   |               | Ward Total: 1                          |   |          |
| Applicant  | ID No         | Address                                | Details   | Decision |
| H D Wootton  | SUB0117/17    | 311 Hunt Road<br>TUAKAU                | Undertake subdivision by way of boundary relocation in the Rural Zone.  | Granted  |
| Raglan   |               | Ward Total: 11                         |   |          |
| Applicant  | ID No         | Address                                | Details   | Decision |
| J B Crawford   | LUC0002/17    | 5 Whaanga Road<br>WHALE BAY            | To construct a dwelling in the Living Zone that exceeds the maximum height and protrudes through the daylight admission plane   | Granted  |
| R J Bailey   | LUC0064/17    | 7 Wainui Road<br>RAGLAN                | Sale of Liquor on a site in the Business Zone   | Approved |
| N Alley  | LUC0093/17    | 4 Whitley Street<br>RAGLAN             | To construct a dwelling in the Living Zone that protrudes through the daylight admission plane.   | Granted  |
| R J Bailey   | LUC0122/14.01 | 248 Wainui Road<br>RAGLAN              | To change conditions of resource consent LUC0122/14 to enable the existing activity for a café and function centre to also occur within an adjoining room.  | Granted  |
| S K McKinlay   | LUC0154/17    | 199 Pond Road<br>TE MATA               | Resite of a second hand dwelling which encroaches into the rural yard setback.  | Granted  |
| R J Bailey   | LUC0168/17    | 7 Wainui Road<br>RAGLAN                | Establish a restaurant that includes the sale of liquor on a site within 50m of the Living Zone and which does not meet on-site parking requirements and seeking dispensation to pay the financial contributions required in lieu of providing on-site car parking. | Granted  |



# Delegated Authority Report

Period from 1 November 2016 to 30 November 2016

|                             |            |                              |  |          |
|-----------------------------|------------|------------------------------|--|----------|
| Rock-It Limited             | LUC0176/17 | 248 Wainui Road<br>RAGLAN    | Planning Certificate of Compliance for the sale and supply of alcohol, in the Business Zone.   | Approved |
| S M Knyvett,<br>F L Knyvett | LUC0197/17 | 11 Rakaunui Street<br>RAGLAN | Relocate a dwelling from Katikati to a property in the Living Zone in Raglan where there is a shortfall in parking spaces and separation distance for the existing access.   | Granted  |
| K J F Smith,<br>D K Smith   | LUC0201/17 | 497B Wainui Road<br>RAGLAN   | To construct a new dwelling within the Coastal Zone  | Granted  |
| E J Pike,<br>B J Pike       | LUC0209/17 | 24 Wrights Road<br>TE UKU    | Relocate a used dwelling and shed onto a property where the dwelling and a shed are located within the permitted internal setbacks in the Rural Zone.  | Granted  |
| J R Fagan,<br>P J Fagan     | LUC0214/17 | 30 Uenuku Avenue<br>RAGLAN   | To construct a new accessory building that encroaches on the daylight admission requirements along the southern boundary; and where the proposed stormwater tank encroaches on the eastern boundary setback, in the Living Zone. | Granted  |

## Tamahere Ward Total: 10

| Applicant   | ID No      | Address                          | Details   | Decision |
|---|------------|----------------------------------|---|----------|
| NZ Transport Agency                               | DES0002/17 |                                  | Alteration of Designation to J17 (Hamilton Section of the Waikato Expressway) for the interchange arrangement and specifies a requirement for a small area of land at Lot 1 DPS 40616, SA 40C675 – being 523-525 Cambridge Road, Tamahere | Approved |
| The Pentagon Ltd                                  | LUC0082/17 | 25 Tamahere Drive<br>TAMAHERE    | To establish and operate a childcare facility in a Rural Zone   | Granted  |
| D H Seed,<br>K L Seed,<br>Davren Trustees Limited | LUC0119/17 | 2 Davren Way PVT<br>TAMAHERE     | To construct a new dwelling which will exceed the 10% building cover limit and 700 m <sup>2</sup> impervious surfaces limit.  | Granted  |
| P A White,<br>D M White                           | LUC0161/17 | 21 Pencarrow Road<br>TAMAHERE    | Retrospective consent is required for the temporary storage of a relocatable building that will exceed the maximum permitted site coverage.   | Granted  |
| J R Kora  | LUC0171/17 | 33C Seabrook Lane<br>TAMAHERE    | To construct a tennis court of which the fencing and lighting encroach on the boundary and gully, and which exceeds the permitted 700m <sup>2</sup> impervious surfaces.  | Granted  |
| J L Clarke,<br>S F Clarke                         | LUC0195/17 | 23D Broadmeadows Road<br>HAUTAPU | Construct a Dependent Persons Dwelling in the Rural Zone which does not share an outdoor living court with the main dwelling  | Granted  |

# Delegated Authority Report

Period from 1 November 2016 to 30 November 2016

|                             |               |                                 |   |         |
|-----------------------------|---------------|---------------------------------|---|---------|
| Parklea Investments Limited | LUC0213/17    | 14A Parklea Drive<br>TAMAHERE   | To construct a dwelling which together with driveway will exceed the permitted 700m <sup>2</sup> impervious surface cover.  | Granted |
| Treco Properties Ltd        | SUB0008/16    | 85A Matangi Road<br>MATANGI     | Subdivision to create two allotments in the Country Living Zone, with Lot 1 of 4750m <sup>2</sup> and Lot 2 of 4830m <sup>2</sup> not meeting the minimum 5000m <sup>2</sup> net site area requirement                | Granted |
| Maara Limited               | SUB0121/17    | 688 Bruntwood Road<br>TAMAHERE  | Relocate the boundaries of two sites to create one small rural lifestyle block (Lot 1) and one productive rural lot (Lot 2) in the rural zone.  | Granted |
| M S Y Chu                   | SUB0193/12.01 | 36 Riverglade Drive<br>TAMAHERE | S127 to change, cancel or add conditions of consent relating to the staging of the subdivision, allotment sizes, a shed within the setback from a new lot, entrance locations and wireless telecommunication services | Granted |

## Whangamarino

Ward Total: 12

| Applicant                          | ID No         | Address                         | Details  | Decision |
|------------------------------------|---------------|---------------------------------|--|----------|
| Auckland Council                   | DES0009/17    | Workman Road<br>POKENO          | Outline Plan of Works pursuant to Section 176A of the Resource Management Act 1991 for replacing three existing long drop toilets to self-contained composting toilets                         | Granted  |
| T R Bax                            | LUC0129/17    | 141 Hall Road<br>TE KAUWHATA    | To construct a new dwelling that is to encroach upon the permitted 25 metre boundary setback on the western boundary.  | Granted  |
| Te Kauwhata Retirement Trust Board | LUC0157/15.01 | 14 Waerenga Road<br>TE KAUWHATA | S127 to change a condition of landuse consent LUC0157/15 to enable the construction of 2 detached dwellings instead of 2 attached dwellings at the Aparangi Retirement Village in Te Kauwhata. | Granted  |
| G M Lynne                          | LUC0183/17    | 65 Esk Road<br>MARAMARUA        | To erect a total span shed that encroaches upon the permitted 12 m setback from the road boundary.   | Granted  |
| M T Floyd,<br>R K Floyd            | LUC0206/17    | 5A Swan Road<br>TE KAUWHATA     | Erect a garage that encroaches upon the western (rear) boundary setback within Te Kauwhata Residential Zone.   | Granted  |
| Gj Gardner Homes                   | LUC0208/17    | 7 Bluebell Place<br>TE KAUWHATA | To construct a new dwelling with associated driveway which will exceed the permitted 35% impervious surface limit.   | Granted  |
| A R Bowman                         | LUC0225/17    | 197 Twining Road<br>POKENO      | Construct a dwelling within the 30m development setback from a stream in the Rural Zone  | Granted  |

# Delegated Authority Report

Period from 1 November 2016 to 30 November 2016

|  |               |                                |   |         |
|--|---------------|--------------------------------|---|---------|
| J E Cunnold  | LUC0257/17    | 97 Rataroa Road<br>MARAMARUA   | Land Use Consent for building platforms within the required 25m setback from the new property boundaries created under this subdivision (SUB103/17, internal driveways and creating building platforms for Lots 1 and 2 of SUB0103/17.  | Granted |
| S Zhao   | LUC0550/16    | Drag Way<br>MEREMERE           | To construct a driver training facility within Meremere Dragway which involves earthworks and imported fill that exceeds the permitted volume. A relocatable building will be used for a training facility operation.   | Granted |
| Waiuku Trustee Company Limited,<br>T J Hickey,<br>M D Hickey,<br>Counties Trustee Services Limited | SUB0083/17    | 1009 Waerenga Road<br>WAERENGA | Undertake a subdivision to create one additional lot within the Rural Zone  | Granted |
| J E Cunnold  | SUB0103/17    | 97 Rataroa Road<br>MARAMARUA   | Create two additional lots via the Conservation House Allotment provisions of the District Plan with associated landuse consent for building platform with in the required 25m setback from the new property.   | Granted |
| Te Kauwhata Land Limited   | SUB0163/14.01 | 24 Wayside Road<br>TE KAUWHATA | s127 change of consent conditions to create an additional stage of development, increase the size of a local purpose reserve, clearly define the timing of remediation, bulk and construction earthworks and recognise the transfer of ownership of a strip of land previously included in the subdivision. | Granted |

# Delegated Authority Report

Period from 1 December 2016 to 31 December 2016

| Awaroa ki Tuakau              |               | Ward Total: 25                   |  |          |
|-------------------------------|---------------|----------------------------------|--|----------|
| Applicant                     | ID No         | Address                          | Details  | Decision |
| Helenslee Investments Limited | LUC0038/17    | Raithburn Terrace<br>POKENO      | blanket land use consent over Lots 759-764 (inclusive) to infringe into the 20 metre State Highway yard setback by 10 metres.  | Granted  |
| Signature Building Limited    | LUC0124/17    | 62 Pokeno Road<br>POKENO         | To undertake bulk cleanfill operations which exceed the allowable volume, area, depth of earthworks and deposition of cleanfill in the Residential 2 Zone.   | Granted  |
| B M Sutton,<br>D W Sutton     | LUC0125/17    | 54 Hillpark Drive<br>POKENO      | To construct a dwelling infringing the height in relation to boundary and maximum height development standards and undertake earthworks in the Residential 2 Zone.   | Granted  |
| C T Andrews,<br>M C Andrews   | LUC0160/17    | 32 Raithburn Terrace<br>POKENO   | To construct a dwelling with the attached garage encroaching into the front yard and earthworks that exceed the permitted volume to create a building platform in the Residential 2 Zone.  | Granted  |
| GJ Gardiner Homes Limited     | LUC0191/17    | 42 Raithburn Terrace<br>POKENO   | To undertake earthworks that exceed the permitted volume that requires a retaining wall that encroaches into a side yard in the Residential 2 Zone.  | Granted  |
| R J O'Leary                   | LUC0237/17    | 14 Great South Road<br>POKENO    | To construct a new shed in association with the existing operating business on the site in the Business Zone   | Granted  |
| K M Passau,<br>A Passau       | LUC0244/17    | 491 Harrisville Road<br>PUKEKOHE | Undertake earthworks exceeding 2000m <sup>2</sup> to provide a building platform and access in the Rural Zone.   | Granted  |
| AI Homes<br>(Pukekohe)        | LUC0252/17    | 91 Hillpark Drive<br>POKENO      | To undertake earthworks exceeding 100m <sup>3</sup> to provide a building platform in the Residential 2 Zone.  | Granted  |
| S Lu                          | LUC0277/17    | 2 Glenkirk Crescent<br>POKENO    | To establish a four bedroom residential dwelling that fails the position of the vehicle crossing over an existing parking bay.   | Granted  |
| Smart Environmental Limited   | LUC0498/16.01 | 100C Bollard Road<br>TUAKAU      | S127 to delete condition 4 and add condition 6a for impermeable covers over the glass bunkers.   | Granted  |
| Helenslee Investments Limited | SUB0016/17    | Raithburn Terrace<br>POKENO      | To create 17 new residential lots within the Residential 2 Zone on Helenvale Crescent, Pokeno. The proposed subdivision includes one road to vest and two jointly owned access lots (JOAL) and blanket land use consent over Lots 759-764 (inclusive) to infringe into the 20 metre State Highway yard setback by 10 metres. | Granted  |
| W R Preston                   | SUB0023/17    | 81 Settlement Road<br>PUKEKOHE   | To transfer two rural lot rights outside of the Environmental Enhancement Overlay Area (EEOA) to a lot located in the Rural Zone, within the EEOA, where the proposed donor lots do not meet the definition of 'Rural Lot', and for the change in lot size area of a consented environmental lot.                            | Granted  |

# Delegated Authority Report

Period from 1 December 2016 to 31 December 2016

|                               |            |  |   |         |
|-------------------------------|------------|--|---|---------|
| M Siemelink,<br>S J Siemelink | SUB0047/17 | 87 Ruebe Road<br>PUKEKOHE              | Undertake an environmental lot subdivision that results in one lot from the restoration and protection of an ecological corridor, transfer one consented lot, undertake two boundary relocations and land use consent for earthworks to construct the access in and building platforms in the Rural Zone in two stages in the EEOA. | Granted |
| N P Jamieson                  | SUB0052/17 | 101 Jamieson Road<br>PUKEKOHE          | Transfer of two consented lots inside of the Environmental Enhancement Overlay Area (EEOA) to a rural lot located in the Rural Zone, also inside the EEOA.  | Granted |
| R J Ruddell,<br>M E Ruddell   | SUB0086/17 | 145 Kidd Road<br>WAIUKU                | Transfer one consented lot right outside of the Environmental Enhancement Overlay Area (EEOA) to a rural lot located in the Rural Zone, also outside of the EEOA.   | Granted |
| S A Beatty,<br>W D Beatty     | SUB0087/17 | 65 Alexandra Redoubt<br>Road<br>TUAKAU | Transferable Rural lot subdivision of Lot 1 DP 85198 creating 3 rural lots  | Granted |
| M H H Reid                    | SUB0093/17 | 119 George Street<br>TUAKAU            | To undertake a three lot subdivision in the Residential Zone on lots less than 350m <sup>2</sup> in net area in the Residential Zone.   | Granted |
| M B Richardson                | SUB0106/17 | 130 Geraghty Maber<br>Road<br>TUAKAU   | To undertake a transferrable rural lot subdivision inside the Environmental Enhancement Overlay Area.   | Granted |
| J P Dunstan,<br>E L Dunstan   | SUB0110/17 | 87 Settlement Road<br>PUKEKOHE         | To undertake an environmental lot subdivision that results in the creation of one lot entitlement from the protection of approximately 3.3ha of existing Identified Significant Natural Feature, outside the EEOA.  | Granted |
| Kaurilands Limited            | SUB0114/17 | 411 Waiuku-Otaua<br>Road<br>WAIUKU     | To undertake a Transferable Rural Lot Right Subdivision to transfer 2 lots onto the receiver property, in the Rural Zone that is outside of the EEOA, and where the existing vehicle entrance is non-compliant with the separation distance for collector roads.  | Granted |
| J P Hayde,<br>T J Hayde       | SUB0124/17 | 42 Ewing Road<br>TUAKAU                | To transfer two rural lot rights outside of the Environmental Enhancement Overlay Area (EEOA) to a lot located in the Rural Zone, also outside the EEOA, creating two new lots, where the proposed donor lots do not meet the definition of 'Rural Lot'.  | Granted |
| C A Heineke,<br>C H Heineke   | SUB0127/17 | 315 Ridge Road<br>TUAKAU               | Undertake a boundary relocation between two adjoining properties within the Rural Zone.   | Granted |
| J R Knight                    | SUB0133/17 | 101 Hull Road<br>WAIUKU                | To undertake a boundary relocation subdivision between two CFRs that is both within Waikato District and Auckland Council jurisdiction in the Rural Zone.   | Granted |
| Ranginui Farms<br>Limited     | SUB0146/17 | 150 Goodwin Road<br>WAIUKU             | Cancellation of existing right to drain water easement "C" created by Easement Instrument 9709263.4 pursuant to Section 243(e) of the Resource Management Act 1991.   | Granted |

# Delegated Authority Report

Period from 1 December 2016 to 31 December 2016

| Eureka  |               | Ward Total: 5                       |  |          |
|---|---------------|-------------------------------------|--|----------|
| Applicant   | ID No         | Address                             | Details  | Decision |
| Z R N Zaman   | LUC0240/17    | 391 Tauwhare Road<br>MATANGI        | Convert existing garage to a Dependant Persons Dwelling (DPD) and do extensions to a heritage listed dwelling which will exceed the permitted site coverage  | Granted  |
| K Y Mackay,<br>J R Hewitt,<br>Y T Hewitt,<br>J R Van Kampen | LUC0264/17    | 327B Telephone Road<br>PUKETAHA     | To construct a new dwelling with attached dependent person's dwelling in the Rural Zone. The total building coverage is to exceed the permitted 500 m <sup>2</sup> and the area of earthworks required to exceed the permitted 1000 m <sup>2</sup> .   | Granted  |
| L J Dodds   | LUC0266/17    | 266 Woodside Road<br>MATANGI        | Conversion of an existing building to a Dependent Person's Dwelling that will not be located within 20m of the principal dwelling and will not share outdoor living area.  | Granted  |
| CRV Limited   | LUC0419/15.01 | 105 Bellevue Road<br>TAUWHARE       | S127 to change conditions of consent 1 and 8 in relation to increasing the degree of non-compliance relating to site coverage requirements under the district plan.  | Granted  |
| N J Ward,<br>T L Ward                                       | SUB0128/17    | 786 State Highway 26<br>TAUWHARE    | Undertake a two lot subdivision involving one title issued after December 1997 and one non-viable title to relocate a common boundary  | Granted  |
| Hukanui - Waerenga  |               | Ward Total: 6                       |  |          |
| Applicant   | ID No         | Address                             | Details  | Decision |
| Service Resources Limited                                   | LUC0027/17    | 1415 Tahuna Road<br>OHINEWAI        | Retrospective consent for a Dependent Persons Dwelling (DPD) and also an extension which will result in a boundary encroachment.   | Granted  |
| Waikato Regional Council                                    | LUC0165/17    | 735 Tenfoot Road<br>ORINI           | To deposit cleanfill material to restore the design crest level of existing stopbanks, where the earthworks exceed the permitted volume, area and filling thresholds within the Rural Zone, where two temporary vehicle entrances do not meet the required separation distances and additional traffic movements are generated.  | Granted  |
| HEB Construction Ltd - Te Rapa                              | LUC0180/17    | 2070C Gordonton Road<br>TAUPIRI     | To carry out earthworks in the Rural Zone that exceed the maximum permitted volume of 1,000m <sup>3</sup> by 14,000m <sup>3</sup> , exceed the maximum permitted area of 1,000m <sup>2</sup> by 3,000m <sup>2</sup> and includes the importation of cleanfill which exceeds the maximum permitted fill volume of 200m <sup>3</sup> by 14,800m <sup>3</sup> and exceeds the maximum permitted depth of fill of 1m by up to 3.75m. | Granted  |
| S Shewry,<br>J R Shewry                                     | LUC0286/17    | Tahuna Road<br>TE HOE               | Build a farm implement shed which will exceed the permitted site coverage in the rural zone  | Granted  |
| G N Crawshay  | LUC0306/17    | 334 Seifert Road<br>WHITIKAHU       | To erect a dairy farm effluent storage tank that exceeds the permitted non-residential building size within the Rural Zone.  | Granted  |
| L F Clements Ltd  | SUB0071/17    | Horsham Downs Road<br>HORSHAM DOWNS | Proposed to undertake subdivision for purpose of relocating the boundaries between 3 existing certificates of title in the Rural Zone.   | Granted  |

# Delegated Authority Report

Period from 1 December 2016 to 31 December 2016

| Huntly  |               | Ward Total: 4                     |  |           |
|---|---------------|-----------------------------------|--|-----------|
| Applicant   | ID No         | Address                           | Details  | Decision  |
| Waikato Regional Council  | LUC0258/17    | Ohinewai North Road<br>OHINEWAI   | Construction of a 18m <sup>2</sup> freestanding advertising sign that exceeds the maximum size standards in the rural zone.  | Granted   |
| P T Scott   | LUC0292/17    | 446 Te Ohaki Road<br>HUNTLY       | To erect a dairy farm effluent storage tank that exceeds the permitted non-residential building size within the Rural Zone.  | Granted   |
| D B Soni  | LUC0297/17    | 3A Manuka Road<br>HUNTLY          | To construct a new dwelling that protrudes into the building envelope for daylight admission within the Living Zone.   | Granted   |
| S Strode-Penny  | SUB0116/17    | 25 Tamihana Avenue<br>HUNTLY      | To create a two lot subdivision  | Granted   |
| Newcastle   |               | Ward Total: 4                     |  |           |
| Applicant   | ID No         | Address                           | Details  | Decision  |
| N D Hoebergen   | LUC0241/17    | 16 Bunyard Road<br>ROTKAURI       | To construct a shed for storage that exceeds the 80 m <sup>2</sup> accessory building cover limit and encroaches upon the 12 m setback from the eastern (rear) boundary. Earthworks required exceed permitted volume.                                    | Granted   |
| J M Duggan,<br>D J Duggan   | LUC0274/17    | 2285 Kakaramea Road<br>WHATAWHATA | To construct a Dependent Persons Dwelling that does not share an outdoor living court with the principal dwelling; encroaches into a permitted internal setback and results in total building coverage exceeding the permitted amount in the Rural Zone. | Granted   |
| Hamilton City Council   | LUC0409/16.01 | 183 Brymer Road<br>ROTKAURI       | Section 127 to change conditions of consent to incorporate an updated planting plan to ensure screen planting of the Blackbuck shelter and to change the colour of the roofing material.   | Granted   |
| D M Caulfield,<br>T A Caulfield,<br>Andrew Gurnell<br>Trustee Company Limited | SUB0129/17    | 50 Mason Road<br>WHATAWHATA       | To undertake a boundary adjustment in the Rural Zone.  | Completed |
| Ngaruawahia   |               | Ward Total: 9                     |  |           |
| Applicant   | ID No         | Address                           | Details  | Decision  |
| P N Gosai,<br>C M Gosai   | LUC0204/17    | 118 Horotiu Road<br>HOROTIU       | Construct a dwelling within a permitted internal setback in the Rural Zone where the site is less than 2500m <sup>2</sup> in size.   | Granted   |
| T D Bertelsen,<br>P L Eccles  | LUC0207/17    | 11 Te Putu Street<br>TAUPIRI      | To construct a garage for the purpose of storing vehicles that exceeds the permitted gross floor area size for a non-residential building in the Living Zone.  | Granted   |
| R M Mutton  | LUC0223/17    | 51 Holmes Road<br>HOROTIU         | To relocate a 132m <sup>2</sup> residential dwelling and establish a 108m <sup>2</sup> implement building to a site in the Rural Zone.   | Granted   |
| C D Pamment   | LUC0227/17    | 267 Osborne Road<br>HORSHAM DOWNS | To operate a home occupation in an accessory building that is not attached to the main dwelling and exceeds the 40 m <sup>2</sup> floor area.  | Granted   |



# Delegated Authority Report

Period from 1 December 2016 to 31 December 2016

|                     |            |                                  |   |         |
|---------------------|------------|----------------------------------|---|---------|
| Brien Farms Limited | LUC0233/17 | 5167C State Highway 1<br>TAUPIRI | To construct a shed for housing up to 50 sows in association with an existing pig farm with setback non-compliances from the site boundary and boundaries of the Living and Country Living Zones. | Granted |
| A E Davis           | LUC0234/17 | 72 Clark Road<br>NGARUAWAHIA     | To construct a garage for vehicle and household storage that exceeds the maximum permitted gross floor area of 80m <sup>2</sup> for accessory buildings in the Country Living Zone.               | Granted |
| D N N Fletcher      | LUC0251/17 | 19D George Street<br>NGARUAWAHIA | To relocate a dwelling to a property in the Living Zone where the existing access is unable to comply with minimum formation width and sealing.   | Granted |
| S W Banks           | LUC0253/17 | 186 Waingaro Road<br>NGARUAWAHIA | Remove an existing portacom office and replace with a resited relocatable office block  | Granted |
| Debian Limited      | SUB0134/17 | 23 Kent Street<br>NGARUAWAHIA    | To create one additional title in the Living Zone. Proposed access to Lot 2 to be non-compliant with separation distances.  | Granted |

## Onewhero-Te Akau Ward Total: 5

| Applicant                     | ID No      | Address                                | Details   | Decision |
|-------------------------------|------------|--|---|----------|
| B E Trenwith,<br>T A Trenwith | LUC0270/17 | 17 Te Awa Kite Road<br>TUAKAU          | Travellers Accommodation Unit in the Rural Zone   | Granted  |
| E I Connelly,<br>J M Lovatt   | LUC0276/17 | 269 Kaipō Flats Road<br>Loop<br>TUAKAU | Land use consent for a temporary secondary dwelling on the property and undertake upgrade works on the existing entrance and proposed ROW to Lots 1, 2 and 3 within the schedule 5B area in association with SUB0120/17 | Granted  |
| L A Peters                    | SUB0100/17 | 101 Logan Road<br>TUAKAU               | Transfer one consented lot right outside of the Environmental Enhancement Overlay Area (EEOA) to a rural lot located in the Rural Zone, also outside of the EEOA.   | Granted  |
| E I Connelly,<br>J M Lovatt   | SUB0120/17 | 269 Kaipō Flats Road<br>Loop<br>TUAKAU | Undertake a transferable rural lot subdivision by transferring two consented lots to a receiver site outside the EEOA in the Rural Zone   | Granted  |
| K M Murray                    | SUB0130/17 | 295 Mercer Ferry Road<br>TUAKAU        | To transfer consented Lot 43 created from SUB0196/12 to a receiver site in the Rural Zone, to create proposed Lot 2 (8,272m <sup>2</sup> ).   | Granted  |

## Raglan Ward Total: 15

| Applicant                    | ID No      | Address                       | Details   | Decision |
|------------------------------|------------|-------------------------------|---|----------|
| F L A F Petit,<br>T A Tuliau | LUC0122/17 | 29 Robertson Street<br>RAGLAN | To construct a dwelling that encroaches upon the road boundary in the Raglan Living Zone.   | Granted  |
| B Ruawai,<br>N J Tuao        | LUC0198/17 | 330 Wainui Road<br>RAGLAN     | To hold five temporary events on the Wainui Reserve over 6 calendar years in the month of January with each event being 3 days over a Friday, Saturday and Sunday including display of temporary signs associated with the event. | Granted  |



# Delegated Authority Report

Period from 1 December 2016 to 31 December 2016

| M I Bang                                   | LUC0222/17   | 178 Maungatawhiri Road<br>TE MATA  | To construct a Dwelling and an attached Dependent Person's Dwelling within the Rural Zone.  | Granted         |
|--|--------------|------------------------------------|---|-----------------|
| B J Botherway,<br>E K Wooldridge           | LUC0232/17   | 669A Te Hutewai Road<br>TE HUTEWAI | Construct a dwelling within a permitted internal setback in the Rural Zone  | Granted         |
| D M Gibbison,<br>A C Gibbison              | LUC0236/17   | 87 Warren Road<br>TE UKU           | To construct a deck that is more than 1.5m in height in the Coastal Zone.   | Granted         |
| A D Hunter,<br>K C Hunter                  | LUC0238/17   | 16 Violet Street<br>RAGLAN         | Construct a garage that exceeds the maximum size of a non-residential building that also encroaches into an internal setback and the daylight admission plane in the Living Zone  | Granted         |
| E Harder                                   | LUC0247/17   | 21 Primrose Street<br>RAGLAN       | To establish a split level residential dwelling in the Living Zone that fails earthworks, setback and daylighting provisions of the District Plan.  | Granted         |
| D M Rangiawha,<br>S R Kerapa-<br>Rangiawha | LUC0255/17   | 531 Wainui Road<br>RAGLAN          | Construct a new garage and water tank that will encroach on the road boundary setback and the daylight admission requirements along the northern boundary, in the Living Zone.  | Granted         |
| L H Smith                                  | LUC0272/17   | 188 Te Papatapu Road<br>TE MATA    | To construct a dwelling and a shed within the permitted setback. The dwelling is to be 20m, and the shed is to be 24m from the western boundary – where the permitted setback is 25m.                                     | Granted         |
| J M Nieuwenhuizen                          | LUC0281/17   | 28 Wrights Road<br>TE UKU          | To construct a new dwelling that encroaches on the southwestern and western boundary setback requirements, in the Rural Zone.   | Granted         |
| M Tebbutt,<br>H Tebbutt                    | LUC0282/17   | 5 Puka Place<br>RAGLAN             | To construct a new residential dwelling that requires earthworks in excess of the maximum permitted volume and excavation depth, and that encroaches into the height control plane with respect to the southern boundary. | Granted         |
| O M Hulena                                 | LUC0284/17   | 385B Wainui Road<br>RAGLAN         | Undertake extensions to an existing dwelling where the extensions encroach into a permitted internal setback in the Country Living Zone.  | Granted         |
| K J Atkinson,<br>S K Smith                 | LUC0288/17   | 333A Houchen Road<br>TE MATA       | To construct a new dwelling that encroaches on the eastern boundary setback requirements, in the Rural Zone.  | Granted         |
| J Song                                     | SUB0101/17   | 25B Violet Street<br>RAGLAN        | Creation of one additional certificate of title in fee simple land tenure, including redevelopment of an existing unit plan to enable the fee simple subdivision in the Living Zone                                       | Granted         |
| M T Duyvesteyn                             | SUB0123/17   | 24 Point Street<br>RAGLAN          | To undertake a four lot subdivision in the Living Zone to formalise the separation between the established existing residential activities onsite.  | Granted         |
| <b>Tamahere</b>                            |              | <b>Ward Total: 10</b>              |   |                 |
| <b>Applicant</b>                           | <b>ID No</b> | <b>Address</b>                     | <b>Details</b>  | <b>Decision</b> |
| NZ Transport Agency                        | DES0010/17   |                                    | Outline Plan of Works for Sector 6 Only in the rural south-eastern side of Hamilton, near Matangi.  | AcceptPlan      |

# Delegated Authority Report

Period from 1 December 2016 to 31 December 2016

|                                 |               |                                  |   |         |
|---------------------------------|---------------|----------------------------------|---|---------|
| I Finch                         | LUC0069/17    | 76B Newell Road<br>TAMAHERE      | To construct a pool house and a garage within the Country Living Zone. The construction of the propose buildings will result in failure to comply with Tamahere impervious surfaces, building height, daylight admission, building coverage and building setback rules. | Granted |
| N A McHardie,<br>S R McHardie   | LUC0103/17.01 | 107 Te Awa Road<br>TAMAHERE      | S127 to change conditions 1, 6, 7, 8 and 9 of landuse resource consent LUC0103/17 relating to maximum height and daylight admission non-compliances.  | Granted |
| A Cut Above Building<br>Limited | LUC0130/17    | 94 Birchwood Lane<br>TAMAHERE    | To construct a two-storey dwelling that will breach the 7.5 m height and have the area of impervious surfaces exceeding the permitted 700 m2.   | Granted |
| J E Coulston,<br>R A Coulston   | LUC0169/16    | 587 State Highway 1<br>TAMAHERE  | To construct a shed that exceeds the maximum permitted gross floor area of 80m <sup>2</sup> for accessory buildings in the Country Living Zone and has a boundary encroachment.   | Granted |
| S L Walsh                       | LUC0203/17    | 212B Newell Road<br>TAMAHERE     | Operate a home occupation that exceeds permitted gross floor area and associated vehicle movements exceeding the permitted amount   | Granted |
| True Style-Homes<br>Ltd         | LUC0267/17    | 8 Armistead Lane Pvt<br>TAMAHERE | To construct an attached Dependent Person's Dwelling which does not share an outdoor living court with the main dwelling within the Rural Zone. Earthworks exceeding permitted area are required to form a driveway and building platform.                              | Granted |
| R J Dunn,<br>G J Dunn           | LUC0275/17    | 18B Alisha Place<br>TAMAHERE     | To construct a dwelling which together with driveway will exceed the permitted 700m <sup>2</sup> impervious surface cover.  | Granted |
| D V Smith                       | LUC0280/17    | 254D Tauwhare Road<br>TAMAHERE   | To undertake renovations and extensions to existing dwelling including an additional garage bay which will encroach upon the permitted 25 m setback from the southern boundary.   | Granted |
| Hiwi Lodge Ltd                  | SUB0118/17    | 491B Bruntwood Road<br>TAMAHERE  | Relocate the boundaries of two existing titles in the Rural Zone  | Granted |

## Whangamarino

Ward Total: 11

| Applicant                   | ID No      | Address                       | Details   | Decision |
|-----------------------------|------------|-------------------------------|---|----------|
| Swan Road<br>Development LP | LUC0210/17 | 25 Swan Road<br>TE KAUWHATA   | Land use consent for soil disturbance on a HAIL site, plus some of the areas of non-compliance listed below are land use consent elements   | Granted  |
| WEL Networks<br>Limited     | LUC0245/17 | Wayside Road<br>TE KAUWHATA   | To establish an Electric Vehicle Charging Station in the Rural Zone with signage and traffic associated non-compliances.                    | Granted  |
| Platinum Homes<br>Limited   | LUC0249/17 | 125 Maxwell Road<br>MARAMARUA | To construct a dwelling that is setback less than the permitted 300 m from the boundary of a site containing an intensive farming activity. | Granted  |

# Delegated Authority Report

Period from 1 December 2016 to 31 December 2016

|   |            |                                    |   |         |
|---|------------|------------------------------------|---|---------|
| WTS Homes Limited   | LUC0260/17 | 3 Bragato Way<br>TE KAUWHATA       | To construct a dwelling and driveway which require earthworks that will exceed the maximum permitted volume and area. The proposed impervious surfaces will also exceed the permitted area. | Granted |
| WTS Homes Limited   | LUC0261/17 | 5 Bragato Way<br>TE KAUWHATA       | To construct a dwelling and driveway which require earthworks that will exceed the maximum permitted volume and area. The proposed impervious surfaces will also exceed the permitted area. | Granted |
| D P Morton,<br>J M Morton   | LUC0262/17 | 838 Findlay Road<br>MIRANDA        | To construct a new dwelling and accessory building in the Coastal Zone, and retrospective consent for earthworks within the Hauraki Gulf Catchment Area.                                    | Granted |
| Waikare Estate Limited  | LUC0273/17 | 12 Bragato Way<br>TE KAUWHATA      | To establish a new 209m <sup>2</sup> residential dwelling within the Environmental Protection Policy Area, that also fails earthworks.  | Granted |
| S Vainikolo,<br>C S Lakalaka,<br>V Lakalaka,<br>L P I M Vainikolo | LUC0278/17 | 724A Island Block Road<br>MEREMERE | To construct a new dwelling and dependent person's dwelling (DPD) in the Rural Zone.  | Granted |
| D M Aldrich,<br>K C Aldrich                                       | SUB0084/17 | 11 Travers Road<br>TE KAUWHATA     | Create one additional lot at a property at 11 Travers Road in the Country Living Zone and remediate contaminated soils within Lot 2   | Granted |
| Swan Road Development LP  | SUB0102/17 | 25 Swan Road<br>TE KAUWHATA        | Undertake a subdivision to create 95 residential lots, two access lots, a Local Purpose (Drainage) Reserve), two lots vesting as road, and a boundary adjustment                            | Granted |
| A M Tubic,<br>V C Tubic   | SUB0138/17 | 298 Kopuku Road<br>KOPUKU          | Undertake a boundary adjustment between two certificates of title and to subdivide one lot to create one additional lot in the Rural Zone.  | Granted |

# Delegated Authority Report

Period from 1 January 2017 to 31 January 2017

| Awaroa ki Tuakau              |               | Ward Total: 23                  |  |          |
|-------------------------------|---------------|---------------------------------|--|----------|
| Applicant                     | ID No         | Address                         | Details  | Decision |
| J A Brierley,<br>L R Brierley | FSUBS10152.01 | 237 Tramway Road<br>PUKEKOHE    | To change Conditions PC1, PC2 and LC2 in order to change proposed lot sizes of Lots 1, 2 and 3.  | Granted  |
| Signature Homes               | LUC0049/17    | 2 Helenvale Crescent<br>POKENO  | Undertake earthworks that exceed the permitted volume to provide a building platform for a dwelling that exceeds the permitted building coverage and protrudes through the height in relation to boundary angle in the Residential 2 Zone; where the dwelling will be used as a show home for a period of 2 years, exceeding the permitted duration with associated signage that does not comply with the permitted standards. | Granted  |
| S Ennor                       | LUC0088/17    | 73A Great South Road<br>POKENO  | The construction of 3 medium density houses on an undersized parent lot within the stream setback and height in relation to boundary encroachment and earthworks which exceed the maximum volume with one dwelling partially within a inundation area.   | Granted  |
| M H H Reid,<br>S Reid         | LUC0177/17    | 119 George Street<br>TUAKAU     | Establish 3 dwellings in the Residential Zone on lots less than 350m <sup>2</sup> in net area in association with SUB0093/17   | Granted  |
| G W Shine                     | LUC0179/17    | Karioitahi Road<br>WAIUKU       | Establishment of a Resort which includes a new conference facility, accommodation and ancillary facilities with associated earthworks and an overflow parking area that is not permanently sealed or all weather.  | Granted  |
| Signature Building<br>Limited | LUC0279/17    | 62 Pokeno Road<br>POKENO        | To establish a childcare facility catering up to 120 children in the Residential 2 Zone.   | Granted  |
| D J Blundell                  | LUC0287/17    | 11 Booth Crescent<br>TUAKAU     | Construction of a dwelling on the newly created lot from subdivision SUB0145/17  | Granted  |
| Darlington Limited            | LUC0291/17    | 100 Wily Road<br>PUKEKOHE       | To undertake earthworks that exceeds the maximum volume requirements of the District Plan.   | Granted  |
| K T Hattaway,<br>D J Hattaway | LUC0317/17    | 29A Raithburn Terrace<br>POKENO | To undertake earthworks in the Residential 2 Zone that exceeds the permitted volume and cut depth for the purposes of creating a building platform.  | Granted  |
| J P Gray,<br>R A Livingstone  | LUC0342/17    | 2 Knight Lane<br>PUKEKOHE       | To establish a temporary secondary dwelling on a site less than 40ha in the Rural Zone as part of a subdivision application to transfer two rural lot rights outside of the Environmental Enhancement Overlay Area (EEOA) to a lot located in the Rural Zone, also outside the EEOA, creating two new lots, where the proposed donor lots do not meet the definition of 'Rural Lot'.   | Granted  |

# Delegated Authority Report

Period from 1 January 2017 to 31 January 2017

|                                     |            |                               |  |         |
|-------------------------------------|------------|-------------------------------|--|---------|
| R J Ansell,<br>C A Ansell           | SUB0048/17 | 54 Harrisville Road<br>TUAKAU | To subdivide one residential and rural residential lot into three where the vehicle entrance will not meet minimum separation distances and the right of way will not meet the minimum legal width.  | Granted |
| X Lin                               | SUB0080/17 | 297 Dominion Road<br>TUAKAU   | To transfer two rural lots from a Rural zoned site outside the Environmental Enhancement Overlay Area (EEOA) to a Rural zoned site also located outside the EEOA.  | Granted |
| Pokeno Village<br>Holdings Limited  | SUB0085/17 | 66 Hitchen Road<br>POKENO     | Create 53 vacant residential lots over two stages (7A and 7B), including one JOAL, two road lots (to vest) and one balance lot on land zoned Residential 2.  | Granted |
| Bratlie Developments<br>Limited     | SUB0091/17 | 75 Dean Road<br>POKENO        | Undertake an 8 lot subdivision in accordance with the approved concept plan (SUB0092/17)   | Granted |
| Bratlie Developments<br>Limited     | SUB0092/17 | 75 Dean Road<br>POKENO        | For approval of a concept plan for 19 lots, then to undertake an 8 lot subdivision in accordance with the approved concept plan.   | Granted |
| Darlington Limited                  | SUB0099/17 | 100 Wily Road<br>PUKEKOHE     | To undertake a Transferable Rural Lot Right Subdivision to transfer one consented lot (Lot 7) created from SUB0045/17 to a receiver property in the Rural Zone, where both properties are outside the EEOA.<br>NES: The proposed Lot 2 has been identified as containing HAIL Activities and is considered to be a Discretionary Activity under National Environmental Standard for Assessing and Managing Contaminants in Soil to Protect Human Health Regulations 2011.<br>Land Use for Earthworks: To undertake earthworks that exceeds the maximum volume requirements of the District Plan. | Granted |
| J P Gray,<br>R A Livingstone        | SUB0122/17 | 2 Knight Lane<br>PUKEKOHE     | Transfer two rural lot rights outside of the Environmental Enhancement Overlay Area (EEOA) to a lot located in the Rural Zone, also outside the EEOA, creating two new lots, where the proposed donor lots do not meet the definition of 'Rural Lot'.  | Granted |
| G W Sharp,<br>G N Sharp             | SUB0126/17 | 420 Pokeno Road<br>TUAKAU     | To undertake a Transferable Rural Lot Right Subdivision to transfer one consented lot (Lot 52) created from SUB0196/12 to a receiver property in the Rural Zone, where both properties are outside the EEOA. Proposed Lot 1 will be larger than a maximum lot size of 1ha.   | Granted |
| N J Browne-Cole,<br>R J Browne-Cole | SUB0135/17 | Masters Road<br>WAIUKU        | To transfer two rural lot rights outside of the Environmental Enhancement Overlay Area (EEOA) to a lot located in the Rural Zone, also outside the EEOA, creating two new lots, where the proposed Donor Lots do not meet the definition of 'Rural Lot'.   | Granted |
| Montagna Properties<br>Limited      | SUB0142/17 | 16 Dominion Road<br>TUAKAU    | Subdivide one lot into two lots around existing development and to cancel the existing Consent Notice 9864258.2 pursuant to Section 221(3)(a) of the RMA.  | Granted |

# Delegated Authority Report

Period from 1 January 2017 to 31 January 2017

|                               |            |                                |  |         |
|-------------------------------|------------|--------------------------------|--|---------|
| Mitchell Distributors Limited | SUB0143/17 | 109 Huia Road<br>POKENO        | To transfer two rural lot rights outside of the Environmental Enhancement Overlay Area (EEOA) to a lot located in the Rural Zone, also outside the EEOA, creating two new lots, where the proposed donor lots do not meet the definition of 'Rural Lot', and proposed Lot 2 exceeds the maximum lot size area. | Granted |
| D J Blundell                  | SUB0145/17 | 11 Booth Crescent<br>TUAKAU    | Subdivision to create two lots (one additional) and landuse consent for an uncovered carpark for a multi-unit development in the Residential Zone.   | Granted |
| S Ennor                       | SUB0183/17 | 73A Great South Road<br>POKENO | Create 2 additional lots linked to a MDH development in the Residential 2 Zone with the construction of 3 medium density houses on an undersized parent lot (LUC0088/17)   | Granted |

## Eureka Ward Total: 1

| Applicant               | ID No         | Address                     | Details   | Decision |
|-------------------------|---------------|-----------------------------|---|----------|
| J C Aubin,<br>T M Aubin | LUC0186/15.02 | 576 Ruakura Road<br>RUAKURA | S127 to change conditions of consent to allow for an increase of children at early childcare centre in the Rural Zone.<br>Change of conditions (1 and 4) to allow for an increase in the number of children (from 66-74). | Granted  |

## Hukanui - Waerenga Ward Total: 2

| Applicant           | ID No      | Address                   | Details   | Decision |
|---------------------|------------|---------------------------|---|----------|
| L S McLaggan        | LUC0295/17 | 447 Henry Road<br>ORINI   | To Construct a 3rd Dwelling on one Certificate of Title | Granted  |
| B Singh,<br>H Singh | SUB0109/17 | 131 Tenfoot Road<br>ORINI | Create two additional allotments in the rural zone      | Granted  |

## Huntly Ward Total: 2

| Applicant | ID No      | Address                      | Details  | Decision |
|-----------|------------|------------------------------|--|----------|
| G S Tait  | LUC0228/17 | 110 Hakanoa Street<br>HUNTLY | To construct a second dwelling prior to subdivision on a property in the Huntly East Mine Subsidence Area.   | Granted  |
| G S Tait  | SUB0113/17 | 110 Hakanoa Street<br>HUNTLY | To create one additional title in the Living Zone on a property in the Huntly East Mine Subsidence Area and where the right of way width cannot meet the required 6 m. | Granted  |

## Newcastle Ward Total: 4

| Applicant                   | ID No      | Address                          | Details   | Decision |
|-----------------------------|------------|----------------------------------|---|----------|
| S & S Green Family Trust    | LUC0242/17 | 570C Te Kowhai Road<br>TE KOWHAI | Construct and use a non-residential building (an implement and storage shed) which will not comply with District Plan maximum building coverage and maximum gross floor area for non-residential buildings rules. | Granted  |
| C J Benfell,<br>K M Benfell | LUC0302/17 | 42 Houkura Rise<br>WHATAWHATA    | To undertake earthworks in excess of the permitted thresholds over a single calendar year and construct a dwelling that infringes into setback of the southern boundary in the Country Living Zone.               | Granted  |

# Delegated Authority Report

Period from 1 January 2017 to 31 January 2017

|            |            |                                   |   |         |
|------------|------------|-----------------------------------|---|---------|
| G L Penman | LUC0320/17 | 25 Bedford Road<br>TE KOWHAI      | To construct a new dwelling which is to be less than 200 m from the boundary of an Aggregate Extraction Policy Area containing a sand resource. | Granted |
| R Furniss  | LUC0564/16 | 14 Willowcreek Lane<br>WHATAWHATA | To construct an accessory building for the storage of vehicles which will exceed the permitted 80 m <sup>2</sup> gross floor area.              | Granted |

## Ngaruawahia Ward Total: 6

| Applicant                             | ID No      | Address                             | Details   | Decision  |
|---------------------------------------|------------|-------------------------------------|---|-----------|
| SMG Builders Ltd                      | LUC0268/17 | The Crescent<br>TAUPIRI             | To relocate a used dwelling onto a vacant site located within the Living Zone, where it will not be connected to its new foundations within 7 days of arriving on the site. | Granted   |
| D W Silich,<br>J A Silich             | LUC0296/17 | 234 Te Puroa Road<br>NGARUAWAHIA    | Erect a dwelling within the minimum setback from a side boundary  | Granted   |
| S M Christiansen,<br>A J Christiansen | LUC0308/17 | 951H Waingaro Road<br>WAINGARO      | To construct a shed and a dwelling within the permitted setback of 25m in the Rural Zone.   | Granted   |
| L A Snowden,<br>B M Pene              | SUB0105/17 | 23 Herschel Street<br>NGARUAWAHIA   | Subdivide to create one additional allotment in the Living Zone.  | Granted   |
| A M Sharp,<br>R W Sharp,              | SUB0111/17 | 161A Hakarimata Road<br>NGARUAWAHIA | To undertake boundary relocation subdivision resulting in allotments of 25.64ha and 2,829m  | Completed |
| P R Hart,<br>D W Barlow               | SUB0164/17 | 2 Onslow Avenue<br>TAUPIRI          | Create three additional allotments in the Living Zone where the proposed entrances and driveways fail to comply with manoeuvring and separation distance requirements.      | Granted   |

## Onewhero-Te Akau Ward Total: 2

| Applicant               | ID No      | Address                              | Details  | Decision |
|-------------------------|------------|--------------------------------------|--|----------|
| M J Anderson            | LUC0283/17 | 883 Te Akau Road<br>TE AKAU          | Relocation of a used building to a site located within the Rural Zone.   | Granted  |
| L J Crisp,<br>D L Crisp | SUB0112/17 | 154 Thompson-Tonga<br>Road<br>TUAKAU | Undertake a seven lot subdivision by way of common boundary relocation and to transfer one rural lot right from a site located outside of the Environmental Enhancement Overlay Area (EEOA) to the subject property, also located outside of the EEOA. | Granted  |

## Raglan Ward Total: 3

| Applicant                        | ID No      | Address                         | Details   | Decision |
|----------------------------------|------------|---------------------------------|---|----------|
| Raglan Community<br>Arts Council | LUC0290/17 | 5 Stewart Street<br>RAGLAN      | To construct a 215m <sup>2</sup> two storied building within district plan heritage building setback requirements and legitimise community & commercial activities and allow for temporary events to occur on site. | Granted  |
| Tea Tree Properties<br>Ltd       | SUB0115/17 | Violet Street<br>RAGLAN         | To undertake residential subdivision in the Living Zone within a flood risk area and with an access width non-compliance.   | Granted  |
| Acorn Farms Limited              | SUB0162/17 | 3198 State Highway 23<br>TE UKU | To undertake a boundary relocation and land amalgamation in the Rural Zone  | Granted  |



# Delegated Authority Report

Period from 1 January 2017 to 31 January 2017

| Tamahere                                    |            | Ward Total: 3                            |   |                 |
|---|------------|--|---|-----------------|
| Applicant                                   | ID No      | Address                                  | Details   | Decision        |
| NZ Transport Agency                         | DES0011/17 |  | Outline Plan of Works for Sector 7 - Cambridge Rd Southbound Expressway Link, - Bollard Road  | Request Changes |
| Transpower New Zealand Limited              | LUC0289/17 | 313 Lee Martin Road<br>TAMAHERE          | Consent under the NESETA for earthworks occurring on contaminated land or potentially contaminated land, relating to existing transmission line tower structure refurbishment   | Granted         |
| V Foden,<br>D J White                       | LUC0313/17 | 127 Rosebanks Drive<br>TAMAHERE          | To construct an extension to an existing house that will encroach upon the gully setback and exceed the permitted 700m <sup>2</sup> impervious surfaces. Stormwater soakage trench is within the 25m gully setback also.                            | Granted         |
| Whangamarino                                |            | Ward Total: 6                            |   |                 |
| Applicant                                   | ID No      | Address                                  | Details   | Decision        |
| M G Tomkins                                 | LUC0075/17 | 71 Esk Road<br>MARAMARUA                 | Installation of water tank within the minimum 12m from side yard boundary in the rural zone   | Granted         |
| Harrison Grierson Consultants Ltd - Manukau | LUC0147/17 | 202 Esk Road<br>MARAMARUA                | Consent application for retrospective earthworks and breach of the sites side yard setbacks for a proposed shed on the subject site   | Granted         |
| Envirowaste Services Limited                | LUC0299/17 | 347A Hampton Downs Road<br>HAMPTON DOWNS | To undertake extensions to an existing building that exceeds the allowable gross floor area of a non-residential building in association with the existing consented activities at the North Waikato Regional Landfill Site, within the Rural Zone. | Granted         |
| R Morton,<br>K M Morton                     | LUC0309/17 | 571 Falls Road<br>WAERENGA               | To construct a shed that encroaches the 12m setback on the eastern (rear) boundary.   | Granted         |
| Solid Energy New Zealand Limited            | LUC0312/17 | Kopuku Road<br>KOPUKU                    | To relocate an office building onto the already consented Mining Infrastructure area in the Rural Zone.   | Granted         |
| Rushala Farm Limited                        | SUB0158/17 | 994 Kaihua Road<br>POKENO                | To undertake a boundary relocation subdivision between two CFRs in the Rural Zone.  | Granted         |



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**Open Meeting**

|                                 |   |
|---------------------------------|---|
| <b>To</b>                       | Waikato District Council  |
| <b>From</b>                     | S Duignan<br>General Manager Customer Support                                 |
| <b>Date</b>                     | 1 February 2017   |
| <b>Prepared by</b>              | Christine Cunningham  |
| <b>Chief Executive Approved</b> | Y   |
| <b>DWS Document Set #</b>       | 1670674   |
| <b>Report Title</b>             | <b>Summary of Applications Determined by the District Licensing Committee</b> |

## **I. EXECUTIVE SUMMARY**

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This report provides a summary of applications determined by the District Licensing Committee between October and December 2016.

## **2. RECOMMENDATION**

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**THAT** the report from the General Manager Customer Support - *Summary of Applications Determined by the District Licensing Committee* – be received.

## **3. ATTACHMENTS**

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Report: The Schedule of Applications Determined by District Licensing Committee between October and December 2016.

**LICENCES**

| Applicants Name                                 | Application Type    | Premises                                      | Decision | Date Issued | Licence No.    |
|---|---------------------|---|----------|-------------|----------------|
| Shivamaniket Holdings Limited                   | New Off Licence     | Super Liquor Pokeno                           | Granted  | 5/10/16     | 14/OFF/12/2016 |
| Allan John Metcalfe, Dawn Maureen Metcalfe      | Renewal On Licence  | The Metcalfes Conference & Adventure Centre   | Granted  | 5/10/16     | 14/ON/15/2016  |
| Huntly & District Workingmens Club Incorporated | Renewal Off Licence | District Workingmens Club Huntly              | Granted  | 12/10/16    | 14/OFF/13/2016 |
| Robert Kenneth Gamble                           | Renewal Off Licence | Taupiri Tavern                                | Granted  | 16/11/16    | 14/OFF/14/2016 |
| Jammu Holdings Limited                          | Renewal Off Licence | Thirsty Liquor Huntly                         | Granted  | 16/11/16    | 14/OFF/15/2016 |
| Woodside Estate Limited                         | Renewal On Licence  | Woodside Estate Café, Matangi                 | Granted  | 16/11/16    | 14/ON/16/2016  |
| Lord Cowell Holdings Limited                    | On Licence          | Willowbrook Park, 15 Vaile Road Newstead      | Granted  | 16/11/16    | 14/ON/17/2016  |
| Robert Kenneth Gamble                           | Renewal On Licence  | Taupiri Tavern                                | Granted  | 23/11/16    | 14/ON/18/2016  |
| 9Y & CK Limited                                 | Temporary Authority | Firepot Café, Gordonton                       | Granted  | 25/11/16    | 14/TA/04/16    |
| Germar Limited                                  | Renewal On Licence  | Muddy Waters Irish Pub and Restaurant, Mercer | Granted  | 12/10/16    | 14/ON/19/2016  |
| Germar Limited                                  | Renewal Off Licence | Muddy Waters Irish Pub and Restaurant, Mercer | Granted  | 12/10/16    | 14/OFF/16/2016 |
| Nandani Foods Limited                           | Renewal On Licence  | Curry Delight Indian Restaurant Huntly        | Granted  | 28/11/16    | 14/ON/20/2016  |

|  |                         |                                       |         |          |                |
|--|-------------------------|---------------------------------------|---------|----------|----------------|
| Huntly Fish Game & Clay Target Club Incorporated | Renewal Club Licence    | Fish Game & Clay Target Club Huntly   | Granted | 28/11/16 | 14/CL/20/2016  |
| Milligan Holdings Limited                        | Renewal Off Licence     | Rangiriri Hotel                       | Granted | 7/12/16  | 14/OFF/17/2016 |
| Milligan Holdings Limited                        | Renewal On Licence      | Rangiriri Hotel                       | Granted | 7/12/16  | 14/ON/21/2016  |
| Rock-It Limited                                  | Variation On Licence    | Rock-It Kitchen, Raglan               | Granted | 7/12/16  | 14/ON/22/2016  |
| Kristen Marie Price                              | Temporary Authority On  | The Backyard Bar & Eatery, Whatawhata | Granted | 20/12/16 | 14/TA/05/16    |
| Kristen Marie Price                              | Temporary Authority Off | The Backyard Bar & Eatery, Whatawhata | Granted | 20/12/16 | 14/TA/06/16    |
| Raglan Club Incorporated                         | Special                 | Raglan Club                           | Granted | 5/10/16  | 14/SP/047/2016 |
| Event Hospitality Limited                        | Special                 | Raglan Area School                    | Granted | 19/10/16 | 14/SP/044/2016 |
| Robert John Bailey                               | Special                 | Blind Tiger, 7 Wainui Raglan          | Granted | 19/10/16 | 14/SP/050/2016 |
| Matthew Gareth Walton                            | Special                 | War Memorial Hall, Tauwhare           | Granted | 19/10/16 | 14/SP/053/2016 |
| Amy Naomi Bateman                                | Special                 | Te Uku Hall                           | Granted | 26/10/16 | 14/SP/049/2016 |
| Funtime Foods and Amusements Limited             | Special                 | Meremere Dragway                      | Granted | 26/10/16 | 14/SP/051/2016 |
| Raglan Club Incorporated                         | Special                 | Raglan Club                           | Granted | 26/10/16 | 14/SP/052/2016 |

|   |         |                                    |         |          |                |
|---|---------|------------------------------------|---------|----------|----------------|
| Raglan Community Arts Council                   | Special | Raglan Community Arts Centre       | Granted | 8/11/16  | 14/SP/056/2016 |
| Raglan Club Incorporated                        | Special | Raglan Bowling Club                | Granted | 3/11/16  | 14/SP/055/2016 |
| Villa Italia Limited                            | Special | Tamahere Markets, 12 events        | Granted | 16/11/16 | 14/SP/060/2016 |
| Villa Italia Limited                            | Special | Tamahere Markets, 2 events         | Granted | 16/11/16 | 14/SP/062/2016 |
| Te Akau Waingaro Community Complex Incorporated | Special | Te Akau Waingaro Community Complex | Granted | 16/11/16 | 14/SP/054/2016 |
| Pilot Brewery Limited                           | Special | Karioi Road, Ruapuke (Trail)       | Granted | 23/11/16 | 14/SP/059/2016 |
| Raglan Golf Club Incorporated                   | Special | Raglan Golf Club                   | Granted | 30/11/16 | 14/SP/058/2016 |
| Gregory James Fenton                            | Special | Onewhero Area School               | Granted | 7/12/16  | 14/SP/065/2016 |
| Taupiri Rugby Football Club Incorporated        | Special | Taupiri Rugby Club                 | Granted | 7/12/16  | 14/SP/063/2016 |
| Maramarua Golf Club Incorporated                | Special | Maramarua Golf Club                | Granted | 12/12/16 | 14/SP/067/2016 |
| Thomas McCormick                                | Special | Raglan Town Hall                   | Granted | 20/12/16 | 14/SP/061/2016 |
| Raglan Community Arts Council                   | Special | Raglan Community Arts Centre       | Granted | 20/12/16 | 14/SP/068/2016 |
| Maurice Hickford                                | Special | Pokeno Market                      | Granted | 20/12/16 | 14/SP/069/2016 |
| Zu Entertainment Limited                        | Special | Wainui Reserve, Raglan             | Granted | 20/12/16 | 14/SP/057/2016 |

|  |         |                      |         |          |                |
|--|---------|----------------------|---------|----------|----------------|
| Maramarua Rugby Football Club Incorporated | Special | Maramarua Rugby Club | Granted | 22/12/16 | 14/SP/070/2016 |
|--|---------|----------------------|---------|----------|----------------|

### MANAGER'S CERTIFICATES

| Applicant's Name              | Application Type | Premises                         | Decision | Date Issued | Certificate No.   |
|-------------------------------|------------------|----------------------------------|----------|-------------|-------------------|
| Preethi Priya Prasad          | New              | K Beez, Huntly                   | Granted  | 5/10/16     | 14/CERT/117/2016  |
| Wayne Evan Morris             | Renewal          | Supervalu Raglan                 | Granted  | 5/10/16     | 14/CERT/118/2016  |
| Stacy Charles Joseph O'Malley | Renewal          | Old Courthouse Café & Bar Huntly | Granted  | 5/10/16     | 14/CERT/115/2016  |
| Enrico Mazzi                  | Renewal          | Zealong Café, Gordonton          | Granted  | 5/10/16     | 14/CERT/078/2015  |
| Khushveen Kaur                | Renewal          | Fred's Four Square, Huntly       | Granted  | 5/10/16     | 14/CERT/116/2016  |
| Joanna Mary Clark             | Renewal          | Onewhero Golf Club               | Granted  | 12/10/16    | 14/CERT/119/2016  |
| Robyn Kay Ryan                | New              | Ngaruawahia Golf Club            | Granted  | 12/10/16    | 14/CERT/120/2016  |
| Ariana Elizabeth Simmons      | Renewal          | Ngaruawahia RSA                  | Granted  | 12/10/16    | 14/CERT/085/2015  |
| Gurdeepak Singh Sandhu        | New              | Fred's Four Square, Huntly       | Granted  | 12/10/16    | 14/CERT/0121/2016 |
| Kate Elizabeth-Ann Sandwell   | Renewal          | Orca Restaurant & Bar, Raglan    | Granted  | 19/10/16    | 14/CERT/080/2015  |
| Debbie Marie Garlick          | Renewal          | New World Ngaruawahia            | Granted  | 19/10/16    | 14/CERT/103/2015  |

|                             |         |   |         |          |                  |
|-----------------------------|---------|---|---------|----------|------------------|
| Charlotte Louise Boden      | New     | Nikau Cave and Café, Waikaretu                | Granted | 19/10/16 | 14/CERT/122/2016 |
| Tahn Forest Regnier-Barton  | Renewal | Raglan Social Club                            | Granted | 26/10/16 | 14/CERT/087/2015 |
| Sylvia Dwen                 | Renewal | Sylvia's, Port Waikato                        | Granted | 26/10/16 | 14/CERT/098/2015 |
| Helen Louise Rowling        | Renewal | The Wharf Kitchen & Bar Raglan                | Granted | 26/10/16 | 14/CERT/091/2015 |
| Jessie Hirst                | New     | Tuakau Liquor Centre                          | Granted | 26/10/16 | 14/CERT/123/2016 |
| Ratna Marwini Ida Ayu       | Renewal | Delta Tavern, Ngaruawahia                     | Granted | 2/11/16  | 14/CERT/124/2016 |
| James Roland Murdoch Manger | New     | Bow Street Depot, Raglan                      | Granted | 16/11/16 | 14/CERT/134/2016 |
| Tina Marie Verryt           | New     | Hamilton Car Club                             | Granted | 16/11/16 | 14/CERT/133/2016 |
| Caroline Lynn Haumaha       | New     | Countdown Huntly                              | Granted | 16/11/16 | 14/CERT/139/2016 |
| Ricky Allan Duffull         | New     | Ngaruawahia United Association Football Club  | Granted | 16/11/16 | 14/CERT/132/2016 |
| Theresa Maria Moke          | New     | Countdown Huntly                              | Granted | 16/11/16 | 14/CERT/130/2016 |
| Patricia Sarah Lloyd        | New     | Delta Tavern, Ngaruawahia                     | Granted | 16/11/16 | 14/CERT/131/2016 |
| Courtney Joy Herbert        | New     | Muddy Waters Irish Pub and Restaurant, Mercer | Granted | 16/11/16 | 14/CERT/125/2016 |

|                             |         |                                      |         |          |                  |
|-----------------------------|---------|--------------------------------------|---------|----------|------------------|
| Courtney Michelle Te Hira   | Renewal | Ngaruawahia Rugby League Sports Club | Granted | 16/11/16 | 14/CERT/079/2015 |
| Gordon Kevin Farrelly       | Renewal | Ngaruawahia Golf Club                | Granted | 16/11/16 | 14/CERT/019/2014 |
| Terrance Roy Pascoe         | Renewal | Taupiri Bowling Club                 | Granted | 16/11/16 | 14/CERT/093/2015 |
| Thangavadivel Gnanasundaram | New     | Thirsty Liquor, Raglan               | Granted | 16/11/16 | 14/CERT/135/2016 |
| Philip John Smyth           | Renewal | Waikare Golf Club                    | Granted | 16/11/16 | 14/CERT/137/2016 |
| Morgan Falconer             | Renewal | Orca Restaurant & Bar, Raglan        | Granted | 16/11/16 | 14/CERT/136/2016 |
| Karen Davinia Ireland       | New     | New World Ngaruawahia                | Granted | 16/11/16 | 14/CERT/127/2016 |
| Jordan Daniel Sheppard      | New     | Countdown Huntly                     | Granted | 16/11/16 | 14/CERT/126/2016 |
| Jeremy Wayne Bennett        | Renewal | New World Ngaruawahia                | Granted | 16/11/16 | 14/CERT/138/2016 |
| Gael Frances MacKay         | Renewal | Essex Arms, Huntly                   | Granted | 16/11/16 | 14/CERT/129/2016 |
| Vicki Theresa Crosby        | Renewal | Old School Arts Centre, Raglan       | Granted | 16/11/16 | 14/CERT/128/2016 |
| Journie Pilling             | New     | Bow Street Depot, Raglan             | Granted | 23/11/16 | 14/CERT/140/2016 |
| Bhavnaben Lad               | Renewal | Supervalu Ngaruawahia                | Granted | 23/11/16 | 14/CERT/021/2014 |
| Kimberley Anne Snowden      | Renewal | The Shack, Raglan                    | Granted | 28/11/16 | 14/CERT/143/2016 |
| Wendy Annette Sullivan      | Renewal | River Haven Café, Huntly             | Granted | 28/11/16 | 14/CERT/118/2015 |

|                             |         |   |         |            |                  |
|-----------------------------|---------|---|---------|------------|------------------|
| Rakesh Nanubhai Patel       | Renewal | Supervalue Tuakau                             | Granted | 28/11/16   | 14/CERT/142/2016 |
| Ranjana Bali                | Renewal | Sartaj Indian Restaurant, Ngaruawahia         | Granted | 28/11/16   | 14/CERT/122/2015 |
| Deborah Ann Brown           | New     | Muddy Waters Irish Pub and Restaurant, Mercer | Granted | 28/11/16   | 14/CERT/144/2016 |
| Huia Phyliss Heke           | Renewal | Rangiriri Hotel                               | Granted | 7/12/16    | 14/CERT/020/2014 |
| Robert Kenneth Gamble       | Renewal | Taupiri Tavern                                | Granted | 7/12/16    | 14/CERT/145/2016 |
| Manojkumar ArvindBhai Patel | New     | K Beez, Huntly                                | Granted | 7/12/16    | 14/CERT/146/2016 |
| Claire Louise Henwood       | Renewal | Maramarua Golf Club                           | Granted | 7/12/16    | 14/CERT/147/2016 |
| Larissa Lee Hunia           | New     | Waipa Tavern, Ngaruawahia                     | Granted | 14/12/16   | 14/CERT/148/2016 |
| Tha Mao                     | Renewal | Town and Country Café Pokeno                  | Granted | 14/12/16   | 14/CERT/253/2015 |
| Lynette Carol Gunson        | Renewal | Taniwha Social Club, Te Kauwhata              | Granted | 20/12/2016 | 14/CERT/014/2016 |
| Leslie Wootton              | Renewal | Waikato Stock and Saloon Car Club, Huntly     | Granted | 20/12/16   | 14/CERT/005/2016 |
| Ngawai Shana Pauro          | Renewal | Taupiri Tavern                                | Granted | 20/12/16   | 14/CERT/108/2015 |
| Bernard Frances Potts       | Renewal | Rangiriri Hotel                               | Granted | 20/12/16   | 14/CERT/149/2016 |



|                            |         |                                       |         |          |                  |
|----------------------------|---------|---------------------------------------|---------|----------|------------------|
| Jeanne Robin Ree           | Renewal | Glen Afton<br>Citizens Sports<br>Club | Granted | 20/12/16 | 14/CERT/150/2016 |
| Aileen Joy Savage          | Renewal | Countdown<br>Huntly                   | Granted | 20/12/16 | 14/CERT/151/2016 |
| Kathleen Puawai<br>Ngahiwi | Renewal | Ngaruawahia<br>RSA                    | Granted | 20/12/16 | 14/CERT/152/2016 |
| Esther Louisa<br>Burnett   | New     | Punnet Café,<br>Tamahere              | Granted | 20/12/16 | 14/CERT/153/2016 |
| Andrew Craig<br>Baker      | New     | Te Kauwahata<br>Tavern                | Granted | 20/12/16 | 14/CERT/154/2016 |
| Diego Nicholson            | New     | Harbour View<br>Hotel, Raglan         | Granted | 20/12/16 | 14/CERT/155/2016 |

### Applications Determined at a District Licensing Committee HEARING

#### LICENCES

| Applicant's Name    | Application Type | Premises                              | Decision | Date Of Hearing | Licence No.   |
|---------------------|------------------|---------------------------------------|----------|-----------------|---------------|
| Street Food Limited | On Licence       | Blind Tiger, 7<br>Wainui Road, Raglan | Granted  | 20/12/16        | 14/ON/23/2016 |

#### MANAGER'S CERTIFICATES

| Applicant's Name        | Application Type | Premises                             | Decision | Date of Hearing | Certificate No.  |
|-------------------------|------------------|--------------------------------------|----------|-----------------|------------------|
| Barry Douglas<br>Connor | Renewal          | The Wharf Kitchen<br>and Bar, Raglan | Granted  | 8/12/16         | 14/CERT/090/2015 |

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### **Open Meeting**

|                                 |   |
|---------------------------------|---|
| <b>To</b>                       | Policy & Regulatory Committee               |
| <b>From</b>                     | Gavin Ion<br>Chief Executive                |
| <b>Date</b>                     | 10 February 2017                            |
| <b>Prepared by</b>              | Sandra Kelly<br>District Plan Administrator |
| <b>Chief Executive Approved</b> | Y   |
| <b>Reference #</b>              | 1674814                                     |
| <b>Report Title</b>             | Local Governance Statement – February 2017  |

## **1. EXECUTIVE SUMMARY**

---

The Local Government Act 2002 requires all local authorities to prepare a local governance statement and adopt the statement within six months after each triennial election. This report contains the draft February 2017 Local Governance Statement for the information of councillors. The report also seeks Council's approval to adopt the Statement to comply with legislation.

## **2. RECOMMENDATION**

---

**THAT the report from the Chief Executive – Local Governance Statement – February 2017 be received;**

**AND THAT the Committee recommends that the Waikato District Council adopts the Local Governance Statement – February 2017;**

**AND FURTHER THAT the District Plan Administrator is given delegated authority to update the Local Governance Statement as and when required.**

## **3. BACKGROUND**

---

The Local Governance Statement must include information on a variety of topics including the functions, responsibilities and activities of the Council. It also needs to include information on the electoral systems, governance structures and key policies.

The Governance Statement will be available on the Council's website and also upon request from our area offices. A copy of the Statement is attached to this report.

## 4. DISCUSSION AND ANALYSIS OF OPTIONS

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### 4.1 OPTIONS

The Council could accept the Local Governance Statement as attached, amend it or delay it. However, the Local Governance Statement must be reviewed with six months of the 2016 Local Authority Election.

## 5. CONSIDERATION

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### 5.1 FINANCIAL

There are financial implications for Council in development of the Governance Statement, these are the design of the cover which are budgeted for in accordance with the Long Term Plan and Annual Plan.

### 5.2 LEGAL

Section 40 of the Local Government Act 2002 outlines the requirement for councils to prepare and make publicly available their local governance statements.

### 5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

The Local Governance Statement provides a context for the development of strategies, plans, policies and partnerships in accordance with the functions, activities and responsibilities of Council contained within it.

### 5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Nil

| Highest levels of engagement  | Inform   | Consult                             | Involve                  | Collaborate              | Empower                  |
|---|--|-------------------------------------|--------------------------|--------------------------|--------------------------|
|   | <input type="checkbox"/>   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i> | Councillors are being asked to agree the contents of the Local Governance Statement to inform the community. |                                     |                          |                          |                          |

State below which external stakeholders have been or will be engaged with:

| Planned | In Progress | Complete |  |
|---------|-------------|----------|--|
|         | ✓           |          | Internal (Policy & Regulatory Committee) |
|         |             |          | Community Boards/Community Committees    |
|         |             |          | Waikato-Tainui/Local iwi                 |
|         |             |          | Households                               |
|         |             |          | Business                                 |

|  |  |  |                      |
|--|--|--|----------------------|
|  |  |  | Other Please Specify |
|--|--|--|----------------------|

Comment(if any): The Local Governance Statement has been updated for discussion with Councillors and to inform the public.

## **6. CONCLUSION**

---

The Policy & Regulatory Committee is being asked to receive the Local Governance Statement February 2017 and recommend to Council that it be adopted.

## **7. ATTACHMENTS**

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Local Governance Statement – February 2017





**YOUR GUIDE TO  
WAIKATO DISTRICT  
COUNCIL**

**Local Governance Statement February 2017**  
*Te Panui o te Kawanatanga aa-kaainga*

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**Front cover photograph:** Photographer Craig Brown

The Ngaruawahia Point bandstand has stood sentinel at the confluence of the Waikato River and the Waipa River for more than a century, facing north to Taupiri Mountain (Taupiri Maunga), sacred to the Waikato-Tainui people.

Waikato District Council is headquartered in Ngaruawahia, just across the Waikato River from Turangawaewae Marae, the seat of Te Kīngitanga, the Māori King Movement.

*\*Waikato District Council indicates a long vowel sound in written te reo Māori by using double vowels. Double vowels are the preferred standard used by Waikato-Tainui, the iwi authority in the Waikato district and the council has adopted double vowels to acknowledge the iwi preference.*



## Introduction

Kia ora koutou katoa and welcome to our local governance statement, your guide to Waikato District Council. A local governance statement is a collection of information about the Council, its functions and how you can interact with us and get involved in local decision-making.

Our vision is to be a recognised leader in creating a district that prides itself on economic excellence, local participation and sustainable communities.

*Kia mohio whaanui te haapori i too maatou oohanga pai rawa, te piritata ki te haapori aa, kia tupu kia hua.*

Our goal, as a democratically-elected council, is to involve you in the decisions that affect the future of our district. We work with five community boards and numerous community committees and groups across the district so that we can take into account local perspectives as part of our decision-making.

We work proactively to ensure that iwi and the wider Maaori community has input into planning and decision making. We do this via regular kanohi ki te kanohi hui (face-to-face meetings) with marae and iwi representatives, by establishing iwi reference groups - for example for the review of the District Plan - and through the establishment of Memorandum of Understandings. In line with our Joint Management Agreement (JMA) with Waikato-Tainui and our Waipa River JMA with the Maniapoto Maaori Trust Board we hold co-governance forum hui to discuss matters of joint interest with these iwi.

If you would like further information please contact us in any of the following ways:

- Website [www.waikatodistrict.govt.nz](http://www.waikatodistrict.govt.nz)
- Freephone 0800 492 452
- Visit your nearest Council office

### Council offices

#### **Ngaruawahia** (Head Office)

15 Galileo Street, Ngaruawahia 3720

Opening hours: Monday to Thursday 8.00am – 5.00pm, Friday 9.00am – 5.00pm

#### **Huntly**

142 Main Street, Huntly 3700

Opening hours: Monday to Friday 9.00am – 5.00pm

#### **Raglan**

7 Bow Street, Raglan 3225

Opening hours: Monday to Friday 9.00am – 5.00pm

#### **Tuakau**

2 Dominion Rd, Tuakau 2121

Opening hours: Monday to Friday 8.30am – 5.00pm

#### **Te Kauwhata**

1 Main Road, Te Kauwhata 3710

Opening hours: Monday to Friday 9.00am – 5.00pm

## What we do

Under section 10 of the Local Government Act 2002, Waikato District Council is here to enable democratic local decision-making and action by, and on behalf of, our communities. We are also here to meet the current and future needs of our communities for quality local infrastructure, local public services, and to carry out regulatory functions in the most cost-effective manner for households and businesses.

To make this happen the Council has a variety of roles, including:

- Customer Support
- Service Delivery
- Strategy & Support
- Governance and oversight

There are also a number of acts that the Council is bound by in exercising powers and fulfilling its responsibilities and purpose. These are listed in Appendix I.



## Representative arrangements

Waikato District Council is made up of a mix of towns, villages and settlements with a geographic area of 418,893 hectares and a population of 63,378 (2013 census). It is a diverse, predominantly rural district with urban centres in Huntly, Ngaruawahia, Pokeno, Raglan, Te Kauwhata and Tuakau.

Council will commence a representation review during 2018 to consider its communities of interest and how to fairly and effectively represent its electors within the district for the 2019 local authority elections.

Current representation arrangements are still in place as the basis of ward system.

### Ward system

| Wards              | Population*   | Number of councillors per ward | Population per councillor |
|--------------------|---------------|--------------------------------|---------------------------|
| Awaroa ki Tuakau   | 10,750        | 2                              | 5,375                     |
| Onewhero -Te Akau  | 5,120         | 1                              | 5,120                     |
| Whangamarino       | 5,300         | 1                              | 5,300                     |
| Huntly             | 9,310         | 2                              | 4,655                     |
| Hukanui - Waerenga | 5,250         | 1                              | 5,250                     |
| Ngaruawahia        | 9,090         | 2                              | 4,545                     |
| Raglan             | 5,130         | 1                              | 5,130                     |
| Newcastle          | 4,800         | 1                              | 4,800                     |
| Eureka             | 4,860         | 1                              | 4,860                     |
| Tamahere           | 4,670         | 1                              | 4,670                     |
| <b>Total</b>       | <b>64,280</b> | <b>13</b>                      | <b>4,945</b>              |

(average population per ward)

\*The Representation Review for 2012 was based on June 2011 population estimates.

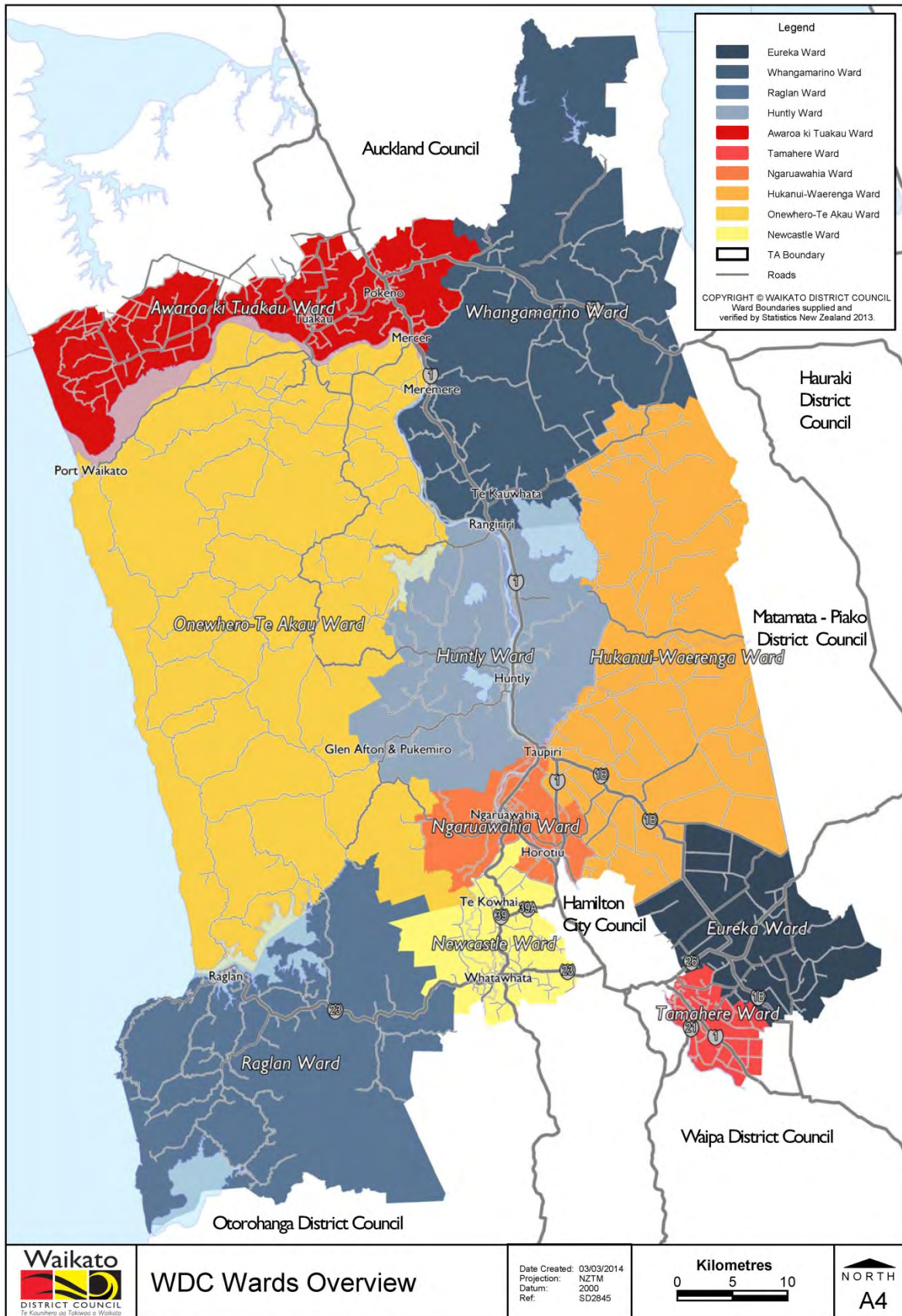
The Council is required to review its representation arrangements at least once every six years. The review must consider the following:

- The number of elected members
- Whether the elected members should be elected by the whole district (at large), or be divided into wards or a combination of 'at large' and 'ward' representation
- If the preference is wards then boundaries and names of those wards and the number of members that will represent each ward need to be determined
- Whether or not to have Maaori wards
- Whether to have community boards, and if so, how many, their boundaries and membership and whether to subdivide a community for electoral purposes.

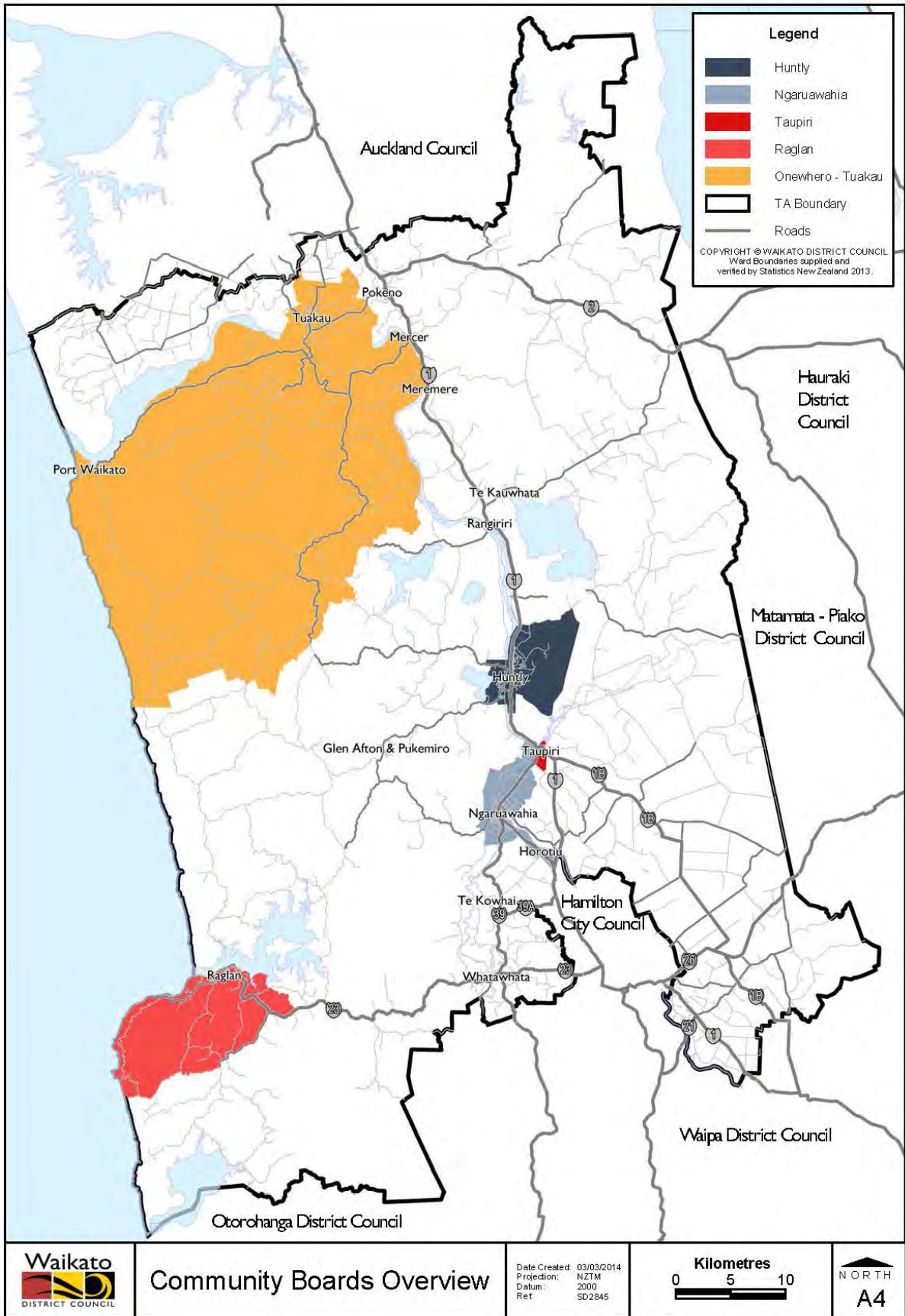
The Council must consult when conducting a review, following the procedure set out in the Local Government Act and guidelines published by the Local Government Commission. There is an opportunity for electors to make a written submission on a representation proposal and to appeal any decisions made by the Council on representation arrangements to the Local Government Commission. Further information on representation reviews can be found in the Local Electoral Act 2001.

The next review is scheduled for July 2018 in preparation for the 2019 elections.

# Waikato District Overview (ward map) 58



# Waikato Community Boards Overview (map)





## Your elected members

60

The Waikato District Council is an elected body of 14 representatives - the Mayor and 13 councillors. The Council is accountable to the ratepayers and residents of the Waikato district for the planning, direction and management of resources to meet the present and future needs of the community.

|  |  |
|--|--|
|  | <p><b>Allan Sanson</b><br/><i>Mayor</i></p> <ul style="list-style-type: none"><li>• Chair - Council, Chief Executive's Performance Review Subcommittee, Economic Development Advisory Group</li><li>• Co-Chair - Waikato-Tainui &amp; Waikato District Council Joint Committee</li></ul> <p>Phone: 07 824 5847<br/>Email: <a href="mailto:mayor@waidc.govt.nz">mayor@waidc.govt.nz</a></p> |
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|  | <p><b>Dynes Fulton</b><br/><i>Deputy Mayor</i><br/><i>Hukanui-Waerenga Ward Councillor</i></p> <ul style="list-style-type: none"><li>• Chair - Regulatory Subcommittee, Infrastructure Committee</li><li>• Deputy Chair - Chief Executive's Performance Review Subcommittee</li></ul> <p>Phone: 07 856 6481<br/>Mobile: 027 275 8892<br/>Email: <a href="mailto:dynes.fulton@waidc.govt.nz">dynes.fulton@waidc.govt.nz</a></p> |
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|  | <p><b>Aksel Bech</b><br/><i>Tamahere Ward Councillor</i></p> <ul style="list-style-type: none"><li>• Deputy Chair – Strategy &amp; Finance Committee</li></ul> <p>Phone: 021 884 828<br/>Email: <a href="mailto:aksel.bech@waidc.govt.nz">aksel.bech@waidc.govt.nz</a></p> |
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|  | <p><b>Bronwyn Main</b><br/><i>Onewhero-Te Akau Ward Councillor</i></p> <ul style="list-style-type: none"><li>• Deputy Chair – Policy &amp; Regulatory Committee</li></ul> <p>Phone: 07 825 4727<br/>Mobile: 027 481 2552<br/>Email: <a href="mailto:bronwyn.main@waidc.govt.nz">bronwyn.main@waidc.govt.nz</a></p> |
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Your elected members continued...



### **Eugene Patterson**

#### ***Ngaruawahia Ward Councillor***

- Deputy Chair Infrastructure Committee

Phone: 07 824 5310

Mobile: 027 448 8488

Email: [eugene.patterson@waidc.govt.nz](mailto:eugene.patterson@waidc.govt.nz)



### **Frank McInally**

#### ***Huntly Ward Councillor***

Mobile: 027 475 2403

Email: [frank.mcinally@waidc.govt.nz](mailto:frank.mcinally@waidc.govt.nz)



### **Jacqui Church**

#### ***Awaroa ki Tuakau Ward Councillor***

Phone: 09 232 9998

Mobile: 021 869 976

Email: [jacqui.church@waidc.govt.nz](mailto:jacqui.church@waidc.govt.nz)



### **Jan Sedgwick**

#### ***Whangamarino Ward Councillor***

- Chair – Policy & Regulatory Committee

Phone: 07 826 3013

Mobile: 021 804 749

Email: [jan.sedgwick@waidc.govt.nz](mailto:jan.sedgwick@waidc.govt.nz)

## Your elected members continued...

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|  | <p><b>Janet Gibb</b><br/> <b><i>Ngaruawahia Ward Councillor</i></b></p> <ul style="list-style-type: none"> <li>• Chair - Strategy &amp; Finance Committee, Submission Sub-Committee</li> <li>• Deputy Chair – Regulatory Subcommittee, Audit &amp; Risk Committee, District Licensing Committee</li> </ul> <p>Phone: 07 824 6737<br/>         Mobile: 027 475 3397<br/>         Email: <a href="mailto:janet.gibb@waidc.govt.nz">janet.gibb@waidc.govt.nz</a></p> |
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|  | <p><b>Lisa Thomson</b><br/> <b><i>Raglan Ward Councillor</i></b></p> <p>Phone: 07 825 8451<br/>         Mobile: 021 179 8256<br/>         Email: <a href="mailto:lisa.thomson@waidc.govt.nz">lisa.thomson@waidc.govt.nz</a></p> |
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|  | <p><b>Noel Smith</b><br/> <b><i>Newcastle Ward Councillor</i></b></p> <ul style="list-style-type: none"> <li>• Chair - District Licensing</li> </ul> <p>Phone: 07 824 8300<br/>         Mobile: 027 594 3895<br/>         Email: <a href="mailto:noel.smith@waidc.govt.nz">noel.smith@waidc.govt.nz</a></p> |
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|  | <p><b>Rob McGuire</b><br/> <b><i>Eureka Ward Councillor</i></b></p> <ul style="list-style-type: none"> <li>• Deputy Chair - Discretionary &amp; Funding</li> </ul> <p>Phone: 07 824 3696<br/>         Mobile: 027 497 0966<br/>         Email: <a href="mailto:rob.mcguire@waidc.govt.nz">rob.mcguire@waidc.govt.nz</a></p> |
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## Your elected members continued...



**Shelley Lynch**

***Huntly Ward Councillor***

- Chair - Discretionary & Funding Committee

Phone: 07 828 9682

Mobile: 027 334 7352

Email: [shelley.lynch@waidc.govt.nz](mailto:shelley.lynch@waidc.govt.nz)

**Stephanie Henderson**

***Awaroa ki Tuakau Ward Councillor***

Mobile: 021 081 95914

Email: [stephanie.henderson@waidc.govt.nz](mailto:stephanie.henderson@waidc.govt.nz)

## Committee structure

The Council reviews its committee structures every three years after an election. Committees are set up to deal with specialised local issues. Councillors are appointed to committees and make decisions regarding their areas.

All councillors are members of the Infrastructure, Policy & Regulatory, and Strategy & Finance committees.

A Council General Manager is assigned to each committee to provide advice and information on legislative requirements, delegated powers, and Council policy.

Each committee has a chair and deputy chair. The following committees were established after the 2016 Election:

### Infrastructure

The Infrastructure Committee develops and monitors the operations of Council's wide ranging infrastructure and facilities. Most of Council's spending is in this area.

**Chair:** Cr Dynes Fulton

**Deputy Chair:** Cr Eugene Patterson

**Membership:** Mayor and all councillors

The committee meets on the fourth Tuesday of each month (except January, April, July and October). Meetings start at 9.00am.

### Policy & Regulatory

This committee undertakes policy development for Waikato district. It can appoint subcommittees to deal with specific issues. It is responsible for preparing the Long Term Plan related policies, and will complete a comprehensive review of the District Plan. It will also undertake a review of all remaining policies of the former Franklin District and integrate them with corresponding existing Waikato District policies.

**Chair:** Cr Jan Sedgwick

**Deputy Chair:** Cr Bronwyn Main

**Membership:** Mayor and all councillors

The Committee meets on the third Tuesday of each month (except January, April, July and October). Meetings start at 9.00am.

### Strategy & Finance

This committee oversees development of the Annual Plan and the Long Term Plan, and has responsibility for finance and treasury matters, administering the District Plan, regional initiatives, undertake and complete work on Future Proof, Waikato Plan and the District Growth Strategy and cross boundary issues as well as prepare structure plans and facilitate planned growth.

**Chair:** Cr Janet Gibb

**Deputy Chair:** Cr Aksel Bech

**Membership:** Mayor and all councillors

## Committee structure cont...



The committee meets on the fourth Wednesday of each month (except January, April, July and October). Meetings start at 9.00am. Occasionally a meeting may be held that is not normally scheduled.

### **Discretionary & Funding**

This committee focuses on grants previously considered through Council's Rural Ward Discretionary Fund and Events Fund.

**Chair:** Cr Shelley Lynch

**Deputy Chair:** Cr Rob McGuire

**Membership:** Cr Stephanie Henderson, Cr Bronwyn Main, Cr Dynes Fulton, Cr Lisa Thomson, Mayor (ex officio)

The committee meets four times a year on the second Monday of the months (March, May, August and November). Dates and times are publicly notified in local newspapers 14 days before the meeting. However the March meeting will be held on Tuesday 28 March 2017.

### **Audit & Risk (a subcommittee of Strategy & Finance)**

This committee provides independent assurance and assistance to council on risks, control and compliance and its external accountability responsibilities.

**Chair:** Margaret Devlin (independent appointment)

**Deputy Chair:** Cr Janet Gibb

**Membership:** Cr Jan Sedgwick, Cr Bronwyn Main, Cr Aksel Bech, Mayor (ex officio)

The committee meets four times a year. Occasionally a meeting may be held that is not normally scheduled.

### **Regulatory Subcommittee (a subcommittee of Policy & Regulatory)**

This committee undertakes resource consent hearings under the Resource Management Act, and appeals under the Dog Control Act.

**Chair:** Cr Dynes Fulton

**Deputy Chair:** Cr Janet Gibb

**Membership:** Cr Jan Sedgwick, Cr Bronwyn Main

Hearings are scheduled on an 'as required basis' and are advertised in the Public Notices section of local newspapers. Hearings start at 9.00am.

### **District Licensing Committee**

The District Licensing Committee considers applications for alcohol licenses and manager's certificates in the Waikato District.

**Chair:** Cr Noel Smith

**Deputy Chair:** Cr Janet Gibb

**Membership:** Ms Patsi Davies, Dr Brett McEwan, Dr Michael Cameron and Mr Graeme Tait

**Other committees administered by the Council include:**

Waikato - Tainui & Waikato District Council Joint Committee\*

A joint committee comprising members of the Council and Waikato-Tainui has been established. The committee meets periodically to discuss matters relating to the implementation of the Joint Management Agreement (JMA).

*\* In 2008 Waikato-Tainui and the government of New Zealand signed a Deed of Settlement to settle the tribe's claim to the Waikato River. A further refined version was signed in 2009 when the government changed from a Labour administration to a National one. The premise of the settlement was the Raupatu which dealt a double blow to Waikato-Tainui taking both the lands and the river.*

*The Waikato-Tainui Raupatu Claims (Waikato River) Settlement Act (the Act) was passed in 2010. The Act provides for the overarching purpose of the settlement which is "to restore and protect the health and well-being of the Waikato River for future generations." It enables the vision and strategy, jointly developed by the Guardians of the River, to be deemed as part of the Regional Policy Statement of Waikato Regional Council. The members of the Guardians of the River included the five iwi along the length of the river and relevant territorial authorities. Each territorial authority is required to enter into a Joint Management Agreement with Waikato-Tainui. This allows for co-management of the river by Waikato-Tainui and the territorial authority.*

*Waikato District Council and Waikato-Tainui entered into a Joint Management Agreement (JMA) on March 23 2010. As the real beneficiary of the settlement is the river, the legislation provides financial redress "the clean-up fund" to achieve the restoration of the health and well-being of the river. This agreement affirms the commitment between Waikato-Tainui and the Council to:*

- Enter into a new era of co-management over the Waikato River*
- Achieve the overarching purpose of the settlement to restore and protect the health and well-being of the Waikato River for future generations, and*
- To provide an enhanced relationship between Waikato-Tainui and the Waikato District Council on areas of common interest*

**Joint committee members**

| <b>Waikato District Council</b> | <b>Waikato-Tainui</b>          |
|---------------------------------|--------------------------------|
| Mayor (Co-Chair)                | Chair Mr Rahui Papa            |
| Cr Dynes Dulton                 | Mr Hemi Rau                    |
| Cr Janet Gibb                   | Mr Tahurangiawha               |
| Cr Lisa Thomson                 | Mr Tuku Morgan                 |
|                                 | Mrs Patience Te Ao (alternate) |

The Council is also represented on the Nga Wai o Maniapoto Joint Committee relating to the implementation of a Joint Management Agreement with Ngati Maniapoto.

## Committee structure continued...

### **Creative Communities Scheme Assessment Committee**

The Creative Communities Scheme Assessment Committee generally meets twice a year, usually in April and October.

**Membership:** Positions for four independent appointments for the Creative Communities Scheme Assessment Committee are currently being advertised. The independent appointees will join Cr Stephanie Henderson and Cr Rob McGuire, 1 appointed Raglan Arts Council and 2 appointed Iwi representatives on the Committee.

Meetings start at 10.00am. This may vary according to the number of applications.

### **Meeting conduct**

All Council and Committee meetings must be open to the public unless there is reason to consider some item 'in committee'. Members of the public do not have speaking rights unless prior arrangements are made with the Council.

Please contact Council Support for further information regarding this on 0800 492 452

During meetings the Mayor and Councillors must follow Standing Orders for Meetings of Local Authorities and Community Boards. The Council may suspend Standing Orders by a vote of 75% of the members present.

A copy of the Standing Orders may be obtained upon request from our offices.

Minutes of the meetings are publicly available and can be accessed on our website [www.waikatodistrict.govt.nz](http://www.waikatodistrict.govt.nz)

Not more than 14 days notice of the meeting time and place is given. Where 'Extraordinary' meetings are called three working days notice must be given.

## Elected members' roles

The Mayor, Councillors and Community Board members of the Waikato District Council are responsible for:

- Setting policy direction
- Monitoring performance
- Representing the interests of the district. This is formalised at the first meeting following the elections. Members must make a declaration that they will perform their duties faithfully, impartially, and according to their best skill and judgement, and in the best interest of the district.
- Employing the Chief Executive (Councillors only). Under the Local Government Act the local authority employs the Chief Executive, who in turn employs all other staff on its behalf.

### Mayor

The Mayor is elected by the district 'at large' and as one of the elected members shares the same responsibilities as other members of Council. In addition, the Mayor has the following roles:

- Presiding member at Council meetings. This means the Mayor is responsible for ensuring the orderly conduct of business during meetings
- Representing community interests
- Providing leadership and feedback to other elected members on teamwork and chairing committees
- Leading the development of council plans, policies and budgets
- Appointing of the deputy mayor
- Establishing council committees
- Appointing chairs to council committees
- Ceremonial head of Council
- Justice of the Peace (while the Mayor holds office).

### Deputy Mayor

The Deputy Mayor is appointed by the Mayor and exercises the same role as other elected members. In addition, if the Mayor is absent or incapacitated, or if the office of Mayor is vacant, then the Deputy Mayor must perform all the responsibilities and duties, and may exercise the powers of the Mayor as summarised above. The Deputy Mayor may be removed from office by resolution of Council.

### Committee Chairperson

The Council may create one or more committees. Following the last election the Council established six committees and two subcommittees. A Committee Chairperson is responsible for presiding over meetings of the Committee, ensuring that the Committee acts within the powers delegated by the Council, and as set out in the Council's Delegations Manual. Committee Chairpersons may be called on to act as an official spokesperson on a particular issue. A Committee Chairperson may be removed from office by resolution of Council.

### Elected members

Elected members have specific obligations as to their conduct detailed in the following legislation:

- Schedule 7 of the Local Government Act 2002, which includes obligations to act as a good employer in respect of the Chief Executive and to abide by the Council's Code of Conduct and Standing Orders
- The Local Authorities (Members' Interests) Act 1968 regulates the conduct of elected members in situations where there is, or could be, a conflict of interest between their duties as an elected member and their financial or 'other' interests either directly or indirectly
- The Secrets Commission Act 1910 which prohibits elected members from accepting gifts or rewards that could be seen to sway them to perform their duties in a particular way
- The Crimes Act 1961 regarding the acceptance of gifts for acting in a certain way and the use of official information for private profit.

### **Code of Conduct**

The Council's Code of Conduct applies to elected members, including Councillors and the Meremere, Tamahere and Te Kauwhata Community Committee members. Community Board members have their own Code of Conduct.

The objective of the code is to:

- enhance the Council's effectiveness, credibility and accountability within the community
- enhance mutual trust, respect and tolerance between the elected members as a group and between elected members and management.

The Code of Conduct was adopted by Councillors on 1 November 2016. Other committee Codes of Conduct were adopted at the triennial meetings during November. These can be found on the Council's website

[www.waikatodistrict.govt.nz](http://www.waikatodistrict.govt.nz)

## Our Community Board and Committee members

### Community Boards

Community Board members are elected to look after local interests and to be a link between the community and the Council. Community boards were established to enable communities to have a voice in decisions affecting them and to ensure people have their say on local issues. The Waikato District Council has five community boards.

The boards are constituted under section 52 of the Local Government Act 2002 to:

- Represent and act as an advocate for the interests of their community
- Consider and report on any matter referred to it by the Council and any issues of interest or concern to the Community Board
- Make an annual submission to the Council on expenditure in the community
- Communicate with community organisations and special interest groups in the community
- Undertake any other responsibilities that are delegated to it by the Council.

The local ward councillor(s) for these areas is appointed to the Community Board as the council representative.

### Community Committees

Community Committees have been set up to develop community plans and to deal with local issues.

### Huntly Community Board

| Name                             | Phone                       | Email  |
|----------------------------------|-----------------------------|--|
| Katrina Langlands<br>(Chair)     | 027 573 3856                | <a href="mailto:katrina.langlands@gmail.com">katrina.langlands@gmail.com</a>   |
| Kim Bredenbeck                   | 027 494 9640                | <a href="mailto:kim@waikatodistrict.co.nz">kim@waikatodistrict.co.nz</a>       |
| Ron Farrar                       | 07 828 8701                 | <a href="mailto:ronandshirls@xtra.co.nz">ronandshirls@xtra.co.nz</a>           |
| Denise Lamb                      | 027 257 6794                | <a href="mailto:thelambs@xtra.co.nz">thelambs@xtra.co.nz</a>                   |
| Corey Rees                       | 021 0241 4041               | <a href="mailto:corey.g.rees@hotmail.com">corey.g.rees@hotmail.com</a>         |
| Sandra Stewart<br>(Deputy Chair) | 0274 743 029                | <a href="mailto:sandra@sjrealty.co.nz">sandra@sjrealty.co.nz</a>               |
| Cr Shelley Lynch                 | 07 828 9682 or 027 334 7352 | <a href="mailto:shelley.lynch@waidc.govt.nz">shelley.lynch@waidc.govt.nz</a>   |
| Cr Frank McNally                 | 027 475 2403                | <a href="mailto:frank.mcinally@waidc.govt.nz">frank.mcinally@waidc.govt.nz</a> |

*The Board meets on the third Tuesday of each month, except January, April, July and October, with meetings scheduled to start at 6.30pm. A public forum will be held at 6.00pm prior to the commencement of the meeting.*

| Name                            | Phone        | Email  |
|---------------------------------|--------------|--|
| Bruce Cameron<br>(Chair)        | 027 453 1382 | <a href="mailto:glenullen@gmail.com">glenullen@gmail.com</a>                 |
| Shaun Jackson<br>(Deputy Chair) | 021 733 059  | <a href="mailto:shaun@jpgroup.co.nz">shaun@jpgroup.co.nz</a>                 |
| Caroline Conroy                 | 027 688 8372 | <a href="mailto:cconroy@xtra.co.nz">cconroy@xtra.co.nz</a>                   |
| Lionel Petersen                 | 09 236 9189  | <a href="mailto:lpetersen@slingshot.co.nz">lpetersen@slingshot.co.nz</a>     |
| Vernon (Vern) Reeve             | 0274 541 112 | <a href="mailto:Vern.reeve@raywhite.com">Vern.reeve@raywhite.com</a>         |
| Bronwyn Watson                  | 0274 612 095 |  |
| Cr Jacqui Church                | 021 869 976  | <a href="mailto:jacqui.church@waidc.govt.nz">jacqui.church@waidc.govt.nz</a> |
| Cr Bronwyn Main                 | 027 481 2552 | <a href="mailto:bronwyn.main@waidc.govt.nz">bronwyn.main@waidc.govt.nz</a>   |

Meetings will be held at the following venues:

|                  |              |        |                   |              |        |
|------------------|--------------|--------|-------------------|--------------|--------|
| <b>February:</b> | Waikaretu    | 7.30pm | <b>August:</b>    | Tuakau       | 7.30pm |
| <b>March:</b>    | Tuakau       | 7.30pm | <b>September:</b> | Glen Murray  | 7.30pm |
| <b>April:</b>    | Port Waikato | 7.30pm | <b>October:</b>   | Waikaretu    | 7.30pm |
| <b>May:</b>      | Tuakau       | 7.30pm | <b>November:</b>  | Tuakau       | 7.30pm |
| <b>June:</b>     | Onewhero     | 7.30pm | <b>December:</b>  | Port Waikato | 7.30pm |

*The Board meets on the first Monday of each month, except January and July with meetings scheduled to start at 7.30pm. A public forum will be held at 7.00pm prior to the commencement of the meeting.*

**Ngaruawahia Community Board**

| <b>Name</b>                      | <b>Phone</b>                   | <b>Email</b>   |
|----------------------------------|--------------------------------|--|
| James Whetu<br>(Chair)           | 021 1493 565                   | <a href="mailto:james@whetugroup.co.nz">james@whetugroup.co.nz</a>                 |
| Rongo Kirkwood<br>(Deputy Chair) | 021 745 016                    | <a href="mailto:eightsmymate@gmail.com">eightsmymate@gmail.com</a>                 |
| Wendy Diamond                    | 0274 936 392                   | <a href="mailto:wendynz@hotmail.com">wendynz@hotmail.com</a>                       |
| Kiri Morgan                      | 021 954 061                    | <a href="mailto:kiri@radiotainui.co.nz">kiri@radiotainui.co.nz</a>                 |
| Bryce Sherson                    | 07 824 8043                    | <a href="mailto:clarkspharmacy@xtra.co.nz">clarkspharmacy@xtra.co.nz</a>           |
| Jane Stevens                     | 021 222 0191                   | <a href="mailto:je.stevens@xtra.co.nz">je.stevens@xtra.co.nz</a>                   |
| Cr Janet Gibb                    | 07 824 6737 or<br>027 475 3397 | <a href="mailto:janet.gibb@waidc.govt.nz">janet.gibb@waidc.govt.nz</a>             |
| Cr Eugene Patterson              | 07 824 5310<br>0274 488 488    | <a href="mailto:eugene.patterson@waidc.govt.nz">eugene.patterson@waidc.govt.nz</a> |

*The Board meets on the second Tuesday of each month, except January, April, July and October, with meetings scheduled to start at 6.15pm. A public forum will be held at 5.45pm prior to the commencement of the meeting.*



| <b>Name</b>                        | <b>Phone</b> | <b>Email</b>   |
|------------------------------------|--------------|--|
| Bob MacLeod<br>(Chair)             | 0274 717 171 | <a href="mailto:bobmacleaod@paradise.net.nz">bobmacleaod@paradise.net.nz</a> |
| Gabrielle Parson<br>(Deputy Chair) | 021 844 785  | <a href="mailto:gabe_nz@hotmail.com">gabe_nz@hotmail.com</a>                 |
| Peter (PJ) Haworth                 | 0272 256 362 | <a href="mailto:peterjohnhaworth@gmail.com">peterjohnhaworth@gmail.com</a>   |
| Rangi Kereopa                      | 022 169 6021 | <a href="mailto:RangiK1948@gmail.com">RangiK1948@gmail.com</a>               |
| Tony Oosten                        | 07 825 7438  | <a href="mailto:tony.oosten@xtra.co.nz">tony.oosten@xtra.co.nz</a>           |
| Alan Vink                          | 07 825 8330  | <a href="mailto:alan.vink@slingshot.co.nz">alan.vink@slingshot.co.nz</a>     |
| Cr Lisa Thomson                    | 021 179 8256 | <a href="mailto:lisa.thomson@waidc.govt.nz">lisa.thomson@waidc.govt.nz</a>   |

*The Board meets on the second Tuesday of each month, except January, April, July and October, with meetings scheduled to start at 2.00pm. A public forum will be held at 1.30pm prior to the commencement of the meeting.*

| <b>Name</b>                    | <b>Phone</b>  | <b>Email</b>                   |
|--------------------------------|---------------|--------------------------------|
| Dorothy Lovell<br>(Chair)      | 0274 507 454  | dlynlovell@gmail.com           |
| Howard Lovell                  | 027 504 7927  | howardlovell@gmail.com         |
| Joanne Morley                  | 027 478 9178  | jmorley@gmail.com              |
| Sharnay Ormsby Cocup           | 020 400 86329 | Sharnay1995@hotmail.com        |
| Julie Ross                     | 021 630 539   | tenfootcrew@gmail.com          |
| Rudy Van Dam<br>(Deputy Chair) | 021 2399220   | ravandam@ihug.co.nz            |
| Cr Janet Gibb                  | 027 475 3397  | janet.gibb@waidc.govt.nz       |
| Cr Eugene Patterson            | 0274 488 488  | eugene.patterson@waidc.govt.nz |

*The Board meets on the second Monday of each month, except January, April, July and October, with meetings scheduled to start at 5.30pm with a public forum being considered as the first item on the agenda.*

Two committees have limited discretionary funding delegation. These are:

**Meremere Community Committee**

| <b>Name</b>                    | <b>Phone</b>  | <b>Email</b>                 |
|--------------------------------|---------------|------------------------------|
| Jim Katu<br>(Chairperson)      | 09 232 6724   | car2@xtra.co.nz              |
| James Harman<br>(Deputy Chair) | 027 222 8018  | james.harman@xtra.co.nz      |
| Nicola Jenkin<br>(Secretary)   | 027 440 0644  | nick.nicola.jenkin@gmail.com |
| Dudley Creed                   | 021 998 000   |                              |
| Angela Dobby                   |               | angeladobby_5@msn.com        |
| Ben Brown                      | 027 855 7617  | bbrown301@gmail.com          |
| Cecilia Heta                   | 021 081 11080 | islandblock25@gmail.com      |
| John Ngatai                    | 021 894 592   | john.ngatai@ruakura.com      |
| Cr Jan Sedgwick                | 021 804 749   | jan.sedgwick@waidc.govt.nz   |

*The Committee meets on the second Thursday of each month, except January, April, July and October, with meetings scheduled to start at 7.00pm.*

| Name                              | Phone                                 | Email                      |
|-----------------------------------|---------------------------------------|----------------------------|
| Toni Grace<br>(Chair)             | 021 393 073                           | tonz@actrix.co.nz          |
| John Cunningham<br>(Deputy Chair) | 027 481 461                           | john@ignitionpartner.com   |
| Carolyn Berney<br>(Secretary)     | 027 499 8698                          | Carolyn@tkp.school.nz      |
| Keith Dawson                      | (H) 07 826 3249 or<br>(W) 07 826 3240 | keithdawson@xtra.co.nz     |
| David Harwick                     | 027 493 2623                          |                            |
| Tim Hinton                        | 021 269 5783                          | TN.Hinton@xtra.co.nz       |
| Courtney Howells                  | 021 271 8877                          | ainsleydowns@actrix.co.nz  |
| Marlene Raumati                   | 020 4001 2548                         | mhraumati@hotmail.com      |
| Barry Weaver                      | 021 061 5363                          | bweaver@ihug.co.nz         |
| Cr Jan Sedgwick                   | 021 804 749                           | jan.sedgwick@waidc.govt.nz |

*The Committee meets on the first Wednesday of each month, except January, with meetings scheduled to start at 7.00pm.*

We also have a number of voluntary community committees and groups that advocate on behalf of residents and ratepayers in their area, including:

- Eureka
- Glen Afton/ Pukemiro
- Glen Massey
- Gordonton
- Matangi
- Newstead
- North Eastern Waikato (which includes the areas of Mangatawhiri, Mangatangi and Maramarua)
- Pokeno
- Rangiriri
- Tamahere
- Tuakau and Districts (Tuakau Districts Development Association) (which includes the areas of Tuakau, Onewhero, Port Waikato)
- Tauwhare
- Te Kowhai
- Whatawhata

The Council is required to employ a Chief Executive whose responsibilities are to employ other staff on behalf of the Council, implement Council decisions and provide advice to the Council. The Chief Executive is the only person who may lawfully give instructions to another staff member.

### Chief Executive

The Chief Executive is appointed by Council in accordance with Section 42 and clauses 33 and 34 of Schedule 7 of the Local Government Act 2002. The Chief Executive along with the Executive Team implements and manages the Council's policies and objectives within the budgetary constraints established by the Council.

The Chief Executive is responsible for:

- Implementing the decisions of the Council
- Providing advice to the Council, Community Boards and Committees
- Ensuring that all responsibilities, duties and powers delegated to the Chief Executive or to any person employed by the Chief Executive, or imposed or conferred by any Act, regulation, or bylaw, are properly performed or exercised
- Managing the activities of the Council effectively and efficiently
- Maintaining systems to enable effective planning and accurate reporting of the financial and service level performance of the Council
- Providing leadership for the staff
- Employing staff (including negotiation of the terms of employment for the staff) in line with the requirements of the Remuneration and Employment Policy.



**Chief Executive:** Gavin Ion

Email: [gavin.ion@waidc.govt.nz](mailto:gavin.ion@waidc.govt.nz)

- Communications
- Human Resources
- Zero Harm

## Executive Team

**General Manager Strategy & Support:** Tony Whittaker

Email: [tony.whittaker@waidc.govt.nz](mailto:tony.whittaker@waidc.govt.nz)

- Community and Iwi Liaison
- Council Support
- Economic Development
- Finance
- Information Management
- Legal
- Procurement
- Resource Management – Policy and Planning
- Strategic and Corporate Planning

**General Manager Customer Support:** Sue Duignan

Email: [sue.duignan@waidc.govt.nz](mailto:sue.duignan@waidc.govt.nz)

- Animal Control
- Building Quality
- Civil Defence
- Consents (including monitoring)
- Customer Delivery
- Environmental Health

**General Manager Service Delivery:** Tim Harty

Email: [tim.harty@waidc.govt.nz](mailto:tim.harty@waidc.govt.nz)

- Design
- Facilities
- Infrastructure Asset Management and Planning
- Projects
- Roding
- Stormwater
- Water and Waste
- Parks and Reserves

**Key plans and policies**

The following documents have been identified as key Council plans and policies. They have been developed in consultation with the Community. Copies of these documents are available via our website [www.waikatodistrict.govt.nz](http://www.waikatodistrict.govt.nz)

### **Long Term Plan (LTP)**

The LTP outlines the overall direction and expected cost of Council activities over a ten-year period and is prepared every three years.

The plan includes financial information as well as the key policies listed below:

- Development Contributions Policy
- Earthquake Prone, Dangerous and Insanitary Buildings Policy
- Policy on Maaori Participation in Decision Making
- Rates Remission and Postponement Policies
- Revenue and Finance Policy
- Significance and Engagement Policy
- Treasury Risk Management Policy (including liability and Investment Policies)

### **Annual Plan**

The Council is required to prepare and adopt a document that reconfirms the projects and budgets for each of the two years between three year Long Term Plan reviews. These documents are called Annual Plans.

### **District Plan**

This plan contains guidance and rules about how you can use and develop your land within the district. Our District Plan became fully operative in April 2013. Council staff are currently undertaking a review of the District Plan.

### **Significant and Engagement Policy**

The purpose of the Significant and Engagement Policy is to enable Council to determine the significance of an issue. The policy also guides when and how communities would like, and can expect, to be engaged on regarding decisions made by Council.

### **Equal Employment Opportunities (EEO)**

Waikato District Council is committed to a policy of equal opportunity in employment. Its workplace will be free from personal discrimination in day - to - day activities and offers equality of opportunity in all aspects of employment.

## Request for official information

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Under the Local Government Official Information and Meetings Act 1987 (LGOIMA) any person may request information from the Council.

Once a request is made the Council must supply the information unless the release of the information would:

- Endanger the safety of any person
- Prejudice maintenance of the law
- Compromise the privacy of any person
- Reveal confidential or commercially sensitive information
- Cause offence to Tikanga Maaori or would disclose the location of waahi tapu
- Prejudice public health or safety
- Compromise the local authority while carrying out negotiations or commercial activities
- Allow information to be used for improper gain or advantage.

The Council must answer requests within 20 working days (with exemption in certain circumstances). The Council may charge for official information under guidelines set down by the Ministry of Justice.

Further information can be found at [www.justice.govt.nz](http://www.justice.govt.nz)

Official Information request forms are available from all Council Offices.

## Appendix I: Legislative acts applicable to the Waikato District Council

### A

Animal Welfare Act 1999  
 Arms Act 1983  
 Atomic Energy Act 1945  
 Auctioneers Act 1928

### B

Building Act 2004  
 Building (Pools) Amendment Act 2016  
 Building Research Levy Act 1969  
 Burial and Cremation Act 1964  
 Bylaws Act 1910

### C

Cadastral Survey Act 2002  
 Camping Grounds Regulations 1985  
 Charities Act 2005  
 Citizenship Act 1977  
 Civil Defence Emergency Management Act 2002  
 Climate Change Response Act 2002  
 Commerce Act 1986  
 Companies Act 1993  
 Consumer Guarantees Act 1993  
 Conservation Act 1987  
 Construction Contracts Act 2002  
 Copyright Act 1994  
 Corrections Act 2004  
 Crimes Act 1961  
 Criminal Justice Act 1985  
 Crown Minerals Act 1991

### D

Disabled Persons Community Welfare Act 1975  
 District Courts Act 1947  
 Dog Control Act 1996

### E

Earthquake Commission Act 1993  
 Electoral Act 1993  
 Electricity Act 1992  
 Electronic Transactions Act 2002  
 Employment Relations Act 2000  
 Environmental Protection Authority Act 2011  
 Equal Pay Act 1972  
 Evidence Act 2006

### F

Fair Trading Act 1986  
 Financial Reporting Act 1993  
 Fire Service Act 1975  
 Food Act 1981  
 Food Hygiene Regulations 1974  
 Forests Act 1949  
 Forest and Rural Fires Act 1977  
 Freedom Camping Act 2011



**G**

Gambling Act 2003  
 Gas Act 1992  
 Goods and Services Tax Act 1995  
 Government Rounding Powers Act 1989

**H**

Hauraki Gulf Marine Park Act 2000  
 Hazardous Substances and New Organisms Act 1996  
 Health Act 1956  
 Health and Safety at Work Act 2015  
 Health (Burial) Regulations 1946  
 Health (Hairdressers) Regulations 1980  
 Health (Infectious and Notifiable Diseases) Regulations 1966  
 Health (Registration of Premises) Regulations 1966  
 Historic Places Act 1993 – replaced by the Heritage New Zealand Pouhere Taonga Bill  
 Holidays Act 2003  
 Housing Act 1955  
 Human Rights Act 1993

**I**

Income Tax Act 2007  
 Impounding Act 1995  
 Interpretation Act 1999

**L**

Land Drainage Act 1908  
 Land Transfer Act 1952  
 Land Transport Act 1998  
 Land Transport Management Act 2003  
 Litter Act 1979  
 Local Authorities (Members' Interests) Act 1968  
 Local Drainage Act 1908  
 Local Electoral Act 2001  
 Local Government Act 1974  
 Local Government Act 2002  
 Local Government Borrowing Act 2011  
 Local Government Official Information and Meetings Act 1987  
 Local Government (Rating) Act 2002

**M**

Machinery Act 1950  
 Major Events Management Act 2007  
 Marine and Coastal Area (Takutai Moana) Act 2011  
 Minimum Wage Act 1983

**N**

New Zealand Bill of Rights Act 1990  
 New Zealand Public Health and Disability Act 2000

**O**

Oaths and Declarations Act 1957  
 Ombudsmen Act 1975

**P**

Parental Leave and Employment Protection Act 1987  
 Plumbers, Gasfitters and Drainlayers Act 2006  
 Privacy Act 1993

Property Law Act 2007  
 Prostitution Reform Act 2003  
 Public Bodies Leases Act 1969  
 Public Records Act 2005  
 Public Transport Management Act 2008  
 Public Works Act 1981

**Q**

Queen Elizabeth the Second National Trust Act 1977

**R**

Racing Act 1983  
 Radiation Protection Act 1965  
 Radio Communications Act 1989  
 Rates Rebate Act 1973  
 Rating Valuations Act 1998  
 Reserves Act 1977  
 Residential Tenancies Act 1986  
 Resource Management Act 1991  
 Retirement Villages Act 2003

**S**

Sale and Supply of Alcohol Act 2012  
 Smoke-free Environments Act 1990  
 Soil Conservation and Rivers Control Act 1941  
 Standards Act 1988  
 Summary Offences Act 1981  
 Summary Proceedings Act 1957

**T**

Te Ture Whenua Maori Act 1993  
 Telecommunications Act 2001  
 Transport Act 1962  
 Treaty of Waitangi Act 1975  
 Trespass Act 1980  
 Trustee Act 1956

**U**

Unit Titles Act 2010  
 Unsolicited Electronic Messages Act 2007  
 Utilities Access Act 2010

**W**

Waikato Raupatu Claims Settlement Act 1995  
 Waikato-Tainui Raupatu Claims (Waikato River) Settlement Act 2010  
 Walking Access Act 2008  
 Waste Minimisation Act 2008  
 Weathertight Homes Resolution Services Act 2006  
 Wild Animal Control Act 1977  
 Wildlife Act 1953

A bylaw is a rule or regulation made by the Waikato District Council. The Local Government Act 2002 empowers a local authority to make bylaws on a diverse range of subjects. Some other Acts also empower local authorities to make bylaws on specific topics.

### **Waikato District Council bylaws**

- Cemeteries Bylaw 2016
- Dog Control Bylaw 2015
- Fires in Open Air Bylaw 2012
- Keeping of Animals Bylaw 2015
- Liquor Control Bylaw 2009
- Public Libraries Bylaw 2007
- Public Places Bylaw 2016
- Reserves and Beaches Bylaw 2016
- Speed Limit Bylaw 2011
- Stock Movement Bylaw 2011 (Includes Stock Movement Policy)
- Trade Waste and Wastewater Bylaw 2016
- Trading in Public Places Bylaw 2008
- Waikato District Reserves and Beaches Bylaw 2008
- Water Supply Bylaw 2009

### **Franklin Bylaws administered by Waikato District Council\***

- Franklin Brothel Bylaw 2010
- Franklin Control of Signs Bylaw 2007
- Franklin Food Hygiene Bylaw 2010
- Franklin Liquor Control Bylaw 2008

*\*WDC currently has two sets of Bylaws due to amalgamation in November 2010. The Council are working through a programme to review these and consolidate into one bylaw for the entire district.*

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### **Open Meeting**

|                                 |                                 |
|---------------------------------|---------------------------------|
| <b>To</b>                       | Policy & Regulatory Committee   |
| <b>From</b>                     | Gavin Ion<br>Chief Executive    |
| <b>Date</b>                     | 8 February 2017                 |
| <b>Chief Executive Approved</b> | Y                               |
| <b>DWS Document Set #</b>       | 1674831                         |
| <b>Report Title</b>             | Chief Executive's Business Plan |

## **1. EXECUTIVE SUMMARY**

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The Chief Executive's Business Plan is a summary of progress on the Chief Executive's Performance Agreement which took effect on 1 July 2016.

## **2. RECOMMENDATION**

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**THAT** the report from the Chief Executive – *Chief Executive's Business Plan* - be received.

## **3. BACKGROUND**

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The Chief Executive's Business Plan is a summary of progress on a number of issues targeted by Councillors.

## **4. DISCUSSION AND ANALYSIS OF OPTIONS**

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### **4.1 DISCUSSION**

The Plan is a summary of progress on specific issues. It enables staff and Councillors to focus on the big issues and ensures that attention is given to those things that really matter. The Plan is in line with the Chief Executive's Performance Agreement for 2016/2017 which was adopted in June.

The Council recently approved a list of key stakeholders which will be used to provide feedback on the performance of the Chief Executive.

## 4.2 OPTIONS

The list of projects has been agreed by Council.

The Plan is consistent with the Chief Executive's Performance Agreement recently approved by Council.

## 5. CONSIDERATION

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### 5.1 FINANCIAL

Any identified financial implications will be raised with Council as needed.

### 5.2 LEGAL

As part of undertaking the work detailed in this plan, Council needs to ensure that the approach taken is consistent with the Purpose of Local Government.

In other words, to meet the current and future needs of communities for good quality local infrastructure, local public services and performance of regulatory functions in a way that is most cost-effective for households and businesses.

### 5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

This report contains the strategic issues that Council is focused on. The Chief Executive's Business Plan has been updated to align to the Chief Executive's Performance Agreement.

Iwi and Tangata Whenua have been, or will be consulted on at least some of the key projects or initiatives referred to in the report. Iwi involvement is intended as part of the list of key stakeholders.

The projects in the list link to at least one community outcome or wellbeing. They also link to at least one LTP key goal.

The list has been updated in line with the Chief Executive's Performance Agreement agreed in June.

### 5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

The report does not trigger any concerns about significance of the projects being discussed.

| Highest levels of engagement | Inform   | Consult                  | Involve                  | Collaborate              | Empower                  |
|------------------------------|--|--------------------------|--------------------------|--------------------------|--------------------------|
|                              | <input checked="" type="checkbox"/>  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                              | The report provides a summary of what progress is being made on the various issues. It is for information at this stage of the year. |                          |                          |                          |                          |

State below which external stakeholders have been or will be engaged with:

| Planned | In Progress | Complete |                                       |
|---------|-------------|----------|---------------------------------------|
|         |             | ✓        | Internal                              |
|         | ✓           |          | Community Boards/Community Committees |
|         | ✓           |          | Waikato-Tainui/Local iwi              |
|         | ✓           |          | Households                            |
|         | ✓           |          | Business                              |
|         |             |          | Other Please Specify                  |

The assessment depends on the issues involved.

## **6. CONCLUSION**

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The schedule summarises progress on the key issues agreed with Council.

## **7. ATTACHMENTS**

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Chief Executive's KPI worksheet.

### Chief Executive's KPIs

| Key project/priority   | Key deliverables/KPIs |   | Progress |   | Final Achievement Met/Not Met |
|--|-----------------------|---|----------|---|-------------------------------|
| 1. Responsiveness and resolution of Service Requests logged (linked to LTP key goal of community engagement)   | 1.1                   | Completion of service requests within set timeframes for the year > 90%   | 1.1      | 90.5% of service requests for the year to 31 January 2017 have been completed on time. We are slightly ahead of target.   |                               |
|  | 1.2                   | The total of overdue service requests < 110 on average for the year.  | 1.2      | The total overdue service requests (against completion target) averaged 106 at the end of January 2017. We are slightly ahead target.   |                               |
| 2. Reduction in carry forward works (linked to LTP key goals of affordability and community engagement)  | 2.1                   | Reduction in controllable carry forward works by more than 10% in dollar terms for the year ended 30 June 2017 (e.g., non-controllable projects such as development contribution funded projects, grants and donations and discretionary funds are not included in this calculation). | 2.1      | <ul style="list-style-type: none"> <li>▪ Work is underway on the 2016/2017 work programme. Outstanding projects from 2015/2016 are being worked on in order to tender and complete these projects during this financial year.</li> <li>▪ Progress is behind budget and some key land agreements are urgently needed to complete key infrastructure projects.</li> </ul> |                               |
| 3. Regional Initiatives – undertake works across councils and across the Waikato Regional that promote: <ul style="list-style-type: none"> <li>▪ Efficiency</li> <li>▪ Common purpose</li> <li>▪ Affordability</li> <li>▪ Collaboration</li> <li>▪ Community engagement</li> </ul> | 3.1                   | Waters Review – Develop and implement an agreed process for the Waters CCO, subject to Council's decision.  | 3.1      | <ul style="list-style-type: none"> <li>▪ Council has endorsed the Asset Owning CCO option.</li> <li>▪ Waipa have recommended another option and Hamilton are still considering their position.</li> </ul>   |                               |
|  | 3.2                   | Waikato Plan – Demonstrate the impact the Chief Executive has made in relation to the: <ul style="list-style-type: none"> <li>- Waikato Plan</li> <li>- Regional Sports Facilities Plan</li> </ul>  | 3.2      | <p>The Chief Executive has played a part in encouraging Iwi involvement in the Waikato Plan.</p> <p>He is also actively involved in the Chief Executive's steering group for this</p>   |                               |

| Key project/priority   | Key deliverables/KPIs |   | Progress |  | Final Achievement<br>Met/Not Met |
|--|-----------------------|---|----------|--|----------------------------------|
| (Linked to LTP key goals of affordability, economic development and community engagement)  |                       | Which is consistent with Council's aspirations and expectations.  |          | project.<br><br>Of the ten councils involved in the Regional Sports Facility Plan, nine have now signed the Memorandum of Understanding. This has been driven by the Chief Executive.  |                                  |
| 4. Economic Development – the District grows and prospers (linked to LTP key goal of economic development).  | 4.1                   | Agree an Implementation Plan for 2016/2017.   | 4.1      | The implementation plan has been agreed with Council.  |                                  |
|  | 4.2                   | The agreed projects in the Implementation Plan are delivered by 30 June 2017.   | 4.2      | A full report on progress was provided to the November Strategy & Finance Committee meeting.<br><br>The report indicated that the implementation plan is on track.   |                                  |
| 5. Roading Alliance – Council has let a \$150 million contract to the Alliance with Downers/HEB for the delivery of road maintenance and related services (linked to the LTP key goals of affordability and community engagement). | 5.1                   | The financial performance of the Waikato District Alliance is such that a gain share payment is due at the end of the financial year. | 5.1      | This is an end goal which both Council and Downer will be working to achieve throughout the year.  |                                  |
|  | 5.2                   | Achieve 80% of targets set in the Waikato District Alliance key performance indicator dashboard.                                      | 5.2      | Of the 30 targets set for the Alliance:<br><br><b>December:</b><br>Of the 30 targets set for the Alliance:<br><br>- 16 achieved target<br>- 2 are between 80-100% of target<br>- 7 are annual measures which will be available at the end of the year. |                                  |



| Key project/priority  | Key deliverables/KPIs |   | Progress |  | Final Achievement<br>Met/Not Met |
|---|-----------------------|---|----------|--|----------------------------------|
|   | 5.3                   | Provide a report to the appropriate committee on a monthly basis that covers all aspects of the Alliance model. | 5.3      | <p><b>YTD:</b><br/>Of the 30 targets set for the Alliance:</p> <ul style="list-style-type: none"> <li>- 18 achieved target</li> <li>- 2 are between 80-100% of target</li> <li>- 7 are annual measures which will be available at the end of the year.</li> </ul> <p>The Alliance is covered through the Service Delivery monthly report. A specific Alliance update report was also considered by the Infrastructure Committee in September.</p>  |                                  |
| <p>6. Transformational organisational change.</p> <p>- Outline what initiatives and actions are being undertaken to ensure an engaged and committed workforce (linked to the LTP key goal of community engagement).</p> | 6.1                   | Implement all of the 2016/17 strategies for the Zero Harm Strategic Plan.                                       | 6.1      | A number of the actions have been completed and some are ongoing. A full update on progress was provided to the December Council meeting.  |                                  |
|   | 6.2                   | An improvement of 4.75% or more is demonstrated in the engagement profile from the staff culture survey.        | 6.2      | <ul style="list-style-type: none"> <li>▪ An indicative staff survey prior to Christmas indicated this goal would not be achieved.</li> <li>▪ Recent initiatives around culture have been a guest speaker about wellness, the introduction of a wellness programme (Tracksuit Inc) and staff culture workshops.</li> <li>▪ Leadership has been a key focus with expectations having been outlined and support in place to make improvements. The focus is on Managers and Team Leaders being “people leaders”.</li> </ul> |                                  |

| Key project/priority  | Key deliverables/KPIs |  | Progress  | Final Achievement<br>Met/Not Met |
|-----------------------|-----------------------|--|---|----------------------------------|
|                       | 6.3                   | Undertake 360 degree feedback of key stakeholders, including developers, iwi, Audit & Risk Chair etc.  | 6.3 <ul style="list-style-type: none"> <li>▪ A suggested list of key stakeholders has been agreed.</li> <li>▪ A format and questions are being developed for the engagement process.</li> </ul>   |                                  |
|                       | 6.4                   | Develop an action plan for Council by 30 June 2017, in relation to improvements identified by the feedback.  | 6.4 The engagement by means of a survey will provide the feedback for the Action plan.  |                                  |
| 7. General Management | 7.1                   | That the Audit and Risk Committee undertakes process reviews on targeted areas, and that any “red flags” are raised, discussed and incorporated by mutual agreement into KPIs. | 7.1 Following on from a Conflict of Interest report, the Committee considered a procurement review in December. A number of improvement actions were identified and have been programmed for action.  |                                  |
|                       | 7.2                   | That the Chief Executive provides oversight in the implementation of the Open Spaces Contract.   | <ul style="list-style-type: none"> <li>▪ The Open Spaces Contract commenced on 1 August. The contract appears to be progressing satisfactorily, including the use of local sub-contractors.</li> <li>▪ Workloads within the organisation are high with consent numbers continuing at record levels (Building Consents up 8.25% (on top of 26.3% increase over the previous 12 Months) in workload terms and resource consents up 18.6% since 1 July 2016). (Note this is on top of the 33.4% increase experienced over the previous 12 months – 1/7/1015 - 30/6/16)</li> <li>▪ Meetings have been held with Pokeno</li> </ul> |                                  |

| Key project/priority | Key deliverables/KPIs | Progress   | Final Achievement<br>Met/Not Met |
|----------------------|-----------------------|--|----------------------------------|
|                      |                       | Land Consortium and other key developers to understand their pending requirements. |                                  |

### Open Meeting

|                                 |                               |
|---------------------------------|-------------------------------|
| <b>To</b>                       | Policy & Regulatory Committee |
| <b>From</b>                     | Gavin Ion<br>Chief Executive  |
| <b>Date</b>                     | 10 February 2017              |
| <b>Chief Executive Approved</b> | Y                             |
| <b>DWS Document Set #</b>       | 1674768                       |
| <b>Report Title</b>             | 2017 Meeting Calendar         |

## 1. EXECUTIVE SUMMARY

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A monthly report is provided on the meeting calendar. Recent changes are incorporated so that Councillors are kept up to date.

## 2. RECOMMENDATION

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**THAT** the report from the Chief Executive – *2017 Meeting Calendar* - be received.

## 3. BACKGROUND

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Council has already approved a meeting timetable for 2017. It was agreed that I would provide a monthly update on the meeting calendar including as much relevant information as possible.

## 4. DISCUSSION AND ANALYSIS OF OPTIONS

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### 4.1 DISCUSSION

As discussed, Councillors should rely on the latest calendar and dispense with previous copies.

The workshop schedule for the next few months are as follows:

### FEBRUARY 2017

| Tuesday 7 February: 9am – 12pm  | Tuesday 14 February: 9am – 4pm  |
|---|---|
| <ul style="list-style-type: none"> <li>▪ 9am – 10am: Zero Harm Update convened by Kevin</li> <li>▪ 10.15am – 11.15am: Healthy Rivers</li> </ul> | <ul style="list-style-type: none"> <li>▪ 9am – 4pm: Annual Plan convened by Shelley Monrad</li> </ul> |

|   |   |
|---|---|
| <p>Update convened by Stephen Howard and Surya Pandey Lockley</p> <ul style="list-style-type: none"> <li>▪</li> </ul> <p><b>2.30pm – 4.30pm</b><br/>Elected Member Health &amp; Safety Training (Hamilton Airport)</p>  |   |
| <b>Wednesday 15 February: 12.30pm – 4pm</b>   | <b>Monday 20 February: 9am – 12pm</b>   |
| <ul style="list-style-type: none"> <li>▪ 12.30pm – 4pm: Annual Plan convened by Shelley Monrad</li> </ul>   | <p><b>Induction Training:</b></p> <ul style="list-style-type: none"> <li>▪ 9am – 12pm: Engagement training convened by Don Day</li> </ul>   |
| <b>Tuesday 21 February: 1pm – 4pm</b>   | <b>Wednesday 22 February: 1pm – 4pm</b>   |
| <p><b>9am – 12.30 pm</b><br/>Policy &amp; Regulatory Committee</p> <p><b>Workshops:</b></p> <ul style="list-style-type: none"> <li>▪ 1pm – 1.30pm: Springhill Prison Update by Acting Prison Director Christine Faull</li> <li>▪ 1.30pm – 2.30pm: Halls workshop convened by Elton Parata and Annetta Purdy</li> <li>▪ 2.30pm – 3.15pm: Toilet Strategy convened by Elton Parata</li> </ul> | <p><b>9am – 12.30pm</b><br/>Strategy &amp; Finance Committee</p> <p><b>Induction Workshops:</b></p> <ul style="list-style-type: none"> <li>▪ 1pm – 2.30pm: NZTA Presentation (ONRC, new business case model, speed management framework)</li> <li>▪ 2.30pm – 3.30pm: LTP 2018-25 (approach being taken to develop the LTP and activity management plans)</li> <li>▪ 3.30pm – 5pm: District Plan Review (review of current issues, policies and objectives)</li> </ul> |
| <b>Tuesday 28 February: 1pm - 4pm</b>   |   |
| <p><b>9am – 12.30pm</b><br/>Infrastructure Committee</p> <p><b>Workshops:</b></p> <ul style="list-style-type: none"> <li>▪ 1pm – 2.30pm: Futureproof Strategy Review convened by Vishal Ramduny</li> <li>▪ 2.30pm – 4pm: Draft Regional Infrastructure Technical Specifications convened by Vishal Ramduny</li> <li>▪ 4pm – 5pm: Annual Plan convened by Shelley Monrad</li> </ul>          |   |

## MARCH 2017

|  |  |
|--|--|
| <b>Monday 6 March: 9am – 12pm</b>  | <b>Monday 13 March: 9am – 12pm</b>   |
| <ul style="list-style-type: none"> <li>▪ 9am – 10.30am: Draft Waikato Plan convened by Vishal Ramduny</li> <li>▪ 10.45am – 11.15am: Waikato Biodiversity Forum convened by Giles Boundy</li> </ul> | <ul style="list-style-type: none"> <li>▪</li> <li>▪</li> </ul> <p><b>1.15pm – 3.15pm</b><br/>Council Meeting</p> |

|   |  |
|---|--|
| <ul style="list-style-type: none"> <li>▪ 11.15am – 12.00pm: WRAL Update</li> </ul>  |  |
| <b>Tuesday 21 March: 1pm – 4pm</b>  |  |
| <b>9am – 12.30pm</b><br>Policy & Regulatory Committee<br><br><b>Workshops:</b> <ul style="list-style-type: none"> <li>▪ 1pm – 3pm: District Plan Review convened by Sandra Kelly</li> </ul><br><b>3.15 – 4pm</b><br>Extra Council Meeting – Annual Plan |  |

## APRIL 2017

| <b>Monday 10 April: 9am – 12pm</b>  | <b>Tuesday 18 April: 9am – 12pm</b>   |
|---|---|
| <ul style="list-style-type: none"> <li>▪ 9am – 11am: District Plan Review convened by Sandra Kelly</li> <li>▪ 11am – 11.30am: Activity Management Policy convened by Shelley Monrad</li> <li>▪ 11.30am – 12pm: Seachange – Hauraki Gulf Marine Spatial Plan Recommendations convened by Giles Boundy</li> </ul><br><b>12.30pm – 1.15pm</b><br>Citizenship ceremony<br><br><b>1.15pm – 3.15pm</b><br>Council Meeting | <ul style="list-style-type: none"> <li>▪ 9am – 11am: District Plan Review convened by Sandra Kelly</li> </ul> |

## 4.2 OPTIONS

Council could choose to approve the calendar or not. The idea of providing a monthly update is beneficial because there are a number of changes that arise on a regular basis. The calendars provide the most up to date information that we have but will not take account of short notice events.

## 5. CONSIDERATION

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### 5.1 FINANCIAL

Nil.

### 5.2 LEGAL

Nil.

### 5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

The report is about keeping Councillors informed and up to date with regards to forthcoming meetings and workshops. Items discussed will cover a range of community outcomes and one or more of the four well beings.

### 5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

|   |  |  |  |  |  |
|---|--|--|--|--|--|
| <b>Highest levels of engagement</b>                               | <b>Inform</b><br><input checked="" type="checkbox"/> | <b>Consult</b><br><input type="checkbox"/> | <b>Involve</b><br><input type="checkbox"/> | <b>Collaborate</b><br><input type="checkbox"/> | <b>Empower</b><br><input type="checkbox"/> |
| This report is for information only and to keep Council informed. |  |  |  |  |  |

State below which external stakeholders have been or will be engaged with:

| Planned | In Progress | Complete |                                       |
|---------|-------------|----------|---------------------------------------|
|         |             | ✓        | Internal                              |
|         |             |          | Community Boards/Community Committees |
|         |             |          | Waikato-Tainui/Local iwi              |
|         |             |          | Households                            |
|         |             |          | Business                              |
|         |             |          | Other Please Specify                  |

## 6. CONCLUSION

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Council is being asked to receive and review a monthly update on the meeting calendar for the remainder of 2017.

## 7. ATTACHMENTS

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Nil.

# 96 ANNUAL CALENDAR - 2017

Updated 1 February 2017

|      | JAN       |                         | FEB                           |              | MAR   |                                  | APR                                 |                                   | MAY                              |                        | JUN                          |                        | JUL                |           | AUG                     |                        | SEP                |                        | OCT                         |            | NOV                            |                        | DEC                         |                   |
|------|-----------|-------------------------|-------------------------------|--------------|---|----------------------------------|-------------------------------------|-----------------------------------|----------------------------------|------------------------|------------------------------|------------------------|--------------------|-----------|-------------------------|------------------------|--------------------|------------------------|-----------------------------|------------|--------------------------------|------------------------|-----------------------------|-------------------|
|      | AM        | PM                      | AM                            | PM           | AM  | PM                               | AM                                  | PM                                | AM                               | PM                     | AM                           | PM                     | AM                 | PM        | AM                      | PM                     | AM                 | PM                     | AM                          | PM         | AM                             | PM                     | AM                          | PM                |
| SAT  |           |                         |                               |              |   |                                  | 1                                   |                                   |                                  |                        |                              |                        | 1                  |           |                         |                        |                    |                        |                             |            |                                |                        |                             | SAT               |
| SUN  | 1         | New Years Day           |                               |              |   |                                  | 2                                   |                                   |                                  |                        |                              |                        | 2                  |           |                         |                        |                    |                        |                             | 1          |                                |                        |                             | SUN               |
| MON  | 2         |                         |                               |              |   |                                  | 3                                   |                                   | 1                                |                        |                              |                        | 3                  |           |                         |                        |                    |                        | 2                           |            |                                |                        |                             | MON               |
| TUES | 3         | New Year's Day Observed |                               |              |   |                                  | 4                                   | OTCB                              | 2                                | OTCB                   |                              |                        | 4                  |           | 1                       |                        |                    |                        | 3                           |            |                                |                        |                             | TUE               |
| WED  | 4         |                         | 1                             |              | 1   | P&R Pitts<br>DLC Hrg<br>Yot Club | 5                                   |                                   | 3                                |                        |                              | 5                      | A&R                | 2         |                         |                        |                    | 4                      |                             | 1          |                                |                        |                             | WED               |
| THU  | 5         |                         | 2                             |              | 2   | DLC Hrg<br>Yot Club              | 6                                   |                                   | 4                                |                        | 1                            | CCL<br>AP Hrgs         | 6                  |           | 3                       |                        |                    |                        | 5                           |            | 2                              |                        |                             | THU               |
| FRI  | 6         |                         | 3                             |              | 3   | Zone 2<br>DLC Hrg<br>Yot Club    | 7                                   |                                   | 5                                |                        | 2                            |                        | 7                  |           | 4                       |                        | 1                  |                        | 6                           |            | 3                              | Zone 2                 | 1                           | FRI               |
| SAT  | 7         |                         | 4                             |              | 4   |                                  | 8                                   |                                   | 6                                |                        | 3                            |                        | 8                  |           | 5                       |                        | 2                  |                        | 7                           |            | 4                              |                        | 2                           | SAT               |
| SUN  | 8         |                         | 5                             |              | 5   |                                  | 9                                   |                                   | 7                                |                        | 4                            |                        | 9                  |           | 6                       |                        | 3                  |                        | 8                           |            | 5                              |                        | 3                           | SUN               |
| MON  | 9         |                         | 6                             | Waitangi Day | 6   |                                  | 10                                  | W/S CCL<br>Citizenship            | 8                                | D&F CCL                | 5                            | Queen's Birthday       | 10                 | W/S CCL   | 7                       |                        | 4                  |                        | 9                           | W/S CCL    | 6                              |                        | 4                           | TCB<br>OTCB       |
| TUE  | 10        |                         | 7                             |              | 7   |                                  | 11                                  |                                   | 9                                | W/S TCB<br>PCC RCB NCB | 6                            |                        | 11                 | W/S       | 8                       | PCC RCB NCB            | 5                  |                        | 10                          | W/S        | 7                              |                        | 5                           | RCB<br>NCB<br>HCB |
| WED  | 11        |                         | 8                             |              | 8   |                                  | 12                                  |                                   | 10                               |                        | 7                            |                        | 12                 |           | 9                       |                        | 6                  | Joint Cttee Hui<br>WDC | 11                          |            | 8                              |                        | 6                           | TKCC              |
| THU  | 12        |                         | 9                             |              | 9   |                                  | 13                                  |                                   | 11                               |                        | 8                            |                        | 13                 |           | 10                      |                        | 7                  |                        | 12                          |            | 9                              |                        | 7                           | TKCC              |
| FRI  | 13        |                         | 10                            |              | 10  |                                  | 14                                  | Good Friday                       | 12                               |                        | 9                            | Zone 2                 | 14                 |           | 11                      |                        | 8                  |                        | 13                          |            | 10                             |                        | 8                           | TKCC              |
| SAT  | 14        |                         | 11                            |              | 11  |                                  | 15                                  |                                   | 13                               |                        | 10                           |                        | 15                 |           | 12                      |                        | 9                  |                        | 14                          |            | 11                             |                        | 9                           | SAT               |
| SUN  | 15        |                         | 12                            |              | 12  |                                  | 16                                  |                                   | 14                               |                        | 11                           |                        | 16                 |           | 13                      |                        | 10                 |                        | 15                          |            | 12                             |                        | 10                          | SUN               |
| MON  | 16        |                         | 13                            | Citizenship  | 13  |                                  | 17                                  | Easter Monday                     | 15                               |                        | 12                           | W/S CCL<br>Citizenship | 17                 | W/S       | 14                      | D&F CCL<br>Citizenship | 11                 | W/S CCL<br>Citizenship | 16                          | W/S        | 13                             | D&F CCL<br>Citizenship | 11                          | CCL               |
| TUE  | 17        |                         | 14                            |              | 14  |                                  | 18                                  |                                   | 16                               | P&R W/S                | 13                           | W/S TCB<br>PCC RCB NCB | 18                 |           | 15                      | P&R W/S<br>HCB         | 12                 |                        | 17                          |            | 14                             | TCB<br>PCC RCB NCB     | 12                          | PCC               |
| WED  | 18        |                         | 15                            |              | 15  | P&R Hearing<br>Easter Trading    | 19                                  | Joint Cttee Hui<br>Waikato Tainui | 17                               |                        | 14                           |                        | 19                 |           | 16                      |                        | 13                 |                        | 18                          |            | 15                             |                        | 13                          | A&R               |
| THU  | 19        |                         | 16                            |              | 16  | Rural & Prov Sector              | 20                                  |                                   | 18                               |                        | 15                           | Rural & Prov Sector    | 20                 |           | 17                      |                        | 14                 |                        | 19                          |            | 16                             | Rural & Prov Sector    | 14                          | TKCC              |
| FRI  | 20        |                         | 17                            |              | 17  | Rural & Prov Sector              | 21                                  |                                   | 19                               |                        | 16                           | Rural & Prov Sector    | 21                 |           | 18                      |                        | 15                 |                        | 20                          |            | 17                             | Rural & Prov Sector    | 15                          | TKCC              |
| SAT  | 21        |                         | 18                            |              | 18  |                                  | 22                                  |                                   | 20                               |                        | 17                           |                        | 22                 |           | 19                      |                        | 16                 |                        | 21                          |            | 18                             |                        | 16                          | SAT               |
| SUN  | 22        |                         | 19                            |              | 19  |                                  | 23                                  |                                   | 21                               |                        | 18                           |                        | 23                 |           | 20                      |                        | 17                 |                        | 22                          |            | 19                             |                        | 17                          | SUN               |
| MON  | 23        |                         | 20                            |              | 20  |                                  | 24                                  |                                   | 22                               |                        | 19                           |                        | 24                 | LGNZ Conf | 21                      |                        | 18                 | W/S                    | 23                          | Labour Day | 20                             |                        | 18                          | MON               |
| TUE  | 24        |                         | 21                            |              | 21  |                                  | 25                                  | ANZAC Day                         | 23                               | INF W/S                | 20                           |                        | 25                 | LGNZ Conf | 22                      | INF W/S                | 19                 | P&R W/S                | 24                          | W/S        | 21                             | P&R W/S                | 19                          | TUE               |
| WED  | 25        |                         | 22                            |              | 22  |                                  | 26                                  |                                   | 24                               | S&F W/S                | 21                           |                        | 26                 |           | 23                      | S&F W/S                | 20                 | CEPR                   | 25                          |            | 22                             | S&F W/S                | 20                          | WED               |
| THU  | 26        |                         | 23                            |              | 23  | P&R Hearing<br>Mangawara Bdge    | 27                                  |                                   | 25                               |                        | 22                           |                        | 27                 |           | 24                      |                        | 21                 |                        | 26                          |            | 23                             |                        | 21                          | THU               |
| FRI  | 27        |                         | 24                            |              | 24  |                                  | 28                                  |                                   | 26                               |                        | 23                           |                        | 28                 |           | 25                      |                        | 22                 |                        | 27                          |            | 24                             |                        | 22                          | FRI               |
| SAT  | 28        |                         | 25                            |              | 25  |                                  | 29                                  |                                   | 27                               |                        | 24                           |                        | 29                 |           | 26                      |                        | 23                 |                        | 28                          |            | 25                             |                        | 23                          | SAT               |
| SUN  | 29        |                         | 26                            |              | 26  |                                  | 30                                  |                                   | 28                               |                        | 25                           |                        | 30                 |           | 27                      |                        | 24                 |                        | 29                          |            | 26                             |                        | 24                          | SUN               |
| MON  | 30        | Auckland Anniversary    | 27                            |              | 27  |                                  | 29                                  |                                   | 27                               |                        | 24                           |                        | 31                 |           | 28                      |                        | 25                 |                        | 30                          |            | 27                             |                        | 25                          | Christmas Day     |
| TUES | 31        |                         | 28                            |              | 28  |                                  | 30                                  |                                   | 28                               |                        | 25                           |                        | 31                 |           | 29                      |                        | 26                 |                        | 31                          |            | 28                             |                        | 26                          | Boxing Day        |
| WED  |           |                         |                               |              | 29  |                                  | 31                                  |                                   | 29                               |                        | 26                           |                        |                    |           | 30                      |                        | 27                 |                        |                             |            | 29                             |                        | 27                          | WED               |
| THU  |           |                         |                               |              | 30  |                                  |                                     |                                   | 30                               |                        | 27                           |                        |                    |           | 31                      |                        | 28                 |                        |                             |            | 30                             |                        | 28                          | THU               |
| FRI  |           |                         |                               |              | 31  |                                  |                                     |                                   | 31                               |                        | 28                           |                        |                    |           |                         |                        | 29                 |                        |                             |            | 31                             |                        | 29                          | FRI               |
| SAT  |           |                         |                               |              |   |                                  |                                     |                                   |                                  |                        |                              |                        |                    |           |                         |                        | 30                 |                        |                             |            |                                |                        | 30                          | SAT               |
| SUN  |           |                         |                               |              |   |                                  |                                     |                                   |                                  |                        |                              |                        |                    |           |                         |                        |                    |                        |                             |            |                                |                        | 31                          | SUN               |
| KEY  | JAN       |                         | FEB                           |              | MAR   |                                  | APR                                 |                                   | MAY                              |                        | JUN                          |                        | JUL                |           | AUG                     |                        | SEP                |                        | OCT                         |            | NOV                            |                        | DEC                         |                   |
|      | Wairarapa |                         | Infrastructure (9.00am)       |              | Council (1.15pm)                              |                                  | Policy & Regulatory (9.00am)        |                                   | Strategy & Finance (9.00am)      |                        | Citizenship                  |                        | Pokeno CC (7.30pm) |           | Taupiri CB (5.30pm)     |                        | Raglan CB (2.00pm) |                        | Onewhero-Tuakau CB (7.30pm) |            | Meremere CC (7.00pm)           |                        | W/S: Councillors' workshops |                   |
|      |           |                         | LTP(Long term Plan) Workshop) |              | Chief Executive's Performance Review (9.00am) |                                  | CCS: Creative Communities (10.30am) |                                   | Discretionary & Funding (9.00am) |                        | Audit & Risk (9.00am or 1pm) |                        |                    |           | Ngaruawahia CB (6.15pm) |                        | Huntly CB (6.30pm) |                        | Te Kauwhata CC (7.00pm)     |            | Civil Defence Management Group |                        | Other Meetings              |                   |