

Agenda for a meeting of the Raglan Community Board to be held in the Town Hall, Supper Room, Bow Street, Raglan on **TUESDAY 14 FEBRUARY 2017** commencing at **2.00pm**.

Note: A public forum will be held at 1.30pm prior to the commencement of the meeting.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

4. CONFIRMATION OF MINUTES

Meeting held on 6 December 2016

3

5. SPEAKER

Novell Gopal, Business Growth Advisor of Waikato Innovation Park, will be in attendance to address the board on the start up for a new business support service in Raglan offering free advice and access to enterprise funding.

6. REPORTS

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- 6.7 Pre-meeting forum *Verbal*
- 6.8 Chairperson's Report *Verbal*
- 6.9 Councillor's Report *Verbal*

7. BOARD MEMBERS' REPORTS

GJ Ion
CHIEF EXECUTIVE
Agenda2017\RCB\170214 RCB OP.dot

Open Meeting

To	Raglan Community Board
From	Gavin Ion Chief Executive
Date	7 February 2017
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
DWS Document Set #	GOV0507
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of a meeting of the Raglan Community Board held on Tuesday 6 December 2016.

2. RECOMMENDATION

THAT the minutes of the Raglan Community Board held on Tuesday 6 December 2016 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

RCB Minutes

MINUTES of a meeting of the Raglan Community Board held in the Supper Room, Town Hall, Bow Street, Raglan on **TUESDAY 6 DECEMBER 2016** commencing at **2.00pm**.

Present:

Mr RJ MacLeod (Chairperson)
Cr LR Thomson
Mr PJ Haworth
Mrs R Kereopa
Mr AM Oosten
Mrs GA Parson
Mr AW Vink

Attending:

Mr T Harty (General Manager Service delivery)
Mrs R Gray (Council Support Manager)
Mr M Henwood (Acting Senior Sergeant NZ Police)
Mr A Wilson (Public Transport Operations Waikato Regional Council)
Mr A McLeod (Operations Manager Go Bus)
10 Members of the Public
2 Staff Members

APOLOGIES AND LEAVE OF ABSENCE

All members were present.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr MacLeod/Cr Thomson)

THAT the agenda for a meeting of the Raglan Community Board held on Tuesday 6 December 2016 be confirmed and all items therein be considered in open meeting;

AND THAT the following item be discussed at an appropriate time during the course of the meeting:

- **Wastewater Overflow Continual Improvement Plan.**

CARRIED on the voices

RCB1612/01

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Mr MacLeod/Cr Thomson)

THAT the minutes of a Triennial meeting of the Raglan Community Board held on Tuesday 8 November 2016 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

RCB1612/02

SPEAKER

Acting Senior Sergeant Mike Henwood of Waikato NZ Police was in attendance to address the Board regarding the summer policing model in Raglan. The Board advised that local police go over and beyond the call of duty.

REPORTS

Raglan 23 Bus Contract
Agenda Item 6.1

Tabled: Raglan Bus Improvements

Mr Wilson and Mr McLeod were in attendance to speak to this report.

Mr Wilson spoke of what is being delivered under the new contract and asked members for feedback on refining bus routes and the timetable. A community survey will be provided this year for feedback and a letterbox drop was considered to be helpful. Implementation is expected in April 2017. Mr McLeod spoke of statistics on bus use.

Resolved: (Mr McLeod/Mr Oosten)

THAT the report from the Chairperson be received.

CARRIED on the voices

RCB1612/03/1

Discretionary Fund Report to 21 November 2016
Agenda Item 6.2

Resolved: (Mr MacLeod/Mr Oosten)

THAT the report from the General Manager Strategy & Support be received.

CARRIED on the voices

RCB1612/03/2

Community Plan Template and Identification of Long Term Plan Priority Projects
Agenda Item 6.3

The General Manager Service Delivery provided an overview of this report.

Resolved: (Mr MacLeod/Mrs Parson)

THAT the report from the General Manager Strategy & Support be received;

AND THAT the Community Board develops its community plan and identifies key projects to give effect to the plan and for consideration through Council's Long Term Plan process by using the template provided;

AND FURTHER THAT the completed community plan template be submitted to Council's Corporate Planner by 31 March 2017.

CARRIED on the voices

RCB1612/03/3

Raglan Works & Issues Report: Status of Items November 2016
Agenda Item 6.4

Resolved: (Mr MacLeod/Mrs Kereopa)

THAT the report from the General Manager Strategy & Support be received.

CARRIED on the voices

RCB1612/03/4

Year to Date Service Request Report
Agenda Item 6.5

Resolved: (Mr Vink/Mr Haworth)

THAT the report from the General Manager Strategy & Support be received.

CARRIED on the voices

RCB1612/03/5

Raglan Naturally Steering Group
Agenda Item 6.6

Resolved: (Mr MacLeod/Mrs Kereopa)

THAT the report from the Chairperson be received;

AND THAT the Raglan Community Board invites the Economic Development Manager to a meeting of the Interim Steering Group to provide a briefing on the Economic Development Strategy.

CARRIED on the voices

RCB1612/03/6

Raglan Destination Action Plan
Agenda Item 6.7

Resolved: (Mr MacLeod/Cr Thomson)

THAT the report from the Chairperson be received.

CARRIED on the voices

RCB1612/03/7

Engagement Plan 2016/2017
Agenda Item 6.8

Resolved: (Mr MacLeod/Cr Thomson)

THAT the report from the Chairperson be received;

AND THAT the Raglan Community Board Engagement Plan be approved.

CARRIED on the voices

RCB1612/03/8

Delegations Update
Agenda Item 6.9

Resolved: (Mr MacLeod/Cr Thomson)

THAT the report from the Chairperson be received.

CARRIED on the voices

RCB1612/03/9

Raglan Community Board Charter
Agenda Item 6.10

Resolved: (Mr MacLeod/Mrs Parson)

THAT the report from the Chairperson be received.

CARRIED on the voices

RCB1612/03/10

Community Board/Committee Annual Workshop
Agenda Item 6.11

The Board advised of two topics for consideration at the annual workshop as follows:

- Relationships between Council and community boards/community committees
- Community targeted rates.

Resolved: (Mr MacLeod/Mr Vink)

THAT the report from the General Manager Strategy & Support be received.

CARRIED on the voices

RCB1612/03/11

Raglan Coastal Reserves Advisory Meeting Minutes, 12 September 2016, 10 October 2016
and 14 November 2016
Agenda Item 6.12

Resolved: (Cr Thomson/Mr Oosten)

THAT the report from the General Manager Service Delivery be received.

CARRIED on the voices

RCB1612/03/12

Public Forum
Agenda Item 6.13

The following items were discussed during the Public Forum held prior to the commencement of the meeting:

- Soccer fields – resurfacing of existing domains, improve drainage for developing fields at the rugby ground area. Cr Thomson agreed to organise a meeting with Mr Mooar and the General Manager Strategy & Support.
- Mowing of grass verges – concern no reply from Council yet on request for exemption to mowing grass verges. Mr Harty advised that staff were currently working through these.

- Major road works near Wainui Reserve – understand there is no provision for a grass walkway or footpath, concern with public safety issues. Cr Thomson advised that a roadside meeting is to be held on Thursday looking at a walkway bridge and will provide feedback following the meeting.
- Noel Barber met with Friends of Wainui regarding upgrading tracks and signs. Cr Thomson agreed to follow up.
- Concern with the state of wastewater system and smoke bomb of houses. Chair advised the Jacobs Report received today has looked at the state of wastewater systems in the district and a high priority is the checking of the influx of stormwater into the system. It was noted that education for adults/children is required.
- Additional \$68 rates sewerage charge - it was advised this rate is across the district but doesn't include the rural area.
- PC12 – Request to readdress some of the approvals, to update system by developer on data. A Geotech report is being done at present with the developer and regional council. It was agreed a lot of work was being done behind the scene.

Chairperson's Report

Agenda Item 6.14

The Chair expanded on the issues identified in his report.

Resolved: (Mr MacLeod/Mr Haworth)

THAT the report from the Chairperson be received.

CARRIED on the voices

RCB1612/03/13

Councillor's Report

Agenda Item 6.15

Resolved: (Mr MacLeod/Mrs Parson)

THAT the report from Cr Thomson be received.

CARRIED on the voices

RCB1612/03/14

Wastewater Overflow Continual Improvement Plan

Add.Item

Tabled: Report of Wastewater Overflow Continual Improvement Plan considered at the Council meeting held on Monday 5 December 2016.

Mr Harty provided an update from discussion at the recent Council meeting. It was noted the recommendation was that Council support proceeding on the basis of the medium level of performance for wastewater network overflows, as outlined in the Jacobs report, that Council approve \$1,756,883 to undertake additional works as outlined in the report and

that Council approve the funding plan as outlined in scenario (e) of the report to fund these works.

There being no further business the meeting was declared closed at 3.47pm.

.....
R MacLeod
CHAIRPERSON

Open Meeting

To	Raglan Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	31 January 2017
Prepared by	Julienne Calambuhay Management Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0507
Report Title	Discretionary Fund Report to 31 January 2017

1. EXECUTIVE SUMMARY

To update the Board on the Discretionary Fund Report to 31 January 2017.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received.

3. ATTACHMENTS

Discretionary Fund Report to 31 January 2017

RAGLAN COMMUNITY BOARD DISCRETIONARY FUND 2016/2017

		1,206,170.4
2016/17 Annual Plan		14,271.00
Carry forward from 2015/16		6,718.00
Total Funding		20,989.00
Expenditure		
24-Jun-2016 Raglan House - towards the cost of hosting a two-day workshop on suicide prevention and awareness	RCB1603/06/3	2,000.00
29-Aug-2016 Raglan Naturally celebration - Raglan Ink Ltd advertising	RCB1608/04/1	166.00
30-Aug-2016 Raglan Naturally celebration - True Food Ltd catering	RCB1608/04/1	695.65
31-Aug-2016 Raglan Naturally celebration - projector hire	RCB1608/04/1	21.74
17-Nov-2016 Raglan Mountain Bike Club - Wainui Reserve mountain bike tracks	RCB1611/11/3	787.75
08-Nov-2016 Raglan Community Arts Council - creative space upgrade	RCB1611/11/6	2,500.00
21-Nov-2016 Whaingaroa Environment Centre - Plastic Free Raglan project	RCB1611/11/4	3,137.00
04-Dec-2016 Raglan Lions Club - 2016 New Year's Eve parade	RCB1611/11/5	1,775.00
Total Expenditure		11,083.14
Income		
Total Income		-
Net Expenditure		11,083.14
Net Funding Remaining (Excluding commitments)		9,905.86
Commitments		
09-Aug-2016 Raglan Naturally celebration (RCB1608/04/1)	1,000.00	
Less: Expenses	883.39	116.61
08-Nov-2016 Raglan Community Arts Council - commitment to a project subject to funding available from Council (RCB1611/11/6)		5,000.00
08-Nov-2016 Raglan Chamber of Commerce - Christmas light competition (RCB1611/11/7)		1,000.00
Total Commitments		6,116.61
Net Funding Remaining (Including commitments) as of 31 January 2017		3,789.25

Open Meeting

To	Raglan Community Board
From	Tim Harty General Manager
Date	27 January 2017
Prepared by	Martin Mould Waters Manager
Chief Executive Approved	Y
Reference #	1670260
Report Title	Summary of the Earthquake Event that Affected the Raglan Water Supply on 14 November 2016

1. EXECUTIVE SUMMARY

This report provides the Board with a summary of events as a result of the 14 November 2016 earthquake in Kaikoura.

2. RECOMMENDATION

THAT the report from the **General Manager Service Delivery – Summary of the Earthquake Event that Affected the Raglan Water Supply on 14 November 2016 Raglan** – be received.

3. ATTACHMENTS

N/A

REPORT

Summary of Events

Raglan's water supply was impacted by the 7.8 earthquake that occurred in Kaikoura on Monday 14 November 2016.

Following the earthquakes, the spring, which supplies raw water to Raglan's water treatment plant, had a significant increase in turbidity¹.

Raglan's Water Treatment Plant was recently upgraded to comply with the New Zealand Drinking Water Standards and the Health Amendment Act. The upgraded plant requires a continuous supply of low turbidity spring water to ensure compliance with the drinking water standards. Pre earthquake the springs had consistently provided this.

When high turbidity water entered the plant, online monitoring systems shut-down the plant to prevent any high turbidity water entering the Raglan reservoir and reticulation systems (high turbidity heightens the risk of bacteria getting through the system).

Following procedures, staff took samples from the spring to check for contaminants. An extensive range of tests were undertaken, including tests for pathogens and heavy metals. Whilst waiting for results, the plant was shut down as a precaution.

To maintain supply to Raglan, accredited contractors tankered water into the Raglan Bow Street reservoir, at an approximate external cost of \$135,000.

The water quality of the spring was cleared for use late on 16 November and the treatment plant was brought back into service on the 17 November. The spring returned back to pre-earthquake quality approximately 2-3 weeks following the earthquake and the plant has continued to perform well since then.

This issue was not isolated to Raglan. Groundwater sources in the Hauraki district also experienced similar issues.

The following sequence of events were managed by WDC:

- The plant shutdown automatically after the earthquake when the turbidity rose above the plant shutdown set-point. The town water reservoir levels and pressure dropped as a consequence of that and the situation needed to be managed to avoid the town running out of water.
- Civil Defence was activated to manage the event.
- Teams assisting with the event included: Waters, Civil Defence/EOC/Welfare, Alliance, Communications.
- The pipework from the plant inlet pumps were disconnected and the flow redirected to the stream to help clear the spring.

¹ Turbidity – The measure of sediment in the water. High turbidity = high sediment content.

- The community were notified and requested to conserve and boil the water. A three day boiled water notice was first issued on 14 November and a second three day notice was issued on 17 November. The residents were provided water conservation advice.
- The town's water fountains were disconnected.
- Arrangements were made with accredited potable water tanker operators to supply water to the community. Thirteen water tanker companies were engaged, that supplied more than three million litres over the four days.
- Tanker operators started working on 14 November and worked around the clock for four days to provide water to the community.
- Water reservoirs were topped up and a tanker was available at the local fire station for people to fill water containers. The tanker was available at the fire station from 5pm till 10pm on 14 November and then daily from 6am till 10pm.
- A security firm monitored the reservoir filling area over night.
- A new hydrant was installed in the Greenslade Road area to allow water to be pumped to that area.
- The treatment plant was not brought back on line until the spring water returned to an acceptable standard and comprehensive test results came back clear. Clearance of the comprehensive test results came through late on 16 November. The plant was brought back on line on 17 November and all the reservoirs were full by 18 November and normal pressure resumed.
- Three day bacteriological testing of the reticulation system was started on 17 November. The boiled water notice was not lifted until the results of the three consecutive days testing was cleared. The boiled water notice was lifted on 22 November 2016.

Open Meeting

To	Raglan Community Board
From	Tim Harty General Manager Service Delivery
Date	2 February 2017
Prepared by	Melissa Russo Corporate Planner
Chief Executive Approved	Y
Reference #	1671047
Report Title	Intention to prepare Natural Parks Reserve Management Plan

I. EXECUTIVE SUMMARY

Council is planning to prepare a Natural Parks Reserve Management Plan which will outline the future use, management and development of the natural parks it administers across the district. This activity follows on from the Neighbourhood Parks Reserve Management Plan, Sports Parks Reserve Management Plan and General Policies Reserve Management Plan adopted by Council in 2015 and 2016.

The definition of natural includes native bush areas, wetlands, coastal and lake margins, forestry, farm parks, esplanade and restoration areas or other natural landscapes.

Council, under s41 of the Reserves Act 1977, wishes to invite written suggestions. All suggestions received will be considered for inclusion in the draft reserve management plan which will be made available for public submission later in the year. Suggestions must be received by 3 March 2017.

The community can let Council know what they think about our natural parks and their ideas for their future use, management and development by filling in and returning the feedback form (attached). Alternatively you can provide your feedback by:

- entering it online at www.waikatodistrict.govt.nz/sayit
- emailing it to consult@waidc.govt.nz
- posting it to Private Bag 544, Ngaruawahia 3720
- faxing it to (07) 824 8091
- delivering it to any Council Office or Library.

Attached to this report is a document showing a map of the proposed Natural Parks.

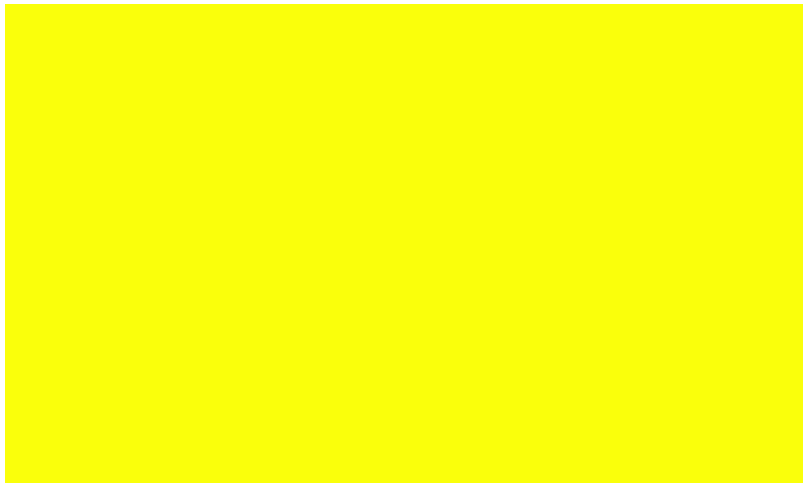
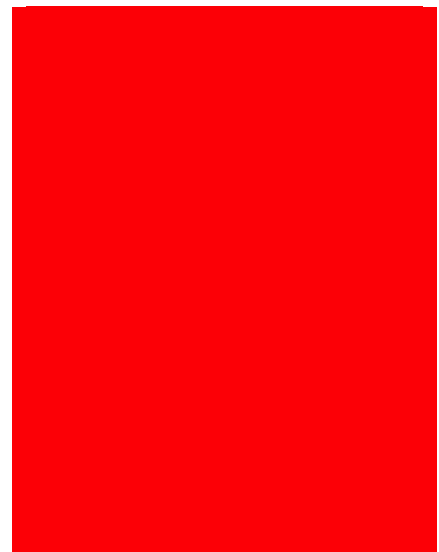
2. RECOMMENDATION

THAT the report from the General Manager Service Delivery be received.

3. ATTACHMENTS

Maps of proposed natural parks
Feedback form

Draft Waikato District Natural Reserves Management Plan

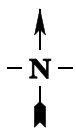


First draft

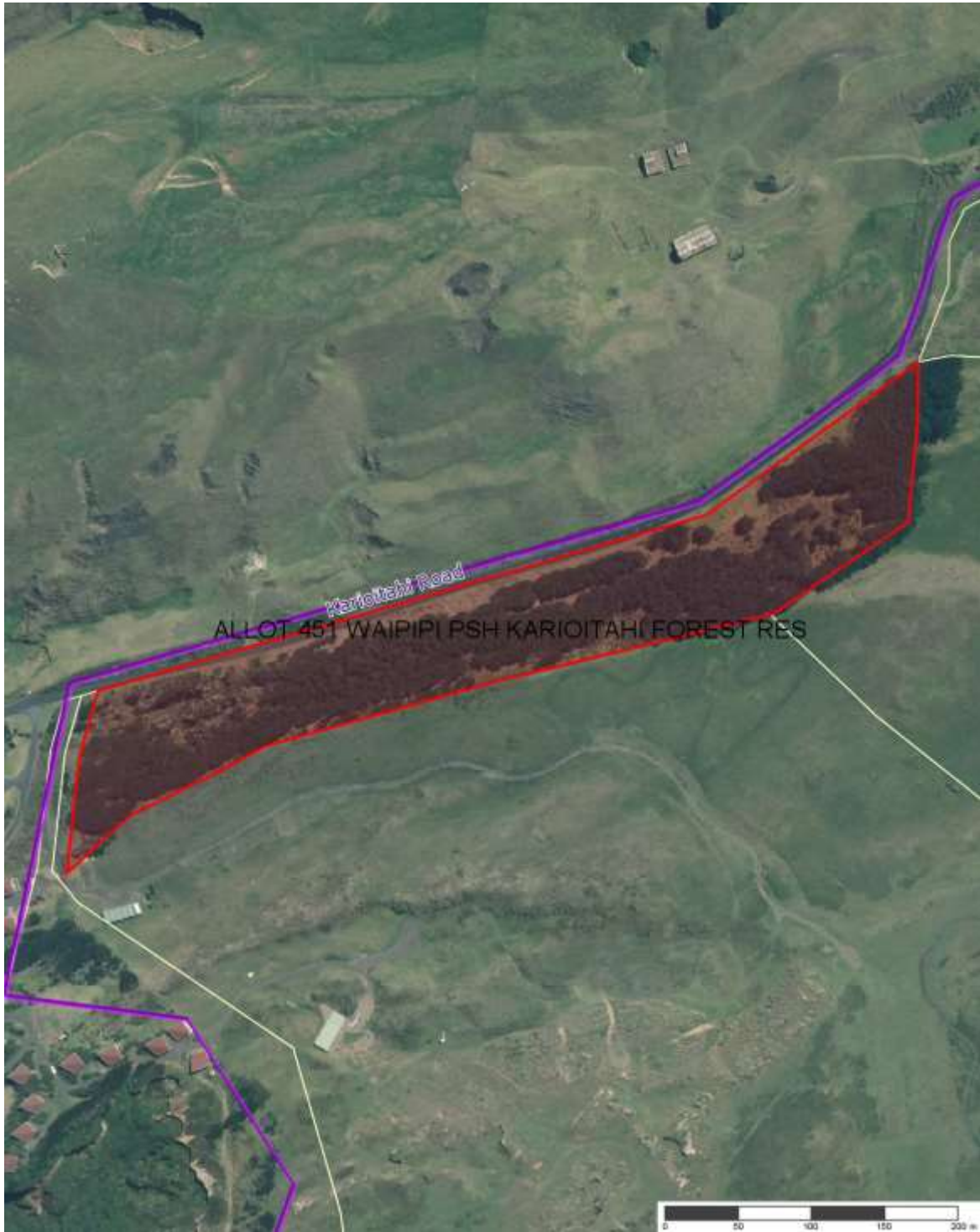
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I.1 Awaroa ki Tuakau Ward

I.1.1 Karioitahi Reserve Forest, Otatau

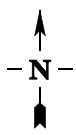


Karioitahi Reserve Forest



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1.1.2 Lapwood Reserve, Redoubt

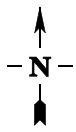


Lapwood Reserve



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I.1.3 Les Batkin Reserve, Tuakau

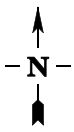


Les Batkin Reserve



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I.1.4 Maunsell Swamp Verge (Part of Maraetai Bay), Onewhero

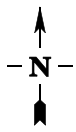


Maunsell Swamp Verge



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I.1.5 Razorback Road Quarry Reserve, Pokeno

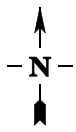


Razorback Road Quarry Reserve



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I.1.6 Ridge Road Scenic Reserve, Pokeno

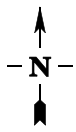


Ridge Road Scenic Reserve



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I.1.7 Shipherds Bush Reserve, Otaua

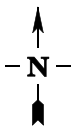


Shipherds Bush Reserve



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I.1.8 Stan Denize Scenic Park, Otatau

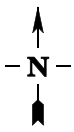


Stan Denize Scenic Park



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I.1.9 The Elbow Reserve, Tuakau

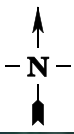


The Elbow Reserve



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I.I.10 Tramway Road Metal Dump Reserve, Otatau

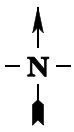


Tramway Road Metal Dump Reserve



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1.1.11 Tribhoun Girdar Scenic Reserve, Buckland South

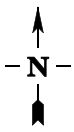


Tribhoun Girdar Scenic Reserve



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I.1.12 Whangarata Scenic Reserve, Tuakau



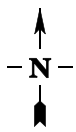
Whangarata Scenic Reserve



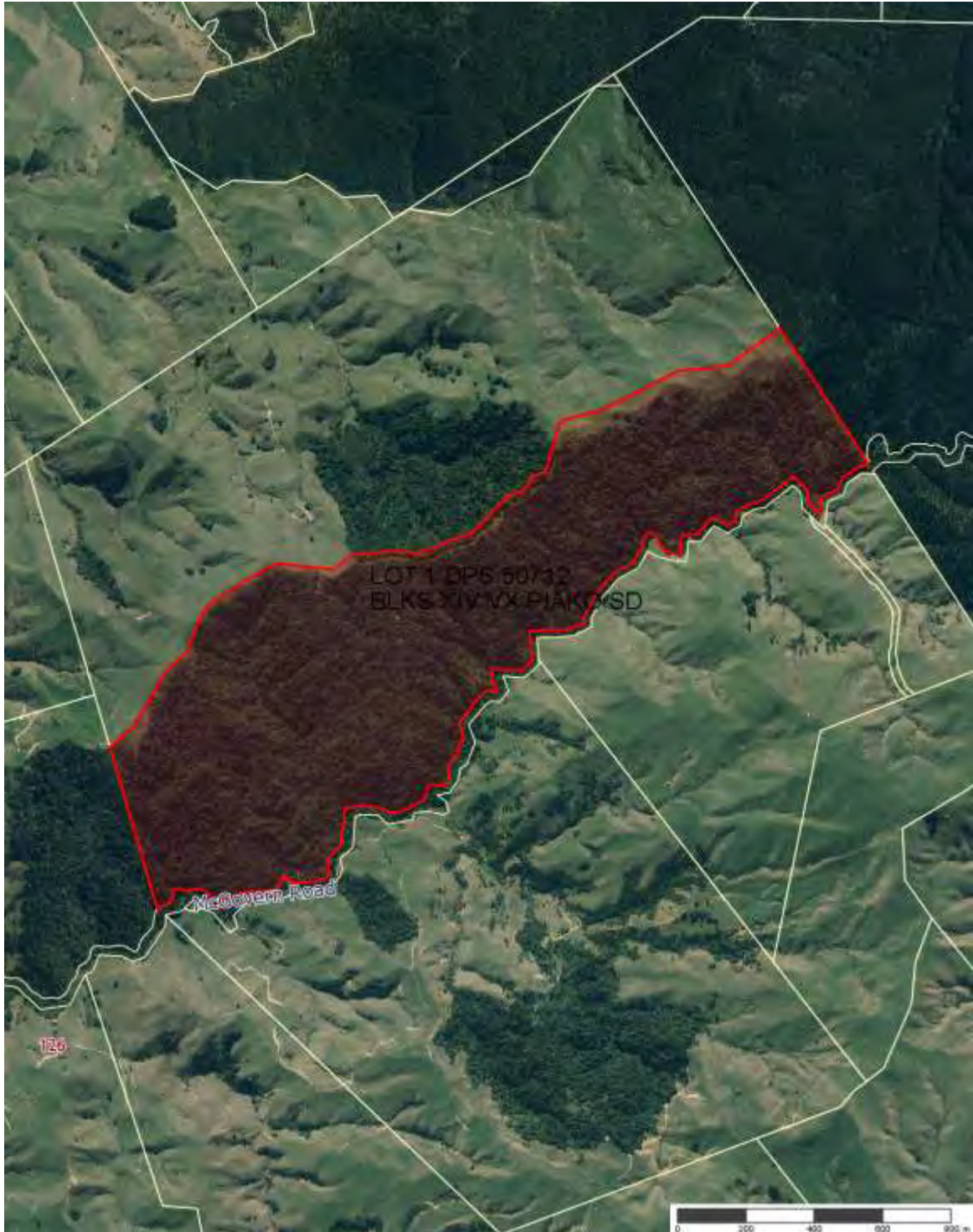
SCALE 1:1300	Cadastre sourced from Land Information New Zealand under CC-BY. Copyright @ Waikato District Council	Projection: New Zealand Transverse Mercator Datum: New Zealand Geodetic Datum 2000	Print Date: 19/10/2016	A4
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1.2 Hukanui-Waerenga Ward

1.2.1 Taniwha Scenic Reserve, Waerenga

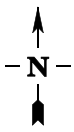


Taniwha Scenic Reserve



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1.2.2 Mill Creek Road Reserve, Waerenga



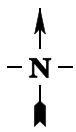
Mill Creek Road Reserve



SCALE 1:3000	Cadastre sourced from Land Information New Zealand under CC-BY. Copyright @ Waikato District Council	Projection: New Zealand Transverse Mercator Datum: New Zealand Geodetic Datum 2000	Print Date: 9/09/2016	A4
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I.3 Huntly Ward

I.3.1 Hartis Avenue Reserve, Huntly

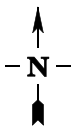


Hartis Avenue Reserve



SCALE 1:1100	Cadastre sourced from Land Information New Zealand under CC-By. Copyright @ Waikato District Council	Projection: New Zealand Transverse Mercator Datum: New Zealand Geodetic Datum 2000	Print Date: 9/09/2016	A4
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I.3.2 Pukemiro Reserve, Waikato Western Hills

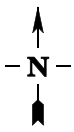


Pukemiro Reserve



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1.3.3 Rayner Road Natural Reserve, Huntly

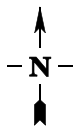


Rayner Road Natural Reserve



SCALE 1:2200	Cadastre sourced from Land Information New Zealand under CC-By. Copyright @ Waikato District Council	Projection: New Zealand Transverse Mercator Datum: New Zealand Geodetic Datum 2000	Print Date: 21/09/2016	A4
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1.3.4 Glen Afton Esplanade Reserve, Waikato Western Hills

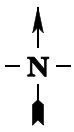


Glen Afton Esplanade Reserve



SCALE 1:11000	Cadastre sourced from Land Information New Zealand under CC-By. Copyright @ Waikato District Council	Projection: New Zealand Transverse Mercator Datum: New Zealand Geodetic Datum 2000	Print Date: 12/09/2016	A4
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I.3.5 Tumate Mahuta Park, Huntly



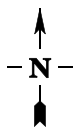
Tumate Mahuta Park



SCALE 1:2000	Cadastre sourced from Land Information New Zealand under CC-By. Copyright @ Waikato District Council	Projection: New Zealand Transverse Mercator Datum: New Zealand Geodetic Datum 2000	Print Date: 9/09/2016	A4
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I.4 Ngaruawahia Ward

I.4.1 Hakarimata Walkway and Hakarimata Road Esplanade, Ngaruawahia



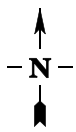
Hakarimata Walkway and Hakarimata Road Esplanade



SCALE 1:5300	Cadastre sourced from Land Information New Zealand under CC-BY. Copyright @ Waikato District Council	Projection: New Zealand Transverse Mercator Datum: New Zealand Geodetic Datum 2000	Print Date: 17/10/2016	A4
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1.5 Onewhero-Te Akau Ward

1.5.1 Murray Road Reserve, Onewhero

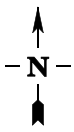


Murray Road Reserve



SCALE 1:1700	Cadastre sourced from Land Information New Zealand under CC-BY. Copyright @ Waikato District Council	Projection: New Zealand Transverse Mercator Datum: New Zealand Geodetic Datum 2000	Print Date: 8/09/2016	A4
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1.5.2 Naike Esplanade Reserve, Onewhero

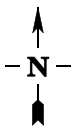


Naike Esplanade Reserve



SCALE 1:900	Cadastre sourced from Land Information New Zealand under CC-By. Copyright @ Waikato District Council	Projection: New Zealand Transverse Mercator Datum: New Zealand Geodetic Datum 2000	Print Date: 8/09/2016	A4
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I.5.3 Ocean View Road Reserve (Part of Sunset Beach Reserve), Port Waikato

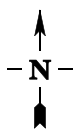


Ocean View Road Reserve (Part of Sunset Beach Reserve)



SCALE 1:700	Cadastre sourced from Land Information New Zealand under CC-BY. Copyright © Waikato District Council	Projection: New Zealand Transverse Mercator Datum: New Zealand Geodetic Datum 2000	Print Date: 9/09/2016 A4
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I.5.4 Te Akau South Esplanade, Te Akau South

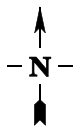


Te Akau South Esplanade



<p>SCALE 1:21000</p>	<p>Cadastre sourced from Land Information New Zealand under CC-By. Copyright @ Waikato District Council</p>	<p>Projection: New Zealand Transverse Mercator Datum: New Zealand Geodetic Datum 2000</p>	<p>Print Date: 5/10/2016 A4</p>
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1.5.5 Tuakau Bridge Landing Reserve, Onewhero

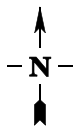


Tuakau Bridge Landing Reserve

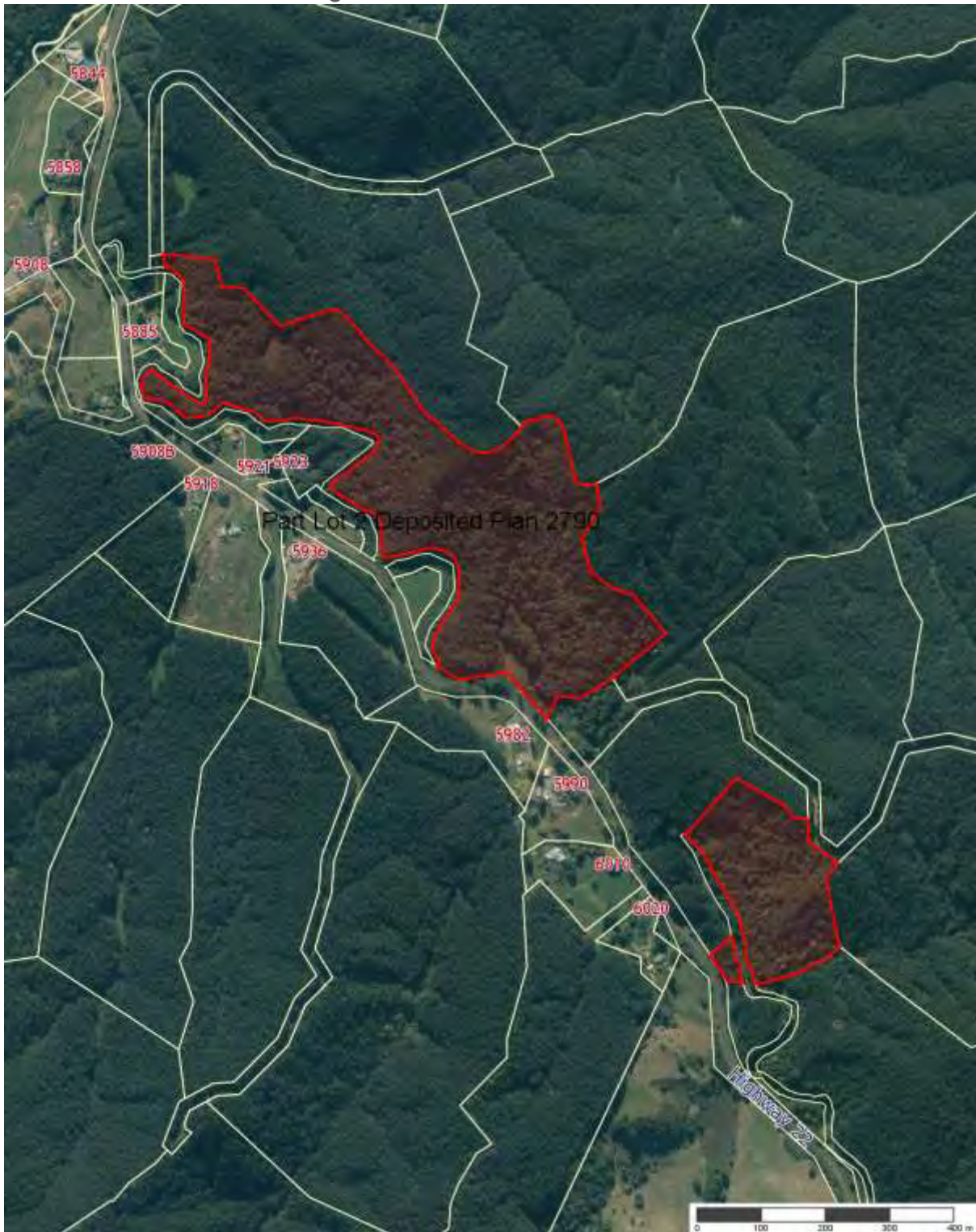


SCALE 1:2500	Cadastre sourced from Land Information New Zealand under CC-By. Copyright @ Waikato District Council	Projection: New Zealand Transverse Mercator Datum: New Zealand Geodetic Datum 2000	Print Date: 8/09/2016	A4
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1.5.6 Waingaro Bush Reserves, Te Akau

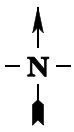


Waingaro Bush Reserves



SCALE 1:8000	Cadastre sourced from Land Information New Zealand under CC-BY. Copyright @ Waikato District Council	Projection: New Zealand Transverse Mercator Datum: New Zealand Geodetic Datum 2000	Print Date: 15/09/2016	A4
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I.5.7 Waingaro Road Reserve, Te Akau



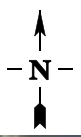
Waingaro Road Reserve



SCALE 1:1500	Cadastre sourced from Land Information New Zealand under CC-BY. Copyright @ Waikato District Council	Projection: New Zealand Transverse Mercator Datum: New Zealand Geodetic Datum 2000	Print Date: 13/09/2016	A4
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1.6 Raglan Ward

1.6.1 Aroaro Bay Reserve, Raglan

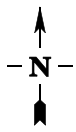


Aroaro Bay Reserve



SCALE 1:1500	Cadastre sourced from Land Information New Zealand under CC-BY. Copyright @ Waikato District Council	Projection: New Zealand Transverse Mercator Datum: New Zealand Geodetic Datum 2000	Print Date: 15/09/2016	A4
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1.6.2 Greenslade Road Reserve, Raglan

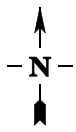


Greenslade Road Reserve



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1.6.3 Okete Nature Reserve, Te Uku

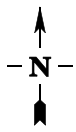


Okete Nature Reserve



SCALE 1:2200	Cadastre sourced from Land Information New Zealand under CC-BY. Copyright @ Waikato District Council	Projection: New Zealand Transverse Mercator Datum: New Zealand Geodetic Datum 2000	Print Date: 15/09/2016	A4
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1.6.4 Raglan Reservoir, Te Uku

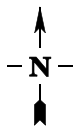


Raglan Reservoir



SCALE 1:1200	Cadastre sourced from Land Information New Zealand under CC-BY. Copyright @ Waikato District Council	Projection: New Zealand Transverse Mercator Datum: New Zealand Geodetic Datum 2000	Print Date: 15/09/2016	A4
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1.6.5 Ruapuke Beach Esplanade, Raglan

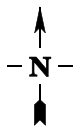


Ruapuke Beach Esplanade



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1.6.6 Totara Grove Reserve, Waitetuna

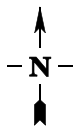


Totara Grove Reserve



SCALE 1:1000	Cadastre sourced from Land Information New Zealand under CC-BY. Copyright @ Waikato District Council	Projection: New Zealand Transverse Mercator Datum: New Zealand Geodetic Datum 2000	Print Date: 19/10/2016	A4
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1.6.7 Waterworks Wildlife Refuge Plantation Reserve, Raglan



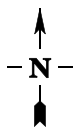
Waterworks Wildlife Refuge Plantation Reserve



SCALE 1:7500	Cadastre sourced from Land Information New Zealand under CC-BY. Copyright @ Waikato District Council	Projection: New Zealand Transverse Mercator Datum: New Zealand Geodetic Datum 2000	Print Date: 6/10/2016	A4
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1.7 Tamahere Ward

1.7.1 Narrows Reserve, Tamahere

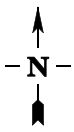


Narrows Reserve



SCALE 1:4200	Cadastre sourced from Land Information New Zealand under CC-BY. Copyright @ Waikato District Council	Projection: New Zealand Transverse Mercator Datum: New Zealand Geodetic Datum 2000	Print Date: 4/10/2016	A4
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1.7.2 Mangaone Reserve/Bat Reserve, Tamahere



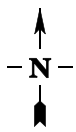
Mangaone Reserve/Bat Reserve



SCALE 1:2500	Cadastre sourced from Land Information New Zealand under CC-By. Copyright @ Waikato District Council	Projection: New Zealand Transverse Mercator Datum: New Zealand Geodetic Datum 2000	Print Date: 15/09/2016	A4
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1.8 Whangamarino Ward

1.8.1 Blunt Road Natural Reserve, Te Kauwhata

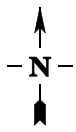


Blunt Road Natural Reserve



SCALE 1:1400	Cadastre sourced from Land Information New Zealand under CC-BY. Copyright @ Waikato District Council	Projection: New Zealand Transverse Mercator Datum: New Zealand Geodetic Datum 2000	Print Date: 15/09/2016	A4
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1.8.2 Holmes Bush Reserve, Waerenga

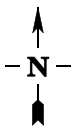


Holmes Bush Reserve



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I.8.3 Okaeria Road Reserve, Maramarua



Okaeria Road Reserve



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For internal use only

ECM Project # **Enter #**
 ECM #
 Submission #
 Customer #

Natural Parks Reserve Management Plan

Please provide your feedback by 3 March 2017

Name/Organisation

Address Postcode

Email..... Phone.....

Preferred method of contact Email Post

Age (optional) 16-24 25-35 36-50 51-65 66+

Ethnicity (optional)

This information will be used for statistical purposes only, to help us understand who is engaging with council.

Tell us what you think about your local natural park (please specify the name of the park), and your ideas for its future use, management and development. Are you aware of any issues?

.....

What improvements, if any, would you like to see made to your local natural park?

.....

Written feedback

Postal Address
 Waikato District Council, Private Bag 544,
 Ngaruawahia 3742 • Telephone 0800 492 452

Online feedback

- www.waikatodistrict.govt.nz/sayit
- consult@waicd.govt.nz

Submissions are public information. Your feedback will be used for purposes such as reports to Councillors, which are made available to the public, media and on our website. If you would like your personal information concealed, please tell us in your submission.

Open Meeting

To	Raglan Community Board
From	Tony Whittaker General Manager Strategy and Support
Date	19 January 2017
Prepared by	Marae Tukere Pouhono Iwi ki te Haapori
Chief Executive Approved	Y
Reference #	GOV0514 /
Report Title	Approved Road Names Lists

I. EXECUTIVE SUMMARY

Council's Road Naming Policy and Te Reo Maaori Policy refer to Approved Road Names Lists, compiled with and by Waikato District Council Community Boards and Committees. These lists should include Maaori names that acknowledge iwi and hapuu, where appropriate.

It is noted that the Boards/Committees at Raglan, Taupiri, Huntly and Tuakau have not compiled Approved Road Names lists. The purpose of this report is to advise these Boards/Committees about the policies and offer assistance to compile an appropriate list of possible Maaori names for each area.

2. RECOMMENDATION

THAT the report from the General Manager, Strategy and Support be received.

3. BACKGROUND

Council implemented a Bi-lingual Signage Policy in 2014 and a Te Reo Maaori Policy in 2016 and also updated the Road Naming Policy in 2016.

An objective of these policies is to ensure that consideration is given to conferring appropriate Maaori names on new roads, where appropriate. These names should acknowledge either the iwi / Maaori people, history or unique features of the area.

It has been noted that the Community Boards/Committees at Raglan, Huntly, Tuakau and Taupiri have not yet compiled a list of Approved Road Names.

The purpose of this report is to advise these Boards/Committees of these policies and to offer the assistance of Marae Tukere, Pouhono iwi ki te haapori (Iwi and Community Partnerships Manager) to compile a list of appropriate Maaori names.

Please contact Marae via email: marae.tukere@waidc.govt.nz or phone DDI: 0 7 824 5693 or on 027 2179189.

4. ATTACHMENTS

1. Waikato District Council Bi-lingual Signage Policy
2. Waikato District Council Te Reo Maaori Policy
3. Waikato District Council Road Naming Policy

Bi-lingual Signage Policy

Policy Owner:	Regulatory Manager
Policy Sponsor:	General Manager Customer Support
Approved By:	Waikato District Council
Approved Date	17 July 2014
Resolution Number:	WDC1407/17/1/9
Effective Date:	July 2014
Next Review Date:	July 2019

Objective(s)

The objective of this policy is to provide guidelines for bi-lingual signage in the Waikato district.

Application

This policy supports the recent approval of the addition of the Maaori translation for Waikato District Council to the Council logo.

It applies to those council staff and teams that are responsible for the installation of signage on Waikato District Council building, reserves, parks and facilities.

Policy Statements

- i. This policy demonstrates Waikato District Council's commitment to the principles of the Treaty of Waitangi. Council is continuously working on building and maintaining effective relationship and partnerships with iwi, hapu, marae and other Maaori representative groups in the district. The implementation of a consistent policy for bi-lingual signage in the Waikato district recognises the importance of iwi and Maaori in the community.
- ii. Waikato District Council acknowledges te reo Maaori as an official language of New Zealand and agrees that there should be a consistent application of te reo Maaori on Waikato District Council signage across the district.
- iii. The policy will only apply to new signage, that is, signage being installed after the policy becomes effective.

Implementation

- i. Implementation of bi-lingual signage should not cause unnecessary or excessive costs.
- ii. Bi-lingual signage will be restricted to a number of specific signs and a list of those signs is attached for reference.
- iii. A list of words and phrases that will be used for bi-lingual signage has been compiled and is attached for reference. This list will be used by all council staff who are responsible for installing signage.
- iv. All signs that include te reo Maaori will also include an English translation.

- v. Proofs of all Maaori / English signage are to be referred to the appropriate staff for checking before being produced. Those staff include: Iwi & Community Partnerships Manager, Communications Manager, Council Kaumaatua.

Policy Review

This policy will be reviewed as deemed appropriate by the Iwi and Community Partnership Manager at least once every three years.

Appendices:**A: Specific Bi-lingual Signs.****District Entranceway**

English	Maaori
Welcome to the Waikato Our place	Nau mai, haere mai ki Waikato Taatou waahi
Waikato District Council	Te Kaunihera aa Takiwaa o Waikato

Office, sub-office and library signage

English	Maaori
Waikato District Council	Te Kaunihera aa Takiwaa o Waikato
Library Eg: Ngaruawahia Library	Te Whare Pukapuka o (NAME OF TOWN) Te Whare Pukapuka o Ngaruawahia
Office e.g. Waikato District Council, Ngaruawahia Office	Te Tari o (NAME OF TOWN) Te Kaunihera aa Takiwaa o Waikato Te Tari o Ngaruawahia

Library (headings only)

English	Maaori
Hours	Nga haaora
Kids zone	He Waahi tamariki
Teen zone	He Waahi taiohi

Parks & Reserves (headings only)

English	Maaori
Welcome	Nau mai haere mai
Welcome to Eg: Welcome to Ruapuke Beach	Nau mai haere mai ki Nau mai, haere mai ki tatahi o Ruapuke
Welcome to Tuakau Recreation Reserve	Nau mai, haere mai ki te waahi haakinakina o Tuakau
Pedestrian access	He huarahi mo nga taangata

Toilets

English	Maaori
Ladies	Waahine
Mens	Taane
Toilets	Whare Iti

General warning (headings only)

English	Maaori
BEWARE DANGER WARNING CAUTION BE CAREFUL	KIA TUPATO

Cemeteries

English	Maaori
Cemetery	Urupaa
Eg: Ngaruawahia Public Cemetery	Te Urupaa o Ngaruawahia

B: Existing bi-lingual signage:

English	Maaori
Welcome	Nau mai, Haere mai
Raglan Information Centre	Te Puna Koorero o Whaingaroa
Raglan and District Museum	Te Whare Taonga o Whaingaroa

C: Vocabulary List

English	Maaori	English	Maaori
Access	Huarahi	Museum	Whare taaonga
Adult	Pakeke / tangata	Office	Tari
Beach	Tatahi	Person / pedestrian	Tangata
Beware, warning, danger, caution, be careful	Kia tupato	Recreation / Games	Haakinakina
Council	Kaunihera	Reserve	Waahi
Cemetery	urupa	Stop	E Tu!
District	Takiwaa	Teenager	Taiohi / rangatahi
Hours	Nga haaora	Welcome	Nau mai, haere mai
Information	Koorero	To	Ki
Information centre	Puna koorero	Toilet	Whare iti
Kids	Tamariki	Woman / womens	Wahine / Waahine
Library	Whare Pukapukua	Zone / place	Waahi
Man / mens	Tane / Taane		

Te Reo Maaori Policy

Policy Owner:	Pouhono iwi ki te Haapori
Policy Sponsor:	General Manager Strategy & Support
Approved By:	Waikato District Council
Approved Date:	11 April 2016
Resolution Number:	
Effective Date:	April 2016
Next Review Date:	April 2019

1. Introduction

Waikato-Tainui is the recognised iwi authority in the Waikato district and the Council also has relationships with Ngati Maniapoto and Hauraki iwi. The Councils engagement with these iwi is wide-ranging and includes formal and informal linkages which cover;

- i) Social, cultural, economic and environmental wellbeing;
- ii) History and heritage;
- iii) Physical location;
- iv) Political influences and
- v) Constituency.

Section 81 of the Local Government Act 2002² requires Council to:

- (a) Establish and maintain processes that provide an opportunity for Maori to contribute to the decision-making processes of Council; and
- (b) Consider ways in which it may foster the development of Maaori capacity to contribute to the decision-making processes of Council, and
- (c) Provide relevant information to Maaori for the purposes of (a) and (b).

1.1 The development of this Te reo Maaori policy defines a collaborative relationship that is within the spirit of the Tiriti o Waitangi/Treaty of Waitangi, while recognising limitations imposed by statutory responsibilities.

1.2 Increasingly, Te reo Maaori is being used as part of our everyday language. As the Waikato District Council works toward the objective of being the most engaged council in New Zealand, a policy which promotes and values the use of te reo Maaori is appropriate.

2. Objective(s)

The objective of this policy is to guide Council in:

- 2.1 Promotion of te reo Maaori and recognition of its value in our district;
- 2.2 Use of te reo Maaori to better reflect and engage the wider community.

The proposed outcome of this policy is to work toward the Waikato District Council being a bi-lingual District Council through progressive planning and prioritisation of actions and resources.

3. Application

This policy supports the adoption of the 2014 Waikato District Council Bi-lingual Signage Policy. It applies to all Waikato District Council staff and contractors.

4. Definition

This policy is specific to the use of te reo Maaori (Maaori language) at Waikato District Council. It should be noted that the use of te reo Maaori may include formal practices and customs (tiikanga) for example, karakia (prayer), powhiri (formal welcome), whakatau (informal welcome).

5. Relevant Legislation / Documents

- Maaori Language Act 1987
- Resource Management Act 1991, Section 6, 7 and 8 and Iwi Management Plans
- Local Government Act 2002, Section 81
- Waikato District Council Heritage Policy
- Waikato District Council Significance and Engagement Policy
- Waikato Raupatu Claims Settlement Act 1995
- Waikato-Tainui Raupatu Claims (Waikato River) Act 2010
- Nga Wai o Maniapoto (Waipa River) Act 2012

6. Policy Statement

6.1 This policy demonstrates Waikato District Council's commitment to the principles of Te Tiriti o Waitangi/Treaty of Waitangi. Waikato District Council acknowledges te reo Maaori as an official language in New Zealand and agrees that Council should promote and support the use of te reo Maaori.

7. Scope

7.1 The following are the four strategic goals that will ensure that the use of te reo Maaori is valued and promoted within Waikato District Council:

Te Reo Maaori Strategic Goal 1:

Whakamanahia te reo: To raise the status of te reo Maaori in Council's work.

Te Reo Maaori Strategic Goal 2:

Whakanui ake nga kaikorero Maaori: To raise the number of te reo Maaori speakers within Council.

Te Reo Maaori Strategic Goal 3:

Te painga o te reo: To ensure that quality te reo Maaori is used by the Council.

Te Reo Maaori Strategic Goal 4:

Whakamahia te reo: To increase the ability to use Maaori in Council situations.

8. Implementation

Te Reo Maaori Strategic Goal 1

Whakamanahia te reo: To raise the status of te reo Maaori in Council's work.

- 8.1 Bilingual signage: Complete the implementation of the bi-lingual signage policy across all Waikato District Council signage, including buildings, vehicles, parks and reserves and other Council facilities.
- 8.2 Ensure inclusion of Maaori names for new streets and other facilities: In consultation with iwi and hapuu, and in accordance with the Street Naming and Rooding Policies, ensure that Maaori names are considered for new streets and other facilities, where appropriate.
- 8.3 Te reo Maaori publications: To give appropriate consideration to the translation of some key documents (such as summaries of the Annual Plan and Annual Report and any other key documents where considered appropriate) into te reo Maaori, key sections of the Council website, and some brochures, forms, advertising where required. At the very least, to ensure that public documents have bilingual headings.
- 8.4 Te reo Maaori internal communications: To provide Guidelines to Staff on how to use appropriate examples formal and informal greetings, email headers and footers, signatures and simple phrases.

9. Te Reo Maaori Strategic Goal 2

Whakanui ake nga kaikorero Maaori: To raise the number of Te reo Maaori speakers within Council.

- 9.1.1 Support personal development in te reo: To encourage and support staff seeking to upskill in te reo Maaori via Personal Development Plans.
- 9.1.2 Support is provided for te reo Maaori programmes and activities within the office/s: To provide, time, resources and where available, financial support for Te Wiki o Te reo Maaori activities and te reo training programmes which might be arranged in the office from time to time.
- 9.1.3 Recruitment: To ensure that HR processes include assessment of bilingual competency where this is relevant and could add value to roles within Council;
- 9.1.4 Support for staff who are te reo Maaori champions in the team/office environment: To support Managers to recognise and value those staff who foster and promote the use of te reo Maaori in the office through, for example, approval to attend relevant hui, personal development opportunities, informal peer support and where available, budgetary recognition.

10. Te Reo Maaori Strategic Goal 3:

Te painga o te reo: To ensure quality te reo Maaori is used by the Council:

- 10.1.1 Te reo Maaori hei kawe i nga kaupapa Maaori: Because sometimes Maaori concepts are better expressed in te reo Maaori, to ensure that where appropriate, these concepts are provided in te reo Maaori, with an appropriate English translation;
- 10.1.2 Bilingual publications, website and written translation services: To ensure translations are accurate and of a consistently high standard and that Maaori and English language is used

appropriately and consistently in all types of publications, Council will use an accredited te reo Maaori translator with recognised expertise in the Waikato dialect.¹

- 10.1.3 Adoption of double vowel to indicate long vowel sound, as Council policy: to ensure that the double vowel is used consistently in Waikato District Council publications and all other public documents, in accordance with Waikato-Tainui preference.

11. Te Reo Maaori Strategic Goal 4:

Whakamahia te reo: To increase the ability to use Maaori in Council situations:

- 11.1.1 Customer service: To encourage the use of te reo Maaori in staff interactions with customers through supporting staff in their personal development and through the provision of Guidelines for Staff which include formal and informal greetings and simple phrases.
- 11.1.2 Council meetings: Spoken translation services at meetings: Where it is known te reo Maaori will be used at a council meeting, appropriate prior arrangements are made to ensure that Council has access to a te reo Maaori speaker who can provide translations.

12. Timeframe

It is recognised that the implementation of the strategic goals will take time and implementation plans will be developed for each goal.

In accordance with Waikato District Council's 2020 Challenge, it is envisaged that implementation plans for all the strategic goals will be in place by 2020.

13. Policy Review

This policy will be reviewed at least once every three years.

¹ Refer to the Taura Whiri i te reo Maaori (Maori Language Commission) list of accredited translators.

Road Naming Policy

Policy Owner:	General Manager, Service Delivery
Policy Sponsor:	Infrastructure Committee
Approved By:	Policy Committee
Approval Date:	14 March 2016
Resolution Number:	WDC1603/06/1/18
Effective Date:	14 March 2016
Next Review Date:	October 2018

Scope

This Policy applies to:

- the naming of new or previously unnamed Public Roads;
- changing the name of an existing Public Road; and
- the naming of Private Roads.

Objectives

The objectives of this policy are to ensure that:

- Clear guidance of the criteria and process for road naming is provided to Council employees subdivision developers, Community Boards/Committees/ Groups and the general public.
- Council meets the requirements of the Local Government Act 1974.
- Communities and local iwi have input into road naming.
- Adequate consultation is undertaken with Community Boards/ Committees/ Groups.

Related Documents/Legislature

- Hamilton City Council – Infrastructure Technical Specification
- WDC Heritage Strategy
- Local Government Act 1974 – s319A
- Manual of Traffic Signs and Markings - Part I Section 7 Guide Signs (Design, Policy, Location)
- Road Naming Policy (2013)
- Guidelines for selection of road names

Application

This Policy applies to the following parties:

- Waikato District Council - Service Delivery Group, Consents, Planning and Strategy
- General Public
- Subdivision Developers

Definitions

Approved List A list of road names which have been pre-selected by Community Boards, Community Committees, Community Groups, Iwi and approved by the Infrastructure Committee.

Private Road Has the same meaning as private road in the Local Government Act 1974

	(s315) Private Roads are not maintained by the Council.
Public Road	Has the same meaning as road in the Local Government Act 1974 (s315)Public Roads are maintained by the Council.
Subdivision Developer	A person, consultant or agent who is in the process of undertaking a subdivision development whereby subdivision resource consent is applicable.

The following definitions include the different types of road titles which could apply to both public and private roads:

Avenue	wide straight roadway or street usually planted either side with trees
Boulevard	once a promenade on the side of demolished fortifications; now applied to any street or broad main road
Close	a small quiet residential road or street
Court	an enclosed, uncovered area opening off a street(s)
Crescent	a crescent shaped street
Drive	a main connecting route in a suburb
Esplanade	Level roadway along the seaside, lake or a river
Glade	tree covered street or a passage between trees
Glen	in a narrow valley
Grove	a road lined with houses and often trees, especially in a suburban area
Hill	applies to a feature rather than a route
Lane	a narrow road or way between buildings, hedges, fences, etc.
Place	an open square lined with houses in a town
Quay	along the waterfront
Road/Street	route of way between places
Terrace	a street along the face or top of a slope
View	a street with a view
Way	a path or route

Community Boards, Committees and Groups to be consulted

A list of Community Boards, Committees and Groups is as follows:

Community Boards	Community Groups	
Huntly	Eureka	North East Waikato
Ngaruawahia	Glen Afton/Pukemiro	Newstead
Onewhero-Tuakau	Glen Massey	Pokeno
Raglan	Gordonton	Rangariri

Taupiri	Horongarara	Tamahere
	Horsham Downs	Tauwhare
	Matangi	Te Kowhai
Community Committees		
Meremere	Port Waikato Residents & Ratepayers	
Te Kauwhata	Whatawhata Residents & Ratepayers	

Policy Statements

All road names require approval by the Infrastructure Committee. This includes all road names to be included on the Approved List.

Naming Public Roads

Public Roads to be vested in Council shall be named (at the cost of the developer).

Public Road Signs shall be in accordance with Manual of Traffic Signs and Markings - Part I Section 7 Guide Signs (Design, Policy, Location)

Naming Private Roads

Private roads shall be named (at the cost of the developer) where there are 6 or more lots gaining access. If there are 5 or fewer lots gaining access, the developer may use the number with lettering suffix A-E or suggest a private name as per section 1.2.

Private Road Signs shall have blue lower case lettering with initial capitals lettering on a white background and shall have a supplementary 'Private Access' plate with blade height of 75mm attached to the bottom edge of the street name plate. All other sign attributes shall comply with the Manual of Traffic Signs and Markings.

I. Making a Request for Road Name(s)

I.1 Using a road name from the 'Approved List'

- (a) Where an 'Approved List' is available, the subdivision developer shall be invited to choose from that list and submit a written request to Council's Roding Asset Team. Note: It is advised that the subdivision developer discusses their road name selection with the Roding Asset Team to ensure the road name has not already been used (and not yet taken off the list) or is proposed to be used by another subdivision developer.

I.2 Request for Road Name not from the "Approved List" of Road Names

- (a) Where an "Approved List" is not available or the subdivision developer wishes to choose their own road names, the developer shall follow the guideline included in section 3 of this policy and make a request to Council's Roding Asset Team. Council's Roding Asset Team shall then follow procedure as set out in section 2.3.
- (b) Council's Roding Asset Team shall ensure the request is complete before proceeding with the process for name approval, as set out in section 3 below. Should the request require further information, Council's Roding Asset Team shall contact the subdivision developer by phone, email or in writing.

2. Infrastructure Committee Procedure

2.1 Establishing Road Names onto the 'Approved List'

- (a) Ward Councillor's shall consult with Community Boards, Community Committees, Community Groups and local Iwi, in accordance with Guidelines section 3.2, to establish a tentative list of road names. Tentative names are to be checked by the Roading Asset Team then submitted and approved by the Infrastructure Committee before inclusion on the 'approved list'. Iwi consultation can be co-ordinated by Waikato District Council Iwi & Community Partnership Manager. Council shall hold the 'approved list'.

All road names, once approved by the Infrastructure Committee and included on the "approved list" do not require any further approvals from the Infrastructure Committee.

- (b) The "approved list" shall be reviewed from time to time as appropriate by the Community Boards/ Committees/ Groups to ensure the list comprises a sufficient number of road names (i.e. more than 20 names at any one time).

Note: An approved list may not be available for every Community. Ward Councillor's shall determine whether or not an approved list is required for their Community depending on whether there is a need.

2.2 Altering Existing Road Names

- (a) In the event an existing road requires renaming, a request shall be made by either the general public or Council in accordance with section 2.3.
- (b) Where the request is being made by the general public for the alteration, they shall be responsible for undertaking consultation with both the residents of the road to be renamed and the ward councillors. The ward councillors will advise whether further consultation is required with the Community Board/Committee before making the amendment request to Council.
- (c) Where the request for amendment is being made by Council, Council's Roading Asset Team shall undertake consultation with all owners and occupiers in the affected street or road; the local Ward Councillors; and Community Board/ Committees/ Groups before reporting to the Infrastructure Committee.
- (d) In the event of an unfavourable response from owners and occupiers (less than 75% in favour), the road name shall remain unchanged.
- (e) If 75% approval is gained from the responses received, Council's Roading Asset Team will recommend to the Infrastructure Committee that the name be approved.

2.3 Road Name Requests to the Infrastructure Committee or Council

- (a) Upon receiving a request as set out in section 1.2 from either a subdivision developer, or as required by Council (if there is a road name change required), shall undertake consultation with local iwi, Community Boards, Community Committees and Community Groups. Following consultation a report (in accordance to Guidelines Section 3 shall be prepared by Council's Roading Asset Team recommending approval from either the Infrastructure Committee or Council.

- (b) In the case of no support from the Community Board/ Committees/ Groups the Infrastructure Committee will make final decision on approving the Road Name(s).
- (c) Upon approval of a road name Council's Roading Asset Team shall notify external agencies (i.e. Land Information New Zealand, Emergency Services).
- (d) Council's Roading Asset Team will report to Council twice yearly (in June & December) with a list and map of all new road names confirmed over the previous 6 months. An updated Road Name directory shall also be provided before this meeting.

3 Guidelines and Criteria for Selection of Road Names

3.1 Making a request to Council's Roading Asset Team

All requests for road names shall be in writing and submitted to Council's Roading Asset Team. All requests shall include the following details (as applicable):

- i) Three proposed road names (using guidance below); and
- ii) The reasons the subdivision developer wants to use these options (see guidance below); and
- iii) Evidence to support the reasons outlined above in criteria (ii) (if applicable)

3.2 When considering options for road names, the following criteria must be taken into account:

- (a) Names should be brief (i.e. restricted to one word only) and be easily and readily pronounced. Identical sounding names with different spelling are to be avoided.
- (b) Names should not duplicate any existing district roads and preferably any name occurring within surrounding districts, including Hamilton and Auckland.
- (c) The length of the name should preferably not exceed 12-15 characters. The use of hyphens to connect parts of names should in most cases be avoided and the name written either as one word or as separate words where established by usage.
- (d) Short names should be chosen for short streets for mapping purposes.
- (e) Reasons for a road name may include but is not limited to: political, historical (including Maaori or early settler), memorial, social or economic, natural features, outstanding events or persons as categorized in section 3.3 below.

3.3 Weighting Categories and Description

The following categories have been afforded a weighting based on their importance with respect to road name selection. The higher the weighting afforded (i.e. 3), the higher the importance.

History – Weighting 3

- (a) The name of a historical family, event industry or activity associated with the area. Such names may include early settlers and early notable families.
- (b) The family name of the former owner of a farm or property or the name of the farm or property may be used if a historical context is established. Permission of surviving relatives should be obtained where appropriate.

Culture – Weighting 3 (Cultural significance to Maaori or culture other than Maaori)

- (a) The category includes the name of a Maaori heritage precinct, site or track or traditional appropriate name for the area.
- (b) All Maaori names are to be submitted to Council's Iwi & Community Partnership Manager to ensure that they are appropriate; spelt correctly, interpreted correctly and are not offensive to Maaori.
- (c) Joint non-Maaori/Maaori names will not generally be considered.

Geography – Weighting 2

- (a) The category includes local geographical, topographical, geological and landscape features.
- (b) Local flora and fauna also included in this category eg. Trees, plants and animals that is widespread and plentiful in the area.
- (c) Views must be readily identifiable.

Theme – Weighting 2 (Common or established themes in the area)

- (a) Where more than one road is being created in a development, a common theme is recommended for the names.
- (b) Where there is an established theme in the area, new road names should reflect this theme.
- (c) Proposed themes for a new subdivision must be submitted to council for approval.

Noteworthy Person – Weighting 1

- (a) Persons who have made a notable contribution to the area of the District. The contribution may be in conservation, community service, sport, arts, military, commerce, local government or other activity.
- (b) Names from local war memorials will be considered where appropriate. Permission of surviving relatives should be obtained where appropriate.

Policy Review

This policy will be due for review in 2018.

[Previous Policies - WDC06/11/1/3, WDC07/12/05/1/12 & WDC09/03/08/1/4]

Open Meeting

To	Raglan Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	01 February 2017
Prepared by	Sharlene Jenkins PA to General Manager Strategy & Support
Chief Executive Approved	Y
DWS Document Set #	GOV0507
Report Title	Raglan Works & Issues Report: Status of Items February 2017

1. EXECUTIVE SUMMARY

To update the Board on issues arising from the previous meeting.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received.

3. ATTACHMENTS

1. Raglan Works & Issues Report: Status of Items February 2017
2. Raglan – Waters Performance Dashboard Report November-December 2016
3. District Wide – Waters Performance Dashboard Report November-December 2016

**RAGLAN COMMUNITY BOARD
WORKS & ISSUES REGISTER – 2017**

Issue	Area	Action	Comments
Soccer Fields	Strategy & Support	Cr Thomson to organise a meeting with Mr Mooar and staff re: Resurfacing of existing domains and improving drainage for developing fields at the rugby ground area.	Meeting is currently being arranged.

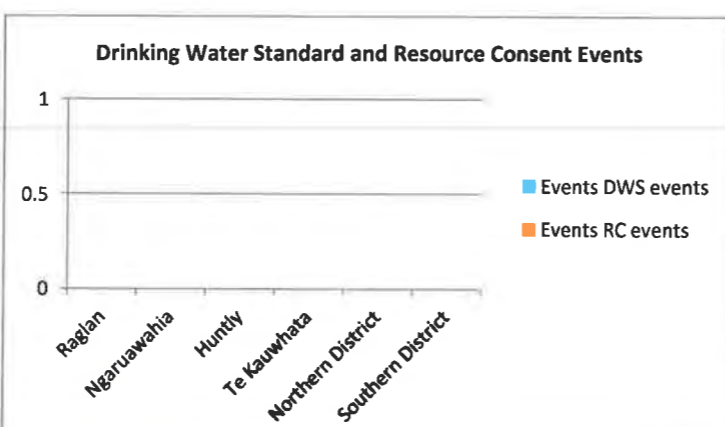
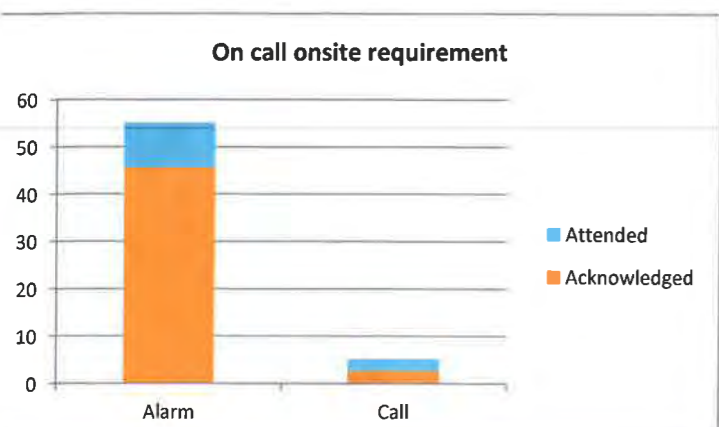
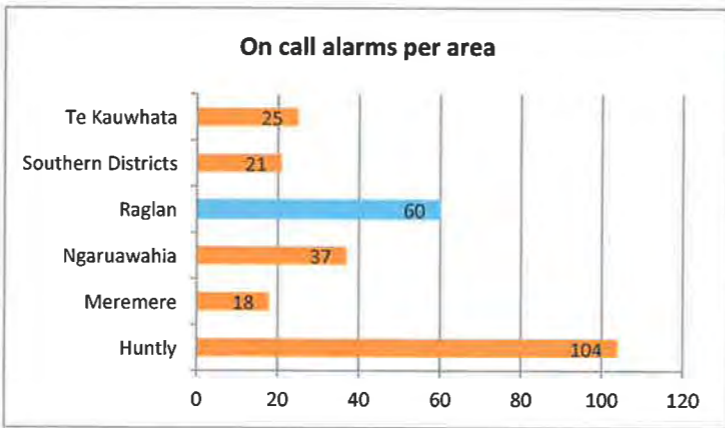
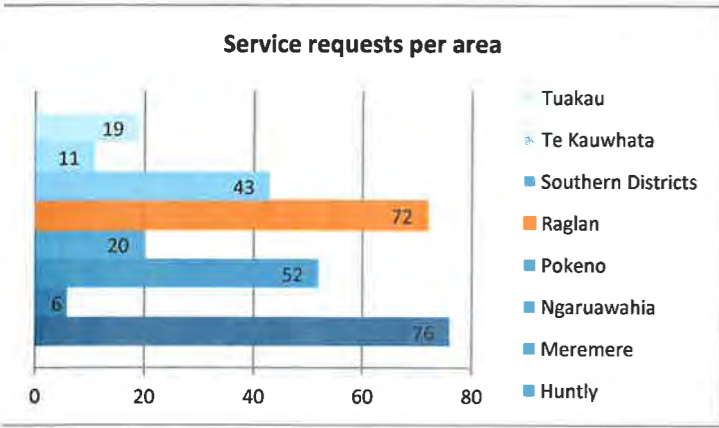
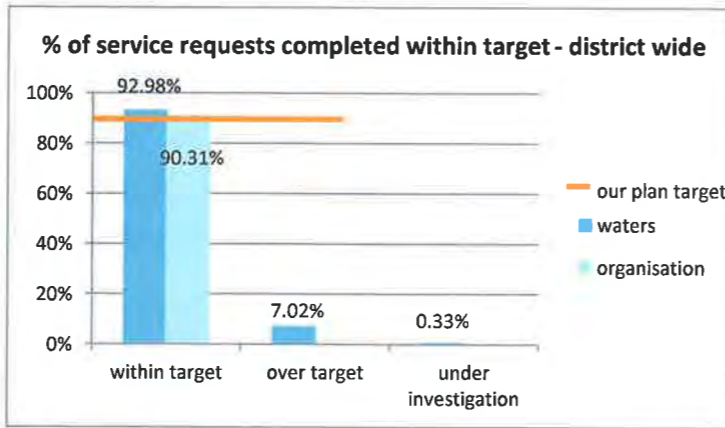
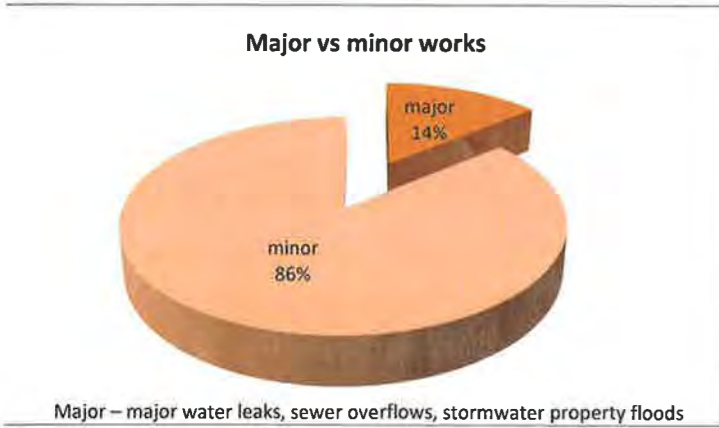
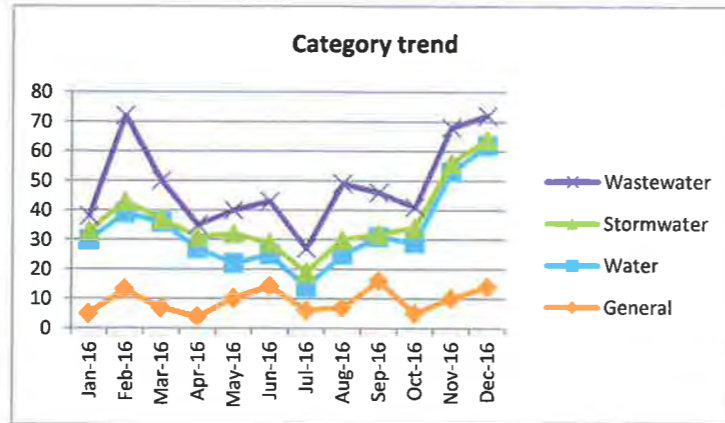
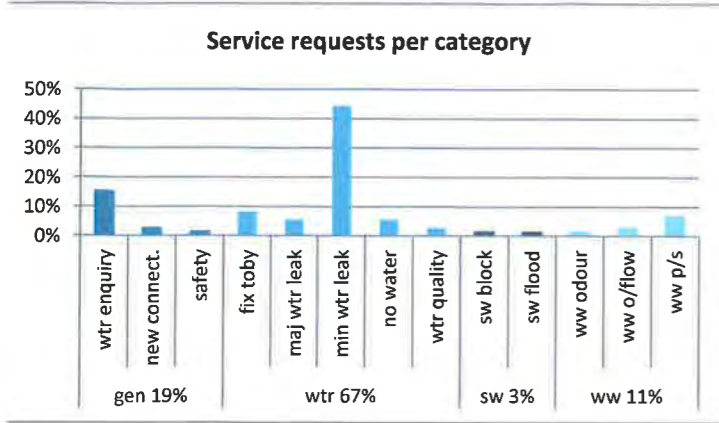
Programme: Waters – Raglan

Manager: Martin Mould

Date: November – December 16

Version: Final

Service Requests Breakdown



Mandatory Performance Measures

Measure	Measure	November (16 th -)	December	
Water	The number of complaints received by WDC about drinking water clarity, taste, odour, pressure, flow, continuity of supply	< 17 per 1000 connections	0.49 per 1000 connections (7 complaints)	1.33 per 1000 connections (19 complaints)
	Fault Response Times for Urgent call outs	60 minutes median	21.3 minutes	29.77 minutes
	Fault Completion Times for Urgent call outs	240 minutes median	50.5 minutes	116.2 minutes
	Fault Response Times for Non-Urgent call outs	1 day median	0.72 days	0.82 days
Wastewater	Fault Completion Times for Non-Urgent call outs	5 day median	1.33 days	1.74 days
	The number of dry weather sewerage overflows from WDC wastewater system	< 5 per 1000 connections	0.18 per 1000 connections (2 complaints)	0.09 per 1000 connections (1 complaint)
	The total number of complaints received by WDC about the waste water system	< 25 per 1000 connections	0.72 per 1000 connections (8 complaints)	0.18 per 1000 connections (2 complaints)
	Fault Response Times for Sewerage Overflows	60 minutes median	57.3 minutes	4 minutes
Stormwater	Fault Completion Times for Sewerage Overflows	240 minutes median	107 minutes	51 minutes
	The number of flooding events (affecting habitable floors)	<0.3 per 1000 connections	0	0
	The number of complaints received by WDC about the stormwater system	<4 per 1000 connections	0.07 per 1000 connections (1 complaint)	0 per 1000 connections (0 complaints)
	Median Fault Response Times to attend a flooding event	8 hours	NA	NA

Number of Service Requests

	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	YTD
Wtr enquiry	4	10	5	2	8	8	4	4	15	2	7	11	80
New connect.	1	3	2	1	1	5	2	2		3	3	2	25
Safety				1	1	1		1	1			1	6
Toby repair	3	4	5	3	1	1	1	2	2	4	8	6	40
Major wtr leak	1	2	2	3				4		3	3	4	22
Minor wtr leak	19	17	18	14	7	8	5	8	9	14	27	32	178
No water	2	2	2	3	3	2		2	2	3	4	4	29
Wtr quality		1	1				1	1			1	2	7
Wtr quantity			1		1		1	1	2				6
SW block			1	1	3	3	3	2	1	1	2	1	18
SW drain	2	3		2	2		1	1			1		12
SW flood	1	1		1	5	1	1	2		4		1	17
WW odour	1	1	2			2	1			2	2	1	12
WW overflow	1	4	1			2		3	2		4	2	19
WW p/station	3	24	10	4	8	10	7	16	12	5	6	5	110

Continuous Improvement Projects

Programme Components	Project	Comments	Budget	Nov	Dec	Jan
Early Works	SMS Backup	Complete	\$55,000			
Early Works	Generator Plugs (Raglan)	Complete	\$50,000			
Early Works	Backup Generator - Greenslade	90% complete	\$75,000			
Early Works	City Care Support	Complete	\$50,000			
Early Works	Public Education Programme - Plan					
Early Works	Public Education Programme - Implement	15% complete	\$15,000			
CIP - Capital	Causal Analysis	Complete	\$5,000			
CIP - Capital	Enhanced Plan - Costed		TBD			
CIP - Capital	Enhanced Plan - Implementation		TBD			

DWS Event – compliance measure transgression requiring the Drinking Water Assessor to be notified, transgression is not the same as non-compliant

RC Event – breach of resource consent condition that requires WRC to be notified, this is not necessarily a measure of overall compliance for the year and excludes WWTP laboratory results outside of consent conditions

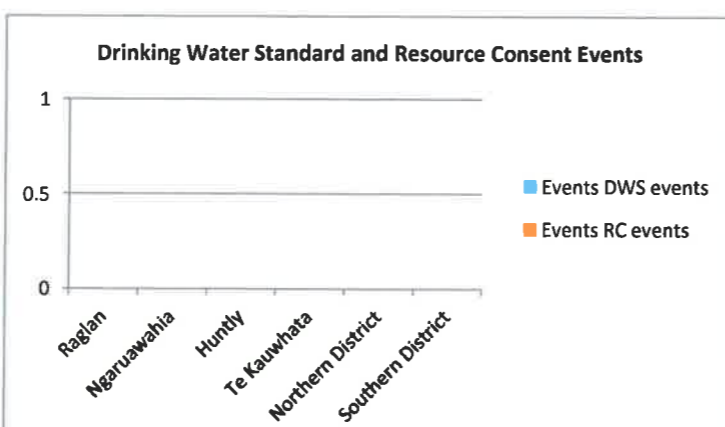
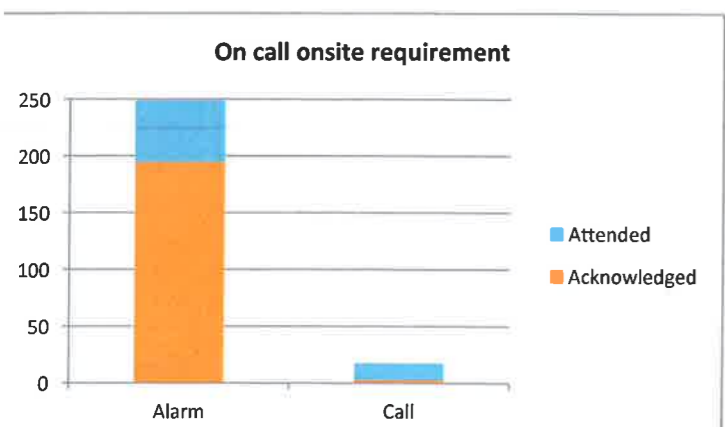
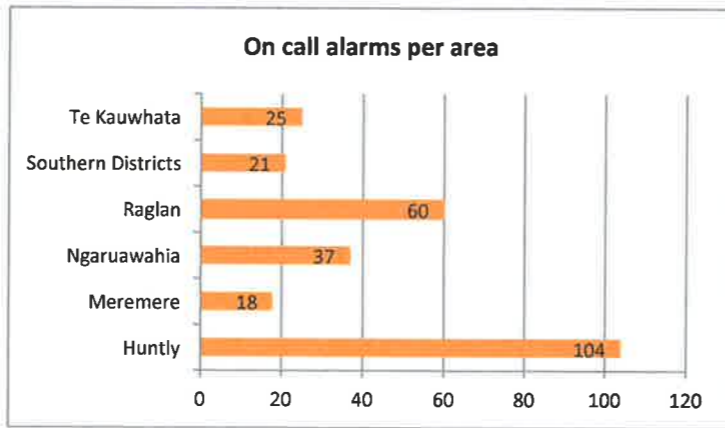
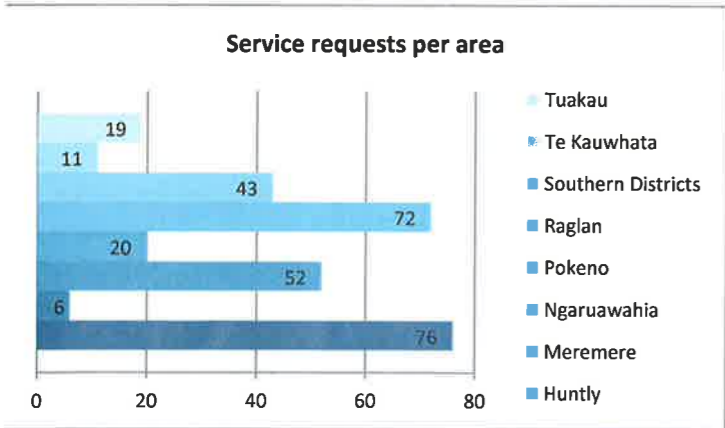
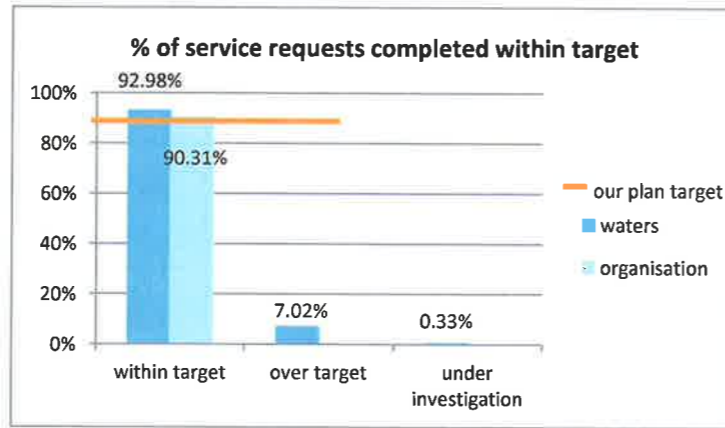
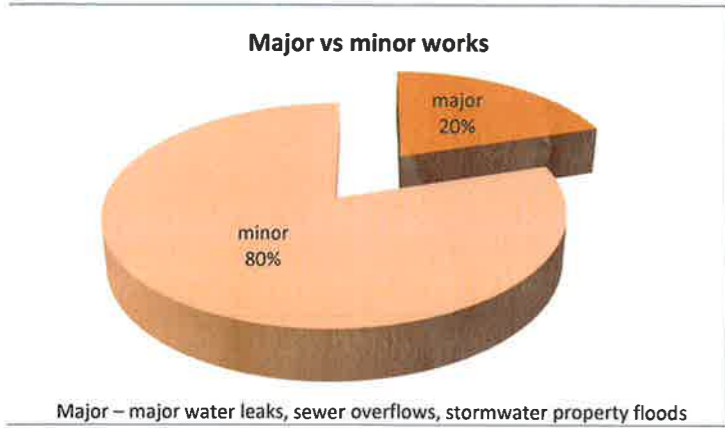
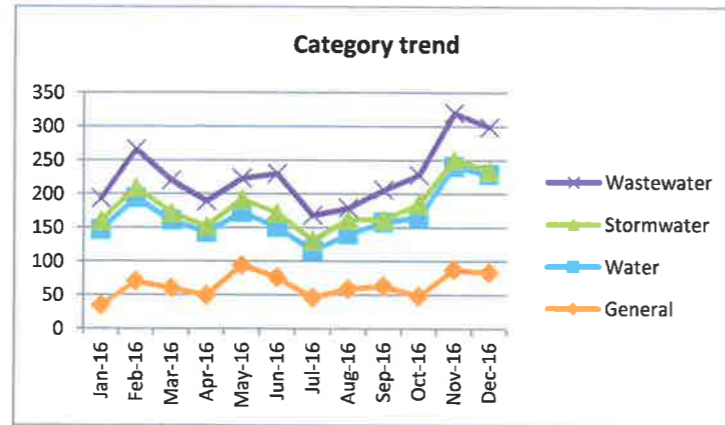
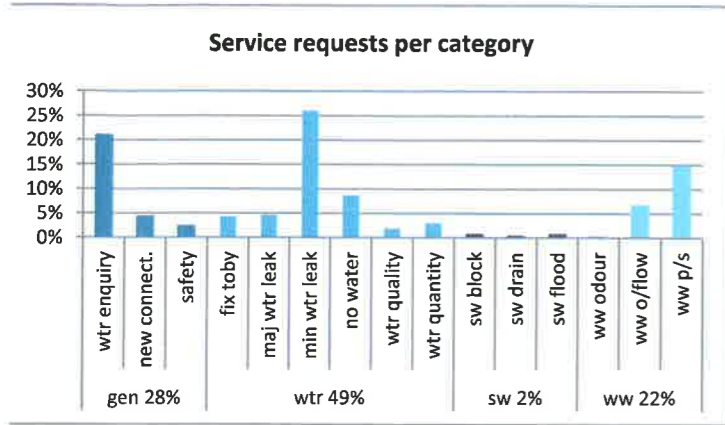
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Wtr enquiry	24	32	36	27	67	47	35	37	45	31	62	63	580
New connect.	8	32	20	20	23	24	7	16	14	14	19	13	236
Safety	2	6	4	2	4	5	4	6	4	3	6	7	61
Toby repair	10	15	18	6	18	17	11	9	24	12	12	13	186
Major wtr leak	13	9	10	13	7	9	4	10	6	21	15	14	146
Minor wtr leak	53	64	57	54	30	34	25	36	38	42	87	78	704
No water	13	8	8	10	17	11	5	6	4	9	20	26	151
Wtr quality	13	20	3	2	1	4	16	13	12	25	7	6	137
Wtr quantity	11	8	5	9	6		9	7	11	9	13	9	112
SW block	2	2	4	2	8	11	5	6	1	4	6	2	60
SW drain	6	8	3	5	5	5	5	6		5	2	1	58
SW property flood	5	6	4	2	6	5	5	10	3	10	2	2	63
WW odour	3	5	5	2	2	4	2	1	3	3	2	1	35
WW overflow	7	16	10	5	5	14	7	12	12	9	17	20	146
WW p/station	23	35	33	30	24	40	28	4	29	31	50	44	412

Continuous Improvement Projects

Programme Components	Project	Comments	Budget			
				Nov	Dec	Jan
Early Works	SMS Backup	Complete	\$55,000			
Early Works	Generator Plugs (Raglan)	Complete	\$50,000			
Early Works	Backup Generator - Greenslade	90% complete	\$75,000			
Early Works	City Care Support	Complete	\$50,000			
Early Works	Public Education Programme - Plan					
Early Works	Public Education Programme - Implement	15% complete	\$15,000			
CIP - Capital	Causal Analysis	Complete	\$5,000			
CIP - Capital	Enhanced Plan - Costed		TBD			
CIP - Capital	Enhanced Plan - Implementation		TBD			

DWS Event – compliance measure transgression requiring the Drinking Water Assessor to be notified, transgression is not the same as non-compliant

RC Event – breach of resource consent condition that requires WRC to be notified, this is not necessarily a measure of overall compliance for the year and excludes WWTP laboratory results outside of consent conditions

Open Meeting

To	Raglan Community Board
From	Tim Harty General Manager
Date	15 December 2016
Prepared by	Karen Bredesen Business Support Team Leader
Chief Executive Approved	Y
Reference/Doc Set #	CDR1101, RCB2017
Report Title	Raglan Coastal Reserves Advisory Meeting Minutes – 12 December 2016

1. EXECUTIVE SUMMARY

The minutes of the Raglan Coastal Reserves Advisory Committee meeting dated 12 December 2016 are attached for the Board's information. The Raglan Community Board representative will confirm the minutes have been approved at the meeting.

2. RECOMMENDATION

THAT the report from the General Manager Service Delivery -Raglan Coastal Reserves Advisory Meeting Minutes – 12 December 2016- be received.

3. ATTACHMENTS

- Raglan Coastal Reserves Advisory Committee Minutes – 12 December 2016

Raglan Coastal Reserves Advisory Meeting Minutes – 12 December 2016
Minutes Record
Raglan Coastal Reserves Advisory Committee Meeting
Raglan: 12 December 2016, 5:30pm at the Town hall

Present:

- Shayne Gold (Chair)
- Ross Hodder
- Frank Turner
- Sheryl Hart
- Anne Snowden
- Angeline Greensill
- John Lawson
- Deane Hishon
- Lisa Thomson
- Tim (WDC)
- Duncan Mac Dougall (WDC)
- Jade Hyslop (minutes)

Attendees:

- Charlie Young (Raglan Surf School)
- Steve (Surf Safe Surf School)
- Bryan Ruawai (Soundsplash Rep)

Apologies:

- Bob McCleod

ACTIONS:

1. Soundsplash – Duncan will email Bryan to follow up on Soundsplash signage on reserve
2. Surf Safe – WDC to reply to Steve asap re. decision on 2017 Surf Safe surf school operations and have a discussion around contract fees from previous years. WDC will also inform that processes around ongoing contracts may change in future following Committee review in the new year.
3. Raglan Surf School – WDC to inform processes around ongoing contracts may change in future following Committee review in the new year
4. Greenwave Surf School – WDC to inform Greenwave their request is on hold until Committee reviews processes around surf schools in the new year
5. Surf School Contracts/Processes – Any ideas for new processes surrounding ongoing surf school contracts to be emailed to Anne and/or Lisa who will meet outside of the committee to discuss and formulate
6. Non-Public Meeting – organise to follow the February meeting for committee to discuss new Surf Schools processes
7. Manu Bay Drainage – WDC to investigate pipe for blockage
8. Waka ama access, Kopua Domain – Shayne will follow up re. potential fencing
9. Lock gates around reserves - WDC to resolve / Provide campsite with a key for the soccer field
10. Wainui Reserve - fold down bollard needed to stop bikes - Upper Wainui Track (west) (WDC)
11. Wainui Reserve freedom camping – prohibited area left of map – requires rectifying (WDC)

Amendments to previous minutes (14 November 2016):

1. Manu Bay Breakwall – Note that there are two points of difference between engineer's plans and current breakwall 1) concreting of sides (not just top) and 2) rocks 1m higher than they were
2. Action: Wainui Reserve – Ross Hodder to discuss with Friends of Wainui their position on

concessions (to be shared at next meeting)

Moved: Ross **Seconded:** Lisa **Carried**

Matters Arising

1. Soundsplash – Traffic management plan has been approved overall but still awaiting WDC approval on access details. Duncan will follow up with Bryan re. signage at the reserve.
2. Surf Schools – Committee need to decide their position re. commercial activities on the beach and develop procedures accordingly before considering individual business proposals.
 - Surf Safe (Steve) made his case for the need to have continued van access to the beach (small children and disabled surfers) and why his contract has lapsed. Given his long positive history, and the fault of WDC and this committee affecting the lapse of contract, Steve was granted a further year extension on his contract (although this may change in future once Committee position and procedures on commercial activities has been decided in the new year).
 - Green Wave – Application still on hold and will be reviewed in the new year once the Committee has taken a position and developed procedures re. commercial activities
3. Friends of Wainui – Ross shared a document outlining the Friends of Wainui position on concessions

General Business

1. Soundsplash issues – resolved
2. Manu Bay Breakwater – Sheryl is meeting with engineer this week who will write a report on what is wrong with the breakwater and possibly propose a remedy (additional \$)
3. Manu Bay Drainage – has been discussed in past but not resolved. Requires investigation to see if pipe is blocked (WDC).
4. Waka ama access, Kopua Domain – difficulty with parked cars making waka access to water difficult. Shayne will follow up on boundary fencing to resolve issue.
5. Locking gates around the reserves – not getting done and needs to be sorted (WDC). Soccer field key to be provided to campsite for weekend access.
6. Freedom Camping prohibition – Wainui Bush Reserve carpark left off map
7. Sand removal – contractor has been moving sand off site to town – WDC confirmed this was not consented and is not allowed.
8. Wainui Reserve – committee would like to see engineer plans / new signage on reserve to be shared with committee. John expressed concern that the Friends of Wainui are often not kept informed of council plans/developments in the Reserve.

Events:

1. Equippers Church – No to camping proposal on reserve – WDC can highlight in their response that there is a campground nearby
2. Childcare Event – Santa Event this Wednesday in Wainui Reserve – all agree
3. Fireworks NY Event – All agree