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**Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Allan Sanson Mayor
<b>Date</b>	3 February 2017
<b>Reference/Doc Set #</b>	1672074
<b>Report Title</b>	Council Representative to the Appointments Panel for the Woodlands Historic Trust Board

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**1. EXECUTIVE SUMMARY**

As its meeting of 1 November, Council appointed Peter De Luca as the representative to the Woodlands Historic Trust Board. Following changes to the Trust Deed this appointment is no longer valid. Council is eligible to appoint a representative to the Appointments Panel for the Trust Board. It is suggested that the Chief Executive be appointed to this role.

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**2. RECOMMENDATION**

**THAT** the report from the Chief Executive be received;

**AND THAT** pursuant to schedule 7 clause 32 of the Local Government Act 2002 the Waikato District Council appoints the Chief Executive as the Council representative to the Woodlands Historic Trust Board Appointment Panel;

**AND FURTHER THAT** it be noted that Council does not make a direct appointment to the Trust Board following change to the Trust Deed. As a result the appointment of Peter De Luca is therefore no longer required.

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**3. BACKGROUND**

The Council, in line with previous practice, appointed Peter De Luca as its representative to the Woodlands Historic Trust Board in November.

## **4. DISCUSSION AND ANALYSIS OF OPTIONS**

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### **4.1 DISCUSSION**

Following changes to the Trust Deed there is now no direct appointments to the Trust Board. Appointments are instead made by an Appointments Panel established by the Trust Deed.

Peter De Luca, the previous Council representative to the Trust Board is the Chair of the Appointments Panel. All members of the Panel are voting members and there is no casting vote.

### **4.2 OPTIONS**

The Council is entitled to appoint a representative to the Appointments Panel. This will enable Council's overall interest in the Woodlands reserve to be considered in the appointments process.

Council still owns the property and has a lease agreements with the Trust which secures Council's position and interests.

Council could choose to appoint a representative or not.

The Appointments Panel already comprises people with gardening and reserves experience (Hamilton City Representative), Commercial and Trust experience (Peter De Luca), Trust and local knowledge (Arthur Riddell and John Bridgman).

It is suggested that the Chief Executive be appointed as the Council representative.

## **5. CONSIDERATION**

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### **5.1 FINANCIAL**

Nil.

### **5.2 LEGAL**

An appointment to the panel is made in accordance with schedule 7 clause 32 of the Local Government Act 2002 and related legislation.

### **5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT**

For Council to meet its LTP aspirations around community engagement, it is important that Council is well represented at various community organisations and committees.

## 5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

(Ascertain if the Significance & Engagement Policy is triggered or not and specify the level/s of engagement that will be required as per the table below (refer to the Policy for more detail and an explanation of each level of engagement):

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>	This report relates to a Council appointment that assist in meeting its obligations in relation to community outcomes.				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
		✓	Internal
			Community Boards/Community Committees
			Waikato-Tainui/Local iwi
			Households
			Business
			Other Please Specify

Comment: This matter has been informally discussed with Councillors.

## 6. CONCLUSION

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The Council is being asked to confirm the appointment of the Chief Executive to the Woodland Historic Trust Board Appointments Panel.

## 7. ATTACHMENTS

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Nil.