



Agenda for a meeting of the Te Kauwhata Community Committee to be held in the St John Hall, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY 6 APRIL 2016** commencing at **7.00pm**.

*Information and recommendations are included in the reports to assist the Committee in the decision making process and may not constitute Council's decision or policy until considered by the Committee.*

- |           |                                                      |               |
|-----------|------------------------------------------------------|---------------|
| <b>1.</b> | <b><u>APOLOGIES AND LEAVE OF ABSENCE</u></b>         |               |
| <b>2.</b> | <b><u>CONFIRMATION OF STATUS OF AGENDA ITEMS</u></b> |               |
| <b>3.</b> | <b><u>DISCLOSURES OF INTEREST</u></b>                |               |
| <b>4.</b> | <b><u>CONFIRMATION OF MINUTES</u></b>                | <b>3</b>      |
|           | Meeting held on Wednesday 2 March 2016.              |               |
| <b>5.</b> | <b><u>MATTERS ARISING FROM MINUTES</u></b>           |               |
| <b>6.</b> | <b><u>REPORTS</u></b>                                |               |
| 6.1       | Te Kauwhata Issues and Works Report – April 2016     | 11            |
| 6.2       | Councillor's Report                                  | <i>Verbal</i> |
| 6.3       | Discretionary Fund Report to 22 March 2016           | 14            |
| 6.4       | Chairperson's Report                                 | <i>Verbal</i> |
| <b>7.</b> | <b><u>PROJECTS UPDATE</u></b>                        |               |
| 7.1       | Wetlands Walkway                                     | <i>Verbal</i> |
| 7.2       | Ken Nobbs Memorial Garden                            | <i>Verbal</i> |
| 7.3       | Basketball Hoop                                      | <i>Verbal</i> |
| 7.4       | Playground Equipment                                 | <i>Verbal</i> |
| 7.5       | Te Kauwhata Information Sign                         | <i>Verbal</i> |

7.6	Jamieson Memorial Seat	Verbal
7.7	Security Cameras	Verbal

**G J Ion**  
**CHIEF EXECUTIVE**  
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### **Open Meeting**

<b>To</b>	Te Kauwhata Community Committee
<b>From</b>	GJ Ion Chief Executive
<b>Date</b>	7 March 2016
<b>Prepared by</b>	LM Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1471036
<b>Report Title</b>	Confirmation of Minutes

## **1 Executive Summary**

To confirm the open minutes and public excluded minutes of the Te Kauwhata Community Committee meeting held on Wednesday 2 March 2016.

## **2 Recommendation**

**THAT the open minutes and public excluded minutes of the meeting of the Te Kauwhata Community Committee held on Wednesday 2 March 2016 be confirmed as a true and correct record of that meeting.**

## **3 Attachments**

TKCC Minutes 2 March 2016



**MINUTES** of a meeting of the Te Kauwhata Community Committee held at the St John Ambulance Rooms, 4 Baird Avenue, Te Kauwhata, on **WEDNESDAY 2 MARCH 2016** at **7.00pm**.

Present Ms T Grace (Chairperson)  
 Cr JD Sedgwick  
 Mr D Boyde  
 Mrs J Clegg  
 Mr J Cunningham [from 8.00pm]  
 Mr B Weaver  
 Mr L Wilson  
 Mrs H Dillon (Secretary)

Attending His Worship the Mayor Mr AM Sanson  
 Mr M Mould (Waters Manager)  
 Mr R Smith (RICH Landscapes)  
 Ms A Purdy (Asset Engineer)  
 Ms C Tata (Te Kauwhata Youth Action Group)  
 Mr J Kirifi (Youth Representative)  
 Mr M Vodanovich (Te Kauwhata Rugby Club)

**TKCCI603/01 APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Mr Boyde/Mr Wilson)**

**THAT** an apology be received from and leave of absence granted to Mr Hardwick;

**AND THAT** an apology for lateness be received from Mr Cunningham.

**CARRIED on the voices**

**TKCCI603/02      CONFIRMATION OF STATUS OF AGENDA ITEMS**TKCCI603/02/1      **Resolved: (Mr Weaver/Mr Boyde)**

**THAT** the agenda for a meeting of the Te Kauwhata Community Committee held on **Wednesday 2 March 2016** be confirmed and all items therein be considered in open meeting;

**AND FURTHER THAT** the following items be discussed at an appropriate time during the course of the meeting;

- Te Kauwhata Rugby Club
- Te Kauwhata Community Patrol
- Te Kauwhata Website.

**CARRIED on the voices**

TKCCI603/02/2      **Resolved: (Ms Grace/Mrs Dillon)**

**THAT** Ms Tata and Mr Kirifi be given full speaking rights for the duration of this meeting.

**CARRIED on the voices**

**TKCCI603/03      DISCLOSURES OF INTEREST**

There were no declarations of interest noted.

**TKCCI603/04      CONFIRMATION OF MINUTES**

**Resolved: (Mr Boyde / Cr Sedgwick)**

**THAT** the minutes of a meeting of the Te Kauwhata Community Committee held on **Wednesday 3 February 2016** be confirmed as a true and correct record of that meeting.

**CARRIED on the voices**

**TKCCI603/05      MATTERS ARISING FROM THE MINUTES**

There were no matters arising from the minutes.

**TKCCI603/06      REPORTS**TKCCI603/06/1      Te Kauwhata Rugby Club  
Add. Item

Mr Mario Vodanovich raised the following issues concerning the Te Kauwhata Rugby Club:

- *Sign* - Club is looking for permission to erect a sign by the railway line advising of details of matches during the rugby season. This would be funded by the Rugby Club and would be erected some distance from existing signboard.
- *Deck* – Club would like to build deck, possibly covered, at front of Rugby Club Rooms, to be used as viewing area for watching games.
- *Changing Rooms* – More showers and changing facilities needed because of increased number of members. The possibility of this being attached to the existing toilet block was suggested. Applying to Council’s Well-being and Rural Ward Discretionary funds discussed. Letter of support sought from Community Committee.

TKCCI603/06/2      Skatepark Update Presentation by Rich Landscapes  
Item 6.1

Mr Richard Smith gave a presentation about proposed additions and improvements planned for the Te Kauwhata Skatepark. It was suggested he could also give a presentation to the Te Kauwhata Youth Action Group.

**Resolved: (Cr Sedgwick / Mrs Clegg)**

**THAT the report of the General Manager Service Delivery – Skatepark Update Presentation by Rich Landscapes – be received.**

**CARRIED on the voices**

TKCCI603/06/3      Te Kauwhata Issues and Works Report – March 2016  
Item 6.2

Mr Mould reported on action taken since the February meeting. The following item is to be added to the Issues and Works list:

- Roto Street lighting

**Resolved: (Mr Wilson / Mr Boyde)**

**THAT the report of the General Manager Service Delivery – Te Kauwhata Community Committee Issues and Works Report – March 2016 - be received.**

**CARRIED on the voices**

TKCCI603/06/4 Councillor's Report  
Item 6.3

Cr Sedgwick gave a verbal report that included the following:

- Parks strategy submission
- Freedom camping submission
- Notice of designation for bypass
- TK Art and Amateur Photography Exhibition 18/19 March
- Road names – proposed names to be discussed

Mr Cunningham entered the meeting at 8.00pm during discussion on the above item.

TKCCI603/06/5 Discretionary Fund Report to 18 February 2016  
Item 6.4

**Resolved: (Mr Cunningham / Mr Weaver)**

**THAT the report of the General Manager Strategy & Support – Discretionary Fund Report to 18 February 2016 – dated 22 February 2016 be received;**

**AND THAT the Discretionary Fund contribute \$500 to the DISC in support of Children's Day.**

**CARRIED on the voices**

TKCCI603/06/6 Te Kauwhata Youth Action Group Quarterly Report  
Item 6.5

Jacob Kirifi and Ms Crystal Tata, new Co-ordinator of the Te Kauwhata Youth Action Group, discussed issues including the Skateboard Park, BMX Track, Basketball Court, and lighting in Roto Street.

**Resolved: (Mr Weaver / Mr Wilson)**

**THAT the report of the Youth Action Co-ordinator – Te Kauwhata Youth Action Group Quarterly Report - be received;**

**AND THAT the Committee considers the relevant issues identified by the Youth Action Group for inclusion in the Works and Issues report.**

**CARRIED on the voices**

TKCCI603/06/7 Chairperson's report  
Item 6.6

The Chairperson gave a verbal report which included discussion on the upcoming Longswamp hearings, and answered questions of the committee.

**TKCCI603/07 PROJECTS UPDATE**

TKCCI603/07/1 Wetlands Walkway  
Item 7.1

John Cunningham discussed the results of funding applications. Walkway project ready to go ahead as Council have advised consents are not needed. Periodic detention staff from Huntly say they have people that can provide labour for walkway, including the building of boardwalks.

TKCCI603/07/2 Ken Nobbs Memorial Garden  
Item 7.2

Cr Sedgwick advised that Council want to create gardens in April/May, so there is urgency in getting uprights built. Quotes to be sought.

TKCCI603/07/3 Community Patrol  
Item 7.3

Barry Weaver advised that a new Co-ordinator needs to be found for Patrol, as he is relinquishing this position. It was suggested that an article should go in 'Chatter', asking if anyone is interested in taking this over.

TKCCI603/07/4 Te Kauwhata Website  
Item 7.4

Jo Clegg advised website is down and that she has taken steps to have this remedied.



**TKCCI603/08      EXCLUSION OF THE PUBLIC****Resolved: (Ms Grace / Mr Weaver)****THAT** the public be excluded from the meeting during discussion on the following items of business:**I      Confirmation of Minutes****This resolution is made in reliance on sections 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:****That the public conduct of the whole (or the relevant part) of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to:**

- a)      Protect members, or officers, or employees of any local authority, or any persons to whom section 2(5) of the Local Government Official Information and Meetings Act 1987 applies, from improper pressure or harassment;**
- b)      Protect the privacy of natural persons, including that of deceased natural persons;**
- c)      Prevent the disclosure or use of official information for improper gain or improper advantage;**

**AND THAT** the exclusion of the public from the whole or relevant part of the proceedings of the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation in any proceedings before the local authority where a right-of-appeal lies to any Court or Tribunal against the final decision of the local authority in those proceedings.**CARRIED on the voices**

There being no further business, the meeting was declared closed at 8.50 pm.

Minutes approved and confirmed this 6th day of April 2016.

**Ms T Grace**  
**CHAIRPERSON**

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<b>To</b>	Te Kauwhata Community Committee
<b>From</b>	TN Harty General Manager Service Delivery
<b>Date</b>	20 March 2016
<b>Prepared By</b>	KC Bredesen Business Support Team Leader/PA
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1479552
<b>Report Title</b>	<b>Te Kauwhata Issues and Works Report – April 2016</b>

### 1. Executive Summary

This report is to update the Committee on issues arising from the previous meeting and on contracts and projects underway in Te Kauwhata.

### 2. Recommendation

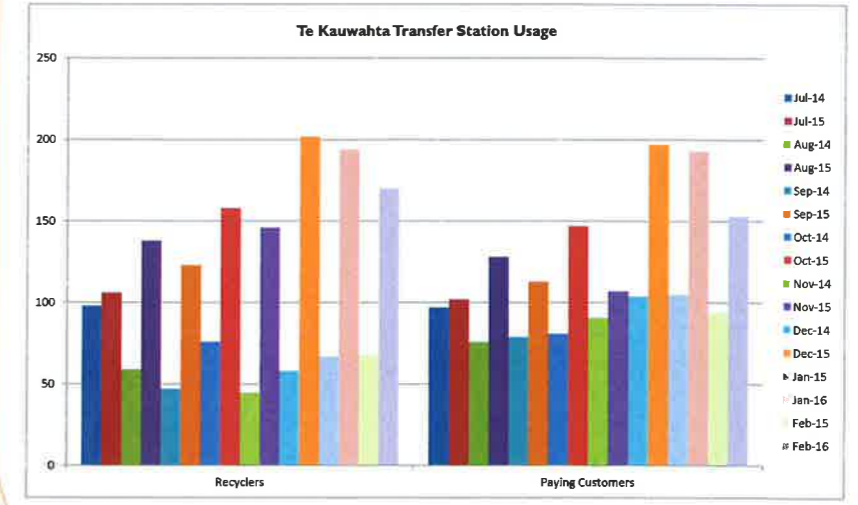
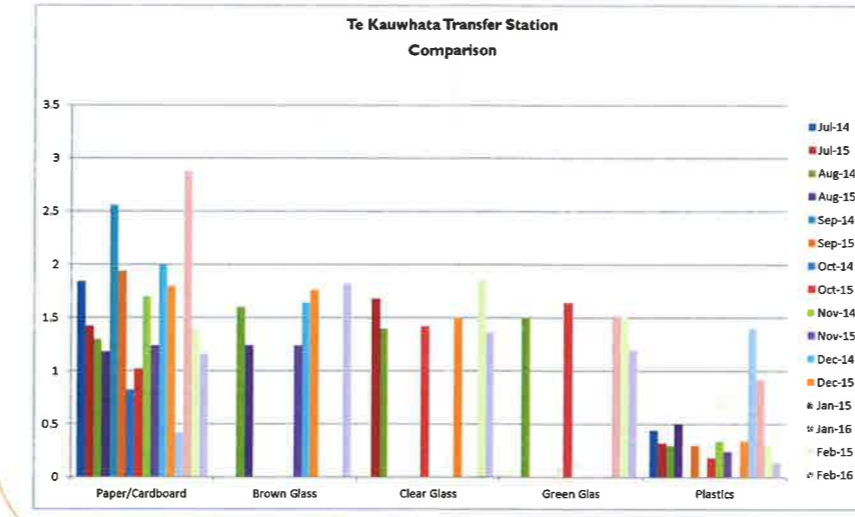
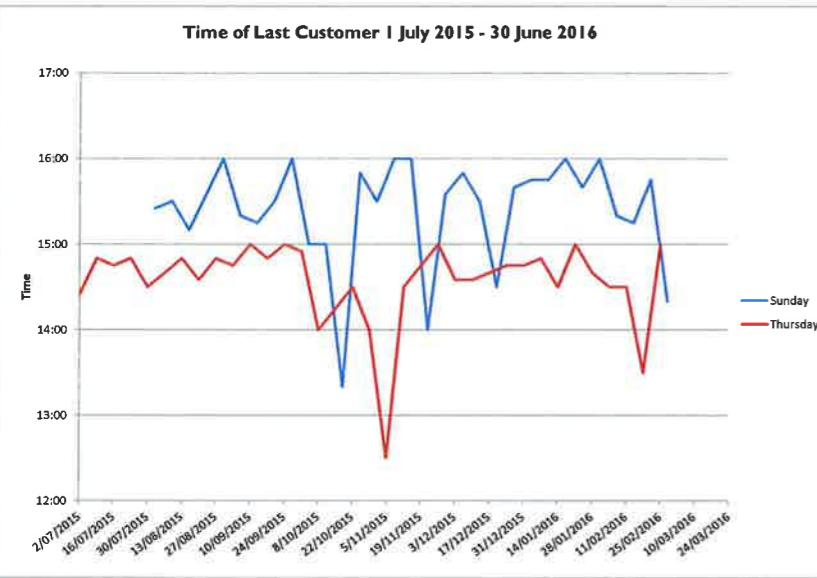
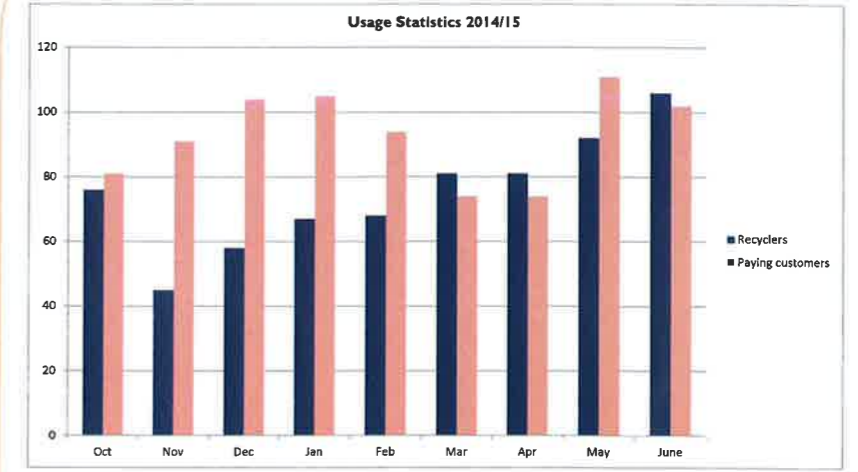
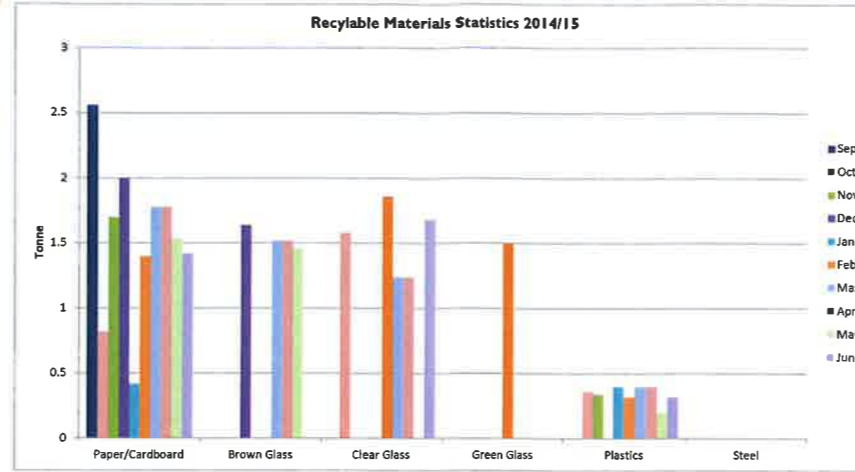
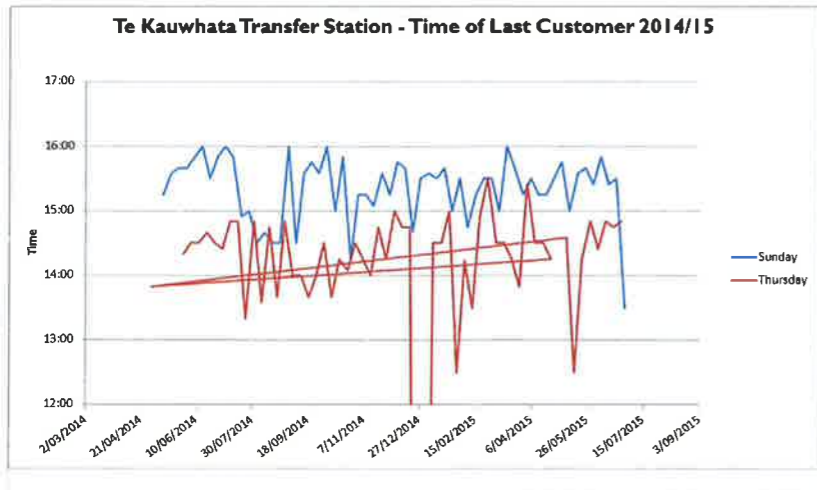
**THAT the report of the General Manager Service Delivery – Te Kauwhata Community Committee Issues and Works Report – April 2016 - be received.**

### 3. Attachments

- Te Kauwhata Transfer Station Statistics

	Issue	Assign to	Response
1.	<p><b>KiwiRail</b></p> <p>The Committee requested that Council take over dealing with KiwiRail in regard to the issues of mowing and upgrading of the railway crossing.</p> <p>1. Mowing required behind roses and on Railway land. 2. Crossing condition. 3. Road crossing.</p>	Mike J	Staff are awaiting a response from KiwiRail to understand issues and responses.
4.	<p><b>School Project</b></p>	Sam F	<p>Communication on 18 February 2016 from Te Kauwhata Primary School Principal, Vicki Saunders, advises that they are awaiting document review by the Ministry of Education Property Unit. Once completed, and depending on outcome, staff will continue discussions in order to progress the garden.</p> <p>The School is still waiting for a response from the Ministry of Education.</p>
5.	<p><b>Roto Street Lighting Update</b></p>	Chris C	Preliminary estimates have been received for a staged approach to the street lighting upgrade on Roto Street. The first stage between Waerenga and Mahi Roads will cost in the order of \$15,000-\$18,000 and should be able to be funded this financial year. The second stage between Mahi Road and the end of Roto Street is likely to cost in the order of \$15,000 to \$20,000. The second stage works will be considered as part of the 2016/17 street lighting upgrade programme.
6.	<p><b>Te Kauwhata Skatepark</b></p>	Jacki R	The design will be completed mid-April.

Te Kauwhata Transfer Station Statistics



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**Open Meeting**

<b>To</b>	Te Kauwhata Community Committee
<b>From</b>	TG Whittaker General Manager Strategy & Support
<b>Date</b>	22 March 2016
<b>Prepared by</b>	J Calambuhay Management Accountant
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1479896
<b>Report Title</b>	Discretionary Fund Report to 22 March 2016

### 1 Executive Summary

To update the Committee on the Discretionary Fund to 22 March 2016.

### 2 Recommendation

**THAT the report of the General Manager Strategy & Support – (*Discretionary Fund Report to 22 March 2016*) – be received.**

### 3 Attachments

*Discretionary Fund Report to 22 March 2016*

**TE KAUWHATA COMMUNITY COMMITTEE DISCRETIONARY FUND 2015/2016****GL 1.207.1704****Commitments from Committee Meeting Minutes & Other Information****2015/16 Annual Plan**

11,139.00

**Carry forward from 2014/15**

64,986.00

**Total Funding****76,125.00****Expenditure**

14-Oct-15	North Waikato Crime Prevention Trust	1,800.00
30-Nov-15	Hireage of Port-A-Loos for the A&P Show	600.00
13-Jan-16	Te Kauwhata Health Awareness Society - towards pool heating project	5,000.00
03-Feb-16	Te Kauwhata Art and Amateur Photography Exhibition contribution	500.00
03-Feb-16	Te Kauwhata Community Events Inc. - towards Waitangi Day picnic	500.00
15-Feb-16	North Waikato Transport Trust - purchase of defibrillator for heath shuttle from Order of St John	2,268.00
15-Feb-16	St John Te Kauwhata - hall hireage for 21 meetings	315.00
15-Feb-16	Heather Dillon - reimbursement for purchase of petrol voucher for G Powley	100.00
23-Feb-16	Jo Clegg Free-Parking account for TK Website 29/10/15	149.00
23-Feb-16	Jo Clegg Free-Parking account for TK Website 27/01/15	149.00
02-Mar-16	DISC in support of Children's Day	500.00

**Total Expenditure**

11,881.00

**Income****Total Income**

-

**Net Expenditure**

11,881.00

**Net Funding Remaining (excluding commitments)**

64,244.00

**Commitments**

06-May-09	Further development of playground	5,000.00
07-Oct-15	Commitment for security cameras	9,436.00
03-Sep-14	Commitment for Walkways	25,000.00
07-Mar-12	Railway Cottage Community Park	10,000.00
03-Sep-14	Ken Nobbs memorial garden	5,000.00
07-Oct-15	TK Youth Action Group - basketball area project at Village Green	7,500.00

**Total Commitments****61,936.00****Net Funding Remaining (Including commitments) as of 22 March 2016****2,308.00**