



AGENDA for a meeting of the Ngaruawahia Community Board to be held in Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 8 MARCH 2016** commencing at **6.00pm**.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA ITEMS

Representatives will be in attendance from 6.00pm to discuss item 6.2.

3. DISCLOSURES OF INTEREST

4. CONFIRMATION OF MINUTES

Meeting held on 9 February 2016 3

5. MATTERS ARISING FROM MINUTES

6. REPORTS

6.1	Discretionary Fund Report to 24 February 2016	9
6.2	Application for Funding – Ngaruawahia RSA Memorial Club Inc.	11
6.3	Freedom Camping Bylaw	35
6.4	Ngaruawahia Issues and Works Report	48
6.5	Ngaruawahia Community Board Resolution/Action Register	49

6.6	Community Board Chair Report	Verbal
6.7	Councillors' Report	Verbal
6.8	Community Board Members' Report	Verbal

GJ Ion
CHIEF EXECUTIVE
Agenda2016\NCB\160308_A.doc

Open Meeting

To	Ngaruawahia Community Board
From	GJ Ion Chief Executive
Date	12 February 2016
Prepared By	JP Davies Committee Secretary
Chief Executive Approved	Y
DWS Document Set #	1149027
Report Title	Confirmation of Minutes

1. Executive Summary

To confirm the minutes of a meeting of the Ngaruawahia Community Board held on Tuesday 9 February 2016.

2. Recommendation

THAT the minutes of a meeting of the Ngaruawahia Community Board held on Tuesday 9 February 2016 be confirmed as a true and correct record of that meeting.

Attachment: Minutes



MINUTES of a meeting of the Ngaruawahia Community Board held in Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 9 FEBRUARY 2016** commencing at **6.14pm**.

Present: Mr J Whetu (Deputy Chairperson)
Mr J Ayers
Cr JM Gibb
Mr BJ Sherson

Attending: Ms S Duignan (General Manager Customer Support)
Mrs JP Davies (Committee Secretary)
Mrs L van den Bemd (Community Development Co-ordinator)
Mrs G Raumati (Nga Miro Health Centre)
Mr D Vowles
Mrs J Willey
Five members of staff

NCB1602/01 APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mr Ayers/Mr Sherson)

THAT an apology be received from and leave of absence granted to Cr Solomon, Mrs Diamond, Mrs Forsyth and Ms Tukere.

CARRIED on the voices

NCB1602/02 CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Cr Gibb/Mr Sherson)

THAT the agenda for a meeting of the Ngaruawahia Community Board held on Tuesday 9 February 2016 be confirmed and all items therein be considered in open meeting.

CARRIED on the voices

NCBI602/03 DISCLOSURES OF INTEREST

There were no declarations of interest noted.

NCBI602/04 CONFIRMATION OF MINUTES

Resolved: (Mr Sherson/Cr Gibb)

THAT the minutes of a meeting of the Ngaruawahia Community Board held on Tuesday 1 December 2015 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

NCBI602/05 MATTERS ARISING FROM THE MINUTES

There were no matters arising from the Minutes.

NCBI602/06 REPORTS

NCBI602/06/1 Project Accountability Form
Agenda Item 6.1

The Community Development Co-ordinator and Mrs Raumata each addressed the Board and provided background to this project.

Resolved: (Cr Gibb/Mr Ayers)

THAT the report of the Acting General Manager Strategy & Support – *Project Accountability Form* - be received;

AND THAT the Board notes that the following amount has been spent:

– \$4,003.00 by Nga Miro Health Centre.

CARRIED on the voices

NCBI602/06/2 Ngaruawahia Community Facilities Panel Representative
Agenda Item 6.2

Resolved: (Mr Sherson/Cr Gibb)

THAT the report of the General Manager Service Delivery - *Ngaruawahia Community Facilities Panel Representative* - be received;

AND THAT Mr Ayers is nominated as the Ngaruawahia Community Board representative to the Ngaruawahia Community Facilities Project Manager Appointment Panel.

CARRIED on the voices

NCBI602/06/3

Survey Result – Engagement with Community Boards
Agenda Item 6.3

Resolved: (Cr Gibb/Mr Ayers)

THAT the report of the General Manager Strategy & Support - Survey Result - Engagement with Community Boards - be received.

CARRIED on the voices

NCBI602/06/4

Discretionary Fund Report to 25 January 2016
Agenda Item 6.4

Resolved: (Mr Sherson/Mr Ayers)

THAT the report of the Acting General Manager Strategy & Support - Discretionary Fund Report to 25 January 2016 – dated 5 January 2016 be received.

CARRIED on the voices

NCBI602/06/5

ANZAC Day Civic Service
Agenda Item 6.5

Resolved: (Mr Sherson/Cr Gibb)

THAT the report of the General Manager Strategy & Support - ANZAC Day Civic Service - be received;

AND THAT the Ngaruawahia Community Board grants \$300 from the discretionary fund to the Ngaruawahia Lions Club in recognition of services provided on ANZAC Day 2016;

AND FURTHER THAT the costs involved in the hiring of a public address system be funded from the Ngaruawahia Community Board Discretionary Fund.

CARRIED on the voices

NCBI602/06/6 Naming of Reserves
Agenda Item 6.6

This item was addressed later in the meeting [NCBI602/06/7 refers].

Resolved: (Mr Sherson/Mr Ayers)

THAT the report of the General Manager Service Delivery - Naming of Reserves - be received.

CARRIED on the voices

The meeting was adjourned at 6.55pm and resumed at 7.02pm.

NCBI602/06/7 Naming of Reserves
Agenda Item 6.6

This item was addressed earlier in the meeting [NCBI602/06/6 refers].

Resolved: (Mr Sherson/Cr Gibb)

THAT the Community Board approve the proposed name of Lady Raiha Reserve, subject to approval from Waikato-Tainui, the Mahuta whaanau and Council;

AND THAT Waikato-Tainui be asked for guidance around the naming of the 'old dump site' and Council staff consider community engagement.

CARRIED on the voices

NCBI602/06/8 Ngaruawahia Issues and Works Report
Agenda Item 6.7

Resolved: (Cr Gibb/Mr Ayers)

THAT the report of the General Manager Customer Support - Ngaruawahia Issues and Works Report – dated 1 February 2016 be received.

CARRIED on the voices

NCBI602/06/9 Ngaruawahia Community Board Resolution/Action Register
Agenda Item 6.8

Resolved: (Mr Sherson/Mr Ayers)

**THAT the report of the General Manager Customer Support -
Ngaruawahia Community Board Resolution/ Action Register - dated
1 February 2016 be received.**

CARRIED on the voices

NCBI602/06/10 Chairperson's Report
Agenda Item 6.9

The Deputy Chair advised there were no items to report on at the present time.

NCBI602/06/11 Councillor's Report
Agenda Item 6.10

Cr Gibb provided a verbal update on Council issues for the information of the Board.

NCBI602/06/12 Board Members' Report
Agenda Item 6.11

No items to report at the present time.

There being no further business, the meeting was declared closed at 7.30pm.

Minutes approved and confirmed this day of March 2016.

PJ Forsyth (Mrs)
CHAIRPERSON

Minutes2016\NCBI60209_NCB_M.doc

Open Meeting

To	Ngaruawahia Community Board
From	TG Whittaker General Manager Strategy & Support
Date	24 February 2016
Prepared By	J Calambuhay Management Accountant
Chief Executive Approved	Y
DWS Document Set #	1465559
Report Title	Discretionary Fund Report to 24 February 2016

1. Executive Summary

To update the Board on the Discretionary Fund Report to 24 February 2016.

2. Recommendation

THAT the report of the **General Manager Strategy & Support – Discretionary Fund Report to 24 February 2016** – dated 24 February 2016 be received.

Attachment(s) - Discretionary Fund Report to 24 February 2016

NGARUAWAHIA COMMUNITY BOARD DISCRETIONARY FUND 2015/2016

	GL	1.205.1704
2015/16 Annual Plan		20,999.00
Carry forward from 2014/15		31,885.00
Total Funding		<u>52,884.00</u>
Expenditure		
31-Oct-15 Ngaruawahia Community House room rental		40.00
31-Oct-15 Ngaruawahia Community House room rental		40.00
19-Jan-16 Community Newsletter		1,200.00
Total Expenditure		<u>1,280.00</u>
Income		
Total Income		<u>-</u>
Net Expenditure		<u>1,280.00</u>
Net Funding Remaining (Excluding commitments)		<u>51,604.00</u>
Commitments		
Workshop costs/room		100.00
Community Awards		500.00
Information signage boards		5,000.00
General signage		10,000.00
Hakarimata Walkway entrance		10,000.00
12-May-15 Ngaruawahia Community House - towards cost of purchasing two new murals subject to all other funding being approved towards the project (Resolution NCB 1505/06/2)		3,000.00
10-Nov-15 Commitments for the following projects (Resolution NCB 1511/06/2)		
Workshop Expenses		300.00
Adult playground fitness proposal		10,000.00
09-Feb-16 Ngaruawahia Lions Club - recognition of services provided on ANZAC Day 2016 (Resolution NCB 1602/06/5)		300.00
09-Feb-16 Costs involved in the hiring of a public address system (Resolution NCB 1602/06/5)		to be confirmed
Total Commitments		<u>39,200.00</u>
Net Funding Remaining (Including commitments) as of 24 February 2016		<u>12,404.00</u>

Open Meeting

To	Ngaruawahia Community Board
From	T G Whittaker General Manager Strategy & Support
Date	23 February 2016
Prepared by	L van den Bemd Community Development Coordinator
Chief Executive Approved	Y
DWS Document Set #	1465321
Report Title	Application for Funding – Ngaruawahia RSA Memorial Club Inc.

1 Executive Summary

The purpose of this report is to present an application for funding from the Ngaruawahia RSA Memorial Club Inc. towards the cost of purchasing a new commemorative piece of artwork.

2 Recommendation

THAT the report of the **General Manager Strategy & Support – Application for funding Ngaruawahia RSA Memorial Club Inc. – be received;**

AND THAT an allocation of \$_____ is made to the **Ngaruawahia RSA Memorial Club Inc.** towards the cost of purchasing a new commemorative piece of artwork;

OR

AND THAT the request from the **Ngaruawahia RSA Memorial Club Inc.** towards the cost of purchasing a new commemorative piece of artwork is declined/deferred until _____ for the following reasons:

3 Background

The Ngaruawahia RSA Memorial Club Inc. wishes to purchase a new commemorative piece of artwork.

The artwork is an image of the Hopuhopu military camp taken from 1939. The image depicts life at the camp. It includes military vehicles, soldiers in training and soldiers living quarters.

Two years ago the Ngaruawahia RSA embarked on a project to have 13 new commemorative artworks completed. The proposed new artwork would see 11 artworks completed to date.

4. Options Considered

- 1) That the application is approved and an allocation of partial or full funding requested be made.
- 2) That the application is declined.
- 3) That the application is deferred.

5. Financial

Funding is available to allocate for the year.

The project is noted to cost **\$3,077.92**. The Ngaruawahia RSA Memorial Club Inc. is seeking funding of **\$1,577.92** towards the cost of purchasing the new artworks.

GST Registered				Yes
Set of Accounts supplied				Yes
Previous funding has been received by this organisation				Yes
Discretionary & Funding Committee	Anzac Day Murals	March 2015		\$2,500.00
Discretionary & Funding Committee	Anzac Day 2015 (Civic Service)	October 2014		\$3,800.00
Ngaruawahia Community Board	Roll of Honour mural	May 2014		\$4,000.00

6. Policy

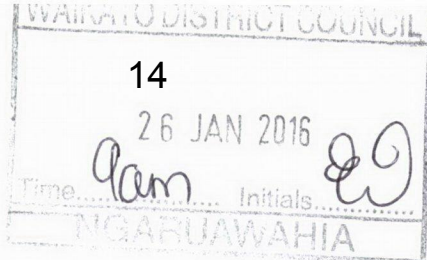
The application meets the criteria set in the Policy one of which is that grants up to \$5,000.00 can be funded up to 100% at the discretion of the relevant community board or

committee or Council's Discretionary & Funding Committee. For grants above \$5,000.00 a funding cap of 75% applies (whichever is the greater).

7. Conclusion

Consideration by the Board is required with regard to this funding request.

Attachment- Application for funding from the Ngaruawahia RSA Memorial Club Inc.



DISCRETIONARY FUNDING APPLICATION FORM

Important notes for applicant:

- It is recommended that, prior to submitting your application, you contact the Waikato District Council's community development co-ordinator, on 07 824 8633 or 0800 492 452, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Please read the Guidelines for Funding Applications document to assist you with completing this application form.
- Please note that incomplete applications WILL NOT be considered. All parts of the application MUST be completed and all supporting information supplied.
- All applications must be on this application for funding form. We will not accept application forms that have been altered.
- Please ensure you complete the **checklist on page 5**.

Which fund are you applying to: (Please tick appropriate box)

Discretionary and Funding Committee

Project

Event

OR

Community Board / Committee Discretionary Fund

Raglan

Taupiri

Onewhero-Tuakau

Ngaruawahia

Huntly

Te Kauwhata

Meremere

Section I - Your details

Name of organisation

Ngaruawahia RSA Memorial Club Inc.

What is your organisation's purpose?

The RSA's objective is to provide support and comfort for servicemen and women and their families. This also extends to the local community.

Address: (Postal)

PO Box 74
Ngaruawahia.

Address: (Physical if different from above)

4 Mairangi St
Ngaruawahia.

Contact name, phone number/s and email address

Hendy Diamond
07 824 8905
ngaruawahia@sa@gmail.com

Charities Commission Number: (If you have one)

N/A.

Are you GST registered? No Yes GST Number 11/286/062

Bank account details 02/0376/0015884/08

Bank BNZ - Branch TeRapa -

The following documentation is required in support of your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- Encoded deposit slip to enable direct credit of any grant payment made
- A copy of any documentation verifying your organisations legal status

Section 2 – Community wellbeing and outcomes

Which community wellbeing will your project contribute to?

(See the guidelines sheet for more information on this section).

Social Economic Cultural Environmental

Which of the five community outcomes for the Waikato district does this project contribute to?

(See the guidelines sheet for more information on this section.)

Accessible Safe Sustainable Thriving Vibrant

Section 3 – Your event/project

<p>What is your event / project, including date and location ? (please provide full details)</p> <p>The RSA has, over the past two years, embarked on erecting commemorative images at the RSA to honour and remember our communities involvement to International military conflicts throughout the world. 11 of the 13 have been completed. The 12th mural is an image of Hapu Hapu military camp, tested, in 1939.</p>
<p>Who is involved in your event / project?</p> <p>Ngākauwāia Community.</p>
<p>How many volunteers are involved?</p> <p>6</p>
<p>What other groups are involved in the project?</p> <p>N/A.</p>
<p>How will the wider community benefit from this event/project?</p> <p>The images provide a place for people to remember. They are educational and add value to our community.</p>

Section 4 – Funding requirements

Note : Please provide full details of how much your event/project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the event/project.

Please complete all of the following sections	GST Inclusive Costs (use this column if you are not GST registered)	GST Exclusive Costs (use this column if you are GST registered)
TOTAL COST OF THE PROJECT/EVENT	\$ _____	\$ <u>3077.92</u>
Existing funds available for the project Total A	\$ _____	\$ <u>212.50 -</u>

Funding being sought from Waikato District Council

Project Breakdown (itemised costs of funding being sought) If there is insufficient space below please provide a breakdown of costs on an additional sheet.	\$	\$
Mural	\$	\$ <u>2865.42</u>
Stainless Steel signage	\$	\$ <u>212.50</u>
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total Funds being sought from WDC Total B	\$	\$ <u>11577.92</u>

Has funding been sought from other funders? Yes No
If 'Yes', please list the funding organisation(s) and the amount of funding sought

a) WEL Energy Trust	\$ _____	\$ <u>1500 -</u>
b)	\$ _____	\$ _____
c)	\$ _____	\$ _____
d)	\$ _____	\$ _____
Total of other funds being sought Total C	\$ _____	\$ <u>1500 -</u>

Total Funding Applied for (Add totals A, B & C together to make Total D) Total D	\$ _____	\$ <u>3077.92</u>
<i>Note : This total should equal the Total Cost of the Project/Event</i>		

Describe any donated material / resources provided for the event/project:

Section 5 – Previous Funding Received from Waikato District Council

If you have received funding from or through the Waikato District Council for any project in the past two years, please list below:

Project	Amount received	Date
ANZAC Day Murals	2500	March 15
ANZAC Day 2015 (100 th) Civic Service	3800	Oct 2014
WW100 Role of Honour Mural	4000	May 2014

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. Note : this will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned

Signed: [Signature] Name: W. Diamond

I certify that the funding information provided in this application is correct.

Signature: [Signature] Date: 18/1/2016

Position in organisation (tick which applies) Chairman Secretary Treasurer

Signature: [Signature] Date: _____

Position in organisation (tick which applies) Chairman Secretary Treasurer

Checklist

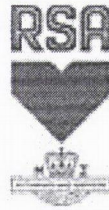
Please ensure you have completed all parts of the funding application form by marking the boxes below and include copies of all accompanying documentation required.

Please also ensure you attach the completed checklist with your application.

Items Required	Enclosed ✓
Read and understood the guidelines for funding applications document	<input checked="" type="checkbox"/>
Discussed your application with the Waikato District Council community development co-ordinator	<input type="checkbox"/>
Nominated the fund you are applying for	<input checked="" type="checkbox"/>
Completed Section 1 – Your details	<input checked="" type="checkbox"/>
Enclosed a full copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club	<input checked="" type="checkbox"/>
Enclosed an encoded deposit slip to enable direct credit of any grant payment made	<input checked="" type="checkbox"/>
Enclosed a copy of any documentation verifying your organisations legal status	<input checked="" type="checkbox"/>
Included copies of written quotes	<input checked="" type="checkbox"/>
Completed Section 2 - community wellbeing and outcomes	<input type="checkbox"/>
Completed Section 3 – details of your event/project	<input type="checkbox"/>
Completed Section 4 – Funding requirements	<input type="checkbox"/>
Completed Section 5 where funding has been received in the previous 2 years	<input type="checkbox"/>
Obtained two signatures on your application	<input type="checkbox"/>

Please note: Incomplete applications will not be considered. Applicants will be requested to submit relevant outstanding information within 5 days or their application will be returned.

NGARUAWAHIA RSA
MEMORIAL CLUB INC



FINANCIAL STATEMENTS

FOR THE YEAR ENDED
31 MARCH 2015

**NGARUAWAHIA RSA MEMORIAL CLUB
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2015**

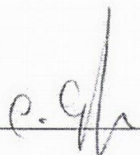
SCHEDULE OF CONTENTS	PAGE
Statement of Financial Position	1
Statement of Movements in Equity	2
Statement of Financial Performance - Bar Trading Account	3
Statement of Financial Performance - Gaming Trading Account	4
Statement of Financial Performance - Fundraising Trading Account	5
Statement of Financial Performance	6-7
Notes to the Financial Statements	8-10

NGARUAWAHIA RSA MEMORIAL CLUB INC
STATEMENT OF FINANCIAL POSITION
AS AT 31 MARCH 2015

	Notes	2015 \$	2014 \$
Current Assets			
Accounts Receivable		237	2,898
BNZ Club Account		0	12,328
BNZ Gaming Machine Account		1,912	10,148
BNZ Project Account		4,463	0
Float Bar Till		3,800	3,600
Float Safe		1,797	3,458
Float Gaming Hoppers		1,442	1,458
Float ATM Machine		1,140	0
Inventory Bar		6,165	7,734
Total Current Assets		20,954	41,624
Less Current Liabilities			
BNZ Club Account		11,086	0
BNZ Loan	4a	5,000	5,000
RSA Welfare		20,000	20,000
Subscriptions in Advance		4,613	3,922
Sundry Creditors & Accruals	3	66,019	51,806
Finance Now		2,688	2,688
UDC Finance		10,724	0
Total Current Liabilities		120,131	83,416
Net Working Capital		-99,177	-41,792
Non-Current Assets			
Fixed Assets			
Buildings & Carpark Seal	5	769,288	749,999
Plant & Equipment	5	71,344	71,689
Furniture & Fittings	5	22,433	15,276
Motor Vehicles	5	19,597	0
Total Non-Current Assets		882,661	836,964
Non-Current Liabilities			
BNZ Loan	4b	433,303	454,935
RSA Inc		90,450	90,450
Finance Now		2,434	4,928
UDC Finance		7,189	0
Total Non-Current Liabilities		533,377	550,313
Owners Equity		250,109	244,859

Financial Statements Approved By:

Chairman

 Dated: 26.6.15

Secretary/Manager

_____ Dated: _____



This statement is to be read in conjunction with the Auditors Report and the Notes to the Financial Statements

**NGARUAWAHIA RSA MEMORIAL CLUB INC
STATEMENT OF MOVEMENTS IN EQUITY
FOR THE YEAR ENDED 31 MARCH 2015**

	2015 \$	2014 \$
Ngaruawahia RSA Memorial Club Inc		
Opening Equity	244,859	222,492
Total Recognised Revenue and Expenditure	5,250	22,367
Closing Equity	<u>250,109</u>	<u>244,859</u>



This statement is to be read in conjunction with the Auditors Report and the Notes to the Financial Statements
Page 2

**NGARUAWAHIA RSA MEMORIAL CLUB INC
STATEMENT OF FINANCIAL PERFORMANCE
FOR THE YEAR ENDED 31 MARCH 2015**

Bar Trading Account	2015	2014
	\$	\$
Income		
Bar Sales	332,309	347,058
Total Bar Operating Income	<u>332,309</u>	<u>347,058</u>
Less Cost of Goods Sold		
Opening Stock	7,734	6,696
Purchases	159,913	160,170
Till Amendments	457	621
Less Closing Stock	-6,165	-7,734
Total Cost of Goods Sold	<u>161,940</u>	<u>159,753</u>
Gross Surplus - Bar Trading Account	<u>170,369</u>	<u>187,305</u>
Gross Profit Ratio	51%	54%



This statement is to be read in conjunction with the Auditors Report and the Notes to the Financial Statements

**NGARUAWAHIA RSA MEMORIAL CLUB INC
STATEMENT OF FINANCIAL PERFORMANCE
FOR THE YEAR ENDED 31 MARCH 2015**

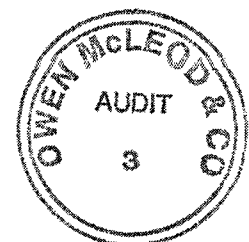
Gaming Trading Account	2015	2014
	\$	\$
Income		
Interest Received	15	28
Machine Sales	130,246	98,077
Total Gaming Operating Income	130,261	98,104
Less Direct Expenses		
IRD Duty	29,957	22,150
Licence Fees	9,228	8,466
Machine Maintenance	0	1,524
Problem Gaming Levy	1,962	1,477
Total Direct Expenses	41,147	33,618
Gross Surplus - Gaming Trading Account	89,114	64,487



This statement is to be read in conjunction with the Auditors Report and the Notes to the Financial Statements

**NGARUAWAHIA RSA MEMORIAL CLUB INC
STATEMENT OF FINANCIAL PERFORMANCE
FOR THE YEAR ENDED 31 MARCH 2015**

Fundraising Trading Account	2015	2014
	\$	\$
Income		
Battens Up & Raffle Sales	81,595	67,991
Housie Sales	3,538	7,365
Merchandise	3,113	0
Special Events Income	11,397	26,995
Sundry Income	261	643
Total Gaming Operating Income	<u>99,903</u>	<u>102,994</u>
Less Direct Expenses		
Battens Up & Raffle Expenses	43,457	33,593
Housie Expenses	1,008	4,080
Merchandise Expenses	4,622	0
Special Events Expenses	16,352	21,824
Sundry Fundraising	188	56
Total Direct Expenses	<u>65,627</u>	<u>59,554</u>
Gross Surplus - Fundraising Trading Account	<u>34,276</u>	<u>43,441</u>



This statement is to be read in conjunction with the Auditors Report and the Notes to the Financial Statements

NGARUAWAHIA RSA MEMORIAL CLUB INC
STATEMENT OF FINANCIAL PERFORMANCE
FOR THE YEAR ENDED 31 MARCH 2015

	2015		2014
	\$	\$	\$
Income			
Gross Surplus - Bar Trading	170,369		187,305
Gross Surplus - Gaming Trading	89,114		64,487
Gross Surplus - Fundraising Trading	34,276		43,441
Total Trading Income	<u>293,760</u>		<u>295,231</u>
Plus Other Income			
Donations Received - Courtesy Van	6,684		8,329
Donations Received - General	4,353		5,280
Grants Received - RSA Association	5,073		0
Grants Received - WDC ANZAC	3,815		0
Grants Received - WEL Energy	2,000		0
Other Income	3,219		3,904
Rent - Office	4,800		5,200
Rent - Twin Rivers Restaurant	10,895		12,864
Rent - Twin Rivers Art Council	17,303		4,275
Rent - Poppy's Restaurant	3,416		0
Rent - Other	1,191		2,883
Subscriptions	14,310		15,439
Total Other Income	<u>77,059</u>		<u>58,173</u>
Total Income	<u>370,819</u>		<u>353,404</u>
Less Indirect Expenses			
Electricity & Heating	20,310		24,593
Wages - General	<u>106,938</u>		93,637
<i>Total Indirect Expenses</i>	127,248		
Other Expenses			
Cleaning & Laundry	10,903	2,185	
Waste Disposal	<u>2,659</u>	<u>2,545</u>	
<i>Total Other Expenses</i>	13,562		4,729
Repairs & Maintenance			
Buildings	15,153	22,769	
Plant & Equipment	<u>7,784</u>	<u>3,244</u>	
<i>Total Repairs & Maintenance</i>	22,938		26,013
Standing Charges			
EFTPOS & Till Expenses	2,466	2,078	
Interest Paid - BNZ	38,716	31,262	
Interest Paid - Hire Purchase	4,910	1,021	
Rates	<u>6,356</u>	<u>7,191</u>	
<i>Total Standing Charges</i>	52,448		41,552
Subtotal Expenses C/F	<u>216,196</u>		<u>190,525</u>

This statement is to be read in conjunction with the Auditors Report and the Notes to the Financial Statements
Page 6



**NGARUAWAHIA RSA MEMORIAL CLUB INC
STATEMENT OF FINANCIAL PERFORMANCE
FOR THE YEAR ENDED 31 MARCH 2015**

	Notes	2015	2014
<i>Subtotal Expenses B/F</i>	\$	\$	\$
		216,196	190,525
<i>Administration Expenses</i>			
ACC Levies		1,440	2,401
Accounting Fees		5,200	5,200
Advertising		3,358	2,412
Audit Fees		3,000	2,600
Bank Fees		657	643
Capitations		5,387	4,500
Club Hospitality		1,950	5,430
Club Levy		2,114	1,106
Donations		470	1,925
Entertainment		4,838	10,061
General Expenses		239	691
Insurance		10,373	11,942
IRD Penalties		374	0
Licences & Permits		5,150	1,224
Lucky Number Draw		0	2,759
Membership Cards		1,095	1,273
Membership Draw		1,950	0
Motor Vehicle Expenses		5,703	6,922
Other Expenses	7	11,126	0
Postage & Stationery		1,619	901
Professional Development		3,340	996
Security Expenses		1,216	2,660
Sky TV		8,478	5,498
Staff Uniforms		839	1,010
Telephone & Tolls		2,705	2,875
Valuation Fees		0	2,040
Wages - Administration		50,000	50,000
<i>Total Administration Expenses</i>		<u>132,619</u>	<u>127,069</u>
<i>Total Cash Expenses</i>		<u>348,815</u>	<u>317,594</u>
<i>Cash Surplus/Deficit</i>		22,004	35,811
<i>Non-Cash Expenses</i>			
Depreciation		17,316	11,962
Plus Gain on Disposal of Fixed Assets		562	0
Less Loss on Disposal of Fixed Assets		0	1,481
<i>Total Non-Cash Expenses</i>		<u>16,754</u>	<u>13,444</u>
<i>Net Surplus/Deficit</i>		<u>5,250</u>	<u>22,367</u>

This statement is to be read in conjunction with the Auditors Report and the Notes to the Financial Statements



**NGARUAWAHIA RSA MEMORIAL CLUB INC
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2015**

1 Statement of Accounting Policies

Reporting Entity

The financial statements presented here are for the Ngaruawahia RSA Memorial Club Incorporated

The reporting entity is an Incorporated Club incorporated under the Incorporated Societies Act 1908.

Differential Reporting

The reporting entity qualifies for differential reporting as it is not publicly accountable and is not large. The entity has taken advantage of all differential reporting exemptions.

Measurement Base

The financial statements have been prepared on the basis of historical cost with the exception of certain items for which specific accounting policies are identified.

2 Specific Accounting Policies

(a) Inventories

Inventories are stated at the lower of cost and net realisable value.

(b) Fixed Assets

Fixed Assets are recorded at cost less depreciation and have not been revalued.

(c) Depreciation

Depreciation is calculated using the maximum rate permitted under the Income Tax Act 2007 and as follows:

Buildings	0% Ex	Plant & Equipment	10-48% DV
Carpark	2% DV	Furniture & Fittings	10-20% DV
		Motor Vehicle	20% DV

(d) Accounts Receivable

Accounts Receivable are stated at net realisable value. No provision is made for doubtful debts.

(e) Goods and Services Tax (GST)

The reporting entity is registered for GST. These financial statements exclude GST, except for accounts payable and accounts receivable closing balances disclosed in the Statement of Financial Position on page 1.

(f) Changes in Accounting Policies

There have been no changes in accounting policies.

All policies have been applied on a consistent basis with previous years.



NGARUAWAHIA RSA MEMORIAL CLUB INC
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2015

3	Current Liabilities	2015	2014
	(a) Trade Creditors & Accruals	56,596	41,681
	(b) Employee Entitlements	5,000	3,940
	(c) GST Due	4,423	6,186
		<u>66,019</u>	<u>51,806</u>
4	BNZ Loan		
	Bank of New Zealand Term Loan Secured over Land & Buildings		
	(a) Current Portion	5,000	5,000
	(b) Non-Current Portion	433,303	454,935
		<u>438,303</u>	<u>459,935</u>
5	Fixed Assets	Cost	Accum Dep
		\$	\$
			Closing B/Value
			\$
	As at 31 March 2014		
	Buildings & Carpark Seal	1,485,565	735,566
	Plant & Equipment	413,565	341,876
	Furniture & Fittings	176,876	161,600
		<u>2,076,006</u>	<u>1,239,042</u>
	As at 31 March 2015		
	Buildings & Carpark Seal	1,506,053	736,765
	Plant & Equipment	417,329	345,985
	Furniture & Fittings	186,590	164,157
	Motor Vehicles	23,055	3,458
		<u>2,133,026</u>	<u>1,250,365</u>
6	Gaming Information for Gaming Licence Purposes	\$	
	Gaming Proceeds	130,255.07	
	Gaming Costs		
	Accounting Fees	848.00	
	Audit Fees	300.00	
	Depreciation on Gaming Machines	4,469.00	
	Electricity	3,091.10	
	Gaming Licence Fees	9,227.69	
	Gaming Machine Duty	29,957.06	
	Insurance	1,725.32	
	Other Costs	4,595.40	
	Problem Gaming Levy	1,962.03	
	Salaries & Wages	9,293.29	
	Total Costs of Gaming	<u>65,468.89</u>	
	Net Proceeds From Gaming	<u>64,786.18</u>	
7	Other Expenses		
	Other Expenses represents an irregularity with regard to ATM and bar float balances.		



**NGARUAWAHIA RSA MEMORIAL CLUB INC
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2015**

8 Guarantees

The Ngaruawahia RSA Memorial Club Inc has given a guarantee of \$887,000 to the BNZ.

9 Capital Commitments & Contingent Liabilities

There were no capital commitments or contingent liabilities at 31 March 2015 (2014, nil).

10 Related Party Transactions

The amount owing to RSA Inc relating to the levy on sales and the loan from the RSA Inc are included in these Statements.

11 Total Revenue

	2015	2015
Total revenue for the Club:	\$ 640,094	\$ 606,329
The RSA reported \$33,765 extra income.		
Fundraising, gaming, and rental income increased. Extra funding was received from grant income and was applied to murals and artwork. Income from other areas of the RSA operations decreased during the year.		

12 Going Concern

The financial statements have been prepared on a going concern basis, the validity of which depends on the ability of the Club to meet its budgeted cash flow targets.

The committee has reached this conclusion having regard to circumstances that they consider likely to affect the Club during the ensuing year and which may affect the validity of the going concern assumption.

13 Subsequent Events

There have been no events subsequent to balance date that would have a significant impact on the financial statements.





CERTIFICATE OF INCORPORATION

THE NGARUAWAHIA R.S.A MEMORIAL CLUB INCORPORATED 213716

This is to certify that NGARUAWAHIA RETURNED SERVICES ASSOCIATION CLUB INCORPORATED was incorporated under the Incorporated Societies Act 1908 on the 7th day of February 1962 and changed its name to THE NGARUAWAHIA R.S.A MEMORIAL CLUB INCORPORATED on the 26th day of August 1991.

Mandy McDonald

Registrar of Incorporated Societies
30th day of April 2015



For further details visit www.societies.govt.nz

Certificate printed 30 Apr 2015 16:11:20 NZT



The Biggest Little Sign Company

41 Killarney Road P.O. Box 5397 Hamilton 3242
 Ph. 07 847 4476 Fax. 07 847 4887 Email:sales@nzsignco.co.nz

www.nzsignco.co.nz

QUOTATION

Ngaruawahia RSA Association
P.O. Box 74
Ngaruawahia

Attn. Wendy Diamond

Date: 14 JAN 2016

Reference: 8827

Quoted By: John Allen

Phone: (07) 847 4476

Email: John@nzsignco.co.nz

Overview

Quantity	Description	Unit Price
1	Supply and install Hopu Hopu commemorative sign - to match existing signage - 1.5 x 1.5mtrs.	2,865.42

This Quotation is valid for 30 days from quote date.
 Payment is due within 7 days of invoice date.
 Delivery will be within 20 Working Days from order.

Sub Total	2,865.42
GST	429.81
Grand Total	3,295.23

Please sign and return the document as confirmation of your order:

All Products & Materials delivered remains the property of New Zealand Sign Company (Ltd) until paid in Full

BIG Enough for Any Job - SMALL Enough to Care

WAIKATO STAINLESS STEEL LTD

PHONE 849 2107 FAX 849 2109 FREEPHONE 0800 453 643

Equipment Design – Fabrication – Installation – Repair Work

TAX INVOICE
GST Reg. Number: 59-346-717

24 Euclid Ave
PO Box 10383
Te Rapa
Hamilton 3241

Your Order No.: Wendy
Tax Invoice No.: 00043783
Date: 11/11/2015

NGARUAWAHIA RSA
9 MARKET STREET
NGARUAWAHIA

Description

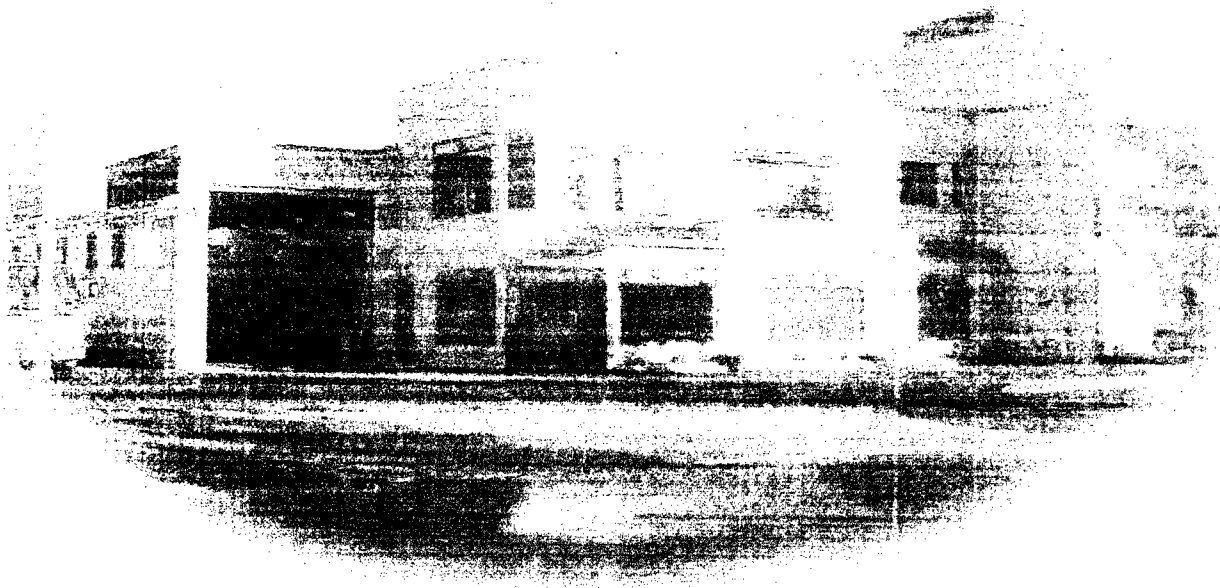
Amount

Quote # 1115J0328

To supply only 2 x stainless steel mural signs

\$425.00

- 1) 25th Maori Battalion
- 2) Hapu Hapu Military Camp 1939



We know you had a choice. Thank you for choosing us.
 TERMS: A/C holders payment by 20th of month.
 Cash Sales to be paid on or before collection of goods.
 Bank A/C Details: 031318 0038601 00

Freight:	\$0.00
GST:	\$63.75
Total Amount:	\$488.75



Open Meeting

To	Ngaruawahia Community Board
From	S Duignan General Manager – Customer Support
Date	23 February 2016
Prepared by	C Birkett Monitoring Team Leader
Chief Executive Approved	Y
DWS Document Set #	1465420
Report Title	Freedom Camping Bylaw

I Executive Summary

During the review of the Public Places Bylaw controls relating to Freedom Camping were removed as it is more appropriate to include these in a separate Freedom Camping Bylaw. Council has resolved to draft a new Freedom Camping Bylaw under the Freedom Camping Act 2011 (the Act). Under this Act, freedom camping is permitted on public land except in areas where it is restricted or prohibited by a bylaw.

In order to identify these restricted or prohibited areas within the district, feedback is being sought from Community Boards on problems or issues associated with freedom camping that they are aware of. This will assist Council in deciding if it is appropriate for controls to be put in place. Prior to putting any controls in place, Council must be satisfied that the control is necessary for one or more of the following purposes:

- (i) to protect the area;
- (ii) to protect the health and safety of people who may visit the area;
- (iii) to protect access to the area;

An analysis has been undertaken of common issues that may be associated with freedom camping (appendix 1). A draft response form has also been included (appendix 2) which we would like you to complete and return by 21 March 2016.

2 Recommendation

THAT the report of the General Manager Customer Support – Freedom Camping Bylaw – be received;

AND THAT the Community Board provides feedback to Council prior to the 21 March 2016 on areas that it considers should be included in the bylaw as restricted or prohibited.

3 Background

The current controls for freedom camping are contained in the following bylaws:

- Waikato District Council Parking, Traffic and Public Places Bylaw 2007
- Waikato District Council Reserves and Beaches Bylaw 2008
- Franklin District Council Public Places Bylaw 2007

These bylaws are currently under review and the clauses relating to freedom camping have been removed from the proposed bylaws. It has been identified that it is appropriate to manage the issue of Freedom Camping through the creation of a bylaw under the Freedom Camping Act 2011.

Legislative Framework for Bylaw

In August 2011 the Government introduced new Freedom Camping legislation - the Freedom Camping Act 2011 (the Act). Under the Act, freedom camping is permitted on all public land controlled or managed by a local authority, unless the local authority prohibits or restricts freedom camping under the provisions of Section 11 of the Act. Section 12 of the Act stipulates that a local authority may not make bylaws under section 11 that have the effect of prohibiting freedom camping in its District.

Prohibited areas is the term used to describe locations where no camping may take place. Restricted areas are locations where camping may occur subject to certain conditions. This could include restrictions on the number of freedom camping vehicles, specifying the maximum number of consecutive nights of freedom camping in the same area by the same camper(s), or requiring campers to be self-contained.

Council can only make a bylaw restricting or prohibiting freedom camping in a local authority area if the bylaw is necessary for one or more of the following purposes:

- To protect the area
- To protect the health and safety of people who may visit the area

- To protect access to the area

Meaning of Definitions for Local Authority Area and Freedom Camp

The Act defines a local authority area as an area of land that is within the district or region of a local authority and that is controlled or managed by the local authority under any enactment, but is not permanently covered by water.

The Act establishes that freedom camping is permitted on all Council controlled and managed land that is within “200m of a motor vehicle accessible area or the mean low-water springs line of any sea or harbour or within 200m of a formed road”, not just land set aside for reserves. Therefore this includes:

- road reserves along residential streets in urban areas
- land on which Council assets are situated
- land managed by Council in the interim (such as land subject to Treaty Settlement)
- land that has been leased or issued with a licence to occupy and subject to renewal

The Act, defines 'freedom camp' as to camp (other than at a campground) using a tent or other temporary structure; a caravan; a car, campervan, house truck, or other motor vehicle. Freedom camping does not include:

- temporary and short-term parking of a motor vehicle
- recreational activities commonly known as day-trip excursions
- resting or sleeping at the roadside in a caravan or motor vehicle to avoid driver fatigue

4 Discussion and Analysis of Options

4.1 Discussion

An analysis of some of the issues commonly associated with freedom camping and possible regulatory options has been identified in Appendix I. In order to aid in the development of the bylaw feedback is being sought from Community Boards on where issues or problems have occurred and what method of control they feel is needed. This feedback will be given to Council and will aid in the formation of the bylaw which will be put out for public consultation as part of the special consultative process.

Raglan is an example as it is a popular holiday destination town and is an area that has experienced problems associated with freedom camping. Council currently undertakes enforcement action in Raglan and without any controls being implemented it is expected additional issues relating to freedom camping will arise.

Freedom Camping has also been identified as a potential issue in the Port Waikato area. Council officers do not currently patrol this area and there have only been 3 formal

complaints in the past 3 years made to Council regarding freedom camping. However anecdotal information suggests that this area is frequently used during the summer and white baiting seasons.

4.2 Options for Community Board

Option 1 – Do not provide feedback regarding areas that may be experiencing problems or issues associated with freedom camping.

Should the Board identify that there are no recognised issues associated with freedom camping then no feedback is required. Council is only seeking feedback where there is an issue or problem associated with freedom camping occurring. There will also be the opportunity to make a submission on any proposed bylaw in the future as part of the special consultative process.

Option 2 – Provide feedback on areas that require protection under the Freedom Camping Act 2011

Should the Board identify that there are issues or problems associated with Freedom Camping then the Board could report back on where the issues are and the type of issues experienced and the frequency of those issues. The Board may also wish to make a recommendation on the type of control that it feels should be put in place. A draft feedback form has been developed and is attached (Appendix 2). There will also be the opportunity to make a submission on any proposed bylaw in the future as part of the special consultative process.

5 Considerations

5.1 Legal

There are certain powers in the LGA and other statutes (regulatory and enforcement) which assist Council with the management of freedom camping.

Under the Reserves Act 1977 there are provisions that prevent camping on reserves. Section 44(1) of the Reserve Act 1977 identifies that no person shall use a reserve, or any building, vehicle, boat, caravan, tent, or structure situated thereon, for purposes of permanent or temporary personal accommodation unless it is authorised by a reserve management plan. The Waikato District Council has identified that freedom camping is permitted in the Sports Park Reserve Management Plans at the following reserves subject to the controls identified:

- Onewhero Domain - Permit freedom camping in self-contained vehicles only for a maximum of three nights in a designated area subject to the area not being required for events.
- Te Kauwhata Domain - Permit freedom camping in self-contained vehicles only for

a maximum of three nights in a designated area in the upper car park subject to the area not being required for events.

Under the Reserves Act 1977 the only action the Council can take when freedom camping occurs is to prosecute (there is no infringement regime). Undertaking a prosecution is a complex process and is not commonly used as an enforcement tool. There are significant costs that can arise from undertaking a prosecution. The Crown Law office prosecution guidelines establish that there are two tests that should be considered; one is the evidential test (must be sufficient to provide a reasonable prospect of conviction) the other is the public interest test (is it required in the public interest).

6 Conclusion

Council is seeking the feedback from Community Boards on areas that the Board feels should have some controls put in place for freedom camping. This is a pre-consultation process in engaging with key stakeholders in determining the scope and nature of problems or issues that are experienced associated with the activity of freedom camping .

7 Attachments

Appendix 1 – Examination of issues often associated with Freedom Camping

Appendix 2 – Feedback form

Discussion of issues and non-regulatory and regulatory management options

Table 1 below sets out identified issues associated with freedom camping in the Waikato District and considers a range of regulatory and non-regulatory mechanisms and options for managing the issues. Some of the issues can be addressed via a number of options; including through a bylaw under Section 11 of the Freedom Camping Act 2011. However, some issues identified cannot be regulated under the Act and alternative management options are considered.

Issue	Description of issue and impact	How do we know this is an issue	Non-regulatory options	Regulatory options
Health issues such as unsanitary conditions e.g. due to human waste and toilet paper	<ul style="list-style-type: none"> Human waste and toilet paper result in loss of visual amenity, degradation of the environment, pollution of water and the environment and may result in unsanitary conditions and public health issues. The disposal of human waste in public places is offensive to local residents and visitors. There are on-going costs associated with the clean-up and maintenance of non-designated campsites. 	<p>Observations by Council officers of human waste and toilet paper.</p> <p>This has been observed in all areas (urban and scenic) where freedom camping activity occurs</p>	<p>Provide more public toilets, particularly in areas where freedom campers are most likely to camp and maintain 24 hour access to public toilets.</p> <p>Review whether sufficient waste dump stations are provided; identify gaps in provision.</p> <p>Produce and distribute brochures informing visitors and freedom campers of the location of waste disposal stations and public toilets.</p> <p>Erect signs.</p>	<p>Freedom camping bylaw -</p> <p>Protect the health and safety of people who visit the area by prohibiting freedom camping in some areas and or restricting freedom camping in some areas.</p> <p>Restrict access to certified self-contained motor homes.</p> <p>Issue infringements under section 20.</p>
Rubbish or litter	<p>Rubbish and litter discarded in public places is unpleasant for residents and visitors.</p> <p>There are on-going costs</p>		<p>Provide and promote rubbish disposal in areas where there are issues with rubbish or litter and in areas where freedom campers are most</p>	<p>Litter Act 1979 -</p> <p>Infringement notices can be issued if a littering offence has been observed by a Warranted Officer, any</p>

	associated with the clean-up and maintenance of public places where freedom camping occurs.		likely to camp, including by: providing more rubbish bins, erecting 'no littering' signs, emptying bins more often. Promote and encourage a 'carry-in, carry-out' approach. Continue to produce and distribute brochures encouraging visitors and freedom campers to act responsibly and informing visitors and freedom campers where they can dispose of rubbish and recycling.	Council staff, or if a Warranted Officer has investigated and has reasonable cause to believe an individual is responsible for the offence and has not rectified the matter. Public places bylaw – Prohibit the placing or leaving of litter in Councils' public places bylaw. Freedom camping bylaw Issue infringements under section 20.
Damage, destruction or injury of native flora and fauna	Native flora and fauna are damaged in popular freedom camping areas due to poor practice and or to the scale of freedom camping which occurs in a particular area.	Observations of damage by Council officers, including damage to Pohutukawa trees, including removal of limbs to use for fires. There are known areas in the District which are known breeding grounds for rare and protected species.	Restrict access, such as by fencing native flora and fauna in areas which are popular for freedom camping. Promote and encourage responsible freedom camping and respect for the environment. Erect signs.	Reserves Act 1977 – Utilise provisions in Section 94 of the Act to prosecute. Public places bylaw – Prohibit damage, interference, destruction or removal of natural features, animals or plants. Freedom camping bylaw - Issue infringements under section 20.
Environmental Degradation	Freedom camping exacerbates environmental issues such as coastal erosion.	Evidence that communities value their environment and landscapes.	Restricting access, such as by fencing areas prone to coastal erosion and areas containing waahi tapu.	Freedom camping bylaw Restrict or prohibit freedom camping in fragile areas, such as unstable coastal areas and

	<p>Poor freedom camping practices, such as disposal of human waste, results in pollution and impacts on water quality.</p> <p>Freedom camping can lead to damage or degradation of waahi tapu.</p> <p>The disposal of human waste, litter and or rubbish has a negative impact on traditional food gathering areas.</p>	<p>Giardia evidence in areas where freedom camping occurs (MOH, WRC, DOC).</p> <p>Fragile areas exist in our District.</p>	<p>Promote and encourage responsible freedom camping and respect for the environment and heritage.</p> <p>Erect signs warning of areas which are prone to erosion.</p>	<p>sensitive environments. Issue infringement notices under section 20.</p> <p>Limit the total number of campers that may stay in one area.</p> <p>District plan - Identify and promote the protection of waahi tapu through the district plan.</p>
<p>Camping in an area may place the safety of freedom campers at risk</p>	<p>Freedom camping in some areas may be unsafe, e.g. some areas are prone to flooding, coastal inundation or may be prone to land subsidence. Camping in these areas may place the safety of freedom campers at risk.</p> <p>Risks will differ depending on the nature of the issue (e.g. flooding or coastal inundation may only occur occasionally and are likely to be weather dependent, the risk of land subsidence may be constant or depend on a range of factors) and</p>	<p>Current Reserve Management Plans identify issues (including issues such as flooding and land subsidence) and as a result restrict some activities from occurring in the reserve.</p>	<p>Restricting access such as by fencing areas prone to coastal erosion, coastal inundation or flooding.</p> <p>Erect signs warning of areas where freedom camping may pose a risk to safety</p>	<p>Reserve Management Plans (developed under the Reserves Act 1977) – Prohibit camping on reserves where the safety of freedom campers may be at risk.</p> <p>Freedom camping bylaw - Restrict or prohibit freedom camping in areas where the safety of campers may be at risk – e.g. unstable coastal areas and areas prone to land subsidence, coastal inundation or flooding.</p>

	different approaches may be necessary.			
Annoyance to nearby residents	<p>Excessive noise disturbs the peace of residents adjacent to or near popular freedom camping sites.</p> <p>Taking of water from external taps at unoccupied dwellings or business premises, with the cost of the water used incurred by the owner or occupier of the dwelling or business.</p> <p>Damage to property and vandalism.</p>	<p>Complaints from members of the community.</p> <p>Council compliance officers receive abuse and threats from freedom campers when attending a freedom camping matter</p>	<p>Work with the local police in areas where freedom camping results in annoyance to adjacent or nearby neighbours.</p> <p>Facilitate and support neighbourhood watch groups.</p> <p>Use the Council website and brochures to encourage freedom campers to be respectful of residents near where they camp</p>	<p>Noise control under the Resource Management Act – Excessive noise direction notice under the RMA. Council enforcement officers can issue noise directions either verbally or in writing. If the notice is not complied with, the source of the noise may be seized.</p> <p>Police have the capability to respond to matters related to 'disturbing the peace'.</p> <p>Freedom camping bylaw - There could be scope to apply restrictions in areas address annoyance</p>
Loss of visual amenity	<p>Residents who live near to popular freedom camping areas may feel that there is a loss of visual amenity of the area as a result of the number of freedom campers using the area or the regularity of freedom campers using the area.</p>	<p>Community complaints through submissions to Council's processes and complaints to Council (e.g. Cliff Street, Raglan) regarding resident dissatisfaction with freedom camping in urban areas.</p> <p>Cumulative visual impact, e.g. number of vehicles and associated behaviour, such as</p>	<p>'Move on' strategy, where compliance officers request the freedom camper to move on.</p>	<p>Freedom camping bylaw - Restrict the consecutive number of nights freedom campers can stay in any one area.</p>

		clothes washing.		
Fire risk	<p>Public places, structures or buildings, native flora and fauna may be damaged or harmed by fires which are not appropriately managed.</p> <p>Fire may spread and cause damage to nearby private properties or residences.</p>	<p>Risk of damage to trees being used for fires.</p> <p>A fire restriction is normally in place during the summer.</p>	Inform visitors and freedom campers of the danger of fires.	<p>Freedom camping bylaw – Prohibit the use of areas where there may be a high risk of fire during the fire season.</p> <p>Prohibit the lighting of fires.</p>
Loss of revenue to camp grounds and other accommodation	<p>Commercial camping grounds are required to meet the Camping Ground Regulations 1985. These regulations prescribe minimum standards and compliance with these results in cost. The same standards are not required in public places where freedom camping can occur and this is perceived as unfair.</p> <p>Freedom camping results in revenue loss to commercial camping grounds and other accommodation providers.</p> <p>Freedom campers may stay near commercial camping grounds and use facilities for free.</p>	Commercial operators are concerned about the potential loss of revenue in allowing freedom camping to occur and the use of their facilities by persons freedom camping.	Inform visitors and freedom campers of the accommodation options in the Waikato District.	No options identified.

Anti-social behaviour	Freedom campers engage in offensive or antisocial behaviour such as urination in public, intimidation, offences against persons, causing distress and reducing the enjoyment of other users	As per annoyance to nearby residents.	Work with the police in areas where freedom camping results in anti-social or offensive behaviour. Facilitate and support neighbourhood watch groups.	Public Places Bylaw – Prohibit behaviour which may intimidate, cause damage or nuisance, pollute or deface, including graffiti. Prohibit the consumption, injection or inhalation or distribution of any mind-altering substance. Liquor ban – Use Bylaw to prohibit the consumption of alcohol in public areas where anti-social behaviour appears to be alcohol related.
Compromised access to or impact on general usage of public areas	The presence of freedom campers can deter use of a public area by local residents or day visitors due to use of available car parks by campers, obstruction of access, pollution of the site or because visitors may feel reluctant to intrude on a person's campsite e.g. manu bay.	Council officers' observations of compromised or obstructed access.	Promote and encourage responsible freedom camping.	Public Places Bylaw – Prohibit the obstruction of the entrances to or exits from a public place. Parking Bylaw – Could be used to regulate behaviour where a parking issue is resulting in compromised access. Freedom Camping Bylaw - Restrict or prohibit freedom camping in areas where freedom camping results in compromised access to local authority areas.
Traffic related safety issues	Vehicles being used for	Officer observation and	Work with the police in areas	Parking Bylaw – Could be

or hazards	freedom camping are parked in manner that causes safety issues, prevents or restricts safe access for other users, or are being driven in a manner which endangers other users in public places.	evidence regarding parking in dangerous situations that compromises not only the campers themselves, but the safety of others (e.g. at Whaanga Road).	where freedom camping results in safety issues.	used to regulate behaviour where a parking issue presents traffic related safety risk. Freedom Camping Bylaw - Restrict or prohibit freedom camping in areas where this results in compromised access to local authority areas or where the health and safety of people to may visit the area is at risk.
Lack of control of non-Council area	The public does not necessarily know what is Council land. The Council does not have effective tools to control impact of camping on other public land.	Community complaints to the Council relating to freedom camping on areas not controlled or managed by the Council – e.g. complaints about camping on state highways or Department of Conservation land.	Work to develop a collaborative approach with Department of Conservation, New Zealand Transport Agency, NZMHA, to freedom camping across all public areas in the District. Lobby Government	No options identified.

Appendix 2 Feedback form

Freedom Camping issue being experienced	Area/location	Recommendation for Restriction (what type of restriction and why) or Prohibit area (why)
e.g. People are parking up overnight on what is a narrow road. Accidents have nearly occurred in the past.	e.g. Wharf Road between Smith Street and Saint Street	e.g. Prohibit freedom camping to prevent accidents occurring
e.g. Noise from freedom campers have disturbed nearby residents	e.g. Jill Street carpark	e.g. Restrict number of freedom campers on Jill street to three and stay to no more than two days. They must be self-contained.

Open Meeting

To	Ngaruawahia Community Board
From	S Duignan General Manager Customer Support
Date	1 March 2016
Chief Executive Approved	Y
DWS Document Set #	1465943
Report Title	Ngaruawahia Issues and Works Report

1. Executive Summary

To update the Community Board on issues arising from the previous meeting and on contracts and projects underway in Ngaruawahia.

2. Recommendation

THAT the report of the General Manager Customer Support – Ngaruawahia Issues and Works Report- dated 1 March 2016 be received.

Issues Report – Status of Items Raised at Previous Meetings

1	Waipa River track and other walkways – maintenance on the Waipa river track is particularly poor with long grass and overhanging plants, it has been like this for three months.	Service Delivery	Work was programmed along this track 22–26 February.
2	Jesmond Street gardens – beautiful rose plantings which are now overgrown with weeds.	Service Delivery	The weeds have now been removed and we have a set maintenance programme for on-going maintenance by the Contractor.

Open Meeting

To	Ngaruawahia Community Board
From	S Duignan General Manager Customer Support
Date	1 March 2016
Chief Executive Approved	Y
DWS Document Set #	1465988
Report Title	Ngaruawahia Community Board Resolution/Action Register

1. Executive Summary

To update the Ngaruawahia Community Board Resolution/Action Register.

2. Recommendation

THAT the report of the General Manager Customer Support – Ngaruawahia Community Board Resolution/Action Register – dated 1 March be received;

AND THAT the following items be added to the Register:

AND FURTHER THAT the following items be deleted from the Register:

NGARUAWAHIA COMMUNITY BOARD REGISTER

(Updated at the Community Board meeting held on 9 February 2015)

Project		Action required	Refer to	NCB Date	Action
1	Ngaruawahia: A New Era/To The Point – The Development of a Community Plan [NCB02/41/2]	Ngaruawahia: A New Era/To The Point – The Development of these Community Plans are an ongoing projects	S&S	1 Nov 2014	<i>The plan was reviewed in 2009. It is being used to inform the Ngaruawahia Structure Plan process.</i>
2	Beautifying the Riverbank [NCB03/23/10]	Ngaruawahia Community Plan ‘Clean up the river and riverbanks’. Planting on River Road side.	SD	1 Dec 2015	<i>As part of Joint Management Agreement 5 year commemorations, arrangements have been made to plant the river bank site around the Old Flour Mill in May 2016. The area has been cleared and sprayed for weeds. This is a joint Waikato-Tainui and Waikato District Council project.</i>

Project		Action required	Refer to	NCB Date	Action
3	Green Belt [NCB1304/06/6]	Investigate proposed green belt around township.	S&S	1 Feb 2015	Referred to Strategy and Support for consideration in the Ngaruawahia Structure Plan
4	Centennial Park toilet [NCB1302/06/8]	Installation of toilet	SD	1 August 2015	Councils Toilet Strategy shows 2019/20 the year when budget allocation for Centennial Park Toilet will be provided
5	Hakarimata Walkway and area development	It was suggested that a workshop could be arranged to discuss the management of the Hakarimata Range with DOC, Waikato Tainui and Waikato District Council. Council will co-ordinate this.	SD	1 March 2015	The Hakarimata toilet block will be installed prior to ANZAC day. Delays have been due to land purchase and the need to design the carpark for alongside the toilet block to ensure the ground levels. All these matters are now addressed.
5b	Wedding Quarry	Wedding Quarry – over spraying of the quarry appears to be causing erosion and is visually unpleasant, is there anything that can be done about this?	CS	1 August 2015	Council is unable to undertake any formal action for activity. There is no breach of the District Plan. We understand that it is for weed control purposes and is authorised by Waikato Regional Council. Slip noted and followed up via Works and Issues report.
6	Heritage Walkway [NCB1304/06/6]	Investigate the possibility of connecting the heritage walkway with the Te Awa Cycleway. Final plan to go to Community Board, with signage example.	SD	1 Feb 2015	The section from Ngaruawahia to the southern end of the golf course will be complete by August. The bridge and remaining section should be complete by June 2016 dependant on the funding shortfall being met.
7	Jetty on Waipa River in relation to launching canoes particularly for the Waipa School	A jetty on Waipa river is suggested to enable Waipa Primary students access to the river for waka-ama and other water sports.	S&S	1 March 2016	
8	Adult fitness centre	The adult fitness centre would install fitness equipment on the petanque court at the Point to encourage adults to exercise as part of the cycle way and the Hakarimata stairs.	SD	1 March 2016	