

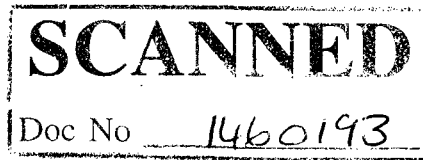


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18 FEB 2016

Waikato District Council



## RAGLAN RSA INC.

P.O. Box 173  
Raglan 3265  
Phone (07) 825 6793  
Email: nmccathie@xtra.co.nz

---

17 February 2016

Lianne van den Bemd  
Waikato District Council  
Private Bag 544  
Ngaruawahia

Dear Lianne

List of Expenses as per requested :-

### Estimated Expenses for 2016 ANZAC Day

Catering	800.00
Horses for Parade – Petrol Voucher	50.00
Donkey for Parade - Petrol Voucher	50.00
Wreath Competition Winner's Prize	300.00
Raglan Area School - Helping with catering	200.00
Raglan Pipe Band - Donation for Parade	100.00
Fraser High Cadets - Guard of Honour	100.00
Surfside Church - Loan of Sound System	100.00
Raglan Maori Wardens - Traffic Management	100.00

\$ 1800.00

Yours sincerely  
RAGLAN R. S. A.

Noleen McCathie  
Secretary/Treasurer

**RAGLAN RETURNED AND SERVICES ASSN INC**

**Financial Statement for the Year 1 January 2015 to 31 December 2015**

**Westpac Association Account :**

**Balance as at 1 January 2015** **\$ 8,231.18**

<b>Income :</b>	Subscriptions for 2015	1370.00	
	Subscription for 2016	20.00	
	Donations	10.00	
	Display Cabinet 3 Fund	4978.65	
	Christmas Lunch & Raffles	840.00	
	Sales – RSA Badges	10.00	
	Sales – Poppy/Fern Pins	141.00	
	Bank Interest	<u>20.06</u>	+ 7,389.71

**Expenditure :**

	AGM Expenses	404.26	
	Stationery/Member Cards	216.55	
	PO Box Fee	175.00	
	Capitation Fees	768.00	
	Commemorative Coins	50.00	
	NZ Flag	105.80	
	Flag Pole Cleat	18.98	
	Display Cabinets 1 & 2	5745.40	
	Anzac Day Expenses	1681.84	
	Afternoon Tea Expenses	337.30	
	Armistice Day Expenses	70.95	
	Christmas Lunch Expenses	713.46	
	RSA Badges	41.40	
	Poppy/Fern Pins	234.03	
	Bumper Stickers	<u>64.40</u>	- 10,627.37

**Balance as at 31 December 2015** **\$ 4,993.52**

(Excess Expenditure Over Income = \$ 3,237.66)

**NB :** Income received in 2014 year and paid out in 2015 :-

Grant for 2015 Anzac Day	\$ 1,500.00
Display Cabinet 1 & 2 Fund	\$ 5,058.00

**RAGLAN RETURNED AND SERVICES ASSN INC**

**Financial Statement for the Year 1 January 2015 to 31 December 2015**

**Westpac Welfare Account :**

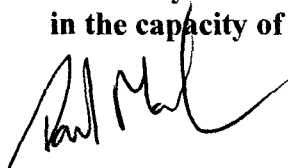
<b>Balance as at 1 January 2015</b>		<b>\$ 4,057.47</b>
<b>Income :</b>		
Anzac Day Poppy Sales	3364.00	
Donation	459.00	
Interest from Term Deposits	<u>870.90</u>	+ 4,693.90
<b>Expenditure :</b>		
Welfare Expenses	1035.60	
Community Van Expenses	100.00	
Donation – W Gadsby Memory	100.00	
Firewood – L Malby	161.00	
Transfer to Short Term Deposit	<u>3000.00</u>	- 4,396.60
		<hr/>
<b>Balance as at 31 December 2015</b>		<b><u>\$ 4,354.77</u></b>

(Excess Income Over Expenditure = \$ 297.30)  
(Plus amount transferred to Short Term Deposit \$3,000.00)

**Term Deposits as at 31 December 2015 :-**

Long Term Deposit, Maturity 3 March 2016	\$ 16,000.00	
Short Term Deposit, Maturity 18 March 2016	<u>\$ 7,500.00</u>	<u>\$ 23,500.00</u>

**I have examined the records of the Raglan District RSA and I am of the opinion that the above financial statements reflects the position of the Association for the period of 1 January 2015 to 31 December 2015. I have no association with the Association except in the capacity of Honorary Auditor.**



**Paul Masters. 14 January 2016**

### Open Meeting

<b>To</b>	Discretionary & Funding Committee
<b>From</b>	TG Whittaker General Manager Strategy & Support
<b>Date</b>	25 February 2016
<b>Prepared by</b>	L van den Bemd Community Development Coordinator
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1467790
<b>Report Title</b>	<b>Application for Funding – Ngaruawahia RSA Memorial Club Inc.</b>

## 1 Executive Summary

The purpose of this report is to present an application for funding from the Ngaruawahia RSA Memorial Club Inc. towards the cost of installing and removing the ANZAC commemorative flags.

## 2 Recommendation

**THAT the report from the General Manager Strategy & Support – Application for funding Ngaruawahia RSA Memorial Club Inc. – be received;**

**AND THAT an allocation of \$\_\_\_\_\_ is made to the Ngaruawahia RSA Memorial Club Inc. towards the cost of installing and removing the ANZAC commemorative flags.**

**OR**

**AND THAT the request from the Ngaruawahia RSA Memorial Club Inc. towards the cost of installing and removing the ANZAC commemorative flags is declined/deferred until \_\_\_\_\_ for the following reasons:**

### 3 Background

The Ngaruawahia RSA Memorial Club Inc. is organising the display of the ANZAC commemorative flags, in support of the Ngaruawahia Field of Remembrance project for 2016 and the ANZAC Service Day commemorations on 25 April 2016.

Sixty seven flags will be displayed along Great South Road in Ngaruawahia.

The flags will be on display from Friday 1 April – Saturday 30 April 2016.

### 4 Options Considered

- 1) That the application is approved and an allocation of partial or full funding requested be made.
- 2) That the application is declined.
- 3) That the application is deferred.

### 5 Financial

Funding is available to allocate for the year.

The project is noted to cost **\$1,500.00**. The Ngaruawahia RSA Memorial Club Inc. is seeking funding of **\$1,500.00** towards the cost of installing and removing the ANZAC commemorative flags.

GST Registered				<b>Yes</b>
Set of Accounts supplied				<b>Yes</b>
Previous funding has been received by this organisation				<b>Yes</b>
Discretionary & Funding Committee	Anzac Day Murals	March 2015		<b>\$2,500.00</b>
Discretionary & Funding Committee	Anzac Day 2015 (Civic Service)	October 2014		<b>\$3,800.00</b>
Ngaruawahia Community Board	Roll of Honour mural	May 2014		<b>\$4,000.00</b>

### 6 Policy

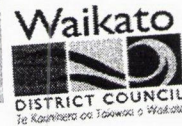
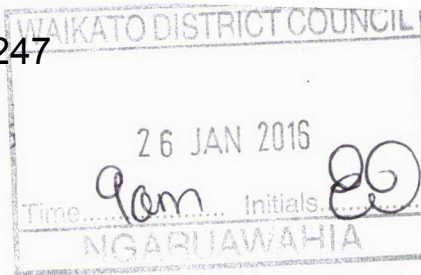
The application meets the criteria set in the Discretionary Grants Policy - one of which is that grants up to \$5,000.00 can be funded up to 100% at the discretion of the relevant community board or committee or Council's Discretionary & Funding Committee. For grants above \$5,000.00 a funding cap of 75% of the total project cost applies (whichever is the greater). The total amount granted is at the discretion of the committee/board to which the grant is assigned.

## **7 Conclusion**

Consideration by the Committee is required with regard to this funding request.

### **Attachment**

*Funding application from the Ngaruawahia RSA Memorial Club Inc.*



# DISCRETIONARY FUNDING APPLICATION FORM

### Important notes for applicant:

- It is recommended that, prior to submitting your application, you contact the Waikato District Council's community development co-ordinator, on 07 824 8633 or 0800 492 452, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Please read the Guidelines for Funding Applications document to assist you with completing this application form.
- Please note that incomplete applications WILL NOT be considered. All parts of the application MUST be completed and all supporting information supplied.
- All applications must be on this application for funding form. We will not accept application forms that have been altered.
- Please ensure you complete the checklist on page 5.

Which fund are you applying to: (Please tick appropriate box)

Discretionary and Funding Committee

Project

Event

OR

### Community Board / Committee Discretionary Fund

- |             |                          |         |                          |                 |                          |          |                          |
|-------------|--------------------------|---------|--------------------------|-----------------|--------------------------|----------|--------------------------|
| Raglan      | <input type="checkbox"/> | Taupiri | <input type="checkbox"/> | Onewhero-Tuakau | <input type="checkbox"/> |          |                          |
| Ngaruawahia | <input type="checkbox"/> | Huntly  | <input type="checkbox"/> | Te Kauwhata     | <input type="checkbox"/> | Meremere | <input type="checkbox"/> |

### Section I - Your details

Name of organisation

Ngaruawahia RSA Memorial Club Inc

What is your organisation's purpose?

The RSA's objective is to provide support and comfort for servicemen & women and their families. This also extends to the local community

Address: (Postal)

P.O. Box 74  
Ngaruawahia

Address: (Physical if different from above)

4 Market St  
Ngaruawahia

Contact name, phone number/s and email address

Wendy Diamond  
07 824 8905  
ngaruawahia@ gmail . com

Charities Commission Number: (If you have one)

N/A

Are you GST registered? No  Yes  GST Number 11,286,062  
 Bank account details 02,0376,00,5884,08  
 Bank BNZ Branch Te Rapa

- The following documentation is required in support of your application:
- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
  - Encoded deposit slip to enable direct credit of any grant payment made
  - A copy of any documentation verifying your organisations legal status

**Section 2 – Community wellbeing and outcomes**

Which community wellbeing will your project contribute to?  
 (See the guidelines sheet for more information on this section).

Social  Economic  Cultural  Environmental

Which of the five community outcomes for the Waikato district does this project contribute to?  
 (See the guidelines sheet for more information on this section.)

Accessible  Safe  Sustainable  Thriving  Vibrant

**Section 3 – Your event/project**

**What is your event / project, including date and location ? (please provide full details)**  
 Field of Remembrance 2016. "67 street flags".  
 1st April - 30th April 2016  
 Great South Rd - Southern entrance to Ngauruanahia  
 through to Ellery St.

**Who is involved in your event / project?**  
 Ngauruanahia RSA, Inih Rivers Art Centre, Ngauruanahia  
 Community House.

**How many volunteers are involved?**  
 50 plus -

**What other groups are involved in the project?**  
 Schools and Ngauruanahia Community.

**How will the wider community benefit from this event/project?**  
 This is the third year to Field will be put up.  
 People from the community and wider area visit the  
 crosses, remembering those who were killed in World War One.  
 It is a place to contemplate.



**Section 4 – Funding requirements**

**Note :** Please provide full details of how much your event/project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the event/project.

Please complete all of the following sections	GST Inclusive Costs (use this column if you are not GST registered)	GST Exclusive Costs (use this column if you are GST registered)
<b>TOTAL COST OF THE PROJECT/EVENT</b>	\$ _____	\$ 1500 -
<b>Existing funds available for the project</b> <b>Total A</b>	\$ _____	\$ _____

**Funding being sought from Waikato District Council**

<b>Project Breakdown</b> (itemised costs of funding being sought) If there is insufficient space below please provide a breakdown of costs on an additional sheet.	\$	\$
Flags up & down	\$	\$ 1500 -
Field mark up - (volunteers)	\$	\$ -
Transporting crosses (volunteers)	\$	\$ -
erection & removal of crosses (volunteers)	\$	\$ -
	\$	\$
	\$	\$
<b>Total Funds being sought from WDC</b> <b>Total B</b>	\$	\$ 1500 -

Has funding been sought from other funders?      Yes       No   
If 'Yes', please list the funding organisation(s) and the amount of funding sought

a)	\$ _____	\$ _____
b)	\$ _____	\$ _____
c)	\$ _____	\$ _____
d)	\$ _____	\$ _____
<b>Total of other funds being sought</b> <b>Total C</b>	\$ _____	\$ _____

<b>Total Funding Applied for</b> (Add totals A, B & C together to make Total D) <b>Total D</b>	\$ _____	\$ 1500 -
<i>Note : This total should equal the Total Cost of the Project/Event</i>		

**Describe any donated material / resources provided for the event/project:**  
The crosses were all made from donated materials and volunteers. Nga High School, Thomson Timber, Nga Panelbeater, Upper Hupa Tractors, Twin Rivers Art Centre.

The marking up, erection & removal of crosses is completed by volunteers from the community

**Section 5 – Previous Funding Received from Waikato District Council**

If you have received funding from or through the Waikato District Council for any project in the past two years, please list below:

Project	Amount received	Date
ANZAC Day Murals	2500 -	March 15
ANZAC Day 2015 (Civic Service)	3800 -	Oct 2014
Role of Harriet HWI (com board)	4000 -	May 14

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. **Note** : this will be checked and confirmed by council staff.


I confirm that an accountability statement has been completed and returned

Signed:  Name: N. Diamond

I certify that the funding information provided in this application is correct.

Signature:  Date: 18/1/2016

Position in organisation (tick which applies) Chairman  Secretary  Treasurer

Signature:  Date: 18/1/16

Position in organisation (tick which applies) Chairman  Secretary  Treasurer

**Facsimile Transmission****Tree Power Ltd**

Felling, Pruning, Trimming, Shaping,  
Tree clearance from power & phone service.

P.O. Box 20193, Te Rapa, Hamilton

Telephone 0-7-856 8887 Mobile 0274 929 514

**Qualified Linesmen & Arborists**

12 Metre Cherry Picker

Date: 25.01.16

Attention: Wendy Diamond.

Company: Ngaruawahia RSA Memorial Club  
Incorporated.

Telephone #: 8248905

Email #: [ngaruawahiaarsa@gmail.com](mailto:ngaruawahiaarsa@gmail.com)

Subject: Flag hanging.

Sender: Warren Allen (possum)

Sender Telephone #: 0-7 856 8887

Sender Fax #: 0-7 856 3338

You should receive 1 page, including this cover sheet.. If you do not receive all the pages, please call the number above.

THIS FACSIMILE MESSAGE AND ACCOMPANYING DATA MAY CONTAIN INFORMATION THAT IS CONFIDENTIAL AND SUBJECT TO LEGAL PRIVILEGE. IF YOU ARE NOT THE INTENDED RECIPIENT, YOU ARE NOTIFIED THAT ANY USE, DISSEMINATION, DISTRIBUTION OR COPYING OF THIS MESSAGE DATA IS PROHIBITED. IF YOU HAVE RECEIVED THIS FACSIMILE IN ERROR, PLEASE NOTIFY ME IMMEDIATELY AND RETURN THE FACSIMILE TO ME. THANK YOU

Thank you for the opportunity to submit a quote for work as follows:-

**Location.**                    **The main road in Ngaruawahia ( Great south road.)**

**Hanging & removal of flags on poles.**

**Two men and 12m cherry picker to hang and remove approx 40 flags on the Greatsouth road.**

**Price \$1500+GST**

**Works.** Ref no.0463601

Should you any further queries please feel free to contact me

W S Allen (Possum) Managing Director.

**Tree work is carefully carried out by:-**

- Specially trained Contractors equipped with fully insulated 12m Cherrypicker, Wood Chipper, modern specialised tree pruning and felling equipment & techniques  
Qualified Arborist - Full insurance cover (\$2,000,000).

NGARUAWAHIA RSA  
MEMORIAL CLUB INC



FINANCIAL STATEMENTS

FOR THE YEAR ENDED  
31 MARCH 2015

**NGARUAWAHIA RSA MEMORIAL CLUB  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2015**

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Statement of Movements in Equity	2
Statement of Financial Performance - Bar Trading Account	3
Statement of Financial Performance - Gaming Trading Account	4
Statement of Financial Performance - Fundraising Trading Account	5
Statement of Financial Performance	6-7
Notes to the Financial Statements	8-10

**NGARUAWAHIA RSA MEMORIAL CLUB INC**  
**STATEMENT OF FINANCIAL POSITION**  
**AS AT 31 MARCH 2015**

	Notes	2015 \$	2014 \$
<b>Current Assets</b>			
Accounts Receivable		237	2,898
BNZ Club Account		0	12,328
BNZ Gaming Machine Account		1,912	10,148
BNZ Project Account		4,463	0
Float Bar Till		3,800	3,600
Float Safe		1,797	3,458
Float Gaming Hoppers		1,442	1,458
Float ATM Machine		1,140	0
Inventory Bar		6,165	7,734
<b>Total Current Assets</b>		<u>20,954</u>	<u>41,624</u>
<b>Less Current Liabilities</b>			
BNZ Club Account		11,086	0
BNZ Loan	4a	5,000	5,000
RSA Welfare		20,000	20,000
Subscriptions in Advance		4,613	3,922
Sundry Creditors & Accruals	3	66,019	51,806
Finance Now		2,688	2,688
UDC Finance		10,724	0
<b>Total Current Liabilities</b>		<u>120,131</u>	<u>83,416</u>
<b>Net Working Capital</b>		<u>-99,177</u>	<u>-41,792</u>
<b>Non-Current Assets</b>			
<i>Fixed Assets</i>			
Buildings & Carpark Seal	5	769,288	749,999
Plant & Equipment	5	71,344	71,689
Furniture & Fittings	5	22,433	15,276
Motor Vehicles	5	19,597	0
<b>Total Non-Current Assets</b>		<u>882,661</u>	<u>836,964</u>
<b>Non-Current Liabilities</b>			
BNZ Loan	4b	433,303	454,935
RSA Inc		90,450	90,450
Finance Now		2,434	4,928
UDC Finance		7,189	0
<b>Total Non-Current Liabilities</b>		<u>533,377</u>	<u>550,313</u>
<b>Owners Equity</b>		<u>250,109</u>	<u>244,859</u>

**Financial Statements Approved By:**

Chairman

*e.g.* Dated: 26.6.15

Secretary/Manager

\_\_\_\_\_ Dated: \_\_\_\_\_



This statement is to be read in conjunction with the Auditors Report and the Notes to the Financial Statements

**NGARUAWAHIA RSA MEMORIAL CLUB INC  
STATEMENT OF MOVEMENTS IN EQUITY  
FOR THE YEAR ENDED 31 MARCH 2015**

	<b>2015</b>	<b>2014</b>
	\$	\$
Ngaruawahia RSA Memorial Club Inc		
Opening Equity	244,859	222,492
Total Recognised Revenue and Expenditure	5,250	22,367
Closing Equity	<u>250,109</u>	<u>244,859</u>



This statement is to be read in conjunction with the Auditors Report and the Notes to the Financial Statements  
Page 2

**NGARUAWAHIA RSA MEMORIAL CLUB INC  
STATEMENT OF FINANCIAL PERFORMANCE  
FOR THE YEAR ENDED 31 MARCH 2015**

<b>Bar Trading Account</b>	<b>2015</b>	<b>2014</b>
	\$	\$
<b>Income</b>		
Bar Sales	332,309	347,058
<b>Total Bar Operating Income</b>	332,309	347,058
<b>Less Cost of Goods Sold</b>		
Opening Stock	7,734	6,696
Purchases	159,913	160,170
Till Amendments	457	621
Less Closing Stock	-6,165	-7,734
<b>Total Cost of Goods Sold</b>	161,940	159,753
<b>Gross Surplus - Bar Trading Account</b>	170,369	187,305
<b>Gross Profit Ratio</b>	51%	54%



This statement is to be read in conjunction with the Auditors Report and the Notes to the Financial Statements



**NGARUAWAHIA RSA MEMORIAL CLUB INC  
STATEMENT OF FINANCIAL PERFORMANCE  
FOR THE YEAR ENDED 31 MARCH 2015**

<b>Gaming Trading Account</b>	<b>2015</b>	<b>2014</b>
	\$	\$
<b>Income</b>		
Interest Received	15	28
Machine Sales	130,246	98,077
<b>Total Gaming Operating Income</b>	130,261	98,104
<b>Less Direct Expenses</b>		
IRD Duty	29,957	22,150
Licence Fees	9,228	8,466
Machine Maintenance	0	1,524
Problem Gaming Levy	1,962	1,477
<b>Total Direct Expenses</b>	41,147	33,618
<b>Gross Surplus - Gaming Trading Account</b>	89,114	64,487



This statement is to be read in conjunction with the Auditors Report and the Notes to the Financial Statements

**NGARUAWAHIA RSA MEMORIAL CLUB INC  
STATEMENT OF FINANCIAL PERFORMANCE  
FOR THE YEAR ENDED 31 MARCH 2015**

<b>Fundraising Trading Account</b>	<b>2015</b>	<b>2014</b>
	\$	\$
<b>Income</b>		
Battens Up & Raffle Sales	81,595	67,991
Housie Sales	3,538	7,365
Merchandise	3,113	0
Special Events Income	11,397	26,995
Sundry Income	261	643
<b>Total Gaming Operating Income</b>	99,903	102,994
<b>Less Direct Expenses</b>		
Battens Up & Raffle Expenses	43,457	33,593
Housie Expenses	1,008	4,080
Merchandise Expenses	4,622	0
Special Events Expenses	16,352	21,824
Sundry Fundraising	188	56
<b>Total Direct Expenses</b>	65,627	59,554
<b>Gross Surplus - Fundraising Trading Account</b>	34,276	43,441



This statement is to be read in conjunction with the Auditors Report and the Notes to the Financial Statements

**NGARUAWAHIA RSA MEMORIAL CLUB INC  
STATEMENT OF FINANCIAL PERFORMANCE  
FOR THE YEAR ENDED 31 MARCH 2015**

	2015		2014
	\$	\$	\$
<b>Income</b>			
Gross Surplus - Bar Trading	170,369		187,305
Gross Surplus - Gaming Trading	89,114		64,487
Gross Surplus - Fundraising Trading	34,276		43,441
<b>Total Trading Income</b>	<u>293,760</u>		<u>295,231</u>
<b>Plus Other Income</b>			
Donations Received - Courtesy Van	6,684		8,329
Donations Received - General	4,353		5,280
Grants Received - RSA Association	5,073		0
Grants Received - WDC ANZAC	3,815		0
Grants Received - WEL Energy	2,000		0
Other Income	3,219		3,904
Rent - Office	4,800		5,200
Rent - Twin Rivers Restaurant	10,895		12,864
Rent - Twin Rivers Art Council	17,303		4,275
Rent - Poppy's Restaurant	3,416		0
Rent - Other	1,191		2,883
Subscriptions	14,310		15,439
<b>Total Other Income</b>	<u>77,059</u>		<u>58,173</u>
<b>Total Income</b>	<u>370,819</u>		<u>353,404</u>
<b>Less Indirect Expenses</b>			
Electricity & Heating	20,310		24,593
Wages - General	106,938		93,637
<i>Total Indirect Expenses</i>	127,248		
<b>Other Expenses</b>			
Cleaning & Laundry	10,903	2,185	
Waste Disposal	2,659	2,545	
<i>Total Other Expenses</i>	13,562	4,729	
<b>Repairs &amp; Maintenance</b>			
Buildings	15,153	22,769	
Plant & Equipment	7,784	3,244	
<i>Total Repairs &amp; Maintenance</i>	22,938	26,013	
<b>Standing Charges</b>			
EFTPOS & Till Expenses	2,466	2,078	
Interest Paid - BNZ	38,716	31,262	
Interest Paid - Hire Purchase	4,910	1,021	
Rates	6,356	7,191	
<i>Total Standing Charges</i>	52,448	41,552	
<b>Subtotal Expenses C/F</b>	<u>216,196</u>		<u>190,525</u>



This statement is to be read in conjunction with the Auditors Report and the Notes to the Financial Statements

**NGARUAWAHIA RSA MEMORIAL CLUB INC**  
**STATEMENT OF FINANCIAL PERFORMANCE**  
**FOR THE YEAR ENDED 31 MARCH 2015**

		2015		2014
		\$	\$	\$
<b>Subtotal Expenses B/F</b>	<b>Notes</b>		216,196	190,525
<b>Administration Expenses</b>				
ACC Levies		1,440		2,401
Accounting Fees		5,200		5,200
Advertising		3,358		2,412
Audit Fees		3,000		2,600
Bank Fees		657		643
Capitations		5,387		4,500
Club Hospitality		1,950		5,430
Club Levy		2,114		1,106
Donations		470		1,925
Entertainment		4,838		10,061
General Expenses		239		691
Insurance		10,373		11,942
IRD Penalties		374		0
Licences & Permits		5,150		1,224
Lucky Number Draw		0		2,759
Membership Cards		1,095		1,273
Membership Draw		1,950		0
Motor Vehicle Expenses		5,703		6,922
Other Expenses	7	11,126		0
Postage & Stationery		1,619		901
Professional Development		3,340		996
Security Expenses		1,216		2,660
Sky TV		8,478		5,498
Staff Uniforms		839		1,010
Telephone & Tolls		2,705		2,875
Valuation Fees		0		2,040
Wages - Administration		50,000		50,000
<b>Total Administration Expenses</b>			<u>132,619</u>	<u>127,069</u>
<b>Total Cash Expenses</b>			<u>348,815</u>	<u>317,594</u>
<b>Cash Surplus/Deficit</b>			22,004	35,811
<b>Non-Cash Expenses</b>				
Depreciation			17,316	11,962
Plus Gain on Disposal of Fixed Assets			562	0
Less Loss on Disposal of Fixed Assets			0	1,481
<b>Total Non-Cash Expenses</b>			<u>16,754</u>	<u>13,444</u>
<b>Net Surplus/Deficit</b>			<u>5,250</u>	<u>22,367</u>

This statement is to be read in conjunction with the Auditors Report and the Notes to the Financial Statements



**NGARUAWAHIA RSA MEMORIAL CLUB INC  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2015**

**1 Statement of Accounting Policies**

**Reporting Entity**

The financial statements presented here are for the Ngaruawahia RSA Memorial Club Incorporated

The reporting entity is an Incorporated Club incorporated under the Incorporated Societies Act 1908.

**Differential Reporting**

The reporting entity qualifies for differential reporting as it is not publicly accountable and is not large. The entity has taken advantage of all differential reporting exemptions.

**Measurement Base**

The financial statements have been prepared on the basis of historical cost with the exception of certain items for which specific accounting policies are identified.

**2 Specific Accounting Policies**

**(a) Inventories**

Inventories are stated at the lower of cost and net realisable value.

**(b) Fixed Assets**

Fixed Assets are recorded at cost less depreciation and have not been revalued.

**(c) Depreciation**

Depreciation is calculated using the maximum rate permitted under the Income Tax Act 2007 and as follows:

Buildings	0% Ex	Plant & Equipment	10-48% DV
Carpark	2% DV	Furniture & Fittings	10-20% DV
		Motor Vehicle	20% DV

**(d) Accounts Receivable**

Accounts Receivable are stated at net realisable value. No provision is made for doubtful debts.

**(e) Goods and Services Tax (GST)**

The reporting entity is registered for GST. These financial statements exclude GST, except for accounts payable and accounts receivable closing balances disclosed in the Statement of Financial Position on page 1.

**(f) Changes in Accounting Policies**

There have been no changes in accounting policies.

All policies have been applied on a consistent basis with previous years.



**NGARUAWAHIA RSA MEMORIAL CLUB INC  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2015**

<b>3</b>	<b>Current Liabilities</b>	<b>2015</b>	<b>2014</b>
	(a) Trade Creditors & Accruals	56,596	41,681
	(b) Employee Entitlements	5,000	3,940
	(c) GST Due	4,423	6,186
		<u>66,019</u>	<u>51,806</u>
<b>4</b>	<b>BNZ Loan</b>		
	Bank of New Zealand Term Loan Secured over Land & Buildings		
	(a) Current Portion	5,000	5,000
	(b) Non-Current Portion	433,303	454,935
		<u>438,303</u>	<u>459,935</u>
<b>5</b>	<b>Fixed Assets</b>	<b>Cost</b>	<b>Accum Dep</b>
		<b>\$</b>	<b>\$</b>
	<b>As at 31 March 2014</b>		<b>Closing B/Value</b>
			<b>\$</b>
	Buildings & Carpark Seal	1,485,565	735,566
	Plant & Equipment	413,565	341,876
	Furniture & Fittings	176,876	161,600
		<u>2,076,006</u>	<u>1,239,042</u>
	<b>As at 31 March 2015</b>		
	Buildings & Carpark Seal	1,506,053	736,765
	Plant & Equipment	417,329	345,985
	Furniture & Fittings	186,590	164,157
	Motor Vehicles	23,055	3,458
		<u>2,133,026</u>	<u>1,250,365</u>
<b>6</b>	<b>Gaming Information for Gaming Licence Purposes</b>	<b>\$</b>	
	Gaming Proceeds		130,255.07
	Gaming Costs		
	Accounting Fees		848.00
	Audit Fees		300.00
	Depreciation on Gaming Machines		4,469.00
	Electricity		3,091.10
	Gaming Licence Fees		9,227.69
	Gaming Machine Duty		29,957.06
	Insurance		1,725.32
	Other Costs		4,595.40
	Problem Gaming Levy		1,962.03
	Salaries & Wages		9,293.29
	Total Costs of Gaming		<u>65,468.89</u>
	Net Proceeds From Gaming		<u>64,786.18</u>

- 7 Other Expenses**  
Other Expenses represents an irregularity with regard to ATM and bar float balances.



**NGARUAWAHIA RSA MEMORIAL CLUB INC  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2015**

**8 Guarantees**

The Ngaruawahia RSA Memorial Club Inc has given a guarantee of \$887,000 to the BNZ.

**9 Capital Commitments & Contingent Liabilities**

There were no capital commitments or contingent liabilities at 31 March 2015 (2014, nil).

**10 Related Party Transactions**

The amount owing to RSA Inc relating to the levy on sales and the loan from the RSA Inc are included in these Statements.

**11 Total Revenue**

	2015	2015
Total revenue for the Club:	\$ 640,094	\$ 606,329

The RSA reported \$33,765 extra income.

Fundraising, gaming, and rental income increased. Extra funding was received from grant income and was applied to murals and artwork. Income from other areas of the RSA operations decreased during the year.

**12 Going Concern**

The financial statements have been prepared on a going concern basis, the validity of which depends on the ability of the Club to meet its budgeted cash flow targets.

The committee has reached this conclusion having regard to circumstances that they consider likely to affect the Club during the ensuing year and which may affect the validity of the going concern assumption.

**13 Subsequent Events**

There have been no events subsequent to balance date that would have a significant impact on the financial statements.





NEW ZEALAND  
COMPANIES OFFICE

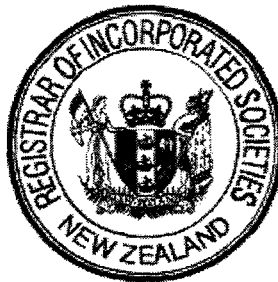
## CERTIFICATE OF INCORPORATION

### THE NGARUAWAHIA R.S.A MEMORIAL CLUB INCORPORATED 213716

This is to certify that NGARUAWAHIA RETURNED SERVICES ASSOCIATION CLUB INCORPORATED was incorporated under the Incorporated Societies Act 1908 on the 7th day of February 1962 and changed its name to THE NGARUAWAHIA R.S.A MEMORIAL CLUB INCORPORATED on the 26th day of August 1991.

*Mandy McDonald*

Registrar of Incorporated Societies  
30th day of April 2015



For further details visit [www.societies.govt.nz](http://www.societies.govt.nz)

Certificate printed 30 Apr 2015 16:11:20 NZT



### Open Meeting

<b>To</b>	Discretionary & Funding Committee
<b>From</b>	T G Whittaker General Manager Strategy & Support
<b>Date</b>	23 February 2016
<b>Prepared by</b>	L van den Bemd Community Development Coordinator
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1467835
<b>Report Title</b>	<b>Application for Funding – Nga Rangatahi O Mana Motuhake Trust</b>

## 1 Executive Summary

The purpose of this report is to present an application for funding from the Nga Rangatahi O Mana Motuhake Trust towards the cost of hosting a youth-focused performing arts event.

## 2 Recommendation

**THAT** the report of the **General Manager Strategy & Support – Application for Funding - Nga Rangatahi O Mana Motuhake Trust** – be received;

**AND THAT** an allocation of \$\_\_\_\_\_ is made the **Nga Rangatahi O Mana Motuhake Trust** towards the cost of hosting a youth-focused performing arts event;

**OR**

**AND THAT** the request from the **Nga Rangatahi O Mana Motuhake Trust** towards the cost of hosting a youth focused performing arts events is declined/deferred until \_\_\_\_\_ for the following reasons:

### 3 Background

The Nga Rangatahi O Mana Motuhake Trust is organising a performing arts event aimed at young people to come together and celebrate National Youth Week 2016.

The programme is a one day series of performing arts workshops that aims to teach life skills and mentoring around positive decision making.

Nga Rangatahi O Mana Motuhake Trust is a group of skilled performing artist and life coaches who have been supporting young people in dance, music festivals and variety shows in and around the Waikato over the years.

Approximately 20 volunteers including young people are involved in the organising of the day.

The event will take place at the Ngaruawahia High School during Youth Week in May 2016 (date yet to be confirmed).

The theme for the day is “JUST BCOZ”.

### 4 Options Considered

- 1) That the application is approved and an allocation of partial or full funding requested be made.
- 2) That the application is declined.
- 3) That the application is deferred.

### 5 Financial

Funding is available to allocate for the year.

The project is noted to cost **\$4,993.10**. The Nga Rangatahi O Mana Motuhake Trust is seeking funding of **\$2,993.10** towards the total cost of the event.

GST Registered	<b>No</b>
Set of Accounts supplied	<b>Yes</b>
Previous funding has been received by this organisation	<b>No</b>

## **6 Policy**

The application meets the criteria set in the Discretionary Grants Policy - one of which is that grants up to \$5,000.00 can be funded up to 100% at the discretion of the relevant community board or committee or Council's Discretionary & Funding Committee. For grants above \$5,000.00 a funding cap of 75% of the total project cost applies (whichever is the greater). The total amount granted is at the discretion of the committee/board to which the grant is assigned.

## **7 Conclusion**

Consideration by the Committee is required with regard to this funding request.

## **Attachment**

*Funding application from the Nga Rangatahi O Mana Motuhake Trust*



Nga Rangatahi O Mana Motuhake Trust  
14a Fowlers Avenue – Frankton – Hamilton 3204  
P/F : 07 838 1609 – E : nrom.rae@gmail.com

15 January 2016

Kia ora whanau,

**Re : Funding Application for National Youth Week Event**

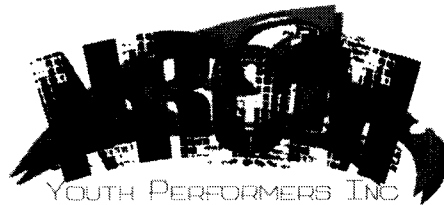
Thank you for the opportunity to apply for funding.

Nga Rangatahi O Mana Motuhake Trust (NRoM) is a small organisation who has been supporting young people in dance, performing arts, utilising it as a vehicle to install life skills and mentoring around positive decision making.

We originally served our communities as an incorporated society from 2007 – 2013. We then closed and have reopened as a new trust recently and have yet to establish ourselves further to apply to IRD for tax exempt status and also to appoint an auditor to review our accounts. We are working on these things.

NRoM has run many events in communities that bring young people together to celebrate their diversity and vibrancy. We came to Ngaruawahia last year and ran dance workshops alongside inviting a dance company to perform a show which was a neat experience and we would like to continue to build this in the Ngaruawahia region. We have hosted many events to do with young people in dance such as Regional Dance Championships, Variety Shows and Youth Music Festivals over the years. We would like to bring what we do to Ngaruawahia so that we can continue to build on a presence from last year and re engage with young people in this area.

We are applying for funds to host The National Youth Week “JUST BCOZ” Variety Show Event in Ngaruawahia. The theme for National Youth Week 2016 is “Giving Back



Nga Rangatahi O Mana Motuhake Trust  
14a Fowlers Avenue – Frankton – Hamilton 3204  
P/F : 07 838 1609 – E : nrom.rae@gmail.com

is Giving Forward”. We want to run workshops on Dance, Resilience and Goal Setting so that rangatahi in Ngaruawahia can stand tall in life and in confidence then finish it off with a showcase of vibrant young people who wish to engage.

We envision working with a group of young people, mentoring them to put this together and engaging in the decision making process at every level possible so that this is a product of THEIR work.

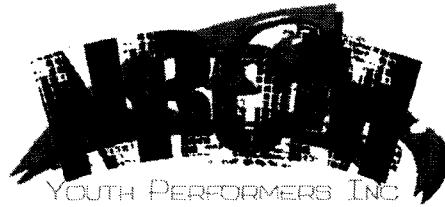
We know that this is a great opportunity to have something unique for our young people to be encouraged and challenged by each other. We believe that young people are the experts in their own lives and that with the right support systems for them in collaboration with the right support systems for our own organisation, we can create positive change and success for young people.

I have enclosed also some copies of things we have done in the past with our young people to verify our mahi. And also a draft outline for our program for the day which is subject to change.

We hope that you will find our application favorable and would appreciate any feedback that could support us in this vision.

Nga mihi koutou

Rae Marsters  
Trustee



Nga Rangatahi O Mana Motuhake Trust  
 14a Fowlers Avenue – Frankton – Hamilton 3204  
 P/F : 07 838 1609 – E : nrom.rae@gmail.com

Time	Activity	Description
7:30am	Pack In	
8:30am	Registrations	Participants Registration
9:00am	Whakawhanaungatanga	Energiser games and intros
9:30am	Dance Workshop	
11:00am	Morning Tea	
11:15am	Goal Setting Workshop	
12:00am	Lunch	
12:30am	Energiser games	
12:45pm	Dance Workshop	
1:30pm	Afternoon tea Break	
1:45pm	Resilience Workshop	
3:00pm	Workshops end	
6:00pm	JUST BECOZ	Variety Show
8:30am	Pack Out	

## DISCRETIONARY FUNDING APPLICATION FORM

### Important notes for applicant:

- It is recommended that, prior to submitting your application, you contact the Waikato District Council's community development co-ordinator, on 07 824 8633 or 0800 492 452, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Please read the *Guidelines for Funding Applications* document to assist you with completing this application form.
- Please note that incomplete applications WILL NOT be considered. All parts of the application MUST be completed and all supporting information supplied.
- All applications must be on this application for funding form. We will not accept application forms that have been altered.
- Please ensure you complete the **checklist on page 5**.

Which fund are you applying to: (Please tick appropriate box)

Discretionary and Funding Committee



Project



Event

OR

Community Board / Committee Discretionary Fund

Raglan



Taupiri



Onewhero-Tuakau



Ngaruawahia



Huntly



Te Kauwhata



Meremere



### Section I – Your details

Name of organisation

Nga Rangatahi O Mana Motuhake Trust

What is your organisation's purpose?

To support the development of youth leadership through arts, education, dance and music.

Address: (Postal)

14a Fowlers Avenue - Frankton - Hamilton

Address: (Physical if different from above)

Contact name, phone number/s and email address

Rae Marsters - 021 269 1825 - nrom.rae@gmail.com

Charities Commission Number: (If you have one) 2576801

Are you GST registered? No  Yes  GST Number \_\_\_\_/\_\_\_\_/\_\_\_\_

Bank account details 01 - 0311 0214583 00

Bank ANZ Branch Frankton

The following documentation is required in support of your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- Encoded deposit slip to enable direct credit of any grant payment made
- A copy of any documentation verifying your organisations legal status

### **Section 2 – Community wellbeing and outcomes**

**Which community wellbeing will your project contribute to?**

(See the guidelines sheet for more information on this section).

Social  Economic  Cultural  Environmental

**Which of the five community outcomes for the Waikato district does this project contribute to?**

(See the guidelines sheet for more information on this section.)

Accessible  Safe  Sustainable  Thriving  Vibrant

### **Section 3 – Your event/project**

<p><b>What is your event / project, including date and location?</b> <i>(please provide full details)</i>          Opening Celebrations for National Youth Week 2016 - "Giving Back is Giving Forward"          May 21st 2016           Ngaruawahia High School (TBC)           JUST BCOZ Variety Show and Workshops Please see enclosed cover letter for details</p>
<p><b>Who is involved in your event / project?</b>          Rae Marsters - Trustee Nga Rangatahi O Mana Motuhake          Martine Radidi - Whai Marama Youth Services          Penelope Grey - Nga Rangatahi O Mana Motuhake Trust</p>
<p><b>How many volunteers are involved?</b>          Approx 20 Volunteers</p>
<p><b>What other groups are involved in the project?</b>          BFAM Dance Crew          Te Ahurei A Rangatahi - TBC          We are seeking 10 young people to develop to contribute as volunteers          Rag Doll Events          Various Performers</p>
<p><b>How will the wider community benefit from this event/project?</b>          Community perspective on rangatahi in Ngaruawahia is positively lifted.          Relationships between youth services and rangatahi are strengthened.          Continuation of awareness of National Celebration of rangatahi highlighting rangatahi as positive contributors to this world.</p>



**Section 4 – Funding requirements**

**Note :** Please provide full details of how much your event/project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the event/project.

Please complete all of the following sections	<b>GST Inclusive Costs</b> (use this column if you are not GST registered)	<b>GST Exclusive Costs</b> (use this column if you are GST registered)
<b>TOTAL COST OF THE PROJECT/EVENT</b>	4993.10 \$ _____	\$ _____
<b>Existing funds available for the project</b> <b>Total A</b>	500.00 \$ _____	\$ _____

**Funding being sought from Waikato District Council**

<b>Project Breakdown</b> (itemised costs of funding being sought) If there is insufficient space below please provide a breakdown of costs on an additional sheet.	\$	\$
Production Costs	\$1143.10	\$
Workshop Tutors	\$1,350.00	\$
Kai for event team and young people	\$500.00	\$
Promotional Posters/design prints etc - koha	\$200.00	\$
Petrol Vouchers for Volunteer drivers	\$300.00	\$
Performer Kohas	\$1,500.00	\$
<b>Total Funds being sought from WDC</b> <b>Total B</b>	\$2993-00	\$

Has funding been sought from other funders?      Yes       No   
If 'Yes', please list the funding organisation(s) and the amount of funding sought

a) WAIKATO COMMUNITY - confirmed	500.00 \$ _____	\$ _____
b) ARA TAIOHI - unconfirmed	1,000.00 \$ _____	\$ _____
c)	\$ _____	\$ _____
d)	\$ _____	\$ _____
<b>Total of other funds being sought</b> <b>Total C</b>	\$1,500.00	\$ _____

<b>Total Funding Applied for</b> (Add totals A, B & C together to make Total D) <b>Total D</b>	\$4993-10	\$ _____
<i>Note : This total should equal the Total Cost of the Project/Event</i>		

**Describe any donated material / resources provided for the event/project;**  
We will be seeking sponsorship for catering for young people and volunteers  
If we need to we will charge a door entry at the showcase to cover the costs we can do this, we can also charge for the sausage sizzle as well if needed to cover costs.  
We have asked a volunteer to also do our posters and waiting to hear.

**Section 5 – Previous Funding Received from Waikato District Council**

If you have received funding from or through the Waikato District Council for any project in the past two years, please list below:

Project	Amount received	Date
have not received funding from you in the last two		

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. Note : this will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned

N/A

Signed: \_\_\_\_\_ Name: \_\_\_\_\_

I certify that the funding information provided in this application is correct.

Signature:  Date: 16 January 2016

Position in organisation (tick which applies) Chairman  Secretary  Treasurer

Signature:  Date: 16 Januaray 2016

Position in organisation (tick which applies) Chairman  Secretary  Treasurer

## Checklist

Please ensure you have completed all parts of the funding application form by marking the boxes below and include copies of all accompanying documentation required.

Please also ensure you attach the completed checklist with your application.

Items Required	Enclosed ✓
Read and understood the guidelines for funding applications document	<input checked="" type="checkbox"/>
Discussed your application with the Waikato District Council community development co-ordinator	<input type="checkbox"/>
Nominated the fund you are applying for	<input checked="" type="checkbox"/>
Completed Section 1 – Your details	<input type="checkbox"/>
Enclosed a full copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club	<input type="checkbox"/>
Enclosed an encoded deposit slip to enable direct credit of any grant payment made	<input checked="" type="checkbox"/>
Enclosed a copy of any documentation verifying your organisations legal status	<input checked="" type="checkbox"/>
Included copies of written quotes	<input type="checkbox"/>
Completed Section 2 - community wellbeing and outcomes	<input type="checkbox"/>
Completed Section 3 – details of your event/project	<input type="checkbox"/>
Completed Section 4 – Funding requirements	<input type="checkbox"/>
Completed Section 5 where funding has been received in the previous 2 years	<input type="checkbox"/>
Obtained two signatures on your application	<input type="checkbox"/>

**Please note:** Incomplete applications will not be considered. Applicants will be requested to submit relevant outstanding information within 5 days or their application will be returned.

**Minutes of Meeting****Nga Rangatahi O Mana Motuhake Trust****Held Friday Deceember 5<sup>th</sup> 2014****At: 14a Fowlers Avenue – Frankton – Hamilton****Present:** Leonie Marsters, Penny Grey

1. Discussion : ANZ bank does not allow Internet viewing since the merger with National Bank. Penny and Rae need to go back in and have this service reactivated or find out which is the best way to view the account online.

Action this within a week.

**Carried - Penelope Grey/Rae Marsters**

2. Discussion around placing Melanie Howe on the trust board  
Agreed Melanie Howe officially a board member for NRoM

**Carried - Leonie Marsters/Penelope Grey**

3. Discussion around activities to support for 2015

NRoM to apply for funding to

- Umbrella Haka Hiva to get materials to make costumes
- Umbrella Haka Hiva to support Pepe Pasifika Festival
- Umbrella funding for Haka Hiva Drumsticks
- Umbrella Funding for resources for Te Reo Maori and Pasifika lanugage

**Carried - Leonie Marsters/ Penelope Grey**

4. Discussion around Federation Dance Academy and supporting dance initiatives. It has been identified that in order to grow street dance and hip hop in Waikato rangatahi need to be upskilling.

NRoM will apply for funding to


- send choreographers to workshops whether local, regional, national or international to grow the street dance capacity of Waikato
- to apply for funding to grow capacity of street dance and hip hop in Waikato
- Umbrella Federation Dance Academy to grow to its capacity
- Essentially Federation Dance Academy will be a project of NRoM that it umbrellas.

**Carried - Penelope Grey /Leonie Marsters**

5. Finances - annual report needs to be completed and returned to Societies Department. Rae to work on this and present a report within the next month to submit. Opting out for no auditor due to not much activity with account.

**Carried - Penelope Grey/ Leonie Marsters**

Hui finished : 3:00pm

Signed  Date 22-11-15Signed  Date 22-11-15

**NGA RANGATAHI O MANA MOTUHAKE CHARITABLE TRUST  
ANNUAL FINANCIAL REPORT**

**PERIOD :** 01 APRIL 2014 - 31 MARCH 2015

**OPENING BALANCE** 2,022.52

**INCOME**

Grants and Sponsorship	1,500.00
Membership Fees	
Interest	3.55

**Total income** 1,503.55

**EXPENDITURE**

Admin	155.25
Bank Charges	
Withholding Tax	1.17
<u>Events</u>	
Performer fees	1,540.00
Venue hire	400
Marketing	245
Permits	
Production Costs	1150

**Total Expenditure** 3491.42

**Balance as of March 31st 2014** 34.65

Trustee Sign 

Date: 22-11-15

Turste Sign 

Date: 22-11/15

Cheque Report 01 April 2014- 31 March 2015

Cheque Number	Date	AMOUNT	TRANSACTION
#005	2-Apr-14	155.25	Accounting 589 Ltd
#006	21-May-14	130	Western Community Centre
#007	9-Jun-14	500	Triac Sound and Lighting
#008	26-May-14	115	Posters
#009	13-May-14	1340	Performer Fees Just Because
#010	22-May-14	400	Meteor
#011	14-May-14	650	Triac Sound and Lighting
#012	21-May-14	200	Taiko Drummers

3490.25

Trustee Signed *[Signature]* Date 22-11-15Trustee Signed *[Signature]* Date 22/11/15

E: [ragdollevntsanz@gmail.com](mailto:ragdollevntsanz@gmail.com)  
 GST: 36- 876 = 769



Quote:		Date:	
Reference : NRoM			
<b>Description</b>			
<b>Unit of measure</b>		<b>Rate</b>	<b>Charge</b>
<b>Audio</b>			
2 x Samson Live Active Monitors	1 each	110.00 DAY	220.00
1 x Yamaha MG82CX 4 Chnl Mixer	1 each	90.00 DAY	90.00
2 x Speaker Stands	1 each	10.00 DAY	20.00
<b>Labour</b>			
1 x Audio Tech Pack in/Pack out	8:00am – 21:00pm	35.00/HR	455.00
1 x Stage Hands Pack in Pack out	1 each	290.00/EVT	290.00
<b>SUBTOTAL</b>			
			994.00
GST			149.10
<b>TOTAL</b>			
			1143.10

# QUOTE

Quote no. 1  
Date: 9th January 2016

Jacob Yarr  
2 Duncilly Place  
Pukekohe 2120  
mob: 021 1125519  
Email: jacobyardanceaddict@icloud.com

Quoted to: Raelene Marsters

Description	
To prepare and teach a 1-2 hour workshop/class in Hamilton on an agreed date and time in 2016	
Total Amount	\$250.00

Valid to: 1st May 2016



# **PAEANEER**

**ARTIST AGENT**

28 Jan 2016

## **QUOTE: Hamilton Dance Workshops**

**Attention: Raelene Marsters**  
Nga Rangatahi O Mana Motuhake Trust

	<b>Half Day 3hrs</b>
	E.g 2 x 1.5hr Sessions
	Or 3 x 1hour sessions
Teaching Time	\$450.00
Travel Expenses/Time	\$50.00
<b>Total</b>	<b>\$500.00</b>

\* Teaching time is purely class time with students in one day  
(Schedule can be decided by directors)

Queries:

**Ennaolla Paea**  
Paeaneer Artist Agent  
[paeaneer@gmail.com](mailto:paeaneer@gmail.com)  
021 0241 4748  
45 Velvet Crescent, Otara, Auckland 2023

**RINA CHAE**


---

[www.rinachae.co.nz](http://www.rinachae.co.nz)  
 163A Sturges Rd Henderson  
 Auckland  
 +64 21 337 196

I am a Choreographer (Kpop, NZ TV shows & Live shows), Dance Mentor based in Auckland. Born in Seoul (South Korea), and raised in Auckland, my training in dance includes:

3-yr Bachelor at Auckland University  
 3yrs with Triple8Funk Dance Crew  
 6 months at Pineapple Dance Studio (London)  
 6 years in Los Angeles - Debbie Reynolds, Millenium, & Edge

**Dance Credits:**

US Award shows (with Beyonce, Justin Bieber, Nayo & Pitbull)  
 TV Show (with Chris Brown, FaceOFF, 90210)  
 Tour (with Kat Graham)  
 Commercials (Heineken, Bundaberg, Microsoft, McDonalds)

**Choreography Credits:**

Street Candee Dance Co  
 NZ X-Factor (Ricky Martin & Savage)  
 FIFA U20  
 Christmas in the Park  
 Vince Harder MV  
 K-Pop (BoA & Stephanie)  
 KONUS Urban Wear

**Teaching Credits:**

Mentorship for Dancers (Auckland)  
 Assistant Teacher at Millenium, Los Angeles (with Brooklyn Jai)  
 Australia - Brisbane & Sydney  
 NZ - Auckland, Whakatane, Tauranga, Wellington, Northland, Hamilton

**What I teach:**

- Jazz Funk
- HipHop Grooves
- Urban Choreo

*My main focus in class is to find one's identity through his/her dance; To encourage a dancer to pick up different styles of choreographies and express it in their own way, which I believe is the next level that many should aspire to.*

*Looking up to someone's style is great, and knowing what HipHop looks like is awesome. But who are YOU. Tell me who you are - your character, your experience, training, and your being - by doing You.*

**Rates for workshops are:**

\$300 for 1 x 1.5hr workshop

\$500 for 2 x 1.5hr workshops

or daily rate of \$300 for more than 1 day with 2 classes max a day

Rates include gas & food (as it's a drivable distance to Waikato!)

No accommodation necessary unless it's a series of workshops ☺

***Since this is a project subject to Funding, please don't hesitate to let me know if rates need adjusting to suit the programme,***

Thank you again for thinking of brining me in on an inspiring project

Rina Chae



**PROJEKT TEAM**  
HIP HOP & STREET DANCE CREW

Hey Rae,

Here are my usual prices for one off dance workshops. Each workshop is generally from 60 – 90mins long and I usually ask to do at least 2 workshops per visit. All I need provided is a space and also equipment to play music from.

<b>Amount Per Class</b>	<b>Cost Per Person</b>
5 + people	\$20 each
10 + people	\$15 each
20 + people	\$10 each

Let me know if you have any other questions.

Cheers,

Josh



Nga Rangatahi O Mana Motuhake Trust  
14a Fowlers Avenue – Frankton – Hamilton 3204  
P/F : 07 838 1609 – E : nrom.rae@gmail.com  
**Projects we have run in the past**



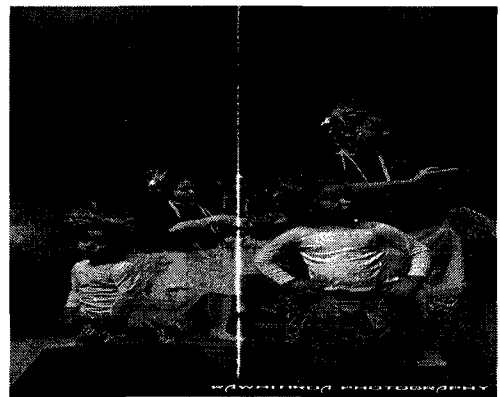
Just Because 2011 – Hopskotch Dance crew - Performers



Just Because 2011 – Youth Helpers



Just Because 2011 – Fusion Dance Company - Performers



Just Because 2011 – HAMCIA Cook Island Dancers - Performers

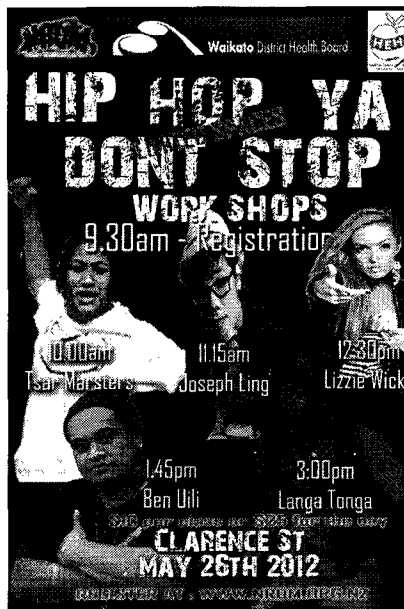


Just Because 2011 – BFaM Dance Crew - Performers



Just Because 2011 – Youth Crew supporter

# Projects we have been involved with



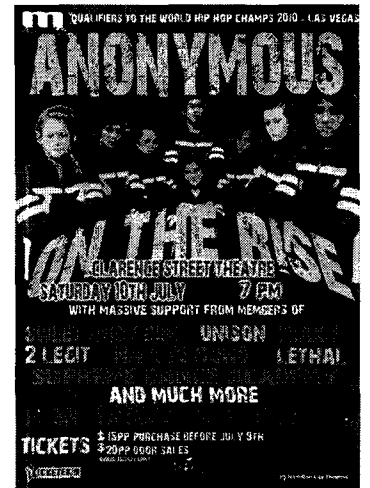
## GO YB

Free Community Street Dance Classes  
Get active through dance!  
Be part of an awesome show celebrating National Youth Week!  
Have fun and make new friends!

Mondays - 3:30 - 4:30pm - Western Community Centre  
Wednesdays - 3:30 - 4:30pm - Glenview Community Centre  
Thursdays - 4:00 - 5pm Richmond School - Bader Street  
Fridays - 3:30 - 4:30pm - Fairfield College - Beginners  
Fridays - 4:30 - 5:30pm - Fairfield College - Advanced

All ages welcome  
register at  
[www.nyrom.org.nz](http://www.nyrom.org.nz)  
021 269 1825

Classes begin the week starting March 5th



**Just Because**  
 VARIETY SHOW  
 THE METRO  
 Saturday May 4th  
 12pm-2pm  
 For more info contact  
 06 336 9121

**"LIVELIKE A LEGEND"**  
 NATIONAL YOUTH WEEK 2013  
 FREE ADMISSION

---

**HIP HOP YA DONT STOP**  
 WORKSHOPS  
 Graffiti • MCing • B-boying  
 DJ • Singing  
 THE METRO  
 Saturday May 4th  
 12pm - 2pm

San Francisco  
 Los Angeles  
 Houston  
 U.K  
 Ireland  
 Russia  
 China  
 And now  
 NZ!!!!

Federation of British Societies  
 Presents  
**RUDISTIN**  
 2013 Edition  
 Shows 100+ IP  
 Cardiff Bay  
 25th April - 1st  
 2014  
 (open to the whole world)  
 2013  
 11/12

Register & download now!

**YOUTH CITY RAVE**

The METRO - Victoria St  
 Saturday May 4th  
 8pm - midnight

**\$5 DOOR SALES**

Ara Taichi  
 CREATIVE DEVELOPMENT  
 Hamilton City Theatres

NATIONAL YOUTH WEEK  
 METRO  
 Sunday  
 MAY 18th  
 3PM

**JUST BECAUSE**  
 2014  
 VARIETY SHOW  
**BE THE CHANGE**

**GOLD COIN ENTRY!!!**  
**LIMITED SEATING**

THE METRO  
 PRESENTS WAKATU  
 FROM AFRICANZAND.COM

YNOT (ROCK STEADY CREW - USA)

**YNOT NZ TOUR**

**JUNE 7-11**  
**AUCK WELLI HAM**

**HAMILTON WORKSHOP**  
 JUNE 10 | 7-9PM | \$20  
 FAIRFIELD HALL (next to skate bowl), CLARKIN RD

**VIBE**

**Clarence St**  
**October 26**  
**\$15** (booking fee apply)

Logos for sponsors including Ticketek and others.

### Open Meeting

<b>To</b>	Discretionary & Funding Committee
<b>From</b>	TG Whittaker General Manager Strategy & Support
<b>Date</b>	25 February 2016
<b>Prepared by</b>	L van den Bemd Community Development Coordinator
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1467810
<b>Report Title</b>	<b>Application for Funding - Onewhero Society of Performing Arts</b>

## 1 Executive Summary

The purpose of this report is to present an application for funding from the Onewhero Society of Performing Arts (OSPA) towards the cost of the theatre performance called The Vicar of Dibley.

## 2 Recommendation

**THAT** the report of the General Manager Strategy & Support – *Application for funding Onewhero Society of Performing Arts* – be received;

**AND THAT** an allocation of \$ \_\_\_\_\_ is made to the Onewhero Society of Performing Arts towards the cost of the theatre performance called The Vicar of Dibley;

**OR**

**AND THAT** the request from the Onewhero Society of Performing Arts towards the cost of the theatre performance called The Vicar of Dibley is declined/deferred until \_\_\_\_\_ for the following reasons:



### 3 Background

The OPSA is organising a theatre performance called The Vicar of Dibley.

There has been a lot of interest from people wanting to audition for the play.

An experienced show director and an understudy will lead the show.

The show will be promoted through community school newsletters and social media.

The purpose of OSPA is to encourage and promote participation in the Arts (particularly performing arts) within Onewhero.

Six shows are planned to take place during the months of April and May 2106.

### 4 Options Considered

- 1) That the application is approved and an allocation of partial or full funding requested be made.
- 2) That the application is declined.
- 3) That the application is deferred.

### 5 Financial

Funding is available to allocate for the year.

The project is noted to cost **\$3,771.00**. The OSPA is seeking funding of **\$1,356.75** towards the cost of advertising rights/scripts and gifts for the crew.

GST Registered	<b>Yes</b>
Set of Accounts supplied	<b>Yes</b>
Previous funding has been received by this organisation	<b>No</b>

## **6 Policy**

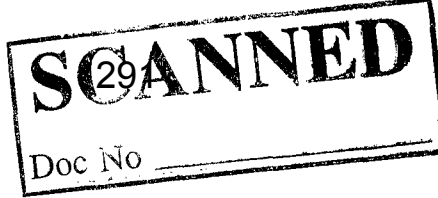
The application meets the criteria set in the Discretionary Grants Policy one of which is that grants up to \$5,000.00 can be funded up to 100% at the discretion of the relevant community board or committee or Council's Discretionary & Funding Committee. For grants above \$5,000.00 a funding cap of 75% of the total project cost applies (whichever is the greater). The total amount granted is at the discretion of the committee/board to which the grant is assigned.

## **7 Consideration**

Consideration by the Committee is required with regard to this funding request.

### **Attachment**

*Application for funding from the Onewhero Society of Performing Arts*



# DISCRETIONARY FUNDING APPLICATION FORM

### Important notes for applicant:

- It is recommended that, prior to submitting your application, you contact the Waikato District Council's community development co-ordinator, on 07 824 8633 or 0800 492 452, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Please read the Guidelines for Funding Applications document to assist you with completing this application form.
- Please note that incomplete applications WILL NOT be considered. All parts of the application MUST be completed and all supporting information supplied.
- All applications must be on this application for funding form. We will not accept application forms that have been altered.
- Please ensure you complete the checklist on page 5.

Which fund are you applying to: (Please tick appropriate box)

Discretionary and Funding Committee

Project

Event

OR

Community Board / Committee Discretionary Fund

Raglan	<input type="checkbox"/>	Taupiri	<input type="checkbox"/>	Onewhero-Tuakau	<input checked="" type="checkbox"/>
Ngaruawahia	<input type="checkbox"/>	Huntly	<input type="checkbox"/>	Te Kauwhata	<input type="checkbox"/>
				Meremere	<input type="checkbox"/>

### Section I - Your details

Name of organisation

Onewhero Society of Performing Arts

What is your organisation's purpose?

Encourage and promote participation in the art (particularly performing) within our local and wider community

Address: (Postal)

PO Box 90 TUAKAU 2342

Address: (Physical if different from above)

14 Hall Road  
Onewhero

Contact name, phone number/s and email address

Karen Lancaster 09 963 0033  
Karen@ekc.co.nz

Charities Commission Number: (If you have one)

N/A

Are you GST registered? No  Yes  GST Number 8016241387

Bank account details 121307810059292100

Bank ASB Branch Pukekohe

The following documentation is required in support of your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- Encoded deposit slip to enable direct credit of any grant payment made
- A copy of any documentation verifying your organisations legal status

### Section 2 – Community wellbeing and outcomes

Which community wellbeing will your project contribute to?

(See the guidelines sheet for more information on this section).

Social  Economic  Cultural  Environmental

Which of the five community outcomes for the Waikato district does this project contribute to?

(See the guidelines sheet for more information on this section.)

Accessible  Safe  Sustainable  Thriving  Vibrant

### Section 3 – Your event/project

What is your event / project, including date and location ? (please provide full details)

Theatre performance of The Vicar of Dibley  
Onewhere Society of Performing Arts, Onewhero

29th, 30th April 2016

1st, 6th, 7th May 2016

Who is involved in your event / project?

Local Community members

How many volunteers are involved?

20-25

What other groups are involved in the project?

N/A

How will the wider community benefit from this event/project?

Coming along to watch the performances, particular interest with the show being based in a small rural community. A sense of belonging and meeting other members within the community both on and off stage

**Note :** Please provide full details of how much your event/project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the event/project.

Please complete all of the following sections	GST Inclusive Costs (use this column if you are not GST registered)	GST Exclusive Costs (use this column if you are GST registered)
<b>TOTAL COST OF THE PROJECT/EVENT</b>	\$ _____	\$ 3771
Existing funds available for the project <b>Total A</b>	\$ _____	\$ 2414

**Funding being sought from Waikato District Council**

Project Breakdown (Itemised costs of funding being sought) If there is insufficient space below please provide a breakdown of costs on an additional sheet.	\$	\$
Advertising	\$	\$ 272
Rights / Scripts	\$	\$ 925
Thankyous for crew	\$	\$ 159.75
	\$	\$
	\$	\$
	\$	\$
<b>Total Funds being sought from WDC Total B</b>	\$	\$ 1,356.75

Has funding been sought from other funders? Yes  No   
 If 'Yes', please list the funding organisation(s) and the amount of funding sought

a)	\$ _____	\$ _____
b)	\$ _____	\$ _____
c)	\$ _____	\$ _____
d)	\$ _____	\$ _____
<b>Total of other funds being sought Total C</b>	\$ _____	\$ _____

<b>Total Funding Applied for</b> (Add totals A, B & C together to make Total D) <b>Total D</b> Note : This total should equal the Total Cost of the Project/Event	\$ _____	\$ 1,356.75
---	----------	-------------

Describe any donated material / resources provided for the event/project:  
 Time and props depending on what we have

**Section 5 – Previous Funding Received from Waikato District Council**

If you have received funding from or through the Waikato District Council for any project in the past two years, please list below:

Project	Amount received	Date
Footrot Flats Musical Production	2208	7/2/15
Microphone Purchase	3500	6/12/14
Film Festival	676.71	2/14

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. Note : this will be checked and confirmed by council staff.


I confirm that an accountability statement has been completed and returned

Signed:  Name: RICHARD SOLOTIO

I certify that the funding information provided in this application is correct.

Signature:  Date: 30 JANUARY 2016

Position in organisation (tick which applies) Chairman  Secretary  Treasurer

Signature:  Date: 31/01/16

Position in organisation (tick which applies) Chairman  Secretary  Treasurer



## Checklist

Please ensure you have completed all parts of the funding application form by marking the boxes below and include copies of all accompanying documentation required.

Please also ensure you attach the completed checklist with your application.

Items Required	Enclosed ✓
Read and understood the guidelines for funding applications document	✓
Discussed your application with the Waikato District Council community development co-ordinator	/
Nominated the fund you are applying for	/
Completed Section 1 – Your details	/
Enclosed a full copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club	/
Enclosed an encoded deposit slip to enable direct credit of any grant payment made	/
Enclosed a copy of any documentation verifying your organisations legal status	/
Included copies of written quotes	
Completed Section 2 - community wellbeing and outcomes	
Completed Section 3 – details of your event/project	
Completed Section 4 – Funding requirements	
Completed Section 5 where funding has been received in the previous 2 years	
Obtained two signatures on your application	

**Please note: Incomplete applications will not be considered. Applicants will be requested to submit relevant outstanding information within 5 days or their application will be returned.**

- 1) Remaining quotes
- 2) Budget section - How is the remaining cost of ... being funded?

296  
RECEIVED

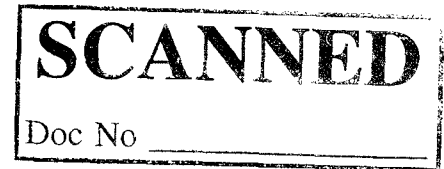
9 FEB 2016

Waikato District Council



P.O. Box 90, Tuakau

Waikato District Council  
Discretionary Funding Application



**Application to the Discretionary Funding for Vicar of Dibley**

We wish to apply for a grant to help us produce a play based on the Vicar of Dibley series. We have already had great interest in people wanting to audition for the play, and be involved with the Back stage. OSPA is constantly looking at ways to encourage and promote the Performing Arts, due to the plays popularity, we hope to encourage new members to actively participate, and for this play we have an inexperienced Director teamed up with an experienced one.

Our latest audited accounts are for year ended 31 January 2015, that was an exceptional year financially for us, mainly due to our production of Footrot Flats the musical. Please keep this in mind. This year we have been granted consent to build a Workshop and storage shed for our Theatre, any profit we have made and all donations are being put into the construction of this building.

We wish to apply for a grant to help with the expenses of this show so we can keep the cost of the tickets down, and encourage more audience members to watch the show.

Please let me know if you have any questions.

Kind regards

A handwritten signature in black ink, appearing to read "Jolene Rodley". The signature is stylized and cursive.

Jolene Rodley  
OSPA President

*Your ticket to local entertainment*



ONEWHERE SOCIETY OF PERFORMING ARTS INC.INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st JANUARY 2015

2013/4	INCOME	2014/5
2872.60	Bar Receipts	4759.97
52.17	Costume Hire	243.48
3510.62	Donations/ Grants Received	31187.30
349.76	Interest	578.00
1491.31	Membership	752.17
86.96	Sundry Income	-30.84
11294.18	Ticket Sales	21026.07
<b>19657.60</b>	<b>TOTAL INCOME</b>	<b>58516.15</b>
	<b>EXPENDITURE</b>	
1226.92	Administration	3972.99
3167.12	Advertising	2864.88
4100.00	Artists' Payments	5500.00
1519.86	Bar Cost of Sales	2800.06
1421.29	Catering	557.27
5711.73	Depreciation	5097.38
305.00	Insurance	215.00
2964.50	Maintenance	1744.91
683.01	Materials	653.55
2339.37	Power	2813.98
600.00	Prizes	950.00
761.90	Royalties	1699.91
502.70	Scripts	249.59
263.02	Telephone	287.88
260.80	Tickets	374.35
<b>25827.22</b>	<b>TOTAL EXPENDITURE</b>	<b>29781.75</b>
<b>-6169.62</b>	<b>Excess Income before Transfer</b>	<b>28734.40</b>
0.00	Transfer to Asset Fund (Microphones)	3500.00
0.00	Transfer to Building Fund for Shed	20550.00
<b>-6169.62</b>	<b>EXCESS INCOME/(EXPENSES)</b>	<b>4684.40</b>

AUDITOR'S REPORT

I WISH TO REPORT TO MEMBERS OF THE ONEWHERE SOCIETY OF PERFORMING ARTS INCORPORATED THAT I HAVE EXAMINED THE BOOKS AND VOUCHERS OF THE SOCIETY FOR THE YEAR ENDED 31 JANUARY 2015, AND HEREBY CERTIFY THAT THE ABOVE INCOME AND EXPENDITURE ACCOUNT, AND THE FOLLOWING BALANCE SHEET, ARE IN ACCORDANCE WITH THE INFORMATION AND EXPLANATIONS GIVEN ME AND AS SHOWN BY THE BOOKS, AND THAT THEY HAVE BEEN PROPERLY DRAWN UP SO AS TO EXHIBIT A TRUE AND FAIR VIEW OF THE SOCIETY'S AFFAIRS AT THAT DATE AND THE RESULT OF ITS ACTIVITIES FOR THE YEAR THEN ENDED.

PAUL ELLERY, PORT WAIKATO.  
27 MARCH 2015.

PAUL ELLERY  
Tax Practitioner  
IRD No. 44-263-225  
Telephone 0-9-232 9817



**ONEWHERE SOCIETY OF PERFORMING ARTS 2008**  
**BALANCE SHEET AS AT 31st JANUARY 2015**

31/01/2014

31/01/2015

**FUNDS**

**ACCUMULATED FUND**

85253.74 as at 1st February 2014	79084.12
-6169.62 Excess Income/ Expenses	4684.40
<b>79084.12 as at 31st January 2015</b>	<b>83768.52</b>

**SHED FUND**

5160.00 Balance at 1st February 2014	5160.00
0.00 Transfers into Fund in year	20550.00
0.00 Transfers to Building in Progress in year	0.00
<b>5160.00 Balance at 31st January 2015</b>	<b>25710.00</b>

0.00 Asset Fund- Microphones	3500.00
------------------------------	---------

<b>84244.12 TOTAL FUNDS</b>	<b>112978.52</b>
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represented by

**CURRENT ASSETS**

422.90 A.S.B.Cheque Account	908.62
10192.97 A.S.B.Accelerater/ Term Deposit Accounts	43527.64
104.76 Inland Revenue - GST	-57.14
1700.17 Sundry Debtors/ Bar Stock	1217.74
<b>12420.80 TOTAL CURRENT ASSETS</b>	<b>45596.86</b>

**less: CURRENT LIABILITIES**

1100.00 Waikato District Council Loan	1100.00
0.00 Sundry Creditors	444.28
<b>1100.00 TOTAL CURRENT LIABILITIES</b>	<b>1544.28</b>

<b>11320.80 NET CURRENT ASSETS</b>	<b>44052.58</b>
------------------------------------	-----------------

**FIXED ASSETS**

**OSPA Theatre**

115942.51 as at 1st February 2014	115942.51
(Cost less Building Fund Grants)	
0.00 Additions in year	0.00
-40130.59 Depreciation	-44822.71
16000.00 Building In Progress	16000.00
-16000.00 less: Grants Received	-16000.00
<b>75811.92 as at 31st January 2015</b>	<b>71119.80</b>

14413.00 Other Fixed Assets at cost	14413.00
-12901.60 Depreciation	-13306.86
<b>1511.40 Other Fixed Assets: NBV 31 Jan. 2015</b>	<b>1106.14</b>

<b>77323.32 NET FIXED ASSETS</b>	<b>72225.94</b>
----------------------------------	-----------------

**LONG TERM LIABILITY**

4400.00 Waikato District Council	3300.00
<b>4400.00 TOTAL LONG TERM LIABILITIES</b>	<b>3300.00</b>

<b>84244.12 NET ASSETS</b>	<b>112978.52</b>
----------------------------	------------------

**NOTE- OSPA THEATRE**

Depreciation on assets not written off is at IRD Diminishing Value rates.



\*10038836006\*

# INCORPORATION OF A SOCIETY

(Section 7 (a))

*Please note that the information in this form should be either  
typewritten or printed or neatly handwritten in block capitals  
When completing this form, please refer to notes overleaf*

This form can be obtained from our website at [http //www companies govt nz](http://www.companies.govt.nz)

Name of  
Proposed  
Society

ONEWHERE SOCIETY OF PERFORMING ARTS  
INCORPORATED

Name Reservation  
Number

1163668

Proposed  
Address of  
Registered  
Office

C/- KM Solomon  
308 Kauri Road  
RD2  
Tuakau

Postal Address  
to which  
Communications  
from the  
Registrar may  
be sent

as above

We, the several persons whose names are subscribed hereto, being members of the above-mentioned society, hereby make application for incorporation of the society under the rules accompanying this application, in accordance with the Incorporated Societies Act 1908

Presented by

JOHN FOSTER WHITE  
SOLICITOR  
PO BOX 43  
PUKEKOHE

Postal Address

Account No

Telephone

09 238 8073

Facsimile

09 238 7141

**P# 07**

**19 SEP 2001**

**NPC-REC'D**

**17 SEP 2001**

Vicar of Dibley

Name of Event Vicar of Dibley  
 Number of nights 5  
 # of tickets (estimate) 200

Budget	Information	Budget	Notes	Actual
<b>Income</b>				
Ticket sales	Estimated number X \$15	\$ 2,600		
Grants				
Sponsorship				
Donations				
Bar receipts	Estimated number X \$4	\$ 800		
Raffle				
<b>Total Income</b>		<u>\$ 3,400</u>		<u>\$ -</u>
<b>Costs</b>				
Rights/scripts	Book \$75 Rights \$170 per night	\$ 925		
Artist Payment				
<b>Total Direct cost</b>		<u>\$ 925</u>		<u>\$ -</u>

**Advertising**

If you don't want to design the Advertising material yourself, please get a Quote from Di for her design costs before starting.

<b>Design &amp; print of Flyers</b>				
	RD2 flyer drop need 320. For RD2 mailout free. 280 local school.	\$ 50		
Design & print of Posters	\$1.29 each A4	\$ 26		0
Design & print of Programme	A4 colour copies double side \$ 1.79 each. B&W 0.45c	\$ 90		358
Mail out costs	RD2 is free	\$ -		
Artist Fees, or rights for artwork	Always get permission to use artwork.	\$ -		
Sign write costs	Reimburse Terry for expenses	\$ 100		
Other	Local Onewhero Newsletter	\$ 6		
<b>Total Advertising</b>		<u>\$ 272</u>		<u>\$ -</u>

**Production Costs**

<b>Special effects</b>				
Set (wood/paint)	Hardware items, eg screws, hinges, wheels, paint	200		
Props		200		
Costume		\$ 100		
makeup		\$ -		
Ticket printing		\$ 90		
Admin - stationary supplies				
biscuits & milk		\$ 30		
Equipment Hire	Rotating stage, Papakura approx \$75.	\$ 75		
other	Lights	\$ 100		
<b>Total Production cost</b>		<u>\$ 795</u>		<u>\$ -</u>

**Other**

<b>Prizes</b>				
<b>Catering</b>				
Bar purchases		400		
raffle costs				
	Cast and directors A4 colour collage. Sound and lighting \$40. Backstage \$5 x4. Costumes \$5. Opening nights \$50.			
thank you's		159.75		
Other				
<b>Total Other</b>		<u>559.75</u>		<u>0</u>

**OSPA Operating**

Power	100 per night	\$ 500		
Phone	10 per night	\$ 50		
Maintenance	125 per night	\$ 625		
<b>Total Operating</b>		<u>\$ 1,175</u>		<u>\$ -</u>
<b>Total Costs</b>		<u>\$ 3,727</u>		<u>\$ -</u>
<b>Total Surplus/Deficiet</b>		<u><u>-\$ 327</u></u>		<u><u>\$ -</u></u>

Tickets needed to cover costs 248

# Full Serve Print & Copy

Print and copy your documents in premium high resolution colour or black & white. Whether you have a single page to be printed or over 1000 pages, we can take care of all your printing needs.

## black and white

	1-100	101-500	501-999	1000+
<b>A4</b> single sided	\$0.15	\$0.10	\$0.08	\$0.06
80gsm double sided	\$0.25	\$0.18	\$0.14	\$0.10

	1-100	101-500	501-999	1000+
<b>A3</b> single sided	\$0.25	\$0.20	\$0.15	\$0.10
80gsm double sided	\$0.40	\$0.30	\$0.20	\$0.15

	1-100	101-500	501-999	1000+
<b>A4</b> single sided	\$0.20	\$0.16	\$0.12	\$0.09
100gsm double sided	\$0.35	\$0.25	\$0.20	\$0.15

	1-100	101-500	501-999	1000+
<b>A3</b> single sided	\$0.40	\$0.30	\$0.25	\$0.20
100gsm double sided	\$0.60	\$0.50	\$0.40	\$0.30



## colour

	1-100	101-500	501-999	1000+
<b>A4</b> single sided	\$1.29	\$0.99	\$0.59	\$0.49
100gsm double sided	\$2.49	\$1.79	\$1.19	\$0.99

	1-100	101-500	501-999	1000+
<b>A3</b> single sided	\$2.45	\$1.99	\$1.39	\$0.99
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