



Agenda for a meeting of the Discretionary & Funding Committee to be held in Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY 14 MARCH 2016** commencing at **9.00am**.

*Information and recommendations are included in the reports to assist the Committee in the decision making process and may not constitute Council's decision or policy until considered by the Committee.*

1. **APOLOGIES AND LEAVE OF ABSENCE**
  
2. **CONFIRMATION OF STATUS OF AGENDA ITEMS**  
*Representatives will be in attendance from 9.00am to discuss funding applications.*
  
3. **DISCLOSURES OF INTEREST**
  
4. **CONFIRMATION OF MINUTES**  
  
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5. **MATTERS ARISING FROM MINUTES**
  
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8.5	Nga Rangatahi O Mana Motuhake Trust	265
8.6	Onewhero Society of Performing Arts	288

GJ Ion  
**CHIEF EXECUTIVE**  
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### Open Meeting

<b>To</b>	Discretionary & Funding Committee
<b>From</b>	GJ Ion Chief Executive
<b>Date</b>	12 November 2015
<b>Prepared By</b>	JP Davies Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1092870
<b>Report Title</b>	<b>Confirmation of Minutes</b>

#### 1. Executive Summary

To confirm the minutes of a meeting of the Discretionary & Funding Committee held on Monday 9 November 2015.

#### 2. Recommendation

**THAT the minutes of a meeting of the Discretionary & Funding Committee held on Monday 9 November 2015 be confirmed as a true and correct record of that meeting.**

Attachment: Minutes



**MINUTES** of a meeting of the Discretionary & Funding Committee held in the Council Chambers, 15 Galileo Street, Ngaruawahia on **MONDAY 9 NOVEMBER 2015** commencing at **9.03am**.

**Present:**

- Cr SD Lynch (Chairperson)
- His Worship the Mayor, Mr AM Sanson
- Cr JA Church
- Cr R Costar
- Cr RC McGuire
- Cr MR Solomon

**Attending:**

- Cr DW Fulton
- Cr JD Sedgwick
- Mr TG Whittaker (Acting Chief Executive)
- Mrs L van den Bemd (Community Development Co-ordinator)
- Mrs JP Davies (Committee Secretary)
- Funding Applicants
- Mr C Gardner (Waikato Times)

**D&F1511/01      APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Crs Church/Costar)**

**THAT** an apology be received from and leave of absence granted to Cr Hayes.

**CARRIED on the voices**

**D&F1511/02      CONFIRMATION OF STATUS OF AGENDA ITEMS**

**D&F1511/02/1      Resolved: (His Worship the Mayor/Cr Costar)**

**THAT** the agenda for a meeting of the Discretionary & Funding Committee held on Monday 9 November 2015 be confirmed and all items therein be considered in open meeting;

**AND THAT** the Committee resolves that the following item be added to the agenda as a matter of urgency as advised by the Chairperson:

· **Raglan Community Arts Council.**

**CARRIED on the voices**

**D&F1511/03      DISCLOSURES OF INTEREST**

Cr Solomon advised members of the committee that she would declare a Conflict of Interest in item 8.1 [*Ngaruawahia Community House*].

**D&F1511/04      CONFIRMATION OF MINUTES**

**Resolved: (Crs Costar/Church)**

**THAT** the minutes of a Discretionary & Funding Committee meeting held on Monday 10 August 2015 be confirmed as a true and correct record of that meeting.

**CARRIED on the voices**

**D&F1511/05      MATTERS ARISING FROM THE MINUTES**

There were no matters arising from the Minutes.

**D&F1511/06      REPORTS**

D&F1511/06/1      Summary of Movements in Discretionary Fund Report to 29 October 2015  
Item 6.1

**Resolved: (His Worship the Mayor/Cr Solomon)**

**THAT** the report of the General Manager Strategy & Support - *Summary of Movements in Discretionary Funds to 29 October 2015* - dated 29 October 2015 be received.

**CARRIED on the voices**

D&F1511/06/2 Summary of Current Grant Request  
Item 6.2

**Resolved: (His Worship the Mayor/Cr McGuire)**

**THAT the report of the General Manager Strategy & Support - Summary of Current Grant Request - be received.**

**CARRIED on the voices**

**D&F1511/07 SCHEDULE OF APPLICATIONS - RURAL WARD**

All applicants were invited to address the committee to provide background to their respective funding applications.

D&F1511/07/1 Gordonton Tennis Club  
A representative from Gordonton Tennis Club addressed the committee to provide background to the application and responded to questions raised.

D&F1511/07/2 Newstead Model Country School  
Mr Drew Campbell, Principal of Newstead Model Country School and Mrs Jean Gina Walden, PTA representative, addressed the committee to provide background to the application and responded to questions raised.

D&F1511/07/3 Waikare Golf Club  
Mrs Irene Teklenburg and Mrs Patricia Gutry addressed the committee to provide background to the application and responded to questions raised.

D&F1511/07/4 The Districts Messenger Committee  
Mrs Sharon Jones, President and Mrs Sue Madgewick addressed the committee to provide background to the application and responded to questions raised.

D&F1511/07/5 Native Forest Restoration Trust  
Mr Sandy Crichton, Trust Manager and Mr Tim Oliver addressed the committee to provide background to the application and responded to questions raised.

**D&F1511/08 SCHEDULE OF APPLICATIONS - EVENTS**

D&F1511/08/1 Ngaruawahia Community House  
Cr Solomon declared a conflict of interest and withdrew to the gallery, taking no part in discussion.

Mrs Anne Ramsay, Manager of Ngaruawahia Community House addressed the committee to provide background to the application and responded to questions raised.

D&F1511/08/2 Te Kauwhata Events Committee Inc  
Mr Colin Hickey, Chairman of the Te Kauwhata Events Committee Inc addressed the committee to provide background to the application and responded to questions raised.

D&F1511/08/3 Raglan Community Arts Council Inc  
Mr Ken Soanes, Vice Chairman of the Raglan Community Arts Council addressed the committee to provide background to the application and responded to questions raised.

The meeting adjourned at 9.53am and resumed at 10.12am.

**D&F1511/09 SCHEDULE OF APPLICATIONS - RURAL WARD**

D&F1511/09/1 Gordonton Tennis Club  
Item 7.1

**Resolved: (His Worship the Mayor/Cr Church)**

**THAT the report of the General Manager Strategy & Support - *Application for funding - Gordonton Tennis Club* - be received;**

**AND THAT an allocation of \$9,200.00 is made to the Gordonton Tennis Club towards the cost of upgrading the tennis courts.**

**CARRIED on the voices**

D&F1511/09/2 Newstead Model Country School  
Item 7.2

**Resolved: (Crs Church/Solomon)**

**THAT the report of the General Manager Strategy & Support - *Application for funding - Newstead Model Country School* - be received;**

**AND THAT an allocation of \$6,000.00 is made to the Newstead Model Country School towards the cost of installing a shade sail cover for the school's tennis court area.**

**CARRIED on the voices**

D&amp;F1511/09/3

Waikare Golf Club

Item 7.3

**Resolved: (Cr Costar/Church)****THAT the report of the General Manager Strategy & Support - Application for funding - Waikare Golf Club - be received;****AND THAT an allocation of \$2,000.00 is made to the Waikare Golf Club towards the cost of painting the exterior of the clubhouse.****CARRIED on the voices**

D&amp;F1511/09/4

The Districts Messenger Committee

Item 7.4

**Resolved: (Cr Church/His Worship the Mayor)****THAT the report of the General Manager Strategy & Support - Application for funding - The Districts Messenger Committee - be received;****AND THAT an allocation of \$2,239.22 is made to the Districts Messenger Committee towards the cost of upgrading the computer equipment required to collate the Committee's monthly newspaper.****CARRIED on the voices**

D&amp;F1511/09/5

Native Forest Restoration Trust

Item 7.5

The committee requested they be provided with a current set of accounts.

**Resolved: (His Worship the Mayor/Cr Costar)****THAT the report of the General Manager Strategy & Support - Application for funding - Native Forest Restoration Trust - be received;****AND THAT an allocation of \$5,000.00 is made to the Native Forest Restoration Trust towards the cost of a new car parking area at the Ed Hillary Hope Reserve in Waitetuna.****CARRIED on the voices**



**D&F1511/10**      **SCHEDULE OF APPLICATIONS - EVENTS**

D&F1511/10/1      Ngaruawahia Community House  
Item 8.1

Cr Solomon declared a conflict of interest taking no part in discussion or voting on this matter.

**Resolved: (His Worship the Mayor/Cr Church)**

**THAT** the report of the **General Manager Strategy & Support - Application for funding - Ngaruawahia Community House -** be received;

**AND THAT** an allocation of \$4,251.28 is made to the **Ngaruawahia Community House** towards the cost of hosting the **Picnic @ the Point** event.

**CARRIED on the voices**

D&F1511/10/2      Te Kauwhata Events Committee Inc.  
Item 8.2

**Resolved: (Cr Church/His Worship the Mayor)**

**THAT** the report of the **General Manager Strategy & Support - Application for funding - Te Kauwhata Community Events Inc. -** be received;

**AND THAT** an allocation of \$2,093.20 is made to the **Te Kauwhata Community Events Inc.** towards the cost of the **Te Kauwhata Christmas parade**.

**CARRIED on the voices**

D&F1511/10/3      Raglan Community Arts Council  
Add item

**Resolved: (Crs Church/McGuire)**

**THAT** the report of the **General Manager - Application for Funding Raglan - Community Arts Council -** be received;

**AND THAT** an allocation of \$2,000.00 is made to the **Raglan Community Arts Council** towards the cost of the **Raglan Arts Weekend 2016** event.

**CARRIED on the voices**

There being no further business, the meeting was declared closed at 10.37am.

Minutes approved and confirmed this            day of            2016.

SD Lynch

**CHAIRPERSON**

Minutes2015/D&F/151109\_D&F\_M.doc

### Open Meeting

<b>To</b>	Discretionary & Funding Committee
<b>From</b>	TG Whittaker General Manager Strategy & Support
<b>Date</b>	03 March 2016
<b>Prepared by</b>	J Calambuhay Management Accountant
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1470898
<b>Report Title</b>	Summary of Movements in Discretionary Funds to 29 February 2016

## 1 Executive Summary

To present to the Committee a summarised report giving balances of all the discretionary funds including commitments as at 19 February 2016.

## 2 Recommendation

**THAT** the report of the General Manager Strategy & Support – *Summary of Movements in Discretionary Funds to 29 February 2016* – be received.

## 3 Attachments

*Summary of Movements in Discretionary Funds to 29 February 2016*

**EVENTS MANAGEMENT FUND**

	<b>PR</b>	<b>2CE21000</b>
<b>2015/2016 Annual Plan</b>		33,286.00
<b>Carry forward from 2014/2015</b>		28,160.00
<b>Total Funding</b>		<b>61,446.00</b>
<b>Expenditure</b>		
22-Apr-15 Raglan Community Arts Council - refund for Snow on the Beach event		(1,800.00)
23-Jul-15 Art @ the Port- cost of Matariki @the Port kite making workshop and event		1,034.00
05-Aug-15 Te Kowhai Hall Society Inc. - towards cost of Anzac Day 100 year commemoration		5,500.00
05-Aug-15 Te Kauwhata & District Information and Support Centre - towards cost of workshops for a youth holiday programme		962.22
03-Aug-15 Te Kauwhata & District Information and Support Centre - towards cost of observing National Children's Day in March 2015		1,000.00
05-Aug-15 Twin Rivers Community Arts Council (Ngaruawahia) Inc. - cost of Matariki Story Telling Festival		2,000.00
26-Aug-15 Ngaruawahia Community House- Xmas @ the Point		2,950.00
28-Aug-15 Raglan Community House Society Inc. - towards the cost of the Summer Santa event		500.00
31-Aug-15 Counties Distance Riding Club - hosting three horse riding events		900.00
01-Sep-15 Word Café Raglan - Raglan literature festival		1,000.00
20-Nov-15 Ngaruawahia Community House - cost of hosting a Picnic @ the Point event		4,251.28
20-Nov-15 Te Kauwhata Community Events Inc. - cost of the Te Kauwhata Christmas parade		2,093.20
28-Dec-15 Raglan Community Arts Council - cost of the Raglan Arts Weekend 2016 event		2,000.00
<b>Total Expenditure</b>		<b>22,390.70</b>
<b>Income</b>		
<b>Total Income</b>		-
<b>Net Expenditure</b>		<b>22,390.70</b>
<b>Net Funding Remaining (Excluding commitments)</b>		<b>39,055.30</b>
<b>Commitments</b>		
<b>Total Commitments</b>		-
<b>Net Funding Remaining (Including commitments) as of 29 February 2016</b>		<b>39,055.30</b>

**RURAL WARD DISCRETIONARY FUND 2015/16**

	<b>GL</b>	<b>1.202.1704</b>
<b>2015/16 Annual Plan</b>		30,963.00
<b>Carry forward from 2014/15</b>		43,105.00
<b>Total Funding</b>		<u><b>74,068.00</b></u>
<b>Expenditure</b>		
31-May-15 John Rakells - Ohinewai Tennis Club block wall for the tennis court		2,448.70
30-Jun-15 Te Kauwhata Rugby Sports Club - towards cost of entrance way upgrade		4,000.00
31-May-15 Mangatawhiri & Districts Pre-school/Playgroup - upgrading the playground sandpit		2,000.00
31-Aug-15 Maramarua Primary School - cost of running the school poo for community use		500.00
04-Sep-15 Queens Redoubt Trust - purchasing new technology equipment for the Trust's new visitors centre		1,463.48
15-Sep-15 Waingaro Pony Club - upgrading the show jump and dressage area with new equipment		3,000.00
20-Oct-15 Hukanui Golf Club Inc. - upgrading the floor areas inside the Clubrooms		3,500.00
30-Oct-15 Mangatawhiri & Districts Pre-school/Playgroup - return of funds		(595.09)
23-Nov-15 Districts Messenger Committee - cost of upgrading the computer equipment required to collate the Committee's monthly newspaper		2,239.22
08-Dec-15 Native Forest Restoration Trust - cost of a new car parking area at the Ed Hillary Hope Reserve in Waitetuna		4,347.83
12-Dec-15 Gordonton Tennis Club - cost of upgrading the tennis courts		5,859.25
16-Dec-15 Newstead Model School - cost of installing a shade sail cover for the tennis court area		6,000.00
<b>Total Expenditure</b>		<u><b>34,763.39</b></u>
<b>Total Income</b>		-
<b>Net Expenditure</b>		<u><b>34,763.39</b></u>
<b>Net Funding Remaining (Excluding commitments)</b>		<u><b>39,304.61</b></u>
<b>Commitments</b>		
10-Aug-15 Te Kauwhata & Districts Historical Museum - cost of replacing the roof on the Homestead Rise Museum building (D&F1508/09/2)		3,000.00
09-Nov-15 Waikare Golf Club - cost of painting the exterior of the clubhouse (D&F1511/09/3)		2,000.00
<b>Total Commitments</b>		<u><b>5,000.00</b></u>
<b>Net Funding Remaining (Including commitments) as of 29 February 2016</b>		<u><b>34,304.61</b></u>

**Summary of Movements in Discretionary Funds  
As of 29 February 2016**

	<b>Carry Forward 2014/15</b>	<b>Annual Plan Budget 2015/16</b>	<b>Plus Income 2015/16</b>	<b>Less Expenditure 2015/16</b>	<b>Net Funding Remaining 2015/16</b>	<b>Less Commitments 2015/16</b>	<b>Funding Remaining after Commitments</b>
<b>Rural Ward</b>	43,105.00	30,963.00	-	34,763.39	39,304.61	5,000.00	34,304.61
<b>Huntly</b>	24,494.00	24,026.00	-	15,275.78	33,244.22	6,600.00	26,644.22
1 <b>Meremere</b>	18,290.00	6,325.00	711.42	12,364.66	12,961.76	3,041.31	9,920.45
<b>Ngaruawahia</b>	31,885.00	20,999.00	-	1,280.00	51,604.00	39,200.00	12,404.00
<b>Onewhero Tuakau</b>	30,257.00	28,878.00	-	20,432.72	38,702.28	23,363.81	15,338.47
<b>Raglan</b>	11,730.00	14,271.00	-	5,775.00	20,226.00	3,200.00	17,026.00
<b>Taupiri</b>	6,076.00	1,624.00	412.32	500.00	7,612.32	300.00	7,312.32
2 <b>Te Kauwhata</b>	64,986.00	11,139.00	-	11,381.00	64,744.00	61,936.00	2,808.00
<b>Mayoral</b>	3,271.00	8,000.00	-	4,053.90	7,217.10	-	7,217.10

1 Meremere budget inclusive of budget for salaries of \$4,775

2 Te Kauwhata budget inclusive of budget for salaries of \$6,941

**Open Meeting**

<b>To</b>	Discretionary & Funding Committee
<b>From</b>	T G Whittaker General Manager Strategy & Support
<b>Date</b>	26 February 2016
<b>Prepared By</b>	L van den Bemd Community Development Coordinator
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1466402
<b>Report Title</b>	<b>Project Accountability Forms</b>

## 1. Executive Summary

The purpose of this report is to present the project accountability forms for projects that have been approved for grant funding by the Committee. This is the second of a bi-annual report to the Committee. The respective forms are attached to the report.

## 2. Recommendation

**THAT** the report of the **General Manager Strategy & Support – Project Accountability Forms** - be received;

**AND THAT** the Committee notes that the following amounts have been spent:

- \$4,795.92 by **Wakatoo Boxing Club** for the **Boxing Tournament**
- \$4,888.97 by **Ngaruawahia Community House** for the **Picnic @ the Point Event**
- \$3,392.50 by **Ngaruawahia Community House** for the **Xmas Parade**
- \$2,411.77 by **Glen Massey Community Group** for the **Heritage Sign**
- \$900.00 by **Counties Distance Riding Club** for the **Equestrian Event**
- \$5,000.00 by **Huntly Golf Club** for the **New Gang Mowers**
- \$1,000.00 by **Word Café Raglan** for the **Literature Workshops**
- \$5,000.00 by **The Order of St John Northern Region Trust Board** for the **New Defibrillator**
- \$4,000.00 by **Te Kauwhata Rugby Sports Club** for the **Front Entranceway Upgrade**

## 3. Appendices

1. Wakatoo Boxing Club - Boxing Tournament
2. Ngaruawahia Community House - Picnic @ the Point
3. Ngaruawahia Community House - Xmas Parade
4. Glen Massey Community Group - Heritage Sign
5. Counties Distance Riding Club - Equestrian Event
6. Huntly Golf Club - New Gang Mowers
7. Word Café Raglan - Literature Workshops

8. Order of St John Northern Region Trust Board - New Defibrillator
9. Te Kauwhata Rugby Sports Club - Front Entranceway Upgrade



**SCANNED**

Doc No \_\_\_\_\_



# Funding Project Accountability

All successful applicants must complete a project accountability report within 2 months of the completion of event/project before being eligible for further funding.

Grant received from Discretionary AMO funding committee/board

Organisation/ Initiative name TEKAUWHATA Rugby sports club

Postal address PO BOX 30 TEKAUWHATA 3741

Physical address MAHI ROAD TEKAUWHATA

Contact person PAUL HICKEY Phone 078267877

Amount of funding you received from Waikato District Council \$14000.00

How the funding received was spent upgrading the front entrance to the Tekauwhata Rugby Sports Club

Please provide receipts for all associated cost.

When did your event/project take place 28<sup>th</sup> JUNE, 1st July

How many people attended your event/project 12

**Comment on the success of your event/project and describe the benefits for those involved:**

Working bees bring the club together creating pride in their club as the improvements improve the outlook of the club, for community events, family functions.

People coming to the club enjoying the new seating, and entrance to the main hall

**How did your project contribute to the community's wellbeing (ie social, economic, environmental and/or cultural wellbeing) (See overleaf)**

Social wellbeing - Provides a focal point for the community to hold meetings and social events for clubs and families of the community

**Which of the nine Community Outcomes for the Waikato District did this project contribute to and how: (See Information below)**

Active Waikato - Te Kauhata has a lot of community groups that use the clubrooms for their respective organisations.

I hereby declare that the information supplied here on behalf of our organisation is correct. We understand that the information supplied in this application will become public information. We consent to the Waikato District Council collecting the personal contact details provided in the project report and using these details. This consent is given in accordance with the Privacy Act 1993.

Name PAUL HICKEY  
 Position in organisation President  
 Signature Paul Hickey Date 3/7/2015

#### WAIKATO DISTRICT - COMMUNITY OUTCOMES

- ACCESSIBLE WAIKATO** - A district where the community's access to infrastructure, transport and technology meets its needs.
- ACTIVE WAIKATO** - A district that provides a variety of recreation and leisure options for the community.
- EDUCATED WAIKATO** - A district where education options are varied, and allow our community to be skilled for work and life.
- GREEN WAIKATO** - A district where our natural resources are protected, developed and enhanced for future generations.
- SAFE WAIKATO** - A district where people feel safe and supported within their communities, and where crime is under control.
- SUSTAINABLE WAIKATO** - A district where growth is effectively managed.
- THRIVING WAIKATO** - A district where business and industry are encouraged and supported and employment contributes to a successful local economy.
- VIBRANT WAIKATO** - A district where our heritage and culture are recognised, protected and celebrated.
- WELL WAIKATO** - A district where people can access quality community health and care services.

#### WAIKATO DISTRICT - COMMUNITY WELLBEINGS

- SOCIAL** - The Royal Commission on Social Policy defined 'social well being' as concerned with ensuring people have 'a voice in their future, choice in their lives, and a sense of belonging that affirms their dignity and identity'.
- ECONOMIC**  
 Examples of the types of impacts and activities include:
- the allowable use of land through the District Plan
  - the provision of infrastructure and regulation of certain activities
  - the establishment of, and support for, a regional tourism organisation
- CULTURAL** - For the Ministry for Culture and Heritage, cultural well-being is defined as: The vitality that communities and individuals enjoy through:
- participation in recreation, creative and cultural activities; and the freedom to retain, interpret and express their arts, history, heritage and traditions.
- ENVIRONMENTAL** - Environmental wellbeing under the LGA is defined by what environmental outcomes your community wants to achieve, and how they prioritise the actions to achieve them

**0800 492 452**

■ If calling from overseas +64 7 824 8633  
 ■ publicenquiries@waidc.govt.nz

■ [www.waikatodistrict.govt.nz](http://www.waikatodistrict.govt.nz)  
 ■ [www.facebook.com/WaikatoDistrictCouncil](https://www.facebook.com/WaikatoDistrictCouncil)

**Postal Address**  
 Waikato District Council  
 Private Bag 544  
 Ngaruawahia 3742

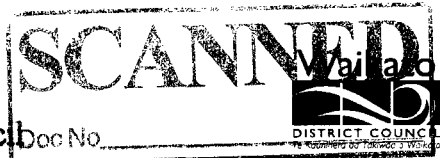
**Huntly Office**  
 142 Main Street  
 Huntly

**Ngaruawahia Office**  
 15 Galileo Street  
 Ngaruawahia

**Raglan Office**  
 7 Bow Street  
 Raglan

**Te Kauhata Office**  
 1 Main Road  
 Te Kauhata

**Tuakau Office**  
 2 Dominion Road  
 Tuakau



Waikato District Council Doc No.

# Funding Project Accountability

All successful applicants must complete a project accountability report within 2 months of the completion of the event/project before being eligible for further funding.

Grant received from WDC Discretionary Grants Fund committee/board  
 Organisation/ Initiative name Huntly Golf Club  
 Postal address P.O. Box 69, Huntly 3740  
 Physical address Te Ohaki Rd, Huntly  
 Contact person Ryan Foran Phone 027 824 4722

Amount of funding you received from Waikato District Council \$ 5,000

How the funding received was spent New HydraS Gang Mower for Huntly Golf Club.

Please provide receipts for all associated cost.

When did your event/project take place Purchased 28 May 2015

How many people attended your event/project N/A

Comment on the success of your event/project and describe the benefits for those involved:

Huntly Golf Club required a new fairway mower in order to maintain and improve the quality and presentation of the golf course. A new item of machinery of this size is a significant purchase for a small club such as ours. This purchase would not have been possible without the assistance of local organisations and the donations received. The new mower will help to continue to provide a quality sporting facility for the Huntly community.

How did your project contribute to the community's wellbeing (ie social, economic, environmental and/or cultural wellbeing) (See overleaf)

The new mower contributes to the cultural wellbeing of the community by enabling the Huntly Golf Club to continue to provide a quality recreational facility for the Huntly community.

**Which of the nine Community Outcomes for the Waikato District did this project contribute to and how: (See Information below)**

'Active Waikato' - Contributing to the provision of a variety of recreation options for the community.

I hereby declare that the information supplied here on behalf of our organisation is correct. We understand that the information supplied in this application will become public information. We consent to the Waikato District Council collecting the personal contact details provided in the project report and using these details. This consent is given in accordance with the Privacy Act 1993.

Name Ryan Foran

Position in organisation Treasurer

Signature R. Foran Date 19/07/15

#### WAIKATO DISTRICT - COMMUNITY OUTCOMES

**ACCESSIBLE WAIKATO** - A district where the community's access to infrastructure, transport and technology meets its needs.

**ACTIVE WAIKATO** - A district that provides a variety of recreation and leisure options for the community.

**EDUCATED WAIKATO** - A district where education options are varied, and allow our community to be skilled for work and life.

**GREEN WAIKATO** - A district where our natural resources are protected, developed and enhanced for future generations.

**SAFE WAIKATO** - A district where people feel safe and supported within their communities, and where crime is under control.

**SUSTAINABLE WAIKATO** - A district where growth is effectively managed.

**THRIVING WAIKATO** - A district where business and industry are encouraged and supported and employment contributes to a successful local economy.

**VIBRANT WAIKATO** - A district where our heritage and culture are recognised, protected and celebrated.

**WELL WAIKATO** - A district where people can access quality community health and care services.

#### WAIKATO DISTRICT - COMMUNITY WELLBEINGS

**SOCIAL** - The Royal Commission on Social Policy defined 'social well being' as concerned with ensuring people have 'a voice in their future, choice in their lives, and a sense of belonging that affirms their dignity and identity'.

##### ECONOMIC

Examples of the types of impacts and activities include:

- the allowable use of land through the District Plan
- the provision of infrastructure and regulation of certain activities
- the establishment of, and support for, a regional tourism organisation

**CULTURAL** - For the Ministry for Culture and Heritage, cultural well-being is defined as: The vitality that communities and individuals enjoy through:

- participation in recreation, creative and cultural activities; and the freedom to retain, interpret and express their arts, history, heritage and traditions.

**ENVIRONMENTAL** - Environmental wellbeing under the LGA is defined by what environmental outcomes your community wants to achieve, and how they prioritise the actions to achieve them

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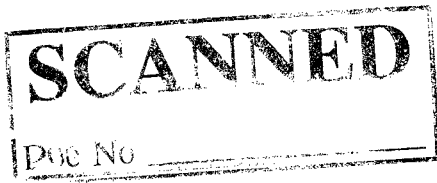
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17 FEB 2016

Waikato District Council  
11:00am



# Funding Project Accountability

All successful applicants must complete a project accountability report within 2 months of the completion of the event/project before being eligible for further funding.

Grant received from Discretionary Funding committee/board  
Organisation/ Initiative name Ngaruawahia Community House Xmas @ the Point  
Postal address P.O Box 96 Ngaruawahia 3720  
Physical address 13 Galileo Street Ngaruawahia 3720  
Contact person Anne Ramsay Phone 3248340

Amount of funding you received from Waikato District Council \$3392.50 includes GST  
How the funding received was spent Funding was used to support Christmas parade & concert.  
Please provide receipts for all associated cost. Income & Expenditure attached

When did your event/project take place 29th November 2015  
How many people attended your event/project 1000

Comment on the success of your event/project and describe the benefits for those involved:  
The Christmas parade & concert in Ngaruawahia is fast becoming an annual event for our community, which is keenly anticipated each year.  
A Christmas parade is a fun way of getting people to participate from individuals, kindys, schools and local organisations. It also provides a platform for young emerging talent to perform publicly, which nurtures their talent.  
This event is alcohol & drug free and there were no instances of people flaunting this. The event is very family & child orientated.

How did your project contribute to the community's wellbeing (ie social, economic, environmental and/or cultural wellbeing) (See overleaf)  
Christmas @ the Point contributes to both social & cultural wellbeings in that it provides an opportunity for members of our community to participate & gives them a sense of belonging.

**Which of the nine Community Outcomes for the Waikato District did this project contribute to and how: (See Information below)**

- Active Waikato  
- Vibrant Waikato

I hereby declare that the information supplied here on behalf of our organisation is correct. We understand that the information supplied in this application will become public information. We consent to the Waikato District Council collecting the personal contact details provided in the project report and using these details. This consent is given in accordance with the Privacy Act 1993.

Name Anne Ramsay  
Position in organisation Manager  
Signature Anne Ramsay Date 16/2/16

#### WAIKATO DISTRICT - COMMUNITY OUTCOMES

- ACCESSIBLE WAIKATO** - A district where the community's access to infrastructure, transport and technology meets its needs.
- ACTIVE WAIKATO** - A district that provides a variety of recreation and leisure options for the community.
- EDUCATED WAIKATO** - A district where education options are varied, and allow our community to be skilled for work and life.
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- VIBRANT WAIKATO** - A district where our heritage and culture are recognised, protected and celebrated.
- WELL WAIKATO** - A district where people can access quality community health and care services.

#### WAIKATO DISTRICT - COMMUNITY WELLBEINGS

**SOCIAL** - The Royal Commission on Social Policy defined 'social well being' as concerned with ensuring people have 'a voice in their future, choice in their lives, and a sense of belonging that affirms their dignity and identity'.

#### ECONOMIC

Examples of the types of impacts and activities include:

- the allowable use of land through the District Plan
- the provision of infrastructure and regulation of certain activities
- the establishment of, and support for, a regional tourism organisation

**CULTURAL** - For the Ministry for Culture and Heritage, cultural well-being is defined as: The vitality that communities and individuals enjoy through:

- participation in recreation, creative and cultural activities; and the freedom to retain, interpret and express their arts, history, heritage and traditions.

**ENVIRONMENTAL** - Environmental wellbeing under the LGA is defined by what environmental outcomes your community wants to achieve, and how they prioritise the actions to achieve them

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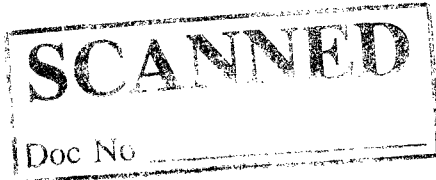
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Waikato District Council

11:00am

# Funding Project Accountability

All successful applicants must complete a project accountability report within 2 months of the completion of the event/project before being eligible for further funding.

Grant received from Discretionary Funding committee/board

Organisation/ Initiative name Ngaruawahia Community House - Picnic @ the Point

Postal address P.O. Box 96 Ngaruawahia

Physical address 13 Galileo Street Ngaruawahia 3720

Contact person Anne Ramsay Phone 82483110

**Amount of funding you received from Waikato District Council** \$4888.97 gst inclusive.

**How the funding received was spent** Funding received from WDC went towards childrens entertainment hired from Smile Amusements

**Please provide receipts for all associated cost.** (Income & Expenditure is attached.)

**When did your event/project take place** Sunday 7th February 2016

**How many people attended your event/project** approx: 1500-2000

**Comment on the success of your event/project and describe the benefits for those involved:**

Ngaruawahia is the only town within our district that holds a Waitangi Day event and as such provides a great family friendly day for all family members. This event was drug & alcohol free and we had Hamilton Maori Wardens patrolling the area and there were no reported incidents. This event attracts all ages and ethnicities and always has a great vibe to it. Twin Rivers Art Centre as part of the organising group encouraged youth to spray paint squares of plywood which will form the basis of a public art piece. With the information stalls in particular Wintec & other training providers it gave parents and their children opportunity to look at options

**How did your project contribute to the community's wellbeing (ie social, economic, environmental and/or cultural wellbeing) (See overleaf)**

Having events such as this in Ngaruawahia encourages people to come to our town, experience our amazing environment, it also provides an opportunity for people to participate in recreation, creative & cultural activities without leaving our district which is important to those who transport

**Which of the nine Community Outcomes for the Waikato District did this project contribute to and how: (See Information below)**

Vibrant Waikato and Active Waikato  
also Cultural under Community Wellbeings

I hereby declare that the information supplied here on behalf of our organisation is correct. We understand that the information supplied in this application will become public information. We consent to the Waikato District Council collecting the personal contact details provided in the project report and using these details. This consent is given in accordance with the Privacy Act 1993.

Name Anne Ramsay  
Position in organisation Manager  
Signature Anne Ramsay Date 16/2/16

#### WAIKATO DISTRICT - COMMUNITY OUTCOMES

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- VIBRANT WAIKATO** - A district where our heritage and culture are recognised, protected and celebrated.
- WELL WAIKATO** - A district where people can access quality community health and care services.

#### WAIKATO DISTRICT - COMMUNITY WELLBEINGS

**SOCIAL** - The Royal Commission on Social Policy defined 'social well being' as concerned with ensuring people have 'a voice in their future, choice in their lives, and a sense of belonging that affirms their dignity and identity'.

##### ECONOMIC

Examples of the types of impacts and activities include:

- the allowable use of land through the District Plan
- the provision of infrastructure and regulation of certain activities
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**CULTURAL** - For the Ministry for Culture and Heritage, cultural well-being is defined as: The vitality that communities and individuals enjoy through:

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**ENVIRONMENTAL** - Environmental wellbeing under the LGA is defined by what environmental outcomes your community wants to achieve, and how they prioritise the actions to achieve them

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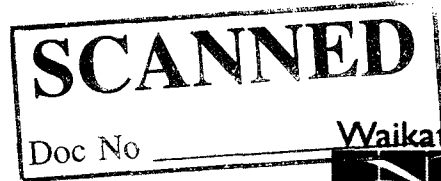
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15 JUL 2015



Waikato District Council

# Funding Project Accountability

All successful applicants must complete a project accountability report within 2 months of the completion of the event/project before being eligible for further funding.

Grant received from Council Discretionary Funding committee/board  
Organisation/ Initiative name The Order of St John Northern Region Trust Board  
Postal address Private Bag 14902, Panmure, Auckland 1741  
Physical address 10 Harrison Rd, Mt Wellington, Auckland 1060  
Contact person Renee Buhagiar Phone 09 579 1015 ext 8435

Amount of funding you received from Waikato District Council \$ 5,000

How the funding received was spent 1 x Lifepak 15 Defibrillator

Please provide receipts for all associated cost.

When did your event/project take place 22/06/2015

How many people attended your event/project N/A

**Comment on the success of your event/project and describe the benefits for those involved:**

The project was a success as enough funds were raised to purchase a Lifepak 15 defibrillator desperately needed in our Response Unit in the Maramarua area. The benefit of being able to purchase this unit means that the old MRX defibrillator will no longer be in use. The Lifepak 15 defibrillator is the most up to date and efficient piece of technology ensuring that the Maramarua Community receive the best care and the best chance of survival.

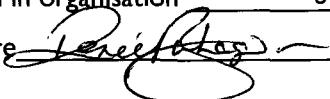
**How did your project contribute to the community's wellbeing (ie social, economic, environmental and/or cultural wellbeing) (See overleaf)**

The best community wellbeing category this project falls into is the Environmental category. Receiving funding from the Council ensures the communities environment is equipped with the most up to date life saving equipment

**Which of the nine Community Outcomes for the Waikato District did this project contribute to and how: (See Information below)**

The outcome that relates to this project is Well Waikato as the Lifepak 15 defibrillator allows people in the community to have access to quality health and care services.

I hereby declare that the information supplied here on behalf of our organisation is correct. We understand that the information supplied in this application will become public information. We consent to the Waikato District Council collecting the personal contact details provided in the project report and using these details. This consent is given in accordance with the Privacy Act 1993.

Name RENEE BUNAGIAR  
 Position in organisation Fundraising Coordinator  
 Signature  Date 9/7/15

#### WAIKATO DISTRICT - COMMUNITY OUTCOMES

- ACCESSIBLE WAIKATO** - A district where the community's access to infrastructure, transport and technology meets its needs.
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- WELL WAIKATO** - A district where people can access quality community health and care services.

#### WAIKATO DISTRICT - COMMUNITY WELLBEINGS

- SOCIAL** - The Royal Commission on Social Policy defined 'social well being' as concerned with ensuring people have 'a voice in their future, choice in their lives, and a sense of belonging that affirms their dignity and identity'.
- ECONOMIC**  
 Examples of the types of impacts and activities include:
- the allowable use of land through the District Plan
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  - the establishment of, and support for, a regional tourism organisation
- CULTURAL** - For the Ministry for Culture and Heritage, cultural well-being is defined as: The vitality that communities and individuals enjoy through:
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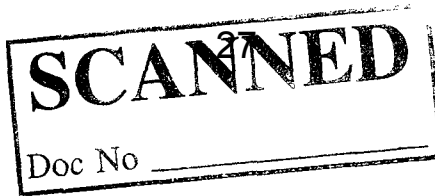
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# Funding Project Accountability

All successful applicants must complete a project accountability report within 2 months of the completion of the event/project before being eligible for further funding.

Grant received from the Discretionary & Funding Committee

Organisation/ Initiative name: Counties Distance Riding Club

Postal address: 388C Lyons Road, Mangatawhiri

Physical address: 388C Lyons Road, Mangatawhiri

Contact person: Nicole Wilkinson Phone: 0211488041

**Amount of funding you received from Waikato District Council \$900**

**How the funding received was spent: Part payment of vet costs for attendance of vets at 3 x Endurance Rides**

*Please provide receipts for all associated cost.*

**When did your event/project take place: Waiuku Forest**

**How many people attended your event/project: 135 total across three events**

**Comment on the success of your event/project and describe the benefits for those involved:**

Our three events were successful with increasing numbers each time. Comments on our facebook page afterwards included: 'Thanks for another great ride', 'Awesome ride', 'Thank you all for an amazing first endurance ride...we had a great day and are already preparing for the next', 'Thanks for an awesome day', 'Thanks for another awesome ride', 'Thank you for another fab ride...awesome views over the wild sea coast', '...big thank-you for putting on a great ride, we will be back for the next one'.

By holding these events we were able to provide access to excellent, safe riding tracks that we have cleared and marked to allow people to be introduced to this growing sport. Over the three events we were able to assist people to develop their knowledge of the sport and of their horse's preparation to compete successfully.

**How did your project contribute to the community's wellbeing (ie social, economic, environmental and/or cultural wellbeing) (See overleaf)**

We were able to offer three sporting events not otherwise available south of Woodhill or north of Tokoroa. The bulk of our competitors travelled into the area from some distance away, with many staying one or two nights, bringing an economic benefit to this out-lying area.

**Which of the nine Community Outcomes for the Waikato District did this project contribute to and how: (See Information below)**

Active Waikato – three sporting events and associated maintenance of a recreational area used daily by walkers, bikers, runners and horse riders.

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Name: Nicole Wilkinson

Position in organization: President

Signature: *N Wilkinson* Date: 27/11/15

**WAIKATO DISTRICT - COMMUNITY OUTCOMES**

**ACCESSIBLE WAIKATO** - A district where the community's access to infrastructure, transport and technology meets its needs.

**ACTIVE WAIKATO** - A district that provides a variety of recreation and leisure options for the community.

**EDUCATED WAIKATO** - A district where education options are varied, and allow our community to be skilled for work and life.

**GREEN WAIKATO** - A district where our natural resources are protected, developed and enhanced for future generations.

**SAFE WAIKATO** - A district where people feel safe and supported within their communities, and where crime is under control.

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**VIBRANT WAIKATO** - A district where our heritage and culture are recognised, protected and celebrated.

**WELL WAIKATO** - A district where people can access quality community health and care services.

**WAIKATO DISTRICT - COMMUNITY WELLBEINGS**

**SOCIAL** - The Royal Commission on Social Policy defined 'social well being' as concerned with ensuring people have 'a voice in their future, choice in their lives, and a sense of belonging that affirms their dignity and identity'.

**ECONOMIC**

Examples of the types of impacts and activities include:

- the allowable use of land through the District Plan
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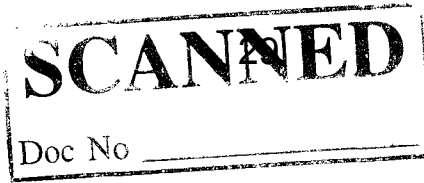
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# Funding Project Accountability

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Grant received from Discretionary & Funding Committee

committee/board

Organisation/ Initiative name Word Café Raglan

Postal address 1a Rakaunui Street, Raglan

Physical address 1a Rakaunui Street, Raglan

Contact person Emma Brooks Phone 07 825 7411

**Amount of funding you received from Waikato District Council \$1000**

**How the funding received was spent**

Speaker fees :

James George: 200

Dawn Macmillan: 200

Latesha Randall: 200

Trevor Penfold: 200

Mandy Hager: 200

**Please provide receipts for all associated cost.**

**When did your event/project take place 14-16 August 2015.**

**How many people attended your event/project :**

**Friday night live storytelling: around 150 people. Individual author sessions: between 20-100 people per session depending on the speaker.**

**Comment on the success of your event/project and describe the benefits for those involved:**

Very successful: good ticket sales (nearly triple that of the 2013 event), positive media coverage and great feedback from those who attended.

**Benefits**

For authors: direct exposure to new readers and fellow writers. A Word Café-run book stall allowed authors to sell their books.

For readers: a great way to discover new writers (particularly local writers) and get inspired to start their own writing projects. A writing competition was held in the run up to the festival – this attracted a large number of adult entries.

For local businesses: many of those who attended came from out of town and used local accommodation providers, cafes and restaurants. The festival was held in the middle of town to encourage people to explore local businesses during breaks. Everyone who attended received a specially-designed Word Café map, which showed local businesses and shops (these businesses provided special offers and discounts to attendees in exchange for the advertisement.)

For children: a dedicated children's storytelling session was held at Raglan Library, which promoted the joys and fun of reading. A children's writing competition was held in the run up to the festival and actively promoted in local schools –this received hundreds of entries.

**How did your project contribute to the community's wellbeing** (ie social, economic, environmental and/or cultural wellbeing) (See overleaf)

**Cultural wellbeing:** gave the community the opportunity to participate in an event that promoted creative thinking, writing, reading and local Maori culture.

**Economic wellbeing:** the event brought visitors to Raglan who used local businesses.

**Which of the nine Community Outcomes for the Waikato District did this project contribute to and how:** (See Information below)

**Vibrant Waikato:** promoted creative thinking, writing, reading and local Maori culture.

**Educated Waikato:** promoted creative thinking, writing, reading and local Maori culture.

**Thriving Waikato:** the event brought visitors to Raglan who used local businesses.

I hereby declare that the information supplied here on behalf of our organisation is correct. We understand that the information supplied in this application will become public information. We consent to the Waikato District Council collecting the personal contact details provided in the project report and using these details. This consent is given in accordance with the Privacy Act 1993.

Name Emma Brooks

Position in organisation Committee member

Signature E Brooks Date 6/11/15

#### **WAIKATO DISTRICT - COMMUNITY OUTCOMES**

**ACCESSIBLE WAIKATO** - A district where the community's access to infrastructure, transport and technology meets its needs.

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**VIBRANT WAIKATO** - A district where our heritage and culture are recognised, protected and celebrated.

**WELL WAIKATO** - A district where people can access quality community health and care services.

#### **WAIKATO DISTRICT - COMMUNITY WELLBEINGS**

**SOCIAL** - The Royal Commission on Social Policy defined 'social well being' as concerned with ensuring people have 'a voice in their future, choice in their lives, and a sense of belonging that affirms their dignity and identity'.

#### **ECONOMIC**

Examples of the types of impacts and activities include:

- the allowable use of land through the District Plan
- the provision of infrastructure and regulation of certain activities
- the establishment of, and support for, a regional tourism organisation

10 FEB 2016



# Funding Project Accountability

All successful applicants must complete a project accountability report within 2 months of the completion of the project.

Grant received from Discretionary Funding committee/board

Organisation/ Initiative name Waikato Boxing Club Inc

Postal address 4r SOS Driver Road, RD1, Taupiri 3791

Physical address 142 Great South Road, Ngāruawāhia

Contact person Karen Miles Phone 027 2525 677

When did your project take place 20<sup>th</sup> June 2015

How many people attended your event/workshop approx 200

Comment on the success of your event/project The boxing tournament held  
20<sup>th</sup> June 2015, held at the Ngāruawāhia <sup>High school Hall</sup> was a success  
for our <sup>local</sup> boxers and visiting boxers from throughout the  
North Island. The people who attended enjoyed the event.  
our numbers were down this year - but we still managed  
to make a small profit. Thank you again for your support  
to make this event possible for the Waikato Boxing  
Club and surrounding community.

Please describe the benefits for those involved spectators - enjoy our local  
club tournament environment & support our local boxers  
- Boxers - to gain experience and confidence in  
competitor. To show everyone how hard they have trained  
and how much they have improved. Enjoy the challenge  
of this solo sport. Coaches to gain experience and  
support their boxers. Boxing club - give back to the  
spirit of boxing & the community. To work hard and  
make a small amount of fund raising.

**How did your project contribute to the community's wellbeing***(ie social, economic, environmental and/or cultural wellbeing) (See overleaf)*

Social - belonging to our local boxing club and our community if you were participating or a spectator.

Cultural - participation in a local event, held at a local Ngaruawahia High School.

**Which of the nine Community Outcomes for the Waikato District did this project contribute to and how:***(See Information below)*

active waikato - a sporting event held in the local community which members of the community were part of participation.

Safe waikato - a safe environment for competitors and spectators in our community to enjoy.

well waikato - health and fitness & general well being of competitors in our community

Amount of funding you received from Waikato District Council \$ 4795.92

How the funding received was spent The funding received was put towards holding our local boxing tournament.

**Please provide receipts for all associated cost.**

*Please see attached:*

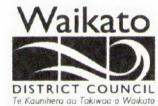
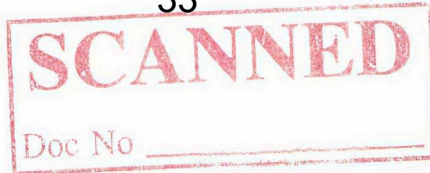
I hereby declare that the information supplied here on behalf of our organisation is correct. We understand that the information supplied in this application will become public information. We consent to the Waikato District Council collecting the personal contact details provided in the project report and using these details. This consent is given in accordance with the Privacy Act 1993.

Name Karen miles

Position in organisation secretary / treasurer

Signature K miles Date 30/1/16





# Funding Project Accountability

All successful applicants must complete a project accountability report within 2 months of the completion of the event/project before being eligible for further funding.

Grant received from Discretionary Fund committee/board

Organisation/ Initiative name

Glen Massey Community Group

Postal address

C/- M.A Smale, 25 Wilton Collieries Rd

Physical address

RD2 Ngauwahia

Contact person Margaret Smale Phone 824 75 12

Amount of funding you received from Waikato District Council

\$ 2411.77

How the funding received was spent Heritage Sign

**Please provide receipts for all associated cost.**

When did your event/project take place

How many people attended your event/project 100 attended opening

**Comment on the success of your event/project and describe the benefits for those involved:**

The Glen Massey heritage board is a tremendous Asset to the community. It is a reminder to all of us of the rich heritage in this area. It is an information board to visitors passing by and to all the students that attend Glen Massey school it is a great learning resource.

**How did your project contribute to the community's wellbeing (ie social, economic, environmental and/or cultural wellbeing) (See overleaf)**

The GM heritage board contributes to many of the community well beings. **SOCIAL** - This board brings the community together and brings a sense of belonging for current, future and past residents. **ECONOMIC** - As tourists visit the Waikato they want to know the history of this area. This board is draw care for tourists to visit our village. **CULTURAL** - This board has enabled us as a community to save, restore, and display the heritage of this area for future generations to enjoy.

**Which of the nine Community Outcomes for the Waikato District did this project contribute to and how: (See Information below)**

Vibrant Waikato - This heritage board is a great example of contributing to the community outcome - Vibrant Waikato. It meets the expectation of valuing our heritage, protecting our heritage and celebrating our heritage for future generations to enjoy.

I hereby declare that the information supplied here on behalf of our organisation is correct. We understand that the information supplied in this application will become public information. We consent to the Waikato District Council collecting the personal contact details provided in the project report and using these details. This consent is given in accordance with the Privacy Act 1993.

Name Margaret Smate  
 Position in organisation President / Treasurer  
 Signature [Signature] Date 26-1-16

**WAIKATO DISTRICT - COMMUNITY OUTCOMES**

- ACCESSIBLE WAIKATO** - A district where the community's access to infrastructure, transport and technology meets its needs.
- ACTIVE WAIKATO** - A district that provides a variety of recreation and leisure options for the community.
- EDUCATED WAIKATO** - A district where education options are varied, and allow our community to be skilled for work and life.
- GREEN WAIKATO** - A district where our natural resources are protected, developed and enhanced for future generations.
- SAFE WAIKATO** - A district where people feel safe and supported within their communities, and where crime is under control.
- SUSTAINABLE WAIKATO** - A district where growth is effectively managed.
- THRIVING WAIKATO** - A district where business and industry are encouraged and supported and employment contributes to a successful local economy.
- VIBRANT WAIKATO** - A district where our heritage and culture are recognised, protected and celebrated.
- WELL WAIKATO** - A district where people can access quality community health and care services.

**WAIKATO DISTRICT - COMMUNITY WELLBEINGS**

- SOCIAL** - The Royal Commission on Social Policy defined 'social well being' as concerned with ensuring people have 'a voice in their future, choice in their lives, and a sense of belonging that affirms their dignity and identity'.
- ECONOMIC**  
 Examples of the types of impacts and activities include:
  - the allowable use of land through the District Plan
  - the provision of infrastructure and regulation of certain activities
  - the establishment of, and support for, a regional tourism organisation
- CULTURAL** - For the Ministry for Culture and Heritage, cultural well-being is defined as: The vitality that communities and individuals enjoy through:
  - participation in recreation, creative and cultural activities; and the freedom to retain, interpret and express their arts, history, heritage and traditions.
- ENVIRONMENTAL** - Environmental wellbeing under the LGA is defined by what environmental outcomes your community wants to achieve, and how they prioritise the actions to achieve them



---

### **Open Meeting**

<b>To</b>	Discretionary & Funding Committee
<b>From</b>	TG Whittaker General Manager Strategy & Support
<b>Date</b>	03 March 2016
<b>Prepared by</b>	L van den Bemd Community Development Coordinator
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1470747
<b>Report Title</b>	Summary of Current Grant Requests as of 26 February 2016

## **1 Executive Summary**

The purpose of this report is to present the Board with the Summary of Current Grant Requests as of 26 February 2016.

## **2 Recommendation**

**THAT the report of the General Manager Strategy & Support – Summary of Current Grant Requests as of 26 February 2016 – be received.**

## **3 Attachments**

*Summary of Current Grant Requests as of 26 February 2016*

**Summary of Current Grant Requests as of 26 February 2016**  
**Funding Round 14 February 2016**  
**Discretionary & Funding Committee**

**Event Fund**

Balance after existing Commitments 39,055.30

Projects Requested	Amount		NOTES
	Requested	Project Cost	
Let's Get Together Huntly (Waikato Enterprise Agency)	4,205.96	22,917.89	Policy applies
Turangawaewae Marae Committee	12,942.50	89,130.43	Policy applies
Raglan Returned and Services Association Inc.	1,800.00	1,800.00	
Ngaruawahia RSA Memorial Club Inc.	1,500.00	1,500.00	
Nga Rangatahi O Mana Motuhake Trust	2,993.10	4,993.10	
Onewhero Society of Performing Arts	1,356.75	3,771.00	
	<u>24,798.31</u>	<u>124,112.42</u>	

**Rural Ward Fund**

Balance after existing Commitments 34,304.61

Projects Requested	Amount		NOTES
	Requested	Project Cost	
Te Kowhai Hall Society Inc.	21,100.08	29,100.08	Policy applies
Woodlands Historic Homestead Gardens and Function Centre	6,950.00	9,450.00	Policy applies
Glenafton Citizens Club Inc.	3,859.33	3,859.33	
Pokeno Community Hall Committee	11,025.00	14,700.00	Policy applies
Karioitahi Community Centre	5,619.06	5,619.06	Grants up to \$5000 can be funded up to 100%. If capped at 75%, total amounts to \$4,267.95
Ruawaro Combined School	1,270.50	1,270.50	
	<u>49,823.97</u>	<u>63,998.97</u>	

Note: grants up to \$5000 can be funded up to 100% at the discretion of the relevant community board or committee or Council's Discretionary & Funding Committee. For grants above \$5000 a funding cap of 75% of the total project cost applies (whichever is the greater). The total amount granted is at the discretion of the committee/board to which the

### Open Meeting

<b>To</b>	Discretionary & Funding Committee
<b>From</b>	TG Whittaker General Manager Strategy & Support
<b>Date</b>	23 February 2016
<b>Prepared by</b>	L van den Bemd Community Development Coordinator
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1467812
<b>Report Title</b>	<b>Application for Funding – Ruawaro Combined School</b>

## 1 Executive Summary

The purpose of this report is to present an application for funding from the Ruawaro Combined School towards the cost of purchasing a roller system required to operate the protection cover over the school's pool.

## 2 Recommendation

**THAT** the report from the **General Manager Strategy & Support – Application for funding Ruawaro Combined School** – be received;

**AND THAT** an allocation of \$\_\_\_\_\_ is made to the **Ruawaro Combined School** towards the cost of purchasing a roller system required to operate the protection cover over the school's pool;

**OR**

**AND THAT** the request from the **Ruawaro Combined School** towards the cost of purchasing a roller system required to operate the protection cover over the school's pool is declined/deferred until \_\_\_\_\_ for the following reasons:

### 3 Background

The Ruawaro Combined School needs to purchase a roller system required to operate the newly purchased protection cover for the School's pool.

The cover system is needed to keep the water temperatures warmer to extend the swimming season and allow for water safety skills to be taught for longer periods during the summer months.

The cover will also serve as a safety net to those vulnerable around the school pool.

The School wants to offer the community more access to the pool over the summer months.

### 4. Options Considered

- 1) That the application is approved and an allocation of partial or full funding requested be made.
- 2) That the application is declined.
- 3) That the application is deferred.

### 5. Financial

Funding is available to allocate for the year.

The project is noted to cost **\$1,270.50**. The Ruawaro Combined School is seeking funding of **\$1,270.50** towards the cost of purchasing a roller system required to operate the protection cover for the school pool.

GST Registered	<b>Yes</b>
Set of Accounts supplied	<b>Yes</b>
Previous funding has been received by this organisation	<b>No</b>

### 6. Policy

The application meets the criteria set in the Discretionary Grants Policy - one of which is that grants up to \$5000 can be funded up to 100% at the discretion of the relevant community board or committee or Council's Discretionary & Funding Committee. For grants above \$5000 a funding cap of 75% of the total project cost applies (whichever is the greater). The total amount granted is at the discretion of the committee/board to which the grant is assigned.

**7. Conclusion**

Consideration by the Committee is required with regard to this funding request.

**Attachments**

Funding application from the Ruawaro Combined School



Financial Accounts  
Emailed to heanne.

41

RECEIVED  
12 FEB 2016



Waikato District Council

# DISCRETIONARY FUNDING APPLICATION FORM



### Important notes for applicant:

- It is recommended that, prior to submitting your application, you contact the Waikato District Council's community development co-ordinator, on 07 824 8633 or 0800 492 452, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Please read the Guidelines for Funding Applications document to assist you with completing this application form.
- Please note that incomplete applications WILL NOT be considered. All parts of the application MUST be completed and all supporting information supplied.
- All applications must be on this application for funding form. We will not accept application forms that have been altered.
- Please ensure you complete the **checklist on page 5**.

### Which fund are you applying to: (Please tick appropriate box)

Discretionary and Funding Committee

Project

Event

OR

### Community Board / Committee Discretionary Fund

Raglan

Taupiri

Onewhero-Tuakau

Ngaruawahia

Huntly

Te Kauwhata

Meremere

### Section I - Your details

Name of organisation

Ruawaro Combined School

What is your organisation's purpose?

[Empty box for purpose]

Address: (Postal)

Bain Road, RD2 Huntly 3712

Address: (Physical if different from above)

[Empty box for physical address]

Contact name, phone number/s and email address

BOT Chair  
Principal

Simone Sattrop 0212994289 ~~ssattrop~~ ssattrop@ruawaro.school.nz  
Sue Ewen 8266706 principal@ruawaro.school.nz

Charities Commission Number: (If you have one)

[Empty box for Charities Commission Number]

Are you GST registered? No  Yes  GST Number 52, 061, 164

Bank account details \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Bank ASB Branch Te Rapa, Hamilton

The following documentation is required in support of your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- Encoded deposit slip to enable direct credit of any grant payment made
- A copy of any documentation verifying your organisations legal status

### Section 2 – Community wellbeing and outcomes

Which community wellbeing will your project contribute to?

(See the guidelines sheet for more information on this section.)

Social  Economic  Cultural  Environmental

Which of the five community outcomes for the Waikato district does this project contribute to?

(See the guidelines sheet for more information on this section.)

Accessible  Safe  Sustainable  Thriving  Vibrant

### Section 3 – Your event/project

What is your event / project, including date and location? (please provide full details)

The school are trying to improve + maintain our school pool. A cover has been purchased to help with reducing chemical costs, easier maintenance for volunteer helpers ~~to~~ who do this for the school pool and help increase the cold water temperature of pool so children get an extended swimming season. The new cover requires a roller to ensure no wear & tear on covers & again provide easy removal of cover on & off the pool. We heavily rely on parental volunteers to run & maintain the pool. We believe enhancing water safety & swimming skills is important for the children and their families. We have an asset we want to utilise not lose.

Who is involved in your event / project?

- Waikato filtration - making <sup>roller</sup> installing
- Lions Foundation for cover
- Parental volunteers.

How many volunteers are involved?

4.

What other groups are involved in the project?

Lions Foundation to purchase cover.

How will the wider community benefit from this event/project?

We are hoping to be able to increase swimming season of pool and be able to ~~offer~~ offer the community, the children and their parents use of the pool. Currently it is only used in term 1 we would like to see it used in term 4 and over summer.

### Section 4 – Funding requirements

**Note :** Please provide full details of how much your event/project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the event/project.

Please complete all of the following sections	<b>GST Inclusive Costs</b> (use this column if you are not GST registered)	<b>GST Exclusive Costs</b> (use this column if you are GST registered)
<b>TOTAL COST OF THE PROJECT/EVENT</b>	\$ 1461.07	\$ 1270.50
<b>Existing funds available for the project</b> <b>Total A</b>	\$ _____	\$ _____

#### Funding being sought from Waikato District Council

<b>Project Breakdown</b> (itemised costs of funding being sought) <i>If there is insufficient space below please provide a breakdown of costs on an additional sheet.</i>	\$	\$
Platinum Easy Roller	\$ 1028.67	\$ 894.50
Installation & fitting	\$ 432.40	\$ 376.00
	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>Total Funds being sought from WDC</b> <b>Total B</b>	\$ 1461.07	\$ 1270.50

Has funding been sought from other funders?      Yes       No

If 'Yes', please list the funding organisation(s) and the amount of funding sought

a)	\$ _____	\$ _____
b)	\$ _____	\$ _____
c)	\$ _____	\$ _____
d)	\$ _____	\$ _____
<b>Total of other funds being sought</b> <b>Total C</b>	\$ _____	\$ _____

<b>Total Funding Applied for</b> (Add totals A, B & C together to make Total D) <b>Total D</b>	\$ 1461.07	\$ 1270.50
<i>Note : This total should equal the Total Cost of the Project/Event</i>		

**Describe any donated material / resources provided for the event/project:**

**Section 5 – Previous Funding Received from Waikato District Council**

If you have received funding from or through the Waikato District Council for any project in the past two years, please list below:

Project	Amount received	Date

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. Note : this will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned

Signed: \_\_\_\_\_ Name: \_\_\_\_\_

I certify that the funding information provided in this application is correct.

Signature: *[Handwritten Signature]* Date: 5.2.2016

Position in organisation (tick which applies) Chairman  Secretary  Treasurer  *Principal*

Signature: *[Handwritten Signature]* Date: 5.2.2016

Position in organisation (tick which applies) Chairman  Secretary  Treasurer

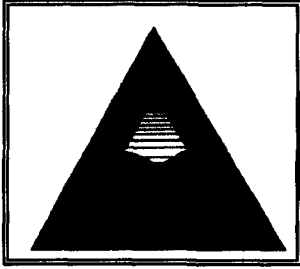
## Checklist

Please ensure you have completed all parts of the funding application form by marking the boxes below and include copies of all accompanying documentation required.

Please also ensure you attach the completed checklist with your application.

Items Required	Enclosed ✓
Read and understood the guidelines for funding applications document	✓
Discussed your application with the Waikato District Council community development co-ordinator	✓
Nominated the fund you are applying for	✓
Completed Section 1 – Your details	✓
Enclosed a full copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club	✓
Enclosed an encoded deposit slip to enable direct credit of any grant payment made	✓
Enclosed a copy of any documentation verifying your organisations legal status	✓
Included copies of written quotes	✓
Completed Section 2 - community wellbeing and outcomes	✓
Completed Section 3 – details of your event/project	✓
Completed Section 4 – Funding requirements	✓
Completed Section 5 where funding has been received in the previous 2 years	N/A ✓
Obtained two signatures on your application	✓

**Please note:** Incomplete applications will not be considered. Applicants will be requested to submit relevant outstanding information within 5 days or their application will be returned.



76 Bain Road  
RD 2  
Huntly 3772

Phone: 07 8266706  
Fax: 07 8266939  
E-mail: [admin@ruawaro.school.nz](mailto:admin@ruawaro.school.nz)

04 February 2016

To Whom It May Concern

At the Board of Trustees Meeting held on 24<sup>th</sup> November a motion was passed that Simone Sattrup is authorised to apply for funding through Waikato Discretionary Rural Funds.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Sue Ewen'.

Sue Ewen

Principal

for and on behalf of the Board of Trustees



## INDEPENDENT AUDITOR'S REPORT

### TO THE READERS OF RUAWARO COMBINED SCHOOL'S FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2014

The Auditor-General is the auditor of Ruawaro Combined School (the School). The Auditor-General has appointed me, R K Owen, using the staff and resources of Owen McLeod & Co, to carry out the audit of the financial statements of the School on her behalf.

We have audited the financial statements of the School on pages 2 to 15 that comprise the statement of financial position as at 31 December 2014, the statement of comprehensive income, statement of changes in equity for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

#### Opinion

In our opinion the financial statements of the School on pages 2 to 15

- comply with generally accepted accounting practice in New Zealand; and
- fairly reflect the School's:
  - financial position as at 31 December 2014; and
  - financial performance for the year ended on that date.

Our audit was completed on 15 May 2015. This is the date at which our opinion is expressed.

The basis of our opinion is explained below. In addition, we outline the responsibilities of the Board of Trustees and our responsibilities, and we explain our independence.

#### Basis of opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the International Standards on Auditing (New Zealand). Those standards require that we comply with ethical requirements and plan and carry out our audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

Material misstatements are differences or omissions of amounts and disclosures that, in our judgement, are likely to influence readers' overall understanding of the financial statements. If we had found material misstatements that were not corrected, we would have referred to them in our opinion.

An audit involves carrying out procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgement, including our assessment of risks of material misstatement of the financial statements, whether due to fraud or error.

In making those risk assessments, we consider internal control relevant to the School's preparation of financial statements that fairly reflect the matters to which they relate. We consider internal control in order to

Freephone 0800 269 139

91 Clarence Street Hamilton 3204  
PO Box 389 Hamilton 3240

Telephone 07 839 1235  
Facsimile 07 839 1237

enquiries@owenmcleod.co.nz  
www.owenmcleod.co.nz



design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.

An audit also involves evaluating:

- the appropriateness of accounting policies used and whether they have been consistently applied;
- the reasonableness of the significant accounting estimates and judgements made by the Board of Trustees;
- the adequacy of all disclosures in the financial statements; and
- the overall presentation of the financial statements.

We did not examine every transaction, nor do we guarantee complete accuracy of the financial statements.

During our audit we assessed the risk of material misstatement arising from the Novopay payroll system that was introduced by the Ministry of Education in August 2012. Our assessment of risk acknowledges that the financial statements may contain errors arising from the Novopay payroll system, but that the cumulative effect of the errors is unlikely to influence readers' overall understanding of the financial statements. We performed audit procedures that included:

- assessing the extent to which school staff, and the Board of Trustees, have examined the year end Novopay payroll reports to satisfy themselves that the payroll total for the year, and the associated payroll related disclosures that are included in the financial statements, are materially correct; and
- carrying out other independent audit tests and procedures to examine the payroll total for the year, and the associated payroll related disclosures, as reported in the financial statements.

As a result of these audit tests and procedures we have obtained all the information and explanations we have required, including obtaining sufficient information about the payroll totals and the associated payroll related disclosures, and we believe we have obtained sufficient and appropriate audit evidence to provide a basis for our opinion.

### **Responsibilities of the Board of Trustees**

The Board of Trustees is responsible for preparing financial statements that:

- comply with generally accepted accounting practice in New Zealand; and
- fairly reflect the School's financial position and financial performance.

The Board of Trustees is also responsible for such internal control as it determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. The Board of Trustees is also responsible for the publication of the financial statements, whether in printed or electronic form.

The Board of Trustees' responsibilities arise from the Education Act 1989.

### **Responsibilities of the Auditor**

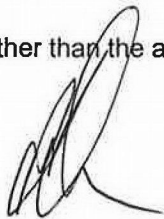
We are responsible for expressing an independent opinion on the financial statements and reporting that opinion to you based on our audit. Our responsibility arises from section 15 of the Public Audit Act 2001 and the Education Act 1989.



**Independence**

When carrying out the audit, we followed the independence requirements of the Auditor-General, which incorporate the independence requirements of the External Reporting Board.

Other than the audit, we have no relationship with or interests in the School.



R K Owen  
Owen McLeod & Co  
On behalf of the Auditor-General  
Hamilton, New Zealand

# **Ruawaro Combined School**

## **2014 Annual Report**

**and**

## **Financial Statements**

## Table of Contents

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1	Statement of Responsibility	1
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4	Statement of Financial Position	4
5	Notes to the Financial Statements	5
6	Members of the Board of Trustees	16
7	Kiwisport Note	17

Ruawaro Combined School

## Statement of Responsibility

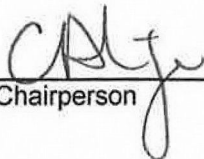
The Board of Trustees has pleasure in presenting the annual report of Ruawaro Combined School, incorporating the financial statements and the auditor's report, for the year ended 31 December 2014.

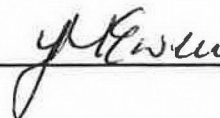
The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these statements.

The management (including the Principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal control designed to provide reasonable assurance as to the integrity and reliability of the School's financial reporting.

In the opinion of the Board and management, the annual financial statements for the financial year fairly reflect the financial position and operations of the School.

The School's 2014 financial statements are authorised for issue by the Board Chairperson and Principal.

  
 \_\_\_\_\_  
 Chairperson

  
 \_\_\_\_\_  
 Principal

11.5.15  
 \_\_\_\_\_  
 Date

11.5.2015  
 \_\_\_\_\_  
 Date

## Ruawaro Combined School

**Statement of Comprehensive Income**

for the year ended 31 December 2014

	Notes	2014 Actual \$	2014 Budget \$	2013 Actual \$
<b>Income</b>				
Government grants	2	407,457	101,997	401,664
Local fundraising	3	11,964	16,300	18,129
Other income	4	7,473	7,704	7,968
Interest		2,471	1,400	1,461
Cyclical maintenance recovery		8,357	-	-
<b>Total income</b>		<u>437,722</u>	<u>127,401</u>	<u>429,222</u>
<b>Expenditure</b>				
Fundraising (costs of raising funds)	3	0	1,500	1,546
Other income expenditure	4	3,533	3,460	4,317
Learning resources	5	258,596	39,136	247,727
Administration	6	41,493	39,243	43,749
Property	7	111,448	30,440	127,769
Depreciation	8	9,246	9,400	10,088
Finance costs		520	528	528
Loss on disposal of equipment		69	-	-
<b>Total expenditure</b>		<u>424,905</u>	<u>123,707</u>	<u>435,724</u>
<b>Net Surplus (Deficit)</b>		<u>12,817</u>	<u>3,694</u>	<u>(6,502)</u>
Other comprehensive income		-	-	-
<b>Total comprehensive income</b>		<u><u>12,817</u></u>	<u><u>3,694</u></u>	<u><u>(6,502)</u></u>

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.



Ruawaro Combined School

**Statement of Changes in Equity**

for the year ended 31 December 2014

	<b>2014 Actual \$</b>	<b>2014 Budget \$</b>	<b>2013 Actual \$</b>
<b>Equity at the start of the year</b>	<u>24,315</u>	<u>24,315</u>	<u>28,652</u>
Total comprehensive income	12,817	3,694	(6,502)
	<u>12,817</u>	<u>3,694</u>	<u>(6,502)</u>
Ministry capital contribution for equipment	-	-	2,165
<b>Equity at the end of the year</b>	<u><u>37,132</u></u>	<u><u>28,009</u></u>	<u><u>24,315</u></u>

*The above statement of changes in equity should be read in conjunction with the accompanying notes.*



## Ruawaro Combined School

**Statement of Financial Position**

as at 31 December 2014

	Notes	2014 Actual \$	2014 Budget \$	2013 Actual \$
<b>Total Equity</b>		<u>37,132</u>	<u>28,009</u>	<u>24,315</u>
Represented by:				
<b>Current Assets</b>				
Cash and cash equivalents	9	53,566	70,845	74,743
Accounts receivable	10	15,529	16,422	17,997
Prepayments		285	293	293
Inventories		554	690	690
		<u>69,934</u>	<u>88,250</u>	<u>93,723</u>
<b>Current Liabilities</b>				
Accounts payable	12	25,788	33,939	33,939
Provision for cyclical maintenance	13	31,500	-	1,400
Finance lease liability	14	1,425	991	1,486
Funds held for capital works projects	15	-	-	17,518
		<u>58,713</u>	<u>34,930</u>	<u>54,343</u>
<b>Working Capital</b>		11,221	53,320	39,380
<b>Non Current Assets</b>				
Property, plant and equipment	11	37,997	29,356	31,126
<b>Non Current Liabilities</b>				
Provision for cyclical maintenance	13	6,743	54,667	45,200
Finance lease liability	14	5,343	-	991
		<u>12,086</u>	<u>54,667</u>	<u>46,191</u>
<b>Net Assets</b>		<u>37,132</u>	<u>28,009</u>	<u>24,315</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes.



Ruawaro Combined School

## Notes to the Financial Statements

for the year ended 31 December 2014

### 1. Statement of Significant Accounting Policies

#### a) Reporting entity

Ruawaro Combined School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education Act 1989. The Board of Trustees is of the view the School is a public benefit entity for financial reporting purposes.

#### b) Basis of Preparation

##### *Financial reporting standards applied*

The Education Act 1989 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying New Zealand equivalents to International Financial Reporting Standards (NZ IFRS) as appropriate to public benefit entities that qualify for differential reporting.

##### *Differential reporting*

The School qualifies for differential reporting exemptions because it is not publicly accountable as defined in the Framework for Differential Reporting (the Framework) and it is not large. Many of the reporting exemptions available under the Framework have been applied.

##### *Measurement base*

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

##### *Presentation currency*

These financial statements are presented in New Zealand dollars.

##### *Specific accounting policies*

The accounting policies used in the preparation of these financial statements are set out on the following pages. The policies have been consistently applied to all the years presented.





### **c) Income Recognition**

#### ***Government grants***

Operational grants are recorded as income as received. Teachers' salaries grants are not received in cash by the School but are paid directly to teachers by the Ministry of Education (the Ministry). They are recorded as income in the salary period they relate to. Other grants are recorded as income as received unless there are unfulfilled conditions attaching to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to income as the conditions are fulfilled.

Grants for the use of land and buildings are also not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown. Use of land and buildings grants are recorded as income in the period the School uses the land and buildings.

#### ***Donations***

Donations are recorded as income when their receipt is formally acknowledged by the School.

#### ***Interest income***

Interest income on cash and cash equivalents and investments is recorded as income in the period it is earned.

### **d) Use of Land and Buildings Expense**

The property from which the School operates is owned by the Crown and managed by the Ministry on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by the grant received from the Ministry.

### **e) Operating Lease Payments**

Payments made under operating leases are recognised in the Statement of Comprehensive Income on a straight line basis over the term of the lease.

### **f) Finance Lease Payments**

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

### **g) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of three months or less, and bank overdrafts.

The carrying amount of cash and cash equivalents represent fair value.



### **h) Accounts Receivable**

"Accounts receivable" represents items that the School has issued invoices for, but has not received payment for at year end. They are initially recorded at fair value and subsequently recorded at the amount the School realistically expects to receive. A provision for impairment of accounts receivable is established where there is objective evidence the School will not be able to collect all amounts due according to the original terms of the debt.

### **i) Inventories**

Inventories are consumable items held for sale, for example stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. The write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Income in the period of the write down.

### **j) Investments**

Investments are held with registered trading banks and classified as current assets if they have maturities between three months and one year. Those with maturities greater than 12 months after the balance date are classified as non-current assets.

After initial recognition investments are measured at amortised cost using the effective interest method less impairment.

At balance date the School assesses whether there is any objective evidence that an investment is impaired. Any impairment loss is recorded as an expense in the Statement of Comprehensive Income.

The School has met the requirements under section 73 of the Education Act 1989 in relation to the acquisition of securities.

### **k) Property, Plant, and Equipment**

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as "occupant" is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment with individual values under \$500 are not capitalised. They are recognised as an expense in the Statement of Comprehensive Income.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Income.



### **Leased Assets**

Leases where the School assumes substantially all the risks and rewards of ownership are classified as finance leases. The assets acquired by way of finance lease are measured at an amount equal to the lower of their fair value and the present value of the minimum lease payments at inception of the lease, less accumulated depreciation and impairment losses. Leased assets and corresponding liability are recognised in the Statement of Financial Position and leased assets are depreciated over the period the School is expected to benefit from their use or over the term of the lease.

### **Depreciation**

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Income.

The estimated useful lives of the assets are:

Classroom equipment	3 - 10 years
Classroom furniture	10 years
Administration furniture	10 years
Administration equipment	5 - 10 years
Music equipment	10 years
Computer equipment	5 - 10 years
Other equipment	3 - 20 years
Textbooks	5 years
Building improvements - Crown	5 - 20 years
Library resources	12.5% diminishing value

## **l) Intangible Assets**

### **Software costs**

Any major computer software acquired by the School is capitalised on the basis of costs incurred to acquire and bring to use the specific software. Costs associated with subsequent maintenance or licensing of software are recognised as an expense in the Statement of Comprehensive Income, when incurred.

Computer software with individual values under \$500 are not capitalised. They are recognised as an expense in the Statement of Comprehensive Income when incurred.

The carrying value of software is amortised on a straight line basis over its estimated useful life of five years. The amortisation charge for each period is recorded in the Statement of Comprehensive Income.

## **m) Accounts Payable**

"Accounts payable" represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.



## **n) Employee Entitlements**

### **Salary Accruals**

Salary accruals mainly reflect annual leave owing to teachers and ancillary staff and are recognised in respect of employees' services to balance date and are measured at the amounts expected to be paid when the liabilities are settled. There is a corresponding teachers' salaries grant receivable from the Ministry to fund the liability.

### **Leave Accruals**

No provision is required to be recognised for sick leave for any teachers, irrespective of whether a school is above its teaching entitlement as in practice most teacher sick leave is grant funded by the Ministry.

Annual leave relating to non-teaching employees as at balance date has been accrued and forms part of the school's Accounts Payable.

## **o) Provision for Cyclical Maintenance**

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside the day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's 10-year property plan.

## **p) Financial Assets and Liabilities**

The School's financial assets comprise cash and cash equivalents, accounts receivable, GST receivable and investments. All of these financial assets, except for investments that are shares, are categorised as "loans and receivables" for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, funds held on behalf of the Ministry of Education, painting contract liability, provision for cyclical maintenance and GST payable. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

## **q) Goods and Services Tax (GST)**

The financial statements have been prepared on a GST exclusive basis with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

## **r) Budget Figures**

The budget figures are extracted from the School budget that was approved by the Board of Trustees.

## **s) Income received in Advance**

Income received in advance relates to funds received where there are unfulfilled obligations for the school to provide services in the future. These funds are recorded as revenue as the obligations are fulfilled.



	<b>2014 Actual \$</b>	<b>2014 Budget \$</b>	<b>2013 Actual \$</b>
<b>2. Government grants</b>			
Operational grants	90,361	92,611	90,293
Teachers salaries grant	219,043	-	209,868
Use of land and buildings grant	89,806	-	90,921
Other government grants	<u>8,247</u>	<u>9,386</u>	<u>10,582</u>
	<u>407,457</u>	<u>101,997</u>	<u>401,664</u>
<b>3. Local fundraising</b>			
<i>Income</i>			
Donations	9,232	13,400	10,174
Fundraising and other	<u>2,732</u>	<u>2,900</u>	<u>7,955</u>
	11,964	16,300	18,129
<i>Expenditure</i>			
Fundraising expenses	-	1,500	1,546
	<u>11,964</u>	<u>14,800</u>	<u>16,583</u>
<i>Net surplus for the year</i>			
	<u>11,964</u>	<u>14,800</u>	<u>16,583</u>
<b>4. Other income</b>			
<i>Income</i>			
Activities	2,839	3,744	2,689
Trading	<u>4,634</u>	<u>3,960</u>	<u>5,279</u>
	7,473	7,704	7,968
<i>Expenditure</i>			
Trading	3,533	3,460	4,317
	<u>3,940</u>	<u>4,244</u>	<u>3,651</u>
<i>Net surplus for the year</i>			
	<u>3,940</u>	<u>4,244</u>	<u>3,651</u>
<b>5. Learning resources</b>			
Curricular	4,339	4,436	3,815
Repairs and maintenance	963	1,500	370
Extra-curricular activities	6,906	4,900	5,012
Library resources	-	100	-
Employee benefits - salaries	244,451	25,000	236,250
Staff development	<u>1,937</u>	<u>3,200</u>	<u>2,280</u>
	<u>258,596</u>	<u>39,136</u>	<u>247,727</u>



	<b>2014 Actual \$</b>	<b>2014 Budget \$</b>	<b>2013 Actual \$</b>
<b>6. Administration</b>			
Audit fees	2,500	2,500	2,500
Board of Trustees fees	2,895	2,485	2,485
Board of Trustees expenses	266	270	895
Communication	1,559	1,000	2,162
Consumables	2,632	2,200	2,439
Operating lease	317	317	317
Postage	183	150	187
Other	2,861	2,190	3,438
Employee benefits - salaries	23,785	23,231	24,931
Insurance	695	400	695
Service providers, contractors, consultancy	3,800	4,500	3,700
	<u>41,493</u>	<u>39,243</u>	<u>43,749</u>

### 7. Property maintenance

Caretaking and cleaning consumables	1,978	1,600	1,618
Cyclical maintenance provision	-	9,467	9,000
Grounds	2,171	4,040	6,085
Heat, light, and water	5,428	5,250	5,429
Repairs and maintenance	2,389	1,583	4,906
Use of land and buildings	89,806	-	90,921
Employee benefits - salaries	9,676	8,500	9,810
	<u>111,448</u>	<u>30,440</u>	<u>127,769</u>

The use of land and buildings figure represents 8% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

### 8. Depreciation

Administration equipment	1,522		1,562
Building improvements - Crown	1,217		1,829
Classroom furniture	113		113
Classroom equipment	119		119
Computer equipment	2,264		2,475
Library resources	544		535
Other fixed assets	3,467		3,455
	<u>9,246</u>	<u>9,400</u>	<u>10,088</u>

### 9. Cash and Cash Equivalents

ASB Cheque account	10,272	5,541	9,439
ASB Business Saver account	5,369	33,883	33,883
ASB Omni account	79	200	200
Petty cash	22	-	-
ASB Cyclical Maintenance account	37,824	31,221	31,221
	<u>53,566</u>	<u>70,845</u>	<u>74,743</u>



	2014 Actual \$	2014 Budget \$	2013 Actual \$
<b>10. Accounts Receivable</b>			
Debtors	36	870	2,445
Teachers salaries grant	15,493	15,552	15,552
	<u>15,529</u>	<u>16,422</u>	<u>17,997</u>

### 11. Property, Plant and Equipment

	Cost	Accumulated Depreciation	Net Book Value
<b>2014</b>			
Administration furniture	7,278	7,278	-
Administration equipment	18,896	12,128	6,768
Building improvements - Crown	36,601	26,213	10,388
Classroom furniture	19,721	19,416	305
Classroom equipment	7,915	7,587	328
Computer equipment	57,407	50,687	6,720
Library resources	17,449	13,639	3,810
Musical equipment	855	855	-
Other fixed assets	65,443	55,765	9,678
	<u>231,565</u>	<u>193,568</u>	<u>37,997</u>
<b>2013</b>			
Administration furniture	7,278	7,278	-
Administration equipment	19,202	16,674	2,528
Building improvements - Crown	36,601	24,996	11,605
Classroom equipment	19,721	19,303	418
Classroom furniture	7,915	7,468	447
Computer equipment	54,383	51,935	2,448
Library resources	16,840	13,094	3,746
Musical equipment	855	855	-
Other fixed assets	62,232	52,298	9,934
	<u>225,027</u>	<u>193,901</u>	<u>31,126</u>
<b>Net book value reconciliation</b>		<b>2014 \$</b>	<b>2013 \$</b>
Net book value at start of year		31,126	39,289
Less disposals at book value		1,431	-
Less depreciation charge for the year		9,246	10,088
Add asset acquisition at cost		17,548	1,925
<b>Net book value at end of year</b>		<u>37,997</u>	<u>31,126</u>

	2014 Actual \$	2014 Budget \$	2013 Actual \$
<b>12. Accounts Payable</b>			
Creditors	5,303	9,244	9,244
GST payable	3,137	7,264	7,264
Employee benefits - salaries accrual	15,717	15,737	15,737
Employee benefits - leave accrual	1,631	1,694	1,694
	<u>25,788</u>	<u>33,939</u>	<u>33,939</u>

The carrying value of payables approximates their fair value



	2014 Actual \$	2014 Budget \$	2013 Actual \$
<b>13. Provision for Cyclical Maintenance</b>			
Provision at the start of the year	46,600	46,600	37,600
Increase to the provision during the year	-	9,467	9,000
Use of the provision during the year	-	1,400	-
Recover cyclical maintenance over-provided	8,357	-	-
Provision at the end of the year	<u>38,243</u>	<u>54,667</u>	<u>46,600</u>
Current liability	31,500	-	1,400
Non current liability	6,743	54,667	45,200
	<u>38,243</u>	<u>54,667</u>	<u>46,600</u>

The School has a cash management plan to ensure that sufficient cash is available to meet all maintenance obligations as they fall due over the next 10 years. The amount recognised as a provision is the best estimate of the expenditure required to settle the present obligations at the balance sheet date. The provision has not been adjusted for inflation and the effect of the time value of money.

#### 14. Finance Lease Liability

The school has entered into a lease agreement for a photocopier. Finance lease liabilities are payable as follows:

Not later than one year	1,425	991	1,486
Later than one year and not later than five years	5,343	-	991
Later than five years	-	-	-
	<u>6,768</u>	<u>991</u>	<u>2,477</u>
Current liability	1,425	991	1,486
Non current liability	5,343	-	991
	<u>6,768</u>	<u>991</u>	<u>2,477</u>

#### 15. Funds Held for Capital Works Projects

During the year the school received and applied funding from the Ministry of Education for the following capital works projects:

	2014 . Opening Balance \$	Receipts from MOE \$	Payments \$	Closing Balance \$
Archgola (completed)	200	-	200	-
Floor covering (completed)	150	-	150	-
Block A & D upgrade (completed)	17,168	700	17,868	-
	<u>17,518</u>	<u>700</u>	<u>18,218</u>	<u>-</u>

	2013 . Opening Balance \$	Receipts from MOE \$	Payments \$	Closing Balance \$
Archgola (in progress)	200	-	-	200
Floor covering (in progress)	150	-	-	150
Block A & D upgrade (in progress)	-	37,748	20,580	17,168
	<u>350</u>	<u>37,748</u>	<u>20,580</u>	<u>17,518</u>





## 16. Related Party Transactions

The school is an entity controlled by the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those it is reasonable to expect the school would have adopted if dealing with that entity at arm's length. (2013 - same)

## 17. Remuneration

### *Board of Trustees and Committee members*

The total value of the remuneration paid or payable to trustees of the Board and Committee members was as follows:

	<b>2014 Actual \$</b>	<b>2013 Actual \$</b>
Board of Trustees	2,895	2,485
Committee members	-	-
	<u>2,895</u>	<u>2,485</u>

### *Principal*

The total value of remuneration paid or payable to the acting Principal is in the following bands:

	<b>2014 Actual \$000</b>	<b>2013 Actual \$000</b>
Salaries and other short term benefits:		
Salary and other payments	80 - 90	80 - 90
Benefits and other emoluments	0 - 10	Nil
Termination benefits	Nil	Nil

### *Other Employees*

No other employees received total remuneration over \$100,000 (2013 - nil).

## 18. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee members, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was as follows:

	<b>2014 Actual</b>	<b>2013 Actual</b>
Total value	Nil	Nil
Number of people	Nil	Nil



## 19. Contingencies

There are no contingent liabilities and no contingent assets as at 31 December 2014 (Contingent liabilities and assets at 31 December 2013 - nil).

## 20. Commitments

### (a) Capital Commitments

As at 31 December 2014 the Board has not entered into contract agreements for capital works

(Capital commitments at 31 December 2013 - nil).

### (b) Operating Commitments

The Board has entered into lease agreements for laptops.

	<b>2014 Actual \$</b>	<b>2013 Actual \$</b>
Not later than one year	179	317
Later than one year and not later than five years	-	179
Later than five years	-	-
	<u>179</u>	<u>496</u>

## 21. Events After Balance Date

There are no matters or events that have arisen, or been disclosed, subsequent to balance date that would require adjustment, or disclosure in, these financial statements (2013 - Nil)..



### Open Meeting

<b>To</b>	Discretionary & Funding Committee
<b>From</b>	TG Whittaker General Manager Strategy & Support
<b>Date</b>	23 February 2016
<b>Prepared by</b>	L van den Bemd Community Development Coordinator
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1467829
<b>Report Title</b>	<b>Application for Funding – Te Kowhai Community Hall Society</b>

## 1 Executive Summary

The purpose of this report is to present an application for funding from the Te Kowhai Community Hall Society towards the cost of upgrading the electrical systems throughout the facility.

## 2 Recommendation

**THAT** the report from the **General Manager Strategy & Support – Application for funding Te Kowhai Community Hall Society** – be received;

**AND THAT** an allocation of \$\_\_\_\_\_ is made to towards the Te Kowhai Community Hall Society towards the cost of upgrading the electrical systems throughout the facility;

**OR**

**AND THAT** the request from Te Kowhai Community Hall Society towards the cost of upgrading the electrical systems throughout the facility is declined/deferred until \_\_\_\_\_ for the following reasons:

### 3 Background

The Te Kowhai Community Hall Society needs to complete stage two to upgrade the electrical systems throughout the facility.

In 2014 the Society replaced the original electrical switch board along with some ground level plug connections. At the same time they were advised by the electrician undertaking the work that further upgrades to the lighting and wiring would need to be undertaken in the near future.

The upgrade of the lighting and wiring has been prioritised by the Society as there is concern around the Health & Safety needs for those who access the facility.

The Society has also spent a considerable amount of money upgrading the flooring throughout the facility.

### 4 Options Considered

- 1) That the application is approved and an allocation of partial or full funding requested be made.
- 2) That the application is declined.
- 3) That the application is deferred.

### 5 Financial

Funding is available to allocate for the year.

The project is noted to cost **\$29,100.08**. The Te Kowhai Community Hall Society is seeking funding of **\$21,100.08** towards the cost of upgrading electrical lighting and wiring at the Te Kowhai Hall.

GST Registered			Yes
Set of Accounts supplied			Yes
Previous funding has been received by this organisation			Yes
Discretionary & Funding Committee	Anzac Day Service 2015	March 2015	\$5,500.00

## **6 Policy**

The application meets the criteria set in the Discretionary Grants Policy - one of which is that grants up to \$5,000.00 can be funded up to 100% at the discretion of the relevant community board or committee or Council's Discretionary & Funding Committee. For grants above \$5,000.00 a funding cap of 75% of the total project cost applies (whichever is the greater). The total amount granted is at the discretion of the committee/board to which the grant is assigned.

## **7 Conclusion**

Consideration by the Committee is required with regard to this funding request.

## **Attachment**

*Funding application from the Te Kowhai Community Hall Society*

WAIKATO DISTRICT COUNCIL  
70  
10 FEB 2016  
Time 3.30... Initials...  
[Signature]



**SCANNED**  
**DISCRETIONARY FUNDING APPLICATION FORM**  
Doc No

**Important notes for applicant:**

- It is recommended that, prior to submitting your application, you contact the Waikato District Council's community development co-ordinator, on 07 824 8633 or 0800 492 452, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Please read the Guidelines for Funding Applications document to assist you with completing this application form.
- Please note that incomplete applications WILL NOT be considered. All parts of the application MUST be completed and all supporting information supplied.
- All applications must be on this application for funding form. We will not accept application forms that have been altered.
- Please ensure you complete the checklist on page 5.

**Which fund are you applying to:** (Please tick appropriate box)

**Discretionary and Funding Committee**  Project  Event

OR

**Community Board / Committee Discretionary Fund**

Raglan  Taupiri  Onewhero-Tuakau   
 Ngaruawahia  Huntly  Te Kauwhata  Meremere

**Section I – Your details**

**Name of organisation**

Te Kowhai Hall Society Inc

**What is your organisation's purpose?**

To provide and maintain the Hall as a vibrant and thriving centre for the community at large. We also combine with the School and Community group to provide a central point for events, meetings and large school functions.

**Address: (Postal)**

C/- Dr Roslyn Murray, 320a Te Kowhai Road, RD 8, Hamilton

**Address: (Physical if different from above)**

612 Horotiu Road, RD 8, Te Kowhai

**Contact name, phone number/s and email address**

Roslyn Murray, 027 3855638, 078497600, roz\_ivan@xtra.co.nz

**Charities Commission Number:** (If you have one) N/A

Are you GST registered? No  Yes  GST Number \_\_\_/\_\_\_/\_\_\_/\_\_\_  
 Bank account details 0 2,0 3 2 0,0 1 0 0 9 1 6,0 0  
 Bank BNZ Branch Victoria St, Hamilton

The following documentation is required in support of your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- Encoded deposit slip to enable direct credit of any grant payment made
- A copy of any documentation verifying your organisations legal status

## Section 2 – Community wellbeing and outcomes

Which community wellbeing will your project contribute to?

(See the guidelines sheet for more information on this section).

Social  Economic  Cultural  Environmental

Which of the five community outcomes for the Waikato district does this project contribute to?

(See the guidelines sheet for more information on this section.)

Accessible  Safe  Sustainable  Thriving  Vibrant

## Section 3 – Your event/project

**What is your event / project, including date and location ? (please provide full details)**

In December 2014 the original electrical switch board at the Te Kowhai Hall was replaced, along with wiring to some ground level plugs at a cost of approx \$10,000. The electrician noted at the time that the wiring to the lights would require our attention in the near future. The hall floor was then upgraded (\$43,000) and we are now ready to address the aging wiring, and at the same time, upgrade the lighting. Recently (Nov 2015), the electrician verbally advised the Hall President that the committee would need to prioritize the upgrade over other matters in order to ensure the safety of the hall, as the wiring had the potential to create a fire hazard. While the committee's finances have now recovered from the floor expenditure, we lack sufficient funds to cover all the costs associated with the replacement and upgrade of the wiring. Further to this, we wish to upgrade the existing lighting to a more environmentally friendly alternative (LED lighting) in order to reduce ongoing costs and avoid our cleaners having to climb high ladders to replace each \$50 light bulb as it blows.

**Who is involved in your event / project?**

A local electrician (Case van den Bemd) and the committee. The committee will contribute 'muscle' where appropriate in terms of cleanup and removal of material, but not in the electrical work itself - this must be undertaken by a professional.

**How many volunteers are involved?**

Approximately 12 (the committee)

**What other groups are involved in the project?**

None due to the nature of the work required.

**How will the wider community benefit from this event/project?**

The upgrade will ensure the continued provision of a safe and high quality community hall for use by all. While the hall is rented out for Weddings and birthday parties etc, community meetings and gatherings are not charged for. The committee's aim is to encourage a strong sense of ownership of the hall by the community. If the members of the community feel pride in the local hall then the hope is that negative outcomes such as vandalism will be reduced. A strong sense of belonging in the community makes for a safer stronger community - and a safe, well maintained and well utilized (and safe) hall will contribute to that.

### Section 4 – Funding requirements

**Note :** Please provide full details of how much your event/project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the event/project.

Please complete all of the following sections	<b>GST Inclusive Costs</b> (use this column if you are not GST registered)	<b>GST Exclusive Costs</b> (use this column if you are GST registered)
<b>TOTAL COST OF THE PROJECT/EVENT</b>	\$ 29,100.08	\$ _____
<b>Existing funds available for the project</b> <b>Total A</b>	\$ 8,000.00	\$ _____

#### Funding being sought from Waikato District Council

<b>Project Breakdown</b> (itemised costs of funding being sought) If there is insufficient space below please provide a breakdown of costs on an additional sheet.	\$	\$
Please see the attached detailed quote	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>Total Funds being sought from WDC</b> <b>Total B</b>	\$ 21,100.08	\$

Has funding been sought from other funders?      Yes       No   
If 'Yes', please list the funding organisation(s) and the amount of funding sought

a) If we are unsuccessful in securing a grant	\$ _____	\$ _____
b) we will seek a 3 year loan from the Waikato	\$ _____	\$ _____
c) District council against future rates to ensure	\$ _____	\$ _____
d) that the work is completed	\$ _____	\$ _____
<b>Total of other funds being sought</b> <b>Total C</b>	\$ 0	\$ _____

<b>Total Funding Applied for</b> (Add totals A, B & C together to make Total D) <b>Total D</b>	\$ 29,100.08	\$ _____
<i>Note : This total should equal the Total Cost of the Project/Event</i>		

#### Describe any donated material / resources provided for the event/project:

Just the time of the committee with respect to clean up and removal of discarded materials - this is because this upgrade involves health and safety matters and everything must meet strict electrical standards and be undertaken by professionals.




**Section 5 – Previous Funding Received from Waikato District Council**

If you have received funding from or through the Waikato District Council for any project in the past two years, please list below:

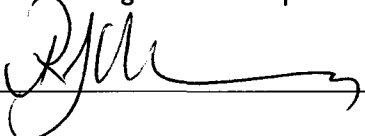
Project	Amount received	Date
100 Year ANZAC day commemorations	\$5,500	Feb 2015

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. **Note** : this will be checked and confirmed by council staff.


I confirm that an accountability statement has been completed and returned

Signed:  Name: 5/2/2016

I certify that the funding information provided in this application is correct.

Signature:  Date: 5/2/2016

Position in organisation (tick which applies) Chairman  Secretary  Treasurer

Signature:  Date: 5/2/2016

Position in organisation (tick which applies) Chairman  Secretary  Treasurer   
Vice:

## Checklist

Please ensure you have completed all parts of the funding application form by marking the boxes below and include copies of all accompanying documentation required.

Please also ensure you attach the completed checklist with your application.

Items Required	Enclosed ✓
Read and understood the guidelines for funding applications document	✓
Discussed your application with the Waikato District Council community development co-ordinator	✓
Nominated the fund you are applying for	✓
Completed Section 1 – Your details	✓
Enclosed a full copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club	✓
Enclosed an encoded deposit slip to enable direct credit of any grant payment made	✓
Enclosed a copy of any documentation verifying your organisations legal status	✓
Included copies of written quotes	✓
Completed Section 2 - community wellbeing and outcomes	✓
Completed Section 3 – details of your event/project	✓
Completed Section 4 – Funding requirements	✓
Completed Section 5 where funding has been received in the previous 2 years	✓
Obtained two signatures on your application	✓

**Please note: Incomplete applications will not be considered. Applicants will be requested to submit relevant outstanding information within 5 days or their application will be returned.**

# **Te Kowhai Hall Society Inc**

Annual report  
for the year ended 30 June 2015

The trustees are pleased to present the annual report,  
including the financial statements of Te Kowhai Hall Society  
Inc, for the year ended 30 June 2015.

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Trustee

Dated:

# Compilation report

## Scope

On the basis of information provided to us by the Trustees we have compiled, in accordance with Service Engagement Standard No. 2: Compilation of Financial Information issued by the New Zealand Institute of Chartered Accountants, the attached financial statements of Te Kowhai Hall Society Inc for the year ended 30 June 2015 . These have been prepared in accordance with the financial reporting framework described in Statement of accounting policies to the financial statements.

## Responsibilities

The Trustees solely responsible for the information contained in the financial statements and have determined that the financial reporting framework used is appropriate to meet their needs and the purpose that the financial statements were prepared.

The financial statements were prepared exclusively for the Trustees benefit. We do not accept responsibility to any other person for the contents of the financial statements.

## No audit or review engagement undertaken

Our procedures use accounting expertise to undertake the compilation of the financial statements from information provided to us by the Trustees . Our procedures do not include verification or validation procedures. No audit or review engagement has been performed and accordingly no assurance is expressed.

## Disclaimer of liability

Neither we nor any of our employees accept any responsibility for the reliability, accuracy or completeness of the compiled financial information nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on the compiled financial information.

Initiom Limited  
Chartered Accountants  
Dated: 16 September 2015

## Trust directory

<b>Nature of business</b>	Hall Hireage
<b>Location of business</b>	612 Horotiu Road RD8 Hamilton
<b>Accountants</b>	Initiom Limited PO Box 9255 Hamilton
<b>Bankers</b>	Bank of New Zealand - Hamilton

# Statement of financial performance

## REVENUE

Revenue	2	52,670	41,685
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## Gross surplus

		52,670	41,685
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## EXPENSES

Administration	3	37,749	21,402
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Non cash items	4	9,895	3,883
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		<u>47,644</u>	<u>25,285</u>
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## Net business surplus

		5,026	16,400
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## Other income

Sundry income	5	158	139
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## Statement of movements in equity

Net surplus	5,184	16,539
<b>Total recognised revenues and expenses</b>	<b>5,184</b>	<b>16,539</b>
<b>Movements in equity for the year</b>	<b>5,184</b>	<b>16,539</b>
Equity at beginning of year	211,385	194,846

These statements are to be read in conjunction with the notes to the financial statements  
and subject to the disclaimer

# Statement of financial position

## Equity

### Current assets

Cash and bank balances	7	4,449	46,835
Accounts receivable		5,500	-
		<u>9,949</u>	<u>46,835</u>

### Non current assets

Property, plant and equipment	8	206,620	164,550
<b>Total assets</b>		<u>216,569</u>	<u>211,385</u>