

Agenda for a meeting of the Waikato District Council to be held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY 11 APRIL 2016** commencing at **1.15pm.**

Information and recommendations are included in the reports to assist Council in the decision making process and may not constitute Council's decision or policy until considered by Council.

**PLEASE NOTE A CITIZENSHIP CEREMONY WILL BE HELD AT 12.30PM
PRIOR TO THE COUNCIL MEETING**

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA ITEMS

3. DISCLOSURES OF INTEREST

4. CONFIRMATION OF MINUTES

4.1 Minutes of the meeting held on 14 March 2016 4

5. MATTERS ARISING FROM MINUTES

6. COMMITTEE AND DEPARTMENTAL REPORTS

6.1 Policy & Regulatory Committee

6.1.1 Receipt of Policy & Regulatory Committee Minutes – meeting held on 15 March 2016 21

6.1.2 Receipt of Hearing Minutes – NZTA hearing held on 27 October 2015 34

6.1.3 Receipt of Hearing Minutes – Sunset Views Ltd hearing held on 24 November 2015 39

6.1.4 Zone Two Meeting Minutes 26 February 2016 44

6.1.5 Formation of Pokeno Community Committee 53

6.1.6 Submission on Waikato Regional Council's proposed 2016/17 Annual Plan 57

6.2 Strategy & Finance Committee

6.2.1	Receipt of Strategy & Finance Committee Minutes – meeting held on 22 March 2016	65
6.2.2	Treasury Risk Management Policy Compliance	78
6.2.3	Operational Budget Review	81
6.2.4	Te Kowhai Community Hall Loan Request	84

6.3 Infrastructure Committee

6.3.1	Receipt of Infrastructure Committee Minutes – meeting held on 8 March 2016	90
6.3.2	New Street Name Proposal at Dromgools Road, Tuakau	99
6.3.3	Stopping of Unformed Legal Road – Pokeno Township	104
6.3.4	Stopping of Unformed Legal Roads – 61 Market Street, Pokeno Township	110
6.3.5	Raglan Recreation Ground Sports Lighting Upgrade	116
6.3.6	Removal of Limited Access Restriction over part of Great South Road, Ngaruawahia	121

6.4 Discretionary & Funding Committee

6.4.1	Receipt of Committee Minutes - meeting held on 14 March 2016	131
-------	--	-----

7. COMMUNITY BOARD MINUTES

7.1	Receipt of Onewhero-Tuakau Community Board Minutes – meeting held on 7 March 2016	141
7.2	Receipt of Taupiri Community Board Minutes – meeting held on 14 March 2016	147
7.3	Receipt of Raglan Community Board Minutes – meeting held on 8 March 2016	152
7.4	Receipt of Ngaruawahia Community Board Minutes – meeting held on 8 March 2016	160
7.5	Receipt of Huntly Community Board Minutes – meeting held on 15 March 2016	166

8.	<u>COMMUNITY COMMITTEE MINUTES</u>	
8.1	Receipt of Te Kauwhata Community Committee minutes – meeting held on 2 March 2016	172
8.2	Receipt of Tamahere Community Committee Minutes - meeting held on 1 March 2016	179
9.	<u>EXCLUSION OF THE PUBLIC</u>	184

G J Ion
CHIEF EXECUTIVE
 Agenda2016\CCL\160411 CCL OP

Open Meeting

To	Waikato District Council
From	GJ Ion Chief Executive
Date	17 March 2016
Prepared By	LM Wainwright Committee Secretary
Chief Executive Approved	Y
DWS Document Set #	1476258
Report Title	Confirmation of Minutes

1. Executive Summary

To confirm the minutes of a meeting of the Waikato District Council held on Monday 14 March 2016.

2. Recommendation

THAT the minutes of a meeting of Waikato District Council held on Monday 14 March 2016 be confirmed as a true and correct record of that meeting.

3. Attachments

Minutes 14 March 2016



MINUTES of a meeting of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY 14 MARCH 2016** commencing at **1.17pm**.

Present	His Worship the Mayor Mr AM Sanson Cr JC Baddeley Cr J Church Cr DW Fulton Cr J Gibb Cr WD Hayes Cr SD Lynch [until 3.17pm and from 3.46pm] Cr L Petersen Cr J Sedgwick [until 2.19pm and from 2.22pm] Cr NMD Smith [until 3.49pm] Cr MR Solomon
Attending	Mr GJ Ion (Chief Executive) Ms S Duignan (General Manager Customer Support) Mr T Harty (General Manager Service Delivery) Mr TG Whittaker (General Manager Strategy & Support) Mrs LM Wainwright (Committee Secretary) Mr C Clarke (Roading Manager) Mr A Tester (Waikato Regional Transport Committee) Mr R Bullick (New Zealand Transport Agency) Mr K Lockley (Zero Harm Manager) Mrs J Vernon (Strategic Planning & Resource Management Team Leader) Mr A Corkill (Parks & Facilities Manager)

WDC1603/01 APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Baddeley/Church)

THAT an apology be received from and leave of absence granted to Crs Costar and McGuire.

CARRIED on the voices

It was noted that Leave of Absence was granted to Cr Tait at the Policy & Regulatory Meeting held on 16 February 2016 [P&R1602/07/17 refers.]

WDCI603/02 CONFIRMATION OF STATUS OF AGENDA ITEMSWDCI603/02/1 **Resolved: (Crs Sedgwick/Solomon)**

THAT the agenda for the meeting of the **Waikato District Council** held on **Monday 14 March 2016** be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 9 which shall be considered with the public excluded.

CARRIED on the voices

WDCI603/03 DISCLOSURES OF INTEREST

Cr Smith advised members of the Board that he would declare a conflict of interest in item 6.3.1 [*Rotokauri Lake Management Committee 2014/2015 AGM, Budget and Election of Committee for 2015/2016*].

WDCI603/04 CONFIRMATION OF MINUTESWDCI603/04/1 **Resolved: (Crs Gibb/Hayes)**

THAT the minutes of a meeting of the **Waikato District Council** held on **Monday 15 February 2016** be confirmed as a true and correct record of that meeting.

CARRIED on the voices

WDCI603/05 MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

WDCI603/06 COMMITTEE AND DEPARTMENTAL REPORTS**WDCI603/06/1 Policy & Regulatory Committee**WDCI603/06/1/1 Early Engagement on the Waikato Regional Transport Committee's Speed Management Project

The Roothing Engineer introduced the guest speaker and answered questions of Council.

Mr Tester presented a powerpoint and verbal presentation and answered questions of Council.

Resolved: (Crs Hayes/Smith)

THAT the report of the General Manager Strategy & Support – Early Engagement on the Waikato Regional Transport Committee’s Speed Management Project – be received;

AND THAT Waikato District Council supports the inclusion of ‘demonstration sites’ for the Waikato Speed Management Project;

AND FURTHER THAT Waikato District Council approves community engagement on the potential speed limit change sites in Waikato District.

CARRIED on the voices

WDC1603/06/1/2 Receipt of Policy & Regulatory Committee Minutes – Meeting held on 16 February 2016

Resolved: (Crs Fulton/Church)

THAT the minutes of a meeting of the Policy & Regulatory Committee held on Tuesday 16 February 2016 be received.

CARRIED on the voices

WDC1603/06/1/3 **Resolved: (Crs Fulton/Gibb)**

P&R1602/07/3 Review of Sensitive Expenditure Policy

THAT Council adopts the reviewed Sensitive Expenditure Policy and rescinds the existing policy.

CARRIED on the voices

WDC1603/06/1/4 **Resolved: (Crs Fulton/Baddeley)**

P&R1602/07/4 Freedom Camping Bylaw Determination

THAT pursuant to section 155(1) of the Local Government Act 2002 and section 11 of the Freedom Camping Act 2011 the Committee recommends to Council that a bylaw be the most appropriate mechanism for the management of freedom camping in the Waikato District.

CARRIED on the voices

WDC1603/06/1/5 Resolved: (Crs Fulton/Petersen)

P&R1602/07/7 Leave of Absence – Cr Tait

THAT Cr Tait be granted a leave of absence from 3 March 2016 to 8 April 2016.

CARRIED on the voices

WDC1603/06/1/6 Resolved: (Crs Fulton/Hayes)

P&R1602/07/9 Land Acquisition Criteria

THAT the Land Acquisition Criteria be adopted by Council.

CARRIED on the voices

WDC1603/06/1/7 Resolved: (Crs Fulton/Sedgwick)

P&R1602/07/11 Unformed Legal Roads – Decision Making Framework

THAT Council approves the decision Making Framework for Unformed Legal Roads and revokes the Paper Road Policy (Occupation and Disposal).

CARRIED on the voices

WDC1603/06/1/8 Resolved: (Crs Fulton/Gibb)

P&R1602/07/13 Review of Roadside Fencing Policy

THAT Council adopts the revised Roadside Fencing Policy.

CARRIED on the voices

WDC1603/06/1/9 Resolved: (Crs Fulton/Hayes)

P&R1602/07/12 Annual Renewal of Bridge Restrictions

THAT the General Manager Service Delivery be delegated authority to renew existing bridge weight and speed restrictions annually in accordance with the Heavy Motor Vehicle Regulations 1974, provided that any additions or changes to the restrictions must first be approved by the Infrastructure Committee.

CARRIED on the voices

WDC1603/06/1/10 Resolved: (Crs Fulton/Church)

P&R1602/07/14 Proposed Waikato District Council Trade Waste and Wastewater Bylaw 2016

THAT the Committee recommends to Council that it make a determination that the proposed Waikato District Council Trade Waste and Wastewater Bylaw 2016 is the most appropriate form of bylaw pursuant to section 155(1) of the Local Government Act 2002;

AND THAT the Committee recommends to Council that it make a determination that the proposed bylaw does not give rise to any implication under the New Zealand Bill of Rights Act 1990 pursuant to section 155(2) of the Local Government Act 2002;

AND FURTHER THAT the Statement of Proposal, incorporating the proposed Waikato District Council Trade Waste and Wastewater Bylaw 2016 (subject to any amendments), be recommended to Council at its meeting on 14 March 2016 for public notification on 23 March 2016 with the closing date for submissions being 23 May 2016, in accordance with Sections 83 (special consultative procedure) and 86 (use of special consultative procedure in relation to adoptions or review or amendment of bylaws) of the Local Government Act 2002;

AND FURTHER THAT submissions on the Statement of Proposal (incorporating the proposed Waikato District Council Trade Waste and Wastewater Bylaw 2016) be considered and, if requested, be heard by Council at a meeting to be held on 29 June 2016 or as early thereafter as possible.

CARRIED on the voices

WDC1603/06/1/11 Resolved: (Crs Fulton/Hayes)

P&R1602/07/15 Joint Management Agreement with Waikato Tainui: Approval of Schedule F – Management of Maaori Sites of Significance

THAT Council adopts Schedule F – Management of Maaori Sites of Significance.

CARRIED on the voices

WDC1603/06/1/12 Receipt of Hearing Minutes – Dawson-Smith and Chaiyindeephum -Meeting held on 22 October 2015

Resolved: (Crs Fulton/Sedgwick)

THAT the minutes of a hearing – Dawson-Smith and Chaiyindeephum held on Thursday 22 October 2015 be received.

CARRIED on the voices

WDC1603/06/1/13 Receipt of Hearing Minutes – Opal Higgins -Meeting held on 2 December 2015

Resolved: (Crs Sedgwick/Baddeley)

THAT the minutes of a hearing – Opal Higgins held on Wednesday 2 December 2015 be received.

CARRIED on the voices

WDC1603/06/1/14 Receipt of Policy & Regulatory Hearing Minutes – Public Places Bylaw - Meeting held on 2 February 2016 and continued on 10 February 2016

Resolved: (Crs Fulton/Petersen)

THAT the minutes of the Policy & Regulatory Hearing – Public Places Bylaw held on Tuesday 2 February and continued on Wednesday 10 February 2016 be received.

CARRIED on the voices

WDC1603/06/1/15 Zero Harm Update
Agenda Item 6.1.6

The Zero Harm Manager gave a verbal presentation and answered questions of Council.

Resolved: (Crs Fulton/Baddeley)

THAT the report of the Chief Executive – *Zero Harm Update* - be received.

CARRIED on the voices

WDC1603/06/1/16 2016 Triennial Elections
Agenda Item 6.1.7

The General Manager Strategy & Support gave a verbal presentation and answered questions of Council.

Resolved: (Crs Church/Gibb)

THAT the report of the General Manager Strategy & Support – 2016 Triennial Elections – be received;

AND THAT Council resolves for the 2016 Waikato District Council triennial elections to adopt the alphabetical order of candidate names.

CARRIED on the voices

WDC1603/06/1/17 WEL Energy Trust Annual Plan Submission
Agenda Item 6.1.8

The Chief Executive gave a verbal presentation and answered questions of Council.

Resolved: (Crs Gibb/Solomon)

THAT the report of the Chief Executive – WEL Energy Trust Annual Plan Submission – be received.

CARRIED on the voices

WDC1603/06/1/18 Road Naming Policy
Agenda Item 6.1.9

The Roading Manager gave a verbal presentation and answered questions of Council.

Resolved: (Crs Smith/Baddeley)

THAT the report of the General Manager Service Delivery – Road Naming Policy - be received;

AND THAT the Council adopts the Road Naming Policy;

AND FURTHER THAT the existing Road Naming Policy be revoked [WDC1305/06/6 refers].

CARRIED on the voices

WDC1603/06/2 Strategy & Finance CommitteeWDC1603/06/2/1 Receipt of Committee Minutes – Meeting held on 23 February 2016**Resolved: (Crs Baddeley/Gibb)****THAT the minutes of a meeting of the Strategy & Finance Committee held on Tuesday 23 February 2016 be received.****CARRIED on the voices**

Cr Sedgwick withdrew from the meeting [2.19pm] following discussion on the above item.

WDC1603/06/2/2 **Resolved: (Crs Baddeley/Church)****S&FI602/07/7 Funding for Karioitahi Hall****THAT the shortfall in funding of \$2,906 per annum be funded from the LTCCP Contribution Reserve until this issue can be reconsidered through the next rating review.****CARRIED on the voices**WDC1603/06/2/3 **Resolved: (Crs Baddeley/Lynch)****S&FI602/07/12 Draft Feedback to the Local Government New Zealand on ‘A ‘Blue Skies’ Discussion about New Zealand’s Resource Management System’****THAT Council retrospectively approves the draft feedback to Local Government New Zealand on ‘A ‘blue skies’ discussion about New Zealand’s Resource Management System’.****CARRIED on the voices**WDC1603/06/2/4 **Resolved: (Crs Baddeley/Smith)****S&FI602/07/16 Te Kauwhata Heavy Traffic Bypass – Removal of Designation****THAT the General Manager Service Delivery be requested to undertake the formal process to remove the designation.****CARRIED on the voices**

WDC1603/06/2/5 Plan Change 14 (Raglan Rezoning) – Council Submission
Agenda Item 6.2.2

The Strategic Planning & Resource Management Team Leader gave a verbal presentation and answered questions of Council.

Resolved: (Crs Baddeley/Church)

THAT the report of the General Manager Strategy and Support – Plan Change 14 (Raglan Rezoning) - Council Submission - be received;

AND THAT the Council submission on Plan Change 14 be retrospectively approved.

CARRIED on the voices

Cr Sedgwick re-entered the meeting [2.22pm] during discussion on the above item and was present when voting took place.

WDC1603/06/2/6 Feedback to Local Government New Zealand Regarding the Resource Legislation Amendment Bill 2015
Agenda Item 6.2.3

The Strategic Planning & Resource Management Team Leader gave a verbal presentation and answered questions of Council.

Resolved: (Crs Fulton/Hayes)

THAT the report of the General Manager Strategy and Support – Feedback to Local Government New Zealand regarding the Resource Legislation Amendment Bill 2015 - be received;

AND THAT Council approves the feedback on the Resource Legislation Amendment Bill 2015 that is to be provided to Local Government New Zealand.

CARRIED on the voices

WDCI603/06/3 Infrastructure Committee

WDCI603/06/3/1 Receipt of Infrastructure Committee Minutes – Meeting held on 9 February 2016

Resolved: (Crs Hayes/Petersen)

THAT the minutes of a meeting of the Infrastructure Committee held on Tuesday 9 February 2016 be received.

CARRIED on the voices

WDCI603/06/3/2 **Resolved: (Crs Hayes/Sedgwick)**

INF1602/06/3 Proposed Waikato District Sport and Recreation Strategy

THAT Council supports the development of the Waikato District Sport and Recreation Strategy in partnership with Sport Waikato.

CARRIED on the voices

WDCI603/06/3/3 **Resolved: (Crs Hayes/Lynch)**

INF1602/06/6 Service Delivery Report for February 2016

THAT an independent peer review be undertaken of the cost of repair and refurbishment of the Huntly Memorial Hall and report back to Council prior to any further action being taken.

CARRIED on the voices

WDCI603/06/3/4 **Resolved: (Crs Hayes/Sedgwick)**

INF1602/06/7 New Street Naming Proposal – Te Kauwhata

THAT Council endorses the wishes of the Te Kauwhata Community to name the new cul-de-sac, to be accessed from Roto Street, Matau Close.

CARRIED on the voices

WDCI603/06/3/5 Resolved: (Crs Hayes/Petersen)

INF1602/06/8 New Street Naming Proposals, River Terraces Subdivision, Ngaruawahia

THAT Council endorses the view of the Ngaruawahia Community Board to name the new streets shown on the Scheme Plan the following:

- Road “A” to be Matariki Terrace
- Road “B” to be Matawhero Place
- Road “G” to be Tawera Lane
- Road “G2” to be Te Ika Way

CARRIED on the voices

WDCI603/06/3/6 Resolved: (Crs Hayes/Gibb)

INF1602/06/9 Rotokauri Lake Management Committee 2014/2015 AGM, Budget and Election of Committee for 2015/2016

THAT the AGM minutes, 2015/16 budget and work programme be endorsed;

AND THAT Council approve the elected committee membership as per the Waikato District Council Delegations Register for Rotokauri Lake Management Committee membership as per delegations as follows:

- Waikato District Council - Cr Noel Smith
- Waikato Regional Council – Cr Peter Buckley
- Hamilton City Council – Cr Martin Gallagher
- Three residents living within 1 kilometre of the reserve boundary – Heather Perring, Bruce Sparrow, Keith Owen
- One Auckland/Waikato Fish and Game Council representative - Tom Mills
- One Hamilton Fish and Game Association Representative – Trevor Dilks
- One Ngati Mahanga representative – Poata Watene
- Any other persons appointed by the Waikato District Council – at the AGM 2 extra local people requested to sit on the Committee – Liz Gibson, Chris Dawson;

AND FURTHER THAT the two additional nominations elected at the AGM be appointed to the committee.

CARRIED on the voices

Cr Smith declared an interest in the above item and did not participate in the discussion or voting on this matter.

WDCI603/06/3/7 **Resolved: (Crs Hayes/Baddeley)**

INF1602/06/10 Whatawhata Cemetery Additional Budget Request

THAT additional budget of \$18,100 be made available through loan funding for the Whatawhata Cemetery.

CARRIED on the voices

WDCI603/06/3/8 **Resolved: (Crs Hayes/Church)**

INF1602/06/11 Waikato District Alliance – Key Results Areas and Key Performance Indicators

THAT Council approves the proposed Key Results Areas and Key Performance Indicators for implementation within the Waikato District Alliance.

CARRIED on the voices

WDCI603/06/4 Chief Executive’s Performance Review Subcommittee

WDCI603/06/4/1 Receipt of Committee Minutes – Meeting held on 17 February 2016

Resolved: (Crs Hayes/Fulton)

THAT the minutes of a meeting of the Chief Executive’s Performance Review Subcommittee held on Wednesday 17 February 2016 be received.

CARRIED on the voices

WDCI603/07 COMMUNITY BOARD MINUTES

WDCI603/07/1 Onewhero-Tuakau Community Board – Meeting held on 2 February 2016

Resolved: (Crs Petersen/Hayes)

THAT the minutes of a meeting of the Onewhero-Tuakau Community Board held on Tuesday 2 February 2016 be received.

CARRIED on the voices

WDC1603/07/2 Taupiri Community Board – Meeting held on 15 February 2016

Resolved: (Crs Solomon/Gibb)

THAT the minutes of a meeting of the Taupiri Community Board held on Monday 15 February 2016 be received.

CARRIED on the voices

WDC1603/07/3 Raglan Community Board – Meeting held on 9 February 2016

Resolved: (Crs Baddeley/Hayes)

THAT the minutes of a meeting of the Raglan Community Board held on Tuesday 9 February 2016 be received.

CARRIED on the voices

WDC1603/07/4 Ngaruawahia Community Board – Meeting held on 9 February 2016

Resolved: (Crs Gibb/Solomon)

THAT the minutes of a meeting of the Ngaruawahia Community Board held on Tuesday 9 February 2016 be received.

CARRIED on the voices

WDC1603/07/5 Huntly Community Board – Meeting held on 16 February 2016

Resolved: (Cr Lynch/His Worship the Mayor)

THAT the minutes of a meeting of the Huntly Community Board held on Tuesday 16 February 2016 be received.

CARRIED on the voices

WDC1603/08 COMMUNITY COMMITTEE MINUTES

WDC1603/08/1 Te Kauwhata Community Committee – Meeting held on 3 February 2016

Resolved: (Cr Sedgwick/His Worship the Mayor)

THAT the minutes of a meeting of the Te Kauwhata Community Committee held on Wednesday 3 February 2016 be received.

CARRIED on the voices

WDC1603/08/2 Meremere Community Committee – Meeting held on 11 February 2016

Resolved: (Crs Sedgwick/Lynch)

THAT the minutes of a meeting of the Meremere Community Committee held on Thursday 11 February 2016 be received.

CARRIED on the voices

WDC1603/08/3 Tamahere Community Committee – Meeting held on 1 February 2016

Resolved: (Crs Hayes/Gibb)

THAT the minutes of a meeting of the Tamahere Community Committee held on Monday 1 February 2016 be received.

CARRIED on the voices

WDC1603/09 **EXCLUSION OF THE PUBLIC**

Resolved: (Crs Gibb/Lynch)

THAT the public be excluded from the meeting during discussion on the following items of business:

- 1 **Confirmation of Public Excluded Minutes – 15 February 2016**
- 2 **Receipt of Public Excluded Minutes**
 - 2.1 **Strategy & Finance Committee – 23 February 2016**
 - 2.2 **Infrastructure Committee – 9 February 2016**
 - 2.3 **Chief Executive’s Performance Review Subcommittee - 17 February 2016**
 - 2.4 **Te Kauwhata Community Committee – 3 February 2016**
- 3 **Waikato Coalfields Museum Report**
- 4 **Chief Executive’s Issues.**

This resolution is made in reliance on sections 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

That the public conduct of the whole (or the relevant part) of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to:

- a) **Protect members, or officers, or employees of any local authority, or any persons to whom section 2(5) of the Local Government Official Information and Meetings Act 1987 applies, from improper pressure or harassment;**
- b) **Protect the privacy of natural persons, including that of deceased natural persons;**
- c) **Prevent the disclosure or use of official information for improper gain or improper advantage;**

AND THAT the exclusion of the public from the whole or relevant part of the proceedings of the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation in any proceedings before the local authority where a right-of-appeal lies to any Court or Tribunal against the final decision of the local authority in those proceedings.

CARRIED on the voices

Resolution nos WDC1603/10 to WDC1603/15 are contained in the public excluded section of these minutes.

Having resumed open meeting the following report was released into open meeting:

WDC1603/16 **REPORTS** *Continued..*

WDC1603/16/1 Waikato Coalfields Museum
Agenda Item 5.1 PEX

It was resolved [WDC1603/13/1] during the public excluded section of the meeting that the following resolution be released into open meeting but the report remain confidential and unavailable to the public.

'Resolved: (Crs Hayes/Baddeley)

THAT the report of the General Manager Service Delivery – Waikato Coalfields Museum Business Plan - be received;

AND THAT proceeds from the sale of Harlock Place property are credited to the Property Proceeds Reserve (8329);

AND FURTHER THAT subject to a satisfactory detailed investigation and business case/feasibility study the proceeds of sale less costs and previous advance are dedicated toward achievement of a district archiving facility and museum complex at Puketirini as a partnership between Council and the Waikato Coalfields Museum Board;

AND FURTHER THAT funding for the business case/feasibility study be taken from the Aspirational Projects feasibility studies budget (2M121000);

AND FURTHER THAT the recommendation be released into open meeting but the report remain confidential and unavailable to the public.

CARRIED on the voices'

There being no further business the meeting was declared closed at 4.03pm.

Minutes approved and confirmed this day of 2016.

AM Sanson

CHAIRPERSON

Minutes2016/CCL/160315 CCL Minutes

Open Meeting

To	Waikato District Council
From	GJ Ion Chief Executive
Date	21 March 2016
Prepared By	JP Davies Committee Secretary
Chief Executive Approved	Y
DWS Document Set #	1478477
Report Title	Receipt of Policy & Regulatory Committee Minutes – 15 March 2016

1. Executive Summary

To receive the minutes of a meeting of the Policy & Regulatory Committee held on Tuesday 15 March 2016 and to adopt the recommendations contained therein.

2. Recommendation

THAT the minutes of a meeting of the Policy & Regulatory Committee held on Tuesday 15 March 2016 be received;

AND THAT the following recommendations become resolutions of Council:

P&R1603/07/3 Attendance at the LGNZ Conference and Excellence Awards 2016

THAT the following delegates attend the LGNZ Conference and Excellence Awards in Dunedin from 24 July 2016 to 26 July 2016:

**His Worship the Mayor
Deputy Mayor
Chief Executive;**

AND THAT His Worship the Mayor is the presiding delegate at the Local Government New Zealand Annual General Meeting on 24 July 2016;

AND FURTHER THAT the Deputy Mayor is the alternate delegate at the Local Government New Zealand Annual General Meeting on 24 July 2016;

AND FURTHER THAT the Chief Executive is the third delegate (with no voting rights) at the Local Government New Zealand Annual General Meeting on 24 July 2016.

P&R1603/07/4 Local Government New Zealand Remit Process for 2016 Annual General Meeting

THAT Waikato District Council submits any proposed remits to the Local Government New Zealand Annual General Meeting by 13 June 2016.

P&R1603/07/5 Code of Conduct

THAT the updated draft Code of Conduct, as amended, be adopted by Council.

P&R1603/07/6 Proposed Public Places Bylaw 2015 following Hearings and Deliberations

THAT subject to any amendments and pursuant to section 83 of the Local Government Act 2002, the Committee having heard and considered submissions on the proposed Waikato District Council Public Places Bylaw 2015 recommend to Council to adopt the amended bylaw as the Waikato District Council Public Places Bylaw 2016;

AND THAT the Franklin District Council Public Places Bylaw 2007; the Franklin District Council Traffic Control Bylaw 2006; the Franklin District Council Trading in Public Places Bylaw 2008; the Waikato District Council Parking, Traffic Control and Public Places Bylaw 2007 and the Waikato District Council Trading in Public Places Bylaw 2008 be revoked the day the Waikato District Council Public Places Bylaw 2016 comes into force.

P&R1603/07/7 Policy Review Programme – Policies to be Revoked

THAT the Policy & Regulatory Committee considers the list of policies contained in appendix I to this report and recommend to Council that these policies be revoked.

P&R1603/07/8 Proposed Waikato District Council Reserves and Beaches Bylaw 2016

THAT the Committee recommends to Council that it make a determination that the proposed bylaw does not give rise to any implications under the New Zealand Bill

of Rights Act 1990 pursuant to section 155(2) of the Local Government Act 2002;

AND THAT the Statement of Proposal and the proposed Waikato District Council Reserves and Beaches Bylaw 2016 (subject to any amendments), be recommended to Council at its meeting on 11 April 2016 for public notification on 20 April 2016, with the closing date for submissions being 20 May 2016;

AND FURTHER THAT submissions on the Statement of Proposal, (incorporating the proposed Waikato District Council Reserves and Beaches Bylaw 2016) be considered and, if requested, submitters be heard by Council at a meeting to be held on 22 June 2016, or as early thereafter as possible.

P&R1603/07/9 Proposed Waikato District Council Cemeteries Bylaw 2016

THAT the Committee recommends to Council that it make a determination that the proposed bylaw does not give rise to any implications under the New Zealand Bill of Rights Act 1990 pursuant to section 155(2) of the Local Government Act 2002;

AND THAT the Statement of Proposal, incorporating the proposed Waikato District Council Cemeteries Bylaw 2016 (subject to any amendments), be recommended to Council at its meeting on 11 April 2016 for public notification on 20 April 2016 with the closing date for submissions being 5 pm 20 May 2016 in accordance with Sections 83 (special consultative procedure), 86 (use of special consultative procedure in relation to adoption or review or amendment of bylaws) of the Local Government Act 2002;

AND FURTHER THAT submissions on the Statement of Proposal, (incorporating the proposed Waikato District Council Cemeteries Bylaw 2016) be considered and, if requested, be heard by Council at a meeting to be held on 20 June 2016 or as early thereafter as possible.

P&R1603/07/10 Attendance at the Emergency Management Conference

THAT Councillor Jacqui Church be approved to attend the Emergency Management Conference from 31 May 2016 - 3 June 2016.

P&R1603/07/11 Draft Policy: Te Reo Maaori

THAT the policy be submitted to Council for consideration of approval.

Attachment - Minutes



MINUTES of a meeting of the Policy & Regulatory Committee held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 15 MARCH 2016** commencing at **9.00am**.

Present:

- Cr DW Fulton (Chairperson)
- His Worship the Mayor, Mr AM Sanson *[until 10.05am and from 10.07am]*
- Cr JC Baddeley *[from 9.02am]*
- Cr JA Church
- Cr JM Gibb
- Cr WD Hayes
- Cr SD Lynch
- Cr RC McGuire
- Cr LM Petersen
- Cr JD Sedgwick
- Cr MR Solomon

Attending:

- Mr GJ Ion (Chief Executive)
- Ms S Duignan (General Manager Customer Support)
- Mr TN Harty (General Manager Service Delivery)
- Mr TG Whittaker (General Manager Strategy & Support)
- Mrs RJ Gray (Council Support Manager)
- Mrs LM Wainwright (Committee Secretary)
- Mr C Birkett (Monitoring Team Leader)
- Ms M Russo (Corporate Planner)
- Mr E Parata (Asset Management Team Leader)
- Mr M Edmonds (Customer Delivery Team Leader)
- Ms E Makin (Senior Planner)
- Members of Staff

P&R1603/01 APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Sedgwick/Church)

THAT an apology be received from and leave of absence granted to Cr Costar and Cr Smith.

CARRIED on the voices

It was noted that Leave of Absence was granted to Cr Tait *[WDC1603/06/1/5 refers.]*

P&R1603/02 CONFIRMATION OF STATUS OF AGENDA ITEMS

P&R1603/02/1 **Resolved: (Crs Gibb/Petersen)**

THAT the agenda for a meeting of the Policy & Regulatory Committee held on Tuesday 15 March 2016 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 8 which shall be discussed with the public excluded.

CARRIED on the voices

P&R1603/03 DISCLOSURES OF INTEREST

There were no declarations of interest noted.

P&R1603/04 CONFIRMATION OF MINUTES

P&R1603/04/1 **Resolved: (Crs Hayes/Lynch)**

THAT the minutes of a meeting of the Policy & Regulatory Committee held on Tuesday 16 February 2016 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

Cr Baddeley entered the meeting [9.02am] following discussion on this item and was not present when voting took place.

P&R1603/04/2 **Resolved: (Cr Gibb/His Worship the Mayor)**

THAT the minutes of the Public Places Bylaw Hearing held on 2 & 10 February 2016 be confirmed as a true and correct record of that Hearing.

CARRIED on the voices

P&R1603/05 MATTERS ARISING FROM THE MINUTES

There were no matters arising from the Minutes.

P&R1603/06 RECEIPT OF MINUTES AND DECISION

P&R1603/06/1 **Resolved: (Crs Sedgwick/Solomon)**

THAT the minutes, recommendation and decision of a hearing by an independent commissioner for *New Zealand Transport Agency - Ruakura Road/Lisette Road Roundabout* - held on Thursday 27 October 2015 be received.

CARRIED on the voices

P&R1603/06/2 **Resolved: (Crs Petersen/Church)**

THAT the minutes and decision of a Hearing by an independent commissioner and members of the Regulatory Subcommittee - *Sunset Views Limited* - held on Tuesday 24 November 2015 be received.

CARRIED on the voices

P&R1603/07 REPORTS

P&R1603/07/1 Chief Executive's Business Plan

Resolved: (Crs Gibb/Baddeley)

THAT the report of the Chief Executive – *Chief Executive's Business Plan* - be received.

CARRIED on the voices

P&R1603/07/2 2016 Meeting Calendar

Resolved: (Cr Sedgwick/His Worship the Mayor)

THAT the report of the Chief Executive - *2016 Meeting Calendar* - be received.

CARRIED on the voices

P&R1603/07/3 Attendance at the LGNZ Conference and Excellence Awards 2016

Resolved: (Crs Sedgwick/Solomon)

THAT the report of the Chief Executive – *Attendance at the LGNZ Conference and Excellence Awards 2016* - be received;

AND THAT the following delegates attend the LGNZ Conference and Excellence Awards in Dunedin from 24 July 2016 to 26 July 2016:

**His Worship the Mayor
Deputy Mayor
Chief Executive;**

AND FURTHER THAT His Worship the Mayor is the presiding delegate at the Local Government New Zealand Annual General Meeting on 24 July 2016;

AND FURTHER THAT the Deputy Mayor is the alternate delegate at the Local Government New Zealand Annual General Meeting on 24 July 2016;

AND FURTHER THAT the Chief Executive is the third delegate (with no voting rights) at the Local Government New Zealand Annual General Meeting on 24 July 2016.

CARRIED on the voices

P&R1603/07/4

Local Government New Zealand Remit Process for 2016 Annual General Meeting

Resolved: (Crs Sedgwick/Church)

THAT the report of the Chief Executive – *Local Government New Zealand Remit Process for 2016 Annual General Meeting* - be received;

AND THAT Waikato District Council submits any proposed remits to the Local Government New Zealand Annual General Meeting by 13 June 2016.

CARRIED on the voices

P&R1603/07/5

Code of Conduct

Following discussion on the updated draft code of conduct, the Chief Executive agreed to include a further bullet point under Contact with the Media: *'any matter that may be subject to legal action'*.

Resolved: (His Worship the Mayor/Cr Sedgwick)

THAT the report of the Chief Executive – *Code of Conduct* – be received;

AND THAT the updated draft Code of Conduct, as amended, be referred to Council for adoption.

CARRIED on a show of hands 9 voting in FAVOUR and 2 voting AGAINST.

P&R1603/07/6

Proposed Public Places Bylaw 2015 following Hearings and Deliberations

The Monitoring Officer provided an overview on this item.

Resolved: (Crs Sedgwick/Church)

THAT the report of the General Manager Customer Support - *Proposed Public Places Bylaw 2015 following Hearings and Deliberations* - be received;

AND THAT subject to any amendments and pursuant to section 83 of the Local Government Act 2002, the Committee having heard and considered submissions on the proposed Waikato District Council Public Places Bylaw 2015 recommend to Council to adopt the amended bylaw as the Waikato District Council Public Places Bylaw 2016;

AND FURTHER THAT the Franklin District Council Public Places Bylaw 2007; the Franklin District Council Traffic Control Bylaw 2006; the Franklin District Council Trading in Public Places Bylaw 2008; the Waikato District Council Parking, Traffic Control and Public Places Bylaw 2007 and the Waikato District Council Trading in Public Places Bylaw 2008 be revoked the day the Waikato District Council Public Places Bylaw 2016 comes into force.

CARRIED on the voices

P&R1603/07/7

Policy Review Programme – Policies to be Revoked

The Corporate Planner advised of reasons why the policies needed to be revoked.

Resolved: (His Worship the Mayor/Cr Church)

THAT the report of the General Manager Strategy & Support - *Policy Review Programme - Policies to be Revoked* - be received;

AND THAT the Policy & Regulatory Committee considers the list of policies contained in appendix I to this report and recommend to Council that these policies be revoked.

CARRIED on the voices

P&R1603/07/8

Proposed Waikato District Council Reserves and Beaches Bylaw 2016

The Asset Management Team Leader spoke of the two separate bylaws proposed. Key points identified as not being included in the bylaw were the control of drones and aerial vehicles, owing to civil aviation regulations and the reserves bylaw, and freedom camping, being addressed through the Freedom Camping Bylaw.

Resolved: (Crs Lynch/Solomon)

THAT the report of the General Manager Service Delivery - Proposed Waikato District Council Reserves and Beaches Bylaw 2016 - be received;

AND THAT the Committee recommends to Council that it make a determination that the proposed bylaw does not give rise to any implications under the New Zealand Bill of Rights Act 1990 pursuant to section 155(2) of the Local Government Act 2002;

AND FURTHER THAT the Statement of Proposal and the proposed Waikato District Council Reserves and Beaches Bylaw 2016 (subject to any amendments), be recommended to Council at its meeting on 11 April 2016 for public notification on 20 April 2016, with the closing date for submissions being 20 May 2016;

AND FURTHER THAT submissions on the Statement of Proposal, (incorporating the proposed Waikato District Council Reserves and Beaches Bylaw 2016) be considered and, if requested, submitters be heard by Council at a meeting to be held on 22 June 2016, or as early thereafter as possible.

CARRIED on the voices

His Worship the Mayor withdrew from the meeting [10.05am] during discussion on the above item and was not present when voting took place.

P&R1603/07/9

Proposed Waikato District Council Cemeteries Bylaw 2016

Resolved: (Crs Church/Lynch)

THAT the report of the General Manager Service Delivery - Proposed Waikato District Council Cemeteries Bylaw 2016 - be received;

AND THAT the Committee recommends to Council that it make a determination that the proposed bylaw does not give rise to any implications under the New Zealand Bill of Rights Act 1990 pursuant to section 155(2) of the Local Government Act 2002;

AND FURTHER THAT the Statement of Proposal, incorporating the proposed Waikato District Council Cemeteries Bylaw 2016 (subject to any amendments), be recommended to Council at its meeting on 11 April 2016 for public notification on 20 April 2016 with the closing date for submissions being 5 pm 20 May 2016 in accordance with Sections 83 (special consultative procedure), 86 (use of special consultative procedure in relation to adoption or review or amendment of bylaws) of the Local Government Act 2002;

AND FURTHER THAT submissions on the Statement of Proposal, (incorporating the proposed Waikato District Council Cemeteries Bylaw 2016) be considered and, if requested, be heard by Council at a meeting to be held on 20 June 2016 or as early thereafter as possible.

CARRIED on the voices

His Worship the Mayor re-entered the meeting [10.07am] during discussion on this item and was present when voting took place.

P&R1603/07/10

Attendance at the Emergency Management Conference

Resolved: (Crs Lynch/Petersen)

THAT the report of the Chief Executive - *Attendance at the Emergency Management Conference 2016* - be received;

AND THAT Councillor Jacqui Church be approved to attend the Emergency Management Conference from 31 May 2016 - 3 June 2016.

CARRIED on the voices

P&R1603/07/11

Draft Policy: Te Reo Maaori

The Customer Delivery Team Leader answered questions from the Councillors. The General Manager Strategy & Support advised that this is a policy that provides direction to the Council. The intent was to develop strategies in the interest of Council.

Resolved: (His Worship the Mayor/Cr Baddeley)

THAT the report of the General Manager Strategy & Support - *Draft Policy: Te Reo Maaori* - be received;

AND THAT the policy be submitted to Council for consideration of approval.

CARRIED on the voices

P&R1603/07/12 Delegated Resource Consents Approved for the Month of February 2016

Resolved: (Crs Lynch/Sedgwick)

THAT the report of the General Manager Customer Support - *Delegated Resource Consents Approved for the month of February 2016* - dated 3 March 2016 be received.

CARRIED on the voices

P&R1603/08 EXCLUSION OF THE PUBLIC

Resolved: (Crs McGuire/Gibb)

THAT the public be excluded from the meeting during discussion on the following items of business:

I Lake Hakanoa Motor Caravan Park

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest protected by section 7 of that Act which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public is as follows:

That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to:

- a) Protect members, or officers, or employees of any local authority, or any persons to whom section 2(5) of the Local Government Official Information and Meetings Act 1987 applies, from improper pressure or harassment;**
- b) Protect the privacy of natural persons, including that of deceased natural persons;**
- c) Prevent the disclosure or use of official information for improper gain or improper advantage;**

AND THAT the exclusion of the public from the whole or relevant part of the proceedings of the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation in any proceedings before the local authority where a right of appeal lies to any Court or Tribunal against the final decision of the local authority in those proceedings;

CARRIED on the voices

Resolutions P&R/603/09 – P&R/603/10 are contained in the public excluded section of these minutes.

Having resumed open meeting and there being no further business, the meeting was declared closed at 10.42pm.

Minutes approved and confirmed this day of 2016.

DW Fulton
CHAIRPERSON
Minutes2016/P&R/160315_P&R_M.doc

Open Meeting

To	Waikato District Council
From	GJ Ion Chief Executive
Date	23 February 2016
Prepared By	JP Davies Committee Secretary
Chief Executive Approved	Y
DWS Document Set #	1463507
Report Title	Receipt of Hearing Minutes – New Zealand Transport Agency – Ruakura Intersection

1. Executive Summary

To receive the Minutes of a hearing held on Tuesday 27 October 2015 for New Zealand Transport Agency – Ruakura Intersection.

2. Recommendation

THAT the Minutes of the New Zealand Transport Agency – Ruakura Intersection Hearing - be received.

Attachment – *Minutes*



MINUTES of a hearing by an independent commissioner appointed by Waikato District Council, held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 27 OCTOBER 2015** commencing at **9.30am**.

These minutes should be read in conjunction with notes and evidence placed on file.

Present Commissioner CD Arcus

Attending Mr A Cumberpatch (Consultant MWH Global)
 Miss A Crafer (Flow Transportation Specialists)
 Mrs RJ Gray (Hearing Secretary)
 Mr L Feaver (Consents Team Leader)
 Mr C McKibbin (Opus International Consultants Ltd on behalf of Applicant)
 Ms RA Davidson (Brookfields, Counsel for Applicant)
 Ms J Wilton (NZTA, Applicant)
 Mr AMB Green (Brookfields, Counsel for Applicant)
 Mr B Moore (NZTA, Applicant)
 Mr R Swears (NZTA, Applicant - Traffic)
 Ms T Lester (NZTA, Applicant – Noise)
 Mr J Turner (On behalf of Applicant – Ecology)
 Mr P Bos (Submitter, Cycling Action Group)
 Mr P Ryan (Submitter, Hamilton City Council)
 Members of the Public
 Members of Staff

HE1510/05 HEARING – NEW ZEALAND TRANSPORT AGENCY
DES0001/16

Notice of Requirement under section 168 for an alteration to the Waikato Expressway (Hamilton Section) Designation (J17) to construct, operate and maintain a roundabout at the intersection of State Highway 26/Ruakura Road/Lisette Road.

INTRODUCTION

Commissioner Arcus welcomed all parties. He advised that a site visit had taken place prior to the Hearing.

The Committee Secretary outlined health and safety matters for the benefit of all present.

HEARING OF APPLICATION

Mr Green of Brookfields, representing the applicant read his evidence and answered questions raised by the Commissioner.

Mr Moore read his executive summary and answered questions raised by the Commissioner.

Mr Turner read his summary and answered questions raised by the Commissioner.

Tabled: Summary of Ecology Evidence by John Paul Turner on Behalf of the NZ Transport Agency [Doc1]

The Hearing adjourned at 10.46am and resumed at 11.12am.

Miss Lester read her summary and answered questions raised by the Commissioner.

Tabled: Summary Statement of Tiffany Jade Lester (Noise) [Doc2]

Mr Swears read his executive summary and he advised of some wording changes to his summary and answered questions raised by the Commissioner.

Mr McKibbin read his evidence and answered questions raised by the Commissioner.

Tabled: Summary of Planning Evidence by Craig Robert McKibbin on behalf of the NZ Transport Agency [Doc3]

HEARING OF SUBMISSIONS

Mr Ryan read his executive summary, and then responded to matters raised during the hearing.

Tabled: Additional sentence to include: *‘A specific condition shall prevail over any standard or document referred to, in the event that there are conflicts between the two’.* [Doc4]

The hearing adjourned at 12.43pm and resumed at 1.30pm.

Mr Ryan continued his presentation and responded to comments made during the hearing.

A letter from Mr & Mrs Ure was tabled. [Doc5]

Mr Bos, representing Cycling Action Waikato presented written evidence and answered questions raised by the Commissioner.

There were no other submitters that wished to be heard when requested by Commissioner Arcus.

CONSULTANT PLANNER’S REPORT

The consultant planner’s report was taken as read. Commissioner Arcus invited Miss Crafer to comment on evidence provided at the hearing.

RIGHT OF REPLY

The applicant’s representative gave his right of reply.

DELIBERATIONS

The Commissioner advised he would consider the matters before him and deliberate a recommendation.

The hearing was declared closed at 2.46pm on 27 October 2015.

HE1510/06

RECOMMENDATION

THAT the Commissioner confirmed the application for alteration of designation by New Zealand Transport Agency be confirmed as sought in his Recommendation dated 11 December 2015, with the imposition of the conditions attached to the Recommendation.

HE1510/07

DECISION

THAT New Zealand Transport Agency substantially accepts the recommendation and the conditions of Waikato District Council. Confirmed conditions incorporating changes are attached to the decision.

Minutes2015/HE151027_HE_M.doc

Open Meeting

To	Waikato District Council
From	GJ Ion Chief Executive
Date	22 February 2016
Prepared By	JP Davies Committee Secretary
Chief Executive Approved	Y
DWS Document Set #	1463227
Report Title	Receipt of Hearing Minutes – Sunset Views Limited

1. Executive Summary

To receive the Minutes of a hearing held on Tuesday 24 November 2015 for Sunset Views Limited.

2. Recommendation

THAT the Minutes of the *Sunset Views Limited Hearing* - be received.

Attachment – *Minutes*



MINUTES of a hearing by an Independent Commissioner and members of the Regulatory Subcommittee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 24 NOVEMBER 2015** commencing at **9.03am**.

These minutes should be read in conjunction with notes and evidence placed on the Consent file.

Present Commissioner D Hill (Chairperson)
Commissioner DW Fulton
Commissioner NMD Smith

Attending On behalf of Waikato District Council:
Ms L Burge (Mansergh Graham Landscape Architects)
Mrs JP Davies (Committee Secretary)
Mr L Feaver (Consents Team Leader)
Ms J McCartney (Senior Policy Planner)
Mr D Mansergh (Mansergh Graham Landscape Architects)
Ms K Overwater (Policy Planner)
Ms B Parham (Legal Counsel, Tompkins Wake)
Members of staff

On behalf of the Applicant:
Mr P Berg (BFL, Ecologist)
Mr R Foster (Archaeologist)
Ms S Peake (Peake Design Ltd, Landscape Architect)
Mr C Salmons (Licenced Surveyor, Birch Surveyors Ltd)
Mr L Wright (General Manager, Rimaniui Farms)

Ms N El-Gamel (Waikato Times)

HE1511/01 **HEARING – SUNSET VIEWS LIMITED**
Files SUB174/12 and SUB196/12

An application to undertake a 14 lot environmental lot subdivision at Port Waikato – Waikaretu Road, Port Waikato in the rural zone; and

An application to undertake a 13 lot environmental subdivision at Daff Road, Port Waikato in the rural zone.

INTRODUCTION

Commissioner Hill introduced the members of the hearing panel and welcomed all parties. He invited the applicant's team and the Waikato District Council team to identify the main points to be covered in the hearing.

HEARING OF APPLICATION

Mr Carl Salmons, Consultant Surveyor representing the Applicant, presented written and verbal evidence providing background to the current applications. He stated both he and Mr Wright would be available to assist with the site visit on Wednesday, 25 November.

Maps and photographs attached to Mr Salmons' evidence were provided as a powerpoint presentation to assist with clarification of the sites.

Mr Lester Wright, Farm Manager for the Applicant provided written evidence and answered questions of the committee providing background to the properties.

The hearing adjourned at 10.10am and resumed at 10.30am.

The Hearing Secretary outlined the Health and Safety procedures in place for the duration of the hearing.

Ms Sally Peake, Landscape Architect, on behalf of the Applicant, presented written evidence and answered questions of the committee.

Mr Peter Berg, Ecologist and Forester on behalf of the Applicant presented written evidence and answered questions of the committee.

Mr Salmons responded to aspects of matters raised in the planner's report. The Hearing Panel raised questions at the conclusion.

The hearing adjourned at 12.45pm and resumed at 1.27pm.

STAFF REPORT

Ms Katherine Overwater, the Policy Planner, presented written evidence and answered questions of the Hearing Panel at the conclusion of that evidence.

Mr David Mansergh, Landscape Architect, addressed the Hearing Panel. His report was taken as read. He responded to questions of the Hearing Panel.

The Policy Planner clarified points raised during the hearing. She continued her evidence and answered questions of the committee.

Ms Jane McCartney, Senior Policy Planner addressed the Hearing Panel. She outlined background to her work with the former Franklin district, Plan Change 14 Hearing and how those related to the applications. Two maps were tabled and distributed to all parties (Docs 1 & 2).

The Policy Planner resumed her evidence and responded to questions raised during the Hearing.

The hearing adjourned at 2.38pm and resumed at 2.52pm.

RIGHT OF REPLY

Mr Salmons, the applicant's representative commenced his verbal right of reply. The Chair advised he would accept a written right of reply which Mr Salmons advised could be available by Thursday 26 November 2015. He raised a number of points for consideration by the Hearing Panel.

Discussion took place between all parties on planning the site visit which would take place on Wednesday 25 November 2015.

The hearing adjourned at 3.11pm to enable a site visit to be conducted on **WEDNESDAY 25 NOVEMBER 2015.**

Mr Salmons provided his written right of reply on Friday 27 November 2015.

DELIBERATIONS

The Commissioners undertook deliberations on all evidence presented on **TUESDAY 1 DECEMBER 2015.**

The Chair issued a Direction dated 3 December 2015 requesting further information from the Applicant. Mr Salmons, on behalf of the Applicant, requested an extension of time to comply with the Direction for further details until 5pm Wednesday 16 December 2015 which was duly granted by the Chair.

A response from the Applicant's representative, Mr Salmons was received on Monday, 14 December 2015 with the following documents attached. These were duly forwarded to the Hearing Panel:

1. Response to Commissioners' Direction.
2. Ecological Management Plan.
3. Letter from Rimanui Farms Ltd.
4. Letter from Peake Design with further information as requested.
5. Planting Plan – Lower Stockyards Cluster.
6. Planting Plan – White House Cluster.

The hearing was declared closed at 5.00pm on 20 DECEMBER 2015 and the decision reserved.

HE1511/02

DECISION

THAT the Hearing Commissioners confirmed the application by Sunset Views Limited be declined as outlined in the decision dated 15 February 2016.

Minutes2015/HE151124_HE_M.doc

Open Meeting

To	Waikato District Council
From	GJ Ion Chief Executive
Date	14 March 2016
Prepared by	DM Lee Executive Assistant
Chief Executive Approved	Y
DWS Document Set #	1474362
Report Title	Zone Two Meeting Minutes 26 February 2016

1 Executive Summary

To provide Council with the Zone Two meeting minutes from 26 February 2016.

2 Recommendation

THAT the report of the Chief Executive – Zone Two Meeting Minutes 26 February 2016 – be received.

3 Attachments

Zone Two Meeting Minutes 26 February 2016

Zone Two Meeting

Friday 26 February 2016

Council Chamber, Rotorua Lakes Council, Rotorua

1.	<p>Mayor Steve Chadwick welcomed members to Rotorua and delivered a brief presentation about how the organisation has been going through deep cultural change. Mayor Chadwick provided an overview of the Rotorua 2030 vision as well as the 2016 priorities (that the Council articulated when elected in 2013).</p>
2.	<p>Housekeeping</p> <p><i>Apologies</i></p> <ul style="list-style-type: none"> • Apologies were noted as recorded on the attendance register. Mayor John Forbes moved that the apologies be received, seconded by Mayor Allan Sanson. <p><i>Minutes of the previous meeting</i></p> <ul style="list-style-type: none"> • Chair Tregidga presented the minutes of the meeting held 6 November 2015 for confirmation and requested they be received as a correct record. • This was moved by Mayor Ross Paterson and seconded by Mayor Max Baxter. <p><i>Financial Report</i></p> <ul style="list-style-type: none"> • Members received a financial report for the period ending 31 January 2016 and discussed the accumulated surplus and the 2016/17 subscription fees. • Mayor Ross Paterson suggested matching subscriptions to the outgoings as one option. • Deputy Mayor Gordon Chesterman offered that the Hamilton view is that the money is reinvested in the Zone, through paying for guest speakers (which we don't do a lot of currently), or subsidising members to attend educational trips. Mayor Steve Chadwick supported this. • Chair Tregidga will talk with LGNZ and discuss take on board the comments made regarding use of the Zone Two funds. • The members resolved to confirm the subscription fees for 2016/17 will remain unchanged and as per the current fees. • This was moved by Deputy Mayor Gordon Chesterman and seconded by Mayor Steve Chadwick. <p><i>2016 Meeting Dates</i></p> <ul style="list-style-type: none"> • Chair Tregidga sought a host Council for the two-day meeting (22/23 September). Whakatane Mayor Tony Bonne agreed to host.
3.	<p>Demographic change in the Zone Two area</p> <ul style="list-style-type: none"> • Dr. Cochrane provided a labour economist's view on the demographic change in the Zone Two council areas and provided a presentation (which has been circulated separately to members). • He explained that migration is the most volatile component of population change. Mortality rates by comparison are quite stable. • Dr. Cochrane noted that we have little information about the reasons for internal migration and the measurement of it is currently insufficient, however, we do know that labour market migration is not the only driver of internal migration, but other more intrinsic reasons are factors. • Dr. Cochrane provided an overview of the growth areas within the zone (Hamilton and Tauranga) and advised that almost all growth in the zone area is going into those cities and

	<p>the areas contiguous to those cities. He advised that the contiguous areas benefit because of the access to the major metropolitan areas, access to amenities and infrastructure.</p> <ul style="list-style-type: none"> • He discussed the difficulty of effective growth strategies for towns on the periphery which are challenged by their geographic distance. • Mr. Cochrane noted a lot of emphasis placed on the data concerning people aged over 65, however, advocated that it's important to look at the overall numbers of people. For example, in Hamilton the number of people in the lower age group continues to rise. • Some areas of NZ are however facing a decreasing migration as well as a natural decrease. In this instance, Dr. Cochrane noted that maintaining essential infrastructure is essential to maintaining population and he promoted adaptive strategies as being the most effective. • Chairperson Paula Southgate queried the effect of IT trends (such as telehealth services) on demographics. Dr. Cochrane suggested it's unlikely to deflect the course of economic/demographic history but that it will change the nature of it. He suggested that our technology doesn't obliterate distance, but has instead increased the intensity of communication interaction.
<p>4.</p>	<p>Mayor's Taskforce for Jobs</p> <ul style="list-style-type: none"> • Mayor Malcolm Campbell provided an update regarding the MTFJ programme. • More relationship building is occurring with Central Government, including a recent meeting with Minister Joyce, and the MTFJ programme has a greater focus on building partnerships with employers and prospective employers (eg. Toyota, Timber Foundation and the Retail Association). • Mayor Campbell advised that MTFJ have been approached by Silver Fern Farms to discuss more partnership opportunities in response to the positive work undertaken between the Matamata-Piako and Kawerau District Councils. • Mayor Campbell emphasized that one of the biggest challenges that remains for youth employment is the difficulties associated with vehicle licences. • The next Tuia programme is happening in Otrohonga District. • Members were encouraged to continue to share what's going on in their areas.
<p>5.</p>	<p>Independent Māori Statutory Board (IMSB)</p> <ul style="list-style-type: none"> • Chairperson of the IMSB, David Taipari provided an overview of the IMSB, which included a short video presentation (available on the IMSB website http://www.imsb.Māori.nz/index.php/about-us) • Mr. Taipari explained that the IMSB is a vehicle to assist Auckland Council better understand its roles and responsibilities with respect to the Treaty of Waitangi. • Mr. Taipari explained the planning processes that have been undertaken by the IMSB in their two terms and provided an introduction to the Schedule of Issues of Significance and The Māori Plan. • There has been good support from Mayor Len Brown in pioneering through the new legislation and jurisdiction of the IMSB, and the Auckland Council now has in place a "responsiveness framework" for ensuring and measuring engagement with the IMSB and progress toward the significant issues of Māori in Tāmaki Makaurau. • Mr. Taipari emphasized the independence of the IMSB and believes that there is a role for similar structures across the country. • A recent audit of progress (commissioned by the IMSB) revealed that Auckland Council were only utilising about 25% of their Māori development budget allocation. In response, the IMSB prepared a package of proposals for which budget has now been assigned the long term plan / annual planning processes of the Council, and action plans developed by the Council. • As required by legislation, the triennial IMSB selection process is about to commence with appointments in place by August 2016. • Deputy Mayor Gordon Chesterman questioned the funding arrangements of the Board.

	<p>CEO Brandi Hudson advised that by law there must be a funding agreement between the Council and the IMSB, and at present the budget is approximately \$2.7m per annum. The Board members receive an honorarium which (by law) is prepared by an independent assessor. Proportionally, it's approximately equivalent to 80% of an Auckland Councillor's remuneration.</p> <ul style="list-style-type: none"> • Mayor John Forbes congratulated both Mr. Taipari and Ms. Hudson on bringing Māori issues centre stage to Auckland and also acknowledged that the influence of the IMSB is broader than just Auckland. Mayor Forbes thanked the IMSB for the professional guidance given to the Te Maruata Committee (LGNZ). • Mayor Steve Chadwick queried how frequently the responsiveness framework is reviewed by Auckland Council. Ms. Hudson advised that all Council departments (including CCOs) have a Māori Responsiveness Plan and must find funds to contribute to the outcomes. Progress is monitored by the Council and there are joint meetings between the Council and IMSB at least four times per annum. • Ms. Hudson also noted that staff at Auckland Council are required to undertake cultural competency training, as only 1% of staff at Auckland Council are Māori.
<p>6.</p>	<p>LGNZ President's Overview</p> <p>President Lawrence Yule provided an update on the strategic elements of the LGNZ work programme and provided a presentation (which has been circulated separately to members).</p> <p><i>Governance & Performance Excellence</i></p> <ul style="list-style-type: none"> • President Yule referred to the Colmar Brunton reputation research and the initiative to better communicate the value of local government through a joint brand, noting that the take up of the joint branding has been slow and expressed disappointment with this. • LGNZ have developed an excellence programme whereby the sector will take ownership of performance improvement (the alternative being that Central Government lead this work). LGNZ are conducting road shows on this topic and attendance is encouraged. • President Yule advised that the excellence programme is a continuous improvement programme. Councils will be independently assessed on a specific set of measures. <p><i>Regional Development and Growth</i></p> <ul style="list-style-type: none"> • President Yule advised that the former Minister for Local Government acknowledged that whilst the demographic situation may not be able to be effected, there may need to be support for declining areas through a different funding regime. • LGNZ are currently doing a stock take of councils involvement in economic development to provide a holistic view of the size of the collective investment and the effectiveness of it. • NZ-China Mayoral Forum 2017 has received a contribution from MFAT for \$50,000 which is significant as MFAT have not previously contributed to such local government initiatives. <p><i>Local Government Funding</i></p> <ul style="list-style-type: none"> • President Yule advised that the Funding Review work is getting some traction and that it's important to take a long term view. The sector must also demonstrate that the tools we've got now are being used as effectively as possible. • With regards to Special Economic Zones, LGNZ is looking for possible pilot opportunities. • In relation to the SuperGold Funding LGNZ have advised Central Government that Local Government (and its ratepayers) can't be left carrying the costs of this scheme and discussions are occurring to this effect. <p><i>Trans-Pacific Partnership Agreement</i></p> <ul style="list-style-type: none"> • LGNZ have commissioned Simpson Grierson to tell the sector whether there are any significant issues for the local government sector should be worried about arising from the

	<p>TPPA. This report should be available next week.</p> <p><i>Feral Cats</i></p> <ul style="list-style-type: none"> • President Yule advised members that in response to queries from the media he advised that the cat issue is not a strategic priority for LGNZ. Members expressed support for the President’s response on this matter. <p><i>Local Government Risk Agency</i></p> <ul style="list-style-type: none"> • President Yule explained the work scope of the LGRA and advised that it is likely the Government will do away with the 60/40 rule and that TAs will be responsible for funding up to the maximum probable loss. For any costs on top of that the Government will assist with funding. • In the short term this could add to insurance costs. • There will be road shows shortly to explain these matters further. <p><i>Three Waters Project</i></p> <ul style="list-style-type: none"> • President Yule advised that Minister Smith released a discussion paper regarding Freshwater Management. Public submissions close 22 April 2016. <p><i>Climate Change</i></p> <ul style="list-style-type: none"> • Members had a discussion regarding climate change being a priority. • The President suggested that we underestimate the stability of our sector to tackle these difficult problems at the grassroots level and suggested that Councils may be better placed to lead on climate change given the general direction of travel is more constant in Local Government. • Several members raised comments regarding the noisy information surround this topic and the need for a better understanding in order to take leadership on this complex issue and have good discussions with communities.
<p>7.</p>	<p>Dr. Mike Reid, LGNZ Business Plan Update</p> <p>Dr. Mike Reid provided an update on the LGNZ Business Plan and provided the following updates to members.</p> <ul style="list-style-type: none"> • In relation to the Rules Reduction Taskforce, Dr. Reid noted that a lot of the recommendations were not about local government per se, but about the way that government departments designed their regulatory regimes. • LGNZ is running workshops around the country regarding the Health and Safety in Work Act. • In regard to building consenting, LGNZ doesn’t believe there will be government support for proportional liability regime, but there may be some support for capped liability scheme. • LGNZ have just finished their first response to the RMA Bill and will put out to Local Government for comments. Submissions due 14 March. • LGNZ have not had the opportunity to prepare a draft submission for consultation with councils on the Productivity Commission report on Urban Planning. Mayor Stuart Crosby advised the Tauranga City Council is preparing a submission. • Dr. Reid advised that LGNZ are preparing a version of standing orders, which will save councils having to use the Standards NZ version. Equip will be running training on standing orders when this is ready. • Dr. Reid advised that the young councils group are preparing a discussion paper regarding the strategic issues facing our communities and local government’s policy response, entitled Local Government 2050. The paper is intended to be distributed in time for the LGNZ Conference.

	<p><i>Local Government Elections</i></p> <ul style="list-style-type: none"> • Dr. Reid presented information showing a gradual downhill trend in voter turnout, both in the local body elections and the parliamentary elections, with average (not total) voter turnout being 47% in 2013. • LGNZ have set a target turnout of 50% for the upcoming election and Dr. Reid provided an overview of the communications programme that LGNZ are planning with the aim of improving voter turnout for elections. • With regards to online voting, Matamata-Piako are intending to offer online voting, and a decision from the Government with the go/no-go for online voting is expected in mid-March. <p>Annual Plans 2016/17</p> <ul style="list-style-type: none"> • Dr. Reid advised that he was aware of 4-5 Councils not consulting on their annual plans and invited members to discuss their various approaches. • Western Bay of Plenty and Waikato District advised they are having a 'light' consultation by making themselves available. • Tauranga City Council and Waikato Regional Council are consulting due to significant changes. <p><i>Local Government Amendment Bill</i></p> <ul style="list-style-type: none"> • Dr. Reid noted that for almost every even numbered year since 1992 there have been amendments to the Local Government Act, and noted that he expects the upcoming Bill to include potential financial incentives for councils to join up services. • Dr. Reid also suggested another possible amendment regarding the transfer of functions from the Local Government Commission to the Regional Councils. <p><i>Freedom Camping</i></p> <ul style="list-style-type: none"> • Members briefly discussed Freedom Camping, from compliance and monitoring, through to working with the Motorhome and Caravan Association to contribute to tourist related infrastructure. • Chief Executive David Hammond advised members that he coordinates a group of tourism councils and is happy to share information from this work. <p>Members suggested that a speaker regarding rural broadband progress and mobile black spots would be useful for an upcoming Zone meeting.</p>
<p>8.</p>	<p>Scott Simpson, MP for Coromandel</p> <ul style="list-style-type: none"> • Mr. Simpson chairs the Local Government & Environment Select Committee and provided an overview of the work programme and makeup of the Committee. • The Committee has cross-party representation and a small secretariat. • Mr. Simpson advised that the Committee receives petitions, as well as reports from Commissioners. The Select Committees also provide financial scrutiny for government departments. • Mr. Simpson also advised an intention to invite LGNZ to appear before the Select Committee at least twice a year, just for a catch up. He advised that they regularly see LGNZ as a submitter, but would also like to build in a regular catch up. President Yule noted LGNZ would be delighted to accept such an invitation. • Mr. Simpson provided an overview of the legislation before the Committee, much of which is to do with the Christchurch Rebuild, being: <ul style="list-style-type: none"> ○ Canterbury Property Boundaries and Related Matters Bill – dealing with the knock on effect to survey lines, boundary pegs that moved during the earthquake.

	<ul style="list-style-type: none"> ○ Environment Canterbury legislation to address the transitional governance arrangements as Environment Canterbury moves from commissioners back to democratically elected. ○ Regenerate Christchurch – dealing with the windup of CERA. ○ Mr. Simpson advised that there are many jockey clubs throughout the country that have their own Acts of Parliament, and whilst these Acts may be redundant they are still in place. Riccarton Racecourse looking at a development which requires legislative change, hence the Riccarton Racecourse Development Enabling Bill is currently before the Committee. ● Mr. Simpson also advised on the following matters: <ul style="list-style-type: none"> ○ RMA Reforms Phase 2. Mr. Simpson pointed to a summary released by Minister Smith’s office that outlines the RMA proposals. ○ Swimming Pool Fencing. Mr. Simpson advised that the current legislation has been in place since the mid-1980s and very subject to interpretation. The intention of the <i>Building (Pools) Amendment Bill</i> is not to weaken what’s in place, but provide for a range of pool fencing alternatives. ○ Marine Protected Areas. This is not yet before the Committee, but the intention is to create a recreational fishing reserve where commercial fishing would largely be excluded. Mr. Simpson acknowledged that this creates tension for commercial operators. Consultation document out now for comment until 11 March 2016. Following the consultation document, legislation will be drafted.
<p>9.</p>	<p>Geoff Williams, Chief Executive, Rotorua Lakes Council</p> <ul style="list-style-type: none"> ● Mr. Williams provided a presentation (which has been circulated separately to members) regarding the change management drivers and process at Rotorua Lakes Council. ● Mr. Williams used a model by Patrick Lencioni called leadership through change to explain the change journey. ● He explained that in 2013 the Council was faced with a growing concern from its community regarding the viability of local business activity. Furthermore, he explained that the Council was facing debt challenges. i.e. close to their debt ceiling but with large sewerage projects on the near horizon. ● Changes were required to enable the Council to be stronger and more sustainable in the longer term, and Mr. Williams discussed the tension between reducing costs but needed to do more. He explained that in that context, the Council didn’t have the resource luxury to not all be working toward the same outcome, so the purpose and vision of the organisation were critical. ● Mr. Williams also explained that each team now has a vision statement and purpose statement to ensure the teams are focussed on what it is they’re there to do. ● The elected members were also assigned portfolio responsibilities and have provided a critical link in terms of what the Council can do and what the community can do. ● Finally, Mr. Williams discussed the Te Arawa and Council partnership, which brought mana whenua and Council together in a way that it hadn’t happened before in Rotorua.
<p>10.</p>	<p>Meeting close</p> <ul style="list-style-type: none"> ● The next meeting will be hosted by Waikato District Council at Ngaruawahia on Friday 6 May 2016.

Meeting Attendees

Local Government New Zealand	President Lawrence Yule Dr. Mike Reid
Bay of Plenty Regional Council	Chairman Doug Leeder Mary-Anne Macleod (CE)
Hamilton City Council	Deputy Mayor Gordon Chesterman
Hauraki District Council	Mayor John Tregidga (Zone 2 Chairperson) Deputy Mayor Bruce Gordon Councillor Ashley Tubman Langley Cavers (CE) Katina Conomos (Secretary)
Kawerau District Council	Mayor Malcolm Campbell Cr. Berice Julian Cr. Alistair Holmes Russell George (CE)
Ōpōtiki District Council	Mayor John Forbes
Otorohanga District Council	Mayor Max Baxter
Rotorua Lakes Council	Mayor Steve Chadwick Deputy Mayor Dave Donaldson Cr. Karen Hunt Cr. Janet Wepa Community Board Member Phill Thomass Geoff Williams (CE)
South Waikato District Council	Deputy Mayor Jenny Shattock Craig Hobbs (CE)
Taupo District Council	Cr. Anna Park Cr. Bernhard Chrustowski
Tauranga City Council	Mayor Stuart Crosby Deputy Mayor Kelvin Clout Cr. Catherine Stewart
Thames-Coromandel District Council	David Hammond (CE)
Waikato District Council	Mayor Allan Sanson
Waikato Regional Council	Chair Paula Southgate Cr. Peter Buckley Cr. Hugh Vercoe Vaughan Payne (CE)
Waipa District Council	Deputy Mayor Grahame Webber Gary Dyet (CE)
Waitomo District Council	Mayor Tony Bonne Deputy Mayor Judy Turner Cr. Andrew Iles Cr. John Pullar
Western Bay of Plenty District Council	Mayor Ross Paterson Cr. Mike Williams Cr. Gwenda Merrimaro Miriam Taris (CE)

Apologies

Local Government New Zealand	Malcolm Alexander (CE)
Bay of Plenty Regional Council	Shelly Hey, Manager Chief Executive’s Office
Gisborne District Council	Mayor Meng Foon, Judy Campbell (CE)
Hamilton City Council	Richard Briggs (CE)
Kawerau District Council	Cr. Stephen Tuhoro
Matamata-Piako District Council	Mayor Jan Barnes
Opotiki District Council	Aileen Lawrie (CE) Cr. Lyn Riesterer
Thames Coromandel District Council	Mayor Glenn Leach
Waikato Regional Council	Cr. Tipa Mahuta
Waipa District Council	Mayor Jim Mylchreest
Waitomo District Council	Mayor Brian Hanna, Chris Ryan (CE)
Whakatane District Council	Marty Grenfell (CE)

DRAFT MINUTES

Open Meeting

To	Waikato District Council
From	TG Whittaker Acting Chief Executive
Date	30 March 2016
Chief Executive Approved	Y
DWS Document Set #	1484450
Report Title	Formation of Pokeno Community Committee

I. EXECUTIVE SUMMARY

Council has engaged in recent discussions with the Pokeno community about the establishment of a more formal relationship with Council in the form of a Pokeno Community Committee. This committee will adopt a Community Committee Charter, appoint members and operate in the same way as other Council Community Committees. A General Manager will be provided to the committee for support. It is intended that this step will provide more formality to the relationship between Council and the Pokeno community, something deemed really important given the significant growth and changing nature of Pokeno. A meeting will be held on 12 April 2016 to elect members and adopt the draft Pokeno Community Committee Charter attached.

2. RECOMMENDATION

THAT the report from the Acting Chief Executive – *Formation of Pokeno Community Committee* – be received;

AND THAT Council support the establishment of a Pokeno Community Committee;

3. BACKGROUND

The Pokeno community has been supported by a Pokeno Community Group for a number of years. Recent events have demonstrated that Council needs to improve the quality of its relationship with Pokeno. This is particularly important given the work Council is involved in and the changing nature of the community. Council has recently drawn parallels to the growth experienced in Tamahere and the value to Council of having a strong Community Committee. Council has had some preliminary meetings in the Pokeno community and gained support for establishing a Community Committee for Pokeno to replace the current Community Group. This committee will adopt the draft Pokeno Community Committee Charter under which all Community Committees are currently operating.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

NIL

4.2 OPTIONS

The Pokeno community could proceed with the formation of a Community Committee or continue with the current Community Group. The move to a more formally recognised Council Community Committee is considered appropriate given the importance of the relationship between Council and the community at this time of significant growth.

5. CONSIDERATION

5.1 FINANCIAL

Council will support the Community Committee within existing resources. The committee will have the ability to apply to Council for funding as do other similar committees. Council has an existing budget for such applications.

6. CONCLUSION

Council has engaged in recent discussions with the Pokeno community about the establishment of a more formal relationship with Council in the form of a Pokeno Community Committee. This report supports the establishment of a Pokeno Community Committee and is seeking Council's endorsement.

7. ATTACHMENTS

Draft Pokeno Community Committee Charter

DRAFT POKENO COMMUNITY COMMITTEE CHARTER

1. Purpose

The Pokeno Community Committee (hereafter referred to as the 'Committee') is set up jointly by the Waikato District Council ('the Council') and the Pokeno community to work collaboratively in dealing with local issues in the township of Pokeno and its surrounding rural area.

2. Roles and Delegations

The role of the Committee shall be as follows:

(a) The Council's roles are:

- i) To give effect to local identity and preferences.
- ii) To make the local authority more responsive to the community's preferences and more accountable for their actions.
- iii) To increase efficiency.

(b) The Committee's role is to express the community's views on local issues to the Council. In order to achieve this the Committee is required to:

- i) Represent and act as an advocate for the interests of the Pokeno community.
- ii) The consideration of and reporting on of all matters referred to it by the Council or any matter of interest or concern to the Committee.
- iii) Maintain an overview of services provided by the Council within Pokeno
- iv) The preparation of submissions to the budgetary process of the Waikato District Council for expenditure within Pokeno through the Long Term Plan or Annual Plan (whichever is applicable).
- v) Communication with community organisations and special interest groups within the Pokeno.
- vi) Any other function and duties as may be delegated from time to time to the Committee by the Council.

3. Exemptions

- (a) Any delegation of authority given to the Committee by the Council can be withdrawn by resolution of the Council at any time, without reference to the Committee.
- (b) Any sub-delegation of these responsibilities, duties and powers by the Committee is hereby expressly prohibited pursuant to Clause 32(3) of Schedule 7 of the Local Government Act 2002.

4. Membership

- (a) The Committee shall consist of not fewer than five elected members nor more than twelve elected members plus the relevant appointed member/s from the Waikato District Council.
- (b) The appointed member should be, in the first instance, the councillor/s elected to the Awaroa ki Tuakau Ward or such other person that the Council may from time to time appoint.

(Current appointment: Pursuant to Clause 31 of Schedule 7 of the Local Government Act 2002, the Waikato District Council appoints the Awaroa ki Tuakau Ward councillors to the Pokeno Community Committee.)

Continued...

5. Election and Election Process

- (a) The elected members shall be elected on a three-yearly cycle. However, as a transitional provision, the initial term for the Committee would be through to the 2019 local body elections.
- (b) The elections shall be held by public meeting conducted by the Chief Executive of the Waikato District Council or a nominee. The three-yearly election meeting shall be conducted in a manner deemed appropriate by the Chief Executive.
- (c) Council will advertise the public meeting and call for nominations to the Committee.
- (d) Any vacancies occurring during the term shall be filled as deemed appropriate by both the Council and the Committee. The Committee may co-opt members to assist it as required as long as the number of members does not exceed the maximum specified in paragraph 3(a).
- (e) The Council may assist in filling vacancies as appropriate.

6. Chairperson

The Committee shall appoint a Chairperson and a Deputy Chairperson from within its membership.

7. Funding

- (a) The Committee can make an application to Council's Discretionary & Funding Committee for accessing the Rural Ward Discretionary Fund and the Events Fund for the funding of specific projects or events. These grants are available for projects and initiatives in rural areas and areas that are not served by a community board.
- (b) Council currently has an annual allocation of \$10,000 which any community committee can apply to for supporting its operation.

8. Meeting Procedures

- (a) The Committee shall follow the general principles of the New Zealand Standards (NZS 9202: 2003) Model Standing Orders for Meetings of Local Authorities and other public bodies including Amendment No 1.
- (b) Any variance to the Standing Orders can be decided by simple majority vote of those present at a meeting.
- (c) A quorum of members of the Committee shall consist of no fewer than five (5) members.

9. Abolition of the Committee

The Committee may be abolished by resolution of Council in consultation with or as a result of a request from the Committee.

Open Meeting

To	Waikato District Council
From	TG Whittaker Acting Chief Executive
Date	31 March 2016
Prepared by	VA Ramduny Planning & Strategy Manager
Chief Executive Approved	Y
DWS Document Set #	1485043
Report Title	Submission on Waikato Regional Council's proposed 2016/17 Annual Plan

I. EXECUTIVE SUMMARY

The Waikato Regional Council ("the Regional Council") is consulting on its proposed 2016/17 Annual Plan which incorporates an amendment to the 2015-2025 Long Term Plan ("LTP").

Consultation is in accordance with the Local Government Act changes made in 2014 which stipulates that, in an annual plan year, councils only consult on any significant or material changes made to the ten year plan.

There are two proposals for the 2016/17 Annual Plan and one 2015-2025 LTP amendment on which the Regional Council is seeking submissions.

Submissions close on Monday 11 April 2016.

2. RECOMMENDATION

THAT the report from the Acting Chief Executive – *Submission on Waikato Regional Council's proposed 2016/17 Annual Plan* – be received;

AND THAT Council approve the submission on the Waikato Regional Council's proposed 2016/17 Annual Plan including any amendments.

3. BACKGROUND

The Regional Council is consulting on the following proposals:

1. The establishment of a regional services fund – specifically, the Regional Council would like to know if submitters would support the collection of a regional rate so the Council can make grants to surf life saving, coastguard and rescue helicopter services in the Waikato. If adopted, this proposal would require an amendment to the Regional Council’s 2015-2025 Long Term Plan.
2. Agreement is being sought on whether the Regional Council should proceed with flood protection works at Tauhei (just north of Morrinsville) and on how this should be funded.
3. A change to the way the Regional Council charges fresh water take consent holders for the state of the environment monitoring that it undertakes.

The full document can be accessed through the following link: <http://www.waikatoregion.govt.nz/PageFiles/41315/AnnualPlanConsultation201617.pdf>

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

Regional Services Fund Proposal – Amendments to the Regional Council’s 2015-2025 LTP

The submission notes that the Waikato District Council (“Council”) supports the establishment of the Regional Services Fund and the proposed criteria for funding regional services such as surf lifesaving, coastguard and rescue helicopter services in the Waikato.

The submission also acknowledges that a regional rate will streamline the collection and distribution process and enable local government funds to be delivered appropriately. A regional rate will also ensure the cost of services available to everyone in the region is spread across Waikato ratepayers. This is consistent with the views of the Waikato Mayoral Forum.

The submission notes that Council supports the proposed funding criteria to exclude such things as funding capital projects to ensure that:

- Money is used in a way that helps to save lives.
- Levels of service are agreed before funding is provided.
- A robust accountability and reporting framework is in place to help track how the money is spent.

Council also supports the money being used for lifesaving and rescue services in the Waikato region only.

The submission notes that organisations that will be receiving funding support through the Waikato Regional Services Fund will not be funded by Council for the same purposes.

Tuahei Flood Protection Proposal

The submission acknowledges the Regional Council's work to date on this project which will provide flood protection benefits to local residents in the Tauhei area.

However it also notes that Council has concerns about the cost of the project and encourages the Regional Council to consider alternative, more cost effective options for addressing the flooding problem experienced by local Tauhei residents.

Council does not have a particular view on whether people should make payments over 20 or 30 years but would prefer for the Regional Council to make this decision based on the views of the affected landowners.

The submission further states that irrespective of which option is chosen Council encourages the Regional Council to consider appropriate timing of the project to avoid unnecessary cost increases.

Water Take Consents Review Proposal

The submission notes that Council is supportive of the change to the way in which the Regional Council charges fresh water take consent holders for state of the environment reporting.

The submission notes that Council has based its support on the understanding that the charge helps the Regional Council recover part of the cost of its monitoring, which is generally incurred as a result of a consent holder's activity. Council has noted that the charge is not for the use of water.

Council supports the Regional Council's preferred option of introducing a \$65 minimum fee to ensure that all consent holders receive benefit from the Regional Council's work in this area.

4.2 OPTIONS

Council can decide not to make a submission on the Regional Council's proposed Annual Plan 2016/2017.

5. CONSIDERATION

5.1 FINANCIAL

There is no financial implication for Council in making a submission.

5.2 LEGAL

The Regional Council is seeking submissions as per the Special Consultative Procedure provisions in the Local Government Act 2002.

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

It is important that the views of Council are considered in the Regional Council's final determination on its Annual Plan.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>	<p>Council is being consulted by the Regional Council. Consultation is in accordance with the Local Government Act changes made in 2014 which stipulates that councils only consult on any significant changes made to the ten year plan in an annual plan year.</p> <p>Council's submission has been informed by the views of elected representatives made at a workshop at which the Regional Council presented the proposed Annual Plan to Council.</p>				

State below which stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
	✓		Internal
N/A	N/A	N/A	Community Boards/Community Committees
N/A	N/A	N/A	Waikato-Tainui/Local iwi
N/A	N/A	N/A	Households
N/A	N/A	N/A	Business
N/A	N/A	N/A	Other Please Specify

6. CONCLUSION

The proposed 2016/17 Waikato Regional Council Annual Plan has been released for public consultation and submissions are being invited from the general public.

Council staff have prepared a submission which Council is being requested to approve prior to it being submitted to the Regional Council.

7. ATTACHMENTS

Waikato District Council submission on the proposed 2016/17 Waikato Regional Council Annual Plan

WAIKATO REGIONAL COUNCIL ANNUAL PLAN 2016/17

SUBMISSION

SUBMITTER

Title:

Mayor Allan Sanson

Organisation submitting:

Waikato District Council

Postal address:

Waikato District Council
Private Bag 544
Ngaruawahia
3742

Phone:

078248633

Email:

Deborah.Lee@waidc.govt.nz

Dear Sir/Madam,

**Waikato District Council submission on the Waikato Regional Council
Annual Plan 2016/17**

The Waikato District Council (WDC) welcomes the opportunity to make a submission on the 2014/15 draft Waikato Regional Council Annual Plan.

This submission is based on the Annual Plan 2016/17 consultation document and associated submission form and is included below.

SUBMISSION

REGIONAL SERVICES FUND PROPOSAL: 2015-2025 LTP AMENDMENT

Do you support us collecting a rate on behalf of local councils for a regional services fund?

Yes

Which option do you prefer?

Option 2

What do you think of the proposed criteria for funding regional services?

WDC supports the proposed funding criteria for the Regional Services Fund to fund surf lifesaving, coastguard and rescue helicopter services in the Waikato.

WDC acknowledges that a regional rate will streamline the collection and distribution process and enable local government funds to be delivered appropriately. A regional rate will also ensure the cost of services available to everyone in the region is spread across Waikato ratepayers. This is consistent with the views of the Waikato Mayoral Forum.

WDC supports the proposed funding criteria to exclude such things as funding capital projects to ensure that:

- Money is used in a way that helps to save lives.
- Levels of service are agreed before funding is provided.
- A robust accountability and reporting framework is in place to help track how the money is spent.

WDC also supports that the money to be used for lifesaving and rescue services in the Waikato region only.

WDC would also like the Regional Council to note that the organisations that will be receiving funding support through the Waikato Regional Services Fund will not be funded by WDC for the same purposes.

TAUHEI FLOOD PROTECTION PROPOSAL: 2016/17 ANNUAL PLAN

Whilst acknowledging the need for flood protection works in the Tauhei area, WDC has concerns about the cost of the project and encourages the Regional Council to consider alternative, more cost effective options for addressing the flooding problem if possible.

WDC does not have a particular view on whether people should make payments over 20 or 30 years but would prefer for the Regional Council to make this decision based on the views of the affected landowners.

Irrespective of which option is chosen WDC encourages the Regional Council to consider appropriate timing of the project to avoid unnecessary cost increases.

WATER TAKE CONSENTS REVIEW PROPOSAL: 2016/17 ANNUAL PLAN

Which option do you prefer: Option 2

Comment:

WDC is supportive of the change to the way in which the Regional Council charges fresh water take consent holders for state of the environment reporting.

WDC has based its support on the understanding that the charge helps the Regional Council recover part of the cost of its monitoring, which is generally incurred as a result of a consent holder's activity. WDC has noted that the charge is not for the use of water.

WDC is supportive of the Regional Council's preferred option of introducing a \$65 minimum fee to ensure that all consent holders receive benefit from the Regional Council's work in this area.

WDC does not wish to be heard in support of its submission.

I would like to thank the Regional Council for considering this submission.

Signed:

.....
MAYOR

Open Meeting

To	Waikato District Council
From	GJ Ion Chief Executive
Date	23 March 2016
Prepared by	LM Wainwright Committee Secretary
Chief Executive Approved	Y
DWS Document Set #	1480718
Report Title	Receipt of Strategy & Finance Committee Minutes – 22 March 2016

1 Executive Summary

To receive the minutes of a meeting of the Strategy & Finance Committee held on Tuesday 22 March 2016 and to adopt the recommendations contained therein.

2 Recommendation

THAT the minutes of the **Strategy & Finance Committee** meeting held on **Tuesday 22 March 2016** be received;

AND THAT the following becomes a resolution of Council:

S&F1603/06/6 **Civic Assurance - Draft Statement of Intent 2016/17**

THAT pursuant to Section 64 of the Local Government Act 2002, the **Waikato District Council** approves the draft Statement of Intent 2016/17 for Civic Assurance.

S&F1603/06/7 **Economic Development Strategy Implementation Programme**

THAT Council adopt the Economic Development Strategy Implementation Programme.

S&F1603/06/11 **Plan Change 8: Technical Amendments**

THAT an independent commissioner and two suitably qualified Councillors be appointed as the hearings panel;

AND FURTHER that the hearings panel is delegated the authority to make the decision on Plan Change 8.

S&F1603/06/12

Plan Change 17 – Ngaruawahia and Surrounding Villages: Stage One - Proposed Rezoning

THAT Council approve Plan Change 17 to be publicly notified on 15 April 2016.

S&F1603/06/19

Onewhero Public Toilets & Domain Works

THAT Loan funding of \$80,500 from the existing budget ITO10085-C0-0000- 0117 be brought forward to the 2015-2016 year to be applied towards the cost of the Onewhero public toilet build;

AND THAT the existing \$23,080 budget be utilised towards the cost of a walkway (IRG10085-C0-0000-0115);

AND FURTHER THAT the funds available in the Onewhero Domain Reserve (8929) be released and made available for the proposed playground project (new project IPL10085-C0-0000-0116).

3 Attachments

Strategy & Finance Minutes 22 March 2016



MINUTES of a meeting of the Strategy & Finance Committee held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 22 MARCH 2016** commencing at **9.00am**.

Present

Cr J Gibb (Chairperson)
 His Worship the Mayor, Mr AM Sanson [*until 10.21am and from 10.51am until 12.24pm*]
 Cr J Church
 Cr R Costar
 Cr DW Fulton
 Cr WD Hayes
 Cr SD Lynch
 Cr RC McGuire [*until 9.28am and from 9.33am until 10.51am and from 10.55am*]
 Cr LM Petersen
 Cr JD Sedgwick [*until 11.41am and from 11.34am*]
 Cr NMD Smith [*until 10.30am and from 10.50am*]
 Cr MR Solomon

Attending

Mr GJ Ion (Chief Executive)
 Mr TG Whittaker (General Manager Strategy & Support)
 Ms S Duignan (General Manager Customer Support)
 Mr TN Harty (General Manager Service Delivery)
 Mrs LM Wainwright (Committee Secretary)
 Ms K Goulter (Chief Executive, Hamilton & Waikato Tourism)
 Ms M Russo (Corporate Planner)
 Mr C Morgan (Economic Development Manager)
 Ms J Vernon (Strategic Planning & Resource Management Team Leader)
 Ms B Connolly (Senior Policy Planner)
 Mr D Totman (Strategic Planning Project Manager)
 Mr V Ramduny (Planning & Strategy Manager)
 Ms S Kelly (Community Development Co-ordinator)
 Mr A Corkill (Parks & Facilities Manager)
 Ms A Diaz (Finance Manager)

S&F1603/01 **APOLOGIES AND LEAVE OF ABSENCE****Resolved: (Crs Sedgwick/Church)****THAT** an apology be received from and leave of absence granted to Crs Baddeley.**CARRIED on the voices**

It was noted that leave of absence was granted to Cr Tait at the Policy & Regulatory Committee Meeting held on 16 February 2016 [P&R1602/07/7 refers].

S&F1603/02 **CONFIRMATION OF STATUS OF AGENDA ITEMS****S&F1603/02/1** **Resolved: (Crs Hayes/Lynch)****THAT** the agenda for a meeting of the Strategy & Finance Committee held on Tuesday 22 March 2016 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 7 which shall be discussed with the public excluded.**CARRIED on the voices****S&F1603/03** **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

S&F1603/04 **CONFIRMATION OF MINUTES****S&F1603/04/1** **Resolved: (His Worship the Mayor/Cr Sedgwick)****THAT** the minutes of a meeting of the Strategy & Finance Committee held on Tuesday 23 February 2016 be confirmed as a true and correct record of that meeting.**CARRIED on the voices****S&F1603/05** **MATTERS ARISING FROM THE MINUTES**

There were no matters arising from the minutes.

S&F1603/06**REPORTS**

S&F1603/06/1

Hamilton & Waikato Tourism Limited Six Month Report to 31 December 2015

Item 6.1

Ms Goulter gave a powerpoint presentation and answered questions of the committee.

Resolved: (Crs Lynch/Petersen)

THAT the report of the General Manager Strategy & Support – Hamilton & Waikato Tourism Limited Six Month Report to 31 December 2015 – be received.

CARRIED on the voices

The meeting adjourned at 9.07am and resumed at 9.16am.

Cr McGuire withdrew from the meeting [9.28am] during discussion on the above item and was not present when voting took place.

S&F1603/06/2

Mayoral Forum Meeting Minutes

Item 6.2

Resolved: (His Worship the Mayor/Cr Costar)

THAT the report of the General Manager Strategy and Support – Mayoral Forum Meeting Minutes – be received.

CARRIED on the voices

Cr McGuire re-entered the meeting [9.33am] during discussion on the above item and was present when voting took place.

S&F1603/06/3

Raglan Kopua Holiday Park Chairperson's Six Monthly and Financial Reports for the period 1 July-31 January 2016
Item 6.3

The General Manager Strategy & Support gave a verbal presentation and answered questions of the committee.

Resolved: (Crs Lynch/Sedgwick)

THAT the report of the General Manager Strategy and Support – Raglan Kopua Holiday Park Chairperson's Six Monthly and Financial Reports for the period 1 July-31 January 2016 – be received.

CARRIED on the voices

S&F1603/06/4

Community Engagement Update
Item 6.4

The Corporate Planner gave a verbal presentation and answered questions of the committee.

Resolved: (Crs Fulton/Petersen)

THAT the report of the General Manager Strategy & Support – Community Engagement Update – be received.

CARRIED on the voices

S&F1603/06/5

Lake Hakanoa Motor Caravan Park Consolidated Cost of Service Statement for the period ending 29 February 2016
Item 6.5

The General Manager Strategy & Support gave a verbal presentation and answered questions of the committee.

Resolved: (Crs Lynch/Costar)

THAT the report of the General Manager Strategy & Support – Lake Hakanoa Motor Caravan Park Consolidated Cost of Service Statement for the period ending 29 February 2016 – be received.

CARRIED on the voices

S&F1603/06/6

Civic Assurance - Draft Statement of Intent 2016/17
Item 6.6

The General Manager Strategy & Support gave a verbal presentation and answered questions of the committee.

Resolved: (Crs Fulton/Costar)

THAT the report of the General Manager Strategy & Support – Civic Assurance Draft Statement of Intent 2016/17 - be received;

AND THAT pursuant to Section 64 of the Local Government Act 2002, the Waikato District Council approves the draft Statement of Intent 2016/17 for Civic Assurance.

CARRIED on the voices

S&F1603/06/7

Economic Development Strategy Implementation Programme
Item 6.7

The Economic Development Manager gave a verbal presentation and answered questions of the committee.

Resolved: (Crs Petersen/Hayes)

THAT the report of the General Manager Strategy and Support – Economic Development Strategy Implementation programme – be received;

AND THAT the Strategy and Finance Committee recommend Council adopt the Economic Development Strategy Implementation Programme.

CARRIED on the voices

S&F1603/06/8

Local Authority Shared Services Limited Draft Statement of Intent for 2016/17
Item 6.8

The General Manager Strategy & Support gave a verbal presentation and answered questions of the committee.

Resolved: (Crs Fulton/Hayes)

THAT the report of the Acting Chief Executive – Local Authority Shared Services Limited Draft Statement of Intent for 2016/17 — be received.

CARRIED on the voices

His Worship the Mayor withdrew from the meeting [10.21am] during discussion on the above item and was not present when voting took place.

The meeting adjourned at 10.30am and resumed at 10.47am.

S&F1603/06/9

Local Authority Shared Services Limited Six Monthly Report
Item 6.9

The General Manager Strategy & Support gave a verbal presentation and answered questions of the committee.

Resolved: (Crs Petersen/McGuire)

THAT the report of the General Manager Strategy & Support – Local Authority Shared Services Limited Six Monthly Report - be received.

CARRIED on the voices

S&F1603/06/10

Local Government Funding Agency six month report
Item 6.10

The General Manager Strategy & Support gave a verbal presentation and answered questions of the committee.

Resolved: (Crs Hayes/Costar)

THAT the report of the General Manager Strategy & Support – Local Government Funding Agency six month report – be received.

CARRIED on the voices

Cr Smith re-entered the meeting [10.50am] during discussion on the above item and was present when voting took place.

Cr McGuire withdrew from the meeting [10.51am] during discussion on the above item and was not present when voting took place.

His Worship the Mayor re-entered the meeting [10.51am] during discussion on the above item and was present when voting took place.

S&F1603/06/11

Plan Change 8: Technical Amendments
Item 6.11

The Strategic Planning & Resource Management Team Leader gave a verbal presentation and answered questions of the committee.

Resolved: (His Worship the Mayor/Cr Smith)

THAT the report of the General Manager Strategy & Support – Plan Change 8: Technical Amendments - be received;

AND THAT the Committee recommend to Council that an independent commissioner and two suitably qualified Councillors be appointed as the hearings panel;

AND FURTHER that the hearings panel is delegated the authority to make the decision on Plan Change 8.

CARRIED on the voices

Cr McGuire re-entered the meeting [10.55am] during discussion on the above item and was present when voting took place.

Cr Sedgwick requested her abstention be recorded.

S&F1603/06/12

Plan Change 17 – Ngaruawahia and Surrounding Villages: Stage One - Proposed Rezoning
Item 6.12

The Senior Policy Planner and Strategic Planning Project Manager gave a verbal presentation and answered questions of the committee.

Resolved: (His Worship the Mayor/Cr Petersen)

THAT the report of the General Manager Strategy & Support – Plan Change 17 – Ngaruawahia and Surrounding Villages: Stage One - Proposed Rezoning – be received;

AND THAT Plan Change 17 is recommended to Council for approval to be publicly notified on 15 April 2016.

CARRIED on the voices

S&F1603/06/13 Treasury Report to 29 February 2016
Item 6.13

The General Manager Strategy & Support gave a verbal presentation and answered questions of the committee.

Resolved: (Crs Hayes/Church)

THAT the report of the General Manager Strategy & Support – Treasury Report to 29 February 2016- be received.

CARRIED on the voices

S&F1603/06/14 Waikato Plan - Minutes of the Joint Committee Meeting held on 22 February 2016
Item 6.14

The Planning & Strategy Manager gave a verbal presentation and answered questions of the committee.

Resolved: (His Worship the Mayor/Cr Fulton)

THAT the report of the Chief Executive – Waikato Plan - Minutes of the Joint Committee meeting held on held on 22 February 2016 – be received.

CARRIED on the voices

S&F1603/06/15 Waikato Regional Airport Limited Interim Report
Item 6.15

The General Manager Strategy & Support gave a verbal presentation and answered questions of the committee.

Resolved: (His Worship the Mayor/Cr McGuire)

THAT the report of the General Manager Strategy & Support – Waikato Regional Airport Limited Interim Report – be received.

CARRIED on the voices

S&F1603/06/16

Waikato Regional Airport Limited Draft Statement of Intent 2016/17
Item 6.16

The General Manager Strategy & Support gave a verbal presentation and answered questions of the committee.

Resolved: (Crs Fulton/McGuire)

THAT the report of the General Manager Strategy & Support – Waikato Regional Airport Limited Draft Statement of Intent 2016/17 - be received;

AND THAT pursuant to section 64 of the Local Government Act 2002 the Committee will provide feedback on the Waikato Regional Airport Limited draft Statement of Intent for 2016/17 no later than 30 April 2016.

CARRIED on the voices

S&F1603/06/17

Update on Youth Engagement
Item 6.17

The Planning & Strategy Manager and the Community Development Co-ordinator gave a verbal presentation and answered questions of the committee.

Resolved: (Crs Lynch/Solomon)

THAT the report of the General Manager Strategy & Support – Update on Youth Engagement – be received.

CARRIED on the voices

S&F1603/06/18

2016/17 Annual Plan Process
Item 6.18

The Planning & Strategy Manager gave a verbal presentation and answered questions of the committee.

Resolved: (Crs Church/Sedgwick)

THAT the report of the General Manager Strategy & Support – 2016/17 Annual Plan Process – be received.

CARRIED on the voices

S&F1603/06/19

Onewhero Public Toilets & Domain Works
Item 6.19

The Parks & Facilities Manager answered questions of the committee.

Resolved: (Crs Smith/Costar)

THAT the report of the General Manager Service Delivery – Onewhero Public Toilets & Domain Works - be received;

AND THAT Loan funding of \$80,500 from the existing budget ITO10085-C0-0000- 0117 be brought forward to the 2015-2016 year to be applied towards the cost of the Onewhero public toilet build;

AND FURTHER THAT the existing \$23,080 budget be utilised towards the cost of a walkway (IRGI0085-C0-0000-0115);

AND FURTHER THAT the funds available in the Onewhero Domain Reserve (8929) be released and made available for the proposed playground project (new project IPLI0085-C0-0000-0116).

CARRIED on the voices

Cr Sedgwick withdrew from the meeting [11.41am] during discussion on the above item and was not present when voting took place.

S&F1603/07

EXCLUSION OF THE PUBLIC

Resolved: (Crs Lynch/Fulton)

THAT the report of the Chief Executive – *Exclusion of the Public* - be received;

AND THAT the public be excluded from the meeting during discussion on the following items of business:

- 1. Confirmation of Minutes – 23 February 2016**
- 2. Legal and related cost breakdown**
- 3. Strada Corporation Limited Six-Monthly Report**
- 4. Strada Corporation Limited Draft Statement of Intent 2016/2017**
- 5. Economic Development Update**
- 6. Alliance Premises Business Case**
- 7. Waikato District Crime Prevention Technology Trust**

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to:

- a) Protect members, or officers, or employees of any local authority, or any persons to whom section 2(5) of the Local Government Official Information and Meetings Act 1987 applies, from improper pressure or harassment;
- b) Enable the local authority holding the information to carry out, without prejudice or disadvantage, commercial activities;
- c) Protect the privacy of natural persons, including that of deceased natural persons;

AND THAT the exclusion of the public from the whole or relevant part of the proceedings of the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation in any proceedings before the local authority where a right-of-appeal lies to any Court or Tribunal against the final decision of the local authority in those proceedings.

CARRIED on the voices

Resolutions S&F1603/08 – S&F1603/11 are contained in the public excluded section of these minutes.

Having resumed open meeting and there being no further business, the meeting was declared closed at 12.59pm.

Minutes approved and confirmed this day of 2016.

JC Baddeley
CHAIRPERSON

Minutes2016/S&F/160322 S&F M.doc

Open Meeting

To	Waikato Distirct Council
From	TG Whittaker Acting Chief Executive
Date	30 March 2016
Prepared by	A Diaz Fiance Manager
Chief Executive Approved	Y
DWS Document Set #	1484249
Report Title	Treasury risk management policy compliance

1. EXECUTIVE SUMMARY

The purpose of this report is to seek approval from Council to update the Treasury Risk Management Policy to better align with latest sector treasury advice.

2. RECOMMENDATION

THAT the report from the Acting Chief Executive be received;

AND THAT the Waikato District Council approves an update to the Treasury Risk Management Policy to increase the limit for the fixed rate proportion of interest cover in the 5 years plus maturity band from 60% to 70% in line with current industry practice.

3. BACKGROUND

There were four policy compliance issues raised through the March Strategy & Finance Committee Treasury report.

Staff have investigated possible corrective actions and related costs for the first three policy compliance issues with Council's treasury advisors and are seeking approval to change the limit for the fixed rate proportion of interest cover in the 5 years plus maturity band in line with current industry practice.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

The four areas of non-compliance (PwC advice noted in italics) are:

- a) Proportion of fixed rate borrowing is 108% against a policy upper limit of 90%. *This non-compliance will self-correct by 31 March 2016 due to a review of the underlying debt forecast.*
- b) Fixed rate proportion for the maturity band 5 years plus is 60.54% against a policy upper limit of 60%. *This non-compliance will self-correct by 31 March 2016 as above. However, fixing the forward start swap non-compliance (item 3) will result in a new policy breach for the 5-10 year maturity. It should be noted that PwC does not view the 66% position to be inconsistent with other councils or current market positioning of interest rate risk (current advice to other councils hedging of 70% within the 5-10 year limit).*
- c) One forward start SWAP (\$4 million notional) has a start period more than 24 months out that does not match an existing expiry date of an existing SWAP of the same notional amount. *Appropriately linking this swap to an existing swap will lead to non-compliance in the fixed rate proportion of the 5 year plus maturity band (item 2). If council wishes to seek compliance for both 2 and 3 adjustments would be required to shorten the maturity of two existing interest rate hedges at an increased swap cost of 0.35% and 0.17% (\$4 million notional value on both swaps).*
- d) Actual borrowing costs for the year exceeds budget. This is in relation to interest payable on infrastructure within the Pokeno structure plan catchment. This transaction will mean there is a permanent variance for 2015/16 for both borrowing costs and interest income which is also above budgeted levels.

4.2 OPTIONS

Council could choose to:

- a) change the treasury risk management policy limit as recommended;
- b) resolve to have an intentional policy breach; or
- c) adhere to current policy limits for items 1-3 and accept the additional costs associated with shorten the maturities of two of councils existing swaps (item 4 is a permanent breach for the year).

5. CONSIDERATION

5.1 FINANCIAL

The proposed change relates to updating one sub-limit within the policy from 60% to 70%. To manage compliance would have an associated cost due to the change in the interest rates since the existing swaps were put in place. The cost/risk vs. benefits do not support seeking full compliance at this time.

5.2 LEGAL

Under Section 102 of the Local Government Act 2002, Council may adopt and/or amend the Treasury Risk Management Policy (incorporating liability and investment management policies) without consultation.

6. CONCLUSION

Staff have sought advice from PwC, Councils treasury advisors, in order to address the manageable and unintentional breaches of the treasury risk management policy. Rather than pay additional costs to meet policy limits it is being recommended that the sub-limit for fixed proportion of the 5 years plus maturity band be revised from 60% to 70%.

7. ATTACHMENTS

NIL

Open Meeting

To	Waikato District Council
From	TG Whittaker Acting Chief Executive
Date	29 March 2016
Prepared by	A Diaz Finance Manager
Chief Executive Approved	Y
DWS Document Set #	1484695
Report Title	Operational Budget Review

I. EXECUTIVE SUMMARY

This report signals a possible general rate deficit for the 2015/16 financial year. A recent review of general rate funded budgets has identified approximately \$287,000 of additional operational costs that will need to be funded. Staff will continue to monitor budgets and provide an update to the May Strategy & Finance Committee meeting with proposed funding solutions.

2. RECOMMENDATION

THAT the report from the Acting Chief Executive – *Operational Budget Review* – be received;

3. BACKGROUND

Council follows a tiered budget review process to support:

- Financial accountability – finding funding solutions at the time of planned expenditure
- Identification of savings as they arise
- Improved variance commentary
- Removal of duplication of effort

There are four different levels of budget review:

- I. Movements in operational budgets within a cost centre (excluding employment related budgets).

These changes are approved between the Team Manager and the General Manager where the funding remains neutral – documentation is provided to Finance for budget updates to be made.

2. Movements within functional groups at operational level (excluding employment related budgets) i.e. roading operations and roading planning is within the same functional group.

These changes are approved by the relevant Team Managers and the General Manager where the funding remains neutral – documentation is provided to Finance for budget updates to be made.

3. All employment related budgets.

Remuneration changes and requests for temporary resource are approved by the Executive Team. Permanent additional resource requests are presented by way of a detailed business case to the Executive Team and proposals are included in draft budgets (Annual Plan/Long Term Plan) for Council to consider.

4. All capital budget and non-neutral funding changes (which alter the Annual Plan/Long Term Plan that was adopted and communicated to the ratepayers, residents and other stakeholders).

These changes are advised to the relevant committee with specific financial resolutions that identify funding solutions/savings.

Or where contracts are let under delegated authority and budget changes are required, the tender report includes a resolution to allow funding to be adjusted as identified in that report (a separate committee report is not required).

The approved process is in place to improve flexibility during the year and aligns with transparency requirements under the Local Government Act.

4. ISSUES AND RESULTS

4.1 ISSUES

The organisation-wide budget review process is used to capture any operational budget variances in order to deal with any surplus/deficit positions ahead of the financial year end.

The general accounting reserve fund which reflects general surpluses from prior financial years is expected to have a balance at the end of June 2016 of approximately \$226,000. However, using the balance of the reserve to offset this year's possible deficit position would impact on the Council's ability to keep general rates increases for 2017/18 in line with the third year of the Long Term Plan.

4.2 RESULTS

The reviews were based on the February month end accounts and were presented to the Executive Team during March. The overall organisational position demonstrates a likely general rate deficit position for 2015/16. Indicative salary changes have been included in the review to reflect anticipated half year remuneration changes.

The following general rate funded items have been able to be accommodated during the year or via the recent operational budget review:

- Ongoing consent related costs for the Ngaruawahia closed landfill

- Raglan recycling contract extension (three years of committed funding)
- Roding alliance set up
- Provision for Strada dividend income shortfall
- 2016/17 Annual Plan general rate shortfall (result of assumption updates only)
- Legal costs – animal control prosecutions and weather tight buildings

5. CONCLUSION

This general rate operational budget review identified \$287,000 of potential costs which have yet to be funded and cannot be accommodated in full via general rate savings. Staff will continue to investigate potential savings over the coming month and report back to the May Strategy & Finance Committee meeting.

6. ATTACHMENTS

NIL

Open Meeting

To	Waikato District Council
From	T G Whittaker Acting Chief Executive
Date	30 March 2016
Prepared by	D Rawlings Management Accountant
Chief Executive Approved	Y
DWS Document Set #	I484682
Report Title	Te Kowhai Community Hall Loan Request

I. EXECUTIVE SUMMARY

The Te Kowhai Community Hall (“the Hall”) has requested that Council consider granting a loan of \$30,000 over a five year period in order to support the upgrade of the Hall wiring and other renewal activities. The formal request containing a cost estimate is attached at Appendix I. This report shows the other programme of works required to keep the Hall in the appropriate condition.

Details of their financial position were provided to Council. Staff have reviewed this information and are comfortable with the Hall’s ability to repay the loan over the five year term requested.

2. RECOMMENDATION

THAT the report from the Acting Chief Executive – Te Kowhai Community Hall Loan Request - be received;

AND THAT a Community Loan of \$30,000 over a term of five years be made available to the Te Kowhai Community Hall;

AND FURTHER THAT the loan repayments be deducted from the instalment payments made by Council to the Te Kowhai Community Hall.

3. BACKGROUND

As per the formal request provided at Appendix I, the Hall Committee has received advice that the Hall wiring poses a fire danger. The urgency of the work has recently been raised and the Hall Committee has received a cost estimate for the rewiring work.

The Hall Committee is proposing that Council provide a loan to cover the cost estimate. It is proposed any contingency amounts can be covered by the Hall.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

As outlined in the formal request the work required will address a number of Zero Harm issues. Approving the loan will give the Hall Committee the opportunity to complete the required renewal works and address a serious Zero Harm issue through completing the rewiring.

Where the loan is declined the Committee may not have the cashflow required to complete the urgent rewiring work which may result in a fire hazard at the Hall.

4.2 OPTIONS

Option 1: Council can choose to approve the loan request as recommended in this report.

This option is recommended, to support the appropriate maintenance, particularly Zero Harm issues.

Option 2: Council can decline the loan request.

This option is not recommended, as the Hall Committee will not be able to progress important Zero Harm electrical works.

5. CONSIDERATION

5.1 FINANCIAL

As per the 2015-2025 Long Term Plan (“the LTP”) Council collects targeted rate income of \$34,000 (GST excl.) per year for the Te Kowhai Hall.

From this, Council deducts an insurance cost (\$1,200 for 2015/2016) and pays the balance to the Hall Committee in three instalments (being October, February and June). On average, the Hall Committee receives \$11,000 per instalment.

A \$30,000 loan over five years will result in repayments (interest plus principal) of \$7,064 per year (refer attached loan schedule at Appendix 2). Under the terms of the loan this will be deducted at each instalment date, resulting in \$2,355 being deducted per instalment and the balance being paid to the Hall Committee.

The Hall Committee has provided a spend to date and forecast spend over the next 12 months. Council staff have reviewed the schedule and are comfortable with the Hall’s ability to repay the loan.

5.2 LEGAL

A formal loan agreement will be signed by both parties. Under the terms of the loan repayments will be deducted at each hall instalment date (being October, February and June). The loan agreement will include a schedule of payments that will be deducted at each instalment. This schedule may be updated each year to reflect changes in interest rates in line with Council's Treasury Risk Management Policy.

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

Council's Treasury Risk Management Policy (para 5.6.4) allows for loans to be made to community organisations.

Requirements for these loans are:

- appropriate security and repayment ability;
- payment of an administration fee determined as part of the loan application; and
- the interest rate to be the budgeted internal interest rate plus 1% (being 6.34 % for 2016-2017).

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

The Hall Committee should be able to manage the loan repayments without a further Targeted Rate increase beyond that identified through the LTP.

Council's Significance & Engagement Policy should therefore not be triggered and there should be no requirement to consult with the Community.

6. CONCLUSION

It is recommended that the loan be extended to the Hall Committee over the term requested.

7. ATTACHMENTS

Appendix 1 – Formal request from Te Kowhai Hall

Appendix 2 – Proposed loan schedule of payments

APPENDIX 1

Te Kowhai Community Hall
C/- 320a Te Kowhai Road
RD 8
HAMILTON 3288

30 March 2016

Waikato District Council
15 Galileo Street
NGARUAWAHIA 3742

Attention: Financial Controller

Re: REQUEST FOR A LOAN

We respectfully request that the Waikato District Council consider granting the Te Kowhai Community Hall Committee a medium-term loan of \$30,000 for a five-year period in order to assist us in undertaking a significant and urgent upgrade of the hall wiring.

We have been advised by our electrician that the wiring poses a fire danger to the hall. The state of the wiring was first noted when we upgraded the switchboard in November 2014. However, the more urgent state of the wiring was made clear to us in November 2015 when the electrician visited the hall on another matter. Accordingly, we are keen to rectify the situation as soon as possible.

While the hall has a regular income stream, we lack sufficient capital right now to meet the bill (estimated \$30,000) in total ourselves. Further to this, there is a chance that the estimated cost may rise significantly (up to \$10,000) once the job begins. It is not possible for the electrician to provide an accurate quote as a significant portion of the wiring is hidden (and is now 60 years old). The cost includes upgrading the lighting to LED lighting. This upgrade means that we would no longer be using lightbulbs that cost \$50 each and require our cleaners to scale a 5 meter ladder.

By asking for the full amount (\$30,000) as a loan, it leaves the committee sufficient funds over time to meet any variation to costs and to follow up with other maintenance matters that need to be undertaken over the next two to five years. This maintenance includes:

- Replacing safety release mechanisms on fire exits
- Exterior maintenance on rotting window sills and soffits
- Repainting at least the western end of both the hall and the tennis pavilion
- Repaint the hall and pavilion
- Renewing the toilet in the pavilion
- Adding a second toilet to the pavilion, and adding two new hand basins
- Resurfacing the tennis courts
- Addressing both heating and cooling issues in the hall

I have attached an Excel spreadsheet showing cash flow over the last 10 months, and estimated income and expenditure for the next 12 months. If you have any questions or require clarification on any matter, please don't hesitate to contact me on 027 3855638 or via email at ip@waikatolink.co.nz (or roz_ivan@xtra.co.nz).

Yours sincerely

Dr Roslyn Murray Ph.D
SECRETARY/TREASURER
Te Kowhai Community Hall.

Appendix 2

Te Kowhai Hall Committee Loan Amortisation Table

LOAN DATA	TABLE DATA
Loan amount: \$30,000.00	Table starts at date:
Annual interest rate: 6.34%	or at payment number: 1
Term in years: 5	
Payments per year: 3	
First payment due: 30-Jun-16	

PERIODIC PAYMENT

Entered payment:	<i>The table uses the calculated periodic payment amount</i>
Calculated payment: \$2,354.61	<i>unless you enter a value for "Entered payment".</i>

No.	Payment Date	Beginning Balance	Interest	Principal	Ending Balance	Cumulative Interest
1	30-Jun-16	30,000.00	302.24	2,052.37	27,947.63	302.24
2	30-Oct-16	27,947.63	590.63	1,763.98	26,183.65	892.86
3	28-Feb-17	26,183.65	553.35	1,801.26	24,382.39	1,446.21
4	30-Jun-17	24,382.39	515.28	1,839.32	22,543.07	1,961.49
5	30-Oct-17	22,543.07	476.41	1,878.20	20,664.87	2,437.90
6	28-Feb-18	20,664.87	436.72	1,917.89	18,746.98	2,874.62
7	30-Jun-18	18,746.98	396.19	1,958.42	16,788.56	3,270.81
8	30-Oct-18	16,788.56	354.80	1,999.81	14,788.75	3,625.60
9	28-Feb-19	14,788.75	312.54	2,042.07	12,746.68	3,938.14
10	30-Jun-19	12,746.68	269.38	2,085.23	10,661.46	4,207.52
11	30-Oct-19	10,661.46	225.31	2,129.29	8,532.16	4,432.83
12	29-Feb-20	8,532.16	180.31	2,174.29	6,357.87	4,613.14
13	30-Jun-20	6,357.87	134.36	2,220.24	4,137.63	4,747.51
14	30-Oct-20	4,137.63	87.44	2,267.16	1,870.46	4,834.95
15	28-Feb-21	1,870.46	39.53	1,870.46	0.00	4,874.48

14 payments of \$2,354.61 plus 1 final payment of \$1,909.99

Open Meeting

To	Waikato District Council
From	GJ Ion Chief Executive
Date	9 March 2016
Prepared by	LM Wainwright Committee Secretary
Chief Executive Approved	Y
DWS Document Set #	1472747
Report Title	Receipt of Infrastructure Minutes

1 Executive Summary

To receive the minutes of a meeting of the Infrastructure Committee held on Tuesday 8 March 2016 and to adopt the recommendations contained therein.

2 Recommendation

THAT the minutes of the Infrastructure Committee meeting held on Tuesday 8 March 2016 be received;

AND THAT the following become resolutions of Council:

INF1603/06/2 Road Asset Technical Accord (RATA) Update Report

THAT Council approve the General Manager Service Delivery be delegated authority to enter into a multi-party funding agreement with LASS for RATA's services from 1 July 2016, for a period of 3+3+3 years (with rights of review after each 3 year period).

INF1603/06/3 Service Delivery Report for March 2016

THAT in accordance with Section 16 (10) of the Reserves Act 1977 the reserve at Titoki Drive legal description, Lot 2 DP 377052, 9811m² be declared "Wally Pollock Reserve".

INF1603/06/4 Waikato Expressway Hamilton Section, Horsham Downs Public Consultation

THAT Council confirm their support of the proposed connections to the Waikato Expressway at Horsham Downs;

AND THAT Council is satisfied with the level of public support for the proposed network layout at Horsham Downs and approve commencing with the development of the Multi Party Funding Agreement (MPFA) to be referred to Council for approval.

INF1603/06/6

Draft Waikato Integrated Land Transport Strategy

THAT approval be given to circulate the draft strategy to stakeholders and interest groups for comment and feedback;

AND FURTHER THAT following the consultative period, the revised document be brought back to Council for approval and adoption.

INF1603/06/7

Neighbourhood Parks Reserve Management Plan

THAT Council receive the Draft Neighbourhood Parks Reserve Management Plan and note that this will be released (with any amendments) for public submission in April 2016;

AND THAT Council reappoint the hearings panel comprising of Cr Fulton, Cr Gibb and Cr Smith and invite representation from Waikato-Tainui to join the panel to hear any submissions received on the Neighbourhood Parks Reserve Management Plan.

3 Attachments

Infrastructure Minutes 8 March 2016



MINUTES of a meeting of the Infrastructure Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 8 MARCH 2016** commencing at **9.02am**.

Present

Cr WD Hayes (Chairperson)
 His Worship the Mayor Mr AM Sanson [until 10.34am and from 10.39am]
 Cr JC Baddeley
 Cr J Church
 Cr R Costar
 Cr DW Fulton
 Cr J Gibb [from 11.34am]
 Cr S Lynch
 Cr RC McGuire
 Cr L Petersen
 Cr J Sedgwick
 Cr NMD Smith
 Cr MR Solomon

Attending

Mr GJ Ion (Chief Executive)
 Mr T Harty (General Manager Service Delivery)
 Mrs LM Wainwright (Committee Secretary)
 Mr C Clarke (Roading Manager)
 Mr A Corkill (Parks & Facilities Manager)
 Ms J Remihana (Programme Delivery Manager)
 Mr M Mould (Waters Manager)
 Mr G Bailey (Open Spaces Operation Team Leader)
 Mr R Marshall (Reserves Planner)
 Ms J Vernon (Strategic Planning & Resource Management Team Leader)
 Mr V Ramduny (Planning & Strategy Manager)
 Mr R Wheeler (Property Officer)
 Mr MacLeod (Raglan Community Board)
 Mr A Wilson (Public Transport Operations Manager – Waikato Regional Council)
 Mr W McMaster (Waikato Regional Council)
 Ms D Inglis (Project Director RATA)

INF1603/01 APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Sedgwick/Costar)

THAT an apology for lateness be received from Cr Gibb.

CARRIED on the voices

It was noted that Leave of Absence was granted to Cr Tait at the Policy & Regulatory Meeting held on 16 February 2016. [P&R1602/07/7 refers].

INF1603/02 CONFIRMATION OF STATUS OF AGENDA ITEMS

INF1603/02/1 Resolved: (Crs Baddeley/Sedgwick)

THAT the agenda for a meeting of the Infrastructure Committee held on Tuesday 8 March 2016 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 7 which shall be discussed with the public excluded.

CARRIED on the voices

INF1603/03 DISCLOSURES OF INTEREST

The Chief Executive advised members of the Board that he would declare a conflict of interest in item 6.2 [Road Asset Technical Accord (RATA) Update Report].

INF1603/04 CONFIRMATION OF MINUTES

INF1603/04/1 Resolved: (Crs Baddeley/Costar)

THAT the minutes of a meeting of the Infrastructure Committee held on Tuesday 9 February 2016 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

INF1603/05 MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

INF1603/06**REPORTS**

INF1603/06/1

Waikato Regional Council, Passenger Transport
Item 6.1

Mr Wilson gave a powerpoint presentation and answered questions of the committee.

Resolved: (Crs Baddeley/Solomon)

THAT the report of the General Manager Service Delivery – Waikato Regional Council – Passenger Transport – be received.

CARRIED on the voices

INF1603/06/2

Road Asset Technical Accord (RATA) Update Report
Item 6.2

Ms Inglis gave a powerpoint presentation and answered questions of the committee.

Resolved: (Cr Costar/His Worship the Mayor)

THAT the report of the General Manager Service Delivery - Road Asset Technical Accord (RATA) Update Report – be received:

AND THAT Council approve the General Manager Service Delivery be delegated authority to enter into a multi-party funding agreement with LASS for RATA’s services from 1 July 2016, for a period of 3+3+3 years (with rights of review after each 3 year period).

CARRIED on the voices

INF1603/06/3

Service Delivery Report for March 2016
Item 6.3

Resolved: (Crs Sedgwick/Petersen)

THAT the report of the General Manager Service Delivery – Service Delivery Report for March 2016 - be received;

AND THAT in accordance with Section 16 (10) of the Reserves Act 1977 the reserve at Titoki Drive legal description, Lot 2 DP 377052, 9811m² be declared “Wally Pollock Reserve”.

CARRIED on the voices

His Worship the Mayor withdrew from the meeting [10.34am] during discussion on the above item and re-entered the meeting [10.39am] and was present when voting took place.

The meeting adjourned at 10.51am and resumed at 11.10am.

INF1603/06/4

Waikato Expressway Hamilton Section, Horsham Downs Public Consultation Item 6.4

Resolved: (Crs Fulton/Smith)

THAT the report of the General Manager Service Delivery – *Waikato Expressway Hamilton Section – Horsham Downs Public Consultation* – be received;

AND THAT Council confirm their support of the proposed connections to the *Waikato Expressway at Horsham Downs*;

AND FURTHER THAT the Committee is satisfied with the level of public support for the proposed network layout at Horsham Downs and approve commencing with the development of the *Multi Party Funding Agreement (MPFA)* to be referred to Council for approval.

CARRIED on the voices

INF1603/06/5

Draft Trails Strategy
Item 6.5

Resolved: (Crs Petersen/Sedgwick)

THAT the report of the General Manager Service Delivery – *Draft Trails Strategy* be received;

AND THAT the Infrastructure Committee approves consultation with stakeholders for input that will help shape the final strategy.

CARRIED on the voices

INF1603/06/6

Draft Waikato Integrated Land Transport Strategy
Item 6.6

Resolved: (Crs Lynch/Church)

THAT the report of the General Manager Service Delivery – *Draft Waikato Integrated Land Transport Strategy* - be received;

AND THAT approval be given to circulate the draft strategy to stakeholders and interest groups for comment and feedback;

AND FURTHER THAT following the consultative period, the revised document be brought back to Council for approval and adoption.

CARRIED on the voices

Cr Gibb entered the meeting [11.34am] during discussion on the above item and was present when voting took place.

INF1603/06/7

Neighbourhood Parks Reserve Management Plan
Item 6.7

Resolved: (His Worship the Mayor/Cr Sedgwick)

THAT the report of the General Manager Service Delivery – *Neighbourhood Parks Reserve Management Plan* be received;

AND THAT the Infrastructure Committee receives the Draft Neighbourhood Parks Reserve Management Plan and notes that this will be released (with any amendments) for public submission in April 2016;

AND FURTHER THAT Council reappoint the hearings panel comprising of Cr Fulton, Cr Gibb and Cr Smith and invite representation from Waikato-Tainui to join the panel to hear any submissions received on the Neighbourhood Parks Reserve Management Plan.

CARRIED on the voices

Crs Fulton, Gibb and Smith abstained from voting and requested their abstentions be recorded.

INF1603/06/8

Award of Contracts
Item 6.8

Resolved: (Crs Baddeley/Gibb)

THAT the report of the General Manager Service Delivery – Award of Contracts - be received.

CARRIED on the voices

INF1603/07

EXCLUSION OF THE PUBLIC

Resolved: (Crs Church/Costar)

THAT the report of the Chief Executive – Exclusion of the Public – be received;

AND THAT the public be excluded from the meeting during discussion on the following item of business:

1. Confirmation of Minutes – Tuesday 9 February 2016
2. Acquisition of Land in Te Kauwhata for the Whangamarino Walkway
3. Property at Ralph Street Huntly to be declared surplus for disposal.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to:

- a) Protect members, or officers, or employees of any local authority, or any persons to whom section 2(5) of the Local Government Official Information and Meetings Act 1987 applies, from improper pressure or harassment;
- b) Protect the privacy of natural persons, including that of deceased natural persons;
- c) Prevent the disclosure or use of official information for improper gain or improper advantage;

Open Meeting

To	Waikato District Council
From	TN Harty General Manager Service Delivery
Date	31 March 2016
Prepared By	C Clarke Roading Manager
Chief Executive Approved	Y
DWS Document Set #	1485121
Report Title	New Street Name Proposal at Dromgools Road, Tuakau

1. Executive Summary

This report seeks the Council's agreement/comments associated with the owner's proposal to name a new Cul-de-sac, constructed to provide formed access to five existing allotments from Dromgools Road.

2. Recommendation

THAT the report of the General Manager Service Delivery – New Street Name Proposal at Dromgools Road, Tuakau - be received;

AND THAT the Council agrees to name the cul-de-sac in accordance with the owner's first preferred choice - Fermanagh Grove;

OR THAT the Council selects a suitable name from the developer's two remaining street names option list;

OR THAT the Council resolves not to accept any of the street names submitted by the developer and instead propose an alternative name for the Ward Councillors to consider.

3. Background

The owners of five urban allotments, accessed by an unnamed paper road have together constructed a sealed cul-de-sac to Council standards. They intend to utilise this access way to access future dwellings.

The same paper road heads in a north-west direction and the formed section is known as Thorn Road. It is considered very unlikely that the formed section of Thorn Road and the new cul-de-sac will ever physically connect.

The principal section owner, Shaun McGuire, has proposed a number of alternate names, most of which have been rejected due to name similarity.

The three name proposals under consideration have been approved by the Onewhero-Tuakau Community Board (OTCB) Chair and in addition Mr McGuire has carried out extensive consultation with 11 neighbours who have supplied written agreement with the name choice list.

Staff have reviewed the three current proposals and all meet the requirements of the Road Naming policy.

4. Discussion and Analysis of Options

4.1 Discussion

This Council does not yet have a list of street names for developers to select new street names from. The preferred name provided by the owners and supported by the adjacent residents, and the OTCB Chair is Fermanagh Grove.

Fermanagh is a county in Ireland where the McGuire family originated. The McGuire family is a founding family at Tuakau. The cul-de-sac is bounded by existing trees and additional planting is at the planning stage. Therefore use of the term “grove” is seen appropriate.

4.2 Options

The two other less preferred names supplied by the owners for consideration are:

- Abraham Lane – named after Shaun McGuire’s father (George Abraham McGuire) who was a previous owner of the land surrounding the cul-de-sac.
- Nigel Close – named after Shaun McGuire’s brother, who resided on Dromgools Road and passed away at age 19.

Options for Council are:

1. The Council may agree to support the owner’s preferred choice of street name – Fermanagh Grove.
2. The Council may agree not to support the owner’s preferred name choice and instead support either the second or third preferred street name.
3. The Council may agree not to support any of the three name proposals and instead refer the naming request back to the developer to select at least 3 new road name preferences.

5. Considerations

5.1 Financial

All costs are being met by the developer.

5.2 Legal

Nil

5.3 Strategy, Plans, Policy & Partnership Alignment

Community Board consultation around private road naming has been undertaken in accordance with draft Council Road Naming policy.

5.4 Assessment of Significance & Engagement

This matter is not considered to be significant in terms of Council's significance policy.

6. Consultation

The following stakeholders have been/or will be consulted:

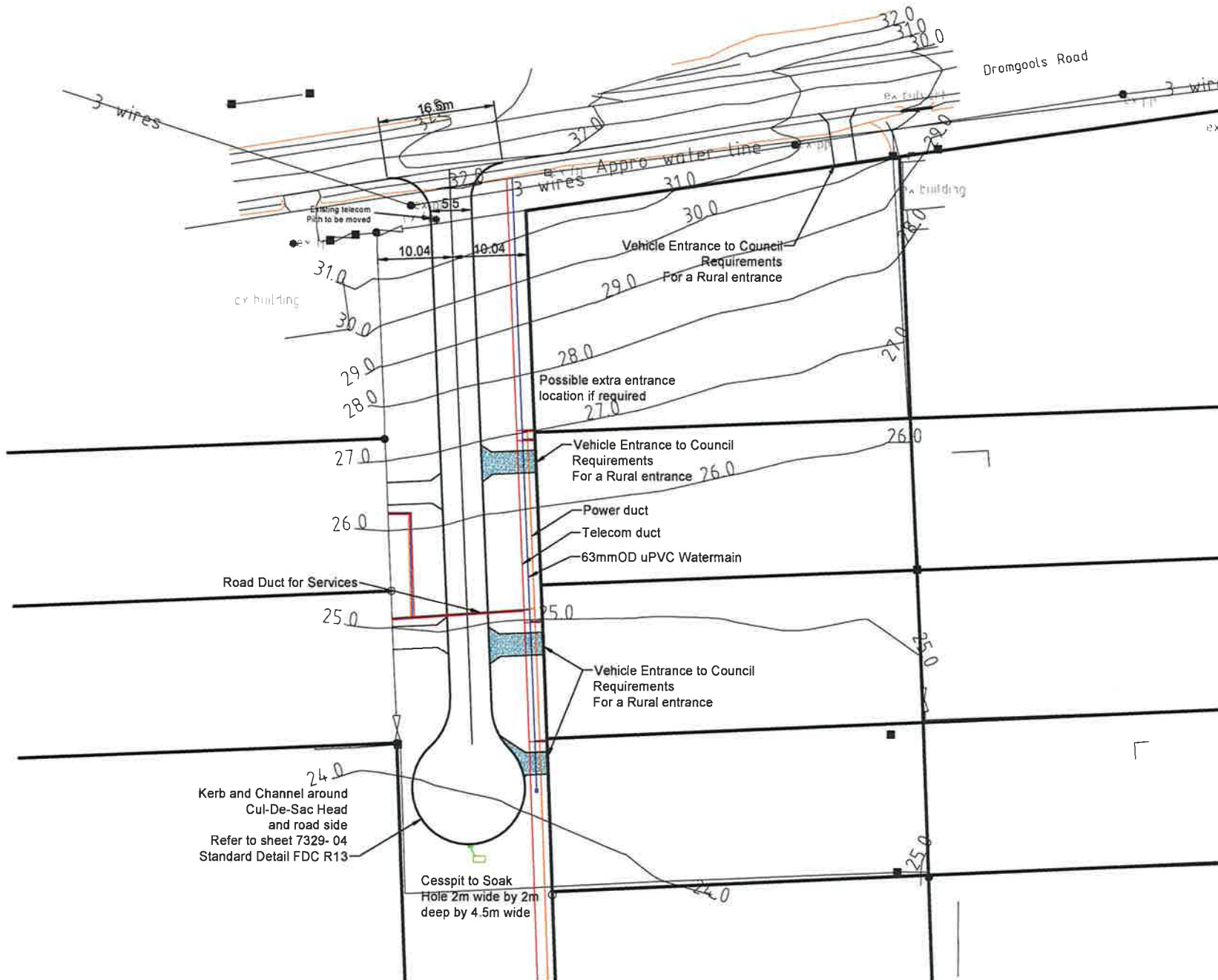
Planned	In Progress	Complete	
		Yes	Internal
		Yes	Community boards/Community committees
N/A			Waikato-Tainui/Local iwi
		Yes	Households
N/A			Business
		Yes	Ward Councillors

7. Conclusion

The Council is requested to consider the developer's three street name choices, in order of owner preference, and indicate by resolution which option the Council supports.

8. Attachments

- Proposed road for naming
- Intramap locality plan



General Notes

Drawing Notes

1. Refer to sheet 7329/02 for full Civil notes.
2. All pipe crossing are to be exposed and their depth confirmed prior to construction works.
3. All drainage work is to be carried out by a registered drain layer.
5. The drain layer is to contact the Engineer prior to starting to confirm if a pre-construction meeting is necessary. Any works that are to become or affect public lines require a pre-construction meeting.
6. All discrepancies are to be brought to the engineers attention.
7. All work to be carried out to the local authority engineering standards.
8. All dimensions in mm and levels in metres, unless otherwise noted.
9. For service placement refer to sheet 7329/04 Detail R2

Drawn By	Tallia Gibbons
Approved By	Robert Tilsley
No.	Revision/Issue
	Date

TILSLEY ENGINEERING
 151 King St
 PO Box 392, Pukekohe
 Tel: 09 238 3245
 Fax: 09 238 3241
 tilsleyengineering@xtra.co.nz

Project Name and Address
Proposed Road Design
 20 Dromgools Road
 Tuakau
 Site Plan

Project	7329	Sheet	
Date	26/6/2015		01r2
Scale	1:500@A3		



Waikato District Council does not warrant the accuracy of information in this publication and any person using or relying upon such information does so on the basis that WDC shall bear no responsibility or liability whatsoever for any errors, faults, defects or omissions in the information



Open Meeting

To	Waikato District Council
From	T N Harty General Manager Service Delivery
Date	31 March 2016
Prepared By	R Wheeler Property Officer
Chief Executive Approved	Y
DWS Document Set #	1485200
Report Title	Stopping of Unformed Legal Road – Pokeno Township

1. Executive Summary

At its meeting held on 14 September 2015, the Council considered a request received from the owner of Nos. 41 Great South Road and 23 Marlborough Street, Pokeno for a historic unformed legal road separating the two properties to be stopped and sold to them for amalgamation with the adjoining land.

The Council resolved that the road be declared surplus to Council requirements and that steps be taken to stop the road in accordance with the provisions of Section 342 of the Local Government Act 1974. The proposal was publicly notified and no objections were received.

The road may now be declared stopped and subsequent transfer of ownership occur.

2. Recommendation

THAT the report of the General Manager Service Delivery – *Stopping of Unformed Legal Road – Pokeno Township* - be received;

AND THAT as the proposal to stop the unnamed legal road, shown as Section I on SO Plan 489883, has been publicly notified in accordance with the requirements of the Tenth Schedule to the Local Government Act 1974 and as no objections were received by the closing date, Council resolve that the road described in the Schedule below, be declared stopped;

AND FURTHER THAT once stopped, the land be transferred to the owner of 41 Great South Road and 23 Marlborough Street, Pokeno at a current market valuation, on such terms and conditions as the Chief Executive may consider appropriate.

Schedule (Road to be stopped)

1213m² being Section I on Survey Office Plan 489883

3. Background

An application was received from Madsen Lawrie Consultants Limited on behalf of their clients, for the stopping and purchase of a 60.35 length of unformed legal road in Pokeno Township. The clients own the property situated at 41 Great South Road, the front half of which is currently used as a truck stop. The property is bounded to the west by the unformed legal road known as Wellington Street and to the east by formed Cambridge Street, both of which extend to the railway line. They also own the property to the rear, known as 23 Marlborough Street, which is bounded by Wellington and Cambridge Streets and the railway line.

The two properties are separated by an unnamed unformed legal road extending between Wellington and Cambridge Streets and, as the owners of the adjoining properties are intending to undertake development of these sites, they requested the stopping and acquisition of the unformed road to enable the two portions of land to be developed as a single parcel.

An aerial plan is appended as Attachment 1, indicating coloured blue the location of the unformed road and highlighting in red the applicants' two properties.

A report was presented to the Infrastructure Committee at its meeting held on 11 August 2015 and the following resolution was passed by the Council on 14 September 2015:

“THAT the unformed road located between the private properties at 41 Great South Road and 23 Marlborough Street, Pokeno, which connects with unformed Wellington Street and Cambridge Street, comprising 1214m², as shown on Madsen Lawrie Consultants Limited Plan 6077 as Section 1, be declared surplus to Council requirements;

AND THAT steps be taken to stop the road in accordance with the provisions of Section 342 of the Local Government Act 1974 and the Tenth Schedule to the Act and a valuation be obtained to facilitate the disposal of the road, when stopped, to the adjoining owners, pursuant to Section 345 of the Act.”

A formal survey was subsequently undertaken by the applicant and a copy of Survey Office Plan 489883, indicating the road to be stopped as Section 1, with an area of 1213m², is appended as Attachment 2.

Public Notice of the intention to stop the road was twice given in accordance with the requirements of the Tenth Schedule to the Local Government Act 1974 and each end of the road was signposted with details of the proposal. The statutory 40 day notice period closed on 21 March 2016. No objections were received.

A market valuation was obtained and presented to the property owner who is taking independent valuation advice.

4. Discussion and Analysis of Options

4.1 Options

Option 1: Council can declare the unformed road to be stopped and proceed to sell the land to the adjoining owner at a price to be fixed by a competent valuer.

This option is recommended.

Option 2: Council can decline to take the matter further.

There have been no objections to the proposal to stop the road. Given that the Council has already resolved that this unformed road is surplus to requirements and having regard for the financial input by the adjoining owner into the process to date, this option is not recommended.

5. Considerations

5.1 Financial

The owner has agreed to meet the costs associated with the process which includes survey costs, valuation fee, advertising the public notice, LINZ fees and gazettal.

The owner has paid the survey costs and lodged a \$5,000 deposit with the Council which has covered the other costs incurred to date.

A market valuation has been obtained to provide a basis for the sale of the roads, when stopped, as required by section 345 of the Local Government Act 1974.

5.2 Legal

Section 342 of the Local Government Act 1974 and the Tenth Schedule to the Act, provide for the stopping of roads and set out the statutory process which must be followed.

Section 345 of the Local Government Act 1974 provides that the road, when stopped, may be sold to the owner of any adjoining land, for a price to be fixed by a competent valuer.

5.3 Strategy, Plans, Policy & Partnership Alignment

The stopping of the unformed road will facilitate the orderly development of the applicant's properties and contribute to achieving the aspirations of the structure plan for the Pokeno area.

5.4 Assessment of Significance

The Significance and Engagement policy provides at Schedule I a list of Waikato District Council's strategic assets, which identifies that the roading network as a whole is considered to be a strategic asset.

The Policy requires Council to take into account the degree of importance and determine the appropriate level of engagement, as assessed by the local authority, of the issue, proposal, decision or matter, in terms of the likely impact on and, consequence for:

- (a) The district or region;
- (b) Any persons who are likely to be particularly affected by, or interested in, the issue, proposal, decision, or matter;
- (c) The capacity of the local authority to perform its role, and the financial and other costs of doing so.

The road stopping process is carried out under section 342 and the Tenth Schedule of the Local Government Act 1974, which provides for robust public notification of the proposal.

6. Conclusion

Given that there have been no objections to the proposal to stop the unformed legal road, it may now be declared stopped and an agreement to sell the land to the adjoining owner, finalised.

7. Attachments

- Attachment 1: Aerial Plan
- Attachment 2: Survey Office Plan 489883



Waikato District Council does not warrant the accuracy of information in this publication and any person using or relying upon such information does so on the basis that WDC shall bear no responsibility or liability whatsoever for any errors, faults, defects or omissions in the information



SCALE 1:2374

Cadastre sourced from Land Information New Zealand under CC-BY.
Copyright © Waikato District Council Disclaimer

Projection: New Zealand Transverse Mercator
Datum: New Zealand Geodetic Datum 2000

Print Date: 24/07/2015

AA



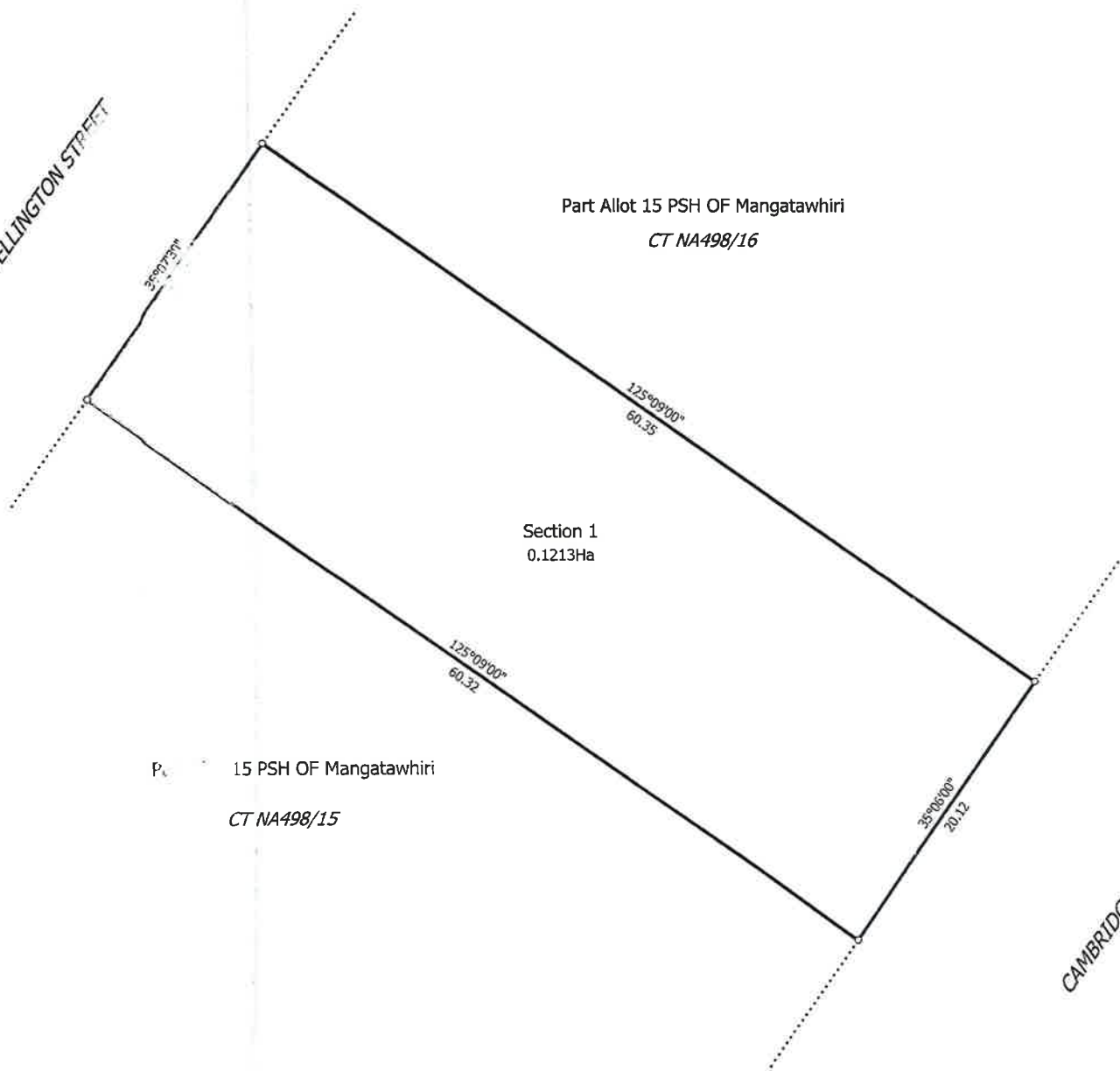
WELLINGTON STREET

Part Allot 15 PSH OF Mangatawhiri
CT NA498/16

Section 1
0.1213Ha

P. 15 PSH OF Mangatawhiri
CT NA498/15

CAMBRIDGE STREET



T 1/1

Open Meeting

To	Waikato District Council
From	T N Harty General Manager Service Delivery
Date	31 March 2016
Prepared By	R Wheeler Property Officer
Chief Executive Approved	Y
DWS Document Set #	1485312
Report Title	Stopping of Unformed Legal Roads – 61 Market Street, Pokeno Township

1. Executive Summary

At its meeting on 14 December 2015, the Council considered a request from the owner (a company) of 61 Market Street, Pokeno, for two portions of historic unformed legal roads to be stopped and sold to it for amalgamation with the adjoining land, to facilitate a subdivision of that property.

These unformed roads, known as William and High Streets, have no connectivity due to the impact of the Waikato Expressway and its northern Pokeno connections and will be replaced by more effective roading within the proposed subdivision.

The Council resolved that the roads be declared surplus to Council requirements and that steps be taken to stop the roads in accordance with the provisions of Section 342 of the Local Government Act 1974. The proposal was publicly notified and no objections were received.

The roads may now be declared stopped and subsequent transfer of ownership occur.

2. Recommendation

THAT the report of the **General Manager Service Delivery – Stopping of Unformed Legal Roads – 61 Market Street, Pokeno Township** - be received;

AND THAT as the proposal to stop the unformed roads known as **William and High Street, Street, Pokeno**, shown as **Sections 1 and 2 on SO Plan 493530** respectively, has been publicly notified in accordance with the requirements of the Tenth Schedule to the **Local Government Act 1974** and as no objections were received by the closing date, **Council resolve** that the roads described in the Schedule below be declared stopped;

AND FURTHER THAT once stopped, the land be transferred to the owner of **61 Market Street, Pokeno** at a current market valuation, on such terms and conditions as the **Chief Executive** may consider appropriate.

Schedule (Roads to be stopped)

1912m² being Section 1 on Survey Office Plan 493530
2422m² being Section 2 on Survey Office Plan 493530

3. Background

An application was received from Blue Wallace Surveyors on behalf of their client, for the stopping and purchase of two portions of historic unformed legal road known as William and High Street, Pokeno and comprising 1912m² and 2422m² of land respectively. These portions of unformed legal road are located entirely within their client's property situated at 61 Market Street, Pokeno Village, which is located at the northern extreme of the township. A locality aerial plan is appended as Attachment 1, indicating the subject property outlined in red and the roads to be stopped coloured blue.

A survey office plan had been prepared by Blue Wallace Surveyors which shows the portion of William Street to be stopped as Section 1 and the portion of High Street as Section 2. This plan is appended as Attachment 2. The area shown as Section 3 on the plan, is to remain as road for the time being and is not part of the current stopping proposal.

A report was presented to the Council at its meeting held on 14 December 2015 and the following resolution was passed:

“ THAT the unformed roads known as William and High Street, located within the boundaries of the property located at 61 Market Street, Pokeno, comprising in total 4344m² and shown on SO Plan 493530 as Sections 1 and 2 respectively, be declared surplus to Council requirements;

AND THAT steps be taken to stop the road in accordance with the provisions of Section 342 of the Local Government Act 1974 and the Tenth Schedule to the Act and a valuation be obtained to facilitate the disposal of the roads, when stopped to the adjoining owner, pursuant to Section 345 of the Act.”

Public Notice of the intention to stop the roads was twice given in accordance with the requirements of the Tenth Schedule to the Local Government Act 1974 and the ends of the two roads were signposted with details of the proposal. The statutory 40 day notice period closed on 21 March 2016. No objections were received.

A market valuation of the roads to be stopped, has been requested.

4. Discussion and Analysis of Options

4.1 Options

Option 1: Council can declare the unformed roads to be stopped and proceed to sell the land to the adjoining owner at a price to be fixed by a competent valuer.

This option is recommended.

Option 2: Council can decline to take the matter further.

There have been no objections to the proposal to stop the road. Given that the Council has already resolved that these unformed roads are surplus to requirements and having regard for the financial input by the adjoining owner into the process to date, this option is not recommended.

5. Considerations

5.1 Financial

The owner has agreed to meet the costs associated with the process which includes survey costs, valuation fee, advertising the public notice, LINZ fees and gazettal.

The owner has paid the survey costs and lodged a \$5,000.00 deposit with the Council which has covered the other costs to date.

A market valuation has been requested to provide a basis for the sale of the roads, when stopped, as required by section 345 of the Local Government Act 1974.

5.2 Legal

Section 342 of the Local Government Act 1974 and the Tenth Schedule to the Act, provide for the stopping of roads and set out the statutory process which must be followed.

Section 345 of the Local Government Act 1974 provides that the road, when stopped, may be sold to the owner of any adjoining land, for a price to be fixed by a competent valuer.

5.3 Strategy, Plans, Policy & Partnership Alignment

The stopping of the unformed road will facilitate the orderly development of the owner's property and contribute to achieving the aspirations of the structure plan for the Pokeno area.

5.4 Assessment of Significance

The Significance and Engagement policy provides at Schedule I a list of Waikato District Council's strategic assets, which identifies that the roading network as a whole is considered to be a strategic asset.

The Policy requires Council to take into account the degree of importance and determine the appropriate level of engagement, as assessed by the local authority, of

the issue, proposal, decision or matter, in terms of the likely impact on and, consequence for:

- (a) The district or region;
- (b) Any persons who are likely to be particularly affected by, or interested in, the issue, proposal, decision, or matter;
- (c) The capacity of the local authority to perform its role, and the financial and other costs of doing so.

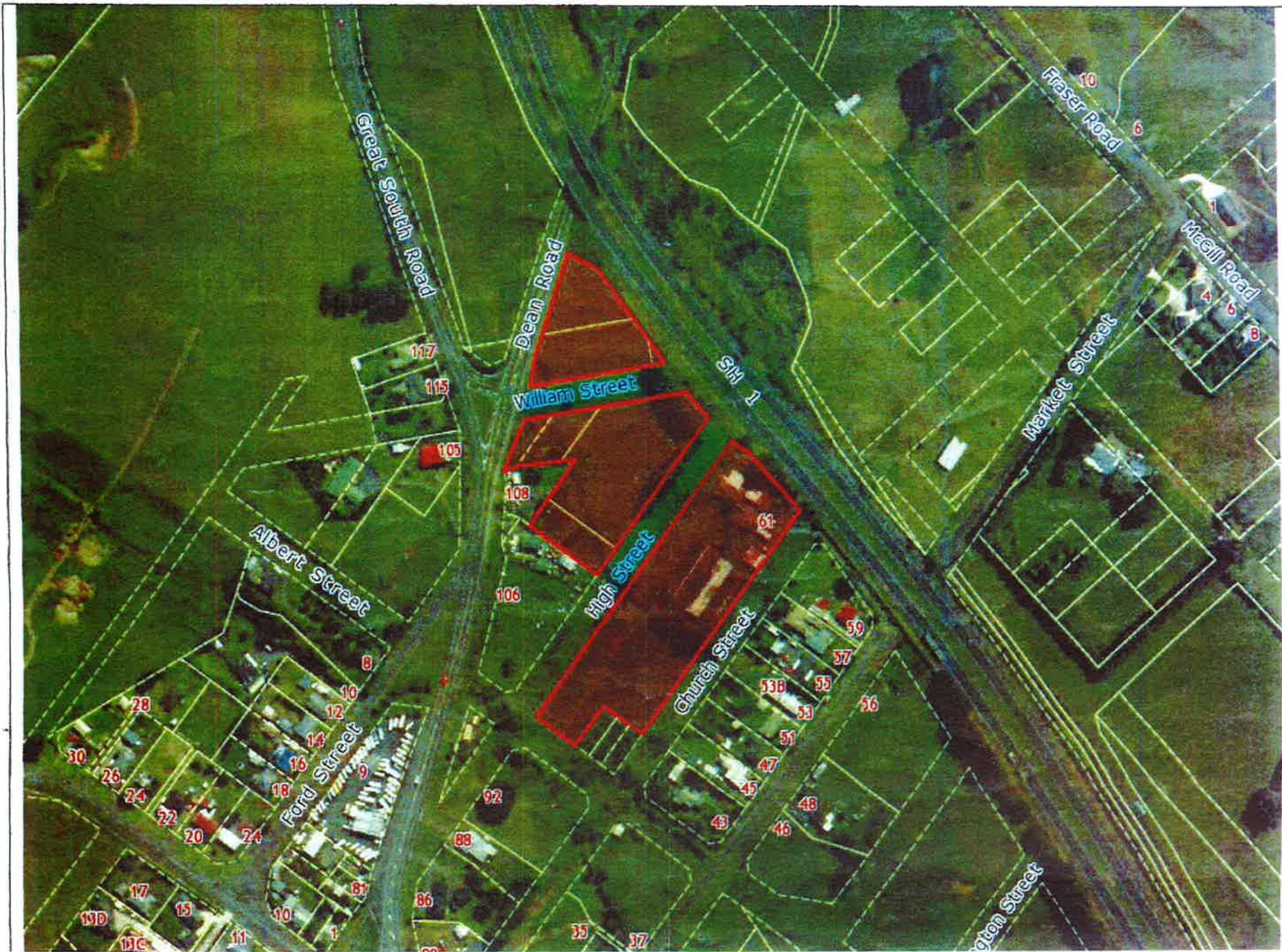
The road stopping process is carried out under section 342 and the Tenth Schedule of the Local Government Act 1974, which provides for robust public notification of the proposal.

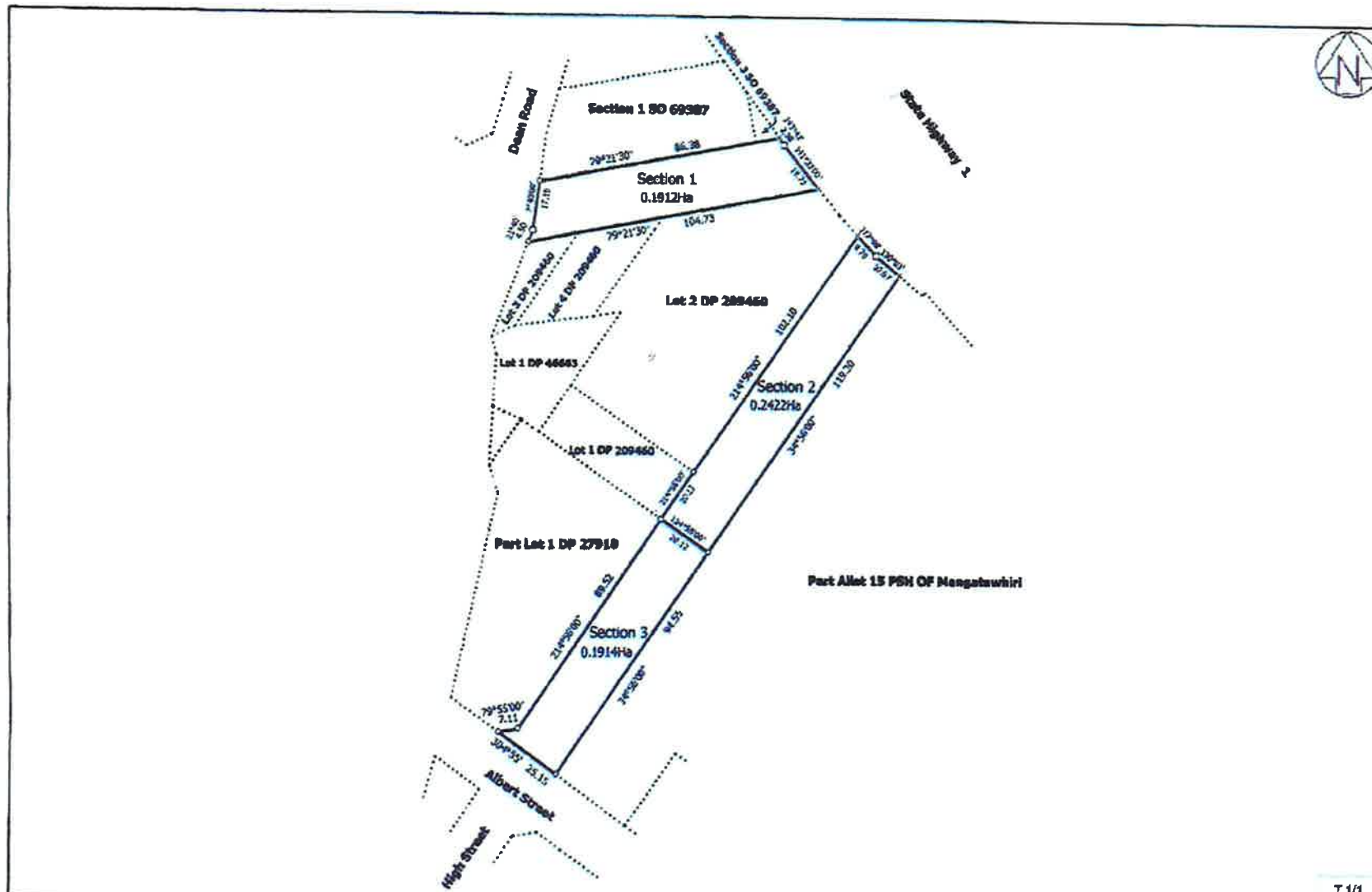
6. Conclusion

Given that there have been no objections to the proposal to stop the unformed legal road, it may now be declared stopped and an agreement to sell the land to the adjoining owner, finalised.

7. Attachments

- Attachment 1: Aerial Plan
- Attachment 2: Survey Office Plan 493530





T 1/1

<p>Land District: North Auckland</p>	<p>Sections 1 to 3</p>	<p>Surveyor: Antony James Tynan</p>	<p>CSD Plan</p>
<p>Digitally Generated Plan</p>		<p>Firm: Blue Wallace Surveyors</p>	<p>SO 493530</p>
<p>Generated on: 18/11/2015 1:48pm Page 1 of 1</p>			

Open Meeting

To	Waikato District Council
From	TN Harty General Manager Service Delivery
Date	31 March 2016
Prepared by	G Bailey Open Spaces Operations Team Leader
Chief Executive Approved	Y
DWS Document Set #	I485080
Report Title	Raglan Recreation Ground Sports Lighting Upgrade

1 Executive Summary

The 2015-2025 LTP capital works programme provides for sports lighting renewal at the Raglan Recreation Ground. In 2014 one of the existing sports lights structurally failed and the remainder of the lights require replacing due to age and the increased safety risk.

Geotechnical investigations have been undertaken, to determine what light poles the field can safely carry. Significant geotechnical challenges have been identified given the swampy nature of the ground. The project scope has been revised and amended to provide a similar level of lighting to that existing now. Given the complexity of the issue, there is only one supplier in the market that is able to supply the equipment and undertake the work as a design/build project. The price obtained under a direct selection quotation has identified the project cost to be in excess of the available budget.

This report has been prepared to request additional budget to enable the lighting renewal works to be undertaken at the Raglan Recreation Grounds.

2 Recommendation

THAT the report of the General Manager Service Delivery – Raglan Recreation Ground Sports Lighting Upgrade – be received;

AND THAT funds of \$30,894 be made available from the Parks & Reserves Replacement Fund (8500) to be applied to towards the cost of the Raglan Recreation Ground Sports Lighting Renewal.

3 Background and discussion

The 2015-2016 capital works programme provides for sports lighting renewal works at the Raglan Recreation Ground. The existing lights are principally used by the Raglan Rugby Club for training purposes for up to 4 hours per week during the playing season, (late April - early Sept).

Recreation consultancy firm Xyst were commissioned to undertake a review of the existing lighting assets within the District's parks and reserves. The resulting report identified a need to replace the sports field training lights at the Raglan Recreation Ground, located at Cross Street.

A scope of works and detailed design was prepared based on the brief:

- for a 100 lux maintained illuminated sports field;
- for the removal and disposal of existing lighting; and
- for the supply of new lighting equipment and for the installation of the lighting equipment

An outline plan approval was obtained for a 100 lux scheme with 18 metre light towers. An invited tender process was initiated with three companies experienced in the installation of sports field lighting invited to submit tenders.

Geotechnical investigations were undertaken in parallel to the tender process. Significant geotechnical challenges were identified given the swampy nature of the ground. It was determined that the project was not feasible to proceed given the soft underlying ground conditions and relatively limited hours of use for sporting purposes. Tenderers were advised that the project would not proceed.

Due to an existing old wooden lighting pole having failed due to age, it was decided to progress with the lighting renewal works, though at a reduced level of service than originally envisaged. This will still provide adequate lighting for training purposes. It will also be superior to the existing light set up.

Elektron Ltd was engaged to prepare a pole and foundation design for a 50 lux maintained field using six x 16 metre poles, based on the amended project scope and additional geotechnical information. Elektron was identified as a specialist lighting pole provider with in-house engineering capability and is the only supplier that has been able to obtain a PS - 1 (Producer Statement required by the Building Act), for the pole foundation design given the geotechnical circumstances.

The existing lux level is less than 50 lux so the proposed design is a significant improvement not only in terms of player use and safety (improved illuminance, reduced glare and improved uniformity) but also in terms of structural safety and significantly better for neighbours and the general Raglan environment with less light spill and upward sky glow.

In accordance with Council's procurement process, a direct selection quotation was obtained from Elektron for a design/build option. The quotation price is \$142,713 plus GST. This price includes a contingency sum of \$12,000. Elektron has furnished its price on an open book basis which has been reviewed and is considered appropriate for this

type of project.

The design and price schedules supplied by Elektron have been reviewed and given the site difficulties represent the best value option, as further procurement, design and engineering costs can be avoided.

There is budget available in the 2015-2016 year of \$111,819 (ISG-10000-C0-0000-0416) for this project. The quotation price is \$142,713 plus GST. This leaves a budget shortfall of \$30,894.

This report requests' that funds of \$30,894 be made available from the Parks & Reserves Replacement Fund (8500) to be applied to toward the cost of the Raglan Recreation Ground Sports Lighting renewal works.

4 Analysis of Options

Option 1: Council can approve the recommendations of this report.

The geotechnical investigations have identified challenging ground conditions which have resulted in a reduced project scope, with a project cost in excess of the available budget.

Should the recommendations of this report be approved, the project will be able to proceed with completion in this financial year.

This option is recommended.

Option 2: Council can decline the recommendations of this report.

In the event that the recommendations of this report are not approved the project will not proceed. The available funds will be put towards a lighting upgrade at Centennial Park Ngaruawahia, which are the next sports ground identified in the Lighting Strategy for renewal works.

This would also negatively impact on the training requirements of the Raglan Rugby Club.

This option is not recommended.

5 Considerations

5.1 Financial

The budget available in the 2015-2016 year (being \$111,819 through ISG-10000-C0-0000-0416) is funded through the Parks & Reserves Replacement Fund.

To allow the project to go forward a further \$30,894 is required from the Park & Reserves Replacement Fund (8500). This Reserve Fund has sufficient funds available to cover this additional expenditure and is appropriate to use for this project as it is a renewal project.

5.2 Strategy, Plans, Policy & Partnership Alignment

In 2015 Council adopted the Sports Park Reserve Management Plan which identified a need to replace existing sports field lighting at the Raglan Recreation Ground.

The 2015 - 2025 LTP capital works programme provides for a sports lighting upgrade at the Raglan Recreation Ground. Completing this project would be in line with the Council adopted Plan.

5.3 Assessment of Significance & Engagement

The purpose and scope of the Significance and Engagement Policy is to enable Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions and activities. It is also to provide clarity about how and when communities can expect to be engaged in decisions made by Council. It is intended to inform Council from the beginning of a decision making process about the extent, form and type of engagement required,

The Policy requires Council to take into account the degree of importance and determine the appropriate level of engagement, as assessed by the local authority, of the issue, proposal, decision or matter, in terms of the likely impact on, and consequence for:

- a) The district or region;
- b) Any person who is likely to be particularly affected by, or interested in, the issue, proposal, decision or matter;
- c) The capacity of the local authority to perform its role, and the financial and other costs of doing so;
- d) Any persons who is likely to be particularly affected by, or interested in, the issue, proposal, decision or matter.

In terms of Section 11A of the Local Government Act 2002, "in performing its role, a local authority must have particular regard to the contribution that the following core services make to its communities:

- (a) Network infrastructure
- (b) Public transport services

- (c) Solid waste collection and disposal
- (d) The avoidance and mitigation of hazards
- (e) Libraries, museums, reserves and other recreational facilities and community amenities.”

Although the Raglan Recreation Reserve falls within the definition of a core service the sports field lighting would not be considered to be a core service. As the works are not in relation to the provision of a core service and the amount does not breach any financial impact threshold, this work does not trigger the Significance & Engagement Policy.

6 Consultation

The sports light upgrade project was signalled and consulted upon as part of the 2015-2025 LTP, which has resulted in a 2015/16 capital works project budget. The Raglan Rugby Club and local Councillor has been informed of this process. that new lights were to be installed this financial year. Feedback from the club is that they are looking forward to the upgrade.

7 Conclusion

The geotechnical investigations have identified challenging ground conditions which have resulted in a reduced project scope, with a project cost in excess of the available budget.

There is only one supplier in the market that is able to supply the equipment and carry out the work under a design and build model within the available timeframe. This project will only be able to proceed if funds from the Parks & Reserves Replacement Fund (8500) are made available to be directed towards the Raglan Recreation Ground sports lighting upgrade.

8 Attachments

N/A

Open Meeting

To	Waikato District Council
From	TN Harty General Manager Service Delivery
Date	1 April 2016
Prepared by	G Jones Legal Counsel
Chief Executive Approved	Y
DWS Document Set #	1485509
Report Title	Removal of Limited Access Restriction over part of Great South Road, Ngaruawahia

I. EXECUTIVE SUMMARY

Perjuli Developments Limited and Home 4U Developments Limited are carrying out a staged subdivision development next to the Ngaruawahia golf course on Great South Road. This is a section of recently revoked State Highway that includes Limited Access Restrictions status to control subdivision activity. Now that the form and function of the road has changed there is no need to maintain this access restriction. A Limited Access Restriction (LAR) notation is registered against the relevant Computer Freehold Registers (titles) in respect of the relevant road frontage. A section 224(c) certificate under the RMA is imminent for the first stage of the development, and in order to effect the subdivision, the Limited Access Restriction has to be removed from the titles. In accordance with this report, a Council resolution is therefore sought to remove the restriction.

2. RECOMMENDATION

THAT the report from the **General Manager Service Delivery** be received;

AND THAT pursuant to section 346A(2) of the **Local Government Act 1974**, the status of limited access road of that part of **Great South Road** fronting the land comprised in **Computer Freehold Registers 108093, 108094, 198095 and SA35C/293 (South Auckland Registry)**, be revoked;

AND FURTHER THAT pursuant to section 346(H)(2) of the **Local Government Act 1974** the **Chief Executive** sign and forward a certificate to the **Registrar-General of Land**, notifying the **Registrar** of the revocation.

3. BACKGROUND

Perjuli Developments Limited and Home 4U Developments Limited (“the developer”) are subdividing land next to the Ngaruawahia golf course. The part of Great South Road fronting the land has the status of limited access road and a gazette notice to that effect was registered on the relevant Computer Freehold Registers in 1964. A limited access restriction on state highways was a tool to manage access from properties onto state highways, thereby controlling subdivision activities. The developer is responsible to provide for an appropriate intersection connection onto Great South Road. Staff have worked closely with the developer to satisfy themselves that the treatment is appropriate for the intended use. The limited access restriction needs to be removed to authorise this connection and enable the various stages of the subdivision to be completed. The part of Great South Road in question is no longer a State Highway administered by NZTA but by Council. It now falls on Council to effect the revocation as part of its obligations as the road controlling authority. There will be an intention to revoke limited access restrictions on other sections of revoked state highway as the need arises. Staff will also include the removal of limited access restriction status with future state highway revocation processes.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

The process of revoking the status of limited access road requires a Council resolution and a subsequent notification to the Land Registrar with a request to remove the relevant gazette notice from the respective titles.

Works are nearing completion at the site to provide for a safe connection onto Great South Road. Staff are satisfied that the treatment is appropriate for its intended use.

4.2 OPTION

There are two options for Council to consider as follows:

Option 1: Retain the limited access restriction on this section of Great South Road

This option is not recommended as the limited access restriction has become redundant as a result of the changing form and function of this section of Great South Road and must be removed to enable the subdivision activities on the affected land to be completed. If the limited access restriction is not removed from the titles it will be carried over to the titles for the new lots and the Land Registrar could refuse the issuing of new titles.

Option 2: Support the resolution and allow removal of the limited access restriction on this section of Great South Road

This option is recommended. The effects of traffic generated by the subdivision has been mitigated by an effective intersection treatment onto Great South Road. Permitting access onto Great South Road aligns with the resulting local road hierarchy subsequent to revocating state highway status. Access would be controlled by the District Plan requirements once limited access restrictions are removed.

5. CONSIDERATION

5.1 FINANCIAL

Any legal or administrative costs associated with the removal of the limited access restriction will be borne by the developer.

5.2 LEGAL

The Council is authorised to take the necessary actions to revoke the status of limited access road under sections 346(A)(2) and 346(H)(2) of the Local Government Act 1974.

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

There are no Strategy, Plans, Policy or Partnership Alignment implications.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>	The removal of the limited access restriction will be communicated on an as required basis as part of resource consent applications for subdivisions along revoked sections of state highway				

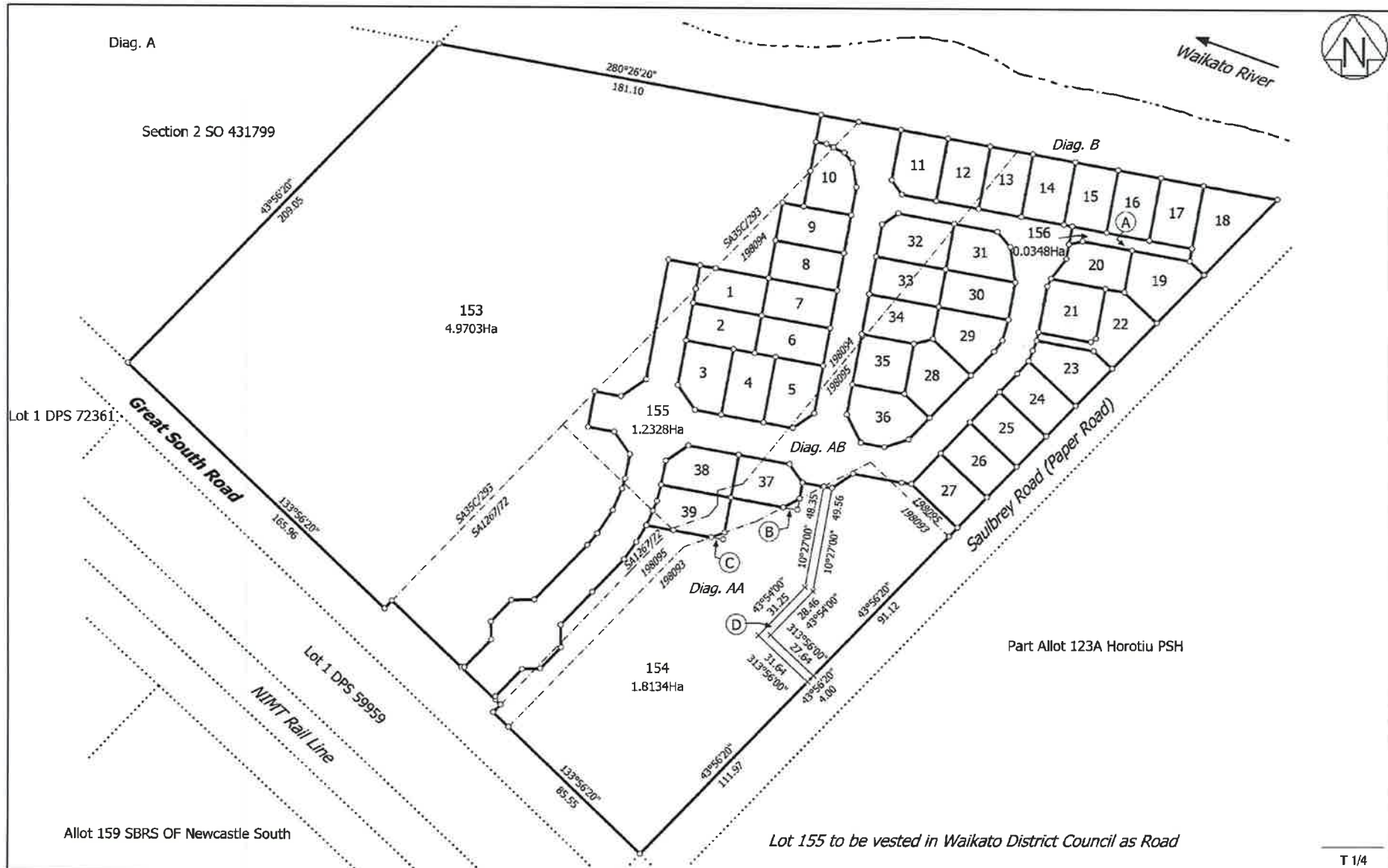
Planned	In Progress	Complete	
		X	Internal
			Community Boards/Community Committees
			Waikato-Tainui/Local iwi
			Households
			Business
		X	NZTA

6. CONCLUSION

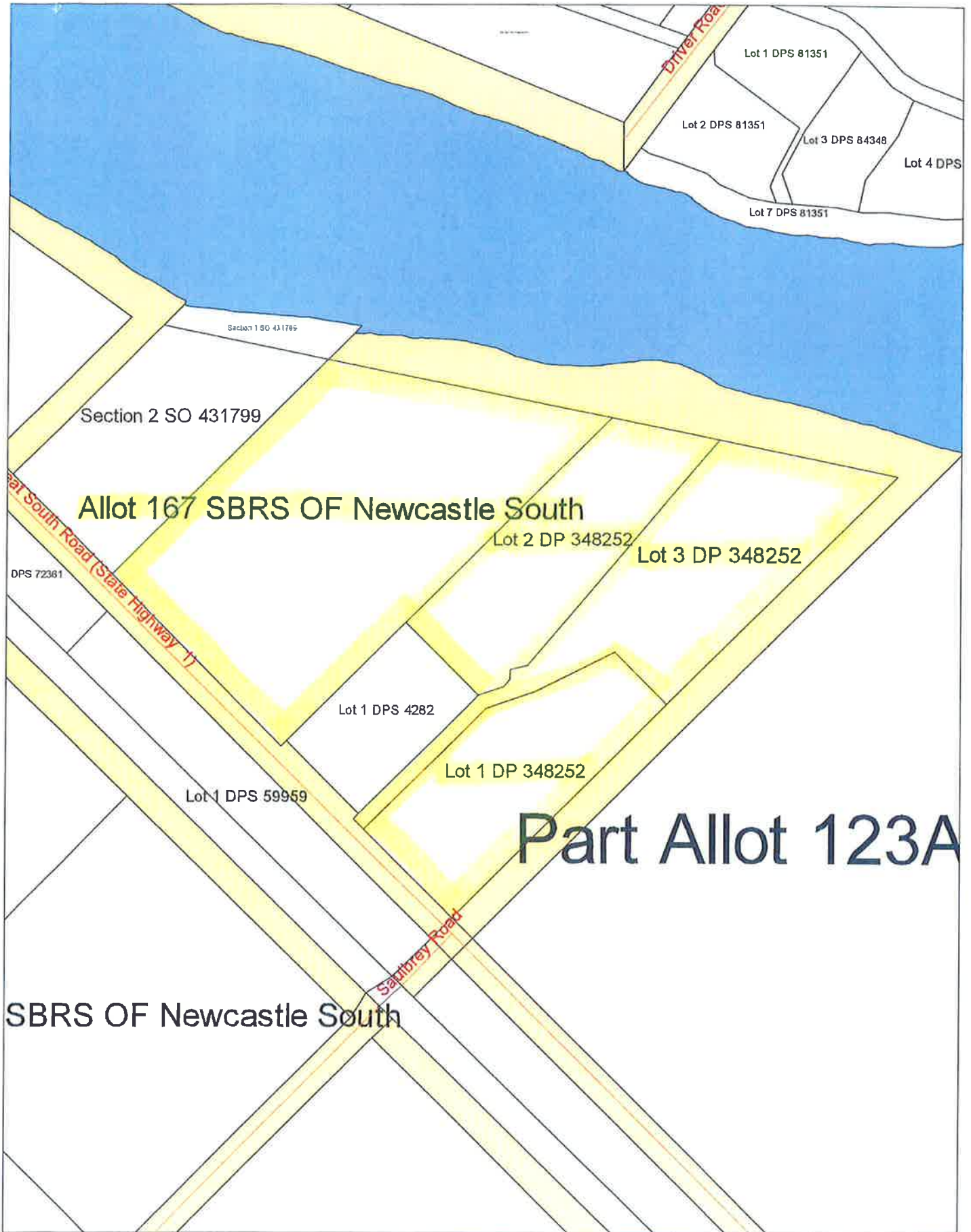
Perjuli Developments Limited and Homes 4U Developments Limited are developing a subdivision next to the Ngaruawahia golf course. Given the associated consent conditions with regard to roading, the status of limited access road which affects the subdivision land has become redundant and needs to be removed from the relevant Computer Freehold Registers. It is therefore recommended that a Council resolution be passed to that effect.

7. ATTACHMENTS

- Subdivision Plan
- Spatial Map
- Computer Freehold Registers 198093, 198094, 198095 and SA35C/293 (South Auckland Registry)



Land District: South Auckland	Lots 1-39 and 153-156 being a subdivision of Lot 1 DPS 4282, Lots 1-3 DP 348252 and Allotment 167 SBRs OF Newcastle South	Surveyor: Albert Edward Herron	Title Plan LT 490190
Digitally Generated Plan		Firm: Blue Wallace Surveyors	DRAFT
Generated on 16/02/2016 09:55 am Page 4 of 7			



SBRS OF Newcastle South

Allot 167 SBRS OF Newcastle South

Part Allot 123A

Spatial Map Print

Scale 1 : 3300



This data has been compiled from official records. Location of boundaries requires an analysis of all relevant information in compliance with the Survey Regulations. Attribute data requires an analysis of the appropriate legal record.





**COMPUTER FREEHOLD REGISTER
UNDER LAND TRANSFER ACT 1952**



Historical Search Copy

Identifier 198093
Land Registration District South Auckland
Date Issued 04 October 2005

Prior References

SA1268/14

Estate Fee Simple
Area 1.6000 hectares more or less
Legal Description Lot 1 Deposited Plan 348252

Original Proprietors

Lewis Stanley Ross Smith and Pira Mary Smith

Interests

S107594 Building Line Restriction

S340460 Gazette Notice declaring No.1 State Highway (Awanui-Bluff) to be a limited access road - 21.3.1964 at 2.59 pm

Appurtenant hereto is a right of way and rights to convey water, power, computer media and telecommunications created by Easement Instrument 6595064.4 - 4.10.2005 at 9:00 am

The easements created by Easement Instrument 6595064.4 are subject to Section 243 (a) Resource Management Act 1991

Land Covenant in Transfer 6648425.1 - 15.11.2005 at 9:00 am

Land Covenant in Transfer 6648425.2 - 15.11.2005 at 9:00 am

7490821.1 Transfer of the interest of Lewis Stanley Ross Smith to Lewis Stanley Ross Smith - 6.8.2007 at 9:00 am

7596486.1 Transmission of the 1/2 share of Pira Mary Smith to Malcolm John Smith, Peter Ross Smith and Mark Maxton Thomson as Executors - 31.10.2007 at 9:00 am

9291477.1 Transfer of the 1/2 share of Malcolm John Smith as Executor, Peter Ross Smith as Executor and Mark Maxton Thomson as Executor to Malcolm John Smith and Peter Ross Smith - 5.2.2013 at 3:21 pm

9291477.2 Surrender of the Land Covenant in Transfer 6648425.2 - 5.2.2013 at 3:21 pm

9291477.3 Surrender of the Land Covenant in Transfer 6648425.1 - 5.2.2013 at 3:21 pm

9467855.1 Transfer to Perjuli Developments Limited - 31.7.2013 at 12:59 pm



COMPUTER FREEHOLD REGISTER UNDER LAND TRANSFER ACT 1952



Historical Search Copy

Identifier 198094
Land Registration District South Auckland
Date Issued 04 October 2005

Prior References

SA1268/14

Estate Fee Simple
Area 1.6000 hectares more or less
Legal Description Lot 2 Deposited Plan 348252

Original Proprietors

Lewis Stanley Ross Smith and Pira Mary Smith

Interests

S340460 Gazette Notice declaring No.1 State Highway (Awanui-Bluff) to be a limited access road - 21.3.1964 at 2.59 pm

Appurtenant hereto is a right of way and rights to convey water, power, computer media and telecommunications created by Easement Instrument 6595064.4 - 4.10.2005 at 9:00 am

The easements created by Easement Instrument 6595064.4 are subject to Section 243 (a) Resource Management Act 1991

6648425.1 Transfer to Perjuli Developments Limited - 15.11.2005 at 9:00 am

Land Covenant in Transfer 6648425.1 - 15.11.2005 at 9:00 am

7536356.1 Mortgage to Bank of New Zealand - 14.9.2007 at 3:29 pm

8224223.1 Discharge of Mortgage 7536356.1 - 14.7.2009 at 9:13 am

9291477.3 Surrender of the Land Covenant in Transfer 6648425.1 - 5.2.2013 at 3:21 pm

9719819.1 Transfer to Homes 4U Developments Limited - 12.5.2014 at 1:35 pm

10061077.1 Mortgage to ANZ Bank New Zealand Limited - 26.5.2015 at 2:51 pm



**COMPUTER FREEHOLD REGISTER
UNDER LAND TRANSFER ACT 1952**



Historical Search Copy

Identifier 198095
Land Registration District South Auckland
Date Issued 04 October 2005

Prior References

SA1268/14

Estate Fee Simple
Area 2.1539 hectares more or less
Legal Description Lot 3 Deposited Plan 348252

Original Proprietors

Lewis Stanley Ross Smith and Pira Mary Smith

Interests

S107594 Building Line Restriction

S340460 Gazette Notice declaring No.1 State Highway (Awanui-Bluff) to be a limited access road - 21.3.1964 at 2.59 pm

Subject to a right of way and rights to convey water, power, computer media and telecommunications over part marked A on DP 348252 created by Easement Instrument 6595064.4 - 4.10.2005 at 9:00 am

The easements created by Easement Instrument 6595064.4 are subject to Section 243 (a) Resource Management Act 1991

6648425.2 Transfer to Perjuli Developments Limited - 15.11.2005 at 9:00 am

Land Covenant in Transfer 6648425.2 - 15.11.2005 at 9:00 am

7536356.1 Mortgage to Bank of New Zealand - 14.9.2007 at 3:29 pm

8224223.1 Discharge of Mortgage 7536356.1 - 14.7.2009 at 9:13 am

9291477.2 Surrender of the Land Covenant in Transfer 6648425.2 - 5.2.2013 at 3:21 pm

9719819.1 Transfer to Homes 4U Developments Limited - 12.5.2014 at 1:35 pm

10061077.1 Mortgage to ANZ Bank New Zealand Limited - 26.5.2015 at 2:51 pm



**COMPUTER FREEHOLD REGISTER
UNDER LAND TRANSFER ACT 1952**



Historical Search Copy

Identifier SA35C/293
Land Registration District South Auckland
Date Issued 13 February 1986

Prior References
 SA43/218

Estate Fee Simple
Area 4.3781 hectares more or less
Legal Description Section 167 Suburbs of Newcastle South

Original Proprietors
 Peter William Lock and Patricia Anne Lock

Interests

S107594 Notice imposing Building Line Restriction
 S340460 Gazette Notice declaring No 1 State Highway to be a Limited Access Road- 21.3.1966 at 2.59 pm
 B126602.2 Mortgage to Westpac Banking Corporation - 17.2.1993 at 2.59 pm
 B407980 Variation of Mortgage B126602.2 - 9.4.1997 at 9.20 am
 6698405.1 Discharge of Mortgage B126602.2 - 20.12.2005 at 9:00 am
 6698405.2 Transfer to Perjuli Developments Limited - 20.12.2005 at 9:00 am
 6698405.3 Mortgage to Patricia Anne Lock and Peter William Lock - 20.12.2005 at 9:00 am
 7542658.1 Discharge of Mortgage 6698405.3 - 14.9.2007 at 2:02 pm
 7536417.1 Mortgage to Bank of New Zealand - 14.9.2007 at 3:28 pm
 8224216.1 Discharge of Mortgage 7536417.1 - 14.7.2009 at 9:13 am

Open Meeting

To	Waikato District Council
From	GJ Ion Chief Executive
Date	18 March 2016
Prepared By	JP Davies Committee Secretary
Chief Executive Approved	Y
DWS Document Set #	1477205
Report Title	Receipt of Discretionary & Funding Committee Minutes

1. Executive Summary

The minutes for a meeting of the Discretionary & Funding Committee held on Monday 14 March 2016 are submitted for receipt.

2. Recommendation

THAT the minutes of a meeting of the Discretionary & Funding Committee held on Monday 14 March 2016 be received.

Attachment - Minutes



MINUTES of a meeting of the Discretionary & Funding Committee held in Committee Rooms 1 & 2, 15 Galileo Street, Ngaruawahia on **MONDAY 14 MARCH 2016** commencing at **9.01am.**

Present: Cr SD Lynch (Chairperson)
His Worship the Mayor, Mr AM Sanson
Cr JA Church
Cr WD Hayes
Cr MR Solomon

Attending: Cr NMD Smith
Cr JD Sedgwick
Mr TG Whittaker (General Manager Strategy & Support)
Mrs L van den Bemd (Community Development Co-ordinator)
Mrs JP Davies (Committee Secretary)
Funding Applicants

D&F1603/01 APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Hayes/Church)

THAT an apology be received from and leave of absence granted to Cr Costar and Cr McGuire.

CARRIED on the voices

D&F1603/02 CONFIRMATION OF STATUS OF AGENDA ITEMS

D&F1603/02/1 Resolved: (His Worship the Mayor/Cr Hayes)

THAT the agenda for a meeting of the Discretionary & Funding Committee held on Monday 14 March 2016 be confirmed and all items therein be considered in open meeting.

CARRIED on the voices

D&F1603/03 **DISCLOSURES OF INTEREST**

There were no declarations of interest noted.

D&F1603/04 **CONFIRMATION OF MINUTES**

Resolved: (His Worship the Mayor/Cr Church)

THAT the minutes of a Discretionary & Funding Committee meeting held on Monday 9 November 2015 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

D&F1603/05 **MATTERS ARISING FROM THE MINUTES**

There were no matters arising from the Minutes.

D&F1603/06 **REPORTS**

D&F1603/06/1 Summary of Movements in Discretionary Funds to 29 February 2016
Agenda item 6.1

Resolved: (His Worship the Mayor/Cr Church)

THAT the report of the General Manager Strategy & Support - *Summary of Movements in Discretionary Funds to 29 February 2016* - be received.

CARRIED on the voices

D&F1603/06/2 Project Accountability Forms
Agenda item 6.2

Resolved: (Crs Lynch/Hayes)

THAT the report of the General Manager Strategy & Support - *Project Accountability Forms* - be received;

AND THAT the Committee notes that the following amounts have been spent:

\$4,795.92 by Wakatoo Boxing Club for the Boxing Tournament
\$4,888.97 by Ngaruawahia Community House for the Picnic @ the Point Event
\$3,392.50 by Ngaruawahia Community House for the Xmas Parade

\$2,411.77 by Glen Massey Community Group for the Heritage Sign
 \$900.00 by Counties Distance Riding Club for the Equestrian Event
 \$5,000.00 by Huntly Golf Club for the New Gang Mowers
 \$1,000.00 by Word Café Raglan for the Literature Workshops
 \$5,000.00 by The Order of St John Northern Region Trust Board
 for the New Defibrillator
 \$4,000.00 by Te Kauwhata Rugby Sports Club for the Front
 Entranceway Upgrade.

CARRIED on the voices

D&F1603/06/3 Summary of Current Grant Requests as of 26 February 2016
 Agenda item 6.3

Resolved: (His Worship the Mayor/Cr Church)

**THAT the report of the General Manager Strategy & Support -
 Summary of Current Grant Requests as of 26 February 2016 - be
 received.**

CARRIED on the voices

D&F1603/07 SCHEDULE OF APPLICATIONS – RURAL WARD

All applicants were invited to address the committee to provide background
 to their respective funding applications.

D&F1603/07/1 Application for Funding - Te Kowhai Community Hall Society

Mr & Mrs Liddell provided a powerpoint presentation to accompany the
 application.

D&F1603/07/2 Application for Funding - Woodlands Historic Homestead, Gardens and
 Function Centre

Presenters addressed the committee and provided background to the
 application.

D&F1603/07/3 Application for Funding - Glen Afton Citizens Sports Club

Mr & Mrs Jenner addressed the committee and provided background to the
 application.

D&F1603/07/4 Application for Funding - Pokeno Community Hall Committee

Mrs Clotworthy addressed the committee and provided background to the
 application.

D&FI 603/07/5 Application for Funding - Karioitahi Community Centre
Mrs Vincent and Mrs Leigh presented the application to the committee.

D&FI 603/07/6 Application for Funding - Ruawaro Combined School
No representative attended the meeting.

D&FI 603/08 SCHEDULE OF APPLICATIONS - EVENTS

All applicants were invited to address the committee to provide background to their respective funding applications.

D&FI 603/08/1 Application for Funding - Let's Get Together Huntly
The Community Development Co-ordinator declared a conflict of interest and moved to the gallery for this item.
Mrs Beverland addressed the committee to provide further information relating to the application.

D&FI 603/08/2 Application for Funding - Turangawaewae Marae Committee
Ms Abraham and Ms Herangi addressed the committee and provided background to the regatta event.

D&FI 603/08/3 Application for Funding - Raglan Returned and Services Association Inc.
Mrs Noeline McCathie provided background to the funding application.

D&FI 603/08/4 Application for Funding - Ngaruawahia RSA Memorial Club Inc.
Mrs Diamond addressed the committee to provide background to the application.

D&FI 603/08/5 Application for Funding - Nga Rangatahi O Mana Motuhake Trust
Ms Marsters addressed the committee to provide background to the application.

D&FI 603/08/6 Application for Funding - Onewhero Society of Performing Arts
Mr Irving addressed the committee to provide background to the application and activities undertaken by the Society.

The meeting adjourned at 10.22am and resumed at 10.35am.

D&F1603/09 **SCHEDULE OF APPLICATIONS – RURAL WARD**

D&F1603/09/1 Application for Funding – Ruawaro Combined School
 Agenda item 7.1

Resolved: (His Worship the Mayor/Cr Church)

THAT the report from the General Manager Strategy & Support - *Application for Funding - Ruawaro Combined School* - be received;

AND THAT the request from the Ruawaro Combined School towards the cost of purchasing a roller system required to operate the protection cover over the school's pool is deferred until the next funding round in May 2016 for the following reason:

- **Non-attendance at meeting.**

CARRIED on the voices

D&F1603/09/2 Application for Funding – Te Kowhai Community Hall Society
 Agenda item 7.2

Resolved: (Crs Lynch/Hayes)

THAT the report from the General Manager Strategy & Support - *Application for Funding - Te Kowhai Community Hall Society* - be received;

AND THAT an allocation to the Te Kowhai Community Hall Society towards the cost of upgrading the electrical systems throughout the facility is declined;

AND FURTHER THAT the committee supports a recommendation to Council providing an advance on rates.

CARRIED on the voices

D&F1603/09/3 Application for Funding – Woodlands Historic Homestead, Gardens and Function Centre
 Agenda item 7.3

Resolved: (Crs Hayes/Church)

THAT the report from the General Manager Strategy & Support - *Application for Funding - Woodlands Historic Homestead, Gardens and Function Centre* - be received;

AND THAT an allocation of \$4,000.00 is made to the Woodlands Historic Homestead, Gardens and Function Centre towards the cost of purchasing a new water fountain feature.

CARRIED on the voices

D&F1603/09/4

Application for Funding – Glen Afton Citizens Sports Club
Agenda item 7.4

Resolved: (His Worship the Mayor/Cr Lynch)

THAT the report from the General Manager Strategy & Support - *Application for Funding - Glen Afton Citizens Sports Club* - be received;

AND THAT an allocation of \$3,859.33 is made to the Glen Afton Citizens Sports Club towards the cost of upgrading and replacing the main entrance doors leading into the clubrooms.

CARRIED on the voices

D&F1603/09/5

Application for Funding – Pokeno Community Hall Committee
Agenda item 7.5

Resolved: (His Worship the Mayor/Cr Church)

THAT the report of the General Manager Strategy & Support - *Application for Funding - Pokeno Community Hall Committee* - be received;

AND THAT an allocation of \$7,000.00 is made to the Pokeno Community Hall Committee towards the cost of purchasing new tables and chairs for the community hall.

CARRIED on the voices

D&F1603/09/6

Application for Funding – Karioitahi Community Centre
Agenda item 7.6

Resolved: (Crs Hayes/Church)

THAT the report of the General Manager Strategy & Support - *Application for Funding - Karioitahi Community Centre* - be received;

AND THAT an allocation of \$4,267.95 is made to the Karioitahi Community Centre towards the cost of purchasing new tables, chairs and curtains for the community centre.

CARRIED on the voices

D&F1603/10 **SCHEDULE OF APPLICATIONS – EVENTS**

D&F1603/10/1 Application for Funding - Let's Get Together Huntly
Agenda item 8.1

The Community Development Co-ordinator withdrew from the meeting for this application.

Resolved: (Cr Church/His Worship the Mayor)

THAT the report from the General Manager Strategy & Support - *Application for Funding - Let's Get Together* - be received;

AND THAT an allocation of \$4,205.96 is made to Let's Get Together Huntly towards the cost of hosting the biannual Huntly Wearable Arts event.

CARRIED on the voices

D&F1603/10/2 Application for Funding – Turangawaewae Marae Committee
Agenda item 8.2

Resolved: (Cr Hayes/His Worship the Mayor)

THAT the report of the General Manager Strategy & Support - *Application for Funding - Turangawaewae Marae Committee* - be received;

AND THAT an allocation of \$7,500.00 is made to the Turangawaewae Marae Committee towards the cost of the 121st annual regatta event.

CARRIED on the voices

D&F1603/10/3 Application for Funding – Raglan Returned and Services Association Inc.
Agenda item 8.3

Resolved: (His Worship the Mayor/Cr Church)

THAT the report from the General Manager Strategy & Support - *Application for Funding - Raglan Returned and Services Association Inc.* - be received;

AND THAT an allocation of \$1,800.00 is made to the Raglan Returned and Services Association towards the Anzac Day Ceremony in April 2016.

CARRIED on the voices

D&F1603/10/4

Application for Funding – Ngaruawahia RSA Memorial Club Inc.
Agenda item 8.4

Resolved: (His Worship the Mayor/Cr Solomon)

THAT the report from the **General Manager Strategy & Support - Application for Funding - Ngaruawahia RSA Memorial Club Inc.** - be received;

AND THAT an allocation of \$1,500.00 is made to the **Ngaruawahia RSA Memorial Club Inc.** towards the cost of installing and removing the **ANZAC** commemorative flags.

CARRIED on the voices

D&F1603/10/5

Application for Funding – Nga Rangatahi O Mana Motuhake Trust
Agenda item 8.5

Resolved: (Crs Church/Solomon)

THAT the report of the **General Manager Strategy & Support - Application for Funding - Nga Rangatahi O Mana Motuhake Trust** - be received;

AND THAT the request from the **Nga Rangatahi O Mana Motuhake Trust** towards the cost of hosting a youth focused performing arts events is deferred until **May 2016** for the following reason:

- **To enable the Development Co-ordinator to work with the group to ensure a more robust application is made to the committee.**

CARRIED on the voices

D&F1603/10/6

Application for Funding - Onewhero Society of Performing Arts
Agenda item 8.6

Resolved: (Crs Hayes/Church)

THAT the report of the **General Manager Strategy & Support - Application for Funding - Onewhero Society of Performing Arts** - be received;

AND THAT an allocation of \$1356.75 is made to the **Onewhero Society of Performing Arts** towards the cost of the theatre performance called **The Vicar of Dibley**.

CARRIED on the voices

There being no further business, the meeting was declared closed at 11.29am.

Minutes approved and confirmed this day of 2016.

SD Lynch

CHAIRPERSON

Minutes2016/D&F/160314_D&F_M.doc

Open Meeting

To	Waikato District Council
From	GJ Ion Chief Executive
Date	10 March 2016
Prepared by	LM Wainwright Committee Secretary
Chief Executive Approved	Y
DWS Document Set #	1473138
Report Title	Receipt of Onewhero-Tuakau Community Board Minutes

1 Executive Summary

To receive the minutes of the Onewhero-Tuakau Community Board meeting held on Monday 7 March 2016.

2 Recommendation

THAT the minutes of the meeting of the Onewhero-Tuakau Community Board held on Monday 7 March 2016 be received.

3 Attachments

OTCB Minutes 7 March 2016



MINUTES of a meeting of the Onewhero-Tuakau Community Board held at Tuakau Memorial Hall, George Street, Tuakau on **MONDAY 7 MARCH 2016** commencing at **4.36pm**.

Present Mr N Miller (Chairperson)
Cr R Costar
Cr L Petersen
Mrs A Anderson
Mr R Gee
Mrs B Watson

Attending His Worship the Mayor Mr AM Sanson
Mr GJ Ion (Chief Executive)
Mrs LM Wainwright (Committee Secretary)
Mr J Borrero (eCoast)
Mr A Munro (Waikato Regional Council)
Ms K Newell (Local CDEM Co-ordinator)
Ms L Van Den Bemd (Community Development Co-ordinator)
Ms B Connolly (Senior Policy Planner)
Ms J Rodley (OSPA)
Ms L Fry (The Port Waikato Residents and Ratepayers Association)
Mr M Foster (The Port Waikato Residents and Ratepayers Association)
Mr T Kirker (Signage Initiative (Tuakau Youth Hunt))

OTCB1603/01 APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Petersen/Costar)

THAT an apology be received from and leave of absence granted to **Mr Cameron and Ms Gower**.

CARRIED on the voices

OTCB1603/02 CONFIRMATION OF STATUS OF AGENDA ITEMS

OTCB1603/02/1 Resolved: (Mr Miller/Mr Gee)

THAT the agenda for a meeting of the Onewhero-Tuakau Community Board held on **Monday 7 March 2016** be confirmed and all items therein be considered in open meeting.

CARRIED on the voices

OTCBI603/03 DISCLOSURES OF INTEREST

There were no disclosures of interest.

OTCBI603/04 CONFIRMATION OF MINUTES

Resolved: (Cr Petersen/Mr Gee)

THAT the minutes of a meeting of the Onewhero-Tuakau Community Board held on Tuesday 2 February be confirmed as a true and correct record of that meeting.

CARRIED on the voices

OTCBI603/05 MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

OTCBI603/06 REPORTS**OTCBI603/06/1 West Coast Tsunami Study
Item 6.1**

Mr Munro and Mr Borrero gave a powerpoint presentation and answered questions of the Board.

Resolved: (Mr Miller/Mrs Anderson)

THAT the report of the General Manager Customer Support – West Coast Tsunami Study be received.

CARRIED on the voices

**OTCBI603/06/2 Discretionary Fund Report to 24 February 2016
Item 6.2**

Resolved: (Mrs Anderson/Mr Gee)

THAT the report of the General Manager Strategy & Support – Discretionary Fund Report to 24 February 2016 – dated 24 February 2016 be received.

CARRIED on the voices

OTCBI603/06/3 Application for Funding – Onewhero Society of Performing Arts
Item 6.3

Ms Rodley gave a verbal presentation and answered questions of the Board.

Motion: (Mr Gee/Cr Petersen)

THAT the report of the General Manager Strategy & Support – *Application for Funding - Onewhero Society of Performing Arts* – be received;

AND THAT an allocation of \$850.00 is made to Onewhero Society of Performing Arts towards the cost of organising a short playwriting competition.

Lost on a show of hands, 2 voting in favour and 4 voting against.

Resolved: (Cr Costar/Mrs Anderson)

THAT the report of the **General Manager Strategy & Support – *Application for Funding - Onewhero Society of Performing Arts*** – be received;

AND THAT an allocation of \$350.00 for catering and judging is made to **Onewhero Society of Performing Arts** towards the cost of organising a short playwriting competition.

CARRIED on the voices

Cr Petersen and Mr Gee requested their dissenting votes be recorded.

OTCBI603/06/4 Application for Funding – The Port Waikato Residents and Ratepayers Association
Item 6.4

Ms Fry and Mr Foster gave verbal presentations and answered questions of the Board.

Resolved: (Cr Petersen/Mrs Anderson)

THAT the report of the **General Manager Strategy & Support –*The Port Waikato Residents and Rate payers Association Port***– be received;

AND THAT an allocation of \$5,000.00 is made to the **Port Waikato Residents and Ratepayers Association** towards the cost of upgrading the security surveillance systems located at **Port Waikato**.

CARRIED on the voices

OTCBI603/06/5 Application for Funding – Signage Initiative (Tuakau Youth Hunt)
Item 6.5

Mr Kirker gave a verbal presentation and answered questions of the Board.

Resolved: (Mrs Watson/Mrs Anderson)

THAT the report of the General Manager Strategy & Support – Signage Initiative (Tuakau Youth Hunt) – be received;

AND THAT an allocation of \$3,362.72 is made to Tuakau Youth Hunt towards the cost of purchasing signage for the prohibited illegal activities relating to stock theft and unlawful hunting.

CARRIED on the voices

OTCBI603/06/6 Freedom Camping Bylaw
Item 6.6

Resolved: (Mrs Anderson/Cr Costar)

THAT the report of the General Manager Customer Support – Freedom Camping Bylaw – be received;

AND THAT the Community Board provides feedback to Council prior to the 21 March 2016 on areas that it considers should be included in the bylaw as restricted or prohibited.

CARRIED on the voices

OTCBI603/06/7 Works & Issues Report
Item 6.7

Resolved: (Cr Petersen/Mrs Watson)

THAT the report of the Chief Executive – Works & Issues Report - be received.

CARRIED on the voices

OTCBI603/06/8 Placemaking in the district
Item 6.8

The Senior Policy Planner and the Community Development Co-ordinator gave a verbal presentation and answered questions of the Board.

Resolved: (Mr Gee/Mrs Anderson)

THAT the report of the General Manager Strategy & Support – Placemaking in the district – be received;

AND THAT the Onewhero-Tuakau Community Board support the development of placemaking in the district as outlined in the 23 February 2016 report.

CARRIED on the voices

OTCBI603/06/9 Onewhero and Tuakau Service Request Reports
Item 6.9

Resolved: (Mr Gee/Mrs Watson)

THAT the report of the General Manager Strategy & Support – Onewhero and Tuakau Service Request Reports – be received.

CARRIED on the voices

OTCBI603/06/10 Pre-Meeting Forum
Item 6.10

- Update from TDDA
- Security cameras in Tuakau

OTCBI603/06/11 Chairperson’s Report
Item 6.11

The Chairperson gave a verbal report and answered questions of the Board.

OTCBI603/06/12 Councillors’ and Community Board Members’ Report
Item 6.12

No reports were received.

There being no further business, the meeting was declared closed at 6.30pm.

Minutes approved and confirmed this day of 2016.

NJ Miller
CHAIRPERSON
Minutes2016/OTCB/160307 OTCB Minutes

Open Meeting

To	Waikato District Council
From	GJ Ion Chief Executive
Date	22 March 2016
Prepared By	JP Davies Committee Secretary
Chief Executive Approved	Y
DWS Document Set #	1480036
Report Title	Receipt of Minutes – Taupiri Community Board

1. Executive Summary

The minutes of a meeting of the Taupiri Community Board held on Monday 14 March 2016 are submitted for receipt.

2. Recommendation

THAT the minutes of a meeting of the Taupiri Community Board held on Monday 14 March 2016 be received.

Attachments: Minutes



MINUTES of a meeting of the Taupiri Community Board held in the Memorial Hall, Greenlane Road, Taupiri on **MONDAY 14 MARCH 2016** commencing at **6.30pm**.

Present Mr K Clewlow (Chairperson)
Cr J Gibb
Mrs E Gouk
Mr WF Hansen
Mrs K Kohu
Mr H Lovell [until 7.37pm]
Cr MR Solomon

Attending Ms S Duignan (General Manager Customer Support)
Mrs RJ Gray (Council Support Manager)
2 members of the public

TCB1603/01 APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mrs Kohu/Cr Gibb)

THAT an apology be received from and leave of absence granted to Ms Ross.

CARRIED on the voices

TCB1603/02 CONFIRMATION OF STATUS OF AGENDA ITEMS

TCB1603/02/1 **Resolved: (Cr Gibb/Mr Lovell)**

THAT the agenda for the meeting of the Taupiri Community Board held on Monday 14 March 2016 be confirmed and all items therein be considered in open meeting.

CARRIED on the voices

TCB1603/03 DISCLOSURES OF INTEREST

There were no declarations of interest noted.

TCBI603/04 CONFIRMATION OF MINUTES**Resolved: (Mrs Kohu/Mrs Gouk)****THAT** the minutes of a meeting of the Taupiri Community Board held on Monday 15 February 2016 be confirmed as a true and correct record of that meeting.**CARRIED on the voices****TCBI603/05 MATTERS ARISING FROM THE MINUTES**

There were no matters arising from the minutes.

TCBI603/06 REPORTSTCBI603/06/1 Discretionary Fund Report to 29 February 2016
Item 6.1**Resolved: (Mrs Gouk/Mr Hansen)****THAT** the report of the General Manager Strategy & Support – *Discretionary Fund Report to 29 February 2016* – be received.**CARRIED on the voices**TCBI603/06/1/1 **Resolved: (Mrs Gouk/Mrs Kohu)****THAT** Resolution no TCB 1512/06/2 [*Bouquet of flowers*] for \$50 and Resolution no TCBI512/06/3/2 [*New Year Function*], for \$250, be returned to the discretionary fund pool.**CARRIED on the voices**TCBI603/06/2 Freedom Camping Bylaw
Item 6.2**Resolved: (Mr Hansen/Mrs Kohu)****THAT** the report of the General Manager Customer Support – *Freedom Camping Bylaw* – be received;**AND THAT** the Community Board provided feedback to the General Manager Customer Support at the meeting held on 14 March 2016.**CARRIED on the voices**

TCBI603/06/3 Taupiri Issues and Works Report
Item 6.3

Additional item:

- murals for repeater station. Chair awaiting response from Chorus.

Resolved: (Cr Gibb/Mr Lovell)

THAT the report of the General Manager Customer Support – *Taupiri Issues and Works Report* – dated 1 March 2016 be received.

CARRIED on the voices

TCBI603/06/4 Taupiri Cemetery Fencing
Item 6.4

Resolved: (Mrs Kohu/Cr Gibb)

THAT the report of the General Manager Customer Support – *Taupiri Cemetery Fencing* – dated 1 March 2016 be received.

CARRIED on the voices

Mr Lovell retired from the meeting at 7.37pm prior to discussion on the following item.

TCBI603/06/5 Ngaruawahia, Taupiri, Horotiu, Te Kowhai and Glen Massey Structure Plan
Item 6.5

Resolved: (Mrs Kohu/Mr Hansen)

THAT the report of the General Manager Strategy & Support – *Ngaruawahia Taupiri, Horotiu, Te Kowhai and Glen Massey Structure Plan Update* - be received;

AND THAT the following feedback be provided to Council from the discussion held:

- **Change rural zoning of land to country living to the east side of the new expressway and from the expressway to the bridge across Gordonton Road to the Komakorou stream.**
- **Develop area alongside Bob Byrne Park for camping.**
- **Support rezoning for more residential land.**

CARRIED on the voices

TCBI603/06/6 Chairperson's Report
Item 6.6

The Chair provided a brief update of issues. A workshop will be held to have further discussion on issues scheduled for Monday 11 April 2016 at 6.30pm.

TCBI603/06/7 Councillors' Report
Item 6.7

Councillors provided a brief update on issues regarding zero waste, Ports of Auckland, District Plan Review workshops, and road naming policy.

The members wished to acknowledge the passing of Senior Constable Norm McIntosh who was well respected in the area.

There being no further business, the meeting was declared closed at 8.05pm.

Minutes approved and confirmed this day of 2016.

Mr K Clewlow
CHAIRPERSON
Minutes2016/TCB/160314 TCB M.doc

Open Meeting

To	Waikato District Council
From	GJ Ion Chief Executive
Date	22 March 2016
Prepared by	JP Davies Committee Secretary
Chief Executive Approved	Y
DWS Document Set #	1480047
Report Title	Receipt of Raglan Community Board Minutes 8 March 2016

1 Executive Summary

The minutes of a meeting of the Raglan Community Board held on Tuesday 8 March 2016 are submitted for receipt.

2 Recommendation

THAT the minutes of a meeting of the Raglan Community Board held on Tuesday 8 March 2016 be received.

3 Attachments

Minutes



MINUTES of a meeting of the Raglan Community Board held in the Supper Room, Town Hall, Bow Street, Raglan on **TUESDAY 8 MARCH 2016** commencing at **2.10pm**.

Present Mr A Vink (Chairperson)
 Cr JC Baddeley
 Mr BT Dixon
 Mr PJ Haworth
 Mr R MacLeod
 Ms K Murphy
 Ms L Thomson

Attending Mr TG Whittaker (General Manager Strategy & Support)
 Mrs RJ Gray (Council Support Manager)
 Mr T Agar (Raglan House)
 Mr J Borrero
 Mr A Munro
 Ms K Newell (CDEM Coordinator)
 9 members of the public

The Chair opened the meeting at 2.10pm and adjourned it. The meeting resumed at 2.13pm.

RCBI603/01 APOLOGIES AND LEAVE OF ABSENCE

All members were present.

RCBI603/02 CONFIRMATION OF STATUS OF AGENDA ITEMS

RCBI603/02/1 **Resolved: (Mr Vink/Mr MacLeod)**

THAT the agenda for a meeting of the Raglan Community Board held on 8 March 2016 be confirmed and all items therein be considered in open meeting;

AND THAT in accordance with Standing Order 3.7.2 the order of business be changed with agenda item 6.4 [*West Coast Tsunami Study*] being considered after agenda item 6.6 [*Raglan Service Request Report*];

AND FURTHER THAT the Board resolves that item 6.5 [*Community Board Discretionary Fund and Targeted Rate Summary*] be

withdrawn from the agenda owing to the duplication of this report in the agenda.

CARRIED on the voices

RCBI 603/03

DISCLOSURES OF INTEREST

There were no disclosures of interest.

RCBI 603/04

CONFIRMATION OF MINUTES

Resolved: (Ms Thomson/Mr Vink)

THAT the minutes of a meeting of the Raglan Community Board held on 9 February 2016 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

RCBI 603/05

MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

RCBI 603/06

REPORTS

RCBI 603/06/1

Raglan Community Board Extraordinary Vacancy Appointment
Item 6.1

The Chair welcomed Peter Haworth to the Board. Mr Haworth then read and signed his declaration in accordance with Schedule 7 Clause 14 of the Local Government Act 2002.

Resolved: (Mr Vink/Mr MacLeod)

THAT the report from the General Manager Strategy & Support – *Raglan Community Board Extraordinary Vacancy Appointment* be received;

AND THAT the Raglan Community Board confirms Peter John Haworth, who is qualified to be an elected member under section 25 of the Local Electoral Act 2001, be appointed to fill the Raglan Community Board extraordinary vacancy.

CARRIED on the voices

RCBI603/06/2 Discretionary Fund Report to 24 February 2016
Item 6.2

The General Manager Strategy & Support explained the formula/ratio for the discretionary fund and salaries. He also explained the process of the Remuneration Authority in response to questions on the targeted rate.

Resolved: (Mr Vink/Mr MacLeod)

THAT the report from the General Manager Strategy & Support – *Discretionary Fund Report to 24 February 2016* – be received.

CARRIED on the voices

RCBI603/06/3 Application for Funding – Raglan House
Item 6.3

Mr Tony Agar provided an overview of the funding application.

Resolved: (Mr MacLeod/Mr Dixon)

THAT the report from the General Manager Strategy & Support – *Application for Funding – Raglan House* – be received;

AND THAT an allocation of \$2,000.00 be made to the Raglan House towards the cost of hosting a two-day workshop on suicide prevention and awareness.

CARRIED on the voices

RCBI603/06/4 Community Board Discretionary Fund & Targeted Rate Summary
Item 6.5

This report was withdrawn from the agenda owing to an earlier discussion held on agenda item 6.2 [*Discretionary Fund Report to 24 February 2016*].

RCBI603/06/5 Raglan Service Request Report
Item 6.6

Resolved: (Ms Thomson/Mr MacLeod)

THAT the report of the General Manager Strategy & Support – *Raglan Service Request Report* – be received.

CARRIED on the voices

RCBI603/06/6

West Coast Tsunami Study

Item 6.4

Mr Borrero and Mr Munro were in attendance to provide a presentation of Numerical Modelling of Tsunami Effects at Port Waikato, Raglan, and Aotea, Waikato West Coast New Zealand and included slides on:

- Tsunami Sources
- The model developed and adopted
- Relative effect of source region – regional source
- Arrival Times
- Puysegur Trench – Strongest effect for West Coast Sites
- Flow Depth and Maritime Hazard
- mid tide v high tide
- Northern Chile: strongest effect for distant source, West Coast sites
- Recent study on the local landslide
- Conclusions.

The Chair granted speaking rights to the members of the public regarding this presentation.

Resolved: (Ms Clarkson/Mr Dixon)

THAT the report of the General Manager Customer Support – West Coast Tsunami Study be received.

CARRIED on the voices

RCBI603/06/7

Freedom Camping Bylaw

Item 6.7

Members will attend the Raglan Residents & Ratepayers Assoc public meeting to discuss the Freedom Camping Bylaw. Discussion was held on this item and it was agreed that the feedback form be completed and provided to Council on issues such as:

- providing spaces for the freedom campers
- Health & safety issues
- Identify areas of special interest for exclusion
- Maximum hours – sun down hours
- Limited parks

The Chair granted speaking rights to members of the public for this item.

Resolved: (Mr Vink/Mr MacLeod)

HAT the report of the General Manager Customer Support – Freedom Camping Bylaw – be received;

AND THAT the Community Board provides feedback to Council prior to the 21 March 2016 on areas that it considers should be included in the bylaw as restricted or prohibited.

CARRIED on the voices

RCBI603/06/8

Raglan Works & Issues Report
Item 6.8

Additional Items:

- decorative lights
- repair of breakwater wall at Manu Bay
- heritage

Resolved: (Mr Vink/Ms Clarkson)

THAT the report of the General Manager Strategy & Support – *Raglan Works and Issues Report* – be received.

CARRIED on the voices

RCBI603/06/9

Summary of Community Board Survey Results
Item 6.9

It was agreed that staff would follow up continuation of the Raglan forward work programme as a basis for community board and community engagement going forward.

Resolved: (Ms Thomson/Ms Clarkson)

That the report of the General Manager Strategy & Support – *Summary of Community Board Survey Results* – be received.

CARRIED on the voices

RCBI603/06/10

Raglan Naturally Project Update
Item 6.10

The Chair granted speaking rights to members of the public for this item.

Resolved: (Mr Vink/Ms Thomson)

THAT the report of the General Manager Strategy & Support – *Raglan Naturally Project Update* – be received.

CARRIED on the voices

RCBI603/06/11

Pre-Meeting Forum

Item 6.13

The following issues were raised at the forum:

- Bus workshop: feedback reported to Infrastructure Committee explaining the tender had gone out, was a flexible tender, and asks for the west unit to have a better capacity of service, better timetabling, and addresses storage and comfort.
- Overflow of rubbish bins: better signage and going rubbish bin free discussed. To be included in the Visitor Impact Workshop. Suggestion to place a sign at the top of the deviation: Everything you throw out here ends up in the Tasman Sea.
- Nau Mai business park included in Plan Change 14, currently has a comprehensive resource consent to operate, and an explanation was provided on the inclusion in the Plan.
- Freedom Campers: concern expressed with freedom campers and Raglan Residents & Ratepayers will be hosting a public meeting.
- Skate boarders: Concern expressed with skate boarders in Bow Street, (no wheels on footpaths).
- Break water wall at Manu Bay: concern with the rebuild dimensions, to revisit this at the reserves committee meeting.

RCBI603/06/14

Chairperson's Report

Item 6.14

Resolved: (Mr MacLeod/Ms Clarkson)

THAT the report from the Raglan Community Board Chairperson – *Chairperson's Monthly Report* – be received.

CARRIED on the voices

RCBI603/06/13

Councillor's Report

Item 6.13

Cr Baddeley gave a verbal report. Issues raised were as follows:

- Raglan Bus Service
- noxious weeds
- culvert inspections
- Draft Waikato Integrated Land Transport Study
- waste minimisation
- statistics from visitor impact
- workshops on District Plan
- Neighbourhood Parks and Reserves Plan

RCBI603/07 MEMBERS' REPORTS

RCBI603/07/1 Board and Stakeholder Relationships
Item 7.1

Nil to report

RCBI603/07/2 CBD Plan
Item 7.2

Nil to Report

RCBI603/07/3 Civil Defence
Item 7.3

Mr MacLeod advised that a meeting of the steering committee is being arranged.

RCBI603/07/4 Cultural Liaison
Item 7.4

Nil to report

RCBI603/07/5 Placemaking
Item 7.5

Ms Thomson is supporting the initiative for young people who use the jetty area for recreational purposes. She is to get options to design an area and discuss these with the youth. They are enthused at having involvement with this.

More bench seats are being built.

New signage for jumping off the bridge has been erected.

RCBI603/07/6 Communications
Item 7.6

Ms Clarkson reported on the following communications:

- Newsletter
- Facebook likes
- Bus Service Workshop
- Community Board Annual Refresher Workshop
- Workshop with Visitor Impact

There being no further business, the meeting was declared closed at 5.03pm.

Minutes approved and confirmed this 10th day of May 2016.

A Vink

CHAIRPERSON

Minutes2016/RCB/160308RCB M.docx

Open Meeting

To	Waikato District Council
From	GJ Ion Chief Executive
Date	9 March 2016
Prepared By	JP Davies Committee Secretary
Chief Executive Approved	Y
DWS Document Set #	1472719
Report Title	Receipt of Ngaruawahia Community Board Minutes – March 2016

1. Executive Summary

The minutes for a meeting of the Ngaruawahia Community Board held on Tuesday 8 March 2016 are submitted for receipt.

2. Recommendation

THAT the minutes of a meeting of the Ngaruawahia Community Board held on Tuesday 8 March 2016 be received.

3 Attachments

Attachment – Minutes



MINUTES of a meeting of the Ngaruawahia Community Board held in Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 8 MARCH 2016** commencing at **6.00pm**.

Present: Mrs PJ Forsyth (Chairperson)
Cr JM Gibb
Mr JH Ayers
Mrs W Diamond
Mr BJ Sherson *[from 6.20pm]*

Attending: Ms S Duignan (General Manager Customer Support)
Mrs JP Davies (Committee Secretary)
Ms F Devonshire
Mr D Vowles
Mrs J Willey

NCB1603/01 APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mrs Diamond/Cr Gibb)

THAT an apology be received from and leave of absence granted to Cr Solomon, Ms Tukere and Mr J Whetu;

AND THAT an apology for lateness be received from Mr Sherson.

CARRIED on the voices

NCB1603/02 CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mrs Diamond/Mr Ayers)

THAT the agenda for a meeting of the Ngaruawahia Community Board held on Tuesday 8 March 2016 be confirmed and all items therein be considered in open meeting.

CARRIED on the voices

NCBI603/03 DISCLOSURES OF INTEREST

Mrs Diamond advised members of the Community Board that she would declare a Conflict of Interest in item 6.2 [*Application for Funding - Ngaruawahia RSA Memorial Club Inc*].

NCBI603/04 CONFIRMATION OF MINUTES

Resolved: (Cr Gibb/Mr Ayers)

THAT the minutes of a meeting of the Ngaruawahia Community Board held on Tuesday 9 February 2016 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

NCBI603/05 MATTERS ARISING FROM THE MINUTES

There were no matters arising from the Minutes.

NCBI603/06 REPORTS

NCBI603/06/1 Discretionary Fund Report to 24 February 2016
Agenda item 6.1

Resolved: (Cr Gibb/Mr Ayers)

THAT the report of the General Manager Strategy & Support - *Discretionary Fund Report to 24 February 2016* - dated 24 February 2016 be received;

AND THAT the commitment of \$10,000 for the Hakarimata Walkway entrance be amended to include consent and engineering costs.

CARRIED on the voices

NCBI603/06/2

Application for Funding – Ngaruawahia RSA Memorial Club Inc.
Agenda item 6.2

Mrs Diamond declared a conflict and withdrew to the gallery and did not take part in voting on this item. She provided an explanation to the background relating to the application and the murals.

Resolved: (Cr Gibb/Mr Ayers)

THAT the report of the General Manager Strategy & Support - *Application for funding - Ngaruawahia RSA Memorial Club Inc.* - be received;

AND THAT an allocation of \$1,577.92 is made to the Ngaruawahia RSA Memorial Club Inc. towards the cost of purchasing a new commemorative piece of artwork subject to the Club receiving funds from the WEL Energy Trust.

CARRIED on the voices

NCBI603/06/3

Freedom Camping Bylaw
Agenda item 6.3

Discussion took place on the various areas within the Community Board district. Feedback was provided to the General Manager Customer Support at the meeting.

Resolved: (Mrs Diamond/Mr Sherson)

THAT the report of the General Manager Customer Support - *Freedom Camping Bylaw* - be received;

AND THAT the Community Board provides feedback to Council prior to the 21 March 2016 on areas that it considers should be included in the bylaw as restricted or prohibited.

CARRIED on the voices

Mr Sherson entered the meeting [6.20pm] during discussion on the above item and was present when discussion and voting took place.

NCBI603/06/4

Ngaruawahia Issues and Works Report
Agenda item 6.4

Cr Gibb addressed the Board and explained there is a road naming policy which developers are required to comply with. Staff will hold a list of approved road names and the Community Board may add to the list at appropriate times. It has been suggested that a list of 30 names should be on the list.

Resolved: (Mr Sherson/Mr Ayers)

THAT the report of the General Manager Customer Support - *Ngaruawahia Issues and Works Report* - dated 1 March 2016 be received;

AND THAT the following names be added to the road naming list:

- Huirama
- Gordon Harrop

AND FURTHER THAT a workshop will be held prior to the May 2016 meeting to discuss and confirm the Community Board's list to Council.

CARRIED on the voices

NCBI603/06/5

Ngaruawahia Community Board Resolution/Action Register
Agenda item 6.5

Tabled item: Update on Hakarimata Walkway Steps

Mrs Diamond addressed the Board and provided further background on the Hakarimata Walkway Steps and Te Awa cycleway. She advised of further funding applications being made to assist with the project and the Board confirmed Mrs Diamond will proceed with an application.

Resolved: (Mr Ayers/Mrs Diamond)

THAT the report of the General Manager Customer Support - *Ngaruawahia Community Board Resolution/Action Register* - dated 1 March 2016 be received;

AND THAT the following item be added to the Register:

- The old dump site upgrade

AND FURTHER THAT item 7 be amended so that the word 'jetty' be replaced with 'beach area'.

CARRIED on the voices

NCBI603/06/6 Chairperson's Report
Agenda Item 6.6

The Chair gave an overview on the following item:

- Over 200 signatures in support of the adult fitness centre at the Point.
- Workshop date to be arranged for 6.30pm Tuesday 19 April 2016.

NCBI603/06/7 Councillors' Report
Agenda Item 6.7

Cr Gibb provided a verbal update on Council issues for the information of the Board.

NCBI603/06/8 Board Members' Report
Agenda Item 6.8

Discussion took place on various items of interest for the information of the Board.

There being no further business, the meeting was declared closed at 7.16pm.

Minutes approved and confirmed this day of May 2016.

PJ Forsyth (Mrs)
CHAIRPERSON

Minutes2016\NCBI60308_NCB_M.doc

Open Meeting

To	Waikato District Council
From	GJ Ion Chief Executive
Date	24 March 2016
Prepared By	JP Davies Committee Secretary
Chief Executive Approved	Y
DWS Document Set #	1482232
Report Title	Receipt of Huntly Community Board Minutes March 2016

1. Executive Summary

The minutes of a meeting of the Huntly Community Board held on Tuesday 15 March 2016 are submitted for receipt.

2. Recommendation

THAT the minutes of a meeting of the Huntly Community Board held on Tuesday 15 March 2016 be received.

3 Attachments

Minutes



MINUTES of a meeting of the Huntly Community Board held in the Riverside Room, Civic Centre, Main Street, Huntly on **TUESDAY 15 MARCH 2016** commencing at **6.00pm**.

Present Mrs S Stewart (Chairperson)
Cr SD Lynch
Ms K Bredenbeck
Mrs SA Boyde
Mr R Farrar
Mrs D Lamb

Attending Mr TG Whittaker (General Manager Strategy & Support)
Mrs RJ Gray (Council Support Manager)
Ms L van den Bemd (Community Development Co-ordinator)
Representative from Lightfoot Trust
Ms M Russo (Corporate Planner)
Ms S Kelly (Youth Engagement Officer)

HCBI603/01 APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Ms Bredenbeck/Cr Lynch)

THAT an apology be received from and leave of absence granted to Cr Tait and Mr Mounsey.

CARRIED on the voices

HCBI603/02 CONFIRMATION OF STATUS OF AGENDA ITEMS

HCBI603/02/1 **Resolved: (Mrs Boyde/Mrs Lamb)**

THAT the agenda for a meeting of the Huntly Community Board held on 15 March 2016 be confirmed and all items therein be considered in open meeting;

AND THAT in accordance with Standing Order 3.7.2 the order of business be changed with agenda item 6.5 [*Update on Youth Engagement in Huntly*] being considered after agenda item 6.2.

CARRIED on the voices

HCBI603/03 DISCLOSURES OF INTEREST

There were no declarations of interest noted.

HCBI603/04 CONFIRMATION OF MINUTES

Resolved: (Cr Lynch/Mr Farrar)

THAT the minutes of a meeting of the Huntly Community Board held on 16 February 2016 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

HCBI603/05 MATTERS ARISING FROM THE MINUTES**HCBI603/05/1 Survey Result – Engagement with Community Boards [HCBI602/06/4]**

It was noted that all board members had completed the survey request on engagement with community boards last month in which the Chair expressed her thanks to them.

HCBI603/05/2 Discretionary Fund [HCBI602/06/3]

The outstanding commitment of \$700.00 for the Lower Waikato Trout Fishing Club would be paid upon receipt of the application form as requested.

HCBI603/06 REPORTS**HCBI603/06/1 Discretionary Fund Report to 29 February 2016
Agenda Item: 6.1**

Resolved: (Mrs Boyde/Ms Bredenbeck)

THAT the report of the General Manager Strategy & Support – Discretionary Fund Report to 29 February 2016 – be received.

CARRIED on the voices

HCBI603/06/1/1 **Resolved: (Mrs Stewart/Ms Bredenbeck)**

THAT the amount of \$517.50 be paid for the placement of names on the Rock of Recognition.

CARRIED on the voices

HCBI603/06/2

Application for Funding – Project Lightfoot Trust
Agenda Item: 6.2

A representative from the Lightfoot Trust provided some background information regarding the Lightfoot programme.

Resolved: (Ms Bredenbeck/Mrs Lamb)

THAT the report of the General Manager Strategy & Support – *Application for Funding Project Lightfoot Trust* – be received;

AND THAT an allocation of \$570.00 be made to the Project Lightfoot Trust towards the cost of the energy efficient and water saving programme for the Taniwharau Rugby Club.

CARRIED on the voices

Cr Lynch requested her dissenting vote be recorded.

HCBI603/06/3

Update on Youth Engagement in Huntly
Agenda Item: 6.5

The Youth Engagement Advisor spoke of working towards establishing a small project team in the Huntly area to provide support and advice to the youth. Members of the community have been identified for this group and a meeting will be held on 23 March 2016 at the Inspire Hub.

Resolved: (Cr Lynch/Mrs Lamb)

THAT the report of the General Manager Strategy & Support – *Update on Youth Engagement in Huntly* – be received.

CARRIED on the voices

HCBI603/06/4

Huntly Community Plan – Implementation Update
Agenda Item: 6.3

The Corporate Planner introduced herself to the members and answered questions. Discussion was held on review dates and the Chair proposed to hold a workshop for a further discussion on the community plan 12 April 2016 at 6pm. The Project Manager for Spatial Planning and Structure Plans is requested to confirm district plan items for the workshop.

It was agreed to include a report for this item in the agenda each month.

Resolved: (Ms Lamb/Mrs Boyde)

THAT the report of the General Manager Strategy & Support - *Huntly Community Plan - Implementation update* - be received.

CARRIED on the voices

HCBI603/06/5

Freedom Camping Bylaw
Agenda Item: 6.4

Resolved: (Ms Bredenbeck/Mrs Lamb)

THAT the report of the General Manager Customer Support – *Freedom Camping Bylaw* – be received;

AND THAT the Community Board confirms there are no exclusions to be included in the bylaw.

CARRIED on the voices

HCBI603/06/6

Huntly Works & Issues Report
Agenda Item: 6.6

Additional Items:

- continued concern with the town appearance – cleaning, mowing, edges, footpaths

Resolved: (Mrs Boyde/Mrs Lamb)

THAT the report of the General Manager Strategy & Support – *Works & Issues Report* – be received.

CARRIED on the voices

HCBI603/06/7

Minutes of Rahui Pokeka Rangatahi Networking Hui on 26 February 2016
Agenda Item: 6.7

Resolved: (Mrs Lamb/Ms Bredenbeck)

THAT the report of the General Manager Strategy & Support – *Minutes of Rahui Pokeka Rangatahi Networking Hui on 26 February 2016* – be received.

CARRIED on the voices

HCBI603/06/8

Chairperson's Report
Agenda Item: 6.8

Tabled: Report by the Chair

Discussion was held on the report and also on neighbourhood watch.

HCBI603/06/9 Councillor's Report
Agenda Item: 6.8

Cr Lynch provided an update on current Council issues.

There being no further business, the meeting was declared closed at 7.24pm.

Minutes approved and confirmed this day of 2016.

S Stewart (Mrs)
CHAIRPERSON

Minutes2016/HCBI60315_HCB_M.docx

Open Meeting

To	Waikato District Council
From	GJ Ion Chief Executive
Date	7 March 2016
Prepared by	LM Wainwright Committee Secretary
Chief Executive Approved	Y
DWS Document Set #	1470989
Report Title	Receipt of Te Kauwhata Community Committee Minutes

1 Executive Summary

To receive the minutes of the Te Kauwhata Community Committee held on Wednesday 2 March 2016.

2 Recommendation

THAT THAT the minutes of the meeting of the Te Kauwhata Community Committee held on Wednesday 2 March 2016 be received

3 Attachments

TKCC Minutes 2 March 2016



MINUTES of a meeting of the Te Kauwhata Community Committee held at the St John Ambulance Rooms, 4 Baird Avenue, Te Kauwhata, on **WEDNESDAY 2 MARCH 2016** at **7.00pm**.

Present Ms T Grace (Chairperson)
 Cr JD Sedgwick
 Mr D Boyde
 Mrs J Clegg
 Mr J Cunningham [from 8.00pm]
 Mr B Weaver
 Mr L Wilson
 Mrs H Dillon (Secretary)

Attending His Worship the Mayor Mr AM Sanson
 Mr M Mould (Waters Manager)
 Mr R Smith (RICH Landscapes)
 Ms A Purdy (Asset Engineer)
 Ms C Tata (Te Kauwhata Youth Action Group)
 Mr J Kirifi (Youth Representative)
 Mr M Vodanovich (Te Kauwhata Rugby Club)

TKCCI603/01 APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mr Boyde/Mr Wilson)

THAT an apology be received from and leave of absence granted to Mr Hardwick;

AND THAT an apology for lateness be received from Mr Cunningham.

CARRIED on the voices

TKCCI603/02 CONFIRMATION OF STATUS OF AGENDA ITEMS

TKCCI603/02/1 **Resolved: (Mr Weaver/Mr Boyde)**

THAT the agenda for a meeting of the Te Kauwhata Community Committee held on **Wednesday 2 March 2016** be confirmed and all items therein be considered in open meeting;

AND FURTHER THAT the following items be discussed at an appropriate time during the course of the meeting;

- Te Kauwhata Rugby Club
- Te Kauwhata Community Patrol
- Te Kauwhata Website.

CARRIED on the voices

TKCCI603/02/2 **Resolved: (Ms Grace/Mrs Dillon)**

THAT Ms Tata and Mr Kirifi be given full speaking rights for the duration of this meeting.

CARRIED on the voices

TKCCI603/03 DISCLOSURES OF INTEREST

There were no declarations of interest noted.

TKCCI603/04 CONFIRMATION OF MINUTES

Resolved: (Mr Boyde / Cr Sedgwick)

THAT the minutes of a meeting of the Te Kauwhata Community Committee held on **Wednesday 3 February 2016** be confirmed as a true and correct record of that meeting.

CARRIED on the voices

TKCCI603/05 MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

TKCCI603/06 **REPORTS**TKCCI603/06/1 Te Kauwhata Rugby Club
Add. Item

Mr Mario Vodanovich raised the following issues concerning the Te Kauwhata Rugby Club:

- *Sign* - Club is looking for permission to erect a sign by the railway line advising of details of matches during the rugby season. This would be funded by the Rugby Club and would be erected some distance from existing signboard.
- *Deck* – Club would like to build deck, possibly covered, at front of Rugby Club Rooms, to be used as viewing area for watching games.
- *Changing Rooms* – More showers and changing facilities needed because of increased number of members. The possibility of this being attached to the existing toilet block was suggested. Applying to Council’s Well-being and Rural Ward Discretionary funds discussed. Letter of support sought from Community Committee.

TKCCI603/06/2 Skatepark Update Presentation by Rich Landscapes
Item 6.1

Mr Richard Smith gave a presentation about proposed additions and improvements planned for the Te Kauwhata Skatepark. It was suggested he could also give a presentation to the Te Kauwhata Youth Action Group.

Resolved: (Cr Sedgwick / Mrs Clegg)

THAT the report of the General Manager Service Delivery – Skatepark Update Presentation by Rich Landscapes – be received.

CARRIED on the voices

TKCCI603/06/3 Te Kauwhata Issues and Works Report – March 2016
Item 6.2

Mr Mould reported on action taken since the February meeting. The following item is to be added to the Issues and Works list:

- Roto Street lighting

Resolved: (Mr Wilson / Mr Boyde)

THAT the report of the General Manager Service Delivery – Te Kauwhata Community Committee Issues and Works Report – March 2016 - be received.

CARRIED on the voices

TKCCI603/06/4 Councillor's Report
Item 6.3

Cr Sedgwick gave a verbal report that included the following:

- Parks strategy submission
- Freedom camping submission
- Notice of designation for bypass
- TK Art and Amateur Photography Exhibition 18/19 March
- Road names – proposed names to be discussed

Mr Cunningham entered the meeting at 8.00pm during discussion on the above item.

TKCCI603/06/5 Discretionary Fund Report to 18 February 2016
Item 6.4

Resolved: (Mr Cunningham / Mr Weaver)

THAT the report of the General Manager Strategy & Support – Discretionary Fund Report to 18 February 2016 – dated 22 February 2016 be received;

AND THAT the Discretionary Fund contribute \$500 to the DISC in support of Children's Day.

CARRIED on the voices

TKCCI603/06/6 Te Kauwhata Youth Action Group Quarterly Report
Item 6.5

Jacob Kirifi and Ms Crystal Tata, new Co-ordinator of the Te Kauwhata Youth Action Group, discussed issues including the Skateboard Park, BMX Track, Basketball Court, and lighting in Roto Street.

Resolved: (Mr Weaver / Mr Wilson)

THAT the report of the Youth Action Co-ordinator – Te Kauwhata Youth Action Group Quarterly Report - be received;

AND THAT the Committee considers the relevant issues identified by the Youth Action Group for inclusion in the Works and Issues report.

CARRIED on the voices

TKCCI603/06/7 Chairperson's report
Item 6.6

The Chairperson gave a verbal report which included discussion on the upcoming Longswamp hearings, and answered questions of the committee.

TKCCI603/07 PROJECTS UPDATE

TKCCI603/07/1 Wetlands Walkway
Item 7.1

John Cunningham discussed the results of funding applications. Walkway project ready to go ahead as Council have advised consents are not needed. Periodic detention staff from Huntly say they have people that can provide labour for walkway, including the building of boardwalks.

TKCCI603/07/2 Ken Nobbs Memorial Garden
Item 7.2

Cr Sedgwick advised that Council want to create gardens in April/May, so there is urgency in getting uprights built. Quotes to be sought.

TKCCI603/07/3 Community Patrol
Item 7.3

Barry Weaver advised that a new Co-ordinator needs to be found for Patrol, as he is relinquishing this position. It was suggested that an article should go in 'Chatter', asking if anyone is interested in taking this over.

TKCCI603/07/4 Te Kauwhata Website
Item 7.4

Jo Clegg advised website is down and that she has taken steps to have this remedied.

TKCCI603/08 EXCLUSION OF THE PUBLIC**Resolved: (Ms Grace / Mr Weaver)****THAT** the public be excluded from the meeting during discussion on the following items of business:**I Confirmation of Minutes****This resolution is made in reliance on sections 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:****That the public conduct of the whole (or the relevant part) of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to:**

- a) Protect members, or officers, or employees of any local authority, or any persons to whom section 2(5) of the Local Government Official Information and Meetings Act 1987 applies, from improper pressure or harassment;**
- b) Protect the privacy of natural persons, including that of deceased natural persons;**
- c) Prevent the disclosure or use of official information for improper gain or improper advantage;**

AND THAT the exclusion of the public from the whole or relevant part of the proceedings of the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation in any proceedings before the local authority where a right-of-appeal lies to any Court or Tribunal against the final decision of the local authority in those proceedings.**CARRIED on the voices**

There being no further business, the meeting was declared closed at 8.50 pm.

Minutes approved and confirmed this 6th day of April 2016.

Ms T Grace
CHAIRPERSON

Minutes2016\TKCCI\60302 TKCC M.doc

Open Meeting

To	Waikato District Council
From	GJ Ion Chief Executive
Date	11 March 2016
Prepared By	JP Davies Committee Secretary
Chief Executive Approved	Y
DWS Document Set #	1473954
Report Title	Receipt of Tamahere Community Committee Minutes

1. Executive Summary

The minutes for a meeting of the Tamahere Community Committee held on Monday 7 March 2016 are submitted for receipt.

2. Recommendation

THAT the minutes of a meeting of the Tamahere Community Committee held on Monday 7 March 2016 be received.

3 Attachments

Attachment - Minutes



**Minutes of Committee Meeting
Held 7.30pm on 7th March 2016
Tamahere Community Centre**

Present:

TCC: Joy Wright, James Yearsley, Maggie Wilcock, Shelly Howse, Bevin Coley, Dallas Fisher, Aksel Jepsen, Ro Edge, Leo Koppens, Connie Short, Shelly Howse, Charles Fletcher, Jane Mason

WDC: Wally Hayes, Tim Harty, Jackie Remihana

Tamahere Nursery: Paul Drage, Jude Tisdall, Kembell Pudney,

Tamahere Lions: Craig Phillips

Hall Committee: Harvey Nelson

1. **Apologies:** Sue Robertson, Jan Simmons
2. **Confirmation of Minutes** of Meeting held on 1 February 2016

Moved: Bevin Coley
Seconded: James Yearsley
All in favour

3. **Matters arising:**

4. **Correspondence Tabled**

IN

WDC, Karen Bredesen, request for Feb meeting date

WDC, Ginny Semmens, WDC Mayoral award list [NB: Leo Koppens]

WDC, Shelley Monrad, re WDC 2016/17 Annual Plan Process changes

WDC, Deborah Lee, 2016/17 workshop details

WDC, Jenni Vernon, re SNA letter

WDC, Jackie Remihana, Recreation Reserve works program update

WDC, Jan Davies, Policy & Regulatory agenda

WDC, Lynette Wainwright, agendas for Strategy & Finance & Infrastructure

WDC, Craig Birkett, New Freedom Camping Bylaw

NZTA, Jenny Williams, invite to Expressway Hamilton Section sod turning

HEB, Kellie Ellis, acknowledgement of appreciation letter

Leo Koppens, Tamahere Reserve Report

Tamahere Nursery, Jan Simmons, re support for Nursery & apology for 7 March

OUT

WDC, Karen Bredesen, Tim Harty & Support Team 1 Feb Minutes & 7 March Agenda

WDC, Jenni Vernon, copy of draft SNA letter

WDC, Giles Boundy, re SNA letter & request for chase up of Kessel's

WDC, Tim Harty, request for Alasdair Gray to attend March meeting

HEB, Kellie Ellis, thank you letter for Expressway Cambridge section project

Tamahere Nursery, Jan Simmons, copy 1 Feb minutes & 7 March agenda

Tamahere Community Centre, Harvey Nelson, 1 Feb minutes & note of vandalism issues

Moved: Ro Edge

Seconded: Bevin Coley

All in favour

5. Tamahere Recreational Reserve Update

- Earthworks underway on phase one of the reserve works which is to construct a mowable flat grass surface which includes stormwater infrastructure.
- Design work on the skate park, play spaces, and fitness trail will begin soon and WDC will be holding a series of workshops and would like involvement from those members of the community committee keen to contribute, or other interested parties.
- After the phase one construction the community committee and council will discuss order of priorities for phase two developments, which includes the car park.

Nursery

- While WDC have now acknowledged the nursery can be located on the Reserve, timing is of major concern as the nursery must move from their current location by the 13th of April to enable phase one works on the Reserve to be completed without delay.
- The option was discussed of leaving the nursery on site, with the phase one works taking place in the new location, then stalling, while the nursery moved, before completing them in the current location. Both WDC and the committee were concerned at the cost implications from the contractors, and the delays to the development, this might cause, however what these might be are not currently understood.
- As the Nursery will be a non-complying activity on the Reserve they will need to obtain Resource Consent to be located there, followed by a building consent that meets the conditions placed on all buildings on the reserve.
- WDC have agreed to fund the internal council cost of the resource consent application fee, however the Nursery will be responsible for getting together a building & storm-water design and water proposal. WDC have also stated that they will consider assistance with additional consent costs, however the scale and scope of what the nursery requires will need to be determined before WDC can consider further contributions.
- It was suggested that the Nursery contact Opus Consultants to see if they would be able to assist with their consent application, given their involvement with the Village Hub development and familiarity with the design guidelines.
- The nursery informed the committee that they have a grant of \$20K that needs to be spent before the end of June, and are concerned they will miss out on being able to utilise this if they have no location to develop by then.
- **Moved into Committee**
- Moved: Dallas Fisher
- Seconded: Leo Koppens

The following was agreed upon by the committee:

- We support the nursery being located permanently on the Reserve.

- The nursery organization needs to focus on the resource consent process.
- The nursery needs to prepare to move by 13th April. This committee is not recommending to council that the Reserve contract with Fulton Hogan stops or slows.
- Joy Wright has offered the nursery a site with land and water as an interim home for the nursery.

Moved: Dallas Fisher

Seconded: James Yearsley

Action: Send Jackie Remihana contact details for those keen to be involved.

6. WDC, Tim Harty Report

- Opus report on Hooker Road report received today, but not read as yet. The new report has the traffic volumes included and will be made available at our next meeting, if not earlier.
- The committee feels that further money spent on the Hooker Road/Cambridge Road intersection would be wasted.
- Council close to signing the Village Hub development agreement with the preferred developers.

Action: Tim Harty to forward report to committee, once he has had a chance to read it.

7. Cr Wally Hayes Report

- An update on ultra fast broadband was provided, and the community should expect to receive a survey sometime late April. This will be about willingness to contribute to get UFB into the area. WDC will head the survey and it is the first step in a potential UFB roll out.
- Further discussions have been held regarding the safety concerns on the footpath on from Bates Road to the sharp corner of Newell Road/Devine Road, and the footpath, and therefore crossing area is looking to be pushed north towards Punnett.
- An upgrade of WDC's website recently took place and is receiving a good response.

Action: Pip Stevenson to be asked to contact Wally Hayes for information on the UFB roll out for the Forum.

8. Significant Natural Areas [SNAs]

- Still awaiting a response from the team at council regarding a letter to be sent out to residents.

9. Tamahere Reserve Report

Report Tabled

10. Any Other Business

11.

Freedom Camping Bylaw

- While the committee won't be formally submitting, we will provide feedback on the bylaw once released.

Vandalism

- There has been a recent spate of incidents in the area, with two incidents in the school and hall on the same night.

Date of next meeting 5 April 2016

Meeting closed at 9.40pm

Open Meeting

To	Waikato District Council
From	GJ Ion Chief Executive
Date	30 March 2016
Prepared by	LM Wainwright Committee Secretary
Chief Executive Approved	Y
DWS Document Set #	1484425
Report Title	Exclusion of the Public

1 Executive Summary

To ensure that the public are excluded from the meeting during discussion on public excluded items.

2 Recommendation

THAT the report of the Chief Executive – *Exclusion of the Public* – be received;

AND THAT the public be excluded from the meeting during discussion on the following items of business:

- a. **Confirmation of Minutes dated 14 March 2016**
- b. **Receipt of Minutes:**
 - Policy & Regulatory Committee dated 15 March 2016**
 - Strategy & Finance Committee dated 22 March 2016**
 - Infrastructure Committee dated 8 March 2016**
- c. **Receipt of Minutes:**
 - Te Kauwhata Community Committee dated 2 March 2016**

Reports

- d. **Property at Ralph Street Huntly to be declared surplus for disposal**

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Good reason for passing this resolution to withhold exists under:

Ground(s) under section 48(1) for the passing of this resolution is:

section 7(2)(i):

section 48(1)(a)

(i) enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).

(i) where the local authority is named or specified in Schedule 1, under section 6 or section 7 (except section 7(2)(f)(i))