

Agenda for a meeting of the Huntly Community Board to be held in the Riverside Room, Civic Centre, Main Street, Huntly on **TUESDAY 6 DECEMBER 2016** commencing at **6.30pm**.

Note: A public forum will be held at 6.00pm prior to the commencement of the meeting.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

4. CONFIRMATION OF MINUTES

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| 5.12 | Councillors' Report | Verbal |

GJ Ion

CHIEF EXECUTIVE

Agenda2016\HCB\161206 HCB OP.doc

Open Meeting

To	Huntly Community Board
From	Gavin Ion Chief Executive
Date	9 November 2016
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0502
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of the Huntly Community Board meeting held on Tuesday 15 November 2016.

2. RECOMMENDATION

THAT the minutes of the meeting of the Huntly Community Board held on Tuesday 15 November 2016 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

HCB minutes 15 November 2016

MINUTES for a meeting of the Huntly Community Board held in the Riverside Room, Civic Centre, Main Street, Huntly on **TUESDAY 15 NOVEMBER 2016** commencing at **6.02pm**.

Present:

Ms K Langlands (Chairperson)
Cr FM McInally
Cr SD Lynch
Ms K Bredenbeck
Mr R Farrar
Mrs D Lamb
Mr C Rees
Mrs S Stewart

Attending:

Ms L van den Bemd (Community Development Advisor)
Ms S Kelly (Youth Engagement Advisor)
Mrs B Connolly (Senior Policy Planner)
Pastor Mounsey
Mr Quintin Lichtwark
Ms Victoria Kemp
23 Members of the Public

The Chief Executive opened the meeting and welcomed Community Board Members, Councillors and members of the public to the meeting. He explained that as this was the first triennial meeting of the Board following the 2016 Elections, he would Chair the meeting until agenda item 12. Once he had undertaken those duties he would hand over to the new Chairperson.

DECLARATION BY MEMBERS' PURSUANT TO SCHEDULE 7 CLAUSE 14 OF THE LOCAL GOVERNMENT ACT 2002

Agenda Item 1

Members made and signed their declarations in accordance with Schedule 7 Clause 14 of the Local Government Act 2002.

APOLOGIES AND LEAVE OF ABSENCE

Agenda Item 2

All members were present.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Agenda Item 3

Resolved: (Cr Lynch/Mrs Lamb)**THAT** the agenda for a meeting of the Huntly Community Board held on Tuesday 15 November 2016 be confirmed and all items therein be considered in open meeting.**CARRIED on the voices****HCBI611/01****DISCLOSURES OF INTEREST**

Agenda Item 4

Owing to this being a triennial meeting, the Chief Executive briefly explained to members the requirements for disclosing a conflict of interest.

Ms Bredenbeck advised members of the Board that she would declare a non-financial conflict of interest in item 12.5 [*Application for Funding: Menzshed Huntly*].Cr McNally advised members of the Board that he would declare a non-financial conflict of interest in item 12.6 [*Application for Funding: Huntly Returned Services Association Inc.*].**STATUTORY REQUIREMENTS**

Agenda Item 5

Resolved: (Crs McNally/Lynch)**THAT** the report from the Chief Executive be received;**AND THAT** the Huntly Community Board acknowledge the report as a general explanation of the statutory requirements under schedule 7 clause 21 of the Local Government Act 2002.**CARRIED on the voices****HCBI611/02****STANDING ORDERS FOR MEETINGS OF LOCAL AUTHORITIES AND COMMUNITY BOARDS**

Agenda Item 6

Resolved: (Cr Lynch/Mrs Lamb)**THAT** the report from the Chief Executive be received;**AND THAT** the Huntly Community Board cease conducting its meetings under the NZ Model Standing Orders NZS 9202:2003 incorporating Amendment No. 1;

AND FURTHER THAT the Huntly Community Board adopt the new Waikato District Council Standing Orders (Community Boards) with the amendment to clause 21.3, Option B, fourth bullet point to read: *'Members can speak to any amendment'* and conduct its meetings using those Standing Orders.

CARRIED on the voices

HCBI611/03

APPOINTMENT OF CHAIRPERSON AND DEPUTY CHAIRPERSON

Agenda Item 7

The Chief Executive advised the members that the Community Board Charter explained that Council appointments are entitled to the same rights as any elected Community Board member and that all members can nominate, second and vote for themselves.

Resolved: (Mr Farrar/Mr Rees)

THAT the report from the Chief Executive be received;

AND THAT the community board resolves to use system B for the election of a Chairperson and Deputy Chairperson.

CARRIED on the voices

HCBI611/04/1

The Chief Executive called for nominations for the position of Chairperson of the Huntly Community Board.

Two nominations were received:

Cr McNally was nominated by Mr Farrar and seconded by Mrs Stewart.

Ms Langlands was nominated by Mrs Lamb and seconded by Cr Lynch.

Resolved: (Cr Lynch/Mr Farrar)

THAT nominations for the position of Chairperson of the Huntly Community Board be closed.

CARRIED on the voices

HCBI611/04/2

The two nominees provided background information in support of their nominations.

The Chief Executive called for a show of hands to elect the Chairperson and a request was called for a division in voting.

Resolved: (Cr Lynch/Mrs Lamb)

THAT Ms Katrina Langlands be elected as Chair of the Huntly Community Board.

A division was called 4 voting in favour of Ms Langlands and 3 voting in favour of Cr McInally:

Cr FM McInally - abstained from voting
Cr SD Lynch – in favour of Ms Langlands
Ms K Bredenbeck – in favour of Ms Langlands
Mr R Farrar – in favour of Cr McInally
Mrs D Lamb – in favour of Ms Langlands
Ms K Langlands – in favour of Ms Langlands
Mr C Rees – in favour of Cr McInally
Mrs S Stewart – in favour of Cr McInally

CARRIED on a Division

HCBI611/04/3

The Chief Executive duly declared Ms Langlands elected as the Chairperson of the Huntly Community Board.

The Chief Executive called for nominations for the position of Deputy Chairperson.

Two nominations were received:

Mrs Denise Lamb was nominated by Mrs Langlands and seconded by Cr Lynch.

Mrs Stewart was nominated by Cr McInally and seconded by Mr Farrar.

Resolved: (Cr Lynch/Mr Farrar)

THAT nominations for the position of Deputy Chairperson of the Huntly Community Board be closed.

CARRIED on the voices

HCBI611/04/4

Mrs Lamb provided information in support of the Deputy Chairperson nomination.

Resolved: (Mr Rees/Cr McInally)

THAT Mrs Stewart be appointed Deputy Chairperson of the Huntly Community Board.

CARRIED on a show of hands 5 in Favour of Mrs Stewart and 3 in Favour of Mrs Lamb

HCBI611/04/5

The Chief Executive duly declared Mrs Stewart elected as the Deputy Chairperson of the Huntly Community Board.

DATE AND TIME OF MEETINGS

Agenda Item 8

The Chief Executive provided background information and asked the members to decide on the day and time they would like to meet for a Public Forum and Meeting. It was noted that in December, meetings are held in the first week of the month.

Resolved: (Cr Lynch/Mrs Lamb)

THAT the report from the Chief Executive be received;

AND THAT the Huntly Community Board holds its meetings on the third Tuesday of each month commencing at 6.30pm;

AND FURTHER THAT it is suggested no meeting be held in the months of January, April, July and October in line with Council practice;

AND FURTHER THAT a Public Forum be held at 6.00pm prior to the commencement of a meeting.

CARRIED on the voices

HCBI611/05

COMMUNITY BOARD CHARTER

Agenda Item 9

His Worship the Mayor expressed his congratulations to the members and to Ms Langlands as the newly elected Board Chair.

His Worship asked the members to review the projects in the community plan and identify 1-3 projects to champion around growth and employment opportunities in the community over the next 3-6 years.

Resolved: (Mrs Lamb/Mr Rees)

THAT the report from the Chief Executive be received;

AND THAT the Huntly Community Board confirms the Community Board Charter as attached to the agenda.

CARRIED on the voices

HCBI611/06

CODE OF CONDUCT

Agenda Item 10

Resolved: (Cr Lynch/Ms Langlands)**THAT the report from the Chief Executive be received.****CARRIED on the voices****HCBI611/07****USE OF COMMUNITY BOARD AND COMMUNITY COMMITTEE
DISCRETIONARY FUNDS**

Agenda Item 11

Resolved: (Cr McNally/Mrs Lamb)**THAT the report from the Chief Executive be received.****CARRIED on the voices****HCBI611/08**

The Chief Executive vacated the chair and Ms Langlands presided for the remainder of the meeting.

REPORTSDiscretionary Funding Guidelines

Agenda Item 12.1

Resolved: (Cr Lynch/Mrs Lamb)**THAT the report from the General Manager Strategy & Support be received.****CARRIED on the voices****HCBI611/09/1**Discretionary Fund Report to 28 October 2016

Agenda Item 12.2

Resolved: (Cr Lynch/Mr Rees)**THAT the report from the General Manager Strategy & Support be received.****CARRIED on the voices****HCBI611/09/2/1****Resolved: (Cr McNally/Mr Farrar)****THAT the community board support an amount up to \$200 for an end of year function following the December meeting.****CARRIED on the voices****HCBI611/09/2/2**

Application for Funding – Lakeside Christian Life Centre
Agenda Item 12.3

Pastor Mounsey provided an overview in support of the application.

Resolved: (Cr Lynch/Mr Rees)

THAT the report from the General Manager Strategy & Support be received;

AND THAT an allocation of \$1,747.95 be made to the Lakeside Christian Life Centre towards the cost of the Community Christmas Carols event.

CARRIED on the voices

HCBI611/09/3

Application for Funding – Huntly Events Committee
Agenda Item 12.4

Mr Quintin Lichtwark provided an overview in support of the application.

Resolved: (Mr Farrar/Mr Rees)

THAT the report from the General Manager Strategy & Support be received;

AND THAT an allocation of \$2,000 be made to the Huntly Events Committee towards the cost of the community Christmas parade.

CARRIED on the voices

HCBI611/09/4

Application for Funding – Menzshed Huntly
Agenda Item 12.5

Ms Bredenbeck declared a conflict of interest in this item and withdrew from the room whilst discussion and voting took place.

Ms Victoria Kemp provided an overview in support of the application.

Resolved: (Cr Lynch/Mrs Lamb)

THAT the report from the General Manager Strategy & Support be received;

AND THAT an allocation of \$1,200 be made to Menzshed Huntly towards the cost of building six little free libraries for the Huntly community.

CARRIED on the voices

HCBI611/09/5

Application for Funding – Huntly Returned Services Association Inc.
Agenda Item 12.6

Cr McNally declared a conflict of interest in this item and withdrew from the room whilst discussion and voting took place.

The Community Co-ordinator provided a brief overview and circulated a budget and quotes for the application.

Tabled: Anzac Day Budget for 2017

Resolved: (Cr Lynch/Mr Farrar)

THAT the report from the General Manager Strategy & Support be received;

AND THAT an allocation of \$1,500 be made to the Huntly Returned Services Association Inc. towards the cost of the Anzac Day Civic Commemoration.

CARRIED on the voices

HCBI611/09/6

Elected Representatives for the North Waikato Care of the Aged Trust Board Inc.
Agenda Item 12.7

The General Manager Strategy & Support spoke of the Deed of Variation of the Trust that provides for the Huntly Community Board to appoint two members to the North Waikato Care of the Aged Trust Board Inc. It was agreed that the Deed would be circulated to members to read and then confirm representatives at the December 2016 meeting.

Resolved: (Cr Lynch/Mr Rees)

THAT the report of the General Manager Strategy & Support be received.

CARRIED on the voices

HCBI611/09/7

Service Requests
Agenda Item 12.8

Resolved: (Cr McNally/Mrs Lamb)

THAT the report from the Chief Executive be received.

CARRIED on the voices

HCBI611/09/8

Youth Engagement Report
Agenda Item 12.9

The Youth Engagement Advisor provided a brief overview and answered questions of the Board.

Resolved: (Cr Lynch/Mrs Lamb)

THAT the report from the General Manager Strategy & Support be received;

AND THAT the Board agrees for Mr Ron Farrar and Mr Corey Rees as youth mentors to the two youth advisor representatives on the Board or identify new youth mentors should the existing youth mentors want to pass on this responsibility to someone else;

AND FURTHER THAT the Board note that a report recommending the appointment of the second youth representative onto the Board will be received at its meeting in February 2017. The second youth representative will complement the existing youth representative, Logan Cotter.

CARRIED on the voices

HCBI611/09/9

Huntly Community Plan

Agenda Item 12.10

Discussion noted that the community plan would be a standing item on each agenda and that a workshop was necessary to review this in April 2017.

Resolved: (Ms Bredenbeck/Cr Lynch)

THAT the report from the General Manager Strategy & Support be received;

AND THAT a workshop be held in April 2017 to review the community plan.

CARRIED on the voices

HCBI611/09/10

Huntly Works & Issues Report: Status of Items October 2016

Agenda Item 12.11

Additional items discussed:

- Hakanoa Street resurfacing
- Tainui Bridge Closure
- Seating in Garden Place.

Photos were viewed of offenders placing graffiti and it was considered that the Chair would liaise with the Police.

Questions were raised regarding payment to Mr Thurston for removing graffiti, and health and safety issues. It was agreed that the Chair and Board Councillors work towards a way forward with Council staff.

Resolved: (Cr Lynch/Mrs Lamb)

THAT the report from the General Manager Strategy & Support be received;

AND THAT the Chair, Cr Lynch and Cr McNally meet with appropriate Council staff to agree a way forward;

AND FURTHER THAT the Chair speak with the Police regarding the information provided to the meeting and ask for appropriate action.

CARRIED on the voices

HCB1611/09/11

There being no further business the meeting was declared closed at 8.02pm.

Minutes approved and confirmed this day of 2017.

K Langlands

CHAIRPERSON

Minutes 2016/HCB/161115 HCB Minutes

Open Meeting

To	Huntly Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	21 November 2016
Prepared by	Julienne Calambuhay Management Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0505
Report Title	Discretionary Fund Report to 21 November 2016

1. EXECUTIVE SUMMARY

To update the Board on the Discretionary Fund Report to 21 November 2016.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received.

3. ATTACHMENTS

Discretionary Fund Report to 21 November 2016

HUNTLY COMMUNITY BOARD DISCRETIONARY FUND 2016/2017

	GL	GL I.204.1704
2016/17 Annual Plan		24,026.00
Carry forward from 2015/16		25,941.00
Total Funding		49,967.00
Expenditure	Resolution No.	
1/07/2016 R Thurston - for vehicle running costs in removing graffiti - July 2016	(HCB1411/06/8)	400.00
11/06/2016 Placemaking project - GT Engineering -manufacture & galvanize seat parts	(HCB1606/03/1)	939.00
28/06/2016 Placemaking project - ANZOR Fasteners - 14G x 50mm Tek screws	(HCB1606/03/1)	75.57
1/08/2016 R Thurston - for vehicle running costs in removing graffiti - August 2016	(HCB1411/06/8)	400.00
11/08/2016 Huntly College Year 9 & 10 outdoor education programme one-off contribution	(HCB1605/06/2)	2,000.00
31/08/2016 North Waikato (Huntly) Basketball Development Programme Group - teaching, training, and refereeing skills for a group of young women in Huntly	(HCB1608/04/3)	1,000.00
1/09/2016 Angel Casts Charitable Trust - towards the cost of offering bereaved families free detailed stone casts for babies and children	(HCB1608/04/4)	3,615.88
1/09/2016 R Thurston - for vehicle running costs in removing graffiti - September 2016	(HCB1411/06/8)	400.00
1/10/2016 R Thurston - for vehicle running costs in removing graffiti - October 2016	(HCB1411/06/8)	400.00
20/10/2016 S Stewart - reimbursement for end of Triennium function	(HCB1606/04/1/1)	184.85
1/11/2016 R Thurston - for vehicle running costs in removing graffiti - November 2016	(HCB1411/06/8)	400.00
Total Expenditure		9,815.30
Net Funding Remaining (Excluding commitments)		40,151.70
Commitments		
21/06/2016 Commitment for placemaking projects (HCB1606/03/1)	15,000.00	
Less: Expenses	1,014.57	13,985.43
18/11/2014 Robin Thurston - for vehicle running costs in removing graffiti (HCB1411/06/8)	4,800.00	
Less: Expenses	2,000.00	2,800.00
16/08/2016 End of year triennium function (remaining balance - \$250 less \$184.85 per above) (HCB1606/04/1/1)		65.15
15/11/2016 End of year function following December meeting (HCB1611/09/2/2)		200.00
15/11/2016 Lakeside Christian Life Centre - towards cost of the Community Christmas Carols event (HCB1611/09/3)		1,747.95
15/11/2016 Huntly Events Committee - towards cost of community Christmas parade (HCB1611/09/4)		2,000.00
15/11/2016 Menzhed Huntly -towards cost of building six little free libraries for Huntly community (HCB1611/09/5)		1,200.00
15/11/2016 Huntly Returned Services Asso Inc. - towards cost of Anzac Day Civic commemoration (HCB1611/09/6)		1,500.00
Total Commitments		23,498.53
Net Funding Remaining (Including commitments) as of 21 November 2016		16,653.17

Open Meeting

To	Huntly Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	23 November 2016
Prepared by	Rose Gray Council Support Manager
Chief Executive Approved	Y
Reference/Doc Set #	GOV0505
Report Title	Elected Representatives for the North Waikato Care of the Aged Trust Board Inc

1. EXECUTIVE SUMMARY

The Deed of Variation of Trust for the North Waikato Care of the Aged Trust Board Inc was circulated for members to read and provides for the board to appoint two members. The members are not required to be Huntly Community Board Members. It is important that the two members have appropriate experience to add value to the Trust Board.

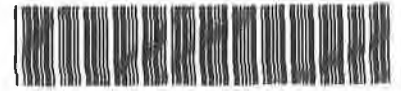
2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received;

AND THAT and be elected as representatives of the Huntly Community Board for the North Waikato Care of the Aged Trust Board Inc.

3. ATTACHMENTS

Deed of Variation of Trust



10047069699

STATUTORY DECLARATION

17 Nov 2004
DH

I, MARGARET MARIE HUGGARD of Huntly, Caregiver, do solemnly and sincerely declare as follows:

1 **THAT** I am one of the trustees for the time being constituting the **NORTH WAIKATO CARE OF THE AGED TRUST BOARD INCORPORATED** No 211036 ("the Board").

2 **THAT** the Board did on the 26th day of October 2004 by resolution of a three-fourths majority of the trustees constituting the Board resolve to invoke the powers in clause 1 (d) (iv) of the Trust Deed dated December 1972 ("the Trust Deed") revoking the Trust Deed in accordance with and pursuant to the provisions of the Deed a copy of which is attached hereto.

3 **THAT** the attached copy is a true and correct copy of the Deed showing the trusts as varied.

AND I make this solemn declaration conscientiously believing the same to be true and by virtue of the Oaths and Declarations Act 1957.

DECLARED at Huntly)
this 17th day of November 2004)
before me:)

M. M. Huggard.

I.D. Todd)

A Solicitor of the High Court of New Zealand

**I.D. TODD
SOLICITOR
HUNTLY**

COPY

DEED OF VARIATION OF TRUST

THE NORTH WAIKATO CARE OF THE AGED
TRUST BOARD

COPY

THIS DEED of Variation of Trust is made the 2nd day of November 2004

BY

1. Barry Bridger BONE of Huntly, Builder
2. Owen Anthony DODD of Huntly, Miner
3. Wilma Joy DOW of Huntly, Retired
4. Harold Leonard GASKELL of Huntly, Company Director
5. Victor James HANNAM of Huntly, Retired School Teacher
6. Margaret Marie HUGGARD of Huntly, Caregiver
7. Ian George KIMPTON of Huntly, Company Director
8. Peter Ross MAHON, of Huntly, Painter/Paperhanger
9. Moengaroa Rosalima SOLOMON of Ngaruawahia, Waikato District Councillor
10. Rodney John STAINES of Huntly, Pharmacist
11. Peter SUBRITZKY of Huntly, Grounds Maintenance Contractor
12. Graeme Stuart TAIT of Huntly, Retired Butcher

BACKGROUND:

- A. The North Waikato Care of the Aged Trust Board ("the Trust") was created by Deed of Trust dated December 1972 ("the Trust Deed").
- B. The Trust Board ("the Board") is incorporated as a Charitable Trust under and pursuant to the Charitable Trusts Act 1957.
- C. The Trust Deed records donations from the Lions Club of Huntly Incorporated ("Lions") the Rotary Club of Huntly ("Rotary") and the Huntly Jaycee Incorporated and reserves to those clubs certain powers of appointment of trustees. The Huntly Jaycees are now defunct and their representation has now been replaced by the Huntly Community Board ("HCB").

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D. The above named are the current trustees serving on the Board.

E. Clause 1. (d) (iv) of the Trust Deed provides as follows:

"By resolution of a three-fourths majority of the Board of Trustees to revoke or vary or add to any of the provisions of these presents so long as such revocation variation or addition is not inconsistent with the general scope and object of these presents."

F. The Board has by way of resolution dated the 26th day of October 2004 resolved to invoke the powers in clause in 1 (d)(iv) of the Trust Deed to revoke the provisions of the Trust Deed in accordance with and pursuant to this Deed, it having been further resolved that that such revocation is not inconsistent with the general scope and object of the Trust.

G. This Deed is supplemental to the Trust Deed

TERMS

1. REVOCATION AND VARIATION

Save as may be expressly provided in this Deed to the contrary, all of the provisions of the Trust Deed are hereby revoked, and all present and future assets land personal property and securities ("property") shall be held by the Board upon the terms, powers and objects contained in this Deed.

2. OBJECTS

2.1 The objects of the Trust are as follows:

- (a) To help aged people in need of physical and mental help irrespective of race creed or religious belief PROVIDED THAT in general terms, preference will be given to residents of the Waikato region.
- (b) To establish provide maintain and promote the welfare of homes hostels villages hospitals and other accommodation ("accommodation") for the care and benefit of elderly men and women. In particular:

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- (i) To purchase build erect extend develop alter improve repair and maintain any accommodation or buildings acquired by the Trustees; and
 - (ii) To purchase lease and otherwise acquire property for the purposes of establishing accommodation for the benefit of elderly men and women.
- (c) To support and assist whether financially or otherwise by gift or loan any object for the protection advancement education or benefit of any elderly person or to make any payments for such object to any person or organisation. The Trustees will not be required to trace the application of any moneys paid.
 - (d) To accept the custody control and management of any property to be held for any of the above purposes except if the Trustees consider it inexpedient to do so.
 - (e) To do any act deed or thing which may be conducive to the attainment of any of the above objects.

3. APPOINTMENT OF TRUSTEES

3.1.1 The power to appoint new Trustees to the Board, and to remove appointed Trustees, shall be constituted as follows:

- (a) The Lions shall be empowered to appoint two (2) trustees and to remove such trustees.
- (b) Rotary shall be empowered to appoint two (2) trustees and to remove such trustees.
- (c) HCB shall be empowered to appoint two (2) trustees and to remove such trustees.
- (c) The Board shall be empowered to appoint six (6) trustees and to remove such trustees.

3.2 The number of Trustees shall at any time be not more than twelve and not less than seven.

3.3 Subject to the provisions of clause 3.2, the Board shall have the power to co-opt members on the Board and to fill any casual vacancy on the Board. Any such co-opted members shall hold office for a two year term or for the remaining portion of such two year term, as the case may be.

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- 3.4 Notwithstanding anything to the contrary contained or implied in this Deed, no employee of the Kimihia Home and Hospital shall be appointed as a Trustee or member of the Board.

4. RETIREMENT OF TRUSTEES

- 4.1 Trustees appointed by the respective appointing parties shall hold such office for a term of two years each from the month of appointment and shall then retire (and be eligible for reappointment by their respective appointing parties).
- 4.2 Each retiring member will remain in office until his or her successor is appointed.

5. RESIGNATION OF TRUSTEES & VACATION OF OFFICE

- 5.1 Any Trustee may resign at any time by giving to the Chairperson notice in writing to that effect and such notice, unless otherwise expressed, shall take effect immediately.
- 5.2 In the event that a Trustee
- (a) resigns
 - (b) is medically certified as being of unsound mind
 - (c) becomes bankrupt, insolvent or convicted of an indictable offence
 - (d) is absent from 3 consecutive meetings of the Board without leave
 - (e) dies

or for any other reason becomes unacceptable to the Board, the Board may declare the office of the member vacant and require the relevant appointing body to fill the vacancy.

6. ANNUAL GENERAL MEETING

- 6.1 The Annual General Meeting of the Trust shall be held once in each and every financial year at such place, date and time as the Board shall determine.

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6.2 The Annual General Meeting shall carry out the following business:


- (a) receive the Minutes of the previous Annual General Meeting and of any other Special General Meeting held since the last Annual General Meeting; and
- (b) receive the Trust's Statement of Account for the preceding year and an estimate of income and expenditure for the current year; and
- (c) receive reports from the Board and its committees; and
- (d) elect members of the Board; and
- (e) consider and decide any other matter which may be properly brought before the meeting.

7. SPECIAL GENERAL MEETING

- 7.1 A Special General Meeting of the Board shall be called by the Chairperson on receipt of a request in writing for such a meeting stating the reason for having the meeting and signed by a majority in number of the members of the Board.
- 7.2 The prescribed notice calling a Special General Meeting shall state in general terms the business for which the meeting is called and at that meeting only the business so stated shall be discussed.

8. PROCEDURE FOR GENERAL MEETINGS

- 8.1 In this Deed the term "General Meeting" includes both an Annual General Meeting and a Special General Meeting.
- 8.2 The Board shall elect a Chairperson from among the Trustees, who will preside at all meetings of the Board.
- 8.3 Notice of a General Meeting shall be advertised in the public notices column of a newspaper circulating in a local newspaper circulating in the Huntly area on dates at least three days apart and not less than seven days prior to the meeting date. Such notice shall state that the meeting is the Annual General Meeting or a Special General Meeting (as the case may be) and shall specify the place, date and time at which the meeting is to be held.

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- 8.4 Five members of the Board present personally shall constitute a quorum for a General Meeting.
- 8.5 All questions before the Board will be decided by a majority of votes. If the voting is tied, the Chairperson will have a second or casting vote.
- 8.6 Any person nominated by the Board to be secretary shall keep minutes of all Board meetings. The production of any recorded minute purporting to be signed by the Chairperson or acting Chairperson will be prima facie evidence that the matter referred to in the minute was authorized by the Board.
- 8.7 Despite the provisions of clause 3.2, the acts and decisions of the Board shall not be deemed to be invalid simply because the number of Trustees may happen to be less than seven.

9. MANAGEMENT

- 9.1 The Board is responsible for the government control direction and management of the Trust and for any property affected.
- 9.2 The Board may appoint employ and remunerate any Trustee as agent, officer or employee of the Board.

10. DUTIES

- 10.1 The Trustees shall discharge their duties as such in the attainment and furtherance of the objects of the Trust at all times in a manner that is consistent with the provisions of this Deed and sensitive to the interests of the community.

11. POWER TO DELEGATE

- 11.1 The Board may from time to time appoint any committee and may delegate in writing any of its powers and duties to any such committee or to any person, and the committee or person as the case may be, may without confirmation from the Board exercise or perform the delegated powers or duties in like manner and with the same effect as the Board could itself have exercised or performed them.
- 11.2 Any committee or person to whom the Board has delegated powers or duties shall be bound by the terms of the Trust.

A collection of handwritten signatures and initials in black ink, located at the bottom right of the page. The signatures are somewhat stylized and include various marks such as 'SST', 'A', 'R', 'P', 'D', and 'V'. Some appear to be initials, while others are more complete signatures.

11.3 Every such delegation shall be revocable at will, and no such delegation shall prevent the exercise of any power or the performance of any duty by the Board.

11.4 It shall not be necessary for any person who is appointed to be a member of any committee pursuant to this clause, to be a member of the Board.

12. ACCOUNTS

12.1 The Board will keep true and fair accounts of all money received and expended.

12.2 The Board will as soon as practicable after the end of every financial year arrange for the accounts of the Board to be audited by a qualified auditor.

13. COMMON SEAL

13.1 The common seal of the Board may only be affixed to a document with the authority of a resolution of the Board.

13.2 The common seal must be affixed in the presence of two (2) Trustees who will then sign the document.

14. AMENDMENT

14.1 By Resolution passed by a three-fourths majority of the Board of Trustees, the Trustees may by deed alter, vary, revoke or add to any of the provisions of this Deed PROVIDED THAT no such amendment will be inconsistent with the general scope and objects of the Trust

15. TRUSTEE LIABILITY

15.1 Notwithstanding any provision of law to the contrary, no Trustee shall be under any personal liability in connection with the affairs of the Trust Board, and no Trustee or former Trustee shall be liable for any loss incurred by the Trust Board not attributable to that Trustee's own dishonesty or to the wilful commission or omission by that Trustee of any act known to be a breach of trust, and the Trust Board shall not be obliged to take or be liable for failure to take any proceedings against a Trustee or former Trustee for any breach or alleged breach of trust committed by such Trustee or former Trustee.



Handwritten signatures and initials at the bottom of the page, including names like 'JFK', 'WFS', and 'R.A.'.

16. DISPOSITION OF SURPLUS ASSETS

- 16.1 On the winding up of the Trust or on its dissolution by the Registrar, all surplus assets after the payment of costs, debts and liabilities shall be given to such exclusively charitable organisations within New Zealand as the Board decides or, if the Board is unable to make such a decision, shall be disposed of in accordance with the directions of the High Court pursuant to s.27 of the Charitable Trusts Act 1957.

17. POWERS

- 17.1 In addition to the powers implied by the general law of New Zealand or contained in the Trustee Act 1956, the powers which the Board may exercise in order to carry out its objects are as follows:

- (a) to borrow or raise money from time to time with or without security and upon such terms as to priority or otherwise as the Board thinks fit;
- (b) to use the funds of the Trust as the Board thinks necessary or proper in payment of the costs and expenses of the Trust, including the employment of professional advisors, agents, officers and staff as appears necessary or expedient; and
- (c) to purchase, take on lease or in exchange, or hire or otherwise acquire any land or personal property and any rights or privileges which the Board thinks necessary or expedient for the purposes of obtaining the objects of the Trust, and to sell, exchange, bail or lease, with or without option of purchase, or in any manner dispose of any such property, rights or privileges; and
- (d) to carry on any business; and
- (e) to invest surplus funds in any way permitted by law for the investment of Trust funds and upon such terms as the Board thinks fit; and
- (f) to do all things as may from time to time be necessary or desirable to enable the Board to give effect to and to achieve the purposes of the Trust.

- 17.2 In all other respects, the powers contained in clause 13 of the Trust Deed shall apply *mutatis mutandis* as if they had been set out at length in this Deed, and are hereby affirmed.

Handwritten signatures and initials, including names like 'M. J. G.', 'P. S.', and 'M. J. G.', along with various scribbles and initials.

IN WITNESS THIS DEED IS DULY EXECUTED

SIGNED by)
Barry Bridger BONE) _____ *B Bone.*
as trustee in the presence of)

Witness: *B Bone*

Occupation: MANAGER

Address: 76 ROSSER ST, HUNTLY

SIGNED by)
Owen Anthony DODD) _____ *O Dodd*
as trustee in the presence of)

Witness: *B Bone*

Occupation: MANAGER

Address: 76 ROSSER ST, HUNTLY

SIGNED by)
Wilma Joy DOW) _____ *W Dow*
as trustee in the presence of)

Witness: *B Bone*

Occupation: MANAGER

Address: 76 ROSSER ST, HUNTLY

SIGNED by
Harold Leonard GASKELL
as trustee in the presence of

) *H. Gaskell*

Witness: *B. [Signature]*

Occupation: MANAGER

Address: 76 ROSSE ST, HUNTLY

SIGNED by
Victor James HANNAM
as trustee in the presence of

) *V. Hannam*

Witness: *B. [Signature]*

Occupation: MANAGER

Address: 76 ROSSE ST, HUNTLY

SIGNED by
Margaret Marie HUGGARD
as trustee in the presence of

) *M. Huggard*

Witness: *B. [Signature]*

Occupation: MANAGER

Address: 76 ROSSE ST, HUNTLY

SIGNED by
Margaret Marie HUGGARD
as trustee in the presence of

) *M. Huggard*

Witness: *B. [Signature]*

Occupation: MANAGER

Address: 76 ROSSE ST, HUNTLY

SIGNED by
Ian George KIMPTON
as trustee in the presence of

) *I. G. Kimpton*
)

Witness: *I. G. Kimpton* *Bear*

Occupation: MANAGER

Address: 52 Russell Rd HUNTRY 76 ROSSEY ST HUNTRY

SIGNED by
Peter Ross MAHON
as trustee in the presence of

) *P. Ross*
)

Witness: *Bear*

Occupation: MANAGER

Address: 76 ROSSEY ST, HUNTRY

SIGNED by
Moengaroa Rosalima SOLOMON
as trustee in the presence of

) *M. Solomon*
)

Witness: *Bear*

Occupation: MANAGER

Address: 76 ROSSEY ST, HUNTRY,

SIGNED by
Rodney John STAINES
as trustee in the presence of

) *R. Staines*
)

Witness: *Bear*

Occupation: MANAGER

Address: 76 ROSSEY ST, HUNTRY

SIGNED by
Peter SUBRITZKY
as trustee in the presence of

)
) P. Subritzky
)

Witness: Braun

Occupation: MANAGER

Address: HUNTLY

SIGNED by
Graeme Stuart TAIT
as trustee in the presence of

)
) G. Stuart
)

Witness: Braun

Occupation: MANAGER

Address: Huntly

Certified to be a true and correct
copy of the original

M. M. Huggard.

MARGARET MARIE HUGGARD

Open Meeting

To	Huntly Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	22 November 2016
Prepared by	Melissa Russo Corporate Planner
Chief Executive Approved	Y
Reference/Doc Set #	GOV0505
Report Title	Community Plan Template and Identification of Long Term Plan Priority Projects

I. EXECUTIVE SUMMARY

Every three years Council must prepare and adopt a Long Term Plan (LTP). The purpose of the LTP is to set the budgets and projects for the next 10 years.

Through this process, Council would like to give our communities the opportunity to think about projects that could be considered for funding through the LTP.

Ideally these should be projects that support the community vision and the issues within the community that need to be addressed. For this reason, and to ensure that Community Boards and Community Committees take ownership for developing community-level plans, Council staff have developed a simple one-page template for assisting Community Boards and Committees for developing their respective community plans and coming up with projects that can be considered through the LTP.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received;

AND THAT the Community Board develops its community plan and identifies key projects to give effect to the plan and for consideration through Council's Long Term Plan process by using the template provided.

AND FURTHER THAT the completed community plan template be submitted to Council's Corporate Planner by 31 March 2017.

3. BACKGROUND

Every three years Council must prepare and adopt a Long Term Plan (LTP). The purpose of the LTP is to set the budgets and projects for the next 10 years.

Community Boards and Committees are also required to develop community plans. Some Community Boards and Committees already have these but some need to be reviewed.

Council is also cognisant of the time it can take for Community Boards and Committees to develop a community plan the last time (often up to a year). To help make the process more efficient and less resource-intensive and to ensure that the projects in the community plan are also considered for funding through Council's LTP, staff have developed a simple one page community plan template for use by Community Boards and Committees.

This template is to be used for the Community Board/Committee to firm up its vision for the community, identify key issues that are affecting the community and to come up with projects/initiatives to address these.

Since Council is not the only provider of services, it is conceivable that some community projects may be the responsibility of other government agencies (like the New Zealand Transport Agency (NZTA). It is important therefore for all these to be listed in the community plan if it supports the vision for the community and addressing the issues afflicting it.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

Through the LTP process Council will provide an opportunity for communities to submit community projects for consideration in the 2018-28 LTP. In order to streamline the process and ensure that projects relate to the vision for the community and address the issues afflicting it, a community plan template has been developed by Council staff. Through this, Community Boards/Committees can come up with projects that can be considered through the LTP process. The community plan (including associated projects) must be submitted to the Corporate Planner (melissa.russo@wairarapa.govt.nz) by 31 March 2017 using the community plan template that is attached to this report.

Following the submission of the community plan by the Community Board/Committee to the Corporate Planner, the projects will be considered by Council through the LTP process.

Staff will report back to the Community Boards/Committees on those projects that have received funding through the LTP process following its adoption in June 2018.

It is the responsibility of the Community Boards/Committees to engage with their communities on the projects they would like to be submitted for consideration through the LTP process.

5. CONSIDERATION

5.1 FINANCIAL

The financial impact of the priority projects will not be realised until the projects have received confirmation of funding from Council through the LTP process.

5.2 LEGAL

Council's Long Term Plan is developed in accordance with requirements of the Local Government Act.

5.3. STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

Projects derived from the community plan will be considered for inclusion in the Long Term Plan.

5.3 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>	<p>Community Boards and Committees are being empowered to develop their community plans and to use this to identify projects for consideration in Council's Long Term Plan 2018-2028.</p> <p>Community engagement could also extend to the 'empower' level of engagement, if the community choose to deliver the project with little Council involvement.</p>				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
Y			Internal
Y			Community Boards/Community Committees
			Waikato-Tainui/Local iwi
Y			Households
			Business
			Other Please Specify

It will be the responsibility of the Community Boards to engage with their communities on those projects that the community would like to submit for consideration.

6. CONCLUSION

Community Boards and Community Committees are to engage with their communities on those projects they would like to see delivered over the next three years as part of the development of their respective community plans. Community plan (with projects) must be submitted for consideration by Council alongside the LTP 2018-18 process by 31 March 2017.

7. ATTACHMENTS

Attachment I – Community plan template

(Name of town/village) Community Plan 2016-2026

(Insert community logo if available)

Name of community	e.g. Pokeno
Ownership	e.g. Pokeno Community Committee

<p>Objective(s) of this plan</p> <p><i>State what this plan is seeking to achieve.</i></p>	
<p>Community snapshot (status quo)</p> <p><i>State a few facts about the community e.g. demographics, growth, key attractions etc. (some of this information can be provided by council on request)</i></p>	
<p>Key issues/problems</p> <p><i>What are the key issues faced by the community that this plan is seeking to address?</i></p>	
<p>Key stakeholders</p> <p><i>Who are the key stakeholders in the community that have been/will be engaged in developing and implementing this plan.</i></p>	

Key Actions ranked in order of priority (to be used to inform Council's Long Term Plan 2018-2028)

Action	Estimated cost	Funding source	Responsibility	By when

Note: It is the responsibility of the community board or committee to report on implementation. It is suggested that this be done on a two-monthly basis at the board or committee meeting.

Open Meeting

To	Huntly Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	04 November 2016
Prepared by	Sharlene Jenkins PA to General Manager Strategy & Support
Chief Executive Approved	Y
Reference/Doc Set #	GOV0505
Report Title	Huntly Community Plan

1. EXECUTIVE SUMMARY

The purpose of this report is to present the Huntly Community Plan to the Board for it's reference when making decisions.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received.

3. ATTACHMENTS

Huntly Community Plan 2015-2025

Huntly Community Plan

*Developed and written by community members of Huntly
2015 - 2025*



'Developing a positive, growing, successful and connected town'

Huntly, our place our home

Forward

from the Huntly Community Board Chair

Kia ora katoa and welcome to our Huntly Community Plan for 2015 - 2025. Our Plan captures the shared vision of Huntly and outlines key objectives the community would like realised over the next five to ten years.

Since the last plan was published there have been a number of initiatives achieved. The Main Street upgrade, our heated pool, library services have stayed local and we raised the pedestrian footbridge.

The focus for Huntly in the coming years will be the implementation of the NZTA bypass and understanding how we can make it work for us.

As our community moves away from reliance on coal mining being the main source of employment, we need to prepare for and be ready to accommodate alternative industries to the area. That means having land available for industries to set up their business and residential land options to encourage people to come and live in the area.

We believe that Huntly is a great place to live, play and invest in. We are embracing Huntly's future - a positive, growing, successful town and connected community.

This plan sets out how we will work together to realise our vision and will be a living document that the whole community can own and be engaged with.

We look forward to working with you to make this happen.

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A Snapshot of Huntly today	8
Six themes:	
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- Rebranding of Huntly to New Zealand	13
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Vision

'Developing a positive, growing, successful and connected town'



We have identified six main themes to help realise our vision for Huntly, they include:

- Stimulating pride in the Community
- Rebranding of Huntly to New Zealand
- Enabling Huntly to grow
- Creating employment opportunities
- Promoting leisure and recreational activities
- Creating a healthy and safe community

To realise our vision, the Community has listed a number of projects and initiatives, which have been grouped under each of the six themes. An Action Plan has also been developed to make sure these projects happen!

The purpose of this Community Plan

The Huntly Community Plan was first completed in 2004. Since then, the Plan has seen a number of projects come to fruition. The Huntly community has seen change – some for the better of the township, and some not so good for the town.

The Huntly bypass will be completed by 2019 now we have two options, either we sit back and let it happen, or we work together and turn the bypass into a golden opportunity to determine our own future.

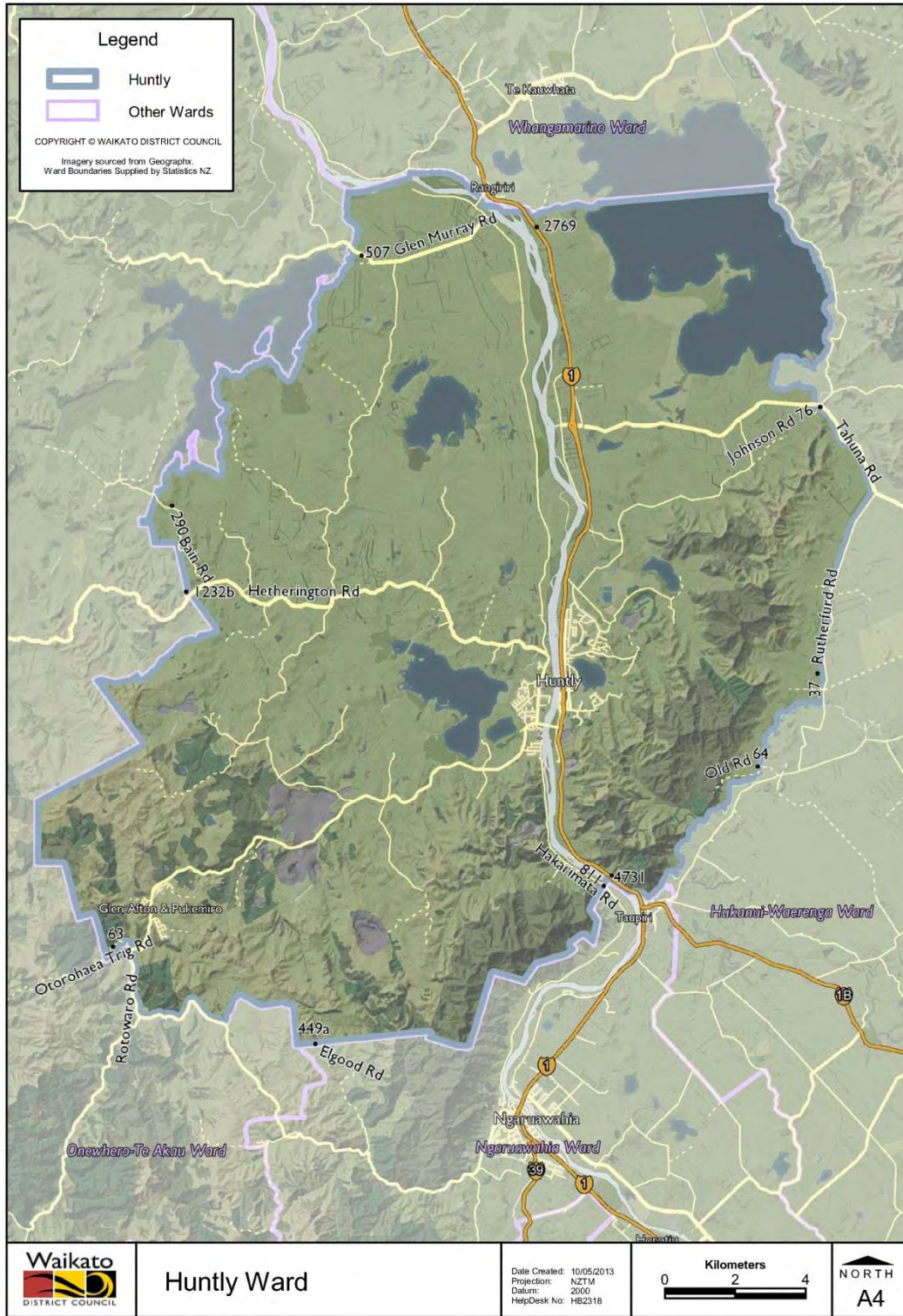
In developing this community plan the Huntly Community Board and community members have been proactive in setting a plan to drive the area's future.

This plan is not for the Council or the Huntly Community Board. It's for you and the entire Huntly community.

With community support for this plan the Huntly Community Board can promote to the Council, government agencies, community organisations and individuals the agreed goals and outcomes to be achieved for the betterment of the Huntly.

Contained within this plan are the Long Term Plan priorities Huntly would like realised within the 10 year lifespan of this plan. The community plan is a living document and as such will undergo a monitoring and review process to ensure that it remains a true reflection of the Huntly community vision.

Map of Huntly



Huntly, our place our home

Huntly – looking back

Huntly/ Rahui Pokeka

In the early 1840's Reverend Ashwell established a Missionary Station, Kaitotehe, across the river from Taupiri Mountain. While Ashwell was living there, the local Maori pointed out a coal seam further to the north. This coal was later tested and proved to be usable coal.

A small mine, Kupa Kupa, was developed on the west side of the river, south of Huntly. The coal from this mine was used during the Waikato Wars to fire the steamers used by the British forces.

During this same war, at Rahui Pokeka, as Huntly was then known, a stockade had been built on the riverbank, not for soldiers, but for animals and stores. This was sited in the middle of what is today's Main Street.

After the wars some of the soldiers were granted land in our area. Most of the grants were 50 acres/20.2 hectares, and were on the east side of the river. This was the beginning of the European settlement of Huntly.

In 1870, a settler, James Henry arrived to take up the position of Postmaster. He named the town "Huntley Lodge" after his home in Scotland. Eventually the "Lodge" was dropped and then the "e".... Huntly.

The Ralph family were also one of our early families, and began working the first mine in the east side of the river. While mining this site, on the hill behind today's brickworks, fire-clay was discovered. A brickworks was then established.

More coal mines were opened in Huntly and the surrounding towns, hence Huntly became synonymous for both coal and bricks.

The town also supports a large outlying farming community. Miners, with dreams of being farmers, bought land, and worked the mines to pay for it. Their wives and children worked the land.

A snapshot of Huntly today

Huntly has a loyal population and enjoys a rich history. It's where people say "it's a place you may leave...but you'll always come back."

Huntly is just an hour's drive from central Auckland and 25 minutes from Hamilton. It makes the perfect base for those wanting a small town lifestyle, with big city amenities. It lies adjacent to the mighty Waikato River and boasts several lakes and parks with picturesque walkways, all surrounded by rich farmland.

It has a very strong sporting history and is particularly strong in rugby league. There are several league clubs in the area and a number of famous international players began their careers in Huntly.

Education

The Huntly area has a number of educational facilities, ranging from playcentres, kindergartens and primary schools through to year 13 at Huntly College. Local schools include:

- Huntly Playcentre
- Ruawaro Playcentre
- Huntly Kindergarten
- Huntly West Kindergarten
- Huntly Primary School (years 1 to 8)
- Huntly West School (years 1 to 8)
- Kimihia School (years 1 to 8)
- Orini Combined School (years 1 to 8)
- Ruawaro Combined School (years 1 to 8)
- St Anthony's Catholic School (years 1 to 8)
- Te Wharekura o Rakaumangamanga (years 1 to 13)
- Huntly College (years 9 to 13)

Amenities and services

Broadband network capability

- Great South Road, Huntly: Broadband >20Mbps (with right modem and plan)
Broadband >10Mbps
- Parker Road: Broadband > 1 Mbps

Churches

- Anglican Church
- Baptist Church
- Catholic Church
- Church of Jesus Christ of Latter Day Saints
- Lakeside Christian Life Centre
- Trinity Church

Halls

- Huntly Memorial Hall

Health Facilities

There is a range of local health services available including:

- Huntly East Medical Centre
- Hakanoa Health Centre
- Huntly West Medical Centre

Library

- Huntly Library

Local governance

Huntly is part of the Waikato District and is governed by Waikato District Council. The Huntly Community Board is the local arm of the Council and provides valuable input into local issues.

Sports clubs and venues

Huntly has a very proud and strong sporting history. Current clubs include:

- Huntly Thistle Association Football Club
- Huntly South Rugby League Football Club
- Fish, Game and Clay Target Club
- Taniwharau Rugby League
- Huntly Gymnastics Club
- Huntly Waka Club

Transport

Huntly is situated right beside State Highway 1 which, in time, will be replaced by the Waikato Expressway and the major north-south road route. The Huntly section of the Expressway will provide very easy access to the township. Regular bus services operate in the area.

Huntly at a glance - information from Statistics NZ:

Population

2013 Census population figures for:				
Sex	Huntly West	Huntly East	Combined total	Waikato District Council
Male	1,377	1,941	3,318	31,752
Female	1,458	2,181	3,639	31,629
Total people	2,835	4,119	6,954	63,381

2,835 people usually live in Huntly West, which is a decrease of 93 people or 3.2 per cent, compared with 4,119 people usually living in Huntly East, which is an increase of 210 people or 5.4 per cent, since the 2006 Census.

Number of dwellings counted:

There are 906 occupied dwellings and 105 unoccupied dwellings in Huntly West compared with 1,557 occupied dwellings and 120 unoccupied dwellings in Huntly East.

Business

2013 Census top five industries for year ended February 2013: Huntly West

Industry (ANZSIC06)*	Huntly West		Waikato District Council	
	Employees	% of total employees	Employees	% of total employees
Electricity, gas, water and waste services	330	50.0	450	2.9
Education and training	170	25.8	1,500	9.7
Health care and social assistance	80	12.1	720	4.7
Mining	25	3.8	520	3.4
Administrative and support services	18	2.7	420	2.7

*ANZSIC06 = Australian and New Zealand Standard Industrial Classification 2006

There were 73 business locations in Huntly West compared with 7,969 for all of the Waikato District. This is a decrease of 20.7 per cent for the year ended February 2006. There were 660 paid employees in Huntly West compared with 15,460 for all of the Waikato District.

Huntly East

Industry (ANZSIC06)*	Huntly East		Waikato District Council	
	Employees	% of total employees	Employees	% of total employees
Retail trade	240	16.0	690	4.5
Manufacturing	200	13.3	1,540	10.0
Mining	180	12.0	520	3.4
Health care and social assistance	170	11.3	720	4.7
Accommodation and food services	150	10.0	730	4.7

*ANZSIC06 = Australian and New Zealand Standard Industrial Classification 2006

There were 346 business locations in Huntly East compared with 7,969 for all of the Waikato District. This is a decrease of 7.5 per cent from the year ended February 2006. There were 1,500 paid employees in Huntly East compared with 15,460 for all of the Waikato District.

Satellite urban community

Huntly Township is classified as a satellite urban community by Stats NZ. Satellite urban communities are defined as urban areas (other than main urban areas) where 20 per cent or more of the usually resident employed population's workplace address is in a main urban area for example Hamilton or Auckland.

Theme: Stimulating pride in the Community

Our key objectives in realising this goal:

- *Attract people to Huntly*
- *Create an environment that our youth want to be part of*
- *Work together to make Huntly and surrounding areas attractive and appealing*

In order to create a successful community there needs to be a sense of pride and belonging among the people. Improving the visual appearance of the town and ensuring an even spread of Council resources helps to develop pride.

The projects identified below will help move the Community toward a greater sense of pride:

- Develop current events in Huntly, such as the half marathon, into community celebrations that have a weekend focus.
- Work in conjunction with both the Huntly College and Te Wharekura O Rakaumangamanga Boards of Trustees to initiate programmes that encourage pride in local students.
- Focus the youth of Huntly to be involved in erasing/preventing graffiti e.g. Leo Club (Junior Lions).
- Develop a strategy to initiate street/community pride e.g. Neighbourhood Watch or 'Adopt a Street' for spring cleaning.
- Work with Kiwi Rail to do some green planting (landscaping) to screen the railway line through town.
- Support youth focussed initiatives e.g. Rahui Pokeka Rangatahi Network
- Commit to refurbishing the bridges and footbridge e.g. feature lighting for Tainui Bridge and the promotion of arches on the water.
- Support initiatives to ensure our history is preserved and protected e.g. the upgrade of Waikato Coalfields Museum.
- Promote the bypass as an opportunity to provide a place to live, work and play.
- Support and promote initiatives that promote our area.

Theme: Rebranding of Huntly to New Zealand

Our key objectives in realising this goal:

- *Identifying Huntly as our place our home*
- *There is a positive association with the name 'Huntly'*

Huntly is a great place to live, work and play. However, not everyone knows that and currently there is still a negative perception of Huntly out there. We want to change this perception so that we have a reputation we can build on and grow.

The projects identified below will help progress this:

- Put together a promotional brochure of Huntly and what it has to offer, to be distributed at Field Days and South Auckland PO Boxes.
- Change the attitude of both residents and visitors alike.
- Vibrant and colourful paintings by local artists to enhance the town entrance
- We need to be smart, do more with less and win support for change.
- Promote Huntly as an area that is more affordable, centrally located and accessible to all.
- Reshaping the way businesses see Huntly.

Theme: Enabling Huntly to grow

Our key objective in realising this goal:

- *Provide essential infrastructure and mechanisms to facilitate growth and development in the area*

We want to make sure we have development and industry to meet existing and future needs. We want to ensure land is available for future development and a wide range of options to attract investors to the area.

The projects identified below will help progress this:

- Initiate and promote 'industry friendly' policies and better utilise existing infrastructure.
- Protection of existing use rights and current zones and policy areas for Huntly and surrounding areas in the District Plan.
- Zone land for future industrial purposes and consider implementing industry precincts.
- Zone land for future residential purposes.
- Consider Transport Orientated Development (TODs) which encourages people to use public transport, the use of cycleway and pedestrian movement, and move away from the reliance and use of cars.
- Work with a range of community groups to facilitate community development initiatives providing growth and employment opportunities to our youth.
- Go to <http://openwaikato.co.nz/> for updates on Huntly

Theme: Creating employment opportunities

Our key objectives in realising this goal:

- *Unleashing Huntly's potential*
- *Support existing and welcome new business to the area*
- *Local jobs for local people*

Now, more than ever, is the right time to be investing in Huntly. Encourage unique employment opportunities within the area and ensure that there are solid employment opportunities for local people.

The projects identified below will help to progress this:

- Set up an academy for apprentices in manufacturing/industrial employment.
- Industrial and light industrial zoned land to facilitate and attract manufacturing and productive industry to the area.
- Diversification.
- Work with Tainui led employment initiatives.
- Actively promote local tourism opportunities.
- Be open to employment opportunities that come our way.

Theme: Promoting leisure and recreational activities

Our key objectives in realising this goal:

- *Attract sports and leisure to Huntly*
- *Promote Huntly's lakes, river and its natural environments*

Huntly currently provides a wide range of activities. There is also the potential for many water-based activities at the eleven lakes. However, we aren't making the most of what Huntly has to offer and as a consequence people are not aware of the area's natural playground.

The projects identified below will help to progress this:

- Establish a Huntly evening market held by the lakes or river.
- Actively work towards hosting and creating an annual event.
- Promote and better utilise the Huntly Pool facilities.
- Maximise the opportunities that the river provides and celebrate the river as an asset to the town not a 'divider'.
- Create better access to our recreational and natural features.
- Create linger nodes within the town.
- Support and grow existing events and encourage new events to the area.

Theme: Creating a healthy and safe community

Our key objectives in realising this goal:

- *Retain and improve our social services*
- *Ensure our residents feel safe in their community*

We want to promote and where possible support the social service facilities available to our community so they have a better understanding of where they can go. By promoting and encouraging the use of these services we will help to connect our people creating a healthy and safer environment.

The projects identified below will facilitate a sense of security and create a healthy community:

- A commitment from the Council that they will lead by example and maintain the properties they own, situated around the town.
- Continue to liaise with NZ Police to ensure a stronger police presence within the Community.
- Support the Youth Court established at Waahi Marae to assist in the rehabilitation of young offenders.
- Ensure that the bus services are retained and/or expanded to keep the internal service operation and to seek additional services that bring residents from satellite towns to Huntly.
- Provide additional security lighting and surveillance cameras in the main street.
- Explore parking options, to include the provision of safer parking with easy access to the main street and key community facilities.
- Continue the footpath maintenance programme and provide access for mobility scooters.
- Build better relationships within our communities and community support initiatives e.g. Neighbour Hood Support, the 'It's not OK' anti-family violence initiative, Project Harmony, Huntly Community Patrol, Huntly in Action and Social Sector Trials.

The role of the Community and Council

A lot of what you have identified in this plan depends on time, energy and resourcing donated by various community groups, organisations and individuals within Huntly and beyond.

The Huntly Community Board will take the initiative in making sure that the plans' vision is achieved. This will be done by ensuring the plan remains a living document and undergoes an ongoing monitoring and review process to ensure that it is a true reflection of the Huntly community vision.

It is important to remember, this is not a Council plan. This plan is for the Huntly community and is owned by you.

The Council's role is more one of facilitator, where specific projects can be incorporated into the Long Term Plan work programme, which have been prioritised by the Huntly Community Board.

With regard to financial support, the Council provides discretionary funding to assist community groups, non-commercial groups and voluntary organisations operating within the council's rural wards and community board areas.

Appendices

1. Action Plan
2. Creative Communities: Huntly Report
3. Huntly Kids Kitchen

Open Meeting

To	Raglan Community Board Ngaruawahia Community Board Taupiri Community Board Huntly Community Board Onewhero-Tuakau Community Board Te Kauwhata Community Committee Meremere Community Committee Pokeno Community Committee Tamahere Community Committee
From	Tony Whittaker General Manager Strategy & Support
Date	23 November 2016
Prepared by	Rose Gray Council Support Manager
Chief Executive Approved	Y
Reference/Doc Set #	GOV0515
Report Title	Community Board/Committee Annual Workshop

I. EXECUTIVE SUMMARY

A inaugural workshop was held on 22 March 2016 that included discussion on the role of the community boards/committees, health and safety, growth nodes and economic development within the district, and the interface of boards/committees with Council.

This year's workshop is planned to be held at Council on 15 February 2017 at 5.30pm. His Worship the Mayor, Councillors and members of the Executive Team will again be in attendance. The Chief Executive will facilitate the workshop.

Members are requested to provide topics for the agenda to the Council Support Team Manager by Wednesday 1 February 2017.

The following topics have been identified for discussion:

- Zero Harm
- Community Board and Community Committee Charter.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received.

3. ATTACHMENTS

Nil

Open Meeting

To	Huntly Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	25 November 2016
Prepared by	Sharlene Jenkins PA General Manager Strategy & Support
Chief Executive Approved	Y
Reference/Doc Set #	GOV0505
Report Title	Huntly Focus Project Briefing

1. EXECUTIVE SUMMARY

Staff will be in attendance to give an initial briefing on the Huntly Focus Project. This project is part of the Economic Development Strategy 2016-2017 work programme.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received.

3. ATTACHMENTS

NIL

Open Meeting

To	Huntly Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	25 November 2016
Prepared by	David Totman Strategic Planning Project Manager
Chief Executive Approved	Y
Reference/Doc Set #	GOV0505 / 1643447
Report Title	Huntly Concept Plan

I. EXECUTIVE SUMMARY

The purpose of this report is to share information on preliminary planning done for Huntly during 2016 to investigate opportunities for providing for residential and industrial growth in Huntly. This preliminary work resulted in a concept plan being prepared.

The intention is to consider incorporating this proposed concept plan into the District Plan Review (which is provisionally expected to be notified for public submissions in early 2018).

Comments on the proposed Concept Plan from the new Board are welcome. Staff will do a presentation at the Board meeting.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received.

3. ATTACHMENTS

Draft Concept Plan for Huntly

Huntly – Draft Concept Plan

Possible new zoning for inclusion in the District Plan Review

Proposed new residential

Approximate total area

= 48ha

Estimated yield in lots assuming a 600m² lot size and 80% usability

= 590 lots (at 2,6 people per household)

Population provided for = 1,536 people

Rural residential

54ha?

Estimated yield in lots assuming a 5000m² lot size and 80% usability

= 86lots (at 2,6 people per household)

Population provided for = 224 people

Proposed new Industrial

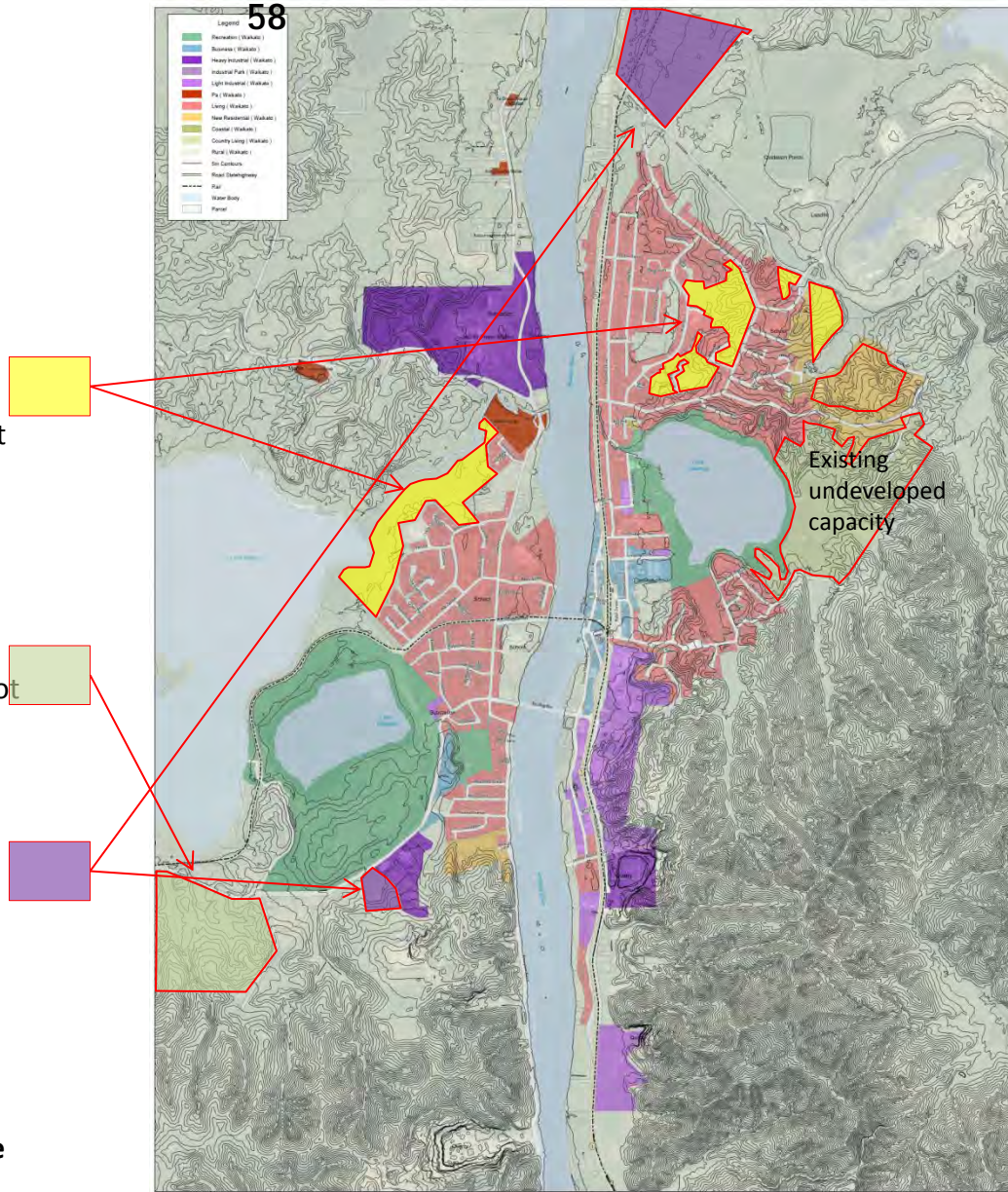
Approximate total area

= 43ha

Population growth provided for

(does not include existing undeveloped zoned capacity in Huntly)

Total population provided for 1,760 people or 676 households



Open Meeting

To	Huntly Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	17 November 2016
Prepared by	Sharlene Jenkins PA to General Manager Strategy & Support
Chief Executive Approved	Y
Reference/Doc Set #	GOV0505
Report Title	Huntly Works & Issues Report: Status of Items November 2016

1. EXECUTIVE SUMMARY

To update the Board on issues arising from the previous meeting.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received;

3. ATTACHMENTS

Huntly Works & Issues Report: Status of Items November 2016

HUNTLY COMMUNITY BOARD WORKS & ISSUES REGISTER – 2016

Issue	Area	Action	Comments
Discretionary Fund Contingency	Strategy & Support	Review regular Discretionary Fund distributions for RSA i.e. Christmas Carols, Christmas Parade and ANZAC Celebrations and record as a contingency.	Board to make a resolution in July (beginning of new financial year) to commit funds annually to RSA projects i.e. ANZAC Celebrations \$1,500, Christmas Carols \$1,800 and Christmas Parade \$2,000.
Graffiti Removal Arrangement	Strategy & Support	To provide the Board with an update on the Graffiti removal arrangement.	Council's Health & Safety Manager has met with Mr Thurston, the appropriate training completed and documentation signed. The arrangement as agreed by the previous Community Board to remove graffiti on a daily basis and the provision of a quarterly report in return for a monthly reimburse Mr Thurston's costs is continuing.

WORKS

Service Delivery November 2016

Parks and Facilities

Boat Ramps

A study is underway to assess use and upgrade requirements of district boat ramps. Part of this work has been a public survey process. This work will be used to inform funding required for this activity within the Long Term Plan 2018-28 to meet the needs of boat ramp users.

Natural Area Reserves Management Plan

Staff are currently gathering information on the District's natural reserves to inform production of a management plan to govern their use, management and development. This is the next management plan that gives effect to the Parks Strategic Framework which was adopted by Council in 2014.

Programme DeliveryHuntly Library Refurbishment

The Library project is now complete.

Reservoirs – Huntly, Hopuhopu, Horotiu and Pokeno

Earthworks are underway for the construction of the Huntly and Central Districts reservoirs. Reservoirs will be installed in February 2017 and project completed by June 2017.

The Huntly reservoirs are being constructed next to the existing Water Treatment Plant in Jackson Road.

Open Meeting

To	Huntly Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	29 November 2016
Prepared by	Sharlene Jenkins PA General Manager Strategy & Support
Chief Executive Approved	Y
Reference/Doc Set #	GOV0505
Report Title	Huntly Community Facilities

1. EXECUTIVE SUMMARY

Staff will be in attendance to discuss Huntly Community Facilities.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received.

3. ATTACHMENTS

NIL