

Agenda for a meeting of the Discretionary & Funding Committee to be held in the Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY 7 NOVEMBER 2016** commencing at **9.00am**.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

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GJ Ion
CHIEF EXECUTIVE

Open Meeting

To	Discretionary & Funding Committee
From	Tony Whittaker General Manager Strategy & Support
Date	26 October 2016
Prepared by	Lianne van den Bemd Community Development Advisor
Chief Executive Approved	Y
Reference/Doc Set #	1628020
Report Title	Discretionary Funding Guidelines

I. EXECUTIVE SUMMARY

To provide the Committee with the Discretionary Funding Guidelines which informs the Committee of the decision making process when considering applications for funding.

The Discretionary Funding Guidelines includes:

- Funding Mechanisms
- Who can apply
- Criteria and Eligibility for Grants (as per the Discretionary Grants Policy)
- Funding Rounds
- Application Process

The Community Development Advisor will be in attendance to present current Funding Applications and to assist with any queries around the application process.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received.

3. ATTACHMENTS

Discretionary Funding Guidelines

DISCRETIONARY FUNDING GUIDELINES

How to make a Funding Application

Waikato District Council provides discretionary funding to assist community groups, non-commercial groups and voluntary organisations operating within the council's rural wards, Community boards and the Te Kauwhata and Meremere Community Committees areas.

Funding Mechanisms

1. Waikato District Council Community Boards /Community Committees
2. Waikato District Council Discretionary and Funding Committee

Who can apply?

Any community group, non-commercial group or voluntary organisation can apply for a grant. Specific criteria for each fund is as follows:

Waikato District Council Community Boards and the Te Kauwhata and Meremere Community Committees

Community boards and the Te Kauwhata and Meremere Community Committees allocate grants for events and projects in their areas. Applicants must outline how their event or project will contribute to the community board area and wider community. The relevant community board or committee has responsibility for determining grant applications in their area.

Waikato District Council Discretionary & Funding Committee

The Discretionary & Funding Committee allocates grants from the Events Fund and the Rural Ward Fund. Rural Ward grants are available for projects and initiatives in rural areas and areas that are not served by a community board. Events grants are available for events held within the Waikato District Council area.

Criteria for grants

Applications are required to meet the following criteria:

- i. Applications will be accepted from community groups, non-commercial groups and voluntary organisations. Applications from individuals will not be accepted.
- ii. Applications will need to be made to the relevant community board or community committee, or to Council's Discretionary & Funding Committee. (Events & Rural Ward Discretionary Funds)
- iii. Applicants need to describe in their application why the event or project is important to the community and how the wider community will benefit by the event or project.
- iv. Grants up to \$5000 can be funded up to 100% at the discretion of the relevant community board or committee or Council's Discretionary & Funding Committee. For grants above \$5000 a funding cap of 75% applies (whichever is the greater).

Applicants can have in-kind contributions recognised in terms of the non-grant funding component provided they demonstrate good community engagement.

- v. Applications must detail how the monies sought will specifically be used and how the balance of the monies required for the event or project will be obtained. All grant applications must include a detailed budget for the event or project.
- vi. Capital expenditure items may be considered for grant applications.

- vii. Applicants can make more than one application for a grant within a 12-month period provided that the grant being sought is for a different project or event and an accountability statement has been completed.
- viii. Applications for Long Term Plan grants should be made through the submission process.
- ix. Applications may be considered from schools where the Ministry of Education will not fully fund the project and the benefits are for the wider community.
- x. Grants will not be considered for events that have already occurred / projects completed (i.e. no retrospective funding).
- xi. Grants will not be given to oppose consent decisions, attend conferences or to contest legal cases.
- xii. Applications from commercial entities will not be considered.
- xiii. Multiple applications through the discretionary grants funding cycle made to the Discretionary & Funding Committee, community boards or community committees for the same event or project will not be considered.

Eligibility Criteria

Applications are required to meet the following eligibility criteria:

- i. Applicants must demonstrate that they will be undertaking a project or event that benefits a particular community/communities within the Waikato district.
- ii. Applicants must be based in the Waikato district or offering services to a community/communities in the district.
- iii. Applicants must be either a not for profit organisation OR a registered charitable trust, charitable entity or incorporated society.
- iv. Incomplete or non-complying applications will not be considered. If an application is considered to be incomplete the applicant will be given five working days to submit the required outstanding information.
- v. If the required information is not received within five working days the entire application will be returned to the applicant.
- v. Successful applicants **must** complete a project accountability report within 2 months of the completion of the project before being eligible for further funding.

Funding Rounds

Applications for Waikato District Council funds close on the **First Friday of February, April, July, and October.**

Presenting your application

Applications are generally considered in the month following the closing date. Applicants are advised in writing (letter and/or email) the date and time of the meeting. **For applications to community boards and the events fund, a representative of your organisation will be expected to attend the meeting at which the application is being considered so that committee members can ask questions or seek clarification on the application, if required.**

GUIDE TO APPLICATION FORM

It is recommended that prior to submitting your application, you contact the Waikato District Council's community development co-ordinator on 07 824 8633 or 0800 492 452, to discuss your application requirements and confirm that your application meets the eligibility criteria.

- An application form must be completed to apply for funding
- The same form is to be used no matter which funding pool you are applying to
- Please use a black pen and write clearly
- All attachments and accompanying documentation must be in A4 size and single sided
- **Applications must be completed in FULL**

Section 1 – Your details

You need to provide the name and purpose of your organisation, address details and contact details for someone who we can contact in relation to the application. If your organisation is GST registered, you must provide the GST number. Bank details are also required.

Attachments Required for Section 1:

- A copy of the last reviewed / audited accounts for your organisation/group/club
- Encoded deposit slip to enable direct credit of any grant payment made
- A copy of any documentation verifying your organisations legal status
- Charities Commission number (if you have one)

Section 2 – Community Wellbeings and Outcomes

In order to be considered for funding, your project /event needs to contribute to one or more of the Waikato District Council's community **wellbeings** and **outcomes**. Please tick **at least one box** on the form to indicate which wellbeing and outcome your project /event contributes to.

Waikato District Community Well-beings

- Social** means people have a voice in their future, choice in their lives and a sense of belonging.
- Economic** Includes use of land, infrastructure, regulation of activities, tourism
- Cultural** means communities and individuals participating in recreation, creative and cultural activities, arts, history, heritage and traditions.
- Environmental** means environmental outcomes our community wants to achieve, and how they prioritise the actions to achieve them.

Waikato District Community Outcomes

Accessible Waikato - A district where the community's access to transport infrastructure and technology meets its needs.

Sustainable Waikato - A district where growth is managed effectively and natural resources are protected and developed for future generations.

Thriving Waikato - A district that prides itself on economic excellence, where heritage and culture are protected and celebrated.

Healthy Waikato - A district with services and activities that promote a healthy community.

Safe Waikato - A district where people feel safe and supported within their communities.

Section 3 – Your event or project

Describe your event or project – what, when, where, why and who will benefit.

Section 4 – Funding requirements

Details of the cost of your project or event need to be provided in this section. You can complete the relevant part of the form OR if there is not enough room, you can attach additional budget details on a separate piece of paper. Please advise:

- Cost of the event/project
- How much funding is being sought from Waikato District Council
- What the funding will be used for
- Who is involved and how many volunteers
- Have described how the wider community will benefit from the event/project

You need to show here that you have enough funds to cover the total cost of your project/event. This includes details of alternative funding sources already accessed, or likely to be accessed. If you have received previous funding from the Waikato District Council in the last two years, you need to provide details of that.

Attachments required for section 4: Written proof of supplementary funding already raised or copies of applications to other funders (which are pending decision).

If your organisation is governed by another body (ie national or regional) you must provide a copy of any documentation verifying your organisations legal status. You may also provide a letter of support from the organisation's trustees/executive committee, along with any additional information in support of your application such as, newspaper articles, recent newsletters, letters of support etc.

A full list of councillors and community board members can be found on our website <http://www.waikatodistrict.govt.nz/Your-Council/Community-boards-and-community-committees.aspx>

How do I know if our application is successful?

If the committee or community board approves your application, the council will advise the contact person in writing and arrange for the grant to be paid.

If your application is not approved, the council will advise the contact person in writing.

What else you should know

- Groups benefiting from discretionary funding should acknowledge the council's contribution, for example through brochures or billboards.
- Grants will automatically lapse if not uplifted within 12 months unless notified by the council in writing to the contrary.
- Your organisation will be required to complete an accountability form within 2 months on completion of the project.

Open Meeting

To	Discretionary & Funding Committee
From	Tony Whittaker General Manager Strategy & Support
Date	28 October 2016
Prepared by	Julienne Calambuhay Management Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV1318 / 1629748
Report Title	Summary of Movements in Discretionary Funds to 28 October 2016

1. EXECUTIVE SUMMARY

To present to the Committee a summarised report giving balances of all discretionary funds including commitments as at 28 October 2016.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received.

3. ATTACHMENTS

Summary of Movements in Discretionary Funds to 28 October 2016

**Summary of Movements in Discretionary Funds
As of 28 October 2016**

	Carry Forward 2015/16	Annual Plan Budget 2016/17	Plus Income 2016/17	Less Expenditure 2016/17	Net Funding Remaining 2016/17	Less Commitments 2016/17	Funding Remaining after Commitments
Rural Ward	17,325.00	30,963.00	-	11,193.35	37,094.65	17,112.00	19,982.65
Huntly	25,941.00	24,026.00	-	8,830.45	41,136.55	17,835.43	23,301.12
1 Meremere	5,871.00	6,325.00	-	178.14	12,017.86	990.00	11,027.86
Ngaruawahia	51,473.00	20,999.00	-	7,913.09	64,558.91	43,400.00	21,158.91
Onewhero Tuakau	30,656.00	28,878.00	-	17,168.61	42,365.39	14,132.06	28,233.33
Raglan	6,718.00	14,271.00	-	2,883.39	18,105.61	116.61	17,989.00
Taupiri	7,870.00	1,624.00	206.16	1,952.70	7,747.46	500.00	7,247.46
2 Te Kauwhata	64,087.00	11,139.00	-	6,910.00	68,316.00	55,926.00	12,390.00
Mayoral	2,383.00	8,000.00	-	3,501.77	6,881.23	-	6,881.23

1 Meremere budget inclusive of budget for salaries of \$4,775

2 Te Kauwhata budget inclusive of budget for salaries of \$6,941

EVENTS MANAGEMENT FUND

	PR	2CE21000
2016/2017 Annual Plan		33,286.00
Carry forward from 2015/2016		6,382.00
Total Funding		39,668.00
Expenditure		
21-Aug-16 Onewhero School Reunion Committee - cost of hosting a 125 year school reunion		4,500.00
22-Aug-16 Raglan Community Arts Council - Raglan Arts Weekend 2017		2,555.00
24-Aug-16 Waikato Rocks Trust -free summer music and dance festival in Raglan on 03 June 2016		2,000.00
21-Sep-16 Te Whakaruruhau 2013 Inc. - series of awareness events aimed at promoting the services offered by Waikato Woman's Refuge		2,465.00
Total Expenditure		11,520.00
Income		
Total Income		-
Net Expenditure		11,520.00
Net Funding Remaining (Excluding commitments)		28,148.00
Commitments		
08-Aug-16 Port Waikato Community Hall Committee - hosting a community music and dance event (D&F1608/07/5)		1,270.00
Total Commitments		1,270.00
Net Funding Remaining (Including commitments) as of 28 October 2016		26,878.00

Summary of Current Grant Requests as of 28 October 2016
Funding Round 07 November 2016
Discretionary & Funding Committee

Event Fund

Net funding remaining after commitments as of 28 Oct 2016 **26,878.00**

Projects Requested	Amount		NOTES
	Requested	Project Cost	
Mercer Residents and Ratepayers Community Group - Christmas event	5,000.00	5,000.00	
Te Kauwhata Community Events Inc. - A&P Show	6,402.00	10,000.00	
Te Kauwhata Community Events Inc. - Christmas Parade	4,588.72	7,000.00	
Te Kauwhata & Districts Information & Support Centre Inc - National Children's Day 2017	1,000.00	5,876.00	
	<u>16,990.72</u>	<u>27,876.00</u>	

Rural Ward Fund

Net funding remaining after commitments as of 28 Oct 2016 **19,982.65**

Projects Requested	Amount	
	Requested	Project Cost
Tauwhare Playgroup - new shade sail cover	5,000.00	10,045.92
Matangi Community Committee - new CCTV cameras	4,867.95	4,867.95
Maramarua School - school pool chemicals	7,449.00	7,449.00
Queens Redoubt Trust - new amenities bock	4,232.17	4,658.16
	<u>21,549.12</u>	<u>27,021.03</u>

Note: grants up to \$5000 can be funded up to 100% at the discretion of the relevant community board or committee or Council's Discretionary & Funding Committee. For grants above \$5000 a funding cap of 75% of the total project cost applies (whichever is the greater). The total amount granted is at the discretion of the committee/board to which the grant is assigned.

RURAL WARD DISCRETIONARY FUND 2016/2017

	GL	1.202.1704
2016/17 Annual Plan		30,963.00
Carry forward from 2015/16		17,325.00
Total Funding		48,288.00
Expenditure		
07-Jul-16 Ruawaro Combined School - purchasing a roller system required to operate the protection cover over the school's pool		1,270.51
21-Jul-16 Woodlands Historic Homestead, Gardens and Function Centre - towards the cost of purchasing a new water fountain feature		4,000.00
30-Aug-16 Mangatawhiri & Districts Preschool & Playgroup - new shade protection cover for the children's sandpit		3,000.00
28-Aug-16 Tamahere Playcentre building - towards the cost of Phase 2 to extend the playcentre		1,922.84
29-Aug-16 Golden Beads Charitable Trust - Waikato Montessori Education Centre - covered awning for the junio year 6 - 12 classroom		1,000.00
Total Expenditure		11,193.35
Total Income		-
Net Expenditure		11,193.35
Net Funding Remaining (Excluding commitments)		37,094.65
Commitments		
10-Aug-15 Te Kauwhata & Districts Historical Museum - cost of replacing the roof on the Homestead Rise Museum building (D&F1508/09/2)		3,000.00
09-May-16 Anglican Parish of Bombay Pokeno - cost of restoring the joint grave of Harriet Johnston and Francis William Pyne and unveiling the restored monument (D&F1605/07/4)		2,650.00
09-May-16 Matangi Hillcrest Sports Club - upgrading the sports facilities plumbing (D&F1605/07/6)		4,462.00
08-Aug-16 Whitakahu Hall Committee - resurfacing and installing new nets and posts to upgrade the club's tennis courts (D&F1608/06/1)		3,000.00
08-Aug-16 Waitetuna School - upgrading the school administration block (D&F1608/06/5)		4,000.00
Net Funding Remaining (Including commitments) as of 28 October 2016		19,982.65

Open Meeting

To	Discretionary & Funding Committee
From	TG Whittaker General Manager Strategy & Support
Date	18 October 2016
Prepared by	Lianne van den Bemd Community Development Advisor
Chief Executive Approved	Y
DWS Document Set #	1627442
Report Title	Application for Funding – Maramarua School

I. EXECUTIVE SUMMARY

The purpose of this report is to present an application for funding from Maramarua School towards the cost of running the school pool for community use.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received;

AND THAT an allocation of \$..... is made to **Maramarua School** towards the cost of running the school pool for community use;

OR

AND THAT the request from **Maramarua School** towards the cost of running the school pool for community use is declined / deferred until for the following reasons:

3. BACKGROUND

Maramarua Primary School operates a swimming pool for the school and the wider community of Maramarua. The school caretaker prepares and maintains the pool throughout the summer months.

The opening hours for the community to access the pool are between 3.30pm – 8.00pm weekdays and 10.00am – 8.00pm weekends. Approximately 30 – 40 school children and community members use the pool on weekdays and around 100 community members use it on weekends.

4. OPTIONS CONSIDERED

- 1) That the application is approved and an allocation of partial or full funding requested by made.
- 2) That the application is declined.
- 3) That the application is deferred.

5. FINANCIAL

Funding is available to allocate for the year.

The project is noted to cost \$7,449.00. Maramarua School is seeking funding of \$7,449.00 towards the cost of maintaining the school pool for community use.

GST Registered			Yes
Set of Accounts supplied			Yes
Previous funding has been received by this organisation			Yes
Discretionary & Funding Committee	School pool chemicals	August 2015	\$500.00

6. POLICY

The application meets the criteria set in the Discretionary Grants Policy, one of which is that grants up to \$5,000.00 can be funded up to 100% at the discretion of the relevant Community Board or Committee or Council's Discretionary & Funding Committee.

For grants above \$5,000.00 a funding cap of 75% of the total project cost applies (whichever is the greater) and other funding needs to be sought.

Funds cannot be uplifted until all sufficient funds for the project are approved.

7. CONCLUSION

Consideration by the Committee is required with regard to this funding request.

8. ATTACHMENTS

Application for Funding – Maramarua School



MARAMARUA SCHOOL

Children Achieving : Community Supporting

Ma te mahi ngatahi e eke taumata ai



16/08/2016



RECEIVED

19 AUG 2016

Waikato District Council

To Whom it May Concern

We are submitting this application for continued support in funding our school/community swimming pool which we provide for our community 5/6 months each year. It is a 33m pool and we currently use our school funds to pay for chemicals and maintenance over this time. Obviously there are other costs like water care and testing, caretaker wages etc.

We were supported by council last year and would like support again this year as we prepare to get the pool ready for spring/summer swimming. Any contribution is appreciated towards the costs in lieu of a suitable facility nearby for our community.

Thank You

Rodney Montford

Principal

Maramarua School

principal@maramarua.school.nz

0278249384

No he kakano iti, E puawai ana he Kahikatea, From a small seed, A tall tree will blossom

2200 State Highway 2, Maramarua. RD 1 Pokeno

PH: 09 2325846 FAX: 09 2325844 EMAIL: office@maramarua.school.nz

DISCRETIONARY FUNDING APPLICATION FORM

Important notes for applicant:

- It is recommended that, prior to submitting your application, you contact the Waikato District Council's community development co-ordinator, on 07 824 8633 or 0800 492 452, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Please read the Guidelines for Funding Applications document to assist you with completing this application form.
- Please note that incomplete applications WILL NOT be considered. All parts of the application MUST be completed and all supporting information supplied.
- All applications must be on this application for funding form. We will not accept application forms that have been altered.
- Please ensure you complete the **checklist on page 5**.

Which fund are you applying to: (Please tick appropriate box)

Discretionary and Funding Committee



Project



Event

OR

Community Board / Committee Discretionary Fund

Raglan



Taupiri



Onewhero-Tuakau



Ngaruawahia



Huntly



Te Kauwhata



Meremere



Section I – Your details

Name of organisation

Maramarua School

What is your organisation's purpose?

Education/Community

Address: (Postal)

2218 State Highway 2, RD 1 Pokeno, Maramarua

Address: (Physical if different from above)

Contact name, phone number/s and email address

Rodney Montford, 0278249384, principal@maramarua.school.nz

Charities Commission Number: (If you have one)

Are you GST registered? No Yes GST Number ___/___/___

Bank account details ___/___/___

Bank _____ Branch _____

The following documentation is required in support of your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- Encoded deposit slip to enable direct credit of any grant payment made
- A copy of any documentation verifying your organisations legal status

Section 2 – Community wellbeing and outcomes

Which community wellbeing will your project contribute to?

(See the guidelines sheet for more information on this section).

Social Economic Cultural Environmental

Which of the five community outcomes for the Waikato district does this project contribute to?

(See the guidelines sheet for more information on this section.)

Accessible Safe Sustainable Thriving Vibrant

Section 3 – Your event/project

What is your event / project, including date and location ? (please provide full details)

We operate our pool over the summer due to a lack of a facility for our community nearby. Its is well used by our immediate and wider community. we were granted some money towards operation costs by council last year.

Who is involved in your event / project?

Community / School.

How many volunteers are involved?

5

What other groups are involved in the project?

School Community
wider Community.

How will the wider community benefit from this event/project?

The community uses the pool for recreation / health benefits over the whole summer.

Section 4 – Funding requirements

Note : Please provide full details of how much your event/project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the event/project.

Please complete all of the following sections	GST Inclusive Costs (use this column if you are not GST registered)	GST Exclusive Costs (use this column if you are GST registered)
TOTAL COST OF THE PROJECT/EVENT	\$ _____	\$ 7449.00
Existing funds available for the project Total A	\$ _____	\$ _____

Funding being sought from Waikato District Council

Project Breakdown (itemised costs of funding being sought) If there is insufficient space below please provide a breakdown of costs on an additional sheet.	\$	\$
Caretaker hrs	\$	\$ 2326
Chemicals	\$	\$ 2700
Power	\$	\$ 1900
Water Testing	\$	\$ 225
Training for Caretaker.	\$	\$ 0
Cleaning & Maintenance.	\$	\$ 298
Total Funds being sought from WDC Total B	\$	\$ 7449.

Has funding been sought from other funders? Yes No

If 'Yes', please list the funding organisation(s) and the amount of funding sought

a)	\$ _____	\$ _____
b)	\$ _____	\$ _____
c)	\$ _____	\$ _____
d)	\$ _____	\$ _____
Total of other funds being sought Total C	\$ _____	\$ _____

Total Funding Applied for (Add totals A, B & C together to make Total D) Total D	\$ _____	\$ 1000
Note : This total should equal the Total Cost of the Project/Event		7449.00

Describe any donated material / resources provided for the event/project:

We get \$400 from MOE towards our pool costs. we are asking for a donation to help cover expenses for a community facility (that we provide) that is not readily available near us, otherwise.

Section 5 – Previous Funding Received from Waikato District Council

If you have received funding from or through the Waikato District Council for any project in the past two years, please list below:

Project	Amount received	Date
Pool Operation	\$ 500	2015/16. Summer.

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. Note : this will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned

Signed: [Signature] Name: 16/8/16.

I certify that the funding information provided in this application is correct.

Signature: [Signature] Date: 16/8/16

Position in organisation (tick which applies) Chairman Secretary Treasurer
Principal.

Signature: [Signature] Date: 16/08/16

Position in organisation (tick which applies) Chairman Secretary Treasurer

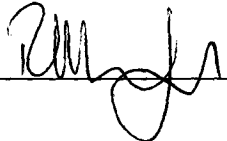
Section 5 – Previous Funding Received from Waikato District Council

If you have received funding from or through the Waikato District Council for any project in the past two years, please list below:

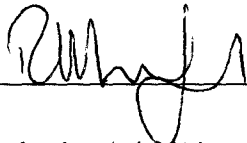
Project	Amount received	Date
Pool Operation	\$ 500	2015/16. Summer.

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. **Note** : this will be checked and confirmed by council staff.


I confirm that an accountability statement has been completed and returned

Signed:  Name: 16/8/16

I certify that the funding information provided in this application is correct.

Signature:  Date: 16/8/16

Position in organisation (tick which applies) Chairman Secretary Treasurer
Principal.

Signature:  Date: 16/08/16

Position in organisation (tick which applies) Chairman Secretary Treasurer



MARAMARUA SCHOOL

(1358)

2015 Annual Report and Financial Statements

MARAMARUA SCHOOL

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2015

School Address: 2200 State Highway2, Maramarua, Pokeno, 2471.

School Postal Address: 2200 State highway 2, Maramarua, RD1, Pokeno 2471.

School Phone: 09 232 5846

School Fax: 09 232 5844

Ministry Number: 1358

MARAMARUA SCHOOL

Financial Statements - For the year ended 31 December 2015

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MARAMARUA SCHOOL

(1358)

2015 Annual Report and Financial Statements

MARAMARUA SCHOOL

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2015

School Address: 2200 State Highway2, Maramarua, Pokeno, 2471.

School Postal Address: 2200 State highway 2, Maramarua, RD1, Pokeno 2471.

School Phone: 09 232 5846

School Fax: 09 232 5844

Ministry Number: 1358

MARAMARUA SCHOOL

Financial Statements - For the year ended 31 December 2015

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Maramarua School
 Statement of Responsibility
 For the year ended 31 December 2015

The Board of Trustees (the Board) has pleasure in presenting the annual report of Maramarua School incorporating the financial statements and the auditor's report, for the year ended 31 December 2015.

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2015 fairly reflects the financial position and operations of the school.

The school's 2015 financial statements are authorised for issue by the Board Chairperson and the principal.

Rebecca Allen

Full Name of Board Chairperson

[Signature]

Signature of Board Chairperson

31/05/2016

Date:

Rodney Montford

Full Name of Principal

[Signature]

Signature of Principal

31/05/2016

Date:

Maramarua School
Statement of Comprehensive Revenue and Expense
For the year ended 31 December 2015

	Notes	2015 Actual \$	2015 Budget (Unaudited) \$	2014 Actual \$
Revenue				
Government Grants	2	736,095	715,974	797,250
Locally Raised Funds	3	114,237	33,900	50,719
Interest Earned		5,472	4,500	6,894
		-----	-----	-----
		855,804	754,374	854,863
Expenses				
Locally Raised Funds	3	26,281	12,400	29,368
Learning Resources	4	495,137	489,957	503,419
Administration	5	61,665	51,715	53,520
Finance Costs	6	344	0	0
Property	7	171,574	188,057	259,904
Depreciation	8	20,931	15,000	14,995
Loss on Disposal of Property, Plant and Equipment		4,135	0	0
		-----	-----	-----
		780,067	757,129	861,206
		-----	-----	-----
Net Surplus / (Deficit)		75,737	(2,755)	(6,343)
Other Comprehensive Revenue and Expenses		0	0	0
		-----	-----	-----
Total Comprehensive Revenue and Expense for the Year		75,737	(2,755)	(6,343)
		=====	=====	=====

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes.

Maramarua School
Statement of Changes in Net Assets/Equity
For the year ended 31 December 2015

	2015 Actual \$	2015 Budget (Unaudited) \$	2014 Actual \$
Balance at 1 January	196,310	196,310	200,998
Total comprehensive revenue and expense for the year	75,737	(2,755)	(6,343)
Owner transactions			
Contribution - Furniture and Equipment Grant	12,608	0	1,655
Moe Snup Contribution	7,803	0	0
Equity at 31 December	292,458	193,555	196,310
Retained Earnings	292,458	193,555	196,310
Equity at 31 December 2015	292,458	193,555	196,310

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes.

Maramarua School
Statement of Financial Position
As at 31 December 2015

	Notes	2015 Actual \$	2015 Budget (Unaudited) \$	2014 Actual \$
Current Assets				
Cash and Cash Equivalents	9	74,706	102,769	33,138
Accounts Receivable	10	33,176	42,101	42,101
GST Receivable		3,739	5,581	5,581
Prepayments		0	2,151	2,151
Inventories	11	1,977	1,584	1,584
Investments	12	82,000	0	82,295
Funds owed for Capital Works Projects	18	1,957	0	0
		-----	-----	-----
		197,555	154,186	166,850
Current Liabilities				
Accounts Payable	14	49,322	52,864	52,864
Revenue Received in Advance	15	3,637	204	204
Provision for Cyclical Maintenance	16	0	792	25,040
Finance Lease Liability - Current Portion	17	2,158	0	0
Funds held for Capital Works Projects	18	0	0	1,154
		-----	-----	-----
		55,117	53,860	79,262
Working Capital Surplus or (Deficit)		142,438	100,326	87,588
Non-current Assets				
Property, Plant and Equipment	13	208,791	140,373	150,218
		-----	-----	-----
		208,791	140,373	150,218
Non-current Liabilities				
Provision for Cyclical Maintenance	16	54,149	47,144	41,496
Finance Lease Liability	17	4,622	0	0
		-----	-----	-----
		58,771	47,144	41,496
Net Assets		-----	-----	-----
		292,458	193,555	196,310
Equity		-----	-----	-----
		292,458	193,555	196,310

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

Maramarua School
Cash Flow Statement
For the year ended 31 December 2015

	Notes	2015 Actual \$	2015 Budget (Unaudited) \$	2014 Actual \$
Cash flows from Operating Activities				
Government Grants		172,210	154,200	146,956
Locally Raised Funds		117,311	33,900	51,043
Goods and Services Tax (net)		4,143	0	(664)
Payments to Employees		(78,839)	(67,500)	(74,022)
Payments to Suppliers		(135,795)	(50,314)	(155,544)
Interest Paid		(344)	0	0
Interest Received		5,537	4,500	6,919
Funds Administered on Behalf of Third Parties		3,109	0	1,954
Net cash from / (to) the Operating Activities		87,332	74,786	(23,358)
Cash flows from Investing Activities				
Purchase of PPE (and Intangibles)		(59,350)	(5,155)	(13,898)
Net cash from / (to) the Investing Activities		(59,350)	(5,155)	(13,898)
Cash flows from Financing Activities				
Furniture and Equipment Grant		14,126	0	1,655
Finance Lease Payments		(540)	0	0
Net cash from / (to) Financing Activities		13,586	0	1,655
Net increase/(decrease) in cash and cash equivalents		41,568	69,631	(35,601)
Cash and cash equivalents at the beginning of the year	9	33,138	33,138	68,739
Cash and cash equivalents at the end of the year	9	74,706	102,769	33,138

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been omitted.

The above Cash Flow Statement should be read in conjunction with the accompanying notes.

Maramarua School

Notes to the Financial Statements

1. Statement of Accounting Policies

For the year ended 31 December 2015

a) Reporting Entity

Maramarua School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education Act 1989. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2015 to 31 December 2015 and in accordance with the requirements of the Public Finance Act 1989.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education Act 1989 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying PBE Accounting Standards (PBE IPSAS) Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken. These financial statements are the first set of financial statements presented in accordance with the new PBE accounting standards.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

In preparing these financial statements the School has made estimates and assumptions concerning the future in regard to asset lives, provisions for cyclical maintenance and impairment of assets. Where these estimates and assumptions are considered critical by the School, they are disclosed in the relevant note below.

c) Revenue Recognition

Government Grants Schools

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives:

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Use of Land and Buildings Expense

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

e) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

f) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of three months or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

h) Accounts Receivable

Accounts Receivable represents items that the School has issued invoices for, but has not received payment for at year end. They are initially recorded at fair value and subsequently recorded at the amount the School realistically expects to receive. A provision for impairment of Accounts Receivable is established where there is objective evidence the School will not be able to collect all amounts due according to the original terms of the debt. This impairment loss is the difference between the carrying amount of the receivable and the present value of the amounts expected to be collected and has been included under Other Expenditure in the Statement of Comprehensive Revenue and Expense, if not otherwise shown separately.

i) Inventories

Inventories are consumable items held for sale. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Thus the fair value of the inventory is determined based on the cost at time of purchase. The write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

j) Investments

After initial recognition investments are measured at amortised cost using the effective interest method less impairment.

At balance date the School assesses whether there is any objective evidence that an investment is impaired. Any impairment, gains or losses are recognised in the Statement of Comprehensive Revenue and Expense.

The School has met the requirements under section 73 of the Education Act 1989 in relation to the acquisition of securities.

k) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$500 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Leased Assets

Leases where the School assumes substantially all the risks and rewards of ownership are classified as finance leases. The assets acquired by way of finance lease are measured at an amount equal to the lower of their fair value and the present value of the minimum lease payments at inception of the lease, less accumulated depreciation and impairment losses. Leased assets and corresponding liability are recognised in the Statement of Financial Position and leased assets are depreciated over the period the School is expected to benefit from their use or over the term of the lease.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis.

Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Computer Equipment	5 years
Furniture & Equipment	10 years
Land & Buildings	40 years
Leased Assets	4Years
Library Books	12,5 DV

Leased assets are depreciated over the life of the lease.

l) Intangible Assets

Software costs

Computer software acquired by the School is capitalised on the basis of the costs incurred to acquire and bring to use the specific software. Costs associated with subsequent maintenance or licensing of software are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

Computer software licenses with individual values under \$500 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

Computer software that the school receives from the Ministry of Education is normally acquired through a non-exchange transaction and is not of a material amount. Its fair value can be assessed at time of acquisition if no other methods lead to a fair value determination. Computer software purchased directly from suppliers at market rates are considered exchange transactions and the fair value is the amount paid for the software.

The carrying value of software is amortised on a straight line basis over its useful life. The useful life of software is estimated as three years. The amortisation charge for each period and any impairment loss is recorded in the Statement of Comprehensive Revenue and Expense.

m) Impairment of property, plant, and equipment and intangible assets

The School does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

n) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

o) Employee Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay.

These include salaries and wages accrued up to balance date, annual leave earned to but not yet taken at balance date.

p) Revenue Received in Advance

Revenue received in advance relates to fees that has been received by the School where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

q) Funds Held in Trust

Funds are held in trust where they have been received by the School for a specified purpose. The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

r) Shared Funds

Shared Funds are held on behalf of participating schools within a cluster of schools. The School holds sufficient funds to enable the funds to be used for their intended purpose.

s) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside the day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's 10-year property plan (10YPP).

t) Financial Assets and Liabilities

The School's financial assets comprise cash and cash equivalents, accounts receivable and investments. All of these financial assets are categorised as 'loans and receivables' for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, funds held on behalf of the Ministry of Education. All of these financial liabilities are categorised as 'financial liabilities measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

u) Borrowings

Borrowings are recognised at the amount borrowed. Borrowings are classified as current liabilities unless the School has an unconditional right to defer settlement of the liability for at least 12 months after the balance date.

v) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

w) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

x) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

Education Services Ltd

2. Government Grants

	2015	2015	2014
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Operational grants	141,062	140,000	128,656
Teachers' salaries grants	426,357	426,357	435,765
Use of Land and Buildings grants	135,417	135,417	214,529
Other MoE Grants	33,259	14,200	18,300
	-----	-----	-----
	736,095	715,974	797,250
	=====	=====	=====

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2015	2015	2014
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Revenue			
Donations	62,745	1,800	5,937
Fundraising	696	0	4,551
Activities	41,206	19,700	28,342
Other revenue	4,450	10,400	8,500
Trading	5,140	2,000	3,389
	-----	-----	-----
	114,237	33,900	50,719
Expenses			
Activities	18,363	0	4,444
Trading	4,617	2,000	3,123
Fundraising (cost of raising funds)	432	0	1,328
Other Fund Costs	2,869	10,400	20,473
	-----	-----	-----
	26,281	12,400	29,368
	-----	-----	-----
Surplus for the year Locally raised funds	87,956	21,500	21,351
	=====	=====	=====

Education Services Ltd

4. Learning Resources

	2015	2015	2014
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Curricular	26,915	28,400	29,417
Library resources	471	200	82
Employee benefits - salaries	464,003	457,357	470,697
Staff development	3,748	4,000	3,223
	-----	-----	-----
	495,137	489,957	503,419
	=====	=====	=====

5. Administration

	2015	2015	2014
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Audit Fee	3,090	2,700	2,775
Board of Trustees Fees	2,595	4,455	3,179
Board of Trustees Expenses	2,131	800	3,686
Communication	1,856	2,000	3,004
Consumables	5,392	6,100	5,428
Operating Lease	5,010	2,100	3,920
Postage	307	500	519
Other	2,431	1,820	1,604
Employee Benefits - Salaries	31,793	28,000	28,945
Service Providers, Contractors and Consultancy	7,060	3,240	460
	-----	-----	-----
	61,665	51,715	53,520
	=====	=====	=====

6. Finance

	2015	2015	2014
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Finance Costs	344	0	0
	-----	-----	-----
	344	0	0
	=====	=====	=====

Education Services Ltd

7. Property

	2015	2015	2014
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Caretaking and Cleaning Consumables	15,872	16,000	18,622
Cyclical Maintenance Provision	(12,387)	10,000	(5,759)
Grounds	122	500	468
Heat, Light and Water	11,629	11,510	10,873
Repairs and Maintenance	10,700	5,630	11,057
Use of Land and Buildings	135,417	135,417	214,529
Security	337	500	284
Employee Benefits - Salaries	9,884	8,500	9,830
	-----	-----	-----
	171,574	188,057	259,904
	=====	=====	=====

The use of land and buildings figure represents 8% of the school's total property value. This is used as a 'proxy' for the market rental of the property. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

8. Depreciation of Property, Plant and Equipment

	2015	2015	2014
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Computer Equipment	5,478	5,023	5,021
Furniture & Equipment	6,656	5,508	5,506
Land & Buildings	2,907	2,970	2,969
Leased Assets	436	0	0
Library Books	5,454	1,499	1,499
	-----	-----	-----
	20,931	15,000	14,995
	=====	=====	=====

9. Cash and Cash Equivalents

	2015	2015	2014
	Actual	Budget	Actual
	\$	(Unaudited)	\$
	\$	\$	\$
ASB Cheque account	55,511	4,520	17,173
ASB Call account (52)	1,826	65	65
ASB Rent account (02)	17,369	15,889	15,889
Teachers Class Trip Account	0	0	10
ASB Visa R Mountford	0	0	1
ASB Investment 72	0	82,295	0
	-----	-----	-----
Net cash and cash equivalents and bank overdraft for Cash Flow Statement	74,706	102,769	33,138
	=====	=====	=====

10. Accounts Receivable

	2015	2015	2014
	Actual	Budget	Actual
	\$	(Unaudited)	\$
	\$	\$	\$
Debtors	4,503	2,233	2,233
Interest Accrued	388	453	453
Teacher Salaries Grant Receivable	28,285	39,415	39,415
	-----	-----	-----
	33,176	42,101	42,101
	=====	=====	=====
Receivables from Exchange Transactions	4,891	2,686	2,686
Receivables from Non-Exchange Transactions	28,285	39,415	39,415
	-----	-----	-----
	33,176	42,101	42,101
	=====	=====	=====

Education Services Ltd

11. Inventories

	2015	2015	2014
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Stationery	404	0	0
Uniform	1,573	1,584	1,584
	-----	-----	-----
	1,977	1,584	1,584
	=====	=====	=====

12. Investments

The School's investment activities are classified as follows:

	2015	2015	2014
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Current Asset			
Short-term Bank Deposits with Maturities Greater than Three Months and No Greater than One year	82,000	0	82,295

13. Property, Plant and Equipment

	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
2015						
Computer Equipment	13,571	18,529	39	0	5,478	26,583
Furniture & Equipment	27,311	56,429	686	0	6,656	76,398
Land & Buildings	98,817	0	3,409	0	2,907	92,501
Leased Assets	0	7,152	0	0	436	6,716
Library Books	10,519	1,528	0	0	5,454	6,593
Balance at 31 December 2015	150,218	83,638	4,134	0	20,931	208,791

	Cost or Valuation \$	Accumulated Depreciation \$	Net Book Value \$
2015			
Computer Equipment	101,981	75,398	26,583
Furniture & Equipment	252,888	176,490	76,398
Land & Buildings	128,567	36,066	92,501
Leased Assets	7,152	436	6,716
Library Books	44,408	37,815	6,593
Balance at 31 December 2015	534,996	326,205	208,791

	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
2014						
Computer Equipment	18,499	1,904	0	0	5,021	15,382
Furniture & Equipment	23,644	7,362	0	0	5,506	25,500
Land & Buildings	98,806	2,980	0	0	2,969	98,817
Library Books	10,369	1,649	0	0	1,499	10,519
	-----	-----	-----	-----	-----	-----
Balance at 31 December 2014	151,318	13,895	0	0	14,995	150,218
	=====	=====	=====	=====	=====	=====

	Cost or Valuation \$	Accumulated Depreciation \$	Net Book Value \$
2014			
Computer Equipment	112,874	97,492	15,382
Furniture & Equipment	240,964	215,464	25,500
Land & Buildings	134,030	35,213	98,817
Library Books	42,880	32,361	10,519
	-----	-----	-----
Balance at 31 December 2014	530,748	380,530	150,218
	=====	=====	=====

Education Services Ltd

14. Accounts Payable

	2015	2015	2014
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Operating Creditors	18,832	11,742	11,742
Creditors and Accruals for PPE Items	14	0	0
Employee Benefits Payable - Salaries	28,285	39,415	39,415
Employee Benefits Payable - Leave Accrual	2,191	1,707	1,707
	-----	-----	-----
	49,322	52,864	52,864
	=====	=====	=====
Payables for Exchange Transactions	49,322	52,864	52,864
	-----	-----	-----
	49,322	52,864	52,864
	=====	=====	=====

The carrying value of payables approximates their fair value.

Education Services Ltd

15. Revenue Received in Advance

	2015	2015	2014
	Actual	Budget	Actual
	\$	(Unaudited)	\$
	\$	\$	\$
Parents Income in Advance	237	204	204
Senior Camp 2016	2,400	0	0
Other Income in Advance	1,000	0	0
	-----	-----	-----
	3,637	204	204
	=====	=====	=====

Education Services Ltd

16. Provision for Cyclical Maintenance

	2015	2015	2014
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Provision at the Start of the Year	66,536	66,536	70,096
Increase to the Provision During the Year	10,116	0	0
Adjustment to the Provision	(22,503)	0	0
Use of the Provision During the Year	0	(18,600)	(3,560)
	-----	-----	-----
Provision at the End of the Year	54,149	47,936	66,536
	=====	=====	=====
Cyclical Maintenance - Current	0	792	25,040
Cyclical Maintenance - Term	54,149	47,144	41,496
	-----	-----	-----
	54,149	47,936	66,536
	=====	=====	=====

The Board has a cash management plan to ensure that sufficient cash is available to meet all maintenance obligations as they fall due over the next 10 years. The amount recognised as a provision is the best estimate of the expenditure required to settle the present obligations at 31 December 2015. Present obligations are identified in the school's current 10-year property plan approved by the Ministry of Education. The provision has not been adjusted for inflation and the time value of money.

17. Finance Lease Liability

The School has entered into a number of finance lease agreements. Minimum lease payments payable:

	2015	2015	2014
	Actual	Budget	Actual
	\$	(Unaudited)	\$
No Later than One Year	2,158	0	0
Later than One Year and no Later than Five Years	5,936	0	0
	-----	-----	-----
	8,094	0	0
Future finance charges	(1,314)	0	0
	-----	-----	-----
Total (Current Liability plus Non Current Liability)	6,780	0	0
	=====	=====	=====

18. Funds Owed (Held) for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects:

	2015	Opening Balances \$	Receipts from MOE \$	Payments \$	Closing Balances \$
Carpark, louvres, cables	completed	(1,154)	0	1,154	0
Switchboard Safety & electrical imaging	in progress	0	0	1,734	1,734
Fencing	completed	0	19,746	19,746	0
Heatpumps 2015	in progress	0	10,917	11,130	213
Upgrade Security system	in progress	0	6,210	6,220	10
		-----	-----	-----	-----
		(1,154)	36,873	39,984	1,957
		=====	=====	=====	=====

Represented by:

Funds Due from the Ministry of Education

1,957

1,957
=====

	2014	Opening Balances \$	Receipts from MOE \$	Payments \$	Closing Balances \$
Carpark, louvres, cables	completed	0	28,682	27,528	(1,154)
		-----	-----	-----	-----
		0	28,682	27,528	(1,154)
		=====	=====	=====	=====

19, Related Party Transactions

The school is an entity controlled by the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

20. Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2015 Actual \$	2014 Actual \$
Salaries and Other Short-term Employee Benefits (2.30 FTEs)	175,732	111,290
Post-employment Benefits	-	-
Other Long-term Benefits	-	-
Termination Benefits	-	-
	----- 175,732	----- 111,290

Board of Trustee and Committee Members

The total value of the remuneration disclosed above which was paid or payable to trustees of the Board and Committee members was as follows:

		2015 Actual \$	2014 Actual \$
Board of Trustees (FTEs)	.30	2,595	3,179
Committee Members		0	0
		----- 2,595	----- 3,179

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2015 Actual \$000	2014 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Principal A		
Salary and Other Payments	90 - 100	40-50
Benefits and Other Emoluments	2 - 3	-
Termination Benefits	-	-
Principal B		
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	1-2	20-30
Benefits and Other Emoluments	-	-
Termination Benefits	-	-

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2015 FTE Number	2014 FTE Number
100 - 110	-	-
	----- 0	----- 0

The disclosure for 'Other Employees' does not include remuneration of the Principal.

21. Compensation and other Benefits upon leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee members, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2015 Actual	2014 Actual
Total value	-	-
Number of people	-	-

22. Contingencies

There are no contingent assets or contingent liabilities as at 31 December 2015 (Contingent liabilities and assets at 31 December 2014: nil).

23. Commitments

(a) Capital Commitments

There are no capital commitments as at 31 December 2015 (Capital commitments at 31 December 2014: nil).

(b) Operating Commitments

The School has the following obligations for non-cancellable leases at balance date:

	2015 Actual \$	2014 Actual \$
No later than one year	1,304	4,080
Later than one year and no later than five years	1,735	5,804
	----- 3,039	----- 9,884
	=====	=====

24. Managing Capital

The School capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but 'attempts' to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

25. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Cash and receivables

	2015 Actual \$	2015 Budget (Unaudited) \$	2014 Actual \$
Cash and Cash Equivalents	74,706	102,769	33,138
Receivables	33,176	42,101	42,101
Investments - Term Deposits	82,000	0	82,295
	-----	-----	-----
Total Cash and Receivables	189,882	144,870	157,534
	=====	=====	=====

Financial liabilities measured at amortised cost

Payables	49,322	52,864	52,864
Finance Leases	6,780	0	0
	-----	-----	-----
Total Financial Liabilities Measured at Amortised Cost	56,102	52,864	52,864
	=====	=====	=====

26. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

27. Comparative Figures

Some comparative figures have been restated to ensure compliance with the Ministry of Education's Kiwi Park School model financial statements. Compliance with the model is compulsory from this year. This change does not materially alter the financial statements.

Independent Auditor's Report

To The Readers of Maramarua School's Financial Statements

For The Year Ended 31 December 2015

The Auditor-General is the auditor of Maramarua School (the School). The Auditor-General has appointed me, Darren Wright, using the staff and resources of William Buck Christmas Gouwland, to carry out the audit of the financial statements of the School on her behalf.

Opinion

We have audited the financial statements of the School on pages 2 to 25, that comprise the statement of financial position as at 31 December 2015, the statement of comprehensive revenue and expense, statement of changes in net assets/equity and cashflow statement for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the School:

- present fairly, in all material respects:
 - its financial position as at 31 December 2015; and
 - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand and have been prepared in accordance with PBE Accounting Standards (PBE IPSAS) Reduced Disclosure Regime.

Our audit was completed on 31 May 2016. This is the date at which our opinion is expressed.

The basis of our opinion is explained below. In addition, we outline the responsibilities of the Board of Trustees and our responsibilities, and we explain our independence.

CHARTERED ACCOUNTANTS
& ADVISORS

Level 4, 21 Queen Street
Auckland 1010, New Zealand

PO Box 106 090
Auckland 1143, New Zealand

Telephone: +64 9 366 5000

wbcg.co.nz

Basis of opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate International Standards on Auditing (New Zealand). Those standards require that we comply with ethical requirements and plan and carry out our audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

Material misstatements are differences or omissions of amounts and disclosures that, in our judgement, are likely to influence readers' overall understanding of the financial statements. If we had found material misstatements that were not corrected, we would have referred to them in our opinion.

An audit involves carrying out procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgement, including our assessment of risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the preparation of the School's financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.

As part of our audit, we assessed the risk of material misstatement arising from the Novopay payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.

An audit also involves evaluating:

- the appropriateness of accounting policies used and whether they have been consistently applied;
- the reasonableness of the significant accounting estimates and judgements made by the Board of Trustees;
- the adequacy of the disclosures in the financial statements; and
- the overall presentation of the financial statements.

We did not examine every transaction, nor do we guarantee complete accuracy of the financial statements. Also, we did not evaluate the security and controls over the electronic publication of the financial statements.

We believe we have obtained sufficient and appropriate audit evidence to provide a basis for our audit opinion.

Responsibilities of the Board of Trustees

The Board of Trustees is responsible for the preparation and fair presentation of financial statements for the School that comply with generally accepted accounting practice in New Zealand and PBE Accounting Standards (PBE IPSAS) Reduced Disclosure Regime.

The Board of Trustees' responsibilities arise from the Education Act 1989.

The Board of Trustees is also responsible for such internal control as it determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. The Board of Trustees is also responsible for the publication of the financial statements, whether in printed or electronic form.

Responsibilities of the Auditor

We are responsible for expressing an independent opinion on the financial statements and reporting that opinion to you based on our audit. Our responsibility arises from the Public Audit Act 2001.

Independence

When carrying out the audit, we followed the independence requirements of the Auditor-General, which incorporates the independence requirements of the External Reporting Board.

Other than the audit, we have no relationship with or interests in the School.

A handwritten signature in dark ink, appearing to read 'Darren Wright', is positioned above the printed name.

Darren Wright
William Buck Christmas Gouwland
On behalf of the Auditor-General
Auckland, New Zealand

54
POOL COSTINGS

(prepared 15th August 2016, based on 2015 Financials)

ALL FIGURES ARE GST EXCLUSIVE

<u>CARETAKERS HOURS</u> 7 hours per week / 20 weeks = 140 hours	\$2326.00
<u>CHEMICALS</u> – purchased from Select Chemicals & Counties Cleaning	\$2700.00
<u>POOL POWER</u>	\$1900.00
<u>POOL WATER TESTING</u>	\$ 225.00
<u>CLEANING PRODUCTS</u> – includes toilet paper, sanitary bins, disinfectant	\$ 250.00
<u>POOL AREA MAINTENANCE</u> – concrete	\$ 48.00
<u>TOTAL</u>	<u>\$7449.00</u>

Open Meeting

To	Discretionary & Funding Committee
From	TG Whittaker General Manager Strategy & Support
Date	15 October 2016
Prepared by	Lianne van den Bemd Community Development Advisor
Chief Executive Approved	Y
DWS Document Set #	1627587
Report Title	Application for Funding – Matangi Community Committee

1. EXECUTIVE SUMMARY

The purpose of this report is to present an application for funding from the Matangi Community Committee towards the cost of a closed circuit television (“CCTV”) project.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received;

AND THAT an allocation of \$..... is made to the **Matangi Community Committee** towards the cost of the **CCTV** project;

OR

AND THAT the request from the **Matangi Community Committee** towards the cost of the **CCTV** project is declined / deferred until for the following reasons:

3. BACKGROUND

The Matangi Community Committee wants to purchase new CCTV security surveillance systems for the Matangi community.

The following locations (as part of phase one) have been identified by the Committee for the installation of security cameras.

Phase one

- Two cameras to be mounted on the Matangi Four Square store to capture activity in each direction on Tauwhare Road. Four Square will cover the power cost of running the equipment.

The application relates to phase one.

Phase two

- Matangi Road to be investigated as a suitable site.

The proposal has been identified through community consultation as being a need to reduce anti-social behaviour in the Matangi community. This ensures when incidents do occur the cameras may be able to assist in a matters being resolved appropriately.

Council staff have advised the Matangi Committee of the establishment of a new Waikato District Camera Trust. It is recommended that consideration be given to include the camera surveillance system in Matangi under the new trust. Council will engage with the Committee on this matter when suitable.

Staff have advised the Committee of the need to involve the local police in this project.

4. OPTIONS CONSIDERED

- 1) That the application is approved and an allocation of partial or full funding requested by made.
- 2) That the application is declined.
- 3) That the application is deferred.

5. FINANCIAL

Funding is available to allocate for the year.

The project is noted to cost \$4,867.95. The Matangi Community Committee is seeking funding of \$4,867.95 towards the total cost phase one of the project.

GST Registered	No
Set of Accounts supplied	N/A
Previous funding has been received by this organisation	No

6. POLICY

The application meets the criteria set in the Discretionary Grants Policy, one of which is that grants up to \$5,000.00 can be funded up to 100% at the discretion of the relevant

community board or community committee or Council's Discretionary & Funding Committee.

For grants above \$5,000.00 a funding cap of 75% of the total project cost applies (whichever is the greater) and other funding needs to be sought.

Funds cannot be uplifted until all sufficient funds for the project are approved.

7. CONCLUSION

Consideration by the Discretionary and Funding Committee is required with regard to this funding request.

8. ATTACHMENTS

Application for Funding - Matangi Community Committee

DISCRETIONARY FUNDING APPLICATION FORM

Important notes for applicant:

- It is recommended that, prior to submitting your application, you contact the Waikato District Council's community development co-ordinator, on 07 824 8633 or 0800 492 452, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Please read the Guidelines for Funding Applications document to assist you with completing this application form.
- Please note that incomplete applications WILL NOT be considered. All parts of the application MUST be completed and all supporting information supplied.
- All applications must be on this application for funding form. We will not accept application forms that have been altered.
- Please ensure you complete the **checklist on page 5**.

RECEIVED
13 OCT 2016

Waikato District Council

Which fund are you applying to: (Please tick appropriate box)

Discretionary and Funding Committee

Project

Event

OR

Community Board / Committee Discretionary Fund

Raglan Taupiri Onewhero-Tuakau

Ngaruawahia Huntly Te Kauwhata Meremere

Section I – Your details

Name of organisation

Matangi Community Committee

What is your organisation's purpose?

Consult and submit to the Community Plan. Actively promote community projects and facilities with council to improve the village and area for people who do and will live here.

Address: (Postal)

C/- Secretary
Kitty Burton
419 Tauwhare Road
RD 3
Hamilton 3283

Address: (Physical if different from above)

Contact name, phone number/s and email address

Kitty Burton 07 8295806 burton@hnpl.net

Ishad Nabi 07 8295876 nabi@xtra.co.nz

Charities Commission Number: (If you have one)

Are you GST registered? No GST Number ___/___/___

Bank account details – will be provided when required – we will need to open an account to receive these funds. As we are not a fundraising organisation we do not have any audited accounts

___/___/___

Bank _____ Branch _____

The following documentation is required in support of your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- Encoded deposit slip to enable direct credit of any grant payment made
- A copy of any documentation verifying your organisations legal status

Section 2 – Community wellbeing and outcomes

Which community wellbeing will your project contribute to?

(See the guidelines sheet for more information on this section).

Social Economic Cultural Environmental

Which of the five community outcomes for the Waikato district does this project contribute to?

(See the guidelines sheet for more information on this section.)

Accessible Safe Sustainable Thriving Vibrant

Section 3 – Your event/project

What is your event / project, including date and location ? (please provide full details)

Following a theft from a business premise local businesses proposed the installation of a mounted CCTV camera to observe street activity in the village that is able to clearly identify faces and number plates to deter vandalism or other disruption.

Proposal is to mount 2 cameras on the Four Square store to capture activity in each direction on Tauwhare Road.

Subsequent installation of a camera on Matangi Road will be considered.

Who is involved in your event / project?

Matangi Community Committee and Four Square Store owners Robyn and Ishad Nabi with support of other local business owners.

How many volunteers are involved?

What other groups are involved in the project?

How will the wider community benefit from this event/project?

The proposal was put to the community and support for the cameras has been strong.

The quote was discussed in detail on a meeting held on 29 September and all agreed to support the application for funding.

Knowledge that a deterrent is in place to discourage anti social activity and ensure any incidents that do occur may be able to be resolved with the evidence available from the CCTV were the main reasons for support.

Initial questions regarding the siting of the cameras have been resolved by the proposal to place them on the Four Square building with the owners accepting responsibility for the power to and security of the cameras.

The cameras offer online access to the footage captured and should funding for the work be approved finalisation of responsibility for authorised access to the to the information in line with council policy will be confirmed.

Section 4 – Funding requirements

Note : Please provide full details of how much your event/project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the event/project.

Please complete all of the following sections	GST Inclusive Costs (use this column if you are not GST registered)	GST Exclusive Costs (use this column if you are GST registered)
TOTAL COST OF THE PROJECT/EVENT	\$4867.95.	\$
Existing funds available for the project Total A	\$0	\$

Funding being sought from Waikato District Council

Project Breakdown (itemised costs of funding being sought) <i>If there is insufficient space below please provide a breakdown of costs on an additional sheet.</i>	\$	
2MP-10X Motorized Starlight Bullet, 50m IR, IPC262EFW-DUZ camera	\$ 1249	\$
Uniview 2MP-22X Motorized Starlight Bullet, 100m IR, IPC262ER9-X10DU camera	\$ 1849	\$
Labour, conduit and cable cost to install the two registration plate cameras and NVR	\$ 380	\$
4k NVR and a 1600 VA UPS	\$ 755	\$
	\$	\$
GST	\$	\$
Total Funds being sought from WDC Total B	\$4867.95.	\$

Has funding been sought from other funders?

No

If 'Yes', please list the funding organisation(s) and the amount of funding sought

a) Nil	\$ _____	\$ _____
b)	\$ _____	\$ _____
c)	\$ _____	\$ _____
d)	\$ _____	\$ _____
Total of other funds being sought Total C	\$ _____	\$ Nil _____

Total Funding Applied for (Add totals A, B & C together to make Total D) <i>Note : This total should equal the Total Cost of the Project/Event</i>	Total D \$ 4867.95. _____	\$
---	----------------------------------	-----------

Describe any donated material / resources provided for the event/project:

--

Section 5 – Previous Funding Received from Waikato District Council

If you have received funding from or through the Waikato District Council for any project in the past two years, please list below:

Project	Amount received	Date

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. **Note** : this will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned

Signed: _____ Name: _____

I certify that the funding information provided in this application is correct.

Signature: *G. V. Moberg* Date: 10.10.16

Position in organisation (tick which applies) Chairman Secretary Treasurer

Signature: *K. B. T.* Date: 10.10.16

Position in organisation (tick which applies) Chairman Secretary Treasurer

Checklist

Please ensure you have completed all parts of the funding application form by marking the boxes below and include copies of all accompanying documentation required.

Please also ensure you attach the completed checklist with your application.

Items Required	Enclosed ✓
Read and understood the guidelines for funding applications document	✓
Discussed your application with the Waikato District Council community development co-ordinator	✓
Nominated the fund you are applying for	✓
Completed Section 1 – Your details	✓
Enclosed a full copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club	N/A
Enclosed an encoded deposit slip to enable direct credit of any grant payment made	N/A
Enclosed a copy of any documentation verifying your organisations legal status	X
Included copies of written quotes	✓
Completed Section 2 - community wellbeing and outcomes	✓
Completed Section 3 – details of your event/project	✓
Completed Section 4 – Funding requirements	✓
Completed Section 5 where funding has been received in the previous 2 years	N/A
Obtained two signatures on your application	✓

Please note: Incomplete applications will not be considered. Applicants will be requested to submit relevant outstanding information within 5 days or their application will be returned.

Kitty And Dave Burton

From: securenet [secranet.systems@xtra.co.nz]
Sent: Thursday, 6 October 2016 9:54 p.m.
To: 'Kitty And Dave Burton'
Subject: RE: Matangi community CCTV

Hi Kitty

I have just double checked the figures, yes that is correct and with a three year warranty on the CCTV gear and twelve month warranty on the UPS.

Cheers

Terry,

From: Kitty And Dave Burton [mailto:burton@hnpl.net]
Sent: Thursday, 6 October 2016 9:27 p.m.
To: secranet.systems@xtra.co.nz
Cc: 'Robyn Nabi'
Subject: RE: Matangi community CCTV

Hi Terry

Sorry – me again

Is this correct?

Project Breakdown (itemised costs of funding being sought) <i>If there is insufficient space below please provide a breakdown of costs on an additional sheet.</i>	\$	
2MP-10X Motorized Starlight Bullet, 50m IR, IPC262EFW-DUZ camera	\$ 1249	\$
Uniview 2MP-22X Motorized Starlight Bullet, 100m IR, IPC262ER9-X10DU camera	\$ 1849	\$
Labour, conduit and cable cost to install the two registration plate cameras and NVR	\$ 380	\$
4k NVR and a 1600 VA UPS	\$ 755	\$
	\$	\$
GST	\$ 634	\$
Total Funds being sought from WDC Total B	\$4867.95.	\$

Thanks

Kitty

From: Kitty And Dave Burton [mailto:burton@hnpl.net]
Sent: Thursday, 6 October 2016 9:09 p.m.
To: 'secranet.systems@xtra.co.nz'
Cc: 'Robyn Nabi'
Subject: RE: Matangi community CCTV

Hi Terry

At this stage we will apply for funding as per your quote below only for the Four Square location.

As I understand it \$4,233.00 plus gst. is the full cost of this option.

Thanks

Kitty

From: Robyn Nabi [mailto:nabi@xtra.co.nz]
Sent: Wednesday, 5 October 2016 10:03 p.m.
To: burton@hnpl.net
Subject: Fw: Matangi community CCTV

----- Original Message -----

From: [securenet](#)
To: 'Robyn Nabi'
Sent: Wednesday, October 05, 2016 10:03 AM
Subject: RE: Matangi community CCTV

Hi Kitty, Dave, Robin and Ishad

1. The cameras are powered by electricity and can be solar powered but in most cases including this one, a mains 240vac supply is more cost effective and reliable.
2. There are two possible camera mounting locations for the registration plate cameras;

The most cost effective is to mount them on the awning of the 4 square supermarket as the cameras would be powered direct from the recording NVR with the power being supplied from the 4 square. The current draw is very low so is unlikely to be noticed as an increase on the power bill. The 4 square business is the most secure and practical location for the recording system.

The labour, conduit and cable cost to install the two registration plate cameras and NVR on this location would be not greater than \$380.00 plus gst.

The second location requires a pole to be located opposite the entrance to Matangi Rd, under the power lines by the shrubs. As your local lines company may have to be involved in this, I would suggest they could donate a second hand wooden pole, as they are bound to have one that can be shortened down for this location.

This position gives a direct view along Matangi Rd for one camera and the second camera would view west on Tauwhare Rd. this location would be the preferred one but is considerably more expensive and potentially more complicated as you would have to get a site survey done to check for possible services in the ground where the pole would be located, permission and height approval from the lines company, and a guaranteed power supply either from the owner of the factory or from the power pole next to the shrubs, some lines companies and district councils work very well together on community projects regarding lighting and CCTV, while others leave a lot to be desired so all I can quote at this stage for this option at short notice is the known materials that we would supply; IP Link and mount, IP Rated housing and pole mount for power supplies for IP Link, POE switch for cameras and 240vac power points. Conduit, saddles and glands and labour to install and program equipment and height equipment hire. Not greater than \$1,500.00 plus gst. This does not include UPS Power backup.

The cameras A and B Quoted in the previous email are for the registration plate use.

Some District Councils have the camera power connected to the light pole feeds and the cost to run these cameras is included in the running costs of the street lighting.

As for the school road frontage area camera, camera C quoted, there is a street light power pole on the south corner of the school property that could be used if allowed but we would have to have the lines Co involved, overall it would be cost effective to use this pole and our install cost here would be not greater than \$1,400.00 plus gst. Does not include UPS.

A second mount option would be to mount the camera under the eave of the Recreation and Cultural Centre building south wall, looking across the courts toward the road frontage of the school and mounting the IP Link on the west apex of the roof to get the image back to the 4 square building NVR.

We would power the equipment direct from the school.

Our install cost for this option would be no greater than \$950.00 plus gst

So to sum up the cost to supply and install the cameras A and B and the 4k NVR and a 1600 VA UPS on and at the 4 square building would be \$4,233.00 plus gst.

To add the school camera C, and the IP Link too the 4 square building including a 1600 VA UPS at the school building would cost another \$1,200.00 plus gst.

Total inc gst would be \$6,247.95.

Please call me on 0274202026 or email if you have any further questions.

Kind Regards,

Terry Johnson,

CEO Securenet Security Systems Ltd.

From: Robyn Nabi [<mailto:nabi@xtra.co.nz>]
Sent: Friday, 30 September 2016 7:42 p.m.
To: secranet.systems@xtra.co.nz
Subject: Fw: Matangi community CCTV

----- Original Message -----

From: [Kitty And Dave Burton](#)
To: 'Robyn Nabi'
Sent: Thursday, September 29, 2016 9:45 PM
Subject: RE: Matangi community CCTV

Hi Ishad and Robyn

We had a good discussion tonight and are keen to make an application to Council for funding to support this project.

There were a number of questions raised that hopefully you can get answers to for me

So –

1. How are the cameras powered and if by electricity where is that supplied from, what would be the ongoing cost how would that be organised if the cameras are on a pole?
2. Is there a solar powered version?
3. If there is a pole in a good location how do we know if we can use it for the cameras?
4. Can we have a full itemised quote including installation costs?
5. I need to submit the application by 7 October. Can I have the information and quote before then?

Thank you for all your work on this to date

Look forward to hearing from you.

If you want to catch up please give me a call – 0273411906.

Thanks

Kitty

From: Kitty And Dave Burton [<mailto:burton@hnpl.net>]
Sent: Thursday, 22 September 2016 7:36 a.m.
To: 'Robyn Nabi'
Subject: RE: Matangi community CCTV

Thanks Robyn

Kitty

From: Robyn Nabi [<mailto:nabi@xtra.co.nz>]
Sent: Wednesday, 21 September 2016 8:11 p.m.
To: burton@hnpl.net
Subject: Fw: Matangi community CCTV

----- Original Message -----

From: securenet
To: nabi@xtra.co.nz
Sent: Monday, September 19, 2016 7:06 PM
Subject: Matangi community CCTV

This email contains PDF's showing some of our range of three year warranty digital cameras and recording NVR's, which are designed for community, road overview and vehicle registration plate recording. This UNV product range is imported by CR Kennedy NZ Ltd, a reputable Australasian Company that I have dealt with for CCTV supplies for over 20 years now.

The UNV products compete very well against the other high end products that CR Kennedy supply, like LG and the top of the range German product Dallmeier, at a fraction of the price, and CR Kennedy's range of products are as good as anything else on the New Zealand market today.

This product is also free of any set up ongoing licensing costs.

With the use of wireless IP Links, we can easily place cameras to cover any areas of concern, so long as power is available to run the equipment and we can have line of site between the links.

If the recording NVR is placed where there is suitable internet, the cameras can be easily accessed with password via a free cloud based APP.

As you read this the latest 4K resolution with H265 data compression recording NVR's and cameras are being released onto the market, so I have quoted these products.

The first two cameras listed here could be mounted on the concrete pole on the southern side of the Tauwhare road, opposite Matangi road by the old dairy factory with camera A viewing the intersection and camera B covering the Tauwhare road too the west.

It was mentioned that the school needed a camera so Camera C is an option that could be mounted on the roof of the school building on the church side of the tennis courts with 90 degree coverage of the road frontage and the courts but we would have to check for IP Link line of site back to the intersection block of shops.

We recently installed an 8 channel 2MP H 264 Uniview CCTV system for the Pirongia School, using our standard day/night cameras and the Principal Jan Cullen is very happy with the value for money spent. They added cameras as the budget allowed with the 8th camera to be installed when a new building block is completed. This option may be better for the school as there is a run out special on this range for this month with 2MP cameras from as little as 175.00 plus gst up too 399.00 plus gst.

A The Uniview 2MP-10X Motorized Starlight Bullet, 50m IR, IPC262EFW-DUZ camera will cost you \$1,249.00 plus gst.

B The Uniview 2MP-22X Motorized Starlight Bullet, 100m IR, IPC262ER9-X10DU camera will cost you \$1,849.00 plus gst.

C The Uniview 2MP-4X Optical zoom/Auto Focus Starlight vandal dome inc wall mount bracket
 IPC3232ER3-DUVZ will cost you \$1,400.00 plus gst

The latest 4K 302 8 channel H265 NVR WITH 3TB of Hdd will cost you \$ 885.00 plus gst

The Ubiquity IP devices will cost you \$95.00 plus gst per end of link, plus mount poles and stays etc if required.

For Community projects e.g. schools, RSA's, Sports clubs and the Police we work on a minimum profit margin and charge a low labour rate of \$48.00 per hour. We purchase our product cash up front to get the best prices so would expect the hardware to be paid for up front, with cable, conduit, expendables and labour paid 7 days after the satisfactory completion of the installation and training.

The hire age cost of OSH related equipment if required, is passed on at cost price and we are happy to use your preferred supplier for this equipment.

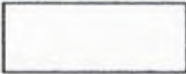
Also with community projects we are happy to have assistance from anyone in your community that can offer competent expertise, under our guidance and supervision to assist with this type of work as a way of donated time etc, to keep the project costs down,

How most communities used to do things in the good old days.

If you have any questions you can contact Terry Johnson, Securenet Security Systems Ltd on 027 4202026 or email secranet.systems@xtra.co.nz



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Open Meeting

To	Discretionary & Funding Committee
From	TG Whittaker General Manager Strategy & Support
Date	26 October 2016
Prepared by	Lianne van den Bemd Community Development Advisor
Chief Executive Approved	Y
DWS Document Set #	1628338
Report Title	Application for Funding –Tauwhare Playgroup

I. EXECUTIVE SUMMARY

The purpose of this report is to present an application for funding from the Tauwhare Playgroup towards the cost of purchasing a new shade sail protection cover.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received;

AND THAT an allocation of \$..... is made to the Tauwhare Playgroup towards the cost of purchasing a new shade sail protection cover;

OR

AND THAT the request from Tauwhare Playgroup towards the cost of purchasing a new shade sail protection cover is declined / deferred until for the following reasons:

3. BACKGROUND

The Tauwhare Playgroup wants to purchase a new shade sail protection cover for the junior playground area at the Tauwhare School.

The playground area at the school is used by the children of the Pukeko preschool, Tauwhare School, Tauwhare Playgroup and the Tauwhare community.

There is no Council-owned reserve with playground facilities in Tauwhare.

A grant to cover the shortfall cost of \$4,000.00 (on the assumption the Discretionary & Funding Committee approve this application) has been applied for from the Ministry of Education.

4. OPTIONS CONSIDERED

- 1) That the application is approved and an allocation of partial or full funding requested be made.
- 2) That the application is declined.
- 3) That the application is deferred.

5. FINANCIAL

Funding is available to allocate for the year.

The project is noted to cost \$10,045.92. The Tauwhare Playgroup is seeking funding of \$5,000.00 towards the cost of purchasing a new shade sail protection cover.

GST Registered	No
Set of Accounts supplied	Yes
Previous funding has been received by this organisation	No

6. POLICY

The application meets the criteria set in the Discretionary Grants Policy, one of which is that grants up to \$5,000.00 can be funded up to 100% at the discretion of the relevant community board or committee or Council's Discretionary & Funding Committee.

For grants above \$5,000.00 a funding cap of 75% of the total project cost applies (whichever is the greater) and other funding needs to be sought.

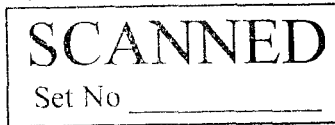
Funds cannot be uplifted until all sufficient funds for the project are approved.

7. CONCLUSION

Consideration by the Discretionary & Funding Committee is required with regard to this funding request.

8. ATTACHMENTS

Application for Funding – Tauwhare Playgroup



DISCRETIONARY FUNDING APPLICATION FORM

Important notes for applicant:

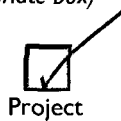
- It is recommended that, prior to submitting your application, you contact the Waikato District Council's community development co-ordinator, on 07 824 8633 or 0800 492 452, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Please read the Guidelines for Funding Applications document to assist you with completing this application form.
- Please note that incomplete applications WILL NOT be considered. All parts of the application MUST be completed and all supporting information supplied.
- All applications must be on this application for funding form. We will not accept application forms that have been altered.
- Please ensure you complete the **checklist on page 5**.

RECEIVED

Which fund are you applying to: (Please tick appropriate box)

10 OCT 2016

Discretionary and Funding Committee



Waikato District Council
Event

OR

Community Board / Committee Discretionary Fund

Raglan Taupiri Onewhero-Tuakau
 Ngaruawahia Huntly Te Kauwhata Meremere

Section I - Your details

Name of organisation

Tauwhare Playgroup

What is your organisation's purpose?

The aim of Tauwhare Playgroup is to provide a free service where children from our local community (and their parents and carers) can meet, play, and enjoy a range of educational activities to foster their learning and development

Address: (Postal)

C/O Pippa Berry-Cope
11 Scotsman Valley Rd, RD7 Hamilton, Tauwhare, 3287

Address: (Physical if different from above)

Tauwhare School Multipurpose room,
26 Scotsman Valley Rd, Tauwhare

Contact name, phone number/s and email address

Pippa Berry-Cope, 07 824 0846 or 0272935184
pippa.cope@hotmail.com

Charities Commission Number: (if you have one)

N/A

Are you GST registered? No Yes GST Number ___/___/___

Bank account details 381900310368813100

Bank KiwiBank Branch Cambridge

The following documentation is required in support of your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club - funding report
- Encoded deposit slip to enable direct credit of any grant payment made - Bank Statement
- A copy of any documentation verifying your organisations legal status

↳ letter from Ministry of Education with Certificate for Tauwhare Playgroup

Section 2 - Community wellbeing and outcomes

Which community wellbeing will your project contribute to?

(See the guidelines sheet for more information on this section.)

Social Economic Cultural Environmental

Which of the five community outcomes for the Waikato district does this project contribute to?

(See the guidelines sheet for more information on this section.)

Accessible Safe Sustainable Thriving Vibrant

and 'Healthy Waikato' - as the shade sail

Section 3 - Your event/project

will provide protection from the sun whilst allowing children play and recreation in the hotter weather.

What is your event / project, including date and location? (please provide full details)

The project is to provide and install a shade sail structure over the junior playground at Tauwhare School, in Tauwhare Village. The project will be completed when the funding is in place - we are aiming for Jan/Feb 2017

Who is involved in your event / project?

Tauwhare Playgroup and Tauwhare School

How many volunteers are involved?

We have 8 volunteers at Tauwhare playgroup.

What other groups are involved in the project?

We are putting in a grant application to the Ministry of Education - this is for a 'Playgroup special grant'

How will the wider community benefit from this event/project?

The playground at the school is used by the preschool children at Tauwhare playgroup (25 children), the children at Pukeko Preschool (a different group of 25 children) the children at Tauwhare school (current role of 184 children) and also as there is not a council owned reserve with playground facilities in Tauwhare, the school playground serves as a community playground.

Section 4 – Funding requirements

Note : Please provide full details of how much your event/project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the event/project.

Please complete all of the following sections	GST Inclusive Costs (use this column if you are not GST registered)	GST Exclusive Costs (use this column if you are GST registered)
TOTAL COST OF THE PROJECT/EVENT	\$ 10,045.92	\$ /
Existing funds available for the project Total A	\$ 1,045.92 (from current account)	\$ /

Funding being sought from Waikato District Council

Project Breakdown (itemised costs of funding being sought) If there is insufficient space below please provide a breakdown of costs on an additional sheet.	\$	\$
	\$ 5,000.00	\$ /
\$ 5,000.00 - half of total cost	\$	\$ /
	\$	\$ /
	\$	\$ /
	\$	\$ /
	\$	\$ /
	\$	\$ /
Total Funds being sought from WDC Total B	\$ 5,000.00	\$ /

Has funding been sought from other funders? Yes No
If 'Yes', please list the funding organisation(s) and the amount of funding sought

a) Ministry of Education -	\$ 4,000.00	\$ /
b) Playgroup special grant fund	\$	\$ /
c)	\$	\$ /
d)	\$	\$ /
Total of other funds being sought Total C	\$ 4,000.00	\$ /

Total Funding Applied for (Add totals A, B & C together to make Total D) Total D	\$ 10,045.92	\$ /
<i>Note : This total should equal the Total Cost of the Project/Event</i>		

Describe any donated material / resources provided for the event/project:

We haven't secured any donated material, as this is a one-off purchase and installation by a Shade Sewl company, from Cambridge.

Section 5 – Previous Funding Received from Waikato District Council

N/A

If you have received funding from or through the Waikato District Council for any project in the past two years, please list below:

Project	Amount received	Date

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. Note : this will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned

Signed: _____ Name: _____

I certify that the funding information provided in this application is correct.

Signature: Tippa Berry-Cope Date: 7/10/16
 Position in organisation (tick which applies) Chairman Secretary Treasurer Playgroup coordinator - I do all the roles.

Signature: _____ Date: _____

Position in organisation (tick which applies) Chairman Secretary Treasurer

Please see supporting email from Fiona Bradley at Tauwhare School, who wishes to see the shade sail installed.

Checklist

Please ensure you have completed all parts of the funding application form by marking the boxes below and include copies of all accompanying documentation required.

Please also ensure you attach the completed checklist with your application.

Items Required	Enclosed ✓
Read and understood the guidelines for funding applications document	✓
Discussed your application with the Waikato District Council community development co-ordinator	✓ at Taunharu community meeting
Nominated the fund you are applying for	✓
Completed Section 1 – Your details	✓
Enclosed a full copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club	✓
Enclosed an encoded deposit slip to enable direct credit of any grant payment made	✓ Bank Statement
Enclosed a copy of any documentation verifying your organisations legal status	✓
Included copies of written quotes	✓
Completed Section 2 - community wellbeing and outcomes	✓
Completed Section 3 – details of your event/project	✓
Completed Section 4 – Funding requirements	✓
Completed Section 5 where funding has been received in the previous 2 years	✓
Obtained two signatures on your application	✓ one plus supporting email from Taunharu School Principal

Please note: Incomplete applications will not be considered. Applicants will be requested to submit relevant outstanding information within 5 days or their application will be returned.

4. Playgroup Funding

The Ministry provides funding to playgroups:

- To enable a community initiated response to increase participation in early childhood education.
- To support playgroups to provide quality educational programmes in accord with the curriculum prescribed by the minister.
- To assist playgroups to be sustainable over time.

5. Funding and grants received from the Ministry

Playgroups are required to record the details of:

- Playgroup operational funding received and the amounts listed as spent for the objectives 1 to 3
- Special grant funding received and the amount of special grant funding spent

Reporting is required on **Ministry of Education funds only**. Please ensure you account for playgroup funding and special grant spending (if applicable) in two separate sections below.

Please contact your local Ministry of Education ECE Playgroup Advisor if you wish to discuss this further.

Playgroup operational funding <small>Note: only include funding received from the Ministry of Education</small>	Amount
Playgroup funding balance at the end of June 2015 (A) <small>Note: this is total (D) from last year's PG5 form</small>	\$ 1,090.98
Playgroup funding received: July 2015 – June 2016	
July 2015 – December 2015	\$ 1,265.23
January 2016 – June 2016	\$ 1,286.52
Total playgroup funding received (B)	\$ 2,551.75
Playgroup funding spent: July 2015 – June 2016	
Objective 1 (Includes rent; maintenance; phone; power) <i>payment to Tauhāreschool and St Francis church</i>	\$ 435.00
Objective 2 (Includes material; equipment; supplies; training)	\$ 1,479.67
Objective 3 (Includes administration)	\$ 0
Total playgroup funding spent (C)	\$ 1,914.67
Playgroup funding balance: Total (A) plus Total (B) minus Total (C) = Total (D)	\$ 1,728.06
Special Grant <i>NO grant applied for</i>	Amount
Special Grant balance at the end of June 2015 (E) <small>Note: this is total (H) from last year's PG5 form</small>	\$
Special Grant received: July 2015 – June 2016	
July 2015 – December 2015	\$
January 2016 – June 2016	\$
Total special grant funding received (F)	\$
Special Grant funding spent: July 2015 – June 2016	Total (G)
	\$
Special Grant funding balance: Total (E) plus Total (F) minus Total (G) = Total (H)	\$

6. How has your playgroup used the grants received from the Ministry?

For each of the Ministry's funding objectives 1- 3 below please provide:

- The total amount of Ministry funding spent;
- A brief description of items or services purchased;
- A brief explanation of how the children, families, whānau attending the playgroup benefited from these purchases.

Objective 1. Costs related to providing the premises and facilities or ensuring the health and safety of the children e.g. rent, power, fixed items, repairs or additions to the building used by the playgroup that support the accessibility, quality or sustainability of the playgroup as is appropriate.

Total amount of Ministry funding used for this purpose: \$ ~~240~~ \$435
 Note: This total should equal the amount listed for objective 1 included as part of Total (C) above

Description of how funding has been used:

Donation to Tauwhare School of \$200 in July 2016
 and \$150 in July 2015 for use of the multipurpose room
 to hold playgroup sessions each week.
 Rent to St Francis church for the term using their premises.

How have the children, families, whānau attending the playgroup benefited?

We have been able to use a large, safe indoor space, with access to all our equipment we need to run playgroup. We also have access to the school's playground facilities.

Objective 2. Costs related to providing a range of learning opportunities and experiences for the children to support the playgroup to provide a quality educational program e.g. children's equipment, language and culturally-specific resources, improvements to learning spaces, training programmes relevant to the playgroup.

Total amount of Ministry funding used for this purpose: \$
 Note: This total should equal the amount listed for objective 2 included as part of Total (C) above

Description of how funding has been used: * Please see attached statement for details

New toys and equipment, visits from Karina Hart to run a music session, trips to Punnett cafe for an end of year Christmas celebration, trip to Jump trampoline park. Consumables such as art and craft supplies

How have the children, families, whānau attending the playgroup benefited?

New toys to add to our stock to keep it interesting for the children. Craft and art supplies to provide fun and interesting educational experiences.

Trips to different places to extend our learning, and to support and value our families. By paying for trips, we can ensure that playgroup is accessible to all income (low) families

Objective 3. All costs relating to the management and administration of the playgroup and costs that assist the ongoing success of the playgroup e.g. administration resources, promoting the playgroup and gaining members, wages or fees to a playgroup coordinator.

Total amount of Ministry funding used for this purpose: \$ 0
 Note: This total should equal the amount listed for objective 3 included as part of Total (C) above

Description of how funding has been used:
Coordinator and committee members have provided their time for free, as volunteers.

How have the children, families, whānau attending the playgroup benefited?
Playgroup is provided for free to families, as we have no administration costs to cover.

Special Grant

Special grant funding spent July 2015 – June 2016: \$ 0 N/A
 Note: This total should equal Total (G) above

Purpose for which a Special Grant was granted:

Purchases made using Special Grant funds:

How have the children, families, whānau attending the playgroup benefited?

Reason if grant funding received has not been spent, and a proposed date by which it will be spent.

7. Declaration

We certify that, to the best of our knowledge, the information contained on this form is true and correct in every particular. We agree that in the event of the playgroup closing we will undertake to ensure that the balance of any grant is repaid to the Ministry of Education and equipment purchased with Ministry funding may be reclaimed by the Ministry.

By signing this declaration we confirm that the playgroup has operated in accordance with the Playgroup Funding Handbook.

Signature **X P. Berry-Cope**
Full Name **Pippa Berry-Cope**
Address **11 Scotsman Valley Rd, RD7 Hamilton**
Telephone No **(07) 824 0846**
Position in Group **Coordinator**
Date **21 17 16**

Signature **X Z. Tester**
Full Name **ZARA NATASHA TESTER**
Address **323 GLEN IDAWAY TAUSHARE RD7 HAMILTON 3287**
Telephone No **(627) 7162615**
Position in Group **COMMITTEE MEMBER**
Date **21 17 16**

Please note:

We have \$1,728.15 balance in our bank account at present.

We are planning to use some of this to help pay for two gates at the carpark at Tauwhare school, to ensure the carpark is securely separated from the area that the children play outside at Tauwhare Playgroup.

8. For Ministry of Education use only

This section is to be completed by the Ministry staff member responsible for supporting and monitoring this playgroup.

Based on your knowledge of the playgroup and the evidence acquired during certification and/or site visits or provided on request from the playgroup please complete the following:

Playgroup Operational Funding

1. Are you satisfied that there is reasonable evidence of the use of Ministry funding as listed for Objectives 1 to 3?
YES / NO
2. What evidence have you used? *e.g. have reviewed financial records, checked receipts, improved programme*

3. If you have answered **NO** what action is required to resolve this issue? *e.g. arrange a site visit to get copies of receipts, check evidence of new equipment, requested an independent person check the records.*

Please initial when the issue has been resolved _____ Date _____

Special Grant

4. Has the playgroup used the Special Grant for the reasons it was applied for? **YES / NO**
5. What evidence have you sighted or obtained that shows this? *e.g. sighted new swing?*

6. If you have answered **NO** what action is required to resolve this issue? *e.g. check on project.*

Please initial when the issue has been resolved _____ Date _____

Form checked by: _____ Signature: _____

Date: _____

Note: Remember to sign in appropriate place when an issue has been resolved.



Now-00

Account name: TAUWHARE PLAYGROUP
 Account number: 38-9003-0368813-00
 Available balance: \$1,728.15

Search results

Future

Add a goal

Showing 28 of 28

Search: again account Now-00 \$1,728.15

Show transactions from: 1/7/2015 to 21/7/2016 Search again Clear

Date	Description	Deposits	Withdrawals	Balance
12 Jul '16	PAY PIPPA BERRY-COPE		\$60.00	\$1,728.15
12 Jul '16	PAY TAUWHARE SCHOOL		\$200.00	\$1,788.15
12 Jul '16	PAY PIPPA BERRY-COPE		\$177.50	\$1,988.15
29 Jun '16	PAY PIPPA BERRY-COPE		\$132.00	\$2,165.65
29 Jun '16	PAY PIPPA BERRY-COPE		\$14.39	\$2,297.65
20 Apr '16	DIRECT CREDIT 5445563 MOEN/O PG0396 25-MIN OF EDUCATION	\$1,286.52		\$2,312.04
17 Apr '16	PAY PIPPA BERRY-COPE		\$19.00	\$1,025.52
17 Apr '16	PAY PIPPA BERRY-COPE		\$52.98	\$1,044.52
17 Apr '16	PAY PIPPA BERRY-COPE		\$50.00	\$1,097.50
17 Apr '16	PAY CARLEY CLELAND		\$19.50	\$1,147.50
30 Mar '16	PAY PIPPA BERRY-COPE		\$11.96	\$1,167.00
30 Mar '16	PAY PIPPA BERRY-COPE		\$20.00	\$1,178.96
30 Mar '16	PAY PIPPA BERRY-COPE		\$88.50	\$1,198.96
30 Mar '16	PAY PIPPA BERRY-COPE		\$10.00	\$1,287.46
12 Feb '16	PAY PIPPA BERRY-COPE		\$20.00	\$1,297.46
22 Dec '15	PAY PIPPA BERRY-COPE		\$208.50	\$1,317.46
25 Nov '15	PAY JACQUELINE JONES		\$40.00	\$1,525.96
25 Nov '15	PAY SIOBAHN LIDDLE		\$10.45	\$1,565.96
15 Nov '15	PAY SMILE INFLATABLES		\$125.00	\$1,576.41
27 Oct '15	PAY SIOBAHN LIDDLE		\$30.00	\$1,701.41
27 Oct '15	PAY ST FRANCIS CHURCH		\$40.00	\$1,731.41
20 Oct '15	DIRECT CREDIT 5408883 MOEN/O PG0396 25-MIN OF EDUCATION	\$1,265.23		\$1,771.41
29 Sep '15	PAY MARION ROGERSON		\$150.00	\$506.18
13 Sep '15	PAY PIPPA BERRY-COPE		\$132.50	\$656.18
25 Jul '15	PAY TAUWHARE SCHOOL		\$150.00	\$788.68
25 Jul '15	PAY ST FRANCIS CHURCH		\$45.00	\$938.68
4 Jul '15	PAY PIPPA BERRY-COPE		\$107.30	\$983.68
4 Jul '15	PAY PIPPA BERRY-COPE		\$90.00	\$1,090.98

Find your monthly statements in your statement vault

total spent
 on
 Objective 2
 = \$1479.67



TE TĀHUHU O TE MĀTAURANGA

Ministry of Education
25 August 2014

Central North

DX Box GX10047
Hamilton 324007-8587130
07-8587132
www.minedu.govt.nz

Ref # 11958

Karina Hayward
Service Provider contact
Tauwhare Playgroup
1103 Tauwhare Road
RD 7
Hamilton 3287

Dear Karina

RE: AMENDED CERTIFICATE / RENEWAL OF FULL CERTIFICATE

Please find enclosed the amended Certificate for Tauwhare Playgroup issued in accordance with Regulation 13 – amendment of full . Regulation 15 – if renewal of the *Education (Playgroups) Regulations 2008 (the regulations)*.

Tauwhare Playgroup must continue to comply with the regulations during the life of the certificate. If your group wishes to make any changes that will either affect the decision to issue this certificate or will make any details on this certificate incorrect you will need to apply to have this certificate amended.

For ongoing advice and support contact your Early Childhood Education Advisor, Marilyn Te Aho at 07-8587130 or Marilyn.TeAho@minedu.govt.nz.

I take this opportunity to extend the Ministry of Education's best wishes to you and your staff at Tauwhare Playgroup.

Yours sincerely

Christine Dew
Early Childhood Manager
Central North

Encl. Amended Certificate



FULL CERTIFICATE

The named playgroup is certificated to provide a playgroup subject to continued compliance with the Education (Playgroups) Regulations 2008:

Name of Playgroup: **Tauwhare Playgroup(11958)**

Address of Playgroup:

**Tauwhare School room
20 Scotsman Valley Road
Tauwhare
Hamilton**

Date of Issue: 1 September 2014

Date of Expiry: 31 August 2017



For Secretary of Education



FULL CERTIFICATE

The named playgroup is certificated to provide a playgroup subject to continued compliance with the Education (Playgroups) Regulations 2008:

Name of Playgroup: Tauwhare Playgroup(11958)

Address of Playgroup:

**Tauwhare School room
20 Scotsman Valley Road
Tauwhare
Hamilton**

Date of Issue: 1 September 2014

Date of Expiry: 31 August 2017



For Secretary of Education

Supporting email from Fiona Bradley,
Principal at Tauwhare School

Pippa Berry-Cope

From: Pippa Berry-Cope <pippacope@hotmail.com>
Sent: Friday, 7 October 2016 09:19
To: Pippa Berry-Cope
Subject: Fwd: Shade sail for play area at school - application by Tauwhare Playgroup

Sent from my Samsung device

----- Original message -----

From: School <principal@tauwhare.school.nz>
Date: 28/08/2016 00:18 (GMT+12:00)
To: Pippa Berry-Cope <pippacope@hotmail.com>
Subject: Re: Shade sail for play area at school - application by Tauwhare Playgroup

I will definitely get this approved at the next meeting which is on Tuesday. I appreciate the work you are putting into getting shade which will benefit all our children.

Sent from my iPhone

On 27/08/2016, at 8:34 PM, Pippa Berry-Cope <pippacope@hotmail.com> wrote:

Hi Fiona

As discussed a few months ago, I have been investigating getting a shade sail for the junior play area, by applying for grant funding on behalf of Tauwhare Playgroup. Please see the attached quote from Raymond from Nuwave. This quote includes the cost of a Building Consent, which Raymond will organize.

I have applied to Fonterra Grassroots Trust, and will be applying to the Ministry of Education for a Playgroup Special grant, and to the Waikato District Council discretionary fund, as the playground effectively serves as the community park and play area. (I helped a friend from Newstead school apply to the Council for a grant for a shade sail for their school last year, which I was pleased to say they were granted!).

As part of my application to the Ministry of Education, I need to provide evidence that the School BOT and the Ministry of Education (it says on the form EIS - I am not sure what this means?) approve of this work to install a shade sail. This is because playgroup is on the school site, and the shade sail counts as either capital works, structural changes or a purchase over \$5,000.

Please can you help me to get these approvals from the BOT and the Ministry (EIS). I am hoping that you can put forward a motion about this at the BOT next meeting for them to approve, if they agree with the idea. Can you also forward this email to the right person at the Ministry who deals with approving structural changes at the school site.

The Playgroup Special Grant needs to be submitted by mid-October. I hope to get this all completed by next January or February, depending on the results from the funding applications.

Many thanks

Pippa

<01 Quote from Nuwave - SHADE SAIL.pdf>

Date: August 2, 2016

Tauwhare School - Playgroup
Scotsman Valley Rd
Tauwhare

Attention: Pippa
Subject: Shade Structure

Ph: 07 824 0846
Fx: 07
Mb: 027 293 5184



QUOTATION

Not with standing std. terms and conditions.

Option – S/JC: TAUPS01

Location address: Scotsman Valley Rd. Tauwhare

Proposed site: Playground sandpit.

Job Description: To install Tensioned Shade Sail Structure with powder coated poles & engineers design Cert. etc.

Standards: Playground Safety Std. 5828/2004 Building act 2004 S/22 – B1&B2, AS/NZ1170.2:2002 & NZS3404:1997



Prices: Tensioned shade sail installed - \$6,735.58
Building consent (Estimate) - \$2,000.00

GST: Not Included

Notes: Thank you for the opportunity to supply this quotation.
I would be glad to answer any queries you may have.

Raymond Markie

R. R. Markie

MANAGER

NU. WAVE PRODUCTS

www.nuwaveproducts.co.nz

P.O. Box 391
Albert Street
Cambridge
New Zealand
Telephone 07-827-7056
Facsimile 07-827-7251
Email nuwave@xtra.co.nz

STANDARD TERMS AND CONDITIONS
(OUTDOOR STRUCTURES)

- Quotes:** Curreant as dated.
- Terms:** Signed Confirmation and 1/3 Deposit.
Balance on final installation.
- Default Payments:** Any costs incurred in the recovery of payments, and interest at 10% on overdue payments, will be added to outstanding balances.
- Guarantee:** **3 Years Total** structure - Plus a further 2 years for Frames.
Plus fabric manufacturer's guarantee - generally a further 7 years.
- Disclaimer:** If the quoted or supplied items are for business use, the Consumer Guarantee Act does not apply. Where structures are attached to buildings, Nu.Wave Products neither accepts nor implies any warrantee of any kind.
- Special Conditions:** Prices quoted do not allow for any extra costs incurred for any overhead or underground services or obstructions, including peat, rhyolite & tomos, etc. Ground above and below is assumed clear of obstructions & 100 kpa.
- Sun Angle:** Owing to the continually changing angles of the sun Nu.Wave will **not** guarantee 100% shade coverage on any given area or at any given time.
- Consents:** Consent procurement and council fees are **NOT** included in this quotation, unless otherwise stated.
- Romalpa clause:** Title of goods remains the property of Portico/Nu Wave products until completion of **ALL** payments.

∇

CONFIRMATION OF QUOTATION

To: Nu. Wave Products
PO. Box 391
CAMBRIDGE

FROM: Tauwhare School - Playgroup

Date:

✓ I (Name) (Position)
accept the above quotation and terms and would like Nu. Wave Products to proceed with the quoted job or work on receipt of our -

- | | | |
|---------------------------------|---|-----------------------|
| ✓ Signed Confirmation | ✓ | Frame Colour |
| ✓ Deposit of \$ Inc. Gst. | ✓ | Material Colour |
| ✓ Option # | | |

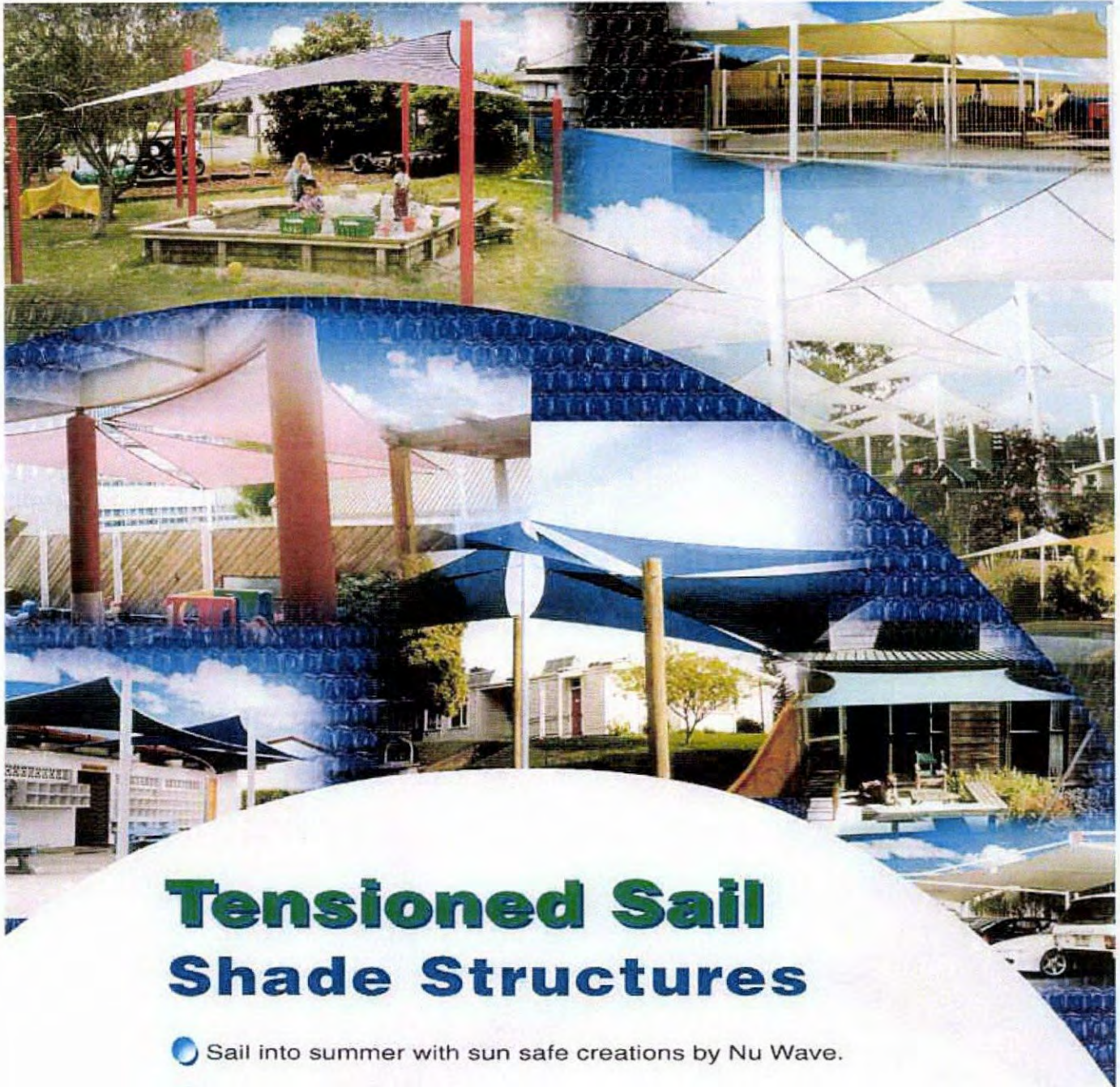
.....
(Signature)

SHADE STRUCTURES SPECIFICATIONS

Design Standard:	AS/NZS 1170.2:2002 & B1 and B2 NZ Building Standards 1992, Sported by Producer Statement - Design.
Frame/Pole Construction:	CHS - Tensile Steel.
Frame/Pole Colours:	Powder coated, optional colours - samples available.
Material Style:	Structural Shade Mesh with 74-97% Shade factor (variance is dependent on colour) or structural PVC.
Material Colours:	Optional colours - samples available.
Attachment Fittings:	Stainless steel.
Footings:	Concrete inbedment as per design specification

PROJECT MANAGEMENT & INSTALLATION

Project Management:	After receiving confirmation of quotation, we will acknowledge and advice your designated Project Manager who will keep you informed of progress.
Delivery:	Nu.Wave Products.
Installation:	Nu.Wave installation team.
Insurance:	Nu.Wave Products is Liability Insured.
Job Completion:	Client or a reprehensive is asked to be on site for the final installation, approval and acceptance - without withstanding any of Nu.Wave Products commitments, warranties or liabilities.



Tensioned Sail Shade Structures

- Sail into summer with sun safe creations by Nu Wave.
- Give a balance of shade and sun for all year round protection.
- Flexible in design and size to enhance any area.
- No fuss installation with NO MAINTENANCE.
- New Zealand engineered for all conditions.

P.O. Box 391
Albert Street
Cambridge
New Zealand
Telephone 07-827-7056
Facsimile 07-827-7251

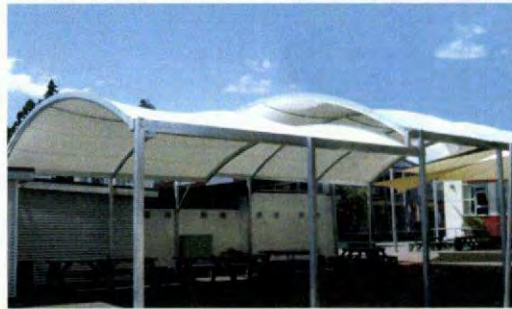




Design: *WAVE*
 Shape Vairable: *No*
 Std.Shapes: *Sqr.*
 Size Variable: *Yes*
 Std. Sizes: *4,6,8.0m*
 Pattent No: *401554*



Design: *Hip Square*
 Shape Vairable: *No*
 Std.Shapes: *Sqr.*
 Size Variable: *Yes*
 Std. Sizes: *4-16.0m*



Design: *Arch Canopy*
 Shape Vairable: *Yes*
 Std.Shapes: *Sqr, Ret.*
 Size Variable: *Yes*
 Std. Sizes: *Vairable*



Design: *SURF*
 Shape Vairable: *Yes*
 Std.Shapes: *Cir.*
 Size Variable: *Yes*
 Std. Sizes: *10-16.0m*
 Pattent No: *405189*



Design: *Umbrella*
 Shape Vairable: *Yes*
 Std.Shapes: *Sqr, Hex.*
 Size Variable: *Yes*
 Std. Sizes: *4-6.5m*
 Pattent No: *Pending*



Design: *Custom*
 Shape Vairable: *Yes*
 Std.Shapes: *Custom*
 Size Variable: *Yes*
 Std. Sizes: *Custom*
 Pattent No: *Copyright*



Design: *Custom*
 Shape Vairable: *Yes*
 Std.Shapes: *Custom*
 Size Variable: *Yes*
 Std. Sizes: *Custom*
 Pattent No: *Copyright*



Design: *Norfolk*
 Shape Vairable: *Yes*
 Std.Shapes: *Sqr, Ret.*
 Size Variable: *Yes*
 Std. Sizes: *8-16.0m*
 Pattent No: *401682*



Design: *Hip Cone*
 Shape Vairable: *Yes*
 Std.Shapes: *Sqr, Ret.*
 Size Variable: *Yes*
 Std. Sizes: *4-16.0m*



Design: *Hip Hex*
 Shape Vairable: *No*
 Std.Shapes: *Hexagonal*
 Size Variable: *Yes*
 Std. Sizes: *10-14.0m*

SHADE STRUCTURES

AT NU.WAVE WE OFFER A DIVERSE RANGE OF HIGH QUALITY SHADE PRODUCTS AVAIABLE IN A VARIETY OF SIZE AND COLOUR OPTIONS.

P.O Box 391
 Albert Street
 Cambridge
 New Zealand
 Telephone 07-827-7056
 Facsimilie 07-827-7251
 Email nuwave@xtra.co.nz



Open Meeting

To	Discretionary & Funding Committee
From	TG Whittaker General Manager Strategy & Support
Date	09 October 2016
Prepared by	Lianne van den Bemd Community Development Coordinator
Chief Executive Approved	Y
DWS Document Set #	1627367
Report Title	Application for Funding – Queens Redoubt Trust

1. EXECUTIVE SUMMARY

The purpose of this report is to present the deferred application for funding from the Queens Redoubt Trust towards the cost of installing a disabled toilet amenity inside the Queens Redoubt Visitors Centre.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received;

AND THAT an allocation of \$..... is made to the **Queens Redoubt Trust** towards the cost of installing a disabled toilet amenity inside the **Queens Redoubt Visitors Centre**;

OR

AND THAT the request from the **Queens Redoubt Trust** towards the cost of installing a disabled toilet amenity inside the **Queens Redoubt Visitors Centre** is declined / deferred until for the following reasons:

3. BACKGROUND

This application was deferred to the November meeting for the following reasons:

- **more information is required regarding connection fee for wastewater.**

The Queens Redoubt Trust has advised the property where the Heritage Centre is located is also home to another historic homestead.

The homestead is where the main line connection for the new Pokeno sewerage system is to go. At this time a short connection will be installed to the Heritage Centre amenities facility.

The connection fee is approximately \$13,000.00. This cost will be met by the Trust utilizing the historic homestead budget.

The Queens Redoubt Trust wants to install a new toilet inside the Queens Redoubt Visitors Centre.

The Heritage Visitors and Research Centre was established to promote the significant stories of the New Zealand Wars and the history of Pokeno.

The centre is open by appointment for those who want to research the archival and library services. The Trust is working towards opening during more regular hours by mid-2017.

There are 35 active volunteers involved in the project.

One of the Trustees, who is a registered builder, will be undertaking the build free of charge as a service to the Trust. The value of this in-kind service is \$1,000.00.

4. OPTIONS CONSIDERED

- 1) That the application is approved and an allocation of partial or full funding requested by made.
- 2) That the application is declined.
- 3) That the application is deferred.

5. FINANCIAL

Funding is available to allocate for the year.

The project is noted to cost \$4,658.16. The Queens Redoubt Trust is seeking funding of \$4,232.17 towards the cost of installing a new toilet amenity.

GST Registered			Yes
Set of Accounts supplied			Yes
Previous funding has been received by this organisation			Yes
Discretionary Funding Committee	& To purchase new computer equipment	August 2015	\$1,683.00

6. POLICY

The application meets the criteria set in the Discretionary Grants Policy, one of which is that grants up to \$5,000.00 can be funded up to 100% at the discretion of the relevant community board or community committee or Council's Discretionary & Funding Committee.

For grants above \$5,000.00 a funding cap of 75% of the total project cost applies (whichever is the greater) and other funding needs to be sought.

Funds cannot be uplifted until all sufficient funds for the project are approved.

7. CONCLUSION

Consideration by the Committee is required with regard to this funding request.

8. ATTACHMENTS

Application for Funding - Queens Redoubt Visitors Centre.

96
SCANNED
Set No _____

WAIKATO DISTRICT COUNCIL
30 JUN 2016
Time 11:50 Initials AS



DISCRETIONARY FUNDING APPLICATION FORM

Important notes for applicant:

- It is recommended that, prior to submitting your application, you contact the Waikato District Council's community development co-ordinator, on 07 824 8633 or 0800 492 452, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Please read the Guidelines for Funding Applications document to assist you with completing this application form.
- Please note that incomplete applications WILL NOT be considered. All parts of the application MUST be completed and all supporting information supplied.
- All applications must be on this application for funding form. We will not accept application forms that have been altered.
- Please ensure you complete the checklist on page 5.

Which fund are you applying to: (Please tick appropriate box)

Discretionary and Funding Committee

Project
Event

OR

Community Board / Committee Discretionary Fund

Raglan	<input type="checkbox"/>	Taupiri	<input type="checkbox"/>	Onewhero-Tuakau	<input type="checkbox"/>		
Ngaruawahia	<input type="checkbox"/>	Huntly	<input type="checkbox"/>	Te Kauwhata	<input type="checkbox"/>	Meremere	<input type="checkbox"/>

Section I - Your details

Name of organisation

Queen's Redoubt Trust

What is your organisation's purpose?

Acquire Queen's Redoubt site and develop it appropriately for public use and education about the Redoubt and the NZ Land Wars. To erect a memorial in remembrance of all who fought in these wars.

Address: (Postal)

40 Isabella Drive
Pukekohe 2120

Address: (Physical if different from above)

22 Great South Road
Pokeno 2402

Contact name, phone number/s and email address

Ian Barton
09 239 2049 ibtrees@wc.net.nz

Charities Commission Number: (If you have one)

CC 47091

Are you GST registered? No Yes GST Number 78 527 714

Bank account details 1 2 3 0 2 2 0 3 9 7 1 0 2 0 0

Bank A.S.B. Branch Pukekohe

The following documentation is required in support of your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- Encoded deposit slip to enable direct credit of any grant payment made
- A copy of any documentation verifying your organisations legal status

Section 2 – Community wellbeing and outcomes

Which community wellbeing will your project contribute to?

(See the guidelines sheet for more information on this section.)

Social Economic Cultural Environmental

Which of the five community outcomes for the Waikato district does this project contribute to?

(See the guidelines sheet for more information on this section.)

Accessible Safe Sustainable Thriving Vibrant

Section 3 – Your event/project

What is your event / project, including date and location? (please provide full details)

To install a disabled Toilet in our new visitor centre at Queen's Redoubt, Pokeno; connect it to the proposed sewerage scheme and connect water to the toilet, work bench and fire protection hose. All electrical work connected with above

Who is involved in your event / project?

Trustees and supporters of the Queens Redoubt Trust

How many volunteers are involved?

35

What other groups are involved in the project?

Ngati Tamaho who provide 2 of our Trustees

How will the wider community benefit from this event/project?

Eventually the Visitor Centre will be open to the public at regular times or by appointment. Displays expected to be open mid 2017, archives and library available now.

Section 4 – Funding requirements

Note : Please provide full details of how much your event/project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the event/project.

Please complete all of the following sections	GST Inclusive Costs (use this column if you are not GST registered)	GST Exclusive Costs (use this column if you are GST registered)
TOTAL COST OF THE PROJECT/EVENT	\$ _____	\$ _____
Existing funds available for the project <i>Contingency fund</i> Total A	\$ <u>490</u>	\$ <u>426.09</u>

Funding being sought from Waikato District Council

Project Breakdown (itemised costs of funding being sought) If there is insufficient space below please provide a breakdown of costs on an additional sheet.	\$	\$
<i>Plumbing work</i>	\$ <u>2480</u>	\$ <u>2156.52</u>
<i>Electrical work</i>	\$ <u>981</u>	\$ <u>853.04</u>
<i>Building materials</i>	\$ <u>544</u>	\$ <u>473.04</u>
<i>Drain laying (connect to sewerage)</i>	\$ <u>862</u>	\$ <u>749.57</u>
	\$ _____	\$ _____
	\$ _____	\$ _____
Total Funds being sought from WDC Total B	\$ <u>4867</u>	\$ <u>4232.17</u>

Has funding been sought from other funders? Yes No
If 'Yes', please list the funding organisation(s) and the amount of funding sought

a) <i>Lion Foundation (declined)</i>	\$ _____	\$ _____
b)	\$ _____	\$ _____
c)	\$ _____	\$ _____
d)	\$ _____	\$ _____
Total of other funds being sought Total C	\$ _____	\$ _____

Total Funding Applied for (Add totals A, B & C together to make Total D) Total D	\$ <u>5357</u>	\$ <u>4658.16</u>
Note : This total should equal the Total Cost of the Project/Event		

Describe any donated material / resources provided for the event/project: *Building labour provided by Trustees, one of whom is a Registered Builder. This 'in-kind' contribution is valued at \$1000*

Section 5 – Previous Funding Received from Waikato District Council

If you have received funding from or through the Waikato District Council for any project in the past two years, please list below:

Project	Amount received	Date
Computer equipment for library/archives	1683.00	21/9/15

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. **Note** : this will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned

Signed: *Ian Barton* Name: Ian Barton

I certify that the funding information provided in this application is correct.

Signature: *M. A. Doherty* Date: 29/6/16

Position in organisation (tick which applies) Chairman Secretary Treasurer

Signature: *Ian Barton* Date: _____

Position in organisation (tick which applies) Chairman Secretary Treasurer

Checklist

Please ensure you have completed all parts of the funding application form by marking the boxes below and include copies of all accompanying documentation required.

Please also ensure you attach the completed checklist with your application.

Items Required	Enclosed ✓		
Read and understood the guidelines for funding applications document	✓	Attachment	
Discussed your application with the Waikato District Council community development co-ordinator	✓		
Nominated the fund you are applying for	✓		
Completed Section 1 – Your details	✓		
Enclosed a full copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club 2014/15	✓		A
Enclosed an encoded deposit slip to enable direct credit of any grant payment made	✓		B
Enclosed a copy of any documentation verifying your organisations legal status	✓		C 1,2,3
Included copies of written quotes	✓		D
Completed Section 2 - community wellbeing and outcomes	✓		
Completed Section 3 – details of your event/project	✓		
Completed Section 4 – Funding requirements	✓		
Completed Section 5 where funding has been received in the previous 2 years	✓		
Obtained two signatures on your application	✓		

Please note: Incomplete applications will not be considered. Applicants will be requested to submit relevant outstanding information within 5 days or their application will be returned.

QUEEN'S REDOUBT TRUST

Directory

Trustees

Ian Barton
Neville Ritchie
Raewyn Ross
David Pearson
Hugh Ross
Lucas Calder
Les Vuletich
Mark Vuletich
Paul Bolton
Matthew Dean

Bankers

ASB Bank Limited

Date of Formation

10 February 1999

Nature of Business

Charitable Trust

Solicitors

Rennie Cox

Accountants

Elder Accounting Services Limited

QUEEN'S REDOUBT TRUST**Auditor's Report**

To the Trustees of the Queen's Redoubt Trust

We have audited the financial statement of the Queen's Redoubt Trust. The financial statements provide information about the past financial performance of the trust and its financial position as at 31 March 2015. This information is stated in accordance with the accounting policies set out in the Notes to the Financial Statements.

Auditor's Responsibilities

It is our responsibility to express an independent opinion on the financial statements presented by the treasurer and report our opinion to you.

Basis of Opinion

We conducted our audit in accordance with generally accepted auditing standards in New Zealand. We planned and performed our audit in order to obtain all the information and explanations that we consider necessary to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatements, whether caused by fraud or error. In forming our opinion, we also evaluated the overall adequacy of the presentation of information in the financial statements.

Other than in our capacity as auditor, we have no relationship with, or interest in, the trust.

Unqualified Opinion

We have obtained all of the information and explanations we have required.

In our opinion:

Proper accounting records have been kept by the trust as far as appears from our examination of those records.

The financial statements comply with generally accepted accounting practice in New Zealand and give a true and fair view of the financial position of the trust as at 31 March 2015 and its financial performance for the year ended on that date.

Our audit was completed on 14 August 2015, and our unqualified opinion is expressed as at that date.

Elder Accounting Services Ltd
Papakura

QUEEN'S REDOUBT TRUST

Statement of Financial Performance
For the Year ended 31st March 2015

	2015	2014
	\$	\$
REVENUE		
Sales	22	31
Interest Received	580	1,816
Membership Fees	357	223
Grazing Fees	522	522
Rent Received	19,108	17,429
Grants Received	52,586	44,455
Total Income	<u>73,175</u>	<u>64,476</u>
Less Expenses		
Audit Fees	490	490
Bank Charges	1	36
Commissions	1,914	1,544
General Expenses	1,154	701
Insurance	2,265	1,321
Rates	1,631	1,253
Repairs and Maintenance - Land	634	391
Repairs and Maintenance - Rental	4,985	471
Website Expenses	504	715
Total Expenses	<u>13,578</u>	<u>6,922</u>
Net Surplus Before Depreciation	59,597	57,554
Less Depreciation Adjustments		
Depreciation as per Schedule	464	519
Net Surplus Before Beneficiary Distributions	<u>59,133</u>	<u>57,035</u>
NET SURPLUS	<u>\$59,133</u>	<u>\$57,035</u>

The above statement must be read in conjunction with the Notes to the Financial Statements.

QUEEN'S REDOUBT TRUST

Statement of Movements in Equity
For the Year Ended 31 March 2015

	2015	2014
	\$	\$
EQUITY AT START OF PERIOD	372,860	315,825
SURPLUS & REVALUATIONS		
Net Surplus After Tax	59,133	57,035
Movements in Realised Capital Gains	-	-
Movements in Revaluation Reserves	-	-
Total recognised revenues & expenses	<u>59,133</u>	<u>57,035</u>
OTHER MOVEMENTS		
Funds Settled	-	-
Gifts Made During Year	-	-
EQUITY AT END OF PERIOD	<u>\$431,993</u>	<u>\$372,860</u>

The above statement must be read in conjunction with the Notes to the Financial Statements.

QUEEN'S REDOUBT TRUST

**Statement of Financial Position
As at 31st March 2015**

	2015	2014
	\$	\$
CURRENT ASSETS		
ASB Cheque Account	13,168	37,045
Kiwi Bank Land Wars Memorial Fund	2,539	2,461
ASB Term Deposits	5,458	5,313
ASB Savings Plus Account	600	26,745
GST Refund Due	3,030	4,197
Total Current Assets	<u>24,795</u>	<u>75,761</u>
NON-CURRENT ASSETS		
Fixed Assets as per Schedule	<u>409,748</u>	<u>301,649</u>
TOTAL ASSETS	<u>434,543</u>	<u>377,410</u>
CURRENT LIABILITIES		
Accounts Payable	550	550
NON-CURRENT LIABILITIES		
Waikato District Council Community Partnership Loan	<u>2,000</u>	<u>4,000</u>
TOTAL LIABILITIES	<u>2,550</u>	<u>4,550</u>
NET ASSETS	<u>\$431,993</u>	<u>\$372,860</u>
Represented by;		
EQUITY		
Trust Capital	-	-
Reserves	-	-
Retained Earnings	<u>431,993</u>	<u>372,860</u>
TOTAL EQUITY	<u>\$431,993</u>	<u>\$372,860</u>

The accompanying notes form part of these Financial Statements and should be read in conjunction with the reports contained herein.

For and on behalf of the Trust:

Trustee _____ Trustee _____

Date

The above statement must be read in conjunction with the Notes to the Financial Statements.

QUEEN'S REDOUBT TRUST

Notes to the Financial Statements For the Year ended 31st March 2015

1. Statement of Accounting Policies

The financial statements presented here are for the entity Queen's Redoubt Trust.

Queen's Redoubt Trust is a charitable trust, settled under trust deed by the settlor dated 10 February 1999. The trust was registered under the Charitable Trusts Act 1957 on 19 February 1999. These financial statements are general purpose financial statements and have been prepared in accordance with generally accepted accounting practices.

The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on an historical cost basis have been used, with the exception of certain items for which specific accounting policies have been identified.

(a) Changes in Accounting Policies

There have been no changes in accounting policies. All policies have been applied on bases consistent with those used in previous years.

(b) Fixed Assets & Depreciation

The entity has the following classes of fixed assets:

Land
Buildings
Plant & Equipment

All fixed assets are initially recorded at cost with depreciation being deducted on all tangible fixed assets other than freehold land, in accordance with rates set out in the Income Tax Act 1994.

Valuations

The most recent valuation was done on 20 September 1999 by Marsh & Irwin Limited.

Valuation on Lot 12-18 DP21310 Part Lot 14 DP13817

Valuation of Improvements	\$150,000	Rateable Value 1 July 2013	\$185,000
Valuation of Land	\$195,000	Rateable Value 1 July 2013	\$295,000

(c) Income Tax

No provision for Income Tax has been made as there is no current or deferred tax payable.

2. Nature of Business

The business of the Trust is a charitable Trust. The nature of the Trust's business has not changed during the year under review.

3. Audit

These financial statements have been subject to audit, please refer to Auditor's Report.

These financial statements have been prepared without review or audit. The above statement must be read subject to the Statement of Disclaimer on page 4.

QUEEN'S REDOUBT TRUST

Notes to the Financial Statements For the Year ended 31st March 2015

4. Term Deposits

ASB Term Deposits		<u>\$5,458</u>	<u>\$5,313</u>
-------------------	--	----------------	----------------

Summary of Deposits

Deposit 0078	\$5,458	Interest Rate 3.00%pa	Maturity Date 16 May 2015
--------------	---------	-----------------------	---------------------------

5. Fixed Assets

	<i>2015</i>	<i>2014</i>
	\$	\$
Land	165,513	165,513
Buildings	242,157	133,722
Plant and Equipment	<u>2,078</u>	<u>2,414</u>
	<u>\$409,748</u>	<u>\$301,649</u>

6. Term Loans

	<i>2015</i>	<i>2014</i>
	\$	\$
Waikato District Council Community Partnership Loan		
Current	2,000	2,000
Non Current	<u>-</u>	<u>2,000</u>
	<u>\$2,000</u>	<u>\$4,000</u>

Interest Rate	0.00% pa
Repayments	\$2,000 annually
Final Repayment	1 December 2015

7. Capital and Lease Commitments

The Trust has no capital or lease commitments as at 31st March 2015. (2014 \$Nil)

8. Contingent Liabilities

At balance date there are no known contingent liabilities (2014 \$Nil). Queen's Redoubt Trust has not granted any securities in respect of liabilities payable by any other party whatsoever.



CERTIFICATE OF INCORPORATION
of
QUEEN'S REDOUBT TRUST BOARD
(AK/948008)

This is to certify that QUEEN'S REDOUBT TRUST BOARD was incorporated under the Charitable Trusts Act 1957 on the 19th day of February 1999.

Neville Harris

Neville Harris
Registrar of Incorporated Societies
25 February 1999





Certificate of Registration

Queen's Redoubt Trust Board

This is to certify that Queen's Redoubt Trust Board was registered as a charitable entity under the Charities Act 2005 on 25 July 2011.

Registration number: CC47091

Trevor Garrett
Chief Executive



Inland Revenue Department,
Private Bag, Manukau
Telephone 0800 377 774
Facsimile 09-262 9001

01809

BUSINESSDIRECT

18 OCT 2002

QUEEN'S REDOUBT TRUST BOARD

IRD Number 78-527-714

22 ELGIN STREET
GREY LYNN AUCKLAND

1002

Our Reference

Your Reference

DEAR Sir/Madam

**Resident Withholding Tax on Interest and Dividends Certificate
of Exemption** IRD/Exemption number: 78-527-714

Here is your Certificate of Exemption from resident withholding tax on interest and dividends (IR 15C). Please keep it in a safe place. You will have to show it to those paying you interest or dividends, or you may have to return it to Inland Revenue if requested.

This certificate exempts you from paying resident withholding tax but does not exempt you from paying income tax. You must still file an income tax return.

If you no longer qualify for an exemption please send this certificate back to us with a written explanation. You must do this within five working days of the date you were no longer entitled to an exemption.

Yours faithfully

D Butler
Commissioner of Inland Revenue



Private Bag Manukau
Telephone 09-262 9011

BUSINESSDIRECT

**CERTIFICATE OF EXEMPTION FROM RESIDENT WITHHOLDING
TAX ON INTEREST/DIVIDENDS**

QUEEN'S REDOUBT TRUST BOARD

22 ELGIN STREET
GREY LYNN AUCKLAND

1002

Exemption/IRD Number 78-527-714

DIR

This certifies that Resident Withholding Tax deductions are not to be made from any interest and dividends paid to the named recipient from 18/10/2002

D Butler
Commissioner of Inland Revenue

This certificate is issued without alteration or erasure.



VALLEY DRAINLAYING LTD
 P O Box 851
 PUKEKOHE 2120
 SOUTH AUCKLAND

TEL: 09 238 3485
 FAX: 09 238 3510

VALLEYDRAINLAYING@XTRA.CO.NZ
 WWW.VALLEYDRAINLAYING.CO.NZ

29 October 2015

Queen Redoubt Trust
 C/- ibtrees@wc.net.nz

Dear Ian

Re: 22 Great South Rd, Pokeno

Job No: 4376

Further to my site visit and information supplied, please find below my quotation for drainage works required at 22 Great South Rd, Pokeno.

Description of Work:

Connect new toilet to new (yet to be built) sewer line. Supply and install 1 x gully trap, 1 x toilet vent.

Our price \$750 + GST = **\$862.5**

Standard Conditions of Trade:

- All tested to Council requirements and backfilled.
- We will supply digger, labour, truck, pipe, fittings and **all materials** required to complete the above job.
- This quotation is based upon the information provided by the client, any variation from that may incur extra costs.
- Please note payment is to be made in full 7 days from the issue of our invoice unless prior arrangement is made.
- For a full copy of our terms of trade, please see document attached.

Thank you for the opportunity to submit a price for this project. If you have any queries, please do not hesitate to contact me on 09 238 3485 or 0274 719 716.

Kind regards

A handwritten signature in black ink, appearing to read 'Peter Valley'.

Peter Valley
Valley Drainlaying Ltd



DMI Plumbing Limited
PO Box 355
Pukekohe 2340

Tel. 09 238 1450
admin@dmiplumbing.co.nz
GST # 81 781 958

CUSTOMER QUOTATION NO. 4290

Queens Reboot Trust
40 Isabella Dr
Pukekohe

Quote No: 4290
Site: 22 Great South Rd, Pokeno
Created Date: 24/09/2015
Valid For: 30 Day(s)

Dear Ian

Thank you for the opportunity to quote for work required at 22 Great South Rd, Pokeno. All plumbing pipe work and labour to completed contract is included in this price. Plumbing has been specified as G13.

Please find below a list of areas where our plumbing is to be connected.

Bathroom

Disabled Toilet pan & cistern - Vanity

Hose Reel

Install pipe work and connect hose reel

Hardware

Supply Disabled toilet pan & cistern - Wall hung basin to disabled specs - Grab rail to disabled specs

Materials to be Used

All waste pipe in PVC - All hardware connections in PVC to plug and wastes and stainless steel to water - All plumbing pipe work in Buteline piping systems

Exclusions

No allowance has been made for the following:

Supply or installation of water main - Draining - Future kitchen

Extras to Contract

The price has been quoted on the plans provided. Variations to the plan will be charged to the client as 'extras to contract'

Addition - Renovations

Supply pipe and labour for toilet, basin and connection of hose reel

Sub-Total ex GST \$1,450.00

Hardware - Supply of Hardware

Cosmo Care Pan and cistern

Caroma Flora Wall basin

Oceania Basin mixer

Grail Rail 600mm

Sub-Total ex GST \$706.68

With thanks and kind regards
DMI Plumbing Limited

Sub-Total ex GST \$2,156.68
GST \$323.50
Total inc GST \$2,480.18

Laser Electrical Papakura
 PO Box 72 858
 Papakura 2244
 Tel. 09 298 8173
 GST # 95-219-268
 www.laserelectrical.co.nz



CUSTOMER QUOTATION NO. 11385

Ian Barton
 Queens Redoubt Trust
 22 Great South Rd
 Pokeno

Quote No: 11385
Site: 22 Great South Rd Pokeno
Site Address: 22 Great South Rd
 Pokeno

Date: 06/10/2015
Valid For: 30 Day(s)

Description

Disabled toilet.

Disabled toilet

Install light and extract fan in the disabled toilet in the rear workroom.

As the ceiling of the toilet may be used for storage we suggest installing a wall extract fan to avoid ducting sitting above the ceiling. As the external cladding is corrugated iron we recommend having the external vent installed the builder or specialist installer.

We have allowed to install a high quality LED button light fitting that is IP rated so suitable for wet areas and being LED will not need lamp replacement for several years.

We have also allowed for the installation of a fan run-on timer so when the fan is switched off it will run for an additional 7 minutes before turning off.

Item	Quantity	Unit Price	Total
~Fan 150mm thru wall kit	1.00	\$170.87	\$170.87
***LED ceiling button 20W White	1.00	\$169.74	\$169.74
Timer wall fan	1.00	\$35.31	\$35.31
~Switch 2G 10A WH	1.00	\$35.42	\$35.42
~1.0mm TPS twin + earth	10.00	\$2.24	\$22.40
Tradesman	6	\$70.00	\$420.00
Sub-Total ex GST			\$853.74

Thank you.

Sub-Total ex GST \$853.74
GST \$128.06
Total inc GST \$981.80

Laser Electrical Papakura

"Totally Dependable"

www.laserelectrical.co.nz

Shove Electrical NZ Ltd trading as Laser Electrical Papakura is independent to Laser Electrical Group Ltd.
 Laser Electrical Papakura uses the LASER™ name pursuant to a franchise agreement with Laser Electrical Group Ltd.

PROJECT ESTIMATE

Queens Redoubt Trust

E:

Address: Pokeno

Ph:

PO Box:

M:

Mitre10 Mega Pukekohe

Key Contact: Amanda Brocas M:

E: trade@megapukekohe.co.nz

Address: 12 wrightsons way, Pukekohe Ph: (09)2385559
2120, New Zealand

PO Box:

Estimate For:

Job Reference:

Date: 30 Oct 2015

Estimate Number:

83060

This estimate is valid until

29 Nov 2015

This estimate is subject to included tags, terms and conditions. All pricing is GST exclusive unless otherwise stated.

Schedule Summary

General

\$473.05

Grand Total (excluding GST)

\$473.05

GST (at 15%)

\$70.96

Grand Total (including GST)

\$544.01



Key Contact:

Amanda Brocas

Mobile:

Email Address:

trade@megapukekohe.co.nz

Store Phone:

(09)2385559



RECEIVED

- 2 SEP 2016

1549517.

Waikato District Council

Lianne van den Bemd
 Waikato District Council
 Private Bag 544
 Ngaruawahia 3742

30 August 2016

Re: Application for Funding to build Toilet in Visitor Centre at Pokeno.

Dear Lianne,

This letter accompanies the items you asked me for in our telephone conversation of a few days ago.

- A. A copy of Building Consent BDL 1077/16. Please note the total value of the work, at \$5551.00 is higher than we asked for as a grant. This is because the building work will be done by Queen's Redoubt Trustees, one of whom is a licensed builder.
- B. A plan showing services. Please note that the sewerage connection (marked blue and very short) is all that has to be covered by the consent and grant because it will connect the toilet to the sewerage line soon to be installed by WDC as part of the new scheme.

Waikato District Council staff have informed us that, because both of these buildings are on the same title, the Trust is only required to pay one sewerage connection.

Please let me know if you need any further information.

Regards

Ian Barton
 Secretary/Treasurer
 Queen's Redoubt Trust



BUILDING CONSENT NO: BLD1077/16

Section 51, Building Act 2004

ISSUED BY: WAIKATO DISTRICT COUNCIL

The Building

Street address of building: 22 Great South Rd POKENO
 Legal description of land where building is located: PT LOT 14 DP 13817
 Valuation Number: 03801/054.03 Property Number: 302401
 Building name: Queen's Redoubt Visitor Centre
 Location of building within site/block number: n/a
 Level/unit number: n/a

The Owner

Name of owner: I L Barton, N J Prickett
 Mailing Address: 40 Isabella Drive, Pukekohe 2120

Street address/registered office: 40 Isabella Drive, Pukekohe

Phone numbers:

Landline: 09-2392049 Mobile: n/a
 Daytime: 09-2392049 After hours: 09-2392049
 Facsimile number: n/a Email address: ibtrees@wc.net.nz
 Website: www.queensredoubt.co.nz

First point of contact for communications with the Building Consent Authority

Name: Queens Redoubt Trust, I L Barton
 Mailing Address: 40 Isabella Drive, Pukekohe 2120

Phone numbers:

Landline: 09-2392049 Mobile: n/a
 Daytime: 09-2392049 Fax number: n/a
 Email address: ibtrees@wc.net.nz

Building Work

The following building work is authorised by this building consent:

Proposed work: Erect internal walls and install an accessible toilet in the meeting room

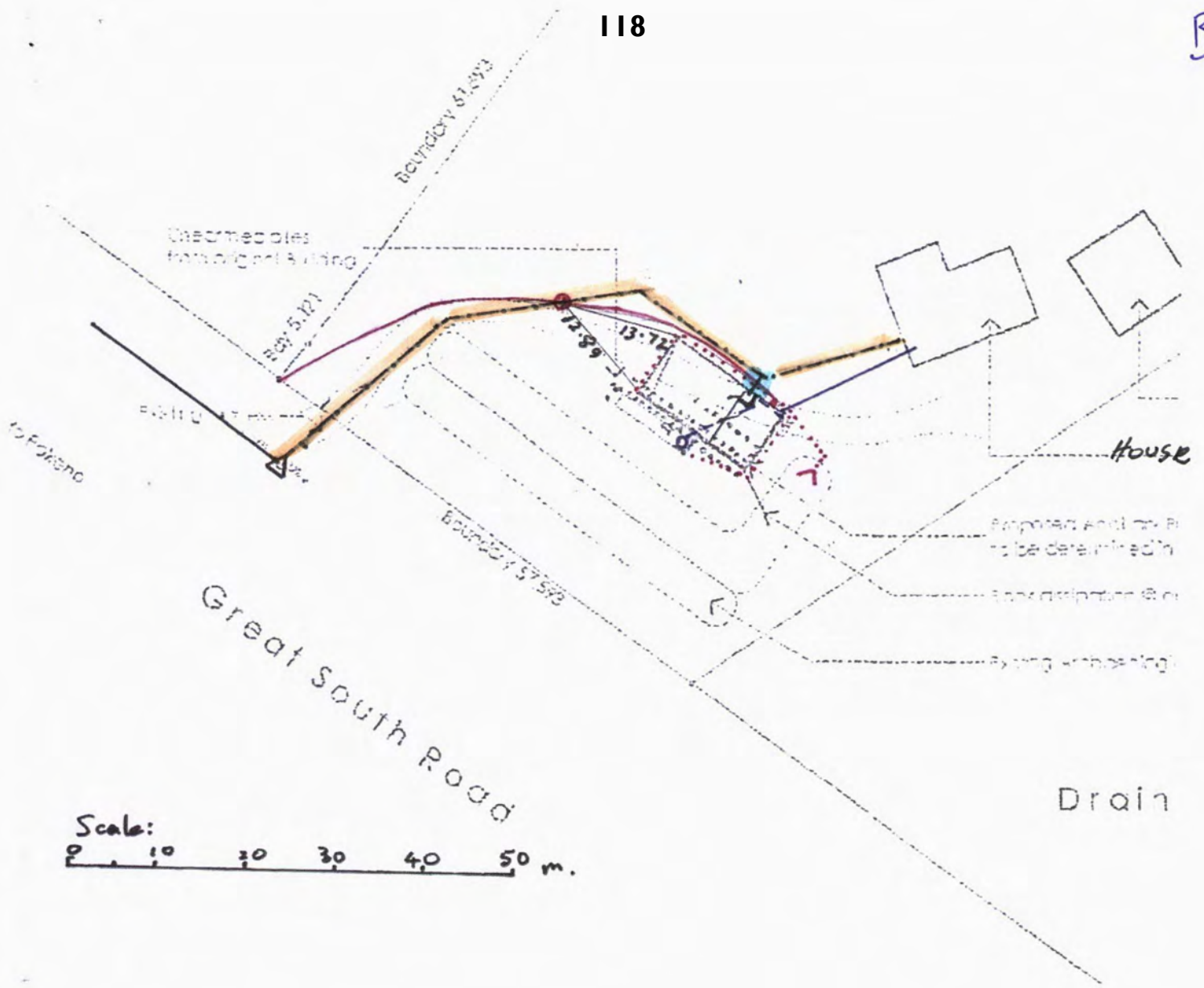
Project type: Community Building \$5,551

Total Value of work: \$5,551

Specified intended Life, not less than 50 years

This building consent is issued under Section 51 of the Building Act 2004. This building consent does not relieve the owner of the building (or proposed building) of any duty or responsibility under any other Act relating to or affecting the building (or proposed building).

This building consent also does not permit the construction, alteration, demolition, or removal of the building (or proposed building) if that construction, alteration, demolition, or removal would be in breach of any other Act.



Water Supply, Power Cable, Storm water and proposed Sewer line

- Power cable
- Point where cable accidentally cut when laying power line
- 12.89 Distance to cut from building corners (m)
- Storm water pipes (ca 75cm from building)
- Storm water out flow
- Water pipes (existing) (proposed)
- Fire hose reel
- Sewer line (existing) (proposed)
- Man like sewer connection
- Sewer line to house
- Connection for house
Consent BLD 1077/16

119
DISCRETIONARY & FUNDING 8 AUGUST 2016
ACTION SHEET
OPEN MEETING

To:	Council		
	Chief Executive		
	General Manager Customer Support – Sue Duignan		
	General Manager Service Delivery – Tim Harty		
	General Manager Strategy & Support – Tony Whittaker	x	
	Lianne van den Bemd	x	

From: Wanda Wright

Date 8 August 2016

APPLICATIONS FOR FUNDING – RURAL WARD DECISIONS - CONTINUED

Application for Funding – Queens Redoubt Trust
Agenda Item 7.3

Resolved: (Crs Costar/McGuire)

THAT the report from the **General Manager Strategy & Support** be received;

AND THAT the request from the **Queens Redoubt Trust** towards the cost of installing a disabled toilet amenity inside the **Queens Redoubt Visitors Centre** is deferred for the following reasons:

- more information is required regarding connection fee for wastewater.

CARRIED on the voices

D&F1608/06/3

Open Meeting

To	Discretionary & Funding Committee
From	TG Whittaker General Manager Strategy & Support
Date	15 October 2016
Prepared by	Lianne van den Bemd Community Development Advisor
Chief Executive Approved	Y
DWS Document Set #	1627484
Report Title	Application for Funding – Te Kauwhata & Districts Information & Support Centre Inc.

1. EXECUTIVE SUMMARY

The purpose of this report is to present an application for funding from the Te Kauwhata & Districts Information & Support Centre Inc. towards the cost of observing National Children's Day in March 2017.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received;

AND THAT an allocation of \$..... is made to the **Te Kauwhata & Districts Information & Support Centre Inc.** towards the cost of observing **National Children's Day in March 2017;**

OR

AND THAT the request from the **Te Kauwhata & Districts Information & Support Centre Inc.** towards the cost of observing **National Children's Day in March 2017** is declined / deferred until for the following reasons:

3. BACKGROUND

The Te Kauwhata & Districts Information & Support Centre Inc. is hosting an event to recognise National Children's Day in March 2017.

The theme of the event is "Splash n Dash" which involves family teams, a merry band of music, playing with bubble foam and jumping on inflatable toys.

The event is taking place at the Te Kauwhata Domain on 5 March 2017.

4. OPTIONS CONSIDERED

- 1) That the application is approved and an allocation of partial or full funding requested be made.
- 2) That the application is declined.
- 3) That the application is deferred.

5. FINANCIAL

Funding is available to allocate for the year.

The project is noted to cost \$5,876.00. The Te Kauwhata & Districts Information & Support Centre Inc. is seeking funding of \$1,000.00 towards the cost of the event.

GST Registered			Yes
Set of Accounts supplied			Yes
Previous funding has been received by this organisation			Yes
Discretionary & Funding Committee	Children's Day	March 2016	\$500.00

6. POLICY

The application meets the criteria set in the Discretionary Grants Policy, one of which is that grants up to \$5,000.00 can be funded up to 100% at the discretion of the relevant community board or community committee or Council's Discretionary & Funding Committee.

For grants above \$5,000.00 a funding cap of 75% of the total project cost applies (whichever is the greater) and other funding needs to be sought.

Funds cannot be uplifted until all sufficient funds for the project are approved.

7. CONCLUSION

Consideration by the Committee is required with regard to this funding request.

8. ATTACHMENTS

Application for Funding - Te Kauwhata & Districts Information & Support Centre Inc.

DISCRETIONARY FUNDING APPLICATION FORM

Important notes for applicant:

- It is recommended that, prior to submitting your application, you contact the Waikato District Council's community development co-ordinator, on 07 824 8633 or 0800 492 452, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Please read the Guidelines for Funding Applications document to assist you with completing this application form.
- Please note that incomplete applications WILL NOT be considered. All parts of the application MUST be completed and all supporting information supplied.
- All applications must be on this application for funding form. We will not accept application forms that have been altered.
- Please ensure you complete the **checklist on page 5**.

RECEIVED

03 OCT 2016

Which fund are you applying to: (Please tick appropriate box)

Waikato District Council

Discretionary and Funding Committee

Project

Event

OR

Community Board / Committee Discretionary Fund

Raglan

Taupiri

Onewhero-Tuakau

Ngaruawahia

Huntly

Te Kauwhata

Meremere

Section I - Your details

Name of organisation

Te Kauwhata Districts Information & Support Centre Inc

What is your organisation's purpose?

Community House that provides support and programmes.

Address: (Postal)

1a Waarenga Rd Tekauwhata 3710

Address: (Physical if different from above)

Contact name, phone number/s and email address

Jennie Gore 078264303 tk.disc@xtra.co.nz

Charities Commission Number: (If you have one)

CC 26227

Are you GST registered? No Yes GST Number 065,845,008

Bank account details 031157410007572100

Bank Westpac Branch Huntly

The following documentation is required in support of your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- Encoded deposit slip to enable direct credit of any grant payment made
- A copy of any documentation verifying your organisations legal status

Section 2 – Community wellbeing and outcomes

Which community wellbeing will your project contribute to?

(See the guidelines sheet for more information on this section).

Social Economic Cultural Environmental

Which of the five community outcomes for the Waikato district does this project contribute to?

(See the guidelines sheet for more information on this section.)

Accessible Safe Sustainable Thriving Vibrant

Section 3 – Your event/project

What is your event / project, including date and location? (please provide full details)

Celebrating Children's Day - 5th March 2017
To be held on the Tekauwhata
Domain. Time 10am - 2pm.

Who is involved in your event / project?

The Lions and Lakeside Lions Club. TK Community House
TK Fire Brigade. TK College / Youth.
TK Playcentre TK Fitness Centre

How many volunteers are involved?

30

What other groups are involved in the project?

How will the wider community benefit from this event/project?

This event is for Tekauwhata + Districts so
a large rural area covered. Bringing families
together to celebrate children.

Section 4 – Funding requirements

Note : Please provide full details of how much your event/project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the event/project.

Please complete all of the following sections	GST Inclusive Costs (use this column if you are not GST registered)	GST Exclusive Costs (use this column if you are GST registered)
TOTAL COST OF THE PROJECT/EVENT	\$ _____	\$ 5876
Existing funds available for the project Total A	\$ _____	\$ Nil

Funding being sought from Waikato District Council

Project Breakdown (itemised costs of funding being sought) If there is insufficient space below please provide a breakdown of costs on an additional sheet.	\$	\$
Inflatables	\$ _____	\$ 3715
Refreshments	\$ _____	\$ 1160
Bubble Foam	\$ _____	\$ 600
Hall Hire/age	\$ _____	\$ 100
Advertising	\$ _____	\$ 200
Fire Foam	\$ _____	\$ 100
Total Funds being sought from WDC Total B	\$ _____	\$ 1000

Has funding been sought from other funders? Yes No
If 'Yes', please list the funding organisation(s) and the amount of funding sought

a) see funding/costings sheet	\$ _____	\$ _____
b)	\$ _____	\$ _____
c)	\$ _____	\$ _____
d)	\$ _____	\$ _____
Total of other funds being sought Total C	\$ _____	\$ 5200

Total Funding Applied for (Add totals A, B & C together to make Total D) Total D	\$ _____	\$ 6200
<i>Note : This total should equal the Total Cost of the Project/Event</i>		

Describe any donated material / resources provided for the event/project:

The Playcentre provide resources for pre school activities
The Fitness Centre provide equipment for games
Greens contracting provide polythene for water slides.

Te Kauwhata & Districts Information & Support Centre Inc
 Children's Day Event Funding/Costings
 5th March 2017

Item	Costing - Less GST	Applying to:	Received
Inflatables	\$3,715.00	TK Lions Club \$1500 The Trusts Community Fund \$1500 Te Kauwhata Water Association \$500 DV Bryant \$500 Tindalls Rural Fund \$500 WDC Event Fund \$1000 Te Kauwhata Community Assoc \$700	\$ \$ \$ \$ \$ \$ \$
Food	\$1160.62		
Advertising	\$200.00		
Hall Hireage	\$100.00		
Bubble Fun	\$600.00		
Fire Foam	\$100.00		
Total	\$5875.62	\$6,200	
Deficit	\$		

Section 5 – Previous Funding Received from Waikato District Council

If you have received funding from or through the Waikato District Council for any project in the past two years, please list below:

Project	Amount received	Date
Children's Day	\$500	21/03/16

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. Note : this will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned

Signed: muGone Name: 29/9/16

I certify that the funding information provided in this application is correct.

Signature: [Signature] Date: 28/9/16

Position in organisation (tick which applies) Chairman Secretary Treasurer

Signature: [Signature] Date: 29/9/16

Position in organisation (tick which applies) Chairman Secretary Treasurer

Checklist

Please ensure you have completed all parts of the funding application form by marking the boxes below and include copies of all accompanying documentation required.

Please also ensure you attach the completed checklist with your application.

Items Required	Enclosed ✓
Read and understood the guidelines for funding applications document	✓
Discussed your application with the Waikato District Council community development co-ordinator	✓
Nominated the fund you are applying for	✓
Completed Section 1 – Your details	✓
Enclosed a full copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club	✓
Enclosed an encoded deposit slip to enable direct credit of any grant payment made	✓
Enclosed a copy of any documentation verifying your organisations legal status	✓
Included copies of written quotes	✓
Completed Section 2 - community wellbeing and outcomes	✓
Completed Section 3 – details of your event/project	✓
Completed Section 4 – Funding requirements	✓
Completed Section 5 where funding has been received in the previous 2 years	✓
Obtained two signatures on your application	✓

Please note: Incomplete applications will not be considered. Applicants will be requested to submit relevant outstanding information within 5 days or their application will be returned.

035589502160160300447379 023Sep2014

DATE _____

AMOUNT _____

\$ _____

DEPOSITED FOR CREDIT OF _____

TELLER _____

□ □ □ □ □ □ □ □



Westpac



Huntly
Main Street, Huntly, NZ

IF MORE THAN THREE CHEQUES RECORD DETAILS ON REVERSE

DRAWER (I.E. CHEQUE ISSUED BY)	BANK	BRANCH	CHEQUES AS PER BACK	\$

PAID IN BY: (PLEASE PRINT NAME)
PROCEEDS OF CHEQUES ETC. MAY NOT BE AVAILABLE TILL CLEARED

CREDIT
□ □ □ □ □ □ □ □

THE TE KAUWHATA & DISTRICTS INFORMATION & SUPPORT CENTRE INCORPORATED

TOTAL \$

DEPOSIT		DATE	deposit	
NOTES	\$			
COINS	\$			
CHEQUES AS PER BACK	\$			
SUB TOTAL		\$		
LESS CHARGES		\$		

⑈031574⑈ 0007572000 ⑈ 57

my record

2 September 2016

The Chairperson
Te Kauwhata & Districts Information & Support Centre
1A Waerenga Road
TE KAUWHATA 3710

Dear Sir/Madam

Audit Management Letter for the Year Ended 31 March 2016

1. Introduction

We have completed the audit of Te Kauwhata & Districts Information & Support Centre for the year ended 31 March 2016 and enclose the financial statements with the audit report attached.

This letter provides a summary of:

- the audit scope
- the audit opinion
- the issues arising from the audit

You will appreciate that while our audit is carried out in accordance with generally accepted auditing standards, it cannot, and should not, be relied upon to detect every instance of misstatement, fraud, irregularity or inefficiency.

The responsibility for the implementation and monitoring of internal and management controls rests with management and the Executive.

2. Audit Scope

The audit aimed to:

- Provide an audit opinion on whether the financial statements fairly reflect Te Kauwhata & Districts Information & Support Centre reported financial results and financial position.
- Assess and report on aspects of the Te Kauwhata & Districts Information & Support Centre's financial management and controls.

3. Audit Opinion

We have issued a modified audit opinion on the financial statements for the year ended 31 March 2016. This is normal for small organisations where fees and fundraising are received.

91 Clarence Street Hamilton 3204
PO Box 389 Hamilton 3240

Telephone 07 839 1235
Facsimile 07 839 1237

Freephone 0800 269 139

enquiries@owenmcleod.co.nz
www.owenmcleod.co.nz



4. Issues Arising From the Audit**Discussions with Management**

Under the NZ International Standards on Auditing (NZ ISAs), we are required to tell you, as the governing body, of any disagreements we had with management.

We are pleased to tell you that we had no such disagreements.

Inwards Cash System

At present there is no effective independent check of inwards cash records to ensure that all monies received are receipted and banked. We suggest that each receipts/banking be independently reviewed and signed off.

5. Conclusion

We wish to acknowledge the friendly assistance provided by your staff during the audit. If there is any further information you require, please do not hesitate to contact me.

Yours faithfully
OWEN McLEOD & CO



Richard Owen

INDEPENDENT AUDITOR'S REPORT

To the Committee of Te Kauwhata & Districts Information & Support Centre Inc

Report on the Performance Report

We have audited the accompanying performance report of Te Kauwhata & Districts Information & Support Centre Inc on pages 02 to 18 which comprises the entity information, the statement of service performance, the statement of financial performance and statement of cash flows for the year ended 31 March 2016, the statement of financial position as at 31 March 2016, and the statement of accounting policies and other explanatory information.

The Responsibility of the committee for the Performance Report

The Committee is responsible on behalf of the entity for:

- (a) Identifying outcomes and outputs, and quantifying the outputs to the extent practicable, that are relevant, reliable, comparable and understandable, to report in the statement of service performance;
- (b) the preparation and fair presentation of the performance report which comprises:
 - the entity information;
 - the statement of service performance; and
 - the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) issued in New Zealand by the New Zealand Accounting Standards Board, and
- (c) for such internal control as the Committee determine is necessary to enable the preparation of the performance report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the performance report based on our audit. We conducted our audit of the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)), and the audit of the entity information and statement of service performance in accordance with the International Standard on Assurance Engagements (New Zealand) ISAE (NZ) 3000 (Revised). Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the performance report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the performance report, including performing procedures to obtain evidence about and evaluating whether the reported outcomes and outputs and quantification of the outputs to the extent practicable, are relevant, reliable, comparable and understandable. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the performance report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the performance report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes, evaluating the appropriateness of accounting policies used and the

91 Clarence Street Hamilton 3204
PO Box 389 Hamilton 3240

Telephone 07 839 1235
Facsimile 07 839 1237

Freephone 0800 269 139

enquiries@owenmcleod.co.nz
www.owenmcleod.co.nz



reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the performance report.

We believe that the evidence we have obtained is sufficient and appropriate to provide a basis for our unmodified opinion on the entity information, statement of service performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report and our qualified opinion on the statement of financial performance.

Other than in our capacity as auditor we have no relationship with, or interests in, Te Kauwhata & Districts Information & Support Centre Inc.

Basis for Qualified Opinion

Our work was limited as control over fees, before being recorded, is limited and there are no practical audit procedures to determine the effect of this limited control.

Qualified Opinion on the statement of financial performance

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the performance report presents fairly, in all material respects, the statement of financial performance of Te Kauwhata & Districts Information & Support Centre Inc for the year ended 31 March 2016 in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit).

Opinion

In our opinion:

- a) the reported outcomes and outputs, and quantification of the outputs to the extent practicable, in the statement of service performance are suitable;
- b) the performance report on pages 02 to 18 presents fairly, in all material respects,:
 - the entity information for the year then ended;
 - the service performance for the year then ended; and
 - the financial position of Te Kauwhata & Districts Information & Support Centre Inc as at 31 March 2016, and cash flows for the year then endedin accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit)



R K Owen
Owen McLeod & Co
02 September 2016
Hamilton



2016 Performance Report

**Te Kauwhata & Districts Information &
Support Centre Inc.**

Te Kauwhata & Districts Information & Support Centre Inc.

Contents of Performance Report

For the Year Ended 31 March 2016

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Statement of Service Performance	4
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Te Kauwhata & Districts Information & Support Centre Inc.

Entity Information

As at 31 March 2016

Te Kauwhata & Districts Information & Support Centre Inc. is a charitable trust registered under the Charities Act 2005.

Entity's Purpose or Mission

1. To deliver quality service to our community.
2. To grow by networking and creating services to meet the needs of the community.
3. To raise our profile and encourage community participation.
4. To regularly assess the needs of the organisation.
5. To develop a funding programme that will sustain and grow services to our community.

Nature of Business

Community Information & Support Services

Address

Community House
1A Waerenga Road
TE KAUWHATA

Toy Library
5A Main Street
TE KAUWHATA

Email Address

tk.disc@xtra.co.nz

Telephone

07 826 4303

Facsimile

07 826 4303

Entity Structure

We have an Executive Committee that meets 11 times per year. We have a Chairperson, Secretary and a Treasurer plus three other committee members. We hold an AGM in either July or August each year. The Committee is on a three year rotation. We approach members of the community who may have skills that are needed to be on the Board. We have a Maori representative. We have four men and two women on the Board. The Chair is the Staff Liaison Officer and looks after staff issues, a Committee member is the OSH Safety person who deals with safety checks etc., the Treasurer is a retired Accountant. We have three members employed - the Manager, the Receptionist/Administrator, the Cleaner. We are a stand alone organisation and have there is no other service running programmes or support services in this area.

Main Sources of Cash and Resources

We are funded by government agencies such as the Ministry of Social Development, The Community Organisations Grants Scheme, NZ Lottery Grants, philanthropic groups such as The Trusts Charitable Foundation, Trust Waikato, WEL Energy Trust, Len Reynolds Trust, Len Reynolds Trust, Skycity Hamilton Community Trust and our regional council - Waikato District Council. We rely heavily on grants and donations. We have no investments now as they have been utilised to keep functioning.

Main Methods Used to Raise Funds

We do not have fundraisers as such but our community members gift donations. We are planning a fundraiser for 2017 to support funding for the Community House. This fundraiser will be an auction evening. We apply for funding to support our work here.



Te Kauwhata & Districts Information & Support Centre Inc.

Entity Information (continued)

As at 31 March 2016

Entity's Reliance on Volunteers and Donated Goods or Services

We have 6 Volunteers who make up the Executive Committee. We have 12 Volunteers working with our organisation at present. Of these 4 work to support the office staff during the week. The other 8 Volunteers provide a service for our organisation (Luncheon Club). We would not be able to function well without their support. The community is very generous with clothing, bed linen, household items, furniture, electrical appliances (checked by certified Electrician). We also receive fruits and vegetables in season. These are given to members of our community.

Executive Committee

SP Nelson
JW Oakden
DJ Wallace
C Willats
G Mako
S Irvine

Manager

JM Gore

Toy Box Library Co-ordinator

S Jackson

Receptionist/Administrator

N Patterson

Accountants

Craig Periam Limited
Chartered Accountants
Level 1
13 West Street
PUKEKOHE

Auditor

Owen McLeod & Co
Chartered Accountants
91 Clarence Street
HAMILTON

Bankers

Westpac NZ Limited
Main Street
HUNTLY

IRD Number

65-845-008

Registered Charity Number

CC26227



Te Kauwhata & Districts Information & Support Centre Inc.

Statement of Service Performance

For the Year Ended 31 March 2016

Charitable Trust's Outcomes:

Budgeting Advice - help community members budget and become more financially literate.

Strengthening Families Programme - all agencies working with family come together to prepare a plan to help the family move forward.

Counselling Clinics - one for Alcohol & Drug and the other Family/General counselling to support our community members to reconnect with community.

Foodbank is provided as a one off need to support families. They are then encouraged to go onto budgeting to address the real need.

Frozen meals are available for sale to assist the elderly and people living on their own as an alternative to cooking for themselves.

We provide information and referrals to other organisations so that they are connected with the right people for their particularly need.

Luncheon Club for elderly and lonely - provides companionship and an outlet to discuss needs.

We take bookings for the medical transport to Waikato Hospital and other medical appointments so they get seen in a timely manner.

Provide a Welcome In Pack for new residents to our community with relevant information to help them connect to their new environment.

Hospice bed/equipment is available to support our community members in palliative care.

Youth HUB is provided so youth have a place to go and a voice to be heard.

CV Preparations and Job Board to support community members into work.

We provide these services so that our community members will feel safe, supported and help build confidence to join up with other community members.

Charitable Trust's Outputs:

	Actual 2016	Budget 2016	Actual 2015
Budget Service - clients	40	50	54
Strengthening Families - families	3	2	5
Frozen Meals - clients	42	50	58
Luncheon Club - members	38	40	33
Counselling - sessions	103	80	112
Children's Day - people attended	450	500	350
Welcome In Packs - received by people	23	30	25
CV Preparations - completed for clients	15	20	19
Foodbank - people received food parcel	115	120	184
Information - people received information	1022	1030	1098
Rural Women NZ Transport to Medical Appointments - clients	282	300	260

Additional Output Measures:

We have a procedure that states that we must deliver a service in a timely manner and must return phone calls by end of day. Our Volunteers have put in 2,835 voluntary hours for 2015-2016. This equates to 236 hours per month worked by Volunteers. The Volunteers are the 6 Executive members, 4 Volunteers assist the Community House reception area, 8 Volunteers assist with the Luncheon Club, 2 Volunteers who assist with mowing lawns and shifting furniture to needy families.

Additional Information:

We have definitely been affected by the global recession - funding and donations are markedly down. We would like to increase staff hours to 30 hrs per week x 2 to be able to provide more services and programmes. We have not been able to increase wages for a Staff member who should be recognised for the work put in.

These financial statements are to be read in conjunction with the accompanying Notes. These statements have been audited.



Te Kauwhata & Districts Information & Support Centre Inc.

Statement of Financial Performance

For the Year Ended 31 March 2016

	Note	Actual 2016 \$	Actual 2015 \$
Revenue			
Donations, fundraising and other similar revenue	2	132,139	114,082
Fees, subscriptions and other revenue from members	3	5,965	4,681
Revenue from providing goods or services	4	2,229	4,067
Interest, dividends and other investment revenue	5	367	836
Other revenue	6	341	-
Total Revenue		141,041	123,667
Less Expenses			
Volunteer and employee related costs	7	77,196	68,291
Costs related to providing goods or services	8	34,287	35,468
Other expenses	9	35,850	34,119
Total Expenses		147,333	137,877
(Deficit)		(6,292)	(14,211)

These financial statements are to be read in conjunction with the accompanying Notes. These statements have been audited.



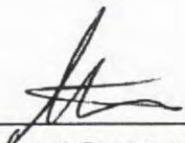
Te Kauwhata & Districts Information & Support Centre Inc.

Statement of Financial Position

As at 31 March 2016

	Note	2016 \$	2015 \$
Current Assets			
Cash & Bank Balances	10	31,751	49,091
Accounts Receivable	11	13,143	400
Prepayments	12	724	-
Inventories	13	200	166
Total Current Assets		45,818	49,657
Non Current Assets			
Property, Plant & Equipment	14	7,566	9,922
Total Assets		53,384	59,579
Current Liabilities			
Payables & Accruals	15	5,812	4,365
GST Payable		208	1,559
Total Liabilities		6,020	5,924
Net Assets		47,364	53,655
Accumulated Funds			
Closing Balance	16	47,364	53,655
Total Accumulated Funds		47,364	53,655

These Financial Statements are signed on behalf of the Entity by:



 Te Kauwhata & Districts Information & Support Centre

Date 29/8/16.

These financial statements are to be read in conjunction with the accompanying Notes. These statements have been audited.

Te Kauwhata & Districts Information & Support Centre Inc.

Statement of Cash Flows

For the Year Ended 31 March 2016

Note	2016 \$	2015 \$
Cash Flows from Operating Activities		
Cash was received from:		
Donations, fundraising and other similar receipts	129,122	122,626
Interest, dividends and other investment receipts	367	1,113
	129,489	123,739
Goods and Services Tax	(2,800)	2,644
Cash was applied to:		
Payments to suppliers and employees	144,687	137,091
	144,687	137,091
Net Cash Flows from Operating Activities	(17,998)	(10,708)
Cash Flows from Investing and Financial Activities		
Cash was received from:		
Receipts from sale of property, plant and equipment	657	-
	657	-
Cash was applied to:		
Payments to acquire property, plant and equipment	-	4,474
	-	4,474
Net Cash Flows from Investing and Financial Activities	657	(4,474)
Net Decrease in Cash Held	(17,341)	(15,182)
Cash at the Beginning of the Year	49,092	64,274
Cash at the End of the Year	31,751	49,092
This is represented by:		
Cash & Bank Balances	31,751	49,091

These financial statements are to be read in conjunction with the accompanying Notes. These statements have been audited.



Te Kauwhata & Districts Information & Support Centre Inc.

Depreciation Schedule

For the Year Ended 31 March 2016

	RATE & TYPE	% PVT USE	Cost on HAND	OPENING WDV	ADDITIONS	DATE of ADDITION	SALE PRICE	PARTSALE PRICE	PROFIT (LOSS)	DISPOSAL DATE	Cost	CAPITAL GAIN/LOSS	DEPN	ACC DEPN	PRIVATE DEPN	ACCUM PRIVATE	CLOSING WDV
Buildings																	
Storage Shed		00P	4,161	4,161	-	02/08/11	-	-	-	-	-	-	-	-	-	-	4,161
			4,161	4,161	-		-	-	-		-	-	-	-	-	-	4,161
Plant and Equipment																	
Files	12.00P		-	-	-	01/08/97	-	-	-	31/03/16	68	-	-	-	-	-	-
Heaters	33.00P		-	-	-	01/08/97	-	-	-	31/03/16	825	-	-	-	-	-	-
Vaccum Cleaner	33.00P		-	-	-	01/08/97	-	-	-	31/03/16	797	-	-	-	-	-	-
Fridge	12.00D		400	23	-	01/08/97	-	-	-	-	-	-	3	380	-	-	20
Phone System	26.00D		400	2	-	01/08/99	-	-	-	-	-	-	1	399	-	-	1
Computer Intel	48.00D		-	1	-	20/11/03	-	-	(1)	31/03/16	1,872	-	-	-	-	-	-
ASUS Computer & LED Monitor	40.00P		2,220	889	-	29/10/13	-	-	-	-	-	-	888	2,219	-	-	1
Computerworks Laptop	40.00P		1,853	1,483	-	13/10/14	-	-	-	-	-	-	741	1,111	-	-	742
			4,873	2,398	-		-	-	(1)		3,562	-	1,633	4,109	-	-	764
Furnishings																	
Carpet	33.00D		-	4	-	01/08/97	-	-	(4)	31/03/16	3,557	-	-	-	-	-	-
Lino	15.00D		-	16	-	01/08/97	-	-	(16)	31/03/16	306	-	-	-	-	-	-
Chairs & Coffee Table	15.00D		173	9	-	01/08/97	-	-	-	-	-	-	1	165	-	-	8
Signs	9.50D		534	79	-	01/08/97	-	-	-	-	-	-	8	463	-	-	71
Shelving	18.00D		977	30	-	01/08/97	-	-	-	-	-	-	5	952	-	-	25
Security Screen Back Door	12.00D		649	236	-	03/05/07	-	-	-	-	-	-	28	441	-	-	208
Reception Desk	15.60D		705	196	-	21/09/07	-	-	-	-	-	-	31	540	-	-	165
Longspan Shelving	20.00D		-	316	-	20/06/11	657	-	341	17/06/15	742	-	-	-	-	-	-
Focus Joinery - 2 x Pantry Units	10.00D		1,826	1,720	-	30/09/14	-	-	-	-	-	-	172	278	-	-	1,548
OfficeMax - 10 x Chairs	16.00D		795	732	-	21/10/14	-	-	-	-	-	-	117	180	-	-	615
			5,859	3,338	-		657	-	321		4,605	-	382	3,019	-	-	2,840



These financial statements are to be read in conjunction with the accompanying Notes. These statements have been audited.

Te Kauwhata & Districts Information & Support Centre Inc.

Depreciation Schedule (continued)

For the Year Ended 31 March 2016

	RATE & TYPE	% PVT USE	Cost on HAND	OPENING WDV	ADDITIONS	DATE of ADDITION	SALE PRICE	PARTSALE PRICE	PROFIT (LOSS)	DISPOSAL DATE	Cost	CAPITAL GAIN/LOSS	DEPN	ACC DEPN	PRIVATE DEPN	ACCUM PRIVATE	CLOSING WDV
Toy Library Stock																	
Toy Library Stock	33.000		-	11	-	01/02/99	-	-	(11)	31/03/16	8,128	-	-	-	-	-	-
Toy Library Stock 2001	33.000		-	8	-	01/04/00	-	-	(8)	31/03/16	3,337	-	-	-	-	-	-
Toy Library Stock 2002	33.000		-	5	-	31/03/02	-	-	(5)	31/03/16	901	-	-	-	-	-	-
Intel Celeron Computer & 17" Monitor	60.000		-	-	-	01/04/05	-	-	-	31/03/16	1,457	-	-	-	-	-	-
			-	24	-		-	-	(24)		13,823	-	-	-	-	-	-
TOTAL			14,683	9,921	-		657	-	296		21,990	-	1,995	7,128	-	-	7,565



These financial statements are to be read in conjunction with the accompanying Notes. These statements have been audited.

Te Kauwhata & Districts Information & Support Centre Inc.

Notes to and forming part of the Performance Report

For the Year Ended 31 March 2016

1 Statement of Accounting Policies**Reporting Entity**

Te Kauwhata & Districts Information & Support Centre Inc. is a charitable trust registered under the Charities Act 2005.

The performance report of Te Kauwhata & Districts Information & Support Centre Inc. has been prepared according to generally accepted accounting practice in New Zealand as determined by the External Reporting Board.

Charitable trust is involved in providing community information and support services.

Statement of Compliance and Basis of Preparation

Te Kauwhata & Districts Information & Support Centre Inc. is eligible to apply Tier 3 PBE Accounting Standards : PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit), on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000. Charitable trust has elected to report in accordance with PBE SFR-A (NFP). All transactions in the Performance Report are reported using the accrual basis of accounting.

The accounting principles recognised as appropriate for the measurement and reporting of the Statement of Financial Performance and Statement of Financial Position on a historical cost basis are followed by charitable trust, unless otherwise stated in the Specific Accounting Policies.

The information is presented in New Zealand dollars. All values are rounded to the nearest \$.

Specific Accounting Policies

The following specific accounting policies which materially affect the measurement of the Statement of Financial Performance and Statement of Financial Position have been applied:

(a) Revenue Recognition

Revenue is recognised when goods are despatched to the customer or services provided to the customer. Grants and Donations are recognised when received.

(b) Inventories

Inventories are recognised at lower of cost and net realisable value, determined on a first-in first-out basis.

(c) Trade Receivables

Trade Receivables are recognised at estimated realisable value.

These financial statements are to be read in conjunction with the accompanying Notes. These statements have been audited.



Te Kauwhata & Districts Information & Support Centre Inc.

Notes to and forming part of the Performance Report (continued)

For the Year Ended 31 March 2016

(d) Property, Plant & Equipment

Property, plant and equipment is recognised at cost less aggregate depreciation. Historical cost includes expenditure directly attributable to the acquisition of assets, and includes the cost of replacements that are eligible for capitalisation when these are incurred.

All other repairs and maintenance are recognised as expenses in the Statement of Financial Performance in the financial period in which they are incurred.

Depreciation has been calculated using the maximum rates permitted by the Income Tax Act 2007.

The following estimated depreciation rates/useful lives have been used:

Buildings	0.0%
Plant and Equipment	7.5% to 60.0%
Furnishings	4.0% to 60.0%
Toy Library Stock	4.0% to 60.0%

Gains and losses on disposal of fixed assets are taken into account in determining the net result for the year.

(e) Income Tax

Under Section CW 42 of the Income Tax Act 2007, the Entity is exempt from taxation as a non profit organisation. The Entity is registered under the Charities Commission.

(f) Goods and Services Taxation (GST)

Revenues and expenses have been recognised in the performance report exclusive of GST except that irrecoverable GST input tax has been recognised in association with the expense to which it relates. All items in the Statement of Financial Position are stated exclusive of GST except for receivables and payables which are stated inclusive of GST. Charitable trust is registered for GST.

(g) Changes in Accounting Policies

Charitable trust transitioned on 1 April 2015 from preparation of general-purpose financial information in accordance with New Zealand generally accepted accounting practice (NZ GAAP) to general purpose financial reporting in accordance with PBE SFR-A (NFP). The transition had minimal impact on the accounting policies of charitable trust.

All accounting policies were applied consistently during the year.

These financial statements are to be read in conjunction with the accompanying Notes. These statements have been audited.



Te Kauwhata & Districts Information & Support Centre Inc.

Notes to and forming part of the Performance Report (continued)

For the Year Ended 31 March 2016

2 Donations, fundraising and other similar revenue	2016	2015
	\$	\$
DISC		
Donations Received	-	2,500
Foodbank Donations	2,337	2,321
COGS - Operational Costs	6,000	5,000
FACS - Information	8,996	8,996
NZ Lottery Grant - Operating Costs	10,000	15,000
The Trusts Charitable Foundation - Foodbank	5,000	-
Trust Waikato	15,000	7,000
Waikato District Council - Rent	10,000	11,040
WEL Energy Trust - Operating Costs	8,000	7,500
Budget Service Meremere		
Grants	1,500	1,500
FACS - Budget Service Meremere	5,273	5,273
Grants	-	1,500
Budget Service Te Kauwhata		
FACS - Budget Service Te Kauwhata	19,114	19,114
Children's Day		
The Trusts Community Foundation	1,500	-
Waikato District Council	2,000	869
Grants	1,500	4,010
Counselling Clinic		
Grants	5,000	-
Hospice		
Donations Received	2,333	-
Holiday Youth Initiative		
Donations Received	197	-
Waikato District Council	962	-
Hub Youth Initiative		
Donations Received	1,200	1,100
Grants - Youthtown	-	2,870
Grants - Ministry of Youth Development	217	7,000
Grants - Waikato District Health Board	-	8,550
Waikato District Council Event Fund	-	839
Grants - CYF	23,910	-
Strengthening Families		
FACS - Strengthening Families	2,100	2,100
Total Donations, fundraising and other similar revenue	132,139	114,082



These financial statements are to be read in conjunction with the accompanying Notes. These statements have been audited.

Te Kauwhata & Districts Information & Support Centre Inc.

Notes to and forming part of the Performance Report (continued)

For the Year Ended 31 March 2016

3 Fees, subscriptions and other revenue from members	2016	2015
	\$	\$
Luncheon Club		
Luncheon Fees	2,518	2,782
Raffles	757	660
Toy Box Library		
Raffles & Sundry	2,621	68
Rentals	61	749
Subscriptions	8	422
Total Fees, subscriptions and other revenue from members	5,965	4,681
4 Revenue from providing goods or services	2016	2015
	\$	\$
DISC		
Computer Training, Typing & Photocopying	100	57
Life Skills - First Aid Course	-	877
Room Hireage	1,122	487
Frozen Meals		
Frozen Meals - Sales	828	1,746
Opening Stock	(166)	(236)
Closing Stock	200	166
Hub Youth Initiative		
Room Hireage	-	101
Toy Box Library		
Window Advertising	145	869
Total Revenue from providing goods or services	2,229	4,067
5 Interest, dividends and other investment revenue	2016	2015
	\$	\$
Interest Received	367	836
Total Interest, dividends and other investment revenue	367	836
6 Other revenue	2016	2015
	\$	\$
Profit on Sale of Fixed Assets	341	-
Total Other revenue	341	-

These financial statements are to be read in conjunction with the accompanying Notes. These statements have been audited.



Te Kauwhata & Districts Information & Support Centre Inc.

Notes to and forming part of the Performance Report (continued)

For the Year Ended 31 March 2016

7 Volunteer and employee related costs

	2016	2015
	\$	\$
DISC		
ACC Levies	244	208
Salaries - DISC Reception Staff	57,642	54,779
Salaries - DISC Cleaner	1,197	1,340
Budget Service Meremere		
Wages - Meremere Budgeting	941	1,216
Budget Service Te Kauwhata		
Wages - TK Budgeting	3,892	4,631
Hub Youth Initiative		
Wages - Hub Youth Initiative	11,528	2,100
Strengthening Families		
Wages - Strengthening Families	444	450
Toy Box Library		
Wages - Toy Box Library	1,308	3,567
Total Volunteer and employee related costs	77,196	68,291

8 Costs related to providing goods or services

	2016	2015
	\$	\$
DISC		
Administration Expenses - Meeting Training	588	730
Administration Expenses - Meeting Travel	777	629
Administration Expenses - Client Travel & Support	277	131
Advertising & Promotion - General	565	367
Advertising & Promotion - Brochures	-	50
Catering for Visitors	252	379
Electricity	1,507	1,292
Foodbank Purchases	1,740	3,935
Life Skills - Training	168	-
Life Skills - Travel	120	-
Life Skills - First Aid	96	907
Repairs & Maintenance - Furniture & Fittings	-	183
Repairs & Maintenance - Plant & Equipment	40	487
Staff Training & Conferences	262	35
Welcome Packs	116	187
Budget Service Meremere		
Foodbank Purchases	825	3,407
Travel - Meremere Budgeting	797	1,604
Budget Service Te Kauwhata		
Advertising & Promotion	55	-
Foodbank Purchases	3,082	4,448
Staff Training & Conferences	552	259
Staff Training - Travel Expenses	86	-
Travel - TK Budgeting	543	1,032

These financial statements are to be read in conjunction with the accompanying Notes. These statements have been audited.



Te Kauwhata & Districts Information & Support Centre Inc.

Notes to and forming part of the Performance Report (continued)

For the Year Ended 31 March 2016

8 Costs related to providing goods or services (continued)	2016	2015
	\$	\$
Children's Day		
Activity Expenses - Entertainment	3,958	3,261
Advertising & Promotion	175	120
Venue Costs - Hall Hireage	100	87
Refreshments & Meals	1,243	977
Counselling Clinic		
Tutor Expenses - Counselling	1,470	3,090
Frozen Meals		
Purchases - Frozen Meals	1,042	1,680
Holiday Youth Initiative		
Activity Expenses - Entertainment	1,763	-
Catering	666	-
Equipment Hire	1,001	-
Venue Costs - Hall Hireage	2,642	-
Refreshments - Food & Drinks	317	-
Transport	2,396	-
Hub Youth Initiative		
Activity Expenses - Entertainment	266	-
Equipment Hire	1,030	400
Refreshments - Food & Drinks	495	1,071
Staff Training & Conferences	306	736
Travelling Expenses	245	1,703
Luncheon Club		
Purchases - Food	2,003	1,915
Hall, Room Hireage & Venue Costs	52	-
Raffles	249	225
Strengthening Families		
Travel - Strengthening Families	391	-
Toy Box Library		
Repairs, Maintenance & Consumable Toys	29	141
Total Costs related to providing goods or services	34,287	35,468

These financial statements are to be read in conjunction with the accompanying Notes. These statements have been audited.



Te Kauwhata & Districts Information & Support Centre Inc.

Notes to and forming part of the Performance Report (continued)

For the Year Ended 31 March 2016

9 Other expenses	2016	2015
	\$	\$
DISC		
Accountancy Fees	3,493	2,594
Audit Fees	1,200	1,150
Bank Fees	145	156
Computer Maintenance & Expenses	618	1,514
Depreciation	1,995	1,600
Entertainment Expenses (GST)	161	174
General Expenses & Contingencies	342	422
Insurance	1,110	1,799
Interest	-	358
Loss on Disposal of Fixed Assets	21	-
Postage	17	148
Printing & Stationery	763	208
Rent & Water Rates	16,200	14,782
Security Services	490	419
Subscriptions	86	86
Telephone and Fax	2,009	1,826
Hub Youth Initiative		
Insurance	-	615
Minor Equipment Purchases	171	1,051
Printing & Stationery	7	-
Rent & Water Rates	5,870	2,174
Telephone	1,020	-
Toy Box Library		
Depreciation	-	12
Loss on Disposal of Fixed Assets	24	-
Printing & Stationery	8	31
Rent & Water Rates	-	3,000
Subscriptions	100	-
Total Other expenses	35,850	34,119
	2016	2015
	\$	\$
10 Cash & Bank Balances		
Cash Balances		
Cash on Hand - DISC	21	23
Cash on Hand - Laundry	-	9
Cash on Hand - Toy Library	-	30
Cash on Hand - Luncheon Club	43	40
	64	102
Bank Account Balance		
Westpac - 00	31,687	48,989
Total Cash & Bank Balances	31,751	49,091

These financial statements are to be read in conjunction with the accompanying Notes. These statements have been audited.



Te Kauwhata & Districts Information & Support Centre Inc.

Notes to and forming part of the Performance Report (continued)

For the Year Ended 31 March 2016

	2016	2015
11 Current Receivables	\$	\$
Accounts Receivable		
Trade Debtors	13,143	400
Total Current Receivables	13,143	400

	2016	2015
12 Prepayments	\$	\$
Prepayments	724	-
Total Prepayments	724	-

	2016	2015
13 Inventories	\$	\$
Stock on Hand		
Stock on Hand - Frozen Meals	200	166
Total Inventories	200	166

14 Property, Plant & Equipment

	Opening Carrying Amount	Purchases / (Sales or Disposals)	Depreciation & Impairment	Closing Carrying Amount
Property, Plant & Equipment 2016	\$	\$	\$	\$
Buildings	4,162	-	-	4,162
Plant and Equipment	2,398	(1)	1,633	764
Furnishings	3,338	(336)	362	2,640
Toy Library Stock	24	(24)	-	-
Total Property, Plant & Equipment	9,922	(361)	1,995	7,566

	Opening Carrying Amount	Purchases / (Sales or Disposals)	Depreciation & Impairment	Closing Carrying Amount
Property, Plant & Equipment 2015	\$	\$	\$	\$
Buildings	4,161	-	-	4,161
Plant and Equipment	1,808	1,853	1,263	2,398
Furnishings	1,055	2,621	337	3,339
Toy Library Stock	36	-	12	24
Total Property, Plant & Equipment	7,060	4,474	1,612	9,922

These financial statements are to be read in conjunction with the accompanying Notes. These statements have been audited.



Te Kauwhata & Districts Information & Support Centre Inc.

Notes to and forming part of the Performance Report (continued)

For the Year Ended 31 March 2016

15 Payables & Accruals	2016	2015
	\$	\$
Accounts Payable		
Trade Creditors	4,490	3,100
Other Payables & Accruals		
Accrued Expenses	1,322	1,265
Total Payables & Accruals	5,812	4,365

16 Accumulated Funds	2016	2015
	\$	\$
Equity		
Balance at 1 April	53,655	17,865
Profit / (Deficit) for the Year	(6,292)	(14,211)
Transfer from Reserves	-	50,000
Balance at 31 March	47,364	53,655
Reserves		
Balance at 1 April	-	50,000
Transfer to Accumulated Funds	-	(50,000)
Balance at 31 March	-	-
Total Equity at 31 March	47,364	53,655

17 Related Parties

Mrs Wallace is a member of the Te Kauwhata & Districts Information & Support Centre Inc. (DISC) Executive. The DISC pay rent and any repairs and maintenance costs for a building owned by Te Kauwhata Plumbers Ltd, of which Mrs Wallace is a director and shareholder, (2015: Same).

18 Commitments

The charitable trust has no commitments as at 31 March 2016, (2015 Nil).

19 Contingent Liabilities and Guarantees

The charitable trust has no contingent liabilities and no guarantees as at 31 March 2016, (2015: Contingent Liabilities Nil and Guarantees Nil).

20 Events Occurring After Balance Date

There were no events that have occurred after the balance date that would have a significant impact on the Performance Report, (2015: Nil).



These financial statements are to be read in conjunction with the accompanying Notes. These statements have been audited.

Children's Day Funding Information

No	Funder	Month Applied	Amt Applied For	Month Received	Amount Received	Monies Applied to
1.	The Trusts Community Foundation	Open Oct Closes 10 Nov	\$1,500	Feb		Children's Day
2.	Te Kauwhata Lion's Club	Nov	\$1,500	March		Children's Day
3.	DV Bryant	Open Oct Closes 18 Nov	\$500	Feb		Children's Day
4.	Te Kauwhata Water Association	Open Oct Closes	\$500	Dec		Children's Day
5.	Tindalls Rural Fund	Open Sept	\$500	Feb		Children's Day
6.	Waikato District Council Event Fund	Open Sept	\$500			Children's Day
7.	Waikato District Council Discretionary Fund	Open Sept	\$500			Children's Day
8.	Te Kauwhata Community Association	Sept 5th Closes 23rd Sept	\$700	Nov		Children's Day

\$6,200

bubble fun

Quote

Varoon D

Quote No- 0341619

Bubble Fun Nz

Date- 06/09/16

5 Charlotte Crescent,

Dinsdale,

Hamilton.

Quote For: Te Kauwhata DISC

Quantity	Description	Price \$	Total \$
1	12 person Bubble Fun Package Hire 4 hours	440.00	
1	Supervision/ Delivery surcharge (2 people @ 4 hours. No delivery surcharge)	160.00	\$600.00

Payable To-

Bubble Fun

BNZ

02-0300-0109075-004

Note- Should you accept the quote, a 20% deposit needs to be paid ASAP to lock in your date.

no GST.



Amusement . Specialists

15 SEPTEMBER 2016

Te Kauwhata DISC
1a Waerenga Road
Te Kauwhata 3710

Att; Nicky or Jennie

**Re: REVISED Children's Day Splash & Dash Event 5 March 2017 10-2PM Te
Kauwhata Domain**

Thank you for your Email.

The Day sounds fantastic and with our activities, I am sure it will add to the experience of all those that participate.

As discussed the investment for the Day is as follows;

HORIZONTAL BUNGY	\$495.00
RAMPAGE OBSTACLE COURSE	\$1250.00
TUNNEL SLIDE	\$1250.00
SAFARI BOUNCY CASTLE	\$225.00
DUNKTANK	\$495.00
	<u>\$3715.00+GST</u>

4272-25 inc

We will arrive approx 2 hours prior to start time and we will supply all items required to run above amusements

Included in this price are:

- 4 trained operators to install and oversee event and packed up
- 5 million dollars Public Liability Insurance
- Latest safe and clean equipment
- Our professional team to assist you
- A hassle free day
- Our guarantee to make your day a success or your money back

Sincerely,

Stacy Cooney
Smile Inflatables and Amusements

Phone: 0800 876 453

Mobile: 0274 544 418

Website: www.smileinflatables.co.nz

Email: smileinflatables@xtra.co.nz

TeKauwhata DISC

From: "Jo - Signbank" <signbank@xtra.co.nz>
Date: Thursday, September 15, 2016 10:09 AM
To: "TeKauwhata DISC" <tk.disc@xtra.co.nz>
Subject: Re: Emailing: SignBank CD Quote

Hi Jennie,

No price change to quote for the two sponsorship boards for the Family Fun Event ' Splash & Dash', next year.

As per previous years we have supplied 2 of 600mm wide x 1200mm high promotional grade digital prints applied to 6mm thick coreflute. Sponsors names in text only. These are for the special rate of \$90+gst for both (treated as 1 of 1.2x1.2 community board).

Again, we will not charge to apply overprints to reflect new date (year) on your 'Splash n Dash' community advertising boards.

Many Thanks & Regards

Jo Carley

jo@signbank.co.nz

Regards

Jo



Sign Bank Ltd, 1 Scott Road, PO Box 100, Te Kauwhata
 P. 07 826 3550 F. 07 826 3560 M. 027 283 6840

90.00
 13.50
 \$ 103.50

From: TeKauwhata DISC
Sent: Thursday, September 15, 2016 9:50 AM
To: signbank@xtra.co.nz
Subject: Emailing: SignBank CD Quote

Hi Jo

Its that time again for Children's Day funding applications to commence.

Can you send me a quote for the signage boards again.

If there is a change in pricing that's fine – its been kept at that for 4 years.

Many thanks.

Cheers.

Jennie

Your message is ready to be sent with the following file or link attachments:

SignBank CD Quote

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

9/15/2016

4

TE KAUWHATA FOOD MARKET LTD

4 Main Road
Te Kauwhata 3710
North Waikato
New Zealand

P: 07 826 3867
F: 07 826 4282
M: 0274 464 323
E: jesal@ihug.co.nz



Te Kauwhata Disc
1A, Waerenga Road
Te Kauwhata 3710
North Waikato

Dear Sir/Madam

15.09.2016

Quote as follow;

Product	Quantity	Amount	TOTAL
Sausages	1000 (4Kg Bags)	31.96	671.16
Bread	60 Loaves	1.00	60.00
Ice Blocks	500	0.90c	450.00
Tomato Sauce	2 X 4L	5.49	10.98
Milk Green	2 X 2L	3.39	6.78
Milk Blue	2 X 2L	3.39	6.78
Coffee	2 Packs	2.69	5.38
Sugar	1 X 1.5Kg	2.99	2.99
Tea Bags	1 X 1 Box	3.99	3.99
Paper Towels	2 Rolls	2.79	5.58
Serviettes	6 Packets of 100 Serviettes	1.65	9.90
Tin Foil Trays BBQ	8	4.00	32.00
Lily Cups	20 X 50 Cups	2.15	43.00
Biscuits	2 Choc	1.99	3.98
Biscuits	3 Plain	1.29	3.87
Dishwashing Liquid	8 X 2L	2.29	18.32
SUBTOTAL			\$1334.71 Incl GST

Please Note: A Monthly 5% discount is given to the Disc Account, with free delivery service.

Kind Regards



Prashant Patel

Four Square Te Kauwhata
4 Main Road Te Kauwhata 3710
North Waikato

T: +64 7 826 3867 || F: +64 7 826 4282 || M: +21 512 263

E: prashant.patel@4sq.co.nz || W: www.foursquare.co.nz

Open Meeting

To	Discretionary & Funding Committee
From	TG Whittaker General Manager Strategy & Support
Date	15 October 2016
Prepared by	Lianne van den Bemd Community Development Advisor
Chief Executive Approved	Y
DWS Document Set #	1627586
Report Title	Application for Funding – Te Kauwhata Community Events Inc.

1. EXECUTIVE SUMMARY

The purpose of this report is to present an application for funding from the Te Kauwhata Community Events Inc. towards the cost of the annual Te Kauwhata A & P Show's public events section.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received;

AND THAT an allocation of \$..... is made to the Te Kauwhata Community Events Inc. towards the cost of the annual Te Kauwhata A & P Show's public events section;

OR

AND THAT the request from the Te Kauwhata Community Events Inc. towards the cost of the annual Te Kauwhata A & P Show's public events section is declined / deferred until for the following reasons:

3. BACKGROUND

The Te Kauwhata Community Events Inc. is the umbrella organisation for the public events section of the annual Te Kauwhata A& P Show.

The public events section is aimed at giving opportunities for local individuals and small businesses who want to sell or promote their goods and services.

This section of the show is also for exhibitors and those who are showing their animals.

The event has an array of activities running throughout the day at little or no cost for the public to attend. The event organiser's motto is "where town meets country".

The event will take place on Saturday, 10 December 2016 at the Te Kauwhata Memorial Domain and Rugby Grounds, Mahi Road, Te Kauwhata.

4. OPTIONS CONSIDERED

- 1) That the application is approved and an allocation of partial or full funding requested by made.
- 2) That the application is declined.
- 3) That the application is deferred.

5. FINANCIAL

Funding is available to allocate for the year.

The project is noted to cost \$10,000.00. The Te Kauwhata Community Events Inc. is seeking funding of \$6,402.00 towards the cost of the hiring the rides and bouncy castles.

GST Registered				Yes
Set of Accounts supplied				Yes
Previous funding has been received by this organisation				Yes
Discretionary & Funding Committee	2014 Christmas Parade	November 2014		\$1,300.00
Discretionary & Funding Committee	2015 Christmas Parade	November 2015		\$2,069.60

6. POLICY

The application meets the criteria set in the Discretionary Grants Policy, one of which is that grants up to \$5,000.00 can be funded up to 100% at the discretion of the relevant community board or community committee or Council's Discretionary & Funding Committee.

For grants above \$5,000.00 a funding cap of 75% of the total project cost applies (whichever is the greater) and other funding needs to be sought.

Funds cannot be uplifted until all sufficient funds for the project are approved.

7. CONCLUSION

Consideration by the Committee is required with regard to this funding request.

8. ATTACHMENTS

Application for Funding - Te Kauwhata Community Events Inc.



160
RECEIVED

26 SEP 2016

Waikato District Council



DISCRETIONARY FUNDING APPLICATION FORM

Important notes for applicant:

- It is recommended that, prior to submitting your application, you contact the Waikato District Council's community development co-ordinator, on 07 824 8633 or 0800 492 452, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Please read the Guidelines for Funding Applications document to assist you with completing this application form.
- Please note that incomplete applications WILL NOT be considered. All parts of the application MUST be completed and all supporting information supplied.
- All applications must be on this application for funding form. We will not accept application forms that have been altered.
- Please ensure you complete the checklist on page 5.

Which fund are you applying to: (Please tick appropriate box)

Discretionary and Funding Committee

Project

Event

OR

Community Board / Committee Discretionary Fund

Raglan

Taupiri

Onewhero-Tuakau

Ngaruawahia

Huntly

Te Kauwhata

Meremere

Section I – Your details

Name of organisation

Te Kauwhata Community Events Inc.

What is your organisation's purpose?

To ensure the smooth running of a selection of local community events - Christmas Parade, Anzac Parade, Matariki Celebrations

Address: (Postal)

31 Rimu Street, Te Kauwhata, Waikato

Address: (Physical if different from above)

[Empty box for physical address]

Contact name, phone number/s and email address

Amber Casey ph. 07 826 4078 mob. 021 0839 3477 email: tkcommunityevents@cheerful.com

Charities Commission Number: (If you have one)

[Empty box for Charities Commission Number]

Are you GST registered? No Yes GST Number ___/___/___

Bank account details 0 6 / 0 3 2 9 / 0 7 2 2 7 0 3 / 0 0 0

Bank ANZ Branch Huntly

The following documentation is required in support of your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- Encoded deposit slip to enable direct credit of any grant payment made
- A copy of any documentation verifying your organisations legal status

Section 2 – Community wellbeing and outcomes

Which community wellbeing will your project contribute to?

(See the guidelines sheet for more information on this section.)

Social Economic Cultural Environmental

Which of the five community outcomes for the Waikato district does this project contribute to?

(See the guidelines sheet for more information on this section.)

Accessible Safe Sustainable Thriving Vibrant

Section 3 – Your event/project

What is your event / project, including date and location ? (please provide full details)

The 2016 annual Te Kauwhata A & P Show - Public Events Section

Saturday the 10th December 2016

Te Kauwhata Memorial Domain and Rugby Club Grounds

Mahi Road, Te Kauwhata

Who is involved in your event / project?

The Te Kauwhata A & P Committee, with help from us (Te Kauwhata Community Events Inc.) and some outside assistance from individual volunteers and also community groups such as the Te Kauwhata Lions Club.

How many volunteers are involved?

40 approximately

What other groups are involved in the project?

The entire community has the opportunity to be involved by entering as exhibitors and showing their animals, local individuals and small businesses have the opportunity to have stalls promoting their goods and or services to the community. There is also a variety of competitions open to the public.

How will the wider community benefit from this event/project?

The entire Te Kauwhata Community and members of the wider District can engage in and enjoy this annual community event at low to no cost to themselves - Where Town Meets Country, providing something for everybody.

Section 4 – Funding requirements

Note : Please provide full details of how much your event/project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the event/project.

Please complete all of the following sections	GST Inclusive Costs (use this column if you are not GST registered)	GST Exclusive Costs (use this column if you are GST registered)
TOTAL COST OF THE PROJECT/EVENT	\$ 10,000.00	\$ _____
Existing funds available for the project Total A	\$ 1,296.85	\$ _____

Funding being sought from Waikato District Council

Project Breakdown (itemised costs of funding being sought) If there is insufficient space below please provide a breakdown of costs on an additional sheet.	\$	\$
	\$	\$
Rides & Bouncy Castles (as per attached quotes)	\$ 6,402.00	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total Funds being sought from WDC Total B	\$ 6,402.00	\$

Has funding been sought from other funders? Yes No
If 'Yes', please list the funding organisation(s) and the amount of funding sought

a) The Trusts Community Foundation	\$ 2,301.15	\$ _____
b)	\$ _____	\$ _____
c)	\$ _____	\$ _____
d)	\$ _____	\$ _____
Total of other funds being sought Total C	\$ 2,301.15	\$ _____

Total Funding Applied for (Add totals A, B & C together to make Total D) Total D	\$ 10,000.00	\$ _____
<i>Note : This total should equal the Total Cost of the Project/Event</i>		

Describe any donated material / resources provided for the event/project:

We run a raffle (items donated by local businesses) on the day, and also have a sponsorship drive (Wine & Cheese evening) prior to the event to help subsidise running costs.

The Lions Club and the Te Kauwhata Foodmarket Ltd provide a free Sausage Sizzle for the community at the event.

Section 5 – Previous Funding Received from Waikato District Council

If you have received funding from or through the Waikato District Council for any project in the past two years, please list below:

Project	Amount received	Date
Te Kauwhata Christmas Parade	1,300.69	10.12.14
Te Kauwhata Christmas Parade	2,069.60	9.12.15

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. **Note** : this will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned

Signed: Amber Casey Name: 20.9.16 Amber Casey

I certify that the funding information provided in this application is correct.

Signature: Amber Casey Date: 20.9.16

Position in organisation (tick which applies) Chairman Secretary Treasurer

Signature: [Signature] Date: 20.9.16

Position in organisation (tick which applies) Chairman Secretary Treasurer

Checklist

Please ensure you have completed all parts of the funding application form by marking the boxes below and include copies of all accompanying documentation required.

Please also ensure you attach the completed checklist with your application.

Items Required	Enclosed ✓
Read and understood the guidelines for funding applications document	✓
Discussed your application with the Waikato District Council community development co-ordinator	
Nominated the fund you are applying for	✓
Completed Section 1 – Your details	✓
Enclosed a full copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club	✓
Enclosed an encoded deposit slip to enable direct credit of any grant payment made	✓
Enclosed a copy of any documentation verifying your organisations legal status	✓
Included copies of written quotes	✓
Completed Section 2 - community wellbeing and outcomes	✓
Completed Section 3 – details of your event/project	✓
Completed Section 4 – Funding requirements	✓
Completed Section 5 where funding has been received in the previous 2 years	✓
Obtained two signatures on your application	✓

Please note: Incomplete applications will not be considered. Applicants will be requested to submit relevant outstanding information within 5 days or their application will be returned.

Te Kauwhata Community Events Inc.

c/- 31 Rimu Street Te Kauwhata. Tel 078264078

Minutes of the Te Kauwhata Community Events Inc.

Meeting Held at 3.15pm on 20th September 2016 at 31 Rimu Street, Te Kauwhata.

Present:

Toni Grace, Amber Casey, Esther Pilbrow, Paula Mathieson, Graham Ball

Apologies:

Keith McGowan, Colin Hickey, Gordon Tonks

RESOLVED:

That the Te Kauwhata Community Events Incorporated are to submit funding applications for the 2016 Te Kauwhata A & P Show as follows:-

- The Trusts Community Foundation for Advertising, Remnants Band, Schedule Printing & Stationary costs for \$2,301.15
- Waikato District Council for Rides & Inflatables for \$6,402.00

Moved – Esther Pilbrow, 2nd Paula Mathieson

CARRIED on the voices

RESOLVED:

That the Te Kauwhata Community Events Incorporated are to submit funding applications for the 2016 Te Kauwhata Christmas Parade as follows:-

- The Trusts Community Foundation for Advertising, Remnants Band and Thames Pipe Band for \$2,069.60
- Waikato District Council for Ice Blocks, Road Closure Notice and Rides & Inflatables for \$4,588.72

Moved – Esther Pilbrow, 2nd Paula Mathieson

CARRIED on the voices

Amber Casey
Secretary
D Casey
20/9/16



CERTIFICATE OF INCORPORATION

TE KAUWHATA COMMUNITY EVENTS INCORPORATED 2308664

This is to certify that TE KAUWHATA COMMUNITY EVENTS INCORPORATED was incorporated under the Incorporated Societies Act 1908 on the 21st day of August 2009.

Mandy McDonald

Registrar of Incorporated Societies
8th day of November 2013



Financial Statement

Te Kauwhata Community Events Inc.

2009/2010 2010/2011 2011/2012 2012/2013 2013/2014 2014/2015 2015/2016 2016/2017

Opening Balance	Code	\$0.00	\$1,146.42	\$473.09	\$2,186.86	\$3,959.40	\$3,331.83	\$4,348.48	\$8,234.39
Income									
Donations	<i>dtn</i>	\$100.00	\$1,315.00	\$880.00	\$1,200.00	\$1,150.00	\$605.00	\$1,000.00	\$0.00
Credit Union	<i>cu</i>	\$1,071.38	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Raffle Takings	<i>rfl</i>	\$1,146.00	\$950.50	\$1,409.90	\$1,573.90	\$2,291.70	\$1,331.70	\$1,594.10	\$0.00
Grants	<i>grt</i>	\$3,100.51	\$1,750.00	\$4,554.00	\$3,564.00	\$1,098.00	\$2,996.69	\$4,662.80	\$0.00
WDC Discretionary Fund	<i>dis</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$1,337.76	\$1,300.00	\$0.00	\$0.00
Interest	<i>int</i>	\$0.00	\$8.82	\$12.86	\$24.28	\$27.32	\$31.72	\$27.73	\$3.81
Other	<i>oth</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$800.00	\$200.00	\$0.00
Stall Fees	<i>stall</i>							\$60.00	\$175.00
HB	<i>hb</i>							\$2,049.40	\$1,228.90
Total income		\$5,417.89	\$4,024.32	\$6,856.76	\$6,362.18	\$5,904.78	\$7,065.11	\$9,594.03	\$1,407.71

Expenses									
Bank Fees	<i>fee</i>	\$45.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Stationery	<i>stn</i>	\$71.40	\$78.90	\$41.80	\$97.00	\$0.00	\$157.40	\$184.80	\$0.00
Christmas Lights	<i>light</i>	\$75.00	\$150.21	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Iceblocks/Lollies	<i>ibl</i>	\$358.20	\$0.00	\$660.00	\$589.96	\$329.40	\$569.26	\$766.10	\$0.00
Remnants Band & Pipe Band	<i>ent</i>	\$200.00	\$400.00	\$700.00	\$800.00	\$800.00	\$800.00	\$800.00	\$0.00
Raffle Books/Items	<i>rfl</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$125.50	\$30.00	\$0.00	\$0.00

Prizes	<i>prz</i>	\$1,200.00	\$1,250.00	\$1,400.00	\$1,250.00	\$1,200.00	\$1,250.00	\$1,455.00	\$0.00
Advertising	<i>adv</i>	\$1,821.72	\$935.83	\$2,094.48	\$1,173.99	\$1,657.45	\$1,246.00	\$1,269.60	\$0.00
Matariki Cosmodome	<i>mat</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$1,150.00	\$0.00	\$0.00	\$0.00
ANZAC Catering	<i>anz</i>	\$500.00	\$500.00	\$0.00	\$500.00	\$1,150.00	\$650.00	\$750.00	\$0.00
Cycle Race	<i>cyc</i>	\$0.00	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Community Patrol Affiliation Fee	<i>com</i>	\$0.00	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WDC Road Closure Notice	<i>rdc</i>	\$0.00	\$132.71	\$186.71	\$178.69	\$0.00	\$345.80	\$187.62	\$0.00
Other	<i>oth</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00	\$1,000.00	\$295.00	\$0.00
HB	<i>hb</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Total Expenses		\$4,271.47	\$4,697.65	\$5,142.99	\$4,589.64	\$6,532.35	\$6,048.46	\$5,708.12	\$1,000.00
Total income		\$5,417.89	\$4,024.32	\$6,856.76	\$6,362.18	\$5,904.78	\$7,065.11	\$9,594.03	\$1,407.71
less total expenses		\$4,271.47	\$4,697.65	\$5,142.99	\$4,589.64	\$6,532.35	\$6,048.46	\$5,708.12	\$1,000.00
Net surplus		\$1,146.42	-\$673.33	\$1,713.77	\$1,772.54	-\$627.57	\$1,016.65	\$3,885.91	\$407.71

Cash in Bank	\$0.00	\$1,146.42	\$473.09	\$2,186.86	\$3,959.40	\$3,331.83	\$4,348.48	\$8,234.39
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Total funds as at 1st June	\$1,146.42	\$473.09	\$2,186.86	\$3,959.40	\$3,331.83	\$4,348.48	\$8,234.39	\$8,642.10
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2010	2011	2012	2013	2014	2015	2016	2017
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Lianne Van Den Bemd

Subject: FW: Further information required

From: Te Kauwhata Community Events [<mailto:tkcommunityevents@cheerful.com>]
Sent: Friday, 21 October 2016 1:22 p.m.
To: I-Jay Huirama
Subject: Re: Further information required

Hi, Those funds are to go toward a number of things, including sound system, prizes, refreshments for judges etc.

I hope this is the information you were after?

Thanks,
Amber

Sent: Friday, October 21, 2016 at 12:41 PM
From: "I-Jay Huirama" <I-Jay.Huirama@waide.govt.nz>
To: "tkcommunityevents@cheerful.com" <tkcommunityevents@cheerful.com>
Subject: Further information required

Kia Ora Amber

In order for staff to complete your application we require the following information:

Budget section page 3 of application can you please advise what the \$1,296.85 is going towards for the event?

Please let me by Wednesday 26th October.

Thanks

IJ

Regards - Naku noa na,

Open Meeting

To	Discretionary & Funding Committee
From	TG Whittaker General Manager Strategy & Support
Date	9 October 2016
Prepared by	Lianne van den Bemd Community Development Advisor
Chief Executive Approved	Y
DWS Document Set #	1627563
Report Title	Application for Funding – Te Kauwhata Community Events Inc.

1. EXECUTIVE SUMMARY

The purpose of this report is to present an application for funding from the Te Kauwhata Community Events Inc. towards the cost of the Te Kauwhata Christmas Parade.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received;

AND THAT an allocation of \$..... is made to the Te Kauwhata Community Events Inc. towards the cost of the Te Kauwhata Christmas Parade;

OR

AND THAT the request from Te Kauwhata Community Events Inc. towards the cost of the Te Kauwhata Christmas Parade is declined / deferred until for the following reasons:

3. BACKGROUND

The Te Kauwhata Community Events Inc. is hosting the annual Te Kauwhata Christmas Parade.

The organisers have enlisted the Lions Club, individual volunteers and other community groups to assist in making the event a memorable Christmas-themed day out for the entire community and the surrounding areas.

The organisers are expanding the event by offering the chance for local individuals and businesses to have stalls to promote their goods.

The Lions Club run a free sausage sizzle on the day, sponsored by the local Four Square.

The event will take place on 23 December 2016, Wira Street, Main Street, Te Kauwhata.

4. OPTIONS CONSIDERED

- 1) That the application is approved and an allocation of partial or full funding requested be made.
- 2) That the application is declined.
- 3) That the application is deferred.

5. FINANCIAL

Funding is available to allocate for the year.

The project is noted to cost \$7,000.00. The Te Kauwhata Community Events Inc. is seeking funding of \$4,588.72 towards the cost of the ice blocks, road closure, bouncy castle and rides.

GST Registered			Yes
Set of Accounts supplied			Yes
Previous funding has been received by this organisation			Yes
Discretionary & Funding Committee	2014 Christmas Parade	November 2014	\$1,300.00
Discretionary & Funding Committee	2015 Christmas Parade	November 2015	\$2,069.60

6. POLICY

The application meets the criteria set in the Discretionary Grants Policy, one of which is that grants up to \$5,000.00 can be funded up to 100% at the discretion of the relevant community board or community committee or Council's Discretionary & Funding Committee.

For grants above \$5,000.00 a funding cap of 75% of the total project cost applies (whichever is the greater) and other funding needs to be sought.

Funds cannot be uplifted until all sufficient funds for the project are approved.

7. CONCLUSION

Consideration by the Committee is required with regard to this funding request.

8. ATTACHMENTS

Application for Funding - Te Kauwhata Community Events Inc.



174
RECEIVED

26 SEP 2016

Waikato District Council



DISCRETIONARY FUNDING APPLICATION FORM

Important notes for applicant:

- It is recommended that, prior to submitting your application, you contact the Waikato District Council's community development co-ordinator, on 07 824 8633 or 0800 492 452, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Please read the Guidelines for Funding Applications document to assist you with completing this application form.
- Please note that incomplete applications WILL NOT be considered. All parts of the application MUST be completed and all supporting information supplied.
- All applications must be on this application for funding form. We will not accept application forms that have been altered.
- Please ensure you complete the **checklist on page 5**.

Which fund are you applying to: (Please tick appropriate box)

Discretionary and Funding Committee

Project

Event

OR

Community Board / Committee Discretionary Fund

Raglan

Taupiri

Onewhero-Tuakau

Ngaruawahia

Huntly

Te Kauwhata

Meremere

Section I – Your details

Name of organisation

Te Kauwhata Community Events Inc.

What is your organisation's purpose?

To ensure the smooth running of a selection of local community events - Christmas Parade, Anzac Parade, Matariki Celebrations

Address: (Postal)

31 Rimu Street, Te Kauwhata, Waikato

Address: (Physical if different from above)

Contact name, phone number/s and email address

Amber Casey ph. 07 826 4078 mob. 021 0839 3477 email: tkcommunityevents@cheerful.com

Charities Commission Number: (If you have one)

Are you GST registered? No Yes GST Number ____/____/____
 Bank account details 0 6 / 0 3 2 9 / 0 7 2 2 7 0 3 / 0 0 0
 Bank ANZ Branch Huntly

The following documentation is required in support of your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- Encoded deposit slip to enable direct credit of any grant payment made
- A copy of any documentation verifying your organisations legal status

Section 2 – Community wellbeing and outcomes

Which community wellbeing will your project contribute to?

(See the guidelines sheet for more information on this section.)

Social Economic Cultural Environmental

Which of the five community outcomes for the Waikato district does this project contribute to?

(See the guidelines sheet for more information on this section.)

Accessible Safe Sustainable Thriving Vibrant

Section 3 – Your event/project

What is your event / project, including date and location ? (please provide full details)

The 2016 annual Te Kauwhata Christmas Parade
 Friday 23rd of December 2015

Wira Street/Main Street, Te Kauwhata

Who is involved in your event / project?

Our committee (Te Kauwhata Community Events Inc.) with some outside assistance from individual volunteers and also community groups such as the Te Kauwhata & Districts Lions Club.

How many volunteers are involved?

25 approximately

What other groups are involved in the project?

The entire community has the opportunity to be involved by entering floats in the parade, and we offer local individuals and small businesses the ability to have stalls to promote and sell their goods and or services to the community. The Te Kauwhata Lions Club also run a free sausage sizzle on the day, sponsored by the local 4 Square.

How will the wider community benefit from this event/project?

The whole Community will have the opportunity to engage in and enjoy this annual community event, at no cost to themselves, celebrating Christmas with their friends and neighbours.

Section 4 – Funding requirements

Note : Please provide full details of how much your event/project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the event/project.

Please complete all of the following sections	GST Inclusive Costs (use this column if you are not GST registered)	GST Exclusive Costs (use this column if you are GST registered)
TOTAL COST OF THE PROJECT/EVENT	\$ 7,000.00	\$ _____
Existing funds available for the project Total A	\$ 341.68	\$ _____

Funding being sought from Waikato District Council

Project Breakdown (itemised costs of funding being sought) If there is insufficient space below please provide a breakdown of costs on an additional sheet.	\$	\$
	\$	\$
Ice blocks x 900 (as per 2015 Financial Statement)	\$ 766.10	\$
Road Closure Notice (as per 2015 Financial Statement)	\$ 187.62	\$
Rides & Bouncy Castles (as per attached quote)	\$ 3,635.00	\$
	\$	\$
	\$	\$
Total Funds being sought from WDC Total B	\$ 4,588.72	\$

Has funding been sought from other funders? Yes No
If 'Yes', please list the funding organisation(s) and the amount of funding sought

a) The Trusts Community Foundation	\$ 2,069.60	\$ _____
b)	\$ _____	\$ _____
c)	\$ _____	\$ _____
d)	\$ _____	\$ _____
Total of other funds being sought Total C	\$ 2,069.60	\$ _____

Total Funding Applied for (Add totals A, B & C together to make Total D) Total D	\$ 7,000.00	\$ _____
<i>Note : This total should equal the Total Cost of the Project/Event</i>		

Describe any donated material / resources provided for the event/project:

We run a large raffle to cover the costs of float prizes for the parade, all of the raffle items are donated from local businesses each year.

The Lions Club and the Te Kauwhata Foodmarket Ltd provide a free Sausage Sizzle for the community at the event.

Section 5 – Previous Funding Received from Waikato District Council

If you have received funding from or through the Waikato District Council for any project in the past two years, please list below:

Project	Amount received	Date
Te Kauwhata Christmas Parade	1,300.69	10.12.14
Te Kauwhata Christmas Parade	2,069.60	9.12.15

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. Note : this will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned

Signed: ACasey Name: Amber Casey

I certify that the funding information provided in this application is correct.

Signature: ACasey Date: 20.9.16

Position in organisation (tick which applies) Chairman Secretary Treasurer

Signature: Jung Date: 20.9.16

Position in organisation (tick which applies) Chairman Secretary Treasurer

Checklist

Please ensure you have completed all parts of the funding application form by marking the boxes below and include copies of all accompanying documentation required.

Please also ensure you attach the completed checklist with your application.

Items Required	Enclosed ✓
Read and understood the guidelines for funding applications document	✓
Discussed your application with the Waikato District Council community development co-ordinator	
Nominated the fund you are applying for	✓
Completed Section 1 – Your details	✓
Enclosed a full copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club	✓
Enclosed an encoded deposit slip to enable direct credit of any grant payment made	✓
Enclosed a copy of any documentation verifying your organisations legal status	✓
Included copies of written quotes	✓
Completed Section 2 - community wellbeing and outcomes	✓
Completed Section 3 – details of your event/project	✓
Completed Section 4 – Funding requirements	✓
Completed Section 5 where funding has been received in the previous 2 years	✓
Obtained two signatures on your application	✓

Please note: Incomplete applications will not be considered. Applicants will be requested to submit relevant outstanding information within 5 days or their application will be returned.

Te Kauwhata Community Events Inc.

c/- 31 Rimu Street Te Kauwhata. Tel 078264078

Minutes of the Te Kauwhata Community Events Inc.

Meeting Held at 3.15pm on 20th September 2016 at 31 Rimu Street, Te Kauwhata.

Present:

Toni Grace, Amber Casey, Esther Pilbrow, Paula Mathieson, Graham Ball

Apologies:

Keith McGowan, Colin Hickey, Gordon Tonks

RESOLVED:

That the Te Kauwhata Community Events Incorporated are to submit funding applications for the 2016 Te Kauwhata A & P Show as follows:-

- The Trusts Community Foundation for Advertising, Remnants Band, Schedule Printing & Stationary costs for \$2,301.15
- Waikato District Council for Rides & Inflatables for \$6,402.00

Moved – Esther Pilbrow, 2nd Paula Mathieson

CARRIED on the voices

RESOLVED:

That the Te Kauwhata Community Events Incorporated are to submit funding applications for the 2016 Te Kauwhata Christmas Parade as follows:-

- The Trusts Community Foundation for Advertising, Remnants Band and Thames Pipe Band for \$2,069.60
- Waikato District Council for Ice Blocks, Road Closure Notice and Rides & Inflatables for \$4,588.72

Moved – Esther Pilbrow, 2nd Paula Mathieson

CARRIED on the voices

*Amber Casey
Secretary*

*Amber Casey
20/9/16*



CERTIFICATE OF INCORPORATION

TE KAUWHATA COMMUNITY EVENTS INCORPORATED
2308664

This is to certify that TE KAUWHATA COMMUNITY EVENTS INCORPORATED was incorporated under the Incorporated Societies Act 1908 on the 21st day of August 2009.

Mandy McDonald

Registrar of Incorporated Societies
8th day of November 2013





INVOICE

Te Kauwhata Community Events Ltd

Invoice Date
16 Sep 2016

Event Fun Unlimited
0508 4283386

Invoice Number
INV-0462

Reference
Xmas Parade

Description	Quantity	Unit Price	Amount NZD
Chair-O-Plane	1.00	840.00	840.00
Minijeesps	1.00	840.00	840.00
Hot Rod Slide	1.00	1,300.00	1,300.00
BC4 Shrek	1.00	655.00	655.00
Xmas Parade Fri Dec 23rd 2016 4-8pm			
		Subtotal	3,635.00
		TOTAL NZD	3,635.00

Due Date: 23 Dec 2016

A 20% deposit is required to secure this booking. Payment can be made to:

Event Fun Unlimited
38-9015-0055320-00

or send payment to:
Event Fun Unlimited
PO Box 147, Cambridge

Balance is due on date of event. Thanks very much.

Financial Statement

Te Kauwhata Community Events Inc.

2009/2010 2010/2011 2011/2012 2012/2013 2013/2014 2014/2015 2015/2016

Opening Balance	Code	\$0.00	\$1,146.42	\$473.09	\$2,186.86	\$3,959.40	\$3,331.83	\$4,348.48
Income								
Donations	<i>dtn</i>	\$100.00	\$1,315.00	\$880.00	\$1,200.00	\$1,150.00	\$605.00	\$1,000.00
Credit Union	<i>cu</i>	\$1,071.38	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Raffle Takings	<i>rfl</i>	\$1,146.00	\$950.50	\$1,409.90	\$1,573.90	\$2,291.70	\$1,331.70	\$1,594.10
Grants	<i>grt</i>	\$3,100.51	\$1,750.00	\$4,554.00	\$3,564.00	\$1,098.00	\$2,996.69	\$4,662.80
WDC Discretionary Fund	<i>dis</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$1,337.76	\$1,300.00	\$0.00
Interest	<i>int</i>	\$0.00	\$8.82	\$12.86	\$24.28	\$27.32	\$31.72	\$27.73
Other	<i>oth</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$800.00	\$200.00
Stall Fees	<i>stall</i>							\$60.00
HB	<i>hb</i>							\$2,429.80
Total income		\$5,417.89	\$4,024.32	\$6,856.76	\$6,362.18	\$5,904.78	\$7,065.11	\$9,974.43

Expenses								
Bank Fees	<i>fee</i>	\$45.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Stationery	<i>stn</i>	\$71.40	\$78.90	\$41.80	\$97.00	\$0.00	\$157.40	\$184.80
Christmas Lights	<i>light</i>	\$75.00	\$150.21	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00
Iceblocks/Lollies	<i>ibl</i>	\$358.20	\$0.00	\$660.00	\$589.96	\$329.40	\$569.26	\$766.10
Entertainment - Bands	<i>ent</i>	\$200.00	\$400.00	\$700.00	\$800.00	\$800.00	\$800.00	\$800.00
Raffle Books/Items	<i>rfl</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$125.50	\$30.00	\$0.00

Prizes	<i>prz</i>	\$1,200.00	\$1,250.00	\$1,400.00	\$1,250.00	\$1,200.00	\$1,250.00	\$1,455.00
Advertising	<i>adv</i>	\$1,821.72	\$935.83	\$2,094.48	\$1,173.99	\$1,657.45	\$1,246.00	\$1,269.60
Matariki Cosmodome	<i>mat</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$1,150.00	\$0.00	\$0.00
ANZAC Catering	<i>anz</i>	\$500.00	\$500.00	\$0.00	\$500.00	\$1,150.00	\$650.00	\$750.00
Cycle Race	<i>cyc</i>	\$0.00	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Community Patrol Affiliation Fee	<i>com</i>	\$0.00	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WDC Road Closure Notice	<i>rdc</i>	\$0.00	\$132.71	\$186.71	\$178.69	\$0.00	\$345.80	\$187.62
Other	<i>oth</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00	\$1,000.00	\$295.00
HB	<i>hb</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Total Expenses		\$4,271.47	\$4,697.65	\$5,142.99	\$4,589.64	\$6,532.35	\$6,048.46	\$6,708.12
Total income		\$5,417.89	\$4,024.32	\$6,856.76	\$6,362.18	\$5,904.78	\$7,065.11	\$9,974.43
less total expenses		\$4,271.47	\$4,697.65	\$5,142.99	\$4,589.64	\$6,532.35	\$6,048.46	\$6,708.12
Net surplus		\$1,146.42	-\$673.33	\$1,713.77	\$1,772.54	-\$627.57	\$1,016.65	\$3,266.31

Cash in Bank		\$0.00	\$1,146.42	\$473.09	\$2,186.86	\$3,959.40	\$3,331.83	\$4,348.48
Total funds as at 1st June		\$1,146.42	\$473.09	\$2,186.86	\$3,959.40	\$3,331.83	\$4,348.48	\$7,614.79

2010

2011

2012

2013

2014

2015

2016

Lianne Van Den Bemd

From: Te Kauwhata Community Events <tkcommunityevents@cheerful.com>
Sent: Wednesday, 19 October 2016 1:39 p.m.
To: Lianne Van Den Bemd
Subject: 2016 Te Kauwhata Christmas Parade Funding Application

Hi Lianne,

Regarding our phone conversation the other day, I brought up your queries and comments around funding of the Christmas Parade at our meeting yesterday and was informed that we do not apply for or obtain funds from the Community Committee for the Christmas Parade, therefore the TK events committee would like to go ahead with our application funding through the WDC Events Fund as submitted.

Another thing that you may need to note, is that it was also decided at yesterdays meeting that the Parade be brought forward a week, so the revised date will be Friday December 16th 2016.

Let me know if you have any questions or need any further information and I will do my best to help out :-)

Regards,

Amber Casey
Secretary
Te Kauwhata Community Events Inc.

web: www.tkcommunityevents.co.nr
email: tkcommunityevents@cheerful.com
www.facebook.com/TeKauwhataCommunityEventsInc

Open Meeting

To	Discretionary & Funding Committee
From	TG Whittaker General Manager Strategy & Support
Date	26 October 2016
Prepared by	Lianne van den Bemd Community Development Advisor
Chief Executive Approved	Y
DWS Document Set #	1628327
Report Title	Application for Funding – Mercer Residents and Ratepayers Community Group

1. EXECUTIVE SUMMARY

The purpose of this report is to present an application for funding from the Mercer Residents and Ratepayers Community Group towards the cost of the Christmas meet and greet event.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received;

AND THAT an allocation of \$..... subject to the date of the event being confirmed, is made to the **Mercer Residents and Ratepayers Community Group** towards the cost of the **Christmas meet and greet event**;

OR

AND THAT the request from the **Mercer Residents and Ratepayers Community Group** towards the cost of the **Christmas meet and greet event** is **declined / deferred** until for the following reasons:

3. BACKGROUND

The Mercer Residents and Ratepayers Community Group want to host a Christmas meet and greet event for the residents of Mercer.

The aim of the event is to encourage the community to come together and to get to know each other and to raise the profile and moral of the community.

The Group meet regularly to discuss an array of community issues that are going on the Mercer community.

Attached to the application are the minutes of the Group's meetings. These minutes clearly show the community have a lively hub of activity going on.

The Christmas event date is dependent on funding being secured.

4. OPTIONS CONSIDERED

- 1) That the application is approved and an allocation of partial or full funding requested be made.
- 2) That the application is declined.
- 3) That the application is deferred.

5. FINANCIAL

Funding is available to allocate for the year.

The project is noted to cost \$5,000.00. The Mercer Residents and Ratepayers Community Group are seeking funding of \$5,000.00 towards the total cost of the event.

GST Registered	No
Set of Accounts supplied	N/A
Previous funding has been received by this organisation	No

6. POLICY

The application meets the criteria set in the Discretionary Grants Policy, one of which is that grants up to \$5,000.00 can be funded up to 100% at the discretion of the relevant community board or committee or Council's Discretionary & Funding Committee.

For grants above \$5,000.00 a funding cap of 75% of the total project cost applies (whichever is the greater) and other funding needs to be sought.

Funds cannot be uplifted until all sufficient funds for the project are approved.

7. CONCLUSION

Consideration by the Committee is required with regard to this funding request.

8. ATTACHMENTS

Application for Funding – Mercer Residents and Ratepayers Community Group

DISCRETIONARY FUNDING APPLICATION FORM

Important notes for applicant:

- It is recommended that, prior to submitting your application, you contact the Waikato District Council's community development co-ordinator, on 07 824 8633 or 0800 492 452, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Please read the Guidelines for Funding Applications document to assist you with completing this application form.
- Please note that incomplete applications WILL NOT be considered. All parts of the application MUST be completed and all supporting information supplied.
- All applications must be on this application for funding form. We will not accept application forms that have been altered.
- Please ensure you complete the **checklist on page 5**.

Which fund are you applying to: (Please tick appropriate box)

Discretionary and Funding Committee

Project

Event

OR

Community Board / Committee Discretionary Fund

Raglan

Taupiri

Onewhero-Tuakau

Ngaruawahia

Huntly

Te Kauwhata

Meremere

Section I - Your details

Name of organisation

MERCER RESIDENTS AND RATEPAYERS

What is your organisation's purpose?

TO RESOLVE ISSUES AND SECURE SERVICES FOR MERCER'S CURRENT & FUTURE GENERATIONS

Address: (Postal)

12 KOHEROA ROAD, MERCER RD2
2474.

Address: (Physical if different from above)

—

Contact name, phone number/s and email address

ROBYN MITCHELL 021 02009648
rjm2003@orcon.net.nz

Charities Commission Number: (If you have one)

✓

Are you GST registered? No Yes GST Number / /

Bank account details 06,0405,0978429,000

Bank ANZ Branch PUKEKOHE

The following documentation is required in support of your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- Encoded deposit slip to enable direct credit of any grant payment made
- A copy of any documentation verifying your organisations legal status

Section 2 – Community wellbeing and outcomes

Which community wellbeing will your project contribute to?

(See the guidelines sheet for more information on this section.)

Social Economic Cultural Environmental

Which of the five community outcomes for the Waikato district does this project contribute to?

(See the guidelines sheet for more information on this section.)

Accessible Safe Sustainable Thriving Vibrant

Section 3 – Your event/project

What is your event / project, including date and location ? (please provide full details)

CHRISTMAS PARTY / MEET & GREET
OTHERS IN THE COMMUNITY
- NOVEMBER / DECEMBER 2016
- MERCER TOWNSHIP

Who is involved in your event / project?

MERCER RESIDENTS & RATEPAYERS
& GUESTS

How many volunteers are involved?

THE COMMITTEE & OTHER RESIDENTS

What other groups are involved in the project?

POSSIBLY THOSE
RURAL COMMUNITIES THAT ARE
NEARBY.

How will the wider community benefit from this event/project?

IT WILL BENEFIT OUR RESIDENTS
THROUGH COMMUNICATION & THE RAISING
OF MORALE

Section 4 – Funding requirements

Note : Please provide full details of how much your event/project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the event/project.

Please complete all of the following sections	GST Inclusive Costs (use this column if you are not GST registered)	GST Exclusive Costs (use this column if you are GST registered)
TOTAL COST OF THE PROJECT/EVENT	\$ <u>5000-00</u>	\$ _____
Existing funds available for the project Total A	\$ <u>00-00</u>	\$ _____

Funding being sought from Waikato District Council

Project Breakdown (itemised costs of funding being sought) If there is insufficient space below please provide a breakdown of costs on an additional sheet.	\$	\$
<u>ENTERTAINMENT</u>	\$ <u>2000-00</u>	\$ <u>APPROX.</u>
<u>HIREAGE & MISC</u>	\$ <u>1000-00</u>	\$ <u>APPROX</u>
<u>FOOD & BEVERAGES</u>	\$ <u>2000-00</u>	\$ <u>APPROX</u>
QUOTES & ESTIMATES	\$	\$
FIRM NUMBERS UNKNOWN AS ARE UNABLE TO COMMIT & MAKE DEPOSITS UNTIL FUNDING IS APPROVED	\$	\$
Total Funds being sought from WDC Total B	\$ <u>5000-00</u>	\$

Has funding been sought from other funders? Yes No
If 'Yes', please list the funding organisation(s) and the amount of funding sought

a)	\$ _____	\$ _____
b)	\$ _____	\$ _____
c)	\$ _____	\$ _____
d)	\$ _____	\$ _____
Total of other funds being sought Total C	\$ _____	\$ _____

Total Funding Applied for (Add totals A, B & C together to make Total D) Total D	\$ <u>5000-00</u>	\$ _____
Note : This total should equal the Total Cost of the Project/Event		

Describe any donated material / resources provided for the event/project:

N/C

Section 5 – Previous Funding Received from Waikato District Council

If you have received funding from or through the Waikato District Council for any project in the past two years, please list below:

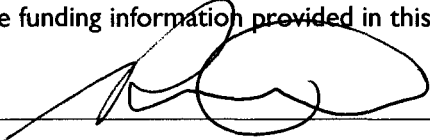
Project	Amount received	Date

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. **Note** : this will be checked and confirmed by council staff.

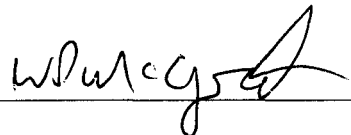
I confirm that an accountability statement has been completed and returned

Signed: _____ Name: _____

I certify that the funding information provided in this application is correct.

Signature:  Date: 3/10/16

Position in organisation (tick which applies) Chairman Secretary Treasurer

Signature:  Date: 7/10/16

Position in organisation (tick which applies) **VICE** Chairman Secretary Treasurer



Carlton Partyhire EAST/West Auckland Limited
 P: (09) 577 0328 | P: (09) 836 7028 | M: 027 281 4567

1 Gordon Road, St Lukes, Auckland | PO Box 19041, Avondale, Auckland

Area	EQUIPMENT	QTY	SQM/RENT AL FACTOR	RENT RATE	Sub Total	Total	GST	TOTAL
	Marquee Option 1							
	Marquee 6m x 3m	1	1	\$430.00	\$ 430.00	\$ 430.00	\$ 64.50	\$ 494.50
	Weight 120 kg if required	5	1	\$30.00	\$ 150.00	\$ 150.00	\$ 22.50	\$ 172.50
	Butterfly stage	2	1	\$90.00	\$ 180.00	\$ 180.00	\$ 27.00	\$ 207.00
					\$ -	\$ -	\$ -	\$ -
					\$ -	\$ -	\$ -	\$ -
						TOTAL	\$ 114.00	\$ 874.00
	Frieght to Mercer	2	1	\$80.00	\$ 160.00	\$ 160.00	\$ 24.00	\$ 184.00
						\$ 920.00		\$ 1,058.00
	Marquee Option 2							
	Marquee 6m x 3m	1	1	\$430.00	\$ 430.00	\$ 430.00	\$ 64.50	\$ 494.50
	Weight 120 kg if required	1	6	\$30.00	\$ 180.00	\$ 180.00	\$ 27.00	\$ 207.00
					\$ -	\$ -	\$ -	\$ -
					\$ -	\$ -	\$ -	\$ -
					\$ -	\$ -	\$ -	\$ -
						TOTAL	\$ 91.50	\$ 701.50
	Frieght to Mercer	2	1	\$80.00	\$ 160.00	\$ 160.00	\$ 24.00	\$ 184.00
						\$ 770.00	\$ 115.50	\$ 885.50

EITHER
 - DEPENDANT ON OUTSIDE VENUE
 AND / OR HIRE OF A VENUE
 WITH UNDER COVER OPTION ALREADY AVAILABLE

From: Robynne Cooper [<mailto:tarnanths@hotmail.com>]

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Sent: Wednesday, October 5, 2016 03:33 PM

To: rjm2003@orcon.net.nz

Subject: Re: Mercer Residents and Ratepayers Christmas Party Quote

Hi Robyn,

The Recollections would be happy to do this function depending on availability of course. The price would be \$1500.00 which includes travel for each of the members of the band, but if it is a night gig the band would require Motel accommodation so that cost would be on top. You would have to contact a Motel close to the function and price two units for 5 people. If you require any further information please feel free to call or email me. As Christmas is close we are getting more and more bookings so the date would need to be set soon.

Thanks for your enquiry.

0221395750.

From: rjm2003 at Orcon <rjm2003@orcon.net.nz>

Sent: Wednesday, 5 October 2016 3:24 p.m.

To: tarnanths@hotmail.com

Subject: Mercer Residents and Ratepayers Christmas Party Quote

Dear Robynne

Would you please supply us with a quote (all inclusive) for Recollections to play at Mercer for our christmas party, we are making a submission for funding which must be submitted today for consideration. I have estimated that the cost would be \$1500.00 dollars or so, and no more than \$2000.00 including other optional extra's such as transport and accommodation costs. We are unable to give you a set date at the moment, so the date would be based on availability at the time funding has been granted...more than likely mid November to mid December. Regardless if you would give us a price asap that I can submit to council that would be very much appreciated.

Regards

Robyn

Tumani Hotel

Billing Currency - NZD	WED 30 NOV	THU 1 DEC	FRI 2 DEC	SAT 3 DEC	SUN 4 DEC	MON 5 DEC	TUE 6 DEC	WED 7 DEC	THU 8 DEC	FRI 9 DEC	SAT 10 DEC	SUN 11 DEC	Qty
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One bedroom Apartment

One bedroom Apartment

Studio Apartment

Studio Apartment

Disabled Access Room

Disabled Access Room

Disabled Access Room

Accommodation - ESTIMATE ONLY.
 AS PER EMAIL \$498 + \$20.00 = \$518.00
 LIABILE, NEEDS CONFIRMATION -
 ANYWAY.

Rate Applies To	4 Guests
Room Capacity	4 Guests
Base Adult	\$29
Minimum Nights	1 nights

rjm2003 at Orcon

From: rjm2003 at Orcon [rjm2003@orcon.net.nz]
Sent: Wednesday, October 5, 2016 17:25
To: 'Lianne.vandenBemd@waidc.govt.nz'
Subject: FW: Mercer Residents and Ratepayers Christmas Party Quote
Attachments: Mercer Residents and Ratepayers 1.pdf

Hi Lianne

Forgot to attach the now attached quote as per our event application for funding.

Regards

Robyn

From: rjm2003 at Orcon [<mailto:rjm2003@orcon.net.nz>]
Sent: Wednesday, October 5, 2016 04:21 PM
To: 'Lianne.vandenBemd@waidc.govt.nz'
Subject: FW: Mercer Residents and Ratepayers Christmas Party Quote

Hi Lianne

Sorry I got other enquires I had to deal with, will get the rest to you shortly.

Entertainment cost: Estimated pretty closely to the amounts so far for entertainment, \$1500.00 plus \$498.00 (example only) totals \$1998.00.

As discussed as we don't know if we have funding we are unable to set firm dates, or make bookings which will require deposits.

Regards

Robyn

Mercer Residents and Ratepayers Committee

20.07.2016

Meeting called to select a committee to head up the Mercer Residents and Ratepayers Committee.

Present:

Apologies: Merryn McLean, Marie & Alec Paul, Joe Heta

A warm welcome extended to Cr Jacqui Church, Cr Lionel Petersen and Mayor Allan Sanson from the Waikato District Council. Cr Jacqui Church kindly ran the meeting for us. George Katipa opened the meeting with a karakia.

Nominations

Tania Mayo	Ross McLean, Jeanette Thomas seconded.
Gaurav Kapoor	Jeanette Thomas, Tania Mayo seconded.
Willie Nepia	Dolly Waller, Ross McLean seconded.
Joanna Katipa	Tania Mayo, Dolly Waller seconded.
Ross McLean	Tania Mayo, Willie Nepia seconded.
Marsha Chu-Shing	Steve Chu-Shing, Ross McLean seconded.
Robyn Mitchell	Jeanette Thomas (corrected) , Joanna Katipa seconded. 
Joe Heta	Dolly Waller, Ray Katipa seconded.
Coral Barry	Joanna Katipa, Tania Mayo seconded.
Willie McGrath	Mary McGrath, Steve Chu-Shing seconded. 
Dollie Waller	Tua Maeva, Joanna Katipa seconded.
Tua Maeva	Dolly Waller, Jeanette Thomas seconded.
Jeanette Thomas	Robyn Mitchell, Joanna Katipa seconded.

All nominated are now the Board. Chair is **Ross McLean**. Secretary is **Tania Mayo**. Other Board roles to be filled next meeting.

It was suggested that the Committee meet monthly on the 2nd Wednesday of each month at 7pm. This was unanimously agreed. The Fire Brigade are happy to have us continue to use their rooms. A koha was discussed and will be looked into once we have done some fund

raising. It was also suggested that the WDC purchase the hall as a community hall for Mercer as the fire brigade will be selling it when the service is moved to Pokeno.

Allan Sanson suggested that we make our meetings an open forum, meaning Mercer residents would be welcome to attend the meetings. They would be able to participate when the Chair opened the floor for questions.

Opportunity was taken to ask the WDC members questions:

- What is the Subdivision potential in Mercer? Any truth to the rumour of a subdivision having been approved? How is the land zoned?
- Kimikimi Rd – Jeanette Thomas and Willie Nepia both wanted to know the status of the road. Ungazetted? Paper? And what the situation was with Stevensons use of it and the surrounding land.
- What has happened to the money put aside to reimburse Mercer and for the Mercer Recreation Board?
- What are the prospects for Mercer regarding public transport? Potential for bus and train stops with present infrastructure but neither available to residents at present.

It is hoped that these questions will be answered by WDC in good time.

The meeting finished at 8:17pm.

The next meeting will be August 10th, 7pm at the Mercer Firestation.

Mercer Residents & Ratepayers Community Group

Committee Meeting 10.08.2016

Agenda

Present:

Robyn Mitchell, Roz Maguire, Tua Maeva, Ross McLean, Jacqui Church, Jeanette Thomas, Ray Katipa, Steve Chu-Shing, Marcia Chu-Shing (Spyve), Rebecca Ford (Kapoor), George Katipa, Joanne Katipa, Mary McGrath, Willie McGrath

Apologies:

Tania Mayo, Leon Peters, Clive Whitford, William & Polly Nepia, Gaurav Kapoor, Pete Grinsven.

Introduction: Who we are and what we want to achieve from meetings.

Minutes of last meeting:

Matters Arising:

Matters this meeting:

Constitution

Examples of good constitutions, then could write one for Mercer committee.

Constitutions are used more for incorporated societies and trusts.

Meeting rules, rather than constitution.

Could work off standard orders for council (revised set of rules).

Depends on the consensus of the group as to which way we want to go.

Constitution is a lot to think about.

Summary of processes – to get emailed from councillor.

Move to next monthly meeting.

Others roles on the committee

Treasurer – Robyn (nominated Ray, seconded Jeanette)

Vice Chair – Willie (nominated Ray, seconded Robyn)

Funding

Council funding – to write to council and state our intentions

Fire brigade have funds available (wasn't too sure whether I heard that right).

Cash to do something; events submissions through rate payer money.

Ask council liaisons they work well with funding applications. – Presentation to next meeting.

Set up bank account to receive money

Mercer village – has four catchment areas, these areas were discussed

Picking our fights (one at a time)

Suggestion to focus on the smaller issues, and once the committee is up and running and has successes with achieving little goals to then move onto the bigger identified issues.

Brain storm of items:

Prevention of accidents in village, Road Safety

- Maybe community notice board “Welcome to Mercer Village”
- “50 Km” signs on off ramps

Request for this to be done online – which will be directed to road services.

Customer service 0800 ,email, website, - to do it on line, will then go to road services

Roading manager to present on the above = roading and planning

Community services

- Public Toilets – long term plan –submission
- Toilet signage to McDonalds

Organise visit from these people NZTA, WRC, WDC in regards to issues.

Quality of Footpaths to the school

Slippery, wet and incomplete, extend footpath (Joanne) public enquiries@WRC, copy in Jacqui, CRM – photographs will help case.

Contact Information for Waikato District Council is email:

Any & all service requests please contact publicenquiries@waidc.govt.nz or call 0800492 452 or visit the Waikato District Council website <https://www.waikatodistrict.govt.nz/>

- **Council funding** – Jacqui Church advised that funding applications need to be in to the Council by 7th October. The forms have been sent to Robyn Mitchell, Treasurer and a copy to Tania Mayo, Secretary. The motion was raised that Robyn apply for \$300 operational funding through the WDC and liaise with Lianne van den Bemb.at WDC. Tania Mayo/Ray Katipa

Robyn has also been requested to secure the documents required for a bank account to be opened by the group and research other potential community funding sources such as charitable groups and foundations.

- **Fire brigade** have funds available. Clive Whitford was asked about this. It is not so. They are more than happy to continue to allow us the social room for our meetings free of any charge or koha as long as they have the authority to do so.

Jacqui Church encouraged us all to continue to use the Council services to report issues:

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Photos are good to send. This will also be added to Mercer Community Post Face Book site and Mercer School newsletter.

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Added for next month's agenda:

- Mercer Airport – where to from here? Dee Bond
- Zoning update – Jacqui Church
- Roothing survey results – Tania Mayo
- Treasurers Update – funding Robyn Mitchell
- Constitution – committee discussion

Next meeting Wednesday 12th October 7pm at Mercer Fire Station. Please bring pen and paper and try to be on time. Apologies to Tania 027 676 1220 or someone who will be at the meeting.

Meeting closed at 9:14pm

Mercer Residents & Ratepayers Community Group

Committee Meeting 14.09.2016

Agenda

Present:

Robyn Mitchell, Tua Maeva, Ross McLean, Ray Katipa, Marcia Chu-Shing (Spyve), , Joanne Katipa, Willie McGrath, Tania Mayo, Clive Whitford, Coral Fecteau, Dollie Waller.

Visitors: Pete Grinsven, Jacqui Church, Chris Clarke, Jenny Hayman, Rosalie Ellis, Rangipipi Bennett Plus community members.

Apologies:

Jeanette Thomas, Peter Buckley

Absent: Gaurav Kapoor, Joe Heta,

Minutes of last meeting: Not Read

Matters Arising: Not addressed directly.

Matters this meeting:

- **Pete Grinsven** from Mainline Steam Heritage Trust gave us an update on progress at their Mercer site. They would like our support with seeing some zoning changes in the area so that the land they are located on and other areas of historical significance can be zoned "historical". Pete also asked for somewhere to temporarily store a signal box building. Dee Bond has offered space out at Mercer Airport. Once the land set aside for Mainland Steam has dried out a bit they will be raising the level and there will be a bulldozer working over there for a week or two.
- **Zoning** a motion was raised that there be a rezoning of portions of the Mercer Service Centre area, in respect of its history, especially in regards to the area occupied by Mainland Heritage Steam Trust. Willie/Tania unanimous.
- **Chris Clarke** WDC Roding Manager gave an excellent presentation on the role of WDC in roading and addressing our concerns. (See Power Point presentation attached if you are getting this via email.) He has an Engineer coming out to inspect areas of concern raised by Mercer residents. Tania Mayo will take him for the guided tour and present a report next meeting.

- **Council funding** – Jacqui Church advised that funding applications need to be in to the Council by 7th October. The forms have been sent to Robyn Mitchell, Treasurer and a copy to Tania Mayo, Secretary. The motion was raised that Robyn apply for \$300 operational funding through the WDC and liaise with Lianne van den Bemb.at WDC. Tania Mayo/Ray Katipa

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Street lighting – LED lights – upgrade – contact energy

Minor improvement budget (MIB) up to \$50, 000

Berms/Verge – maintenance of – CRM

Community Hall Purchase – paper to council and allocate funding – fire brigade.

Presentation to the community once done – is underway.

Follow on letter from boundary – review of boundaries, copy to Tish WRC, draft something up – Jeanette Auckland City Council.

Kimikimi Road – paper road – not much information on this. It is a road and it was last maintained 2007. Not sure of concerns – Horri Russell Road.

Map of roads for Mercer as they stand now – for minutes

Marae

Social get together for Mercer; two options, street or reserve. If street it has to go to traffic management – Chairperson to do this.

Clean up week

Didn't discuss

Next meeting 14th September.