

Agenda for a meeting of the Meremere Community Committee to be held in the Meremere Community Hall, Heather Green Ave, Meremere on **THURSDAY 8 SEPTEMBER 2016** commencing at **7.00pm**.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

4. CONFIRMATION OF MINUTES

Meeting held on Thursday 11 August 2016

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5. MATTERS ARISING FROM MINUTES

6. REPORTS

6.1. Meremere Works & Issues Report

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6.2 Discretionary Fund Report to 23 August 2016

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6.3 Councillor's Report

Verbal

7. GENERAL BUSINESS

GJ Ion

CHIEF EXECUTIVE

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Open Meeting

To	Meremere Community Committee
From	Gavin Ion Chief Executive
Date	24 August 2016
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
DWS Document Set #	1591241
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of the Meremere Community Committee meeting held on Thursday 11 August 2016.

2. RECOMMENDATION

THAT the minutes of the meeting of the Meremere Community Committee held on Thursday 11 August 2016 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

MMCC Minutes

MINUTES of a meeting of the Meremere Community Committee held at the Meremere Community Hall, Heather Green Avenue, Meremere on **THURSDAY 11 AUGUST 2016** commencing at **7.00pm**.

Present:

Mr J Katu (Chairperson)
Mr D Creed
Mrs A Dobby
Mrs R Epiha
Mr B Brown
Mr J Harman

Attending:

Mr GJ Ion (Chief Executive)
Cr Jan Sedgwick

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mr Creed/Mr Harman)

THAT an apology be received from and leave of absence granted to Ms Carr and Ms Milton.

CARRIED on the voices

MMCCI608/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Katu/Mr Harman)

THAT the agenda for a meeting of the Meremere Community Committee held on Thursday 11 August 2016 be confirmed and all items therein be considered in open meeting.

CARRIED on the voices

MMCCI608/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Mr Brown/Mr Creed)

THAT the minutes of a meeting of Meremere Community Committee held on Thursday 9 June 2016 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

MMCCI608/04

MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

REPORTS

Works and Issues Report
Agenda Item 6.1

Resolved: (Cr Sedgwick/Mr Harman)

THAT the report of the Chief Executive – Works and Issues Report – be received.

CARRIED on the voices

MMCCI608/05/1

Discretionary Fund Report to 30 June 2016
Agenda Item 6.2

Resolved: (Mr Creed/Mr Harman)

THAT the report from the General Manager Strategy & Support be received.

CARRIED on the voices

MMCCI608/05/2

Councillor's Report
Agenda Item 6.3

Cr Sedgwick gave a verbal report and answered questions of the Committee.

GENERAL BUSINESS:

Could the rocks under the camera in the playground please be removed.

There was a fire on the walkway up to the pa site on Heather Green Ave. (started by children).

Could a tap be installed at the back of the gym to enable the gardens to be watered.

It has been noticed that the joins on the flooring in the Hall are lifting.
This constitutes a hazard and needs attending to ASAP.

Rubbish stickers for hall rubbish – can we get some?
(James will email Deidre)

The wire on the fence around the tennis pavilion needs is in need of repair.
Also at the tennis courts is a large tree that needs cutting back.

The drop box at the library has no description on it (often used as a rubbish bin)
Could this please be remedied.

Paint barriers at the old entrance to the village?

There being no further business the meeting was declared closed at 7.45pm.

Minutes approved and confirmed this day of 2016.

J Katu
CHAIRPERSON
Minutes2016/MMCC/160811 MMCC Minutes

Open Meeting

To	Meremere Community Committee
From	Gavin Ion Chief Executive
Date	29 August 2016
Prepared By	Tracey King Executive Assistant
Chief Executive Approved	Y
DWS Document Set #	1594715
Report Title	Works and Issues Report

1. Executive Summary

To update the Board and provide information on works and issues raised at previous meetings.

2. Recommendation

THAT the report of the Chief Executive – *Works and Issues Report* – be received.

Attachment: Works and Issues report

Works and Issues Report

1.	Update on Library relocation required next meeting and prior to any decisions.	Service Delivery	Staff have received the first draft of the feasibility report. A report is going to the September Council meeting proposing the next steps. No decisions have been made on what will occur next.
2.	<p>Signage</p> <p>No signage on building Meremere Community Hall.</p> <p>Please remove road signs directions to Rest Home, replace at both entrances to Meremere with road signs to Community Hall.</p>	Service Delivery	<p>The Meremere Community Committee would like the signage for the building to read “Meremere Community Centre”.</p> <p>The sign has been designed and will be installed in September.</p> <p>Road signs have been ordered from Directionz.</p>
3.	Gorse on the roadside on Springhill Road leading to the village. This is on Council land, could we please address the gorse.	Service Delivery Todd M	Staff are working with adjacent land owner and Waikato Regional Council to control gorse in this area, as any control work needs to occur on both properties to be effective.
4.	<p>When will the skatepark be finished? There have been some ponding issues with the recent heavy rain. This has affected the adjoining road but seems to have arisen from runoff from the Greenbelt.</p> <p>Could this be investigated please as to whether this a roading or a parks & facilities issue and the matter addressed.</p>	Service Delivery	Completed.

5.	Meremere Community Hall – Could we review the health & safety issue regarding the basketball poles. Perhaps some padding would be a solution. Please contact Dudley Creed to discuss.	Service Delivery	Quotes have been requested.
6.	The railing up to the Pa site on Heather Green Avenue has been burnt and needs replacement. Please contact Dudley Creed to discuss.	Service Delivery	Staff will contact DoC who are the owners of this site and advise.
7.	A tap is required on the back of the gym at Te Paea Avenue. This is needed for the community garden.	Service Delivery	The contractor has been requested to install a tap.
8.	The floor on the hall is lifting in places. It needs to be checked.	Service Delivery	Livingstones have been requested to check the flooring.
9.	Te Paea Avenue at the Island Block Road end. There are still issues around pooling of water.	Service Delivery	NZ Transport Agency has been approached to allow the Alliance to install an additional drainage line from Te Paea Ave, into their stormwater system.

10.	Dropbox at the library for returned books. Could we provide signage as it is being used as a mailbox.	Service Delivery	Staff have arranged for a sign to be made and installed.
11.	Concrete barriers by the old power station need painting because the area is being tagged. Refer to Jim Katu for further information.	Service Delivery	Staff to contact Jim Katu for further information.

Open Meeting

To	Meremere Community Committee
From	TG Whittaker General Manager Strategy & Support
Date	23 August 2016
Prepared by	Julienne Calambuhay Management Accountant
Chief Executive Approved	Y
DWS Document Set #	1590237
Report Title	Discretionary Fund Report to 23 August 2016

1. EXECUTIVE SUMMARY

To update the Committee on the Discretionary Fund Report to 23 August 2016.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received.

3. ATTACHMENTS

Discretionary Fund Report to 23 August 2016

MEREMERE COMMUNITY COMMITTEE DISCRETIONARY FUND 2016/2017

GL 1.209.1704

Commitments from Committee Meeting Minutes & Other Information

2016/17 Annual Plan (including Salaries)	6,325.00
Carry forward from 2015/16	5,871.00
Total Funding	12,196.00

Expenditure

27-Jul-16 Contract Energy	56.24
Total Expenditure	56.24

Income

Total Income	-
Net Expenditure	56.24
Net Funding Remaining (Excluding commitments)	12,139.76

Commitments

13-Nov-14 Cost of toner and drum kit for printing of newsletter	ongoing
11-Jun-15 Purchase 50m of 6x2 retaining timber for boxing of vegetable garden	to be confirmed
11-Feb-16 Gift pack for Committee member Shirley Wikaire	50.00
10-Mar-16 A Plus Security - upgrade two cameras located at the Library	600.00
Total Commitments	650.00
Net Funding Remaining (Including commitments) as of 23 August 2016	11,489.76