

Agenda for a meeting of the Policy & Regulatory Committee to be held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 21 JUNE 2016** commencing at **9.00am**.

*Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.*

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

**3. DISCLOSURES OF INTEREST**

**4. CONFIRMATION OF MINUTES**

Meeting held on 17 May 2016

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**5. MATTERS ARISING FROM MINUTES**

**6. REPORTS**

6.1 Chief Executive's Business Plan

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6.2 2016 Meeting Calendar

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6.3 Delegated Resource Consents Approved for the month of June

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6.4 Delegation to Approve Future Name Requests for Private Roads

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6.5 Minutes of Zone 2 meeting held on 6 May 2016

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6.6 Community Engagement for new Dog Exercise areas in Tamahere and Pokeno

53

GJ Ion

**CHIEF EXECUTIVE**

Agenda2016\P&R\160621 P&R OP.dot

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### **Open Meeting**

<b>To</b>	Policy & Regulatory Committee
<b>From</b>	GJ Ion Chief Executive
<b>Date</b>	18 May 2016
<b>Prepared by</b>	Wanda Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1533049
<b>Report Title</b>	Confirmation of Minutes

### **1. EXECUTIVE SUMMARY**

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To confirm the Open and Public Excluded minutes of a meeting of the Policy & Regulatory Committee held on Tuesday 17 May 2016.

### **2. RECOMMENDATION**

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**THAT** the minutes of the meeting of the Policy & Regulatory Committee held on Tuesday 17 May 2016 be confirmed as a true and correct record of that meeting;

**AND THAT** the Public Excluded minutes of the meeting of the Policy and Regulatory Committee held on Tuesday 17 May 2016 be confirmed as a true and correct record of that meeting and remain confidential and unavailable to the public.

### **3. ATTACHMENTS**

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P&R Minutes – 17 May 2016  
P&R Minutes PEX – 17 May 2016

**MINUTES** of a meeting of the Policy & Regulatory Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia held on **TUESDAY 17 MAY 2016** commencing at **9.01am**.

**Present:**

Cr DW Fulton (Chairperson)  
His Worship the Mayor Mr AM Sanson [*from 9.04am to 9.33am and from 9.34am*]  
Cr JC Baddeley  
Cr R Costar  
Cr WD Hayes  
Cr SD Lynch  
Cr LM Petersen  
Cr JD Sedgwick  
Cr MR Solomon [*from 9.07am*]  
Cr GS Tait

**Attending:**

Mr GJ Ion (Chief Executive)  
Mr R MacCulloch (Acting General Manager Customer Support)  
Mrs LM Wainwright (Committee Secretary)  
Mrs W Wright (Committee Secretary)  
Mr C Clarke (Roading Manager)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Crs Petersen/Sedgwick)**

**THAT** an apology be received from and leave of absence granted to **Cr Church, Cr McGuire and Cr Gibb.**

**CARRIED on the voices**

**P&R1605/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Crs Costar/Lynch)**

**THAT** the agenda for a meeting of the Policy & Regulatory Committee held on **Tuesday 17 May 2016** be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 8 which shall be discussed with the public excluded.

**CARRIED on the voices**

**P&R16/05/02**

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**P&R1605/03**

**CONFIRMATION OF MINUTES**

**Resolved: (Crs Baddeley/Hayes)**

**THAT the minutes of a meeting of the Policy & Regulatory Committee held on Tuesday 15 March 2016 be confirmed as a true and correct record of that meeting.**

**CARRIED on the voices**

**P&R16/05/04**

**MATTERS ARISING FROM THE MINUTES**

There were no matters arising from the minutes.

**P&R16/05/05**

**RECEIPT OF MINUTES AND DECISION**

**Resolved: (Crs Costar/Baddeley)**

**THAT the minutes of a hearing for Lance Coombes held on Wednesday 17 February 2016 be received.**

**CARRIED on the voices**

**P&R1605/06/1**

**REPORTS**

Chief Executive's Business Plan

Agenda Item 7.1

The Chief Executive gave a verbal update on his written report and answered questions of the committee.

**Resolved: (Crs Baddeley/Sedgwick)**

**THAT the report from the Chief Executive – *Chief Executive's Business Plan* - be received.**

**CARRIED on the voices**

**P&R1605/07/1**

His Worship the Mayor entered the meeting at 9.04am during discussion on the above item and was present when voting took place.

Cr Solomon entered the meeting at 9.07am during discussion on the above item and was present when voting took place.

2016 Meeting Calendar

Agenda Item 7.2

**Resolved: (Crs Hayes/Costar)****THAT the report from the Chief Executive – 2016 Meeting Calendar - be received.****CARRIED on the voices****P&R1605/07/2**Delegated Resource Consents Approved for the month of March and April 2016

Agenda Item 7.3

**Resolved: (Crs Petersen/Solomon)****THAT the report from the Acting General Manager Customer Support be received.****CARRIED on the voices****P&R1605/07/3**Summary of Applications Determined by the District Licensing Committee

Agenda Item 7.4

**Resolved: (Crs Sedgwick/Costar)****THAT the report from the General Manager Customer Support - Summary of Applications Determined by the District Licensing Committee – be received.****CARRIED on the voices****P&R1605/07/4**

His Worship the Mayor withdrew from the meeting at 9.33am during discussion on the above item and was not present when voting took place.

Exclusion of the Public

Agenda Item 8

**Resolved: (Crs Costar/Tait)****THAT the report of the Chief Executive – Exclusion of the Public – be received;****AND THAT the public be excluded from the meeting during discussion on the following items of business:****a. Confirmation of Minutes – Tuesday 15 March 2016.****CARRIED on the voices****P&R1605/08**

His Worship the Mayor re-entered the meeting at 9.34am during discussion on the above item and was present when voting took place.



**MINUTES** for the public excluded section of the meeting of the Policy & Regulatory Committee held on **TUESDAY 17 MAY 2016**.

### **CONFIRMATION OF PUBLIC EXCLUDED MINUTES**

**Resolved: (Crs Lynch/Sedgwick)**

**THAT** the Public Excluded minutes of a meeting of the Policy & Regulatory Committee held on Tuesday 15 March 2016 be confirmed as a true and correct record of that meeting and remain confidential and unavailable to the public.

**CARRIED on the voices**

**P&R1605/09**

### **MATTERS ARISING FROM THE MINUTES**

There were no matters arising from the minutes.

**CARRIED on the voices**

**P&R1605/10**

### **RESUMPTION OF OPEN MEETING**

**Resolved: (Crs Sedgwick/Lynch)**

**THAT** the open meeting be resumed.

**CARRIED on the voices**

**P&R1605/11**

Minutes2016/P&R/160517/ P&R M PEX

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### **Open Meeting**

<b>To</b>	Policy & Regulatory Committee
<b>From</b>	G J Ion Chief Executive
<b>Date</b>	10 June 2016
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1534732
<b>Report Title</b>	Chief Executive's Business Plan

## **1. EXECUTIVE SUMMARY**

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The Chief Executive's Business Plan is a summary of progress on the Chief Executive's Performance Agreement which took effect on 1 July 2015. Two recent amendments are also included.

## **2. RECOMMENDATION**

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**THAT** the report from the Chief Executive – *Chief Executive's Business Plan* - be received;

## **3. BACKGROUND**

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The Chief Executive's Business Plan is a summary of progress on a number of issues targeted by Councillors.

## **4. DISCUSSION AND ANALYSIS OF OPTIONS**

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### **4.1 DISCUSSION**

The Plan is a summary of progress on specific issues. It enables staff and Councillors to focus on the big issues and ensures that attention is given to those things that really matter.

The Plan is in line with the Chief Executive's Performance Agreement for 2015/2016. The Plan incorporates two changes agreed at the February review.

### **4.2 OPTIONS**

The list of projects has been agreed by Council.



The existing Plan is consistent with the Chief Executive's Performance Agreement recently approved by Council.

## 5. CONSIDERATION

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### 5.1 FINANCIAL

Council has agreed to contribute additional funding towards the management of water services project. Both Waipa District and Hamilton City Councils have also approved the extra amount.

### 5.2 LEGAL

As part of undertaking the work, detailed in this plan, Council needs to ensure that the approach taken is consistent with the Purpose of Local Government.

In other words, to meet the current and future needs of communities for good quality local infrastructure, local public services and performance of regulatory functions in a way that is most cost-effective for households and businesses.

### 5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

This report contains the strategic issues that Council is focused on. The Chief Executive's Business Plan has been updated to align to the Chief Executive's Performance Agreement.

Iwi and Tangata Whenua have been, or will be consulted on at least some of the key projects or initiatives referred to in the report.

The projects in the list link to at least one community outcome or wellbeing. They also link to at least one LTP key goal.

The list has been updated in line with the Chief Executive's Performance Agreement including a recent amendments in February 2016.

### 5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

The report does not trigger any concerns about significance of the projects being discussed.

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	The report provides a summary of what progress is being made on the various issues. It is for information at this stage of the year.				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
		✓	Internal
	✓		Community Boards/Community Committees
	✓		Waikato-Tainui/Local iwi
	✓		Households
	✓		Business
			Other Please Specify

The assessment depends on the issues involved.

## **6. CONCLUSION**

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The schedule summarises progress on the key issues agreed with Council.

## **7. ATTACHMENTS**

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Chief Executive's KPI worksheet.

## Open Meeting

<b>To</b>	Policy & Regulatory Committee
<b>From</b>	G J Ion Chief Executive
<b>Date</b>	10 June 2016
<b>Prepared by</b>	T I King Executive Assistant
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1534875
<b>Report Title</b>	2016 Meeting Calendar

### 1. EXECUTIVE SUMMARY

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A monthly report is provided on the meeting calendar. Recent changes are incorporated so that Councillors are kept up to date.

### 2. RECOMMENDATION

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**THAT** the report from the Chief Executive – *2016 Meeting Calendar* - be received;

### 3. BACKGROUND

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Council has already approved a meeting timetable for 2016. It was agreed that I would provide a monthly update on the meeting calendar including as much relevant information as possible.

The Council timetable is, of course, unclear after the 2016 elections.

### 4. DISCUSSION AND ANALYSIS OF OPTIONS

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#### 4.1 DISCUSSION

As discussed, Councillors should rely on the latest calendar and dispense with previous copies.

The workshop schedule for the remainder of the year is as follows:

**JUNE 2016**

<b>Tuesday 28 June</b>	<b>Wednesday 29 June</b>
<b>Workshops 1pm – 4pm</b> <ul style="list-style-type: none"> <li>▪ District Wide Minor Improvement Programme: 1pm – 1.30pm convened by Chris Clarke</li> </ul>	<b>Trade Waste and Wastewater Bylaw Hearing 9am – 1pm</b>  <b>Extraordinary Council 1pm – 2pm</b>

**JULY 2016**

<b>Tuesday 5 July</b>	<b>Friday 8 July</b>
<b>Workshops 9am – 12pm</b> <ul style="list-style-type: none"> <li>▪ Launch of Te Reo Maaori Policy: 9am – 9.15am convened by Marae Tukere</li> <li>▪ Rules in the District Plan: 9.15am – 10.15am convened by Sandra Kelly</li> </ul>	<b>Audit &amp; Risk Committee 9am – 12pm</b>
<b>Monday 11 July</b>	<b>Monday 18 July</b>
<b>Workshops 9am – 12pm</b> <ul style="list-style-type: none"> <li>▪ Rules in the District Plan: 9am – 10am convened by Sandra Kelly</li> <li>▪ RPS Implementation Draft Agreement: 10.15am – 11am convened by Katherine Overwater</li> <li>▪ Waikato CDEM Group Plan: 11am – 12pm convened by Kelly Newell</li> </ul> <b>Lunch 12pm</b>  <b>Council Meeting 1.15pm</b>	<b>Workshops 9am – 12pm</b> <ul style="list-style-type: none"> <li>▪ District Plan Review: 9am – 11am convened by Sandra Kelly</li> <li>▪ Stock Bylaw: 11am – 11.30am convened by Chris Clarke/Tim Harty</li> </ul>

**4.2 OPTIONS**

Council could choose to approve the calendar or not. The idea of providing a monthly update is beneficial because there are a number of changes that arise on a regular basis. The calendars provide the most up to date information that we have but will not take account of short notice events.

**5. CONSIDERATION****5.1 FINANCIAL**

Nil.

**5.2 LEGAL**

Nil.

### 5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

The report is about keeping Councillors informed and up to date with regards to forthcoming meetings and workshops. Items discussed will cover a range of community outcomes and one or more of the four well beings.

### 5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
This report is for information only and to keep Council informed.					

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
		✓	Internal
			Community Boards/Community Committees
			Waikato-Tainui/Local iwi
			Households
			Business
			Other Please Specify

## 6. CONCLUSION

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Council is being asked to receive and review a monthly update on the meeting calendar for the remainder of 2016.

## 7. ATTACHMENTS

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Nil.

# 14 ANNUAL CALENDAR - 2016

Updated 7 June 2016

	JAN		FEB		MAR		APR		MAY		JUN		JUL		AUG		SEP		OCT		NOV		DEC		
	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	
Sat																									Sat
Sun																									Sun
MON			1	Auckland Anniversary					1											1					MON
TUES			2	P&R Hrg (Public Places Bylaw) OTCB					2	OTCB										2					TUE
WED			3			1			3											3					WED
THU			4			2	TKCC		4											4					THU
FRI	1	New Year's Day	5			3			5											5					FRI
Sat	2		6			4			6	DLC Hearing (Steer)										6					Sat
Sun	3		7			5			7											7					Sun
MON	4	New Year's Day Observed	8	Waitangi Day Observed		6			8	D&F CCL										8					MON
TUE	5		9	INF W/S RCB NCB		7	OTCB		9	TCB										9					TUE
WED	6		10	P&R Hrg (Public Places) Deliberations		8	RCB NCB		10	RCB NCB										10					WED
THU	7		11			9	TKCC		11											11					THU
FRI	8		12			10	MMCC		12											12					FRI
Sat	9		13			11			13											13					Sat
Sun	10		14			12			14											14					Sun
MON	11		15	W/S GCL Citizenship		13	D&F CCL		15	W/S CCL Citizenship										15					MON
TUE	12		16	TCB P&R W/S HCB		14	TCB		16	TCB										16					TUE
WED	13		17	CEPR Hearing (L Coombes) Day 1		15	HCB		17	HCB										17					WED
THU	14		18	CEPR Hearing (L Coombes) Day 2		16			18											18					THU
FRI	15		19	DLC Hearing (The Local Eatery)		17			19											19					FRI
Sat	16		20			18			20											20					Sat
Sun	17		21			19			21											21					Sun
MON	18		22			20	W/S		22	P&R hrg (Cemeteries Bylaw)										22					MON
TUE	19		23	S&F W/S		21	S&F		23	S&F W/S										23					TUE
WED	20		24	W/S		22	A&R		24	P&R hrg Reserves & Beaches Bylaw										24					WED
THU	21		25			23			25											25					THU
FRI	22		26	DLC Hearing (Lat 35 Wines/McKenzie)		24			26											26					FRI
Sat	23		27			25			27	DLC Hearings x2										27					Sat
Sun	24		28			26			28											28					Sun
MON	25		29			27			29											29					MON
TUES	26		30			28			30											30					TUES
WED	27		31			29			31											31					WED
THU	28																								THU
FRI	29																								FRI
SAT	30																								SAT
SUN	31																								SUN
KEY	JAN		FEB		MAR		APR		MAY		JUN		JUL		AUG		SEP		OCT		NOV		DEC		KEY
	Waikato		Infrastructure Committee (9.00am)		CCL: Council (1.15pm)		Policy & Regulatory Committee (9.00am)		Strategy & Finance (9.00am)		Citizenship				TCB: Taupiri CB (6.30pm)		RCB: Raglan CB (2.00pm)		OTCB: Onewhero-Tuakau CB (4.30 & 7.30pm)		MMCC: Meremere Community Committee (7.00pm)		W/S: Councillors' workshops		
			LTP(Long term Plan) Workshop		CEPR: Chief Executive's Performance Review SubCtee (9.00am)		CCS: Creative Communities (10.30am)		Discretionary & Funding (10.30am)		Audit & Risk (9.00am or 1pm)				NCB: Ngaruawahia CB (6.00pm)		HCB: Huntly CB (6.00pm)		TKCC: Te Kauwhata Community Committee (7.00pm)		CDEM: Civil Defence Management Group		Other Meetings		

### **Open Meeting**

<b>To</b>	Policy and Regulatory Committee
<b>From</b>	S Duignan General Manager Customer Support
<b>Date</b>	10 June 2016
<b>Prepared by</b>	B McCauley
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1533958
<b>Report Title</b>	Delegated Resource Consents Approved for the month of May 2016

## **1. EXECUTIVE SUMMARY**

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This report gives information relating to all delegated Resource Consents processed for the month of May 2016 excluding hearings

## **2. RECOMMENDATION**

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**THAT the report of the General Manager Delegated Resource Consents Approved for the month of May 2016 be received.**

## **3. APPOINTMENT OF COMMISSIONERS**

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Commissioner appointed for the month of May 2016

Russell DeLuca      Appointed for the hearing of the application by L D Cole for Retrospective Landuse Consent for existing fill that does not meet the requirements for cleanfill, landuse consent for an additional importation of 5,500m<sup>3</sup> of fill and landuse consent for the continued operation of a contracting depot as a non-complying activity

Doug Arcus            Appointed under Section 100A of the Resource Management Act for the hearing of the Alteration to Designation J17 of the Waikato District Plan - Resolution Drive Extension and Horsham Downs Link Road

## **4. ATTACHMENTS**

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Delegated Authority Report - attached

# Delegated Authority Report<sup>16</sup>

Period from 1 May 2016 to 31 May 2016

Awaroa ki Tuakau		Ward Total: 31		
Applicant	ID No	Address	Details	Decision
Waikato District Council	DES0024/16	Hitchen Road POKENO	Waiver of Outline Plan of Works pursuant to Section 176A (2)(c) of the Resource Management Act 1991 for waiver of a detailed landscape plan.	Granted
Nu Style Windows	LUC0321/16	8 Village Place TUAKAU	Construct a conservatory addition to an existing dwelling that exceeds total allowable site coverage and encroaches into the western boundary in the Residential Zone	Granted
A W Chaffe	LUC0375/16	Pinnacle Hill Road BOMBAY	To undertake earthworks associated with the construction of a dwelling and garage where the maximum depth of the excavation cut is proposed to be 3.3m which exceeds the permitted depth of 1.5m	Granted
Helenslee Investments Limited	LUC0382/16	Great South Road POKENO	Application for earthworks to facilitate Helenslee Stream erosion protection works	Granted
GJ Gardiner Homes Limited	LUC0392/16	20 Raithburn Terrace POKENO	To undertake earthworks to create a level building platform for a dwelling and a retaining wall is also proposed within the building setback on the western boundary in the Residential 2 Zone.	Granted
C G Booker	LUC0401/16	120 Roberts Road TUAKAU	Construct a subsidiary dwelling for use as a dependent persons dwelling which exceeds the maximum floor area and exceeds the required separation distance to the principal dwelling in the Rural Zone in association with SUB0134/16	Granted
GJ Gardiner Homes Limited	LUC0415/16	8 Glenkirk Crescent POKENO	Undertake earthworks of 203m <sup>3</sup> (100m <sup>3</sup> is permitted) to provide a building platform in the Residential 2 Zone.	Granted
J C Cragg, P E Cragg	LUC0416/16	49 Hillpark Drive POKENO	Undertake earthworks (110m <sup>3</sup> ) exceeding maximum volume by 10m <sup>3</sup> in the Residential 2 zone	Granted
C K Lee	LUC0419/16	15 Hill Top Rd East PUKEKOHE	Undertake approximately 2,164.68m <sup>3</sup> earthworks which exceed 250m <sup>3</sup> in volume to form a level building platform for a new dwelling and driveway for a new dwelling in the Rural Zone.	Granted
B J Lees	LUC0425/16	100 Kellyville Road MERCER	Construct an entrance to Lot 1 within the 30 metre setback of a schedule 5A area on the receiver site, and, locate the proposed house site and entrance to Lot 2 on the receiver site within the Kellyville Tuff Ring which is listed as a schedule 5B area.	Granted
S J Hurrell, P M Hurrell	LUC0430/16	67B Jericho Road PUKEKOHE	Retrospective landuse consent for an established travellers accommodation.	Granted



# Delegated Authority Report<sup>17</sup>

Period from 1 May 2016 to 31 May 2016

Phil James Property Limited	LUC0434/16	11 Edinburgh Street TUAKAU	To establish three dwellings on sites less than 350m <sup>2</sup> in net site area in the Residential Zone in association with SUB0143/16	Granted
K Sharma, N Negi	LUC0437/16	4D Craighall Court POKENO	To construct a residential dwelling where the earthworks (205.6m <sup>3</sup> ) exceed the permitted volume (100m <sup>3</sup> ) to create a suitable building platform in the Residential 2 Zone.	Granted
S Beg	LUC0438/16	2 Camburn Court POKENO	To undertake earthworks that exceed the permitted volume of 100m <sup>3</sup> and the permitted depth of cut/fill 1.5 metres in the Residential 2 Zone.	Granted
J Teura	LUC0439/16	23 Raithburn Terrace POKENO	Undertake earthworks exceeding 100m <sup>3</sup> to provide a building platform in the Residential 2 Zone.	Granted
Ashcroft Developments Limited	LUC0441/16	21 Raithburn Terrace POKENO	Undertake earthworks exceeding 100m <sup>3</sup> to provide a building platform in the Residential 2 Zone.	Granted
Enchanta Marine Contractors Limited	LUC0445/16	64A Hillpark Drive POKENO	To construct a 223m <sup>2</sup> dwelling in the Residential 2 Zone and undertake associated earthworks totalling 246m <sup>3</sup> in volume.	Granted
A K Abbott, R D Abbott	LUC0449/16	174 Cameron Town Road PUKEKOHE	To undertake earthworks that exceeds the allowable volume and depth in association with the construction of a dwelling the Rural Zone.	Granted
G K C Schiphorst	LUC0456/16	64 Hillpark Drive POKENO	To construct a 204m <sup>2</sup> dwelling in the Residential 2 Zone and undertake associated earthworks totalling 180m <sup>3</sup> in volume and will exceed the permitted cut depth.	Granted
Venture Developments Limited	LUC0462/16	6 Springburn Place POKENO	To construct a dwelling that exceeds building coverage and an attached garage that encroaches into the front yard in the Residential 2 Zone.	Granted
D Bruce, J Bruce	LUC0482/16	8 Camburn Court POKENO	To construct a dwelling that exceeds building coverage and encroaches into the front yard in the Residential 2 Zone.	Granted
B P Slater, F R Slater	SUB0012/16.01	397 Bald Hill Road WAIUKU	S127 - Changes to condition 16	Granted
F M E Good	SUB0046/16.01	17 Kidd Road WAIUKU	Change of conditions to conditions 11 and 12 change the donor site in regards to carrying out a transferable rural lot right subdivision to transfer one development entitlement to a rural site via the amalgamation of 2 existing titles on the donor site.	Granted

# Delegated Authority Report<sup>18</sup>

Period from 1 May 2016 to 31 May 2016

B J Lees	SUB0067/16	100 Kellyville Road MERCER	PART A - To undertake an environmental lot subdivision that results in the creation of two lots from the protection of an indigenous feature outside the EEOA in the Rural Zone PART B - To undertake a transferable rural lot subdivision by transferring two development entitlements to a receiver site outside the EEOA in the Rural Zone PART C - Land Use Consent to construct an entrance to Lot 1 within the 30 metre setback of a schedule 5A area on the receiver site, and, locate the proposed house site and entrance to Lot 2 on the receiver site within the Kellyville Tuff Ring which is listed as a schedule 5B area.	Granted
Hoffer and Family Limited	SUB0068/16.01	430 Forestry Road WAIUKU	Change of conditions in relation to location of Lot 1 entrance Conditions 1 and 9(a)	Granted
D Smith	SUB0114/16	37 Karioitahi Road WAIUKU	To transfer one rural lot right outside of the Environmental Enhancement Overlay Area (EEOA) to a lot located in the Rural Zone, also outside of the EEOA, with a resultant lot of 3,485m <sup>2</sup> and balance lot of 9,115m <sup>2</sup> .	Granted
M J Stormont	SUB0128/16	335 Parker Lane PUKEKOHE	To transfer one rural lot right outside of the Environmental Enhancement Overlay Area (EEOA) to a lot located in the Rural Zone, also outside the EEOA, creating a new lot of 7000m <sup>2</sup> and balance lot of 7.05ha.	Granted
C G Booker	SUB0134/16	120 Roberts Road TUAKAU	Undertake a boundary relocation between two existing Certificates of Title in the Rural Zone in association with LUC0401/16	Granted
M A Tunnicliffe	SUB0137/16	38B Harrisville Road TUAKAU	To create one additional allotment within the Rural Residential Zone.	Granted
Pokeno Village Holdings Limited	SUB0139/16	McDonald Road POKENO	Create two additional lots of 2190m <sup>2</sup> and 2014m <sup>2</sup> with one road to vest to allow for a network utility cabinet in the Light Industrial Zone	Granted
Phil James Property Limited	SUB0143/16	11 Edinburgh Street TUAKAU	To undertake a three lot subdivision in the Residential Zone on lots less than 350m <sup>2</sup> in net area in association with LUC0434/16	Granted

# Delegated Authority Report<sup>19</sup>

Period from 1 May 2016 to 31 May 2016

Eureka		Ward Total: 3		
Applicant	ID No	Address	Details	Decision
H G P Stokes	LUC0203/16	94 Hunter Road EUREKA	To construct a second dwelling on a 32.46 hectare site, to undertake earthworks in the Hauraki Gulf Catchment Area to upgrade an existing vehicle crossing and to use a vehicle crossing that does not have the required separation distances to other existing vehicle crossings.	Granted
G T Large	LUC0361/16	328 Marychurch Road TAUWHARE	To relocate a dependent person's dwelling onto 328 Marychurch Road (State Highway 1B) that does not share an outdoor living court with the main dwelling on the site and results in an increase in equivalent car movements/day over an existing crossing onto a state highway and is within the Rural Zone.	Granted
J A A Cleland	LUC0420/16	117 Scotsman Valley Road TAUWHARE	To construct a garage and lean to that are attached to an existing dwelling. The garage and lean to are to be 21.3 m from the eastern boundary - where the permitted setback is 25 m.	Granted
Hukanui - Waerenga		Ward Total: 3		
Applicant	ID No	Address	Details	Decision
M W Slack	LUC0417/16	196A Kainui Road TAUPIRI	Convert an existing shed into a Dependant persons dwelling and extend the garage that will encroach into the 12m setback on the western site boundary	Granted
Golden Homes Hamilton	LUC0452/16	770C Gordonton Road GORDONTON	To undertake earthworks over an area of 1695 m <sup>2</sup> exceeding the permitted limit of 1000 m <sup>2</sup> .	Granted
Cleland Family Trust	SUB0101/16	206 Sainsbury Road PUKETAHA	To undertake a subdivision to create one additional allotment of 8768m <sup>2</sup> in the Rural Zone.	Granted
Huntly		Ward Total: 5		
Applicant	ID No	Address	Details	Decision
R-Log (NZ) Ltd	LUC0395/16	86 Glen Murray Road RANGIRIRI	To establish a Transport Depot and Industrial Activities for the storage, handling and distribution of goods, namely retail fireworks (on a seasonal basis), and various other 'value-add' products	Granted
S D Robinson	LUC0427/16	40 James Henry Crescent HUNTLY	To relocate a three-bedroom second hand dwelling onto a site in the Living Zone and Huntly East Mine Subsidence area.	Granted
O C Aarsen	LUC0429/16	914 Hetherington Road ROTONGARO	Construction of a new shed that encroaches into the required 25m internal boundary setback, by 7m, and will result in an exceedance of the 500m <sup>2</sup> maximum total building coverage, by 40m <sup>2</sup> .	Granted

# Delegated Authority Report<sup>20</sup>

Period from 1 May 2016 to 31 May 2016

Waikato District Council	LUC0443/16	1 Jackson Road HUNTLY	To construct a new water reservoir at the Huntly Water Treatment Plant, where the reservoir exceeds the maximum permitted gross floor area of a non-residential building and total building coverage for the Rural Zone, and the associated earthworks are located within a Flood Risk Area and exceed the permitted soil disturbance thresholds of the NESAMCS, on land where a HAIL activity has been identified.	Granted
Gamble Holdings Limited	SUB0144/16	192 Gamble Road RENOWN	To undertake a subdivision to create a total of four new lots, two of which are to be amalgamated with the other two lots, in the Living Zone and Rural Zone, where Lot 2 cannot comply with the minimum lot size and building platform requirements for the Rural Zone and the vehicle crossing does not comply with the minimum separation distance required for vehicle crossings under the District Plan.	Granted

## Newcastle Ward Total: 4

Applicant	ID No	Address	Details	Decision
Hamilton City Council	LUC0409/16	183 Brymer Road ROTOKAURI	To construct an animal shelter which is to be located 17 metres from the boundary, where the setback from the boundary is 25 metres.	Granted
T E Phillips	LUC0455/16	384 Horotiu Road TE KOWHAI	To construct a new dwelling on the property and to repurpose the existing dwelling on the site to be a Dependent Person's Dwelling (DPD). The DPD and main dwelling will not share an outdoor living court.	Granted
M Ashborne Payne, C Ashborne Payne	LUC0474/16	176A Collie Road TE KOWHAI	Construct a dwelling within 300m of the site of an intensive farming activity within the rural zone.	Granted
G J Brown, H A Brown	SUB0142/16	622 Ngaruawahia Road TE KOWHAI	Undertake a boundary relocation between two existing titles and subdivision creating one additional allotment by way of the reserve allotment provisions	Granted

## Ngaruawahia Ward Total: 14

Applicant	ID No	Address	Details	Decision
NZ Transport Agency	DES0023/16		Outline Plan of works to establish a new illuminated Variable Message Sign along the Waikato Expressway between the Koura interchange and Te Rapa interchange	Accept Plan
T T A Towgood, A C Towgood	LUC0265/16	321B Hakarimata Road NGARUAWAHIA	Construct a 209m <sup>2</sup> single storey dwelling that encroaches 4.5m into the required 12m boundary setbacks and undertake approximately 1400m <sup>3</sup> of cut to fill earthworks that exceeds the permitted volume of 100m <sup>3</sup> .	Granted

# Delegated Authority Report<sup>21</sup>

Period from 1 May 2016 to 31 May 2016

S R Robcke	LUC0298/16	906 Waingaro Road GLEN MASSEY	Retrospective consent for earthworks over the permitted 100m <sup>3</sup> volume, to relocate a used dwelling onto a property within the Living Zone that fails on-site parking requirements.	Granted
NZ Transport Agency	LUC0345/16	Onion Road HOROTIU	To construct a dwelling on a site under 2500m <sup>2</sup> that is not connected to a wastewater disposal network in the Rural Zone.	Granted
G L Weller	LUC0352/16	217A Old Taupiri Road NGARUAWAHIA	Undertake 330m <sup>3</sup> of earthworks to construct a new dwelling located within the 300m setback from the boundary of a site containing a wastewater treatment plant and oxidations ponds.	Granted
F C Sceats	LUC0424/16	33 Ellery Street NGARUAWAHIA	To construct a new garage and office/storage/hobby room which will be located within the 1.5m minimum building setback to the boundaries, being setback 0.2m on the eastern boundary and 1.0m on the southern boundary.	Granted
I Gillespie	LUC0433/16	321A Hakarimata Road NGARUAWAHIA	To relocate a second hand dwelling onto a site in the Country Living Zone.	Granted
Northgate Industrial Park Limited	LUC0436/16	2 Evolution Drive HOROTIU	To allow for temporary access and temporary provision of reticulation to service consented Lot 18 of SUB0131/16 for the purpose of undertaking site preparation works	Granted
Waikato District Council	LUC0444/16	333 Old Taupiri Road HOPUHOPU	To construct a new accessway to a water reservoir, where the earthworks exceed the maximum permitted volume and the maximum permitted batter face height in the Pa Zone, and also exceed the permitted soil disturbance thresholds of the NESAMCS, on land where a HAIL activity has been identified.	Granted
Brymer group Ltd	LUC0447/16	29 King Street NGARUAWAHIA	To construct a new 7 bedroom home where the living court is in a non-compliant location and which requires 205 m <sup>3</sup> of cut, exceeding the 100 m <sup>3</sup> permitted and removing 85 m <sup>3</sup> off site.	Granted
S J Uffindell, E M Uffindell	LUC0458/16	41B Smith Road NGARUAWAHIA	To erect a shed within the permitted 25 metre setback in the Rural Zone.	Granted
Perjuli Developments Ltd	SUB0082/14.01	5885B State Highway 1 NGARUAWAHIA	S127 to amend condition 1 and the approved plan associated with increasing the size of nine consented lots, two of which will include land within the adjoining rural zoned property	Granted
P J Thomson, S J Thomson	SUB0093/16	24 Great South Road NGARUAWAHIA	To create one additional lot in the Living Zone where the vehicle access fails minimum right of way width and the parking for Lot 1 has a shortfall of one space.	Granted

# Delegated Authority Report<sup>22</sup>

Period from 1 May 2016 to 31 May 2016

Northgate Industrial Park Limited	SUB0131/16	2 Evolution Drive HOROTIU	Carry out a staged subdivision in the Industrial Zone to create one additional lot (Stage 1) and install and vest associated infrastructure in Council (Stage 2).	Granted
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## Onewhero-Te Akau Ward Total: 5

Applicant	ID No	Address	Details	Decision
S Abraham, P M Abraham	LUC0104/15.01	859 Glen Murray Road RANGIRIRI	S127 to change conditions of consent to change condition 5 for a TSG-E3 entrance rather than TSG-E2	Granted
TOBA Trust	LUC0124/16	116 Klondyke Road TUAKAU	To undertake earthworks of 5,600m <sup>3</sup> and 11,100m <sup>2</sup> and a fill of 2.5 metres in order to provide a level platform for the construction of a fourth breeder shed to expand an existing poultry hatchery to enable the site to house a total of 50,000 chickens, and continue the existing poultry hatchery after existing resource consent (job number 830524) is surrendered.	Granted
A G Read	LUC0422/16	Native Road TUAKAU	To undertake cut to fill earthworks that exceed the permitted volume by 50m <sup>3</sup> and depth by 0.5 metres in the Rural Zone	Granted
C W Jones	SUB0027/15.02	86C Onewhero-Tuakau Bridge Road TUAKAU	Change of conditions in relation to telecommunications and provision for wireless connection Condition 6	Granted
Piquet Hill Farms Limited	SUB0126/16	1075A Te Akau Road TE AKAU	To relocate the existing boundaries between four existing CFRs that results in Lot 1 of 5.4600 ha, Lot 2 of 119.2250ha, Lot 3 of 182.800ha and Lot 4 of 107.627ha (through amalgamation) within the Rural Zone	Granted

## Raglan Ward Total: 6

Applicant	ID No	Address	Details	Decision
S E Withey	LUC0332/16	2 Snowden Place RAGLAN	Construct two dwellings to be used for residential activities on land contained in one certificate of title in the Living Zone where one of the dwellings will be relocated onto site. and will have non-compliances with on-site manoeuvring, separation distances and vehicle crossing width.	Granted
P J Thomson, S J Thomson	LUC0365/16	12 Wrights Road TE UKU	Resite of a second-hand dwelling with wireless telecommunications, associated earthworks which exceed the permitted area and an encroachment into the side yard.	Granted
M R Goodison	LUC0411/16	66C Upper Wainui Road RAGLAN	To construct a new dwelling in the Coastal Zone that will encroach the 12m building setback from the northern, eastern and southern boundaries with the aboveground water tanks will encroach the 12m setback.	Granted

# Delegated Authority Report<sup>23</sup>

Period from 1 May 2016 to 31 May 2016

			The dwelling will exceed the 7.5m building height by and will therefore encroach the on the height control plane. The minimum site area for sites not connected to a reticulated wastewater system (2500m <sup>2</sup> ) also cannot be complied with as the site is 1484m <sup>2</sup> .	
R Riddle, C H Riddle	LUC0431/16	26 Robertson Street RAGLAN	Construct a new 4 bedroom dwelling where approximately 300m <sup>3</sup> of earthworks are required to create a suitable building platform. The proposal also exceeds the depth of cut by 1m (3m), removal of material from the site and encroaches on the required 6m setback from the road boundary by approximately 1.6m (4.4m).	Granted
Raglan Land Company Limited	SUB0119/13.01	343 Te Hutewai Road TE HUTEWAI	S127 to change conditions of consent to alter the configuration of access within the consented subdivision particularly the removal of the access allotment and the creation of additional rights of way to provide the legal and physical access.	Granted
C T Morton	SUB0159/16	17 Manukau Road RAGLAN	To create a right of way on Lot 2 DPS 86711 under section 348 of the Local Government Act 1974 in order to allow vehicle access to Lot 3 DPS 55774.	GRANTED

## Tamahere

## Ward Total: 3

Applicant	ID No	Address	Details	Decision
Y Zhang	LUC0301/16	377 Newell Road TAMAHERE	To construct a dependent person's dwelling (DPD) for applicant's elderly mother. DPD is to be 21.6 m from the main dwelling where the permitted distance in 20 m, it will also be 6.4 m from the northern (rear) boundary where the permitted setback is 12 m. Overall impervious surface coverage to be 770 m <sup>2</sup> , exceeding the permitted 700 m <sup>2</sup> .	Granted
Shunters Yard Brewery Limited	LUC0306/16	145 Matangi Road MATANGI	To establish a micro-brewery utilising an existing greenhouse building in the Rural Zone.	Granted
R M Connell, M A Connell	SUB0083/16.01	207 Lee Martin Road TAMAHERE	Partial Cancellation of Consent Notice in relation to proposed lot 4 to allow for the removal of reference to specific overhead transmission lines and also remove reference to buildings that are not located on this lot.	Granted

# Delegated Authority Report<sup>24</sup>

Period from 1 May 2016 to 31 May 2016

Whangamarino		Ward Total: 9		
Applicant	ID No	Address	Details	Decision
Clear White Investments	LUC0271/16	Jackway Rise TE KAUWHATA	The proposal is seeking dispensation to; construct up to 30 dwellings on a certificate of title, to allow for each dwelling to have one less car parking space than what is required under the District Plan, to build on Lots 25, 26, 27, 28, 29, 30 and 31 within the required setback to the EEPA and to carry out earthworks within a flood risk area, with a stock pile on an adjoining lot.	Granted
Clear White Investments	LUC0271/16	36 Moorfield Road TE KAUWHATA	The proposal is seeking dispensation to; construct up to 30 dwellings on a certificate of title, to allow for each dwelling to have one less car parking space than what is required under the District Plan, to build on Lots 25, 26, 27, 28, 29, 30 and 31 within the required setback to the EEPA and to carry out earthworks within a flood risk area, with a stock pile on an adjoining lot.	Granted
C S Reddish	LUC0274/16	1781 Miranda Road POKENO	Operate a free range poultry farm with a yearly total of 250,000 chickens, to carry out associated earthworks with a volume of 18,800m <sup>3</sup> , area of 46,317m <sup>2</sup> with an excavation cut height of 3 metres and a fill height of 4.5 metres.	Granted
Black Barn Hampton Downs Limited	LUC0333/16	24 Graham McRae Place HAMPTON DOWNS	To establish and operate a Travellers' Accommodation for up to six guests and construct a new dwelling and shed in the Rural Zone, where the dwelling, shed and travellers' accommodation building encroach into the required boundary setbacks, exceed the maximum permitted building coverage, the shed infringes the height control plane and the associated earthworks exceed the maximum permitted area.	Granted
A M Richards	LUC0346/16	Ruahine Road WAERENGA	Relocate four used buildings onto a vacant site located within the Rural Zone, to be used as a single dwelling, where the proposed garage and water tanks will encroach into the 12m internal boundary setback.	Granted
Hampton Downs Motorsport Park	LUC0393/16	20 Hampton Downs Road HAMPTON DOWNS	To allow for a maximum building coverage of 4% in the Rural Zone for consented activities granted by LUC0005/06.	Granted
J A Clark	LUC0453/16	5 Jackway Rise TE KAUWHATA	Build new residential home where earthworks exceeds 100m <sup>3</sup> in volume (190m <sup>3</sup> applied for) and to allow soil disturbance on a HAIL site.	Granted



# Delegated Authority Report<sup>25</sup>

Period from 1 May 2016 to 31 May 2016

M W Pope	SUB0132/16	921 Koheroa Road MERCER	Create one lot within the receiver site by transferring one lot created from the donor site through the amalgamation of two rural titles.	Granted
N R Hair	SUB0138/16	28 State Highway 2 MARAMARUA	Undertake a boundary relocation subdivision between two adjacent properties, creating proposed Lot 1 of 8,000m <sup>2</sup> and proposed Lot 2 of 96.3ha.	Granted

### **Open Meeting**

<b>To</b>	Policy & Regulatory Committee
<b>From</b>	TN Harty General Manager Service Delivery
<b>Date</b>	27 May 2016
<b>Prepared by</b>	AJ Peake Asset Engineer, Roothing
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1522300
<b>Report Title</b>	Delegation to Approve Future Name Requests for Private Roads

## **1. EXECUTIVE SUMMARY**

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This report requests delegation be awarded to Road Planning staff to determine future name requests for private roads until the current Road Naming Policy is reviewed.

## **2. RECOMMENDATION**

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**THAT** the report from the **General Manager Service Delivery** be received;

**AND THAT** the **Committee** supports the proposal to delegate approval for future private road name requests to **Roothing Planning staff** and refers the matter to **Council** for adoption.

## **3. BACKGROUND**

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Roothing Planning staff find preparing road name report recommendations for private roads as required by section 2 of the 2016 Road Naming Policy (attached) is not efficient or effective.

It would be more efficient if the private roads could be named by developers by reinstating the sections if the previous policy that related to naming private roads serving up to five lots. This would result in staff being delegated authority to confirm private road name requests that are submitted in accordance with section 1 of the new policy, as well as meet the criteria guidelines outlined in section 3 of the new policy.

## 4. DISCUSSION AND ANALYSIS OF OPTIONS

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### 4.1 DISCUSSION

The preferred methodology for naming private roads is whilst under developer ownership. Once allotments are sold and ROW's become shared, the naming process becomes more difficult to conclude.

In 2016 to date, approximately 30% of all applications for road names were requests for private roads. The requirement to draft a report for Council on all these road name requests is time consuming and inefficient.

The previous road name policy allowed staff to confirm new road names applicable to private roads serving up to five lots and Council was to be notified of all private road name changes every six months.

The new policy requires names not selected from an approved list to go through the process as outlined within the policy. Staff are suggesting an alteration to the policy that instead of requiring a full Council report, it will only require Ward Councillor approval to confirm a developer road name. All checks and balances with regards to Community Board/Committee checking would remain in place. This approach cuts down on staff and Council workload in this area.

### 4.2 OPTIONS

There are two options available to the Committee:

**Option 1:** Council may agree that new requests for private road names can be delegated to staff with Ward Councillor approval.

**Option 2:** Council may agree to retain authority under the new policy to approve private road names and require staff and Ward Councillors to prepare request reports for every name proposal.

## 5. CONSIDERATION

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### 5.1 FINANCIAL

Nil.

### 5.2 LEGAL

The Local Government Act is seeking efficient and effective delivery of Council services. The proposals in this report only assist in this process.

### 5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

The new 2016 policy is not operating effectively. It is slow and inefficient in relation to naming private roads

#### 5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

<b>Highest levels of engagement</b>	<b>Inform</b> <input type="checkbox"/>	<b>Consult</b> <input checked="" type="checkbox"/>	<b>Involve</b> <input type="checkbox"/>	<b>Collaborate</b> <input type="checkbox"/>	<b>Empower</b> <input type="checkbox"/>
This matter is not considered to be significant in terms of Council's significance policy.					

Planned	In Progress	Complete	
		Yes	Internal
			Community Boards/Community Committees
			Waikato-Tainui/Local iwi
No			Households
No			Business
No			Adjoining TLA's.

## 6. CONCLUSION

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The Council should conclude that the interests of efficiency and productivity warrant a staff delegation to determine private road name requests otherwise administered under the Road Naming Policy 2016.

## 7. ATTACHMENTS

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- Road Naming Policy

## Road Naming Policy

Policy Owner:	General Manager, Service Delivery
Policy Sponsor:	Infrastructure Committee
Approved By:	Policy Committee
Approval Date:	14 March 2016
Resolution Number:	WDC1603/06/1/18
Effective Date:	14 March 2016
Next Review Date:	October 2018

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### Scope

This Policy applies to:

- the naming of new or previously unnamed Public Roads;
- changing the name of an existing Public Road; and
- the naming of Private Roads.

### Objectives

The objectives of this policy are to ensure that:

- Clear guidance of the criteria and process for road naming is provided to Council employees subdivision developers, Community Boards/Committees/ Groups and the general public.
- Council meets the requirements of the Local Government Act 1974.
- Communities and local iwi have input into road naming.
- Adequate consultation is undertaken with Community Boards/ Committees/ Groups.

### Related Documents/Legislation

- Hamilton City Council – Infrastructure Technical Specification
- WDC Heritage Strategy
- Local Government Act 1974 – s319A
- Manual of Traffic Signs and Markings - Part I Section 7 Guide Signs (Design, Policy, Location)
- Road Naming Policy (2013)
- Guidelines for selection of road names

### Application

This Policy applies to the following parties:

- Waikato District Council - Service Delivery Group, Consents, Planning and Strategy
- General Public
- Subdivision Developers

### Definitions

**Approved List** A list of road names which have been pre-selected by Community Boards, Community Committees, Community Groups, Iwi and approved by the Infrastructure Committee.

**Private Road** Has the same meaning as private road in the Local Government Act 1974

	(s315) Private Roads are not maintained by the Council.
<b>Public Road</b>	Has the same meaning as road in the Local Government Act 1974 (s315)Public Roads are maintained by the Council.
<b>Subdivision Developer</b>	A person, consultant or agent who is in the process of undertaking a subdivision development whereby subdivision resource consent is applicable.

The following definitions include the different types of road titles which could apply to both public and private roads:

<b>Avenue</b>	wide straight roadway or street usually planted either side with trees
<b>Boulevard</b>	once a promenade on the side of demolished fortifications; now applied to any street or broad main road
<b>Close</b>	a small quiet residential road or street
<b>Court</b>	an enclosed, uncovered area opening off a street(s)
<b>Crescent</b>	a crescent shaped street
<b>Drive</b>	a main connecting route in a suburb
<b>Esplanade</b>	Level roadway along the seaside, lake or a river
<b>Glade</b>	tree covered street or a passage between trees
<b>Glen</b>	in a narrow valley
<b>Grove</b>	a road lined with houses and often trees, especially in a suburban area
<b>Hill</b>	applies to a feature rather than a route
<b>Lane</b>	a narrow road or way between buildings, hedges, fences, etc.
<b>Place</b>	an open square lined with houses in a town
<b>Quay</b>	along the waterfront
<b>Road/Street</b>	route of way between places
<b>Terrace</b>	a street along the face or top of a slope
<b>View</b>	a street with a view
<b>Way</b>	a path or route

### **Community Boards, Committees and Groups to be consulted**

A list of Community Boards, Committees and Groups is as follows:

<b>Community Boards</b>	<b>Community Groups</b>	
Huntly	Eureka	North East Waikato
Ngaruawahia	Glen Afton/Pukemiro	Newstead
Onewhero-Tuakau	Glen Massey	Pokeno
Raglan	Gordonton	Rangariri

Taupiri	Horongarara	Tamahere
	Horsham Downs	Tauwhare
	Matangi	Te Kowhai
<b>Community Committees</b>		
Meremere	Port Waikato Residents & Ratepayers	
Te Kauwhata	Whatawhata Residents & Ratepayers	

## Policy Statements

All road names require approval by the Infrastructure Committee. This includes all road names to be included on the Approved List.

### Naming Public Roads

Public Roads to be vested in Council shall be named (at the cost of the developer).

Public Road Signs shall be in accordance with Manual of Traffic Signs and Markings - Part I Section 7 Guide Signs (Design, Policy, Location)

### Naming Private Roads

Private roads shall be named (at the cost of the developer) where there are 6 or more lots gaining access. If there are 5 or fewer lots gaining access, the developer may use the number with lettering suffix A-E or suggest a private name as per section 1.2.

Private Road Signs shall have blue lower case lettering with initial capitals lettering on a white background and shall have a supplementary 'Private Access' plate with blade height of 75mm attached to the bottom edge of the street name plate. All other sign attributes shall comply with the Manual of Traffic Signs and Markings.

## I. Making a Request for Road Name(s)

### I.1 Using a road name from the 'Approved List'

- (a) Where an 'Approved List' is available, the subdivision developer shall be invited to choose from that list and submit a written request to Council's Roding Asset Team. Note: It is advised that the subdivision developer discusses their road name selection with the Roding Asset Team to ensure the road name has not already been used (and not yet taken off the list) or is proposed to be used by another subdivision developer.

### I.2 Request for Road Name not from the "Approved List" of Road Names

- (a) Where an "Approved List" is not available or the subdivision developer wishes to choose their own road names, the developer shall follow the guideline included in section 3 of this policy and make a request to Council's Roding Asset Team. Council's Roding Asset Team shall then follow procedure as set out in section 2.3.
- (b) Council's Roding Asset Team shall ensure the request is complete before proceeding with the process for name approval, as set out in section 3 below. Should the request require further information, Council's Roding Asset Team shall contact the subdivision developer by phone, email or in writing.

## 2. Infrastructure Committee Procedure

### 2.1 Establishing Road Names onto the 'Approved List'

- (a) Ward Councillor's shall consult with Community Boards, Community Committees, Community Groups and local Iwi, in accordance with Guidelines section 3.2, to establish a tentative list of road names. Tentative names are to be checked by the Roading Asset Team then submitted and approved by the Infrastructure Committee before inclusion on the 'approved list'. Iwi consultation can be co-ordinated by Waikato District Council Iwi & Community Partnership Manager. Council shall hold the 'approved list'.

All road names, once approved by the Infrastructure Committee and included on the "approved list" do not require any further approvals from the Infrastructure Committee.

- (b) The "approved list" shall be reviewed from time to time as appropriate by the Community Boards/ Committees/ Groups to ensure the list comprises a sufficient number of road names (i.e. more than 20 names at any one time).

Note: An approved list may not be available for every Community. Ward Councillor's shall determine whether or not an approved list is required for their Community depending on whether there is a need.

### 2.2 Altering Existing Road Names

- (a) In the event an existing road requires renaming, a request shall be made by either the general public or Council in accordance with section 2.3.
- (b) Where the request is being made by the general public for the alteration, they shall be responsible for undertaking consultation with both the residents of the road to be renamed and the ward councillors. The ward councillors will advise whether further consultation is required with the Community Board/Committee before making the amendment request to Council.
- (c) Where the request for amendment is being made by Council, Council's Roading Asset Team shall undertake consultation with all owners and occupiers in the affected street or road; the local Ward Councillors; and Community Board/ Committees/ Groups before reporting to the Infrastructure Committee.
- (d) In the event of an unfavourable response from owners and occupiers (less than 75% in favour), the road name shall remain unchanged.
- (e) If 75% approval is gained from the responses received, Council's Roading Asset Team will recommend to the Infrastructure Committee that the name be approved.

### 2.3 Road Name Requests to the Infrastructure Committee or Council

- (a) Upon receiving a request as set out in section 1.2 from either a subdivision developer, or as required by Council (if there is a road name change required), shall undertake consultation with local iwi, Community Boards, Community Committees and Community Groups. Following consultation a report (in accordance to Guidelines Section 3 shall be prepared by Council's Roading Asset Team recommending approval from either the Infrastructure Committee or Council.



- (b) In the case of no support from the Community Board/ Committees/ Groups the Infrastructure Committee will make final decision on approving the Road Name(s).
- (c) Upon approval of a road name Council's Roothing Asset Team shall notify external agencies (i.e. Land Information New Zealand, Emergency Services).
- (d) Council's Roothing Asset Team will report to Council twice yearly (in June & December) with a list and map of all new road names confirmed over the previous 6 months. An updated Road Name directory shall also be provided before this meeting.

### **3 Guidelines and Criteria for Selection of Road Names**

#### **3.1 Making a request to Council's Roothing Asset Team**

All requests for road names shall be in writing and submitted to Council's Roothing Asset Team. All requests shall include the following details (as applicable):

- i) Three proposed road names (using guidance below); and
- ii) The reasons the subdivision developer wants to use these options (see guidance below); and
- iii) Evidence to support the reasons outlined above in criteria (ii) (if applicable)

3.2 When considering options for road names, the following criteria must be taken into account:

- (a) Names should be brief (i.e. restricted to one word only) and be easily and readily pronounced. Identical sounding names with different spelling are to be avoided.
- (b) Names should not duplicate any existing district roads and preferably any name occurring within surrounding districts, including Hamilton and Auckland.
- (c) The length of the name should preferably not exceed 12-15 characters. The use of hyphens to connect parts of names should in most cases be avoided and the name written either as one word or as separate words where established by usage.
- (d) Short names should be chosen for short streets for mapping purposes.
- (e) Reasons for a road name may include but is not limited to: political, historical (including Maaori or early settler), memorial, social or economic, natural features, outstanding events or persons as categorized in section 3.3 below.

#### **3.3 Weighting Categories and Description**

The following categories have been afforded a weighting based on their importance with respect to road name selection. The higher the weighting afforded (i.e. 3), the higher the importance.

#### **History – Weighting 3**

- (a) The name of a historical family, event industry or activity associated with the area. Such names may include early settlers and early notable families.
- (b) The family name of the former owner of a farm or property or the name of the farm or property may be used if a historical context is established. Permission of surviving relatives should be obtained where appropriate.

**Culture – Weighting 3 (Cultural significance to Maaori or culture other than Maaori)**

- (a) The category includes the name of a Maaori heritage precinct, site or track or traditional appropriate name for the area.
- (b) All Maaori names are to be submitted to Council's Iwi & Community Partnership Manager to ensure that they are appropriate; spelt correctly, interpreted correctly and are not offensive to Maaori.
- (c) Joint non-Maaori/Maaori names will not generally be considered.

**Geography – Weighting 2**

- (a) The category includes local geographical, topographical, geological and landscape features.
- (b) Local flora and fauna also included in this category eg. Trees, plants and animals that is widespread and plentiful in the area.
- (c) Views must be readily identifiable.

**Theme – Weighting 2 (Common or established themes in the area)**

- (a) Where more than one road is being created in a development, a common theme is recommended for the names.
- (b) Where there is an established theme in the area, new road names should reflect this theme.
- (c) Proposed themes for a new subdivision must be submitted to council for approval.

**Noteworthy Person – Weighting 1**

- (a) Persons who have made a notable contribution to the area of the District. The contribution may be in conservation, community service, sport, arts, military, commerce, local government or other activity.
- (b) Names from local war memorials will be considered where appropriate. Permission of surviving relatives should be obtained where appropriate.

**Policy Review**

This policy will be due for review in 2018.

[Previous Policies - WDC06/11/1/3, WDC07/12/05/1/12 & WDC09/03/08/1/4 ]

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**Open Meeting**

<b>To</b>	Policy & Regulatory Committee
<b>From</b>	G J Ion Chief Executive
<b>Date</b>	13 May 2016
<b>Prepared by</b>	T I King Executive Assistant
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	*
<b>Report Title</b>	Minutes of Zone 2 meeting held on 6 May 2016

## **1. EXECUTIVE SUMMARY**

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The purpose of this report is to present the minutes of the Zone 2 meeting held on 6 May 2016 and copies of related information.

## **2. RECOMMENDATION**

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**THAT** the report from the Chief Executive be received.

## **3. ATTACHMENTS**

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- Minutes and related information from the Zone 2 meeting held on 6 May 2016

## Zone Two Meeting

Friday 6 May 2016

### Hampton Downs International Motorsport Park

1.	<p><b>Mayor Allan Sanson welcomed members to Hampton Downs</b> and advised that this is the first event of its kind to be held in the new function rooms of Hampton Downs.</p>
2.	<p><b>Housekeeping</b></p> <p><i>Apologies</i></p> <ul style="list-style-type: none"> <li>• Apologies were noted as recorded on the attendance register.</li> </ul> <p><i>Minutes of the previous meeting</i></p> <ul style="list-style-type: none"> <li>• Chair Tregidga presented the minutes of the meeting held 26 February 2016 for confirmation and requested they be received as a correct record.</li> <li>• A correction to the attendees list was made as attendees from Whakatane were listed in error under Waitomo District Council.</li> <li>• The minutes were moved by Mayor Steve Chadwick and seconded by Mayor Tony Bonne.</li> </ul> <p><i>Financial Report</i></p> <ul style="list-style-type: none"> <li>• Members received a financial report for the year ending 31 March 2016 and briefly discussed the accumulated surplus.</li> <li>• This was moved by Mayor Allan Sanson and seconded by Mayor Ross Paterson.</li> </ul>
3.	<p><b>Josie Spillane, Chief Operating Officer, Hampton Downs</b></p> <ul style="list-style-type: none"> <li>• Ms. Spillane, provided an overview of the Hampton Downs creation story and explained the vision for Hampton Downs as being Australasia's premiere event centre.</li> <li>• Ms. Spillane, who also works at Highlands Motorsport Park, spoke of owner Tony Quinn's commitment, passion and leadership which have been crucial in making the parks successful.</li> <li>• On 28 October 2016, Hampton Downs will host its first international event – Hampton Downs 101.</li> </ul>
4.	<p><b>Mayor's Taskforce for Jobs</b></p> <ul style="list-style-type: none"> <li>• Mayor Malcolm Campbell provided an update regarding the MTFJ programme.</li> <li>• With regards to membership, there are currently three mayors who are not members of the MTFJ.</li> <li>• Truck driver licencing is a big issue. The average truck driver is now 60 years old.</li> <li>• Mayor Campbell again acknowledged the successful relationship that exists with Silver Fern Farms, which arose as a result of a conversation between Mayor Campbell and Mayor Jan Barnes. Mayor Barnes and Mayor Campbell both acknowledged the work of Dean McNaught at Silver Fern Farms and Councillor Faylene Tunui from Kawerau for their commitment.</li> <li>• Mayor Barnes encouraged members to utilise the power of the Mayoral Offices to work collaboratively and assist employment in areas of farming and seasonal workers in particular.</li> <li>• Mayor Max Baxter briefed members on an initiative aimed at equipping and supporting high school students to gain their full driver's licence before they leave school that was launched at Waipukurau on Monday. This is a collaboration between the MTFJ, Massey University and Connecting for Youth Employment (in Hawkes Bay), and there are 20 students in the initial programme.</li> </ul>

	<ul style="list-style-type: none"> <li>• Mayor Baxter also advised that Otorohanga and South Waikato Councils have received approval to direct NZTA road safety funds into a licensing programme.</li> <li>• Mayor Baxter advised that recently two of his rangatahi from the Tuia programme recently had the opportunity to speak with the Prime Minister when he was in Otorohanga. Mayor Baxter spoke to observed the growth in confidence of the rangatahi.</li> </ul>
5.	<p><b>Brendon Gardner, Relationship Manager, Migrant Skills Retention, Immigration NZ</b></p> <ul style="list-style-type: none"> <li>• Mr. Gardner acknowledged Mayor Tregidga and the leading work that Hauraki District Council is doing in engaging with China and provided a presentation to members which has been distributed separately.</li> <li>• Immigration NZ was previously a department with the Department of Labour, but now is a unit within MBIE.</li> <li>• The overall goal of Immigration NZ is to grow NZ for all.</li> <li>• Mr. Gardner's role is within the "Settlement, promotion and attraction" unit of MBIE and he noted that refugee settlement falls within this unit too.</li> <li>• Mr. Gardner encouraged members to read what Immigration NZ is saying about each District in Immigration's promotional material, particularly the website "New Zealand Now", which receives 5-6 million visits per year. Mr. Gardner would welcome feedback so that the story telling is accurate.</li> <li>• Mr Gardner provided an overview of the Migrant Settlement and Integration Strategy and advised that one in four people are not born in New Zealand. In Auckland this is four in 10.</li> <li>• With regards to the international student market, approximately 32% of the value is coming from China and 10% from India. Six in 10 international students are going to Auckland and ideally Immigration NZ would like to spread this throughout the region.</li> <li>• Mr. Gardner talked through the migrant investor categories and the Global Impact Visa and encouraged members to consider how to make the most of foreign investment through collaboration. Immigration NZ can facilitate the introductions, but it's others who will be able to support effective settlement.</li> <li>• The Western Bay of Plenty International Strategy was tabled for information and Mr. Gardner advised that since this Strategy has been in the market, there has been an increase in interest from the UK.</li> </ul> <p>Malcolm Alexander acknowledged Mr. Gardner's presentation and the work of the Immigration NZ and queried how can local government partner with central government to address the issue of infrastructure pressure/funding arising from migration? Malcolm suggested that support from Immigration NZ for co-investment would be helpful.</p> <p>Mayor Steve Chadwick noted the loss of the settlements office has had an impact on the multicultural councils and advocated for co-investment for tourism as it's becoming a huge pressure. Mayor Chadwick expressed that there is not enough discussion regarding the consequences and local government is starting to see the impacts – infrastructure costs and pressures and sustainability. Mayor Chadwick also expressed that with regards to international students it would be helpful to look at co-investment with the polytech units and so on.</p>
6.	<p><b>Malcolm Alexander, Chief Executive, LGNZ</b></p> <ul style="list-style-type: none"> <li>• Mr. Alexander advised that the membership have now been sent the <b>LGNZ Business Plan</b>.</li> <li>• The National Council kept the main seven priorities, but added four new ones as follows: <ul style="list-style-type: none"> <li>○ Local government excellence programme</li> <li>○ Local Government in NZ 2050, which is being led by the new young elected members network and will be launched at the LGNZ Conference. Five themes are</li> </ul> </li> </ul>

arising from this work so far:

1. Urbanisation – liveable cities and changing demographics. The bigger the cities get the more attractive they become.
  2. Stewardship of the Natural Environment.
  3. Response to Climate Change
  4. The future of work – arising as a result of technological change.
  5. Equality and social cohesion.
- Freshwater
  - Climate Change – the angle from the National Council is adaption, rather than mitigation.
- Mr Alexander invited feedback from the members toward the business plan, noting that this is live plan and not static.
  - Members had a discussion regarding what is currently known regarding the **Better Local Government Services proposals** and discussed meetings that have occurred between members and the Minister of Local Government and the potential for changes to the role of the Local Government Commission. Mr. Alexander noted that LGNZ have not yet issued a press release on the matter as the detail (i.e. the Bill) has yet to be released.
  - Mr. Alexander advised that the Labour party have new spokesperson for Local Government, Meka Whaitiri.

*Economic and Social Advisory Group*

- Chaired by Mayor Stuart Crosby, the purpose of the group is to look at the regional economic activity around the country; and discuss the return on investment from this expenditure. The preliminary indication is that local government collectively spends approximately \$300m per annum on economic activity.

*NZ/China Mayoral Forum 2017*

- Mr. Alexander advised that LGNZ are well into planning with MFAT for next NZ/China Mayoral Forum which is scheduled for after the general election.
- Expect the agenda to be provisionally released later this year.
- There will likely be 12 cities from China represented, including Shanghai and Beijing. Mr. Alexander noted that LGNZ will need to manage expectations regarding attendance from NZ councils as it won't be possible to have all 78 attend.
- Members had a brief discussion regarding the diplomacy required when engaging with Taiwanese delegations in a manner that doesn't affront Chinese relationships.

*Central/Local Government Forum*

- Next week is the 22<sup>nd</sup> Central-Local Government Forum.
- Agenda has been framed around three themes – infrastructure investments, economic development, excellence in local service delivery.

*NZ Fire Service Review*

- Members discussed varying understanding regards the Bill going through cabinet resulting from the Fire Services Review. Some members expressed that they have been informed that the volunteer fire brigades were to be “disestablished” and others have been informed that the volunteer brigades would be “integrated”.
- Mr. Alexander undertook to seek clarification regarding what the government is proposing and what is happening with regards the local assets.

*Special Economic Zone*

- Minister Joyce has asked for a paper to be jointly prepared by LGNZ and MBIE on this

topic.

- LGNZ will likely propose that tourist levies are investigated, as well as contributions from the Crown for tourism infrastructure.

#### *Freedom Camping*

- Mr. Alexander advised that he was being quoted in the news today on the topic of Freedom Camping and that there is positive work occurring with the Motocaravan Association regarding an appropriate enforcement regime.
- Mr. Alexander advocates that the enforcement regime should be enforced, and ideally include fines being collected prior to exit from NZ.
- Mr. Alexander noted that the rental industry has approximately 80% of the market, as there are a portion of tourists who buy second hand vehicles and repurpose them.

#### *Super Gold Funding*

- Mr. Alexander advised that he has received verbal agreement from the Minister that the SuperGold card should be funded by central government and that LGNZ are holding firm in their view regarding this matter.

#### *Local Government Risk Agency & 60/40 review*

- Mr. Alexander explained the current 60/40 insurance arrangements to members and advised that there is a perception from Central Government that the 60% represents free insurance to local government.
- Mr. Alexander advised that a paper from Treasury is due out in May/June where Treasury will put other options on the table that would require councils to estimate and then fully insure up to Probable Maximum Loss (PML). PML has to take account of the true value of your assets and would likely be independently set or audited.
- Mr. Alexander emphasised the significance of this potential change to members.
- CE Gavin Ion noted that the Waikato Chief Executives have come together and considered combined insurance policies already, to which Mr. Alexander suggested it would be useful to check alignment of the insurance thresholds against the Treasury proposal when it is released.

#### *Three Waters Project*

- LGNZ views are now with the Government, being that a form of co-regulation around standards may be desirable.
- MBIE together with LINZ are engaged in a piece of work around metadata standards and Helen Mexted sits on this working party.

#### *RMA Think piece*

- This work is being led by the Environmental Policy Group. The goal was to release it as a think piece at the LGNZ Conference, however, Mr. Alexander advised that the Minister may not be ready to receive this work at that time.
- Mr. Alexander advised that the think piece contains eight ideas, the central idea being that one of the most productive changes could be to require regional spatial planning.

#### *Resource Legislation Amendment Bill*

- LGNZ presenting to hearings soon and Mr. Alexander advised that there are a lot of useful elements to the Bill however there are a couple of areas for concern.
- The Bill provides a lot of power for the Minister to step in, but no criteria about the parameters around that.
- LGNZ is also wary of detail being set out in regulation rather than being set out in

	<p>legislation and is also concerned about the lack of definition around the word “template”.</p> <ul style="list-style-type: none"> <li>• Mr. Alexander referred to the politicisation of this Bill, and that it only progressed with support of some of the smaller parties. The numbers may not hold for the Bill to pass.</li> </ul> <p><i>Fluoridation</i></p> <ul style="list-style-type: none"> <li>• Mr. Alexander advised that there is a long standing remit from LGNZ that fluoridation is a health issue, not a local government issue.</li> <li>• Mr. Alexander referred to the recent decision from government to transfer decision-making powers for fluoridating water supplies away from local authorities and to District Health Boards and noted that there is conflicting verbal information from Ministers regards who will pay.</li> <li>• LGNZs position is that if it’s a DHB function than it should be a DHB cost.</li> </ul> <p><i>Online Voting</i></p> <ul style="list-style-type: none"> <li>• Mr. Alexander advised that the eight councils selected to be pilots for online voting diligently worked to the standards set by DIA and the decision not to proceed with the online voting was not because of the councils. Mr. Alexander emphasised that the councils did what they were asked and met the criteria.</li> <li>• The Government has since deemed that the security risks associated with online voting are unacceptable.</li> <li>• LGNZ have expressed public disappointment about this as the data suggests that the under 30s are not voting, and that this age group are very digitally involved.</li> <li>• Mayor Chadwick noted her particular disappointment with this decision and noted RLDC success when they ran an electronic voting system for the Te Arawa elections.</li> <li>• Mayor Chadwick also noted that the Government have just announced the Social Sector Trials will be finishing June and that she has expressed concern formally to the Minister.</li> </ul> <p><i>Local Government Excellence Programme</i></p> <ul style="list-style-type: none"> <li>• LGNZ have been running road shows regarding this programme which is in response to the brand reputation research.</li> <li>• The membership will soon be sent a prospectus inviting participation in the programme.</li> <li>• ROIs due by late June 2016 and the programme will be formally launched on 1 July.</li> <li>• The results will be published after the election and can become a plan of action for the next triennium.</li> <li>• Mr. Alexander encouraged participation in the programme.</li> </ul>
7.	<p><b>Simon Appleton, Director, Eastern Bridge</b></p> <ul style="list-style-type: none"> <li>• Mr Appleton provided a presentation to members, which has been circulated separately.</li> <li>• Mr. Appleton explained his work history including that in 2010 he returned from Beijing to Opotoki and observed how passionate Mayor John Forbes and the council were about Asia, but also the disconnect, and that this gap is how and why Eastern Bridge was formed.</li> <li>• The services provided by Eastern Bridge include communications support, relationship management, due diligence, social media promotion, building connections and strategy development.</li> <li>• Mr Appleton presented his top 10 observations from engaging with Councils around the Council, as guidance to others, being: <ul style="list-style-type: none"> <li>• #1: Councils need to ask themselves whether they want to be Asia Ready – councillors, staff and community.</li> <li>• #2: Understanding the opportunities for your District – <i>in what investments, in what type of tourism, supporting export, and international students.</i> Mr. Appleton suggested that</li> </ul> </li> </ul>



	<p>having some ground work done on existing opportunities and showing the way is important, for example, having the business case ready for investment opportunities.</p> <ul style="list-style-type: none"> <li>• #3: What is the market you want? Eastern Bridge is currently working with China, South Korea, Japan, Vietnam? And if China, where within China? There are a number of vibrant economies.</li> <li>• #4: Make a Plan and identify obtainable opportunities.</li> <li>• #5: Work with appropriate people – do due diligence on the approaches and work with people who understand the Asian culture but embrace the NZ culture.</li> <li>• #6 - Have an understanding of the culture, etiquette and language. You might not need to be fluent, but show that you're trying. Mr. Appleton spoke to his own experience of his conversion rate with clients – was low when using a translator, but about 95% when he stopped using a translator and handled the negotiations himself.</li> <li>• #7 - Be helpful. Mr. Appleton outlined comment complaints that he hears being “I never got a reply”, “they're very slow”, “They always want more money” ... “everything is so confusing”</li> <li>• #8 - Tell your story. Know what is being said about NZ in the Asian markets and be ready to communicate when enquiries come in in Chinese.</li> <li>• #9 – 40 points! Work with Immigration New Zealand's investment and Entrepreneur Visa categories. Entrepreneur visa category provides for restaurants, cafes, motels, migrant accommodation, retail style business investments.</li> <li>• Tip #10 – work together because there aren't many of us in NZ.</li> </ul>
8.	<p><b>Election Communications Campaign</b></p> <ul style="list-style-type: none"> <li>• Chair Tregidga outlined the background to members that in 2015, Zone Two considered committing \$50,000 (from Zone 2 accumulated funds) to support the implementation of the LGNZ 'We are' Communications Programme in the Waikato and Bay of Plenty. The Zone Two communications managers met twice to discuss potential use of these funds, however, consensus was not reached for a productive utilisation of the Zone Two funds for this purpose, and it was determined that each council would take up the LGNZ 'We are' campaign in their own time.</li> <li>• Despite this, Zone Two communications managers support collaborative campaigning, pooling resources and continue to meet on a regular basis.</li> <li>• The Communications Managers have worked together to prepare an elections campaign and were due to present this to members today, however, it became apparent this week that the campaign did not align well to the LGNZ campaign.</li> <li>• Mr. Alexander provided an overview of the LGNZ Vote 2016 campaign, and outlined that the imagery uses real people and noted disappointment that the proposed imagery in the Zone Two communications managers work doesn't align with this visually.</li> <li>• A number of Mayors advised that they had seen the Zone Two campaign and were also not impressed with the superhero imagery. It was discussed that the Zone Two group were specifically looking to target youth.</li> <li>• Mayor Chadwick suggested that the animation college in Rotorua could be engaged to prepare something in line with the LGNZ campaign, but that would appeal to youth.</li> <li>• The members discussed their desire to support a collaborative approach and made the following recommendation. <i>That the Zone Two members support a collaborative Zone Two Communication Vote campaign, provided that the campaign aligns with the LGNZ research and collateral. This was moved by Chair Tregidga and seconded by Mayor Jan Barnes.</i></li> <li>• The members discussed that they were willing to use some of the accumulated surplus in support of the campaign, but did not outline an amount at this point given that details were unknown. Members advised that if funds were to be committed, further information</li> </ul>

	<p>could be circulated on email.</p> <ul style="list-style-type: none"> <li>Deputy Chair from WRC Tira Mahuta noted some challenges with the We Are campaign (for example, that it doesn't work well in Te Reo) and Mr. Alexander undertook that these matters could be addressed.</li> </ul>
9.	<p><b>Meeting close</b></p> <ul style="list-style-type: none"> <li>Chair Tregidga expressed concern to members that at the last meeting in Rotorua the majority of members left prior to the last speaker, which he was deeply embarrassed by. Chair Tregidga requested that member's commit to the full agenda as much as possible.</li> <li>The next meeting will be hosted by the Whakatane District Council on 22 and 23 September 2016. Mayor Tony Bonne provided members with a brief overview of the hospitality being planned for the event</li> </ul>

### Meeting Attendees

Local Government New Zealand	Malcolm Alexander
Hauraki District Council	Mayor John Tregidga (Zone 2 Chairperson) Deputy Mayor Bruce Gordon Councillor Ashley Tubman Katina Conomos (Secretary)
Kawerau District Council	Mayor Malcolm Campbell Cr. Berice Julian Cr. Alistair Holmes Russell George (CE)
Matamata-Piako District Council	Mayor Jan Barnes Cr Garry Stanley Don McLeod (CE)
Ōpōtiki District Council	Deputy Mayor Haki Roberts
Otorohanga District Council	Mayor Max Baxter
Rotorua Lakes Council	Mayor Steve Chadwick Cr. Karen Hunt Community Board Member Phill Thomass
South Waikato District Council	Craig Hobbs (CE) - from 1.30pm
Tauranga City Council	Michelle Paddison
Waikato District Council	Mayor Allan Sanson Gavin Ion (CE) Cr Rob McGuire Cr Dynes Fulton
Waikato Regional Council	Deputy Chair Tira Mahuta Chris McLay (Acting CE)
Waipa District Council	Mayor Jim Mylchreest Cr Julie Bannon Cr Claire St Pierre Gary Dyet (CE)
Waitomo District Council	Cr Sue Smith Cr Phil Brodie Chris Ryan (CE)
Western Bay of Plenty District Council	Mayor Ross Paterson
Whakatane District Council	Mayor Tony Bonne

## MINUTES

	Cr John Pullar
Eastern Bridge	Simon Appleton

**Apologies**

Local Government New Zealand	President Lawrence Yule Helen Mexted
Bay of Plenty Regional Council	Chairman Doug Leader, Mary-Anne McLeod (CEO), Cr Thurston, Cr John Cronin, Cr Paula Thompson
Gisborne District Council	Mayor Meng Foon, Judy Campbell (CE)
Hamilton City Council	Mayor Julie Hardaker, Deputy Mayor Gordon Chesterman, Richard Briggs (CE)
Hauraki District Council	Langley Cavers (CE)
Ōpōtiki District Council	Mayor John Forbes, Aileen Lawrie (CE)
Rotorua Lakes Council	Deputy Mayor Dave Donaldson, Cr Janet Wepa
Taupo District Council	Mayor David Trewavas, Cr Rossanne Jollands, Rob Williams (CE)
Tauranga City Council	Mayor Stuart Crosby, Cr Catherine Stewart, Garry Poole (CE)
Thanes Coromandel District Council	Mayor Glenn Leach
Waikato District Council	Cr Moera Soloman
Waikato Regional Council	Chairperson Paula Southgate, Cr Vercoe, Cr Buckley, Cr White, Vaughan Payne (CE)
Waipa District Council	Deputy Mayor Grahame Webber
Waitomo District Council	Mayor Brian Hanna,
Western Bay of Plenty District Council	Miriam Taris (CE)
Whakatane District Council	Marty Grenfell (CE)



# WESTERN BAY OF PLENTY INTERNATIONAL STRATEGY 2016-2019

## S U M M A R Y   D O C U M E N T

### OVERVIEW AND CONTEXT

The Western Bay of Plenty sub-region, comprising Tauranga City and the Western Bay of Plenty District, aspires to be a great place to live, learn, work and play.

As a small export-dependant nation, New Zealand relies on its ability to engage with a wide range of countries and international agencies. This is even more critical on a regional and sub-regional scale. With strong growth in business and employment, and an aging population and workforce, the Western Bay of Plenty has the opportunity to target investment and business attraction to help generate more local jobs, create a deeper labour market with a wider range of employment opportunities, and help retain more skills in the sub-region.

International activity, including trade, investment, tourism, skills and relationships play an important role in underpinning sustainable growth in the Western Bay of Plenty and throughout New Zealand. This international strategy will

ensure the Western Bay of Plenty effectively supports and leverages its national and international connections, enabling a more systemic and effective approach to offshore activities.

The inherent principle of our international efforts is that they benefit both those who arrive and those who already live here. Overall the Western Bay of Plenty needs to be united as a sub-region, closely connected with the wider Bay of Plenty region and effectively linked to whole-of-New Zealand activities and initiatives. This will help us to show a cohesive system to offshore partners and ensure the sub-region is a key partner for government-led opportunities in New Zealand.

This international strategy supports and interacts with a range of other local initiatives and strategies, as well as aligning with the government's New Zealand Investment Attraction Strategy to support economic growth, which focuses on building greater relationships with and into the Asia-Pacific region.

# THIS STRATEGY RECOMMENDS ACTIONS IN THE WESTERN BAY OF PLENTY BASED ON THREE KEY THEMES:

- INVESTMENT AND TRADE:** Attracting international investment can help create jobs, build a wider industry base and grow business, governance and export skills. It can also provide current businesses with better access to capital and potentially drive philanthropic investment. This can be done through foreign direct investment (FDI), trade, business relocation and migrant investors.
- PEOPLE:** Skill shortages and an overall aging workforce are a challenge throughout New Zealand. To remain competitive, Western Bay of Plenty needs to attract and retain skilled migrants, grow international tourist visitor numbers, attract and retain international students and support temporary flows of migrant workers in key regional industries.
- RELATIONSHIPS AND PARTNERSHIPS:** Developing and maintaining relationships on and offshore is the basis on which to build enduring and mutually beneficial trade and investment relationships.

Underpinning all activity will be the need for effective and regular communications with strategy partners, and local and international communities.

The strategy also recognises that an effective international strategy starts at home, meaning it is important that the Western Bay of Plenty is ready as a host community to welcome, accept and support the benefits of stronger international connections.

The sub-region needs to collaborate and combine its activities to make the most of available resources. Overall, successful implementation of this strategy will result in improved economic and social outcomes achieved through an integrated, collaborative and coordinated approach to the sub-region's international relationships.

## RECOMMENDED ACTIVITY

OVERARCHING ACTIVITY TO SUPPORT THIS STRATEGY	ORGANISATIONS	BY WHEN
<b>COMMUNICATION</b>		
<b>1</b> Develop and implement an ongoing communications plan for internal and external audiences.	WBOP International Relations Working Group	Underway in year one, ongoing
<b>MARKET RESEARCH</b>		
<b>2</b> Conduct research into key markets of focus, including cities/regions internationally with an industry base likely to find WBOP attractive, and/or with labour market skill sets to meet local needs.	WBOP International Relations Working Group	Year one
<b>3</b> Research and complete a database to identify the current international investors in the region to better understand who is currently living here, motivations and available support.	WBOP International Relations Working Group	Year one



“ The sub-region needs to collaborate and combine its activities to make the most of available resources. ”

INVESTMENT AND TRADE ACTIVITY	ORGANISATIONS	BY WHEN
<b>OVERARCHING ACTIVITIES</b>		
1 Conduct targeted offshore campaigns offering opportunities in more than one key area to maximise budget and resources.	WBOP International Relations Working Group	Year one and ongoing
2 Work with central government to monitor current policy, investment and immigration settings to ensure they meet the needs of offshore partners.	MBIE, Priority One, Export NZ BoP, Education Tauranga, Tourism BOP	Ongoing
3 Promote international investment through tourism and education activities.	Priority One, Tourism BOP, Education Tauranga	Year one and ongoing
<b>FOREIGN DIRECT INVESTMENT</b>		
4 Develop a vision and measurable goals for FDI over the next 10 years.	Priority One, TCC, WBOPDC	Underway in year one
5 Agree on investment opportunities/sectors for which to seek high-quality FDI and produce targeted promotional material.	Priority One, Export BOP	Year one
6 Develop closer ties with NZTE's offshore networks, as well as MBIE and ATEED.	Priority One	Ongoing
7 Plan targeted FDI attraction activity for FY16/17, including resourcing and measurement.	Priority One	Year one
<b>BUSINESS RELOCATION</b>		
8 Establish types of industries and individual businesses for attraction.	Priority One, TCC, WBOPDC	Completed in year one
<b>MIGRANT INVESTORS</b>		
9 Develop whole of sub-region approach to attracting, transitioning and settling migrant investors into WBOP, including partnering with govt agencies, settlement support, investment links etc.	Priority One, MBIE	Ongoing throughout the life of the strategy
<b>TRADE</b>		
10 Conduct local campaign and promotional events programme within WBOP to upskill and educate local export business about offshore markets, inward investment and opportunities.	Export NZ BoP, Priority One	Year one and ongoing
11 Capture and promote trade opportunities across international markets (including discussions around Free Trade Agreements), where economic outcomes for WBOP and business community are valuable.	Export NZ BoP, Priority One,	Ongoing
12 Facilitate research to understand and confirm measures of export-related activity in WBOP.	Export NZ BoP, Priority One, MBIE	Year one and two
13 Actively promote WBOP products and services to international markets.	Export NZ BoP, Tourism BOP, Education Tauranga	Ongoing throughout the life of the strategy

PEOPLE-RELATED ACTIVITY		ORGANISATIONS	BY WHEN
<b>OVERARCHING ACTIVITIES</b>			
1	Monitor growth in demand for migrant support services in WBOP	MBIE, TCC, WBOPDC	Ongoing, with annual reviews
<b>MIGRANT ATTRACTION AND SETTLEMENT</b>			
2	Develop of offshore migrant attraction and settlement campaigns.	Priority One, MBIE	Underway in year one and ongoing
3	Ensure local community is prepared to welcome, accept and support students and migrants from a range of cultures.	TCC, WBOPDC MBIE.	Ongoing
<b>INTERNATIONAL STUDENTS</b>			
4	Ongoing support for the Education Tauranga business plan, including cross-institution support.	Education Tauranga, MBIE	Ongoing
<b>TOURISM AND INVESTMENT</b>			
5	Collaborate with international activities of Tourism BOP and Export NZ BoP.	Tourism BOP, Export NZ BoP, Education Tauranga, Priority One	TBC
6	Explore and develop opportunities to link high-end tourism activities with the attraction of migrant investors and inward FDI.	Tourism BOP, Priority One	Ongoing
<b>TEMPORARY WORKERS</b>			
7	Ongoing monitoring of temporary labour flows and needs in WBOP, particularly in retail, hospitality and horticulture.	MBIE, TCC, WBOPDC, Priority One	Ongoing
RELATIONSHIPS AND PARTNERSHIPS ACTIVITY		ORGANISATIONS	BY WHEN
<b>ONSHORE</b>			
1	Collaborate with MBIE, Export NZ BoP and NZTE to develop promotional material, resources and contacts for promotion of WBOP offshore.	Priority One	Year one
2	Work with community and iwi to develop resources and long-term relationships offshore, particularly within Asian cultures.	WBOP International Relations Working Group	Ongoing
3	Formalise partnerships with government agencies where appropriate, eg. the Regional Partnership Agreement (RPA).	Priority One	Year one
<b>OFFSHORE</b>			
4	Conduct review of sister city relationships on whether current arrangements are achieving their full potential and evaluate opportunity for additional relationships - particularly in China.	Priority One	Year one
5	Explore partnerships with other offshore initiatives from around NZ, eg Mayoral Forum visits to China and future Rugby World Cup tournaments.	Priority One, MBIE	Year one and ongoing
6	Identify most effective partnership opportunities through building relationships with offshore reps of NZTE and MBIE, and test collaborative offshore investor/FDI events in China or USA.	Priority One, Education Tauranga, Export NZ BoP, Tourism BOP	Year two and ongoing

## SUMMARY

The Western Bay of Plenty can enhance its economic and social development through a wide range of international opportunities. The sub-region has significant potential to improve community wellbeing through targeted investment, the arrival of new people and skills, and from building enduring relationships offshore.

A shared understanding of individual and collective objectives internationally will ensure that opportunities are effectively recognised, implemented and resourced.

This strategy is owned by the Western Bay of Plenty International Relations Working Group (consisting of Tauranga City Council, Western Bay of Plenty District Council, Priority One, Tourism Bay of Plenty, Export Bay of Plenty, Education Tauranga and Ministry of Business, Innovation and Employment) and will be reviewed in 2018. Implementation and metrics will be determined and monitored for each action area.

For more detail, background research and context, refer to the full Western Bay of Plenty International Strategy document.

**We are.** | Zone  
**LGNZ.** | Two

**Financial Report for the financial year to 31 March 2016**



**STATEMENT OF INCOME & EXPENDITURE**

For the financial year ending 31 March 2016

	<b>Actual 2016 \$</b>	<b>Budget 2016 \$</b>	<b>Actual 2015 \$</b>	<b>Budget 2016/17 \$</b>
<b>INCOME</b>				
Subscriptions	27,000	27,000	27,000	27,000
Interest Received	-	-	626	-
Recharge of Meeting Expenses	3,395	-	6,047	-
<b>TOTAL INCOME</b>	<b>30,395</b>	<b>27,000</b>	<b>33,673</b>	<b>27,000</b>
<b>EXPENDITURE</b>				
Chair	4,000	4,000	4,000	4,000
Secretarial	9,907	10,500	8,827	10,500
Other Managerial	917	-	-	-
Meeting Expenses	8,456	6,000	13,876	6,000
Other	84	500	-	500
<b>TOTAL EXPENDITURE</b>	<b>23,363</b>	<b>21,000</b>	<b>26,703</b>	<b>21,000</b>
<b>SURPLUS/(DEFICIT)</b>	<b>7,033</b>	<b>6,000</b>	<b>6,970</b>	<b>6,000</b>
Plus Accumulated Funds	56,871	-	49,900	-
<b>Total Zone 2 Funds Available</b>	<b>63,903</b>	<b>6,000</b>	<b>56,871</b>	<b>6,000</b>

## COMMENTARY

To March 2016 an operating surplus of \$7,033 is shown against an expected budgeted position for the full year of \$6,000. This is attributable to budget not being fully utilised against the secretarial services and meeting expenses.

This in year surplus has increased the accumulated surplus /cash on hand for the Zone to \$63,903 which is retained for future use by the Zone as may be agreed.

The total costs of the September 2015 meeting in Gisborne are shown. The applicable recharges for that meeting are also provided for (\$3,395). The cost of the Gisborne meeting funded by the Zone Two accounts is \$4,170.

For transparency Other Managerial Costs are shown and these include the fixed fee that Hauraki District Council is charging for the time spent by Finance staff on preparing and administrating the Zone Two accounts. This is a fixed cost of \$500 p.a.

“Other” costs at \$84 are monthly bank fees.

All costs shown are inclusive of GST.

## APPENDIX 1

**Income**

Subscription fees			
Bay of Plenty RC	1,350.00		
Gisborne DC	1,350.00		
Kawerau DC	450.00		
Hamilton CC	2,250.00		
Hauraki DC	1,350.00		
Matamata Piako DC	1,350.00		
Opotiki DC	900.00		
Otorohanga DC	900.00		
Rotorua DC	2,250.00		
South Waikato DC	1,350.00		
Taupo DC	1,350.00		
Tauranga CC	2,250.00		
Thames-Coromandel DC	1,350.00		
Waipa DC	1,350.00		
Waitomo DC	900.00		
Western Bay of Plenty DC	1,350.00		
Whakatane DC	1,350.00		
Waikato RC	2,250.00		
Waikato DC	<u>1,350.00</u>		
Total subscriptions fees		27,000.00	
Interest received		-	
Recharge of Meeting Costs		<u>3,395.25</u>	
<b>Total income</b>			<b>30,395.25</b>
<b>Expenses</b>			
Chair reimbursement	4,000.00		
General	83.60		
Secretarial	9,906.66		
Other Managerial	916.67		
Speakers	3,639.85		
Travel and accommodation	<u>4,815.80</u>		
<b>Total expenses</b>			<b><u>23,362.58</u></b>
<b>Net surplus</b>			<b>7,032.67</b>
Add accumulated funds			<u>56,870.62</u>
<b>Total Zone 2 funds available</b>			<b><u>63,903.29</u></b>

# Vote 2016 Campaign on a page.

**We are. LGNZ.**

Local elections turnout in New Zealand has been declining since the 1980s. LGNZ's ten-month #Vote16NZ campaign, running until the 8 October polling date, aims to lift voter numbers above 50 per cent nationally for the first time since 1998. The campaign also encourages citizens with strong leadership qualities and a passion for their community to consider standing as candidates themselves.

"Local voter turnout varies significantly across different age groups and geographic areas but, overall, there are not enough New Zealanders currently participating in the local government process – by having their say on the issues that matter, by voting or by standing for office," says LGNZ President Lawrence Yule.

## CAMPAIGN OBJECTIVE:

Voter turnout above 50 per cent.

### CAMPAIGN PHASES

We will do this by listening, engaging and acting via social media through the following phases:

1. Community engagement
2. Encouraging candidates to stand
3. Encouraging voting

## TARGET AUDIENCE

Research shows us there is a significant number of citizens who are interested in the local government process but don't vote, or, who want to vote but say it's too hard to find the information they need to make an informed decision. The campaign will focus on these citizens.

**42%** Of New Zealanders voted in the 2013 local elections



**31%** Didn't know enough about the candidates



**14%** Not interested in voting



**24%** Forgot or left it too late to vote



**14%** Felt they were too busy to vote

## ISSUES THAT MATTER

Research also tells us it is the visible, tangible services that matter most to communities.

### Most common themes

- > local services, infrastructure and rates
- > traffic, roading, parking, and public transport
- > waste, rubbish, recycling, water, and sewage
- > recreation facilities
- > value for money

### Common themes on the 'bigger issues'

- > environment
- > caring for the elderly
- > needs of young people/teenagers
- > child welfare/poverty
- > household living costs

### Most important topics

- > services
- > value from rates
- > long term plan
- > budget

## CRITICAL DATES



PHASE ONE: COMMUNITY ENGAGEMENT

PHASE TWO: ENCOURAGE CANDIDATES TO STAND

PHASE THREE: ENCOURAGE VOTING

### KEY DATES:

**A 15 July 2016**  
Nominations open for candidates. Nominations have to be sent to the electoral officer for the council, district health board or licensing trust. Rolls open for inspection at council offices and other sites locally.

**B 12 August 2016**  
Nominations close at 12 noon. Rolls close. After this date, anyone who is entitled to vote and who is not enrolled as an elector, or whose details are incorrectly recorded on the roll, will have to cast a 'special vote'.

**C 16-21 September 2016**  
Voting documents delivered to households. Electors can post the documents back to electoral officers as soon as they have voted.

**D 8 October 2016**  
Polling day — The voting documents must be at the council before voting closes at 12 noon. Preliminary results (i.e. once all 'ordinary' votes are counted) will be available as soon as possible afterwards.

## CAMPAIGN COLLATERAL



### **Open Meeting**

<b>To</b>	Policy & Regulatory Committee
<b>From</b>	S Duignan General Manager Customer Support
<b>Date</b>	8 June 2016
<b>Prepared by</b>	M May Animal Control Team Leader
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1533851
<b>Report Title</b>	Community Engagement for new Dog Exercise areas in Tamahere and Pokeno.

## **I. EXECUTIVE SUMMARY**

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In 2014/15, the Waikato District Dog Control Policy and Bylaw were reviewed following a robust consultation process. As a result of this, these two documents were updated and came into force on 1 May 2015. During the consultation process of this review, it was identified that there were no designated off lead exercise areas in Tamahere and Pokeno. Investigations conducted at the time did not identify any areas that were suitable and therefore, were not included in the Bylaw. Since this date, residents in both areas have suggested areas which they think are suitable as off lead exercise areas.

Section 8.1 of the current Bylaw allows for additional areas to be designated as off lead by way of Council resolution. In accordance with the provisions of the Local Government Act, targeted consultation is proposed to allow for public input prior to amending the schedule.

The purpose of this report is to obtain Council approval to begin this consultation which will seek the communities view of this proposal.

## **2. RECOMMENDATION**

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**THAT the report from the General Manager Customer Support - Community Engagement for new Dog Exercise areas in Tamahere and Pokeno be received;**

**AND THAT the Committee recommends to Council that it make a determination that a bylaw amendment is the most appropriate way of addressing the perceived problems; and the proposed bylaw amendments (subject to the outcome of the consultation process), are the most appropriate form of bylaw;**

**AND FURTHER THAT the Committee recommends to Council that it make a determination that the proposed bylaw amendment does not give rise to any implications under the New Zealand Bill of Rights Act 1990 pursuant to section 155(2) of the Local Government Act 2002;**

**AND FURTHER THAT the Committee recommends to Council to undertake community engagement in Tamahere and Pokeno in June and July 2016, in accordance with Sections 82 (principles of consultation), of the Local Government Act 2002, and section 10 of the Dog Control Act 1996.**

### **3. BACKGROUND**

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During the 2014/15 period, a review of the Waikato District Dog Control Bylaw and Policy was completed. During this process, the public were consulted with and submissions were heard prior to the final documents being approved and coming into force on 1 May 2015.

At the time of consultation, some concerns were raised by members of the community in both Tamahere and Pokeno regarding the lack of off lead exercise areas provided for their dogs within their communities. Discussions were had with the Parks and Reserves Team to identify suitable locations that were away from main roads, sports fields and children's play equipment. There were no suitable areas identified at the time so were therefore not included in Schedule One of the Bylaw. It was noted at the time that Section 8.1 of the Bylaw made allowances for additional areas to be designated by Council Resolution if they became available in the future.

### **4. DISCUSSION AND ANALYSIS OF OPTIONS**

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#### **4.1 DISCUSSION**

Since the Bylaw review, animal control staff have been contacted by members of the Tamahere and Pokeno community reiterating their concerns regarding the lack of off lead areas for their dogs. Tamahere residents have suggested the river walkway on Te Awa Reserve, Te Awa Road, Tamahere as a suitable area as it is already currently used by residents as an off lead area despite this not being specified within the bylaw. This activity has not raised concerns in the past. A recent incident has prompted discussions in the community regarding this issue. During the current consultation process for the Parks and Reserves Management Plan, Council have received 11 submissions relating to the need for an off lead exercise area with Te Awa Reserve being suggested as a suitable place. This confirms the need to address this problem.

Pokeno is a growing community where 715 dogs currently reside. Under the current Bylaw, the closest off lead area available is in Tuakau. Following residents concerns further discussion with Parks and Reserves staff suggest that a portion of the Pokeno Domain may be suitable for an off lead area. This is dependant on potential development plans but the Munroe Block may also be suitable as an alternative solution.

## 4.2 OPTIONS

### Options available to the Council

- a) Do nothing – This option is not recommended. Earlier consultation during the Bylaw and Policy review period highlighted the need for off lead exercise areas in these areas. This has been reiterated during informal engagement with dog owners and has been mentioned in submissions during the current consultation process for the Park and Reserves management Plan.
- b) Engage with the Tamahere and Pokeno communities around locations for dog exercise areas. This option allows affected residents to provide feedback on the proposed areas.

Staff consider that option (b) is the preferred option as it will identify suitable locations to provide off lead exercise areas suitable to residents of these areas.

## 5. CONSIDERATION

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### 5.1 FINANCIAL

Staff resources will be required to develop and deliver community engagement. This will include the receipt of submissions and questions relating to the consultation.

### 5.2 LEGAL

The Dog Control Act requires that the Special Consultative Procedure under section 83 of the Local Government Act 2002 be followed to develop and adopt or amend and replace this bylaw.

As this review is seeking to amend the Bylaw Schedules only, in accordance with clause 8 of the Bylaw this can be done via resolution, and will also follow section 82 of the Local Government Act 2002 (principles of consultation), ensuring that the proposal is consulted on with submissions received and considered but with no formal hearing held.

### 5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

The proposed engagement will assist in amendments to the Dog Control Bylaw and Policy 2015

### 5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the</i>	<ul style="list-style-type: none"> <li>• Targeted letters to residents and ratepayers in the Tamahere and Pokeno areas;</li> </ul>				

tools which will be used to engage (refer to the project engagement plan if applicable).	<ul style="list-style-type: none"> <li>• Tamahere and Pokeno Community Committees</li> <li>• Public notice/advertisements in the local papers</li> <li>• Tamahere and Pokeno market days</li> </ul>
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State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
	√		Internal
√			Community Boards/Community Committees
			Waikato-Tainui/Local iwi
√			Households
			Business
			Other Please Specify

## 6. CONCLUSION

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Approval is sought to commence targeted engagement in the Tamahere and Pokeno areas only. This is a requirement of the Local Government Act 2002 and allows for public feedback on the proposed dog exercise areas for these two areas.

## 7. ATTACHMENTS

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*Schedule One - Dog Control Bylaw 2015*



# Waikato District Council Dog Control Bylaw 2015

Waikato District Council, in exercise of its powers under the Local Government Act 2002 and the Dog Control Act 1996 and their respective amendments, and all other relevant powers, hereby makes the following bylaw.

## Introduction

### 1.0 Short title, commencement and application

- 1.1 The bylaw shall be known as the "Waikato District Council Dog Control Bylaw 2015".
- 1.2 The bylaw shall apply to the Waikato District.
- 1.3 The bylaw shall come into force on 1 May 2015.

### 2.0 Revocation

The following bylaws are hereby revoked from the day this new bylaw comes into force: "Waikato District Council Dog Control Bylaw 2007" and the "Franklin District Council Dog Control Bylaw 2010".

### 3.0 Definitions

For the purposes of this Bylaw, the following definitions shall apply, unless inconsistent with the context:

Act	the Dog Control Act 1996 and its amendments
At large	at liberty, free, not restrained
Confined	enclosed securely in a building or tied securely to an immovable fixture on a premise or within an enclosure from which the dog cannot escape
Council	The Waikato District Council
Demonstrable	Means that it can be shown or proven
Disability assist dog	has the meaning defined in section 2 of the Act and includes dogs which have been trained as companion dogs, or to assist a person with a hearing or sight disability
Dog control officer	a dog control officer appointed by the Waikato District Council under section 11 of the Act
Dog control fee	any fee prescribed under section 37 of the Act

Dog ranger	a dog ranger appointed by The Waikato District Council under section 12 of the Act and includes part time and honorary dog rangers
Hunting dog	a dog used for hunting game provided that it is under the supervision of a currently licensed or permitted game hunter, or a currently licensed firearms holder, or a hunter who is legally entitled to be in that public place, who is using the dog for the purpose of locating and/or retrieving game and can demonstrate full control of their unleashed dog
Multi-unit housing	any residential development, whether of attached or detached structures or a combination thereof, which provides for the existence or establishment of more than one household. Included in this is; <ul style="list-style-type: none"> <li>• Fully detached or semi-detached residential units</li> <li>• Terraced houses</li> <li>• Apartment buildings</li> <li>• Developments on large sites, such as retirement villages</li> </ul>
Nuisance	anything annoying, harmful or offensive to a community or a member of it, including noise, smell, threatening behavior
Owner	in relation to a dog, means every person who: <ol style="list-style-type: none"> <li>a) owns the dog; or</li> <li>b) has the dog in his or her possession, whether the dog is at large or in confinement, otherwise than for a period not exceeding 72 hours for the purpose of preventing the dog causing injury, damage, or distress, or for the sole purpose of restoring a lost dog to its owner; or</li> <li>c) is the parent or guardian of a person under the age of 16 years who: <ol style="list-style-type: none"> <li>(i) is the owner of the dog under paragraph a) or b); and</li> <li>(ii) is a member of the parent's or guardian's household living with and dependent on that parent or guardian</li> </ol> </li> </ol>
Papakainga housing	housing on land in the Papakainga Policy area or in a specific area identified in the district plan rules, which is for the extended family and whanau of the land owners, and includes kaumatua flats.
Person	includes a natural person, company, corporation and any body of persons whether incorporated or not
Private way	any way or passage whatsoever over private land within a district, the right to use which is confined or intended to be confined to certain persons or classes of persons, and which is not thrown open or intended to be open to the use of the public generally
Public place	a place open to the public or being used by the public, as defined in Section 2 of the Act
Premises	any land, dwelling house, building, yard, tent, enclosed space,

structure, or any part of the same, whether permanent or temporary, or enclosed space separately occupied, and for the purposes of this bylaw, all land, buildings, structures and places adjoining each other and occupied together shall be deemed to be the same premises

- Single dwelling premise      an area of land comprised in one certificate of title which contains a detached or semi-detached residential building designed for, or occupied exclusively by, one household unit.
- Working dog                      has the meaning as defined in Section 2 of the Act

## 4.0 Duty to avoid nuisances

- 4.1 A person must not keep a dog on any land or premises if:
- a) the dog causes a demonstrable nuisance; or
  - b) the dog exposes the health or safety of others to significant risk; or
  - c) the dog, by its behaviour, creates a reasonable apprehension of a threat to the health and safety of any member of the public.
- 4.2 No person shall cause any dog on any land, premises or public place to become restive or unmanageable or incite any dog to fight with or attack any other animal or person.
- 4.3 If, in the opinion of a dog ranger or dog control officer, any dog or dogs or the keeping of any dogs on any premises has become or is likely to become a nuisance or injurious to the health of others, the dog ranger or dog control officer may, by notice in writing, require the owner or occupier of the premises within a time specified in the notice to do all or any of the following:
- a) Reduce the number of dogs kept on the premises;
  - b) Construct, alter, reconstruct or otherwise improve the kennels or other accommodation used to house or contain the dog or dogs;
  - c) Require the dog or dogs to be tied up or otherwise confined during specified periods;
  - d) Take such other reasonable action as the dog ranger or dog control officer deems necessary to minimise or remove the likelihood of nuisance or injury to health.
- 4.4 Any person who is given notice under clause 4.3 of this bylaw shall comply with such notice within the time specified in the notice.

## 5.0 Control of dogs in public places

- 5.1 No dog shall be kept unless provision is made for confining the dog on its owner's property so that the dog is unable to gain uncontrolled access to a public place or private way.
- 5.2 Subject to Clause 5.4 of this bylaw, no dog shall be allowed to enter or remain in a public place unless the dog is kept under continuous control by being effectively secured to a leash or lead which in turn is secured or held by a person able to control the dog, or by being otherwise physically restrained so that the dog cannot break loose.

- 5.3 Dogs must be kept on a leash and under control at all times, and should not be left unattended and/or tethered when in an on lead area specified in Schedule one of this Bylaw.
- 5.4 No dog shall be allowed to enter or remain in a public place:
- a) Which is specified as a prohibited area in Schedule one of this Bylaw during times or hours specified; or
  - b) Within 10 metres of permanently installed children's play equipment; or
  - c) Which is developed or marked out as a sports field unless otherwise specified in Schedule one to this bylaw.
- 5.5 The Council may from time to time by resolution designate any public place in which no owner shall cause or permit a dog to enter or remain during such period as may be specified in the resolution.
- 5.6 Clauses 5.1 to 5.5 shall not apply to:
- a) Any working dog while it is working; or
  - b) Any disability assist dog; or
  - c) Any dog which is confined completely within a vehicle or cage; or
  - d) Any dog taking part in a special event approved by Waikato District Council, such as a dog show, dog obedience show, or surf lifesaving event.

## 6.0 Neutering of dogs

- 6.1 The owner of a dog that has been found on more than one occasion to be not kept under control may be required by the Council to neuter the dog.
- 6.2 Any dog that the Council has classified as menacing or dangerous must be neutered within one month after the receipt of the notice of classification. If the dog is not in a fit condition to be neutered within the specified time, the owner must produce a certificate from a registered veterinarian certifying that the dog is not in a fit condition to be neutered.
- 6.3 Any dog being adopted from the pound will be required to be de-sexed.

## 7.0 Probationary owners

If any owner of a dog is classified as a 'probationary owner' under the Act the Council may require the person to complete at his or her expense, a dog owner education programme or a dog obedience course (or both) approved by the Council.

## 8.0 Exercise areas

- 8.1 The Council may from time to time by resolution designate certain areas as exercise areas.
- 8.2 Dogs may be exercised free of restraint in dog exercise areas specified in the Schedule one or by Council resolution, provided that they are kept under continuous control.
- 8.3 Dogs may be exercised on short or long training leads in areas specified for this use in the Schedule one or Council resolution, provided that they are kept under continuous control.

## 9.0 Fouling of public places and premises

If a dog which defecates on a public place or private way or premises other than that occupied by the owner, the owner or person in charge of the dog shall immediately remove and dispose of the faeces.

### 10.0 Impounding of dogs

- 10.1 Any dog found at large (whether or not it wears a collar with the proper registration disc or tag attached):
- a) In a public place or private way or on any other land or premises without the consent of the occupier or person in charge of that land or those premises; or
  - b) In any public place or private way in breach of this bylaw;

may be seized by a dog control officer or dog ranger and impounded; or the occupier or person in charge of the land, premises or public place may seize the dog and deliver it into the custody of a dog control officer or dog ranger for impounding.

- 10.2 Any dog so impounded shall be held in the Waikato District Council pound in Ngaruawahia, or any other facility designated as a Pound by Waikato District Council
- 10.3 No dog which has been so impounded shall be released until the fees prescribed and payable under clauses 10.4 and 10.5 of this bylaw have been paid.
- 10.4 The owner of a dog so impounded shall pay to the Council such fees and charges in respect of poundage, sustenance and giving notice, as may from time to time be prescribed by resolution of the Council publicly notified.
- 10.5 The Council will set a graduated scale of fees for the repeated impounding of the same dog.
- 10.6 If a dog impounded in accordance with this bylaw is not claimed and the fees prescribed and payable under clauses 10.4 and 10.5 are not paid within seven days after the owner has received written notice in accordance with Section 69 of the Act, that dog may be destroyed or sold or otherwise disposed of by or on behalf of the Council. A person to whom a dog is sold under this shall become the registered owner of that dog.
- 10.7 If the owner of a dog so impounded is not known and cannot be identified from the dog registration label or disc or by any other means, the Council may, after the expiration of 7 days after the date of seizure of the dog, sell, destroy or otherwise dispose of the dog in such a manner as it thinks fit.

### 11.0 Keeping of dogs

- 11.1 No Person shall keep more than two dogs of an age greater than three months at each single dwelling premise. Exceptions to this provision are as follows;
- Rural zoned properties , where no limit applies
  - Multi-unit housing and Papakaainga housing are restricted to one dog per household

A permit to exceed these provisions may be applied for and will be considered on a case by case basis.

- 11.2 Every application for a permit shall be accompanied by such permit fees as may be prescribed from time to time by resolution of the Council publicly notified.
- 11.3 The Council may issue a permit subject to such terms or special conditions as are required to meet the criteria set by the Council. This permit is specific to the number of dogs applied for at that time, and any additional dogs obtained will negate the permit, and the permit holder will have to re-apply for a new permit.
- 11.4 Where the holder of a permit has failed to comply with any of the conditions of the permit the Council may cancel the permit.
- 11.5 Clause 11.1, which limits the number of dogs kept on each premises does not apply to a boarding kennel, veterinary clinic, a registered NZ Kennel Club or an animal hospital permitted on that site under the Waikato District Plan, or pursuant to a consent under the Resource Management Act 1991.
- 11.6 All applications for a permit to keep more than two dogs, where one of the dogs concerned has been classified as dangerous under The Dog Control Act by behaviour shall be declined.

## 12.0 Bitches and diseased dogs

- 12.1 No person shall cause or permit a bitch in season to enter or remain in a public place or on any land or premises other than the land or premises of the owner of the dog, or in a certified boarding kennel, without the consent of the occupier or person in charge of that land or premises.
- 12.2 No person shall cause or permit a dog suffering from mange or other infectious diseases to enter or remain in a public place or on any land or premises, other than the land or premises of the owner of the dog or a registered veterinary clinic.
- 12.3 Every dog described under clauses 12.1 and 12.2 shall be confined, and provided with proper care and sufficient food, water and veterinary care, and adequately exercised during that period of confinement.

Guidance note: This clause shall not apply to bitches being shown at conformation shows, as recognised by the New Zealand Kennel Club.

## 13.0 Minimum standards of accommodation and care for dogs

Every person shall, in respect of every dog in the care of that person:

- a) Provide adequate kennelling or other housing that is so sited as to ensure adequate shade, warmth and dry conditions, and is of a sufficient size to allow the dog to freely move, stretch out, stand up or recline;
- b) Provide proper care and attention, sufficient food and water, and adequate exercise and ensure the provision of veterinary care when required.

## 14.0 Dogs on Vehicles

Every dog owner allowing a dog to ride on the open tray of a utility vehicle in a public place shall ensure that it is secured by a lead short enough so that the dog cannot fall from the tray and can be kept under control at all times. This does not apply to the owner of a working dog while it is working.

## 15.0 Offences

Every person commits an offence against this bylaw who:

- a) Does anything or causes any condition to exist for which a permit is required under this bylaw without first obtaining that permit;
- b) Does, or causes or permits to be done, anything contrary to or otherwise than in accordance with this bylaw;
- c) Omits or neglects to do, or causes or permits to remain undone, anything which according to this bylaw, ought to be have been done by that person at the time and in the manner therein provided;
- d) Causes or permits any condition or thing to exist contrary to this bylaw;
- e) Refuses or fails to comply with any request, notice, or direction given, or with any terms or condition imposed in a permit issued to that person under this bylaw;
- f) Obstructs or hinders an authorised officer or a person for the time being employed by or acting with the sanction of the Council in the performance of any duty to be discharged by that officer or person under or in the exercise of any power conferred by this bylaw.

## 16.0 Penalties

Any person who commits an offence against this bylaw is liable to a fine not exceeding \$20,000.00.

## 17.0 General

- 17.1 Any notice, order or other document which is required by this bylaw to be served or given or sent to any person shall be deemed to have been duly served given or sent if delivered to such person or left at his or her residence or workplace or posted to such person at his or her last known address.
- 17.2 Any resolution of the Council may be amended, rescinded or reinstated by a further resolution of the Council.



This bylaw was made pursuant to a resolution passed by the Waikato District Council on 13 April 2015.

THE COMMON SEAL of WAIKATO  
DISTRICT COUNCIL was hereto affixed in the presence of:

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Mayor

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Chief Executive



## Schedule one: Control of Dogs in public places

Unless provided for in the Animal Control Act 1996 or Waikato District Council Dog Control Bylaw, a dog that enters or remains in a public place must be secured on a leash and kept under continuous control. Exceptions apply where otherwise specified in this Appendix.

### Prohibited Areas (District Wide)

No person shall permit any dog to enter or remain in a prohibited area whether it is under control or not, except a working dog while it is working, a dog confined in or on a vehicle, a dog being taken to or from veterinary premises.

Guidance note: exceptions to these restrictions are listed in section 5.6 of the Bylaw.

Locality	Description of area and times	Map #
Huntly	Any street or public place within the central business area of Huntly, including Main Street and rear accesses, at all times including public holidays.	19
Ngaruawahia	Any street within the central business area of Ngaruawahia township including Jesmond Street, from the pedestrian crossing between the Waipa Hotel and Pharo's Postshop, Stationary and Lotto to the area between the Plunket Rooms and the Anglican Church, at all times including public holidays. Business side of SH1 Ngaruawahia between Martin and Market Streets	20
Raglan	Within the Raglan Kopua Camping Grounds, the domain, the playground and picnic area of the foreshore of Oporuru inlet from the footbridge to the boat ramp, at all times including public holidays	9
Port Waikato	Within 250 metres north or south of any lifesaving patrolled areas on Port Waikato Beach and Sunset Beach from 10am to 6pm on weekends, public holidays and school holidays from the beginning of Labour Weekend to the end of March the following year.	22
Hakarimata Scenic Reserve	Area from Brownlee Avenue to the dam site on the walkway.	23
Waireinga Scenic Reserve	Carpark area leading up to Department of Conservation walkway.	24

### On-lead areas

Dogs are allowed in the following areas if **under control** and on a leash, but should not be left unattended and/or tethered.

Locality	Description of area and times	Map #
Te Kauwhata	In or on any part of any street or public place within the central business area of Te Kauwhata township more particularly defined as Main Road from the Te Kauwhata Trust Tavern and business premises opposite to Saleyard and Te Kauwhata Road intersection, at all times including public holidays.	12
Raglan	In or on any part of any street or public place within the central business area of Raglan township more particularly defined as: <ul style="list-style-type: none"> <li>• Bow Street from the Cliff Street intersection to 43 Bow Street,</li> <li>• Wainui Road from Bow Street to the Bankart Street intersection,</li> <li>• Wallis Street from Bow Street to the end of the business premises,</li> <li>• Volcom Lane between Wainui Road and Bow Street.</li> </ul> at all times including public holidays	8
Tuakau	Any street within the central business area of Tuakau township more particularly defined as George Street, between Madil street and the corner of Dominion Road and Ryders Road at all times including public holidays. This includes Central Park and extends to the Dominion Road shopping area.	21

## Dog Exercise Areas

A dog may be exercised in the areas below free of restraint if kept under continuous control by its owner. Where there is a presence of stock, all dogs must remain leashed.

**Note:** Council may from time to time by resolution under the Dog Control Bylaw designate additional dog exercise areas.

Locality	Description of area	Map #
Huntly	A fenced area on the shore of Lake Hakanoa situated at the end of Onslow Street in the Huntly Domain	1
	The grassed area along the Waikato River on Riverview Road known as the Riverview Reserve.	2
	Fenced dog park on the corner of Fairfield Avenue and Graham Place	3
Taupiri	Bob Byrne Park on Great South Road.	4
Ngaruawahia	Regent Street Reserve. The grassed area from Great South Road to the end of area bordering Turangawaewae Marae.	5
	From the Great South Road bridge pilings on Lower Waikato Esplanade along the grassed area known as the Waikato Esplanade Reserve to Belt Street.	5
	The fenced area on the corner of Great South Road and Ellery Street (old dump site).	6
	Waipa Esplanade Reserve from the Pony Club along the grassed area to the area below Princess Street.	7
Raglan	The fenced area on the corner of Wallis Street and John Street known as Aro Aro Reserve.	8
	The grassed area and foreshore from the boat ramp in the Oporuru inlet to the Aerodrome Bridge.	9
	From the Wainui Reserve carpark at the western end of Te Riria Kereopa Memorial Drive to 300 metres south of the northern walkway at Ngarunui Beach below the Wainui Reserve.	10
	Beach areas from the wharf, the Cliffs, Cox's Bay, Lorenzen Bay, The Doughboys and Moonlight Bay.	11
Te Kauwhata	Fenced areas on the Te Kauwhata Recreation Reserve.	12
Horotiu	Fenced AFFCO Park on Horotiu Road and State Highway 1.	13
	Riverside Reserve on Horotiu Bridge Road.	14
Whatawhata	Whatawhata Recreation Reserve, except when the reserve is being used for sporting activities.	15
Te Kowhai	Te Kowhai Recreation Reserve, except when the reserve is being used for sporting activities.	16
Karioitahi Beach	The beach area known as Karioitahi beach	N/A
Port Waikato	Sunset beach, beyond 250 metres north or south of any lifesaving patrolled areas. This extends along the shoreline to Maretai Bay, but does not include the reserve area.  Note: The area within the lifesaving patrolled areas is prohibited from 10am to 6pm on weekends, public holidays and school holidays from the beginning of Labour Weekend to the end of March from the following year.  This is specified in the Prohibited areas schedule.	N/A

Tuakau	Les Batkin Reserve, in the marked areas specified from Tuakau Bridge to (but excluding) the toilet block and from the carpark entrance to the northern boundary	17
Tuakau	Alexandra Redoubt Reserve in the marked areas specified	18