

Agenda for a meeting of the Meremere Community Committee to be held in the Meremere Community Hall, Heather Green Ave, Meremere on **THURSDAY 12 MAY 2016** commencing at **7.00pm**.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

- 1. APOLOGIES AND LEAVE OF ABSENCE**
- 2. CONFIRMATION OF STATUS OF AGENDA**
- 3. DISCLOSURES OF INTEREST**
- 4. CONFIRMATION OF MINUTES**
Meeting held on 10 March 2016. 2
- 5. MATTERS ARISING FROM MINUTES**
- 6. REPORTS**
 - 6.1. Refuse and Recycling Changes 7
 - 6.2. Draft Plaques, Memorials and Monuments Policy 8
 - 6.3. Works & Issues Report 18
 - 6.4. Councillor's Report Verbal
 - 6.5. Discretionary Fund Report to 26 April 2016 20
 - 6.6. Annual Plan 2016/17 22
- 7. GENERAL BUSINESS**

GJ Ion
CHIEF EXECUTIVE
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Open Meeting

To	Meremere Community Committee
From	GJ Ion Chief Executive or General Manager
Date	22 April 2016
Prepared by	LM Wainwright Committee Secretary
Chief Executive Approved	Y
DWS Document Set #	1503131
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of the Meremere Community Committee meeting held on Thursday 10 March 2016.

2. RECOMMENDATION

THAT the minutes of the meeting of the Meremere Community Committee held on Thursday 10 March 2016 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

MMCC Minutes 10 March 2016



MINUTES of a meeting of the Meremere Community Committee held at the Meremere Community Hall, Heather Green Avenue, Meremere on **THURSDAY 10 MARCH 2016** commencing at **7.00pm**.

Present Mr J Katu (Chairperson)
 Cr J Sedgwick
 Mr D Creed
 Mrs A Dobby
 Mrs R Epiha
 Mrs P Carr
 Mrs V Milton (Committee Secretary)

Attending Mr GJ Ion (Chief Executive)

MMCCI603/01 APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Rangimaria Epiha /Dudley Creed)

THAT an apology be received from and leave of absence granted to Shirley Wikaire.

CARRIED on the voices

MMCCI603/02 CONFIRMATION OF STATUS OF AGENDA ITEMS

MMCCI603/02/1 **Resolved: (Rangimaria Epiha /Dudley Creed)**

THAT the agenda for a meeting of the Meremere Community Committee held on Thursday 10 March 2016 be confirmed and all items therein be considered in open meeting.

CARRIED on the voices

MMCCI603/03 DISCLOSURES OF INTEREST

There were no disclosures of interest.

MMCCI603/04 CONFIRMATION OF MINUTES

Resolved: (Patricia Carr/Dudley Creed)

THAT the minutes of a meeting of the Meremere Community Committee held on Thursday 11 February 2016 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

MMCCI603/05 MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

MMCCI603/06 REPORTS

MMCCI603/06/1 Skatepark Update Presentation by Rich Landscapes
Item 6.1

Resolved: (Rangimaria Epiha/Cr Jan Sedgwick)

THAT the report of the General Manager Service Delivery – *Skatepark Update Presentation by Rich Landscapes* – be received.

CARRIED on the voices

MMCCI603/06/2 Works & Issues Report
Item 6.2

Resolved: (Cr Sedgwick/Rangimaria Epiha)

THAT the report of the Chief Executive – *Works and Issues Report* – be received.

CARRIED on the voices

MMCCI603/06/3 Councillor's Report
Item 6.3

Cr Sedgwick gave a verbal report and answered questions of the Committee.

MMCCI603/06/4 Discretionary Fund Report to 24 February 2016
Item 6.4

Resolved: (Patricia Carr/Dudley Creed)

THAT the report of the **General Manager Strategy & Support – Discretionary Fund Report to 24 February 2016** – dated 24 February 2016 be received.

CARRIED on the voices

MMCCI603/07 GENERAL BUSINESS

MMCCI603/07/1 A Motion was made to remove from the commitments the following items:

13-Nov-14	purchase gym equipment from Melissa Tararo	\$1,300.00
10-Sept-15	purchase cupboard for hall pantry	\$73.50
11-Feb-16	A Plus Security- computer repair	\$287.50
10-Sept-15	purchase 4 x mops for hall	

Resolved: (Angela Dobby/Dudley Creed)
Carried on voices.

A Motion was made to pay Tuakau Glass Glazing the amount of \$227.64 for the repairs to the Meremere Medical Centre.

Resolved: (Dudley Creed/Patricia Carr)
Carried on voices

A Motion was made to upgrade two of the cameras located at the Library valued at \$600 from A Plus Security.

Resolved: (Dudley Creed/Angela Dobby)
Carried on voices.

A Motion was made to spend \$4,500 from the Meremere Community Committee Discretionary Fund towards the cost of the skatepark upgrade.

Resolved: (Vivienne Milton/Angela Dobby)
Carried on voices.

Sheree Rihari is looking into the requirements needed to get a bus service coming to Meremere. Questions to be asked are: who needs/wants? Who would provide? Sheree will coordinating results of answers (and questions).

There being no further business, the meeting was declared closed at 8:50 pm.

Minutes approved and confirmed this 10th day of March, 2016.

J Katu

CHAIRPERSON

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Open Meeting

To	All Community Boards (excluding Raglan) and Community Committees
From	TN Harty General Manager Service Delivery
Date	3 March 2016
Prepared by	M McIntyre Operations Team Leader, Waters
Chief Executive Approved	Y
DWS Document Set #	1498560
Report Title	Refuse and Recycling Changes

1 Executive Summary

This report is to advise the Board/Committee that the Operations Team Leader (Waters), Marie McIntyre, from the Service Delivery Group of the Waikato District Council will be in attendance at the meeting to provide an update on “Refuse & Recycling Changes”.

2 Recommendation

THAT the report of the General Manager Service Delivery – *Refuse & Recycling Changes* – be received.

3 Attachments

N/A

Open Meeting

To	All Community Boards and Committees
From	TN Harty General Manager Service Delivery
Date	19 April 2016
Prepared By	G Bailey Open Spaces Operations Team Leader
Chief Executive Approved	Y
DWS Document Set #	1499602
Report Title	Draft Plaques, Memorials and Monuments Policy

1. Executive Summary

Council regularly receives requests from the public to install memorials and plaques within parks. These can range from trees to seats or artwork. Some areas, such as Raglan, are very popular for such requests, so much so that some areas risk becoming over memorialised. To assist staff better manage and deal appropriately and fairly with requests, it is recommended a policy is developed.

A review of other Local Authorities indicates many have a policy for plaques and memorials. Cemetery plaques and memorials are not included in this draft policy.

At its February 2016 meeting Council supported the draft policy and directed staff to engage with the local Boards and Committees and report back.

2. Recommendation

THAT the report of the General Manager Service Delivery be received;

AND THAT the Community Board/Committee provide feedback to staff on the content of the proposed policy;

AND FURTHER THAT feedback be provided to the Open Spaces Team Leader by 31 May 2016.

3. Background

This draft policy provides Community Boards and Committees an opportunity to guide the development of how Council will deal with requests from the public for installation of memorials and plaques in parks.

Staff regularly receives requests from customers to install some form of memorial to a loved one, a prominent member of the community or to recognise a significant event.

Currently staff have no guidelines to assist in ensuring all applications are treated equitably and that applications reflect the surrounding environment and are fit for purpose. There is also no clarity around costs and on-going maintenance responsibilities.

4. Discussion

A policy would outline an equitable process for the Council, and the Community to follow when new plaques, memorials and monuments are proposed. The purpose of a policy is to prevent ad hoc, prolific, inappropriate or widely varying placement of plaques, memorials and monuments at public sites in the Waikato District.

The policy would cover all plaques and memorials placed on land, buildings or property that the Council owns or has control of. This type of policy is in place in a large number of Local Authorities around the country and is not causing any concerns or impediments for communities.

No existing Council policy covers the issue identified in this report. Cemeteries are not included in this policy as they are covered under Cemetery Bylaws.

5. Considerations

The following key points from the draft policy should be noted for comment and consideration:

- No new memorial or plaque will be considered that commemorates a person, event or occasion already memorialised unless there are exceptional circumstances.
- Approval would be dependent on the suitability of the site for the item. If an application for a personal memorial is declined, Council's decision is final.
- Subjects will be generally limited to individuals who have lived in or have a special association with the District.
- All materials used for plaques, memorials and monuments should have a minimum service life of 50 years as detailed in Section 2, NZS 4242:1995 Headstones and Cemetery Monuments.
- Any proposal that incorporates sculptural reliefs or is an artistic work will be referred to Council's Community Development Coordinator for consideration.

Commemorative Trees with Plaques - for commemoration of dignitaries, civic and historic occasions only. Commemorative trees, native or exotic must be consistent with Council's District Tree Policy. Once planted, commemorative trees become a Council asset and are maintained to the Council standards. As with all Council managed trees, plantings need to be appropriate to the site and area, and maintenance must be according to best arboricultural practice. If due to unforeseen circumstances a tree must be removed, it may not be replaced.

For commemorative trees the metal plaque to be set at the base of the tree on a concrete plinth.

Ornamental Feature, Fountain, or Sculptural Memorials - Council is open to discussion of unique and substantial memorials. A written proposal should be made outlining the desired outcome and budget available.

Council's General Policies Reserve Management Plan relating to Public Art, Plaques, Memorials and Commemorative Tree planting have been incorporated in to this policy.

8. Consultation

The following stakeholders have been/or will be consulted:

Planned	In Progress	Complete	
	X		Internal
X			Community boards/Community committees

9. Conclusion

To ensure the District has a consistent approach to installation and management of plaques and memorials a Plaques, Memorials and Monuments Policy is required. This policy will assist both the public and Council staff in ensuring all requests in this area are considered against an agreed set of criteria.

Consideration of existing numbers of plaques and memorials, artworks, fountains and other objects in the vicinity of the proposed new plaque or memorial will be taken into account with each application.

With all issues that involve memorialisation, emotions can play a role. While this policy will provide clear guidelines it is expected that staff will undertake discussions with compassion and, where possible, allow some latitude to accommodate reasonable requests.

10. Attachment

- WDC Draft Plaques, Memorials and Monuments Policy 2016



Draft Plaques, Memorials and Monuments Policy

Policy Owner: Gordon Bailey
 Policy Sponsor: Andrew Corkill
 Approved By:
 Approval Date:
 Resolution Number
 Effective Date
 Next Review Date:

Chief Executive:
 General Manager:

Introduction

This policy sets a process for the Waikato District Council, (hereafter referred to as “the Council”) and the community to follow when new plaques, memorials and monuments are proposed. The purpose of this policy is to prevent ad hoc, prolific, inappropriate or widely varying placement of plaques, memorials and monuments at public sites in the Waikato District, (hereafter referred to as “the District”).

This policy covers all plaques and memorials proposed or being placed on land, buildings or property which the Council owns or over which it has control. All such plaques and memorials will be required to conform to this policy.

This policy does not cover signage, interpretative panels, display boards, banners, cemeteries or public artworks.

Policy Definitions

For the purpose of this policy and procedures, the following definitions will apply:

1. **Plaque:** A flat tablet of metal, stone or other appropriate material which includes text and/or images which commemorate a person or an event and/or provides historical text of information relevant to its location. To be affixed to an object, building or pavement.
2. **Memorial:** An object established in memory of a person or event eg war memorial.
3. **Monument:** A structure created in memory of a person or event or which has become important to a social group as a part of their remembrance of past events eg Huntly Poppet Head.
4. **Object:** An object is small in scale when compared to a structure or building. It is generally moveable. Examples include memorial gates, sculptures and fountains.

5. **Structure:** A structure is a functional construction intended to be used for purposes other than sheltering human activity. Examples include, bridges and gazebos.

Guidelines

1. No new memorial or plaque will be considered that commemorates a person, event or occasion already memorialised unless there are exceptional circumstances.
2. Any proposal for a plaque that incorporates sculptural reliefs or for a memorial or monument that is three dimensional or sculptural or is an artistic work, will be referred to Councils Community Development Officer for consideration with recommendations then put to the appropriate delegated authority for approval.
3. The Council has specified a range of categories for plaques and memorials appropriate to the needs of individuals and organisations (see category 7). No proposals will be considered outside of these categories. Applications can only be made under one category.
4. Subjects for plaques and memorials (Categories 1, 2 and 3) will be limited to the following:
 - An individual or association that has contributed significantly to the District.
 - An individual or association strongly linked to the District and its history.
5. Subjects for Category 4, personalised memorial plaques on a seat, bench or picnic table will be considered by the Council on a case by case basis. Approval is dependent on the suitability of the site for the item of furniture and whether there is a genuine need for it as determined by the Council. If an application for a personal memorial is declined, the Council's decision is final. Subjects will be limited to:
 - Individuals who have lived in or have a special association with the District.
6. All materials used for plaques, memorials and monuments should have a minimum service life of 50 years as detailed in Section 2, NZS 4242:1995. Headstone & Cemetery Monuments.
7. Any plaque, memorial or monument approved by and placed in the district should be deemed to be owned and under the unconditional control and management of the Council.

Categories

Category 1: Commemorative Trees with Plaques

This category is reserved for commemoration of dignitaries, civic and historic occasions. Commemorative trees, native or exotic must be consistent with Council's District Tree Policy to be planted in any of the District parks or gardens and placed in a grassed location.

Once planted, commemorative trees become a Council asset and are maintained to the Council standards. As with all Council managed trees, plantings need to be appropriate to the site and area, and maintenance must be according to best arboriculture practice. If due to unforeseen circumstances a tree must be removed, it may not be replaced.

- For commemorative trees the metal plaque to be set at the base of the tree on a concrete plinth.

Design Specification

- Brass or bronze plaque on concrete or stone plinth.
- Maximum size 300mm x 200mm (w x h).

Category 2: Metal Plaques

To signify or commemorate a historic or civic occupation or to provide minor interpretative material relevant to a nearby building, artwork or historic feature or site. Such plaques will not be permitted as private memorials for individuals or families.

- Plaques for artwork will be referred to Council's Community Development Officer as a component of the artwork with their recommendations then referred to the appropriate delegated authority for consideration. Plaques for artwork are used to list artist, title, date of installation of artwork and interpretative information and are installed for every new Council commissioned artwork in a public place. The plaque shape and material should be in keeping with the artwork.
- Any new applications for plaques with historical significance received by the Council are referred to the local relevant Historical Society or Heritage New Zealand for verification.

Design Specification (excluding plaques for artwork)

- Maximum size 300mm x 200mm (w x h).
- Plaque to be brass, bronze or stainless steel to ensure durability.
- Small oval brass plaques have been used across the district to identify sites/features of historic interest. Where appropriate this style of plaque will continue to be used however historic plaques will not be limited to this design.

Category 3: Ornamental Feature, Fountain, or Sculptural Memorials

Council is open to discussion of unique and substantial memorials. A written proposal should be made to the appropriate delegated authority outlining the desired outcome and budget available. These applications will be considered on a case by case basis.

Category 4: Personalised Memorial Plaques on Seats, Benches or Picnic Tables

This memorial is a small commemorative metal plaque for groups or individuals, to be attached to a park seat or bench. The location of the seat or bench is at the discretion of

the Council (refer to section 5). Once installed, memorial furniture becomes a Council asset which will be maintained to Council standards for a period of at least five years. After this time removal of the asset is at Council's discretion. If due to unforeseen circumstances a seat or bench must be removed, consideration will be given to relocating to a nearby site if practical.

Design Specification

- Small rectangular brass plaque – maximum size 80mm x 150mm (h x w).
- Installation to be on the back rest of the seat or bench.

Locations

Applicants should nominate a preferred site (general location for the placement of the plaque, memorial or monument. Only sites that have relevance to the person, group or even being commemorated should be nominated.

It should be noted that Cemeteries are **not** included in this policy.

Approval for a particular site will only be granted if consistent with the Council's Reserve Management Plan for that site, and the proposed plaque, memorial or monument being relevant to the site. Consideration of existing numbers of plaques and memorials, artworks, fountains and other objects in the vicinity of the proposed new plaque or memorial will be taken into account with each application. The appropriate delegated authority has final approval of appropriate site/s and will determine the exact location of any plaque or memorial.

The plaque or memorial shall be located at the designated site until such time that it cannot be maintained due to natural degradation with the following exceptions:

1. The area in which the item is sited to be redeveloped.
2. The use of the area in which the item is sited changes significantly in character and the item is not deemed suitable for the site.
3. The structure or support on which the item is located is to be removed or permanently altered.

Wording

- Text should be brief and in language easily understood by the public. It should avoid the use of jargon or acronyms.
- Text should be written following research from a wide range of authoritative sources and where relevant be verified by the Heritage New Zealand.
- A final proof of the plaque/memorial wording must be approved by the applicant prior to production.
- If a graphic image is utilised the amount of text will be reduced.
- Any sponsorship recognition will be through use of approved wording or logo, which will take up no more than 10% of the overall plaque design.
- Applicants are required to cover full costs of items including, seats, benches, trees, plaques, memorials and installation.
- Council will cover ongoing maintenance.

Replacements

Requests will be considered to replace existing plaques or memorials which have been damaged or otherwise degraded or require alterations, however replacements will need to conform to current design specifications and guidelines. Replacement costs will be the responsibility of the applicant unless the appropriate delegated authority decides it is appropriate for Council to fund the replacement. (Historical plaques or memorials which are part of the Council's collection will be appropriately maintained/replaced by the Council).

All metal plaques are at risk of theft due to their scrap value and must be securely attached to solid objects such as buildings, rocks or pavement.

Applications

1. Applications will be made in writing in the first instance to Waikato District Council, Private Bag 544, Ngaruawahia 3742.
2. Applications should include all relevant details including proposed category of plaque or memorial, proposed site or location, proposed text or images to be included and any other pertinent information.
3. Decision will be confirmed in writing to the applicant.
4. The applicant must meet all costs associated with design, manufacture and installation of the plaque, memorial or monument. In some instances a contribution toward maintenance may also be a condition of approval.
5. Payment for approved plaques and memorials will need to be made in full prior to ordering.
6. The Council will manage the design, manufacture and installation of the plaque/memorial as specified.
7. No application will be considered outside this process.

Implementation

1. Written application with appropriate information received.
2. If necessary the application will be referred to the appropriate delegated authority.
3. Application approved/declined and applicant notified accordingly.
4. If successful, applicant to pay full cost before the application is processed further.
5. On receipt of payment the Council will order artwork design for plaques to ensure uniformity.
6. On receipt of full payment the Council will order associated tree or bench or organise installation of plaque/memorial/monument.

Review

This policy will be reviewed five years after its adoption.

Plaques, Memorial and Monuments Application Form



Please complete this form after having read the Plaques, Memorial and Monuments Policy at www.waikatodistrict.govt.nz

Please email the completed form to publicenquiries@waikato.govt.nz or post to Plaques, Memorial and Monuments application, Private Bag 544 Ngaruawahia 3742

Applicant	
Name	
Telephone number	
Email address	
Address	
Have you read the Plaques, Memorial and Monuments Policy? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Applicant's signature (if posted)	Date
Reason for memorialisation (include connection with community etc)	
Proposed text: Include graphics, logos etc. (Use a separate page if necessary)	

Requested Memorial
Metal Plaques <input type="checkbox"/>
Commemorative Tree with Plaque <input type="checkbox"/>
Ornamental Feature, Fountain, or Sculptural Memorial <input type="checkbox"/>
Personalised Memorial Plaque on Seats, Benches or Picnic tables (including cost of Council standard seat / picnic table design and installation excluding plaque) <input type="checkbox"/>
Requested Park and location including reasons for choosing this site.
A full list of Waikato District Council Parks can be found at www.waikatodistrict.govt.nz
Upon receipt of this form Council will contact you to discuss your request. <ol style="list-style-type: none">1. If successful, applicant to pay full cost before the application is processed further.2. On receipt of payment the Council will order artwork design for plaques to ensure uniformity.3. On receipt of full payment the Council will order associated tree or bench or organise installation of plaque/memorial/monument.

Open Meeting

To	Meremere Community Committee
From	G J Ion Chief Executive
Date	20 April 2016
Prepared By	T I King Executive Assistant
Chief Executive Approved	Y
DWS Document Set #	1501047
Report Title	Works & Issues Report

1. Executive Summary

To update the Board and provide information on works and issues raised at previous meetings.

2. Recommendation

THAT the report of the Chief Executive – *Works and Issues Report* – be received.

Attachment: Works and Issues report

Works and Issues Report

1.	<p>Council have undertaken works on the water pipes outside the gymnasium. The excavation remains open, when will this be attended to?</p> <p>Water was turned off as a result of a leak inside the gymnasium. When will this repair be undertaken.</p>	Service Delivery	A solution has been identified and works have been programmed for completion by mid-May, including a toby/meter box and re-instatement.
2.	<p>Signage for the assembly point for the Hall. Deirdre has been dealing with it.</p>	Service Delivery	Signage has been ordered and is with Jim Katu for installation.
3.	<p>Security camera at the rear of the hall. When will it be installed?</p>	Service Delivery	Staff have repeatedly contacted the contractor and are still waiting for site specific Health & Safety documentation to be submitted. Staff have kept in communication with Dudley Creed to ensure that he is aware of the reason for delays.

Open Meeting

To	Meremere Community Committee
From	TG Whittaker General Manager Strategy & Support
Date	26 April 2016
Prepared by	J Calambuhay Management Accountant
Chief Executive Approved	Y
DWS Document Set #	1506350
Report Title	Discretionary Fund Report to 26 April 2016

1. EXECUTIVE SUMMARY

To update the Committee on the Discretionary Fund Report to 26 April 2016.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support – Discretionary Fund Report to 26 April 2016 – be received.

3. ATTACHMENTS

Discretionary Fund Report to 26 April 2016

MEREMERE COMMUNITY COMMITTEE DISCRETIONARY FUND 2015/2016

GL 1.209.1704

Commitments from Committee Meeting Minutes & Other Information

2015/16 Annual Plan (including Salaries)

6,325.00

Carry forward from 2014/15

18,290.00

Total Funding

24,615.00

Expenditure

16-Jul-15	Contact Energy	24.15
23-Jul-15	A Plus Security - Brother TN-3290 toner	169.00
07-Aug-15	Meremere skateboard park project ISK10053.0114	6,000.00
07-Aug-15	Meremere skateboard park project ISK10053.0114	5,000.00
12-Aug-15	Contact Energy	22.15
10-Sep-15	Contact Energy	31.91
07-Oct-15	Contact Energy	58.06
05-Nov-15	Contact Energy	56.25
13-Nov-15	Meremere Youth Club - reimb for replacement of Meremere gym locks	153.17
23-Nov-15	P E Carr - reimbursement for paper/printer cartridge	83.03
01-Dec-15	Hilltop Community Fellowship - Meremere Christmas dinner supplies	600.00
01-Dec-15	Contact Energy	56.25
06-Jan-16	Contact Energy	52.63
01-Feb-16	Contact Energy	58.06
19-Feb-16	A Plus Security Ltd - repair of computer attached to the security cameras at the Hall	250.00
03-Mar-16	Purchase of chemicals for Meremere Primary School swimming pool	834.78
03-Mar-16	Contact Energy	56.25
01-Apr-16	Contact Energy	50.80

Total Expenditure

13,556.49

Income

06-Jul-15	Rental - Dr Knight 27/07 - 23/08/15	88.89
10-Aug-15	Rental - Dr Knight 24/08 - 20/09/2015	88.99
01-Sep-15	Rental - Dr Knight 21/09 - 18/10/2015	88.99
06-Oct-15	Rental - Dr Knight 19/10 - 15/11/2015	88.99
04-Nov-15	Rental - Dr Knight 16/11 - 13/12/2015	88.89
24-Dec-16	Rental - Dr Knight 14/12 - 01/10/2016	88.89
02-Feb-16	Rental - Dr Knight 11/01 - 07/02/2016	88.89
02-Feb-16	Rental - Dr Knight 08/02 - 06/03/2016	88.89
01-Mar-16	Rental - Dr Knight 07/03 - 03/04/2016	88.89
06-Apr-16	Rental - Dr Knight 04/04 - 01/05/2016	88.89

Total Income

889.20

Net Expenditure

12,667.29

Net Funding Remaining (Excluding commitments)

11,947.71

Commitments

13-Nov-14	Cost of toner and drum kit for printing of newsletter	ongoing
11-Jun-15	Purchase 50m of 6x2 retaining timber for boxing of vegetable garden	to be confirmed
11-Feb-16	Gift pack for Committee member Shirley Wikaire	50.00
11-Feb-16	Tuakau Glass Glazing - repair of broken windows	370.31
10-Mar-16	Tuakau Glass Glazing - repairs to the Meremere Medical Centre	227.64
10-Mar-16	A Plus Security - upgrade two cameras located at the Library	600.00
10-Mar-16	Cost of skatepark upgrade	4,500.00

Total Commitments

5,747.95

Net Funding Remaining (Including commitments) as of 26 April 2016

6,199.76

Open Meeting

To	Meremere Community Committee
From	TG Whittaker General Manager Strategy & Support
Date	26 April 2016
Prepared by	S Monrad Corporate Planner
Chief Executive Approved	Y
DWS Document Set #	1503626
Report Title	Annual Plan 2016/17

I. EXECUTIVE SUMMARY

Every three years Waikato District Council produces a Long Term Plan (LTP). An annual plan is then produced in the two years between each LTP and outlines what we intend to achieve in each of those financial years, how much it will cost, and how it will be funded (including the setting of rates).

Although nothing has significantly changed from what was planned in Year 2 of the LTP 2015-2025 and there is no legislative requirement for Council to be undertaking community consultation or holding hearings on the Annual Plan 2016/2017, we will still talk to you about what we have planned for 2016/2017.

Council has recently sent a flyer (attachment 1) to all ratepayers in the district outlining the annual plan process, ward maps which identifies what projects are planned have also been produced (attachment 2 and 3).

Communication was sent to the Community Board in December 2015 indicating that if community groups intend to seek funding for community projects or events from Council, the information about the various funding sources available can be found on the community funding page of Council's website: www.waikatodistrict.govt.nz/funding.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support - Annual Plan 2016/17 - be received.

3. ATTACHMENTS

Attachment 1: Flyer which accompanied the rates notice

Attachment 2: Onewhero-Te Akau Ward map showing projects to be delivered in 2016/17.

Attachment 3: Whangamarino Ward map showing projects to be delivered in 2016/17.

ANNUAL PLAN 2016-2017: NO SURPRISES



THIS YEAR WE'RE DOING THINGS A BIT DIFFERENT

Every three years Waikato District Council produces a Long Term Plan. An Annual Plan is then produced in the two years between each Long Term Plan and outlines what we intend to achieve in each of those financial years, how much it will cost, and how it will be funded (including the setting of rates).

Since we've recently talked to you about what you want in your district as part of the Long Term Plan consultation process in 2015 (and because **nothing has changed**) we won't be undertaking community consultation or holding hearings on the Annual Plan – but we will still be out talking to you about what's happening.

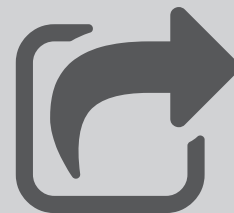
- The projects that the community agreed on as part of our Long Term Plan haven't changed.
- We'll still prepare an Annual Plan but we won't be preparing a consultation document. This allows us to focus on those Long Term Plan projects.
- We'll still be engaging with you on relevant projects. This allows us to have better, localised engagement with communities that are affected.
- If you're intending to seek funding for community projects or events from council, you'll find information about the various sources available on the community funding page of our website: www.waikatodistrict.govt.nz/funding

Whats the impact on your rates?

You can check out our rates calculator on our website www.waikatodistrict.govt.nz/annualplan



**TURN OVER
TO SEE WHAT
PROJECTS ARE
PLANNED IN
YOUR AREA**



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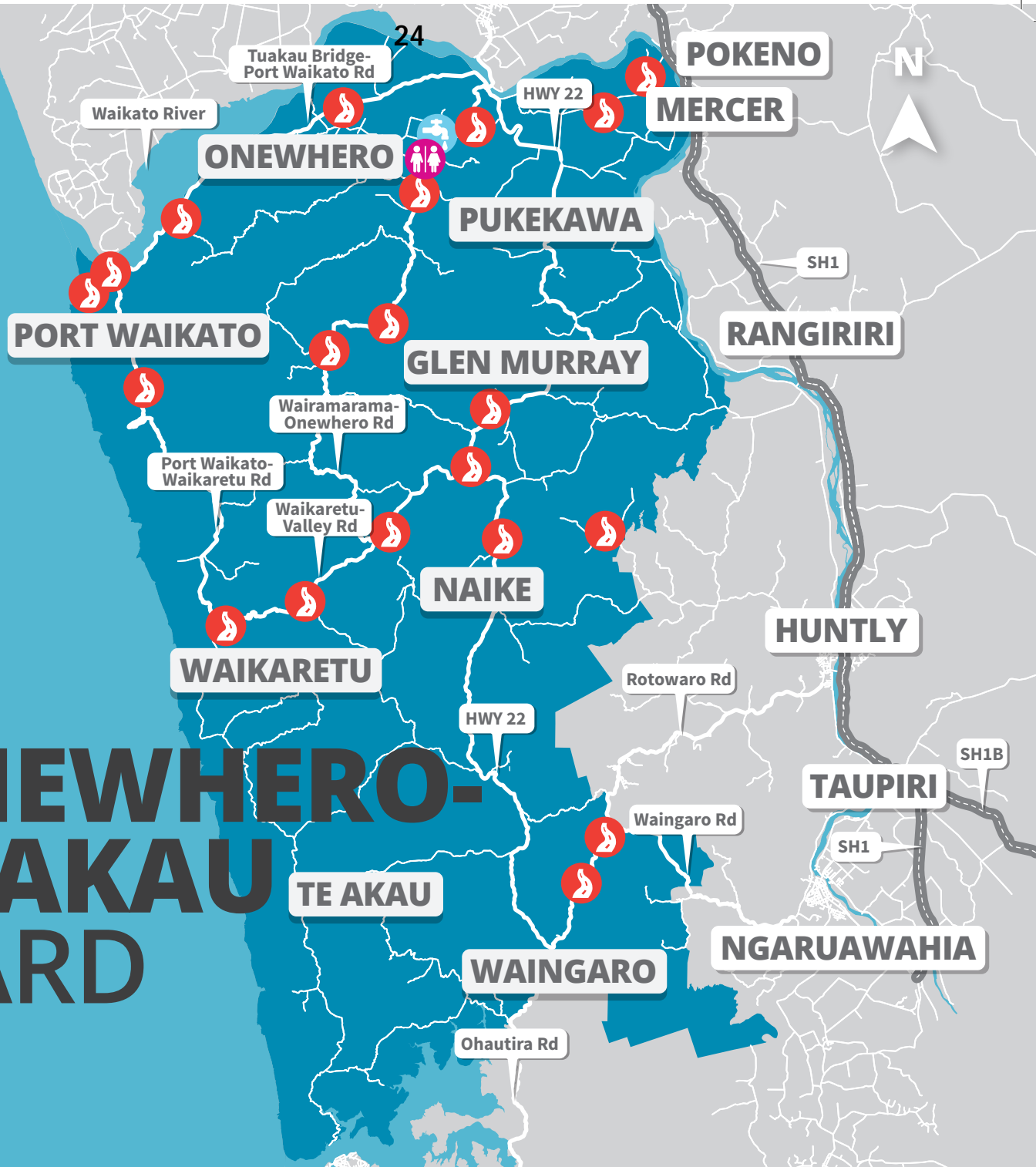


consult@waidc.govt.nz

Waikato

DISTRICT COUNCIL
Te Kaunihera aa Takiwaa o Waikato

ONEWHERO- TE AKAU WARD



KEY



Water Supply



Roading



New Public Toilet

KEY ONEWHERO-TE AKAU PROJECTS FOR 2016/17

This map indicates some of the key projects that will be happening in your area in 2016/17.

These include:

- 25km of road resurfacing
- 5km of road pavement renewal
- Te Akau Road bridge replacement
- New footpaths – 388m
- New public toilet at Onewhero rugby grounds
- Construction of water storage reservoir.

For specific information about what's happening in your area, please see our Long Term Plan. You'll find this on our website: www.waikatodistrict.govt.nz/annualplan

ANNUAL PLAN 2016-2017: NO SURPRISES



THIS YEAR WE'RE DOING THINGS A BIT DIFFERENT

Every three years Waikato District Council produces a Long Term Plan. An Annual Plan is then produced in the two years between each Long Term Plan and outlines what we intend to achieve in each of those financial years, how much it will cost, and how it will be funded (including the setting of rates).

Since we've recently talked to you about what you want in your district as part of the Long Term Plan consultation process in 2015 (and because **nothing has changed**) we won't be undertaking community consultation or holding hearings on the Annual Plan – but we will still be out talking to you about what's happening.

- The projects that the community agreed on as part of our Long Term Plan haven't changed.
- We'll still prepare an Annual Plan but we won't be preparing a consultation document. This allows us to focus on those Long Term Plan projects.
- We'll still be engaging with you on relevant projects. This allows us to have better, localised engagement with communities that are affected.
- If you're intending to seek funding for community projects or events from council, you'll find information about the various sources available on the community funding page of our website: www.waikatodistrict.govt.nz/funding

Whats the impact on your rates?

You can check out our rates calculator on our website www.waikatodistrict.govt.nz/annualplan



TURN OVER TO SEE WHAT PROJECTS ARE PLANNED IN YOUR AREA



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WHANGAMARINO WARD



KEY

-  Storm Water
-  Skate Park
-  Roothing
-  Waste Water

KEY WHANGAMARINO PROJECTS FOR 2016/17

This map indicates some of the key projects that will be happening in your area in 2016/17.

These include:

- 21km of road resurfacing
- Te Kauwhata Village Green Skate Park

For specific information about what's happening in your area, please see our Long Term Plan. You'll find this on our website: www.waikatodistrict.govt.nz/annualplan

ANNUAL PLAN 2016/17

WE ARE DOING THINGS A BIT DIFFERENT THIS YEAR

Every three years Council produces a Long Term Plan. An Annual Plan is then produced in the two years between each Long Term Plan and outlines what we intend to achieve in each of those financial years, how much it will cost, and how it will be funded (including the setting of rates).

Since we've recently talked to you about what you want in your district as part of the Long Term Plan consultation process in 2015 – and because nothing has changed – we won't be undertaking community consultation or holding hearings on the Annual Plan but we will still be out talking to you about what's happening.

- The projects that the community agreed on as part of our Long Term Plan haven't changed.
- We'll still prepare an Annual Plan but not a consultation document for efficiency to allow us to focus on those LTP projects.
- We'll still be engaging with you on relevant projects. This allows us to have better, localised engagement with communities that are affected by any projects.
- If you are intending to seek funding for community projects or events from Council, we'd like to ensure you're aware of the various options available. Information about the various sources are available on the community funding page of our website: www.waikatodistrict.govt.nz/funding

Whats the impact on your rates?

You can check out our rates calculator on our website www.waikatodistrict.govt.nz/annualplan



How do I find out what projects are planned in my area in the next 12 months?

Visit our Annual Plan page
www.waikatodistrict.govt.nz/annualplan

STAY UPDATED:



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