

Agenda for a meeting of the Discretionary & Funding Committee to be held in the Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY 9 MAY 2016** commencing at **9.00am**.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

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GJ Ion

CHIEF EXECUTIVE

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Open Meeting

To	Discretionary & Funding Committee
From	GJ Ion Chief Executive
Date	18 March 2016
Prepared By	JP Davies Committee Secretary
Chief Executive Approved	Y
DWS Document Set #	1477200
Report Title	Confirmation of Minutes

1. Executive Summary

To confirm the minutes of a meeting of the Discretionary & Funding Committee held on Monday 14 March 2016.

2. Recommendation

THAT the minutes of a meeting of the Discretionary & Funding Committee held on Monday 14 March 2016 be confirmed as a true and correct record of that meeting.

Attachment: Minutes



MINUTES of a meeting of the Discretionary & Funding Committee held in Committee Rooms 1 & 2, 15 Galileo Street, Ngaruawahia on **MONDAY 14 MARCH 2016** commencing at **9.01am.**

Present: Cr SD Lynch (Chairperson)
His Worship the Mayor, Mr AM Sanson
Cr JA Church
Cr WD Hayes
Cr MR Solomon

Attending: Cr NMD Smith
Cr JD Sedgwick
Mr TG Whittaker (General Manager Strategy & Support)
Mrs L van den Bemd (Community Development Co-ordinator)
Mrs JP Davies (Committee Secretary)
Funding Applicants

D&F1603/01 APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Hayes/Church)

THAT an apology be received from and leave of absence granted to Cr Costar and Cr McGuire.

CARRIED on the voices

D&F1603/02 CONFIRMATION OF STATUS OF AGENDA ITEMS

D&F1603/02/1 Resolved: (His Worship the Mayor/Cr Hayes)

THAT the agenda for a meeting of the Discretionary & Funding Committee held on Monday 14 March 2016 be confirmed and all items therein be considered in open meeting.

CARRIED on the voices

D&F1603/03 DISCLOSURES OF INTEREST

There were no declarations of interest noted.

D&F1603/04 CONFIRMATION OF MINUTES

Resolved: (His Worship the Mayor/Cr Church)

THAT the minutes of a Discretionary & Funding Committee meeting held on Monday 9 November 2015 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

D&F1603/05 MATTERS ARISING FROM THE MINUTES

There were no matters arising from the Minutes.

D&F1603/06 REPORTS

D&F1603/06/1 Summary of Movements in Discretionary Funds to 29 February 2016
Agenda item 6.1

Resolved: (His Worship the Mayor/Cr Church)

THAT the report of the General Manager Strategy & Support - *Summary of Movements in Discretionary Funds to 29 February 2016* - be received.

CARRIED on the voices

D&F1603/06/2 Project Accountability Forms
Agenda item 6.2

Resolved: (Crs Lynch/Hayes)

THAT the report of the General Manager Strategy & Support - *Project Accountability Forms* - be received;

AND THAT the Committee notes that the following amounts have been spent:

**\$4,795.92 by Wakatoo Boxing Club for the Boxing Tournament
\$4,888.97 by Ngaruawahia Community House for the Picnic @ the Point Event
\$3,392.50 by Ngaruawahia Community House for the Xmas Parade**

\$2,411.77 by Glen Massey Community Group for the Heritage Sign
 \$900.00 by Counties Distance Riding Club for the Equestrian Event
 \$5,000.00 by Huntly Golf Club for the New Gang Mowers
 \$1,000.00 by Word Café Raglan for the Literature Workshops
 \$5,000.00 by The Order of St John Northern Region Trust Board
 for the New Defibrillator
 \$4,000.00 by Te Kauwhata Rugby Sports Club for the Front
 Entranceway Upgrade.

CARRIED on the voices

D&F1603/06/3 Summary of Current Grant Requests as of 26 February 2016
 Agenda item 6.3

Resolved: (His Worship the Mayor/Cr Church)

**THAT the report of the General Manager Strategy & Support -
 Summary of Current Grant Requests as of 26 February 2016 - be
 received.**

CARRIED on the voices

D&F1603/07 SCHEDULE OF APPLICATIONS – RURAL WARD

All applicants were invited to address the committee to provide background
 to their respective funding applications.

D&F1603/07/1 Application for Funding - Te Kowhai Community Hall Society

Mr & Mrs Liddell provided a powerpoint presentation to accompany the
 application.

D&F1603/07/2 Application for Funding - Woodlands Historic Homestead, Gardens and
 Function Centre

Presenters addressed the committee and provided background to the
 application.

D&F1603/07/3 Application for Funding - Glen Afton Citizens Sports Club

Mr & Mrs Jenner addressed the committee and provided background to the
 application.

D&F1603/07/4 Application for Funding - Pokeno Community Hall Committee

Mrs Clotworthy addressed the committee and provided background to the
 application.

D&FI 603/07/5 Application for Funding - Karioitahi Community Centre
Mrs Vincent and Mrs Leigh presented the application to the committee.

D&FI 603/07/6 Application for Funding - Ruawaro Combined School
No representative attended the meeting.

D&FI 603/08 SCHEDULE OF APPLICATIONS - EVENTS

All applicants were invited to address the committee to provide background to their respective funding applications.

D&FI 603/08/1 Application for Funding - Let's Get Together Huntly
The Community Development Co-ordinator declared a conflict of interest and moved to the gallery for this item.
Mrs Beverland addressed the committee to provide further information relating to the application.

D&FI 603/08/2 Application for Funding - Turangawaewae Marae Committee
Ms Abraham and Ms Herangi addressed the committee and provided background to the regatta event.

D&FI 603/08/3 Application for Funding - Raglan Returned and Services Association Inc.
Mrs Noeline McCathie provided background to the funding application.

D&FI 603/08/4 Application for Funding - Ngaruawahia RSA Memorial Club Inc.
Mrs Diamond addressed the committee to provide background to the application.

D&FI 603/08/5 Application for Funding - Nga Rangatahi O Mana Motuhake Trust
Ms Marsters addressed the committee to provide background to the application.

D&FI 603/08/6 Application for Funding - Onewhero Society of Performing Arts
Mr Irving addressed the committee to provide background to the application and activities undertaken by the Society.

The meeting adjourned at 10.22am and resumed at 10.35am.

D&F1603/09 **SCHEDULE OF APPLICATIONS – RURAL WARD**

D&F1603/09/1 Application for Funding – Ruawaro Combined School
Agenda item 7.1

Resolved: (His Worship the Mayor/Cr Church)

THAT the report from the General Manager Strategy & Support - *Application for Funding - Ruawaro Combined School* - be received;

AND THAT the request from the Ruawaro Combined School towards the cost of purchasing a roller system required to operate the protection cover over the school's pool is deferred until the next funding round in May 2016 for the following reason:

- **Non-attendance at meeting.**

CARRIED on the voices

D&F1603/09/2 Application for Funding – Te Kowhai Community Hall Society
Agenda item 7.2

Resolved: (Crs Lynch/Hayes)

THAT the report from the General Manager Strategy & Support - *Application for Funding - Te Kowhai Community Hall Society* - be received;

AND THAT an allocation to the Te Kowhai Community Hall Society towards the cost of upgrading the electrical systems throughout the facility is declined;

AND FURTHER THAT the committee supports a recommendation to Council providing an advance on rates.

CARRIED on the voices

D&F1603/09/3 Application for Funding – Woodlands Historic Homestead, Gardens and Function Centre
Agenda item 7.3

Resolved: (Crs Hayes/Church)

THAT the report from the General Manager Strategy & Support - *Application for Funding - Woodlands Historic Homestead, Gardens and Function Centre* - be received;

AND THAT an allocation of \$4,000.00 is made to the Woodlands Historic Homestead, Gardens and Function Centre towards the cost of purchasing a new water fountain feature.

CARRIED on the voices

D&F1603/09/4

Application for Funding – Glen Afton Citizens Sports Club
Agenda item 7.4

Resolved: (His Worship the Mayor/Cr Lynch)

THAT the report from the General Manager Strategy & Support - *Application for Funding - Glen Afton Citizens Sports Club* - be received;

AND THAT an allocation of \$3,859.33 is made to the Glen Afton Citizens Sports Club towards the cost of upgrading and replacing the main entrance doors leading into the clubrooms.

CARRIED on the voices

D&F1603/09/5

Application for Funding – Pokeno Community Hall Committee
Agenda item 7.5

Resolved: (His Worship the Mayor/Cr Church)

THAT the report of the General Manager Strategy & Support - *Application for Funding - Pokeno Community Hall Committee* - be received;

AND THAT an allocation of \$7,000.00 is made to the Pokeno Community Hall Committee towards the cost of purchasing new tables and chairs for the community hall.

CARRIED on the voices

D&F1603/09/6

Application for Funding – Karioitahi Community Centre
Agenda item 7.6

Resolved: (Crs Hayes/Church)

THAT the report of the General Manager Strategy & Support - *Application for Funding - Karioitahi Community Centre* - be received;

AND THAT an allocation of \$4,267.95 is made to the Karioitahi Community Centre towards the cost of purchasing new tables, chairs and curtains for the community centre.

CARRIED on the voices

D&F1603/10 **SCHEDULE OF APPLICATIONS – EVENTS**

D&F1603/10/1 Application for Funding - Let's Get Together Huntly
Agenda item 8.1

The Community Development Co-ordinator withdrew from the meeting for this application.

Resolved: (Cr Church/His Worship the Mayor)

THAT the report from the General Manager Strategy & Support - *Application for Funding - Let's Get Together* - be received;

AND THAT an allocation of \$4,205.96 is made to Let's Get Together Huntly towards the cost of hosting the biannual Huntly Wearable Arts event.

CARRIED on the voices

D&F1603/10/2 Application for Funding – Turangawaewae Marae Committee
Agenda item 8.2

Resolved: (Cr Hayes/His Worship the Mayor)

THAT the report of the General Manager Strategy & Support - *Application for Funding - Turangawaewae Marae Committee* - be received;

AND THAT an allocation of \$7,500.00 is made to the Turangawaewae Marae Committee towards the cost of the 121st annual regatta event.

CARRIED on the voices

D&F1603/10/3 Application for Funding – Raglan Returned and Services Association Inc.
Agenda item 8.3

Resolved: (His Worship the Mayor/Cr Church)

THAT the report from the General Manager Strategy & Support - *Application for Funding - Raglan Returned and Services Association Inc.* - be received;

AND THAT an allocation of \$1,800.00 is made to the Raglan Returned and Services Association towards the Anzac Day Ceremony in April 2016.

CARRIED on the voices

D&F1603/10/4

Application for Funding – Ngaruawahia RSA Memorial Club Inc.
Agenda item 8.4

Resolved: (His Worship the Mayor/Cr Solomon)

THAT the report from the **General Manager Strategy & Support - Application for Funding - Ngaruawahia RSA Memorial Club Inc.** - be received;

AND THAT an allocation of \$1,500.00 is made to the **Ngaruawahia RSA Memorial Club Inc.** towards the cost of installing and removing the **ANZAC** commemorative flags.

CARRIED on the voices

D&F1603/10/5

Application for Funding – Nga Rangatahi O Mana Motuhake Trust
Agenda item 8.5

Resolved: (Crs Church/Solomon)

THAT the report of the **General Manager Strategy & Support - Application for Funding - Nga Rangatahi O Mana Motuhake Trust** - be received;

AND THAT the request from the **Nga Rangatahi O Mana Motuhake Trust** towards the cost of hosting a youth focused performing arts events is deferred until **May 2016** for the following reason:

- To enable the **Development Co-ordinator** to work with the group to ensure a more robust application is made to the committee.

CARRIED on the voices

D&F1603/10/6

Application for Funding - Onewhero Society of Performing Arts
Agenda item 8.6

Resolved: (Crs Hayes/Church)

THAT the report of the **General Manager Strategy & Support - Application for Funding - Onewhero Society of Performing Arts** - be received;

AND THAT an allocation of \$1356.75 is made to the **Onewhero Society of Performing Arts** towards the cost of the theatre performance called **The Vicar of Dibley**.

CARRIED on the voices

There being no further business, the meeting was declared closed at 11.29am.

Minutes approved and confirmed this day of 2016.

SD Lynch

CHAIRPERSON

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Open Meeting

To	Discretionary & Funding Committee
From	TG Whittaker General Manager Strategy & Support
Date	26 April 2016
Prepared by	J Calambuhay Management Accountant
Chief Executive Approved	Y
DWS Document Set #	1505749
Report Title	Summary of Movements in Discretionary Funds to 26 April 2016

1. EXECUTIVE SUMMARY

To present to the Committee a summarised report giving balances of all the discretionary funds including commitments as at 26 April 2016.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support – *Summary of Movements in Discretionary Funds to 26 April 2016* – be received.

3. ATTACHMENTS

Summary of Movements in Discretionary Funds to 26 April 2016

	GL	1,202,1705
2015/16 Annual Plan		8,000.00
Carry forward from 2014/15		3,271.00
Total Funding		<u><u>11,271.00</u></u>
Expenditure		
13/07/2015 Pink Ribbon GiveaLittle donation		200.00
5/08/2015 Ngaruawahia Ladies Squash team donation		250.00
5/08/2015 North Waikato Trout Fishing Contest		200.00
20/08/2015 Tuakau Rangatahi programme		200.00
1/09/2015 Christian Youth Resource Teachers of Learning & Behaviour school holiday programme		217.39
10/09/2015 Timara Rapana - Donation for Growing Swag dance school		200.00
29/09/2015 Anthony East - World Wakeboard Champs		250.00
7/10/2015 J Gibb - Safe Kids program		100.00
13/10/2015 Ngaruawahia Community House - Golf day sponsorship		173.91
20/10/2015 Huntly College - prizes and awards		173.91
2/11/2015 Huntly Ladies Allsortz sponsorship		250.00
5/11/2015 900 Degrees NZ - Advertising/sponsorship for Child Safety Handbook		180.00
7/12/2015 Ngaruawahia Community House - towards cost of Christmas meals		173.91
16/12/2015 Te Kauwhata Art Exhibition		250.00
28/01/2016 Maramarua Volunteer Fire Force - towards Gold star evening for H Coel & B Irvine		500.00
17/02/2016 Te Kauwhata & Districts - Children Day's Event		434.78
17/02/2016 Friendship House - Huntly Top Town family event		300.00
26/02/2016 Attendance at the LGNZ Zone 2 meeting in Gisborne (c/o Hauraki District Council)		114.39
22/03/2016 Business Professional Women's Group - Huntly towards costs of fundraising event		500.00
11/04/2016 Hamilton New Caledonian Pipe Band - Anzac Day parade at Ngaruawahia		300.00
12/04/2016 Christian Youth Camp - sponsorship for 2 children to attend April 2016 camp		269.57
19/04/2016 Contribution towards the Youth Awards event from Mayoral discretionary fund		500.00
21/04/2016 North Waikato Youth Project - Blue Light Funding		750.00
Total Expenditure		<u><u>6,487.86</u></u>
Income		
Total Income		-
Net Expenditure		<u><u>6,487.86</u></u>
Net Funding Remaining (Excluding commitments)		<u><u>4,783.14</u></u>
Commitments:		
Total Commitments		-
Net Funding Remaining (Including commitments) as of 26 April 2016		<u><u>4,783.14</u></u>

RURAL WARD DISCRETIONARY FUND 2015/16

	GL	1.202.1704
2015/16 Annual Plan		30,963.00
Carry forward from 2014/15		43,105.00
Total Funding		<u><u>74,068.00</u></u>
Expenditure		
31-May-15 John Rakells - Ohinewai Tennis Club block wall for the tennis court		2,448.70
30-Jun-15 Te Kauwhata Rugby Sports Club - towards cost of entrance way upgrade		4,000.00
31-May-15 Mangatawhiri & Districts Pre-school/Playgroup - upgrading the playground sandpit		2,000.00
31-Aug-15 Maramarua Primary School - cost of running the school poo for community use		500.00
04-Sep-15 Queens Redoubt Trust - purchasing new technology equipment for the Trust's new visitors centre		1,463.48
15-Sep-15 Waingaro Pony Club - upgrading the show jump and dressage area with new equipment		3,000.00
20-Oct-15 Hukanui Golf Club Inc. - upgrading the floor areas inside the Clubrooms		3,500.00
30-Oct-15 Mangatawhiri & Districts Pre-school/Playgroup - return of funds		(595.09)
23-Nov-15 Districts Messenger Committee - cost of upgrading the computer equipment required to collate the Committee's monthly newspaper		2,239.22
16-Dec-15 Native Forest Restoration Trust - cost of a new car parking area at the Ed Hillary Hope Reserve in Waitetuna		5,000.00
12-Dec-15 Gordonton Tennis Club - cost of upgrading the tennis courts		5,859.25
16-Dec-15 Newstead Model School - cost of installing a shade sail cover for the tennis court area		6,000.00
Total Expenditure		<u><u>35,415.56</u></u>
Total Income		-
Net Expenditure		<u><u>35,415.56</u></u>
Net Funding Remaining (Excluding commitments)		<u><u>38,652.44</u></u>
Commitments		
10-Aug-15 Te Kauwhata & Districts Historical Museum - cost of replacing the roof on the Homestead Rise Museum building (D&F1508/09/2)		3,000.00
09-Nov-15 Waikare Golf Club - cost of painting the exterior of the clubhouse (D&F1511/09/3)		2,000.00
14-Mar-16 Woodlands Historic Homestead, Gardens and Function Centre - towards the cost of purchasing a new water fountain feature (D&F1603/09/3)		4,000.00
14-Mar-16 Glen Afton Citizens Sports Club - towards the cost of upgrading and replacing the main entrance doors leading into the clubrooms (D&F1603/09/4)		3,859.33
14-Mar-16 Pokeno Community Hall Committee - towards the cost of purchasing new tables and chairs for the community hall (D&F1603/09/5)		7,000.00
14-Mar-16 Karioitahi Community Centre - towards the cost of purchasing new tables, chairs and curtains for the community centre (D&F1603/09/6)		4,267.95
Total Commitments		<u><u>24,127.28</u></u>
Net Funding Remaining (Including commitments) as of 26 April 2016		<u><u>14,525.16</u></u>

EVENTS MANAGEMENT FUND

	PR	2CE21000
2015/2016 Annual Plan		33,286.00
Carry forward from 2014/2015		28,160.00
Total Funding		61,446.00
Expenditure		
22-Apr-15 Raglan Community Arts Council - refund for Snow on the Beach event		(1,800.00)
23-Jul-15 Art @ the Port- cost of Matariki @the Port kite making workshop and event		1,034.00
05-Aug-15 Te Kowhai Hall Society Inc. - towards cost of Anzac Day 100 year commemoration		5,500.00
05-Aug-15 Te Kauwhata & District Information and Support Centre - towards cost of workshops for a youth holiday programme		962.22
03-Aug-15 Te Kauwhata & District Information and Support Centre - towards cost of observing National Children's Day in March 2015		1,000.00
05-Aug-15 Twin Rivers Community Arts Council (Ngaruawahia) Inc. - cost of Matariki Story Telling Festival		2,000.00
26-Aug-15 Ngaruawahia Community House- Xmas @ the Point		2,950.00
28-Aug-15 Raglan Community House Society Inc. - towards the cost of the Summer Santa event		500.00
31-Aug-15 Counties Distance Riding Club - hosting three horse riding events		900.00
01-Sep-15 Word Café Raglan - Raglan literature festival		1,000.00
20-Nov-15 Ngaruawahia Community House - cost of hosting a Picnic @ the Point event		4,251.28
20-Nov-15 Te Kauwhata Community Events Inc. - cost of the Te Kauwhata Christmas parade		2,093.20
28-Dec-15 Raglan Community Arts Council - cost of the Raglan Arts Weekend 2016 event		2,000.00
30-Mar-16 Raglan Returned and Services Asso - towards the Anzac Day Ceremony in April 2016		1,800.00
14-Mar-16 Ngaruawahia RSA Memorial Club Inc. towards the cost of installing and removing the ANZAC commemorative flags		1,500.00
Total Expenditure		25,690.70
Income		
Total Income		-
Net Expenditure		25,690.70
Net Funding Remaining (Excluding commitments)		35,755.30
Commitments		
14-Mar-16 Let's Get Together Huntly - towards the cost of hosting the biannual Huntly Wearable Arts event (D&FI603/10/1)		4,205.96
14-Mar-16 Turangawaewae Marae Committee - towards the cost of the 121st annual regatta event (D&FI603/10/2)		7,500.00
14-Mar-16 Onewhero Society of Performing Arts towards the cost of the theatre performance called The Vicar of Dibley (D&FI603/10/6)		1,356.75
Total Commitments		13,062.71
Net Funding Remaining (Including commitments) as of 26 April 2016		22,692.59

**Summary of Movements in Discretionary Funds
As of 26 April 2016**

	Carry Forward 2014/15	Annual Plan Budget 2015/16	Plus Income 2015/16	Less Expenditure 2015/16	Net Funding Remaining 2015/16	Less Commitments 2015/16	Funding Remaining after Commitments
Rural Ward	43,105.00	30,963.00	-	35,415.56	38,652.44	24,127.28	14,525.16
Huntly	24,494.00	24,026.00	-	18,425.78	30,094.22	4,470.00	25,624.22
1 Meremere	18,290.00	6,325.00	889.20	13,556.49	11,947.71	5,747.95	6,199.76
Ngaruawahia	31,885.00	20,999.00	-	2,857.92	50,026.08	39,200.00	10,826.08
Onewhero Tuakau	30,257.00	28,878.00	-	23,795.44	35,339.56	28,713.81	6,625.75
Raglan	11,730.00	14,271.00	-	5,775.00	20,226.00	5,200.00	15,026.00
Taupiri	6,076.00	1,624.00	541.17	500.00	7,741.17	-	7,741.17
2 Te Kauwhata	64,986.00	11,139.00	-	11,881.00	64,244.00	62,686.00	1,558.00
Mayoral	3,271.00	8,000.00	-	6,487.86	4,783.14	-	4,783.14

1 Meremere budget inclusive of budget for salaries of \$4,775

2 Te Kauwhata budget inclusive of budget for salaries of \$6,941

Open Meeting

To	Discretionary & Funding Committee
From	TG Whittaker General Manager Strategy & Support
Date	28 April 2016
Prepared by	L van den Bemd Community Development Coordinator
Chief Executive Approved	Y
DWS Document Set #	1505778
Report Title	Summary of Current Grant Requests as at 28 April 2016

1. EXECUTIVE SUMMARY

The purpose of this report is to present the Committee with the Summary of Current Grant Requests as at 28 April 2016.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support – Summary of Current Grant Requests as at 28 April 2016 – be received.

3. ATTACHMENTS

Summary of Current Grant Requests as at 28 April 2016

Summary of Current Grant Requests as of 28 April 2016
Funding Round 09 May 2016
Discretionary & Funding Committee

Event Fund

Balance after existing Commitments **22,692.59**

Projects Requested	Amount		NOTES
	Requested	Project Cost	
Wakatoo Boxing Club	1,973.00	2,828.00	
Puketaha Primary School	6,363.00	32,760.00	
Youth for Christ	6,800.00	64,500.00	
Te Whare Whakau Trust	3,975.15	7,570.45	
	<u>19,111.15</u>	<u>107,658.45</u>	

Rural Ward Fund

Balance after existing Commitments **14,525.16**

Projects Requested	Amount	
	Requested	Project Cost
David Johnstone Pukemokemoke Bush	5,000.00	34,193.00
Tamahere Play Centre	11,250.97	213,078.84
Matangi Hillcrest Sports Club	4,462.00	4,462.00
Mai Uenuku ki te Marae	4,845.00	12,995.00
Anglican Parish of Bombay Pokeno	4,350.00	6,850.00
Ruawaro Combined School	1,270.50	1,270.50
	<u>31,178.47</u>	<u>272,849.34</u>

Note: grants up to \$5000 can be funded up to 100% at the discretion of the relevant community board or committee or Council's Discretionary & Funding Committee. For grants above \$5000 a funding cap of 75% of the total project cost applies (whichever is the greater). The total amount granted is at the discretion of the committee/board to which the grant is assigned.

Open Meeting

To	Discretionary & Funding Committee
From	TG Whittaker General Manager Strategy & Support
Date	18 April 2016
Prepared by	L van den Bemd Community Development Coordinator
Chief Executive Approved	Y
DWS Document Set #	1499569
Report Title	Application for Funding – Tamahere Playcentre

I. EXECUTIVE SUMMARY

The purpose of this report is to present an application for funding from Tamahere Playcentre towards the cost of Phase 2 of their project to extend the Tamahere Playcentre building.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support – Application for Funding – Tamahere Playcentre** – be received;

AND THAT an allocation of \$..... is made towards the cost of Phase 2 of their project to extend the Tamahere Playcentre building;

OR

AND THAT the request from Tamahere Playcentre towards the cost of Phase 2 of their project to extend the Tamahere Playcentre building is declined / deferred until for the following reasons:

3. BACKGROUND

The Tamahere Playcentre wants to extend the early childhood education facility to provide for a larger more modern learning environment for the its tamariki and whanau.

The new building will be able to host the SPACE programme that is designed for first time parents and their babies during their first year of life, tukana sessions for 3 -5 year olds and parent education courses in addition to the current mixed age sessions.

Other user groups involved include the Waikato Playcentre Association and the Deaf Society.

There are 30 active volunteers involved in various roles to run the Centre.

4. OPTIONS CONSIDERED

- 1) That the application is approved and an allocation of partial or full funding requested by made.
- 2) That the application is declined.
- 3) That the application is deferred.

5. FINANCIAL

Funding is available to allocate for the year.

The project is noted to cost \$213,078.84. The Tamahere Playcentre is seeking funding of \$11,250.77 towards the cost of Phase 2 of their project to extend the Tamahere Playcentre building.

GST Registered	Yes
Set of Accounts supplied	Yes
Previous funding has been received by this organisation	No

6. POLICY

The application meets the criteria set in the Policy – one of which is that grants up to \$5,000.00 can be funded up to 100% at the discretion of the relevant Community Board or Committee or Council's Discretionary & Funding Committee.

For grants above \$5,000.00 a funding cap of 75% of the total project cost applies (whichever is the greater) and other funding needs to be sought.

Funds cannot be uplifted until all sufficient funds for the project are approved.

7. CONCLUSION

Consideration by the Discretionary & Funding Committee is required with regard to this funding request.

8. ATTACHMENTS

Application for Funding

WAIKATO DISTRICT COUNCIL
22
1 APR 2016
Time 3pm Initials. [Signature]
NGARUAWAHIA

SCANNED
Doc No _____
Waikato
DISTRICT COUNCIL
Te Kaitiaki o Te Taiwhāriki o Waikato

DISCRETIONARY FUNDING APPLICATION FORM

Important notes for applicant:

- It is recommended that, prior to submitting your application, you contact the Waikato District Council's community development co-ordinator, on 07 824 8633 or 0800 492 452, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Please read the Guidelines for Funding Applications document to assist you with completing this application form.
- Please note that incomplete applications WILL NOT be considered. All parts of the application MUST be completed and all supporting information supplied.
- All applications must be on this application for funding form. We will not accept application forms that have been altered.
- Please ensure you complete the **checklist on page 5.**

Which fund are you applying to: (Please tick appropriate box)

Discretionary and Funding Committee	<input checked="" type="checkbox"/>	<input type="checkbox"/>					
	Project	Event					
OR							
Community Board / Committee Discretionary Fund							
Raglan	<input type="checkbox"/>	Taupiri	<input type="checkbox"/>	Onewhero-Tuakau	<input type="checkbox"/>		
Ngaruawahia	<input type="checkbox"/>	Huntly	<input type="checkbox"/>	Te Kauwhata	<input type="checkbox"/>	Meremere	<input type="checkbox"/>

Section I – Your details

Name of organisation
Tamahere Playcentre

What is your organisation's purpose?
A community hub of early learning for children from birth to six years and their whaanau

Address: (Postal)
57 Devine Rd, RD3 Tamahere 3283

Address: (Physical if different from above)

Contact name, phone number/s and email address
Kara Daly, 021 212 5934, dalykara@yahoo.co.nz

Charities Commission Number: (If you have one) CC38440

Are you GST registered? No Yes GST Number ____ / ____ / ____

Bank account details 03-1559-0051524-00 / ____ / ____

Bank Westpac Branch Hamilton East

The following documentation is required in support of your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- Encoded deposit slip to enable direct credit of any grant payment made
- A copy of any documentation verifying your organisations legal status

Section 2 – Community wellbeing and outcomes

Which community wellbeing will your project contribute to?

(See the guidelines sheet for more information on this section).

Social Economic Cultural Environmental

Which of the five community outcomes for the Waikato district does this project contribute to?

(See the guidelines sheet for more information on this section.)

Accessible Safe Sustainable Thriving Vibrant

Section 3 – Your event/project

What is your event / project, including date and location ? (please provide full details)

Tamahere Playcentre currently has a building extension underway to provide a larger, modern learning environment for tamariki and their whaanau. The new building will be able to host the SPACE programme for first time parents and their babies in their first year of life, tuakana sessions for 3.5 - 5 year olds, and parent education courses, in addition to the current mixed age sessions. The current size of the Playcentre building has been limit services it can offer and limited growth of opportunities for the wider community.

This application seeks the Waikato District Council's support to fund phase 2 of the building project, important for finishing the building to make it usable to its full potential.

Who is involved in your event / project?

Tamahere Playcentre families and the local community

How many volunteers are involved?

30+

What other groups are involved in the project?

The Waikato Playcentre Association
The Deaf Society also uses the Playcentre for their play hui

How will the wider community benefit from this event/project?

The new Playcentre will be accessible to more families in the surrounding area, and include more opportunities for babies, tuakana and parent education.

Section 4 – Funding requirements

Note : Please provide full details of how much your event/project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the event/project.

Please complete all of the following sections	GST Inclusive Costs (use this column if you are not GST registered)	GST Exclusive Costs (use this column if you are GST registered)
TOTAL COST OF THE PROJECT/EVENT	\$ 213,078.84	\$ 185,285.95
Existing funds available for the project Total A	\$ 183,692.48	\$ 159,732.59

Funding being sought from Waikato District Council

Project Breakdown (itemised costs of funding being sought) If there is insufficient space below please provide a breakdown of costs on an additional sheet.	\$	\$
Insulation of existing playroom	\$ 2,211.27	\$ 1,922.84
Waterblast & paint exterior existing building	\$ 7,130.00	\$ 6,200.00
Autex pinboard wall panels	\$ 1,909.50	\$ 1,660.43
	\$	\$
	\$	\$
	\$	\$
Total Funds being sought from WDC Total B	\$ 11,250.77	\$ (9,783.27)

Has funding been sought from other funders? Yes No
If 'Yes', please list the funding organisation(s) and the amount of funding sought

a) Trust Waikato	\$ 17,142.00	\$ _____
b) Tamahere Playcentre additional	\$ 993.59	\$ _____
c) fundraising	\$ _____	\$ _____
d)	\$ _____	\$ _____
Total of other funds being sought Total C	\$ 18,135.59	\$ _____

Total Funding Applied for (Add totals A, B & C together to make Total D) Total D	\$ 213,078.84	\$ _____
Note : This total should equal the Total Cost of the Project/Event		

Describe any donated material / resources provided for the event/project:

Labour from Playcentre families and extended whānau.

Section 5 – Previous Funding Received from Waikato District Council

If you have received funding from or through the Waikato District Council for any project in the past two years, please list below:

Project	Amount received	Date
Not aware of any applications		

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. **Note** : this will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned

Signed: N/A Name: _____

I certify that the funding information provided in this application is correct.

Signature: [Handwritten Signature] Date: 1/4/16

Position in organisation (tick which applies) Chairman Secretary Treasurer
 Centre Support Worker

Signature: [Handwritten Signature] Date: 1/4/16

Position in organisation (tick which applies) Chairman Secretary Treasurer
 WPA Property Administrator

Checklist

Please ensure you have completed all parts of the funding application form by marking the boxes below and include copies of all accompanying documentation required.

Please also ensure you attach the completed checklist with your application.

Items Required	Enclosed ✓
Read and understood the guidelines for funding applications document	✓
Discussed your application with the Waikato District Council community development co-ordinator	✓
Nominated the fund you are applying for	✓
Completed Section 1 – Your details	✓
Enclosed a full copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club	✓
Enclosed an encoded deposit slip to enable direct credit of any grant payment made	✓
Enclosed a copy of any documentation verifying your organisations legal status	✓
Included copies of written quotes	✓
Completed Section 2 - community wellbeing and outcomes	✓
Completed Section 3 – details of your event/project	✓
Completed Section 4 – Funding requirements	✓
Completed Section 5 where funding has been received in the previous 2 years	N/A
Obtained two signatures on your application	✓

Please note: Incomplete applications will not be considered. Applicants will be requested to submit relevant outstanding information within 5 days or their application will be returned.

NEW ZEALAND PLAYCENTRE FEDERATION INC.**STATEMENT OF RECEIPTS & PAYMENTS FOR THE YEAR ENDED 31 AUGUST 2015**

WAIKATO PLAYCENTRE	ASSOCIATION	TAMAHERE	PLAYCENTRE
Opening Cashbook Balances @ 1.9.14			
Cheque Account			\$ 9,525.40
Call Account			\$ 1,231.82
Investment Account(s)			\$
Total Opening Cashbook Balances as at 1 September 2014			\$ 10,757.22
RECEIPTS for the year			
Min. of Ed. Funding (Before any deductions e.g. levies)			\$ 25,775.19
included in above:	MOE ATIS Funding		\$
	ECD Funding		\$
MOE Equity Funding (Total A from Page 3)			\$
Fees/Subscriptions			\$ 2,624.50
Donations/Grants -	Donations from individuals	\$ 401.30	
	New World Hillcrest donation to Christmas party	\$ 50.00	
	Grants (Trust Waikato; Grassroots Trust; WPA PR Fund)	\$ 2,862.50	\$ 3,313.80
Interest	Cheque Account	\$ 67.97	
	Call Account	\$ 13.06	
	Investment Account(s)	\$	\$ 81.03
Fundraising Receipts			\$ 2,618.80
Goods & Services Tax			
	GST Receipts (if registered)	\$	
	Plus GST Refunds from Inland Revenue Dept (if registered)	\$	
	Less GST Payments (if registered)	\$	
	Less GST Paid to Inland Revenue Dept (if registered)	\$	\$
Other Receipts (Please provide details)			\$
			\$
			\$
TOTAL RECEIPTS			\$ 34,413.32
PAYMENTS for the year (less any Refunds)			
Levies			\$ 14,168.61
Supervision Expenses / PAYE / ACC Levy			\$ 578.93
Education Training			\$ 1,472.00
Equipment Consumables (less Equipment Reimbursements)			\$ 2,000.77
Equipment Fixed Assets (less Equipment Reimbursements)			\$ 996.74
Housekeeping			\$ 686.84
Centre Administration (including Bank Charges on Call or Investment Accounts)			\$ 2,094.08
Rent/Mortgage			\$ 11.50
Utilities			\$ 3,818.51
Property Maintenance			\$ 3,603.34
Fundraising Payments			\$ 814.98
Centre Activities			\$ 209.67
Other Payments (Please provide details)			
	Donations / Gifts	\$ 16.98	
		\$	\$ 16.98
TOTAL PAYMENTS			\$ 30,472.95
Surplus / (Deficit) for the year (Total Receipts less Total Payments)			\$ 3,940.37
Closing Cashbook Balances @ 31.8.15			
Cheque Account			\$ 13,332.71 *
Call Account			\$ 1,364.88 *
Investment Account(s)			\$ *
Total Closing Cashbook Balances as at 31 August 2015			\$ 14,697.59
CHECK Closing Balances Equal - (Total Opening Balances plus Surplus OR less Deficit)			\$ 14,697.59

*These Balances must agree with Reconciled Bank Statements. Transfers between accounts are not required.
Copies of the End of Year Bank Statements, Bank Reconciliations and Schedules of Accounts Receivable and Payable are to accompany presentation of this report to the Playcentre AGM.

UPDATED : August 2015

TAGGED FUNDS

IF YOUR PLAYCENTRE HAS ANY OF YOUR CLOSING BALANCES TAGGED, PLEASE COMPLETE THIS SECTION

**1) INTERNAL FUNDING**

Funding set aside for -	Date set aside	Amount	
Building consent fees	/ /	\$ 3,473.64	
Outline plan	/ /	\$ 1,200.00	
Provision of fire design	/ /	\$ 1,265.00	
	/ /	\$	
	/ /	\$	\$ 5,938.64

2) EXTERNAL FUNDING

Funding received from -	Funding for -	Date set aside	Amount	
Trust Waikato	Outdoor safety	1/06/2015	\$ 700.00	
Grassroots Trust	Garden shed	31/07/2015	\$ 1,910.00	
		/ /	\$	
		/ /	\$	
		/ /	\$	\$ 2,610.00

ACCOUNTS RECEIVABLE

Fees/Subscriptions outstanding for the year	\$ 45.00	
Other Receipts due	\$	
Total of any amounts owed to the Playcentre as at 31 August 2015		\$ 45.00

ACCOUNTS PAYABLE

Accounts still to be Passed for Payment for the year	\$	
Other Payments due	\$	
Total of any accounts to be paid by the Playcentre as at 31 August 2015		\$ 0.00

PREPARATION OF FINANCIAL STATEMENT :

Verification by President and Treasurer that the Annual Financial Statement gives a true and fair view of the financial position of the Playcentre and the results of its activities.

Name:	<u>Amelia Meertens</u>	Name:	<u>Kathryn Duggan</u>
Position:	<u>President</u>	Position:	<u>Treasurer</u>
Signature:	<u>Amelia Meertens</u>	Signature:	<u>Kathryn Duggan</u>

REVIEWER'S/AUDITOR'S REPORT :

My Review/Audit opinion follows on a separate page attached -

Name:	<u>Kevin Connolly</u>	Date:	<u>16/9/15</u>
Address:	<u>15 Sycamore Place</u>		
	<u>Hamilton</u>		
Signature:	<u>[Signature]</u>	Qualification:	<u>CA BMS</u>

PRESENTATION OF FINANCIAL STATEMENT :

(As required by s.23 of the Incorporated Societies Act 1908)

Verification by Chairperson that the Financial Statement has been presented and approved by the Annual General Meeting of the Playcentre.

Date of AGM:	<u>18/9/15</u>		
Name:	<u>Claire Devitt</u>	Signature:	<u>[Signature]</u>

NOTE: This form is to be completed in duplicate. One copy is to be retained by the Playcentre and the other copy is to be sent to the Association Treasurer / Secretary by the 31st October 2015 together with the reviewer's/auditor's report. Please ensure that both copies have been signed by the Playcentre President and Treasurer, the Reviewer/Auditor and the Chairperson before being sent to the Association.

UPDATED : August 2015

Kevin Connolly
15 Sycamore Place
Hamilton 3200

16 September 2015

REVIEW REPORT

To the members of Tamahere Playcentre

I have reviewed the financial statements as presented to me. The financial statements provide information about the past financial performance of the Playcentre as at 31 August 2015. This information is stated in accordance with the accounting policies as set out in the Notes to the Financial Statements.

Committee Responsibilities

The Tamahere Playcentre committee is responsible for the preparation of financial statements which fairly reflect the financial position of Tamahere Playcentre as at 31 August 2015 and of the results of operations and cash flows for the year ended on that date.

Reviewer's Responsibilities

It is my responsibility to express an independent opinion on the financial statements presently by you and express my opinion to you.

Basis of Opinion

A review includes examining on a test basis, evidence, relevant to the amounts and disclosures in the financial statements. It also includes assessing:

- the significant estimates and judgements made by you in the preparation of the financial statements, and
- whether the accounting policies are appropriate to the Playcentre's circumstances, consistently applied and disclosed.

I conducted the review in accordance with generally accepted review standards in New Zealand. I planned and performed the review so as to obtain all the information and explanations which I considered necessary in order to provide me with sufficient evidence to give reasonable assurance the financial statements are free from material misstatements, whether caused by fraud or error. In forming my opinion I also evaluated the overall adequacy of the presentation of information in the financial statements.

Other than in my capacity as reviewer I have no relationship with or involvement in the activities of Tamahere Playcentre.

TAMAHERE PLAYCENTRE BUILDING PROJECT BUDGET

Updated: 28 April 2016

ANTICIPATED ITEMS

Est. \$ ex GST Est. \$ inc GST Actual \$ invoiced GST Paid by Comments

R9 tender

Preliminaries & General	500.00		500.00		
Siteworks: Shane Cowan Bobcats	1,700.00		1,700.00		
Roofing: Peter Lloyd Roofing (actual: Roofing Renovations)	4,672.00		4,672.00		
Aluminum Joinery: Alitect Windows	7,242.00		7,242.00		
Glazing: Glass & Glazing	280.00		280.00		
Insulation: Eco Insulation	2,180.00		2,180.00		
Joinery: Kitchen FX	12,975.00				
Painting & Decorating: Harmsworth & Bourke	5,658.00		5,658.00		
Floor Coverings: Expert Flooring	10,768.00		5,000.00		
Plumbing, Gas Reticulation, Drainlaying: Laser Plumbing	17,307.00		8,653.50		
Gutters	500.00		500.00		
Electrical: Mike McClennan	7,100.00		3,000.00		
Gib Stopper	3,900.00		3,900.00		
Miscellaneous: Resco wall partitions	1,398.00				
Skip, Tarps, Adfence, Edge Protection	1,850.00		1,850.00		
Main Contractor Materials: ITM	20,525.00		20,525.00		
Main Contractor's margin on subs (5%) + materials (10%)	5,264.00				
Main Contractors labour	34,560.00		34,560.00		Midlands: \$125,844.15
Contingency	5,000.00		5,000.00		WPA: \$17,374.04

Total price of tender	143,379.00	164,885.85	105,220.50 ex		Total covered: \$143,218.19
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Architect/Project Managers Fee

9,500.00		8,500.00	ex	WPA Capital Works Fund
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Insurance

452.55				
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Consent fees

WDC Building Consent - application fee	1,608.70	1,850.00	1,631.25	inc	Tamahere PC	9/11/2015 (\$218.75 refunded 26/11)
WDC Building Consent - Inspection fees (7 @ \$150)	913.04	1,050.00	1,050.00	inc	Tamahere PC	21/12/2015
WDC Building Consent - Other fees/levies if consent approved*	498.82	573.64	591.24	inc	Tamahere PC	21/12/2015
WDC Resource Consent - Outline Plan application		1,200.00	1,200.00	inc	Tamahere PC	19/10/2015
WDC Resource Consent - additional fee			191.25	inc	Tamahere PC	26/11/2015

Subtotal		4,673.64	4,663.74		
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ADDITIONAL ITEMS

	Est. \$ ex GST	Est. \$ inc GST	Actual \$ invoiced	GST	Paid by	Comments
Items required for consenting process						
Geotech testing of site for addition	400.00	460.00	460.00	inc	Tamahere PC	27/08/2015
Provision of Fire Design	1,070.00	1,265.00	1,230.50	inc	Tamahere PC	1/10/2015
Examination of septic system	800.00	920.00	920.00	inc	Tamahere PC	4/02/2016
Subtotal	2,270.00	2,645.00	2,610.50			

TENDER VARIATION ORDERS**CI-01 - Piled footings founded at 1.0m depth, supervised by structural engineer**

Additional costs associated with drilling and driving piles to 1.0m	1,312.00	1,508.80				
Supervision by structural engineer (Principal 1.25 hrs, 31km travel)	281.00	323.15				
CI-02 - Replace sliding aluminium door and allow for egress door	6,920.09	7,958.10				
CI-03 - Modification to fire and smoke alarm specifications	2,660.00	3,059.00				
CI-04 - Replace existing internal door with safety glass	2,352.30	2,705.15				
CI-05 - Miscellaneous minor works	2,612.00	3,003.80				
Subtotal	16,137.39	18,558.00		0.00		

ITEMS NOT INCLUDED IN TENDER PRICE**Additional items not included in tender documentation**

Heatpump mounting brackets and service	195.65	225.00				
Shower curtains & track	170.00	195.50				
Disability accessible hand rails - toilet and shower	300.00	345.00				
Interior painting of existing building	3,740.00	4,301.00				\$3,014.40 covered by WPA Maintenance Pool
Waterblast and paint front exterior existing building	1,100.00	1,265.00				
Insulation of existing playroom (ceiling and underfloor)	1,922.84	2,211.27				
Subtotal	7,428.50	8,542.77		0.00		

Wishlist items (not included in total project cost figures)

Painting remaining exterior existing building & posts	5,100.00	5,865.00				Looks very mismatched as is
Autex pinboard wall panels - far wall of extension only	1,660.44	1,909.50				
Overcupboard unit at Kitchen	400.00	460.00				
Carpet square at Playroom 4x4m	256.00	294.40				
Subtotal	7,416.44	8,528.90		0.00		

TOTAL PROJECT COST**185,285.95****TOTAL \$ INVOICED TO DATE****120,994.74****PAYMENTS TO DATE**

	Promised (ex GST)	Paid	
Tamahere PC accounts	4,000.00	7,274.24	inc GST
Waikato Playcentre Assn - Capital Works Fund	9,500.00	8,500.00	ex GST
Waikato Playcentre Assn - Maintenance Pool	3,014.40		ex GST
Waikato Playcentre Assn - Emergency Bridging Loan	17,374.04		ex GST
Midland Capital Works Fund	125,844.15	105,220.50	ex GST
Total payments	159,732.59	120,994.74	

Plus \$10,000.00 contingency

PROJECT DEFICIT**-22,279.12**

Grey shading = factored into original Midlands application

***WDC Building Consent - breakdown of fees/levies**

Building Research Assn Levy	164.00
Min Business, Innovation & Employment	329.64
Accreditation Levy	55.00
Scanning & storage of building consent & docs	25.00
Building Consent photocopying	17.60



Certificate of Registration

Tamahere Playcentre

This is to certify that Tamahere Playcentre was registered as a charitable entity under the Charities Act 2005 on 30 June 2008.

Registration number: CC38440

Sid Ashton
Chair

Trevor Garrett
Chief Executive



CERTIFICATE OF LICENCE

Early Childhood Education and Care Centre

Licence Class: Sessional

Service Provision: Parent Led

Licence Status: Full

The named Service Provider is licensed to operate an Early Childhood Education and Care Centre at the premises described subject to continued compliance with the Education (Early Childhood Services) Regulations 2008 and with the following conditions:

Name of Centre: Tamahere Playcentre (33024)

Address of Centre: Devine Road
Tamahere

Name of Service Provider: Waikato Playcentre Association

Service Provider Contact Person: Lisa Kahui

Conditions under which the Centre must operate are:

	Class	Service Provision	Hours of Operation	Maximum Children Attending
Monday	Sessional	Parent Led	9:00 a.m. to 12:00 p.m.	21, including up to 15 children under 2
Tuesday	Sessional	Parent Led	9:00 a.m. to 12:00 p.m.	21, including up to 15 children under 2
Wednesday	Does not Operate	Does not Operate		
Thursday	Does not Operate	Does not Operate		
Friday	Sessional	Parent Led	9:00 a.m. to 12:00 p.m.	21, including up to 15 children under 2
Saturday	Does not Operate	Does not Operate		
Sunday	Does not Operate	Does not Operate		

Date of Issue: 20 July 2015

For Secretary for Education

TOTAL PROJECT COST				
			184,486.38	
TOTAL \$ INVOICED TO DATE				60,128.24
<u>PAYMENTS TO DATE</u>		Promised (ex GST)	Paid	
Tamahere PC accounts		4,000.00	7,274.24	inc GST
Waikato Playcentre Assn - Capital Works Fund		9,500.00	6,000.00	ex GST
Waikato Playcentre Assn - Maintenance Pool		2,260.80		ex GST
Waikato Playcentre Assn - Emergency Bridging Loan		17,374.04		ex GST
Midland Capital Works Fund		125,844.15	46,854.00	ex GST
		Total payments	158,978.99	60,128.24
				Plus \$10,000.00 contingency
<u>PROJECT DEFICIT</u>			-22,233.15	

Grey shading = factored into original Midlands application

***WDC Building Consent - breakdown of fees/levies**

Building Research Assn Levy	164.00
Min Business, Innovation & Employment	329.64
Accreditation Levy	55.00
Scanning & storage of building consent & docs	25.00
Building Consent photocopying	17.60

Open Meeting

To	Discretionary & Funding Committee
From	TG Whittaker General Manager Strategy & Support
Date	18 April 2016
Prepared by	L van den Bemd Community Development Coordinator
Chief Executive Approved	Y
DWS Document Set #	1499579
Report Title	Application for Funding – David Johnstone Pukemokemoke Bush Trust

1. EXECUTIVE SUMMARY

The purpose of this report is to present an application for funding from David Johnstone Pukemokemoke Bush Trust towards the cost of Building a 360m long raised boardwalk.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support – Application for Funding – David Johnstone Pukemokemoke Bush Trust** – be received;

AND THAT an allocation of \$..... is made towards the cost of building a 360m long raised boardwalk;

OR

AND THAT the request from **David Johnstone Pukemokemoke Bush Trust** towards the cost of building a 360m long raised boardwalk is declined / deferred until for the following reasons:

3. BACKGROUND

The David Johnstone Pukemokemoke Bush Trust (“DJPB Trust”) is a 40 hectare reserve located in Tauhei.

It contains examples of lowland native bush which has been vastly established over the last 20 years, including one of the southernmost examples of natural kauri tree forest with individual trees being over 200 years old.

The DJPB Trust wants to develop a 360m long raised boardwalk to protect the trees from Phytophthora Taxon Agathis a disease that has affected other native Kauri tree bush areas throughout the north of New Zealand. The disease is spread by transfer of infected soil being carried throughout the forest by foot traffic. Foot wash stations have been installed as a measure to prevent the disease. It is the intention that the boardwalk will also assist with the elimination of disease being transferred throughout the Kauri tree forest.

Before the boardwalk project can commence the DJPB Trust and a team of volunteer's will be undertaking the removal of unwanted plants, weeds and animal pests in the area. This will be followed by the planting of 8,000 native trees and shrubs.

The Pukemokemoke Bush Reserve is a prime destination for walkers, picnickers, runners and schools.

The project is led by three senior members of the DJPB Trust volunteer group who are supported by 60 active friends of the DJPB Trust.

4. OPTIONS CONSIDERED

- 1) That the application is approved and an allocation of partial or full funding requested by made.
- 2) That the application is declined.
- 3) That the application is deferred.

5. FINANCIAL

Funding is available to allocate for the year.

The project is noted to cost \$34,193.00. The David Johnstone Pukemokemoke Bush Trust is seeking funding of \$5,000.00 towards the cost of building a 360m long raised boardwalk.

GST Registered	No
Set of Accounts supplied	Yes
Previous funding has been received by this organisation	No

6. POLICY

The application meets the criteria set in the Policy – one of which is that grants up to \$5,000.00 can be funded up to 100% at the discretion of the relevant Community Board or Committee or Council's Discretionary & Funding Committee.

For grants above \$5,000.00 a funding cap of 75% of the total project cost applies (whichever is the greater) and other funding needs to be sought.

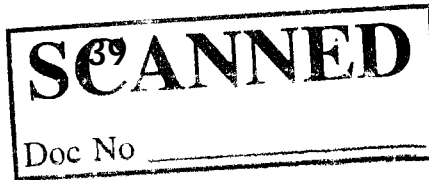
Funds cannot be uplifted until all sufficient funds for the project are approved.

7. CONCLUSION

Consideration by the Discretionary & Funding Committee is required with regard to this funding request.

8. ATTACHMENTS

Application for Funding



DISCRETIONARY FUNDING APPLICATION FORM

Important notes for applicant:

- It is recommended that, prior to submitting your application, you contact the Waikato District Council's community development co-ordinator, on 07 824 8633 or 0800 492 452, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Please read the Guidelines for Funding Applications document to assist you with completing this application form.
- Please note that incomplete applications WILL NOT be considered. **All parts of the application MUST be completed** and all supporting information supplied.
- All applications must be on this application for funding form. We will not accept application forms that have been altered.
- The **checklist on page 5 MUST be completed.**

Waikato District Community Wellbeing Trust Fund **yes**
Project

Section 1 – Your details

WAIKATO DISTRICT COUNCIL	
12 APR 2016	
Time...10:45am	Initials...K.P
NGARUAWAHIA	

Name of organisation

David JOHNSTONE Pukemokemoke Bush Trust

What is your organisation's purpose?

A charitable trust set up to manage and administer the David Johnstone Pukemokemoke Native Bush Reserve, a 38.9950 hectare bush reserve at Tauhei. Objectives are to develop, maintain and manage the Pukemokemoke Bush to :

- Manage the reserve in perpetuity, preserving and enhancing its historic archaeological, biological and aesthetic values, as asset of considerable local and regional value.
- Preserve and maintain existing features, and develop and enhance visitors experiences and appreciation.
- Protect and preserve indigenous flora, fauna, ecological associations and natural features, landscape, scenic and other intrinsic qualities of the reserve.
- Encouraging public access and enjoyment within a level sustainable, encouraging interest, particularly preservation, restoration, replanting and additional planting.
- Exterminate exotic flora and fauna (as far as possible) where they threaten the integrity of native species, including pampas, privet, climbing honeysuckle and possums.
- Raise money for the purpose of enhancing the trust's objectives.

Address: (Postal)

C/- Perpetual Guard
P O Box 1375
Hamilton 3240

Address: (Physical if different from above)

1382 Tauhei Road
Tauhei

Contact name, phone number/s and email address

Warwick Silvester
07 855 8236
silvester@hnpl.net

Charities Commission Number: (If you have one)

CC26044

Are you GST registered? **No** **Yes** -GST Number __/___/___

Bank account details 03 0104 0984913 01

Please quote the reference : 199568 Pukemokemoke

Bank : Westpac **Branch :** 79 Queen Street, Auckland

The following documentation is required in support of your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- Encoded deposit slip to enable direct credit of any grant payment made
- A copy of any documentation verifying your organisations legal status

Section 2 – Community wellbeing and outcomes

Which of the five community outcomes for the Waikato district does this project contribute to?
(See the guidelines sheet for more information on this section.)

Accessible Safe Sustainable **yes** Thriving Vibrant

Waikato District Community Outcomes

Accessible Waikato - A district where the community's access to transport infrastructure and technology meets its needs.

Sustainable Waikato - A district where growth is managed effectively and natural resources are protected and developed for future generations.

Thriving Waikato - A district that prides itself on economic excellence, where heritage and culture are protected and celebrated.

Healthy Waikato - A district with services and activities that promote a healthy community.

Safe Waikato - A district where people feel safe and supported within their communities.

Section 3 – Your event/project

What is your project, including date and location? *(please provide full details)*

The David Johnstone Pukemokemoke bush Reserve (PMM) is a 40ha reserve administered by a private trust and lying within WD at Tauhei. It contains an excellent example of lowland native bush which has been immeasurably enriched over the last 20 years by:

firstly the removal of plant weeds especially privet, pampas and honeysuckle.

secondly be the removal and control of all animal pests,

and **thirdly** by enrichment planting of at least 8,000 native trees and shrubs.

PMM has become a very desirable destination for walkers, picnickers and schools. The bush contains one of southernmost examples of natural kauri forest with individual trees over 200 years old.

Kauri in NZ has been subject to PTA (Phytophthora taxon Agathis) or kauri die back disease which is spreading from the north and is responsible for the death of many trees from Auckland north. The disease is spread by soil from infected sites carrying spores, being carried in on shoes. Infected trees may take up to five years to die, but so far there is no effective control other than to regulate what is carried on footwear.

We have installed foot wash stations above and below the kauri site but this is considered inadequate as it relies on 100% participation by walkers. In discussion with the biosecurity staff at WRC and with Landcare staff in Auckland we have concluded the only safe and sustainable way to preserve our trees from infection is the provision of a raised wooden walkway. To this end WRC has offered \$12,000 to get a process underway.

We have surveyed the current track which in the kauri area is 360m long and we have estimated the materials required to build such a boardwalk. See budget.

Section 4 Funding requirements Rural

Note : Please provide full details of how much your event/project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the event/project.

Please complete all of the following sections	GST Inclusive Costs (use this column if you are not GST registered)	GST Exclusive Costs (use this column if you are GST registered)
TOTAL COST OF THE PROJECT/EVENT	\$34,193.00	\$
Existing funds available for the project Total A		\$

Funding being sought from Waikato District Council

Project Breakdown (itemised costs of funding being sought) <i>If there is insufficient space below please provide a breakdown of costs on an additional sheet.</i>	\$	
See detailed budget on separate sheet	\$	\$
Rural discretionary Fund This application	\$5,000	\$
		\$
	\$	\$
	\$	\$
	\$	\$
Total Funds being sought from WDC Total B	\$5,000.00	\$

Has funding been sought from other funders? Yes YES No

If 'Yes', please list the funding organisation(s) and the amount of funding sought

a) Nil	\$ _____	\$ _____
b) Waikato regional Council committed	\$ 12,000.00 _____	\$ _____
c) WDC Wellbeing Trust Fund	\$ 17,193.00 _____	\$ _____
d)	\$ _____	\$ _____
Total of other funds being sought Total C	\$ 29,193.00 _____	\$ Nil _____

Total Funding Applied for (Add totals A, B & C together to make Total D) Total D	\$ 34,193.00 _____	\$
<i>Note : This total should equal the Total Cost of the Project/Event</i>		

Section 4 – Funding requirements Wellbeing

How many volunteers are involved? Who is involved in your project?

Our volunteer list contains 60 names of which 30 appear regularly at working bees.

We intend to canvass Morrinsville businesses for help in supplying staff assistance which several have done in the past

How will the wider community benefit from this project?

PMM is a prime destination for walkers and picnickers in the district, several areas are set aside for picnicking, weddings are held there,, four preschools visit weekly with children and schools use the bush as a teaching destination. Many runners and marathon trainees use the tracks for training. It is well used with as many as 60 people visiting on a weekend day.

<p><i>Note : This total should equal the Total Cost of the Project</i></p>		
--	--	--

Describe any donated material / resources provided for the project:

We have excellent relations with Thomsons ITM who have given us very good rates on all materials (see Budget)

Noel Sandford has indicated willingness for us to use all his equipment, I have budgeted a small amount for that but it represents a large donation.

Section 5 – Previous Funding Received from Waikato District Council

If you have received funding from or through the Waikato District Council for any project in the past two years, please list below:

Name of fund and project description	Amount received	Date
NIL		

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. Note: this will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned

Signed: _____ Name: _____

I certify that the funding information provided in this application is correct.

Signature: _____

[Handwritten Signature]

Date: _____

12/4/16

Position in organisation (tick which applies)

Chairman

Secretary

Treasurer

Signature: _____

[Handwritten Signature]

Date: _____

12 April 2016

Position in organisation (tick which applies)

Chairman

Secretary

Treasurer

Checklist

Please ensure you have completed all parts of the funding application form by marking the boxes below and include copies of all accompanying documentation required.

Please also ensure you attach the completed checklist with your application.

Items Required	Enclosed ✓
Read and understood the guidelines for funding applications document	/
Discussed your application with the Waikato District Council community development co-ordinator	/
Nominated the fund you are applying for	/
Completed Section 1 – Your details	/
Enclosed a full copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club	/
Enclosed an encoded deposit slip to enable direct credit of any grant payment made	/
Enclosed a copy of any documentation verifying your organisations legal status	/
Included copies of written quotes	/
Completed Section 2 - community outcomes	/
Completed Section 3 – details of your event/project	/
Completed Section 4 – Funding requirements	/
Completed Section 5 where funding has been received in the previous 2 years	/
Obtained two signatures on your application	/

Please note: Incomplete applications will not be considered. Applicants will be requested to submit relevant outstanding information within 5 days or their application will be returned.

Included documents

1. Statement of accounts
2. Budget for Walkway
3. Pukemokemoke Deposited plan
4. Trust document
5. Charitable status approval
6. Donee organisation Status
7. Charities Registration certificate
8. Bank deposit slip
9. Quotation Mahana graphics
10. Quotation Thomsons ITM
11. Confirmation of WRC grant of \$12000.00

①

Statement of Account for period ending 31 March 2015

PUKEMOKEMOKE BUSH TRUST

Accounting Policies

Basis of Preparation

- Statements of Account are prepared on a cash receipts and payments basis and unless specified there is no recognition of accrued income or expenditure.
- These accounts are supplied to provide a statement of transactions which have occurred during the accounting period and reflect the value of assets and liabilities at the end of the period.

Audit

- These statements have not been audited.

Foreign Currency

- Accounts held in foreign currency have not been converted back to New Zealand dollars.

Tax

- Where a client is registered for GST all transactions are shown exclusive of GST. Where a client is not registered for GST all transactions are shown inclusive of GST, except for our fees which are shown exclusive of GST.
- These accounts do not include an income tax position for this current statement period.

Contingent Liabilities

- Contingent liabilities, if any, will appear within the body of the Statement of Assets and Liabilities.

Disclaimer

- Where information has been provided by external sources Guardian Trust does not accept any responsibility for accuracy.

Basis of Valuation

- Assets are valued as follows:
 - Listed stocks and shares are valued on the basis of reported Stock Exchange prices.
 - Debentures and other fixed interest securities are shown at face value on the basis that such will be held until maturity unless otherwise specified. The amount attributable at the date of these statements may be an amortised value and include any premium or discount to the face value.
 - Realty is valued at the latest Quotable Value Limited valuation or other registered valuation.
 - Life insurance policies are valued at surrender value unless otherwise specified.
 - Other fixed assets are stated at cost unless otherwise specified.
 - No depreciation is provided unless specified.

Notes to the Accounts

- All uninvested cash balances are automatically deposited in the Company's Ledger Balance Pool to ensure they earn a rate of return. Interest is calculated according to the total earnings of the Pool after deduction of management fees of 1.20% p.a. of the value of the Pool, is credited to the client's account.
- Any queries regarding your accounts can be directed to the Accounting Manager by calling 0800 87 87 82.

PUKEMOKEMOKE BUSH TRUST

CAPITAL ACCOUNT

19956800 - EJS
HAMILTON

STATEMENT OF ACCOUNT FOR THE PERIOD 01 APR 2014 TO 31 MAR 2015

	DETAILS	TOTALS
	NZD	NZD
OPENING BALANCE		55,408.92
<u>RECEIPTS</u>		
GUARDIAN TRUST GROUP INVESTMENT FUNDS		
GUARDIAN CASH FUND		
WITHDRAWN ON 27 MAR 15	10,341.21	
GUARDIAN CASHPLUS MORTGAGE UNITS FUND		
FINAL REPAYMENT ON 28 APR 14	<u>1,752.31</u>	12,093.52
FUNDS TRANSFERRED		
FROM INCOME ACCOUNT ON 31 MAR 15	<u>1,262.76</u>	1,262.76
DONATIONS		
M P CRYER ON 20 JUN 14	20.00	
WAIKATO REGIONAL COUNCIL ON 26 JUN 14	1,000.00	
C A VAZEY ON 15 SEP 14	10.00	
C A VAZEY ON 15 SEP 14	90.00	
WAIKATO REGIONAL COUNCIL ON 22 SEP 14	572.99	
B F & S J GORDON ON 30 OCT 14	500.00	
WEL ENERGY TRUST GRANTS PROGRAMME 14/15	3,000.00	
RANDELL BRYANY ON 10 FEB 15	200.00	
S & G MUTHUKUMARASWAMY ON 19 MAR 15	60.00	
K A DES FORGES ON 20 MAR 15	1,000.00	
M CANNONS ON 26 MAR 15	<u>10.00</u>	6,462.99
<u>PAYMENTS</u>		
GUARDIAN TRUST GROUP INVESTMENT FUNDS		
GUARDIAN CASH FUND		
DEPOSITED ON 28 APR 14	<u>-1,752.31</u>	-1,752.31
SOLICITORS COSTS		
NEVERMAN BENNETT ON 03 OCT 14	-517.50	
RE LEASE		
RAE AND WRIGHT LTD ON 31 OCT 14	<u>-1,640.00</u>	-2,157.50
RE LEASE		
GENERAL PAYMENTS		
BANKWOOD PUBLICATIONS ON 22 APR 14	-250.00	
PRINT FLYERS		
CARRIED FORWARD		71,318.38

PUKEMOKEMOKE BUSH TRUST

INCOME ACCOUNT

19956800 - EJS
HAMILTON

STATEMENT OF ACCOUNT FOR THE PERIOD 01 APR 2014 TO 31 MAR 2015

	DETAILS	TOTALS
	NZD	NZD
OPENING BALANCE		0.00
<u>RECEIPTS</u>		
GUARDIAN TRUST GROUP INVESTMENT FUNDS		
INTEREST ON DAILY BALANCES	<u>1,296.90</u>	1,296.90
PORTFOLIO INVESTMENT ENTITIES (PIE)		
PIE INCOME		
GUARDIAN CASH FUND	<u>298.65</u>	298.65
<u>PAYMENTS</u>		
FUNDS TRANSFERRED		
TO CAPITAL ACCOUNT ON 31 MAR 15	<u>-1,262.76</u>	-1,262.76
OUR FEES		
INCOME COLLECTION CHARGE	-79.79	
RECOVERY CHARGES	<u>-220.00</u>	-299.79
GST ON OUR FEES	<u>-33.00</u>	-33.00
CLOSING BALANCE		0.00

PUKEMOKEMOKE BUSH TRUST

CAPITAL ACCOUNT

19956800 - EJS
HAMILTON

STATEMENT OF ACCOUNT FOR THE PERIOD 01 APR 2014 TO 31 MAR 2015

	DETAILS	TOTALS
	NZD	NZD
BROUGHT FORWARD		71,318.38
ALAN LEADLEY ON 07 MAY 14	-58.97	
\$27.98 WASP CONTROL		
\$30.99 KAURI DIEBACK PROJECT		
MAHANA GRAPHICS ON 23 MAY 14	-34.50	
SELF ADHESIVE KAURI WALK BATH		
GEORGE HOPA RE MOWER ON 10 JUN 14	-1,000.00	
ALAN LEADLEY ON 12 JUN 14	-278.62	
\$49.47 WEEDKILLER - MITRE 10 MEGA		
\$29.64 DIESEL - BRUCE CRYER		
\$29.79 BUNNINGS RE KAURI DIE BACK		
\$12.95 PLACEMAKERS RE LIME		
\$29.75 COUNTDOWN RE VAZEY CHILD WORK GROUP		
\$127.02 NEW WORLD REFRESHMENTS FOR VOLUNTEER DAYS		
MAHANA GRAPHICS RE SIGN ON 12 JUN 14	-195.50	
FULL BLOOM NURSERY LTD ON 30 JUN 14	-1,635.30	
560 NATIVE TREES		
WARWICK SILVESTER ON ON 30 JUN 14	-365.78	
\$28.75 TRACTOR SWAY ARM		
\$185.08 DIESEL		
\$49.24 FENCE PALING AND CONCRETE MIX		
\$62.78 TIMBER		
\$39.95 CONTAMINATING POUCHES		
VOLUNTEERING WAIKATO ON 23 JUL 14	-40.00	
ANNUAL SUBSCRIPTION		
ALAN LEADLEY ON 23 JUL 14	-140.00	
130 TREES TAMAHERE GULLY CARE		
WARWICK SILVESTER ON 20 AUG 14	-2,187.26	
\$1,358.73 TE WHANGAI TRUST 360 TREES		
\$579.20 TE WHANGAI TRUST 160 TREES		
\$72.44 HIREPOOL POST HOLE BORER		
\$71.01 HIREPOOL POST HOLE BORER		
\$78.00 FRAMLANDS WEED MASTER		
\$27.88 COUPLANDS LUNCH TRUSTEE MEETING		
ALAN LEADLEY ON 11 SEP 14	-222.18	
\$196.18 POSTS FOR SIGNS		
\$26.00 STAKES AND TIES		
MAHANA GRAPHICS ON 11 SEP 14	-322.00	
SIGNS		
ALLAN LEADLEY ON 16 SEP 14	-79.37	
\$68.39 REPAIRS TOILET		
\$10.98 SCREWS RE SIGNS		
THOMSONS TIMBER SUPPLIES ON 23 OCT 14	-1,343.67	
TIMBER AND FIXINGS		
CARRIED FORWARD		71,318.38

PUKEMOKEMOKE BUSH TRUST

CAPITAL ACCOUNT

19958800 - EJS
HAMILTON

STATEMENT OF ACCOUNT FOR THE PERIOD 01 APR 2014 TO 31 MAR 2015

	DETAILS	TOTALS
	NZD	NZD
BROUGHT FORWARD		71,318.38
ALLAN LEADLEY ON 20 NOV 14	-623.39	
\$583.39 WEED CONTROL		
\$40.00 KAURI DIE CAST		
KEITH HOLBOROW ON 29 JAN 15	-63.97	
ZERO WEED BRUSHES		
BANKWOOD PUBLICATIONS ON 02 FEB 15	-250.00	
1000 FLYERS		
KEITH HOLBOROW ON 24 FEB 15	-249.93	
\$115.00 TRACK MARKERS		
\$33.99 ZERO WEED BRUSH		
\$32.98 SPADE		
\$37.96 SHOVEL		
\$30.00 SICKLES		
ANGLICAN ACTION ON 30 MAR 15	-2,323.00	-11,663.44
FRIENDS OF PUKEMOKEMOKE DINNER		
OUR FEES		
PHILANTHROPY SERVICES FEE	-597.50	
SPECIAL FEES ALL ATTENDANCES IN	-3,952.00	-4,549.50
REGARDS TO CUSTODIAN FOR THE YEAR 01		
APR 14 TO 31 MAR 15		
GST ON OUR FEES	-682.43	-682.43
CREDIT CLOSING BALANCE		54,423.01

PUKEMOKEMOKE BUSH TRUST

19856800 - EJS
HAMILTON**STATEMENT OF ASSETS AND LIABILITIES AS AT 31 MAR 2015**

	DETAILS NZD	TOTALS NZD
ASSETS		
ACCOUNT BALANCES		
CAPITAL ACCOUNT	54,423.01	
INCOME ACCOUNT	<u>0.00</u>	54,423.01
REALTY		
PUKEMOKEMOKE RESERVE		
NOTICE OF VALUATION AS AT 01 JUL 11	<u>137,000.00</u>	137,000.00
SUNDRY ASSETS		
TRACTOR	<u>5,000.00</u>	5,000.00
EXCESS OF ASSETS OVER LIABILITIES		196,423.01

2

Budget for Kauri walkway project.

*Building materials for 300m length Thomsons ITM (see quote)	16 630
**Length extended by 60m	3,326
Signage Mahana graphics (quote)	552
Plants for restoration 600 @ \$4 ex Full bloom	2,400
Rental of power equipment saw, generator, nail gun	900
Retainer for supervisor/manager 200 hours at \$30	6,000
Upgrade and move existing foot wash stations	2,000
Total	31,808
***Contingency of 7.5%	2,385
Total	34,193
Less grant from RDC	12,000
Total applied for	22,193

Footnotes

* Thomsons ITM supply us at heavily discounted prices, this quote is about 40% less than retail and less than trade prices.

** Since seeking quote we have resurveyed the site with GPS and found it is nearer 360m long

*** This is an exceedingly complex job to cost and we seek a small contingency to cover unseen costs. All unused monies will be returned.

3



**COMPUTER FREEHOLD REGISTER
UNDER LAND TRANSFER ACT 1952**



Search Copy

R W Muir
Registrar-General
of Land

Identifier SA53D/10
Land Registration District South Auckland
Date Issued 01 September 1995

Prior References
SA10D/285

Estate	Fee Simple
Area	38.9950 hectares more or less
Legal Description	Lot 1-2 Deposited Plan South Auckland 66997

Proprietors
The David Johnstone Pukemokemoke Bush Trust

Interests

Subject to Section 241 Resource Management Act 1991
B293715.5 Conservation Covenant pursuant to Section 77 Reserves Act 1977 by The Waikato District Council - 1.9.1995
at 1.45 pm

4

Deed of Variation of Trust

David Johnstone Pukemokemoke Bush Trust

This Deed is dated: 8 December 2006
(Date)

Parties:

The Settlor: **DAVID JOHNSTONE CHARITABLE TRUST BOARD**
(incorporated under the Charitable Trusts Act 1957)

The Trustees: **GERTRUDE MARY LLOYD** of Te Kauwhata, Retired,
DAVID KELLY LLOYD of Te Kauwhata, Farmer and
BROOKE DES FORGES of Hamilton, Retired Farmer

Background:

- A. By deed dated 16 November 1994 ("the Trust Deed"), the Settlor established a trust known as the David Johnstone Pukemokemoke Bush Trust ("the Trust")
- B. Under clause 23 of the Trust Deed the Trustees (with the prior consent of the Settlor) may vary the provisions of the Trust Deed
- C. The Trustees wish to vary the Trust Deed as set out in the Schedule to this Deed. The Settlor consents to such variation.

By this Deed:

- 1. Clause 4 of the Trust Deed is now replaced by the clause set out in Part A of the Schedule to this Deed.
- 2. Clause 21 of the Trust Deed is now varied to read set out in Part B of the of the Schedule to this Deed.
- 3. The Settlor gives its consent to these changes.
- 4. Execution of this Deed by any person is to be treated as execution in all capacities in relation to the Trust.

SIGNED by **GERTRUDE MARY LLOYD** in)
the presence of:)

G. M. Lloyd

E. Slater
Signature of Witness

Full Name of Witness **EILEEN J SLATER**
Trust & Financial Services Manager
NZ Guardian Trust

Occupation **Hamilton**

Address

G. M. L.
D. K. L.

Deed of Variation of Trust

David Johnstone Pukemokemoke Bush Trust

SIGNED by DAVID KELLY LLOYD in the presence of:)

David Kelly Lloyd

E. J. Slater
Signature of Witness

Full Name of Witness EILEEN J SLATER
Trust & Financial Services Manager
NZ Guardian Trust
Hamilton

Occupation

Address

SIGNED by BROOKE DES FORGES in the presence of:)

B. DesForges

E. J. Slater
Signature of Witness

Full Name of Witness EILEEN J SLATER
Trust & Financial Services Manager
NZ Guardian Trust
Hamilton

Occupation

Address

EXECUTED by DAVID JOHNSTONE CHARITABLE TRUST BOARD in the presence of:

David Johnstone
Trustee



S. M. Slater
Trustee

E. J. Slater
Signature of Witness

Full Name of Witness EILEEN J SLATER
Trust & Financial Services Manager
NZ Guardian Trust
Hamilton

Occupation

Address

S. M. Slater
WR
ES

Schedule

A. New Clause 4:

"4. TRUSTEES

- (a) At any one time there must be at least four and no more than seven Trustees. Each Trustee must:
- (i) Hold office for no more than five years
 - (ii) Retire as specified in sub-clause (c) below
- However any Trustee may be re-elected or re-appointed.
- (b) The Trustees are:
- (i) The "Founder's Trustees": at least four and not more than six Trustees appointed by the Trustee or Trustees of the David Johnstone Charitable Trust from time to time;
 - (ii) One Trustee appointed by the management committee (established under clause 8);
 - (iii) At each annual general meeting of members (held under clause 10), one Trustee may be elected but only if this will not increase the total number of Trustees beyond seven.
- (c) Every year the Trustees must hold an annual general meeting of Trustees. One of the Trustees must retire at this meeting. The Trustee to retire must be the one who has held office for the longest time, calculated from the date when that Trustee was last elected or appointed Trustee. If two or more Trustees qualify as the one longest in office (because both have been in office for exactly the same length of time since last elected or appointed) only one of the them need retire. The one to retire will be selected by drawing lots.
- (d) Following a retirement under sub-clause (c), the resulting vacancy must be filled in the same manner as the original appointment or election of the Trustee who has retired.
- (e) A Trustee must cease to hold that office if that Trustee:
- (i) Resigns by written notice received by the secretary (appointed under clause 5); or
 - (ii) Becomes bankrupt or insolvent; or
 - (iii) No longer has full legal capacity; or
 - (iv) Is convicted by an offence punishable by two years in prison; or
 - (v) Is absent from three consecutive meetings of the Trustees without leave of the chair or secretary; or
 - (vi) Dies; or
 - (vii) Is removed from office by a unanimous decision of all of the other Trustees.

- (f) A notice in writing from the chair of the meeting at which a Trustee was elected or appointed must be accepted as conclusive evidence that the Trustee has been so appointed provided the secretary receives that notice prior to the meeting of the Trustees."

B. New Clause 21:

"21 AUDIT

- (a) The Trustees need not appoint an external auditor provided:
- (i) The New Zealand Guardian Trust Company Limited ("Guardian Trust") continues to act as Custodian Trustee;
 - (ii) All receipts and payments of trust money are handled by Guardian Trust; and
 - (iii) All payments are ratified by the Trustees
- (b) An audit of the trust account will not be required if:
- (i) The Trustees pass a resolution to that effect; and
 - (ii) That resolution is submitted to and approved by the David Johnstone Charitable Trust Board."

G. N. L.
D. K. L.
S. J.



Inland Revenue
Te Tari Taake

Hamilton Service Centre
Rural Bank Building
Claudelands Road
Private Bag
Hamilton
New Zealand

Telephone 07-834 7200
Facsimile 07-834 7001

Direct Dial
07 834 7449

25 June 1997

Tanner Fitzgerald Getty
/ Barristers and Solicitors
P O Box 95
HAMILTON

CHARITABLE APPROVAL
DAVID JOHNSTONE PUKEMOKEMOKE BUSH TRUST
IRD NO: 60-346-879
OUR REF: HN/TLS/KJP

Dear Sir

I am pleased to advise that the David Johnstone Pukemokemoke Bush Trust is approved for the following purposes of the Revenue Acts.

Income Tax Act 1994

Section KC 5(1)

Provides a rebate for income tax purposes for donations of \$5.00 or more made by an individual taxpayer to the organisation. The overall maximum rebate allowable is the smaller of:

- A sum equal to 33 1/3 percent of the aggregate of all gifts and/or donations made by the taxpayer; or,
- The sum of \$500.00.

To qualify for the rebate the taxpayer must produce a receipt from the organisation that meets the following criteria:

- Be officially stamped with the name of the organisation; and,
- Show the date the gift and/or donation was received; and,
- Be signed by a person authorised by the organisation to accept donations.

5

(2)

Section CB 4(1)(c)

The organisation will be exempt from income tax on income, other than business income, derived by the trustees in trust for charitable purposes.

Section DJ 4

Provides for a deduction in respect of cash donations made by a public company to qualifying charitable organisations.

The deduction in respect of donations to any one organisation is limited to the maximum of one percent of the company's assessable income, or \$4,000.00. There is an overriding limitation that companies cannot claim as a deduction donations in excess of 5% of their assessable income or \$1,000.00, whichever is the greater, in any income year.

Estate and Gift Duties Act 1968**Section 5**

Relief for testamentary gifts based on the amount of such gifts or \$100,000.00, whichever is the lesser.

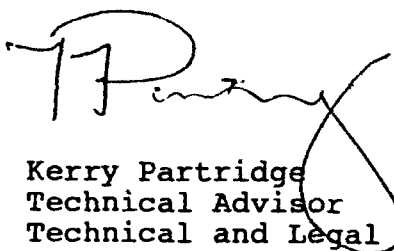
Section 73(1)

Exemption of qualifying gifts from estate and gift duties.

Stamp and Cheque Duties Act 1971**Sections 18(b) and (c)**

Exemption from conveyance duty in relation to the conveyance of property to the trust.

Yours faithfully



Kerry Partridge
Technical Advisor
Technical and Legal Support

DLN200445285400S1



Inland Revenue
Te Tari Taake

Inland Revenue Department,
Private Bag, Hamilton

6

00016

Telephone 0800 377 774
Facsimile

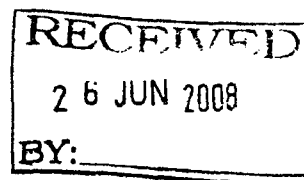
20th June 2008

PUKEMOKEMOKE BUSH TRUST
P O BOX 1934
SHORTLAND STREET AUCKLAND 1015

IRD Number 60-346-879

Our Reference 201169976200

Dear Sir/Madam



Donee organisation status

Your charitable organisation has recently been registered by the Charities Commission and has indicated in its application that it will receive donations.

Individuals can claim a donation rebate and Maori authorities and certain companies can claim a deduction for donations to your organisation. For existing charities this confirms your continuing donee organisation status.

The rebate and deductions are allowable under the following provisions:

Section KC 5 of the Income Tax Act 2004

An individual can claim a rebate for income tax purposes for cash donations of \$5 or more made to your organisation. The overall maximum rebate allowable is the smaller of:

- a sum equal to a third of the aggregate of all donations made by the individual, or
- the sum of \$630.

To qualify for the rebate the individual must produce a receipt from your organisation that:

- is officially stamped with the name of your organisation
- shows the date the donation was received
- is signed by a person in your organisation authorised to accept donations.

Section DB 32 Income Tax Act 2004

A company that is not a close company or a close company listed on a recognised exchange can claim a deduction for donations of money made to your organisation.

The deduction available to the company for donations made to all charitable organisations in that income year cannot exceed 5% of its income before making the deduction.

00017* **Section DV 11 Income Tax Act 2004**

A Maori authority can claim a deduction for donations of money made to your organisation.

The deduction available to the Maori authority for donations made to all charitable organisations in that income year cannot exceed 5% of its income before making the deduction.

Note: Donee status does not imply any form of income tax exemption or donors' relief from gift duty.

Limited to New Zealand

A rebate or deduction will only apply where funds are applied by your organisation for charitable, benevolent, philanthropic or cultural purposes wholly or principally within New Zealand.

If you apply funds for those purposes outside New Zealand, we ask you to maintain a separate account that clearly identifies those funds.

Record keeping

Your organisation must keep all records for seven years. They must be in English, unless we give you written approval to use another language.

Your organisation must also keep records showing:

- the source of donations received, and
- how its funds have been used, whether in New Zealand or overseas.

For further enquiries please visit our website www.ird.govt.nz or call us on 0800 377 774.

Yours faithfully

Lorraine Elliott

Area Manager

Certificate of Registration

David Johnstone Pukemokemoke Bush Trust

Registration number: CC26044

This is to certify that David Johnstone Pukemokemoke Bush Trust was registered as a charitable entity under the Charities Act 2005 on 18 June 2008.



Sid Ashton
Chair



Trevor Garrett
Chief Executive

(7)



07 849 3479 07 849 3020 signs@mahanagraphics.co.nz

- Sign Manufacturers
- Design & Illustration
- High Resolution Digital Printing
- Corporate Branding
- 3D & Multimedia
- Display Systems
- Clothing Transfers

QUOTATION

9

Pukemokemoke Bush Trust
Attention: Warwick Silvester

06.04.2016

- To setup artwork/layouts - \$80.00 per hour plus gst, charged accordingly.
Client will supply print ready artwork.
- To signwrite and supply x6 single sided ACM (aluminium composite material) signs @ 600mm x 450mm each, as discussed - \$480.00 plus gst.

gst = 552

Kind Regards,
Sonia Swinbourne.

Quotations remain valid for 30 days only

Please check all artwork thoroughly and refer to our terms of trade, as set out in the attached Romalpa Clause, before signing. All layouts and designs remain the property of Mahana Graphics (1984) Limited, until paid for in full. Any unauthorised reproductions will incur artwork and set-up charges.

Please sign and return this form to us via fax or email, before the commencement of work

This Quotation is based on the use of the BEST QUALITY materials and professional craftsmanship, by QUALIFIED SIGNWRITERS & DESIGNERS. If a lower quality is acceptable for this project, please ask us for advice on cheaper production methods and/or materials.

(10)

QUOTATION

THOMSONS ITM.

Pukemokemoke Bush Trust
 C/- Guardian Trust
 PO Box 1375
 HAMILTON 3240

David Johnstone Pukemokemoke B
 1382 Tauhei Road
 (Just past the quarry)
 Short truck as tight turns

06/04/16

PUKEMOKE WALKWAY

Mike va 1

QUOTATION: 55449

Code	Description	Unit	Supplied	Price	Amount
Quote for Walkway					
RA1500504N2R48	150X50 RAD H4 N2 RS 4.8M ONLY# 2000/0.900 100/6.000	LM	2400.000	3.95	9480.00
PP4PSH182	1.8M NO2 HALF ROUND POST H4	EA	410.000	5.99	2455.90
BSEB10160	BOLT ENGINEER GALV M10X160MM	EA	900.000	0.95	855.00
BSWA10GQ	WASHER SQUARE 50X50X10 GALV	EA	1800.000	0.30	540.00
WNHX13090050	NETTING HEXAGONAL 13X0.7X900 50M	ROLL	6.000	127.00	762.00
NSGF1004005	NAILS FLATHEAD 100X4.0 GALV 5KG	BOX	10.000	21.68	216.80
NSSB2728005	STAPLES BARBED 27X2.80 GALV 5KG	PK	4.000	37.95	151.80
XFD	FREE DELIVERY		1.000		

SUBTOTAL \$14461.50

GST \$2169.23

 =====
 TOTAL \$16630.73
 =====

QUOTE IS VALID FOR 30 DAYS. GOODS ARE EX YARD, GST EXCLUSIVE UNLESS OTHERWISE STATED. FULL PAYMENT DUE ON RECEIPT OF GOODS UNLESS OTHERWISE ARRANGED. QUANTITIES ARE ESTIMATE ONLY.

Deed No: ICM2015/2016-1578

11

Waikato Regional Council
and
David Johnstone Pukemokemoke Bush Trust

Funding Deed
Kauri Track Upgrade

Confirmation of WRC grant

Parties

1. Waikato Regional Council ("WRC")

WRC Key Contact Person

Kim Parker
Biosecurity Officer (Pest Animals) – Integrated Catchment Management
Waikato Regional Council
401 Grey Street, Hamilton East
Private Bag 3038, Waikato Mail Centre
HAMILTON 3240
Phone: (07) 859 0728
Fax: (07) 859 0998
Email: kim.parker@waikatoregion.govt.nz

2. David Johnstone Pukemokemoke Bush Trust ("PBT")

SPSC Key Contact Person

Warrick Silvester
David Johnstone Pukemokemoke Bush Trust
Address
Phone: 027 681 8426
Email: silvester@hnpl.net

Each one a Party or together referred to as the Parties.

Background

- A. The Pukemokemoke Bush Reserve is an area of lowland native forest gifted to New Zealand by David Johnstone in 1990. The Pukemokemoke Bush Reserve is administered by the PBT.
- B. WRC has agreed to provide one-off funding to PBT of \$12,000 plus GST to partially fund the Project.
- C. The Parties have now agreed to enter into this Deed based on the terms and conditions set out below.

Matters Agreed

1. Definitions

“Confidential Information” means all know-how, financial information and other valuable, commercial or sensitive information in whatever form, including inventions (whether or not reduced to practice), trade secrets, formulae, graphs, drawings, reports, biological materials, samples, devices, models and any other materials or information of whatever description held by a Party which has been or will in the future be disclosed by that Party to another Party that:

- (a) the Party disclosing such information specifies as confidential;
- (b) is of a class that a reasonable person would regard as confidential; or
- (c) in the circumstances the Parties ought to regard as confidential.

The following will not constitute Confidential Information:

- (a) information which is substantially in the public domain prior to its disclosure by a Party to another Party or which substantially enters the public domain after its disclosure otherwise than as a result of an unauthorised disclosure by a Party to this Deed; and
- (b) information which is rightfully known by a Party (as shown by its written record) prior to the date of disclosure where that Party has the lawful power to disclose such information on a non-confidential basis.

“Deed” means this Funding Deed and related schedule(s).

“Intellectual Property” means all intellectual and industrial property rights and interests (including common law rights and interests) arising by virtue of any law or custom relating to the protection of intellectual property or the protection of Confidential Information and, including, without limitation:

- (a) trademarks, applications for trademarks, trade name(s), symbols, logos, packaging and other get-up (whether registered or unregistered);
- (b) know-how, being technical and other information or experience or trade secrets;
- (c) inventions, discoveries and novel designs, whether or not registered or registerable as patents, designs or copyrights, including developments or improvements of equipment or products, technology, processes, methods or techniques;
- (d) patents and applications for patents;

Open Meeting

To	Discretionary & Funding Committee
From	TG Whittaker General Manager Strategy & Support
Date	18 April 2016
Prepared by	L van den Bemd Community Development Coordinator
Chief Executive Approved	Y
DWS Document Set #	1499580
Report Title	Application for Funding – The Anglican Parish of Bombay Pokeno

1. EXECUTIVE SUMMARY

The purpose of this report is to present an application for funding from the Anglican Parish of Bombay Pokeno towards the cost of restoring the joint grave of Harriet Johnston and Francis William Pyne and the unveiling of the restored monument.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support – Application for Funding – the Anglican Parish of Bombay Pokeno** – be received;

AND THAT an allocation of \$..... is made towards the cost of restoring the joint grave of Harriet Johnston and Francis William Pyne and the unveiling of the restored monument;

OR

AND THAT the request from the **Anglican Parish of Bombay Pokeno** towards the cost of restoring the joint grave of Harriet Johnston and Francis William Pyne and the unveiling of the restored monument is declined / deferred until for the following reasons:

3. BACKGROUND

The Anglican Parish of Bombay Pokeno wants to restore the joint grave of Harriet Johnstone (died 1916) and Francis William Pyne (died 1926) who were residents of and benefactors to the Pokeno district.

The grave is currently in a poor state and requires work to be undertaken by a professional monumental mason. The work will include building new footings and repairs to the monument and the inscriptions. There are no living relatives to care for the grave.

Paul Harris, monumental mason and former resident who is familiar with the Johnston/Pyne story will be undertaking the project.

The Parish see the project as being vital to protect the heritage of Pokeno.

The grave is located at the Anglican Parish of Bombay Pokeno Cemetery in Frazer Road, Pokeno.

The parish acknowledges that Council consent is required to undertake the work.

In addition to restoration of the joint grave the Parish is planning to hold a public community event to unveil the restored grave. They also see this as an opportunity to share the history of Pokeno with the many new residents who they hope will attend the service.

4. OPTIONS CONSIDERED

- 1) That the application is approved and an allocation of partial or full funding requested by made.
- 2) That the application is declined.
- 3) That the application is deferred.

5. FINANCIAL

Funding is available to allocate for the year.

The project is noted to cost \$6,850.00. The Anglican Parish of Bombay Pokeno is seeking funding of \$4,350.00 towards the cost of restoring the joint grave of Harriet Johnston and Francis William Pyne and the unveiling of the restored monument.

GST Registered	Yes
Set of Accounts supplied	Yes
Previous funding has been received by this organisation	No

6. POLICY

The application meets the criteria set in the Policy – one of which is that grants up to \$5,000.00 can be funded up to 100% at the discretion of the relevant Community Board or Committee or Council's Discretionary & Funding Committee.

For grants above \$5,000.00 a funding cap of 75% of the total project cost applies (whichever is the greater) and other funding needs to be sought.

Funds cannot be uplifted until all sufficient funds for the project are approved.

7. CONCLUSION

Consideration by the Discretionary & Funding Committee is required with regard to this funding request.

8. ATTACHMENTS

Application for Funding

The Anglican Parish of Bombay Pokeno

150 Bombay Road, Rd1 Bombay, Auckland 2675

www.bombay-pokeno.org.nz

24 March 2016

The Discretionary Funding Committee
Waikato District Council
PO Box 544
Ngaruawahia 3742



Kia ora,

Re: Discretionary Funding Application from the Anglican Parish of Bombay-Pokeno
Restoration of Harriet Johnston/Francis Pyne grave community project.

Following a discussion with Mayor, Allan Sanson and Councillor, Jacqui Church, with one of our subcommittee members Tricia Graham, a Pokeno resident, recently we have been encouraged to submit this application for consideration.

Please find enclosed our application for the restoration of the grave of the two benefactors of the Pokeno District Harriet Johnston and Francis Pyne.

Included in the enclosure are:

- the completed application forms duly signed.
- Explanatory notes and background information.
- Quote from monumental mason Paul Harris, together with confirmation of his generous donation towards the cost.
- Bank Deposit slip.
- A copy of our Parish Financial Statement which has been audited for our annual meeting on 3 April.
- As verification of our legal status I have included the identification statement from our New Zealand Historic Places Trust Registration report. St Mary's is a Grade II listed building.

As well we have included a detailed explanation of the project and the lives of Harriet Johnston and Francis Pyne. In the time these two lived in Pokeno they both made a significant contribution to the district. It is only right that we, as they successors and beneficiaries should ensure that their resting place is a fitting memorial.

Yours sincerely,

Bruce B Owen
Priest in Charge

092946629 021618962
bbo@paradise.net.nz

29 MAR 2016

 Waikato District Council
DISCRETIONARY FUNDING APPLICATION FORM
Important notes for applicant:

- It is recommended that, prior to submitting your application, you contact the Waikato District Council's community development co-ordinator, on 07 824 8633 or 0800 492 452, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Please read the Guidelines for Funding Applications document to assist you with completing this application form.
- Please note that incomplete applications WILL NOT be considered. All parts of the application MUST be completed and all supporting information supplied.
- All applications must be on this application for funding form. We will not accept application forms that have been altered.
- Please ensure you complete the checklist on page 5.

Which fund are you applying to: (Please tick appropriate box)

Discretionary and Funding Committee



OR

Community Board / Committee Discretionary Fund

Raglan

Taupiri

Onewhero-Tuakau

Ngaruawahia

Huntly

Te Kauwhata

Meremere

Section I – Your details**Name of organisation**

ANGLICAN PARISH OF BOMBAY POKENO

What is your organisation's purpose?
 Church worship, Mission, Christian education,
 Outreach, care and fellowship and the maintenance
 of our historical heritage
Address: (Postal)

150 BOMBAY ROAD, RD1, BOMBAY AUCKLAND 2675

Address: (Physical if different from above)**Contact name, phone number/s and email address**

BRUCE OWEN 09 294 66 29 bbo@paradise.net.nz

Charities Commission Number: (If you have one)

CC 31449

Are you GST registered? No Yes GST Number 1 2, 1 8 5, 0 5 5
 Bank account details 0 2, 0 4 0 4, 0 0 1 3 0 7 8, 0 0
 Bank Bank of New Zealand Branch Pukekohe

The following documentation is required in support of your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- Encoded deposit slip to enable direct credit of any grant payment made
- A copy of any documentation verifying your organisations legal status

Section 2 – Community wellbeing and outcomes

Which community wellbeing will your project contribute to?

(See the guidelines sheet for more information on this section.)

Social Economic Cultural Environmental

Which of the five community outcomes for the Waikato district does this project contribute to?

(See the guidelines sheet for more information on this section.)

Accessible Safe Sustainable Thriving Vibrant

Section 3 – Your event/project

What is your event / project, including date and location ? (please provide full details)

Our project is the restoration of the joint grave of Harriet Johnston (died 1916) and Francis Pyne (died 1926), residents of and benefactors to the Pokeno district. Their grave is currently in a poor state of repair and unbecoming to their memory. The project will include a professional restoration of the grave site by monumental mason, Paul Harris, a himself a former resident of Pokeno. The project will also include a public unveiling to which local historians and curators of local museums, local residents and representatives of the Council will be invited. (See attached documentation)

Who is involved in your event / project?

The project is driven by the Vestry of the Anglican Parish of Bombay Pokeno. It is run by a subcommittee of three. (See attached documentation)

How many volunteers are involved?

It is not a project that lends itself to volunteers, but it is run by a subcommittee of three, but with other volunteers assisting with the public ceremony at the conclusion.

What other groups are involved in the project?

There are no other groups involved, with perhaps the exception of the newly formed Pokeno Residents' Association who will be invited to assist with the public event.

How will the wider community benefit from this event/project?

It is important for our heritage to be protected and remembered. By the restoration we are returning the generosity of two district benefactors. By involving the local community in the public event we are enabling local people to learn a bit about the history of their district. This is especially important to a growing district like Pokeno with so many new residents. (See attached documentation).

Section 4 – Funding requirements

Note : Please provide full details of how much your event/project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the event/project.

Please complete all of the following sections	GST Inclusive Costs (use this column if you are not GST registered)	GST Exclusive Costs (use this column if you are GST registered)
TOTAL COST OF THE PROJECT/EVENT	\$ _____	\$ 6850
Existing funds available for the project Total A	\$ _____	\$ 2500

Funding being sought from Waikato District Council

Project Breakdown (itemised costs of funding being sought) <i>If there is insufficient space below please provide a breakdown of costs on an additional sheet.</i>	\$	\$
cost of grave restoration as per quote	\$	\$ 4000
estimated cost of public event publicity	\$	\$ 200
estimated cost of refreshments for public event	\$	\$ 100
Koha for the use of Pokeno Hall	\$	\$ 50
	\$	\$
	\$	\$
Total Funds being sought from WDC Total B	\$	\$ 4350

Has funding been sought from other funders? Yes No

If 'Yes', please list the funding organisation(s) and the amount of funding sought

a)	\$ _____	\$ _____
b)	\$ _____	\$ _____
c)	\$ _____	\$ _____
d)	\$ _____	\$ _____
Total of other funds being sought Total C	\$ _____	\$ _____

Total Funding Applied for (Add totals A, B & C together to make Total D) Total D	\$ _____	\$ 6850
<i>Note : This total should equal the Total Cost of the Project/Event</i>		

Describe any donated material / resources provided for the event/project:

Please note that monumental mason Paul Harris has donated \$2500 (listed above under donation) to the project as noted in his quote.

Section 5 – Previous Funding Received from Waikato District Council

If you have received funding from or through the Waikato District Council for any project in the past two years, please list below:

Project	Amount received	Date
NIL		

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. **Note** : this will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned

Signed: _____ Name: _____

I certify that the funding information provided in this application is correct.

Signature: *S. J. D. D. D.* Date: 23.3.16

Position in organisation (tick which applies)

Chairman

Secretary

Treasurer

Signature: *M. D. D. D.* Date: 23.3.2016

Position in organisation (tick which applies)

Chairman

Secretary

Treasurer

The Anglican Parish of Bombay-Pokeno

The Restoration of the Grave of Harriet Johnston and Francis William Pyne, benefactors to the Pokeno District

Funding application to the Waikato District Council

Our Parish:

The Anglican Parish of Bombay Pokeno, part of the Anglican Diocese of Auckland, has two main worshipping centres, St Peter's, Bombay and St Mary's, Avon Road, Pokeno. We are a large parish geographically extending from Bombay in the north to Mercer in the south, and over to Kaiaua in the east. As well as our two main centres we also have a church, St Jude's, at Mercer and we hold monthly services at Kaiaua. Numerically we are a small country parish and can only afford to have a Vicar on a half stipend. The three churches, St Peter's, St Mary's and St Jude's, all being wooden, require ongoing maintenance which we struggle to cope with. On first glance it may seem that our parish finances are healthy but in reality it is a struggle for us to keep on top of expenses. It is on behalf of the Pokeno branch of our parish that we make this funding application. We take our heritage responsibilities seriously which is why we are committed to restoring the grave of two former parishioners and residents who gave so much in their time living in the district.

What is the Project

Our project is the restoration of the joint grave of Harriet Johnston and Francis William Pyne at the Pokeno Cemetery. Harriet Johnston died in 1916 and it is in her grave that Francis Pyne was buried in 1926.

The Harriet Johnston grave is of quality granite, however it was never built with proper footings, consequently it is in a poor state of repair, with the cross obelisk on a



dangerous lean. The inscriptions have not stood the test of time. It is proposed that former local monumental mason Paul Harris will undertake the restoration. He will obtain the necessary permits from the Council to complete the job. The quote submitted by Mr Harris and enclosed with these documents give details of the specific work to be carried out.

Please refer to the Background Information following for the stories of Harriet Johnston and William Pyne.

The project also includes the unveiling of the restored monument. We hope to make this a community event inviting local residents who have an interest in their local heritage as well as those involved with local museums and historical societies and of course the Waikato District Council. This will involve a short unveiling ceremony and blessing of the restored grave. This will be followed by a gathering with refreshments at the Pokeno Hall. As part of the function in the

Hall an outline of the lives of Harriet Johnston and William Pyne will be given, together with any other appropriate speeches.

The project is therefore in two parts: the grave restoration
a public event unveiling the restored grave and celebrating the lives of these two benefactors at a public event in the Pokeno hall.

The monumental mason involved, Mr Paul Harris, has kindly offered to donate \$2500 towards the cost of the project.

Who is involved in the Project?

The project is driven by the Vestry of the Anglican Parish of Bombay Pokeno, but led by a subcommittee of Bruce Owen, Tricia Graham and Christine Pullin.

Paul Harris, monumental mason, himself a former resident of the area, who is familiar with the Johnston/Pyne story will be doing the restoration work.



For the public unveiling ceremony local historians and museum curators as well as interested local residents etc will be invited.

How many Volunteers are involved?

This is not a project that lends itself to volunteers being involved except in the planning and the administration of the unveiling function. There will be three main volunteers on the subcommittee who are listed above, plus others who will support the running of the final event.

How will the wider community benefit?



It is important that our heritage is acknowledged, even if it is the burial site of pioneers. In the restoration of the grave we are in a small way returning the favour of their generosity of long ago. By having a public unveiling we are bringing the community together. As a growing community here in Pokeno, with new residences coming on stream every week, it is important that the past is acknowledged. At the function after the unveiling we will describe the

contribution these two benefactors gave to the Pokeno community.

Back ground Information about Harriet Johnston and William Pyne

Harriet Johnston and Francis William Pyne

Harriet Johnston and Francis William Pyne are two distinguished benefactors of the Pokeno District. Their special relationship remains a mystery, but clearly there was a strong connection.

Miss Harriet Johnston

Miss Johnston was born in England 1828, the daughter of Charles Johnston who is described in the records as being a 'gentleman' and a magistrate. Her mother's maiden name was 'Roebuck'. Clearly Miss Johnston came from a well-connected family.

Little is known of Harriet's earlier life apart from the fact that she never married. The 1861 census shows Harriet living in Tundridge, Surrey with her parents. Later census records show her living in a comfortable manor house in Devon.

Francis William Pyne

Francis William Pyne was born in 1866 the son of a clergyman, the Rev'd William Masters Pyne and mother Annie Pyne. Francis' father died in 1868. Interestingly there is no mention of Annie Pyne in the 1871 census, nor any subsequent census. Did she, too, die leaving Francis and orphan?

We know that Francis Pyne attended Bromsgrove School, a noted English Public School, then as it is now. Francis is shown by the 1881 census as being a boarder. He also attended Oxford University where he completed a BA degree.

So far we have not been able to find any connection between the two families. There are no common surnames in any of the census and other records. Perhaps the Johnston family 'sponsored' Francis' education? It was a very Victorian thing to do. There was clearly a connection.

New Zealand Bound

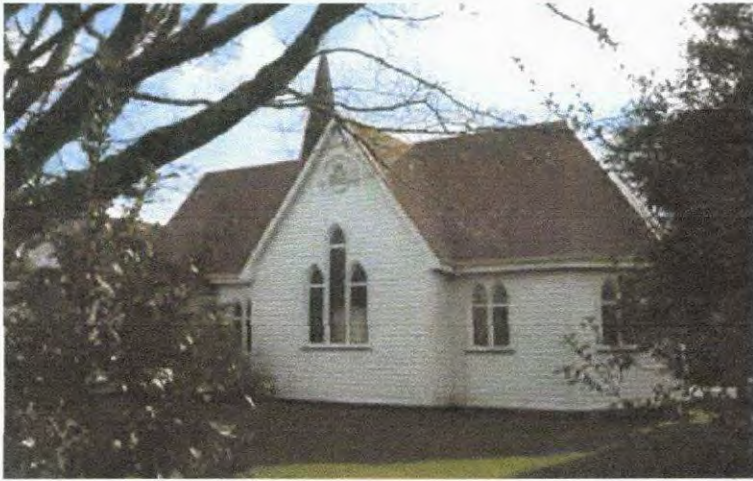
At the age of 24 in 1890 Francis Pyne emigrated to New Zealand. He purchased 700 acres of farmland in the Pokeno district. In 1892 Miss Harriet Johnston arrived in New Zealand and moved to Pokeno where she settled in a substantial two storey dwelling, 'The Springs'. Both Harriet and Francis lived at The Springs. We assume that the farm purchase by Francis Pyne was on behalf of Harriet Johnston.

Francis Pyne was married in 1894 to Bertha Picken and they had a daughter in 1896, Marion Johnston Pyne. It is significant that Marion's middle name was Johnston. The Pyne family continued living at The Springs with Miss Johnston.

District benefactors

Harriet Johnston

Miss Johnston became a well know personality in the Pokeno district. She very keenly supported the tennis club. In 1898 she paid for the rebuilding of the Pokeno Village Hall, at a cost of around £600, which at the time was in a poor state of repair, as well as providing furnishing and a piano. Sadly, the hall burned down in 1919.



In 1899 Miss Johnston donated 8 acres of land from the farm to the Anglican Diocese of Auckland, on which to build a church and a vicarage. The Diocesan architect Edward Bartley was commissioned to design the church. Bartley was responsible for the design of St Matthews in the city. Bartley's design for St Mary's Pokeno was a wooden church in the Gothic revival style. The foundation stone was laid on 4

November 1899 and the church consecrated on 25 March 1900

The church cost £690 to build, which was paid for by Mrs Johnston. She also agreed to pay £50 towards the cost of the Vicar's stipend during her lifetime. As well she donated a peal of three bells supplied by the same company Cripplegate and Sons London, that provided Big Ben.

She died in 1916

Francis Pyne

Francis became well known in the district. He served as Chairman of the Pokeno Roads Board for a number of years from 1895 and supported the local school committee among other commitments in the district.

Francis died in 1926 and was buried in the same plot as Miss Johnston

Daughter, Marion Pyne died in 1928 at the age of 32, without marrying.

Bertha Pyne died in 1954 in Tauranga.

There are no other descendants.

Conclusion

It is clear that the two former residents and settlers of Pokeno, and benefactors to the community should be recognised for posterity. It is fitting that their grave should be restored to its former glory. It is further fitting that the restoration project be initiated by the present congregation of the church that Miss Johnston built and supported by finance from the current Council who in part evolved over the years from the Pokeno Roads Board.

QUOTE 83 FROM
PAUL HARRIS
MONUMENTAL MASON

Bruce Owen

From: "Paul Harris" <therockdoctor001@gmail.com>
Date: Monday, 21 March 2016 11:46 a.m.
To: "Bruce Owen" <bbo@paradise.net.nz>
Subject: Harriet Johnstone grave

Greeting Bruce,

I am happy to submit a revised quote for the monument to Harriet Johnson and Francis Pyne.

The task at hand requires complete dismantling of the granite and set aside.

The removal of debris and concrete.

New footings will be dug to a depth of 150mm. Special attention will be made to the area where the monument will stand and will be to a depth of 350mm to cope with the weight.

The footings will be reinforced with 8mm reinforcing steel.

The main pad will be 70mm thick and reinforced using 150x150 mesh. This will be laid on a gentle slope to allow for drainage.

30mm holes will be drilled into the granite surrounds for the insertion of pins allowing permanent bonding.

The monument for Mr Pyne will be trimmed accordingly so the it can be laid in front of the Harriet Johnson memorial allowing for a symmetrical appearance.

The Johnson memorial will be re-erected and the granite surrounds will be put into place.

All granite will be water blasted and the inscription will be painted firstly using etching primer, black paint followed with a clear coat.

A 30mm hole will be drilled through the front piece of the granite surround to allow for drainage.

The price quoted is \$6500 plus GST.

I am however willing to make a donation of \$2500 towards this project as it does have historical significance to the citizens of Pokeno and surrounding areas.

Therefore, the task at hand will have the reduced final quote of \$4000 plus GST.

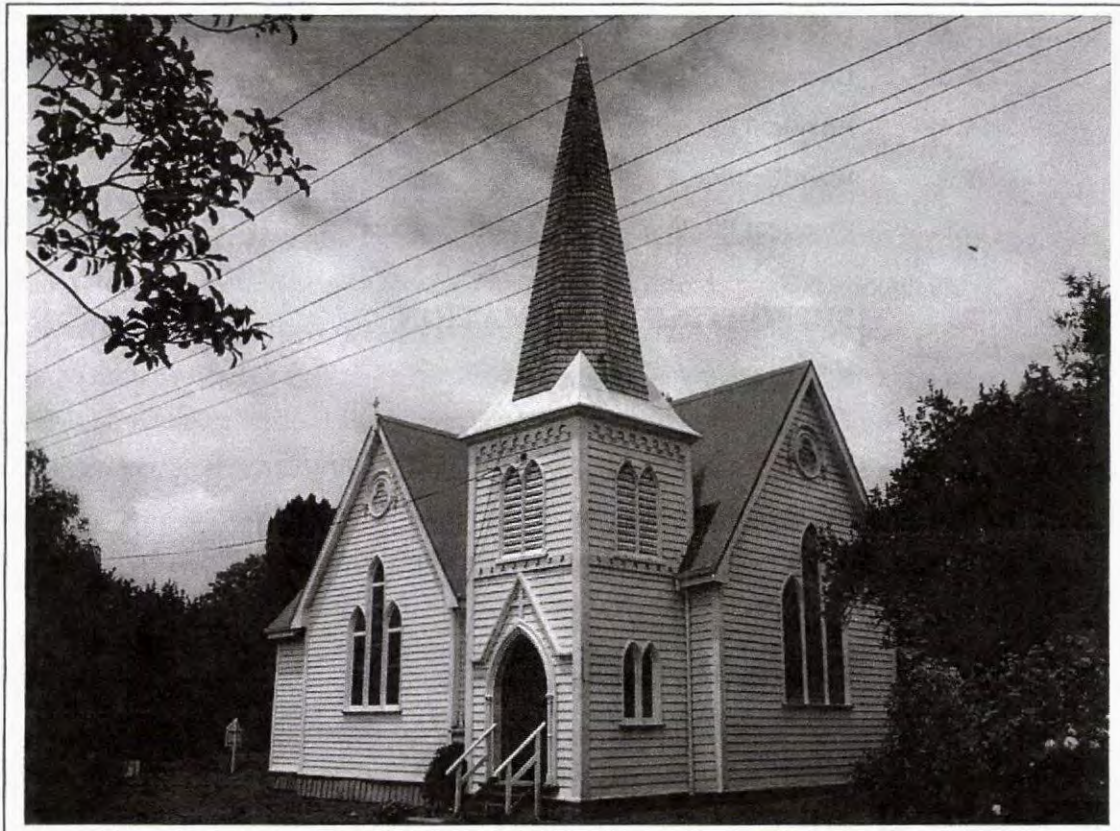
Verification of 84 legal
status.



New Zealand Historic Places Trust Pouhere Taonga

Registration Report for a Historic Place

St Mary's Church (Anglican), Pokeno



St Mary's Church (Anglican), Pokeno (Martin Jones, NZHPT, 17 December 2010)

1. IDENTIFICATION¹

1.1. Name of Place

Name: St Mary's Church (Anglican)

Other Names: St Mary on the Hill

1.2. Location Information

Address

Corner, 20 Avon Road and Church Road²

Pokeno

Additional Location Information

At the southwest corner of the junction between Church Road and Avon Road

Local Authority: Waikato District Council

1.3. Current Legal Description

Pt Allot 56 Settlement of Pokeno (CT NA575/172), North Auckland Land District

1.4. Physical Extent of Place Assessed for Registration

Extent includes the land described as Pt Allot 56 Settlement of Pokeno (CT NA575/172), North Auckland Land District, and the building known as St Mary's Church (Anglican) thereon, and its fittings and fixtures, and the following chattels: 24 pews, 16 kneelers, 6 pew rails, 1 lectern, 1 font of Oamaru stone, 2 chairs, 1 bible, 3 coins and 1 dedication paper. Extent includes all trees on the property, including two silver birches, a kauri, an oak and a golden totara (Refer to map in Appendix 1 of the registration report for further information).

¹ This section is supplemented by visual aids in Appendix 1 of the report.

² 20 Avon Road appears to be the correct address according to QuickMap. The Franklin District Plan lists the address as 26 Avon Road.

BOMBAY-POKENO PARISH

Balance sheet for year ending 31/12/2015

Envelopes	\$6,521.00	GST Paid	\$2,374.69
DC&Cash	\$29,293.20	Stipend	\$27,983.52
Donations	\$2,808.15	Travel	\$4,088.50
Urban Realty	\$22,348.68	Housing	\$9,360.00
Int.General	\$1,536.25	R&M	\$3,910.80
Int.TIML	\$9,806.00	Rates	\$1,142.72
Fund Raising	\$3,613.70	W.Rates	\$51.62
Misc.	\$4,204.19	Telephone	\$891.76
GST Refund	\$3,328.45	Printing&etc	\$2,949.04
		Christian Ed	\$153.18
		F.M.F.	\$1,800.00
		Quota	\$3,718.68
		Dio Levies	\$659.88
		N/ASM	\$1,200.00
		Lifeline	\$300.00
		Insurance	\$3,793.63
		Misc.	\$2,578.77
		Term Dep.	\$10,000.00
		Power	\$1,801.42
		Sanctuary	\$1,211.29
Income	\$83,459.62		\$79,969.50
BNZ 31/12/14	\$19,586.40	BNZ 31/12/15	\$23,102.03
TOTAL	\$103,046.02	TOTAL	\$103,071.53
Building Account			
Donations	\$739.13		
GST Rec	\$110.87		
ASB 31/12/14	\$8,878.43	ASB 31/12/15	\$9,728.43
Trading Account			
BNZ 31/12/14	\$2,165.21	BNZ 31/12/15	\$2,170.63
Interest	\$5.42		
TDP	\$37,000.00	TDP	\$37,000.00
Cemetery Board			
Interest	\$778.52	Expenses	\$300.00
Plot sales	\$3,600.00		
GST Rec.	\$540.00		
ASB 31/12/14	\$15,422.95	ASB 31/12/15	\$20,041.47
TDP	\$18,000.00	TDP	\$18,000.00
			\$190,312.06
		Unpr.chq	\$25.51
TOTAL	\$190,286.55	TOTAL	\$190,286.55

Open Meeting

To	Discretionary & Funding Committee
From	TG Whittaker General Manager Strategy & Support
Date	18 April 2016
Prepared by	L van den Bemd Community Development Coordinator
Chief Executive Approved	Y
DWS Document Set #	I499578
Report Title	Application for Funding – Mai Uenuku ki te Whenua Marae

1. EXECUTIVE SUMMARY

The purpose of this report is to present an application for funding from Mai Uenuku ki te Whenua Marae towards the cost of developing a Tamainupo Resource Booklet and hosting a weekend Wahanga where participants will use the booklet as part of their learning.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support – Application for Funding – Mai Uenuku ki te Whenua Marae** – be received;

AND THAT an allocation of \$..... is made towards the cost of developing a Tamainupo Resource Booklet and hosting a weekend Wahanga where participants will use the booklet as part of their learning;

OR

AND THAT the request from **Mai Uenuku ki te Whenua Marae** towards the cost of developing a Tamainupo Resource Booklet and hosting a weekend Wahanga where participants will use the booklet as part of their learning is declined / deferred until for the following reasons:

3. BACKGROUND

The Mai Uenuku ki te Whenua Marae Committee wants to develop an illustrated educational resource book about Tamainupo, the progenitor of the prominent hapu, Ngati Tamainupo.

The book is to be professionally produced and will include pepeha, whakapapa, a map of the tribal boundaries and illustrated stories. The book will not only have value to whanau, marae and descendants of Ngati Tamainupo, but will also be of interest to communities and organisations within the tribal boundaries. Ngati Tamainupo is immense and spans from the north of Ngaruawahia towards Hamilton and Ohaupo and across to the Raglan harbour.

In addition to this the Marae Committee plans to run a wananga (workshop) in December 2016 for descendants of Tamainupo to learn more about this tupuna (ancestor) and sites of significant relating to his stories.

4. OPTIONS CONSIDERED

- 1) That the application is approved and an allocation of partial or full funding requested by made.
- 2) That the application is declined.
- 3) That the application is deferred.

5. FINANCIAL

Funding is available to allocate for the year.

The project is noted to cost \$12,995.00. The Mai Uenuku ki te Whenua Marae is seeking funding of \$4,845.00 towards the cost of developing a Tamainupo Resource Booklet and hosting a weekend Wahanga where participants will use the booklet as part of their learning.

Note: there is a \$5.00 variance between the amount requested and the quote supplied.

GST Registered	No
Set of Accounts supplied	Yes
Previous funding has been received by this organisation	No

6. POLICY

The application meets the criteria set in the Policy – one of which is that grants up to \$5,000.00 can be funded up to 100% at the discretion of the relevant Community Board or Committee or Council's Discretionary & Funding Committee.

For grants above \$5,000.00 a funding cap of 75% of the total project cost applies (whichever is the greater) and other funding needs to be sought.

Funds cannot be uplifted until all sufficient funds for the project are approved.

7. CONCLUSION

Consideration by the Discretionary & Funding Committee is required with regard to this funding request.

8. ATTACHMENTS

Application for Funding

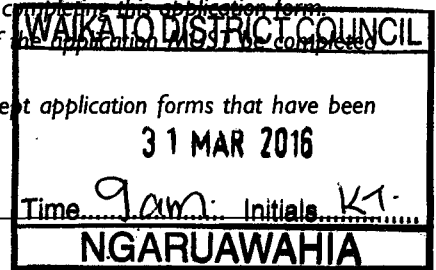
SCANNED

Doc No _____

DISCRETIONARY FUNDING APPLICATION FORM

Important notes for applicant:

- It is recommended that, prior to submitting your application, you contact the Waikato District Council's community development co-ordinator, on 07 824 8633 or 0800 492 452, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Please read the Guidelines for Funding Applications document to assist you with completing this application form.
- Please note that incomplete applications WILL NOT be considered. All parts of the application MUST be completed and all supporting information supplied.
- All applications must be on this application for funding form. We will not accept application forms that have been altered.
- Please ensure you complete the checklist on page 5.



Which fund are you applying to: (Please tick appropriate box)

Discretionary and Funding Committee



Project



Event

OR

Community Board / Committee Discretionary Fund

Raglan

Taupiri

Onewhero-Tuakau

Ngaruawahia

Huntly

Te Kauwhata

Meremere

Section I - Your details

Name of organisation

Mai Uenuku ki te Whenua Marae

What is your organisation's purpose?

Our current strategic objectives are:

- To establish the new marae by 2025;
- To protect Ngāti Tamainuipo identity and integrity;
- To promote wellness and development for all marae beneficiaries

Address: (Postal)

P.O. Box 66

Ngaruawahia 3720

Address: (Physical if different from above)

319 Chautira Rd

Raglan 3295

Contact name, phone number/s and email address

Kimai Huirama (Board Secretary), cell phone: 021 02647451

email: kimhuirama@gmail.com

Charities Commission Number: (If you have one)

M/M

878816

Are you GST registered? No Yes GST Number 1 / /

Bank account details 0315 71100145071000

Bank Westpac Branch Te Rapa

The following documentation is required in support of your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- Encoded deposit slip to enable direct credit of any grant payment made
- A copy of any documentation verifying your organisations legal status

Section 2 – Community wellbeing and outcomes

Which community wellbeing will your project contribute to?

(See the guidelines sheet for more information on this section.)

Social Economic Cultural Environmental

Which of the five community outcomes for the Waikato district does this project contribute to?

(See the guidelines sheet for more information on this section.)

Accessible Safe Sustainable Thriving Vibrant

Section 3 – Your event/project

<p>What is your event / project, including date and location? (please provide full details) *refer to cover letter</p> <ul style="list-style-type: none"> • To develop a resource about Tamainupō, the progenitor of the prominent Waikato hapū, Ngāti Tamainupō. The resource will be professionally produced and will include pepeha, whakapapa, map of tribal boundaries and illustrated stories. The resource will be launched at marae AGM on August 6th, 2016, Mai Uenuku ki te Whenua Marae. • To hold a weekend wānanga at Mai Uenuku ki te Whenua Marae (Raglan) on December 3rd, 2016 for at least 60 participants to learn about the tupuna, Tamainupō. The proposed resource will be the central learning tool for this wānanga,
<p>Who is involved in your event / project? as well as excursions to sites of significance -</p> <ul style="list-style-type: none"> • Marae working group and advisory ⁽⁸⁻¹⁰⁾ - collating historical data and writing content • Wānanga participants (60) - descendants of Ngāti Tamainupō • Wider whānau + marae beneficiaries - attendees at Marae AGM (Aug 2016)
<p>How many volunteers are involved?</p> <p>70+</p>
<p>What other groups are involved in the project?</p> <ul style="list-style-type: none"> • Tribal members who belong to other hapū (eg. Ngāti Kōkato, Ngāti Wairere, Ngāti Māhanga and Ngāti Tokotoru - these iwi groups are connected to the stories of Tamainupō through whakapapa) • Waikato - Taihū (Matauranga grant) • Members of Waingaro Marae
<p>How will the wider community benefit from this event/project?</p> <p>The resource will also aid any other interested community people, local organisations and visitors to the region in learning about Tamainupō and the local cultural history of the area.</p>

Section 4 – Funding requirements

Note : Please provide full details of how much your event/project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the event/project.

Please complete all of the following sections	GST Inclusive Costs (use this column if you are not GST registered)	GST Exclusive Costs (use this column if you are GST registered)
TOTAL COST OF THE PROJECT/EVENT	\$ 12,995.00	\$ _____
Existing funds available for the project Total A	\$ 5,290.00	\$ _____

Funding being sought from Waikato District Council

Project Breakdown (itemised costs of funding being sought) If there is insufficient space below please provide a breakdown of costs on an additional sheet. (see attached sheet)	\$	\$
<u>Tamainupo Books</u> - Resource Development	\$ 4,845.00	\$
- Printing Costs	\$ 2,490.00	\$
<u>Wānanga Costs</u> - Marae hireage	\$ 360.00	\$
- marae koha	\$ 100.00	\$
- Food	\$ 4,800.00	\$
- Travel	\$ 400.00	\$
Total Funds being sought from WDC Total B	\$ 4,845.00	\$

Has funding been sought from other funders? Yes No

If 'Yes', please list the funding organisation(s) and the amount of funding sought

a) Waikato-Tairāhī Maatauranga Grant	\$ 2,860.00	\$ _____
b) - wānanga costs	\$ _____	\$ _____
c)	\$ _____	\$ _____
d)	\$ _____	\$ _____
Total of other funds being sought Total C	\$ 2,860.00	\$ _____

Total Funding Applied for (Add totals A, B & C together to make Total D) Total D	\$ 12,995.00	\$ _____
Note : This total should equal the Total Cost of the Project/Event		

Describe any donated material / resources provided for the event/project:

- writing/compiling content of booklet: Time donated by working group
- Wānanga facilitators: Time donated by Whakapapa facilitators and kaumatua

Section 5 – Previous Funding Received from Waikato District Council

If you have received funding from or through the Waikato District Council for any project in the past two years, please list below:

Project	Amount received	Date
N/A		

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. Note : this will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned

Signed: N/A Name: _____

I certify that the funding information provided in this application is correct.

Signature: M. Jant. Date: 31/03/2016

Position in organisation (tick which applies) Chairman Secretary Treasurer

Signature: M. J. Hurama Date: 30/3/16

Position in organisation (tick which applies) Chairman Secretary Treasurer

Checklist

Please ensure you have completed all parts of the funding application form by marking the boxes below and include copies of all accompanying documentation required.

Please also ensure you attach the completed checklist with your application.

Items Required	Enclosed ✓
Read and understood the guidelines for funding applications document	✓
Discussed your application with the Waikato District Council community development co-ordinator	✓
Nominated the fund you are applying for	✓
Completed Section 1 – Your details	✓
Enclosed a full copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club	✓
Enclosed an encoded deposit slip to enable direct credit of any grant payment made	✓
Enclosed a copy of any documentation verifying your organisations legal status	✓
Included copies of written quotes	✓
Completed Section 2 - community wellbeing and outcomes	✓
Completed Section 3 – details of your event/project	✓
Completed Section 4 – Funding requirements	✓
Completed Section 5 where funding has been received in the previous 2 years	✓
Obtained two signatures on your application	✓

Please note: Incomplete applications will not be considered. Applicants will be requested to submit relevant outstanding information within 5 days or their application will be returned.

TAMAINUPŌ RESOURCE AND WĀNANGA - BUDGET

Resource Development and Production					
Writing and Compiling Content (stories, images, map)	\$0	One-off cost	1	\$0	Time donated by whānau working group.
Contract Graphic Designer	\$4,845.00	One-off cost	1	\$4,845.00	illustrations, design and layout (quote included)
Printing	\$5.00	per booklet	500	\$2,490.00	Printhouse (quote included)
Wānanga Costs					
Marae Hire	\$120.00	per day	3	\$360.00	Mai Uenuku ki te Whenua Marae
Food	\$80.00	per person per weekend	60	\$4,800.00	Breakfast (\$10pp), Lunch (\$10pp), Dinner (\$15pp), Morning/Afternoon Tea (\$5pp)
Marae Koha	\$100.00	per weekend	1	\$100.00	
Facilitators	\$0	per facilitator per day	4	\$0	Time donated by whānau facilitators.
Travel	\$50.00	per weekend	8	\$400.00	Facilitators and kaumātua

Resource Development and Production	\$7,335.00
Wānanga Costs	\$5,660.00
Total	\$12,995.00

Funding Solutions

In order to meet the costs of the wānanga and production of the resource booklet, we will be undertaking the following actions:

Existing Funds for Project:

- Whānau participants (60) will pay \$30 each towards wānanga = \$1,800.00
 - Mai Uenuku ki te Whenua Marae BOT (koha) = \$1,000.00
 - Make books available to purchase (\$5 each, 500 units) = \$2,490.00
- TOTAL = \$5,290.00**

Funds being Sought:

- Apply for Waikato-Tainui Maatauranga Grant = \$2,860.00
 - Apply to WDC (Discretionary Funding) = \$4,845.00
- TOTAL = \$ 7,705.00**

Other ideas to meet shortfall:

- Fundraising until December = ??



CERTIFICATE OF INCORPORATION

**MAI UENUKU KI TE WHENUA TRUST
878816**

This is to certify that MAI UENUKU KI TE WHENUA TRUST was incorporated under the Charitable Trusts Act 1957 on the 3rd day of November 1997.

Mandy McDonald

Registrar of Incorporated Societies
24th day of July 2014



For further details visit www.societies.govt.nz

Certificate printed 24 Jul 2014 16:51:31 NZT

MAI UENUKU KI TE WHENUA MARAE

REVIEWERS REPORT

I have reviewed the Financial Statements of the MAI UENUKU KI TE WHENUA MARAE for the year ended 30 June 2015 in accordance with the Review Engagement Standards issued by the New Zealand society of Accountants.

A review is limited primarily to enquiries of the organisation personnel and analytical review procedures applied to financial data and thus provides less assurance than a full audit.

I have not performed an audit and, accordingly, I do not express an audit opinion.

Based on my review, nothing has come to my attention that causes me to believe that the accompanying financial statements of the MAI UENUKU KI TE WHENUA MARAE do not give a true and fair view.

GRAHAM HAINES


Reviewer

25 January 2016

**Mai Uenuku Ki Te Whenua Marae
Statement of Financial Performance
For the year ended 30th June 2015**

Balance as at 01.07.14	
500 Working Account	7,980.37
501 Grant Account	3,355.19
502 Save & Win Account	60,586.81
Total	71,922.37

INCOME	
100 Interest	119.98
101 Hireage	200.00
102 Fundrasing	2,800.00
103 Donations (Koha)	750.00
104 Regular Beneficiary Contributions	732.00
105 Kaumatua Dwelling Contributions	2,195.00
Total Income	6,796.98
EXPENSES	
200 Bank charges	45.60
201 Insurance	-
202 Executive	355.00
203 Administration	60.00
204 Repairs and Maintenance	2,920.76
205 Power	555.37
206 Gas	1,226.71
207 Catering	1,516.20
210 Wananga Resouces	200.00
Total Expenses	6,879.64
Total Profit/ Loss	- 82.66

Balance as at 30.06.15	
500 Working Account	9,412.46
501 Grant Account	1,758.65
502 Save & Win Account	60,668.60
Total	71,839.71

Reconciliation

Balance as at 01.07.14	71,922.37
Total Profit/ Loss	- 82.66
Balance as at 30.06.15	<u>71,839.71</u>
<i>variance</i>	-

hika taewa
Graphic Designer

**134 Albert St
Hamilton East
Hamilton 3216**



hika.taewa@gmail.com



021 158 1871



www.hikataewa.co.nz



16 February 2016

Quote

Client: Kimai Huirama

Job: Tamainupo Resource Booklet

Item	Description	Cost
Illustrations	<ul style="list-style-type: none"> • Research, storyboarding, and conceptual designs • x9 suitable illustrations (5 complex designs and 4 medium designs) 	\$4,000.00
Book layout and design	<ul style="list-style-type: none"> • Suitable concept design(s) (look and feel of document) • Suitable layout of text and images 	\$850.00
Total Cost		\$4,850.00

Yours faithfully,

Hika Taewa



Free phone 0800 747 746 (07 847 8102) Free fax 0800 329 774 (07 847 8103)
 PO Box 5544, Hamilton 3242 142 Kent St, Hamilton 3204
 Email admin@phprint.co.nz Website www.phprint.co.nz

29th March 2016

Attention **KIMAI**

Waikato Tainui College

Private Bag 89
 Ngaruawahia 3742

Phone (07) 824-5015

Fax

E-Mail kimaih@tainui.co.nz

QUOTE : 259763

Client No : 27187

From : Jo Payne

Estimator : Mano

Thank you for the opportunity to quote the following, we trust it meets your requirements.

Job Title **BOOK A4**
 Job Description **24PP + COVER SADDLE STITCHED, PRINTED 4/COLOUR THROUGHOUT
 OUTER COVER GLOSS LAMINATED & SCORED.
 BOXED AND DELIVERED TO CUSTOMER.**

Stock **IMPRESS GLOSS 350GSM (FSC-Mix Credit.)
 SCORING RUN
 IMPRESS SATIN 170GSM (FSC-Mix Credit.)**

Ink Info **4xPROCESS**
 Size Open/Flat **A3**
 Size Bound **A4 Portrait**

Material supplied by client: Print Ready PDF file

Proofs required: Colour Lazer Proof

Quantities	100	200	500
To Supply	\$ 885.00	\$ 1,216.00	\$ 2,165.00
Plus GST: (@ 15%)	132.75	182.40	324.75
Total Price:	\$ 1,017.75	\$ 1,398.40	\$ 2,489.75
<i>Unit Price (Ex GST):</i>	<i>\$ 8.850</i>	<i>\$ 6.080</i>	<i>\$ 4.330</i>

This quote is submitted in good faith based on information you have supplied to us. Terms of business are as stated in our 'Terms of Trade' and payment is strictly 20th of the month following delivery, unless pre-arranged. A copy of our 'Terms of Trade' can be downloaded and viewed from our website at www.phprint.co.nz. Prices are based on 70% image coverage and are for delivery to one Hopu Hopu address unless otherwise stated. Any origination costs are subject to sighting the material and the brief supplied by the client. Unless stated prices are based on 'print ready' PDF files being supplied by the client. Any changes or corrections to files will incur additional charges at our standard rates. While every endeavour will be made to provide commercially acceptable products, there is no guarantee that production prints will exactly match the colour proofs supplied due to variation in proof preparations and the substrates used. This quote is valid for 2 months (until 29/05/2016) and is subject to availability of stock. We look forward to working with you and providing you with a quality product.

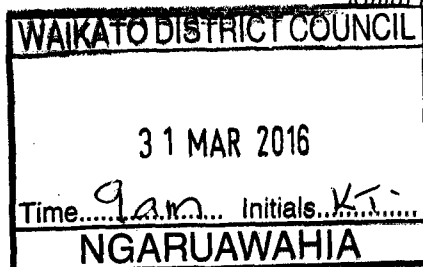
Regards

Jo Payne



29 March 2016

P. O. Box 66, Ngaruawahia 3720
 maienukukitewhenua.marae@gmail.com
 Maria Huirama-Tamati (Chairperson: 021969473)
 Kimai Huirama (Secretary: 02102647451)



RE: Waikato District Council Discretionary Funding Application – COVER LETTER

Tena koe,

The Board of Trustees of Mai Uenuku ki te Whenua Marae would like to produce a resource about Tamainupō, the progenitor of the prominent Waikato hapū, Ngāti Tamainupō. This resource will not only have value to whanau, marae and descendants of Ngāti Tamainupō, but will also be of interest to communities and organisations that fall within the tribal boundaries of the hapū. In addition, we plan to run a wānanga in December for descendants of Tamainupō to learn more about this tupuna (ancestor) and visit sites of significance relating to his stories.

Through whakapapa or genealogy, Tamainupō can be linked to other significant hapū in the region, namely Ngāti Māhanga, Ngāti Wairere and Ngāti Kōkako (see attached whakapapa). Also, the region captured within the tribal boundaries of Ngāti Tamainupō is immense and spans from north of Ngaruawahia towards Hamilton and Ohaupo, and across to the Raglan harbour (see attached map). The resource will be professionally produced and the content will include: pepeha; whakapapa beginning at Kōkako through to today's generations; Ngā pou whenua o Tamainupō (map) and illustrated stories about the fascinating events in his life, including his close connections to other prominent rangatira (chiefs) in Waikato history.

We thank you for considering this application to fund (in part) the proposed resource. Should you have any questions or concerns, please do not hesitate to contact myself or the board secretary (details above).

Nгаа maanakitanga

Maria Huirama-Tamati
 (Board Chairperson)

Nga Uri o Tamainupō

Created by Kimai Huirama (28/9/15)

Kaiahi = Peha

Manutongatea = Wawaraterangi

Kokako = Whaeatapoko

Tamainupo = Tukotuku

Wairere = Hinemoa

Whenu = Hinemotuhia

Keteiwi = Hinemata

Toa Kotara **Ngaere** = Hekeiterangi Mataterangi Huamoetu Hineururangi Mamaku = Waitawhiti

Te Manaoterangi = Tini

Te Huaki

Ngauru = Uetawhiti

Te Rangikataua = Te Rewenga

Te Kanawa II = Hiapo

Te Ririorangaowhenua II = Rowhai

Haara = Raapata

Aihe = Ngoki

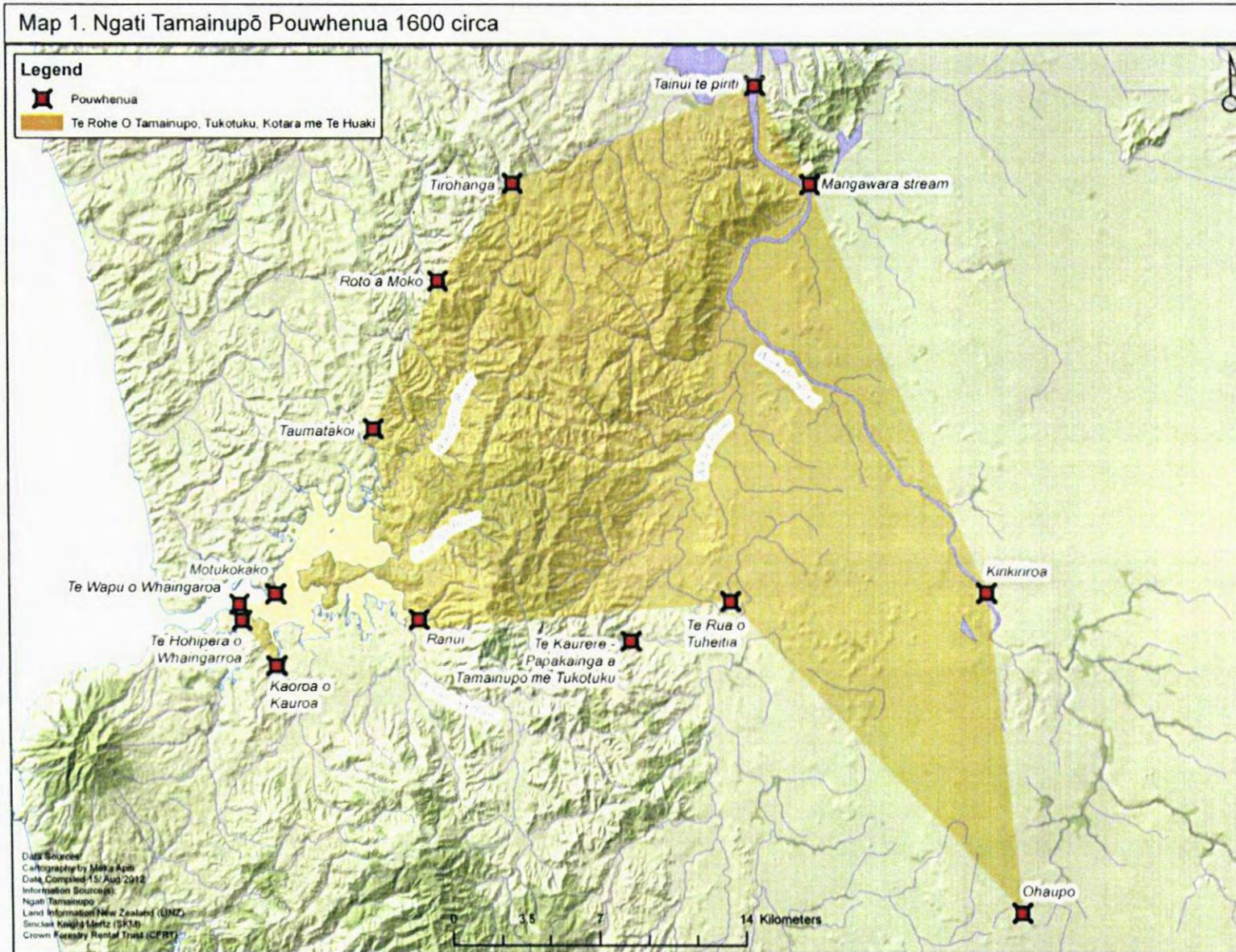
Te Huirama = Hirahirahia

Aihe Te Nguha **Te Houpapa** = Kiwakiwa Te Huna Te Hirere Te Kohitu

Te Rira = Violet

Te Riutoto = Joseph

Te Whao = Mere



Ref: G. Barrett, Oral and Traditional History Volume, Ngati Tamainupō, Kōtara and Te Huaki (Wai 775), Crown Forestry Rental Trust, August 2012.

Open Meeting

To	Discretionary & Funding Committee
From	TG Whittaker General Manager Strategy & Support
Date	18 April 2016
Prepared by	L van den Bemd Community Development Coordinator
Chief Executive Approved	Y
DWS Document Set #	1499576
Report Title	Application for Funding – Matangi Hillcrest Sports Club

1. EXECUTIVE SUMMARY

The purpose of this report is to present an application for funding from Matangi Hillcrest Sports Club towards the cost of upgrading the sports facilities plumbing.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support – *Application for Funding – Matangi Hillcrest Sports Club* – be received;

AND THAT an allocation of \$..... is made towards the cost of upgrading the sports facilities plumbing;

OR

AND THAT the request from Matangi Hillcrest Sports Club towards the cost of upgrading the sports facilities plumbing is declined / deferred until for the following reasons:

3. BACKGROUND

The Matangi Hillcrest Sports Club is undertaking essential repairs to the club's facility. The club has over the last few years improved the aesthetics of the exterior of the building. It now wants to undertake the upgrade of the electrical and plumbing systems of the building (which will also address a health and safety requirement for the facility).

The club have organised 'working bees' to assist with the upgrade.

The club members and the surrounding communities (Matangi, Tauwhare, Eureka and Newstead) will all benefit from the upgrade.

4. OPTIONS CONSIDERED

- 1) That the application is approved and an allocation of partial or full funding requested by made.
- 2) That the application is declined.
- 3) That the application is deferred.

5. FINANCIAL

Funding is available to allocate for the year.

The project is noted to cost \$4,462.00. The Matangi Hillcrest Sports Club is seeking funding of \$4,462.00 towards the cost of upgrading the sports facilities plumbing.

GST Registered	No
Set of Accounts supplied	Yes
Previous funding has been received by this organisation	No

6. POLICY

The application meets the criteria set in the Policy – one of which is that grants up to \$5,000.00 can be funded up to 100% at the discretion of the relevant Community Board or Committee or Council's Discretionary & Funding Committee.

For grants above \$5,000.00 a funding cap of 75% of the total project cost applies (whichever is the greater) and other funding needs to be sought.

Funds cannot be uplifted until all sufficient funds for the project are approved.

7. CONCLUSION

Consideration by the Discretionary & Funding Committee is required with regard to this funding request.

8. ATTACHMENTS

Application for Funding



DISCRETIONARY FUNDING APPLICATION FORM

Important notes for applicant:

- It is recommended that, prior to submitting your application, you contact the Waikato District Council's community development co-ordinator, on 07 824 8633 or 0800 492 452, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Please read the Guidelines for Funding Applications document to assist you with completing this application form.
- Please note that incomplete applications WILL NOT be considered. All parts of the application MUST be completed and all supporting information supplied.
- All applications must be on this application for funding form. We will not accept application forms that have been altered.
- Please ensure you complete the **checklist on page 5**.

Which fund are you applying to: (Please tick appropriate box)

Discretionary and Funding Committee



Project



Event

OR

Community Board / Committee Discretionary Fund

Raglan

Taupiri

Onewhero-Tuakau

Ngaruawahia

Huntly

Te Kauwhata

Meremere

Section I – Your details

Name of organisation

~~Matangi~~ Matangi Hillcrest Sports Club

What is your organisation's purpose?

Primarily - we promote sports (amateur & professional) and physical activity across the communities of Matangi, Taupiri & Eureka.
Secondary - Promotion of arts & culture, Health & Nutrition and Social Issues.

Address: (Postal)

40 Carroll St, Waihorua

Address: (Physical if different from above)

643 Taunaki Rd, Hamilton

Contact name, phone number/s and email address

Lance Rapana - Club President
027 413 8706 email: lance@tehauora.co.nz

Charities Commission Number: (If you have one)

N/A

Are you GST registered? No Yes GST Number 1 1 1

Bank account details 3 8 1 9 0 0 4 1 0 9 8 4 3 8 6 1 0 5

Bank Kiwibank Branch Makarama

- The following documentation is required in support of your application:
- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
 - Encoded deposit slip to enable direct credit of any grant payment made
 - A copy of any documentation verifying your organisations legal status

Section 2 – Community wellbeing and outcomes

Which community wellbeing will your project contribute to?
 (See the guidelines sheet for more information on this section).
 Social Economic Cultural Environmental

Which of the five community outcomes for the Waikato district does this project contribute to?
 (See the guidelines sheet for more information on this section.)
 Accessible Safe Sustainable Thriving Vibrant

Section 3 – Your event/project

What is your event / project, including date and location ? (please provide full details)
 Makarama Hillcrest Sports Club celebrated our centenary in 2013, so, we have been in existence for a number of years and our facilities are well used and dated. Over the last few years we have undertaken works to improve the aesthetic's of our facilities and we continue to try our best to make improvements to the services; Building repairs & plumbing / electrical... Attached are quotes aimed at improving the plumbing services within our Club room

Who is involved in your event / project?
 we have engaged Plumbco Ltd (Makarama based plumbing outfit)

How many volunteers are involved?
 Club members will be involved in working BS (50+ members)

What other groups are involved in the project?

How will the wider community benefit from this event/project?
 Improved ^{facilities} ~~services~~, means improved services to the community.

Section 4 – Funding requirements

Note : Please provide full details of how much your event/project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the event/project.

Please complete all of the following sections		GST Inclusive Costs (use this column if you are not GST registered)	GST Exclusive Costs (use this column if you are GST registered)
TOTAL COST OF THE PROJECT/EVENT		\$ 4,462.00	\$ _____
Existing funds available for the project	Total A	\$ _____	\$ _____

Funding being sought from Waikato District Council

Project Breakdown (itemised costs of funding being sought) If there is insufficient space below please provide a breakdown of costs on an additional sheet.	\$	\$
Bar & Kitchen Plumbing	\$ 1,700.00	\$
Replace 3 existing WC Pans & cisterns	\$ 2,762.00	\$
Repair Urinals	\$	\$
check and repair water pump	\$	\$
All required materials	\$	\$
	\$	\$
Total Funds being sought from WDC	Total B	\$ 4,462.00

Has funding been sought from other funders? Yes No

If 'Yes', please list the funding organisation(s) and the amount of funding sought

a)	\$ _____	\$ _____
b)	\$ _____	\$ _____
c)	\$ _____	\$ _____
d)	\$ _____	\$ _____
Total of other funds being sought	Total C	\$ _____

Total Funding Applied for (Add totals A, B & C together to make Total D)	Total D	\$ 4,462.00	\$ _____
Note : This total should equal the Total Cost of the Project/Event			

Describe any donated material / resources provided for the event/project:

Section 5 – Previous Funding Received from Waikato District Council

If you have received funding from or through the Waikato District Council for any project in the past two years, please list below:

Project	Amount received	Date
N/A		

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. **Note** : this will be checked and confirmed by council staff.

I confirm that an accountability statement ^{N/A} has been completed and returned.

Signed: Lance Rapira Name: Lance Rapira

I certify that the funding information provided in this application is correct.

Signature: Lance Rapira Date: 4.02.2016

Position in organisation (tick which applies) Chairman Secretary Treasurer

Signature: Sheena White Date: 4-2-16

Position in organisation (tick which applies) Chairman Secretary Treasurer

Checklist

Please ensure you have completed all parts of the funding application form by marking the boxes below and include copies of all accompanying documentation required.

Please also ensure you attach the completed checklist with your application.

Items Required	Enclosed ✓
Read and understood the guidelines for funding applications document	✓
Discussed your application with the Waikato District Council community development co-ordinator	✓
Nominated the fund you are applying for	?
Completed Section 1 – Your details	✓
Enclosed a full copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club	✓
Enclosed an encoded deposit slip to enable direct credit of any grant payment made	✓
Enclosed a copy of any documentation verifying your organisations legal status	✓
Included copies of written quotes	✓
Completed Section 2 - community wellbeing and outcomes	✓
Completed Section 3 – details of your event/project	✓
Completed Section 4 – Funding requirements	✓
Completed Section 5 where funding has been received in the previous 2 years	✓
Obtained two signatures on your application	✓

Please note: Incomplete applications will not be considered. Applicants will be requested to submit relevant outstanding information within 5 days or their application will be returned.

Matangi Hillcrest Sports Club:

Current Legal Status:

Matangi Hillcrest Sports Club is an affiliated member of the Waikato Rugby Union (our logo is attached within the WRU 2015 handbook – refer to attachment) we are recognised as one of the ‘stalwart’ sporting clubs with over 100yrs presence within the region.

Currently we operate without an ‘incorporated society’ certificate but continue to uphold the objectives and values within our constitution.

Waikato District Council is aware of the current status and service longevity of this club, our clubrooms stand on Matangi Reserve and therefore we have been long time partners maintaining the fields and facilities.

PLUMB.CO

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DRAINAGE · HEATING

T - 07 888 8147 F 07 888 5981
M 027 492 0616
E - Derek@plumbco2004.co.nz
11A Garland Street, Matamata
P.O. Box 299, Matamata
www.0800PLUMBCO.co.nz

24 hour / 7 day Emergency Service



February 4, 2016

Matangi/Hilcrest Rugby Club
Matangi Road
Hamilton

My Estimation for Plumbing Repairs to the Rugby Club is as Follows:

Plumbing: \$3,880.00 plus GST

Quotation Includes:

Replace 3 existing WC Pans and Cisterns
Repair 2 Urinal Cisterns
Allowance of \$1,700.00 for Bar Plumbing Repairs
Check and repair Water Pump
Required materials
Labour

Quotation Excludes:

Roofing and Spouting work
Downpipes

Yours faithfully,
PLUMB.CO (2004) LTD
Derek Clark
Company Director

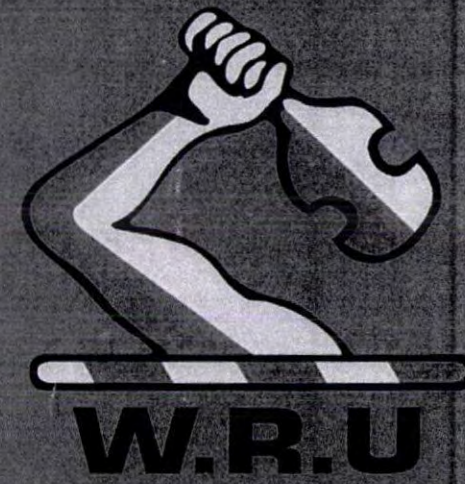
TERMS & CONDITIONS: The goods remain the property of Plumb.Co (2004) Ltd until paid for in full. All accounts to be paid strictly by the 20th of the month following completion of work. Overdue accounts will attract a 5% penalty per month. We reserve the right to add all collection costs to your account pursuant to the Fair Trading Act 1986. Enforcement of lien on chattels. Should this account not be settled in accordance with these terms, the vendor will undertake to sell chattels in accordance with the Wages Protection & Contractors Act to recoup any incurred loss.

June 18th 2014





Waikato Rugby Union
 Level 3
 Waikato Stadium
 128 Seddon Rd
 PO Box 9507
 Waikato Mail Centre
 Hamilton 3240



Community Rugby
HANDBOOK