



Agenda for a meeting of the Pōkeno Community Committee to be held in the Pookeno Community Hall, Corner Great South Road and Market Street, Pookeno on **MONDAY, 12 AUGUST 2024** commencing at **7.00PM**.

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

**3. DISCLOSURES OF INTEREST**

The register of interests is no longer included on agendas; however, members still have a duty to disclose any interests under this item.

**4. CONFIRMATION OF MINUTES**

Meeting held on Monday, 1 July 2024

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**CHI EF EXECUTIVE**

<b>To</b>	<b>Pōkeno Community Committee</b>
<b>Report title</b>	<b>Confirmation of Minutes</b>
Date:	Thursday, 1 August 2024
Report Author:	Elizabeth Saunders, Senior Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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To confirm the minutes for a meeting of the Pōkeno Community Committee held on Monday, 1 July 2024.

## **2. Staff recommendations**

### **Tuutohu-aa-kaimahi**

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**THAT the minutes for a meeting of the Pōkeno Community Committee held on Monday, 1 July 2024 be confirmed as a true and correct record.**

## **3. Attachments**

### **Ngaa taapirihanga**

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Attachment 1 – PCC Minutes, Monday, 1 July 2024

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## **POKENO COMMUNITY COMMITTEE**

**Minutes** of meeting of Pokeno Community Committee held at Pokeno Tennis Club Hub, Avon Road on Monday 01 July

### **Present**

Helen Clotworthy (Chair), Ginny Bullock (Secretary), Bronwyn Heath, Mike Holroyd

Councillors: Vern Reeve, Kandi Ngataki

Visitors: Will Gauntlett (WDC)

4 members of the public

### **Apologies**

Janet Baillie, Allen Grainger, Ian Leader, Councillor Vern Reeve (arrived later)

Moved Helen Clotworthy

Seconded Mike Holroyd

### **Confirmation of Status of Agenda**

Moved Helen Clotworthy

Seconded Mike Holroyd

### **Confirmation of previous minutes 28 May 2024**

Kandi Ngataki advised that Ted Ngataki's name was incorrectly spelled and that the correct name be amended in the current minutes

Moved Helen Clotworthy

Seconded Bronwyn Heath

### **Disclosures of interest**

The register of disclosures of interests is no longer included on agendas but PCC members still have a duty to disclose any interests under this item to the Chairman

## **PUBLIC FORUM**

A member of the public (Elaine Lawrence) raised the question of the spelling of the name of our town. She said that there was a recent public meeting to learn of the background of the name change where the Pokeno Community had an opportunity to express their concerns. It was unanimously voted that there should be no change in the spelling and this was clearly advised by PCC to the mayor and councillors.

Elaine said that a referendum should be offered to the public of Pokeno regarding the spelling to see what residents want and this should be binding. Any changes should be advised in plenty of time to allow submissions

She also raised 1 Market Street and how the suggested use of the "Men's Shed" will attract trouble from illegal usage.

Helen advised that the Men's Shed is designed to support men in the community - men's health, cross-cultural and ultimately creating a social enterprise with the help of MBIE. It will not be a foodbank

Council to make final decision as the land is designated for a future railway station

Elaine also asked for the costs for the main street development and how much the delays at the roundabout have cost. She wants to know if these delays will be charged to the ratepayers. Will Gauntlett to follow up

Mr John Lawrence advised that he made a submission regarding the rates on the council website and did not receive an acknowledgement nor a response. Will Gauntlett will follow this up

## **CORRESPONDENCE**

In: Various emails from WDC forwarded by Secretary Ginny Bullock to all committee members.

Out: Nil

## REPORTS

### **Councillor's report**

Kandi Ngataki advised that there are by-laws up for submissions – Animal Control, Road closures for motor sports. She spoke about footpaths between Pokeno School and Lakeside to enable safety for children walking along Pokeno Road. There is no capacity for footpaths on Avon Road between SH2 and Fraser and Dean Roads as there are insufficient grass verges on Avon Road making it dangerous for children attending the Tennis Club to walk/cycle there. Mike said that there was a plan for a back entrance walkway from Munro Road to the school but nothing has been done about this. Will Gauntlett to follow up and advise back

### **Enhanced Annual Plan**

10 year plan is actually 9 year plan as there is a one year interim plan for 2024 so LTP will be looked at again in 2025 until 2033. ATP was adopted for the next 12 months at council meeting last week.

Water costs effective 2024/5 will revert to council due to Watercare no longer supporting Pokeno water

Rates reduced to 11.75% from 13.5%

A question was raised about developers and how much they are contributing to infrastructure

Many residents moving out of Pokeno due to high council rates and high mortgage rates. 135 houses are for sale in the area at present

It was mentioned that Allen Grainger attends all council meeting regularly to get updates and to query council decisions and is the only chairman to do so. He then passes any information received back to the Committee

## **SUB-COMMITTEE REPORTS**

### **Strategy and Growth / Pokeno Realm**

Ginny Bullock reported that the main street is nearly complete. Just waiting for concrete seating and some final plantings

Pedestrian crossing lights are now connected.

Concrete barriers have been installed at Market Street and Marlborough Street to replace water filled barriers which were damaged

Roundabout is now moving ahead and should be completed in early October.

Helen advised that there is a meeting at the Hall on Tuesday 02 July with Patrick from WDC and the public is invited

Moved Ginny Bullock

Seconded Helen Clotworthy

### **Treasurer's report**

Helen Clotworthy advised that we have received a \$10000 grant from the Council Discretionary Fund. Pokeno has not received any grants from this Fund before, whereas other Committees/Boards have received an annual grant.

This is a one-off grant for use towards events such as the Santa Parade, etc.

There will be no further grants and any further funding should be sourced from other entities



PCC Savings Plus 9  
April 2024 - 1 July 20



PCC Society  
Account 9 April 2024

Moved Helen Clotworthy

Seconded Ginny Bullock

### **Communications**

Website is being updated. This has been delayed but should be ready soon.

Helen, Bronwyn and Elaine Lawrence will meet at a later date to put together a strategy for getting local businesses on board to raise more funds for the committee for community projects. Elaine has many vibrant ideas to assist PCC.

### **Events**

Helen advised that Matariki celebrations last week were very successful and the tent in the car park was a great idea

### **Facilities**

**Skatepark.** Fundraising needed to complete the project. A consultant has been asked to present some options, but this report has not been received to date

**Munro Road widening** has been delayed due to flooding.

**Community Hub.** Preference is Option 1. No response from council as to when works might commence. Will Gauntlett to report back.

**Toilets.** 8 new toilets have been installed and are just waiting for sewerage to be connected. Container toilets will then be removed  
Little library is being added at the road end of the toilets and when complete the library at the hall will be moved

### **NEIGHBOURING COMMITTEE REPORTS**

None

### **KEY WORKS PROGRAMMES**

Will Gauntlett (WDC) advised that no date has been set for public submissions on the **marae** project on Avon Road.

Council must adhere to the Reserves Act and also to the Resource Management Act. Council has to advise the intention to grant a lease and to reclassify from reserve to marae use and then go to Resource Management to apply for approval.



Consenting issues and road upgrades have not been assessed at this stage. If council supports leasing land for the marae any services and road upgrades will need to be considered as part of the consenting process.

**Ginny Bullock said that it is essential that any approvals be publicly notified with time for the public to make submissions. Council must be seen to be open and no private consents should ever be granted.**

There are no plans for any public funding for this project

### **Whangarata Cemetery**

This has been used as a dog park in recent times. However as Tuakau and Pokeno cemeteries are nearly full, the cemetery will be required in the short term so the use for dog walkers will be banned shortly. They can still use the Avon Road dogpark

A discussion took place regarding the name of the cemetery. Tuakau wants Tuakau-Whangarata. It was decided by PCC that it should just be Whangarata Cemetery as it is halfway between Pokeno and Tuakau and will serve both communities

Decision will be made by WDC on 16 July

### **Security Cameras**

Operation is based in Hamilton and cameras are operated by Hamilton Crime Prevention. Pokeno is governed by Counties Manukau Police and the 2 systems do not connect. Vern Reeve advised that discussions are taking place between both police divisions as to how the cameras can be operated

Will said to use the “squeaky door” to keep reminding council regarding our cameras

### **Munro Road**

Road is due to be closed for up to 4 months for widening and for flood protection to enable access to Sports Park. This has been delayed

## **GENERAL BUSINESS**

Fabio Rodrigues from GAS Pokeno raised the question of the additional costs due to delays for various reasons of the roundabout at Great South Road/Pokeno Road. He wants to know costs and how much of this has been charged to developers and how much is covered by insurance and how much to ratepayers.

Will Gauntlett to report back to PCC with these figures

Delays to the upgrades has cost businesses in Pokeno up to 50% of their annual income and delays are still happening.

Helen Clotworthy advised that she had complained to the mayor and within 24 hours, most of the northbound traffic cones had been removed as far as Pokeno Hall.

Vandalism of the water filled traffic barriers has necessitated the use of concrete barriers for both Market and Marlborough Streets until roading is completed

Fabio was advised of the meeting with the WDC operations manager at Pokeno Hall on 02 July and encouraged to attend to raise his concerns

Meeting closed at 8.33 pm

## **MEETING DATES 2024**

Monday 12 August

Monday 23 September

Monday 04 November

Monday 16 December

<b>To</b>	<b>Pōkeno Community Committee</b>
<b>Report title</b>	<b>Adoption of Pōkeno Community Committee Plan</b>
<b>Date:</b>	6 August 2024
<b>Report Author:</b>	Dominique Thurlow, Community Led Development Advisor (Community Boards)
<b>Authorised by:</b>	Julie Dolan, Economic and Community Development Manager

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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To seek approval from the Pōkeno Community Committee to adopt its Community Committee Plan 2024-2026. The Community Committee Plan outlines the goals and aspirations that it has determined under each of the four well-beings; economic, social, environmental and cultural - for the next two years.

## **2. Executive summary**

### **Whakaraapopotanga matua**

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In June 2023, Her Worship the Mayor invited Community Board and Committee members to meet with her and Councillors to workshop how the partnership with Council could be improved and strengthened, to drive better outcomes for communities.

Follow-up meetings between Board and Committee members with Council Managers from Democracy and Economic and Community Led Development agreed that Boards and Committees would focus on leadership on the 4 Wellbeing's, Economic, Social, Cultural and Environmental.

In November 2023, a dedicated Council staff resource to this work programme was identified and has been working closely with members of Boards and Committees to develop their framework and future work programme of focus.

As a result, a number of hui have been held with the Community Committee to identify and establish its direction and priorities for the next 2-years. To this end, it has developed a plan for a 2-year period that outlines its goals and aspirations that it is wanting to achieve under each of the 4 well-beings including goals around engagement.

### 3. Staff recommendations Tuutohu-aa-kaimahi

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**THAT the Pōkeno Community Committee approves its Community Committee Plan 2024-2026 for adoption.**

### 4. Background/Discussion Koorero whaimaarama/Matapaki

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The Community Led Development Advisor role works primarily with the Boards and Committees on the following:

- Building capability and capacity with Members to strengthen the three-way partnership with Council, Boards and Committees and the Community.
- Create a Community Board/Community Committee Plan that sets out the goals and objectives that they want to achieve during their term in office.
- Training and working alongside the Boards and Committees to achieve their goals and priorities.
- A strong focus on relationship building and engagement with partners and internal stakeholders to showcase the value-add proposition that Boards and Committees have.

Since November 2023, work has commenced with each of the Community Boards and Community Committees to build their capability around the four wellbeings. As a starting point, a framework was developed in collaboration with Community Board and Community Committee representatives for their Plans. This was then presented by the Members to an end-of-year celebration held by the Mayoral office in December 2023.

Work is well underway and the 10 Boards and Committees on building the content of the Plans and highlighting what it is that the members want to achieve during their term of office underneath each of the four wellbeings. The koorero to date has been met with enthusiasm and a desire to really lift the level of conversation away from "Works and Issues" reporting toward discussion around growth and investment, cultural values, protection of our natural heritage and creating the social infrastructure for our people.

### 5. Next Steps Ahu whakamua

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Once adopted, the next phase includes the creation of an implementation plan where the Community Led Development Advisor will hold hui with the Community Committee to decide key focus areas over the next 6-12 months. In parallel to the implementation plan, work will commence on a 'Plan on a page' for the Community Committee to showcase its individual brand and its key priorities to the community.

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## 6. Attachments Nga taapirihanga

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1. Pōkeno Community Committee Plan



# Pōkeno Community Committee Plan 2024-2026

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# *A message from your Community Committee*

Kia ora koutou,

We are proud to present our Pōkeno Community Committee Plan for 2024-2026.

We envisage Pookeno as a vibrant, inclusive community where economic growth and cultural diversity thrive, and we are responsible stewards of our environment, where every resident can enjoy a high quality of life.

We are passionate about fostering a community that prioritises sustainable development, celebrates its rich diversity, and actively engages in protecting our natural resources. We believe that a united community can achieve remarkable progress.


Our goals include:

- To stimulate economic growth through support for local businesses, investment opportunities, and initiatives that promote tourism.
- To create a welcoming environment that celebrates diverse cultures and encourages community involvement in cultural events and activities.
- To enhance our natural environment through education programs, community clean-up initiatives, and partnerships with local environmental groups.
- To promote social connections and inclusivity, ensuring that Pookeno remains a great place to live, work, and play for all residents.

The future of Pookeno looks bright. Together, we will build a sustainable and prosperous Pookeno where everyone has the opportunity to thrive.

Ngaa mihi nui,

The Pōkeno Community Committee



**Group photo of committee**



# About community committees

Community Committees play an important role in local governance and citizen-led democracy, serving as the primary link between the local community and the Council. We are your representatives at council, and respected connectors into the community.

Our roles are governed by the Local Government Act 2002. Some of the roles specified are:

- The key connector between the community and council.
- Advocate for and represent the interests of our community.
- Consider and report on all matters referred to us by the council, or any other matter of interest to us as a committee.
- Keep track of the services provided by the council in our community.
- Prepare an annual submission to the council for expenditure within our community.
- Engage with organisations and special interest groups within the local community.

## Community Committee Plans

Community Committee Plans are developed every three years and outline our key priorities for our elected term. They also indicate how we will work in partnership with locals and mana whenua to achieve the Council's community outcomes.

A key part of the development of our plan is engagement with locals to ensure that our priorities reflect the needs and desires of Pookeno.



# Our Community Outcomes



Everything we do is aimed at improving the wellbeing of the people that live, work, and explore the Waikato District. Our Community outcomes are developed under the four wellbeing pillars and describe what we want to achieve for the Waikato District into the future.



## Cultural

### We celebrate who we are.

We celebrate all cultures. We treasure our diverse communities, and acknowledge our cultural rights and obligations. We honour, understand and implement Te Tiriti o Waitangi and acknowledge the relationship with mana whenua of our district.



## Economic

### We support local prosperity.

We champion sustainable growth in our local economy. We support local enterprise and encourage innovation and socio-economic prosperity for all, while managing regulatory processes to protect and promote our unique district. We acknowledge our rural and Maaori economies as key contributors to our district's prosperity and sustainability.



## Environmental

### Our environmental health underpins the health of our people.

We want waterways which are healthy and create connections. We protect and enhance our soils, water and native biodiversity and take care of our taiao (natural environment) for the health and wellbeing of our people, our communities and for future generations.



## Social

### We have well connected communities.

Our communities are connected, safe, accessible and resilient. We put community wellbeing at the heart of our decisions, and we embrace partnerships to get things done to improve people's lives.



# Our Vision

***The Pōkeno Community Committee is the go to place where everyone in our community can speak up and make things happen.***

## **Our vision statements:**

- We are committed to upholding Te Tiriti o Waitangi by engaging well with mana whenua and holding Te Ao Māori values at the core of our decision-making.
- The views, interests, needs and aspirations of residents are effectively represented.
- We have an open and transparent decision-making process that residents can understand and engage in.
- Our focus is to enhance environmental, cultural, social and economic wellbeing.
- To have an strong relationship with our community as a respected arm of Waikato District Council.
- To strengthen our relationship with council so that the voice of our community is kept well-informed of things happening in our area.

# Our priorities

## Cultural Wellbeing

We celebrate diversity.

### This matters because...

Alongside mana whenua we are kaitiaki of an area with a unique natural environment and significant heritage which make up our unique identity providing a sense of togetherness and belonging. We actively promote and celebrate arts, culture, and heritage by valuing and respecting diversity and fostering inclusion in Pookeno.

### Our commitment

- Celebrate and promote our arts, all cultures, and heritage to encourage strength, togetherness and belonging.
- Promote and celebrate language weeks, the Christmas Parade, Diwali, Waitangi Day, Matariki, Chinese New Year and other significant cultural events.
- Hold Te Ao Maori values at the core of our decision-making.
- Continue to build and strengthen our relationship with mana whenua to ensure their input and perspective is heard.
- Co-opt mana whenua representation to provide advice on enhancing cultural wellbeing across Pookeno.
- Promote and celebrate in partnership with mana whenua, our cultural heritage and unique natural environment.

- Work in partnership with our local artists to promote the arts for Pookeno.
- As a Community Committee we will support community-led development with letters of support for our community's priorities identified through the Blueprints and other community aspirations that our community wants to undertake.

### Success looks like...

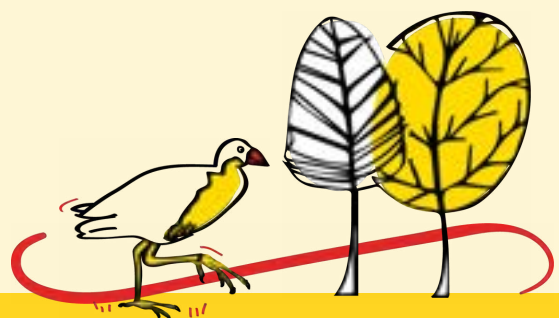
- Regular hui is being held with mana whenua.
- Arts and culturally significant events are celebrated and actively promoted in Pookeno.
- Our cultural heritage and unique natural environment is actively promoted in Pookeno.
- Relationships with local artists has been established.

## Environmental Wellbeing

As kaitiaki we have a duty of care to protect, educate and enhance our natural environment.

### This matters because...

We have a duty to protect, enhance and preserve our natural environment, including Mount William, the integrity of our waterways, rich biodiversity, significant heritage, now and for future generations.



## Our commitment

- Partner with Council, the Waikato Regional Council, mana whenua, the Department of Conservation, and Waka Kotahi to identify the many opportunities for native planting and ecological restoration.
- Hold community days, in partnership with other organisations, to educate and encourage the preservation and enhancement of our natural environment.
- Advocate for the protection of our natural environment and significant heritage.
- Continue to build and strengthen our relationships with our environment groups.
- Support and promote environmental projects and initiatives happening within Pookeno.
- Partner with other organisations to explore training opportunities for youth into environmental career pathways for example the Te Araroa Trail.
- Partner with local environmental businesses and schools to scope opportunities for young people to get involved in environmental projects and initiatives.
- Promote and celebrate environmental events such as Arbor Day.
- Establish a group of local volunteers passionate about protecting and enhancing our natural environment to assist in the education of our community.
- Encourage and support community-led resilience planning.
- As a Community Committee we will support community-led development with letters of support for our

community's priorities identified through the Blueprints and other community aspirations that our community wants to undertake.

## Success looks like...

- A meeting with Council, Waikato Regional Council, Department of Conservation, mana whenua, and Waka Kotahi to discuss opportunities for native planting and ecological restoration is held.
- An education day is held with the community to promote the importance of protecting and preserving our natural environment in partnership with others.
- A meeting has been co-ordinated with the Council's Climate Action and Sustainability Teams on opportunities to educate the Pookeno community on what it means to protect and enhance our environment.
- Community Committee members have established a group of passionate individuals within the community to support and assist with environmental initiatives within the community.
- Resilience planning which includes climate mitigation measures within the Pookeno community has been promoted through various channels.
- A meeting has been held with organisations to explore training opportunities for youth into environmental career pathways for example the Te Araroa Trail.



- Meetings have taken place with local environmental businesses and schools to scope opportunities for young people to get involved in environmental projects and initiatives.
- Environmental events such as Arbor Day have been actively promoted by the Community Committee.

## Social Wellbeing

Pookeno is a great place to live, work and play.

### This matters because...

With a growing community rich in diversity, it is important that we are an inclusive community by fostering and nurturing social cohesion to ensure our community feel connected, safe and welcome.

### Our commitment

- Promote and celebrate our diverse community.
- Identify and promote social activities such as, Matariki celebrations, Waitangi Day, and Diwali.
- Promote and celebrate the volunteer organisations that support Pookeno.
- Identify and promote the social services that exist in Pookeno.
- Work in partnership with others on how we welcome the new residents to Pookeno.
- Advocate for walkways and green spaces to enable connectivity within our community.
- Advocate for public transport to enable connection.



- We will promote and advocate for Te Whare Tapa Wha, the four cornerstones of health, physical, spiritual, family and mental alongside mana whenua.
- In partnership with our local Police and others we will advocate for safe spaces within our community.
- Co-opt passionate individuals in its community to enhance the social wellbeing for our community.
- As a Community Committee we will support community-led development with letters of support for our community's priorities identified through the Blueprints and other community aspirations that our community wants to undertake.

### Success looks like...

- The Community Committee has actively promoted social activity across its community using multiple communication channels.
- The Community Committee has identified and promoted social services that exist in Pookeno.
- The Community Committee has conducted a stocktake of all social activity within its community.
- Our community will be aware of the different social activities available to them within the Pookeno community.
- Communities will have access to local community facilities.
- A meeting has been held with the local Police around community safety.
- Te Whare Tapa Wha has been activity promoted by the Community Committee using multiple communication channels.

## Economic Wellbeing

Pookeno has a thriving local economy.

### This matters because...

A thriving economy is dependent on growth, investment, and tourism and all have a considerable positive impact on our people in Pookeno through business creation, increased workforce, youth employment and visitor attraction.

### Our commitment

- Advocate and lobby for land to be designated appropriately to enable growth and investment to occur.
- Advocate and encourage localism, including local employment opportunities.
- Collaborate with mana whenua, other organisations, and local business to connect around workforce opportunities.
- Work with our youth and other organisations to ensure that our young people are well positioned for sustainable career pathways.
- Advocate for training opportunities for young people in Pookeno.
- Partner with other organisations, including Manukau Institute of Technology, on practical, on the ground training opportunities.
- Promote and advocate for tourism opportunities, including environmental tourism, to attract visitors to our village.
- Hold a business networking hui event to showcase our economic priorities for Pookeno.



- Continue to build and strengthen our relationship with the Tuakau and Districts Development Association.
- As a Community Committee we will support community-led development with letters of support for our community's priorities identified through the Blueprints and other community aspirations that our community wants to undertake.

### Success looks like...

- A meeting has been co-ordinated with the Strategic Planning Team to identify future growth and commercial land opportunities.
- The Community Committee has actively promoted and advocated for growth, investment and tourism for Pookeno.
- Youth to employment sessions have been held in partnership with others.
- Discussions with the schools, mana whenua, and other organisations on sustainable career pathways are underway.
- Relationships have been built and a networking hui held with local business to showcase the Community Committee's priorities regarding economic wellbeing and youth to local employment.

## Engagement

We are committed to citizen-led decision-making.

### This matters because...

Engagement is vital for fostering a strong sense of community and leads to better

wellbeing outcomes for our communities. We are representative of the community that elected us to office therefore it is important that we bring the voice of our people to the decision-making table.

### **Our commitment**

- Build capability in our community around Council processes for example, Long Term Plans, Annual Plans, Policy Reviews and other matters that Council is seeking consultation on.
- Through its partnership with Council the Community Committee will be the main conduit out to its community to increase participation in citizen led decision-making.
- Engage with our community on plans in the Pookeno area using a variety of communication channels.
- Facilitate community hui on matters of interest to ensure the voice of the community, including the voice of mana whenua, is well represented within our decision-making.
- Identify key stakeholders within our community and strengthen our relationships with them.
- Continue to strengthen our relationship with local Marae and hapu groups.
- Co-opt passionate individuals to support the Community Committee when required.

### **What success looks like...**

- Increased numbers of submissions are evidenced on areas that the community feel strongly about.
- Regular communication to the community following Community

Committee meetings and on matters directly relating to the Pookeno community is made.

- Increased levels of community involvement on matters and issues that relate to them.
- Relationships with key stakeholders are being fostered and nurtured.
- The community is using Council systems for their requests.









# Key amenities and services

## Council Facilities



1 Community hall



2 Council parks

## Community and Education



[entry of committee's choice]



[entry of committee's choice]



1 Primary school, 5 Early childhood education centres

## Emergency Services



1 Volunteer fire brigade



1 Highway patrol  
Police station

## Recreation and shopping



Pookeno offers a range of recreational activities for all ages.



1 Shopping area on the main street





# Your Community Committee



**Allen Grainger**  
Chairperson



**Cecilia Heta**  
Deputy Chairperson



**Ian Leader**



**Bronwyn Heath**



**Mike Holroyd**



**Janet Baillie**



**Helen Clotworthy**



**Ginny Bullock**



**Councillor Kandi  
Ngataki**

CREATING  
LIVEABLE, THRIVING  
+ CONNECTED  
COMMUNITIES

Waikato



District Council  
Te Kaunihera aa Takiwaa o Waikato

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<b>To</b>	<b>Pōkeno Community Committee</b>
<b>Report title</b>	<b>Mayor's Community Awards</b>
Date:	6 August 2024
Report Author:	Elizabeth Saunders, Senior Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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To request Community Board's establish a working group of the Chairperson and one other Board Member to provide a nomination for the Mayor's Community Awards in October 2024.

## **2. Executive summary**

### **Whakaraapopotanga matua**

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Councillors, community boards and committees are being asked to nominate one recipient each for a Mayoral Community Award. The key purpose of the awards is to recognise volunteer community service. The nominee must:

- a. be a resident of the Waikato District.
- b. be nominated by a ward councillor, community board or community committee. Those nominations from community boards and committees must come via the Chairperson.
- c. have contributed and continue to provide an ongoing voluntary service to the local community.

The nomination should include details such as name, address, contact numbers and an explanation of why they should be considered for the award. A template is attached for you to complete and return to Her Worship the Mayor for this purpose.

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### 3. Staff Recommendations Tuutohu-aa-kaimahi

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That the Pōkeno Community Committee appoints the Chairperson and XXX to provide a nomination by 23 August 2024 for the 2024 Mayoral Awards.

### 4. Background/Discussion Koorero whaimaarama/Matapaki

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These awards are held every two years and recognise the significant contribution made by volunteers to the community and to the vitality of the Waikato district.

### 5. Next Steps Ahu whakamua

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Following the closing of nominations on **Friday, 23 August at 12noon**, the Mayor will consider the nominees and select the final recipients based on the above criteria. The award recipients will be invited to an awards ceremony to be held on 3 October.

### 6. Attachments Ngaa taapirihanga

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Attachment 1 – Nominee application form

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## Mayoral Community Awards 2024 Nominations (one per page)

Nominated by	
Ward	
Nominee	
Reason why nominated (no more than 100 words)	
Contact details	
Address	
Phone Number	
Email Address	



<b>To</b>	<b>Pōkeno Community Committee</b>
<b>Report title</b>	<b>Pōkeno Works and Issues Report – August 2024</b>
Date:	12 August 2024
Report Author:	Soroya McGall, EA to General Manager Community Growth
Authorised by:	Will Gauntlett, General Manager Community Growth

### **1. Purpose of the report**

#### **Te Take moo te puurongo**

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To provide an update on issues arising from the previous meeting and works underway.

### **2. Staff recommendations**

#### **Tuutohu-aa-kaimahi**

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**That the Pōkeno Community Committee Works and Issues report from the General Manager Community Growth be received.**

### **3. Attachments**

#### **Ngaa taapirihanga**

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1. Works and Issues Report August 2024

### Pookeno Community Committee's Works and Issues Report – August 2024

	Issue and Action	Area	Status Update
1.	<p><b>1 Market Street – The Storehouse Trust</b></p>	Deputy General Manager, Service Deliver	<p><b>August 2024:</b> The proposal was taken to the Infrastructure Committee on 16 July by the Strategic Property Manager from Service Deliver.</p> <p>While the Infrastructure Committee minutes had not been finalised at the time of this report, the Committee approved the recommendation to grant a licence for the MenzShed.</p> <p>This matter will be considered closed and removed from the Works and Issues Report. The Committee may want to invite the group to keep the Committee updated.</p>
2.	<p><b>Resealing of Main Road</b></p> <p><b>May 2024:</b> Request for the road south of the main street to be resealed up to McDonald Road to repair potholes.</p>	Acting Roothing Manager	<p><b>August 2024:</b> A request has been put through to the Alliance team to fix the potholes along the shoulder of the road. Timing is to yet to be confirmed.</p> <p>The resealing of the main street back to McDonald Road is identified on the work programme, however, timing of this upgrade won't be confirmed until the budgets from NZTA have been received at the end of August / early September.</p> <p>A further update will be provided after the budgets have been released. In the meantime,</p>

	<b>Issue and Action</b>	<b>Area</b>	<b>Status Update</b>
			this matter will be removed from the Works and Issues Report.
3.	<b>Urban Marae</b>	Service Delivery	<p><b>August 2024:</b></p> <p>The Urban Marae project will be followed up through a statutory process which will include seeking community engagement when appropriate.</p> <p>This matter will be considered closed and removed from the Works and Issues Report. The Committee may want to invite the group to keep the Committee updated.</p>
4.	<p><b>Main Street Development</b></p> <p>Query regarding cost of main street upgrades and roundabout including cost splits.</p>		<p><b>August 2024:</b></p> <p>See page 5 for cost breakdown.</p>
5.	<p><b>Safety concerns with pedestrian use of the road bridge on Pokeno Road</b></p> <p>Concerns raised regarding pedestrian use of the Bridge on Pokeno Road, between the School and the Lakeside development. Suggest whether there is an option of a back entrance walkway from Munro Road to Pokeno School.</p>	Open Spaces – Reserves And Roding Manager.	<p><b>August 2024:</b></p> <p>The Roding Manager is aware of this issue and is looking into what can be done in that area to slow vehicles and raise awareness of pedestrians.</p> <p>This concept of the back entrance by the school is currently under consideration by the Council's Reserves Team. There are many challenging points which need to be considered including access, and the swamp area which surrounds Munro Road.</p>

**Capital Projects Update** (as of 16 July 2024)**Roading****Munro Road Resilience Improvement**

The start date for Munro Road has been pushed back to September 2024. The resource consent enabling stream does not allow for works July to September due to fish migrations.

**Pokeno Main Street and Roundabout cost breakdown**

Project Name	2023/2024 Actual	Budget Remaining
Pokeno main street redevelopment	1,793,469	236,531
New roundabout on Great South Road/Pokeno Rd	1,276,203	2,487,797
<b>Total</b>	<b>3,069,672</b>	<b>2,724,328</b>

These projects are funded as follows:

Growth	Level of Service	Renewal
60%	36%	4%

**Growth Funding:** utilises the Pokeno Structure Plan Reserve. Income received from Development Contributions from the Pokeno area accumulates in this reserve and is used for infrastructure projects arising from growth in the Pokeno area.

**Level of Service:** utilises loan funding. Council uses loan funding for the creation of new assets or the extension of existing assets, in effect, increasing the level of service. These loans are repaid over time using rates from the entire district.

**Renewal:** utilises a replacement reserve. This reserve accumulates depreciation from existing district wide roading asset and is used for the renewal of these assets.

### **Pookeno Main Street Re-development**

Upgrades to the road and footpath between Market Street and Wellington Street are almost complete with just the planters and street furniture to be installed. All works due to finish July 2024.



*Street looking north*

### **Great South Road and Pokeno Road Intersection Upgrade**

The pavement sub-base is now being build up. We'll be expanding our worksite footprint for the next 3-4 weeks to construct the first part of new kerb and channel. This will cover the entrance into Church Street and the front of sections between the roundabout site and police station.



*Roundabout site looking south*

## Helenslee Road Minor Improvements

This Project has been put on hold due to having an issue with the outlet of storm water, which runs through a private property and is causing delays to proceed further with the consent and overall process.

Investigation is scheduled to be undertaken July 2024 on the private property to find the the existing pipe which was Installed in the private property about 35-40 years ago.

## Pokeno Road Corridor Improvement

Draft road design is underway; this upgrade will see the road higher than it is currently with final heights dependent on the new Pokeno Road bridge.

The proposed new bridge will be higher than existing with a realignment also required. A pedestrian bridge will be included as part of the vehicle bridge design. Ecology and hydrology reports will inform the final design which will then be consented by the end of 2024.

For the Pokeno Rd / Munro Rd Roundabout, detailed design is progressing. Working through the land acquisition and options with consent application to follow later in 2024.

Due to timings for the Munro Road upgrade, construction of the roundabout, road, and bridge will be Summer 2025/2026.

## Facilities

### Pookeno Toilet Replacement

Site works now well underway. Toilet blocks are in place and being connected. Aiming to complete project by mid-July.



*Construction well underway.*