

Agenda for a meeting of the Te Kauwhata Community Committee to be held in the St John Hall, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY, 4 SEPTEMBER 2024** commencing at **7.00pm**.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

The register of interests is no longer included on agendas; however, members still have a duty to disclose any interests under this item.

4. CONFIRMATION OF MINUTES

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5. PUBLIC FORUM

6. REPORTS

Council Reports

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| 6.2 | Te Kauwhata Works and Issues Report | 15 |

Community Reports

- | | | |
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| 6.3 | Chairpersons Report | Verbal |
| 6.4 | Councillors Report | 38 |

7. OTHER BUSINESS

GJ Ion
CHIEF EXECUTIVE

To	Te Kauwhata Community Committee
Report title	Confirmation of Minutes
Date:	21 August 2024
Report Author:	Karla Brotherston, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

To confirm the minutes for a meeting of the Te Kauwhata Community Committee (TKCC) held on Wednesday, 7 August 2024.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Te Kauwhata Community Committee confirms the minutes for a meeting held on Wednesday, 7 August 2024 as a true and correct record.

3. Attachments

Ngaa taapirihanga

Attachment 1 – 240807 TKCC Unconfirmed Minutes.

MINUTES of a meeting of the Te Kauwhata Community Committee held at St John's Ambulance Rooms, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY, 7 AUGUST 2024** commencing at **7.00pm**.

Present:

John Cunningham
Tim Hinton
Ian Wrigley
Angela van de Munckhof
Cr Marlene Raumati

Apologies:

Courtney Howells
Jo Gurnell
Mayor Jacqui Church (non-member of the Committee)

Not present:

Whitney Totorewa
Estelle Jonathan
Liz Tupuhi

Staff attending:

Vishal Ramduny – Strategic Initiatives and Partnerships Manager, Waikato District Council
Jason Marconi – Community Led Development Advisor, Waikato District Council
Joban Singh, Roothing Corridor Engineer, Waikato District Council

Public attending:

Lauren Hughes, Te Kauwhata Community House
Tofeeq Ahmed, Programme Manager – Placemaking, Kāinga Ora

1. APOLOGIES AND LEAVE OF ABSENCE

RESOLVED: (JOHN CUNNINGHAM / TIM HINTON)

THAT apologies from Jo Gurnell, Courtney Howells and Mayor Jacqui Church be received.

CARRIED

TKCC2408/1

2. CONFIRMATION OF STATUS OF AGENDA ITEMS

RESOLVED: (IAN WRIGLEY / TIM HINTON)

- **THAT the agenda for the meeting of the Te Kauwhata Community Committee being held on Wednesday 7 August 2024 be confirmed, and all items therein be considered in open meeting.**
- **AND THAT all reports be received.**

CARRIED

TKCC2408/2

3. DISCLOSURES OF INTEREST

RESOLVED: (IAN WRIGLEY / JOHN CUNNINGHAM)

- Tim Hinton (as per disclosure of interest form).
- Cr Marlene Raumati (as per previous non-financial disclosure to the Ngaa Muka Development Trust).

CARRIED

TKCC2408/3

4. CONFIRMATION OF MINUTES

RESOLVED: (JOHN CUNNINGHAM / TIM HINTON)

THAT the minutes of the meeting of the Te Kauwhata Community Committee held on Wednesday 5 June 2024 be confirmed as a true and correct.

CARRIED

TKCC2408/4

5. PUBLIC FORUM

It was noted that Lauren Hughes was attending the meeting due to her involvement with the Community Identity Strategy and would participate in the discussion on the Community Identity Strategy as part of the Works and Issues Report.

6. REPORTS

6.1. Discretionary Fund Report

RESOLVED: (MARLENE RAUMATI / ANGELA VAN DE MUNCKHOF)

THAT the Te Kauwhata Community Committee receives the:

- a) Discretionary Fund report to 30 June 2024; and**
- b) North Waikato Development Fund Report.**

CARRIED

TKCC2408/5

6.2. Te Kauwhata Works and Issues Report

RESOLVED: (JOHN CUNNINGHAM/ ANGELA VAN DE MUNCKHOF)

6.4.1. THAT the Works and Issues report be received

Discussion:

- Dog park project
 - Tim Hinton confirmed that the that the shade cloth will be installed in the final quarter of 2024 as it is dependent on drier weather.
 - The small dog exercise area and the double gates will be installed thereafter.

- Saleyard Road Walkway project
 - John Cunningham advised the Committee that Ed McVicar advised him and Tim Hinton that the Committee is required to consult directly with KiwiRail regarding access to the walkway. A permit may be required. Ed will forward the names of people to contact at KiwiRail and WDC staff will help as required.

- Community Identity project
 - The community feedback has been designed and a place board created.
 - Tofeeq Ahmed shared an updated Community Identity Strategy Action Plan.
 - Cr Raumati enquired if the vision of the Community Committee Plan and the Community Identity Strategy were aligned to which the project team indicated that the exact wording for the Community Identity Strategy came from the community. It was confirmed by the project team that the visions was aligned albeit the wording slightly different and the input is from the community.
 - John Cunningham acknowledged the good work done by the project team.

Action 1: *Lauren Hughes volunteered to place the graphic on a shop window on Main Street.*

Action 2: *The Community Identity Strategy project team to go through the timeline indicated in the Action Plan to provide more clarity on what is meant by 'short-term', 'medium-term' and 'long-term' so these can be aligned with the Te Kauwhata Community Committee and Waikato District Council horizons.*

Action 3: *The Community Identity Strategy project team to share the vision at the next Committee meeting.*

- Te Kauwhata Domain
 - Tim Hinton advised that as part of the completion of Stage 1 a gate to the community garden was being installed.
 - Stage 2 of this project is dependent on funding being made available through the Council's 2025-2034 Long Term Plan.

- Security cameras
 - Cr Raumati advised that the development of the Memorandum of Understanding between Waikato District Council and Hamilton City Council was still in progress.
 - John Cunningham advised that there is a security issue regarding the community garden due to theft of produce. It was suggested that a camera is needed to face the garden. Tim Hinton advised that a recycled portable camera has been installed in the interim.

- Rongoa Garden project
 - Tim Hinton indicated that planning of manuka was undertaken on 21 June 2024. The manuka trees will serve as windbreakers. The kahikatea will be planted later.

CARRIED

TKCC2408/6

6.3. Mayor's Community Awards

RESOLVED: (TIM HINTON / IAN WRIGLEY)

THAT the Te Kauwhata Community Committee:

- a) **Appoints the Chairperson, John Cunninham, and Committee member Angela van de Munckhof to provide the nomination by 23 August for the 2024 Mayoral Awards.**
- b) **Provisionally nominates Mike Peters as the Committee's nominee subject to the completion of the nominations form by John Cunningham and Angela van de Munckhof.**

CARRIED

TKCC2408/7

Discussion:

- John Cunningham opened a discussion on nominations from the Community Committee for the Mayoral Community Awards after which John Cunninham and Angela van de Munckhof were appointed by the Committee to ratify the decision.
- Mike Peters is the nominee.

Action 1: John Cunningham to complete the nomination form and send it to Karla Brotherston of Council's Democracy Team.

Action 2: Cr Raumati to have a discussion with Mayor Jacqui for a special kaumatua mayoral nomination category.

CARRIED

TKCC2408/8

6.4. Te Kauwhata Community Committee Plan

RESOLVED: (IAN WRIGLEY/TIM HINTON)

THAT the Te Kauwhata Community Committee approves its Community Committee Plan 2024-2026 for adoption subject to the final edits being made.

Discussion:

- Dominique Thurlow (Council's Community-Led Development Advisor) acknowledged the good work done by the Community Committee in developing the Community Committee Plan.
- It was noted that the next phase (implementation) will be the most important and that an implementation plan will be developed.
- Several amendments were identified including correcting the spelling of Ngaa Muka to remove the macron from 'Ngā', removal of 'Te Awa Trail' (top of page 48), ensuring that any reference to the Community 'Board' be changed to Community 'Committee', changing community 'museum' to community 'house' (on page 53), changing the number of daycare centres from three to four (page 53), removing 'Main Street' and 'Lakeside' in reference to the two shopping areas (page 53) and simply leaving it as 'two shopping areas' and the removal of the word 'Board' from 'Discretionary Board Fund' on page 54.
- Dominique Thurlow will sort out the images (including photographs) required.

6.5. Proposed Road Names Under Subdivision Number SUB0340/18

RESOLVED: (CR MARLENE RAUMATI/JOHN CUNNINGHAM)

THAT the Te Kauwhata Community Committee recommends to Council's Infrastructure Committee the following proposed road name submitted by the developer for SUB 0340/18 Lakeside Development Te Kauwhata subject to the chairperson of the Te Kauwhata Committee, John Cunningham, ratifying the matter with the new chairperson of Ngaa Muka Development Trust, Haydn Solomon.

a) Road 1 – Te Pehinga Street

Discussion:

- Cr Raumati advised that reference in the report was made to Mr Glen Tupuhi as the chairperson of Ngaa Muka Development Trust but that the Trust now has a new chairperson, Haydn Solomon.

CARRIED

TKCC2408/9

6.6. Chairpersons Report

RESOLVED: (JOHN CUNNINGHAM/IAN WRIGLEY)

THAT the verbal update from the Chairperson be received.

Discussion:

John Cunningham advised of the following:

- The Bottle-O appeal has been lodged but it may be a year before the hearing takes place.
- The date for the Super Liquor appeal hearing has not yet been set.
- His attendance of a compost opening event with the primary school children. The compost model is being repeated at Ngaruawhia and Huntly.

CARRIED

TKCC2408/10

6.7. Councillors Report

RESOLVED: (MARLENE RAUMATI/JOHN CUNNINGHAM)

THAT the report from Cr Marlene Raumati for the June 2024 to the July 2024 period be received.

Discussion:

- Cr Raumati provided an overview of her report including: the adoption of Council's Enhanced Annual Plan, sharing key agenda items from the Council, Sustainability and Wellbeing Committee and Infrastructure Committee meetings and, a list of the key meetings and engagements she attended in June and July 2024.
- John Cunningham requested if Cr Raumati can provide an overview of any key Council submission dates where these are appropriate. Cr Raumati offered to publish the relevant dates in the Chatter.

CARRIED

TKCC2408/11

7. Any other business

- Lauren Hughes enquired if a sign adjacent to the railway station can be cleaned. Tim Hinton asked Lauren to email him about this and he will get onto it.

- Cr Raumati provided an overview of government's legislation on Maaori wards and advised the Committee that Council will be considering (next week) whether we dispense of Maaori wards and avoid a poll at the 2025 local body elections or retain them and have a poll.
- Angela van de Munckhof indicated that the speed bumps on Main Street are not really slowing down traffic. Also, the bumps cause adjacent buildings to rumble when they are hit. Cr Raumati reminded the Committee that it was a committee decision to have these installed. The Committee to follow up with Council staff to see if speed bump signage can be installed and more effective traffic calming methods are available .
- John Cunningham asked Lauren Hughes if she would like to be nominated as a member of the Te Kauwhata Community Committee to which the response was affirmative. The motion was put forward and seconded as follows:

RESOLVED: (JOHN CUNNINGHAM/CR MARLENE RAUMATI)

THAT Lauren Hughes is appointed to the Te Kauwhata Community Committee as a new member.

CARRIED

TKCC2408/12

Minutes confirmed by the Chairperson this 9th day of August 2024 for approval at the next Committee meeting.

**JOHN CUNNINGHAM
CHAIRPERSON**

To	Te Kauwhata Community Committee
Report title	Discretionary Fund Report to 31 July 2024
Date:	07 August 2024
Report Author:	Jen Schimanski, Support Accountant
Authorised by:	Colin Bailey, Finance Manager

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Te Kauwhata Community Committee on the Discretionary fund spend to date, commitments and balance as at 31 July 2024.

The report also outlines that the financial information for the 2023/24 carry forwards are yet to be updated or approved by the Council Executive Leadership Team as at 19 August 2024 however it is further noted that this information will be provided once the financials are approved.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Te Kauwhata Community:

- a. receives the Te Kauwhata Discretionary Fund to 31 July and the North Waikato Development Fund to 30 June reports; and**
- b. notes the financial information for the 2023/24 carry forwards are yet to be updated or approved by the Council Executive Leadership Team (ELT) as at 19 August 2024.**

3. Attachments

Ngaa taapirihanga

Attachment 1 – Discretionary Fund report to 31 July 2024

Attachment 2 – North Waikato Development Fund report to 30 June 2024

TE KAUWHATA COMMUNITY COMMITTEE DISCRETIONARY FUND REPORT 2024/25 (July 2024 - June 2025)

As at Date: 31-Jul-2024

GL

10-2070-0000-00-25904

2024/25 Annual Plan		10,000.00
Carry forward from 2023/24		
Total Funding		10,000.00
Income		
Total Income		-
Expenditure		<i>excl GST</i>
Total Expenditure		-
Net Funding Remaining (excluding commitments)		10,000.00
Commitments		<i>excl GST</i>
07-Feb-24	Commitment of \$900.00 (Plus GST if any) to Te Kauwhata Community House towards Childrens Day Splash n Dash TKCC2402/7	900.00
06-Mar-24	Commitment of \$500.00 per annum for subsequent financial years on the understanding that these (combined) will be a total commitment to draw upon when needed by the Group. TKCC2403/05	500.00
Total Commitments		1,400.00
Net Funding Remaining (Including commitments)		8,600.00

NORTH WAIKATO DEVELOPMENT FUND (NWDF) REPORT 2023/24 (July 2023 - June 2024)

Te Kauwhata Allocation

As at Date: 30-Jun-2024

RS

18356

**Resolutions from TKCC Committee Meeting Minutes & Other Information
2023/24 Annual Plan****Reserve Opening Balance**

363,990.54

Total Funding**363,990.54****Income**

Interest July 2023-May 2024

14,076.35

Total Income**14,076.35****Expenditure**09-Apr-24 Payment to Te Kauwhata Rugby Football Club for Lighting installation
invoice 2024-8 09/04/224

TKCC2102/03

92,624.32

Total Expenditure**92,624.32****Net Funding Remaining (excluding commitments)****285,442.57****Commitments**

Date	Description	Resolution no	breakdown of monies spent	Amount remaining
03-Feb-21	Te Kauwhata Committee supports the use of \$150,000 from the North Waikato Development Fund (NWDF) to assist in funding the construction of the Te Kauwhata Blunt Road Walkway ; (Note: The Committee may not use all the \$150,000 commitment for the Blunt Road walkway).	TKCC2102/03		150,000.00
03-Feb-21	Te Kauwhata Committee supports the use of a further \$150,000 from the North Waikato Development Fund (NWDF) to assist in funding Te Kauwhata Domain lighting project and footpaths within the Domain .	TKCC2102/03	150,000.00	
09-Apr-24	less payment to Te Kauwhata Rugby Football Club for Lighting installation invoice 2024-8 09/04/224	TKCC2102/03	(92,624.32)	
03-Nov-21	(Note: that the Committee subsequently (at one of the meetings) adjusted this commitment to \$100,000 as part of a discussion the Works and Issues report).		(50,000.00)	7,375.68
08-Aug-23	North Waikato Development Fund to get Stage 1 and Stage 2 of the Dog Exercise Park project implemented.	TKCC2308/09		7,738.00
Total Commitments				165,113.68
Net Funding Remaining (Including commitments)				120,328.89

To	Te Kauwhata Community Committee
Report title	Works and Issues Report
Date:	4 September 2024
Report Author:	Vishal Ramduny
Authorised by:	Vishal Ramduny, Strategic Initiatives and Partnerships Manager

1. Purpose of the report

Te Take moo te puurongo

To update the Committee on projects contained in the Works and Issues report.

2. Executive summary

Whakaraapopotanga matua

The Works and Issues update contained in the attachment relate to the following projects identified by the Community Committee:

Te Kauwhata Works & Issues Projects	Project Manager/Key Contact
Project1: Dog exercise area	Tim Hinton and Ian Wrigley
Project 2: Saleyard Road Walkway	John Cunningham
Project 3: Community Identity Strategy	Courtney Howells and Estelle Jonathan
Project 4: Te Kauwhata Domain - Walkway and Fitness Trail	Tim Hinton
Project 5: Security cameras for Te Kauwhata	Mel Tarawhiti / Asanka Meththa
Project 6: Te Kauwhata Domain – Rongoa Garden	Whitney Totorewa and Tim Hinton

3. Staff recommendations **Tuutohu-aa-kaimahi**

THAT the Te Kauwhata Committee receives the Works and Issues Report for September 2024.

4. Attachments **Ngaa taapirihanga**

Attachment – Works and Issues for Te Kauwhata Community Committee for September 2024.




ATTACHMENT

Te Kauwhata Community Committee

Works and Issues Report

For Committee Meeting of 4 September 2024

Key:

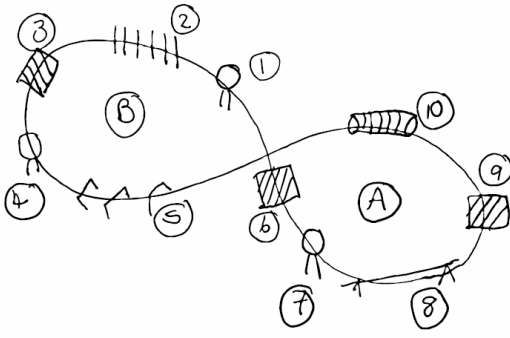
Traffic Light	Definition
1) 	2) Project on track to succeed. 3)
4) 	5) Project planning has commenced OR the project is on hold, but action is being taken to resolve this OR a problem has been identified but no action may be taken at this time, and it is being monitored.
6) 	7) The project has not yet started OR it requires remedial action. 8)

1. Project Name: Development of the dog park exercise area


Project Goal:	Development of the Te Kauwhata dog park to make it an enjoyable space for both dogs and people.
Project Manager:	TBC
Project Members:	Tim Hinton and Ian Wrigley
Council Staff Advisor:	Stephanie Loughnan (Parks and Reserves Technical Support Officer)
Status update:	 <p>At the 7 August 2024 Community Committee meeting it was reported that:</p> <ul style="list-style-type: none"> ▪ The shade cloth will be installed in the final quarter of 2024 as it is dependent on drier weather. ▪ The small dog exercise area and the double gates will be installed thereafter.
Funding:	Budgetted for phase 1 and phase 2 stages 1 and II
Likely Completion	April 2024 (Phase 1) - Completed September 2024 (Phase 2)

Project Summary

The TK dog park will be revamped to include a dog agility course and a fenced-off area for the more timid small dogs to play and exercise without fear of being encroached upon by larger dogs. Additionally, the dog park will also benefit from the development of two shaded picnic areas with picnic tables in them so members of the community can enjoy the area more with their families. Parking for overflow of the rugby club events has been fully considered.

Status update of actions from last 3 months	Support needed	Next steps	By When?
<p>PHASE 1: Dog Agility Area</p> <p>Dog agility equipment were cleaned in a working bee on Saturday 29th April 2023 as planned.</p> <p>Dog Agility course proposed to be located between points □ and □ of the dog park shown in the diagram above to minimise parking impact due to TK Domain event overflow.</p> <p>Meeting was had with Dog Agility course designer Denise Ireland on Wednesday 8 May 2023 and the course has been designed in two parts within a figure of 8 formation as shown in the dog park diagram on the previous page. Proposed course layout is shown below:</p>  <p>□□□ Dog Tyre Hoops □ Dog Tunnel □ Dog Weaving Posts □ Dog Hurdles □□□ Dog Jump Platforms □ Dog Seesaw</p> <p>According to Kennel Club H Regulation H(1)(B)1a.(3) – Design:</p> <ul style="list-style-type: none"> The course should require a dog to traverse 10 obstacles, but not more than 20 and all jump obstacles should be the same height All agility obstacles will be laid out 4-5 metres apart between centres of consecutive obstacles using the 	<p>Tim Hinton has agreed this plan with Waikato District Council.</p> <p>Funding to hire equipment to place this equipment on the course has been achieved.</p> <p>Right now the ground is too wet to install the equipment. We are waiting for summer.</p> <p>Community events across 2 phases:</p> <p>9) Working bee to install the equipment will likely happen in September/October/November 2023 once the ground dries up as per course design</p> <ul style="list-style-type: none"> 10) Working bee to paint and finish the equipment in November/December 2023 	<p>Wait for the weather to dry up and then schedule in the working bees. Once we confirm the dates, Adele will send out community support requests on TK community page, Dog park community page and TKCC members</p>	<p>Tim Hinton advised that the installation of the equipment will now happen in February 2024.</p>

<p>straight line centre-to-centre method to ensure dog jump safety</p> <ul style="list-style-type: none"> The height of all obstacles will be knee height catering for midi dogs <p>There are two courses, A and B. Similar to a golf course with a 9 hole vs. 18 hole golf course, advanced dogs can do both courses A and B together, whereas beginner dogs can just work on one of the courses without interfering with another dog on the other course.</p>			
<p>PHASE 2: Picnic areas 1 and 2</p> <p>Location of the picnic and shaded areas as well as small dog park area confirmed in the diagram above.</p> <p><u>Specifications as follows:</u></p> <p><u>PROJECT INSTALLATION STAGE 1</u></p> <p>To kick off the project, we need to install the steel poles as follows. We will source 4 galvanised steel poles per shade sail (2 poles will be lower and 2 higher) The height of the lower poles will be 2.5m above ground with 1m in the ground and the higher poles will be 3.5m above ground with 1.5m in the ground). We need to decide if we want to do a working bee to install the poles.</p> <ul style="list-style-type: none"> 8 x 125mm medium galvanised steel pipe poles with 4 x 3.5m long and 4 x 5m long fitted with caps Excavator and auger drill at \$115per hour Concrete 1.8m3 <p>Anticipated timeframe = 1-2 working days Anticipated cost = Poles 2,484.80 + Auger drill \$276 + Concrete \$805 = \$3,565.80 incl. GST</p> <p><u>PROJECT INSTALLATION STAGE I1</u></p> <ul style="list-style-type: none"> Once the poles are in the ground, Peter Fletcher will come to measure the shadesail measurements exactly although it's anticipated that the final shadesail sizing will be approximately 6.5x6.5 = 42.25m2 for each area. 	<p>Items for the TKCC meeting:</p> <p>Funding has been achieved for phase 2, stage I and II.</p> <p><u>STAGE 1 AND II</u></p> <p>Right now the ground is too wet to install the poles. Tim has ordered the poles with Dale Barrakat and once the weather dries a bit, we can proceed with getting the poles in the ground. Once in the ground, Peter will measure the shadesail and completion of installation will be 3 weeks later</p> <p><u>STAGE III</u></p> <p>Picnic tables have been completed.</p>	<p>Keep an eye on weather and once drier, the poles can be installed and Peter can complete the shadesails.</p> <p>Tim and Jeff sourcing mulch and rounds for completion of area</p>	<p>February 2024</p>


<ul style="list-style-type: none"> • He is ordering the Monotec 37015-year fabric warranty in Graphite Charcoal Shade  • He will then make the shadesails with no joins, including stainless steel hardware, d-shackles and chain links. =. A deposit for making the material is not required as we are known to the maker. Takes 2 weeks to make and install once the 8 Poles are in the ground and ready. <p>Anticipated timeframe = 2 working weeks to make and install Anticipated cost = \$4,172.20 incl. GST - Price includes making and fitting the dog park shade</p> <p>PROJECT INSTALLATION STAGE II1</p> <p>Tim will source some mulch for the areas under the trees and Jeff will source half rounds to keep mulch/metal all in the area - effort and cost TBD</p> <p>Picnic tables have been sourced but need to be sanded and completed - effort TBD</p>			
<p>PHASE 3: Small dog fenced-off area</p> <ul style="list-style-type: none"> • We mapped out a small dog area in position J above measuring about 40 x 10m² • We will look into fencing options for this area with a gate so mowing the lawn is still straightforward • We need to feed back once we have explored fencing with Barakat Fencing 	Fencing companies willing to assist	Tim and Adele exploring fencing options	TBD
<p>PHASE 4: Picnic area 3 explored</p> <ul style="list-style-type: none"> • Walkway installed • Gate to dog park to link to walking track installed • Clearing of drain • Removal of trees on the bank so the mural can be viewed • Planting of trees at the far end by the squash court, so mural not obscured 	TBD	TBD	TBD



2. Project Name: Saleyard Road Walkway

Project Goal:	Development of the Saleyard Road Walkway
Project Manager:	John Cunningham
Project Members:	Marlene Raumati, Estelle Jonathan, Tim Hinton, and Whitney Totorewa
Council Staff Advisor:	Ed McVicar (Open Spaces Project Coordinator)
Status:	<p>●</p> <p>At the 7 August 2024 Committee meeting it was noted that Council staff have advised that the Committee is required to consult directly with KiwiRail regarding access to the walkway. A permit may be required. Ed McVicar has provided to John Cunningham (via email) the form for KiwiRail and website details relating to permits as well as the contact details of Council's Senior Property Advisor (Kristin McCluskie) who can offer support on this matter.</p>
Funding	<p>\$150,000 from the North Waikato Development Fund has been allocated to this project with other funding sources being looked at by the Committee plus \$10,000 commitment from TKCC Discretionary Fund.</p> <p>The figure left in the original budget with all outgoings now completed is an increase on the last figure and stands at \$108,612.01 with no further forecast spend.</p>
Likely Completion	TBC

3. Project Name: Community Identity Strategy

Project Goal:	The development of a community led Strategy that will articulate an identity for Te Kauwhata and Districts now and in the future.
Project Managers	Courtney Howells and Estelle Jonathan
Project Members:	Lauren Hughes, Liz Tupuhi and Jo Gurnell
Council Staff Advisor:	Jason Marconi, Economic Development Advisor
External Partner:	Tofeeq Ahmed, Kainga Ora, Programme Manager - Placemaking
Status update:	 <p>At the 4 September 2024 Committee meeting it was reported that:</p> <ul style="list-style-type: none"> ▪ The community feedback has been designed and a place board created. ▪ The Community Identity Strategy Action Plan has been updated. ▪ The vision the Community Identity Strategy was developed by the community and is consistent with the vision of the Community Committee Plan.
Funding:	<p>There is funding available from the Council's Blueprint budget to assist with strategy development. Discussions are underway with Kainga Ora for additional funding.</p> <p>It is important to note that this funding is not intended to fund individual projects that may fit within the strategy.</p>
Likely Completion	By June 2024 for the Strategy but as this is community led, it will depend on the commitment/ activity of the community.

Project Summary

The Project Team would like to emphasise the purpose of this project which is to develop a strategy towards an aspirational future for Te Kauwhata and Districts. While there is consensus on the Project Team that the Strategy will be informed by two central pillars –

our unique environmental and historic sites and stories – we believe it is paramount that our communities and stakeholders have a real opportunity to contribute to this vision and shape the short, medium and long term projects and goals that will be written into the Strategy as steps towards the vision. We cannot preempt these projects and goals. As such the next steps for our team are:

- 1) To develop a visual tool to introduce the project to the public and stakeholders. Our preference was originally to commission a high end video that showcases those important features pertaining to our central pillars. This has been costed and will require a budget of \$10,000+GST via Nimbus Media, or there is a possibility of a collaboration with Ngaa Muka who are also creating some new media over the coming months. If the budget is not available our Plan B is to create our own visual slide show which Lauren Hughes has volunteered to coordinate.
- 2) Plan and carry out a round of consultation that will take place between Mar-May 2024. The stakeholder groups we have identified for the first round of consultation are as follows. We welcome the Community Committee's addition of anyone we may have neglected:
 - Te Kauwhata Community Committee
 - Meremere Community Committee – as courtesy
 - Ngaa Muka
 - Rangiriri Paa
 - Schools in the defined area
 - Businesses in the defined area
 - Community organisations in the defined area
 - Aparangi
 - The general public

We expect that the projects and goals raised in this round of consultation will fall into these key areas:

- IDENTIFY – what are those important features under our pillars?
 - CONNECT – what infrastructure do we need to connect them eg walkways, cycle ways, roads, maps, websites
 - ACCESS – how else can we create access for the public to enjoy these sites? Tourism businesses, accommodation, disability access, public events, media, online resources, educational resources
 - PROTECT & DEVELOP – if we want to be proud of these sites what are our responsibilities to them and what regulations do we need to advocate for to ensure that others working, living, visiting, doing business in the area cares for them too.
 - CELEBRATE – how do we keep stakeholders and the community united around our identity and this vision for the next 50 yrs? How do we celebrate each milestone along the way?
-

We have updated the Project Plan below and you will see there is a second and third round of consultation planned. The second round is for specific people or groups who will be directly impacted by projects and goals that may fall out of the Strategy. For example if the public tell us that they want a walkway to connect site A to site B we will then have a specific set of stakeholders to consult around that project including landowners, neighbours, kaitiaki of the historic or ecological sites etc.

The third round of consultation will come after our Draft Strategy has been drawn up and it will include all those we have consulted with previously. At this point we will just be seeking to refine the Draft Plan and ensure we have not misrepresented any of our stakeholders.

We are still finalising the first round of consultation and will present the Committee with further information as it is available.

UPDATED PROJECT PLAN - AUGUST 2024

Project Name: The Identity Project

Project Goal: The development of a Community Led Strategy that will articulate an identity for Te Kauwhata and Districts now and in the future.

Project Managers: Courtney Howells and Estelle Jonathan

Project Members: Lauren Hughes, Liz Tupuhi, Jo Gurnell

Council Staff Advisor: Jason Marconi, Community Led Development Advisor

External Partner: Tofeeq Ahmed, Kainga Ora, Programme Manager - Placemaking

Status:

Funding: Council and Kainga Ora have pledged match funding to support consultation processes and the development of an Identity Strategy

Phase 2: Once the Strategy is complete additional funding will be required for initiatives within the Strategy.

Project Summary

- A subcommittee drawn from Te Kauwhata Community Committee members and invited stakeholders has formed and meets regularly towards the development of an Identity Strategy. The purpose of the Strategy is to articulate those things that make our region unique and create a tool for planning and advocacy that will focus future investment and development in Te Kauwhata and Districts in such a way that connects, protects, and celebrates those central pillars:
 - Our unique environment (wetlands, waterways, and associated wildlife)
 - Our unique culture and history (Rangiriri pa and other sites and stories of historic significance)
 - The Strategy will be a guiding document stating a 50-year vision and the associated social, economic, environmental, and cultural outcomes sought for Te Kauwhata over the next 50 years. It will also include the short, medium and long-term projects and goals required to achieve that vision.
 - The Strategy will broadly cover the geographic area between the five Nga Muka marae – Hora Hora, Maurea, Waikare, Taniwha and Okaerea. There is an acknowledgement that this is a soft border and important environmental and cultural features such as the Whangamarino Wetlands and the connection between Rangiriri and Meremere may require a flexible, inclusive approach.
 - The Strategy will record aspirational, community-led, long-term goals for our region that will be used to:
 - Advocate and inform the planning of other stakeholders in our region including local and regional council.
 - Identify and drive key projects that will realise the goals of the Strategy and cement the Identity of the region internally and nationally.
 - Provide a strategic focus for the development of other community-led amenities.
 - Prior to drafting the strategy, the Project Team will lead community and stakeholder consultation. The council has contracted an external agency “Interactionz” to facilitate the community engagement, while Kāinga Ora is funding and organising the Community Day and Community workshop as part of the community Consultation Process.
 - The project team will collate the community contributions, drawing out common themes and ideas to progress further with relevant stakeholders. Once the direction and goals are identified, the team will write or commission the writing of the draft Strategy.
 - The draft strategy will be taken back to the community for feedback before a final Strategy is produced.
 - The final Strategy will include mechanisms for how it will be implemented, monitored, and used. The Project Team will continue to take a key role in these matters and update this document to detail Phase 2 at the proper time.
-

Environmental Pillar

Themes	Projects	Potential Stakeholders	Timeline
Community Planting Projects	Community planting days	Local community, Te Kauwhata Community Committee, Local Council, Kāinga Ora (Lakeside)	Short Term/ Ongoing
	Rangoa garden project	Local community, Te Kauwhata Community Committee, Ngaa Muka Development Trust, Kāinga Ora (Lakeside)	Short Term
	Community fruit tree planting (Community Garden)	Local community, Te Kauwhata Community Committee, Local Council	Short Term/ Ongoing
Pest Control – Predator Free Te Kauwhata		Local Community, Department of Conservation, Predator free NZ, Mana Whenua, Kāinga Ora (Lakeside)	Medium Term
Kahikatea Forest Planting	Ngaa Muka led kahikatea forest planting	Ngaa Muka Development Trust, Local community, Kāinga Ora (Lakeside)	Short Term
Town beautification	More planter boxes around the town centre	Local community, Te Kauwhata Community Committee, Local Council	Short Term
	Community clean-up days	Local community, Te Kauwhata Community Committee	Short Term
Create Access Points around the Lake Waikare	Walkway by Lakeside providing access to Lake Waikare	Kāinga Ora (Lakeside), Local Council, Private Landowners.	Medium Term

Way finding and Information Signage Around Lake Waikare		Kāinga Ora (Lakeside), Local Council, Te Kauwhata Community Committee, Ngaa Muka Development Trust	Medium Term
Lake Waikare Restoration		Waikato Regional Council, Department of Conservation, Waikato-Tainui, Mana whenua, Te Kauwhata Community Committee, Private enterprise	Long Term
Whangamarino Wetland Restoration		Waikato Regional Council, Department of Conservation, Fish & Game, Te Kauwhata Community Committee, Mana whenua	Long Term

Local and Cultural History Pillar

Themes	Projects	Potential Stakeholders	Timeline
Murals		Local community, Te Kauwhata Community House, Ngaa Muka Development Trust, Te Kauwhata Community Committee, Kāinga Ora (Lakeside), Local artist	Short Term
Cultural Festivals		Local community, Te Kauwhata Community House, Mana Whenua, Te Kauwhata Community Committee, Kāinga Ora (Lakeside)	Short Term
Storyboards With QR Code to Historical Stories	Showing historical stories with QR codes	Local community, Te Kauwhata Community Committee, Ngaa Muka Development Trust, Local Council, Kāinga Ora (Lakeside), Local artist	Medium Term

	Sculptures	Local community, Te Kauwhata Community Committee, Ngaa Muka Development Trust, Local Council, Kāinga Ora (Lakeside), Local artist	Medium Term
Heritage Trails	Viticulture Wine Walk	Local community, Te Kauwhata Community Committee, Local Council, Invivo	Long Term
	Heritage Walk with signboards	Local community, Te Kauwhata Community Committee, Ngaa Muka Development Trust, Local Council, Kāinga Ora (Lakeside)	Long Term
Local History - Museum		Local community, Te Kauwhata Community Committee, Ngaa Muka Development Trust, Local Council	Long Term
Town Entrance Signage		Local community, Te Kauwhata Community Committee, Ngaa Muka Development Trust, Local Council, Kāinga Ora (Lakeside)	Long Term

Economic Pillar

Themes	Projects	Potential Stakeholders	Timeline
More Businesses to Main Street	Local produce, Butchery, Stationary, Laundromat	Local Council, Te Kauwhata Community Committee, Local Community	Medium Term
	Clothing and Retail	Local Council, Te Kauwhata Community Committee, Local Community	Medium Term

	DIY shops like Mitre10	Local Council, Te Kauwhata Community Committee, Local Community	Medium Term
	Takeaway and Cafes	Local Council, Te Kauwhata Community Committee, Local Community, Kāinga Ora (Lakeside)	Medium Term
	24/7 Urgent Clinic	Local Council, Te Kauwhata Community Committee, Local Community	Medium Term
	Motel, Accommodation	Local Council, Te Kauwhata Community Committee, Local Community	Medium Term
	Hub Space – Rentable space for small businesses	Local Council, Te Kauwhata Community Committee, Local Community	Medium Term
Invivo Winery Tour	Wine tasting, Restaurant at In vivo	Local Council, InVivo Wines, Te Kauwhata Community Committee	Medium Term
Connectivity Trail Connecting Lakeside to Rangiriri		Local Council, Waka Kotahi, Te Kauwhata Community Committee, Kāinga Ora (Lakeside)	Medium Term
Connecting Rangiriri to Te Kauwhata Via Main Road and Via Te Araroa Trail		Local Council, Waka Kotahi, Te Kauwhata Community Committee, Te Araroa Trust, Waikato River Authority	Medium Term
Connectivity Trail: Connecting Ohinewai to wider Te Kauwhata Through Rimu Street		Local Council, Te Kauwhata Community Committee, Kāinga Ora (Lakeside)	Medium Term
Town Centre identity	Signage/info / directory	Local community, Waikato District Council, Te Kauwhata Community Committee	Medium term
Connectivity trails around Lake	Walkway around the Lake	Kāinga Ora (Lakeside), Local Council, Private landowners	Long Term

Waikare and Wetland	providing access to Lake Waikare		
	Boardwalk around the wetland	Waikato Regional Council, Department of Conservation, Te Kauwhata Community Committee	Long Term
Public Transport Options		Local Council, Waka Kotahi, Te Kauwhata Community Committee	Long Term
Economic Development Plan		Local community, Waikato District Council, Te Kauwhata Community Committee	Long term

Social Pillar

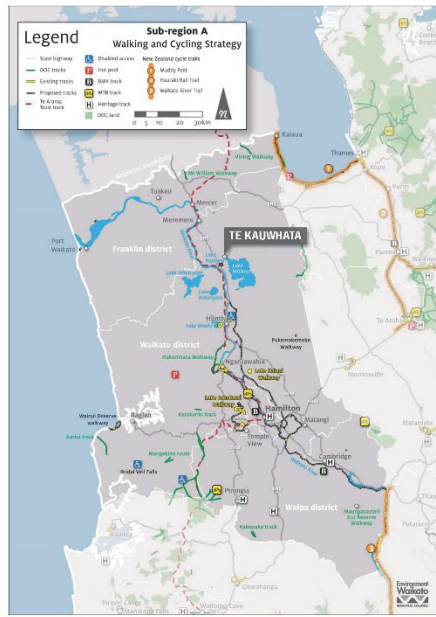
Themes	Projects	Potential Stakeholders	Timeline
Celebrate Matariki	Community Matariki Event	Te Kauwhata Community House, Local schools, Local mana whenua, Kāinga Ora (Lakeside)	Short Term/ Ongoing
Te Kauwhata Domain Activities	Music, Movies by the Lake, Park or Domain	Local Council, Te Kauwhata Community Committee, Te Kauwhata Community House, Kāinga Ora (Lakeside)	Short Term
Monthly Street Market/ Night Market		Te Kauwhata Community Committee, Local Community Groups, Local Council, Kāinga Ora (Lakeside)	Short Term
More Playgrounds	Domain Playground	Local Council, Te Kauwhata Community Committee	Short Term
	Lakeside Playgrounds	Kāinga Ora (Lakeside), Local Council	Short Term

More Green Space	Lakeside Reserve area	Kāinga Ora (Lakeside), Local Council	Short Term
Domain Accessibility and Connecting Lakeside and Wider Township	More walking and Cycle tracks	Waikato District Council, Te Kauwhata Community Committee	Medium Term
	Create a Walking track loop around the town	Waikato District Council, Te Kauwhata Community Committee	Medium Term
Space for Youth, Volunteer Groups, Small Craft Businesses	Community Centre for multiple groups to use	Local Council, Te Kauwhata Community Committee, Local Community	Medium Term

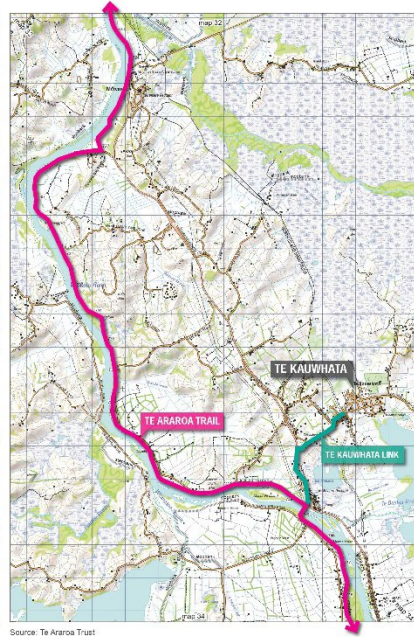
REGIONAL CONTEXT

The development of a walking/cycling network in and around Te Kauwhata creates an opportunity to connect to a wider regional cycling and walking network.

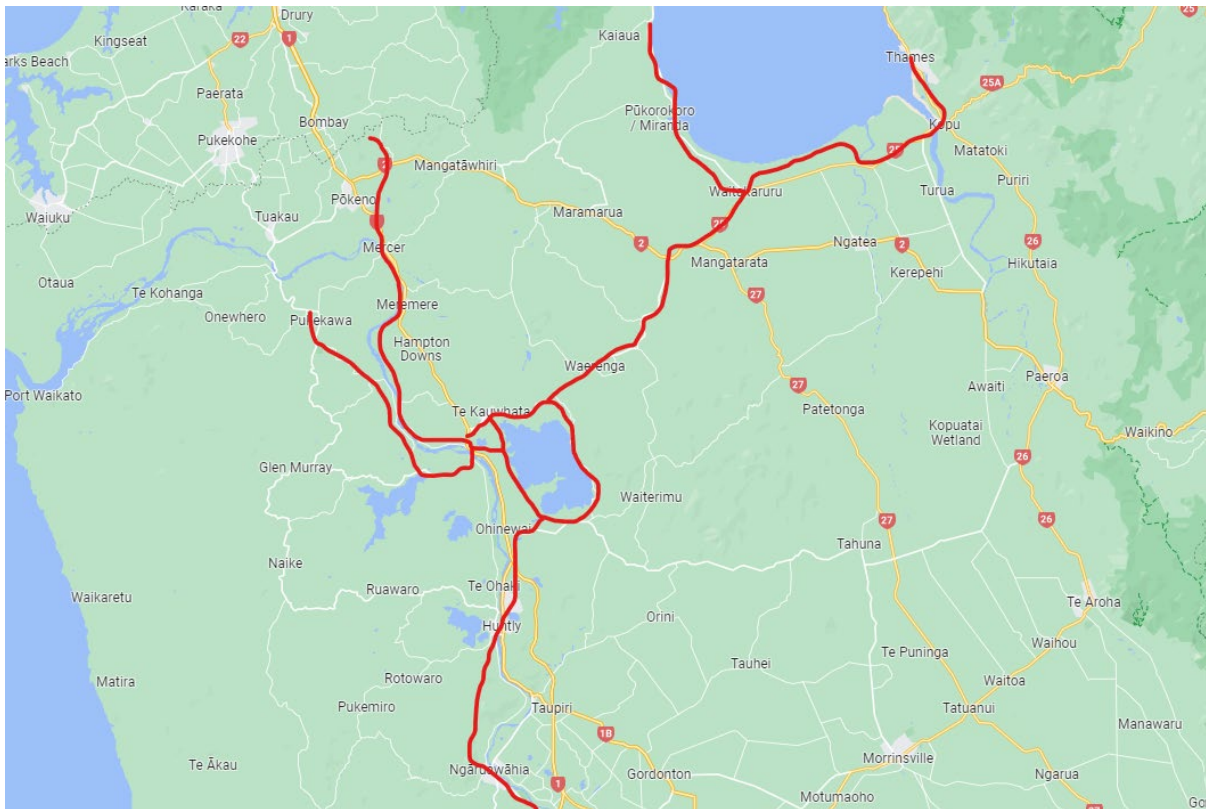
A future connection to the Te Araroa River trail will provide a link for river trail users to access Te Kauwhata encouraging visitors into the town centre and raising the profile of the area.

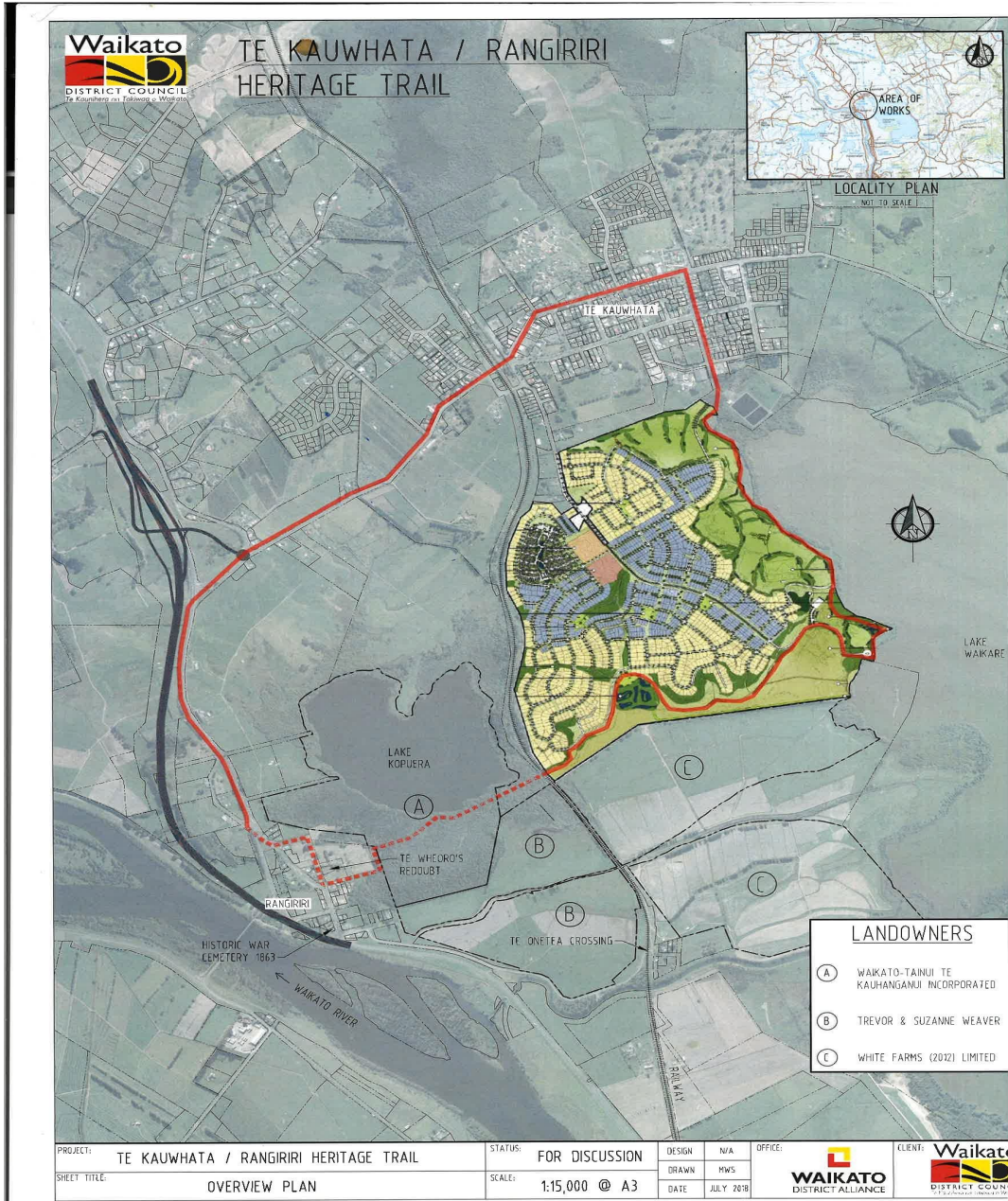


Source: Environment Waikato Walking and Cycling Strategy





Source: Te Araroa Trust






PROJECT:	TE KAUWHATA / RANGIRIRI HERITAGE TRAIL	STATUS:	FOR DISCUSSION	DESIGN:	N/A	OFFICE:	WAIKATO DISTRICT ALLIANCE	CLIENT:	Waikato DISTRICT COUNCIL
SHEET TITLE:	OVERVIEW PLAN	SCALE:	1:15,000 @ A3	DRAWN:	MWS	DATE:	JULY 2018		


4. Project Name: Te Kauwhata Domain - Walkway and Fitness Trail

Project Goal:	A walkway and fitness trail which will help enhance the health and wellbeing of residents of Te Kauwhata.
Project Manager:	Tim Hinton
Project Members:	John Cunningham
Council Staff Advisor:	Ed McVicar (Open Spaces Project Coordinator)
Status update:	<p>Stage 1: </p> <p>Stage 2: </p> <p>On 7 August 2024 it was noted that:</p> <ul style="list-style-type: none"> ▪ As part of the completion of Stage 1 a gate to the community garden was being installed. ▪ Stage 2 of this project is dependent on funding being made available through the Council's 2025-2034 Long Term Plan.
Funding:	<p>Te Kauwhata Domain Walkway works are to be undertaken as a staged project as follows:</p> <p>Stage 1 \$211,161.50 Stage 2 \$306,933.00 Total \$518,094.50</p> <p>and in accordance with the available Council LTP budget of \$518,603.62.</p>
Likely Completion	<p>April 2024 (stage 1) - Completed. State 2 - TBC</p>

5. Project Name: Security cameras for Te Kauwhata

Project Goal:	Security cameras for Te Kauwhata township
Project Manager:	Asanka Meththa
Project Members:	Te Kauwhata Community Committee
Council Staff Advisor:	Mel Tarawhiti – Facilities Manager
Status:	 <p>There are a number of work streams underway to implement the network of CCTV cameras in the Waikato District. A district wide stock take of public cameras is near completion and this will inform a number of implementation actions as well as priorities for upgrade.</p> <p>Staff have progressed with Hamilton City Council discussions to understand the costs for entering into an agreement to provide live monitoring for the CCTV network. Staff have also met with New Zealand Police and are progressing the steps to procure the equipment and engage suppliers for design and installation of the network.</p>
Funding:	<ul style="list-style-type: none"> ▪ Council currently has funding in the 2024-2025 Enhanced Annual Plan for cameras at Te Kauwhata and Meremere as part of the District Wide CCTV network along with funding from Better off Funding.
Likely Completion	March 2025

6. Project Name: Te Kauwhata Domain – Rongoa Garden

Project Goal:	A Rongoa garden promoting wellbeing, the wellbeing of the person, the whenua, the soil, and the water flowing through the whenua.
Project Manager:	Whitney Totorewa
Project Members:	Estelle Jonathan, Jo Gurnell and Tim Hinton.
Council Staff Advisor:	n/a
Status:	 <p>Planting of manuka was undertaken on 21 June 2024. The manuka trees will serve as windbreakers. The kahikatea will be planted at a yet to be determined date.</p>

Funding:	\$3000 from Council's Placemaking Budget can be used for the irrigation. More funding will be needed for the kahikatea trees.
Likely Completion	TBC



To	Te Kauwhata Community Committee
Report title	Councillor’s Report
Date:	Wednesday, 4 September 2024
Report Author:	Cr Marlene Raumati Waerenga-Whitikahu Ward

1. Purpose of the report

Te Take moo te puurongo

To provide an update on the activities of Councillor Raumati since the Te Kauwhata Community Committee 7 August 2024 meeting.

2. Executive summary

Whakaraapopotanga matua

2.1 Council

At the Extraordinary Council Meeting held Wednesday 14 August, Council received a number of delegations, including Community Board and Community Committee Chairs, who spoke to the newly instituted Maaori Wards Bill.

Legislatively, Council had two options, to either disestablish or retain Maaori Wards. The new legislation only applies to Councils who introduced Maaori Wards after 2021. To disestablish Maaori Wards, would mean that Council would not have to hold a binding referendum however, a shortened review would still be required, which would result in an unbudgeted expense.

The second option, which Council unanimously adopted, is to retain Maaori Wards and hold a binding referendum in the 2025 Local Elections.

2.2 Council Committees July 2024

Policy and Regulatory Committee:

Received an update on the progress made on Councils Policy and Bylaw Update. Council currently has 97 policies. Policies cover a variety of activities, some of which are legislatively mandated, and therefore are on a legislative review cycle. Other policies that

are not legislatively required, are generally reviewed every three – five years or as required. Policies that are legislatively required, are given higher priority.

Council has a total of 11 bylaws. Under s156 of the Local Government Act 2002, bylaws must be reviewed five years after they are made and every ten years thereafter.

Additionally, the committee were informed of two submissions to Central Government pertinent to two consultation topics, namely new parking infringement and towing fee increases.

Finally, the committee held Hearings and Deliberations on Councils Gambling Venues Policy 2021. The committee moved by majority vote to recommend to Council that Council adopt the Gambling Venues Policy 2024 (option 1) and that Council revokes the Gambling Venues Policy 2021. It is noted that both Cr Matatahi-Poutapu and I abstained.

Performance and Strategy Committee:

Recommended that Council adopt the Future Proof Strategy – Future Proof Development Strategy 2024 -2054. The committee were also informed of Council's Non-financial Performance for the year ending June 2024 and approved that the results be included in the Draft Annual Plan Report, subject to Audit New Zealand review.

Infrastructure Committee:

Were informed that Council had received an application from the Te Kauwhata Rugby Sports Club Incorporated requesting a new lease of part of the reserve for the existing club building. The committee, subject to Mana Whenua consultation, approved granting a lease to the Rugby Club for ten years, with two rights of renewal for tens years each, a total of thirty years.

Additionally, and following our Community Committee meeting Wednesday August 07, the committee approved the proposed road name Te Pehinga Street, Lakeside, Te Kauwhata, based on a verbal mandate provided by the Deputy Chair of Ngaa Muka Development Trust, Ms Kay Davis.

It was agreed, during a phone conversation, between Ms Davis and I, that minutes to substantiate the mandate, would be forthcoming. Despite correspondence being sent, August 17, to Ms Davis, requesting the minutes, and follow up correspondence on August 20, those minutes are yet to be received. It is also noted that Ms Davis has not responded to the correspondence as forwarded.

2.3 **Meetings June-July 2024**

Council Meetings

Policy and Regulatory	13 August
Performance and Strategy	13 August
Extraordinary Council Meeting	14 August
Infrastructure Committee Meeting	20 August
Gambling Venues Policy Hearings and Deliberations	26 August

Workshops and Other Meetings

Strategic Risk Workshop	12 August
Te Kauwhata Wastewater Meeting	14 August
Waikato Regional Council	14 August
Waste Minimisation Workshop	20 August
Significance and Engagement Policy Workshop	27 August

3. **Staff recommendations** **Tuutohu-aa-kaimahi**

THAT the Te Kauwhata Community Committee receives the report from Councillor Raumati for the August-September 2024 period.

4. **Attachments** **Ngaa taapirihanga**

There are no attachments.