

Agenda for a meeting of the Tuakau Community Board to be held at the Tuakau Memorial Hall, George Street, Tuakau on **TUESDAY, 18 JUNE 2024** commencing at **6.00pm**.

Information and recommendations are included in the reports to assist the Board in the decision-making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

The register of interests is no longer included on agendas; however, members still have a duty to disclose any interests under this item.

4. CONFIRMATION OF MINUTES

Meeting held on Tuesday, 7 May 2024

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5. PUBLIC FORUM

- *Tuakau Business Association*
- *Tuakau Youth Association*

6. REPORTS

6.1	Proposed Naming of 327B Whangarata Road, Tuakau (Whangarata Dog Park)	12
6.2	Discretionary Fund Report	20
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	<i>Tuakau District Museum DF Funding</i>	24
6.3	Enhanced Annual Plan Update	<i>Verbal</i>
6.4	Works, Actions & Issues Report: Status of Items	28
6.5	Chairperson's Report	<i>Verbal</i>
6.6	Councillors Report	<i>Verbal</i>

- 6.7 Community Board Members' Report *Verbal*
- Rubbish Discussion Report (R Gee)*
- Promotional Map of Tuakau (R Gee)*
- 6.8 Executive Leadership Update *Verbal*

GJ Ion

CHIEF EXECUTIVE

To	Tuakau Community Board
Report title	Confirmation of Minutes
Date:	18 June 2024
Report Author:	Tom Rowland, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

To confirm the minutes for a meeting of the Tuakau Community Board held on Tuesday, 7 May 2024.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the minutes for a meeting of the Tuakau Community Board held on Tuesday 7 May 2024, be confirmed as a true and correct record.

3. Attachments

Ngaa taapirihanga

Attachment 1 – 240507 Unconfirmed TUCB Minutes

Minutes for a meeting of the Tuakau Community Board held in the Supper Room, Tuakau Memorial Hall, George Street, Tuakau on **TUESDAY, 07 MAY 2024** commencing at **6.05pm**.

Present:

Mrs G Tema-Liapaneke (Chairperson)
Mr R Gee (Deputy Chairperson)
Mr D Henderson
Mrs S Henderson
Mr C Morgan
Mr F Semau
Cr V Reeve
Cr K Ngataki
Cr P Mata

Attending:

Mr T Whittaker (Chief Operating Officer)
Mr T Rowland (Democracy Advisor)
Her Worship the Mayor Jacqui Church

The meeting opened with a Karakia at 6:00pm.

DECLARATION BY MEMBERS OF THE TUAKAU COMMUNITY BOARD

Mr R Gee was sworn in as a member of the Tuakau Community Board.

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (C Morgan/R Gee)

THAT the Tuakau Community Board accepts the apologies from:

- a. Mr F Semau for non-attendance

CARRIED

TUCB2405/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mrs Tema-Liapaneke/Cr Reeve)

THAT the agenda for the meeting of the Tuakau Community Board held on Tuesday, 7 May 2024 be confirmed:

- a. that all reports be received.
- b. that Cr Ngataki be granted speaking rights for the meeting.

CARRIED

TUCB2405/02

DISCLOSURES OF INTEREST

There were no disclosures of interests.

CONFIRMATION OF MINUTES

Resolved: (C Morgan/D Henderson)

THAT the minutes for a meeting of the Tuakau Community Board held on Tuesday, 26 March 2024 be confirmed as a true and correct record.

CARRIED

TUCB2405/03

PUBLIC FORUM

- A member of the public informed the board that the Light Body court turf has started to break apart at the boundaries. The Chief Operating Officer queried if they had logged a service request to which they responded yes.
- The same member also noted that the Tuakau Youth Centre Roof has started to become a safety issue and that they would file a service request.
- The same member also noted that the tiles on George Street were becoming slippery and were waiting for an update on a request from Waikato District Council.

REPORTS

Appointment of Deputy Chairperson of the Tuakau Community Board *Agenda Item 7.1*

The report was received [*TUCB2453/02 refers*] and further discussion was held.

Resolved: (S Henderson/R Gee)

THAT the Tuakau Community Board resolves to use System B for the election of the Deputy Chairperson as detailed in clause 25, Schedule 7 of the Local Government Act 2002; and

CARRIED

TUCB2405/04

- Mrs Henderson nominated Mr Gee for the role of deputy chairperson with Cr Reeve seconding.
- The Chairperson nominated Mr Morgan for the role of deputy chairperson with Cr Matatahi-Poutapu seconding.
- Mr Gee was voted as deputy chairperson four votes to three against Mr Morgan, with D Henderson, S Henderson, Cr Reeve and Mr Gee voting for Mr Gee and the Chairperson, Mr Morgan and Cr Matatahi-Poutapu voting for Mr Morgan.

Resolved: (S Henderson/V Reeve)

THAT Richard Gee be appointed as Deputy Chairperson of the Tuakau Community Board for the 2022-2025 triennium.

CARRIED

TUCB2405/05

Tuakau Bowling Club Grant Application

Agenda Item 7.2

The report was received [*TUCB2405/02 refers*] and further discussion was held.

- The Chief Operating Officer provided the board with an update on the Tuakau Bowling Club and the outstanding rates that are owing by the club to Council.
- Cr V Reeve and Mr R Gee declared non-financial conflict of interests and withdrew from the vote and discussion on the item.
- The Chief Operating Officer reminded the board members on the declarations of conflicts of interest.
- The board approved the motion with Cr Reeve and Mr Gee withdrawing from the vote.

Resolved: (S Henderson/C Morgan)

THAT the Tuakau Community Board advise the Tuakau Bowling Club it will not consider the grant application until such time as the financial and legal status of the club are known and rates arrears to Waikato District Council are settled.

CARRIED

TUCB2405/06

Discretionary Fund Report to 23 April 2024

Agenda Item 7.4

The report was received [*TUCB2405/02 refers*] and further discussion was held.

Resolved: (R Gee/Cr Reeve)

THAT the Tuakau Community Board:

- a. notes the Discretionary Fund Report to 23 April 2024, and**
- b. returns the excess of \$3,647.72 showing as the balance against TUCB2302/06 (Belgravia) to the Tuakau Community Board Discretionary Fund Pool.**

CARRIED

TUCB2405/07

Discretionary Fund Applications

Agenda Item 7.5

The report was received [*TUCB2405/02 refers*] and further discussion was held.

- Cr Reeve supported the organisation and the work they do in the community.
- Cr Ngataki also supported the organisation.
- Ms S Henderson raised concerns about whether the fund would be used for the Tuakau Community and concerned why the applicant was not present.
- The Chief Operating Officer noted that funds could be approved subject to those funds being used to support children in the Tuakau Community.

Resolved: (Cr Matatahi-Poutapu/R Gee)

THAT the Tuakau Community Board:

a. approves an allocation of \$2200.00 (plus GST if any) from their Discretionary Funding account to:

i. School Start First Impressions

ii. To provide stationery and underwear for school starters

iii. subject to funds being used to support children in the Tuakau Community.

CARRIED

TUCB2405/08

Works, Actions & Issues Report: Status of Items October 2023

Agenda Item 7.6

The report was received [*TUCB2405/02 refers*] and further discussion was held.

Community Website

ACTION: Update Ian Leader as the new chair.

Bowling Club

ACTION: Remain on the report

Jellicoe/George Street Intersection

ACTION: Remain on the report

Upgrades to the Tuakau Domain Toilets**ACTION:** Remain on the reportGeorge Street/Buckland Road Corner**ACTION:** Remain on the reportCentennial Park and Lightbody Reserve Rubbish/Litter Issues**ACTION:** Remain on the reportTuakau Rubbish Bins

- S Henderson noted that the bins around the area were not fit for purpose.
- Cr Reeve queried if funding from the boards discretionary fund could be used to fund bins in the community.
- The COO noted that the Council wants to have a strong focus on education around waste rather than continue to unnecessarily invest in bins.
- Cr Ngataki noted that Tuakau has the highest levels of rubbish in the district.
- The Board agreed to support community education around Waste and Mr Gee volunteered to be the point of contact with Council staff.

ACTION: Waikato District Council Staff to connect with Mr Gee around waste educationEnhanced Annual PlanAgenda Item 7.6

The Chief Operating Officer provided a verbal report which was received [TUCB2405//02 refers] and no further discussion was held.

Chairperson's ReportAgenda Item 7.7

The Chairperson provided a verbal report which was received [TUCB2405//02 refers] and the following discussion was held.

- The chair provided an update on Anzac Day events with the community coming together on the day with the provide a plate of food option working well.

- The chair noted that whilst there were a few hiccups on the day the event, with the support of Cr Reeve and Cr Ngataki the event was able to be held positively.
- The chair noted that traffic management could be improved for the next event.
- Mr Gee noted the chair's family supported the event strongly.
- Ms S Henderson noted the positives aspect of the event.
- The board to prepare a run-sheet for the next Anzac Event.
- A Teams Link to be provided for D Henderson for Community Board and Plan event on Thursday.

Councillor's Report

Agenda Item 7.8

The councillors provided a verbal report which was received [TUCB2405/02 refers] and the following discussion was held.

- Cr Reeve noted that he had continued his work on safety improvements around the Tuakau Community.
- Cr Reeve noted it would be positive to have more board representation at the Council Workshops.
- Cr Matatahi-Poutapu spoke about her work across the district with a focus on Zero Harm.
- Cr Ngataki noted the Council's support for the Maaori Ward, the Council's roll out of a new meeting system and bus safety work by the college.

Community Board Members' Reports

Agenda Item 7.9

The board members provided a verbal report which was received [TUCB2405/02 refers] and the following discussion was held.

- S Henderson noted the work done on the Tuakau Community Board logo. The logo designed would have the bridge, Taniwha and the Tuakau arriving out of its mouth.
- Mr R Gee thanked the group for their welcome and was looking forward to working with the community.

Executive Leadership Update
Agenda Item 7.10

The Chief Operating Officer provided a verbal report was received [TUCB2405/02 refers] and the following discussion was held.

- The Chief Operating Officer noted the work that was being done with the Communications and Engagement aspect of Council.
- The Chief Operating Officer noted the positive discussion around Maaori Wards from councillors and his support for Maaori Wards and the positive impact they are having at Council.
- The Chief Operating Officer noted the need to report jobs via service requests rather than through LGOIMA.

There being no further business the meeting was declared closed with a Karakia at 7:59pm

Minutes approved and confirmed this day of 2024.

G Tema-Liapaneke
CHAIRPERSON

To	Tuakau Community Board
Report title	Proposed Naming of 327B Whangarata Road, Tuakau (Whangarata Dog Park) and closure of the Dog Park
Date:	Tuesday, 18 June 2024
Report Author:	Matt Horsfield, Reserve Planner
Authorised by:	Megan May, General Manager Service Delivery

1. Purpose of the report

Te Take moo te puurongo

To inform from the Tuakau Community Board on the proposal to name the current Whangarata Dog Park (327B Whangarata Road, Tuakau) in preparation for the development of a cemetery and to inform the Board of the closure of the temporary dog exercise area.

2. Executive summary

Whakaraapopototanga matua

The property of 327B Whangarata Road was purchased by Council in 2015 for the development of a future cemetery. The site is intended to replace the current Tuakau Cemetery which is expected to reach capacity by the end of the year.

In 2022, the Dog Control Bylaw outlined the property to be used as a temporary dog exercise area until the development of the cemetery. This option was put forward by staff to utilise the Stage 1 development (entrance, carpark, fencing and turf) in the mean time. Council will resolve to remove the temporary off leash dog park currently located at the site and amend the bylaw accordingly. This will allow for a transition period from dog park to cemetery and allow minor works to take place in preparation for the cemetery to become operational. The closure will take place from July 28th, providing 5 weeks notice to the community of the parks closure. Staff will work with the Communications team to notify and inform the community.

The site will also now also undergo formal naming and classification in accordance with the Reserves Act 1977. The recommended name is "Whangarata Cemetery"; this would

align with cemetery naming conventions within our district and across the country by being named after the area it is located.

The General Policies Reserve Management Plan 2023 outlines that process for naming a reserve. It is outlined that *“Reserve names should tell the story of the place and reflect the area’s natural and cultural heritage.”* Council will facilitate a discussion with Mana Whenua to identify whether the name to be used is appropriate. Thereafter, the final decision on the name will be resolved by Council and gazetted in accordance with the Reserve Act 1977.

3. Staff recommendations Tuutohu-aa-kaimahi

THAT the Tuakau Community Board provides feedback on the following proposed reserve name for 327B Whangarata Road:

- **Whangarata Cemetery**

4. Background Koorero whaimaarama

327B Whangarata Road (Lot 1 DP 101962 and contained within Certificate of Title NA 57B/631), colloquially known as the Whangarata Dog Park is approximately 8.306 ha in area (Image 1 and Attachment 1 – Location Plan)



Image 1: 327B Whangarata Road property, intended for cemetery purposes, identified in red.

The existing Tuakau Cemetery located on Alexandra Redoubt Road is close to capacity. Based on current burial rates in the township, there is likely only sufficient capacity for a further 6-8 months. The capacity requirement for the Tuakau area was identified the

Cemetery Strategy 2015 – 2045, leading the acquisition of the 327B Whangarata Road property.

Land use consent was granted in June 2019 for the establishment of a cemetery in a rural zone. There has been improvements to site in preparation for the cemetery, such as a formed accessway into the property and improved road access to Whangarata Road. Planting has occurred alongside the railway line, however there will need to be further works undertaken before the site is operational such as concrete berms, signage and further planting.

During the deliberations for the Dog Control Bylaw 2022, it was resolved that the property would be utilised as a temporary dog exercise area until the site was needed for a cemetery. The report for the deliberations outlined that:

“If adopted as a temporary off leash dog park, staff will seek a Council resolution six months prior to the reserve being utilised for its primary purpose as a cemetery. The change of reserve use will not require public consultation to remove the reserve from the bylaw and maps. The public will be notified, and signage will be amended to reflect the change in reserve use when required. Signage and public communications will be clear that off leash dog activity is temporary.”

A resolution will be put forward to Council’s Policy and Regulatory Committee to remove the temporary off leash dog park currently located at the site and amend the bylaw accordingly. This will allow for a transition period from dog park to cemetery and allow minor works to take place in preparation for the cemetery to become operational. The closure will take place from July 28th, providing 5 weeks notice to the community of the parks closure. Staff will work with the Communications team to notify and inform the community.

Furthermore, Staff will be processing the official naming and classification of the reserve for cemetery purposes, in accordance with the Reserves Act 1977. The recommended name is “Whangarata Cemetery” and classification is Local Purpose (Cemetery) Reserve. The name and classification process will follow the requirements of the General Policies Reserve Management Plan (RMP).

5. Discussion and analysis

Taataritanga me ngaa tohutohu

Reserve Naming:

The General Policies RMP outlines objectives and policies in relation to Reserve Naming. The two objectives outlined are:

- A. The names of reserves will reflect the local history, identity, and culture.*
- B. Names will be identifiable to the function of the reserve.*

In alignment with the policies, the recommended name “Whangarata Cemetery” aligns with the function of the reserve and its locality. Council will facilitate a discussion with Mana Whenua and the community board to identify whether the name to be used is appropriate. Thereafter, the final decision on the name will be resolved by Council and gazetted in accordance with the Reserve Act 1977.

Reserves Act 1977 – Reclassification process

Under the Reserves Act 1977, section 24A,

“(1) Notwithstanding section 24, where any local purpose reserve is vested in a territorial authority or regional council, that territorial authority or regional council may, by notice in the Gazette, change the purpose for which that reserve is classified within its classification as a local purpose reserve.”

“(2b) every person claiming to be affected by the proposed change of purpose shall have a right of objection to the change, and may, at any time within 1 month after the date of the first publication of the notice of the proposal”

Therefore the reclassification process is as follows:

1. Public notification of reclassification recommendation allowing a one month period for any affected person to submit an objection.
2. Accepted submissions fitting the above criteria have the right to be heard at a public hearing by a hearings panel.
3. The hearings panel provide a recommendation to the Infrastructure Committee
4. The recommendation is presented to the Infrastructure Committee for a resolution to classify and name the reserve.
5. If a classification change is required, the new classification is then formalised by Gazette notice.

The recommended classification is Local Purpose (Cemetery) Reserve.

5.1 Financial considerations

Whaiwhakaaro puutea

The cost of the reserve naming and classification will be limited to the gazettal application the name. This is covered under existing operational budgets.

5.2 Legal considerations

Whaiwhakaaro-aa-ture

Staff confirm that the preferred option complies with the Council's legal and policy requirements.

5.3 Strategy and policy considerations

Whaiwhakaaro whakamaaherehere kaupapa here

The report and recommendations are consistent with the Council's policies, plans and prior decisions.

For the Tuakau/Pookeno area, this reserve is featured in part of the wider Cemetery/Open Spaces network open to the community. The reclassification recommendation aligns with the General Policies Reserve Management Plan and the Reserves Act 1977.

5.4 Maaori and cultural considerations

Whaiwhakaaro Maaori me oona tikanga

Waikato-Tainui and the four local hapuu are scheduled to be contacted at the time of writing this report to determine whether the name would be appropriate for the site.

5.5 Climate response and resilience considerations

Whaiwhakaaro-aa-taiao

The matters in this report have no known impact on climate change or resilience for the Council.

5.6 Risks

Tuuraru

The decisions and matters of this report are assessed as of low risk, in accordance with the Council's Risk assessment and risk appetite.

6. Significance and engagement assessment

Aromatawai paahekoheko

6.1 Significance

Te Hiranga

The decisions and matters of this report are assessed as of low significance, in accordance with the Council's [Significance and Engagement Policy](#). The site has been earmarked for a Cemetery for several years and the community has been well-informed.

6.2 Engagement

Te Whakatuutakitaki

Highest level of engagement	Inform ✓	Consult ✓	Involve <input type="checkbox"/>	Collaborate <input type="checkbox"/>	Empower <input type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>	<i>The Community board and iwi is to be informed on the off-leash dog park activity closure and encouraged to provide feedback on the naming and classification recommendations.</i>				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Internal
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Community Boards/Community Committees
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Waikato-Tainui/Local iwi and hapuu
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Communities
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Businesses
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (Please Specify)

7. Next steps Ahu whakamua

Feedback from the Community Board and Iwi will be presented to the Infrastructure Committee for consideration.

If the proposed name is approved, staff will proceed with the gazetting process for the reserve, which will include classifying the reserve.

Additionally, staff will proceed to work on informing the public on the closure of the existing dog exercise area currently located on the site.

8. Confirmation of statutory compliance Te Whakatuuturutanga aa-ture

As required by the Local Government Act 2002, staff confirm the following:

The report fits with Council's role and Community Board's Terms of Reference and Delegations. Confirmed

The report contains sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages Confirmed

Staff assessment of the level of significance of the issues in the report after consideration of the Council's Significance and Engagement Policy (*Section 6.1*). Low

The report contains adequate consideration of the views and preferences of affected and interested persons taking account of any proposed or previous community engagement and assessed level of significance (*Section 6.2*). Confirmed

The report considers impact on Maaori (*Section 5.4*) Confirmed

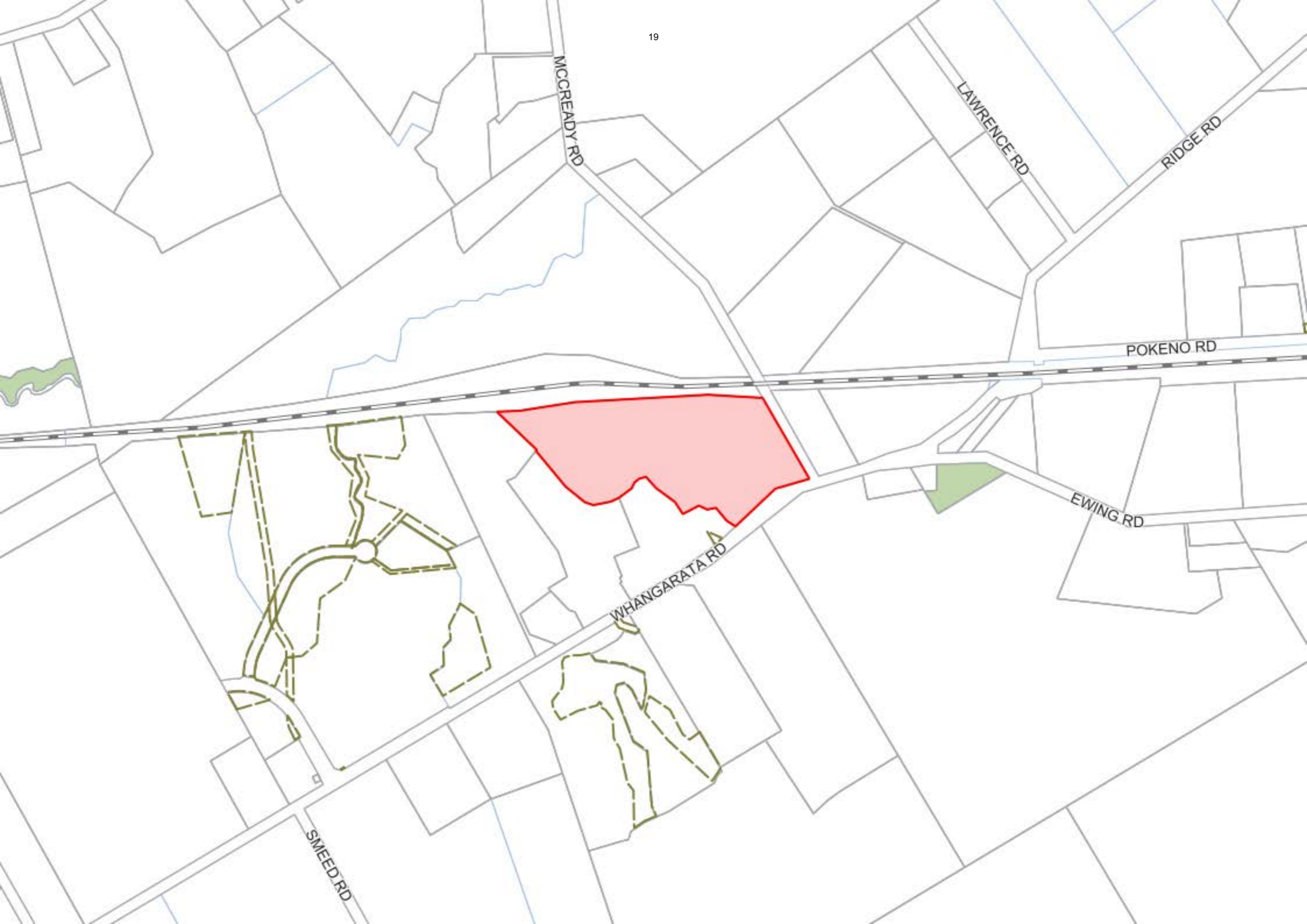
The report and recommendations are consistent with Council's plans and policies (*Section 5.3*). Confirmed

The report and recommendations comply with Council's legal duties and responsibilities (*Section 5.2*). Confirmed

9. Attachments

Ngaa taapirihanga

Attachment 1: Location Map – 327B Whangarata Road (Future Whangarata Cemetery)



To	Tuakau Community Board
Report title	Discretionary Fund Report to 31 May 2024
Date:	18 June 2024
Report Author:	Jen Schimanski, Support Accountant
Authorised by:	Alison Diaz, Chief Financial Officer

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Tuakau Community Board on the Discretionary Fund spend to date, commitments and balance as at 31 May 2024

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Tuakau Community Board:

- a. notes the Discretionary Fund Report to 31 May 2024**
- b. passes a resolution to return the excess of \$61.53 showing as the balance against TUCB2302/05 ANZAC Day Parade to the Tuakau Community Board Discretionary Fund Pool**

3. Attachments

Ngaa taapirihanga

Attachment 1 – Discretionary Fund report to 31 May 2024

TUAKAU (URBAN) COMMUNITY BOARD DISCRETIONARY FUND REPORT 2023/24 (July 2023 - June 2024)

As at Date: 31-May-2024

GL 10-2150-0000-00-25904

2023/24 Annual Plan	16,460.46
Carry forward from 2022/23	46,825.00
Total Funding	63,285.46

Income**Total Income**

-

Expenditure**excl GST**

17-Oct-23	Payment of \$1,722.70 (excl GST) from the Tuakau Community Board discretionary Fund to Tuakau Community Patrol to sign write the new patrol vehicle inv 231106-1	TUCB2310/05	1,722.70
05-Dec-23	Payment of \$3,753.50 (excl. GST) from their Discretionary Funding account to the Tuakau Community Patrol towards the operating costs of running the Tuakau Community Patrol for a 12-month period inv 231205-1	TUCB2311/06	3,263.91
31-Mar-23	Payment of \$3,952.28 Belgravia Leisure International invoice 4076 dated 31/03/2023 (coded to 28206 in financial year 2024)	TUCB/PRWCB2211/10 TUCB2302/06	3,952.28
29-Sep-23	Payment of \$2,000.00 (excl GST) from the Tuakau Community Board discretionary Fund to Tuakau Youth Centre Charitable Trust for a school holiday programme Inv -0018	TUCB2309/04	2,000.00
27-Feb-24	Payment of \$2,500.00 (excl GST) from the Tuakau Community Board discretionary Fund to Tuakau Lions Club towards holding the annual Tuakau Christmas Parade (not GST registered) Inv 076	TUCB2310/04	2,500.00
03-Apr-24	Koha Payment to Union Parish G Tema-Li Reimbursed for costs of 2023 ANZAC Day Parade \$300.00	TUCB2302/05	300.00
03-Jan-24	Payment of \$3,000.00 (incl GST) to Temahara Nahi to assist with the Tuakau Waitangi Day celebrations to be held on Tuesday, 6 February 2024 at the Dr John Lightbody Reserve, George Street, Tuakau inv 2533	TUCB2311/07	2,608.70
Total Expenditure			16,347.59

Net Funding (Excluding commitments)**46,937.87****COMMITMENTS:****excl GST**

14-Nov-22	Commitment to Belgravia for the amount of approximately \$7,600.00 (excluding GST) towards covering the costs of a swimming pool subsidy scheme for 2022/23 season	TUCB/PRWCB2211/10 TUCB2302/06	7,600.00
01-Aug-23	Less payment inv 4076 dated 31/03/2023 coded to 28206 dated April 2023 recoded jnl GJ31308 05/3// less excess returned to pool of fund	TUCB2405/07	(3,952.28) (3,647.72)
27-Feb-23	Commitment from the Tuakau Community Board Discretionary Fund for the amount of \$900.00 towards the costs associated with the 2023 Tuakau ANZAC Day Parade	TUCB2302/05	900.00
30-May-23	Less payment of \$500.00 to G Tema Liapaneke	TUCB2302/05	(431.57)
30-May-23	Less payment of \$106.90 to C Reeves	TUCB2302/05	(106.90)
03-Apr-24	Less Payment of \$300.00 to G Tema-Li	TUCB2302/05	(300.00)
02-May-23	Commitment of \$16,410 (plus GST) from Tuakau Community Boards' Discretionary Fund to the Ngati Tamaoho Trust towards the repair and reinstatement of the carvings in Tuakau Park.	TUCB2305/03	16,410.00
28-Nov-23	Commitment of \$1,310.00 (incl GST) to the Tuakau Business Assoc. to assist with an ANZAC Day Memorial mural being painted on the chimney of the Tuakau Memorial Town Hall.	TUCB2311/08	1,139.13
09-Nov-23	Commitment for the amount of approximately \$5,000.00 (excluding GST) towards covering the costs of a swimming pool subsidy scheme for 2023/24 season, payment to Belgravia upon receipt of invoice.	TUCB2311/09	5,000.00
26-Mar-24	Commitment of up to \$2,000.00 to be used for Tuakau Anzac Day Parade for purposes agreed to by the board.	TUCB2403/04	2,000.00

TUAKAU (URBAN) COMMUNITY BOARD DISCRETIONARY FUND REPORT 2023/24 (July 2023 - June 2024)	
As at Date:	31-May-2024

GL 10-2150-0000-00-25904

04-May-24	Commitment of \$2,200.00 (plus GST, if any) to School Start First Impressions to provide stationery and underwear for school starters subject to funds being used to support children in the Tuakau Community.	TUCB2405/08	2,200.00
Total Commitments			26,810.66
NET FUNDING REMAINING (Including commitments)			20,127.21

To	Tuakau Community Board
Report title	Discretionary Fund Applications
Date:	18 June 2024
Report Author:	Tom Rowland – Democracy Advisor
Authorised by:	Gaylene Kanawa – Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to provide the Discretionary Funding applications received for consideration by the Tuakau Community Board.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Tuakau Community Board:

- a. approves/partially approves/declines an allocation of \$2106.05 (plus GST if any) from their Discretionary Funding account to:**
 - i. Tuakau and District Museum Society**
 - ii. To upgrade existing Fire safety equipment**

3. Attachments

Ngaa taapirihanga

- a. Firewatch-quote for Tuakau District Museum
-

New form response

www.waikatodistrict.govt.nz

Form: [Community Board/Committee Funding Application Form](#)

A new response was submitted on 17 May 2024, 02:25 PM.

Select your Community Board or Committee	Tuakau
Name of your organisation and contact person	Tuakau and District Museum Society Inc. Contact person: Sandra Brasell
What is your organisation's purpose/background	We are a community museum whose purpose is to preserve the history of Tuakau and its surrounding district for future generations. The museum is a treasure house of historical photographs and artefacts that help to tell the stories of our district. Entirely run by volunteers, the museum opened to the public in 1987 and is housed in Liverpool Street in the old Post Office building. Also on site is the 1899 Mission Hall that was relocated in 2007 and restored by museum volunteers.
Phone number	027 408 4027
Email	tuakaumuseum@yahoo.co.nz
What is your event / project, including date and location?	Our project is to upgrade the existing fire extinguishers at the Tuakau and District Museum. It has been recommended that we purchase additional smaller, more manageable extinguishers.
How will the wider community benefit from this event/project?	In the event of a fire these portable fire extinguishers can put out a small fire or contain it until the fire brigade arrives, therefore they will be a valuable aid in preventing the museum from burning down and leaving the community without a museum.
Are you GST registered?	No (Include GST in your budget)
GST Number	
What is the total cost of your project/event	\$2,106.05
What is the total amount you are requesting from the Board?	\$1,400.00

Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.	\$706.05
Project Breakdown (itemised costs of funding being sought)	2024 Firewatch quote.pdf
Has/will funding been sought from other funders?	No
If 'Yes', please list the funding organisation(s) and the amount of funding sought	
Describe any donated material / resources provided for the event/project	N/A



Firewatch Counties Ltd

PO Box 737
Pukekohe 2340

Phone: (09) 2363621

Fax: (09) 6349242

Email: info@firewatchcounties.co.nz

Tuakau & District Museum
10 Liverpool Street
Tuakau

Attn: Stoney/Keith

Quote

Quote No: Q000536

Quote Date: 16/05/2024

Quoted By: Gurmohan Singh

This quote is valid for 1 month.

Job Name: Call Out - Site Survey

Job No: J021452

Site Address: 10 Liverpool Street, Tuakau

Your Ref:

Description	Quantity	Unit Price	Disc %	Total
Service Charge/ Admin Charge / Site Visit	1.00	\$40.00	0.00%	\$40.00
Annual Certification Fire Extinguishers (According To NZS4503:2005)	7.00	\$11.50	100.00	\$0.00
5 Yearly Hydrostatic Pressure Test	3.00	\$49.00	0.00%	\$147.00
3.5kg/7lb CO2 Recharge	3.00	\$79.28	0.00%	\$237.84
2kg Carbon Dioxide Fire Extinguisher	4.00	\$206.50	0.00%	\$826.00
Hose Reel 30m x 13mm (Supply Only)	1.00	\$498.00	0.00%	\$498.00
Sign Blazon Large	1.00	\$20.50	0.00%	\$20.50
Sign Blazon Small	4.00	\$15.50	0.00%	\$62.00
Labour - Installation	2.00	\$60.00	100.00	\$0.00

Total before discount: \$2,031.84

Less discount: \$200.50

Total (exc GST): \$1,831.34

GST Amount: \$274.71

Total (inc GST): \$2,106.05

Open – Information only

To	Tuakau Community Board
Report title	Works, Actions & Issues Report: Status of Items June 2024
Date:	18 June 2024
Report Author:	Ashleigh Fairhead, EA to the Chief Operating Officer
Authorised by:	Tony Whittaker, Chief Operating Officer

1. Purpose of the report Te Take moo te puurongo

To update the Tuakau Community Board on actions and issues arising from the previous meeting and works underway in May 2024.

2. Staff recommendations Tuutohu-aa-kaimahi

THAT the Tuakau Works, Actions & Issues Report: Status of Items for June 2024 be received.

3. Attachments Ngaa taapirihanga

Attachment 1 – Tuakau Projects-Issues-Activities and Actions June 2024 (Within report)

Tuakau Community Board Actions – June 2024

	Actions	To Action	Update/Response
1.	<p>Community Website</p> <p>Carl to connect with Esme Cole re opportunity to collaborate with the TDDA to convert their website into a community website.</p>	Carl Morgan	Carl to pursue opportunity. Ian Leader is the new Chair of the TDDA.
2.	<p>Bowling Club</p> <p>Seek further information to aid consideration of the discretionary fund application.</p>	Tony Whittaker	Complete. The Bowling Club are aware of the Boards expectations in respect of compliance obligations following resolution passed at the last meeting.
3.	<p>Jellicoe/George Street Intersection</p> <p>Could the existing hump be migrated to a crossing? REF240235182</p>	Attinder Singh	Council staff and Councillor Reeve have undertaken a site inspection. Plans are currently being drawn up for painting on the crossing to be undertaken this year.
Items to remain on the schedule			
4.	<p>Upgrade to the Tuakau Domain Toilets</p>	Mel Tarawhiti	The main refurbishment will be planned as a priority in the 2024/2025 year due to the magnitude of the funding requirement.
5.	<p>George St/Buckland Road Corner</p> <p>Request for final design of roundabout and parking issues raised, be forwarded to the Board.</p>	Shine Balotra EPMO	Detailed design completed. Awaiting clarification from Watercare of waters assets in the vicinity that need to be managed. Funding to be requested for the 2024/25 year. Design for the relocation of the existing water asset in progress.

	Actions	To Action	Update/Response
6.	<p>Centennial Park and Lightbody Reserve - Rubbish/Litter Issues</p> <p>The Community Board to support an engagement strategy with the community re Good Refuse and Recycling practices. Staff to contact R Gee.</p>	Tuakau Community Board	A meeting took place between Council staff and the Deputy Chair of the Community Board on May 31. An action plan has been developed. The Deputy Chair will brief the Board.

Further Information:

- If you have noticed a problem in our district that requires our attention (roading, waters, animals, litter etc.), or have questions regarding one of our services (refuse, recycling, billing etc.) you can **log a request via our online Report it tool**. Please do **NOT** contact the Contractor directly.

[Report it here](#) →

- For more **information about Services and Facilities** provided by the Waikato District Council

[Click here](#) →

Project Update (as of 4 June 2024)

Car Park Upgrades

St Stephens Car Park and West Street Car Park

Car Parks are progressing through Design and will likely be delivered in summer 2024/25 due to budget constraints this Financial Year.

Playgrounds and Sports Parks

Buckland Rd Recreation Area

Once the procurement plan is approved, we can move forward with the playground works. And during next construction season, we can finish the earthworks portion. Detailed design is completed by GDC consultants. Working with the procurement team on the procurement plan for this project. GDC has submitted the application for the resource consent and is waiting for the approval.

And during next construction season, we can finish the earthworks portion.

Buckland Playground

The community feedback indicates that Option 2 is the clear preference. We are going through the procurement stage now to identify the contractor for construction.

Facilities

Tuakau Hall Upgrades

Floor sanding repairs and recoating of the supper room, main hall, stage, mezzanine floor, and stairs will start on 22 July.

So far, the project has also involved the completion of seismic assessments, seismic strengthening, roof remedial works, and the replacement/ removal of acoustic fabric wall coverings where needed. We are looking forward to opening up the hall again to the public again at the end of August once this final part of the jigsaw is finished.

Tuakau Dog Pound (Bollard Rd)

Going to market is delayed, awaiting building consent.

Coordinating works with the Waste Recycle Centre regarding the civil works sharing.

Roading

Buckland Rd/George St Intersection Minor Improvements

Detailed design is complete. Watercare not been able to help us on the design for the relocation of the existing water asset, however we approached external consultant to do the design for the relocation to move this project forward.

Harrisville Road Bridge Replacement (adjacent to the intersection with Dominion Road)

Project is going to be tendered for construction in the next earthworks season.

An upgrade has been proposed for the Dominion Rd and Harrisville Rd intersection in the enhanced annual plan.

Harrisville Road Safety Improvements

Sign installation is complete. The design has been approved and is ready to proceed. Looking to complete the last section of the guardrail this construction season. Shoulder widening has been completed for the guardrail. Bridge Guardrail Installation has been started on one side and there has been conflict on other side with the Chorus cable.
