

Agenda for a meeting of the Te Kauwhata Community Committee to be held in the St John Hall, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY, 5 JUNE 2024** commencing at **7.00pm**.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

The register of interests is no longer included on agendas; however, members still have a duty to disclose any interests under this item.

4. CONFIRMATION OF MINUTES

Minutes for meeting held on Wednesday, 1 May 2024

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5. PUBLIC FORUM

6. REPORTS

Council Reports

6.1 Discretionary Fund Report

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6.2 Te Kauwhata Works and Issues Report

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6.3 Enhanced Annual Plan 2024 Update

Verbal

Community Reports

6.4 Chairpersons Report

Verbal

6.5 Councillors Report

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7. OTHER BUSINESS

GJ Ion

CHIEF EXECUTIVE

To	Te Kauwhata Community Committee
Report title	Confirmation of Minutes
Date:	23 May 2024
Report Author:	Karla Brotherston, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

To confirm the minutes for a meeting of the Te Kauwhata Community Committee (TKCC) held on Wednesday, 1 May 2024.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Te Kauwhata Community Committee confirms the minutes for a meeting held on Wednesday, 1 May 2024 as a true and correct record.

3. Attachments

Ngaa taapirihanga

Attachment 1 – 240501 TKCC Unconfirmed Minutes.

MINUTES of a meeting of the Te Kauwhata Community Committee held at St John's Ambulance Rooms, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY, 1 MAY 2024** commencing at **7.00pm**.

Present:

John Cunningham
Angela van de Munckhof
Courtney Howells
Ian Wrigley
Estelle Jonathan
Liz Tupuhi
Jo Gurnell
Cr Marlene Raumati (from 7:40pm)

Apologies:

Tim Hinton
Cr Marlene Raumati (for lateness)

Not present:

Whitney Totorewa

Staff attending:

Vishal Ramduny – Strategic Initiatives and Partnerships Manager, Waikato District Council
Jason Marconi – Community Led Development Advisor, Waikato District Council
Tofeeq Ahmed – Programme Manager – Placemaking, Kāinga Ora
Derek Peel – TK patrol

1. APOLOGIES AND LEAVE OF ABSENCE

RESOLVED: (JOHN CUNNINGHAM / ANGELA VAN DE MUNCKHOF)

1.1. THAT apologies from Tim Hinton and Cr Marlene Raumati (for lateness) be received.

CARRIED

TKCC2405/1

2. CONFIRMATION OF STATUS OF AGENDA ITEMS

RESOLVED: (JOHN CUNNINGHAM / ANGELA VAN DE MUNCKHOF)

- **THAT the agenda for the meeting of the Te Kauwhata Community Committee being held on Wednesday 1 May 2024 be confirmed, and all items therein be considered in open meeting.**
- **AND THAT all reports be received.**

CARRIED

TKCC2405/2

3. DISCLOSURES OF INTEREST

RESOLVED: (IAN WRIGLEY / COURTNEY HOWELLS)

- Tim Hinton (as per disclosure of interest form)
- John Cunningham is also Chairperson of the Te Kauwhata Water Association.

CARRIED

TKCC2405/3

4. CONFIRMATION OF MINUTES

RESOLVED: (JO GURNELL / LIZ TUPUHI)

THAT the minutes of the meeting of the Te Kauwhata Community Committee, held on Wednesday 6 March 2024 be confirmed as a true and correct record bar the following amendment:

- **That Jo Gurnell and not Liz Gurnell is the seconder for the Te Kauwhata Works and Issue report resolution.**

CARRIED

TKCC2405/4

5. PUBLIC FORUM

- Glen Tupuhi spoke about the Traver's Road stream. Ngā Muka has been proposing to developers (through RMA processes) that whatever stormwater run off is generated from a development in the vicinity that the run-off stay within the development in appropriate stormwater collection and mitigation systems, which has occurred in Waikare Estate. This will help prevent run-off into the Traver's Road stream and help restore the mauri of the stream. Ngā Muka has proposed that the stream be named 'Rukuwai' - a name which was supported by Te Kauwhata Community Committee. Ngā Muka will be doing further engagement with landowners to socialize this name.

6. REPORTS

6.1. Discretionary Fund Report

RESOLVED: (JOHN CUNNINGHAM / IAN WRIGLEY)

THAT the Te Kauwhata Community Committee:

- a. receives the Te Kauwhata Discretionary Fund Report to 18 April 2024; and**
- b. receives the North Waikato Development Funding report to 18 April 2024 (showing as a separate attachment); and**
- c. returns the commitments to the discretionary fund pool:**
 - i. \$5,000.00 (TKCC1902/04 & TKCC2303/05) for the development of playgrounds; and**
 - ii. \$3,069.00 (TKCC2012/03) balance of funding remaining for the Blunt Road Reserve walkway.**

CARRIED

TKCC2405/5

6.2. Te Kauwhata Works and Issues Report

RESOLVED: (ANGELA VAN DE MUNCKHOF/JO GURNELL)

6.4.1. THAT the Works and Issues report be received

Discussion:

- Dog park project
 - Ian Wrigley reported that the dog agility equipment has been installed. He thanked the people who turned up to help with the installation.
 - This completes phase one of the installation.
 - Phase 2 (poles for the shaded picnic areas) is underway.
- Saleyard Road Walkway project
 - John Cunninham informed the Committee that both he and Tim Hinton met with Ed McVicar (Council's Open Spaces Coordinator) on 22 April 2024. Ed

has since met with a few contractors and has invited them to submit prices for the work. Prices to be submitted in early May. Target completion date for the project is the end of June 2024.

- Community Identity project
 - Tofeeq Ahmed, Estelle Johnathan and Courtney Howells shared the output (an artist rendering of the discussions) from the community day held on 24 March 2024 and the community workshop held on 8 April 2024.
 - It was noted that both the workshop and the community day were very successful with a wide cross-section of people attending (about 20 for the workshop and 55 for the community day).
 - Estelle advised that engagement is scheduled with the schools for additional input.
 - The deadline for the survey is 8 May 2024. Tofeeq Ahmed will send the survey link to Ian Wrigley to pin on Facebook.
 - The outputs from the Community Day and the Community Workshop will then be updated accordingly.
 - Tofeeq Ahmed and Courtney Howells to update the project action list and dates.

- Te Kauwhata Domain
 - It was noted that Stage 1 of the walkway has been completed.

- Security cameras
 - It was noted that the development of a memorandum of understanding with Hamilton City Council is still in progress.

- Rongoa Garden project
 - Estelle Jonathan advised that the planting of the rongoa garden depends on the kahikatea forest being planted. Some of the rongoa plants can be planted at the same time as the kahikatea.
 - Liz Gurnell indicated that more funding will be needed for the kahikatea trees.

CARRIED

TKCC2405/6

6.3. 2024-2025 Enhanced Annual Plan Update (verbal)

RESOLVED: (JOHN CUNNINGHAM / ANGELA VAN DE MUNCKHOF)

Discussion:

- Cr Marlene Raumati informed the Committee that a reasonable number of members from the community, elected members and staff attended the Open Day which was held on 9 April 2024.
- Hearings are scheduled for 14, 16 and 17 May 2024
- Cr Raumati stressed that the rates are proposed and that Council's still must have a hearing followed by deliberations to confirm them.

CARRIED**TKCC2405/7****6.4. Chairpersons Report****RESOLVED: (JOHN CUNNINGHAM/IAN WRIGLEY)****6.7.1. THAT the verbal update from the Chairperson be received.**Discussion:

John Cunningham advised of the following:

- The Bottle-O liquor licence has been declined but the applicant has indicated that he will appeal the decision.
- For the Liquorland licence application the Committee can object as a witness with someone who has objected to the licence being granted. The Committee confirmed that we object to the licence being granted.
- The Te Kauwhata Events Committee can be used for funding applications for projects as the Te Kauwhata Community Committee cannot make the application itself.

CARRIED**TKCC2405/8****6.5. Councillors Report****RESOLVED: (MARLENE RAUMATI/JO GURNELL)****6.8.1. THAT the report from Cr Marlene Raumati for the March to April 2024 period be received.**

7. Any other business

- Cr Raumati expressed her appreciation for the drawings (which collated the feedback from the community) for the Community Identity Strategy.
- Cr Raumati advised that the Waikato Regional Council (WRC) is seeking feedback on its proposed public transport funding model and that although WRC has provided two options, Waikato District Council will be providing a third option for consideration.
- Cr Raumati further advised that WRC has proposed in its Long Term Plan a business case for the Whangamarino Wetlands and Lake Waikare to reduce erosion.
- Courtney Howells complimented the Events Committee on the ANZAC Day event.
- Courtney Howells informed the Committee that the pulleys for the flagpoles in the RAS cemetery have come off. Cr Raumati indicated that she will follow this up with the Council's Service Delivery team.

With no further business the meeting was declared closed at 8:10 pm.

Post meeting approval

The Committee, by email, confirmed that the St John's invoice for \$175 for room hire through to June 2024 be approved for payment from the discretionary fund.

Minutes confirmed by the Chairperson this 3rd day of May 2024 for approval at the next Committee meeting.

JOHN CUNNINGHAM
CHAIRPERSON

To	Te Kauwhata Community Committee
Report title	Discretionary Fund Report to 22 May 2024
Date:	05 June 2024
Report Author:	Jen Schimanski, Support Accountant
Authorised by:	Alison Diaz, Chief Financial Officer

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Te Kauwhata Community Committee on the Discretionary fund spend to date, commitments and balance as at 22 May 2024.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Te Kauwhata Community receives the Te Kauwhata Discretionary Fund and the North Waikato Development Funding report.

3. Attachments

Ngaa taapirihanga

Attachment 1 – Discretionary Fund report to 22 May 2024

Attachment 2 – North Waikato Development Fund report to 22 May 2024

TE KAUWHATA COMMUNITY COMMITTEE DISCRETIONARY FUND REPORT 2023/24 (July 2023 - June 2024)

As at Date: 22-May-2024

GL

10-2070-0000-00-25904

2023/24 Annual Plan				4,198.00
Carry forward from 2022/23				23,380.00
Total Funding				27,578.00
Income				
Total Income				-
Expenditure				
				<i>excl GST</i>
05-Dec-23	Payment of \$2,173.91 (excl GST) to Te Kauwhata Rugby Sports Club Inc invoice 2023-26 towards the cost of the kitchen extension project	TKCC2311/6		2,173.91
02-Dec-23	Payment of \$1,723.50 (incl GST) to Te Kauwhata Events Committee inv 114 towards the cost of the Te Kauwhata Christmas Parade	TKCC2311/6		1,723.50
Total Expenditure				3,897.41
Net Funding Remaining (excluding commitments)				23,680.59
Commitments				
				<i>excl GST</i>
13-Feb-19	Further development of playgrounds, Re-allocate the \$5,000 which was initially allocated for the further development of playgrounds (as passed by resolution TKCC1902/04) for the development of the destination playground at the Te Kauwhata Domain	TKCC1902/04 TKCC2303/05	5,000.00	
01-May-24	Less resolution TKCC2405/5 to return \$5,000.00 for the development of playgrounds to the pool of funds	TKCC2405/5	(5,000.00)	-
02-Dec-20	Commitment of \$10,000.00 be made to Blunt Road Walkway - walkway extending from Saleyard Road to Council Reserve at Blunt Road'	TKCC2012/03	10,000.00	
24-Feb-23	Less Payment \$6,931.00 made to Frame Group invoice 11542 31/07/2022	TKCC2012/03	(6,931.00)	
01-May-24	Less resolution TKCC2405/5 to return \$3,069.00, the balance of funding remaining for the Blunt Road Reserve walkway, to the pool of funds	TKCC2405/5	(3,069.00)	-
07-Feb-24	Commitment of \$900.00 (Plus GST if any) to Te Kauwhata Commuinty House towards Childrens Day Splash n Dash	TKCC2402/7		900.00
06-Mar-24	Commitment of \$3,000.00 from the Discretionary Fund for the Community Emergency Response Group for the 2023/2024 financial year and \$500,00 per annum for subsequent financial years on the understanding that these (combined) will be a total commitment to draw upon when needed by the Group.	TKCC2403/05		3,000.00
Total Commitments				3,900.00
Net Funding Remaining (Including commitments)				19,780.59

NORTH WAIKATO DEVELOPMENT FUND (NWDF) REPORT 2023/24 (July 2023 - June 2024)
Te Kauwhata Allocation
As at Date: 22-May-2024
RS
18356
Resolutions from TKCC Committee Meeting Minutes & Other Information
2023/24 Annual Plan
Reserve Opening Balance
363,990.54
Total Funding
363,990.54
Income

Interest July 2023-February 2024

12,767.06

Total Income
12,767.06
Expenditure

 09-Apr-24 Payment to Te Kauwhata Rugby Football Club for Lighting
 installation invoice 2024-8 09/04/224

TKCC2102/03

92,624.32

Total Expenditure
92,624.32
Net Funding Remaining (excluding commitments)
284,133.28
Commitments

Date	Description	Resolution no		Amount
	Te Kauwhata Committee supports the use of \$150,000 from the North Waikato Development Fund (NWDF) to assist in funding the construction of the Te Kauwhata Blunt Road Walkway ; (Note: The Committee may not use all the \$150,000 commitment for the Blunt Road walkway).	TKCC2102/03		150,000.00
	Te Kauwhata Committee supports the use of a further \$150,000 from the North Waikato Development Fund (NWDF) to assist in funding Te Kauwhata Domain lighting project and footpaths within the Domain .	TKCC2102/03	150,000.00	
09-Apr-24	less payment to Te Kauwhata Rugby Football Club for Lighting installation invoice 2024-8 09/04/224	TKCC2102/03	(92,624.32)	57,375.68
03-Nov-21	(Note: that the Committee subsequently (at one of the meetings) adjusted this commitment to \$100,000 as part of a discussion the Works and Issues report).			(50,000.00)
10-Aug-22	Te Kauwhata Community Committee allocated from the North Waikato Development Fund, \$25,000.00, towards the completion of the cricket nets	TKCC2208/03		25,000.00
08-Aug-23	North Waikato Development Fund to get Stage 1 and Stage 2 of the Dog Exercise Park project implemented.	TKCC2308/09		7,738.00
Total Commitments				190,113.68
Net Funding Remaining (Including commitments)				94,019.60

To | **Te Kauwhata Community Committee**
Report title | **Works and Issues Report**
Date: | 5 June 2024
Report Author: | Vishal Ramduny, Strategic Initiatives and Partnerships Manager

1. Purpose of the report

Te Take moo te puurongo

To update the Committee on projects contained in the Works and Issues report.

2. Executive summary

Whakaraapopototanga matua

The Works and Issues update contained in the attachment relate to the following projects identified by the Community Committee:

Te Kauwhata Works & Issues Projects	Project Manager/Key Contact
Project1: Dog exercise area	Tim Hinton and Ian Wrigley
Project 2: Saleyard Road Walkway	John Cunningham
Project 3: Community Identity Strategy	Courtney Howells and Estelle Jonathan
Project 4: Te Kauwhata Domain - Walkway and Fitness Trail	Tim Hinton
Project 5: Te Kauwhata Domain - Security cameras	Asanka Meththa
Project 6: Te Kauwhata Domain - Rongoa Garden	Whitney Totorewa and Tim Hinton

An update from Council's Technical Delivery Manager (in the Enterprise Project Management Office) on capital projects relevant to Te Kauwhata is included in the report.

3. Staff recommendations **Tuutohu-aa-kaimahi**

That the Te Kauwhata Committee receives the Works and Issues Report for 5 June 2024.

4. Attachments **Ngaa taapirihanga**




Attachment – Works and Issues for Te Kauwhata Community Committee of 5 June 2024.

ATTACHMENT

Te Kauwhata Community Committee Works and Issues Report

For Committee Meeting of 5 June 2024

Key:

Traffic Light	Definition
1) 	2) Project on track to succeed. 3)
4) 	5) Project planning has commenced OR the project is on hold, but action is being taken to resolve this OR a problem has been identified but no action may be taken at this time, and it is being monitored.
6) 	7) The project has not yet started OR it requires remedial action. 8)

1. Project Name: Development of the dog park exercise area

Project Goal:	Development of the Te Kauwhata dog park to make it an enjoyable space for both dogs and people.
Project Manager:	TBC
Project Members:	Tim Hinton and Ian Wrigley
Council Staff Advisor:	Stephanie Loughnan (Parks and Reserves Technical Support Officer)
Status update:	 <p>At the 1 May 2024 Community Committee meeting it was reported that:</p> <ul style="list-style-type: none"> The dog agility equipment has been installed. This completes phase one of the installation. Phase 2 (poles for the shaded picnic areas) is underway.
Funding:	Budgetted for phase 1 and phase 2 stages 1 and II
Likely Completion	April 2024 (Phase 1) - Completed September 2024 (Phase 2)

Project Summary

The TK dog park will be revamped to include a dog agility course and a fenced-off area for the more timid small dogs to play and exercise without fear of being encroached upon by larger dogs. Additionally, the dog park will also benefit from the development of two shaded picnic areas with picnic tables in them so members of the community can enjoy the area more with their families.

Please note that parking for overflow of the rugby club events has been fully considered.



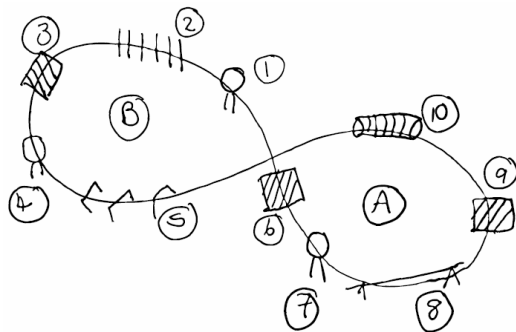
Status update of actions from last 3 months	Support needed	Next steps	By When?
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PHASE 1: Dog Agility Area

Dog agility equipment were cleaned in a working bee on Saturday 29th April 2023 as planned.

Dog Agility course proposed to be located between points □ and □ of the dog park shown in the diagram above to minimise parking impact due to TK Domain event overflow.

Meeting was had with Dog Agility course designer Denise Ireland on Wednesday 8 May 2023 and the course has been designed in two parts within a figure of 8 formation as shown in the dog park diagram on the previous page. Proposed course layout is shown below:



- Dog Tyre Hoops
- Dog Tunnel
- Dog Weaving Posts
- Dog Hurdles
- Dog Jump Platforms
- Dog Seesaw

According to Kennel Club H Regulation H(1)(B)1a.(3) – Design:

- The course should require a dog to traverse 10 obstacles, but not more than 20 and all jump obstacles should be the same height
- All agility obstacles will be laid out 4-5 metres apart between centres of consecutive obstacles using the straight line centre-to-centre method to ensure dog jump safety
- The height of all obstacles will be knee height catering for midi dogs

There are two courses, A and B. Similar to a golf course with a 9 hole vs. 18 hole golf course, advanced dogs can do both courses A

Tim Hinton has agreed this plan with Waikato District Council.

Funding to hire equipment to place this equipment on the course has been achieved.

Right now the ground is too wet to install the equipment. We are waiting for summer.

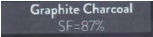
Community events across 2 phases:

- 9) Working bee to install the equipment will likely happen in September/October/November 2023 once the ground dries up as per course design
-
- 10) Working bee to paint and finish the equipment in November/December 2023
-

Wait for the weather to dry up and then schedule in the working bees. Once we confirm the dates, Adele will send out community support requests on TK community page, Dog park community page and TKCC members


Tim Hinton advised that the installation of the equipment will now happen in February 2024.

and B together, whereas beginner dogs can just work on one of the courses without interfering with another dog on the other course.			
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<p>PHASE 2: Picnic areas 1 and 2</p> <p>Location of the picnic and shaded areas as well as small dog park area confirmed in the diagram above.</p> <p>Specifications as follows:</p> <p><u>PROJECT INSTALLATION STAGE 1</u></p> <p>To kick off the project, we need to install the steel poles as follows. We will source 4 galvanised steel poles per shade sail (2 poles will be lower and 2 higher) The height of the lower poles will be 2.5m above ground with 1m in the ground and the higher poles will be 3.5m above ground with 1.5m in the ground). We need to decide if we want to do a working bee to install the poles.</p> <ul style="list-style-type: none"> • 8 x 125mm medium galvanised steel pipe poles with 4 x 3.5m long and 4 x 5m long fitted with caps • Excavator and auger drill at \$115per hour • Concrete 1.8m3 <p>Anticipated timeframe = 1-2 working days Anticipated cost = Poles 2,484.80 + Auger drill \$276 + Concrete \$805 = \$3,565.80 incl. GST</p> <p><u>PROJECT INSTALLATION STAGE I1</u></p> <ul style="list-style-type: none"> • Once the poles are in the ground, Peter Fletcher will come to measure the shadesail measurements exactly although it's anticipated that the final shadesail sizing will be approximately 6.5x6.5 = 42.25m² for each area. • He is ordering the Monotec 37015-year fabric warranty in Graphite Charcoal Shade  <ul style="list-style-type: none"> • He will then make the shadesails with no joins, including stainless steel hardware, d-shackles and chain links. =. A deposit for making the material is not required as we are known to the maker. Takes 2 weeks to make and install once the 8 Poles are in the ground and ready. <p>Anticipated timeframe = 2 working weeks to make and install</p>	<p>Items for the TKCC meeting:</p> <p>Funding has been achieved for phase 2, stage I and II.</p> <p><u>STAGE 1 AND II</u></p> <p>Right now the ground is too wet to install the poles. Tim has ordered the poles with Dale Barrakat and once the weather dries a bit, we can proceed with getting the poles in the ground. Once in the ground, Peter will measure the shadesail and completion of installation will be 3 weeks later</p> <p><u>STAGE III</u></p> <p>Picnic tables have been completed.</p>	<p>Keep an eye on weather and once drier, the poles can be installed and Peter can complete the shadesails.</p> <p>Tim and Jeff sourcing mulch and rounds for completion of area</p>	<p>February 2024</p>
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<p>Anticipated cost = \$4,172.20 incl. GST - Price includes making and fitting the dog park shade</p> <p><u>PROJECT INSTALLATION STAGE II1</u></p> <p>Tim will source some mulch for the areas under the trees and Jeff will source half rounds to keep mulch/metal all in the area - effort and cost TBD</p> <p>Picnic tables have been sourced but need to be sanded and completed - effort TBD</p>			
<p>PHASE 3: Small dog fenced-off area</p> <ul style="list-style-type: none"> • We mapped out a small dog area in position J above measuring about 40 x 10m² • We will look into fencing options for this area with a gate so mowing the lawn is still straightforward • We need to feed back once we have explored fencing with Barakat Fencing 	<p>Fencing companies willing to assist</p>	<p>Tim and Adele exploring fencing options</p>	<p>TBD</p>
<p>PHASE 4: Picnic area 3 explored</p> <ul style="list-style-type: none"> • Walkway installed • Gate to dog park to link to walking track installed • Clearing of drain • Removal of trees on the bank so the mural can be viewed • Planting of trees at the far end by the squash court, so mural not obscured 	<p>TBD</p>	<p>TBD</p>	<p>TBD</p>

2. Project Name: Saleyard Road Walkway

Project Goal:	Development of the Saleyard Road Walkway
Project Manager:	John Cunningham
Project Members:	Marlene Raumati, Estelle Jonathan, Tim Hinton, and Whitney Totorewa
Council Staff Advisor:	Ed McVicar (Open Spaces Project Coordinator)
Status:	 <p>At the 1 May 2024 Committee meeting it was reported that:</p> <ul style="list-style-type: none"> ▪ John Cunningham and Tim Hinton met with Ed McVicar (Council's Open Spaces Coordinator) on 22 April 2024. ▪ Ed has since met with a few contractors and has invited them to submit prices for the work. ▪ Prices were to be submitted in early May 2024. <p>Further to the 1 May 2024 update Ed McVicar has advised that access onto the walkway is on KiwiRail land and that he is in the process of applying for a permit for this with KiwiRail. This could push out the target completion date (originally slated for end of June 2024) to much later in the year.</p>
Funding	<p>\$150,000 from the North Waikato Development Fund has been allocated to this project with other funding sources being looked at by the Committee plus \$10,000 commitment from TKCC Discretionary Fund.</p> <p>The figure left in the original budget with all outgoings now completed is an increase on the last figure and stands at \$108,612.01 with no further forecast spend.</p>
Likely Completion	June 2024

3. Project Name: Community Identity Strategy

Project Goal:	The development of a community led Strategy that will articulate an identity for Te Kauwhata and Districts now and in the future.
Project Managers	Courtney Howells and Estelle Jonathan
Project Members:	Lauren Hughes, Liz Tupuhi and Jo Gurnell
Council Staff Advisor:	Jason Marconi, Economic Development Advisor
External Partner:	Tofeeq Ahmed, Kainga Ora, Programme Manager - Placemaking
Status update:	 <p>At the 1 May 2024 Committee meeting it was reported that:</p> <ul style="list-style-type: none"> ▪ Tofeeq Ahmed, Estelle Johnathan and Courtney Howells shared the output (an artist rendering of the discussions) from the community day held on 24 March 2024 and the community workshop held on 8 April 2024. ▪ Both the workshop and the community day were very successful with a wide cross-section of people attending (about 20 for the workshop and 55 for the community day). ▪ Engagement is scheduled with the schools for additional input. ▪ The deadline for the survey is 8 May 2024. ▪ The outputs from the Community Day and the Community Workshop will then be updated accordingly. ▪ The project action list and dates to be updated.
Funding:	<p>There is funding available from the Council's Blueprint budget to assist with strategy development. Discussions are underway with Kainga Ora for additional funding.</p> <p>It is important to note that this funding is not intended to fund individual projects that may fit within the strategy.</p>

Project Summary

The Project Team would like to emphasise the purpose of this project which is to develop a strategy towards an aspirational future for Te Kauwhata and Districts. While there is consensus on the Project Team that the Strategy will be informed by two central pillars – our unique environmental and historic sites and stories – we believe it is paramount that our communities and stakeholders have a real opportunity to contribute to this vision and shape the short, medium and long term projects and goals that will be written into the Strategy as steps towards the vision. We cannot preempt these projects and goals. As such the next steps for our team are:

- 1) To develop a visual tool to introduce the project to the public and stakeholders. Our preference was originally to commission a high end video that showcases those important features pertaining to our central pillars. This has been costed and will require a budget of \$10,000+GST via Nimbus Media, or there is a possibility of a collaboration with Ngaa Muka who are also creating some new media over the coming months. If the budget is not available our Plan B is to create our own visual slide show which Lauren Hughes has volunteered to coordinate.
 - 2) Plan and carry out a round of consultation that will take place between Mar-May 2024. The stakeholder groups we have identified for the first round of consultation are as follows. We welcome the Community Committee's addition of anyone we may have neglected:
 - Te Kauwhata Community Committee
 - Meremere Community Committee – as courtesy
 - Ngaa Muka
 - Rangiriri Paa
 - Schools in the defined area
 - Businesses in the defined area
 - Community organisations in the defined area
 - Aparangi
 - The general public
-

We expect that the projects and goals raised in this round of consultation will fall into these key areas:

- IDENTIFY – what are those important features under our pillars?
- CONNECT – what infrastructure do we need to connect them eg walkways, cycle ways, roads, maps, websites
- ACCESS – how else can we create access for the public to enjoy these sites? Tourism businesses, accommodation, disability access, public events, media, online resources, educational resources
- PROTECT & DEVELOP – if we want to be proud of these sites what are our responsibilities to them and what regulations do we need to advocate for to ensure that others working, living, visiting, doing business in the area cares for them too.
- CELEBRATE – how do we keep stakeholders and the community united around our identity and this vision for the next 50 yrs? How do we celebrate each milestone along the way?

We have updated the Project Plan below and you will see there is a second and third round of consultation planned. The second round is for specific people or groups who will be directly impacted by projects and goals that may fall out of the Strategy. For example if the public tell us that they want a walkway to connect site A to site B we will then have a specific set of stakeholders to consult around that project including landowners, neighbours, kaitiaki of the historic or ecological sites etc.

The third round of consultation will come after our Draft Strategy has been drawn up and it will include all those we have consulted with previously. At this point we will just be seeking to refine the Draft Plan and ensure we have not misrepresented any of our stakeholders.

We are still finalising the first round of consultation and will present the Committee with further information as it is available.

Please scroll down for updated Plan. New additions/amedments are in red.

UPDATED PROJECT PLAN – MAY 2024

Project Name: The Identity Project

Project Goal: The development of a Community Led Strategy that will articulate an identity for Te Kauwhata and Districts now and in the future.

Project Managers: Courtney Howells and Estelle Jonathan

Project Members: Lauren Hughes, Liz Tupuhi, Jo Gurnell

Council Staff Advisor: Jason Marconi, Community Led Development Advisor

External Partner: Tofeeq Ahmed, Kainga Ora, Programme Manager - Placemaking

Status:

Funding: Council and Kainga Ora have pledged match funding to support consultation processes and the development of an Identity Strategy

Phase 2: Once the Strategy is complete additional funding will be required for initiatives within the Strategy.

Project Summary

- A subcommittee drawn from Te Kauwhata Community Committee members and invited stakeholders has formed and meets regularly towards the development of an Identity Strategy. The purpose of the Strategy is to articulate those things that make our region unique and create a tool for planning and advocacy that will focus future investment and development in Te Kauwhata and Districts in such a way that connects, protects, and celebrates those central pillars:
 - Our unique environment (wetlands, waterways, and associated wildlife)
-

- Our unique culture and history (Rangiriri pa and other sites and stories of historic significance)
- The Strategy will be a guiding document stating a 50-year vision and the associated social, economic, environmental, and cultural outcomes sought for Te Kauwhata over the next 50 years. It will also include the short, medium and long-term projects and goals required to achieve that vision.
- The Strategy will broadly cover the geographic area between the five Nga Muka marae – Hora Hora, Maurea, Waikare, Taniwha and Okaerea. There is an acknowledgement that this is a soft border and important environmental and cultural features such as the Whangamarino Wetlands and the connection between Rangiriri and Meremere may require a flexible, inclusive approach.
- The Strategy will record aspirational, community-led, long-term goals for our region that will be used to:
 - Advocate and inform the planning of other stakeholders in our region including local and regional council.
 - Identify and drive key projects that will realise the goals of the Strategy and cement the Identity of the region internally and nationally.
 - Provide a strategic focus for the development of other community-led amenities.
- Prior to drafting the strategy, the Project Team will lead community and stakeholder consultation. The council has contracted an external agency “Interactionz” to facilitate the community engagement, while Kāinga Ora is funding and organising the Community Day and Community workshop as part of the community Consultation Process.
- The project team will collate the community contributions, drawing out common themes and ideas to progress further with relevant stakeholders. Once the direction and goals are identified, the team will write or commission the writing of the draft Strategy.
- The draft strategy will be taken back to the community for feedback before a final Strategy is produced.
- The final Strategy will include mechanisms for how it will be implemented, monitored, and used. The Project Team will continue to take a key role in these matters and update this document to detail Phase 2 at the proper time.

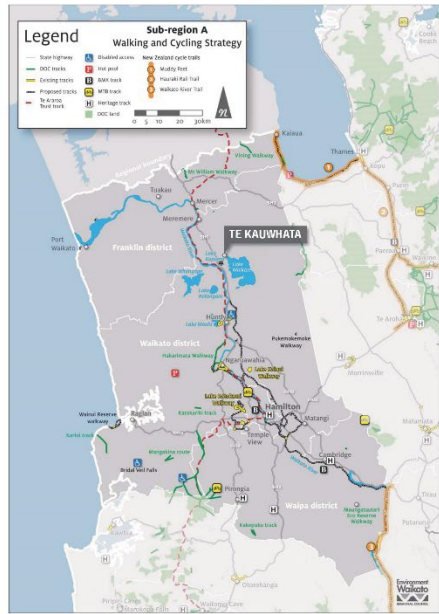
Phase 1				
Action	Support / Resources needed	By Whom	By When	Next Steps
Project Team formed	Admin support to schedule meetings, keep minutes and provide venue	Jason & Tofeeq	Completed	Meet 4-6 weekly
Decide on the common themes for the strategy	Admin support to Schedule meetings, keep minutes and provide venue	Jason & Tofeeq	Completed	Finalise the engagement plan
Community Engagement Plan	Project team to finalise the engagement plan	Project Team	Completed	Organise the community consultation
Consultation events	Communication plan, venues,	Project Team	Completed	Community Day, Community

	representation, external facilitator			workshop, school engagement, mana whenua engagement, online survey, hard copy surveys, community drop-in sessions. (Survey finishes on 10 th May)
Feedback on the consultation process	Promote the community to fill out the survey	Project Team	Completed (1 st May 2024 TKCC meeting)	Give Te Kauwhata Community Committee an update on the Consultation process
Collate feedback		Project Team	5 th June TKCC meeting (Project Team meeting on 29 th May to discuss the feedback)	Present initial feedback to the Te Kauwhata Community Committee
Present final visual output from Community Consultation process and collated community feedback (in a spreadsheet format)		Project Team	July 2024	Collate all the feedback into a document.
Draft document written	Competent, strategic writer	TBC	August 2024 (tentative)	
Consultation events	Communication plan, venues, representation	Project Team	August 2024 (tentative)	
Collate feedback		Project Team	September 2024 (tentative)	
Targeted stakeholder discussions		Project Team		
Final document written	Competent, strategic writer	TBC	September 2024 (tentative)	
Final document launched	Communication plan, venues, representation	Project Team	September 2024 (tentative)	

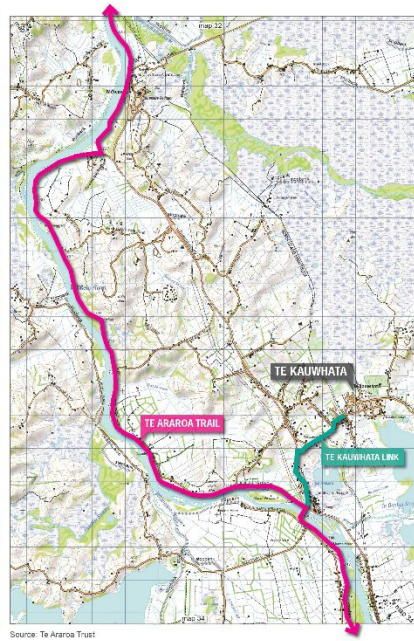
REGIONAL CONTEXT

The development of a walking/cycling network in and around Te Kauwhata creates an opportunity to connect to a wider regional cycling and walking network.

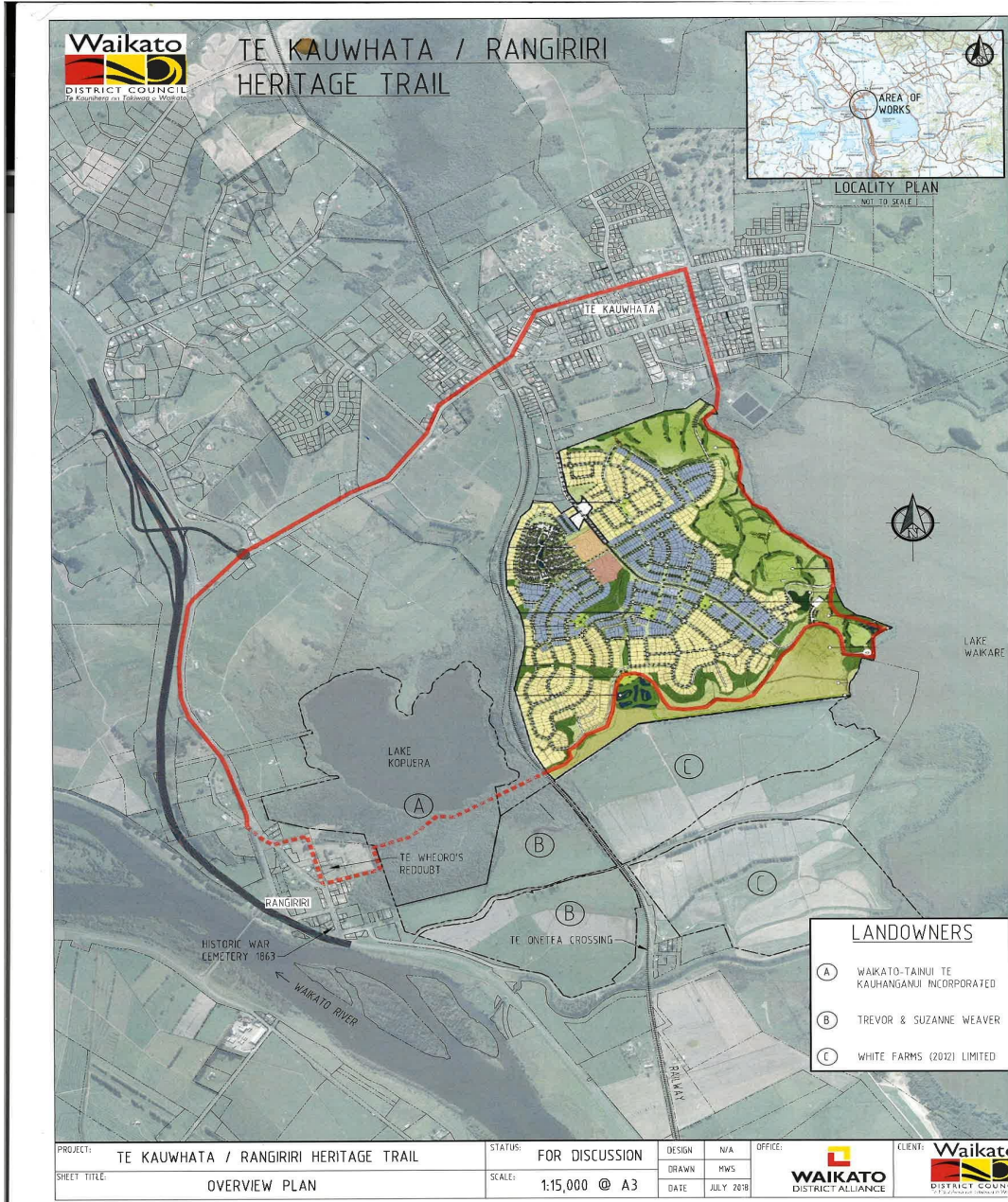
A future connection to the Te Araroa River trail will provide a link for river trail users to access Te Kauwhata encouraging visitors into the town centre and raising the profile of the area.




Source: Environment Waikato Walking and Cycling Strategy




Source: Te Araroa Trust



4. Project Name: Te Kauwhata Domain - Walkway and Fitness Trail


Project Goal:	A walkway and fitness trail which will help enhance the health and wellbeing of residents of Te Kauwhata.
Project Manager:	Tim Hinton
Project Members:	John Cunningham
Council Staff Advisor:	Ed McVicar (Open Spaces Project Coordinator)
Status update:	 <p>Stage 1 of the walkway has been laid and is open for use. Some minor topsoil remediation works to be completed. Stage 2 (TBC)</p>
Funding:	<p>Te Kauwhata Domain Walkway works are to be undertaken as a staged project as follows:</p> <p>Stage 1 \$211,161.50 Stage 2 \$306,933.00 Total \$518,094.50</p> <p>and in accordance with the available Council LTP budget of \$518,603.62.</p>
Likely Completion	<p>April 2024 (stage 1) - Completed. State 2 - TBC</p>

5. Project Name: Te Kauwhata Domain – Security cameras

Project Goal:	Security cameras covering the car park, the freedom camping area, scout den and the destination playground thus providing a safe environment for users.
Project Manager:	Megan May (Acting General Manager – Service Delivery)
Project Members:	Te Kauwhata Community Committee
Council Staff Advisor:	n/a
Status:	

	Staff have met with Hamilton City Council to review the first draft version and have brought the information for the internal steering group for a debrief. Once the steering group assesses this information, the representatives will meet with Hamilton City Council with the updated MOU. The WDC Procurement team is looking into alternative options as a backup and reaching out to individual contractors.
Funding:	<ul style="list-style-type: none"> ▪ Council currently has an LTP 2021-2031 funding commitment for cameras at Te Kauwhata and Meremere. ▪ On 2 August 2023, the Committee resolved to uncommit \$5,000 for it had allocated for security cameras and re-allocate it back to the Discretionary Fund pool.
Likely Completion	TBC

6. Project Name: Te Kauwhata Domain – Rongoa Garden

Project Goal:	A Rongoa garden promoting wellbeing, the wellbeing of the person, the whenua, the soil, and the water flowing through the whenua.
Project Manager:	Whitney Totorewa
Project Members:	Estelle Jonathan, Jo Gurnell and Tim Hinton.
Council Staff Advisor:	n/a
Status:	 <ul style="list-style-type: none"> ▪ The planting of the rongoa garden depends on the kahikatea forest being planted. Some of the rongoa plants can be planted at the same time as the kahikatea. ▪ More funding will be needed for the kahikatea trees.
Funding:	\$3000 from Council's Placemaking Budget can be used for the irrigation. More funding will be needed for the kahikatea trees.
Likely Completion	TBC

Capital Projects Update (as at 20 May 2024)Te Kauwhata Domain Walkway and Fitness Trail

Construction works are complete. We still have some remediation to complete (topsoil alongside parts of the walkway) due to the weather washing it out, but the walkway is open for use.



Concrete path construction

To	Te Kauwhata Community Committee
Report title	Councillor’s Report
Date:	Wednesday 05 June 2024
Report Author:	Cr Marlene Raumati Waerenga-Whitikahu Ward

1. Purpose of the report

Te Take moo te puurongo

To provide an update on the activities of Councillor Raumati since the Te Kauwhata Community Committee 01 May 2024 meeting.

2. Executive summary

Whakaraapopotanga matua

2.1 Enhanced Draft Annual Plan Two Day Hearings

Matters presented in hearings focused on strategic alignments, enabling housing, footpaths, rejuvenation, development contributions, small businesses, economic growth, community liaison, inefficiencies, stormwater, flooding, investing in culture and people, financial efficacy, increasing stock, water table maintenance, fundamental spends, fruit forests and green canopies, bio swales, tourism and rural economic advisory panel.

We heard from a variety of sectors and organisations, not to mention communities and individuals representing their families. A total of 227 submissions were received, with 50 submitters requesting in-person hearings. The number of responses received this year was higher than in previous Annual Plan consultations, which was expected given the cost-of-living crisis impacting our communities and everyday New Zealanders. 156 specifically commented on the proposed 13.75% general rate revenue increase, which the vast majority opposed.

2.2 Council Committees May 2024

Sustainability and Well-being Committee

The Council’s Sustainability and Well-being Committee is responsible for developing strategies and plans to achieve the goals of Council’s Long-term Plan (LTP) as they relate

to sustainability and the economic, social, cultural and environmental pillars of well-being.

To enhance our economic position, Council's Economic and Community Development team strive to situate the district by promoting it as a business-friendly and business enabled location through the provision of strategic initiatives, plans, projects, and potential developments relating to economic and business development. Working with regional and national partners, to provide businesses with external support and advice, the team work to ensure investment is realised by local communities and focus on ensuring investment is driving improved employment and skills training to maximise better social outcomes for our district.

Waste Minimisation and Management

By virtue of the Waste Minimisation Act 2008, all councils are required to produce a Waste Minimisation and Management Plan. Section 44 of the Act requires all territorial authorities to prepare a Waste Assessment before reviewing their plan. A waste assessment covers local, geographical influences on waste such as what services Council delivers, what services are delivered by the private sector, waste infrastructure, future trends, progress on key targets for diversion, and gaps in service. Work is currently underway to ensure Council meets legislative compliance.

Performance and Strategy

In 2022 Council agreed to review and further update the 2017 Ngaaruawaahia Structure Plan. This has been a result of exceeded population projections, land use (zoning) requirements, community needs, infrastructure requirements, and out of date technical assessments.

The Performance and Strategy Committee approved the Draft Ngaaruawaahia, Hopuhopu and Taupiri Structure Plan and the Ngaaruawaahia Town Centre Plan for public consultation from May 15, 2024 – June 12, 2024.

2.3 Meetings March – April 2024

Council Meetings

Council	06 May 9:30am – 12:30pm
Performance and Strategy	13 May 9:30am – 12:30pm
Annual Plan Hearings	14 - 15 May 9:30am – 4:00pm
Sustainability & Wellbeing Committee	22 May 9:30am – 12:30pm
Infrastructure	28 May 9:30am – 12:30pm
Council Adoption of Fees & Charges	28 May 1:00pm – 3:00pm
Annual Plan Deliberations	4 – 6 June 9:30am – 4:00pm

Workshops and Other Meetings

TK Community Response Group	06 May 6:00pm – 7:00pm
Keeping of Animals Bylaw	07 May 8:30am – 11:00am
Road Closure for Motorsports Policy	07 May 11:00am – 12:30pm
LTP Debrief	13 May 2:00pm – 2:30pm
Kiwirail and Alliance Meeting	20 May 1:30pm – 2:30pm

CAPEX Workshop
Light Motor Vehicle Prohibitions
Marine & Coastal Area Act (MACA)
Privacy Policy

21 May 2:00pm – 4:00pm
22 May 1:00pm – 2:30pm
27 May 9:30am – 11:00am
27 May 11:00am – 12:00pm

3. Staff recommendations Tuutohu-aa-kaimahi

THAT the Te Kauwhata Community Committee receives the report from Councillor Raumati for the May-June 2024 period.

4. Attachments Ngaa taapirihanga

There are no attachments.