

Agenda for a meeting of the Te Kauwhata Community Committee to be held in the St John Hall, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY, 1 MAY 2024** commencing at **7.00pm**.

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

**3. DISCLOSURES OF INTEREST**

The register of interests is no longer included on agendas; however, members still have a duty to disclose any interests under this item.

**4. CONFIRMATION OF MINUTES**

Minutes for meeting held on Wednesday, 6 March 2024 2

**5. PUBLIC FORUM**

**6. REPORTS**

**Council Reports**

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| 6.2 | Te Kauwhata Works and Issues Report | 13            |
| 6.3 | Enhanced Annual Plan 2024 Update    | <i>Verbal</i> |

**Community Reports**

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| 6.4 | Chairpersons Report | <i>Verbal</i> |
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**7. OTHER BUSINESS**

GJ Ion  
**CHIEF EXECUTIVE**

<b>To</b>	<b>Te Kauwhata Community Committee</b>
<b>Report title</b>	<b>Confirmation of Minutes</b>
Date:	8 April 2024
Report Author:	Karla Brotherston, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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To confirm the minutes for a meeting of the Te Kauwhata Community Committee (TKCC) held on Wednesday, 6 March 2024.

## **2. Staff recommendations**

### **Tuutohu-aa-kaimahi**

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**THAT the Te Kauwhata Community Committee confirms the minutes for a meeting held on Wednesday, 6 March 2024 as a true and correct record.**

## **3. Attachments**

### **Ngaa taapirihanga**

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Attachment 1 – 240306 TKCC Unconfirmed Minutes.

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**MINUTES** of a meeting of the Te Kauwhata Community Committee held at St John's Ambulance Rooms, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY, 6 MARCH 2024** commencing at **7.00pm**.

**Present:**

Tim Hinton  
Courtney Howells  
Ian Wrigley  
Estelle Jonathan  
Liz Tupuhi  
Jo Gurnell  
Cr Marlene Raumati

**Apologies:**

John Cunningham  
Angela van de Munckhof

**Not present:**

Whitney Totorewa

**Staff attending:**

Vishal Ramduny – Strategic Initiatives and Partnerships Manager, Waikato District Council  
Jason Marconi – Community Led Development Advisor, Waikato District Council  
Tofeeq Ahmed – Programme Manager – Placemaking, Kāinga Ora

**1. APOLOGIES AND LEAVE OF ABSENCE**

**RESOLVED: (JO GURNELL / LIZ TUPUHI)**

**1.1. THAT apologies from John Cunningham and Angela van de Munckhof be received.**

**CARRIED**

**TKCC2403/1**

## 2. CONFIRMATION OF STATUS OF AGENDA ITEMS

**RESOLVED: (IAN WRIGLEY / LIZ TUPUHI)**

- **THAT the agenda for the meeting of the Te Kauwhata Community Committee being held on Wednesday 6 March 2024 be confirmed, and all items therein be considered in open meeting.**
- **AND THAT all reports be received.**

**CARRIED**

**TKCC2403/2**

## 3. DISCLOSURES OF INTEREST

**RESOLVED: (IAN WRIGLEY / COURTNEY HOWELLS)**

- Tim Hinton (as per disclosure of interest form)
- John Cunningham is also Chairperson of the Te Kauwhata Water Association.

**CARRIED**

**TKCC2403/3**

## 4. CONFIRMATION OF MINUTES

**RESOLVED: (IAN WRIGLEY / JO GURNELL)**

**THAT the minutes of the meeting of the Te Kauwhata Community Committee, held on Wednesday 7 February 2024 be confirmed as a true and correct record bar the following amendment:**

- **That Liz Tupuhi was recorded as both present and being an apology. This should be an apology only.**

**CARRIED**

**TKCC2403/4**

## **5. PUBLIC FORUM**

- Adele Theron and Jeff Lyons briefed the Committee on the work that an organisation called *Kiwis for Responsible Solar* is doing with regards to wanting to stop industrial solar plants being set up unregulated as they are harmful to certain fauna and cause localised heat islands.
  - It was noted that since the establishment of these solar farms are happening through central government's Fast Track Consenting process the Council cannot really do anything apart from being aware of the unintended and/or unknown consequences.
  - The Chairperson thanked Ms. Theron and Mr. Lyons for their presentation.
  
- Glen Whittaker from the Community Emergency Response Group advised the Committee that the Group was now established and operational. Its area of jurisdiction includes Te Kauwhata, Meremere, Waerenga and Rangiriri.
  - Mr. Whittaker advised the Committee that the Meremere Community Committee has committed \$3000 as a once off allocation and \$500 per annum to the Group. He enquired if the Te Kauwhata Community Committee wished to do the same
  - The Chairperson thanked Mr. Whittaker for his verbal presentation and advised that the Committee will discuss a funding commitment later on the agenda through its Discretionary Fund.

## **6. REPORTS**

### **6.1. Discretionary Fund Report**

**AMENDMENT TO RECOMMENDATION: (LIZ TUPUHI / COURTNEY HOWELLS)**

**RESOLVED: (JO GURNELL / IAN WRIGLEY)**

**6.1.1. THAT the Te Kauwhata Community Committee receives the report for the Te Kauwhata Discretionary Fund and North Waikato Development Funding report to 26 February 2024 and**

**6.1.2. THAT the Te Kauwhata Community Committee allocates \$3000,00 from the Discretionary Fund for the Community Emergency Response Group for the 2023/2024 financial year and \$500,00 per annum for subsequent financial years on the understanding that these (combined) will be a total commitment to draw upon when needed by the Group.**

Discussion:

- A discussion was held regarding Mr. Glen Whittaker's earlier presentation during the public forum. It was agreed that the Committee should be proactive and support the Community Emergency Response Group.
- The Funding Project Accountability report from the Te Kauwhata Events Committee for the Christmas Parade was acknowledged.

**CARRIED**

**TKCC2403/5**

**6.2. Te Kauwhata Works and Issues Report**

**RESOLVED: (MARLENE RAUMATI/LIZ GURNELL)**

**6.4.1. THAT the Works and Issues report be received**

Discussion:

- Dog park project
  - Tim Hinton advised that the contractor was in the process of manufacturing the steel posts for the shade sail. It was expected that the posts would be installed by the end of March 2024 followed by the shade cloth.
  - The dog agility equipment is likely to be installed in April 2024.
  - Communications on this project will be done through the community Facebook page.
- Saleyard Road Walkway project
  - Estelle Jonathan advised that Ngaa Muka has done an assessment of the Whangamarino Wetland which has revealed that the water is relatively

clean. To retain the cleanliness and clarity of the water, it was recommended that the adjacent walkway be constructed with barriers and anti-litter signs.

- Community Identity project
  - Courtney Howells advised that the first community open day regarding the identity strategy is scheduled for 24 March 2024. The purpose of the open day is for the project team to introduce the project and for the community to share its aspirations.
  - The open day will be followed by a workshop scheduled for 8 April 2024 at which the thinking from the open day will be crystallized and for the team to think about implementation.
  - It was noted that the messaging to the community is that the development of this strategy is led by the Te Kauwhata Community Committee.
  - It was also noted that the action plan would be updated for the next Committee meeting (May 2024).
- Te Kauwhata Domain
  - It was noted that Stage 1 is progressing and that the concrete is expected to be laid imminently.
- Security cameras
  - It was noted that the development of a memorandum of understanding with Hamilton City Council is in progress.
- Rongoa Garden project
  - Estelle Jonathan advised that kaumatua has advised that there should not be a rongoa garden next to the kai garden. An alternative site proposed is underneath the kahikatea at Lakeside.
  - A site visit to the proposed area is scheduled for 13 April.
  - The project team to reassess the project in May 2024.

**CARRIED**

**TKCC2403/6**

### **6.3. 2024-2034 Long Term Plan Update (verbal)**

**RESOLVED: (ESTELLE JONATHAN / TIM HINTON)**

Discussion:

- Cr Marlene Raumati advised that Waikato District Council has agreed to delay the 2024-2034 Long-Term Plan by twelve months and instead focus on an enhanced Annual Plan for the 2024-2025 financial year. This decision is driven by:
  - a) the need for Council to further consider crucial financial planning decisions due to changes set in motion by central government, especially in the areas of water reform and infrastructure funding through the Water Service Act Repeal Bill, and
  - b) the need to consider how we are going to manage our three waters post June 2026 now that Watercare will no longer be our waters service provider after this date. This work needs to start urgently.

**CARRIED**

**TKCC2403/7**

### **6.4. Chairpersons Report**

**RESOLVED: (IAN WRIGLEY/LIZ TUPUHI)**

**6.7.1. THAT the verbal update from Acting Chairperson Tim Hinton be received.**

Discussion:

Tim Hinton advised of the following:

- Of John Cunningham's participation in Council's Long Term Plan workshops.
- Community Plan – bios like that done by John Cunningham is required for all the Committee members. He further advised that the next meeting for the Community Plan is scheduled for 25 March at 6:30am.

**CARRIED**

**TKCC2403/8**



**6.5. Councillors Report****RESOLVED: (ESTELLE JONATHAN / TIM HINTON)****6.8.1. THAT the report from Cr Marlene Raumati for the January 2024 to March 2024 be received.****CARRIED****TKCC2403/9****7.2. Any other business**

- There were no additional matters for discussion.

With no further business the meeting was declared closed at 8:15 pm.

Minutes confirmed by the Acting Chairperson this 19<sup>th</sup> day of March 2024 for approval at the next Committee meeting.

**TIM HINTON  
ACTING CHAIRPERSON**

<b>To</b>	<b>Te Kauwhata Community Committee</b>
<b>Report title</b>	<b>Discretionary Fund Report to 18 April 2024</b>
Date:	01 May 2024
Report Author:	Jen Schimanski, Support Accountant
Authorised by:	Colin Bailey, Finance Manager

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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The purpose of this report is to update the Te Kauwhata Community Committee on the Discretionary fund spend to date, commitments and balance as at 18 April 2024.

## **2. Staff recommendations**

### **Tuutohu-aa-kaimahi**

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**THAT the Te Kauwhata Community Committee:**

- a. receives the Te Kauwhata Discretionary Fund Report to 18 April 2024; and**
- b. receives the North Waikato Development Funding report to 18 April 2024 (showing as a separate attachment); and**
- c. returns the commitments to the discretionary fund pool:**
  - i. \$5,000.00 (TKCC1902/04 & TKCC2303/05) for the development of playgrounds; and**
  - ii. \$3,069.00 (TKCC2012/03) balance of funding remaining for the Blunt Road Reserve walkway.**

## **3. Attachments**

### **Ngaa taapirihanga**

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Attachment 1 – Discretionary Fund report to 18 April 2024

Attachment 2 – North Waikato Development Fund report to 18 April 2024

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## TE KAUWHATA COMMUNITY COMMITTEE DISCRETIONARY FUND REPORT 2023/24 (July 2023 - June 2024)

As at Date: 16-Apr-2024

GL

10-2070-0000-00-25904

<b>2023/24 Annual Plan</b>				4,198.00
<b>Carry forward from 2022/23</b>				23,380.00
<b>Total Funding</b>				<b>27,578.00</b>
<b>Income</b>				
<b>Total Income</b>				-
<b>Expenditure</b>				<b>excl GST</b>
05-Dec-23	Payment of \$2,173.91 (excl GST) to Te Kauwhata Rugby Sports Club Inc invoice 2023-26 towards the cost of the kitchen extension project	TKCC2311/6		2,173.91
02-Dec-23	Payment of \$1,723.50 (incl GST) to Te Kauwhata Events Committee inv 114 towards the cost of the Te Kauwhata Christmas Parade	TKCC2311/6		1,723.50
<b>Total Expenditure</b>				<b>3,897.41</b>
<b>Net Funding Remaining (excluding commitments)</b>				<b>23,680.59</b>
<b>Commitments</b>				<b>excl GST</b>
13-Feb-19	Further development of playgrounds, Re-allocate the \$5,000 which was initially allocated for the further development of playgrounds (as passed by resolution TKCC1902/04) for the development of the destination playground at the Te Kauwhata Domain	TKCC1902/04 TKCC2303/05		5,000.00
02-Dec-20	Commitment of \$10,000.00 be made to Blunt Road Walkway - walkway extending from Saleyard Road to Council Reserve at Blunt Road'	TKCC2012/03	10,000.00	
24-Feb-23	Less Payment \$6,931.00 made to Frame Group invoice 11542 31/07/2022	TKCC2012/03	(6,931.00)	3,069.00
07-Feb-24	Commitment of \$900.00 (Plus GST if any) to Te Kauwhata Commuinty House towards Childrens Day Splash n Dash	TKCC2402/7		900.00
06-Mar-24	Commitment of \$3,000.00 from the Discretionary Fund for the Community Emergency Response Group for the 2023/2024 financial year and \$500.00 per annum for subsequent financial years on the understanding that these (combined) will be a total commitment to draw upon when needed by the Group.	TKCC2403/05		3,000.00
<b>Total Commitments</b>				<b>11,969.00</b>
<b>Net Funding Remaining (Including commitments)</b>				<b>11,711.59</b>

**NORTH WAIKATO DEVELOPMENT FUND (NWDF) REPORT 2023/24 (July 2023 - June 2024)****Te Kauwhata Allocation****As at Date: 18-Apr-2024**

	RS	18356	
<b>Resolutions from TKCC Committee Meeting Minutes &amp; Other Information</b>			
<b>2023/24 Annual Plan</b>			
<b>Reserve Opening Balance</b>		363,990.54	
<b>Total Funding</b>		<b>363,990.54</b>	
<b>Income</b>			
Interest July 2023-February 2024		11,498.98	
<b>Total Income</b>		<b>11,498.98</b>	
<b>Expenditure</b>			
<b>Total Expenditure</b>		-	
<b>Net Funding Remaining (excluding commitments)</b>		<b>375,489.52</b>	
<b>Commitments</b>			
<i>Date</i>	<i>Description</i>	<i>Resolution no</i>	<i>Amount</i>
	Te Kauwhata Committee supports the use of \$150,000 from the North Waikato Development Fund (NWDF) to assist in funding the construction of the <b>Te Kauwhata Blunt Road Walkway</b> ; (Note: The Committee may not use all the \$150,000 commitment for the Blunt Road walkway).	TKCC2102/03	150,000.00
	Te Kauwhata Committee supports the use of a further \$150,000 from the North Waikato Development Fund (NWDF) to assist in funding <b>Te Kauwhata Domain lighting project and footpaths within the Domain</b> .	TKCC2102/03	150,000.00
03-Nov-21	(Note: that the Committee subsequently (at one of the meetings) <b>adjusted</b> this commitment to <b>\$100,000</b> as part of a discussion the Works and Issues report).		(50,000.00)
10-Aug-22	Te Kauwhata Community Committee allocated from the North Waikato Development Fund, \$25,000.00, towards the completion of the cricket nets	TKCC2208/03	25,000.00
08-Aug-23	North Waikato Development Fund to get Stage 1 and Stage 2 of the Dog Exercise Park project implemented.	TKCC2308/09	7,738.00
<b>Total Commitments</b>			<b>282,738.00</b>
<b>Net Funding Remaining (Including commitments)</b>			<b>92,751.52</b>

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<b>To</b>	<b>Te Kauwhata Community Committee</b>
<b>Report title</b>	<b>Works and Issues Report</b>
Date:	1 May 2024
Authorised by:	Vishal Ramduny, Strategic Initiatives and Partnerships Manager

## **1. Purpose of the report**

### **Te Take moo te puurongo**

To update the Te Kauwhata Community Committee on projects contained in the Works and Issues report.

## **2. Executive summary**

### **Whakaraapopotanga matua**

The Works and Issues update contained in the attachment relate to the following projects identified by the Community Committee:

<b>Te Kauwhata Works &amp; Issues Projects</b>	<b>Project Manager/Key Contact</b>
Project 1: Dog exercise area	Tim Hinton and Ian Wrigley
Project 2: Saleyard Road Walkway	John Cunningham
Project 3: Community Identity Strategy	Courtney Howells and Estelle Jonathan
Project 4: Te Kauwhata Domain - Walkway and Fitness Trail	Tim Hinton
Project 5: Te Kauwhata Domain – Security cameras	Asanka Meththa
Project 6: Te Kauwhata Domain – Rongoa Garden	Whitney Totorewa and Tim Hinton

An update from Council's Technical Delivery Manager (in the Enterprise Project Management Office) on capital projects relevant to Te Kauwhata is included in the report.

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### 3. Staff recommendations Tuutohu-aa-kaimahi

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**THAT the Te Kauwhata Committee receives the Works and Issues Report for 1 May 2024.**

### 4. Attachments Ngaa taapirihanga

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Attachment – Works and Issues for Te Kauwhata Community Committee of 1 May 2024.




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# ATTACHMENT

## Te Kauwhata Community Committee Works and Issues Report

For Committee Meeting of 1 May 2024

### Key:

Traffic Light	Definition
1) 	2) Project on track to succeed. 3)
4) 	5) Project planning has commenced OR the project is on hold, but action is being taken to resolve this OR a problem has been identified but no action may be taken at this time, and it is being monitored.
6) 	7) The project has not yet started OR it requires remedial action. 8)

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# 1. Project Name: Development of the dog park exercise area

<b>Project Goal:</b>	Development of the Te Kauwhata dog park to make it an enjoyable space for both dogs and people.
<b>Project Manager:</b>	TBC
<b>Project Members:</b>	Tim Hinton and Ian Wrigley
<b>Council Staff Advisor:</b>	Stephanie Loughnan (Parks and Reserves Technical Support Officer)
<b>Status update:</b>	 <p>At the 6 March 2024 meeting Tim Hinton advised that the contractor was in the process of manufacturing the steel posts for the shade sail. It was expected that the posts would be installed by the end of March 2024 followed by the shade cloth. The dog agility equipment is likely to be installed in April 2024. Communications on this project will be done through the community Facebook page. (a further update will be provided at the 1 May 2024 Committee meeting).</p>
<b>Funding:</b>	Budgetted for phase 1 and phase 2 stages 1 and II
<b>Likely Completion</b>	April 2024

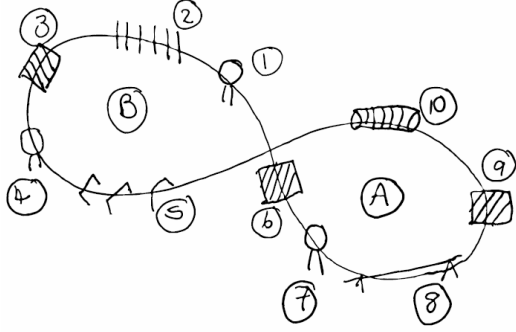
## Project Summary


The TK dog park will be revamped to include a dog agility course and a fenced-off area for the more timid small dogs to play and exercise without fear of being encroached upon by larger dogs. Additionally, the dog park will also benefit from the development of two shaded picnic areas with picnic tables in them so members of the community can enjoy the area more with their families.

Please note that parking for overflow of the rugby club events has been fully considered.





Status update of actions from last 3 months	Support needed	Next steps	By When?
<p><b>PHASE 1: Dog Agility Area</b></p> <p>Dog agility equipment were cleaned in a working bee on Saturday 29<sup>th</sup> April 2023 as planned.</p> <p>Dog Agility course proposed to be located between points □ and □ of the dog park shown in the diagram above to minimise parking impact due to TK Domain event overflow.</p> <p>Meeting was had with Dog Agility course designer Denise Ireland on Wednesday 8 May 2023 and the course has been designed in two parts within a figure of 8 formation as shown in the dog park diagram on the previous page. Proposed course layout is shown below:</p>  <p>□□ Dog Tyre Hoops  □ Dog Tunnel  □ Dog Weaving Posts  □ Dog Hurdles  □□ Dog Jump Platforms  □ Dog Seesaw</p> <p>According to Kennel Club H Regulation H(1)(B)1a.(3) – Design:</p> <ul style="list-style-type: none"> <li>• The course should require a dog to traverse 10 obstacles, but not more than 20 and all jump obstacles should be the same height</li> <li>• All agility obstacles will be laid out 4-5 metres apart between centres of consecutive obstacles using the straight line centre-to-centre method to ensure dog jump safety</li> <li>• The height of all obstacles will be knee height catering for midi dogs</li> </ul> <p>There are two courses, A and B. Similar to a golf course with a 9 hole vs. 18 hole golf course, advanced dogs can do both courses A and B together, whereas beginner dogs can just work on one of the courses without interfering with another dog on the other course.</p>	<p>Tim Hinton has agreed this plan with Waikato District Council.</p> <p>Funding to hire equipment to place this equipment on the course has been achieved.</p> <p>Right now the ground is too wet to install the equipment. We are waiting for summer.</p> <p>Community events across 2 phases:</p> <p>9) Working bee to install the equipment will likely happen in September/October/November 2023 once the ground dries up as per course design</p> <ul style="list-style-type: none"> <li>•</li> </ul> <p>10) Working bee to paint and finish the equipment in November/December 2023</p> <ul style="list-style-type: none"> <li>•</li> </ul>	<p>Wait for the weather to dry up and then schedule in the working bees.</p> <p>Once we confirm the dates, Adele will send out community support requests on TK community page, Dog park community page and TKCC members</p>	<p>Tim Hinton advised that the installation of the equipment will now happen in February 2024.</p>

Status update of actions from last 3 months	Support needed	Next steps	By When?
<p><b>PHASE 2: Picnic areas 1 and 2</b> Location of the picnic and shaded areas as well as small dog park area confirmed in the diagram above.</p> <p><b><u>Specifications as follows:</u></b></p> <p><b><u>PROJECT INSTALLATION STAGE 1</u></b></p> <p>To kick off the project, we need to install the steel poles as follows. We will source 4 galvanised steel poles per shade sail (2 poles will be lower and 2 higher) The height of the lower poles will be 2.5m above ground with 1m in the ground and the higher poles will be 3.5m above ground with 1.5m in the ground). We need to decide if we want to do a working bee to install the poles.</p> <ul style="list-style-type: none"> <li>• 8 x 125mm medium galvanised steel pipe poles with 4 x 3.5m long and 4 x 5m long fitted with caps</li> <li>• Excavator and auger drill at \$115per hour</li> <li>• Concrete 1.8m3</li> </ul> <p>Anticipated timeframe = 1-2 working days Anticipated cost = Poles 2,484.80 + Auger drill \$276 + Concrete \$805 è \$3,565.80 incl. GST</p>	<p>Items for the TKCC meeting:</p> <p>Funding has been achieved for phase 2, stage I and II.</p> <p><b><u>STAGE 1 AND II</u></b></p> <p>Right now the ground is too wet to install the poles. Tim has ordered the poles with Dale Barrakat and once the weather dries a bit, we can proceed with getting the poles in the ground. Once in the ground, Peter will measure the shadesail and completion of installation will be 3 weeks later</p> <p><b><u>STAGE III</u></b> Picnic tables have been completed.</p>	<p>Keep an eye on weather and once drier, the poles can be installed and Peter can complete the shadesails.</p> <p>Tim and Jeff sourcing mulch and rounds for completion of area</p>	<p>February 2024</p>
<p><b><u>PROJECT INSTALLATION STAGE I1</u></b></p> <ul style="list-style-type: none"> <li>• Once the poles are in the ground, Peter Fletcher will come to measure the shadesail measurements exactly although it's anticipated that the final shadesail sizing will be approximately 6.5x6.5 = 42.25m<sup>2</sup> for each area.</li> <li>• He is ordering the Monotec 37015-year fabric warranty in Graphite Charcoal Shade</li> </ul>  <ul style="list-style-type: none"> <li>• He will then make the shadesails with no joins, including stainless steel hardware, d-shackles and chain links. =. A deposit for making the material is not required as we are known to the maker. Takes 2 weeks to make and install once the 8 Poles are in the ground and ready.</li> </ul> <p>Anticipated timeframe = 2 working weeks to make and install Anticipated cost = \$4,172.20 incl. GST - Price includes making and fitting the dog park shade</p>			
<p><b>Status update of actions from last 3 months</b></p>	<p><b>Support needed</b></p>	<p><b>Next steps</b></p>	<p><b>By When?</b></p>


<p><b>PROJECT INSTALLATION STAGE II1</b></p> <p>Tim will source some mulch for the areas under the trees and Jeff will source half rounds to keep mulch/metal all in the area – effort and cost TBD</p> <p>Picnic tables have been sourced but need to be sanded and completed – effort TBD</p>			
<p><b>PHASE 3: Small dog fenced-off area</b></p> <ul style="list-style-type: none"> <li>• We mapped out a small dog area in position J above measuring about 40 x 10m<sup>2</sup></li> <li>• We will look into fencing options for this area with a gate so mowing the lawn is still straightforward</li> <li>• We need to feed back once we have explored fencing with Barakat Fencing</li> </ul>	<p>Fencing companies willing to assist</p>	<p>Tim and Adele exploring fencing options</p>	<p>TBD</p>
<p><b>PHASE 4: Picnic area 3 explored</b></p> <ul style="list-style-type: none"> <li>• Walkway installed</li> <li>• Gate to dog park to link to walking track installed</li> <li>• Clearing of drain</li> <li>• Removal of trees on the bank so the mural can be viewed</li> <li>• Planting of trees at the far end by the squash court, so mural not obscured</li> </ul>	<p>TBD</p>	<p>TBD</p>	<p>TBD</p>

## 2. Project Name: Saleyard Road Walkway

Project Goal:	Development of the Saleyard Road Walkway
Project Manager:	John Cunningham
Project Members:	Marlene Raumati, Estelle Jonathan, Tim Hinton, and Whitney Totorewa
Council Staff Advisor:	Ed McVicar (Open Spaces Project Coordinator)
Status:	<p>A site visit involving John Cunningham, Cr Marlene Raumati, Estelle Jonathan and Tim Hinton took place on 5 January 2024, and it was agreed that the proposal to terminate the walkway with a cul-de-sac adjacent to the wetland was reasonable and should be supported. Based on a cost assessment undertaken by Ed Mc Vicar, the project is expected to cost about \$40,000. Tim Hinton to initiate the project with Ed McVicar.</p> <p>At the 6 March 2024 Committee meeting, Estelle Jonathan advised that Ngaa Muka has done an assessment of the Whangamarino Wetland which has revealed that the water is relatively clean. To retain the cleanliness and clarity of the water, it was recommended that the adjacent walkway be constructed with barriers and anti-litter signs.</p> <p>A site visit involving John Cunningham, Ed McVicars and Tim Hinton has been scheduled for Monday, 22 April 2024.</p> <p>A further update will be provided at the 1 May 2024 Committee meeting.</p>
Funding	<p>\$150,000 from the North Waikato Development Fund has been allocated to this project with other funding sources being looked at by the Committee plus \$10,000 commitment from TKCC Discretionary Fund.</p> <p>The figure left in the original budget with all outgoings now completed is an increase on the last figure and stands at \$108,612.01 with no further forecast spend.</p>
Likely Completion	TBC

### 3. Project Name: Community Identity Strategy

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Project Goal:	The development of a community led Strategy that will articulate an identity for Te Kauwhata and Districts now and in the future.
Project Managers	Courtney Howells and Estelle Jonathan
Project Members:	Lauren Hughes, Adele Theron, Liz Tupuhi, Jo Gurnell
Council Staff Advisor:	Jason Marconi, Economic Development Advisor
External Partner:	Tofeeq Ahmed, Kainga Ora, Programme Manager - Placemaking
Status update:	 <p>At the 6 March 2024 Committee meeting, Courtney Howells advised that the first community open day regarding the identity strategy is scheduled for 24 March 2024. The purpose of the open day is for the project team to introduce the project and for the community to share its aspirations.</p> <ul style="list-style-type: none"> <li>- The open day will be followed by a workshop scheduled for 8 April 2024 at which the thinking from the open day will be crystallized and for the team to think about implementation.</li> <li>- The action plan would be updated for the next Committee meeting (May 2024).</li> </ul>
Funding:	<p>There is funding available from the Council's Blueprint budget to assist with strategy development. Discussions are underway with Kainga Ora for additional funding.</p> <p>It is important to note that this funding is not intended to fund individual projects that may fit within the strategy.</p>
Likely Completion	By June 2024 for the Strategy but as this is community led, it will depend on the commitment/ activity of the community.

## Project Status

The Project Team would like to emphasise the purpose of this project which is to develop a strategy towards an aspirational future for Te Kauwhata and Districts. While there is consensus on the Project Team that the Strategy will be informed by two central pillars – our unique environmental and historic sites and stories – we believe it is paramount that our communities and stakeholders have a real

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opportunity to contribute to this vision and shape the short, medium and long term projects and goals that will be written into the Strategy as steps towards the vision. We cannot preempt these projects and goals. As such the next steps for our team are:

- 1) To develop a visual tool to introduce the project to the public and stakeholders. Our preference was originally to commission a high end video that showcases those important features pertaining to our central pillars. This has been costed and will require a budget of \$10,000+GST via Nimbus Media, or there is a possibility of a collaboration with Ngaa Muka who are also creating some new media over the coming months. If the budget is not available our Plan B is to create our own visual slide show which Lauren Hughes has volunteered to coordinate.
- 2) Plan and carry out a round of consultation that will take place between Mar-May 2024. The stakeholder groups we have identified for the first round of consultation are as follows. We welcome the Community Committee's addition of anyone we may have neglected:
  - Te Kauwhata Community Committee
  - Meremere Community Committee – as courtesy
  - Ngaa Muka
  - Rangiriri Paa
  - Schools in the defined area
  - Businesses in the defined area
  - Community organisations in the defined area
  - Aparangi
  - The general public

We expect that the projects and goals raised in this round of consultation will fall into these key areas:

- IDENTIFY – what are those important features under our pillars?
  - CONNECT – what infrastructure do we need to connect them eg walkways, cycle ways, roads, maps, websites
  - ACCESS – how else can we create access for the public to enjoy these sites? Tourism businesses, accommodation, disability access, public events, media, online resources, educational resources
  - PROTECT & DEVELOP – if we want to be proud of these sites what are our responsibilities to them and what regulations do we need to advocate for to ensure that others working, living, visiting, doing business in the area cares for them too.
  - CELEBRATE – how do we keep stakeholders and the community united around our identity and this vision for the next 50 yrs? How do we celebrate each milestone along the way?
-

We have updated the Project Plan below and you will see there is a second and third round of consultation planned. The second round is for specific people or groups who will be directly impacted by projects and goals that may fall out of the Strategy. For example if the public tell us that they want a walkway to connect site A to site B we will then have a specific set of stakeholders to consult around that project including landowners, neighbours, kaitiaki of the historic or ecological sites etc.

The third round of consultation will come after our Draft Strategy has been drawn up and it will include all those we have consulted with previously. At this point we will just be seeking to refine the Draft Plan and ensure we have not misrepresented any of our stakeholders.

We are still finalising the first round of consultation and will present the Committee with further information as it is available.

Please scroll down for updated Plan. New additions/amedments are in red.

## **UPDATED PROJECT PLAN – OCT 2023**

# **Project Name: The Identity Project**

**Project Goal:** The development of a community led Strategy that will articulate an identity for Te Kauwhata and Districts now and in the future.

**Project Managers:** Courtney Howells and Estelle Johnson

**Project Members:** Lauren Hughes, Adele Theron, Liz Tupuhi, Jo Gurnell

**Council Staff Advisor:** Jason Marconi, Community Led Development Advisor

**External Partner:** Tofeeq Ahmed, Kainga Ora, Programme Manager - Placemaking

### **Status:**

**Funding:** Council and Kainga Ora have pledged match funding to support consultation processes and the development of an Identity Strategy

**Phase 2:** Once the Strategy is complete additional funding will be required for initiatives within the Strategy.

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## Project Summary

- A subcommittee drawn from Te Kauwhata Community Committee members and invited stakeholders has formed and meets regularly towards the development of an Identity Strategy. **The purpose of the Strategy is to articulate those things that make our region unique and create a tool for planning and advocacy that will focus future investment and development in Te Kauwhata and Districts in such a way that it connects, protects and celebrates those central pillars:**
  - Our unique environment (wetlands, waterways and associated wildlife)
  - Our unique culture and history (Rangiriri pa and other sites and stories of historic significance)
- The Strategy will be a guiding document stating a 50 year vision and the associated social, economic, environmental and cultural outcomes sought for Te Kauwhata over the next 50 years. **It will also include the short, medium and long term projects and goals required to achieve that vision.**
- The Strategy will broadly cover the geographic area between the five Nga Muka marae – Hora Hora, Maurea, Waikare, Taniwha and Okaerea. There is acknowledgement that this is a soft border and important environmental and cultural features such as the Whangamarino Wetlands and connection between Rangiriri and Meremere may require a flexible, inclusive approach.
- The Strategy will record aspirational, community led, long term goals for our region that will be used to:
  - Advocate and inform the planning of other stakeholders in our region including local and regional council
  - Identify and drive key projects that will realise the goals of the Strategy and cement the Identity of the region internally and nationally
  - Provide a strategic focus for the development of other community led amenities
- Prior to the writing of the strategy the Project Team will lead community and stakeholder consultation. The team would like to commission a video as visual tool to engage the community in the visioning process. **If there are insufficient funds to achieve this they will create their own visual aid in the form of a slide show. For consistency and efficacy it is vital that the project team use the same information and tools when speaking to each stakeholder group.**
- The project team will collate the community contributions, drawing out common themes and ideas to progress further with relevant stakeholders. Once the direction and goals are identified the team will write, or commission the writing of the draft Strategy.
- The draft strategy will be taken back to the community for feedback before a final Strategy is produced.
- The final Strategy will include mechanisms for how it will be implemented, monitored and used. The Project Team will continue to take a key role in these matters and up date this document to detail Phase 2 in due course.



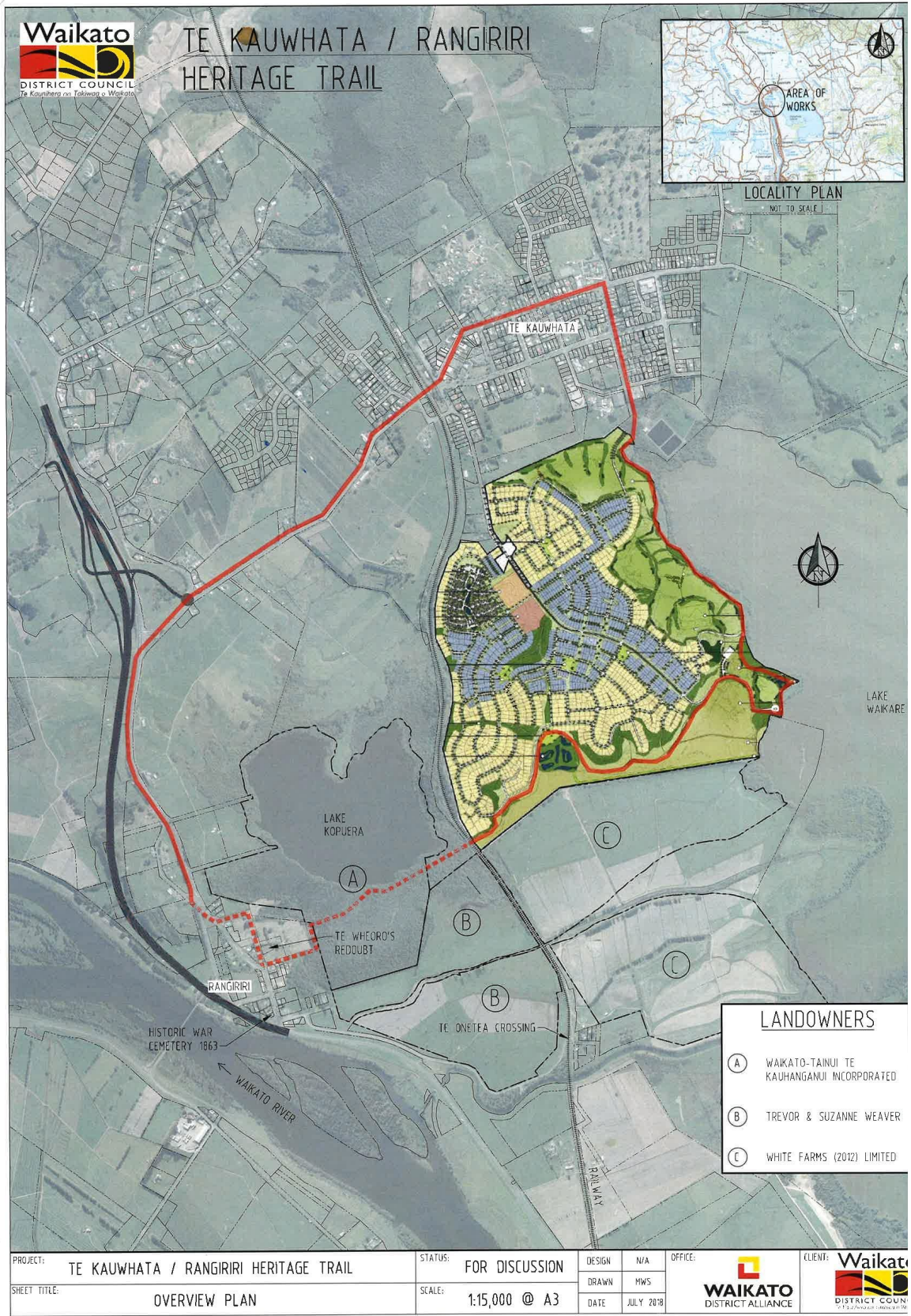
Action	Support / Resources needed	By Who	By When	Next Steps
Project Team formed	Admin support to schedule meetings, keep minutes and provide venue	Jason & Tofeeq	Complete	Meet 4-6 weekly
Option 1 Video Commissioned	Filming brief & \$10K budget for videographer – suggested Nimbus media OR partnership with Ngaa Muka videographer	Courtney to lead	Nov 2023	Meet with potential contractors and obtain quotes
OR Option 2 Slide show completed	Slide show	Lauren to create using information from Estelle, Liz and team	Nov 2023	Identify key ecological and historical features to include in slide show Create slide show
Consultation events	Communication plan, venues, representation	Project Team	Mar-May 2024	Book venues Invite stakeholders Promote to the public Facilitate events
<i>Activity forecast but not timelined or finalised...</i>				
Collate feedback		Project Team		
Targeted stakeholder discussions		Project Team		
Draft document written	Competent, strategic writer	TBC		
Consultation events	Communication plan, venues, representation	Project Team		
Collate feedback		Project Team		
Targeted stakeholder discussions		Project Team		
Final document written	Competent, strategic writer	TBC		
Final document launched	Communication plan, venues, representation	Project Team		

### Supporting documents


Connectivity is a core consideration of the project and as such we have gathered these maps developed by related projects such as Te Araroa Trail, WDCs Te Kauwhata Identity Strategy: Connectivity through Tracks and Trail and The Te Kauwhata Rangiriri Heritage Trail. We will develop our own maps but attach these as reference tools in the interim.









## 4. Project Name: Te Kauwhata Domain - Walkway and Fitness Trail

Project Goal:	A walkway and fitness trail which will help enhance the health and wellbeing of residents of Te Kauwhata.
Project Manager:	Tim Hinton
Project Members:	John Cunningham
Council Staff Advisor:	Ed McVicar (Open Spaces Project Coordinator)
Status update:	 The walkway has been laid.
Funding:	Te Kauwhata Domain Walkway works are to be undertaken as a staged project as follows: Stage 1 \$211,161.50 Stage 2 \$306,933.00 Total \$518,094.50  and in accordance with the available Council LTP budget of \$518,603.62.
Likely Completion	April 2024 (stage 1)

## 5. Project Name: Te Kauwhata Domain – Security cameras

Project Goal:	Security cameras covering the car park, the freedom camping area, scout den and the destination playground thus providing a safe environment for users.
Project Manager:	Megan May (Acting General Manager – Service Delivery)
Project Members:	Te Kauwhata Community Committee
Council Staff Advisor:	n/a
Status:	 (no change from previous meeting)  A memorandum of understanding with Hamilton City Council is currently being worked on by staff.
Funding:	<ul style="list-style-type: none"> <li>▪ Council currently has an LTP 2021-2031 funding commitment for cameras at Te Kauwhata and Meremere.</li> <li>▪ On 2 August 2023, the Committee resolved to uncommit \$5,000 for it had allocated for security cameras and re-allocate it back to the Discretionary Fund pool.</li> </ul>
Likely Completion	TBC

## 6. Project Name: Te Kauwhata Domain – Rongoa Garden

Project Goal:	A Rongoa garden promoting wellbeing, the wellbeing of the person, the whenua, the soil, and the water flowing through the whenua.
Project Manager:	Whitney Totorewa
Project Members:	Estelle Jonathan, Jo Gurnell and Tim Hinton.
Council Staff Advisor:	n/a
Status:	 At the 6 March 2024 meeting Estelle Jonathan informed the Committee that kaumatua has advised that there should not be a rongoa garden next to the kai garden. An alternative site proposed is underneath the kahikatea at Lakeside. A site visit to the proposed area is scheduled for 13 April. The project team to reassess the project in May 2024.
Funding:	\$3000 from Council's Placemaking Budget can be used for the irrigation.
Likely Completion	TBC



## Council Capital Projects Update

### Te Kauwhata Domain Walkway and Fitness Trail

Construction is almost finished with the final walkover scheduled for this week to reach Practical Completion.



*Concrete path construction*

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<b>To</b>	<b>Te Kauwhata Community Committee</b>
<b>Report title</b>	<b>Councillor’s Report</b>
Date:	Wednesday 01 May 2024
Report Author:	Cr Marlene Raumati Waerenga-Whitikahu Ward

## 1. Purpose of the report

### Te Take moo te puurongo

To provide an update on the activities of Councillor Raumati since the Te Kauwhata Community Committee 06 March 2024 meeting.

## 2. Executive summary

### Whakaraapopototanga matua

### 2.1 Council Meeting March 2024

#### Zero Harm

Council was provided with an update on the delivery of activities detailed in the Zero Harm Strategic Improvement Plan and an overview of current health and safety performance.

Zero Harm successfully planned and delivered a three weeklong Work Safe Home Safe event for 2024, that included a Zero Harm refresher induction for all staff.

Two significant contractor incidents were reported to Council during February 2024. Both events were associated with work being undertaken by our Tier One contractors.

Councils’ zero harm culture is supported by a health and safety management system of policies, standards, requirements, and guidelines that are designed to support the elimination or management of risk and enable good practice.

### 2.2 Council Committees February 2024

#### Policy and Regulatory Committee Recommendations

The above Council Committee recommended to the revocation of the Psychoactive Substances Policy 2019; and that Council adopt the Climate Response and Resilience Policy 2024

### Infrastructure Committee

The above Committee recommended that Council approve the completion of the Huntly Rail Building project to enable the building to be available for the Waikato Coalfields Museum to use and public toilets be available for use, as exterior finishings; and that

## **2.3 Community Engagements March – April 2024**

### Te Kauwhata Bowling Club

General Manager Andrew Kerr invited me to the monthly Te Kauwhata Bowling Club BBQ afternoon. It was a lovely afternoon, with great food, music and dancing. I had the opportunity to meet a number of the Aparangi residents, who were all very happy to see me there.

### Te Kauwhata Domain Committee Meeting

Domain Committee Meeting Chair, Mr Frank Green invited me to attend the meeting. Representatives from the Rugby Club and Scouts Club were also in attendance, as was our TKCC Deputy Chair Tim Hinton.

Discussions pertaining to the Domain Walkway Project took place, with a subsequent walk to view the work being undertaken at the time. The project has yet to be completed in its entirety however, what has been completed looks great.

### Te Kauwhata Lions and Districts

Mr Joe Hickey invited me to speak at the Lions dinner. I particularly spoke about the current Draft EAP, the new Te Kauwhata Wastewater Treatment Plant, and other matters of importance particularly for our rural communities. It was a lovely evening, mixing and mingling, and getting to know more of our communities' volunteers.

### Enhanced Annual Plan Drop-in-Sessions

In support of fellow Councillors and to gain some insight as a first term Councillor, I attended the Ngaaruawaahia and Taupiri Drop-in-Sessions. These sessions aided my preparation for the Te Kauwhata session, and provided me with greater clarity, in terms of constituent expectations.

The Te Kauwhata Drop-in-Session was well supported by Council Staff and fellow Councillors. We had a small number of constituents from Meremere, Rangiriri, Waerenga and Te Kauwhata drop in. A couple of submissions were submitted, service requests were lodged, and some very valid concerns were allayed.

Hearings are scheduled for 14 – 17 May 2024. Online submissions can still be made at [www.waikatodistrict.govt.nz](http://www.waikatodistrict.govt.nz) Draft Annual Plan. The link also provides valuable information regarding Draft Targeted Rates, Draft Capital Projects etc. If you would like to have a say, now is the time.



## 2.4 Meetings March – April 2024

### Council Meetings

Infrastructure	05 March 9:30am – 12:30pm
Council Adoption of Draft EAP	19 March 9:30am – 12:30pm
Council	25 March 9:30am -12:30pm
Performance & Strategy Committee	02 April 9:30am – 12:30pm
Sustainability & Wellbeing Committee	10 April 9:30am – 12:30pm
Infrastructure	17 April 9:30am – 12:30pm
Policy and Regulatory	23 April 9:30am – 12:30pm

### Workshops and Other Meetings

Para Kore – Waste Minimisation	04 March 3:30pm – 4:30pm
Road Services Workshop	05 March 1:00pm – 2:30pm
Enhanced Annual Plan Workshop	12 March 9:30am – 1:00pm
Watercare Workshop	25 March 1:00pm – 3:00pm
Councillor EAP Prep Workshop	02 April 12:30pm – 1:00pm
Variation 3 Workshop	17 April 1:00pm – 2:30pm
Gambling Venues Workshop	23 April 1:00pm – 2:30pm

## 3. **Staff recommendations** **Tuutohu-aa-kaimahi**

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**THAT the Te Kauwhata Community Committee receives the report from Councillor Raumati for the March - April 2024 period.**

## 4. **Attachments** **Ngaa taapirihanga**

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There are no attachments.