

Agenda for a meeting of the Raglan Community Board to be held at the Te Mata Hall, 775 Te Mata Road, on **WEDNESDAY, 27 MARCH 2024** commencing at **1.30pm.**

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

The register of interests is no longer included on agendas; however, members still have a duty to disclose any interests under this item.

4. CONFIRMATION OF MINUTES

Minutes for meeting held on Wednesday, 14 February 2024

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5. PUBLIC FORUM

6. REPORTS

Council Reports

6.1	Greenslade Playground	<i>Verbal</i>
6.2	Waikato Regional Council – LTP consultation presentation	<i>Verbal</i>
6.3	Soundsplash Update	<i>Verbal</i>
6.4	Discretionary Fund Report	10
6.5	Discretionary Fund Applications	12
	<i>Soaked in Adventure - Wander Women Adventure Race 2024</i>	13
6.6	Works, Actions & Issues Report: Status of Items	21
6.7	Enhanced Annual Plan Update	<i>Verbal</i>
	Community Reports	
6.8	Chairpersons Report	28
6.9	Councillors Reports	30
6.10	Board Members' Reports	<i>Verbal</i>

GJ Ion

CHIEF EXECUTIVE

To	Raglan Community Board
Report title	Confirmation of Minutes
Date:	Insert date
Report Author:	Karla Brotherston, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

To confirm the minutes for a meeting of the Raglan Community Board (RCB) held on Wednesday, 14 February 2024.

2. Executive summary

Whakaraapopototanga matua

To confirm the minutes for a meeting of the Raglan Community Board (RCB) held on Wednesday, 14 February 2024.

3. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Raglan Community Board confirms the minutes for a meeting held on Wednesday, 14 February 2024 as a true and correct record.

4. Attachments

Ngaa taapirihanga

Attachment 1 – 240214 RCB unconfirmed minutes.

Minutes for a meeting of the Waikato District Council held in the Council Chambers, 15 Galileo Street, Ngaaruawaahia on **WEDNESDAY, 14 FEBRUARY 2024** commencing at **1.36pm**.

Present:

Mr D Amooore (Chairperson)
Cr L Thomson
Mr R Wallis
Ms K Binnersley
Mr S Bains
Mr A Oosten

Attending:

Her Worship the Mayor, Mrs JA Church,
Ms A Diaz (Chief Financial Officer)
Mrs K Brotherston (Democracy Advisor)

Seven (7) members of the public

APOLOGIES AND LEAVE OF ABSENCE

Agenda Item 1

Resolved: (Cr Thomson/Mr Wallis)

THAT the Raglan Community Board accepts the apologies from Cr Turner and Mr Rayner for non-attendance

CARRIED

RCB2402/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Agenda Item 2

Resolved: (Mr Wallis/ Cr Thomson)

THAT the agenda for a meeting of the Raglan Community Board held on Wednesday, 14 February 2024 be confirmed:

- a. with all items therein being considered in open meeting, and**
- b. all reports be received.**

CARRIED

RCB2402/02

DISCLOSURES OF INTEREST

Agenda Item 3

No further conflicts were discussed/disclosed.

CONFIRMATION OF MINUTES

Agenda Item 4

The report was received [*RCB2402/02 refers*] and no further discussion held.

Resolved: (Mr Oosten/Mr Wallis)

THAT the Raglan Community Board confirms the minutes as a true and correct record for meetings held on Wednesday, 29 November 2023.

CARRIED

RCB2402/03

PUBLIC FORUM

Agenda Item 5

There were seven members of the public present for the meeting.

Raglan Naturally Coordinator – Community Board Plans/Greenslade Road Reserve Playground

- The coordinator from Raglan Naturally was present to discuss two agenda topics. Agenda item 6.4 'Community Plan' - reading material was well received and a positive step towards encouraging discussion and supporting connections. She expressed a desire for Raglan Naturally to be a part of planning discussions moving forward as both entities had the community's best interests at heart.
- The coordinator referenced a previous topic 'Greenslade Road Reserve Playground' noting that she attended a council-led walkaround with the Infrastructure Project Manager and participated in discussions with other residents.
- She noted, that her participation was as a resident and not in her capacity as Raglan Naturally coordinator before advising that she had prepared a report and emailed a copy to the Raglan Community Board (RCB) Chairperson following the walkaround. The report advised of the desire from the community/residents for further information on the project, questions on which strategy the project related to and sustainability.
- Discussion ensued with some of the key topics considered including: consultation, a wider canvas of residents via mail drop, alternative options for the space (nature playground/open-ended use), rates funding, size of the reserve area ongoing maintenance costs, freshwater specialist visiting the catchment, biodiversity and a desire was expressed for a meeting to be held between, Raglan Naturally, Xtreme Zero Waste, Raglan Community Board and Waikato District Council to discuss further development plans.

- It was noted and agreed that future proofing and creating spaces for all ages without wasting resources was a priority. The feedback was welcomed as it was good to understand the level of engagement for the project.

ACTION: Chairperson to circulate the report provided by the coordinator to members.

Wastewater Discharge Errors

- A member of the public enquired on the status of the report on the wastewater works. In response, it was noted the treatment error report was listed as an agenda item for the upcoming Water Governance Board meeting, the report was available online for review.
- CCTV surveillance on all the infrastructure showed there was no leakage out of the network, the next step was to try and identify where the discharge leak was coming from. Watercare would be in contact with the Chairperson to discuss a walk-through.
- It was noted that Waikato Regional Council (WRC) have reported that WDC would not be prosecuted.

REPORTS

Discretionary Fund Report

Agenda Item 6.1

The report was received [*RCB2402/02 refers*] and the following discussion was held:

Commitments:

- The Chief Financial Officer, noted the commitment for the New Year's Eve event funding was \$1,200, the arrangement was between Traffic Management and the Lions Club, however, the Lions Club were having issues obtaining the invoice. In light of this, traffic management had removed the onus from the Community Board for the payment.

Accountability Forms:

- The Board members greatly appreciated receiving the accountability forms, particularly good to see the photos of the events.

Discretionary Fund Applications

Agenda Item 6.2

The report was received [*RCB 2402/02 refers*] and the following discussion was held:

Xtreme Zero Waste - Māui Dolphin Day funding application:

- Two members of the Xtreme Zero Waste organisation were present to speak to the application. They provided a brief introduction of their roles within the project before providing the board with an overview of the project and the funding being sought.

- Discussion ensued with some of the key topics considered including the high amount of funding requested, what other sources of funding had been approached prior to filling out the application, participation level within the community, time passed since the event's conception, and concern was expressed around staff allocation and payment of wages.
- Clarification was sought on seed funding expectations, the Chairperson provided a brief overview.
- The Board sought and received confirmation that Xtreme Zero Waste had confirmed a financial donation of \$2,000 had been received since the application had been completed, bringing the total amount requested down to \$3,840.00.

Resolved: (Cr Thomson/Mr Bains)

THAT the Raglan Community Board:

- a. **partially approves an allocation of \$3,840.00 (plus GST if any) from their Discretionary Funding account to:**
 - i. **Xtreme Zero Waste,**
 - ii. **for Māui Dolphin Day activities.**

CARRIED

RCB2402/04

Raglan Community Radio – FM transmitter replacement application:

- A representative from Raglan Radio was present to speak to the application. He provided an overview of the piece of equipment that required replacement before advising how the equipment was instrumental for providing public service announcements during civil emergencies. He noted some funding had been sought and received from the Lions Foundation.
- Discussion ensued with some of the key topics considered, including the importance of the equipment, the services provided to the community, building community resilience and other potential sources of funding.
- Mr Ooston enquired if the Board's discretionary fund was the correct place to seek funding or should the applicant have approached the Council. In response, the Chief Financial Officer advised that currently, there was no 'civil defence budget' as such.

Resolved: (Mr Ooston/Mr Wallis)

THAT the Raglan Community Board:

- a. **approves an allocation of \$1,200.00 (plus GST if any) from their Discretionary Funding account to:**
 - i. **Raglan Community Radio,**
 - ii. **for the replacement of the FM transmitter.**

CARRIED

RCB2402/05

Works, Actions & Issues Report: Status of Items

Agenda Item 6.3

The report was received [RCB2402/02 refers] and the following discussion was held:

- **Civil Defence and Raglan Community Response Plan:** no further update was provided, item to stay on the Works, Actions & Issues report.
- **Sound Splash Update:** The Chief Financial Officer (COO) provided an update on the investigation into charges for hireage of similar events/venues/event types, before suggesting the board should meet in between scheduled meetings to workshop ideas and determine options.
- Clarification was sought and received on the logistical implications, there was unanimous agreement that currently, they were paying below the current market rate.

ACTION: The COO to circulate information on hireage investigations for Soundsplash to the board members ahead of the suggested workshop.

- **CCTV Better off Funding:** It was noted that one resident had requested to install/use their own camera. Awaiting further update from the Infrastructure Project Manager.
- **Greenslade Road Reserve Playground:** Discussion/update held during the public forum.
- **Privet:** no further update was provided, item to stay on the Works, Actions & Issues report

Capital Projects Update

- **Wharf Structural Repairs, pontoons, and Walkways:** no further update was provided, item to stay on the Works, Actions & Issues report.
- **Wi Neera Walkway:** no further update was provided, the item to stay on the Works, Actions & Issues report.
- **Manu Bay Breakwater:** currently sitting in the Council's Long-Term Plan (LTP) consultation document.
- **Holiday Park - Main Kitchen and Laundry Refurbishment:** the topic was listed for awareness, the project was funded by the holiday park.
- **Holiday Park - Stormwater, Water, and Electrical Infrastructure Upgrade:** the topic was listed for awareness, the project was funded by the holiday park.
- **Harbour Beacon Replacement:** issue currently sitting with the Waikato Regional Council.
- **Art Centre Carpark:** no further update was provided, the item to stay on the Works, Actions & Issues report.
- **Wainui Beach Car Park:** upgrades were progressing, the item to stay on the Works, Actions & Issues report.
- **Papahua Recreation Reserve Car Park:** upgrades were progressing, the item to stay on the Works, Actions & Issues report.

Raglan Community Board Plans

Agenda Item 6.4

The report was received [*RSB2402/02 refers*] and the following discussion was held:

- The Chairperson advised that Mr Rayner had been working closely with Council on this item and he had requested the board members meet between scheduled meetings to discuss further. It was noted during the public section of the meeting Raglan Naturally expressed a desire to be part of the discussions.
- Meeting to be held at 2pm, 21 March at Cr Thomson's residence.

ACTION: Cr Thomson to circulate invite to meeting.

2024-2032 Long Term Plan (LTP) Update

Agenda Item 6.4

The following update was provided verbally.

- Her Worship the Mayor, Mrs J A Church, spoke briefly to the 2024-2032 Long-Term Plan (LTP) noting the funding amounts were static for 10-years.
- A brief discussion ensued, the key topics included discretionary funding, remuneration, and target rates.

Implementation of Funding Rounds

Agenda Item 6.5

The report was received [*RCB 2402/02 refers*] and the following discussion was held:

- Mr Wallis noted the idea of implementing funding rounds had advantages and disadvantages. He provided a brief overview of the rationale behind his initial report, before advising that since the time of writing, he had conducted further research and was now recommending the board retain the status quo.
- The Chairperson thanked Mr Wallis for his diligence and hard work before opening the floor to board members.
- Discussion ensued with some of the key topics, including expansion of the website to include applicant expectations, discretionary fund criteria, accessibility for applicants, social media, potentially portioning the available funding out for an even amount for each meeting, compiling guidelines for applicants could/could not apply for eg wages/koha.
- It was unanimously agreed that the board would not implement funding rounds, however, further work would be completed behind the scenes to aid in smoothing out the process.

ACTION: Mr Waillis to work with the Community-Led Development Team to establish clearer guidelines for applicants.

Overflow Car Parking

Agenda Item 6.7

This item was discussed in item 6.3.

Waste Collection

Agenda Item 6.8

This item was not discussed.

Chairpersons Report

Agenda Item 6.9

The report was received [*RCB2402/02? refers*] and no further discussion was held.

Councillors Report

Agenda Item 6.10

No further updates were provided.

Board Members Report

Agenda Item 6.11

No further updates were provided.

There being no further business the meeting was declared closed at 3.00pm.

Minutes approved and confirmed this day 2024.

Mr D. Amoore
CHAIRPERSON

To	Raglan Community Board
Report title	Discretionary Fund Report to 11 March 2024
Date:	27 March 2024
Report Author:	Jen Schimanski, Support Accountant
Authorised by:	Colin Bailey, Finance Manager

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Raglan Community Board on the Discretionary fund spend to date, commitments and balance as at 11 March 2024.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Raglan Community Board receives the Discretionary Fund Report to 11 March 2024.

3. Attachments

Ngaa taapirihanga

Attachment 1 – Discretionary Fund report to 11 March 2024

RAGLAN COMMUNITY BOARD DISCRETIONARY FUND REPORT 2023/24 (July 2023 - June 2024)

As at Date: 11-Mar-2024

		10-2060-0000-00-25904
2023/24 Annual Plan		14,271.00
Carry forward from 2022/23		14,675.00
Total Funding		28,946.00
Income		
Total Income		-
Expenditure		<i>excl GST</i>
14-Dec-2022	Payment for the amount of \$4,000 (exc GST) towards the Raglan Community Charitable Trust New Year's eve fireworks display	4,000.00
27-Jul-2023	Payment from Raglan Community Board for \$1,954 (excluding GST) to the Raglan & District Museum Society towards the cost of a surfboard rack for the museum invoice 301 dated 27/07/2023	1,954.00
05-Dec-2023	Commitment of \$1,827 (excl. GST) to the Raglan Community Arts Council Inc inv-3316, for nine (9) Pop-up Book Programmes	1,827.00
05-Dec-2023	Commitment of \$6,000 (excl. GST) to the Raglan Community Arts Council Inc. inv-3317, for the Raglan Film Festival.	6,000.00
19-Nov-2023	Commitment of \$4,000 (excl. GST) to The Surfside Church inv 2302 for the Christmas in the Park event for 2023	4,000.00
01-Dec-2023	Commitment of \$1,200 (incl. GST) to Dallas Mihinui inv 329342 (on behalf of the Community Board) to redo the artwork/mural on the changing sheds at Papahua Reserve	1,200.00
Total Expenditure		18,981.00
Net Funding Remaining (Before commitments)		9,965.00
Commitments		
14-Dec-2022	Commitment for the amount of \$1,200 (excl GST) towards the cost of traffic management for the Raglan Lions New Years parade Updated to show as excl GST amount	1,200.00
06-Sep-2023	Commitment of \$2,000 (excl GST) to the Raglan Surf Life Saving Club for publication of 50 years surf lifesaving in Raglan books	2,000.00
14-Feb-2024	Commitment of \$3,840.00 (plus GST, if any) from RCB Discretionary Fund to Xtreme Zero Waste, for Maui Dolphin Day activities	3,840.00
14-Feb-2024	Commitment of \$1,200.00 (plus GST, if any) from RCB Discretionary Fund to Raglan Community Radio for the replacement of the FM transmitter.	1,200.00
Total Commitments		8,240.00
Net Funding Remaining (Including commitments)		1,725.00

To	Raglan Community Board
Report title	Discretionary Fund Applications
Date:	15 March 2024
Report Author:	Karla Brotherston, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to provide the Discretionary Funding applications received for consideration by the Raglan Community Board.

2. Executive summary

Whakaraapopototanga matua

The Raglan Community Board has received one application for Discretionary Funding:

1. Soaked in Adventure – Wander Women’s Adventure Race

3. Recommendations

Tuutohu

THAT the Raglan Community Board:

- a. approves/partially approves/declines an allocation of \$5,000.00 (plus GST if any) from their Discretionary Funding account to:**
 - i. Soaked in Adventure**
 - ii. Wander Women Adventure Race**

4. Attachments

Ngāa taapirihanga

Attachment 6.4A - Soaked in Adventure Application – Wander Women Adventure Race.

Attachment 6.4A1 – Soaked in Adventure Application Budget

Attachment 6.4A2 – Soaked in Adventure Application Project breakdown

Attachment 6.4A3 – Soaked in Adventure application poster.



New form response

www.waikatodistrict.govt.nz

Form: [Community Board/Committee Funding Application Form](#)

A new response was submitted on 4 February 2024, 10:54 PM.

Select your Community Board or Committee	Raglan
Name of your organisation and contact person	Soaked in Adventure
What is your organisation's purpose/background	<p>Soaked in Adventure creates adventures in New Zealand's diverse landscape for friends, whānau and workmates to have fun, be challenged, work together, develop skills and adventure in the great outdoors.</p> <p>We host adventure races including Wander Women Adventure Race which is an empowering women's adventure navigational team race that is created by women, for women and is beginner friendly. Wander Women includes running/trekking and mountain biking stages. In teams of four, our Wander Women navigate either a short or medium course that showcases the beautiful Taiao and locality to collect checkpoints, and complete fun mystery activities which have an environmental focus. Every event supports and profiles a local organisation or group – giving back to the local community.</p>
Phone number	0225298400
Email	claire@soakedinadventure.co.nz
What is your event / project, including date and location?	<p>Wander Women Adventure Race is a navigational team event that is held in a different location every year, enabling us to showcase and support more local communities. Our 2024 North Island event will take place in Raglan on 4 May 2024 at Dream View Farm and Creamery, 430 Te Hutewai Road. Please note this venue is under embargo until one week prior to race day.</p> <p>In teams of two or four, wāhine will navigate our secret short or medium course by foot and mountain bike to collect checkpoints and complete fun mystery activities. Both courses are suitable for beginners – on average 20% of participants are first time adventure racers. Optional extra checkpoint allow experienced teams to set the level of challenge that is right for them in the race.</p>

	<p>Wander Women is more than a race, it's a girls weekend away. The event starts on Friday 3 May 2024 at registration and race pack pick up and concludes on Sunday 5 May 2024 after the prize giving.</p>
How will the wider community benefit from this event/project?	<p>1. Promoting the district and delivering economic benefit: Based on previous events, we expect around 70% of participants to travel from outside the event region to take part. Most teams stay 2 nights in paid accommodation. Our social media and direct marketing will generate positive national exposure for the rohe. We will use to encourage teams to return to the area to holiday with friends and family post event. We will form working relationships with local businesses as sponsors and supporters and promote their business to our audience.</p> <p>2. Supporting strong communities: We always work with and support a local community group which contributes towards to building stronger communities. We have partnered with the Karioi Project which is a local community led conservation and education project which inspires people to connect with nature and care for it. The Karioi Project will receive a donation for marshalling Wander Women Raglan, will receive the donations from a mystery activity involving a \$2 coin that each participant brings with them, and may also fundraise in other ways for their organisation via our event. Teams will take part in a Mystery Activity that reflects, educates about or celebrates our partner organisation.</p> <p>3. Showcasing sports, culture and the natural environment: We are proud to host professional, fun, quality sporting events that take to unique locations that showcase the beautiful natural environment. The support, comradery and positivity of Wander Women is unique and special – we encourage all our participants to follow the adventure racing code – supporting other teams when needed. We will promote and celebrate local culture, rohe and businesses with participants as part of their race weekend experience via newsletters and social media. We create unique adventure racing courses and mystery activities – and always seek to reflect local culture and heritage in our events.</p>
Are you GST registered?	YES (Include GST in your budget)
GST Number	047-021-251
What is the total cost of your project/event	\$97,016
What is the total amount you are requesting from the board?	\$5,000

Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.	Projected income from ticket sales: \$75,000 based on average \$250pp Prices per team of 4: 3HR teams [\$1100 per team] and 6HR teams [\$1300 per team] Prices per team of 2: 3HR teams [\$550 per team] and 6HR teams [\$650]
Project Breakdown (itemised costs of funding being sought)	https://waisite.waikatodistrict.govt.nz/docs/systemlibrariesprovider/form-files-sf_communityboardcommitteefundingapplicationform/raglan-community-board-project-breakdown---items-requesting-funding-support-towards.xlsx?sfvrsn=7a86cc8_0
Has/will funding been sought from other funders?	No
If 'Yes', please list the funding organisation(s) and the amount of funding sought	We will approach local businesses for financial sponsorship, discounts for teams and gift in kind support; delivering benefits in return such as promoting their pakihi to our database and social media network.
Describe any donated material / resources provided for the event/project	We will use existing event resources such as our start/finish line gantry, gazebos, tables, walkie-talkies etc. We will seek sponsorship (items and discounts) for team goody bags. Our branded gifts are always reusable rather than single-use.

[View response](#)

Wander Women Adventure Race Expected Budget 2023

Based on 100 teams (300 people)



Expenses	Description	Amount
Labour		
Race Director	Planning, course setting, event management	50,000
Marshals	20 at \$15 for average 7 hours - fundraising group (no GST)	2,000
Medics		1,000
Admin staff	Based on 5 staff for 15 hours @ \$25/hr (no GST)	1,875
Promotions/ Photography	Set price for all promotion and Photography work	5,500
Administration		
Maps	Based on \$2 per page of waterproof paper @ 4 sheets per team	600
Stationery	Approx	100
Online entry	Plugin	465
Race numbers		500
Race Packs		
Bufs	\$5 @ 300	1,500
Giveaway Gift	\$15 @ 300	4,500
Drink Voucher	Printing cost	20
Small giveaways	\$15 per team	1,500
Entry bags	\$2 @100 bags	200
Promotion		
Sponsored Facebook posts		600
Magazine ads		TBC
Billboards		TBC
Video content (professional)		TBC
Prize Giving		
Liquor license		0
Drinks gift	Based on \$20 per team	2,000

Income	Description	Amount
Entries	Based on average of \$250 per person	75,000
Sponsorship	Cash unconfirmed	5,000
Merchandise sales	Unconfirmed	2,500
Raglan Community Board	Unconfirmed	3,500
Sponsorship GIK	Spot prizes unconfirmed	5,000
Sponsorship GIK	Entry pack giveaways unconfirmed	6,000

Generator costs		NA
Stage		NA
Place prizes	Based on 72 prizes at \$40 per prize	2,880
Spot prizes	Based on \$15 per competitor	4,500
Venue hire	approx	1,000
Race Costs		
Traffic management		3,000
Council TMP fees		300
Land use fees	DOC	500
Mystery activity costs	Based on \$2.50 per competitor	750
Toilets	4 toilets	1,200
Venue hire	unconfirmed	0
Check points		500
Timing	Webscorer	300
Band	Local	1,000
Travel Costs	Mileage	2,700
Accommodation costs	4 nights at \$250/night (for event with staff)	1,000
	14 nights @ \$130/night (for course setting)	1,820
Hardware	Nails, cable ties, safety tape	300
Gifts		700
Contingency	5% of total cost	2,206
Total		97,016

Total	97,000
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WANDER WOMEN ADVENTURE RACE RAGLAN 2024**RAGLAN COMMUNITY BOARD PROJECT BREAKDOWN - ITEMS REQUESTING FUNDING SUPPORT TOWA**

ITEM	AMOUNT
Maps printed on waterproof paper [note Raglan Community Board logo can be printed on all race maps]	\$ 600.00
Race numbers [note Raglan Community Board logo can be printed on all race numbers]	\$ 500.00
Council TMO fees	\$ 3,000.00
4x toilets (hire)	\$ 1,200.00
Webscorer timing	\$ 3,000.00
Local band to perform at finish line celebrations	\$ 1,000.00
TOTAL	\$ 9,300.00

RDS



Wander Women
ADVENTURE RACE

RAGLAN | 4 MAY 2024

Enjoy the most supportive atmosphere and stunning taiao as you navigate by mountain bike & foot a stunning short or medium course with your adventure besties!

www.soakedinadventure.co.nz



To	Raglan Community Board
Report title	Works, Actions & Issues Report: Status of Items March 2024
Date:	27 March 2024
Report Author:	Karen Bredesen, EA to the General Manager Service Delivery
Authorised by:	Alison Diaz, Chief Financial Officer

1. Purpose of the report

Te Take moo te puurongo

To update the Raglan Community Board on actions and issues arising from the previous meeting and works underway in March 2024.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Raglan Community Board Works, Actions & Issues Report for March 2024 be received.

3. Attachments

Ngaa taapirihanga

Attachment 1 – Raglan Community Board Actions & Issues Register – March 2024.

Attachment 2 – Whaingaroa Raglan Water Tower Planting Plan Proposal.

	Actions	To Action	Update/Response
1.	<p>Civil Defence and Raglan Community Response Plan</p> <p><u>February Update:</u> The Board will organise a community meeting about Civil Defence in the coming months.</p>	The Raglan Community Board	
2.	<p>Sound Splash Update</p> <p>The Chief Financial Officer to circulate information on hireage investigations for Soundsplash to the Board members ahead of the suggested workshop.</p>	Alison Diaz, Chief Financial Officer	Distributed to community board members on 15 March. Events Team reviewing dates for workshop. Dates for engagement on fee structure to follow that session.
3.	<p>CCTV Better Off Funding Update</p>	Asanka Meththa, EPMO	The 1st round of MOU discussion will start at the beginning of March 2024. We expect these conversations to be going back and forth for a few weeks until we can all agree on the terms and conditions.
4.	<p>Greenslade Road Reserve Playground (PR-21105)</p>	Asanka Meththa, EPMO	The initial community engagement led by Gabrielle Parson, and the feedback is with an assessment with the business owner.
5.	<p>Privet</p> <p><i>To remain on schedule</i></p>		
6.	<p>Raglan Naturally Report</p> <p>Chairperson to circulate the report provided by the coordinator to members.</p>	D Amooore, Chairperson	
7.	<p>Raglan Community Board Plans</p>	Cr Thomson	

	Actions	To Action	Update/Response
	Cr Thomson to circulate invite to meeting to be held at 2pm, 21 March at Cr Thomson's residence.		
8.	Implementation of Funding Rounds Mr Wallis to work with the Community-Led Development Team to establish clearer guidelines for applicants.	Mr Wallis	

Further Information:

- If you have noticed a problem in our district that requires our attention (roading, waters, animals, litter etc.), or have questions regarding one of our services (refuse, recycling, billing etc.) you can **log a request via our online Report it tool**. Please do **NOT** contact the Contractor directly.

[Report it here](#) 

Capital Projects Update (as of 12 March 2024)Raglan Wharf Structural Repairs, Pontoons and Walkways

Tidal terraces are nearing completion with only one more concrete pour to go.



Designs complete by Simon Te Wheoro have now been laser cut onto the steel panels and are starting to be installed around the Wharf.



Works have begun on the road pavement including a Raised Safety Platform outside the Wharf Kitchen and Bar.

Completion will be end of April with an early May opening.

Wi Neera Walkway

Sea Wall repairs were completed in November. Safety improvements being a 2.5m footpath and balustrade on top of the repaired Sea Wall, running from the pedestrian bridge north has been designed and Consent has been submitted. Draft consent conditions have been received and are being reviewed.

Construction is still tracking to start mid/late April lasting around eight weeks. In parallel the Project Team are going to start planning on the substantial repair of the failing southern sea wall.

Greenslade Rd Reserve Playground

The scope for this project is being reviewed following feedback from the community.

Manu Bay Breakwater

Consultants eCoast and Tonkin and Taylor have produced an assessment of options that has gone to the Peer Reviewer for assessment. That Peer Review has been received and the report is being reviewed to ensure that it answers the questions that it was asked to answer.

The next steps will be to determining a suitable date for the next stakeholder meeting, circulating the agenda and reports for stakeholder consideration, and working towards the meeting with the facilitator (Tim) at Collaborative Solutions.

We expect to be consulting with the stakeholder group regarding suitable dates within the next two weeks.

Raglan Holiday Park

A new project manager has come on board to manage the portfolio of projects.

Main Kitchen and Laundry Refurbishment

The contract has been awarded to Cushman Wakefield. Works on the laundry is complete.

Main kitchen works are to start later this year to avoid the busiest time of the year.

Storm Water and Roading Upgrade

Planning and design are in progress for the stormwater and roading upgrades.

Electrical infrastructure and Water Infrastructure Upgrades

Planning and design are in progress for the electrical and water upgrades.

Admin/Laundry building

Planning and design in progress for the admin/laundry building upgrades.

Wainui Beach Car Park Upgrade

Works are being priced by Contractors now and the construction window will be between 2 April and 28 May. Dates TBC.

Papahua Recreation Reserve Car Park Upgrade

Works are ready to begin pending the contractors programme. Papahua Camp Board advised Waka Ama due to take place Saturday 11 May (subject to sanctioning as per Waka Ama website). Works are looking to be completed before then. Dates TBC.

27 PLANT IMAGES



S2 Mueast

S1 AgaRL

P3 PhoYW

P2 Libper

P1 RubGol

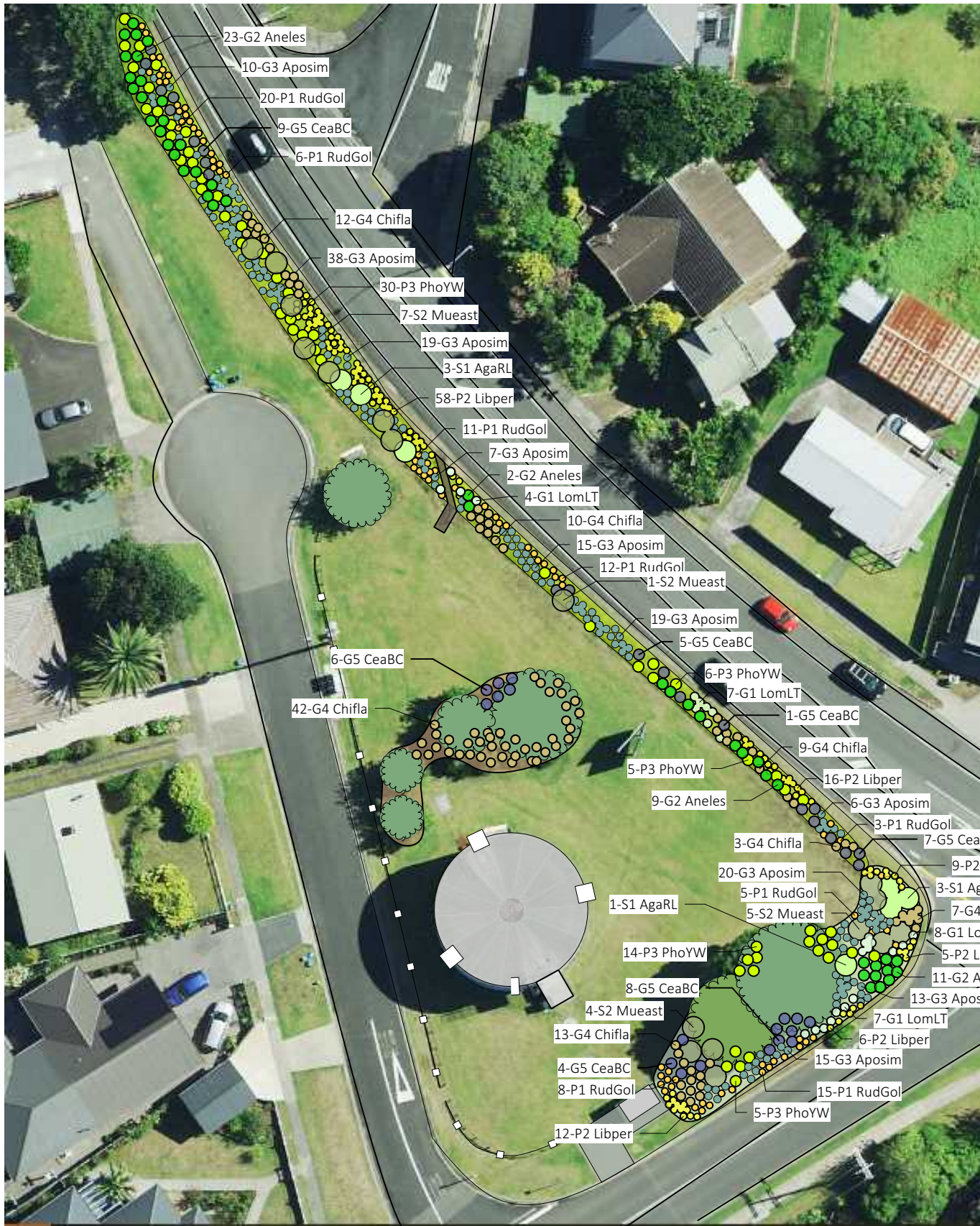


G5 Cea BC

G4 Chifla

G3 Aposim

G2 Aneles



WHAINGAROA RAGLAN WATER TOWER PLANTING PLAN PROPOSAL

SCALE: 1:500

DATE 1/3/2023

Updated 12/12/2023

PLANT SCHEDULE				
IMAGE	CODE	QTY	BOTANICAL NAME	COMMON NAME
	S2 Mueast	17	<i>Muehlenbeckia astonii</i>	Tororaro
	S1 AgaRL	7	<i>Agave 'Ray of Light'</i>	Foxtail Lily
	P3 PhoYW	60	<i>Phormium 'Yellow Wave'</i>	Yellow Flax
	P2 Libper	106	<i>Libertia peregrinans</i>	Mikoikoi
	P1 RudGol	80	<i>Rudbeckia 'Goldstrum'</i>	Rudbeckia
	G5 CeaBC	40	<i>Ceanothus 'Blue Carpet'</i>	Californian Grape
	G4 Chifla	96	<i>Chionochloa flavicans</i>	Miniature toetoe
	G3 Aposim	162	<i>Apodasmia similis</i>	oioi
	G2 Aneles	45	<i>Anemanthele lessoniana</i>	Gossamer Grass
	G1 LomLT	26	<i>Lomandra 'Lime Tuff'</i>	Lomandra

To	Raglan Community Board
Report title	Chairperson’s Report – February 2024
Date:	14 March 2024
Report Author:	Dennis Amoore, Raglan Community Board Chairperson

1. Purpose of the report

Te Take moo te puurongo

To provide an update on the Raglan Community Board Chairperson’s activities since the last board meeting.

2. Executive summary

Whakaraapopototanga matua

Long-Term Plan (LTP)

- Well, I guess you all know the LTP has been deferred for one year so council can look at the implications of three waters coming back in-house as they say.
- It's also and opportunity for us to revisit what development/projects we may want to happen in the community and what organisations need support with these. We have another year to push to have these included in the LTP.

Wharf Project

- Works are progressing well on site with a target completion date of late April.
 - Provision will be made by the contractor to open the completed areas over Easter.
 - Current works consist of the raised pedestrian threshold outside the wharf kitchen, ducting and footpath works in this area extending through to the top of the boat ramp.
 - Concurrently the structures team are busy completing the final concrete pours associated with the tidal terraces which will be sealed, texturised and the final revetment rock placed.
 - Hard landscaping including handrailing, seating, interpretative sign boards, and Artwork will all be completed and installed onsite.
 - Waikato District Council (WDC) is working with BECA and the Consenting Authorities to close out consent conditions and Design Producer Statement requirements.
 - Great work by Niall and Richard to push this along.
-

Civil Defense (CD)

- Scott Bult (Emergency Manager WDC) has prepared a draft CD plan based on the information provided. Funding was secured for a generator, radios, community response wheelie bins and Grab and Go bags. Gear stored at Xtreme Waste.
- Wheelie bins are stored at Xtreme Waste and RN has kindly offered to help in the distribution of these to Marae, schools and Halls.
- No progress on this sorry we will pick it up in early April with another meeting of interested parties to move it forward.

Wi Neera walkway

- Shot creting to stabilize the bank is complete.
- The footpath will be a minimum 1.8 wide with a 1200 high handrail on seaward side.
- It's hoped this work will start soon.
- The section bridge to the fire station will need civil engineering consent as the bank has slumped and will have to be replaced in some places. This section will progress later.

Wainui Reserve

- Lisa and I have had a couple of Zoom meetings with Council staff to formulate a plan to put a group of stakeholders together to develop a 30-50 year plan for the development of the reserve.
- This is in its infancy at present but should evolve quickly so that discussions can start with stakeholders, Iwi and the community whose input is critical.
- I recognise that there are several other issues out there we need to address and I will be fully available again come May to focus on these from rubbish collections to playgrounds and flooding at netball courts etc. There are many discussions going on in the background on these and many other subjects I just encourage the community to contact a board member if they have concerns.

3. Recommendations

Tuutohu

THAT the Chairperson's March report for the Raglan Community Board be received.

4. Attachments

Ngaa taapirihanga

There are no attachments to this report.

To	Raglan Community Board
Report title	Councillor’s Report – 27th March 2024

1. Purpose of the report

Te Take moo te puurongo

To provide an update to the Raglan Community Board on work undertaken by Cr Lisa Thomson.

2. Executive summary

Whakaraapopotanga matua

Council meetings attended:

- Council,
- Performance & Strategy,
- Sustainability and Wellbeing,
- Policy and Regulatory,
- Infrastructure,
- Enhance Annual Plan adoption.

Workshops attended:

- Work Safe, Home Safe
- Enhanced Annual Plan (FAQs attached)
- Sustainable Development Goals (SDG) - provide feedback and approach to introduce SDG’s at Sustainability and Wellbeing committee

Other:

- CEPR Meeting,
 - Te Maruata Whanui March Wananga,
 - Water Governance Meeting,
 - LGNZ online hui Rural and Provincial Sector Engagement meeting,
 - Joint Management Annual Hui with all Councils - Waikato Tainui,
-

- Options to support Para Kore on marae with Cr Raumati, Cr Turner and Sally Fraser,
- Mayor Relief Fund applications,
- Business Professional Women networking zoom hui - speaker Dr Suzy Morrissey,
- Emma Rankin - Economic Development WDC, to discuss opportunities/challenges for Raglan,
- Strategic planning Wainui Reserve,
- Onsite walk around Wainui Reserve old Harbour Care site with staff and interested community groups, market garden/native nursery

Community:

- Destination Management Organisation committee meeting, including Water Tower mural and Matariki Film Festival,
- Raglan radio fortnightly interview with Aaron,
- Raglan monthly wastewater treatment plant zoom,
- Toitu te Tiriti Exhibition - Raglan Old Arts Centre,
- Raglan Holiday Park Papahua Governance February hui - will now meet every second month, next hui in April. The board welcomed Anthony Averil from Strategic Property from WDC who will be replacing Megan May as oversight on the board,
- Anthony Averil met with Raglan Coastguard re issues at the wharf,
- Puketaha Primary school visit to Toitu Exhibition, 65 children and 25 adults,
- Climate Resilience Story in the Local Rag - Nathan and Jess Ruston,
- Maui Dolphin Day ,
- Raglan Naturally hapu representative - hapu aspiration projects.

Have your say:

- Keeping of Animals pre engagement online survey is open until 31st March <https://shape.waikatodistrict.govt.nz/keeping-animals-by-law-early-engagement>.

3. Staff recommendations

Tuutohu-aa-kaimahi

THAT the report from Cr Thomson for March 2024 be received.

4. Attachments

Ngaa taapirihanga

Attachment 1 - Enhanced Annual Plan information.

Enhanced Annual Plan 2024/25 Frequently Asked Questions

Question: What is a Long Term Plan?

Answer: The Long Term Plan (LTP) is a key strategic plan that New Zealand councils are required to develop under the Local Government Act 2002 (LGA). A Council's LTP outlines its activities and how they are managed, delivered, and funded. Under the LGA, councils must consult with their community on the LTP (or 10-year plan) every three years.

Question: Why has Council deferred it's 2024-2034 LTP and switched to an enhanced Annual Plan for the 2024/25 financial year?

Answer: On 28 February 2024, Council agreed to defer the 2024-2034 Long Term Plan by 12 months, opting instead to prepare an 'enhanced annual plan' for the 2024/25 financial year. This approach provides more time to address immediate challenges in our district, particularly concerning water infrastructure, Waka Kotahi funding, affordability, and QV rates revaluation timelines.

Question: What is an enhanced 2024/25 Annual Plan?

Answer: The 2024/25 Annual Plan outlines our activities, projects, and programs for the next year while we refine our Long Term Plan. It includes a number of things normally in an LTP and we are required to consult on it. This process differs to a 'normal' Annual Plan, where we would only consult if there were significant changes to our Long Term Plan programme for that year.

Question: What will be the rates increase for 2024/25?

Answer: We're looking at a 13.75% increase in general rates for 2024/25 but it is still to be officially signed off as our proposed rate increase for 2024/25. That proposed rate increase is required to deliver the same levels of service that Waikato district communities are already experiencing. There will also be a proposed increase in targeted rates for those who receive water supply and wastewater services – again these will be at a level to continue to offer the level of service we currently offer. The community will be able to provide feedback on the proposed rate increases for 2024/25 during the consultation period from March 25 to April 26.

Question: How does delaying the Long Term Plan benefit staff and community engagement?

Answer: Delaying the Long Term Plan allows more time for staff to engage with communities about the services, activities, and projects we will deliver and their associated costs, particularly in years two and three of the plan.

Question: Did the property revaluation process impact the Council decision?

Answer: A property revaluation is currently underway with QV expected to release data by 8 May 2024. Unfortunately, this timing isn't ideal for our ratepayers as we would have already consulted on the 2024/25 Annual Plan based on current property values. This will make the information ratepayers can find in our Rate Information Database (RID) quickly out of date in relation to the 2024/25 financial year. However, delaying our 2024-2034 LTP by 12 months allows our data to be accurate for subsequent years.

Question: When can we expect official Waka Kotahi funding to be confirmed, and how does it affect Council's budget?

Answer: We anticipate official funding confirmation from Waka Kotahi in September 2024. This funding, typically covering about a third of Council's total budget with 51% subsidised by Waka Kotahi, significantly impacts our roading programme projects and overall budget planning.

Question: What opportunities does deferring the Long Term Plan provide regarding government initiatives?

Answer: Deferring the Long Term Plan by 12 months allows us time to gain better certainty about the government's next steps regarding initiatives such as 'Local Water Done Well.' This aligns our planning with broader government objectives.

Question: How does the Watercare announcement impact the 2024/25 Annual Plan and 2025-2034 LTP?

Answer: We will now start the process of determining the future of water services provision in the district beyond June 2026. The Local Government Act requires councils to undertake a review of any services they deliver within two years of a significant contract ending. This is to ensure that they are delivered in a cost-effective way which meets the community needs for good quality infrastructure.

This review will consider options to deliver water services in the future and will assist in decision making as Council transitions out of the Watercare contract.

Potential options for our water service delivery post-June 2026 may include:

- In-house delivery
- Delivery by a Council Controlled Organisation (CCO), whether wholly or partly-owned by the Council
- Delivery by another local authority
- Another person or agency (for example central government, a private sector organisation or community group).

Question: What are the key topics for consultation?

Answer: We're asking you if we have the balance of work programme right across our business. We also want to know if there are options where you would like to see our current service levels reduced in future. This won't affect our current rates proposal but could keep costs down in future.

These are tough conversations, and we want to take the time over the next year to consider reductions in certain areas to fund other important activities. We appreciate your understanding as we navigate these choices together.

Question: What part does the community have to play in the enhanced Annual Plan process?

Answer: The enhanced Annual Plan provides an opportunity for Council to take a planned approach to our activities, balancing the need to provide good quality services and the needs and aspirations of our communities, with the community's willingness and ability to pay.

As part of the enhanced Annual Plan process, the community have an opportunity to have their say during the consultation period. All submissions received will be considered by Councillors who will deliberate on how to shape our work programme for the next year.

Question: How can you (Elected members and Community Board/Committee members) be involved?

Answer: It's acknowledged that several Community Board/Committee Chairs have attended some enhanced Annual Plan workshops alongside elected members.

As part of the legislative process, the consultation period for the 2024/25 Annual Plan will run in between Monday 25 March and Friday 26 April 2024. A consultation document has been produced to outline the significant changes we've made to our work programme for 2024/25, since we developed our 2021 LTP and set out the proposed rating impacts on sample properties based on 2020 rating valuations. At present the capital values, on which general rates are based, are being reviewed. Therefore, it's advised that ratepayers check the proposed impact on their specific property using our Rating Information Database on our website. This data will be available to the public following the consultation period.

We will also hold community events across the district where community members can come and talk to elected members and Council staff about our draft 2024/25 Annual Plan. We need your help to promote the consultation process and have discussions with your community about their needs and thoughts.

Anyone can make a submission during the consultation period. Details on how to make a submission will be outlined in the consultation document and on Council's website and other channels. Making a submission will be easy – this can be done online via the 'say it' page on our website, through email or post.

We also need you to share our current position through our key messages we have supplied to indicate to our communities the challenges Council is facing.

Question: What are the next steps?

Answer: We are still working within the LTP timeline, and the enhanced Annual Plan will be adopted by Council on 25 June 2024. However, before the Annual Plan 2024/25 can be adopted, we need to consult with the community on key topics.

Council will adopt the consultation document on Tuesday 19 March.

Council will consult with the public on between Monday 25 March and Friday 26 April. During this period, members of our communities will get the opportunity to attend face to face meetings and submit formal feedback.

Following the formal consultation, Elected Members will reconvene to make decisions on the final work programmes. After this, Elected Members will formally adopt the final enhanced Annual Plan and set rates for the 2024/25 financial year.