

Agenda for a meeting of the Raglan Community Board to be held at The Supper Room, Raglan Town Hall, on **WEDNESDAY, 14 FEBRUARY 2024** commencing at **1pm**.

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

**3. DISCLOSURES OF INTEREST**

The register of interests is no longer included on agendas; however, members still have a duty to disclose any interests under this item.

**4. CONFIRMATION OF MINUTES**

Minutes for meeting held on Wednesday, 29 November 2023 3

**5. PUBLIC FORUM**

**6. REPORTS**

**Council Reports**

6.1	Discretionary Fund Report	16
	<i>a. Accountability – Surfside Church</i>	18
	<i>b. Accountability – Raglan Community Arts Council - Raglan Film Festival</i>	30
	<i>c. Accountability - Raglan Community Arts Council – Raglan Arts Weekend 2023</i>	41
6.2	Discretionary Fund Applications	49
	<i>a. Xtreme Zero Waste - Māui Dolphin Day funding application</i>	51
	<i>b. Raglan Community Radio – FM Transmitter Replacement</i>	54
6.3	Works, Actions & Issues Report: Status of Items	57
6.4	Raglan Community Board Plans	67
6.5	2024-2034 Long-Term Plan (LTP) Update	Verbal

**Community Reports**

6.6	Implementation of Funding Rounds	83
6.7	Overflow Car Parking	Verbal
6.8	Waste Collection	Verbal

6.9	Chairpersons Report	85
6.10	Councillors Reports	<i>Verbal</i>
6.11	Board Members' Reports	<i>Verbal</i>

GJ Ion  
**CHIEF EXECUTIVE**



<b>To</b>	<b>Raglan Community Board</b>
<b>Report title</b>	<b>Confirmation of Minutes</b>
Date:	Monday, 15 January 2024
Report Author:	Karla Brotherston, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

## 1. Purpose of the report

### Te Take moo te puurongo

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To confirm the minutes for a meeting of the Raglan Community Board (RCB) held on Wednesday, 29 November 2023.

## 2. Executive summary

### Whakaraapopotanga matua

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To confirm the minutes for a meeting of the Raglan Community Board (RCB) held on Wednesday, 29 November 2023.

## 3. Staff recommendations

### Tuutohu-aa-kaimahi

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**THAT the Raglan Community Board confirms the minutes for a meeting held on Wednesday, 29 November 2023 as a true and correct record.**

## 4. Attachments

### Ngaa taapirihanga

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Attachment 1 – 231129 RCB unconfirmed minutes.

**MINUTES** for a meeting of the Raglan Community Board held in the Supper Room, Bow Street, Raglan **WEDNESDAY, 29 NOVEMBER 2023** commencing at **1.31pm**.

**Present:**

Mr D Amoore (Chairperson)  
Mr C Rayner (Deputy Chairperson)  
Cr L Thomson  
Mr R Wallis  
Mr T Oosten  
Ms K Binnersley (*from 1.37pm, until 3.25pm*)

**Attending:**

Ms A Diaz (Chief Financial Officer)  
Ms R Chisholm (Democracy Advisor)  
Ms T Lange (Events Officer)  
M E Lane (Community Venues & Events Team Leader)  
Ms D Herewini (Network Assurance Administrator)  
Mr A Cealio (Network Inspector)  
Mr A Meththa (Infrastructure Project Manager)  
Ms J Anderson (Raglan Arts Council)  
Mr N Peart (Surfside Church)  
Mr N Barber (Maintenance and Contract Officer)  
Mr D Hall (New Zealand Police)  
Mr S van Wonderen (Xtreme Waste)

5 members of the public

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Mr R Wallis/Mr C Rayner)**

**THAT the apology from:**

- a. **Cr Turner for non-attendance be accepted.**

**CARRIED**

**RCB2311/01**

## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Cr Thomson/Mr T Oosten)**

**THAT the agenda for a meeting of the Raglan Community Board held on Wednesday, 29 November 2023 be confirmed:**

- a. with all items therein being considered in open meeting; and
- b. that the following item(s) be discussed following Item 6.2 Discretionary Funding Applications:
  - i. Item 6.11 Waikato Police, emergency services through the Christmas period; and
  - ii. Item 6.12 - Xtreme Zero Waste – 2024 holiday arrangements.
- c. all reports be received.

**CARRIED**

**RCB2311/02**

## **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

## **CONFIRMATION OF MINUTES**

**Resolved: (Mr C Rayner/Mr T Oosten)**

- **THAT the minutes for a meeting of the Raglan Community Board held on Wednesday, 18 October 2023 be confirmed as a true and correct record.**

**CARRIED**

**RCB2311/03**

## **PUBLIC FORUM**

*Mark Burmister (Raglan Resident)*

- It was queried whether Council receives a grant from the government to fight Climate Change and if so, how much was allocated to Raglan, what is the amount and how it is spent? In response, it was advised:
  - i. Council received an Eco funding grant for the boiler upgrade at Huntly Pools.
  - ii. Raahui Pookeka (Huntly) received a grant for the Mobility Transport Service.
  - iii. In terms of storm damage some grants were received for red/yellow stickered homes.

- iv. Funding was received from the Rural Relief Fund for cyclone impacted homes, mostly in Port Waikato and it was noted that allocations were for clearing debris from yards or getting in a digger. It was further noted that this funding was not used for Council purposes and was only for homeowners.

Gabrielle Parson (Raglan Resident)

- Ms Parson was in attendance to discuss the location of the Greenslade Road Playground and what opportunity there was for community input.
- It was noted that there was a presentation on the proposed playground, later in the meeting – Item 6.4b refers.

Mr Jules Rogers (Whale Bay Resident)

- Mr Rogers raised concerns regarding the state of the playground at Whale Bay, generally it appeared to be going to waste, significant repairs were required to equipment as it was considered dangerous.
- The toilets at Whale Bay were also filthy and even though residents had raised these concerns there had been no response or communication from Council as to what action would be taken.
- Mr Rogers further advised that resource consent had been granted to Mr Rogers and a neighbour, in the area of Calvert Road, however he was finding it difficult to communicate with Council about it. It was agreed that an offline conversation would be held with Mr Rogers to address the issues raised.

**ACTION:** The Chairperson and Cr Thomson to follow up with Mr Rogers to assist in communication with Council.

## **REPORTS**

### Discretionary Fund Report to 15 November 2023

Agenda Item 6.1

The report was received [*RCB2311/02 refers*], and the following discussion was held:

- Funding applications to be heard in the meeting were noted.

### Discretionary Fund Applications

Agenda Item 6.2

#### Raglan Community Arts Council – Pop Up Book Programmes

- It was noted that the Pop-Up Book Programme project was developed from a desire to fill empty gallery space and resulted in a successful pilot of the programme in March this year (2023).

- It was reported that there were 18 local authors that the Raglan Community Arts Council have connected with and they were aware of more they could reach out to.
- Objectives for the programme were noted to include:
  - i. Having an aspiration to create a writing hub and events in Raglan with the hope it would promote Raglan.
  - ii. Development of an Artists and Residents Programme and Youth Workshops.
  - iii. Provide opportunities for the community to engage with local writers.

**Resolved: (Mr T Oosten /Mr C Rayner)**

**THAT the Raglan Community Board:**

- a. **approves an allocation of \$1,827.00 (excl. GST) from their Discretionary Funding account to:**
  - i. **the Raglan Community Arts Council Inc,**
  - ii. **for nine (9) Pop-up Book Programmes.**

**CARRIED**

**RCB2311/04**

Raglan Community Arts Council – Raglan Film Festival

- It was noted that the Raglan Film Festival had been running for 13 years and the purpose of this request for funding was to allow The Raglan Community Arts Council to develop the festival further with new initiatives.
- New initiatives would include:
  - i. Design and development of a new website that would include previous winners and their work.
  - ii. New software and an online learning digital platform.
  - iii. Develop a marketing and social media presence.
  - iv. Making software and technical equipment accessible to locals involved in the Raglan Film Festival.
  - v. Provide job opportunities for locals - noting that two (2) local youth have been found and started in mentoring roles already.
  - vi. Collaboration with Waikato Film Screens. Noting that Waikato Film Screens have been successful in gaining funding from wider area and they want to target having the Waikato being seen as a central hub for film making.
  - vii. Additional support to the new School Connector role.
  - viii. Accessibility to the wider Waikato District schools.
- It was noted that Expressions of Interest closed in October and 25 submissions had been received to date with final submissions due to close February 2024.
- Raglan Community Arts Council reported that they were successful is gaining partial funding for the project in the amount of \$4500 from the Creative Communities Scheme through Council. However, these is still a considerable amount of funding to be found.

- The Community Board queried if only partial funding was provide would it put the festival in jeopardy. The response was that the project would continue, however it would reduce the scale of the project.
- The Community Board agreed to fully fund as a one off this year and that would not fully fund going forward.
- It was noted that this application represents a large sum of money for the Community Board and reporting back to the Board would be necessary.

**Resolved: (Cr Thomson/Mr T Oosten)**

**THAT the Raglan Community Board:**

- a. **approves an allocation of \$6,000.00 (excl. GST) from their Discretionary Funding account to:**
  - i. **the Raglan Community Arts Council Inc.**
  - ii. **for the Raglan Film Festival.**

**CARRIED**

**RCB2311/05**

Surfside Christian Life Centre (Surfside Church)

- It was noted that a successful Christmas in the Park event was held in 2019 and the funding application is to assist the Surfside Church to run the event again.
- The location for the event was noted as being the parking area between Council offices and the Backpackers on Wi Neera Street.
- The date and time for the event is scheduled to be Sunday 10<sup>th</sup> December from 5.00pm – 8.30pm.
- It was noted that donations for the event have been received including the donation of hangi meals and 500 sausages.
- It was advised that Surfside Church have approached a lot of local businesses and have had good support in the past.
- In relation to the amount of funding requested, it was noted that \$4,000 was an approximate and is the same as asked for in the past, however the event is predominantly underwritten by the Surfside Church.
- Some highlights of the event were reported to include the well-known band Late 80's Mercedes, an LED screen with live video feed of activity on the stage and words for the Christmas carols.
- It was confirmed that there is a Temporary Traffic Management Plan in place to close Wi Neera Street for the event.

**Resolved: (Cr Thomson /Ms K Binnersley)**

**THAT the Raglan Community Board:**

- a. approves an allocation of \$4,000.00 (excl. GST) from their Discretionary Funding account to:**
  - i. the Surfside Church,**
  - ii. for the Christmas in the Park event for 2023.**

**CARRIED**

**RCB2311/06**

*Graffiti Removal (Papahua Domain – changing shed) – Dallas Mihinui*

- It was advised that the mural on the Papahua Domain Changing Sheds is deteriorated and has been badly graffitied.
- A new mural with an underwater theme and the word “Raglan” was proposed to replace the graffiti and old mural.
- The timeline for completion of the mural was proposed for prior to the upcoming 2023 holiday period.
- The Board Funding Representative advised that the Board is in receipt of a quote for approximately \$1,200.00 (Attachment A).
- It was advised that the intention is to have local rangatahi help with the mural and it would be done in conjunction with an Art Workshop being run in Raglan with local youth.
- The Board agreed they should facilitate repairs to the wall in the form of a new mural.

**Resolved: (Mr R Wallis/Mr C Rayner)**

**THAT the Raglan Community Board:**

- a. approves an allocation of \$1,200.00 (incl. GST) from their Discretionary Funding account to:**
  - i. to Dallas Mihinui (on behalf of the Community Board),**
  - ii. to redo the artwork/mural on the changing sheds at Papahua Reserve.**

**CARRIED**

**RCB2311/07**

Senior Sargeant David Hall – NZ Police

Agenda Item 6.11

- It was reported that the deployment plan for NZ Police staffing in Raglan for the 2023/2024 holiday period is the same as previous years.
- It was noted that it is a small minority of people that cause issues in the area over the Christmas holiday period.
- It was advised that a Police presence would be increased for New Years Eve and would continue into the weeks leading into SoundSplash.
- It was noted that Police numbers include the regular three (3) Officers plus an additional two (2) or three (3) Officers for back up.
- It was noted that the water is the biggest risk in the area and continued and increased safety messaging about beach/boating activities was encouraged.
- It was noted that Surf Lifesaving patrols start in Raglan on Monday, 4 December and remain in place until mid-February, including volunteers from this weekend through to Easter.

Stephen van Wonderen – Xtreme Zero Waste

Agenda Item 6.12

- It was advised that servicing of waste in Raglan over the 2023/2024 holiday period is planned as per the contract, being twice per day with the exception of Christmas day which would be a day later.
- It was noted that street bins are now being complemented with a compactor truck.
- It was noted that Rural pre-pay collections would be cleared a day later, on Boxing Day.
- There was discussion regarding the observed increase in waste deposited in street bins during winter and it was acknowledged there had been a short quiet period however it was starting to pick up again.

Raglan SoundSplash update

Agenda item 6.3

- It was advised that all Management Plans have now been received and signed off by Council's internal teams.
- It was noted that alcohol licences are currently in the notification period with signs posted on site to advise of the objection deadlines.
- Sign off and approval is complete for building consents and traffic management plans.
- It was noted that the Deputy General Manager of Service Delivery is working with local mana whenua regarding use of the airfield and there is a meeting scheduled for next week with mana whenua to discuss this matter further.
- In response to issues raised in discussion with the Board in September, it was advised that next year, if there are major issues, concerns or breaches, the consents will be reviewed, and it is anticipated that decisions from the review would be communicated in April 2024.



- A reminder was given that the confirmed dates are:

#### Wainui Reserve

- Set Up: 8<sup>th</sup> January 2024
- Event date: 19<sup>th</sup> January to 21<sup>st</sup> January 2024
- Pack down until 29 January 2024.

#### Airfield

- 15 January 2024 to 24 January 2024
- It was noted that approximately 5,000 attendees would pass through the airfield via 25 coaches.
- An update was given regarding booking of buses for the event and confirmation of numbers were advised:
  - i. 16 x 50-seaters through Uzabus.
  - ii. 11 x 54-seaters through Ritchies.
  - iii. on standby would be 5 x 75-seater double decker coaches, also through Ritchies.
  - iv. a confirmed capacity of 1,394 passengers, with additional capacity for 375 more if required was advised.
- It was noted that congestion would be managed by set arrival times as specified at point of sale for tickets.
- It was advised that a holding area for attendees waiting on buses will be set up and will include a 10m x 30m shade structure, security fencing and access to the “chill out zone” which has additional shade, a wellbeing team, medic, 8 port-a-loos and 4,000L of water.
- There was extensive discussion regarding fees and charges, and it was advised that fees and charges for the 2024 event remain unchanged with fees and charges for 2025 onwards being considered as part of the Long-Term Plan (LTP).
- The Board noted their dissatisfaction with fees and charges noting they consider them too low, in comparison with what other Councils are charging. For example, Tauranga- Bay Dreams.
- It was noted that the purpose of fees and charges is not for profit, rather the contribution to maintenance and upkeep of the reserves.
- In response to queries regarding the amount of profit that is made from SoundSplash, it was noted that this information is commercially sensitive information and not information held by the SoundSplash team.

**ACTION:** Acting Community Venues & Events Team Leader to discuss with Deputy Chair, Mr C Rayner the fees for large commercial events.

**ACTION:** The Chief Financial Officer to follow up regarding fees and charges and report back to the Board.

The meeting adjourned 3.02pm and resumed at 3.06pm

### Works, Actions & Issues Report: Status of Items

#### Agenda Item 6.4

- It was noted that there has been an issue with the budget for the internal bus trial which explains why the project has been delayed by a year.
- It was noted that the Northern section of the Wi Neera walkway is in progress.
- It was reported that assessments have been done for the Manu Bay breakwater and a stakeholder meeting is scheduled for before the end of December 2023, or the 2<sup>nd</sup> half of January 2024.

Ms K Binnersley left the meeting at 3.25pm.

### CCTV Installation and Monitoring

#### Agenda Item 6.4a

- The Infrastructure Project Manager gave a brief overview of Council plans for installation of CCTV security camera installation, monitoring and maintenance in eight (8) locations within the Raglan area.
- It was noted that the Council have identified nine (9) locations in total for CCTV installation and monitoring and Raglan is one of them.
- It was reported that the plan is to connect with Hamilton City Council (HCC) and City Safe for the surveillance and monitoring and a Memorandum of Understanding with HCC in progress.
- It was confirmed that Council have engaged with mana whenua and police in consultation for the project.
- It was noted that data from the cameras is saved for 30 days.
- There was discussion regarding number plate recognition capability, and it was confirmed that Te Uku cameras would have that capability.
- It was noted that power and access to fibre is needed to run the cameras.
- There was discussion regarding CCTV cameras being a deterrent to crime and it was noted that a fair notice for people entering the town will be sign posted that would act as an alert to people that CCTV in operation in this town and as a potential deterrent.
- The priority order for the cameras was discussed at length and confirmed as:
  1. State HWY23 and Okete Road
  2. Wainui Rd and Bankart Road
  3. Public toilet - Papahua
  4. Cliff Street and Bow Street
  5. Main Road and Norrie Ave
  6. Bankart Road and Bow Street
  7. Raglan Food Department
  8. Wainui Road and Ngarunui Beach\*

- It was noted that a communication plan was required for community engagement and it was confirmed that Acting Executive Manager Communications, Marketing and Engagement would be engaged for consultation.

**ACTION:** Infrastructure Project Manager to discuss a communication plan with the Acting Executive Manager Communications, Marketing and Engagement–.

#### Greenslade Road Playground Engagement with Community Board Agenda Item 6.4b

- The Infrastructure Project Manager gave a brief overview of Council plans for development of a playground in Greenslade Road, Raglan and presented two (2) concept drawings to the Board.
- It was confirmed that an Environmental Assessment has been done on the wetland to understand consenting requirements.
- In discussion regarding the wetland it was noted that a 10-meter buffer has been allowed for any activities close to the wetland.
- The budget for the playground was noted as \$150,000 and market analysis has been done to determine that this figure is realistic. It was further advised that due diligence had been done to ensure that costings are not inflated.
- It was noted that there are 2 options for the playground design which are not set in stone as Council is still in the engagement phase and are looking for feedback.

**ACTION:** Community feedback to be sought by the Community Board. The Chairperson is to liaise with Ms G Parson regarding communication with local residents.

#### 2024-2034 Long Term Plan (LTP) Update Agenda Item 6.5

- It was advised that a workshop on the Council Engagement Strategy was complete and information from the workshop would be communicated sooner than originally planned for in March 2024.
- There was discussion regarding priming the community to understand the difficulty Council has in budget allocations and potential rates implications. It was noted that Council staff were currently working on a budget based on the LTP with few changes except the roading programme which requires storm damage resilience.
- It was noted the messaging regarding the LTP and what would be included, is expected at the end of January/early February 2024.
- It was reported that Three Waters is staying in the LTP, and this is significant with conversations progressing.
- It was advised that the Executive Leadership Team anticipate receipt of the first cut of budgets before Christmas.

2024 Meeting Schedule for Raglan Community Board

Agenda Item 6.6

- It was agreed by the Board to hold the Raglan Community Board meeting scheduled for March 2024 in Te Mata.
- It was agreed by the Board to hold the Raglan Community Board meeting scheduled for September 2024 in Te Uku.

**Resolved: (Mr T Oosten/Mr C Rayner)**

**THAT the Raglan Community Board approves the schedule of Board meetings for 2024 as follows:**

- **Wednesday, 14 February**
  - **Wednesday, 27 March (Te Mata)**
  - **Wednesday, 8 May**
  - **Wednesday, 19 June**
  - **Wednesday, 31 July**
  - **Wednesday, 11 September (Te Uku)**
  - **Wednesday, 23 October; and**
  - **Wednesday, 4 December.**
- a. **THAT the Raglan Community Board notes that each meeting will be scheduled to commence at 1:30pm in the Supper Room, Town Hall, Bow Street, Raglan – other than those indicated above to be held in Te Mata and Te Uku.**

**CARRIED**

**RCB2311/08**

Raglan Naturally Report

Agenda Item 6.7

- No update was received.

Chairperson's Report

Agenda Item 6.8

- The report was taken as read and no further update was provided..

Councillors Reports

Agenda Item 6.9

- It was noted that on Sunday 3 December 2023 there is a wastewater hui at 11.00am at the Poihaakena Marae.



<b>To</b>	<b>Raglan Community Board</b>
<b>Report title</b>	<b>Discretionary Fund Report to 22 January 2024</b>
Date:	14 February 2024
Report Author:	Jen Schimanski Support Accountant
Authorised by:	Alison Diaz, Chief Financial Officer

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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The purpose of this report is to update the Raglan Community Board on the Discretionary fund spend to date, commitments and balance as at 22 January 2024

## **2. Staff recommendations**

### **Tuutohu-aa-kaimahi**

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**THAT the Raglan Community Board:**

- a. receives the Discretionary Fund report to 22 January 2024; AND**
- b. receives the Project Accountability reports from Surfside Church and the Raglan Community Arts Council.**

## **3. Attachments**

### **Ngaa taapirihanga**

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Attachment 6.1 –	Discretionary Fund report to 22 January 2024
Attachment 6.1A -	Project Accountability (Surfside Church)
Attachment 6.1B	Project Accountability (Raglan Film Festival)
Attachment 6.1C	Project Accountability (Raglan Arts Weekend)

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**RAGLAN COMMUNITY BOARD DISCRETIONARY FUND REPORT 2023/24 (July 2023 - June 2024)**

As at Date: 22-Jan-2024

		<b>10-2060-0000-00-25904</b>
<b>2023/24 Annual Plan</b>		14,271.00
<b>Carry forward from 2022/23</b>		14,675.00
<b>Total Funding</b>		<b>28,946.00</b>
<b>Income</b>		
<b>Total Income</b>		-
<b>Expenditure</b>		<i>excl GST</i>
14-Dec-2022	Payment for the amount of \$4,000 (exc GST) towards the Raglan Community Charitable Trust New Year's eve fireworks display	4,000.00
27-Jul-2023	Payment from Raglan Community Board for \$1,954 (excluding GST) to the Raglan & District Museum Society towards the cost of a surfboard rack for the museum invoice 301 dated 27/07/2023	1,954.00
05-Dec-2023	Commitment of \$1,827 (excl. GST) to the Raglan Community Arts Council Inc inv-3316, for nine (9) Pop-up Book Programmes	1,827.00
05-Dec-2023	Commitment of \$6,000 (excl. GST) to the Raglan Community Arts Council Inc. inv-3317, for the Raglan Film Festival.	6,000.00
19-Nov-2023	Commitment of \$4,000 (excl. GST) to The Surfside Church inv 2302 for the Christmas in the Park event for 2023	4,000.00
01-Dec-2023	Commitment of \$1,200 (incl. GST) to Dallas Mihinui inv 329342 (on behalf of the Community Board) to redo the artwork/mural on the changing sheds at Papahua Reserve	1,200.00
<b>Total Expenditure</b>		<b>18,981.00</b>
<b>Net Funding Remaining (Before commitments)</b>		<b>9,965.00</b>
<b>Commitments</b>		
14-Dec-2022	Commitment for the amount of \$1,200 (excl GST) towards the cost of traffic management for the Raglan Lions New Years parade Updated to show as excl GST amount	1,200.00
06-Sep-2023	Commitment of \$2,000 (excl GST) to the Raglan Surf Life Saving Club for publication of 50 years surf lifesaving in Raglan books	2,000.00
<b>Total Commitments</b>		<b>3,200.00</b>
<b>Net Funding Remaining (Including commitments)</b>		<b>6,765.00</b>

# Funding Project Accountability



All successful applicants must complete a project accountability report within 2 months of the completion of the project before being eligible for further funding.

**Name of Board/ Committee:** Raglan Community Board

**Organisation/ Initiative name:** Surfside Christian Life Centre ( Surfside Church)

**Postal address:** 247 Okete Rd, R.D.1., Raglan 3295

**Physical address:** 34-36 Bow St, Raglan

**Contact details:** \_\_\_\_\_

**Name:** Norris Peart

**Email:** norris.peart@surfside.co.nz

**Amount of funding you received from Waikato District Council**      \$      4,000.00

**How the funding received was spent**

We used the funding to help run this years Christmas event, Christmas @ Wi Neera, run by Surfside Church, Raglan

**NOTE:**

- **Provide receipts or bank statements for all associated costs.**
- **Tax invoices not acceptable.**
- **Please make sure that all receipts are clear and readable, unclear accountability will be returned.**

**When did your event/project take place?**

Our event took place on Sunday 10th December 2023

**Comment on the success of your project and describe the benefits to the community**

*(Please provide photo documentation of project undertaken)*

We held an event that had in excess of 400 people attending even though it was raining on the night. We considered postponing the event but several of the key elements were not able to be shifted to another night. We know more than 400 people attended as we gave away (as we had intended on doing) 420 hangi meals as well as 500 BBQ sausages. We shortened the vent due to the weather, but still had a welcome and Karakia lead by local Kaumatua, Shaun Ellison and Pastor Roger Peart. Our ward councillor, Lisa Thomson, was also in attendance with them. This was followed by the Raglan Area School Kapa Haka group. We then had the Trewith Family Bluegrass band, our Surfside band leading some carols and a visit from Santa. This was followed by our main act, Late 80's Mercedes. The night concluded with the Surfside band leading more carols and



I hereby declare that the information supplied here on behalf of our organisation is correct. We understand that the information supplied in this application will become public information. We consent to the Waikato District Council collecting the personal contact details provided in the project report and using these details. This consent is given in accordance with the Privacy Act 1993.

**Name** Norris Peart

**Position in organisation** Trustee, Assistant Pastor, Event funding co-ordinator.

**Signature**  **Date** 4/1/24















**Surfside Church**  
Raglan

Above Productions  
P O Box 28114, Rototuna, Hamilton 3256  
info@above.co.nz  
0800 862 268  
www.above.co.nz  
GST Number 89 693 535  
**Tax Invoice**

## Invoice: Raglan Christmas Sun 10 Dec

**Invoice Number** IN-04968  
**Invoice Date** 20/12/2023  
**PO Number**  
**Due Date** 27/12/2023  
**Rental period** 09/12/2023 09:00 to 10/12/2023 22:00

Name	Quantity	Days	List Price	Discount	Total
<b>Staging</b>					
12M Staging Trailer - 9M x 6M with wings	1	1	8000.00	75.00%	2000.00
<b>Total for Staging:</b>					<b>\$2,000.00</b>

## Equipment

### Audio

JBL VT4880A Vertec Sub	4	1	120.00	50.00%	240.00
JBL Vertec Hanging Frame - Small	2	1	15.00	50.00%	15.00
JBL VT4887A Vertec Top	12	1	120.00	50.00%	720.00
JBL SRX712M Monitor	6	1	60.00	50.00%	180.00
Crown Monitor Amp Rack (x6 XTi4000)	1	1	200.00	50.00%	100.00
Yamaha CL5 Digital Mixer	1	1	450.00	50.00%	225.00
RIO Stage Rack w/ 2x RIO3224D	1	1	280.00	50.00%	140.00
Cross Stage Multi 6way	2	1	15.00	50.00%	15.00
Standard Mic Kit - Rock and Roll	1	1	0.00	50.00%	0.00
Shure Beta 52A Microphone	1	1	15.00	50.00%	7.50
Shure Beta 91A Microphone	1	1	15.00	50.00%	7.50
Shure Beta 56A Microphone	2	1	15.00	50.00%	15.00
Shure SM94 Microphone	2	1	15.00	50.00%	15.00
Shure Beta 181C Microphone	2	1	15.00	50.00%	15.00
AKG C451B Microphone	2	1	10.00	50.00%	10.00
Sennheiser e604	3	1	15.00	50.00%	22.50
Shure SM57 Microphone	4	1	15.00	50.00%	30.00
Shure Beta 57A Microphone	4	1	15.00	50.00%	30.00
Shure SM58 Microphone	2	1	15.00	50.00%	15.00
Shure Beta 58A Microphone	2	1	15.00	50.00%	15.00
BSS AR-133 Active DI	8	1	15.00	50.00%	60.00
Microphone Stand - Tall	18	1	5.00	50.00%	45.00

**Surfside Church**  
Raglan

Above Productions  
P O Box 28114, Rototuna, Hamilton 3256  
info@above.co.nz  
0800 862 268  
www.above.co.nz  
GST Number 89 693 535  
**Tax Invoice**

## Invoice: Raglan Christmas Sun 10 Dec

Name	Quantity	Days	List Price	Discount	Total
Microphone Stand - Short	7	1	5.00	50.00%	17.50
Shure ULXD 4ch Receiver	2	1	160.00	50.00%	160.00
Shure ULXD Hand Held Microphone w/ B58A Head	8	1	40.00	50.00%	160.00
Sennheiser EW300 Series G3 IEM Kit	8	1	0.00	50.00%	0.00
Sennheiser EW300 Series G3 IEM Body Pack	8	1	25.00	50.00%	100.00
Sennheiser EW300 Series G3 IEM Tx	8	1	25.00	50.00%	100.00
<b>Lighting</b>					
Thorn Flood 400w Metal Halide	6	1	40.00	50.00%	120.00
<b>Total for Equipment:</b>					<b>\$2,580.00</b>
<b>LED screen 7M x 4M - discounted rate</b>					
Outdoor LED screen 7M x 4M @ 4mm pitch	1	1	7000.00	50.00%	3500.00
Graphics Playback System	1	1	195.00	50.00%	97.50
Sony Z100 Camera	1	1	250.00	50.00%	125.00
<b>Total for LED screen 7M x 4M - discounted rate:</b>					<b>\$3,722.50</b>
<b>Power - Vendor</b>					
3PH 63A cable 10m	1	1	35.00	30.00%	24.50
3PH 63A cable 50m	1	1	75.00	30.00%	52.50
3PH 32A PDL 3 Phase Cable 30m	1	1	75.00	30.00%	52.50
Distro - Lifeguard LG 16	1	1	40.00	30.00%	28.00
Distro - Lifeguard LG 17	1	1	60.00	30.00%	42.00
<b>Total for Power - Vendor:</b>					<b>\$199.50</b>
<b>Power</b>					
Generator 80KVA	1	1	360.00		360.00
Fuel	1 x 1.0		88.00		88.00
<b>Total for Power:</b>					<b>\$448.00</b>
<b>Crew</b>					
Prep	2 x 2.0 Hours		52.50		210.00
Labour 1 - General	4 x 2.0 Hours		52.50		420.00
Show Setup					
Labour 1 - Operator	2 x 1.0 Day		650.00		1300.00
Show Day - FOH/Monitors					
Labour 1 - General	4 x 2.0 Hours		52.50		420.00
Packout Crew					
Return to stock	2 x 1.0 Hour		52.50		105.00
<b>Total for Crew:</b>					<b>\$2,455.00</b>
<b>Transport</b>					

Surfside Church  
Raglan

Above Productions  
P O Box 28114, Rototuna, Hamilton 3256  
info@above.co.nz  
0800 862 268  
www.above.co.nz  
GST Number 89 693 535  
**Tax Invoice**

## Invoice: Raglan Christmas Sun 10 Dec

Name	Quantity	Days	List Price	Discount	Total
Truck Day Rate (inc insurance) 5 Ton	1 x	1.0 Day	174.00		174.00
Truck KM - 5 Ton Rate 26km one way	1 x	60.0 km	0.50		30.00
Truck KM - 6x4 Semi Tractor Rate - Without Fuel 26km one way	1 x	60.0 km	2.08		124.80
Fuel	1 x	1.0	60.00		60.00
Toyota Hiace Van	1 x	2.0 Days	85.00		170.00
<b>Total for Transport:</b>					<b>\$558.80</b>

<b>Discount</b>	\$12,388.00
<b>Goods total</b>	\$11,963.80
<b>GST total</b>	\$1,794.57
<b>Invoice total</b>	<b>\$13,758.37</b>

**Terms & Conditions** Bank account for Direct Credits: ANZ, 01-0450-0041635-00 All goods remain the property of Above Productions Ltd until paid in full. Any costs incurred in collection of overdue accounts are payable by the purchaser. Interest at the rate of 3% per month may be added to overdue accounts. All discounts will become void if payment is not made within 7 days.















# Transaction List

Church - 03-1563-0004966-000

						Current Balance as at 04/01/2024:		\$89,704.09 CR
Payment Date	Description	Other Party Name	Particulars	Analysis Code	Reference	Debit	Credit	
20/12/2023	DEBIT	WESTPAC	Business CRD	3013197227	Direct Debit	\$344.67		
20/12/2023	DIRECT DEBIT	Genesis Energy		E0062826897	8346457610	\$114.22		
20/12/2023	DIRECT DEBIT	WAITOMO PETROLEUM LT	Payee part	Payercode	DD Payment	\$564.25		
20/12/2023	Payment	Above Productions	CatWN	Hireage	50670253	\$13,758.37		
20/12/2023	Payment	[REDACTED]	[REDACTED]	[REDACTED]	50687845	\$134.11		
20/12/2023	Payment	[REDACTED]	[REDACTED]	[REDACTED]	50687851	\$138.58		
20/12/2023	Payment	[REDACTED]	[REDACTED]	[REDACTED]	50687856	\$109.30		
20/12/2023	Payment	[REDACTED]	[REDACTED]	[REDACTED]	50687861	\$195.50		
20/12/2023	Payment	[REDACTED]	[REDACTED]	[REDACTED]	50726091	\$1,000.00		
20/12/2023	Tax Payment	Inland Revenue	[REDACTED]	[REDACTED]	50484443	\$4,933.05		
20/12/2023	AUTOMATIC PAYMENT	[REDACTED]	[REDACTED]	[REDACTED]			\$20.00	
20/12/2023	AUTOMATIC PAYMENT	[REDACTED]	[REDACTED]	Envelope 54			\$81.00	
20/12/2023	AUTOMATIC PAYMENT	[REDACTED]	[REDACTED]	Tithe			\$200.00	
20/12/2023	AUTOMATIC PAYMENT	[REDACTED]	[REDACTED]	Tithe			\$500.00	
20/12/2023	AUTOMATIC PAYMENT	[REDACTED]	[REDACTED]				\$500.00	
20/12/2023	AUTOMATIC PAYMENT	[REDACTED]	Envelope 1				\$40.00	
20/12/2023	AUTOMATIC PAYMENT	[REDACTED]	Envelope 1				\$110.00	
20/12/2023	AUTOMATIC PAYMENT	[REDACTED]	[REDACTED]	[REDACTED]			\$215.00	
20/12/2023	AUTOMATIC PAYMENT	[REDACTED]	[REDACTED]	[REDACTED]			\$150.00	
20/12/2023	BILL PAYMENT	[REDACTED]	[REDACTED]	[REDACTED]			\$50.00	
20/12/2023	BILL PAYMENT	[REDACTED]	[REDACTED]	[REDACTED]			\$300.00	
20/12/2023	BILL PAYMENT	[REDACTED]	[REDACTED]	[REDACTED]			\$6,000.00	
20/12/2023	BILL PAYMENT	[REDACTED]	[REDACTED]	[REDACTED]			\$1,000.00	
20/12/2023	DIRECT CREDIT	[REDACTED]	[REDACTED]	[REDACTED]			\$36.90	
20/12/2023	DIRECT CREDIT	[REDACTED]	[REDACTED]	[REDACTED]			\$5,002.50	
20/12/2023	DIRECT CREDIT	[REDACTED]	[REDACTED]	[REDACTED]			\$207.00	
20/12/2023	DIRECT CREDIT	[REDACTED]	[REDACTED]	0001136197			\$5.00	
20/12/2023	DIRECT CREDIT	[REDACTED]	[REDACTED]	3284			\$4,600.00	
	<b>Closing Balance:</b>							<b>\$79,708.32 CR</b>
	<b>Opening Balance:</b>		<b>\$81,982.97 CR</b>					

# Funding Project Accountability



All successful applicants must complete a project accountability report within 2 months of the completion of the project before being eligible for further funding.

**Name of Board/ Committee:** \_\_\_\_\_

**Organisation/ Initiative name:** \_\_\_\_\_

**Postal address:** \_\_\_\_\_

**Physical address:** \_\_\_\_\_

**Contact details:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Amount of funding you received from Waikato District Council**      \$

**How the funding received was spent**

**NOTE:**

- Provide receipts or bank statements for all associated costs.
- Tax invoices not acceptable.
- Please make sure that all receipts are clear and readable, *unclear* accountability will be returned.

**When did your event/project take place?**

**Comment on the success of your project and describe the benefits to the community**

*(Please provide photo documentation of project undertaken)*

I hereby declare that the information supplied here on behalf of our organisation is correct. We understand that the information supplied in this application will become public information. We consent to the Waikato District Council collecting the personal contact details provided in the project report and using these details. This consent is given in accordance with the Privacy Act 1993.

**Name** \_\_\_\_\_

**Position in organisation** \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_



## Transaction history

Account name: Business Performer  
Account number: 38-9018-0232468-00



### Your search

Transactions from: 1/11/2022 to 30/11/2022  
Which are between: 2474 & 2476  
Including: Withdrawals only

Date	Other Party Name	Type	Particulars	Code	Reference	Memo	Amount	Balance
03/11/22	Living Productions Ltd			Invoice	2518	PAY Living Productions Ltd Invoice 2518	-2,475.00	78,776.32



















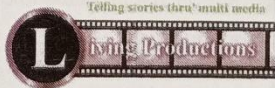




Waikato District



PureLink\*



381 TRUST

Marek Kaniewski

**RAGLAN COMMUNITY ARTS COUNCIL  
THANKS OUR SUPPORTERS FOR THIS  
FESTIVAL**

Waikato District Creative Communities, the Raglan  
businesses, community groups, Old School Arts Centre  
Film Festival volunteers



**Old School  
Arts Centre**

Phone 07 825 0023

Email [info@raglanartscentre.co.nz](mailto:info@raglanartscentre.co.nz)

[www.raglanartscentre.co.nz](http://www.raglanartscentre.co.nz)

# Funding Project Accountability



All successful applicants must complete a project accountability report within 2 months of the completion of the project before being eligible for further funding.

**Name of Board/ Committee:**

**Organisation/ Initiative name:** Raglan Community Arts Council/ Raglan Arts Weekend 2023

**Postal address:** Old School Arts Centre, 5 Stewart Street, Raglan

**Physical address:** As above

**Contact details:** Nicky Brzeska, 0204 136 2027

**Name:** Nicky Brzeska, Raglan Arts Weekend Co-ordinator

**Email:** nicky@raglanartscentre.co.nz

**Amount of funding you received from Waikato District Council**

\$ 4000.00 excl.

**How the funding received was spent**

As intended: - (1) contribution towards brochure design to accomodate growth in event and new initiatives and (2) contribution towards brochure printing

**NOTE:**

- Provide receipts or bank statements for all associated costs.
- Tax invoices not acceptable.
- Please make sure that all receipts are clear and readable, *unclear* accountability will be returned.

**When did your event/project take place?**

21-23 October 2023

**Comment on the success of your project and describe the benefits to the community**

*(Please provide photo documentation of project undertaken)*

RAW 2023 feels has progressed to a new level this year, with the addition of some key events (emerging artists exhibition, opening cocktail night, artist bus tour) that have created cohesion among artists, provided a platform for networking and created a buzz around RAW. These were key moments that brought the community together to celebrate the diversity of art talent that Whaingaroa is known for. The growth in participating artist numbers meant that a lot more styles and creative processes were on display.



I hereby declare that the information supplied here on behalf of our organisation is correct. We understand that the information supplied in this application will become public information. We consent to the Waikato District Council collecting the personal contact details provided in the project report and using these details. This consent is given in accordance with the Privacy Act 1993.

Rodger Gallagher

**Name** \_\_\_\_\_  
Chairman

**Position in organisation** \_\_\_\_\_

**Signature** Rodger Gallagher **Date** 12 December 2023

Digitally signed by Rodger Gallagher  
DN: cn=Rodger Gallagher, e=rodger@reglanartscentre.co.nz, c=NZ  
Reason: I agree to specified parts of this document  
Location: Reglan  
Date: 2023.12.14 14:28:04+13'00'  
Foxit PDF Reader Version: 2023.3.0





## Transaction history

Account name: Business Performer  
Account number: 38-9018-0232468-00



### Your search

Transactions from: 1/08/2023 to 23/08/2023  
Which are between: 3277 & 4489  
Including: Withdrawals only

Date	Other Party Name	Type	Particulars	Code	Reference	Memo	Amount	Balance
22/08/23	Print House Ltd		Arts Weekend	Brochures		PAY Print House Ltd Arts Weekend Brochures	-4,488.80	97,742.76
01/08/23	Mafia Design		Inv 0693		Raglan Arts	PAY Mafia Design Inv 0693 Raglan Arts	-3,277.50	81,510.73























<b>To</b>	<b>Raglan Community Board</b>
<b>Report title</b>	<b>Discretionary Fund Applications</b>
Date:	Day, Date, Month, Year
Report Author:	Karla Brotherston, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

## **1. Purpose of the report**

### **Te Take moo te puurongo**

---

The purpose of this report is to provide the Discretionary Funding applications received for consideration by the Raglan Community Board.

## **2. Executive summary**

### **Whakaraapopotanga matua**

---

The Raglan Community Board has received two applications for Discretionary Funding:

1. Xtreme Zero Waste - Māui Dolphin Day funding application.
  2. Raglan Community Radio – FM transmitter replacement.
-

### **3. Recommendations**

#### **Tuutohu**

---

**THAT the Raglan Community Board:**

- a. approves/partially approves/declines an allocation of \$6,840.00 (plus GST if any) from their Discretionary Funding account to:**
  - i. Xtreme Zero Waste**
  - ii. Māui Dolphin Day**
  
- b. approves/partially approves/declines an allocation of \$1,200.00 (plus GST if any) from their Discretionary Funding account to:**
  - i. Raglan Community Radio**
  - ii. FM Transmitter replacement**

### **4. Attachments**

#### **Ngaa taapirihanga**

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Attachment 6.2A1 - Māui Dolphin Day funding application

Attachment 6.2A2 - Māui Dolphin Day funding application budget

Attachment 6.2B1 – Raglan Community Radio application

Attachment 6.2B2 – Raglan Community Radio application quote

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51

# COMMUNITY BOARD/COMMITTEE FUNDING APPLICATION FORM

**Important notes for applicant:**

- Prior to submitting your application, please contact the Chair/Funding Representative, to discuss your application requirements and confirm that your application meets the eligibility criteria
- Application form must be completed in full and can be emailed to the Chair/Funding Representative
- All parts of the application need to be completed and all supporting information supplied

Huntly	<input type="checkbox"/>	Meremere	<input type="checkbox"/>	Ngaruawahia	<input type="checkbox"/>
Onewhero-Tuakau	<input type="checkbox"/>	Raglan	<input type="checkbox"/>	Taupiri	<input type="checkbox"/>
Te Kauwhata	<input type="checkbox"/>				

**Section 1 – Your Details:**

Name of your organisation and contact person

What is your organisation’s purpose/background (who are you? what do you do?)

Phone number/s: \_\_\_\_\_

Email/address: \_\_\_\_\_  
\_\_\_\_\_

**Section 2 – Your event / project**

What is your event / project, including date and location? (please describe in full the project details)

How will the wider community benefit from this event/project?

Are you GST registered?      No     Yes       GST Number

**PLEASE NOTE: The following documentation MUST be supplied with your application:**

- Include copies of written quotes and any other additional information that may assist the board/committee to make an informed decision on your application
- How much your event/project will cost
- How much you are seeking from the Waikato District Council
- How much you are seeking from other providers
- Details of other funding and donated materials/resources being sourced
- **IMPORTANT: Please ensure all quotes supplied are clearly itemised and match the “Project Breakdown” (Total B)**

Please complete all of the following sections	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
What is the total cost of your project/event	\$	\$
Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.  <p style="text-align: right;">Total A</p>	\$	\$

Only include the Funding being sought from Waikato District Council below:

Project Breakdown (itemised costs of funding being sought)	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total Funds being sought from WDC <p style="text-align: right;">Total B</p>	\$	\$

Has / will funding been sought from other funders?      Yes         No  

If 'Yes', please list the funding organisation(s) and the amount of funding sought

	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total Funds being sought from other funders      Total C	\$	\$

Describe any donated material / resources provided for the event/project:

I certify that the funding information provided in this application is correct.

Name: \_\_\_\_\_

Position in Organisation: \_\_\_\_\_

Signature: \_\_\_\_\_  \_\_\_\_\_ Date: 10.01.24



**Grant Application to Raglan Community Board Discretionary Fund: 14<sup>th</sup> February meeting.**

Aaron Mooar

Raglan Community Radio

**Organisation Purpose:**

We provide equipment and training for any community member or organisation that wants to produce their own radio show or podcast. We also run a week-day Morning show that provides local information and debates local issues. This show serves as the basis to provide podcasts, written articles and social media as we endeavour to bring reliable, accurate and timely information to the community.

We are also the official civil defence broadcaster in our area and played a pivotal role in providing essential information to our community during the Covid 19 crisis in late 2021.

**Contact details:**

027 825 0234 [manager@raglanradio.com](mailto:manager@raglanradio.com)

**What is the project:**

We are looking for a funding top-up to replace our FM transmitter. Our current transmitter is 15 years old and has become unreliable (with 2 faults requiring attention in the last year). We will be purchasing a new DB Exciter 100W FM Transmitter as per the attached quote.

We have supplied just the one quote because this is specialist equipment and can only be sourced from one importer in New Zealand. In addition the supplier, Vern Talbot Broadcasting, is only charging the minimum possible mark-up to cover admin costs.

We will purchase and install the transmitter as soon as funding is available.

**How will the wider community benefit?**

Having a reliable 24/7 broadcast is essential to meeting our goals of providing broadcast infrastructure to the community and of being a reliable source of information (unreliable broadcasts lose listeners and can't meet their goals). It is especially important for our role as the civil defense broadcaster in Whaingaroa. This importance of this role was emphasised during Covid and more recently during last year's Cyclone Gabrielle where parts of the east coast lost all forms of communication, except radio, for several days during the height of the emergency.

**Bank a/c:** 031563 0016086 00

**Costs:**

**Total project cost:** \$6200

**Funding Request from RCB:** \$1200

**Existing Funds:** We already have a \$5000 grant approved from the Lion Foundation

**Donated Component:** The supplier has only applied a minimum markup to the transmitter - enough just to cover the admin costs of ordering the item.





<b>To</b>	<b>Raglan Community Board</b>
<b>Report title</b>	<b>Works, Actions &amp; Issues Report: Status of Items February 2024</b>
Date:	14 February 2024
Report Author:	Karen Bredesen, EA to the General Manager Service Delivery
Authorised by:	Alison Diaz, Chief Financial Officer

## **1. Purpose of the report**

### **Te Take moo te puurongo**

---

The purpose of this report is to update the Raglan Community Board on actions and issues arising from the previous meeting and works underway in January/February 2024.

## **2. Staff recommendations**

### **Tuutohu-aa-kaimahi**

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**THAT the Raglan Community Board Works, Actions & Issues Report: Status of Items for January/February 2024 be received.**

## **3. Attachments**

### **Ngaa taapirihanga**

---

Attachment 6.3A – Raglan Community Board Actions & Issues Register – February 2024 (within report)

	<b>Actions</b>	<b>To Action</b>	<b>Update/Response</b>
1.	<p><b>Civil Defence and Raglan Community Response Plan</b></p> <p><u>February Update:</u> The Board will organise a community meeting about Civil Defence in the coming months.</p>	The Raglan Community Board	No update.
2.	<p><b>Sound Splash Update</b></p> <p><u>29 November 2023</u></p> <ul style="list-style-type: none"> <li>Acting Community Venues &amp; Events Team Leader to discuss with Deputy Chair, Mr C Rayner the fees for large commercial events.</li> <li>The Chief Financial Officer to follow up regarding fees and charges and report back to the Board.</li> </ul>	<p>Emah Lane, Community Venues &amp; Events Team Leader</p> <p>Alison Diaz, Chief Financial Officer</p>	<p>Charges for hireage of similar event venues/event types are being investigated to determine options for consideration. Our current regime is charged based on a per-day charge of \$1,000 for high impact events (more than 1000 people).</p> <p>An example of a more commercial based arrangement would be to specify a gross revenue from ticket sales approach in conjunction with a maximum hire fee. Multi-year events should use a base fee with formulaic consumer price index increase, again in conjunction with a maximum hire fee.</p> <p>Chief Financial Officer to organise a workshop to discuss options with the Community Board.</p>
3.	<p><b>CCTV Better Off Funding Update</b></p> <p><u>29 November 2023</u> Infrastructure Project Manager to discuss a communication plan with the Acting</p>	Asanka Meththa, EPMO	<p>Still working through the MOU with Hamilton City Council.</p> <p>Met with Cr Thomson and Senior Constable Andrew Murphy at the police station to re-visit the camera locations questioned by the Community Board and the</p>

	<b>Actions</b>	<b>To Action</b>	<b>Update/Response</b>
	Executive Manager Communications, Marketing and Engagement.		updated/agreed locations were emailed out to all parties on 12/01/2024.
4.	<p><b>Greenslade Road Reserve Playground (PR-21105)</b></p> <p><u>29 November 2023</u></p> <p>Community feedback to be sought by the Community Board. The Chairperson is to liaise with Ms G Parson regarding communication with local residents.</p>	Asanka Meththa, EPMO	Gabrielle Parsons had conducted the initial community engagement with the Greenslade Road residents. As soon as we receive the inputs of this consultation, Asanka will liaise with the Community Board and the Councillor regarding the next steps.
5.	<p><b>Privet</b></p> <p><u>29 November 2023</u></p> <p>Staff to investigate the issue raised by Ms Binnersley re Privet and report back via the Works &amp; Issues report at the February 2024 meeting.</p>		<p>Privet control within the Parks and Reserves is controlled on a re-active and pro-active basis.</p> <p><u>Re-active:</u></p> <p>Council use contractors to control weeds (including privet) within parks and reserves eg road reserves (Norrie Ave, Wainui Road, Greenslade Road, Riria Kereopa Memorial Drive), Walk Tracks (Kaitoki, Lily Street, Smith Street, Oporu Road), Nature Reserves (Lily Street, Aro Aro Bay), Reserves (Wainui Reserve, Manu Bay, Whale Bay), Other sites (Xtreme Zero Waste Site, Te Hutewai Road) as and when they are identified.</p> <p><u>Pro-active:</u></p> <p>Whaingaroa Weedbusters volunteer their services monthly to control weeds (including privet) with the assistance of Council providing support to the group eg cost of a weed busters wheelie bin hire and dumping cost. There is also ongoing (3 times a year) weed control by contractors at Manu Bay, Whale Bay, Aro Aro Bay,</p>

	Actions	To Action	Update/Response
			<p>Greenslade/Nikau and Okete reserves, as well as in the planted hillside at Wainui reserve.</p> <p>A study conducted by the Auckland Allergy Clinic has found that, "most people who experience symptoms during the privet flowering season are reacting to the more allergenic pollens such as grasses, weeds (mainly English plantain), or trees such as birch and olive." To find out more read this article from Stuff: <a href="https://www.stuff.co.nz/life-style/homed/garden/118924494/why-privet-trees-may-not-be-causing-your-hayfever-and-allergy-symptoms-after-all">https://www.stuff.co.nz/life-style/homed/garden/118924494/why-privet-trees-may-not-be-causing-your-hayfever-and-allergy-symptoms-after-all</a></p>

### Further Information:

- If you have noticed a problem in our district that requires our attention (roading, waters, animals, litter etc.), or have questions regarding one of our services (refuse, recycling, billing etc.) you can **log a request via our online Report it tool**. Please do **NOT** contact the Contractor directly.

[Report it here](#) →

## Capital Projects Update (As of 24 January 2024)

### Raglan Wharf Structural Repairs, Pontoons and Walkways.

The project site was demobilised on 21 December 2023 (the project work will be offsite and the wharf fully open to the public between 21 December and 12 February).

Craning of the tidal terraces at the northern end as well as resurfacing and other small tasks will happen from 12 February – 18 March 2024 to minimise disruption to the public.



*Path and car parks open for summer*

### Wi Neera Walkway

#### Northern Sea Wall

Stage 1 being the Sea Wall repair was completed in late November. The footpath and balustrade works are progressing through design and consenting currently with works planned onsite for March / April (consent timing dependent).





*Northern sea wall complete*

#### Southern Sea Wall

Investigation and design will begin later in autumn on the seawall repair and footpath/balustrade works south of the pedestrian bridge. Physical works will be dependent on LTP budget.

#### Manu Bay Breakwater

The Options Report is complete, and the peer reviewer is still to complete his assessment report. Sam Morgan has indicated late March.

#### Raglan Holiday Park

##### Main Kitchen and Laundry Refurbishment

The contract has been awarded to Cushman Wakefield. Works on the laundry is complete. Main kitchen works are to start April 2024 to avoid the busiest time of the year.

#### Raglan Holiday Park

##### Stormwater, Water, and Electrical Infrastructure Upgrade

Planning and design in progress for the stormwater upgrade. Completed an extensive assessment on the stormwater issues and where surface flooding frequently occurs within the campground and information will be collated to create a data map of the campground for future proofing for infrastructure services.

Work expected to start April/May 2024.

#### Raglan Harbour Beacon Replacement

The new Raglan Beacon is now installed and commissioned. The work site has been disestablished this week.





*Raglan beacon completed*

### Raglan Art Centre Carpark Repairs

The main carpark works have been completed, working through minor defects with the contractor.



*Raglan Art Centre Carpark completed*





*Raglan Art Centre - Carpark and retaining wall*

### Wainui Beach Car Park Upgrade

The beach car park entrance and exit will be repaired and completed with a new asphalt surface.

Test pits have been completed. Design is nearly finished which will inform whether consent is required. Works are planning to be completed in Autumn (consent dependent) .





*Areas of car park upgrading*

#### Papahua Recreation Reserve Car Park Upgrade

The section of Marine Parade between the campground and end car park will be upgraded making the road wider, sealing the overflow parking entrance to the sports grounds and installing speed humps to slow traffic.

Works will be complete by June - July 2024.



*Area of Papahua Recreational Reserve car park upgrading*

### Raglan Library Safety Improvements

Safety improvements which may include replacement of the entry steps.

The team was able to reinstate weather protection safety non-slip coatings without the need to replace the entry steps. The project is completed.



*Library steps with non-slip coating*

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<b>To</b>	<b>All Community Boards/Committees</b>
<b>Report title</b>	<b>Community Board/Committee Plans</b>
Date:	31 January 2024
Report Author:	Gaylene Kanawa, Democracy Manager
Authorised by:	Will Gauntlett, Community Growth General Manager

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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To provide an update to the Community Boards & Committees on the Council's desire for you to develop a plan for your Board/Committee that outlines your goals for the next three years.

## **2. Executive summary**

### **Whakaraapopototanga matua**

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Shortly after the 2022 Triennial Elections, Her Worship the Mayor invited all Community Boards and Committees into the Council to have a discussion regarding their aspirations and plans for the term.

The mayor wishes to work collaboratively with Boards and Committees to ensure that their communities know their aspirations and how they tie in with the Council's strategic priorities. The intention is that each Board/Committee has a plan for themselves that identifies to Communities the value of the work undertaken as their community representatives.

Each Community Board/Committee plan will outline its goals for a 3-year period that outlines its goals for the next three years. These Community Board/Committee plans will also enable us to transition away from the current Works, Actions, and Issues report to start reporting on progress with your aspirations.

To assist the Boards/Committees in developing these plans, a representative was sought from each to work with the Council's Community Led Development Team & Democracy Manager to discuss further how they would tie these plans into the four wellbeing is and the community outcomes adopted by Council in 2023.

Individual meetings have been held with the Board/Committee representatives for these plans, however it is time to make further progress which requires the input from the whole Board/Committee as these will be your plans.

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The plans are to be community-led and provides you with an opportunity to engage with your communities and ensure they raise their own awareness of your work/priorities. To this end, one of Council's Community Led Development Advisors (Dominique Thurlow) has been tasked with developing a template that would enable the Community Board and Committee members to identify their priorities and how they will link into the community outcomes. A copy of the template is attached.

Workshops are being scheduled by the Community Led Development Advisor to progress these and have plans in place by the end of June 2024.

Your Community Board/Committee representative can speak to this report further and provide more background on discussions previously held as each Board/Committee are at varying levels of developing their desired aspirations.

### **3. Staff recommendations** **Tuutohu-aa-kaimahi**

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**THAT the Raglan Community Board receives the update regarding Community Board/Committee Plans.**

### **4. Attachments** **Ngaa taapirihanga**

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Attachment 1 – Draft Community Board / Committee Plan template

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Title page

Name of town

Our

Community Board Plan 2024-2026

Picture that is representative of  
Community Board/Community Committee  
area

The x Community Board Plan outlines the goals and priorities for the x community over 2024-2026. The Plan provides the Waikato District Council and the community with an insight about the matters that are important to the x Community Board area, and where investment and action is needed.



# Message from the Chairperson

## Our Vision

### **Example**

*Listen to and work with community, mana whenua, partners and other organisations to protect and enhance the environmental, social, cultural and economic wellbeing of x.*

## Vision statements

- We are committed to upholding Te Tiriti o Waitangi by engaging well with papatipu rūnanga and holding Te Ao Māori values at the core of our decision-making.
- The views, interests, needs and aspirations of residents are effectively represented.
- We have an open and transparent decision-making process that residents can understand and engage in.
- Our focus is to enhance environmental, cultural, social and economic wellbeing.

## Our priorities

### **Priority No.1**

Why this matters:

Alignment to Community Outcomes and Strategic Priorities.

What the Board will do?

What training is required?

We will measure our success by?

Enhancement of Wellbeings			
Environmental	Social	Cultural	Economic

### **Priority No.2**

Why this matters:

What the Board will do?

What training is required?

We will measure our success by?

Enhancement of Wellbeings			
Environmental	Social	Cultural	Economic

### **Priority No.3**

Why this matters:

What the Board will do?

What training is required?



We will measure our success by?

Enhancement of Wellbeings			
Environmental	Social	Cultural	Economic

#### **Priority No.4**

Why this matters:

What the Board will do?

What training is required?

We will measure our success by?

Enhancement of Wellbeings			
Environmental	Social	Cultural	Economic

#### **Priority No.5**

Why this matters:

What the Board will do?

What training is required?

We will measure our success by?

Enhancement of Wellbeings			
Environmental	Social	Cultural	Economic

## Map of the Community Board/Committee Area

### Key statistics

This section provides an overview of key statistics for the x Community Board area.

#### Key facilities and amenities

- x council library
- x council service centres
- x council parks:
- x cemeteries
- x Council Museum
- x community museums
- x schools: x primary, x secondary, x kura Kaupapa
- x volunteer fire brigade
- Major sport and recreation amenities:

- x shopping areas
- x papatipu rūnanga within x area

Occupied private dwellings:

Papatipu Rūnanga: x

Population: x

Median age: x

Median income:

Rented dwellings: x%

Make up of x community

X european

X Maori

X Pacifica

X Asian

## About Community Boards

Community boards play an important role in local governance and citizen-led democracy, serving as the primary link between the local community and the Council. Waikato District Council's Community Boards and Community Committees are not committees of Council. They are unincorporated bodies providing a voice for communities within the respective boundaries they represent. The Community Boards are representatives, advocates, brokers, and connectors of those communities, promoting Economic, Cultural, Social and Environment wellbeing for our diverse communities.

The community board's main role is to:

- Represent and advocate for the interests of its community.
- Consider and report on all matters referred to it by the council, or any matter of interest to the board.
- Maintain an overview of council services in the community.
- Prepare an annual submission to the council for expenditure within the community.
- Communicate with community organisations and special interest groups within the community.

Community board plans

Community board plans are developed every three years and outline the board's key priorities for their elected term. They also indicate how the board will work in partnership with their local community and mana whenua to achieve the

Council's community outcomes. A key part of the development of the plan is engagement with the local community and key stakeholders to ensure that the board's priorities reflect the needs and desires of its community, mana whenua, community groups and businesses in our board area.

Waikato District Council

**OUR VISION:  
LIVEABLE, THRIVING AND  
CONNECTED COMMUNITIES**

<b>MORE INFO:</b>	<b>SUPPORTING OUR COMMUNITIES</b>	<b>BUILDING OUR ECONOMY</b>
<b>SUSTAINING OUR ENVIRONMENT</b>	<b>WORKING TOGETHER</b>	<b>VALUE FOR MONEY</b>

Community Wellbeings	Economic	Social	Environmental	Cultural



# Community outcomes Ngāa putanga aa-hapori



## Cultural - Ahurea

**We celebrate who we are.  
Ka whakanui maatou i too maatou katoa.**

We celebrate all cultures. We treasure our diverse communities, and acknowledge our cultural rights and obligations.

We honour, understand and implement Te Tiriti o Waitangi and acknowledge the relationship with mana whenua of our district.

*Ka whakanui maatou i ngā ahurea katoa. Ka maimoatia e taatou te kanorautanga o oo maatou hapori me te whakamaanawa hoki i aa maatou maatika aa-ahurea me oona herenga katoa.*

*Ka whakahoore, ka maarama, ka whakatinana hoki maatou i Te Tiriti o Waitangi me te whakanui hoki i te hononga ki ngā mana whenua o too taatou takiwaa.*

11.69 x 16.53 in



## Economic - Ohaoha

**We support local prosperity.  
Ka tautoko maatou i te houkura aa-rohe.**

We champion sustainable growth in our local economy. We support local enterprise and encourage innovation and socio-economic prosperity for all, while managing regulatory processes to protect and promote our unique district. We acknowledge our rural and Maori economies as key contributors to our district's prosperity and sustainability.

*Ka maatua kookiri maatou i te tupunga toitu i too taatou ohaoha aa-rohe. Ka tautoko maatou i ngā hinonga aa-rohe, ka akiaki ano hoki i te aranga hou me te houkura aa-hapori moo te katoa, kei whakahaere ana i ngā haatepe kia tiaki, kia whakatairanga hoki i o too taatou takiwaa rangomaiwhiti. Ka whakamaanawa maatou i aa maatou ohaoha aa-rohe, ohaoha aa-Maori hoki hei kaiawhina matua moo te toituutanga me te houkura oo too taatou takiwaa.*



## Environmental - Taiao

**Our environmental health underpins  
the health of our people.  
Ka taunaki too maatou oranga aa-taiao  
i te oranga o oo taatou iwi.**

We want waterways which are healthy and create connections. We protect and enhance our soils, water and native biodiversity and take care of our taiao (natural environment) for the health and wellbeing of our people, our communities and for future generations.

*E hiahia ana maatou ki ngā arawai ora, ki ngā arawai whai hononga. Ka tiaki, ka whakahaumako hoki maatou i aa maatou oneone, wai me te kanorau koira Maaori, aa, ka tiaki hoki i too taatou Taiao (taiao maaori) moo te hauora me te oranga o oo taatou iwi, oo taatou hapori o aa taatou uri whakatupu hoki.*



## Social - Paapori

**We have well connected communities.  
He hononga whaitake katoa o oo maatou hapori.**

Our communities are connected, safe, accessible and resilient. We put community wellbeing at the heart of our decisions, and we embrace partnerships to get things done to improve people's lives.

*Kua honohono katoa oo taatou hapori, e noho haumarua ana, e waatea ana, e manawaroa ana hoki. Ko te oranga aa-hapori kei te pito o aa maatou whakatau, aa, e kaua whi ana maatou i te rangapuu mahitahi kia piki ake ai te kounga o too te hunga tangata ora.*

## What are the Wellbeings?



### Social

Involves individuals, their families, whānau, hapu, iwi, and a range of communities being able to set goals and achieve them, such as education, health, the strength of community networks, financial and personal security, equity of opportunity, and rights and freedoms.

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### Economic

Looks at whether the economy can generate the employment and wealth necessary to provide many of the requirements that make for social wellbeing, such as health, financial security, and equity of opportunity.



## Environmental

Considers whether the natural environment can sustainably support the activities that constitute healthy community life, such as air quality, fresh water, uncontaminated land, and control of pollution.



## Cultural

Looks at the shared beliefs, values, customs, behaviours and identities reflected through language, stories, visual and performing arts, ceremonies and heritage that make up our communities.

## Community Board Investment

The x Community Board has three one fund available for allocation each year and for the 2022-23 funding year, has a total funding pool of \$x.

Discretionary Board Discretionary Fund is open for applications all year – 1 July to 30 June. The purpose of this fund is to assist community groups where the project and funding request falls outside other council funding criteria and/or closing dates.

Add in Discretionary Board funding material.



## Introducing the Community Board/Community Committee Members...

This section will include a picture and bio about why members stood for the board from each Board/community member

We'll also include contact details







<b>To</b>	<b>Raglan Community Board</b>
<b>Report title</b>	<b>Implementation of Funding Rounds</b>
Date:	5 February 2024
Report Author:	Ross Wallis, Raglan Community Board Funding Representative.

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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To provide the Raglan Community Board members with information and have discussions about how to handle community funding requests.

## **2. Executive summary**

### **Whakaraapopototanga matua**

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To discuss whether we should implement funding rounds so that there would be only 2-4 rounds each year with our funds divided equally into half/quarters with a cut of date for each. I have not landed on a preferred process between this or the status quo as there are pros and cons for each and would like board members feedback and a decision for process going forward.

At present we have allocated funds for the year each July (\$20k) and community groups can apply for this on a first come basis. Due to the limited amount of funds available there is a possibility that some groups could miss out on funding altogether.

However, in the past there used to be funding rounds and the feedback from the community was that at times they would miss out on funding due to a request coming up being outside of those funding rounds. Whilst this meant the groups had to be a little more planned about things it also meant a larger pool of applications usually.

The way we do it now is at least there is the opportunity for consideration of funding applications within any 6-week period (instead of quarterly). The intention of the Board Funding representative was to take away a lot of the administrative costs for Council and therefore make more funds available for the community. I have discovered some Boards set aside a certain portion of funding to specific projects each year as they know they will receive applications.

It is also up to the funding representative to be proactive with community groups and make funds available to those that have great projects but don't know how to access

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funds. Since I started this role, we have been resetting the expectations of groups that money available is predominantly for seed funding (due to limited resources) and that we will help connect groups with other funding opportunities (a work in progress). The end goal would be that we help the larger events be self-sufficient in their funding requirements.

### 3. Recommendations Tuutohu

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**THAT the Raglan Community Board implement funding rounds.**

### 4. Attachments Ngaa taapirihanga

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There are no attachments to this report.

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<b>To</b>	<b>Raglan Community Board</b>
<b>Report title</b>	<b>Chairperson’s Report – February 2024</b>
Date:	5 February 2024
Report Author:	Dennis Amoore, Raglan Community Board Chairperson

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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To provide an update on the Raglan Community Board Chairperson’s activities since the last board meeting.

## **2. Executive summary**

### **Whakaraapopototanga matua**

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Happy new year to everyone and I hope everyone has had a good start to the new year. Community board wise it’s been quiet few weeks and now starting to get focused on those things we need to do in the coming year.

#### **Wharf Project**

- On hold until mid-February when remaining works will be completed.

#### **Civil Defense**

- Scott Bult (Emergency Manager WDC) has prepared a draft CD plan based on information provided. Funding was secured for a generator, radios, community response wheelie bins and Grab and Go bags. Gear stored at Xtreme waste.
- Wheelie bins are stored at Xtreme waste and RN has kindly offered to help in the distribution of these to Marae, schools and Halls.
- We need to plan another meeting in the next two months to move this forward!

#### **Wi Neera walkway**

- Plan is that the Jetty end will have remedial work done on it before Christmas, predominantly shoot creting to stabilize bank. This was completed and design is now done for civil works. Footpath will be minimum 1.8 wide with a 1200 high handrail on seaward side.
  - Its hoped this work could start late March early April depending on consenting times.
-



- The section bridge to fire station will need civil engineering and a consent as the bank has slumped and will have to be replaced in some places. This section will progress later.

**Meetings attended**

- No meetings attended but various discussion with council staff on parks and reserves, sound splash.

### **3. Recommendations**

#### **Tuutohu**

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**THAT the Chairperson's February report for the Raglan Community Board be received.**

### **4. Attachments**

#### **Ngaa taapirihanga**

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There are no attachments to this report.

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